



**Board of Directors Meeting
August 7, 2024
SASED Administrative Center
2900 Ogden
Lisle, IL 60532
2:00 PM
AGENDA**

1. **Call to Order/Roll Call of Board of Directors Meeting**
2. **Pledge of Allegiance**
3. **Welcome Board Members to the New School Year**
4. **Approval of the Agenda**
5. **Public Comment**
6. **Consent Agenda**
 - a. Personnel Recommendations
 - 1) Accept/Approve the Resignations, Retirements, Employment, and Change of Employment Status of Educational Support Staff, Licensed Staff, Registered Staff and Contract Staff as presented.
 - b. Financial
 - 1) Gross Payrolls for June and July 2024
 - 2) Payroll Liabilities for June and July 2024
 - 3) Bill List for July 2024
 - 4) Interim Checks for June and July 2024
 - 5) Voids for June and July 2024
 - 6) Approve the Authorization to Release August 2024 Disbursements Prior to the September 18, 2024, Board of Directors Meeting
 - c. SASED Programs/Services
 - 1) Approve the SY24-25 Lease Agreements with SASED Member Districts
 - d. SASED Governance
 - 1) Approve the Agreement for Student Teaching with Culver-Stockton College
 - 2) Approve the ACA Services Agreement with Medical Cost Containment Services, Inc.
 - 3) Approve the Facilities Use Agreement between SASED and NIU Naperville for Spring Institute 2025
 - 4) Accept the Donation of (1) Orcam Read Device to the Vision Program from The Well Church
 - 5) Approve the Educator Licensure Affiliation Agreement Between Northern Illinois University and SASED for SY24-25
7. **Approval of Minutes**
 - a. Approve the Open Session Minutes from 6-12-24 Board of Directors Meeting
8. **Action Item**
 - a. Approve the SY24-25 Employment Agreement for SASED Assistant Program Administrator
9. **Executive Director Topics**
 - a. SASED SY24-25 Enrollment
 - b. Human Resources Staffing Update
 - c. ESY Summary
 - d. 2023-24 Survey Results
 - e. SASED Strategic Plan Updates
 - f. SASED Opening 24-25 School Year Activities
10. **SASED Financial Updates**

- a. FY 24 Budget Reports - June 2024
 - b. Treasurers/Investments Reports
11. **Adjournment**



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PROPOSED PERSONNEL ACTION

1. Resignations/Retirements/Terminations – Licensed Staff

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Last Day Worked</u>	<u>Reason</u>
Binder, Molly	Speech/Lang. Pathologist STARS Program	Tuition	8/10/2022	7/25/2024	Accepted another position
Castaldo, Carrie	Social Worker Transition Program	Tuition	8/10/2021	7/25/2024	Accepted another position
D'Amico, Jessica	Social Worker SLE Program - .40 FTE	Tuition	4/4/2022	5/30/2024	Personal reasons
Petrella, Kristin	Teacher Pathways/SE School	Tuition	8/13/2018	5/28/2024	Accepted another position
Rosales, Walter	Permanent Sub Teacher Vision Program	Tuition	8/10/2023	5/31/2024*	Accepted another position

*Change in last day worked

2. Resignations/Retirements/Terminations – Registered Staff

Hoffman, Melissa	Occupational Therapist	User Fee Member Dists.	8/12/2019	5/31/2024	Personal reasons
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3. Resignations/Retirements/Terminations – Educational Support Staff

Castellanos, Kayla	Teacher Assistant Pathways/SE School	Tuition	1/24/2024	5/28/2024	Accepted another position
Fortuna, Christina	10-month Admin. Asst. DHH Program	Tuition	8/2/2021	7/25/2024	Accepted another position
Klasen, Molly	Interpreter/DHH North School	Tuition	1/15/2020	5/24/2024	Accepted another position
Malinowska, Marta	1:1 Signing Assistant	User Fee Dist. #58	3/13/2023	5/24/2024	Accepted another position
Miller, Beth	1:1 Teacher Assistant	User Fee Dist. #180	8/17/2006	5/29/2024	Accepted another position
Richardson, Patricia	1:1 Teacher Assistant	User Fee Dist. #88	8/22/2002	5/29/2025	Retiring

4. Appointments – Licensed Staff

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Hourly Rate</u>	<u>Salary</u>
Barnes, Gabrielle	Teacher/SMNP Lisle	Tuition	8/9/2024		\$66,093.00



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4. Appointments – Licensed Staff - continued

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Hourly Rate</u>	<u>Salary</u>
Becvar, Frank	Psychologist SASED Programs	Tuition	8/5/2024		\$115,804.00
Dalton, Caitlin	BCBA SLE Program	Tuition	8/12/2024		\$83,012.00
Downs, Kevin	Teacher/SMNP Lisle	Tuition	8/9/2024		\$70,322.00
Griffin, Amanda	Teacher/SLE Prairieview	Tuition	8/9/2024		\$94,315.00
Majkrzak, Emily	Social Worker Pathways/SE School	Tuition	8/6/2024		\$67,250.00
Nile, Brittney	Teacher/SLE Kingsley	Tuition	8/12/2024		\$60,805.00
Popiwchak, Danielle	ELL Teacher SASED Programs	Tuition	8/9/2024		\$74,552.00
Tschetter, Cynthia	Social Worker/SLE Waterbury & Winfield	Tuition	8/7/2024		\$62,804.00
Uhlir, Ellen	Speech/Language Pathologist/SLE Prairieview	Tuition	8/9/2024		\$78,782.00
Vandercar, Patricia	Teacher/VI Albright	Tuition	8/12/2024		\$92,530.00
Zouras, Jaime	Career Readiness Teacher/Transition	Tuition	8/12/2024		\$97,817.00

5. Appointments – Registered Staff

Clay, Deanne	Occupational Therapist	User Fee Member Dists.	8/6/2024		\$83,868.00
Glumac, Tracie	Occupational Therapist .80 FTE	User Fee Member Dists.	8/6/2024		\$67,195.20 Prorated from \$83,994.00

6. Appointments – Educational Support Staff

Czerniak, Gina	Medical/Teacher Asst. SMNP-Lisle	Tuition	8/12/2024	\$36.78	
Johnson, Micah	Teacher Assistant Pathways/Southeast	Tuition	8/12/2024	\$17.96	

8/7/2024



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6. Appointments – Educational Support Staff - continued

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Hourly Rate</u>	<u>Salary</u>
Savickas, Zachary	1:1 Signing Assistant	User Fee Dist. #C92.5	8/12/2024	\$17.61	

7. Change of Employment Status – Education Support Staff

Flores, Michelle	From:				
	Signing Assistant/DHH North School-.86 FTE	Tuition	1/9/2024	\$19.85	
	To:				
	Signing Assistant/DHH North School-1.0 FTE	Tuition	8/12/2024	\$19.85	

NOTE: The Administration assures the Board that all of the above salaries are within Board approved ranges and/or schedules.

8/7/2024



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FOR INFORMATION ONLY

1. Leaves of Absences/FMLA – Licensed Staff

Goes, Jennifer	Teacher/SLE Hillcrest	8/12/2024 – TBD (Intermittent)
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2. Leaves of Absences/FMLA – Registered Staff

Sadikot, Zara	Occupational Therapist OT/PT Program	8/12/2024 - TBD
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3. Leaves of Absences/FMLA – Educational Support Staff

Crites, Glen	Bus Driver Multi-Needs Program	8/12/2024 – 9/3//2024 *updated leave dates
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4. Leave of Absence/Unpaid – Licensed Staff

Magnuson, Laura	Teacher/VI Salt Creek	8/12/2024 – 6/3/2025
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PROPOSED PERSONNEL ACTION – CONTRACT STAFF

1. Resignations/Retirements/Terminations – Educational Support Staff - Contracted

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Last Day Worked</u>	<u>Reason</u>
Denison, Julianne	1:1 MATA MN - SSG	User Fee Dist. #88 (.75), Dist. #201(.25)	08/10/2022	06/27/2024	Personal reasons

2. Appointments – Educational Support Staff – Contracted (ESY 06/27/2024 – 07/25/2024)

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Hourly Rate</u>	<u>Salary</u>
Augusty, Debra	MA/TA Amergis	Tuition	06/27/2024	\$78.00	
Aziz-Antal, Inang	Teacher Assistant Soliant	Tuition	06/27/2024	\$60.00	
Beloch, Paige	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00	
Bonds, Hardy	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00	
Brancato, Jennette	MA/TA Maxim Health	Tuition	06/27/2024	\$82.40	
Bukey, Beth	MA/TA Maxim Health	Tuition	06/27/2024	\$77.25	
Cisneros, Lucy	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00	
Coronelli, Christine	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00	
Cruz, Gabriela	Teacher Assistant SSG	Tuition	06/27/2024	\$41.00	
Giacomi, Raisa	MA/TA Amergis	Tuition	06/27/2024	\$78.00	
Guitierrez, Camilla	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00	
Hansen, Lolita	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00	
Higgins, Jasmine	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00	
Julitz, Julie	Teacher Assistant Soliant	Tuition	06/27/2024	\$60.00	



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Kelly, Kasia	MA/TA Pro Health	Tuition	06/27/2024	\$78.00
Klemz, Jennifer	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Kruse, Tanya	MA/TA MX Health	Tuition	06/27/2024	\$87.55
Krynski, Isabel	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Legrand, Judith	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Lephew, Jessica	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Marroquin, Ingar	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
McDonough, Madison	Teacher Assistant SSG	Tuition	06/27/2024	\$38.00
Montalvo, Ileana	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Munoz, Alexia	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Padilla, Jessica	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Patterson, Samantha	Teacher Assistant SSG	Tuition	06/27/2024	\$41.00
Pedraza, Eva	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Petties, Tyesha	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Reveles, Carlos	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Reynolds, Genia	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Richards, Ellie	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Rosen, Therese	MA/TA Amergis	Tuition	06/27/2024	\$78.00
Santhanam, Aruna	Teacher Assistant EDU Healthcare	Tuition	06/27/2024	\$45.00
Sodhi, Navjot	MA/ TA Amergis	Tuition	06/27/2024	\$78.00



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Sommers, Beth	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Spilky, Beth	MA/ TA MX Health	Tuition	06/27/2024	\$77.25
Stewart, Sherralyn	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Tellis, Devlin	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Tilton, Dolores	MA/ TA Continuum	Tuition	06/27/2024	\$65.00
Turner, Shakira	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Veldez, Donell	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00
Washington, La Donna	Teacher Assistant Soliant	Tuition	06/27/2024	\$60.00
Williams, Carrie	Teacher Assistant Soliant	Tuition	06/27/2024	\$55.00
Williams, Tanija	Teacher Assistant Amergis	Tuition	06/27/2024	\$50.00

NOTE: The Administration assures the Board that all of the above salaries are within Board approved ranges and/or schedules.

----- Forwarded message -----

From: **Molly Binder** <mbinder@sased.org>

Date: Thu, Jun 13, 2024 at 9:41 AM

Subject: Resignation

To: Julie Grohn <jgrohn@sased.org>

Hi Julie,

I'm am writing to inform you that I will be resigning from my SLP position with SASSED for the 2024-2025 school year.

Thank you,

Molly Binder

----- Forwarded message -----

From: **Carrie Castaldo** <ccastaldo@sased.org>

Date: Mon, Jun 17, 2024 at 10:55 AM

Subject: Employment

To: Julie Grohn <jgrohn@sased.org>

Hi Julie,

I wanted to let you know that I will not be returning to SASED next year. I still plan to work ESY and Kati Curby is aware of this as well.

Thank you for all of your support with SASED staff. I have learned a lot from my colleagues, students and their families and will miss them very much.

Wondering if SASED does exit interviews. If so, I would like to do this. Please reach out to me if you have any questions.

Sincerely,

Carrie Castaldo

Jessica D'Amico
1836 Shetland Rd.
Naperville, IL 60565
jessicagdamico@gmail.com
07/15/2024

Board of Directors
School Association of Special Education in Dupage County
2900 Ogden Ave.
Lisle, IL 60532

Dear Board of Directors,

I hope this letter finds you well. I am writing to formally resign from my position as a School Social Worker with SASSED for the 2024-2025 school year.

Additionally, I am seeking approval from the board to transition into the role of Substitute Social Worker within the cooperative. I am passionate about supporting this population of students and families here and would be grateful for the opportunity to continue contributing in this capacity.

Thank you for your understanding and support during this transition period. Please let me know how I can further assist during this time.

Sincerely,

Jessica D'Amico

SASED Administrative Center
2900 Ogden Ave
Lisle, IL 60532

Dear Julie Grohn,

I am writing this letter to notify you that I will be resigning as a teacher assigned to Southeast Alternative School effective the end of the 2023-2024 school year.

I have truly enjoyed the years that I have worked for SASED and greatly appreciate all of the opportunities I have been provided to grow as an educator. Although I will greatly miss this position, my colleagues, and the school, I am ready to take on my next challenge as I have found an administrative positive.

I wish SASED and Southeast all of the success in the future. Please let me know if you have any questions.

Sincerely,

Kristin Petrella



Veena Jose <vjose@sased.org>

Walter Rosales resignation

1 message

Walter Rosales <wrosales@sased.org>

Fri, May 24, 2024 at 10:10 AM

To: hr@sased.org, Julie Grohn <jgrohn@sased.org>, Amy Gebre <agebre@sased.org>

Hello,

I hope this email finds you all well. I wanted to inform you that I will not be returning to SASED for the 2024-2025 school year and 2024 ESY. Thank you for letting me be a part of SASED, it has been an experience I will never forget. I greatly appreciate all the support and opportunity. Wish you all the best and may you all have a great summer.

Kind regards,
Walter Rosales

Dear Julie,

I am writing to formally submit my resignation from my position as an Occupational Therapist at SASSED, effective August 12, 2024.

Despite my initial intent to return for the 2024-2025 school year, recent developments in my health, commuting logistics, and the nature of my work have necessitated this decision. I have not taken this lightly, especially considering my dedication and commitment over the past five years, during which I have navigated the challenges of the pandemic, salary discussions, and program changes within the cooperative.

I would like to express my sincere gratitude to the OT/PT department for providing me with the skills, tools, and support that have been instrumental in my professional development. The collaborative spirit, abundant resources, and learning opportunities within this department are unparalleled in the state. I hope SASSED recognizes and continues to value these exceptional attributes.

Furthermore, I kindly request the opportunity to participate in an exit interview, whether in person, virtually, or through an electronic form. Given the ongoing changes within the cooperative, I believe it is crucial to gather insights from departing members, especially in light of the current high turnover rate.

I wish SASSED continued success in its efforts to enhance the well-being of its employees, member districts, families, and most importantly, its students.

Sincerely,

Melissa Hoffman, MOT, OTR/L



Kristie Katzel <kkatzel@sased.org>

Resignation- Kayla Castellanos (Southeast)

1 message

Kayla Castellanos <kcastellanos@sased.org>

Fri, Jul 19, 2024 at 10:01 AM

To: hr@sased.org

Hello HR team,

I am writing to let you know I have decided to resign as a teachers assistant for Southeast Alternative and SASED. I have decided to pursue a different career path, and have also emailed Keith Zmijewski of my resignation. I appreciate all the help from everyone in the HR office, as everyone I worked with was incredibly helpful. PLease let me know if you need anything else from me, thank you.

Sincerely,

Kayla Castellanos
Art Teacher Assistant
Southeast Alternative School
(815) 313-9761

6/28/2024

To whom it may concern,

I am writing to inform you that I am resigning from my administrative assistant role as of end of day on July 25, 2024. However, I plan on honoring my obligation of working ESY through the end of day July 25, 2024 as a teacher's aide. I have learned so much while working at SASSED, and I will take all these amazing skills going forward. All the files I created are on the Google Drive and shared with my program administrator, Tara Corral. I will do my best to ensure a smooth transition before my last day (July 25, 2024). I wish everyone at the company the best going forward!

Sincerely,

Christina Fortuna

----- Forwarded message -----

From: **Molly Klasen** <mklasen@sased.org>

Date: Thu, Jul 25, 2024 at 9:49 PM

Subject: 2024/2025 school year

To: Julie Grohn <jgrohn@sased.org>

Cc: Patti Kaden <pskaden@sased.org>, Tara Corral <tcorral@sased.org>

Hi everyone,

I hope that you are doing well. I have already talked with each of you, but this is my written two weeks notice for my position. I loved my time at SASED. Everyone that I have worked with has been so supportive and amazing. I will miss you all dearly.

Thank you,

Molly Klasen

On Wed, May 1, 2024 at 7:09 AM Marta Malinowska <mmalinowska@sased.org> wrote:
Dana,

Last question, promise. I decided that I will not be coming back next school year. What happens with the sick days I still have? Will I get paid for them? If not, is there a possibility of transferring them to someone else so they can use them?

Beth Miller
404 Chicago Avenue
Downers Grove, IL 60515

July 1, 2024

Amy McKee
SASED
2900 Ogden Avenue
Lisle, IL 60532

Dear Amy:

This letter is to formally notify you that I am resigning as a teacher assistant at SASED. My last day will officially be August 13, 2024.

I am very thankful for the valuable training I received as well as the work experience as a teacher assistant and substitute teacher. I am so excited to take these skills with me as I pursue the next step of my career.

I wish SASED continued success, and I hope to reach out in the future.

Beth Miller

Beth Miller
bwmiller1404@att.net
708-574-3012.

Cc: Human Resources

On Jun 20, 2024, at 2:12 PM, Patricia Richardson <prichardson@sased.org> wrote:

>

> Good afternoon.

>

> This is my official notification. I will be retiring from Sased at the end of the 2025 School year. I will need help navigating the process , I do not know what Sased's protocol is . I would greatly appreciate your assistance with this matter.

>

>

> Thank you for your time !

>

>

> Patricia Richardson

----- Forwarded message -----

From: **Laura Magnuson** <lmagnuson@sased.org>

Date: Thu, Jul 18, 2024 at 7:14 AM

Subject: Re: School year 2024-2025

To: Julie Grohn <jgrohn@sased.org>

Cc: Amy Gebre <agebre@sased.org>

Hi Julie,

I would like to formally request a leave of absence for school year 2024-2025. Please let me know if there's anything else you need from me.

Thank you!

Laura Magnuson
Teacher of the Visually Impaired
Salt Creek School
980 S. Riverside Drive
Elmhurst, IL 60126



2024 SASED Extended School Year Staff

The Administration recommends employment of the following staff for the 2024 Extended Year Program beginning on June 27, 2024 and ending July 25, 2024. Staffing patterns and hourly rates for extended school year were approved at the January Board of Directors meeting.

OCCUPATIONAL/PHYSICAL THERAPISTS (\$47.28/hour)

Stephanie Czernek
Jillian Rancatore

SPEECH/LANGUAGE PATHOLOGISTS (\$42.54/hour)

Molly Binder
Ashley Ciecko
Kristen Jones
Lindsey Williams

SOCIAL WORKERS (\$42/hour)

Carolee Buikema
Carrie Castaldo
Jeanine Peters

SITE NURSES (\$42/hour)

Cynthia Abts
Patricia Cebulski
Vicki Otto

TEACHERS (\$42/hour)

Megan Baker
Shawna Ball
Danielle Biesiada
Michelle Broderick

Jamie Cabral
Jennifer Duncan
Jordan Gaudette
Sarah Goins

TEACHERS (\$42/hour) - continued

Marc Granrath
Catherine Ilyavi
Eileen Johnson
Cleo Kennelly
Amy Klimczak
Kaylee Kushta
Leanne Lapato
Diane Lazzar
Jameson Marchese
Andrea Mars
Robert McFadden
Patricia O'Sullivan
Ella Pittman
Amanda Resendiz
Julie Schmale

TEACHER ASSISTANTS/FOOD HANDLER (\$19/hour)

Donna Ball
Marla Biesiada
Jennifer Blaa
Michael Bratta
Joanne Campbell
Robin Cox
Lauren Flentge
Verneesha Lee
Kaiser Minhas
Jennifer Natzke
Andrea Salgado
Whitney Simpson
Patricia Richardson (Food Handler)
Mackenzie Webb
Maddison Webb

DAILY LIVING SKILLS ASSISTANTS

Joseph Dooley (\$14.00)
Sofia Gonzalez (\$14.00)

Ariel Hoskin (\$14.00)
Olivia Lapato (\$12.00)
Jacqueline Ochoa (\$12.00)



2024 Low Incidence Extended School Year Staff

The Administration recommends employment of the following staff for the 2024 Extended Year Program beginning June 27, 2024 and ending July 25, 2024. Staffing patterns and hourly rates for extended school year were approved at the January Board of Directors meeting.

OCCUPATIONAL/PHYSICAL THERAPISTS (\$47.28/hour)

Meghan Murray
Jessica Urban

SPEECH/LANGUAGE PATHOLOGISTS (\$42.54/hour)

Jennifer Carr
Melissa Curry
Rebecca Thomas
Clarissa Yancey

SOCIAL WORKER (\$42/hour)

Natasha Arroyo

SITE NURSE (\$42/hour)

Julie Darrus

SIGN LANGUAGE INTERPRETER (\$42/hour)

Molly Klasen

ORIENTATION & MOBILITY SPECIALISTS (\$42/hour)

Cherise Jerrard

Tracey Nardi
Mark Renc

TEACHERS (\$42/hour)

Alexis Ardaiole
Emilia Ariano
Maria Dorchack
Patrick Dugan
Alyssa Hamblin
Carly Kirkman
Terra Knowles
Grace McGuire
Julia Nowicki
Dorothy Spillan
Gabriella Vargas

TEACHER ASSISTANTS (\$19/hour)

Nicole Baldwin
Diana Barrutia
Erick Cuellar Ramos
Erika Delgado
Whitney DeRosa
Sarah Fornal
Christina Fortuna
Andrew Ha
Zachary Leonard
Jesus Lopez
Deneal Mailfald
Olga Monroy
Norma Ortiz
Lily Sakalys
Zachary Savickas
Karen Schmidtke
Charlotte Skala
Dana Vance
Jennifer Vega
Kimberly Zaragoza

DAILY LIVING SKILLS ASSISTANTS

Deston Dorchack (\$14.00)

Alexandra Giard (\$14.00)
Sofia Gonzalez (\$ 14.00)
Dino Pecoraro (\$12.00)
Brooke Schuttler (\$14.00)
Sydney Stolzenbach (14.00)

GROSS PAYROLL

June 2024 \$ 4,306,168.86

July 2024 \$ 374,207.27

TOTAL SALARY	:	4,306,168.86
TOTAL DEDUCTIONS	:	1,490,151.84
TOTAL EMPLOYEES	:	374

***** End of report *****

*****PAYROLL TOTALS*****				*****EMPLOYEE COUNTS*****	
	FEDERAL	STATE	MEDICARE		
TOTAL GROSS PAY :	896,146.65	896,146.65	896,146.65	TOTAL EMPLOYEES :	342
TOTAL TSA'S - BEFORE TAX :	21,429.30	21,429.30	0.00	TOTAL FEMALE EMPLOYEES:	297
TOTAL TAX SHELTERED RETIREMENT:	61,262.48	61,262.48	0.00	TOTAL MALE EMPLOYEES :	45
TOTAL OTHER BEF TAX DEDUCTIONS:	61,528.54	61,528.54	61,528.54	TOTAL FACULTY MEMBERS :	133
TOTAL TAXABLE BENEFITS :	0.00	0.00	0.00		
TOTAL TAXABLE GROSS :	751,926.33	751,926.33	834,618.11		

*****DEDUCTION/BENEFIT LEGEND*****

Deduction	Benefit
Retax: D = Federal	Taxable: D = Federal
S = State	S = State
F = FICA/Medicare	F = FICA/Medicare
I = IMRF	T = TRS
	I = IMRF

: = Reimbursed

***** End of report *****

*****PAYROLL TOTALS*****				*****EMPLOYEE COUNTS*****	
	FEDERAL	STATE	MEDICARE		
TOTAL GROSS PAY :	29,727.85	29,727.85	29,727.85	TOTAL EMPLOYEES :	2
TOTAL TSA'S - BEFORE TAX :	0.00	0.00	0.00	TOTAL FEMALE EMPLOYEES:	2
TOTAL TAX SHELTERED RETIREMENT:	2,943.07	2,943.07	0.00	TOTAL MALE EMPLOYEES :	0
TOTAL OTHER BEF TAX DEDUCTIONS:	1,252.70	1,252.70	1,252.70	TOTAL FACULTY MEMBERS :	2
TOTAL TAXABLE BENEFITS :	0.00	0.00	0.00		
TOTAL TAXABLE GROSS :	25,532.08	25,532.08	28,475.15		

*****DEDUCTION/BENEFIT LEGEND*****

Reduction	Benefit
Retax: D = Federal	Taxable: D = Federal
S = State	S = State
F = FICA/Medicare	F = FICA/Medicare
I = IMRF	T = TRS
	I = IMRF

= Reimbursed

***** End of report *****

*****PAYROLL TOTALS*****

*****EMPLOYEE COUNTS*****

	FEDERAL	STATE	MEDICARE
TOTAL GROSS PAY :	580,140.23	880,140.23	880,140.23
TOTAL TSA'S - BEFORE TAX :	21,508.44	21,508.44	0.00
TOTAL TAX SHELTERED RETIREMENT:	59,192.83	59,192.83	0.00
TOTAL OTHER BEF TAX DEDUCTIONS:	61,305.12	61,305.12	61,305.12
TOTAL TAXABLE BENEFITS :	0.00	0.00	0.00
TOTAL TAXABLE GROSS :	738,133.84	738,133.84	818,835.11

TOTAL EMPLOYEES :	329
TOTAL FEMALE EMPLOYEES:	285
TOTAL MALE EMPLOYEES :	44
TOTAL FACULTY MEMBERS :	131

*****DEDUCTION/BENEFIT LEGEND*****

Reduction	Benefit
Retax: D = Federal	Taxable: D = Federal
S = State	S = State
F = FICA/Medicare	F = FICA/Medicare
I = IMRF	T = TRS
	I = IMRF

= Reimbursed

***** End of report *****

*****PAYROLL TOTALS*****				*****EMPLOYEE COUNTS*****	
	FEDERAL	STATE	MEDICARE		
TOTAL GROSS PAY :	619,453.42	619,453.42	619,453.42	TOTAL EMPLOYEES :	229
TOTAL TSA'S - BEFORE TAX :	11,546.53	11,546.53	0.00	TOTAL FEMALE EMPLOYEES:	205
TOTAL TAX SHELTERED RETIREMENT:	47,088.70	47,088.70	0.00	TOTAL MALE EMPLOYEES :	24
TOTAL OTHER BEF TAX DEDUCTIONS:	45,520.41	45,520.41	45,520.41	TOTAL FACULTY MEMBERS :	112
TOTAL TAXABLE BENEFITS :	0.00	0.00	0.00		
TOTAL TAXABLE GROSS :	515,297.78	515,297.78	573,933.01		

*****DEDUCTION/BENEFIT LEGEND*****

Reduction	Benefit
Retax: D = Federal	Taxable: D = Federal
S = State	S = State
F = FICA/Medicare	F = FICA/Medicare
I = IMRF	T = TRS
	I = IMRF

* = Reimbursed

***** End of report *****

Check Verification Register for Payroll Run: REG /REGULAR PAYROLL

CHECK DATE 07/31/2024 - Detail Report

*****PAYROLL TOTALS*****

*****EMPLOYEE COUNTS*****

	FEDERAL	STATE	MEDICARE
TOTAL GROSS PAY :	619,452.60	619,452.60	619,452.60
TOTAL TSA'S - BEFORE TAX :	11,546.53	11,546.53	0.00
TOTAL TAX SHELTERED RETIREMENT:	47,088.68	47,088.68	0.00
TOTAL OTHER BEF TAX DEDUCTIONS:	45,520.41	45,520.41	45,520.41
TOTAL TAXABLE BENEFITS :	0.00	0.00	0.00
TOTAL TAXABLE GROSS :	515,296.98	515,296.98	573,932.19

TOTAL EMPLOYEES :	229
TOTAL FEMALE EMPLOYEES:	205
TOTAL MALE EMPLOYEES :	24
TOTAL FACULTY MEMBERS :	112

*****DEDUCTION/BENEFIT LEGEND*****

Deduction	Benefit
Retax: D = Federal	Taxable: D = Federal
S = State	S = State
F = FICA/Medicare	F = FICA/Medicare
I = IMRF	T = TRS
	I = IMRF

= Reimbursed

***** End of report *****

*****PAYROLL TOTALS*****				*****EMPLOYEE COUNTS*****	
	FEDERAL	STATE	MEDICARE		
TOTAL GROSS PAY :	603,550.66	603,550.66	603,550.66	TOTAL EMPLOYEES :	221
TOTAL TSA'S - BEFORE TAX :	11,483.27	11,483.27	0.00	TOTAL FEMALE EMPLOYEES:	199
TOTAL TAX SHELTERED RETIREMENT:	46,736.55	46,736.55	0.00	TOTAL MALE EMPLOYEES :	22
TOTAL OTHER BEF TAX DEDUCTIONS:	44,167.27	44,167.27	44,167.27	TOTAL FACULTY MEMBERS :	110
TOTAL TAXABLE BENEFITS :	0.00	0.00	0.00		
TOTAL TAXABLE GROSS :	501,163.57	501,163.57	559,383.39		

*****DEDUCTION/BENEFIT LEGEND*****

Reduction	Benefit
Retax: D = Federal	Taxable: D = Federal
S = State	S = State
F = FICA/Medicare	F = FICA/Medicare
I = IMRF	T = TRS
	I = IMRF

* = Reimbursed

***** End of report *****

*****PAYROLL TOTALS*****				*****EMPLOYEE COUNTS*****	
	FEDERAL	STATE	MEDICARE		
TOTAL GROSS PAY :	603,529.59	603,529.59	603,529.59	TOTAL EMPLOYEES :	221
TOTAL TSA'S - BEFORE TAX :	11,482.97	11,482.97	0.00	TOTAL FEMALE EMPLOYEES:	199
TOTAL TAX SHELTERED RETIREMENT:	46,735.16	46,735.16	0.00	TOTAL MALE EMPLOYEES :	22
TOTAL OTHER BEF TAX DEDUCTIONS:	44,167.27	44,167.27	44,167.27	TOTAL FACULTY MEMBERS :	110
TOTAL TAXABLE BENEFITS :	0.00	0.00	0.00		
TOTAL TAXABLE GROSS :	501,144.19	501,144.19	559,362.32		

*****DEDUCTION/BENEFIT LEGEND*****

Reduction	Benefit
Retax: D = Federal	Taxable: D = Federal
S = State	S = State
F = FICA/Medicare	F = FICA/Medicare
I = IMRF	T = TRS
	I = IMRF

* = Reimbursed

***** End of report *****

*****PAYROLL TOTALS*****

	FEDERAL	STATE	MEDICARE
TOTAL GROSS PAY :	54,167.86	54,167.86	54,167.86
TOTAL TSA'S - BEFORE TAX :	52.85	52.85	0.00
TOTAL TAX SHELTERED RETIREMENT:	3,955.82	3,955.82	0.00
TOTAL OTHER BEF TAX DEDUCTIONS:	0.00	0.00	0.00
TOTAL TAXABLE BENEFITS :	0.00	0.00	0.00
TOTAL TAXABLE GROSS :	50,159.19	50,159.19	54,167.86

*****EMPLOYEE COUNTS*****

TOTAL EMPLOYEES :	114
TOTAL FEMALE EMPLOYEES:	99
TOTAL MALE EMPLOYEES :	15
TOTAL FACULTY MEMBERS :	45

*****DEDUCTION/BENEFIT LEGEND*****

Deduction	Benefit
Retax: D = Federal	Taxable: D = Federal
S = State	S = State
F = FICA/Medicare	F = FICA/Medicare
I = IMRF	T = TRS
	I = IMRF

= Reimbursed

***** End of report *****

TOTAL SALARY	:	374,207.27
TOTAL DEDUCTIONS	:	118,246.31
TOTAL EMPLOYEES	:	155

***** End of report *****

REPORT OF DEDUCTIONS/BENEFITS BY CATEGORY

*****TOTAL*****			*****DEDUCTION*****		*****BENEFIT*****	
CATEGORY	CODE	DESCRIPTION	AMOUNT	BASE GROSS	AMOUNT	BASE GROSS
AMOUNT	BASE GROSS					
FICA	TOTAL		3,899.97	62,902.49	3,899.97	62,902.49
7,799.94	125,804.98					
MEDICARE	MDCR	MEDICARE	1,904.92	131,372.44		
	MDCR	MEDICARE			1,904.92	131,372.44
MEDICARE	TOTAL		1,904.92	131,372.44	1,904.92	131,372.44
3,809.84	262,744.88					
STATE TAX	ILSTA	ADD IL TAX AMT	125.00	0.00		
	ILSTX	IL STATE TAX	5,749.15	118,022.37		
STATE TAX	TOTAL		5,874.15	118,022.37		
5,874.15	118,022.37					
TSA-BEFORE TAX	AI	EQUITABLE 457 P	265.00			
	AJ	CUNA 403B PLAN	9,972.00			
	AJP	CUNA* 403B PLAN	571.46	4,233.05		
TSA-BEFORE TAX	TOTAL		10,808.46	4,233.05		
10,808.46	4,233.05					

*****PAYROLL TOTALS*****				*****EMPLOYEE COUNTS*****	
	FEDERAL	STATE	MEDICARE		
TOTAL GROSS PAY	135,955.33	135,955.33	135,955.33	TOTAL EMPLOYEES	42
TOTAL TSA'S - BEFORE TAX	10,808.46	10,808.46	0.00	TOTAL FEMALE EMPLOYEES:	30
TOTAL TAX SHELTERED RETIREMENT:	2,541.61	2,541.61	0.00	TOTAL MALE EMPLOYEES :	12
TOTAL OTHER BEF TAX DEDUCTIONS:	4,605.89	4,605.89	4,605.89	TOTAL FACULTY MEMBERS :	7
TOTAL TAXABLE BENEFITS	23.00	23.00	23.00		
TOTAL TAXABLE GROSS	118,022.37	118,022.37	131,372.44		

*****DEDUCTION/BENEFIT LEGEND*****

Deduction Benefit

Retax: D = Federal Taxable: D = Federal

 S = State S = State

 F = FICA/Medicare F = FICA/Medicare

 I = IMRF T = TRS

 I = IMRF

= Reimbursed

***** End of report *****

PAY DETAIL FOR REG / REGULAR PAYROLL - AFTER CALCS

ESY CHECK DATE: 07/22/2024 PERIOD ENDING DATE: 07/11/2024

Gross Pay Report

NAME KEY	EMPLOYEE NAME	TYPE	LOC	PERIOD END	PAY	ACCOUNT NUMBER	FRQ	AMOUNT	FACTOR	HOURS	GROSS AMOUNT	HOURS WRKD
VEGA JEN000	VEGA, JENNIFER A	SUMCL	W	07/11/2024	ESYHN	10E000 1600 1200 01 132202	24	19.0000		27.0000	513.00	27.00
WEBB MAC000	WEBB, MACKENZIE T	SUMCL	V	07/11/2024	ESYHN	10E000 1600 1200 01 132201	24	19.0000		31.5000	598.50	31.50
WEBB MAD000	WEBB, MADISON L	SUMCL	V	07/11/2024	ESYHN	10E000 1600 1200 01 132201	24	19.0000		31.5000	598.50	31.50
VILLILIN001	WILLIAMS, LINDSEY A	SUMCE	V	07/11/2024	ESYHC	10E000 1600 1100 01 132201	24	42.5400		31.5000	1,340.01	31.50
ZACHALAU000	ZACHARSKI, LAURA K	TCH	D	07/11/2024	ESYHC	10E000 1600 1100 01 132201	24	42.0000		8.7500	367.50	8.75
ZARAGKIM000	ZARAGOZA, KIMBERLY	ASST	D	07/11/2024	ESYHN	10E000 1600 1200 01 132202	24	19.0000		22.5000	427.50	22.50
ZENDOJEN000	ZENDOL CARR, JENNIFER E	TCH	D	07/11/2024	ESYHC	10E000 1600 1100 01 132202	24	42.5400		15.5000	659.37	15.50
REPORT TOTAL					111 EMPLOYEE(S)				0.0000	3151.2600	100,091.36	

1,151.26

***** End of report *****

REPORT OF DEDUCTIONS/BENEFITS BY CATEGORY

*****TOTAL*****			*****DEDUCTION*****		*****BENEFIT*****	
CATEGORY	CODE	DESCRIPTION	AMOUNT	BASE GROSS	AMOUNT	BASE GROSS
AMOUNT	BASE GROSS					
FEDERAL TAX	TOTAL		14,595.97	120,409.63		
14,595.97	120,409.63					
FICA	FICA FICA		3,895.65	62,833.01		
	FICA FICA				3,895.65	62,833.01
FICA	TOTAL		3,895.65	62,833.01	3,895.65	62,833.01
7,791.30	125,666.02					
MEDICARE	MDCR MEDICARE		1,936.88	133,577.69		
	MDCR MEDICARE				1,936.88	133,577.69
MEDICARE	TOTAL		1,936.88	133,577.69	1,936.88	133,577.69
1,873.76	267,155.38					
STATE TAX	ILSTA ADD IL TAX AMT		125.00	0.00		
	ILSTX IL STATE TAX		5,856.44	120,409.63		
STATE TAX	TOTAL		5,981.44	120,409.63		
5,981.44	120,409.63					
SA-BEFORE TAX	AI	EQUITABLE 457 P	265.00			
	AJ	CUNA 403B PLAN	9,747.00			
	AJP	CUNA% 403B PLAN	571.46	4,233.05		
SA-BEFORE TAX	TOTAL		10,583.46	4,233.05		
10,583.46	4,233.05					

*****PAYROLL TOTALS*****				*****EMPLOYEE COUNTS*****	
	FEDERAL	STATE	MEDICARE		
TOTAL GROSS PAY	138,160.58	138,160.58	138,160.58	TOTAL EMPLOYEES	45
TOTAL TSA'S - BEFORE TAX	10,583.46	10,583.46	0.00	TOTAL FEMALE EMPLOYEES:	33
TOTAL TAX SHELTERED RETIREMENT:	2,584.60	2,584.60	0.00	TOTAL MALE EMPLOYEES :	12
TOTAL OTHER BEF TAX DEDUCTIONS:	4,605.89	4,605.89	4,605.89	TOTAL FACULTY MEMBERS :	8
TOTAL TAXABLE BENEFITS	23.00	23.00	23.00		
TOTAL TAXABLE GROSS	120,409.63	120,409.63	133,577.69		

*****DEDUCTION/BENEFIT LEGEND*****

Deduction: D = Federal, S = State, F = FICA/Medicare, I = IMRF, = Reimbursed

Benefit: Taxable: D = Federal, S = State, F = FICA/Medicare, T = TRS, I = IMRF

***** End of report *****

PAYROLL LIABILITIES

June 2024 \$ 853,648.19

July 2024 \$ 418,254.88

6/14/2024 Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>	
232401050	SASED EDUCATION ASSOCIATION	6/14/2024	\$3,641.86	
232401051	SASED SUPPORT STAFF ASSOCIATION	6/14/2024	\$880.81	
		2 ACH Check(s) For a Total of		\$4,522.67
104185	STATE DISBURSEMENT UNIT	6/14/2024	\$172.26	
104186	STATE DISBURSEMENT UNIT	6/14/2024	\$819.38	
		2 Computer Check(s) For a Total of		\$991.64
202300374	ILLINOIS DEPT OF REVENUE	6/14/2024	\$36,336.81	
202300377	TEACHERS RETIREMENT (2.2%)	6/14/2024	\$2,853.75	
202300378	TEACHERS RETIREMENT SYSTEM	6/14/2024	\$44,282.94	
202300379	THIS (TRS HEALTH) FUND	6/14/2024	\$7,725.00	
202300380	MB FINANCIAL (FEDERAL)	6/14/2024	\$67,004.10	
202300381	MB FINANCIAL BANK (FICA-E)	6/14/2024	\$34,871.27	
202300382	MB FINANCIAL BANK (FICA-W)	6/14/2024	\$34,871.27	
202300383	THE OMNI GROUP	6/14/2024	\$1,748.00	
202300384	CUNA MUTUAL GROUP	6/14/2024	\$25,337.02	
202300385	TEACHERS RETIREMENT SYSTEM SSP	6/14/2024	\$1,277.30	
		10 Wire Transfer Check(s) For a Total of		\$256,307.46
		2 ACH Checks For a Total of		\$4,522.67
		2 Computer Checks For a Total of		\$991.64
		Total for 14 Manual, Wire Tran, ACH & Computer Checks		\$261,821.77
		Net Amount		\$261,821.77
10	EDUCATION FUND			\$261,821.77

6/28/2024 Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>	
232401052	CANNATA, SAM	6/28/2024	\$600.00	
232401053	DIAMOND, NANETTE	6/28/2024	\$600.00	
232401054	MARTIN, CHRISTINE L	6/28/2024	\$2,400.00	
232401055	SASED EDUCATION ASSOCIATION	6/28/2024	\$3,640.67	
232401056	SASED SUPPORT STAFF ASSOCIATION	6/28/2024	\$880.81	
232401057	SCHROEDER, LYNN A	6/28/2024	\$600.00	
232401058	SMITH, LISA	6/28/2024	\$600.00	
		7 ACH Check(s) For a Total of		\$9,321.48
104187	STATE DISBURSEMENT UNIT	6/28/2024	\$172.26	
104188	STATE DISBURSEMENT UNIT	6/28/2024	\$819.38	
104189	THIELSEN, MYRA LYNN	6/28/2024	\$600.00	
104190	UNITED WAY OF NAPERVILLE	6/28/2024	\$20.00	
		4 Computer Check(s) For a Total of		\$1,611.64
202300375	IMRF (EMPLOYEES CONT)	6/14/2024	\$20,253.42	
202300376	IMRF (EMPLOYERS CONT)	6/14/2024	\$14,305.07	
202300386	ILLINOIS DEPT OF REVENUE	6/28/2024	\$1,235.22	
202300387	TEACHERS RETIREMENT (2.2%)	6/28/2024	\$172.42	
202300388	TEACHERS RETIREMENT SYSTEM	6/28/2024	\$2,675.51	
202300389	THIS (TRS HEALTH) FUND	6/28/2024	\$466.74	
202300390	MB FINANCIAL (FEDERAL)	6/28/2024	\$2,611.63	
202300391	MB FINANCIAL BANK (FICA-E)	6/28/2024	\$412.89	
202300392	MB FINANCIAL BANK (FICA-W)	6/28/2024	\$412.89	
202300393	CUNA MUTUAL GROUP	6/28/2024	\$500.00	
202300394	ILLINOIS DEPT OF REVENUE	6/28/2024	\$35,698.15	
202300395	IMRF (EMPLOYEES CONT)	6/28/2024	\$20,879.77	
202300396	IMRF (EMPLOYERS CONT)	6/28/2024	\$14,772.71	
202300397	TEACHERS RETIREMENT (2.2%)	6/28/2024	\$2,695.74	
202300398	TEACHERS RETIREMENT SYSTEM	6/28/2024	\$41,831.14	
202300399	THIS (TRS HEALTH) FUND	6/28/2024	\$7,297.30	
202300400	MB FINANCIAL (FEDERAL)	6/28/2024	\$65,743.93	
202300401	MB FINANCIAL BANK (FICA-E)	6/28/2024	\$35,278.60	
202300402	MB FINANCIAL BANK (FICA-W)	6/28/2024	\$35,278.60	
202300403	THE OMNI GROUP	6/28/2024	\$1,748.00	
202300404	CUNA MUTUAL GROUP	6/28/2024	\$25,514.44	
202300405	TEACHERS RETIREMENT SYSTEM SSP	6/28/2024	\$1,277.30	
202300406	TEACHERS HEALTH INSURANCE SECURITY (THIS) FUNE	6/28/2024	\$400.00	
202300407	ILLINOIS DEPT OF REVENUE	6/28/2024	\$114.86	
202300409	IMRF (EMPLOYEES CONT)	6/28/2024	\$12,599.55	
202300410	IMRF (EMPLOYERS CONT)	6/28/2024	\$9,132.60	
202300411	TEACHERS RETIREMENT (2.2%)	6/28/2024	\$2,154.15	
202300412	TEACHERS RETIREMENT SYSTEM	6/28/2024	\$33,426.76	
202300413	THIS (TRS HEALTH) FUND	6/28/2024	\$5,831.21	
202300421	IMRF (EMPLOYEES CONT)	6/28/2024	\$12,599.53	

202300422	IMRF (EMPLOYERS CONT)	6/28/2024	\$9,132.57
202300423	TEACHERS RETIREMENT (2.2%)	6/28/2024	\$2,154.14
202300424	TEACHERS RETIREMENT SYSTEM	6/28/2024	\$33,426.73
202300425	THIS (TRS HEALTH) FUND	6/28/2024	\$5,831.21
202300434	IMRF (EMPLOYEES CONT)	6/28/2024	\$12,247.40
202300435	IMRF (EMPLOYERS CONT)	6/28/2024	\$8,845.40
202300436	TEACHERS RETIREMENT (2.2%)	6/28/2024	\$2,102.67
202300437	TEACHERS RETIREMENT SYSTEM	6/28/2024	\$32,627.92
202300438	THIS (TRS HEALTH) FUND	6/28/2024	\$5,691.86
202300446	IMRF (EMPLOYEES CONT)	6/28/2024	\$12,246.94
202300447	IMRF (EMPLOYERS CONT)	6/28/2024	\$8,844.99
202300448	TEACHERS RETIREMENT (2.2%)	6/28/2024	\$2,102.62
202300449	TEACHERS RETIREMENT SYSTEM	6/28/2024	\$32,627.10
202300450	THIS (TRS HEALTH) FUND	6/28/2024	\$5,691.62
		44 Wire Transfer Check(s) For a Total of	\$580,893.30
		7 ACH Checks For a Total of	\$9,321.48
		4 Computer Checks For a Total of	\$1,611.64
		Total for 55 Manual, Wire Tran, ACH & Computer Checks	\$591,826.42
		Net Amount	\$591,826.42
10	EDUCATION FUND		\$591,826.42

7/10/2024 ESY Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
202300458	ILLINOIS DEPT OF REVENUE	7/10/2024	\$2,334.00
202300459	IMRF (EMPLOYEES CONT)	7/10/2024	\$819.09
202300460	IMRF (EMPLOYERS CONT)	7/10/2024	\$667.98
202300461	TEACHERS RETIREMENT (2.2%)	7/10/2024	\$183.72
202300462	TEACHERS RETIREMENT SYSTEM	7/10/2024	\$2,851.57
202300463	THIS (TRS HEALTH) FUND	7/10/2024	\$497.43
202300464	MB FINANCIAL (FEDERAL)	7/10/2024	\$829.86
202300465	MB FINANCIAL BANK (FICA-E)	7/10/2024	\$2,179.45
202300466	MB FINANCIAL BANK (FICA-W)	7/10/2024	\$2,179.45
202300467	CUNA MUTUAL GROUP	7/10/2024	\$149.73
202300468	TEACHERS RETIREMENT SYSTEM SSP	7/10/2024	\$67.04
202300469	IMRF (EMPLOYEES CONT)	7/10/2024	\$15.47
		11 Wire Transfer Check(s) For a Total of	\$12,774.79
		Total for 11 Manual, Wire Tran, ACH & Computer Checks	\$12,774.79
		Net Amount	\$12,774.79
10	EDUCATION FUND		

7/15/2024 Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>	
104212	STATE DISBURSEMENT UNIT	7/15/2024	\$172.26	
104213	STATE DISBURSEMENT UNIT	7/15/2024	\$819.38	
		2 Computer Check(s) For a Total of		\$991.64
202300408	ILLINOIS DEPT OF REVENUE	7/15/2024	\$24,838.76	
202300414	MB FINANCIAL (FEDERAL)	7/15/2024	\$47,011.69	
202300415	MB FINANCIAL BANK (FICA-E)	7/15/2024	\$22,329.85	
202300416	MB FINANCIAL BANK (FICA-W)	7/15/2024	\$22,329.85	
202300417	THE OMNI GROUP	7/15/2024	\$1,483.00	
202300418	CUNA MUTUAL GROUP	7/15/2024	\$13,693.63	
202300419	TEACHERS RETIREMENT SYSTEM SSP	7/15/2024	\$477.30	
202400001	ILLINOIS DEPT OF REVENUE	7/15/2024	\$5,874.15	
202400004	TEACHERS RETIREMENT (2.2%)	7/15/2024	\$366.81	
202400005	TEACHERS RETIREMENT SYSTEM	7/15/2024	\$5,692.30	
202400006	THIS (TRS HEALTH) FUND	7/15/2024	\$993.00	
202400007	MB FINANCIAL (FEDERAL)	7/15/2024	\$13,565.93	
202400008	MB FINANCIAL BANK (FICA-E)	7/15/2024	\$5,804.89	
202400009	MB FINANCIAL BANK (FICA-W)	7/15/2024	\$5,804.89	
202400010	THE OMNI GROUP	7/15/2024	\$265.00	
202400011	CUNA MUTUAL GROUP	7/15/2024	\$12,625.74	
		16 Wire Transfer Check(s) For a Total of		\$183,156.79
		2 Computer Checks For a Total of		\$991.64
		Total for 18 Manual, Wire Tran, ACH & Computer Checks		\$184,148.43
		Net Amount		\$184,148.43
10	EDUCATION FUND			\$184,148.43

7/22/2024 ESY Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
202400012	ILLINOIS DEPT OF REVENUE	7/22/2024	\$4,461.09
202400015	TEACHERS RETIREMENT (2.2%)	7/22/2024	\$353.22
202400016	TEACHERS RETIREMENT SYSTEM	7/22/2024	\$5,482.56
202400017	THIS (TRS HEALTH) FUND	7/22/2024	\$956.39
202400018	MB FINANCIAL (FEDERAL)	7/22/2024	\$3,464.90
202400019	MB FINANCIAL BANK (FICA-E)	7/22/2024	\$3,880.17
202400020	MB FINANCIAL BANK (FICA-W)	7/22/2024	\$3,880.17
202400021	CUNA MUTUAL GROUP	7/22/2024	\$289.55
202400022	TEACHERS RETIREMENT SYSTEM SSP	7/22/2024	\$146.26
		9 Wire Transfer Check(s) For a Total of	\$22,914.31
		Total for 9 Manual, Wire Tran, ACH & Computer Checks	\$22,914.31
		Net Amount	\$22,914.31
10	EDUCATION FUND		\$22,914.31

7/31/2024 Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>	
104202	UNITED WAY OF NAPERVILLE	7/31/2024	\$20.00	
104345	STATE DISBURSEMENT UNIT	7/31/2024	\$172.26	
104346	STATE DISBURSEMENT UNIT	7/31/2024	\$860.35	
		3 Computer Check(s) For a Total of		\$1,052.61
202300420	ILLINOIS DEPT OF REVENUE	7/31/2024	\$24,838.72	
202300426	MB FINANCIAL (FEDERAL)	7/31/2024	\$47,011.59	
202300427	MB FINANCIAL BANK (FICA-E)	7/31/2024	\$22,329.81	
202300428	MB FINANCIAL BANK (FICA-W)	7/31/2024	\$22,329.81	
202300429	THE OMNI GROUP	7/31/2024	\$1,483.00	
202300430	CUNA MUTUAL GROUP	7/31/2024	\$13,693.63	
202300431	TEACHERS RETIREMENT SYSTEM SSP	7/31/2024	\$477.30	
202300432	ILLINOIS DEPT OF REVENUE	7/31/2024	\$114.86	
202400002	IMRF (EMPLOYEES CONT)	7/15/2024	\$3,198.52	
202400003	IMRF (EMPLOYERS CONT)	7/15/2024	\$2,072.82	
202400013	IMRF (EMPLOYEES CONT)	7/22/2024	\$1,164.50	
202400014	IMRF (EMPLOYERS CONT)	7/22/2024	\$949.63	
202400023	ILLINOIS DEPT OF REVENUE	7/31/2024	\$5,981.44	
202400024	IMRF (EMPLOYEES CONT)	7/31/2024	\$3,228.30	
202400025	IMRF (EMPLOYERS CONT)	7/31/2024	\$2,097.06	
202400026	TEACHERS RETIREMENT (2.2%)	7/31/2024	\$367.58	
202400027	TEACHERS RETIREMENT SYSTEM	7/31/2024	\$5,704.31	
202400028	THIS (TRS HEALTH) FUND	7/31/2024	\$995.09	
202400029	MB FINANCIAL (FEDERAL)	7/31/2024	\$14,595.97	
202400030	MB FINANCIAL BANK (FICA-E)	7/31/2024	\$5,832.53	
202400031	MB FINANCIAL BANK (FICA-W)	7/31/2024	\$5,832.53	
202400032	THE OMNI GROUP	7/31/2024	\$265.00	
202400033	CUNA MUTUAL GROUP	7/31/2024	\$12,400.74	
202400034	TEACHERS HEALTH INSURANCE SECURITY (THIS) FUND	7/31/2024	\$400.00	
		24 Wire Transfer Check(s) For a Total of		\$197,364.74
		2 Computer Checks For a Total of		\$1,052.61
		Total for 26 Manual, Wire Tran, ACH & Computer Checks		\$198,417.35
		Net Amount		\$198,417.35
10	EDUCATION FUND			\$198,417.35

BILLS PAYABLE LIST – SASED PROGRAMS

July 2024 \$ 1,818,415.17

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/25/2024	104223	ODP BUSINESS SOLUTIO	supplies for Amy Bain	380.99
07/25/2024	104223	ODP BUSINESS SOLUTIO	supplies for Amy Bain	129.56
07/25/2024	104223	ODP BUSINESS SOLUTIO	supplies for Emily Ropars	18.89
07/25/2024	104223	ODP BUSINESS SOLUTIO	supplies for Emily Ropars	380.99
07/25/2024	104223	ODP BUSINESS SOLUTIO	supplies for Talin Tokat	114.13
07/25/2024	104223	ODP BUSINESS SOLUTIO	supplies for Pamela Reising Rechner	18.89
07/25/2024	104223	ODP BUSINESS SOLUTIO	supplies for Ann Kremer	57.74
07/25/2024	104223	ODP BUSINESS SOLUTIO	supplies for Ann Kremer	380.99
07/25/2024	104223	ODP BUSINESS SOLUTIO	supplies for Ann Kremer	13.98
07/25/2024	104223	ODP BUSINESS SOLUTIO	supplies for Ann Kremer	99.55
07/25/2024	104223	ODP BUSINESS SOLUTIO	office supplies	15.04
07/25/2024	104223	ODP BUSINESS SOLUTIO	LAKEVIEW SCHOOL ITEMS	90.72
07/25/2024	104224	ADVOCATE OCCUPATIONA	Bus Driver Physical for Mark Renc	155.00
07/25/2024	104225	AHS STAFFING	Direct Hire Placement - T Glumac 2024-2025	7,500.00
07/25/2024	104226	ALLIED BENEFIT SYSTE	Allied FSA Invoice JULY 2024	385.25
07/25/2024	104227	AMBER MECHANICAL CON	SE Alt 3rd Quarter billing	8,031.00
07/25/2024	104228	AMERGIS HEALTHCARE S	contract employee services week of 07/1/24	19,722.50
07/25/2024	104229	AMERICAN HERITAGE LI	Allstate Critical Illness and Accident Coverage Bill - July 2024	3,100.77
07/25/2024	104230	BEYONDTRUST CORPORAT	Beyond Trust Renewal	3,489.40
07/25/2024	104231	CDW GOVERNMENT	Kensington Tabletop Charging Stations	14,950.00
07/25/2024	104232	CHEM-CARE, INC.	classroom supplies	3,754.00
07/25/2024	104233	CLASSIC LANDSCAPE, L	July 2024 Mnthly Landscape/Maintenance	1,207.50
07/25/2024	104234	CLIC	CLIC Insurance Effect. 07/01/2024	2,150.00
07/25/2024	104235	DEARBORN NATIONAL LI	AUGUST 2024 LIFE INSURANCE INVOICE	5,841.15
07/25/2024	104236	DRYIER, KIMBERLY	Travel Allowance July 2024	400.00
07/25/2024	104237	DUPAGE COUNTY PUBLIC	water usage /other 03/28-05/28/2024	176.99
07/25/2024	104238	EDU HEALTHCARE, LLC	contract employee services week of 07/08/24	810.00
07/25/2024	104238	EDU HEALTHCARE, LLC	contract employee services week of 07/01/24	607.50
07/25/2024	104239	EMBRACE EDUCATION	Embrace IEP Subscription	81,864.78
07/25/2024	104239	EMBRACE EDUCATION	FY22 COST SETTLEMENT EMBRACE FEE	199,843.56
07/25/2024	104240	FIREPLACE INC. (SMOR	Subscription renewal for Smores Team Account (15 users) - used for newsletters	1,890.00
07/25/2024	104241	FRONTLINE EDUCATION	Frontline Central Solution - 1 year subscription from 7/1/24 through 6/30/2025. INVOICE 199452	11,536.20
07/25/2024	104242	IASB	IASB Affiliate Membership Dues	550.00
07/25/2024	104242	IASB	IASB - Invoice #437164 for Boardbook, PRESS, PRESS Plus and School Board Policies	9,515.00

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
			Online Subscriptions SY24-25	
07/25/2024	104243	INCIDENT IQ, LLC	Incident IQ Annual Subscription	5,000.00
07/25/2024	104244	ISCORP	ISCorp Hosting for Skyward Finance	2,400.00
07/25/2024	104245	IT SAVVY LLC	Adobe Creative Suite licenses - prorated 4 months until current subscription renews	246.32
07/25/2024	104246	KONICA MINOLTA BUSIN	SASED Newline 65 With Fixed Mobile Stand x 1 Project	3,380.00
07/25/2024	104246	KONICA MINOLTA BUSIN	Newline SE Panel Project	41,986.00
07/25/2024	104247	KONICA MINOLTA PREMI	Konica Minolta Contract Number: 450-0068168-001 Coverage Period 7/12/24-8/11/24	2,034.25
07/25/2024	104247	KONICA MINOLTA PREMI	contract services 07/26-08/25/2024	1,032.16
07/25/2024	104248	LEARNING A-Z	Curriculum - Digital	14,672.89
07/25/2024	104249	MAXIM HEALTHCARE SER	contract employee services week of 07/01/24	414.06
07/25/2024	104249	MAXIM HEALTHCARE SER	contract employee services week of 07/08/24	5,913.39
07/25/2024	104250	METLIFE	AUGUST Metlife Dental and Vision Invoice for 8/1/24-8/31/24. Due 8/1/24.	17,848.07
07/25/2024	104251	N2Y INC.	curriculum - Digital	2,075.13
07/25/2024	104251	N2Y INC.	curriculum - DIGITAL	38,609.01
07/25/2024	104252	NCS PEARSON	Assessments - online	1,160.00
07/25/2024	104253	NET56	Net56 USAC Internet Access Firewall 2GB + One-time Setup Fee (@ monthly billing rate)	20,174.67
07/25/2024	104253	NET56	Net56 Managed Services Monthly Agreement - July 2024	25,844.45
07/25/2024	104254	NIU NAPERVILLE CONF	Facility use and food/beverages for 24-25 Opening Day (Day 1 and 2)	20,338.00
07/25/2024	104255	POWERSCHOOL GROUP LL	School Messenger Deploy, Chat Setup, communicate	2,500.00
07/25/2024	104256	PROCARE THERAPY	contract employee services week of 07/01/24	1,053.00
07/25/2024	104257	RENAISSANCE LEARNING	Fastbridge/myOn Renewal	5,280.16
07/25/2024	104258	RETHINK AUTISM	Curriculum - Digital	36,212.50
07/25/2024	104259	SHERWIN WILLIAMS	07/19/24 paint supplies	12.73
07/25/2024	104259	SHERWIN WILLIAMS	07/17/2024 paint supplies	204.12
07/25/2024	104260	SKYWARD ACCOUNTING D	Skyward Annual Subscription	13,195.00
07/25/2024	104261	SOLIANT	contract employee week of 07/01/2024	810.00
07/25/2024	104261	SOLIANT	Contract Employee week of 7/01/24	810.00
07/25/2024	104262	SONOVA USA INC.	Purchase for D205	3,131.00
07/25/2024	104263	SUNBELT	contract employee services week of 07/01/24	742.50
07/25/2024	104264	TEACHTOWN, INC.	Curriculum-Digital/Training	65,212.00
07/25/2024	104265	THE STEPPING STONES	contract employee services week of 07/01/24	2,255.00
07/25/2024	104266	UNIVERSAL PREMIUM	Fuel services July 1 - July	41.93

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			14, 2024	
07/25/2024	104267	VANDERWOUDE, ELIZABE	Travel Allowance July 2024	400.00
07/25/2024	104268	WEST CHICAGO SCHOOL	Final FY24 Itinerant Billing Refund	17,489.24
07/25/2024	104269	WINFIELD SCHOOL DIST	Reimbursable Meals SASED Students April 2024	1,005.10
07/25/2024	104269	WINFIELD SCHOOL DIST	Meals for SASED Students May 2024	1,000.73
07/25/2024	104269	WINFIELD SCHOOL DIST	Meals for SASED Students June 2024	83.03
07/25/2024	104270	WESTMONT CUSD #201	Reimbursable Meals SASED Students April 2024	840.45
07/25/2024	104270	WESTMONT CUSD #201	Meals for SASED Students May 2024	646.08
07/25/2024	104270	WESTMONT CUSD #201	Final FY24 Itinerant Billing Refund	2,016.96
07/25/2024	104271	A TOUCH OF GLASS & M	Window Repair #2 SE Allt School	319.68
07/25/2024	104272	AA ELECTRIC COMPANY	SE Alt. Electircal repairs	3,485.40
07/25/2024	104273	ADDISON TRAIL H. S.	Student registration invoice	3,666.00
07/25/2024	104274	ADVOCATE OCCUPATIONA	Bus Driver Physical for Kirstin Peahl- Invoice 858395	140.00
07/25/2024	104275	AHS STAFFING	OT/PT Services for 5/13/24 through 5/16/24	2,430.00
07/25/2024	104275	AHS STAFFING	OT/PT Services for 05/28/24 & 5/29/24	951.75
07/25/2024	104275	AHS STAFFING	OT/PT Services for 5/20/24 through 5/23/24	2,430.00
07/25/2024	104276	AMBER MECHANICAL CON	SE Alt-Replace belts and cycled A/C units	952.37
07/25/2024	104278	AMERGIS HEALTHCARE S	contract employees week of of 06/24/24	7,988.50
07/25/2024	104278	AMERGIS HEALTHCARE S	Behavior Tech Services for 5/28/24 through 5/31/2024	1,400.00
07/25/2024	104278	AMERGIS HEALTHCARE S	Behavior Tech and Nursing Services for 05/28/24 through 5/31/24	8,694.50
07/25/2024	104278	AMERGIS HEALTHCARE S	Sign Language interpreter Services for 5/28/24	412.50
07/25/2024	104278	AMERGIS HEALTHCARE S	Behavior Tech for 5/28/24 through 5/31/24	1,862.50
07/25/2024	104278	AMERGIS HEALTHCARE S	Behavior Tech for 5/28/24 through 5/30/24	3,800.00
07/25/2024	104278	AMERGIS HEALTHCARE S	Behavior Tech and Nursing Services for 5/20/24 through 5/31/24	11,237.50
07/25/2024	104278	AMERGIS HEALTHCARE S	Behavior Tech and Sing Language Interpreter for 05/20/24 through 5/24/24	3,231.25
07/25/2024	104278	AMERGIS HEALTHCARE S	Behavior Tech and Nursing for 05/20/24 through 5/24/24	3,764.76
07/25/2024	104278	AMERGIS HEALTHCARE S	Behavior Tech for 05/20/24 through 5/24/24	3,129.00
07/25/2024	104278	AMERGIS HEALTHCARE S	Behavior Tech for 05/20/24 through 5/24/24	12,600.00
07/25/2024	104278	AMERGIS HEALTHCARE S	Behavior Tech and Nursing	38,931.48

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			Services for 05/19/24 through 5/24/24	
07/25/2024	104278	AMERGIS HEALTHCARE S	Behavior Tech and Nursing	37,114.21
			Services for 05/20/24 through 5/24/24	
07/25/2024	104278	AMERGIS HEALTHCARE S	Behavior Tech Services for 5/28/24 through 6/4/24	4,187.50
07/25/2024	104278	AMERGIS HEALTHCARE S	Behavior Tech Services for 6/3/24 and 6/4/24	700.00
07/25/2024	104279	BERWYN GARAGE	June 27, 2024 service call MN03, replace 3 batteries	1,312.95
07/25/2024	104279	BERWYN GARAGE	June 19, MN01, AC unit repair and recharge	3,570.71
07/25/2024	104280	CARANGI & ASSOCIATES	GASB-75 libality and expense for post retirmnt health benefits fY ending June 30 2024	5,000.00
07/25/2024	104281	CASE	Final FY24 Itinerant Billing Refund	47.52
07/25/2024	104282	CDW GOVERNMENT	Microsoft Server licensing and A3 & A5 Licensing	51,354.52
07/25/2024	104283	CREATIVE EXCHANGE	AT Musical Therapy Group May 2024	300.00
07/25/2024	104283	CREATIVE EXCHANGE	Albright MS Musical Therapy Group May 2024	375.00
07/25/2024	104283	CREATIVE EXCHANGE	DHH Musical Therapy Group May 2024	600.00
07/25/2024	104283	CREATIVE EXCHANGE	ECC Musical Therapy Group May 2024	300.00
07/25/2024	104283	CREATIVE EXCHANGE	Salt Creek Primary Musical Therapy Group May 2024	675.00
07/25/2024	104283	CREATIVE EXCHANGE	SE Alt Musical Therapy Group May 2024	900.00
07/25/2024	104283	CREATIVE EXCHANGE	STARS Musical Therapy Group May 2024	1,125.00
07/25/2024	104283	CREATIVE EXCHANGE	Swartz Musical Therapy Group May 2024	300.00
07/25/2024	104283	CREATIVE EXCHANGE	Transition Musical Therapy Group May 2024	600.00
07/25/2024	104284	CRISIS PREVENTION IN	NCI with Advances Physical Skills	2,351.21
07/25/2024	104285	CZERNEK, STEPHANIE	Reimbursement Request-S Czernek ESY therapy materials/consumables	15.00
07/25/2024	104285	CZERNEK, STEPHANIE	Milage Reimbursement for April 2024	18.49
07/25/2024	104286	EDU HEALTHCARE, LLC	contract employee week of 06/27	652.50
07/25/2024	104286	EDU HEALTHCARE, LLC	Social Work Services for 5/28/24 & 5/29/24	1,008.00
07/25/2024	104286	EDU HEALTHCARE, LLC	Paraprofessional and Social Work Services for 05/20/24 through 05/24/24	2,889.00
07/25/2024	104287	ELITE RECOGNITION SE	Elite Recognition Services (Retirement Recognition Gift Books) Invoice Number - 4507	3,042.72

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/25/2024	104288	ENGIE RESOURCES LLC	Energy Services SE Alt. May 29-June 27 2024	8,141.54
07/25/2024	104289	ENGLER CALLAWAY BAAS	General School Law Service June 2024	494.00
07/25/2024	104289	ENGLER CALLAWAY BAAS	General School Law Services May 2024	806.00
07/25/2024	104290	GN RESOUND	Itin ReSOUND Equipment Order 3.7.24	645.90
07/25/2024	104291	GOURMET GORILLA	SE Alt- Food Service Month of June 2024	419.85
07/25/2024	104292	HEALTH CARE SERVICE	Blue Cross/Blue Shield Claims and Administration Fee Invoice for June 2024 Invoice 657314955771	369,852.57
07/25/2024	104293	HINCKLEY SPRINGS	Water delivery service June 2024	156.40
07/25/2024	104294	IDVILLE	Badge/ID holders for onboarding new employees	241.07
07/25/2024	104295	ILLINOIS STATE POLIC	Fingerprinting June, 2024 - Invoice Number 20240607078	565.00
07/25/2024	104295	ILLINOIS STATE POLIC	Fingerprinting for May, Invoice Number - 20240507078	395.50
07/25/2024	104296	INFINITEC	Extended Collaboration for B. Redmond, D63	1,550.00
07/25/2024	104296	INFINITEC	Standard Collaboration for G. Smith, D60	1,200.00
07/25/2024	104296	INFINITEC	Coaching Collaboration for G. Galeana, D88	2,575.00
07/25/2024	104296	INFINITEC	Infinitec Standard Collaboration for student J. Reyes, D45	1,200.00
07/25/2024	104297	INTERIM SCHOOL BUSIN	M.D. Contract Services June 2024	9,281.25
07/25/2024	104297	INTERIM SCHOOL BUSIN	M Dyrek Services May 2024	9,825.00
07/25/2024	104298	JASON JOBB	Milage Reimbursement for May 2024	112.76
07/25/2024	104299	JUDD, BERNICE	Reimburse Expense- June 28-Implement Best Practice conference	152.96
07/25/2024	104300	KONICA MINOLTA BUSIN	SASED Newline 65 With Fixed Mobile Stand x 4 Project	13,520.00
07/25/2024	104300	KONICA MINOLTA BUSIN	Konica Minolta Monthly Maintenance Agreement 6/22-7/21 2024	1,258.00
07/25/2024	104301	KONICA MINOLTA PREMI	Konica Minolta Contract#: 500-0601077 Maintenance Balance for old copiers	969.90
07/25/2024	104302	KONICA MINOLTA PREMI	Konica Minolta Copiers Contract#450-0068168-001 Coverage: 6/12-7/11 2024	2,034.25
07/25/2024	104302	KONICA MINOLTA PREMI	Konica Minolta Copiers Contract#450-0068168-000 Coverage: 6/26-7/25 2024	1,032.16
07/25/2024	104303	LAZZAR, DIANE	Reimbursement Request-D Lazzar ESY classroom supplies	84.53
07/25/2024	104303	LAZZAR, DIANE	Milage Reimbursement for June	5.43

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			2024	
07/25/2024	104304	LESNIAK, MARGARET	Contract Agreement for Business Consultant Services	2,000.00
07/25/2024	104305	MAXIM HEALTHCARE SER	Nursing Services for 5/28/2024 and 5/29/2024	3,461.01
07/25/2024	104305	MAXIM HEALTHCARE SER	Nursing Services for 5/20/2024 through 5/28/2024	1,881.05
07/25/2024	104305	MAXIM HEALTHCARE SER	Nursing services for 3/18/24 through 5/24/24	30,485.47
07/25/2024	104306	MICROSONIC INC.	Earmold Orders	40.00
07/25/2024	104306	MICROSONIC INC.	Earmolds-Invoices --WC7691RL-WC7693RL	214.00
07/25/2024	104307	MIDWEST BUS SALES	Decal for Bus	407.12
07/25/2024	104308	NCS PEARSON	OT/PT Assessments	1,872.00
07/25/2024	104308	NCS PEARSON	OT/PT Assessments	1,580.80
07/25/2024	104309	NEDSRA	NEDSRA CBI	21.00
07/25/2024	104309	NEDSRA	Sensory Station and Music (4) 03/19/2024	28.00
07/25/2024	104310	NET56	Internet Services via Net56 - Monthly billing for June 2024	3,911.98
07/25/2024	104310	NET56	Internet Services via Net56 - Monthly billing for May 2024	3,911.98
07/25/2024	104310	NET56	Jamf Pro licenses - May 2024 Usage	228.48
07/25/2024	104310	NET56	Net56 Services	24,850.43
07/25/2024	104311	ORKIN EXTERMINATING	SE Alt Montly Service 06.13.2024	100.99
07/25/2024	104312	PADDOCK PUBLICATIONS	Public Hearing Notice 07/05/2024	117.30
07/25/2024	104313	PETERS, JEANNINE	June 2024 Social Worker Wellness Retreat	1,166.63
07/25/2024	104315	PROCARE THERAPY	contract employee week of of 06/24/24	1,131.00
07/25/2024	104315	PROCARE THERAPY	Nursing Services for 5/28/24 and 5/29/24	1,131.00
07/25/2024	104315	PROCARE THERAPY	Contract Services 05/20/2024-05/24/2024 -TWolfe	1,600.00
07/25/2024	104315	PROCARE THERAPY	Contract Services 05/6/2024-05/10/2024- TWolfe	1,408.50
07/25/2024	104315	PROCARE THERAPY	contract services 04/22/2024-04/24/24	2,279.00
07/25/2024	104315	PROCARE THERAPY	Contract Services 05/20/24-05/24/24	2,788.50
07/25/2024	104315	PROCARE THERAPY	contract services 05/05/24-05/10/24-School nurse	2,730.00
07/25/2024	104315	PROCARE THERAPY	contract services 04/29/24-05/03/24 school nurse	2,730.00
07/25/2024	104315	PROCARE THERAPY	contract services 04/22/24-04/26/24	2,730.00
07/25/2024	104315	PROCARE THERAPY	contract services 05/06/24-05/10/24	3,500.00
07/25/2024	104315	PROCARE THERAPY	contract services 05/20/24-05/24/24	3,500.00
07/25/2024	104315	PROCARE THERAPY	contract services	3,100.00

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			04/29/2024-05/03/2024	
07/25/2024	104315	PROCARE THERAPY	contract services	3,150.00
			04/22/24-04/26/24	
07/25/2024	104315	PROCARE THERAPY	contract services	2,133.50
			04/29/24-05/03/24	
07/25/2024	104315	PROCARE THERAPY	contract services	350.00
			04/30/24-05/01/24 Anghel	
07/25/2024	104316	RENAISSANCE	Fastbridge usage overage for 23/24 school year	1,189.76
07/25/2024	104317	SEASPAR	SEASPAR Invoice #24SOAR01 Community-based instruction & Teaching Service for Classroom (BD at O'Neill)	70.00
07/25/2024	104318	SHERWIN WILLIAMS	paint supplies	23.78
07/25/2024	104319	SIGN LANGUAGE INTERP	Invoice no. 2866	1,139.00
07/25/2024	104321	SOLIANT	contract employee week of of 06/24/24	990.00
07/25/2024	104321	SOLIANT	contract employee week of of 06/24/24	720.00
07/25/2024	104321	SOLIANT	Paraprofessional Services for 6/2/24	355.80
07/25/2024	104321	SOLIANT	Paraprofessional Services for 6/2/24	735.00
07/25/2024	104321	SOLIANT	Paraprofessional Services for 5/28/24 through 5/31/24	2,580.00
07/25/2024	104321	SOLIANT	contract services 04/22/24-04/26/24	6,720.00
07/25/2024	104321	SOLIANT	contract services 04/29-05/01/24	5,460.00
07/25/2024	104321	SOLIANT	contract services 04/29/24-05/03/24	2,100.00
07/25/2024	104321	SOLIANT	contract services 05/07/24-05/10/24	7,455.00
07/25/2024	104321	SOLIANT	contract services 05/20/24-05/24/2024	6,060.00
07/25/2024	104321	SOLIANT	contract services 05/13/24-05/17/2024	2,100.00
07/25/2024	104321	SOLIANT	contract services 05/06/24-05/10/2024	2,095.80
07/25/2024	104321	SOLIANT	contract services 05/20/24-05/24/24	2,092.20
07/25/2024	104321	SOLIANT	contract services 04/23-04/26/24	3,325.20
07/25/2024	104321	SOLIANT	contract services 04/29/24-05/03/24	3,780.00
07/25/2024	104321	SOLIANT	contract services 05/21/24-05/24/24	3,780.00
07/25/2024	104322	SUBURBAN DRIVE LINE	Safety test June 25, 2024 veh. 10	45.00
07/25/2024	104323	SUNBELT	contract employee week of of 06/24/24	343.75
07/25/2024	104323	SUNBELT	Paraprofessional and Special Education Teacher services for 6/2/24	828.25
07/25/2024	104323	SUNBELT	contract services 05/20/24-055/24/24	4,795.00

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/25/2024	104323	SUNBELT	contract services 04/29/24-05/03/24	4,795.00
07/25/2024	104323	SUNBELT	contract services 04/22/2024-04/26/24	4,410.00
07/25/2024	104323	SUNBELT	contract services 05/06/2024-05/10/2024	4,410.00
07/25/2024	104324	T-MOBILE	T-mobile Hotspots Account#: 976288363 June 2024 Billing	616.00
07/25/2024	104325	TEAM SELECT HOME CAR	Nursing Services for 5/1/24 through 5/28/24	5,292.00
07/25/2024	104326	THE STEPPING STONES	Paraprofessional and Nursing services for 5/13/24 through 5/24/24	22,558.84
07/25/2024	104326	THE STEPPING STONES	Paraprofessional Services for 5/28/24 through 6/4/24	2,991.25
07/25/2024	104327	THERAPY SHOPPE	OT/PT 4-1-24 Consumable Order	519.55
07/25/2024	104327	THERAPY SHOPPE	OT/PT Supplies	112.15
07/25/2024	104327	THERAPY SHOPPE	OT/PT Disposable Supplies 4-9-24	333.04
07/25/2024	104327	THERAPY SHOPPE	Fidgeting Foot Roller and Foot Stepper	67.97
07/25/2024	104328	UNITED SEATING & MOB	Numotion- 07/01/24 Repair service for DME	100.00
07/25/2024	104328	UNITED SEATING & MOB	Numotion- 07/01/24 Repair service for DME	100.00
07/25/2024	104328	UNITED SEATING & MOB	Numotion- 07/01/24 Repair service for DME	50.00
07/25/2024	104328	UNITED SEATING & MOB	OT/PT Equipment Repair 5/7/24	196.40
07/25/2024	104328	UNITED SEATING & MOB	OT/PT Stander 4-25-24	5,191.20
07/25/2024	104329	UNITED STATES TREASU	Form 720 filing-Quarter ending 12-31-2023	805.00
07/25/2024	104330	UNIVERSAL PREMIUM	Fuel Delivery June 16-June 30, 2024.	77.74
07/25/2024	104331	VANGUARD ENERGY SERV	SE Alt Energy Service June 2024	1,420.79
07/25/2024	104332	VERIZON WIRELESS	Verizon iPhones Account#: 380335400 May-Jun 2024	626.59
07/25/2024	104332	VERIZON WIRELESS	Verizon Flip Phones Account#480335060 May-Jun 2024	62.62
07/25/2024	104333	WARD, SARAH	SASED Spring Institute 2024: Full-Day In-Presentation on EG Skills and Strategies by Sarah Ward	7,000.00
Totals for checks				1,624,697.01

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	397,832.81	19,553.72	1,007,466.92	1,424,853.45
17	MEDICAID SUB FUND	0.00	0.00	199,843.56	199,843.56
*** Fund Summary Totals ***		397,832.81	19,553.72	1,207,310.48	1,624,697.01

***** End of report *****

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/25/2024	242500116	SALT CREEK SCHOOL DI	Summer School Rent July 2024	17,000.00
07/25/2024	242500117	2955, LLC	Monthly Lease Payment 2900 Ogden August 2024	49,404.23
07/25/2024	242500118	BURGER, JOAN	Mileage Reimbursement July 2024	10.72
07/25/2024	242500119	GROHN, JULIE	Travel Allowance July 2024	400.00
07/25/2024	242500120	WISNIEWSKI, RACHEL	Travel Allowance July 2024	400.00
07/25/2024	242500121	KEENEYVILLE DISTRICT	Reimbursable Meals SASED Students April 2024	288.32
07/25/2024	242500121	KEENEYVILLE DISTRICT	Meals for SASED Students May 2024	251.88
07/25/2024	242500121	KEENEYVILLE DISTRICT	Meals for SASED Students September 2023	664.33
07/25/2024	242500121	KEENEYVILLE DISTRICT	Final FY24 Itinerant Billing Refund	64.80
07/25/2024	242500122	BENJAMIN SCHOOL DIST	Final FY24 Itinerant Billing Refund	37.80
07/25/2024	242500123	DUPAGE COUNTY SCHOOL	April 2024 D45 SASED Meal Programs	2,727.84
07/25/2024	242500123	DUPAGE COUNTY SCHOOL	Meals for SASED Students May 2024	2,233.11
07/25/2024	242500124	SALT CREEK SCHOOL DI	Reimbursable Meals SASED Students April 2024	2,514.78
07/25/2024	242500124	SALT CREEK SCHOOL DI	Lease/use of additional VI classroom for the 23-24 school year.	7,750.23
07/25/2024	242500124	SALT CREEK SCHOOL DI	Meals for SASED Students May 2024	2,665.30
07/25/2024	242500125	DOWNERS GROVE DISTRI	Reimbursable Meals SASED Students April 2024	723.11
07/25/2024	242500125	DOWNERS GROVE DISTRI	Meals for SASED Students May 2024	554.99
07/25/2024	242500125	DOWNERS GROVE DISTRI	Final FY24 Itinerant Billing Refund	23,951.28
07/25/2024	242500126	MAERCKER DISTRICT #6	Reimbursable Meals SASED Students April 2024	1,578.71
07/25/2024	242500126	MAERCKER DISTRICT #6	Meals for SASED Students May 2024	1,601.73
07/25/2024	242500127	CASS SCHOOL DISTRICT	Reimbursable Meals SASED Students April 2024	1,459.58
07/25/2024	242500127	CASS SCHOOL DISTRICT	Meals for SASED Students May 2024	856.52
07/25/2024	242500128	CENTER CASS DISTRICT	Reimbursable Meals SASED Students April 2024	695.40
07/25/2024	242500128	CENTER CASS DISTRICT	Meals for SASED Students April 2024	695.40
07/25/2024	242500128	CENTER CASS DISTRICT	Meals for SASED Students May 2024	490.44
07/25/2024	242500128	CENTER CASS DISTRICT	Final FY24 Itinerant Billing Refund	112.32
07/25/2024	242500129	WOODRIDGE DISTRICT #	Final FY24 Itinerant Billing Refund	7,764.84
07/25/2024	242500130	COMMUNITY HS DISTRIC	Final FY24 Itinerant Billing Refund	3,493.51
07/25/2024	242500131	COMMUNITY CONSOLIDAT	Final FY24 Itinerant Billing Refund	6,123.60

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/25/2024	242500132	ELMHURST CUSD #205	Final FY24 Itinerant Billing Refund	27,905.81
07/25/2024	242500133	2955, LLC	Base year taxes	20,507.35
07/25/2024	242500134	AHN, MAY	Milage Reimbursement for May 2024	95.44
07/25/2024	242500135	ALEXANDER, BRITTANY	Reimburse Moog Conference Expeses June 14-15, 2024	831.81
07/25/2024	242500136	ARVANS, SUSAN	Milage Reimbursement for May 2024	73.02
07/25/2024	242500137	BARAJAZ, DINA	Milage Reimbursement for May 2024	28.84
07/25/2024	242500138	BELGIO, ALICIA	June 18-20 2024Wellness Retreat etc.	1,135.88
07/25/2024	242500139	BERGFELD, BETH	Milage Reimbursement for May 2024	75.90
07/25/2024	242500140	BOLIN, BRIANNE	Milage Reimbursement for May 2024	127.57
07/25/2024	242500141	BURNS, RICHARD	Milage Reimbursement for March-June 2024	46.90
07/25/2024	242500142	CELINSKA, DOROTA	Milage Reimbursement for Mar-May 2024	172.86
07/25/2024	242500143	CHAPLIN, KRISTINE	Milage Reimbursement for Mar 2024	153.97
07/25/2024	242500144	CIECKO, ASHLEY	Reimbursement Request-A Ciecko ESY consumables/materials	30.00
07/25/2024	242500145	CORSELLO, KRISTINE	Milage Reimbursement for March and April 2024	318.25
07/25/2024	242500146	DARRUS, JULIE	Milage Reimbursement for May 2024	127.73
07/25/2024	242500147	DORCHACK, MARIA	Milage REimbursement for June 2024	61.91
07/25/2024	242500148	DUMPERT-HILGER, THER	Milage Reimbursement for April and May 2024	93.87
07/25/2024	242500149	FANUKA, CASEY	Milage REimbursement for March and April 2024	67.67
07/25/2024	242500149	FANUKA, CASEY	Milage Reimbursement for May 2024	114.64
07/25/2024	242500150	HEARTLAND ALLIANCE H	Audiology Interpreting May 2024	420.00
07/25/2024	242500150	HEARTLAND ALLIANCE H	Audiology Interpreting June 2024	280.00
07/25/2024	242500150	HEARTLAND ALLIANCE H	DHH Call Interpreters May 2024	278.25
07/25/2024	242500151	HOFFMAN, MELISSA	Milage Reimbursement for April and May 2024	44.22
07/25/2024	242500152	HOMAN, JULIA	Milage Reimbursement for May 2024	184.78
07/25/2024	242500153	LANDES, LINDA	Milage Reimbursement for May 2024	16.75
07/25/2024	242500154	LESSENTIEN, BRIDGET	Milage Reimbursement for May 2024	72.25
07/25/2024	242500155	LOHRENZ, ASHLEY	Milage Reimbursement for June 2024	76.58
07/25/2024	242500155	LOHRENZ, ASHLEY	Milage Reimbursement for May 2024	249.51

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>DATE</u>	<u>NUMBER</u> <u>VENDOR</u>	<u>DESCRIPTION</u>	
07/25/2024	242500156 MCKEE, AMY	Reimbursement Request-A. McKee ESY Snacks for LV-Orientation & Week 1	266.95
07/25/2024	242500157 MEDEARIS, CHRISTOPHE	Milage Reimbursement for April and May 2024	193.23
07/25/2024	242500158 MOHAMMAD, KAYLA	Reimburse Webinar Registration May 2024	99.00
07/25/2024	242500158 MOHAMMAD, KAYLA	Milage Reimbursement for May 2024	61.00
07/25/2024	242500159 MOROZ, KRISTYN	Milage Reimbursement for May 2024	83.84
07/25/2024	242500160 MOYNIHAN, LYNN	Milage Reimbursement for May 2024	157.81
07/25/2024	242500161 PETERSON, COLLEEN	Milage Reimbursement for May 2024	108.61
07/25/2024	242500162 ROBERTS, RUTH	Milage Reimbursement for May 2024	164.55
07/25/2024	242500162 ROBERTS, RUTH	Milage Reimbursement for June 2024	44.15
07/25/2024	242500163 SADOWSKI, JEANINE	Milage Reimbursement for March-May 2024	59.36
07/25/2024	242500164 SHANAHAN, KERRY	Milage Reimbursement for May 2024	221.37
07/25/2024	242500165 SPILLAN, DOROTHY	Reimburse June 14-15 Moog Conference expenses	780.86
07/25/2024	242500166 STORNELLO, KAREN	Milage Reimbursement for May 2024	54.07
07/25/2024	242500167 TATHAM, SARA	Milage Reimbursement for May 2024	160.86
07/25/2024	242500168 URBAN, JESSICA	Milage Reimbursement for April and May 2024	171.32
07/25/2024	242500169 WALSH, ANNA	Milage Reimbursement for March - May 2024	548.08
07/25/2024	242500170 WARD, KRISTEN	Milage Reimbursement for May 2024	25.86
07/25/2024	242500171 WHITE, SHEILA	Milage Reimbursement for April - June 2024	410.71
Totals for checks			193,718.16

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	0.00	69,453.96	124,264.20	193,718.16
***	Fund Summary Totals ***	0.00	69,453.96	124,264.20	193,718.16

***** End of report *****

BILLS PAYABLE LIST – GRANTS

July 2024 \$ 95,480.07

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>		
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
07/24/2024	104334	#807 NILES TOWNSHIP	contract to participate as a CIT site	25,000.00
07/24/2024	104335	BINDER, DENISE	contract for serivces	3,000.00
07/24/2024	104336	CAMERON PRINTING	invoice for printing	5,321.75
07/24/2024	104337	INTERPRENET, INC.	invoice for translation services	250.00
07/24/2024	104338	NEWTON, JENNIFER	contract for services	3,200.00
07/24/2024	104339	SIMPLE MACHINES MARK	invoices for services	6,000.00
07/24/2024	104339	SIMPLE MACHINES MARK	invoice for services	1,311.49
07/24/2024	104339	SIMPLE MACHINES MARK	invoice for services	714.19
07/24/2024	104340	UNIVERSITY OF DENVER	contract for services	15,000.00
07/24/2024	104341	WESTERN ILLINOIS UNI	contract for CIT Site-May and June 2024 6,529.00.+1,690.09	8,219.09
07/24/2024	104342	WROBBEL, TAMMY	June 2024 Travel for Tammy Wrobbel	1,511.80
			Totals for checks	69,528.32

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	0.00	0.00	69,528.32	69,528.32
*** Fund Summary Totals ***		0.00	0.00	69,528.32	69,528.32

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>		
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
07/24/2024	242500172	ACCOUNTABILITY SOLUT	Annual Contract for Services	1,200.00
07/24/2024	242500172	ACCOUNTABILITY SOLUT	contract for services	20,000.00
07/24/2024	242500173	BAIN, AMY	June 2024 Travel for Amy Bain	404.44
07/24/2024	242500174	HOPPER, ALISABETH	June 2024 Travel for Alisabeth Hopper	1,253.55
07/24/2024	242500175	KNOCKE, FAITH	June 2024 Travel for Faith Knocke	396.53
07/24/2024	242500176	KREMER, ANN	June 2024 Travel for Ann Kremer	839.72
07/24/2024	242500177	REISING RECHNER, PAM	June 2024 Travel for Pamela Reising Rechner	1,074.50
07/24/2024	242500178	ROPARS, EMILY	June 2024 Travel for Emily Ropars	289.80
07/24/2024	242500179	TOKAT, TALIN	June 2024 Travel for Talin Tokat	493.21
			Totals for checks	25,951.75

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	0.00	0.00	25,951.75	25,951.75
*** Fund Summary Totals ***		0.00	0.00	25,951.75	25,951.75

***** End of report *****

BILLS PAYABLE LIST – FLOW THROUGH

July 2024 \$ 1,021,151.86

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	
<u>DATE</u>	<u>NUMBER</u> <u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
07/25/2024	104220 WEST CHICAGO SCHOOL	Reimbursement for Administrative Outreach Jan-March 2024	75,579.96
07/25/2024	104220 WEST CHICAGO SCHOOL	Fee for Service Voucher 4019E202 (Feb. 2024)	33,679.43
07/25/2024	104220 WEST CHICAGO SCHOOL	Fee for Service Voucher 4075D825 (Mar. 2024)	44,392.21
07/25/2024	104221 WINFIELD SCHOOL DIST	Reimbursement for Administrative Outreach Jan-March 2024	2,963.63
07/25/2024	104221 WINFIELD SCHOOL DIST	Fee for Service Voucher 4019E202 (Feb. 2024)	733.06
07/25/2024	104221 WINFIELD SCHOOL DIST	Fee for Service Voucher 4075D825 (Mar. 2024)	179.00
07/25/2024	104222 WESTMONT CUSD #201	Reimbursement for Administrative Outreach Jan-March 2024	16,211.47
07/25/2024	104222 WESTMONT CUSD #201	Fee for Service Voucher 4019E202 (Feb. 2024)	704.69
07/25/2024	104222 WESTMONT CUSD #201	Fee for Service Voucher 4047E609 (Feb. 2024)	495.05
07/25/2024	104222 WESTMONT CUSD #201	Fee for Service Voucher 4075D825 (Mar. 2024)	4,942.73
		Totals for checks	179,881.23

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
17	MEDICAID SUB FUND	0.00	0.00	179,881.23	179,881.23
*** Fund Summary Totals ***		0.00	0.00	179,881.23	179,881.23

***** End of report *****

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/25/2024	242500101	KEENEYVILLE DISTRICT	Reimbursement for Adminstrative Outreach Jan-March 2024	32,736.95
07/25/2024	242500101	KEENEYVILLE DISTRICT	Fee for Service Voucher 4019E202 (Feb. 2024)	11,486.05
07/25/2024	242500101	KEENEYVILLE DISTRICT	Fee for Service Voucher 4075D825 (Mar. 2024)	13,922.11
07/25/2024	242500102	BENJAMIN SCHOOL DIST	Reimbursement for Administrative Outreach Jan-March 2024	6,247.93
07/25/2024	242500102	BENJAMIN SCHOOL DIST	Fee for Service Voucher 4019E202 (Feb. 2024)	2,879.56
07/25/2024	242500102	BENJAMIN SCHOOL DIST	Fee for Service Voucher 4075D825 (Mar. 2024)	3,474.11
07/25/2024	242500103	DUPAGE COUNTY SCHOOL	Reimbursement for Administrative Outreach Jan-March 2024	61,867.29
07/25/2024	242500103	DUPAGE COUNTY SCHOOL	Fee for Service Voucher 4019E202 (Feb. 2024)	64,549.18
07/25/2024	242500103	DUPAGE COUNTY SCHOOL	Fee for Service Voucher 4075D825 (Mar. 2024)	44,009.90
07/25/2024	242500104	SALT CREEK SCHOOL DI	Reimbursement for Administrative Outreach Jan-March 2024	5,825.74
07/25/2024	242500104	SALT CREEK SCHOOL DI	Fee for Service Voucher 4019E202 (Feb. 2024)	3,604.37
07/25/2024	242500104	SALT CREEK SCHOOL DI	Fee for Service Voucher 4075D825 (Mar. 2024)	4,791.96
07/25/2024	242500105	DOWNERS GROVE DISTRI	Reimbursement for Administrative Outreach Jan-March 2024	28,268.35
07/25/2024	242500105	DOWNERS GROVE DISTRI	Fee for Service Voucher 4019E202 (Feb. 2024)	5,608.81
07/25/2024	242500105	DOWNERS GROVE DISTRI	Fee for Service Voucher 4047E609 (Feb. 2024)	931.76
07/25/2024	242500105	DOWNERS GROVE DISTRI	Fee for Service Voucher 4075D825 (Mar. 2024)	3,865.52
07/25/2024	242500106	MAERCKER DISTRICT #6	Reimbursement for Administrative Outreach Jan-March 2024	14,815.58
07/25/2024	242500106	MAERCKER DISTRICT #6	Fee for Service Voucher 4019E202 (Feb. 2024)	11,720.35
07/25/2024	242500106	MAERCKER DISTRICT #6	Fee for Service Voucher 4047E609 (Feb. 2024)	1,440.93
07/25/2024	242500106	MAERCKER DISTRICT #6	Fee for Service Voucher 4075D825 (Mar. 2024)	9,072.74
07/25/2024	242500107	CASS SCHOOL DISTRICT	Reimbursement for Administrative Outreach Jan-March 2024	8,080.22
07/25/2024	242500107	CASS SCHOOL DISTRICT	Fee for Service Voucher 4019E202 (Feb. 2024)	3,600.62
07/25/2024	242500107	CASS SCHOOL DISTRICT	Fee for Service Voucher 4047E609 (Feb. 2024)	654.52
07/25/2024	242500107	CASS SCHOOL DISTRICT	Fee for Service Voucher 4075D825 (Mar. 2024)	4,370.16
07/25/2024	242500108	CENTER CASS DISTRICT	Reimbursement for	7,113.86

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			Administrative Outreach Jan-March 2024	
07/25/2024	242500108	CENTER CASS DISTRICT	Fee for Service Voucher 4019E202 (Feb. 2024)	6,333.82
07/25/2024	242500108	CENTER CASS DISTRICT	Fee for Service Voucher 4047E609 (Feb. 2024)	15.71
07/25/2024	242500108	CENTER CASS DISTRICT	Fee for Service Voucher 4075D825 (Mar. 2024)	3,512.19
07/25/2024	242500109	WOODRIDGE DISTRICT #	Reimbursement for Administrative Outreach Jan-March 2024	45,504.14
07/25/2024	242500109	WOODRIDGE DISTRICT #	Fee for Service Voucher 4019E202 (Feb. 2024)	39,712.15
07/25/2024	242500109	WOODRIDGE DISTRICT #	Fee for Service Voucher 4047E609 (Feb. 2024)	5,481.16
07/25/2024	242500109	WOODRIDGE DISTRICT #	Fee for Service Voucher 4075D825 (Mar. 2024)	51,296.24
07/25/2024	242500110	DUPAGE HS DISTRICT #	Reimbursement for Administrative Outreach Jan-March 2024	13,516.89
07/25/2024	242500110	DUPAGE HS DISTRICT #	Fee for Service Voucher 4019E202 (Feb. 2024)	31,907.64
07/25/2024	242500110	DUPAGE HS DISTRICT #	Fee for Service Voucher 4047E609 (Feb. 2024)	1,480.64
07/25/2024	242500110	DUPAGE HS DISTRICT #	Fee for Service Voucher 4075D825 (Mar. 2024)	31,093.97
07/25/2024	242500111	COMMUNITY HS DISTRICT	Reimbursement for Administrative Outreach Jan-March 2024	21,051.24
07/25/2024	242500111	COMMUNITY HS DISTRICT	Fee for Service Voucher 4019E202 (Feb. 2024)	8,992.38
07/25/2024	242500111	COMMUNITY HS DISTRICT	Fee for Service Voucher 4047E609 (Feb. 2024)	491.00
07/25/2024	242500111	COMMUNITY HS DISTRICT	Fee for Service Voucher 4075D825 (Mar. 2024)	7,128.85
07/25/2024	242500112	COMMUNITY HS DIST #9	Reimbursement for Administrative Outreach Jan-March 2024	34,281.69
07/25/2024	242500112	COMMUNITY HS DIST #9	Fee for Service Voucher 4019E202 (Feb. 2024)	7,977.63
07/25/2024	242500112	COMMUNITY HS DIST #9	Fee for Service Voucher 4047E609 (Feb. 2024)	1,676.88
07/25/2024	242500112	COMMUNITY HS DIST #9	Fee for Service Voucher 4075D825 (Mar. 2024)	16,738.97
07/25/2024	242500113	COMMUNITY CONSOLIDAT	Reimbursement for Administrative Outreach Jan-March 2024	12,071.31
07/25/2024	242500113	COMMUNITY CONSOLIDAT	Fee for Service Voucher 4019E202 (Feb. 2024)	5,038.91
07/25/2024	242500113	COMMUNITY CONSOLIDAT	Fee for Service Voucher 4047E609 (Feb. 2024)	1,416.17
07/25/2024	242500113	COMMUNITY CONSOLIDAT	Fee for Service Voucher 4075D825 (Mar. 2024)	5,229.04
07/25/2024	242500114	LISLE CUSD #202	Reimbursement for Administrative Outreach Jan-March 2024	24,248.04

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>		
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
07/25/2024	242500114	LISLE CUSD #202	Fee for Service Voucher 4019E202 (Feb. 2024)	11,919.94
07/25/2024	242500114	LISLE CUSD #202	Fee for Service Voucher 4047E609 (Feb. 2024)	209.76
07/25/2024	242500114	LISLE CUSD #202	Fee for Service Voucher 4075D825 (Mar. 2024)	16,901.77
07/25/2024	242500115	ELMHURST CUSD #205	Reimbursement for Administrative Outreach Jan-March 2024	29,481.78
07/25/2024	242500115	ELMHURST CUSD #205	Fee for Service Voucher 4019E202 (Feb. 2024)	26,385.98
07/25/2024	242500115	ELMHURST CUSD #205	Fee for Service Voucher 4075D825 (Mar. 2024)	25,236.17
Totals for checks				841,270.63

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
17	MEDICAID SUB FUND	0.00	0.00	841,270.63	841,270.63
*** Fund Summary Totals ***		0.00	0.00	841,270.63	841,270.63

***** End of report *****

INTERIM CHECKS

June 2024 \$ 664,619.80

July 2024 \$ 26,326.80

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
06/07/2024	104168	AMERICAN HERITAGE LI	Allstate Critical Illness and Accident Coverage Bill - June 2024	3,110.47
06/07/2024	104169	DUPAGE COUNTY PUBLIC	Water usage Southeast Account # 107211-13515817	160.88
06/07/2024	104170	GOURMET GORILLA	Southeast Atlernative School Meals April 2024	13,866.99
06/07/2024	104170	GOURMET GORILLA	Transition Bulk items April 2024	129.92
06/07/2024	104170	GOURMET GORILLA	Southeast Alt. April 2024	2,752.47
06/07/2024	104170	GOURMET GORILLA	Southeast Alt. Bulk Items April 2024	198.57
06/07/2024	104170	GOURMET GORILLA	Credit memo April 2024	-545.63
06/07/2024	104171	HOME DEPOT CREDIT SE	Account # 6035322149985602	2,461.40
06/07/2024	104172	KONICA MINOLTA	Konica Minolta Copiers Maintenance Agreement 4/22/24-5/21/24	1,258.00
06/07/2024	104173	KONICA MINOLTA PREMI	Konica Minolta Copiers Contract#450-0068168-001	2,034.25
06/07/2024	104173	KONICA MINOLTA PREMI	Konica Minolta Contract#: 500-0601077 Maintenance Balance for old copiers	969.90
06/07/2024	104174	METLIFE	JUNE Metlife Dental and Vision Invoice for 6/1/24-6/30/24. Due 6/1/24.	17,985.17
06/07/2024	104175	NET56	Licenses-JamfPro iOS April 2024	208.76
06/07/2024	104176	T-MOBILE	T-mobile - Hotspots - Billing 3/21-5/20	1,232.00
06/07/2024	104177	VERIZON WIRELESS	Verizon iPhones - Apr 20- May 19 Acct: 380335400	632.16
06/07/2024	104177	VERIZON WIRELESS	Verizon Flip Phones - Apr 2-May 19 Account: 480335060	69.83
Totals for checks				46,525.14

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	21,095.64	0.00	25,429.50	46,525.14
*** Fund Summary Totals ***		21,095.64	0.00	25,429.50	46,525.14

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>		
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
06/07/2024	232401044	BRUSICH, WENDY	Reimburse Vision	42.94
			Instructional Supplies	
06/07/2024	232401044	BRUSICH, WENDY	Reimburse Vision	43.48
			Instructional Supplies	
06/07/2024	232401045	MARTINEZ, PAUL	Reimburse Community Trip	14.00
			Expenses	
06/07/2024	232401046	UHREN, ENA	Reimbursement	17.67
			Transition-Interview Clothes	
06/07/2024	232401047	VANDERCAR, PATRICIA	Reimburse ADL Lesson Supplies	43.30
06/07/2024	232401048	WETHERILL, DEBORAH	Reimburse Interpret	35.00
			Resilliancy Conference Reg.	
			Fee	
06/07/2024	232401049	WHITE, SHEILA	Cupcakes for Grad Celebration	23.96
			Totals for checks	220.35

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	0.00	0.00	220.35	220.35
*** Fund Summary Totals ***		0.00	0.00	220.35	220.35

***** End of report *****

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
06/11/2024	104209	BMO		0.00
06/11/2024	104210	BMO		0.00
06/11/2024	104211	BMO	Firstcomm Telephony Services April 2024 - Acct: 8573	958.95
06/11/2024	104211	BMO	First Comm-Communications SE ALT April 2024	474.23
06/11/2024	104211	BMO	BOLIN PBIS Classroom supplies	47.88
06/11/2024	104211	BMO	Returning a 30" x 6' Blue divider screen and replacing it with a 48" x 6' Blue Divider screen	775.61
06/11/2024	104211	BMO	Head Support Pillow for Boelyn Fields	189.45
06/11/2024	104211	BMO	Tech bin for dropoffs	58.19
06/11/2024	104211	BMO	Itin Book Order	35.98
06/11/2024	104211	BMO	Landscaping Supply	194.00
06/11/2024	104211	BMO	Chicago Childrens Museum-Field Trip	230.00
06/11/2024	104211	BMO	Blue Dog Ink purchase	1,169.46
06/11/2024	104211	BMO	Sheila White P Card Statement Ending 05/20/2024	99.00
06/11/2024	104211	BMO	BMO Credit Card Vista print and Indeed	223.26
06/11/2024	104211	BMO	Purchases for Field Trip and Consumables-Southeast Alternative	359.70
06/11/2024	104211	BMO	Ill Principals Assoc.	299.00
06/11/2024	104211	BMO	P-Card charges from statement date of 5-20-24, Exec Admin Expenses	736.00
06/11/2024	104211	BMO	City of Naperville-water servie 03.28-04.26.24	304.99
06/11/2024	104211	BMO	Gas Rental Truck for moving classrooms	92.25
06/11/2024	104211	BMO	Dated School Calendar for Payroll	18.83
06/11/2024	104211	BMO	PBIS School Store/Huerta Southeast Alternative	116.02
06/11/2024	104211	BMO	8th grade graduation/Huerta - Southeast Alternative	49.98
06/11/2024	104211	BMO	FSA Gaona	74.11
06/11/2024	104211	BMO	FCS/Morton DRS-Pre-Ents	18.47
06/11/2024	104211	BMO	PBIS/All Day Field Day/ Bender	53.35
06/11/2024	104211	BMO	PBIS Field Day/Entire School	97.40
06/11/2024	104211	BMO	WCI Groot-refuse service April 2024	1,192.22
06/11/2024	104211	BMO	SASED Transition - DRS STEP Outcome Reimbursement for Vocational purchases.	416.00
Totals for checks				8,284.33

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	0.00	0.00	8,284.33	8,284.33
***	Fund Summary Totals ***	0.00	0.00	8,284.33	8,284.33

***** End of report *****

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
06/26/2024	104191	AED PROFESSIONALS	Pedi-Padz III electrodes	117.00
06/26/2024	104192	CURALINC,LLC	CURALINC invoice # 46277 dated 6/1/2024 for Supportlinc EAP program for third quarter 2024 (July, August, September)	1,423.80
06/26/2024	104193	DEARBORN NATIONAL LI	JULY 2024 LIFE INSURANCE INVOICE	5,995.87
06/26/2024	104194	EMBRACE EDUCATION	Direct Service Percentage Billing 05/31/2024	31,195.49
06/26/2024	104195	GOURMET GORILLA	Transition Meal service May 2024	2,174.24
06/26/2024	104195	GOURMET GORILLA	SE Alt Meal Service May 2024	11,011.64
06/26/2024	104196	HEALTH CARE SERVICE	Blue Cross/Blue Shield Claims and Administration Fee Invoice for May 2024 Invoice 657317605015	537,575.38
06/26/2024	104197	HINCKLEY SPRINGS	SE Alt - Water delivery service May 2024	227.33
06/26/2024	104198	METLIFE	JULY Metlife Dental and Vision Invoice for 7/1/24-7/31/24. Due 7/1/24.	17,712.98
06/26/2024	104199	MICROSONIC INC.	Earmold Orders-inv WC7681RL-WC7682RL-WC7680RL-WC7 684RL-WC7683RL-WC7686RL	829.55
06/26/2024	104199	MICROSONIC INC.	Microsonic invoices WC7679RL-WC7666RL-WC7667RL-WC7 664RL	483.00
06/26/2024	104199	MICROSONIC INC.	ZACHARY G EARMOLD	112.00
06/26/2024	104199	MICROSONIC INC.	D Griffin M35 Earmold	57.00
06/26/2024	104200	UNIVERSAL PREMIUM	Fuel cards June 15, 2025	151.68
06/26/2024	104201	VANGUARD ENERGY SERV	Energy Services May 2024 Contract Quantities	485.50
Totals for checks				609,552.46

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	561,284.23	0.00	17,072.74	578,356.97
17	MEDICAID SUB FUND	0.00	0.00	31,195.49	31,195.49
***	Fund Summary Totals ***	561,284.23	0.00	48,268.23	609,552.46

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>		
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
06/26/2024	232401059	MCCARTHY, LAWRENCE J	Reimburse Uhaul exp from transporting framed map to board room	37.52
			Totals for checks	37.52

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	0.00	0.00	37.52	37.52
*** Fund Summary Totals ***		0.00	0.00	37.52	37.52

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>
06/27/2024	104206	ALLIED BENEFIT SYSTE	Allied FSA Invoice JUNE 2024
			385.25
07/01/2024	104205	FIFTH THIRD BANK/MAS	DRS Step Outcome
			952.00
			Reimbursements-Vocational
			Purchase
07/01/2024	104205	FIFTH THIRD BANK/MAS	Amazon Purchase
			Returns/Refunds
			-299.97
07/01/2024	104205	FIFTH THIRD BANK/MAS	Early Choices transportation
			paid via credit card
			74.75
07/01/2024	104205	FIFTH THIRD BANK/MAS	Early Choices Hampton hotel
			for Talin Tokat paid via
			credit card
			315.54
07/01/2024	104205	FIFTH THIRD BANK/MAS	Early Choices Hampton hotel
			for Ann Kremer paid via
			credit card
			315.54
07/01/2024	104205	FIFTH THIRD BANK/MAS	Early Choices Hampton hotel
			travel expenses F Knocke
			315.54
07/01/2024	104205	FIFTH THIRD BANK/MAS	office supplies paid via
			credit card
			19.98
07/01/2024	104205	FIFTH THIRD BANK/MAS	monthly webinar fee paid via
			credit card
			50.00
07/01/2024	104205	FIFTH THIRD BANK/MAS	small moving boxes for
			Addison Trail Classroom
			41.40
07/01/2024	104205	FIFTH THIRD BANK/MAS	S Coumo Ipass Replenish
			125.00
07/01/2024	104205	FIFTH THIRD BANK/MAS	Farm and Fleet bus supplies
			81.91
07/01/2024	104205	FIFTH THIRD BANK/MAS	Bus Parking Fees-zoo field
			42.00
			trip 05.28.2024
			Totals for checks
			2,418.94

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	385.25	0.00	2,033.69	2,418.94
*** Fund Summary Totals ***		385.25	0.00	2,033.69	2,418.94

***** End of report *****

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/11/2024	104214	AMAZON	ESY supplies	42.75
07/11/2024	104214	AMAZON	Sensory Items for Winfield	456.43
07/11/2024	104214	AMAZON	Sensory Items for Winfield	-456.43
07/11/2024	104214	AMAZON	ESY supplies	-42.75
07/11/2024	104218	BMO	Pods unit rental June 2024	289.00
07/11/2024	104218	BMO	Iron Mountain April 25 2024 shredding pickup	11.95
07/11/2024	104218	BMO	Prodico 50''L Collapsible Foldable Wagon with 300L Carrying Capacity, Heavy Duty Extra Large Wagon Cart Max Loading Weight 440LBS Big Wheels for Beach, Garden and Camping	219.98
07/11/2024	104218	BMO	iPad 10th Generation Cases	873.31
07/11/2024	104218	BMO	Amazon order - handheld printers for inventory	319.46
07/11/2024	104218	BMO	Waste Service June 2024 SE Alt	1,178.94
07/11/2024	104218	BMO	Water chiller services 06.01.2024	361.98
07/11/2024	104218	BMO	Firstcomm Telephony Services May 2024 - Acct: 7910	471.77
07/11/2024	104218	BMO	Firstcomm Telephony Services May 2024 - Acct: 8573	950.77
07/11/2024	104218	BMO	UNC Chapel Hill Registrations J.Jobb and K. Ward Fundamentals of Structured Learning	1,080.00
07/11/2024	104218	BMO	supplies - classrooms	410.70
07/11/2024	104218	BMO	Bus Refresher Registrations	150.00
07/11/2024	104218	BMO	Amazon, central office supplies	311.26
07/11/2024	104218	BMO	ESY supplies	320.76
07/11/2024	104218	BMO	City of Naperville Water services SE Alt 04.26.24-05.28.24	321.87
07/11/2024	104218	BMO	Amazon order Tech	487.76
07/11/2024	104218	BMO	Iron Mountain Shredding Services May 2024	1,330.99
07/11/2024	104218	BMO	Food Safety Manager Cert Training AMesko	121.00
07/11/2024	104218	BMO	Bob Carter Auto Body, Car repair caused by student to staff, is reimbursed	810.00
07/11/2024	104218	BMO	Jets Pizza Party for kids	113.61
07/11/2024	104218	BMO	P Card - Statement 6/20/24 -Julie Grohn	993.74
07/11/2024	104218	BMO	Chat GPT monthly Subscript June 2024	20.00
07/11/2024	104218	BMO	Go Daddy Domain Renwal June 2024	36.16
07/11/2024	104218	BMO	P-Card Charges from June 2024	1,249.05
07/11/2024	104218	BMO	Positive Psych Leadership/Coaching materials	495.00
07/11/2024	104218	BMO	Special Learning	129.00

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	
<u>DATE</u>	<u>NUMBER</u> <u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
07/11/2024	104218 BMO	Building and Ground Purchases June 2024, Gas, Vans and Moving supplies	2,458.45
07/11/2024	104218 BMO	Metra Mobile and 2Toots Train Whistle outing instructional	141.81
07/11/2024	104219 BMO	Sensory Items for Winfield	456.43
07/11/2024	104219 BMO	ESY supplies	42.75
		Totals for checks	16,157.50

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	0.00	810.00	15,347.50	16,157.50
*** Fund Summary Totals ***		0.00	810.00	15,347.50	16,157.50

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>
07/29/2024	104344	FIFTH THIRD BANK/MAS	DiLeo's in Elmhurst, IL - annual planning meeting working lunch
			132.95
07/29/2024	104344	FIFTH THIRD BANK/MAS	annual membership for Emily Ropars paid via mastercard Counceil for Except Children
			228.00
07/29/2024	104344	FIFTH THIRD BANK/MAS	supplies for Talin Tokat paid via credit card
			52.42
07/29/2024	104344	FIFTH THIRD BANK/MAS	supplies for Ann Kremer paid via credit card
			71.63
07/29/2024	104344	FIFTH THIRD BANK/MAS	supplies-A. Bain
			15.54
07/29/2024	104344	FIFTH THIRD BANK/MAS	supplies-A. Kremer
			32.44
07/29/2024	104344	FIFTH THIRD BANK/MAS	Flowers-S. Brown
			107.97
07/29/2024	104344	FIFTH THIRD BANK/MAS	Supplies-E Ropars
			34.89
07/29/2024	104344	FIFTH THIRD BANK/MAS	supplies-F. Knocke
			34.89
07/29/2024	104344	FIFTH THIRD BANK/MAS	supplies P Rechner
			15.54
07/29/2024	104344	FIFTH THIRD BANK/MAS	supplies A. Kremer
			1,647.81
07/29/2024	104344	FIFTH THIRD BANK/MAS	supplies for sites
			3,969.43
07/29/2024	104344	FIFTH THIRD BANK/MAS	supplies-A. Kremer
			19.99
07/29/2024	104344	FIFTH THIRD BANK/MAS	supplies - A. Kremer
			9.98
07/29/2024	104344	FIFTH THIRD BANK/MAS	annual membership for Pamela Reising Rechner paid via credit card
			158.00
07/29/2024	104344	FIFTH THIRD BANK/MAS	monthly webinar fee
			50.00
07/29/2024	104344	FIFTH THIRD BANK/MAS	Constant Contact service
			924.00
07/29/2024	104344	FIFTH THIRD BANK/MAS	annual fee for file sharing and cloud storage
			119.88
07/29/2024	104344	FIFTH THIRD BANK/MAS	Ipass Replenish-S. Cuomo-July 6 2024
			125.00
			Totals for checks
			7,750.36

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	0.00	0.00	7,750.36	7,750.36
*** Fund Summary Totals ***		0.00	0.00	7,750.36	7,750.36

***** End of report *****

VOIDED CHECKS

June 2024 \$ 0

July 2024 \$ 0



School Association for Special Education in DuPage

Teaching ♦ Leading ♦ Believing

Dr. Kim Dryier
Executive Director

To: Board of Directors

From: Rachel Wisniewski, Assistant Director of Business Services, CSBO

Date: August 7, 2024

Re: Authorization to release August 2024 disbursements prior to the September 2024 Board of Directors meeting

Purpose: To pay August invoices in a timely manner.

Background: The Board meetings are typically held on the third Wednesday of the month which creates a four week span in which bills are approved and paid. Since the August board meeting is being held early this year on August 7, 2024, only a two week span has passed since the July bills were paid on July 25, 2024. The business office would like to do a check run on August 22, 2024. The bills would be subject to ratification at the September 18, 2024 board meeting and would be included on the bill list.

Next Steps: The Administration respectfully requests permission to pay the August bills on August 22, 2024, prior to the ratification of said bills at the Board of Directors meeting to be held on September 18, 2024.

LEASE

1. **PARTIES:** The parties to this Lease are **Keeneyville School District #20**, DuPage County, Illinois, having its principal offices 5540 Arlington Drive East, Hanover Park, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. **PREMISES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

Two Structured Learning Environment (SLE) Classrooms, Waterbury School, 355 S. Rodenburg Road, Roselle, IL

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. **TERM:** This Lease shall be for a term of one year commencing on August 11, 2024 and continuing until August 10, 2025. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2025 and the Lessor shall accept or decline the renewal request by March 31, 2025.

4. **RENT AND RELATED COSTS:** Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2024-2025 it is hereby agreed that the fees for Space Usage are as follows:

<input type="checkbox"/>	Grades K-8:	\$23,000 x 2 Classrooms	\$46,000.00
<input type="checkbox"/>	High School:	\$25,000	
<input type="checkbox"/>	Office Space:	\$12,000	
		TOTAL	\$46,000.00

5. **PAYMENT OF RENT:** Lessee agrees to pay rent in one lump sum on or before January 1, 2025, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. **REGULATION OF STUDENTS AND CLASSROOMS:** Lessor shall have the right to establish reasonable rules and regulations:

- a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
- b. For the reasonable use of the classroom

7. **ASSIGNMENT SUBLETTING:** Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a \$1,000,000 per occurrence limit, \$2,000,000 General Aggregate and \$500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASSED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.
- Janitorial service, supplies and general maintenance.
- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.
- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 24th day of April, 2024

KEENEYVILLE ELEMENTARY SCHOOL
DISTRICT #20
5540 Arlington Drive East
Hanover Park, IL 60133

SCHOOL ASSOCIATION FOR SPECIAL
EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By:

By:

Reiley Strawn
Assistant Superintendent for Business

SASED Executive Director

ATTEST:
Shirley Kulis
Secretary

ATTEST:

SASED Director of Business Services/CSBO

LEASE

1. **PARTIES:** The parties to this Lease are **Downers Grove Grade School District #58**, DuPage County, Illinois, having its principal offices 2300 Warrenville Road, Suite 200 NE, Downers Grove, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. **PREMISES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

One Structured Learning Environment (SLE) Classroom, Hillcrest School, 1435 Jefferson Avenue, Downers Grove, IL

Two Structured Learning Environment (SLE) Classrooms, Kingsley School, 6509 Powell St., Downers Grove, IL

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. **TERM:** This Lease shall be for a term of one year commencing on August 11, 2024 and continuing until August 10, 2025. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2025 and the Lessor shall accept or decline the renewal request by March 31, 2025.

4. **RENT AND RELATED COSTS:** Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2024-2025 it is hereby agreed that the fees for Space Usage are as follows:

<input type="checkbox"/>	Grades K-8:	\$23,000 x 3 Classrooms	\$69,000.00
<input type="checkbox"/>	High School:	\$25,000	
<input type="checkbox"/>	Office Space:	\$12,000	
		TOTAL	\$69,000.00

5. **PAYMENT OF RENT:** Lessee agrees to pay rent in one lump sum on or before January 1, 2025, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. **REGULATION OF STUDENTS AND CLASSROOMS:** Lessor shall have the right to establish reasonable rules and regulations:

- a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
- b. For the reasonable use of the classroom

7. **ASSIGNMENT SUBLETTING:** Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a \$1,000,000 per occurrence limit, \$2,000,000 General Aggregate and \$500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASSED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.
- Janitorial service, supplies and general maintenance.
- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.
- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

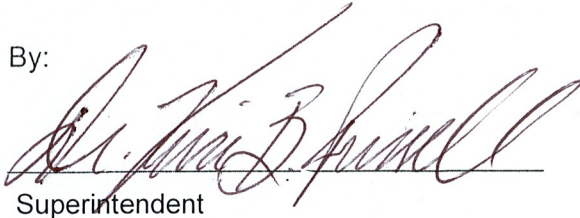
15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 24th day of April, 2024

DOWNERS GROVE GRADE SCHOOL
DISTRICT #58
2300 Warrenville Road, Suite 200 NE
Downers Grove, IL 60515

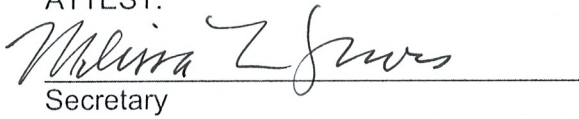
SCHOOL ASSOCIATION FOR SPECIAL
EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By:



Superintendent

ATTEST:



Secretary

By:

SASED Executive Director

ATTEST:

SASED Director of Business Services/CSBO

LEASE

1. **PARTIES:** The parties to this Lease are **Center Cass School District #66**, DuPage County, Illinois, having its principal offices 699 Plainfield Road, Downers Grove, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. **PREMISES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

Two Structured Learning Environment (SLE) Classrooms, Prairieview Elementary School, 699 Plainfield Road, Downers Grove, IL

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. **TERM:** This Lease shall be for a term of one year commencing on August 11, 2024 and continuing until August 10, 2025. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2025 and the Lessor shall accept or decline the renewal request by March 31, 2025.

4. **RENT AND RELATED COSTS:** Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2024-2025 it is hereby agreed that the fees for Space Usage are as follows:

<input type="checkbox"/>	Grades K-8:	\$23,000 x 2 classrooms	\$46,000.00
<input type="checkbox"/>	High School:	\$25,000	
<input type="checkbox"/>	Office Space:	\$12,000	
			TOTAL \$46,000.00

5. **PAYMENT OF RENT:** Lessee agrees to pay rent in one lump sum on or before January 1, 2025, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. **REGULATION OF STUDENTS AND CLASSROOMS:** Lessor shall have the right to establish reasonable rules and regulations:

- a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
- b. For the reasonable use of the classroom

7. **ASSIGNMENT SUBLETTING:** Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. **SURRENDER OF PREMISES:** Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. **NO WASTE OR MISUSE:** Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. **TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING:** At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. **PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT:** Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. **LIABILITY INSURANCE AND INDEMNIFICATION:** Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a \$1,000,000 per occurrence limit, \$2,000,000 General Aggregate and \$500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASSED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including

reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. **SUCCESSORS:** This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. **SERVICES:** Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.
- Janitorial service, supplies and general maintenance.
- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.
- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. **ADDENDUM:** This Lease may include an Addendum, if different/additional terms are

warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 24th day of April, 2024

CENTER CASS SCHOOL DISTRICT #66
699 Plainfield Road
Downers Grove, IL 60516

SCHOOL ASSOCIATION FOR SPECIAL
EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By: 

Assistant Superintendent for Business

By: _____
SASED Executive Director

ATTEST:


Secretary

ATTEST:

SASED Director of Business Services/CSBO



LEASE

1. PARTIES: The parties to this Lease are **DuPage High School District #88**, DuPage County, Illinois, having its principal offices at 2 Friendship Plaza, Addison, Illinois (“Lessor”), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois (“Lessee”). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. PREMISES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

Three Vision Impaired Classrooms, Addison Trail High School, 213 N. Lombard Road, Addison, IL

Two Structured Learning Environment (SLE) Classrooms, Willowbrook High School, 1250 S. Ardmore Avenue, Villa Park, IL

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor’s programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee’s use of facilities of common benefit will substantially disrupt or conflict with Lessor’s use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. TERM: This Lease shall be for a term of one year commencing on August 11, 2024 and continuing until August 10, 2025. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2025 and the Lessor shall accept or decline the renewal request by March 31, 2025.

4. RENT AND RELATED COSTS: Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2024-2025 it is hereby agreed that the fees for Space Usage are as follows:

<input type="checkbox"/>	Grades K-8:	\$23,000	
<input type="checkbox"/>	High School:	\$25,000 x 5 classrooms	\$125,000.00
<input type="checkbox"/>	Office Space:	\$12,000	
		TOTAL	\$125,000.00

5. PAYMENT OF RENT: Lessee agrees to pay rent in one lump sum on or before January 1, 2025, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. REGULATION OF STUDENTS AND CLASSROOMS: Lessor shall have the right to establish reasonable rules and regulations:

a. For the conduct of Lessee, its agents, employees, students, or persons entering

- or on Lessor's premises, including that which is leased.
- b. For the reasonable use of the classroom

7. ASSIGNMENT SUBLETTING: Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a \$1,000,000 per occurrence limit, \$2,000,000 General Aggregate and \$500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its

agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASSED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.
- Janitorial service, supplies and general maintenance.
- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASSED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASSED and will be included in the tuition costs billed to the district of residence. SASSED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASSED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASSED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASSED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASSED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASSED provided hardware and software interacting with the network. This assistance shall be coordinated with SASSED technology staff. SASSED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASSED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASSED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for, SASSED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common

benefit described herein.

- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

*** SASED WILL collaborate with D88 administration to properly enroll students in their home district(s) for the purposes of SIS, state testing (including accommodations), transcripts, and Free & reduced lunches (if applicable). Integration of students will occur with SASED staff support and access the class schedule.**

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 24th day of April, 2024

DUPAGE HIGH SCHOOL DISTRICT #88
2 Friendship Plaza
Addison, IL 60101

SCHOOL ASSOCIATION FOR SPECIAL
EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By:

By:



Assistant Superintendent for Business

SASED Executive Director

ATTEST:

ATTEST:

Secretary

SASED Assistant Director of Business/CSBO

LEASE

1. **PARTIES:** The parties to this Lease are **Community Unit School District #201**, DuPage County, Illinois, having its principal offices 133 South Grant, Westmont, Illinois ("Lessor"), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois ("Lessee"). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. **PREMISES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises:

Two DHH Classrooms, Westmont Jr. High School, 944 N. Oakwood Drive, Westmont, IL
One DHH Office Space, Westmont Jr High School, 944 N. Oakwood Drive, Westmont, IL

including all furnishings and ordinary school equipment necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor's programs, areas and facilities of common benefit (e.g., the gymnasium, playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee's use of facilities of common benefit will substantially disrupt or conflict with Lessor's use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements.

3. **TERM:** This Lease shall be for a term of one year commencing on August 11, 2024 and continuing until August 10, 2025. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2025 and the Lessor shall accept or decline the renewal request by March 31, 2025.

4. **RENT AND RELATED COSTS:** Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2024-2025 it is hereby agreed that the fees for Space Usage are as follows:

<input type="checkbox"/>	Grades K-8:	\$23,000 X 2 Classrooms	\$46,000.00
<input type="checkbox"/>	High School:	\$25,000	
<input type="checkbox"/>	Office Space:	\$12,000 X 1 space	\$12,000.00
		TOTAL	\$58,000.00

5. **PAYMENT OF RENT:** Lessee agrees to pay rent in one lump sum on or before January 1, 2025, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. **REGULATION OF STUDENTS AND CLASSROOMS:** Lessor shall have the right to establish reasonable rules and regulations:

- a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
- b. For the reasonable use of the classroom

7. **ASSIGNMENT SUBLETTING:** Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by

operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor. Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessor shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a \$1,000,000 per occurrence limit, \$2,000,000 General Aggregate and \$500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage should name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASSED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all

liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.
- Janitorial service, supplies and general maintenance.
- A proportionate share of access to the building principal, building secretary, and other personnel and spaces available to all students in the building such as nurse, librarian, etc. SASED staff and students are an integral part of the building, inclusive of building communications and crisis planning. Student fees required by the Lessor for students attending these programs are billed to SASED and will be included in the tuition costs billed to the district of residence. SASED staff has access to the building, general building supplies, copy machine, etc. as do all other staff. Postage can be accumulated by the Lessor and invoiced to SASED separately. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASED provided hardware and software interacting with the network. This assistance shall be coordinated with SASED technology staff. SASED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. The Lessor's building principal, secretary, and nurse consider the staff and students their responsibility, however, this responsibility is secondary to the SASED program coordinator. "Inclusion fees" have been integrated into this lease agreement. The payment of rental fee provides for the cost to lessor of having staffing patterns and other items impacted by including SASED students in the Lessor's programs. The rent amount identified above includes, and there shall be no additional charge for, SASED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.
- With regard to the school day for SASED students, start and end times shall be the same as for the other students in the school.

15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are

warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 24th day of April, 2024.

COMMUNITY UNIT SCHOOL
DISTRICT #201
133 South Grant Street
Westmont, IL 60559

SCHOOL ASSOCIATION FOR SPECIAL
EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By:



Assistant Superintendent for Business

By:

SASED Executive Director

ATTEST:



Secretary

ATTEST:

SASED Director of Business Services/CSBO



LEASE

1. PARTIES: The parties to this Lease are **Lisle School District #202**, DuPage County, Illinois, having its principal offices at 925 Burlington Ave, Lisle, Illinois (“Lessor”), and School Association for Special Education in DuPage County (SASED), having its principal offices at 2900 Ogden Avenue, Lisle, Illinois (“Lessee”). The rights and duties of Lessee and Lessor shall be controlled by the provisions of this Lease.

2. PREMISES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following described premises taken in “as is” condition:

- Five Elementary Classrooms (Medical Needs Program), Lisle Campus (Chesterton Academy), 5205 Kingston Avenue, Lisle, IL**
- One High School Classroom (Medical Needs Program), Lisle Campus (Chesterton Academy) 5205 Kingston Avenue, Lisle, IL**
- One Office Space, Lisle Campus (Chesterton Academy) 5205 Kingston Avenue, Lisle, IL**

including all ordinary school equipment currently present in such classrooms necessary to use said rooms as classrooms. Lessor shall make available when needed by Lessee on a non-exclusive basis, Lessor’s programs, areas and facilities of common benefit (e.g., playgrounds, parking areas, restrooms etc.). If a situation arises in which Lessor anticipates that Lessee’s use of facilities of common benefit will substantially disrupt or conflict with Lessor’s use, Lessor will confer with Lessee in advance to make mutually agreeable alternative arrangements. Lessee acknowledges the building is not used by lessor as a school and that a portion of the building is leased to Chesterton Academy, which has exclusive use of the gymnasium.

3. TERM: This Lease shall be for a term of one year commencing on August 11, 2024 and continuing until August 10, 2025. Thereafter, the parties may mutually agree to renew this Lease for an additional consecutive school year term upon the same terms and conditions with rent to be mutually agreed upon by the parties. The Lessee shall notify the Lessor of any such renewal request by March 15, 2025 and the Lessor shall accept or decline the renewal request by March 31, 2025.

4. RENT AND RELATED COSTS: Lessee agrees to pay Lessor rent as determined by the SASED Board of Control. For the school year 2024-2025 it is hereby agreed that the fees for Space Usage are as follows:

<input type="checkbox"/>	Grades K-8:	\$23,000 x 5 Classrooms	\$115,000.00
<input type="checkbox"/>	High School:	\$25,000 x 1 Classroom	\$ 25,000.00
<input type="checkbox"/>	Office Space:	\$12,000 x 1 Office Space	\$ 12,000.00
		TOTAL	\$152,000.00

5. PAYMENT OF RENT: Lessee agrees to pay rent in one lump sum on or before January 1, 2025, to the principal office of Lessor as stated above or at such other address as Lessor may designate.

6. REGULATION OF STUDENTS AND CLASSROOMS: Lessor shall have the right to establish reasonable rules and regulations:

- a. For the conduct of Lessee, its agents, employees, students, or persons entering or on Lessor's premises, including that which is leased.
- b. For the reasonable use of the classroom

7. ASSIGNMENT SUBLETTING: Lessee shall neither sublet the premises or any part thereof nor assign this Lease or permit by any act or default any transfer of Lessee's interest by operation of law, or offer the premises or any part thereof for lease or sublease, nor permit the use thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned, without in each case, the written consent of Lessor.

8. SURRENDER OF PREMISES: Lessee shall quit and surrender the premises and the school equipment provided by Lessor at the end of the term, with all keys thereto. Lessee shall not make any alterations in the premise without the written consent of Lessor; and all alterations which may be made by either party thereto upon the premises, except movable furniture, fixtures, shelves and bulletin boards put in at the expense of Lessee, shall be the property of Lessor, and shall remain upon and be surrendered with the premises as a part thereof at the termination of this Lease.

9. NO WASTE OR MISUSE: Lessee will use the building utilities in a reasonable manner. Lessee will pay all costs and/or damages to Lessor's premises caused by waste or misuse of facilities.

10. TERMINATION, ABANDONMENT, RE-ENTRY, RELETTING: At the termination of the Lease, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor. If default be made in the payment of the rent, or any part thereof, or in any of the covenants herein contained to be kept by Lessee, it shall be lawful for the Lessor at any time, at its election, within 30 days of written notice and the right to cure, to declare the term ended and this Lease forfeited.

11. PROPERTY INSURANCE, UTILITY SERVICE, REPAIRS AND REPLACEMENT: Lessor assumes full responsibility for providing at its expense adequate insurance to protect the classrooms, including the contents thereof owned by Lessor; from fire, lightning, vandalism or other perils. Lessee assumes full responsibility for providing at its expense adequate insurance to protect its property within said classrooms. Lessor, at its own cost and expense, shall keep the air-conditioning, heating, electrical, plumbing and all other mechanical equipment in good repair, condition and working order and shall furnish any and all said parts, mechanisms and devices required thereof. Any major repairs or replacements to said mechanical equipment, to the roof, exterior walls and structural portions of the building, shall be made by the Lessor up to Fifty Thousand Dollars (\$50,000). Lessee shall, at the expiration of the term of the Lease return the leased premises to Lessor in the same condition as received by Lessee at the commencement of the term of this Lease, ordinary wear and tear and acts of God excepted. Any repairs or replacements made necessary by the waste or misuse of the premises by Lessee, its agents, employees, or students, shall be made promptly by the Lessee, at its own expense and in a manner to prevent liens from attaching as a result thereof.

12. LIABILITY INSURANCE AND INDEMNIFICATION: Lessee shall maintain adequate insurance to insure against claims for bodily injury and property damage resulting from the use of the Lessor's premises. In addition, Lessee shall purchase General Liability coverage with a \$1,000,000 per occurrence limit, \$3,000,000 General Aggregate and \$500,000 Damage to Rented Premises Each Occurrence limit. Said General Liability coverage shall name the Lessor as additional insured on a primary and non-contributory basis to insure against any claim or claims

brought by any party or parties against Lessor for bodily injury, including Sexual Misconduct, resulting from acts occasioned by any negligence or recklessness or willful conduct of Lessee, its agents, employees, students, or other persons on Lessor's premises, including that leased to Lessee, for Lessee's business purposes. Certificates of Insurance for both Lessee or Lessor shall be on file at SASSED offices and Lessor's offices.

Each party to this Lease agree to indemnify, defend and hold harmless the other party and its Board(s), Board members, employees, volunteers and agents, against and from any and all liabilities, damages, claims, demands, judgements, causes of action, costs, expense (including reasonable attorneys' fees), and losses (collectively "Loss") arising directly or indirectly in connection with or as a result of this Lease, but only the extent the Loss is caused solely by an act of omission of the indemnifying party or its Board, Board members, employees, volunteers or agents.

13. SUCCESSORS: This Lease shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

14. SERVICES: Space Usage shall include the following:

- Regular classroom or equivalent space, including use of utilities, garbage, snow removal and lawn cutting.
- Janitorial service, supplies and general maintenance.
- Student fees required by the Lessor for students attending these programs are billed to SASSED and will be included in the tuition costs billed to the district of residence. SASSED has access to common use equipment and supplies in the building that are made available to other tenants. Lessor will provide internet access in sufficient quantity to meet the reasonable needs of SASSED faculty and students. Lessor will provide access to Lessor's technology staff to allow for SASSED's computers to be integrated into the Lessor's network, to access the internet and troubleshoot problems. Lessor will not be required to provide technology equipment or trouble shoot technology issues directly related to hardware or software used by SASSED. However, the Lessor's technology staff will be available to assist in resolving problems that are the result of the district network or the result of SASSED provided hardware and software interacting with the network. This assistance shall be coordinated with SASSED technology staff. SASSED teachers working with students included in district classroom programs will be allowed to participate in lessor's staff meeting and activities, inclusive of celebrations and assemblies. SASSED acknowledges that Lessor has no employees regularly working in the building. The rent amount identified above includes, and there shall be no additional charge for, SASSED's use of the premises, facilities, utilities, supplies, maintenance services, access, support, personnel services, programs, area and facilities of common benefit described herein.
- With regard to the school day for SASSED students, start and end times shall be the same as for the other students in the school.


15. ADDENDUM: This Lease may include an Addendum, if different/additional terms are warranted due to special circumstances (such as a unique space size). If an Addendum is used, it will be signed and dated by both parties, attached to this Lease, and considered a part of this Lease.

IN WITNESS THEREOF, the parties hereto have caused this Lease to be executed by their duly authorized officers as of the 22ND day of July, 2024


LISLE SCHOOL DISTRICT #202
925 Burlington Avenue
Lisle, IL 60532

SCHOOL ASSOCIATION FOR SPECIAL
EDUCATION IN DUPAGE (SASED)
2900 Ogden Avenue
Lisle, IL 60532

By:


Board President

By:


SASED Executive Director

ATTEST:


Secretary

ATTEST:


SASED Assistant Director of Business/CSBO

STUDENT TEACHING PLACEMENT AGREEMENT

This Agreement is entered into on the date set forth below, by and between the School Association for Special Education in DuPage County (“SASED”) and Culver-Stockton College (“the College”).

WHEREAS, the College has requested to place a student teacher at one of SASED’s schools; and

WHEREAS, SASED agrees to the placement on the terms and conditions provided herein;

NOW THEREFORE, SASED and the College agree as follows:

1. Term. The term of this Agreement is August 1, 2024 through December 31, 2024.
2. Placement. The placement details are identified in the attached 3/28/24 letter and *Confirmation Form for Placement of Student Teacher*.
3. Responsibilities.
 - a. The College shall have full responsibility for planning and determining the adequacy of the educational experiences of student teachers.
 - b. The College will refer to SASED only those students who have satisfactorily demonstrated readiness to participate in the student teaching assignment.
 - c. Each student teacher shall follow the policies, procedures, rules, and standards of SASED.
 - d. Prior to placement, the College shall inform each student teacher that they are required to conform to standards of professional conduct that are consistent with prevailing standards in the school community and the education profession as a condition of the placement and its continuation.
4. Termination of Placement. SASED may immediately remove a student teacher from the student teaching assignment for conduct that SASED deems to be a threat to the health or welfare of SASED’s students, parents, employees, or agents. In such event, SASED shall notify the College in writing of the removal and the reasons for the removal, as soon as practicable. If SASED desires to remove a student teacher for any other reason, SASED shall notify the College in writing of the reasons for the proposed removal and shall consult with the College before removing the student teacher.
5. Background Checks. For each student teacher who is placed with SASED, the College will ensure that the student teacher complies with Section 10-21.9 of the Illinois School Code (105 ILCS 5/10-21.9) relating to fingerprint-based criminal history records checks and checks of the Statewide Sex Offender Database and the Statewide Murderer and Violent Offender Against Youth Database. The parties acknowledge that the results of the checks must be acceptable to SASED in its sole discretion.
6. Employment History Review. This paragraph applies only if the student teacher will receive compensation from SASED for the student teaching assignment. In that event, the College will ensure the student teacher’s compliance with Section 22-94 of the Illinois School Code (105 ILCS 5/22-94), in connection with employment history review procedures relating to sexual misconduct.
7. Proof of Physical Fitness. Each student teacher who is placed with SASED must provide evidence of physical fitness to perform assigned duties and freedom from communicable disease pursuant to Section 24-5 of the Illinois School Code (105 ILCS 5/24-5).

8. Health Insurance. For each student teacher who is placed with SASSED, the College shall ensure that the student teacher has appropriate health insurance covering any potential injuries sustained while student teaching.
9. Confidentiality. As part of the placement, the student teacher will, and the College may, have access to information that constitutes “school student records” as defined in the Illinois School Student Records Act (105 ILCS 10/1, *et seq.*) and/or “education records” as defined in the Family Educational Rights and Privacy Act (“FERPA,” 20 U.S.C. §1232g) and/or “personally identifiable information” as defined in FERPA’s implementing regulations (34 CFR §99.3) and/or “records” as defined in the Illinois Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1, *et seq.*), which information is hereinafter collectively referred to as “SASSED Student Data.” With regard to SASSED Student Data:
 - a. The College certifies that it will comply, and it will direct the student teacher to comply, with all applicable laws and/or regulations (including FERPA, the Illinois School Student Records Act, and the Illinois Mental Health and Developmental Disabilities Confidentiality Act) relating to confidentiality, privacy, and data security.
 - b. The student teacher and the College will have access to SASSED Student Data on an “as needed” basis, only as necessary pursuant to this Agreement.
 - c. When the student teacher and/or College is provided access to SASSED Student Data, the student teacher and the College (and its employees) will use the information only for the purposes for which access was provided.
 - d. The College agrees that it and the student teacher will comply with 34 CFR §99.33(a) relating to the use and redisclosure of SASSED Student Data.
 - e. The College and the student teacher shall maintain in force measures reasonably available within the industry to prevent any unauthorized person from gaining access to or altering, viewing, manipulating or affecting the SASSED Student Data in any way. The SASSED Student Data shall be maintained and secured in accordance with industry standards. The College agrees that it and the student teacher will maintain the confidentiality of the SASSED Student Data using at least the degree of care and security as the College uses to maintain the confidentiality of its own confidential information.
 - f. The College agrees to direct the student teacher and the College’s employees and agents to adhere to the confidentiality requirements set forth herein.
 - g. Upon termination, cancellation, expiration, or other conclusion of this Agreement, the College and the student teacher shall return all SASSED Student Data to SASSED and shall delete all SASSED Student Data from their files.
10. Compliance with Laws. The College and the student teacher shall comply with all laws, regulations, rules, and ordinances applicable to the placement arrangement and the student teaching assignment.
11. Independent Contractors. The College and SASSED acknowledge and agree that they are contractors independent of one another, and that this Agreement does not create an employer-employee relationship, partnership, joint venture, agency, or any other such relationship.
12. Insurance. During the term of this Agreement and at all times while any student teacher is placed with SASSED, the College shall maintain the insurance coverages identified below, covering the activities

of the College and the student teacher pursuant to this Agreement, from companies and in form acceptable to SASED. The College will cause SASED and its Governing Board, Board of Directors, Board members, and employees to be added as additional insureds on the general liability policy, on a primary and non-contributory basis.

- a. General Liability Coverage
 - i. \$1,000,000 per occurrence
 - ii. \$3,000,000 general aggregate
 - iii. To include sexual misconduct/molestation coverage with a minimum limit of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- b. Professional Liability Coverage:
 - i. \$1,000,000 per occurrence
 - ii. \$2,000,000 general aggregate

12a. Insurance. During the term of this Agreement and at all times while any student teacher is placed with SASED, SASED shall maintain the insurance coverages identified below, covering the activities of SASED and the student teacher pursuant to this Agreement, from companies and in form acceptable to the College. SASED will cause the College and its Governing Board, Board of Directors, Board members, and employees to be added as additional insureds on the general liability policy, on a primary and non-contributory basis.

- a. General Liability Coverage
 - i. \$1,000,000 per occurrence
 - ii. \$3,000,000 general aggregate
 - iii. To include sexual misconduct/molestation coverage with a minimum limit of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- b. Professional Liability Coverage:
 - i. \$1,000,000 per occurrence
 - ii. \$2,000,000 general aggregate

13. Indemnification. The College agrees to indemnify, hold harmless and defend the SASED Parties (i.e., the School Association for Special Education in DuPage County, its Governing Board, Board of Directors, Board members, employees, and agents) against any and all Liabilities (i.e., liabilities, losses, damages, claims, demands, judgments, causes of action, costs, expenses, and reasonable attorneys' fees) to the extent said Liabilities arise out of the acts or omissions of any of the College Parties (i.e., Culver-Stockton College, the Board of Trustees for Culver-Stockton College, the Board's members, the employees and agents of the College, and the student teacher). The requirements set forth in this section shall survive the termination, cancellation, expiration, or other conclusion of this Agreement.

13a. Indemnification. SASED agrees to indemnify, hold harmless and defend the College's Parties (i.e., its Governing Board, Board of Directors, Board members, employees, and agents) against any and all Liabilities (i.e., liabilities, losses, damages, claims, demands, judgments, causes of action, costs, expenses, and reasonable attorneys' fees) to the extent said Liabilities arise out of the acts or omissions of any of the SASED Parties (i.e., SASED, the Board of Trustees for SASED, the Board's members,

the employees and agents of SASSED, and the student teacher). The requirements set forth in this section shall survive the termination, cancellation, expiration, or other conclusion of this Agreement.

14. Continuing Obligations. All representations and warranties made by each party in this Agreement, and all covenants and obligations of each party which are to be performed after the termination of this Agreement, shall survive the termination of this Agreement.
15. Severability. Should any provision of this Agreement be declared or be determined by any court of competent jurisdiction to be illegal, invalid, void or unenforceable, the legality, validity and enforceability of the remaining parts, terms or provisions will not be affected, and the illegal, unenforceable or invalid part, term or provision will be deemed to be amended to the minimum extent necessary to render it legal, valid and enforceable. If such provision cannot be so amended, the parties will promptly negotiate in good faith a replacement provision that will as closely as possible reflect the parties' original intent.
16. Notice. Any notice required or otherwise given pursuant to this Agreement shall be in writing and sent via certified mail with return receipt requested, postage prepaid, or delivered by overnight delivery service, addressed to the receiving party at the address set forth in the signature section below. Either party may change such addresses from time to time by providing notice as set forth in this paragraph.
17. Miscellaneous.
 - a. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois; provided, however, that the conflicts of law principles of the State of Illinois shall not apply to the extent they would operate to apply the laws of another state.
 - b. This Agreement constitutes the entire agreement between the parties and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement.
 - c. The language of all parts of this Agreement will in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any party.
 - d. The failure of either party to enforce any provisions of this Agreement shall not be deemed a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.
 - e. No change or modification to this Agreement shall be valid unless it is in writing and signed by both parties.
 - f. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. A digital image substantially similar to an original signature (as in the case of a scanned and emailed counterpart) shall have the same force and effect as an original signature.

IN WITNESS WHEREOF, this Agreement has been executed by SASED and the College on the date identified below.

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
2900 Ogden Avenue, Lisle, Illinois 60532

By: Jimmy Gunnell

Date: 6/18/24

Print Name: Jimmy Gunnell

Title: Executive Director

CULVER-STOCKTON COLLEGE
One College Hill, Canton, Missouri, 63435

By: Julie Straus

Date: 6/14/24

Print Name: Julie Straus

Title: VP Finance / CFO

ACA SERVICES AGREEMENT

THIS ACA SERVICES AGREEMENT (this "Agreement") is entered into effective as of April 3 _____, 2024 between Medical Cost Containment Services, Inc. d/b/a Medcom Benefit Solutions, a Florida corporation ("Medcom"), having a principal place of business at 1061 Riverside Avenue, Jacksonville, Florida 32204, and _____ School Association for Special Education in DuPage _____ ("Client"), a(n) Illinois _____ Organization having a principal place of business at 2900 Ogden Avenue _____ Lisle, Illinois 60532 _____.

A. Medcom provides reporting services to employers related to the Affordable Care Act ("ACA"); and

B. The parties desire to set forth the terms and conditions whereby Medcom will provide such services to Client.

NOW, THEREFORE, on and subject to the terms and conditions hereinafter set forth, the parties agree as follows:

1. Description. Medcom will provide services to Client at the price outlined in the Proposal attached here to as Exhibit A, incorporated by reference and provided to Client in accordance with the terms of this Agreement.

- Deliver 1094-C forms, completed as required by the ACA, in .pdf format, via secure methods to Employer a minimum of 5 days before the due date.
- Deliver 1095-C forms, completed as required by the ACA, in .pdf format, via secure methods to Employer a minimum of 5 days before the due date.
- Deliver 1095-C forms to employees, via the Mail Fulfillment Service, before the due date.
- Electronically submit file to IRS, after prior verification by Client and with Client Signature, as required and by the due date.

2. Delivery of Client Content. "Client Content" shall mean payroll, benefits, human resources, and similar information provided by Client or its employees or plan participants, including transactional information. Client shall be solely responsible for obtaining all required rights and licenses to use and display the Client Content and for updating and maintaining the completeness and accuracy of all Client Content. Client grants Medcom a right to use the Client Content for purposes of this Agreement. Client shall promptly deliver to Medcom the Client Content, as required by

Medcom in an electronic file format specified by and accessible to Medcom and will include any materials relating to Client and necessary to perform ACA Employer Reporting, including, but not limited to, any human resources, payroll, time and labor, benefits, Form I-9, and/or financial data.

3. License to Client Content. Client hereby grants Medcom a non-exclusive, non-transferable license to use, edit, modify, adapt, translate, exhibit, publish, reproduce, copy (including back-up copies) and display the Client Content as reasonably necessary to perform ACA Employer Reporting Services.

4. Limitation on Client Content. Client is solely responsible for all Client Content; for obtaining all required rights and licenses to use and display, such Client Content; and to grant to Medcom the licenses granted hereunder in connection with ACA Reporting. Client shall provide Medcom with Client Content that does not contain any content or materials which are obscene, offensive, inappropriate, threatening, malicious, which violate any applicable law or regulation or any contract, privacy, or other third-party rights or which otherwise expose Medcom to civil or criminal liability. Medcom reserves the right to exclude or immediately remove from the System any Client Content which it determines in its sole discretion violates the previous sentence, provided that Medcom has no obligation to review or monitor the Client Content. "System" means, if applicable, the hardware, operating system software, web application, Medcom Products, database programs and network connectivity.

5. Client ACA Liaison. Prior to the commencement of Medcom's Reporting Services, Client shall designate in writing to Medcom the name of one person who shall serve as Medcom's principal designated contact for ACA Employer Reporting (the "Client ACA Liaison"). Client hereby represents and warrants to Medcom that the Client ACA Liaison has, and shall always have, the requisite authority to transmit information, directions, and instructions on behalf of Client. The Client ACA Liaison also shall be deemed to have authority to issue, execute, grant, or provide any approvals (other than amendments to this Agreement), requests, notices, or other communications required or permitted under this Agreement or requested by Medcom in connection with ACA Reporting. Client shall designate an alternate Client ACA Liaison in the event the principal Client ACA Liaison is not available.

6. Client Instructions. In the event Medcom shall have any questions relating to a particular set of facts or client directions, then Medcom shall request clarification from the Client ACA Liaison. The Client ACA Liaison shall have the responsibility to

obtain answers to any such questions or objections and Medcom shall be entitled to rely upon such answers and to follow any directions communicated by the Client ACA Liaison. Client authorizes Medcom to release employee-related data to third party vendors of Client, as are designated by Client from time to time. Medcom shall be under no duty to question the measures taken or directions provided by Client pursuant to any section of this Agreement.

7. **Client Indemnity.** Client shall indemnify, defend and hold Medcom harmless from and against any and all liabilities, claims, penalties, damages, forfeitures, suits, and the costs and expenses incident thereto (including the costs and expenses of defense, settlement and reasonable attorneys' fees), arising from or claimed to have arisen from the performance by Medcom of ACA Reporting, including any such liability, claims, damages, costs or expenses arising from or claimed to have arisen from actions Medcom performs in connection with ACA Reporting, pursuant to any Client Content (as defined herein) supplied by Client or any instruction, request or representation of Client, except to the extent such liability, claims, damages, costs or expenses arise from the negligence or willful misconduct of Medcom, or any breach by Medcom of this Agreement.

8. **Disclaimer.** NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN OR IN THE SCOPE OF SERVICES, CLIENT EXPRESSLY ACKNOWLEDGES THAT MEDCOM IS NOT THE "ADMINISTRATOR" OR "PLAN ADMINISTRATOR" AS DEFINED IN SECTION 3(16)(A) OF ERISA AND SECTION 414(g) OF THE INTERNAL REVENUE CODE, RESPECTIVELY, NOR IS MEDCOMA "FIDUCIARY" WITHIN THE MEANING OF ERISA SECTION 3(21). MEDCOM SHALL NOT EXERCISE ANY DISCRETIONARY AUTHORITY OR DISCRETIONARY CONTROL RESPECTING MANAGEMENT OF ANY BENEFIT PLANS SPONSORED OR OFFERED BY CLIENT. MEDCOM HAS NO DISCRETIONARY AUTHORITY OR DISCRETIONARY RESPONSIBILITY IN THE ADMINISTRATION OF THE CLIENT'S BENEFIT PLAN(S). MEDCOM EXPRESSLY DISCLAIMS ANY WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, NON-INTERRUPTION OF USE, AND FREEDOM FROM PROGRAM ERRORS WITH RESPECT TO THE ACA REPORTING, THE MEDCOM PRODUCTS OR ANY THIRD-PARTY SOFTWARE DELIVERED BY MEDCOM.

9. **Implementation Services.** Medcom will assist Client in implementing ACA Reporting for the benefit of and in conjunction with Client. Medcom will use

commercially reasonable efforts to complete the implementation services in a timely manner.

10. Conversion of Data; Required Timeline. Client shall provide to Medcom and shall cause any third-party providers to provide to Medcom, such applicable Client Content, databases, and other information (the "Client Content") as is necessary to permit the ACA Reporting to be performed. Client must provide the initial Client Content to Medcom by the end of the first full month after executing the Application, and in the format required by Medcom. Client Content must be provided to Medcom on a monthly basis thereafter. For purposes of clarification, in order for Medcom to perform the preparation and electronic filing of 1094-C and 1095-C forms in March, Client must provide the Client Content in accordance with the terms and conditions of this Agreement, and such Client Content must be accepted by Medcom on a monthly basis. Client will inform Medcom of any changes that need to be made as soon as practicable. Any changes that occur after February 15th, prior to filing, or are not received by Medcom prior to February 15th, will require a filing of corrected 1094-C and/or 1095-C Forms with the IRS. Client assumes the responsibility for the Client Content to be transmitted to Medcom, including but not limited to, their condition, content, format, usability, or correctness. Client shall perform all Client Content refinement, purification, and reformatting in order for ACA Reporting to be performed by Medcom. Medcom shall be compensated on a time and expense basis at Medcom's standard rates in effect at such time in the event Medcom is required to perform any such refinement, purification, or reformatting. Client will cooperate with Medcom and provide Medcom with all necessary information and assistance required in order for Medcom to successfully convert the Client Content. Medcom will notify Client when, in accordance with its normal acceptance procedures, the applicable Client Content have been successfully converted and when ACA Reporting is operational. Client understands and agrees that if Client fails to provide the Client Content in order for such Client Content to be accepted and successfully converted, Client/Broker will not be eligible for a refund of any fees paid for ACA Employer Reporting. If unforeseen complexities arise, or additional work is requested, additional fees will be addressed at that time. The obligations described in this Section shall apply to ongoing provisions of Client Content to Medcom by Client.

11. Automatic Renewal. This Agreement shall be effective as of the date stated above and will automatically renew for the next reporting year unless canceled by either party in accordance with the Notices section of this Agreement, with a thirty (30) day written notice to be received by the other party no later than May 1st of the

applicable reporting year, or otherwise in accordance with this Agreement, or for a stated period by mutual agreement of the parties as hereinafter provided.

12. Safeguarding Privacy and Security of Information. Medcom is permitted to use and disclose information that it creates or receives on Client's behalf, receives from Client and to request information on the Client's behalf, only as it relates to performance of the Services as outlined in this Agreement. Client agrees to redact any information that is not necessary to perform the Services required under this Agreement. Medcom will, in its performance of the functions, activities, services, and operations specified in the Agreement, make reasonable efforts to use, to disclose, and to request only the minimum amount of information necessary to accomplish the intended purpose of the use, disclosure, or request, except that Medcom will not be obligated to comply with the minimum-necessary limitation if neither Medcom nor Client is required to limit the use, disclosure, or request to the minimum necessary. Medcom will neither use nor disclose Client's information, except as permitted or required by the Agreement, in writing by Client, or as required by law. Medcom will develop, implement, maintain, and use appropriate administrative, technical, and physical safeguards to protect the privacy of Client's information. The safeguards must reasonably protect Client's information from any intentional or unintentional use or disclosure in violation of Medcom's Data Privacy Policy and limit incidental uses or disclosures made to a use or disclosure otherwise permitted by this Agreement. The Client shall not knowingly request Medcom to use or disclose any Client information in any manner that would not be permissible under Medcom's Data Privacy Policy. Medcom will report to the Client, in writing, any use or disclosure of Client's information not permitted by this Agreement of which it becomes aware. Medcom will make the report to Client's Privacy Official not more than thirty calendar days after Medcom becomes aware of such non-permitted use or disclosure. If a delay is requested by a law-enforcement official, Medcom may delay notifying Client for the applicable time period.

13. Client Vendors. Client will at its own cost make all necessary arrangements with its third- party vendors to cause such vendors to send data to and receive data from Medcom as required for Medcom to provide ACA Reporting Services. Client shall reimburse Medcom for any costs Medcom is required to bear in connection with or arising out of any such transmissions of data from and/or to such third-party vendors.

14. Mail Fulfillment Vendor. Prior to utilizing any services, Medcom will thoroughly investigate and vet any potential mail fulfillment vendor. Medcom will

secure, with Medcom's preferred vendor, a Performance Agreement specifying the requirement that all data submitted by Medcom to the mail fulfillment vendor be mailed no later than 3 days after submission. Medcom will further secure a Confidentiality Agreement with any mail fulfillment vendor to insure compliance with safeguarding Client Content.

15. Records. Medcom is not, and will not be, Client's official record-keeper. Accordingly, Client will, to the extent it deems necessary, keep copies of all source documents of the information delivered to Medcom.

16. Fees. In consideration of Client's access to and benefit from ACA Reporting and other Services provided hereunder, Broker agrees to pay Medcom in accordance with the pricing and fees set forth in Exhibit A and at the times provided. In the event Client/Broker provides written notice of termination prior to May 1st of the applicable reporting year, Client/Broker will not be assessed fees for the termination. If the Client/Broker terminates after May 1st of the applicable reporting year and the Strategic Planning Session has not been completed, Broker will be assessed a \$500.00 fee for Client terminating. If the Client participates in the Strategic Planning Session and later requests a termination of the Agreement, Broker will be assessed a minimum \$750.00 fee and up to 25% of the total fee as set forth in Exhibit A for the applicable reporting year based on work performed at the time of termination. The Broker will be responsible for the timely payment, in accordance with the terms of the Service Agreement, regardless as to whether the Broker remains the "Broker of Record" on the due date.

17. Taxes. In the event that Client/Broker or Medcom is subjected to any form of governmental or regulatory fees or charges related to ACA Reporting (not applicable at this time) provided by Medcom under this Agreement, such charges will be the responsibility of Broker (unless Medcom is advised at the time that Client will be responsible). All amounts payable pursuant to Agreement (i) are exclusive of any sales or use taxes, value added tax (VAT), goods and services tax (GST), or any and all similar taxes or legally imposed fees, duties, or contributions based upon such amounts payable, all of which are the sole responsibility of Broker, and (ii) reflect the net cash payable to Medcom, net of any and all taxes, levies or withholdings of any nature.

18. Invoices. Broker shall pay all amounts due under this Agreement upon receipt of each applicable invoice from Medcom. Any amounts that remain unpaid for 30 days after the date of receipt of the applicable invoice will bear interest from the invoice

date until the date payment is received by Medcom at a rate that is the lesser of one and one-half percent (1.5%) per month or the highest rate permitted by applicable law. All payments made under this Agreement are nonrefundable, except as specifically provided to the contrary in this Agreement.

19. LIMITATIONS OF LIABILITY. EXCEPT FOR A BREACH OF ANY PAYMENT OBLIGATIONS HEREUNDER, IN NO EVENT, WHETHER IN CONTRACT OR IN TORT (INCLUDING BREACH OF WARRANTY, NEGLIGENCE AND STRICT LIABILITY), WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY SPECIAL, INCIDENTAL, EXEMPLARY, CONSEQUENTIAL, INDIRECT OR PUNITIVE DAMAGES ARISING IN ANY WAY OUT OF THE USE OF ACA EMPLOYER REPORTING, THE MEDCOM PRODUCTS OR THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOST PROFITS, LOST REVENUE, LOSS OF USE, LOSS OF DATA, COSTS OF RECREATING DATA, THE COST OF ANY SUBSTITUTE SERVICE, EQUIPMENT, PROGRAM, OR DATA, OR CLAIMS BY ANY THIRD PARTY. EXCEPT FOR A BREACH OF ANY PAYMENT OBLIGATIONS HEREUNDER, IN NO EVENT WILL A PARTY'S LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT EXCEED THE TOTAL AMOUNT OF ALL FEES PAID OR PAYABLE TO MEDCOM UNDER THIS AGREEMENT FOR THE SIX- MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE LIABILITY CLAIM. THE EXISTENCE OF MORE THAN ONE CLAIM WILL NOT ENLARGE OR EXTEND THESE LIMITS. NOT WITHSTANDING THE FOREGOING, AND EXCEPT WHERE CLIENT HAS PROVIDED FLAWED OR INCORRECT DATA OR PROVIDED DATA PAST THE TIMELINE AS OUTLINED IN THIS AGREEMENT, IF THE INTERNAL REVENUE SERVICE ASSESSES A PENALTY AGAINST CLIENT FOR FLAWED, UNTIMELY, OR INCORRECT REPORTING THAT IS DUE TO THE PERFORMANCE OF MEDCOM'S SERVICES UNDER THIS AGREEMENT, MEDCOM SHALL BE LIABLE FOR THE VALUE TO THE EXTENT ATTRIBUTABLE TO MEDCOM'S PERFORMANCE OF SUCH IRS PENALTIES.

20. Governing Law. This Agreement and the rights and obligations of the parties with respect to their relationship under this Agreement are governed by and must be construed and enforced in accordance with the laws of the State of Florida without reference to its conflicts of law principles. The parties hereby consent and submit to the exclusive jurisdiction of the federal and state courts sitting in Duval County, Florida, for the resolution of any disputes arising out of or related to this Agreement.

21. WAIVER OF JURY TRIAL. TO THE FULLEST EXTENT PERMITTED BY

APPLICABLE LAW, EACH PARTY KNOWINGLY, VOLUNTARILY, AND IRREVOCABLY WAIVES ITS RIGHT TO A TRIAL BY JURY OF ANY CLAIM OR CAUSE OF ACTION BASED UPON, ARISING OUT OF OR RELATED TO THIS AGREEMENT IN ANY ACTION, PROCEEDING OR OTHER LITIGATION OF ANY TYPE BROUGHT BY EITHER PARTY AGAINST ANY OTHER PARTY, WHETHER WITH RESPECT TO CONTRACT CLAIMS, TORT CLAIMS, OR OTHERWISE.

22. Attorneys' Fees. The prevailing party in any action or proceeding to enforce this Agreement, including any efforts to collect amounts due under this Agreement by engagement of any attorney, collection agency or otherwise, is entitled to recover from the other party, in addition its damages, its costs and attorneys' fees.

23. Attachments and Exhibits. All attachments and exhibits to this Agreement are incorporated by reference, as if fully set forth herein.

24. Amendment. This Agreement may not be amended, modified, or supplemented orally. This Agreement may only be amended, modified, or supplemented by an instrument signed by both parties.

25. Waiver. No waiver of any right under this Agreement will be deemed effective, unless contained in a writing signed by a duly authorized representative of Medcom, and no waiver of any past or present right arising from any breach or failure to perform will be deemed a waiver of any future right arising under this Agreement.

26. Severability. If any provision in this Agreement is invalid or unenforceable, that provision will be construed, limited, modified or, if necessary, severed to the extent necessary to eliminate its invalidity or unenforceability, and the other provisions of this Agreement will remain in full force and effect.

27. Successors and Assigns; Assignment. This Agreement is binding upon and inures to the benefit of the parties hereto and their respective successors and permitted assigns. Client shall not assign any of its rights, obligations, or privileges (by operation of law or otherwise) hereunder without the prior written consent of Medcom, which consent will not be unreasonably withheld. Any attempted assignment in violation of this section is null and void and of no force or effect.

28. Force Majeure. If by reason of labor disputes, strikes, lockouts, riots, war,

inability to obtain labor or materials, earthquake, fire or other action of the elements, accidents, Internet service provider failures or delays, governmental restrictions, appropriations or other causes beyond the reasonable control of a party hereto (each, a "*Force Majeure* Event"), either party is unable to perform in whole or in part its obligations as set forth in this Agreement, excluding any obligations to make payments hereunder, then such party will be relieved of those obligations to the extent it is so unable to perform and such inability to perform will not make such party liable to the other party. Neither party will be liable for any losses, injury, delay, or damages suffered or incurred by the other party due to a *Force Majeure* Event.

29. Notices. Any notice, demand or other communication required or permitted to be given under this Agreement must be in writing, properly addressed to the party to receive notice at the address for notice set forth beneath its signature on the signature page hereto or to such other address or addresses for notice as either party may hereafter designate in writing to the other party given in the manner required herein, and shall be deemed given and received: (i) upon receipt if delivered personally or by facsimile with confirmed receipt, (ii) on the next business day after delivery to a nationally recognized overnight courier service, and (iii) on the third business day after deposit with the United States Postal Service if sent by registered or certified mail, return receipt requested.

30. Counterparts. This Agreement may be executed in any number of counterparts, each of which is deemed an original, and all of which together constitute one and the same instrument. The parties agree that a facsimile or portable digital format (pdf) of a signed counterpart is effective and has the same force and effect as the original thereof.

31. Entire Agreement. This Agreement sets forth the entire understanding and agreement between Client, Broker and Medcom and supersedes all prior and contemporaneous agreements, proposals, or communications, whether oral or written, between the parties relating to the subject matter of this Agreement. No modification of the Agreement is binding unless it is in writing and is signed by authorized representatives of all parties.

IN WITNESS WHEREOF, each of the parties hereto has caused its duly authorized representative to execute this ACA Services Agreement to be effective as of the date specified above.

CLIENT:

By: Jim T Nelson
Name: Jim T Nelson
Title: Intr. Co-Exec. Dir.
Date: 06 / 24 / 2024

Send notices to:
Attn: Dr. Kim Dryier
Phone: 630-778-4500
Fax: _____
Email: jnelson@sased.org

BROKER: (for billing purposes)

The Horton Group

By: James Relyea
Name: James Relyea
Title: Senior Client Executive
Date: 06 / 19 / 2024

Send notices to:

Attn: Erica Lee
Phone: 312 989-1450
Fax: _____
Email: erica.lee@thehortongroup.com

MEDCOM:

MEDICAL COST CONTAINMENT
SERVICES, INC. D/B/A MEDCOM
BENEFIT SOLUTIONS

By: Michael Bracken
Name: Michael J. Bracken
Title: President
Date: 06 / 24 / 2024

Send notices to:

Medcom
P.O. Box 10269
Jacksonville, FL 32247
Attn: Michelle Barki
Phone: (904) 596-2237
Fax: (904) 354-3168
Email: mbarki@medcombenefits.com

ACA Services Sold Case Application

Affordable Care Act Services Sold Case Application – School Association for special Education in DuPage

A. 2023 Annual ACA Employer Reporting	<input type="checkbox"/>	\$4,500.00
B. Standard HelpDesk Services for Employer Reporting	<input type="checkbox"/>	Included
Optional Services:		
C. Annual ACA Full Time Employee Benefit Tracking	<input type="checkbox"/>	Not Included
D. Employee Call Center Support	<input type="checkbox"/>	Not Included
E. State Specific Electronic Filing	<input type="checkbox"/>	Not Included
ANNUAL PROJECTED GRAND TOTAL		\$4,500.00

Reliance on Information Provided to Us

In order to perform the services described, Medcom Benefit Solutions depends on information provided by your company. We will not validate the information provided other than to review it for consistency and reasonableness. As the ability to perform these services depends on the information provided by you, Medcom Benefit Solutions will not perform such services if all required information cannot be obtained.

Consulting Fees

The fees for these services are listed above. If unforeseen complexities arise, or additional work is requested, additional fees will be addressed at that time. An invoice for services will be provided upon completion of the work. All fees are due within 30 days after the invoice date.

Confidentiality

Your company, Medcom Benefit Solutions, and employees of both companies agree that any confidential information received from the other party shall only be used for the purposes of providing or receiving services under this or any contract between the two companies.

Payment of Fees

ACA Employer Reporting: For 2023 50% of the fees are due upon execution of this agreement. The remaining 50% is due by October 31, 2023. An invoice for services will be provided upon receipt of the executed Agreement. Payment is due within 30 days from the invoice date. **If the number of forms produced for a given year exceeds 20% of proposed forms, \$11 per form will be invoiced for each form over 420 forms; invoice for additional forms Paid in FULL before e-filing with the IRS.**

Clause

ACA Employer Reporting: If ACA Employer Reporting mandates are eliminated prior to October 1, Medcom Benefit Solutions com will return 85% of the annual fee subject to a minimum fee of \$1,000 to Medcom Benefit Solutions. If the reporting mandates are eliminated between October 1 and December 31, Medcom Benefit Solutions will return 50% of the annual fee.

FTE Benefit Eligibility Tracking: If ACA Employer Reporting mandates are eliminated prior to October 1, Medcom Benefit Solutions will return 50% of the annual fee. If the reporting mandates are eliminated between October 1 and December 31, Medcom Benefit Solutions will return 20% of the annual fee.

Terms and Conditions

All terms and conditions previously outlined in the service agreement still apply, unless otherwise agreed in writing and signed by both parties. **This application shall remain valid through October 31, 2023.**

Taxpayer Legal Name SASED (aka School Association for Special Education in DuPage)		
Legal Address 2900 Ogden Ave	City, State, Zip Lisle, IL 60532	Country USA
Primary ACA Contact Dana Gerus	Phone 630-955-8114	E-mail hr@sased.org
Billing Address 2900	City, State, Zip	Country USA
Brokerage Firm The Horton Group Erica Lee	Broker Phone 312-989-1450	Broker Email erica.lee@thehortongroup.com
Client Authorized Signature <i>James W. Kennell</i>	Date 10/30/2023	
Signatory's Title Executive Director		
Medcom Authorized Signature <i>Michael Brackeu</i>	Date 06/24/2024	
Signatory's Title President		



Business Intelligence Plus Technology
 (800) 523-7542, Option 5 • Sales@medcombenefits.com

Signature Certificate

Reference number: BEG4Z-Z7AGZ-W8CIK-WTESM

Signer

Timestamp

Signature

Erica Lee

Email: erica.lee@thehortongroup.com

Sent: 03 Apr 2024 13:21:25 UTC
Viewed: 09 Apr 2024 21:17:04 UTC
Signed: 19 Jun 2024 15:44:22 UTC

James Relyea

Recipient Verification:

✓ Email verified 09 Apr 2024 21:17:04 UTC

IP address: 73.73.0.101
Location: Morris, United States

Email: jnelson@sased.org

Sent: 03 Apr 2024 13:21:25 UTC
Viewed: 20 Jun 2024 21:31:27 UTC
Signed: 24 Jun 2024 16:05:48 UTC

Jim T Nelson

Recipient Verification:

✓ Email verified 20 Jun 2024 21:31:27 UTC

IP address: 45.16.176.216
Location: Arlington Heights, United States

Michael Bracken

Email: mbracken@medcombenefits.com

Sent: 03 Apr 2024 13:21:25 UTC
Viewed: 24 Jun 2024 22:22:36 UTC
Signed: 24 Jun 2024 22:23:11 UTC

Michael Bracken

Recipient Verification:

✓ Email verified 24 Jun 2024 22:22:36 UTC

IP address: 76.18.195.81
Location: Jacksonville, United States

Document completed by all parties on:
24 Jun 2024 22:23:11 UTC

Page 1 of 1



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NORTHERN ILLINOIS UNIVERSITY

Conference and Event Services

Facilities Use Agreement

NIU Naperville

Northern Illinois University
1120 E. Diehl Road, Naperville IL, 60563
Phone: 630-577-9101 Fax: 815-753-8989

This Facilities Use Agreement (“Agreement”) is made and entered into as of the date of last signature below (“Effective Date”) between the Board of Trustees of Northern Illinois University, located in DeKalb, Illinois 60115 (“NIU” or “University”) and **SASED** (“Client”). Client desires to use certain facilities on the Northern Illinois University campus as specified in Section 1 below (the “Facilities”), and NIU desires to grant Client the right to use such Facilities upon and subject to the provisions set forth herein.

1. Facilities

Client may use the Facilities for the following, and for no other, purpose (the “Event”):

The Event name shall be posted as: **SASED Spring Institute 2025**

Client information:

Address: 2900 Ogden Ave Lisle, IL 60532

Phone: (630) 955-8130

Email: dvance@sased.org

Fax: (630) 778-0196

Main Contact: Darcie Vance

Event and Facilities details:

Planned Attendance: 400

Start Date	Start Time	End Time	Room	Rental Fee	Event	Setup
Feb 27, 2025	5:00PM	9:00PM	Atrium		Client Setup	Planner Defined
Feb 28, 2025	7:00AM	2:00PM	Atrium		Registration	Registration Tables
Feb 28, 2025	7:00AM	11:00AM	Atrium		Breakfast/Break Station 1	Catering Tables
Feb 28, 2025	7:30AM	1:30PM	Ballroom 101A	1730.00	Meeting Block 1	Rounds
Feb 28, 2025	7:30AM	1:30PM	Ballroom 101B		Meeting Block 1	Rounds
Feb 28, 2025	7:30AM	1:30PM	Ballroom 101C		Meeting Block 1	Rounds
Feb 28, 2025	7:30AM	1:30PM	Auditorium	675.00	Meeting Block 1	Theater Seating
Feb 28, 2025	7:00AM	11:00AM	2 nd Floor Break Station		Breakfast/Break Station 2	Catering Tables
Feb 28, 2025	7:30AM	1:30PM	Tiered Classroom 260	300.00	Meeting Block 2	Classroom Seating
Feb 28, 2025	7:30AM	1:30PM	Tiered Classroom 261	300.00	Meeting Block 2	Classroom Seating
Feb 28, 2025	7:30AM	1:30PM	Tiered Classroom 265	300.00	Meeting Block 2	Classroom Seating
Feb 28, 2025	7:30AM	1:30PM	Tiered Classroom 266	300.00	Meeting Block 2	Classroom Seating
Feb 28, 2025	7:00AM	11:00AM	West Wing Break Station		Breakfast/Break Station 3	Catering Tables

Feb 28, 2025	7:30AM	1:30PM	Classroom 115	200.00	Meeting Block 3	Classroom Seating
Feb 28, 2025	7:30AM	1:30PM	Classroom 117	200.00	Meeting Block 3	Classroom Seating
Feb 28, 2025	7:30AM	1:30PM	Classroom 119	200.00	Meeting Block 3	Classroom Seating
Feb 28, 2025	7:30AM	1:30PM	Classroom 121	200.00	Meeting Block 3	Classroom Seating
Feb 28, 2025	1:30PM	2:00PM	Atrium		Client Teardown	Registration Tables

Estimated Charges

Total Room Rental:	\$4405.00	Catering Package:	\$4200.00 Variable with Menu/Attendance	Catering Tax:	Tax Exempt
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Identification Number

Client's Federal Employment Identification Number/NIU Cost Center Number is
36-2919494 1010390

Special Arrangements

The parties agree to the following additional special arrangements: NONE.

2. Charges and Payment

As consideration for use of the Facilities under this Agreement, Client shall pay NIU the room rental fees and any related charges incurred in connection with the Event as invoiced. All fees and charges are payable to NIU no later than thirty (30) days after receipt of NIU's invoice, including without limitation, charges subsequently assessed against Client, if any, for damage, repair, cleanup or other expenses.

In addition to the room rental fees, Client is responsible for paying for the use of additional rooms not specified in this Agreement, continued room usage past the time specified in this Agreement and the use of additional services not originally specified in this Agreement. Additional services include, but are not limited to, catering, audiovisual, security, parking and extra utilities ("Additional Services or Equipment"). Final requests for any Additional Services or Equipment must be made in writing at least seven (7) business days prior to the Event. Failure to do so may result in a \$100 rush charge.

3. Food and Beverage

- A. Client may separately purchase food and beverage services from NIU catering services at an additional charge. Due to governmental health codes and liability risks, Client is prohibited from bringing in or removing food or beverages from the Facilities, unless otherwise expressly agreed in this Agreement. Client may elect to hire NIU catering services in lieu of Residence Hall dine-in food packages if Residence Hall accommodations are contracted for under this Agreement.
- B. Subject to Client's compliance with the Northern Illinois University Alcoholic Beverage Policy and applicable State of Illinois and city/municipal laws and regulations, alcohol may be served at the Event.
- C. Client must confirm the guaranteed food and beverage count for the Event no later than seven (7) business days prior to the first date of use of the Facilities. Catering charges will be calculated on the guaranteed number or the actual number attending, whichever is greater.

4. Alteration and Damage

- A. Immediately following the Event, Client shall return the Facilities to NIU in substantially the same condition (ordinary wear and tear exempted) as when received and shall reimburse NIU for any and all costs, expenses, charges or fees incurred in the repair or replacement of damage to the Facilities to the extent attributable to Client, its employees, subcontractors, agents, invitees, guests or attendees. Client is responsible for charges incurred for special cleanup. Repairs and/or replacement for any damages to the Facility and/or any NIU equipment will be charged to the Client and such charges shall not exceed actual repair or replacement costs.
- B. Client shall not use screws, nails, tacks, hooks, pins, tape or other adhesives to affix decorations or other items to the Facilities or its fixtures, furniture or equipment or otherwise modify or alter University property without receiving prior written permission. Further, Client shall not use (i) any smoke or fog machines; (ii) any open flames (other than dripless candles); or (iii) any glitter, confetti, flower petals or rice at the Facilities without receiving prior written permission.

5. Smoking

The NIU campus is designated as a Smoke-Free Campus and smoking in the Facilities is prohibited. Client, its employees, agents, invitees, guests and attendees shall not smoke at any time on campus property.

6. Cancellation/Termination of Agreement by Client

Client must provide any cancellation or termination of this Agreement to NIU in writing. In the event of cancellation or termination, the charges below shall apply. If the Event or any portion thereof is cancelled or terminated:

- **14 or more calendar days before the Event**, no room rental or catering charges shall be due to NIU from Client.
- **13 – 7 calendar days before the Event**, fifty percent (50%) of the room rental charge shall be due to NIU from Client.
- **0 – 6 calendar days before the Event**, one hundred percent (100%) of the room rental charge and catering charges shall be due to NIU from Client.

Client acknowledges that cancellation or termination of this Agreement partially or fully would constitute a breach of Client's obligation to NIU and NIU would be harmed. The amounts set forth above for cancellations/terminations thirteen calendar days or less before the Event shall be due from Client to NIU as a cancellation fee and are deemed by the parties as a full and fair amount of liquidated damages and not an unfair penalty.

7. Liability and Indemnification

- A. Client acknowledges and agrees that Client is responsible and liable for the actions, omissions and conduct of itself, its employees, agents, invitees and guests in accordance with the terms and conditions of this Agreement.
- B. Client acknowledges and agrees that Client has inspected the Facilities and deems the Facilities to be satisfactory for the Event and further acknowledges and agrees that **THE FACILITIES SHALL BE DELIVERED BY NIU TO CLIENT "AS IS," "WHERE IS," "WITH ANY AND ALL FAULTS" AND WITHOUT ANY EXPRESS OR IMPLIED WARRANTY, INCLUDING BUT NOT LIMITED TO THE WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN THE ABSENCE OF GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, NIU, ITS BOARD**

OF TRUSTEES, DEPARTMENTS, ADMINISTRATIVE UNITS, COOPERATING STUDENT ORGANIZATIONS AND THEIR RESPECTIVE OFFICERS, EMPLOYEES AND AGENTS DISCLAIM AND ARE HEREBY RELEASED FROM ANY AND ALL CLAIMS AND CAUSES OF ACTION FOR ANY PERSONAL PROPERTY DAMAGE OR LOSS, PERSONAL MEDICAL OR HOSPITAL COSTS, PERSONAL ILLNESS OR BODILY INJURY, INCLUDING PAIN AND SUFFERING, EMOTIONAL DISTRESS, OR DEATH, PERSONAL ECONOMIC IMPAIRMENT, AND FOR ANY INDIRECT, PUNITIVE, CONSEQUENTIAL DAMAGES OR LOSS OF PROFITS, WHETHER OR NOT ADVISED OF THE POSSIBILITIES THEREOF AND WHETHER OR NOT FORESEEABLE.

- C. Client further agrees to indemnify, defend and hold harmless NIU, its trustees, agents and employees, against all claims, demands, suits, liabilities, costs, damages and expenses (including reasonable attorney's fees and legal expenses) arising out of or in connection with Client's or any of its agents', contractors', employees', guests' or invitees' ("Indemnifying Parties"): (i) use or occupancy of the Facilities; (ii) loss, injury, death or damage to persons or the Facilities on or about the Facilities by reason of any negligence or willful misconduct of the Indemnifying Parties; or (iii) breach or default in the performance of the Agreement by the Indemnifying Parties.

8. Insurance

~~The terms related to any insurance requirements under this Agreement shall be set forth in an Insurance Exhibit attached to this Agreement and incorporated herein by reference.~~

9. Use of University Name and Marks; Signage

Client shall not issue any press release or other public announcement relating to the Agreement or the activities contemplated by the Agreement or use NIU's name, logos, marks or any other trade designations (including, but not limited to, on its website, in printed materials or in any other manner) or any other NIU intellectual property without the prior written approval of NIU, which approval may be withheld for any reason. Client shall not erect any signs, banners or displays in or about the Facilities without the prior written approval of NIU.

10. Safety

Client, its employees, agents, invitees and guests shall not bring any weapons onto the NIU campus (including "concealed carry" firearms), per Illinois law. If NIU in its sole but reasonable discretion determines that public or participant safety is threatened or in danger, it may call upon security personnel to assist (whether police or a third party security agency).

11. State and University Laws, Regulations, Policies and Rules

- A. The laws of the State of Illinois shall apply to the Agreement without regard to its conflict of laws principles.
- B. Client, its employees, agents, invitees, guests and attendees shall comply with all applicable laws and regulations and applicable NIU policies and procedures, which policies may be amended at NIU's sole discretion.
- C. Client alone is responsible for procuring any applicable governmental permits or approvals for its Event, activities or use of the Facilities.

12. Force Majeure

NIU will notify Client if the Facilities may not be used due to health and safety guidelines and/or mandates, and NIU reserves the right to make modifications, if and when necessary, to the Event set up based on such guidelines and/or mandates. In the event of unsafe circumstances

or if use of the Facilities is restricted for health or safety reasons, the Event can be postponed to a mutually agreed upon later date, no more than one (1) year after the original date, provided use of the Facilities on such rescheduled date is deemed acceptable by local authorities and NIU. Neither party will be liable for, or be considered to be in breach of or default under the Agreement as a result of any cause or condition beyond such party's reasonable control ("Force Majeure") including, but not limited to government actions (such as facilities being taken for public use), national emergencies, fire, flood or other catastrophe, acts of God, pandemic, epidemic or other public health emergency, terrorism, insurrection, war, riots, failure of transportation or power supply outage. NIU shall not have any liability on account of the unavailability of the Facilities for the Force Majeure, but shall return, in full, all security deposits provided by the Client and refund any prepaid but unused portion of fees. For clarity, NIU will not return any security deposits for events that are postponed but are subsequently not held within one (1) year after the original date. NIU alone is entitled to any insurance proceeds or sums paid or payable as damages or compensation on account of any such Force Majeure, and no part thereof shall accrue or be payable to Client.

13. Termination of Agreement by NIU

University may terminate this Agreement or any part hereof upon written notice to Client in the event University reasonably determines that it is unable to perform its obligations in the interest of health and welfare, and/or in the best interest of University.

14. Americans with Disabilities Act

Events held at NIU must comply with the Americans with Disabilities Act ("ADA") and be accessible to persons with disabilities. Client is responsible for receiving requests for accommodations and for the costs of disability accommodations, to the extent allowed by law. Prior notification to NIU is required if accessibility assistance from University is needed in connection with the Event. The amount of advance notice to University required for accessibility assistance and the associated cancellation time frame and fees are contingent upon the type of accommodation requested by Client. If applicable, Client shall confirm the applicable time frames and cancellation fees with NIU.

15. Assignment; Relationship of the Parties; Waiver

Client may not assign its rights under this Agreement or allow any other person or entity to use or occupy any of the Facilities without the prior written consent of NIU. This Agreement does not create an agency, partnership or joint venture relationship between the parties. A party does not waive any right under this Agreement by failing to insist on compliance with any of the terms of this Agreement or by failing to exercise any right hereunder. Any waivers granted hereunder are effective only if recorded in a writing signed by the party granting such waiver.

16. Electronic Transmission; Counterparts

The parties agree that a signature transmitted to the other party by electronic transmission shall be effective to bind the party whose signature was transmitted. The parties further agree that any xerographically or electronically reproduced copy of this fully executed agreement shall have the same legal force and effect as any copy bearing original signatures of the parties. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

17. Notices

Service of all notices required or permitted under this Agreement shall be sent to Client at the address set forth in Section 1 above and to University at Northern Illinois University, Outreach

Conferencing, Division of Outreach, Engagement, and Regional Development, 1120 East Diehl, Naperville, Illinois 60563, Attn: Director of Institutional Conferencing, or to any other address which a party specifies by giving notice in accordance with this section. Notices are effective upon receipt and the sender has the burden of proving receipt.

18. Nondiscrimination

Client shall not discriminate in connection with this Agreement or the use of the Facilities based on race, color, national origin, ancestry, sex, pregnancy, religion, age, physical and/or mental disability, marital status, veteran/military status, sexual orientation, gender identity, gender expression, political affiliation, order of protection status, victim of domestic or sexual violence status, citizenship status, arrest record in employment/personnel matters, genetic information, and/or other protected categories in compliance with applicable federal and state statutes, regulations and orders pertaining to nondiscrimination, equal opportunity and affirmative action that violate NIU policy.

19. Authority; Authorization; Amendment; Enforceability

This Agreement, together with any attached exhibits, which are incorporated by this reference, constitute the entire agreement of the parties, and supersedes the parties' prior agreements, understandings and discussions relating to the subject matter of the Agreement. Once signed by representatives of both parties below, the Agreement is a binding contract between the Client and NIU to rent facility space and purchase services in accordance with the terms of the Agreement. This Agreement may not be modified or amended except by written instrument signed by authorized representatives of both parties. The provisions of the Agreement which by their nature should survive termination or expiration of this Agreement shall so survive, including but not limited to indemnification, limitations of liability and payment obligations. To the extent there is a conflict between the terms in this Agreement and any attached exhibits, the terms in this Agreement shall govern. The individual signing below on behalf of Client hereby represents and warrants that (i) he or she is duly authorized to execute and deliver this Agreement on behalf of Client and (ii) this Agreement is binding upon Client in accordance with its terms.

**Board of Trustees of
Northern Illinois University**

Client

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



August 7, 2024

The Well Church
22W835 Cherry Lane
Geneva, IL 60134

To Whom It May Concern,

We recently received a generous donation of an Orcam Read from your church. On behalf of SASED and our Board of Directors, we would like to thank you for this donation. Your donation truly helps SASED reach our vision of being an innovative leader that inspires, creates, and implements best practices in education for all of our students and we value your support tremendously.

Thank you again for your support!

Sincerely,

SASED Board of Directors

**EDUCATOR LICENSURE
AFFILIATION AGREEMENT
BETWEEN**

THE BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY

AND

**THE SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN
DUPAGE COUNTY**

THIS EDUCATOR LICENSURE AFFILIATION AGREEMENT, hereinafter "Agreement", made and entered into the 1st day of August, 2024, by and between the Board of Trustees of Northern Illinois University, hereinafter "University", and the School Association for Special Education in DuPage County, hereinafter "District" or "SASED".

WHEREAS, the UNIVERSITY conducts a program in Educator Licensure and desires to obtain teaching experience for its candidates, hereinafter "Candidates", enrolled in this curriculum.

WHEREAS, the DISTRICT recognizes the need for and desires to aid in the educational development of such Candidates and is willing to make its employees and premises available for such purposes.

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth below, the parties agree as follows:

I. UNIVERSITY RESPONSIBILITIES

- A. The UNIVERSITY shall provide the basic preparation of the Candidates through classroom instruction and practice and shall provide the educational direction for the placement.
- B. The UNIVERSITY shall be responsible for monitoring and evaluating the individual Candidate's progress.
- C. The UNIVERSITY shall determine the eligibility of Candidates to participate in the DISTRICT'S program. The UNIVERSITY will provide the DISTRICT with a listing of names, dates and hours of assignment and other information specified by the UNIVERSITY or the DISTRICT prior to the commencement of each Candidate's placement.
- D. The UNIVERSITY shall designate a faculty/staff point of contact as a liaison to the DISTRICT to provide consultation regarding Candidate placements, supervision, and periodic review of Candidate progress toward meeting the UNIVERSITY's educational objectives.
- E. The UNIVERSITY shall take all reasonable steps to inform Candidate(s) that they must adhere to the communicated policies, procedures, and standards established by the DISTRICT.
- F. UNIVERSITY will inform Candidate that they may be required to provide DISTRICT with: evidence of physical fitness to perform assigned duties and proof of freedom from communicable disease pursuant to Section 24-5 of the Illinois School Code and other applicable requirements and will be required to comply with the required fingerprint based criminal history background check and checks of the Statewide Sex Offender Database and the Statewide Murderer and Violent Offender Against Youth Database.

- G. For each Candidate who is placed with the DISTRICT, the UNIVERSITY shall inform the Candidate that they are required to have appropriate health insurance covering any potential injuries sustained while student teaching.
- H. During the term of the Agreement and at all times while any Candidate teacher is placed with the DISTRICT, the UNIVERSITY shall maintain the insurance coverages identified below, from companies and in form acceptable to the DISTRICT. The UNIVERSITY will cause the DISTRICT and its Governing Board, Board members, and employees to be added as additional insureds on said policies, on a primary and non-contributory basis.
 - a. General Liability Coverage
 - i. \$1,000,000 per occurrence
 - ii. \$2,000,000 general aggregate
 - iii. To include sexual misconduct/molestation coverage with a minimum limit of \$1,000,000 per occurrence and \$2,000,000 aggregate.

I. The UNIVERSITY or the DISTRICT may immediately remove any Candidate deemed to be clinically unsafe to students, employees, or others. The party who took the action to remove the Candidate shall notify the other party of said action as soon as possible but in no event later than 48 hours after said removal. The DISTRICT reserves the right to prohibit the return of any such Candidate unless a corrective action plan satisfactory to the DISTRICT has been proposed and its compliance assured by the UNIVERSITY. DISTRICT further reserves the right to request removal of any Candidate whose conduct is contrary to the DISTRICT's standards of conduct as set forth in its policies and procedures.

- J. Candidate shall be responsible for adhering to established schedules and notifying the DISTRICT and the UNIVERSITY of any absences or necessary schedule changes.
- K. Candidate shall obtain prior written approval of the DISTRICT and the UNIVERSITY before publishing any material relative to the placement.
- L. Candidates shall not be considered employees or agents of the UNIVERSITY.
- M. In return for the assignment of Candidates to the DISTRICT, the UNIVERSITY shall provide to the DISTRICT one one-credit hour instructional tuition waiver for every initial/observational early clinical Candidate; one two-credit hour instructional tuition waiver for every non-initial/interactive early clinical Candidate; one three-credit hour instructional tuition waiver for every eight-week student teaching Candidate; one four-credit hour instructional tuition waiver for every ten-week student teaching Candidate; and one six-credit hour instructional tuition waiver for every 15 or 16 – week student teaching Candidate. Instructional tuition waivers will be issued on a per Candidate basis, not on a per teacher basis. Such instructional tuition waivers are subject to the conditions specified on the instructional tuition waiver and are limited to the usual instructional tuition fee. Recipients of an instructional waiver who enroll in courses with higher instructional tuition fees will have waived only the usual instructional tuition charged for undergraduate or graduate courses, and only the amount indicated by the number of hours waived on the instructional tuition form. Instructional tuition waivers can only be used by a professional employee of the DISTRICT. “Professional employees”

shall be defined as those personnel who are employed by the DISTRICT.

- N. The UNIVERSITY and Candidate agree to abide by all applicable state and federal laws, rules and regulations regarding student privacy, including but not limited to, the Illinois School Student Records Act (ISSRA) and the Family Educational Rights and Privacy Act (FERPA). Except as otherwise authorized herein, all student records shall be the sole property of the DISTRICT and shall be maintained at the DISTRICT's location in accordance with all applicable State and federal laws and regulations.

II. DISTRICT RESPONSIBILITIES

- A. The DISTRICT shall provide educational learning experiences, which are planned, organized and administered by qualified staff in accordance with mutually agreed upon educational objectives and guidelines.
- B. The DISTRICT will promptly process requests for assignments and notify the UNIVERSITY in a timely fashion of its ability to accept such assignments.
- C. The DISTRICT will provide applicable policies and procedures to the UNIVERSITY, to which the Candidates shall be expected to adhere to as a condition to being accepted by the DISTRICT, prior to and during periods of assignment and/or while on DISTRICT premises.
- D. The DISTRICT will assign and designate a point of contact who is to be responsible for planning and administering the program.
- E. The DISTRICT shall facilitate the Candidate's professional growth through educational assignments, and shall provide adequate space, equipment and supplies to meet the objectives of training.
- F. The DISTRICT shall support the Candidate's efforts to complete edTPA and all related program requirements. Support of edTPA requirements by DISTRICT includes, but is not limited to, permitting Candidates to obtain written parental consent, and with proper consent, to video record students and obtain samples of student work during the Candidate's teaching placement at DISTRICT.
- G. Candidates shall perform services only when under the supervision of registered, licensed or certified DISTRICT staff.
- H. The DISTRICT shall be responsible for the submission of required reports in accordance with UNIVERSITY procedures and for informing the UNIVERSITY of significant staff or administrative changes in the education program(s) and cooperating in providing systematic written review of the Candidate performance in the placement.

The DISTRICT will provide Candidates with liability protection as is provided regular employees of the DISTRICT

- I. In the event that a work stoppage action is taken by some or all of the DISTRICT employees during the time when Candidates are assigned to the DISTRICT, those Candidates will be encouraged to assume the role of neutral persons and to maintain an uninvolved status with respect to a work stoppage in accordance with the following:
- a. The Candidates shall not be required to participate in picketing or other work stoppage actions.
 - b. The Candidates shall not be required to cross picket lines or to report for work when such action would constitute a breaking of the work stoppage.

- c. If, in any event, the Candidate participates on either side of the work stoppage, such participation shall be as an individual and not as a UNIVERSITY agent, and the UNIVERSITY disclaims any liability or responsibility for any action or the consequences of any action taken by such Candidate and his or her participation.
- d. In the event that the work stoppage continues for a week or more, the UNIVERSITY may make arrangements for an extended experience, an alternate placement in another district or an appropriate substitute experience.

III. BOTH - UNIVERSITY AND DISTRICT RESPONSIBILITIES

- A. Should any situation arise which may threaten a Candidate's successful completion of the placement, the DISTRICT and the UNIVERSITY will attempt to discuss and reach mutual agreement with the Candidate regarding options for completing, rescheduling, or canceling the placement.
- B. Neither party to this Agreement shall be liable for any negligent or wrongful acts, either of commission or omission, chargeable to the other, unless such liability is imposed by law.
- C. UNIVERSITY and DISTRICT agree to comply with all applicable federal and state nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. UNIVERSITY and DISTRICT shall not engage in unlawful discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, disability, unfavorable discharge from the military, or status as a disabled veteran or a veteran of the Vietnam era, or any other legally protected status.
- D. UNIVERSITY and DISTRICT acknowledge that certain information about UNIVERSITY's Candidates is contained in records maintained by UNIVERSITY and/or FACILITY and that this information is confidential by reason of UNIVERSITY policy and the Family and Educational Rights and Privacy Act (FERPA) of 1974 (20 U.S.C. 1232g). Both parties agree to protect these records in accordance with FERPA and UNIVERSITY policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities.
- E. The terms and conditions of the Agreement may be amended by written instrument executed by both parties.
- F. This Agreement shall become effective on 8/1/24, or from the date of execution of this Agreement, whichever is later, and continue for one year, and shall automatically renew from year to year thereafter for a period not to exceed five (5) years unless terminated earlier by either party.
- G. Either party shall provide written notice to the other of its intent not to renew this Agreement ninety (90) days prior to the expiration of the current term. Either party may terminate this Agreement for breach by providing written notice to the other party of termination. If the breach is not remedied within thirty (30) days, the Agreement may be terminated by giving ten (10) days written notice to the other party. Notwithstanding the foregoing paragraphs, Candidate(s) placed at the DISTRICT at the time notice of termination or non-renewal is given shall be allowed to complete the current placement unless section I(F) above has been invoked by the DISTRICT.

H. All notices required herein shall be in writing and shall be sent via registered or certified mail return receipt requested or by an overnight courier service to the persons listed below. A notice shall be deemed to have been given when received by the party at the address set forth below.

Notices to the DISTRICT shall be sent to: hr@sased.org

Notices to the UNIVERSITY shall be sent to: teachercertification@niu.edu

This Agreement shall be governed in accordance with the laws of the State of Illinois. This Agreement shall supersede any and all prior agreements between the parties regarding the subject matter hereof. No modification, extension, or waiver of this Agreement or any provision thereof shall be binding upon either the DISTRICT or the UNIVERSITY unless reduced to writing and duly executed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and represent that they are officially authorized to so execute for their respective parties to the contract.

THE UNIVERSITY

THE DISTRICT

BY: _____
TITLE: _____
DATE: _____

BY: KSJD
TITLE: Executive Director
DATE: 8-2-24



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

**SASED Board of Directors Meeting
June 12, 2024 - 11:00 AM
SASED Administration Center
2900 Ogden Avenue, Lisle, IL 60532**

OPEN SESSION MINUTES

Mr. Mark Cross, Chairperson, called the SASED Board of Directors meeting to order at 11:06 am and welcomed those in attendance.

1. Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District 20	Dr. Omar Castillo
	Benjamin School District 25	Mr. Jack Buscemi
	Winfield School District 34	Dr. Matt Rich (exited at 12:02pm)
	Salt Creek School District 48	Dr. Amy Zaher
	Downers Grove School District 58	Dr. Kevin Russell
	Cass School District 63	Mr. Mark Cross
	Woodridge School District 68	Dr. Patrick Broncato (arrived at 11:17am)
	DuPage High School District 88	Dr. Jean Barbanente
	Community High School District 94	Mr. John Langton
	Community High School District 99	Dr. Hank Thiele
	Community Consolidated School District 180	Dr. Charlie Kyle

Absent: West Chicago Elementary School District 33
DuPage County School District 45
Maercker School District 60
Center Cass School District 66
Westmont Community Unit School District 201
Lisle Community Unit School District 202
Elmhurst Community Unit School District 205

Present: 11 Districts **Absent:** 7 Districts

Also in attendance:

Dr. Jimmy Gunnell, Co-Executive Director, SASED
Mr. Jim Nelson, Co-Executive Director, SASED
Ms. Rachel Wisniewski, CSBO, SASED
Ms. Senga Lowe, Board Recording Secretary, SASED
13 guests (consisting of SASED Staff) with one comment made by Claire Smith -
Jessica Holle, Claire Smith, Ben DeBruin, Jason Jobb, Colleen Chorzyczewski, Kerry Shanahan, Robin Cox, Erin Sanzenbacher, Ashley Ciecko, Nicole Nunziato, Laura Zacharski, Kate Hasbrouck, Megan Baker

Appointment of Secretary Pro-Tempore - Dr. Jean Barbanente, DuPage High School District 88, was nominated as Secretary Pro-Tem for this June 12, 2024 meeting by Mr. Mark Cross.

2. Pledge of Allegiance

3. Thank you to Board/Committee Members - Mr. Nelson recognized Mr. John Langton, SD94, Mr. Ray Kielminski, SD48, and Mr. Jack Buscemi, SD25 for their invaluable contributions to SASED. Mr. Cross commented that Mr. Buscemi will be leaving his SASED Board of Directors role and Dr. Jim Woell, Superintendent for Benjamin SD25, will be transitioning into the role on August 7, 2024.

4. Approval of the Agenda for the June 12, 2024 Board of Directors Meeting

A motion was made to approve the Agenda for the 6-12-24 Board of Directors Meeting. This motion was made by Member Rich and seconded by Member Russell.

Upon voice vote of all ayes from all 10 districts present, motion passed.

5. Public Comment - 13 public guests were present (all SASED Staff), including Claire Smith, who made a public comment asking the Board to consider livestream/recording the Board of Directors meetings. Claire Smith commented that the meeting times have changed from the evening to daytime which makes it difficult for staff to attend. Staff would like to be informed about what is being discussed during Board meetings. SASED Chairperson, Mark Cross responded to the public comment and stated that the Board understands the concerns of staff to be able to attend board meetings. Chairperson Cross explained that the Board changed the meeting time to 11:00 a.m. this year in order to ensure that a quorum is present. The SY24-25 Board meeting times have been set for 2:00 p.m. The Board will discuss the staff request for livestream/recording of Board meetings with Dr. Dryier and look at options to provide better accessibility for the public to attend board meetings.

6. Consent Agenda

Chairperson Cross asked the Board if there are any items on the consent agenda that need further discussion. A board member asked about item 6)a)2) The Contract for Services between SASED and Interim School Business Office, Inc. for SY24-25. Board members commented that in the future, this contract shall be brought to the Finance Committee for discussion before being placed on the consent agenda. For today's meeting, item 6)a)2) will remain on the consent agenda.

A motion was made to approve the following consent agenda items as presented. This motion was made by Member Rich and seconded by Member Kyle.

A. Personnel Recommendations

1. Accept/Approve the Resignations, Retirements, Employment, and Change of Employment Status of Educational Support Staff, Licensed Staff, Registered Staff and Contract Staff as presented.
2. The Contract for Services between SASED and Interim School Business Office, Inc for SY24-25
3. Approval of Consulting Services

B. Financial

1. Gross Payrolls for May 2024 in the amount of \$1,758,328.11
2. Payroll Liabilities for May 2024 in the amount of \$556,195.31
3. Bill List for June 2024 in the amount of \$842,787.13
4. Interim Checks for May 2024 in the amount of \$1,057,911.68
5. Voids for May 2024 - none
6. Treasurer's Bond FY 2024/25
7. Approve the Authorization to Release July 2024 Disbursements Prior to the August 7, 2024, Board of Directors Meeting
8. Approve the Designation of Depositories for Fiscal Year 2025

C. SASED Programs/Services

1. Approve the SY24-25 Lease Agreements with SASED Member Districts

D. SASED Governance

1. Approve the SY24-25 CHC Wellness Agreement
2. Approve the Contract with Aramark to host CPI Training on August 12, 2024

3. Approve the Agreement for Services with Infinitec Assistive Technology Coalition for SY 2024-2025
4. Approve the Revised Independent Contractor Agreement between SASSED and Creative Exchange Music Therapy for the 2024-2025 school year.
5. Approve the Embrace Renewal Agreement for SY24-25
6. Approve the SY24-25 Staffing Agreement with Amergis Healthcare Staffing
7. Approve the SY24-25 Staffing Agreement with BlazerWorks
8. Accept the Donation Check from Knights of Columbus
9. Approve the amendments to the Allied 2024 Flexible Benefits Plan
10. The Agreement Between SASSED and FE Moran for Mechanical Improvements at Southeast School
11. The Prasino Engineering Proposal for Commissioning Services for Mechanical Replacement at Southeast School

Upon Roll Call Vote:

Ayes: Castillo SD20, Buscemi SD25, Rich SD34, Zaher SD48, Russell SD58, Cross SD63, Barbanente SD88, Langton SD94, Thiele SD 99, Kyle SD180.

Nays: None

Ayes: 10 Districts **Nays:** None **Absent:** 8 Districts

Upon roll call vote, motion passed.

7. Approval of Minutes

- a. Approved the open and closed session minutes from the Board of Directors Meeting on 5-22-24. *A motion was made to approve the open and closed session minutes from the Board of Directors Meeting on 5-22-24. This motion was made by Member Thiele and seconded by Member Rich.*

Upon voice vote of all ayes from all 10 districts present, motion passed.

8. Action Items

- a. Agreement with Educational Benefits Cooperative (EBC) and adoption of Board Resolution - Ms. Rachel Wisniewski stated that EBC has provided the final health insurance rates for SASSED. The rates are for an 18 month period (1/1/25-6/30/26). The rates reflect an 8.4% increase on SASSED's current medical insurance rates. A Board Resolution is required authorizing the acceptance of the contract and by laws of EBC and authorizing membership in the EBC. The move to EBC will stabilize insurance costs. There will be no impact to staff, other than cost, as EBC uses the same in-network providers. Ms. Wisniewski will verify the rates and communicate with staff. SASSED will terminate the contract with current insurance broker, the HortonGroup and move forward with EBC.

A motion was made to approve the Agreement with EBC and Adopt the Resolution. This motion was made by Member Rich and seconded by Member Buscemi.

Upon Roll Call Vote:

Ayes: Castillo SD20, Buscemi SD25, Rich SD34, Zaher SD48, Russell SD58, Cross SD63, Broncato SD68, Barbanente SD88, Langton SD94, Thiele SD 99, Kyle SD180.

Nays: None

Ayes: 11 Districts **Nays:** None **Absent:** 7 Districts

Upon roll call vote, motion passed.

- b. Accepted the Bid from Gourmet Gorilla to provide SASSED’s Food Services SY24-25 and Award the Contract.

Ms. Wisniewski informed the Board that SASSED received only one bid from Gourmet Gorilla, in response to the RFP on May 3, 2024. Our current contract is with Gourmet Gorilla and is set to expire on June 30, 2024. The proposed rate per reimbursable breakfast with milk is \$2.70. The rate per reimbursable lunch with milk is \$4.80. The total proposal was estimated at \$104,104 which includes 1.0 FTE for a food handler at Southeast School. This proposal reflects a 7% increase from the current year.

A motion was made to accept the bid from Gourmet Gorilla and award a contract for SY24-25. This motion was made by Member Rich and seconded by Member Broncato.

Upon Roll Call Vote:

Ayes: Castillo SD20, Buscemi SD25, Rich SD34, Zaher SD48, Russell SD58, Cross SD63, Broncato SD68, Barbanente SD88, Langton SD94, Thiele SD 99, Kyle SD180.

Nays: None

Ayes: 11 Districts

Nays: None

Absent: 7 Districts

Upon roll call vote, motion passed.

- c. Approved the SASSED Board of Directors Meeting Dates, Times and Location for SY24-25

SASED Chairperson, Mr. Mark Cross addressed the public comment that was made at the start of the meeting. He stated that the Board understands the concern of staff to be able to attend board meetings. Chairperson Cross explained, when SASSED held its Board meetings in the evening we struggled to establish a quorum. The Board changed the meeting time to 11:00 a.m. this year in order to ensure that a quorum could be met. The Board meeting times for SY24-25 are set for 2:00 p.m. Chairperson Cross stated that SASSED is following the Open Meetings Act (OMA) requirements. Dr. Thiele asked if there is a way for the public to email the Board? Chairperson Cross answered Yes, we have the board email listed on SASSED’s website, along with the meeting dates. Chairperson Cross assured that the SASSED Board will discuss with Dr. Dryier options to provide better accessibility to the board meetings for the public.

A motion was made to approve the Board of Directors meeting schedule for SY24-25, as presented. This motion was made by Member Rich and seconded by Member Broncato. Upon voice vote of all ayes from all 11 districts present, motion passed.

Chairperson Cross stated to the Board that he would like them to address the next three agenda items (8d, 8e, and 8f) together. The Finance Committee and SASSED administration have spent a lot of time finalizing an accurate staffing pattern and draft budget. He would like to facilitate a Board discussion of all three items and then move forward with the action to approve. Chairperson Cross added, these items have been vetted and approved by the Finance Committee at their last meeting on June 5, 2024.

Billing Model

Ms. Rachel Wisniewski provided a brief overview of the billing model and procedures. The first read by the Board of Directors took place on April 17, 2024. Key changes include:

- SASSED Overhead Costs - overhead costs will be billed to districts on each invoice based on the % of overhead to program and service costs.
- Federal IDEA Funds - SASSED currently bills member districts for 7.5% of their IDEA allocation for professional development and admin costs. SASSED will no longer bill member districts for their IDEA allocations.
- Non-Member Fees - Non-members are charged a 10% surcharge on tuition rate and a % allocation for overhead. Non-member rates will no longer offset member tuition rates. Revenues from non-member rates will be retained for fund balance, O&M, and capital projects.

Dr. Hank Thiele requested confirmation that, at the end of the year, refunds of invoices would go out in July to member districts. Ms. Wisniewski responded and confirmed that is correct.

Dr. Kevin Russell commented that the responsiveness from SASSED administration has been great and thanked them. Whenever there is a new billing model, there are questions that arise. He suggested reviewing the billing model again for FY26. The billing model should be vetted by the SASSED Finance Committee and then to the Board of Directors for approval. Dr. Gunnell stated that SASSED's financial house is now in order, but suggested to Board members that they should revisit the billing model and staffing pattern again for FY26.

Staffing Pattern

Dr. Gunnell stated that the recommendation is for the Board to approve the FY25 budget based on this staffing pattern of 405 staff, of which we currently have 94.5 open positions.

Ms. Wisniewski pointed out the major differences between FY24 and FY25.

- \$932,000 DRS funds carried over which were not included in FY24
- Budget is based on a fully staffed cooperative
- Large increase in purchased services by member districts
- Not clear on how each FTE was budgeted for in the past. FY25 budget is adjusted accordingly to cover the cost of contract staff

Dr. Thiele stated that the FY25 budget is reflective of current staff. Mr. Cross commented that a change in FTE always happens based on the fluidity of students' needs.

Dr. Gunnell stated that member districts will be provided a budget book which will include the staff allocations for each program and their locations. The Board will receive monthly updates on staffing needs.

Dr. Broncato commented that 405 staff is more than the number of students enrolled. It would be beneficial for the Board to see how many staff are in a program/location and the number of students served at those specific locations. Dr. Gunnell reminded the Board that SASSED employs 55 OT/PT staff that serve over 2000 students.

Changes in staff over the budgeted amount of 405 will need to be approved by the Board. It is SASSED policy that the Executive Director has the ability to hire in the case of an emergency, prior to Board approval. There was a concern raised that SASSED would have to have Board approval on staffing changes for students whose needs require more intensive services.

Budget

Mr. Jim Nelson stated that the FY25 budget is based on 405 staff and an enrollment of 390 students. Each member district's individual district costs are included in their board packet.

Dr. Kyle asked if SASSED administration could sit down with him individually and review his district's tuition increase. Dr. Gunnell and Mr. Nelson will schedule that meeting with Dr. Kyle.

Chairperson Cross announced, the Board discussion is complete and suggested that the Board move forward with action on the three action items.

- d. Approved the FY25 Billing Model

A motion was made to approve the FY25 billing model, as presented. This motion was made by Member Rich and seconded by Member Broncato.

Upon Roll Call Vote:

Ayes: Castillo SD20, Buscemi SD25, Rich SD34, Zaher SD48, Russell SD58, Cross SD63, Broncato SD68, Barbanente SD88, Langton SD94, Thiele SD 99, Kyle SD180.

Nays: None

Ayes: 11 Districts **Nays:** None

Absent: 7 Districts

Upon roll call vote, motion passed.

e. Approved the FY25 Staffing Pattern

A motion was made to approve the FY25 staffing pattern, as presented. This motion was made by Member Rich and seconded by Member Thiele.

Ayes: Castillo SD20, Buscemi SD25, Rich SD34, Zaher SD48, Russell SD58, Cross SD63, Broncato SD68, Barbanente SD88, Langton SD94, Thiele SD 99, Kyle SD180.

Nays: None

Ayes: 11 Districts **Nays:** None

Absent: 7 Districts

Upon roll call vote, motion passed.

f. Approve the FY25 Budget and recommend approval to the SASED Governing Board

A motion was made to approve the FY25 budget as presented, and recommend approval by the SASED Governing Board on July 26, 2024. This motion was made by Member Rich and seconded by Member Castillo.

Upon Roll Call Vote:

Ayes: Castillo SD20, Buscemi SD25, Rich SD34, Zaher SD48, Russell SD58, Cross SD63, Broncato SD68, Barbanente SD88, Langton SD94, Thiele SD 99, Kyle SD180.

Nays: None

Ayes: 11 Districts **Nays:** None

Absent: 7 Districts

Upon roll call vote, motion passed.

Dr. Matt Rich exited the meeting at 12:02 pm.

g. Adopt the Memorandum of Understanding between SASED and the Support Staff Association (CBA) regarding Registered Behavioral Therapists.

Mr. Nelson explained to the Board what the difference is between a Board Certified Behavioral Analyst (BCBA) and a Registered Behavioral Technician (RBT). He emphasized the need for RBTs and the 20% increase in their salary. Board members asked for clarification on a few items. If the RBT certification lapses, will the TA go back to their original salary? Or if the need no longer exists for RBTs, can the number be decreased and the salary be adjusted according to the decrease? Both Dr. Gunnell and Mr. Nelson stated that they do not foresee the need for RBTs to decrease. Also, they believe once the certification is earned and as long as they remain certified, the Teacher Assistant's salary would not decrease.

A motion was made to adopt the MOU between SASED and the SSA, as presented. This motion was made by Member Thiele and seconded by Member Langton.

Upon Roll Call Vote:

Ayes: Castillo SD20, Buscemi SD25, Zaher SD48, Russell SD58, Cross SD63, Broncato SD68, Barbanente SD88, Langton SD94, Thiele SD 99, Kyle SD180.

Nays: None

Ayes: 10 Districts **Nays:** None
Upon roll call vote, motion passed.

Absent: 8 Districts

9. Executive Director Updates

- a. SASED Finance Committee Update - Mr. Jim Nelson thanked the Finance Committee for all of their hard work and commitment in helping SASED provide a sound billing model, staffing pattern, and budget. Mr. Nelson commented that the Finance Committee, at their June 5, 2024 meeting, recommended the approval of the SASED FY25 budget to the Board of Directors.
- b. SASED SY24-25 Program Locations and Projected Enrollment - Mr. Nelson provided a brief overview of the SY24-25 Program locations and projected enrollment to start the new school year. The Board had no questions.
- c. SASED SY23-24 End of Year Reports - Dr. Jimmy Gunnell provided an overview of the SY23-24 End of Year Report and stated that the final state assessment data would be provided after it becomes available. The Board had no questions.
- d. Medicaid Fee for Service (FFS) and Outreach Admin - Ms. Wisniewski commented that the Illinois Department of Healthcare and Family Services (HFS) submitted a State Plan Amendment (SPA) on September 30, 2021, to the Centers for Medicare and Medicaid Services. The SPA was approved on April 18, 2023. The purpose of the SPA is to increase access to and reimbursement for Medicaid funded school health services. Two key changes of the SPA are 1) Medicaid expansion and 2) cost settlement.

Medicaid expansion of free care policy reversal: Prior to July 1, 2021 districts could only submit Medicaid claims for students that had an IEP. The amendment allows districts to submit service claims for ALL students who are Medicaid eligible for medical (physical or behavioral health) services. Additionally, new provider types such as school counselors and O&M have been added to the staff pool.

The SPA also includes an annual cost settlement. Cost settlement is the process to calculate the annual costs that districts incur to provide direct medical/behavioral services to Medicaid eligible students - based on actual expenses = Medicaid allowable costs. Total Medicaid allowable costs - amount received in interim FFS payments = net due to district.

The first cost settlement for the FY22 has been completed. SASED has provided each district with their cost settlement summary totaling \$3.6M. The estimated payment is expected mid-June or July 2024. There are no regulations or restrictions on how districts spend these funds. SASED will receive \$1,000,032.

Mr. Langton asked if Ms. Wisniewski would please sit with member district CSBOs and explain this cost settlement to them and what amount they should anticipate receiving.

10. SASED Financial Updates

- a. FY 24 Budget Reports - Ms. Wisniewski provided a brief overview of the budget report. The total FY Revenue compared to budget is at 98.8%. The total FY Expenditures compared to budget is at 76.6%. Using last year as a benchmark, our revenues and expenditures are on track.
- b. Treasurers/Investments Reports - Ms. Wisniewski provided a brief overview of the treasurer/investment reports. SASED's cash balance is currently at 35% as of May 31, 2024.

11. Adjournment

A motion was made to adjourn at 12:23 pm. This motion was made by Member Zaher and seconded by Member Buscemi.

Upon voice vote of all ayes from 10 districts present, motion passed.

Minutes Approved by:

Mr. Mark Cross
Chairperson

Date

Dr. Jean Barbanente
Secretary (Pro-Tem)

Date

**ASSISTANT PROGRAM ADMINISTRATOR
EMPLOYMENT AGREEMENT**

August 5, 2024 through June 23, 2025

THIS EMPLOYMENT AGREEMENT (“Agreement”) is made on the date hereinafter set forth between Andrew Shelby (“the Assistant Program Administrator”) and the Board of Directors (“BOARD”) of the School Association for Special Education in DuPage County (“SASED”).

A. EMPLOYMENT AND SALARY

1. The BOARD employs the Assistant Program Administrator for a term of one (1) year commencing on August 5, 2024 and terminating on June 23, 2025 at an annual salary of Eighty Thousand and No/100 Dollars (\$80,000). The Assistant Program Administrator shall work a Two Hundred Five (205) work-day calendar each school year and shall be paid his annual salary in equal installments in accordance with SASED rules governing payment of administrative staff members.

2. In addition to the annual salary stated in Paragraph A.1 of this Agreement, the BOARD shall pay on the Assistant Program Administrator’s behalf to the State of Illinois Teachers’ Retirement System (“TRS”) and the Teachers’ Health Insurance Security Fund (“T.H.I.S. Fund”) the Assistant Program Administrator’s required contributions to said pension system and health fund. It is the parties’ intention to qualify all such payments paid by the BOARD on the Assistant Program Administrator’s behalf as employer payments pursuant to Section 414(h) of the Internal Revenue Code of 1986, as amended. The Assistant Program Administrator does not have any right or claim to said amount except as it may become available at the time of retirement or resignation from the TRS. Both parties acknowledge that the Assistant Program Administrator did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the BOARD to the TRS, and that such contributions

are made as a condition of employment to secure the Assistant Program Administrator's future services, knowledge and experience.

3. During the term of this Agreement, the Assistant Program Administrator shall hold a valid Professional Educator License.

B. BENEFITS

1. The Assistant Program Administrator shall be entitled to receive fourteen (14) days of sick leave per year, which may accumulate up to three hundred forty (340) days. No reimbursement or buy-back of these days shall be allowed.
2. The Assistant Program Administrator shall be entitled to receive two (2) personal days and one (1) emergency day. Personal days and the emergency day may be used as in the case of sick leave. Any unused personal or emergency days shall be added to accumulated sick leave, pursuant to Paragraph B.1 above.
3. The Assistant Program Administrator shall be afforded paid leave for a State or Federal holiday which the Board of Directors has determined also to be a school holiday. The Assistant Program Administrator will be eligible for consideration for benefits and other privileges as are set forth in the then-applicable policies of SASED for administrative personnel, or as the BOARD may otherwise approve.

C. POWERS AND DUTIES

1. The Assistant Program Administrator shall devote maximum attention and energy to the business of SASED. The Assistant Program Administrator shall not, during the term of this Agreement, engage in other business activities which will detract from his ability to function as the Assistant Program Administrator. The Assistant Program Administrator may attend and teach with the prior approval of the Assistant Director of Programs and Services university courses, seminars, or other professional growth activities; serve as a consultant to other non-SASED districts or educational agencies for short-term duration without loss of salary; lecture; and, engage in writing activities and speaking engagements. The Assistant Program Administrator may not jeopardize the functioning of SASED by any lengthy and conspicuous absence for such activities.
2. The duties and responsibilities of the Assistant Program Administrator shall be those duties set forth in the applicable job description and such other professional

duties as from time to time may be assigned to the Assistant Program Administrator by the Executive Director or designee. The BOARD reserves the right to reassign the Assistant Program Administrator to different duties from time to time during the term of the contract, without a loss of pay.

3. The Assistant Program Administrator shall be responsible for and deemed to have knowledge of all of the policies and rules and regulations established by the Board and shall comply with their requirements.

D. TERMINATION

1. This Agreement may be terminated by:
 - a. Mutual agreement;
 - b. Disability, as certified by a physician, which makes the performance of the Assistant Program Administrator's duties impossible;
 - c. Discharge for cause;
 - d. Death; or
 - e. Retirement of Assistant Program Administrator.
2. The BOARD may terminate this Agreement by written notice to the Assistant Program Administrator at any time after the Assistant Program Administrator has been absent from employment for whatever cause for a continuous period of four (4) months after the exhaustion of sick, personal and vacation leave. All of SASSED's obligations shall cease upon such termination. Prior to termination for disability, the Assistant Program Administrator may request a hearing before the BOARD.
3. Discharge for cause shall be for conduct which is prejudicial to SASSED. Reasons for discharge for cause shall be given in writing, and the Assistant Program Administrator shall be entitled to appear before the BOARD to discuss such causes. If the Assistant Program Administrator chooses to be accompanied by legal counsel, he shall bear any of his costs therein involved. Such meeting shall be conducted in closed session. Nothing shall prohibit the Board from suspending the Administrator without pay pending completion of the requirements of this section. After the effective date of dismissal the Administrator shall not be entitled to further payments of compensation of any kind under this Contract.

E. EVALUATION

The Program Administrator or Assistant Director for Programs and Services shall evaluate the Assistant Program Administrator's performance on an ongoing basis and shall meet with the Assistant Program Administrator at least once during the Contract Term to discuss and evaluate performance, goals, working relationship, rapport and understanding in accordance with an evaluation plan established by the Executive Director. Failure of the Executive Director or designee to complete an evaluation does not preclude termination or non-renewal of this Contract. After such evaluation, the Parties may schedule a meeting to review the evaluation and determine, if necessary, the terms and conditions of the continued future employment of the Assistant Program Administrator.

F. CONTINUED EMPLOYMENT

The Assistant Program Administrator's basic employment with SASSED is as a teacher subject to the Illinois School Code, including, but not limited to, the probationary and tenure provisions of Article 24 of the Code. The Assistant Program Administrator's assignment is strictly on a yearly basis for which entitlement to continued employment may not be claimed beyond the term of this Contract. Notwithstanding the provisions of this Contract, the Board may, at its option, and in accordance with Section 10-23.8b of the *Illinois School Code*, if applicable, terminate this Contract at the end of any school year (i.e., June 30) and either non-renew the employment of the Assistant Program Administrator or reclassify the Assistant Program Administrator to a teaching position with a concomitant reduction of salary and benefits that is uniform/based upon a reasonable classification as provided in the Collective Bargaining Agreement between the Board and its teachers.

G. NOTICE

Any notice required to be given under this Agreement shall be deemed sufficient if it is in writing and sent by certified mail, return receipt requested, to the residence of the Assistant Program Administrator and to the BOARD Chairperson.

H. AMENDMENTS

Any amendment to this Agreement shall be reduced to writing, formally approved by the

BOARD, executed by the BOARD Chairperson and Secretary, and the Assistant Program Administrator, and appended to this Agreement.

I. MISCELLANEOUS

1. This Agreement has been executed in Illinois and shall be governed in accordance with the laws of the State of Illinois in every respect.
2. Paragraph headings and numbers have been inserted for convenience of reference only. If there is any conflict between such headings and numbers and the text of this Agreement, the text shall control.
3. This Agreement shall be executed in one or more counterparts, each of which shall be considered an original and all of which taken together shall be considered one and the same instrument.
4. This Agreement contains all the terms agreed upon by the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, arrangements, and communications between the parties concerning such subject matter, whether oral or written.
5. This Agreement shall be binding upon and inure to the benefit of the Assistant Program Administrator, his successors, assigns, heirs, executors, and personal representatives, and shall be binding upon, and inure to the benefit of the BOARD, its successors and assigns.

Assistant Program Administrator

SASED Board of Directors



Andrew Shelby

By: _____
Chairperson

Attest: _____
Secretary

Date: 8/2/24

Date: _____



July 2024

SASED Staffing Board Report							
	FY25 - Board Approved	Filled with SASED Employee	Filled by Contract Employee	Unfilled, beginning of year	Unfilled, Never Filled	Unfilled, Due to Resignation	Unfilled, Due to FMLA
PROGRAM ADMIN	9.00	9.00	0.00	0.00			
ADMIN ASSIST	11.50	10.50	0.00	1.00		1.00	
CERTIFIED TEACHERS	60.00	55.00	0.00	5.00			
ADAPTED PE TEACHER	6.00	6.00	0.00	0.00			
ELL TEACHER	2.00	2.00	0.00	0.00			
AUDIOLOGIST	1.00	1.00	0.00	0.00			
BCBA	2.00	2.00	0.00	0.00			
VOC COORDINATOR LBS II	1.00	1.00	0.00	0.00			
O&M	5.00	5.00	0.00	0.00			
ART THERAPIST	2.00	2.00	0.00	0.00			
CERTIFIED PROGRAM ITINERANT TEACHER	1.00	1.00	0.00	0.00			
HI ITINERANT	5.00	5.00	0.00	0.00			
VI ITINERANT	3.80	3.80	0.00	0.00			
SPEECH	15.47	15.47	0.00	0.00			
PERM SUBS	5.00	3.00	0.00	2.00	2.00		
BMS-Pathways	4.00	4.00	0.00	0.00			
SOCIAL WORK	9.40	9.40	0.00	0.00			
PSYCH	2.00	2.00	0.00	0.00			
NURSE - CSN	4.00	4.00	0.00	0.00			
AT - BMS	1.00	1.00	0.00	0.00			
SIIS COACH - BMS	8.83	8.83	0.00	0.00			
CUSTODIAN	1.00	1.00	0.00	0.00			
Food Handler - PW	1.00	0.00	0.00	1.00			
BRAILIST	0.00	0.00	0.00	0.00			
Teacher Assistant/ABS Room -Pathways	2.00	1.00	0.00	1.00			
TEACHER ASSISTANTS & SIGNING ASST	52.00	44.00	8.00	0.00			
1:1 TA	74.50	20.00	41.00	13.50			
TEACHER ASSISTANTS RBT	0.00	0.00	0.00	0.00			
MATA Classroom	0.00	0.00	0.00	0.00			
JOB COACH	2.00	0.00	0.00	2.00	2.00		
Job Coach - PW	1.00	1.00	0.00	0.00			
1:1 MATA	23.00	7.00	11.00	5.00			
LEAD INTERPRETER	1.00	1.00	0.00	0.00			
INTERPRETERS	6.00	4.00	1.00	1.00		1.00	
1:1 INTERPRETER	0.00	0.00	0.00	0.00			
MOVEMENT SPECIALIST	1.00	1.00	0.00	0.00			
OT	45.80	44.40	0.00	1.40		1.00	
PT	10.20	10.20	0.00	0.00			
COTA	2.00	2.00	0.00	0.00			
Early Choices	3.50	3.50	0.00	0.00			
TRANSPORTATION	3.00	2.00	0.00	1.00			1.00
EXECUTIVE ADMIN	1.23	1.23	0.00	0.00			
ASST DIRECTORS	3.00	3.00	0.00	0.00			
BUSINESS SERVICES	4.00	4.00	0.00	0.00			
Medicaid	0.80	0.80	0.00	0.00			
HUMAN RESOURCES/STAFF SERVICES	2.00	2.00	0.00	0.00			
BUILDINGS & GROUNDS	1.00	1.00	0.00	0.00			
TECHNOLOGY	3.00	3.00	0.00	0.00			
DATA ANALYST	1.00	1.00	0.00	0.00			
YOUTH SERVICES COORDINATOR	1.00	1.00	0.00	0.00			
TOTAL FTE	405.03	310.13	61.00	33.90	4.00	3.00	

Legend:
positions to be filled

SASED Staff Satisfaction Survey Results, 2024 Report to Board

Teacher Satisfaction Surveys

Working Conditions: Percent of Teacher's with Satisfied to Very Satisfied Ratings

Please rate your satisfaction with the following working conditions:	2022 (N=46)	2023 (N=71)	2024 (N=18)
1) Teaching assignment	98%	94%	89%
2) Number of students enrolled in your class	93%	90%	83%
3) Classroom location	91%	80%	78%
4) Classroom facilities and equipment	80%	69%	44%
5) Relationships with building administration and staff (host district)	87%	77%	50%
6) Instructional materials	85%	73%	39%
7) Technology (i.e., SASED provided hardware and software)	70%	48%	50%
8) Technology support services (i.e., SASED Technology Department)	65%	54%	50%
9) Opportunities for feedback / input into operational issues	61%	45%	33%
10) Classroom assistants	94%	77%	61%
11) Availability of substitutes	28%	39%	39%
12) GLT, PLT and Team meetings	83%	73%	39%
13) Communication from SASED Leadership	52%	34%	44%
14) Communication with/to SASED Leadership	63%	49%	50%

Please rate your satisfaction with the following Supervisory Components:	2022 (N=44)	2023 (N=68)	2024 (N=16)
1) Clarity of program expectations	84%	62%	50%
2) Clarity of performance expectations	91%	72%	63%
3) Clarity of chain of command/communication structures	77%	71%	50%
4) Visibility of your supervisor in the classroom / regular classroom visits	80%	76%	63%
5) Frequency of communication with your supervisor (i.e. face-to-face, phone calls, emails to check-in with you)	86%	87%	63%
6) Problems are resolved in a timely and efficient manner	84%	69%	38%
7) Evaluation procedures	91%	94%	75%
8) The amount of staff meetings and how they are scheduled	80%	75%	38%
9) Communication regarding IEP / Annual Review schedules	91%	81%	63%
10) Clarity of procedures for IEP / Annual Reviews	98%	81%	50%
11) Willingness to consider changes / recommendations / concerns	95%	82%	69%
12) Support with challenging parent and/or student issues	93%	85%	81%
13) Consistent and fair treatment	93%	90%	81%
14) Recognition of good work	89%	82%	69%
15) Overall supervisor effectiveness	89%	84%	63%

Related Service & Itinerant Staff Satisfaction Surveys

Working Conditions: Percent of Related Service & Itinerant Staff with Satisfied to Very Satisfied Ratings

Please rate your satisfaction with the following working conditions:	2022 (N=39)	2023 (N=59)	2024 (N=52)
1) Assignment(s)	87%	92%	92%
2) Caseload	59%	86%	79%
3) Space to meet with students in assigned locations	77%	72%	69%
4) Relationship(s) with building administration and staff (host district)	92%	86%	83%
5) Availability of resources, materials, and equipment	95%	78%	77%
6) Technology (i.e., SASSED provided hardware and software)	86%	59%	71%
7) Technology support services (i.e., SASSED Technology Department)	77%	69%	58%
8) Communication from SASSED Leadership	62%	45%	63%
9) Communication with/to SASSED Leadership	64%	52%	69%
10) Communication regarding scheduling of IEP/Annual Reviews and/or other related meetings	79%	76%	73%
11) Communication with my peers	90%	88%	90%
12) Input into Program or Service Improvement Plans	74%	68%	67%
13) Input into workload/caseload development	72%	69%	69%
14) Personal work space (i.e., desk space at SASSED Admin. Center or elsewhere)	85%	78%	80%
15) GLT, PLT and Team meeting	77%	69%	65%

Please rate your satisfaction with the following Supervisory Components:	2022 (N=37)	2023 (N=64)	2024 (N=49)
1) Clarity of program and performance expectations	100%	89%	84%
2) Clarity of chain of command/communication structures	100%	88%	86%
3) Visibility of your supervisor (i.e., site visits)	100%	86%	88%
4) Availability of the supervisor (ability to meet as needed)	100%	91%	92%
5) Frequency of communication with your supervisor (i.e., face-to-face, phone calls, emails to check-in with you)	100%	89%	88%
6) Problems are resolved in a timely and efficient manner	97%	84%	78%
7) Evaluation procedures	100%	89%	90%
8) Scheduled faculty/program meetings and/or team meetings	95%	91%	86%
9) Willingness to consider changes / recommendations / concerns	97%	88%	80%
10) Support with challenging issues (i.e., district, parent, student, etc)	97%	86%	86%
11) Consistent and fair treatment	100%	91%	82%
12) Recognition of good work	97%	84%	86%
13) Overall supervisor effectiveness	97%	89%	84%

Classified Staff Satisfaction Surveys

Working Conditions: Percent of Classified Staff with Satisfied to Very Satisfied Ratings

Please rate your satisfaction with the following working conditions:	2022 (N=40)	2023 (N=42)	2024 (N=24)
1) Assignment(s)	93%	84%	92%
2) Workload	78%	90%	83%
3) Relationship with my supervising teacher	95%	90%	96%
4) Availability of technology (hardware and software)	73%	67%	58%
5) Technology support services (i.e., SASED Technology Department & SASED Technology Help Desk)	78%	59%	50%
6) Communication from SASED Leadership	70%	57%	54%
7) Communication with/to SASED Leadership	68%	57%	54%
8) Communication with my Program Administrator	88%	74%	54%
9) Communication with the related service staff (i.e., OT/PT, Speech Therapist, SIIIS, etc)	95%	86%	83%
10) Opportunities for input/feedback regarding operational issues	70%	55%	50%
11) Work space/overall facilities	80%	67%	67%
12) Adequate training to perform my duties	75%	67%	58%
13) Availability of substitutes	25%	36%	33%
14) Access to the Program Administrator (i.e., regular visits to your location)	83%	74%	62%

Please rate your satisfaction with the following supervisory conditions:	2022 (N=39)	2023 (N=36)	2024 (N=23)
1) Clarity of expectations for your performance	97%	83%	83%
2) Clarity of expectations for student performance	85%	75%	74%
3) Clarity of chain of command/communication structures	85%	78%	70%
4) Frequency of feedback on your performance	92%	81%	87%
5) Evaluation procedures	90%	78%	78%
6) Problems are resolved in a timely and efficient manner	90%	75%	65%
7) Willingness to consider your recommendations / concerns	90%	78%	87%
8) Support with challenging student issues	92%	83%	74%
9) Communication regarding changes to daily schedules	85%	75%	83%
10) Communication regarding the students' IEPs	69%	69%	83%
11) Consistent and fair treatment	92%	83%	78%
12) Recognition of good work	95%	69%	78%
13) Overall supervisor effectiveness (i.e., supervising teacher)	92%	72%	87%

Central Office Staff Satisfaction Surveys

Working Conditions: Percent of Central Office Staff with Satisfied to Very Satisfied Ratings

Please rate your satisfaction with the following working conditions:	2023 (N=32)	2024 (N=25)
1) Facilities and equipment	72%	40%
2) Relationships with building administration and staff	63%	76%
3) Supplies and materials to complete your tasks	84%	96%
4) Technology (i.e., SASSED provided hardware and software)	75%	88%
5) Technology support services (i.e., SASSED Technology Department & SASSED Technology Help Desk)	78%	68%
6) Opportunities for feedback / input into operational issues	41%	68%
7) Team meetings	69%	72%
8) Communication from SASSED Leadership	38%	44%
9) Communication with/to SASSED Leadership	47%	52%

Please rate your satisfaction with the following working conditions:	2023 (N=32)	2024 (N=20)
1) Clarity of department expectations	59%	80%
2) Clarity of performance expectations	55%	80%
3) Clarity of chain of command/communications structures	62%	60%
4) Access to your supervisor	86%	70%
5) Frequency of communication with your supervisor (i.e., face-to-face, phone calls, emails to check-in with you)	90%	70%
6) Problems are resolved in a timely and efficient manner	59%	75%
7) Evaluation procedures	76%	75%
8) The amount of staff meetings and how they are scheduled	79%	55%
9) Willingness to consider changes / recommendations / concerns	62%	70%
10) Support with challenging issues	69%	80%
11) Consistent and fair treatment	83%	80%
12) Recognition of good work	80%	85%
13) Overall supervisor effectiveness	86%	80%



New Staff Training Agenda
SASED Administration Center

7:30-3:30

Outcomes:

- Be welcomed to the SASED Community and make connections
- Participate in Program Specific Learning Session
- Distribute technology and get access to technology tools and platforms
- Review human resources and business services processes and procedures



August 6th, 2024	
Time	Topic/Activity
7:30-8:00 AM	Breakfast- continental breakfast provided
8:00 - 9:00 AM	Welcome from Dr. Kim Dryier (Executive Director) and Overview of day
9:00 - 11:30 AM	Program Specific Learning Session
11:30-12:15 PM	Lunch and Learn - lunch provided
12:15-1:00 PM	Technology Distribution and Training
1:00-1:45 PM	Human Resources and Business Office Session
1:45-2:00 PM	Break
2:00-2:30 PM	Closing Activity
3:00-3:30 PM	Association Meetings



SASED Opening Day 24-25
August 12, 2024
NIU Naperville Campus
1120 E. Diehl Road
Naperville, IL

Agenda

7:00 - 8:00 AM	Wellness Event
7:30 - 8:00 AM	Registration and Breakfast
8:00 - 9:45 AM	General Session <ul style="list-style-type: none">• <i>Dr. Dryier welcome remarks</i>• <i>Introduction of the SASED Board President and the IEA-NEA Presidents and remarks</i>• <i>Staff recognition</i>
9:45 - 10:00 AM	Break
10:00 - 11:00 AM	Program Specific Sessions
11:00 - 11:45 AM	Brain Architecture Activity
11:45 - 12:45 PM	Lunch and Association Meet and Greet
12:45 - 2:30 PM	Keynote Speaker, Dr. Allison Dyer
2:30 - 3:30 PM	Program Specific Sessions
3:30 PM	TRS/IMRF Presentation

For CPI training dates, please see previous correspondence from Julie Grohn or contact jgrohn@sased.org.
Classroom Set Up and Program Specific Training is forthcoming.

School Association for Special Education in DuPage County

Budget Report (accrual basis)

June 2024

	<u>Revenues</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Original Budget</u>	<u>% of Budget</u>	<u>% of Budget (prior year)</u>
Tuition and Fees	\$	1,334,264	\$ 32,969,548	\$ 31,829,573	103.6%	100.0%
State Revenue	\$	366,739	\$ 3,550,502	\$ 3,724,607	95.3%	100.0%
Federal Revenue	\$	-	\$ 922,923	\$ 1,169,228	78.9%	114.0%
Medicaid Revenue	\$	4,559,078	\$ 7,900,080			
Grant Revenue	\$	312,291	\$ 1,249,986	\$ 1,524,658	82.0%	176.0%
Total Revenues	\$	6,572,372	\$ 46,593,039	\$ 38,248,066	101.2%	100.0%
	<u>Expenditures</u>					
Payroll	\$	4,306,169	\$ 21,114,505	\$ 21,488,304	98.3%	99.6%
Benefits	\$	994,551	\$ 4,897,128	\$ 5,951,032	82.3%	85.1%
Purchased Services	\$	1,576,439	\$ 9,876,960	\$ 8,755,669	112.8%	122.6%
Supplies	\$	99,383	\$ 632,471	\$ 892,071	70.9%	57.0%
Capital Outlay	\$	48,357	\$ 385,467	\$ 1,951,321	19.8%	56.2%
Medicaid Flow Through	\$	1,071,473	\$ 2,910,432			
Equipment	\$	2,401	\$ 137,280	\$ 140,870	97.5%	129.6%
Total Expenses	\$	8,098,773	\$ 39,954,243	\$ 39,179,267	94.5%	100.7%

Total FYTD revenue when compared to current budget is at 101.2%

Revenues were comprised of tuition and Medicaid FFS reimbursement

In addition to regular Medicaid FFS, \$3,705,909 was received in June for the Medicaid Annual Cost Settlement

Total FYTD expenditure when compared to current budget is at 94.5%

Expenditures were comprised primarily of salaries, benefits, contract staff, and Medicaid Flow Through

Disbursements for FY24 tuition refunds and the Medicaid F/T will be taken to the September Finance Committee

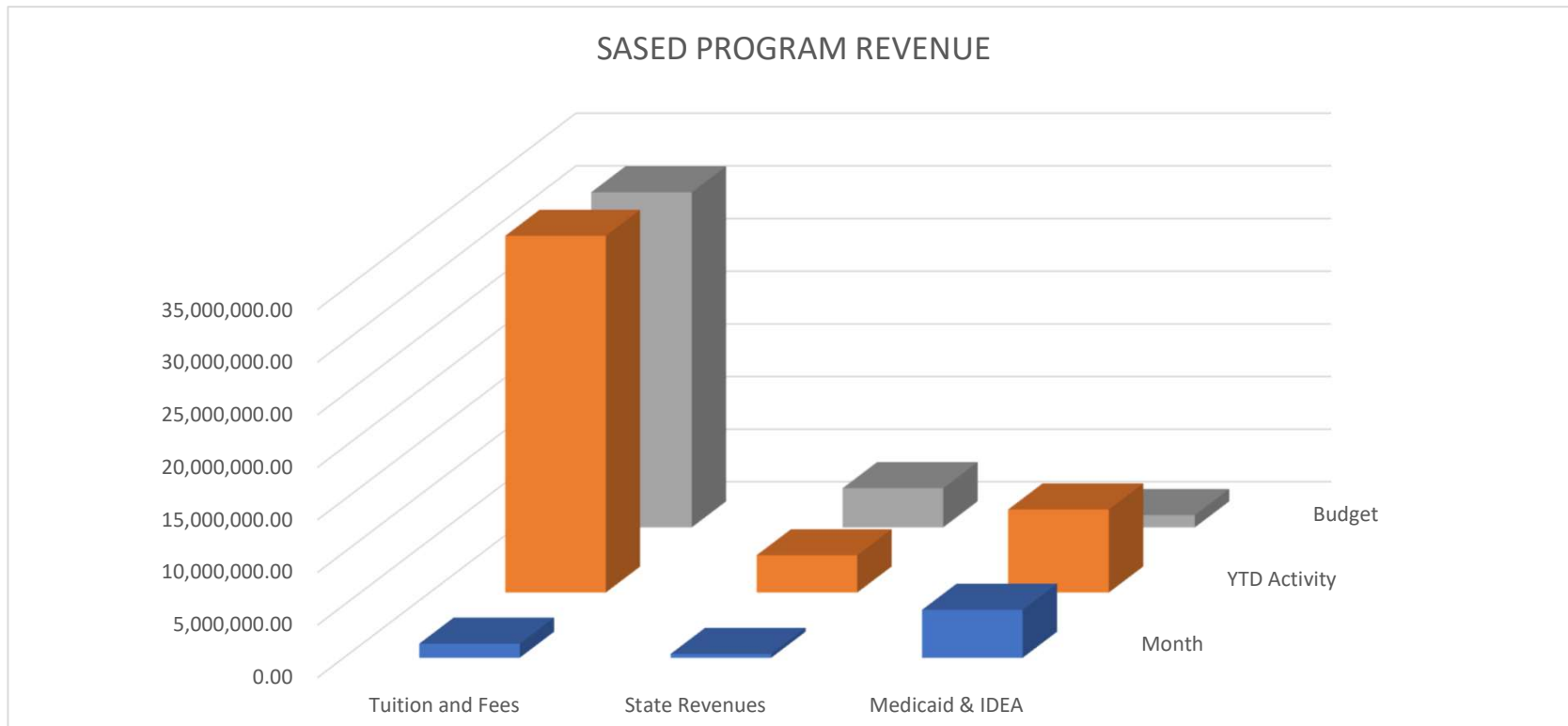
SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY

MONTHLY REVENUE REPORTING

30-Jun-24

SASED PROGRAMS

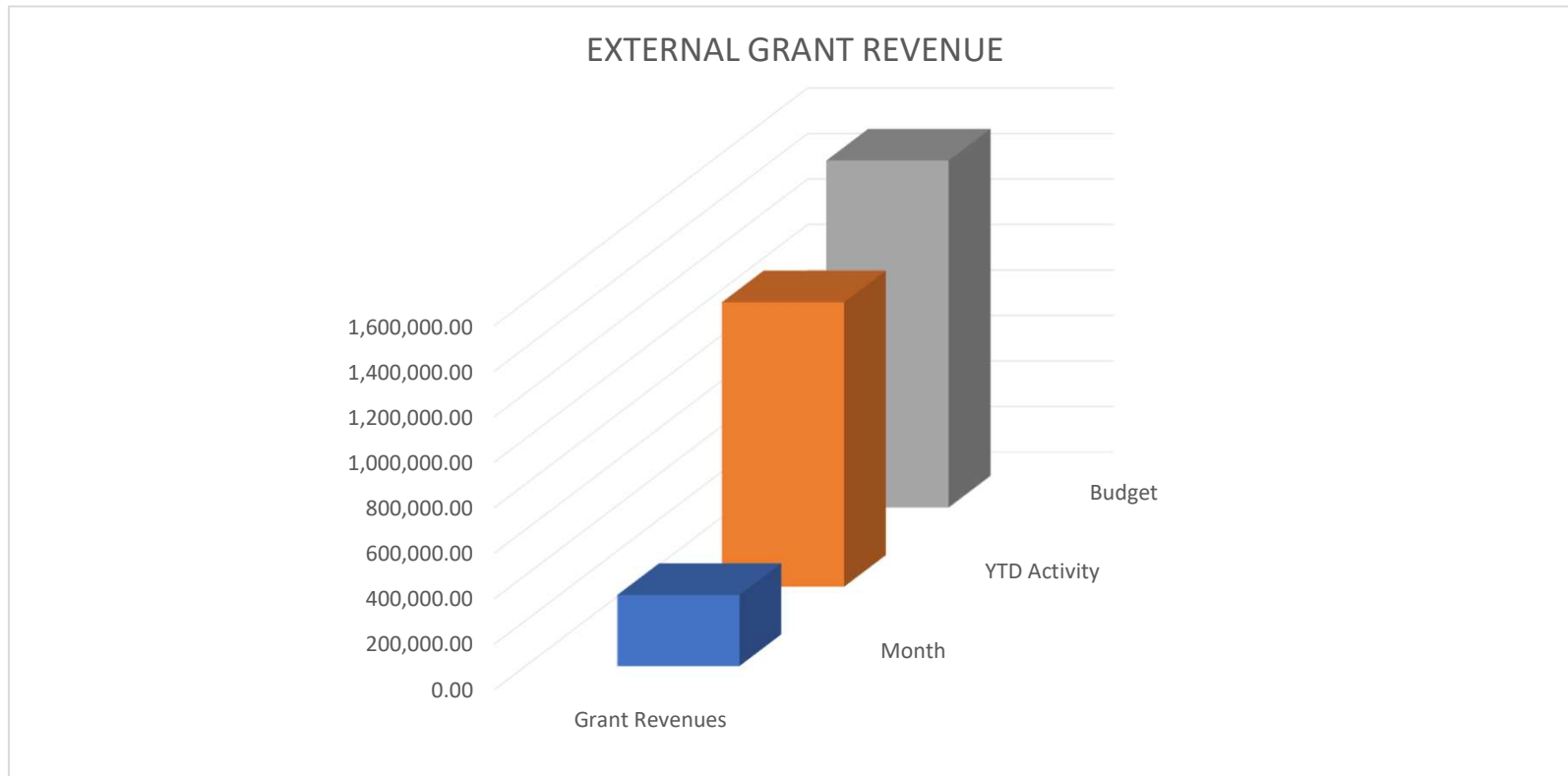
<u>Program</u>	<u>Jun-24</u> <u>Monthly Activity</u>	<u>2023-24</u> <u>FYTD Activity</u>	<u>2023-24</u> <u>Original Budget</u>	<u>%</u> <u>YTD</u>
Tuition and Fees	1,334,263.76	33,892,470.91	31,829,573.00	<u>106.5%</u>
State Revenues	366,739.17	3,550,501.92	3,724,607.00	<u>95.3%</u>
Medicaid & IDEA	<u>4,559,077.59</u>	<u>7,900,080.37</u>	<u>1,169,228.00</u>	<u>675.7%</u>
Total	<u>6,260,080.52</u>	<u>45,343,053.20</u>	<u>36,723,408.00</u>	<u>123.5%</u>



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
MONTHLY REVENUE REPORTING
30-Jun-24

EXTERNAL GRANT PROGRAMS

<u>Program</u>	<u>Jun-24</u> <u>Monthly Activity</u>	<u>2023-24</u> <u>FYTD Activity</u>	<u>2023-24</u> <u>Original Budget</u>	<u>%</u> <u>YTD</u>
Grant Revenues	<u>312,291.09</u>	<u>1,249,985.79</u>	<u>1,524,658.00</u>	<u>82.0%</u>



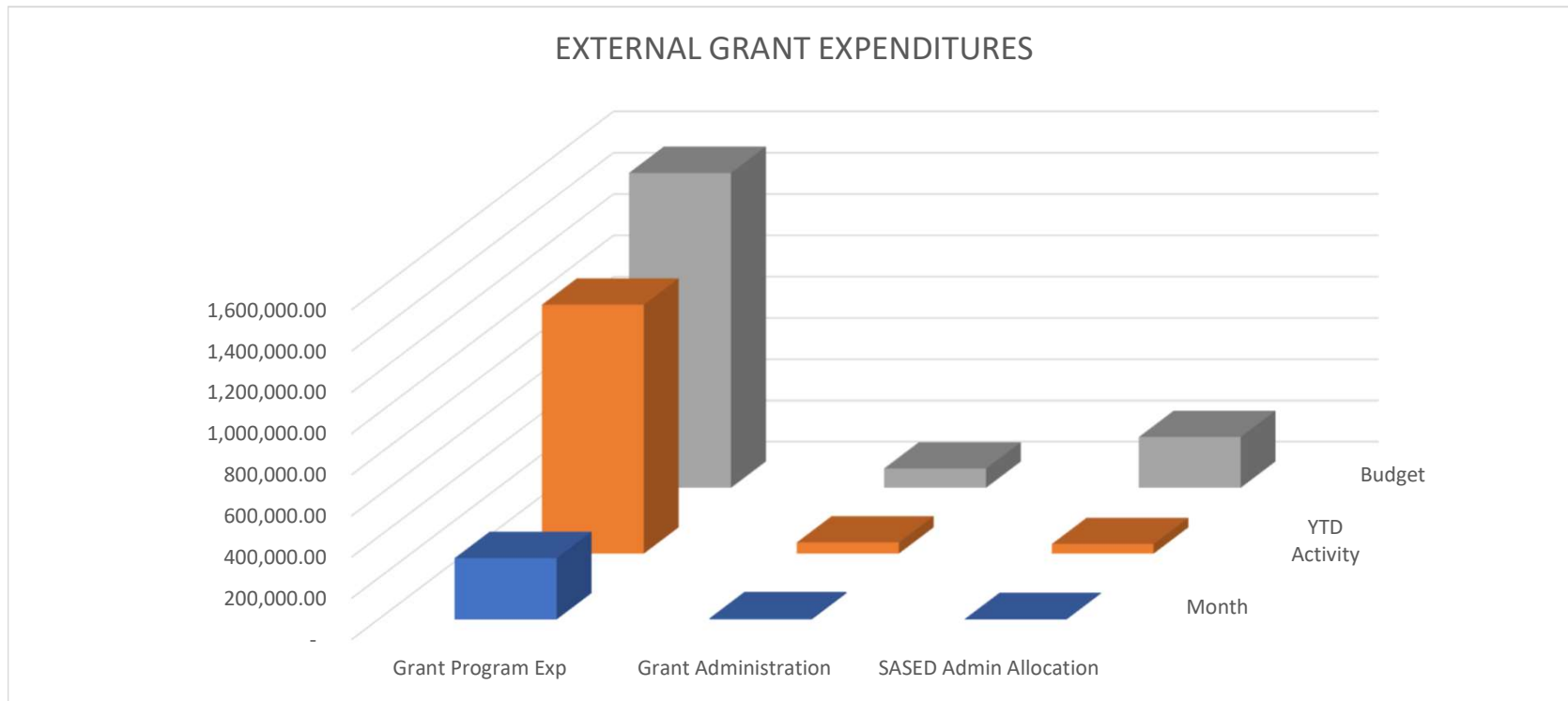
SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY

MONTHLY EXPENDITURE REPORTING

30-Jun-24

EXTERNAL GRANT PROGRAMS

<u>Program</u>	<u>Jun-24</u> <u>Monthly Activity</u>	<u>2023-24</u> <u>FYTD Activity</u>	<u>2023-24</u> <u>Original Budget</u>	<u>%</u> <u>YTD</u>
Grant Program Exp	297,806.14	1,207,001.48	1,525,780.00	<u>79.1%</u>
Grant Administration	6,224.98	54,475.89	93,601.02	<u>58.2%</u>
SASED Admin Allocation	<u>1,712.03</u>	<u>46,425.21</u>	<u>246,519.00</u>	<u>18.8%</u>
Total	<u>305,743.15</u>	<u>1,307,902.58</u>	<u>1,865,900.02</u>	<u>70.1%</u>



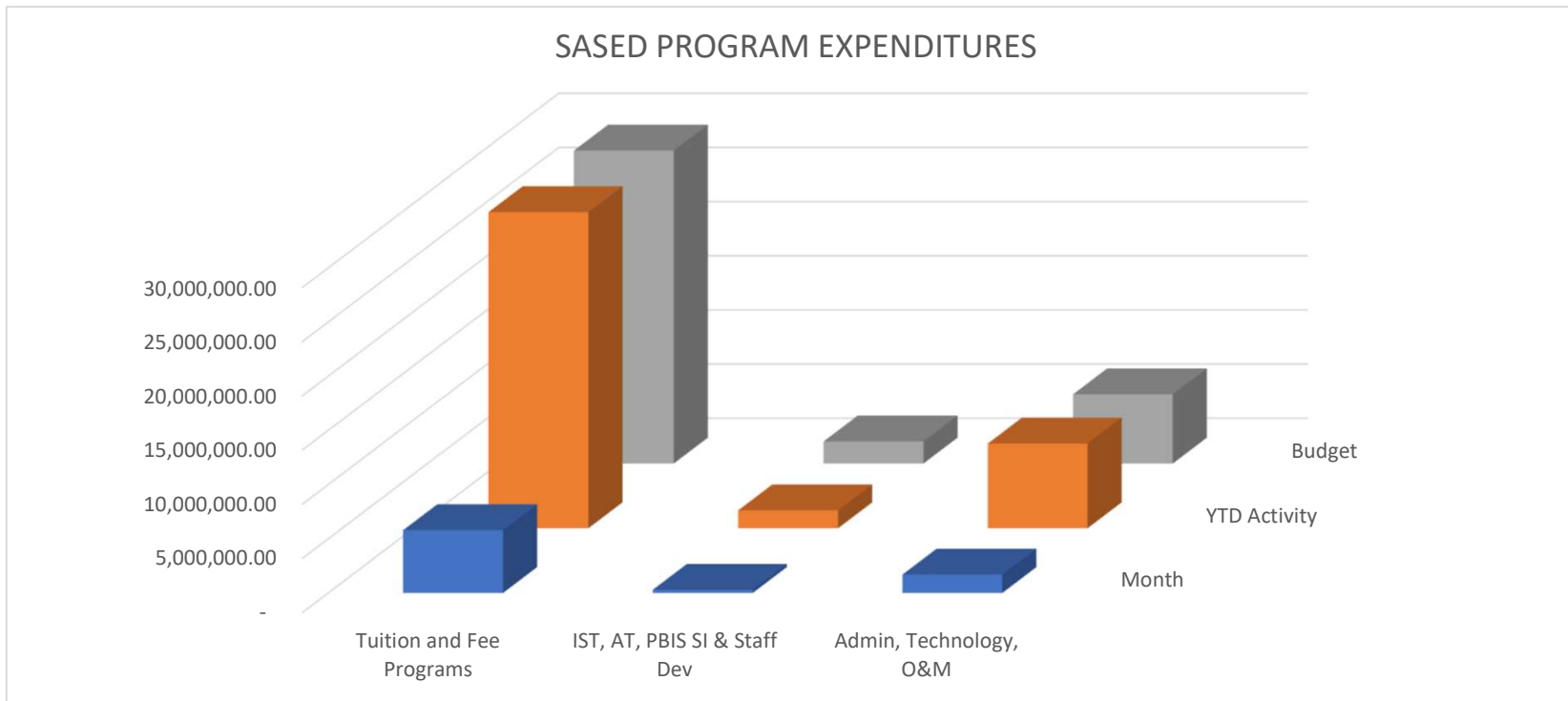
SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY

MONTHLY EXPENDITURE REPORTING

30-Jun-24

SASED PROGRAMS

<u>Program</u>	<u>Jun-24</u> <u>Monthly Activity</u>	<u>2023-24</u> <u>FYTD Activity</u>	<u>2023-24</u> <u>Original Budget</u>	<u>%</u> <u>YTD</u>
Tuition and Fee Programs	5,795,406.25	29,180,189.24	28,892,245.91	<u>101.0%</u>
IST, AT, PBIS SI & Staff Dev	297,126.36	1,649,664.14	2,035,279.00	<u>81.1%</u>
Admin, Technology, O&M	1,700,497.28	7,816,486.85	6,385,842.38	<u>122.4%</u>
	<u>7,793,029.89</u>	<u>38,646,340.23</u>	<u>37,313,367.29</u>	<u>103.6%</u>



School Association for Special Education in DuPage County
 Treasurer's Report
 June 30, 2024

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>A + B + C + D</u>
	EDUCATION FUND	SELF FUNDED MEDICAL INSUR	SELF FUNDED DENTAL INSUR	FSA	TOTAL EDUCATION FUND
CASH ACTIVITY REPORT					
Beginning Balance	13,625,941.57	(155,671.32)	378,322.56	(26,844.85)	13,821,747.96
Investments					
June activity					
Interest Earned	11,590.64				11,590.64
Gains/(Losses) on Sales of Securities					-
Record Health Fund Transfers	(429,866.11)	405,354.65	6,854.53	17,656.93	0.00
Cash Receipts	5,555,499.38	2,974.61	646.30		5,559,120.29
Cash Disbursements - General	(1,797,429.17)			(7,732.48)	(1,805,161.65)
- Payroll	(1,806,014.73)				(1,806,014.73)
Subtotal	<u>1,533,780.01</u>	<u>408,329.26</u>	<u>7,500.83</u>	<u>9,924.45</u>	<u>1,959,534.55</u>
Ending Balance	<u>15,159,721.58</u>	<u>252,657.94</u>	<u>385,823.39</u>	<u>(16,920.40)</u>	<u>15,781,282.51</u>
Investment - Demand Deposit - Fifth Third Bank	10,735,155.81	249,683.33	385,177.09	(9,187.92)	11,360,828.31
IL School District Liquid Asset Fund	22,345.97				22,345.97
Fifth Third Securities	4,398,108.23				4,398,108.23
	<u>15,155,610.01</u>	<u>249,683.33</u>	<u>385,177.09</u>	<u>(9,187.92)</u>	<u>15,781,282.51</u>

Rachel Wisniewski

Rachel Wisniewski, Treasurer

**SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
SCHEDULE OF INVESTMENTS
6/30/2024**

	AMOUNT	INTEREST RATE	TERM	LOCATION	Security/Collateralization
EDUCATION FUND					
PMA IL School District Liquid Asset Fund					
Depository Accounts - Liquid	22,345.97	0.482%	Money Market	ISDLAF	Money Market Mutual Fund
Depository Accounts - Liquid - DuPage West Cook	22,345.97	0.482%	Money Market	ISDLAF	Money Market Mutual Fund
FIFTH THIRD BANK					
Depository and Demand Deposit Accounts	9,403,888.92	0.65%	N/A	Fifth Third Bank	Collateralized Deposit
Demand Deposit - Health Insurance Reserves	1,928,674.63	0.65%	N/A	Fifth Third Bank	Collateralized Deposit
Demand Deposit - Health Insurance Reserves	28,264.76	0.65%	N/A	Fifth Third Bank	Collateralized Deposit
	11,360,828.31				
FIFTH THIRD SECURITIES					
Cash & Cash Equivalents	943,108.23	Varies	Money Market	Fifth Third Securities, Custodian	Money Market Mutual Fund
Certificates of Deposit - short-term		Varies	Various, < 1 yr	Fifth Third Securities, Custodian	FDIC Insured
Certificates of Deposit - long-term	2,205,000.00	Varies	Various, > 1 yr	Fifth Third Securities, Custodian	FDIC Insured
U S Treasuries - short-term		Varies	Various	Fifth Third Securities, Custodian	US Gov't. Obligation
U S Treasuries - long term	500,000.00	Varies	Various	Fifth Third Securities, Custodian	US Gov't. Obligation
U S Agencies - Short term		Varies	Various	Fifth Third Securities, Custodian	"Full faith and credit of US..."
U S Agencies - long term	750,000.00	Varies	Various	Fifth Third Securities, Custodian	"Full faith and credit of US..."
Corporate Bonds	-				
Municipal Bonds	-				
Other assets, including prepaid interest	-				
	4,398,108.23				
	15,781,282.51	TOTAL			