



**Board of Control Meeting
August 17, 2022
SASED Administrative Center
2900 Ogden
Lisle, IL 60532
5:30 PM
AGENDA**

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Public Comment**
4. **Consent Agenda**
 - a. Approve Minutes of the June 22, 2022 open session meeting
 - b. Approve Personnel Recommendations
 - 1) Accept/Approve the Resignations, Retirements, Appointments and Change of Employment Status of Educational Support Staff, Licensed Staff, Registered Staff and Contracted Staff as presented.
 - c. Accept the Financial Reports
 - 1) Treasurers Report
 - 2) Revenue & Expenditure Reports
 - 3) Gross Payrolls - June and July 2022
 - 4) Interim Payrolls - June and July 2022
 - 5) Bill List - June and July 2022
 - 6) Interim Checks - June and July 2022
 - d. SOPPA
 - 1) Innersync Studio, LLC
 - 2) Global Grid 4 Learning
 - 3) Curriculum Associates, LLC
 - e. Approve the Agreement between SASED and Central Institute for the Deaf (CID)
 - f. Approve the Agreement Between SASED Early CHOICES and Natasha Croff
 - g. Approve CPI Training Venues
 - h. Approve Intergovernmental Agreement for SY21-22 with Darien SD 61
 - i. Approve Intergovernmental Agreements for SY22-23 with Aurora West SD 129
 - j. Approve Intergovernmental Agreements for SY22-23 with CCSD 89 Southeast
 - k. Approve Intergovernmental Agreements for SY22-23 with CHSD 218
 - l. Approve Intergovernmental Agreements for SY22-23 with Joliet Township SD 204
 - m. Approve Intergovernmental Agreement for SY22-23 with Lincoln Way SD 210
 - n. Approve Intergovernmental Agreement for SY22-23 with Orland Park SD 135
 - o. Approve Intergovernmental Agreement for SY22-23 with Plano SD 88 Southeast
 - p. Approve Intergovernmental Agreement for SY22-23 with VVSD 365U
 - q. Approve Intergovernmental Agreement for SY22-23 with Mokena SD 159
 - r. Approve Project SEARCH at Central DuPage Hospital Memorandum of Understanding for SY22-23
5. **Discussion Without Action**
 - a. Informational/Correspondence
 - 1) Introduction of SASED Administrators and Coordinators
 - b. Enrollment Update
 - c. Board of Control Committee Updates
6. **Discussion with Action**

- a. Approve Creative Exchange Contract for SY22-23
 - b. Approve Amy McKee Contract
 - c. Approve Kati Curby Contract
 - d. Approve Maxim Healthcare Agency Contract
 - e. Approve CHC Wellness Contract
 - f. Approve Powerschool Perform/TalentEd Contract
 - g. Approve Maercker SD 60 Shared Psychologist Contract
 - h. Approve Expenses for SASSED Opening Day 2022
 - i. Approve SASSED Outdoor Education Day at St. James Farm
 - j. Approve Early CHOICES Agreement with Accountability Solutions SY22-23
 - k. Approve the Return to Learn Plan
 - l. Review/Approve Strategic Plan Proposal Presentation (HYA)
 - m. Approve BOC Meetings Start Times
 - n. Approve Final Tuition Bills FY22
7. **Closed Session**
 8. **Adjournment**



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

**Board of Control Meeting
June 22, 2022
SASED Administrative Center
2900 Ogden
Lisle, IL 60532
MINUTES**

Dr. Matt Rich, Chairperson, called the meeting to order at 6:21 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

Present:	District Benjamin School District #25 Winfield School District #34 School District #45, DuPage County Salt Creek School District #48 Cass School District #63 Woodridge School District #68 DuPage High School District #88 Community High School District #99 Westmont Community Unit School District #201 Elmhurst Community Unit School District #205	Representative Jack Buscemi Dr. Matt Rich Dr. Anthony Palmisano James Blair (alternate) Mark Cross Tom Ruggio Dr. Jean Barbanente Joanna Vazquez Drexler Leah Conover Beth Hosler
Absent:	Keeneyville School District #20 West Chicago Elementary School District #33 Downers Grove School District #58 Maercker District #60 Center Cass School District #66 Community High School District #94 Community Consolidated School District #180 Lisle Community Unit School District #202	Terry Walloch Dr. Kristina Davis Emily Hanus Dr. Sean Nugent Dr. Andrew Wise Lynn Casey-Maher Dr. Thomas Schneider Steven Lesniak

Present: 10 Districts

Absent: 8 Districts

Also in attendance:

- Dr. Melinda McGuffin, Executive Director, SASED
- Don Robinson, Treasurer and Director for Business, SASED
- Julie Grohn, Director for the Human Resource Department, SASED
- Christine Martin, Asst. Director for Programs & Services, SASED
- Anita Howard, Recording Secretary, SASED

1. Member Rich moved, seconded by Member Buscemi to strike items 4 and 7k from the agenda. Upon voice vote, motion carried.

2. Pledge of Allegiance

3. Public Comment--none

4. ~~Closed Session~~

5. Consent Agenda

I move to approve the following consent agenda items as presented. This motion, made by Board Member Cross and seconded by Board Member Ruggio, Passed.

- a. Approve Minutes of the May 18, 2022, open and closed session meetings
- b. Personnel Recommendations
 - 1) Accept/Approve the Resignations, Retirements, Appointments and Change of Employment Status of Educational Support Staff, Licensed Staff, Registered Staff and Contracted Staff as presented.
 - 2) Approve the employment of staff for Low Incidence and Multi-Needs Extended School Year as presented
- c. Accept the Financial Reports
 - 1) Treasurers Report--May 2022
 - 2) Revenue & Expenditure Reports--May 2022
 - 3) Gross Payrolls—May 2022; \$1,681,407.63
 - 4) Interim Payrolls--May 2022; \$605,521.04
 - 5) Bill List—June 2022; \$459,330.94
 - 6) Interim Checks—May 2022; \$525,863.05
- d. Approve SOPPAS
 - 1) Multi-Health Systems Inc./Orland School District 135
 - 2) Riverside Assessments, LLC dba Riverside Insights
- e. Approve agreement with Elmhurst University
- f. Approve Early Choices contract with Sebastian Howley
- g. Authorize disbursement of bills prior to August board meeting
- h. Approve destruction of December 9, 2020, closed session recording
- i. Conduct Semi-Annual Review of closed session minutes and maintain as confidential

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

6. Discussion Without Action

a. Informational/Correspondence

1) Programs/Services End of Year Report— Christine Martin presented the overview of this year’s student data. A major accomplishment is that 11 students were able to move to a less restrictive educational environment. EMBRACE training will be provided to SASED staff to provide a system for collecting goal attainment data. Individual de-identified district data was provided to board members in attendance and specific student data is being forwarded to SASED’s district administrators. Discussion included providing the data SASED has available to the districts in June to assist with their Fall planning and then completing and presenting the data report to the Board in August once the standardized assessment data is available.

2) Review Staff Satisfaction Survey Results Dr. McGuffin shared that the full staff satisfaction surveys were included in the board packets. She added that she is appreciative of the feedback. Based on feedback from staff surveys and the 360-survey data from Larry Lobert, the administrative team is focusing on communications and personnel.

Administrators are participating in communications training this summer and Dr. McGuffin be doing a “listening tour” this fall. A communications coordinator will be added to the staff as well as developing a new website.

3) SASED School Emergency Operations Plan was provided to the Board for review.

b. Enrollment Update—There was a net loss of one student for the month of June. At year end SASED enrollment increased by a total of 10 students. End of year summary data showed 11 students were returned to their home districts, 15 students moved, and 8 students were transferred to private placements.

c. Board Committee Updates—There will need to be a policy committee meeting for recent PRESS update.

7. Discussion with Action

a. Approve Early Choices agreement with Michelle Sands

I move to approve the Early Choices agreement with Michelle Sands in the amount of \$8,000 as presented. This motion, made by Board Member Rich and seconded by Board Member Cross, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180

Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

b. Approve contract for Matthew Layton as Director of Programs/Services
I move to approve the 2022-23 employment contract for Matthew Layton to serve as Director of Programs and Services in the amount of \$124,670 as presented. This motion, made by Board Member Vazquez Drexler and seconded by Board Member Ruggio, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

c. Approve contract for Keith Zmijewski as Assistant Program Administrator for Southeast and Directions
I move to approve contract for Keith Zmijewski as Assistant Program Administrator for Southeast School and the Directions program in the amount of \$85,000 as presented. This motion, made by Board Member Hosler and seconded by Board Member Buscemi, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201

Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

d. Approve Director of Human Resources employment contract for Julie Grohn
I move to approve the 2022-23 Director of Human Resources employment contract for Julie Grohn in the amount of \$130,903.50 as presented. This motion, made by Board Member Vazquez Drexler and seconded by Board Member Conover, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

e. Approve Director of Business/CSBO employment contract for Don Robinson
I move to approve the 2022-23 Director of Business/CSBO employment contract for Don Robinson in the amount of \$141,750 as presented. This motion, made by Board Member Cross and seconded by Board Member Vazquez Drexler, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

f. Approve 2022-23 administrator contract for Michele Capio
I move to approve the 2022-2023 program administrator contract for Michele Capio in the amount of \$105,964.74 as presented. This motion, made by Board Member Conover and seconded by Board Member Vazquez Drexler, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180

Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

g. Approve 2022-2023 administrator contract for Laura Capparelli
I move to approve the 2022-2023 program administrator contract for Laura Capparelli in the amount of \$103,887 as presented. This motion, made by Board Member Ruggio and seconded by Board Member Conover, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
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Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

h. Approve 2022-2023 administrator contract for Sherilyn Genin
I move to approve the 2022-2023 program coordinator contract for Sherilyn Genin in the amount of \$103,887 as presented. This motion, made by Board Member Vazquez Drexler and seconded by Board Member Cross, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

i. Approve 2022-23 administrator contract for Amy Gebre
I move to approve the 2022-2023 program administrator contract for Amy Gebre in the amount of \$101,850 as presented. This motion, made by Board Member Conover and seconded by Board Member Blair, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
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Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

j. Approve 2022-23 administrator contract for Tara Corral
I move to approve the 2022-2023 program administrator contract for Tara Corral in the amount of \$101,850 as presented. This motion, made by Board Member Vazquez Drexler and seconded by Board Member Conover, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34

School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
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Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

k. ~~Approve 2022-2023 administrator contract for Christine DiRienzo~~

l. Approve 2022-2023 administrator contract for Sheila White
I move to approve the 2022-2023 program administrator contract for Sheila White in the amount of \$110,653.40 as presented. This motion, made by Board Member Cross and seconded by Board Member Hosler, Passed.

Member Rich thanked Tina Cerney, Multi-Needs Program Administrator who is retiring at the end of ESY.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
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Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94

Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

m. Approve 2022-23 contract for Gina Hubbard
I move to approve the 2022-23 contract for Gina Hubbard in the amount of \$73,500 as presented. This motion, made by Board Member Hosler and seconded by Board Member Vazquez Drexler, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
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Community High School District #99
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Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
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Maercker District #60
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Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

n. Approve Memorandum of Agreement with SASED Education Association
I move to approve the memorandum of agreement with the SASED Education Association as presented. This motion, made by Board Member Vazquez Drexler and seconded by Board Member Conover, Passed. The administration and Union leadership were thanked for finding a solution to the issue for the involved staff.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
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Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201

Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

o. Approve Secondary Transitional Experience Program agreement in the amount of \$322,000
I move to approve the Illinois Department of Human Services Secondary Transitional Experience Program agreement in the amount of \$322,000. This motion, made by Board Member Ruggio and seconded by Board Member Buscemi, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
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DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

p. Approve Transition Specialist Program agreement in the amount of \$92,765
I move to approve the Illinois Department of Human Services Transition Specialist Program agreement in the amount of \$92,765. This motion, made by Board Member Vazquez Drexler and seconded by Board Member Conover, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
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DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
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Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

q. Approve Math Curriculum Adoption

I move to approve the purchase of iReady Classroom Mathematics and Kendall Hunt Illustrative Mathematics curriculum materials in the amount of \$26,783.94 as presented. This motion, made by Board Member Conover and seconded by Board Member Vazquez Drexler, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
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Community High School District #99
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Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
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Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

r. Approve contract with Ridge Training for administrative professional development
I move to approve the contract with Ridge Training for administrative professional development June 27-28 in the amount of \$13,440 as presented. This motion, made by Board Member Cross and seconded by Board Member Hosler, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

s. Approve administrator professional development agreement with Larry Lobert
I move to approve the administrator professional development contract with Larry Lobert in the amount of \$18,500 as presented. This motion, made by Board Member Hosler and seconded by Board Member Vazquez Drexler, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

t. Approve orientation day speaker contract

I move to approve the contract with Jason Kotecki for orientation day speaking in the amount of \$6,500 as presented. This motion, made by Board Member Conover and seconded by Board Member Vazquez Drexler, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

u. Approve 2022-23 contract with EDU Healthcare

I move to approve the 2022-23 contract with EDU Healthcare as presented. This motion, made by Board Member Ruggio and seconded by Board Member Buscemi, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48

Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

v. Approve 2022-23 contract with Stepping Stones
I move to approve the 2022-23 contract with Stepping Stones as presented. This motion, made by Board Member Vazquez Drexler and seconded by Board Member Conover, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

w. Approve intergovernmental agreement with Plano SD88

I move to approve the 2021-22 intergovernmental agreement with Plano School District 88. This motion, made by Board Member Vazquez Drexler and seconded by Board Member Palmisano, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

x. Approve Westmont District 201 lease agreement
I move to approve the additional Multi-Needs classroom lease agreement with District 201 as presented. This motion, made by Board Member Hosler and seconded by Board Member Vazquez Drexler, Passed.

Districts 88 and 201 were thanked for their years of providing space for SASSED classrooms.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Elmhurst Community Unit School District #205

Abstain: Westmont Community Unit School District #201

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 9 Districts Abstain 1 District Nays: None Absent: 8 Districts

y. Approve agreement with Innersync Studio, LLC for website services
I move to approve the agreement with Innersync Studio, LLC in the amount of \$8,996 for website services as presented. This motion, made by Board Member Cross and seconded by Board Member Vazquez Drexler, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

z. Approve Food Service contract
I move to approve the food service agreement with Gourmet Gorilla as presented. This motion, made by Board Member Rich and seconded by Board Member Ruggio, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63

Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

aa. Approve the spring institute contract with the DoubleTree Lisle/Naperville
I move to approve the spring institute contract with the DoubleTree Lisle/Naperville as presented. This motion, made by Board Member Conover and seconded by Board Member Vazquez Drexler, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

bb. Approve the spring institute contract with NIU Naperville

I move to approve the spring institute contract with NIU Naperville as presented. This motion, made by Board Member Ruggio and seconded by Board Member Buscemi, Passed.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community Consolidated School District #180
Lisle Community Unit School District #202

Ayes: 10 Districts Nays: None Absent: 8 Districts

8. Adjournment—*Motion made by Member Cross, seconded by Member Conover to adjourn the meeting at 6:57 p.m. Upon voice vote, the motion passed.*

Chairperson

Secretary

PROPOSED PERSONNEL ACTION

1. Resignations/Retirements/Terminations – Administrative Staff

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Last Day Worked</u>	<u>Reason</u>
DiRienzo, Christine	Program Administrator MN Program	Tuition	7/22/2019	7/28/2022	Accepted another position

2. Resignations/Retirements/Terminations – Licensed Staff

Baker, Megan	Teacher/MN Waterbury	Tuition	1/8/2018	5/31/2022	Accepted another position
Jeske, Erika	Teacher/DHH Itinerant	Tuition	1/8/1997	6/6/2022	Accepted another position
Leach, Nicole	Teacher/MN Waterbury	Tuition	8/13/2018	5/31/2022	Accepted another position
Persino, Lauren	BCBA VI Program	Tuition	8/8/2018	6/8/2022	Personal reasons

3. Resignations/Retirements/Terminations – Registered Staff

Hanlon, Erin	Occupational Therapist	User Fee Member Dists.	8/16/2011	6/6/2022	Accepted another position
Krause, Jessica	Occupational Therapist	User Fee Member Dists.	8/10/2020	6/6/2022	Accepted another position

4. Resignations/Retirements/Terminations – Educational Support Staff

Bell, John	Signing Assistant/DHH North School	Tuition	10/12/2021	5/27/2022	Accepted another position
Cox, Robin	1:1 Teacher Assistant	User Fee Dist. #C212	9/29/2018	12/31/2022	Retiring* (*revised retirement date)
Diaz, Crystal	1:1 Signing Assistant	User Fee Dist. #C97	1/13/2020	5/27/2022	Accepted another position
Kaiser-Momuli, Vajeaha-Sadaf	Signing Assistant/DHH North School	Tuition	8/11/2021	8/27/2022	Personal reasons
Lustig, Samantha	1:1 Teacher Assistant	User Fee Dist. #C218	11/25/2019	5/27/2022	Personal reasons
Riordan, Allison	12-month Admin. Asst. VI Program	Tuition	8/31/2021	7/25/2022	Personal reasons

4. Resignations/Retirements/Terminations – Educational Support Staff - continued

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Last Day Worked</u>	<u>Reason</u>
Rojas, Rocio	HR Assistant Central Office	Local Funds	2/3/2021	7/29/2022	Accepted another position
Smiley, Kaitlin	1:1 Teacher Assistant	User Fee Dist. #88	10/24/2016	5/27/2022	Accepted another position
Wallbruch, Megan	1:1 Teacher Assistant	User Fee Dist. #C89	4/26/2021	6/3/2022	Accepted another position
Zabel, Emily	1:1 Teacher Assistant	User Fee Dist. #180	8/11/2021	5/31/2022	Personal reasons

5. Appointments – Licensed Staff

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Hourly Rate</u>	<u>Salary</u>
Arroyo, Natasha	Social Worker VI Program	Tuition	8/9/2022		\$61,596.00
Cherrie, Margo	Teacher/STARS Maercker	Tuition	8/10/2022		\$57,597.00
Duncan, Jennifer	Teacher/VI Transition	Tuition	8/10/2022		\$97,664.00
Froeling, Anna	Teacher/VI Albright	Tuition	8/10/2022		\$50,084.00
Hilb, Sarah	Teacher Southeast	Tuition	8/10/2022		\$106,693.00
Martinez, Paul	Teacher/MN Willowbrook	Tuition	8/10/2022		\$56,595.00
Miller, Kelly	Teacher/MN Waterbury	Tuition	8/10/2022		\$51,587.00
Munchoff, Jason	Teacher Project Search	Tuition	8/10/2022		\$88,148.00
Raponi, Emily	Teacher/MN Kingsley	Tuition	8/10/2022		\$89,432.00
Sebo, Jamie	Teacher/MN Willowbrook	Tuition	8/10/2022		\$58,598.00
Thompson, Eva	Psychologist SASED Programs	Tuition	8/9/2022		\$60,070.00

5. Appointments – Licensed Staff - continued

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Hourly Rate</u>	<u>Salary</u>
Vandercar, Patricia	Teacher/VI Albright	Tuition	8/10/2022		\$84,642.00
Wardlow, Renee	School Nurse SASED Programs	Tuition	8/10/2022		\$66,861.00

6. Appointments – Registered Staff

Chaps, Maura	Occupational Therapist	User Fee Member Dists.	8/10/2022		\$60,065.00
Garcia, Alexandra	Occupational Therapist	User Fee Member Dists.	8/10/2022		\$56,617.00
Grill, Meghan	Occupational Therapist	User Fee Member Dists.	8/10/2022		\$64,147.00
Marchetti, Michelle	Occupational Therapist	User Fee Member Dists.	8/10/2022		\$60,466.00
Muckian, Rachel	Occupational Therapist	User Fee Member Dists.	8/10/2022		\$60,065.00
Sadikot, Zara	Occupational Therapist	User Fee Member Dists.	8/10/2022		\$67,603.00

7. Appointments – Educational Support Staff

Ficht, W. Maggie	1:1 Teacher Assistant	User Fee Dist. #180	8/10/2022	\$16.36	
Fornal, Sarah	Signing Assistant/DHH North School	Tuition	8/10/2022	\$18.00	
Lowe, Senga	Executive Assistant/Recording Board Secretary Administrative Center	Local Funds	8/1/2022		\$57,891.33 Prorated from \$63,000.00
Manimbo, Jeffrey	Technology Services Specialist – Level 1 Administrative Center	Local Funds	7/5/2022		\$44,652.15 Prorated from \$45,000.00
McClatchey-Wilson, Amber	12-month Admin. Asst. RtI & Professional Development	Local Funds	7/6/2022	\$18.00	
Whitfield, Michelle	10-month Admin. Asst. Southeast School	Tuition	8/2/2022	\$17.00	

8. Change of Employment Status – Licensed Staff

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Hourly Rate</u>	<u>Salary</u>
Bolin, Brianne	From: Speech/Language Pathologist-AT Coach Administrative Center	Local Funds	8/11/2021		\$62,764.38
	To: IST/SI Specialist/BMS IST/SI Program	Local Funds	8/8/2022		\$70,080.00
Jobb, Jason	From: Teacher/IST/SI Specialist IST/SI Program	Local Funds	8/5/2019		\$76,502.30
	To: IST/SI Specialist/BMS IST/SI Program	Local Funds	8/8/2022		\$89,637.00
Moses, Michelle	From: Social Worker Directions	Tuition	8/13/2018		\$104,067.24
	To: Teacher Directions	Tuition	8/10/2022		\$102,343.00
Zendol-Carr, Jennifer	From: Speech/Language Pathologist/DHH 1.0 F.T.E.	Tuition	8/19/2008		\$96,437.46
	To: Speech/Language Pathologist/DHH .51 F.T.E.	Tuition	8/10/2022		\$49,183.10 Prorated from \$96,437.46

9. Appointments – Registered Staff - Contracted

Avgerinos, Samantha	Occupational Therapist Foxhire/Pedistaff	User Fee Member Dists.	8/10/2022	\$74.00
Malone, Emily	Occupational Therapist Foxhire/Pedistaff	User Fee Member Dists.	8/10/2022	\$73.00
Schaults, Rose	RN Procure	Tuition	8/10/2022	\$75.00
Smith, Casey	Occupational Therapist Foxhire/Pedistaff	User Fee Member Dists.	8/10/2022	\$74.75

9. Appointments – Registered Staff – Contracted – continued

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Hourly Rate</u>	<u>Salary</u>
Tongren, Patsy	RN Maxim	Tuition	8/10/2022	\$82.00	

10. Appointments – Educational Support Staff – Contracted

Ballon, Queenie	Teacher Assistant/MN Prairieview – Maxim	Tuition	8/10/2022	\$40.00	
Dominguez, Norma	LPN Soliant	Tuition	8/10/2022	\$70.00	
Elannini, Nada	Teacher Asst./STARS Maercker – Maxim	Tuition	8/10/2022	\$40.00	
Garcia, Yahayra	Teacher Assistant/VI Swartz – Maxim	Tuition	8/10/2022	\$40.00	
Guillen, Jennifer	Teacher Assistant/MN Waterbury – Maxim	Tuition	8/10/2022	\$40.00	
Hobson, Cierra	Teacher Assistant/VI Albright – Maxim	Tuition	8/10/2022	\$40.00	
Johnson, Kaitlin	Teacher Asst./STARS Holmes – Maxim	Tuition	8/10/2022	\$40.00	
Neal-Cage, Gwendolyn	Teacher Assistant Transition – Maxim	Tuition	8/10/2022	\$40.00	
Paljetek, Jennifer	Teacher Assistant/MN Concord – Maxim	Tuition	8/10/2022	\$40.00	
Saviano, Nicoletta	Teacher Asst./STARS Holmes – Maxim	Tuition	8/10/2022	\$40.00	
Umana, Gabriela	Teacher Assistant/VI Albright – Maxim	Tuition	8/10/2022	\$40.00	
Weatherby, Dominique	Teacher Assistant Transition – Maxim	Tuition	8/10/2022	\$40.00	

11. Leaves of Absence – Licensed Staff

<u>Name</u>	<u>Position</u>	<u>Length of Leave</u>
Vitale, Kate	Teacher/MN Willowbrook	8/10/2022 – 6/1/2023 (full year)

NOTE: The Administration assures the Board that all of the above salaries are within Board approved ranges and/or schedules.

FOR INFORMATION ONLY

1. Leaves of Absences/FMLA – Licensed Staff

<u>Name</u>	<u>Position</u>	<u>Length of Leave</u>
Quick, Jennifer	Teacher/MN Willowbrook	8/10/2022 – 10/25/2022

2. Leaves of Absences/FMLA – Educational Support Staff

Pedersen, Tracy	MA-TA/MN Kingsley	8/10/2022 – 11/18/2022
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School Association for Special Education in DuPage

Melinda McGuffin, Ed.D.
Executive Director

June 28, 2022

Christine DiRienzo
1104 S Elizabeth
Lombard, IL 60148

Dear Christine,

Based on our discussion on Wednesday, June 22, 2022, you shared you were not interested in accepting SASED's offer of a one-year contract to continue your employment at SASED through the 2022-2023 school year. Based on your non-acceptance of SASED's offer of employment, you are considered to have voluntarily resigned your position as a Multi Needs Program Administrator as of June 30, 2022, when your current contract expires. You are still committed to work as an ESY Administrator through July 28, 2022, and your employment with SASED will conclude then.

Your final paychecks will be as follows:

- MN Program Admin final pay is 7/29
- ESY pays are on 7/23 and 8/15

You will receive information in the mail in the next few weeks regarding continuation under COBRA of your benefits in which you and any of your dependents are enrolled. Your health benefits will cease 7/31/2022. Any questions regarding your benefits and transition to COBRA can be addressed to iSolved.

To ensure you receive tax documents and other notices from SASED, please notify us if your address changes. If you have any questions, please contact us at hr@sased.org.

Regards,

A handwritten signature in black ink that reads 'Julie Grohn'.

Julie Grohn
Director of Human Resources

Cc: Personnel File

To: Christine DiRienzo
cc:Julie Grohn
2900 Ogden Avenue
Lisle, IL 60532

To whom it may concern,

I am writing this letter to inform you that I am resigning from my position as a special teacher with SASED and will not be returning for the 2022-2023 school year. Thank you for this opportunity to have worked with SASED and student teach here over the past 5 years. I will drop off my SASED laptop and charger this week to the administration office.

Respectfully,

Megan Baker

Megan Baker
mb9826@msn.com
815.351.4063

From: **Erika Jeske** <ejeske@sased.org>

Date: Tue, Jul 5, 2022 at 11:23 AM

Subject: Resignation

To: Tara Corral <tcorral@sased.org>, Julie Grohn <jgrohn@sased.org>

Hi Julie and Tara,

Please accept this email as notice of my resignation as a Hearing itinerant teacher as of Friday, July 15th.

My faith has been very important in my life, and I have felt a calling to move into the private school setting. I've accepted a position as a special education teacher in a Christian school for this upcoming year.

It has been a pleasure to have worked for SASED as a teacher for 26 years (27 if you count my first year as a classroom assistant.) Being a teacher in so many schools, at all different grade levels, and with students with a wide range of abilities, I have learned more about life and teaching than I could have ever imagined as I stepped across the stage to get my college degree. Thank you to SASED for all the professional growth opportunities you have provided over the years. I have also made many lifelong friends at the place I really thought I would retire from. I'll never forget the staff and students that have touched my life over the years and will carry those memories with me as I move on to this new ministry opportunity.

In order to prepare for the fall, I have already updated all the inservices for my current caseload for the new itinerant. I also filled in the new caseload sheets, updated tickets/info for audiology for fall, cleaned out and better-organized student files, and left notes about schools, student information that is a "must know" before school starts, and other pertinent information. I also shared my phone number and home email address in a note for the next itinerant. If there are any questions, I am very happy to help to make the smooth transition. I think that I can just share these files with you, Tara, so that you can have access to them, but I'm not 100% sure. I can also put them on a flash drive for you, so there is a backup to the Google Drive.

I will also come in prior to the 15th to clean out my cubicle space, turn in my laptop and fob, and do whatever else you need me to do.

Thank you again for all the amazing opportunities I have had with SASED all these years.

--

[Erika Jeske](mailto:ejeske@sased.org)

6/21/2022

To whom it may concern:

Please accept this letter of resignation from the position of multi-needs program special education teacher. I will not be returning to my position in the fall of 2022. Thank you for allowing me the opportunity to work with such wonderful close staff members and students.

Thank you again,

A handwritten signature in black ink that reads "Nicole Leach". The signature is written in a cursive style with a large, looped 'N' and 'L'.

From: **Lauren Persino** <lpersino@sased.org>

Date: Tue, Aug 9, 2022 at 5:57 AM

Subject: resignation

To: Julie Grohn <jgrohn@sased.org>, Amy Gebre <agebre@sased.org>

Good Morning Julie and Amy,

Unfortunately, I am writing with sad news today. I will not be able to return to my position with the Vision Program this year due to family complications. and therefore need to resign. This decision has been incredibly difficult. I have loved my time with the Vision staff and students and will miss my SASSED family greatly.

Thank you so much Amy for being such an amazing support and boss. You are an amazing administrator! Julie, please let me know what else you may need from me.

Thank you again,

Lauren Persino

--

Lauren Persino, M.A., BCBA

Behavior and Instructional Coach

SASED Vision Program

2900 Ogden Avenue

Lisle, IL 60532

Work: (630) 955-8146

Cell: (630) 881-9179

lpersino@sased.org

From: Erin Hanlon <emirish07@gmail.com>

Date: Monday, May 23, 2022

Dear Mrs. Sherilyn Genin,

Please accept this letter as formal notification that I am resigning from my position as Occupational Therapist with SASED. My last day will be Thursday, July 28.

I recently was offered a position in District 200 and I have decided to accept this offer.

I'm incredibly grateful for the opportunities I've been provided working at SASED over the past 15 years. *I've enjoyed and appreciated the opportunities I've had to grow as a therapist, be a part of a great team, and work with our amazing member districts. I have learned so much over these past 15 years and will certainly take this knowledge with me throughout my career.*

I wish SASED continued success, and I hope to stay in touch in the future. Please let me know if I can be of any assistance during this transition.

Sincerely,
Erin Hanlon



Kristie Katzel <kkatzel@sased.org>

Letter of Resignation

1 message

Jessica Krause <jkrause@sased.org>

Mon, Jul 25, 2022 at 8:00 AM

To: HR@sased.org

Good morning,

I have enjoyed working for SASED for the past two years and have learned a lot. I appreciate all the support and growth that I have made as a therapist while working for SASED. Unfortunately, I have decided to resign prior to the beginning of the 2022-2023 school. It was not an easy decision but I was recently offered another opportunity that I just could not pass up.

If you could let me know where I should turn my computer/charger and by what date, that would be greatly appreciated.

Best Regards,

Jessica Krause

7/19/2022

Dear Board of Control,

My name is Kate Vitale and I one of the SASSED Multi-Needs Teachers at Willowbrook High School. I am writing to request a leave of absence for the 2022-2023 school year due to the needs of my family. I will no longer need SASSED provided insurance as I will be added to my husband's insurance starting August 1st, 2022.

I have been blessed to be a part of the SASSED Multi-Needs family for the past 16 years and I'm hopeful that a leave of absence would allow me to come back next school year once this challenging time for my family has passed. I know with the current needs of my family I wouldn't be able to be the teacher my students deserve this upcoming school year.

Thank you for your consideration,
Kate Vitale



School Association for Special Education in DuPage
Melinda McGuffin, Ed.D.
Executive Director

Board Memo
August 17, 2022

To: Board of Control
From: Julie Grohn, Director of Human Resources
Date: August 17, 2022
Re: Approval of Termination of Pearl Opuku

Purpose: Terminate employment of Pearl Opuku

Background: Pearl was a Teacher Assistant with the Transition program at SASED. Pearl took a leave of absence and did not return to employment. communicated she needed a leave of absence and did not return to employment. We have called, emailed, and sent letters to have her return to work. Margaret had a leave of absence starting December 5, 2021. The leave was anticipated to be until April 15, 2022. As of April, Margaret did not return to work. Margaret was non responsive to multiple attempts to reach her by phone, email and written correspondence. Furthermore, she has not reported for work this year.

Next Steps: Approval of the termination of employment for Pearl Opuku.



School Association for Special Education in DuPage
Melinda McGuffin, Ed.D.
Executive Director

To: Board of Control
From: Julie Grohn, Director of Human Resources
Date: August 17, 2022
Re: Approval of Termination of Margaret Sheehan

Purpose: Terminate employment of Margaret Sheehan

Background: Margaret was a Teacher Assistant with the Transition program at SASED. Margaret had a leave of absence starting December 5, 2021. The leave was anticipated to be until April 15, 2022. As of April, Margaret did not return to work. Margaret was non responsive to multiple attempts to reach her by phone, email and written correspondence. Furthermore, she has not reported for work this year.

Next Steps: Approval of the termination of employment for Margaret Sheehan.

School Association for Special Education in DuPage County
 Treasurer's Report
 June 30, 2022

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>A + B + C + D</u>
	EDUCATION FUND	SELF FUNDED DENTAL INSUR	FSA	SELF FUNDED MEDICAL INSUR	TOTAL EDUCATION FUND
CASH ACTIVITY REPORT					
Beginning Balance	12,023,950.03	364,082.60	(33,425.65)	1,080,968.48	13,435,575.46
Investments					
June Activity					
Interest Earned	6,790.61				6,790.61
Record Health Fund Transfers	(190,594.58)	23,375.80	16,360.74	150,858.04	-
Cash Receipts	1,521,796.96	759.76		2,547.35	1,525,104.07
Cash Disbursements - General	(1,833,411.42)		(7,640.15)		(1,841,051.57)
- Payroll	(1,695,252.16)				(1,695,252.16)
Subtotal	<u>(2,190,670.59)</u>	<u>24,135.56</u>	<u>8,720.59</u>	<u>153,405.39</u>	<u>(2,004,409.05)</u>
Ending Balance	<u>9,833,279.44</u>	<u>388,218.16</u>	<u>(24,705.06)</u>	<u>1,234,373.87</u>	<u>11,431,166.41</u>
Investment - Demand Deposit - Fifth Third Bank	35,767.32	387,458.40	(17,064.91)	1,231,826.52	1,637,987.33
IL School District Liquid Asset Fund	20,451.68				20,451.68
Fifth Third Securities	9,772,727.40	-	-	-	9,772,727.40
	<u>9,828,946.40</u>	<u>387,458.40</u>	<u>(17,064.91)</u>	<u>1,231,826.52</u>	<u>11,431,166.41</u>



Don Robinson, Treasurer

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
SCHEDULE OF INVESTMENTS
June 30, 2022

EDUCATION FUND	AMOUNT	INTEREST RATE	TERM	LOCATION	Security/Collateralization
PMA IL School District Liquid Asset Fund					
Depository Accounts - Liquid	5,216.64	0.374%	Money Market	ISDLAF	Money Market Mutual Fund
Depository Accounts - Liquid - DuPage West Cook	15,235.04	0.475%	Money Market	ISDLAF	Money Market Mutual Fund
	20,451.68				
FIFTH THIRD BANK					
Depository and Demand Deposit Accounts	35,767.32	.14%/.15%	N/A	Fifth Third Bank	Collateralized Deposit
Demand Deposit - Health Insurance Reserves	1,568,744.69	0.09%	N/A	Fifth Third Bank	Collateralized Deposit
Demand Deposit - Health Insurance Reserves	33,475.32	0.14%	N/A	Fifth Third Bank	Collateralized Deposit
	1,637,987.33				
FIFTH THIRD SECURITIES					
Cash & Cash Equivalents	1,513,701.60	Varies	Money Market	Fifth Third Securities, Custodian	Money Market Mutual Fund
Certificates of Deposit - short-term	1,714,995.30	Varies	Various, < 1 yr	Fifth Third Securities, Custodian	FDIC Insured
Certificates of Deposit - long-term	2,940,000.00	Varies	Various, > 1 yr	Fifth Third Securities, Custodian	FDIC Insured
U S Treasuries - short-term	249,102.50	Varies	Various	Fifth Third Securities, Custodian	US Gov't. Obligation
U S Treasuries - long term	2,354,928.00	Varies	Various	Fifth Third Securities, Custodian	US Gov't. Obligation
U S Agencies - long term	1,000,000.00	Varies	Various	Fifth Third Securities, Custodian	"Full faith and credit of US..."
Corporate Bonds	-				
Municipal Bonds	-				
Other assets, including prepaid interest	-				
	9,772,727.40				
	11,431,166.41	TOTAL			

**DuPage West Cook Intergovernmental Agreement with School Association for Special Education in DuPage County as fiscal agent
Treasurer's Report
June 30, 2022**

CASH ACTIVITY REPORT

Beginning Balance 6/1/2022	15,223.77
April Activity - Interest Earned	11.27
Ending Balance*	<u>15,235.04</u>

*This balance is incorporated as a component of the SASED Treasurer's Report.

School Association for Special Education in DuPage County
 Treasurer's Report
 July 31, 2022

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>A + B + C + D</u>
	EDUCATION FUND	SELF FUNDED DENTAL INSUR	FSA	SELF FUNDED MEDICAL INSUR	TOTAL EDUCATION FUND
CASH ACTIVITY REPORT					
Beginning Balance	9,828,946.40	387,458.40	(17,064.91)	1,231,826.52	11,431,166.41
Investments					
July Activity					
Interest Earned	933.59				933.59
Gains/(Losses) on Sales of Securities	(5,716.03)				
Record Health Fund Transfers	(23,745.99)	1,383.88	(6,253.74)	28,615.85	-
Cash Receipts	482,886.24	800.12		2,554.53	486,240.89
Cash Disbursements - General	(1,446,356.60)		(6,765.33)		(1,453,121.93)
- Payroll	(1,582,820.06)				(1,582,820.06)
Subtotal	<u>(2,574,818.85)</u>	<u>2,184.00</u>	<u>(13,019.07)</u>	<u>31,170.38</u>	<u>(2,554,483.54)</u>
Ending Balance	<u>7,254,127.55</u>	<u>389,642.40</u>	<u>(30,083.98)</u>	<u>1,262,996.90</u>	<u>8,876,682.87</u>
Investment - Demand Deposit - Fifth Third Bank	690,308.42	388,842.28	(23,318.65)	1,260,442.37	2,316,274.42
IL School District Liquid Asset Fund	20,473.32				20,473.32
Fifth Third Securities	6,539,935.13	-	-	-	6,539,935.13
	<u>7,250,716.87</u>	<u>388,842.28</u>	<u>(23,318.65)</u>	<u>1,260,442.37</u>	<u>8,876,682.87</u>



Don Robinson, Treasurer

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
SCHEDULE OF INVESTMENTS
July 31, 2022

EDUCATION FUND	AMOUNT	INTEREST RATE	TERM	LOCATION	Security/Collateralization
PMA IL School District Liquid Asset Fund					
Depository Accounts - Liquid	5,221.88	0.374%	Money Market	ISDLAF	Money Market Mutual Fund
Depository Accounts - Liquid - DuPage West Cook	15,251.44	0.475%	Money Market	ISDLAF	Money Market Mutual Fund
	20,473.32				
FIFTH THIRD BANK					
Depository and Demand Deposit Accounts	690,308.42	.14%/.15%	N/A	Fifth Third Bank	Collateralized Deposit
Demand Deposit - Health Insurance Reserves	1,595,892.60	0.09%	N/A	Fifth Third Bank	Collateralized Deposit
Demand Deposit - Health Insurance Reserves	30,073.40	0.14%	N/A	Fifth Third Bank	Collateralized Deposit
	2,316,274.42				
FIFTH THIRD SECURITIES					
Cash & Cash Equivalents	7.13	Varies	Money Market	Fifth Third Securities, Custodian	Money Market Mutual Fund
Certificates of Deposit - short-term	245,000.00	Varies	Various, < 1 yr	Fifth Third Securities, Custodian	FDIC Insured
Certificates of Deposit - long-term	2,940,000.00	Varies	Various, > 1 yr	Fifth Third Securities, Custodian	FDIC Insured
U S Treasuries - short-term	-	Varies	Various	Fifth Third Securities, Custodian	US Gov't. Obligation
U S Treasuries - long term	2,354,928.00	Varies	Various	Fifth Third Securities, Custodian	US Gov't. Obligation
U S Agencies - long term	1,000,000.00	Varies	Various	Fifth Third Securities, Custodian	"Full faith and credit of US..."
Corporate Bonds	-				
Municipal Bonds	-				
Other assets, including prepaid interest	-				
	6,539,935.13				
	8,876,682.87	TOTAL			

**DuPage West Cook Intergovernmental Agreement with School Association for Special Education in DuPage County as fiscal agent
Treasurer's Report
July 31, 2022**

CASH ACTIVITY REPORT

Beginning Balance 7/1/2022	15,235.04
April Activity - Interest Earned	16.40
Ending Balance*	<u>15,251.44</u>

*This balance is incorporated as a component of the SASSED Treasurer's Report.

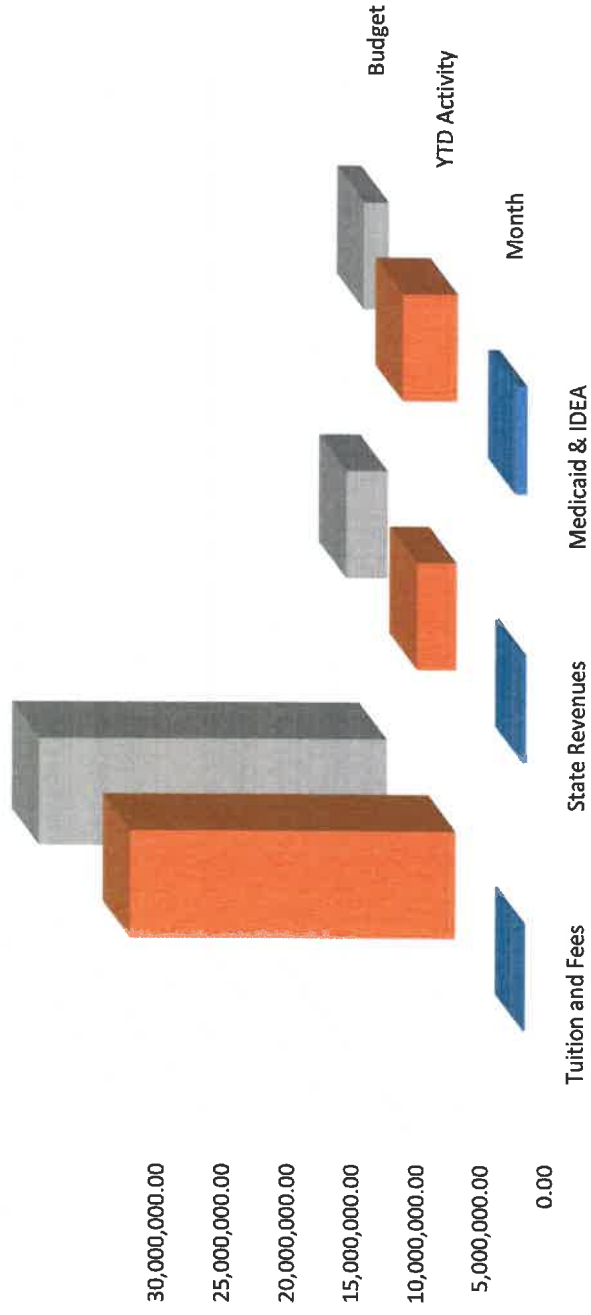
SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY MONTHLY REVENUE REPORTING

30-Jun-22

SASED PROGRAMS

Program	Jun-22 Monthly Activity	2021-22 FYTD Activity	2021-22 Original Budget	% YTD
Tuition and Fees	140,273.26	25,044,650.25	26,711,173.00	<u>93.8%</u>
State Revenues	253,757.00	3,063,572.96	3,199,607.00	<u>95.7%</u>
Medicaid & IDEA	894,817.95	4,236,388.34	1,921,532.00	<u>220.5%</u>
Total	<u>1,288,848.21</u>	<u>32,344,611.55</u>	<u>31,832,312.00</u>	<u>101.6%</u>

SASED PROGRAM REVENUE



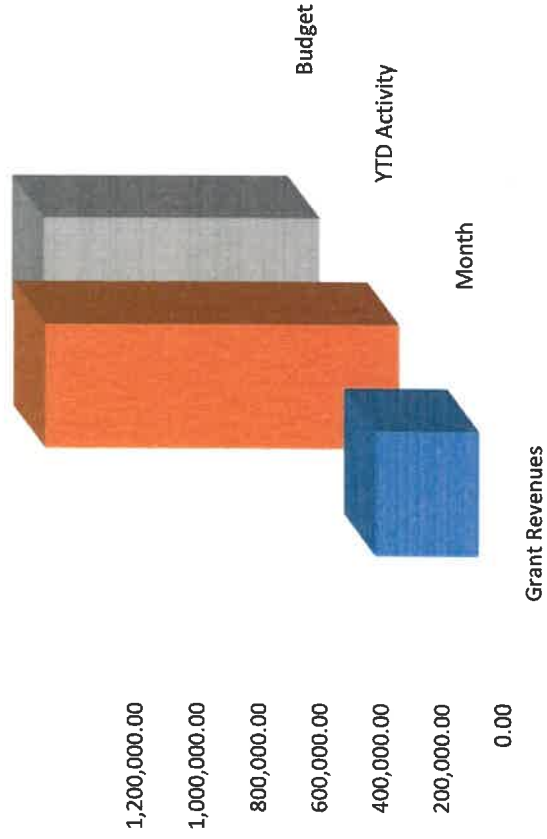
**SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
MONTHLY REVENUE REPORTING**

30-Jun-22

EXTERNAL GRANT PROGRAMS

Program	Jun-22 Monthly Activity	2021-22 FYTD Activity	2021-22 Original Budget	% YTD
Grant Revenues	<u>339,265.47</u>	<u>1,151,188.44</u>	<u>894,487.00</u>	<u>128.7%</u>

EXTERNAL GRANT REVENUE

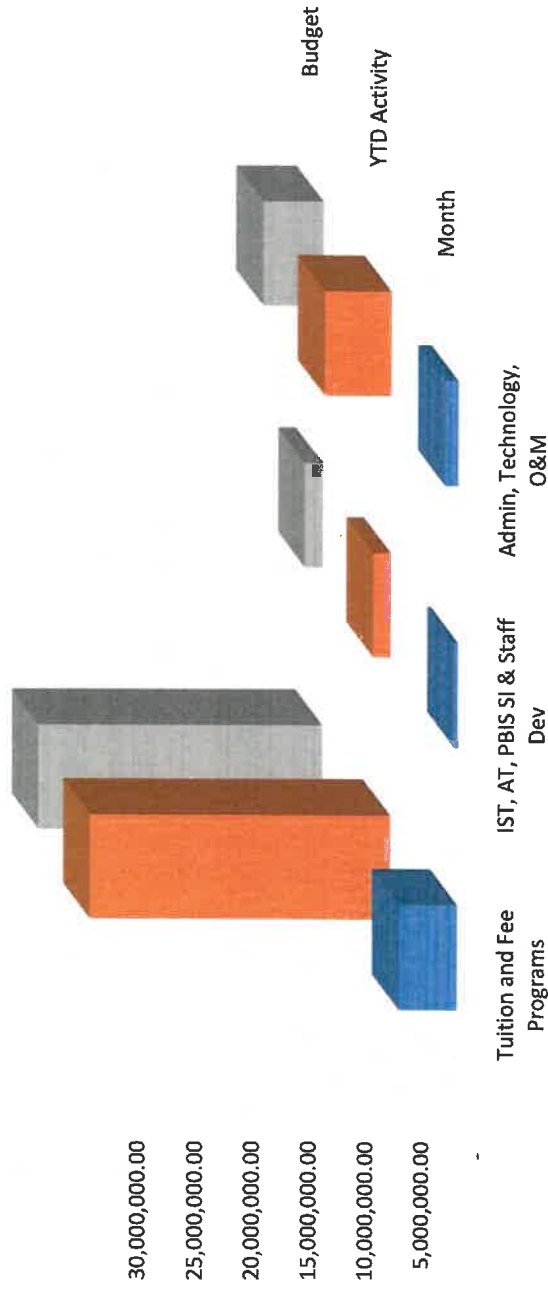


**SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
MONTHLY EXPENDITURE REPORTING
30-Jun-22**

SASED PROGRAMS

Program	Jun-22 Monthly Activity	2021-22 FYTD Activity	2021-22 Original Budget	% YTD
Tuition and Fee Programs	5,190,851.44	26,394,664.80	24,987,334.00	<u>105.6%</u>
IST, AT, PBIS SI & Staff Dev	288,778.53	1,532,557.95	1,603,804.00	<u>95.6%</u>
Admin, Technology, O&M	1,183,037.70	5,877,683.88	5,309,680.00	<u>110.7%</u>
	<u>6,662,667.67</u>	<u>33,804,906.63</u>	<u>31,900,818.00</u>	<u>106.0%</u>

SASED PROGRAM EXPENDITURES

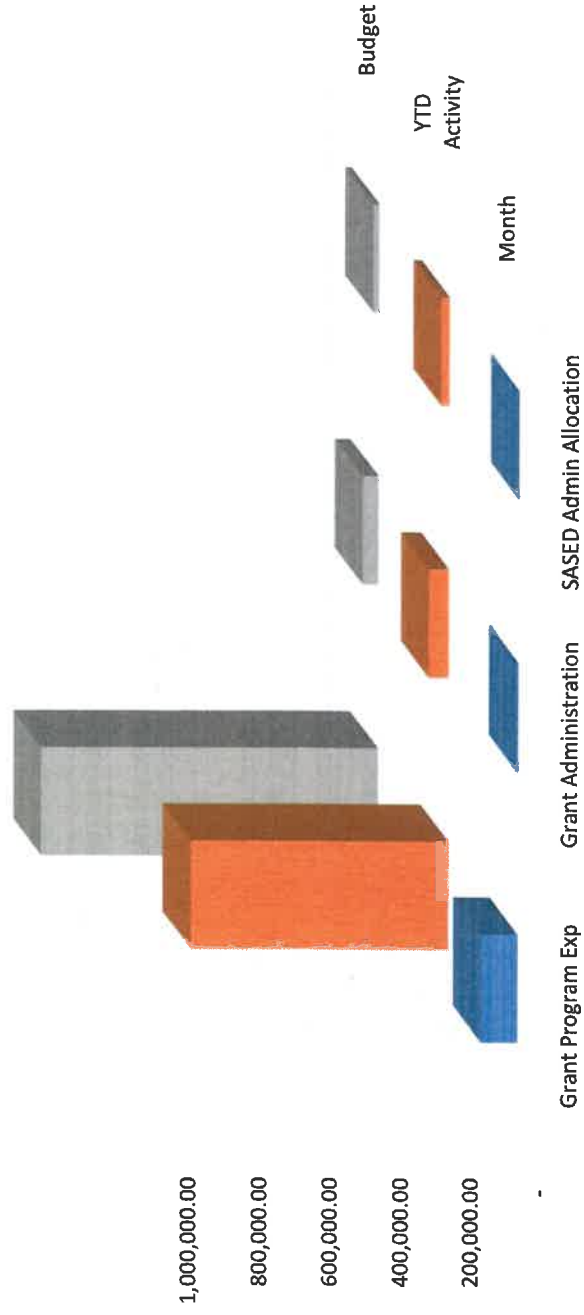


**SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
MONTHLY EXPENDITURE REPORTING
30-Jun-22**

EXTERNAL GRANT PROGRAMS

<u>Program</u>	<u>Jun-22</u>	<u>2021-22</u>	<u>2021-22</u>	<u>%</u>
	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Original Budget</u>	<u>YTD</u>
Grant Program Exp	106,343.08	731,369.61	959,486.00	<u>76.2%</u>
Grant Administration	4,800.07	57,494.28	45,018.00	<u>127.7%</u>
SASED Admin Allocation	990.02	24,268.11	17,270.00	<u>140.5%</u>
Total	112,133.17	813,132.00	1,021,774.00	79.6%

EXTERNAL GRANT EXPENDITURES

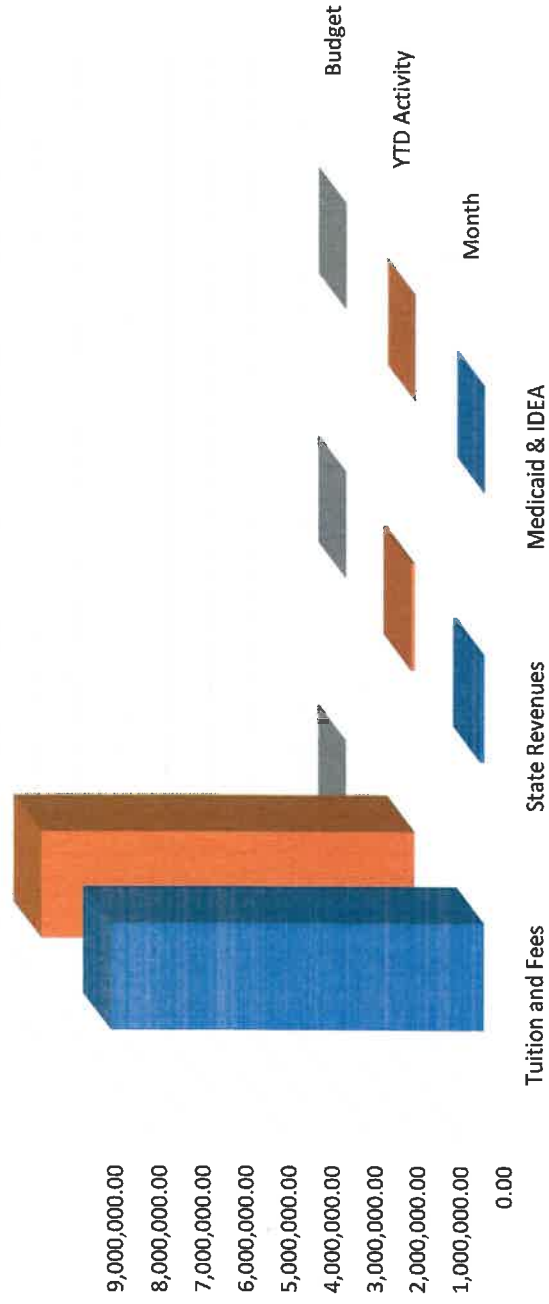


**SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
MONTHLY REVENUE REPORTING
31-Jul-22**

SASED PROGRAMS

Program	Jul-22 Monthly Activity	2022-23 FYTD Activity	2022-23 Original Budget	% YTD
Tuition and Fees	8,607,574.41	8,607,574.41	0.00	#DIV/0!
State Revenues	88,238.56	88,238.56	0.00	#DIV/0!
Medicaid & IDEA	0.00	0.00	0.00	#DIV/0!
Total	8,695,812.97	8,695,812.97	0.00	#DIV/0!

SASED PROGRAM REVENUE



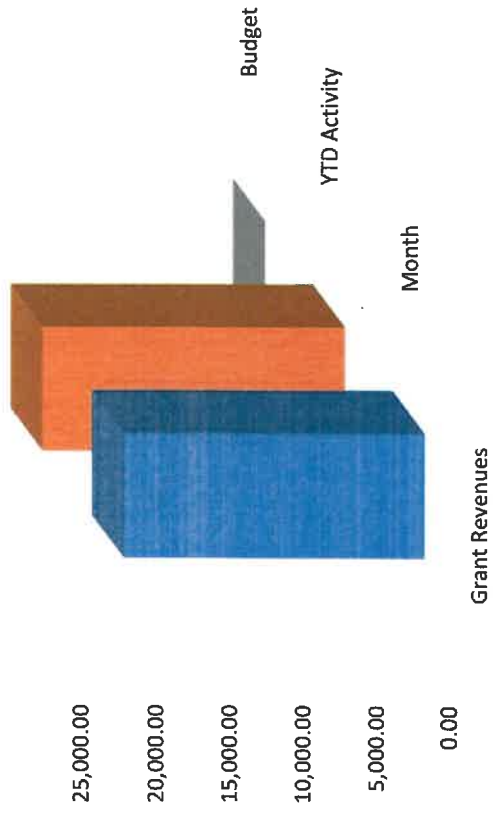
**SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
MONTHLY REVENUE REPORTING**

31-Jul-22

EXTERNAL GRANT PROGRAMS

<u>Program</u>	<u>Jul-22</u>	<u>2022-23</u>	<u>2022-23</u>	<u>%</u>
	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Original Budget</u>	<u>YTD</u>
Grant Revenues	<u>20,455.38</u>	<u>20,455.38</u>	<u>0.00</u>	<u>#DIV/0!</u>

EXTERNAL GRANT REVENUE



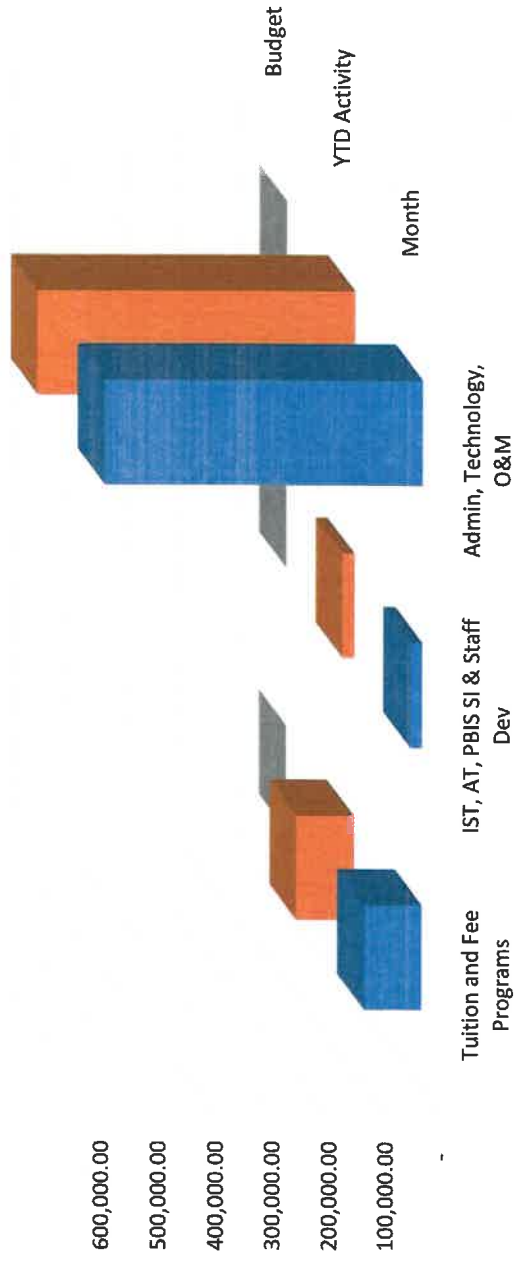
SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY MONTHLY EXPENDITURE REPORTING

31-Jul-22

SASED PROGRAMS

Program	Jul-22 Monthly Activity	2022-23 FYTD Activity	2022-23 Original Budget	%
				YTD
Tuition and Fee Programs	101,552.18	101,552.18	-	<u>#DIV/0!</u>
IST, AT, PBIS SI & Staff Dev	20,977.66	20,977.66	-	<u>#DIV/0!</u>
Admin, Technology, O&M	557,995.17	557,995.17	-	<u>#DIV/0!</u>
	<u>680,525.01</u>	<u>680,525.01</u>	<u>-</u>	<u>#DIV/0!</u>

SASED PROGRAM EXPENDITURES



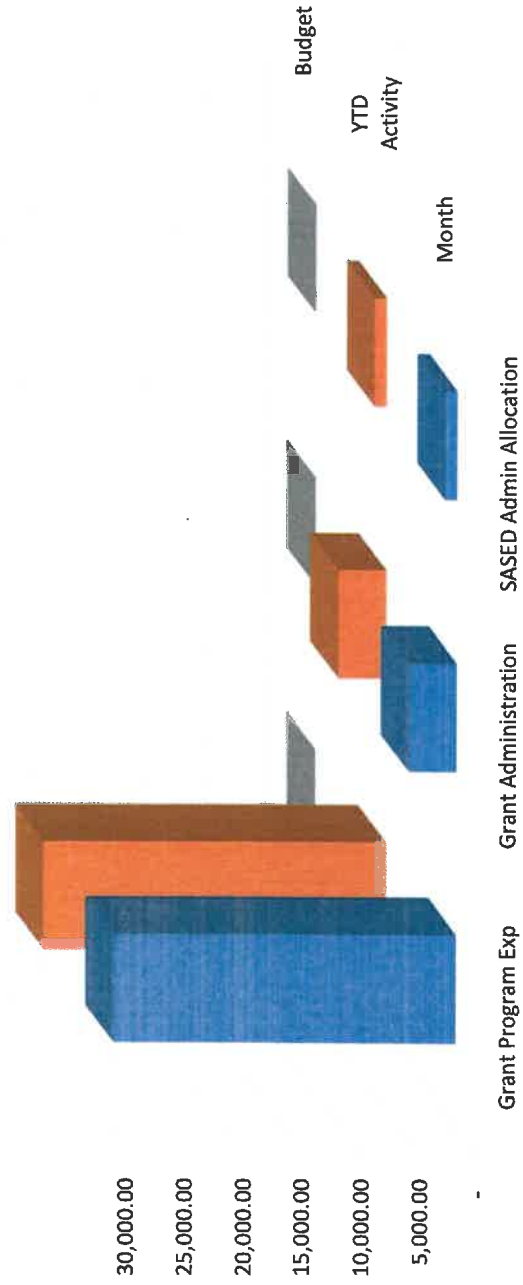
**SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
MONTHLY EXPENDITURE REPORTING**

31-Jul-22

EXTERNAL GRANT PROGRAMS

<u>Program</u>	<u>Jul-22</u>	<u>2022-23</u>	<u>202-23</u>	<u>%</u>
	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Original Budget</u>	<u>YTD</u>
Grant Program Exp	29,206.81	29,206.81	-	<u>#DIV/0!</u>
Grant Administration	4,092.96	4,092.96	-	<u>#DIV/0!</u>
SASED Admin Allocation	1,046.08	1,046.08	-	<u>#DIV/0!</u>
Total	<u>34,345.85</u>	<u>34,345.85</u>	<u>-</u>	<u>#DIV/0!</u>

EXTERNAL GRANT EXPENDITURES



GROSS PAYROLL

June 2022 \$1,678,752.15

July 2022 \$1,584,820.06

TOTAL SALARY	:	1,678,752.15
TOTAL DEDUCTIONS	:	603,792.04
TOTAL EMPLOYEES	:	357

***** End of report *****

TOTAL SALARY	:	1,584,820.06
TOTAL DEDUCTIONS	:	539,184.98
TOTAL EMPLOYEES	:	375

***** End of report *****

INTERIM PAYROLL LIABILITIES

June 2022 \$ 873,194.43

July 2022 \$ 405,494.30

6/15/2022 Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>	
212200876	SASED EDUCATION ASSOCIATION	6/15/2022	\$3,615.15	
212200877	SASED SUPPORT STAFF ASSOCIATION	6/15/2022	\$1,304.53	
		2 ACH Check(s) For a Total of		\$4,919.68
101430	STATE DISBURSEMENT UNIT	6/15/2022	\$380.00	
		1 Computer Check For a Total of		\$380.00
202100357	CPI QUALIFIED PLAN CONSULTANTS	6/15/2022	\$25,897.80	
202100358	ILLINOIS DEPT OF REVENUE	6/15/2022	\$32,649.49	
202100361	TEACHERS RETIREMENT (2.2%)	6/15/2022	\$2,546.91	
202100362	TEACHERS RETIREMENT SYSTEM	6/15/2022	\$39,521.30	
202100363	THIS (TRS HEALTH) FUND	6/15/2022	\$6,894.26	
202100364	MB FINANCIAL (FEDERAL)	6/15/2022	\$63,004.58	
202100365	MB FINANCIAL BANK (FICA-E)	6/15/2022	\$33,115.39	
202100366	MB FINANCIAL BANK (FICA-W)	6/15/2022	\$33,115.39	
202100367	THE OMNI GROUP	6/15/2022	\$1,958.00	
202100368	TEACHERS RETIREMENT (FED)	6/15/2022	\$398.87	
		10 Wire Transfer Check(s) For a Total of		\$239,101.99
		2 ACH Checks For a Total of		\$4,919.68
		1 Computer Check For a Total of		\$380.00
		Total for 13 Manual, Wire Tran, ACH & Computer Checks		\$244,401.67
		Net Amount		\$244,401.67
10	EDUCATION FUND			\$244,401.67

6/30/2022 Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>	
212200971	BAY, JULIE D	6/30/2022	\$600.00	
212200972	CANNATA, SAM	6/30/2022	\$600.00	
212200973	DIAMOND, NANETTE	6/30/2022	\$600.00	
212200974	SASED EDUCATION ASSOCIATION	6/30/2022	\$3,615.15	
212200975	SASED SUPPORT STAFF ASSOCIATION	6/30/2022	\$1,304.53	
212200976	SCHROEDER, LYNN A	6/30/2022	\$600.00	
212200977	SMITH, LISA	6/30/2022	\$600.00	
		7 ACH Check(s) For a Total of		\$7,919.68
101524	GLENN STEARNS, CHAP 13 TRUSTEE	6/30/2022	\$1,125.00	
101525	STATE DISBURSEMENT UNIT	6/30/2022	\$380.00	
101526	UNITED WAY OF NAPERVILLE	6/30/2022	\$20.00	
101527	FIRST MIDWEST BANK	6/30/2022	\$500.00	
		4 Computer Check(s) For a Total of		\$2,025.00
202100359	IMRF (EMPLOYEES CONT)	6/15/2022	\$19,210.04	
202100360	IMRF (EMPLOYERS CONT)	6/15/2022	\$27,107.55	
202100369	CPI QUALIFIED PLAN CONSULTANTS	6/30/2022	\$3,744.14	
202100370	ILLINOIS DEPT OF REVENUE	6/30/2022	\$1,803.27	
202100371	IMRF (EMPLOYEES CONT)	6/30/2022	\$1,001.81	
202100372	IMRF (EMPLOYERS CONT)	6/30/2022	\$1,493.09	
202100373	TEACHERS RETIREMENT (2.2%)	6/30/2022	\$144.22	
202100374	TEACHERS RETIREMENT SYSTEM	6/30/2022	\$2,237.87	
202100375	THIS (TRS HEALTH) FUND	6/30/2022	\$390.39	
202100376	MB FINANCIAL (FEDERAL)	6/30/2022	\$3,805.54	
202100377	MB FINANCIAL BANK (FICA-E)	6/30/2022	\$1,819.56	
202100378	MB FINANCIAL BANK (FICA-W)	6/30/2022	\$1,819.56	
202100379	CPI QUALIFIED PLAN CONSULTANTS	6/30/2022	\$23,968.77	
202100380	ILLINOIS DEPT OF REVENUE	6/30/2022	\$32,201.11	
202100381	IMRF (EMPLOYEES CONT)	6/30/2022	\$19,540.42	
202100382	IMRF (EMPLOYERS CONT)	6/30/2022	\$27,654.36	
202100383	TEACHERS RETIREMENT (2.2%)	6/30/2022	\$2,448.79	
202100384	TEACHERS RETIREMENT SYSTEM	6/30/2022	\$37,998.42	
202100385	THIS (TRS HEALTH) FUND	6/30/2022	\$6,628.61	
202100386	MB FINANCIAL (FEDERAL)	6/30/2022	\$62,665.64	
202100387	MB FINANCIAL BANK (FICA-E)	6/30/2022	\$33,276.10	
202100388	MB FINANCIAL BANK (FICA-W)	6/30/2022	\$33,276.10	
202100389	THE OMNI GROUP	6/30/2022	\$1,958.00	
202100390	ILLINOIS DEPT OF REVENUE	6/30/2022	\$6.29	
202100391	TEACHERS HEALTH INSURANCE SECURITY (THIS) F	6/30/2022	\$435.46	
202100392	TEACHERS RETIREMENT (FED)	6/30/2022	\$398.87	
202100395	IMRF (EMPLOYEES CONT)	6/30/2022	\$12,899.92	
202100396	IMRF (EMPLOYERS CONT)	6/30/2022	\$18,583.30	
202100397	TEACHERS RETIREMENT (2.2%)	6/30/2022	\$2,022.34	
202100398	TEACHERS RETIREMENT SYSTEM	6/30/2022	\$31,380.90	
202100399	THIS (TRS HEALTH) FUND	6/30/2022	\$5,474.20	
202100406	IMRF (EMPLOYEES CONT)	6/30/2022	\$12,779.31	
202100407	IMRF (EMPLOYERS CONT)	6/30/2022	\$18,391.15	
202100408	TEACHERS RETIREMENT (2.2%)	6/30/2022	\$2,025.70	
202100409	TEACHERS RETIREMENT SYSTEM	6/30/2022	\$31,432.97	

202100410	THIS (TRS HEALTH) FUND	6/30/2022	\$5,483.29	
202100418	IMRF (EMPLOYEES CONT)	6/30/2022	\$12,125.11	
202100419	IMRF (EMPLOYERS CONT)	6/30/2022	\$17,348.77	
202100420	TEACHERS RETIREMENT (2.2%)	6/30/2022	\$1,882.95	
202100421	TEACHERS RETIREMENT SYSTEM	6/30/2022	\$29,217.64	
202100422	THIS (TRS HEALTH) FUND	6/30/2022	\$5,096.82	
202100429	IMRF (EMPLOYEES CONT)	6/30/2022	\$12,124.70	
202100430	IMRF (EMPLOYERS CONT)	6/30/2022	\$17,348.25	
202100431	TEACHERS RETIREMENT (2.2%)	6/30/2022	\$1,882.93	
202100432	TEACHERS RETIREMENT SYSTEM	6/30/2022	\$29,217.11	
202100433	THIS (TRS HEALTH) FUND	6/30/2022	\$5,096.74	
		46 Wire Transfer Check(s) For a Total of		\$618,848.08
		7 ACH Checks For a Total of		\$7,919.68
		4 Computer Checks For a Total of		\$2,025.00
		Total for 57 Manual, Wire Tran, ACH & Computer Checks		\$628,792.76
			Net Amount	\$628,792.76
10	EDUCATION FUND			\$628,792.76

7/15/2022 Supplemental Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>	
101528	STATE DISBURSEMENT UNIT	7/15/2022	\$380.00	
		1 Computer Check For a Total of		\$380.00
202100393	CPI QUALIFIED PLAN CONSULTANTS	7/15/2022	\$16,260.01	
202100394	ILLINOIS DEPT OF REVENUE	7/15/2022	\$23,948.26	
202100400	MB FINANCIAL (FEDERAL)	7/15/2022	\$46,626.79	
202100401	MB FINANCIAL BANK (FICA-E)	7/15/2022	\$23,040.70	
202100402	MB FINANCIAL BANK (FICA-W)	7/15/2022	\$23,040.70	
202100403	THE OMNI GROUP	7/15/2022	\$1,393.00	
		6 Wire Transfer Check(s) For a Total of		\$134,309.46
		1 Computer Checks For a Total of		\$380.00
		Total for 7 Manual, Wire Tran, ACH & Computer Checks		\$134,689.46
		Net Amount		\$134,689.46
10	EDUCATION FUND			\$134,689.46

7/15/2022 Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
202200001	CPI QUALIFIED PLAN CONSULTANTS	7/15/2022	\$6,871.74
202200002	ILLINOIS DEPT OF REVENUE	7/15/2022	\$5,349.17
202200005	TEACHERS RETIREMENT (2.2%)	7/15/2022	\$353.79
202200006	TEACHERS RETIREMENT SYSTEM	7/15/2022	\$5,490.12
202200007	THIS (TRS HEALTH) FUND	7/15/2022	\$957.75
202200008	MB FINANCIAL (FEDERAL)	7/15/2022	\$13,116.03
202200009	MB FINANCIAL BANK (FICA-E)	7/15/2022	\$5,912.84
202200010	MB FINANCIAL BANK (FICA-W)	7/15/2022	\$5,912.84
202200011	THE OMNI GROUP	7/15/2022	\$565.00
		9 Wire Transfer Check(s) For a Total of	\$44,529.28
		Total for 9 Manual, Wire Tran, ACH & Computer Checks	\$44,529.28
		Net Amount	\$44,529.28
10	EDUCATION FUND		\$44,529.28

7/22/2022 ESY Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
202200012	ILLINOIS DEPT OF REVENUE	7/22/2022	\$5,947.46
202200015	TEACHERS RETIREMENT (2.2%)	7/22/2022	\$435.58
202200016	TEACHERS RETIREMENT SYSTEM	7/22/2022	\$6,759.03
202200017	THIS (TRS HEALTH) FUND	7/22/2022	\$1,179.03
202200018	MB FINANCIAL (FEDERAL)	7/22/2022	\$6,743.31
202200019	MB FINANCIAL BANK (FICA-E)	7/22/2022	\$5,233.07
202200020	MB FINANCIAL BANK (FICA-W)	7/22/2022	\$5,233.07
202200021	ILLINOIS DEPT OF REVENUE	7/22/2022	-\$59.76
202200022	TEACHERS RETIREMENT (2.2%)	7/22/2022	-\$7.77
202200023	TEACHERS RETIREMENT SYSTEM	7/22/2022	-\$120.60
202200024	THIS (TRS HEALTH) FUND	7/22/2022	-\$21.04
202200025	MB FINANCIAL (FEDERAL)	7/22/2022	-\$772.82
202200026	MB FINANCIAL BANK (FICA-E)	7/22/2022	-\$19.43
202200027	MB FINANCIAL BANK (FICA-W)	7/22/2022	-\$19.43
202200028	ILLINOIS DEPT OF REVENUE	7/22/2022	\$59.76
202200029	TEACHERS RETIREMENT (2.2%)	7/22/2022	\$7.77
202200030	TEACHERS RETIREMENT SYSTEM	7/22/2022	\$120.60
202200031	THIS (TRS HEALTH) FUND	7/22/2022	\$21.04
202200032	MB FINANCIAL (FEDERAL)	7/22/2022	\$71.57
202200033	MB FINANCIAL BANK (FICA-E)	7/22/2022	\$19.43
202200034	MB FINANCIAL BANK (FICA-W)	7/22/2022	\$19.43
		21 Wire Transfer Check(s) For a Total of	\$30,829.30
		Total for 21 Manual, Wire Tran, ACH & Computer Checks	\$30,829.30
		Net Amount	\$30,829.30
10	EDUCATION FUND		\$30,829.30

7/29/2022 Supplemental Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>	
101530	GLENN STEARNS, CHAP 13 TRUSTEE	7/29/2022	\$1,125.00	
101531	STATE DISBURSEMENT UNIT	7/29/2022	\$380.00	
101532	UNITED WAY OF NAPERVILLE	7/29/2022	\$20.00	
		3 Computer Check(s) For a Total of		\$1,525.00
202100404	CPI QUALIFIED PLAN CONSULTANTS	7/29/2022	\$15,774.77	
202100405	ILLINOIS DEPT OF REVENUE	7/29/2022	\$23,879.39	
202100411	MB FINANCIAL (FEDERAL)	7/29/2022	\$46,459.97	
202100412	MB FINANCIAL BANK (FICA-E)	7/29/2022	\$22,844.09	
202100413	MB FINANCIAL BANK (FICA-W)	7/29/2022	\$22,844.09	
202100414	THE OMNI GROUP	7/29/2022	\$1,393.00	
202100415	ILLINOIS DEPT OF REVENUE	7/29/2022	\$12.58	
		7 Wire Transfer Check(s) For a Total of		\$133,207.89
		Total for 10 Manual, Wire Tran, ACH & Computer Checks		\$134,732.89
		Net Amount		\$134,732.89
10	EDUCATION FUND			\$134,732.89

7/29/2022 Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
202200003	IMRF (EMPLOYEES CONT)	7/15/2022	\$3,272.93
202200004	IMRF (EMPLOYERS CONT)	7/15/2022	\$4,309.93
202200013	IMRF (EMPLOYEES CONT)	7/22/2022	\$1,285.08
202200014	IMRF (EMPLOYERS CONT)	7/22/2022	\$2,047.63
202200035	ILLINOIS DEPT OF REVENUE	7/22/2022	-\$9.74
202200036	MB FINANCIAL (FEDERAL)	7/22/2022	\$0.00
202200037	MB FINANCIAL BANK (FICA-E)	7/22/2022	-\$45.97
202200038	MB FINANCIAL BANK (FICA-W)	7/22/2022	-\$45.97
202200039	ILLINOIS DEPT OF REVENUE	7/22/2022	\$29.75
202200040	MB FINANCIAL (FEDERAL)	7/22/2022	\$6.14
202200041	MB FINANCIAL BANK (FICA-E)	7/22/2022	\$45.97
202200042	MB FINANCIAL BANK (FICA-W)	7/22/2022	\$45.97
202200043	CPI QUALIFIED PLAN CONSULTANTS	7/29/2022	\$6,757.64
202200044	ILLINOIS DEPT OF REVENUE	7/29/2022	\$4,743.48
202200045	IMRF (EMPLOYEES CONT)	7/29/2022	\$3,050.26
202200046	IMRF (EMPLOYERS CONT)	7/29/2022	\$3,955.16
202200047	TEACHERS RETIREMENT (2.2%)	7/29/2022	\$326.74
202200048	TEACHERS RETIREMENT SYSTEM	7/29/2022	\$5,070.43
202200049	THIS (TRS HEALTH) FUND	7/29/2022	\$884.54
202200050	MB FINANCIAL (FEDERAL)	7/29/2022	\$12,026.74
202200051	MB FINANCIAL BANK (FICA-E)	7/29/2022	\$5,153.84
202200052	MB FINANCIAL BANK (FICA-W)	7/29/2022	\$5,153.84
202200053	THE OMNI GROUP	7/29/2022	\$565.00
202200054	TEACHERS RETIREMENT (FED)	7/29/2022	\$851.36
202200055	TEACHERS HEALTH INSURANCE SECURITY (THIS) FUND	7/29/2022	\$435.46
202100439	IMRF (EMPLOYEES CONT)	7/15/2022	\$153.69
202100440	IMRF (EMPLOYEES CONT)	7/29/2022	\$153.69
202100441	IMRF (EMPLOYERS CONT)	7/15/2022	\$244.89
202100442	IMRF (EMPLOYERS CONT)	7/29/2022	\$244.89
		29 Wire Transfer Check(s) For a Total of	\$60,713.37
		Total for 29 Manual, Wire Tran, ACH & Computer Checks	\$60,713.37
		Net Amount	\$60,713.37
10	EDUCATION FUND		\$60,713.37

BILLS PAYABLE LIST – FLOW THROUGH

July 22, 2022 \$755,379.48

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/22/2022	101570	MARQUARDT SCHOOL DIS	Medicaid Fee For Service 11/21 to 2/22	223.35
07/22/2022	101571	WEST CHICAGO SCHOOL	Medicaid Adiministrative Outreach Jan-March 2022	159,490.09
07/22/2022	101571	WEST CHICAGO SCHOOL	Medicaid Fee for Service 11/21 to 2/22	32,723.62
07/22/2022	101572	WINFIELD SCHOOL DIST	Medicaid Adiministrative Outreach Jan-March 2022	3,910.53
07/22/2022	101572	WINFIELD SCHOOL DIST	Medicaid Fee for Service 11/21 to 2/22	1,112.07
07/22/2022	101573	SCHILLER PARK DISTRI	Medicaid Fee for Service 11/21 to 2/22	26.37
07/22/2022	101574	FRANKLIN PARK SCH DI	Medicaid Fee for Service 11/21 to 2/22	89.25
07/22/2022	101575	UNION RIDGE DISTRICT	Medicaid Fee for Service 11/21 to 2/22	53.64
07/22/2022	101576	FOREST PARK DISTRICT	Medicaid Fee for Service 11/21 to 2/22	31.91
07/22/2022	101577	HILLSIDE SCHOOL DIST	Medicaid Fee for Service 11/21 to 2/22	261.36
07/22/2022	101578	RIVERSIDE PUBLIC SCH	Medicaid Fee for Service 11/21 to 2/22	107.28
07/22/2022	101579	OAK PARK SCHOOL DIST	Medicaid Fee for Service 11/21 to 2/22	2,311.30
07/22/2022	101580	BERWYN SCHOOL DIST #	Medicaid Fee for Service 11/21 to 2/22	89.25
07/22/2022	101581	CICERO SCHOOL DIST #	Medicaid Fee for Service 11/21 to 2/22	134.10
07/22/2022	101582	NORTH PALOS SCHOOL D	Medicaid Fee for Service 11/21 to 2/22	62.93
07/22/2022	101583	WESTMONT CUSD #201	Medicaid Adiministrative Outreach Jan-March 2022	26,254.20
07/22/2022	101583	WESTMONT CUSD #201	Medicaid Fee for Service 11/21 to 2/22	474.03
07/22/2022	101584	VALLEY VIEW DIST #36	Medicaid Fee for Service 11/21 to 2/22	95.09
Totals for checks				227,450.37

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/22/2022	222300008	KEENEYVILLE DISTRICT	Mediciaid Adiministrative Outreach Jan-March 2022	23,248.68
07/22/2022	222300008	KEENEYVILLE DISTRICT	Medicaid Fee for Service 11/21 to 2/22	12,516.29
07/22/2022	222300009	BENJAMIN SCHOOL DIST	Mediciaid Adiministrative Outreach Jan-March 2022	4,031.85
07/22/2022	222300009	BENJAMIN SCHOOL DIST	Medicaid Fee for Service 11/21 to 2/22	413.38
07/22/2022	222300010	DUPAGE COUNTY SCHOOL	Mediciaid Adiministrative Outreach Jan-March 2022	114,003.71
07/22/2022	222300010	DUPAGE COUNTY SCHOOL	Medicaid Fee for Service 11/21 to 2/22	57,413.01
07/22/2022	222300011	SALT CREEK SCHOOL DI	Mediciaid Adiministrative Outreach Jan-March 2022	5,235.07
07/22/2022	222300011	SALT CREEK SCHOOL DI	Medicaid Fee for Service 11/21 to 2/22	747.77
07/22/2022	222300012	DOWNERS GROVE DISTRI	Mediciaid Adiministrative Outreach Jan-March 2022	29,808.19
07/22/2022	222300012	DOWNERS GROVE DISTRI	Medicaid Fee for Service 11/21 to 2/22	1,180.33
07/22/2022	222300013	MAERCKER DISTRICT #6	Mediciaid Adiministrative Outreach Jan-March 2022	22,713.22
07/22/2022	222300013	MAERCKER DISTRICT #6	Medicaid Fee for Service 11/21 to 2/22	3,648.83
07/22/2022	222300014	CASS SCHOOL DISTRICT	Mediciaid Adiministrative Outreach Jan-March 2022	2,677.20
07/22/2022	222300014	CASS SCHOOL DISTRICT	Medicaid Fee for Service 11/21 to 2/22	428.52
07/22/2022	222300015	CENTER CASS DISTRICT	Mediciaid Adiministrative Outreach Jan-March 2022	9,331.39
07/22/2022	222300015	CENTER CASS DISTRICT	Medicaid Fee for Service 11/21 to 2/22	2,636.27
07/22/2022	222300016	WOODRIDGE DISTRICT #	Mediciaid Adiministrative Outreach Jan-March 2022	83,368.85
07/22/2022	222300016	WOODRIDGE DISTRICT #	Medicaid Fee for Service 11/21 to 2/22	22,586.52
07/22/2022	222300017	DUPAGE HS DISTRICT #	Mediciaid Adiministrative Outreach Jan-March 2022	13,505.88
07/22/2022	222300017	DUPAGE HS DISTRICT #	Medicaid Fee for Service 11/21 to 2/22	4,507.36
07/22/2022	222300018	COMMUNITY HS DISTRIC	Mediciaid Adiministrative Outreach Jan-March 2022	10,314.79
07/22/2022	222300018	COMMUNITY HS DISTRIC	Medicaid Fee for Service 11/21 to 2/22	1,531.66
07/22/2022	222300019	COMMUNITY HS DIST #9	Mediciaid Adiministrative Outreach Jan-March 2022	15,312.78
07/22/2022	222300019	COMMUNITY HS DIST #9	Medicaid Fee for Service 11/21 to 2/22	869.62
07/22/2022	222300020	COMMUNITY CONSOLIDAT	Mediciaid Adiministrative Outreach Jan-March 2022	9,778.38
07/22/2022	222300020	COMMUNITY CONSOLIDAT	Medicaid Fee for Service 11/21 to 2/22	3,715.67
07/22/2022	222300021	LISLE CUSD #202	Mediciaid Adiministrative Outreach Jan-March 2022	14,960.75
07/22/2022	222300021	LISLE CUSD #202	Medicaid Fee for Service 11/21 to 2/22	15,275.29

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>		
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
07/22/2022	222300022	ELMHURST CUSD #205	Medicaid Adiministrative Outreach Jan-March 2022	27,198.69
07/22/2022	222300022	ELMHURST CUSD #205	Medicaid Fee for Service 11/21 to 2/22	14,969.16
Totals for checks				527,929.11

BILLS PAYABLE LIST – GRANTS

July 22, 2022 \$ 10,066.50

August 18, 2022 \$ 7,492.53

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	
<u>DATE</u>	<u>NUMBER</u> <u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
07/22/2022	222300002 BAIN, AMY	Phone/Internet Reimbursement	95.15
07/22/2022	222300003 KREMER, ANN	Travel (6/6 to 6/28)/Phone/Internet Reimbursement	313.15
07/22/2022	222300004 REISING RECHNER, PAM	Travel (6/15 to 6/29)/Phone/Internet Reimbursement	620.97
07/22/2022	222300005 ROPARS, EMILY	Travel (6/6 to 6/28)/Phone/Internet Reimbursement	225.96
07/22/2022	222300006 SCHACKMANN, JULIE	Travel (5/15-5/16) /Phone./Internet Reimbursement	399.46
07/22/2022	222300007 TOKAT, TALIN	Travel (6/15 to 6/16).Phone/Internet Reimbursement	211.81
Totals for checks			1,866.50

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	
<u>DATE</u>	<u>NUMBER</u> <u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
07/22/2022	101567 HOWLEY, SEBASTIAN	contract for services	200.00
07/22/2022	101568 SANDS, MICHELLE	Contract for services	8,000.00
		Totals for checks	8,200.00

CHECK		CHECK	INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT
08/18/2022	222300057	BAIN, AMY	Phone/Internet Reimbursement	95.15
08/18/2022	222300058	KREMER, ANN	Reimbursement Phone/Internet	73.12
08/18/2022	222300059	REISING RECHNER, PAM	Phone/Internet Reimbursement	53.37
08/18/2022	222300060	ROPARS, EMILY	Reimbursement Phone/Internet	103.58
08/18/2022	222300061	SCHACKMANN, JULIE	Reimbursement Phone/Internet	42.31
08/18/2022	222300062	TOKAT, TALIN	Phone/Internet Reimbursement	125.00
Totals for checks				492.53

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>		
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
08/18/2022	101667	PAUL H. BROOKES PUBL	ICP TOT Certification Program	7,000.00
			Totals for checks	7,000.00

BILLS PAYABLE LIST – SASED PROGRAMS

July 22, 2022 \$ 387,333.63

August 18, 2022 \$ 307,071.89

July

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION		AMOUNT
07/22/2022	101566	ODP BUSINESS SOLUTIO	Office Supplies		91.47
07/22/2022	101566	ODP BUSINESS SOLUTIO	Supplies		75.81
07/22/2022	101566	ODP BUSINESS SOLUTIO	Office Supplies		-91.47
07/22/2022	101566	ODP BUSINESS SOLUTIO	Supplies		33.17
07/22/2022	101566	ODP BUSINESS SOLUTIO	Misc. Supplies-SE ESY		80.34
Totals for checks					189.32

July

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/20/2022	101585	WESTMONT CUSD #201	FY22 OT/PT Refund	149.00
07/20/2022	101586	ADVOCATE OCCUPATIONA	Mark Renc Exams	131.00
07/20/2022	101586	ADVOCATE OCCUPATIONA	Lisa McCullough Exams	131.00
07/20/2022	101587	ARCON ASSOCIATES	Maintenance Work 4/1/22 to 6/30/22	2,996.40
07/20/2022	101588	AWARDING YOU	Awards	1,318.00
07/20/2022	101589	AYA HEALTHCARE INC.	School Psychologist 5/9/22 to 5/28/22	12,311.12
07/20/2022	101589	AYA HEALTHCARE INC.	D. Munoz 6/1/22 to 6/3/22	2,363.70
07/20/2022	101590	CDW GOVERNMENT	Microsoft software purchase	45,422.32
07/20/2022	101590	CDW GOVERNMENT	VMware Support and Subscription Basic - technical support (renewal) - for V	3,375.00
07/20/2022	101590	CDW GOVERNMENT	VMWare vSphere and support	5,503.56
07/20/2022	101591	CRW INC.	SE Mobile Classroom Cabling	4,727.00
07/20/2022	101592	ENGLER CALLAWAY BAAS	General School Law	4,973.50
07/20/2022	101593	FOXHIRE, LLC	Amelia McDowell Week Ending 6/10/22	1,642.50
07/20/2022	101593	FOXHIRE, LLC	Amelia McDowell Week Ending 6/17/22	1,022.00
07/20/2022	101593	FOXHIRE, LLC	Amelia McDowell Week Ending 6/24/22	1,022.00
07/20/2022	101593	FOXHIRE, LLC	Amelia McDowell Week Ending 7/1/22	1,277.50
07/20/2022	101594	GRAINGER	Panelboard Key	44.47
07/20/2022	101595	GREAT MINDS PBC	Preparation & Customization/Rachel Bell	100.00
07/20/2022	101596	HEARTLAND ALLIANCE H	SE/Directions 5/26/22, 5/27/22	24.75
07/20/2022	101596	HEARTLAND ALLIANCE H	DHH 5/2/22 to 5/31/22	323.75
07/20/2022	101596	HEARTLAND ALLIANCE H	MN 5/9, 5/12 and 5/19	117.25
07/20/2022	101597	IASBO	Membership Renew/Don Robinson May 2022 Conference	1,955.00
07/20/2022	101598	INNERSYNC STUDIO, LT	SchoolNow Platform 8/1/22 to 7/31/23	6,486.00
07/20/2022	101598	INNERSYNC STUDIO, LT	Implementation-Website design, build and launch	2,480.00
07/20/2022	101599	JASON'S DELI	Meeting Lunch 6/28/22	226.42
07/20/2022	101600	LAKESHORE LEARNING	North SLP Lakeshore Learning Order	79.98
07/20/2022	101601	WILLIAM MACGILL & CO	Misc Medical Supplies	252.26
07/20/2022	101601	WILLIAM MACGILL & CO	Medical Supplies for ESY (MN at Southeast)	185.31
07/20/2022	101601	WILLIAM MACGILL & CO	ESY-MISC NURSE SUPPLIES FOR LAKEVIEW	45.38
07/20/2022	101602	MAXI AIDS	ADL Cooking Supplies	16.95
07/20/2022	101603	MAXIM HEALTHCARE SER	ERM360-0366 Period Ending 6/11/22	2,214.00
07/20/2022	101604	MCGUINN, CAROL	CPI Training 6/29/22	434.00
07/20/2022	101605	NAPERVILLE MULCH SAL	Mulch Delivery	149.00
07/20/2022	101606	PADDOCK PUBLICATIONS	111661 Board Meeting Dates	87.40
07/20/2022	101607	PETERS, JEANNINE	Reimbursement - ESY Lakeview/Staff Orientation Breakfast	188.80
07/20/2022	101608	PLANSOURCE	ACA/PEPM June 2022	2,221.02

July

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/20/2022	101609	PREFERRED MEAL SYSTE	Invoice CDIM/6242022ESE/June SE Alternative/Credit	2,784.84
07/20/2022	101610	RIDGE TRAINING	Dates: 6/27/22 and 6/28/22 Participants: 12 \$16,000 for the Ridge Training \$120 per participant for multi-rater profile survey (12 Participants)	13,320.00
07/20/2022	101611	SCHOOL NURSE SUPPLY	Child Masks	84.25
07/20/2022	101612	SHERWIN WILLIAMS	Paint	276.26
07/20/2022	101612	SHERWIN WILLIAMS	Supplies	46.05
07/20/2022	101612	SHERWIN WILLIAMS	Paint	276.26
07/20/2022	101612	SHERWIN WILLIAMS	Paint/Supplies	397.29
07/20/2022	101612	SHERWIN WILLIAMS	Paint/SE	287.53
07/20/2022	101612	SHERWIN WILLIAMS	Paint/SE	191.15
07/20/2022	101612	SHERWIN WILLIAMS	\$50 Off Coupon with purchase of \$100 or more Acct # 2135-9153-0	-50.00
07/20/2022	101613	SOLIANT	K. Kerrigan 6/6/22 to 6/8/22	1,518.75
07/20/2022	101614	SONOVA USA INC.	Repairs	178.99
07/20/2022	101615	THE STEPPING STONES	Dates: 5/15/22 to 5/28/22	31,151.80
07/20/2022	101615	THE STEPPING STONES	SASE1501 Dates: 5/29/22 to 6/11/22	5,317.50
07/20/2022	101616	UNITED SEATING & MOB	PT Equipment Kidwalk II Dynamic Mobility System	4,696.80
07/26/2022	101605	NAPERVILLE MULCH SAL	Mulch Delivery	-149.00
Totals for checks				166,325.81

July

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
07/22/2022	101617	AMBER MECHANICAL CON	Billing #3 of 4	7,050.75
07/22/2022	101618	AMERICANEAGLE.COM, I	Monthly Fee for Hosting/Maintenance	225.00
07/22/2022	101619	ASSET PANDA LLC	Asset Panda renewal	3,915.96
07/22/2022	101620	CHEM-CARE, INC.	Paper Towels	1,098.70
07/22/2022	101620	CHEM-CARE, INC.	Hand and surface wipes	2,567.20
07/22/2022	101621	CLASSIC LANDSCAPE, L	July 2022 Landscape Maintenance	1,207.50
07/22/2022	101622	CLIC	Property/Casualty/Student Accident Program 7/1/22 to 7/1/23	45,400.00
07/22/2022	101622	CLIC	Fiduciary Liability Effective July 1, 2022	2,150.00
07/22/2022	101623	COUNSELEAR LLC	CounselEAR Renewal	1,318.35
07/22/2022	101624	FOXHIRE, LLC	Amelia McDowell Week Ending 7/8/22	839.50
07/22/2022	101624	FOXHIRE, LLC	Lisa Wesley Week Ending 7/8/22	942.50
07/22/2022	101624	FOXHIRE, LLC	Wayne Peterson Week Ending 7/9/22	877.50
07/22/2022	101624	FOXHIRE, LLC	Wayne Peterson Week Ending 7/1/22	910.00
07/22/2022	101624	FOXHIRE, LLC	Lisa Wesley Week Ending 7/1/22	910.00
07/22/2022	101625	ILLUMINATE EDUCATION	Fastbridge Renewal	1,612.50
07/22/2022	101626	INDUSTRIAL SHELVING	Shelving Supplies	3,336.56
07/22/2022	101627	J. J. KELLER & ASSOC	FMLA MGR ONLN LICENSE 1Y 6/1/22 to 5/31/23	995.00
07/22/2022	101628	LAYTON, MATTHEW	July 2022 Travel Allowance	200.00
07/22/2022	101629	MAXIM HEALTHCARE SER	ERM360-0366 Period Ending 7/9/22	11,024.53
07/22/2022	101629	MAXIM HEALTHCARE SER	ERM360-0366 Period Ending 7/2/22	7,037.00
07/22/2022	101630	QUALITY INTEGRATED S	Service Request 21639	460.00
07/22/2022	101631	RENAISSANCE LEARNING	myOn renewal - Renaissance	3,162.00
07/22/2022	101632	SCHOLASTIC INC.	Curriculum Materials -Grades 2, 3, 4, 5/6 - PLEASE INCLUDE CONFIRMATION ACKNOWLEDGEMENT FORM WITH ORDER - SCANNED TO EMAIL	539.97
07/22/2022	101633	SHERWIN WILLIAMS	Paint/SE Alternative	29.45
07/22/2022	101633	SHERWIN WILLIAMS	Paint/Southeast Alternative	29.45
07/22/2022	101633	SHERWIN WILLIAMS	Paint SE	132.25
07/22/2022	101634	SOLIANT	33664 Dates: 7/5/22 to 7/7/22	4,852.50
07/22/2022	101634	SOLIANT	33664 Dates: 6/29/22, 6/30/22	4,120.00
07/22/2022	101635	UCP SEQUIN OF GREATE	I12w/Eye Gaze 6/23/22 to 7/23/22	1,046.00
07/22/2022	101636	WILLOWBROOK FORD INC	VI-9 1FMZK1Y80LKA45199	53.44
07/22/2022	101636	WILLOWBROOK FORD INC	VI-8 1FMZK1Y89LKA45198	53.44
07/22/2022	101636	WILLOWBROOK FORD INC	VI-10 1FMZK1Y83LKA45200	53.05
07/22/2022	101636	WILLOWBROOK FORD INC	VI-02 1D8HN44H18B184748	49.44
07/22/2022	101636	WILLOWBROOK FORD INC	VI-04 1D8HN44H18B184749	49.44
07/22/2022	101636	WILLOWBROOK FORD INC	TR-03 2C4RDGBG2HR855119	56.19
07/22/2022	101636	WILLOWBROOK FORD INC	TR-01 2C4RDGBG2HR828874	56.19

July

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>			
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
07/22/2022	101636	WILLOWBROOK FORD INC	TR-05 2C4RDBG2HR853308		56.19
07/22/2022	101636	WILLOWBROOK FORD INC	Red Truck 1FTSE3EL9DDB34728		53.44
07/22/2022	101636	WILLOWBROOK FORD INC	Blk Truck 1FTBW2ZM0GKA33717		53.44
			Totals for checks		108,524.43

July

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
07/20/2022	222300023	DUPAGE COUNTY SCHOOL	FY22 OT/PT Refund	1,379.00
07/20/2022	222300024	SALT CREEK SCHOOL DI	SASED Student Meals June 2022	119.84
07/20/2022	222300024	SALT CREEK SCHOOL DI	SASED Student Meals May 2022	1,402.59
07/20/2022	222300024	SALT CREEK SCHOOL DI	FY22 OT/PT Refund	766.00
07/20/2022	222300025	DOWNERS GROVE DISTRI	FY22 OT/PT Refund	2,956.00
07/20/2022	222300026	MAERCKER DISTRICT #6	FY22 OT/PT Refund	523.00
07/20/2022	222300027	CENTER CASS DISTRICT	FY22 OT/PT Refund	378.00
07/20/2022	222300028	DUPAGE HS DISTRICT #	FY22 OT/PT Refund	153.00
07/20/2022	222300029	COMMUNITY HS DISTRIC	FY22 OT/PT Refund	3,850.00
07/20/2022	222300030	COMMUNITY CONSOLIDAT	FY22 OT/PT Refund	37.00
07/20/2022	222300031	ELMHURST CUSD #205	FY22 OT/PT Refund	126.00
07/20/2022	222300032	ARVANS, SUSAN	Mileage Reimbursement 4/12/22 to 4/29/22 and 6/1/22	28.64
07/20/2022	222300033	CAPIO, MICHELE	Mileage Reimbursement 4/6/22 to 6/15/22	121.56
07/20/2022	222300034	CIECKO, ASHLEY	Mileage Reimbursement 5/2/22 to 6/1/22	66.69
07/20/2022	222300035	DORCHACK, MARIA	Mileage Reimbursement 6/1/22 to 6/30/22	170.04
07/20/2022	222300036	GEBRE, AMY	Conference Reimbursement	388.73
07/20/2022	222300037	KELLY, TIFFANY	Hearing and Vision Screenings May 2022	217.00
07/20/2022	222300038	MC CULLOUGH, LISA	Reimbursement - Bus Driver Renewal Fee	4.00
07/20/2022	222300039	MEDEARIS, CHRISTOPHE	Mileage Reimbursement 5/2/22 to 6/1/22	107.74
07/20/2022	222300040	MOYNIHAN, LYNN	Mileage Reimbursement 5/3/22 to 6/15/22	82.65
07/20/2022	222300041	MUELLER, KIMBERLY	Mileage Reimbursement 5/2/22 to 6/8/22	343.61
07/20/2022	222300042	PADDEN, JODI	Mileage Reimbursement 4/14/22 to 5/26/22	149.76
07/20/2022	222300043	PEAHL, KIRSTIN	Reimbursement - Bus Driver License Renewal	4.00
07/20/2022	222300044	RENC, MARK	Reimbursement/Bus Driver Renewal Fee	4.00
07/20/2022	222300045	ROSS, KATHLEEN	Mileage Reimbursement 5/2/22 to 6/30/22	117.41
07/20/2022	222300046	SCHMIDT, MICHELLE	Conference Registration Reimbursement	199.00
07/20/2022	222300047	SOBERON, SAMANTHA	Mileage Reimbursement 5/9/22 to 6/1/22	92.44
07/20/2022	222300048	VITALE, KATE	Reimbursement - Classrom, cooking, prize wheel, planting	234.20
07/20/2022	222300049	WALSH, ANNA	Mileage Reimbursement 5/10/22 to 6/1/22	136.13
07/22/2022	222300050	2955, LLC	August 2022 Rent for 2900 Ogden Ave., Lisle, IL	47,468.02
07/22/2022	222300051	GROHN, JULIE	Travel Allowance July 2022	400.00
07/22/2022	222300052	MARTIN, CHRISTINE	Travel Allowance July 2022	400.00
07/22/2022	222300053	MCGUFFIN, MELINDA	Travel Allowance July 2022	400.00
07/22/2022	222300054	ROBINSON, DONALD	Travel Allowance July 2022	400.00
Totals for checks				63,226.05

July

CHECK		CHECK		INVOICE	
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
07/22/2022	222300050	2955, LLC	August 2022 Rent for 2900 Ogden Ave., Lisle, IL	47,468.02	
07/22/2022	222300051	GROHN, JULIE	Travel Allowance July 2022	400.00	
07/22/2022	222300052	MARTIN, CHRISTINE	Travel Allowance July 2022	400.00	
07/22/2022	222300053	MCGUFFIN, MELINDA	Travel Allowance July 2022	400.00	
07/22/2022	222300054	ROBINSON, DONALD	Travel Allowance July 2022	400.00	
Totals for checks				49,068.02	

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
08/18/2022	101668	ODP BUSINESS SOLUTIO	Misc. Supplies-SE ESY	68.54
08/18/2022	101668	ODP BUSINESS SOLUTIO	Refund - Disc Case	-12.19
08/18/2022	101668	ODP BUSINESS SOLUTIO	business office supplies	109.46
08/18/2022	101668	ODP BUSINESS SOLUTIO	Supplies	67.48
08/18/2022	101669	ARAMARK CHICAGO LOCK	5/11/22	700.00
08/18/2022	101669	ARAMARK CHICAGO LOCK	5/24/22	700.00
08/18/2022	101669	ARAMARK CHICAGO LOCK	4/7/22	400.00
08/18/2022	101669	ARAMARK CHICAGO LOCK	04/20/22	700.00
08/18/2022	101669	ARAMARK CHICAGO LOCK	3/15/22	700.00
08/18/2022	101669	ARAMARK CHICAGO LOCK	10/28/22	500.00
08/18/2022	101669	ARAMARK CHICAGO LOCK	11/22/22	700.00
08/18/2022	101670	ENGLER CALLAWAY BAAS	Professional Development June 2022	24.50
08/18/2022	101670	ENGLER CALLAWAY BAAS	General School Law June 2022	3,234.00
08/18/2022	101671	HEARTLAND ALLIANCE H	DHH	14.00
08/18/2022	101671	HEARTLAND ALLIANCE H	English to Spanish Documents	525.12
08/18/2022	101672	NORTHERN ILLINOIS UN	Room Rental 5/20/22 Vision	390.00
08/18/2022	101673	OTICON INC	Shoes/Microphones	5,919.99
08/18/2022	101673	OTICON INC	EduMic Wireless Remote Microphone System	3,699.99
08/18/2022	101673	OTICON INC	Cerdit Memo	-18.00
08/18/2022	101673	OTICON INC	Credit Memo Supplies	-10.00
08/18/2022	101674	WEST 40 - MIDWEST PB	VT Aware/ODU FY20 Ending Balance	21,460.37
08/18/2022	101675	WPS	(PTONI) Primary Test of Nonverbal Intelligence Kit for the Psych Library. Kit includes manual, picture book with easel and 25 record forms.	286.00
08/18/2022	101676	ARTHUR J. GALLAGHER	Renewal Premium/Don Robinson/Treasurer Bond	4,250.00
08/18/2022	101677	BEYONDTRUST CORPORAT	Bomgar renewal	3,020.07
08/18/2022	101678	BOYS TOWN PRESS	Instructional Materials - Alicia Belgio	231.54
08/18/2022	101679	CENTER FOR AAC AND A	Registration for Moving Forward - LAMP Words for Life Training on October 6, 2022 for Julia Homan & Claire Smith	330.00
08/18/2022	101680	CITY WIDE FACILITY S	Summer Cap/Lakeview and Salt Creek Schools	4,900.00
08/18/2022	101681	CLASSIC LANDSCAPE, L	August Landscaping Maintenance	1,207.50
08/18/2022	101682	CRISIS PREVENTION IN	PD - Bergfeld/Moroz	2,798.00
08/18/2022	101683	CRITES, GLEN	Reimbursement Bus Driver Renewal Fee	4.00
08/18/2022	101684	CUNA MUTUAL GROUP	Quarterly Fee	62.50
08/18/2022	101685	CZERNEK, STEPHANIE	Mileage Reimbursement 7/5/22 to 7/26/22	11.81
08/18/2022	101686	DICK BLICK ART MATER	Art Class Supplies - Patricia Schaffer	56.80
08/18/2022	101687	EMBRACE EDUCATION	Embrace renewal	78,297.22
08/18/2022	101687	EMBRACE EDUCATION	IL Direct Service	9,011.76
08/18/2022	101688	FOXHIRE, LLC	W. Peterson Week Ending 7/15/22	1,170.00

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
08/18/2022	101688	FOXHIRE, LLC	A. McDowell Week Ending 7/15/22	1,022.00
08/18/2022	101688	FOXHIRE, LLC	S. Avgerinos Week Ending 7/15/22	176.66
08/18/2022	101688	FOXHIRE, LLC	L. Wesley Week Ending 7/15/22	1,170.00
08/18/2022	101688	FOXHIRE, LLC	Wayne Peterson Week Ending 7/22/22	1,170.00
08/18/2022	101688	FOXHIRE, LLC	Lisa Wesley Week Ending 7/22/22	1,170.00
08/18/2022	101688	FOXHIRE, LLC	Wayne Peterson Week Ending 7/29/22	1,170.00
08/18/2022	101688	FOXHIRE, LLC	Lisa Wesley Week Ending 7/29/22	1,170.00
08/18/2022	101689	IL DEPT. OF FINANCIA	Fingerprinting License/Senga Lowe	150.00
08/18/2022	101690	LAKESHORE LEARNING	Instructional Materials - Michelle Moses	82.73
08/18/2022	101690	LAKESHORE LEARNING	Student Materials - Alicia Belgio	86.22
08/18/2022	101690	LAKESHORE LEARNING	Classroom Materials - Room 3	106.92
08/18/2022	101691	WILLIAM MACGILL & CO	Additional Medical for Lakeview ESY	56.44
08/18/2022	101692	MAXIM HEALTHCARE SER	ERM360-0366 Period Ending 7/16/22	14,428.75
08/18/2022	101692	MAXIM HEALTHCARE SER	ERM360-0366 Period Ending 7/23/22	11,846.00
08/18/2022	101693	NAWROCKI, REILLY	Reimbursement - Fuel	101.87
08/18/2022	101694	OTC BRANDS, INC.	Classroom Materials - Natalie Gaona CHECK FOR A PROMO CODE FOR FREE SHIPPING	94.53
08/18/2022	101695	PLANSOURCE	ACA/PEPM July 2022	2,220.12
08/18/2022	101696	PLURAL PUBLISHING	Shannon Bohnert Order 8.1.22	124.45
08/18/2022	101697	PRO-ED	Instructional Materials - Alicia Belgio	22.00
08/18/2022	101698	QUALITY INTEGRATED S	1 Year Central Station Monitoring for Security System 22-23	425.00
08/18/2022	101699	REMEDIA PUBLICATIONS	Instructional Materials - Nicole Dombrow	170.36
08/18/2022	101700	SCHOOL SPECIALTY LLC	Report Covers	146.40
08/18/2022	101701	SELF	Workers Comp Program 7/1/22 to 6/30/23	15,713.00
08/18/2022	101702	SHERWIN WILLIAMS	Paint Rollers	11.72
08/18/2022	101702	SHERWIN WILLIAMS	Paint SE	28.45
08/18/2022	101703	SOLIANT	33664 Dates: 7/11/22 to 7/14/22	5,895.00
08/18/2022	101703	SOLIANT	33664 Dates: 7/18/22 to 7/21/22	6,030.00
08/18/2022	101703	SOLIANT	33664 Dates: 7/25/22 to 7/28/22	6,810.00
08/18/2022	101704	THE STEPPING STONES	Dates: 6/26/22 to 7/9/22	3,985.00
08/18/2022	101704	THE STEPPING STONES	SASE1501 Dates: 7/10/22 to 7/23/22	6,835.20
08/18/2022	101705	UCP SEQUIN/INFINITEC	Membership Fy23	24,193.40
08/18/2022	101706	ULINE INC.	Cart for Kitchen - Marie Bender	223.99

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	
<u>DATE</u>	<u>NUMBER</u> <u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
08/18/2022	101707 URBAN, JESSICA	Mileage Reimbursement 6/23/22 to 7/26/22	32.40
08/18/2022	101708 U.S. POSTAL SERVICE	Postage	2,000.00
08/18/2022	101709 WIESER EDUCATIONAL	Instructional Materials - Nicole Dombrow	134.33
Totals for checks			254,513.40

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT	
08/18/2022	222300063	CUOMO, SUSAN	Cell Phone Stipend #2	300.00	
08/18/2022	222300064	SALT CREEK SCHOOL DI	Reimbursement for damaged white board	358.90	
08/18/2022	222300065	2955, LLC	September 2022 Rent for 2900 Ogden Ave. Lisle, IL	47,468.02	
08/18/2022	222300066	CUOMO, SUSAN	Reimbursement - Office Depot	299.96	
08/18/2022	222300066	CUOMO, SUSAN	Reimbursement - Amazon	7.99	
08/18/2022	222300067	GROHN, JULIE	August 2022 Travel Allowance	400.00	
08/18/2022	222300068	HUNTLEY, EMILEE	Mileage Reimbursement 5/4/22 to 5/24/22	123.62	
08/18/2022	222300069	LAYTON, MATTHEW	August 2022 Travel Allowance	400.00	
08/18/2022	222300070	MARTIN, CHRISTINE	August 2022 Travel Allowance	400.00	
08/18/2022	222300071	MCGUFFIN, MELINDA	August 2022 Travel Allowance	400.00	
08/18/2022	222300072	ROBINSON, DONALD	August 2022 Travel Allowance	400.00	
Totals for checks				50,558.49	

INTERIM CHECKS

June 2022 \$ 468,391.44

July 2022 \$ 696,697.93

CHECK DATE	CHECK NUMBER VENDOR	INVOICE DESCRIPTION	AMOUNT
06/03/2022	101417 AMERICAN HERITAGE LI	W6508	1,099.02
06/03/2022	101418 CERNEY, PATRICIA	Reimbursement - Vocational Lab/Coffee Cart	207.98
06/03/2022	101419 HOME DEPOT CREDIT SE	6035322005175868 Summer Moving Supplies/Tape & Boxes	243.69
06/03/2022	101420 NET56	Monthly Billing for June 2022	22,413.28
06/03/2022	101420 NET56	Internet Access/Connectivity/Communicat ion Taxes	3,796.51
06/03/2022	101420 NET56	Jamf Pro iOS - April	199.24
06/03/2022	101420 NET56	Jamf Pro iOS./March and May	396.44
06/03/2022	101421 T-MOBILE	976288363 4/21/22 to 5/20/22	616.00
06/03/2022	101421 T-MOBILE	979924297 4/21/22 to 5/20/22	558.60
06/03/2022	101422 UNIVERSAL PREMIUM	SN814 Period: 5/16/22 to 5/31/22	1,174.87
06/03/2022	101423 VERIZON WIRELESS	380381311-00001 April 14 to May 13	60.72
06/03/2022	101423 VERIZON WIRELESS	285824433-00001 April 20 to May 19	2.83
06/03/2022	101423 VERIZON WIRELESS	480335060-00002 April 20 to May 19	2.83
06/03/2022	101423 VERIZON WIRELESS	385780586-00001 April 20 to May 19	5.45
06/03/2022	101423 VERIZON WIRELESS	9802328541-00001 April 20 to May 19	18.80
06/03/2022	101423 VERIZON WIRELESS	685742208-00001 April 20 to May 19	39.53
06/03/2022	101423 VERIZON WIRELESS	480335060-00001 April 20 to May 19	130.20
06/03/2022	101423 VERIZON WIRELESS	380335400-00001 April 20 to May 19	768.06
06/08/2022	101424 WESTMONT CUSD #201	April 2022 SASSED Student Meals	1,056.46
06/08/2022	101425 HEALTH CARE SERVICE	6573182296 May 2022	303,375.00
06/08/2022	101426 JBIRD INK, LTD.	J. Kotecki Pesentation 8/10/22 (50%)	3,250.00
06/08/2022	101427 KONICA MINOLTA PREMI	500-0601077-000 Dates: 5/22/22 to 6/22/22	2,275.00
06/08/2022	101428 NICOR GAS	28-69-21-10001 Bill Period: 5/1/22 to 6/1/22	404.45
06/08/2022	101429 VERIZON WIRELESS	680514606-00001 April 26 to May 25	9.04
06/08/2022	101429 VERIZON WIRELESS	480514606-00001 April 26 to May 25	5.44
Totals for checks			342,109.44

June Interims

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
06/16/2022	101505	WEST CHICAGO SCHOOL	FY22 OT/PT Refund	8,418.00
06/16/2022	101506	WESTMONT CUSD #201	FY22 OT/PT Refund	5,621.00
06/16/2022	101507	ALLIED BENEFIT SYSTE	A06120 June 2022	396.75
06/16/2022	101508	CONSTELLATION NEW EN	1352696-0 Period: 4/26/22 to 5/25/22	5,714.69
06/16/2022	101509	DUPAGE COUNTY PUBLIC	107211-13515817Water/Sewage 1/31/22 to 4/28/22	171.17
06/16/2022	101510	NET56	PowerEdge R750- 16C Gold CPUs, 256Gb RAM PowerEdge R750 - 8C Silver CPUs, 128Gb RAM	42,918.08
06/16/2022	101511	VANGUARD ENERGY SERV	400641 May 2022	1,231.85
06/16/2022	101512	VERIZON WIRELESS	780335060-00001 May 2 to June 1, 2022	19.27
06/16/2022	101512	VERIZON WIRELESS	880335634-00001 May 2 to June 1, 2022	2.83
06/23/2022	101513	WEST CHICAGO SCHOOL	FY22 OT/PT Refund	1,525.00
06/23/2022	101514	WESTMONT CUSD #201	FY22 OT/PT Refund	149.00
06/23/2022	101515	DEARBORN NATIONAL LI	F021947-1 June 2022	5,951.48
06/23/2022	101516	ILLINOIS STATE POLIC	Fingerprinting	226.00
06/23/2022	101517	NET56	Network Engineer III	75.00
06/23/2022	101517	NET56	Mileage/V. Ratnev	39.78
06/23/2022	101517	NET56	Mileage/Mikhaili Vdovichenko	58.50
06/23/2022	101518	ORKIN EXTERMINATING	Service: 6/15/22	82.94
06/23/2022	101519	UNIVERSAL PREMIUM	SN814 Period 6/1/22 to 6/15/22	498.24
06/23/2022	101520	VERIZON WIRELESS	94282156-00001 May 11 to June 10	53.85
06/23/2022	101520	VERIZON WIRELESS	380381311-00001 May 14 to June 13	60.65
06/23/2022	101520	VERIZON WIRELESS	942483379-00001 May 11 to June 10	161.55
06/29/2022	101523	FIFTH THIRD BANK/MAS	SC	148.73
06/29/2022	101523	FIFTH THIRD BANK/MAS	AK	2,599.28
06/29/2022	101523	FIFTH THIRD BANK/MAS	MMAF	7,939.35
06/29/2022	101523	FIFTH THIRD BANK/MAS	District 99 Bus IPass Tolls	157.50
06/29/2022	101523	FIFTH THIRD BANK/MAS	District #94 Bus IPass Tolls	45.00
06/29/2022	101523	FIFTH THIRD BANK/MAS	Ink for Emily	615.92
06/29/2022	101523	FIFTH THIRD BANK/MAS	Ink for Ann Kremer	307.96
06/29/2022	101523	FIFTH THIRD BANK/MAS	Office supplies for Sheila White	125.99
06/29/2022	101523	FIFTH THIRD BANK/MAS	Reading Materials Sheila White	53.90
06/29/2022	101523	FIFTH THIRD BANK/MAS	Clothes Rack with Cover Portable Wardrobe	49.93
06/29/2022	101523	FIFTH THIRD BANK/MAS	Reset Your Child's Brain by Victoria L. Dunckley, MD for SiiS Coach - Book	12.59
06/29/2022	101523	FIFTH THIRD BANK/MAS	SEYMAC stock iPad 6th 5th/ iPad Air 2 /Pro 9.7'' Case with Screen Protector Pencil Holder (Green+Black)	26.99
06/29/2022	101523	FIFTH THIRD BANK/MAS	Illinois Principal Association Administrator Academy - Leading with Justice For All: Are You	-299.00

June Interims

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
			Prepared? LGBTQ Sensitivity, Bias, and Response on May 17, 2022 from 9:00 am - 12:00 pm	
06/29/2022	101523	FIFTH THIRD BANK/MAS	Replacement ink cartridges	4,592.68
06/29/2022	101523	FIFTH THIRD BANK/MAS	Itinerant Spring 2022	71.94
06/29/2022	101523	FIFTH THIRD BANK/MAS	Vision program/classroom supplies 2022-2023	480.95
06/29/2022	101523	FIFTH THIRD BANK/MAS	E Huntley 5.9.22 Supply Order	137.39
06/29/2022	101523	FIFTH THIRD BANK/MAS	Overall End of the Year DHH Order	381.58
06/29/2022	101523	FIFTH THIRD BANK/MAS	Instructional Supplies	561.04
06/29/2022	101523	FIFTH THIRD BANK/MAS	Classroom Reinforcers and Student supplies	168.79
06/29/2022	101523	FIFTH THIRD BANK/MAS	Behavior Reinforcers for the classroom	175.84
06/29/2022	101523	FIFTH THIRD BANK/MAS	Classroom behavior reinforcers	56.70
06/29/2022	101523	FIFTH THIRD BANK/MAS	Tool Box for IT tools and Laminator Cleaning Sheets	34.67
06/29/2022	101523	FIFTH THIRD BANK/MAS	North PreK Amazon Books	299.12
06/29/2022	101523	FIFTH THIRD BANK/MAS	North EC Books Pt 2	79.17
			Totals for checks	92,199.64

June Isterius

June Interims

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
06/30/2022	101537	HOME DEPOT CREDIT SE	6035322005175868	659.07
06/30/2022	101538	VERIZON WIRELESS	285824433-00001 May 20 to June 19	2.83
06/30/2022	101538	VERIZON WIRELESS	480335060-00002 May 20 to June 19	2.83
06/30/2022	101538	VERIZON WIRELESS	980338541-00001	9.79
06/30/2022	101538	VERIZON WIRELESS	385780586-00001 May 20 to June 19	4.17
06/30/2022	101538	VERIZON WIRELESS	685742208-00001 May 20 to June 19	14.44
06/30/2022	101538	VERIZON WIRELESS	480335060-00001 May 20 to June 19	61.30
06/30/2022	101538	VERIZON WIRELESS	380335400-00001 May 20 to June 19	771.04
06/30/2022	101538	VERIZON WIRELESS	980514589-00002 May 17 to June 16	5.82
Totals for checks				1,531.29

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	
<u>DATE</u>	<u>NUMBER</u> <u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
06/08/2022	212200874 UHREN, ENA	Gas Reimbursement/Card did not work	20.00
06/08/2022	212200875 ZACHARSKI, LAURA	Reimbursement - Michaels, Jewel, Culvers	49.91
		Totals for checks	69.91

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June Interims

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
06/16/2022	212200961	DUPAGE COUNTY SCHOOL	FY22 OT/PT Refund	3,034.00
06/16/2022	212200962	WOODRIDGE DISTRICT #	FY22 OT/PT Refund	8,273.00
06/16/2022	212200963	DUPAGE HS DISTRICT #	FY22 OT/PT Refund	14,049.00
06/16/2022	212200964	COMMUNITY HS DISTRICT	FY22 OT/PT Refund	1,975.00
06/16/2022	212200965	COMMUNITY CONSOLIDAT	FY22 OT/PT Refund	1,410.00
06/16/2022	212200966	MCCARTHY, LAWRENCE J	Reimbursement/Ace - Key	7.99
06/16/2022	212200966	MCCARTHY, LAWRENCE J	Reimbursement - Office Depot - Pens	19.98
06/16/2022	212200967	ROBINSON, DONALD	Reimbursement - COSTCO Membership	120.00
06/23/2022	212200968	DUPAGE COUNTY SCHOOL	Compensatory Services for Summer SLP Services	1,275.00
06/23/2022	212200968	DUPAGE COUNTY SCHOOL	FY22 OT/PT Refund	1,379.00
06/23/2022	212200968	DUPAGE COUNTY SCHOOL	5Hrs Services for SLP Student	190.00
06/23/2022	212200969	WOODRIDGE DISTRICT #	FY22 OT/PT Refund	360.00
06/23/2022	212200970	DUPAGE HS DISTRICT #	FY22 OT/PT Refund	153.00
Totals for checks				32,245.97

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	
<u>DATE</u>	<u>NUMBER</u> <u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
06/30/2022	212200978 CIECKO, ASHLEY	Reimbursement-Student iPad Case	15.99
06/30/2022	212200979 LOONEY, KATHERINE	Reimbursement - Jewel/Treats	36.57
06/30/2022	212200979 LOONEY, KATHERINE	Reimbursement - Jewel/Ice Cream	40.69
06/30/2022	212200979 LOONEY, KATHERINE	Reimbursement - Jewel/Smoothies, Bubbles, Gel	47.73
06/30/2022	212200980 NOESEN, JULIE	Reimbursement - Snacks and Toys	43.71
06/30/2022	212200980 NOESEN, JULIE	Reimbursement - Art Projects	21.25
06/30/2022	212200981 SOBERON, SAMANTHA	Reimbursement - Group Materials/Supplies	29.25
		Totals for checks	235.19

June Interims

July

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
07/01/2022	101539	APERTURE EDUCATION	Subscription 7/1/22 to 6/30/23	1,250.00
07/01/2022	101540	ASCD	Dr. M. McGuffin Membership Registration	89.00
07/01/2022	101541	FRONTLINE TECHNOLOGI	Absence and Substitute Management /Internal Employees 7/1/22 to 6/30/23	13,909.82
07/01/2022	101542	ISCORP	Skyward hosting services 7/22 to 6/23	2,400.00
07/01/2022	101543	MIDWEST BUS SALES	16807 Lease 7/1/22 to 6/30/23	98,447.00
07/01/2022	101544	SKYWARD ACCOUNTING D	Crystal Reports Maintenance Renewal 7/1/22 to 6/30/23	119.00
07/01/2022	101544	SKYWARD ACCOUNTING D	Annual License Fees 7/1/22 to 6/30/23	12,142.00
07/07/2022	101545	CHC WELLBEING	Flu Shots	395.85
07/07/2022	101546	CONSTELLATION NEW EN	1629898 Service Period:: 5/25/22 to 6/24/22	4,531.80
07/07/2022	101547	NICOR GAS	28-69-21-1000 1 Bill Period: 6/1/22 to 7/1/22	384.34
07/07/2022	101548	T-MOBILE	979924297 5/21/22 to 6/20/22	558.60
07/07/2022	101548	T-MOBILE	976288363 5/21/22 to 6/20/22	611.20
07/07/2022	101549	VERIZON WIRELESS	480514606-00001 May 26 to June 25	2.83
07/07/2022	101549	VERIZON WIRELESS	680514606-00001 May 26 to June 25	6.35
07/07/2022	101550	KONICA MINOLTA PREMI	500-0601077-000 Date: 6/22/22 to 7/22/22	2,275.00
07/07/2022	101551	NET56	Monthly billing July 2022	23,062.18
07/07/2022	101551	NET56	Internet Access/Connectivity and Communication Taxes July 2022	3,907.30
07/14/2022	101552	GUARDIAN - ALTERNATE	00519548 May 2022	11,940.07
07/14/2022	101552	GUARDIAN - ALTERNATE	00519548 June 2022	15,869.45
07/14/2022	101553	UNITED STATES TREASU	Quarterly Federal Excise Tax/Ending 12/31/21/Form 720	853.74
07/14/2022	101554	UNIVERSAL PREMIUM	SN814 6/16/22 to 6/30/22	267.44
07/14/2022	101555	VANGUARD ENERGY SERV	400641 June 2022	1,152.96
07/14/2022	101556	VERIZON WIRELESS	780335060-00001 June 2 to July 1	13.16
07/14/2022	101556	VERIZON WIRELESS	880335634-00001 June 2 to July 1	2.84
07/14/2022	101557	ALLIED BENEFIT SYSTE	A06120	396.75
07/14/2022	101558	AMERICAN HERITAGE LI	W6508	1,099.02
07/14/2022	101559	CRITES, GLEN	Reimbursement - Gas	42.25
07/14/2022	101560	GUARDIAN	July 2022	1,126.32
07/14/2022	101561	PCS INTERNATIONAL	EXT-R003140752:XCIQ Pilot Tier 1 Year Cloud	1,635.27
Totals for checks				198,491.54

July

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
07/21/2022	101637	HEALTH CARE SERVICE	IL-1-025799 June 2022	447,184.07
07/21/2022	101638	ILLINOIS STATE POLIC	Fingerprinting	1,186.50
07/21/2022	101639	VERIZON WIRELESS	942482156-00001 June 11 to July 10	53.96
07/21/2022	101639	VERIZON WIRELESS	942483379-00001 June 11 to July 10	155.43
07/21/2022	101640	CITI CARDS	Account Ending in 7484	1,486.38
07/21/2022	101641	DEARBORN NATIONAL LI	F021947-1 July 2022	6,206.00
07/21/2022	101641	DEARBORN NATIONAL LI	F021947-1 August 2022	5,829.32
07/21/2022	101642	ORKIN EXTERMINATING	Service 07/14/22	82.94
07/21/2022	101643	UNIVERSAL PREMIUM	SN814 Week Ending 7/15/22	324.17
07/21/2022	101644	VSP OF ILLINOIS, NFP	30079160 July 2022 COBRA	80.44
07/21/2022	101644	VSP OF ILLINOIS, NFP	30079160 July 2022	1,986.42
Totals for checks				464,575.63

July

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/28/2022	101648	HOME DEPOT CREDIT SE	6035322005175868	696.13
07/28/2022	101649	IASA	IASA/AASA Membership Dues 22/23 M. McGuffin	1,890.15
07/28/2022	101650	IASA DUPAGE DIVISION	2022-2023 Membership - Melinda McGuffin	150.00
07/28/2022	101651	VERIZON WIRELESS	480335060-00001 June 20 to July 19	42.19
07/28/2022	101651	VERIZON WIRELESS	380335400-00001 June 20 to July 19	781.63
07/28/2022	101651	VERIZON WIRELESS	980514589-00002 June 17 to July 16	5.68
07/28/2022	101651	VERIZON WIRELESS	380381311-00001 June 14 to July 13	53.34
07/28/2022	101651	VERIZON WIRELESS	285824433-00001 June 20 to July 19	2.84
Totals for checks				3,621.96

July

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/29/2022	101646	FIFTH THIRD BANK/MAS	AK (21-22)	663.26
07/29/2022	101646	FIFTH THIRD BANK/MAS	MMAF	8,045.41
07/29/2022	101646	FIFTH THIRD BANK/MAS	Lakeview ESY-Needed Supplies	1,419.22
07/29/2022	101646	FIFTH THIRD BANK/MAS	Lakeview ESY-WISH LIST	711.15
07/29/2022	101646	FIFTH THIRD BANK/MAS	North Room Dividers	346.77
07/29/2022	101646	FIFTH THIRD BANK/MAS	Autism Reading Materials Sheila White	33.95
Totals for checks				11,219.76

July

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT	
07/28/2022	222300055	2955, LLC	2021 TAXES	18,755.75	
07/28/2022	222300056	CIECKO, ASHLEY	Reimbursement - ESY Speech	33.29	
			Science Gorup Consumables		
Totals for checks				18,789.04	

Standard Student Data Privacy Agreement

IL-NDPA v1.0a

School District or LEA

School Association for Special Education in DuPage

and

Provider

Global Grid for Learning(GG4L)

This Student Data Privacy Agreement (“DPA”) is entered into on the date of full execution (the “Effective Date”) and is entered into by and between:

[_____], located at [2900 Ogden Avenue Lisle Illinois 60532] (the “Local Education Agency” or “LEA”) and
[Global Grid for Learning(GG4L)], located at [1101 Marina Village Pkwy., Suite 201 Alameda, CA 94502] (the “Provider”).

WHEREAS, the Provider is providing educational or digital services to LEA.

WHEREAS, the Provider and LEA recognize the need to protect personally identifiable student information and other regulated data exchanged between them as required by applicable laws and regulations, such as the Family Educational Rights and Privacy Act (“FERPA”) at 20 U.S.C. § 1232g (34 CFR Part 99); the Children’s Online Privacy Protection Act (“COPPA”) at 15 U.S.C. § 6501-6506 (16 CFR Part 312), applicable state privacy laws and regulations and

WHEREAS, the Provider and LEA desire to enter into this DPA for the purpose of establishing their respective obligations and duties in order to comply with applicable laws and regulations.

NOW THEREFORE, for good and valuable consideration, LEA and Provider agree as follows:

1. A description of the Services to be provided, the categories of Student Data that may be provided by LEA to Provider, and other information specific to this DPA are contained in the Standard Clauses hereto.
2. **Special Provisions. Check if Required**
 - If checked, the Supplemental State Terms and attached hereto as **Exhibit “G”** are hereby incorporated by reference into this DPA in their entirety.
 - If checked, LEA and Provider agree to the additional terms or modifications set forth in **Exhibit “H”. (Optional)**
 - If Checked, the Provider, has signed **Exhibit “E”** to the Standard Clauses, otherwise known as General Offer of Privacy Terms
3. In the event of a conflict between the SDPC Standard Clauses, the State or Special Provisions will control. In the event there is conflict between the terms of the DPA and any other writing, including, but not limited to the Service Agreement and Provider Terms of Service or Privacy Policy the terms of this DPA shall control.
4. This DPA shall stay in effect for three years. Exhibit E will expire 3 years from the date the original DPA was signed.
5. The services to be provided by Provider to LEA pursuant to this DPA are detailed in **Exhibit “A”** (the “Services”).
6. **Notices.** All notices or other communication required or permitted to be given hereunder may be given via e-mail transmission, or first-class mail, sent to the designated representatives below.

The designated representative for the LEA for this DPA is:

Name: Mindy McGuffin Title: Executive Director

Address: 2900 Ogden Avenue Lisle Illinois 60532

Phone: 630-955-8112 Email: mmcguiffin@sased.org

The designated representative for the Provider for this DPA is:

Name: Wallace E. Reeves Title: SVP Client Operations

Address: 1101 Marina Village Pkwy, Suite 201, Alameda CA 94501

Phone: 510-629-6145 Email: wallace.reeves@gg4l.com

IN WITNESS WHEREOF, LEA and Provider execute this DPA as of the Effective Date.

LEA: School Association for Special Education in DuPage

By: _____ Date: 07/20/2022

Printed Name: Mindy McGuffin Title/Position: Executive Director

Provider: Global Grid for Learning(GG4L)

By: Wallace E. Reeves Digitally signed by Wallace E. Reeves
Date: 2022.07.20 12:57:56 -04'00' Date: 07/20/2022

Printed Name: Wallace E. Reeves Title/Position: SVP, Client Ops

STANDARD CLAUSES

Version 1.0

ARTICLE I: PURPOSE AND SCOPE

- Purpose of DPA.** The purpose of this DPA is to describe the duties and responsibilities to protect Student Data including compliance with all applicable federal, state, and local privacy laws, rules, and regulations, all as may be amended from time to time. In performing these services, the Provider shall be considered a School Official with a legitimate educational interest, and performing services otherwise provided by the LEA. Provider shall be under the direct control and supervision of the LEA, with respect to its use of Student Data
- Student Data to Be Provided.** In order to perform the Services described above, LEA shall provide Student Data as identified in the Schedule of Data, attached hereto as **Exhibit "B"**.
- DPA Definitions.** The definition of terms used in this DPA is found in **Exhibit "C"**. In the event of a conflict, definitions used in this DPA shall prevail over terms used in any other writing, including, but not limited to the Service Agreement, Terms of Service, Privacy Policies etc.

ARTICLE II: DATA OWNERSHIP AND AUTHORIZED ACCESS

- Student Data Property of LEA.** All Student Data transmitted to the Provider pursuant to the Service Agreement is and will continue to be the property of and under the control of the LEA. The Provider further acknowledges and agrees that all copies of such Student Data transmitted to the Provider, including any modifications or additions or any portion thereof from any source, are subject to the provisions of this DPA in the same manner as the original Student Data. The Parties agree that as between them, all rights, including all intellectual property rights in and to Student Data contemplated per the Service Agreement, shall remain the exclusive property of the LEA. For the purposes of FERPA, the Provider shall be considered a School Official, under the control and direction of the LEA as it pertains to the use of Student Data, notwithstanding the above.
- Parent Access.** To the extent required by law the LEA shall establish reasonable procedures by which a parent, legal guardian, or eligible student may review Education Records and/or Student Data correct erroneous information, and procedures for the transfer of student-generated content to a personal account, consistent with the functionality of services. Provider shall respond in a reasonably timely manner (and no later than forty five (45) days from the date of the request or pursuant to the time frame required under state law for an LEA to respond to a parent or student, whichever is sooner) to the LEA's request for Student Data in a student's records held by the Provider to view or correct as necessary. In the event that a parent of a student or other individual contacts the Provider to review any of the Student Data accessed pursuant to the Services, the Provider shall refer the parent or individual to the LEA, who will follow the necessary and proper procedures regarding the requested information.
- Separate Account.** If Student-Generated Content is stored or maintained by the Provider, Provider shall, at the request of the LEA, transfer, or provide a mechanism for the LEA to transfer, said Student-Generated Content to a separate account created by the student.

4. **Law Enforcement Requests.** Should law enforcement or other government entities (“Requesting Party(ies)”) contact Provider with a request for Student Data held by the Provider pursuant to the Services, the Provider shall notify the LEA in advance of a compelled disclosure to the Requesting Party, unless lawfully directed by the Requesting Party not to inform the LEA of the request.
5. **Subprocessors.** Provider shall enter into written agreements with all Subprocessors performing functions for the Provider in order for the Provider to provide the Services pursuant to the Service Agreement, whereby the Subprocessors agree to protect Student Data in a manner no less stringent than the terms of this DPA.

ARTICLE III: DUTIES OF LEA

1. **Provide Data in Compliance with Applicable Laws.** LEA shall provide Student Data for the purposes of obtaining the Services in compliance with all applicable federal, state, and local privacy laws, rules, and regulations, all as may be amended from time to time.
2. **Annual Notification of Rights.** If the LEA has a policy of disclosing Education Records and/or Student Data under FERPA (34 CFR § 99.31(a)(1)), LEA shall include a specification of criteria for determining who constitutes a school official and what constitutes a legitimate educational interest in its annual notification of rights.
3. **Reasonable Precautions.** LEA shall take reasonable precautions to secure usernames, passwords, and any other means of gaining access to the services and hosted Student Data.
4. **Unauthorized Access Notification.** LEA shall notify Provider promptly of any known unauthorized access. LEA will assist Provider in any efforts by Provider to investigate and respond to any unauthorized access.

ARTICLE IV: DUTIES OF PROVIDER

1. **Privacy Compliance.** The Provider shall comply with all applicable federal, state, and local laws, rules, and regulations pertaining to Student Data privacy and security, all as may be amended from time to time.
2. **Authorized Use.** The Student Data shared pursuant to the Service Agreement, including persistent unique identifiers, shall be used for no purpose other than the Services outlined in Exhibit A or stated in the Service Agreement and/or otherwise authorized under the statutes referred to herein this DPA.
3. **Provider Employee Obligation.** Provider shall require all of Provider’s employees and agents who have access to Student Data to comply with all applicable provisions of this DPA with respect to the Student Data shared under the Service Agreement. Provider agrees to require and maintain an appropriate confidentiality agreement from each employee or agent with access to Student Data pursuant to the Service Agreement.
4. **No Disclosure.** Provider acknowledges and agrees that it shall not make any re-disclosure of any Student Data or any portion thereof, including without limitation, user content or other non-public information and/or personally identifiable information contained in the Student Data other than as directed or

permitted by the LEA or this DPA. This prohibition against disclosure shall not apply to aggregate summaries of De-Identified information, Student Data disclosed pursuant to a lawfully issued subpoena or other legal process, or to subprocessors performing services on behalf of the Provider pursuant to this DPA. Provider will not Sell Student Data to any third party.

5. **De-Identified Data**: Provider agrees not to attempt to re-identify de-identified Student Data. De-Identified Data may be used by the Provider for those purposes allowed under FERPA and the following purposes: (1) assisting the LEA or other governmental agencies in conducting research and other studies; and (2) research and development of the Provider's educational sites, services, or applications, and to demonstrate the effectiveness of the Services; and (3) for adaptive learning purpose and for customized student learning. Provider's use of De-Identified Data shall survive termination of this DPA or any request by LEA to return or destroy Student Data. Except for Subprocessors, Provider agrees not to transfer de-identified Student Data to any party unless (a) that party agrees in writing not to attempt re-identification, and (b) prior written notice has been given to the LEA who has provided prior written consent for such transfer. Prior to publishing any document that names the LEA explicitly or indirectly, the Provider shall obtain the LEA's written approval of the manner in which de-identified data is presented.
6. **Disposition of Data**. Upon written request from the LEA, Provider shall dispose of or provide a mechanism for the LEA to transfer Student Data obtained under the Service Agreement, within sixty (60) days of the date of said request and according to a schedule and procedure as the Parties may reasonably agree. Upon termination of this DPA, if no written request from the LEA is received, Provider shall dispose of all Student Data after providing the LEA with reasonable prior notice. The duty to dispose of Student Data shall not extend to Student Data that had been De-Identified or placed in a separate student account pursuant to section II 3. The LEA may employ a "Directive for Disposition of Data" form, a copy of which is attached hereto as **Exhibit "D"**. If the LEA and Provider employ Exhibit "D," no further written request or notice is required on the part of either party prior to the disposition of Student Data described in Exhibit "D".
7. **Advertising Limitations**. Provider is prohibited from using, disclosing, or selling Student Data to (a) inform, influence, or enable Targeted Advertising; or (b) develop a profile of a student, family member/guardian or group, for any purpose other than providing the Service to LEA. This section does not prohibit Provider from using Student Data (i) for adaptive learning or customized student learning (including generating personalized learning recommendations); or (ii) to make product recommendations to teachers or LEA employees; or (iii) to notify account holders about new education product updates, features, or services or from otherwise using Student Data as permitted in this DPA and its accompanying exhibits

ARTICLE V: DATA PROVISIONS

1. **Data Storage**. Where required by applicable law, Student Data shall be stored within the United States. Upon request of the LEA, Provider will provide a list of the locations where Student Data is stored.
2. **Audits**. No more than once a year, or following unauthorized access, upon receipt of a written request from the LEA with at least ten (10) business days' notice and upon the execution of an appropriate confidentiality agreement, the Provider will allow the LEA to audit the security and privacy measures that are in place to ensure protection of Student Data or any portion thereof as it pertains to the delivery of services to the LEA . The Provider will cooperate reasonably with the LEA and any local, state, or federal

agency with oversight authority or jurisdiction in connection with any audit or investigation of the Provider and/or delivery of Services to students and/or LEA, and shall provide reasonable access to the Provider's facilities, staff, agents and LEA's Student Data and all records pertaining to the Provider, LEA and delivery of Services to the LEA. Failure to reasonably cooperate shall be deemed a material breach of the DPA.

3. **Data Security.** The Provider agrees to utilize administrative, physical, and technical safeguards designed to protect Student Data from unauthorized access, disclosure, acquisition, destruction, use, or modification. The Provider shall adhere to any applicable law relating to data security. The provider shall implement an adequate Cybersecurity Framework based on one of the nationally recognized standards set forth set forth in **Exhibit "F"**. Exclusions, variations, or exemptions to the identified Cybersecurity Framework must be detailed in an attachment to **Exhibit "H"**. Additionally, Provider may choose to further detail its security programs and measures that augment or are in addition to the Cybersecurity Framework in **Exhibit "F"**. Provider shall provide, in the Standard Schedule to the DPA, contact information of an employee who LEA may contact if there are any data security concerns or questions.
4. **Data Breach.** In the event of an unauthorized release, disclosure or acquisition of Student Data that compromises the security, confidentiality or integrity of the Student Data maintained by the Provider the Provider shall provide notification to LEA within seventy-two (72) hours of confirmation of the incident, unless notification within this time limit would disrupt investigation of the incident by law enforcement. In such an event, notification shall be made within a reasonable time after the incident. Provider shall follow the following process:
 - (1) The security breach notification described above shall include, at a minimum, the following information to the extent known by the Provider and as it becomes available:
 - i. The name and contact information of the reporting LEA subject to this section.
 - ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
 - iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided; and
 - v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
 - (2) Provider agrees to adhere to all federal and state requirements with respect to a data breach related to the Student Data, including, when appropriate or required, the required responsibilities and procedures for notification and mitigation of any such data breach.
 - (3) Provider further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Student Data or any portion thereof, including personally identifiable information and agrees to provide LEA, upon request, with a summary of said written incident response plan.

- (4) LEA shall provide notice and facts surrounding the breach to the affected students, parents or guardians.
- (5) In the event of a breach originating from LEA's use of the Service, Provider shall cooperate with LEA to the extent necessary to expeditiously secure Student Data.

ARTICLE VI: GENERAL OFFER OF TERMS

Provider may, by signing the attached form of "General Offer of Privacy Terms" (General Offer, attached hereto as **Exhibit "E"**), be bound by the terms of **Exhibit "E"** to any other LEA who signs the acceptance on said Exhibit. The form is limited by the terms and conditions described therein.

ARTICLE VII: MISCELLANEOUS

1. **Termination.** In the event that either Party seeks to terminate this DPA, they may do so by mutual written consent so long as the Service Agreement has lapsed or has been terminated. Either party may terminate this DPA and any service agreement or contract if the other party breaches any terms of this DPA.
2. **Effect of Termination Survival.** If the Service Agreement is terminated, the Provider shall destroy all of LEA's Student Data pursuant to Article IV, section 6.
3. **Priority of Agreements.** This DPA shall govern the treatment of Student Data in order to comply with the privacy protections, including those found in FERPA and all applicable privacy statutes identified in this DPA. In the event there is conflict between the terms of the DPA and the Service Agreement, Terms of Service, Privacy Policies, or with any other bid/RFP, license agreement, or writing, the terms of this DPA shall apply and take precedence. In the event of a conflict between Exhibit H, the SDPC Standard Clauses, and/or the Supplemental State Terms, Exhibit H will control, followed by the Supplemental State Terms. Except as described in this paragraph herein, all other provisions of the Service Agreement shall remain in effect.
4. **Entire Agreement.** This DPA and the Service Agreement constitute the entire agreement of the Parties relating to the subject matter hereof and supersedes all prior communications, representations, or agreements, oral or written, by the Parties relating thereto. This DPA may be amended and the observance of any provision of this DPA may be waived (either generally or in any particular instance and either retroactively or prospectively) only with the signed written consent of both Parties. Neither failure nor delay on the part of any Party in exercising any right, power, or privilege hereunder shall operate as a waiver of such right, nor shall any single or partial exercise of any such right, power, or privilege preclude any further exercise thereof or the exercise of any other right, power, or privilege.

5. **Severability**. Any provision of this DPA that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this DPA, and any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction. Notwithstanding the foregoing, if such provision could be more narrowly drawn so as not to be prohibited or unenforceable in such jurisdiction while, at the same time, maintaining the intent of the Parties, it shall, as to such jurisdiction, be so narrowly drawn without invalidating the remaining provisions of this DPA or affecting the validity or enforceability of such provision in any other jurisdiction.
6. **Governing Law; Venue and Jurisdiction**. THIS DPA WILL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF THE LEA, WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES. EACH PARTY CONSENTS AND SUBMITS TO THE SOLE AND EXCLUSIVE JURISDICTION TO THE STATE AND FEDERAL COURTS FOR THE COUNTY OF THE LEA FOR ANY DISPUTE ARISING OUT OF OR RELATING TO THIS DPA OR THE TRANSACTIONS CONTEMPLATED HEREBY.
7. **Successors Bound**: This DPA is and shall be binding upon the respective successors in interest to Provider in the event of a merger, acquisition, consolidation or other business reorganization or sale of all or substantially all of the assets of such business In the event that the Provider sells, merges, or otherwise disposes of its business to a successor during the term of this DPA, the Provider shall provide written notice to the LEA no later than sixty (60) days after the closing date of sale, merger, or disposal. Such notice shall include a written, signed assurance that the successor will assume the obligations of the DPA and any obligations with respect to Student Data within the Service Agreement. The LEA has the authority to terminate the DPA if it disapproves of the successor to whom the Provider is selling, merging, or otherwise disposing of its business.
8. **Authority**. Each party represents that it is authorized to bind to the terms of this DPA, including confidentiality and destruction of Student Data and any portion thereof contained therein, all related or associated institutions, individuals, employees or contractors who may have access to the Student Data and/or any portion thereof.
9. **Waiver**. No delay or omission by either party to exercise any right hereunder shall be construed as a waiver of any such right and both parties reserve the right to exercise any such right from time to time, as often as may be deemed expedient.

EXHIBIT "A"
DESCRIPTION OF SERVICES

Sharing of roster between organization's student information system (SIS) and the organization's consuming applications, as directed by the organization.

EXHIBIT "B"
SCHEDULE OF DATA

Category of Data	Elements	Check if Used by Your System
Application Technology Meta Data	IP Addresses of users, Use of cookies, etc.	<input type="checkbox"/>
	Other application technology meta data-Please specify:	<input type="checkbox"/>
Application Use Statistics	Meta data on user interaction with application	<input type="checkbox"/>
Assessment	Standardized test scores	<input type="checkbox"/>
	Observation data	<input type="checkbox"/>
	Other assessment data-Please specify:	<input type="checkbox"/>
Attendance	Student school (daily) attendance data	<input type="checkbox"/>
	Student class attendance data	<input type="checkbox"/>
Communications	Online communications captured (emails, blog entries)	<input type="checkbox"/>
Conduct	Conduct or behavioral data	<input type="checkbox"/>
Demographics	Date of Birth	<input checked="" type="checkbox"/>
	Place of Birth	<input type="checkbox"/>
	Gender	<input checked="" type="checkbox"/>
	Ethnicity or race	<input checked="" type="checkbox"/>
	Language information (native, or primary language spoken by student)	<input type="checkbox"/>
	Other demographic information-Please specify:	<input type="checkbox"/>
Enrollment	Student school enrollment	<input checked="" type="checkbox"/>
	Student grade level	<input checked="" type="checkbox"/>
	Homeroom	<input checked="" type="checkbox"/>
	Guidance counselor	<input type="checkbox"/>
	Specific curriculum programs	<input type="checkbox"/>
	Year of graduation	<input checked="" type="checkbox"/>
	Other enrollment information-Please specify:	<input type="checkbox"/>
Parent/Guardian Contact Information	Address	<input checked="" type="checkbox"/>
	Email	<input checked="" type="checkbox"/>

Category of Data	Elements	Check if Used by Your System
	Phone	<input checked="" type="checkbox"/>
Parent/Guardian ID	Parent ID number (created to link parents to students)	<input checked="" type="checkbox"/>
Parent/Guardian Name	First and/or Last	<input checked="" type="checkbox"/>
Schedule	Student scheduled courses	<input checked="" type="checkbox"/>
	Teacher names	<input checked="" type="checkbox"/>
Special Indicator	English language learner information	<input type="checkbox"/>
	Low income status	<input type="checkbox"/>
	Medical alerts/ health data	<input type="checkbox"/>
	Student disability information	<input type="checkbox"/>
	Specialized education services (IEP or 504)	<input type="checkbox"/>
	Living situations (homeless/foster care)	<input type="checkbox"/>
	Other indicator information-Please specify:	<input type="checkbox"/>
Student Contact Information	Address	<input checked="" type="checkbox"/>
	Email	<input checked="" type="checkbox"/>
	Phone	<input type="checkbox"/>
Student Identifiers	Local (School district) ID number	<input checked="" type="checkbox"/>
	State ID number	<input checked="" type="checkbox"/>
	Provider/App assigned student ID number	<input checked="" type="checkbox"/>
	Student app username	<input checked="" type="checkbox"/>
	Student app passwords	<input checked="" type="checkbox"/>
Student Name	First and/or Last	<input checked="" type="checkbox"/>
Student In App Performance	Program/application performance (typing program-student types 60 wpm, reading program-student reads below grade level)	<input type="checkbox"/>
Student Program Membership	Academic or extracurricular activities a student may belong to or participate in	<input type="checkbox"/>
Student Survey Responses	Student responses to surveys or questionnaires	<input type="checkbox"/>
Student work	Student generated content; writing, pictures, etc.	<input type="checkbox"/>
	Other student work data -Please specify:	<input type="checkbox"/>
Transcript	Student course grades	<input type="checkbox"/>
	Student course data	<input type="checkbox"/>

Category of Data	Elements	Check if Used by Your System
	Student course grades/ performance scores	<input type="checkbox"/>
	Other transcript data - Please specify:	<input type="checkbox"/>
Transportation	Student bus assignment	<input type="checkbox"/>
	Student pick up and/or drop off location	<input type="checkbox"/>
	Student bus card ID number	<input type="checkbox"/>
	Other transportation data – Please specify:	<input type="checkbox"/>
Other	Please list each additional data element used, stored, or collected by your application:	<input type="checkbox"/>
None	No Student Data collected at this time. Provider will immediately notify LEA if this designation is no longer applicable.	<input type="checkbox"/>

EXHIBIT "C" DEFINITIONS

De-Identified Data and De-Identification: Records and information are considered to be De-Identified when all personally identifiable information has been removed or obscured, such that the remaining information does not reasonably identify a specific individual, including, but not limited to, any information that, alone or in combination is linkable to a specific student and provided that the educational agency, or other party, has made a reasonable determination that a student's identity is not personally identifiable, taking into account reasonable available information.

Educational Records: Educational Records are records, files, documents, and other materials directly related to a student and maintained by the school or local education agency, or by a person acting for such school or local education agency, including but not limited to, records encompassing all the material kept in the student's cumulative folder, such as general identifying data, records of attendance and of academic work completed, records of achievement, and results of evaluative tests, health data, disciplinary status, test protocols and individualized education programs.

Metadata: means information that provides meaning and context to other data being collected; including, but not limited to: date and time records and purpose of creation Metadata that have been stripped of all direct and indirect identifiers are not considered Personally Identifiable Information.

Operator: means the operator of an internet website, online service, online application, or mobile application with actual knowledge that the site, service, or application is used for K-12 school purposes. Any entity that operates an internet website, online service, online application, or mobile application that has entered into a signed, written agreement with an LEA to provide a service to that LEA shall be considered an "operator" for the purposes of this section.

Originating LEA: An LEA who originally executes the DPA in its entirety with the Provider.

Provider: For purposes of the DPA, the term "Provider" means provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Student Data. Within the DPA the term "Provider" includes the term "Third Party" and the term "Operator" as used in applicable state statutes.

Student Generated Content: The term "Student-Generated Content" means materials or content created by a student in the services including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, videos, and account information that enables ongoing ownership of student content.

School Official: For the purposes of this DPA and pursuant to 34 CFR § 99.31(b), a School Official is a contractor that: (1) Performs an institutional service or function for which the agency or institution would otherwise use employees; (2) Is under the direct control of the agency or institution with respect to the use and maintenance of Student Data including Education Records; and (3) Is subject to 34 CFR § 99.33(a) governing the use and re-disclosure of Personally Identifiable Information from Education Records.

Service Agreement: Refers to the Contract, Purchase Order or Terms of Service or Terms of Use.

Student Data: Student Data includes any data, whether gathered by Provider or provided by LEA or its users, students, or students' parents/guardians, that is descriptive of the student including, but not limited to,

information in the student's educational record or email, first and last name, birthdate, home or other physical address, telephone number, email address, or other information allowing physical or online contact, discipline records, videos, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security numbers, biometric information, disabilities, socioeconomic information, individual purchasing behavior or preferences, food purchases, political affiliations, religious information, text messages, documents, student identifiers, search activity, photos, voice recordings, geolocation information, parents' names, or any other information or identification number that would provide information about a specific student. Student Data includes Meta Data. Student Data further includes "Personally Identifiable Information (PII)," as defined in 34 C.F.R. § 99.3 and as defined under any applicable state law. Student Data shall constitute Education Records for the purposes of this DPA, and for the purposes of federal, state, and local laws and regulations. Student Data as specified in **Exhibit "B"** is confirmed to be collected or processed by the Provider pursuant to the Services. Student Data shall not constitute that information that has been anonymized or De-Identified, or anonymous usage data regarding a student's use of Provider's services.

Subprocessor: For the purposes of this DPA, the term "Subprocessor" (sometimes referred to as the "Subcontractor") means a party other than LEA or Provider, who Provider uses for data collection, analytics, storage, or other service to operate and/or improve its service, and who has access to Student Data.

Subscribing LEA: An LEA that was not party to the original Service Agreement and who accepts the Provider's General Offer of Privacy Terms.

Targeted Advertising: means presenting an advertisement to a student where the selection of the advertisement is based on Student Data or inferred over time from the usage of the operator's Internet web site, online service or mobile application by such student or the retention of such student's online activities or requests over time for the purpose of targeting subsequent advertisements. "Targeted Advertising" does not include any advertising to a student on an Internet web site based on the content of the web page or in response to a student's response or request for information or feedback.

Third Party: The term "Third Party" means a provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Education Records and/or Student Data, as that term is used in some state statutes. However, for the purpose of this DPA, the term "Third Party" when used to indicate the provider of digital educational software or services is replaced by the term "Provider."

EXHIBIT "D"
DIRECTIVE FOR DISPOSITION OF DATA

Provider to dispose of data obtained by Provider pursuant to the terms of the Service Agreement between LEA and Provider. The terms of the Disposition are set forth below:

1. Extent of Disposition

Disposition is partial. The categories of data to be disposed of are set forth below or are found in an attachment to this Directive:

[]

Disposition is Complete. Disposition extends to all categories of data.

2. Nature of Disposition

Disposition shall be by destruction or deletion of data.

Disposition shall be by a transfer of data. The data shall be transferred to the following site as follows:

[]

3. Schedule of Disposition

Data shall be disposed of by the following date:

As soon as commercially practicable.

By []

4. Signature

Authorized Representative of LEA

Date

5. Verification of Disposition of Data

Authorized Representative of Company

Date

EXHIBIT "F"
DATA SECURITY REQUIREMENTS

Adequate Cybersecurity Frameworks
2/24/2020

The Education Security and Privacy Exchange ("Edspex") works in partnership with the Student Data Privacy Consortium and industry leaders to maintain a list of known and credible cybersecurity frameworks which can protect digital learning ecosystems chosen based on a set of guiding cybersecurity principles* ("Cybersecurity Frameworks") that may be utilized by Provider .

Cybersecurity Frameworks

	MAINTAINING ORGANIZATION/GROUP	FRAMEWORK(S)
<input type="checkbox"/>	National Institute of Standards and Technology	NIST Cybersecurity Framework Version 1.1
<input type="checkbox"/>	National Institute of Standards and Technology	NIST SP 800-53, Cybersecurity Framework for Improving Critical Infrastructure Cybersecurity (CSF), Special Publication 800-171
<input checked="" type="checkbox"/>	International Standards Organization	Information technology — Security techniques — Information security management systems (ISO 27000 series)
<input type="checkbox"/>	Secure Controls Framework Council, LLC	Security Controls Framework (SCF)
<input type="checkbox"/>	Center for Internet Security	CIS Critical Security Controls (CSC, CIS Top 20)
<input type="checkbox"/>	Office of the Under Secretary of Defense for Acquisition and Sustainment (OUSD(A&S))	Cybersecurity Maturity Model Certification (CMMC, ~FAR/DFAR)

Please visit <http://www.edspex.org> for further details about the noted frameworks.

*Cybersecurity Principles used to choose the Cybersecurity Frameworks are located here

EXHIBIT "G" - Supplemental SDPC (Student Data Privacy Consortium) State Terms for Illinois

Version IL-NDPAv1.0a (Revised March 15, 2021)

This **Exhibit G**, Supplemental SDPC State Terms for Illinois ("Supplemental State Terms"), effective simultaneously with the attached Student Data Privacy Agreement ("DPA") by and between School Association for Special Education in DuPage _____ (the "Local Education Agency" or "LEA") and _____ Global Grid for Learning(GG4L) _____ (the "Provider"), is incorporated in the attached DPA and amends the DPA (and all supplemental terms and conditions and policies applicable to the DPA) as follows:

1. **Compliance with Illinois Privacy Laws.** In performing its obligations under the Agreement, the Provider shall comply with all Illinois laws and regulations pertaining to student data privacy, confidentiality, and maintenance, including but not limited to the Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/, Mental Health and Developmental Disabilities Confidentiality Act ("MHDDCA"), 740 ILCS 110/, Student Online Personal Protection Act ("SOPPA"), 105 ILCS 85/, Identity Protection Act ("IPA"), 5 ILCS 179/, and Personal Information Protection Act ("PIPA"), 815 ILCS 530/, and Local Records Act ("LRA"), 50 ILCS 205/.

2. **Definition of "Student Data."** In addition to the definition set forth in **Exhibit C**, Student Data includes any and all information concerning a student by which a student may be individually identified under applicable Illinois law and regulations, including but not limited to (a) "covered information," as defined in Section 5 of SOPPA (105 ILCS 85/5), (b) "school student records" as that term is defined in Section 2 of ISSRA (105 ILCS 10/2(d)) (c) "records" as that term is defined under Section 110/2 of the MHDDCA (740 ILCS 110/2), and (d) "personal information" as defined in Section 530/5 of PIPA.

3. **School Official Designation.** Pursuant to Article I, Paragraph 1 of the DPA Standard Clauses, and in accordance with FERPA, ISSRA and SOPPA, in performing its obligations under the DPA, the Provider is acting as a school official with legitimate educational interest; is performing an institutional service or function for which the LEA would otherwise use its own employees; is under the direct control of the LEA with respect to the use and maintenance of Student Data; and is using Student Data only for an authorized purpose and in furtherance of such legitimate educational interest.

4. **Limitations on Re-Disclosure.** The Provider shall not re-disclose Student Data to any other party or affiliate without the express written permission of the LEA or pursuant to court order, unless such disclosure is otherwise permitted under SOPPA, ISSRA, FERPA, and MHDDCA. Provider will not sell or rent Student Data. In the event another party, including law enforcement or a government entity, contacts the Provider with a request or subpoena for Student Data in the possession of the Provider, the Provider shall redirect the other party to seek the data directly from the LEA. In the event the Provider is compelled to produce Student Data to another party in compliance with a court order, Provider shall notify the LEA at least five (5) school days in advance of the court ordered disclosure and, upon request, provide the LEA with a copy of the court order requiring such disclosure.

5. **Notices.** Any notice delivered pursuant to the DPA shall be deemed effective, as applicable, upon receipt as evidenced by the date of transmission indicated on the transmission material, if by e-mail; or four (4) days after mailing, if by first-class mail, postage prepaid.

6. **Parent Right to Access and Challenge Student Data.** The LEA shall establish reasonable procedures pursuant to which a parent, as that term is defined in 105 ILCS 10/2(g), may inspect and/or

copy Student Data and/or challenge the accuracy, relevance or propriety of Student Data, pursuant to Sections 5 and 7 of ISSRA (105 ILCS 10/5; 105 ILCS 10/7) and Section 33 of SOPPA (105 ILCS 85/33). The Provider shall respond to any request by the LEA for Student Data in the possession of the Provider when Provider cooperation is required to afford a parent an opportunity to inspect and/or copy the Student Data, no later than 5 business days from the date of the request. In the event that a parent contacts the Provider directly to inspect and/or copy Student Data, the Provider shall refer the parent to the LEA, which shall follow the necessary and proper procedures regarding the requested Student Data.

7. Corrections to Factual Inaccuracies. In the event that the LEA determines that the Provider is maintaining Student Data that contains a factual inaccuracy, and Provider cooperation is required in order to make a correction, the LEA shall notify the Provider of the factual inaccuracy and the correction to be made. No later than 90 calendar days after receiving the notice of the factual inaccuracy, the Provider shall correct the factual inaccuracy and shall provide written confirmation of the correction to the LEA.

8. Security Standards. The Provider shall implement and maintain commercially reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect Student Data from unauthorized access, destruction, use, modification, or disclosure, including but not limited to the unauthorized acquisition of computerized data that compromises the security, confidentiality, or integrity of the Student Data (a "Security Breach"). For purposes of the DPA and this Exhibit G, "Security Breach" does not include the good faith acquisition of Student Data by an employee or agent of the Provider or LEA for a legitimate educational or administrative purpose of the Provider or LEA, so long as the Student Data is used solely for purposes permitted by SOPPA and other applicable law, and so long as the Student Data is restricted from further unauthorized disclosure.

9. Security Breach Notification. In addition to the information enumerated in Article V, Section 4(1) of the DPA Standard Clauses, any Security Breach notification provided by the Provider to the LEA shall include:

- a. A list of the students whose Student Data was involved in or is reasonably believed to have been involved in the breach, if known; and
- b. The name and contact information for an employee of the Provider whom parents may contact to inquire about the breach.

10. Reimbursement of Expenses Associated with Security Breach. In the event of a Security Breach that is attributable to the Provider, the Provider shall reimburse and indemnify the LEA for any and all costs and expenses that the LEA incurs in investigating and remediating the Security Breach, without regard to any limitation of liability provision otherwise agreed to between Provider and LEA, including but not limited to costs and expenses associated with:

- a. Providing notification to the parents of those students whose Student Data was compromised and regulatory agencies or other entities as required by law or contract;
- b. Providing credit monitoring to those students whose Student Data was exposed in a manner during the Security Breach that a reasonable person would believe may impact the student's credit or financial security;
- c. Legal fees, audit costs, fines, and any other fees or damages imposed against the LEA

as a result of the security breach; and

- d. Providing any other notifications or fulfilling any other requirements adopted by the Illinois State Board of Education or under other State or federal laws.

11. Transfer or Deletion of Student Data. The Provider shall review, on an annual basis, whether the Student Data it has received pursuant to the DPA continues to be needed for the purpose(s) of the Service Agreement and this DPA. If any of the Student Data is no longer needed for purposes of the Service Agreement and this DPA, the Provider will provide written notice to the LEA as to what Student Data is no longer needed. The Provider will delete or transfer Student Data in readable form to the LEA, as directed by the LEA (which may be effectuated through Exhibit D of the DPA), within 30 calendar days if the LEA requests deletion or transfer of the Student Data and shall provide written confirmation to the LEA of such deletion or transfer. Upon termination of the Service Agreement between the Provider and LEA, Provider shall conduct a final review of Student Data within 60 calendar days.

If the LEA receives a request from a parent, as that term is defined in 105 ILCS 10/2(g), that Student Data being held by the Provider be deleted, the LEA shall determine whether the requested deletion would violate State and/or federal records laws. In the event such deletion would not violate State or federal records laws, the LEA shall forward the request for deletion to the Provider. The Provider shall comply with the request and delete the Student Data within a reasonable time period after receiving the request.

Any provision of Student Data to the LEA from the Provider shall be transmitted in a format readable by the LEA.

12. Public Posting of DPA. Pursuant to SOPPA, the LEA shall publish on its website a copy of the DPA between the Provider and the LEA, including this Exhibit G.

13. Subcontractors. By no later than (5) business days after the date of execution of the DPA, the Provider shall provide the LEA with a list of any subcontractors to whom Student Data may be disclosed or a link to a page on the Provider's website that clearly lists any and all subcontractors to whom Student Data may be disclosed. This list shall, at a minimum, be updated and provided to the LEA by the beginning of each fiscal year (July 1) and at the beginning of each calendar year (January 1).

14. DPA Term.

- a. **Original DPA.** Paragraph 4 on page 2 of the DPA setting a three-year term for the DPA shall be deleted, and the following shall be inserted in lieu thereof: "This DPA shall be effective upon the date of signature by Provider and LEA, and shall remain in effect as between Provider and LEA 1) for so long as the Services are being provided to the LEA or 2) until the DPA is terminated pursuant to Section 15 of this Exhibit G, whichever comes first. The Exhibit E General Offer will expire three (3) years from the date the original DPA was signed."
- b. **General Offer DPA.** The following shall be inserted as a new second sentence in Paragraph 1 of Exhibit E: "The provisions of the original DPA offered by Provider and accepted by Subscribing LEA pursuant to this Exhibit E shall remain in effect as between Provider and Subscribing LEA 1) for so long as the Services are being provided to Subscribing LEA, or 2) until the DPA is terminated pursuant to Section 15 of this Exhibit G, whichever comes first."

15. **Termination.** Paragraph 1 of Article VII shall be deleted, and the following shall be inserted in lieu thereof: "In the event either Party seeks to terminate this DPA, they may do so by mutual written consent so long as the Service Agreement has lapsed or been terminated. One party may terminate this DPA upon a material breach of this DPA by the other party. Upon termination of the DPA, the Service Agreement shall terminate."
16. **Privacy Policy.** The Provider must publicly disclose material information about its collection, use, and disclosure of Student Data, including, but not limited to, publishing a terms of service agreement, privacy policy, or similar document.
17. **Minimum Data Necessary Shared.** The Provider attests that the Student Data request by the Provider from the LEA in order for the LEA to access the Provider's products and/or services is limited to the Student Data that is adequate, relevant, and limited to what is necessary in relation to the K-12 school purposes for which it is processed.
18. **Student and Parent Access.** Access by students or parents/guardians to the Provider's programs or services governed by the DPA or to any Student Data stored by Provider shall not be conditioned upon agreement by the parents/guardians to waive any of the student data confidentiality restrictions or a lessening of any of the confidentiality or privacy requirements contained in this DPA.
19. **Data Storage.** Provider shall store all Student Data shared under the DPA within the United States.
20. **Exhibits A and B.** The Services described in Exhibit A and the Schedule of Data in Exhibit B to the DPA satisfy the requirements in SOPPA to include a statement of the product or service being provided to the school by the Provider and a listing of the categories or types of covered information to be provided to the Provider, respectively.

EXHIBIT "H"
Additional Terms or Modifications
Version _____

LEA and Provider agree to the following additional terms and modifications:

This is a free text field that the parties can use to add or modify terms in or to the DPA. If there are no additional or modified terms, this field should read "None."

None

Standard Student Data Privacy Agreement

IL-NDPA v1.0a

School District or LEA

School Association for Special Education in DuPage (SASED)

and

Provider

Curriculum Associates, LLC

This Student Data Privacy Agreement (“DPA”) is entered into on the date of full execution (the “Effective Date”) and is entered into by and between:

[School Association for Special Education], located at [2900 Ogden Avenue, Lisle Illinois 60531] (the “Local Education Agency” or “LEA”) and
[Curriculum Associates, LLC], located at [153 Rangeway Rd, North Billerica, MA 018] (the “Provider”).

WHEREAS, the Provider is providing educational or digital services to LEA.

WHEREAS, the Provider and LEA recognize the need to protect personally identifiable student information and other regulated data exchanged between them as required by applicable laws and regulations, such as the Family Educational Rights and Privacy Act (“FERPA”) at 20 U.S.C. § 1232g (34 CFR Part 99); the Children’s Online Privacy Protection Act (“COPPA”) at 15 U.S.C. § 6501-6506 (16 CFR Part 312), applicable state privacy laws and regulations and

WHEREAS, the Provider and LEA desire to enter into this DPA for the purpose of establishing their respective obligations and duties in order to comply with applicable laws and regulations.

NOW THEREFORE, for good and valuable consideration, LEA and Provider agree as follows:

1. A description of the Services to be provided, the categories of Student Data that may be provided by LEA to Provider, and other information specific to this DPA are contained in the Standard Clauses hereto.
2. **Special Provisions. Check if Required**
 - If checked, the Supplemental State Terms and attached hereto as **Exhibit “G”** are hereby incorporated by reference into this DPA in their entirety.
 - If checked, LEA and Provider agree to the additional terms or modifications set forth in **Exhibit “H”. (Optional)**
 - If Checked, the Provider, has signed **Exhibit “E”** to the Standard Clauses, otherwise known as General Offer of Privacy Terms
3. In the event of a conflict between the SDPC Standard Clauses, the State or Special Provisions will control. In the event there is conflict between the terms of the DPA and any other writing, including, but not limited to the Service Agreement and Provider Terms of Service or Privacy Policy the terms of this DPA shall control.
4. This DPA shall stay in effect for three years. Exhibit E will expire 3 years from the date the original DPA was signed.
5. The services to be provided by Provider to LEA pursuant to this DPA are detailed in **Exhibit “A”** (the “Services”).
6. **Notices.** All notices or other communication required or permitted to be given hereunder may be given via e-mail transmission, or first-class mail, sent to the designated representatives below.

The designated representative for the LEA for this DPA is:

Name: Mindy McGuffin Title: Executive Director
Address: 2900 Ogden Avenue Lisle, Illinois 60532
Phone: 630-955-8112 Email: mmcguffin@sased.org

The designated representative for the Provider for this DPA is:

Name: Legal Department Title: Legal Counsel
Address: 153 Rangeway Rd, North Billerica, MA 01862
Phone: 800-225-0248 Email: legal@cainc.com

IN WITNESS WHEREOF, LEA and Provider execute this DPA as of the Effective Date.

LEA: School Association for Special Education in DuPage (S/

By:  Date: 8/9/2022
Printed Name: Mindy McGuffin Title/Position: Executive Director

Provider: Curriculum Associates, LLC

By: Robert Waldron Digitally signed by Robert Waldron
Date: 2022.08.08 10:15:19 -04'00' Date: 08/08/2022
Printed Name: Robert Waldron Title/Position: CEO

STANDARD CLAUSES

Version 1.0

ARTICLE I: PURPOSE AND SCOPE

1. **Purpose of DPA.** The purpose of this DPA is to describe the duties and responsibilities to protect Student Data including compliance with all applicable federal, state, and local privacy laws, rules, and regulations, all as may be amended from time to time. In performing these services, the Provider shall be considered a School Official with a legitimate educational interest, and performing services otherwise provided by the LEA. Provider shall be under the direct control and supervision of the LEA, with respect to its use of Student Data
2. **Student Data to Be Provided.** In order to perform the Services described above, LEA shall provide Student Data as identified in the Schedule of Data, attached hereto as **Exhibit "B"**.
3. **DPA Definitions.** The definition of terms used in this DPA is found in **Exhibit "C"**. In the event of a conflict, definitions used in this DPA shall prevail over terms used in any other writing, including, but not limited to the Service Agreement, Terms of Service, Privacy Policies etc.

ARTICLE II: DATA OWNERSHIP AND AUTHORIZED ACCESS

1. **Student Data Property of LEA.** All Student Data transmitted to the Provider pursuant to the Service Agreement is and will continue to be the property of and under the control of the LEA. The Provider further acknowledges and agrees that all copies of such Student Data transmitted to the Provider, including any modifications or additions or any portion thereof from any source, are subject to the provisions of this DPA in the same manner as the original Student Data. The Parties agree that as between them, all rights, including all intellectual property rights in and to Student Data contemplated per the Service Agreement, shall remain the exclusive property of the LEA. For the purposes of FERPA, the Provider shall be considered a School Official, under the control and direction of the LEA as it pertains to the use of Student Data, notwithstanding the above.
2. **Parent Access.** To the extent required by law the LEA shall establish reasonable procedures by which a parent, legal guardian, or eligible student may review Education Records and/or Student Data correct erroneous information, and procedures for the transfer of student-generated content to a personal account, consistent with the functionality of services. Provider shall respond in a reasonably timely manner (and no later than forty five (45) days from the date of the request or pursuant to the time frame required under state law for an LEA to respond to a parent or student, whichever is sooner) to the LEA's request for Student Data in a student's records held by the Provider to view or correct as necessary. In the event that a parent of a student or other individual contacts the Provider to review any of the Student Data accessed pursuant to the Services, the Provider shall refer the parent or individual to the LEA, who will follow the necessary and proper procedures regarding the requested information.
3. **Separate Account.** If Student-Generated Content is stored or maintained by the Provider, Provider shall, at the request of the LEA, transfer, or provide a mechanism for the LEA to transfer, said Student-Generated Content to a separate account created by the student.

4. **Law Enforcement Requests.** Should law enforcement or other government entities (“Requesting Party(ies)”) contact Provider with a request for Student Data held by the Provider pursuant to the Services, the Provider shall notify the LEA in advance of a compelled disclosure to the Requesting Party, unless lawfully directed by the Requesting Party not to inform the LEA of the request.
5. **Subprocessors.** Provider shall enter into written agreements with all Subprocessors performing functions for the Provider in order for the Provider to provide the Services pursuant to the Service Agreement, whereby the Subprocessors agree to protect Student Data in a manner no less stringent than the terms of this DPA.

ARTICLE III: DUTIES OF LEA

1. **Provide Data in Compliance with Applicable Laws.** LEA shall provide Student Data for the purposes of obtaining the Services in compliance with all applicable federal, state, and local privacy laws, rules, and regulations, all as may be amended from time to time.
2. **Annual Notification of Rights.** If the LEA has a policy of disclosing Education Records and/or Student Data under FERPA (34 CFR § 99.31(a)(1)), LEA shall include a specification of criteria for determining who constitutes a school official and what constitutes a legitimate educational interest in its annual notification of rights.
3. **Reasonable Precautions.** LEA shall take reasonable precautions to secure usernames, passwords, and any other means of gaining access to the services and hosted Student Data.
4. **Unauthorized Access Notification.** LEA shall notify Provider promptly of any known unauthorized access. LEA will assist Provider in any efforts by Provider to investigate and respond to any unauthorized access.

ARTICLE IV: DUTIES OF PROVIDER

1. **Privacy Compliance.** The Provider shall comply with all applicable federal, state, and local laws, rules, and regulations pertaining to Student Data privacy and security, all as may be amended from time to time.
2. **Authorized Use.** The Student Data shared pursuant to the Service Agreement, including persistent unique identifiers, shall be used for no purpose other than the Services outlined in Exhibit A or stated in the Service Agreement and/or otherwise authorized under the statutes referred to herein this DPA.
3. **Provider Employee Obligation.** Provider shall require all of Provider’s employees and agents who have access to Student Data to comply with all applicable provisions of this DPA with respect to the Student Data shared under the Service Agreement. Provider agrees to require and maintain an appropriate confidentiality agreement from each employee or agent with access to Student Data pursuant to the Service Agreement.
4. **No Disclosure.** Provider acknowledges and agrees that it shall not make any re-disclosure of any Student Data or any portion thereof, including without limitation, user content or other non-public information and/or personally identifiable information contained in the Student Data other than as directed or

permitted by the LEA or this DPA. This prohibition against disclosure shall not apply to aggregate summaries of De-Identified information, Student Data disclosed pursuant to a lawfully issued subpoena or other legal process, or to subprocessors performing services on behalf of the Provider pursuant to this DPA. Provider will not Sell Student Data to any third party.

5. **De-Identified Data:** Provider agrees not to attempt to re-identify de-identified Student Data. De-Identified Data may be used by the Provider for those purposes allowed under FERPA and the following purposes: (1) assisting the LEA or other governmental agencies in conducting research and other studies; and (2) research and development of the Provider's educational sites, services, or applications, and to demonstrate the effectiveness of the Services; and (3) for adaptive learning purpose and for customized student learning. Provider's use of De-Identified Data shall survive termination of this DPA or any request by LEA to return or destroy Student Data. Except for Subprocessors, Provider agrees not to transfer de-identified Student Data to any party unless (a) that party agrees in writing not to attempt re-identification, and (b) prior written notice has been given to the LEA who has provided prior written consent for such transfer. Prior to publishing any document that names the LEA explicitly or indirectly, the Provider shall obtain the LEA's written approval of the manner in which de-identified data is presented.
6. **Disposition of Data.** Upon written request from the LEA, Provider shall dispose of or provide a mechanism for the LEA to transfer Student Data obtained under the Service Agreement, within sixty (60) days of the date of said request and according to a schedule and procedure as the Parties may reasonably agree. Upon termination of this DPA, if no written request from the LEA is received, Provider shall dispose of all Student Data after providing the LEA with reasonable prior notice. The duty to dispose of Student Data shall not extend to Student Data that had been De-Identified or placed in a separate student account pursuant to section II 3. The LEA may employ a "Directive for Disposition of Data" form, a copy of which is attached hereto as **Exhibit "D"**. If the LEA and Provider employ Exhibit "D," no further written request or notice is required on the part of either party prior to the disposition of Student Data described in Exhibit "D".
7. **Advertising Limitations.** Provider is prohibited from using, disclosing, or selling Student Data to (a) inform, influence, or enable Targeted Advertising; or (b) develop a profile of a student, family member/guardian or group, for any purpose other than providing the Service to LEA. This section does not prohibit Provider from using Student Data (i) for adaptive learning or customized student learning (including generating personalized learning recommendations); or (ii) to make product recommendations to teachers or LEA employees; or (iii) to notify account holders about new education product updates, features, or services or from otherwise using Student Data as permitted in this DPA and its accompanying exhibits

ARTICLE V: DATA PROVISIONS

1. **Data Storage.** Where required by applicable law, Student Data shall be stored within the United States. Upon request of the LEA, Provider will provide a list of the locations where Student Data is stored.
2. **Audits.** No more than once a year, or following unauthorized access, upon receipt of a written request from the LEA with at least ten (10) business days' notice and upon the execution of an appropriate confidentiality agreement, the Provider will allow the LEA to audit the security and privacy measures that are in place to ensure protection of Student Data or any portion thereof as it pertains to the delivery of services to the LEA . The Provider will cooperate reasonably with the LEA and any local, state, or federal

agency with oversight authority or jurisdiction in connection with any audit or investigation of the Provider and/or delivery of Services to students and/or LEA, and shall provide reasonable access to the Provider's facilities, staff, agents and LEA's Student Data and all records pertaining to the Provider, LEA and delivery of Services to the LEA. Failure to reasonably cooperate shall be deemed a material breach of the DPA.

3. **Data Security.** The Provider agrees to utilize administrative, physical, and technical safeguards designed to protect Student Data from unauthorized access, disclosure, acquisition, destruction, use, or modification. The Provider shall adhere to any applicable law relating to data security. The provider shall implement an adequate Cybersecurity Framework based on one of the nationally recognized standards set forth set forth in **Exhibit "F"**. Exclusions, variations, or exemptions to the identified Cybersecurity Framework must be detailed in an attachment to **Exhibit "H"**. Additionally, Provider may choose to further detail its security programs and measures that augment or are in addition to the Cybersecurity Framework in **Exhibit "F"**. Provider shall provide, in the Standard Schedule to the DPA, contact information of an employee who LEA may contact if there are any data security concerns or questions.
4. **Data Breach.** In the event of an unauthorized release, disclosure or acquisition of Student Data that compromises the security, confidentiality or integrity of the Student Data maintained by the Provider the Provider shall provide notification to LEA within seventy-two (72) hours of confirmation of the incident, unless notification within this time limit would disrupt investigation of the incident by law enforcement. In such an event, notification shall be made within a reasonable time after the incident. Provider shall follow the following process:
 - (1) The security breach notification described above shall include, at a minimum, the following information to the extent known by the Provider and as it becomes available:
 - i. The name and contact information of the reporting LEA subject to this section.
 - ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
 - iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided; and
 - v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
 - (2) Provider agrees to adhere to all federal and state requirements with respect to a data breach related to the Student Data, including, when appropriate or required, the required responsibilities and procedures for notification and mitigation of any such data breach.
 - (3) Provider further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Student Data or any portion thereof, including personally identifiable information and agrees to provide LEA, upon request, with a summary of said written incident response plan.

- (4) LEA shall provide notice and facts surrounding the breach to the affected students, parents or guardians.
- (5) In the event of a breach originating from LEA's use of the Service, Provider shall cooperate with LEA to the extent necessary to expeditiously secure Student Data.

ARTICLE VI: GENERAL OFFER OF TERMS

Provider may, by signing the attached form of "General Offer of Privacy Terms" (General Offer, attached hereto as **Exhibit "E"**), be bound by the terms of **Exhibit "E"** to any other LEA who signs the acceptance on said Exhibit. The form is limited by the terms and conditions described therein.

ARTICLE VII: MISCELLANEOUS

1. **Termination.** In the event that either Party seeks to terminate this DPA, they may do so by mutual written consent so long as the Service Agreement has lapsed or has been terminated. Either party may terminate this DPA and any service agreement or contract if the other party breaches any terms of this DPA.
2. **Effect of Termination Survival.** If the Service Agreement is terminated, the Provider shall destroy all of LEA's Student Data pursuant to Article IV, section 6.
3. **Priority of Agreements.** This DPA shall govern the treatment of Student Data in order to comply with the privacy protections, including those found in FERPA and all applicable privacy statutes identified in this DPA. In the event there is conflict between the terms of the DPA and the Service Agreement, Terms of Service, Privacy Policies, or with any other bid/RFP, license agreement, or writing, the terms of this DPA shall apply and take precedence. In the event of a conflict between Exhibit H, the SDPC Standard Clauses, and/or the Supplemental State Terms, Exhibit H will control, followed by the Supplemental State Terms. Except as described in this paragraph herein, all other provisions of the Service Agreement shall remain in effect.
4. **Entire Agreement.** This DPA and the Service Agreement constitute the entire agreement of the Parties relating to the subject matter hereof and supersedes all prior communications, representations, or agreements, oral or written, by the Parties relating thereto. This DPA may be amended and the observance of any provision of this DPA may be waived (either generally or in any particular instance and either retroactively or prospectively) only with the signed written consent of both Parties. Neither failure nor delay on the part of any Party in exercising any right, power, or privilege hereunder shall operate as a waiver of such right, nor shall any single or partial exercise of any such right, power, or privilege preclude any further exercise thereof or the exercise of any other right, power, or privilege.

5. **Severability.** Any provision of this DPA that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this DPA, and any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction. Notwithstanding the foregoing, if such provision could be more narrowly drawn so as not to be prohibited or unenforceable in such jurisdiction while, at the same time, maintaining the intent of the Parties, it shall, as to such jurisdiction, be so narrowly drawn without invalidating the remaining provisions of this DPA or affecting the validity or enforceability of such provision in any other jurisdiction.
6. **Governing Law; Venue and Jurisdiction.** THIS DPA WILL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF THE LEA, WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES. EACH PARTY CONSENTS AND SUBMITS TO THE SOLE AND EXCLUSIVE JURISDICTION TO THE STATE AND FEDERAL COURTS FOR THE COUNTY OF THE LEA FOR ANY DISPUTE ARISING OUT OF OR RELATING TO THIS DPA OR THE TRANSACTIONS CONTEMPLATED HEREBY.
7. **Successors Bound:** This DPA is and shall be binding upon the respective successors in interest to Provider in the event of a merger, acquisition, consolidation or other business reorganization or sale of all or substantially all of the assets of such business. In the event that the Provider sells, merges, or otherwise disposes of its business to a successor during the term of this DPA, the Provider shall provide written notice to the LEA no later than sixty (60) days after the closing date of sale, merger, or disposal. Such notice shall include a written, signed assurance that the successor will assume the obligations of the DPA and any obligations with respect to Student Data within the Service Agreement. The LEA has the authority to terminate the DPA if it disapproves of the successor to whom the Provider is selling, merging, or otherwise disposing of its business.
8. **Authority.** Each party represents that it is authorized to bind to the terms of this DPA, including confidentiality and destruction of Student Data and any portion thereof contained therein, all related or associated institutions, individuals, employees or contractors who may have access to the Student Data and/or any portion thereof.
9. **Waiver.** No delay or omission by either party to exercise any right hereunder shall be construed as a waiver of any such right and both parties reserve the right to exercise any such right from time to time, as often as may be deemed expedient.

EXHIBIT "A"
DESCRIPTION OF SERVICES

The Student Digital Experience provides access to all student components of i-Ready Classroom Mathematics, including a digital version of the Student Worktext, Family Resource Center, Diagnostic assessment, Digital Math Tools, Interactive Learning Games, and teacher-assigned Interactive Practice and assessments.

The components of the Teacher Digital Experience are accessible through the teacher dashboard, including the Teacher Toolbox, Prerequisites report, Comprehension Check reports, assignable Interactive Practice, and Learning Games reports.

Teacher Toolbox is a digital collection of resources that supports educators in differentiating Grades K–8 ELA and Mathematics instruction for students performing on, below, and above grade level, as recommended by the i-Ready Diagnostic. Containing teacher-led lessons and activities, the materials on Teacher Toolbox help teachers implement data-informed whole class and small group instruction.

Powered by insights from the i-Ready Diagnostic, i-Ready Personalized Instruction delivers motivating online Grades K–8 lessons in Reading and Mathematics. A purchase of i-Ready Personalized Instruction for Mathematics includes Learning Games at no additional charge. Learning Games are a fun and engaging way for students to strengthen understanding of mathematical concepts, improve fluency, and foster a positive attitude toward productive struggle.

EXHIBIT "B"
SCHEDULE OF DATA

Category of Data	Elements	Check if Used by Your System
Application Technology Meta Data	IP Addresses of users, Use of cookies, etc.	<input checked="" type="checkbox"/>
	Other application technology meta data-Please specify:	<input type="checkbox"/>
Application Use Statistics	Meta data on user interaction with application	<input checked="" type="checkbox"/>
Assessment	Standardized test scores	<input type="checkbox"/>
	Observation data	<input type="checkbox"/>
	Other assessment data-Please specify:	<input type="checkbox"/>
Attendance	Student school (daily) attendance data	<input type="checkbox"/>
	Student class attendance data	<input type="checkbox"/>
Communications	Online communications captured (emails, blog entries)	<input type="checkbox"/>
Conduct	Conduct or behavioral data	<input type="checkbox"/>
Demographics	Date of Birth	<input checked="" type="checkbox"/>
	Place of Birth	<input type="checkbox"/>
	Gender	<input checked="" type="checkbox"/>
	Ethnicity or race	<input checked="" type="checkbox"/>
	Language information (native, or primary language spoken by student)	<input checked="" type="checkbox"/>
	Other demographic information-Please specify:	<input type="checkbox"/>
Enrollment	Student school enrollment	<input checked="" type="checkbox"/>
	Student grade level	<input checked="" type="checkbox"/>
	Homeroom	<input type="checkbox"/>
	Guidance counselor	<input type="checkbox"/>
	Specific curriculum programs	<input type="checkbox"/>
	Year of graduation	<input type="checkbox"/>
	Other enrollment information-Please specify:	<input type="checkbox"/>
Parent/Guardian Contact Information	Address	<input type="checkbox"/>
	Email	<input type="checkbox"/>

Category of Data	Elements	Check if Used by Your System
	Phone	<input type="checkbox"/>
Parent/Guardian ID	Parent ID number (created to link parents to students)	<input type="checkbox"/>
Parent/Guardian Name	First and/or Last	<input type="checkbox"/>
Schedule	Student scheduled courses	<input type="checkbox"/>
	Teacher names	<input checked="" type="checkbox"/>
Special Indicator	English language learner information	<input checked="" type="checkbox"/>
	Low income status	<input checked="" type="checkbox"/>
	Medical alerts/ health data	<input type="checkbox"/>
	Student disability information	<input type="checkbox"/>
	Specialized education services (IEP or 504)	<input checked="" type="checkbox"/>
	Living situations (homeless/foster care)	<input type="checkbox"/>
	Other indicator information-Please specify: Migrant status	<input checked="" type="checkbox"/>
Student Contact Information	Address	<input type="checkbox"/>
	Email	<input type="checkbox"/>
	Phone	<input type="checkbox"/>
Student Identifiers	Local (School district) ID number	<input checked="" type="checkbox"/>
	State ID number	<input checked="" type="checkbox"/>
	Provider/App assigned student ID number	<input checked="" type="checkbox"/>
	Student app username	<input checked="" type="checkbox"/>
	Student app passwords	<input checked="" type="checkbox"/>
Student Name	First and/or Last	<input checked="" type="checkbox"/>
Student In App Performance	Program/application performance (typing program-student types 60 wpm, reading program-student reads below grade level)	<input type="checkbox"/>
Student Program Membership	Academic or extracurricular activities a student may belong to or participate in	<input type="checkbox"/>
Student Survey Responses	Student responses to surveys or questionnaires	<input type="checkbox"/>
Student work	Student generated content; writing, pictures, etc.	<input type="checkbox"/>
	Other student work data -Please specify:	<input type="checkbox"/>
Transcript	Student course grades	<input type="checkbox"/>
	Student course data	<input type="checkbox"/>

Category of Data	Elements	Check if Used by Your System
	Student course grades/ performance scores	<input type="checkbox"/>
	Other transcript data - Please specify:	<input type="checkbox"/>
Transportation	Student bus assignment	<input type="checkbox"/>
	Student pick up and/or drop off location	<input type="checkbox"/>
	Student bus card ID number	<input type="checkbox"/>
	Other transportation data – Please specify:	<input type="checkbox"/>
Other	Please list each additional data element used, stored, or collected by your application:	<input type="checkbox"/>
None	No Student Data collected at this time. Provider will immediately notify LEA if this designation is no longer applicable.	<input type="checkbox"/>

EXHIBIT "C"
DEFINITIONS

De-Identified Data and De-Identification: Records and information are considered to be De-Identified when all personally identifiable information has been removed or obscured, such that the remaining information does not reasonably identify a specific individual, including, but not limited to, any information that, alone or in combination is linkable to a specific student and provided that the educational agency, or other party, has made a reasonable determination that a student's identity is not personally identifiable, taking into account reasonable available information.

Educational Records: Educational Records are records, files, documents, and other materials directly related to a student and maintained by the school or local education agency, or by a person acting for such school or local education agency, including but not limited to, records encompassing all the material kept in the student's cumulative folder, such as general identifying data, records of attendance and of academic work completed, records of achievement, and results of evaluative tests, health data, disciplinary status, test protocols and individualized education programs.

Metadata: means information that provides meaning and context to other data being collected; including, but not limited to: date and time records and purpose of creation Metadata that have been stripped of all direct and indirect identifiers are not considered Personally Identifiable Information.

Operator: means the operator of an internet website, online service, online application, or mobile application with actual knowledge that the site, service, or application is used for K-12 school purposes. Any entity that operates an internet website, online service, online application, or mobile application that has entered into a signed, written agreement with an LEA to provide a service to that LEA shall be considered an "operator" for the purposes of this section.

Originating LEA: An LEA who originally executes the DPA in its entirety with the Provider.

Provider: For purposes of the DPA, the term "Provider" means provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Student Data. Within the DPA the term "Provider" includes the term "Third Party" and the term "Operator" as used in applicable state statutes.

Student Generated Content: The term "Student-Generated Content" means materials or content created by a student in the services including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, videos, and account information that enables ongoing ownership of student content.

School Official: For the purposes of this DPA and pursuant to 34 CFR § 99.31(b), a School Official is a contractor that: (1) Performs an institutional service or function for which the agency or institution would otherwise use employees; (2) Is under the direct control of the agency or institution with respect to the use and maintenance of Student Data including Education Records; and (3) Is subject to 34 CFR § 99.33(a) governing the use and re-disclosure of Personally Identifiable Information from Education Records.

Service Agreement: Refers to the Contract, Purchase Order or Terms of Service or Terms of Use.

Student Data: Student Data includes any data, whether gathered by Provider or provided by LEA or its users, students, or students' parents/guardians, that is descriptive of the student including, but not limited to,

information in the student's educational record or email, first and last name, birthdate, home or other physical address, telephone number, email address, or other information allowing physical or online contact, discipline records, videos, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security numbers, biometric information, disabilities, socioeconomic information, individual purchasing behavior or preferences, food purchases, political affiliations, religious information, text messages, documents, student identifiers, search activity, photos, voice recordings, geolocation information, parents' names, or any other information or identification number that would provide information about a specific student. Student Data includes Meta Data. Student Data further includes "Personally Identifiable Information (PII)," as defined in 34 C.F.R. § 99.3 and as defined under any applicable state law. Student Data shall constitute Education Records for the purposes of this DPA, and for the purposes of federal, state, and local laws and regulations. Student Data as specified in **Exhibit "B"** is confirmed to be collected or processed by the Provider pursuant to the Services. Student Data shall not constitute that information that has been anonymized or De-Identified, or anonymous usage data regarding a student's use of Provider's services.

Subprocessor: For the purposes of this DPA, the term "Subprocessor" (sometimes referred to as the "Subcontractor") means a party other than LEA or Provider, who Provider uses for data collection, analytics, storage, or other service to operate and/or improve its service, and who has access to Student Data.

Subscribing LEA: An LEA that was not party to the original Service Agreement and who accepts the Provider's General Offer of Privacy Terms.

Targeted Advertising: means presenting an advertisement to a student where the selection of the advertisement is based on Student Data or inferred over time from the usage of the operator's Internet web site, online service or mobile application by such student or the retention of such student's online activities or requests over time for the purpose of targeting subsequent advertisements. "Targeted Advertising" does not include any advertising to a student on an Internet web site based on the content of the web page or in response to a student's response or request for information or feedback.

Third Party: The term "Third Party" means a provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Education Records and/or Student Data, as that term is used in some state statutes. However, for the purpose of this DPA, the term "Third Party" when used to indicate the provider of digital educational software or services is replaced by the term "Provider."

EXHIBIT "D"
DIRECTIVE FOR DISPOSITION OF DATA

Provider to dispose of data obtained by Provider pursuant to the terms of the Service Agreement between LEA and Provider. The terms of the Disposition are set forth below:

1. Extent of Disposition

Disposition is partial. The categories of data to be disposed of are set forth below or are found in an attachment to this Directive:

[]

Disposition is Complete. Disposition extends to all categories of data.

2. Nature of Disposition

Disposition shall be by destruction or deletion of data.

Disposition shall be by a transfer of data. The data shall be transferred to the following site as follows:

[]

3. Schedule of Disposition

Data shall be disposed of by the following date:

As soon as commercially practicable.

By []

4. Signature

Authorized Representative of LEA

Date

5. Verification of Disposition of Data

Authorized Representative of Company

Date

EXHIBIT "E"
GENERAL OFFER OF PRIVACY TERMS

1. Offer of Terms

Provider offers the same privacy protections found in this DPA between it and School Association for Special Education in DuPage (SASED) ("Originating LEA") which is dated _____, to any other LEA ("Subscribing LEA") who accepts this General Offer of Privacy Terms ("General Offer") through its signature below. This General Offer shall extend only to privacy protections, and Provider's signature shall not necessarily bind Provider to other terms, such as price, term, or schedule of services, or to any other provision not addressed in this DPA. The Provider and the Subscribing LEA may also agree to change the data provided by Subscribing LEA to the Provider to suit the unique needs of the Subscribing LEA. The Provider may withdraw the General Offer in the event of: (1) a material change in the applicable privacy statutes; (2) a material change in the services and products listed in the originating Service Agreement; or three (3) years after the date of Provider's signature to this Form. Subscribing LEAs should send the signed **Exhibit "E"** to Provider at the following email address: customercontracts@cainc.com.

PROVIDER: Curriculum Associates, LLC

BY: Robert Waldron Digitally signed by Robert Waldron
Date: 2022.08.08 10:16:10 -04'00' Date: 08/08/2022

Printed Name: Robert Waldron Title/Position: Chief Executive Officer

2. Subscribing LEA

A Subscribing LEA, by signing a separate Service Agreement with Provider, and by its signature below, accepts the General Offer of Privacy Terms. The Subscribing LEA and the Provider shall therefore be bound by the same terms of this DPA for the term of the DPA between the School Association for Special Education in DuPage (SASED) and Curriculum Associates, LLC

****PRIOR TO ITS EFFECTIVENESS, SUBSCRIBING LEA MUST DELIVER NOTICE OF ACCEPTANCE TO PROVIDER PURSUANT TO ARTICLE VII, SECTION 5. ****

Subscribing LEA:

BY: _____ Date: _____

Printed Name: _____ Title/Position: _____

SCHOOL DISTRICT NAME: _____

DESIGNATED REPRESENTATIVE OF LEA:

Name: _____

Title: _____

Address: _____

Telephone Number: _____

Email: _____

EXHIBIT "F"
DATA SECURITY REQUIREMENTS

Adequate Cybersecurity Frameworks
2/24/2020

The Education Security and Privacy Exchange ("Edspex") works in partnership with the Student Data Privacy Consortium and industry leaders to maintain a list of known and credible cybersecurity frameworks which can protect digital learning ecosystems chosen based on a set of guiding cybersecurity principles* ("Cybersecurity Frameworks") that may be utilized by Provider .

Cybersecurity Frameworks

	MAINTAINING ORGANIZATION/GROUP	FRAMEWORK(S)
<input checked="" type="checkbox"/>	National Institute of Standards and Technology	NIST Cybersecurity Framework Version 1.1
<input checked="" type="checkbox"/>	National Institute of Standards and Technology	NIST SP 800-53, Cybersecurity Framework for Improving Critical Infrastructure Cybersecurity (CSF), Special Publication 800-171
<input checked="" type="checkbox"/>	International Standards Organization	Information technology — Security techniques — Information security management systems (ISO 27000 series)
<input type="checkbox"/>	Secure Controls Framework Council, LLC	Security Controls Framework (SCF)
<input type="checkbox"/>	Center for Internet Security	CIS Critical Security Controls (CSC, CIS Top 20)
<input type="checkbox"/>	Office of the Under Secretary of Defense for Acquisition and Sustainment (OUSD(A&S))	Cybersecurity Maturity Model Certification (CMMC, ~FAR/DFAR)

Please visit <http://www.edspex.org> for further details about the noted frameworks.

*Cybersecurity Principles used to choose the Cybersecurity Frameworks are located here

EXHIBIT "G" - Supplemental SDPC (Student Data Privacy Consortium) State Terms for Illinois

Version IL-NDPAv1.0a (Revised March 15, 2021)

This **Exhibit G**, Supplemental SDPC State Terms for Illinois ("Supplemental State Terms"), effective simultaneously with the attached Student Data Privacy Agreement ("DPA") by and between School Association for Special Education in DuPage (SASED)

_____ (the "Local Education Agency" or "LEA") and Curriculum Associates, LLC _____ (the "Provider"), is incorporated in the attached DPA and amends the DPA (and all supplemental terms and conditions and policies applicable to the DPA) as follows:

1. Compliance with Illinois Privacy Laws. In performing its obligations under the Agreement, the Provider shall comply with all Illinois laws and regulations pertaining to student data privacy, confidentiality, and maintenance, including but not limited to the Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/, Mental Health and Developmental Disabilities Confidentiality Act ("MHDDCA"), 740 ILCS 110/, Student Online Personal Protection Act ("SOPPA"), 105 ILCS 85/, Identity Protection Act ("IPA"), 5 ILCS 179/, and Personal Information Protection Act ("PIPA"), 815 ILCS 530/, and Local Records Act ("LRA"), 50 ILCS 205/.

2. Definition of "Student Data." In addition to the definition set forth in **Exhibit C**, Student Data includes any and all information concerning a student by which a student may be individually identified under applicable Illinois law and regulations, including but not limited to (a) "covered information," as defined in Section 5 of SOPPA (105 ILCS 85/5), (b) "school student records" as that term is defined in Section 2 of ISSRA (105 ILCS 10/2(d)) (c) "records" as that term is defined under Section 110/2 of the MHDDCA (740 ILCS 110/2), and (d) "personal information" as defined in Section 530/5 of PIPA.

3. School Official Designation. Pursuant to Article I, Paragraph 1 of the DPA Standard Clauses, and in accordance with FERPA, ISSRA and SOPPA, in performing its obligations under the DPA, the Provider is acting as a school official with legitimate educational interest; is performing an institutional service or function for which the LEA would otherwise use its own employees; is under the direct control of the LEA with respect to the use and maintenance of Student Data; and is using Student Data only for an authorized purpose and in furtherance of such legitimate educational interest.

4. Limitations on Re-Disclosure. The Provider shall not re-disclose Student Data to any other party or affiliate without the express written permission of the LEA or pursuant to court order, unless such disclosure is otherwise permitted under SOPPA, ISSRA, FERPA, and MHDDCA. Provider will not sell or rent Student Data. In the event another party, including law enforcement or a government entity, contacts the Provider with a request or subpoena for Student Data in the possession of the Provider, the Provider shall redirect the other party to seek the data directly from the LEA. In the event the Provider is compelled to produce Student Data to another party in compliance with a court order, Provider shall notify the LEA at least five (5) school days in advance of the court ordered disclosure and, upon request, provide the LEA with a copy of the court order requiring such disclosure.

5. Notices. Any notice delivered pursuant to the DPA shall be deemed effective, as applicable, upon receipt as evidenced by the date of transmission indicated on the transmission material, if by e-mail; or four (4) days after mailing, if by first-class mail, postage prepaid.

6. Parent Right to Access and Challenge Student Data. The LEA shall establish reasonable procedures pursuant to which a parent, as that term is defined in 105 ILCS 10/2(g), may inspect and/or

copy Student Data and/or challenge the accuracy, relevance or propriety of Student Data, pursuant to Sections 5 and 7 of ISSRA (105 ILCS 10/5; 105 ILCS 10/7) and Section 33 of SOPPA (105 ILCS 85/33). The Provider shall respond to any request by the LEA for Student Data in the possession of the Provider when Provider cooperation is required to afford a parent an opportunity to inspect and/or copy the Student Data, no later than 5 business days from the date of the request. In the event that a parent contacts the Provider directly to inspect and/or copy Student Data, the Provider shall refer the parent to the LEA, which shall follow the necessary and proper procedures regarding the requested Student Data.

7. **Corrections to Factual Inaccuracies.** In the event that the LEA determines that the Provider is maintaining Student Data that contains a factual inaccuracy, and Provider cooperation is required in order to make a correction, the LEA shall notify the Provider of the factual inaccuracy and the correction to be made. No later than 90 calendar days after receiving the notice of the factual inaccuracy, the Provider shall correct the factual inaccuracy and shall provide written confirmation of the correction to the LEA.

8. **Security Standards.** The Provider shall implement and maintain commercially reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect Student Data from unauthorized access, destruction, use, modification, or disclosure, including but not limited to the unauthorized acquisition of computerized data that compromises the security, confidentiality, or integrity of the Student Data (a "Security Breach"). For purposes of the DPA and this Exhibit G, "Security Breach" does not include the good faith acquisition of Student Data by an employee or agent of the Provider or LEA for a legitimate educational or administrative purpose of the Provider or LEA, so long as the Student Data is used solely for purposes permitted by SOPPA and other applicable law, and so long as the Student Data is restricted from further unauthorized disclosure.

9. **Security Breach Notification.** In addition to the information enumerated in Article V, Section 4(1) of the DPA Standard Clauses, any Security Breach notification provided by the Provider to the LEA shall include:

- a. A list of the students whose Student Data was involved in or is reasonably believed to have been involved in the breach, if known; and
- b. The name and contact information for an employee of the Provider whom parents may contact to inquire about the breach.

10. **Reimbursement of Expenses Associated with Security Breach.** In the event of a Security Breach that is attributable to the Provider, the Provider shall reimburse and indemnify the LEA for any and all costs and expenses that the LEA incurs in investigating and remediating the Security Breach, without regard to any limitation of liability provision otherwise agreed to between Provider and LEA, including but not limited to costs and expenses associated with:

- a. Providing notification to the parents of those students whose Student Data was compromised and regulatory agencies or other entities as required by law or contract;
- b. Providing credit monitoring to those students whose Student Data was exposed in a manner during the Security Breach that a reasonable person would believe may impact the student's credit or financial security;
- c. Legal fees, audit costs, fines, and any other fees or damages imposed against the LEA

as a result of the security breach; and

- d. Providing any other notifications or fulfilling any other requirements adopted by the Illinois State Board of Education or under other State or federal laws.

11. Transfer or Deletion of Student Data. The Provider shall review, on an annual basis, whether the Student Data it has received pursuant to the DPA continues to be needed for the purpose(s) of the Service Agreement and this DPA. If any of the Student Data is no longer needed for purposes of the Service Agreement and this DPA, the Provider will provide written notice to the LEA as to what Student Data is no longer needed. The Provider will delete or transfer Student Data in readable form to the LEA, as directed by the LEA (which may be effectuated through Exhibit D of the DPA), within 30 calendar days if the LEA requests deletion or transfer of the Student Data and shall provide written confirmation to the LEA of such deletion or transfer. Upon termination of the Service Agreement between the Provider and LEA, Provider shall conduct a final review of Student Data within 60 calendar days.

If the LEA receives a request from a parent, as that term is defined in 105 ILCS 10/2(g), that Student Data being held by the Provider be deleted, the LEA shall determine whether the requested deletion would violate State and/or federal records laws. In the event such deletion would not violate State or federal records laws, the LEA shall forward the request for deletion to the Provider. The Provider shall comply with the request and delete the Student Data within a reasonable time period after receiving the request.

Any provision of Student Data to the LEA from the Provider shall be transmitted in a format readable by the LEA.

12. Public Posting of DPA. Pursuant to SOPPA, the LEA shall publish on its website a copy of the DPA between the Provider and the LEA, including this Exhibit G.

13. Subcontractors. By no later than (5) business days after the date of execution of the DPA, the Provider shall provide the LEA with a list of any subcontractors to whom Student Data may be disclosed or a link to a page on the Provider's website that clearly lists any and all subcontractors to whom Student Data may be disclosed. This list shall, at a minimum, be updated and provided to the LEA by the beginning of each fiscal year (July 1) and at the beginning of each calendar year (January 1).

14. DPA Term.

- a. **Original DPA.** Paragraph 4 on page 2 of the DPA setting a three-year term for the DPA shall be deleted, and the following shall be inserted in lieu thereof: "This DPA shall be effective upon the date of signature by Provider and LEA, and shall remain in effect as between Provider and LEA 1) for so long as the Services are being provided to the LEA or 2) until the DPA is terminated pursuant to Section 15 of this Exhibit G, whichever comes first. The Exhibit E General Offer will expire three (3) years from the date the original DPA was signed."
- b. **General Offer DPA.** The following shall be inserted as a new second sentence in Paragraph 1 of Exhibit E: "The provisions of the original DPA offered by Provider and accepted by Subscribing LEA pursuant to this Exhibit E shall remain in effect as between Provider and Subscribing LEA 1) for so long as the Services are being provided to Subscribing LEA, or 2) until the DPA is terminated pursuant to Section 15 of this Exhibit G, whichever comes first."

15. **Termination.** Paragraph 1 of Article VII shall be deleted, and the following shall be inserted in lieu thereof: "In the event either Party seeks to terminate this DPA, they may do so by mutual written consent so long as the Service Agreement has lapsed or been terminated. One party may terminate this DPA upon a material breach of this DPA by the other party. Upon termination of the DPA, the Service Agreement shall terminate."
16. **Privacy Policy.** The Provider must publicly disclose material information about its collection, use, and disclosure of Student Data, including, but not limited to, publishing a terms of service agreement, privacy policy, or similar document.
17. **Minimum Data Necessary Shared.** The Provider attests that the Student Data request by the Provider from the LEA in order for the LEA to access the Provider's products and/or services is limited to the Student Data that is adequate, relevant, and limited to what is necessary in relation to the K-12 school purposes for which it is processed.
18. **Student and Parent Access.** Access by students or parents/guardians to the Provider's programs or services governed by the DPA or to any Student Data stored by Provider shall not be conditioned upon agreement by the parents/guardians to waive any of the student data confidentiality restrictions or a lessening of any of the confidentiality or privacy requirements contained in this DPA.
19. **Data Storage.** Provider shall store all Student Data shared under the DPA within the United States.
20. **Exhibits A and B.** The Services described in Exhibit A and the Schedule of Data in Exhibit B to the DPA satisfy the requirements in SOPPA to include a statement of the product or service being provided to the school by the Provider and a listing of the categories or types of covered information to be provided to the Provider, respectively.

EXHIBIT "H"
Additional Terms or Modifications
Version 1.0a

LEA and Provider agree to the following additional terms and modifications:

This is a free text field that the parties can use to add or modify terms in or to the DPA. If there are no additional or modified terms, this field should read "None."

Please see Exhibit H-1 for the list of Provider's modifications to this DPA, which is incorporated herein by reference.

Exhibit "H-1"
Additional Terms and Modifications to the Student Data Privacy Agreement
Version: v1.0a

This Exhibit H-1, Additional Terms or Modifications ("Provider Modifications"), effective simultaneously with the attached Student Data Privacy Agreement ("DPA") by and between School Association for Special Education DuPage (SASED) (the "Local Education Agency or "LEA") and Curriculum Associates LLC (the "Provider"), is hereby incorporated into the DPA and amends the DPA (and all supplemental terms and conditions, and policies applicable to the DPA, including Exhibit "G" - Supplemental SDPC State Terms for Illinois) as follows:

Article II Data Ownership and Authorized Access

Section 2. ("Parent Access") is hereby deleted in its entirety and replaced with the following:

To the extent required by law, the LEA shall establish reasonable procedures by which a parent, legal guardian, or eligible student may review Education Records and/or Student Data to correct erroneous information. Provider shall respond in a reasonably timely manner (and no later than fifteen (15) days from the date of the LEA's request for Student Data in a student's records held by the Provider to view or correct as necessary. In the event that a parent of a student or other individual contacts the Provider to review any of the Student Data, the Provider shall refer the parent or individual to the LEA, who will follow the necessary and proper procedures regarding the requested information.

Section 3. ("Separate Account") is hereby deleted in its entirety, as this section is inapplicable to the services provided by Provider.

Section 4 ("Subprocessors") is hereby revised by appending the following language thereto:

For the purposes of this DPA, "Subprocessors" (and "subcontractors," as the term is used in Exhibits G and H-A attached hereto) shall not include Provider's cloud hosting provider and other vendors used in the ordinary course of business who perform technology and software development and maintenance services on Provider's internal systems under Provider's supervision and who do not have access to Student Data.

Article IV: Duties of the Provider

Section 5. ("De-Identified Data") is hereby revised by deleting the second to last sentence of the section and replacing it with the following:

Except for Subprocessors and as permitted by applicable law, Provider agrees not to transfer de-identified Student Data to any party unless that party agrees in writing not to attempt re-identification.

Section 6. ("Disposition of Data") is hereby deleted in its entirety and replaced with the following:

Upon receipt of written request from the LEA, Provider shall dispose of or provide a mechanism for the LEA to transfer Student Data obtained under the Service Agreement within forty-five (45) days of the date of receipt of said request and according to a schedule and procedure as the Parties may reasonably agree, with the exception of backups, which are automatically deleted over time in accordance with Provider's data

retention and destruction policies. The duty to dispose of Student Data shall not extend to Student Data that is considered De-Identified Data. The LEA may employ a "Directive for Disposition of Data" form, a copy of which is attached hereto as Exhibit "D". If the LEA and Provider employ Exhibit "D," no further written request or notice is required on the part of either party prior to the disposition of Student Data described in Exhibit "D".

Article V: Data Provisions

Section 2. ("Audits") is hereby revised by adding the following language immediately after the first sentence of the subsection:

Such audits will be subject to Provider's confidentiality obligations to its other customers.

Article VII: Miscellaneous

Section 2. ("Effect of Termination Survival") is hereby revised to clarify that, if the Service Agreement is terminated, the Provider shall destroy all of LEA's Student Data upon written request, pursuant to Article IV, section 6.

EXHIBIT "G"

Supplemental SDPC (Student Data Privacy Consortium) State Terms for Illinois

Section 3. ("School Official Designation") is hereby revised by adding the following language to the end of the section:

For the avoidance of doubt, Student Data does not include De-Identified Data, which refers to data generated from student usage of i-Ready® from which all personally identifiable information has been removed or obscured so that it does not identify individual students and there is no reasonable basis to believe that the information can be used to identify individual students. Such De-Identified Data may be used by Provider for product development, product functionality and research purposes.

Section 9. ("Security Breach Notification") is hereby revised by deleting subsection "b" in its entirety and replacing it with the following:

- b. Information that the parent may use to contact Provider to inquire about the Security Breach.

Section 10. ("Reimbursement of Expenses Associated with Security Breach") is hereby revised by deleting subsection "b" in its entirety, as credit monitoring would be inapplicable to the data provided to Provider.

Section 11. ("Transfer or Deletion of Student Data") is hereby revised to clarify that Provider will delete or transfer Student Data within 45 calendar days if the LEA requests deletion or transfer of the Student Data and shall provide written confirmation to the LEA of such deletion or transfer, with the exception of backups, which are automatically deleted over time in accordance with Provider's data retention and destruction policies.

To: Board of Control
From: Melinda McGuffin, Executive Director
Date: August 17, 2022
Re: Central Institute for the Deaf Professional Development Agreement

Purpose: The purpose of this memo is to update the Board of Control regarding an agreement for professional development for the DHH program staff.

Background: CID will provide targeted professional development to the DHH staff on August 11, 2022 from 8:30-12:30. The professional development will include recommendations for language as well as auditory and sound intervention strategies for consideration by the SASED staff in their service to students with hearing impairments.

Next Steps: Approval of the agreement with Central Institute for the Deaf for professional development in the amount of \$600.00

To: Board of Control
From: Melinda McGuffin, Executive Director
Date: August 17, 2022
Re: Early CHOICES Agreement with Natasha Croff

Purpose: The purpose of this memo is to update the Board of Control regarding the Early CHOICES Natasha Croff agreement.

Background: The agreement is for Natasha Croff's participation and facilitation of the Statewide Leadership Team meetings from August 1, 2022-December 31, 2022.

Next Steps: Approval of the Early CHOICES agreement with Natasha Croff in the amount of \$100.00

To: Board of Control
From: Christine Martin
Date: 8/17/2022
Re: Venues for CPI training

Purpose:

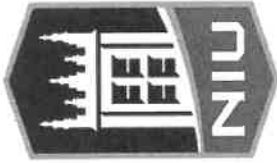
Approve contracts with Northern Illinois University - Naperville Campus for training rooms on August 11 and 12, 2022.

Background:

SASED needs to hold several concurrent CPI training events at the beginning of the school year to provide staff with the required 8 hours of training in time out, physical restraint, and preventative techniques.

Next Steps:

Staff will be appropriately trained.



NORTHERN ILLINOIS UNIVERSITY

Conference and Event Services

Facilities Use Agreement

NIU Naperville

Northern Illinois University
1120 E. Diehl Road, Naperville IL, 60563
Phone: 630-577-9101 Fax: 815-753-8989

This Facilities Use Agreement ("Agreement") is made and entered into as of the date of last signature below ("Effective Date") between the Board of Trustees of Northern Illinois University, located in DeKalb, Illinois 60115 ("NIU" or "University") and SASSED ("Client"). Client desires to use certain facilities on the Northern Illinois University campus as specified in Section 1 below (the "Facilities"), and NIU desires to grant Client the right to use such Facilities upon and subject to the provisions set forth herein.

1. Facilities

Client may use the Facilities for the following, and for no other, purpose (the "Event"):
SASED CPI Training
The Event name shall be posted as set forth above.

Client information:

Address: 2900 Ogdan Ave Lisle, IL 60532

Phone: (630) 985-8130

Email: mcapio@sased.org

Fax: (630) 778-0196

Main Contact: Michele Capio

Events/Facilities Description

Start Date	Start Time	End Time	Room	Rental Fee	Event	Setup
Aug 12, 2022	8:00AM	3:00PM	Special Events Room 101C	450.00	Meeting 1	Planner Defined
Aug 12, 2022	8:00AM	3:00PM	Room 105	450.00	Meeting 2	Planner Defined
Aug 12, 2022	8:00AM	3:00PM	Dining Room 161A	450.00	Meeting 3	Planner Defined

Estimated Charges

Total Room Rental: \$1350.00 **Catering Package:** None Requested **Catering Tax:** None Requested

Client's Federal Employment Identification Number/NIU Cost Center Number is 36-2919494 1010390

The parties agree to the following additional special arrangements: _____

2. Charges and Payment

As consideration for use of the Facilities under this Agreement, Client shall pay NIU the room rental fees and any related charges incurred in connection with the Event as invoiced. All fees and charges are payable to NIU no later than thirty (30) days after receipt of NIU's invoice, including without limitation, charges subsequently assessed against Client, if any, for damage, repair, cleanup or other expenses.

In addition to the room rental fees, Client is responsible for paying for the use of additional rooms not specified in this Agreement, continued room usage past the time specified in this Agreement and the use of additional services not originally specified in this Agreement. Additional services include, but are not limited to, catering, audiovisual, security, parking and extra utilities ("Additional Services or Equipment"). Final requests for any Additional Services or Equipment must be made in writing at least 3 Days prior to the Event. Failure to do so may result in a \$ 100 rush charge.

3. Food and Beverage

- A. Client may separately purchase food and beverage services from NIU catering services at an additional charge. Due to governmental health codes and liability risks, Client is prohibited from bringing in or removing food or beverages from the Facilities, except as otherwise stated in this Agreement below.
- B. Subject to Client's compliance with the Northern Illinois University Alcoholic Beverage Policy and applicable State of Illinois and city/municipal laws and regulations, alcohol may be served at the Event.
- C. Client must confirm the guaranteed food and beverage count for the Event no later than seven (7) business days prior to the first date of use of the Facilities. Catering charges will be calculated on the guaranteed number or the actual number attending, whichever is greater.

4. Alteration and Damage

- A. Immediately following the Event, Client shall return the Facilities to NIU in substantially the same condition (ordinary wear and tear exempted) as when received and shall reimburse NIU for any and all costs, expenses, charges or fees incurred in the repair or replacement of damage to the Facilities to the extent attributable to Client, its employees, subcontractors, agents, invitees, guests or attendees. Client is responsible for charges incurred for special cleanup. Repairs and/or replacement for any damages to the Facility and/or any NIU equipment will be charged to the Client.
- B. Client shall not use screws, nails, tacks, hooks, pins, tape or other adhesives to affix decorations or other items to the Facilities or its fixtures, furniture or equipment or otherwise modify or alter University property without receiving prior written permission. Further, Client shall not use (i) any smoke or fog machines; (ii) any open flames (other than dripless candles); or (iii) any glitter, confetti, flower petals or rice at the Facilities without receiving prior written permission.

5. Smoking

The NIU campus is designated as a Smoke-Free Campus and smoking in the Facilities is prohibited.

6. Cancellation

Cancellation of this Agreement by the Client must be in writing. In the event of cancellation, the charges below shall apply. If the Event is cancelled:

- 14 or more calendar days before the Event, no room rental or catering charges shall be due to NIU from Client.
- 13 - 7 calendar days before the Event, fifty percent (50%) of the room rental charge shall be due to NIU from Client.
- 0 - 6 calendar days before the Event, one hundred percent (100%) of the room rental charge and catering charges shall be due to NIU from Client.

7. Liability and Indemnification

- A. Client acknowledges and agrees that Client is responsible and liable for the actions, omissions and conduct of itself, its employees, agents, invitees and guests in accordance with the terms and conditions of this Agreement.
- B. Client acknowledges and agrees that Client has inspected the Facilities and deems the Facilities to be satisfactory for the Event and further acknowledges and agrees that **THE FACILITIES SHALL BE DELIVERED BY NIU TO CLIENT "AS IS," "WHERE IS," "WITH ANY AND ALL FAULTS" AND WITHOUT ANY EXPRESS OR IMPLIED WARRANTY, INCLUDING BUT NOT LIMITED TO THE WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN THE ABSENCE OF GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, NIU, ITS BOARD OF TRUSTEES, DEPARTMENTS, ADMINISTRATIVE UNITS, COOPERATING STUDENT ORGANIZATIONS AND THEIR RESPECTIVE OFFICERS, EMPLOYEES AND AGENTS DISCLAIM AND ARE HEREBY RELEASED FROM ANY AND ALL CLAIMS AND CAUSES OF ACTION FOR ANY PERSONAL PROPERTY DAMAGE OR LOSS, PERSONAL MEDICAL OR HOSPITAL COSTS, PERSONAL ILLNESS OR BODILY INJURY, INCLUDING PAIN AND SUFFERING, EMOTIONAL DISTRESS, OR**

DEATH, PERSONAL ECONOMIC IMPAIRMENT, AND FOR ANY DIRECT OR INDIRECT, PUNITIVE, CONSEQUENTIAL DAMAGES OR LOSS OF PROFITS, WHETHER OR NOT ADVISED OF THE POSSIBILITIES THEREOF AND WHETHER OR NOT FORESEEABLE.

C. Client further agrees to indemnify, defend and hold harmless NIU, its trustees, agents and employees, against all claims, demands, suits, liabilities, costs, damages and expenses (including reasonable attorney's fees and legal expenses) arising out of or in connection with Client's or any of its agents', contractors', employees', guests' or invitees' ("Indemnifying Parties"): (i) use or occupancy of the Facilities; (ii) loss, injury, death or damage to persons or the Facilities on or about the Facilities by reason of any negligence or willful misconduct of the Indemnifying Parties; or (iii) breach or default in the performance of the Agreement by the Indemnifying Parties.

8. Insurance

- a. Client will insure its activities in connection with the Event and obtain comprehensive commercial general liability insurance with minimum policy limits of \$1 million per occurrence and \$2 million in the aggregate. Said coverage shall include bodily injury and third party property damage and shall name the Board of Trustees of Northern Illinois University as an additional insured. Any policies shall be written with carriers acceptable to NIU and shall apply on a primary and non-contributory basis with respect to policies held by NIU. Any performers, vendors, or other individuals working on behalf of Client in connection with the Event shall maintain insurance which meets the requirements in this section. Should a third party not be able to meet these requirements, Client shall not permit services to be rendered at the Event.
- b. Where applicable, Client and its vendors must adhere to the Illinois Workers' Compensation Act and provide employees with appropriate coverage in accordance with state law.
- c. A certificate of insurance evidencing the required coverages shall be delivered to NIU no later than thirty (30) days prior to the Event date.

9. Use of University Name and Marks; Signage

Client shall not issue any press release or other public announcement relating to the Agreement or the activities contemplated by the Agreement or use NIU's name, logos, marks or any other trade designations (including, but not limited to, on its website, in printed materials or in any other manner) or any other NIU intellectual property without the prior written approval of NIU, which approval may be withheld for any reason. Client shall not erect any signs, banners or displays in or about the Facilities without the prior written approval of NIU.

10. Safety

Client, its employees, agents, invitees and guests shall not bring any weapons onto the NIU campus (including "concealed carry" firearms), per Illinois law. If NIU in its sole but reasonable discretion determines that public or participant safety is threatened or in danger, it may call upon security personnel to assist (whether police or a third party security agency).

11. State and University Laws, Regulations, Policies and Rules

- A. The laws of the State of Illinois shall apply to the Agreement without regard to its conflict of laws principles.
- B. Client, its employees, agents, invitees, guests and attendees shall comply with all applicable laws and regulations and applicable NIU policies and procedures, which policies may be amended at NIU's sole discretion.
- C. Client alone is responsible for procuring any applicable governmental permits or approvals for its Event, activities or use of the Facilities.

12. Force Majeure

NIU will notify Client if the Facilities may not be used due to health and safety guidelines and/or mandates, and NIU reserves the right to make modifications, if and when necessary, to the Event set up based on such guidelines and/or mandates. In the event of unsafe circumstances or if use of the Facilities is restricted for health or safety reasons, the Event can be postponed to a mutually agreed upon later date, no more than one (1) year after the original date, provided use of the Facilities on such rescheduled date is deemed acceptable by local authorities and NIU. Neither party will be liable for, or be considered to be in breach of or default under the Agreement as a result of any cause or condition beyond such party's reasonable control ("Force Majeure") including, but not limited to government actions (such as facilities being taken for public use), national emergencies, fire, flood or other catastrophe, acts of God, pandemic or other health emergency, terrorism, insurrection, war, riots, failure of transportation or power supply outage. NIU shall not have any liability on account of the unavailability of the Facilities for the Force Majeure, but shall return, in full, all security deposits provided by the Client and refund any prepaid but unused portion of fees. For clarity, NIU will not return any security deposits for events that are postponed but are subsequently not held within one (1) year after the original date. NIU alone is entitled to any insurance proceeds or sums paid or payable as damages or compensation on account of any such Force Majeure, and no part thereof shall accrue or be payable to the Client.

13. Termination of Agreement by NIU

University may terminate this Agreement or any part hereof upon written notice to Client in the event University reasonably determines that it is unable to perform its obligations in the interest of health and welfare, and/or in the best interest of University.

14. Americans with Disabilities Act

Events held at NIU must comply with the Americans with Disabilities Act ("ADA") and be accessible to persons with disabilities. Client is responsible for receiving requests for accommodations and for the costs of disability accommodations, to the extent allowed by law. Prior notification to NIU is required if accessibility assistance from University is needed in connection with the Event. The amount of advance notice to University required for accessibility assistance and the associated cancellation time frame and fees are contingent upon the type of accommodation requested by Client. If applicable, Client shall confirm the applicable time frames and cancellation fees with NIU.

15. Assignment; Relationship of the Parties; Waiver

Client may not assign its rights under this Agreement or allow any other person or entity to use or occupy any of the Facilities without the prior written consent of NIU. This Agreement does not create an agency, partnership or joint venture relationship between the parties. A party does not waive any right under this Agreement by failing to insist on compliance with any of the terms of this Agreement or by failing to exercise any right hereunder. Any waivers granted hereunder are effective only if recorded in a writing signed by the party granting such waiver.

16. Electronic Transmission; Counterparts

The parties agree that a signature transmitted to the other party by electronic transmission shall be effective to bind the party whose signature was transmitted. The parties further agree that any xerographically or electronically reproduced copy of this fully executed agreement shall have the same legal force and effect as any copy bearing original signatures of the parties. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

17. Notices

Service of all notices required or permitted under this Agreement shall be sent to Client at the address set forth in Section 1 above and to University at Northern Illinois University, Outreach Conferencing, Division of Outreach, Engagement, and Regional Development, 1120 East Diehl, Naperville, Illinois 60563, Attn: Director of Institutional Conferencing, or to any other address which a party specifies by giving notice in accordance with this section. Notices are effective upon receipt and the sender has the burden of proving receipt.

18. Nondiscrimination


Client shall not discriminate in connection with this Agreement or the use of the Facilities based on race, color, national origin, ancestry, sex, pregnancy, religion, age, physical and/or mental disability, marital status, veteran/military status, sexual orientation, gender identity, gender expression, political affiliation, order of protection status, victim of domestic or sexual violence status, citizenship status, arrest record in employment/personnel matters, genetic information, and/or other protected categories in compliance with applicable federal and state statutes, regulations and orders pertaining to nondiscrimination, equal opportunity and affirmative action that violate NIU policy.

19. Authority; Authorization; Amendment; Enforceability


This Agreement constitutes the entire agreement of the parties, and supersedes the parties' prior agreements, understandings and discussions relating to the subject matter of the Agreement. Once signed by representatives of both parties below, the Agreement is a binding contract between the Client and NIU to rent facility space and purchase services in accordance with the terms of the Agreement. This Agreement may not be modified or amended except by written instrument signed by authorized representatives of both parties. The provisions of the Agreement which by their nature should survive termination or expiration of this Agreement shall so survive, including but not limited to indemnification, limitations of liability and payment obligations. The individual signing below on

behalf of Client hereby represents and warrants that (i) he or she is duly authorized to execute and deliver this Agreement on behalf of Client and (ii) this Agreement is binding upon Client in accordance with its terms.

Board of Trustees of Northern Illinois University

Signature: 
Name: Theresa Stafford
Title: Senior Events Coordinator
Date: 7/26/2022

Client

Signature: 
Name: Melinda McGuffee
Title: Executive Director
Date: 7/22/2022



To: Board of Control
From: Mindy McGuffin, Executive Director
Date: August 17, 2022
Re: Project SEARCH MOU for 2022-2023

Purpose: To provide information for the consent agenda for the Memorandum of Understanding between SASED, Parents Alliance Employment Project and Northwestern Medicine/Central DuPage Hospital for FY2022-23.

Background: The Project SEARCH MOU is approved annually. This year the agreement does not include the Illinois Department of Human Services (DRS) due to restructuring of their program activities.

Project SEARCH is an international initiative that attempts to provide structured learning and internships for students with disabilities in their last year of High School or when finishing their Transition program. Started at the Cincinnati Children's Hospital, it is now in approximately 275 sites across 40 states and four countries. The one-year internship takes place at the Central DuPage Hospital in Winfield where total immersion in the workplace facilitates the teaching and learning process, as well as the acquisition of employability and marketable work skills. The students work with a team that includes their family, a special education teacher and Rehabilitation Services Administration to create an employment goal and support the student during this important transition from school to work. Project SEARCH's primary objective is to secure competitive employment for people with disabilities.

Next Steps: Approval of Memorandum of Understanding between SASED, Parents Alliance Employment Project and Northwestern Medicine/Central DuPage Hospital for FY2022-23.



Project SEARCH at Central Dupage Hospital Non-Binding Memorandum of Understanding

The Parties to this Memorandum of Understanding are Parents Alliance Employment Project ("PAEP"), Northwestern Medicine/Central DuPage Hospital ("CDH"), and The School Association for Special Education in DuPage County ("SASED").

The purpose of this Memorandum of Understanding is to outline how the Parties will collaborate and cooperate to administer a High School Project SEARCH Transition program at CDH for students with developmental disabilities, and to foster and facilitate the acquisition of jobs by people with disabilities when possible. This Memorandum of Understanding identifies the roles and responsibilities of the Parties to each other as they work in partnership to increase opportunities for persons with disabilities. This Memorandum of Understanding is independent of any agreements, grant terms, or other legal provisions under which any Party is individually obligated. The program will be titled "Project SEARCH at CDH". It is modeled after Project SEARCH at the Children's Hospital Medical Center in Cincinnati, Ohio.

II. Roles and Responsibilities:

The Parties agree to the following roles and responsibilities.

A. Northwestern Medicine/Central DuPage Hospital (CDH) will:

- Provide classroom space* (with white board or chalk board, small tables to be used as student work areas, chairs, locked cabinet for student files, and computer connections), and Instructor space (separate if possible), with telephone, fax, photocopy equipment, supplies, computer and email access. **If restrictions are placed on the hospital, partners (SASED and PAEP) to provide classroom activities through e-learning*
- Provide a business liaison that is available on a frequent basis to assist with job site development, introduce Project SEARCH facilitators to the business staff, market the program internally, and attend periodic meetings to discuss, evaluate program progress, and work with the Instructor to reinforce workplace rules.
- Develop a minimum of 12 intern work sites* and a point of contact at each site for the purpose of teaching competitive, marketable skills to the program

participants. Facilitate job analysis of those sites for the Project SEARCH facilitators. **If restrictions are placed on the hospital, PAEP and/or DHS to provide community job sites in place of NM.*

- Assist in coordinating and monitoring intern activities.
- Provide access to hiring opportunities if a Project SEARCH participant is appropriate for an internal job opening.
- Provide badges and parking access for Project SEARCH facilitators.
- Provide adequate supervision and personnel to carry out work site activities and provide managers of departments that are being used as work sites to give direction, feedback and evaluation to students during their work site rotations.
- Provide access to conference space for Open Houses.
- Provide assistance to the Project SEARCH facilitators through the marketing department, including marketing materials and public relations expertise.
- Establish student eligibility guidelines and select students for program as a participating partner of the Selection Committee.

B. The School Association for Special Education in DuPage County will:

- Provide a Special Education Instructor with transition experience to coordinate/teach the program.
- Develop and provide curriculum and instructional materials that encompass employability skills, functional academics, transition, job development and job readiness. Project SEARCH Curriculum already approved by the Ohio Department of Education can be used (and adapted for use if necessary).
- Assist the agency on development of intern work sites, and coordinate and monitor intern activities.
- Facilitate student recruitment activities.
- Facilitate family involvement activities
- Establish student eligibility guidelines and select students for program as a participating partner of the Advisory Committee.
- Provide travel training for students as necessary before program begins.

- Provide expertise in adaptations and accommodations, and implement as necessary.
- Coordinate additional support for students if necessary, such as Interpreter service, Speech or Occupational Therapy, transportation, etc.
- Coordinate regular meetings to discuss and evaluate program progress.
- Coordinate monthly meetings to discuss intern progress. Invite family and all team members.
- Assists in the collection of data on student outcomes and report to all partners.
- Liaison with Cincinnati Project SEARCH for technical assistance, data collection and other issues related to model integrity
- Assist with public relation activities to promote "Project SEARCH at CDH".

C. Parents Alliance Employment Project will:

- Provide a supervisor to assist in coordinating the planning and implementation efforts and ensure that program is moving forward within the framework of the projected timeline, and to assist in any way necessary to facilitate success of the program.
- Provide Job Coaches to work with students on work sites throughout the host business.
- Work with participating departments to identify intern work site opportunities for individuals with disabilities and perform job analyses.
- Work with Human Resources Staff and PS Instructor at the host business to examine existing open positions and determine their applicability for people with disabilities and PS student interns; and predetermine high turnover, entry level support positions, or other applicable positions for proactive job analysis, and recommend pre-screened applicants to the host business
- Assist with classroom set-up, curriculum development and work site rotation planning.
- Assist with student recruitment activities.
- Establish student eligibility guidelines and select students for the program as a participating partner of the Advisory Committee.

- Provide travel training for students as necessary before program begins.
- Provide expertise in adaptations and accommodations, and implement as necessary.
- Work with Vocational Rehabilitation to assist with obtaining adaptations and accommodations as necessary, and to help secure funding for job coaching and job development.
- Provide education and training to CDH employees regarding supporting people with disabilities in the workplace as necessary.
- Assist with collecting data on student outcomes and report to all partners.
- Assist with coordinating regular meetings to discuss and evaluate program progress
- Assist with coordinate monthly meetings to discuss intern progress.
- Attend regular meetings with team members from the Parties to this Agreement to discuss and evaluate program progress.
- Assist with public relation activities to promote the Project SEARCH program.
- Liaison with Cincinnati Project SEARCH for technical assistance, data collection and other issues related to model integrity.

III. Measurable Objectives:

All Parties will work collaboratively to:

- Provide internship opportunities for a minimum of 10 – 12 student participants (per school year) with developmental disabilities for the 2022-2023 school year.
- Obtain competitive employment for each intern that completes the program.
- Develop a minimum of 10 to 15 internship sites during the first school year of the program, and continue to develop work sites as the program progresses.
- Publicize the collaboration and program activities with a minimum of two written materials and two public presentations.

IV. Period of Agreement:

The effective date of this Agreement will be July 1, 2022 to June 30, 2023.

V. Limitation of Agreement:

It is understood among the parties that this Memorandum of Understanding is not a contract and is not binding.

VI. Relationship of Parties:

No agent or employee of either party shall be deemed an agent or employee of the other party. Each party will be solely and entirely responsible for the acts of its agents, subcontractors, or employees.

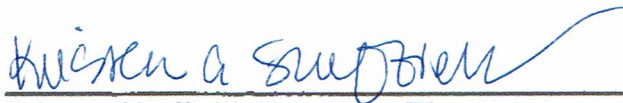
This Agreement is executed for the benefit of the Parties and the public generally. It is not intended nor may it be construed to create any third party beneficiaries.

Signatures/Titles:



Kristina Hedley, Director, Human Resources
Northwestern Memorial HealthCare
541 N. Fairbanks St., Suite 18-1844
312.926-4770 -phone
khedley@nm.org

Dr. Melinda McGuffin, Executive Director
SASED
2900 Ogden Avenue
Lisle, IL 60532
(630) 955-8112-phone
mmcguffin@sased.org



Kristen Sheffield, Executive Director
Parents Alliance Employment Project
2525 Cabot Drive, Suite 205
Lisle, Illinois 60532
630-697-8199-phone
ksheffield@parents-alliance.org



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

To: Board of Control
From: Mindy McGuffin, Executive Director
Date: August 17, 2022
Re: Introduction of SASED Administrators and Coordinators

Purpose: To introduce the SASED administrators and coordinators.

Background:

Mrs. Sheila White, STARS program administrator
Mrs. Michele Capio, School Improvement Instructional Support-Assistive Technology Team
Mrs. Sherilyn Genin, OT-PT Coordinator
Mrs. Laura Capparelli, Southeast-Directions program administrator
Mr. Keith Zmijewski, Southeast-Directions assistant program administrator
Mrs. Amy Gebre, Vision program administrator
Mrs. Tara Corral, Deaf and Hard of Hearing program administrator
Mrs. Amy McKee, Multi-Needs program administrator
Mrs. Kati Curby, Multi-Needs program administrator
Ms. Gina Hubbard, Technology coordinator
Mrs. Julie Grohn, Director of Human Resources
Mr. Matthew B. Layton, Director of Programs and Services
Mrs. Christine Martin, Assistant Director for Programs and Services
Mr. Don Robinson, Director of Business Services/CSBO
Dr. Mindy McGuffin, Executive Director

Next Steps: N/A

To: Board of Control
 From: Melinda McGuffin, Executive Director
 Date: August 17, 2022
 Re: Enrollment

Purpose:

Historical information for FY21-22. Reporting for the new year will begin in September 2022 following the opening of all programs.

Background:

The chart below shows the changes in enrollment for each SASED program. Rows highlighted in yellow reflect changes between May 1, 2022, and June 1, 2022. Page two provides a synopsis of the reasons for losses for quarter four. Page three of this document provides information on current student enrollment by member district.

	Southeast	Directions	STARS	MN	Vision	DHH	Transition	Project SEARCH	Total Enrollment
August, 2021 (as of 8/26/21)	60	19	37	98	64	45	15	11	349
September 2021 (as of 9/7/21)	63	19	37	100	64	46	15	11	355
October, 2021	68	18	38	98	64	46	16	11	359
November, 2021	69	16	38	96	65	49	15	11	359
December, 2021	71	18	37	94	64	49	15	11	359
January, 2022	66	18	36	91	63	51	14	11	350
February, 2022	66	18	37	93	63	50	14	11	352
March, 2022	66	19	36	93	63	50	13	11	351
April, 2022	63	20	36	96	65	50	13	11	354
May, 2022	64	24	37	97	65	50	13	10	360
June, 2022	64	22	37	97	65	51	13	10	359
Gains 5/2/22-6/1/22	+4	0	0	0	0	+1	0	0	+5
Losses 5/2/22-6/1/22	-4	-2	0	0	0	0	0	0	-6
Net Change 5/2/22-6/1/22	0	-2	0	0	0	+1	0	0	-1

4th Quarter Reasons for Losses	Southeast	Directions	STARS	MN	Vision	DHH	Transition	Project SEARCH	Total
# who returned to home school		1							1
# moved to alternate/private placement									
# who moved out of their resident district	1	1							2
# who dropped out									
# who moved to district homebound/in-hospital status									
# who transferred to home schooled									
# Other	3- Graduated HS	1 - Graduated HS						1 - medical reasons	5
Totals	4	3							8

Each member district who had students who left SASED programs during the 2021-22 school year was provided with documentation of their losses reasons for the year.

Year End Summary of the most frequent losses reasons for the 2021-22 school year:

# of students	Reason for Losses	Break down by program
11	Returned to school in home district	1 DHH, 1 Dir, 2 MN, 5 SE, 1 STARS, 1 VI
8	Transferred to private placement (more restrictive)	2 MN, 5 SE, 1 VI
15	Moved	2 DHH, 1 Dir, 4 MN, 2 SE, 3 STARS, 1 Tran, 2 VI

SASED Programs - Member & DWC Districts - Student Enrollment - EOY 2022									
Member District	Southeast	Directions EL, MS, HS	STARS	Multi Needs	Vision	DHH	Transition	Project Search	District Total
20	2			4		1			7
25				1		2			3
33	4	1		2		2			9
34	2	2	1						5
45	5	2		2	1	3			13
48	2	2	1	2	1				8
58	3	4	14	17	2	1			41
60	2		6	11	1	2			22
63	1		3	3		1			8
66	1		1	6		2			10
68	6	3	6	10					25
88	1	2		6	4		4		17
94	7	1		2			2	1	13
99	7	2		6	7		1		23
180	4	1	4	7	1				17
201				5	2	1	3		11
202	2	2		9			3		16
205	9		1	2	2	3		2	19
DWC+ Kane/Will/Kendall	6			2	44	33		7	92
Total Enrollment	64	22	37	97	65	51	13	10	359
	<i>SE total includes 0 CIBS student</i>								<i>grand total includes 0 CIBS student</i>
Difference from 5/1/2022	N/C	-2	N/C	N/C	N/C	1	N/C	N/C	-1

To: Board of Control
 From: Mindy McGuffin, Executive Director
 Date: August 17, 2022
 Re: Board Committee Updates

Purpose:

The purpose of this memo is to provide an update on the activities of the policy and finance committees and the protocols subcommittee.

Protocols Subcommittee
Mrs. Joanna Vazquez-Drexler (99)
Mr. Terry Walloch (D20)
Dr. Mark Cross (D63)
Dr. Andrew Wise (D66)

Upcoming Protocol Committee Meeting Dates:
 Meetings begin at 5:30 at the SASED Administration Center
 Upstairs Board Room

Policy Committee 2022-2023
Mrs. Joanna Vazquez-Drexler (99)
Dr. Jean Barbanente (88)
Mr. Ray Kielminski (48)
Mrs. Lynn Casey Maher (94)
Dr. Kristina Davis (33)

Upcoming Policy Committee Meeting Dates:
 Meetings begin at 5:30 at the SASED Administration Center

Finance Committee 2022-2023
Dr. Matt Rich (34)
Mr. Jack Buscemi (25)
Mr. Tom Ruggio (68)
Mrs. Leah Conover (201)
Mrs. Sue Caddy (60)
Mr. Ray Kielminski (48)

Upcoming Finance Committee Meeting Dates: May 5.
 Meetings begin at 5:30 at the SASED Administration Center

The finance committee will meet on September 14, 2022, at the SASED Administration Center.

The protocols subcommittee will convene

The policy committee

Please consider serving on the negotiations team for the upcoming SASED Support Staff contract negotiations this Spring.



School Association for Special Education in DuPage
Melinda McGuffin, Ed.D.
Executive Director

To: Board of Control
Date: August 17, 2022
From: Julie Grohn, Director of Human Resources
RE: Creative Exchange Agreement

Purpose: Approval of Independent Contractor Agreement

Background: Creative Exchange has provided Music Therapy for the students at SASED in the past. This year Creative Exchange will continue to provide services to each of our programs. Craig Christensen and Angie Hodgson will provide approximately 34 weeks of service comprised of 16 hours a week of music therapy to our students.

Next Steps: Approval of the Creative Exchanges contract- Independent Contractor Agreement



School Association for Special Education in DuPage
Melinda McGuffin, Ed.D.
Executive Director

To: Board of Control
From: Julie Grohn, Director of Human Resources
Date: August 17, 2022
Re: Approval of Program Administrator Contract for Amy McKee

Purpose: Contract Approval

Background: Amy McKee is recommended for a position as a Program Administrator. She will be working with the following schools: Concord School, Hillcrest, Kingsley, PrairieView, & Waterbury. Amy started on August 1, 2022 and has hit the ground running. Amy has experience working with students with multiple disabilities in both district and cooperative programs.

Next Steps: Approval of the Program Administrator Contract for Amy McKee in the amount of \$97,000.

**PROGRAM ADMINISTRATOR
EMPLOYMENT AGREEMENT
July 1, 2022 through June 30, 2023**

THIS EMPLOYMENT AGREEMENT (“Agreement”) is made on the date hereinafter set forth between Amy McKee (“the Program Administrator”) and the Board of Control of (“BOARD”) of the School Association for Special Education in DuPage County (“SASED”).

A. EMPLOYMENT AND SALARY

1. The BOARD employs the Program Administrator for a term of one (1) year commencing on July 1, 2022 and terminating on June 30, 2023 at an annual salary of Ninety-Seven Thousand and No/100 Dollars (\$97,000). This will be prorated based on the first day of employment. The Program Administrator shall work a Two Hundred Fifty-Nine (259) work-day calendar each school year and shall be paid her annual salary in equal installments in accordance with SASED rules governing payment of administrative staff members.

2. In addition to the annual salary stated in Paragraph A.1 of this Agreement, the BOARD shall pay on the Program Administrator’s behalf to the State of Illinois Teachers’ Retirement System (“TRS”) and the Teachers’ Health Insurance Security Fund (“T.H.I.S. Fund”) the Program Administrator’s required contributions to said pension system and health fund. It is the parties’ intention to qualify all such payments paid by the BOARD on the Program Administrator’s behalf as employer payments pursuant to Section 414(h) of the Internal Revenue Code of 1986, as amended. The Program Administrator does not have any right or claim to said amount except as it may become available at the time of retirement or resignation from the TRS. Both parties acknowledge that the Program Administrator did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the BOARD to the TRS, and that such contributions are made as a condition of employment to secure the Program Administrator’s future services, knowledge and experience.

3. During the term of this Agreement, the Program Administrator shall hold a valid Professional Educator License.

B. BENEFITS

1. The Program Administrator shall be entitled to receive fourteen (14) days of sick leave per year, which may accumulate up to three hundred forty (340) days. No reimbursement or buy-back of these days shall be allowed.
2. The Program Administrator shall be entitled to receive two (2) personal days and one (1) emergency day. Personal days and the emergency day may be used as in the case of sick leave. Any unused personal or emergency days shall be added to accumulated sick leave, pursuant to Paragraph B.5 above.
3. Paid vacation of twenty (20) working days during each school year of this Agreement will be granted. Any vacation time must be approved in advance by the Director of Programs and Services of SASSED. Vacation leave days that are not used by the end of the school year are forfeited, provided that if the Program Administrator is re-employed as a Program Administrator for the following school year. Vacation days are not cumulative. Vacation days not used in accordance with this subsection shall be deemed lost.
4. The Program Administrator shall be afforded paid leave for a State or Federal holiday which the Board of Control has determined also to be a school holiday. The Program Administrator will be eligible for consideration for benefits and other privileges as are set forth in the then-applicable policies of SASSED for administrative personnel, or as the BOARD may otherwise approve.

C. POWERS AND DUTIES

1. The Program Administrator shall devote maximum attention and energy to the business of SASSED. The Program Administrator shall not, during the term of this Agreement, engage in other business activities which will detract from her ability to function as the Program Administrator. The Program Administrator may attend, and teach with the prior approval of the Director of Programs and Services university courses, seminars, or other professional growth activities; serve as a consultant to other non-SASSED districts or educational agencies for short-term duration without loss of salary; lecture; and, engage in writing activities and

speaking engagements. The Program Administrator may not jeopardize the functioning of SASSED by any lengthy and conspicuous absence for such activities.

2. The duties and responsibilities of the Program Administrator shall be those duties set forth in the applicable job description and such other professional duties as from time to time may be assigned to the Program Administrator by the Executive Director. The BOARD reserves the right to reassign the Program Administrator to different duties from time to time during the term of the contract, without a loss of pay.
3. The Program Administrator shall be responsible for and deemed to have knowledge of, all of the policies and rules and regulations established by the Board and shall comply with their requirements.

D. TERMINATION

1. This Agreement may be terminated by:
 - a. Mutual agreement;
 - b. Disability, as certified by a physician, which makes the performance of the Program Administrator's duties impossible;
 - c. Discharge for cause;
 - d. Death; or
 - e. Retirement of Program Administrator.
2. The BOARD may terminate this Agreement by written notice to the Program Administrator at any time after the Program Administrator has been absent from employment for whatever cause for a continuous period of four (4) months after the exhaustion of sick, personal and vacation leave. All of SASSED's obligations shall cease upon such termination. Prior to termination for disability, the Program Administrator may request a hearing before the BOARD.
3. Discharge for cause shall be for conduct which is prejudicial to SASSED. Reasons for discharge for cause shall be given in writing, and the Program Administrator shall be entitled to appear before the BOARD to discuss such causes. If the Program Administrator chooses to be accompanied by legal counsel, she shall bear any of her costs therein involved. Such meeting shall be conducted in closed

session. Nothing shall prohibit the Board from suspending the Administrator without pay pending completion of the requirements of this section. After the effective date of dismissal the Administrator shall not be entitled to further payments of compensation of any kind under this Contract.

E. EVALUATION

The Director of Programs and Services, Assistant Director for Programs and Services or Executive Director shall evaluate the Program Administrator's performance on an ongoing basis and shall meet with the Program Administrator at least once during the Contract Term to discuss and evaluate performance, goals, working relationship, rapport and understanding in accordance with an evaluation plan established by the Executive Director. Failure of the Executive Director or designee to complete an evaluation does not preclude termination or non-renewal of this Contract. After such evaluation, the Parties may schedule a meeting to review the evaluation and determine, if necessary, the terms and conditions of the continued future employment of the Program Administrator.

F. CONTINUED EMPLOYMENT

The Program Administrator is assigned strictly on a yearly basis for which entitlement to continued employment may not be claimed beyond the term of this Contract. The Program Assistant may attain or retain tenure rights otherwise provided under the *Illinois School Code*, if applicable; however, such status does not impair the BOARD's right to terminate this Contract at the end of any school year (i.e., June 30) and either non-renew the employment of the Program Administrator or reclassify the Program Administrator with a concomitant reduction of salary and benefits. The BOARD may also terminate this Agreement for failure to perform assigned duties or breach of Program Administrator's responsibilities under this Agreement. Termination for such performance deficiencies or breach is in addition to the provisions in Paragraph D, and no hearing will be required.

G. NOTICE

Any notice required to be given under this Agreement shall be deemed sufficient if it is in writing and sent by certified mail, return receipt requested, to the residence of the Program Administrator and to the BOARD Chairperson.


H. AMENDMENTS

Any amendment to this Agreement shall be reduced to writing, formally approved by the BOARD, executed by the BOARD Chairperson and Secretary, and the Program Administrator, and appended to this Agreement.

I. MISCELLANEOUS

1. This Agreement has been executed in Illinois and shall be governed in accordance with the laws of the State of Illinois in every respect.
2. Paragraph headings and numbers have been inserted for convenience of reference only. If there is any conflict between such headings and numbers and the text of this Agreement, the text shall control.
3. This Agreement shall be executed in one or more counterparts, each of which shall be considered an original and all of which taken together shall be considered one and the same instrument.
4. This Agreement contains all the terms agreed upon by the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, arrangements, and communications between the parties concerning such subject matter, whether oral or written.
5. This Agreement shall be binding upon and inure to the benefit of the Program Administrator, her successors, assigns, heirs, executors, and personal representatives, and shall be binding upon, and inure to the benefit of the BOARD, its successors and assigns.

Program Administrator



Amy McKee

SASED Board of Control

By: _____
Chairperson

Attest: _____
Secretary

Date: **7/15/22**

Date: _____



School Association for Special Education in DuPage
Melinda McGuffin, Ed.D.
Executive Director

To: Board of Control
From: Julie Grohn, Director of Human Resources
Date: August 17, 2022
Re: Approval Program Administrator Contract for Kati Curby

Purpose: Approve Program Administrator Contract

Background: Kati Curby is recommended for a position as a Program Administrator. Kati will be working with the following schools: O’Neill Jr High, Willowbrook HS, Winfield, & Project SEARCH. Since 2014, Kati has served as the Project SEARCH teacher and ESY Assistant Program Administrator with SASED.

Next Steps: Approval of a 1 year Program Administrator Contract for Kati Curby in the amount of \$97,000 for the SY22-23.

**PROGRAM ADMINISTRATOR
EMPLOYMENT AGREEMENT
July 1, 2022 through June 30, 2023**

THIS EMPLOYMENT AGREEMENT (“Agreement”) is made on the date hereinafter set forth between Kati Curby (“the Program Administrator”) and the Board of Control of (“BOARD”) of the School Association for Special Education in DuPage County (“SASED”).

A. EMPLOYMENT AND SALARY

1. The BOARD employs the Program Administrator for a term of one (1) year commencing on July 1, 2022 and terminating on June 30, 2023 at an annual salary of Ninety-Seven Thousand and No/100 Dollars (\$97,000). This will be prorated based on the first day of employment. The Program Administrator shall work a Two Hundred Fifty-Nine (259) work-day calendar each school year and shall be paid her annual salary in equal installments in accordance with SASED rules governing payment of administrative staff members.

2. In addition to the annual salary stated in Paragraph A.1 of this Agreement, the BOARD shall pay on the Program Administrator’s behalf to the State of Illinois Teachers’ Retirement System (“TRS”) and the Teachers’ Health Insurance Security Fund (“T.H.I.S. Fund”) the Program Administrator’s required contributions to said pension system and health fund. It is the parties’ intention to qualify all such payments paid by the BOARD on the Program Administrator’s behalf as employer payments pursuant to Section 414(h) of the Internal Revenue Code of 1986, as amended. The Program Administrator does not have any right or claim to said amount except as it may become available at the time of retirement or resignation from the TRS. Both parties acknowledge that the Program Administrator did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the BOARD to the TRS, and that such contributions are made as a condition of employment to secure

the Program Administrator's future services, knowledge and experience.

3. During the term of this Agreement, the Program Administrator shall hold a valid Professional Educator License.

B. BENEFITS

1. The Program Administrator shall be entitled to receive fourteen (14) days of sick leave per year, which may accumulate up to three hundred forty (340) days. No reimbursement or buy-back of these days shall be allowed.
2. The Program Administrator shall be entitled to receive two (2) personal days and one (1) emergency day. Personal days and the emergency day may be used as in the case of sick leave. Any unused personal or emergency days shall be added to accumulated sick leave, pursuant to Paragraph B.5 above.
3. Paid vacation of twenty (20) working days during each school year of this Agreement will be granted. Any vacation time must be approved in advance by the Director of Programs and Services of SASSED. Vacation leave days that are not used by the end of the school year are forfeited, provided that if the Program Administrator is re-employed as a Program Administrator for the following school year. Vacation days are not cumulative. Vacation days not used in accordance with this subsection shall be deemed lost.
4. The Program Administrator shall be afforded paid leave for a State or Federal holiday which the Board of Control has determined also to be a school holiday. The Program Administrator will be eligible for consideration for benefits and other privileges as are set forth in the then-applicable policies of SASSED for administrative personnel, or as the BOARD may otherwise approve.

C. POWERS AND DUTIES

1. The Program Administrator shall devote maximum attention and energy to the business of SASSED. The Program Administrator shall not, during the term of this Agreement, engage in other business activities which will detract from her ability to function as the Program Administrator. The Program Administrator may attend, and teach with the prior approval of the Director of Programs and Services university courses, seminars, or other professional growth activities; serve as a consultant to other non-SASED districts or educational agencies for short-term

duration without loss of salary; lecture; and, engage in writing activities and speaking engagements. The Program Administrator may not jeopardize the functioning of SASED by any lengthy and conspicuous absence for such activities.

2. The duties and responsibilities of the Program Administrator shall be those duties set forth in the applicable job description and such other professional duties as from time to time may be assigned to the Program Administrator by the Executive Director. The BOARD reserves the right to reassign the Program Administrator to different duties from time to time during the term of the contract, without a loss of pay.
3. The Program Administrator shall be responsible for and deemed to have knowledge of, all of the policies and rules and regulations established by the Board and shall comply with their requirements.

D. TERMINATION

1. This Agreement may be terminated by:
 - a. Mutual agreement;
 - b. Disability, as certified by a physician, which makes the performance of the Program Administrator's duties impossible;
 - c. Discharge for cause;
 - d. Death; or
 - e. Retirement of Program Administrator.
2. The BOARD may terminate this Agreement by written notice to the Program Administrator at any time after the Program Administrator has been absent from employment for whatever cause for a continuous period of four (4) months after the exhaustion of sick, personal and vacation leave. All of SASED's obligations shall cease upon such termination. Prior to termination for disability, the Program Administrator may request a hearing before the BOARD.
3. Discharge for cause shall be for conduct which is prejudicial to SASED. Reasons for discharge for cause shall be given in writing, and the Program Administrator shall be entitled to appear before the BOARD to discuss such causes. If the Program Administrator chooses to be accompanied by legal counsel, she shall

bear any of her costs therein involved. Such meeting shall be conducted in closed session. Nothing shall prohibit the Board from suspending the Administrator without pay pending completion of the requirements of this section. After the effective date of dismissal the Administrator shall not be entitled to further payments of compensation of any kind under this Contract.

E. EVALUATION

The Director of Programs and Services, Assistant Director for Programs and Services or Executive Director shall evaluate the Program Administrator's performance on an ongoing basis and shall meet with the Program Administrator at least once during the Contract Term to discuss and evaluate performance, goals, working relationship, rapport and understanding in accordance with an evaluation plan established by the Executive Director. Failure of the Executive Director or designee to complete an evaluation does not preclude termination or non-renewal of this Contract. After such evaluation, the Parties may schedule a meeting to review the evaluation and determine, if necessary, the terms and conditions of the continued future employment of the Program Administrator.

F. CONTINUED EMPLOYMENT

The Program Administrator is assigned strictly on a yearly basis for which entitlement to continued employment may not be claimed beyond the term of this Contract. The Program Assistant may attain or retain tenure rights otherwise provided under the *Illinois School Code*, if applicable; however, such status does not impair the BOARD's right to terminate this Contract at the end of any school year (i.e., June 30) and either non-renew the employment of the Program Administrator or reclassify the Program Administrator with a concomitant reduction of salary and benefits. The BOARD may also terminate this Agreement for failure to perform assigned duties or breach of Program Administrator's responsibilities under this Agreement. Termination for such performance deficiencies or breach is in addition to the provisions in Paragraph D, and no hearing will be required.

G. NOTICE

Any notice required to be given under this Agreement shall be deemed sufficient if it is in writing and sent by certified mail, return receipt requested, to the residence of the Program Administrator and to the BOARD Chairperson.

H. AMENDMENTS

Any amendment to this Agreement shall be reduced to writing, formally approved by the BOARD, executed by the BOARD Chairperson and Secretary, and the Program Administrator, and appended to this Agreement.

I. MISCELLANEOUS

1. This Agreement has been executed in Illinois and shall be governed in accordance with the laws of the State of Illinois in every respect.
2. Paragraph headings and numbers have been inserted for convenience of reference only. If there is any conflict between such headings and numbers and the text of this Agreement, the text shall control.
3. This Agreement shall be executed in one or more counterparts, each of which shall be considered an original and all of which taken together shall be considered one and the same instrument.
4. This Agreement contains all the terms agreed upon by the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, arrangements, and communications between the parties concerning such subject matter, whether oral or written.
5. This Agreement shall be binding upon and inure to the benefit of the Program Administrator, her successors, assigns, heirs, executors, and personal representatives, and shall be binding upon, and inure to the benefit of the BOARD, its successors and assigns.

Program Administrator



Kate Curby

Date: 7/21/2022

SASED Board of Control

By: _____
Chairperson

Attest: _____
Secretary

Date: _____



School Association for Special Education in DuPage
Melinda McGuffin, Ed.D.
Executive Director

Board Memo
August 17, 2022

To: Board of Control
From: Julie Grohn, Director of Human Resources
Date: August 17, 2022
Re: Approval of Maxim Health contract

Purpose: To help secure staffing in hard to fill positions.

Background: SASED had been working with Maxim Health to secure hard to fill positions. Additionally we worked with Maxim Health during the 2021-2022 school year. This contract reflects services for the 2022-2023 school year.

Next Steps: Approval of the 22-23 Maxim Health Contract

EDUCATION SERVICES STAFFING AGREEMENT

This Education Services Staffing Agreement (hereinafter “Agreement”) is entered into this day of June 6th, 2022, by and between **Customer** located at 2900 Ogden Ave Lisle, IL 60532, referred to in this Agreement as “Customer,” and **Maxim Healthcare Staffing Services, Inc.**, a Maryland Corporation including its affiliates and subsidiaries, with an office located at 230 W Monroe St STE 550 Chicago, IL 60606 referred to in this Agreement as “Maxim.”

RECITALS

WHEREAS, Customer operates a School, as defined by State Law located in IL and wishes to engage Maxim to provide personnel to supplement Customer’s staff.

WHEREAS, Maxim operates a staffing agency that provides supplemental healthcare staffing services to Customer.

THEREFORE, in consideration of the above premises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the Parties, and intending to be legally bound, Customer and Maxim hereby agree to the following terms and conditions.

ARTICLE I. DEFINITIONS

Agreement” means this Educational Staffing Services Agreement entered into as of the Effective Date between Maxim and Customer, including all Attachment(s) attached hereto, and all Statement(s) of Work entered into by Maxim and Customer pursuant to Section 3.1.

“Assignment Confirmation” means the details as agreed upon between Customer and Maxim for Assignment Personnel Providing Assignment Services.

“Assignment Personnel” means Local Assignment Personnel providing Assignment Services.

“Assignment Personnel Rate” means a rate agreed upon between Customer and Maxim for that specific Assignment Personnel, as specified in “Attachment C” and controls where different from Base Rates set forth in “Attachment A.”

“Assignment Services” means Services for a specific term and length of the time, as more specifically set forth in Section 8.1 herein and “Attachment C.”

“Attachment A” means the position(s) of Personnel requested by Customer to provide Services, as set forth in Section 3.1 herein and rate(s), including Base Rates, and is incorporated into this Agreement by reference.

“Attachment B” means the pre-screening Personnel requirements pursuant to Section 3.2 and is incorporated into this Agreement by reference.

“Attachment C” means an Assignment Confirmation and is incorporated into this Agreement by reference.

“Base Rate” means the rates billed for Services performed by Personnel pursuant to terms of Agreement and “Attachment A” hereto.

“Behavior Intervention Plan” or “BIP” is defined as a written improvement plan created for a student based on the outcome of the functional behavior assessment (FBA).

“Contractor” means either independent contractor(s) or legal entity(ies) being utilized by Maxim to provide Services, as specified in Section 7.2.

“Effective Date” means the date first written above in the introductory paragraph of Agreement.

“Float” means Personnel reassigned to a different Customer department, unit, School Work Site, or to a different staff classification.

“Individual Education Program” or “IEP” is a plan developed as required under the Individuals with Disabilities Education Act (“IDEA”) providing eligible students with special education and related services that is reasonably calculated to enable the student to make progress appropriate in light of the child’s unique circumstances.

“Individual Health Plan” or “IHP” is defined as a health plan focusing specifically on student(s)’ medical needs, it may contain physician orders. If the services for a student’s medical needs can be performed during the school day for the student to benefit from the education, the medical services may be incorporated into the 504 Plan or IEP.

“Local Assignment Personnel” means Personnel providing Assignment Services whose home of record is less than fifty (50) miles from the School Work Site.

“Medical Services” services provided by a licensed physician to determine a student’s medically related disability that results in the student’s need for a 504 Plan or an IEP. These services include determining the health or related services needed for a particular student, developing the plan, changes to the plan, and level of healthcare or professional required.

“Personnel” means licensed and/or unlicensed clinical and other non-clinical healthcare, behavioral, educational assistance, and instructional employees of Maxim.

“Placement” is defined to mean where the student with a disability receives the services listed in the 504 Plan or the IEP.

“Related Services” is defined to mean developmental, corrective and other supportive services as may be required to assist a student with a disability to receive FAPE as described by a student’s 504 Plan or IEP that do not require a licensed professional to perform the services.

“School Health Services” is defined to mean health services required to be provided by a school nurse or other licensed professional that enable a student with a medically related disability to receive FAPE as described by a student’s 504 Plan, IHP or IEP.

“School Work Site” means any location Customer assigns Personnel to render Services.

“**Services**” means collectively School Health Services, Medical Services, and/or Related Services provided by Maxim to Customer, as more specifically set forth in Article III and any Attachment(s) and/or Statement(s) of Work.

“**Special Education**” is defined as specially designed instruction to meet the unique needs of a student with a disability.

“**Statement of Work**” or “**SOW**” means a statement of work describing the Services entered into by Maxim and Customer in accordance with Article III and “Attachment A” attached hereto.

“**Supplies**” means any and all necessary medical supplies to be used in administering and/or providing Services to student(s), including, but not limited to personal protective equipment (“PPE”).

“**Term**” has the meaning given in Section 2.1.

ARTICLE II. TERM

Section 2.1. Term. This Agreement will commence on the Effective Date and will continue for a school calendar year, which runs from 6/6/2022 to 6/6/2023.

ARTICLE III. NATURE AND SCOPE OF SERVICES

Section 3.1 Scope of Services.

(a) Staffing. Maxim is responsible for recruiting, screening, and hiring its Personnel as set forth herein to provide temporary staffing Services to Customer, with such Services provided by Personnel under Customer’s management and supervision at a School Work Site or in an environment controlled by Customer. Maxim will use its best efforts to provide Personnel who shall perform Services in accordance with the terms of this Agreement, as requested in “Attachment A.” Services include School Health Services, Related Services, and Special Education Services. Maxim will provide Personnel specific to the requirements provided by the Customer, following receipt of the BIP, IEP, IHP or 504 Plan (the “Plan”), as applicable, from the Customer. Maxim will use its best efforts to provide Personnel who meet the qualifications as specified by the Customer and shall perform services in accordance with the terms of this Agreement. Customer shall provide Maxim with the skill level, experience and services to be provided by Personnel to any student(s), and details from the applicable Plan for School Health Services or Related Services, necessary to perform Services hereunder.

(b) Distance Learning Service(s). Customer may request Personnel to provide services off-site, including, but not limited to remote services and/or in-home services at a student’s location (“Distance Learning Service(s)”) due to Customer school closings and/or delays. Customer is responsible for overseeing and directing placement outside of school for Distance Learning Service if requested. Customer will provide supplies and resources needed to implement Distance Learning Services and its own expense.

(c) Changes. From time to time, requests for additions, deletions, or revisions to the Services or Base Rates may be made (collectively, the “Changes”). The Party that wishes to make

a Change shall deliver to the other Party a modified Statement of Work (“SOW”) or subsequent “Attachment A” to reflect the changes to this Agreement expressly agreed to by the parties. The Changes will take effect upon signature by both parties.

Section 3.2 School Health Services Requirements. Maxim will perform the screening for School Health Services Personnel who meet the criteria as indicated in Attachment “B” hereto.

Section 3.3 Related Services. Maxim will perform the screening for Related Services and Special Education Personnel who meet the criteria as indicated in Attachment “B” hereto.

Section 3.4 Special Education Services. Maxim will perform the screening for Related Services and Special Education Personnel who meet the criteria as indicated in Attachment “B” hereto.

Section 3.5 Maxim as Employer. Maxim acknowledges and agrees that its Personnel are employees and shall be treated as such and not as employees of Customer. Maxim agrees that it (i) is responsible for providing any wages or other benefits to its Personnel; (ii) will make all appropriate tax, social security, Medicare, and other withholding deductions and payments with respect to its Personnel; (iii) will provide workers’ compensation insurance coverage for its Personnel; (iv) will make all appropriate unemployment tax payments with respect to its Personnel; and (v) will take any additional actions legally required to establish that the Personnel whose Services are provided under this Agreement are employees of Maxim.

Section 3.6 Availability of Personnel. The Parties agree that Maxim’s duty to supply Personnel is subject to the availability of qualified Personnel. The failure of Maxim to provide Personnel shall not constitute a breach of this Agreement if the requested Personnel are not available. To the extent that Maxim is unable to provide the modality of Personnel requested by Customer, Maxim will provide Customer with a higher skilled Personnel. Maxim will bill Customer at that Personnel’s fair market value rate for the modality provided.

ARTICLE IV. SCHOOL WORK SITE REQUIREMENTS AND OBLIGATIONS

Section 4.1 Plan Implementation. Customer is responsible for the Educational Services provided to its students. Customer will provide supervision of Personnel for Services provided to any student with a medical disability. Customer will make available to Maxim and any Personnel the applicable Plan(s), as requested. Customer shall provide student specific orientation for the requirements of the Plan(s). If the student requires school transportation, Customer shall assess whether the student’s disability would allow for safe transport by Customer. Customer shall orient Maxim Personnel on the transportation and emergency protocol. Customer will make all determinations on Placement.

Section 4.2 Orientation and Evaluation. Customer will provide Personnel with orientation of Customer’s policies, procedures and School Work Site specific training. Customer will provide School Work Site specific emergency protocol training for all student’s with a medically related disability.

Section 4.3 Supplies. Customer will provide all necessary Supplies to Personnel in performance of this Agreement. Customer shall be responsible for disposing of all medical waste and biohazard produced by the Services and will comply with all applicable local, state, and federal rules, regulations, and laws governing such disposal.

Section 4.4 Float Policy. Subject to prior written notification, Customer may Float Personnel, if Personnel satisfies the Customer's requisite specialty qualifications. If Customer Floats Personnel, the Personnel must perform the duties of the revised assignment as if the revised assignment were the original assignment. Customer will provide the Personnel with additional orientation regarding the Float assignment as necessary. If Personnel Floats to a staff classification that has a lower Base Rate, then the Base Rate that was applicable to the original Personnel assignment remains the applicable Base Rate despite the Float. If Personnel Floats to a staff classification that has a higher Base Rate, then the Base Rate that is applicable to the newly assigned staff classification is the applicable Base Rate for as long as the Personnel continues to work in that staff classification.

Section 4.5 Right to Dismiss. If at any time Customer, in its reasonable judgment, determines that the staffing Services provided any Personnel provided hereunder is inadequate, unsatisfactory or has failed to comply with Customer's rules, regulations, or policies, Customer shall immediately advise Maxim. Maxim will remove Personnel from Customer's School Work Site as requested. Customer will cooperate with Maxim and provide reasonable detail(s) for the dismissal. Customer will provide Maxim with any reports it provides to any governing oversight agency(ies) as a result of Maxim Personnel's conduct, including all drug screens conducted, results of peer review and/or documentation of Customer's investigation.

Section 4.6 Work Environment and OSHA. Customer will provide a clean and properly maintained workspace(s) for Maxim to conduct the Services that will enable Maxim to safely provide Services to student(s). Customer will provide furniture at its sole risk to include, but not limited to, tables and chairs, and allow Personnel reasonable access to telephones for business use. Maxim will not be responsible for the proper maintenance of any property supplied by Customer. Customer will orient Personnel to the specific exposure control plan(s), emergency action plan(s), and/or protocol(s) of the Customer as it pertains to all federal OSHA requirements and equivalent state agency requirements, directives, or standards, with respect to blood borne pathogens, other emergent matters, and any of the Customer's specific policies and procedures for safety, hazardous communications and/or operations instructions. Customer will be responsible for all OSHA recordkeeping, logging, and reporting responsibilities required by law pertinent to Services provided under this Agreement.

Section 4.7 Notification of Incidents and Claims. Customer agrees to notify Maxim of any incident involving Maxim Personnel within forty-eight (48) hours of its occurrence. Customer agrees to provide Maxim documentation of any investigation conducted. Maxim and Customer agree to notify each other in writing of any asserted claim relating to this Agreement within ten (10) days of either discovery of the occurrence upon which the claim may be based or learning of the claim. Indemnity to Customer shall not cover any claims or liabilities in which there is a failure to give the indemnifying party prompt notice of any incident within forty-eight (48) hours of its occurrence.

Section 4.8 Maxim Timeclock. The Parties acknowledge and agree that notwithstanding any Customer manuals, instructions, or other Customer policies, Maxim reserves the right to utilize Maxim Timeclock, a proprietary web-based timekeeping system, for the provision of Services and is not required and/or mandated to use paper-based timekeeping records, unless otherwise required by applicable law. Personnel will submit hours worked to Customer via Maxim Timeclock. Customer will be notified via electronic mail regarding the hours submitted and agrees to review and approve the submitted hours on a weekly basis, each Monday by noon local

time. Customer approved hours will be utilized for the weekly payroll and billing. Any non-approved hours will be discussed between Customer and Maxim; notwithstanding this, Customer and Maxim agree to cooperate in good faith to ensure that all Personnel time is properly captured to ensure compliance with applicable local, state, and federal wage and hour laws.

ARTICLE V. CONVERSION OF PERSONNEL

Section 5.1 Non-Solicitation. For a period of twelve (12) months following the date on which any Personnel either: (i) interviewed with Customer for purposes of Customer qualifying a candidate or applicant for a role or position or (ii) last worked a shift under this Agreement, or a subsequent Assignment through this Agreement, Customer agrees that it will take no steps to solicit, recruit, hire, or employ as its own employees, or as a contractor, those Personnel provided or introduced by Maxim during the term of this Agreement. Customer understands and agrees that Maxim is not an employment agency and that Personnel are assigned to the Customer to render temporary service(s) and are not assigned to become employed by the Customer. Customer further acknowledges and agrees that there is a substantial investment in business related costs incurred by Maxim in recruiting, onboarding, training, and employing Personnel, which necessarily includes recruiting, qualifying, credentialing, training, retaining, and supervising Personnel. In the event that Customer, or any Customer affiliate, subsidiary, department, division, School Work Site, or any other agent of Customer or agent acting on behalf of Customer solicits, hires, or employs any Personnel, Customer will be in material breach of this Agreement.

Section 5.2 Placement Fee. Notwithstanding this Article V, Customer may hire or contract with any Maxim Personnel provided by Maxim if Customer pays Maxim a placement fee equal to the greater of: five thousand dollars (\$5,000) or the sum of thirty percent (30%) of such Personnel's annualized salary (calculated as Weekday Hourly Bill Rate x 1,440 Hours x 30%).

Section 5.3 Breach of Conversion of Personnel Section. In the event that Customer hires or contracts with any Personnel in accordance with the requirements set forth above but does not notify Maxim, the Placement Fee that applies is no less than 150% of that set forth above.

ARTICLE VI. INVOICING, PAYMENT, AND TAXES

Section 6.1 Invoicing. Maxim will supply Personnel under this Agreement at the rate(s) listed in the Attachment(s) to this Agreement. Maxim will submit invoices to Customer every week for Personnel provided to Customer during the preceding week. Customer Invoices shall be submitted to the following electronic mail address or by the applicable agreed upon Timecard Application.

Invoicing E-mail:

Invoicing Contact:

Invoicing Address: 2900 Ogden Ave
 Lisle, IL 60532

Section 6.2 Payment. All amounts are due and payable within thirty (30) days from the date of invoice. Maxim's preferred payment is via electronic payment (EFT). If Customer is unable to pay electronically, Customer will send all payments to the address set forth on the invoice. If any portion of an amount billed by Maxim under this Agreement is subject to a good faith dispute between the Parties, Customer shall give written notice to Maxim of the amounts it disputes ("Disputed Amounts") upon the discovery of the billing dispute and include in such written notice the specific details and reasons for disputing each item. Written notice of a dispute must be provided within fourteen (14) days from date of invoice or the invoice amount is presumed to be

valid. Customer shall pay by the due date all undisputed amounts, including, in the event of a billing rate dispute, the amount of the Services at the lower billing rate. Billing disputes shall be subject to the terms of Article XIII, Dispute Resolution.

Section 6.3 Late Payment. Payments not received within thirty (30) days from approval of an invoice will accumulate interest, until paid, at the maximum rate permitted by applicable law.

Section 6.4 Annual Rate Increases. Customer agrees to and accepts annual rate increases at the percentage listed on “Attachment A” of this Agreement.

ARTICLE VII. RELATIONSHIP OF THE PARTIES

Section 7.1 Independent Legal Entities. Maxim and Customer are independent legal entities. Nothing in this Agreement shall be construed to create the relationship of employer and employee, or principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms of this Agreement. Neither Maxim nor Customer nor any of their respective agents or employees shall control or have any right to control the activities of the other Party in carrying out the terms of this Agreement.

Section 7.2 By entering into this Agreement, the Parties agree that all conflicts of interest shall and have been disclosed to the other Party for review in accordance with that Party’s policies and procedures. A conflict of interest occurs when a Customer employee or Personnel has professional or personal interests that compete with his/her/their ability to provide Services to or on behalf of Maxim or Customer. Such competing interests may make it difficult for the Customer employee or Personnel to fulfill his/her/their duties impartially.

ARTICLE VIII. ASSIGNMENT SERVICES

Section 8.1 Assignment Services. As part of the Services outlined herein, Maxim provides Assignment Services for a specific term and length of the time, and agrees to assign Assignment Personnel to work such specified assignments agreed to and confirmed in writing by the Parties, as set forth in “Attachment C.” To the extent Assignment Personnel are utilized for such length and time the terms of Article VIII apply as indicated.

Section 8.2 Interviews. Maxim will provide Customer with Assignment Personnel candidate(s) available to provide Assignment Services, as applicable, and will provide all pertinent information requested by Customer for an interview. Customer has the opportunity and reserves the right to conduct a telephone interview with any Assignment Personnel prior to Assignment Services commencing. Customer will not be relieved of paying Maxim the established fees set forth in this Agreement for said Assignment Services.

Section 8.3 Assignment Cancellation by Maxim. Maxim reserves the right to cancel the term of Assignment Personnel with written notification to Customer. Maxim will endeavor to provide a qualified replacement for cancelled Assignment Personnel within fourteen (14) days from the date of notification.

Section 8.5 Assignment Cancellation by Customer. Customer agrees to utilize Assignment Personnel for the specified period of time outlined in the “Attachment C” Assignment Confirmation. Should Customer staffing needs change and Customer wishes to cancel Assignment Personnel already being utilized on contract, Customer must give Maxim fourteen (14) days’ notice before cancellation date. If Customer does not provide required notice, Customer will be required to pay Maxim a fee equal to: the sum of seventy-two (72) hours of such Assignment Personnel’s rate subtracted by any hours worked by Assignment Personnel after notice is given (calculated as Assignment Bill Rate x 72 Hours - Hours Worked after cancellation notice).

Section 8.6 Assignment Confirmations. Each Assignment Services request will be confirmed in writing with the applicable Base Rate or Assignment Personnel Rate to be charged for Assignment Personnel to work a specific assignment set forth in Assignment Confirmations as “Attachment C.” Hourly rates include reimbursement for ordinary and necessary travel expense for meals incurred by Assignment Personnel, as accounted for on the invoice or periodic statement, where Customer is acknowledged to be subject to limitation on deduction under IRC § 274 and related regulations. As needed, Customer should request information beyond the accounting provided to comply with their obligation(s). If there is any conflict between this Agreement and any Assignment Confirmation(s) and/or Attachment(s), the terms of the Assignment Confirmation(s) will govern.

Section 8.7 Assignment Confirmation Delivery. Assignment Confirmations will be sent via electronic mail, or other means as agreed upon by the Customer and Maxim. In the event that Customer fails to respond to the Assignment Confirmation within forty-eight (48) hours, the Customer will be deemed to have accepted the terms in said Assignment Confirmation and Customer will assume responsibility for any applicable payment terms as outlined in the Assignment Confirmation. Should a dispute arise, the Assignment Confirmation shall supersede any and all prior oral and written understandings.

ARTICLE IX. ADDITIONAL SERVICES

[OMITTED]

ARTICLE X. INSURANCE

Section 10.1 Maxim Insurance. Maxim will maintain (at its sole expense), or require the Contractors it utilizes under this Agreement to maintain, valid policies of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate, to include sexual misconduct/molestation coverage with a minimum limit of \$1,000,000 per occurrence and \$2,000,000 aggregate, covering temporary staffing Services provided by Personnel. Maxim will provide a certificate of insurance evidencing such coverage upon written request by Customer.

Section 10.2 Customer Insurance. Customer will maintain at its sole expense valid policies of general and professional liability insurance with minimum limits of \$1,000,000 per occurrence and \$3,000,000 annual aggregate. Customer will give Maxim prompt written notice of any material change in Customer coverage.

ARTICLE XI. INDEMNIFICATION

Section 11.1 Indemnification by Maxim. Maxim agrees, at its own expense, to indemnify, defend, and hold harmless Customer and its parent, subsidiaries, Affiliates, directors, officers, employees, and agents against any and all third-party losses, liabilities, judgments, awards, and costs (including reasonable attorneys' fees and expenses) to the extent arising out of or relating to:

(a) bodily injury (including death) or any real or tangible property loss or damage as a direct result of Maxim's employees' negligent acts or omissions in the performance of Services under this Agreement; or

(b) any breach by Maxim of this Agreement.

Section 11.2 Indemnification by Customer – Customer agrees, at its own expense, to indemnify, defend, and hold harmless Maxim and its parent, subsidiaries, affiliates, directors, officers, employees, and agents against any and all third-party losses, liabilities, judgments, awards, and costs (including reasonable attorneys' fees and expenses) to the extent arising out of or relating to:

(a) bodily injury (including death) or any real or tangible property loss or damage as a direct result of Customer's employees' negligent acts or omissions in the performance of Services under this Agreement; or

(b) any Transaction Taxes levied, assessed, or imposed by any taxing authority as a result of, or in connection with this Agreement, whatever the source and regardless of whether invoiced to or remitted by Customer.

Section 11.3 Indemnification Procedures – The Party seeking indemnification under this Article XI (the “**Indemnified Party**”) shall notify the other Party (the “**Indemnifying Party**”) promptly after the Indemnified Party receives notice of a claim for which indemnification is sought under this Agreement; provided, however, that no failure to so notify the Indemnifying Party shall relieve the Indemnifying Party of its obligations under this Agreement except to the extent that it can demonstrate damages directly attributable to such failure. To the extent permitted by law, the Indemnifying Party shall have authority to defend or settle the claim; provided, however, that the Indemnified Party, at its sole discretion and expense, shall have the right to participate in the defense and/or settlement of the claim, and provided further, that the Indemnifying Party shall not settle any such claim imposing any liability or other obligation on the Indemnified Party without the Indemnified Party's prior written consent.

ARTICLE XII. LIMITATION OF LIABILITY

Section 12.1 Limitation on Liability. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, EXEMPLARY, RELIANCE OR SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING DAMAGES FOR LOST PROFITS, LOSS OF USE, BUSINESS

INTERRUPTION, OR LOSS OF DATA IN CONNECTION WITH OR ARISING OUT OF THIS AGREEMENT REGARDLESS OF THE FORM OF ACTION WHETHER IN CONTRACT, WARRANTY, STRICT LIABILITY OR TORT AND EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Section 12.2 Cap on Damages. THE TOTAL AGGREGATE LIABILITY OF EACH PARTY TO THE OTHER PARTY FOR DAMAGES UNDER THIS AGREEMENT OR OTHERWISE SHALL NOT EXCEED THE SUM OF ALL FEES PAID OR PAYABLE TO MAXIM BY CUSTOMER UNDER EITHER THE APPLICABLE STATEMENT OF WORK OR FOR SERVICES RENDERED DURING THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE MONTH IN WHICH SUCH LIABILITY AROSE, WHICHEVER IS LESS. MULTIPLE CLAIMS UNDER THIS AGREEMENT OR THIS AGREEMENT WILL NOT ENLARGE THIS LIMIT. THIS LIMITATION OF LIABILITY SHALL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY EXCLUSIVE REMEDY HEREIN.

ARTICLE XIII. DISPUTE RESOLUTION

Section 13.1 Dispute Resolution. Except as otherwise provided in this Agreement, any dispute between the Parties regarding the interpretation or enforcement of this Agreement or any of its terms shall be addressed by good faith negotiation between the Parties.

Section 13.2 Dispute Resolution Process. To initiate such negotiation, a Party must provide to the other Party written notice of the dispute that includes both a detailed description of the dispute or alleged nonperformance and the name of an individual who will serve as the initiating Party's representative in the negotiation. The other Party shall have ten (10) business days to designate its own representative in the negotiation. The Parties' representatives shall meet at least once within forty-five (45) days after the date of the initiating Party's written notice in an attempt to reach a good faith resolution of the dispute. Upon agreement, the Parties' representatives may utilize other alternative dispute resolution procedures such as private mediation to assist in the negotiations.

Section 13.3 Inability to Resolve. If the Parties have been unable to resolve the dispute within forty-five (45) days of the date of the initiating Party's written notice, either Party may pursue any remedies available to it under this Agreement, at law, in equity, or otherwise, including, but not limited to, instituting an appropriate proceeding before a court of competent jurisdiction.

ARTICLE XIV. CONFIDENTIALITY AND USAGE OF DATA

Section 14.1 Confidentiality.

A. Maxim/Customer Information. Subject to applicable intellectual property federal law(s), the Parties recognize and acknowledge that, by virtue of entering into this Agreement and providing Services hereunder, the Parties will have access to certain information of the other Party that is confidential and constitutes valuable, special, and unique property of the Party, and may be classified as trade secret or proprietary information. Each of the Parties agree that neither it nor its staff shall, at any time either during or subsequent to the term of this Agreement, disclose to others, use, copy, or permit to be copied, except pursuant to its duties for or on behalf of the other Party, any secret or confidential information of the Party, including, without limitation, information with respect to the Party's customers, cost structure, and/or business strategy or

business methods at any time used, developed, or made by the Party during the term of this Agreement and that is not available to the public, without the other Party's prior written consent.

B. Disclosure of Maxim/ Customer Partnership. From time to time, Maxim lists or mentions its customers in its marketing, communication, and business initiatives barring any restrictions and obligations as set forth in Section 14.1(C) and/or Section 14.2 of this Agreement. Customer agrees that Maxim may disclose the partnership between Maxim and Customer, and use Customer's name for such marketing, communication, and business purposes and initiatives. The Parties will make all commercially reasonable efforts to facilitate and coordinate press announcements, press releases, and other joint-marketing efforts related to this Agreement and the Maxim/Customer partnership. If either Party reasonably objects to use or disclosure of said partnership in such initiative(s), the other Party may ask the Party that developed the marketing or promotional content to edit or adjust such materials, and such Party will not unreasonably disagree.

C. Student Information: Maxim and its employees, including Assigned Personnel, shall not disclose any individual student records to any third-party, except where such disclosure is expressly approved by Customer and consistent with applicable law. Further, each Party and its employees shall comply with the other Party's policies and obligations.

D. The obligations set forth in this Article XIV shall survive the termination of this Agreement.

Section 14.2 Data Security. Customer will be responsible for establishing and overseeing all access, maintenance, and transmission of Customer and Student data and information, including privacy and security measures required under Law, which may further be needed to maintain and protect the security of all computer systems, networks, and/or data related to the services under this Agreement. Customer will be responsible for providing all education and training to Personnel as it relates to Customer's privacy and security measures and processes, including, without limitation the Customer's processes and expectations for collecting, storing, securing, and transferring Customer or Student data and information accessed, collected, and maintained under this Agreement.

Section 14.3 Aggregate Statistical Usage. Customer acknowledges and agrees that Maxim will collect data related to the performance of the Services for the purposes of aggregation and the creation of a centralized benchmarking mechanism. Notwithstanding anything to the contrary in this Agreement, Customer acknowledges and agrees that Maxim shall have a perpetual right to collect, use, and disclose the data collected relating to the Services and derived from Customer's use of Maxim and Maxim Personnel under this Agreement for the analysis, benchmarking, analytics, marketing, or other business purposes as long as all data collected is done in an anonymized aggregated manner, with Customer's data aggregated with data of other Maxim customers, so as to be non-specific to any individual Customer.

ARTICLE XV. TERMINATION

Section 15.1. Termination for Convenience. Either Party may terminate this Agreement for any reason by providing at least thirty (30) days advance written notice of the termination date to the other Party.

Section 15.2 Termination for Cause. If payment default occurs, Maxim may terminate this Agreement upon seven (7) days advance written notice of the termination date to Customer.

Section 15.3 Post Termination Obligations. Termination will have no effect upon the rights and obligations resulting from any transactions occurring prior to the effective date of the termination.

ARTICLE XVI. GENERAL TERMS

Section 16.1 Non-discrimination. Neither Maxim nor Customer will discriminate on the basis of race, color, religion, creed, national origin or ancestry, ethnicity, sex (including gender, pregnancy, sexual orientation, and gender identity), age, physical or mental disability, citizenship, past, current, or prospective service in the uniformed Services, genetic information, or any other characteristic protected under applicable federal, state, or local law.

Section 16.2 Compliance with Laws. Maxim agrees that all Services provided pursuant to this Agreement shall be performed in compliance with all applicable federal, state, and/or local rules and regulations. In the event that applicable federal, state, or local laws and regulations or applicable accrediting body standards are modified, Maxim reserves the right to notify Customer in writing of any modifications to the Agreement in order to remain in compliance with such law, rule, or regulation.

Section 16.3 Governing Law, Jurisdiction. This Agreement will be governed by and construed in accordance with the laws of the State of Maryland, without regard to its principles of conflict of laws. Any dispute or claim from this Agreement shall be resolved exclusively in the federal and state courts of the State of Maryland and the parties hereby irrevocably submit to the personal jurisdiction of said courts and waive all defenses thereto.

Section 16.4 Assignment of Agreement. Customer may not assign this Agreement without the prior written consent of Maxim, and such consent will not be unreasonably withheld. Maxim may assign this Agreement without consent and/or notice for assignment to either: (i) an entity owned by or under common control with assignor, (ii) in connection with any acquisition of all of the assets or capital stock of Maxim, and/or (iii) a name change by Maxim.

Section 16.6 Notices. Any notice or demand required under this Agreement will be in writing; will be personally served or sent by certified mail, return receipt requested, postage prepaid, or by a recognized overnight carrier which provides proof of receipt; and will be sent to the addresses below. Either Party may change the address to which notices are sent by sending written notice of such change of address to the other Party.

The School Association for Special Maxim Healthcare Staffing Services, Inc.
Education in DuPage County
2900 Ogden Ave
Lisle, IL 60532
ATTN:

7227 Lee DeForest Drive
Columbia, MD 21046
ATTN: Contracts Department
Email copy to:
ContractsEducationalServices@maxhealth.com

COPY TO:

Maxim Healthcare Staffing Services, Inc.
230 W Monroe St. STE 550
Chicago, IL 60606
ATTN: Jacki Major

Section 16.7 Headings. The headings of sections and subsections of this Agreement are solely for reference only and will neither affect nor control the meaning or interpretation of this Agreement.

Section 16.8 Merger. This Agreement constitutes the entire contract between Customer and Maxim regarding the Services to be provided hereunder. Any agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect. All terms of a later signed Agreement will supersede a prior signed Agreement. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original, but all of which shall constitute one and the same document.

Section 16.9 Amendment. No changes and/or amendments to this Agreement will be effective unless made in writing and signed by duly authorized representatives of both Parties except as provided in Section 3.1(a), Section 16.2, and Attachment(s).

Section 16.10 Severability. In the event that one or more provision(s) of this Agreement is deemed invalid, unlawful, and/or unenforceable, then only that provision will be omitted, and will not affect the validity or enforceability of any other provision; the remaining provisions will be deemed to continue in full force and effect.

Customer and Maxim have acknowledged their understanding of and agreement to the mutual promises written above by executing and delivering this Agreement as of the date set forth

THE SCHOOL ASSOCIATION FOR
SPECIAL EDUCATION IN DUPAGE
COUNTY:

MAXIM HEALTHCARE STAFFING
SERVICES, INC.:

Signature of Authorized Representative
Melinda McGuffin Executive Dir

Printed Name & Title
7/25/2022

Date

Signature of Authorized Representative

Printed Name & Title

Date

ATTACHMENT "A"
CUSTOMER REQUESTED PERSONNEL AND RATES – 6/6/2022

School Work Site. This "Attachment A" shall apply to the following School Work Site(s):

School Work Site Name	Address	School Work Site Contact
SASED	2900 Ogden Ave Lisle, IL 60532	Julie Grohn

Base Rates. Base Rates for the following positions shall apply. Where Base Rate on "Attachment C" is differing, "Attachment C" shall control.

Service	Rate (per hour)
Paraprofessional – School Aide	\$40.00
Paraprofessional – BT	\$50.00
Direct Support Professional (DSP)	\$40.00
Certified Nursing Assistant (CNA)	\$45.00
Health Office Licensed Practical Nurse (LPN)	\$65.00
1:1 Licensed Practical Nurse (LPN)	\$70.00
Vent-Trained Licensed Practical Nurse (LPN)	\$78.00
Licensed Practical Nurse (LPN) – Sub Shift	\$80.00
Health Office Registered Nurse (RN)	\$70.00
1:1 Registered Nurse (RN)	\$75.00
Vent-Trained Registered Nurse (RN)	\$82.00
Registered Nurse (RN) – Sub Shift	\$85.00
Social Worker / Counselor	\$82.00
Social Worker (PEL)	\$85.00
Substitute Teacher	\$75.00
Teacher	\$85.00
Occupational & Physical Therapist (OT/PT)	\$90.00
Certified School Nurse (PEL-CSN)	\$100.00
Board Certified Behavioral Analyst (BCBA)	\$105.00
Speech Language Pathologist (SLP)	\$115.00
Psychologist	\$120.00

Annual Rate Increase. Effective on the Agreement renewal date and every year thereafter, base rates for all modalities listed above will be increased by three percent (3%) of Base Rate(s).

Weekend. Weekend rates will apply to shifts beginning at 11:00 p.m. on Friday and will apply through shifts ending at 7:00 a.m. on Monday.

Orientation. Base Rate(s) will be billed for all time spent in required Customer orientation.

Overtime. Overtime Rates are charged for all hours worked in excess of forty (40) per week or according to applicable state law. The overtime rate is a one and one-half times (1.5x) multiplier of the Base Rate for such hours, unless applicable state law requires a different multiplier.

Holidays. Holiday Rates will apply to shifts beginning at 11:00 p.m. the night before the holiday through 11:00 p.m. the night of the holiday. The Holiday rate is a one and one-half times (1.5x) multiplier of the Base Rate for the following holidays:

New Year's Day	Labor Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

Changes. Pursuant to Section 3.1(c) of the Agreement, the Parties agree that Changes may be made to "Attachment A" by execution of subsequent "Attachment A" document(s).

Attachment "B"
PRE-ASSIGNMENT SCREENING

- I. **Personnel Requirements.** Maxim will supply Customer with School Health Services Personnel who meet the following criteria. Customer agrees any additional screening that may be required not listed herein, may take place following Personnel's placement. Maxim will:
- a. Conduct a criminal background check in accordance with Section 10-21.9 of the Illinois *School Code* relating to fingerprint-based criminal history records checks and checks of the Statewide Sex Offender Database and the Statewide Murderer and Violent Offender Against Youth Database;
 - b. Verify that the appropriate health screening(s) was completed and pre-employment physical and drug screening is on file;
 - c. Verify current license, registration, or certification for the Services to be provided;
 - d. Verify skills checklist of competencies for the position;
 - e. Verify that a current diagnostic Tuberculosis (TB) test or screening is on file;
 - f. Verify relevant professional and specialty expertise;
 - g. Receive employment verification;
 - h. Confirm Personnel are authorized to work;
 - i. Perform and verify all federal exclusion and abuse check(s) are completed, including but not limited to, List of Excluded Individuals/Entities (LEIE) and the Excluded Parties List System (EPLS) and the National Sex Offender Registry.
- II. **Customer Criminal Background Report.** In the event that Customer requires its own criminal background screening for Maxim Personnel, Customer agrees that Personnel may begin assignment following completion of a successful Customer background screening.

ATTACHMENT "C"
ASSIGNMENT CONFIRMATION

Maxim and Customer hereby agree the following personnel will be assigned to Customer's Work Site, listed below, under the terms and conditions outlined below and according to the Agreement signed between Customer and Maxim.

Customer and Maxim understand and agree that this assignment is contingent upon verification of personnel's compliance with the Agreement and the pre-assignment screening requirements in "Attachment B" prior to the assigned start date.

Customer Name:	The School Association for Special Education in DuPage County
School Work Site Address:	2900 Ogden Ave Lisle, IL 60532
Confirmation Date:	6/6/2022

Customer hereby agrees to sign/return this document **WITHIN 48 BUSINESS HOURS** of the date listed above and understands that failure to do so may result in the delay of the assignment start date, and/or additional charges as defined in the Agreement.

Personnel Name, Discipline:	
Assigned Unit/Department:	
Float Requirement:	

Assignment Start Date:	
Assignment End Date:	
Guaranteed Weekly Hours/Schedule:	
Approved Time-Off:	

Base Bill Rate:	
Overtime and Holiday Rates:	
On Call/Call Back Rates:	
Approved Orientation Rate/Hrs.:	
Special Provisions:	

Authorized signature below indicates agreement to utilize Maxim Personnel under of ALL of the conditions specified above. The Staffing Services Agreement between Customer and Maxim shall govern any/all additional provisions that affect this assignment and/or the business relationship between the parties.

Authorized Customer Representative Signature

Printed Name & Title

Date



School Association for Special Education in DuPage
Melinda McGuffin, Ed.D.
Executive Director

To: Board of Control
Date: August 17, 2022
From: Julie Grohn, Director of Human Resources
RE: CHC Wellness Agreement

Purpose: Approval of CHC Wellness Agreement

Background: CHC Wellness has been our provider for wellness screening. Each year employees are able to take advantage of the wellness opportunity in the fall and track their progress throughout the year. CHC will help identify potential employee health issues and address them with the

empl has provided Music Therapy for the students at SASED in the past.. This year Creative Exchanges will continue to provide services to each of our programs. Craig Christensen and Angie Hodgson will provide approximately 16 hours a week of music therapy to our students.

Next Steps: Approval of the CHC Wellness Agreement in the initial amount of \$145 per employee with a guaranteed minimum of 30 employees for a total of \$4,350.



CHC Wellbeing Statement of Work

Client Information		Billing Contact Information	
Client Name	School Association for Special Education in DuPage County	Bill To	School Association for Special Education in DuPage County
Contact Name	Julie Grohn	Billing Contact	Julie Grohn
Phone Number	630-778-4500	Phone Number	630-778-4500
email	jpgrohn@sased.org	email	jpgrohn@sased.org
Address	2900 Ogden Ave	Address	2900 Ogden Ave
City, ST, Zip	Lisle, IL 60532	City, ST, Zip	Lisle, IL 60532

Wellbeing Program Eligibility			
Total Employees	480	Total Expected Participation	120
Total Eligible to Participate	320	Total Participation Last Year	106
Funding Type	Self Funded	Insurance Carrier	BCBS

Program Information			
Program Type	INSPIRE	Program Start Date	6/22/2022
Package Price	\$145.00	Program End Date	6/21/2023
Minimum Required per Event	30	Incentive Description	Premium Differential/HSA Contribution/Deductible Credit
Under Minimum Fee	\$145.00	Qualifying Question	No
Under Minimum Payor	Company	HRA Option	Standard HRA
Under Minimum Notes	30 participant minimum per onsite event. CHC will bill SASED at \$145 per participant under the minimum		

Activity Tracker	Yes, w/o health data integration	Nutrition Tracker	Yes, w/o health data integration	Sleep Tracker	Yes, w/o health data integration
Hydration Tracker	Yes	eLearning	Yes	Financial Wellbeing	Yes
Message Board	Yes	Mindfulness	Yes	Go Green	Yes

Travel Required	No	Bill Actual Travel	No	Per Participant Travel Fee	\$0.00
Travel Fee Notes:					

Remote	Yes	New Hire Remote	No	Remote Only	No
Remote End Date	8/26/2022	New Hire Remote End Date			

Physician Screening Form	Yes	Physician Screening Price	\$67.00
Physician Screening End Date	8/26/2022	Physician Screening Payor	Company

LIAE	No	LIAE Only	
Registration Deadline Date		LIAE Payer	
LIAE Kit Sent Fee	NOTE: (1 Kit Per Participant included in fee)		



LIAE Kit Resulted Fee CHC is not responsible for mailing to addresses entered by participant or through eligibility file. CHC is not responsible for participant's improper collection of specimen that may result in partial results or the lab being unable to process participant's results.

Allow 2nd LIAE Kit **2nd LIAE Kit Fee** **2nd LIAE Kit Payer**

Notes							
	Mini Panel	PSA	TSH	Vit D	Testosterone	CRP	Cotinine
Test Included							
Test Price							

Additional Services

Onsite HWW Measurements		Height	No
	\$	Weight	No
		Waist	No

Walking Program: No	Start Date		Price	\$
	End Date		Billing Option	
	Eligible Population			

Health Coaching	Health Coaching Type		Inbound (M)	
	Start Date	6/22/2022	Price	\$0.00
	End Date	6/21/2023	Billing Option	Included in client's 'Inspire' package
	Eligible Population		320	

Custom Rewards	Start Date		Price	\$
	End Date		Billing Option	
	Eligible Population			

Historical Data (Up to 3 previous years)	No	Biometric Data Import (Current Year)	No
	\$0.00		\$0.00

Billing Notes: ALL Employees, Covered spouses, and dependents (18+): Bill to SASED at \$145 per screening participant
 Non Covered Spouses and Dependents (18+): Bill participant at \$145 out of pocket

Location Name: NIU Naperville Campus

Location Information	Screening Information
<p>Screening Contact: Julie Grohn Phone Number: 630-778-4500 email: jgrohn@sased.org Address: 1120 E. Diehl Rd City, State, Zip: Naperville, IL 60563</p> <p>Location Contact Name: Location Contact Phone:</p> <p>Location Expected Participation: 120 Location Previous Year Participation: 0</p> <p>Travel Required: No Bill Actual Travel Costs: No T&E Expenses Paid By: Per Participant Travel Fee: \$0.00</p>	<p>Screening Start Date: Wednesday, 8/10/2022 Screening Time: 07:00 AM Central Screening Length: 2.0 hours Screening Room Location: Arrival Time: 06:00 AM Central</p> <p>Flu Shots: No Privacy Screens or Partitions: Yes Bilingual Staff Needed: No Bilingual Forms Needed: No</p>
<p>Screening Notes: CHC will provide privacy screens</p>	

HEALTH & WELLNESS PRICING

		Participants:														
		Dependent (Age 18+) on the Company Health Plan														
		Employee														
		Spouse on the Company Health Plan														
Tests	Included	TSH	PSA	Nicotine	Reflex Nicotine	Hemoglobin A1C	Cardio C	Homocysteine	Blood Type	Vitamin D	Testosterone	B12 Folate	H Pylori	Gluten Allergy	NMR	Antibody (Igg)
	Health & Wellness H & W + Reflex A1C															
Client Paid	\$145															
Insurance Paid (PPO - Included)																
Insurance Paid (PPO - By Request)																
Participant Paid		\$42	\$39			\$34	\$39	\$54	\$25	\$40	\$42	\$42	\$41	\$29	\$99	\$105
Tests Not Available				✓	✓											
Payor: Company		Price: \$145.00						Take Insurance (Y/N): No								
Co-pay Amount: \$0.00		Company Surcharge: \$0.00						PSA Age Cutoff:								
Co-pay Payor: N/A		Solution Type: INSPIRE														
Notes: ALL employees (regardless of health plan status), Covered spouses and dependents (18+): Bill to SASSED at \$145 per screening participant																

HEALTH & WELLNESS PRICING

Tests	Participants:															
	Dependent (Age 18+) on Other Health Plan Spouse on Other Health Plan															
	Included															
	H & W + Reflex A1C Health & Wellness	TSH	PSA	Nicotine	Reflex Nicotine	Hemoglobin A1C	Cardio C	Homocysteine	Blood Type	Vitamin D	Testosterone	B12 Folate	H Pylori	Gluten Allergy	NMIR	Antibody (Igg)
Client Paid																
Insurance Paid (PPO - Included)																
Insurance Paid (PPO - By Request)																
Participant Paid	\$145	\$42	\$39			\$34	\$39	\$54	\$25	\$40	\$42	\$42	\$41	\$29	\$99	\$105
Tests Not Available				▼	▼											
Payor: Participant		Price: \$145.00						Take Insurance (Y/N): No								
Co-pay Amount: \$0.00		Company Surcharge: \$0.00						PSA Age Cutoff:								
Co-pay Payor: N/A		Solution Type: INSPIRE														
Notes: Non Covered Spouses and Dependents (18+): CHC will bill participant at \$145 for a screening																



HRA Questions / Responses	
Questions	Responses

CANCELLATION POLICY: Please note that a cancellation fee will apply for events cancelled with less than two weeks' notice. The fee is \$500 plus non-refundable travel costs incurred.

If you have elected insurance as the payment method and insurance does not cover the claims, CHC will invoice you for services rendered.

Invoices that are 45 days past due are subject to penalty of 1.5% of the total invoice amount.

CHC will invoice the client for the services rendered on a monthly basis.

Payment Terms: Due on Receipt

This document is confidential and contains proprietary information. No part of this document may be photocopied, reproduced by any means, stored in a retrieval system, transmitted in any form or by any means, or translated into another language. The parties shall make no public disclosure of the information contemplated herein, except as required by law, and shall treat all such information concerning the other party as confidential, and shall preserve the confidentiality thereof.

I have reviewed and I agree to the terms, minimums and fees reflected in this document.

Client Name: School Association for Special Education in DuPage County

CHC Wellbeing, Inc.

By: [Signature] M. McGuffin
Client Signature

By: Joan Knauss-Harwell

Name: [Name] Melinda McGuffin
Printed Name

Name: Joan Knauss-Harwell

Title: [Title] Executive Director
Title

Title: Managing Director

Date: [Date] 7/13/2022

Date: 06/22/2022

**CHC WELLNESS, INC., DBA CHC WELLBEING, INC.
PROFESSIONAL SERVICES AGREEMENT**

This agreement (the "Agreement") is made as of June 22nd, 2022 between CHC Wellness Inc., DBA CHC Wellbeing, Inc., an Illinois corporation ("CHC") and School Association for Special Education in DuPage ("Client."(CHC and Client are also referred to individually as "Party" and together as "Parties"). The entirety of the Agreement shall include all the exhibits and appendices.

Article I – Scope of Work

CHC shall have sufficient staff to ensure prompt delivery of services and completion of assigned tasks. CHC will assign a Regional Sales Director and an Account Manager to the Client.

All work will be performed in accordance with all applicable local, state and federal laws. This Agreement shall be governed by and interpreted in accordance with the laws of the state of **Illinois**. Jurisdiction and venue for any dispute relating to this Agreement shall rest exclusively with the state and federal courts of **Illinois**.

All services shall be performed in accordance with the terms of this Agreement and shall hereinafter be referred to as the "CHC Services." Client requests and CHC agrees to provide or arrange to provide CHC Services as described in in Exhibit A.

CHC and Client agree to be bound by the terms and conditions specified in this Agreement, the documents listed below, and by any amendments made thereto, each of which is part of this Agreement. Client acknowledges that the CHC Services are entirely voluntary and no employee of the Client shall be required to participate in the CHC Services.

Article II – General Terms and Conditions

A. Performance Standard - CHC will perform the CHC Services in a proficient manner and conforming to applicable industry and professional standards and best practices, using personnel having a professional level of skill in the area commensurate with the requirements of the CHC Services to be performed. If CHC's employees are located on Client's property, they shall observe the reasonable security and safety policies of Client as provided herein and as communicated to CHC in advance from time to time.

B. Accuracy of Client Information - All CHC Services provided hereunder will be based upon information provided to CHC by Client. Upon receipt from CHC, whether electronically or

otherwise, Client will promptly review all records and other reports prepared by CHC for validity and accuracy according to Client's records.

C. Fees and Billing - The Client shall pay CHC for the CHC Services described in Exhibit A. Client shall pay CHC for the CHC Services added by Client after the date hereof at prices mutually agreed upon for such services. CHC will issue an invoice to Client for review and approval following program enrollment and as enrollment changes require. Payment will be made by Client upon receipt of invoice, for all approved invoices. Employees of the Client who choose to participate in CHC Services will not be responsible for any cost of the Health and Wellbeing Assessment (Comprehensive Biometric Screening; Health & Lifestyle Survey) described in Exhibit A unless they choose to pay out of pocket for voluntary additional tests and/or services, including but not limited to Optional Tests, as described in Exhibit A. Client will not be responsible for any such additional charges.

D. CHC will provide a Statement of Work each year in a mutually agreed upon manner with the Client, to detail agreed upon event logistics and service design changes. The Statement of Work shall be signed by CHC and the Client. In the event of discrepancies between the Statement of Work and Exhibit A, the details in the Statement of Work shall take precedence.

Article III – Term and Termination

A. Term The initial term of this Agreement shall be for one (1) year. Unless a Party provides notice of non-renewal ninety (90) days prior to the expiration of the then current term, the Agreement shall automatically renew for 2 successive one (1) year renewal terms. Notwithstanding the foregoing, the confidentiality obligations in Article V herein shall survive termination of this Agreement.

B. Termination – If the Client intends to terminate this Agreement due to any material grievance(s) with CHC's Services, without limitation, the Client shall give CHC a 120-day period to remedy such grievance(s) in writing. If after this 120-day remedy period, CHC is unable to rectify such grievance(s), the Client may terminate this Agreement immediately, and without notice. If Client wishes to terminate the services within the initial 12 month period, the fees for the remainder of that initial period will be owed to CHC.

C. Fees – Annual program fees increases shall not exceed 5% per year, for the duration of this Agreement. Should CHC Wellbeing's partners and/or suppliers increase their charges to CHC Wellbeing so that it becomes economically infeasible for CHC Wellbeing to provide the services for that amount of the fees including increases herein, CHC Wellbeing may submit new service fees for the upcoming year for Clients approval at least 30 days prior to the anniversary of the Effective Date end of the Initial Term.

D. Cancellation Policy - A cancellation fee will apply for screening events cancelled with less than two weeks' notice. The fee is \$500 plus any non-refundable travel costs incurred.

Article IV – Extent of Agreement

This Agreement represents the entire and integrated agreement between Client and CHC and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Client and CHC.

Client and CHC have read this Agreement and each attachment and understand that all apply fully to this Agreement and acknowledge that they are bound by this Agreement.

In witness whereof, the parties hereto have hereunto caused their names to be set and to a duplicate of the same date and tenor as of the day and year first written above.

[Signature page follows]

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as follows:

COMPANY: School Association for Special Education in DuPage

CHC Wellbeing, Inc.

By: X [Signature]

M. McGuffin

Client Signature

Name: [Name] Melinda McGuffin

Printed Name

ITS: [Title] Executive Director

Title

Date: [Date] 7/13/2022

By: X *Joan Knauss-Harwell*

CHC Signature

Name: Joan Knauss-Harwell

Printed Name

ITS: Managing Director

Title

Date: 06/22/2022

Exhibit A: Program Description and Fees

PROGRAM OVERVIEW

CHC will provide:

1. Wellbeing assessments at client locations
 - a) Comprehensive screening and Health & Lifestyle Survey
 - b) All marketing materials and registration technology and support
 - c) Review of each participant's results by a practicing physician, with follow up to participants with a factor or combination of factors that may indicate a wellness concern
2. Remote screening option as an alternative for those who cannot conveniently attend an on-site clinic
3. Participant results on-line
4. Delivery of individual results directly to the participant's physician upon written authorization
5. Delivery and review of aggregate company results, with strategic consultation services to design and implement an action plan that fits the needs and goals of the Client
6. Follow up programs for participants, based on the specific needs and the action plan designed with the Client
7. Services, materials, and communications that comply with HIPAA, GINA, and ADA regulations

WELLBEING ASSESSMENT

Comprehensive Biometric Screening

The comprehensive screening includes a lipid panel (cholesterol and additional tests related to coronary heart disease). CHC's certified phlebotomists perform the health evaluation and complete blood pressure readings on each participant. The full biometric draw enables a wide variety of additional testing options that provide the valuable benefit of early conditions detection. Additional tests can be funded by the employer, insurance plan or available on a self-pay basis at the time of service.

Biometric screenings will be scheduled at Client's preferred location(s). CHC will work closely with Client to generate interest and excitement to achieve maximum participation. This provides a strong foundation for Client's program, which creates a culture of organizational trust and a state of personal wellbeing.

Health & Lifestyle Survey (HRA)

The survey collects behavioral information regarding smoking, alcohol use, exercise, workdays missed, and adherence to recommended preventive exams, as well as input regarding stress, depression, and job/life satisfaction. The survey can be taken online or can be completed at the onsite screening. It is available in English, Spanish and Polish, both online and on paper. Our clients have the option of adding questions to the survey. This customization will allow Client to

poll participants in a multiple choice format OR stratify the reporting based on response. Results from the biometric screening and Health & Lifestyle Survey are seamlessly integrated by CHC to produce the aggregate and participant results.

Remote Wellbeing Assessment

Employees who travel, who don't work near a company facility, or who may be away at the time of the screening have a convenient option of visiting one of the 1,800 partner LabCorp facilities around the country. As with our on-site screenings, the participant experience will be facilitated by a trained professional. Participants can visit any of these labs at a time that is convenient for them, including Saturdays in many cases. Participants will also fill out an online Health & Lifestyle Survey, and results gathered at off-site facilities will be combined with onsite wellbeing assessment results and included in aggregate client reports.

Physician Form

This option is ideal for participants who have visited their physician recently and already have test results, as well as international employees, spouses, and employees in certain remote locations. After the physician form is completed, the participant simply sends their results securely to CHC. As with our remote screening option, the data will be reflected in the participant and client reports.

DIGITAL & MOBILE TOOLS

e-Learning

CHC offers a wide variety of 700 e-Learning courses tailored to a participant's specific wellbeing needs. Participants can access the e-Learning Library through their personal online member portal. The courses are highly interactive, easy to understand and enjoyable.

The multi-media modules present information in simple format based on proven theories of learning and behavior modification. Best of all, participants can access modules and learn at their own pace and convenience.

Health Coaching (if added to program offering – fees outlined on page 8)

Each participant has access to inbound health coaching via the phone or internet, for ongoing behavior modification, education, and access to proprietary online weight management and smoking cessation programs.

Financial Wellbeing

Participants have access to financial wellbeing through the portal. CHC equips your employees with interactive tools to personalize their experience. They can earn rewards along

the way as they achieve specific goals by taking advantage of a catalog of tools that include webinars, access to financial advisors, articles, interactive modules, and more.

Mindfulness

CHC offers participants a curated collection of more than 60 videos featuring leaders in the mindfulness and emotional intelligence space, such as Jon Kabat Zinn, Sharon Salzberg, Brene Brown and Daniel Goleman. We have assembled these assets to provide a baseline curriculum for becoming more aware, dealing effectively with stress and increasing emotional IQ.

Physician Connect

Our Physician Connect service facilitates engagement between participants and their physicians. This feature provides a convenient way for participants to share their biometric results directly with their primary care providers. As a result of the additional insights and deeper connection, physicians will be able to more effectively manage the wellbeing of Client's population.

Activity & Nutrition Tracking

Our portal includes flexible activity and nutrition tracking tools to help participants monitor and manage their progress over time. A wide range of activities are included for tracking, along with a full menu of nutrition options.

WorkWell Series

WorkWell is a series of engaging webinars and monthly newsletters covering topics across all aspects of wellbeing. Each outreach includes education on a specific topic and actionable takeaways that participants can easily implement in their daily life.

SERVICE & SUPPORT

Multi-Channel Communications

CHC engages with populations year-round via multi-channel communications campaigns. We support the launch of new programs and stay connected with participants over time with a combination of posters, emails, text messages, app notifications, newsletters, web banners, flyers and other communication vehicles all geared toward educating individuals about their wellbeing and driving consistent engagement. All communications pieces are consistently branded, encouraging individuals to reach their "true potential." Our communication strategy works particularly well for highly dispersed populations that are often difficult to reach.

Participant Profile

CHC is concerned about the environment and proud to be a Green Company. Each participant has access to their own personal health portal on our website. This includes summarized and detailed results within 72 hours of their screening, along with explanations and trending information.

Organization Profile

Following the wellbeing assessment, Client's Account Manager will meet with Client to review the aggregate, anonymized results of the screening and highlight areas that can be addressed

to lower claims costs and improve health and productivity. The comprehensive analysis includes 15 benchmark health risks, Health & Lifestyle Survey results, and engagement metrics. Client's Account Manager will work closely with Client to review and interpret the data, and to translate it into actionable information for Client's company. Please note that all CHC reporting is HIPAA compliant.

Account Management

Account Management is a pillar of our service to Client. Client's dedicated Account Manager will work closely with Client to understand Client's goals and will be Client's partner year-round in facilitating a sustainable, long-term wellbeing strategy that fits Client's business and culture. CHC's account managers can help structure and support wellness committees and bring best practice ideas for sustained engagement to the table for Client. CHC Account Manager will take as much of the program administration off of Client's plate as Client sees fit. It is Account Manager's role to support both the strategic and tactical efforts throughout every phase of the implementation and ongoing engagement.

REWARDS PLATFORM

CHC's rewards platform is one of the unique aspects of our solution. It allows clients and employees to measure results and to reward and reinforce the behaviors that will achieve their wellbeing goals.

- Flexible and customizable platform based on Client's goals and Client's population's wellbeing assessment
- Scientifically valid formula proven to predictably impact benchmark wellbeing risks
- Verification process ensures specific activities have been completed
- Expansive library of rewards allows us to encourage participation as well as outcomes, which encourage behavior change

WALKING PROGRAM

The CHC Walking Program motivates employees to be more active, builds community and inspires a healthy culture that encourages lower-cost behaviors.

- Customizable walking challenges
- Online team results and leader board for competitive challenges
- Account management assistance with program set up and implementation
- How-to guides to help get participants started

- Targeted and engaging marketing
- Training for team set up and program use
- Complete program tracking through CHC user portal

FEES:

INCLUDED COMPONENTS	
	Inspire
Wellbeing Program Set Up	●
Dedicated and Consultative Account Manager	●
Program Implementation & Ongoing Management	●
Client/Admin Wellbeing Portal	●
Onsite Wellbeing Assessment (Screening and Health & Lifestyle Survey)	●
Remote Wellbeing Assessment (Screening and Health & Lifestyle Survey)	●
Organization Profile (25 participant minimum)	●
Custom Marketing Materials	●
Full Service Sign Up: Telephonic & Online	●
Web Portal Access for All Screening Participants	●
Interest Survey	●
Physician Connect	●
Nutrition, Activity, Sleep, and Hydration Tracking	●
Habit Tracking	●
eLearning Library	●
Financial Wellbeing	●
Mindfulness	●
Wellbeing Webinars	●
WorkWell eNewsletter	●
Electronic Participant Results	●
Printed Participant Results	●
Standard Rewards Platform: Automatic tracking of CHC programs: e-Learning, webinars, biometric outcomes, financial courses, activity tracking	●
Inbound Health Coaching with Online Weight Management and Smoking Cessation Coaching Modules	●
COST PER SCREENING PARTICIPANT	\$145

ADDITIONAL SCREENING DETAILS

Billed Minimum Participation	30
Cost per Each Participant Under if Minimum is Not Met	
- CHC will apply a 30 participant minimum to each onsite event	\$145
- Remote screening participation does not apply towards this minimum.	
Travel & Expense Cost	
*Applicable locations	N/A
Results via Physician Form	\$67

Included Tests

Chem-Screen Profile		
Glucose	Phosphorous	Alkaline Phosphatase
Sodium	Calcium	GGT
Potassium	Protein, Total	AST
Chloride	Albumin	ALT
BUN	Globulin, Calculated	LDH
Creatinine	A/G Ratio	Iron
BUN/Creatinine Ratio	Bilirubin, Total	Carbon Dioxide
Uric Acid	Bilirubin, Direct	
Coronary Risk Assessment		
Triglycerides	HDL Cholesterol	Cholesterol/HDL Ratio
Total Cholesterol	LDL Cholesterol	
Complete Blood Count		
WBC	Hematocrit	MCHC
RBC	MCV	RDW
Hemoglobin	MCH	Platelet Count

Optional Tests

(Payment collected from participant at the time of the screening)

TSH	Tests for thyroid disorder	\$42
PSA	Early detection of prostate cancer for men	\$39
Homocysteine	Tests for risk of both heart disease and Alzheimer's disease	\$54
H. Pylori	Measures the level of stomach bacteria, H. Pylori. Infections can develop into ulcers or stomach cancer	\$41
Cardio C	A highly sensitive test that measures inflammation within the arteries	\$39
Hemoglobin A1C	Estimates the level of glucose over the last 3 months	\$34
NMR	A cholesterol test that provides information beyond what is included with a standard Lipid Panel	\$99
Blood Type	Determines A/B/O blood type and Rh factor	\$25
Vitamin D	Tests for Vitamin D deficiency	\$40
Testosterone	Measures the amount of male hormone androgen	\$42
B12 & Folate	Tests B12 & Folate levels, which can lead to depression, irritability and other symptoms	\$42
Gluten Allergy	Identifies gluten-specific allergy	\$29

Additional Fees:

Receptionist	\$75 per hour, minimum of 4 hours
Account Manager Travel Requests	Travel related expenses will be passed through to the client. <i>*Local Chicago travel is exempt.</i>
Expedited Screening Event	10% premium added for events scheduled less than 6 weeks advanced notice
<i>CHC Wellbeing makes an effort to avoid travel related charges. However, situations do arise where travel is necessary and Travel/Expense fees will apply.</i>	
Historical Data Transfer	\$500 one-time fee
3 rd Party Data Transfer	\$250 each occurrence
Custom Marketing	Custom marketing request including but not limited to nonstandard challenges, nonstandard flyers, logo's, promotional items and general custom design work will be quoted on a individual basis.

EXHIBIT B: BUSINESS ASSOCIATE AGREEMENT

THIS BUSINESS ASSOCIATE AGREEMENT (this "Agreement") is made and entered into as of this 22 day of June, 2022 (the "Effective Date") by and between CHC Wellbeing ("Business Associate") and School Association for Special Education in DuPage ("Covered Entity").

WHEREAS, Business Associate may maintain, transit, create, or receive data for or from Covered Entity that constitutes Protected Health Information to perform tasks on behalf of Covered Entity;

WHEREAS, Covered Entity and Business Associate are required to meet the requirements of the Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191 (the "Act"), the privacy standards adopted by the U.S. Department of Health and Human Services ("HHS") as they may be amended from time to time, 45 C.F.R. parts 160 and 164, subparts A and E (the "Privacy Rule"), the security standards adopted by the Department as they may be amended from time to time, 45 C.F.R. Parts 160, 162, and 164, subpart C (the "Security Rule"), and the Privacy provisions (Subtitle D) of the Health Information Technology for Economic and Clinical Health Act, Division A, Title XIII of Pub. L. 111-5, and its implementing regulations (the "HITECH Act"), due to their status as a "Covered Entity" or a "Business Associate" under the Act. (The Act, the Privacy Rule, the Security Rule, and the HITECH Act are collectively referred to as "HIPAA" for the purposes of this Agreement.);

WHEREAS, in order to provide the Services under the Services Agreement, Covered Entity may disclose to Business Associate certain Protected Health Information ("PHI"); and

WHEREAS, the parties desire to enter into this Agreement to protect the privacy, and provide for the security of PHI disclosed by Covered Entity to Business Associate and to satisfy certain requirements in compliance with HIPAA.

NOW, THEREFORE, in consideration of the mutual benefits of complying with laws and regulations stated above, Covered Entity and Business Associate agree as follows:

ARTICLE I

DEFINITIONS

1.1 **“Minimum Necessary”** means the minimum amount of PHI necessary to accomplish the intended purpose of the use, disclosure, or request or the amount of PHI described and defined by the U.S. Department of Health and Human Services (“HHS”) from time to time as the “minimum necessary.”

1.2 **“Business Associate Subcontractor”** means any vendor, agent or subcontractor of Business Associate that performs services involving the receipt, use, disclosure and/or creation of PHI on behalf of Covered Entity, specifically including, without limitation, health information exchanges, regional health organizations and personal health records vendors.

1.3 **Other terms.** All other terms not specifically defined in this Agreement shall have the meanings attributed to them under HIPAA.

ARTICLE II

PRIVACY OF PROTECTED HEALTH INFORMATION

2.1 Permitted Uses & Disclosures.

(a) Business Associate agrees to use the Minimum Necessary PHI it creates or receives for or from Covered Entity only as permitted by the Privacy Rule, as expressly permitted by this Agreement, and only as necessary to perform functions, activities or services for, or on behalf of, Covered Entity as specified in the Services Agreement; provided, however, that, to the extent possible, Business Associate will use only a Limited Data Set. Business Associate is prohibited from using or disclosing PHI in its possession, except as permitted or required by this Agreement, or as Required By Law, the Services Agreement, or as otherwise expressly permitted in writing by Covered Entity. Business Associate shall use appropriate safeguards to prevent use or disclosure of PHI other than as provided for by this Agreement, the Services Agreement, or in writing by Covered Entity.

(b) Business Associate will disclose PHI for the purposes authorized by this Agreement only (i) to its employees, (ii) to its subcontractors and agents, only in accordance with the terms of this Agreement, (iii) as directed by Covered Entity in writing, or (iv) as Required By Law.

(c) Unless otherwise limited herein and except where prohibited by law, Business Associate is authorized by this Agreement to:

(i) Use the PHI it creates or receives for or from Covered Entity if necessary for Business Associate’s proper management and administration of Business Associate’s duties under the Services Agreement or to fulfill any present or future legal responsibilities of the Business Associate.

(ii) Disclose such PHI to a third party if necessary for the proper management and administration of Business Associate’s business or to fulfill any present or future legal responsibilities of the Business Associate, provided that the disclosure is required by law or the Business Associate obtains reasonable

assurance, evidenced by written contract, from any third party to which Business Associate discloses such PHI, that the third party will:

(A) Hold such PHI in confidence and use or further disclose it only for the purpose for which Business Associate disclosed it to the third party or as required by law; and

(B) Notify Business Associate (who will in turn notify Covered Entity according to the terms of this Agreement) of any breaches of confidentiality.

2.2 Business Associate Subcontractor. Business Associate may disclose PHI to a Business Associate Subcontractor only to the extent not prohibited by the Services Agreement and subject to the terms of this Agreement. Prior to any disclosure of PHI to a Business Associate Subcontractor, Business Associate will enter into a written contract with the Business Associate Subcontractor to provide reasonable assurance that the Business Associate Subcontractor will comply with the same terms, conditions and restrictions of this Agreement. Upon request, Business Associate will provide to Covered Entity a copy of the written contract with the Business Associate Subcontractor. Furthermore, Business Associate will disclose to its Business Associate Subcontractors only (i) a Limited Data Set of PHI, to the extent possible or (ii) if more information is required to perform or fulfill a specific function required or permitted hereunder, the Minimum Necessary to perform or fulfill such function.

2.3 PHI Access, Amendment, and Disclosure Accounting.

(a) Access. Business Associate will, at the request of Covered Entity, make available within ten (10) days to Covered Entity, or at the direction of Covered Entity to the individual, for inspection and to make copies of any PHI about the Individual which Business Associate created or received for or from Covered Entity and that is in the custody or control of the Business Associate as required by 45 C.F.R. § 164.524.

(b) Amendment. Business Associate will, at the request of Covered Entity, within twenty (20) days, amend PHI in accordance with the instructions provided by the Covered Entity or permit Covered Entity access to amend any portion of the PHI which Business Associate created or received from or on behalf of Covered Entity, as required by 45 C.F.R. §164.526.

(c) Disclosure Accounting.

(i) Disclosure Tracking. Business Associate will retain a record of each disclosure of PHI, not excepted from disclosure accounting below, that Business Associate makes to a third party including (i) the disclosure date; (ii) the name and (if known) address of the person or entity to whom Business Associate made the disclosure; (iii) a brief description of the PHI disclosed; and (iv) a brief statement of the purpose of the disclosure (items (i)–(iv), collectively are referred, herein as the “Disclosure Information”). Business Associate will make disclosure-tracking information available to Covered Entity within twenty (20) days from the date Covered Entity made the request.

(ii) Exceptions from Disclosure Tracking. Business Associate need not include in its record of disclosures, or otherwise account for, disclosures of PHI that this Agreement, permits or requires, including those disclosures made (i) for

the purpose of Covered Entity's payment activities or health care operations, as provided in 45 C.F.R. § 164.502, unless such disclosure tracking is required by the HITECH Act; (ii) for the purpose of health care providers' treatment activities, or (other) covered entities' payment activities or certain health care operations (as set forth in 45 C.F.R. § 164.506(c)(4)), unless such disclosure tracking is required by the HITECH Act; (iii) to the Individual who is the subject of the PHI disclosed pursuant to 45 C.F.R. § 164.502; (iv) which are incidental to a use or disclosure otherwise permitted or required by 45 C.F.R. § 164.502; (v) pursuant to an authorization; (vi) to persons involved in that individual's care; (vii) for notification for disaster relief purposes; (viii) for national security or intelligence purposes as provided in 45 C.F.R. § 164.512(k)(2); (ix) to correctional institutions or law enforcement officials regarding inmates as provided in 45 C.F.R. § 164.512(k)(5); (x) as part of a limited data set in accordance with 45 C.F.R. 164.514(e); (xi) for disclosures prior to April 14, 2003; or (xii) for the facility's directory or to persons involved in the individual's care or for other notification purposes as provided in 45 C.F.R. § 164.510.

(iii) **Research.** If Business Associate makes disclosures of PHI for a particular research purpose in accordance with 45 C.F.R. § 164.512 (i) for 50 or more Individuals, Business Associate will provide Covered Entity with a report of the disclosure accounting in accordance with the requirements of 45 C.F.R. § 164.528 (b)(4)(i)(A)–(F).

(iv) **Disclosure Tracking Time Periods.** Business Associate will provide to Covered Entity, within twenty (20) days following a request from Covered Entity, a report containing a record of disclosures of PHI (i) for the six (6) years prior to the date on which Covered Entity requested the accounting; or (ii) if the request relates to disclosures of PHI through electronic health records for treatment, payment or health care operations, and if such accounting is required to be provided pursuant to the HITECH ACT, for the three (3) years prior to the date on which Covered Entity requests the accounting. Additionally, if an individual requests an accounting of disclosures of his or her PHI, Business Associate will cooperate with Covered Entity to ensure the Covered Entity is able to provide the individual with the accounting.

2.4 Inspection of Books and Records. Business Associate will make the PHI it creates for or receives from Covered Entity, as well as its internal practices, books, and records, relating to the use and disclosure of all such PHI, available to Covered Entity and to HHS to determine the Covered Entity's and the Business Associate's compliance with HIPAA.

2.5 Reporting.

(a) Business Associate will report to Covered Entity any use or disclosure of PHI not permitted by this Agreement, by the Services Agreement, or in writing by Covered Entity, or that is in violation of any provision of HIPAA, within five (5) days of when Business Associate learns or should have learned of such non-permitted use or disclosure.

(b) In its report to Covered Entity, Business Associate will identify, at a minimum (i) the nature of the non-permitted use or disclosure; (ii) the PHI used or disclosed; (iii) the party or parties who made the non-permitted use or received the non-permitted disclosure; (iv) what corrective action Business Associate took or will take to prevent further non-permitted

uses or disclosures; (v) what Business Associate did or will do to mitigate any harmful effect of the non-permitted use or disclosure; (vi) such other information, including a written report, as Covered Entity may request; and (vii) such other information as HHS may prescribe by regulation.

2.6 Additional Obligations.

(a) **Electronic Copies of PHI.** Business Associate will (i) cooperate with Covered Entity to provide an Individual with an electronic copy of his or her PHI if the PHI is maintained by Business Associate in an electronic health record and the Individual requests an electronic copy of his or her PHI; and (ii) comply with, and cooperate with Covered Entity to enable Covered Entity to comply with Section 13405(e) (1) of the HITECH Act and any regulations promulgated thereunder.

(b) **Non-Disclosure for Out-of-Pocket Services.** Business Associate will (i) abide by any directive from Covered Entity not to disclose PHI in connection with an item or service for which an individual has paid out-of-pocket, in full; and (ii) comply with, and cooperate with Covered Entity such that Covered Entity is compliant with, Section 13405(a) of the HITECH Act and any regulations promulgated thereunder.

(c) **Prohibition on Sale of PHI.** Business Associate will not sell PHI or receive any direct or indirect remuneration in exchange for PHI, except as expressly permitted by this Agreement and the Services Agreement.

(d) **Prohibition on Marketing.** Business Associate will not transmit, to any individual for whom Business Associate has PHI, any communication about a product or service that encourages the recipient of the communication to purchase or use that product or service unless permitted to do so under the HITECH Act and any regulations promulgated thereunder.

ARTICLE III

COMPLIANCE WITH STANDARD TRANSACTIONS

3.1 Electronic Transactions. If Business Associate conducts all or part of an electronic transaction on behalf of Covered Entity, Business Associate will comply, and will require any Business Associate Subcontractor involved with the conduct of such Standard Transactions to comply, with each applicable requirement of 45 C.F.R. Parts 160 and 162.

3.2 Trading Partner Agreements. In compliance with 45 C.F.R. § 162.915, Business Associate will not enter into, or permit any Business Associate Subcontractor to enter into, any trading partner agreement in connection with the conduct of Standard Transactions for or on behalf of Covered Entity that:

- (a) changes the definition, data condition, or use of a data element or segment in a standard;
- (b) adds any data elements or segments to the maximum defined data set;
- (c) uses any code or data elements that are either marked "not used" in the standard's implementation specification or are not in the standard's implementation specification(s); or

(d) changes the meaning or intent of the standard's implementation specification(s), as these terms are defined in 45 C.F.R. Part 162.

ARTICLE IV

SAFEGUARDS FOR SECURING ELECTRONIC PROTECTED HEALTH INFORMATION

4.1 Information Safeguards. Business Associate will develop, implement, maintain, and use appropriate administrative, technical and physical safeguards ("Safeguards") to protect the privacy of PHI, in compliance with standard business practices, HIPAA and any written instructions provided to Business Associate by Covered Entity. Business Associate will preserve the integrity and confidentiality of and prevent non-permitted uses or disclosures of PHI in its possession. Business Associate will reasonably safeguard PHI to limit incidental uses or disclosures made pursuant to an otherwise permitted or required use or disclosure. Business Associate will document and keep current its policies to safeguard PHI, and will provide a copy of such policies to Covered Entity and to HHS upon request.

4.2 Mitigation. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate resulting from a use or disclosure of PHI by Business Associate in violation of the requirements of this Section.

4.3 Compliance with the Security Rule. Business Associate agrees to abide by the following requirements of the Security Rule including those set forth at 45 C.F.R. parts 164.308, 164.310, 164.312 and 164.316.

(a) Implement administrative, physical, and technical safeguards consistent with the Security Rule that reasonably protect the confidentiality, integrity, and availability of electronic PHI that it creates, receives, maintains, or transmits on behalf of Covered Entity;

(b) Ensure that any agent, including a subcontractor, to whom it provides such information agrees to implement reasonable and appropriate safeguards to protect it; and

(c) **Reporting Security Incidents to Covered Entity.** Business Associate agrees to the following reporting procedures for Security Incidents that result in unauthorized access, use, disclosure, modification or destruction of electronic PHI or interference with system operations ("Successful Security Incidents") and for Security Incidents that do not result in unauthorized access, use, disclosure, modification or destruction of electronic PHI or interference with system operations ("Unsuccessful Security Incidents").

(i) **Successful Security Incidents.** Business Associate shall provide notice to Covered Entity of any Successful Security Incident of which it becomes aware within five (5) business days. At a minimum, such report shall contain the following information: (A) date and time when the Security Incident occurred and/or was discovered; (B) names of systems, programs, or networks affected by the Security Incident; (C) preliminary impact analysis; (D) description of and scope of electronic PHI used, disclosed, modified, or destroyed; and (E) any mitigation steps taken by Business Associate.

(ii) **Unsuccessful Security Incidents.** To avoid unnecessary burden on either party, Business Associate shall report to Covered Entity any Unsuccessful

Security Incident of which it becomes aware only upon request of the Covered Entity. The frequency, content and the format of the report of Unsuccessful Security Incidents shall be mutually agreed upon by the parties. If the definition of "Security Incident" is amended under the Security Rule to remove the requirement for reporting "unsuccessful" attempts to use, disclose, modify or destroy EPHI, then this Section 4.3(c) (ii) shall no longer apply as of the effective date of such amendment.

(d) Security Officer and Training. Business Associate shall designate a Security Officer and shall conduct staff training regarding compliance with the HIPAA security requirements, as required by the Security Rule and the HITECH Act.

ARTICLE V

BREACH OF AGREEMENT AND TERMINATION

5.1 Right to Terminate for Breach.

Covered Entity. Covered Entity has the right to terminate this Agreement immediately if Covered Entity determines, in its reasonable discretion that Business Associate has breached any material term of this Agreement. Following the Covered Entity's determination that Business Associate has breached a material term of this Agreement, in lieu of immediate termination, Covered Entity may elect, in its sole discretion, to provide the Business Associate with written notice of the existence of an alleged breach, and afford the Business Associate an opportunity to cure such alleged breach upon mutually agreeable terms. In the event that mutually agreeable terms cannot be achieved within five (5) days of receiving the written notice, the Business Associate must cure said breach to the reasonable satisfaction of Covered Entity within the next ten (10) days. Failure to cure in the manner set forth in this paragraph shall constitute a breach of a material term of this Agreement and is grounds for the immediate termination of this Agreement.

(a) Business Associate. If Business Associate determines that Covered Entity has breached a material term of this Agreement, it must provide the Covered Entity with written notice of the existence of an alleged breach, and afford the Covered Entity an opportunity to cure such alleged breach upon mutually agreeable terms. In the event that mutually agreeable terms cannot be achieved within five (5) days of receiving the written notice, the Covered Entity must cure said breach to the reasonable satisfaction of Business Associate within the next twenty (20) days. Failure to cure in the manner set forth in this paragraph shall constitute a breach of a material term of this Agreement and is grounds for the immediate termination of this Agreement.

5.2 Return or Destruction of PHI.

(a) Business Associate will automatically, at termination of the Services Agreement and this Agreement, return, at its cost, all PHI received from, or created or received by Business Associate on behalf of, Covered Entity. Prior to the return of PHI to Covered Entity, Business Associate may submit to Covered Entity a written request for permission to destroy PHI, and such request may be approved or denied in the sole discretion of Covered Entity.

(b) Business Associate will not retain any copies of PHI unless the Covered Entity expressly permits it to do so in writing.

5.3 Continuing Privacy and Security Obligation. If return or destruction of the PHI is not feasible, as determined by Covered Entity, Business Associate will extend the protections of this Agreement for as long as necessary to protect the PHI and to limit any further use or disclosure. Business Associate will only use or disclose such PHI for those purposes that make return or destruction infeasible.

5.4 Injunctive Relief. In the event of a breach of any material term of this Agreement, Covered Entity has a right to obtain injunctive relief to prevent future disclosure of PHI.

ARTICLE VI

INDEMNIFICATION AND INSURANCE

6.1 Indemnification. Business Associate will indemnify and hold harmless Covered Entity and any Covered Entity affiliate, officer, director, employee, subcontractor, agent, or other members of its workforce, from and against any claim, cause of action, liability, damage, fine, penalty, cost or expense arising out of or in connection with any non-permitted use or disclosure of PHI or other breach of this Agreement by Business Associate or any subcontractor, affiliate, or agent therefore, including but not limited to any Business Associate Subcontractor, that provides services described in or relating to the Services Agreement. Notwithstanding any provision of the Services Agreement to the contrary, Business Associate's responsibility for indemnification arising out of or in connection with this Agreement will be governed solely by this Section 6.1 and no provision set forth in the Services Agreement, including indemnification provisions thereunder or any terms that define, restrict or limit the types or amounts of damages, costs or expenses, will in any way alter, expand, restrict or limit Business Associate's indemnification liability hereunder.

6.2 Insurance. Business Associate represents and warrants that Business Associate has, and will maintain at Business Associate's own expense, liability insurance covering breach of Business Associate's requirements under this Agreement and Business Associate's negligent disclosure or breach of PHI covered by this Agreement. At the request of Covered Entity, Business Associate shall provide to Covered Entity proof of the insurance coverage required by this Section 6.2.

ARTICLE VII

MISCELLANEOUS

7.1 Amendments; Waiver. Except as provided herein, neither party shall modify this Agreement, or waive or amend any provision herein, except in writing signed by authorized representatives of the Parties. However, upon the compliance date of any final regulation or amendment to final regulations of HIPAA, this Agreement will automatically amend to impose upon Business Associate such additional obligations as are necessary for the parties to remain in compliance with these regulations.

7.2 Construction. This Agreement shall be construed as broadly as necessary to implement and comply with HIPAA. Any ambiguity in this Agreement shall be resolved in favor of a meaning that complies with HIPAA.

7.3 Subpoenas. Each party will provide written notice to the other party of any subpoena or other legal process seeking PHI received from or created on behalf of Covered Entity, or otherwise relating to Business Associate's services under the Services Agreement.

Such written notice shall be provided within 48 hours of receipt of a subpoena or other legal process.

7.4 Notices. All notices records or reports required to be given to either party under this Agreement will be in writing and sent by traceable carrier to each party's address indicated below, or such other address as a party may indicate by at least ten (10) days' prior written notice to the other party. Notices will be effective upon receipt.

Business Associate:

Company: CHC Wellbeing, Inc.

Name: Joan Krauss-Harwell

Print Name

Title: Managing Director

Fax Number: 847-437-2770

Covered Entity:

Company: School Association for Special Education in DuPage

Name: [Name] Julie Gohn

Print Name

Title: [Title] Director of Human Resources

Fax Number: Fax 331-903-1545

7.5 Term. This Agreement will continue in full force and effect for as long as the Services Agreement remains in full force and effect unless it is earlier terminated pursuant to Section 5.1(a) or Section 5.1(b). This Agreement will terminate upon the cancellation, termination, expiration or other conclusion of the Services Agreement.

7.6 Survival. The rights and obligations of Business Associate under Article II and Section 6.1 and Section 6.2 of this Agreement shall survive the termination of this Agreement.

7.7 Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Illinois. Jurisdiction and venue for any dispute relating to this Agreement shall rest exclusively with the state and federal courts of Illinois.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be signed by their duly authorized representatives as of the Effective Date.

Business Associate / CHC Wellbeing

Covered Entity / School Association for Special Education in DuPage

By: X Joan Knauss-Harwell

Signature

Name: Joan Knauss-Harwell

Print Name

Title: Managing Director

Date: 06/22/2022

By: X [Signature]

M. McGuffin

Name: [Name] Melinda McGuffin

Title: [Title] Executive Director

Date: [Date] 7/13/2020



School Association for Special Education in DuPage
Melinda McGuffin, Ed.D.
Executive Director

To: Board of Control
Date: August 17, 2022
From: Julie Grohn, Director of Human Resources
RE: Powerschool TalentEd/Perform

Purpose: Approval of Powerschool TalentEd/Perform contract.

Background: Powerschool TalentEd/Perform is the platform we utilize for employee evaluation.

Next Steps: Approval of Powerschool TalentEd/Perform contract in the amount of \$6667.47



150 Parkshore Dr, Folsom, CA 95630
 Remit Email: christina.botello@powerschool.com
 Quote Date: 13-JUL-2022
 Quote #: Q-608840-1

Prepared By: Christina Botello
 Customer Name: DuPage County SASED
 Contract Term: 12 Months
 Start Date: 4-NOV-2022
 End Date: 3-NOV-2023
 Billing Frequency: Annually

Customer Contact: Julie Grohn
 Title: Director of Human Resources
 Address: 6S331 Cornwall Road
 City: Naperville
 State/Province: Illinois
 Zip Code: 60540-3699
 Phone #: 6307784500

Product Description	Quantity	Unit	Extended Price
Initial Term 4-NOV-2022 - 3-NOV-2023			
License and Subscription Fees			
Unified Talent Perform Teacher and Principal	1.00	Students	USD 6,667.47

License and Subscription Totals: **USD 6,667.47**

Quote Total

Initial Term	4-NOV-2022 - 3-NOV-2023
Payment Total	USD 6,667.47

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at https://www.powerschool.com/MSA_Feb2022/, as may be amended.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

DuPage County SASED

Signature:

Signature:



Printed Name: Eric Shander

Printed Name:

Julie Grohn

Title: Chief Financial Officer

Title:

Date: 9-JUL-2022

Date:

PO Number: _____



To: Board of Control
From: Julie Grohn, Director of Human Resources
Date: August 17, 2022
Re: Approval of Intergovernmental Agreement with Maercker District 60

Purpose: Approve the Intergovernmental Agreement providing for the shared services of a school psychologist.

Background: SASED has a need for a part-time (.4) School Psychologist in the STARS Program. Maercker D60 had a candidate for a School Psychologist but only needed a part time staff member (.6). SASED and D60 teamed to ensure the needs of students were met in both the district and cooperative.

Next Steps: Approval of the Intergovernmental Agreement providing for the shared services of a school psychologist in SY22-23 in the amount of \$35,305.07.

**INTERGOVERNMENTAL AGREEMENT
PROVIDING FOR THE SHARED SERVICES
OF A SCHOOL PSYCHOLOGIST IN 2022-2023**

This Agreement is made and entered into on the last date written below, by and between the **Board of Education of Maercker School District No. 60, DuPage County, Illinois** (“Maercker”), and the **Board of Control of The School Association for Special Education in DuPage Count** (“SASED”) (each a “Party,” and collectively, the “Parties”).

RECITALS

WHEREAS, the Parties are “units of local government” as defined under Article VII, Section 10 of the 1970 Constitution of the State of Illinois and are “public agencies” as defined under Paragraph 2 of the *Illinois Intergovernmental Cooperation Act* (5 ILCS 220/1 *et seq.*); and

WHEREAS, under the provisions of the *Illinois Intergovernmental Cooperation Act*, any public agency is authorized to enter into an Intergovernmental Agreement with another public agency whereby any power, privilege, or authority that may be exercised by one public agency may be exercised jointly with another public agency; and

WHEREAS, the Parties wish to share the professional services of a School Psychologist, and the costs of such position, while he/she is employed by Maercker.

NOW THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree to the following terms and conditions:

1. **Recitals.** The Parties have relied upon the recitals first written above, and they are incorporated into this Agreement by reference.
2. **Term.** This Agreement commences July 1, 2022 and terminates June 30, 2023, without further notice required by any party.
3. **Employment**
 - a. **Employee of Maercker.** The School Psychologist will be a salaried, full-time employee of Maercker and will receive any and all salary and benefits from Maercker. Maercker is solely responsible for the employment of the School Psychologist, including but not limited to: payment of salary and benefits; contributions and reporting to the Teachers Retirement System (“TRS”); approval of sick and personal leave days; evaluation; discipline; and maintenance of the School Psychologist’s personnel file. SASED may provide feedback to Maercker for Maercker’s evaluation of the School Psychologist. Maercker agrees to provide the School Psychologist with written notification of this provision.

- b. Job Duties.** The School Psychologist will perform duties for Maercker and SASSED in accordance with the following: the School Psychologist’s job description, if any; directives of Maercker and SASSED; this Agreement; the School Psychologist’s employment agreement with Maercker; and applicable Maercker and SASSED policies and administrative procedures.
- c. Work Schedule and Allocation of Duties.** Beginning July 1, 2022, the School Psychologist will perform services for each Party on a schedule agreed to by the Parties, subject to permitted time off, allocated as nearly as possible in the following manner:

 - Maercker: 60% of his/her time, and
 - SASSED: 40% of his/her time.
- d. Personal and Sick Leave.** Maercker is responsible for administering all aspects of the School Psychologist’s leave and benefits.
- e. Mileage.** Maercker will be responsible for directly reimbursing, as appropriate, the School Psychologist for mileage traveled to and from SASSED and for any other travel Maercker may require. Though it is not expected that the School Psychologist will be required to travel for SASSED purposes, any costs for travel to, from, or within SASSED will be billed to SASSED, and SASSED agrees to pay them.
- 4. Financial Responsibilities.** SASSED will pay Maercker \$35,305.07 in ten monthly installments beginning September 1, 2022 for School Psychologist services.
- 5. Continued Use of School Psychologist.** As employer, Maercker retains the right to terminate the School Psychologist’s employment. If the Parties mutually agree to reallocate their proportional use of the School Psychologist and the resulting financial responsibilities, they can do so by way of an amendment to this Agreement. Unless this Agreement is amended by both Parties, SASSED may cease its use of the School Psychologist but will remain responsible for its full financial and other responsibilities for the term of this Agreement.

The parties agree to meet and confer by January 31 of the applicable year to review continuation of shared school psychologist services for the next school year.
- 6. Renewal.** Any extension of this Agreement must be in writing and is subject to approval by both Parties.
- 7. Indemnification.** To the extent permitted by law, each Party agrees to indemnify, defend, and hold harmless the other Party, including its individual Board members,

officers, employees, representatives, insurers, and successors from any charges, claims, loss, liability, costs, or damages of any kind:

- a. by any third party arising from or related to: (i) the acts or omissions of the School Psychologist while performing duties on the indemnifying Party's behalf, or (ii) the indemnifying Party's breach of this Agreement; or
- b. by the School Psychologist arising from or related to: (i) the acts or omissions of the indemnifying Party or any of its agents, (ii) the indemnifying Party's breach of this Agreement, or (iii) injuries or losses suffered by the School Psychologist while performing duties on the indemnifying Party's behalf, except to the extent such an injury or illness is a workplace injury covered by Maercker's workers' compensation insurance.

This Section will survive termination or expiration of this Agreement.

8. **Insurance.** During the term of this Agreement, each Party will maintain insurance coverage that, at a minimum, covers its indemnification obligations to the other Parties as stated in Paragraph 7. This Section will survive termination or expiration of this Agreement.

9. **Additional Provisions**

- a. **Contractual Capacity.** The Parties agree that each Party has entered into this Agreement voluntarily and knowingly, and each individual who signs this Agreement has done so with the full and complete authority to bind his/her respective Party.
- b. **Effect of Agreement.** This Agreement inures to the benefit of and binds the Parties, as well as each of their successors.
- c. **Complete Understanding.** This Agreement sets forth all of the promises, agreements, conditions, and understandings between the Parties related to the School Psychologist's shared duties, and no other promises, agreements, or understandings, whether oral or written, expressed or implied, exist between the Parties.
- D. **Amendments.** No subsequent alteration, amendment, change, addition, deletion, or modification to this Agreement will be binding upon the Parties unless reduced to writing and duly authorized and signed by each of them.
- e. **Severability Clause.** Should any provision of this Agreement be declared illegal by a court of competent jurisdiction, the illegal provision will be deleted from this Agreement automatically to the extent it violates the law, but the remaining provisions will remain in full force and effect, provided the Parties' initial intent can still be effectuated by the remaining terms.

- f. **No Third Party Beneficiaries.** This Agreement is entered into solely for the benefit of the Parties, and nothing in this Agreement, specifically including but not limited to the compensation and benefits referenced above, is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a Party to this Agreement or to acknowledge, establish, or impose any legal duty toward any third party.
- g. **Applicable Law.** This Agreement is to be governed by the laws of the State of Illinois.
- h. **Effective Date of Agreement.** This Agreement takes effect on the date all Parties have signed.
- i. **Execution.** This Agreement may be executed in multiple counterparts, and a set of counterparts bearing the signatures of all parties will constitute the Agreement as fully as if the parties had signed a single document. Electronic transmission of signatures, whether by facsimile or email, is acceptable.

IN WITNESS WHEREOF, the Parties have approved and executed this Agreement on the date(s) indicated below.

Signature page to follow

**Board of Education of
Maercker School District No. 60,
DuPage County, Illinois**

**Board of Control of the School
Association for Special Education in
DuPage, DuPage County, Illinois**

By: _____
Board President

By: _____
Board Chairperson

Date: _____

Date: _____

Attest

Attest

By: _____
Board Secretary

By: _____
Board Secretary

Date: _____

Date: _____

1023833_4



To: Board of Control
From: Mindy McGuffin, Executive Director
Date: August 17, 2022
Re: Northern Illinois University SASED Opening Day Contract

Purpose: To provide information for action for approval of the final contract with Northern Illinois University for SASED's opening day on August 10, 2022

Background: We had an energizing opening day on August 10, 2022. It was great to all be back together at Northern as a SASED staff to start the new school year.

Board of Control members Dr. Matt Rich (34) and Mr. Tom Ruggio (68) welcomed SASED staff and participated in our staff recognition program by honoring staff receiving service awards for 20 and 25 years of service to SASED.

Next Steps: Approval of final contract with NIU for August 10, 2022, in the amount of \$14,906.14



SASED

SASED Orientation Day (51375)

Start-End:
Attendance:

Wed 08/10/2022 07:00 AM - 04:30 PM
380

Client ID#: 1010390
FEIN Number: 36-2919494
Christine Martin
SASED
2900 Ogden Ave
Lisle IL 60532

E-Mail: cmartin@sased.org
Work: (630) 778-4500
Fax: (630) 778-0196

Event Notes

Event Status Change: Event Status Tentative (25) to Verbal Definite (21) by A1686035
Event Status Change: Event Status Contracted (33) to Confirmed, Needs Guarantee (34) by A1686035
Event Status Change: Event Status Requested (05) to Tentative (25) by A1686035
Event Status Change: Event SASED Orientation Day (51375) booked with Requested (05) by A1686035 on 03/15/22 9:40:49 AM
Event Status Change: Event Status Verbal Definite (21) to Contracted (33) by A1686035

Bookings

Usage

Setup

Table with 3 columns: Booking Function, Usage, Setup. Lists various rooms and their configurations for the event.

Units

Rate

Charges

Booking Function

Wed 08/10/2022 07:00 AM - 04:30 PM

Facilities

SASED

SASED Orientation Day (51375)

Start-End:

Wed 08/10/2022 07:00 AM - 04:30 PM

Attendance:

380

	<u>Units</u>	<u>Rate</u>	<u>Charges</u>
Limited Break			
Wed 08/10/2022 07:30 AM - 11:00 AM			
Naperville Atrium		Function Attendance:	350
Banquets & Catering			
Limited AM Break	380.00 EA	\$7.50 / EA	\$2,850.00
3 Coffee Station locations 2 in Atrium, 1 in 161A/B	3.00 EA	0.00 / EA	0.00
Total For Limited Break (5):			\$2,850.00
Breakout			
Wed 08/10/2022 07:45 AM - 08:50 AM			
Naperville Classroom 121			
Audio/Visual			
Advancer	1.00 EA	\$0.00 / EA	\$0.00
Facilities			
Classroom 121 [Ext/Full]	1.00 EA	\$221.00 / EA	\$221.00
Total For Breakout (6):			\$221.00
Breakout			
Wed 08/10/2022 07:45 AM - 04:00 PM			
Naperville Classroom 119			
Audio/Visual			
Advancer	1.00 EA	\$0.00 / EA	\$0.00
First Flipchart (standard in room) with markers in all meeting rooms	1.00 EA	0.00 / EA	0.00
Facilities			
Classroom 119 [Ext/Full]	1.00 EA	\$221.00 / EA	\$221.00
Total For Breakout (7):			\$221.00
Opening Day Program			
Wed 08/10/2022 09:00 AM - 10:30 AM			
Naperville Special Events Room 101A/B/C			
Audio/Visual			
AUD, Mic, lavalier, wireless	1.00 EA	\$0.00 / EA	\$0.00
AUD, Mic, handheld, wireless	1.00 EA	0.00 / EA	0.00
Tech Assistance at 8:30 am and 9:30 am	1.00 EA	0.00 / EA	0.00
2-Stages one 8x8 and one 4 x 4	1.00 EA	950.00 / EA	950.00
Facilities			
Theater style seating for 400	400.00 EA	\$0.00 / EA	\$0.00
Close 101A Wall at 11:00 am	1.00 EA	0.00 / EA	0.00
8'x8'x18" (w/ stairs) Stage Rental With Flag Midwest Del Sunday/ Pick	1.00 EA	0.00 / EA	0.00
4'x4' Interpreters Stand Rental on right side of stage	1.00 EA	0.00 / EA	0.00
(1) 6ft. Skirted table w/ linen for Plaques – Set off to side of stage	1.00 EA	0.00 / EA	0.00
AV/Podium – Using all 4 screens	1.00 EA	0.00 / EA	0.00
6 Bottled Waters for presenters at podium	6.00 EA	0.00 / EA	0.00
NIU Podium on Stage w mic	1.00 EA	0.00 / EA	0.00
Special Events Room 101A/B/C [Ext/Full]	1.00 EA	1,428.00 / EA	1,428.00
Total For Opening Day Program (8):			\$2,378.00
Breakout			
Wed 08/10/2022 10:45 AM - 11:45 AM			
Naperville Room 164			
Audio/Visual			
Advancer	1.00 EA	\$0.00 / EA	\$0.00
Facilities			
Room 164 [Ext/Full]	1.00 EA	\$221.00 / EA	\$221.00

SASED

SASED Orientation Day (51375)

Start-End: Wed 08/10/2022 07:00 AM - 04:30 PM
 Attendance: 380

	<u>Units</u>	<u>Rate</u>	<u>Charges</u>
Tiered Classroom 266 [Ext/Full]	1.00 EA	289.00 / EA	289.00
Total For Breakout (15):			\$289.00

Breakout Wed 08/10/2022 10:45 AM - 03:15 PM

Naperville Tiered Classroom 265

	<u>Units</u>	<u>Rate</u>	<u>Charges</u>
Audio/Visual			
Advancer	1.00 EA	\$0.00 / EA	\$0.00
Facilities			
Extend seating to 84	1.00 EA	\$0.00 / EA	\$0.00
Tiered Classroom 265 [Ext/Full]	1.00 EA	289.00 / EA	289.00
Total For Breakout (16):			\$289.00

Luncheon Wed 08/10/2022 12:00 PM - 01:00 PM

Naperville Atrium

	<u>Units</u>	<u>Rate</u>	<u>Charges</u>
Banquets & Catering			
Sandwich Buffet/ GF & Veg options green salad pasta salad, sandwich	150.00 EA	\$15.50 / EA	\$2,325.00
Lemonade & Iced Tea	350.00 EA	0.00 / EA	0.00
Facilities			
Catering tables setup up in Atrium -- Attendees seating in SER, RM 10	1.00 EA	\$0.00 / EA	\$0.00
weather permitting set rounds w/10 chairs on patio	1.00 EA	0.00 / EA	0.00
Total For Luncheon (17):			\$2,325.00

Luncheon Wed 08/10/2022 12:00 PM - 01:00 PM

Naperville Dining Room 161A/B

	<u>Units</u>	<u>Rate</u>	<u>Charges</u>
Banquets & Catering			
Sandwich Buffet	120.00 EA	\$15.50 / EA	\$1,860.00
Facilities			
(12) 72" Rounds of 10	12.00 EA	\$0.00 / EA	\$0.00
2 Double-sided buffet lines	2.00 EA	0.00 / EA	0.00
2 Beverage Stations -- Setup in back of 161A & 161B	2.00 EA	0.00 / EA	0.00
Total For Luncheon (18):			\$1,860.00

Luncheon Wed 08/10/2022 12:00 PM - 01:00 PM

Naperville Room 105

	<u>Units</u>	<u>Rate</u>	<u>Charges</u>
Banquets & Catering			
Delete: Effective 8/5/2022 10:54:33 AM Order Item: Fresh-Brewed Gourmet Coffee(3120 NP-COFFEE) has been deleted by A1686035			
Delete: Effective 8/5/2022 10:54:33 AM Order Item: Bottled Water(3120 NP-WATER) has been deleted by A1686035			
Delete: Effective 8/5/2022 10:54:33 AM Order Item: Sandwich Buffet Lunch: Sandwich & Wraps Tray 2(3140 NP-31466) has been deleted by A1686035			
Delete: Effective 8/5/2022 10:54:33 AM Order Item: Sandwich Buffet Lunch: Healthy Salad Option(3140 NP-31467) has been deleted by A1686035			
Delete: Effective 8/5/2022 10:54:33 AM Order Item: Sandwich Buffet Lunch: Daily Fresh Salad Selection w/Lunch(3140 NP-31468) has been deleted by A1686035			
Delete: Effective 8/5/2022 10:54:33 AM Order Item: Sandwich Buffet Lunch: Daily Dessert Selection(3140 NP-31469) has been deleted by A1686035			
Naperville Sandwich Buffet	110.00 EA	\$15.50 / EA	\$1,705.00
Selection of Soft Drinks	0.00 EA	0.00 / EA	
Selection of Teas, Hot	0.00 EA	0.00 / EA	
Sandwich Buffet Lunch: Sandwich & Wraps Tray 1	0.00 EA	0.00 / EA	
Facilities			
(10) 72" Rounds of 10 -- Using white garden chairs	10.00 EA	\$0.00 / EA	\$0.00
Setup Beverage Station Outside of RM -- Remove all other tables out:	1.00 EA	0.00 / EA	0.00



On May 5, 2023, SASED, in partnership with the DuPage County Forest Preserve District, is sponsoring and hosting their 7th annual day of exploration and fun at St. James Farm in Warrenville, IL. SASED students and staff, along with Special Needs students from our member districts, are all invited to join in!

RAIN OR SHINE

9:00 am – 3:00 pm

The 612-acre St. James Farm Forest Preserve in Warrenville contains over 100 acres of woodlands, prairies and wetlands, which are home to over 300 native plant species and wildlife like great blue herons, red-bellied woodpeckers, white-breasted nuthatches, coyotes, fox squirrels and white-tailed deer. St. James Farm is located at 2 S 541 Winfield Road, Warrenville, IL.



Over 1,400 students have participated in previous outdoor education days.

There is a renovated barn for all indoor activities & for use in the event of rain.

The times for this event will be during normal, regular school hours; 9:00 am – 3:00 pm.

Under the close supervision of SASED staff, & the watchful eye of the Forest Rangers & their volunteers, students can participate in fishing, outdoor & indoor games, a wheelchair accessible hayride, kayaking, row boats canoeing & many more activities that have been developed or adapted for our specific needs.

To ensure the safety of our students, all on site personnel & volunteers have been vetted & background checked.

If you have any questions or concerns, please contact Rich Laren at 630-200-8348 or rlaren@sased.org.

To: Board of Control
From: Melinda McGuffin, Executive Director
Date: August 17, 2022
Re: SASED Outdoor Education Day May 5, 2023

Purpose: Approve SASED Outdoor Education Day May 5, 2023

Background: On May 5, 2023, from 9:00 am to 3:00 pm, SASED plans to partner with the DuPage County Forest Preserve District for the 7th annual SASED Outdoor Education Day at St. James Farm in Warrenville, Illinois.

Outdoor Education Day had been suspended for the past two years due to the COVID-19 pandemic.

Thank you to Mr. Rich Laren, Transition program teacher, for his leadership with this event for SASED and member district students. Typically, over 1400 students participate in a range of outdoor activities that have been developed our adapted specific to student needs.

Next Steps: Approval of SASED's Outdoor Education Day on May 5, 2023, with an estimated expenditure of \$6,000.



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

To: Board of Control
From: Mindy McGuffin, Executive Director
Date: August 17, 2022
Re: Accountability Solutions Agreement for Early CHOICES

Purpose: To provide information for discussion with action for the Accountability Solutions contract for the Early CHOICES grant.

Background: Early CHOICES is looking to contract with Accountability Solutions in the amount of \$25,600.00 to create a state performance plan indicator 6A and 6B decision making tree mobile application and early outcomes decision tree making mobile application. Additional services included analyzing EC data, writing of the End of Year summary, and Qwiz data edits/maintenance for 6, 7, & 12 and new data import, clean and prep.

Next Steps: Approve Early CHOICES contract with Accountability Solutions for \$25,600.00 for July 1, 2022-June 30, 2023.

INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is made by and between The School Association for Special Education in DuPage County ("SASED"), which is operating as Early CHOICES ("Early CHOICES"), and Accountability Solutions ("Contractor") (collectively referred to as "the Parties").

The Parties agree as follows:

1. **SERVICES.** Early CHOICES shall engage Contractor to provide the following service:
 1. SPP 6A and 6B Decision Making Tree Mobile application
 2. Early Outcomes Decision Making Tree Mobile Application
 3. Analyze EC data and write EOY data summary
 4. Owiz data edits/maintenance for 6, 7 & 12; new data import, clean and prep

2. **TERM.** Contractor shall provide services to Early CHOICES pursuant to this Agreement during the period from July 1, 2022 to June 30, 2023 ("Agreement Term").

3. **COMPENSATION.** In exchange for the services provided pursuant to Paragraph 1, Early CHOICES shall pay Contractor \$25,600.00, plus related travel expenses not to exceed n/a. Contractor must submit a signed "Contractor Request for Payment" form to SASED to initiate payment. Contractor will be issued a Form 1099 and shall be solely responsible for paying all applicable payroll or employment taxes, including but not limited to FICA, federal personal income tax, state personal income tax, and state disability tax.

4. **EXPENSES.** Contractor shall bear all other expenses incurred in the performance of this Agreement unless pre-approved in writing by SASED's Executive Director or designee.

5. **INDEPENDENT CONTRACTOR.** Contractor is an independent contractor and not an employee of SASED or Early CHOICES. Nothing in this Agreement shall be construed to create the relationship of employer and employee, principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms of this Agreement. Unless otherwise stated in this Agreement, Contractor is not entitled to any of the benefits normally provided to employees of SASED or Early CHOICES.

6. **CONFIDENTIALITY.** Contractor acknowledges that she/he may have access to information that constitutes "school student records" as defined in the *Illinois School Student Records Act* (105 ILCS 10/1, et seq.) and/or "education records" as defined in the *Family Educational Rights and Privacy Act* ("FERPA," 20 U.S.C. §1232g) and/or "personally identifiable information" as defined in FERPA's implementing regulations (34 CFR §99.3), which information is collectively referred to as "Student Data." With regard to Student Data, Contractor certifies that she/he will comply with all applicable laws, regulations and SASED policies relating to confidentiality, privacy, disclosure and data security. At the conclusion of the Agreement Term, Contractor agrees to return all Student Data to Early CHOICES.

7. **OTHER RULES AND POLICIES.** Contractor agrees to abide by any other rules, policies, and procedures as communicated by Early CHOICES.

8. **TERMINATION.** This Agreement may be terminated early for the following reasons:
- a. Mutual agreement, with fourteen (14) days' notice;
 - b. Permanent disability (inability to perform essential job functions with or without accommodation);
 - c. Death; or
 - d. Cause.

Termination for cause during the term of this Agreement shall be for any conduct, act, or failure to act by the Contractor, which, at the sole discretion of Early CHOICES, is deemed detrimental to the best interests of Early CHOICES.

9. **RETURN OF PROPERTY.** Upon termination or completion of the Agreement Term, Contractor will promptly return to Early CHOICES all property belonging to Early CHOICES, including without limitation: all computers, technology, office supplies, keys and any other property in any form.

10. **CONTINUING OBLIGATIONS.** Notwithstanding the termination of this Agreement for any reason, the provisions of Paragraph 6 of this Agreement will continue in full force and effect following such termination.

11. **NON-DISCRIMINATION.** Contractor agrees that she/he shall not discriminate on the basis of an individual's actual or perceived race, color, creed, religion, religious practice, national origin, ethnic group, sex, gender identity, sexual orientation, political affiliation, age, marital status, military status, veteran status, disability, domestic violence victim status, arrest or conviction record, genetic information or any other status protected by law in its programs and/or activities.

12. **LIABILITY.** Contractor agrees to indemnify and hold harmless SASSED, its employees and agents, against any and all claims, damages, costs, losses, and/or expenses arising from or related to the performance of this Agreement. This includes but is not limited to reasonable attorney's fees.

13. **WAIVER.** The failure of either party to enforce any provisions of this Agreement shall not be deemed a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

14. **SEVERABILITY.** If any part or parts of this Agreement shall be held unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.

15. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the Parties and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified in writing and must be signed by both SASED and Contractor.

16. **NOTICE.** Any notice required or otherwise given pursuant to this Agreement shall be in writing and mailed certified return receipt requested, postage prepaid, or delivered by overnight delivery service, addressed as follows:

For Contractor: Accountability Solutions, LLC
 1704 Llano St B-142
 Santa FE, NM 87505

For SASED: Dr. Mindy McGuffin, Executive Director
 School Association for Special Education in DuPage County
 2900 Ogden Avenue
 Lisle, Illinois 60532

17. **GOVERNING LAW.** The laws and regulations of the State of Illinois shall govern the validity of this Agreement, the construction of its terms and the interpretation of the rights and duties of the Parties.

18. **BOARD APPROVAL.** This Agreement is subject to the approval of the SASED Board of Control.

THEREFORE, SASED and Contractor now voluntarily and knowingly execute this Agreement.

SASED

By: _____ Date: _____
 Executive Director

By: _____ Date: _____
 Director of Business Operations

Contractor

By: Kelly L. Hight Date: 07/30/22

Return to Learn Plan 2022-23 at a Glance

August 12, 2022

Illinois Department of Public Health (IDPH) and the Illinois State Board of Education has fully adopted CDC guidance. Refer to these documents for more in-depth information. [CDC school guidance](#)

Consider increasing layered prevention strategies below during medium or high Community Levels or outbreaks.

Masks/PPE

- Masks are strongly encouraged and recommended to be worn on school transportation and inside school buildings by all individuals regardless of their vaccination status unless the individual has a physician-documented mask exemption.
- All SASED office and program locations and services staff will be mask recommended for students and staff in classrooms, offices, and meeting spaces.
- Updated [SASED PPE-Cleaning Protocol](#)
- [PPE replenishment form](#) - order more classroom PPE supplies using this form

Preventative Hygiene

- Individuals should wash their hands often, avoid touching their faces, and cover coughs and sneezes.

Social Distancing

- The CDC is no longer emphasizing social distancing as a key method to reduce the risk of exposure. Use good judgment to determine distancing in the classroom and elsewhere. In-Person meetings and professional development activities will resume at the SASED Administration Center.

Vaccinations/Testing

- Staying up to date on routine vaccinations is strongly recommended for any staff and students who are eligible. Vaccination is currently the leading public health prevention strategy to end the COVID-19 pandemic. [Link to definitions of Fully Vaccinated. Find COVID-19 Vaccines & Boosters](#)
- Parents are strongly encouraged to share the vaccination status of their child with school health personnel.
- Staff need to share their vaccination status with the SASED human resources department.
- SASED still requires and recommends weekly testing for unvaccinated staff.
- Employees are responsible for getting weekly COVID tests and reporting any positive test results to HR.
You can test at a place of your choice:
 - You can use a home test
 - You are responsible for the cost
 - You must test before or after work hours

Symptoms/Illness

- If staff, students, or visitors have a fever of 100.4, other COVID-19 symptoms, or other communicable illness, they should stay home until fever free for at least 24 hours without fever-reducing medication, 24 hours after diarrhea/vomiting have ceased, and symptoms have improved.
- Positive COVID cases and symptomatic staff and students will be required to follow all current isolation protocols. Students will continue to receive remote instruction.
- Positive COVID cases who return on Day 6 will still be required to wear a mask for the next 5 days. If unable to mask, isolate for full 10 days. Staff will receive up to 5 COVID sick days if fully vaccinated. Staff are expected to return to work masked days 6-10.
- [CDC Isolation & Precautions for People with COVID-19](#)

What to do when you have symptoms or are COVID positive

Contact covid@sased.org and your administrator.

Enter Sick>Sick Day into AESOP/Frontline.

Check out the information on this document - [SASED COVID Symptoms-Positive Case-Close Contact Protocols](#)

Positive COVID cases will be excluded from school/work until at least 5 days have passed since symptom onset date (or date of specimen collection from the positive test if asymptomatic), they have been fever-free for 24 hours without fever-

reducing medication, 24 hours from diarrhea or vomiting ceasing, and their other symptoms, such as sore throat or cough have improved, and they continue to wear a mask around others for five more days. If unable to mask, isolate for full 10 days. Staff will receive up to 5 COVID sick days if fully vaccinated. Staff are expected to return to work masked days 6-10.

Close Contacts

Where a positive COVID case is identified at school, a low risk notification will be given. Notification may be by phone, letter, or email.

It is recommended that regardless of vaccination status, all close contacts should monitor for symptoms and [wear a well-fitting mask](#) around others for 10 days after the last close contact and get tested on day 5.

Refer to the current [CDC Isolation & Precautions for People with COVID-19](#) to determine isolation and other requirements.

If a close contact develops [any COVID-19 symptoms](#), they should [isolate](#), get tested immediately, and continue to isolate if they test positive.

[See also SASSED COVID Symptoms-Positive Case-Close Contact Protocols](#)

[CDC Isolation & Precautions for People with COVID-19](#)

Remote Learning

In the event a student is excluded for a COVID-19 reason, SASSED will offer remote learning to the student.

CDC

- [COVID-19 Community Levels & Suggested Mitigation Strategies by Level](#)
- [CDC Isolation & Precautions for People with COVID-19](#)
- [CDC school guidance](#)
- [Frequently Asked Questions for K-12 and Early Care and Education \(ECE\) Settings: Information for School and ECE Administrators, Teachers, Staff, and Parents](#)

ISBE/IDPH

- [Illinois Control of Communicable Diseases Code, Section 690.30](#)



To: Board of Control
From: Melinda McGuffin, Executive Director
Date: August 17, 2022
Re: SASED Return to Learn 2022-2023 Update

Purpose:

The purpose of this memo is discussion with action regarding a change in mitigation measures as part of SASED’s return to learn plan.

Background:

As we start the new school year the SASED administration has reviewed it’s Return to Learn Plan.

ESSER III Plan Review

The plan was reviewed as required as recipient of ESSER III funds: American Rescue Plan Act (“ESSER III”), U.S. Department of Education’s Interim Final Requirements, effective April 22, 2021 (86 FR 21195; Federal Register, Volume 86, pages 21201-21202):

An LEA must describe in its plan for the safe return to in-person instruction and continuity of services, how it will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the CDC:

The updated Return to Learn plan incorporates all CDC recommendations as of August 12, 2022, and Governor Pritzker’s Executive Order dated July 22, 2022.

- Universal and correct wearing of masks.
- Modifying facilities to allow for physical distancing (e.g., use of cohorts/ podding).
- Handwashing and respiratory etiquette.
- Cleaning and maintaining healthy facilities, including improving ventilation.
- Contact tracing in combination with isolation and quarantine, in collaboration with State and local health departments.
- Diagnostic and screening testing.
- Efforts to provide vaccinations to school communities.
- Appropriate accommodations for children with disabilities with respect to health and safety policies.
- Coordination with State and local health officials.

COVID-19 sick days: Per the Governor’s existing order, to start the year, SASED staff will receive COVID sick days where applicable. Fully vaccinated staff will have up to 5 COVID sick days applied to the 5-day isolation period. On days 6-10 staff should return to work with a mask. Staff who are medically unable to mask can contact HR.

The Return to Learn plan will be available to all staff and parents via the website.

Recommendation: Approval of updates to SASED’s return to learn plan.

SASED ATION FOR SPECIAL EDUCATION IN DUPAGE

Teaching • Leading • Believing

To: Board of Control
From: Melinda McGuffin, Executive Director
Date: August 17, 2022
Re: Strategic Planning

Purpose: Discussion with action for Dr. Brian Harris and Rebecca Burger from Hazard Young and Attea to facilitate strategic planning for 2022-2023.

Background:

SASED had previously engaged with the Consortium for Educational Change to facilitate a strategic planning process. However, strategic planning was tabled due to COVID during 2021-2022. During that time the facilitator for our process Arlana Bedard has left CEC.

Early feedback from the previous strategic planning process was to streamline the activities further to facilitate participation among member district administrators. This has been accomplished with this new proposal.

Major components include 2 phases:

Phase 1: Community engagement

- A. Planning meeting
- B. Community engagement
 - Interviews with Executive Director, Leadership Team and Board
 - Community/district/staff/parent, HS and Transition student survey
 - Current state of SASED
 - Quality of programming
 - Strategic plan priorities
 - Equity
 - 10 additional questions based on SASED
 - Focus group meetings (Parents, HS/Transition students, SASED staff and administration, member district representatives, Board)
- C. Environmental Scan
 - Academic performance trends among student groups and schools
 - Student behavior, discipline, emotional wellness, and attendance
 - Staffing patterns and trends for teaching, leadership, and support staff
 - Performance on the previous strategic plan

Phase 2: Focus and Plan for the Future

- A. Review of community engagement for strategic planning reports and previous strategic plan progress
 - a. The Community Engagement for Strategic Planning Report, which includes data collected in Phase I, will be reviewed and discussed with the Strategic Planning Committee. The previous strategic plan will be reviewed, including successes, progress towards goals, and unmet challenges.
 - b. Strategic plan development
 - Vision
 - Mission
 - Core Values
 - Strategic Priorities (3-5)
 - Strategic Objectives (8-10 for each priority)

Phase 3: Development of Implementation plans (Not part of HYA proposal at this time)

- Strategies, timelines, metrics, responsible parties, strategic indicators.

This engagement will begin in early September and with a strategic plan proposal at the December 2022 Board of Control meeting.

Recommendation: Approval of Agreement with Hazard Young and Attea for Mr. Brian Harris to facilitate SASED's strategic planning process for Fall of 2022 in the amount of \$27,900.00.



HAZARD
YOUNG
ATTEA
ASSOCIATES

Connecting Educators, Improving Education

1475 E. Woodfield Rd., 14th Floor

Schaumburg, IL 60173

Phone: 847.250.7261

Fax: 847.318.6751

www.hyasearch.com

PROPOSAL FOR STRATEGIC PLANNING CONSULTING SERVICES

PREPARED FOR:

SASED -The School Association for Special Education in DuPage County
Lisle, Illinois

Hazard, Young, Attea & Associates

1475 E. Woodfield Road, 14th Floor, Schaumburg, IL 60173

Tel 847.250.7261 | www.hyasearch.com

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Thank you for the opportunity to present this overview of the services that Hazard, Young, Attea & Associates (HYA) can provide SASED for your work in developing a three to five-year Strategic Plan. Why is HYA exceptional amongst the variety of firms that offer consulting services? We believe it is due to the following factors:

NATIONAL REACH WITH LOCAL EXPERTISE

For 35 years, Hazard, Young, Attea, and Associates have partnered with school districts and educational organizations to chart a course for the future. The foundation of HYA is the expertise and quality of the firm's national network of Associates. HYA has more than 100 Associates across the United States with various areas of expertise. Associates assigned to projects are a close match for the needs of the District.

RESEARCH EXPERTISE AND FIELD EXPERIENCE

HYA Associates are education leaders with decades of service in K-12 public schools and universities. Many Associates are current or former public school superintendents, board members, and college professors who understand the unique challenges of working collaboratively with stakeholders to align the District's work to create significant improvements in student outcomes. As experienced educators and researchers, HYA Associates understand effective practices and trends, including college and career readiness strategies, equity, effective technology integration, personalized learning, and social-emotional wellness.

CUSTOMIZATION

No one customizes the strategic planning process to the extent we do or is as agile as our team in meeting the needs of Districts. For example, the prompts for focus groups and forums are created based on what we learn from individual interviews. In addition, up to ten custom questions can be added to the online survey, and we provide specialized training for strategic planning teams.

RESPONSIVENESS

Our references will attest that the Superintendent and District staff phone calls are picked up or returned immediately. Emails are returned in a matter of hours, and questions are answered in detail. Our team works for you and with you and is available 24/7 throughout the strategic planning process.

Our technical proposal, which follows, was written based on our understanding of the current needs and conditions within the SASED Cooperative. We look forward to further customization and the opportunity to support the Executive Director, her leadership team, the Board, and the SASED community.

Sincerely,

Laurie Kimbrel, Ed.D.

Chief Associate for the Strategic Planning Collaborative, Hazard, Young, Attea & Associates

lauriekimbrel@hyasearch.com

Cell: 415.578.8296



1475 E. Woodfield Rd., 14th Floor
Schaumburg, IL 60173
Phone: 847.250.7261
Fax: 847.318.6751

For 35 years, Hazard, Young, Attea, and Associates have partnered with school districts to chart a course for the future. The foundation of HYA is the expertise and quality of the firm's national network of associates who bring extensive experience and broad educational backgrounds to our practice.

Additionally, HYA has professionally staffed offices, technological infrastructure, and full-time employed staff; thus, HYA is capable of delivering solutions for each phase of strategic planning, including analytics that are an essential component for monitoring the degree to which the school district is executing action plans and measuring the progress toward the strategic goals.

PROJECT TEAM



Brian Harris, Ed.D.– Lead Associate

Dr. Brian Harris has been an educator for 34 years and has served students, families, and communities in various educational roles during that time. After teaching high school for four years, he became Assistant Principal and was promoted to Principal at Haines Middle School in St. Charles, IL. During his time on the leadership team at Haines, the school earned the US Department of Education Blue Ribbon Award. Dr. Harris also served as the Assistant Superintendent for Learning and Teaching and the Assistant Superintendent for Human Resources in St. Charles District 303. He became

Superintendent of the 16,000-student District of Wheaton Warrenville District 200 in 2010. After serving this large PreK-12 District with 20 schools for four years, he was hired as the Superintendent of Schools in Barrington CUSD 220 in 2014 and retired in June 2021. Barrington 220 has a student enrollment of 9,000 students and is a high-performing school district that earned ten US Department of Education Blue Ribbon school designations and was annually recognized as one of the highest performing school districts in the country by AP College Board and US News and World Report magazine.

Dr. Harris served as the President of LUDA (Large Unit District Association) in Illinois and on the AASA Governing Board and AASA Executive committee, advocating for public education at the state and national levels. He was named the Lake County (IL) Superintendent of the Year in the 2020-21 school year.



Rebecca Berger, LCSW – Focus Group Facilitator

Becky Berger is a licensed Clinical Social Worker with a private practice in Northbrook, Illinois. Becky has over 25 years of clinical experience, including working as a school social worker at Highland Park High School and Lake Forest High Schools and as an Intervention Specialist at the Northern Suburban Special Education District. Becky specializes in the treatment of adolescents, adults, and couples. She also focuses on treating anxiety disorders and sports therapy. She has worked with student-athletes, as well as professional athletes, across the Chicagoland area. Becky Berger has focused on helping clients evaluate needs, set objectives, anticipate obstacles, and reach their goals throughout her career. This includes both

individual clients as well as educational systems and organizations. Becky has spoken extensively to parent groups and school districts on topics including Raising Teens in the Northshore, Parenting Adolescents in an Online World, Anxiety Treatment Techniques, and Mindfulness for Stress Reduction. She has been an active member of several professional organizations, including the National Association of Social Workers, Illinois Association of School Social Workers, Therapy Dogs International, and the K-9 Reading Buddies of the Northshore.

As an Associate for HYA, Becky Berger has facilitated many focus groups in and around Chicago, helping districts with Executive Searches and Strategic Planning. Her extensive experience conducting group therapy sessions and as an avid speaker makes her an ideal associate for facilitating focus groups. She assesses and evaluates District and community needs through research, creative problem-solving, and collaboration.



Laurie Kimbrel, Ed.D. – Project Support

In addition to her work with HYA as the Lead Associate for the Strategic Planning Collaborative, Dr. Laurie Kimbrel is a Professor of Education Leadership at the University of West Georgia. She teaches courses in the school leadership masters and specialist programs and the doctorate program of school improvement. As a professor, her research in teaching and learning and school leadership is widely published in scholarly journals and practitioner-focused periodicals. In addition, she regularly presents to regional, national, and international audiences regarding studies of effective teacher and administrator selection processes, community engagement, and school effectiveness.

Before her higher education role, she had a 27-year career in K-12 public schools. She served in various positions, including special education teacher, director of special services, dean of students, assistant principal, principal, associate superintendent, and Superintendent for seven years. She has worked as a public educator in Illinois, California, and Georgia. Dr. Kimbrel has extensive school and district-level experience in special education, curriculum and instruction, human resources, policy development, community relations, and school operations. Dr. Kimbrel regularly works with school districts to develop strategic plans, and community engagement plans to support continuous, research-based school improvement efforts. As a published quantitative and qualitative researcher and educational practitioner, Dr. Kimbrel is uniquely qualified to work with school districts as they develop and implement strategic plans.

DESCRIPTION OF EXPERIENCE

Hazard, Young, Attea & Associates have facilitated the development of hundreds of strategic plans throughout our 35-year history. The list below includes plans currently being implemented or under development.

District	Location	Plan Dates	Students
New Jersey Interstate Athletic Assoc.	Robbinsville Township, NJ	In progress	Statewide Association
Ashland School District	Ashland, MA	In progress	2,849
The Sherman School	Sherman, CT	In progress	250
Barrington Community Unit School District 220	Barrington, IL	In progress	9,100
Palos CCSD 118	Palos Park, IL	In progress	1,994
Derby Public Schools	Derby, KS	In progress	6,800
True North Special Education Cooperative	Highland Park, IL	In progress	37,217
Elmhurst Community Unit School District 205	Elmhurst, IL	2022-2027	8,000
Tri-creek School Corporation	Lowell, IN	2022-2027	3,000
St Charles Community Unit District 303	St. Charles, IL	In progress	12,248
Community Consolidated District 93	Bloomington, IL	2023-2028	3,618
Bensenville School District 2	Bensenville, IL	2022-2027	2,205
Avoca School District 37	Wilmette, IL	2022-2027	726
Regional School District 17	Haddam-Killingworth, CT	2022-2027	2,015
Bloomington School District 13	Bloomington, IL	2021-2026	1,403
Kirkwood School District	Kirkwood, MO	2021-2026	5,760
Rock Island School District	Rock Island, IL	2019-2025	6,300
Elmhurst Community School District 205 – Operational Plan	Elmhurst, IL	2020-2023	8,520
Watchung Hills Regional HSD	Warren, NJ	2020-2025	2,027
Hiawatha CUSD 426	Kirkland, IL	2019-2024	515
Harvey School District 152	Harvey, IL	2020-2025	2,266
Elementary School District 159	Matteson, IL	2019-2023	1,822
School District U-46 Foundation	Elgin, IL	2019-2023	40,400
Asian Human Services/Passages Charter	Chicago, IL	2019-2023	400
Goddard School District	Goddard, IL	2020-2025	5,658
Somonauk CUSD 432	Somonauk, IL	2018-2023	808
Madison Elementary School District #38	Phoenix, AZ	2020-2025	5,672
Laurens County School District 55	Laurens, SC	2018-2023	6,030
Prospect Heights School District 23	Prospect Heights, IL	2018-2023	1,533
Grayslake Community High School District 127	Grayslake, IL	2018-2023	2,970
Hazelwood School District	Florissant, MO	2017-2022	17,418
Downers Grove Grade School District 58	Downers Grove, IL	2018-2023	5,000
Washington Township Public School District	Sewell, NJ	2020-2025	7,202
Niles Elementary School District 71	Niles, IL	2017-2022	550
Flint Community Schools	Flint, MI	2017-2022	4,245
Montgomery Township School District	Skillman, NJ	2017-2022	4,713
Higley Unified School District	Gilbert, AZ	2017-2022	10,508
Deerfield Public Schools District 109	Deerfield, IL	2017-2022	2,897
Pottsgrove School District	Pottstown, PA	2017-2022	3,159
Harvard Community Unit School District 50	Harvard, IL	2017-2022	2,723
Community Consolidated School District 146	Tinley Park, IL	2019-2024	2,400
Fairfax County Public Schools	Fairfax, VA	2019-2024	188,000

SELECTED REFERENCES

True North Educational Cooperative 804 (NSSED)

760 Red Oak Lane, Highland Park, IL 60035

Contact: Dr. Kurt Schneider, Superintendent

kschneider@truenorth804.org

847-831-5100 x2279

Barrington Community Unit District 220

515 W Main Street, Barrington, IL 60010

9,100 Students

Contact: Dr. Bob Hunt, Superintendent of Schools

rhunt@barrington220.org

847-842-3537

Elmhurst Community Unit School District 220

162 S. York Street, Elmhurst, IL 60126

8,000 Students

Contact: Dr. Keisha Campbell, Superintendent of Schools

kcampbell@elmhurst205.org

630-834-4530

Community Consolidated School District 93

230 Covington Drive, Bloomingdale, IL 60108

3,600 students

Contact: Dr. David Hill, Superintendent of Schools

hilld@ccsd93.com

630-539-3000

Regional School District 17

57 Little City Road, Higganum, CT 06441

2,015 Students

Contact: Ms. Suzanne Sack, Board President

s.sack@rsd17.org

917-324-0623

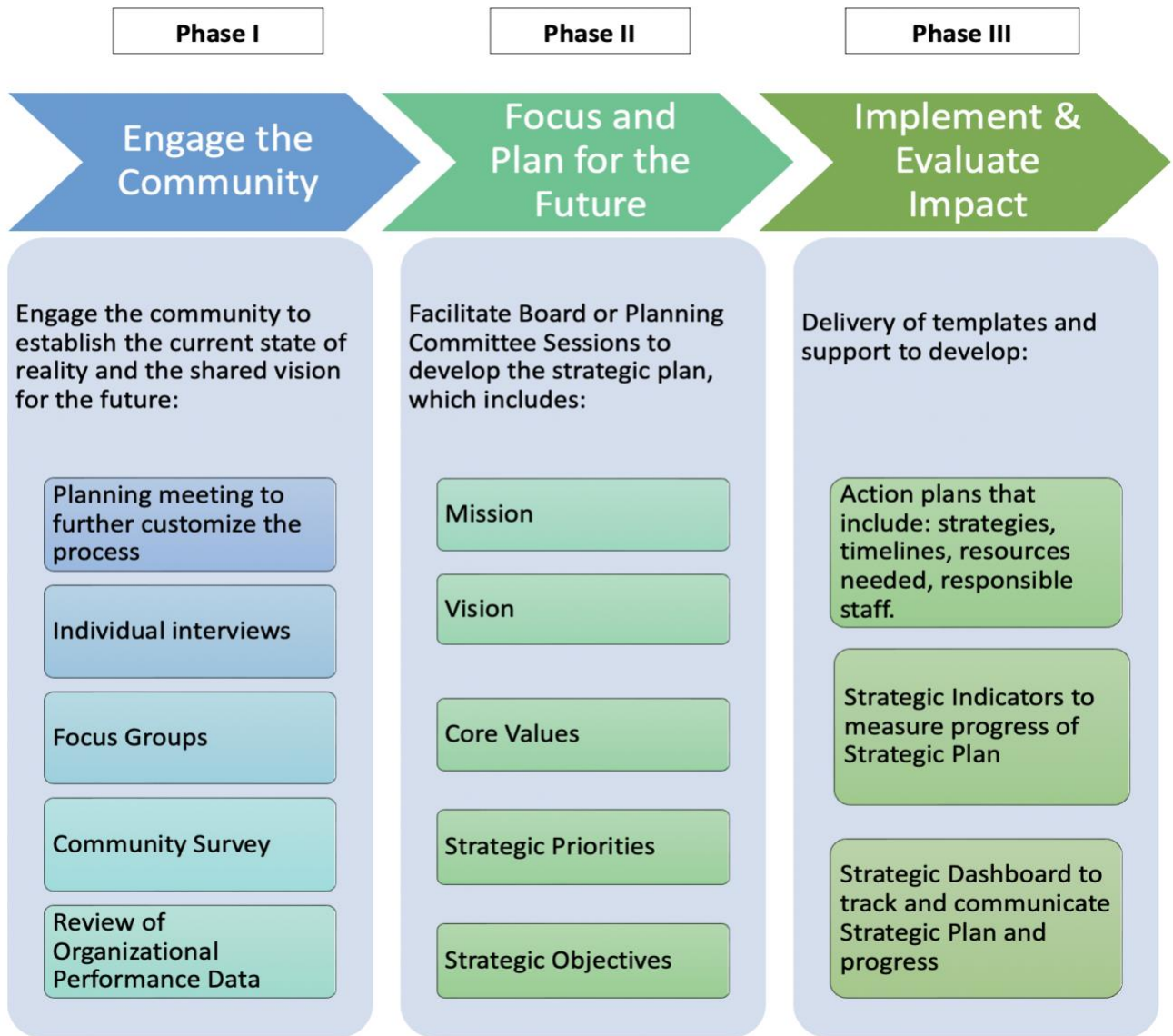
Contact: Dr. Jeff Wihbey, Superintendent of Schools

jwihbey@rsd17.org

860-345-4534 Ext. 1169

PROJECT OVERVIEW: THREE-PHASE MODEL

The HYA strategic planning model provides a framework for decision-making that builds upon the shared vision and values held by the community. The three concrete phases empower leaders with critical information and strategies to bring decisions into focus.



SCOPE OF SERVICES

PHASE I: ENGAGE THE COMMUNITY

During the Engagement Phase, Associates gather data to create a complete picture of the Cooperative's current functioning and desired future. An environmental scan focuses on analyzing performance data, and a wide variety of perception data is gathered.

SERVICES INCLUDED IN PHASE I

1. PLANNING MEETING

At this meeting, HYA Associates convene with the Strategic Planning Committee to discuss and customize the process to the specific needs and requirements of the organization. Action steps, timelines, and roles are agreed upon but remain flexible to accommodate any changing conditions as the process progresses. No two strategic planning processes are exactly alike, and HYA has become known for flexibility, responsiveness to Boards and Superintendents, and customization to meet the needs of each unique School District.

2. COMMUNITY ENGAGEMENT

Quantitative and qualitative data are gathered to determine the current state of the Cooperative and the desired future. Methods of data gathering include:

- Individual interviews with the Executive Director, Leadership Team, and Board
- A valid and reliable Community Survey delivered to constituents electronically on a platform fully hosted by HYA. The survey includes four sections: the current state of the District, quality of programming, strategic plan priorities, and equity. In addition, up to ten custom questions can be added to the survey.
- Focus groups of up to twenty individuals in each to understand the thoughts and feelings of stakeholder groups including, but not limited to:
 - Parents
 - Students
 - Teachers
 - Support Staff
 - Member district superintendents, principals, and special education directors
 - Other focus groups, as determined in the Planning Meeting

Role of HYA Associates:

- Facilitate, gather, and analyze data from all interviews and focus groups.
- Deliver link for community survey to Cooperative personnel.
- Work collaboratively with Cooperative personnel to determine methods for distributing the survey link.
- Provide progress reports at specified times regarding stakeholder survey completion rates.
- Analyze survey data.
- Provide a written communication guide that includes draft focus group invitation letters, press releases, and other communication templates.
- Collaborate with Cooperative personnel to develop communication plans to ensure stakeholder groups' proportional representation and input.

Role of SASED Personnel:

- Identify and invite focus group participants.
 - Provide location and logistics for focus groups.
 - Identify and introduce interviewees to HYA Associates
- Distribute the link to the community survey through email, social media, websites, automated text messaging, and community organizations

3. ENVIRONMENTAL SCAN

HYA Associates will review pertinent data and programs, including student outcomes data, program offerings, evaluations, and budgets, including but not limited to:

- Academic performance trends among student groups and schools
- Student behavior, discipline, emotional wellness, and attendance
- Staffing patterns and trends for teaching, leadership, and support staff
- Performance on the previous strategic plan

PHASE I DELIVERABLE

Phase I concludes with delivering a written Community Engagement for Strategic Planning Report. HYA Associates have data analysis expertise and synthesize perception data and data gathered from the environmental scan into a cohesive report.

PHASE II: FOCUS AND PLAN FOR THE FUTURE

During Phase II, the information collected from the inclusive Engagement Phase is used to create a Strategic Plan that includes Mission and Vision, Core Values, Strategic Priorities, and Strategic Objectives. The plan will be aligned with current research and best practice.

SERVICES INCLUDED IN PHASE II:

1. REVIEW OF COMMUNITY ENGAGEMENT FOR STRATEGIC PLANNING REPORTS AND PREVIOUS STRATEGIC PLAN PROGRESS

The Community Engagement for Strategic Planning Report, which includes data collected in Phase I, will be reviewed and discussed with the Strategic Planning Committee. The previous strategic plan will be reviewed, including successes, progress towards goals, and unmet challenges.

2. STRATEGIC PLAN DEVELOPMENT

Throughout Phase II, the Strategic Planning team will create drafts and iterations of the strategic plan components. HYA Associates will facilitate the planning committee workshops to come to a consensus on the following elements:

- Vision
- Mission
- Core Values
- Strategic Priorities
- Strategic Objectives

Role of the HYA Associate:

- Facilitate strategic planning committee session to review Community Engagement for Strategic Planning Report, which summarizes all information gathered in Phase I.
- Facilitate strategic planning committee sessions to develop a plan to close the gap between current reality and desired future, including Mission, Vision, Core Values, Strategic Priorities, and Strategic Objectives.
- Create the final Strategic Plan for approval
- Provide support for leaders to communicate the Strategic Plan to stakeholders.
- Provide research to the planning committee to ensure plan alignment with best practices.

Role of SASSED Personnel:

- Share Community Engagement for Strategic Planning Report with stakeholders.
- Participate in sessions to develop strategic plan components.
- Communicate strategic planning progress to stakeholders.
- Schedule approval of final Strategic Plan.

PHASE II DELIVERABLES

Strategic Plan Ready for Board Approval and Aligned with Research & Best Practice

- Vision Statement
- Mission Statement
- Core Values
- Strategic Priorities (3-5)
- Strategic Objectives (8-10 for each Priority)

Role of the HYA Associate:

- Facilitate Strategic Planning Team session to review Phase I data.
- Facilitate Strategic Planning Team sessions to develop the desired future
- Facilitate Strategic Planning Team sessions to develop a plan to close the gap between current reality and desired future, including Mission, Core Values, Strategic Priorities, and Strategic Objectives
- Create the final Strategic Plan
- Provide support for district leaders to communicate the Strategic Plan to stakeholders
- Provide research and resources to the Strategic Plan Team to ensure plan alignment with best practices.

Role of SASSED Personnel:

- Participate in sessions to develop strategic plan components
- Communicate strategic planning progress to stakeholders
- Schedule approval of final Strategic Plan

PHASE II DELIVERABLES

Strategic Plan Ready for Board Approval and Aligned with Research & Best Practice

- Vision Statement
- Mission Statement
- Core Values
- Strategic Priorities (3-5)
- Strategic Objectives (8-10 for each Priority)

PHASE III: IMPLEMENT, EVALUATE, & COMMUNICATE

While the benefits of strategic planning are vast, many strategic plans fail to achieve desired outcomes in the implementation phase. A strategic plan that collects dust on a shelf and fails to be integrated throughout the organization will not be successful.

The Cooperative may elect to create implementation plans independently or expand engagement with HYA to facilitate the complete creation of implementation plans and alignment of processes within the Cooperative to the Strategic Plan.

SERVICES IN PHASE III:

1. CREATION OF IMPLEMENTATION PLANS

Implementation plans include strategies, timelines, metrics, responsible parties, and strategic indicators. Implementation plans are created by Strategic Design Teams of educators with expertise, skills, and interest in the goal area. While strategic goals and objectives remain stable throughout a plan, implementation plans, including strategies, may be amended or altered depending on data collected during implementation.

**This proposal includes the delivery of a written framework for the Cooperative to develop implementation plans. The Cooperative can opt to expand these services to full facilitation of implementation plan development.

2. ALIGNMENT OF SCHOOL IMPROVEMENT PLANS TO STRATEGIC PLAN - OPTIONAL

Strategic plans are ultimately implemented at the school level with teachers in classrooms with students. Each school is different, and implementing the Strategic Plan requires different approaches and strategies at different schools. If this option is selected, the HYA associate will work with principals and school teams to develop or align existing school improvement plans with the Strategic Plan.

3. STRATEGIC DASHBOARD TRAINING - OPTIONAL

A strategic dashboard is a powerful tool for Superintendents and Boards of Education to tell their District's story and track strategic indicators and priorities at the aggregate level. The strategic Dashboard provides an infrastructure for school districts to build their school report card at the local level against a local definition of quality. It provides a framework for the Superintendent to align communication, define school quality, and evaluate the impact of school improvement initiatives on student, financial, and other system outcomes. If this option is selected, HYA Associates will facilitate the Dashboard development.

Role of the HYA Associates:

- Delivery of framework for the development of implementation plans.
- Optional - facilitate meetings to develop implementation plans, including strategy identification, metrics, timelines, and persons responsible.
- Optional - facilitate workshops to align school improvement plans with the strategic plan
- Optional - Work with administration to develop the Strategic Dashboard and provide training on its operation
- Quarterly check-in from Lead Associate during the first year of plan implementation.

Role of SASSED Personnel:

- Assemble Strategic Goal design teams as identified in Phase II to develop implementation plans.

PRICING STRUCTURE

In consideration for Services, the Cooperative will pay Hazard, Young, Attea, and Associates the Consulting Fee to facilitate the strategic planning process (Phases I, II, & III) in the amount of \$ 27,900.

This fee includes all project elements described in this proposal, including meeting preparation, facilitation, and document preparation. The Cooperative will reimburse associate travel (mileage) for Brian Harris and Becky Berger, both of whom reside in the Chicago suburbs.

Pre-planning & Phase I:

- Introduction & planning phone call or virtual meeting Executive Director, Leadership Team, and Board members.
- Facilitation of Kick-Off/Planning meeting with the entire Board, including the provision of agenda and meeting notes.
- Twenty-six community engagement sessions to collect perception data. Community engagement sessions are defined as interviews and focus groups.
- Community survey fully hosted on HYA server. The survey will be distributed electronically by the District. Up to ten (10) custom questions can be added to the survey.
- Data review that includes a review of achievement and performance data and progress towards prior Strategic Plan. The Cooperative will provide
 - all data.
 - Complete analysis and synthesis of all data collected during Phase I.
- Preparation of Community Engagement for Strategic Planning Report, including data collected during Phase I.
- Presentation of Community Engagement Report to Executive Director and Leadership Team before presentation to the Board or Strategic Planning committee.
- Bi-weekly consultation with Executive Director.

Phase II:

- Facilitate one (1) work session (approximately 2 hours) with the Strategic Plan Committee to review the Community Engagement report.
- Facilitate six Work Sessions (approximately 2 hours each) with the School Board or Strategic Plan Committee to create the Strategic Plan, including Vision, Mission, Strategic Goals, and Strategic Objectives. These work sessions can be combined into a full or half-day meeting(s).
- Review the Strategic Plan final draft with Executive Director and leadership team before board approval.
- Support for the Committee to present the final Strategic Plan to the Board for approval.
- Alignment of the strategic plan to best practice and research.

Phase III & Follow-up:

- Facilitate one meeting with the Executive Director to create a framework for Implementation plan development.
- Delivery of the Strategic Dashboard.

- Quarterly check-in from Lead Associate during the first year of implementation.

Optional Phase III Services:

- Support for the full development of implementation plans. HYA associates will facilitate four half-day or two full-day Strategic Design Team sessions to create and finalize implementation plans for each strategic goal. These sessions will focus on creating actionable, measurable plans that impact equitable student outcomes. Facilitation provided by HYA associates allows leaders to fully participate in implementation plan creation as team members. The fee for adding this service is \$5,000
- Support for building principals to align school improvement plans with the district strategic plan. The fee for adding this service is \$2,500 for delivery of one six-hour workshop.

The consulting fee will be due in three installments:

- 50% will be invoiced upon execution of the contract/agreement
- 25% will be invoiced upon presentation of the *Community Engagement for Strategic Planning Report*
- 25% will be invoiced upon completion of the strategic plan

Additional on-site visits beyond what is specified in each Phase will be billed at \$2,500 per consultant per day (e.g., additional focus groups and additional working days with the Board).

The Strategic Planning Surveys are available in English and Spanish and can be translated into additional languages at \$415 per language.

Printing and Postage; HYA is a green corporation whereby all documents related to strategic planning will be provided via a secure electronic portal hosted on the HYA website. If the School Committee wishes to have hard copies, the District will be billed for expenses to cover the costs associated with printing, binding, and shipping all materials.

Strategic Planning Overview

SASED
August 17, 2022



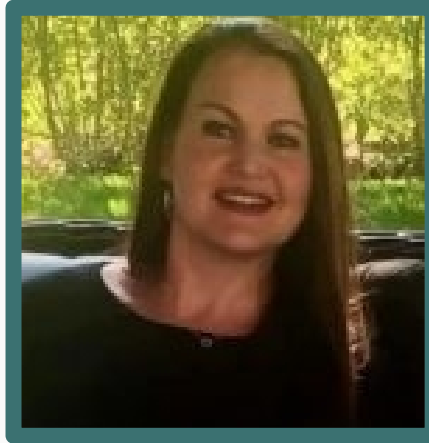
About HYA

- 35-year history supporting school leaders and school boards
- Professionally staffed office, technology infrastructure, full time support
- National perspective with a local focus
- Research expertise & field experience
- Customization and responsiveness

Project Team



Dr. Brian Harris
Lead Associate



Ms. Becky Berger
Focus Group
Facilitator

Motivation for Strategic Planning

Where have we been?
Where are we now?
Where are we going?
How will we get there?



How do your stakeholders define success?

IDEA

Successful programs & Support services

Student IEP goal progress

Student health and safety

Cooperative tuition bill and services rates

Achievement gaps



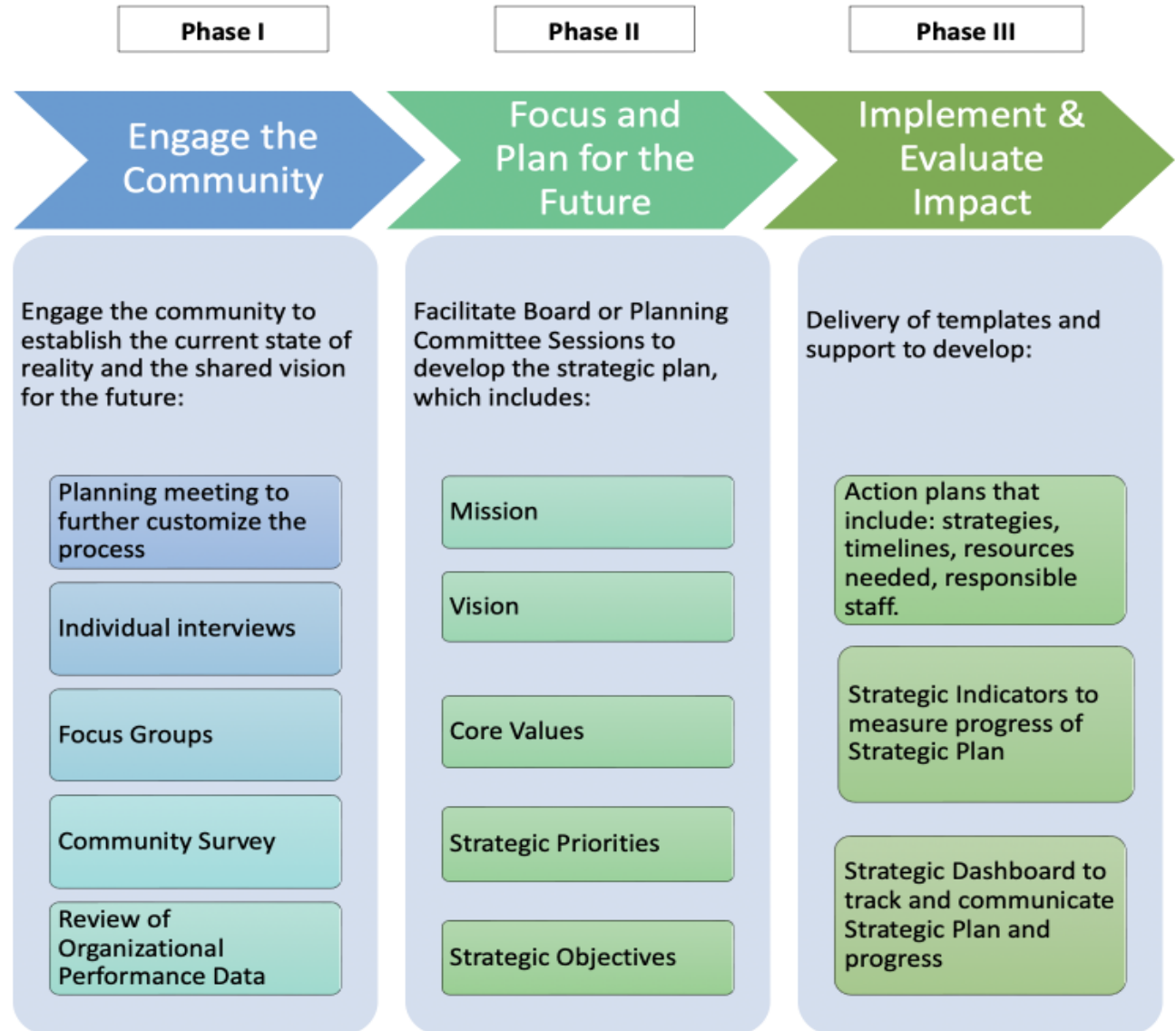
Student growth - DLM, IAR, KIDS, ACT, SAT, science assessment, ACCESS

Special education state performance plan indicators

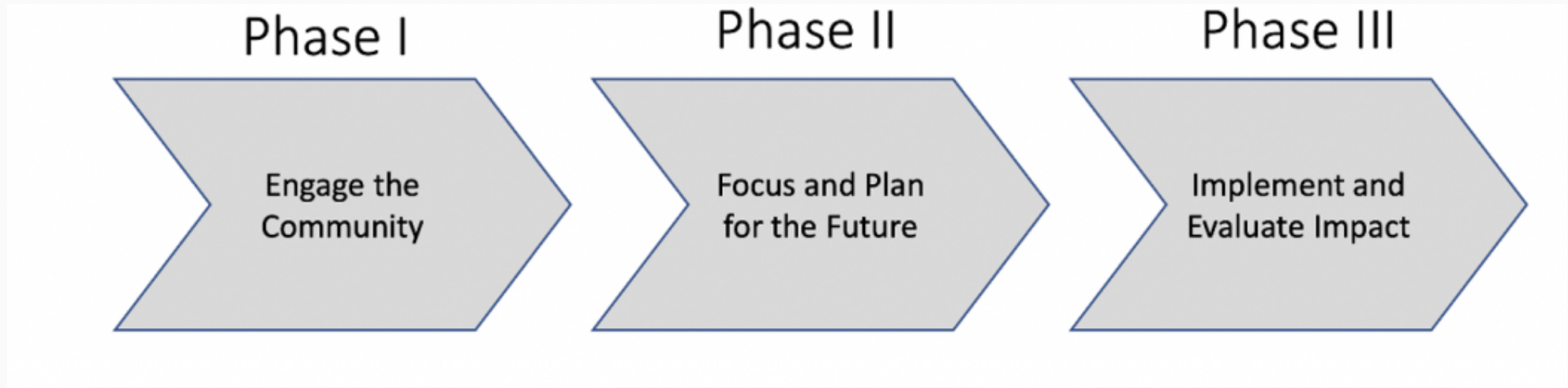
Student wellness

SASED administrative fee

Three Phase Process



Roles & Deliverables



- Communication Toolkit
- Community Engagement for Strategic Planning Report

- Strategic Plan: Mission, Vision, Core Beliefs
Strategic Priorities, Strategic Objectives

- Implementation Plan Templates
- Strategic Dashboard

Phase I: Community Engagement



- Kick off meeting
- Community engagement
 - Interviews
 - Focus groups
 - Community survey
- Data review
 - Prior strategic plan
 - Student achievement data
 - Organizational performance data

Phase I: Community Engagement



Deliverables:

- Communication toolkit
- Community Engagement Report
- Survey Report

Phase II: Strategic Planning



Use Phase I data and research regarding best practice to determine:

- Mission
- Vision
- Core Values
- Strategic Priorities
- Strategic Objectives

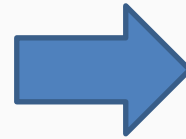
Phase III: Implementation Plan Development



- Provision of implementation plan framework
- Quarterly check in from Dr. Harris

Strategic Indicators

Vision



Strategic Indicators

Student Proficiency 65% students approaching/exceeding standards	Student Growth 56 mean student growth percentile (SGP)	Advanced Learners 70% students receiving instruction above grade level
Graduation Rate 94% students graduating on time	College and Career Readiness 90% students on-track to be college and career ready	IEP Goals 94% students meeting their IEP goals
English Language Proficiency 87% students on track for proficiency	Co-Curricular Involvement 60% students participating in co-curricular activities	Community Service 74% students completing 25 hours of community service

Opportunities for Ongoing Engagement

- Full development of implementation plans
- Alignment of school improvement plan
- Strategic Dashboard training
- Professional development aligned to Strategic Plan

Thank You!

To: Board of Control
 From: Mindy McGuffin, Executive Director
 Date: August 17, 2022
 Re: Board of Control Meeting times

Purpose: To review the start time for Board of Control meetings for the FY22-23 school year.

Background: As a result of the October 2021 Board self-evaluation the board took action at a subsequent meeting to change the start time for Board of Control meetings to be 5:30 as opposed to the previous 6:30 meeting start time. (FP#6). All board members had responded except 1.

Since the change we have had late meeting starts and difficulty establishing a quorum.

Previous survey information:

B	C
I would prefer that Board of Control meetings start at: (first choice)	I would prefer that Board of Control meetings start at: (second choice)
5:00 p.m.	5:30 p.m.
6:30 p.m.	6:00 p.m.
5:00 p.m.	5:00 p.m.
5:30 p.m.	6:00 p.m.
5:00 p.m.	5:30 p.m.
5:00 p.m.	5:30 p.m.
5:00 p.m.	5:30 p.m.
6:30 p.m.	6:00 p.m.
5:00 p.m.	5:30 p.m.
5:00 p.m.	5:30 p.m.
6:30 p.m.	6:00 p.m.
5:30 p.m.	5:00 p.m.
5:00 p.m.	5:30 p.m.
6:30 p.m.	6:30 p.m.
5:00 p.m.	5:30 p.m.
5:00 p.m.	5:30 p.m.
5:00 p.m.	5:30 p.m.

Total respondents: 17

First choice: 11 for 5:00	Second Choice: 10 for 5:30
4 for 6:30	4 for 6:00
2 for 5:30	2 for 5:00
0 for 6:00	1 for 6:30

Recommendation: Review meeting start time of 5:30 and discern next steps to support attendance for a quorum at upcoming meetings.



TO: SASED Board of Control Members
FROM: Don Robinson, Director of Business Services/CSBO
DATE: August 17, 2022
RE: Tuition Memorandum

Purpose: To finalize FY22 final billing and consider revising FY23 pre-billing

Background: SASED was adversely financially impacted in FY22 by three primary causes. Those causes were reduced Medicaid revenue, increased labor costs, and reduced program revenue.

SASED has received significant Medicaid income throughout the years. This is a common revenue source among joint agreements. FY22 Medicaid revenues were down significantly from prior years as services were not able to be billed during COVID. In addition, the Board of Control approved a change in the spring of 2022 regarding the disposition of Medicaid revenue received by SASED. As of spring 2022, all funds generated by a student who receives Medicaid services flow back to the that student’s district. Past practice had been for SASED to retain these funds and allocate them across the programs to reduce tuition. The chart below illustrates SASED retained, on average, \$1,400,024 annually for the four fiscal years FY18 – FY21. SASED retained \$312,528 in FY22, a reduction of \$1,087,496 from the prior four years’ average.

Medicaid Year	District Total	SASED Total	Combined Total	SASED %
FY18	4,715,987	1,879,034	6,595,021	28.5%
FY19	3,649,646	1,239,230	4,888,876	25.3%
FY20	3,331,473	1,245,169	4,576,642	27.2%
FY21	3,914,365	1,236,664	5,151,029	24.0%
FY22 *	1,641,319	312,528	1,953,847	16.0%
Totals	17,252,790	5,912,625	23,165,415	25.5%

FY18-21 Average	1,400,024
FY22	312,528
Net Difference	(1,087,496)

* the lower SASED percentage in FY22 reflects the Board of Control's Spring 2022 decision to flow FFS funds back to member districts



Labor costs and availability have impacted organizations across the country. SASED had difficulties filling all its open positions. This resulted in having to use more contractual labor from staffing agencies. Salaries in FY22 were \$374,431 lower than in FY21. This reduction was offset by increased staffing agency costs. The chart below illustrates the average staffing agency costs for the past four years. The average staffing agency cost for the three years FY19 – FY21 was \$280,600 compared to FY22 cost of \$1,826,04. This is a net expense increase of \$1,171,010.

Agency	EDU Health.	Foxhire	Maxim Health.	Procure Ther.	Soliant	Step. Stones	Total
FY19	85,168	-	100,648	-	15,000	-	200,816
FY20	-	268,505	79,183	-	-	-	347,688
FY21	-	293,295	-	-	-	-	293,295
FY22	59,681	378,931	506,300	48,044	344,999	488,086	1,826,041
Totals	144,849	940,731	686,131	48,044	359,999	488,086	2,667,840

FY19 - FY21 Ave.	280,600
FY22	1,826,041
Difference	(1,545,441)
Less reduced staffing	374,431
Net Difference	(1,171,010)

The table below illustrates the number of staffing agency positions during FY22 and the start of FY23.

21-22 Agency Staff	22-23 Agency Staff
63 throughout the year	61 anticipated for start of school
38 at year-end	

While contractual staff do not incur a benefits cost, the hourly billing rate is significantly higher than combined salary and benefits paid to SASED employees.

The table below illustrates the unfilled positions at the end of FY22 and the beginning of FY23.



Open Positions	21-22 unfilled EOY	22-23 unfilled BOY
Teacher	2.0	-
Parapro	38.0	13.0
Nurse	2.0	1.0
Certified Nurse	2.0	-
SLP	2.0	-
SW	0.6	-
Psych	-	0.4
Assist PA	1.0	-
Adapt PE	1.0	1.0
OT/PT	-	1.0
Totals	48.6	16.4

Program enrollment and revenue changes have varied by program. Six-year summaries of each program are included on pages 8 – 22. The summaries illustrate yearly enrollments and revenues by district, pre-bill, post bill, and the dollar and percentage variances between pre-bills and final bills. The **Variance** row in each program summary includes dollar and percentage changes between the pre-bills and the final bills. These variances have been color-coded with green indicating a lower final bill and orange indicating a higher final bill. Most programs issued refunds in FY17, FY18, and FY19 due to lower final bills. Transition is an exception, with final bills being higher in every year. Final bills historically have not been formulaic in tentative calculation. There was administrative discretion in setting the final bill, meaning there is no historical basis to articulate program cost. This practice, while supportive of level tuition billing, at present has cascaded into an inability to use historical data to readily level out tuition costs.

The Directions, Vision, Hearing, Multi-Needs, and Project SEARCH programs have had stable enrollments. Vision program enrollment has gone down between both SASED and DuPage/West Cook (DWC), but that reduction has been partially offset by increased non-member participation, including increased non-member fees. For FY23 there is an out-of-district tuition surcharge increase of \$5,000, bringing the total out-of-district surcharge to \$10,000 per student. The STARS, Southeast, and Transition programs have experienced steady decreases in enrollment as illustrated at the bottom of the program summaries.

Final FY22 tuition calculations revealed a \$1.766 million deficit from the pre-billing. Last year there was a \$600,000 fund balance allocation to lower the tuition cost impact.

The following pages include four examples of possible FY22 tuition billing rate increases using rate increases of 0.0%, 2.5%, 5.0%, and 7.5% from the pre-bill rates. Following that, on pages 23 – 31, are district cost summaries by program and by year. The district summaries also include the impact of the three illustrative increases of 2.5%, 5.0%, and 7.5%.



Tables Illustrating Final Bill Increase Examples

Program	Enrollment	Prebill	Revenue	Final bill	Revenue
VI	64.03	42,436	2,717,177	42,436	2,717,177
DHH	48.73	44,424	2,164,782	44,424	2,164,782
Southeast	63.98	33,962	2,172,889	33,962	2,172,889
STARS	37.00	33,818	1,251,266	33,818	1,251,266
MN	93.00	41,934	3,899,862	41,934	3,899,862
Transition	13.46	41,934	564,432	41,934	564,432
Directions	17.88	30,770	550,168	30,770	550,168
District Share	-		13,320,575		13,320,575
SASED Share	1,766,009			Final Bills:	No Change

Program	Enrollment	Prebill	Revenue	Final bill	Revenue
VI	64.03	42,436	2,717,177	43,497	2,785,107
DHH	48.73	44,424	2,164,782	45,535	2,218,901
Southeast	63.98	33,962	2,172,889	34,811	2,227,211
STARS	37.00	33,818	1,251,266	34,663	1,282,548
MN	93.00	41,934	3,899,862	42,982	3,997,359
Transition	13.46	41,934	564,432	42,982	578,542
Directions	17.88	30,770	550,168	31,539	563,922
Average	48.30		13,320,575		13,653,589
District Share	333,014			Final Bills Percentage Increase:	2.5%
SASED Share	1,432,995				

Program	Enrollment	Prebill	Revenue	Final bill	Revenue
VI	64.03	42,436	2,717,177	44,558	2,853,036
DHH	48.73	44,424	2,164,782	46,645	2,273,021
Southeast	63.98	33,962	2,172,889	35,660	2,281,533
STARS	37.00	33,818	1,251,266	35,509	1,313,829
MN	93.00	41,934	3,899,862	44,031	4,094,855
Transition	13.46	41,934	564,432	44,031	592,653
Directions	17.88	30,770	550,168	32,309	577,676
Average	48.30		13,320,575		13,986,603
District Share	666,029			Final Bills Percentage Increase:	5.0%
SASED Share	1,099,980				



Program	Enrollment	Prebill	Revenue	Final bill	Revenue
VI	64.03	42,436	2,717,177	45,619	2,920,965
DHH	48.73	44,424	2,164,782	47,756	2,327,140
Southeast	63.98	33,962	2,172,889	36,509	2,335,855
STARS	37.00	33,818	1,251,266	36,354	1,345,111
MN	93.00	41,934	3,899,862	45,079	4,192,352
Transition	13.46	41,934	564,432	45,079	606,764
Directions	17.88	30,770	550,168	33,078	591,430
Average	48.30		13,320,575		14,319,618
District Share	999,043	Final Bills Percentage Increase:			7.5%
SASED Share	766,966				

Variables:

1. We recognize there are several uncontrolled factors that impact financial performance, including:
 - a. Positive or negative enrollment variances
 - b. Class size
 - c. Number and percentage of contractual staff
 - d. Inflation, that impacts the cost of goods and services
 - e. Ongoing insurance costs, including both health and property/liability/casualty
 - f. Forecasted billing rate increases for FY24 and FY25

For further discussion in Finance Committee:

1. Adjust the FY23 pre-bill amounts to be 5% above the FY22 pre-bill amounts for the STARS, Transition, Multi-Needs, Project SEARCH, Southeast, and Directions programs and reissue invoices.
2. DuPage/West Cook invoices for Vision and DHH have not been released. Pre-bill amounts will be put on the September 14, 2022 D/WC meeting agenda.
3. Continue evaluation of changes to SASED’s pre-bill and final bill tuition models.
4. Consideration of combining Southeast and Directions into one cost center for billing.

Currently modeling projections to stabilize SASED’s finances while also spending down approximately \$3.4 million for years FY22 through FY25. The FY22 – FY25 projections are on the following two pages.

Next steps: The administration recommends the Board of Control approve FY22 final billing rates to be equal to the FY22 pre-bill rates.



School Association for Special Education in DuPage
Melinda McGuffin, Ed.D.
Executive Director



Revenue and Deficit Recovery Projections for FY22 – FY25

FY22					
Program	Enrollment	Prebill	Revenue	Final bill	Revenue
VI	64.03	42,436	2,717,177	42,436	2,717,177
DHH	48.73	44,424	2,164,782	44,424	2,164,782
Southeast	63.98	33,962	2,172,889	33,962	2,172,889
STARS	37.00	33,818	1,251,266	33,818	1,251,266
MN	93.00	41,934	3,899,862	41,934	3,899,862
Transition	13.46	41,934	564,432	41,934	564,432
Directions	17.88	30,770	550,168	30,770	550,168
District Share	-		13,320,575		13,320,575
SASED Share	1,766,009			Final Bills:	No Change

FY23			
5% Increase			
Program	Enrollment	Tuition Rate	Revenue
VI	64.03	44,558	2,853,036
DHH	48.73	46,645	2,273,021
Southeast	63.98	35,660	2,281,533
STARS	37.00	35,509	1,313,829
MN	93.00	44,031	4,094,855
Transition	13.46	44,031	592,653
Directions	17.88	32,309	577,676
District Share	666,029		13,986,603
SASED Share	1,099,980		

FY24			
4% Increase			
Program	Enrollment	Tuition Rate	Revenue
VI	64.03	46,340	2,967,157
DHH	48.73	48,511	2,363,941
Southeast	63.98	37,087	2,372,795
STARS	37.00	36,929	1,366,382
MN	93.00	45,792	4,258,649
Transition	13.46	45,792	616,359
Directions	17.88	33,601	600,783
District Share	559,464		14,546,067
SASED Share	540,516		



School Association for Special Education in DuPage
Melinda McGuffin, Ed.D.
Executive Director

FY25	4% Increase		
Program	Enrollment	Tuition Rate	Revenue
VI	64.03	48,194	3,085,844
DHH	48.73	50,451	2,458,499
Southeast	63.98	38,570	2,467,706
STARS	37.00	38,406	1,421,038
MN	93.00	47,624	4,428,995
Transition	13.46	47,624	641,014
Directions	17.88	34,945	624,814
District Share	581,843		15,127,910
SASED Share	(41,327)		

STARS Program

17-Aug	FY17		FY18		FY19		FY20		FY21		FY22	
STARS	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill
Members	32,182	27,529	30,922	27,352	31,633	31,837	32,357	31,295	33,166	32,141	33,818	33,818
20	-	-	-	-	-	-	-	-	-	-	-	-
25	0.20	5,506	-	-	-	-	-	-	-	-	-	-
33	1.00	27,529	1.00	27,352	1.00	31,837	1.00	31,295	0.89	28,605	-	-
34	1.65	45,422	2.00	54,705	1.00	31,837	1.00	31,295	-	-	1.00	33,818
45	0.23	6,332	-	-	-	-	2.00	62,591	1.75	56,247	-	-
48	3.08	84,788	2.00	54,705	1.00	31,837	-	-	2.00	64,282	1.56	52,756
58	18.71	515,062	22.52	615,976	22.25	708,379	18.55	580,529	14.00	449,972	13.30	449,779
60	3.57	98,277	3.46	94,639	5.97	190,068	9.87	308,885	8.00	257,127	6.00	202,908
63	5.25	144,526	6.00	164,115	5.38	171,284	3.99	124,868	3.00	96,423	3.28	110,923
66	1.00	27,529	1.66	45,405	2.50	79,593	1.72	53,828	1.00	32,141	1.00	33,818
68	9.74	268,129	9.82	268,601	7.00	222,861	6.57	205,610	7.15	229,807	5.65	191,072
88	-	-	-	-	-	-	-	-	-	-	-	-
94	-	-	-	-	-	-	-	-	-	-	-	-
99	-	-	-	-	-	-	-	-	-	-	-	-
180	2.00	55,057	3.77	103,119	4.47	142,313	6.00	187,772	5.37	172,596	4.00	135,272
201	5.00	137,643	4.00	109,410	1.64	52,213	1.00	31,295	0.22	7,071	0.21	7,102
202	5.00	137,643	2.99	81,784	1.00	31,837	0.57	17,838	-	-	-	-
205	1.00	27,529	1.00	27,352	2.00	63,675	2.00	62,591	0.99	31,819	1.00	33,818
Totals	57.43	1,580,972	60.22	1,647,163	55.21	1,757,735	54.27	1,698,399	44.37	1,426,090	37.00	1,251,266
Non-89			1.00	27,352	0.50	15,919						
				5,000		2,500						
TOTALS	57.43	1,580,972	61.22	1,679,515	55.71	1,776,153	54.27	1,698,399	44.37	1,426,090	37.00	1,251,266
Variance	-4,653	-14.5%	-3,570	-11.5%	204	0.6%	-1,062	-3.3%	-1,025	-3.1%	0	0.0%

Southeast Program – Members

17-Aug	FY17		FY18		FY19		FY20		FY21		FY22	
BD	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill
Members	35,136	30,779	30,809	28,596	32,590	30,361	34,494	35,189	35,306	36,794	35,962	35,962
20	2.45	75,409	2.57	73,491	2.00	60,722	1.00	35,189	1.00	36,794	2.00	71,924
25	0.54	16,621	1.36	38,890	-	-	-	-	-	-	-	-
33	9.70	298,559	8.59	245,636	7.77	235,906	5.86	206,208	3.18	117,005	3.46	124,429
34	1.44	44,322	1.00	28,596	3.10	94,119	1.76	61,933	1.85	68,069	2.00	71,924
45	2.62	80,642	5.42	154,988	5.13	155,752	6.67	234,711	8.44	310,542	7.27	261,444
48	1.00	30,779	1.00	28,596	1.50	45,542	1.35	47,505	2.05	75,428	2.87	103,211
58	3.35	103,111	3.00	85,787	3.48	105,657	4.98	175,241	2.00	73,588	0.46	16,543
60	1.20	36,935	4.00	114,382	2.70	81,975	1.83	64,396	2.98	109,646	2.00	71,924
63	4.66	143,432	1.51	43,179	1.37	41,595	0.26	9,149	-	-	0.63	22,656
66	1.87	57,557	1.19	34,029	2.00	60,722	2.00	70,378	1.00	36,794	1.00	35,962
68	6.04	185,907	8.71	249,068	9.18	278,715	7.83	275,530	5.68	208,990	6.05	217,570
88	5.45	167,747	4.84	138,403	4.58	139,054	6.40	225,210	2.45	90,146	0.63	22,656
94	6.79	208,992	9.47	270,800	11.79	357,957	13.94	490,535	8.66	318,637	6.39	229,797
99	8.37	257,623	3.51	100,370	3.99	121,141	7.63	268,492	5.98	220,029	8.08	290,573
180	11.71	360,426	11.81	337,714	12.93	392,569	12.91	454,290	9.20	338,506	3.56	128,025
201	1.28	39,398	2.00	57,191	1.49	45,238	1.93	67,915	-	-	-	-
202	9.38	288,710	5.44	155,560	6.44	195,525	3.39	119,291	3.16	116,269	3.03	108,965
205	4.81	148,048	6.83	195,308	6.51	197,651	7.98	280,808	6.72	247,256	8.13	292,371
Totals	82.66	2,544,218	82.25	2,351,986	85.96	2,609,838	87.72	3,086,779	64.35	2,367,700	57.56	2,069,973
Variance	-4,357	-12.4%	-2,213	-7.2%	-2,229	-6.8%	695	2.0%	1,488	4.2%	0	0.0%

Southeast Program – Non-Members and Program Totals

Non-Mbrs	FY17		FY18		FY19		FY20		FY21		FY22	
15							1.00	33,189	1.00	34,794	1.00	33,962
							5,000	5,000	5,000	5,000	5,000	5,000
44	0.97	29,856	3.47	99,227	1.18	34,646	1.00	33,189	1.00	34,794	0.76	25,811
	5,000	4,850	5,000	17,350	5,000	5,900	5,000	5,000	5,000	5,000	5,000	3,800
61	2.00	61,559	2.00	57,191	3.00	88,083						
	5,000	10,000	5,000	10,000	5,000	15,000						
86									0.10	3,479		
									5,000	500		
K88					0.80	23,489	1.00	33,189	1.00	34,794	1.00	33,962
					5,000	4,000	5,000	5,000	5,000	5,000	5,000	5,000
89	0.24	7,387	1.85	52,902	2.25	66,062	3.86	128,110	3.00	104,382	3.66	124,301
	5,000	1,200	5,000	9,250	5,000	11,250	5,000	19,300	5,000	15,000	5,000	18,300
C135					1.00	29,361						
					5,000	5,000						
200			0.21	6,005								
			5,000	1,050								
204	2.87	88,337	5.66	161,851	3.20	93,955	0.73	24,228				
	5,000	14,350	5,000	28,300	5,000	16,000	5,000	3,650				
W204					0.14	4,111						
					5,000	700						
C210	0.90	27,701	1.00	28,596								
	5,000	4,500	5,000	5,000								
K308	1.00	30,779	0.81	23,162								
	5,000	5,000	5,000	4,050								
Totals	7.98	245,619	15.00	428,934	11.57	339,708	7.59	251,905	6.10	212,244	6.42	218,036
	5,000	39,900	5,000	75,000	5,000	57,850	5,000	37,950	5,000	30,500	5,000	32,100
Totals	90.64	2,829,737	97.25	2,855,920	97.53	3,007,396	95.31	3,376,634	70.45	2,610,444	63.98	2,320,109

Directions Program – Members

17-Aug	FY17		FY18		FY19		FY20		FY21		FY22	
Directions	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill
Members	37,700	37,670	30,661	26,477	29,633	27,417	31,418	35,479	32,153	33,130	32,770	32,770
20	-	-	-	-	0.61	17,334	-	-	-	-	-	-
25	-	-	-	-	-	-	-	-	-	-	-	-
33	2.94	110,750	1.07	28,330	2.54	70,638	1.00	35,479	0.80	24,904	1.00	32,770
34	-	-	-	-	0.39	11,082	0.30	10,644	-	-	0.88	28,838
45	1.54	58,012	1.70	45,011	2.88	79,820	1.59	55,491	1.53	49,629	1.66	54,398
48	0.21	7,911	1.98	52,424	2.18	60,408	1.34	46,862	1.00	31,130	1.13	37,030
58	0.32	12,054	0.66	17,475	-	-	0.22	7,365	0.93	28,951	1.24	40,635
60	-	-	1.85	48,982	1.75	47,979	1.54	51,557	0.50	15,565	-	-
63	-	-	-	-	0.64	17,547	-	-	-	-	-	-
66	-	-	-	-	-	-	-	-	-	-	-	-
68	0.63	23,732	-	-	-	-	-	-	0.22	7,289	2.36	77,337
88	0.58	21,849	1.60	42,363	1.43	40,636	1.55	54,992	1.00	33,130	2.00	65,540
94	1.19	44,827	1.71	45,275	2.26	64,221	3.49	123,821	1.77	58,640	1.19	38,996
99	1.77	66,676	2.98	78,901	3.00	85,250	2.60	92,245	3.66	121,255	1.65	54,071
180	-	-	-	-	0.15	4,112	-	-	-	-	1.00	32,770
201	-	-	-	-	-	-	-	-	1.00	33,130	-	-
202	1.53	57,635	2.93	77,577	2.46	69,905	0.97	34,414	2.03	67,253	2.83	92,739
205	0.31	11,678	-	-	-	-	0.83	29,447	0.78	25,841	-	-
Totals	11.02	415,125	16.48	436,338	20.29	568,931	15.43	542,319	15.22	496,715	16.94	555,124
Variance	-30	-0.1%	-4,184	-13.6%	-2,217	-7.5%	4,061	12.9%	977	3.0%	0	0.0%

Directions Program – Non-Members and Program Totals

Non-Mbrs	FY17		FY18		FY19		FY20		FY21		FY22	
15	-	-	-	-	-	-	-	-	-	-	-	-
	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-
44					1.05	28,787	1.00	33,479	1.00	31,130	0.94	28,924
					5,000	5,250	5,000	5,000	5,000	5,000	5,000	4,700
61									0.50	15,565		
									5,000	2,500		
86					-	-	-	-	-	-	-	-
					5,000	-	5,000	-	5,000	-	5,000	-
K88					-	-	-	-	-	-	-	-
					5,000	-	5,000	-	5,000	-	5,000	-
89					0.92	25,223						
					5,000	4,600						
C135	-	-	-	-	-	-	-	-	-	-	-	-
	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-
200	-	-	-	-	-	-	-	-	-	-	-	-
	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-
204	1.00	37,670	0.46	12,179	1.00	27,417	1.00	33,479				
	5,000	5,000	5,000	2,300	5,000	5,000	5,000	5,000				
W204	-	-	-	-	-	-	-	-	-	-	-	-
	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-
C210					-	-	-	-	-	-	-	-
	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-
K308					-	-	-	-	-	-	-	-
	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-
Totals	1.00	37,670	0.46	12,179	2.97	81,427	2.00	66,958	1.50	46,695	0.94	28,924
	5,000	5,000	5,000	2,300	5,000	14,850	5,000	10,000	5,000	7,500	5,000	4,700
Totals	12.02	457,795	16.94	450,818	23.26	665,208	17.43	619,276	16.72	550,910	17.88	588,748

Vision Program – Members, Page 1

17-Aug	FY17		FY18		FY19 (\$1K bldg)		FY20 (\$2K bldg)		FY21 (\$2K bldg)		FY22 (\$2K bldg)	
VI	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill
Members	37,333	36,375	37,640	36,937	38,581	39,106	39,620	39,349	40,611	39,072	41,436	41,436
2	1.00	36,375	1.00	36,937	1.00	39,106	1.00	39,349	1.00	39,072	1.00	41,436
4	1.00	36,375	1.00	36,937	-	-	-	-	-	-	-	-
15	-	-	-	-	-	-	-	-	-	-	-	-
16	1.00	36,375	1.00	36,937	1.00	39,106	-	-	-	-	-	-
20	1.00	36,375	-	-	-	-	0.38	14,952	-	-	-	-
25	-	-	-	-	-	-	-	-	-	-	-	-
33	0.32	11,640	-	-	-	-	-	-	-	-	-	-
34	-	-	-	-	-	-	-	-	-	-	-	-
44	2.16	78,569	2.00	73,875	2.00	78,213	1.00	39,349	1.00	39,072	1.00	41,436
45	2.00	72,749	1.00	36,937	1.00	39,106	1.00	39,349	1.00	39,072	1.00	41,436
48	0.92	33,465	1.91	70,550	1.00	39,106	1.00	39,349	2.76	107,840	0.46	19,061
58	2.00	72,749	2.14	79,046	4.41	172,460	4.50	177,069	2.50	97,681	2.00	82,872
60	3.00	109,124	2.12	78,307	2.00	78,213	2.00	78,697	1.00	39,072	1.35	55,939
61	-	-	0.50	18,469	0.50	19,553	1.00	39,349	0.21	8,205	-	-
63	-	-	0.46	16,991	1.00	39,106	0.50	19,674	-	-	-	-
66	1.00	36,375	1.00	36,937	-	-	-	-	-	-	-	-
68	2.00	72,749	2.00	73,875	1.00	39,106	0.06	2,361	-	-	-	-
87	1.84	66,929	1.18	43,586	1.00	39,106	3.00	118,046	3.00	117,217	3.00	124,308
88	5.00	181,873	5.97	220,516	5.00	195,532	4.50	177,069	4.50	175,825	4.00	165,744
89	-	-	-	-	-	-	-	-	-	-	-	-
94	1.00	36,375	1.00	36,937	0.51	19,944	-	-	-	-	-	-
99	1.00	36,375	4.78	176,561	5.00	195,532	5.00	196,743	6.00	234,434	7.00	290,052
100	1.00	36,375	1.00	36,937	1.00	39,106	1.00	39,349	1.00	39,072	1.00	41,436
108	1.00	36,375	1.00	36,937	1.00	39,106	1.00	39,349	2.00	78,145	1.00	41,436
180	1.00	36,375	2.00	73,875	3.50	136,873	3.00	118,046	4.92	192,236	1.00	41,436
200	1.28	46,560	0.97	35,829	-	-	-	-	-	-	-	-
201	1.25	45,468	1.89	69,812	2.00	78,213	2.00	78,697	2.00	78,145	2.00	82,872
202	-	-	-	-	-	-	-	-	-	-	-	-

Vision Program – Members, Page 2

	FY17		FY18		FY19		FY20		FY21		FY22	
204	-	-	-	-	-	-	-	-	-	-	-	-
205	2.95	107,305	2.77	102,317	3.00	117,319	1.50	59,023	1.62	63,297	2.40	99,446
C100	-	-	-	-	-	-	-	-	-	-	-	-
C104	-	-	-	-	-	-	-	-	-	-	-	-
C109	-	-	-	-	-	-	-	-	-	-	0.58	24,033
C111	1.00	36,375	1.46	53,929	1.00	39,106	1.00	39,349	0.33	12,894	-	-
C201	3.12	113,489	2.97	109,704	2.00	78,213	1.64	64,532	-	-	-	-
C204	1.00	36,375	1.00	36,937	1.00	39,106	1.00	39,349	1.00	39,072	1.00	41,436
C209	5.00	181,873	5.00	184,687	5.84	228,382	5.59	219,959	4.00	156,289	4.00	165,744
C212	1.37	49,833	2.00	73,875	1.47	57,487	1.00	39,349	1.00	39,072	1.00	41,436
C217	1.00	36,375	1.00	36,937	1.00	39,106	-	-	-	-	-	-
C220	-	-	-	-	-	-	-	-	0.67	26,178	1.00	41,436
C401	3.00	109,124	2.68	98,992	2.00	78,213	2.00	78,697	2.00	78,145	1.00	41,436
C83	-	-	-	-	-	-	-	-	-	-	-	-
C91	-	-	-	-	-	-	-	-	0.18	7,033	1.00	41,436
C84	1.13	41,103	1.00	36,937	1.00	39,106	-	-	-	-	-	-
C84.5	-	-	-	-	-	-	-	-	-	-	-	-
C87	0.67	24,371	0.38	14,036	1.00	39,106	1.00	39,349	1.00	39,072	-	-
C88	-	-	0.54	19,946	-	-	-	-	-	-	-	-
C92.5	1.00	36,375	1.00	36,937	1.00	39,106	0.41	16,133	-	-	-	-
C93	0.33	12,004	0.47	17,361	0.28	10,950	0.50	19,674	0.50	19,536	1.00	41,436
C95	2.00	72,749	1.27	46,911	-	-	-	-	-	-	-	-
C96	0.76	27,645	1.73	63,902	2.00	78,213	2.00	78,697	2.00	78,145	2.00	82,872
C97	1.00	36,375	1.00	36,937	2.00	78,213	1.44	56,662	-	-	-	-
C98	1.00	36,375	1.00	36,937	1.00	39,106	-	-	-	-	-	-
C90	-	-	-	-	-	-	-	-	-	-	1.00	41,436
C122	-	-	0.54	19,946	-	-	1.00	39,349	0.73	28,523	0.27	11,188
C208	-	-	1.00	36,937	1.00	39,106	1.00	39,349	1.00	39,072	1.00	41,436
Ph Rock	-	-	-	-	1.00	39,106	-	-	-	-	-	-
Totals	58.10	2,113,369	64.73	2,390,959	61.51	2,405,440	53.02	2,086,263	48.92	1,911,416	43.06	1,784,234

Vision Program – Non-Members, Page 1

Non-Mbrs	FY17		FY18		FY19		FY20		FY21		FY22	
C126	1.00	36,375	1.00	36,937	1.00	39,106	1.00	39,349	-	-	-	-
	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	5,000	-
C127	0.34	12,367	0.77	28,442	1.00	39,106	1.08	42,496	-	-	-	-
	5,000	1,700	5,000	3,850	5,000	5,000	5,000	5,400	5,000	-	5,000	-
C128	1.00	36,375	1.00	36,937	1.00	39,106	-	-	0.17	6,642	1.00	41,436
	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	5,000	850	5,000	5,000
C135	1.00	36,375	-	-	-	-	1.00	39,349	1.00	39,072	1.00	41,436
	5,000	5,000	5,000	-	5,000	-	5,000	5,000	5,000	5,000	5,000	5,000
C225	1.00	36,375	0.50	18,469	-	-	-	-	-	-	-	-
	5,000	5,000	5,000	2,500	5,000	-	5,000	-	5,000	-	5,000	-
K129	2.68	97,484	2.97	109,704	2.00	78,213	2.00	78,697	2.20	85,959	3.00	124,308
	5,000	13,400	5,000	14,850	5,000	10,000	5,000	10,000	5,000	11,000	5,000	15,000
K131	3.00	109,124	3.00	110,812	3.00	117,319	3.00	118,046	2.80	109,402	2.00	82,872
	5,000	15,000	5,000	15,000	5,000	15,000	5,000	15,000	5,000	14,000	5,000	10,000
K303	1.00	36,375	-	-	-	-	-	-	-	-	-	-
	5,000	5,000	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-
K308	1.00	36,375	0.78	28,811	-	-	-	-	-	-	-	-
	5,000	5,000	5,000	3,900	5,000	-	5,000	-	5,000	-	5,000	-
U365	1.00	36,375	1.00	36,937	1.00	39,106	1.00	39,349	1.00	39,072	1.00	41,436
	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
W159	-	-	-	-	-	-	-	-	2.00	78,145	-	-
	5,000	-	5,000	-	5,000	-	5,000	-	5,000	10,000	5,000	-
W122	1.00	36,375	1.00	36,937	-	-	1.00	39,349	-	-	-	-
	5,000	5,000	5,000	5,000	5,000	-	5,000	5,000	5,000	-	5,000	-

Vision Program – Non-Members and Totals, Page 2

Non-Mbrs	FY17		FY18		FY19		FY20		FY21		FY22	
C230		-	1.00	36,937	1.00	39,106	1.00	39,349	1.00	39,072	1.54	63,811
	5,000	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	7,700
C127.5		-		-	0.36	14,078	0.92	36,201	1.00	39,072	1.00	41,436
	5,000	-	5,000	-	5,000	1,800	5,000	4,600	5,000	5,000	5,000	5,000
C148		-		-	1.00	39,106	-	-	-	-	-	-
	5,000	-	5,000	-	5,000	5,000	5,000	-	5,000	-	5,000	-
W159		-		-	1.00	39,106	2.00	78,697	-	-	1.00	41,436
	5,000	-	5,000	-	5,000	5,000	5,000	10,000	5,000	-	5,000	5,000
W204		-		-	1.50	58,660	2.00	78,697	2.00	78,145	2.00	82,872
	5,000	-	5,000	-	5,000	7,500	5,000	10,000	5,000	10,000	5,000	10,000
C218		-		-		-	1.19	46,825	2.50	97,681	3.43	142,125
	5,000	-	5,000	-	-	-	5,000	5,950	5,000	12,500	5,000	17,150
M158		-		-	-	-	1.00	39,349	1.00	39,072	1.00	41,436
	5,000	-	5,000	-	5,000	-	5,000	5,000	5,000	5,000	5,000	5,000
W89		-		-	-	-	1.00	39,349	1.00	39,072	1.00	41,436
	5,000	-	5,000	-	5,000	-	5,000	5,000	5,000	5,000	5,000	5,000
C117		-		-	-	-	-	-	1.00	39,072	1.00	41,436
	5,000	-	5,000	-	5,000	-	5,000	-	5,000	5,000	5,000	5,000
W210		-		-	-	-	-	-	-	-	1.00	41,436
	5,000	-	5,000	-	5,000	-	5,000	-	5,000	-	5,000	5,000
C130		-		-	-	-	-	-	0.95	37,119	-	-
	5,000	-	5,000	-	5,000	-	5,000	-	5,000	4,750	5,000	-
Totals	14.02	509,973	13.02	480,925	13.86	542,016	19.19	755,100	19.62	766,598	20.97	868,913
		70,100		65,100		69,300		95,950		98,100		104,850
Totals	72.12	2,693,443	77.75	2,936,984	75.37	3,016,756	72.21	2,937,313	68.54	2,776,115	64.03	2,757,997
Variance	-958	-2.6%	-703	-1.9%	525	1.4%	-271	-0.7%	-1,539	-3.8%	0	0.0%

17-Aug	FY17		FY18		FY19		FY20		FY21		FY22	
HI	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill
Members	39,448	41,934	40,775	39,227	46,377	42,366	47,608	44,487	48,798	44,945	44,424	44,424
2	-	-	0.24	9,414	0.50	21,183	-	-	1.00	44,945	-	-
4	-	-	-	-	-	-	-	-	-	-	-	-
15	1.00	41,934	1.00	39,227	1.00	42,366	1.91	84,970	2.81	126,295	2.00	88,848
16	1.00	41,934	1.00	39,227	1.00	42,366	-	-	-	-	-	-
20	1.00	41,934	1.00	39,227	1.00	42,366	1.00	44,487	1.00	44,945	1.00	44,424
25	-	-	-	-	-	-	1.00	44,487	1.00	44,945	2.00	88,848
33	8.90	373,215	8.57	336,175	8.00	338,929	6.00	266,923	5.00	224,724	2.00	88,848
34	-	-	-	-	1.00	42,366	0.95	42,263	-	-	-	-
44	3.00	125,803	2.15	84,338	3.00	127,098	3.00	133,462	2.60	116,856	2.11	93,735
45	4.00	167,737	2.59	101,598	4.50	190,647	3.90	173,500	4.50	202,251	2.31	102,619
48	-	-	-	-	-	-	-	-	-	-	-	-
58	2.00	83,869	2.00	78,454	2.00	84,732	3.33	148,142	3.00	134,834	1.00	44,424
60	1.00	41,934	1.78	69,824	-	-	-	-	0.42	18,877	2.00	88,848
61	2.00	83,869	1.00	39,227	1.00	42,366	1.00	44,487	-	-	-	-
63	-	-	-	-	-	-	-	-	-	-	0.98	43,536
66	-	-	1.00	39,227	1.00	42,366	1.00	44,487	1.00	44,945	1.59	70,634
68	1.00	41,934	1.00	39,227	-	-	-	-	0.16	7,191	0.49	21,768
87	-	-	-	-	-	-	-	-	-	-	-	-
88	-	-	-	-	-	-	-	-	-	-	-	-
89	1.48	62,063	1.00	39,227	1.00	42,366	-	-	-	-	-	-
94	-	-	-	-	-	-	-	-	-	-	-	-
99	-	-	-	-	-	-	-	-	-	-	-	-
100	-	-	-	-	-	-	-	-	-	-	-	-
108	-	-	-	-	-	-	-	-	-	-	-	-
180	0.48	20,128	-	-	-	-	-	-	-	-	-	-
200	5.52	231,477	3.79	148,670	2.12	89,816	2.77	123,229	2.00	89,889	2.71	120,389
201	-	-	-	-	0.51	21,607	1.00	44,487	-	-	0.72	31,985
202	-	-	-	-	-	-	-	-	-	-	-	-
204	2.82	118,255	2.00	78,454	1.97	83,461	2.25	100,096	2.00	89,889	1.00	44,424

Members	FY17		FY18		FY19		FY20		FY21		FY22	
205	1.67	70,030	4.52	177,306	2.13	90,240	2.00	88,974	4.00	179,779	3.00	133,272
C100	2.15	90,159	1.00	39,227	2.00	84,732	2.00	88,974	2.00	89,889	2.77	123,054
C104	4.00	167,737	2.00	78,454	2.00	84,732	1.00	44,487	1.83	82,249	2.00	88,848
C109	1.00	41,934	1.00	39,227	-	-	-	-	-	-	0.48	21,324
C111	-	-	-	-	-	-	-	-	-	-	-	-
C201	-	-	-	-	-	-	-	-	-	-	-	-
C204	-	-	-	-	-	-	-	-	0.55	24,720	-	-
C209	-	-	-	-	-	-	-	-	-	-	-	-
C91	-	-	-	-	-	-	-	-	0.72	32,360	1.00	44,424
C89	-	-	-	-	-	-	-	-	0.81	36,405	-	-
C401	0.78	32,709	-	-	0.57	24,149	1.00	44,487	1.00	44,945	1.00	44,424
C81	-	-	0.11	4,315	0.50	21,183	0.50	22,244	1.00	44,945	1.00	44,424
C83	0.48	20,128	0.07	2,746	0.22	9,321	0.40	17,795	-	-	-	-
C84	-	-	0.33	12,945	1.00	42,366	1.00	44,487	1.00	44,945	1.45	64,415
C84.5	0.44	18,451	-	-	-	-	-	-	-	-	-	-
C85.5	1.00	41,934	1.00	39,227	1.00	42,366	-	-	0.56	25,169	1.00	44,424
C86	-	-	-	-	-	-	0.95	42,263	1.00	44,945	0.58	25,766
C87	5.00	209,671	2.00	78,454	2.00	84,732	2.60	115,667	3.00	134,834	3.09	137,270
C88	4.05	169,834	2.37	92,968	-	-	-	-	-	-	0.40	17,770
C92.5	-	-	0.50	19,613	-	-	-	-	-	-	-	-
C93	-	-	-	-	1.00	42,366	0.80	35,590	-	-	-	-
C95	-	-	-	-	-	-	-	-	-	-	-	-
C96	1.00	41,934	1.00	39,227	2.00	84,732	-	-	-	-	1.05	46,645
C97	-	-	-	-	-	-	0.51	22,688	1.00	44,945	1.00	44,424
C98	3.85	161,447	5.00	196,135	4.00	169,464	2.00	88,974	2.00	89,889	2.00	88,848
C99	4.00	167,737	2.11	82,769	3.00	127,098	3.96	176,169	8.00	359,558	5.00	222,120
C41	-	-	0.18	7,061	-	-	-	-	-	-	-	-
C102	-	-	0.40	15,691	1.49	63,126	2.00	88,974	0.45	20,225	-	-
Totals	64.62	2,709,793	53.71	2,106,879	52.51	2,224,644	49.83	2,216,796	55.41	2,490,388	48.73	2,164,782
Variance	2,486	6.3%	-1,548	-3.8%	-4,011	-8.6%	-3,121	-6.6%	-3,853	-7.9%	0	0.0%

Multi-Needs Program – Members

17-Aug	FY17		FY18		FY19		FY20		FY21		FY22	
MN	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill
Members	34,753	38,381	38,493	37,185	39,273	37,581	40,097	40,921	41,099	39,820	41,934	41,934
20	-	-	-	-	-	-	-	-	1.82	72,473	5.05	211,767
25	1.00	38,381	1.00	37,185	-	-	-	-	0.84	33,449	0.66	27,676
33	6.53	250,629	6.18	229,805	4.00	150,322	3.34	136,677	3.50	139,370	2.34	98,126
34	-	-	-	-	-	-	-	-	-	-	-	-
45	3.00	115,143	4.19	155,806	7.26	272,834	4.82	197,241	3.00	119,460	2.54	106,512
48	1.10	42,219	-	-	-	-	0.35	14,322	1.34	53,359	1.65	69,191
58	24.23	929,976	21.29	791,675	18.86	708,768	21.50	879,807	16.74	666,589	16.75	702,395
60	8.60	330,078	9.15	340,246	9.33	350,626	9.40	384,660	11.09	441,605	10.94	458,758
63	13.60	521,984	12.70	472,254	10.14	381,066	8.51	348,240	6.35	252,858	2.28	95,610
66	2.98	114,376	3.85	143,163	5.61	210,827	6.64	271,717	6.82	271,573	6.00	251,604
68	10.41	399,548	6.88	255,835	3.06	114,996	6.69	273,763	5.61	223,391	8.50	356,439
88	1.00	38,381	1.89	70,280	3.00	112,742	3.00	122,764	6.50	258,831	4.90	205,477
94	4.00	153,525	2.00	74,371	2.71	101,843	3.77	154,273	3.00	119,460	1.82	76,320
99	5.00	191,906	7.00	260,297	5.98	224,731	5.00	204,606	6.11	243,301	5.74	240,701
180	4.50	172,715	2.00	74,371	0.79	29,689	2.60	106,395	3.28	130,610	6.52	273,410
201	7.57	290,545	7.00	260,297	5.22	196,170	5.00	204,606	3.69	146,936	5.46	228,960
202	8.00	307,049	11.53	428,747	11.77	442,322	11.60	474,687	13.18	524,829	8.55	358,536
205	1.90	72,924	2.93	108,953	2.00	75,161	1.00	40,921	1.00	39,820	2.00	83,868
Totals	103.42	3,969,380	99.59	3,703,286	89.73	3,372,098	93.22	3,814,681	93.87	3,737,914	91.70	3,845,348
Variance	3,628	10.4%	(1,308)	-3.4%	(1,693)	-4.3%	824	2.1%	(1,279)	-3.1%	0%	0%

Multi-Needs Program – Non-Members and Totals

Non-Mbrs	FY17		FY18		FY19		FY20		FY21		FY22	
15											0.82	34,386
											5,000	4,100
61					0.50	18,790	1.00	40,921			0.48	20,128
					5,000	2,500	5,000	5,000			5,000	2,400
C104			1.00	37,185	1.00	37,581	1.00	40,921				
			5,000	5,000	5,000	5,000	5,000	5,000				
Totals	-	-	1.00	37,185	1.50	56,371	2.00	81,843	-	-	1.30	54,514
	5,000	-	5,000	5,000	5,000	7,500	5,000	10,000	5,000	-	5,000	6,500
Totals	103.42	3,969,380	100.59	3,745,471	91.23	3,435,969	95.22	3,906,523	93.87	3,737,914	93.00	3,906,362

Project SEARCH Program

17-Aug	FY17		FY18		FY19		FY20		FY21		FY22	
Proj Search	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill
Members	7,080	6,520	7,080	9,034	8,319	6,614	8,527	6,395	8,527	7,155	7,424	7,424
20	-	-	-	-	-	-	-	-	-	-	-	-
25	-	-	-	-	-	-	-	-	-	-	-	-
33	-	-	-	-	-	-	-	-	-	-	-	-
34	-	-	-	-	-	-	-	-	-	-	-	-
45	-	-	-	-	-	-	-	-	-	-	-	-
48	-	-	-	-	-	-	-	-	-	-	-	-
58	-	-	-	-	-	-	-	-	-	-	-	-
60	-	-	-	-	-	-	-	-	-	-	-	-
63	-	-	-	-	-	-	-	-	-	-	-	-
66	-	-	-	-	-	-	-	-	-	-	-	-
68	-	-	-	-	-	-	-	-	-	-	-	-
88	-	-	-	-	-	-	-	-	-	-	-	-
94	4.00	26,082	7.00	63,238	3.64	24,075	4.07	26,027	1.70	12,163	1.00	7,424
99	-	-	-	-	-	-	-	-	-	-	-	-
180	-	-	-	-	-	-	-	-	-	-	-	-
201	-	-	-	-	-	-	-	-	-	-	-	-
202	-	-	0.29	2,620	1.00	6,614	1.00	6,395	-	-	-	-
205	-	-	-	-	-	-	-	-	-	-	2.00	14,848
Totals	4.00	26,082	7.29	65,858	4.64	30,689	5.07	32,422	1.70	12,163	3.00	22,272
Non-Members												
15	-	-	-	-	-	-	-	-	-	-	-	-
44	-	-	-	-	-	-	-	-	-	-	-	-
61	-	-	-	-	-	-	-	-	-	-	-	-
86	-	-	-	-	-	-	-	-	-	-	-	-
K88	-	-	-	-	-	-	-	-	-	-	-	-
100					0.47	3,109						
108	0.45	2,934			1.00	6,614	0.75	4,796				
200	4.00	26,082	1.00	9,034	2.59	17,130	2.69	17,202	6.37	45,577	4.00	29,696
204	1.00	6,520			1.00	6,614	2.00	12,790	0.87	6,225	3.84	28,508
PA			0.71	6,414			0.31	1,982	0.60	4,293		
Totals	5.45	35,536	1.71	15,448	5.06	33,467	5.75	36,771	7.84	56,095	7.84	58,204
Grand	9.45	61,618	9.00	81,306	9.70	64,156	10.82	69,193	9.54	68,258	10.84	80,476
Variance	-560	-7.9%	1,954	27.6%	-1,705	-20.5%	-2,132	-25%	-1,372	-16.1%	0	0.0%

Transition Program

17-Aug	FY17		FY18		FY19		FY20		FY21		FY22	
Transition	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill	Pre-bill	Final Bill
Members	36,116	37,829	37,070	42,640	37,070	44,990	39,417	45,252	40,402	40,402	41,196	41,196
20	-	-	-	-	-	-	-	-	-	-	-	-
25	-	-	-	-	-	-	-	-	-	-	-	-
33	-	-	-	-	-	-	-	-	-	-	-	-
34	-	-	-	-	-	-	-	-	-	-	-	-
45	-	-	-	-	-	-	-	-	-	-	-	-
48	-	-	-	-	-	-	-	-	-	-	-	-
58	-	-	-	-	-	-	-	-	-	-	-	-
60	-	-	-	-	-	-	-	-	-	-	-	-
63	-	-	-	-	-	-	-	-	-	-	-	-
66	-	-	-	-	-	-	-	-	-	-	-	-
68	-	-	-	-	-	-	-	-	-	-	-	-
88	3.78	142,993	3.00	127,919	4.40	197,955	6.57	297,307	5.04	203,626	4.00	164,784
94	-	-	2.00	85,279	2.10	94,479	2.43	109,963	2.57	103,833	2.00	82,392
99	2.00	75,658	1.00	42,640	1.50	67,485	1.00	45,252	1.00	40,402	1.46	60,146
180	-	-	-	-	-	-	-	-	-	-	-	-
201	3.00	113,486	3.00	127,919	4.00	179,959	4.00	181,009	4.00	161,608	3.00	123,588
202	5.00	189,144	4.44	189,320	4.43	199,305	0.79	35,749	2.00	80,804	3.00	123,588
205	-	-	0.64	27,289	0.61	27,444	-	-	-	-	-	-
Totals	13.78	521,281	14.08	600,365	17.04	766,626	14.79	669,281	14.61	590,273	13.46	554,498
Non-Members												
209	3.00	113,486	1.00	42,640								
Totals	3.00	113,486	1.00	42,640								
Totals	16.78	634,767	15.08	643,004	17.04	766,626	14.79	669,281	14.61	590,273	13.46	554,498
Variance	1,713	4.7%	5,570	15.0%	7,920	21.4%	5,835	14.8%	0	0.0%	0	0.0%

District Summaries – Page 1

Benjamin 25	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	5,506	-	-	-	-	-	5,506
Southeast	16,621	38,890	-	-	-	-	55,511
Directions	-	-	-	-	-	-	-
HI	-	-	-	44,487	44,945	88,848	178,280
VI	-	-	-	-	-	-	-
MN	38,381	37,185	-	-	33,449	27,676	136,692
Proj SEARCH	-	-	-	-	-	-	-
Transition	-	-	-	-	-	-	-
Totals	60,508	76,075	-	44,487	78,394	116,524	375,988
					Final cost with no increase in final bill	116,524	Difference 0
					Final cost with 2.5% increase in final bill	119,438	Difference 2,913
					Final cost with 5.0% increase in final bill	122,351	Difference 5,826
					Final cost with 7.5% increase in final bill	125,264	Difference 8,739

Cass 63	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	144,526	164,115	171,284	124,868	96,423	110,923	812,139
Southeast	143,432	43,179	41,595	9,149	-	22,656	260,011
Directions	-	-	17,547	-	-	-	17,547
HI	-	-	-	-	-	43,536	43,536
VI	-	16,991	39,106	19,674	-	-	75,772
MN	521,984	472,254	381,066	348,240	252,858	95,610	2,072,011
Proj SEARCH	-	-	-	-	-	-	-
Transition	-	-	-	-	-	-	-
Totals	809,941	696,539	650,598	501,932	349,280	272,724	3,281,014
					Final cost with no increase in final bill	272,724	Difference 0
					Final cost with 2.5% increase in final bill	279,542	Difference 6,818
					Final cost with 5.0% increase in final bill	286,360	Difference 13,636
					Final cost with 7.5% increase in final bill	293,178	Difference 20,454

District Summaries – Page 2

CCSD 180	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	55,057	103,119	142,313	187,772	172,596	135,272	796,129
Southeast	360,426	337,714	392,569	454,290	338,506	128,025	2,011,529
Directions	-	-	4,112	-	-	32,770	36,882
HI	20,128	-	-	-	-	-	20,128
VI	36,375	73,875	136,873	118,046	192,236	41,436	598,840
MN	172,715	74,371	29,689	106,395	130,610	273,410	787,189
Proj SEARCH	-	-	-	-	-	-	-
Transition	-	-	-	-	-	-	-
Totals	644,701	589,078	705,555	866,503	833,948	610,912	4,250,698
					Final cost with no increase in final bill	610,912	Difference 0
					Final cost with 2.5% increase in final bill	626,185	Difference 15,273
					Final cost with 5.0% increase in final bill	641,458	Difference 30,546
					Final cost with 7.5% increase in final bill	656,731	Difference 45,818

Center Cass 66	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	27,529	45,405	79,593	53,828	32,141	33,818	272,314
Southeast	57,557	34,029	60,722	70,378	36,794	35,962	295,442
Directions	-	-	-	-	-	-	-
HI	-	39,227	42,366	44,487	44,945	70,634	241,659
VI	36,375	36,937	-	-	-	-	73,312
MN	114,376	143,163	210,827	271,717	271,573	251,604	1,263,260
Proj SEARCH	-	-	-	-	-	-	-
Transition	-	-	-	-	-	-	-
Totals	235,837	298,762	393,508	440,410	385,453	392,018	2,145,988
					Final cost with no increase in final bill	392,018	Difference 0
					Final cost with 2.5% increase in final bill	401,819	Difference 9,800
					Final cost with 5.0% increase in final bill	411,619	Difference 19,601
					Final cost with 7.5% increase in final bill	421,420	Difference 29,401

District Summaries – Page 3

CHSD 94	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	-	-	-	-	-	-	-
Southeast	208,992	270,800	357,957	490,535	318,637	229,797	1,876,718
Directions	44,827	45,275	64,221	123,821	58,640	38,996	375,781
HI	-	-	-	-	-	-	-
VI	36,375	36,937	19,944	-	-	-	93,256
MN	153,525	74,371	101,843	154,273	119,460	76,320	679,792
Proj SEARCH	26,082	63,238	24,075	26,027	12,163	7,424	159,010
Transition	-	85,279	94,479	109,963	103,833	82,392	475,946
Totals	469,800	575,901	662,519	904,620	612,733	434,929	3,660,502
					Final cost with no increase in final bill	434,929	Difference 0
					Final cost with 2.5% increase in final bill	445,803	Difference 10,873
					Final cost with 5.0% increase in final bill	456,676	Difference 21,746
					Final cost with 7.5% increase in final bill	467,549	Difference 32,620

CHSD 99	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	-	-	-	-	-	-	-
Southeast	257,623	100,370	121,141	268,492	220,029	290,573	1,258,228
Directions	66,676	78,901	85,250	92,245	121,255	54,071	498,397
HI	-	-	-	-	-	-	-
VI	36,375	176,561	195,532	196,743	234,434	290,052	1,129,697
MN	191,906	260,297	224,731	204,606	243,301	240,701	1,365,543
Proj SEARCH	-	-	-	-	-	-	-
Transition	75,658	42,640	67,485	45,252	40,402	60,146	331,582
Totals	628,237	658,769	694,139	807,339	859,420	935,543	4,583,447
					Final cost with no increase in final bill	935,543	Difference 0
					Final cost with 2.5% increase in final bill	958,931	Difference 23,389
					Final cost with 5.0% increase in final bill	982,320	Difference 46,777
					Final cost with 7.5% increase in final bill	1,005,708	Difference 70,166

District Summaries – Page 4

Downers Grove 58	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	515,062	615,976	708,379	580,529	449,972	449,779	3,319,697
Southeast	103,111	85,787	105,657	175,241	73,588	16,543	559,926
Directions	12,054	17,475	-	7,365	28,951	40,635	106,480
HI	83,869	78,454	84,732	148,142	134,834	44,424	574,455
VI	72,749	79,046	172,460	177,069	97,681	82,872	681,877
MN	929,976	791,675	708,768	879,807	666,589	702,395	4,679,210
Proj SEARCH	-	-	-	-	-	-	-
Transition	-	-	-	-	-	-	-
Totals	1,716,820	1,668,413	1,779,995	1,968,154	1,451,615	1,336,647	9,921,644
					Final cost with no increase in final bill	1,336,647	Difference 0
					Final cost with 2.5% increase in final bill	1,370,063	Difference 33,416
					Final cost with 5.0% increase in final bill	1,403,480	Difference 66,832
					Final cost with 7.5% increase in final bill	1,436,896	Difference 100,249

DuPage 45	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	6,332	-	-	62,591	56,247	-	125,169
Southeast	80,642	154,988	155,752	234,711	310,542	261,444	1,198,079
Directions	58,012	45,011	79,820	55,491	49,629	54,398	342,360
HI	167,737	101,598	190,647	173,500	202,251	102,619	938,353
VI	72,749	36,937	39,106	39,349	39,072	41,436	268,650
MN	115,143	155,806	272,834	197,241	119,460	106,512	966,998
Proj SEARCH	-	-	-	-	-	-	-
Transition	-	-	-	-	-	-	-
Totals	500,615	494,340	738,160	762,882	777,201	566,410	3,839,609
					Final cost with no increase in final bill	566,410	Difference 0
					Final cost with 2.5% increase in final bill	580,570	Difference 14,160
					Final cost with 5.0% increase in final bill	594,730	Difference 28,320
					Final cost with 7.5% increase in final bill	608,890	Difference 42,481

District Summaries – Page 5

DuPage HSD 88	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	-	-	-	-	-	-	-
Southeast	167,747	138,403	139,054	225,210	90,146	22,656	783,215
Directions	21,849	42,363	40,636	54,992	33,130	65,540	258,509
HI	-	-	-	-	-	-	-
VI	181,873	220,516	195,532	177,069	175,825	165,744	1,116,560
MN	38,381	70,280	112,742	122,764	258,831	205,477	808,474
Proj SEARCH	-	-	-	-	-	-	-
Transition	142,993	127,919	197,955	297,307	203,626	164,784	1,134,584
Totals	552,843	599,481	685,918	877,342	761,557	624,201	4,101,342
					Final cost with no increase in final bill	624,201	Difference 0
					Final cost with 2.5% increase in final bill	639,806	Difference 15,605
					Final cost with 5.0% increase in final bill	655,411	Difference 31,210
					Final cost with 7.5% increase in final bill	671,016	Difference 46,815

Elmhurst 205	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	27,529	27,352	63,675	62,591	31,819	33,818	246,784
Southeast	148,048	195,308	197,651	280,808	247,256	292,371	1,361,443
Directions	11,678	-	-	29,447	25,841	-	66,966
HI	70,030	177,306	90,240	88,974	179,779	133,272	739,601
VI	107,305	102,317	117,319	59,023	63,297	99,446	548,708
MN	72,924	108,953	75,161	40,921	39,820	83,868	421,648
Proj SEARCH	-	-	-	-	-	14,848	14,848
Transition	-	27,289	27,444	-	-	-	54,733
Totals	437,515	638,525	571,489	561,765	587,813	657,623	3,454,730
					Final cost with no increase in final bill	657,623	Difference 0
					Final cost with 2.5% increase in final bill	674,064	Difference 16,441
					Final cost with 5.0% increase in final bill	690,505	Difference 32,881
					Final cost with 7.5% increase in final bill	706,945	Difference 49,322

District Summaries – Page 6

Keeneyville 20	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	-	-	-	-	-	-	-
Southeast	75,409	73,491	60,722	35,189	36,794	71,924	353,529
Directions	-	-	17,334	-	-	-	17,334
HI	41,934	39,227	42,366	44,487	44,945	44,424	257,383
VI	36,375	-	-	14,952	-	-	51,327
MN	-	-	-	-	72,473	211,767	284,239
Proj SEARCH	-	-	-	-	-	-	-
Transition	-	-	-	-	-	-	-
Totals	153,718	112,718	120,422	94,629	154,211	328,115	963,813
					Final cost with no increase in final bill	328,115	Difference 0
					Final cost with 2.5% increase in final bill	336,318	Difference 8,203
					Final cost with 5.0% increase in final bill	344,520	Difference 16,406
					Final cost with 7.5% increase in final bill	352,723	Difference 24,609

Lisle 202	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	137,643	81,784	31,837	17,838	-	-	269,103
Southeast	288,710	155,560	195,525	119,291	116,269	108,965	984,320
Directions	57,635	77,577	69,905	34,414	67,253	92,739	399,524
HI	-	-	-	-	-	-	-
VI	-	-	-	-	-	-	-
MN	307,049	428,747	442,322	474,687	524,829	358,536	2,536,170
Proj SEARCH	-	2,620	6,614	6,395	-	-	15,629
Transition	189,144	189,320	199,305	35,749	80,804	123,588	817,910
Totals	980,182	935,607	945,508	688,375	789,156	683,828	5,022,655
					Final cost with no increase in final bill	683,828	Difference 0
					Final cost with 2.5% increase in final bill	700,923	Difference 17,096
					Final cost with 5.0% increase in final bill	718,019	Difference 34,191
					Final cost with 7.5% increase in final bill	735,115	Difference 51,287

District Summaries – Page 7

Maercker 60	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	98,277	94,639	190,068	308,885	257,127	202,908	1,151,905
Southeast	36,935	114,382	81,975	64,396	109,646	71,924	479,259
Directions	-	48,982	47,979	51,557	15,565	-	164,083
HI	41,934	69,824	-	-	18,877	88,848	219,483
VI	109,124	78,307	78,213	78,697	39,072	55,939	439,352
MN	330,078	340,246	350,626	384,660	441,605	458,758	2,305,973
Proj SEARCH	-	-	-	-	-	-	-
Transition	-	-	-	-	-	-	-
Totals	616,349	746,381	748,861	888,196	881,892	878,377	4,760,055
					Final cost with no increase in final bill	878,377	Difference 0
					Final cost with 2.5% increase in final bill	900,336	Difference 21,959
					Final cost with 5.0% increase in final bill	922,295	Difference 43,919
					Final cost with 7.5% increase in final bill	944,255	Difference 65,878

Salt Creek 48	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	84,788	54,705	31,837	-	64,282	52,756	288,368
Southeast	30,779	28,596	45,542	47,505	75,428	103,211	331,061
Directions	7,911	52,424	60,408	46,862	31,130	37,030	235,764
HI	-	-	-	-	-	-	-
VI	33,465	70,550	39,106	39,349	107,840	19,061	309,370
MN	42,219	-	-	14,322	53,359	69,191	179,092
Proj SEARCH	-	-	-	-	-	-	-
Transition	-	-	-	-	-	-	-
Totals	199,162	206,275	176,893	148,038	332,038	281,249	1,343,655
					Final cost with no increase in final bill	281,249	Difference 0
					Final cost with 2.5% increase in final bill	288,280	Difference 7,031
					Final cost with 5.0% increase in final bill	295,311	Difference 14,062
					Final cost with 7.5% increase in final bill	302,342	Difference 21,094

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West Chicago 33	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	27,529	27,352	31,837	31,295	28,605	-	146,619
Southeast	298,559	245,636	235,906	206,208	117,005	124,429	1,227,742
Directions	110,750	28,330	70,638	35,479	24,904	32,770	302,871
HI	373,215	336,175	338,929	266,923	224,724	88,848	1,628,814
VI	11,640	-	-	-	-	-	11,640
MN	250,629	229,805	150,322	136,677	139,370	98,126	1,004,929
Proj SEARCH	-	-	-	-	-	-	-
Transition	-	-	-	-	-	-	-
Totals	1,072,322	867,299	827,632	676,582	534,609	344,172	4,322,615
					Final cost with no increase in final bill	344,172	Difference 0
					Final cost with 2.5% increase in final bill	352,776	Difference 8,604
					Final cost with 5.0% increase in final bill	361,381	Difference 17,209
					Final cost with 7.5% increase in final bill	369,985	Difference 25,813

Westmont 201	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	137,643	109,410	52,213	31,295	7,071	7,102	344,734
Southeast	39,398	57,191	45,238	67,915	-	-	209,741
Directions	-	-	-	-	33,130	-	33,130
HI	-	-	21,607	44,487	-	31,985	98,079
VI	45,468	69,812	78,213	78,697	78,145	82,872	433,207
MN	290,545	260,297	196,170	204,606	146,936	228,960	1,327,515
Proj SEARCH	-	-	-	-	-	-	-
Transition	113,486	127,919	179,959	181,009	161,608	123,588	887,569
Totals	626,541	624,628	573,400	608,010	426,890	474,507	3,333,976
					Final cost with no increase in final bill	474,507	Difference 0
					Final cost with 2.5% increase in final bill	486,369	Difference 11,863
					Final cost with 5.0% increase in final bill	498,232	Difference 23,725
					Final cost with 7.5% increase in final bill	510,095	Difference 35,588

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Winfield 34	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	45,422	54,705	31,837	31,295	-	33,818	197,078
Southeast	44,322	28,596	94,119	61,933	68,069	71,924	368,963
Directions	-	-	11,082	10,644	-	28,838	50,564
HI	-	-	42,366	42,263	-	-	84,629
VI	-	-	-	-	-	-	-
MN	-	-	-	-	-	-	-
Proj SEARCH	-	-	-	-	-	-	-
Transition	-	-	-	-	-	-	-
Totals	89,745	83,300	179,405	146,134	68,069	134,580	701,233
					Final cost with no increase in final bill	134,580	Difference 0
					Final cost with 2.5% increase in final bill	137,944	Difference 3,364
					Final cost with 5.0% increase in final bill	141,309	Difference 6,729
					Final cost with 7.5% increase in final bill	144,673	Difference 10,093

Woodridge 68	FY17	FY18	FY19	FY20	FY21	FY22	Totals
STARS	268,129	268,601	222,861	205,610	229,807	191,072	1,386,080
Southeast	185,907	249,068	278,715	275,530	208,990	217,570	1,415,780
Directions	23,732	-	-	-	7,289	77,337	108,358
HI	41,934	39,227	-	-	7,191	21,768	110,120
VI	72,749	73,875	39,106	2,361	-	-	188,092
MN	399,548	255,835	114,996	273,763	223,391	356,439	1,623,972
Proj SEARCH	-	-	-	-	-	-	-
Transition	-	-	-	-	-	-	-
Totals	992,000	886,605	655,678	757,265	676,668	864,186	4,832,402
					Final cost with no increase in final bill	864,186	Difference 0
					Final cost with 2.5% increase in final bill	885,790	Difference 21,605
					Final cost with 5.0% increase in final bill	907,395	Difference 43,209
					Final cost with 7.5% increase in final bill	929,000	Difference 64,814