

ISD 110 School Board Regular Meeting

Monday, March 25, 2024 7:00 PM

Waconia City Hall, 201 S Vine Street, Waconia, MN 55387

1. **CALL TO ORDER, ADOPTION OF AGENDA, and NOTATION OF MEMBERS IN ATTENDANCE, and PLEDGE OF ALLEGIANCE** **Presenter:** Chair Geller

2. **ANNOUNCEMENTS, ACKNOWLEDGMENTS, AND CORRESPONDENCE** **Presenter:** Chair Geller

2.A. Upcoming Meetings:

3. **PUBLIC COMMENT**

4. **MINUTES OF PREVIOUS MEETING**

ISD 110 School Board Regular Meeting
Monday, February 26, 2024 7:00 PM Central

Waconia City Hall
201 S Vine Street
Waconia, MN 55387

1. CALL TO ORDER, ADOPTION OF AGENDA, and NOTATION OF MEMBERS IN ATTENDANCE, and PLEDGE OF ALLEGIANCE

Members present: Geller, DeBoer, Myers, Bergstrom, Amott, Kelzer-Breeden

Members absent: Hagen

Call to order by Chair Geller at 7PM

Motion by DeBoer to adopt agenda

Amott second

All in favor

Motion carried

2. ANNOUNCEMENTS, ACKNOWLEDGMENTS, AND CORRESPONDENCE

2.A. Minnesota School Board Recognition Month

2.B. Upcoming Meetings:

3. PUBLIC COMMENT

4. MINUTES OF PREVIOUS MEETING

Motion by DeBoer to approve minutes of the January 28 regular meeting

Amott second

All in favor

Motion carried

5. CONSENT AGENDA

Motion by DeBoer to approve Consent Agenda

Bergstrom second

All in favor

Motion carried

5.A. Bills and Wire Transfers

5.B. Human Resource Items:

Employment

Fisher, Kayla
Replacement

Kindergarten Teacher
Long-Term Substitute

BV

Holmquist, Maria
Replacement

Custodial Cleaner
8 Hours/Day; 260 Days

WHS

Horab, Elizabeth New	Theater Arts Teacher 0.1629 FTE; 184 Days	WMS
Iracheta, Leonardo Replacement	Custodial Cleaner 8 Hours/Day; 260 Days	WMS
Klatt, Fisher Replacement	Social Studies Teacher Long-Term Substitute	WHS
Sonnek, Rebecca Return from Extended Leave	School Psychologist 1.0 FTE; 184 Days	District-Wide

Employee Status Changes

Geyen, Dennis, Nutritional Assistant, from 5 hours/day to 5.5 hours/day at WHS
Dettman, Amy, Learning Disabilities Teacher, Overload added for Trimester 3 at WHS
Leonard, Jessica, Educational Assistant (SPED), from 2 hours/day to 3 hours/day at WHS
Young, Melissa, Nutritional Assistant, from 4.5 hours/day to 6.75 hours/day at WMS

Leaves of Absence

Reed, Lauren, First Grade Teacher at LT
Schoenfelder, Greg, Assistant Head Cook at WHS

Dissolution of Employment

Pierson, Carl, Social Studies Teacher at WHS

Retirements/Resignations/Terminations

Roman, Valarie, Educational Assistant (SPED) at LT

5.C. Receipts of Donation

6. REPORTS

- 6.A. Student Representative Report
- 6.B. Administrative Presentation: Elementary Belong Program
- 6.C. Labor Relations Update
- 6.D. Finance Report

7. ACTION ITEMS

- 7.A. Bond Sale
Motion by DeBoer to approve Resolution Relating to \$6,010,000 General Obligation Facilities Maintenance and Tax Abatement Bonds, Series 2024A; Ratifying the Award of Sale, Prescribing the Form and Details and Providing for the Payment Thereof
Amott second

All in favor
Motion carried

8. DISCUSSION ITEMS

8.A. First Read Board Policies

8.A.1. 208 Development, Adoption, and Implementation of Policies

8.A.2. 206 Notice Bergstrom suggested clarification for "...comments related to pending contract negotiations..." The notice will be discussed at next Policy Committee meeting to develop clarification and brought to a future work session.

8.A.3. 511 Student Fundraising

8.A.4. 520 Student Surveys

8.A.5. 523 Policies Incorporated by Reference

8.A.6. 525 Violence Prevention

9. BOARD COMMITTEE REPORTS

9.A. Self-Governance & Superintendent Relations Committee

9.B. Finance & Facilities Committee

9.C. Policy & Advocacy Committee

9.D. Schools for Equity in Education (SEE) Geller mentioned March 13 Day at the Capitol is open to board members to participate

9.E. Southwest Metro Intermediate District 288 Representative Geller reported mediation is set for March 4

9.F. MSHSL Representative

9.G. Special Education Advisory Council

9.H. Community Education Advisory Council Representative

9.I. Teaching & Learning Advisory Council Representative

9.J. City of Waconia Liaison

10. ADJOURNMENT

Motion by DeBoer to adjourn
Kelzer-Breeden second
All in favor
Motion carried

Meeting adjourned at 9:05 PM

ISD 110 School Board Work Session
Monday, March 18, 2024 7:00 PM Central

Waconia Public Schools - District Office -
Conf Rm A
512 Industrial Blvd.
Waconia, MN 55387

Members present: Geller, DeBoer, Myers, Bergstrom, Hagen, Amott, Kelzer-Breeden
Members absent: none

1. International Field Trip Proposal

Motion by DeBoer to approve International Field Trip – Spain

Bergstrom second

All in favor

Motion carried

2. Superintendent Updates

Update on Finance Director Search, Negotiations

3. Approve Strategic Plan

Motion by DeBoer to Approve Strategic Plan

Myers second

All in favor

Motion carried

4. Budget Adjustments

5. Bond Funding and Action on Site LogIQ Invoice (IAQ)

Motion by DeBoer to approve Site LogIQ invoice

Amott second

All in favor

Motion carried

Meeting ended at 8:10 PM

5. **CONSENT AGENDA**

Presenter: Chair
Geller

5.A. Bills and Wire Transfers

CHECK NUMBER	VENDOR	CHECK DATE	CHE TYP	AMOUNT	POST MONTH
610971	HYATT REGENCY MINNEAPOLIS	02/21/2024	R	1,897.90	February
610972	SOUTHWEST METRO INTERMEDIATE D	02/22/2024	R	360.00	February
610973	21ST CENTURY SPORTS LLC	02/23/2024	R	100.00	February
610974	AIM ELECTRONICS INC	02/23/2024	R	260.00	February
610975	ANDERSON, RYAN	02/23/2024	R	105.00	February
610976	APPLE VALLEY FUSION SOFTBALL	02/23/2024	R	375.00	February
610977	AVIBEN	02/23/2024	R	553.57	February
610978	BERNDGEN, DAVID	02/23/2024	R	177.00	February
610979	BJORKLUND COMPENSATION LLC	02/23/2024	R	150.00	February
610980	BUFFALO GIRLS FASTPITCH ASSN	02/23/2024	R	500.00	February
610981	CANON FINANCIAL SERVICES INC	02/23/2024	R	890.18	February
610982	CATALYST SOURCING SOLUTIONS	02/23/2024	R	920.05	February
610983	Creative Compass Consulting	02/23/2024	R	7,500.00	February
610984	CROW RIVER PRESS INC	02/23/2024	R	2,228.61	February
610985	CROWN COLLEGE	02/23/2024	R	22,684.80	February
610986	CURTIS, MELISSA	02/23/2024	R	961.00	February
610987	EHLERS & ASSOCIATES, INC	02/23/2024	R	2,500.00	February
610988	FRANKLIN PRINTING INC	02/23/2024	R	154.84	February
610989	H&B SPECIALIZED PRODUCTS	02/23/2024	R	600.00	February
610990	HEGER'S DAIRY LLC	02/23/2024	R	10,962.96	February
610991	HILLYARD/HUTCHINSON	02/23/2024	R	4,117.29	February
610992	HOLMAY, ALI	02/23/2024	R	96.00	February
610993	HOLT PETERSON BUS	02/23/2024	R	4,310.00	February
610994	HUSTLE & HEART SPORTS	02/23/2024	R	780.00	February
610995	IASCO	02/23/2024	R	366.62	February
610996	INDIANHEAD FS DISTRIBUTOR, INC	02/23/2024	R	24,347.86	February
610997	INGCO INT'L INC	02/23/2024	R	20.00	February
610998	INNOVATIVE OFFICE SOLUTIONS LL	02/23/2024	R	40.04	February
610999	KMGSA	02/23/2024	R	550.00	February
611000	LAKETOWN TOWNSHIP	02/23/2024	R	5,211.54	February
611001	LIGHTSPEED TECHNOLOGIES INC	02/23/2024	R	5,504.00	February
611002	LOFFLER COMPANIES	02/23/2024	R	2,021.00	February
611003	MACKENTHUN'S FINE FOODS	02/23/2024	R	2,466.60	February
611004	MEI TOTAL ELEVATOR SOLUTIONS	02/23/2024	R	753.33	February
611005	MN CHILDREN'S MUSEUM	02/23/2024	R	442.00	February
611006	MN DECA	02/23/2024	R	1,335.00	February
611007	MOZINA, STEPHEN	02/23/2024	R	194.00	February
611008	MUSIC MART	02/23/2024	R	276.65	February
611009	MVSA	02/23/2024	R	800.00	February
611010	NEW DOCUMENTS & LABELS, INC.	02/23/2024	R	146.00	February
611011	PERFORMANCE FOODSERVICE	02/23/2024	R	2,986.82	February
611012	PERNSTEINER CREATIVE GROUP, IN	02/23/2024	R	2,067.33	February
611013	PULSERA PROJECT	02/23/2024	R	220.00	February
611014	SCHOOL SPECIALTY, LLC	02/23/2024	R	386.00	February
611015	SECURITY BANK & TRUST CO	02/23/2024	R	950.00	February
611016	SHAKOPEE GIRLS SOFTBALL ASSOC	02/23/2024	R	425.00	February
611017	SOUTHWEST METRO INTERMEDIATE D	02/23/2024	R	2,099.64	February
611018	STAPLES ADVANTAGE	02/23/2024	R	102.84	February
611019	TERRAFORM PHOENIX II ARCADIA	02/23/2024	R	92.19	February
611020	TITAN ENERGY SYSTEMS INC	02/23/2024	R	502.50	February
611021	TONKA SOFTBALL	02/23/2024	R	310.50	February
611022	TOWN & COUNTRY GLASS	02/23/2024	R	1,517.73	February
611023	TRIO SUPPLY COMPANY	02/23/2024	R	1,369.85	February
611024	UHL CO	02/23/2024	R	16,031.00	February
611025	UNITED FARMERS COOPERATIVE	02/23/2024	R	8,593.71	February
611026	UNIVERSITY OF MN	02/23/2024	R	2,320.00	February

CHECK NUMBER	VENDOR	CHECK DATE	CHE TYP	AMOUNT	POST MONTH
611027	WEST MUSIC	02/23/2024	R	240.90	February
611028	WEX BANK	02/23/2024	R	477.90	February
611029	AMAZON CAPITAL SERVICES	02/26/2024	R	9,692.73	February
611030	SPECIAL OLYMPICS OF MN	02/26/2024	R	1,284.25	February
611031	EYE MED-FIDELITY SECURITY LIFE	02/29/2024	R	1,930.34	February
611032	NCPERS GROUP LIFE INS	02/29/2024	R	96.00	February
611033	SCHOOL SERVICE EMPLOYEES	02/29/2024	R	914.82	February
611034	WACONIA EDUCATION ASSOCIATION	02/29/2024	R	11,930.17	February
611035	ANDERSON'S	02/29/2024	R	78.74	February
611036	AUDIO LOGIC SYSTEMS	02/29/2024	R	11,748.60	February
611037	BLOOMINGTON JEFFERSON HS	02/29/2024	R	175.00	February
611038	BOLITHO, CHERYL	02/29/2024	R	89.00	February
611039	CAPITAL ONE TRADE CREDIT	02/29/2024	R	373.51	February
611040	CARVER COUNTY FINANCE	02/29/2024	R	188,359.00	February
611041	CD PRODUCTS INC	02/29/2024	R	209.00	February
611042	CENTRAL PUBLIC SCHOOL SPEECH T	02/29/2024	R	126.00	February
611043	CITY OF WACONIA	02/29/2024	R	7,130.00	February
611044	COMMUNITY CLUB TOURS	02/29/2024	R	465.00	February
611045	CUREMAN TRUCKING & REPAIR, INC	02/29/2024	R	15,050.00	February
611046	DEBOER, ANTHONY	02/29/2024	R	105.00	February
611047	ECM PUBLISHERS, INC	02/29/2024	R	288.75	February
611048	FRANCZAK, JOHN	02/29/2024	R	105.00	February
611049	GEARMAN, MICHAEL	02/29/2024	R	89.00	February
611050	GRALAPP, CRAIG	02/29/2024	R	105.00	February
611051	GRAMS, RYAN	02/29/2024	R	68.00	February
611052	HAMMER SPORTS LLC	02/29/2024	R	494.00	February
611053	HILLYARD/HUTCHINSON	02/29/2024	R	797.43	February
611054	HYLAND HILLS	02/29/2024	R	1,581.00	February
611055	INDIANHEAD FS DISTRIBUTOR, INC	02/29/2024	R	21,754.36	February
611056	INVER GROVE HEIGHTS SB FEDERAT	02/29/2024	R	375.00	February
611058	KIDCREATE STUDIO	02/29/2024	R	288.00	February
611059	KOCH SCHOOL BUS SERVICE, INC	02/29/2024	R	432,678.90	February
611060	KOCKELMAN, DEAN	02/29/2024	R	89.00	February
611061	KRUEGER, DWIGHT	02/29/2024	R	89.00	February
611062	LOFFLER COMPANIES	02/29/2024	R	2,642.38	February
611063	LUESSENHEIDE, RYAN	02/29/2024	R	89.00	February
611064	MAFSA	02/29/2024	R	275.00	February
611065	MAKOWSKE, STEVE	02/29/2024	R	89.00	February
611066	MN CLAY CO USA	02/29/2024	R	132.11	February
611067	O'BRIAN, COLIN	02/29/2024	R	145.00	February
611068	PARTS CITY WACONIA	02/29/2024	R	645.71	February
611069	PERFORMANCE FOODSERVICE	02/29/2024	R	980.74	February
611070	PODRATZ, JERRY	02/29/2024	R	105.00	February
611071	PREP TIME PRINTING	02/29/2024	R	100.00	February
611072	PROJECT LEAD THE WAY, INC	02/29/2024	R	1,200.00	February
611073	REGION 2AA	02/29/2024	R	2,960.00	February
611074	SACKETT, TOBY	02/29/2024	R	125.00	February
611075	SADOWSKI, CRAIG	02/29/2024	R	144.00	February
611076	SANTAVY, KEVIN	02/29/2024	R	145.00	February
611077	SCHEFF, GREG	02/29/2024	R	89.00	February
611078	SOUTHWEST METRO INTERMEDIATE D	02/29/2024	R	12,829.48	February
611079	SPENCER, RICKY	02/29/2024	R	89.00	February
611080	SQUIRES,WALDSPURGER & MACE PA	02/29/2024	R	5,464.67	February
611081	TENGWALL, CHRIS	02/29/2024	R	178.00	February
611082	THREE RIVERS PARK DISTRICT	02/29/2024	R	2,052.00	February
611083	TIMESAVERS LLC	02/29/2024	R	1,732.20	February

CHECK NUMBER	VENDOR	CHECK DATE	CHE TYP	POST AMOUNT	MONTH
611084	TWIN CITIES SOCCER LEAGUES	02/29/2024	R	5,781.00	February
611085	UHL CO	02/29/2024	R	483.00	February
611086	WA-CO REPAIR	02/29/2024	R	859.38	February
611087	WALKER, JEREMIAH	02/29/2024	R	105.00	February
611088	WATERTOWN LITTLE LEAGUE INC	02/29/2024	R	325.00	February
611089	WAYNE DAUWALTER PLUMBING	02/29/2024	R	760.00	February
611090	WAYSIDE PUBLISHING	02/29/2024	R	1,111.95	February
611091	WORTZ, TYLER	02/29/2024	R	669.60	February
611092	MINNETONKA HIGH SCHOOL	03/04/2024	R	250.00	March
611093	MILLER, BLAKE	03/04/2024	R	40.00	March
611094	STILLWATER HIGH SCHOOL	03/07/2024	R	175.00	March
611095	AMAZING ATHLETES OF CENTRAL MN	03/08/2024	R	560.00	March
611096	ATEK DISTRIBUTION LLC	03/08/2024	R	819.64	March
611098	BEHRENS, CHARLES	03/08/2024	R	60.00	March
611099	BOB'S REPAIR OF MAYER INC.	03/08/2024	R	161.01	March
611101	CARLSON, ETHAN	03/08/2024	R	40.00	March
611102	CARVER COUNTY FINANCE	03/08/2024	R	120.00	March
611103	COMM ED - EASTERN CARVER COUNT	03/08/2024	R	9,930.00	March
611104	COREMARK METALS	03/08/2024	R	349.53	March
611105	DEMCO, INC	03/08/2024	R	174.18	March
611106	ELITE TEAM ATHLETICS, LLC	03/08/2024	R	1,050.57	March
611107	GAME ONE	03/08/2024	R	55.48	March
611108	GATEWAY MUSIC FESTIVALS & TOUR	03/08/2024	R	39,713.75	March
611109	GRAINGER	03/08/2024	R	450.04	March
611111	KKC TAE KWON DO	03/08/2024	R	756.00	March
611112	HENKE, COLTON	03/08/2024	R	40.00	March
611113	HEROLD, JONAH	03/08/2024	R	40.00	March
611114	HILLYARD/HUTCHINSON	03/08/2024	R	4,323.24	March
611115	INDIANHEAD FS DISTRIBUTOR, INC	03/08/2024	R	42,563.81	March
611116	INNOVATIVE OFFICE SOLUTIONS LL	03/08/2024	R	285.31	March
611117	ISD 911 CAMBRIDGE-ISANTI SCHOO	03/08/2024	R	250.00	March
611118	LANO EQUIPMENT INC	03/08/2024	R	151.15	March
611119	MAJERUS, LONDON	03/08/2024	R	40.00	March
611120	METRONET	03/08/2024	R	1,854.44	March
611121	MINI BIFF LLC	03/08/2024	R	115.26	March
611122	MOORE, PARKER	03/08/2024	R	160.00	March
611123	NEXT LEVEL BASEBALL LLC	03/08/2024	R	800.00	March
611124	OFFICE OF MNIT SERVICES	03/08/2024	R	21.00	March
611126	PERFORMANCE FOODSERVICE	03/08/2024	R	860.57	March
611127	PLANSOURCE BENEFITS ADMIN INC	03/08/2024	R	3,064.47	March
611128	POLACEK, DOUGLAS	03/08/2024	R	105.00	March
611129	RABE, CALEB	03/08/2024	R	60.00	March
611130	ROTHSTEIN, NOLAN	03/08/2024	R	60.00	March
611131	SAFARI ISLAND COMMUNITY CENTER	03/08/2024	R	450.00	March
611132	SCAN AIR FILTER, INC	03/08/2024	R	297.35	March
611134	SHRED-N-GO INC	03/08/2024	R	170.00	March
611135	SONNEK, JONATHAN	03/08/2024	R	40.00	March
611136	SOUTHWEST METRO INTERMEDIATE D	03/08/2024	R	36,082.66	March
611137	STAPLES ADVANTAGE	03/08/2024	R	452.47	March
611138	SWAN, KEVIN	03/08/2024	R	178.00	March
611140	THREE RIVERS PARK DISTRICT	03/08/2024	R	637.50	March
611141	TRIO SUPPLY COMPANY	03/08/2024	R	983.47	March
611142	UHL CO	03/08/2024	R	51,305.74	March
611143	UNIVERSITY OF IOWA	03/08/2024	R	149.00	March
611144	WACONIA EDUCATION ASSOCIATION	03/08/2024	R	96.00	March
611145	WOYNO & ASSOCIATES LLC	03/08/2024	R	8,245.43	March

CHECK NUMBER	VENDOR	CHECK DATE	CHE TYP	AMOUNT	POST MONTH
611146	WOYNO, JAMES	03/08/2024	R	20.00	March
611147	WYATT, COLTON	03/08/2024	R	60.00	March
611148	WACONIA EDUCATION ASSOCIATION	03/15/2024	R	11,930.17	March
611149	AIRGAS USA LLC	03/15/2024	R	480.13	March
611150	AMPION PBC	03/15/2024	R	5,277.81	March
611151	AVIBEN	03/15/2024	R	261.44	March
611152	BACH, MATTHEW	03/15/2024	R	32.00	March
611153	BARKER, CURTIS	03/15/2024	R	89.00	March
611154	BECKER ROBOTICS	03/15/2024	R	175.00	March
611155	BIFFS, INC	03/15/2024	R	196.00	March
611156	BLUUM OF MINNESOTA LLC	03/15/2024	R	141.12	March
611157	CITY OF WACONIA	03/15/2024	R	11,456.66	March
611158	CULLIGAN BOTTLED WATER	03/15/2024	R	609.00	March
611159	ECM PUBLISHERS, INC	03/15/2024	R	268.80	March
611160	FASTSIGNS	03/15/2024	R	134.23	March
611161	GAME ONE	03/15/2024	R	2,785.99	March
611162	GRALAPP, CRAIG	03/15/2024	R	105.00	March
611163	HAMMER SPORTS LLC	03/15/2024	R	278.00	March
611164	HEGER'S DAIRY LLC	03/15/2024	R	5,373.19	March
611165	HELEN SOLAR LLC	03/15/2024	R	2,055.24	March
611166	HILLYARD/HUTCHINSON	03/15/2024	R	40.25	March
611167	HOME SOLUTIONS	03/15/2024	R	197.98	March
611168	INGCO INT'L INC	03/15/2024	R	281.86	March
611169	ISLAND VIEW GOLF CLUB	03/15/2024	R	495.00	March
611170	JONES SCHOOL SUPPLY	03/15/2024	R	17.79	March
611171	KRESSLER, OLIVIA	03/15/2024	R	580.80	March
611172	LAKETOWN GYMNASTICS	03/15/2024	R	625.00	March
611173	MN COMMUNITY ED ASSOC	03/15/2024	R	339.00	March
611174	MN DEPT LABOR & INDUSTRY	03/15/2024	R	30.00	March
611175	MN SAFETY COUNCIL	03/15/2024	R	345.00	March
611176	MUSIC MART	03/15/2024	R	94.00	March
611177	NCS PEARSON, INC	03/15/2024	R	110.00	March
611178	NEW DOMINION SCHOOL	03/15/2024	R	6,545.69	March
611179	OCCUPATIONAL HLTH CNTRS MN PC	03/15/2024	R	294.00	March
611180	OLSON, CHRIS	03/15/2024	R	89.00	March
611181	PAN-O-GOLD BAKING CO	03/15/2024	R	2,234.20	March
611182	PARTS CITY WACONIA	03/15/2024	R	102.99	March
611183	PAUL, RYAN	03/15/2024	R	89.00	March
611184	PERFORMANCE APPAREL, LLC	03/15/2024	R	342.00	March
611185	PERFORMANCE FOODSERVICE	03/15/2024	R	1,642.01	March
611186	PETERSEN, LEAH	03/15/2024	R	35.20	March
611187	PICK A TIME	03/15/2024	R	230.00	March
611188	REGION 2AA	03/15/2024	R	2,760.00	March
611189	RIDGEWATER COLLEGE	03/15/2024	R	14,490.00	March
611190	SAFARI ISLAND COMMUNITY CENTER	03/15/2024	R	42.00	March
611191	SCHOLASTIC INC	03/15/2024	R	117.65	March
611192	SCHOOLMATE	03/15/2024	R	522.50	March
611193	SOCIAL THINKING PUBLISHING	03/15/2024	R	73.65	March
611194	ST BONI MOTOR SPORTS	03/15/2024	R	21,195.92	March
611195	STAPLES ADVANTAGE	03/15/2024	R	325.24	March
611196	TRIO SUPPLY COMPANY	03/15/2024	R	788.33	March
611197	TRUE FRIENDS	03/15/2024	R	10,351.39	March
611198	US BANK	03/15/2024	R	3,300.00	March
611199	US POSTAL SERVICE	03/15/2024	R	1,528.29	March
611200	VOIGT MOTORCOACH TRAVEL INC	03/15/2024	R	30,299.88	March
611201	WINSTED SOLAR LLC	03/15/2024	R	2,313.09	March

CHECK NUMBER	VENDOR	CHECK DATE	CHE TYP	AMOUNT	POST MONTH
202300806	EDUCATIONAL SUPPORT PARA UNION	02/15/2024	W	1,420.52	February
202300808	LIFE INS CO OF NORTH AMERICA	02/15/2024	W	3,981.54	February
202300814	ONEBRIDGE BENEFITS, INC.	02/15/2024	W	4,322.35	February
202300815	BLUE CROSS AND BLUE SHIELD OF	02/20/2024	W	668,768.21	February
202300817	EDUCATIONAL SUPPORT PARA UNION	02/29/2024	W	1,398.94	February
202300818	INTERNAL REVENUE SERVICE	02/29/2024	W	263,406.14	February
202300819	LIFE INS CO OF NORTH AMERICA	02/29/2024	W	6,789.67	February
202300820	MN CHILD SUPPORT PYMT CENTER	02/29/2024	W	128.00	February
202300821	MN DEPT OF REVENUE	02/29/2024	W	40,927.96	February
202300822	MN TEACHERS RETIREMENT ASSN	02/29/2024	W	150,287.48	February
202300823	PERA	02/29/2024	W	48,544.00	February
202300824	AVIBEN	02/29/2024	W	58,294.80	February
202300825	ONEBRIDGE BENEFITS, INC.	02/29/2024	W	4,322.35	February
202300826	WEBSTAIRANT STORE	03/10/2024	W	831.59	March
202300827	ALDI	03/10/2024	W	438.39	March
202300833	PARTSTOWN	03/10/2024	W	153.22	March
202300834	GARDENS ALIVE INC.	03/10/2024	W	99.98	March
202300838	FLEET FARM	03/10/2024	W	1,531.16	March
202300839	TARGET BANK	03/10/2024	W	1,128.89	March
202300840	MANN LAKE LTD	03/10/2024	W	655.95	March
202300844	NORTHERN TOOL & EQUIPMENT CO	03/10/2024	W	629.99	March
202300849	DOMINO'S PIZZA	03/10/2024	W	26.97	March
202300851	DOLLAR TREE	03/10/2024	W	50.00	March
202300853	EMAGINE WACONIA	03/10/2024	W	100.00	March
202300855	SIGN GYPSIES	03/10/2024	W	71.25	March
202300856	FACEBOOK MARKETPLACE	03/10/2024	W	30.00	March
202300857	DVS RENEWAL	03/10/2024	W	347.31	March
202300858	ROCKET SCIENCE GROUP, LLC	03/10/2024	W	300.00	March
202300859	HOMEGROWN LACROSSE	03/10/2024	W	1,850.00	March
202300861	MN LANDSCAPE ARBORETUM	03/10/2024	W	555.00	March
202300862	COON RAPIDS FASTPITCH ASSOC	03/10/2024	W	415.00	March
202300863	SHAKOPEE PUBLIC SCHOOLS - COM	03/10/2024	W	400.00	March
202300864	PRO LIGHTING GROUP INC	03/10/2024	W	213.19	March
202300865	FLY OVER AMERICA	03/10/2024	W	189.81	March
202300867	SPORTSENGINE INC	03/10/2024	W	1,599.00	March
202300868	MN VALLEY ELECTRIC CORP	03/10/2024	W	28,226.50	March
202300870	COURTYARD ST CLOUD	03/10/2024	W	172.32	March
202300871	AMERICINN BY WYNDHAM BEMIDJI	03/10/2024	W	814.27	March
202300873	MSCA-MN SCHOOL COUNSELORS ASSN	03/10/2024	W	60.00	March
202300874	FARMINGTON FASTPITCH ASSOC.	03/10/2024	W	438.71	March
202300876	NZ MANUFACTURING	03/10/2024	W	96.86	March
202300877	FS.COM INC.	03/10/2024	W	50.00	March
202300878	FAIRFIELD INN	03/10/2024	W	6,110.72	March
202300880	PUMP IT UP	03/10/2024	W	1,099.00	March
202300881	GRAND SLAM SPORTS	03/10/2024	W	675.00	March
202300886	WACONIA CHAMBER OF COMMERCE	03/10/2024	W	405.00	March
202300887	HOME DEPOT	03/10/2024	W	110.00	March
202300888	TEACHERS SYNERGY, LLC	03/10/2024	W	33.00	March
202300889	CONCORD THEATRICALS CORP	03/10/2024	W	1,154.75	March
202300891	MASA/MASE	03/10/2024	W	329.00	March
202300892	MPSTMA	03/10/2024	W	75.00	March
202300893	SCOREFLIPPERS LLC	03/10/2024	W	200.00	March
202300894	MINNEAPOLIS ATHENA AWARDS	03/10/2024	W	156.13	March
202300896	THRIFTY BOT LLC	03/10/2024	W	41.93	March
202300898	SECURITY BANK & TRUST CO	02/29/2024	W	185.85	February
202300899	PMA ASSET MANAGEMENT, LLC	02/29/2024	W	20.83	February

CHECK NUMBER	VENDOR	CHECK DATE	CHE TYP	AMOUNT	POST MONTH
202300900	BRI Parent, Inc	02/29/2024	W	401.75	February
202300901	ONEBRIDGE BENEFITS, INC.	02/16/2024	W	917.00	February
202300902	AUTHORIZE.NET	02/02/2024	W	88.30	February
202300903	EDUTRAK LLC	02/10/2024	W	11,989.08	February
202300904	MN UNEMPLOY INS	02/09/2024	W	14,490.01	February
202300905	XCEL ENERGY	02/26/2024	W	108.44	February
202300906	QUADIENT FINANCE USA, INC	02/23/2024	W	2,950.00	February
202300907	T-MOBILE	02/09/2024	W	700.00	February
202300908	AT&T MOBILITY	02/05/2024	W	146.21	February
202300909	CENTERPOINT ENERGY	02/27/2024	W	67,523.97	February
202300914	INTERNAL REVENUE SERVICE	03/15/2024	W	258,711.69	March
202300916	MN CHILD SUPPORT PYMT CENTER	03/15/2024	W	128.00	March
202300917	MN DEPT OF REVENUE	03/15/2024	W	40,214.80	March
202300918	MN TEACHERS RETIREMENT ASSN	03/15/2024	W	149,163.56	March
202300919	PERA	03/15/2024	W	47,245.24	March
202300920	AVIBEN	03/15/2024	W	58,294.73	March
232400107	HACKLER, JEFFREY	02/21/2024	A	148.82	February
232400108	OLSON, KENDRA	02/21/2024	A	63.38	February
232400109	SMOTHERS, CHARLES	02/21/2024	A	42.91	February
232400110	SPARBY, PAUL	02/21/2024	A	39.12	February

Totals for checks 3,210,434.67

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	General	1,678,149.94	0.00	980,471.89	2,658,621.83
02	Food Service	64,557.63	0.00	159,405.81	223,963.44
04	Community Service	91,589.61	0.00	79,109.96	170,699.57
07	Debt Redemption	0.00	0.00	3,300.00	3,300.00
20	Internal Service	0.00	0.00	153,829.00	153,829.00
45	OPEB Irrevocable Trust Fund	0.00	0.00	20.83	20.83
***	Fund Summary Totals ***	1,834,297.18	0.00	1,376,137.49	3,210,434.67

***** End of report *****

5.B. Human Resource Items:

Presenter: Dr. Enid
Schonewise, Director
of Human Resources

**Waconia Public Schools
Independent School District No. 110
Waconia, Minnesota**

BOARD OF EDUCATION

Regular Meeting – March 25, 2024

AGENDA SECTION: APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

AGENDA ITEM: Human Resources Recommendations

ITEM ADDED BY: Dr. Enid Schonewise, Director of Human Resources

Employment

Hulitt, Geoffrey Replacement	Educational Assistant (SPED) 6.5 Hours/Day; 175 Days	SV
Lerfald, Karen Replacement	Special Education Teacher .26 FTE; 48 Days Attach K	LT
Schaefer, Micah Replacement	DAPE Teacher 1.0 FTE; 184 Days Attach K	BV, LT, SV, ESC
Schmuhl, Terri Replacement	Educational Assistant (SPED) 6.5 Hours/Day; 175 Days	SV

Employee Status Changes

Gilbert, John, Educational Assistant (SPED), from 6.5 hours/day to 7.5 hours/day at WMS
Grundhofer, Mark, Mathematics Teacher, Overload added for 4/24/24 - 5/31/24 at WHS
Kurtz, Kathryn, Mathematics Teacher, Overload added for 4/24/24 - 5/31/24 at WHS
Leshner, Lauren, Mathematics Teacher, Overload added for 4/24/24 - 5/31/24 at WHS
Nahan, Claire, Kids' Company Lead, from casual to 5.5 hours/day at Comm Ed
Sodey, Drew, Mathematics Teacher, Overload added for 4/24/24 - 5/31/24 at WHS

Leaves of Absence

Buettner, Alexandra, French Teacher at WHS

Hintz, Rebecca, Special Education Teacher at BV

Kroening, Karna, Special Education Teacher at ESC

Vanderlinde, Lee, Groundskeeper at WHS

Retirements/Resignations/Terminations

Beltz, Emily, Learning Disabilities Teacher at WHS

Bjerke, Alexa, Kids' Company Lead at Comm Ed

Bode, Sandra, Custodial Cleaner at WHS

Butzer, Lindsay, School Counselor at LT

Chhoth, Ra, Director of Finance and Operations at ESC

Compton, Brooke, Business Education Teacher at WHS

Kroening, Karna, Early Childhood Special Education Teacher at WEC

Whitehead, Kim, Physical Education / Health Teacher at WMS

It is recommended that the ISD 110 Board of Education approve the above human resource actions as proposed.

5.C. Receipts of Donation

6. **REPORTS**

6.A. Student Representative Report

Presenter: Stella Atkinson and Jayden Kisner

6.B. Administrative Presentation: Community Education - Youth Service

Presenter: Steven Jensen, Director of Community Education, and Michael Peterson



Community Education Youth Service

Why Youth Service?

- Community Ed receives State funding per pupil for youth service
- MN State statutes around how money can be used
- Develop lifelong service learners
- Build community in the school, local, and global sense
- Increase youth involvement and belonging and pride in community



Why should students participate?



- Pending school board approval at a later date, 1/2 graduation credit for every 30 hours of service
- Maximum 1 credit over 9–12 secondary career
- Students apply for credit and write essay
- Applications and essays reviewed by Youth Service Coordinator for approval
- Academic Letter for 60 hours of service
- Students receive recognition award from board for 80+ hours of service



What will make this program successful?

- Student driven
- Healthy community partnerships
- Availability of opportunities
- Effective tracking of service hours



Student Driven



- Student led Youth Service Advisory Council
 - Apply with recommendation from teacher
 - 3 students from each grade level 10-12
 - 1 High School Administrator
 - 1 Youth Service Coordinator
- Seek out and create new opportunities for service
- Give updates and feedback on existing projects
- Develop ideas for increased student engagement



Community Partnership

- Reach out to community to compile their service needs
- Students seek out partnerships to create service projects
- Partnerships show career opportunities in community
- Community members supervising service events

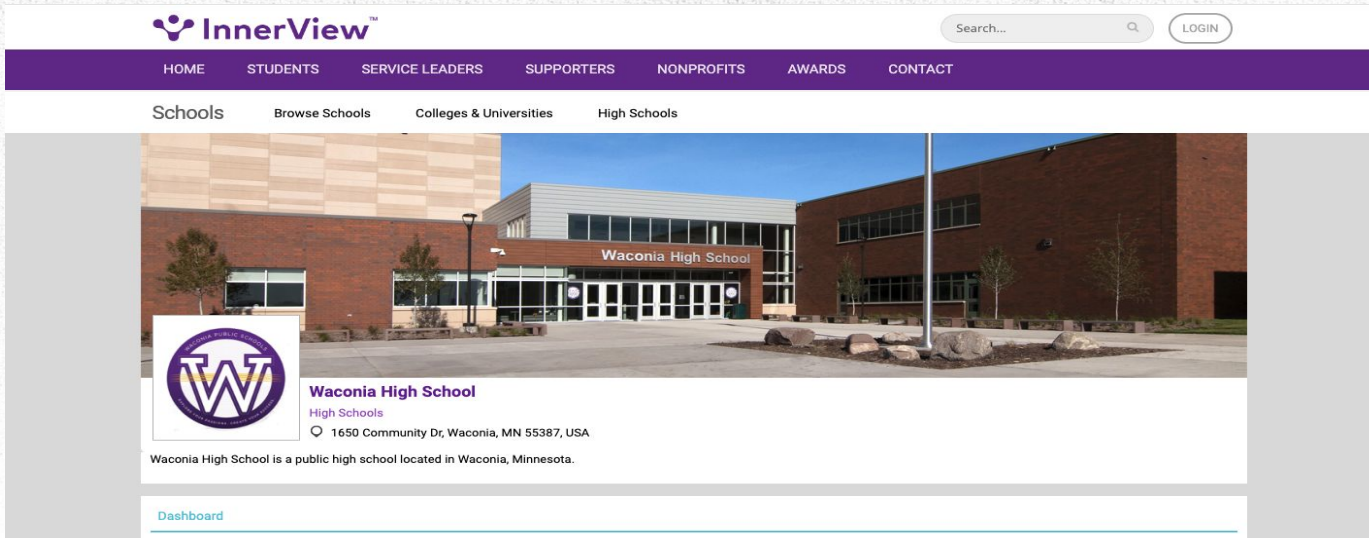


Availability of Opportunities

- Opportunities available to all students
- Youth Service Coordinator regularly communicating new and upcoming opportunities via Infinite Campus
- Opportunities compiled into InnerView for sign-up



Service Tracking through InnerView



The screenshot shows the InnerView website interface. At the top, there is a search bar and a 'LOGIN' button. Below the navigation bar, there are links for 'Schools', 'Browse Schools', 'Colleges & Universities', and 'High Schools'. The main content area features a large image of Waconia High School. To the left of the image is the school's logo, which consists of a stylized 'W' and 'H' inside a circle. Below the image, the text reads: 'Waconia High School', 'High Schools', and '1650 Community Dr, Waconia, MN 55387, USA'. A small note below that states: 'Waconia High School is a public high school located in Waconia, Minnesota.' At the bottom left of the page, there is a 'Dashboard' link.

- Free web service
- Youth Service Coordinator or advisors creates listings for service opportunities and approves hours received
- Students sign up for service events
- Opportunity to submit service hours done outside of InnerView events
- Compilation of all student service hours in one location with data available

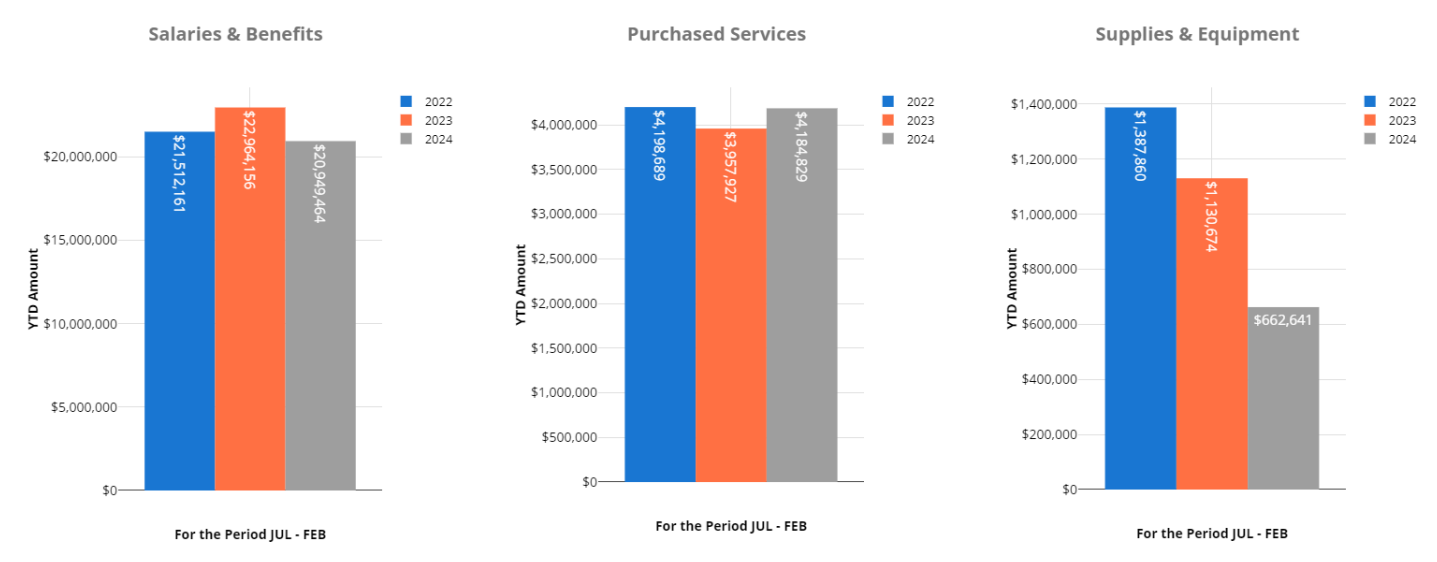




Questions?

WACONIA PUBLIC SCHOOL DISTRICT
Year to Date General Fund Expense Overview
February 2024

<p style="text-align: center;">Salaries & Benefits</p> <p style="text-align: center; font-size: 24px; font-weight: bold;">\$20,949,464</p> <p style="text-align: center;">52.17% of Budget</p>	<p style="text-align: center;">Purchased Services</p> <p style="text-align: center; font-size: 24px; font-weight: bold;">\$4,184,829</p> <p style="text-align: center;">52.11% of Budget</p>	<p style="text-align: center;">Supplies & Equipment</p> <p style="text-align: center; font-size: 24px; font-weight: bold;">\$1,507,253</p> <p style="text-align: center;">45.73% of Budget</p>
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	Previous Year YTD Amount	Current Year YTD Amount	Annual Budget	% YTD Budget
Salaries & Benefits				
Salaries and Wages	\$16,478,707	\$14,988,160	\$28,666,987	52.28%
Employee Benefits	\$6,485,449	\$5,961,304	\$11,487,252	51.89%
TOTAL SALARIES AND BENEFITS	\$22,964,156	\$20,949,464	\$40,154,239	52.17%
All Other Expenses				
Purchased Service	\$3,957,927	\$4,184,829	\$8,030,497	52.11%
Supplies and Materials	\$1,130,674	\$662,641	\$1,896,642	34.94%
Capital Expenditures	\$943,908	\$844,612	\$1,399,179	60.36%
Debt Service	\$95,137	\$83,267	\$95,287	87.39%
Other Expenditures	\$97,834	\$115,678	\$286,932	40.32%
Other Financing Uses	\$0	\$0	\$67,000	0.00%
TOTAL ALL OTHER	\$6,225,480	\$5,891,027	\$11,775,537	50.03%
TOTAL EXPENSES	\$29,189,636	\$26,840,491	\$51,929,776	51.69%

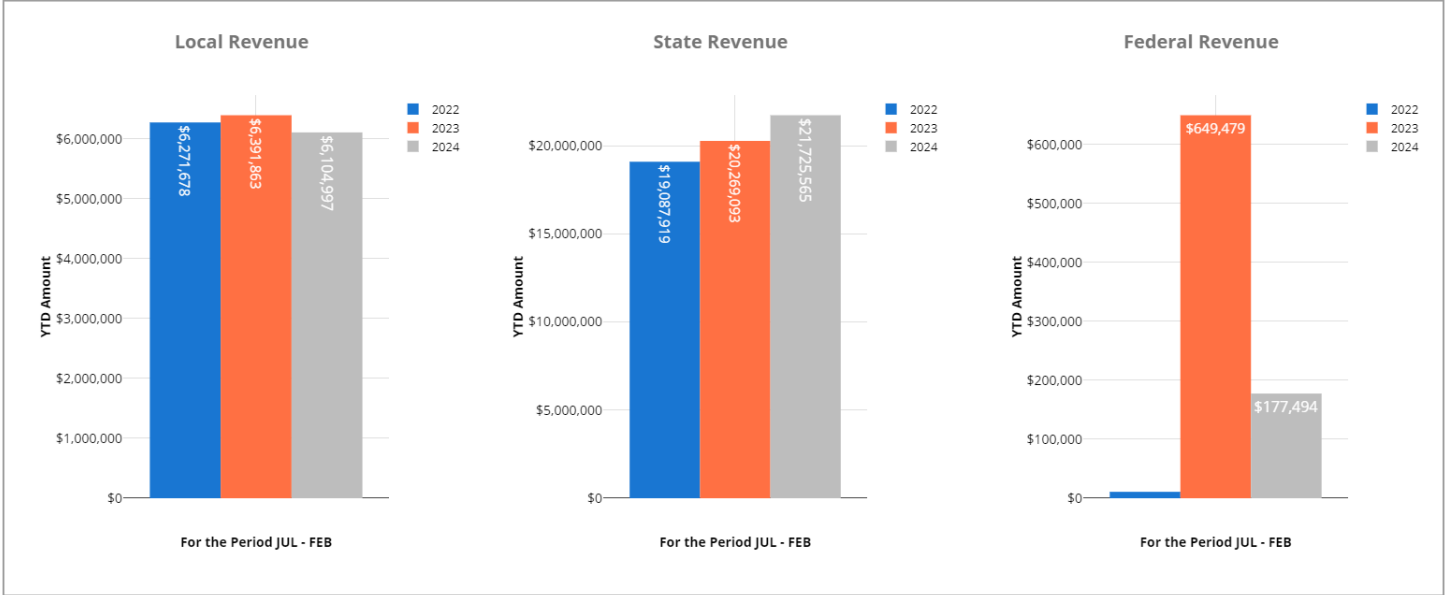
Expense Insights:

General Fund YTD expenses totaled \$26,840,491 through February 2024, which is -\$2,349,145 or -8.8% less than the amount spent last year for this period. The YTD difference is driven by a decrease in 100 SALARIES AND WAGES of -\$1,490,547, a decrease in 200 EMPLOYEE BENEFITS of -\$524,145, and a decrease in 400 SUPPLIES AND MATERIALS of -\$468,033.



WACONIA PUBLIC SCHOOL DISTRICT
 Year to Date General Fund Revenue Overview
 February 2024

Local Revenue \$6,104,997 52.88% of Budget	State Revenue \$21,725,565 49.42% of Budget	Federal Revenue \$177,494 18.31% of Budget
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	Previous Year YTD Amount	Current Year YTD Amount	Annual Budget	% YTD Budget
Local Revenue				
Property Tax Levy	\$5,703,887	\$4,897,435	\$9,962,202	49.16%
Admission and Student Activity Revenue	\$141,569	\$140,793	\$175,825	80.08%
Other Local Revenues	\$546,407	\$1,066,769	\$1,407,201	75.81%
Total Local Revenue	\$6,391,863	\$6,104,997	\$11,545,228	52.88%
State Revenue				
General Education Aid	\$17,372,739	\$18,282,505	\$33,028,799	55.35%
State Aid for Special Education	\$2,780,354	\$3,183,557	\$9,627,115	33.07%
Other State Aid	\$116,001	\$259,503	\$1,304,570	19.89%
Total State Revenue	\$20,269,093	\$21,725,565	\$43,960,484	49.42%
Total Federal Revenue	\$649,479	\$177,494	\$969,135	18.31%
Total Revenue	\$27,310,435	\$28,008,056	\$56,474,847	49.59%
Other Revenue Sources	\$0	\$0	\$0	0.00%
Total Revenue & Other Revenue Sources	\$27,310,435	\$28,008,056	\$56,474,847	49.59%

Revenue Insight:

General Fund YTD revenues totaled \$28,008,056 through February 2024, which is \$697,621 or 2.5% more than the amount received last year for this period. The YTD difference is driven by an increase in 200-399 STATE REVENUES of \$1,456,472, a decrease in 400-499 FEDERAL REVENUES RECEIVED FROM STATE of -\$307,942, and a decrease in 001-099 LOCAL REVENUES of -\$286,867.



REVENUE & EXPENDITURE SUMMARY BY SOURCE, OBJECT SERIES & PROGRAM SERIES

WACONIA | February 28, 2024

REVENUE CATEGORIES			February 28, 2024									February 28, 2023		February 28, 2022	
	June 30, 2022	June 30, 2023	Revised Budget	Projected End Of Year	Received YTD	Budget Remaining	% of Budget Received	% of Actuals Received	% of Actuals Received	Current YTD vs. PYTD	February 28, 2023	February 28, 2022			
STATE	40,345,099	37,260,990	43,960,484	43,331,938	21,725,565	22,234,919	49.42%	54.40%	47.31%	1,456,472	20,269,093	19,087,919			
FEDERAL	1,700,285	1,435,007	969,135	850,489	177,494	791,641	18.31%	45.26%	0.64%	(471,984)	649,479	10,863			
PROPERTY TAXES	8,137,678	10,934,858	10,127,969	9,924,707	5,119,118	5,008,851	50.54%	54.35%	68.70%	(824,163)	5,943,281	5,590,817			
LOCAL SALES, INS RECOVERY & JUDGEMENTS	324,630	19,760	0	0	0	0	0.00%	0.00%	2.13%	0	0	6,930			
SALE OF BONDS & LOANS	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0			
INCOMING TRANSFERS FROM OTH FUNDS	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0			
LOCAL (FEES, INTEREST, ETC.)	1,343,135	1,364,691	1,417,259	1,514,436	985,879	431,380	69.56%	32.87%	50.69%	537,296	448,583	680,861			
TOTALS	51,850,827	51,015,306	56,474,847	55,621,570	28,008,056	28,466,791	49.59%	53.53%	48.94%	697,621	27,310,435	25,377,390			

EXPENDITURES (OBJECT SERIES)			February 28, 2024									February 28, 2023		February 28, 2022	
	June 30, 2022	June 30, 2023	Revised Budget	Projected End Of Year	Expended YTD	Budget Remaining	% of Budget Expended	% of Actuals Expended	% of Actuals Expended	Current YTD vs. PYTD	February 28, 2023	February 28, 2022			
SALARIES & WAGES	29,139,361	30,121,489	28,666,987	28,119,997	14,988,160	13,678,827	52.28%	54.71%	52.73%	(1,490,547)	16,478,707	15,363,950			
EMPLOYEE BENEFITS	11,125,828	11,405,543	11,487,252	11,042,092	5,961,304	5,525,948	51.89%	56.86%	55.26%	(524,145)	6,485,449	6,148,210			
PURCHASED SERVICES	7,238,541	6,812,536	8,030,497	7,488,898	4,184,829	3,845,668	52.11%	58.10%	58.00%	226,902	3,957,927	4,198,689			
SUPPLIES	2,370,587	2,104,413	1,896,642	1,293,449	662,641	1,234,001	34.94%	53.73%	58.54%	(468,033)	1,130,674	1,387,860			
EQUIPMENT	1,213,965	1,070,691	1,399,179	1,124,146	844,612	554,567	60.36%	88.16%	75.46%	(99,296)	943,908	916,009			
DEBT SERVICE	120,056	130,312	95,287	83,464	83,267	12,020	87.39%	73.01%	96.87%	(11,870)	95,137	116,301			
OTHER EXPENDITURES	150,965	167,385	286,932	293,713	115,678	171,254	40.32%	58.45%	62.77%	17,844	97,834	94,755			
OTHER FINANCING USES	62,920	66,780	67,000	67,000	0	67,000	0.00%	0.00%	0.00%	0	0	0			
TOTALS	51,422,224	51,879,149	51,929,776	49,512,758	26,840,491	25,089,285	51.69%	56.26%	54.89%	(2,349,145)	29,189,636	28,225,775			

EXPENDITURES (PROGRAM SERIES)			February 28, 2024									February 28, 2023		February 28, 2022	
	June 30, 2022	June 30, 2023	Revised Budget	Projected End Of Year	Expended YTD	Budget Remaining	% of Budget Expended	% of Actuals Expended	% of Actuals Expended	Current YTD vs. PYTD	February 28, 2023	February 28, 2022			
SITE ADMINISTRATION	1,026,709	1,053,266	1,153,096	1,139,091	696,134	456,962	60.37%	66.27%	65.59%	(1,906)	698,040	673,377			
DISTRICT ADMINISTRATION	483,475	441,495	514,915	387,825	302,992	211,923	58.84%	64.82%	51.70%	16,803	286,189	249,960			
SUPPORT SERVICES	1,927,332	1,918,701	2,013,405	1,892,837	1,179,986	833,419	58.61%	66.94%	63.60%	(104,438)	1,284,423	1,225,771			
REGULAR INSTRUCTION	21,143,546	21,773,044	20,785,864	20,100,203	10,286,783	10,499,081	49.49%	52.34%	50.29%	(1,109,229)	11,396,012	10,634,040			
EXTRA-CURRICULAR ACTIVITIES	2,084,696	1,956,251	1,809,370	1,445,995	613,776	1,195,594	33.92%	37.58%	39.18%	(121,457)	735,233	816,732			
VOCATIONAL INSTRUCTION	457,850	487,456	511,857	514,942	269,999	241,858	52.75%	55.13%	49.90%	1,267	268,732	228,468			
SPECIAL EDUCATION	10,227,982	10,686,590	11,015,544	10,912,021	5,611,009	5,404,535	50.94%	54.43%	51.47%	(206,144)	5,817,153	5,264,539			
COMMUNITY SERVICES	0	0	0	5,474	5,474	(5,474)	0.00%	0.00%	0.00%	5,474	0	0			
INSTRUCTIONAL SUPPORT	3,806,134	3,472,102	3,093,368	2,692,314	1,539,839	1,553,529	49.78%	64.04%	64.08%	(683,860)	2,223,699	2,438,898			
PUPIL SUPPORT SERVICES	4,310,384	4,419,696	4,862,678	4,717,553	2,679,914	2,182,764	55.11%	58.25%	57.59%	105,221	2,574,693	2,482,463			
FACILITIES	5,588,880	5,287,970	5,548,680	5,144,253	3,161,149	2,387,531	56.97%	65.91%	67.58%	(324,285)	3,485,434	3,777,005			
OTHER FINANCING USES	365,236	382,579	621,000	560,250	493,438	127,562	79.46%	109.79%	118.97%	73,408	420,030	434,522			
TOTALS	51,422,224	51,879,149	51,929,776	49,512,758	26,840,491	25,089,285	51.69%	56.26%	54.89%	(2,349,145)	29,189,636	28,225,775			

REVENUE & EXPENDITURE SUMMARY BY SOURCE, OBJECT SERIES & PROGRAM SERIES

WACONIA | February 28, 2024

ACTIVITY - OTHER FUNDS							February 28,	February 28,	February 28,			
	June 30, 2022	June 30, 2023	Revised Budget	Projected End Of Year	Received YTD	Budget Remaining	2024	2023	2022	Current YTD vs. PYTD	February 28, 2023	February 28, 2022
REVENUE							% of Budget Received	% of Actuals Received	% of Actuals Received			
FOOD SERVICE	4,529,928	2,466,765	2,986,051	3,682,394	1,221,377	1,764,674	40.90%	19.19%	44.94%	748,096	473,281	2,035,887
COMMUNITY EDUCATION	3,446,410	3,543,981	3,809,317	3,920,140	2,727,647	1,081,670	71.60%	70.98%	66.30%	212,030	2,515,618	2,284,854
CONSTRUCTION	0	0	6,200,000	2,066,667	0	6,200,000	0.00%	0.00%	0.00%	0	0	0
DEBT SERVICE	9,634,971	8,576,173	9,572,863	9,494,150	5,172,110	4,400,753	54.03%	52.84%	46.29%	640,753	4,531,357	4,460,401
TRUST	5,547	7,944	8,000	3,623	2,000	6,000	25.00%	50.35%	64.35%	(2,000)	4,000	3,570
CUSTODIAL	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
INTERNAL SERVICE	414,642	457,960	480,200	428,914	303,749	176,451	63.25%	66.64%	66.02%	(1,419)	305,168	273,740
OPEB REVOCABLE TRUST	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
OPEB IRREVOCABLE TRUST	(52,577)	82,217	153,000	190,921	42,031	110,969	27.47%	45.64%	-9.47%	4,504	37,527	4,976
OPEB DEBT SERVICE	0	0	0	0	0	0	0.00%	0.00%	0.00%	28	(28)	0
TOTALS	17,978,922	15,135,041	23,209,432	19,786,810	9,468,915	13,740,517	40.80%	51.98%	50.41%	1,601,993	7,866,922	9,063,427

EXPENDITURES							February 28,	February 28,	February 28,			
	June 30, 2022	June 30, 2023	Revised Budget	Projected End Of Year	Expended YTD	Budget Remaining	2024	2023	2022	Current YTD vs. PYTD	February 28, 2023	February 28, 2022
EXPENDITURES							% of Budget Expended	% of Actuals Expended	% of Actuals Expended			
FOOD SERVICE	2,769,635	3,268,082	3,524,593	3,453,609	1,924,209	1,600,384	54.59%	58.49%	57.02%	12,829	1,911,381	1,579,124
COMMUNITY EDUCATION	3,048,544	3,067,784	3,309,668	3,556,892	2,292,778	1,016,890	69.28%	61.72%	59.94%	399,451	1,893,326	1,827,216
CONSTRUCTION	0	0	850,000	746,006	0	850,000	0.00%	0.00%	0.00%	0	0	0
DEBT SERVICE	9,363,331	9,411,981	9,512,869	7,732,291	9,394,831	118,038	98.76%	100.00%	100.00%	(17,150)	9,411,981	9,363,331
TRUST	7,950	12,444	16,000	10,110	4,000	12,000	25.00%	36.16%	56.60%	(500)	4,500	4,500
CUSTODIAL	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
INTERNAL SERVICE	449,231	567,713	586,400	319,970	313,976	272,424	53.54%	76.13%	64.74%	(118,215)	432,191	290,819
OPEB REVOCABLE TRUST	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
OPEB IRREVOCABLE TRUST	232,432	278,268	359,000	358,758	1,483	357,517	0.41%	0.47%	0.64%	168	1,315	1,485
OPEB DEBT SERVICE	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
TOTALS	15,871,123	16,606,272	18,158,530	16,177,637	13,931,278	4,227,252	76.72%	82.23%	82.33%	276,583	13,654,694	13,066,476

SUMMARY - FUND 1							February 28,	February 28,	February 28,			
	June 30, 2022	June 30, 2023	Revised Budget	Projected End Of Year	YTD	Budget Remaining	2024	2023	2022	Current YTD vs. PYTD	February 28, 2023	February 28, 2022
SUMMARY							% of Budget Expended	% of Actuals Expended	% of Actuals Expended			
REVENUE	51,850,827	51,015,306	56,474,847	55,621,570	28,008,056	28,466,791	49.59%	53.53%	48.94%	697,621	27,310,435	25,377,390
EXPENDITURES	51,422,224	51,879,149	51,929,776	49,512,758	26,840,491	25,089,285	51.69%	56.26%	54.89%	(2,349,145)	29,189,636	28,225,775
SPENDING VARIANCE	428,604	(863,843)	4,545,071	6,108,812	1,167,565	N/A	N/A	N/A	N/A	(1,651,524)	(1,879,201)	(2,848,384)

SUMMARY - ALL FUNDS							February 28,	February 28,	February 28,			
	June 30, 2022	June 30, 2023	Revised Budget	Projected End Of Year	YTD	Budget Remaining	2024	2023	2022	Current YTD vs. PYTD	February 28, 2023	February 28, 2022
SUMMARY							% of Budget Expended	% of Actuals Expended	% of Actuals Expended			
REVENUE	69,829,749	66,150,347	79,684,279	75,408,379	37,476,971	42,207,308	47.03%	53.18%	49.32%	2,299,613	35,177,357	34,440,818
EXPENDITURES	67,293,347	68,485,420	70,088,306	65,690,395	40,771,769	29,316,537	58.17%	62.56%	61.36%	(2,072,561)	42,844,330	41,292,251
SPENDING VARIANCE	2,536,402	(2,335,074)	9,595,973	9,717,984	(3,294,798)	N/A	N/A	N/A	N/A	4,372,175	(7,666,973)	(6,851,433)

7. **ACTION ITEMS**

7.A. Second Read Board Policies

7.A.1. 208 Development, Adoption, and
Implementation of Policies

208 DEVELOPMENT, ADOPTION, AND IMPLEMENTATION OF POLICIES

[Note: The provisions of this policy are recommendations. The procedures for policy development, adoption, and implementation are not specifically provided by statute.]

I. PURPOSE

The purpose of this policy is to emphasize the importance of the policy-making role of the school board and provide the means for it to continue to be an ongoing effort.

II. GENERAL STATEMENT OF POLICY

Formal guidelines are necessary to ensure the school community that the school system responds to its mission and operates in an effective, efficient, and consistent manner. A set of written policy statements shall be maintained and modified as needed. Policies should define the desire and intent of the school board and should be in a form which is sufficiently explicit to guide administrative action.

III. DEVELOPMENT OF POLICY

- A. The school board has jurisdiction to legislate policy for the school district with the force and effect of law. School board policy provides the general direction as to what the school board wishes to accomplish while delegating implementation of policy to the administration.
- B. The school board's written policies provide guidelines and goals to the school community. The policies shall be the basis for the formulation of guidelines and directives by the administration. The school board shall determine the effectiveness of the policies by evaluating periodic reports from the administration.
- C. Policies may be proposed by a school board member, employee, student or resident of the school district. Proposed policies or ideas shall be submitted to the superintendent for review prior to possible placement on the school board agenda.

IV. ADOPTION OF POLICY

- A. The school board shall give notice of proposed policy changes or adoption of new policies by placing the item on the agenda of two school board meetings. The proposals shall be distributed and public comment will be allowed at both meetings prior to final school board action.
- B. The final action taken to adopt the proposed policy shall be approved by a simple majority vote of the school board at a subsequent meeting after the meetings at which public input was received. The policy will be effective on the later of the date of passage or the date stated in the motion.

- C. In the case of an emergency, a new or modified policy may be adopted by a majority vote of a quorum of the school board. A statement regarding the emergency and the need for immediate adoption of the policy shall be included in the minutes. The emergency policy shall expire within one year following the emergency action unless the policy adoption procedure stated above is followed and the policy is reaffirmed. The school board shall have discretion to determine what constitutes an emergency situation.
- D. If a policy is modified because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.

V. IMPLEMENTATION OF POLICY

- A. It shall be the responsibility of the superintendent to implement school board policies and to develop administrative guidelines and directives to provide greater specificity and consistency in the process of implementation. These guidelines and directives, including student handbooks, shall be subject to annual review and approval by the school board.
- B. Each school board member shall have access to this policy manual, and a copy shall be placed in the office of each school attendance center. Manuals shall be available in the central office and made available for reference purposes to other interested persons.
- C. It shall be the responsibility of the superintendent, employees designated by the superintendent, and individual school board members to keep the policy manuals current.
- D. The school board shall review policies at least once every three years. The superintendent shall be responsible for developing a system of periodic review, addressing approximately one third of the policies annually. In addition, the school board shall review the following policies annually: ~~410 Family and Medical Leave Policy; 413 Harassment and Violence; 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse; 415 Mandated Reporting of Maltreatment of Vulnerable Adults;~~ 506 Student Discipline; ~~514 Bullying Prohibition Policy; 522 Student Sex Nondiscrimination; 524 Internet Acceptable Use and Safety Policy; 616 School District System Accountability; 722 Public Data Requests~~ and 806 Crisis Management Policy.
- E. When no school board policy exists to provide guidance on a matter, the superintendent is authorized to act appropriately under the circumstances keeping in mind the educational philosophy and financial condition of the school district. Under such circumstances, the superintendent shall advise the school board of the need for a policy and present a recommended policy to the school board for approval.

Legal References: Minn. Stat. § 123B.02, Subd. 1 (School District Powers)
Minn. Stat. § 123B.09, Subd. 1 (School Board Powers)

Cross References: MSBA/MASA Model Policy 305 (Policy Implementation)

Policy Adopted: April 14, 1997/ Amended June 14, 1999 / November 12, 2001 / revised
November 2007/ June 2013 / revised November 2019

Independent School District No. 110
Waconia, MN

7.A.2. 511 Student Fundraising

511 STUDENT FUNDRAISING

I. PURPOSE

The purpose of this policy is to address student fundraising efforts.

II. GENERAL STATEMENT OF POLICY

The school board recognizes a desire and a need by some student organizations for fundraising. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.

III. RESPONSIBILITY

- A. The building administrators shall be responsible for developing recommendations to the superintendent that will result in a level of activity deemed acceptable by employees, parents, and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.
- B. All fundraising activities must be approved, in advance, by the administration. Participation in nonapproved activities shall be considered a violation of school district policy.
- C. The superintendent shall be responsible for providing coordination of student fundraising throughout the school district as deemed appropriate.
- D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization, and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner.

IV. ANNUAL REPORT

The superintendent shall report to the school board, at least annually, on the nature and scope of student fundraising activities approved pursuant to this policy.

Legal References: Minn. Stat. § 120A.20 (Age Limitations; Pupils)
Minn. Stat. § 123B.09, Subd. 8 (Duties)
Minn. Stat. § 123B.36 (Authorized Fees)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 713 (Student Activity Accounting)

Policy Adopted: May 14, 1973

Amended December 11, 1978 / August 10, 1981 / June 14, 1993 / February 13, 1995 / June 10,
1996 / November 10, 1997 / January 12, 2004 / January 14, 2010 / July 2021

Reviewed: December 2018

Independent School District No. 110
Waconia, Minnesota

7.A.3. 520 Student Surveys

520 STUDENT SURVEYS

[Note: School districts are required by statute to have a policy addressing student surveys.]

I. PURPOSE

Occasionally the school district utilizes surveys to obtain student opinions and information about students. The purpose of this policy is to establish the parameters of information that may be sought in student surveys.

II. GENERAL STATEMENT OF POLICY

Student surveys may be conducted as determined necessary by the school district. Surveys, analyses and evaluations conducted as part of any program funded through the U.S. Department of Education must comply with 20 U.S.C. § United States Code section 1232h.

III. STUDENT SURVEYS IN GENERAL

- A. Student surveys will be conducted anonymously and in an indiscernible fashion. No mechanism will be used for identifying the participating student in any way. No attempt will be made in any way to identify a student survey participant. ~~There will be a~~ No requirement that the student return the survey ~~shall exist~~, and no record of the student's returning a survey will be maintained.
- B. The superintendent may choose not to approve any survey that seeks probing personal and/or sensitive information that could result in identifying the survey participant, or is discriminatory in nature based on age, race, color, sex, disability, religion, or national origin.
- C. Surveys containing questions pertaining to the student's or the student's parent(s) or guardian(s) personal beliefs or practices in sex, family life, morality and religion will not be administered to any student unless the parent or guardian of the student is notified in writing that such survey is to be administered and the parent or guardian of the student gives written permission for the student to participate ~~in such survey or has the opportunity to opt out of the survey depending upon how the survey is funded~~. Any and all documents containing the written permission of a parent for a student to participate in a survey will be maintained by the school district in a file separate from the survey responses.
- D. Although the survey is conducted anonymously, potential exists for personally identifiable information to be provided in response thereto. To the extent that personally identifiable information of a student is contained in ~~his or her~~ responses to a survey, the school district will take appropriate steps to ensure the data is protected in accordance with ~~Minn. Stat. Ch.~~ Minnesota Statutes chapter 13 (Minnesota Government Data Practices Act), 20 U.S.C. § United States Code 1232g (Family Educational Rights and Privacy Act) and 34 C.F.R. Code of Federal Regulations Part 99.

E. The school district must not impose an academic or other penalty on a student who opts out of participating in a student survey.

HIV. STUDENT SURVEYS CONDUCTED AS PART OF DEPARTMENT OF EDUCATION PROGRAM

A. All instructional materials, including teacher’s manuals, films, tapes, or other ~~and~~ supplementary materials which will be used in connection with any survey, analysis or evaluation as part of any program funded in whole or in part by the U.S. Department of Education, shall be available for inspection by the parents or guardians of the students.

B. No student shall be required, as part of any program funded in whole or in part by the U.S. Department of Education, without the prior consent of the student (if the student is an adult or emancipated minor), or in the case of an unemancipated minor, without the prior written consent of the parent, to submit to a survey that reveals information concerning:

1. political affiliations or beliefs of the student or the student’s parent;
2. mental and psychological problems ~~potentially embarrassing to~~ of the student or the student's family;
3. sex behavior and attitudes;
4. illegal, antisocial, self-incriminating and demeaning behavior;
5. critical appraisals of other individuals with whom respondents have close family relationships;
6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers; ~~or~~
7. religious practices, affiliations, or beliefs of the student or the student’s parent; or
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program),

C. ~~The school district shall give parents and students notice of their rights under this section.~~

A school district that receives funds under any program funded by the U.S. Department of Education shall develop local policies consistent with Sections IV.A. and IV.B., above, concerning student privacy, parental access to information, and administration of certain physical examinations to minors.

1. The following policies are to be adopted in consultation with parents:

a. The right of a parent to inspect, on request, a survey, including an evaluation, created by a third party before the survey is administered or distributed by a school to a student, including procedures for granting a parent’s request for reasonable access to such survey within a reasonable period of time after the request is received.

“Parent” means a legal guardian or other person acting *in loco parentis* (in place of a parent), such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child.

b. Arrangements to protect student privacy in the event of the administration or distribution of a survey, including an evaluation, to a student which contains one or more of the items listed in Section IV.B., above, including the right of a parent of a student to inspect, on request, any such survey.

c. The right of a parent of a student to inspect, on request, any instructional material used as part of the educational curriculum for the student and procedures for granting a request by a parent for such access within a reasonable period of time after the request is received.

“Instructional material” means instructional content that is provided to a student, regardless of format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (i.e., materials accessible through the Internet). The term does not include academic tests or academic assessments.

d. The administration of physical examinations or screenings that the school district may administer to a student. This provision does not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (20 United States Code section 1400, *et seq.*).

e. The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing the information to others for that purpose), including arrangements to protect student privacy that are provided by the school district in the event of such collection, disclosure, or use.

(1) “Personal information” means individually identifiable information including a student or parent’s first and last name; a home or other physical address (including street name and the name of the city or town); a telephone number; or a Social Security identification number.

(2) This provision does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as:

(a) college or other post-secondary education recruitment or military;

(b) book clubs, magazines, and programs providing access to low cost literary products;

(c) curriculum and instructional materials used by elementary and secondary schools;

(d) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students, or to generate other statistically useful data for the purpose of securing such tests and assessments and the subsequent analysis and public release of the aggregate data from such tests and assessments;

(e) the sale by students of products or services to raise funds for school-related or education-related activities; and

(f) student recognition programs.

(3) The right of a parent to inspect, on request, any instrument used in the collection of information, as described in Section IV.C.1., Subparagraph e., above, before the instrument is administered or distributed to a student and procedures for granting a request by a parent for reasonable access to such an instrument within a reasonable period of time after the request is received.

2. The policies adopted under Section IV.C., Subparagraph 1., above, shall provide for reasonable notice of the adoption or continued use of such policies directly to parents of students enrolled in or served by the school district.

a. The notice will be provided at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in a policy.

b. The notice will provide parents with an opportunity to opt out of participation in the following activities:

(1) Activities involving the collection, disclosure, or use of

personal information collected from students for the purpose of marketing or for selling that information, or otherwise providing that information to others for that purpose.

(2) The administration of any third-party survey (non-Department of Education funded) containing one or more of the items contained in Section IV.B., above.

(3) Any nonemergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student or other students.

“Invasive physical examination” means any medical examination that involves the exposure of private body parts, or act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

c. The notice will advise students of the specific or approximate dates during the school year when the activities in Section IV.C.2., Subparagraph b., above, are scheduled, or expected to be scheduled.

d. The notice provisions shall not be construed to preempt applicable provisions of state law that require parental notification and do not apply to any physical examination or screening that is permitted or required by applicable state law, including physical examinations or screenings that are permitted without parental notification.

V. NOTICE

A. The school district must give parents and students notice of this policy at the beginning of each school year and after making substantive changes to this policy.

B. The school district must inform parents at the beginning of the school year if the district or school has identified specific or approximate dates for administering surveys and give parents reasonable notice of planned surveys scheduled after the start of the school year. The school district must give parents direct, timely notice when their students are scheduled to participate in a student survey by United States mail, e-mail, or another direct form of communication.

C. The school district must give parents the opportunity to review the survey and to opt their students out of participating in the survey.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.065 (District Surveys to Collect Student Information; Parent Notice and Opportunity for Opting Out)

20 U.S.C. 1232g (Family Educational Rights and Privacy Act)
20 U.S.C. 1232h (Protection of Pupil Rights)
34 C.F.R. Part 99 ([Family Educational Rights and Privacy Act Regulations](#))
[Gonzaga University v. Doe](#), 536 U.S. 273 (2002)
[C.N. v. Ridgewood Bd. of Educ.](#), 430 F.3d. 159 (3rd Cir. 2005)
[Fields v. Palmdale School Dist.](#), 427 F.3d. 1197 (9th Cir. 2005)

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Student Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (~~Student Sex Nondiscrimination Title IX~~
~~Sex Nondiscrimination, Grievance Procedure and Process~~)

Policy Adopted: July 2003 / December 19, 2005
Policy Revised: September 2013
Reviewed: December 2020
Independent School District #110
Waconia, MN

7.A.4. 523 Policies Incorporated by Reference

523 POLICIES INCORPORATED BY REFERENCE

PURPOSE

Certain policies as contained in this policy reference manual are applicable to students as well as to employees. ~~In order to~~To avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies ~~which that~~ also apply to students:

- ~~Model Policy 102 — Equal Educational Opportunity~~
- ~~Model Policy 103 — Complaints — Students, Employees, Parents, Other Persons~~
- ~~Model Policy 206 — Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations~~
- ~~Model Policy 211 — Criminal or Civil Action Against School District, School Board Member, Employee, or Student~~
- ~~Model Policy 305 — Policy Implementation~~
- Model Policy 413 Harassment and Violence
- Model Policy 417 Chemical Use and Abuse
- Model Policy 418 Drug-Free Workplace/Drug-Free School
- Model Policy 419 Tobacco-Free Environment
- Model Policy 420 Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
- ~~Model Policy 610 — Field Trips~~
- ~~Model Policy 613 — Graduation Requirements~~
- ~~Model Policy 614 — School District Testing Plan and Procedure~~
- ~~Model Policy 615 — Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students~~
- ~~Model Policy 616 — School District System Accountability~~
- ~~Model Policy 707 — Transportation of Public School Students~~
- ~~Model Policy 708 — Transportation of Nonpublic School Students~~
- ~~Model Policy 709 — Student Transportation Safety Policy~~
- ~~Model Policy 710 — Extracurricular Transportation~~
- ~~Model Policy 711 — Video Recording on School Buses~~
- ~~Model Policy 712 — Video Surveillance Other Than on Buses~~
- ~~Model Policy 801 — Equal Access to School Facilities~~

Students are charged with notice that the above cited policies are also applicable to students; however, students are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

Legal References: None

Cross References: None

Policy Adopted: Nov. 2013, amended July 2021
Waconia Public Schools
Waconia, MN

7.A.5. 525 Violence Prevention

525 VIOLENCE PREVENTION [APPLICABLE TO STUDENTS AND STAFF]

I. PURPOSE

The purpose of this policy is to recognize that violence has increased and to identify measures that the school district will take in an attempt to maintain a learning and working environment that is free from violent and disruptive behavior.

The school board is committed to promoting healthy human relationships and learning environments that are physically and psychologically safe for all members of the school community. It further believes that students are the first priority and they should be protected from physical or emotional harm during school activities and on school grounds, buses, or field trips while under school district supervision.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to strictly enforce its weapons policy (Policy 501).
- B. The policy of the school district is to act promptly in investigating all acts, or formal or informal complaints, of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.
- C. The administration will periodically review discipline policies and procedures, prepare revisions if necessary, and submit them to the school board for review and adoption.
- D. The school district will implement approved violence prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

III. IMPLEMENTATION OF POLICY

- A. The school board will review and approve policies to prevent and address violence in our schools. The superintendent or designee will develop procedures to effectively implement the school weapons and violence prevention policies. It shall be incumbent on all students and staff to observe all policies and report violations to the school administration.
- B. The school board and administration will inform staff and students annually of policies and procedures related to violence prevention and weapons.
- C. The school district will act promptly to investigate all acts and formal and informal complaints of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any

related policy.

- D. The consequences set forth in the school weapons policy (Policy 501) will be imposed upon any student or nonstudent who possesses, uses or distributes a weapon when in a school location.
- E. The consequences set forth in the school hazing policy (Policy 526) will be imposed upon any student or staff member who commits an act against a student or staff member; or coerces a student or staff member into committing an act, that creates a substantial risk of harm to a person in order for the student or staff member to be initiated into or affiliated with an organization, or for any other purpose.
- F. Students with disabilities may be expelled for behavior unrelated to their disabilities, subject to the procedural safeguards required by the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973, and the Pupil Fair Dismissal Act.
- G. Procedures will be developed for the referral of any person in violation of this policy or the weapons policy to the local law enforcement agency in accordance with [Minn. Stat. § Minnesota Statutes section 121A.05](#).
- H. Students who wear objectionable emblems, signs, words, objects, or pictures on clothing communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership or that approves, advances, or provokes any form of religious, racial, or sexual harassment or violence against other individuals as defined in the harassment and violence policy (Policy 413) will be subject to the procedures set forth in the student dress and appearance policy (Policy 504). “Gang” as used in this policy means any ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity. A “pattern of gang activity” means the commission, attempt to commit, conspiring to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.
- I. This policy is not intended to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane, denote gang affiliation, advocate harassment or violence against others, are likely to disrupt the education process, or cause others to react in a violent or illegal manner (Policy 504).

IV. PREVENTION STRATEGIES

The school district has adopted and will implement the following prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

[Note: The school board can adopt any of the prevention strategies that it intends to implement in its schools, including some or all of the following sample strategies.]

- A. Adopt a district crisis management policy to address potential violent crisis situations in the district.
- B. Provide training in recognition, prevention, and safe responses to violence and development of a positive school climate.
- C. Coordinate a local school security review committee or task force comprised of school officials, law enforcement, parents, students, and other youth service providers to advise on policy implementation.
- D. In-service training for personnel in aspects of reporting, visibility, and supervision as deterrents to violence.
- E. Promote student safety responsibility by encouraging the reporting of suspicious individuals and unusual activities on school grounds.
- F. Establish a curriculum committee that explores ways of teaching students violence prevention strategies, law-related education, and character/values education (universal values, e.g., honesty, personal responsibility, self-discipline, cooperation, and respect for others).
- G. Establish clear school rules that prevent and deter violence.
- I. Develop cross-cultural awareness programs to unify students of all cultures and backgrounds, to develop mutual respect and understanding of shared experiences and values among students, and to promote the message of inclusion.
- I. Establish conflict resolution training, conflict management, or peer mediation programs for staff and students to teach conservative approaches to settling disputes.
- J. Develop curriculum that teaches social skills such as maintaining self-control, building communications skills, forming friendships, resisting peer pressure, being appropriately assertive, forming positive relationships with adults, and resolving conflict in nonviolent ways.
- K. Develop curriculum that teaches critical viewing and listening skills in analyzing mass media to recognize stereotypes, distinguish fact from fantasy, and identify differences in behavior and values that conflict with their own.

- L. Develop student safety forums that both inform and elicit students' ideas about particular safety problems in the building.
- M. Develop a student photo or name identification system for quick identification of the student in case of emergency.
- N. Develop a staff photo or name identification system using identification badges for quick identification of unauthorized people on campus.
- O. Require all visitors to check-in the main office upon their arrival and state their business at the school. A visitor badge may be issued for easy identification that the visitor is authorized to be present in the school building.
- P. Develop curriculum on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.

V. STUDENT SUPPORT

- A. Students will have access to school-based student service professionals, when available, including counselors, nurses, social workers, and psychologists who are knowledgeable in methods to assist students with violence prevention and intervention.
- B. Students will be apprised of school board policies designed to protect their personal safety.
- C. Students will be provided with information as to school district and building rules regarding weapons and violence.
- D. Students will be informed of resources for violence prevention and proper reporting.

VI. PERSONNEL

- A. School district personnel shall comply with the school weapons policy (Policy 501) and the school hazing policy (Policy 526).
- B. School district personnel shall be knowledgeable of violence prevention policies and report any violation to school administration immediately. School district personnel will be informed annually as to school district and building rules regarding weapons and violence prevention.
- C. School district personnel or agents of the school district shall not engage in emotionally abusive acts including malicious shouting, ridicule, and/or threats or other forms of corporal punishment (Policy 507).

Legal References: Minn. Stat. § 13.43, Subd. 16 (~~School District or Charter School Disclosure of Violence or Inappropriate Sexual Contact Personnel Data~~)
Minn. Stat. § 120B.22 (Violence Prevention Education)
Minn. Stat. § 120B.232 (Character Development Education)
[Minn. Stat. § 120B.234 \(Child Sexual Abuse Prevention Education\)](#)
Minn. Stat. § 121A.57 (Crisis Management Policy)
Minn. Stat. § 121A.05 (Policy to Refer Firearms Possessor)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
[Minn. Stat. § 121A.61 \(Discipline and Removal of Students from Class\)](#)
Minn. Stat. § 121A.64 (Notification)
Minn. Stat. § 121A.69 (Hazing Policy)
Minn. Stat. § 181.967, Subd. 5 (School District Disclosure of Violence or Inappropriate Sexual Contact)
18 U.S.C. § 921 (Definition of Firearm)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education ~~Improvement~~ Act of 2004)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
McIntire v. Bethel School, 804 F.Supp. 1415, 78 Educ. L.Rep. 828 (W.D. Okla. 1992)
Olesen v. Board of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820, 44 Educ. L.Rep. 205 (N.D. Ill. 1987)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 501 (School Weapons Policy)
MSBA/MASA Model Policy 504 (Student Dress and Appearance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior by Students)

Policy Adopted: June 2003 / May 2006 / August 2015
Independent School District #110
Waconia, MN

8. **DISCUSSION ITEMS**

9. **BOARD COMMITTEE REPORTS**

9.A. Self-Governance & Superintendent Relations
Committee

9.B. Finance & Facilities Committee

9.C. Policy & Advocacy Committee

9.D. Schools for Equity in Education (SEE)
Representative

9.E. Southwest Metro Intermediate District 288
Representative

9.F. MSHSL Representative

9.G. Special Education Advisory Council

9.H. Community Education Advisory Council
Representative

9.I. Teaching & Learning Advisory Council
Representative

9.J. City of Waconia Liaison

10. **ADJOURNMENT**