



Agenda of Regular Meeting

The Board of Trustees New Braunfels ISD

A Regular Meeting of the Board of Trustees of New Braunfels ISD will be held April 20, 2020, beginning at 7:00 PM in the New Braunfels ISD Administration Center Boardroom, 1000 N. Walnut Avenue, New Braunfels, Texas 78130.

The open portions of this meeting will be recorded and made available to the public upon request.

Public comment at regular Board meetings will be conducted in accordance with BED (LOCAL) and the Board's procedures on public comment. The procedures are posted online at http://www.nbisd.org/page/brd_public_comment

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Opening Items
 - A. Call to Order
 - B. Announcement by the President that a Quorum is present and that the notice has been posted in the time and manner required by law.
 - C. Pledges to the United States Flag and the Texas Flag
2. Non-Action Items
 - A. Recognition of 2020 Silver Unicorn
 - B. Teacher of the Year 4
 - C. Recognitions 5
 - D. Open Forum/Public Comment
3. Consent Agenda - All items on the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted with one motion. There will be no separate discussion of the items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered as an item on the Regular Agenda.
 - A. Consider Approval of the Minutes to the Regular Board Meeting on Monday, March 16, 2020 at 7:00 pm at the NBISD Administration Center.
 - B. Consider Approval of the Minutes to the Special Meeting on Monday, March 30, 2020 via video conference at 6:00 pm.
 - C. Consider Approval of Renewal of Student Accident Insurance 6
 - D. Consider approval of the SHAC recommendation concerning human 7
sexuality instruction per policy EHAA (LEGAL) & EFA (LEGAL)
4. Action Items - All items on the Regular Agenda will be considered in Open Meeting. The Regular Agenda includes reports and action items that may require discussion by the Board of Trustees.

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C. Addition of vendors to RFP 20-02 General Goods & Services Bid	26
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7. Executive Session	
A. Personnel — Govt. §551.074	
B. Discussing purchase, exchange, lease or value of real property — Govt. §551.072	
C. Safety and Security— Govt. §551.076	
8. Announcements and Adjournment	
A. Future Meetings:	
1. Regular Board Meeting on Monday, May 18, 2020 at 7:00 pm at the NBISD Administration Center Boardroom.	
2. Public Hearing on Monday, June 29, 2020 at 6:30 pm at the NBISD Administration Center Boardroom.	

3. Regular Board Meeting to be held on Monday, June 29, 2020 at 7:00 pm at the NBISD Administration Center Boardroom.



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Teachers of the Year

Background Information:

Each month during the school year, the Board and Superintendent present proclamations to publicly recognize outstanding student efforts and accomplishments as well as provide staff recognition.

Administrative Consideration:

This is a non-action item that allows the Board and Superintendent to highlight the District's Standards for Excellence.

Budgetary Considerations:

None

Recommendation:

It is recommended that the Board of Trustees recognize the following staff members with an award for the following accomplishments:

Campus Teachers of The Year:

Carl Schurz Elementary – Kaye Smith
County Line Elementary – Ann Kippes
Klein Road Elementary – Nathan Novsek
Lamar Elementary - Miranda Morgan
Lone Star Early Childhood Center – Terri Smith
Memorial Elementary – Lauren Flores
Seele Elementary – Michelle Wisdom
Veramendi Elementary - Melanie Bowen
Voss Farms Elementary - Crystal Diaz
Walnut Springs Elementary – Monica Medina
New Braunfels Middle School – Matthew Proffitt
Oak Run Middle School – Lauren Shelton
Ninth Grade Center - Kari Cooper
New Braunfels High School - April Walker

District Teacher of The Year:

Elementary -
Secondary -

Respectfully submitted by:

Rebecca M. Villarreal

Rebecca M. Villarreal
Director of Communications

Approved by:

Randy Moczygemba

Randy Moczygemba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Recognition of Outstanding Students and Staff

Background Information:

Each month during the school year, the Board and Superintendent recognize outstanding student efforts and accomplishments as well as provide staff recognition.

Administrative Consideration:

This is a non-action item that allows the Board and Superintendent to highlight the District's Standards for Excellence.

Budgetary Considerations:

None

Recommendation:

It is recommended that the Board of Trustees recognize the following students with an award for the following accomplishments:

- **Texas School Public Relations Association (TSPRA) Star Awards Best of Category Recipient**– Ralph Bissey, Video-General Event (2018 Veteran's Day) and Image/Identity Package (Ambassador Program)
- **2020 State Special Olympics Bowling Competition Medalists** – Robert Leyva (Gold), Cariah Natal (Gold), Nicholas Castilleja (Gold), Zachary Bell (Gold), Kristen Brown (Silver), Caleb Barber (Silver), Emma Cummings (Silver), John Coombes (Silver), Jarrett Tucker (Silver), Sebastian Watson (Silver), Joshua Arreguin (Silver), Isaac Alanis (Bronze), Hailee Hernandez (Bronze)
- **2020 6A UIL State Champion Wrestler** 285 weight class – George Marsh (Gold)
- **2020 6A UIL State Medalist in Wrestling** 182 weight class – Noah Cairns (5th)
- **2020 6A UIL State Qualifier in Wrestling** – Cameron Laurel, Landon Marsh, Aiden Valadez, Braxton Zarate
- **Texas State German Contest Gold Medalist – Polka Band** - Coby Albrecht, John Armstrong, Ty Burkhardt, Josh Congdon, Jacob Leal, Clark Lightsey, Brandon Loehr, Mackenzie Lusk, Carter Moore, Allen Schraeder, Lukas Tippens, Brady Writz, Seth Underwood
- **Texas State German Contest Silver Medalist – Puppet Show** - Coby Albrecht, Evan Erickson, Jacob Leal, Foxx Sweeney, Kami Wilson
- **Texas High School Coaches Association Academic All-State, Girls Basketball** – Paige Norsworthy

Respectfully submitted by:

Rebecca M. Villarreal

Rebecca M. Villarreal
Director of Communications

Approved by:

Randy Moczygemba

Randy Moczygemba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Approval of Renewal of Student Accident Insurance

Background Information:

The Texas Value Plan, offered by The Brokerage Store with Webb Insurance Services and Pinnacle Student Insurance acting as servicing agents, is utilized by NBISD currently.

Administrative Consideration:

Renewal premium for the Texas Value Plan for 2020-2021 is \$62,700 – no increase. The renewal premium for the catastrophic coverage including the cash option provision also remained unchanged at \$4,022.

Budgetary Consideration:

Insurance expense will be included in the General Operating Fund budget for 2020-2021.

Recommendation:

It is recommended that the Board of Trustees approve the renewal of the Texas Value Plan and the Catastrophic Plan with the Cash Option for student accident insurance coverage for 2020-2021 for a total cost of \$66,722.

Respectfully submitted by:

Steve Brown

**Steve Brown
Executive Director of
Finance and Operations**

Approved by:

Randy Moczygemba

**Randy Moczygemba
Superintendent of Schools**



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Consider Approval of the SHAC recommendation concerning human sexuality instruction per Policy EHAA (LEGAL) & EFA (LEGAL)

Background Information:

Board Policy EHAA (LEGAL):

"The board shall select any instruction relating to human sexuality, sexually transmitted diseases, or human immunodeficiency virus (HIV) or acquired immune deficiency syndrome (AIDS) with the advice of the SHAC."

Board Policy EFA (LEGAL):

"Course materials relating to human sexuality, sexually transmitted diseases, or human immunodeficiency virus (HIV) or acquired immune deficiency syndrome (AIDS) shall be selected by a board with the advice of the local school health advisory council."

The NBISD uses the Baylor Scott & White Health Adolescent Wellness & Sexual Health Program, now known as the Living WELL Aware Adolescent Health Program. The program offers 4 levels of curriculum: 6th, 7th, 8th, and High School. Additionally, the NBISD 4th and 5th graders participate in age appropriate maturation lessons.

Administrative Consideration:

The NBISD SHAC committee is recommending the NBISD Board approve the postponement of the human sexuality instruction during this time of distance learning. Under normal operating circumstances, expert speakers, such as teachers, police officers, lawyers, counselors, nurses, and doctors, deliver this sensitive content.

Moreover, most of the course materials relating to human sexuality are in hardcopy format under copyright restrictions. The updated electronic format of this curriculum is not scheduled for release until next school year.

Budgetary Considerations:

None

Supporting Document(s):

None

Recommendation:

The NBISD SHAC committee recommends the NBISD not approach this sensitive subject matter via distance learning. The NBISD SHAC committee recommends the NBISD Board approve the postponement of the human sexuality instruction. The instruction will continue once the NBISD resumes a regular schedule.

Respectfully Submitted by:



Clay Gillentine
Director of Student Services

Approved by:



Randy Moczygemba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Consider Approval of Contracts/Contract Extensions for Professionals and Professional Support

Background Information:

Attached is a listing of professional/professional support personnel to receive one-year, two-year term, probationary or non-certified contracts.

Administrative Consideration:

If there is any need for discussion, an executive session will have to be called. Action on this agenda item will be taken in open session.

Budgetary Considerations:

These are budgeted positions.

Supporting Document(s):

Listing of professionals recommended for contracts/contract extensions.

Recommendation:

It is the recommendation of the administration that the Board of Trustees approve the contracts/contract extension for professional/professional support as listed in this agenda.

Respectfully Submitted by:

Kathy Kenney
Director of Human Resources &
Student Services

Approved by:

Randy Moczygemba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Approval of Renewal of Auto and Liability Insurance Coverage

Background Information:

Texas Association of School Boards Risk Management Fund (TASB) provides general liability, school professional legal liability, and vehicle coverage. Participation in the TASB Risk Management Fund is via an Interlocal Participation Agreement which meets Section 44.031 of the Education Code as an approved purchasing method that is in compliance with all bidding statutes. This allows the District to renew coverage without going through an additional bidding process.

Administrative Consideration:

Renewal rates from TASB listed below reflect an overall increase of approximately 6.3%. Part of the increase can be attributed to new vehicles being added to the policy.

Professional Legal Liability	\$30,997
Vehicle	\$35,668

Budgetary Consideration:

Insurance expense is included in the General Operating Fund budget.

Supporting Documents:

Contribution and Coverage Summary showing limits and deductibles

Recommendation:

It is recommended that the Board of Trustees approve the renewal of TASB Risk Management Fund for insurance coverage listed above effective May 1, 2020

Respectfully submitted by:

Steve Brown
Executive Director of
Finance and Operations

Approved by:

Randy Moczygamba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020
Agenda Item: Consider Approval of Property/Casualty Insurance

Background Information:

Miller & Miller Agency currently provides property/casualty insurance coverage for NBISD through The Hartford. Hartford advised by letter in early March of 2020 they were dropping our coverage.

Administrative Consideration:

Miller & Miller received renewal rates from Property Casualty Alliance of Texas for \$498,723.00, Texas Political Subdivisions Joint Self-Ins. Fund for \$625,202.00 and Travelers for \$546,770.00. The increase is attributed to adding the new administrative buildings and furnishings, cost adjustments to various facilities and rate increases.

The deductible for windstorm and hail on the proposal remains at \$250,000 per occurrence. Travelers quote this year is in line with peer districts surveyed after receiving the renewal. The Hartford cost for 2019-2020 was \$206,367. The exact reason The Hartford was \$322,156 less than Travelers current is unknown but the result was we were given notice of cancellation.

Budgetary Consideration:

Insurance expense is included in the General Operating Fund budget.

Supporting Document(s):

Proposal Attached. ***PLEASE NOTE CHANGES AS FOLLOWS:*** Hartford Insurance Company agreed to offer a one month extension on our current policy for \$17,161. The Travelers agreed to an eleven month policy from 5-31-20 through 5-1-21 for \$501,935 instead of the annual premium of \$546,770, saving \$44,835 from The Travelers. The net savings to NBISD is \$27,674

Recommendation:

Administration recommends the Board of Trustees approve the purchase of property/casualty coverage from Travelers, through Miller & Miller Insurance Agency, with a \$250,000 deductible for eleven (11) months at \$501,935 and the one (1) month extension to our current policy for \$17,161.00.

Respectfully submitted by:

Steve Brown
Executive Director of
Finance and Operations

Approved by:

Randy Moczygemba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Consider Authorization to Add FTEs as recommended in ARD
Prior to Board Approval

Background Information:

ARD committees determining students require one on one staff services currently wait to offer services until the Board of Trustees (BOT) meet to approve the hiring of an additional FTE.

Administrative Consideration:

NBISD administrators recommend allowing paraprofessionals be hired to provide one on one services as determined during an ARD meeting, prior to Board approval. The BOT would be advised of the hiring at the next BOT meeting.

Budgetary Consideration:

Funding will be coded from the local Special Education budget. A request to move money from fund balance at the end of the fiscal year is a possibility if Special Education overspends their allotted budget.

Supporting Document(s):

None

Recommendation:

Administration recommends approval to add FTEs prior to Board approval as stated in the circumstances above.

Respectfully submitted by:

Steve Brown
Executive Director of
Finance and Operations

Approved by:

Randy Moczygemba
Superintendent of Schools



New Braunfels Independent School District
Board of Trustees Document

Meeting Date: April 20, 2020

Information Item: Extension of Instructional Materials for 2020-2021

Background:

The BOT approved the purchase of *Think Up! Math* from Mentoring Minds for instructional materials for second –fifth grade students as the NBISD elementary math adoption (formerly named *Motivation Math*). This is a licensed digital system however; the elementary teachers have also elected to use the consumable student workbooks as well.

Information:

For math TEKS a combination of in-house developed materials and textbook/digital materials provides the best combination of instructional support for our teachers and students. NBISD instructional materials will continue to be developed and refined ‘in-house’ as appropriate. When the elementary math Textbook Committee recommended, and the BOT approved, *Motivation Math* (now *Think Up! Math*) as the 2nd -5th grade adoption the decision was made to use the digital program with the addition of consumable student workbooks. The IMA funds from the 2020-2021 allocation will be used to purchase these instructional materials for elementary students and teachers.

Recommendation:

The administration recommends the purchase of *Think Up! Math* instructional materials at a cost of \$36,744.26 (includes shipping in July) for use in the 2020-2021 school year. Budgeted Instructional Materials Allotment (IMA) funds will be used for this payment.

Respectfully Submitted by:

Victoria Pursch
Assistant Superintendent

Approved by:

Randy Moczygemba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Consider Approval of Credit Recovery, Enrichment Software Licenses

Background Information:

High school students and teachers currently have access to A + as a digital credit recovery and enrichment/acceleration software system. This system has served NBISD well for many years, over a decade! Unfortunately, this system is technologically out of date and will no longer function on any but the oldest desktop computers in the district. As you can imagine the graphics and instructional approach needs some improvement as well.

Administrative Consideration:

The high school, At Risk teachers, administrators and School of Choice staff have worked with curriculum and technology staff to identify a new digital solution. Many instructional digital materials were reviewed and several were “piloted” with teachers. The software that best meets the current needs of the district is APEX. This digital instructional material will provide numerous courses for credit recovery and acceleration/enrichment in all secondary grade levels 6-12. This was the software that teachers felt was most engaging for students and flexible for teachers. These licenses will be available for instruction at all secondary schools and ‘at home’ on student iPads.

Recommendation:

The administration recommends the purchase of Apex, a digital system for Credit Recovery and Enrichment/Acceleration at an annual district license cost of \$49,999 for use this summer and in the 2020-2021 school year. Budgeted Instructional Materials Allotment (IMA) funds will be used for this payment.

Respectfully Submitted by:

Victoria Pursch
Assistant Superintendent

Approved by:

Randy Moczygemba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Approval of Memorandum of Understanding between ESC, Region 20 and New Braunfels Independent School District for Texas Reading Academy

Background Information:

The past legislative session mandated a Texas Reading Academy training for elementary principals and Kinder-3rd grade teachers. The hiring of 12 Cohort Facilitators/Teacher Coaches and a district level Coordinator was approved at the March board meeting. Also approved was the \$120,000 funding from the 2019-2020 Early Education Allotment for the training of these teachers by ESC, Region 20 as our Authorized Provider.

Administrative Consideration:

This MOU between Education Service Center (ESC), Region 20 and NBISD is for the purpose of support for the required Texas Reading Academy. In this partnership, ESC, Region 20 would fill the role of Authorized Provider. Basically the district will hire the ESC to train 12 Early Intervention Teacher Coaches (Cohort Facilitators) approved at the March BOT meeting. The cost for this training is \$10,000 per teacher/coach. With the on-campus Teacher Coaches /Cohort Facilitators we will use the Blended Model of training. This funding of \$120,000 would be from NBISD's 2019-2020 Early Education Allotment, approved at the March BOT meeting. The Elementary Principals and Kinder-3rd grade teacher licenses for ten (10) Reading Academy training modules would be at no further cost under this agreement.

If the TEA cancels or postpones the Texas Reading Academy NBISD and ESC, Region 20 will not execute the MOU until it is rescheduled.

Supporting Document(s):

Attached is a copy of the MOU.

Recommendation:

The Administration recommends that the Board of Trustees approve the MOU between ESC, Region 20 and NBISD for Authorized Provider support for the Texas Reading academy.

Respectfully Submitted by:

Victoria Pursch
Assistant Superintendent

Approved by:

Randy Moczygemba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Consider Purchase of Updated Computers/Lab Refresh for Career and Technical Education programs in Arts, Audio/Video Production and Science, Technology, Engineering and Math classrooms

Administrative Consideration:

NBISD continues to build and expand our Career and Technical Education (CTE) programs in an effort to both satisfy the state graduation foundation high school plan with endorsements and to create coherent sequences of courses that lead to an industry certification and workforce preparation.

All of the computers currently being used in select classrooms were purchased prior to 2013 and have met/exceeded the typical life span of a classroom computer lab. The machines are outdated and have either have insufficient memory to run the software necessary for mastery of the course TEKS or are in need of major repair. After multiple work orders and discussion with NBISD District IT Technicians and the Executive Director of Technology, it is recommended that these machines be updated in order to properly run the required software.

Recommendation:

The administration recommends that the Board of Trustees approve the purchase of new computers for the following classrooms:

- NBHS Room 623: \$31,123.44 (CDW.G)*
- NBHS Room 624: \$57,472.00 (Apple)
- NBHS Room 210: \$5,436.00 (Apple)

These will be paid from budgeted CTE funds.

**District completed due diligence in getting quotes; only 2 vendors replied that they were able to build machines per specs required.*

Respectfully submitted by:

Victoria Pursch
Assistant Superintendent

Approved by:

Randy Moczygemba
Superintendent of Schools

Rachel Behnke
Director of Career & Technical Education



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Consider Approval of Resolution for the purchase of 4.66 acres of real property for future campus expansion

Background Information:

The purpose of this Resolution is for the Board to authorize the Superintendent or designee to execute the final contract for the purchase of the land. The Board agrees to the maximum price per acre. The administration along with the attorneys, architects, real estate brokers and engineers will work on the details of the contract and execute the final contract.

Budgetary Consideration:

Cost of the land

Supporting Document(s):

Resolution

Recommendation:

The administrative recommendation is to approve the Resolution for purchase of 4.66 acres of real property for future campus expansion.

Approved by:

Randy Moczygemba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Consider Approval of Resolution for Class Rank, Grading, GPA, and Promotion

Background Information:

On Thursday, March 12, 2020, the District temporarily closed schools beginning Monday, March 16, in response to the COVID19 pandemic. Currently, the District is closed through Monday, May 4th.

Administrative Consideration:

Considering the disruption to school operations, the District is requesting temporary change through resolution to the following policies:

EIC- Academic Achievement - Class Ranking

EIE- Academic Achievement - Retention and Promotion

EIF- Academic Achievement - Graduation

Budgetary Consideration:

None

Supporting Document(s):

Resolution of NBISD Graduation Requirements and Grading

NBISD Policy EIC(LOCAL) - Academic Achievement - Class Ranking

NBISD Policy EIE(LOCAL) - Academic Achievement - Retention and Promotion

NBISD Policy EIF(LOCAL) - Academic Achievement - Graduation

Recommendation:

The administrative recommendation is to approve the Resolution for Class Rank, Grading, GPA, and Promotion.

Approved by:

Randy Moczygemba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Consider Approval of 2019-2020 General Fund Budget Amendment

Background Information:

The Board of Trustees must approve budget amendments at the function level for the General Operating Fund, the Food Service Fund, and the Debt Service Fund. Changes for Special Revenue Funds are approved on the project or grant award basis. Proposed amendment includes requests from departments and campuses to reallocate funds.

Supporting Document(s):

Proposed General Fund Budget Amendment

Recommendation:

It is recommended that the Board of Trustees approve the 2019-2020 Budget Amendment for the General Operating Fund.

Respectfully submitted by:

**Steve Brown
Executive Director of
Finance and Operations**

Approved by:

**Randy Moczygemba
Superintendent of Schools**



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Consider Timeline and Process for Naming new Middle School and new Ninth Grade Center which Open in August 2021

Background Information:

NBISD Board Policy CW(LOCAL) governs naming of new facilities in the district. The current New Braunfels Middle School will move to the new location, which is currently under construction, in July of 2021. At that time, the current New Braunfels High School Ninth Grade Center will relocate to the current New Braunfels Middle School location. The board will need to consider the process for naming of both facilities.

The Board may choose to carry the names of one or both of the campuses to their new location by a motion to suspend NBISD Board Policy CW(LOCAL) and to have the campus names follow the campus to the new location.

The Board may also choose to accept nominations for one or both of the campuses following the guidelines in NBISD Board Policy CW(LOCAL).

The criteria for nominations for names of new facilities are:

- (1) To reflect the name of the residential community or communities that the facility serves, or
- (2) After a local geographic area or feature, a municipality, or a particular place such as a street or development.

Normally, the time period to accept written nominations for facilities shall be approximately six months and shall occur at a time that would permit the Board to deliberate on the nominations and make a selection prior to the opening of the new school. The responsibility for the final decision in naming facilities shall rest with the board.

Nominations shall be sent to the Superintendent. The supporting data shall include a succinct description of the nominee's contributions, why these are important, and any pertinent history that should be considered. The Board requests that no more than five pages of supporting documentation be included. Petitions shall not be considered.

Administrative Consideration:

As construction continues on the new middle school site and we prepare for the transition of the current New Braunfels Middle School to the district's ninth grade center, we will need to have decided on the names by October, 2020, to facilitate notification of campus changes to the Texas Education Agency, to order signage for both campuses, to order supplies with campus identification, etc.

Supporting Document(s):

NBISD Policy CW(LOCAL)

Recommendation:

I recommend suspending NBISD Policy CW(LOCAL) to carry the name New Braunfels Middle School forward to the new facility.

I recommend that the Board accept nominations for naming the new ninth grade center in accordance with NBISD Policy CW(LOCAL) and with the caveat that the name selected for the new ninth grade center will carry forward when the ninth grade center transitions to the district's second high school and will be the name of the district's second high school.

Approved by:

Randy Moczygemba

Randy Moczygemba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Consider Approval of Yearly Technology Refresh Purchases from Bond Funds

Background Information:

The following items are scheduled to be purchased as part of our yearly technology refresh plan using funds from the 2018 bond package. This includes our normal 4th, 5th and 9th grade entry for new student iPads, as well as elementary classroom computers, elementary interventionist laptops and elementary teacher iPads. We will also be refreshing all elementary campus WiFi (with the exception of Voss and Veramendi).

iPads	Quantity	Total Cost
4th Grade	706	
5th Grade	696	
9th Grade	743	
Growth/Loaners/Elem Teachers	265	
Total iPads	2410	\$682,030
Student iPad Cases	2310	\$50,704.50

Computers

Elementary Classroom Staff	320	
Elementary Interventionists	20	
Total Computers	340	\$484,900

WiFi Refresh

Elementary Campuses		\$134,517.72
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\$1,352,152.22

Budgetary Considerations:

These expenditures will be purchased from the 2018 bond package.

Supporting Document(s):

See attached quotes for unit pricing from Apple and CDW-G.

Recommendation:

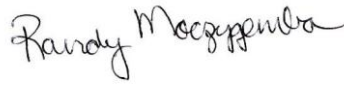
It is recommended that the Board of Trustees approve the technology refresh for the 2020-2021 school year using funds from 2018 bond package.

Respectfully Submitted by:



Matt Jones
Executive Director of Technology

Approved by:



Randy Moczygemba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Consider Approving the purchase One (1) Regular Ed (gas) bus and Three (3) buses for Special Education

ackground Information:

Transportation needs were addressed and approved in the 2019 NBISD Bond Program, appropriating funds annually thru the 2022-2023 school year.

Administrative Consideration:

The District's vehicle replacement plan continues to catch up from the Texas Legislature funding cuts in school year 2011-2012 by utilizing short term bonds to purchase district vehicles. We need to continue our replacement plan and purchase the vehicles listed above. Vehicles will be available during the 2020-2021 school year.

Budgetary Considerations:

Funds were included in the 2019 bond.

Supporting Document(s):

Proposals with pricing from Longhorn Bus Sales for one Regular Ed bus at \$97,612 and three SPED buses at a cost of \$335,565.

Recommendation:

Administration recommends placing the order for District buses from Longhorn Bus Sales, through the TASB BuyBoard for one (1) Regular Ed bus and three (3) Special Education buses for a total cost of \$433,177.

Respectfully submitted by:

**Steve Brown
Executive Director of
Finance and Operations**

Approved by:

**Randy Moczygamba
Superintendent of Schools**



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Extension of Pest Control Services Contract

Background Information:

On April 17, 2017 Terminix International was approved by the Board of Trustees, for Pest Control Services. The initial contract period for this bid was for one year from the date of the award with an option to extend up to four (4) additional one-year periods. The extension would contain all terms and conditions and rates of the original contract, contingent upon availability of funds.

On March 19, 2020, a letter was sent to Terminix International requesting the opportunity to extend the contract for Pest Control Services, Bid #02-0317PCS, for the period of one year. The contract period would be in effect May 21, 2020 through May 20, 2021, and this is the third renewal of up to four (4) additional one year periods. All other terms, discounts and conditions of the present contract will remain the same. Terminix International responded "Yes" to the extension of the contract for the period of one year.

Administrative Consideration:

Attached is a copy of the letter sent out to Terminix International, with their reply.

Supporting Document(s):

None

Recommendation:

No action is required as this is for information only.

Respectfully submitted by:

**Steve Brown
Executive Director of
Finance and Operations**

Approved by:

**Randy Moczygemba
Superintendent of Schools**



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020
Agenda Item: Addition of Vendors to RFP 20-02 General Goods & Services

Background Information:

Purchasing and bidding procedures for the District are addressed in Board Policy CH (Legal) and CH (Local). With few exceptions, contracts for purchases that exceed \$25,000 in aggregate for each 12-month period should use one of the following methods that provide the best value to the District- competitive bidding, competitive sealed proposals, request for proposal, a catalog purchase, or an interlocal contract.

The District solicited bids for contracted services and materials from 179 vendors and published ads in the local newspaper as required. Bid notifications were e-mailed, in an effort to automate the process and save money for the District, and these bids were opened at 2:00 pm on September 5, 2019.

Administrative Consideration:

The purpose of the bid was to secure a master list of vendors to render goods and/or services to the District on a short term, as needed, infrequent term, on a fee or per diem basis. In total, 48 vendors responded with 45 qualified bids that met District established evaluation criteria.

The following three vendors have submitted qualified bids since the initial award:

- Corwin Press – Professional Development and associated resources
- E3 Texas Special Instruments – Sale and Service of audiological equipment
- Scenario Learning (DBA Vector Solutions) - SafeSchools Online Training modules for Educators and students

Vendors were requested to provide a pricing structure for goods and/or services rendered, along with any reimbursable cost or fees incurred. Purchases are made by the District as needed.

The initial contract period for this bid is from the date of award through June 30, 2021 with four additional one-year terms that will continue automatically unless the District decides otherwise.

Supporting Document(s):

The recommended master vendor list and the evaluation criteria are attached.

Recommendation:

No action is required as this is information only.

Respectfully submitted by:

Steve Brown
Executive Director of
Finance and Operations

Approved by:

Randy Moczygomba
Superintendent of Schools



New Braunfels Independent School District Board of Trustees Document

Meeting Date: April 20, 2020

Agenda Item: Review and Discussion of Board Self - Evaluation

Background Information:

The Board Self-Evaluation is part of the Board Calendar and is reviewed annually at the April Board meeting. At the April 15, 2019 NBISD Board of Trustees meeting, the Board reviewed and discussed the updated Board of Trustees Self - Evaluation Form. The Board Self - Evaluation Form was revised to include the 2018-2019 District Goals - SMART Goals, and District Improvement Plan.

Accordingly, the attached Self - Evaluation Form now includes the 2019 - 2020 District Goals - SMART Goals and District Improvement Plan, approved by the Board at its November 18, 2019 Board meeting.

The Board of Trustees also agreed that each Board member would complete the Self-Evaluation Form and meet to discuss the self-evaluation form in April, and re-evaluate the form in June and September.

Supporting Documents:

2019-2020 NBISD Board Self-Evaluation Form
2019-2020 Responses from the Board Self-Evaluation Form

Respectfully submitted by:

Randy Moczygemba
Superintendent of Schools