

**NOTICE OF REGULAR MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, March 19, 2025**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-202 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

- I. Call to Order Regular Meeting**
- II. Moment of Silence and Pledge of Allegiance
- III. Certification of Posting Notice of Regular Meeting
- IV. Recognition of Guests
- V. Consider Approval of Minutes from the Regular Meeting of February 19, 2025, the Committee of the Whole Workshop of February 19, 2025, and the Special Meeting of February 26, 2025 (*Action Item*) 3
- VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items
(*Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.*)
- VII. Informative Reports:
 - 1. Student Success Story (*Dr. W. Myles Shelton*) 13
 - 2. Monthly Financial Reports - February (*Mr. M. Jeff Engbrock*) 14
- VIII. Consideration of Consent Agenda 41
(*The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.*)
- IX. Action Items:
 - 1. Consider Acceptance of Fiscal Year 2024-2025 Second Quarter Investment Report 42
 - 2. Review and Consider Board Policy CAK Local (Appropriations and Revenue Sources: Investments) and Resolution 46
 - 3. Consider Approval of Investment Firms 55
 - 4. Consider Acceptance of Audit Services Engagement Letter from Carr, Riggs & Ingram, LLC 56
 - 5. Consider Approval of Proposal to Purchase Hardware and Installation Services for Independent Controls in the Multi-function Rooms (HS-242 & HS-244) in the Health Sciences Education Center (HSEC) 69
 - 6. Consider Approval of Proposal to Purchase Instructional Equipment for the Continuing Education Pipefitting Program from the TRUE Grant 70
 - 7. Consider Approval of Course Fees for Academic Year 2025-26, Effective April 1, 2025 71
 - 8. Consider Ratifying Appointment of Full-time Instructor 78
- X. Special Reports and Comments:

1. Student Representative (*Ms. Alicia Fletcher*)
 2. Faculty Representative (*Mr. Tyree Bearden*)
 3. President (*Dr. W. Myles Shelton*)
 4. Regents
 5. Chairperson (*Ms. Karen F. Flowers*)
- XI. Adjournment

The notice for this meeting was posted on The notice for this meeting was posted on March 7, 2025, in compliance with the Texas Open Meetings Act. , in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
February 19, 2025
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, February 19, 2025 in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson (excused)
Mr. Michael B. Hughes, Secretary
Mr. Garrik Addison
Mr. Armin Cantini
Dr. Norman Hoffman
Mr. Raymond Lewis, Jr.
Ms. Mary R. Longoria
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Veronica Atterberry, Mr. Tyree Bearden, Mr. Ed Chrnko, Mr. Ron Crumedy, Mr. Jeff Engbrock, Mr. Daniel Fink, Ms. Vera Lewis-Jasper, Ms. Breanne Lorefice, Mr. James Love, Ms. Hong Mai, Dr. Cissy Matthews, Mr. Paul Mendoza, Ms. Sharon Pagan, Dr. Van Patterson, Ms. Ann Silvas, Dr. Mary Anna Thomas, and Dr. Tirizia York.

- I. CALL TO ORDER REGULAR MEETING:** Chair Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody. Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Lewis to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on February 14, 2025.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton recognized the faculty, staff and students in attendance. Mr. M. Theron Waddell was also present.

V. CONSIDER APPROVAL OF MINUTES FROM THE REGULAR MEETING OF JANUARY 15, 2025: A reading of the minutes was waived. Mr. Hughes moved to approve the minutes as published; Mr. Lewis seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Mr. Ed Chrnko, Director of Marketing and Communications, who gave a presentation on Marketing and Communications efforts for 2024-2025. The presentation discussed the media and channels used to advertise to GC students, and the GC video for 2024-2025. The video was produced in English and Spanish and was marketed on TV and Cable TV, at the Prime Time Movie Theater, GC YouTube Channel, Facebook, Instagram, and Streaming, and was produced in English and Spanish.
2. Monthly Financial Reports –January: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of January. With 41.7 percent of the year completed, income generated was \$22,391,232 or 73.8 percent of the fiscal year 2024-25 revenue budget compared to 73.3 percent this time last year. State funds for October are \$2,610,096, or 50.7 percent of the budget, based on the change in how state funds are now distributed. Tuition and fees were \$5,030,486 or 93.6 percent of the budget compared to 82.2 percent last year. Local taxes are \$14,107,846 or 76.6 percent of the budget compared to 79.1 percent last year. Local Revenue is \$642,804 or 46.5 percent of the budget, compared to 47.3 percent last year. He reported that total expenses are \$11,090,743, or 36.6 percent of the expenditure budget, compared to 36.8 percent last year. Mr. Engbrock gave a brief overview of Funds 71 and 72.

VIII. CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Mr. Lewis moved to approve the Consent Agenda and Action Item No. 1, 2, 3, 4, 5, 6, and 9; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Approval of Proposals for Comprehensive Digital Marketing Services: The Board unanimously approved the proposals for comprehensive digital marketing services. This item was passed in the Consent Agenda.
2. Consider Approval of Proposal to Purchase Furniture for Communications and Marketing: The Board unanimously approved the proposal to purchase furniture for Communications and Marketing. This item was passed in the Consent Agenda.

3. Consider Approval of Proposal to Purchase Additional Desktop Computers for the Library Backfill Renovation Project: The Board unanimously approved the purchase of additional desktop computers for the Library Backfill Renovation Project. This item was passed in the Consent Agenda.
4. Consider Approval of Proposal to Purchase Laptop Computers for the Fiscal Year 2025 Faculty and Staff Refresh: The Board unanimously approved the purchase of laptop computers for the 2025 faculty and staff refresh. This item was passed in the Consent Agenda.
5. Consider Approval of Proposal to Purchase Software and A/V Equipment for Nursing Simulation Lab: The Board unanimously approved the proposal to purchase software and A/V equipment for the nursing simulation lab. This item was passed in the Consent Agenda.
6. Consider Approval of Proposal to Purchase Hardware and Installation Services for the Audio Reinforcement in the Health Science Education Center (HSEC) Classrooms: The Board unanimously approved the proposal to purchase hardware and installation services for the audio reinforcement in the HSEC. This item was passed in the Consent Agenda.
7. Consider Approval to Offer Magnetic Resonance Imaging Program (Associate of Applied Science Degree): Dr. Matthews presented this item to the Board. Staff is requesting Board approval to offer the Associate of Applied Science Degree in Magnetic Resonance Imaging (MRI) beginning the fall 2025 semester. The College currently offers a Certificate in MRI that was offered to anyone who already had an Associate's Degree in Radiology, Radiation Therapy, or Sonography. The ARRT now recognizes MRI as an independent modality. This program will prepare students for entry-level positions such as a MRI technologist. Dr. Matthews thanked Ms. Hong Mai, and Mr. Daniel Fink for their efforts in developing this program, putting together the curriculum, and getting the approval.

Mr. Addison moved approval to offer the Magnetic Resonance Imaging Program (Associate of Applied Science Degree), Ms. Sunseri seconded. The motion passed unanimously.

8. Consider Adoption of Resolution of Support for Continued Investment in the Dynamic Community College Funding Model: Dr. Shelton presented this item to the Board. He added that this relates to the money that comes through House Bill 8. Several things have to happen in the legislature in order to continue support for the funding for this model. TACCT has asked community colleges to consider passing this resolution so that they can show a united front as they talk to Legislators this spring.

Mr. Cantini moved to adopt the Resolution of Support for Continued Investment in the Dynamic Community College Funding Model; Ms. Longoria seconded. Motion passed unanimously.

9. Consider Ratifying Appointment of Full-time Instructors: The Board unanimously ratified the appointments of Christina Johnson, Nursing Instructor. This item was passed in the Consent Agenda.

Mr. Hughes had a prior engagement, and left the meeting at 5:51 p.m.

X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: Ms. Alicia Fletcher, SGA President, presented the SGA report. SGA hosted the following events:
 - January 27-28: Welcome Back Week
 - January 28: Operation Mania
 - January 29-30: Hosted a clothing drive for the Dress for Success program and fashion show
 - February 2-3: SGA attended Community College Day at the Capitol, 7 students, and 3 chaperones attended. Students met with Mayes Middleton and Terri Leo Wilson
 - February 5-6: Model Casting Call for Fashion Show
 - February 13: Loves + Crafts with Dr. Hamilton, 15 people attended
 - February 18: Drunk Driving Simulator
2. Faculty Representative: Mr. Tyree Bearden, Faculty Senate President, introduced Mr. James Love, Welding Instructor, who presented on the Welding Program. Mr. Love also shared that 11 students will be going to the Houston Livestock Show to compete in a welding competition.
3. President: Dr. Shelton reported that the Dates to Remember sheet is in the Board folder. He added that spring enrollment was 2,281 students, which is over 20 percent more than last year, and higher than any year prior to COVID. Other updates included:
 - Faculty and Staff are working on making changes necessary for the 8-week schedule.
 - Community college Day at the Capitol was a great day. The students also met with the new Higher Education Commissioner.

Legislative Updates:

- The amount of money needed in the supplemental appropriations bill, and then to be added to HB 1 for next year has increased to \$89MM.
- There are lots of bills related to accreditation that we are monitoring.
- The definition of Credentials of Value is being revisited. Credentials of Value are what determine the funding received through House Bill 8.

- There are bills that have been introduced that address residency requirements for students.
- Senate Bill 404 would change the Public Funds Investment Act and require that Colleges invest funds only in to funds that would be managed by the Comptroller.
- The message to the Legislator about Community Colleges is that we are transforming lives, we are changing lives, we are accessible, we are economic engines in our communities, we are delivering on value, we are delivering results and we do it on scale across the State.
- We are keeping watch on what is happening with state and federal grants.

Facilities Updates:

- The HSEC punch list is being worked and is anticipated to be completed by March.
- Moving in is happening in the newly renovated space in 2nd floor Northen.
- The Physical plant has a few more items to complete.
- We are working on student housing.

Dr. Shelton concluded by reminding the Board that the annual cybersecurity training is due again. The Board will be sent the link to the video.

4. Regents: There were no Regent reports.
5. Chairperson: Ms. Flowers asked everyone to be safe while celebrating Mardi Gras. She reminded everyone that the Seawall will be shut down so please be safe and look at the notices that were posted, and be safe with all the crowds that will be here the next two weekends.

XIII. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:24 p.m.

APPROVED AS CORRECT:

Michael B. Hughes, Secretary

Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	Consent <u>Agenda</u>	President Recommended <u>Separate Action</u>	Board Separate <u>Action</u>	Page #
#1 - Consider Approval of Proposals for Comprehensive Digital Marketing Services	✓			43
#2 - Consider Approval of Proposal to Purchase Furniture for Communications and Marketing	✓			58
#3 – Consider Approval of Proposal to Purchase Additional Desktop Computers for the Library Backfill Renovation Project	✓			59
#4 – Consider Approval of Proposal to Purchase Laptop Computers for the Fiscal Year 2025 Faculty and Staff Refresh	✓			60
#5 – Consider Approval of Proposal to Purchase Software and A/V Equipment for Nursing Simulation Lab	✓			61
#6 – Consider Approval of Proposal to Purchase Hardware and Installation Services for Audio Reinforcement in the Health Science Education Center (HSEC) Classrooms	✓			62
#7 – Consider Approval to Offer Magnetic Resonance Imaging Program (Associate of Applied Science Degree)		✓		63
#8 – Consider Adoption of Resolution of Support for Continued Investment in the Dynamic Community College Funding Model		✓		65
#9 – Consider Ratifying Appointment of Full-time Instructors	✓			69

**MINUTES OF THE BOARD OF REGENTS
COMMITTEE OF THE WHOLE WORKSHOP
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-202 – Moody Hall
February 19, 2025
4:00 p.m.**

At the Galveston Community College District Board of Regents Committee of the Whole Workshop, duly held on Wednesday, February 19, 2025, in Room M-202, of Moody Hall, located at 4015 Avenue Q, commencing at 4:00 p.m., the following Regents were present: Ms. Karen F. Flowers, Chairperson, Mr. Garrik Addison (arrived at 5:14 p.m.), Mr. Armin Cantini, Dr. Norman Hoffman (arrived at 4:07 p.m.), Mr. Michael B. Hughes, Mr. Raymond Lewis, Jr., Ms. Mary Longoria, and Ms. Carolyn Sunseri. Mr. Fred Raschke was excused.

Staff present included Dr. W. Myles Shelton, President, Dr. Conrad Breitbach, Ms. Breanne Lorefice and Dr. Van Patterson.

- I. **CALL TO ORDER:** Chairperson Flowers opened the meeting at 4:00 p.m. in Room M-202, and determined a quorum was present.
- II. **CERTIFICATION OF POSTING NOTICE OF COMMITTEE OF THE WHOLE WORKSHOP:** Dr. Shelton confirmed that the notice of the Committee of the Whole Workshop had been properly posted on February 14, 2025.
- III. **CONSIDER APPROVAL OF MINUTES FROM THE JUNE 14, 2023 COMMITTEE OF THE WHOLE WORKSHOP:** A reading of the minutes was waived. Ms. Sunseri moved to approve the minutes as published; Mr. Lewis seconded. The motion passed unanimously.
- IV. **CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS:** There were no citizens desiring to appear before the Board.
- V. **TOUR OF 2ND FLOOR NORTHEN BACKFILL RENOVATION PROJECT:** Dr. Shelton lead a tour of the 2nd Floor Northen Backfill Renovation Project for the Board.
- VI. **UPDATE ON STATE AND FEDERAL GRANTS:** Dr. Shelton gave the Board an update on state and federal grants. The Board was given a handout outlining the federal and state grants that the College receives. Dr. Shelton summarized the grants and award amounts. The percentage of salaries that are covered by the grants was also discussed. The Dear Colleague Letter from the Department of Education was discussed and what effect it could have on the College's funding. General discussion was had on the process for the adoption of the federal budget. Dr. Shelton continued the discussion with a recommendation that the College's Strategic Plan be revised to ensure that it is in compliance. The Board consensus was to have a special meeting on February 28th at 8:00 a.m. to vote on revisions to the plan.
- VII. **UPDATE ON FACILITES PROJETS INCLUDING THE 2ND FLOOR NORTHEN BACKFILL RENOVATION PROJECT, PLANS FOR THE EXPANSION OF**

STUDENT HOUSING, THE HEALTH SCIENCE EDUCATION CENTER (HSEC) PROJECT, THE FACILITIES MASTER PLAN, THE PURCHASE OF REAL PROPERTY AND PROSPECTIVE GIFT, AND OTHER FACILITIES

PROJECTS: Dr. Shelton gave the Board a handout on the proposed new student housing. General discussion was had on how many units could be put on the new lot. The consensus from the Board was that they would like to prioritize the 3 houses on the new lot. Dr. Shelton continued with general discussion on the Facilities Master Plan. The architect is behind schedule and the original schedule will have to be reset. The Physical Plant Upgrades project will need to address some asbestos issues. The substantial completion will most likely be pushed until April. The punch list for the HSEC is still in process. The builder's plan is to be done with the punch list items by the end of March.

- VIII.** Adjournment to Closed/Executive Session in Room M-202: The Board of Regents, as authorized by the Open Meetings Act, Texas Government Code, Chapter 551, reserves the right to enter into a closed/executive session under the following provision of the Act: **Section 551.072** – Deliberation regarding real property, **Section 551.073** – Deliberation regarding a prospective gift, and **Section 551.074** – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

The board adjourned to closed session at 5:04 p.m.

- IX. RECONVENE COMMITTEE OF THE WHOLE (OPEN MEETING) IN ROOM M-202**

The Board reconvened the open meeting at 5:19 p.m.

- X. ADJOURNMENT:** There being no further business to come before the Committee of the Whole, the meeting adjourned at 5:19 p.m.

Breanne Lorefice, Clerk

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
February 26, 2025
8:00 a.m.**

At the Special Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, February 26, 2025 in Room M-220 of Moody Hall, commencing at 8:00 a.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Garrik Addison
Mr. Armin Cantini
Dr. Norman Hoffman
Mr. Raymond Lewis, Jr. (attended virtually)
Ms. Mary R. Longoria (attended virtually)
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, and Dr. Van Patterson.

- I. CALL TO ORDER SPECIAL MEETING:** Chair Flowers opened the Special Meeting at 8:00 a.m. in Room M-220 of Moody. Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Cantini to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF SPECIAL MEETING:** Dr. Shelton confirmed that the notice of the Special Meeting had been properly posted on February 21, 2025.
- IV. RECOGNITION OF GUESTS:** There were no guests in attendance.
- V. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS:** There were no citizens desiring to appear before the Board.
- VI. ACTION ITEMS:**

1. Review and Consider Revisions to the 2023-2027 Building Tomorrows Strategic Plan: Dr. Shelton presented this item to the Board. The Board was provided a revised copy of the Strategic Plan. Staff would recommend approval of the changes.

Mr. Raschke moved to approve the revisions to the 2023-2027 Building Tomorrows Strategic Plan; Ms. Sunseri seconded. The motion passed unanimously.

VII. ADJOURN SPECIAL MEETING: There being no further business to come before the Board, the Special Meeting adjourned at 8:02 a.m.

APPROVED AS CORRECT:

Michael B. Hughes, Secretary

Karen F. Flowers, Chairperson

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Reports –February

Attached is the monthly financial report for January, representing encumbrances and pre-encumbrances through February 28, 2025. The report is as follows:

Education and General Fund:

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

Auxiliary Fund (Bookstore, Snack Bar, Athletics):

- Summary Revenue/Expenditure Report by State Classification

Student Services / Student Activity Fund:

- Summary Revenue/Expenditure Report by State Classification

Construction Fund:

- Summary Revenue/Expenditure Report

Bond Fund:

- Summary Revenue/Expenditure Report

Operating Fund
Revenue Summary Sheet
March 2025 Meeting
 As of February 28, 2025 (50% of Year)

Source	Budgeted 2024/2025	Year-to-Date		
		Received (\$) 2024/2025	Received (%) 2024/2025	Received (%) 2023/2024
State Funds	\$5,152,193	\$3,898,145	75.7%	75.0%
Tuition and Fees	\$5,377,122	\$5,010,978	93.2%	82.4%
Local Taxes	\$18,418,045	\$16,433,151	89.2%	91.4%
Local Revenues	\$1,382,700	\$875,741	63.3%	59.4%
Total Revenue	\$30,330,060	\$26,218,014	86.4%	85.6%

Operating Fund
Expenditure Summary Sheet
March 2025 Meeting
As of February 28, 2025 (50% of Year)

Source	Budgeted 2024/2025	Year-to-Date		
		Expended (\$) 2024/2025	Expended (%) 2024/2025	Expended (%) 2023/2024
Instruction	\$9,673,781	\$4,184,068	43.3%	45.6%
Community Service	\$40,883	\$17,722	43.3%	117.0%
Academic Support	\$2,067,109	\$928,629	44.9%	49.6%
Student Services	\$2,874,218	\$1,306,992	45.5%	45.8%
Institutional Support	\$6,253,525	\$2,991,357	47.8%	49.7%
Staff Benefits	\$31,874	\$43,350	136.0%	167.5%
Operations/ Maintenance	\$4,006,762	\$2,108,014	52.6%	43.8%
Interfund Transfers (out)	\$5,381,908	\$1,451,335	27.0%	27.6%
Total Expenditures	\$30,330,060	\$13,031,467	43.0%	43.5%

GALVESTON COLLEGE
Fund 11 Education and General

February 28, 2025

	Current year Budget		Current year (MTD) Actual		Current year (YTD) Actual		Current year Encumbrances		Current year Remaining		Current year % Expended	
	2025	2025	February	Actual	2025	Actual	2025	2025	2025	2025	2025	2025
Revenue by State Classification												
State Funds	5,152,193		1,288,048		3,898,145		0		1,254,048		75.7%	
Tuition	3,152,434		11,220		3,181,144		0		(28,710)		100.9%	
Course Fees	3,020,960		(4,674)		2,930,418		0		90,542		97.0%	
Exemption\Waivers	(796,272)		(26,053)		(1,100,584)		0		304,312		138.2%	
Local Taxes	18,418,045		2,325,304		16,433,151		0		1,984,894		89.2%	
Local Revenue	1,374,300		232,080		861,491		0		512,809		62.7%	
Sales and Services	8,400		857		14,250		0		(5,850)		169.6%	
Total Revenue	30,330,060		3,826,782		26,218,014		0		4,112,046		86.4%	
Expenditures by State Classification												
Instructions	9,668,081		743,544		4,184,068		62,421		5,421,591		43.3%	
Community Service	40,883		4,086		17,722		2,662		20,499		43.3%	
Academic Support	2,072,809		144,092		928,629		35,927		1,108,253		44.8%	
Student Services	2,874,218		238,342		1,306,992		295,874		1,271,352		45.5%	
Institutional Support	6,260,129		324,648		2,991,357		458,304		2,810,468		47.8%	
Operations And Maintenances	4,000,158		196,736		2,108,014		883,133		1,009,011		52.7%	
Staff Benefits	31,874		0		43,350		0		(11,476)		136.0%	
Inter-Fund Appropriation	5,381,908		293,060		1,451,335		0		3,930,573		27.0%	
Expenditures Total	30,330,060		1,944,509		13,031,467		1,738,322		15,560,271		43.0%	
Expenditures by Type												
General Operating	3,836,778		183,064		1,816,467		360,991		1,659,319		47.3%	
Contracted Services	2,966,597		109,090		1,664,322		757,253		545,022		56.1%	
Travel	448,305		35,316		149,777		25		298,503		33.4%	
Equipment	168,880		2,596		53,672		12,607		102,602		31.8%	
Utilities	1,118,100		48,067		381,011		607,446		129,643		34.1%	
Faculty Full Time	4,766,651		354,673		2,084,558		0		2,682,093		43.7%	
Faculty Overloads\Adjunct	1,861,867		161,742		862,509		0		999,358		46.3%	
Stipends	482,097		34,364		206,380		0		275,717		42.8%	
Administrator Salaries	2,300,803		176,359		1,124,697		0		1,176,106		48.9%	
Professional Technical Salaries	2,227,146		180,146		1,058,570		0		1,168,576		47.5%	
Classified Salaries	2,520,490		200,756		1,194,512		0		1,325,978		47.4%	
Part-Time Salaries	649,023		45,490		245,304		0		403,719		37.8%	
Staff Benefits	1,601,415		119,785		738,351		0		863,064		46.1%	

GALVESTON COLLEGE
Fund 11 Education and General

Interfund Appropriations	5,381,908	293,060	1,451,335	0	3,930,573	27.0%
Expenditures Total	30,330,060	1,944,509	13,031,467	1,738,322	15,560,271	43.0%
Excess Rev/Exp	0	1,882,273	13,186,547			

Galveston College

Fund 11 Detail Rev\Exp

as of the end of February 2025

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2025	February	2025	2025	2025	2025
State Appropriation						
Academic/Technical	\$5,152,193	\$991,797	\$3,001,571	\$0	\$2,150,622	58.3%
Incentive	\$0	\$103,044	\$311,852	\$0	(\$311,852)	Infinity
Core	\$0	\$193,207	\$584,722	\$0	(\$584,722)	Infinity
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$5,152,193	\$1,288,048	\$3,898,145	\$0	\$1,254,048	75.7%
Tuition						
In District Tuition	\$1,220,531	(\$3,315)	\$1,351,662	\$0	(\$131,131)	110.7%
Out of District Tuition	\$1,193,036	(\$3,469)	\$1,059,876	\$0	\$133,160	88.8%
Non Resident Tuition	\$373,527	(\$3,881)	\$454,805	\$0	(\$81,278)	121.8%
CE Workforce Training	\$94,473	\$0	\$29,117	\$0	\$65,356	30.8%
CE Workforce Info Tech	\$0	\$0	\$0	\$0	\$0	NaN
CE Workforce Health Prof	\$208,662	\$9,917	\$222,067	\$0	(\$13,405)	106.4%
CE Leisure Learning	\$54,205	\$11,968	\$63,617	\$0	(\$9,412)	117.4%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$3,144,434	\$11,220	\$3,181,144	\$0	(\$36,710)	101.2%
Course Fees						
Building Use Fee	\$1,276,509	(\$3,931)	\$1,292,302	\$0	(\$15,793)	101.2%
Student Service Fee	\$62,269	(\$147)	\$60,967	\$0	\$1,302	97.9%
General Service Fee	\$270,093	(\$655)	\$262,713	\$0	\$7,380	97.3%
Registration Fee	\$162,056	(\$264)	\$158,829	\$0	\$3,227	98.0%
Out of District Fee	\$553,473	(\$2,120)	\$528,608	\$0	\$24,865	95.5%
Course and Lab fees	\$335,000	(\$2,264)	\$318,432	\$0	\$16,568	95.1%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of February 2025

	Budget	(MTD) Actual	Actual	Encumbrances	Available	% of Budget
	2025	February	2025	2025	2025	2025
Distance Education fee	\$240,000	(\$478)	\$202,395	\$0	\$37,606	84.3%
Distance Education fee N/R	\$7,830	(\$1,300)	\$6,500	\$0	\$1,330	83.0%
Testing Fees	\$9,400	\$3,938	\$7,744	\$0	\$1,656	82.4%
Testing Fees GED	\$2,550	\$0	\$0	\$0	\$2,550	0.0%
Testing Fees-Contract	\$2,550	\$2,952	\$14,165	\$0	(\$11,615)	555.5%
Late Registration Fees	\$6,380	(\$25)	\$6,375	\$0	\$5	99.9%
Schedule Change Fees	\$2,850	\$30	\$2,530	\$0	\$320	88.8%
Student Health\Insurance Fees	\$60,000	(\$50)	\$39,149	\$0	\$20,851	65.2%
SurCharge 3peat > 27 Dev hrs	\$30,000	(\$360)	\$29,709	\$0	\$291	99.0%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$3,020,960	(\$4,674)	\$2,930,418	\$0	\$90,542	97.0%
Exemption/Waivers						
Competitive Waiver	(\$34,650)	(\$3,003)	(\$18,109)	\$0	(\$16,541)	52.3%
Foster Care	(\$23,342)	\$142	(\$27,682)	\$0	\$4,340	118.6%
Hazelwood Waiver Credit	(\$16,830)	(\$3,109)	(\$11,690)	\$0	(\$5,140)	69.5%
Hazelwood Dependant	(\$41,200)	(\$26,902)	(\$57,776)	\$0	\$16,576	140.2%
Concurrent Enrollment	\$0	\$0	\$0	\$0	\$0	NaN
Blind	(\$5,400)	\$0	(\$1,620)	\$0	(\$3,780)	30.0%
Fireman	(\$12,400)	\$0	(\$7,952)	\$0	(\$4,448)	64.1%
Police	(\$1,650)	\$0	\$0	\$0	(\$1,650)	0.0%
TEC 54.052	(\$102,300)	\$1,629	(\$98,135)	\$0	(\$4,165)	95.9%
Military Waiver	(\$13,200)	\$0	(\$8,108)	\$0	(\$5,092)	61.4%
GISD Dual Credit	(\$542,000)	\$5,190	(\$867,328)	\$0	\$325,328	160.0%
Other	(\$3,300)	\$0	(\$2,184)	\$0	(\$1,116)	66.2%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of February 2025

Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
2025	February	2025	2025	2025	2025
\$30,322,060	\$3,826,782	\$26,218,014	\$0	\$4,104,046	86%
Total Revenue					

Galveston College

Fund 11 Detail Rev/Exp

as of the end of February 2025

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2025	February	2025	2025	2025	2025
Exp by State Classification						
Instructional						
Welding	\$392,499	\$23,257	\$173,527	\$13,443	\$205,530	44.2%
Biology	\$364,892	\$34,501	\$166,802	\$1,476	\$196,614	45.7%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$220,115	\$16,439	\$95,148	\$0	\$124,967	43.2%
Env Science	\$46,736	\$3,216	\$18,149	\$200	\$28,387	38.8%
Physics	\$130,722	\$8,996	\$54,384	\$0	\$76,338	41.6%
Accounting	\$83,171	\$6,354	\$40,057	\$0	\$43,114	48.2%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$11,433	\$671	\$3,660	\$0	\$7,773	32.0%
Hosp/Tourism	\$12,660	\$1,158	\$1,158	\$0	\$11,502	9.1%
Medical Office Admin	\$227,293	\$25,896	\$121,226	\$1,900	\$104,167	53.3%
Logistics Op	\$120,038	\$8,412	\$21,173	\$500	\$98,365	17.6%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$104,420	\$7,635	\$47,181	\$0	\$57,239	45.2%
Comp. Science	\$31,259	\$3,534	\$22,125	\$0	\$9,134	70.8%
Comp. Tech.	\$107,655	\$1,196	\$8,176	\$0	\$99,479	7.6%
Culinary Arts	\$168,938	\$15,614	\$81,135	\$5,198	\$82,605	48.0%
Cosmetology	\$233,191	\$23,764	\$149,103	\$3,748	\$80,340	63.9%
Engineering	\$5,606	\$0	\$0	\$0	\$5,606	0.0%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of February 2025

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2025	February	2025	2025	2025	2025	2025	2025	2025	2025
Develop-Read	\$133,004	\$9,391	\$62,691	\$0	\$0	\$70,313	47.1%			
Develop-Write	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Develop-Other	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Education	\$17,224	\$5,627	\$22,459	\$0	\$0	(\$5,235)	130.4%			
English	\$338,656	\$24,963	\$173,347	\$0	\$0	\$165,309	51.2%			
Humanities	\$5,685	\$2	\$542	\$0	\$0	\$5,143	9.5%			
Philosophy	\$22,232	\$1,899	\$17,090	\$0	\$0	\$5,142	76.9%			
Foreign Lang-SPAN	\$27,526	\$176	\$4,255	\$0	\$0	\$23,271	15.5%			
Nursing-RN	\$993,196	\$93,757	\$393,114	\$344	\$599,738		39.6%			
Nursing Admin	\$191,897	\$14,194	\$79,800	\$233	\$111,863		41.6%			
Allied Health	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Clinical Research	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Emer Med Serv	\$369,068	\$28,210	\$137,943	\$2,929	\$228,196		37.4%			
Imaging-CT	\$150,706	\$11,801	\$64,929	\$2,441	\$83,336		43.1%			
Imaging-MRI	\$152,337	\$13,430	\$68,796	\$244	\$83,297		45.2%			
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Imaging-Nuclear	\$209,887	\$15,812	\$85,561	\$279	\$124,047		40.8%			
Imaging-Rad Thy	\$198,792	\$15,197	\$92,184	\$1,573	\$105,035		46.4%			
Imaging-Rad Tch	\$578,137	\$44,459	\$253,752	\$3,473	\$320,912		43.9%			
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Sonography	\$226,314	\$15,777	\$103,220	\$1,575	\$121,519		45.6%			
Surgical Tech	\$151,745	\$9,785	\$57,898	\$747	\$93,100		38.2%			

Galveston College

Fund 11 Detail Rev\Exp

as of the end of February 2025

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2025	February	2025	2025	2025	2025
Nursing-LVN	\$173,810	\$14,711	\$81,654	\$250	\$91,906	47.0%
Develop-Math	\$299,717	\$26,433	\$166,692	\$0	\$133,025	55.6%
Mathematics	\$407,810	\$30,892	\$178,191	\$0	\$229,619	43.7%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$126,309	\$9,769	\$53,997	\$1,649	\$70,663	42.7%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electronics	\$134,310	\$8,958	\$56,408	\$862	\$77,040	42.0%
Instrumentation	\$125,950	\$10,385	\$60,811	\$40	\$65,099	48.3%
Fitness Center	\$141,661	\$10,752	\$62,712	\$6,093	\$72,857	44.3%
Physical Ed.	\$127,884	\$11,585	\$68,211	\$0	\$59,673	53.3%
CJ-Academic	\$88,757	\$7,235	\$40,999	\$0	\$47,758	46.2%
CJ-Law Enforce	\$188,159	\$9,937	\$76,742	\$430	\$110,988	40.8%
Economics	\$63,717	\$4,475	\$26,437	\$0	\$37,280	41.5%
Government/PS	\$123,138	\$8,478	\$24,961	\$0	\$98,177	20.3%
History/Geog.	\$121,008	\$10,297	\$79,161	\$0	\$41,847	65.4%
Psychology	\$132,662	\$11,765	\$78,515	\$0	\$54,147	59.2%
Sociology	\$36,948	\$4,830	\$18,426	\$0	\$18,522	49.9%
Art	\$149,026	\$12,297	\$76,602	\$400	\$72,024	51.4%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$163,095	\$12,311	\$66,535	\$0	\$96,560	40.8%
Music	\$45,377	\$3,645	\$21,443	\$0	\$23,934	47.3%
Business (Bachelors)	\$61,857	\$0	\$0	\$0	\$61,857	0.0%
Medical Bachelors	\$201,329	\$6,822	\$84,298	\$380	\$116,651	41.9%
Nursing BSN	\$233,856	\$12,069	\$40,834	\$749	\$192,272	17.5%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of February 2025

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2025	February	2025	2025	2025	2025
Accreditation	\$49,500	\$725	\$21,974	\$0	\$27,526	44.4%
Accreditation QEP	\$102,737	\$4,677	\$37,994	\$3,960	\$60,783	37.0%
ATD	\$0	\$0	\$0	\$0	\$0	NaN
Faculty Dev.	\$68,600	\$5,793	\$26,749	\$0	\$41,851	39.0%
Lecture Series	\$6,250	\$0	\$756	\$0	\$5,494	12.1%
CE-Workforce	\$61,100	\$2,049	\$15,093	\$0	\$46,007	24.7%
CE Cisco	\$0	\$0	\$0	\$0	\$0	NaN
CE Allied Health	\$206,480	\$17,534	\$97,286	\$7,305	\$101,889	47.1%
Total Instructional	\$9,668,081	\$743,544	\$4,184,068	\$62,421	\$5,421,591	43%
Instructional Donations	\$0	\$0	\$0	\$0	\$0	NaN
Community Services						
CE Leisure Learning	\$40,883	\$4,086	\$17,722	\$2,662	\$20,499	43.3%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total Community Service	\$40,883	\$4,086	\$17,722	\$2,662	\$20,499	43.3%
Academic Support						
Vice President of Instruction	\$303,425	\$24,484	\$146,932	\$64	\$156,429	48.4%
Arts & Sciences Administration	\$58,201	\$5,122	\$29,213	\$0	\$28,988	50.2%
Tech\Professional Ed. Administration	\$261,207	\$17,616	\$128,924	\$1,895	\$130,388	49.4%
Adult & Continuing Ed. Administration	\$260,515	\$19,550	\$112,083	\$1,261	\$147,171	43.0%
Distance Education Administration	\$188,995	\$14,809	\$93,071	\$0	\$95,924	49.2%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	NaN
Grants Development	\$78,339	\$0	\$16,395	\$150	\$61,794	20.9%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of February 2025

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2025	February	2025	2025	2025	2025
Library & Learning Resources	\$452,744	\$31,397	\$226,262	\$30,338	\$196,144	50.0%
Media Services	\$57,477	\$4,596	\$27,889	\$1,975	\$27,613	48.5%
Student Success Center (Tutoring)	\$193,101	\$11,435	\$68,510	\$0	\$124,591	35.5%
Testing Center	\$218,805	\$15,082	\$79,349	\$245	\$139,210	36.3%
Total For Academic Support	\$2,072,809	\$144,092	\$928,629	\$35,927	\$1,108,253	44.8%
Student Services						
Vice President of Student Services	\$374,740	\$38,756	\$176,862	\$3,946	\$193,932	47.2%
Admissions\Records	\$609,739	\$48,766	\$289,447	\$1,237	\$319,055	47.5%
Campus Security	\$666,452	\$57,185	\$288,806	\$290,691	\$86,955	43.3%
Counseling	\$720,313	\$53,536	\$303,449	\$0	\$416,865	42.1%
Financial Aid	\$419,623	\$35,227	\$212,214	\$0	\$207,409	50.6%
Student Activities	\$83,351	\$4,873	\$36,215	\$0	\$47,136	43.4%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
Total For Student Services	\$2,874,218	\$238,342	\$1,306,992	\$295,874	\$1,271,352	45.5%
Institutional Support						
Board of Regents	\$47,750	\$660	\$20,732	\$186	\$26,831	43.4%
President	\$654,820	\$38,805	\$229,609	\$404	\$424,807	35.1%
General Institutional Expenses	\$618,488	\$7,217	\$95,934	\$20	\$522,534	15.5%
Vice President for Administration	\$220,484	\$17,551	\$106,428	\$399	\$113,657	48.3%
Business Services	\$962,678	\$57,441	\$401,367	\$14,255	\$547,055	41.7%
Human Resources & Risk Mgmt.	\$437,859	\$31,113	\$192,861	\$30,380	\$214,618	44.0%
Professional Development	\$10,400	\$1,192	\$2,453	\$0	\$7,947	23.6%
Purchasing	\$94,338	\$7,876	\$43,565	\$2,239	\$48,534	46.2%

Galveston College

Fund 11 Detail Rev/Exp

as of the end of February 2025

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2025	February	2025	2025	2025	2025
Research and Planning	\$254,079	\$11,117	\$136,312	\$241	\$117,526	53.6%
Information Technology	\$1,814,248	\$80,748	\$1,241,837	\$251,187	\$321,224	68.4%
Communications	\$79,857	\$1,978	\$48,595	\$20,137	\$11,125	60.9%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$282,734	\$9,711	\$99,902	\$1,297	\$181,535	35.3%
GC Foundation	\$72,789	\$2,550	\$20,177	\$754	\$51,859	27.7%
Marketing & Media	\$709,605	\$56,687	\$351,584	\$136,805	\$221,216	49.5%
Total for Institutional Support	\$6,260,129	\$324,648	\$2,991,357	\$458,304	\$2,810,468	47.8%
Staff Benefits						
Staff Benefits - State Eligible	\$31,874	\$0	\$43,350	\$0	(\$11,476)	136.0%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits - Retirees	\$0	\$0	\$0	\$0	\$0	NaN
Total For Staff Benefits	\$31,874	\$0	\$43,350	\$0	(\$11,476)	136.0%
Operations and Maintenance						
Plant Administration	\$955,415	\$19,136	\$782,902	\$0	\$172,513	81.9%
Building Maintenance	\$1,124,912	\$71,852	\$572,564	\$210,010	\$342,338	50.9%
Custodial Services	\$720,331	\$57,324	\$344,692	\$27,029	\$348,610	47.9%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$86,000	\$270	\$34,747	\$39,423	\$11,830	40.4%
Grounds Maintenance Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$20,000	\$314	\$1,965	\$13,957	\$4,078	9.8%
Utilities	\$965,000	\$40,407	\$333,466	\$525,770	\$105,765	34.6%
Utilities Tech Center	\$128,500	\$7,431	\$37,678	\$66,944	\$23,878	29.3%

Galveston College

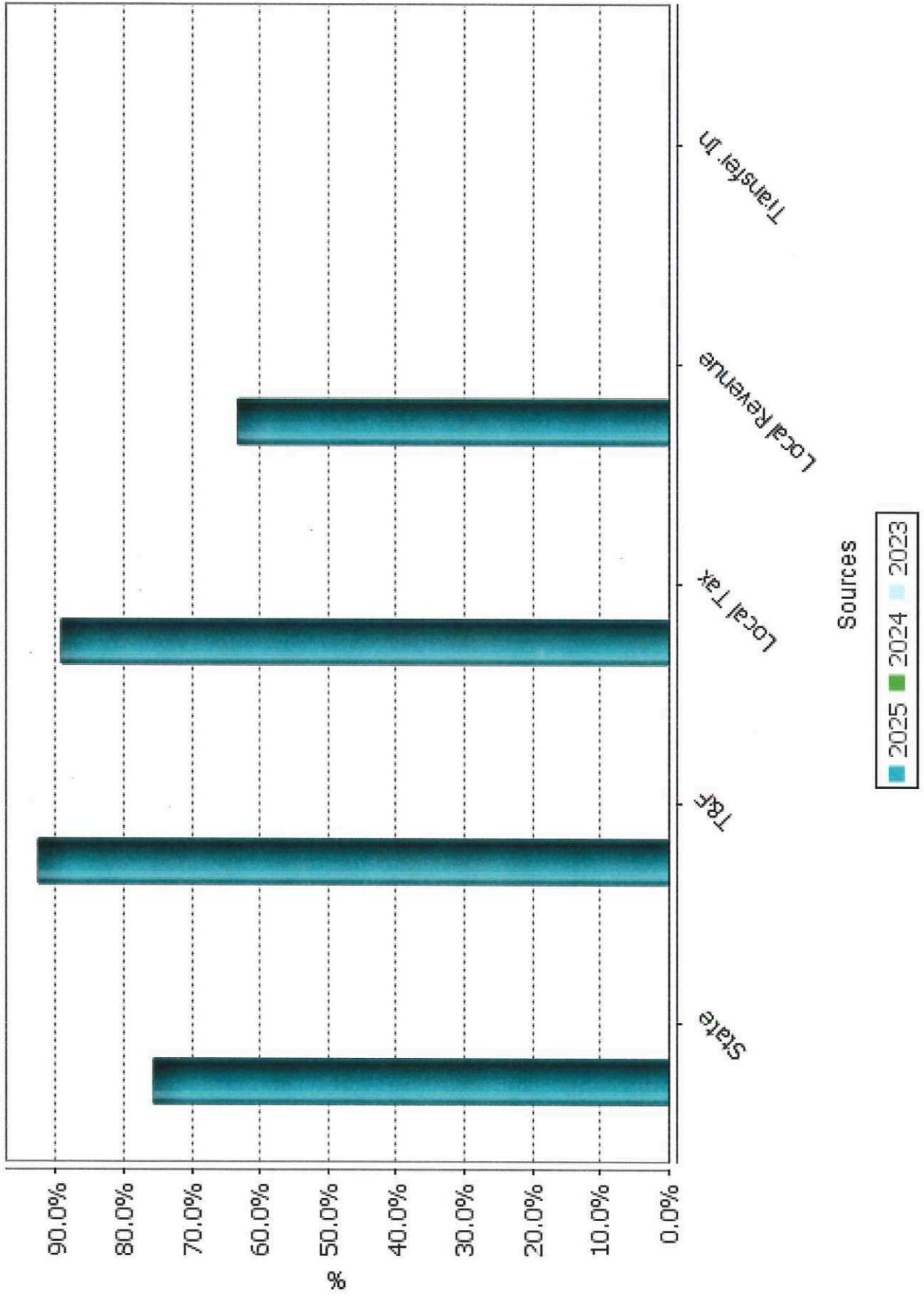
Fund 11 Detail Rev\Exp

as of the end of February 2025

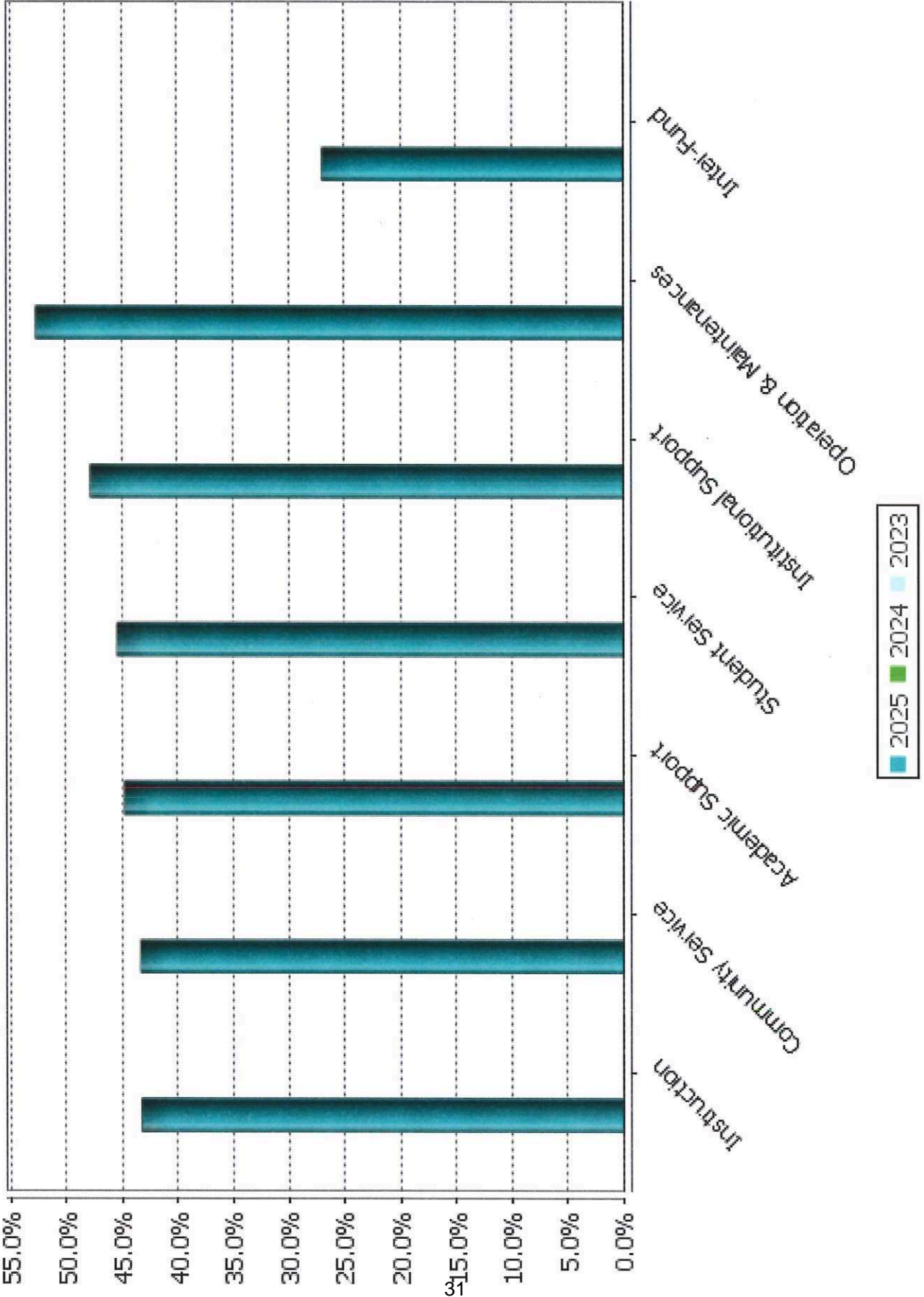
	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2025	February	2025	2025	2025	2025
Total for Operations and M...	\$4,000,158	\$196,736	\$2,108,014	\$883,133	\$1,009,011	52.7%
Inter-fund Appropriations						
Transfers to Auxiliary	\$758,786	\$21,286	\$72,752	\$0	\$686,034	9.6%
Transfers to Student Activity Fund	\$62,269	(\$147)	\$60,967	\$0	\$1,302	97.9%
Transfer to State Eligible Ben	\$1,528,104	\$113,646	\$610,640	\$0	\$917,464	40.0%
Transfers to State Grants & Aid	\$169,849	\$158,276	\$158,276	\$0	\$11,573	93.2%
Transfers to Bond Revenue	\$1,862,900	\$0	\$548,700	\$0	\$1,314,200	29.5%
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$1,000,000	\$0	\$0	\$0	\$1,000,000	0.0%
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
Total Inter-fund Appropriations	\$5,381,908	\$293,060	\$1,451,335	\$0	\$3,930,573	27.0%

Expenditures Totals	\$30,330,060	\$1,944,509	\$13,031,467	\$1,738,322	\$15,560,271	43.0%
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3 Year Revenue by Percentage (YTD)



Three Year Expense by Percentage (TYD)



**Auxiliary fund
as of February 28, 2025**

February 28, 2025	Current year		Current year		Current ...		Current year		Current year % Expended
	Budget 2025	(MTD) Actual February	(YTD) Act... 2025	Encumbr... 2025	Remaining 2025	% Expended			
Revenue by State Classification									
Interfund Appropriations	\$758,786	\$21,286	\$72,752	\$0	\$686,034	10%			
Bookstore Commission	\$45,000	\$0	\$19,738	\$0	\$25,262	44%			
Student housing	\$358,585	\$25,600	\$382,631	\$0	(\$24,046)	107%			
Food Service	\$500,518	(\$6,034)	\$526,228	\$0	(\$25,710)	105%			
Special Event	\$0	\$0	\$0	\$0	\$0	NaN			
Sales and Services	\$186,170	\$12,519	\$64,747	\$0	\$121,423	35%			
Total Revenue	\$1,849,059	\$53,370	\$1,066,096	\$0	\$782,963	58%			

Expenditures by Department									
Bookstore(retiree)	0	0	0	0	\$0	NaN			
Student Housing	57,691	1,997	10,355	0	\$47,336	18%			
Food Service	413,348	45,532	266,292	0	\$147,056	64%			
Print Shop	117,096	8,863	50,033	46,309	\$20,755	43%			
Special Event	0	0	0	0	\$0	NaN			
Athletics General	121,835	5,627	41,522	1,222	\$79,091	34%			
Baseball	503,338	99,234	318,024	50	\$185,264	63%			
Softball	419,851	99,639	323,104	0	\$96,747	77%			
General Institutional	215,900	16,428	56,766	20,393	\$138,741	26%			
Transfer to Construction	0	0	0	0	\$0	NaN			
Expenditures Total	1,849,059	277,321	1,066,096	67,974.38	\$714,989	58%			

**Auxiliary fund
as of February 28, 2025**

Expenditures by Type									
General Operating	263,540	16,920	95,707	23,402	144,430.97	36%			
Contracted Services	547,444	58,307	314,034	44,572	188,838.00	57%			
Travel	151,080	10,941	45,960	0	105,120.20	30%			
Equipment	71,000	5,784	55,902	0	15,097.54	79%			
Special Event	0	0	0	0	0.00	NaN			
Transfer to Scholars...	25,000	0	0	0	25,000.00	0%			
Transfer to Construction	0	0	0	0	0.00	NaN			
Scholarships	432,296	158,245	394,033	0	38,262.89	91%			
Salaries & Stipends	279,557	21,272	125,491	0	154,065.65	45%			
Staff Benefits	79,142	5,853	34,968	0	44,173.71	44%			
Expenditures Total	1,849,059	277,321	1,066,096	67,974.38	714,988.96	58%			

**Student Service Fund
as of February 28, 2025**

February 28, 2025	Current year		Current year		Current ...		Current year		Current year	
	Budget	(MTD) Actual	February	(YTD) Act...	Encumbr...	2025	Remaining	2025	% Expended	2025
Revenue by State Classification										
Interfund Appropriations	\$62,269	(\$147)		\$60,967	\$0		\$1,302		98%	
Fund Balance Transfer	\$0	\$0		\$0	\$0		\$0		NaN	
Total Revenue	\$62,269	(\$147)		\$60,967	\$0		\$1,302		98%	

Expenditures by Department

Student Activities	31,950	2,194		11,209	1,519		\$19,222		35%	
Student Government	27,719	2,125		15,712	10,700		\$1,306		57%	
Phi Theta Kappa	2,600	0		0	0		\$2,600		0%	
Expenditures Total	62,269	4,319		26,922	12,219		\$23,128		43%	

Expenditures by Type

General Operating	32,459	1,832		11,088	6,094		15,277		34%	
Contracted Services	0	0		0	0		0			
Travel	19,810	1,287		6,109	0		13,701		31%	
Equipment	0	0		6,125	6,125		(12,250)		Infinity	
Scholarships	0	0		0	0		0			
Salaries & Stipends	10,000	1,200		3,600	0		6,400			
Staff Benefits	0	0		0	0		0			
Expenditures Total	62,269	4,319		26,922	12,219		23,128		43%	

GALVESTON COLLEGE
Construction\Capital Project fund
as of February 28, 2025

	Current year	Current year	Current year	Current year	Current year	Current year
	Budget 2025	(MTD) Actual February	(YTD) Actual 2025	Encumbrances 2025	Remaining	2025
February 28, 2025						
Fund 71						
Revenue 2025						
Fund Balance Transfer	10,753,540	0	0	0	0	10,753,540
Total Revenue	10,753,540	0	0	0	0	10,753,540

Expenditures

2nd floor Northern Remodel , Library (testing) and FA-207 Black Box Projects

Facility Construction	2,356,400	24,430	579,758	268,596	1,508,046
Equipment	400,000	1,537	5,322	42,140	352,538
Furniture	400,000	0	0	342,151	57,849
Contingency	235,640	0	0	0	235,640
Architectural & Engineering fees	212,000	2,000	14,000	50,875	147,125
Expenditures Total	3,604,040	27,967	599,080	703,762	147,125

Softball field

Softball Feild-Construction	1,500,000	0	0	0	1,500,000
Softball Feild- Architectural and Engineering fees	150,000	0	0	0	150,000
Expenditures Total	1,650,000	0	0	0	0

Electrical Transformer Upgrade

Electrical Transformer Upgrade- Construction	1,835,000	46,868	642,439	338,091	854,470
Electrical Transformer Upgrade- Archit, and Engin.	48,000	0	3,240	50,640	(5,880)
Electrical Transformer Upgrade- Contingency	75,000	0	0	0	75,000
Expenditures Total	1,958,000	46,868	645,679	388,731	923,590

GALVESTON COLLEGE
Construction\Capital Project fund
as of February 28, 2025

	Current year	Current year	Current year	Current year	Current year	Current year
	Budget 2025	(MTD) Actual February	(YTD) Actual 2025	Encumbrances 2025	Remaining 2025	
Student Housing						
Facility Construction	1,500,000	0	0	0	0	1,500,000
Equipment	150,000	0	0	0	0	150,000
Furniture	150,000	0	0	0	0	150,000
Contingency	300,000	0	0	0	0	300,000
Architectural & Engineering fees	150,000	0	3,750	0	0	146,250
Expenditures Total	2,250,000	0	3,750	0	0	2,246,250
Gym Roof and Floor						
Construction	765,000	0	0	0	0	765,000
Architectural and Engineering fees	76,500	0	0	0	24,800	51,700
Expenditures Total	841,500	0	0	0	24,800	2,127,880
Future Expansion						
Land\Bldg Acquisition	450,000	0	418,571	0	0	31,429
Project Grand Total	10,753,540	74,835	1,667,080	1,117,293	5,476,274	

GALVESTON COLLEGE
Construction\Capital Project fund
as of February 28, 2025

	Current year Budget 2025	Current year (MTD) Actual February	Current year (YTD) Actual 2025	Current year Encumbrances 2025	Current year Remaining 2025
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February 28, 2025

Nursing Health Science Building

Revenue

Bond Proceeds	2,094,367	42,512	63,835	0	2,030,532
Transfer Bond Reserve interest	131,348	0	0	0	131,348
Total Revenue	2,225,715	42,512	63,835	0	2,161,880

Expenditures

Contingency-Owner	250,000	0	0	0	250,000
Furniture\Equip- Capital	286,953	42,512	51,778	(67,789)	302,964
Facility Construction	1,639,112	0	9,200	101,788	1,528,124
Archit and Engr Fees	49,650	0	2,857	0	46,793

Expenditures Total

	2,225,715	42,512	63,835	33,999	2,127,880
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Fund Revenue Total

	12,979,255	42,512	63,835		12,915,420
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Fund Expenditures Total

	12,979,255	117,346	1,730,915	1,151,292	10,097,048
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Fund 71 total

		(74,835)			
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GALVESTON COLLEGE
Construction\Capital Project fund
as of February 28, 2025

	Current year Budget 2025	Current year (MTD) Actual February	Current year (YTD) Actual 2025	Current year Encumbrances 2025	Current year Remaining 2025
February 28, 2025					
Capital Projects Fund 72					
Revenue					
Transfer from fund 11	1,000,000	0	0	0	1,000,000
Total Revenue	1,000,000	0	0	0	1,000,000
Expenditures					
IT Equipment	535,400	0	82,425	392,618	60,357
Contracted Services (CE program)	33,000	0	0	0	33,000
Media Equipment	2,100	0	0	0	2,100
Expenditures Total	570,500	0	82,425	392,618	95,457
Instructional					
Nuclear Medicine Classroom	15,000	0	0	0	15,000
Expenditures Total	15,000	0	0	0	15,000
Facilities					
Master Plan Archit. & Eng. fees	150,000	0	0	0	150,000
Culinary N-119 Dinning Area	15,000	0	0	0	15,000
Expenditures Total	165,000	0	0	0	165,000
Salary Study	50,000	14,025	14,025	28,475	7,500
Expenditures Total	50,000	14,025	14,025	28,475	7,500
Score Board	40,000	0	39,614	0	386
Expenditures Total	40,000	0	39,614	0	386

GALVESTON COLLEGE
Construction\Capital Project fund
as of February 28, 2025

	Current year Budget 2025		Current year (YTD) Actual 2025		Current year Encumbrances 2025		Current year Remaining 2025	
	February	Actual	February	Actual	2025	2025	2025	2025
Student service								
New- CRM Software	100,000	0	77,994	77,994	0	0	22,006	
Expenditures Total	100,000	0	77,994	77,994	0	0	22,006	
Student Life								
E-Sport initial setup	30,000	0	0	0	0	0	30,000	
Expenditures Total	30,000	0	0	0	0	0	30,000	
Virtual Reality\Immersive Tech								
	29,500	0	0	0	0	0	29,500	
Expenditures Total	29,500	0	0	0	0	0	29,500	
<hr/>								
Fund Revenue Total	1,000,000	0	0	0	0	0	1,000,000	
Fund Expenditures Total	1,000,000	14,025	214,058	214,058	421,093	421,093	785,942	
Fund 72 total	0	(14,025)	(214,058)	(214,058)				

GALVESTON COLLEGE
Bond Funds 51, 52, 53

	Current year Budget 2025	Current (MTD) Actual February 2025	Current year (YTD) Actual 2025	Current year Encumbran... 2025	Current year Remaining 2025	Current year % Expended 2025	Prior Year % Expe... 2024
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Fund 51 Revenue-Bond Payment

Revenue							
Transfer from E&G	1,862,900	0	548,700	0	1,314,200	29.5%	
Intrest income--Bond	0	5,832	44,686	0	(44,686)	Infinity	
Revenue Total	1,862,900	5,832	593,386	0	1,269,514	31.9%	
Expenses							
Transfers to Bond Reserve (N/A)	0	0	0	0	0		
Transfer to Intrest and sinking	1,862,900	0	101,508	0	1,761,392	5.4%	
Expenditures Total	1,862,900	0	101,508	0	1,761,392	5.4%	

fund 52 Bond Intrest and Sinking Fund

Transfer from Bond Revenue Fd 51	1,862,900	0	101,508	0	1,761,392	5.4%	
Total Fund Revenue	1,862,900	0	101,508	0	1,761,392	5.4%	
Expenses							
Admitt Fees\Professional Service	500	0	0	0	500	0.0%	
Bond Redemption Principal	765,000	0	0	0	765,000	0.0%	
Bond Redemption Intrest	1,097,400	0	101,508	0	995,892	9.2%	
Expenditures Total	1,862,400	0	101,508	0	1,760,892	5.5%	

fund 53 Bond Reserve

Transfers from Bond Revenue	0	0	0	0	0	NaN	
Intrest income-Reserve	72,000	7,005	48,051	0	23,949	66.7%	
Revenue Total	72,000	7,005	48,051	0			
Expenses							
Transfer to Construction	72,000	0	0	0	72,000	0.0%	
Expenditures Total	72,000	0	0	0	72,000	0.0%	

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	Consent <u>Agenda</u>	President Recommended <u>Separate Action</u>	Board Separate <u>Action</u>	Page #
#1 - Consider Acceptance of Fiscal Year 2024-2025 Second Quarter Investment Report	_____	_____	_____	46
#2 – Review and Consider Board Policy CAK Local (Appropriations and Revenue Sources: Investments) and Resolution	_____	_____ ✓	_____	50
#3 – Consider Approval of Investment Firms	_____	_____	_____ ✓	60
#4 – Consider Acceptance of Audit Services Engagement Letter from Carr, Riggs & Ingram, LLC	_____	_____	_____ ✓	61
#5 – Consider Approval of Proposal to Purchase Hardware and Installation Services for Independent Controls in the Multi-function Rooms (HS-242 & HS-244) in the Health Sciences Education Center (HSEC)	_____	_____	_____	74
#6 – Consider Approval of Proposal to Purchase Instructional Equipment for the Continuing Education Pipefitting Program from the TRUE Grant	_____	_____	_____	75
#7 – Consider Approval of Course Fees for Academic Year 2025-26, Effective April 1, 2025	_____	_____ ✓	_____	76
#8 – Consider Ratifying Appointment of Full-time Instructor	_____	_____	_____	83

Consider Acceptance of Fiscal Year 2024-25 Second Quarter Investment Report

Following is the Investment Report describing the fiscal year 2024-25 second quarter investment activity for Galveston College. All investments are in compliance with the Board-approved investment policy and the report provides detailed information regarding each investment classified by major fund groups.

It is recommended that the Board of Regents accept the Investment Report for the second quarter of fiscal year 2024-25 as presented.

**Board Investment Report FY 2025
Cash Equivalents and Investments
Second Quarter Fiscal Year 2025 Activity
For December 1, 2024 through February 28, 2025**

	<u>Fair Value</u>	<u>Book Value</u>
Beginning Value - December 1, 2024	\$ 33,276,988	\$ 33,276,988
Additions/Subtractions (Net)	11,313,814	11,313,814
Change in Fair Value	-	-
Ending Value - February 28, 2025	<u>\$ 44,590,802</u>	<u>\$ 44,590,802</u>

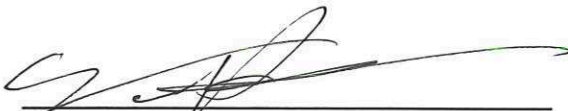
Earnings for the Second Quarter	402,710
Weighted Average Maturity at Ending Period Date (Days)	1
Weighted Average Earnings Rate for the Second Quarter	4.00%
Benchmark - Quarterly Average of the 4 Week Treasury Yield	4.27%


The above reported investments have been recorded in compliance with generally accepted accounting principles. In the opinion of the investment officers of the College, both this report and the investment portfolio of the College are in compliance with the requirements of the Public Funds Investment Act of the State of Texas and the Investment Policy of the Board of Regents of Galveston Community College District.

For information regarding Galveston College's investment portfolio, please contact Jeff Engbrock at (409) 944-1215.


Myles Shelton (Mar 7, 2025 15:30 CST)

W. Myles Shelton, Ed.D.
Investment Officer


Dr. Van Patterson
Investment Officer


Jeff Engbrock
Investment Officer

Board Investment Report FY 2025
Cash Equivalents and Investments
Second Quarter Fiscal Year 2025 Activity
For December 1, 2024 through February 28, 2025

Description of Security	Account No. / CUSIP No.	Average Interest Rate	Maturity Date	Beginning Book Value	Ending Book Value	Beginning Fair Value	Additions	Withdrawals	Ending Fair Value	% of Total Portfolio	Weighted Avg. Earnings Rate	Accrued Interest	Days to Maturity	Weighted Avg. Maturity-Days
OPERATING														
Lone Star Investment Pool - Corp	84502	4.508%	Demand	143,917	145,551	143,917	1,634	-	145,551	0.33%	0.01%	-	1	0.00
Lone Star Investment Pool - Gov	84502	3.968%	Demand	8,240,514	17,910,557	8,240,514	14,570,044	(4,900,000)	17,910,557	40.17%	1.59%	-	1	0.40
Logic	151720001	4.500%	Demand	7,182,058	7,263,459	7,182,058	81,401	-	7,263,459	16.29%	0.73%	-	1	0.16
Texpool	000020101	4.362%	Demand	6,397,863	6,468,143	6,397,863	70,280	-	6,468,143	14.51%	0.63%	-	1	0.15
Texas Term Pool	1216-00	4.373%	Demand	5,733,345	5,796,490	5,733,345	63,145	-	5,796,490	13.00%	0.57%	-	1	0.13
MNB Repurchase Account	3128X1PZ4	0.100%	Open	712,223	2,367,122	712,223	1,654,899	-	2,367,122	5.31%	0.01%	-	1	0.05
Vanguard Mutual Fund	09914660032	4.279%	Demand	770,135	778,433	770,135	8,297	-	778,433	1.75%	0.07%	-	1	0.02
TOTAL OPERATING				29,180,055	40,729,755	29,180,055	16,449,700	(4,900,000)	40,729,755	91.34%	3.62%	-		0.91
RESTRICTED														
Lone Star Invest. - 2022 Bond Proceeds	84502	4.357%	Demand	2,012,865	1,754,239	2,012,865	19,039	(277,665)	1,754,239	3.93%	0.17%	-	1	0.04
Lone Star Invest. - 2022 Bond Reserve	84502	4.333%	Demand	2,084,068	2,106,808	2,084,068	22,740	-	2,106,808	4.72%	0.20%	-	1	0.05
TOTAL RESTRICTED				4,096,933	3,861,047	4,096,933	41,779	(277,665)	3,861,047	8.66%	0.38%	-		0.09
GRAND TOTAL				33,276,988	44,590,802	33,276,988	16,491,479	(5,177,665)	44,590,802	100%	4.00%	-		1.00


11,313,814


The above reported investments have been recorded in compliance with generally accepted accounting principles. In the opinion of the investment officers of the College, both this report and the investment portfolio of the College are in compliance with the requirements of the Public Funds Investment Act of the State of Texas and the Investment Policy of the Board of Regents of Galveston Community College District.

For information regarding Galveston College's investment portfolio, please contact Jeff Engbrock at (409) 944-1215.


Myles Shelton (Mar 7, 2025 15:30 CST)

W. Myles Shelton, Ed.D.
Investment Officer


Van Patterson, Ed.D.
Investment Officer


Jeff Engbrock
Investment Officer

Board Investment Report FY 2025
Interest Earned - Second Quarter of FY 2025
For December 1, 2024 through February 28, 2025

<u>Investments</u>	<u>Feb</u>	<u>2nd Quarter</u>	<u>Fiscal YTD</u>
Operating			
MNB Money Market Account	252	499	997
Lonestar Corp	498	1,634	3,441
Lonestar Gov	57,832	135,664	241,773
LOGIC	24,986	81,401	170,496
Texpool	21,539	70,280	148,362
Texas Term	19,419	63,145	132,896
Vanguard	2,539	8,297	17,556
Total Investment Operating Interest	127,066	360,920	715,520
Restricted			
Lonestar - 2022 Bond Reserve	5,832	19,039	44,351
Lonestar - 2022 Bond Proceeds	7,005	22,740	48,387
Total Investment Restricted Interest	12,837	41,779	92,738
Demand Deposit			
Moody National Bank	5	12	24
Total Demand Deposit Interest	5	12	24
GRAND TOTAL INTEREST EARNED	139,907	402,710	808,282

Review and Consider Board Policy CAK Local (Appropriations
and Revenue Sources: Investments) and Resolution

The Public Funds Investment Act requires the Board of Regents to review the College's investment policy and investment strategy annually. Board Policy CAK Local is attached for review and includes the investment strategy. Also attached for adoption is a resolution confirming the Board's review of this policy.

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

The College District shall invest all available funds in conformance with these legal and administrative guidelines.

Investment Authority

The President and other person(s) designated by Board resolution shall serve as the investment officer(s) of the College District and shall invest College District funds as directed by the Board and in accordance with the College District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

Authorized
Resolution

A trading resolution shall be established with this investment policy, authorizing the investment officer(s) or agent to engage in investment transactions on behalf of the College District. The trading resolution shall be used to establish brokerage and banking accounts in the performance of this policy. The persons authorized by the trading resolution to transact business for the College District are also authorized to approve wire transfers used in the process of investing.

Prudence

The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. This standard states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

LIMITATION OF
PERSONAL
LIABILITY

The College President, investment officers, and those delegated investment authority under this policy, when acting in accordance with the written procedures and all applicable policies and in accordance with the Prudent Person Rule, shall be relieved of personal responsibility and liability in the management of the College District's portfolio provided that deviations from expectations for a specific security's credit risk or market price change or portfolio shifts are reported in a timely manner and that appropriate action is taken to control adverse market effects.

**Approved Investment
Instruments**

From those investments authorized by law and described further in CAK(LEGAL) under Authorized Investments, the Board shall permit investment of College District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following

ADOPTED:
3/20/2024
CAK(LOCAL)

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities, as permitted by Government Code 2256.009.
2. Certificates of Deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code ~~2256.0013~~ 2256.013
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code ~~2256.105~~ 2256.015
9. Public funds investment pools as permitted by Government Code 2256.016
10. Cash management and fixed income funds as permitted by Government Code 2256.020.
11. Negotiable certificates of deposits as permitted by Government Code 2256.020.
12. Corporate bond, debentures, or similar debt obligations as permitted by Government Code 2256.020.

Investments in collateralized mortgage obligations are strictly prohibited. In accordance with Texas state law, the following are not authorized investments:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pay no interest;

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

Investment Management

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for College District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

Liquidity and Maturity

Any internally created pool fund group of the College District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the College District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The College District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

Monitoring Market Prices

The investment officer(s) shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the College District's investment portfolio. Information sources may include financial/investment publications and elec-

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

tronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

Monitoring Rating Changes

In accordance with Government Code 2256.005(b), the investment officer(s) shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Collateralization

Consistent with the requirements of state law, the College District requires all banks, savings banks, and credit union deposits to be federally insured or collateralized with eligible obligations. Financial institutions serving as College District depositories shall be required to sign an agreement with the College District in compliance with federal regulations. The agreement shall require compliance with the PFIA and this investment policy, establish an independent custodian for all pledged collateral, define the eligible collateral and the College District's rights to the collateral in case of default, bankruptcy, or closing, and establish a perfected security interest in compliance with federal and state regulations.

Allowable Collateral

For financial institution deposits, the eligible types of collateralization of deposits are defined by the "Public Funds Collateral Act" (Chapter 2257, Texas Government Code). The eligibility of specific issues may at times be restricted or prohibited, at the sole discretion of the College District.

For repurchase agreements, collateral underlying the repurchase agreement is limited to cash and U.S. government and agency obligations, which are eligible for wire transfer (i.e., book entry) to the College District's designated custodian through the Federal Reserve System.

Collateral Levels

Collateral is valued at current market plus interest accrued through the date of valuation.

Monitoring Collateral Adequacy

For financial institution deposits, the College District requires monthly reports with market values of pledged securities from all financial institutions with which the College District has collateralized deposits. The College District shall regularly monitor the adequacy of collateral.

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

For repurchase agreements, regular monitoring by the College District of all collateral underlying repurchase agreements shall be required. More frequent monitoring may be necessary during periods of market volatility.

Collateral
Substitution

Collateralized deposits often require substitution of collateral. Any broker/dealer or financial institution requesting substitution must contact the investment officer(s) for approval and settlement. The substituted collateral's value will be calculated and substitution approved if its value is equal to or greater than the required value [see Collateral Levels]. The investment officer(s) shall give immediate notification of the decision to the custodian holding the collateral. Substitution is allowable for all transactions but should be limited, if possible, to minimize potential administrative problems and transfer expense. The investment officer(s) may limit substitution and assess appropriate fees if substitution becomes excessive or abusive.

Collateral
Reductions

Should the collateral's market value exceed the required amount, any broker/dealer or financial institution may request approval from the investment officer(s) to reduce collateral. Collateral reductions may be permitted only if the College District's records indicate that the collateral's market value exceeds the required amount.

Funds / Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the College District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

Operating and
Operating Reserve
Funds

Investment strategies for operating funds and operating reserve funds (including any commingled pools containing operating funds) shall have as their primary objectives the preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Debt Service Funds

Investment strategies for debt service funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Custodial (Agency)
Funds

Investment strategies for custodial (agency) funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

APPROPRIATIONS AND REVENUE SOURCES
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(LOCAL)

Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective the preservation and safety of the principal and sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Safekeeping and Custody	The College District shall retain clearly marked receipts providing proof of the College District's ownership. The College District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with College District funds by the investment pool.
Sellers of Investments / Authorized Financial Dealers and Institutions	<p>Securities shall only be purchased from those institutions included on the College District's approved list of brokers/dealers. This list of approved brokers/dealers shall be reviewed at least annually by the College District's investment officers.</p> <p>Prior to handling investments on behalf of the College District, a broker/dealer or qualified representative of a business organization must submit required written documents in accordance with law.</p> <p>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA).</p>
Soliciting Bids for CDs	In order to get the best return on its investments, the College District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Interest Rate Risk	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the College District shall use final and weighted-average-maturity limits and diversification.</p> <p>The College District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
Internal Controls	<p>A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the College District. Controls deemed most important shall include:</p> <ol style="list-style-type: none">1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

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(LOCAL)

2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the College District's independent auditing firm.

**Performance
Evaluation and
Reporting**

The investment officer(s) shall submit quarterly reports to the Board containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program. At a minimum, this report shall contain:

1. Beginning and ending market value of the portfolio by market sector and total portfolio;
2. Beginning and ending carrying (book) value of the portfolio by market sector and total portfolio;
3. Transactions that change market and book value;
4. Detail reporting on each asset (book, market, and maturity dates at a minimum);
5. Overall current yield of the portfolio;
6. Overall weighted average maturity of the portfolio; and
7. Maximum maturities in the portfolio.

The report shall be prepared jointly by all involved in the investment activity and signed by the investment officers.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the College District shall perform a compliance audit of management controls on investments and adherence to the College District's established investment policies.

**A RESOLUTION OF THE
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS CONFIRMING THE REVIEW OF THE
INVESTMENT POLICY AND
INVESTMENT STRATEGIES; PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Chapter 2256 of the Texas Government Code, also known as the Public Funds Investment Act (PFIA), requires the governing body of an investing entity to adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control; and

WHEREAS, once an investment policy has been adopted, the PFIA also requires the governing body of an investing entity to review its investment policy and investment strategies not less than annually; and

WHEREAS, the PFIA states that the governing body shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE GALVESTON COMMUNITY COLLEGE DISTRICT:

Section 1. That the Board of Regents has reviewed the attached investment policy for the Galveston Community College District and the strategies contained therein and there are no changes from the previous year.

Section 2. That the Board believes that the investment policy meets the provisions of Chapter 2256, Texas Government Code, as it may be amended from time to time.

Section 3. That this Resolution shall be in effect immediately upon its adoption.

PASSED AND ADOPTED this 19th day of March, 2025.

GALVESTON COMMUNITY COLLEGE DISTRICT

Karen F. Flowers
Chairperson, Board of Regents

ATTESTED TO:

(DISTRICT SEAL)

Michael B. Hughes
Secretary, Board of Regents

Consider Approval of Investment Firms

The Public Funds Investment Act requires the Board of Regents to review, on an annual basis, the investment firms to be used. Staff recommends the utilization of the following investment firms:

- Gilford Securities, Inc.
- Landenburg Thalmann & Company
- LOGIC (Local Government Investment Cooperative)
- Lone Star investment Pool
- TexPool
- Texas Ranger- formerly known as TexTerm
- Vanguard (Mutual Funds)

Consider Acceptance of Audit Services
Engagement Letter from Carr, Riggs & Ingram, LLC

Following is an audit services engagement letter from Carr, Riggs & Ingram, LLC (CRI) outlining services to be provided to the Galveston Community College District relating to the audit for the period ending August 31, 2025. Staff is requesting that a contract for audit services be awarded to CRI for one year. CRI estimates a fee of \$68,500 for the financial and federal single audit, including assistance in the preparation of the financial statements and disclosures, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplemental information related to GASB 68 and 75, and related notes, SBITA (GASB 96) calculations, data collection submission, and travel and other out-of-pocket costs such as report production, word processing, postage, etc. . Any additional program tested for single audit will be billed at \$10,000. These fees are based on anticipated cooperation from college personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, CRI will discuss it with staff and arrive at a new fee estimate before additional costs are incurred.



To Management and Those Charged with Governance
of Galveston Community College District

This Engagement Letter and its attachments, if any, are governed by the Master Services Agreement 2.0 (“MSA”) between Carr, Riggs & Ingram, L.L.C. (“CPA Firm”, “we”, “us”, or “our”) and the Client; the terms of which are hereby incorporated into this Engagement Letter by reference. By executing this Engagement Letter, the parties agree to and intend to be bound by the terms of the MSA.

“Carr, Riggs & Ingram” and “CRI” are the brand names under which CPA Firm and CRI Advisors, LLC (“CRI Advisors” or “Advisors”) provide professional services. Carr, Riggs & Ingram, L.L.C., Carr, Riggs & Ingram Capital, LLC and their respective subsidiaries operate as an alternative practice structure in accordance with the AICPA Code of Professional Conduct and applicable law, regulations and professional standards. CPA Firm is a licensed independent CPA firm that provides attest services, as well as additional ancillary services, to its clients. CRI Advisors provides tax and business consulting services to its clients. CRI Advisors and its subsidiaries are not licensed CPA firms and will not provide any attest services. The entities falling under the Carr, Riggs & Ingram or CRI brand are independently owned and are not responsible or liable for the services and/or products provided, or engaged to be provided, by any other entity under the Carr, Riggs & Ingram or CRI brand. Our use of the term “CRI,” and terms of similar import, denote the alternative practice structure conducted by CPA Firm, CRI Advisors, their subsidiaries and affiliates, as appropriate.

This Engagement Letter confirms and specifies the terms of our engagement and clarifies the nature and extent of the services we will provide for Galveston Community College District (“Client”, “Entity”, “you”, or “your”) as of and for the year ended August 31, 2025 (the “Selected Period(s)”). Except as otherwise expressly set forth herein, this Engagement Letter only governs attest services, provided to you by CPA Firm. Except as otherwise expressly set forth herein, any non-attest services, including any non-attest services provided by CRI Advisors or any other entities within the Carr, Riggs & Ingram alternative practice structure, will be governed by (a) separate Engagement Letter(s) between such entity and the Client.

In connection with the alternative practice structure, CRI Advisors maintains custody of client files for CPA Firm and CRI Advisors. By executing this engagement letter, you hereby consent to the transfer to CRI Advisors of all your client files, work papers and work product. Unless you indicate otherwise, your acceptance of the terms of this engagement shall be understood by us as your consent to transfer such files and records.

SCOPE AND OBJECTIVES

We will audit the financial statements and the disclosures, which collectively comprise the basic financial statement(s) of the Entity for the Selected Period(s) ended for the following: and the related disclosures to the financial statements, otherwise known as the notes to the financial statements (collectively, the "Financial Statements").

The Financial Statements are prepared in accordance with accounting principles generally accepted in the United States of America ("GAAP") (the "Selected Basis").

We will perform an audit engagement with respect to the Financial Statements of the Entity. As and if applicable and indicated in the following paragraphs, we will also perform the appropriate procedures related to either supplementary information ("Supplementary Information") and/or required supplementary information ("RSI").

The objectives of our audit are to obtain reasonable assurance about whether the Financial Statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your Financial Statements are fairly presented, in all material respects, in conformity with the Selected Basis. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States ("GAGAS") will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the Financial Statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the Financial Statements in accordance with GAGAS.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations ("CFR") Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance").

The Selected Basis provides for certain RSI, such as management's discussion and analysis ("MD&A"), to supplement Entity's Financial Statements. Such information, although not a part of the Financial Statements, is required by the Governmental Accounting Standards Board ("GASB") who considers it to be an essential part of the financial reporting for placing the Financial Statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Entity's RSI in accordance with GAAS. These limited procedures will consist of inquires of management regarding methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the Financial Statements, and other

knowledge we obtained during our audit of the Financial Statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. This RSI is required by the Selected Basis and will be subjected to certain limited procedures, but will not be audited: MD&A, Required Pension Supplementary Information, and Required Other Postemployment Benefit Supplementary Information.

We have also been engaged to report on Supplementary Information other than RSI that accompanies the Entity's Financial Statements. We will subject the following Supplementary Information to the auditing procedures applied in our audit of the Financial Statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the Financial Statements or to the Financial Statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the Financial Statements as a whole in a separate written report accompanying our auditor's report on the Financial Statements or in a report combined with our auditor's report on the Financial Statements: Schedule of Expenditures of Federal Awards and related notes and the followingsupplemental schedules required by the Texas Higher Education Coordinating Board.

In connection with our audit of the Financial Statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic Financial Statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report. Other information will include: Statistical Schedules.

OUR RESPONSIBILITIES

We will conduct our audit in accordance with GAAS and GAGAS. We will also conduct our audit in accordance with the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance. We will include tests of your accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS and GAGAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the Financial Statements and determine whether the Financial Statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the Financial Statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Entity or to acts by management or employees acting on behalf of the Entity. Because the determination of waste and abuse is subjective, GAGAS do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even

though the audit is properly planned and performed in accordance with GAAS and GAGAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the Financial Statements or on major programs. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will obtain an understanding of the Entity and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the Financial Statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the Financial Statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the Financial Statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to GAGAS. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards and the Uniform Guidance.

We have identified the following significant risks of material misstatement as part of our audit planning: management override of controls and improper revenue recognition due to fraud. Additionally, the following significant risk(s) were identified: pension estimate(s) and OPEB estimate(s).

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Entity's ability to continue as a going concern for a reasonable period of time.

AUDIT PROCEDURES - COMPLIANCE

As part of obtaining reasonable assurance about whether the Financial Statements are free of material misstatement, we will perform tests of the Entity's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an

opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to GAGAS.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Entity's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Our audit does not relieve you of your responsibilities.

OTHER SERVICES

We will only perform the following non-attest services for the Entity, based upon information provided by you and in accordance with professional standards:

- Assist management in preparing the Financial Statements
- Assist management in preparing the RSI
- Assist management in preparing the Supplementary Information
- Assist management in preparing Other Information.
- Assist management by preparing, proposing and/or recording the following **client-approved** activities and/or journal entries: assist with preparation and submission of the data collection form

These non-audit services do not constitute an audit under GAGAS and such services will not be conducted in accordance with GAGAS.

For any non-attest services provided by CRI, you agree to assume all management responsibilities for these non-attest services and any other non-attest services we provide; oversee the services by designating an individual with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

The non-attest services, if any, are limited to those previously defined in this letter, or as identified in a separate Engagement Letter. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

CLIENT RESPONSIBILITIES

In addition to your responsibilities identified in the MSA, our engagement will be conducted on the basis that you acknowledge and understand your responsibility for:

- designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of Financial Statements that are free from material

misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met

- following laws and regulations
- ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements
- ensuring that management and financial information is reliable and properly reported
- implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements
- the selection and application of accounting principles; for the preparation and fair presentation of the Financial Statements, schedule of expenditures of federal awards, and all accompanying information in conformity with the Selected Basis, and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements)
- identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information
- the preparation and fair presentation of the Financial Statements in conformity with the Selected Basis
- making drafts of Financial Statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers)
- evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the Entity's ability to continue as a going concern within one year after the date that the financial statements are available to be issued
- providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the Financial Statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Entity from whom we determine it necessary to obtain audit evidence (4) if applicable, you will provide us with the final version of all documents comprising the annual report which includes other information, prior to the date of our auditor's report. If the final version of these documents are not available prior to the date of our auditor's report, they will be provided as soon as practical and the Entity will not issue the annual report prior to providing them to the auditor (5) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance

- required written representations from you about the Financial Statements and related matters, at the conclusion of our audit
- required written representations that (1) you are responsible for presentation of the Supplementary Information in accordance with GAAP; (2) you believe the Supplementary Information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the Supplementary Information.
- required written representations from you about compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and GAGAS, at the conclusion of our audit
- required written representations from you about compliance with schedule of expenditures of federal awards and federal award programs, at the conclusion of our audit
- adjusting the Financial Statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the Financial Statements taken as a whole
- the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the Financial Statements
- informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants
- identifying and ensuring that the government complies with applicable contracts, agreements, and grants
- taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report
- evaluating and monitoring noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; taking prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly following up and taking corrective action on reported audit findings; and preparing a summary schedule of prior audit findings and a separate corrective action plan
- identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards

(including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance

- agreeing to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards
- agreeing to make the audited Financial Statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon
- acknowledging to us in the written representation letter that: (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards
- preparation of the Supplementary Information, as applicable, in conformity with the Selected Basis. You agree to include our report on the Supplementary Information in any document that contains, and indicates that we have reported on, the Supplementary Information and to include the audited Financial Statements with any presentation of the Supplementary Information that includes our report thereon
- if publishing Financial Statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document
- disclosing the date through which subsequent events have been evaluated and whether that date is the date the Financial Statements were issued or were available to be issued
- informing, in writing, the engagement partner before entering into any substantive employment discussions with any CPA Firm or CRI Advisors personnel, to ensure our independence is not impaired under the AICPA Code of Professional Conduct
- informing us on a timely basis of the name of any single investor in you that owns 20% or more of your equity at any point in time
- informing us on a timely basis of any investments held by you which constitutes 20% or more of the equity/capital of the investee entity at any point in time
- establishing and maintaining a process for tracking the status of audit findings and recommendations

- identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies
- providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information

ENGAGEMENT ADMINISTRATION

Ana Gallardo is the engagement partner and is responsible for supervising the engagement and signing the report(s) or authorizing another individual to sign it (them).

We understand that your employees will prepare all confirmations and schedules we request and will locate any documents selected by us for testing. A request list of information we expect to need for our audit will be provided to you. Your prompt attention to and timely return of the requested items will significantly contribute to the efficiency of our audit process.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including Financial Statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Entity; however, management is responsible for distribution of the reports and the Financial Statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

In accordance with certain regulations, we, as your auditors, are required to make the following commitments:

- The documentation for this engagement is the property of CRI and constitutes confidential information. However, we may be requested to make certain documentation available to regulators, federal or state agencies, governmental agencies, etc. ("regulators" or "agencies") pursuant to authority given to it by law or regulation. If requested, access to such documentation will be provided under the supervision of CPA Firm personnel. Furthermore, upon request, we may provide copies of selected documentation to these

regulators or agencies. These regulators or agencies may intend, or decide, to distribute the copies or information contained therein to others.

- We will file a copy of our most recent peer review report with any applicable regulators or agencies.
- As appropriate, we may meet with those charged with governance before the audit report(s) are filed with any required regulators or agencies.

The information that we obtain in auditing is confidential, as required by the AICPA Code of Professional Conduct. Therefore, your acceptance of this Engagement Letter will serve as your advance consent to our compliance with above commitments.

REPORTING

As part of our engagement, we will issue a written report upon completion of our audit of the Entity's Financial Statements. Our report will be addressed to management, those charged with governance, or both, as appropriate, of the Entity. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance.

We will also provide a report (that does not include an opinion) on internal control related to the Financial Statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the Financial Statements as required by GAGAS. The report on internal control and on compliance and other matters will state: (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with GAGAS in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. The report(s) will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Entity is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with GAAS and the standards for financial audits contained in GAGAS may not satisfy the relevant legal, regulatory, or contractual requirements.

TERMINATION

If for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

We reserve the right and sole discretion to withdraw for any reason from this engagement immediately upon written notice to you. Our withdrawal will release us from any obligation to complete the services covered by this Engagement Letter and will constitute completion of this engagement.

Our engagement with you will terminate upon the earlier of our delivery of your report or withdrawal. In either case, you agree to compensate us for our services, fees, and costs to the date of withdrawal.

CORPORATE TRANSPARENCY ACT/BENEFICIAL OWNERSHIP INFORMATION REPORTING

Assisting you with your compliance with the Corporate Transparency Act (“CTA”), including beneficial ownership information (“BOI”) reporting, is not within the scope of this engagement. You have sole responsibility for your compliance with the CTA, including its BOI reporting requirements and the collection of relevant ownership information. We shall have no liability resulting from your failure to comply with CTA. Information regarding the BOI reporting requirements can be found at <https://www.fincen.gov/boi>. Consider consulting with legal counsel if you have questions regarding the applicability of the CTA’s reporting requirements and issues surrounding the collection of relevant ownership information.

OUR FEES

We estimate that our fees will be \$68,500 for the financial and federal single audit, including assistance in the preparation of the financial statements and disclosures, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplemental information related to GASB 68 and 75, and related notes, data collection submission, and travel and other out-of-pocket costs such as report production, word processing, postage, etc. Any additional program tested for single audit will be billed at \$10,000.

We will also charge you for applicable out-of-pocket expenses incurred in the course of our engagement, including, but not limited to: technology costs, travel expenses (meals, lodging, transportation, etc.), third party technical resources, administrative costs (courier services, report preparation, copying), and any other direct engagement expenses. We may also charge a fee for applications, subscriptions, hosting, or technology we utilize in providing services to you.

The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances (such as, but not limited to, difficulty or delays in obtaining requisite responses to necessary or required procedures, significant changes to promulgated standards, time incurred for financial statement adjustment(s) and the related procedures required, or significant changes to your organization or its internal control structure) will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

CLIENT ACKNOWLEDGEMENT(S)

If you acknowledge and agree with the terms of our agreement as described in this Engagement Letter, please indicate by executing.

Very truly yours,

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, L.L.C.

Signature

Myles Shelton, Ed.D.

Galveston Community College District

<signature>

<sign date>

Signature

Karen Flowers

Galveston Community College District

<signature>

<sign date>

Authorized Signer(s)

Consider Approval of Proposal to Purchase Hardware and Installation Services for Independent Controls in the Multi-function Rooms (HS-242 & HS-244) in the Health Sciences Education Center (HSEC)

Staff requests approval of this proposal to purchase hardware and installation services for the divide and combine rooms, HS-242 and HS-244, to work independently from one another in case they are divided. All hardware and installation services will be acquired from vendor Datavox (TIPS Contract No. 230105) and the total cost of purchase is \$12,299.33.

The project encompasses Datavox adding a Crestron Electronics wall mounted media presentation controller in room HS-242. This along with the additional programming and cabling will ensure either room (HS-242 or HS-244) will be able to work independently when the rooms are divided. This project will also include relocating the existing audio/visual hardware to the lecterns outfitted to mount the equipment securely and for easier access.

The source of the funding is the Construction Fund, and the project includes a 5-year extended warranty. A breakdown of the cost follows:

Vendor/Quotes	Item/Quotes	Funding Sources	Cost
Datavox (Contract: TIPS 230105)	HS-242 Equipment and Installation	Construction Fund	\$5,110.81
Datavox (Contract: TIPS 230105)	HS -244 Equipment and Installation	Construction Fund	\$2,598.00
Datavox (Contract: TIPS 230105)	General Administrative Fees	Construction Fund	\$2,210.00
Datavox (Contract: TIPS 230105)	5-year Extended Support Agreement	Construction Fund	\$2,380.52
Total:			\$12,299.33

Consider Approval of Proposal to Purchase Instructional Equipment for the Continuing Education Pipefitting Program from the TRUE Grant

The Continuing Education Department is recommending approval to purchase new instructional equipment for the CE Pipefitting Program. The items below will be purchased from Technical Laboratory Systems, Inc, cooperative contract TIPS# 230105.

This proposal will be paid for with funds from the THECB TRUE Grant. The Continuing Education Department is requesting Board approval for this proposal.

Program	Vendor	Item	Qty.	Unit Price	Totals	
Pipefitting	Tech-Labs Technical Laboratory Systems, Inc. TIPS#230105	Rigging Learning System – Handtools, Ladder, Crane, Rigging Storage Syste, Hoists, Slings, Lifts, Wire Ropes and Chain Slings	1	\$40,135	\$40,135.00	
		Flange & Gasket Trainer Metal Base on Casters, Connections for air and water pressure to reservoir, pressure gauge, and relief valve, and flange and gaskets included	1	\$23,230	\$23,230.00	
		eLearning Software Subscription Main Library – 4 months of access	1	\$5,500	\$5,500.00	
		Mechanical Fabrication Workstation Learning System. Hardware and tools included	1	\$14,850	\$14,850.00	
		Subtotal				\$83715.00
		Freight				\$2,595.00
Proposal Total					\$86,310.00	

Consider Approval of Course Fees for Academic Year 2025-26, Effective April 1, 2025

Fees for academic year 2025-26 have been assessed to the courses listed on the attached spreadsheet to defray the cost of consumable materials and supplies needed to support the instructional process. Health insurance, liability insurance, and testing fees are included. Inclusive Access fees will be added to all courses unless the faculty chooses to opt-out to use other instructional materials. Inclusive Access fees will be 100% refundable until the class census date and then they are 0% refundable.

Staff requests the Board's approval of the recommended course fees with an effective date of April 1, 2025.

Galveston College
Proposed Course Fees
2025-2026
Effective: April 1, 2025

Change

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
ACCOUNTING						
ACCT	2301	Financial Accounting	24.00			
ACCT	2302	Managerial Accounting	24.00			
ART						
ARTS	1311	Design I	24.00			
ARTS	1312	Design II 3-Dimensional	24.00			
ARTS	1316	Drawing I	24.00			
ARTS	1317	Drawing II	24.00			
ARTS	2313	Design Communications I	24.00			
ARTS	2316	Painting I	24.00			
ARTS	2317	Painting II	24.00			
ARTS	2326	Sculpture I	24.00			
ARTS	2346	Ceramics I	24.00			
ARTS	2347	Ceramics II	24.00			
ARTS	2348	Digital Art	24.00			
ARTS	2356	Photography I	24.00			
ARTS	2357	Photography II	24.00			
BIOLOGY						
BIOL	1406	General Biology I	24.00			
BIOL	1407	General Biology II	24.00			
BIOL	2401	Anatomy and Physiology I	24.00			
BIOL	2402	Anatomy and Physiology II	24.00			
BIOL	2421	Microbiology for Science Majors	24.00			
BUSINESS COMPUTER INFORMATION SYSTEMS						
BCIS	1305	Business Computer Applications	24.00			
CHEMISTRY						
CHEM	1405	Introductory Chemistry I	24.00			
CHEM	1409	General Chemistry for Engineering Majors	24.00			
CHEM	1411	General Chemistry I	24.00			
CHEM	1412	General Chemistry II	24.00			
CHEM	2423	Organic Chemistry I	24.00			
CHEM	2425	Organic Chemistry II	24.00			
COMPUTED TOMOGRAPHY (CT)						
CTMT	1291	Special Topics in CT	24.00			
CTMT	2336	CT Equipment and Methodology	24.00			
CTMT	2460	Clinical I (Computed Tomography)			13.00	48.00 58.00 <i>Increase</i>
COMPUTER & NETWORK SYSTEM ADMINISTRATION						
ITCC	1414	CCNA 1: Introduction to Networks	24.00			
ITCC	1444	CCNA 2: Switching, Routing, and Wireless Essentials	24.00			
ITCC	2412	CCNA 3: Scaling Networks	24.00			
ITCC	2420	CCNA 3: Enterprise Networking, Security, and Automation	24.00			
ITMT	1457	Administering a Windows Server Operating System	24.00			
ITMT	1458	Windows Client Operating System	24.00			
ITNW	1425	Fundamentals of Networking Technologies	24.00			
ITNW	1458	Network +	24.00			
ITNW	2359	Web Server Support & Maintenance	24.00			
ITSC	1405	Introduction of PC Operating Systems	24.00			
ITSC	1416	Linux Installation	24.00			
ITSC	1425	Personal Computer Hardware	24.00			
ITSE	1329	Programing Logic Design	24.00			
ITSY	1300	Fundamentals of Information Security	24.00			
ITSY	2301	Firewalls and Network Security	24.00			
ITSY	2417	Wireless Security Development	24.00			
ITSY	2443	Computer Systems Forensics	24.00			
ITSY	2445	Network Defense and Countermeasures	24.00			

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee	
COMPUTER SCIENCE							
COSC	1301	Introduction to Computing	24.00				
COSC	1320	C Programming	24.00				
COSC	1336	Programming Fundamentals I	24.00				
COSC	1337	Programming Fundamentals II	24.00				
COSC	2325	Computer Organization	24.00				
COSC	2336	Programming Fundamentals III	24.00				
COSMETOLOGY							
CSME	1354	Artistry of Hair Design	24.00				
CSME	1410	Introduction to Haircutting and Related Theory	24.00				
CSME	1453	Chemical Reformation and Related Theory	24.00		13.00		
CSME	1501	Orientation to Cosmetology	24.00		13.00		
CSME	1543	Manicuring and Related Theory	24.00			151.00 90.00	Decrease
CSME	1547	Principles of Skin Care/Facials and Related Theory	24.00			140.00	
CSME	2401	The Principles of Hair Coloring and Related Theory	24.00			25.00	Delete
CSME	2539	Advanced Hair Design	24.00				
CSME	2541	Preparation for the State Licensing Examination	24.00		13.00	77.00 55.00	Decrease
CULINARY ARTS							
CHEF	1301	Basic Food Preparation	24.00			36.00	
CHEF	1302	Principles of Healthy Cuisine	24.00			36.00	
CHEF	1310	Garde Manger	24.00			36.00	
CHEF	1341	American Regional Cuisine	24.00			36.00	
CHEF	1345	International Cuisine	24.00			36.00	
CHEF	2302	Saucier	24.00			36.00	
PSTR	1301	Fundamentals of Baking	24.00			36.00	
DEVELOPMENTAL EDUCATION - INTEGRATED READING AND WRITING							
INRW	0311	Advanced Integrated Reading and Writing	24.00				
DEVELOPMENTAL EDUCATION - MATHEMATICS							
MATH	0300	Basic Mathematics	24.00				
MATH	0308	Foundation of Statistics	24.00				
MATH	0314	Foundations of College Algebra	24.00				
MATH	0324	Foundations of Math for Business and Social Sciences	24.00				
MATH	0332	Foundations of Contemporary Math	24.00				
MATH	0342	Basic Concepts of Elementary Statistical Methods	24.00				
DIAGNOSTIC MEDICAL SONOGRAPHY							
DMSO	1166	Practicum I			13.00		
DMSO	1267	Practicum II			13.00		
DMSO	1302	Basic Ultrasound Physics	24.00				
DMSO	1342	Intermediate Ultrasound Physics	24.00				
DMSO	1351	Sectional Anatomy for Sonographers	24.00				
DMSO	1367	Practicum III			13.00		
DMSO	1441	Abdominopelvic Sonography	24.00				
DMSO	2130	Advanced Ultrasound and Review	24.00			100.00 125.00	Increase
DMSO	2242	Advanced Obstetric Sonography	24.00				
DMSO	2243	Advanced Ultrasound Physics	24.00			50.00 84.00	Increase
DMSO	2351	Doppler Physics	24.00				
DMSO	2353	Sonography of Superficial Structures	24.00				
DMSO	2366	Practicum IV			13.00		
DMSO	2405	Sonography of Obstetrics/Gynecology	24.00				
DSVT	1300	Principles of Vascular Technology	24.00				
DIGITAL COMMUNICATIONS							
ARTV	1351	Digital Video	24.00				
ARTV	2341	Advanced Digital Video	24.00				
IMED	1301	Introduction to Digital Media	24.00				
RTVB	1321	TV/Film Field Production	24.00				
RTVB	1325	TV Studio Production	24.00				
DISTANCE EDUCATION							
XXXX	XXXX	Internet / Hybrid Class				35.00	

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
DRAMA						
DRAM	1120	Theater Practicum I	24.00			
DRAM	1121	Theater Practicum II	24.00			
DRAM	1330	Stagecraft I	24.00			
DRAM	1341	Makeup	24.00			
DRAM	1351	Acting I	24.00			
DRAM	1352	Acting II	24.00			
DRAM	2120	Theater Practicum III	24.00			
DRAM	2121	Theater Practicum IV	24.00			
DRAM	2331	Stagecraft II	24.00			
EDUCATION						
EDUC	1301	Intro to the Teaching Profession	24.00			
EDUC	2301	Intro to Special Populations	24.00			
ELECTRICAL & ELECTRONICS TECHNOLOGY						
CETT	1307	Fundamentals of Electronics	24.00			50.00
CETT	1402	Electricity Principles	24.00			
CETT	1415	Digital Applications	24.00			
CETT	1449	Digital Systems	24.00			
CETT	2335	Advanced Microprocessors	24.00			
ELPT	1221	Introduction to Electrical Safety & Tools	24.00			
ELPT	1411	Basic Electrical Theory	24.00			
ELPT	1325	National Electrical Code I	24.00			
ELPT	1345	Commercial Wiring	24.00			30.00
ELPT	2319	Programmable Logic Controllers I	24.00			
ELPT	2449	Industrial Automation	24.00			65.00
ELPT	2455	Programmable Logic Controllers II	24.00			35.00
INTC	1457	AC/DC Motor Control	24.00			
EMERGENCY MEDICAL SERVICES						
EMSP	1160	Clinical (Emergency Medical Technician)			13.00	157.00
EMSP	1338	Intro to Advanced Practice	24.00			
EMSP	1355	Trauma Management	24.00			
EMSP	1356	Patient Assess & Airway Management	24.00			
EMSP	1362	Clinical (Advanced)			13.00	224.00
EMSP	1501	Emergency Medical Technician	24.00			
EMSP	2137	Emergency Procedures	24.00			
EMSP	2243	Assessment Based Management	24.00			45.00
EMSP	2260	Clinical I-EMT (Paramedic)			13.00	125.00
EMSP	2261	Clinical II-EMT (Paramedic)			13.00	
EMSP	2264	Practicum (Paramedic)			13.00	160.00
EMSP	2300	Methods of Teaching-Emergency Medical Service	24.00			
EMSP	2305	EMS Operations	24.00			10.00
EMSP	2306	Emergency Pharmacology	24.00			
EMSP	2430	Special Populations	24.00			
EMSP	2434	Medical Emergencies	24.00			
EMSP	2444	Cardiology	24.00			30.00
EMSP	2458	Critical Care Paramedic	24.00			50.00
ENGINEERING						
ENGR	1201	Introduction to Engineering	24.00			
ENGR	1304	Engineering Graphics	24.00			
ENGR	2105	Electrical Circuits Lab	24.00			
ENGR	2301	Engineering Mechanics-Statics	24.00			
ENGR	2302	Engineering Mechanics-Dynamics	24.00			
ENGR	2305	Electrical Circuits I	24.00			
ENGR	2332	Mechanics of Materials	24.00			
ENGR	2401	Engineering Mechanics-Statics	24.00			
ENVIRONMENTAL SCIENCES						
ENVR	1101	Environmental Science I Lab	24.00			
ENVR	1102	Environmental Science II Lab	24.00			

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
HEALTH AND PHYSICAL EDUCATION						
PHED	1137	Walking and Jogging I	24.00			
PHED	1138	Walking and Jogging II	24.00			
PHED	1142	Yoga I	24.00			
PHED	1143	Yoga II	24.00			
PHED	1144	Strength & Conditioning	24.00			
PHED	1146	Aerobics: Stretch & Tone I	24.00			
PHED	1147	Aerobics: Stretch & Tone II	24.00			
PHED	1148	Weight Training I	24.00			
PHED	1149	Weight Training II	24.00			
PHED	1306	First Aid				9.00
HEALTHCARE MANAGEMENT						
MHSM	3421	Health Information Technology and Standards	24.00			
MHSM	4551	Healthcare Management Practicum			13.00	
HEATING, VENTILATION, AND AIR CONDITIONING TECHNOLOGY						
HART	1345	Gas and Electric Heating	24.00			15.00 Delete
HART	1356	EPA Recovery Certification Preparation	24.00			25.00
HART	1401	Basic Electricity for HVAC	24.00			15.00 Delete
HART	1403	Air Conditioning Control Principles	24.00			15.00 Delete
HART	1407	Refrigeration Principles	24.00			
HART	1410	HVAC Shop Practices and Tools	24.00			15.00 Delete
HART	1441	Residential Air Conditioning	24.00			15.00 Delete
HART	2342	Commercial Refrigeration	24.00			15.00 Delete
HART	2401	Air Conditioning & Refrigeration Codes	24.00			
HART	2431	Advanced Electricity for HVAC	24.00			15.00 Delete
HART	2434	Advanced Air Conditioning Controls	24.00			
HART	2441	Commercial Air Conditioning	24.00			15.00 Delete
INSTRUMENTATION TECHNOLOGY						
ELPT	2319	Programmable Logic Controllers I	24.00			
INCR	1402	Physics of Instrumentation	24.00			
INTC	1307	Instrumentation Test Equipment	24.00			
INTC	1312	Instrumentation and Safety	24.00			
INTC	1325	Instrumentation Hardware Installation I	24.00			
INTC	1341	Principles of Automatic Controls	24.00			
INTC	1355	Unit Operations	24.00			
INTC	1356	Instrumentation Calibration	24.00			
INTC	1448	Analytical Instrumentation	24.00			
INTC	2405	Instrumentation Hardware Installation II	24.00			
INTC	2330	Instrumentation Systems Troubleshooting	24.00			
INTC	2333	Instrumentation Systems Installation	24.00			
INTC	2359	Intro to Process Control Networks	24.00			
LOGISTICS						
LMGT	1319	Introduction to Business Logistics	24.00			
LMGT	1321	Intro to Materials Handling	24.00			
LMGT	1423	Domestic & International Transportation Mgmt.	24.00			
LMGT	1425	Warehouse and Distribution	24.00			
LMGT	1445	Economics of Transportation and Distr.	24.00			
MAGNETIC RESONANCE IMAGING (MRI)						
MRIT	2560	Clinical I (Magnetic Resonance Imaging)			13.00	
MRIT	2561	Clinical II (Magnetic Resonance Imaging)			13.00	
MRIT	2562	Clinical III (Magnetic Resonance Imaging)			13.00	

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee	
MATHEMATICS							
MATH	1314	College Algebra	24.00				
MATH	1324	Math for Business & Social Sciences	24.00				
MATH	1325	Calculus for Business & Social Science	24.00				
MATH	1332	Contemporary Math I	24.00				
MATH	1342	Elementary Statistical Methods	24.00				
MATH	1350	Math for Teachers I	24.00				
MATH	1351	Math for Teachers II	24.00				
MATH	2305	Discrete Mathematics	24.00				
MATH	2312	Precalculus Math	24.00				
MATH	2318	Linear Algebra	24.00				
MATH	2320	Differential Equations	24.00				
MATH	2321	Linear Algebra & Differential Equations	24.00				
MATH	2413	Calculus I	24.00				
MATH	2414	Calculus II	24.00				
MATH	2415	Calculus III	24.00				
MEDICAL ADMINISTRATION							
HITT	1341	Coding & Classification Systems	24.00			150.00	
HITT	2313	Working with Health IT Systems	24.00				
HITT	2330	Pathophysiology & Pharmacology	24.00				
HITT	2335	Coding & Reimbursement Methodologies	24.00				
HITT	2346	Advanced Medical Coding	24.00				
MUSIC							
MUAP	X1XX	Applied Music Individualized Instruction - One 1/2 Hr private				90.00	
MUAP	X2XX	Applied Music Individualized Instruction - Two 1/2 Hr private				180.00	
MUEN	X1XX	Music Ensembles				15.00	
MUEN	X2XX	Music Ensembles				24.00	
MUSI	X1XX	Class Voice, Piano, or Guitar				24.00	
NUCLEAR MEDICINE TECHNOLOGY							
NMTT	1160	Clinical I (Nuclear Medicine Technology)				182.00	Add
NMTT	1201	Introduction to Nuclear Medicine Technology	24.00			96.00	Delete
NMTT	1211	Nuclear Medicine Patient Care	24.00				
NMTT	1309	Nuclear Medicine Technology Instrumentation	24.00				
NMTT	2201	Radiochem/Radiopharmacy	24.00				
NMTT	2235	Nuclear Medicine Seminar	24.00			225.00	
NMTT	2361	Practicum I (Nuclear Medicine Technology)			13.00		
NMTT	2366	Practicum II (Nuclear Medicine Technology)			13.00	96.00 182.00	Increase
NMTT	2367	Practicum III (Nuclear Medicine Technology)			13.00		
NURSING (RN) - ASSOCIATE DEGREE							
RNSG	1205	Nursing Skills I	24.00				
RNSG	1140	Nursing Skills for Articulating Students	24.00				
RNSG	1144	Nursing Skills II	24.00				
RNSG	1215	Health Assessment	24.00				
RNSG	1513	Foundations for Nursing Practice	24.00	100.00	13.00	352.00 650.00	Increase
RNSG	1441	Common Concepts of Adult Health	24.00	100.00	13.00	352.00 650.00	Increase
RNSG	1443	Complex Concepts of Adult Health	24.00	100.00	13.00	352.00 408.00	Increase
RNSG	2201	Care of Children & Families	24.00	100.00	13.00	352.00 408.00	Increase
RNSG	2208	Maternal/Newborn & Women's Health	24.00				
RNSG	2213	Mental Health Nursing	24.00	100.00	13.00	352.00	Moved
RNSG	2307	Transition to Nursing Practice	24.00	100.00	13.00	352.00 408.00	Increase
NURSING (BSN) - BACHELOR DEGREE							
NURS	4164	Leadership & Management Practicum			16.00		
NURS	4165	Community and Public Health Practicum			16.00	80.00	Delete
NURS	4321	Community and Public Health				77.00	Add
PHYSICS							
PHYS	1401	College Physics I	24.00				
PHYS	1402	College Physics II	24.00				
PHYS	1410	Elementary Physics	24.00				
PHYS	2425	University Physics I	24.00				
PHYS	2426	University Physics II	24.00				

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee	
RADIATION THERAPY							
RADT	1205	Technical Procedures	24.00				
RADT	1266	Practicum I			13.00	48.00 -58.00	Increase
RADT	1467	Practicum II			13.00	48.00 58.00	Increase
RADT	2466	Practicum III			13.00		
RADT	1291	Special Topics: Radiation Therapy Seminar				349.00	
RADIOGRAPHY							
RADR	1166	Practicum I		100.00	13.00	48.00 -58.00	Increase
RADR	1202	Radiographic Image Evaluation I	24.00				
RADR	1250	Radiographic Image Evaluation II	24.00				
RADR	1267	Practicum II		100.00	13.00	228.00	Add
RADR	1303	Patient Care & Ethics	24.00				
RADR	1309	Intro to Radiography and Patient Care	24.00				
RADR	1367	Practicum III		100.00	13.00	228.00	Delete
RADR	1411	Basic Radiography Procedures	24.00				
RADR	2209	Radiographic Imaging Equipment	24.00			200.00	
RADR	2305	Principles of Imaging II	24.00			62.00	
RADR	2333	Advanced Medical Imaging				24.00	Delete
RADR	2335	Radiologic Tech. Seminar				189.00 -218.00	Increase
RADR	2401	Intermediate Radiographic Procedures	24.00				
RADR	2466	Practicum IV		100.00	13.00	48.00 58.00	Increase
SURGICAL TECHNOLOGY							
SRGT	1260	Clinical I		100.00	13.00		
SRGT	1505	Intro to Surgical Technology	24.00				
SRGT	1509	Fundamentals of Perioperative Concepts and Tech	24.00				
SRGT	1541	Surgical Procedures I	24.00				
SRGT	1542	Surgical Procedures II	24.00				
SRGT	1461	Clinical II		100.00	13.00		
SRGT	1562	Clinical III		100.00	13.00		
SRGT	2130	Professional Readiness				249.00	
VOCATIONAL NURSING							
VNSG	1160	Clinical Fundamentals		100.00	13.00		
VNSG	1227	Essentials of Medication Administration	24.00				
VNSG	1230	Maternal/Neonatal Nursing	24.00				
VNSG	1234	Pediatrics	24.00				
VNSG	1323	Basic Nursing Skills	24.00			419.00 777.00	Increase
VNSG	1360	Clinical (Med-Surg Nsg I)		100.00	13.00		
VNSG	1409	Nursing in Health & Illness II	24.00			419.00 777.00	Increase
VNSG	2160	Clinical (Maternal)		100.00	13.00		
VNSG	2331	Advanced Nursing Skills	24.00			419.00 777.00	Increase
WELDING							
WLDG	1313	Intro to Blueprint Reading	24.00				
WLDG	1317	Intro to Layout and Fabrication	24.00				
WLDG	1327	Welding Codes and Standards	24.00				
WLDG	1407	Intro to Multiple Process	24.00			330.00 320.00	Decrease
WLDG	1428	Intro to Shielded Metal Arc Welding	24.00			150.00 160.00	Increase
WLDG	1434	Intro to Gas Tungsten Arc Welding (GTAW)	24.00			150.00 160.00	Increase
WLDG	1435	Intro to Pipe Welding	24.00			59.00 92.00	Increase
WLDG	2413	Intermediate Welding Using Multiple Process	24.00			118.00 -184.00	Increase
WLDG	2435	Advanced Layout and Fabrication	24.00			152.00 92.00	Decrease
WLDG	2443	Advanced Shielded Metal Arc Welding (SMAW)	24.00			59.00 92.00	Increase
WLDG	2451	Advanced Gas Tungsten Arc Welding (GTAW)	24.00			76.00 92.00	Increase
WLDG	2453	Advanced Pipe Welding	24.00			76.00 184.00	Increase

**Inclusive Access (IA) for Course Materials. IA fees are 100% refundable until census date then 0% refundable
IA Fees could range from \$27-\$220 per course**

Consider Ratifying Appointment of Full-time Instructor

It is recommended that the following individual be appointed to the position indicated and that the Board ratify the contractual appointment:

Tenora Charles Nursing Instructor, 9 months, Non-tenured track

An annual salary of \$60,386 will be prorated beginning March 3rd, 2025

Education: M.S. in Nursing, B.S. in Nursing, AAS in Nursing

Experience: Maxim Healthcare; ER Nurse/Triage, Cross Country Healthcare; ER Nurse, University of St. Thomas; Clinical Instructor, Texas Children's Hospital; Triage/EC Call Center Registered Nurse, Signature Care; Registered Nurse, Methodist Hospital; Registered Nurse, St. Joseph Medical Center; Registered Nurse, St. Joseph Women's Center; Post-op/Postpartum Registered Nurse