

**NOTICE OF REGULAR MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, March 20, 2024**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-202 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

- I. Call to Order Regular Meeting**
- II. Moment of Silence and Pledge of Allegiance
- III. Certification of Posting Notice of Regular Meeting
- IV. Recognition of Guests
- V. Consider Approval of Minutes from the Regular Meeting of February 14, 2024 and Committee of the Whole Workshops of November 8, 2023 and February 14, 2024 *(Action Item)* 3
- VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items *(Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.)*
- VII. Informative Reports:
 - 1. Student Success Story *(Dr. W. Myles Shelton)* 12
 - 2. Monthly Financial Reports - February *(Mr. M. Jeff Engbrock)* 13
- VIII. Consideration of Consent Agenda 37
(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.)
- IX. Action Items:
 - 1. Presentation and Acceptance of Certificate of Unopposed Candidates for the General Election 39
 - 2. Consider Approval of Order of Cancellation for the May 4, 2024 General Election 41
 - 3. Consider Facilities Committee Recommendation to the Board of Regents Regarding the Health Science Education Center 43
 - 4. Review and Consider Reaffirmation of Board Policy CAK Local (Appropriations and Revenue Sources: Investments) and Resolution 44
 - 5. Consider Acceptance of Fiscal Year 2023-2024 Second Quarter Investment Report 53
 - 6. Consider Approval of Investment Firms 57
 - 7. Consider Acceptance of Audit Services Engagement Letter from Carr, Riggs & Ingram, LLC 58
 - 8. Consider Approval to Offer Paralegal Program (Associate of Applied Science Degree) 78

9. Consider Approval of Continuing Education Certificate for Eyelash Extension Technician	80
10. Consider Approval of Proposal to Purchase Lecterns for the Health Science Education Center	81
11. Consider Approval of Proposal to Purchase Instructional Equipment for the Electrical Electronics Technology and HVAC Technology Programs	83
12. Consider Acceptance of Funds in Support of the 2024 Women In Industry Conference	84
13. Consider Approval of One-year Extension to Contract with Lagniappe Dining Services with Price Increase Proposal	85
14. Consider Approval of Increase to Student Housing Rates and Board Fees Effective June 1, 2024	86
15. Consider Approval of Course Fees Effective April 1, 2024	87
16. Consider Approval of Tuition and Required fees Effective April 1, 2024	94
17. Consider Approval of Proposed Fiscal Year 2025 and Fiscal Year 2026 Academic Calendar	97
X. Adjournment to Closed/Executive Session in Room M-202: The Board of Regents, as authorized by the Open Meetings Act, Texas Government Code, Chapter 551, reserves the right to enter into a closed/executive session under the following provision of the Act: Section 551.074 - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, and Section 551.071 - Consultation with Attorney to discuss and receive legal advice.	
XI. Reconvene Regular Meeting (Open Meeting) in Room M-220	
XII. Action Items: <i>(Continued)</i>	
1. Consider Approval of Two-part Settlement Agreement with EEOC	101
XIII. Special Reports and Comments:	
1. Student Representative <i>(Ms. Trina Woodard)</i>	
2. Faculty Representative <i>(Ms. Liz Lacy)</i>	
3. President <i>(Dr. W. Myles Shelton)</i>	
4. Regents	
5. Chairperson <i>(Ms. Karen F. Flowers)</i>	
XIV. Adjournment	

The notice for this meeting was posted on The notice for this meeting was posted on March 8, 2024 in compliance with the Texas Open Meetings Act., in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
February 14, 2024
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, February 14, 2024 in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Garrik Addison
Mr. Armin Cantini
Dr. Norman Hoffman (excused)
Mr. Raymond Lewis, Jr. (attended virtually) (joined the meeting at 5:43 p.m.)
Ms. Mary R. Longoria
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Veronica Atterberry, Mr. Tyree Bearden, Mr. Ed Chrnko, Mr. Ron Crumedy, Mr. Don Davison, Ms. Janene Davison, Mr. Jeff Engbrock, Mr. Daniel Fink, Mr. Junior Garcia, Ms. Amanda Barry Jones, Ms. Liz Lacy, Ms. Breanne Lorefice, Ms. Hong Mai, Dr. Cissy Matthews, Mr. Paul Mendoza, Dr. Van Patterson, Ms. Donna Swartz, Ms. Elvia Segura, and Ms. Tirizia York.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Addison to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on February 9, 2024.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton recognized the students in attendance.
- V. CONSIDER APPROVAL OF MINUTES FROM THE REGULAR MEETING OF JANUARY 10, 2024:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Ms. Sunseri seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Dr. Carmen Allen, Director of Institutional Effectiveness, who presented on the 2022-2023 Graduate Survey. Key takaways from the presentation were that more than half of graduates are continuing their education here or elsewhere, nearly nine out of ten graduates would still choose to attend Galveston College, and on average, graduates felt that they received a high quality education at Galveston College.
2. Monthly Financial Reports –January: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of January. With 42 percent of the year completed, income generated was \$21,478,648 or 73.3 percent of the fiscal year 2023-24 revenue budget compared to 71.4 percent this time last year. State funds for January are \$2,435,567, or 50 percent of the budget, based on the change in how state funds are now distributed. Tuition and fees were \$4,290,977 or 82.2 percent of the budget. Local taxes are \$14,087,565 or 79.1 percent of the budget compared to 74.7 percent last year. Local Revenue is \$664,538 or 47.3 percent of the budget, compared to 153 percent last year. He reported that total expenses are \$10,783,795, or 36.8 percent of the expenditure budget, compared to 38.2 percent last year.

VIII. CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Ms. Sunseri moved to approve the Consent Agenda and Action Item Nos. 2, 3, 4, 6, 7, 8, 9, 10, 11, and 12; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Approval of Budget Amendments to the Construction Budgets for Fiscal Year 2024: Dr. Shelton presented this item to the Board. This is an amendment to the construction fund budget to recognize the gift that was given for equipment purchases for the Health Science Education Center. Dr. Shelton added that the equipment will cost about 3.5 million dollars, so this will pay for close to 1/3 of the equipment.

Mr. Cantini moved to approve the budget amendments to the construction budgets for fiscal year 2024; Ms. Longoria seconded. Motion passed unanimously.

2. Consider Approval of Proposal(s) for Annual Construction Services Job Order Contracts: The Board unanimously approved the selection of Generocity Services, Inc. as the primary job order contract, and NASH Industries, Inc. as the secondary. This item was passed in the Consent Agenda.

3. Consider Approval of Bid for Annual Plumbing Services Contract: The Board unanimously approved the selection of DL Mechanical, LLC, as the primary Plumbing Services Contract, and AMS as the secondary. This item was passed in the Consent Agenda.
4. Consider Approval of Bid for Annual Electrical Services Contract: The Board unanimously approved the selection of Crescent Electric Company as the primary Electrical Services Contract, and American Mechanical Services of Houston as the secondary. This item was passed in the Consent Agenda.
5. Consider Approval of the EMS Program Hereafter Being Named the Moody EMS Program in Recognition of the Moody Foundation's \$5M Grant to the Health Science Education Center (HSEC) Capital Campaign: Dr. Shelton presented this item to the Board. The Moody Foundation granted \$5M to the HSEC Capital Campaign and has since requested that the naming opportunity as listed in the Building Tomorrows Capital Campaign brochure of the EMS Program be awarded to it in recognition of its contribution, hereafter being named the Moody EMS Program.

Mr. Raschke moved to approve the EMS Program hereafter being named the Moody EMS Program in recognition of the Moody Foundation's \$5M grant to the Health Science Education Center (HSEC) Capital Campaign; Mr. Hughes seconded. The motion passed unanimously.

6. Consider Approval of Interlocal Agreement with City of Galveston for Emergency Medical Services Courses: The Board unanimously approved the interlocal agreement with the City of Galveston for Emergency Medical Services Courses. This item was passed in the Consent Agenda.
7. Consider Approval of Proposal to Purchase Office Chairs for Faculty Offices: The Board unanimously approved the proposal to purchase office chairs for faculty offices. This item was passed in the Consent Agenda.
8. Consider Approval of Proposal to Purchase On-line Orientation Software and Hosting Contract: The Board unanimously approved the proposal to purchase on-line orientation software and the hosting contract. This item was passed in the Consent Agenda.
9. Consider Ratifying Acceptance of US Department of Agriculture Grant Titled Rapid Detection of Incursions of SARS-CoV-2 and Novel Coronaviruses on Texas Meat and Dairy Farms: The Board unanimously ratified the acceptance of the US Department of Agriculture grant titled Rapid Detection of Incursions of SARS-CoV-2 and Novel Coronaviruses on Texas Meat and Dairy Farms. This item was passed in the Consent Agenda.
10. Consider Approval of ATM Placement Agreement Between University Federal Credit Union and Galveston College: The Board unanimously approved the ATM

Placement Agreement between University Federal Credit Union and Galveston College. This item was passed in the Consent Agenda.

11. Consider Approval to Renew Website Content Management System and Web Hosting Contracts: The Board unanimously approved the renewal of the website content management system and web hosting contracts. This item was passed in the Consent Agenda.
12. Consider Acceptance of Faculty Resignations: The Board unanimously accepted the faculty resignations of Mr. Daryl Williams, effective December 31, 2023, and Dr. Kelley Pennell, effective May 13, 2024.
13. Consider Conferment of Faculty Tenure: Dr. Shelton presented this item to the Board. Mr. Tyree Bearden and Ms. Hong Mai are being recommended for tenure this evening. They have completed all requirements for tenure, and received unanimous endorsements.

Mr. Hughes moved to confer the faculty tenure of Mr. Tyree Bearden and Ms. Hong Mai; Ms. Longoria seconded. The motion passed unanimously.

XI. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: Ms. Khylise Woodard presented the SGA report. Highlights included:
 - January 19 - Back to School Bash. 42 students and staff attended, there was excellent music by Coach Garcia, and thank you to the softball team for showing their support.
 - January 23 – Basketball: Students vs. Staff. 12 students and staff members participated, and the staff team won.
 - January 25 - Ballin’ on a Budget Series Part One. 6 students participated. There were five presentations on budgeting, understanding paychecks, saving and investing, the stock market, and financial planning.
 - January 30 – Volleyball: Students vs. Staff. 26 students and staff participated. The staff team won.
 - February 1 – Pickleball: Students vs. Staff. 6 students and staff participated.
 - February 3 – Mardi Gras Parade. Students and Staff had a nice time being immersed in the community and celebrating a fun occasion.
 - February 12 – Think before you drink: Drunk Driving Awareness. 25 students and staff participated, pizza and prizes were given out, and SGA gained 60.3 percent more Instagram followers.
 - February 15 – Bowling night.
 - February 15, 22, and 29 – Black History Trivia. The class will be open on Canvas and is free for all students. The students who get the most answers correct will get prizes.

- February 27 – Sweet Strides: Honoring Black History Through Baking. There will be a curated menu to honor recipes from African America culture, including pecan pie, and sweet potato cupcakes.
2. Faculty Representative: Ms. Liz Lacy introduced Ms. Amanda Jones, Program Director for the Visual Arts Department, who played a video for the Board about the Visual Arts Department, and current and upcoming art installations.
 3. President: Dr. Shelton gave the Board an update on the National Legislative Conference that he, Mr. Cantini, and Ms. Longoria attended. He also provided the Board with a legislative agenda handout that was provided at the conference. He added that Pell Grants were addressed. Dr. Shelton, Mr. Cantini, and Ms. Longoria spoke with Senator Cornyn about the fact that Pell Grants are taxable income. At the conference there was also lots of discussion about post graduate outcomes and how that will be measured.

Dr. Shelton provided another handout to the Board regarding HB 8. There are new rule changes coming from the THECB. These will focus on post graduate financial outcomes, and credentials of value. There is also discussion of aligning of incentives, which deals with dual credit. Some of the rules will be adopted in April, and some will be adopted in July.

Mr. Cantini added that the Pell Grant being taxable disproportionately affects community colleges because of our low tuition rates. Ms. Longoria added that many of leadership did not know this, so it's important to get that information out.

Health Science Education Center Update:

- The vinyl tile flooring will be removed and replaced at the manufacturers expense. It will take about one week per floor to finish that process.
- The soffit should be wrapped up in the next couple of weeks.
- The glass should be finished by mid-March.
- Substantial completion should be the end of March, first part of April.
- Punchlist items should be completed by the end of May.
- Students should be welcomed into the building in June.
- A building dedication will be scheduled for early June. Dr. Shelton will reach out to the Board for their availability.

Other updates included:

- The foundation has been discussing establishing a Galveston College Hall of Fame and that will be coming back as an agenda item next month. It was discussed in a Foundation Committee, and will be discussed by the full Foundation Board at the next meeting.
- Athletics is off to a great start. Baseball is 7-3 and Softball is 7-1. Both have had quality wins and some rain outs.
- The SACS Compliance Certification has been completed and submitted. Dr. Shelton thanked Dr. Matthews, and all the staff who worked on the compliance certification.

- Dr. Shelton pointed out the Dates to Remember Sheet and pointed out a that there is a Board Budget Workshop and Retreat scheduled for June 18.
- 4. Regents: Mr. Raschke thanked staff and faculty for Galveston College becoming an “unhidden gem.” Lots of people are starting to show up and volunteer and that is a testament to all that faculty and staff do.
- 5. Chairperson: Ms. Flowers thanked everyone for all that they do, and all the hours and effort that they put in. She knows it’s all so that the students can succeed. She added that she would love the community to hear it even more, and recommended that we get an article in the Coast Magazine.

X. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:16 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Consider Acceptance of Fiscal Year 223-24 First Quarter Investment Report	✓			
#2 – Consider Approval of Finance Committee Recommendation Regarding Acceptance of Financial Statements and Single Audit Reports for the Years Ended August 31, 2023 and 2022, and Required Communications Letter		✓		
#3 – Consider Approval of Facilities Committee Recommendation Regarding Acceptance of Completed Welding Booths Project and Release of Retainage		✓		
#4 – Consider Adoption of Resolution Ordering the Galveston Community College District May 4, 2024, General Election and Accepting the Terms of the Contract for Election Services		✓		
#5 – Consider Acceptance of Texas Higher Education Coordinating Board Texas Reskilling and Upskilling for Education (TRUE) 2023 Grant	✓			
#6 – Consider Approval of Proposal to Purchase Faculty and Staff Office Chairs at the Applied Technology Center	✓			
#7 – Consider Ratifying Appointment of Full-time Instructors	✓			

**MINUTES OF THE BOARD OF REGENTS
COMMITTEE OF THE WHOLE WORKSHOP
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
HS 103, EMS Lab 3 – HSEC
November 8, 2023
3:00 p.m.**

At the Galveston Community College District Board of Regents Committee of the Whole Workshop, duly held on Wednesday, November 8, 2023, in Room HS 103 EMS Lab 3, of the New Health Science Education Center, located at 39th Street and Avenue R, commencing at 3:00 p.m., the following Regents were present: Ms. Karen F. Flowers, Chairperson, Mr. Garrik Addison, Mr. Armin Cantini, Mr. Michael B. Hughes, Mr. Raymond Lewis, Jr., Ms. Mary Longoria, Mr. Fred Raschke and Ms. Carolyn L. Sunseri. Dr. Norman Hoffman was excused.

Staff present included Dr. W. Myles Shelton, President, Dr. Cissy Matthews, and Dr. Van Patterson.

- I. CALL TO ORDER:** Chairperson Flowers opened the meeting at 3:02 p.m. in Room HS 103, EMS Lab 3, and determined a quorum was present.
- II. TOUR OF HEALTH SCIENCE EDUCATION CENTER BUILDING:** Dr. Shelton provided a tour of the new Health Science Education Center to the Board.
- III. ADJOURNMENT:** There being no further business to come before the Committee of the Whole, the meeting adjourned at 4:00 p.m.

Breanne Lorefice, Clerk

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

**MINUTES OF THE BOARD OF REGENTS
COMMITTEE OF THE WHOLE WORKSHOP
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-202 – Moody Hall
February 14, 2024
4:30 p.m.**

At the Galveston Community College District Board of Regents Committee of the Whole Workshop, duly held on Wednesday, February 14, 2024, in Room M-202, of Moody Hall, located at 4015 Avenue Q, commencing at 4:30 p.m., the following Regents were present: Ms. Karen F. Flowers, Chairperson, Mr. Armin Cantini, Mr. Michael B. Hughes, Ms. Mary Longoria, Mr. Fred Raschke and Ms. Carolyn L. Sunseri. Mr. Garrik Addison, Dr. Norman Hoffman, and Mr. Raymond Lewis, Jr, were excused.

Staff present included Dr. W. Myles Shelton, President, and Ms. Breanne Lorefice.

- I. **CALL TO ORDER:** Chairperson Flowers opened the meeting at 4:31 p.m. in Room M-202, and determined a quorum was present.
- II. **CERTIFICATION OF POSTING NOTICE OF COMMITTEE OF THE WHOLE WORKSHOP:** Dr. Shelton confirmed that the notice of the Committee of the Whole Workshop had been properly posted on February 9, 2024.
- III. **CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS:** There were no citizens present desiring to appear before the Committee.
- IV. **ANNUAL CYBERSECURITY TRAINING VIDEO:** The Board watched the annual cybersecurity training video.
- V. **ADJOURNMENT:** There being no further business to come before the Committee of the Whole, the meeting adjourned at 4:59 p.m.

Breanne Lorefice, Clerk

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Reports –February

Attached is the monthly financial report for August, representing encumbrances and pre-encumbrances through February 29, 2024. The report is as follows:

Education and General Fund:

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

Auxiliary Fund (Bookstore, Snack Bar, Athletics):

- Summary Revenue/Expenditure Report by State Classification

Student Services / Student Activity Fund:

- Summary Revenue/Expenditure Report by State Classification

Construction Fund:

- Summary Revenue/Expenditure Report

Bond Fund:

- Summary Revenue/Expenditure Report

Operating Fund Revenue Summary Sheet March 2024 Meeting

As of February 29, 2024 (50% of Year)

Source	Budgeted 2023/2024	Year-to-Date		
		Received (\$) 2023/2024	Received (%) 2023/2024	Received (%) 2022/2023
State Funds	\$4,871,133	\$3,653,350	75.0%	73.0%
Tuition and Fees	\$5,222,652	\$4,305,426	82.4%	82.2%
Local Taxes	\$17,806,000	\$16,282,669	91.4%	87.9%
Local Revenues	\$1,405,700	\$834,614	59.4%	197.4%
Total Revenue	\$29,305,485	\$25,076,058	85.6%	71.4%

Operating Fund
Expenditure Summary Sheet
March 2024 Meeting
As of February 29, 2024 (50% of Year)

Source	Budgeted 2022/2023	Year-to-Date		
		Expended (\$) 2022/2023	Expended (%) 2022/2023	Expended (%) 2021/2022
Instruction	\$9,219,910	\$4,208,670	45.6%	44.5%
Community Service	\$22,883	\$26,771	117.0%	5.9%
Academic Support	\$1,954,471	\$968,931	49.6%	47.4%
Student Services	\$2,768,784	\$1,267,360	45.8%	42.8%
Institutional Support	\$6,185,224	\$3,074,905	49.7%	50.5%
Staff Benefits	\$27,377	\$45,868	167.5%	68.4%
Operations/ Maintenance	\$3,852,050	\$1,687,772	43.8%	49.1%
Interfund Transfers (out)	\$5,274,786	\$1,453,927	27.6%	33.7%
Total Expenditures	\$29,305,485	\$12,734,205	43.5%	38.2%

GALVESTON COLLEGE
Fund 11 Education and General

	Current year Budget		Current year (MTD) Actual		Current year (YTD) Actual		Current year Encumbrances		Current year Remaining		Current year % Expended	
	2024	February	2024	February	2024	February	2024	February	2024	February	2024	February
Revenue by State Classification												
State Funds	4,871,133	1,217,783	3,653,350	0	1,217,783	75.0%						
Tuition	2,971,736	8,844	2,494,072	0	477,664	83.9%						
Course Fees	3,015,188	9,863	2,549,146	0	466,042	84.5%						
Exemption\Waivers	(764,272)	(5,052)	(737,792)	0	(26,480)	96.5%						
Local Taxes	17,806,000	2,195,103	16,282,669	0	1,523,331	91.4%						
Local Revenue	1,397,300	168,469	827,608	0	569,692	59.2%						
Sales and Services	8,400	1,523	7,006	0	1,394	83.4%						
Total Revenue	29,305,485	3,596,534	25,076,058	0	4,229,427	85.6%						

Expenditures by State Classification												
Instructions	9,220,267	733,093	4,208,670	51,152	4,960,445	45.6%						
Community Service	42,183	2,466	26,771	7,904	7,508	63.5%						
Academic Support	1,954,519	157,132	968,931	36,326	949,263	49.6%						
Student Services	2,768,784	221,337	1,267,360	281,398	1,220,026	45.8%						
Institutional Support	6,165,519	426,378	3,074,905	456,811	2,633,804	49.9%						
Operations And Maintenances	3,852,050	190,012	1,687,772	787,274	1,377,004	43.8%						
Staff Benefits	27,377	0	45,868	0	(18,491)	167.5%						
Inter-Fund Appropriation	5,274,786	198,847	1,453,927	0	3,820,859	27.6%						
Expenditures Total	29,305,485	1,929,266	12,734,205	1,620,863	14,950,417	43.5%						

Expenditures by Type												
General Operating	3,627,583	196,068	1,519,429	389,451	1,718,703	41.9%						
Contracted Services	2,781,596	177,492	1,539,205	789,585	452,805	55.3%						
Travel	419,687	27,914	169,240	856	249,591	40.3%						
Equipment	409,879	45,507	337,364	46,373	26,143	82.3%						
Utilities	1,013,700	28,682	305,521	394,599	313,580	30.1%						
Faculty Full Time	4,546,665	369,135	2,201,574	0	2,345,091	48.4%						
Faculty Overloads\Adjunct	1,773,945	121,498	713,190	0	1,060,755	40.2%						
Stipends	458,770	35,881	212,576	0	246,194	46.3%						
Administrator Salaries	2,231,459	183,291	1,114,358	0	1,117,101	49.9%						
Professional Technical Salaries	2,149,856	177,447	1,018,370	0	1,131,486	47.4%						
Classified Salaries	2,423,099	194,342	1,182,783	0	1,240,316	48.8%						
Part-Time Salaries	642,581	54,987	239,374	0	403,207	37.3%						
Staff Benefits	1,551,879	118,174	727,293	0	824,587	46.9%						

February 29, 2024

GALVESTON COLLEGE
Fund 11 Education and General

Interfund Appropriations	5,274,786	198,847	1,453,927	0	3,820,859	27.6%
Expenditures Total	29,305,485	1,929,266	12,734,205	1,620,863	14,950,417	43.5%
Excess Rev/Exp	0	1,667,269	12,341,854			

Galveston College
Fund 11 Detail Rev\Exp
as of the end of February 2024

	Budget 2024	(MTD) Actual February	(YTD) Actual 2024	Actual 2024	Encumbrances 2024	Available 2024	% of Budget 2024
State Appropriation							
Academic/Technical	\$4,871,133	\$937,693	\$2,813,080	\$0	\$0	\$2,058,054	57.8%
Incentive	\$0	\$97,423	\$292,268	\$0	\$0	(\$292,268)	Infinity
Core	\$0	\$182,668	\$548,003	\$0	\$0	(\$548,003)	Infinity
Health Insurance	\$0	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$4,871,133	\$1,217,783	\$3,653,350	\$0	\$0	\$1,217,783	75.0%
Tuition							
In District Tuition	\$1,261,975	(\$1,708)	\$1,015,385	\$0	\$0	\$246,590	80.5%
Out of District Tuition	\$916,696	(\$223)	\$822,077	\$0	\$0	\$94,620	89.7%
Non Resident Tuition	\$389,815	\$1,188	\$357,007	\$0	\$0	\$32,808	91.6%
CE Workforce Training	\$140,000	\$2,072	\$35,040	\$0	\$0	\$104,960	25.0%
CE Workforce Info Tech	\$18,250	\$0	\$788	\$0	\$0	\$17,462	4.3%
CE Workforce Health Prof	\$205,000	\$6,943	\$184,957	\$0	\$0	\$20,043	90.2%
CE Leisure Learning	\$40,000	\$571	\$78,818	\$0	\$0	(\$38,818)	197.0%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,971,736	\$8,844	\$2,494,072	\$0	\$0	\$477,664	83.9%
Course Fees							
Building Use Fee	\$1,287,395	(\$749)	\$1,105,416	\$0	\$0	\$181,979	85.9%
Student Service Fee	\$62,060	(\$27)	\$52,069	\$0	\$0	\$9,991	83.9%
General Service Fee	\$285,395	(\$11)	\$225,606	\$0	\$0	\$59,789	79.1%
Registration Fee	\$171,237	\$33	\$134,934	\$0	\$0	\$36,303	78.8%
Out of District Fee	\$503,186	\$109	\$459,507	\$0	\$0	\$43,679	91.3%
Course and Lab fees	\$335,000	(\$359)	\$277,389	\$0	\$0	\$57,611	82.8%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of February 2024

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2024	February	February	2024	2024	2024	2024	2024	2024	2024
Distance Education fee	\$235,000	\$47	\$203,867	\$0	\$31,133					86.8%
Distance Education fee N/R	\$14,000	\$0	\$6,530	\$0	\$7,470					46.6%
Testing Fees	\$18,800	\$3,778	\$5,330	\$0	\$13,470					28.4%
Testing Fees GED	\$2,550	\$0	\$0	\$0	\$2,550					0.0%
Testing Fees-Contract	\$2,550	\$6,345	\$8,081	\$0	(\$5,531)					316.9%
Late Registration Fees	\$6,375	\$150	\$5,950	\$0	\$425					93.3%
Schedule Change Fees	\$2,600	\$20	\$2,570	\$0	\$30					98.8%
Student Health\Insurance Fees	\$60,000	(\$13)	\$38,101	\$0	\$21,899					63.5%
SurCharge 3peat > 27 Dev hrs	\$29,040	\$540	\$23,796	\$0	\$5,244					81.9%
Other fees	\$0	\$0	\$0	\$0	\$0					NaN
Total	\$3,015,188	\$9,863	\$2,549,146	\$0	\$466,042					84.5%
Exemption/Waivers										
Competitive Waiver	(\$34,650)	\$0	(\$28,880)	\$0	(\$5,770)					83.3%
Foster Care	(\$23,342)	\$0	(\$17,297)	\$0	(\$6,045)					74.1%
Hazelwood Waiver Credit	(\$16,830)	\$0	(\$10,447)	\$0	(\$6,383)					62.1%
Hazelwood Dependant	(\$41,200)	(\$2,306)	(\$42,292)	\$0	\$1,092					102.7%
Concurrent Enrollment	\$0	\$0	\$0	\$0	\$0					NaN
Blind	(\$5,400)	(\$1,019)	(\$4,581)	\$0	(\$819)					84.8%
Fireman	(\$12,400)	\$0	(\$4,130)	\$0	(\$8,270)					33.3%
Police	(\$1,650)	\$0	(\$495)	\$0	(\$1,155)					30.0%
TEC 54.052	(\$102,300)	(\$1,272)	(\$81,830)	\$0	(\$20,470)					80.0%
Military Waiver	(\$13,200)	\$0	(\$6,642)	\$0	(\$6,558)					50.3%
GISD Dual Credit	(\$510,000)	\$745	(\$539,996)	\$0	\$29,996					105.9%
Other	(\$3,300)	(\$1,200)	(\$1,200)	\$0	(\$2,100)					36.4%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of February 2024

	Budget 2024	(MTD) Actual February	(YTD) Actual 2024	Encumbrances 2024	Available 2024	% of Budget 2024
Total	(\$764,272)	(\$5,052)	(\$737,792)	\$0	(\$26,480)	96.5%
Local Taxes						
Current Taxes	\$17,440,900	\$2,115,847	\$16,027,904	\$0	\$1,412,996	91.9%
Delinquent	\$230,000	\$20,495	\$151,311	\$0	\$78,689	65.8%
Penalty & Interest	\$130,000	\$39,178	\$81,634	\$0	\$48,366	62.8%
Other	\$5,100	\$19,583	\$21,820	\$0	(\$16,720)	427.8%
Total	\$17,806,000	\$2,195,103	\$16,282,669	\$0	\$1,523,331	91.4%
Local Revenue						
Interest Income	\$1,200,000	\$161,568	\$816,777	\$0	\$383,223	68.1%
Miscellaneous Revenue	\$10,500	\$1,601	\$2,433	\$0	\$8,067	23.2%
Misc. Revenue-Vehicles	\$3,000	\$395	\$2,572	\$0	\$428	85.7%
Administrative Allowance	\$3,800	\$0	\$0	\$0	\$3,800	0.0%
Indirect Cost Recovery	\$180,000	\$4,905	\$5,825	\$0	\$174,175	3.2%
Insurance Reimbursements		\$0	\$0			
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$8,400	\$1,523	\$7,006	\$0	\$1,394	83.4%
Total	\$1,405,700	\$169,992	\$834,614	\$0	\$571,086	59.4%
Inter-Fund Appropriations						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$29,305,485	\$3,596,534	\$25,076,058	\$0	\$4,229,427	86%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of February 2024

	Budget 2024	(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
		February	2024	2024	2024	2024	2024	2024	2024
Exp by State Classification									
Instructional									
Welding	\$418,955	\$26,185	\$202,122	\$15,304	\$201,529			48.2%	
Biology	\$360,768	\$31,296	\$165,931	\$137	\$194,700			46.0%	
Biotechnology	\$0	\$0	\$0	\$0	\$0			NaN	
Chemistry	\$214,026	\$16,913	\$92,057	\$0	\$121,969			43.0%	
Env Science	\$60,096	\$3,064	\$18,065	\$0	\$42,031			30.1%	
Physics	\$122,212	\$8,421	\$50,605	\$0	\$71,607			41.4%	
Accounting	\$79,377	\$6,151	\$35,081	\$0	\$44,296			44.2%	
Accounting Tech	\$0	\$0	\$0	\$0	\$0			NaN	
Business Admin	\$10,921	\$609	\$3,044	\$0	\$7,877			27.9%	
Hosp/Tourism	\$9,740	\$0	\$5,141	\$0	\$4,599			52.8%	
Medical Office Admin	\$229,098	\$15,898	\$99,661	\$7,872	\$121,564			43.5%	
Logistics Op	\$77,884	\$0	\$5,590	\$0	\$72,294			7.2%	
Med Off Admin	\$0	\$0	\$0	\$0	\$0			NaN	
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0			NaN	
Office Tech	\$0	\$0	\$0	\$0	\$0			NaN	
Paralegal	\$0	\$0	\$0	\$0	\$0			NaN	
Speech	\$97,429	\$7,301	\$42,865	\$0	\$54,564			44.0%	
Comp. Science	\$27,661	\$2,204	\$18,821	\$0	\$8,840			68.0%	
Comp. Tech.	\$107,511	\$3,382	\$43,279	\$0	\$64,232			40.3%	
Culinary Arts	\$158,223	\$14,186	\$87,414	\$2,323	\$68,485			55.2%	
Cosmetology	\$266,370	\$16,409	\$128,420	\$765	\$137,184			48.2%	
Engineering	\$7,345	\$0	\$0	\$0	\$7,345			0.0%	

Galveston College
Fund 11 Detail Rev\Exp
as of the end of February 2024

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2024	February	2024	2024	2024	2024	2024	2024	2024	2024
Develop-Read	\$110,546	\$8,757	\$59,257	\$0	\$0	\$51,289		53.6%		
Develop-Write	\$0	\$0	\$0	\$0	\$0	\$0		NaN		
Develop-Other	\$0	\$0	\$0	\$0	\$0	\$0		NaN		
Education	\$10,084	\$744	\$4,480	\$0	\$0	\$5,604		44.4%		
English	\$309,919	\$28,865	\$163,439	\$0	\$0	\$146,480		52.7%		
Humanities	\$5,481	(\$4,852)	\$197	\$0	\$0	\$5,284		3.6%		
Philosophy	\$14,608	\$2,435	\$11,769	\$0	\$0	\$2,839		80.6%		
Foreign Lang-SPAN	\$24,869	\$1,539	\$5,530	\$0	\$0	\$19,339		22.2%		
Nursing-RN	\$973,231	\$84,405	\$412,543	\$163	\$560,525			42.4%		
Nursing Admin	\$189,701	\$15,138	\$91,966	\$237	\$97,497			48.5%		
Allied Health	\$0	\$0	\$0	\$0	\$0	\$0		NaN		
Clinical Research	\$0	\$0	\$0	\$0	\$0	\$0		NaN		
Emer Med Serv	\$377,525	\$49,395	\$149,481	\$1,355	\$226,689			39.6%		
Imaging-CT	\$149,113	\$11,203	\$60,333	\$2,203	\$86,576			40.5%		
Imaging-MRI	\$147,322	\$11,988	\$65,920	\$0	\$81,402			44.7%		
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	\$0		NaN		
Imaging-Nuclear	\$193,939	\$17,701	\$98,633	\$0	\$95,306			50.9%		
Imaging-Rad Thy	\$189,335	\$15,433	\$90,323	\$1,245	\$97,766			47.7%		
Imaging-Rad Tch	\$423,140	\$28,713	\$179,932	\$1,082	\$242,126			42.5%		
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	\$0		NaN		
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	\$0		NaN		
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	\$0		NaN		
Sonography	\$223,829	\$14,997	\$106,245	\$1,550	\$116,034			47.5%		
Surgical Tech	\$148,396	\$13,768	\$62,879	\$697	\$84,820			42.4%		

Galveston College

Fund 11 Detail Rev\Exp

as of the end of February 2024

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2024	February	2024	2024	2024	2024
Nursing-LVN	\$189,169	\$8,721	\$74,409	\$118	\$114,642	39.3%
Develop-Math	\$294,854	\$25,284	\$117,181	\$187	\$177,486	39.7%
Mathematics	\$366,104	\$28,425	\$199,427	\$0	\$166,677	54.5%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$125,019	\$11,856	\$55,825	\$2,669	\$66,524	44.7%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electronics	\$160,405	\$9,417	\$51,191	\$1,549	\$107,665	31.9%
Instrumentation	\$120,107	\$12,854	\$62,930	\$543	\$56,634	52.4%
Fitness Center	\$130,327	\$9,243	\$63,435	\$950	\$65,942	48.7%
Physical Ed.	\$123,816	\$9,994	\$64,313	\$145	\$59,358	51.9%
CJ-Academic	\$82,511	\$6,549	\$39,293	\$0	\$43,218	47.6%
CJ-Law Enforce	\$176,284	\$17,227	\$86,339	\$947	\$88,998	49.0%
Economics	\$59,378	\$4,270	\$31,640	\$0	\$27,738	53.3%
Government/PS	\$142,293	\$10,283	\$50,614	\$0	\$91,679	35.6%
History/Geog.	\$136,708	\$8,307	\$63,729	\$0	\$72,979	46.6%
Psychology	\$121,614	\$14,347	\$63,558	\$0	\$58,056	52.3%
Sociology	\$35,028	(\$2,415)	\$13,706	\$0	\$21,322	39.1%
Art	\$163,907	\$11,708	\$82,226	\$4,261	\$77,420	50.2%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$154,397	\$10,474	\$66,937	\$0	\$87,460	43.4%
Music	\$64,021	\$3,027	\$39,887	\$1,176	\$22,958	62.3%
Medical Bachelors	\$220,830	\$21,237	\$113,976	\$194	\$106,661	51.6%
Nursing BSN	\$273,258	\$20,137	\$132,975	\$1,275	\$139,008	48.7%
Accreditation	\$12,500	\$0	\$7,483	\$0	\$5,017	59.9%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of February 2024

	Budget 2024	(MTD) Actual February	(YTD) Actual 2024	Encumbrances 2024	Available 2024	% of Budget 2024
Accreditation QEP	\$46,562	\$3,500	\$20,589	\$683	\$25,290	44.2%
ATD	\$0	\$0	\$0	\$0	\$0	NaN
Faculty Dev.	\$52,711	\$6,831	\$22,468	\$0	\$30,243	42.6%
Lecture Series	\$5,250	\$0	\$1,701	\$0	\$3,549	32.4%
CE-Workforce	\$50,717	\$5,175	\$20,522	\$1,018	\$29,176	40.5%
CE Cisco	\$3,454	\$0	\$634	\$0	\$2,820	18.4%
CE Allied Health	\$170,389	\$24,395	\$100,656	\$500	\$69,233	59.1%
Total Instructional	\$9,220,267	\$733,093	\$4,208,670	\$51,152	\$4,960,445	46%
Instructional Donations	\$0	\$0	\$0	\$0	\$0	NaN
Community Services						
CE Leisure Learning	\$42,183	\$2,466	\$26,771	\$7,904	\$7,508	63.5%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total Community Service	\$42,183	\$2,466	\$26,771	\$7,904	\$7,508	63.5%
Academic Support						
Vice President of Instruction	\$294,816	\$24,067	\$143,645	\$300	\$150,871	48.7%
Arts & Sciences Administration	\$71,403	\$4,933	\$38,240	\$0	\$33,164	53.6%
Tech\Professional Ed. Administration	\$241,856	\$16,990	\$120,713	\$6,036	\$115,107	49.9%
Adult & Continuing Ed. Administration	\$256,084	\$19,650	\$119,311	\$2,096	\$134,677	46.6%
Distance Education Administration	\$182,890	\$13,927	\$89,797	\$15	\$93,078	49.1%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	NaN
Grants Development	\$76,392	\$6,246	\$39,011	\$200	\$37,181	51.1%
Library & Learning Resources	\$435,689	\$38,940	\$242,547	\$27,377	\$165,765	55.7%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of February 2024

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2024	February	2024	2024	2024	2024
Media Services	\$56,114	\$4,219	\$26,191	\$301	\$29,623	46.7%
Student Success Center (Tutoring)	\$168,754	\$14,978	\$74,689	\$0	\$94,065	44.3%
Testing Center	\$170,521	\$13,181	\$74,789	\$0	\$95,732	43.9%
Total For Academic Support	\$1,954,519	\$157,132	\$968,931	\$36,326	\$949,263	49.6%
Student Services						
Vice President of Student Services	\$359,337	\$28,906	\$173,402	\$1,948	\$183,987	48.3%
Admissions\Records	\$588,885	\$49,386	\$291,971	\$25	\$296,889	49.6%
Campus Security	\$642,290	\$55,342	\$273,664	\$279,420	\$89,206	42.6%
Counseling	\$693,532	\$52,109	\$316,693	\$0	\$376,839	45.7%
Financial Aid	\$400,272	\$29,581	\$178,144	\$5	\$222,123	44.5%
Student Activities	\$84,468	\$6,013	\$33,487	\$0	\$50,981	39.6%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
Total For Student Services	\$2,768,784	\$221,337	\$1,267,360	\$281,398	\$1,220,026	45.8%
Institutional Support						
Board of Regents	\$81,960	\$2,329	\$16,392	\$194	\$65,374	20.0%
President	\$592,420	\$36,516	\$223,314	\$390	\$368,715	37.7%
General Institutional Expenses	\$523,614	\$3,264	\$98,974	\$281	\$424,359	18.9%
Vice President for Administration	\$214,249	\$17,211	\$103,403	\$197	\$110,649	48.3%
Business Services	\$915,953	\$93,528	\$439,764	\$15,669	\$460,520	48.0%
Human Resources & Risk Mgmt.	\$469,102	\$42,308	\$233,807	\$32,722	\$202,573	49.8%
Professional Development	\$9,600	\$1,515	\$5,385	\$3,215	\$1,000	56.1%
Purchasing	\$92,045	\$6,889	\$45,146	\$38	\$46,861	49.0%
Research and Planning	\$238,421	\$15,677	\$136,547	\$1,660	\$100,214	57.3%

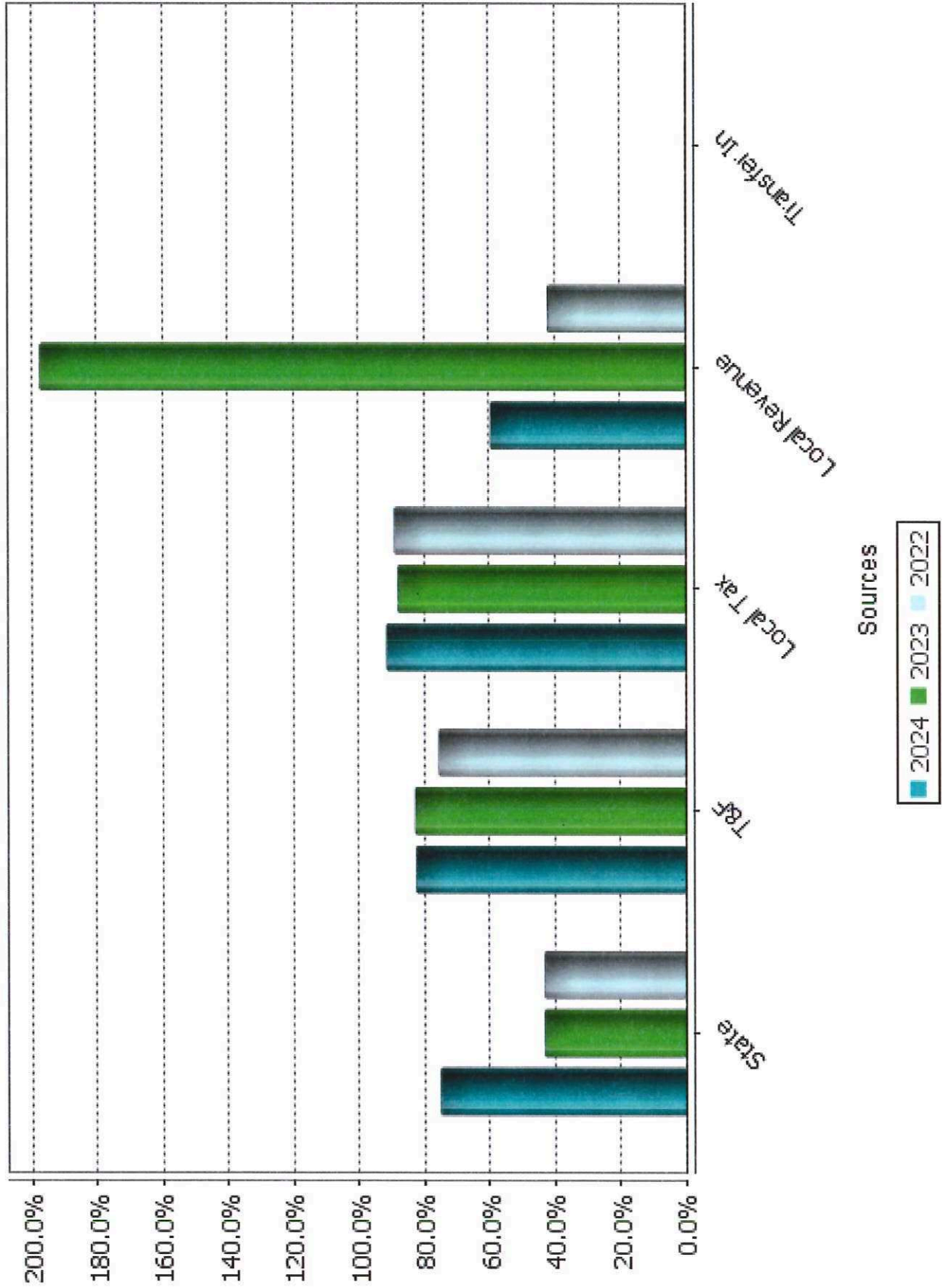
Galveston College
Fund 11 Detail Rev/Exp
as of the end of February 2024

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2024	February	2024	2024	2024	2024
Information Technology	\$1,863,118	\$82,566	\$1,228,584	\$314,633	\$319,901	65.9%
Communications	\$96,442	\$3,327	\$51,059	\$5,331	\$40,052	52.9%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$285,994	\$19,484	\$134,966	\$2,148	\$148,880	47.2%
GC Foundation	\$72,540	\$4,783	\$32,742	\$634	\$39,164	45.1%
Marketing & Media	\$710,061	\$96,982	\$324,822	\$79,699	\$305,540	45.7%
Total for Institutional Support	\$6,165,519	\$426,378	\$3,074,905	\$456,811	\$2,633,804	49.9%
Staff Benefits						
Staff Benefits - State Eligible	\$27,377	\$0	\$45,839	\$0	(\$18,462)	167.4%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits - Retirees	\$0	\$0	\$29	\$0	(\$29)	Infinity
Total For Staff Benefits	\$27,377	\$0	\$45,868	\$0	(\$18,491)	167.5%
Operations and Maintenance						
Plant Administration	\$941,129	\$16,216	\$609,527	\$0	\$331,602	64.8%
Building Maintenance	\$1,103,278	\$86,118	\$429,659	\$336,440	\$337,179	38.9%
Custodial Services	\$727,943	\$59,499	\$327,049	\$16,596	\$384,298	44.9%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$81,000	\$925	\$26,955	\$38,345	\$15,700	33.3%
Grounds Maintenance Tech Cente	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$20,000	\$200	\$850	\$6,624	\$12,526	4.3%
Utilities	\$865,000	\$26,396	\$272,357	\$317,643	\$275,000	31.5%
Utilities Tech Center	\$113,700	\$658	\$21,375	\$71,625	\$20,700	18.8%
Total for Operations and M...	\$3,852,050	\$190,012	\$1,687,772	\$787,274	\$1,377,004	43.8%

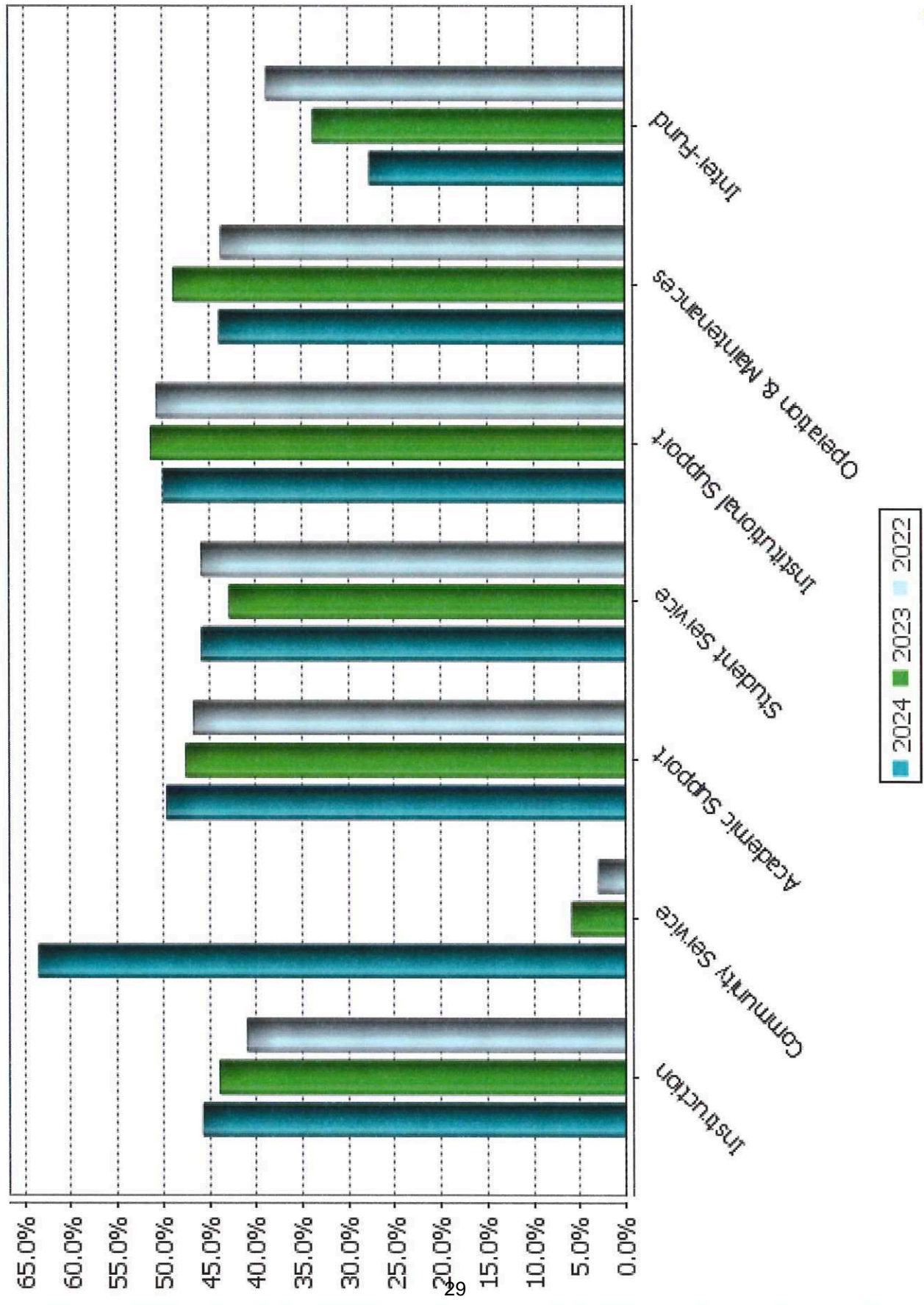
Galveston College
Fund 11 Detail Rev\Exp
as of the end of February 2024

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2024	February	2024	2024	2024	2024
Inter-fund Appropriations						
Transfers to Auxiliary	\$672,480	\$33,683	\$103,867	\$0	\$568,613	15.4%
Transfers to Student Activity Fund	\$62,060	\$27	\$52,123	\$0	\$9,937	84.0%
Transfer to State Eligible Ben	\$1,520,248	\$111,702	\$612,378	\$0	\$907,870	40.3%
Transfers to State Grants & Aid	\$152,498	\$53,435	\$122,060	\$0	\$30,438	80.0%
Transfers to Bond Revenue	\$1,867,500	\$0	\$563,500	\$0	\$1,304,000	30.2%
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$1,000,000	\$0	\$0	\$0	\$1,000,000	0.0%
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
Total Inter-fund Appropriations	\$5,274,786	\$198,847	\$1,453,927	\$0	\$3,820,859	27.6%
Expenditures Totals	\$29,305,485	\$1,929,266	\$12,734,205	\$1,620,863	\$14,950,417	43.5%

3 Year Revenue by Percentage (YTD)



Three Year Expense by Percentage (TYD)



**Auxiliary fund
as of February 29, 2024**

February 29, 2024	Current year		Current year		Current ...		Current year		Current year	
	Budget	(MTD) Actual	February	(YTD) Act...	Encumbr...	2024	Remaining	2024	% Expended	2024
	2024			2024		2024				
Revenue by State Classification										
Interfund Appropriations	\$672,480	\$33,683	\$103,867	\$0	\$0	\$568,613	15%			
Bookstore Commission	\$55,000	\$21,623	\$21,623	\$0	\$0	\$33,377	39%			
Student housing	\$346,495	\$2,288	\$344,838	\$0	\$0	\$1,658	100%			
Food Service	\$477,394	\$3,013	\$508,184	\$0	\$0	(\$30,790)	106%			
Special Event	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Sales and Services	\$172,720	(\$8,409)	\$66,717	\$0	\$0	\$106,003	39%			
Total Revenue	\$1,724,089	\$52,199	\$1,045,229	\$0	\$0	\$678,860	61%			
Expenditures by Department										
Bookstore(retiree)	0	0	0	0	0	\$0	NaN			
Student Housing	18,090	198	7,373	0	0	\$10,717	41%			
Food Service	393,690	42,935	269,656	0	0	\$124,034	68%			
Print Shop	105,200	10,249	48,829	45,417	45,417	\$10,954	46%			
Special Event	0	0	0	0	0	\$0	NaN			
Athletics General	108,326	3,143	33,725	1,358	1,358	\$73,243	31%			
Baseball	485,940	42,259	340,236	7,648	7,648	\$138,055	70%			
Softball	396,943	17,531	271,669	1,175	1,175	\$124,099	68%			
General Institutional	215,900	10,057	73,739	24,923	24,923	\$117,238	34%			
Transfer to Construction	0	0	0	0	0	\$0	NaN			
Expenditures Total	1,724,089	126,371	1,045,229	80,521.03	80,521.03	\$598,339	61%			

**Auxiliary fund
as of February 29, 2024**

Expenditures by Type									
General Operating	260,630	15,486	72,461	33,125	155,043.35	28%			
Contracted Services	515,590	55,119	314,953	38,573	162,064.36	61%			
Travel	143,480	21,579	51,731	0	91,748.83	36%			
Equipment	69,353	935	49,532	8,823	10,997.36	71%			
Special Event	0	0	0	0	0.00	NaN			
Transfer to Scholars...	25,000	0	25,000	0	0.00	100%			
Transfer to Construction	0	0	0	0	0.00	NaN			
Scholarships	414,424	8,885	384,818	0	29,606.39	93%			
Salaries & Stipends	225,755	18,975	114,135	0	111,620.00	51%			
Staff Benefits	69,857	5,393	32,598	0	37,259.10	47%			
Expenditures Total	1,724,089	126,371	1,045,229	80,521.03	598,339.39	61%			

**Student Service Fund
as of February 29, 2024**

February 29, 2024	Current year		Current year		Current ...		Current year	
	Budget	(MTD) Actual	(YTD) Act...	Encumbr...	Remaining	% Expended	2024	2024
	2024	February	2024	2024	2024		2024	2024
Revenue by State Classification								
Interfund Appropriations	\$62,060	\$27	\$52,123	\$0	\$9,937	84%		
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN		
Total Revenue	\$62,060	\$27	\$52,123	\$0	\$9,937	84%		

Expenditures by Department

Student Activities	37,450	2,795	7,799	2,959	\$26,692	21%		
Student Government	22,010	2,559	9,062	3,660	\$9,288	41%		
Phi Theta Kappa	2,600	0	168	0	\$2,432	6%		
Expenditures Total	62,060	5,355	17,029	6,619	\$38,412	27%		

Expenditures by Type

General Operating	36,750	4,355	15,029	6,404	15,317	41%		
Contracted Services	0	0	0	0	0	0%		
Travel	15,310	0	0	215	15,095	0%		
Equipment	0	0	0	0	0	NaN		
Scholarships	0	0	0	0	0			
Salaries & Stipends	10,000	1,000	2,000	0	8,000			
Staff Benefits	0	0	0	0	0			
Expenditures Total	62,060	5,355	17,029	6,619	38,412	27%		

GALVESTON COLLEGE
Construction\Capital Project fund
as of February 29, 2024

February 29, 2024	Current year Budget 2024	Current year (MTD) Actual February	Current year (YTD) Actual 2024	Current year Encumbrances 2024	Current year Remaining 2024
Fund 71					
Revenue					
Fund Balance Transfer	5,856,864	0	0	0	5,856,864
Proposed Title V Grant Remodel Student Success Center	752,942	0	0	0	752,942
Total Revenue	6,609,806	0	0	0	6,609,806
Expenditures					
Facility Construction *	1,603,458	0	61,441	17,662	1,524,355
Furniture and Equipment *	400,000	0	0	0	400,000
Contingency *	235,000	0	0	0	235,000
Architectural & Engineering fees *	106,000	1,760	39,034	86,366	(19,400)
2nd floor Northern Remodel , Library Testing, and FA-207 Black Box Projects					
Softball Feild-Construction	1,500,000	0	0	0	1,500,000
Softball Feild- Architectural and Engineering fees	150,000	0	0	0	150,000
Electrical Transformer Upgrade- Construction	1,227,406	546,051	546,051	681,355	0
Electrical Transformer Upgrade- Archit, and Engin.	60,000	1,080	3,480	56,520	0
Electrical Transformer Upgrade- Contingency	125,000	0	0	0	125,000
Student Success Center -Remodel- Title V	752,942	0	0	0	752,942
Land\Building Purchase	450,000	0	0	0	450,000
Expenditures Total	6,609,806	548,891	650,007	841,902	5,117,897

GALVESTON COLLEGE
Construction\Capital Project fund
as of February 29, 2024

	Current year Budget 2024	Current year (MTD) Actual February	Current year (YTD) Actual 2024	Current year Encumbrances 2024	Current year Remaining 2024
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February 29, 2024

Nursing Health Science Building

Revenue					
Fund Balance Transfer FY23 Bond Intrest	907,955	0	0	0	907,955
Transfer Bond Reserve intrest	152,625	0	0	0	152,625
Bond Proceeds	6,953,871	377,999	4,865,465	0	2,088,406
Total Revenue	8,014,451	377,999	4,865,465	0	3,148,986

Expenditures

Contingency-Owner	102,927	0	0	0	102,927
Equipment- Capital	1,600,000	0	853,167	251,095	495,739
Furniture- Capital	1,900,000	0	1,107,629	182,970	609,401
Facility Construction	4,169,624	125,785	2,811,729	0	1,357,895
Archt and Engr Fees	241,900	86,479	178,751	0	63,149
Expenditures Total	8,014,451	212,264	4,951,276	434,064	2,629,111

Nursing Health Science- Moody PEF

Revenue					
Moody PEF Gift -Transfer from fund 25	1,000,000	427,200	427,200	0	572,800
Total Revenue	1,000,000	427,200	427,200	0	572,800

Expenditures

Equipment- Capital	1,000,000	427,200	427,200	39,000	533,800
Expenditures Total	1,000,000	427,200	427,200	39,000	533,800

GALVESTON COLLEGE
Construction\Capital Project fund
as of February 29, 2024

February 29, 2024

	Current year Budget (MTD) Actual 2024	Current year February	Current year (YTD) Actual 2024	Current year Encumbrances 2024	Current year Remaining 2024
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Fund Revenue Total	15,624,257	805,199	5,292,665	0	10,331,592
Fund Expenditures Total	15,624,257	1,188,356	6,028,483	1,314,967	8,280,808
Fund 71 total		(383,156)	(735,818)	(1,314,967)	

Capital Projects Fund 72

Revenue

Transfer from fund 11 (1Mil) and fund balance ...	1,832,420	0	0	0	1,832,420
Total Revenue	1,832,420	0	0	0	1,832,420

Expenditures

Contracted service IT issues Carryforward	182,000	0	171,320	0	10,680
Nursing\HS Building Equipment	1,550,420	0	0	0	1,550,420
Facilities Master Plan Archt and Engr	100,000	0	0	0	100,000
Expenditures Total	1,832,420	0	171,320	0	1,661,100

Fund Revenue Total	1,832,420	0	0	0	1,832,420
Fund Expenditures Total	1,832,420	0	0	0	1,832,420
Fund 72 total		0	0	0	

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 –Presentation and Acceptance of Certificate of Unopposed Candidates for the General Election		✓		44
#2 –Consider Approval of Order of Cancellation for the May 4, 2024 General Election		✓		46
#3 – Consider Facilities Committee Recommendation to the Board of Regents Regarding the Health Science Education Center		✓		48
#4 – Review and Consider Reaffirmation of Board Policy CAK Local (Appropriations and Revenue Sources: Investments) and Resolution		✓		49
#5 – Consider Acceptance of Fiscal Year 2023-2024 Second Quarter Investment Report				59
#6 – Consider Approval of Investment Firms				63
#7 – Consider Acceptance of Audit Services Engagement Letter from Carr, Riggs & Ingram, LLC		✓		64
#8 – Consider Approval to Offer Paralegal Program (Associate of Applied Science Degree)		✓		84
#9 - Consider Approval of Continuing Education Certificate for Eyelash Extension Technician				86
#10 – Consider Approval of Proposal to Purchase Lecterns for the Health Science Education Center				87
#11 – Consider Approval of Proposal to Purchase Instructional Equipment for the Electrical Electronics Technology and HVAC Technology Programs				89

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#12 – Consider Acceptance of Funds in Support of the 2024 Women In Industry Conference	_____	_____	_____	90
#13 – Consider Approval of One-year Extension to Contract with Lagniappe Dining Services with Price Increase Proposal	_____	_____ ✓	_____	91
#14 – Consider Approval of Increase to Student Housing Rates and Board Fees Effective June 1, 2024	_____	_____ ✓	_____	92
#15 – Consider Approval of Course Fees Effective April 1, 2024	_____	_____ ✓	_____	93
#16 – Consider Approval of Tuition and Required Fees Effective April 1, 2024	_____	_____ ✓	_____	100
#17 – Consider Approval of Proposed Fiscal Year 2025 and Fiscal Year 2026 Academic Calendar	_____	_____ ✓	_____	103
#18 – Consider Approval of Two-part Settlement Agreement with the EEOC	_____	_____ ✓	_____	107

Presentation and Acceptance of Certificate of Unopposed Candidates for the General Election

Following the filing deadlines associated with the May 4, 2024 general election, Dr. W. Myles Shelton, the Board-appointed “Agent” for the Secretary of the Board of Regents, submitted the Certificate of Unopposed Candidates to the Board Chairperson informing them that the candidates were unopposed for Board of Regents Positions 1, 2, and 3. The Board Chairperson submits this certificate to the Regents for acceptance to begin the process of cancelling the general election.

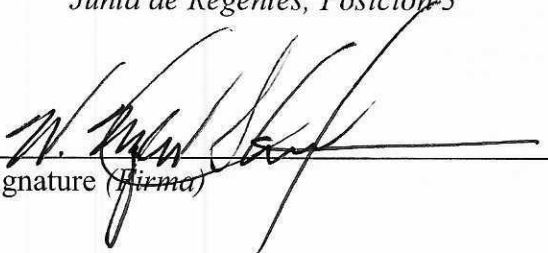
**CERTIFICATE OF UNOPPOSED CANDIDATES
FOR GALVESTON COMMUNITY COLLEGE DISTRICT
CERTIFICACIÓN DE CANDIDATOS ÚNICOS
PARA EL DISTRITO DEL COLEGIO DE LA COMUNIDAD DE GALVESTON**

To: Karen F. Flowers, Chairperson, Board of Regents
Al: Karen F. Flowers, Presidente, Junta de Regentes

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the general election scheduled to be held on May 4, 2024.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos sin oposición para un cargo en la elección general que se llevará a cabo el 2 de mayo del 2020.

Office (Cargo)	Candidate (Candidato)
Board of Regents, Position 1 <i>Junta de Regentes, Posición 1</i>	Mary R. Longoria
Board of Regents, Position 2 <i>Junta de Regentes, Posición 2</i>	Fred D. Raschke
Board of Regents, Position 3 <i>Junta de Regentes, Posición 3</i>	Karen F. Flowers


Signature (*Firma*)

W. Myles Shelton, Ed.D.
Printed name (*Nombre en letra de molde*)

Assistant Board Secretary
(Secretario Asistente de la Junta)
Title (*Puesto*)

February 20, 2024 (20 de febrero de 2024)
Date of signing (*Fecha de firma*)



Consider Approval of Order of Cancellation for May 4, 2024 General Election

Following the acceptance of the Certificates of Unopposed Candidates, staff recommends the approval of the Order of Cancellation for the May 4, 2024 general election, thereby reelecting the incumbents to the Board to fill Positions 1, 2, and 3 through May 2030.

ORDER OF CANCELLATION
ORDEN DE CANCELACIÓN

The Board of Regents of the Galveston Community College District hereby cancels the general election scheduled to be held on May 4, 2024, in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

La Junta de Regentes del Distrito del Colegio de la Comunidad de Galveston por la presente cancela la elección general que, de lo contrario, se hubiera celebrado el 4 de mayo del 2024, en conformidad con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos sin oposición y por la presente quedan elegidos como se indica a continuación:

<u>Candidate (Candidato)</u>	<u>Office Sought (Cargo buscado)</u>
Mary R. Longoria	Board of Regents, Position 1 <i>Junta de Regentes, Posición 1</i>
Fred D. Raschke	Board of Regents, Position 2 <i>Junta de Regentes, Posición 2</i>
Karen F. Flowers	Board of Regents, Position 3 <i>Junta de Regentes, Posición 3</i>

A copy of this order will be posted on Election Day at each polling place that would have been used in the general election.

El Día de las Elecciones se exhibirá una copia de esta orden en todos los lugares electorales que se hubieran utilizado en la elección general.

Karen F. Flowers, Chairperson, Board of Regents (*Presidente, Junta de Regentes*)

(Seal) (*Sello*)

Michael B. Hughes, Secretary, Board of Regents (*Secretario, Junta de Regentes*)

Date of adoption (*Fecha de adopción*)

Consider Facilities Committee Recommendation to the Board of Regents Regarding the Health
Science Education Center

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide the Committee's recommendation for Board consideration.

Review and Consider Reaffirmation of Board Policy CAK Local
(Appropriations and Revenue Sources: Investments) and Resolution

The Public Funds Investment Act requires the Board of Regents to review the College's investment policy and investment strategy annually. Board Policy CAK Local is attached for review and includes the investment strategy. Also attached for adoption is a resolution confirming the Board's review of this policy.

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

The College District shall invest all available funds in conformance with these legal and administrative guidelines.

Investment Authority

The President and other person(s) designated by Board resolution shall serve as the investment officer(s) of the College District and shall invest College District funds as directed by the Board and in accordance with the College District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

Authorized
Resolution

A trading resolution shall be established with this investment policy, authorizing the investment officer(s) or agent to engage in investment transactions on behalf of the College District. The trading resolution shall be used to establish brokerage and banking accounts in the performance of this policy. The persons authorized by the trading resolution to transact business for the College District are also authorized to approve wire transfers used in the process of investing.

Prudence

The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. This standard states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

LIMITATION OF
PERSONAL
LIABILITY

The College President, investment officers, and those delegated investment authority under this policy, when acting in accordance with the written procedures and all applicable policies and in accordance with the Prudent Person Rule, shall be relieved of personal responsibility and liability in the management of the College District's portfolio provided that deviations from expectations for a specific security's credit risk or market price change or portfolio shifts are reported in a timely manner and that appropriate action is taken to control adverse market effects.

**Approved
Investment
Instruments**

From those investments authorized by law and described further in CAK(LEGAL) under Authorized Investments, the Board shall permit investment of College District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities, as permitted by Government Code 2256.009.
2. Certificates of Deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.0013
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.105
9. Public funds investment pools as permitted by Government Code 2256.016
10. Cash management and fixed income funds as permitted by Government Code 2256.020.
11. Negotiable certificates of deposits as permitted by Government Code 2256.020.
12. Corporate bond, debentures, or similar debt obligations as permitted by Government Code 2256.020.

Investments in collateralized mortgage obligations are strictly prohibited. In accordance with Texas state law, the following are not authorized investments:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pay no interest;

APPROPRIATIONS AND REVENUE SOURCES
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2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

Investment Management

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for College District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

Liquidity and Maturity

Any internally created pool fund group of the College District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the College District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The College District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

Monitoring Market Prices

The investment officer(s) shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the College District's investment portfolio. Information sources may include financial/investment publications and elec-

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

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tronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

Monitoring Rating Changes

In accordance with Government Code 2256.005(b), the investment officer(s) shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Collateralization

Consistent with the requirements of state law, the College District requires all banks, savings banks, and credit union deposits to be federally insured or collateralized with eligible obligations. Financial institutions serving as College District depositories shall be required to sign an agreement with the College District in compliance with federal regulations. The agreement shall require compliance with the PFIA and this investment policy, establish an independent custodian for all pledged collateral, define the eligible collateral and the College District's rights to the collateral in case of default, bankruptcy, or closing, and establish a perfected security interest in compliance with federal and state regulations.

Allowable Collateral

For financial institution deposits, the eligible types of collateralization of deposits are defined by the "Public Funds Collateral Act" (Chapter 2257, Texas Government Code). The eligibility of specific issues may at times be restricted or prohibited, at the sole discretion of the College District.

For repurchase agreements, collateral underlying the repurchase agreement is limited to cash and U.S. government and agency obligations, which are eligible for wire transfer (i.e., book entry) to the College District's designated custodian through the Federal Reserve System.

Collateral Levels

Collateral is valued at current market plus interest accrued through the date of valuation.

Monitoring Collateral Adequacy

For financial institution deposits, the College District requires monthly reports with market values of pledged securities from all financial institutions with which the College District has collateralized deposits. The College District shall regularly monitor the adequacy of collateral.

APPROPRIATIONS AND REVENUE SOURCES
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(LOCAL)

For repurchase agreements, regular monitoring by the College District of all collateral underlying repurchase agreements shall be required. More frequent monitoring may be necessary during periods of market volatility.

Collateral
Substitution

Collateralized deposits often require substitution of collateral. Any broker/dealer or financial institution requesting substitution must contact the investment officer(s) for approval and settlement. The substituted collateral's value will be calculated and substitution approved if its value is equal to or greater than the required value [see Collateral Levels]. The investment officer(s) shall give immediate notification of the decision to the custodian holding the collateral. Substitution is allowable for all transactions but should be limited, if possible, to minimize potential administrative problems and transfer expense. The investment officer(s) may limit substitution and assess appropriate fees if substitution becomes excessive or abusive.

Collateral
Reductions

Should the collateral's market value exceed the required amount, any broker/dealer or financial institution may request approval from the investment officer(s) to reduce collateral. Collateral reductions may be permitted only if the College District's records indicate that the collateral's market value exceeds the required amount.

Funds / Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the College District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

Operating and
Operating Reserve
Funds

Investment strategies for operating funds and operating reserve funds (including any commingled pools containing operating funds) shall have as their primary objectives the preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Debt Service Funds

Investment strategies for debt service funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Custodial (Agency)
Funds

Investment strategies for custodial (agency) funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

APPROPRIATIONS AND REVENUE SOURCES
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Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective the preservation and safety of the principal and sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Safekeeping and Custody	The College District shall retain clearly marked receipts providing proof of the College District's ownership. The College District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with College District funds by the investment pool.
Sellers of Investments / Authorized Financial Dealers and Institutions	<p>Securities shall only be purchased from those institutions included on the College District's approved list of brokers/dealers. This list of approved brokers/dealers shall be reviewed at least annually by the College District's investment officers.</p> <p>Prior to handling investments on behalf of the College District, a broker/dealer or qualified representative of a business organization must submit required written documents in accordance with law.</p> <p>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA).</p>
Soliciting Bids for CDs	In order to get the best return on its investments, the College District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Interest Rate Risk	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the College District shall use final and weighted-average-maturity limits and diversification.</p> <p>The College District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
Internal Controls	<p>A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the College District. Controls deemed most important shall include:</p> <ol style="list-style-type: none"><li data-bbox="552 1751 1438 1818">1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.

APPROPRIATIONS AND REVENUE SOURCES
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(LOCAL)

2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the College District's independent auditing firm.

**Performance
Evaluation and
Reporting**

The investment officer(s) shall submit quarterly reports to the Board containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program. At a minimum, this report shall contain:

1. Beginning and ending market value of the portfolio by market sector and total portfolio;
2. Beginning and ending carrying (book) value of the portfolio by market sector and total portfolio;
3. Transactions that change market and book value;
4. Detail reporting on each asset (book, market, and maturity dates at a minimum);
5. Overall current yield of the portfolio;
6. Overall weighted average maturity of the portfolio; and
7. Maximum maturities in the portfolio.

The report shall be prepared jointly by all involved in the investment activity and signed by the investment officers.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the College District shall perform a compliance audit of management controls on investments and adherence to the College District's established investment policies.

**A RESOLUTION OF THE
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS CONFIRMING THE REVIEW OF THE
INVESTMENT POLICY AND
INVESTMENT STRATEGIES; PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Chapter 2256 of the Texas Government Code, also known as the Public Funds Investment Act (PFIA), requires the governing body of an investing entity to adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control; and

WHEREAS, once an investment policy has been adopted, the PFIA also requires the governing body of an investing entity to review its investment policy and investment strategies not less than annually; and

WHEREAS, the PFIA states that the governing body shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE GALVESTON COMMUNITY COLLEGE DISTRICT:

Section 1. That the Board of Regents has reviewed the attached investment policy for the Galveston Community College District and the strategies contained therein and there are no changes from the previous year.

Section 2. That the Board believes that the investment policy meets the provisions of Chapter 2256, Texas Government Code, as it may be amended from time to time.

Section 3. That this Resolution shall be in effect immediately upon its adoption.

PASSED AND ADOPTED this 20th day of March, 2024.

GALVESTON COMMUNITY COLLEGE DISTRICT

Karen F. Flowers
Chairperson, Board of Regents

ATTESTED TO:

(DISTRICT SEAL)

Michael B. Hughes
Secretary, Board of Regents

Consider Acceptance of Fiscal Year 2023-24 Second Quarter Investment Report

Following is the Investment Report describing the fiscal year 2023-24 second quarter investment activity for Galveston College. All investments are in compliance with the Board-approved investment policy and the report provides detailed information regarding each investment classified by major fund groups.

It is recommended that the Board of Regents accept the Investment Report for the second quarter of fiscal year 2023-24 as presented.

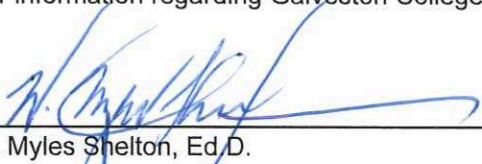
Board Investment Report FY 2024
Cash equivalents and Investments
Second Quarter Fiscal Year 2024 Activity
For December 1, 2023 through February 29, 2024

	<u>Fair Value</u>	<u>Book Value</u>
Beginning Value - December 1, 2023	\$ 36,006,673	\$ 36,006,673
Additions/Subtractions (Net)	8,877,912	8,877,912.48
Change in Fair Value	-	-
Ending Value - February 29, 2024	<u>44,884,585</u>	<u>44,884,585</u>


Earnings for the Second Quarter	519,035
Weighted Average Maturity at Ending Period Date (Days)	1
Weighted Average Earnings Rate for the Second Quarter	5.08%
Benchmark - Quarterly Average of the 4 week Treasury Yield	5.28%

The above reported investments have been recorded in compliance with generally accepted accounting principles. In the opinion of the investment officers of the College, both this report and the investment portfolio of the College are in compliance with the requirements of the Public Funds Investment Act of the State of Texas and the Investment Policy of the Board of Regents of Galveston Community College District.


For information regarding Galveston College's investment portfolio, please contact Jeff Engbrock at (409) 944-1215.



 W. Myles Shelton, Ed.D.
 Investment Officer



 Dr. Van Patterson
 Investment Officer



 Jeff Engbrock
 Investment Officer

Board Investment Report FY 2024
 Cash Equivalents and Investments
 Second Quarter Fiscal Year 2024 Activity
 For December 31, 2023 through February 29, 2024

Description of Security	Account No. / CUSIP No.	Average Interest Rate	Maturity Date	Beginning Book Value	Ending Book Value	Beginning Fair Value	Additions	Withdrawals	Ending Fair Value	% of Total Portfolio	Weighted Avg. Earnings Rate	Accrued Interest	Days to Maturity	Weighted Avg. Maturity-Days
OPERATING														
Lone Star Investment Pool - Corp	84502	5.503%	Demand	136,386	138,279	136,386	1,894	-	138,279	0.31%	0.02%	-	1	0.00
Lone Star Investment Pool - Gov	84502	4.824%	Demand	9,247,281	20,379,626	9,247,281	15,732,345	(4,600,000)	20,379,626	45.40%	2.19%	-	1	0.45
Logic	151720001	5.486%	Demand	6,808,141	6,902,116	6,808,141	93,975	-	6,902,116	15.38%	0.85%	-	1	0.15
Texpool	000020101	5.332%	Demand	6,071,849	6,153,154	6,071,849	81,305	-	6,153,154	13.71%	0.73%	-	1	0.14
Texas Term Pool	1216-00	5.330%	Demand	5,442,034	5,514,878	5,442,034	72,844	-	5,514,878	12.29%	0.65%	-	1	0.12
MNB Repurchase Account	3128X1PZ4	0.100%	Open	731,032	118,365	731,032	-	(612,667)	118,365	0.26%	0.00%	-	1	0.00
Vanguard Mutual Fund	09914660032	5.288%	Demand	731,234	740,944	731,234	9,709	-	740,944	1.65%	0.09%	-	1	0.02
TOTAL OPERATING				29,167,957	39,947,361	29,167,957	15,992,072	(5,212,667)	39,947,361	89.00%	4.53%	-	1	0.89
RESTRICTED														
Lone Star Invest. - 2022 Bond Proceeds	84502	4.866%	Demand	4,860,655	2,932,743	4,860,655	52,564	(1,980,476)	2,932,743	6.53%	0.32%	-	1	0.07
Lone Star Invest. - 2022 Bond Reserve	84502	5.295%	Demand	1,978,061	2,004,481	1,978,061	26,420	-	2,004,481	4.47%	0.24%	-	1	0.04
TOTAL RESTRICTED				6,838,716	4,937,224	6,838,716	78,984	(1,980,476)	4,937,224	11.00%	0.55%	-	1	0.11
GRAND TOTAL				36,006,673	44,884,585	36,006,673	16,071,055	(7,193,143)	44,884,585	100%	5.08%	-	1	1.00

The above reported investments have been recorded in compliance with generally accepted accounting principles. In the opinion of the investment officers of the College, both this report and the investment portfolio of the College are in compliance with the requirements of the Public Funds Investment Act of the State of Texas and the Investment Policy of the Board of Regents of Galveston Community College District.

For information regarding Galveston College's investment portfolio, please contact Jeff Engbrock at (409) 944-1215.

W. Myles Shelton, Ed.D.
 Investment Officer

[Signature]

Van Patterson, Ed.D.
 Investment Officer

[Signature]

[Signature]
 Jeff Engbrock
 Investment Officer

Board Investment Report FY 2024
Interest Earned - Second Quarter of FY 2024
For December 1, 2023 through February 29, 2024

<u>Investments</u>	<u>Feb</u>	<u>2nd Quarter</u>	<u>Fiscal YTD</u>
Operating			
MNB Money Market Account	259	485	893
Lonestar Corp	600	1,894	3,770
Lonestar Gov	78,585	179,825	299,228
LOGIC	29,928	93,975	187,145
Texpool	25,924	81,305	161,595
Texas Term	23,164	72,844	144,882
Vanguard	3,100	9,709	19,233
Total Investment Operating Interest	161,560	440,037	816,746
Restricted			
Lonestar - 2022 Bond Reserve	8,433.38	26,420	52,474
Lonestar - 2022 Bond Proceeds	12,484.09	52,564	144,465
Total Investment Restricted Interest	20,917	78,984	196,938
Demand Deposit			
Moody National Bank	7	15	31
Total Demand Deposit Interest	7	15	31
GRAND TOTAL INTEREST EARNED	182,485	519,035	1,013,715

Consider Approval of Investment Firms

The Public Funds Investment Act requires the Board of Regents to review, on an annual basis, the investment firms to be used. Staff recommends the utilization of the following investment firms:

- Gilford Securities, Inc.
- Landenburg Thalmann & Company
- LOGIC (Local Government Investment Cooperative)
- Lone Star investment Pool
- TexPool
- Texas Ranger- formerly known as TexTerm
- Vanguard (Mutual Funds)

Consider Acceptance of Audit Services
Engagement Letter from Carr, Riggs & Ingram, LLC

Following is an audit services engagement letter from Carr, Riggs & Ingram, LLC (CRI) outlining services to be provided to the Galveston Community College District relating to the audit for the period ending August 31, 2024. Staff is requesting that a contract for audit services be awarded to CRI for one year. CRI estimates a fee of \$65,000 for the financial and federal single audit, including assistance in the preparation of the financial statements and disclosures, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplemental information related to GASB 68 and 75, and related notes, SBITA (GASB 96) calculations, data collection submission, and travel and other out-of-pocket costs such as report production, word processing, postage, etc. . Any additional program tested for single audit will be billed at \$10,000. These fees are based on anticipated cooperation from college personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, CRI will discuss it with staff and arrive at a new fee estimate before additional costs are incurred.



MASTER SERVICES AGREEMENT

We are pleased that you have chosen to engage Carr, Riggs & Ingram, L.L.C. (“CRI”, “we,” “our” or “us”) to provide certain accounting, advisory, assurance, consulting, tax, and/or related services.

This Master Services Agreement 1.0 (“MSA”), shall govern, throughout the entirety of our contractual relationship(s), including the provision of our services and deliverables as set forth in one or more Engagement Letters from CRI (the “services”).

CLIENT

“Client” (collectively referred to as “Client”, “you”, or “your”) for the purposes of this MSA, shall mean the party or parties specifically listed as the Client(s) on the applicable Engagement Letter. As examples, the Client might include (ONLY AS SPECIFICALLY IDENTIFIED OR LISTED IN THE ENGAGEMENT LETTER(S)):

- For Individual Client(s): you, your spouse (if filing jointly), your dependent children, other dependents, any grantor trusts for which you act as trustee, and any investment partnership or limited liability company if all of the ownership interests are owned by the foregoing persons; and
- For Business Client(s) (e.g. for-profit, not-for profit, or governmental entities; fiduciary clients, etc.): the primary business and any subsidiaries or controlled affiliates.

With respect to each Engagement Letter, our Client(s) for a particular engagement will include only those individuals and entities specifically identified and listed under the Client Acknowledgement section of an Engagement Letter. Neither this MSA nor any Engagement Letter will create any client relationship nor any service-related obligation between us and any natural person or entity not specifically listed or identified in an Engagement Letter.

AUTHORITY TO BIND

BY EXECUTING AN ENGAGEMENT LETTER THAT REFERENCES AND INCORPORATES THIS MSA, CLIENT ACCEPTS AND AGREES TO THE TERMS OF THIS MSA. ANY INDIVIDUAL EXECUTING OR ACCEPTING THIS MSA ON BEHALF OF ANY INDIVIDUAL, COMPANY, OR OTHER LEGAL ENTITY, REPRESENTS THAT THEY HAVE THE AUTHORITY TO BIND SUCH INDIVIDUAL, ENTITY, AND ITS AFFILIATES TO THESE TERMS AND CONDITIONS, WILL PROVIDE UPON REQUEST ANY INFORMATION OR DOCUMENTATION VERIFYING, IN CRI’S SOLE DISCRETION, SUCH AUTHORITY, IN WHICH CASE THE TERM “CLIENT” SHALL REFER TO EACH REPRESENTED INDIVIDUAL, ENTITY, OR AFFILIATES. IF THE EXECUTING INDIVIDUAL DOES NOT HAVE SUCH AUTHORITY, OR DOES NOT AGREE WITH THESE TERMS AND CONDITIONS, THEY MUST NOT EXECUTE OR ACCEPT THIS MSA AND MAY NOT USE THE SERVICES.

ENGAGEMENT LETTERS

All services to be performed by us must be described in an Engagement Letter executed by CRI and the Client(s). Each Engagement Letter will provide details on the nature of the work and any expected deliverable. Our services will be limited to the services specifically described in that Engagement Letter. Our agreement to perform services under any particular Engagement Letter does not obligate us to perform any future services under any additional Engagement Letters.

Engagement Letters are subject to the terms and conditions outlined in this MSA. Upon execution of an Engagement Letter, this MSA is incorporated into each Engagement Letter executed by the parties.

OUR RESPONSIBILITIES

We will perform the services detailed in the Engagement Letter(s) in accordance with applicable professional standards. Our responsibility is limited to the period(s) covered by the service(s) detailed in the Engagement Letter(s) and does not extend to any later periods for which we are not engaged to provide applicable services, unless evidenced by a separate Engagement Letter.

We are available to provide you with business advice, but we are not obligated to do so unless you specifically engage us to do so via an Engagement Letter for this purpose. The parties agree that Client will only rely on written, not oral, statements or advice from CRI. We believe written advice is necessary to avoid confusion and to make clear the specific nature and limitations of our advice. You should not rely on any advice unless it has received a full supervisory review and is provided by us in writing directly to you.

Unless otherwise stipulated in the Engagement Letter:

1. we will not perform any procedures designed to:
 - a. discover defalcations or other irregularities,
 - b. audit or otherwise verify the information you give us,
 - c. detect immaterial misstatements or violations of laws or government regulations;
2. our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within your entity or noncompliance with laws and regulations; and our services are not designed to provide assurance on internal control or to identify deficiencies in internal control.

We are not investment counselors or brokers. Our advice concerning a particular investment shall be limited to advising you with regard to any applicable tax ramifications of the investment. It shall not include advising you regarding the economic viability or consequences of the investment or whether or not you should make the investment. Our advice regarding any applicable tax ramifications of the investment shall be based on documents and information that you provide us regarding the investment. However, if you would like investment advice, we are happy to provide contact information for (a) qualified investment advisor(s).

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. Our services do not relieve you of your responsibilities.

CLIENT RESPONSIBILITIES

Our services will be conducted on the basis that you acknowledge and understand your responsibility for (as and if applicable):

- assuming all management responsibilities; overseeing any services we provide by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience;
- evaluating the adequacy and results of services (including non-attest services) performed by us; and accepting responsibility for the results of such services; designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial information that is free from material misstatement, whether due to fraud or error, including monitoring ongoing activities;
- the selection and application of accounting principles and framework;
- the preparation and fair presentation of the financial information in conformity with the applicable accounting framework;
- making drafts of financial information or financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers);
- timely providing us with:
 - 1) access to all information of which you are aware or have in your possession, custody, or control that is relevant to the services for which we are engaged, including but not limited to items such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters;
 - 2) additional information that we may request;
- unrestricted access to persons within the entity from whom we determine it necessary to perform our services;
- the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting you or your entity involving:
 - 1) management,
 - 2) employees who have significant roles in internal control, and
 - 3) others where the fraud could have a material effect on the financial information or financial statements;
- informing us of your knowledge of any allegations of fraud or suspected fraud affecting you or your entity received in communications from employees, former employees, regulators, or others;
- identifying and ensuring compliance with applicable laws and regulations;
- the safeguarding of assets, the proper recording of transactions in the book(s) of accounts; and the substantial completeness and accuracy of the financial records, and the full and accurate disclosure of all relevant facts to us.

You represent that the information you are supplying to us is accurate and complete to the best of your knowledge and that you have disclosed to us all relevant facts affecting our services.

USE OF FOREIGN AFFILIATES AND THIRD-PARTY SERVICE PROVIDERS

In performing our services to you, and so long as this MSA remains in effect, you agree and consent that we may (i) use affiliate and/or third-party service providers located both within, and outside, the United

States, and (ii) disclose and share your confidential information with these service providers. We maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. We also secure and require confidentiality agreements with these service providers to maintain the confidentiality of your information and take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. We remain responsible for the work provided by any such third-party service providers. By executing this MSA, and for so long as it remains in effect, you consent to the use of international service providers, including disclosure of your confidential financial information, if applicable, to our service providers located abroad.

RECORD RETENTION

We retain records in accordance with our record retention policy. We do not keep any of your original records, so we will return those to you upon the completion of the engagement. When records are returned to you, it is your responsibility to retain and protect the records for possible future use, including potential examination by governmental or regulatory agencies. You acknowledge and agree that upon the expiration of the applicable retention periods reflected within our record retention policy, available upon request, we are free to destroy our records related to the relevant or affected engagement(s).

REQUEST FOR DISCLOSURE

In the event that we are requested or required to disclose any confidential information by law, a subpoena or order issued by a court of competent jurisdiction, other governmental or regulatory authority, or professional standards (each, an "Order") or are requested or required to disclose any of the confidential information by a non-governmental third party ("Third-Party Demand"), we shall, where legally permissible and reasonably practicable, give you reasonable notice of the Order or Third-Party Demand so that you may seek a protective order or other appropriate remedy at your sole expense, or waive our compliance with the applicable confidentiality provisions of this MSA. In the event you direct us not to make the disclosure, you agree to defend, reimburse, and hold us harmless from any costs or expenses incurred in defending the privilege, including, by way of illustration only, our attorney's fees, court costs, outside adviser's costs, out-of-pocket expenses of any kind, or penalties or fines imposed as a result of your asserting the privilege or your direction to us to assert the privilege; provided, however, we retain the sole discretion, after consultation with our legal counsel, to determine whether or not, and to what extent, to comply with or otherwise address any Order or Third-Party Demand.

DATA SECURITY

In the interest of facilitating our services to you, we may send data over the Internet, securely store electronic data via computer software applications hosted remotely on the Internet or allow access to data through third-party vendors' secured portals or clouds. Electronic data that is confidential to you may be transmitted or stored using these methods. We may use third-party service providers to store or transmit this data, such as, but not limited to, providers of tax return preparation software. In using these data communication and storage methods, we employ measures designed to maintain data security. We use reasonable efforts to keep such communications and data access secure in accordance with our obligations under applicable laws and professional standards. We also require our third-party vendors to do the same.

You recognize and accept that we have no control over, and shall not be responsible for, the unauthorized interception or breach of any communications or data once it has been sent or has been subject to unauthorized access, notwithstanding all reasonable security measures employed by us or our third-party vendors. You consent to our use of these electronic devices and applications and submission of confidential client information to third-party service providers during this relationship.

To enhance our services to you, we will use a combination of remote access, secure file transfer, virtual private network, other collaborative virtual workspaces, or other online tools or environments. Access through any combination of these tools allows for on-demand and/or real-time collaboration across geographic boundaries and time zones and allows the parties hereto to share data, engagement information, knowledge, and deliverables in a protected environment. In order to use certain of these tools and in addition to execution of this MSA or any related Engagement Letter(s), you may be required to execute a separate client acknowledgement or agreement and agree to be bound by the terms, conditions, and limitations of such agreement. You agree that we have no responsibility for the activities of third-party vendors supplying these tools and agree to indemnify and hold us harmless with respect to any and all claims arising from or related to the operation of these tools. While we may back up your files to facilitate our services, you are solely responsible for the backup of your files and records; therefore, we recommend that you also maintain your own backup files of these records. In the event you suffer a loss of any files or records due to accident, inadvertent mistake, or force majeure, copies of which you have provided to us pursuant to this MSA or any related Engagement Letter(s), we shall not be responsible or obligated to provide you a copy of any such file or record which we may retain in our possession.

DISPUTE RESOLUTION

In the event of a dispute between the parties, which arises out of or relates to this MSA or any related Engagement Letter(s), the breach thereof or the services provided or to be provided hereunder or in the related Engagement Letter(s), if the dispute cannot be settled through negotiation, the parties agree that before initiating arbitration, litigation, or other dispute resolution procedure, they will first try, in good faith, to resolve the dispute through non-binding mediation. All parties agree that an alternative form of dispute resolution shall not be undertaken by either party until the expiration of fifteen (15) calendar days following notice being provided to the other party indicating that the dispute cannot be settled through mediation. The mediation will be administered by the American Arbitration Association under its *Dispute Resolution Rules for Professional Accounting and Related Services Disputes*. The costs of any mediation proceedings shall be shared equally by all parties.

LIMITATION OF LIABILITY

EXCEPT AS PROVIDED IN THIS MSA, WE SHALL NOT BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, SPECIAL, PUNITIVE, OR ANCILLARY DAMAGES OF ANY KIND ALLEGED AS A RESULT OF ANY CAUSE OF ACTION ARISING FROM OR IN ANY WAY RELATED TO THIS MSA (WHICH INCLUDES, FOR CLARIFICATION, ALL RELEVANT AND AFFECTED ENGAGEMENT LETTER(S)), WHETHER FOR BREACH OF CONTRACT, TORT, OR OTHERWISE. UNLESS OTHERWISE STATED IN THIS AGREEMENT, THE PARTIES AGREE THAT OUR TOTAL CUMULATIVE LIABILITY (INCLUDING OUR EMPLOYEES, DIRECTORS, OFFICERS, OR AGENTS), SHALL NOT EXCEED THE AMOUNT OF FEES EARNED BY US RELATED TO THE RELEVANT SERVICE(S) (AS SPECIFIED IN THE AFFECTED ENGAGEMENT LETTER(S)) DURING THE TWELVE MONTHS PRECEDING THE EVENT GIVING RISE TO THE CLAIM, AS SUCH AMOUNT SHALL SERVE AS A REASONABLE PROSPECTIVE ESTIMATE OF ANY DAMAGES WHICH YOU MAY SUFFER THROUGH ANY BREACH BY US OF

THE TERMS OF THIS MSA, AS SUCH DAMAGES MAY BE SPECULATIVE OR IMPOSSIBLE TO CALCULATE. IF THERE ARE UNPAID FEES OWED TO US, THIS CUMULATIVE LIABILITY WILL BE REDUCED BY THE VALUE OF THE UNPAID FEES WITH NO ADDITIONAL INTEREST OR CHARGES, AS WE RETAIN THE RIGHT TO OFFSET ANY SUMS CLAIMED AS DUE AND OWED BY YOU, BY ANY SUMS TO WHICH WE ARE LEGALLY ENTITLED. THIS LIMITATION SHALL APPLY WHETHER OR NOT FURTHER DAMAGES ARE FORESEEABLE, OR WHETHER EITHER PARTY (OR ITS EMPLOYEES, AGENTS, OFFICERS, OR DIRECTORS) HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CLIENT(S) AGREE TO DEFEND, INDEMNIFY, AND HOLD CRI HARMLESS AGAINST ALL CLAIMS OF ANY KIND ARISING FROM IMPROPER THIRD-PARTY DISCLOSURE OF CRI REPORTS OR WORK PRODUCT.

GOVERNING LAW AND VENUE

This MSA and any underlying Engagement Letter(s), including but not limited to, any act or omission of CRI pursuant to the MSA and/or any work by CRI shall be governed by the laws of the State of Alabama, without reference to any conflict of laws rules or principles. Any claim, civil action, or legal proceeding arising out of or in any way relating to this MSA or any underlying Engagement Letter(s), any act or omission of CRI pursuant to the MSA, and/or any other agreement(s) with CRI, must be brought in a state court having jurisdiction in Coffee County, Alabama, Enterprise Division, and each party irrevocably submits to the jurisdiction and venue of any such court in any such action or proceeding and agrees to waive any defenses or objections to venue and jurisdiction within Coffee County, Alabama, including *forum non conveniens*.

STATUTE OF LIMITATIONS

The parties agree that there shall be a one-year statute of limitation (from the delivery of the service or termination of the MSA or Engagement Letter(s)) for the filing of any requests for arbitration, lawsuit, or proceeding related to this MSA. If such a claim is filed more than one year, or the minimum durational period having been determined as permissible by applicable statutory law or by a court of competent jurisdiction, subsequent to the delivery of the service or termination of the MSA or Engagement Letter(s), whichever occurs first in time, then it shall be precluded by this provision, regardless of whether or not the claim has accrued at that time.

TERMINATION

The MSA shall continue in full force and effect until terminated in accordance with this section. We have the right and sole discretion to terminate and withdraw from this MSA immediately upon written notice to you for any reason including, but not limited to, if you do not provide us with requested information in a timely manner, refuse to cooperate with our reasonable requests, or misrepresent any facts. Withdrawal or termination of this MSA constitutes withdrawal and termination from any and all related Engagement Letter(s).

We also have the right and sole discretion to withdraw for any reason from any specific engagement covered by an Engagement Letter immediately upon written notice to you. Our withdrawal will release us from any obligation to complete the services covered by that Engagement Letter and will constitute completion of that engagement. You agree to compensate us for our time and out-of-pocket expenses through the date of any termination and withdrawal of this MSA or any Engagement Letter(s).

DISCLOSURE TO AFFILIATES

You consent to us using your financial, tax, and personal information to send to you by any medium: firm newsletters, surveys, press releases, invitations to our seminars, information regarding related services from affiliated companies and/or portfolio companies, and any other communication sent to some or all of our clients. You also consent to us sharing your financial, tax, and personal or confidential information with our affiliated companies and/or portfolio companies. This consent is not conditioned upon our providing services to you.

CORPORATE TRANSPARENCY ACT/BENEFICIAL OWNERSHIP INFORMATION REPORTING

Assisting you with your compliance with the Corporate Transparency Act (“CTA”), including beneficial ownership information (“BOI”) reporting, is not within the scope of this MSA. You have sole responsibility for your compliance with the CTA, including its BOI reporting requirements and the collection of relevant ownership information. We shall have no liability resulting from your failure to comply with CTA. Information regarding the BOI reporting requirements can be found at <https://www.fincen.gov/boi>. Consider consulting with legal counsel if you have questions regarding the applicability of the CTA’s reporting requirements and issues surrounding the collection of relevant ownership information.

SEVERABILITY

If any provision of this MSA or any underlying Engagement Letter(s) is found by any court to be void or otherwise unenforceable, the remainder of this MSA and any underlying Engagement Letter(s) will remain valid and enforceable as though such void or unenforceable provision were absent upon the date of its execution.

COUNTERPARTS

This MSA may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument and shall become a binding agreement when one or more of the counterparts have been signed by each of the parties and delivered to the other party. Signatures provided by facsimile or electronically shall be valid and binding.

MODIFICATION

This MSA may be amended, modified, or supplemented only by written agreement executed by all parties. In the event of a conflict between the terms of this MSA and any Engagement Letter(s), the terms of this MSA shall supersede, unless the applicable Engagement Letter(s) specifically states otherwise and references this MSA.

LATE FEES AND INTEREST

Client agrees to pay all services, fees, and costs of any underlying engagement, and payment is due upon receipt of our invoice. We reserve the right, in our sole discretion, to impose late fees or interest on any balance that is past due. Failure to make timely payments may, upon notice, result in our termination of this MSA and any Engagement Letter(s).

ENTIRE AGREEMENT

This Agreement, including all Engagement Letter(s) and all attachments, schedules, and exhibits hereto or thereto, all of which are incorporated herein by reference, constitutes the full and complete agreement between the parties concerning the subject matter hereof and supersedes all prior and contemporaneous understandings and writings with respect thereto. No additional terms contained in any purchase order, order acknowledgement, confirmation, delivery acknowledgement, similar document, other correspondence, or written or oral communication between the parties will be valid and such additional or conflicting terms are deemed rejected by the parties.

CLIENT ACKNOWLEDGEMENT(S)

If you acknowledge and agree with the terms of our agreement as described in this MSA, please indicate by executing.

Very truly yours,

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, L.L.C.

Signature

Myles Shelton, Ed.D.

Galveston Community College District

<signature>

<sign date>

Signature

Karen Flowers

Galveston Community College District

<signature>

<sign date>

Authorized Signer(s)



To Management and Those Charged with Governance
of Galveston Community College District

This Engagement Letter and its attachments, if any, are governed by the Master Services Agreement 1.0 ("MSA") between Carr, Riggs & Ingram, L.L.C. ("CRI", "we", "us", or "our") and the Client; the terms of which are hereby incorporated into this Engagement Letter by reference. By executing this Engagement Letter, the parties agree to and intend to be bound by the terms of the MSA.

This Engagement Letter confirms and specifies the terms of our engagement and clarifies the nature and extent of the services we will provide for Galveston Community College District ("Client", "Entity", "you", or "your") as of and for the year ended August 31, 2024 (the "Selected Period(s)").

SCOPE AND OBJECTIVES

We will audit the financial statements and the disclosures, which collectively comprise the basic financial statement(s) of the Entity for the Selected Period(s) ended for the following: and the related disclosures to the financial statements, otherwise known as the notes to the financial statements (collectively, the "Financial Statements").

The Financial Statements are prepared in accordance with accounting principles generally accepted in the United States of America ("GAAP") (the "Selected Basis").

We will perform an audit engagement with respect to the Financial Statements of the Entity. As and if applicable and indicated in the following paragraphs, we will also perform the appropriate procedures related to either supplementary information ("Supplementary Information") and/or required supplementary information ("RSI").

The objectives of our audit are to obtain reasonable assurance about whether the Financial Statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your Financial Statements are fairly presented, in all material respects, in conformity with the Selected Basis and report on the fairness of the Supplementary Information referred to below when considered in relation to the Financial Statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States ("GAGAS") will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they

would influence the judgment of a reasonable user made based on the Financial Statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the Financial Statements in accordance with GAGAS.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations ("CFR") Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance").

The Selected Basis provides for certain RSI, such as management's discussion and analysis ("MD&A"), to supplement Entity's Financial Statements. Such information, although not a part of the Financial Statements, is required by the Governmental Accounting Standards Board ("GASB") who considers it to be an essential part of the financial reporting for placing the Financial Statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Entity's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the Financial Statements, and other knowledge we obtained during our audit of the Financial Statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. This RSI is required by the Selected Basis and will be subjected to certain limited procedures, but will not be audited: MD&A, Required Pension Supplementary Information, and Required Other Postemployment Benefit Supplementary Information.

We have also been engaged to report on Supplementary Information other than RSI that accompanies the Entity's Financial Statements. We will subject the following Supplementary Information to the auditing procedures applied in our audit of the Financial Statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the Financial Statements or to the Financial Statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the Financial Statements as a whole in a separate written report accompanying our auditor's report on the Financial Statements or in a report combined with our auditor's report on the Financial Statements: Schedule of Expenditures of Federal Awards and related notes and the following Supplemental schedules required by the Texas Higher Education Coordinating Board .

In connection with our audit of the Financial Statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic Financial Statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report. Other information will include: Statistical Schedules.

OUR RESPONSIBILITIES

We will conduct our audit in accordance with GAAS and GAGAS. We will also conduct our audit in accordance with the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance. We will include tests of your accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS and GAGAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the Financial Statements and determine whether the Financial Statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the Financial Statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Entity or to acts by management or employees acting on behalf of the Entity. Because the determination of waste and abuse is subjective, GAGAS do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and GAGAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the Financial Statements or on major programs. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will obtain an understanding of the Entity and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the Financial Statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the Financial Statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the Financial Statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to GAGAS. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards and the Uniform Guidance.

We have identified the following significant risks of material misstatement as part of our audit planning: management override of controls and improper revenue recognition due to fraud.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Entity's ability to continue as a going concern for a reasonable period of time.

AUDIT PROCEDURES - COMPLIANCE

As part of obtaining reasonable assurance about whether the Financial Statements are free of material misstatement, we will perform tests of the Entity's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to GAGAS.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Entity's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Our audit does not relieve you of your responsibilities.

OTHER SERVICES

We will perform the following non-attest services for the Entity, based upon information provided by you and in accordance with professional standards:

- Assist management in preparing the Financial Statements
- Assist management in preparing the Supplementary Information

- Assist management by preparing, proposing and/or recording the following **client-approved** activities and/or journal entries: assist with preparation and submission of the data collection form and SBITA calculations
- Assist management by providing other non-attest services: Required Pension Supplementary Information; Required Other Postemployment Benefit Supplementary Information

These non-audit services do not constitute an audit under GAGAS and such services will not be conducted in accordance with GAGAS.

You agree to assume all management responsibilities for these non-attest services and any other non-attest services we provide; oversee the services by designating an individual with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

The non-attest services, if any, are limited to those previously defined in this letter, or as identified in a separate Engagement Letter. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

CLIENT RESPONSIBILITIES

In addition to your responsibilities identified in the MSA, our engagement will be conducted on the basis that you acknowledge and understand your responsibility for:

- designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of Financial Statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met
- following laws and regulations
- ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements
- ensuring that management and financial information is reliable and properly reported
- implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements
- the selection and application of accounting principles; for the preparation and fair presentation of the Financial Statements, schedule of expenditures of federal awards, and all accompanying information in conformity with the Selected Basis, and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements)
- identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information

- the preparation and fair presentation of the Financial Statements in conformity with the Selected Basis
- making drafts of Financial Statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers)
- providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the Financial Statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Entity from whom we determine it necessary to obtain audit evidence (4) if applicable, you will provide us with the final version of all documents comprising the annual report which includes other information, prior to the date of our auditor's report. If the final version of these documents are not available prior to the date of our auditor's report, they will be provided as soon as practical and the Entity will not issue the annual report prior to providing them to the auditor (5) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance
- required written representations from you about the Financial Statements and related matters, at the conclusion of our audit
- required written representations that (1) you are responsible for presentation of the Supplementary Information in accordance with GAAP; (2) you believe the Supplementary Information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the Supplementary Information.
- required written representations from you about compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and GAGAS, at the conclusion of our audit
- required written representations from you about compliance with schedule of expenditures of federal awards and federal award programs, at the conclusion of our audit
- adjusting the Financial Statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the Financial Statements taken as a whole
- the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the Financial Statements

- informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants
- identifying and ensuring that the government complies with applicable contracts, agreements, and grants
- taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report
- evaluating and monitoring noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; taking prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly following up and taking corrective action on reported audit findings; and preparing a summary schedule of prior audit findings and a separate corrective action plan
- identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance
- agreeing to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards
- agreeing to make the audited Financial Statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon
- acknowledging to us in the written representation letter that: (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards
- preparation of the Supplementary Information, as applicable, in conformity with the Selected Basis. You agree to include our report on the Supplementary Information in any document that contains, and indicates that we have reported on, the Supplementary Information and to include the audited Financial Statements with any presentation of the Supplementary Information that includes our report thereon
- if publishing Financial Statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in

those sites or to consider the consistency of other information on the website with the original document

- disclosing the date through which subsequent events have been evaluated and whether that date is the date the Financial Statements were issued or were available to be issued
- informing the engagement partner before entering into any substantive employment discussions with any of our personnel, to ensure our independence is not impaired under the AICPA Code of Professional Conduct
- establishing and maintaining a process for tracking the status of audit findings and recommendations
- identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies
- providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information

ENGAGEMENT ADMINISTRATION

Ana Gallardo is the engagement partner and is responsible for supervising the engagement and signing the report(s) or authorizing another individual to sign it (them).

We understand that your employees will prepare all confirmations and schedules we request and will locate any documents selected by us for testing. A request list of information we expect to need for our audit will be provided to you. Your prompt attention to and timely return of the requested items will significantly contribute to the efficiency of our audit process.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including Financial Statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Entity; however, management is responsible for distribution of the reports and the Financial Statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement will be retained for a minimum of five years after the

report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

In accordance with certain regulations, we, as your auditors, are required to make the following commitments:

- The audit documentation for this engagement is the property of CRI and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators, federal or state agencies, governmental agencies, etc. ("regulators" or "agencies") pursuant to authority given to it by law or regulation. If requested, access to such audit documentation will be provided under the supervision of CRI personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these regulators or agencies. These regulators or agencies may intend, or decide, to distribute the copies or information contained therein to others.
- We will file a copy of our most recent peer review report with any applicable regulators or agencies.
- As appropriate, we will meet with those charged with governance before the audit report(s) are filed with any required regulators or agencies.

The information that we obtain in auditing is confidential, as required by the AICPA Code of Professional Conduct. Therefore, your acceptance of this Engagement Letter will serve as your advance consent to our compliance with above commitments.

REPORTING

As part of our engagement, we will issue a written report upon completion of our audit of the Entity's Financial Statements. Our report will be addressed to management, those charged with governance, or both, as appropriate, of the Entity. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance.

We will also provide a report (that does not include an opinion) on internal control related to the Financial Statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the Financial Statements as required by GAGAS. The report on internal control and on compliance and other matters will state: (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with GAGAS in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and

the results of that testing based on the requirements of the Uniform Guidance. The report(s) will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Entity is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with GAAS and the standards for financial audits contained in GAGAS may not satisfy the relevant legal, regulatory, or contractual requirements.

TERMINATION

If for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

We reserve the right and sole discretion to withdraw for any reason from this engagement immediately upon written notice to you. Our withdrawal will release us from any obligation to complete the services covered by this Engagement Letter and will constitute completion of this engagement.

Our engagement with you will terminate upon the earlier of our delivery of your report or withdrawal. In either case, you agree to compensate us for our services, fees, and costs to the date of withdrawal.

CORPORATE TRANSPARENCY ACT/BENEFICIAL OWNERSHIP INFORMATION REPORTING

Assisting you with your compliance with the Corporate Transparency Act (“CTA”), including beneficial ownership information (“BOI”) reporting, is not within the scope of this engagement. You have sole responsibility for your compliance with the CTA, including its BOI reporting requirements and the collection of relevant ownership information. We shall have no liability resulting from your failure to comply with CTA. Information regarding the BOI reporting requirements can be found at <https://www.fincen.gov/boi>. Consider consulting with legal counsel if you have questions regarding the applicability of the CTA’s reporting requirements and issues surrounding the collection of relevant ownership information.

OUR FEES

We estimate that our fees will be \$65,000 for the financial and federal single audit, including assistance in the preparation of the financial statements and disclosures, supplemental schedules required by the Texas Higher Education Coordinating Board, required supplemental information related to GASB 68 and 75, and related notes, SBITA calculations, data collection submission, and travel and other out-of-pocket costs such as report production, word processing, postage, etc. Any additional program tested for single audit will be billed at \$10,000.

We will also charge you for applicable out-of-pocket expenses incurred in the course of our engagement, including, but not limited to: technology costs, travel expenses (meals, lodging, transportation, etc.), third party technical resources, administrative costs (courier services, report preparation, copying), and any other direct engagement expenses. We may also charge a fee for applications, subscriptions, hosting, or technology we utilize in providing services to you.

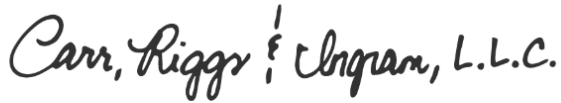
The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted

accordingly. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

CLIENT ACKNOWLEDGEMENT(S)

If you acknowledge and agree with the terms of our agreement as described in this Engagement Letter, please indicate by executing.

Very truly yours,



CARR, RIGGS & INGRAM, L.L.C.

Signature

Myles Shelton, Ed.D.

Galveston Community College District

<signature>

<sign date>

Signature

Karen Flowers

Galveston Community College District

<signature>

<sign date>

Authorized Signer(s)

Consider Approval to Offer Paralegal Program
(Associate of Applied Science Degree)

Staff is requesting Board approval to offer the Paralegal Program beginning the fall 2025 semester. Classes will be scheduled as a combination of face-to-face, hybrid, and online classes which will include lecture and an opportunity to complete an internship. All face-to-face meetings will initially be held at the main campus but may expand to offer dual credit classes at Ball High School. This program will prepare students for entry-level positions such as paralegal, legal assistant, and legal file clerk.

1st Year									
Semester 1									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
ENGL	1301	Composition I	ACGM	3	0	48	0	48	3
MATH	1332	Contemporary Math	ACGM	3	0	48	0	48	3
LGLA	1301	Legal Research and Writing	WECM	3	0	48	0	48	3
LGLA	1313	Introduction to Paralegal Studies	WECM	3	0	48	0	48	3
CRIJ	1310	Fundamentals of Criminal Law	ACGM	3	0	48	0	48	3
1st Semester Totals				15	0	240	0	240	15

Semester 2									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
LGLA	1317	Law Office Technology	WECM	3	0	48	0	48	3
LGLA	1311	Introduction to Law	WECM	3	0	48	0	48	3
LGLA	1345	Civil Litigation	WECM	3	0	48	0	48	3
Life and Physical Science Elective			ACGM	3	0	48	0	48	3
CRIJ	1301	Intro to Criminal Justice	ACGM	3	0	48	0	48	3
2nd Semester Totals				15	3	240	0	240	15

Consider Approval to Offer Paralegal Program
(Associate of Applied Science Degree)

2nd Year									
Semester 1									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
LGLA	1355	Family Law	WECM	3	0	48	0	48	3
LGLA	2331	Advanced Legal Research and Writing	WECM	3	0	48	0	48	3
LGLA	2303	Torts and Personal Injury	WECM	3	0	48	0	48	3
SPCH	1321	Business and Professional Comm	ACGM	3	0	48	0	48	3
GOVT	2305	Texas Government	ACGM	3	0	48	0	48	3
3rd Semester Totals				15	0	240	0	240	15

Semester 2									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
LGLA	2305	Interviewing and Investigating	WECM	3	0	48	0	48	3
LGLA	1353	Wills, Trust, & Probate Admin	WECM	3	0	48	0	48	3
LGLA	1359	Immigration Law	WECM	3	0	48	0	48	3
LGLA	2388	Internship OR	WECM	0	15	0	240	240	3
LGLA	2333	Advanced Legal Document Prep.	WECM	3	0	48	0	48	3
Language, Philosophy & Culture Elective or Creative Arts Elective			ACGM	3	0	48	0	48	3
4th Semester Totals				12-15	0-15	192-240	0-240	240-432	15

GRAND TOTALS

Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lecture hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
ACGM	24	0	384	0	384	24
WECM	33-36	0-15	528-576	0-240	576-768	36
GRAND TOTALS	57-60	0-15	912-960	0-240	960-1152	60

Consider Approval of Continuing Education Certificate for Eyelash Extension Technician

Staff is requesting the Board’s approval to offer one additional Continuing Education Certificate beginning in the summer 2024 semester. The Eyelash Extension Technician certificate will train students in this popular cosmetic process. Graduates will be prepared for entry-level positions as an eyelash extension technician at salons, spas, or in their own business.

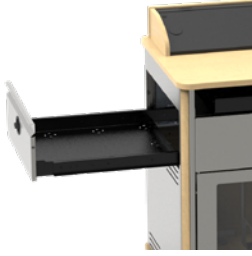
Eyelash Extension Technician OSA Certificate

Prefix	Number	Course Name	Course Type	Total Semester Contact Hours
CSME	1007	Orientation to Eyelash Extensions	WECM	112
CSME	1008	Principles of Eyelash Extensions	WECM	80
CSME	1009	Application of Eyelash Extensions	WECM	128
Certificate Total				320

Consider Approval of Proposal to Purchase Lecterns for the Health Sciences Education Center

Staff requests Board approval to purchase 18 lecterns for the new Health Sciences Building from DataVox (TIPS Contract No. 230105), 6650 W. Sam Houston Pkwy S., Houston TX 77072. The total purchase price, which includes delivery and installation is \$94,432.87. Funding for this project will come out of the Health Sciences Building Furniture and Equipment Fund. The proposal is available for review upon request.

INTEGRATED LECTERN SOLUTIONS



DOCUMENT CAMERA DRAWER CAN GO ON LEFT OR RIGHT



LOCKING, REMOVABLE AUDIENCE-SIDE PANEL



OPTIONAL REMOVABLE 12RU FRONT AND BACK RACK CUBE



OPTIONAL MATCHING LAMINATE SIDE PANEL

Get integrated quick with Spectrum's great lead time.

 SHIPS MOSTLY ASSEMBLED



MEDIA MANAGER ELITE LECTERN™

PRODUCT DIMENSIONS

Lectern	38.0625"W x 28.0625"D x 41"H (to worksurface)
Rack Units	12RU front, 12RU back

WARRANTY

See website for full warranty terms

AVAILABLE MODELS

55153	Media Manager Elite Lectern
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OPTIONS/ACCESSORIES

55197	12RU Rack Cube
55113	2RU Rack Rail Kit
95537	Keyboard Tray
55198	Removable Toe Kick
55199	Customizable Logo Panel
55539	Flip-Up Shelf (Customer Installed)
99037	Universal Cord Reel Kit
99051	Cooling Fan
96507	Overbridge Insert Panel-Large (1-piece)
96513	Overbridge Insert Panel-Large (2-piece)
99057	EM Wireless Charging Pad
99058	Power Module

Consider Approval of Proposal to Purchase Instructional Equipment for the Electrical Electronics Technology and HVAC Technology Programs

Staff is requesting Board approval of this proposal to purchase and install instructional equipment for the Electrical & Electronics and HVAC programs. This equipment is identified as necessary additions to the programs’ inventory to familiarize students with updated equipment they will encounter on the job. The total cost is \$81,043.00 and includes material, labor, student learning systems, and warranty on parts and labor. Pricing was received from Advanced Technologies Consultants using TIPS Cooperative Contract # 210902. The funding source for this project is the Texas Reskilling and Upskilling for Education (TRUE) 2023 Grant.

Program	Equipment	Vendor	Cost	Funding Source
Electrical & Electronics Technology	Universal Robot 3e Includes: Integrated Force Torque Sensor; Rotating Joints DOF Robot Weight; I/O Ports; Control Box; Robotiq Hand-E Gripper; Stand for Training Plates; Teacher Certification Training, and Shipping and Handling.	Advanced Technologies Consultants 110 W. Main St. Northville, MI 48167 Phone: (800) 348-8447 Fax: (248) 348-3040 TIPS #210902	\$41,054	2023 Texas Reskilling and Upskilling for Education (TRUE) Grant
HVAC Technology	Multi-Head Mini Split Heat Pump Training Unit Featuring: Dual Zone Ductless Mini Split Heat Pump system; Louver for control of airflow to outdoor unit; Toggle switches for electrical faults; Simulated Compressor Faults.	Advanced Technologies Consultants 110 W. Main St. Northville, MI 48167 Phone: (800) 348-8447 Fax: (248) 348-3040 TIPS# 210902	\$26,000	2023 Texas Reskilling and Upskilling for Education (TRUE) Grant
	Basic Refrigeration Trainer; Features include sight glass tubes at inlet and outlet of evaporator and condenser constructed of explosion-proof, tie-bolt design		\$14,390	
	1 year of additional warranty		\$1,475	
	Shipping and Installation		\$2,424	
	Discount		-\$4,300	
Total Proposal			\$81,043	

Consider Acceptance of Funds in Support of the
2024 Women In Industry Conference

Staff requests acceptance of the funds listed below in support of the 7th Women In Industries Conference on April 3, 2024, at Moody Gardens Hotel, Spa, and Conference Center. This conference will provide information about high-wage, high-demand jobs in the petrochemical and construction fields. Participants will hear from women in the industry about specific careers and what it takes to obtain a position in that field and get college information regarding classes, financial aid, degrees, and certificates in the petrochemical and construction fields.

Program	Donor	Amount	Source
Women In Industry Conference	Phillips 66 2331 City West Blvd Houston, TX 77042	\$9,750.00	Phillips 66 - Check Number 1344 – via ETF
	Chemours Company – 4127 Highway 361, Gregory, TX 78359	\$11,250.00	Chemours Company - Wire Transfer into GC Foundation on 2/16/2024
Total		\$21,000.00	

Consider Approval of One-Year Extension to Contract with Lagniappe Dining Services with Price Increase Proposal

On June 1, 2020, the College entered into a two-year contract with Lagniappe Dining Service for campus dining services. The initial contract expired on May 31, 2022. However, the contract did include an option for three (3) one-year extensions, and it also allowed the dining service provider to request price adjustments, as appropriate.

Since the inception of the contract two adjustments have been made to the daily rate charged to the College which was originally set at \$18.87.

In March of 2022, inflationary pressure resulted in higher prices for food and labor. To offset these costs, Lagniappe Dining Service requested a 10 percent increase in the daily rate charged per student on the meal plan. The request was approved by the Board and the daily rate charged per student on the meal plan increased from \$18.87 to \$20.76.

In March of 2023, food and labor costs continued to rise and the dining service requested approval to increase the daily rate charged for each student on the meal plan by 9 percent. The request was approved and the daily rate increased from \$20.76 to \$22.63.

After discussions with Mike Carrasco, owner of Lagniappe Dining Service, and review of inflation information and “Changes in Consumer Price Indexes, 2021 through 2024” developed by the USDA Economic Research Service, staff recommends a one-year extension of the contract with Lagniappe Dining Services and acceptance of the requested 5 percent increase in the daily rate per student meal charge to \$23.76.

Daily Rate Per Student Meal Charge			
2020 & 2021	2022	2023	2024 - Requested
\$18.87	20.76	\$22.63	\$23.76

Consider Approval of Increase to Student Housing Rates and Board Fees Effective June 1, 2024

Staff is requesting approval of a \$100 per semester increase in student housing rates for the summer semester of 2024, and an increase to board fees to appropriately reflect the increase in the dining services contract due to inflation and the increase in food costs.

This is the first appeal to increase the cost of student housing in three years, and it is necessary to counter the effects of inflation. In 2021 inflation increased an average of 4.7%, in 2022 the average rate increased to 8%, and in 2023 the average inflation rate was 4.1%. The new housing rate will generate additional revenue to cover the increased expense of operating the facilities.

Proposed Student Housing Fees

Requested On-Campus Housing Rate Increases		
Location	Old Rate	New Rate
Whitecaps Apartments	\$1,500 per semester	\$1,600 per semester
Seibel Apartments	\$1,500 per semester	\$1,600 per semester
3815 Ave. Q 1/2	\$1,500 per semester	\$1,600 per semester
3802 Ave R	\$1,350 per semester	\$1,450 per semester
2223 41 st St.	\$1,350 per semester	\$1,450 per semester
2215 41 st St.	\$1,350 per semester	\$1,450 per semester
2212 39 th St.	\$1,350 per semester	\$1,450 per semester

Proposed Board Fee – 14 Meal Plan

Current Board Fee	Proposed Board Fees
\$2,439.96 per semester (83 serving days per semester) or \$4,879.92 annually	\$2,561.74 per semester (83 serving days per semester) or \$5,123.48 annually

Consider Approval of Course Fees for Academic Year 2024-25

Fees for academic year 2024-25 have been assessed to the courses listed on the attached spreadsheet to defray the cost of consumable materials and supplies needed to support the instructional process. Health insurance, liability insurance, and testing fees are included. Inclusive Access fees will be added to all courses unless the faculty chooses to opt-out to use other instructional materials. Inclusive Access fees will be 100% refundable until the class census date and then they are 0% refundable.

Staff requests the Board's approval of the recommended course fees with an effective date of April 1, 2024.

Galveston College
Proposed Course Fees
2024-2025
Effective: April 1, 2024

Change

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
ACCOUNTING						
ACCT	2301	Financial Accounting	24.00			
ACCT	2302	Managerial Accounting	24.00			
ART						
ARTS	1311	Design I	24.00			
ARTS	1312	Design II 3-Dimensional	24.00			
ARTS	1316	Drawing I	24.00			
ARTS	1317	Drawing II	24.00			
ARTS	2313	Design Communications I	24.00			
ARTS	2316	Painting I	24.00			
ARTS	2317	Painting II	24.00			
ARTS	2326	Sculpture I	24.00			
ARTS	2346	Ceramics I	24.00			
ARTS	2347	Ceramics II	24.00			
ARTS	2348	Digital Art	24.00			
ARTS	2356	Photography I	24.00			
ARTS	2357	Photography II	24.00			
BIOLOGY						
BIOL	1406	General Biology I	24.00			
BIOL	1407	General Biology II	24.00			
BIOL	2401	Anatomy and Physiology I	24.00			
BIOL	2402	Anatomy and Physiology II	24.00			
BIOL	2421	Microbiology for Science Majors	24.00			
BUSINESS COMPUTER INFORMATION SYSTEMS						
BCIS	1305	Business Computer Applications	24.00			
CHEMISTRY						
CHEM	1405	Introductory Chemistry I	24.00			
CHEM	1409	General Chemistry for Engineering Majors	24.00			
CHEM	1411	General Chemistry I	24.00			
CHEM	1412	General Chemistry II	24.00			
CHEM	2423	Organic Chemistry I	24.00			
CHEM	2425	Organic Chemistry II	24.00			
COMPUTED TOMOGRAPHY (CT)						
CTMT	1291	Special Topics in CT	24.00			
CTMT	2336	CT Equipment and Methodology	24.00			
CTMT	2460	Clinical I (Computed Tomography)			13.00	48.00
COMPUTER & NETWORK SYSTEM ADMINISTRATION						
ITCC	1414	CCNA 1: Introduction to Networks	24.00			
ITCC	1444	CCNA 2: Switching, Routing, and Wireless Essentials	24.00			
ITCC	2412	CCNA 3: Scaling Networks	24.00			
ITCC	2420	CCNA 3: Enterprise Networking, Security, and Automation	24.00			
ITMT	1457	Administering a Windows Server Operating System	24.00			
ITMT	1458	Windows Client Operating System	24.00			
ITNW	1425	Fundamentals of Networking Technologies	24.00			
ITNW	1458	Network +	24.00			
ITNW	2359	Web Server Support & Maintenance	24.00			
ITSC	1405	Introduction of PC Operating Systems	24.00			
ITSC	1416	Linux Installation	24.00			
ITSC	1425	Personal Computer Hardware	24.00			
ITSE	1329	Programming Logic Design	24.00			
ITSY	1300	Fundamentals of Information Security	24.00			
ITSY	2301	Firewalls and Network Security	24.00			
ITSY	2417	Wireless Security Development	24.00			
ITSY	2443	Computer Systems Forensics	24.00			
ITSY	2445	Network Defense and Countermeasures	24.00			

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
COMPUTER SCIENCE						
COSC	1301	Introduction to Computing	24.00			
COSC	1320	C Programming	24.00			
COSC	1336	Programming Fundamentals I	24.00			
COSC	1337	Programming Fundamentals II	24.00			
COSC	2325	Computer Organization	24.00			
COSC	2336	Programming Fundamentals III	24.00			
COSMETOLOGY						
CSME	1354	Artistry of Hair Design	24.00			
CSME	1410	Introduction to Haircutting and Related Theory	24.00			
CSME	1453	Chemical Reformation and Related Theory	24.00		13.00	
CSME	1501	Orientation to Cosmetology	24.00		13.00	
CSME	1543	Manicuring and Related Theory	24.00			151.00
CSME	1547	Principles of Skin Care/Facials and Related Theory	24.00			140.00
CSME	2401	The Principles of Hair Coloring and Related Theory	24.00			25.00
CSME	2539	Advanced Hair Design	24.00			
CSME	2541	Preparation for the State Licensing Examination	24.00		13.00	77.00
CULINARY ARTS						
CHEF	1301	Basic Food Preparation	24.00			36.00
CHEF	1302	Principles of Healthy Cuisine	24.00			36.00
CHEF	1310	Garde Manger	24.00			36.00
CHEF	1341	American Regional Cuisine	24.00			36.00
CHEF	1345	International Cuisine	24.00			36.00
CHEF	2302	Saucier	24.00			36.00
PSTR	1301	Fundamentals of Baking	24.00			36.00
DEVELOPMENTAL EDUCATION - INTEGRATED READING AND WRITING						
INRW	0311	Advanced Integrated Reading and Writing	24.00			
DEVELOPMENTAL EDUCATION - MATHEMATICS						
MATH	0300	Basic Mathematics	24.00			
MATH	0308	Foundation of Statistics	24.00			
MATH	0314	Foundations of College Algebra	24.00			
MATH	0324	Foundations of Math for Business and Social Sciences	24.00			
MATH	0332	Foundations of Contemporary Math	24.00			
MATH	0342	Basic Concepts of Elementary Statistical Methods	24.00			
DIAGNOSTIC MEDICAL SONOGRAPHY						
DMSO	1166	Practicum I			13.00	
DMSO	1267	Practicum II			13.00	
DMSO	1302	Basic Ultrasound Physics	24.00			
DMSO	1342	Intermediate Ultrasound Physics	24.00			
DMSO	1351	Sectional Anatomy for Sonographers	24.00			
DMSO	1367	Practicum III			13.00	
DMSO	1441	Abdominopelvic Sonography	24.00			
DMSO	2130	Advanced Ultrasound and Review	24.00			100.00
DMSO	2242	Advanced Obstetric Sonography	24.00			
DMSO	2243	Advanced Ultrasound Physics	24.00			50.00
DMSO	2351	Doppler Physics	24.00			
DMSO	2353	Sonography of Superficial Structures	24.00			
DMSO	2366	Practicum IV			13.00	
DMSO	2405	Sonography of Obstetrics/Gynecology	24.00			
DSVT	1300	Principles of Vascular Technology	24.00			
DIGITAL COMMUNICATIONS						
ARTV	1351	Digital Video	24.00			New Course
ARTV	2341	Advanced Digital Video	24.00			New Course
IMED	1301	Introduction to Digital Media	24.00			New Course
RTVB	1321	TV/Film Field Production	24.00			New Course
RTVB	1325	TV Studio Production	24.00			New Course
DISTANCE EDUCATION						
XXXX	XXXX	Internet / Hybrid Class				35.00

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
DRAMA						
DRAM	1120	Theater Practicum I	24.00			
DRAM	1121	Theater Practicum II	24.00			
DRAM	1330	Stagecraft I	24.00			
DRAM	1341	Makeup	24.00			
DRAM	1351	Acting I	24.00			
DRAM	1352	Acting II	24.00			
DRAM	2120	Theater Practicum III	24.00			
DRAM	2121	Theater Practicum IV	24.00			
DRAM	2331	Stagecraft II	24.00			
EDUCATION						
EDUC	1301	Intro to the Teaching Profession	24.00			
EDUC	2301	Intro to Special Populations	24.00			
ELECTRICAL & ELECTRONICS TECHNOLOGY						
CETT	1307	Fundamentals of Electronics	24.00			50.00
CETT	1402	Electricity Principles	24.00			
CETT	1415	Digital Applications	24.00			
CETT	1449	Digital Systems	24.00			
CETT	2335	Advanced Microprocessors	24.00			
ELPT	1221	Introduction to Electrical Safety & Tools	24.00			
ELPT	1411	Basic Electrical Theory	24.00			
ELPT	1325	National Electrical Code I	24.00			
ELPT	1345	Commercial Wiring	24.00			30.00
ELPT	2319	Programmable Logic Controllers I	24.00			
ELPT	2449	Industrial Automation	24.00			65.00
ELPT	2455	Programmable Logic Controllers II	24.00			35.00
INTC	1457	AC/DC Motor Control	24.00			
EMERGENCY MEDICAL SERVICES						
EMSP	1160	Clinical (Emergency Medical Technician)			13.00	157.00 New Misc Fee
EMSP	1338	Intro to Advanced Practice	24.00			
EMSP	1355	Trauma Management	24.00		115.00	Reduce Course Fee
EMSP	1356	Patient Assess & Airway Management	24.00			
EMSP	1362	Clinical (Advanced)			13.00	126.00 -224.00 Increase Course Fee
EMSP	1501	Emergency Medical Technician	24.00			
EMSP	2137	Emergency Procedures	24.00			
EMSP	2243	Assessment Based Management	24.00			45.00
EMSP	2260	Clinical I-EMT (Paramedic)			13.00	183.00 125.00 Reduce Course Fee
EMSP	2261	Clinical II-EMT (Paramedic)			13.00	
EMSP	2264	Practicum (Paramedic)			13.00	125.00 -160.00 Increase Course Fee
EMSP	2300	Methods of Teaching-Emergency Medical Service	24.00			
EMSP	2305	EMS Operations	24.00			10.00
EMSP	2306	Emergency Pharmacology	24.00			
EMSP	2430	Special Populations	24.00			
EMSP	2434	Medical Emergencies	24.00			
EMSP	2444	Cardiology	24.00			30.00
EMSP	2458	Critical Care Paramedic	24.00			50.00
ENGINEERING						
ENGR	1201	Introduction to Engineering	24.00			
ENGR	1304	Engineering Graphics	24.00			
ENGR	2105	Electrical Circuits Lab	24.00			
ENGR	2301	Engineering Mechanics-Statics	24.00			
ENGR	2302	Engineering Mechanics-Dynamics	24.00			
ENGR	2305	Electrical Circuits I	24.00			
ENGR	2332	Mechanics of Materials	24.00			
ENGR	2401	Engineering Mechanics-Statics	24.00			
ENVIRONMENTAL SCIENCES						
ENVR	1101	Environmental Science I Lab	24.00			
ENVR	1102	Environmental Science II Lab	24.00			

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
HEALTH AND PHYSICAL EDUCATION						
PHED	1137	Walking and Jogging I	24.00			
PHED	1138	Walking and Jogging II	24.00			
PHED	1142	Yoga I	24.00			
PHED	1143	Yoga II	24.00			
PHED	1144	Strength & Conditioning	24.00			
PHED	1146	Aerobics: Stretch & Tone I	24.00			
PHED	1147	Aerobics: Stretch & Tone II	24.00			
PHED	1148	Weight Training I	24.00			
PHED	1149	Weight Training II	24.00			
PHED	1306	First Aid				9.00
HEALTHCARE MANAGEMENT						
MHSM	3421	Health Information Technology and Standards	24.00			
MHSM	4551	Healthcare Management Practicum			13.00	
HEATING, VENTILATION, AND AIR CONDITIONING TECHNOLOGY						
HART	1345	Gas and Electric Heating	24.00			15.00
HART	1356	EPA Recovery Certification Preparation	24.00			25.00
HART	1401	Basic Electricity for HVAC	24.00			15.00
HART	1403	Air Conditioning Control Principles	24.00			15.00
HART	1407	Refrigeration Principles	24.00			
HART	1410	HVAC Shop Practices and Tools	24.00			15.00
HART	1441	Residential Air Conditioning	24.00			15.00
HART	2342	Commercial Refrigeration	24.00			15.00
HART	2401	Air Conditioning & Refrigeration Codes	24.00			
HART	2431	Advanced Electricity for HVAC	24.00			15.00
HART	2434	Advanced Air Conditioning Controls	24.00			
HART	2441	Commercial Air Conditioning	24.00			15.00
INSTRUMENTATION TECHNOLOGY						
ELPT	2319	Programmable Logic Controllers I	24.00			
INCR	1402	Physics of Instrumentation	24.00			
INTC	1307	Instrumentation Test Equipment	24.00			
INTC	1312	Instrumentation and Safety	24.00			
INTC	1325	Instrumentation Hardware Installation I	24.00			
INTC	1341	Principles of Automatic Controls	24.00			
INTC	1355	Unit Operations	24.00			
INTC	1356	Instrumentation Calibration	24.00			
INTC	1448	Analytical Instrumentation	24.00			
INTC	2405	Instrumentation Hardware Installation II	24.00			
INTC	2330	Instrumentation Systems Troubleshooting	24.00			
INTC	2333	Instrumentation Systems Installation	24.00			
INTC	2359	Intro to Process Control Networks	24.00			
LOGISTICS						
LMGT	1319	Introduction to Business Logistics	24.00			
LMGT	1321	Intro to Materials Handling	24.00			
LMGT	1423	Domestic & International Transportation Mgmt.	24.00			
LMGT	1425	Warehouse and Distribution	24.00			
LMGT	1445	Economics of Transportation and Distr.	24.00			
MAGNETIC RESONANCE IMAGING (MRI)						
MRIT	2560	Clinical I (Magnetic Resonance Imaging)			13.00	
MRIT	2561	Clinical II (Magnetic Resonance Imaging)			13.00	
MRIT	2562	Clinical III (Magnetic Resonance Imaging)			13.00	
MATHEMATICS						
MATH	1314	College Algebra	24.00			
MATH	1324	Math for Business & Social Sciences	24.00			
MATH	1325	Calculus for Business & Social Science	24.00			
MATH	1332	Contemporary Math I	24.00			
MATH	1342	Elementary Statistical Methods	24.00			
MATH	1350	Math for Teachers I	24.00			
MATH	1351	Math for Teachers II	24.00			
MATH	2305	Discrete Mathematics	24.00			
MATH	2312	Precalculus Math	24.00			
MATH	2318	Linear Algebra	24.00			
MATH	2320	Differential Equations	24.00			
MATH	2321	Linear Algebra & Differential Equations	24.00			
MATH	2413	Calculus I	24.00			
MATH	2414	Calculus II	24.00			
MATH	2415	Calculus III	24.00			

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee	
MEDICAL ADMINISTRATION							
HITT	1341	Coding & Classification Systems	24.00			150.00	
HITT	2313	Working with Health IT Systems	24.00				
HITT	2330	Pathophysiology & Pharmacology	24.00				
HITT	2335	Coding & Reimbursement Methodologies	24.00				
HITT	2346	Advanced Medical Coding	24.00				
MUSIC							
MUAP	X1XX	Applied Music Individualized Instruction - One 1/2 Hr private				90.00	
MUAP	X2XX	Applied Music Individualized Instruction - Two 1/2 Hr private				180.00	
MUEN	X1XX	Music Ensembles				15.00	
MUEN	X2XX	Music Ensembles				24.00	
MUSI	X1XX	Class Voice, Piano, or Guitar				24.00	
NUCLEAR MEDICINE TECHNOLOGY							
NMTT	1201	Introduction to Nuclear Medicine Technology	24.00			96.00	
NMTT	1211	Nuclear Medicine Patient Care	24.00				
NMTT	1309	Nuclear Medicine Technology Instrumentation	24.00				
NMTT	2201	Radiochem/Radiopharmacy	24.00				
NMTT	2235	Nuclear Medicine Seminar	24.00			225.00	
NMTT	2361	Practicum I (Nuclear Medicine Technology)			13.00		
NMTT	2366	Practicum II (Nuclear Medicine Technology)			13.00	96.00	
NMTT	2367	Practicum III (Nuclear Medicine Technology)			13.00		
NURSING (RN) - ASSOCIATE DEGREE							
RNSG	1205	Nursing Skills I	24.00				
RNSG	1140	Nursing Skills for Articulating Students	24.00				
RNSG	1144	Nursing Skills II	24.00				
RNSG	1215	Health Assessment	24.00				
RNSG	1513	Foundations for Nursing Practice	24.00	100.00	13.00	352.00	
RNSG	1441	Common Concepts of Adult Health	24.00	100.00	13.00		
RNSG	1443	Complex Concepts of Adult Health	24.00	100.00	13.00	352.00	
RNSG	2201	Care of Children & Families	24.00	100.00	13.00	352.00	
RNSG	2208	Maternal/Newborn & Women's Health	24.00				
RNSG	2213	Mental Health Nursing	24.00	100.00	13.00	352.00	
RNSG	2307	Transition to Nursing Practice	24.00	100.00	13.00	352.00	
NURSING (BSN) - BACHELOR DEGREE							
NURS	4164	Leadership & Management Practicum			16.00		
NURS	4165	Community and Public Health Practicum			16.00	80.00	Increase Course Fee
PHYSICS							
PHYS	1401	College Physics I	24.00				
PHYS	1402	College Physics II	24.00				
PHYS	1410	Elementary Physics	24.00				
PHYS	2425	University Physics I	24.00				
PHYS	2426	University Physics II	24.00				
RADIATION THERAPY							
RADT	1205	Technical Procedures	24.00				
RADT	1266	Practicum I			13.00	48.00	
RADT	1467	Practicum II			13.00	48.00	
RADT	2466	Practicum III			13.00		
RADT	1291	Special Topics: Radiation Therapy Seminar				349.00	
RADIOGRAPHY							
RADR	1166	Practicum I		100.00	13.00	48.00	
RADR	1202	Radiographic Image Evaluation I	24.00				
RADR	1250	Radiographic Image Evaluation II	24.00				
RADR	1267	Practicum II		100.00	13.00		
RADR	1303	Patient Care & Ethics	24.00				
RADR	1309	Intro to Radiography and Patient Care	24.00				
RADR	1367	Practicum III		100.00	13.00	182.00 -228.00	Increase Course Fee
RADR	1411	Basic Radiography Procedures	24.00				
RADR	2209	Radiographic Imaging Equipment	24.00			160.00 -200.00	Increase Course Fee
RADR	2305	Principles of Imaging II	24.00			80.00 62.00	Reduce Course Fee
RADR	2333	Advanced Medical Imaging				24.00	
RADR	2335	Radiologic Tech. Seminar				189.00	
RADR	2401	Intermediate Radiographic Procedures	24.00				
RADR	2466	Practicum IV		100.00	13.00	48.00	

Dept	Course	Course Title	Lab Fee	Health Fee	Insurance Fee	Misc Fee
SURGICAL TECHNOLOGY						
SRGT	1260	Clinical I		100.00	13.00	
SRGT	1505	Intro to Surgical Technology	24.00			
SRGT	1509	Fundamentals of Perioperative Concepts and Tech	24.00			
SRGT	1541	Surgical Procedures I	24.00			
SRGT	1542	Surgical Procedures II	24.00			
SRGT	1461	Clinical II		100.00	13.00	
SRGT	1562	Clinical III		100.00	13.00	
SRGT	2130	Professional Readiness				249.00
VOCATIONAL NURSING						
VNSG	1160	Clinical Fundamentals		100.00	13.00	
VNSG	1227	Essentials of Medication Administration	24.00			
VNSG	1230	Maternal/Neonatal Nursing	24.00			
VNSG	1234	Pediatrics	24.00			
VNSG	1323	Basic Nursing Skills	24.00			419.00
VNSG	1360	Clinical (Med-Surg Nsg I)		100.00	13.00	
VNSG	1409	Nursing in Health & Illness II	24.00			419.00
VNSG	2160	Clinical (Maternal)		100.00	13.00	
VNSG	2331	Advanced Nursing Skills	24.00			419.00
WELDING						
WLDG	1313	Intro to Blueprint Reading	24.00			
WLDG	1317	Intro to Layout and Fabrication	24.00			
WLDG	1327	Welding Codes and Standards	24.00			
WLDG	1407	Intro to Multiple Process	24.00			330.00
WLDG	1428	Intro to Shielded Metal Arc Welding	24.00			150.00
WLDG	1434	Intro to Gas Tungsten Arc Welding (GTAW)	24.00			150.00
WLDG	1435	Intro to Pipe Welding	24.00			59.00
WLDG	2413	Intermediate Welding Using Multiple Process	24.00			118.00
WLDG	2435	Advanced Layout and Fabrication	24.00			152.00
WLDG	2443	Advanced Shielded Metal Arc Welding (SMAW)	24.00			59.00
WLDG	2451	Advanced Gas Tungsten Arc Welding (GTAW)	24.00			76.00
WLDG	2453	Advanced Pipe Welding	24.00			76.00

**Inclusive Access (IA) for Course Materials. IA fees are 100% refundable until census date then 0% refundable
IA Fees could range from \$5-\$850 per course**

Consider Approval of Increase in Tuition, Required Fees, Other Fees Effective April 1, 2024

Staff recommends the following increase in tuition, required fees, and other fees effective April 1, 2024. (This would impact students registering in April for the summer and fall semesters, as well as future semesters until such time this schedule is updated by the Board of Regents).

Tuition / Required Fees	Adopted: Effective 4/1/2022	Proposed: Effective 4/1/2024
Tuition - Texas Resident In-District	\$50 per SCH (\$300 minimum)	\$56 per SCH (\$336 minimum)
Tuition - Texas Resident Out-of-District	\$50 per SCH (\$300 minimum)	\$56 per SCH (\$336 minimum)
Tuition - Non-Resident of Texas	\$132 per SCH (\$792 minimum)	\$147 per SCH (\$882 minimum)
Building Use Fee	\$28 per hour (\$168 minimum)	\$28 per hour (\$168 minimum)
Out-of-District Fee	\$24 per SCH (\$144 minimum)	\$24 per SCH (\$144 minimum)
Registration Fee	\$33 per student per semester	\$33 per student per semester
General Services Fee	\$55 per student per semester	\$55 per student per semester
Student Services/Activity Fee	\$10 Min; \$15 over 8 hours	\$10 Min; \$15 over 8 hours

Other Fees	Adopted: Effective 4/1/2022	Proposed: Effective 4/1/2024
Laboratory Fee (Per Course)	\$24	\$24
Distance Education/Hybrid Course Fee (Per Course)	\$35	\$35
Third repeat course or third developmental level course repeat surcharge (Per Credit Hour)	\$60	\$60
Non-Texas Resident Enrolled in Online Only Courses (Per Credit Hour)	\$100	\$100
Schedule Change	\$10	\$10
Late Registration	\$25	\$25
Installment Plan Administration Fee	\$25	\$30
Installment Plan Late Fee	\$25	\$25
Duplicate Diploma	\$10	\$10
TSI Assessment Fee	\$29	\$29
Test Administration Fee for Non-GC test	\$25	\$25
CLEP Test Administration Fee	\$15	\$15
Returned Check Fee	\$35	\$35
Stop Payment Fee	\$25	\$25
Stop Payment to Reissue a Refund mailed to the incorrect address	\$25	\$25

Adopted Tuition and Req Fees - Eff 4/1/2022			
	Tx Res	Tx Res	Non Tx
HRS	In-Dist	Out-Dist	Resident
1	566	710	1202
2	566	710	1202
3	566	710	1202
4	566	710	1202
5	566	710	1202
6	566	710	1202
7	644	812	1386
8	722	914	1570
9	805	1021	1759
10	883	1123	1943
11	961	1225	2127
12	1039	1327	2311
13	1117	1429	2495
14	1195	1531	2679
15	1273	1633	2863
16	1351	1735	3047
17	1429	1837	3231
18	1507	1939	3415
19	1585	2041	3599
20	1663	2143	3783

Proposed Tuition and Req Fees - Eff 4/1/2024			
	Tx Res	Tx Res	Non Tx
HRS	In-Dist	Out-Dist	Resident
1	602	746	1292
2	602	746	1292
3	602	746	1292
4	602	746	1292
5	602	746	1292
6	602	746	1292
7	686	854	1491
8	770	962	1690
9	859	1075	1894
10	943	1183	2093
11	1027	1291	2292
12	1111	1399	2491
13	1195	1507	2690
14	1279	1615	2889
15	1363	1723	3088
16	1447	1831	3287
17	1531	1939	3486
18	1615	2047	3685
19	1699	2155	3884
20	1783	2263	4083

Projected Cost for 60 Semester Hours*

Adopted Tuition and Fee Schedule

Effective 4/1/2022

Part-time Student - 6 Hrs per Semester Over 10 Sems

\$566 x 10 Semesters 5,660.00 *

Full-time Student - 15 Hrs per Semester Over 4 Sems

\$1,273 x 4 semesters 5,092.00 *

Proposed Tuition and Fee Schedule

Propose to be Effective 4/1/2024

Part-time Student - 6 Hrs per Semester Over 10 Sems

\$602 x 10 Semesters 6,020.00 *

Full-time Student - 15 Hrs per Semester Over 4 Sems

\$1,363 x 4 semesters 5,452.00 *

*Does not include lab fees or other course fees; only tuition and required fees

Average per Cr Hr Charges at 12 Hrs	In-Dist	Out-Dist	Non Resident
State Average - Fall 23	106.00	164.00	226.00
Gulf Coast Average Fall 23	90.00	153.00	205.00
Gulf Coast Average Fall 23 w/o GC	90.50	158.38	207.25
Current GC Average for Fall 23	87.00	111.00	193.00
Proposed GC Average for Fall 24	92.58	116.58	207.58

Proposed Schedule of Tuition and Fees - Effective April 1, 2024

Tuition (6 hour minimum charge):

	Charges per Credit Hour	Fixed Charges	Minimum Charge
Texas Resident - In District	56		336
Texas Resident - Out of District	56		336
Non Resident of the State of Texas	147		882

Required Fees (6 hour minimum charge) (Course, Lab, and Other Fees Itemized with course information)

Building Use Fee	28		168
Out of District Fee	24		144
Registration Fee	33	33	33
General Services Fee	55	55	55
Student Services/Activity Fee <9 Hrs	10	10	10
Student Services/Activity Fee >8 Hrs	15	15	15

Credit Hours	General Serv Fee	Student Registration Act Fee	Bldg Use Fee	Out of Dist Fee	Total Fees			Non Res Tuition	Out of Dist Tuition and Fees	Non Res Tuition and Fees
					In District	Out of Dist & Non Res	In - Dist Tuition			
1	55	10	168	144	266	410	336	602	746	1292
2	55	10	168	144	266	410	336	602	746	1292
3	55	10	168	144	266	410	336	602	746	1292
4	55	10	168	144	266	410	336	602	746	1292
5	55	10	168	144	266	410	336	602	746	1292
6	55	10	168	144	266	410	336	602	746	1292
7	55	10	196	168	294	462	392	686	854	1491
8	55	10	224	192	322	514	448	770	962	1690
9	55	15	252	216	355	571	504	859	1075	1894
10	55	15	280	240	383	623	560	943	1183	2093
11	55	15	308	264	411	675	616	1027	1291	2292
12	55	15	336	288	439	727	672	1111	1399	2491
13	55	15	364	312	467	779	728	1195	1507	2690
14	55	15	392	336	495	831	784	1279	1615	2889
15	55	15	420	360	523	883	840	1363	1723	3088
16	55	15	448	384	551	935	896	1447	1831	3287
17	55	15	476	408	579	987	952	1531	1939	3486
18	55	15	504	432	607	1039	1008	1615	2047	3685
19	55	15	532	456	635	1091	1064	1699	2155	3884
20	55	15	560	480	663	1143	1120	1783	2263	4083
21	55	15	588	504	691	1195	1176	1867	2371	4282

Average per Cr Hr Charges at 12 Hrs	Non Resident		Proposed Tuition and Fees for 30 Hrs	
	In-Dist	Out-Dist	In Dist	Out Dist
State Average - Fall 23	106.00	164.00	2,546	3,266
Gulf Coast Average Fall 23	90.00	153.00	2,546	3,266
Gulf Coast Average Fall 23 w/o GC	90.50	158.38	2,726	3,446
Current GC Average for Fall 23	87.00	111.00		
Proposed GC Average for Fall 24	92.58	116.58		
			6,495	5,726
			7,395	5,726
			7,395	6,176

*DOE decision on amount for FY25 Pell has not been made at this time. FY24 amount of \$7,395 assumed..

Consider Approval of Proposed Fiscal Year 2025 and Fiscal Year 2026 Academic Calendar

Staff is requesting Board approval of the following proposed Fiscal Year 2025, and Fiscal Year 2026, academic calendar.

GALVESTON COLLEGE
Adopted Calendar FY24
Proposed Calendars for FY25 and FY26

	2023-2024 (FY2024)	2024-2025 (FY2025)	2025-2026 (FY2026)
FALL	Fall 2023	Fall 2024	Fall 2025
Begin Registration for Fall Classes	4/10/2023	4/8/2024	4/7/2025
General Assembly for Faculty & Staff	8/18/2023	8/16/2024	8/15/2025
Fall General Registration	8/21-24/2023	8/17,19-21/2024	8/18-21/2025
Late Registration	8/25-26/2023	8/22-23/2024	8/22-23/2025
Fall Classes Begin	8/28/2023	8/26/2024	8/25/2025
Last Day to Add/Drop	9/1/2023	8/30/2024	8/29/2025
Last Day for Add/Drop Financial Settlement	9/1/2023	8/30/2024	8/28/2025
Labor Day - College Closed	9/4/2023	9/2/2024	9/1/2025
12th Class Day (Fall Census Date)	9/13/2023	9/11/2024	9/10/2025
Last Date to File for Fall Graduation	9/13/2023	9/11/2024	9/10/2025
Last Day to Drop Without Receiving a 'W'	9/13/2023	9/11/2024	9/10/2025
Midterm	10/20/2023	10/18/2024	10/17/2025
Begin Registration for Spring Classes	11/6/2023	11/11/2024	11/10/2025
Last Day to Submit an AWN	11/17/2023	11/15/2024	11/14/2025
Last Day to Withdraw with a 'W'	11/17/2023	11/15/2024	11/14/2025
Thanksgiving Holidays	11/22-26/2023	11/27-12/1/2024	11/26-30/2025
Final Exams	12/8-14/2023	12/6-12/2024	12/5-11/2025
Grades Due	10:00 AM 12/15/2023	10:00 AM 12/13/2024	10:00 AM 12/12/2025
College Closes for Winter Break	5:00 PM 12/15/2023	5:00 PM 12/13/2024	5:00 PM 12/16/2025
Fall - 1st 8 Weeks	1st 8-Wk Classes	1st 8-Wk Classes	1st 8-Wk Classes
Begin Registration for Fall 8 Week Classes	4/10/2023	4/8/2024	4/7/2025
Classes Begin	8/28/2023	8/26/2024	8/25/2025
Census Date	9/5/2023	9/3/2024	9/2/2025
Final Exams	10/19-20/2023	10/17-18/2024	10/16-17/2025
Grades Due	10/23/2023	10/21/2024	10/20/2025
Fall - 2nd 8 Weeks	2nd 8-Wk Classes	2nd 8-Wk Classes	2nd 8-Wk Classes
Begin Registration for Fall 8 Week Classes	4/10/2023	4/8/2024	4/7/2025
Classes Begin	10/23/2023	10/21/2024	10/20/2025
Census Date	10/30/2023	10/28/2024	10/27/2025
Thanksgiving Holidays	11/22-26/2023	11/27-12/1/2024	11/26-28/2025
Final Exams and End of Semester	12/13-14/2023	12/11-12/2024	12/10-11/2025
Grades Due	10:00 AM 12/15/2023	10:00 AM 12/13/2024	10:00 AM 12/12/2025
Fall Second Start	Fall 2023 2nd Start	Fall 2024 2nd Start	Fall 2025 2nd Start
Begin Registration for Fall 2nd Start Classes	4/10/2023	4/8/2024	4/7/2025
Classes Begin	10/2/2023	10/7/2024	10/6/2025
Census Date	10/11/2023	10/15/2024	10/14/2025
Thanksgiving Holidays	11/22-26/2023	11/27-12/1/2024	11/26-28/2025
Final Exams and End of Semester	12/13-14/2023	12/11-12/2024	12/10-12/2025
Grades Due	10:00 AM 12/15/2023	10:00 AM 12/13/2024	10:00 AM 12/12/2025
Winter Mini-Semester	Winter 2023-2024	Winter 2024-2025	Winter 2025-2026
Begin Registration for Winter Mini-Semester	11/6/2023	11/11/2024	11/10/2025
Classes Begin	12/15/2023	12/16/2024	12/15/2025
Census Date	12/15/2023	12/17/2024	12/16/2025
Final Exams & End of Semester	1/4/2024	1/9/2025	1/8/2026
Grades Due	10:00 AM 1/8/2024	10:00 AM 1/13/2025	10:00 AM 1/12/2026

GALVESTON COLLEGE
Adopted Calendar FY24
Proposed Calendars for FY25 and FY26

Spring	Spring 2024	Spring 2025	Spring 2026
Begin Registration for Spring Classes	11/6/2023	11/11/2024	11/10/2025
Administrative Offices Reopen for the Spring	1/2/2024	1/6/2025	1/5/2026
General Assembly for Faculty & Staff	1/5/2024	1/10/2025	1/9/2026
Spring General Registration	1/8-10/2024	1/13-15/2025	1/12-14/2026
Late Registration	1/11-12/2024	1/16-17/2025	1/15-16/2026
MLK Day - College Closed	1/15/2024	1/20/2025	1/19/2026
Spring Classes Begin	1/16/2024	1/21/2025	1/20/2026
Last Day to Add/Drop	1/22/2024	1/27/2025	1/26/2026
Last Day for Add/Drop Financial Settlement	1/22/2024	1/27/2025	1/26/2026
Last Day to File for Spring Graduation	1/31/2024	2/5/2025	2/4/2026
12th Class Day (Spring Census Date)	1/31/2024	2/5/2025	2/4/2026
Last Day to Drop Without Receiving a 'W'	1/31/2024	2/5/2025	2/4/2026
Midterm	3/8/2024	3/21/2025	3/20/2026
Spring Break	3/11-15/2024	3/10-14/2025	3/9-13/2026
Good Friday Holiday	3/29/2024	4/18/2025	4/3/2026
Last Day to Withdraw with a 'W'	4/12/2024	4/17/2025	4/17/2026
Last Day to Submit an 'AWN'	4/12/2024	4/17/2025	4/17/2026
Begin Registration for Sum & Fall Classes	4/8/2024	4/7/2025	4/6/2026
Final Exams	5/2-8/2024	5/8-14/2025	5/7-13/2026
Grades Due	10:00 AM 5/9/2024	10:00 AM 5/15/2025	10:00 AM 5/14/2026
Graduation / Commencement	5/10/2024	5/16/2025	5/15/2026
Summer Work Hours Begin	5/13/2024	5/19/2025	5/18/2026
Spring - 1st 8 Weeks	Spring - 1st 8 Weeks	Spring - 1st 8 Weeks	Spring - 1st 8 Weeks
Begin Registration for Spring 8 Week Classes	11/6/2023	11/11/2024	11/10/2025
Classes Begin	1/16/2024	1/21/2025	1/20/2026
Census Date	1/23/2024	1/28/2025	1/27/2026
Spring Break	3/11-15/2024	3/10-14/2025	3/9-13/2026
Final Exams	3/7-8/2024	3/20-21/2025	3/19-20/2026
Grades Due	3/18/2024	3/24/2025	3/23/2026
Spring - 2nd 8 Weeks	Spring - 2nd 8 Weeks	Spring - 2nd 8 Weeks	Spring - 2nd 8 Weeks
Begin Registration for Spring 8 Week Classes	11/6/2023	11/11/2024	11/10/2025
Classes Begin	3/18/2024	3/24/2025	3/23/2026
Census Date	3/25/2024	3/31/2025	3/30/2026
Good Friday Holiday	3/29/2024	4/18/2025	4/3/2026
Final Exams and End of Semester	5/7-8/2024	5/13-14/2025	5/12-13/2026
Grades Due	10:00 AM 5/9/2024	10:00 AM 5/15/2025	10:00 AM 5/14/2026
Spring Second Start	Spr '24 2nd Start	Spr '25 2nd Start	Spr '26 2nd Start
Begin Registration for Spring 2nd Start Classes	11/6/2023	11/11/2024	11/10/2025
Classes Begin	2/19/2024	2/24/2025	2/23/2026
Census Date	2/28/2024	3/5/2025	3/4/2026
Spring Break	3/11-15/2024	3/10-14/2025	3/9-13/2026
Good Friday Holiday	3/29/2024	4/18/2025	4/3/2026
Final Exams and End of Semester	5/7-8/2024	5/13-14/2025	5/12-13/2026
Grades Due	10:00 AM 5/9/2024	10:00 AM 5/15/2025	10:00 AM 5/14/2026

GALVESTON COLLEGE
Adopted Calendar FY24
Proposed Calendars for FY25 and FY26

May Mini-Semester	May Mini Sem '24	May Mini Sem '25	May Mini Sem '26
Begin Registration for May Mini-Semester	4/8/2024	4/7/2025	4/6/2026
Classes Begin	5/13/2024	5/19/2025	5/18/2026
Census Date	5/14/2024	5/20/2025	5/19/2026
Final Exams and End of Semester	5/30/2024	6/5/2025	6/4/2026
Grades Due	10:00 AM 6/3/2024	10:00 AM 6/9/2025	10:00 AM 6/8/2026
Summer (13 Week Summer Classes)	Sum 13-Wk Classes	Sum 13-Wk Classes	Sum 13-Wk Classes
Begin Registration for Sum & Fall Classes	4/8/2024	4/7/2025	4/6/2026
Classes Begin	5/13/2024	5/19/2025	5/18/2026
Memorial Day - College Closed	5/27/2024	5/26/2025	5/25/2026
Census Date	5/24/2024	6/2/2025	6/1/2026
College Closed - Juneteenth Observed	6/19/2024	6/19/2025	6/18/2026
College Closed - Independence Day Observed	7/4/2024	7/3/2025	7/2/2026
Final Exams and End of Semester	8/8/2024	8/14/2025	8/13/2026
Grades Due	10:00 AM 8/12/2024	10:00 AM 8/18/2025	10:00 AM 8/17/2026
Summer I	Sum I 2024	Sum I 2025	Sum I 2026
Begin Registration for Sum & Fall Classes	4/8/2024	4/7/2025	4/6/2026
Memorial Day - College Closed	5/27/2024	5/26/2025	5/25/2026
Summer I General Registration	5/28-29/2024	6/2-4/2025	6/1-3/2026
Late Registration for Sum I Classes	5/30/2024	6/5/2025	6/4/2026
Summer I Classes Begin	6/3/2024	6/9/2025	6/8/2026
Last Day to Add/Drop & for Financial Settlement	6/4/2024	6/10/2025	6/9/2026
Census Date	6/6/2024	6/12/2025	6/11/2026
Last Day to Drop Without Receiving a 'W'	6/6/2024	6/12/2025	6/11/2026
College Closed - Juneteenth Observed	6/19/2024	6/19/2025	6/18/2026
Last Day to Withdraw with a 'W'	6/27/2024	7/2/2025	7/1/2026
College Closed - Independence Day Observed	7/4/2024	7/3/2025	7/2/2026
Summer I Final Exams	7/3/2024	7/10/2025	7/9/2026
Summer I Grades Due	10:00 AM 7/8/2024	10:00 AM 7/14/2025	10:00 AM 7/13/2026
Summer II	Sum II 2024	Sum II 2025	Sum II 2026
Begin Registration for Sum & Fall Classes	4/8/2024	4/7/2025	4/6/2026
Summer II General Registration	7/1-2/2024	7/7-8/2025	7/6-8/2026
College Closed - Independence Day Observed	7/4/2024	7/3/2025	7/2/2026
Late Registration for Sum II Classes	7/3/2024	7/9/2025	7/9/2026
Summer II Classes Begin	7/8/2024	7/14/2025	7/13/2026
Last Day to Add/Drop & for Financial Settlement	7/9/2024	7/15/2025	7/14/2026
Census Date	7/11/2024	7/17/2025	7/16/2026
Last Day to Withdraw with a 'W'	7/11/2024	8/7/2025	8/6/2026
Return to Regular Work Hours	8/12/2024	8/11/2025	8/10/2026
Summer II Final Exams	8/8/2024	8/14/2025	8/13/2026
Summer II Grades Due	10:00 AM 8/12/2024	10:00 AM 8/18/2025	10:00 AM 8/17/2026

Consider Approval of Two-part Settlement Agreement with the EEOC

The Board of Regents is scheduled to convene in a closed meeting to receive legal advice regarding Personnel Matters. Following that closed meeting, the Board will reconvene the open meeting and may take action as a result of that discussion.