

**NOTICE OF FACILITIES COMMITTEE MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Facilities Committee Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, March 20, 2024**, at 4:30 PM in Room M-202, Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

- AGENDA -

- I. Call to Order**
- II. Certification of Posting Notice of Facilities Committee Meeting
- III. Consider Approval of Minutes from the January 10, 2024 Meeting *(Action Item)* 2
- IV. Citizens Desiring to Appear Before the Committee on Agenda Items
(Please complete a request card prior to the start of the meeting. The Committee Chairperson may limit the time of appearance before the Committee to three minutes.)
- V. Construction Update on Health Science Education Center (HSEC) 5
- VI. Determine Committee Recommendation to Board of Regents Regarding the
Health Science Education Center (HSEC) *(Action Item)* 6
- VII. Adjournment

The notice for this meeting was posted on The notice for this meeting was posted on March 8, 2024 in compliance with the Texas Open Meetings Act., in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE BOARD OF REGENTS
FACILITIES COMMITTEE MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-202 – Moody Hall
January 10, 2024
4:00 p.m.**

At the Galveston Community College District Board of Regents Facilities Committee Meeting, duly held on Wednesday, January 10, 2024 in Room M-202 of Moody Hall, commencing at 4:00 p.m., the following Facilities Committee members were present: Mr. Michael B. Hughes, Chairperson, Mr. Raymond Lewis, Jr. (attended virtually), Mr. Fred D. Raschke, Ms. Carolyn L. Sunseri. Other Regents present were: Mr. Garrik Addison, Ms. Mary Longoria., and Dr. Norman Hoffman. Mr. Armin Cantini was excused.

Staff present included Dr. W. Myles Shelton, President, Dr. Conrad Breitbach, Ms. Breanne Loreface, Mr. Tracy Morgan, and Dr. Van Patterson.

- I. **CALL TO ORDER:** Chair Hughes opened the meeting at 4:00 p.m. in Room M-202 of Moody Hall and determined a quorum was present.
- II. **CERTIFICATION OF POSTING NOTICE OF FACILITIES COMMITTEE MEETING:** Dr. Shelton confirmed that the notice of the Facilities Committee Meeting had been properly posted on January 5, 2024.
- III. **CONSIDER APPROVAL OF MINUTES FROM NOVEMBER 8, 2023 MEETING:** A reading of the minutes for the November 8, 2023 meeting was waived. Mr. Raschke moved to approve the minutes as presented; Ms. Sunseri seconded. The motion passed unanimously.
- IV. **CITIZENS DESIRING TO APPEAR BEFORE THE COMMITTEE ON AGENDA ITEMS:** There were no citizens present desiring to appear before the Committee.
- V. **REVIEW AND CONSIDER ACCEPTANCE OF COMPLETED WELDING BOOTHS PROJECT AND RELEASE OF RETAINAGE:** Dr. Shelton presented this item to the Committee. This has been an ongoing project since last year. The goal was to expand the number of welding booths available to our students. The work has been completed, and the retainage is ready to be released in the amount of \$13,316.87.

It was discussed that this project added eight additional welding booths, for a total of 32 booths.

- VI. **DETERMINE FACILITIES COMMITTEE RECOMMENDATION TO THE BOARD OF REGENTS REGARDING ACCEPTANCE OF COMPLETED WELDING BOOTHS PROJECT AND RELEASE OF RETAINAGE:** Ms. Sunseri moved to recommend approval to the Board of Regents for the acceptance of the welding booths project, and the release of retainage in the amount of \$13,316.87 to Unbehagen Construction; Mr. Raschke seconded. The motion passed unanimously.

VII. CONSTRUCTION UPDATE ON THE HEALTH SCIENCE EDUCATION CENTER (HSEC): Dr. Shelton gave an overview of the Health Science Education Building Project. It is anticipated that students will be able to be welcomed into the facility for the summer term. The new window glass has been delivered and work to replace it has begun. Installation will continue through March. The soffit has been opened back up in order to place the vapor barrier and additional insulation. The wood ceiling will be going up this week, and the lights should be delivered so that work can be completed on that in a few weeks. There is still work to be done on the bridge tie in. That work will be the last week or two of construction. There were some flooring issues, and the manufacturer came out to inspect. They should have a written report from the manufacturer later this week, or first of next week. Satterfield and Pontikes (S&P) believes that there is some manufacturing defects in the tile. Dr. Shelton gave a short explanation of the other flooring issues. The dye lots are mismatched, which gives the appearance of a patched floor, and there is a variation in the thickness of the tile itself. The tile is also curling at the edges and rolling in on itself.

Dr. Shelton gave the Committee a hand out of the budget details for the building and reviewed the various charges. As a part of that discussion, the Committee discussed the various outstanding charges and which party might be responsible for payment. Some discussion was also had on the budget and timeline impacts for the renovation project that is tied to the completion of the Health Science Education Building.

VIII. ADJOURNMENT TO CLOSED MEETING IN ROOM M-202: The Board of Regents Facilities Committee, as authorized by the Open Meetings Act, Texas Government Code, Chapter 551, reserves the right to enter into a closed meeting under the following provision of the Act: Section 551.103 – Consultation with Attorney to discuss and receive legal advice related to the following: Health Science Education Center (HSEC)

The Board did not adjourn to closed session.

IX. RECONVENE FACILITIES COMMITTEE (OPEN) MEETING IN ROOM M-202:

The Board did not adjourn to closed session.

X. DETERMINE COMMITTEE RECOMMENDATION TO THE BOARD OF REGENTS REGARDING THE HEALTH SCIENCE EDUCATION CENTER (HSEC): The Committee did not have a recommendation to the Board.

XI. ADJOURNMENT: There being no further business to come before the Facilities Committee, the meeting adjourned at 4:34 p.m.

Breanne Lorefice, Clerk

APPROVED AS CORRECT:

Michael B. Hughes, Chairperson

Construction Update on the Health Science Education Center (HSEC)

Dr. Shelton will provide an update on the construction of the Health Science Education Center (HSEC).

Determine Committee Recommendation to the Board of Regents Regarding the Health
Science Education Center (HSEC)

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide the Committee's recommendation for Board consideration.