

**NOTICE OF REGULAR MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, November 8, 2023**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in room M-202 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

I. Call to Order Regular Meeting	
II. Moment of Silence and Pledge of Allegiance	
III. Certification of Posting Notice of Regular Meeting	
IV. Recognition of Guests	
V. Consider Approval of Minutes from the Regular Meeting of October 18, 2023 <i>(Action Item)</i>	3
VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items <i>(Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.)</i>	
VII. Informative Reports:	
1. Student Success Story <i>(Dr. W. Myles Shelton)</i>	10
2. Monthly Financial Reports - October <i>(Mr. M. Jeff Engbrock)</i>	11
3. Annual Report of Required Training for New Board Members <i>(Dr. W. Myles Shelton)</i>	34
VIII. Consideration of Consent Agenda	35
<i>(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.)</i>	
IX. Action Items:	
1. Consider Facilities Committee Recommendation to the Board of Regents Regarding Approval of Bid for Renovations of Northen Building, FA-207, Library, and Testing Center	36
2. Consider Facilities Committee recommendation to the Board of Regents Regarding Approval of Proposal to Upgrade Galveston College Basis Lenel Access Control System to Lenel OnGuard Access Control System	37
3. Consider Facilities Committee Recommendation to the Board of Regents Regarding the Health Science Education Center (HSEC)	38
4. Consider Approval of Budget Amendments to the Construction Fund and Capital Projects Fund Budgets for Fiscal Year 2024	39
5. Consider Approval of Proposal to Purchase Office Furniture for Library Staff Offices	42
6. Consider Approval to Offer Digital Communications Program (Level 1 Certificate)	43

7. Consider Adoption of Resolution to Cast Votes in the Galvston Central Appraisal District Board of Directors Election for 2024-2025 Term	44
8. Consider Approval of Faculty Change in Rank	47
9. Consider Acceptance of Faculty Resignation	49
X. Special Reports and Comments:	
1. Student Representative (<i>Ms. Trina Woodard</i>)	
2. Faculty Representative (<i>Ms. Liz Lacy</i>)	
3. President (<i>Dr. W. Myles Shelton</i>)	
4. Regents	
5. Chairperson (<i>Ms. Karen F. Flowers</i>)	
XI. Adjournment	

The notice for this meeting was posted on The notice for this meeting was posted on November 3, 2023, in compliance with the Texas Open Meetings Act. , in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT**

**4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
October 18, 2023
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, October 18, 2023 in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary (excused)
Mr. Garrik Addison
Mr. Armin Cantini
Dr. Norman Hoffman
Mr. Raymond Lewis, Jr.
Ms. Mary R. Longoria (excused)
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Mr. Ed Chrnko, Mr. Ron Crumedy, Ms. Janene Davison, Mr. Jeff Engbrock, Mr. Junior Garcia, Ms. Tamela Hall, Ms. Breanne Loreface, Dr. Cissy Matthews, Mr. Paul Mendoza, Dr. Van Patterson, Ms. Della Shorman, Ms. Ann Silvas, and Dr. Tirizia York.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Lewis to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on October 13, 2023.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton recognized the nursing students and faculty that were in the audience. Students from the Student Government Association were also in attendance.
- V. CONSIDER APPROVAL OF MINUTES FROM THE REGULAR MEETING OF SEPTEMBER 13, 2023:** A reading of the minutes was waived. Mr. Raschke moved to

approve the minutes as published; Ms. Sunseri seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Ms. Carmen Allen, Director of Institutional Effectiveness, who presented on the 2022-2023 Graduate Profile. Ms. Allen presented on the number of degrees and certificates awarded, the top ten degrees and certificates, as well as graduate profiles based on age, race/ethnicity, sex, Pell grant eligibility, and first-generation students. Takeaways included that awards are trending upward with degrees awarded exceeding the number of certificates, general studies continues to be the most popular major for degrees, and that our graduates represent our diversity, and that diversity varies by field of study.
2. Unaudited Year-end Financial Reports for Fiscal Year 2022-23: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the unaudited year-end financial reports for Fiscal Year 2022-23. With 100 percent of the year completed, revenues were \$28,045,087, or 104.5 percent of the revenue budget. Tuition and fees were \$5,101,548 or 99.8 percent of the budget. Local taxes ended at 100 percent. Local revenue ended the year up, due to the higher interest rates. Total expenses were \$24,44,051 or 91 percent of the budget, compared to 89.6 percent last year.
3. Monthly Financial Reports –September: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of September. With 8.3 percent of the year completed, income generated was \$2,479,043 or 8.5 percent of the fiscal year 2023-24 revenue budget compared to 10.9 percent this time last year. Tuition and fees were \$2,282,279 or 43.7 percent of the budget. State funds for September are \$0, based on the change in how state funds are now distributed. He reported that total expenses are \$2,535,746, or 8.7 percent of the expenditure budget, compared to 10.7 percent last year.

VIII. CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Mr. Lewis moved to approve the Consent Agenda and Action Item Nos. 4,5,6,7, and 8; Mr. Cantini seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Facilities Committee Recommendation to the Board of Regents Regarding Final Approval of Contract for the Physical Plant and Electrical Upgrades: Mr. Raschke presented the Facilities Committee report on behalf of Mr. Hughes,

Facilities Committee Chairperson. The Facilities Committee met prior to this meeting to review and discuss the contract for the Physical Plant and Electrical Upgrades. The proposed contract calls for the project to be completed by January 20, 2025. The work will be done in two phases. Phase one will include review of specifications and submitting all specification sections that were issued. The installation of the condenser water piping. The installation of the chilled water piping. The removal of all concrete pump pads, and the pouring of new locations. The temporary placement of the existing pumps in the new locations until the permanent pumps are delivered and installed. This phase is scheduled for completion by February 1, 2024. Phase 2 will include completion of the entire project including but not limited to all electrical items, new electrical service, new electrical switchboard, new electrical panel boards, installation of VFDs, and electrical connections to all equipment. The finalization of all mechanical controls. The installation of all mechanical pumps, piping, accessories, and equipment. Phase two should be complete by January 20, 2025. The college has requested a 10% retainage with the intention of releasing 5% when phase one is finished and the balance when the project is complete.

It was the Committee's recommendation, and Mr. Raschke moved to accept the contract with CFI Mechanical in the amount of \$2,454,811.00, and authorize the President to execute the contract on behalf of the College; Mr. Lewis seconded. The motion passed unanimously.

2. Consider Facilities Committee Recommendation to the Board of Regents Regarding Approval of Proposal to Purchase a Boiler for the Physical Plant: Mr. Raschke presented the Facilities Committee report on behalf of Mr. Hughes, Facilities Committee Chairperson. The Facilities Committee met prior to this meeting to review and discuss the proposal to purchase a boiler for the Physical Plant. Three purchasing cooperative vendor proposals were received.

It was the Committee's recommendation, and Mr. Raschke moved to approve American Mechanical Services, LLC. (AMS) proposal to purchase and replace a boiler in the physical plant for \$53,621.77.

3. Consider Facilities Committee Recommendation to the Board of Regents Regarding the Health Science Education Center: No action was taken on this item.
4. Consider Approval of Proposal to Purchase Instructional Equipment for the Surgical Technology Program in the New Health Science Education Center: The Board unanimously approved the proposal to purchase instructional equipment for the Surgical Technology Program in the new Health Science Education Center. This item was passed in the Consent Agenda.
5. Consider Acceptance of U.S. Department of Education Title V Grant Award-Developing Hispanic-Serving Institutions (DHSI) Program for the Project Year 2023-2024: The Board unanimously accepted the U.S. Department of Education Title V Grant Award-Developing Hispanic-Serving Institutions (DHSI) Program for the Project Year 2023-2024. This item was passed in the Consent Agenda.

6. Consider Approval of Proposal to Contract with Assessment Technologies Institute (ATI) to offer Educational Resources to Nursing Students: The Board unanimously approved the contract with Assessment Technologies Institute (ATI) to offer Educational Resources to Nursing Students.
7. Consider Approval of Proposal to Purchase Equipment and Installation Services for ATC-300 Audio/Visual Refresh: The Board unanimously approved the proposal to purchase equipment and installation services for the ATC-300 Audio/Visual Refresh. This item was passed in the Consent Agenda.
8. Consider Approval of Proposal to Purchases Equipment and Installation Services for the Seibel Wing Audio/Visual Refresh: The Board unanimously approved the proposal to purchase equipment and installation services for the Seibel Wing Audio/Visual refresh. This item was passed in the Consent Agenda.

XI. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: The new Student Government Association (SGA) Officers attended the meeting and introduced themselves.
 - Ms. Alicia Fletcher-Secretary
 - Ms. Nevaeh Chevis – Social Media Officer
 - Ms. Hope Kuria – Vice President
 - Ms. June Museau – Treasurer
 Ms. Alicia Fletcher, SGA Secretary, gave the SGA report, which included the following information:
Notable highlights since the last report include:
 1. Food for Thought - Galveston Food Bank (September 27):
On September 27, we organized an event with the Galveston Food Bank, providing food for over 200 families in need.
 2. Student Organization Handbook Completion (October 8):
We completed the Student Organization Handbook on October 8, offering essential guidance for our student organizations.
 3. Assistance with Hispanic Heritage Event (October 10):
On October 10, we supported the Hispanic Heritage Event, attended by approximately 200 people, celebrating our diverse community.
 4. Movie Night (October 10):
On the same day, we hosted a Movie Night, bringing together 14 students and their families for an entertaining evening.
 5. Organization and Club Fair (October 12):
On October 12, we organized an Italian ice fair, showcasing campus clubs and organizations to 200 students and promoting club recruitment.**Events planned for the rest of the semester:**
 1. Breast Cancer walk – October 24, 12:30-1:30
 2. Fall Festival – October 26, 3p.m.-6p.m.
 3. Glam Shot Wednesday – date TBD, a day for students to take professional headshots, receive resume tips, and learn how to dress for success

4. Planning and Pizza – November 7, an event where students can plan their class schedules guided by student ambassadors and advisors while enjoying pizza provided by the Student Government Association.
 5. Screen on the Green – November 16, an outdoor event where students can have a picnic on the campus lawn and watch a classic movie
 6. Gulf Coast Intercollegiate Consortium (GCIC) – November 10, sporting event for intramural sports, hosted at San Jacinto South campus, vs. multiple colleges
 7. Share your Holidays Food Drive – November 28, partnering with Galveston Food Bank
 8. Destress Week – December 4-6, a week-long program to help students relax and de-stress
 9. Christmas Karaoke – December 6
2. Faculty Representative: Dr. Janene Davison, presented the Faculty Senate report on behalf of Liz Lacy, Faculty Senate President. Ms. Davison reported that Ms. Lacy is getting ready for the play at 7:30 p.m. in FA-207, it is titled “All in the Timing,” by David Ives. The show will also be tomorrow at 7:30 p.m., Friday, at 2:30 p.m. or 7:30 p.m. and Saturday at 7:30 p.m. It is free to the public. She added that Donna Swartz reported that the Medical Administration, medical coding program recently hosted a symposium for the American Association of Professional Coders, it was on the Galveston College campus. Sixty-five members attended and they had topics ranging from Medical Coding and Cancer Pain, to Advancing your Coding Career. Lastly, Sandra Villareal wanted to pass on that the Cosmetology Department is now taking appointments on Mondays and Tuesdays. They are offering a \$25 facial which includes a 45-minute massage, or a deep cleansing treatment cocktail with deep conditioning mask in their new shampoo bowls for your hair, also \$25.
3. President: Dr. Shelton pointed out that the Board approved the Title V Grant at this meeting. That is \$600,000 each year for five years, which includes construction money to help with the new student center. Thank you to the staff that worked on that. Other updates included:
- There will be a number of changes to the Pell Grant between this year and next year. They have not been released yet, but our staff is ready.
 - Student Loans are now in re-payment.
 - The Moody Permanent Endowment has donated 1 million dollars to the College’s Capital Campaign to supply equipment for the new Health Science Education Center.
 - Progress continues on the New Health Science Education Center. The completion date is slipping into November. We anticipate moving furniture in the week of November 27. It will take 22 working days to move the new furniture into the building.

Dr. Shelton pointed out the Dates to Remember sheet that is in the Board folders, and pointed out the following dates:

- October 25- Lecture Series
- November 10- CCATT Conference at San Jacinto
- November 14 & 15 - Five Fabulous Chefs Event
- December 8 - College Holiday Party
- Please also let Breanne know if you plan to attend the NLS Conference in February

4. Regents: Ms. Sunseri shared about her experience at the ACCT Conference. She said that she is very proud to be representing Galveston College, because the leadership of the College President, Board President, Faculty and Staff, have allowed Galveston College to be doing things that other Community Colleges are not. Ms. Flowers thanked the Regents that were able to attend the conference last week.

5. Chairperson: There was no Chairperson report.

X. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:19 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Consider Facilities Committee Recommendation Regarding Approval of Contract for the Physical Plant and Electrical Upgrades	_____	_____ ✓	_____	63
#2 – Consider Facilities Committee Recommendation Regarding Approval of Proposal to Purchase a Boiler for the Physical Plant	_____	_____ ✓	_____	132
#3 – Consider Facilities Committee Recommendation to the Board or Regents Regarding the Health Science Education Center	_____	_____ ✓	_____	133
#4 – Consider Approval of Proposal to Purchase Instructional equipment for the Surgical Technology Program in the New Health Science Education Center	_____ ✓	_____	_____	134
#5 – Consider Acceptance of U.S. Department of Education Title V Grant Award-Developing Hispanic-Serving Institutions (DHSI) Program for Project Year 2023-2024	_____ ✓	_____	_____	135
#6 – Consider Approval of Proposal to Contract with Assessment Technologies Institute (ATI) to offer Educational Resources to Nursing Students	_____ ✓	_____	_____	140
#7 – Consider Approval of Proposal to Purchase Equipment and Installation Services for ATC-300 Audio/Visual Refresh	_____ ✓	_____	_____	141
#8 - Consider Approval of Proposal to Purchase Equipment and Installation Services for the Seibel Wing Audio/Visual Refresh	_____ ✓	_____	_____	142

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Reports –October

Attached is the monthly financial report for August, representing encumbrances and pre-encumbrances through October 31, 2023. The report is as follows:

Education and General Fund:

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

Auxiliary Fund (Bookstore, Snack Bar, Athletics):

- Summary Revenue/Expenditure Report by State Classification

Student Services / Student Activity Fund:

- Summary Revenue/Expenditure Report by State Classification

Construction Fund:

- Summary Revenue/Expenditure Report

Bond Fund:

- Summary Revenue/Expenditure Report

Operating Fund
Revenue Summary Sheet
November 2023 Meeting
 As of October 31, 2023 (16.7% of Year)

Source	Budgeted 2023/2024	Year-to-Date		
		Received (\$) 2023/2024	Received (%) 2023/2024	Received (%) 2022/2023
State Funds	\$4,871,133	\$2,435,567	50.0%	24.0%
Tuition and Fees	\$5,222,652	\$2,274,943	43.6%	43.5%
Local Taxes	\$17,806,000	\$171,143	1.0%	2.3%
Local Revenues	\$1,405,700	\$255,488	18.2%	55.2%
Total Revenue	\$29,305,485	\$5,137,142	17.5%	14.5%

Operating Fund
Expenditure Summary Sheet
November 2023 Meeting
As of October 31, 2023 (16.7% of Year)

Source	Budgeted 2022/2023	Year-to-Date		
		Expended (\$) 2022/2023	Expended (%) 2022/2023	Expended (%) 2021/2022
Instruction	\$9,219,910	\$1,414,721	15.3%	15.4%
Community Service	\$22,883	\$7,552	33.0%	0.0%
Academic Support	\$1,954,471	\$320,684	16.4%	17.3%
Student Services	\$2,768,784	\$368,273	13.3%	13.6%
Institutional Support	\$6,185,224	\$1,307,927	21.1%	16.3%
Staff Benefits	\$27,377	\$44,774	163.5%	66.9%
Operations/ Maintenance	\$3,852,050	\$840,505	21.8%	25.1%
Interfund Transfers (out)	\$5,274,786	\$743,297	14.1%	18.0%
Total Expenditures	\$29,305,485	\$5,047,733	17.2%	17.3%

GALVESTON COLLEGE

Fund 11 Education and General

October 31, 2023

	Current year	Current year	Current year	Current year	Current year	Current year	Current year	Current year	Current year
	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Remaining	% Expended	2024	2024	2024
	2024	October	2024	2024	2024	2024	2024	2024	2024
Revenue by State Classification									
State Funds	4,871,133	2,435,567	2,435,567	0	2,435,566	50.0%	0	2,435,566	50.0%
Tuition	2,971,736	5,002	1,295,476	0	1,676,260	43.6%	0	1,676,260	43.6%
Course Fees	3,015,188	(4,150)	1,361,722	0	1,653,466	45.2%	0	1,653,466	45.2%
Exemption/Waivers	(764,272)	(8,187)	(382,255)	0	(382,017)	50.0%	0	(382,017)	50.0%
Local Taxes	17,806,000	100,220	171,143	0	17,634,857	1.0%	0	17,634,857	1.0%
Local Revenue	1,397,300	127,900	253,340	0	1,143,960	18.1%	0	1,143,960	18.1%
Sales and Services	8,400	1,747	2,148	0	6,252	25.6%	0	6,252	25.6%
Total Revenue	29,305,485	2,658,099	5,137,142	0	24,168,343	17.5%	0	24,168,343	17.5%

Expenditures by State Classification

instructions	9,230,910	701,621	1,414,721	126,742	7,689,447	15.3%			
Community Service	22,883	6,591	7,552	2,181	13,150	33.0%			
Academic Support	1,955,631	144,790	320,684	78,051	1,556,896	16.4%			
Student Services	2,768,784	192,845	368,273	493,199	1,907,312	13.3%			
institutional Support	6,173,064	550,017	1,307,927	743,087	4,122,050	21.2%			
Operations And Maintenances	3,852,050	229,181	840,505	1,031,711	1,979,833	21.8%			
Staff Benefits	27,377	0	44,774	0	(17,397)	163.5%			
Inter-Fund Appropriation	5,274,786	678,086	743,297	0	4,531,489	14.1%			
Expenditures Total	29,305,485	2,503,132	5,047,733	2,474,972	21,782,780	17.2%			

Expenditures by Type

General Operating	3,648,509	155,688	847,717	380,429	2,420,363	23.2%			
Contracted Services	2,697,640	248,171	738,488	1,231,614	727,539	27.4%			
Travel	416,500	25,767	47,339	281	368,880	11.4%			
Equipment	448,711	82,682	106,956	239,434	102,321	23.8%			
Utilities	1,013,700	73,806	76,905	623,214	313,580	7.6%			
Faculty Full Time	4,577,965	368,567	732,032	0	3,845,933	16.0%			
Faculty Overloads/Adjunct	1,748,945	134,137	257,004	0	1,491,941	14.7%			
Stipends	458,770	34,736	68,715	0	390,055	15.0%			
Administrator Salaries	2,235,459	186,289	372,578	0	1,862,881	16.7%			
Professional Technical Salaries	2,181,246	167,683	324,320	0	1,856,926	14.9%			
Classified Salaries	2,445,099	197,841	394,400	0	2,050,699	16.1%			
Part-Time Salaries	607,210	37,098	70,253	0	536,957	11.6%			
Staff Benefits	1,550,945	112,582	267,729	0	1,283,216	17.3%			

GALVESTON COLLEGE
Fund 11 Education and General

Interfund Appropriations	5,274,786	678,086	743,297	0	4,531,489	14.1%
Expenditures Total	29,305,485	2,503,132	5,047,733	2,474,972	21,782,780	17.2%
Excess Rev/Exp	0	154,967	89,409			

Galveston College

Fund 11 Detail Rev/Exp

as of the end of October 2023

	Budget	(MTD)	Actual	Encumbrances	Available	% of Budget
	2024	October	2024	2024	2024	2024
State Appropriation						
Academic/Technical	\$4,871,133	\$1,875,386	\$1,875,386	\$0	\$2,995,747	38.5%
Incentive	\$0	\$194,845	\$194,845	\$0	(\$194,845)	Infinity
Core	\$0	\$365,335	\$365,335	\$0	(\$365,335)	Infinity
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$4,871,133	\$2,435,567	\$2,435,567	\$0	\$2,435,566	50.0%
Tuition						
In District Tuition	\$1,261,975	(\$1,193)	\$546,768	\$0	\$715,208	43.3%
Out of District Tuition	\$916,696	(\$1,115)	\$432,555	\$0	\$484,141	47.2%
Non Resident Tuition	\$389,815	(\$376)	\$183,836	\$0	\$205,979	47.2%
CE Workforce Training	\$140,000	\$0	\$13,330	\$0	\$126,670	9.5%
CE Workforce Info Tech	\$18,250	\$0	\$788	\$0	\$17,462	4.3%
CE Workforce Health Prof	\$205,000	\$0	\$89,371	\$0	\$115,629	43.6%
CE Leisure Learning	\$40,000	\$7,686	\$28,828	\$0	\$11,172	72.1%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,971,736	\$5,002	\$1,295,476	\$0	\$1,676,260	43.6%
Course Fees						
Building Use Fee	\$1,287,395	(\$1,417)	\$588,188	\$0	\$699,207	45.7%
Student Service Fee	\$62,060	(\$42)	\$27,517	\$0	\$34,543	44.3%
General Service Fee	\$285,395	(\$210)	\$118,084	\$0	\$167,311	41.4%
Registration Fee	\$171,237	(\$99)	\$71,323	\$0	\$99,914	41.7%
Out of District Fee	\$503,186	(\$604)	\$241,051	\$0	\$262,135	47.9%
Course and Lab fees	\$335,000	(\$543)	\$165,287	\$0	\$169,713	49.3%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of October 2023

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2024	October	2024	2024	2024	2024	2024	2024	2024	2024
Distance Education fee	\$235,000	(\$683)	\$105,550	\$0	\$129,451					44.9%
Distance Education fee N/R	\$14,000	\$0	\$4,600	\$0	\$9,400					32.9%
Testing Fees	\$18,800	\$70	\$780	\$0	\$18,020					4.2%
Testing Fees GED	\$2,550	\$0	\$0	\$0	\$2,550					0.0%
Testing Fees-Contract	\$2,550	\$0	\$1,657	\$0	\$893					65.0%
Late Registration Fees	\$6,375	\$0	\$2,200	\$0	\$4,175					34.5%
Schedule Change Fees	\$2,600	\$30	\$1,290	\$0	\$1,310					49.6%
Student Health\Insurance Fees	\$60,000	(\$113)	\$19,802	\$0	\$40,198					33.0%
SurCharge 3peat > 27 Dev hrs	\$29,040	(\$540)	\$14,394	\$0	\$14,646					49.6%
Other fees	\$0	\$0	\$0	\$0	\$0					NaN
Total	\$3,015,188	(\$4,150)	\$1,361,722	\$0	\$1,653,466					45.2%
Exemption/Waivers										
Competitive Waiver	(\$34,650)	\$0	(\$15,678)	\$0	(\$18,972)					45.2%
Foster Care	(\$23,342)	\$0	(\$11,711)	\$0	(\$11,631)					50.2%
Hazelwood Waiver Credit	(\$16,830)	\$1,017	(\$4,696)	\$0	(\$12,134)					27.9%
Hazelwood Dependant	(\$41,200)	(\$815)	(\$23,781)	\$0	(\$17,419)					57.7%
Concurrent Enrollment	\$0	\$0	\$0	\$0	\$0					NaN
Blind	(\$5,400)	\$0	(\$2,937)	\$0	(\$2,463)					54.4%
Fireman	(\$12,400)	\$0	(\$1,592)	\$0	(\$10,808)					12.8%
Police	(\$1,650)	\$0	(\$195)	\$0	(\$1,455)					11.8%
TEC 54.052	(\$102,300)	\$223	(\$42,450)	\$0	(\$59,850)					41.5%
Military Waiver	(\$13,200)	\$0	(\$2,214)	\$0	(\$10,986)					16.8%
GISD Dual Credit	(\$510,000)	(\$8,612)	(\$277,000)	\$0	(\$233,000)					54.3%
Other	(\$3,300)	\$0	\$0	\$0	(\$3,300)					0.0%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of October 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2024	October	2024	2024	2024	2024
Total	(\$764,272)	(\$8,187)	(\$382,255)	\$0	(\$382,017)	50.0%
Local Taxes						
Current Taxes	\$17,440,900	\$77,853	\$77,853	\$0	\$17,363,047	0.4%
Delinquent	\$230,000	\$14,761	\$74,159	\$0	\$155,841	32.2%
Penalty & Interest	\$130,000	\$6,617	\$18,143	\$0	\$111,857	14.0%
Other	\$5,100	\$989	\$989	\$0	\$4,111	19.4%
Total	\$17,806,000	\$100,220	\$171,143	\$0	\$17,634,857	1.0%
Local Revenue						
Interest Income	\$1,200,000	\$126,722	\$251,539	\$0	\$948,461	21.0%
Miscellaneous Revenue	\$10,500	\$1,178	\$408	\$0	\$10,092	3.9%
Misc. Revenue-Vehicles	\$3,000	\$0	\$473	\$0	\$2,527	15.8%
Administrative Allowance	\$3,800	\$0	\$0	\$0	\$3,800	0.0%
Indirect Cost Recovery	\$180,000	\$0	\$920	\$0	\$179,080	0.5%
Insurance Reimbursements		\$0	\$0			
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$8,400	\$1,747	\$2,148	\$0	\$6,252	25.6%
Total	\$1,405,700	\$129,647	\$255,488	\$0	\$1,150,212	18.2%
Inter-Fund Appropriations						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$29,305,485	\$2,658,099	\$5,137,142	\$0	\$24,168,343	18%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of October 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2024	October	2024	2024	2024	2024
Exp by State Classification						
Instructional						
Welding	\$413,955	\$37,858	\$71,865	\$13,672	\$328,419	17.4%
Biology	\$360,768	\$30,198	\$58,661	\$0	\$302,107	16.3%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$214,026	\$15,187	\$30,517	\$0	\$183,509	14.3%
Env Science	\$60,096	\$3,720	\$7,444	\$0	\$52,652	12.4%
Physics	\$122,212	\$7,523	\$15,171	\$0	\$107,041	12.4%
Accounting	\$79,377	\$6,146	\$12,309	\$0	\$67,068	15.5%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$10,921	\$609	\$1,218	\$0	\$9,703	11.1%
Hosp/Tourism	\$9,740	\$1,285	\$2,570	\$0	\$7,170	26.4%
Medical Office Admin	\$221,598	\$18,073	\$35,979	\$766	\$184,853	16.2%
Logistics Op	\$77,884	\$0	\$5,590	\$0	\$72,294	7.2%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$97,429	\$7,960	\$15,152	\$0	\$82,277	15.6%
Comp. Science	\$27,661	\$4,154	\$8,309	\$0	\$19,352	30.0%
Comp. Tech.	\$107,511	\$7,830	\$15,042	\$0	\$92,469	14.0%
Culinary Arts	\$157,875	\$17,703	\$32,870	\$4,030	\$120,975	20.8%
Cosmetology	\$263,870	\$30,611	\$47,594	\$4,615	\$211,661	18.0%
Engineering	\$7,345	\$0	\$0	\$0	\$7,345	0.0%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of October 2023

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2024	October	2024	2024	2024	2024	2024	2024	2024	2024
Develop-Read	\$110,546	\$11,146	\$21,847	\$0	\$88,699	19.8%				
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN				
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN				
Education	\$10,084	\$930	\$1,860	\$0	\$8,224	18.4%				
English	\$309,919	\$24,743	\$61,920	\$0	\$247,999	20.0%				
Humanities	\$5,481	\$1,630	\$3,270	\$0	\$2,211	59.7%				
Philosophy	\$14,608	\$1,725	\$3,450	\$0	\$11,158	23.6%				
Foreign Lang-SPAN	\$24,869	\$998	\$1,995	\$0	\$22,874	8.0%				
Nursing-RN	\$955,781	\$52,161	\$136,029	\$469	\$819,282	14.2%				
Nursing Admin	\$189,701	\$15,476	\$30,670	\$300	\$158,731	16.2%				
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN				
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN				
Emer Med Serv	\$377,525	\$19,319	\$42,147	\$23,027	\$312,351	11.2%				
Imaging-CT	\$149,613	\$10,049	\$20,488	\$2,980	\$126,144	13.7%				
Imaging-MRI	\$147,822	\$11,509	\$22,992	\$0	\$124,830	15.6%				
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN				
Imaging-Nuclear	\$193,939	\$14,016	\$31,338	\$961	\$161,640	16.2%				
Imaging-Rad Thy	\$190,335	\$15,197	\$29,941	\$700	\$159,694	15.7%				
Imaging-Rad Tch	\$421,140	\$26,677	\$56,764	\$3,033	\$361,343	13.5%				
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN				
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN				
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN				
Sonography	\$223,829	\$18,785	\$39,756	\$2,000	\$182,073	17.8%				
Surgical Tech	\$148,396	\$10,565	\$20,137	\$3,935	\$124,324	13.6%				

Galveston College

Fund 11 Detail Rev\Exp

as of the end of October 2023

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2024	October	2024	2024	2024	2024	2024	2024	2024	2024
Nursing-LVN	\$189,169	\$11,009	\$24,609	\$0	\$0	\$164,560	13.0%			
Develop-Math	\$281,854	\$16,068	\$34,098	\$0	\$0	\$247,756	12.1%			
Mathematics	\$362,104	\$37,039	\$74,357	\$0	\$0	\$287,747	20.5%			
Auto Tech	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
HVAC Tech	\$130,019	\$8,632	\$17,821	\$3,075	\$109,123	13.7%				
Industrial Sys	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
Electrical and Electronics	\$160,405	\$7,901	\$16,289	\$1,871	\$142,245	10.2%				
Instrumentation	\$120,107	\$9,887	\$20,506	\$1,955	\$97,646	17.1%				
Fitness Center	\$130,327	\$9,603	\$19,528	\$9,426	\$101,373	15.0%				
Physical Ed.	\$123,816	\$10,506	\$21,035	\$0	\$102,781	17.0%				
CJ-Academic	\$82,511	\$6,549	\$13,097	\$0	\$69,414	15.9%				
CJ-Law Enforce	\$176,284	\$18,329	\$27,985	\$500	\$147,799	15.9%				
Economics	\$59,378	\$5,775	\$11,550	\$0	\$47,828	19.5%				
Government/PS	\$142,293	\$8,735	\$16,591	\$0	\$125,702	11.7%				
History/Geog.	\$136,799	\$10,809	\$20,390	\$0	\$116,409	14.9%				
Psychology	\$121,614	\$10,865	\$20,346	\$0	\$101,268	16.7%				
Sociology	\$35,028	\$4,289	\$8,623	\$0	\$26,405	24.6%				
Art	\$163,907	\$12,974	\$22,716	\$25,075	\$116,117	13.9%				
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN				
Drama / Theater	\$154,397	\$13,141	\$22,234	\$0	\$132,163	14.4%				
Music	\$64,021	\$5,086	\$8,129	\$18,670	\$37,222	12.7%				
Medical Bachelors	\$220,830	\$16,683	\$33,657	\$2,121	\$185,052	15.2%				
Nursing BSN	\$273,258	\$21,828	\$41,934	\$1,697	\$229,627	15.3%				
Accreditation	\$11,500	\$0	\$1,584	\$0	\$9,916	13.8%				

Galveston College

Fund 11 Detail Rev\Exp

as of the end of October 2023

	Budget (MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2024	October	2024	2024	2024	2024	2024	2024
Accreditation QEP	\$46,562	\$3,499	\$7,017	\$0	\$39,545		15.1%	
ATD	\$0	\$0	\$0	\$0	\$0		NaN	
Faculty Dev.	\$88,761	\$4,935	\$4,935	\$0	\$83,826		5.6%	
Lecture Series	\$6,250	\$0	\$0	\$0	\$6,250		0.0%	
CE-Workforce	\$49,417	\$4,673	\$7,561	\$1,365	\$40,492		15.3%	
CE Cisco	\$11,554	\$204	\$204	\$0	\$11,350		1.8%	
CE Allied Health	\$182,889	\$18,819	\$33,033	\$500	\$149,356		18.1%	
Total Instructional	\$9,230,910	\$701,621	\$1,414,721	\$126,742	\$7,689,447		15%	
Instructional Donations	\$0	\$0	\$0	\$0	\$0		NaN	
N								
Community Services								
CE Leisure Learning	\$22,883	\$6,591	\$7,552	\$2,181	\$13,150		33.0%	
CE Children Programs	\$0	\$0	\$0	\$0	\$0		NaN	
Total Community Service	\$22,883	\$6,591	\$7,552	\$2,181	\$13,150		33.0%	
Academic Support								
Vice President of Instruction	\$294,816	\$23,474	\$48,696	\$0	\$246,120		16.5%	
Arts & Sciences Administration	\$71,615	\$5,753	\$11,544	\$0	\$60,071		16.1%	
Tech\Professional Ed. Administration	\$244,356	\$17,752	\$34,687	\$10,259	\$199,410		14.2%	
Adult & Continuing Ed. Administration	\$256,084	\$21,028	\$40,368	\$1,842	\$213,873		15.8%	
Distance Education Administration	\$182,890	\$14,588	\$32,900	\$250	\$149,740		18.0%	
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0		NaN	
Grants Development	\$76,392	\$6,246	\$12,866	\$200	\$63,326		16.8%	
Library & Learning Resources	\$434,089	\$27,006	\$81,691	\$64,660	\$287,737		18.8%	

Galveston College

Fund 11 Detail Rev\Exp

as of the end of October 2023

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2024	October	2024	2024	2024	2024	2024	2024	2024	2024
Media Services	\$56,114	\$4,458	\$9,317	\$839	\$45,958					16.6%
Student Success Center (Tutoring)	\$168,754	\$12,149	\$23,368	\$0	\$145,386					13.8%
Testing Center	\$170,521	\$12,337	\$25,246	\$0	\$145,275					14.8%
Total For Academic Support	\$1,955,631	\$144,790	\$320,684	\$78,051	\$1,556,896					16.4%
Student Services										
Vice President of Student Services	\$359,337	\$48,810	\$75,180	\$2,564	\$281,593					20.9%
Admissions\Records	\$588,885	\$45,234	\$95,282	\$1	\$493,602					16.2%
Campus Security	\$642,290	\$9,872	\$19,601	\$490,380	\$132,309					3.1%
Counseling	\$677,532	\$51,367	\$103,427	\$0	\$574,105					15.3%
Financial Aid	\$416,272	\$31,550	\$65,619	\$0	\$350,653					15.8%
Student Activities	\$84,468	\$6,012	\$9,165	\$254	\$75,049					10.8%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0					NaN
Total For Student Services	\$2,768,784	\$192,845	\$368,273	\$493,199	\$1,907,312					13.3%
Institutional Support										
Board of Regents	\$81,960	\$4,240	\$6,416	\$200	\$75,344					7.8%
President	\$592,420	\$36,875	\$73,484	\$390	\$518,546					12.4%
General Institutional Expenses	\$533,962	\$5,004	\$41,916	\$281	\$491,765					7.8%
Vice President for Administration	\$214,249	\$17,070	\$34,463	\$418	\$179,368					16.1%
Business Services	\$915,953	\$87,208	\$145,852	\$25,321	\$744,780					15.9%
Human Resources & Risk Mgmt.	\$466,299	\$36,145	\$75,562	\$49,999	\$340,738					16.2%
Professional Development	\$9,600	\$962	\$2,027	\$6,573	\$1,000					21.1%
Purchasing	\$92,045	\$8,431	\$16,123	\$1,193	\$74,728					17.5%
Research and Planning	\$238,421	\$15,259	\$32,982	\$500	\$204,939					13.8%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of October 2023

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2024	October	2024	2024	2024	2024	2024	2024	2024	2024
Information Technology	\$1,858,118	\$275,907	\$748,968	\$596,047	\$513,104					40.3%
Communications	\$101,442	\$7,679	\$13,477	\$11,830	\$76,135					13.3%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0					NaN
Development	\$285,994	\$20,392	\$42,794	\$3,218	\$239,982					15.0%
GC Foundation	\$72,540	\$4,935	\$9,782	\$541	\$62,216					13.5%
Marketing & Media	\$710,061	\$29,908	\$64,081	\$46,576	\$599,404					9.0%
Total for Institutional Support	\$6,173,064	\$550,017	\$1,307,927	\$743,087	\$4,122,050					21.2%
Staff Benefits										
Staff Benefits - State Eligible	\$27,377	\$0	\$44,745	\$0	(\$17,368)					163.4%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0					NaN
Staff Benefits - Retirees	\$0	\$0	\$29	\$0	(\$29)					Infinity
Total For Staff Benefits	\$27,377	\$0	\$44,774	\$0	(\$17,397)					163.5%
Operations and Maintenance										
Plant Administration	\$941,129	\$16,216	\$544,665	\$0	\$396,464					57.9%
Building Maintenance	\$1,103,278	\$89,572	\$125,695	\$312,522	\$665,062					11.4%
Custodial Services	\$727,943	\$46,921	\$93,573	\$45,062	\$589,308					12.9%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0					NaN
Grounds Maintenance	\$81,000	\$4,375	\$4,475	\$56,025	\$20,500					5.5%
Grounds Maintenance Tech Cente	\$0	\$0	\$0	\$0	\$0					NaN
Transportation	\$20,000	\$482	\$482	\$6,718	\$12,800					2.4%
Utilities	\$865,000	\$65,655	\$65,655	\$524,345	\$275,000					7.6%
Utilities Tech Center	\$113,700	\$5,961	\$5,961	\$87,039	\$20,700					5.2%
Total for Operations and M...	\$3,852,050	\$229,181	\$840,505	\$1,031,711	\$1,979,833					21.8%

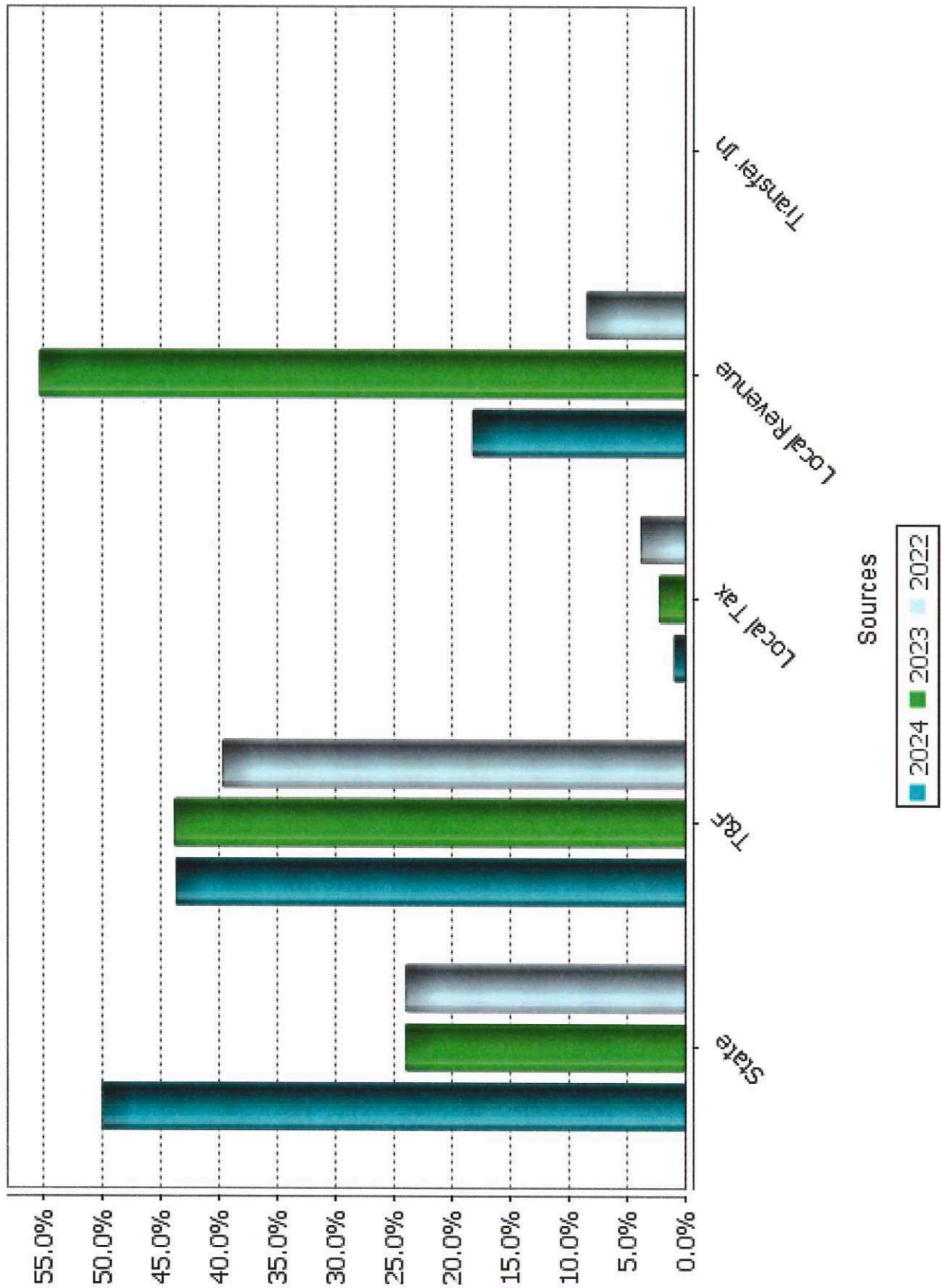
Galveston College

Fund 11 Detail Rev\Exp

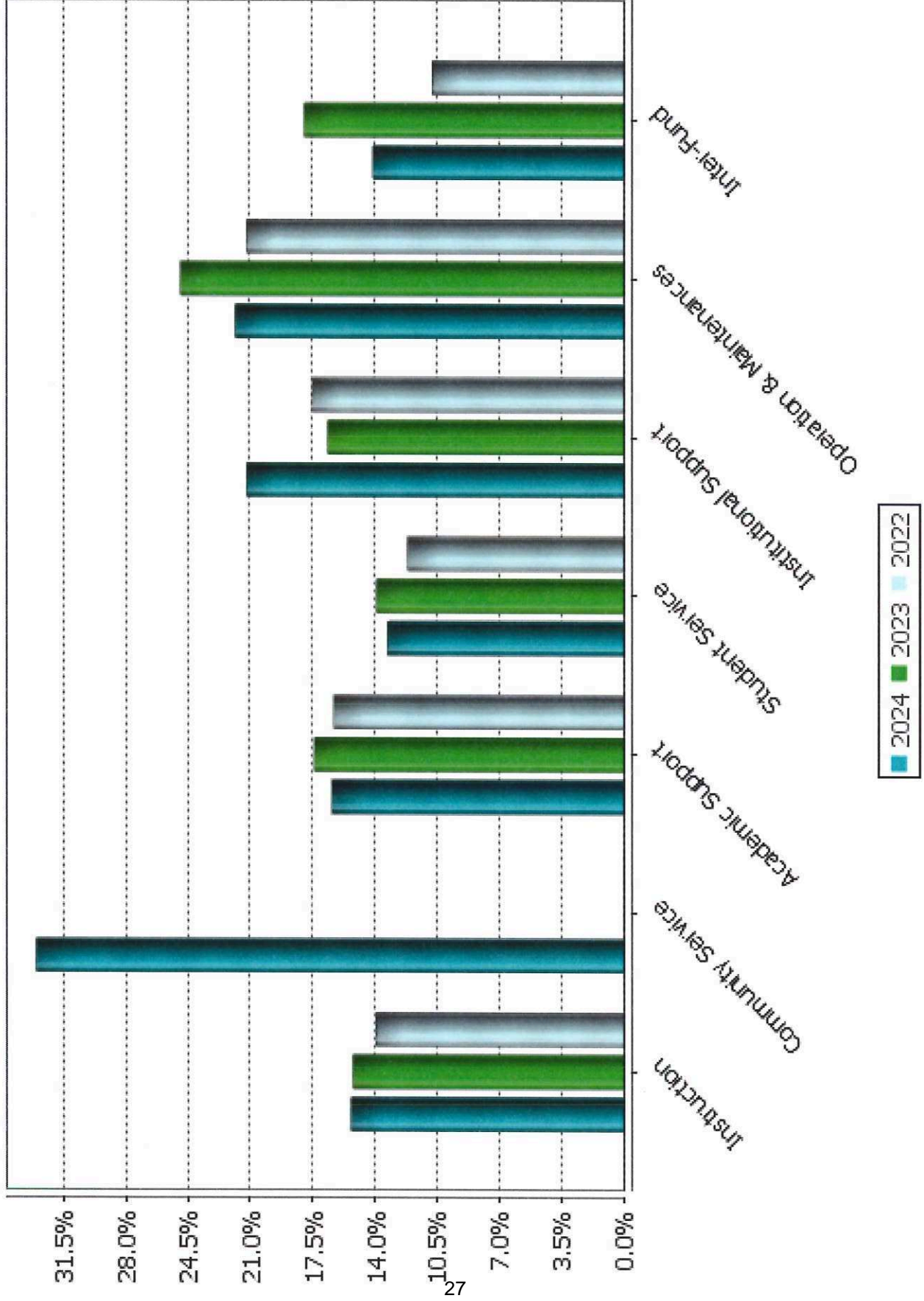
as of the end of October 2023

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2024	October	2024	2024	2024	2024	2024	2024	2024	2024
Inter-fund Appropriations										
Transfers to Auxiliary	\$672,480	\$0	\$0	\$0	\$0	\$0	\$672,480		0.0%	
Transfers to Student Activity Fund	\$62,060	(\$42)	\$27,517	\$0	\$0	\$0	\$34,543		44.3%	
Transfer to State Eligible Ben	\$1,520,248	\$114,628	\$152,280	\$0	\$0	\$0	\$1,367,968		10.0%	
Transfers to State Grants & Aid	\$152,498	\$0	\$0	\$0	\$0	\$0	\$152,498		0.0%	
Transfers to Bond Revenue	\$1,867,500	\$563,500	\$563,500	\$0	\$0	\$0	\$1,304,000		30.2%	
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN	
Transfers to Capital Project	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$1,000,000		0.0%	
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN	
Total Inter-fund Appropriations	\$5,274,786	\$678,086	\$743,297	\$0	\$0	\$0	\$4,531,489		14.1%	
Expenditures Totals										
	\$29,305,485	\$2,503,132	\$5,047,733	\$2,474,972	\$21,782,780				17.2%	

3 Year Revenue by Percentage (YTD)



Three Year Expense by Percentage (TYD)



**Auxiliary fund
as of October 31, 2023**

October 31, 2023	Current year		Current year		Current ...		Current year		Current year	
	Budget	(MTD) Actual	(YTD) Act...	Encumbr...	Remaining	% Expended	2024	2024	2024	2024
	2024	October	2024	2024	2024		2024	2024	2024	2024
Revenue by State Classification										
Interfund Appropriations	\$672,480	\$0	\$0	\$0	\$672,480	0%				
Bookstore Commission	\$55,000	\$0	\$0	\$0	\$55,000	0%				
Student housing	\$346,495	\$1,050	\$188,200	\$0	\$158,295	54%				
Food Service	\$477,394	\$1,316	\$278,217	\$0	\$199,177	58%				
Special Event	\$0	\$0	\$0	\$0	\$0	NaN				
Sales and Services	\$172,720	\$2,710	\$13,166	\$0	\$159,554	8%				
Total Revenue	\$1,724,089	\$5,076	\$479,583	\$0	\$1,244,506	28%				
Expenditures by Department										
Bookstore(retiree)	0	0	0	0	\$0	NaN				
Student Housing	18,090	630	3,728	0	\$14,362	21%				
Food Service	393,690	64,574	121,101	0	\$272,589	31%				
Print Shop	105,200	11,675	18,897	72,538	\$13,765	18%				
Special Event	0	0	0	0	\$0	NaN				
Athletics General	108,326	3,787	20,551	1,500	\$86,275	19%				
Baseball	485,940	42,828	145,701	4,508	\$335,731	30%				
Softball	396,943	26,954	124,397	12,223	\$260,323	31%				
General Institutional	215,900	529	32,538	37,835	\$145,527	15%				
Transfer to Construction	0	0	0	0	\$0	NaN				
Expenditures Total	1,724,089	150,976	466,912	128,604.86	\$1,128,573	27%				

**Auxiliary fund
as of October 31, 2023**

Expenditures by Type									
General Operating	260,630	20,397	36,406	60,335	163,888.77	14%			
Contracted Services	515,590	74,337	138,334	58,883	318,373.31	27%			
Travel	143,480	15,404	23,838	0	119,642.25	17%			
Equipment	69,353	15,518	16,410	9,387	43,556.19	24%			
Special Event	0	0	0	0	0.00	NaN			
Transfer to Scholars...	25,000	0	25,000	0	0.00	100%			
Transfer to Construction	0	0	0	0	0.00	NaN			
Scholarships	414,424	500	177,656	0	236,767.87	43%			
Salaries & Stipends	225,755	19,394	38,241	0	187,513.90	17%			
Staff Benefits	69,857	5,425	11,027	0	58,830.27	16%			
Expenditures Total	1,724,089	150,976	466,912	128,604.86	1,128,572.56	27%			

**Student Service Fund
as of October 31, 2023**

October 31, 2023	Current year		Current year	Current ...	Current year	Current year
	Budget	(MTD) Actual	October	(YTD) Act...	Encumbr...	Remaining
	2024			2024	2024	2024
Revenue by State Classification						
Interfund Appropriations	\$62,060	(\$42)	\$27,517	\$0	\$0	\$34,543
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$62,060	(\$42)	\$27,517	\$0	\$0	\$34,543
						44%

Expenditures by Department

Student Activities	37,450	601	601	1,570		\$35,279	2%
Student Government	22,010	0	0	0		\$22,010	0%
Phi Theta Kappa	2,600	0	0	0		\$2,600	0%
Expenditures Total	62,060	601	601	1,570		\$59,889	1%

Expenditures by Type

General Operating	36,750	601	601	1,570		34,579	2%
Contracted Services	0	0	0	0		0	
Travel	15,310	0	0	0		15,310	0%
Equipment	0	0	0	0		0	NaN
Scholarships	0	0	0	0		0	
Salaries & Stipends	10,000	0	0	0		10,000	
Staff Benefits	0	0	0	0		0	
Expenditures Total	62,060	601	601	1,570		59,889	1%

GALVESTON COLLEGE
Construction\Capital Project fund
as of October 31, 2023

October 31, 2023

	Current year Budget 2024	Current year (MTD) Actual October	Current year (YTD) Actual 2024	Current year Encumbrances 2024	Current year Remaining 2024
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Fund 71

Revenue

Fund Balance Transfer	4,496,000	0	0	0	4,496,000
Proposed Title V Grant Remodel Student Success Center	752,942	0	0	0	752,942
Total Revenue	5,248,942	0	0	0	5,248,942

Expenditures

Facility Construction *

* 2nd floor Northern Remodel (\$2,752,942), Library Testing (30K), Black Box (200K), SoftBall Field (1.5M)

Architectural & Engineering fees *

* 2nd floor Northern Remodel (100K), Library Testing (1K), Black Box (5K), SoftBall Field (150k) Transformer (60K)

Land\Building Purchase	450,000	0	0	0	450,000
Expenditures Total	5,248,942	37,511	37,511	275,401	4,936,030

Nursing Health Science Building

Revenue

Fund Balance Transfer FY23 Bond Intrest	907,955	0	0	0	907,955
Transfer Bond Reserve intrest	152,625	0	0	0	152,625
Bond Proceeds	8,029,960	969,240	1,067,267	0	6,962,693
Total Revenue	9,090,540	969,240	1,067,267	0	8,023,273

Expenditures

GALVESTON COLLEGE
Construction\Capital Project fund
as of October 31, 2023

	Current year	Current year	Current year	Current year	Current year	Current year
	Budget (MTD) Actual	(YTD) Actual	Encumbrances	Remaining	2024	2024
	2024	October	2024	2024	2024	2024
October 31, 2023						
Contingency-Owner	0	0	0	0	0	0
Equipment- Capital	3,410,580	79,344	177,371	2,658,978	574,231	
Facility Construction	5,438,060	864,702	864,702	0	4,573,358	
Archit and Engr Fees	241,900	25,194	25,194	0	216,706	
Expenditures Total	9,090,540	969,240	1,067,267	2,658,978	5,364,295	
Fund Revenue Total	9,090,540	969,240	1,067,267	0	8,023,273	
Fund Expenditures Total	14,339,482	1,006,751	1,104,777	2,934,380	10,300,325	
Fund 71 total		(37,511)	(37,511)	(2,934,380)		

GALVESTON COLLEGE
Bond Funds 51, 52, 53

	Current year Budget 2024	Current year (MTD) Actual October	Current year (YTD) Actual 2024	Current year Encumbran... 2024	Current year Remaining 2024	Current year % Expended 2024	Prior Year % Expe... 2023
Fund 51 Revenue-Bond Payment							
Revenue							
Transfer from E&G	1,867,500	563,500	563,500	0	1,304,000	30.2%	
Intrest income--Bond	62,625	30,652	66,059	0	(3,434)	105.5%	
Revenue Total	1,930,125	594,152	629,559	0	1,300,566	32.6%	
Expenses							
Transfers to Bond Reserve (N/A)	62,625	0	0	0	62,625		
Transfer to Intrest and sinking	1,867,500	104,246	104,246	0	1,763,254	5.6%	
Expenditures Total	1,930,125	104,246	104,246	0	1,825,879	5.4%	
fund 52 Bond Intrest and Sinking Fund							
Transfer from Bond Revenue Fd 51	1,867,500	104,246	104,246	0	1,763,254	5.6%	
Total Fund Revenue	1,867,500	104,246	104,246	0	1,763,254	5.6%	
Expenses							
Adm ^{Co} Fees\Professional Service	500	0	0	0	500	0.0%	
Bond Redemption Principal	740,000	0	0	0	740,000	0.0%	
Bond Redemption Intrest	1,127,000	104,246	104,246	0	1,022,754	9.2%	
Expenditures Total	1,867,000	104,246	104,246	0	1,762,754	5.6%	
fund 53 Bond Reserve							
Transfers from Bond Revenue	62,625	0	0	0	62,625	0.0%	
Intrest income-Reserve	90,000	8,864	17,393	17,393	55,214	19.3%	
Revenue Total	152,625	8,864	17,393	17,393			
Expenses							
Transfer to Construction	0	0	0	0	0	NaN	
Expenditures Total	0	0	0	0	0	NaN	

Annual Report of Required Training for New Board Members

During the 82nd Texas Legislative Session, House Bill No. 1206 was passed amending Section 61.084 of the Education Code. It states, in part, that “each member of a governing board of an institution of higher education shall attend, during the member’s first two years of service as a member of a governing board of an institution of higher education, at least one training program under this section.” It further states that “the minutes of the last regular meeting held by a governing board of a public junior college district during a calendar year must reflect whether each member of the governing board has completed any training required to be completed by the member under this section as of the meeting date.” The law defines who establishes the acceptable training programs and the contents. This legislation took effect September 1, 2011.

Subsequently, Senate Bill No. 24 passed during the 84th Texas Legislative Session amending Section 61.084 of the Education Code, in part, to mandate the length of time a governing board member has to complete the training is within the member’s first year of service. This amendment took effect January 1, 2016. Dr. Shelton will report the training status of the Regents as required by this mandate.

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Consider Facilities Committee Recommendation to the Board of Regents Regarding Approval of Bid for Renovations of Northen Building, FA-207, Library, and Testing Center	_____	_____ ✓ _____	_____	_____
#2 – Consider Facilities Committee Recommendation to the Board of Regents Regarding Approval of Proposal to Upgrade Galveston College Basis Lenel Access Control System to Lenel OnGuard Access Control System	_____	_____ ✓ _____	_____	_____
#3 – Consider Facilities Committee Recommendation to the Board or Regents Regarding the Health Science Education Center	_____	_____ ✓ _____	_____	_____
#4 – Consider Approval of Budget Amendments to the Construction Fund and Capital Projects Fund Budgets for Fiscal Year 2024	_____	_____ ✓ _____	_____	_____
#5 – Consider Approval of Proposal to Purchase Office Furniture for Library Staff Offices	_____	_____	_____	_____
#6 – Consider Approval to Offer Digital Communications Program (Level 1 Certificate)	_____	_____	_____	_____
#7 - Consider Adoption of Resolution to Cast Votes in the Galveston Central Appraisal District Board of Directors Election for 2024-2025 Term	_____	_____ ✓ _____	_____	_____
#8 – Consider Approval of Faculty Change in Rank	_____	_____	_____	_____
#9 – Consider Acceptance of Faculty Resignation	_____	_____	_____	_____

Consider Facilities Committee Recommendation to the Board of Regents
Regarding Approval of Bid for Renovations of Northen Building, FA-207, Library, and
Testing Center

A proposal notice, for the Backfill Renovation Project, to be started after the completion of the Health Science Building, was sent to fifteen (15) vendors and was advertised in the local newspaper. Two responses were received. Submitted proposals are available for review.

Scope of work includes interior renovation to three areas in three separate buildings, to be completed in separate phases, as well as, two additions, or options, for replacement of HVAC turnaround units and window re-caulking. The phases will be as follows:

Phase 1: Renovation of existing classroom and theater space on level 2 of the Fine Arts Building to convert area to a full black box theater. This scope will include removal of existing ceiling elements, new finishes throughout, and installation of a suspended pipe grid with lighting and AV systems, along with various curtains and other elements described in the drawings.

Phase 2: Renovation to existing level 2 of the Northen Building to build our new Student Success Center area, testing center areas, offices, student gathering spaces, and a computer lab. Minor modifications to existing corridors outside of this area are also included in the scope of work, as described in the drawings.

Phase 3: Renovation to existing level 1 of Regents Hall to convert existing testing center to a computer lab. This phase of work cannot commence until Phase 2 has been completed

After review of the bids, staff recommends the contract be awarded to Jamail & Smith, 350 Glenborough, Suite 180, Houston, Texas 77067, in the amount of \$2,356,400.00, which includes the base bid and additions one and two. Funding for the project is coming from the Construction Fund.

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide a report of the discussion and the Committee’s recommendation for Board consideration.

BID SUMMARY - RFP# 23-10-172, PROJECT # 220531

Vendor	Base Cost	Addition one	Addition Two	Total	Completion Time
Jamail & Smith 350 Glenborough, Suite 180 Houston, Texas 77067	\$2,270,000	\$76,500	\$9,900	\$2,356,400	July, 2024
Satterfield & Pontikes Construction, Inc 11750 Katy Freeway, Suite 500 Houston, Texas 77079	\$2,400,000	\$89,000	\$76,000*	\$2,565,000	August, 2024

*Includes re-glazing all windows, not just re-caulking all windows.

Consider Facilities Committee Recommendation to the Board of Regents Regarding Approval of Proposal to Upgrade Galveston College Basis Lenel Access Control System to Lenel OnGuard Access Control System

Staff requests Board approval to have RAE Security, 7102 West Sam Houston Parkway North Houston Texas 77040 (TIPS 230202) upgrade the current Lenel Basis access control system to the Lenel OnGuard system.

The existing Lenel Basis access control system equipment meets the current needs of the college, but will need to be upgraded and expanded in order to meet the requirements and support of the new Health Sciences Building. Transitioning to the Lenel OnGuard access control system will upgrade all software and licensing to the most current versions, and provide new equipment to allow the college to control 64 additional card readers and locks in the new building. Once complete, Galveston College will have an updated access control system with current licensing and the adequate portals which will give us full door access control for both campuses and the new building.

The cost of this project is \$66,966.07 and funding will come from the Nursing and Health Sciences Furniture and Equipment account (71-09935-53250). Proposals available for review upon request.

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide a report of the discussion and the Committee’s recommendation for Board consideration.

Company	Scope of Work	Price
RAE Security	The cost for labor, materials, tools, equipment, services, licensing, Programs and programming, supervision and general condition for RAE Security to supply and install 32ES server software license, add 64 access readers to system, set up database migration compatibility. <ul style="list-style-type: none"> • Basis to On-Guard software • Provide any necessary install for new equipment • Update licensing 	\$26,059.23
RAE Security	The cost for labor, materials, tools, equipment, services, licensing, programs and programming, supervision and general conditions for RAE Security to provide new Gateway portal for addition to existing system communication with new Health and Science building. <ul style="list-style-type: none"> • Provide new equipment necessary to communicate with 64 readers and locks in H & S building • Includes all licensing • Install new antenna for broadcast of signal • Firmware upgrade • Installation of 19 WI-Q portal gateways • Bring new system online and place in service 	\$40,906.84
Total		\$66,966.07

Action Item No. 3

Board Meeting 11/8/23

Consider Facilities Committee Recommendation to the Board of Regents Regarding the Health
Science Education Center

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide the Committee's recommendation for Board consideration.

Consider Approval of Budget Amendments to the Construction Fund and Capital Projects Fund Budgets for Fiscal Year 2024

Staff is requesting that the Board of Regents consider approving revised Construction Fund (Fund 71) and Capital Projects Fund (Fund 72) budgets for fiscal year 2023-24. The revisions reflect actual bond funds available and updated project expense estimates. A detailed explanation of the amendments is below.

Fund 71

- Health Science Education Center Building
 - Adjusted bond proceeds to reflect actual bond money received after all expenses prior to September 1, 2023 were paid.
 - Split furniture and equipment into separate budget lines.
 - Adjusted construction and architectural expenses to reflect balances due.
- Added a separate expense line item for \$752,942 for the Title V-funded Student Success Center remodel project.
- Combined 2nd floor Northen Building back-fill, Library testing, and FA207 Black Box Theater project budgets into a single budget using current estimates less the amounts being covered by Title V.
- Split Electrical Upgrade/Transformer expenses between FY24 and FY25. Increased transformer project expenses by \$1.35 million for FY24 based on current estimates and timeline. Decreased FY25 projected expenses for the same project.
- Increased Fund Balance Transfers by \$1.36 million for FY24.

Fund 72

- Increased budget by \$182,000 for approved IT expenses that were not incurred prior to September 1, 2023 due to supply chain and/or logistical delays.

**GALVESTON COLLEGE
CONSTRUCTION FUND**

		Approved FY2023	Approved FY2024	11/8 Proposed Rev FY2024	Org Proposed FY2025	11/8 Proposed Rev FY2024
Nursing and Health Science						
71 - 09935 - 49951	Bond Proceeds	31,815,323	8,029,960	6,953,871	-	-
71 - 09935 - 49953	Transfer from Bond Res (FY24 Int Earnings)	143,977	152,625	152,625	-	-
71 - 09935 - 499XX	Transfer FY23 Interest Earnings (Bond Proceeds)		907,955	907,955	-	-
	Total Revenue	31,959,300	9,090,540	8,014,451	-	-
71 - 09935 - 50840	Contingency - Owner			-	-	-
71 - 09935 - 53210	Furniture and Equipment - Capital Exp			1,600,000	-	-
71 - 09935 - 53250	Furniture and Equipment	2,350,000	3,410,580	1,810,580	-	-
71 - 09935 - 53810	Facilities Construction (including Bldg, Parking, Landscape)	27,190,300	5,438,060	4,361,971	-	-
71 - 09935 - 53820	Architectural and Engineering Fees	2,419,000	241,900	241,900	-	-
	Total Expenses	31,959,300	9,090,540	8,014,451	-	-
	Net Change	-	-	-	-	-
Facilities Maintenance						
71 - 09991 - 49911	Fund Balance Transfers	4,002,000	4,496,000	5,856,864	2,333,000	1,850,406
71 - 09991 - 49923	Proposed Title V Grant (Remodel St Success Center)		752,942	752,942		
	Total Revenue	4,002,000	5,248,942	6,609,806	2,333,000	1,850,406
71 - 09948 - 53810	Construction - Title V - Remodel Area for St Success Center			752,942		
71 - 61020 - 53810	Construction-Backfill Proj 2nd Floor Northen, FA207, and Library Testing		2,752,942	1,603,458	0	0
71 - 61020 - 53250	Furniture - Northen, FA207, Library			400,000		
71 - 61020 - 50840	Construction Contingency - Northen, FA207, Library			235,000		
71 - 61020 - 53820	Architectural & Engineering Fees - Northen, FA207, Lib	200,000	100,000	106,000	0	0
71 - 61020 - 53810	Construction - Library Testing Area	0	30,000	0	0	0
71 - 61020 - 53820	Architectural and Engineering Fees	2,000	1,000	0	0	0
71 - 61020 - 53810	Construction - FA207 Black Box Renovations	0	200,000	0	0	0
71 - 61020 - 53820	Architectural and Engineering Fees	10,000	5,000	0	0	0
71 - 61020 - 53810	Construction - Softball Field*	1,350,000	1,500,000	1,500,000		
71 - 61020 - 53820	Architectural and Engineering Fees	150,000	150,000	150,000		
71 - 61020 - 53810	Construction - Parking	900,000				
71 - 61020 - 53820	Architectural and Engineering Fees	100,000				
71 - 61040 - 53820	Construction - Landscaping	300,000				
71 - 61040 - 53820	Architectural and Engineering Fees	25,000				
71 - 61020 - 53810	Construction - 8 Additional Welding Booths	150,000				
71 - 61020 - 53820	Architectural and Engineering Fees	15,000				
71 - 61020 - 50630	Air Conditioning Replacement/Upgrades ATC & Seibel Win	350,000				
71 - 61020 - 53810	Construction - Physical Plant Electrical Upgrades			1,227,406	1,835,000	1,227,406
71 - 61020 - 50840	Construction Contingency			125,000		125,000
71 - 61020 - 53820	Architectural and Engineering Fees		60,000	60,000	48,000	48,000
71 - 09929 - 53710	Future Expansion - Land and Bldg Acquisition	450,000	450,000	450,000	450,000	450,000
	Total Expenses	4,002,000	5,248,942	6,609,806	2,333,000	1,850,406
	Net Change	0	0	0	0	0
	Total Transfer from Fund Balance	4,002,000	5,248,942	5,856,864	2,333,000	1,850,406

*Estimate is based on a defined partnership with the City and/or ISD

GALVESTON COLLEGE CAPITAL PROJECTS

		Approved FY2023	Approved FY2024	11/8 Proposed Rev. FY2024
Capital Projects				
72 - 09991	- 49911	Transfers from Fund 11 Ed & Gen		
72 - 09991	- 49911	-	1,000,000	1,000,000
		Transfers from Fund Balance (Fund 11 Ed & Gen)		
		-	650,420	800,420
		Project Expenses		
		-	1,650,420	1,800,420
Proposed Projects				
		2022-2023	2023-2024	2023-2024
<u>IT and Media Requests</u>				
72 - 51030	- 50840	Contingency COVID-19		
72 - 51520	- 53110	-	-	-
72 - 51510	- 53130	Equip- Non-Cap (Telephone Sys Upgrades)		
72 - 51510	- 51210	-	-	-
72 - 51510	- 53130	Equip-Capitalized Replace IT Backup System		
72 - 51510	- 53130	-	-	-
72 - 51510	- 53130	Contracted Services - Replace Bus Objects with Informer		
72 - 51510	- 53130	-	-	-
72 - 51510	- 53130	IT Equip-Capitalized		
72 - 32220	- 53210	-	-	182,000
72 - 32220	- 53210	Media - Equip Capitalized		
		-	-	-
<u>Instructional Equipment Requests</u>				
72 - 09935	- 53210	Equipment - Health Science and Nursing		
		-	1,550,420	1,550,420
<u>Facilities</u>				
72 - 61020	- 53820	Architectural and Engineering Fees (Facilities Master Plan)		
			100,000	100,000
Total Expense - Proposed Projects		-	1,650,420	1,832,420

Consider Approval of Proposal to Purchase Office Furniture for Library Staff Offices

Staff is requesting approval of proposal to purchase new office furniture for two staff offices within the library. This furniture will be purchased from McCoy Rockford, E&I Contract #CN00146 for a total of \$11,511.68 and will be purchased with institutional funds.

Staff recommends Board approval of this expense in the amount of \$11,511.68.

Consider Approval to Offer Digital Communications Program
(Level 1 Certificate)

Staff is requesting Board approval to offer the Digital Communications Program starting fall 2024. This Level One Certificate is designed to prepare graduates for entry-level positions as A/V or Sound Technicians. Classes will be scheduled as face-to-face courses at Ball High School.

1st Year									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
IMED	1301	Introduction to Digital Media	WECM	2	2	32	32	64	3
ARTC	1302	Digital Imaging I	WECM	3	0	48	0	48	3
1st Year Totals				5	2	80	32	112	6

2nd Year									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
ARTV	1351	Digital Video	WECM	2	2	32	32	64	3
ARTV	2341	Advanced Digital Video	WECM	2	2	32	32	64	3
2nd Year Totals				4	4	64	64	128	6

3rd Year									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
RTVB	1325	TV Studio Production	WECM	2	2	32	32	64	3
RTVB	1321	TV/Field Video Production*	WECM	2	2	32	32	64	3
3rd Year Totals				4	4	64	64	128	6

* - capstone course

GRAND TOTALS

Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lecture hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
ACGM	0	0	0	0	0	0
WECM	13	10	208	160	368	18
GRAND TOTALS	13	10	208	160	368	18

Consider Adoption of Resolution to Cast Votes in the
Galveston Central Appraisal District Board of Directors Election for 2024-2025 Term

This is a selection year for the Board of Directors of the Galveston Central Appraisal District. It consists of five members who serve two-year terms, beginning January 1, 2024 through December 31, 2025. At the September 3, 2023 Regular Board Meeting, Regents nominated Mr. Tom Farmer. Other entities within the GCAD submitted nominations and the following individuals have been included on the ballot for consideration:

Scott Brast
Robin Collins
Matt Doyle
Thomas E. Farmer
Donald Gartman
Chad Tressler

Galveston College is eligible to cast 91 votes based on the 2022 tax levy. All votes may be cast for (1) one candidate or distributed among (5) five candidates listed on the ballot. The votes must be cast by written resolution and a copy of the resolution must accompany the completed ballot. A completed ballot and resolution are to be returned to the Galveston Central Appraisal District before December 15, 2023. The Board of Regents will consider adoption of the following resolution.



9850 Emmett F. Lowry Expressway, Suite A
Texas City, Texas 77591

Phone: (409) 935 - 1980
Fax: (409) 935 - 4319

Chief Appraiser, Krystal L. McKinney RPA, CCA

2024-2025

Board of Directors Election

BALLOT

Number of Votes Taxing Unit is Eligible to Cast: 91	Voting Unit: Galveston College
--	---------------------------------------

CANDIDATES	VOTES
Brast, Scott	
Collins, Robin	
Doyle, Matt	
Farmer, Thomas E.	
Gartman, Donald	
Tressler, Chad	

- ◆ RESOLUTION MUST BE ATTACHED TO THIS BALLOT
- ◆ DEADLINE: *before December 15th, 2023*

**A RESOLUTION OF THE BOARD OF REGENTS OF THE
GALVESTON COMMUNITY COLLEGE DISTRICT
VOTING IN THE ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS
OF THE GALVESTON CENTRAL APPRAISAL DISTRICT
2024-2025**

WHEREAS, this is selection year for the Board of Directors of the Galveston Central Appraisal District; and

WHEREAS, the Board of Directors consists of five members who serve two-year terms beginning January 1, 2024 through December 31, 2025; and

WHEREAS, the Galveston Community College District is a voting unit entitled to vote for up to five candidates from a ballot submitted by the Galveston Central Appraisal District, if so desired.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE GALVESTON COMMUNITY COLLEGE DISTRICT THAT:

The number of votes cast for _____, as exhibited in the attached ballot, is submitted by the Galveston Community College District to the Galveston Central Appraisal District.

PASSED AND APPROVED by the Galveston Community College District Board of Regents on the 8th day of November, 2023.

GALVESTON COMMUNITY COLLEGE DISTRICT

Karen F. Flowers
Chairperson, Board of Regents

ATTEST:

Michael B. Hughes
Secretary, Board of Regents

(DISTRICT SEAL)

Consider Approval of Faculty Change in Rank

The following individuals have petitioned for a change in faculty rank:

<u>Faculty Member</u>	<u>Change in Rank From</u>	<u>Change in Rank To</u>
Ms. Shelly Downes	Instructor	Assistant Professor
Dr. Ashley Hart	Instructor	Assistant Professor
Dr. Andre Isbell	Instructor	Assistant Professor
Mr. Paul Mendoza	Instructor	Assistant Professor
Dr. Alex Peniche	Instructor	Assistant Professor
Dr. Matthew Walker	Instructor	Associate Professor

Ms. Downes, Dr. Hart, Dr. Isbell, Mr. Mendoza, Dr. Peniche, and Dr. Walker have met the criteria (outlined below) to be considered for a change in faculty rank and have completed the review process conducted by the Rank, Tenure and Sabbatical Committee. The Committee affirms and recommends this change in faculty rank. The Vice President of Instruction agrees with the Committee's recommendation and the President concurs with these endorsements. Change in rank would be effective upon Board approval.

CRITERIA**Associate Professor**

Academic Track: Faculty must have earned 24 additional graduate hours (in a discipline related to the teaching field) beyond those hours required for the Master's degree AND nine (9) years of satisfactory postsecondary teaching experience AND be awarded tenure. OR have an earned doctorate (not necessarily in the teaching field) plus a total of 12 additional graduate hours in a discipline related to the teaching field AND have six (6) years of satisfactory postsecondary teaching experience AND be awarded tenure.

Workforce Track: Faculty must have a Bachelor's degree with at least eighteen (18) postsecondary hours in a related teaching field AND nine (9) years of satisfactory postsecondary teaching AND be awarded tenure OR have an earned master's degree (not necessarily in the teaching field) with at least twelve (12) graduate hours in a discipline related to the teaching field AND six (6) years of satisfactory postsecondary teaching AND be awarded tenure.

Assistant Professor

Academic Track: Faculty must have earned 12 additional graduate hours (in a discipline related to the teaching field) beyond those hours required for the master's degree AND three years of satisfactory postsecondary teaching experience OR be awarded tenure OR have an earned doctorate (not necessarily in the teaching field)

Workforce Track: Faculty must have earned 15 hours in a discipline related to the teaching field AND have three years of satisfactory postsecondary teaching experience OR be awarded tenure OR have an earned master's degree (not necessarily in the teaching field)

Consider Acceptance of Faculty Resignation

It is recommended that the resignation of the following individual be accepted and that the President acknowledge, with appreciation, service rendered to the College:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Daryl Williams	Assistant Professor of Computer and Network Administration / Program Director	12/31/2023