

**NOTICE OF REGULAR MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, May 10, 2023**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-202 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

I. Call to Order Regular Meeting	
II. Moment of Silence and Pledge of Allegiance	
III. Certification of Posting Notice of Regular Meeting	
IV. Recognition of Guests	
V. Consider Approval of Minutes from the Regular Meeting of April 12, 2023 (<i>Action Item</i>)	3
VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items (<i>Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.</i>)	
VII. Informative Reports:	
1. Student Success Story (<i>Dr. W. Myles Shelton</i>)	10
2. Monthly Financial Reports - April (<i>Mr. M. Jeff Engbrock</i>)	25
VIII. Consideration of Consent Agenda (<i>The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.</i>)	48
IX. Action Items:	
1. Consider Facilities Committee Recommendation Regarding Approval of Proposal for Roof Replacement on ATC Building 3	49
2. Consider Facilities Committee Recommendation Regarding Approval of Project for Physical Plant and Electrical Upgrades	50
3. Consider Ratifying Acceptance of Increase in U.S. Department of Education 2022-23 Federal Grant Award - (Perkins) Career and Technical Education - Basic Grants	52
4. Consider Adoption of Resolution Authorizing Participation in Savvik Buying Group	55
5. Consider Approval for Payment to Robert Half and Associates	58
6. Consider Approval of Proposal to Purchase Desktop Equipment for Instructor Lecterns in the new Health Sciences Building	59
7. Consider Approval of Office Furniture for a Faculty Office	60
8. Consider Acceptance of Corporate In-Kind Donation to Support the HVAC Program at the Applied Technology Center	61

9. Consider Approval of Proposal to Purchase Student Flexible Space Workstations for Two Classrooms Under the Department of Education Title V Grant	62
10. Consider Approval of Faculty Change in Rank	63
11. Consider Conferment of Faculty Tenure	64
X. Special Reports and Comments:	
1. Student Representative (<i>Ms. Trina Woodard</i>)	
2. Faculty Representative (<i>Ms. Liz Lacy</i>)	
3. President (<i>Dr. W. Myles Shelton</i>)	
4. Regents	
5. Chairperson (<i>Ms. Karen F. Flowers</i>)	
XI. Adjournment	

The notice for this meeting was posted on May 5, in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
April 12, 2023
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, April 12, 2023 in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson (excused)
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Garrik Addison
Mr. Armin Cantini (excused)
Dr. Norman Hoffman
Mr. Raymond Lewis, Jr. (attended virtually)
Ms. Mary R. Longoria
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Veronica Atterberry, Mr. Michael Berberich, Ed Chrnko Salas, Ms. Courtney Cross, Ms. Janene Davison, Mr. Daniel Fink, Mr. Jeff Engbrock, Mr. Andre Isbell, Ms. Vicki Jernigan, Ms. Regina King, Ms. Liz Lacy, Ms. Breanne Lorefice, Mr. James Love, Dr. Cissy Matthews, Mr. Paul Mendoza, Dr. Van Patterson, Ms. Ana Silvas, Ms. Mary Anna Thomas, and Mr. Tirizia York.

- I. CALL TO ORDER REGULAR MEETING:** Acting Chairperson Raschke opened the Regular Meeting at 5:31 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Mr. Raschke began with a moment of silence and asked Ms. Sunseri to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on April 6, 2023.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton asked the students in attendance to stand and be recognized.
- V. CONSIDER APPROVAL OF MINUTES FROM THE MARCH 8, 2023 REGULAR MEETING OF THE BOARD OF REGENTS:** A reading of the minutes was waived. Mr. Hughes moved to approve the minutes as published: Ms. Longoria seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Dean Lewis who presented on the Women In Industry Conference. There were fifteen hundred and seventy-four attendees, 1,184 high school students, 31 Independent School Districts, and 24 sponsors. New sponsors included PLC Construction, the Rotary Club of Galveston, United Airlines Clean Harbors, and Galveston Regional Chamber of Commerce. Dean Lewis thanked the Galveston College Administration, and the Administration of Alvin College, Brazosport College, San Jacinto College, and Wharton College. Their Presidents or designees were all at the event either for the networking event the day before, or the day of the conference. The key note speakers were Crystal Renee Davis, from Exxon, and Amanda Knost, President-North American West and Gulf Coast.
2. Monthly Financial Reports –March: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of March. With 58.3 percent of the year completed, income generated was \$22,573,658 or 84.1 percent of the fiscal year 2022-23 revenue budget. Tuition and Fees are up nine percent up from prior years. Local taxes we will be close to our budget. Local revenue is up \$694,401, and is mostly due to the increase in interest rates. He reported that total expenses are \$13,842,285, or 51.6 percent of the expenditure budget, compared to 51.5 percent last year.

VIII. CONSENT AGENDA: Mr. Raschke proceeded with the Consent Agenda. Ms. Sunseri moved to approve the Consent Agenda and Action Item Nos. 3, 4, 6, and 8; Mr. Hughes seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Facilities Committee recommendation Regarding Approval of Proposal for the Expansion of the Existing Welding Lab: Mr. Hughes, Facilities Committee Chairperson presented this item to the Board. The Facilities Committee met prior to this meeting to review and discuss a proposal for the expansion of the existing welding lab. Three responses were received. After review of the bid, staff recommends the contract be awarded to Unbehagen Construction (TUCON, LLC), 2925 Gulf Freeway South, Suite B-194, League City, Texas 77573. Staff is requesting Board approval of \$284,000.00 for the welding lab expansion, which includes all Mechanical, Electrical, Plumbing, and Technology associated with the addition of eight (8) welding booths.

It was the Committee's recommendation, and Mr. Hughes moved to approve the proposal for the expansion of the existing welding lab in the amount of \$284,000.00; Ms. Longoria seconded. The motion passed unanimously.

2. Consider Facilities Committee Recommendation Regarding Approval of Project for Physical Plant and Electrical Upgrades: Mr. Hughes, Facilities Committee Chairperson presented this item to the Board. The Facilities Committee met prior to this meeting to review and discuss a project for the Physical Plant and Electrical Upgrades. The Committee discussed two phases for the project. Phase 1 includes a proposal from LEAF Engineering for services necessary to replace the transformer located behind the Northen Building, its associated switchboard and motor control center. Phase 2 would include replacing pumps, piping and building automation System, chillers, air handling units, and VAV Boxes.

The Facilities Committee did not take any action on this item.

3. Consider Approval of Two-Year Agreement for the Comcast Fiber Point to Point Connection for the Applied Technology Center: The Board unanimously approved the two-year agreement for the Comcast Fiber Point to Point Connection for the Applied Technology Center. This item was passed in the Consent Agenda.
4. Consider Approval of Agreement Between The University of Texas Medical Branch at Galveston and Galveston College to Provide Student Health and Counseling Services for the 2023-24 Academic Year: The Board unanimously approved the Agreement Between The University of Texas Medical Branch at Galveston and Galveston College to provide student health and counseling services for the 2023-24 Academic Year. This item was passed in the Consent Agenda.
5. Consider Approval of Amendment to the Moody Gardens Hotel Room and Catering Contract for the 2023 Women In Industry Conference: Dr. Matthews presented this item to the Board. Staff is requesting Board approval to amend the contract with Moody Gardens Room and Catering for the Women In Industry Conference. The Board previously approved the contract with the estimated catering, meeting rooms and audio/visual services of \$125,000. The actual cost of these services was \$165,914.31 which is more than a 10% variance. The variance came down to the cost of food and people. When you sign a contract with Moody Gardens, it is their best estimate. There was a 28 percent increase in attendance. The room had to be larger, and an additional \$4,377.51 had to be spent on audio visual so that the sound would project to the back of the room.

Ms. Longoria moved to approve the amendment to the Moody Gardens Hotel room and Catering Contract for the 2023 Women In Industry Conference; Ms. Sunseri seconded. The motion passed unanimously.

6. Consider Approval of Proposal to Purchase an iPad for the President's Office: The Board unanimously approved the proposal to purchase an iPad for the President's Office. This item was passed in the Consent Agenda.

7. Consider Approval of Proposed 2024-25 Academic Calendar: Dr. Shelton presented this item to the Board. He pointed out that we do not have an agreed upon date from the various entities on Spring Break. It is one of the most crucial times that we make sure that the ISD's, the College, and Texas A&M Galveston are all scheduled for break at the same time. We recommend that you approve the calendar, with the understanding that Spring Break will be clarified later.

Dr. Hoffman moved to approve the proposed 2024-2025 Academic Calendar; Mr. Addison seconded. The motion passed unanimously.

8. Consider Acceptance of Faculty Retirement: The Board unanimously approved the retirement of Ms. Sheila Fields. This item was passed in the Consent Agenda.

X. Adjournment to Closed/Executive Session in Room M-202: The Board of Regents, as authorized by the Open Meetings Act, Texas Government Code, Chapter 551, reserves the right to enter into a closed/executive session under the following provision of the Act: **Section 551.074** – To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

The Board did not adjourn to closed session, and continued with meeting agenda item number nine.

9. Consider Reappointment of Full-time Faculty: Dr. Shelton presented this item to the Board. This is a positive recommendation. The administration would like to re-hire the faculty, and there is no need from the administration to request an executive session. Staff would recommend rehiring the faculty for the 2023-24 fiscal year.

Mr. Raschke thanked faculty for all that they do.

Ms. Sunseri moved to reappoint the full-time faculty; Ms. Longoria seconded the motion. The motion passed unanimously.

XI. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: There was no student report.
2. Faculty Representative: Ms. Liz Lacy, Faculty Senate President, gave the following announcements:
 - The Cosmetology Department is now taking Monday appointments, and has a new treatment that will cover gray hair in ten minutes.
 - There is a student art exhibition in the art gallery until April 25. There will be a closing reception on April 25, from 4:30 p.m. to 6:30 p.m. with light refreshments.
 - On May 4th there is a ceramics sale from 10:30 a.m. to 6:30 p.m.
 - The theater department is having its production “*Love and Information*” on Thursday April 20, at 7:30 p.m., Friday, April 21, at 2:30 p.m. and 7:30 p.m., and Saturday April 22, at 7:30 p.m.

3. President: Dr. Shelton pointed out the Dates to Remember sheet to the Board Members. He added that the PTK Induction ceremony is tomorrow night. The count to be inducted is 54 students. He added that there is a new Honor Society on campus for our imaging students, Lambda Nu, which will be inducting 37 students. He thanked Daniel Fink and his department for all that they do. He asked that they stand and be recognized. Other important dates included:
- May 5th at 5:30 p.m.-Employee Awards Banquet
 - May 10th at 5:30 p.m.-Regular Board Meeting
 - May 12th -Commencement

The Board authorized the sale of the College's busses. That sale was completed. It was \$94,200 gross and \$87,606 net to the College.

Dr. Shelton gave a legislative update:

- Last Thursday, the House passed House Bill 1 which contained the writer for community college funding for next year. The bill was received in the Senate and the Senate Finance Committee heard the bill and passed it out of the Senate and sent it to the floor of the Senate. The budget date for the Senate has not been set.
- House Bill 8 was brought to the House floor for a vote on Tuesday, there was not a single negative vote. This morning, it passed on third reading with one person opposed. This is the enabling legislation for community college funding for the next two years and is being overwhelmingly supported by our legislature.
- We are watching other bills that may have an impact on the College, some having to do with college athletics, CRT, EDI, and tenure.
- There is a hearing on two accreditation bills tomorrow.
- There has not been any movement on the bachelorette bills.
- The lobbying bill has passed the Senate and is going to the House
- The House and Senate both have versions of the tax bill.
- Senate Bill 8 passed out of the Senate on Thursday. House Bill 1 had a writer amendment that said they won't do vouchers, and they will put all the money to state schools and not private schools.
- We are also watching TRS bills and public education bills.

Dr. Shelton added that the Foundation is considering changes to Universal Access to expand timelines, how to treat bachelorette degrees, advanced certificates, CT, and expanding dual credit to students who attend the schools in Galveston ISD.

4. Regents: There were no Regent's reports.
5. Chairperson: Mr. Raschke thanked everyone for all that they do for Galveston College.

X. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:05 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Consider Facilities Committee Recommendation Regarding Approval of Proposal for the Expansion of the Existing Welding Lab		✓		42
#2 – Consider Facilities Committee Recommendation Regarding Approval of Project for Physical Plant and Electrical Upgrades		✓		43
#3 – Consider Approval of Two-Year Agreement for the Comcast Fiber Point to Point Connection for the Applied Technology Center	✓			44
#4 – Consider Approval of Agreement Between The University of Texas Medical Branch at Galveston and Galveston College to Provide Student Health and Counseling Services for the 2023-24 Academic Year	✓			54
#5 – Consider Approval of Amendment to the Moody Gardens Hotel Room and Catering Contract for the 2023 Women In Industry Conference		✓		68
#6 – Consider Approval of Proposal to Purchase an iPad for the President’s Office	✓			69
#7 – Consider Approval of Proposed 2024-25 Academic Calendar		✓		70
#8 – 8. Consider Acceptance of Faculty Retirement	✓			74
#9 – 9. Consider Reappointment of Full-time Faculty		✓		75

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.



**Galveston
College**



Student Satisfaction and Priorities

STUDENT SUCCESS STORY
MAY 2023

Definition of Satisfaction:



When expectations are met or exceeded by the student's perception of the campus reality.

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Schreiner & Juillerat, 1994

Why measure student satisfaction and priorities?

Evidence-based research has documented strong links between students' scores on RNL Satisfaction-Priorities Surveys with several areas, including...



**Individual
student retention**



**College
completion rates**



**Alumni
giving**

Our Survey Administration

- Fall 2022
- 267 students completed the survey
- 1,617 students were invited to complete the survey online

17% response rate
(95% confidence interval, 5% margin of error)

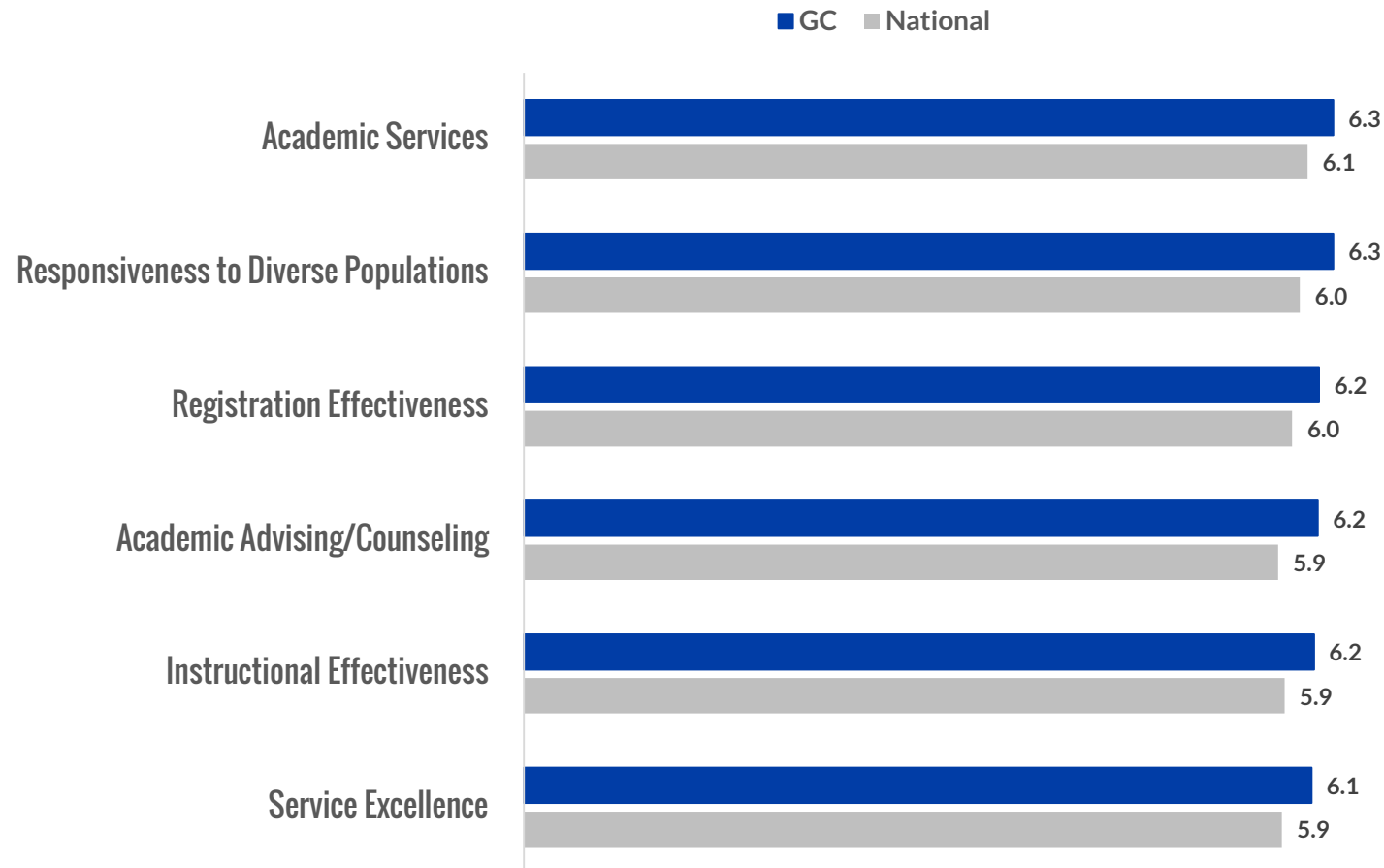


Scales

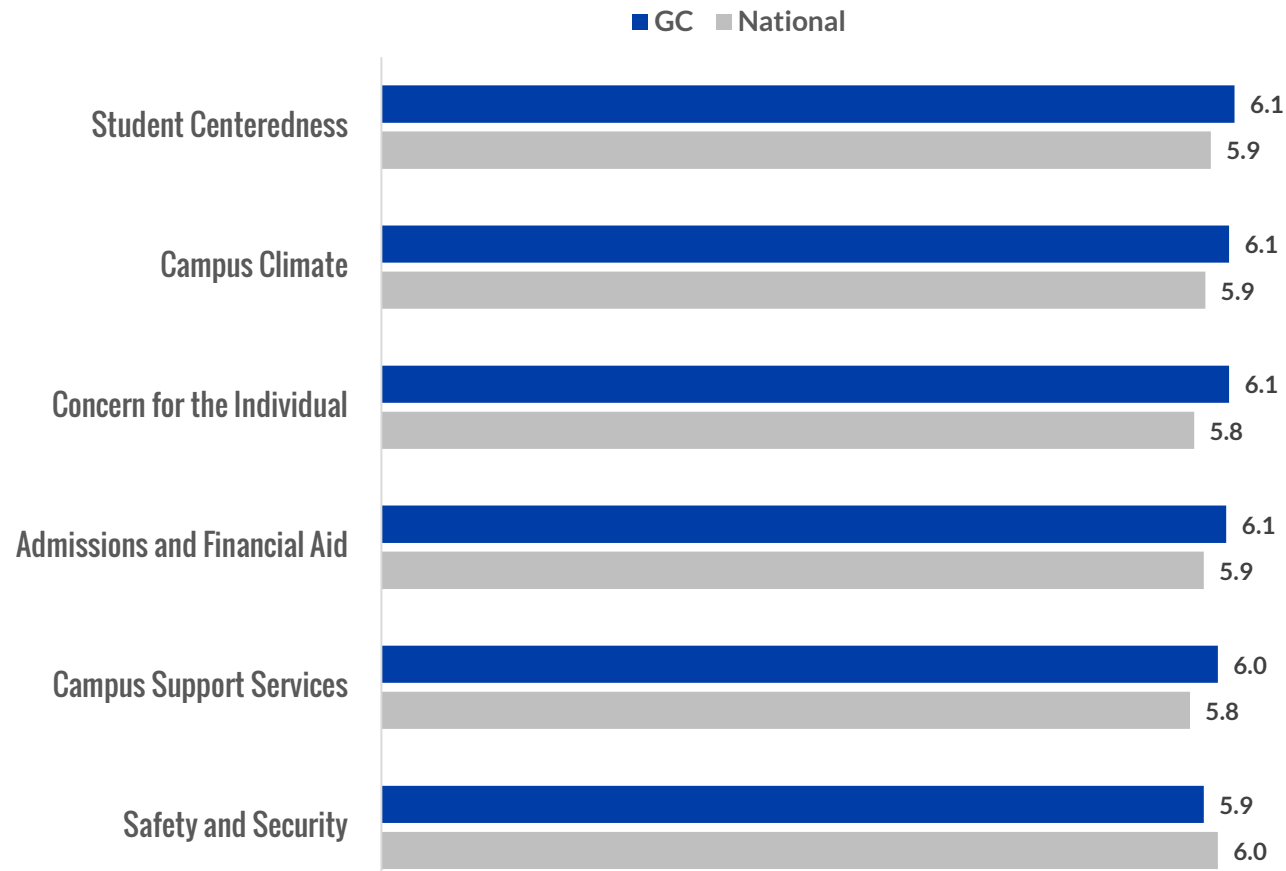


Academic Services	Student Centeredness
Responsiveness to Diverse Populations	Campus Climate
Registration Effectiveness	Concern for the Individual
Academic Advising/Counseling	Admissions and Financial Aid
Instructional Effectiveness	Campus Support Services
Service Excellence	Safety and Security

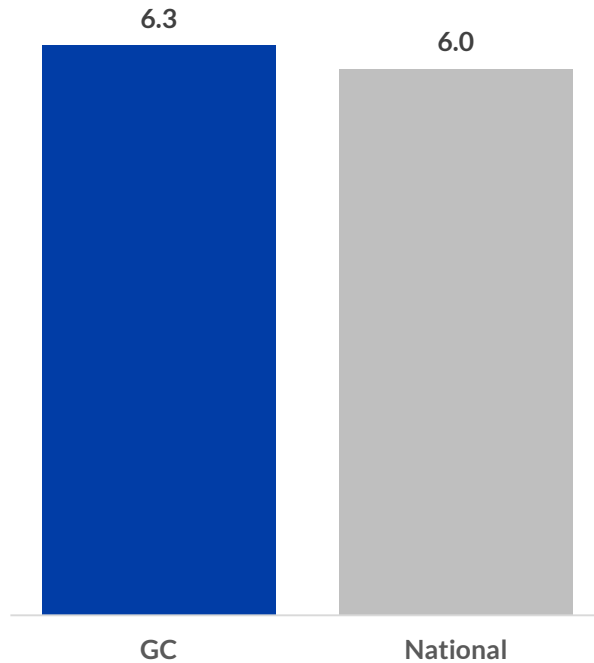
Benchmarking



Benchmarking (cont'd)



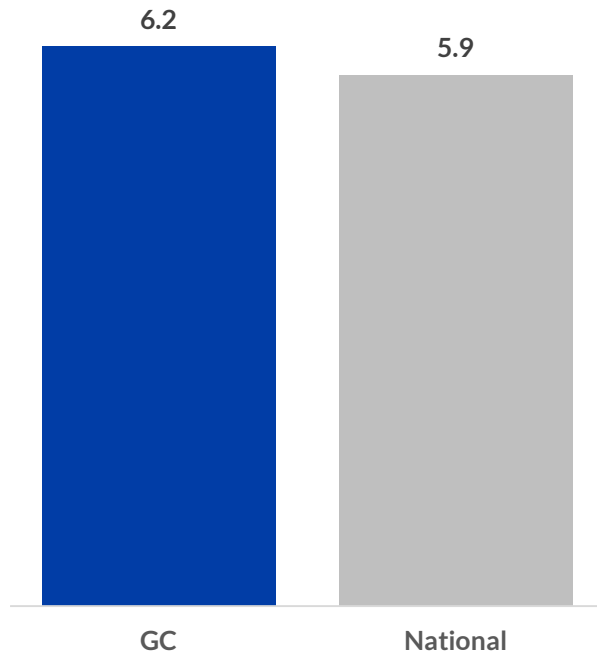
Responsiveness to Diverse Populations Scale



Measures satisfaction with the institution's commitment to...

- *Part-time students*
- *Evening students*
- *Older, returning learners*
- *Under-represented populations*
- *Commuters*
- *Students with disabilities*

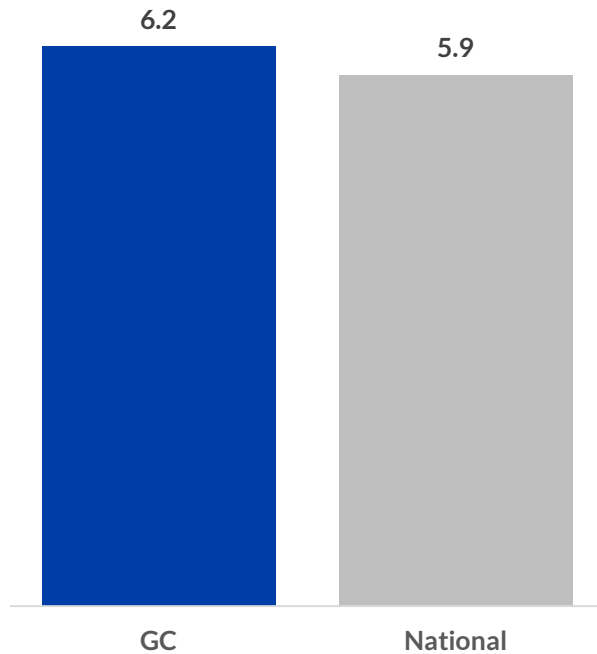
Academic Advising/Counseling Scale



Measures satisfaction with items such as:

- *My academic advisor is approachable.*
- *My academic advisor helps me set goals to work toward.*
- *My academic advisor is concerned about my success as an individual.*
- *My academic advisor is knowledgeable about my program requirements.*

Instructional Effectiveness Scale

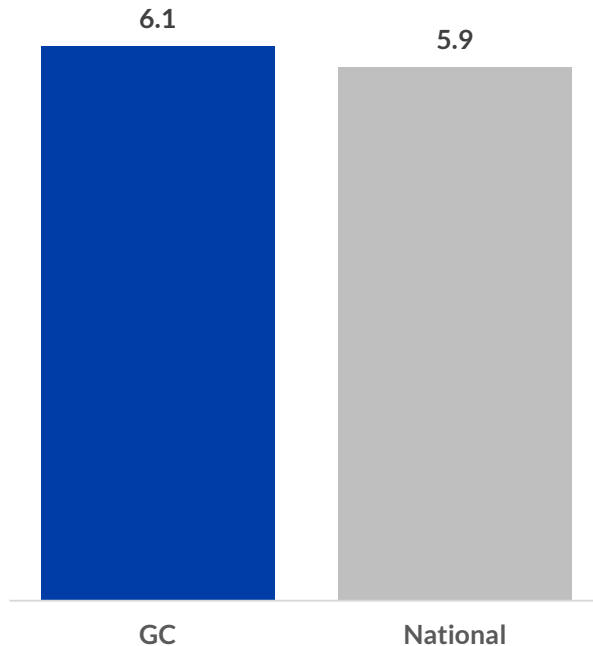


Measures satisfaction with items such as:

- *Faculty care about me as an individual.*
- *Faculty are fair and unbiased in their treatment of individual students.*
- *Faculty take into consideration student differences as they teach a course.*
- *I am able to experience intellectual growth here.*

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Service Excellence Scale

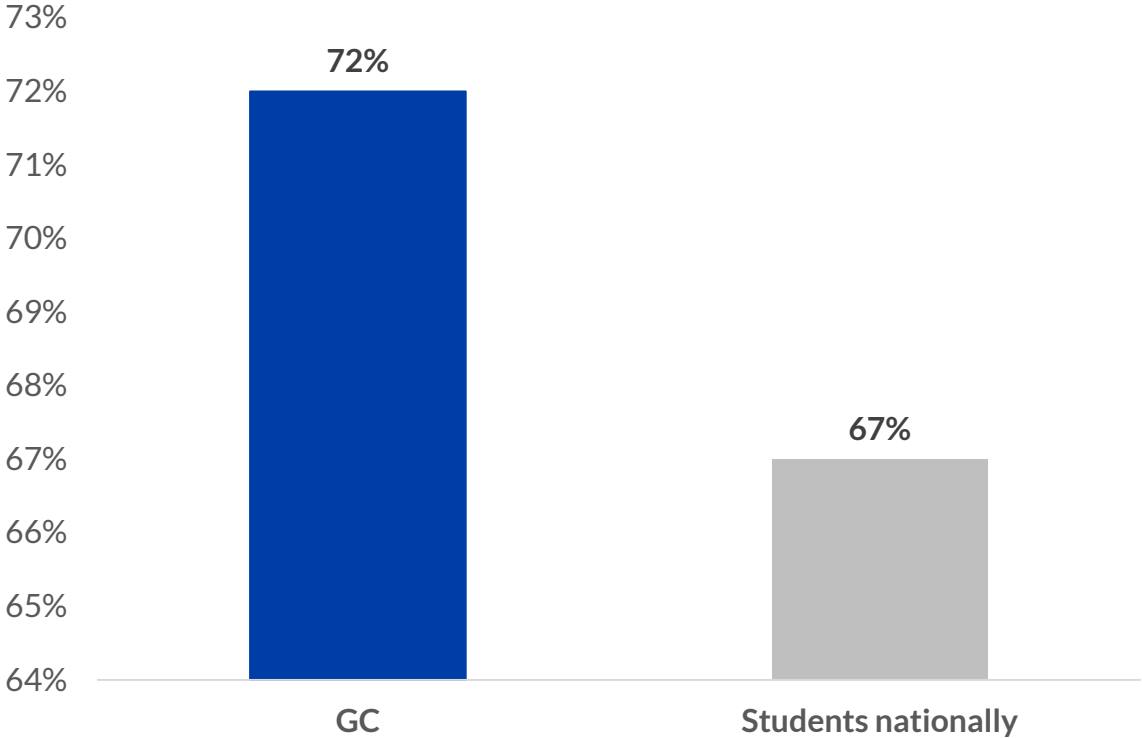


Measures satisfaction with items such as:

- *The personnel involved in registration are helpful.*
- *People on this campus respect and are supportive of each other.*
- *The campus staff are caring and helpful.*
- *I seldom get the "run-around" when seeking information on this campus.*

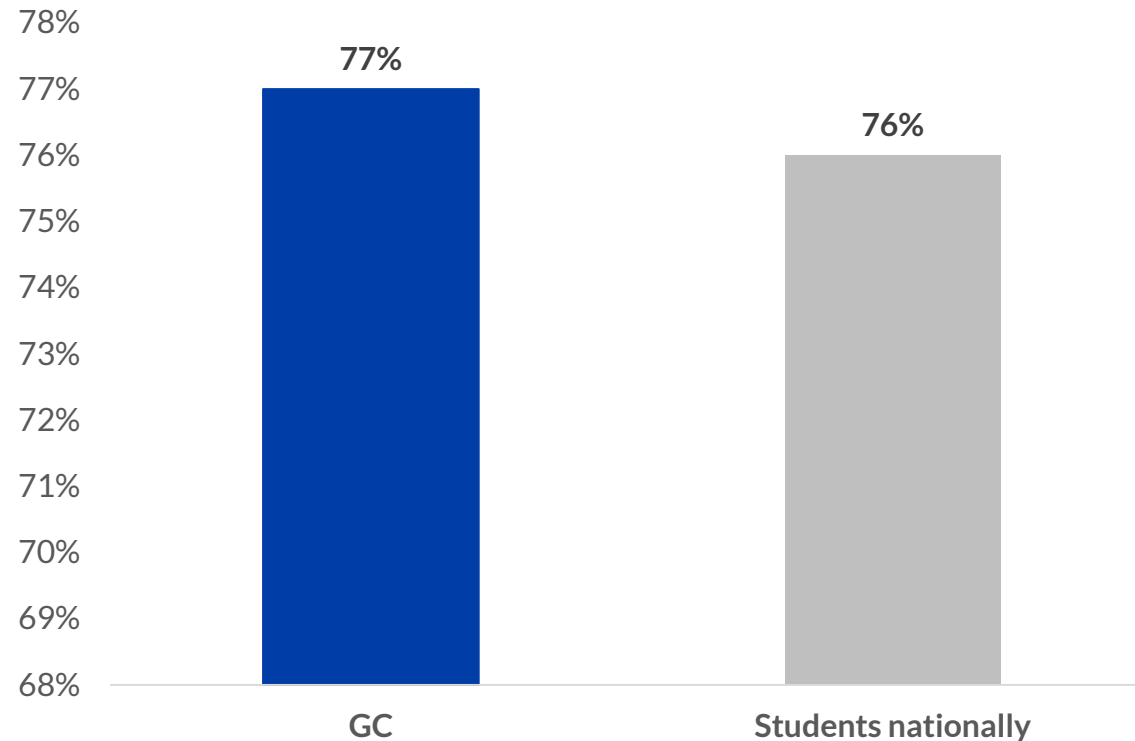
21

How satisfied are our students compared with students nationally?



22

How likely are our students to enroll again if they had it to do over, compared with students nationally?



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Takeaways

- ✓ Perception is reality!
- ✓ Student satisfaction is linked to positive outcomes
- ✓ Benchmarking shows that our students are generally **more satisfied** with their education at GC than are others nationwide.

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Monthly Financial Reports – April

Attached is the monthly financial report for August, representing encumbrances and pre-encumbrances through April 30, 2023. The report is as follows:

Education and General Fund:

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

Auxiliary Fund (Bookstore, Snack Bar, Athletics):

- Summary Revenue/Expenditure Report by State Classification

Student Services / Student Activity Fund:

- Summary Revenue/Expenditure Report by State Classification

Construction Fund:

- Summary Revenue/Expenditure Report

Bond Fund:

- Summary Revenue/Expenditure Report

Operating Fund
Revenue Summary Sheet
May 2023 Meeting

As of April 30, 2023 (66.7% of Year)

Source	Budgeted 2022/2023	Year-to-Date		
		Received (\$) 2022/2023	Received (%) 2022/2023	Received (%) 2021/2022
State Funds	\$4,799,136	\$2,975,464	62.0%	62.0%
Tuition and Fees	\$5,111,910	\$4,695,049	91.8%	83.0%
Local Taxes	\$16,662,900	\$15,422,004	92.6%	93.1%
Local Revenues	\$273,750	\$917,699	335.2%	75.4%
Total Revenue	\$26,847,696	\$24,010,217	89.4%	85.1%

Operating Fund Expenditure Summary Sheet

May 2023 Meeting

As of April 30, 2023 (66.7% of Year)

Source	Budgeted 2022/2023	Year-to-Date		
		Expended (\$) 2022/2023	Expended (%) 2022/2023	Expended (%) 2021/2022
Instruction	\$8,712,711	\$5,181,017	59.5%	55.1%
Community Service	\$26,612	\$4,818	18.1%	3.8%
Academic Support	\$1,849,035	\$1,172,464	63.4%	62.0%
Student Services	\$2,641,322	\$1,652,816	62.6%	61.4%
Institutional Support	\$6,007,935	\$3,828,802	63.7%	61.9%
Staff Benefits	\$65,439	\$44,783	68.4%	162.2%
Operations/ Maintenance	\$3,389,191	\$2,075,260	61.2%	61.0%
Interfund Transfers (out)	\$4,155,451	\$3,085,965	74.3%	56.0%
Total Expenditures	\$26,847,696	\$17,045,925	63.5%	58.7%

GALVESTON COLLEGE

Fund 11 Education and General

April 30, 2023

	Current year	Current year	Current year	Current year	Current year	Current year	Current year	Current year	Current year
	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Remaining	% Expended	2023	2023	2023
	2023	April	2023	2023	2023	2023	2023	2023	2023
Revenue by State Classification									
State Funds	4,799,136	455,918	2,975,464	0	1,823,672	62.0%			
Tuition	2,894,771	233,582	2,648,060	0	246,711	91.5%			
Course Fees	2,856,728	279,673	2,773,134	0	83,594	97.1%			
Exemption\Waivers	(639,589)	(22,921)	(726,145)	0	86,556	113.5%			
Local Taxes	16,662,900	245,896	15,422,004	0	1,240,896	92.6%			
Local Revenue	269,750	222,177	907,511	0	(637,761)	336.4%			
Sales and Services	4,000	1,784	10,188	0	(6,188)	254.7%			
Total Revenue	26,847,696	1,416,109	24,010,217	0	2,837,479	89.4%			

Expenditures by State Classification

Instructions	8,748,756	659,419	5,181,017	84,632	3,483,106	59.2%			
Community Service	26,612	1,586	4,818	960	20,834	18.1%			
Academic Support	1,856,945	143,474	1,172,464	17,703	666,777	63.1%			
Student Services	2,641,197	303,251	1,652,816	201,660	786,720	62.6%			
Institutional Support	5,964,105	402,960	3,828,802	286,267	1,849,036	64.2%			
Operations And Maintenances	3,389,191	208,573	2,075,260	456,169	857,762	61.2%			
Staff Benefits	65,439	0	44,783	0	20,656	68.4%			
Inter-Fund Appropriation	4,155,451	1,473,598	3,085,965	0	1,069,486	74.3%			
Expenditures Total	26,847,696	3,192,861	17,045,925	1,047,392	8,754,379	63.5%			

Expenditures by Type

General Operating	3,452,658	130,343	1,821,320	234,996	1,396,342	52.8%			
Contracted Services	2,627,130	219,345	1,814,037	431,106	381,987	69.1%			
Travel	380,100	18,375	184,871	105	195,124	48.6%			
Equipment	587,569	128,841	443,322	59,586	84,661	75.5%			
Utilities	888,200	50,718	395,808	321,599	170,792	44.6%			
Faculty Full Time	4,411,071	357,120	2,815,734	0	1,595,336	63.8%			
Faculty Overloads\Adjunct	1,707,529	135,404	933,069	0	774,460	54.6%			
Stipends	455,418	33,361	273,047	0	182,371	60.0%			
Administrator Salaries	2,034,660	177,656	1,421,248	0	613,412	69.9%			
Professional Technical Salaries	2,023,093	126,341	1,147,834	0	875,259	56.7%			
Classified Salaries	2,234,960	191,486	1,513,710	0	721,250	67.7%			
Part-Time Salaries	483,658	42,673	310,214	0	173,445	64.1%			
Staff Benefits	1,406,199	107,600	885,747	0	520,452	63.0%			

GALVESTON COLLEGE
Fund 11 Education and General

Interfund Appropriations	4,155,451	1,473,598	3,085,965	0	1,069,486	74.3%
Expenditures Total	26,847,696	3,192,861	17,045,925	1,047,392	8,754,379	63.5%
Excess Rev/Exp	0	(1,776,752)	6,964,291			

Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	April	2023	2023	2023	2023
State Appropriation						
Academic/Technical	\$3,527,300	\$351,057	\$2,291,107	\$0	\$1,236,193	65.0%
Incentive	\$591,430	\$36,473	\$238,037	\$0	\$353,393	40.2%
Core	\$680,406	\$68,388	\$446,320	\$0	\$234,086	65.6%
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$4,799,136	\$455,918	\$2,975,464	\$0	\$1,823,672	62.0%
Tuition						
In District Tuition	\$1,261,975	\$109,960	\$1,126,905	\$0	\$135,070	89.3%
Out of District Tuition	\$870,155	\$72,400	\$845,812	\$0	\$24,343	97.2%
Non Resident Tuition	\$378,391	\$41,316	\$431,131	\$0	(\$52,740)	113.9%
CE Workforce Training	\$140,000	\$3,422	\$51,239	\$0	\$88,761	36.6%
CE Workforce Info Tech	\$18,250	\$0	\$4,580	\$0	\$13,670	25.1%
CE Workforce Health Prof	\$196,000	\$1,998	\$150,551	\$0	\$45,449	76.8%
CE Leisure Learning	\$30,000	\$4,486	\$37,842	\$0	(\$7,842)	126.1%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,894,771	\$233,582	\$2,648,060	\$0	\$246,711	91.5%
Course Fees						
Building Use Fee	\$1,274,258	\$110,746	\$1,195,789	\$0	\$78,469	93.8%
Student Service Fee	\$65,967	\$5,885	\$56,685	\$0	\$9,282	85.9%
General Service Fee	\$293,860	\$29,519	\$246,712	\$0	\$47,148	84.0%
Registration Fee	\$178,600	\$17,721	\$149,310	\$0	\$29,290	83.6%
Out of District Fee	\$460,205	\$42,264	\$484,377	\$0	(\$24,172)	105.3%
Course and Lab fees	\$260,600	\$37,487	\$301,167	\$0	(\$40,567)	115.6%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of April 2023

	Budget		(MTD) Actual		(YTD) Actual		Encumbrances		Available		% of Budget	
	2023		April	2023	2023	2023	2023	2023	2023	2023	2023	2023
Distance Education fee	\$178,600		\$22,845	\$227,928	\$0		(\$49,328)					127.6%
Distance Education fee N/R	\$4,463		\$1,500	\$12,380	\$0		(\$7,917)					277.4%
Testing Fees	\$30,600		\$2,253	\$14,197	\$0		\$16,403					46.4%
Testing Fees GED	\$2,550		\$0	\$2,099	\$0		\$451					82.3%
Testing Fees-Contract	\$2,550		\$780	\$1,440	\$0		\$1,110					56.5%
Late Registration Fees	\$6,375		\$0	\$5,875	\$0		\$500					92.2%
Schedule Change Fees	\$1,800		\$0	\$2,600	\$0		(\$800)					144.4%
Student Health\Insurance Fees	\$60,000		\$5,675	\$47,534	\$0		\$12,466					79.2%
SurCharge 3peat > 27 Dev hrs	\$36,300		\$3,000	\$25,041	\$0		\$11,259					69.0%
Other fees	\$0		\$0	\$0	\$0		\$0					NaN
Total	\$2,856,728		\$279,673	\$2,773,134	\$0		\$83,594					97.1%
Exemption/Waivers												
Competitive Waiver	(\$34,650)		(\$1,476)	(\$33,128)	\$0		(\$1,522)					95.6%
Foster Care	(\$23,342)		(\$3,960)	(\$21,846)	\$0		(\$1,496)					93.6%
Hazelwood Waiver Credit	(\$24,172)		\$0	(\$8,302)	\$0		(\$15,870)					34.3%
Hazelwood Dependant	(\$33,825)		\$0	(\$36,720)	\$0		\$2,895					108.6%
Concurrent Enrollment	\$0		\$0	\$0	\$0		\$0					NaN
Blind	(\$4,950)		\$0	(\$5,189)	\$0		\$239					104.8%
Fireman	(\$6,600)		\$0	(\$12,316)	\$0		\$5,716					186.6%
Police	(\$1,650)		\$0	(\$300)	\$0		(\$1,350)					18.2%
TEC 54.052	(\$102,300)		(\$10,648)	(\$103,897)	\$0		\$1,597					101.6%
Military Waiver	(\$13,200)		(\$1,476)	(\$16,236)	\$0		\$3,036					123.0%
GISD Dual Credit	(\$391,600)		(\$5,361)	(\$487,561)	\$0		\$95,961					124.5%
Other	(\$3,300)		\$0	(\$650)	\$0		(\$2,650)					19.7%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2023

	Budget 2023	(MTD) Actual April	(YTD) Actual 2023	Encumbrances 2023	Available 2023	% of Budget 2023
Total	(\$639,589)	(\$22,921)	(\$726,145)	\$0	\$86,556	113.5%
Local Taxes						
Current Taxes	\$16,299,900	\$194,121	\$15,049,690	\$0	\$1,250,210	92.3%
Delinquent	\$230,000	\$27,913	\$225,904	\$0	\$4,096	98.2%
Penalty & Interest	\$130,000	\$21,464	\$124,816	\$0	\$5,184	96.0%
Other	\$3,000	\$2,399	\$21,594	\$0	(\$18,594)	719.8%
Total	\$16,662,900	\$245,896	\$15,422,004	\$0	\$1,240,896	92.6%
Local Revenue						
Interest Income	\$200,000	\$134,466	\$771,364	\$0	(\$571,364)	385.7%
Miscellaneous Revenue	\$16,500	\$87,711	\$95,381	\$0	(\$78,881)	578.1%
Misc. Revenue-Vehicles	\$15,000	\$0	\$2,974	\$0	\$12,026	19.8%
Administrative Allowance	\$3,250	\$0	\$3,799	\$0	(\$549)	116.9%
Indirect Cost Recovery	\$35,000	\$0	\$5,290	\$0	\$29,710	15.1%
Insurance Reimbursements		\$0	\$28,705			
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$4,000	\$1,784	\$10,188	\$0	(\$6,188)	254.7%
Total	\$273,750	\$223,961	\$917,699	\$0	(\$643,949)	335.2%
Inter-Fund Appropriations						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$26,847,696	\$1,416,109	\$24,010,217	\$0	\$2,837,479	89%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of April 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	April	2023	2023	2023	2023
Exp by State Classification						
Instructional						
Welding	\$349,049	\$24,781	\$238,351	\$21,571	\$89,127	68.3%
Biology	\$359,665	\$26,101	\$203,463	\$0	\$156,202	56.6%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$205,939	\$15,695	\$123,505	\$0	\$82,434	60.0%
Env Science	\$55,509	\$3,776	\$28,554	\$0	\$26,955	51.4%
Physics	\$128,096	\$7,163	\$58,550	\$0	\$69,546	45.7%
Accounting	\$68,795	\$5,893	\$45,365	\$300	\$23,131	65.9%
Accounting ³ Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$15,380	\$591	\$4,364	\$250	\$10,766	28.4%
Hosp/Tourism	\$9,456	\$0	\$0	\$0	\$9,456	0.0%
Medical Office Admin	\$203,878	\$20,388	\$146,982	\$319	\$56,577	72.1%
Logistics Op	\$100,809	\$7,275	\$58,279	\$500	\$42,030	57.8%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$113,312	\$9,193	\$70,474	\$0	\$42,838	62.2%
Comp. Science	\$107,563	\$4,159	\$22,721	\$0	\$84,842	21.1%
Comp. Tech.	\$114,506	\$6,265	\$56,825	\$0	\$57,681	49.6%
Culinary Arts	\$152,644	\$17,479	\$111,833	\$3,941	\$36,870	73.3%
Cosmetology	\$241,322	\$16,989	\$156,201	\$2,732	\$82,389	64.7%
Engineering	\$5,270	\$0	\$0	\$0	\$5,270	0.0%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	April	2023	2023	2023	2023
Develop-Read	\$99,317	\$7,406	\$68,415	\$0	\$30,901	68.9%
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN
Education	\$9,850	\$722	\$5,538	\$0	\$4,312	56.2%
English	\$276,704	\$22,085	\$170,380	\$0	\$106,324	61.6%
Humanities	\$22,063	\$1,552	\$15,093	\$0	\$6,970	68.4%
Philosophy	\$7,614	\$591	\$6,501	\$0	\$1,113	85.4%
Foreign Lang-SPAN	\$14,643	\$1,067	\$6,682	\$0	\$7,961	45.6%
Nursing-RN	\$858,701	\$53,912	\$459,324	\$4,128	\$395,249	53.5%
Nursing Admin	\$178,254	\$15,004	\$116,841	\$240	\$61,174	65.5%
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN
Emer Med Serv	\$402,922	\$32,257	\$243,323	\$23,137	\$136,462	60.4%
Imaging-CT	\$134,852	\$10,251	\$79,028	\$0	\$55,824	58.6%
Imaging-MRI	\$141,638	\$11,162	\$84,717	\$500	\$56,421	59.8%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN
Imaging-Nuclear	\$156,559	\$13,760	\$102,942	\$2,824	\$50,794	65.8%
Imaging-Rad Thy	\$178,588	\$14,796	\$121,688	\$0	\$56,900	68.1%
Imaging-Rad Tch	\$375,907	\$27,486	\$221,319	\$0	\$154,588	58.9%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Sonography	\$193,152	\$15,647	\$124,579	\$55	\$68,518	64.5%
Surgical Tech	\$150,391	\$9,062	\$70,038	\$0	\$80,353	46.6%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2023

	Budget 2023	(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
		April	2023	2023	2023	2023	2023	2023	2023
Nursing-LVN	\$253,579	\$12,127	\$102,365	\$272	\$150,942	40.4%			
Develop-Math	\$251,207	\$18,844	\$162,643	\$200	\$88,364	64.7%			
Mathematics	\$344,940	\$26,538	\$227,002	\$300	\$117,638	65.8%			
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN			
HVAC Tech	\$121,061	\$8,490	\$67,935	\$6,239	\$46,887	56.1%			
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN			
Electrical and Electronics	\$140,623	\$13,680	\$84,954	\$6,189	\$49,479	60.4%			
Instrumentation	\$131,007	\$10,547	\$73,617	\$150	\$57,240	56.2%			
Fitness Center	\$129,128	\$10,028	\$73,354	\$1,478	\$54,296	56.8%			
Physical Ed	\$126,756	\$9,918	\$82,291	\$44	\$44,421	64.9%			
CJ-Academic	\$70,507	\$6,271	\$51,902	\$0	\$18,605	73.6%			
CJ-Law Enforce	\$150,299	\$6,948	\$62,459	\$0	\$87,840	41.6%			
Economics	\$61,502	\$4,401	\$37,249	\$0	\$24,253	60.6%			
Government/PS	\$131,063	\$11,093	\$75,691	\$0	\$55,372	57.8%			
History/Geog.	\$134,172	\$10,904	\$78,105	\$0	\$56,067	58.2%			
Psychology	\$105,875	\$10,168	\$61,738	\$0	\$44,136	58.3%			
Sociology	\$40,765	\$4,418	\$24,364	\$300	\$16,100	59.8%			
Art	\$131,085	\$11,076	\$88,049	\$0	\$43,036	67.2%			
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN			
Drama / Theater	\$152,419	\$10,492	\$86,729	\$5,622	\$60,068	56.9%			
Music	\$73,201	\$3,916	\$29,641	\$0	\$43,560	40.5%			
Medical Bachelors	\$213,269	\$12,152	\$136,698	\$0	\$76,571	64.1%			
Nursing BSN	\$259,531	\$19,607	\$155,411	\$597	\$103,522	59.9%			
Accreditation	\$11,240	\$500	\$4,421	\$0	\$6,819	39.3%			

Galveston College
Fund 11 Detail Rev\Exp
as of the end of April 2023

	Budget 2023	(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
		April	2023	2023	2023	2023	2023	2023	2023
Accreditation QEP	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
ATD	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
Faculty Dev.	\$46,700	\$4,798	\$25,335	\$0	\$0	\$21,365	\$2,347		54.2%
Lecture Series	\$5,850	\$0	\$3,503	\$0	\$0	\$2,347	\$27,928		59.9%
CE-Workforce	\$63,100	\$4,482	\$32,946	\$2,226	\$0	\$8,364	\$27,904		52.2%
CE Cisco	\$14,054	\$805	\$5,690	\$0	\$0	\$8,364	\$27,904		40.5%
CE Allied Health	\$153,476	\$24,707	\$125,051	\$521	\$0	\$27,904			81.5%
Total Instructional	\$8,748,756	\$659,419	\$5,181,017	\$84,632	\$3,483,106				59%
Instructional Donations	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
8									
Community Services									
CE Leisure Learning	\$26,612	\$1,586	\$4,818	\$960	\$20,834	\$20,834			18.1%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN
Total Community Service	\$26,612	\$1,586	\$4,818	\$960	\$20,834				18.1%
Academic Support									
Vice President of Instruction	\$282,750	\$22,477	\$181,966	\$300	\$100,484	\$100,484			64.4%
Arts & Sciences Administration	\$69,560	\$5,584	\$45,363	\$202	\$23,995	\$23,995			65.2%
Tech\Professional Ed. Administration	\$229,047	\$17,357	\$145,630	\$331	\$83,086	\$83,086			63.6%
Adult & Continuing Ed. Administration	\$243,693	\$19,391	\$151,909	\$1,151	\$90,633	\$90,633			62.3%
Distance Education Administration	\$172,994	\$13,421	\$115,817	\$14	\$57,163	\$57,163			66.9%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	\$0			NaN
Grants Development	\$74,186	\$3,468	\$41,731	\$200	\$32,255	\$32,255			56.3%
Library & Learning Resources	\$404,516	\$29,936	\$256,433	\$15,470	\$132,613	\$132,613			63.4%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of April 2023

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2023	April	2023	2023	2023	2023	2023	2023	2023	2023
Media Services	\$53,033	\$3,852	\$37,037	\$21	\$15,975					69.8%
Student Success Center (Tutoring)	\$163,067	\$13,164	\$102,053	\$0	\$61,014					62.6%
Testing Center	\$164,099	\$14,822	\$94,526	\$14	\$69,560					57.6%
Total For Academic Support	\$1,856,945	\$143,474	\$1,172,464	\$17,703	\$666,777					63.1%
Student Services										
Vice President of Student Services	\$341,356	\$30,442	\$205,544	\$0	\$135,812					60.2%
Admissions\Records	\$537,416	\$44,120	\$356,187	(\$181)	\$181,410					66.3%
Campus Security	\$623,191	\$51,267	\$348,156	\$201,226	\$73,809					55.9%
Counseling	\$718,782	\$150,719	\$475,341	\$375	\$243,066					66.1%
Financial Aid	\$340,145	\$26,703	\$228,018	\$240	\$111,887					67.0%
Student Activities	\$80,307	\$0	\$39,570	\$0	\$40,737					49.3%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0					NaN
Total For Student Services	\$2,641,197	\$303,251	\$1,652,816	\$201,660	\$786,720					62.6%
Institutional Support										
Board of Regents	\$46,750	\$1,234	\$25,682	\$326	\$20,741					54.9%
President	\$556,375	\$38,957	\$291,807	\$1,452	\$263,116					52.4%
General Institutional Expenses	\$603,366	\$9,572	\$163,810	\$0	\$439,557					27.1%
Vice President for Administration	\$203,094	\$16,187	\$132,168	\$259	\$70,667					65.1%
Business Services	\$849,816	\$93,845	\$555,023	\$3,877	\$290,916					65.3%
Human Resources & Risk Mgmt.	\$450,856	\$34,150	\$281,988	\$17,180	\$151,688					62.5%
Professional Development	\$9,700	\$828	\$7,487	\$1,272	\$941					77.2%
Purchasing	\$88,049	\$7,578	\$56,273	\$655	\$31,121					63.9%
Research and Planning	\$228,600	\$14,638	\$163,375	\$447	\$64,778					71.5%

Galveston College

Fund 11 Detail Rev/Exp

as of the end of April 2023

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2023	April	2023	2023	2023	2023	2023	2023	2023	2023
Information Technology	\$1,858,752	\$119,274	\$1,473,010	\$159,140	\$226,602					79.2%
Communications	\$89,551	\$5,275	\$77,385	\$6,042	\$6,123					86.4%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0					NaN
Development	\$268,868	\$13,299	\$152,609	\$456	\$115,803					56.8%
GC Foundation	\$66,594	\$4,812	\$35,562	\$17	\$31,015					53.4%
Marketing & Media	\$643,734	\$43,310	\$412,622	\$95,142	\$135,970					64.1%
Total for Institutional Support	\$5,964,105	\$402,960	\$3,828,802	\$286,267	\$1,849,036					64.2%
Staff Benefits										
Staff Benefits - State Eligible	\$33,000	\$0	\$44,732	\$0	(\$11,732)					135.6%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0					NaN
Staff Benefits - Retirees	\$0	\$0	\$52	\$0	(\$52)					Infinity
Total For Staff Benefits	\$33,000	\$0	\$44,783	\$0	(\$11,783)					135.7%
Operations and Maintenance										
Plant Administration	\$830,627	\$15,313	\$693,147	\$0	\$137,480					83.4%
Building Maintenance	\$1,069,439	\$96,830	\$663,278	\$121,812	\$284,349					62.0%
Custodial Services	\$538,425	\$39,889	\$325,906	\$8,000	\$204,519					60.5%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0					NaN
Grounds Maintenance	\$73,000	\$9,003	\$31,233	\$10,800	\$30,967					42.8%
Grounds Maintenance Tech Centre	\$0	\$0	\$0	\$0	\$0					NaN
Transportation	\$32,000	\$478	\$2,251	\$0	\$29,749					7.0%
Utilities	\$732,000	\$43,513	\$327,044	\$257,956	\$147,000					44.7%
Utilities Tech Center	\$113,700	\$3,548	\$32,399	\$57,601	\$23,700					28.5%
Total for Operations and M...	\$3,389,191	\$208,573	\$2,075,260	\$456,169	\$857,762					61.2%

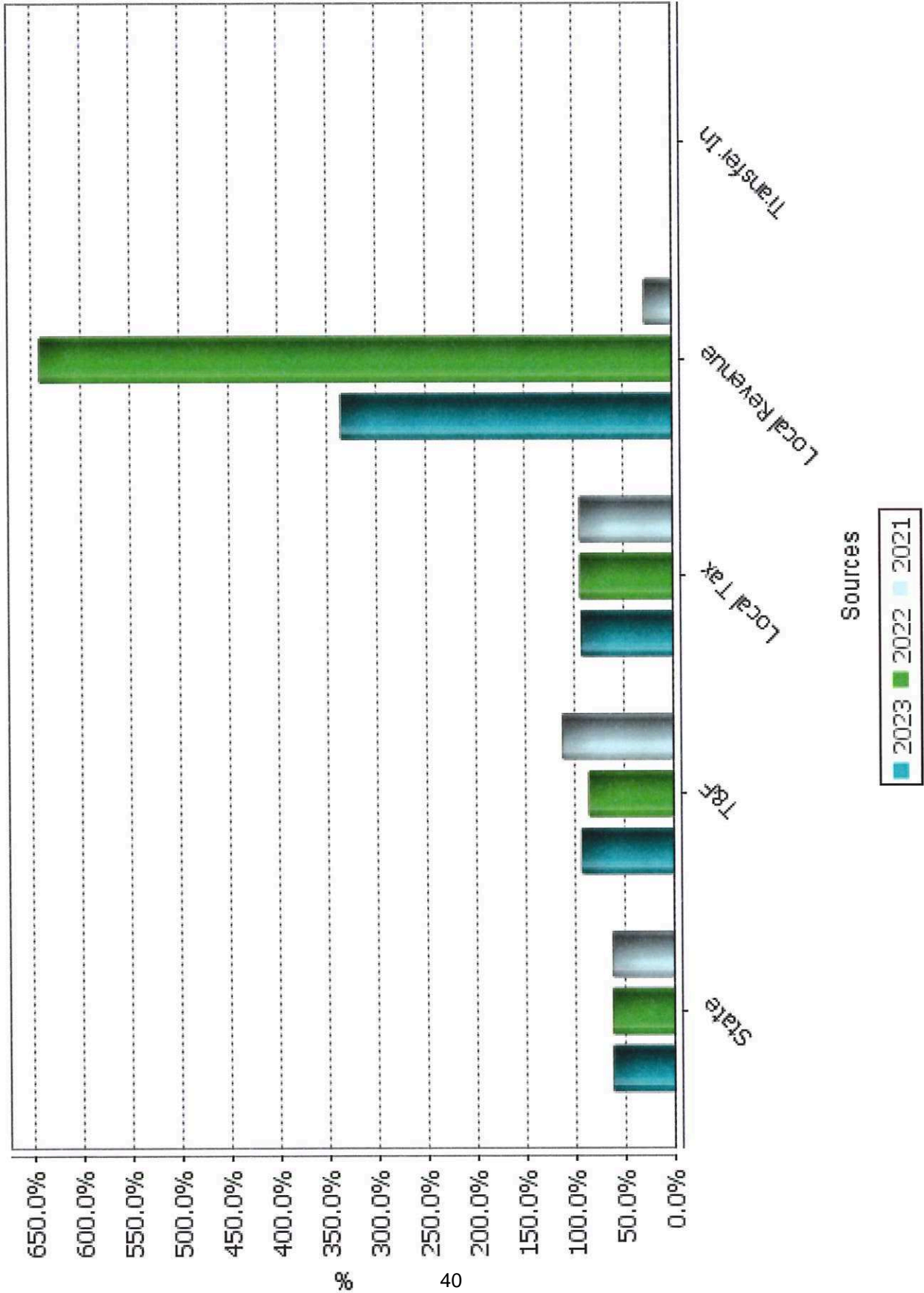
Galveston College

Fund 11 Detail Rev\Exp

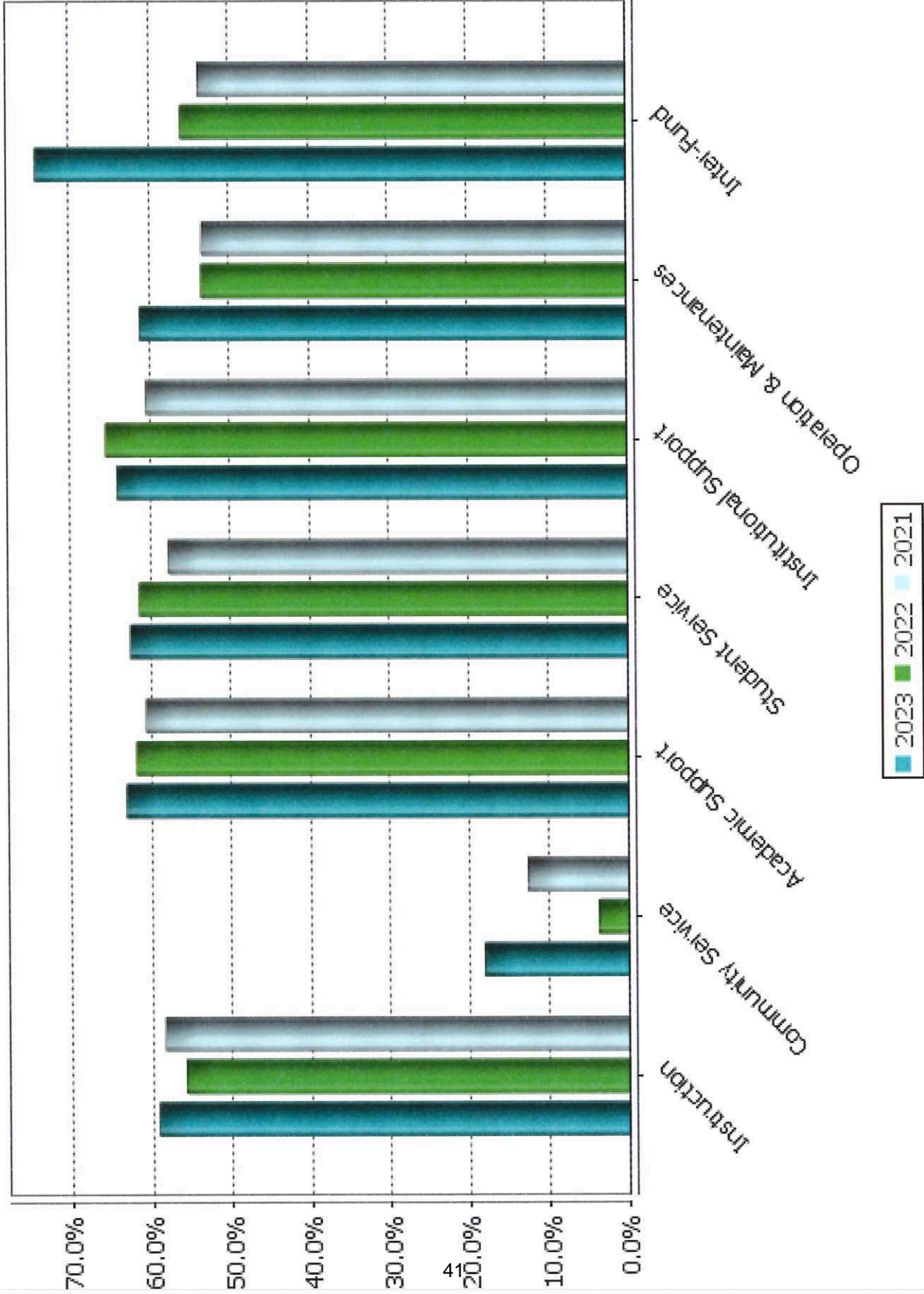
as of the end of April 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	April	2023	2023	2023	2023
Inter-fund Appropriations						
Transfers to Auxiliary	\$599,197	\$63,126	\$248,451	\$0	\$350,746	41.5%
Transfers to Student Activity Fund	\$65,763	\$5,885	\$56,685	\$0	\$9,078	86.2%
Transfer to State Eligible Ben	\$1,472,072	\$109,309	\$789,924	\$0	\$682,148	53.7%
Transfers to State Grants & Aid	\$153,019	\$7,578	\$125,505	\$0	\$27,514	82.0%
Transfers to Bond Revenue	\$1,865,400	\$1,287,700	\$1,865,400	\$0	\$0	100.0%
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
Total Inter-fund Appropriations	\$4,155,451	\$1,473,598	\$3,085,965	\$0	\$1,069,486	74.3%
<hr/>						
Expenditures Totals	\$26,815,257	\$3,192,861	\$17,045,925	\$1,047,392	\$8,721,940	63.6%

3 Year Revenue by Percentage (YTD)



Three Year Expense by Percentage (TYD)



**Auxiliary fund
as of April 30, 2023**

April 30, 2023	Current year		Current year		Current ...		Current year		Current year % Expended
	Budget 2023	(MTD) Actual April	(YTD) Act... 2023	Encumbr... 2023	Remaining 2023				
Revenue by State Classification									
Interfund Appropriations	\$599,197	\$63,126	\$248,451	\$0	\$350,746				41%
Bookstore Commission	\$45,000	\$0	\$33,337	\$0	\$11,663				74%
Student housing	\$346,495	\$28,470	\$384,732	\$0	(\$38,237)				111%
Food Service	\$438,389	(\$1,604)	\$469,435	\$0	(\$31,046)				107%
Special Event	\$0	\$0	\$0	\$0	\$0				NaN
Sales and Services	\$178,630	\$424	\$85,701	\$0	\$92,929				48%
Total Revenue	\$1,607,711	\$90,416	\$1,221,655	\$0	\$386,056				76%

Expenditures by Department

Bookstore(retiree)	0	0	0	0	\$0				NaN
Student Housing	17,590	911	10,195	84	\$7,311				58%
Food Service	361,158	38,546	340,419	0	\$20,739				94%
Print Shop	114,500	9,907	70,169	27,805	\$16,526				61%
Special Event	0	0	0	0	\$0				NaN
Athletics General	85,177	3,462	45,215	307	\$39,656				53%
Baseball	451,936	24,965	365,721	128	\$86,087				81%
Softball	369,750	19,066	307,240	63	\$62,447				83%
General Institutional	207,600	3,621	82,697	1,245	\$123,658				40%
Transfer to Construction	0	0	0	0	\$0				NaN
Expenditures Total	1,607,711	100,479	1,221,655	29,631.42	\$356,424				76%

**Auxiliary fund
as of April 30, 2023**

Expenditures by Type									
General Operating	245,955	6,688	103,861	8,454	133,640.28				42%
Contracted Services	475,858	49,603	417,040	20,987	37,831.03				88%
Travel	128,555	17,567	76,503	0	52,052.12				60%
Equipment	52,280	2,418	50,097	191	1,992.07				96%
Special Event	0	0	0	0	0.00				NaN
Transfer to Scholars...	25,000	0	25,000	0	0.00				100%
Transfer to Construction	0	0	0	0	0.00				NaN
Scholarships	395,128	1,096	364,565	0	30,562.83				92%
Salaries & Stipends	217,249	17,781	141,902	0	75,346.60				65%
Staff Benefits	67,686	5,326	42,687	0	24,999.19				63%
Expenditures Total	1,607,711	100,479	1,221,655	29,631.42	356,424.12				76%

**Student Service Fund
as of April 30, 2023**

April 30, 2023	Current year		Current year		Current ...		Current year		Current year % Expended 2023
	Budget 2023	(MTD) Actual April	(YTD) Act... 2023	Encumbr... 2023	Remaining 2023	% Expended 2023			
Revenue by State Classification									
Interfund Appropriations	\$65,763	\$5,885	\$56,685	\$0	\$9,078	86%			
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN			
Total Revenue	\$65,763	\$5,885	\$56,685	\$0	\$9,078	86%			
Expenditures by Department									
Student Activities	39,363	154	11,885	596	\$26,882	30%			
Student Government	23,800	0	10,602	500	\$12,698	45%			
Phi Theta Kappa	2,600	0	0	0	\$2,600	0%			
Expenditures Total	65,763	154	22,486	1,096	\$42,180	34%			
Expenditures by Type									
General Operating	38,263	154	20,664	1,096	16,502	54%			
Contracted Services	0	0	0	0	0				
Travel	17,500	0	1,822	0	15,678	10%			
Equipment	0	0	0	0	0	NaN			
Scholarships	0	0	0	0	0				
Salaries & Stipends	10,000	0	0	0	10,000				
Staff Benefits	0	0	0	0	0				
Expenditures Total	65,763	154	22,486	1,096	42,180	34%			

GALVESTON COLLEGE
Construction/Capital Project fund
as of April 30, 2023

April 30, 2023	Current year Budget 2023	Current year (MTD) Actual April	Current year (YTD) Actual 2023	Current year Encumbrances 2023	Current year Remaining 2023
Fund 71					
Revenue					
Fund Balance Transfer	4,002,000	0	0	0	4,002,000
Total Revenue	4,002,000	0	0	0	4,002,000
Expenditures					
Facility Construction *	2,400,000	10,735	717,339	379,808	1,302,853
* Softball Feild \$1.35 Mil, Parking lot 900K, 8 Welding Booths 150K					
Architectural & Engineering fees *	477,000	16,140	55,195	268,205	153,600
* Northern Remodel 200K, Library Testing 2k, FA207 10K, Softball Feild 150K, Parking 100K, and Welding Booths 15K					
landscaping	305,668	0	0	305,668	0
landscaping Archt & Engr fees	19,332	500	2,200	0	17,132
Air Conditioning Upgrade ATC and Seibel Wing	350,000	0	86,950	285,700	(22,650)
Elec. Transform Arct. & Engineering fees	0	0	3,000	57,000	(60,000)
Land\Building Purchase	450,000	0	0	0	450,000
Expenditures Total	4,002,000	27,375	864,684	1,296,381	1,840,935
Nursing Health Science Building					
Revenue					
Transfer from Fund 53	143,977	0	0	0	143,977
Bond Proceeds	31,815,323	1,977,965	12,625,527	0	19,189,796
Total Revenue	31,959,300	1,977,965	12,625,527	0	19,333,773

GALVESTON COLLEGE
Construction\Capital Project fund
as of April 30, 2023

April 30, 2023	Current year Budget 2023	Current year (MTD) Actual April	Current year (YTD) Actual 2023	Current year Encumbrances 2023	Current year Remaining 2023
Expenditures					
Equipment- Capital	2,350,000	3,016	43,494	1,857,695	448,810
Facility Construction	27,190,300	1,949,375	12,301,104	0	14,889,196
Archt and Engr Fees	2,419,000	25,574	280,929	0	2,138,071
Expenditures Total	31,959,300	1,977,965	12,625,527	1,857,695	17,476,077
Fund Revenue Total	35,961,300	1,977,965	12,625,527	0	23,335,773
Fund Expenditures Total	35,961,300	2,005,340	13,490,211	3,154,077	19,317,012
Fund 71 total		(27,375)	(864,684)	(3,154,077)	

GALVESTON COLLEGE
Bond Funds 51, 52, 53

April 30, 2023

	Current year Budget 2023	Current (MTD) Actual April	Current year (YTD) Actual 2023	Current year Encumbran... 2023	Current year Remaining 2023	Current year % Expended 2023	Prior Year % Expe... 2022
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Fund 51 Revenue-Bond Payment

Revenue							
Transfer from E&G	1,865,400	1,287,700	1,865,400	0	0	100.0%	
Interest income-Bond	125,000	63,626	555,380	555,380	(985,761)	444.3%	
Revenue Total	1,990,400	1,351,326	2,420,780	555,380	(985,761)	121.6%	
Expenses							
Transfers to Bond Reserve (N/A)	125,000	0	0	0	125,000		
Transfer to Intrest and sinking	1,865,400	0	106,873	0	1,758,527	5.7%	
Expenditures Total	1,990,400	0	106,873	0	1,883,527	5.4%	

fund 52 Bond Intrest and Sinking Fund

Transfer from Bond Revenue Fd 51	1,865,400	0	106,873	0	1,758,527	5.7%	
Total Fund Revenue	1,865,400	0	106,873	0	1,758,527	5.7%	
Expenses							
Admin Fees\Professional Service	0	0	300	0	(300)	Infinity	
Bond Redemption Principal	710,000	710,000	710,000	0	0	100.0%	
Bond Redemption Intrest	1,155,400	577,700	684,573	0	470,827	59.2%	
Expenditures Total	1,865,400	1,287,700	1,394,873	0	470,527	74.8%	

fund 53 Bond Reserve

Transfers from Bond Revenue	125,000	0	0	0	125,000	0.0%	
Interest income-Reserve	18,977	7,564	49,585	49,585	(80,193)	261.3%	
Revenue Total	143,977	7,564	49,585	49,585			
Expenses							
Transfer to Construction	143,977	0	0	0	143,977	0.0%	
Expenditures Total	143,977	0	0	0	143,977	0.0%	

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Consider Facilities Committee Recommendation Regarding Approval of Proposal for Roof Replacement on ATC Building 3	_____	_____ ✓ _____	_____	39
#2 – Consider Facilities Committee Recommendation Regarding Approval of Project for Physical Plant and Electrical Upgrades	_____	_____ ✓ _____	_____	40
#3 – Consider Ratifying Acceptance of Increase in U.S. Department of Education 2022-2023 Federal Grant Award - (Perkins) Career and Technical Education - Basic Grants	_____	_____	_____	42
#4 – Consider Adoption of Resolution Authorizing Participation in Savvik Buying Group	_____	_____	_____	45
#5 – Consider Approval for Payment to Robert Half and Associates	_____	_____ ✓ _____	_____	49
#6 – Consider Approval of Proposal to Purchases Desktop Equipment for Instructor Lecterns in the new Health Sciences Building	_____	_____	_____	50
#7 – Consider Approval of Office Furniture for a Faculty Office	_____	_____	_____	51
#8 – Consider Acceptance of Corporate In-Kind Donation to Support the HVAC Program at the Applied Technology Center	_____	_____	_____	52
#9 – Consider Approval of Proposal to Purchase Student Flexible Space Workstations for Two Classrooms Under the Department of Education Title V Grant	_____	_____	_____	53
#10 – Consider Approval of Faculty Change in Rank	_____	_____	_____	54
#11 – Consider Conferment of Faculty Tenure	_____	_____	_____	55

Consider Facilities Committee Recommendation Regarding Approval of Proposal for Roof Replacement on ATC Building 3

A request for proposal for Roof Replacement at the ATC-Building 3 was sent to ten vendors and was advertised in the local newspaper. Five responses were received. The bids are available for Board review, if desired.

After reviewing the bids, staff recommends the contract be awarded to Texas Liqua Tech Services, Inc. 1819 Milby Street, Houston, Texas 77003, on the basis of:

- Lowest bid received
- Capability and capacity to perform the work, which includes financial resources to perform the work in the time projected
- Experience and past projects completed

Staff is requesting Board approval for \$68,557.00 to be expensed from the Education and General Fund (11-61020-50630) for this project.

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide a report of the discussion and the Committee’s recommendation for Board consideration.

**BID SUMMARY
RFP#23-04-132/PROJECT#12109.23.01**

Company	Cost	Damage Allowance	Days to Complete
Texas Liqua Tech Services, Inc 1819 Milby Street Houston, Texas 77003	\$68,557.00	0	30 days
Pyramid Waterproofing PO Box 16059 Houston, Texas 77222	\$119,000.00	0	30 days
J.R. Jones Roofing 5511 Mitchelldale Houston, Texas 77092	\$122,033.00	\$10,000.00	30 days
Tadco Roofing, LLC 4553 Brittmoor Road Houston, Texas, 77041	\$128,175.02	\$10,000.00	20 days
Cowboy Roofing, LLC 2500 Texas Drive #101 Irving, Texas 75062	\$158,000.00	\$10,000.00	10 days

Review and Discuss Approval of Project for Physical Plant and Electrical Upgrades

On January 11, 2023 the Board approved a recommendation from the Facilities Committee to accept a \$60,0000 proposal from LEAF Engineering to provide complete design of all mechanical and electrical systems necessary to replace the utility transformer, main switch board, motor control center and replacement of motor starters with variable frequency drives for all mechanical equipment currently being served from the existing motor control center. The Scope of Services included Construction Documentation, assisting the college during the proposal phase, Construction Administration, and Project Close-Out.

At its May meeting, the Facilities Committee was provided with four additional options for Physical Plant and Electrical Upgrades, each varying in complexity and price.

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide a report of the discussion and the Committee's recommendation for Board consideration.

	Option 1	Option 2	Option 3	Option 4	Option 5
Potential Physical Plant and Electrical Upgrades	Acquire a new transformer and switch panel and connect to existing Motor Control Center (MCC)	Acquire a new transformer and switch panel and connect it to a new Motor Control Center (MCC).	Acquire new transformer and panel board section (breakers only) and add new Variable Frequency Drives (VFD) to existing equipment. (This system eliminates the need for a MCC.)	Acquire new transformer and panel board section (breakers only) and install new Variable Frequency Drives, Building Automation System, Primary and Secondary Pipe Loops, Pumps and Motors.	Acquire new transformer and panel board section (breakers only) and install new Variable Frequency Drives, Building Automation System (BAS), Primary and Secondary Pipe Loops, Pumps, Motors, Air Handling Units (AHU) and Chillers.
Estimated Time Line	84 - 88 weeks (19-21 months)	84 - 88 weeks (19-21 months)	84 - 88 weeks (19-21 months)	84 - 88 weeks (19-21 months)	84 - 88 weeks (19-21 months) Initially - Transformer, Switchboard, BAS and new equipment / Sometime between 2026-2033 for AHUs and Chillers
Estimated Expense	\$970,000.00	\$1,020,000.00	\$1,090,000.00	\$3,944,000.00	\$6,775,250.00
Design	2/1/23 - 7/1/23	2/1/23 - 7/1/23	2/1/23 - 7/1/23	6/15/23 - 9/1/23	6/15/23 - 9/1/23
Advertise / Bid / Award	7/1/23 - 10/1/23	7/1/23 - 10/1/23	7/1/23 - 10/1/23	9/1/23 - 11/1/23	9/1/23 - 11/1/23
Order Equipment / Receive Equipment	10/1/23 - 1/1/25	10/1/23 - 1/1/25	10/1/23 - 1/1/25	11/1/23 - 5/15/24	11/1/23 - 5/15/24
Install	1/1/25 - 3/1/25	1/1/25 - 3/1/25	1/1/25 - 3/1/25	5/15/24 - 1/1/25	5/15/24 - 1/1/25
Substantial Completion / Final	3/1/25 - 4/1/25	3/1/25 - 4/1/25	3/1/25 - 4/1/25	1/1/25 - 3/1/25	1/1/25 - 3/1/25
					AHU and Chillers would be replaced between 2026 and 2033
Pros:					
	GC can move forward with the switchboard/transformer project.	GC can move forward with the switchboard/transformer project.	GC can move forward with the switchboard/transformer project.	GC can move forward with the switchboard/transformer project.	GC can move forward with the switchboard/transformer project. 51
	There is no need to purchase and install a new MCC.	Replacement of equipment such as air handlers and chiller units, VAV Boxes, etc., can be planned and scheduled to coincide with the equipment's end of life.	There is no need to purchase and install a new MCC.	There is no need to purchase and install a new MCC.	There is no need to purchase and install a new MCC.
	Replacement of equipment such as air handlers and chiller units, VAV Boxes, etc., can be planned and scheduled to coincide with the equipment's end of life.			Concerns about pump and motor failures are eliminated.	Concerns about pump and motor failures are eliminated.
Cons:					
	If the College decided to install Variable Frequency Drives (Option 3 and 4), it would make the MCC unnecessary.	If the College decided to install Variable Frequency Drives (Option 3 and 4), it would make the MCC unnecessary. After three to five years the MCC will need to be replaced with a panelboard (particularly as chillers reach expected end of life).	The life span of the motors and pumps controlled by the new VFDs will be reduced. Unfortunately, there is no way to determine exactly the degree to which life spans will be reduced. Individual motors and pumps would need to be replaced at time of failure or end of life.	Anticipated cost savings from the purchase of new and more efficient equipment will not offset the cost of the entire project.	Anticipated cost savings from the purchase of new and more efficient equipment will not offset the cost of the entire project.
				Some equipment would be removed that has not yet reached the end of its life cycle	Some equipment would be removed that has not yet reached the end of its life cycle
Notes and Comments:					
				Option 4, as proposed cannot be completed over a summer term. However, a majority of the work would be completed over of the summer of 2025. Work not completed over the summer would be completed on the weekends, holidays such as Christmas and Thansgiving, and evenings after the College was closed.	Option 5, as proposed cannot be completed over a summer term. However, a majority of the work would be completed over of the summer of 2025, on the on weekends, holidays such as Christmas and Thansgiving, and evenings after the College was closed. Air Handling Units and Chiller repalcement could be scheduled at appropriate times most beneficial to the College.

Consider Ratifying Acceptance of Increase in U. S. Department of Education
2022-23 Federal Grant Award – (Perkins) Career and Technical Education – Basic Grants

The Texas Higher Education Coordinating Board notified the College that it would receive an increase of \$48,665 for the (Perkins) Career and Technical Education – Basic Grants. This increase is part of the 2022-23 grant reallocation. The original amount of the award was \$184,443. With the increase, the amended amount totals \$233,108 for the term of the grant.

It is recommended that the Board of Regents accept the increase in this grant award.

Amendment to Notice of Federal Grant Award
to
Galveston College

Grantee's Name and Address: Galveston College 4015 Avenue Q Galveston, TX 77550	Federal Grant Title: Career and Technical Education - Basic Grants
	CFDA: 84.048
	Federal Grant Award Number: 2342020271
Amended Amount: an increase of \$48,665 Payment Method: Reimbursement	Term of Grant: 9/1/2022 to 8/31/2023
	Federal Grant Funding Agency: Department of Education
	Research and Development? No
	UEI No: QPEUR8N8KSU9
	Congressional District Location: 14 Congressional District Place of Performance: 14
Authority: P.L. 109-270, Title I, Part A, Sec. 112; Part B Sec.121 and 124; Part C, Sec. 132; 34 CFR 403.70 Authorizing legislation & 71; Subpart E; and TEC 7.109(c). SB1, 87th Leg, RS, GAA, Article IX, Section 13.01, page 63	
It is mutually understood and agreed by and between the undersigned contracting parties to amend said Notice of Grant Award as follows: Pursuant to the Revised Application for Reallocation submitted and signed by your institution, such Application constituted an offer which is herein accepted by the Coordinating Board to form a binding agreement. As such, the Revised Application for Reallocation is herein incorporated by reference and made part of this Grant Award. Amend original Amount of Award of \$ 184,443 to increase by \$48,665 as part of the Reallocation of 2022-2023 Perkins Basic Reallocation. The agreed Amended Amount of the Award is \$233,108. APPROVAL:	

The parties signing below accept this amendment. All work performed shall be to the satisfaction of the THECB. All other terms and conditions not hereby amended are to remain in full force and effect.

Signed by THECB Official:	Signed by Grantee Official:
David Troutman Deputy Commissioner Academic Affairs	Dr. W. Myles Shelton President
Date:	Date: 5/1/2023

Consider Adoption of Resolution Authorizing Participation in Savvik Buying Group

Staff is requesting Board approval to participate in Savvik Buying group with the adoption of the following resolution. Savvik is a nationwide, non-profit contracting purchasing agency, for public safety, government, education, and non-profit agencies. By leveraging the knowledge and purchasing power of its nationwide membership, Savvik helps their member agencies reduce costs and save time on the RFP process. Savvik utilizes state of the art procurement resources and solutions that result in cooperative purchasing contracts that ensure all public agencies are receiving products and services of the highest quality at the lowest prices.

Upon adoption of this resolution, the College will have the ability to buy direct from the vendor without the solicitation of formal bids. There is no fee charged to members to join the purchasing program.

**RESOLUTION AUTHORIZING
PARTICIPATION IN THE SAVVIK BUYING GROUP**

WHEREAS, the Galveston Community College District of Galveston, Texas, pursuant to the authority granted under Sections 271.101 to 271.102 of the Texas Local Government Code, desires to participate in the purchasing program known as Savvik Buying Group, and in the opinion that participation in this program will be highly beneficial to the taxpayers through the anticipated savings to be realized; and

WHEREAS, after a competitive solicitation and selection process by Savvik, Savvik has set up a number of Master Agreements to provide goods, products and services based upon national volumes; and

WHEREAS, the competitive solicitation and selection process required that suppliers allow Participating Public Agencies to purchase goods, products and services on the same terms, conditions and pricing as Savvik subject to the applicable local purchasing ordinances and laws of the state of purchase.

N OW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE GALVESTON COMMUNITY COLLEGE DISTRICT OF GALVESTON, TEXAS AS FOLLOWS:

The Galveston Community College District is authorized to enroll and participate in the purchasing program known as Savvik Buying Group and purchases through such program shall be deemed to meet the agencies competitive purchasing requirements. This resolution shall take effect immediately upon its passage.

DULY PASSED AND APPROVED this the 10th day of May, 2023.

GALVESTON COMMUNITY COLLEGE DISTRICT

Karen F. Flowers
Chairperson, Board of Regents Galveston

ATTESTED TO:

(GALVESTON SEAL)

Michael B. Hughes
Secretary, Board of Regents

WHO IS SAVVIK BUYING GROUP?

Savvik Buying Group is a Minnesota based non-profit corporation serving as a contracting agency for public safety, education and government.

Formed in 1997, Savvik serves over 15,000 agencies participating in all 50 states

WHAT DOES SAVVIK DO?

We have the simple goal of providing the equipment and supplies our members need at the industry's best prices.

Savvik creates national cooperative purchasing solutions on behalf of its member agencies. This includes public safety, government, education, and non-profit agencies nationwide.

These cooperative contract opportunities save our members time and money by consolidating numerous individually prepared solicitations into one national, cooperatively shared process. Our process leverages the aggregation of volume from members nationwide.

ARE ALL OF YOUR DISTRIBUTOR AND VENDOR PROGRAMS COMPETITIVELY BID?

Nearly all of our large programs are competitively bid. You can see the bid information for a specific vendor by accessing their page on our website while you're logged in.

When ordering from our vendors, please be sure to mention that you are a current member of Savvik Buying Group and want our Savvik pricing. We've done all the work for you in the bidding process!

Savvik does not place these orders for you. Please order your products and services directly through our vendors. Feel free to [visit our store](#) to see items that can be ordered directly through our website.

Consider Approval for Payment to Robert Half and Associates

The College intermittently utilizes Robert Half and Associates, through the Houston Galveston Area Contract TF06-21 (HGAC) for temporary staffing services, as these expenses are expected to exceed \$50,000. The predicted future expenses are now requiring Board approval.

Staff requests Board approval to continue to utilize temporary professional services for full-time staff positions, on an interim basis, while recruiting full-time employment candidates. These positions include an IT System Analyst, a Library Assistant, and others that may be needed through the end of FY 2023. The positions below are currently being filled by temporary staff provided by Robert Half and Associates. The table includes predicted future expenses and the funding sources.

Department / Position	Predicted Future Expenses	Funding Source
IT System Analyst	\$59,840.00	11-51510-51210 Info Tech: Contracted Services
Library Assistant	\$12,335.29	11-32210-51210 Library/LRC: Contracted Services

Consider Approval of Proposal to Purchase Desktop Equipment for Instructor Lecterns in the new Health Sciences Building

Staff requests approval of this proposal to purchase computers used in the instructor lecterns, approved in the FY23 construction budget, for the new Health Sciences Building. Equipment includes 20 desktop computers and touch screen monitors from vendor Dell EMC (DIR Contract No. DIR-TSO-3763). The total cost of purchase is \$28,946.80. The source of the funding is the IT Computer Equipment Fund (71-09935-53230). A breakdown of the cost, and specs follows.

- Model: Dell Optiplex 7010 Tower
- CPU: Intel i7 13th Generation 16 Core CPU rated up to 5.1GHz
- Memory: 16 Gigabytes
- Hard Drive: 256 Gigabyte Non-Volatile Memory Solid State Hard Drive
- Screen Size: 24” Touchscreen

All devices come with a 3-year warranty.

Vendor/Quotes	Item/Quotes	Funding Sources	Cost
Dell EMC Contract No: DIR-TSO-3763	20 Dell Optiplex 7010 Towers	IT Computer Equipment Fund (Account 71-09935-53230)	\$24,211.20
	20 Dell P2418HT Touchscreen Monitors		\$4,735.60
Total:			\$28,946.80

Consider Approval of Office Furniture for a Faculty Office

Staff is recommending approval of the purchase of one adjustable height office desk from Vari to equip an employee's office that needs an adjustable height desk. The Vari Company is part of the OMNIA Cooperative Contract number R221004. The total cost for this office furniture is \$1,140 and would be paid with Education and General funds.

Staff requests Board approval of this expense in the amount of \$1,140.

Consider Acceptance of Corporate In-Kind Donation to Support the HVAC Program at the Applied Technology Center

Staff requests approval of a Corporate In-Kind Gift of items, received to support the HVAC Program. These items will be used for training in classes within the HVAC program.

Gift/Service	Vendor	Amount
Items include tools, valves, motors, clamps and pistons.	Corburn's 5915 Broadway Ave J Galveston, TX 77551	\$13,895

Consider Approval of Proposal to Purchase Student Flexible Space Workstations for Two Classrooms under the Department of Education Title V Grant

Staff is recommending approval of a purchase of 60 keystone-style flexible student desks and 60 tenor-style chairs in order to equip two classrooms with flexible learning space, from HBI Office Solutions, Inc. using the Steelcase E&I Cooperative Contract # EI00140-2021MA. This style of table and chair allows for the students to group the tables in a wide variety of arrangements. We have previously placed this type of furnishing in the Library and in the STEM Student Center where it has demonstrated its effectiveness at increasing collaboration and team learning among students.

Total cost is \$44,805.60. The ED Title V Program Officer has approved of this new budget item and the cost will be paid by Title V grant funds.

Staff requests Board approval of this expense.

Consider Approval of Faculty Change in Rank

The following individuals have petitioned for a change in faculty rank:

<u>Faculty Member</u>	<u>Change in Rank From</u>	<u>Change in Rank To</u>
Larry Blomstedt	Associate Professor	Professor
Jeffrey Eubank	Instructor	Assistant Professor
Donna Swartz	Instructor	Assistant Professor
Darryl Williams	Instructor	Assistant Professor

Dr. Blomstedt, Mr. Eubank, and Ms. Swartz and Mr. Williams have met the criteria (outlined below) to be considered for a change in faculty rank and have completed the review process conducted by the Rank, Tenure and Sabbatical Committee. The Committee affirms and recommends this change in faculty rank. The Vice President of Instruction agrees with the Committee's recommendation and the President concurs with these endorsements. Change in rank would be effective upon Board approval.

CRITERIA**Professor**

Academic Track: Rank of instructor plus forty-five (45) additional graduate hours (in a discipline related to the teaching field) beyond the hours required for the Master's degree AND fifteen (15) years of satisfactory postsecondary teaching experience AND be awarded tenure. OR Rank of Instructor plus an earned doctorate (not necessarily in the teaching field) plus 30 hours in a related teaching field or the equivalent AND 10 years of satisfactory postsecondary teaching experience AND be awarded tenure.

Workforce Track: Master's degree plus thirty (30) graduate hours or the equivalent in addition to the hours required for the Master's degree AND fifteen (15) years of satisfactory postsecondary teaching experience AND a minimum of ten (10) years of work experience in the teaching field AND be awarded tenure.

Assistant Professor

Academic Track: Rank of instructor plus 12 additional graduate hours (in a discipline related to the teaching field) beyond those hours required for the master's degree AND three years of satisfactory postsecondary teaching experience OR be awarded tenure OR rank of instructor and have an earned doctorate (not necessarily in the teaching field)

Workforce Track: Rank of instructor plus 15 hours in a discipline related to the teaching field or the equivalent of 15 hours in CEU and professional certifications AND three years of satisfactory postsecondary teaching experience AND five years of work experience in the teaching field

Consider Conferment of Faculty Tenure

In accordance with Board Policy DCB Local, Employment Practices: Tenure, Ms. Shelly Downes, and Dr. Matthew Walker are being recommended to the Board for the conferment of faculty tenure. Ms. Downes, and Dr. Walker have met the eligibility requirements to be considered for tenure and have completed their tenure review process. Their applications for tenure have been reviewed by the faculty Rank, Tenure, and Sabbatical Committee and unanimous endorsements for candidacy were received. The Vice President for Instruction recommend tenure for these candidates. Dr. W. Myles Shelton, President, concurs with these endorsements. Instructions were given to the Board members on how to access the candidates online tenure portfolio for review prior to the meeting.

It is the recommendation of the President that the Board grant tenure for Ms. Downes, and Dr. Walker beginning in the 2023-24 academic year.