

**NOTICE OF REGULAR MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Thursday, February 23, 2023**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Rom M-202 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

I. Call to Order Regular Meeting	
II. Moment of Silence and Pledge of Allegiance	
III. Certification of Posting Notice of Regular Meeting	
IV. Recognition of Guests	
V. Consider Approval of Minutes from the Regular Meeting of January 11, 2023 <i>(Action Item)</i>	3
VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items <i>(Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.)</i>	
VII. Informative Reports:	
1. Student Success Story <i>(Dr. W. Myles Shelton)</i>	9
2. Monthly Financial Reports - January <i>(Mr. M. Jeff Engbrock)</i>	10
VIII. Consideration of Consent Agenda	33
<i>(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.)</i>	
IX. Action Items:	
1. Consider Approval to Renew Annual Construction Services Job Order Contract	34
2. Consider Approval of Bid for Annual Plumbing Services Contract	35
3. Consider Approval of Bid for Annual Electrical Services Contract	37
4. Consider Acceptance of TASB Cybersecurity Grant	39
5. Consider Adoption of Resolution of Support for the Texas Commission on Community College Finance Recommendations	40
6. Consider Approval of MOU with Ramona Munsell for new Title V Grant Consultation	42
7. Consider Approval of Proposal to Purchase Networking Equipment for the new Health Sciences Building	45
8. Consider Approval of Proposal to Purchase Two Papercut MF Solutions	46
9. Consider Approval of Proposal to Purchase a Wide Plotter (36") Printer	47
10. Consider Ratifying Appointment of Full-time Instructor	48
11. Consider Acceptance of Faculty Resignation	49
12. Consider Acceptance of Faculty Retirement	50
X. Special Reports and Comments:	

1. Student Representative (*Ms. Trina Woodard*)
2. Faculty Representative (*Ms. Liz Lacy*)
3. President (*Dr. W. Myles Shelton*)
4. Regents
5. Chairperson (*Ms. Karen F. Flowers*)

XI. Adjournment to Closed/Executive Session in Room M-202: The Board of Regents, as authorized by the Open Meetings Act, Texas Government Code, Chapter 551, reserves the right to enter into a closed/executive session under the following provision of the Act: Section 551.072 - Deliberations about Real Property, to deliberate the purchase and value of real property to avoid any detrimental effect on the position of the College in negotiations with third parties.

XII. Adjournment

The notice for this meeting was posted on , in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
January 11, 2023
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, January 11, 2023 in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary (excused)
Mr. Garrik Addison
Mr. Armin Cantini
Dr. Norman Hoffman
Mr. Raymond Lewis, Jr. (attended virtually)
Ms. Mary R. Longoria
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Carmen Allen, Ms. Veronica Atterberry, Mr. Deon Botha, Mr. Ed Chrnko, Mr. Don Davison, Ms. Janene Davison, Mr. Jeff Engbrock, Ms. Breanne Lorefice, Dr. Cissy Matthews, Mr. Paul Mendoza, Dr. Van Patterson and Ms. Elvia Segura.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Regular Meeting at 5:32 PM in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Dr. Hoffman to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on January 6, 2023.
- IV. RECOGNITION OF GUESTS:** There were no guests present.
- V. CONSIDER APPROVAL OF MINUTES FROM THE NOVEMBER 9, 2022 REGULAR MEETING OF THE BOARD OF REGENTS:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Ms. Sunseri seconded. The motion passed unanimously. (Mr. Lewis was not present during this vote, he rejoined the meeting at 5:39 p.m.)

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Ms. Carmen Allen, who presented on SACSCOC Student Achievement Measures. The presentation included the multiple measures used, including, graduation rate, course success rate, persistence rate, graduate success rate and certificate and licensure pass rates. The information is gathered using the IPEDS Traditional (150%) graduation rate, tracks full-time first-time degree or certificate-seeking students, students completing their program within a time period equal to one and a half times the normal time period, and is disaggregated by: sex, race/ethnicity, and Pell status. Takeaways from the presentation were that the College identifies, evaluates, and publishes goals and outcomes for student achievement. The overall graduation rate is well above the threshold of acceptability. There are some equity gaps when graduation rate data is disaggregated, and student achievement is published on the College's website.
2. Monthly Financial Reports – November and December: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of December. With 33.3 percent of the year completed, income generated was \$11,471,962 or 42.7 percent of the fiscal year 2022-23 revenue budget. Tuition and Fees are up 8 percent from prior years. Local taxes are down a little, at 32.1 percent, compared to 46.6 percent last year. Local revenue is \$314,308, and is mostly due to the increase in interest rates. He reported that total expenses are \$8,383,056, or 31.2 percent of the expenditure budget, compared to 28.7 percent last year.

The November report was included in the Board materials, but was not presented on.

VIII. CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Ms. Sunseri moved to approve the Consent Agenda and Action Item Nos. 4, 5, 6 and 8; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Approval of Finance Committee Recommendation Regarding Acceptance of Financial Statements and Single Audit Reports for the Years Ended August 31, 2021 and 2022, and Required Communications Letter: Mr. Raschke, Finance Committee Chairperson presented this item to the Board. The Finance Committee met prior to this meeting to review Financial Statements and Single Audit Reports for the Years Ended August 31, 2022 and 2021, and the Required Communications Letter. The College's net position as of August 31, 2022, was reported at \$36,761,553. This is an increase of \$3,370,555. Funds are still set aside and recorded as a liability to account for the application of various GASB statements mandating the accounting and financial reporting of pension liability and post-

employment benefits other than pensions. There were no internal control findings reported by the auditor. The firm has issued an unmodified audit opinion for both the financial statements and the selected federal grant awards.

It is the Committee's recommendation and Mr. Raschke moved that the Board accept the Financial Statements and Single Audit Reports for the Years Ended August 31, 2022 and 2021, and the Required Communications Letter as presented. The motion passed unanimously.

2. Consider Facilities Committee Recommendation Regarding Approval of Proposal for Engineering Services to Affix a New Roof to Applied Technology Center Building Three: Mr. Raschke, Acting Facilities Committee Chairperson presented this item to the Board. The Facilities Committee met prior to this meeting to review and discuss a proposal for engineering services to affix a new roof to Building 3 at the Applied Technology Center. The current roof is approximately 18 years old and out of warranty. Price Consulting, Inc. has submitted an engineering fee proposal to provide professional engineering services for the design, bidding, and construction phases for the recommended scope of work. In addition, PCI will prepare and submit documentation to the Texas Department of Insurance (TDI) for certificate of compliance for the new roof. Staff is requesting Board approval of \$17,300 for this proposal.

It is the Committee's recommendation, and Mr. Raschke moved to approve the proposal for engineering services to affix a new roof to Building 3 at the Applied Technology Center, in the amount of \$17,300. The motion passed unanimously.

3. Consider Facilities Committee Recommendation on Approval of Proposal For Engineering Services to Provide Design of Mechanical and Electrical Systems Necessary to Replace Utility Transformer, Main Switch Board, and Motor Control Center: Mr. Raschke, Acting Facilities Committee Chairperson, presented this item to the Board. The Facilities Committee met prior to this meeting to review and discuss a proposal for engineering services to provide design of mechanical and electrical systems necessary to replace the utility transformer, main switch board and motor control center. The current transformer is leaking oil and is scheduled to be replaced by CenterPoint in 2023. The switchboard, which receives power from the transformer and distributes current, is also at end of life. These two factors combined have created a situation where power surges are occurring on a more frequent basis, some of which have already damaged college property. LEAF Engineers has submitted an engineering fee proposal to provide complete design of all mechanical and electrical systems necessary to replace the utility transformer, main switch board, motor control center and replacement of motor starters with variable frequency drives for all mechanical equipment currently being served from the existing motor control center. The Scope of Services includes Construction Documentation, assisting the college during the proposal phase, Construction Administration, and Project Close-Out. Staff is requesting Board approval of \$60,000 for this proposal.

It is the Committee's recommendation, and Mr. Raschke moved to approve the proposal for engineering services to provide design of mechanical and electrical systems necessary to replace the utility transformer, main switch board, and motor control center, in the amount of \$60,000. The motion passed unanimously.

Dr. Hoffman added that during the Facilities Committee Meeting, it was discussed that there would be a follow up project to look at replacing the pumps for the HVAC systems that would include an energy study to improve the overall efficiency of the part of the campus that the new switch board runs.

4. Consider Approval of Vendor Compucycle and Statement of Work for IT Equipment Disposal: The Board unanimously approved the vendor Compucycle and the Statement of Work for IT Equipment Disposal. This item was passed in the Consent Agenda.
5. Consider Ratifying Appointment of Full-time Instructors: The Board unanimously ratified the appointment of full-time instructors Ms. Laura Gettman, English Instructor, and Ms. Kavica Brown Ervin, Psychology Program Coordinator/Instructor. This item was passed in the Consent Agenda.
6. Consider Acceptance of Faculty Resignation: The Board unanimously approved the resignation of Daniel Limmer, Instructor of EMS. This item was passed in the Consent Agenda.
7. Consider Amending Fiscal Year 2022-2023 Regular Board Meeting Date: Dr. Shelton presented this item to the Board. It was brought to his attention that several Regents had scheduling conflicts for the regularly scheduled meeting in February. He proposed that the meeting be rescheduled to Thursday, February 23, 2023.

Ms. Longoria moved to reschedule the February 15, 2023 Regular Board Meeting to Thursday, February 23, 2023; Ms. Sunseri seconded. The motion passed unanimously.

8. Consider Acceptance of Fiscal Year 2022-23 First Quarter Investment Report: The Board unanimously approved the Fiscal Year 202-23 First Quarter Investment Report. This item was passed in the Consent Agenda.

X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: There was no student report.
2. Faculty Representative: There was no faculty report.
3. President: Dr. Shelton began by letting the Board know that the college is closed for MLK Day on Monday, and classes will begin on Tuesday, January 17. Registration is ongoing, and late registration begins tomorrow. He then gave the Board a legislative update and discussed how the Community College Finance Committee bills are expected to be numbered and introduced. It is anticipated

that those bills won't be filed until after committee assignments are made. Dr. Shelton further discussed the surplus of money that the state currently has and the ways that it could be spent or saved. Dr. Shelton went over the calendar of events and reminded the Board about the Topping Off Ceremony on January 17, weather permitting. Other events mentioned included Community College Day at the Capitol on January 26, National Legislative Summit February 5-8, and the Board of Trustees Institute February 21-22. Dr. Shelton mentioned that there is one more space available for this event, if any other Board Members would like to go. Dr. Shelton also gave a brief update on some facilities projects:

- The parking lot should be finished in early February
- The landscaping at the Main Campus is expected to be completed by the end of February. There is a late freeze expected, so the landscapers will not replant until after that.

4. Regents: There were no reports from the Regents.

5. Chairperson: Ms. Flowers welcomed everyone to 2023, and said that she was looking forward to a great Spring Semester. She added that she loves coming back to school with a new year, new goals, and new energy. She thanked staff and students for the great job that they do.

XI. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:09 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Consider Finance Committee Recommendation Regarding Acceptance of Financial Statements and Single Audit Reports for the Years Ended August 31, 2021 and 2022, and Required Communications Letter	_____	_____ ✓ _____	_____	62
#2 – Consider Facilities Committee Recommendation Regarding Approval of Proposal for Engineering Services to Affix a New Roof to Applied Technology Center Building Three	_____	_____ ✓ _____	_____	191
#3 – Consider Facilities Committee Recommendation on Approval of Proposal for Engineering Services to Provide Design of Mechanical and Electrical Systems Necessary to Replace Utility Transformer, Main Switch Board and Motor Control Center.	_____	_____ ✓ _____	_____	200
#4 – Consider Approval of Vendor Compucycle and Statement of Work for IT Equipment Disposal	_____ ✓ _____	_____	_____	210
#5 – Consider Ratifying Appointment of Full-time Instructors	_____ ✓ _____	_____	_____	214
#6 – Consider Acceptance of Faculty Resignation	_____ ✓ _____	_____	_____	215
#7 – Consider Amending Fiscal Year 2022-23 Regular Meeting Date	_____	_____ ✓ _____	_____	216
#8 – Consider Acceptance of Fiscal Year 2022-23 First Quarter Investment Report	_____	_____	_____	217

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Reports – January

Attached is the monthly financial report for August, representing encumbrances and pre-encumbrances through January 31, 2023. The report is as follows:

Education and General Fund:

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

Auxiliary Fund (Bookstore, Snack Bar, Athletics):

- Summary Revenue/Expenditure Report by State Classification

Student Services / Student Activity Fund:

- Summary Revenue/Expenditure Report by State Classification

Construction Fund:

- Summary Revenue/Expenditure Report

Bond Fund:

- Summary Revenue/Expenditure Report

Operating Fund
Revenue Summary Sheet
February 2023 Meeting
As of January 31, 2023 (41.6% of Year)

Source	Budgeted 2022/2023	Year-to-Date		
		Received (\$) 2022/2023	Received (%) 2022/2023	Received (%) 2021/2022
State Funds	\$4,799,136	\$2,063,628	43.0%	43.0%
Tuition and Fees	\$5,111,910	\$4,227,811	82.7%	73.8%
Local Taxes	\$16,662,900	\$12,444,371	74.7%	76.3%
Local Revenues	\$273,750	\$420,884	153.7%	49.1%
Total Revenue	\$26,847,696	\$19,156,694	71.4%	69.4%

Operating Fund
Expenditure Summary Sheet
February 2023 Meeting
As of January 31, 2023 (41.6% of Year)

Source	Budgeted 2022/2023	Year-to-Date		
		Expended (\$) 2022/2023	Expended (%) 2022/2023	Expended (%) 2021/2022
Instruction	\$8,712,711	\$3,227,013	37.0%	33.6%
Community Service	\$26,612	\$125	0.5%	1.9%
Academic Support	\$1,849,035	\$741,157	40.1%	37.5%
Student Services	\$2,641,322	\$972,743	36.8%	38.2%
Institutional Support	\$6,007,935	\$2,619,034	43.6%	36.3%
Staff Benefits	\$65,439	\$44,783	68.4%	100.1%
Operations/ Maintenance	\$3,389,191	\$1,497,878	44.2%	41.1%
Interfund Transfers (out)	\$4,155,451	\$1,161,180	27.9%	30.7%
Total Expenditures	\$26,847,696	\$10,263,913	38.2%	35.6%

GALVESTON COLLEGE

Fund 11 Education and General

	Current year	Current year	Current year	Current year	Current year	Current year	Current year	Current year	Current year
	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Remaining	% Expended	2023	2023	2023
	2023	January	2023	2023	2023	2023			
Revenue by State Classification									
State Funds	4,799,136	0	2,063,628	0	2,735,508	43.0%			
Tuition	2,894,771	277,834	2,415,168	0	479,603	83.4%			
Course Fees	2,856,728	238,141	2,494,585	0	362,143	87.3%			
Exemption\Waivers	(639,589)	(31,885)	(681,942)	0	42,353	106.6%			
Local Taxes	16,662,900	7,094,065	12,444,371	0	4,218,529	74.7%			
Local Revenue	269,750	106,178	414,244	0	(144,494)	153.6%			
Sales and Services	4,000	0	6,640	0	(2,640)	166.0%			
Total Revenue	26,847,696	7,684,333	19,156,694	0	7,691,002	71.4%			

Expenditures by State Classification

Instructions	8,747,588	527,764	3,227,013	72,279	5,448,296	36.9%			
Community Service	26,612	0	125	0	26,487	0.5%			
Academic Support	1,851,295	142,856	741,157	28,558	1,081,579	40.0%			
Student Services	2,641,197	232,997	972,743	422,412	1,246,043	36.8%			
Institutional Support	5,970,923	559,626	2,619,034	434,376	2,917,513	43.9%			
Operations And Maintenances	3,389,191	240,781	1,497,878	701,197	1,190,115	44.2%			
Staff Benefits	65,439	0	44,783	0	20,656	68.4%			
Inter-Fund Appropriation	4,155,451	176,000	1,161,180	0	2,994,271	27.9%			
Expenditures Total	26,847,696	1,880,024	10,263,913	1,658,823	14,924,960	38.2%			

Expenditures by Type

General Operating	3,460,370	230,855	1,407,691	285,703	1,766,977	40.7%			
Contracted Services	2,610,774	367,903	1,270,602	747,657	592,516	48.7%			
Travel	373,917	22,129	102,294	275	271,348	27.4%			
Equipment	585,222	4,482	277,799	169,044	138,378	47.5%			
Utilities	878,500	59,987	249,301	456,144	173,055	28.4%			
Faculty Full Time	4,440,605	345,650	1,743,750	0	2,696,855	39.3%			
Faculty Overloads\Adjunct	1,682,895	27,779	552,978	0	1,129,917	32.9%			
Stipends	457,318	34,297	171,032	0	286,286	37.4%			
Administrator Salaries	2,034,660	177,656	888,280	0	1,146,380	43.7%			
Professional Technical Salaries	2,047,267	143,866	747,793	0	1,299,474	36.5%			
Classified Salaries	2,234,960	187,814	944,141	0	1,290,819	42.2%			
Part-Time Salaries	479,558	6,130	182,867	0	296,691	38.1%			
Staff Benefits	1,406,199	95,477	564,207	0	841,992	40.1%			

January 31, 2023

GALVESTON COLLEGE
Fund 11 Education and General

Interfund Appropriations	4,155,451	176,000	1,161,180	0	2,994,271	27.9%
Expenditures Total	26,847,696	1,880,024	10,263,913	1,658,823	14,924,960	38.2%
Excess Rev/Exp	0	5,804,309	8,892,781			

Galveston College

Fund 11 Detail Rev\Exp

as of the end of January 2023

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2023	January	2023	2023	2023	2023	2023	2023	2023	2023
State Appropriation										
Academic/Technical	\$3,527,300	\$0	\$1,588,994	\$0	\$1,938,306	\$0	\$1,938,306		45.0%	
Incentive	\$591,430	\$0	\$165,090	\$0	\$426,340	\$0	\$426,340		27.9%	
Core	\$680,406	\$0	\$309,544	\$0	\$370,862	\$0	\$370,862		45.5%	
Health Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN	
Total	\$4,799,136	\$0	\$2,063,628	\$0	\$2,735,508	\$0	\$2,735,508		43.0%	
Tuition										
In District Tuition	\$1,261,975	\$81,440	\$1,018,707	\$0	\$243,268	\$0	\$243,268		80.7%	
Out of District Tuition	\$870,155	\$82,135	\$775,352	\$0	\$94,803	\$0	\$94,803		89.1%	
Non Resident Tuition	\$378,391	\$37,528	\$392,484	\$0	(\$14,093)	\$0	(\$14,093)		103.7%	
CE Workforce Training	\$140,000	\$22,350	\$43,592	\$0	\$96,408	\$0	\$96,408		31.1%	
CE Workforce Info Tech	\$18,250	\$1,249	\$4,580	\$0	\$13,670	\$0	\$13,670		25.1%	
CE Workforce Health Prof	\$196,000	\$40,958	\$148,553	\$0	\$47,447	\$0	\$47,447		75.8%	
CE Leisure Learning	\$30,000	\$12,174	\$31,900	\$0	(\$1,900)	\$0	(\$1,900)		106.3%	
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0		NaN	
Total	\$2,894,771	\$277,834	\$2,415,168	\$0	\$479,603	\$0	\$479,603		83.4%	
Course Fees										
Building Use Fee	\$1,274,258	\$99,621	\$1,087,733	\$0	\$186,525	\$0	\$186,525		85.4%	
Student Service Fee	\$65,967	\$4,615	\$50,892	\$0	\$15,075	\$0	\$15,075		77.1%	
General Service Fee	\$293,860	\$19,666	\$217,433	\$0	\$76,427	\$0	\$76,427		74.0%	
Registration Fee	\$178,600	\$12,135	\$131,655	\$0	\$46,945	\$0	\$46,945		73.7%	
Out of District Fee	\$460,205	\$46,248	\$443,530	\$0	\$16,675	\$0	\$16,675		96.4%	
Course and Lab fees	\$260,600	\$21,027	\$264,774	\$0	(\$4,174)	\$0	(\$4,174)		101.6%	

Galveston College
Fund 11 Detail Rev\Exp
as of the end of January 2023

	Budget		(MTD) Actual		(YTD) Actual		Encumbrances		Available		% of Budget	
	2023	January	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023
Distance Education fee	\$178,600	\$23,168	\$205,478	\$0		(\$26,878)						115.0%
Distance Education fee N/R	\$4,463	(\$1,020)	\$9,980	\$0		(\$5,517)						223.6%
Testing Fees	\$30,600	\$1,405	\$7,950	\$0		\$22,650						26.0%
Testing Fees GED	\$2,550	(\$630)	\$2,099	\$0		\$451						82.3%
Testing Fees-Contract	\$2,550	\$200	\$380	\$0		\$2,170						14.9%
Late Registration Fees	\$6,375	\$3,550	\$5,825	\$0		\$550						91.4%
Schedule Change Fees	\$1,800	\$1,320	\$2,580	\$0		(\$780)						143.3%
Student Health\Insurance Fees	\$60,000	\$2,287	\$41,876	\$0		\$18,124						69.8%
SurCharge 3peat > 27 Dev hrs	\$36,300	\$4,548	\$22,401	\$0		\$13,899						61.7%
Other fees	\$0	\$0	\$0	\$0		\$0						NaN
Total	\$2,856,728	\$238,141	\$2,494,585	\$0		\$362,143						87.3%
Exemption/Waivers												
Competitive Waiver	(\$34,650)	(\$3,034)	(\$31,406)	\$0		(\$3,244)						90.6%
Foster Care	(\$23,342)	(\$371)	(\$18,125)	\$0		(\$5,217)						77.6%
Hazelwood Waiver Credit	(\$24,172)	\$0	(\$3,431)	\$0		(\$20,741)						14.2%
Hazelwood Dependant	(\$33,825)	\$0	(\$18,528)	\$0		(\$15,297)						54.8%
Concurrent Enrollment	\$0	\$0	\$0	\$0		\$0						NaN
Blind	(\$4,950)	(\$1,636)	(\$5,189)	\$0		\$239						104.8%
Fireman	(\$6,600)	(\$1,866)	(\$12,316)	\$0		\$5,716						186.6%
Police	(\$1,650)	\$0	(\$300)	\$0		(\$1,350)						18.2%
TEC 54.052	(\$102,300)	(\$8,073)	(\$93,328)	\$0		(\$8,972)						91.2%
Military Waiver	(\$13,200)	(\$3,936)	(\$14,760)	\$0		\$1,560						111.8%
GISD Dual Credit	(\$391,600)	(\$12,319)	(\$483,909)	\$0		\$92,309						123.6%
Other	(\$3,300)	(\$650)	(\$650)	\$0		(\$2,650)						19.7%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of January 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	January	2023	2023	2023	2023
Total	(\$639,589)	(\$31,885)	(\$681,942)	\$0	\$42,353	106.6%
Local Taxes						
Current Taxes	\$16,299,900	\$7,057,528	\$12,232,244	\$0	\$4,067,656	75.0%
Delinquent	\$230,000	\$27,736	\$163,518	\$0	\$66,482	71.1%
Penalty & Interest	\$130,000	\$7,479	\$46,805	\$0	\$83,195	36.0%
Other	\$3,000	\$1,322	\$1,803	\$0	\$1,197	60.1%
Total	\$16,662,900	\$7,094,065	\$12,444,371	\$0	\$4,218,529	74.7%
Local Revenue						
Interest Income	\$200,000	\$105,395	\$379,135	\$0	(\$179,135)	189.6%
Miscellaneous Revenue	\$16,500	\$349	\$6,622	\$0	\$9,878	40.1%
Misc. Revenue-Vehicles	\$15,000	\$434	\$2,100	\$0	\$12,900	14.0%
Administrative Allowance	\$3,250	\$0	\$0	\$0	\$3,250	0.0%
Indirect Cost Recovery	\$35,000	\$0	\$545	\$0	\$34,455	1.6%
Insurance Reimbursements		\$0	\$25,843			
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$4,000	\$0	\$6,640	\$0	(\$2,640)	166.0%
Total	\$273,750	\$106,178	\$420,884	\$0	(\$147,134)	153.7%
Inter-Fund Appropriations						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$26,847,696	\$7,684,333	\$19,156,694	\$0	\$7,691,002	71%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of January 2023

	Budget 2023	(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
		January	2023	2023	2023	2023	2023	2023	2023
Instructional									
Welding	\$349,164	\$23,631	\$164,206	\$12,041	\$172,917			47.0%	
Biology	\$365,233	\$18,321	\$124,933	\$719	\$239,581			34.2%	
Biotechnology	\$0	\$0	\$0	\$0	\$0			NaN	
Chemistry	\$205,939	\$13,368	\$76,401	\$0	\$129,538			37.1%	
Env Science	\$68,009	\$38	\$17,184	\$0	\$50,825			25.3%	
Physics	\$129,196	\$7,940	\$36,854	\$0	\$92,342			28.5%	
Accounting	\$68,795	\$4,070	\$27,664	\$0	\$41,131			40.2%	
Accounting Tech	\$0	\$0	\$0	\$0	\$0			NaN	
Business Admin	\$15,380	\$0	\$2,591	\$0	\$12,789			16.8%	
Hosp/Tourism	\$9,456	\$0	\$0	\$0	\$9,456			0.0%	
Medical Office Admin	\$203,878	\$13,270	\$87,881	\$249	\$115,748			43.1%	
Logistics Op	\$100,809	\$7,286	\$36,416	\$500	\$63,894			36.1%	
Med Off Admin	\$0	\$0	\$0	\$0	\$0			NaN	
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0			NaN	
Office Tech	\$0	\$0	\$0	\$0	\$0			NaN	
Paralegal	\$116,981	\$6,673	\$43,562	\$0	\$73,419			37.2%	
Speech	\$98,063	\$0	\$10,244	\$0	\$87,819			10.4%	
Comp. Science	\$114,506	\$6,930	\$37,981	\$0	\$76,525			33.2%	
Comp. Tech.	\$150,794	\$9,932	\$67,424	\$2,896	\$80,475			44.7%	
Culinary Arts	\$240,707	\$13,524	\$102,488	\$8,163	\$130,056			42.6%	
Cosmetology	\$5,270	\$0	\$0	\$0	\$5,270			0.0%	
Engineering									

Exp by State Classification

Galveston College
Fund 11 Detail Rev\Exp
as of the end of January 2023

	Budget 2023	(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
		January	2023	2023	2023	2023	2023	2023	2023
Develop-Read	\$96,795	\$6,107	\$46,550	\$0	\$0	\$50,245	48.1%		
Develop-Write	\$0	\$0	\$0	\$0	\$0	\$0	NaN		
Develop-Other	\$0	\$0	\$0	\$0	\$0	\$0	NaN		
Education	\$9,850	\$0	\$3,371	\$0	\$0	\$6,479	34.2%		
English	\$276,704	\$16,553	\$104,627	\$0	\$0	\$172,077	37.8%		
Humanities	\$24,259	\$4,033	\$10,413	\$0	\$0	\$13,846	42.9%		
Philosophy	\$9,810	\$0	\$4,728	\$0	\$0	\$5,082	48.2%		
Foreign Lang-SPAN	\$14,643	\$0	\$3,480	\$0	\$0	\$11,163	23.8%		
Nursing-RN	\$858,701	\$58,721	\$291,879	\$3,918	\$3,918	\$562,905	34.0%		
Nursing Admin	\$178,254	\$14,630	\$72,967	\$300	\$300	\$104,987	40.9%		
Allied Health	\$0	\$0	\$0	\$0	\$0	\$0	NaN		
Clinical Research	\$0	\$0	\$0	\$0	\$0	\$0	NaN		
Emer Med Serv	\$402,922	\$15,822	\$153,341	\$23,137	\$23,137	\$226,444	38.1%		
Imaging-CT	\$134,852	\$8,156	\$48,281	\$0	\$0	\$86,571	35.8%		
Imaging-MRI	\$141,638	\$7,749	\$50,901	\$0	\$0	\$90,737	35.9%		
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	\$0	NaN		
Imaging-Nuclear	\$156,609	\$12,445	\$63,557	\$2,600	\$2,600	\$90,452	40.6%		
Imaging-Rad Thy	\$178,588	\$15,193	\$75,719	\$0	\$0	\$102,869	42.4%		
Imaging-Rad Tch	\$375,907	\$20,321	\$139,837	\$0	\$0	\$236,070	37.2%		
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	\$0	NaN		
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	\$0	NaN		
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	\$0	NaN		
Sonography	\$193,152	\$14,595	\$78,311	\$350	\$350	\$114,491	40.5%		
Surgical Tech	\$150,391	\$8,590	\$43,010	\$23	\$23	\$107,359	28.6%		

Galveston College
Fund 11 Detail Rev\Exp
as of the end of January 2023

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2023	January	2023	2023	2023	2023	2023	2023	2023	2023
Nursing-LVN	\$253,579	\$7,194	\$68,637	\$0	\$0	\$184,942	27.1%			
Develop-Math	\$247,107	\$19,133	\$109,704	\$0	\$0	\$137,403	44.4%			
Mathematics	\$339,372	\$21,320	\$146,511	\$0	\$0	\$192,861	43.2%			
Auto Tech	\$0	\$0	\$0	\$0	\$0	\$0	NaN			
HVAC Tech	\$121,061	\$7,366	\$40,947	\$9,943	\$70,171	33.8%				
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN				
Electrical and Electronics	\$140,623	\$8,160	\$48,763	\$3,216	\$88,644	34.7%				
Instrumentation	\$131,007	\$8,737	\$44,349	\$1,737	\$84,921	33.9%				
Fitness Center	\$129,128	\$8,492	\$42,181	\$950	\$85,997	32.7%				
Physical Ed.	\$120,087	\$7,789	\$49,104	\$0	\$70,983	40.9%				
CJ-Academic	\$70,507	\$6,271	\$32,731	\$0	\$37,776	46.4%				
CJ-Law Enforce	\$150,799	\$6,879	\$40,802	\$570	\$109,427	27.1%				
Economics	\$61,502	\$4,074	\$24,045	\$0	\$37,457	39.1%				
Government/PS	\$131,063	\$5,850	\$43,873	\$0	\$87,190	33.5%				
History/Geog.	\$134,172	\$6,967	\$46,783	\$0	\$87,389	34.9%				
Psychology	\$102,221	\$7,445	\$31,085	\$0	\$71,136	30.4%				
Sociology	\$47,418	\$1,282	\$11,672	\$0	\$35,746	24.6%				
Art	\$133,607	\$10,818	\$56,905	\$305	\$76,397	42.6%				
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN				
Drama / Theater	\$146,371	\$6,730	\$49,080	\$0	\$97,291	33.5%				
Music	\$68,809	\$359	\$17,201	\$0	\$51,608	25.0%				
Medical Bachelors	\$213,269	\$16,146	\$85,250	\$0	\$128,019	40.0%				
Nursing BSN	\$259,531	\$19,122	\$97,335	\$304	\$161,892	37.5%				
Accreditation	\$11,240	\$0	\$3,921	\$0	\$7,319	34.9%				

Galveston College
Fund 11 Detail Rev\Exp
as of the end of January 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	January	2023	2023	2023	2023
Accreditation QEP	\$0	\$0	\$0	\$0	\$0	NaN
ATD	\$0	\$0	\$0	\$0	\$0	NaN
Faculty Dev.	\$53,100	\$860	\$12,525	\$0	\$40,576	23.6%
Lecture Series	\$6,130	\$506	\$1,244	\$0	\$4,886	20.3%
CE-Workforce	\$63,100	\$3,374	\$18,863	\$156	\$44,081	29.9%
CE Cisco	\$14,054	\$322	\$3,167	\$0	\$10,887	22.5%
CE Allied Health	\$153,476	\$14,673	\$73,535	\$204	\$79,736	47.9%
Total Instructional	\$8,747,588	\$527,764	\$3,227,013	\$72,279	\$5,448,296	37%
Instructional Donations	\$0	\$0	\$0	\$0	\$0	NaN
2						
Community Services						
CE Leisure Learning	\$26,612	\$0	\$125	\$0	\$26,487	0.5%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total Community Service	\$26,612	\$0	\$125	\$0	\$26,487	0.5%
Academic Support						
Vice President of Instruction	\$282,750	\$22,824	\$114,014	\$0	\$168,736	40.3%
Arts & Sciences Administration	\$69,560	\$5,632	\$28,168	\$350	\$41,042	40.5%
Tech\Professional Ed. Administration	\$229,047	\$19,990	\$94,855	\$1,370	\$132,822	41.4%
Adult & Continuing Ed. Administration	\$243,693	\$18,597	\$94,096	\$1,275	\$148,322	38.6%
Distance Education Administration	\$172,994	\$13,644	\$74,499	\$100	\$98,395	43.1%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	NaN
Grants Development	\$70,186	\$5,687	\$28,450	\$200	\$41,536	40.5%
Library & Learning Resources	\$402,116	\$33,726	\$160,625	\$25,242	\$216,249	39.9%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of January 2023

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2023	January	2023	2023	2023	2023	2023	2023	2023	2023
Media Services	\$53,033	\$4,537	\$25,202	\$21	\$27,810					47.5%
Student Success Center (Tutoring)	\$163,817	\$8,511	\$62,437	\$0	\$101,380					38.1%
Testing Center	\$164,099	\$9,709	\$58,811	\$0	\$105,288					35.8%
Total For Academic Support	\$1,851,295	\$142,856	\$741,157	\$28,558	\$1,081,579					40.0%
Student Services										
Vice President of Student Services	\$341,356	\$21,213	\$134,064	\$3,780	\$203,512					39.3%
Admissions\Records	\$537,416	\$46,040	\$225,577	\$0	\$311,839					42.0%
Campus Security	\$623,191	\$87,925	\$202,884	\$317,142	\$103,165					32.6%
Counseling	\$718,782	\$45,239	\$234,194	\$101,490	\$383,098					32.6%
Financial Aid	\$340,145	\$26,394	\$145,097	\$0	\$195,048					42.7%
Student Activities	\$80,307	\$6,185	\$30,926	\$0	\$49,381					38.5%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0					NaN
Total For Student Services	\$2,641,197	\$232,997	\$972,743	\$422,412	\$1,246,043					36.8%
Institutional Support										
Board of Regents	\$46,750	\$1,154	\$11,369	\$389	\$34,992					24.3%
President	\$563,623	\$37,843	\$186,884	\$250	\$376,489					33.2%
General Institutional Expenses	\$604,136	\$15,773	\$125,846	\$0	\$478,290					20.8%
Vice President for Administration	\$203,094	\$16,743	\$82,567	\$349	\$120,178					40.7%
Business Services	\$849,816	\$116,078	\$356,598	\$6,127	\$487,091					42.0%
Human Resources & Risk Mgmt.	\$450,856	\$38,145	\$175,876	\$32,309	\$242,671					39.0%
Professional Development	\$8,500	\$809	\$4,459	\$541	\$3,500					52.5%
Purchasing	\$88,049	\$6,651	\$34,469	\$2,579	\$51,001					39.1%
Research and Planning	\$228,600	\$53,925	\$119,300	\$500	\$108,800					52.2%

Galveston College

Fund 11 Detail Rev\Exp

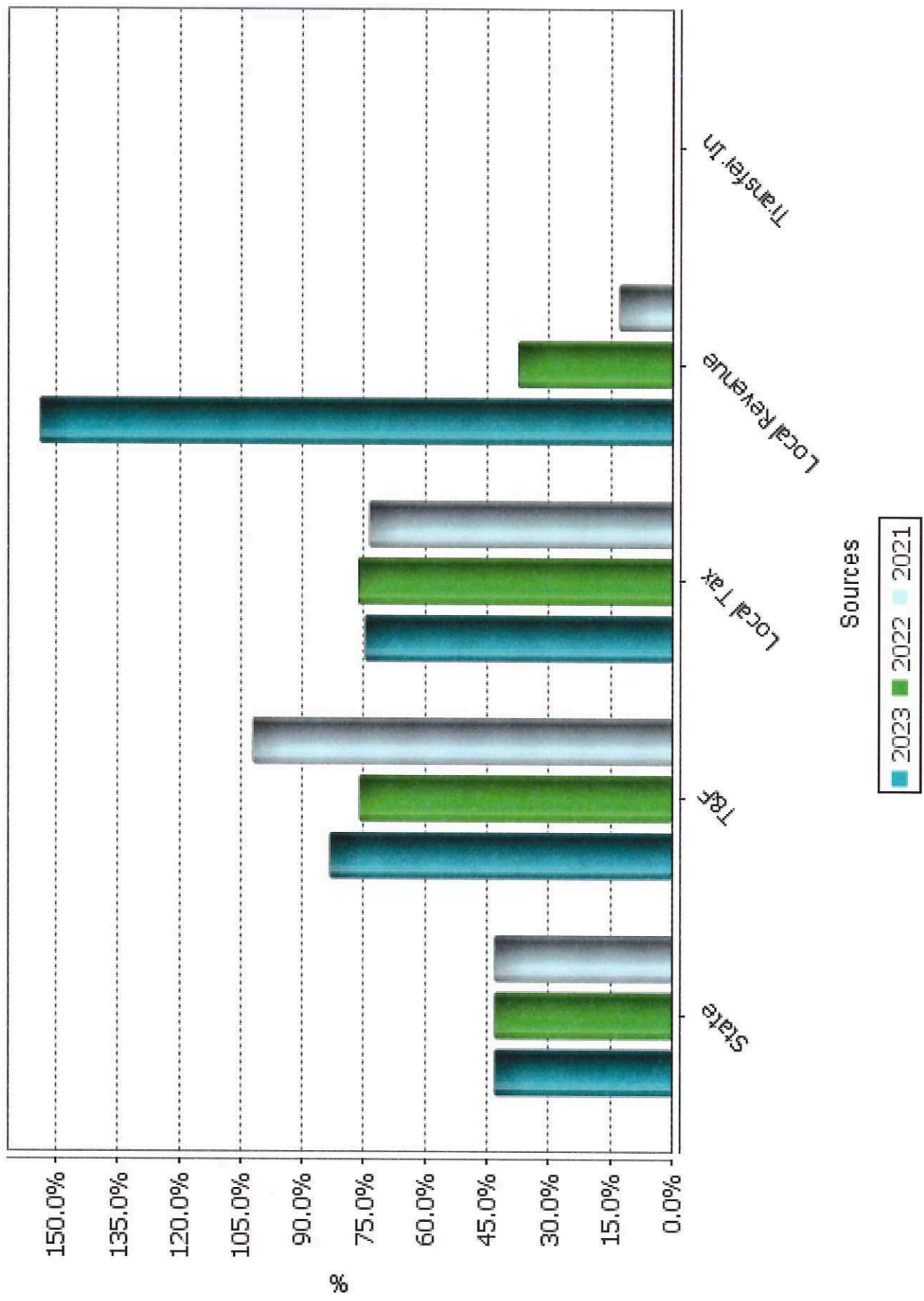
as of the end of January 2023

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2023	January	2023	2023	2023	2023
Information Technology	\$1,858,752	\$164,207	\$1,048,761	\$329,347	\$480,644	56.4%
Communications	\$89,551	\$33,354	\$61,559	\$5,053	\$22,939	68.7%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$268,868	\$13,406	\$107,519	\$290	\$161,059	40.0%
GC Foundation	\$66,594	\$3,114	\$24,170	\$254	\$42,170	36.3%
Marketing & Media	\$643,734	\$58,427	\$279,656	\$56,388	\$307,690	43.4%
Total for Institutional Support	\$5,970,923	\$559,626	\$2,619,034	\$434,376	\$2,917,513	43.9%
Staff Benefits						
Staff Benefits - State Eligible	\$33,000	\$0	\$44,732	\$0	(\$11,732)	135.6%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits - Retirees	\$0	\$0	\$52	\$0	(\$52)	Infinity
Total For Staff Benefits	\$33,000	\$0	\$44,783	\$0	(\$11,783)	135.7%
Operations and Maintenance						
Plant Administration	\$830,627	\$14,141	\$648,987	\$0	\$181,640	78.1%
Building Maintenance	\$1,069,439	\$123,816	\$404,423	\$219,907	\$445,109	37.8%
Custodial Services	\$538,425	\$38,865	\$200,080	\$8,000	\$330,345	37.2%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$73,000	\$6,800	\$18,830	\$22,200	\$31,970	25.8%
Grounds Maintenance Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$32,000	\$830	\$1,650	\$0	\$30,350	5.2%
Utilities	\$732,000	\$52,716	\$204,131	\$380,869	\$147,000	27.9%
Utilities Tech Center	\$113,700	\$3,613	\$19,778	\$70,222	\$23,700	17.4%
Total for Operations and M...	\$3,389,191	\$240,781	\$1,497,878	\$701,197	\$1,190,115	44.2%

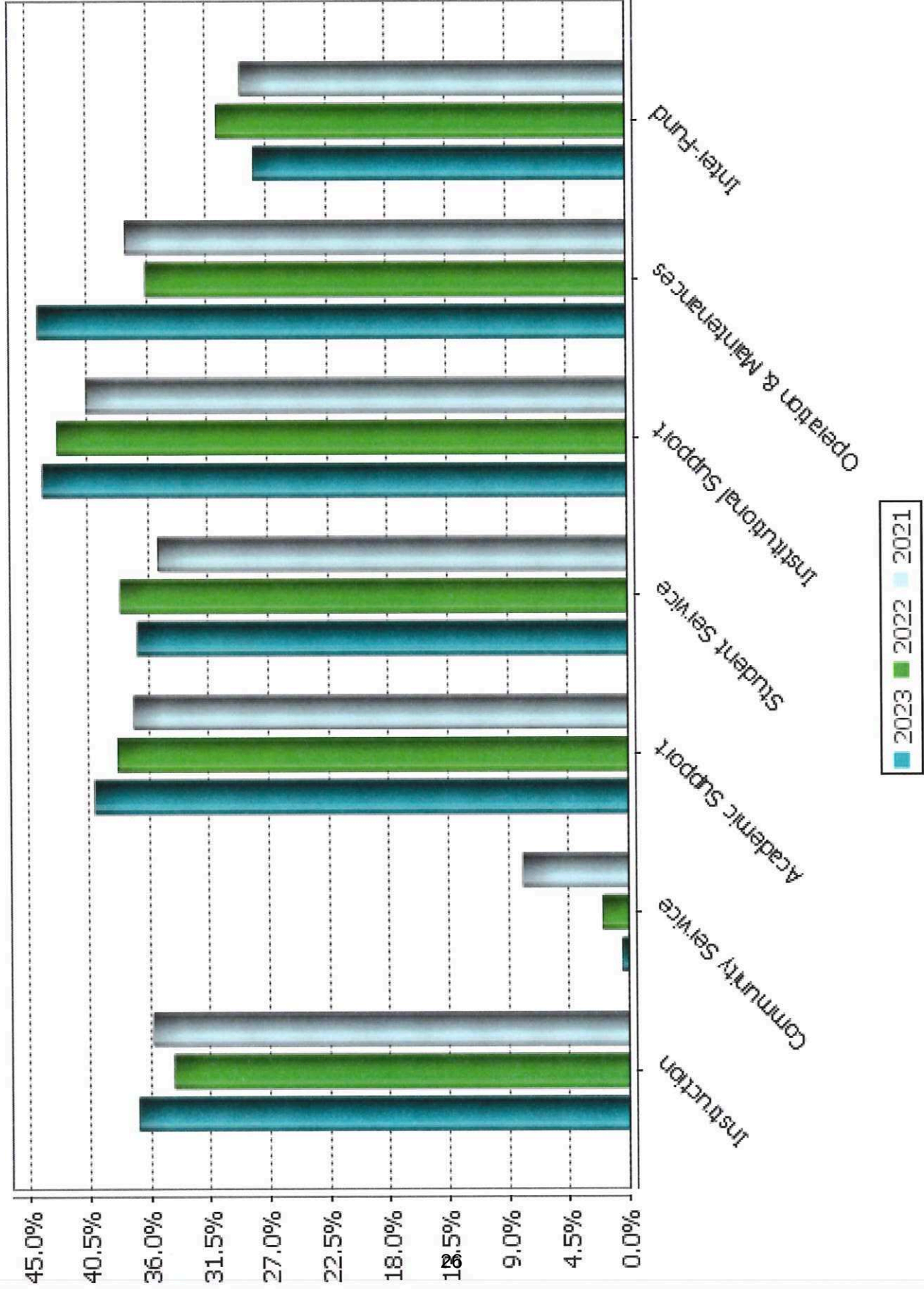
Galveston College
Fund 11 Detail Rev\Exp
as of the end of January 2023

	Budget 2023	(MTD) Actual January	(YTD) Actual 2023	Encumbrances 2023	Available 2023	% of Budget 2023
Inter-fund Appropriations						
Transfers to Auxiliary	\$599,197	\$0	\$0	\$0	\$599,197	0.0%
Transfers to Student Activity Fund	\$65,763	\$4,880	\$50,892	\$0	\$14,871	77.4%
Transfer to State Eligible Ben	\$1,472,072	\$106,007	\$467,476	\$0	\$1,004,596	31.8%
Transfers to State Grants & Aid	\$153,019	\$65,112	\$65,112	\$0	\$87,907	42.6%
Transfers to Bond Revenue	\$1,865,400	\$0	\$577,700	\$0	\$1,287,700	31.0%
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
Total Inter-fund Appropriations	\$4,155,451	\$176,000	\$1,161,180	\$0	\$2,994,271	27.9%
Expenditures Totals	\$26,815,257	\$1,880,024	\$10,263,913	\$1,658,823	\$14,892,521	38.3%

3 Year Revenue by Percentage (YTD)



Three Year Expense by Percentage (TYD)



**Auxiliary fund
as of January 31, 2023**

January 31, 2023	Current year Budget 2023	Current year (MTD) Actual January	Current ... (YTD) Act... 2023	Current ... Encumbr... 2023	Current year Remaining 2023	Current year % Expended 2023
Revenue by State Classification						
Interfund Appropriations	\$599,197	\$0	\$0	\$0	\$599,197	0%
Bookstore Commission	\$45,000	\$2,809	\$33,337	\$0	\$11,663	74%
Student housing	\$346,495	\$7,750	\$344,357	\$0	\$2,138	99%
Food Service	\$438,389	\$9,611	\$467,081	\$0	(\$28,692)	107%
Special Event	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$178,630	\$17,000	\$60,281	\$0	\$118,350	34%
Total Revenue	\$1,607,711	\$37,171	\$905,055	\$0	\$702,656	56%

Expenditures by Department

Bookstore(retiree)	0	0	0	0	\$0	NaN
Student Housing	17,590	163	5,742	95	\$11,753	33%
Food Service	361,158	23,500	227,758	0	\$133,400	63%
Print Shop	114,500	15,478	41,205	48,510	\$24,785	36%
Special Event	0	0	0	0	\$0	NaN
Athletics General	85,177	3,367	29,838	3,108	\$52,231	35%
Baseball	451,936	17,329	200,089	7,118	\$244,730	44%
Softball	369,750	11,228	160,638	4,377	\$204,734	43%
General Institutional	207,600	5,807	63,677	15,312	\$128,610	31%
Transfer to Construction	0	0	0	0	\$0	NaN
Expenditures Total	1,607,711	76,873	728,947	78,520.75	\$800,243	45%

**Auxiliary fund
as of January 31, 2023**

Expenditures by Type									
General Operating	240,635	8,034	66,876	26,962	146,796.95	28%			
Contracted Services	475,858	35,417	264,688	40,784	170,386.71	56%			
Travel	128,555	7,365	33,611	0	94,944.28	26%			
Equipment	57,600	1,076	34,596	10,775	12,228.45	60%			
Special Event	0	0	0	0	0.00	NaN			
Transfer to Scholars...	25,000	0	25,000	0	0.00	100%			
Transfer to Construction	0	0	0	0	0.00	NaN			
Scholarships	395,128	2,677	189,042	0	206,086.20	48%			
Salaries & Stipends	217,249	17,035	88,435	0	128,814.10	41%			
Staff Benefits	67,686	5,269	26,699	0	40,986.70	39%			
Expenditures Total	1,607,711	76,873	728,947	78,520.75	800,243.39	45%			

**Student Service Fund
as of January 31, 2023**

January 31, 2023	Current year Budget 2023	Current year (MTD) Actual January	Current ... (YTD) Act... 2023	Current ... Encumbr... 2023	Current year Remaining 2023	Current year % Expended 2023
Revenue by State Classification						
Interfund Appropriations	\$65,763	\$4,880	\$50,892	\$0	\$14,871	77%
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$65,763	\$4,880	\$50,892	\$0	\$14,871	77%
Expenditures by Department						
Student Activities	39,363	19	7,495	1,250	\$30,618	19%
Student Government	23,800	285	7,799	1,216	\$14,784	33%
Phi Theta Kappa	2,600	0	0	0	\$2,600	0%
Expenditures Total	65,763	303	15,294	2,466	\$48,002	23%
Expenditures by Type						
General Operating	38,263	303	13,472	2,466	22,324	35%
Contracted Services	0	0	0	0	0	
Travel	17,500	0	1,822	0	15,678	10%
Equipment	0	0	0	0	0	NaN
Scholarships	0	0	0	0	0	
Salaries & Stipends	10,000	0	0	0	10,000	
Staff Benefits	0	0	0	0	0	
Expenditures Total	65,763	303	15,294	2,466	48,002	23%

GALVESTON COLLEGE
Construction\Capital Project fund
as of January 31, 2023

January 31, 2023	Current year Budget 2023	Current year (MTD) Actual January	Current year (YTD) Actual 2023	Current year Encumbrances 2023	Current year Remaining 2023
Fund 71					
Revenue					
Fund Balance Transfer	4,002,000	0	0	0	4,002,000
Total Revenue	4,002,000	0	0	0	4,002,000
Expenditures					
Facility Construction	2,400,000	197,254	276,497	555,503	1,568,000
Softball Feild \$1.35 Mil, Parking lot 900K, 8 Welding Booths 150K					
Architectural & Engineering fees	477,000	0	10,295	313,105	153,600
Northern Remodel 200K, Library Testing 2k, FA207 10K, Softball Feild 150K, Parking 100K, welding Booths 15K					
landscaping	305,668	0	0	305,668	0
landscaping Archt & Engr fees	19,332	0	1,200	0	18,132
Air Conditioning Upgrade ATC and Seibel W/ing	350,000	0	0	285,700	64,300
Land\Building Purchase	450,000	0	0	0	450,000
Expenditures Total	4,002,000	197,254	287,992	1,459,977	2,254,032
Nursing Health Science Building					
Revenue					
Transfer from Fund 53	143,977	0	0	0	143,977
Bond Proceeds	31,815,323	1,946,153	6,860,892	0	24,954,431
Total Revenue	31,959,300	1,946,153	6,860,892	0	25,098,408
Expenditures					
Equipment- Capital	2,350,000	0	0	1,288,869	1,061,131

GALVESTON COLLEGE
Construction\Capital Project fund
as of January 31, 2023

January 31, 2023	Current year Budget 2023	Current year (MTD) Actual January	Current year (YTD) Actual 2023	Current year Encumbrances 2023	Current year Remaining 2023
Facility Construction	27,190,300	1,925,153	6,661,128	0	20,529,172
Archit. and Engr Fees	2,419,000	21,000	199,764	0	2,219,236
Expenditures Total	31,959,300	1,946,153	6,860,892	1,288,869	23,809,539
Fund Revenue Total	35,961,300	1,946,153	6,860,892	0	29,100,408
Fund Expenditures Total	35,961,300	2,143,407	7,148,884	2,748,846	26,063,570
Fund 71 total		(197,254)	(287,992)	(2,748,846)	

GALVESTON COLLEGE
Bond Funds 51, 52, 53

	Current year Budget 2023	Current (MTD) Actual January	Current year (YTD) Actual 2023	Current year Encumbran... 2023	Current year Remaining 2023	Current year % Expended 2023	Prior Year % Expe... 2022
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Fund 51 Revenue-Bond Payment

Revenue							
Transfer from E&G	1,865,400	0	577,700	0	1,287,700	31.0%	
Interest income-Bond	125,000	76,595	352,411	352,411	(579,821)	281.9%	
Revenue Total	1,990,400	76,595	930,111	352,411	707,879	46.7%	
Expenses							
Transfers to Bond Reserve (N/A)	125,000	0	0	0	125,000		
Transfer to Intrest and sinking	1,865,400	0	106,873	0	1,758,527	5.7%	
Expenditures Total	1,990,400	0	106,873	0	1,883,527	5.4%	

fund 52 Bond Intrest and Sinking Fund

Transfer from Bond Revenue Fd 51	1,865,400	0	106,873	0	1,758,527	5.7%	
Total Fund Revenue	1,865,400	0	106,873	0	1,758,527	5.7%	
Expenses							
Bond Redemption Principal	710,000	0	0	0	710,000	0.0%	
Bond Redemption Intrest	1,155,400	0	106,873	0	1,048,527	9.2%	
Expenditures Total	1,865,400	0	106,873	0	1,758,527	5.7%	

fund 53 Bond Reserve

Transfers from Bond Revenue	125,000	0	0	0	125,000	0.0%	
Intrest income-Reserve	18,977	6,917	27,917	27,917	(36,858)	147.1%	
Revenue Total	143,977	6,917	27,917	27,917			
Expenses							
Transfer to Construction	143,977	0	0	0	143,977	0.0%	
Expenditures Total	143,977	0	0	0	143,977	0.0%	

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Consider Approval to Renew Annual Construction Services Job Order Contracts	_____	_____	_____	_____
#2 – Consider Approval of Bid for Annual Plumbing Services Contract	_____	_____	_____	_____
#3 – Consider Approval of Bid for Annual Electrical Services Contract.	_____	_____	_____	_____
#4 – Consider Acceptance of TASB Cybersecurity Grant	_____	_____	_____	_____
#5 – Consider Adoption of Resolution of Support for the Texas Commission on Community College Finance Recommendations	_____	_____ ✓	_____	_____
#6 – Consider Approval of MOU with Ramona Munsell for new Title V Grant Consultation	_____	_____ ✓	_____	_____
#7 – Consider Approval of Proposal to Purchase Networking Equipment for the New Health Sciences Building	_____	_____ ✓	_____	_____
#8 – Consider Approval of Proposal to Purchase Two Papercut MF Solutions	_____	_____	_____	_____
#9 – Consider Approval of Proposal to Purchase a Wide Plotter (36”) Printer	_____	_____	_____	_____
#10 – Consider Ratifying Appointment of Full-time Instructor	_____	_____	_____	_____
#11 – Consider Acceptance of Faculty Resignation	_____	_____	_____	_____
#12 – Consider Acceptance of Faculty Retirement	_____	_____	_____	_____

Consider Approval to Renew Annual Construction Services Job Order Contracts

Staff is requesting Board approval to renew the JOC contracts for Construction for one year with Unbehagen Construction/Tucon, LLC, 2111 Gulf Freeway, La Marque, Texas 77568, as the primary vendor, and GSI (Generocity Services, Inc, 1212 Winding Way, Friendswood, Texas 77546, as the secondary vendor. The original one-year contracts were awarded in 2022 with an optional one-year renewal. The Board approved the original contract in February 2022. There are no changes from the current contracts. Upon approval, the term of the second contract renewals would be March 1, 2023, through February 29, 2024.

The source of funding for the annual contracts for Construction service and repair is the Education and General Fund budget or other funds appropriated or allocated to the College (i.e. grants). Since the expenditures for these services may be in excess of \$50,000, Board approval is required. Staff will notify the Board of Regents when the total for the year exceeds \$50,000.

JOC Construction Services
RFP#22-02-011

Description	Unbehagen Construction/Tucon, 2111 Gulf Freeway, La Marque, Texas , 77568	GSI (Generocity Services, Inc 1212 Winding Way Friendswood, Texas 77546
Project Manager	139.19	85.00
Project Supervisor	85.14	85.00
Foreman	63.47	65.00
Carpenter	49.69	45.00
Drywall	36.63	45.00
Painter	43.02	45.00
Laborer	24.45	45.00
Equipment Operator (small)	31.95	65.00
Concrete /asphalt (minor Repair)	31.95	45.00
Specialties/doors & hardware	49.69	75.00
Demolition	24.45	45.00
Percent of cost to be charged for all material	15%	25%
Subcontractor work % charged (example cost + %)	10%	25%

Consider Approval of Bid for Annual Plumbing Services Contract

An Invitation to Bid for the annual contract for plumbing services was sent to five vendors and was advertised in the local newspaper, two responses were received. The bids are available for Board review, if desired.

The following guidelines are effective for the term of the contract:

- All services will be provided at pre-priced labor rates for the types and classifications of work required to perform services described in the bid.
- Materials supplied will be provided at cost plus a preset percentage of cost as proposed in the bid.
- All work will be written as a job order on a college purchase order with the preset labor rate(s) and material costs for each job awarded. All materials used will be required for each job order with costs.
- All services requested on a job order will be scheduled, approved and accepted by the Director of Facilities or his designee. The contractor will provide certificates of insurance and performance bonds as required.

The source of funding for the annual contract for plumbing services is the Education and General Fund budget or other funds appropriated or allocated to the College (i.e. grants). Since the expenditures for this item may be in excess of \$50,000, Board approval is necessary. Staff will notify the Board of Regents when the total for the year exceeds \$50,000.

It is recommended that the Board of Regents award the primary annual contract for plumbing services, to Wade Bailey Plumbing Co. Inc., 1101 39th Street, Galveston, Texas 77550 and the secondary contract to AMS (American Mechanical Services), 13627 Stafford Road, Stafford, Texas 77554. The contract term would be 12 months beginning March 1, 2023.

ANNUAL PLUMBING SERVICE
ITB# 22-02-013

Description	Wade Bailey Plumbing Co, Inc. 101 39 th Street Galveston, Texas 77550	AMS 13627 Stafford Road Stafford, Texas 77477
Forman/Supervisor		90.00
Journeyman Plumber	85.00	90.00
Tradesman Plumber		N/A
Plumber	35.00	
Apprentice/Helper		55.00
Laborer		
Jet Machine		
Camera		90.00
Sewer Machine	35.00	90.00
Drain Machine		90.00
Jetting Machine		90.00
Pipe freeze ½” to 1 1/2”		90.00
Sink Machine	25.00	90.00
Closet Auger	15.00	90.00
Basin Cable	15.00	90.00
Trip Charge (Base Price)		45.00
Percent Cost for Material	20%	18%
Are these rates available through The Buy Board or state contract	n	n
Are your plumbers State of Texas licensed and are they licensed through the City of Galveston?	y	y
Are your rates consistent with the Davis Bacon wage determinations which are set by the Wage and Hour US Division of the Department of Labor, the rates would be those for Galveston	y	y
Can they be certified if necessary?	y	y

Consider Approval of Bid for Annual Electrical Services Contract

An Invitation to Bid for the annual contract for electrical services was sent to five vendors and was advertised in the local newspaper. One response was received. The bid is available for Board review, if desired.

The following guidelines are effective for the term of the contract:

- All services will be provided at pre-priced labor rates for the types and classifications of work required to perform services described in the bid.
- Materials supplied will be provided at cost plus a preset percentage of cost as proposed in the bid.
- All work will be written as a job order on a college purchase order with the preset labor rate(s) and material costs for each job awarded. All materials used will be required for each job order with costs.
- All services requested on a job order will be scheduled, approved and accepted by the Director of Facilities and Security or his designee. The contractor will provide certificates of insurance and performance bonds as required.

The source of funding for the annual contract for electrical services is the Education and General Fund budget or other funds appropriated or allocated to the College (i.e. grants). Since the expenditures for these services may exceed \$50,000, Board approval is necessary. Staff will notify the Board of Regents when the total for the year exceeds \$50,000.

It is recommended that the Board of Regents award the primary annual contract for electrical services to Crescent Electric Company, 1319 First Street, La Marque, Texas. The contract term would be for 12 months beginning March 1, 2023.

ANNUAL ELECTRICAL SERVICE
ITB#22-01-012

Description	Crescent Electric PO. Box 36 La Marque, Texas 77568
Electrical Foreman	75.00
Electrical Forman with Truck	82.00
Journeyman	67.00
Journeyman with Truck	74.00
Electrician	67.00
Electrician with Truck	74.00
Apprentice	45.00
Apprentice with Truck	52.00
Helper	30.00
Helper with Truck	36.00
Trenching Machine per Hour	20.00
Bucket Truck per Hour	45.00
Trip Charge	00
Percent of Cost to be charged for all material/subs	15%
Are these rates available through The Buy Board or state contract	Y
Are your Electricians State of Texas licensed and are they licensed through the City of Galveston?	Y
Are your rates consistent with the Davis Bacon wage determinations which are set by the Wage and Hour US Division of the Department of Labor, the rates would be those for Galveston	Y
Can they be verified if necessary?	Y

Consider Acceptance of TASB Cybersecurity Grant

Galveston College has received a 2022 Texas Association of School Boards (TASB) Risk Management Fund Cybersecurity Grant in the amount of \$5,000. The TASB Risk Management Fund's Board of Trustees established the grant in July 2022 to support member investment in cybersecurity controls and strategies. The term of the grant runs through August 1, 2023.

The TASB Risk Management Fund Cybersecurity Grant Award will be used to purchase a One-Time Vulnerability Assessment; and/or Cybersecurity Awareness Training and Phishing Simulation. Funds will be paid on a reimbursement basis.

Staff recommends acceptance of this grant award.

Consider Adoption of Resolution of Support for the Texas Commission on Community College
Finance Recommendations

The attached resolution shows Galveston College's support for the recommendations adopted by the Texas Commission on Community College Finance, and is provided for Board discussion and consideration.

RESOLUTION OF SUPPORT FOR THE TEXAS COMMISSION ON COMMUNITY COLLEGE FINANCE RECOMMENDATIONS

WHEREAS, the State of Texas established the Texas Commission on Community College Finance to evaluate community college funding and improve student outcomes through alignment with state postsecondary goals,

WHEREAS the Texas Commission on Community College Finance developed their recommendations with input from various stakeholders, including business leaders, lawmakers, college officials, students, and trustees,

WHEREAS, the recommendations are a historic opportunity to obtain funding to ensure postsecondary student success,

WHEREAS, the recommendations include performance-based funding based on measurable outcomes,

WHEREAS, the recommendations include much-needed support for workforce development to produce credentials of value in high-demand fields,

WHEREAS, the recommendations include support for students enrolling in dual credit programs,

WHEREAS, the recommendations would provide support to economically and educationally disadvantaged students, as well as adult learners,

NOW, THEREFORE, BE IT RESOLVED, the Board of Regents of Galveston College officially declares its support for the recommendations issued to the 88th Texas Legislature by the Texas Commission on Community College Finance.

BE IT FURTHER RESOLVED that this Resolution be included in the permanent minutes of this Board.

PASSED AND ADOPTED this 23rd day of February, 2023.

Karen F. Flowers
Chairperson, Board of Regents
Galveston Community College District

ATTEST:

Michael B. Hughes
Secretary, Board of Regents
Galveston Community College District

Consider Approval of MOU with Ramona Munsell for New Title V Grant Consultation

Staff requests Board approval of a Memorandum of Understanding (MOU) between Galveston College and RMA for technical assistance and grant writing services for the 2023 Title V Grant Cycle Application. Services for project management and specific grant activities are also provided to the College upon funding.

The agreement between Galveston College and RMA is a result of the joint efforts of RMA and the College. Per the agreement, the College will pay RMA a fee equal to ten percent (10%) of the Title V funds awarded to the College (including supplemental awards) each year during the term of the grant. Payment of RMA's fee will be made in equal, quarter-annual installments, commencing with the date the grant begins (October 1). If the grant is not funded, Galveston College will not owe RMA for their services.

If approved, the Board authorizes the College President to sign the MOU. The MOU will commence on the date of signature, and dissolve at the end of the terms as written in the MOU, or not for more than four Title V grant cycles.



MEMORANDUM OF UNDERSTANDING

RAMONA MUNSELL & ASSOCIATES CONSULTING, INC. (hereinafter referred to as "RMA") appreciates the opportunity to be of assistance to **GALVESTON COLLEGE** (hereinafter referred to as "College") in its efforts to develop a successful Title V application. RMA will provide consultation services to assist the College in establishing eligibility and developing a Title V application.

Assuming the grant is obtained, the services of RMA will also include, when requested, grant management assistance in establishing appropriate program and fiscal controls, technical assistance with program implementation, and assistance with revision requests and annual performance reports during the term of the grant.

It is understood that during the development phase of the Title V proposal, RMA will fund the expenses of its own personnel. It is likewise understood that if the grant is not obtained, the College will continue working with RMA for at least three more funding cycles under the conditions cited herein. A funding cycle is a period in which one competition for Title V grants occurs and in which the College establishes eligibility and submits a complete proposal which is subsequently accepted and reviewed. In the event that the joint efforts of the College and RMA are unsuccessful after four funding cycles, and unless this Memorandum is renewed by joint agreement, the College and RMA are released from further obligations of one to the other.

It is agreed that the College will include in its proposal an External Evaluator recommended by RMA to ensure protection of grant materials.

It is also agreed that should the proposal be successful as a result of the joint efforts of RMA and the College, the College will pay RMA a fee equal to ten percent (10%) of the Title V funds awarded to the College (including supplemental awards) each year during the term of the grant. Payment of RMA's fee will be made in equal, quarter-annual installments, commencing with the date the grant begins (October 1).

However, in the event that grant funds received by the College are reduced in any given year due to the College's failure to expend or draw down funds, RMA's fee will continue to be based on the original grant award for the fiscal year according to the initial Grant Award Notification document.

It is also agreed that until the Title V grant application is funded, the College will not submit or participate in another Title V individual or cooperative grant application unless RMA and the College mutually agree that no conflict exists with the application developed under this agreement. During the term of the MOU, the College will not use any part of the Title V grant application for other grant proposals unless RMA and the College mutually agree that no conflict exists with the application developed under this agreement.

Memorandum of Understanding
RMA / GALVESTON COLLEGE

It is agreed that RMA will serve only in a consultant or advisory capacity and that the College retains its decision-making powers in both the preparation of the proposal and grant management.

It is agreed that RMA shall not assert any claim against the College and the College shall not assert any claim against RMA for any act, omission, or error by the other that results in the failure to obtain a grant or a reduction or termination of funding under a grant.

If the College accepts the terms of this agreement, this will be indicated by the signature of the President of the College on this Memorandum of Understanding. The signature of the President of RMA indicates that RMA has also agreed to these terms for working with the College.

**RAMONA MUNSELL & ASSOCIATES
CONSULTING, INC.**

GALVESTON COLLEGE

by: _____
President

by: _____
President

Print Name

Print Name

Date

Date

Consider Approval of Proposal to Purchase Networking Equipment
for the new Health Sciences Building

Staff requests approval of this proposal to purchase networking equipment, approved in the FY23 construction budget, for the new Health Sciences Building. Equipment includes network switches, indoor and outdoor rated wireless access points, VoIP phones, and other accessories, peripherals, and professional services from vendor Presidio (DIR Contract No. DIR-TSO-4167). The total cost of purchase is \$611,252.00. The source of the funding is the IT Computer Equipment Fund (71-09935-53230).

All devices come with a five-year warranty and a breakdown of the cost is as follows.

Vendor/Quotes	Item/Quotes	Funding Sources	Cost
Presidio Contract No: DIR-TSO-4167	Cisco 9500 Core Distribution Switch	IT Computer Equipment Fund (Account 71-09935- 53230)	\$39,449.00
	Cisco 9300 Access Layer Switches		\$386,906.00
	Cisco C9124AXE-B Outdoor Wireless Access Points		\$8,756.00
	Cisco C9130AXI-B Indoor Wireless Access Points		\$134,151.00
	Cisco IP Phones and Accessories		\$33,190.00
	Professional Services		\$8,800.00
Total:			\$611,252.00

Consider Approval of Proposal to Purchase Two Papercut MF Solutions

Staff is requesting approval to purchase two Papercut MF solutions from Ricoh (DIR-CPO-4435) at a cost of \$5,666.10.

The Papercut MF solution will allow students to print from their own device to a designated Galveston College printer. We are requesting two of these solutions to be added, one in the Learning Resource Center (library) and one in the STEM Student Center (N-310).

The total cost of \$5,666.10 includes the devices, install, support, and a 2-year extended warranty. This is an allowable expense under the NSF HSI-ITP grant and will be paid from the grant's account.

Staff requests Board approval for the purchase of the Papercut MF solutions from Ricoh.

Consider Approval of Proposal to Purchase a Wide Plotter (36”) Printer

Staff is requesting approval to purchase a Wide Plotter (36”) Printer from Ricoh (DIR-CPO-4435) at a cost of \$9,429.38.

The Wide Plotter (36”) Printer will allow students and faculty to print professional quality conference posters that will be used by students to present undergraduate research at conferences, symposiums, and meetings of professional organizations. As part of our efforts to expand co-curricular opportunities for students and through the STEM Honors program, students are working with faculty to conduct “Honors Contracts” (e.g., student research projects). The wide plotter will provide the technology needed for students to present their results in an academic forum. The IT Department, Director Jason Smith, has agreed to provide the space and human resources required to maintain and support this technology.

The total cost of \$9,429.38 includes the printer, ink, paper, installation, support, training, and a 4-year extended warranty. This is an allowable expense under the NSF HSI-ITP grant and will be paid from the grant’s account.

Staff requests Board approval for the purchase of a Wide Plotter (36”) Printer at a cost of \$9,429.38.

Consider Ratifying Appointment of Full-time Instructor

It is recommended that the following individual be appointed to the position indicated and that the Board ratify the contractual appointment:

Daniela Alvarado Carballo, EMS Instructor, 9 months, tenure track

An annual salary of \$46,489 will be prorated beginning February 01, 2023

Education: A.A.S. in Emergency Medical Services, Galveston College

Experience: Adjunct Instructor of EMS, Galveston College; Licensed Paramedic, Alvin EMS;

Consider Acceptance of Faculty Resignation

It is recommended that the resignation of the following individual be accepted and that the President acknowledge, with appreciation, service rendered to the College:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Ashley Salazar	Nursing Simulation Lab Coordinator/ Instructor	02/24/2023

Consider Acceptance of Faculty Retirement

It is recommended that the resignation of the following individual be accepted and that the President acknowledge, with appreciation, service rendered to the College:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Judy Hembd	Assistant Professor of Licensed Vocational Nursing/ Coordinator	01/31/2023