

**NOTICE OF COMMITTEE OF THE WHOLE WORKSHOP
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Committee of the Whole Workshop of the Galveston Community College District Board of Regents will be held on **Wednesday, March 9, 2022**, at 4:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-202 for refreshments prior to and/or after the Special Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

- I. **Call to Order**
- II. Certification of Posting Notice of the Committee of the Whole Workshop
- III. Consider Approval of Minutes from the February 20, 2019 Workshop, and the February 16, 2022 Workshop (*Action Item*) 2
- IV. Review and Discuss the Proposed Galveston College Strategic Plan for Fiscal Year 2023-Fiscal Year 2027 8
- V. Discussion on Student Housing and Board Fees, Tuition and Required Fees, and Course Fees for Academic Year 2022-23
- VI. Adjournment

The notice for this meeting was posted on , in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE BOARD OF REGENTS
COMMITTEE OF THE WHOLE WORKSHOP
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-202 – Moody Hall
February 20, 2019
4:00 p.m.**

At the Galveston Community College District Board of Regents Committee of the Whole Workshop, duly held on Wednesday, February 20, 2019, in Room M-202 of Moody Hall, commencing at 4:00 p.m., the following Regents were present: Ms. Karen F. Flowers, Chairperson, Mr. Armin Cantini, Mr. Michael B. Hughes, Mr. Carl E. Kelly, Mr. Raymond Lewis, Jr., Mr. Fred D. Raschke, Mr. Carroll G. Sunseri, and Ms. Rebecca Trout Unbehagen.

Staff present included Dr. W. Myles Shelton, President, Ms. Carla Biggers, Dr. Sandra Metoyer, Dr. Van Patterson, and Mr. Timothy Setzer.

- I. CALL TO ORDER:** Chairperson Flowers opened the meeting at 4:00 p.m. in Room M-202 of Moody Hall and determined a quorum was present.
- II. CERTIFICATION OF POSTING NOTICE OF COMMITTEE OF THE WHOLE WORKSHOP:** Dr. Shelton confirmed that the notice of the Committee of the Whole Workshop had been properly posted on February 15, 2019.
- III. CONSIDER APPROVAL OF MINUTES FROM JANUARY 9, 2019 WORKSHOP:** A reading of the minutes for the January 9, 2019 workshop was waived. Mr. Raschke moved to approve the minutes as presented; Mr. Sunseri seconded. The motion passed unanimously.
- IV. REVIEW AND DISCUSS QUALIFICATIONS FOR ARCHITECTURAL/ENGINEER DESIGN SERVICES FOR RENOVATIONS TO THE STUDENT SERVICES AREA ON THE MAIN CAMPUS (TITLE V):** Dr. Shelton stated that this design project is part of the Title V grant. There is approximately \$515,000 budgeted for renovation costs plus another \$90,000 for contingencies including architectural services. This encompasses about 3,300 square feet in the main entrance of Moody Hall. A request for qualifications was sent to 26 vendors and advertised in the newspaper. Seven responses were received; one was incomplete and not considered. The remaining six were evaluated and scored by a committee of staff. Of those six, the four firms determined to be the best qualified were invited to the campus for in-person interviews. Following these interviews, two firms were selected to recommend to the Regents: (1) PBK and (2) MWA Architects. Dr. Shelton explained the two-step process for choosing an architect and gave background information for both. The first step would be presenting two firms for the Board's consideration, a primary and a secondary. Staff would negotiate a contract with the primary firm. If unable to negotiate a contract, the secondary firm would be contacted. The next step is the Board's consideration and approval of a contract with the negotiated fee. Dr. Shelton gave the timeline for the project. Due to this being federally funded, the College will have to go out for bids to perform the actual renovations. Dr. Sandra Metoyer, Title V Project Director, shared who served on the evaluation committee₂

V. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING QUALIFICATIONS FOR ARCHITECTURAL/ENGINEER DESIGN SERVICES FOR RENOVATIONS TO THE STUDENT SERVICES AREA ON THE MAIN CAMPUS (TITLE V): Mr. Raschke moved to adopt the committee's recommendation that PBK be named the primary and MWA Architects the secondary; Mr. Cantini seconded. The motion passed unanimously. This will be presented to the Board of Regents as the Committee of the Whole's recommendation authorizing the College President to negotiate a fee for architectural/engineer design services for the renovations to the student services area using Title V grant funds.

VI. DISCUSS OPTIONS REGARDING BOARD VACANCY: Ms. Flowers proposed the selection of a Nominating Committee that would submit the names of people who are interested in filling the Position 1 vacancy on the Board by appointment. She reminded the Regents that this is not a year the College holds an election and it would be an unbudgeted expense. Dr. Shelton noted that Mr. Gonzalez was re-elected in 2018 and had five more years in his six-year term. Anyone appointed would be required to run in the May 2020 election for the remainder of the unexpired term. There are three options to consider: (1) call a special election, (2) appoint someone, or (3) take no action until the May 2020 election. Dr. Shelton also provided the names of Regents who held that seat prior to Mr. Gonzalez. Mr. Sunseri said he agreed with Ms. Flowers to fill the vacancy by appointment. Ms. Flowers said the Board's upcoming agenda necessitates filling that seat now rather than wait until May 2020. The Regents concurred. She appointed a committee of three Regents to serve. Mr. Lewis would chair the committee with Regents Kelly and Sunseri. After discussion, the following was determined:

- Members of the Nominating Committee will set the meeting dates according to their schedules and present a recommendation to the Board of individuals for consideration in March. Dr. Shelton reminded the Regents that the next Board meeting will be March 20th because the week prior is Spring Break.
- The Nominating Committee was tasked with reviewing the list of candidates and any documentation presented to determine the top three who are qualified, willing to commit the time required, and would run for office in 2020. Ms. Flowers preferred ranking the finalists.
- In addition to names of qualified candidates submitted by Regents, a public announcement will be made seeking individuals by way of Letters of Interest. Those letters would be delivered to the Office of the President and then conveyed to the Nominating Committee for review. A Letter of Interest is not required.
- Submissions will be accepted for 10 days from tomorrow.
- Meetings of the Nominating Committee have to be posted and are open to the public with the exception of a closed meeting to discuss individuals by name.
- If possible, individuals who are nominated by a Regent should be vetted to determine their level of interest before submission for consideration.
- The Nominating Committee will recommend no more than three candidates to be openly interviewed by the Board of Regents.

VII. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING BOARD VACANCY: Mr. Sunseri moved and Mr. Hughes restated the motion to recommend to the Board of Regents to form a Nominating Committee composed of Regents Kelly, Lewis, and Sunseri to make a recommendation to the Board as to who should fill the vacancy; Mr. Raschke seconded. The motion passed unanimously.

VIII. ADJOURNMENT: There being no further business to come before the Committee of the Whole, the meeting adjourned at 4:25 p.m.

Carla D. Biggers, Clerk

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

**MINUTES OF THE BOARD OF REGENTS
COMMITTEE OF THE WHOLE WORKSHOP
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-202 – Moody Hall
February 16, 2022
4:00 p.m.**

At the Galveston Community College District Board of Regents Committee of the Whole Workshop, duly held on Wednesday, February 16, 2022, in Room M-220 of Moody Hall, commencing at 4:00 p.m., the following Regents were present: Ms. Karen F. Flowers, Chairperson, Mr. Armin Cantini, Mr. Michael B. Hughes, Mr. Fred D. Raschke, and Ms. Rebecca Trout Unbehagen. Mr. Raymond Lewis, Jr. attended the meeting virtually.

Staff present included Dr. W. Myles Shelton, President, Mr. Jeff Engbrock, Ms. Breanne Loreface, Dr. Cissy Matthews, and Dr. Van Patterson.

- I. **CALL TO ORDER:** Chairperson Flowers opened the meeting at 4:00 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. **CERTIFICATION OF POSTING NOTICE OF COMMITTEE OF THE WHOLE WORKSHOP:** Dr. Shelton confirmed that the notice of the Committee of the Whole Workshop had been properly posted on February 11, 2022.
- III. **REVIEW AND DISCUSS GALVESTON COLLEGE FINANCIALS ENDING JANUARY 31, 2022, HEERF FUNDING, AND IMPLICATIONS FOR FY 22 AND FY 23 BUDGETS:** Dr. Shelton began by informing the Board that the revenue loss that was experienced this fiscal year will be made up by the institutional funds provided by the Higher Education Emergency Relief Funds (HEERF). \$705,000 will be transferred from the HEERF Funds to the College. Dr. Shelton also presented the enrollment trends for Galveston College and discussion was had on the following items:
 - National trends for College enrollment
 - The effects of Hurricane Ike, COVID, and the housing market on enrollment
 - Budgetary losses due to the drops in enrollment
 - Enrollment drops in Continuing Education and Public Safety programs
 - Future enrollment and the implications for next budget cycle
 - Inflation and its effect on next year's budget
 - Dual credit program enrollment

Continued discussion was had on various programs and their expected enrollment. Program areas that are expected to increase include the new BSN program, and the Radiology program. Dr. Shelton mentioned that the Law Enforcement Academy is seeing a decline in enrollment. Discussion was also held on what percentage of students are attending Galveston College who qualified for the Pell Grant and how many students are paying the full price of tuition. Dr. Shelton informed the Board that they will need to examine tuition and fee changes during the March Board of Regents meeting in order to be able to start enrollment for Summer and Fall. Dual credit enrollment was discussed again and its importance to enrollment. Discussion was also had on the population of Galveston Island and if that is affecting enrollment. Dr. Shelton stated that programs are

what drive attendance to the college and that the addition of other Baccalaureate degrees will help change the dynamics. He further stated that there may be a long term philosophy to student housing that will help enrollment. Those items will be discussed further during the strategic planning process. Chairperson Flowers thanked everyone behind the scenes for gathering all of the information together and she is looking forward to March, when there is more information. It was also stated that tuition has not been raised for two years.

IV. DISCUSS FACILITY UPDATE FOR THE NURSING AND HEALTH SCIENCES CENTER BUILDING: Jason Mooney, with PBK, presented an update on the Nursing and Health Sciences Center Building. The presentation focused on the project overview, upcoming milestones, site detention updates, site and floor plan updates, and cost estimate updates. Mr. Moody stated that the parking expansion is going on in a separate project that is in design.

Based on the timeline of construction given by Mr. Moody, discussion was had regarding the date of the April Board meeting. Dr. Shelton let the Board know that the April Board Meeting is currently scheduled for April 13, and this date does not work with the timeline for the bid process for the subcontractors. The Board discussed the alternative of meeting on April 19, and will place this item on the agenda for the March 9 meeting. No official action was taken on the meeting date change.

Following the presentation Dr. Shelton asked to clarify the cost estimates. Mr. Mooney showed that the million-dollar difference is in the contingency numbers and he anticipates this will resolve itself the closer they get to bid. The underground electrical feeders is the only area that they may see some additional cost, because they have to be encased in concrete. Mr. Mooney anticipates that they can balance that cost with how they lay the materials under the building.

Dr. Shelton addressed the Board and stated that the contract for the Construction Manager at Risk (CMAR) will be on the March 9 Board agenda, but that contract will not have the guaranteed maximum pricing. The contract the Board will review on March 9 is the contract that allows them to go out to bid on the College's behalf, and to collect the sub-bids, which helps them build the guaranteed maximum price. The contract with the guaranteed maximum price will then be placed on the April Board agenda. Dr. Shelton further stated that at the time that they start building the Health Sciences Center building, the next step is to contract with an architect for the renovation of the Allied Health space that is being vacated. Bond money will not be used for that project, it will come out of Galveston College fund balance. Mr. Raschke asked if Mr. Shelton had an estimate. Dr. Shelton said it will depend on the scope of the project. He anticipated it could be anywhere from one and a half million dollars to two to three million dollars. Dr. Shelton was asked if any of the bond money has been spent, and he answered that the bond money has not been spent yet, but will go to pay for architect fees. Dr. Shelton was asked if the renovation of the Allied Health space will start at the same time as the construction on the new building. Dr. Shelton answered no, they can't start the renovation until the offices are vacated.

- V. **ADJOURNMENT:** There being no further business to come before the Committee of the Whole, the meeting adjourned at 5:04 p.m.

Breanne Lorefice, Clerk

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson



**Galveston
College**



Strategic Planning Update

BOARD OF REGENTS MEETING 3/9/22

Timeline for 2023-2027 Strategic Plan

- January 2021 – January 2022 – Gathered feedback from campus.
 - Faculty, Staff, and Board members completed several surveys.
 - Administration reviewed survey results and other data.
 - Presentations and discussion groups at General Assembly.
 - First draft of values and goals reviewed by interdepartmental workgroup.
- March 2022 – Present update to Board of Regents including proposed mission, vision, values and goals.
- Summer 2022 – Draft Strategic Plan will be presented to Board.
- August 2022 – Final 2023-2027 Strategic Plan approved by Board.

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Mission and Vision

Based on feedback, no changes recommended at this time.

Mission

- Galveston College, an innovative public post-secondary institution dedicated to student success, teaching, and learning, creates accessible learning opportunities to fulfill individual and community needs by providing high-quality educational programs and services.

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Vision

- Galveston College: A beacon of light guiding life-long learning



Galveston
College

Recommended Revised Values



Revised Galveston College Values

- **ACCESS** – Provide an open door to learning while extending accessible education opportunities to qualified students ~~of all ages~~ who can ~~profit~~ benefit from instruction.
- ~~**ACADEMIC EXCELLENCE AND STUDENT SUCCESS**~~ – Provide high-quality, learning-centered programs and services that focus on achieving student success ~~and academic excellence while improving student learning outcomes~~.
- **INTEGRITY** – Foster a culture of trust, honesty, openness, and fairness, while upholding high ethical standards.
- **RESPECT** – Foster an environment that seeks to understand and values the importance and contributions of each individual.

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Revised Galveston College Values

Current

- **DIVERSITY AND INCLUSION –**

- Affirming and empowering members of the college community by celebrating diversity, inclusion and cultural awareness.

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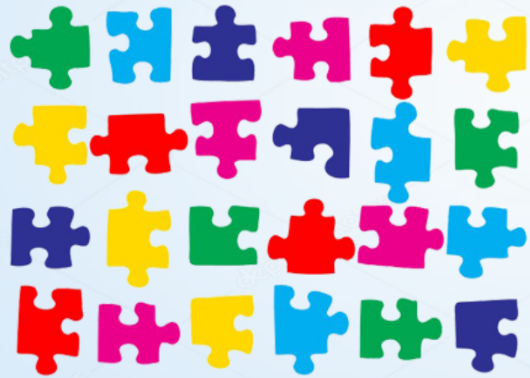
Recommended

- **DIVERSITY, EQUITY, AND INCLUSION –**

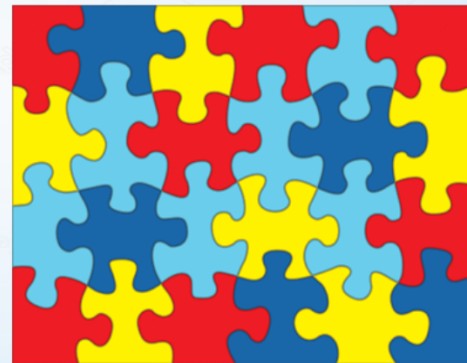
- Foster a culture that affirms and empowers all members of the College community, recognizes that not everyone starts from the same place, where we value, celebrate, and learn from our differences, and all people are treated with respect and dignity.

Diversity, Equity, and Inclusion

DIVERSITY



INCLUSION



Revised Galveston College Values

Current

• **INNOVATION** –

- Creating and developing learning opportunities that support business and industry through innovative teaching-learning methods and strategies.

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Recommended

• **CULTURE OF EXCELLENCE** –

- Promote a culture that pursues excellence and support new ideas and creative endeavors that advance the mission and purposes of the College.

Revised Galveston College Values

Current

• STEWARDSHIP –

- Ensuring fiscally sound business practices to provide the resources necessary to foster teaching and learning for today and tomorrow.

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Recommended

• STEWARDSHIP –

- Ensure responsible and ethical accountability for the resources entrusted to the College so as to provide the necessary support to foster teaching and learning for today and tomorrow.

Recommended Values

1. Access
2. Student Success
3. Integrity
4. Respect
5. Diversity, Equity, and Inclusion
6. Culture of Excellence
7. Stewardship



Galveston
College

Recommended Goals



- **Access:** Improve access to quality education by being a student-ready college that focuses on connection and entry processes and excellent programs that serve a diverse student population.

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Possible Strategies

- Develop and implement a strategic enrollment management plan.
- Add new credit and non-credit workforce programs that are in demand.
- Add additional baccalaureate degrees.

- **Student Success:** Advance student success outcomes, consistent with students' intentions, by working to eliminate barriers, to close achievement gaps, and to provide high-quality, learner-centered educational and support services programs.

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Possible Strategies

- Identify and address achievement gaps.
- Strengthen the Pathways Advising Model.
- Improve pass rates in Developmental Education.
- Implement a First-Year Experience.

- **Employee Success:** Continue to invest in a high-quality and diverse faculty and staff that is focused on a culture of excellence to advance the College's mission and goals.

Possible Strategies

- Complete a salary survey to remain competitive.
- Recruit a diverse pool of applicants for open positions.
- Support employee professional development.

- **Institutional Resources:** Ensure the College has the financial, physical, and technological resources needed to enhance effective and efficient operations; create inviting, safe and supportive environments; and provide for future expansion.

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Possible Strategies

- Improve and expand student housing.
- Build additional instructional buildings as appropriate.
- Secure funding necessary to achieve the College's mission and goals.
- Complete the SACSCOC reaffirmation process.

Recommended Goals

- Access
- Student Success
- Employee Success
- Institutional Resources





**Galveston
College**

Questions or Comments?

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