

**NOTICE OF REGULAR MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, January 13, 2021**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-220 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

- I. Call to Order Regular Meeting**
- II. Moment of Silence and Pledge of Allegiance
- III. Certification of Posting Notice of Regular Meeting
- IV. Recognition of Guests
- V. Consider Approval of Minutes from Regular Meeting of November 11, 2020, 3
and Special Meeting of December 9, 2020 (*Action Item*)
- VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items
(*Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.*)
- VII. Informative Reports:
 - 1. Student Success Story (*Dr. W. Myles Shelton*) 13
 - 2. Monthly Financial Reports - November and December (*Mr. M. Jeff Engbrock*) 14
- VIII. Consideration of Consent Agenda 34
(*The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.*)
- IX. Action Items:
 - 1. Consider Acceptance of Fiscal Year 2020-21 First Quarter Investment Report 35
 - 2. Consider Approval of Proposal for Website Content Management System 38
 - 3. Consider Approval to Offer Continuing Education Certificates 39
 - 4. Consider Ratifying Acceptance of Texas Higher Education Coordinating Board Texas Reskilling Support Fund Grant Program Award from the Governor's Emergency Education Relief (GEER) Fund 41
 - 5. Consider Approval of Faculty Change in Rank 43
 - 6. Consider Ratifying Appointment of Full-time Instructors 44
 - 7. Consider Acceptance of Faculty Resignation 45
 - 8. Appointment of Nominating Committee to Review Letters of Interest to Recommend Candidates to Fill the Position 8 Board Vacancy and Determine the Timeline 46
- X. Special Reports and Comments:
 - 1. Student Representative (*Ms. Maia Z. Adolphs*)
 - 2. Faculty Representative (*Ms. L. Janene Davison*)

3. President (*Dr. W. Myles Shelton*)
 4. Regents
 5. Chairperson (*Ms. Karen F. Flowers*)
- XI. Adjournment

The notice for this meeting was posted on January 8, 2021, in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
November 11, 2020
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, November 11, 2020, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Armin Cantini
Mr. Raymond Lewis, Jr.
Ms. Mary R. Longoria
Ms. Rebecca Trout Unbehagen

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Carmen Allen, Ms. Veronica Atterberry, Mr. Michael Berberich, Ms. Carla Biggers, Dr. Larry Blomstedt, Ms. L. Janene Davison, Mr. M. Jeff Engbrock, Ms. Carol Langston, Dr. Cissy Matthews, Mr. Paul Mendoza, Ms. Meghann Nash, Mr. Jorge Otero, Dr. Van Patterson, Mr. Jason Smith, and Mr. Eugene Walker.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and noted today was Veteran's Day. She then asked Mr. Cantini to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on November 6, 2020.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton asked the Radiography students present to raise their hands to be recognized. He also recognized two SGA officers in attendance and neighbor Ms. Amy Bly. Dr. Shelton introduced Mr. Jorge Otero, the new Director of Facilities.
- V. CONSIDER APPROVAL OF MINUTES FROM REGULAR MEETING OF OCTOBER 14, 2020:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Ms. Unbehagen seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens present desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Annual Report of Required Training for New Board Members: Dr. Shelton reported that all Board members have completed the required training mandated by the Texas legislature and are in good standing.

Mr. Hughes arrived at 5:34 p.m.

2. Student Success Story: Dr. Shelton introduced this agenda item and Ms. Meghann Nash, Director of Financial Aid. Ms. Nash gave a PowerPoint presentation with an update of the Financial Aid Office and how various funds have been distributed. Staff members were displayed and statistics were given for the following:
 - Student Applicants and Awards (2017-18 through 2019-20)
 - Federal Pell Grant and Direct Student Loans (2017-18 through 2019-20)
 - Universal Access (2017-18 through 2019-20)
 - CARES (HEERF) and GEER Funding *
 - Galveston College Emergency Scholarship (TPEG* and Galveston College)
 - Galveston College Federal Default Rates (2015-2017)
 - Financial Aid Office Updates

Ms. Nash noted:

- The College was able to financially assist a total of 447 unduplicated students through CARES (HEERF) Act funds from spring 2020 through fall 2020. Amounts ranged from \$600 to \$1,200 per student per term. All CARES Act student funds were completely exhausted in September. GEER funds were awarded to 21 students for a total amount of \$15,763, \$59 to \$1,533 per award.
- Last year, emergency funds helped 95 students remain in class by paying for various unanticipated expenses. Details were given on the emergency fund application process.
- The College's three-year cohort default rate is 13.3 percent. Details were given of Inceptia, a financial aid management tool being acquired by the College this spring.
- Various software systems are being used to assist the Financial Aid Office streamline the flow of processes and to convert to paperless contact with the students.

* Coronavirus Aid, Relief, and Economic Security (CARES)
Higher Education Emergency Relief (HEERF)
Governor's Emergency Education Relief (GEER)
Texas Public Educational Grant (TPEG)

VII. INFORMATIVE REPORTS: *(Continued)*

3. Monthly Financial Reports – October: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial reports for the month of October 2020. With 16.7 percent of the year completed, income generated was \$3,548,464, or 15.2 percent of the revenue budget. Total expenses were \$3,684,384, or 15.8 percent of the fiscal year 2020-21 expenditure budget. There were no unexpected revenue or expenditure items to report.
4. Presentation of Chief Executive Officer Certification and Report for 2019-20 Academic Year Under Texas Education Code, Section 51.253(c): Dr. Shelton presented the Chief Executive Officer Certification and Report for the 2019-20 Academic Year under the Texas Education Code, Section 51.253(c). He said this statute and Section 51.252 tie back to the Title IX federal rules. Under Texas law, the College President is required to present reports to the Board generated through the College's Title IX office. This report covers complaints by quarter from September 1, 2019, through August 31, 2020. Dr. Shelton reported that there was one investigation during the first quarter that resulted in a finding of no policy violations. It was concluded with a student disciplinary sanction because although it was not a Title IX violation, it was against the student code of conduct. There were no complaints reported during the following three quarters.

VIII. CONSIDERATION OF CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Mr. Hughes moved to approve the Consent Agenda and Action Item Nos. 2, 3, 4, 5, 6, and 7; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Approval of Proposed Revisions to Fiscal Year 2020-21 Scholarships and Other Financial Assistance Fund Budgets (Fund 33): Dr. Shelton presented proposed revisions to fiscal year 2020-21 Scholarships and Other Financial Assistance Fund budgets (Fund 33) for the Board's consideration. Some of the changes are technical. Most are due to a change in methodology for calculating available funds that was adopted by the Foundation Board last week. Dr. Shelton explained the new calculation. This methodology will help to recruit and retain students through scholarships. He reviewed the Fund 33 budget in detail. Lifetime limits for Universal Access scholarships will increase beginning next fall. The net change of the Foundation scholarships is an increase of \$70,000 this fiscal year based on the change in methodology and excluding the technical corrections. Mr. Lewis moved to approve the revisions as presented; Ms. Unbehagen seconded. The motion passed unanimously.
2. Consider Approval of Proposal for Business Analytics Software to Migrate from Business Objects to Informer by Entrinsik: The Board unanimously approved a proposal for Business Analytics Software from Entrinsik, Inc. Approval of this proposal will allow staff to migrate from the current production business intelligence (BI) system, Business Objects, to Informer by Entrinsik.

IX. ACTION ITEMS: (Continued)

Consultation services and training will be provided by Entrinsik. The total cost of this proposal is \$44,883. Currently, the maintenance renewal for this software is \$6,457 and would be due one year after the purchase of the initial license fee. This renewal amount is subject to change. The source of funding is the Capital Projects Fund – Contracted Services (72-51510-51210). This item was passed in the Consent Agenda.

3. Consider Approval of Proposal for Institutional Effectiveness (IE) Management Solution: The Board unanimously approved the proposal for an IE Management Solution to purchase licensing, implementation, and training for an Assessment, Evaluation, Feedback and Intervention System (AEFIS) for faculty and staff. AEFIS, Inc. submitted a proposal for \$125,337 over three years; the cost for the first year is \$50,000, the second year is \$36,750, and the third year is \$38,587. The source of funding will be the Education and General Fund – Research/Plan: Contracted Services (11-51410-51210). This item was passed in the Consent Agenda.
4. Consider Approval of Proposal to Purchase Replacement Data Backup Solution: The Board unanimously approved the proposal to purchase a replacement data backup solution through cooperative contract vendor SHI Government Solutions (TIPS #200105). SHI will facilitate installation, setup, and training services through partner Cohesity (Commvault) for instituting a replacement data backup solution. The total cost of this proposal is \$124,056.66 that includes training and support for the first three years. Years 4 and 5 are projected at \$11,000 annually for continued support. Funding has been budgeted in the Capital Projects Fund – Equipment Non-Capitalized (72-51510-53130). This item was passed in the Consent Agenda.
5. Consider Ratifying Acceptance of Texas Higher Education Coordinating Board Carl D. Perkins Career and Technical Education Basic Grant Award for Program Year 2020-21: The Board unanimously ratified the acceptance of the Carl D. Perkins Career and Technical Education basic grant award for program year 2020-21 in the amount of \$134,324. The program year begins September 1, 2020, and ends August 31, 2021. This item was passed in the Consent Agenda.
6. Consider Approval of Payment to Ramona Munsell & Associates Consulting, Inc. for Technical Assistance and Grant Writing Services for the Title V Developing Hispanic-Serving Institutions Project (Year Three): The College entered into an agreement with Ramona Munsell & Associates Consulting, Inc. (RMA) to pay a fee equal to 10 percent of the total amount of the 2017-2022 Title V Developing Hispanic-Serving Institutions Project awarded grant for services provided in the submission of a successful application. This amount can be paid quarterly, or in full annually with a 5 percent discount. The grant award for Year Three is \$549,995. The Board unanimously approved RMA's annual fee with the discount for \$52,249. This item was passed in the Consent Agenda.

IX. ACTION ITEMS: (Continued)

7. Consider Acceptance of Faculty Retirements: The Board unanimously accepted the retirements of Ms. Erma M. Phillips, Assistant Professor of Developmental Reading/Writing, and Dr. James J. Salazar, Associate Professor of Biology / Program Coordinator, tendered effective December 31, 2020. This item was passed in the Consent Agenda.

X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: Ms. Maia Adolphs, Student Government Association (SGA) President, gave the monthly student activities report. She introduced Mr. Ethan Fox, SGA Secretary. In addition to reporting at the October 14th Board Meeting and the October 16th President's Council Meeting, her report included details of the following activities/events:
 - October – Galveston Regional Chamber of Commerce junior ambassadors, new Counseling/Advising website, SGA officer planning meetings, clubs and activities interest event, interactive video game station
 - November – 2020 General Election, GC Veterans Day tribute
 - Upcoming Events – Toy/gift card drive for St. Vincent's House, Virtual Escape Room (team building activity), Movie Night

SGA officers also volunteered with the Food for Thought Mobile Food Distribution on November 5th and plan to assist with the November 17th food distribution.

2. Faculty Representative: Ms. L. Janene Davison, President of the Faculty Senate, presented the faculty representative report. The Board accepted the retirement of faculty members Ms. Erma M. Phillips, Assistant Professor of Developmental Reading/Writing, and Dr. James J. Salazar, Associate Professor of Biology / Program Coordinator, as part of the consent agenda. Ms. Davison took this opportunity to honor Ms. Phillips' retirement and contributions to the College by sharing her journey through education, her accomplishments, and goals for the future. Ms. Phillips was allowed to connect through Zoom videoconference to share this moment. After the presentation, Ms. Phillips received a standing ovation. Ms. Davison will honor Dr. Salazar at the next board meeting.
3. President: Dr. Shelton noted that although a vaccine for COVID-19 is close, it will not be available to the general public for some time. Therefore, the spring 2021 semester will look much like fall 2020. Should matters get worse, the College is prepared to implement a contingency plan.

Regarding the upcoming legislative session, it will be different. The apparent speaker-elect has commissioned a taskforce to rewrite the rules on how the session is to be conducted with COVID-19. A handout was given to the Board in preparation for the session with data on the impact of community colleges in Texas and the population they serve. Also included is the legislative agenda for

X. SPECIAL REPORTS AND COMMENTS: (Continued)

community colleges, as agreed upon by the Texas Association of Community Colleges (TACC), the Community College Association of Texas Trustees (CCATT), and the Texas Community College of Teachers Association (TCCTA). Dr. Shelton noted the two policy priorities for the 87th Legislative Session were: (1) funding for community colleges, and (2) workforce and economic recovery policy. Dr. Shelton reminded the Board to register for the virtual CCATT Legislative Workshop on November 17th. He also announced the dates for the Theatre Department's production of *The Invisible Man* (November 13-15), Food for Thought Drive-Through Food Market (November 12), Board Finance Committee Meeting and Special Meeting (December 9).

4. Regents: Ms. Flowers asked if any of the Regents had a report or comment to submit. Mr. Lewis commented on the first lecture of the fall semester presented virtually on hip-hop and said it was enjoyable. Dr. Shelton said plans for the next lecture are tentatively set for December 2nd with a Native American focus. Faculty member Mr. Michael Berberich added that the speaker will keep to the theme of awareness and inclusivity. Mr. Raschke recognized "our outstanding faculty" and expressed his appreciation for their efforts in adjusting to teaching online as well as in person. He also commended the students for adapting to changes that may occur because of COVID-19. It is the Board's responsibility to provide students every opportunity to succeed.
5. Chairperson: Ms. Flowers reminded everyone that this is the start of the holiday season. If you are visiting family or friends, stay vigilant with the CDC protocols, be safe, and be careful.

XI. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:29 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

EXHIBIT A

Agenda Item VIII (Action Item)

Board Meeting 11/11/20

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Approve Proposed Revisions to FY21 Scholarships and Other Financial Assistance Fund Budgets (Fund 33)	_____	_____ ✓ _____	_____	44
#2 – Approve Proposal to Purchase Business Analytics Software (Informer by Entrinsik)	_____ ✓ _____	_____	_____	61
#3 – Approve Proposal to Purchase Institutional Effectiveness (IE) Management Solution	_____ ✓ _____	_____	_____	62
#4 – Approve Proposal to Purchase Replacement Data Backup Solution	_____ ✓ _____	_____	_____	64
#5 – Ratify Acceptance of Texas Higher Education Coordinating Board Carl D. Perkins Career and Technical Education Basic Grant Award for Program Year 2020-21	_____ ✓ _____	_____	_____	65
#6 – Approve Payment to Ramona Munsell & Associates Consulting, Inc. for Title V Grant Writing Services (Year Three)	_____ ✓ _____	_____	_____	67
#7 – Accept Faculty Retirements	_____ ✓ _____	_____	_____	68

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT**

**4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
December 9, 2020
5:00 p.m.**

(* Or immediately upon adjournment of the Board Finance Committee Meeting)

At the Special Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, December 9, 2020, in Room M-220 of Moody Hall, commencing at 5:15 p.m.*, the following Regents were present:

Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Armin Cantini
Mr. Raymond Lewis, Jr.
Ms. Mary R. Longoria
Mr. Carroll G. Sunseri
Ms. Rebecca Trout Unbehagen

Faculty and staff present included Dr. W. Myles Shelton, President, Mr. Michael Berberich, Ms. Carla Biggers, Ms. L. Janene Davison, Mr. M. Jeff Engbrock, Ms. Carol Langston, Dr. Cissy Matthews, Mr. Paul Mendoza, Dr. Van Patterson, and Mr. Jason Smith.

- I. CALL TO ORDER SPECIAL MEETING:** Vice Chairperson Raschke opened the Special Meeting at 5:15 p.m.* in Room M-220 of Moody Hall with a quorum of the Board present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Mr. Raschke began with a moment of silence and asked Mr. Lewis to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF SPECIAL MEETING:** Dr. Shelton confirmed that the meeting notice was posted on December 4, 2020.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton recognized Mr. M. Theron Waddell as a guest attending the meeting.
- V. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA ITEMS:** There were no citizens present desiring to appear before the Board.
- VI. ACTION ITEMS:**
 1. Consider Approval of Finance Committee Recommendation Regarding Acceptance of Financial Statements and Single Audit Reports for the Years Ended August 31, 2020 and 2019, and Required Communications Letter: Mr. Fred D. Raschke, Chairperson of the Finance Committee, reported that the

VI. ACTION ITEMS: *(Continued)*

committee met prior to this meeting with staff and the auditors from Carr, Riggs & Ingram, LLC (CRI). They reviewed the Financial Statements and Single Audit Reports for the Years Ended August 31, 2020 and 2019, and the Required Communications Letter. The College's net position as of August 31, 2020, was reported at \$29,933,487. This is an increase of \$4,332,393. Funds are still set aside and recorded as a liability to account for the application of various GASB statements mandating the accounting and financial reporting of pension liability and post-employment benefits other than pensions. CRI also gave an update on the Coronavirus Aid, Relief, and Economic Security (CARES) Act funds. Mr. Raschke explained that the auditors were awaiting guidance from the federal government on the reporting of these funds which is why the Finance Committee and Special Board Meetings were called in December to accept the audit. Although direction was not received, the auditors proceeded with the report based on their knowledge of reporting the CARES Act funds received by the College. The firm has issued an unmodified audit opinion for both the financial statements and the selected federal grant awards. The auditors were very complimentary of Mr. Jeff Engbrock and his staff, especially Ms. Regina King, Assistant Director of Business Services, and Ms. Valerie Guidry, Accountant II. They also commented positively on the financial aid portion of the audit. Mr. Raschke stated that it was the Committee's recommendation and moved that the Board accept the Financial Statements and Single Audit Reports for the Years Ended August 31, 2020 and 2019, and the Required Communications Letter as presented; Ms. Longoria seconded. The motion passed unanimously.

2. Consider Approval of Proposal for Main Campus Audio/Visual Refresh for Rooms N-307 and R-357: Dr. Shelton presented a proposal to purchase equipment and installation services from DataVox (TIPS 200105) for an audio/visual refresh on the main campus in Rooms N-307 and R-357. The total cost of this proposal is \$47,024.87 for the first year and the source of funding is the Capital Projects Fund – Media - Equipment Capitalized (72-32220-53210). He noted that this upgrade will incorporate equipment for simultaneous in-person learning as well as to students at remote locations for hybrid learning environments. This proposal was brought to the Board because with the inclusion of the extended support agreement per room for years 2 and 3, the total would exceed the threshold requiring approval. Ms. Unbehagen moved to approve this proposal as presented; Mr. Hughes seconded. The motion passed unanimously.

VII. FACULTY REPRESENTATIVE REPORT: Ms. L. Janene Davison, President of the Faculty Senate, presented the faculty representative report. Ms. Davison, on behalf of the Faculty Senate, honored Dr. James J. Salazar, Associate Professor of Biology and Program Coordinator of Life Sciences, with his retirement at the end of the month. She explained that Dr. Salazar was too humble to be present while being praised for his accomplishments but was grateful for the recognition. Ms. Davison said she considers Dr. Salazar a bridge builder and shared his many professional collaborations on behalf of Galveston College with outside entities including The University of Texas Medical

VII. FACULTY REPRESENTATIVE REPORT: (Continued)

Branch, Texas A&M University at Galveston, and NASA. Over his 17-year tenure at the College, he was recognized twice with the Exceptional Faculty Service Award.

Ms. Davison noted his other awards and contributions. Dr. Salazar is originally from Columbia and will return there with his wife to take over the family's coffee plantation after the passing of his father. Following the presentation, Dr. Salazar was applauded.

VIII. ADJOURNMENT: There being no further business to come before the Board, the meeting adjourned at 5:27 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Fred D. Raschke, Vice Chairperson

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Reports – November and December

Attached are the monthly financial reports for November 2020, representing expenditures, encumbrances and pre-encumbrances through November 30, 2020. These reports represent three months of operations during fiscal year 2020-21. The December reports are not included in this Board Report. Mr. M. Jeff Engbrock, Comptroller/CFO, will present the monthly financial reports for December 2020 at the meeting. Staff will provide copies to the Regents prior to the meeting. The November 2020 reports include the following:

Education and General Fund:

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

Auxiliary Fund (Bookstore, Snack Bar, Athletics):

- Summary Revenue/Expenditure Report by State Classification

Student Services / Student Activity Fund:

- Summary Revenue/Expenditure Report by State Classification

Construction Fund:

- Summary Revenue/Expenditure Report

Operating Fund
Revenue Summary Sheet
January 2021 Meeting
As of November 30, 2020 (25% of Year)

Source	Budgeted 2020/2021	Year-to-Date		
		Received (\$) 2020/2021	Received (%) 2020/2021	Received (%) 2019/2020
State Funds	\$4,608,371	\$1,544,131	33.5%	33.5%
Tuition and Fees	\$4,158,437	\$2,984,371	71.8%	64.0%
Local Taxes	\$14,408,387	\$1,753,623	12.17%	10.8%
Local Revenues	\$191,550	\$9,976	5.2%	22.4%
Total Revenue	\$23,366,745	\$6,292,100	26.9%	25.3%

Operating Fund
Expenditure Summary Sheet
January 2021 Meeting

As of November 30, 2020 (25% of Year)

Source	Original Budgeted 2020/2021	Year-to-Date		
		Expended (\$) 2020/2021	Expended (%) 2020/2021	Expended (%) 2019/2020
Instruction	\$8,308,997	\$1,851,058	22.3%	24.4%
Community Service	\$34,935	\$2,177	6.2%	8.9%
Academic Support	\$1,725,078	\$392,591	22.8%	23.8%
Student Services	\$2,340,250	\$482,396	20.6%	22.7%
Institutional Support	\$5,402,686	\$1,329,586	24.6%	23.9%
Staff Benefits	\$22,723	\$17,327	76.3%	320.7%
Operations/ Maintenance	\$2,970,173	\$961,930	32.4%	31.4%
Interfund Transfers (out)	\$2,561,903	\$414,867	16.2%	20.0%
Total Expenditures	\$23,366,745	\$5,451,931	23.3%	24.9%

GALVESTON COLLEGE
Fund 11 Education and General

November 30, 2020	Current year Budget 2021	Current year (MTD) Actual November	Current year (YTD) Actual 2021	Current year Encumbrances 2021	Current year Remaining 2021	Current year % Expended 2021	Prior Year % Expended 2020
Revenue by State Classification							
State Funds	4,608,371	437,904	1,544,131	0	3,064,240	33.5%	33.5%
Tuition	2,356,878	423,975	1,565,044	0	791,834	66.4%	64.3%
Course Fees	2,345,109	431,827	1,721,796	0	623,313	73.4%	61.8%
Exemption/Waivers	(543,550)	(27,939)	(302,469)	0	(241,081)	55.6%	55.2%
Local Taxes	14,408,387	1,474,950	1,753,623	0	12,654,765	12.2%	10.8%
Local Revenue	184,750	2,920	9,976	0	174,774	5.4%	22.5%
Sales and Services	6,800	0	0	0	6,800	0.0%	14.4%
Total Revenue	23,366,745	2,743,637	6,292,100	0	17,074,645	26.9%	25.3%
Expenditures by State Classification							
instructions	8,301,697	660,118	1,851,058	36,573	6,414,066	22.3%	24.4%
Community Service	34,935	1,147	2,177	0	32,758	6.2%	8.9%
Academic Support	1,732,378	124,341	392,591	32,679	1,307,108	22.7%	23.5%
Student Services	2,340,250	175,235	482,396	361,100	1,496,754	20.6%	22.7%
institutional Support	5,402,686	593,594	1,329,586	451,067	3,622,033	24.6%	24.1%
Operations And Maintenances	2,970,173	110,590	961,930	712,327	1,295,916	32.4%	31.1%
Staff Benefits	22,723	(32,500)	17,327	0	5,396	76.3%	3,941.4%
Inter-Fund Appropriation	2,561,903	126,742	414,867	0	2,147,036	16.2%	20.0%
Expenditures Total	23,366,745	1,759,266	5,451,933	1,593,746	16,321,067	23.3%	24.6%
Expenditures by Type							
General Operating	3,036,417	86,268	842,359	218,994	1,975,065	27.7%	32.0%
Contracted\Professional Services	2,416,442	399,176	745,057	781,476	889,909	30.8%	27.6%
Travel	286,800	2,138	8,157	0	278,643	2.8%	19.3%
Equipment	163,092	3,765	8,823	24,664	129,605	5.4%	14.0%
Utilities	930,000	20,739	108,007	568,612	253,381	11.6%	18.8%
Faculty Full Time	4,194,709	337,901	996,709	0	3,198,000	23.8%	24.8%
Faculty Overloads\Adjunct	1,750,795	151,636	404,559	0	1,346,236	23.1%	23.5%
Stipends	377,287	27,493	82,299	0	294,988	21.8%	22.0%
Administrator Salaries	1,894,847	149,273	444,562	0	1,450,285	23.5%	25.0%
Professional Technical Salaries	2,013,929	148,948	457,349	0	1,556,580	22.7%	22.2%
Classified Salaries	2,018,254	173,459	517,294	0	1,500,960	25.6%	23.8%
Part-Time Salaries	331,220	33,758	76,158	0	255,062	23.0%	22.7%
Staff Benefits	1,391,049	97,971	1,245,732	0	1,045,317	24.9%	25.2%
Interfund Appropriations	2,561,903	126,742	414,867	0	2,147,036	16.2%	20.0%
Expenditures Total	23,366,745	1,759,266	5,451,933	1,593,746	16,321,067	23.3%	24.6%

GALVESTON COLLEGE
Fund 11 Education and General

Excess Rev/Exp

(0) 984,371 840,168

Galveston College
Fund 11 Detail Rev\Exp
as of the end of November 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	November	2021	2021	2021	2021
State Appropriation						
Academic/Technical	\$3,538,300	\$337,186	\$1,188,981	\$0	\$2,349,319	33.6%
Incentive	\$389,665	\$35,032	\$123,530	\$0	\$266,135	31.7%
Core	\$680,406	\$65,686	\$231,620	\$0	\$448,786	34.0%
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$4,608,371	\$437,904	\$1,544,131	\$0	\$3,064,240	33.5%
Tuition						
In District Tuition	\$912,907	\$143,897	\$637,882	\$0	\$275,025	69.9%
Out of District Tuition	\$685,980	\$132,665	\$506,571	\$0	\$179,409	73.8%
Non Resident Tuition	\$365,991	\$67,416	\$249,156	\$0	\$116,835	68.1%
CE Workforce Training	\$150,000	\$14,490	\$40,985	\$0	\$109,015	27.3%
CE Workforce Info Tech	\$17,000	\$2,392	\$4,889	\$0	\$12,111	28.8%
CE Workforce Health Prof	\$180,000	\$57,191	\$114,492	\$0	\$65,508	63.6%
CE Leisure Learning	\$45,000	\$5,925	\$11,069	\$0	\$33,931	24.6%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,356,878	\$423,975	\$1,565,044	\$0	\$791,834	66.4%
Course Fees						
Building Use Fee	\$964,519	\$167,690	\$690,262	\$0	\$274,257	71.6%
Student Service Fee	\$59,037	\$8,777	\$37,133	\$0	\$21,904	62.9%
General Service Fee	\$259,571	\$33,060	\$143,376	\$0	\$116,195	55.2%
Registration Fee	\$155,743	\$20,040	\$87,150	\$0	\$68,593	56.0%
Out of District Fee	\$374,291	\$77,218	\$293,820	\$0	\$80,471	78.5%
Course and Lab fees	\$223,231	\$48,232	\$179,034	\$0	\$44,197	80.2%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of November 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	November	2021	2021	2021	2021
Distance Education fee	\$146,906	\$60,561	\$212,866	\$0	(\$65,960)	144.9%
Distance Education fee N/R	\$4,463	\$400	\$12,780	\$0	(\$8,317)	286.4%
Testing Fees	\$30,600	\$2,356	\$9,195	\$0	\$21,405	30.0%
Testing Fees GED	\$2,550	\$0	\$4,555	\$0	(\$2,005)	178.6%
Testing Fees-Contract	\$2,550	\$0	\$1,443	\$0	\$1,108	56.6%
Late Registration Fees	\$6,375	\$100	\$125	\$0	\$6,250	2.0%
Schedule Change Fees	\$3,060	\$30	\$40	\$0	\$3,020	1.3%
Student Health\Insurance Fees	\$76,300	\$10,964	\$33,170	\$0	\$43,130	43.5%
SurCharge 3peat > 27 Dev hrs	\$35,913	\$2,400	\$16,848	\$0	\$19,065	46.9%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,345,109	\$431,827	\$1,721,796	\$0	\$623,313	73.4%

Exemption/Waivers

Competitive Waiver	(\$31,501)	(\$5,250)	(\$13,298)	\$0	(\$18,204)	42.2%
Foster Care	(\$19,660)	(\$3,598)	(\$10,568)	\$0	(\$9,092)	53.8%
Hazelwood Waiver Credit	(\$18,437)	\$0	(\$4,418)	\$0	(\$14,019)	24.0%
Hazelwood Dependant	(\$32,103)	\$0	(\$15,247)	\$0	(\$16,856)	47.5%
Concurrent Enrollment	(\$463)	\$0	\$0	\$0	(\$463)	0.0%
Blind	(\$4,169)	\$0	\$0	\$0	(\$4,169)	0.0%
Fireman	(\$5,559)	\$0	(\$3,653)	\$0	(\$1,906)	65.7%
Police	(\$1,390)	(\$135)	(\$405)	\$0	(\$985)	29.1%
TEC 54.052	(\$86,165)	(\$16,558)	(\$54,278)	\$0	(\$31,887)	63.0%
Military Waiver	(\$11,118)	\$0	(\$2,700)	\$0	(\$8,418)	24.3%
GISD Dual Credit	(\$330,205)	(\$448)	(\$194,153)	\$0	(\$136,053)	58.8%
Other	(\$2,780)	(\$1,950)	(\$3,750)	\$0	\$970	134.9%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of November 2020

	Budget 2021	(MTD) Actual November	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
Total	(\$543,550)	(\$27,939)	(\$302,469)	\$0	(\$241,081)	55.6%
Local Taxes						
Current Taxes	\$14,045,387	\$1,428,743	\$1,585,027	\$0	\$12,460,361	11.3%
Delinquent	\$230,000	\$24,189	\$115,132	\$0	\$114,868	50.1%
Penalty & Interest	\$130,000	\$7,090	\$29,251	\$0	\$100,749	22.5%
Other	\$3,000	\$14,928	\$24,214	\$0	(\$21,214)	807.1%
Total	\$14,408,387	\$1,474,950	\$1,753,623	\$0	\$12,654,765	12.2%
Local Revenue						
Interest Income	\$115,000	\$2,287	\$8,263	\$0	\$106,737	7.2%
Miscellaneous Revenue	\$16,500	\$275	\$426	\$0	\$16,074	2.6%
Misc. Revenue-Vehicles	\$15,000	\$358	\$1,288	\$0	\$13,712	8.6%
Administrative Allowance	\$3,250	\$0	\$0	\$0	\$3,250	0.0%
Indirect Cost Recovery	\$35,000	\$0	\$0	\$0	\$35,000	0.0%
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$6,800	\$0	\$0	\$0	\$6,800	0.0%
Total	\$191,550	\$2,920	\$9,976	\$0	\$181,574	5.2%
Inter-Fund Appropriations						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$23,366,745	\$2,743,637	\$6,292,100	\$0	\$17,074,645	\$0

Galveston College
Fund 11 Detail Rev\Exp
as of the end of November 2020

Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
2021	November	2021	2021	2021	2021

Exp by State Classification

Instructional

Welding	\$304,815	\$27,367	\$70,754	\$5,817	\$228,245	23.2%
Biology	\$345,091	\$28,968	\$84,541	\$0	\$260,550	24.5%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$208,990	\$14,963	\$43,957	\$0	\$165,032	21.0%
Env Science	\$99,433	\$6,729	\$19,003	\$0	\$80,430	19.1%
Physics	\$129,860	\$6,861	\$20,238	\$0	\$109,622	15.6%
Accounting	\$71,689	\$5,801	\$17,108	\$0	\$54,582	23.9%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$15,098	\$652	\$1,827	\$0	\$13,271	12.1%
Hosp/Tourism	\$0	\$0	\$0	\$0	\$0	NaN
Medical Office Admin	\$181,364	\$17,839	\$52,547	\$1,000	\$127,817	29.0%
Logistics Op	\$102,363	\$2,627	\$7,737	\$0	\$94,626	7.6%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$109,635	\$9,366	\$26,852	\$0	\$82,783	24.5%
Comp. Science	\$85,494	\$7,363	\$21,687	\$0	\$63,806	25.4%
Comp. Tech.	\$125,351	\$10,503	\$27,755	\$650	\$96,946	22.1%
Culinary Arts	\$143,104	\$10,745	\$34,809	\$6,870	\$101,425	24.3%
Cosmetology	\$199,512	\$16,498	\$48,946	\$1,435	\$149,131	24.5%
Engineering	\$75,984	\$5,517	\$16,278	\$0	\$59,706	21.4%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of November 2020**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	November	2021	2021	2021	2021
Develop-Read	\$162,529	\$19,628	\$49,620	\$0	\$112,909	30.5%
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN
Education	\$9,592	\$1,084	\$3,192	\$0	\$6,400	33.3%
English	\$269,437	\$28,186	\$65,789	\$0	\$203,647	24.4%
Humanities	\$22,766	\$1,459	\$4,294	\$0	\$18,472	18.9%
Philosophy	\$9,567	\$591	\$1,741	\$0	\$7,826	18.2%
Foreign Lang-SPAN	\$17,400	\$1,117	\$3,288	\$0	\$14,112	18.9%
Nursing-RN	\$948,955	\$62,403	\$175,181	\$836	\$772,939	18.5%
Nursing Admin	\$168,928	\$13,604	\$39,920	\$0	\$129,008	23.6%
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN
Emer Med Serv	\$316,969	\$28,863	\$80,798	\$5,054	\$231,116	25.5%
Imaging-CT	\$143,330	\$9,681	\$28,821	\$0	\$114,509	20.1%
Imaging-MRI	\$133,157	\$10,418	\$29,749	\$330	\$103,078	22.3%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN
Imaging-Nuclear	\$143,168	\$13,207	\$35,546	\$0	\$107,622	24.8%
Imaging-Rad Thy	\$175,843	\$14,661	\$43,228	\$0	\$132,615	24.6%
Imaging-Rad Tch	\$287,245	\$23,889	\$69,938	\$0	\$217,307	24.3%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Sonography	\$124,376	\$12,270	\$36,727	\$0	\$87,649	29.5%
Surgical Tech	\$128,677	\$13,150	\$36,167	\$0	\$92,509	28.1%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of November 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	November	2021	2021	2021	2021
Nursing-LVN	\$199,477	\$16,362	\$51,845	\$0	\$147,632	26.0%
Develop-Math	\$274,028	\$19,502	\$56,450	\$0	\$217,578	20.6%
Mathematics	\$337,856	\$29,814	\$87,752	\$0	\$250,105	26.0%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$116,376	\$6,737	\$20,007	\$3,099	\$93,270	17.2%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electroncis	\$120,184	\$12,511	\$35,789	\$2,150	\$82,245	29.8%
Instrumentation	\$150,454	\$8,892	\$26,017	\$1,000	\$123,437	17.3%
Fitness Center	\$101,413	\$7,948	\$23,570	\$1,260	\$76,583	23.2%
Physical Ed.	\$108,372	\$9,444	\$27,328	\$0	\$81,044	25.2%
CJ-Academic	\$101,161	\$7,804	\$23,076	\$0	\$78,085	22.8%
CJ-Law Enforce	\$126,508	\$11,307	\$34,981	\$0	\$91,527	27.7%
Economics	\$60,289	\$5,171	\$15,249	\$0	\$45,040	25.3%
Government/PS	\$115,935	\$8,901	\$25,658	\$0	\$90,277	22.1%
History/Geog.	\$121,736	\$10,925	\$30,737	\$0	\$90,999	25.2%
Psychology	\$111,697	\$8,940	\$25,594	\$0	\$86,103	22.9%
Sociology	\$46,463	\$3,955	\$11,025	\$0	\$35,438	23.7%
Art	\$161,521	\$13,374	\$37,090	\$993	\$123,439	23.0%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$120,305	\$8,005	\$23,003	\$3,078	\$94,224	19.1%
Music	\$40,360	\$3,480	\$8,199	\$0	\$32,161	20.3%
Medical Bachelors	\$110,787	\$11,199	\$27,250	\$0	\$83,537	24.6%
Nursing BSN	\$104,391	\$0	\$0	\$0	\$104,391	0.0%
Accreditation	\$11,500	\$350	\$600	\$0	\$10,900	5.2%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of November 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	November	2021	2021	2021	2021
Accreditation QEP	\$0	\$0	\$0	\$0	\$0	NaN
ATD	\$0	\$0	\$0	\$0	\$0	NaN
Faculty Dev.	\$92,621	\$3,007	\$9,165	\$0	\$83,456	9.9%
Lecture Series	\$6,600	\$503	\$507	\$0	\$6,094	7.7%
CE-Workforce	\$108,924	\$8,423	\$17,148	\$1,693	\$90,083	15.7%
CE Cisco	\$13,608	\$787	\$1,691	\$0	\$11,916	12.4%
CE Allied Health	\$179,411	\$16,764	\$33,288	\$1,309	\$144,815	18.6%
Total Instructional	\$8,301,697	\$660,118	\$1,851,058	\$36,573	\$6,414,066	22%
Instructional Donations	\$0	\$0	\$0	\$0	\$0	NaN
Community Services						
CE Leisure Learning	\$34,935	\$1,147	\$2,177	\$0	\$32,758	6.2%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total Community Service	\$34,935	\$1,147	\$2,177	\$0	\$32,758	6.2%
Academic Support						
Vice President of Instruction	\$262,796	\$20,760	\$62,908	\$500	\$199,387	23.9%
Arts & Sciences Administration	\$65,123	\$5,893	\$16,232	\$500	\$48,391	24.9%
Tech\Professional Ed. Administration	\$215,604	\$15,226	\$52,994	\$2,611	\$159,998	24.6%
Adult & Continuing Ed. Administration	\$227,211	\$17,561	\$52,193	\$580	\$174,438	23.0%
Distance Education Administration	\$165,422	\$12,247	\$36,067	\$1,034	\$128,321	21.8%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	NaN
Grants Development	\$73,776	\$5,951	\$18,216	\$221	\$55,340	24.7%
Library & Learning Resources	\$380,987	\$27,619	\$91,037	\$24,836	\$265,114	23.9%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of November 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	November	2021	2021	2021	2021
Media Services	\$49,333	\$4,102	\$11,514	\$2,397	\$35,422	23.3%
Student Success Center (Tutoring)	\$147,126	\$4,924	\$24,766	\$0	\$122,360	16.8%
Testing Center	\$145,001	\$10,059	\$26,665	\$0	\$118,336	18.4%
Total For Academic Support	\$1,732,378	\$124,341	\$392,591	\$32,679	\$1,307,108	22.7%
Student Services						
Vice President of Student Services	\$306,579	\$19,426	\$61,370	\$271	\$244,938	20.0%
Admissions\Records	\$464,289	\$36,959	\$114,554	\$0	\$349,735	24.7%
Campus Security	\$563,647	\$45,024	\$94,972	\$359,829	\$108,846	16.8%
Counseling	\$614,236	\$44,009	\$129,657	\$0	\$484,579	21.1%
Financial Aid	\$326,021	\$24,358	\$65,547	\$1,000	\$259,474	20.1%
Student Activities	\$65,477	\$5,459	\$16,296	\$0	\$49,181	24.9%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
Total For Student Services	\$2,340,250	\$175,235	\$482,396	\$361,100	\$1,496,754	20.6%
Institutional Support						
Board of Regents	\$37,562	\$2,178	\$6,281	\$1,288	\$29,992	16.7%
President	\$543,559	\$32,033	\$93,667	\$198	\$449,694	17.2%
General Institutional Expenses	\$655,808	\$56,730	\$86,805	\$0	\$569,003	13.2%
Vice President for Administration	\$188,702	\$15,565	\$45,766	\$399	\$142,538	24.3%
Business Services	\$742,034	\$101,835	\$194,682	\$16,958	\$530,395	26.2%
Human Resources & Risk Mgmt.	\$423,916	\$33,312	\$96,443	\$47,998	\$279,474	22.8%
Professional Development	\$8,500	\$0	\$0	\$0	\$8,500	0.0%
Purchasing	\$79,782	\$7,390	\$19,707	\$1,902	\$58,173	24.7%
Research and Planning	\$219,167	\$69,957	\$98,306	\$4,200	\$116,661	44.9%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of November 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	November	2021	2021	2021	2021
Information Technology	\$1,536,339	\$205,158	\$497,395	\$250,310	\$788,635	32.4%
Communications	\$130,524	\$6,354	\$22,823	\$52,642	\$55,059	17.5%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$214,255	\$8,605	\$40,613	\$468	\$173,174	19.0%
GC Foundation	\$55,143	\$2,174	\$9,392	\$347	\$45,405	17.0%
Marketing & Media	\$567,396	\$52,302	\$117,706	\$74,358	\$375,332	20.7%
Total for Institutional Support	\$5,402,686	\$593,594	\$1,329,586	\$451,067	\$3,622,033	24.6%
Staff Benefits						
Staff Benefits - State Eligible	\$22,723	(\$32,500)	\$17,327	\$0	\$5,396	76.3%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits GASB68		\$0	\$0	\$0		
Staff Benefits - Retirees	\$0	\$0	\$0	\$0	\$0	NaN
Total For Staff Benefits	\$22,723	(\$32,500)	\$17,327	\$0	\$5,396	76.3%
Operations and Maintenance						
Plant Administration	\$793,712	\$13,610	\$587,349	\$0	\$206,363	74.0%
Building Maintenance	\$809,277	\$41,961	\$173,378	\$120,182	\$515,717	21.4%
Custodial Services	\$461,985	\$34,904	\$101,379	\$29,702	\$330,904	21.9%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$63,000	\$3,000	\$9,000	\$36,200	\$17,800	14.3%
Grounds Maintenance Tech Cente	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$12,200	\$990	\$1,045	\$9,185	\$1,970	8.6%
Utilities	\$725,000	\$16,036	\$81,788	\$435,050	\$208,162	11.3%
Utilities Tech Center	\$105,000	\$88	\$7,992	\$82,008	\$15,000	7.6%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of November 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	November	2021	2021	2021	2021
Total for Operations and M...	\$2,970,173	\$110,590	\$961,930	\$712,327	\$1,295,916	32.4%
Inter-fund Appropriations						
Transfers to Auxiliary	\$599,604	\$0	\$0	\$0	\$599,604	0.0%
Transfers to Student Activity Fund	\$59,037	\$8,777	\$37,133	\$0	\$21,904	62.9%
Transfer to State Eligible Ben	\$1,331,694	\$80,466	\$210,962	\$0	\$1,120,732	15.8%
Transfers to State Grants & Aid	\$121,568	\$0	\$54,272	\$0	\$67,296	44.6%
Transfers to Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$450,000	\$37,500	\$112,500	\$0	\$337,500	25.0%
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
Total Inter-fund Appropriations	\$2,561,903	\$126,742	\$414,867	\$0	\$2,147,036	16.2%
Expenditures Totals	\$23,366,745	\$1,759,266	\$5,451,933	\$1,593,746	\$16,321,067	23.3%

**Auxiliary fund
as of November 30, 2020**

November 30, 2020	Current year Budget 2021	Current year (MTD) Actual November	Current ... (YTD) Act... 2021	Current ... Encumbr... 2021	Current year Remaining 2021	Current year % Expended 2021
Revenue by State Classification						
Interfund Appropriations	\$599,604	\$0	\$0	\$0	\$599,604	0%
Bookstore Commission	\$55,000	\$0	\$8,688	\$0	\$46,312	16%
Student housing	\$241,520	\$1,500	\$154,456	\$0	\$87,064	64%
Food Service	\$306,928	(\$375)	\$184,898	\$0	\$122,030	60%
Special Event	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$176,960	\$12,827	\$33,506	\$0	\$143,454	19%
Total Revenue	\$1,380,012	\$13,953	\$381,548	\$0	\$998,464	28%
Expenditures by Department						
Bookstore(retiree)	0	0	0	0	\$0	NaN
Student Housing	0	2	2	0	(\$2)	Infinity
Food Service	251,197	28,116	102,106	0	\$149,091	41%
Print Shop	143,400	8,163	24,772	108,223	\$10,405	17%
Special Event	0	0	0	0	\$0	NaN
Athletics General	78,239	2,561	25,688	303	\$52,248	33%
Baseball	408,186	22,888	124,020	11,299	\$272,867	30%
Softball	313,990	9,420	87,353	4,102	\$222,535	28%
General Institutional	185,000	2,615	9,464	33,336	\$142,200	5%
Expenditures Total	1,380,012	73,765	373,404	157,263.72	\$849,344	27%

**Auxiliary fund
as of November 30, 2020**

Expenditures by Type						
General Operating	222,038	9,054	33,380	54,570	134,088.68	15%
Contracted Services	390,992	36,281	124,572	92,523	173,896.68	32%
Travel	66,900	916	1,900	0	64,999.54	3%
Equipment	37,860	5,558	6,355	10,171	21,333.53	17%
Special Event	0	0	0	0	0.00	NaN
Transfer to Scholars...	25,000	0	0	0	25,000.00	0%
Scholarships	393,900	1,264	146,102	0	247,797.83	37%
Salaries & Stipends	183,816	15,888	47,664	0	136,152.22	26%
Staff Benefits	59,506	4,803	13,430	0	46,075.95	23%
Expenditures Total	1,380,012	73,765	373,404	157,263.72	849,344.43	27%

**Student Service Fund
as of November 30, 2020**

November 30, 2020	Current year Budget 2021	Current year (MTD) Actual November	Current ... (YTD) Act... 2021	Current ... Encumbr... 2021	Current year Remaining 2021	Current year % Expended 2021
Revenue by State Classification						
Interfund Appropriations	\$59,037	\$8,777	\$37,133	\$0	\$21,904	63%
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$59,037	\$8,777	\$37,133	\$0	\$21,904	63%
Expenditures by Department						
Student Activities	30,687	270	763	47	\$29,876	2%
Student Government	25,750	0	0	0	\$25,750	0%
Phi Theta Kappa	2,600	0	0	0	\$2,600	0%
Expenditures Total	59,037	270	763	47	\$58,226	1%
Expenditures by Type						
General Operating	31,537	270	743	47	30,747	2%
Contracted Services	0	0	0	0	0	
Travel	17,500	0	21	0	17,479	0%
Equipment	0	0	0	0	0	NaN
Scholarships	0	0	0	0	0	
Salaries & Stipends	10,000	0	0	0	10,000	
Staff Benefits	0	0	0	0	0	
Expenditures Total	59,037	270	763	47	58,226	1%

GALVESTON COLLEGE
Construction\Capital Project fund
as of November 30, 2020

November 30, 2020

	Current year Budget 2021	Current year (MTD) Actual November	Current year (YTD) Actual 2021	Current year Remaining 2021
Fund 71				
Nursing Health Science				
Revenue				
Fund Balance Transfer	150,000	0	0	150,000
Total Revenue	150,000	0	0	150,000
Expenditures				
Arch and Engr Fees	150,000	0	0	150,000
Expenditures Total	150,000	0	0	150,000
Fund Revenue Total	150,000	0	0	150,000
Fund Expenditures Total	150,000	0	0	150,000
Fund 71 total	0	0	0	

GALVESTON COLLEGE
Construction\Capital Project fund
as of November 30, 2020

November 30, 2020

	Current year Budget 2021	Current year (MTD) Actual November	Current year (YTD) Actual 2021	Current year Remaining 2021
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Capital Projects Fund 72

Revenue

Transfer from Fund 11	450,000	37,500	112,500	337,500
Total Revenue	450,000	37,500	112,500	337,500

Expenditures

IT\Media

Replace IT Backup System	0	0	0	0
Replace Report System -Informer	45,030	0	0	147
Telephone System Upgrade	39,400	0	0	39,400
Media Equipment	47,709	0	684	47,025
Expenditures Total	132,139	0	684	86,572

General

COVID-19 Contingency	178,256	0	0	178,256
Expenditures Total	178,256	0	0	178,256

Fund Revenue Total	450,000	37,500	112,500	337,500
Fund Expenditures Total	310,395	0	684	309,711
Fund 72 total		37,500	111,816	

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Accept FY 2020-21 First Quarter Investment Report	_____	_____	_____	<u>39</u>
#2 – Approve Proposal for Website Content Management System	_____	_____ ✓	_____	<u>42</u>
#3 – Approve Offering Continuing Education Level 1 Certificates (Automotive Diesel Technician, Massage Therapy)	_____	_____ ✓	_____	<u>44</u>
#4 – Ratify Acceptance of Texas Higher Education Coordinating Board Texas Reskilling Support Fund Grant Program Award from the GEER Fund	_____	_____	_____	<u>45</u>
#5 – Approve Faculty Change in Rank	_____	_____	_____	<u>47</u>
#6 – Ratify Appointment of Full-time Instructors	_____	_____	_____	<u>48</u>
#7 – Accept Faculty Resignation	_____	_____	_____	<u>49</u>
#8 – Appoint Nominating Committee to Review Letters of Interest to Recommend Candidates to Fill the Position 8 Board Vacancy and Determine the Timeline	_____	_____ ✓	_____	<u>50</u>

Consider Acceptance of Fiscal Year 2020-21 First Quarter Investment Report

Following is the Investment Report describing the fiscal year 2020-21 first quarter investment activity for Galveston College. All investments are in compliance with the Board-approved investment policy and the report provides detailed information regarding each investment classified by major fund groups.


It is recommended that the Board of Regents accept the Investment Report for the first quarter of fiscal year 2020-21 as presented.


Board Investment Report FY 2021
First Quarter of FY 2021
November 30, 2020

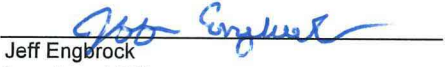
Description of Security	Account No. / CUSIP No.	Maturity Date	Beginning Book Value	Ending Book Value	Beginning Market Value	Additions	Changes	Ending Market Value	Interest Rate	Accrued Interest
OPERATING										
Lone Star Invest. Pool	84502	Demand	759,000	2,488,648	759,000	1,729,647	-	2,488,648	Variable	-
Logic	151720001	Demand	6,374,745	6,377,946	6,374,745	3,201	-	6,377,946	Variable	-
Texpool	000020101	Demand	5,707,515	5,709,431	5,707,515	1,916	-	5,709,431	Variable	-
Texas Term Pool	1216-00	Demand	5,112,532	5,114,044	5,112,532	1,512	-	5,114,044	Variable	-
MNB Repurchase Acct	3128X1PZ4	Open	2,747,415	602,451	2,747,415	-	(2,144,964)	602,451	Variable	-
Vanguard Mutual Fund	09914660032	Demand	688,632	688,730	688,632	97	-	688,730	Variable	-
TOTAL INVESTMENTS			\$ 21,389,839	\$ 20,981,249	\$ 21,389,839	\$ 1,736,374	\$ (2,144,964)	\$ 20,981,249		

The above reported investments have been recorded in compliance with generally accepted accounting principles. In the opinion of the investment officers of the College, both this report and the investment portfolio of the College are in compliance with the requirements of the Public Funds Investment Act of the State of Texas and the Investment Policy of the Board of Regents of Galveston Community College District.

For information regarding Galveston College's investment portfolio, please contact Jeff Engbrock at (409) 944-1205.


W. Myles Shelton, Ed.D
Investment Officer


Dr. Van Patterson
Investment Officer


Jeff Engbrock
Investment Officer

Note: Prior reports "Book Value" reflected the bank balances. Effective second quarter of FY2020 reports "Book Value" will reflect the general ledger balances.

**Board Investment Report FY 2021
Interest Earned - First Quarter of FY 2021
For the Quarter Ended 11/30/2020**

Investments

MNB Money Market Account	1,261
Lonestar	238
LOGIC	3,201
Texpool	1,916
Texas Term	1,512
Vanguard	<u>97</u>
Total Investment Interest	8,226

Demand Deposit

Moody National Bank	<u>36</u>
Total Demand Deposit Interest	36

TOTAL INTEREST EARNED	<u><u>8,263</u></u>
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Consider Approval of Proposal for Website Content Management System

A request for proposals for a website content management system was sent to 10 vendors and was advertised in the local newspaper. One response was received. The proposal is available for Board review, if desired.

Staff requests approval of this proposal to provide a full-service, comprehensive web content management system (CMS) from OmniUpdate, 1320 Flynn Road, Suite 100, Camarillo, CA 93012. The total cost of this project is \$120,545 over a three-year period. The cost for the first year is 58,000, which includes the implementation fee.

OmniUpdate, the leading web CMS provider for higher education since 2001, will transition the Galveston College website from an open-source WordPress site to the OU Campus CMS in order to improve security, decrease downtime, improve multi-device responsiveness, enhance the user experience, and empower website content managers to quickly and easily maintain website content from any browser.

As a full-service CMS provider, OmniUpdate will assign a dedicated implementation team who will lead the project from start to finish. The project includes software, implementation, training, maintenance, and hosting and support of the new OU Campus site for the period of the contract.

The source of funding will be institutional funds.

Website Content Management System
RFP 20-12-102

OmniUpdate 1320 Flynn Road, Suite 100 Camarillo, CA 93012	Year 1	Year 2	Year 3	Total Cost
Software	\$18,000	\$18,510	\$19,035	
Implementation	\$27,500			
Training	Included	Included	Included	
Maintenance	\$5,500	\$5,500	\$5,500	
Hosted Webserver Annual Fee	\$7,000	\$7,000	\$7,000	
Total Cost	\$58,000	\$31,010	\$31,535	\$120,545

Consider Approval to Offer Continuing Education Level 1 Certificates
(Automotive Diesel Technician, Massage Therapy)

Staff is requesting the Board’s approval to offer the following Continuing Education certificates beginning in the fall 2021 semester. The Automotive Diesel Technician non-credit certificate is a sequence of courses that the College will offer as a program at Ball High School, and the Massage Therapy non-credit certificate will be offered on the main campus. Since these programs are more than 360 contact hours, the College is required to submit them to the Texas Higher Education Coordinating Board for approval.

Automotive Diesel Technician Level 1 CE Certificate

Semester 1				
Prefix	Number	Course Name	Course Type	Total Semester Contact Hours
DEMR	1010	Diesel Engine Testing and Repair I	WECM	100
DEMR	2012	Diesel Engine Testing and Repair II	WECM	100
1st Semester Totals				200

Semester 2				
Prefix	Number	Course Name	Course Type	Total Semester Contact Hours
AUMT	1041	Automotive Climate Control Systems Theory	WECM	64
AUMT	1045	Automotive Climate Control Systems	WECM	96
2nd Semester Totals				160
Certificate Total				360

(Continued on the next page)

Consider Approval to Offer Continuing Education Level 1 Certificates
(Automotive Diesel Technician, Massage Therapy)

Massage Therapy Level 1 CE Certificate

Semester 1				
Prefix	Number	Course Name	Course Type	Total Semester Contact Hours
MSSG	2013	Kinesiology	WECM	52
MSSG	2014	Pathology for Massage	WECM	40
MSSG	1009	Health and Hygiene & CPR	WECM	20
MSSG	1012	Reflexology/Chair Massage	WECM	32
MSSG	1011	Fundamentals I	WECM	100
1st Semester Total				244

Semester 2				
Prefix	Number	Course Name	Course Type	Total Semester Contact Hours
MSSG	1005	Therapeutic Modalities/Hydro	WECM	24
MSSG	1013	A&P for Massage	WECM	76
MSSG	1007	Business Practices & Ethics	WECM	45
MSSG	2011	Fundamentals II	WECM	100
2nd Semester Total				245

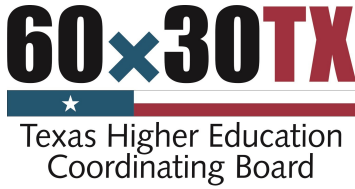
Semester 3				
Prefix	Number	Course Name	Course Type	Total Semester Contact Hours
MSSG	2086	Internship	WECM	60
3rd Semester Totals				60
Certificate Total				549

Consider Ratifying Acceptance of Texas Higher Education Coordinating Board
Texas Reskilling Support Fund Grant Program Award from the
Governor's Emergency Education Relief (GEER) Fund

As part of the first round of awards under the Texas Reskilling Support Fund Grant Program, the Texas Higher Education Coordinating Board has awarded Galveston College \$750,000. The GEER Fund supports the reskilling grants that allow Texas public colleges, technical schools, and universities to provide financial assistance to Texas students for tuition and fees. The grants are designed to support displaced Texas workers who need to reskill or upskill to get back into the workforce, and to support students who have previously stopped out of higher education complete of a postsecondary credential.

The grant term of this award is January 4, 2021 to December 31, 2021 (if applicable). All funds must be expended by December 31, 2021. This is the second grant the College has received from the GEER Fund. The first grant was in the amount of \$32,075 for the purpose of providing emergency assistance as a result of the COVID-19. Both grants are authorized by the Coronavirus Aid, Relief and Economic Security (CARES) Act.

Following is the Notice of Federal Grant Award to Galveston College, and staff is requesting the Board's ratification accepting this grant award.



THECB Award Number:
Federal Fiscal Year:

24093
20

Notice of Federal Grant Award to Galveston College

Grantee's Name and Address: Galveston College 4015 Avenue Q Galveston, TX 77550	Federal Grant Title: Texas Reskilling Support Fund Grant Program
	CFDA: 84.425
	Federal Grant Award Number: 2020-GE-84425C
Amount of Award: \$ 750,000.00	Term of Grant: 1/4/2021 to 12/31/2021 All funds must be expended by: 12/31/2021 (if applicable)
Payment Method: 50% at the beginning of the grant period and 50% upon the first program and expenditure reports	Federal Grant Funding Agency: U.S. Department of Education Education Stabilization Fund Program Governor's Emergency Education Relief (GEER) Fund
	DUNS Number:060716321
	Congressional District Location: 14 Congressional District Place of Performance:14
Authority: Governor's Emergency Education Relief (GEER) Fund. GEER dollars, in turn, originate from the U.S. Department of Education's administration of the Education Stabilization Fund in the Coronavirus Aid, Relief and Economic Security (CARES) Act of 2020. The CARES Act (HR 748/S 3548 of the 116th Congress) was signed into law on March 27, 2020.	
<p>The Texas Higher Education Coordinating Board's ("THECB") and the Grantee's (collectively, referred to as "the parties") execution of this Notice of Grant Award creates a legally binding agreement between the parties. The Program requirements (e.g., objectives, scope, budget, methodology) as stated in (1) the original Request for Application (RFA) including any addenda issued, (2) the addenda to Grantee's Application (if any), and (3) Grantee's Application are incorporated into and made a part of this Notice of Grant Award for all purposes, supersede any prior or contemporaneous understandings between the parties pertaining to the subject matter herein whether oral or written, and collectively constitute the entire agreement between the parties. In the event of a conflict in the language contained in the incorporated documents, conflicts shall be resolved by reference to the language contained in the documents in the order listed above.</p> <p>Any changes in the approved Grant must follow THECB's amendment process as defined in the RFA. Any funds received by Grantee and not expended prior to the end of the grant term indicated above shall be returned to THECB within thirty (30) days unless otherwise agreed by THECB and Grantee.</p>	
Approving THECB Official:	Approving Grantee Official:
Ray Martinez Deputy Commissioner	Myles Shelton President
Date:	Date:

Consider Approval of Change in Faculty Rank

The following individual has petitioned for a change in faculty rank:

<u>Faculty Member</u>	<u>Change in Rank From</u>	<u>Change in Rank To</u>
Dr. Arlinda Washington	Associate Professor	Professor

Dr. Washington has met the criteria (outlined below) to be considered for a change in faculty rank and has completed the review process conducted by the Rank, Tenure and Sabbatical Committee. The Committee affirms and recommends this change in faculty rank. The Vice President of Instruction agrees with the Committee's recommendation and the President concurs with these endorsements. Change in rank would be effective upon Board approval.

CRITERIA**Professor**

Academic Track: Rank of Instructor plus 45 additional graduate hours (in a discipline related to the teaching field) beyond the hours required for the master's degree AND 15 years of satisfactory postsecondary teaching experience AND be awarded tenure

OR Rank of Instructor plus an earned doctorate (not necessarily in the teaching field) plus 30 hours in a related teaching field or the equivalent AND 10 years of satisfactory postsecondary teaching experience AND be awarded tenure

Workforce Track: Master's degree plus 30 graduate hours or the equivalent in addition to the hours required for the master's degree AND 15 years of satisfactory postsecondary teaching experience AND a minimum of 10 years of work experience in the teaching field AND be awarded tenure

Associate Professor

Academic Track: Rank of Instructor plus 30 additional graduate hours (in a discipline related to the teaching field) beyond those hours required for the master's degree AND 9 years of satisfactory postsecondary teaching experience AND be awarded tenure

OR Rank of Instructor plus an earned doctorate (not necessarily in the teaching field) plus a total of 12 additional graduate hours in a discipline related to the teaching field plus 6 years of satisfactory postsecondary teaching experience AND be awarded tenure

Workforce Track: Rank of Instructor plus a bachelor's degree with a minimum of 20 college hours or the equivalent in a related teaching field AND a minimum of 8 years professional experience AND 9 years of satisfactory postsecondary teaching experience AND be awarded tenure

Consider Ratifying Appointment of Full-time Instructors

It is recommended that the following individuals be appointed to the positions indicated and that the Board ratify the contractual appointments:

Melissa Gauna, Healthcare Management Instructor; (12-month, tenure track)

An annual salary rate of \$73,680 will be prorated beginning January 1, 2021.

Education: M.S. in Health Sciences, University of Texas-Pan American; B.A.S in Medical Health System, South Texas College; A.S. in Interdisciplinary, South Texas College

Experience: Faculty, South Texas College; Office Manager, Norma Iglesias, M.D. and Associates; Billing Clerk, Catarina Posada M.D.; Billing Clerk, All Family Clinic

Alex-Giovanny Peniche-Trujillo, Biology Instructor (9-month, tenure track)

An annual salary rate of \$60,889 will be prorated beginning January 1, 2021.

Education: Ph.D. in Biomedical, Universidad Del Valle; M.S. in Microbiology, Universidad Del Valle; B.S. in Science Genetics, Universidad Del Valle

Experience: Research Scientist I, University of Texas Medical Branch; Adjunct Faculty, Galveston College; Adjunct Faculty, College of the Mainland; Research Scholar, University of Texas Health Science Center San Antonio; Research Professor, Fundación Universitaria del Area Andina. Bogotá, Colombia

John Rydlund, Logistics Instructor / Program Director (12-month, tenure track)

An annual salary rate of \$69,624 will be prorated beginning December 1, 2020.

Education: B.S. in Marine Transportation, U.S. Merchant Marine Academy

Experience: Franchise Owner, AdvantaClean of League City; Adjunct Professor / Teacher and Consultant, Houston Community College / HISD; Port/Logistics Operations Consultant, Cardno TEC; Director of POHAIC (Port of Houston Authority International Corporation), Port of Houston Authority

Consider Acceptance of Faculty Resignation

It is recommended that the resignation of the following individual be accepted and that the President acknowledge, with appreciation, service rendered to the College:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Tatyana Ivanova	Engineering Instructor	12/31/20

Appointment of Nominating Committee to
Review Letters of Interest to Recommend Candidates to
Fill the Position 8 Board Vacancy and Determine the Timeline

The Board Chairperson will appoint members of the Nominating Committee to review letters of interest to recommend candidates to fill the Position 8 vacancy on the Board of Regents. This position was formally held by Regent Carl E. Kelly and expires in May 2022. It was previously determined that the Board would fill this vacancy by appointment. A timeline will be discussed for meetings of the Nominating Committee, the deadline for candidates to submit a letter of interest or be recommended by a Regent, and when the Board will approve the appointment.