

**NOTICE OF REGULAR MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, October 14, 2020**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-220 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

- I. Call to Order Regular Meeting**
- II. Moment of Silence and Pledge of Allegiance
- III. Certification of Posting Notice of Regular Meeting
- IV. Recognition of Guests and Presentation of Resolution
- V. Consider Approval of Minutes from Regular Meeting of September 9, 2020 3
(Action Item)
- VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items
(Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.)
- VII. Informative Reports:
 - 1. Student Success Story *(Dr. W. Myles Shelton)* 12
 - 2. Update on Identity Theft Prevention Program *(Dr. Mary Jan Lantz)* 13
 - 3. Unaudited Year-end Financial Reports for Fiscal Year 2019-20 *(Mr. M. Jeff Engbrock)* 14
 - 4. Monthly Financial Reports - September *(Mr. M. Jeff Engbrock)* 34
- VIII. Consideration of Consent Agenda 52
(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.)
- IX. Action Items:
 - 1. Consider Approval of Proposal for Ellucian Colleague Consultant Services 53
 - 2. Consider Approval of Amendment 2018-03 to Interlocal Governmental Agreement for Law Enforcement Services Between the County of Galveston, Texas and the Galveston Community College District 54
 - 3. Consider Approval of Proposal to Purchase Equipment to Convert Combined Classroom FA-209/FA-210 Into Video Streaming Lecture Studio 59
 - 4. Consider Ratifying Acceptance of U.S. Department of Labor Occupational Safety and Health Administration (OSHA) Susan Harwood Training Grants Program Award 61
- X. Special Reports and Comments:
 - 1. Student Representative *(Ms. Maia Z. Adolphs)*

2. Faculty Representative (*Ms. L. Janene Davison*)
3. President (*Dr. W. Myles Shelton*)
4. Regents
5. Chairperson (*Ms. Karen F. Flowers*)

XI. Adjournment to Closed Meeting in Room M-220: The Board of Regents, as authorized by the Open Meetings Act, Texas Government Code, Chapter 551, reserves the right to enter into a closed meeting under the following provision of the Act: Section 551.074 - Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

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XII. Reconvene Regular Meeting (Open Meeting) in Room M-220

XIII. Adjournment

The notice for this meeting was posted on October 9, 2020, in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
September 9, 2020
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, September 9, 2020, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Armin Cantini
Mr. Raymond Lewis, Jr.
Ms. Mary R. Longoria
Mr. Carroll G. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Carmen Allen, Mr. Brent Benson, Mr. Michael Berberich, Ms. Carla Biggers, Dr. Larry Blomstedt, Dr. Laimutis Bytautas, Mr. Ron Crumedy, Mr. Don Davison, Ms. L. Janene Davison, Mr. M. Jeff Engbrock, Ms. Tatyana Ivanova, Ms. Carol Langston, Dr. Cissy Matthews, Mr. Paul Mendoza, Ms. Gloria Milton, Dr. Van Patterson, Mr. Jason Smith, Dr. Arlinda Washington, and Dr. Tirizia York.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Sunseri to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on September 4, 2020.
- IV. RECOGNITION OF GUESTS:** Mr. M. Theron Waddell was recognized as a guest attending the meeting.
- V. CONSIDER APPROVAL OF MINUTES FROM REGULAR MEETING OF AUGUST 12, 2020, AND PUBLIC HEARING AND SPECIAL MEETING OF AUGUST 17, 2020:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Mr. Sunseri seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens present desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Ms. Carmen Allen, Director of Institutional Effectiveness and Research, who presented the student success story. Ms. Allen provided a follow-up report requested at last month's meeting tracking Galveston College students who transferred to four-year institutions. The data reported was gathered from several sources including the Texas Higher Education Coordinating Board. Areas noted were:
 - Transfer Rate – First-Time Students: In fall 2013, 23.8 percent of Galveston College (GC) first-time students transferred to a four-year institution within six years.
 - Trend in Transfers – Graduates, Completers, and Non-Returners: Within the past five years, GC students have gone on to enroll in a total of 42 different public institutions across the state.
 - Academic Performance of Transfers: In fall 2018, 65.0 percent was the retention rate for GC students who transferred to a public university with 50.5 percent earning a GPA of 3.0 or greater in their first year.
 - Graduation Performance of Transfers: GC students who transferred in fall 2015, 69.8 percent earned a bachelor's degree within four years.

2. Monthly Financial Reports – August: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial reports for the month of August 2020. These are the unaudited year-end numbers. With 100 percent of the year completed, income generated was \$23,869,892, or 101.0 percent of the revenue budget. Mr. Engbrock anticipates little or no change in the revenue reported for the year after the audit. Total expenses were \$20,449,097, or 86.5 percent of the fiscal year 2019-2020 expenditure budget. Actual expenditure totals will increase to reflect year-end GASB expenses and depreciation. Additional utility and project expenditures are also outstanding. Mr. Engbrock explained, in detail, the revenue and expenses for each major category. He and Dr. Shelton gave the projected balances by funds. Transfers made that were reflected in the investment report were also noted.

VIII. CONSIDERATION OF CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Mr. Sunseri moved to approve the Consent Agenda and Action Item Nos. 4, 5, 6, 7, 8, 9, 10, and 11; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Approval of Facilities Committee Recommendation Regarding Change Orders for Galveston College Seibel Student Housing Project: Ms. Flowers turned the floor over to Mr. Michael B. Hughes, Chairperson of the Facilities Committee. Mr. Hughes reported that the Board Facilities Committee met prior

IX. ACTION ITEMS: (Continued)

to the Regular Board Meeting to review and discuss change orders 13-17 for the Galveston College Seibel Student Housing Project submitted by Sullivan Brothers Builders. These change orders, totaling \$62,957.85, are for the pergola, fence, handrails, code requirements, and mailboxes. Details of these change orders were provided. It was the Committee's recommendation and Mr. Hughes moved to approve change orders 13-17 for payment to Sullivan Brothers Builders in the amount of \$62,957.85; Mr. Sunseri seconded. The motion passed unanimously.

2. Consider Approval of Facilities Committee Recommendation Regarding Acceptance of Galveston College Seibel Student Housing Project and Payment of Final Draw Request: Mr. Hughes reported that the Committee also discussed the acceptance of the Seibel Student Housing Project and the release of the final draw. The project and all documents have been completed as required. Sullivan Brothers Builders submitted a request for the final draw in the amount of \$185,014.87, which is 5 percent of the retainage amount. It was the Committee's recommendation and Mr. Hughes moved to accept the project and payment of the final draw order as presented; Mr. Raschke seconded. The motion passed unanimously.
3. Consider Approval of Facilities Committee Recommendation Regarding Proposed Fourth Amendment to Lease Agreement Between Galveston College and McCoy Corporation: Mr. Hughes also reported that the Facilities Committee met prior to this meeting to review and discuss the request from McCoy Corporation to extend the lease agreement with the College for Building 4 at the Applied Technology Center. A proposed "Fourth Amendment to Lease Agreement" was submitted for approval extending the agreement for two years through September 30, 2022, with no change in the base rental amount of \$2,000 per month. Mr. Hughes stated that it was the Committee's recommendation and moved that the Board approve the "Fourth Amendment to Lease Agreement" with McCoy Corporation and authorize the College President to execute the document; Mr. Cantini seconded. The motion passed unanimously.
4. Consider Acceptance of Fiscal Year 2019-20 Fourth Quarter Investment Report: The Board unanimously accepted the fourth quarter investment report for the period ending August 31, 2020. The ending book value was \$21,428,573 and the total interest earned for the quarter was \$15,641. This item was passed in the Consent Agenda.
5. Consider Ratifying Acceptance of Texas Higher Education Coordinating Board / U.S. Department of Education – Education Stabilization Fund Program Grant Award – Governor's Emergency Education Relief (GEER) Fund: The Board unanimously ratified the acceptance of this \$32,075 grant. The term of the agreement shall be from September 1, 2020 to August 31, 2021. This item was passed in the Consent Agenda.

IX. ACTION ITEMS: (Continued)

6. Consider Acceptance of U.S. Department of Education TRIO – Student Support Services Grant Award – Building Bridges to Success for Project Year 2020-21: The Board unanimously accepted the \$283,895 U. S. Department of Education TRIO - Student Support Services grant award (Building Bridges to Success) for budget period five. The budget period begins September 1, 2019, and ends August 31, 2020. This item was passed in the Consent Agenda.
7. Consider Acceptance of U.S. Department of Education TRIO – Upward Bound Program Grant Award for Project Year 2020-21: The Board unanimously accepted the \$297,601 U. S. Department of Education TRIO – Upward Bound Program grant award for project year 2020-21. The budget period for the first year of funding begins September 1, 2020, and ends August 31, 2021. This item was passed in the Consent Agenda.
8. Consider Ratifying Interlocal Cooperation Contract Between Galveston College and The University of Texas at Austin to Provide Internet Services: The Board unanimously approved an Interlocal Cooperation Contract between Galveston College and The University of Texas at Austin to provide internet services. This 12-month contract totals \$11,400 for the period of September 1, 2020 to August 31, 2021. This item was passed in the Consent Agenda.
9. Consider Ratifying Appointment of Full-time Instructors: The Board unanimously ratified the appointments of: Crystal Robinson, Criminal Justice/ Law Enforcement Instructor/Program Director (12-month, tenure track), at an annual salary rate of \$74,360 prorated beginning August 21, 2020; Dr. Michael Stickney, Instrumentation Instructor/Program Director (12-month, tenure track), at an annual salary rate of \$82,954 prorated beginning August 21, 2020; Mary Thomas, Associate Degree Nursing Instructor (9-month, tenure track), at an annual salary rate of \$56,450 prorated beginning August 31, 2020; and Derrick Wyatt, Welding Instructor (12-month, tenure track), at an annual salary rate of \$66,975 prorated beginning August 21, 2020. This item was passed in the Consent Agenda.
10. Consider Approval of Instructional Agreement Between Galveston College and the Upward Hope Academy for Dual Credit / Early Admissions Enrollment Classes for Academic Year 2020-21 Including Addendum: The Board unanimously approved the Instructional Agreement for Dual Credit / Early Admissions Enrollment Classes Between Galveston College and the Upward Hope Academy for Academic Year 2020-21 including Addendum A. This item was passed in the Consent Agenda.
11. Consider Approval of Proposal to Provide Fiber Connectivity to Whitecaps Apartments for Long-Term, High-Capacity Networking: The Board unanimously approved the proposal to provide fiber connectivity to the Whitecaps Apartments for long-term, high-capacity networking. Triumph Cabling Systems (DIR Contract No. DIR-TSO-3725) will provide fiber cabling from the main campus's

IX. ACTION ITEMS: (Continued)

networking infrastructure to the apartments. Presidio (DIR Contract No. DIR-TSO-4167) will supply the hardware. The total cost of this project is \$61,620 and the source of funding is the CARES Act MSI grant. This item was passed in the Consent Agenda.

12. Consider Appointment of Voting Delegate and Alternate for the Virtual 2020 Association of Community College Trustees (ACCT) Leadership Congress: The Galveston College Board is entitled to one vote during the Regional Caucuses and Senate Meeting at the virtual 2020 ACCT Leadership Congress in October. One of the Board members who is attending would be eligible as long as all of the criteria have been met. Mr. Sunseri nominated Mr. Lewis to serve as the College's voting delegate and Mr. Cantini as the alternate; Mr. Raschke seconded. The motion passed unanimously. Both accepted their appointments.
13. Consider Adoption of Resolution Honoring the Service of Regent Carl E. Kelly to Galveston College: Dr. Shelton presented a resolution for adoption by the Board honoring the service of Regent Carl E. Kelly. Mr. Lewis moved to adopt this resolution as presented; Ms. Longoria seconded. The motion passed unanimously. Dr. Shelton confirmed that the resolution will be signed, sealed, and framed to be presented at a later date.

**A Resolution Honoring the Service of
Regent Carl E. Kelly to Galveston College**

WHEREAS, Regent Carl E. Kelly gave honorable service and shared invaluable knowledge as a member of the Board of Regents of the Galveston Community College District from his appointment in January 1998 until his untimely passing on July 31, 2020; and

WHEREAS, Regent Kelly served steadfastly as Chairperson, Vice Chairperson, and Secretary of the Board of Regents during his tenure; and

WHEREAS, he unexpectedly had to step into the role of Chairperson and, with utmost dedication, lead the Board of Regents during a transitional period of time for the College; and

WHEREAS, he also served as a member of several Board of Regents committees including the Athletic, Diversity (chair), Policies and Planning (chair), Facilities, and most recently Finance and Policies Committees; and

WHEREAS, as Chairperson of the Board of Regents, he was a representative on the Tax Foreclosed Resale Committees (Galveston and Bolivar Peninsula); and

WHEREAS, an anonymous donor established a named scholarship to honor Regent Carl Kelly for his service to the Board; and

WHEREAS, the Association of Community College Trustees would depend on Regent Kelly to serve the national organization as an Assistant Teller for the Western Regional Caucus and Meeting at its Annual Leadership Congress, which he did without reservation and in representation of Galveston College; and

WHEREAS, Regent Kelly's commitment to public service and volunteerism is evident in the seemingly endless list of altruistic activities to which he devoted his time and energy, not only serving as a

IX. ACTION ITEMS: (Continued)

College Regent but also on the Galveston Island Park Board of Trustees (former chair), Texas State Bar Grievance Board, Galveston Historical Foundation Board of Directors, the City of Galveston Charter Review Committee, the BPA Housing Development Corporation Board, and the 1894 Grand Opera House; and

WHEREAS, he also served with dedication as a citizen bailiff for the 122nd District Court, under the leadership of Judge Frank Carmona and Judge John Ellisor; and

WHEREAS, Regent Kelly was known for being an avid world traveler, but he rarely missed a meeting to indulge in his passion to enhance his knowledge and experience other cultures; and

WHEREAS, Regent Kelly’s passing is a deep and profound loss to Galveston College and the Galveston Island community, and his warmth, humor, and life’s work will endure in the community and in the many lives he touched throughout the years; and

WHEREAS, Regent Kelly’s guidance and valuable service will help to maintain Galveston College as a beacon of light guiding lifelong learning.

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents of the Galveston Community College District and the Galveston College President formally express highest admiration and respect for Regent Kelly with gratitude for his extraordinary leadership and 22 years of service as a Regent and his dedication to Galveston College; and,

BE IT FURTHER RESOLVED that this resolution be entered in the permanent minutes of the Board of Regents of the Galveston Community College District and a commemorative copy be given to his family as a token of esteem for valued service and commitment to this institution, its mission, and its students.

PASSED, APPROVED, AND ADOPTED this the 9th day of September, 2020.

GALVESTON COMMUNITY COLLEGE DISTRICT

Karen F. Flowers
Chairperson, Board of Regents

ATTEST:

(DISTRICT SEAL)

Michael B. Hughes
Secretary, Board of Regents

X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: There was no student representative report presented. Dr. Shelton noted that the Student Government Association will be organized over the coming weeks. COVID-19 has disrupted normal student activities. Discussions are taking place to plan some virtual activities.

X. SPECIAL REPORTS AND COMMENTS: *(Continued)*

2. Faculty Representative: Ms. L. Janene Davison, President of the Faculty Senate, presented the following faculty representative report. Faculty have been busy getting classes ready and trying to meet the COVID guidelines. She thanked Student Services for doing a wonderful job of making everything flow smoothly with registration in spite of the interruption due to Hurricane Laura. Ms. Davison also recognized the Information Technology staff for the computer refresh and staff members Joseph Bernard and Patricia Reyes for their assistance in integrating courses using a Zoom platform. In conversations with faculty member Michael Berberich, she thought it would be informative to the Board for him to share recent experiences using new media platforms and methods of teaching during this pandemic. Mr. Berberich shared several observations about using Zoom for his classes. He concluded with three takeaways: (1) we are always learning, (2) we all help each other and it makes life's struggles to learn and little more bearable, and (3) there is an excitement of discovery in the act of learning and this is what makes life joyful.

3. President: Dr. Shelton reported on a number of topics that included the following.
 - There has been an increase in students taking online classes since last year. He thanked Dr. Cissy Matthews, Vice President of Instruction, and the faculty who worked this past summer to revise the course schedule to accommodate this change to online delivery. Drs. Matthews and Shelton provided information regarding dual credit instruction and registration.
 - Enrollment is about 2.8 percent behind last year's excluding dual credit. This could change by the census date. Dr. Shelton explained other options for students who do not make the census date such as flex entry with a second start.
 - Student housing has 103 residences; 80 athletes and 23 non-athletes. The goal was 102.
 - An update was given on CARES funds available to students and the institution. There could be additional federal monies available for higher education if a bill is passed in the future. He noted the grant approved by the Board earlier in the meeting that includes emergency funds for students on top of the funds the College has already allocated.
 - The College has established a computer loan program for students who need a computer for class. Of the 100 that have been set aside for this purpose, 15 were issued. As for Wi-Fi, students have access on campus or could request emergency funds. Ms. Allen will survey students to get more data on their Wi-Fi uses and needs.
 - Commencement is scheduled for May 14, 2021.
 - The auditors are concerned that they will not have guidelines for reporting GASB entries and CARES funds; therefore, the audit report may not be completed in November for review by the Finance Committee and the Board of Regents.

Dr. Shelton noted the upcoming dates for the Food for Thought campus food distribution and asked the Board, faculty, and staff to consider volunteering.

X. SPECIAL REPORTS AND COMMENTS: (Continued)

4. Regents: Ms. Flowers asked if any of the Regents had a report or comment to submit. Mr. Cantini noted the Board's acceptance of the Building Bridges to Success (BBS) grant award for the 24th year of the program. He attended a First Friday Luncheon where this program was the topic and said it was making a huge impact on first-generation, economically-disadvantaged students. Mr. Cantini asked that those responsible be recognized and complimented. Dr. Shelton responded that Ms. Amy Leuchtag is the current director of BBS. He shared that many of their student success best practices have been replicated in other areas of the College. Mr. Lewis suggested that representatives from BBS attend a meeting to receive special recognition by the Board. Dr. Shelton said that could be arranged and would include someone from the Upward Board program.

5. Chairperson: Ms. Flowers thanked everyone for attending the meeting and for all of the hard work being done. It is appreciated. With the parking lot full and seeing students on campus, there seems to be some semblance of normalcy, which made her smile upon entering the building for the meeting. She said we all have our own stories to tell, but she recognized the effort to make it work. We are all in this together.

XI. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:32 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

EXHIBIT A

Agenda Item VIII (Action Item)

Board Meeting 9/9/20

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Approve Facilities Committee Recommendation Regarding Approval of Change Orders for Seibel Student Housing Project	_____	_____✓_____	_____	_____41_____
#2 – Approve Facilities Committee Recommendation Regarding Acceptance of Seibel Student Housing Project and Payment of Final Draw Request	_____	_____✓_____	_____	_____43_____
#3 – Approve Facilities Committee Recommendation Regarding Proposed Fourth Amendment to McCoy Lease Agreement	_____	_____✓_____	_____	_____47_____
#4 – Accept FY20 Fourth Quarter Investment Report	_____✓_____	_____	_____	_____49_____
#5 – Ratify Acceptance of THECB/DOE GEER Grant Award – Education Stabilization Fund Program	_____✓_____	_____	_____	_____52_____
#6 – Accept DOE TRIO Grant Award – Building Bridges to Success	_____✓_____	_____	_____	_____68_____
#7 – Accept DOE TRIO Grant Award – Upward Bound	_____✓_____	_____	_____	_____73_____
#8 – Ratify Acceptance of Interlocal Cooperation Contract with UT-Austin for Internet Services	_____✓_____	_____	_____	_____78_____
#9 – Ratify Appointment of Full-time Instructors	_____✓_____	_____	_____	_____84_____
#10 – Approve Instructional Agreement Including Addendum – Academic Year 2020-21 – Upward Hope Academy	_____✓_____	_____	_____	_____85_____
#11 – Approve Proposal to Provide Fiber Connectivity to Whitecaps Apartments	_____✓_____	_____	_____	_____98_____
#12 – Appoint Voting Delegate and Alternate for Virtual ACCT Leadership Congress	_____	_____✓_____	_____	_____99_____
#13 – Adopt Resolution Honoring the Service of Regent Carl E. Kelly	_____	_____✓_____	_____	_____100_____

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Update on Identity Theft Prevention Program

On October 14, 2009, the Board of Regents adopted Board Policy CSA Local that authorized the College's Identity Theft Prevention Program. Language for this policy was subsequently incorporated in Board Policy CS Local. The policy authorizes the College President, or designee, to approve and maintain a program "designed to prevent the unauthorized distribution or theft of personal/confidential information pursuant to the Federal Trade Commission's Red Flags Rule, which implements Section 114 of the Fair and Accurate Credit Transactions Act of 2003." The College President, or designee, is responsible for the overall program management and administration.

As a requirement of the College's Identity Theft Prevention Program, the Program Administrator "shall provide appropriate identity theft training for relevant College faculty and staff and provide reports and periodic updates to the Vice President for Administration and the Board of Regents on at least an annual basis." Dr. Shelton has appointed Dr. Mary Jan Lantz, Director of Human Resources and Risk Management, as the Program Administrator. Dr. Lantz will provide a program update to the Board of Regents.

Unaudited Year-end Financial Reports for Fiscal Year 2019-20

Mr. M. Jeff Engbrock, Comptroller/CFO, will provide an update on the unaudited year-end financial reports for fiscal year 2019-20.

Operating Fund Revenue Summary Sheet October 2020 Meeting

As of Aug 31, 2020 (100 % of Year) @ 10/9/20 9am

Source	Budgeted 2019/2020	Year-to-Date		
		Received (\$) 2019/2020	Received (%) 2019/2020	Received (%) 2018/2019
State Funds	\$4,608,371	\$4,609,457	100.0%	100.0%
Tuition and Fees	\$4,372,487	\$4,710,526	107.7%	107.8%
Local Taxes	\$14,188,387	\$14,283,682	100.67%	100.4%
Local Revenues	\$472,751	\$374,170	79.1%	177.8%
Total Revenue	\$23,641,996	\$23,977,835	101.4%	103.2%

Operating Fund Expenditure Summary Sheet October 2020 Meeting

As of Aug 31, 2020 (100 % of Year) @ 10/9/20 9am

Source	Orginal Budgeted 2019/2020	Year-to-Date		
		Expended (\$) 2019/2020	Expended (%) 2019/2020	Expended (%) 2018/2019
Instruction	\$7,921,591	\$7,879,846	99.5%	102.2%
Community Service	\$37,638	\$6,914	18.4%	34.9%
Academic Support	\$1,693,228	\$1,760,382	104.0%	108.2%
Student Services	\$2,365,375	\$2,503,710	105.8%	118.6%
Institutional Support*	\$5,754,884	\$4,649,069	80.8%	83.9%
Staff Benefits	\$13,300	\$0	10.9%	4.7%
Operations/ Maintenance	\$2,953,990	\$2,518,804	85.3%	89.2%
Interfund Transfers (out)	\$2,901,990	\$1,375,194	47.4%	50.4%
Total Expenditures	\$23,641,996	\$20,693,918	87.5%	91.5%

* Does not include GASB 68(514K) or 75(TBD) Non-Cash Expenses

GALVESTON COLLEGE
Fund 11 Education and General

August 31, 2020	Current year Budget 2020	Current year (MTD) Actual August	Current year (YTD) Actual 2020	Current year Encumbrances 2020	Current year Remaining 2020	Current year % Expended 2020
Revenue by State Classification						
State Funds	4,608,371	437,898	4,609,457	0	(1,086)	100.0%
Tuition	2,433,878	214	2,555,641	0	(121,763)	105.0%
Course Fees	2,525,279	540	2,673,449	0	(148,170)	105.9%
Exemption/Waivers	(586,670)	(850)	(518,564)	0	(68,106)	88.4%
Local Taxes	14,188,387	147,565	14,283,682	0	(95,295)	100.7%
Local Revenue	464,751	62,321	372,631	0	92,120	80.2%
Sales and Services	8,000	0	1,539	0	6,461	19.2%
Total Revenue	23,641,996	647,688	23,977,835	0	(335,839)	101.4%
Expenditures by State Classification						
instructions	7,924,287	1,259,114	7,879,846	4,370	40,071	99.4%
Community Service	37,690	0	6,914	0	30,776	18.3%
Academic Support	1,713,172	343,363	1,760,382	0	(47,211)	102.8%
Student Services	2,367,571	568,956	2,503,710	2,675	(138,813)	105.8%
institutional Support	5,720,289	576,370	4,649,069	5,032	1,066,188	81.3%
Operations And Maintenances	2,975,917	61,784	2,518,804	22,130	434,983	84.6%
Staff Benefits	1,082	(118)	(0)	0	1,082	(0.0)%
Inter-Fund Appropriation	2,901,990	(786,633)	1,375,194	0	1,526,796	47.4%
Expenditures Total	23,641,996	2,022,836	20,693,918	34,206	2,913,872	87.5%
Expenditures by Type						
General Operating	3,121,138	50,442	2,117,530	7,044	996,564	67.8%
Contracted Services	2,372,012	293,764	2,038,716	7,882	325,415	85.9%
Travel	332,434	14,320	178,148	0	154,286	53.6%
Equipment	362,027	(7,348)	162,658	(2,850)	202,219	44.9%
Utilities	795,000	61,385	656,329	22,130	116,541	82.6%
Faculty Full Time	3,895,979	344,808	3,831,802	0	64,178	98.4%
Faculty Overloads/Adjunct	1,697,044	125,036	1,435,694	0	261,350	84.6%
Stipends	376,406	30,536	347,402	0	29,004	92.3%
Administrator Salaries	1,894,518	253,053	1,987,870	0	(93,352)	104.9%
Professional Technical Salaries	2,137,791	155,595	1,890,079	0	247,712	88.4%
Classified Salaries	2,042,346	170,279	1,977,795	0	64,551	96.8%
Part-Time Salaries	373,665	30,142	300,515	0	73,150	80.4%
Staff Benefits	1,339,646	1,287,457	2,394,187	0	(1,054,541)	178.7%
Interfund Appropriations	2,901,990	(786,633)	1,375,194	0	1,526,796	47.4%
Expenditures Total	23,641,996	2,022,836	20,693,918	34,206	2,913,872	87.5%
Excess Rev/Exp	0	(1,375,148)	3,283,917			

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2020	August	2020	2020	2020	2020
State Appropriation						
Academic/Technical	\$3,538,300	\$337,181	\$3,549,282	\$0	(\$10,982)	100.3%
Incentive	\$389,665	\$35,032	\$368,757	\$0	\$20,908	94.6%
Core	\$680,406	\$65,685	\$691,419	\$0	(\$11,013)	101.6%
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$4,608,371	\$437,898	\$4,609,457	\$0	(\$1,086)	100.0%
Tuition						
In District Tuition	\$916,375	\$720	\$1,024,783	\$0	(\$108,408)	111.8%
Out of District Tuition	\$709,123	(\$666)	\$793,630	\$0	(\$84,507)	111.9%
Non Resident Tuition	\$368,090	\$0	\$370,301	\$0	(\$2,211)	100.6%
CE Workforce Training	\$190,000	(\$200)	\$134,997	\$0	\$55,003	71.1%
CE Workforce Info Tech	\$15,000	\$0	\$16,698	\$0	(\$1,698)	111.3%
CE Workforce Health Prof	\$190,000	\$0	\$172,521	\$0	\$17,479	90.8%
CE Leisure Learning	\$45,290	\$360	\$42,711	\$0	\$2,579	94.3%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,433,878	\$214	\$2,555,641	\$0	(\$121,763)	105.0%
Course Fees						
Building Use Fee	\$972,984	\$30	\$1,079,988	\$0	(\$107,004)	111.0%
Student Service Fee	\$69,455	\$4	\$71,631	\$0	(\$2,176)	103.1%
General Service Fee	\$291,840	\$20	\$296,076	\$0	(\$4,236)	101.5%
Registration Fee	\$175,104	\$30	\$179,274	\$0	(\$4,170)	102.4%
Out of District Fee	\$422,963	\$158	\$456,568	\$0	(\$33,605)	107.9%
Course and Lab fees	\$262,625	(\$14)	\$302,323	\$0	(\$39,698)	115.1%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2020	August	2020	2020	2020	2020
Distance Education fee	\$151,608	(\$26)	\$128,326	\$0	\$23,282	84.6%
Distance Education fee N/R	\$5,250	\$0	\$16,000	\$0	(\$10,750)	304.8%
Testing Fees	\$36,000	\$5,218	\$16,457	\$0	\$19,543	45.7%
Testing Fees GED	\$3,000	(\$4,555)	(\$3,112)	\$0	\$6,112	(103.7)%
Testing Fees-Contract	\$3,000	\$0	\$19,473	\$0	(\$16,473)	649.1%
Late Registration Fees	\$8,000	\$25	\$8,140	\$0	(\$140)	101.8%
Schedule Change Fees	\$4,200	\$10	\$3,640	\$0	\$560	86.7%
Student Health\Insurance Fees	\$77,000	\$0	\$66,437	\$0	\$10,563	86.3%
SurCharge 3peat > 27 Dev hrs	\$42,250	(\$360)	\$32,229	\$0	\$10,021	76.3%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,525,279	\$540	\$2,673,449	\$0	(\$148,170)	105.9%

Exemption/Waivers

Competitive Waiver	(\$34,000)	\$0	(\$21,838)	\$0	(\$12,163)	64.2%
Foster Care	(\$21,220)	\$0	(\$26,332)	\$0	\$5,112	124.1%
Hazelwood Waiver Credit	(\$19,900)	\$0	(\$13,732)	\$0	(\$6,168)	69.0%
Hazelwood Dependant	(\$34,650)	(\$850)	(\$34,057)	\$0	(\$593)	98.3%
Concurrent Enrollment	(\$500)	\$0	\$0	\$0	(\$500)	0.0%
Blind	(\$4,500)	\$0	(\$1,660)	\$0	(\$2,840)	36.9%
Fireman	(\$6,000)	\$0	(\$17,232)	\$0	\$11,232	287.2%
Police	(\$1,500)	\$0	(\$1,440)	\$0	(\$60)	96.0%
TEC 54.052	(\$93,000)	\$0	(\$98,421)	\$0	\$5,421	105.8%
Military Waiver	(\$12,000)	\$0	(\$11,475)	\$0	(\$525)	95.6%
GISD Dual Credit	(\$356,400)	\$0	(\$289,169)	\$0	(\$67,232)	81.1%
Other	(\$3,000)	\$0	(\$3,210)	\$0	\$210	107.0%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2020	August	2020	2020	2020	2020
Total	(\$586,670)	(\$850)	(\$518,564)	\$0	(\$68,106)	88.4%
Local Taxes						
Current Taxes	\$13,825,387	\$52,083	\$13,771,482	\$0	\$53,905	99.6%
Delinquent	\$230,000	\$82,947	\$328,129	\$0	(\$98,129)	142.7%
Penalty & Interest	\$130,000	\$12,204	\$164,332	\$0	(\$34,332)	126.4%
Other	\$3,000	\$331	\$19,739	\$0	(\$16,739)	658.0%
Total	\$14,188,387	\$147,565	\$14,283,682	\$0	(\$95,295)	100.7%
Local Revenue						
Interest Income	\$375,000	\$3,991	\$260,806	\$0	\$114,194	69.5%
Miscellaneous Revenue	\$16,501	\$1,698	\$6,601	\$0	\$9,900	40.0%
Misc. Revenue-Vehicles	\$15,000	\$402	\$8,216	\$0	\$6,784	54.8%
Administrative Allowance	\$3,250	\$0	\$4,791	\$0	(\$1,541)	147.4%
Indirect Cost Recovery	\$55,000	\$56,230	\$62,318	\$0	(\$7,318)	113.3%
Donations	\$0	\$0	\$29,900	\$0	(\$29,900)	Infinity
Sales and Services	\$8,000	\$0	\$1,539	\$0	\$6,461	19.2%
Total	\$472,751	\$62,321	\$374,170	\$0	\$98,581	79.1%
Inter-Fund Appropriations						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$23,641,996	\$647,688	\$23,977,835	\$0	(\$335,839)	\$1

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2020**

Budget 2020	(MTD) Actual August	(YTD) Actual 2020	Encumbrances 2020	Available 2020	% of Budget 2020
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Exp by State Classification

Instructional

Welding	\$307,513	\$29,358	\$234,766	\$0	\$72,747	76.3%
Biology	\$335,527	\$55,892	\$347,300	\$0	(\$11,773)	103.5%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$177,598	\$35,531	\$180,198	\$30	(\$2,630)	101.5%
Env Science	\$105,881	\$8,303	\$92,836	\$0	\$13,045	87.7%
Physics	\$130,288	\$19,179	\$117,430	\$0	\$12,859	90.1%
Accounting	\$60,413	\$7,720	\$55,187	\$0	\$5,227	91.3%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$19,591	\$250	\$12,955	\$0	\$6,636	66.1%
Hosp/Tourism	\$0	\$0	\$0	\$0	\$0	NaN
Medical Office Admin	\$178,166	\$28,667	\$198,761	\$0	(\$20,595)	111.6%
Logistics Op	\$0	\$0	\$0	\$0	\$0	NaN
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$3,749	\$3,749	\$0	(\$3,749)	Infinity
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$113,962	\$12,574	\$110,454	\$0	\$3,508	96.9%
Comp. Science	\$92,709	\$16,608	\$88,342	\$0	\$4,367	95.3%
Comp. Tech.	\$106,316	\$15,093	\$94,630	\$0	\$11,686	89.0%
Culinary Arts	\$141,614	\$11,543	\$109,260	\$0	\$32,354	77.2%
Cosmetology	\$202,586	\$31,212	\$209,447	\$518	(\$7,378)	103.4%
Engineering	\$76,123	\$11,307	\$71,006	\$0	\$5,117	93.3%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2020	August	2020	2020	2020	2020
Develop-Read	\$185,143	\$32,284	\$185,144	\$0	(\$1)	100.0%
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN
Education	\$6,891	\$144	\$4,575	\$0	\$2,316	66.4%
English	\$263,318	\$50,338	\$274,238	\$0	(\$10,920)	104.1%
Humanities	\$24,638	\$2,612	\$19,580	\$0	\$5,058	79.5%
Philosophy	\$11,912	\$1,549	\$11,932	\$0	(\$20)	100.2%
Foreign Lang-SPAN	\$16,418	\$1,278	\$20,499	\$0	(\$4,081)	124.9%
Nursing-RN	\$917,880	\$198,388	\$970,043	\$0	(\$52,162)	105.7%
Nursing Admin	\$171,055	\$29,893	\$179,149	\$0	(\$8,095)	104.7%
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN
Emer Med Serv	\$288,620	\$10,146	\$325,970	\$0	(\$37,350)	112.9%
Imaging-CT	\$146,377	\$20,087	\$147,575	\$0	(\$1,198)	100.8%
Imaging-MRI	\$131,372	\$21,887	\$124,349	\$0	\$7,023	94.7%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN
Imaging-Nuclear	\$153,253	\$23,519	\$155,376	\$32	(\$2,155)	101.4%
Imaging-Rad Thy	\$177,309	\$23,575	\$169,068	\$418	\$7,823	95.4%
Imaging-Rad Tch	\$293,842	\$47,060	\$312,696	\$0	(\$18,853)	106.4%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Sonography	\$126,675	\$27,990	\$147,579	\$0	(\$20,904)	116.5%
Surgical Tech	\$123,550	\$22,454	\$130,321	\$64	(\$6,835)	105.5%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2020	August	2020	2020	2020	2020
Nursing-LVN	\$211,869	\$36,476	\$218,578	\$613	(\$7,321)	103.2%
Develop-Math	\$252,483	\$37,829	\$246,294	\$0	\$6,189	97.5%
Mathematics	\$335,912	\$56,508	\$344,213	\$0	(\$8,301)	102.5%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$116,854	\$20,618	\$108,613	\$0	\$8,241	92.9%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electroncis	\$106,124	\$24,771	\$109,862	\$2,576	(\$6,314)	103.5%
Instrumentation	\$0	\$0	\$0	\$0	\$0	NaN
Fitness Center	\$107,068	\$23,759	\$107,544	\$0	(\$477)	100.4%
Physical Ed.	\$109,435	\$19,766	\$113,597	\$0	(\$4,163)	103.8%
CJ-Academic	\$100,298	\$16,939	\$104,618	\$0	(\$4,321)	104.3%
CJ-Law Enforce	\$139,527	\$19,806	\$127,253	\$0	\$12,273	91.2%
Economics	\$64,431	\$7,982	\$62,813	\$0	\$1,618	97.5%
Government/PS	\$118,941	\$24,640	\$134,677	\$0	(\$15,737)	113.2%
History/Geog.	\$125,226	\$23,919	\$132,609	\$0	(\$7,383)	105.9%
Psychology	\$106,927	\$25,861	\$119,438	\$0	(\$12,511)	111.7%
Sociology	\$46,307	\$6,400	\$48,137	\$0	(\$1,830)	104.0%
Art	\$173,934	\$27,079	\$168,288	\$0	\$5,646	96.8%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$126,160	\$25,889	\$131,052	\$0	(\$4,892)	103.9%
Music	\$39,745	\$7,614	\$46,745	\$0	(\$7,000)	117.6%
Medical Bachelors	\$100,130	\$17,613	\$106,784	\$0	(\$6,654)	106.6%
Nursing BSN	\$7,725	\$431	\$7,687	\$0	\$38	99.5%
Accreditation	\$17,485	\$0	\$10,421	\$200	\$6,864	59.6%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2020	August	2020	2020	2020	2020
Accreditation QEP	\$15	\$0	\$15	\$0	\$0	97.8%
ATD	\$8,000	\$0	\$8,000	\$0	\$0	100.0%
Faculty Dev.	\$84,297	\$9,104	\$77,927	\$0	\$6,370	92.4%
Lecture Series	\$6,600	\$0	\$1,416	\$0	\$5,184	21.5%
CE-Workforce	\$112,248	\$4,347	\$74,127	\$0	\$38,121	66.0%
CE Cisco	\$23,994	\$258	\$9,273	\$0	\$14,721	38.6%
CE Allied Health	\$196,013	\$21,317	\$155,453	(\$80)	\$40,640	79.3%
Total Instructional	\$7,924,287	\$1,259,114	\$7,879,846	\$4,370	\$40,071	99%
Instructional Donations	\$0	(\$29,900)	\$0	\$0	\$0	NaN
Community Services						
CE Leisure Learning	\$37,690	\$0	\$6,914	\$0	\$30,776	18.3%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total Community Service	\$37,690	\$0	\$6,914	\$0	\$30,776	18.3%
Academic Support						
Vice President of Instruction	\$253,647	\$52,959	\$274,791	\$0	(\$21,144)	108.3%
Arts & Sciences Administration	\$64,417	\$19,839	\$77,618	\$0	(\$13,201)	120.5%
Tech\Professional Ed. Administration	\$213,075	\$38,858	\$229,889	\$0	(\$16,814)	107.9%
Adult & Continuing Ed. Administration	\$232,540	\$100,707	\$300,821	\$0	(\$68,281)	129.4%
Distance Education Administration	\$163,923	\$28,834	\$170,559	\$0	(\$6,636)	104.0%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	NaN
Grants Development	\$77,283	\$8,901	\$56,656	\$0	\$20,627	73.3%
Library & Learning Resources	\$350,449	\$36,416	\$343,223	\$0	\$7,227	97.9%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2020	August	2020	2020	2020	2020
Media Services	\$51,236	\$12,032	\$55,799	\$0	(\$4,563)	108.9%
Student Success Center (Tutoring)	\$147,971	\$17,360	\$124,491	\$0	\$23,480	84.1%
Testing Center	\$158,629	\$27,457	\$126,535	\$0	\$32,094	79.8%
Total For Academic Support	\$1,713,172	\$343,363	\$1,760,382	\$0	(\$47,211)	102.8%
Student Services						
Vice President of Student Services	\$315,444	\$50,386	\$285,814	\$2,747	\$26,883	90.6%
Admissions\Records	\$469,631	\$145,259	\$546,634	(\$72)	(\$76,930)	116.4%
Campus Security	\$608,399	\$95,984	\$605,210	\$0	\$3,189	99.5%
Counseling	\$573,971	\$126,464	\$618,808	\$0	(\$44,837)	107.8%
Financial Aid	\$328,495	\$143,245	\$415,885	\$0	(\$87,390)	126.6%
Student Activities	\$71,630	\$7,619	\$31,359	\$0	\$40,271	43.8%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
Total For Student Services	\$2,367,571	\$568,956	\$2,503,710	\$2,675	(\$138,813)	105.8%
Institutional Support						
Board of Regents	\$134,373	\$1,504	\$27,974	\$0	\$106,399	20.8%
President	\$541,470	\$53,718	\$425,993	\$0	\$115,477	78.7%
General Institutional Expenses	\$592,863	\$15,005	\$186,452	\$0	\$406,412	31.4%
Vice President for Administration	\$191,896	\$37,951	\$204,175	\$0	(\$12,279)	106.4%
Business Services	\$724,158	\$186,824	\$811,560	\$0	(\$87,402)	112.1%
Human Resources & Risk Mgmt.	\$425,015	\$69,217	\$424,539	\$0	\$476	99.9%
Professional Development	\$6,029	\$0	\$4,766	\$0	\$1,263	79.1%
Purchasing	\$79,303	\$14,944	\$83,859	\$0	(\$4,556)	105.7%
Research and Planning	\$188,162	\$31,588	\$202,788	\$0	(\$14,626)	107.8%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2020	August	2020	2020	2020	2020
Information Technology	\$1,591,943	\$7,473	\$1,229,410	\$5,032	\$357,502	77.2%
Communications	\$138,850	\$12,359	\$108,115	\$0	\$30,735	77.9%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$421,435	\$32,513	\$229,110	\$0	\$192,325	54.4%
GC Foundation	\$108,126	\$8,803	\$57,909	\$0	\$50,217	53.6%
Marketing & Media	\$576,666	\$104,471	\$652,419	\$0	(\$75,753)	113.1%
Total for Institutional Support	\$5,720,289	\$576,370	\$4,649,069	\$5,032	\$1,066,188	81.3%
Staff Benefits						
Staff Benefits - State Eligible	\$1,082	\$513,782	\$513,900	\$0	(\$512,818)	47,495.3%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits GASB68		(\$513,900)	(\$513,900)	\$0		
Staff Benefits - Retirees	\$0	\$0	\$0	\$0	\$0	NaN
Total For Staff Benefits	\$1,082	(\$118)	(\$0)	\$0	\$1,082	(0.0)%
Operations and Maintenance						
Plant Administration	\$731,615	\$6,900	\$690,447	\$0	\$41,169	94.4%
Building Maintenance	\$959,406	(\$33,983)	\$736,249	\$0	\$223,157	76.7%
Custodial Services	\$476,895	\$53,704	\$460,863	\$0	\$16,032	96.6%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$63,000	\$3,000	\$51,222	\$0	\$11,778	81.3%
Grounds Maintenance Tech Cente	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$55,000	(\$21,266)	\$8,517	\$0	\$46,483	15.5%
Utilities	\$595,000	\$49,330	\$482,143	\$22,130	\$90,727	81.0%
Utilities Tech Center	\$95,000	\$4,100	\$89,362	\$0	\$5,638	94.1%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of August 2020**

	Budget 2020	(MTD) Actual August	(YTD) Actual 2020	Encumbrances 2020	Available 2020	% of Budget 2020
Total for Operations and M...	\$2,975,917	\$61,784	\$2,518,804	\$22,130	\$434,983	84.6%
Inter-fund Appropriations						
Transfers to Auxiliary	\$634,376	\$47,889	\$379,238	\$0	\$255,138	59.8%
Transfers to Student Activity Fund	\$69,455	\$4	\$71,631	\$0	(\$2,176)	103.1%
Transfer to State Eligible Ben	\$1,371,268	(\$985,285)	\$0	\$0	\$1,371,268	0.0%
Transfers to State Grants & Aid	\$126,890	\$620	\$132,520	\$0	(\$5,630)	104.4%
Transfers to Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Transfer to Construction	\$0	\$91,805	\$91,805	\$0	(\$91,805)	Infinity
Transfers to Capital Project	\$700,000	\$58,333	\$700,000	\$0	\$0	100.0%
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
Total Inter-fund Appropriations	\$2,901,990	(\$786,633)	\$1,375,194	\$0	\$1,526,796	47.4%
Expenditures Totals	\$23,641,996	\$1,992,936	\$20,693,918	\$34,206	\$2,913,872	87.5%

**Auxiliary fund
as of August 31, 2020**

August 31, 2020	Current year Budget 2020	Current year (MTD) Actual August	Current ... (YTD) Act... 2020	Current ... Encumbr... 2020	Current year Remaining 2020	Current year % Expended 2020
Revenue by State Classification						
Interfund Appropriations	\$634,376	\$80,377	\$411,726	\$0	\$222,651	65%
Bookstore Commission	\$60,000	\$0	\$74,470	\$0	(\$14,470)	124%
Student housing	\$113,235	(\$35,750)	\$98,808	\$0	\$14,427	87%
Food Service	\$127,879	(\$45,500)	\$104,699	\$0	\$23,180	82%
Special Event	\$35,000	\$0	\$0	\$0	\$35,000	0%
Sales and Services	\$184,665	\$10,374	\$144,708	\$0	\$39,957	78%
Total Revenue	\$1,155,155	\$9,501	\$834,411	\$0	\$320,744	72%
Expenditures by Department						
Bookstore(retiree)	0	0	0	0	\$0	NaN
Student Housing	0	1,350	1,350	0	(\$1,350)	Infinity
Food Service	108,528	0	65,940	0	\$42,588	61%
Print Shop	142,536	10,151	106,473	294	\$35,770	75%
Special Event	35,000	0	0	0	\$35,000	0%
Athletics General	66,501	3,093	49,270	0	\$17,231	74%
Baseball	350,053	18,551	288,683	0	\$61,370	82%
Softball	267,676	2,930	200,455	0	\$67,221	75%
General Institutional	184,861	103,610	159,992	0	\$24,869	87%
Expenditures Total	1,155,155	139,685	872,163	293.54	\$282,699	76%

**Auxiliary fund
as of August 31, 2020**

Expenditures by Type						
General Operating	227,215	80,107	165,087	294	61,833.62	73%
Contracted Services	232,273	10,151	164,090	0	68,183.03	71%
Travel	64,900	1,639	29,639	0	35,260.64	46%
Equipment	44,690	5,846	42,069	0	2,621.28	94%
Special Event	31,000	0	0	0	31,000.00	0%
Transfer to Scholars...	25,000	25,000	25,000	0	0.00	100%
Scholarships	285,352	665	209,723	0	75,629.28	73%
Salaries & Stipends	184,990	12,628	180,731	0	4,258.85	98%
Staff Benefits	59,736	3,648	55,824	0	3,911.96	93%
Expenditures Total	1,155,155	139,685	872,163	293.54	282,698.66	76%

**Student Service Fund
as of August 31, 2020**

August 31, 2020	Current year Budget 2020	Current year (MTD) Actual August	Current ... (YTD) Act... 2020	Current ... Encumbr... 2020	Current year Remaining 2020	Current year % Expended 2020
Revenue by State Classification						
Interfund Appropriations	\$69,455	\$4	\$71,631	\$0	(\$2,176)	103%
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$69,455	\$4	\$71,631	\$0	(\$2,176)	103%
Expenditures by Department						
Student Activities	42,805	0	20,622	0	\$22,183	48%
Student Government	23,750	0	4,271	0	\$19,479	18%
Phi Theta Kappa	2,900	0	0	0	\$2,900	0%
Expenditures Total	69,455	0	24,893	0	\$44,562	36%
Expenditures by Type						
General Operating	44,188	0	18,468	0	25,720	42%
Contracted Services	0	0	0	0	0	
Travel	15,267	0	3,626	0	11,641	24%
Equipment	0	0	0	0	0	NaN
Scholarships	0	0	0	0	0	
Salaries & Stipends	10,000	0	2,800	0	7,200	
Staff Benefits	0	0	0	0	0	
Expenditures Total	69,455	0	24,893	0	44,562	36%

GALVESTON COLLEGE
Construction\Capital Project fund
as of August 31, 2020

August 31, 2020

	Current year Budget 2020	Current year (MTD) Actual August	Current year (YTD) Actual 2020	Current year Remaining 2020
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Fund 71

Seibel Student Housing

Revenue

Fund Balance Transfer (2.1 Mil Seibel Donated Funds)	4,148,094	0	0	4,148,094
Total Revenue	4,148,094	0	0	4,148,094

Expenditures

Contingency	74,655	0	0	74,655
Contracted Services (Landscaping)	150,358	0	0	150,358
IT Infrastructure	149,642	(48,203)	0	149,642
Furniture & Equipment	300,000	(836)	0	300,000
Facility Construction	3,273,439	(3,412,115)	0	3,273,439
Arch and Engr Fees	200,000	(600)	0	200,000
Expenditures Total	4,148,094	(3,461,754)	0	4,148,094

Remodel Cheney Center\Food Service

Revenue

Fund Balance Transfer	385,000	0	0	385,000
Total Revenue	385,000	0	0	385,000

Expenditures

Equipment	50,354	(37,648)	0	50,354
Facility Construction	299,646	0	0	298,777
Arch and Engr Fees	35,000	0	0	35,000
Expenditures Total	385,000	(37,648)	0	384,131

Future Expansion (Building)		(176,026)	0	
Expenditures Total		(176,026)	0	

GALVESTON COLLEGE
Construction\Capital Project fund
as of August 31, 2020

August 31, 2020	Current year Budget 2020	Current year (MTD) Actual August	Current year (YTD) Actual 2020	Current year Remaining 2020
FEMA Funds Harvey Revenue	0	0	115,707	(115,707)
Total Revenue	0	0	115,707	(115,707)
Transfer to Fixed Assets			4,661,132	
Fund Revenue Total	4,533,094	0	115,707	4,417,387
Fund Expenditures Total	4,533,094	(3,675,428)	4,661,132	(128,907)
Fund 71 total		3,675,428	(4,545,425)	

GALVESTON COLLEGE
Construction\Capital Project fund
as of August 31, 2020

August 31, 2020

Current year Budget 2020	Current year (MTD) Actual August	Current year (YTD) Actual 2020	Current year Remaining 2020
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Capital Projects Fund 72

Revenue

Transfer from Fund 11	700,000	58,333	700,000	0
Total Revenue	700,000	58,333	700,000	0

Expenditures

Development Capital Campaign

Professional Service	420,000	0	0	420,000
Contingency	35,000	0	0	35,000
Expenditures Total	455,000	0	0	455,000

IT\Media

Computer Refresh	135,000	0	0	135,000
Media Equipment	63,000	(22,854)	0	63,000
Expenditures Total	198,000	(22,854)	0	198,000

Instrumentation

Instrumentation Equip	47,000	(47,000)	0	47,000
Expenditures Total	47,000	(47,000)	0	47,000

Transfer to Fixed Assets

47,000

Fund Revenue Total	700,000	58,333	700,000	0
Fund Expenditures Total	700,000	(69,854)	47,000	653,000
Fund 72 total		33 128,188	653,000	

Monthly Financial Reports – September

Attached are the monthly financial reports for September 2020, representing expenditures, encumbrances and pre-encumbrances through September 30, 2020. These reports represent one month of operations during fiscal year 2020-21. The reports are as follows:

Education and General Fund:

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

Auxiliary Fund (Bookstore, Snack Bar, Athletics):

- Summary Revenue/Expenditure Report by State Classification

Student Services / Student Activity Fund:

- Summary Revenue/Expenditure Report by State Classification

Construction Fund:

- Summary Revenue/Expenditure Report

Operating Fund
Revenue Summary Sheet
October 2020 Meeting
As of September 30 , 2020 (8.3% of Year)

Source	Budgeted 2020/2021	Year-to-Date		
		Received (\$) 2020/2021	Received (%) 2020/2021	Received (%) 2019/2020
State Funds	\$4,608,371	\$553,114	12.0%	12.0%
Tuition and Fees	\$4,158,437	\$2,141,614	51.5%	47.2%
Local Taxes	\$14,408,387	\$67,293	0.47%	0.3%
Local Revenues	\$191,550	\$3,734	1.9%	10.6%
Total Revenue	\$23,366,745	\$2,765,755	11.8%	11.4%

Operating Fund
Expenditure Summary Sheet
October 2020 Meeting
As of September 30 , 2020 (8.3% of Year)

Source	Orginal Budgeted 2020/2021	Year-to-Date		
		Expended (\$) 2020/2021	Expended (%) 2020/2021	Expended (%) 2019/2020
Instruction	\$8,308,997	\$584,101	7.0%	7.1%
Community Service	\$34,935	\$0	0.0%	2.2%
Academic Support	\$1,725,078	\$115,997	6.7%	6.6%
Student Services	\$2,340,250	\$135,366	5.8%	6.3%
Institutional Support	\$5,402,686	\$245,168	4.5%	5.8%
Staff Benefits	\$22,723	\$32,500	143.0%	313.8%
Operations/ Maintenance	\$2,970,173	\$62,422	2.1%	3.5%
Interfund Transfers (out)	\$2,561,903	\$5,057	0.2%	4.1%
Total Expenditures	\$23,366,745	\$1,180,611	5.1%	6.0%

GALVESTON COLLEGE
Fund 11 Education and General

September 30, 2020	Current year Budget 2021	Current year (MTD) Actual September	Current year (YTD) Actual 2021	Current year Encumbrances 2021	Current year Remaining 2021	Current year % Expended 2021	Prior Year % Expended 2020
Revenue by State Classification							
State Funds	4,608,371	553,114	553,114	0	4,055,257	12.0%	12.0%
Tuition	2,356,878	1,129,915	1,129,915	0	1,226,963	47.9%	48.1%
Course Fees	2,345,109	1,275,877	1,275,877	0	1,069,232	54.4%	45.4%
Exemption\Waivers	(543,550)	(264,178)	(264,178)	0	(279,372)	48.6%	43.4%
Local Taxes	14,408,387	67,293	67,293	0	14,341,094	0.5%	0.3%
Local Revenue	184,750	3,734	3,734	0	181,016	2.0%	8.5%
Sales and Services	6,800	0	0	0	6,800	0.0%	0.0%
Total Revenue	23,366,745	2,765,755	2,765,755	0	20,600,990	11.8%	11.4%
Expenditures by State Classification							
instructions	8,308,997	584,101	584,101	21,656	7,703,239	7.0%	7.4%
Community Service	34,935	0	0	0	34,935	0.0%	2.2%
Academic Support	1,725,078	115,997	115,997	10,100	1,598,981	6.7%	7.3%
Student Services	2,340,250	135,366	135,366	1,461	2,203,423	5.8%	6.4%
institutional Support	5,402,686	245,168	245,168	125,678	5,031,840	4.5%	9.4%
Operations And Maintenances	2,970,173	62,422	62,422	825,710	2,082,041	2.1%	20.4%
Staff Benefits	22,723	32,500	32,500	0	(9,777)	143.0%	N/A
Inter-Fund Appropriation	2,561,903	5,057	5,057	0	2,556,846	0.2%	4.1%
Expenditures Total	23,366,745	1,180,611	1,180,611	984,606	21,201,528	5.1%	9.2%
Expenditures by Type							
General Operating	3,055,799	55,173	55,173	146,004	2,854,621	1.8%	19.9%
Contracted Services	2,397,992	19,307	19,307	210,619	2,168,066	0.8%	11.1%
Travel	287,800	1,472	1,472	2,350	283,978	0.5%	2.5%
Equipment	162,680	0	0	11,681	150,999	0.0%	0.3%
Utilities	930,000	(193)	(193)	613,952	316,241	(0.0)%	5.3%
Faculty Full Time	4,194,709	326,854	326,854	0	3,867,855	7.8%	8.2%
Faculty Overloads\Adjunct	1,750,795	121,078	121,078	0	1,629,717	6.9%	7.2%
Stipends	377,287	27,403	27,403	0	349,884	7.3%	7.3%
Administrator Salaries	1,894,847	149,851	149,851	0	1,744,997	7.9%	8.3%
Professional Technical Salaries	2,022,429	155,024	155,024	0	1,867,405	7.7%	7.4%
Classified Salaries	2,018,254	170,375	170,375	0	1,847,879	8.4%	7.9%
Part-Time Salaries	321,200	18,835	18,835	0	302,365	5.9%	7.1%
Staff Benefits	1,391,049	130,375	130,375	0	1,260,675	9.4%	10.4%
Interfund Appropriations	2,561,903	5,057	5,057	0	2,556,846	0.2%	4.1%
Expenditures Total	23,366,745	1,180,611	1,180,611	984,606	21,201,528	5.1%	9.2%
Excess Rev/Exp	(0)	1,585,144	1,585,144				

Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	September	2021	2021	2021	2021
State Appropriation						
Academic/Technical	\$3,538,300	\$425,898	\$425,898	\$0	\$3,112,402	12.0%
Incentive	\$389,665	\$44,249	\$44,249	\$0	\$345,416	11.4%
Core	\$680,406	\$82,967	\$82,967	\$0	\$597,439	12.2%
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$4,608,371	\$553,114	\$553,114	\$0	\$4,055,257	12.0%
Tuition						
In District Tuition	\$912,907	\$489,467	\$489,467	\$0	\$423,440	53.6%
Out of District Tuition	\$685,980	\$372,638	\$372,638	\$0	\$313,342	54.3%
Non Resident Tuition	\$365,991	\$181,848	\$181,848	\$0	\$184,143	49.7%
CE Workforce Training	\$150,000	\$24,495	\$24,495	\$0	\$125,505	16.3%
CE Workforce Info Tech	\$17,000	\$2,497	\$2,497	\$0	\$14,503	14.7%
CE Workforce Health Prof	\$180,000	\$54,234	\$54,234	\$0	\$125,766	30.1%
CE Leisure Learning	\$45,000	\$4,736	\$4,736	\$0	\$40,264	10.5%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,356,878	\$1,129,915	\$1,129,915	\$0	\$1,226,963	47.9%
Course Fees						
Building Use Fee	\$964,519	\$519,681	\$519,681	\$0	\$444,838	53.9%
Student Service Fee	\$59,037	\$28,162	\$28,162	\$0	\$30,875	47.7%
General Service Fee	\$259,571	\$109,437	\$109,437	\$0	\$150,134	42.2%
Registration Fee	\$155,743	\$66,510	\$66,510	\$0	\$89,233	42.7%
Out of District Fee	\$374,291	\$219,874	\$219,874	\$0	\$154,418	58.7%
Course and Lab fees	\$223,231	\$131,466	\$131,466	\$0	\$91,765	58.9%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	September	2021	2021	2021	2021
Distance Education fee	\$146,906	\$152,041	\$152,041	\$0	(\$5,135)	103.5%
Distance Education fee N/R	\$4,463	\$11,780	\$11,780	\$0	(\$7,317)	263.9%
Testing Fees	\$30,600	\$3,517	\$3,517	\$0	\$27,083	11.5%
Testing Fees GED	\$2,550	(\$3,673)	(\$3,673)	\$0	\$6,223	(144.0)%
Testing Fees-Contract	\$2,550	\$0	\$0	\$0	\$2,550	0.0%
Late Registration Fees	\$6,375	\$25	\$25	\$0	\$6,350	0.4%
Schedule Change Fees	\$3,060	\$10	\$10	\$0	\$3,050	0.3%
Student Health\Insurance Fees	\$76,300	\$22,419	\$22,419	\$0	\$53,882	29.4%
SurCharge 3peat > 27 Dev hrs	\$35,913	\$14,628	\$14,628	\$0	\$21,285	40.7%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,345,109	\$1,275,877	\$1,275,877	\$0	\$1,069,232	54.4%

Exemption/Waivers

Competitive Waiver	(\$31,501)	(\$8,048)	(\$8,048)	\$0	(\$23,454)	25.5%
Foster Care	(\$19,660)	(\$7,305)	(\$7,305)	\$0	(\$12,355)	37.2%
Hazelwood Waiver Credit	(\$18,437)	(\$3,835)	(\$3,835)	\$0	(\$14,602)	20.8%
Hazelwood Dependant	(\$32,103)	(\$13,666)	(\$13,666)	\$0	(\$18,437)	42.6%
Concurrent Enrollment	(\$463)	\$0	\$0	\$0	(\$463)	0.0%
Blind	(\$4,169)	\$0	\$0	\$0	(\$4,169)	0.0%
Fireman	(\$5,559)	(\$3,404)	(\$3,404)	\$0	(\$2,155)	61.2%
Police	(\$1,390)	(\$270)	(\$270)	\$0	(\$1,120)	19.4%
TEC 54.052	(\$86,165)	(\$37,720)	(\$37,720)	\$0	(\$48,445)	43.8%
Military Waiver	(\$11,118)	(\$2,700)	(\$2,700)	\$0	(\$8,418)	24.3%
GISD Dual Credit	(\$330,205)	(\$185,430)	(\$185,430)	\$0	(\$144,775)	56.2%
Other	(\$2,780)	(\$1,800)	(\$1,800)	\$0	(\$980)	64.7%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	September	2021	2021	2021	2021
Total	(\$543,550)	(\$264,178)	(\$264,178)	\$0	(\$279,372)	48.6%
Local Taxes						
Current Taxes	\$14,045,387	\$0	\$0	\$0	\$14,045,387	0.0%
Delinquent	\$230,000	\$56,746	\$56,746	\$0	\$173,254	24.7%
Penalty & Interest	\$130,000	\$10,492	\$10,492	\$0	\$119,508	8.1%
Other	\$3,000	\$54	\$54	\$0	\$2,946	1.8%
Total	\$14,408,387	\$67,293	\$67,293	\$0	\$14,341,094	0.5%
Local Revenue						
Interest Income	\$115,000	\$3,186	\$3,186	\$0	\$111,814	2.8%
Miscellaneous Revenue	\$16,500	\$70	\$70	\$0	\$16,430	0.4%
Misc. Revenue-Vehicles	\$15,000	\$477	\$477	\$0	\$14,523	3.2%
Administrative Allowance	\$3,250	\$0	\$0	\$0	\$3,250	0.0%
Indirect Cost Recovery	\$35,000	\$0	\$0	\$0	\$35,000	0.0%
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$6,800	\$0	\$0	\$0	\$6,800	0.0%
Total	\$191,550	\$3,734	\$3,734	\$0	\$187,816	1.9%
Inter-Fund Appropriations						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$23,366,745	\$2,765,755	\$2,765,755	\$0	\$20,600,990	\$0

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2020**

Budget 2021	(MTD) Actual September	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
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Exp by State Classification

Instructional

Welding	\$304,815	\$20,463	\$20,463	\$2,051	\$282,301	6.7%
Biology	\$345,091	\$27,663	\$27,663	\$306	\$317,122	8.0%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$208,990	\$14,366	\$14,366	\$0	\$194,624	6.9%
Env Science	\$99,433	\$5,716	\$5,716	\$0	\$93,717	5.7%
Physics	\$129,860	\$6,699	\$6,699	\$0	\$123,162	5.2%
Accounting	\$71,689	\$5,661	\$5,661	\$0	\$66,028	7.9%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$15,098	\$701	\$701	\$0	\$14,398	4.6%
Hosp/Tourism	\$0	\$0	\$0	\$0	\$0	NaN
Medical Office Admin	\$181,364	\$17,340	\$17,340	\$1,000	\$163,024	9.6%
Logistics Op	\$102,363	\$2,555	\$2,555	\$0	\$99,808	2.5%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$109,635	\$8,365	\$8,365	\$0	\$101,270	7.6%
Comp. Science	\$85,494	\$7,162	\$7,162	\$0	\$78,331	8.4%
Comp. Tech.	\$125,351	\$8,636	\$8,636	\$0	\$116,715	6.9%
Culinary Arts	\$143,104	\$11,351	\$11,351	\$4,724	\$127,029	7.9%
Cosmetology	\$199,512	\$16,209	\$16,209	\$571	\$182,732	8.1%
Engineering	\$75,984	\$5,386	\$5,386	\$0	\$70,598	7.1%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2020**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	September	2021	2021	2021	2021
Develop-Read	\$162,529	\$12,890	\$12,890	\$0	\$149,640	7.9%
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN
Education	\$9,592	\$1,054	\$1,054	\$0	\$8,538	11.0%
English	\$269,437	\$18,025	\$18,025	\$0	\$251,411	6.7%
Humanities	\$22,766	\$1,418	\$1,418	\$0	\$21,348	6.2%
Philosophy	\$9,567	\$575	\$575	\$0	\$8,992	6.0%
Foreign Lang-SPAN	\$17,400	\$1,086	\$1,086	\$0	\$16,314	6.2%
Nursing-RN	\$948,955	\$52,743	\$52,743	\$0	\$896,212	5.6%
Nursing Admin	\$168,928	\$13,158	\$13,158	\$0	\$155,770	7.8%
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN
Emer Med Serv	\$316,969	\$26,850	\$26,850	\$2,029	\$288,090	8.5%
Imaging-CT	\$143,330	\$9,843	\$9,843	\$0	\$133,487	6.9%
Imaging-MRI	\$133,157	\$9,660	\$9,660	\$0	\$123,497	7.3%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN
Imaging-Nuclear	\$143,168	\$11,180	\$11,180	\$0	\$131,987	7.8%
Imaging-Rad Thy	\$175,843	\$14,188	\$14,188	\$400	\$161,255	8.1%
Imaging-Rad Tch	\$287,245	\$23,239	\$23,239	\$1	\$264,004	8.1%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Sonography	\$124,376	\$12,944	\$12,944	\$0	\$111,431	10.4%
Surgical Tech	\$128,677	\$10,704	\$10,704	\$0	\$117,973	8.3%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2020**

	Budget 2021	(MTD) Actual September	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
Nursing-LVN	\$199,477	\$19,678	\$19,678	\$0	\$179,799	9.9%
Develop-Math	\$274,028	\$17,825	\$17,825	\$720	\$255,482	6.5%
Mathematics	\$337,856	\$28,979	\$28,979	\$0	\$308,878	8.6%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$116,376	\$6,110	\$6,110	\$4,025	\$106,241	5.3%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electroncis	\$120,184	\$12,041	\$12,041	\$1,550	\$106,593	10.0%
Instrumentation	\$150,454	\$8,577	\$8,577	\$1,000	\$140,878	5.7%
Fitness Center	\$101,413	\$7,476	\$7,476	\$1,680	\$92,257	7.4%
Physical Ed.	\$108,372	\$8,684	\$8,684	\$0	\$99,688	8.0%
CJ-Academic	\$101,161	\$7,636	\$7,636	\$0	\$93,525	7.5%
CJ-Law Enforce	\$126,508	\$14,289	\$14,289	\$0	\$112,219	11.3%
Economics	\$60,289	\$5,047	\$5,047	\$0	\$55,242	8.4%
Government/PS	\$115,935	\$7,975	\$7,975	\$0	\$107,960	6.9%
History/Geog.	\$121,736	\$9,147	\$9,147	\$0	\$112,589	7.5%
Psychology	\$111,697	\$7,944	\$7,944	\$0	\$103,753	7.1%
Sociology	\$46,463	\$3,121	\$3,121	\$0	\$43,342	6.7%
Art	\$161,521	\$11,894	\$11,894	\$0	\$149,627	7.4%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$120,305	\$7,409	\$7,409	\$0	\$112,896	6.2%
Music	\$40,360	\$1,758	\$1,758	\$0	\$38,602	4.4%
Medical Bachelors	\$110,787	\$8,029	\$8,029	\$0	\$102,758	7.2%
Nursing BSN	\$104,391	\$0	\$0	\$0	\$104,391	0.0%
Accreditation	\$11,500	\$0	\$0	\$0	\$11,500	0.0%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	September	2021	2021	2021	2021
Accreditation QEP	\$0	\$0	\$0	\$0	\$0	NaN
ATD	\$0	\$0	\$0	\$0	\$0	NaN
Faculty Dev.	\$99,921	\$2,924	\$2,924	\$0	\$96,997	2.9%
Lecture Series	\$6,600	\$0	\$0	\$0	\$6,600	0.0%
CE-Workforce	\$108,924	\$2,589	\$2,589	\$1,100	\$105,235	2.4%
CE Cisco	\$13,608	\$32	\$32	\$0	\$13,575	0.2%
CE Allied Health	\$179,411	\$7,106	\$7,106	\$500	\$171,805	4.0%
Total Instructional	\$8,308,997	\$584,101	\$584,101	\$21,656	\$7,703,239	7%
Instructional Donations	\$0	\$0	\$0	\$0	\$0	NaN
Community Services						
CE Leisure Learning	\$34,935	\$0	\$0	\$0	\$34,935	0.0%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total Community Service	\$34,935	\$0	\$0	\$0	\$34,935	0.0%
Academic Support						
Vice President of Instruction	\$262,796	\$20,932	\$20,932	\$500	\$241,364	8.0%
Arts & Sciences Administration	\$64,623	\$5,169	\$5,169	\$0	\$59,453	8.0%
Tech\Professional Ed. Administration	\$215,604	\$14,802	\$14,802	\$1,500	\$199,302	6.9%
Adult & Continuing Ed. Administration	\$227,211	\$17,064	\$17,064	\$1,000	\$209,146	7.5%
Distance Education Administration	\$164,722	\$11,912	\$11,912	\$0	\$152,811	7.2%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	NaN
Grants Development	\$73,776	\$6,057	\$6,057	\$300	\$67,420	8.2%
Library & Learning Resources	\$374,887	\$18,060	\$18,060	\$4,800	\$352,027	4.8%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	September	2021	2021	2021	2021
Media Services	\$49,333	\$3,556	\$3,556	\$2,000	\$43,777	7.2%
Student Success Center (Tutoring)	\$147,126	\$10,385	\$10,385	\$0	\$136,741	7.1%
Testing Center	\$145,001	\$8,061	\$8,061	\$0	\$136,940	5.6%
Total For Academic Support	\$1,725,078	\$115,997	\$115,997	\$10,100	\$1,598,981	6.7%
Student Services						
Vice President of Student Services	\$306,579	\$20,202	\$20,202	\$0	\$286,377	6.6%
Admissions\Records	\$464,289	\$38,992	\$38,992	\$961	\$424,336	8.4%
Campus Security	\$563,647	\$8,272	\$8,272	\$500	\$554,875	1.5%
Counseling	\$614,236	\$42,922	\$42,922	\$0	\$571,314	7.0%
Financial Aid	\$326,021	\$19,378	\$19,378	\$0	\$306,643	5.9%
Student Activities	\$65,477	\$5,600	\$5,600	\$0	\$59,877	8.6%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
Total For Student Services	\$2,340,250	\$135,366	\$135,366	\$1,461	\$2,203,423	5.8%
Institutional Support						
Board of Regents	\$36,915	\$2,584	\$2,584	\$950	\$33,381	7.0%
President	\$543,559	\$30,697	\$30,697	\$250	\$512,612	5.6%
General Institutional Expenses	\$677,323	\$3,799	\$3,799	\$0	\$673,523	0.6%
Vice President for Administration	\$188,702	\$15,042	\$15,042	\$500	\$173,160	8.0%
Business Services	\$742,034	\$42,782	\$42,782	\$25,250	\$674,002	5.8%
Human Resources & Risk Mgmt.	\$423,916	\$28,058	\$28,058	\$0	\$395,858	6.6%
Professional Development	\$8,500	\$0	\$0	\$0	\$8,500	0.0%
Purchasing	\$79,782	\$6,166	\$6,166	\$3,000	\$70,615	7.7%
Research and Planning	\$202,417	\$13,557	\$13,557	\$230	\$188,630	6.7%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2020

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	September	2021	2021	2021	2021
Information Technology	\$1,536,339	\$51,868	\$51,868	\$77,948	\$1,406,522	3.4%
Communications	\$130,524	\$1,428	\$1,428	\$1,400	\$127,696	1.1%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$210,137	\$15,710	\$15,710	\$600	\$193,827	7.5%
GC Foundation	\$55,143	\$3,875	\$3,875	\$400	\$50,867	7.0%
Marketing & Media	\$567,396	\$29,600	\$29,600	\$15,150	\$522,646	5.2%
Total for Institutional Support	\$5,402,686	\$245,168	\$245,168	\$125,678	\$5,031,840	4.5%
Staff Benefits						
Staff Benefits - State Eligible	\$22,723	\$32,500	\$32,500	\$0	(\$9,777)	143.0%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits GASB68		\$0	\$0	\$0		
Staff Benefits - Retirees	\$0	\$0	\$0	\$0	\$0	NaN
Total For Staff Benefits	\$22,723	\$32,500	\$32,500	\$0	(\$9,777)	143.0%
Operations and Maintenance						
Plant Administration	\$793,712	\$3,841	\$3,841	\$0	\$789,871	0.5%
Building Maintenance	\$809,277	\$26,329	\$26,329	\$138,658	\$644,289	3.3%
Custodial Services	\$461,985	\$32,417	\$32,417	\$33,000	\$396,568	7.0%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$63,000	\$0	\$0	\$40,000	\$23,000	0.0%
Grounds Maintenance Tech Cente	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$12,200	\$27	\$27	\$1,500	\$10,673	0.2%
Utilities	\$725,000	(\$193)	(\$193)	\$522,552	\$202,641	(0.0)%
Utilities Tech Center	\$105,000	\$0	46 \$0	\$90,000	\$15,000	0.0%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of September 2020**

	Budget 2021	(MTD) Actual September	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
Total for Operations and M...	\$2,970,173	\$62,422	\$62,422	\$825,710	\$2,082,041	2.1%
Inter-fund Appropriations						
Transfers to Auxiliary	\$599,604	\$0	\$0	\$0	\$599,604	0.0%
Transfers to Student Activity Fund	\$59,037	\$0	\$0	\$0	\$59,037	0.0%
Transfer to State Eligible Ben	\$1,331,694	\$5,057	\$5,057	\$0	\$1,326,637	0.4%
Transfers to State Grants & Aid	\$121,568	\$0	\$0	\$0	\$121,568	0.0%
Transfers to Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$450,000	\$0	\$0	\$0	\$450,000	0.0%
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
Total Inter-fund Appropriations	\$2,561,903	\$5,057	\$5,057	\$0	\$2,556,846	0.2%
Expenditures Totals	\$23,366,745	\$1,180,611	\$1,180,611	\$984,606	\$21,201,528	5.1%

**Auxiliary fund
as of September 30, 2020**

September 30, 2020	Current year Budget 2021	Current year (MTD) Actual September	Current ... (YTD) Act... 2021	Current ... Encumbr... 2021	Current year Remaining 2021	Current year % Expended 2021
Revenue by State Classification						
Interfund Appropriations	\$599,604	\$0	\$0	\$0	\$599,604	0%
Bookstore Commission	\$55,000	\$0	\$0	\$0	\$55,000	0%
Student housing	\$241,520	\$152,206	\$152,206	\$0	\$89,314	63%
Food Service	\$306,928	\$184,119	\$184,119	\$0	\$122,809	60%
Special Event	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$176,960	\$12,038	\$12,038	\$0	\$164,922	7%
Total Revenue	\$1,380,012	\$348,363	\$348,363	\$0	\$1,031,649	25%
Expenditures by Department						
Bookstore(retiree)	0	0	0	0	\$0	NaN
Student Housing	0	0	0	0	\$0	NaN
Food Service	251,197	26,437	26,437	0	\$224,760	11%
Print Shop	143,400	660	660	17,307	\$125,433	0%
Special Event	0	0	0	0	\$0	NaN
Athletics General	78,239	6,039	6,039	644	\$71,556	8%
Baseball	408,186	88,101	88,101	1,979	\$318,105	22%
Softball	313,990	68,902	68,902	435	\$244,654	22%
General Institutional	185,000	2,244	2,244	40,000	\$142,756	1%
Expenditures Total	1,380,012	192,383	192,383	60,364.56	\$1,127,264	14%

**Auxiliary fund
as of September 30, 2020**

Expenditures by Type						
General Operating	222,038	4,031	4,031	58,078	159,928.87	2%
Contracted Services	390,992	27,097	27,097	0	363,895.13	7%
Travel	66,900	175	175	0	66,724.72	0%
Equipment	37,860	0	0	2,286	35,573.75	0%
Special Event	0	0	0	0	0.00	NaN
Transfer to Scholars...	25,000	0	0	0	25,000.00	0%
Scholarships	393,900	140,879	140,879	0	253,020.67	36%
Salaries & Stipends	183,816	15,888	15,888	0	167,928.22	9%
Staff Benefits	59,506	4,313	4,313	0	55,192.59	7%
Expenditures Total	1,380,012	192,383	192,383	60,364.56	1,127,263.95	14%

**Student Service Fund
as of September 30, 2020**

September 30, 2020	Current year Budget 2021	Current year (MTD) Actual September	Current ... (YTD) Act... 2021	Current ... Encumbr... 2021	Current year Remaining 2021	Current year % Expended 2021
Revenue by State Classification						
Interfund Appropriations	\$59,037	\$0	\$0	\$0	\$59,037	0%
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$59,037	\$0	\$0	\$0	\$59,037	0%
Expenditures by Department						
Student Activities	30,687	0	0	0	\$30,687	0%
Student Government	25,750	0	0	0	\$25,750	0%
Phi Theta Kappa	2,600	0	0	0	\$2,600	0%
Expenditures Total	59,037	0	0	0	\$59,037	0%
Expenditures by Type						
General Operating	31,537	0	0	0	31,537	0%
Contracted Services	0	0	0	0	0	
Travel	17,500	0	0	0	17,500	0%
Equipment	0	0	0	0	0	NaN
Scholarships	0	0	0	0	0	
Salaries & Stipends	10,000	0	0	0	10,000	
Staff Benefits	0	0	0	0	0	
Expenditures Total	59,037	0	0	0	59,037	0%

10/09/20

Galveston College
Budget to Actual Report Ending 09/30/20
Options - Available/Met/Exceeded Budget

Page: 1

Fiscal Year: 2021

FUND: 71 - Construction (Major Projects)

GL Account	Allocated Budget	Actual	% Used	Available
71-09925-53810 Student Housing : Facility Constr	0.00	0.00	0.00	0.00
=====				
Totals for DEPARTMENT: 09925 - Student Housing	0.00	0.00	0.00	0.00
71-09935-49911 Nursing/HS Building : Trns from E & G	150,000.00-	0.00	0.00	150,000.00-
71-09935-53820 Nursing/HS Building : Archt & Engr Fee	150,000.00	0.00	0.00	150,000.00
=====				
Totals for DEPARTMENT: 09935 - Nursing/HS Building	0.00	0.00	0.00	0.00
=====				
Totals for FUND: 71 - Construction (Major Projects)	0.00	0.00	0.00	0.00

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Approve Proposal for Ellucian Colleague Consultant Services	_____	_____ ✓ _____	_____	_____ 58
#2 – Approve Amendment 2018-03 to Interlocal Governmental Agreement for Law Enforcement Services with County of Galveston, Texas	_____	_____	_____	_____ 59
#3 – Approve Proposal to Purchase Equipment to Convert Combined Classroom FA-209/FA-210 Into Video Streaming Lecture Studio	_____	_____	_____	_____ 64
#4 – Ratify Acceptance of U.S. Department of Labor OSHA Susan Harwood Training Grants Program Award	_____	_____	_____	_____ 66

Consider Approval of Proposal for Ellucian Colleague Consultant Services

A request for proposals (RFP) for Ellucian Colleague® programming, maintenance, and consulting services was sent to five vendors and was advertised twice in the local newspaper. Ferrilli, our current provider, was the sole company to submit a proposal. Staff recommends approving the proposal submitted by Ferrilli based on the following:

- Over the past two years, Ferrilli and its employees have provided excellent service to Galveston College;
- The current annual fee will remain the same for the next two years; and
- Ferrilli will continue to provide 1.25 Flexberts to assist Galveston College.

As proposed, the cost for this service is \$318,000 annually for the first and second years, a total cost of \$636,000. The expected length of this contract is two years (24 months). In addition, the College reserves the right to extend this contract without rebidding it for up to three additional one-year periods. The source of funding would be the Education and General Fund - Contracted Services (ERP Support): 11-51510-51210.

Consider Approval of Amendment 2018-03 to Interlocal
Governmental Agreement for Law Enforcement Services Between the
County of Galveston, Texas and the Galveston Community College District

Staff recommends approval of Amendment 2018-03 to the Interlocal Governmental Agreement for Law Enforcement Services between the County of Galveston, Texas and the Galveston Community College District. A new compensation schedule is attached for consideration for the period of October 1, 2020 through September 30, 2021.

AMENDMENT 2018-03 TO INTERLOCAL GOVERNMENTAL AGREEMENT
FOR SCHOOL LIAISON OFFICER PROGRAM

This agreement amends the now-existing Interlocal Governmental Agreement between the County of Galveston, Texas and Galveston Community College District ("GCCD"), providing law enforcement services for GCCD. The attached FY 2021 Base Compensation Schedule (Exhibit B Supplement) is adopted for the period of October 1, 2020 through September 30, 2021, pursuant to the "Consideration" section of the existing Interlocal Governmental Agreement for School Liaison Officer Program.

County of Galveston by:

Mark Henry, County Judge

Date of Execution _____

Attest:

Dwight Sullivan, County Clerk

Henry Trochesset, Galveston County Sheriff

Date of Execution: _____

Galveston Community College District by:

W. Myles Shelton, Ed.D., President

Date of Execution: _____

Attest:

Michael B. Hughes, Secretary, Board of Regents

Date of Execution: _____

Exhibit B – FY 2021 Compensation Schedule

Galveston County has adopted a Career Path program for law enforcement. Compensation for each Officer will be calculated according to his or her individual classification as follows.

Current Career Ladder Pay Rates		
Position	Classification	FY 2021 Annual Rates
Deputy Sheriff I	514	\$ 45,569.86
Deputy Sheriff I - Corrections	514	\$ 45,569.86
Deputy Sheriff I - School Liaison Officer	514	\$ 45,569.86
Deputy Sheriff II	516	\$ 50,654.62
Deputy Sheriff II - Corrections	516	\$ 50,654.62
Deputy Sheriff II - School Liaison Officer	516	\$ 50,654.62
Deputy Sheriff III	518	\$ 55,390.44
Deputy Sheriff III - Corrections	518	\$ 55,390.44
Deputy Sheriff III - School Liaison Officer	518	\$ 55,390.44
Deputy Sheriff IV	519	\$ 58,159.96
Deputy Sheriff IV - Corrections	519	\$ 58,159.96
Deputy Sheriff IV - School Liaison Officer	519	\$ 58,159.96
Deputy Sheriff V	520	\$ 63,260.68
Deputy Sheriff V - Corrections	520	\$ 63,260.68
Deputy Sheriff V - School Liaison Officer	520	\$ 63,260.68
Sergeant Sheriff I	523	\$ 71,573.63
Sergeant Sheriff I - Corrections	523	\$ 71,573.63
Sergeant Sheriff I - School Liaison Officer	523	\$ 71,573.63
Sergeant Sheriff II	524	\$ 75,197.06
Sergeant Sheriff II - Corrections	524	\$ 75,197.06
Sergeant Sheriff II - School Liaison Officer	524	\$ 75,197.06
Lieutenant Sheriff	526	\$ 81,836.91
Lieutenant Sheriff - CID	526	\$ 81,836.91
Lieutenant Sheriff - Communications	526	\$ 81,836.91
Lieutenant Sheriff - Corrections	526	\$ 81,836.91
Lieutenant Sheriff - Mental Health	526	\$ 81,836.91
Lieutenant Sheriff - Patrol	526	\$ 81,836.91
Lieutenant Sheriff - PS	526	\$ 81,836.91
Lieutenant Sheriff - School Liaison Officer	526	\$ 81,836.91
Captain Sheriff	528	\$ 90,225.20
Captain Sheriff - CID	528	\$ 90,225.20
Captain Sheriff - Corrections	528	\$ 90,225.20
Captain Sheriff - ID	528	\$ 90,225.20
Captain Sheriff - Patrol	528	\$ 90,225.20
Captain Sheriff - School Liaison Officer	528	\$ 90,225.20
Captain Sheriff - Warrants	528	\$ 90,225.20

Benefit costs are added to the salaries above.

Hourly rate for each Officer is calculated by dividing each Officer's individual salary by 2080.

Total Hourly Rate for each Officer is calculated as follows:

$(\text{Hourly Rate}) \times (1.22445 \text{ [variable benefits]}) + \$3.72 \text{ [fixed benefits]} = \text{Total Hourly Rate}$

Current monthly certification pay rates are:

Intermediate	Advanced	Master
\$50.00	\$100.00	\$150.00

In addition, the following fees and charges will be billed per Officer per contract year.

Uniforms	Training	Cellular	Gun Qualification	Radio
\$ 440.00	\$ 400.00	\$936.00	\$40.00	n/a

The cumulative amount for all officers will be prorated and billed monthly.

*GCCD will provide college owned radio equipment to each officer assigned to GCCD.

A one percent (1%) administrative fee will be added to each month's total invoice.

Consider Approval of Proposal to Purchase Equipment to
Convert Combined Classroom FA-209/FA-210 Into Video Streaming Lecture Studio

Staff requests approval of this proposal to purchase a desktop computer from Dell (DIR Contract No. DIR-TSO-3763) and audio/visual hardware from Datavox (TIPS Contract No. 200105). The total cost of this purchase is \$31,739.80, and a breakdown of the cost follows. The source of funding is the Title V grant.

Desktop and audio/visual hardware would be purchased to equip the combined classroom FA-209/FA-210 to become a mixed delivery platform of face-to-face and video streaming lecture classroom. This equipping will allow instructors to conduct classes to in-person and remote students at the same time using the proposed equipment and online collaborative tools such as Zoom. They would be able to view the remote students using the large display monitors from Datavox and vice versa via a high definition video camera.

The specifications of the desktop computer are as follows:

- Model: Precision 3440 Small Form Factor (SFF)
- CPU: Intel i7 8 Core CPU rated up to 4.8 Gigahertz
- Memory: 16 Gigabytes of memory
- Hard Drive: 256 Gigabyte Non-Volatile Memory Solid State Hard Drive
- Video Card: NVIDIA Quadro P620
- Touchscreen Monitor: Dell 24" P2418HT
- Keyboard and Mouse: Dell wireless keyboard and mouse combo KM7120W
- Three-year warranty

The specifications for the audio/visual equipment are as follows:

- AVTEQ AV video conferencing cart
- Samsung QB75R 75" LED display monitors
- Kaptivio whiteboard sharing system
- HuddleCam HD auto-tracking camera with ceiling mount
- Audio microphones and components
- Amplifier and ceiling speakers
- Transmitters, receivers, and necessary cabling
- Three-year extended support agreement (\$1,977.19)

(Continued on the next page)

Consider Approval of Proposal to Purchase Equipment to
Convert Combined Classroom FA-209/FA-210 Into Video Streaming Lecture Studio

Vendor/Quote	Item/Quote	Funding Source	Cost
Dell Contract No: DIR-TSO-3763	1 Dell Precision 3440 Small Form Factor Desktop Computer 1 Dell P2418HT touchscreen monitor 1 set of Dell KM7120W wireless keyboard and mouse	Title V Grant	\$1,517.06
Datavox TIPS Contract No: 200105	1 AVTEQ AV cart 2 Samsung 75" display monitors 1 Kaptivio whiteboard sharing system 1 HuddleCam HD HC12X-HUDDLEVIEW video camera Various cables and accessories Three-year extended support agreement	Title V Grant	\$30,222.74
Total			\$31,739.80

Consider Ratifying Acceptance of U.S. Department of Labor
Occupational Safety and Health Administration (OSHA)
Susan Harwood Training Grants Program Award

Galveston College has received a grant award notification from the U.S. Department of Labor for an OSHA Susan Harwood Training Grants Program Award for the performance period of September 30, 2020 through September 30, 2021. The amount of this one-year grant award is \$49,765.

According to the program abstract submitted for the grant, Galveston College will develop a new ***Electrical Safety on the Job*** training course and outreach materials for small business employers and workers on the identification, avoidance, and prevention of occupational safety and health hazards that may be encountered by electricians in the residential construction industry. The targeted audience includes small business employers and minority, low-literacy, limited-English speaking, or other hard-to-reach workers or unemployed adults in or entering into high-hazard jobs in the construction industry. Businesses in the two local Qualified Opportunity Zones in Galveston will be recruited as well. Training topics include electrical power tools, meter safety, safe work practices, and types of electrical injuries. New training materials will be tested during six pilot trainings, each four hours, for a projected 72 workers and employers for a total of 288 contact hours. Training will be available in English.

Staff recommends acceptance of this grant award.

Grant and Cooperative Agreement

CHOOSE ONE:
 COOPERATIVE AGREEMENT
 GRANT

CHOOSE ONE: EDUCATION FACILITIES RESEARCH SDCR TRAINING

1. GRANT/COOPERATIVE AGREEMENT NUMBER SH99055SH0	2. SUPPLEMENT NUMBER	3. EFFECTIVE DATE 09/30/2020	4. COMPLETION DATE
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5. ISSUED TO NAME/ADDRESS OF RECIPIENT (No., Street, City/County, State, Zip) GALVESTON COLLEGE Attn: VERONICA Atterberry 4015 AVENUE Q GALVESTON TX 775507447	6. ISSUED BY Department of Labor Mailing Address: 200 Constitution Ave N.W. Room N3419 Washington DC 20210
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7. TAXPAYER IDENTIFICATION NO. (TIN) 74-1561720	9. PRINCIPAL INVESTIGATOR/ORGANIZATION'S PROJECT OR PROGRAM MGR. (Name & Phone)
8. COMMERCIAL & GOVERNMENT ENTITY (CAGE) NO. 377Q1	

10. RESEARCH, PROJECT OR PROGRAM TITLE
Susan Harwood Training Grants

11. PURPOSE
See Schedule

12. PERIOD OF PERFORMANCE (Approximately)
09/30/2020 through 09/30/2021

13A.	AWARD HISTORY	13B.	FUNDING HISTORY
PREVIOUS	\$0.00	PREVIOUS	\$0.00
THIS ACTION	\$49,765.00	THIS ACTION	\$49,765.00
CASH SHARE	\$0.00	TOTAL	\$49,765.00
NON-CASH SHARE	\$0.00		
RECIPIENT SHARE	\$0.00		
TOTAL	\$49,765.00		

14. ACCOUNTING AND APPROPRIATION DATA
1804002020BD20200400000720F00000F0001FOSH00FNAT00-F90063-410080

PURCHASE REQUEST NO.	JOB ORDER NO.	AMOUNT	STATUS
L650-DAP-20-NAT-0087			

15. POINTS OF CONTACT

	NAME	MAIL STOP	TELEPHONE	E-MAIL ADDRESS
TECHNICAL OFFICER	James Chess	OSHA	972-850-4165	chess.james@dol.gov
NEGOTIATOR				
ADMINISTRATOR				
PAYMENTS				

16. THIS AWARD IS MADE UNDER THE AUTHORITY OF :

17. APPLICABLE STATEMENT(S), IF CHECKED: <input type="checkbox"/> NO CHANGE IS MADE TO EXISTING PROVISIONS <input type="checkbox"/> FDP TERMS AND CONDITIONS AND THE AGENCY-SPECIFIC REQUIREMENTS APPLY TO THIS GRANT	18. APPLICABLE ENCLOSURE(S), IF CHECKED: <input type="checkbox"/> PROVISIONS <input type="checkbox"/> SPECIAL CONDITIONS <input type="checkbox"/> REQUIRED PUBLICATIONS AND REPORTS
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U.S. DEPARTMENT OF LABOR	GRANT/COOPERATIVE AGREEMENT RECIPIENT
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GRANT OFFICER KIMBERLY A. LOCEY	DATE	62	AUTHORIZED REPRESENTATIVE	DATE
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Grant and Cooperative Agreement

ITEM NO. (A)	ITEM OR SERVICE (Include Specifications and Special Instructions) (B)	QUANTITY (C)	UNIT (D)	ESTIMATED COST	
				UNIT PRICE (E)	AMOUNT (F)
	<p>CFDA Number: 17.502 DUNS Number: 060716321</p> <p>11. PURPOSE: As listed in 2 CFR 200.315, the Department of Labor reserves a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use the work for Federal purposes, and to authorize others to do so. Applicants should note that grantees must agree to provide the Department of Labor a paid-up, nonexclusive and irrevocable license to reproduce, publish, or otherwise use for Federal purposes all products developed, or for which ownership was purchased, under an award including, but not limited to, curricula, training models, technical assistance products, and any related materials, and to authorize them to do so. Such uses include, but are not limited to, the right to modify and distribute such products worldwide by any means, electronic or otherwise.</p> <p>Uniform Administrative Requirements, Cost Principles, and Audit Requirements: 2 CFR Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements; Final Rule 2 CFR Part 2900: DOL Exceptions to 2 CFR Part 200</p> <p>Terms and Conditions of the Grant: This GRANT AGREEMENT includes the award notification letter as well as the entire grant application, including all attachments, exhibits, enclosures, etc.</p> <p>Except as modified, all terms and conditions of said grant /agreement remain unchanged and in full effect.</p> <p>See SF-424 for Signature No Additional Signature Required GG Tracking #: GRANT13170661</p> <p>Continued ...</p>				

Grant and Cooperative Agreement

ITEM NO. (A)	ITEM OR SERVICE (Include Specifications and Special Instructions) (B)	QUANTITY (C)	UNIT (D)	ESTIMATED COST	
				UNIT PRICE (E)	AMOUNT (F)
0001	<p>Admin Office: Department of Labor 200 Constitution Ave N.W. Room N3419 Washington DC 20210</p> <p>Delivery Location Code: OSHA DC NAT SHIP 20 US DEPARTMENT OF LABOR 200 CONSTITUTION AVENUE, NW ROOM N3104 ATTN: KIMBERLY MOXLEY WASHINGTON DC 20210 USA</p> <p>Payment: Department of Labor 200 Constitution Ave N.W. Room N3419 Washington DC 20210</p> <p>Funding Stream: 1804002020BD20200400000720F00000F0001FOSH00FNAT00 Cost Center: F90063 Object Class: 410080 HHS/PMS CODE: SH0 Period of Performance: 09/30/2020 to 09/30/2021</p> <p>FY 2020 Susan Harwood Training Grant for Galveston College Obligated Amount: \$49,765.00</p> <p>1804002020BD20200400000720F00000F0001FOSH00FNAT00</p> <p>The obligated amount of award: \$49,765.00. The total for this award is shown in box 13A.</p>				49,765.00

The Board of Regents may adjourn to a closed meeting in Room M-220 as authorized by the Open Meetings Act, Texas Government Code, Chapter 551, under the following provision of the Act: Section 551.074 – Personnel Matters, to deliberate the appointment, employ-ment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Following this closed meeting, the Board will reconvene the Regular (Open) Meeting in Room M-220 and adjourn.