



Douglas County School District Regular Board Meeting

Douglas High School-Media
Center & Zoom
1670 Highway 88
Minden , NV 89423

Tuesday, November 14, 2023
4:00 PM

Agenda

Please use the following link to join the webinar: <https://dcsd-k12.zoom.us/j/81843539879> Passcode: Nov23 Or Telephone: +1 669 900 6833 US (San Jose) Webinar ID: 818 4353 9879 Telephone Passcode: 546044

1. Call to Order

The public will be invited to make comments on issues on the agenda prior to a vote by the Board on all action items, where such comments shall be limited to one minute per person. Anyone with comments on that action item that will take more than one minute is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting.

A. Pledge of Allegiance

B. Approval of a Flexible Agenda (*For Possible Action*)

The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.

2. Consent Items SG-G (*For Possible Action*)

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.

Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items.

A. Minutes of the Special Board Meeting of October 6, 2023

7

Attached are Minutes of the Special Board Meeting of October 6, 2023 for review and approval.

RECOMMENDATION: Approve the Minutes of the Special Board Meeting of October 6, 2023.

B. Minutes of the Regular Board Meeting of October 10, 2023

28

Attached are Minutes of the Regular Board Meeting of October 10, 2023 for review and approval.

RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of October 10, 2023.

C. Minutes of the Special Board Meeting of November 1, 2023

51

Attached are Minutes of the Special Board Meeting of November 1, 2023 for review and approval.

RECOMMENDATION: Approve the Minutes of the Special Board Meeting of November 1, 2023.

D. Accounts Payable Special and Regular Run Vouchers

55

A complete list of payments contained in Accounts Payable Special Vouchers numbers 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, and Regular Run Voucher Numbers 2444 and 2445

are attached. Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

RECOMMENDATION: Approve Special Run Voucher Numbers 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, and Regular Run Voucher Numbers 2444 and 2445.

E. Budget Voucher Adjustments 355

A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.

RECOMMENDATION: Approve the Budget Voucher Adjustments as submitted.

F. Agreement Between Douglas County School District and Douglas County Professional Education Association for 2023-2025 381

The District has reached an agreement with the Douglas County Professional Educators Association for 2023-2025.

RECOMMENDATION: Approve the agreement with the Douglas County Professional Education Association for 2023-2025.

G. Agreement between Douglas County School District and Douglas County Support Staff Organization for 2023-2025 418

The District, having participated in the negotiation process, has reached agreement with the Douglas County Support Staff Organization for 2023-2025.

RECOMMENDATION: Approve the agreement with the Douglas County Support Staff Organization for 2023-2025.

H. Bus Driver's Negotiated Agreement 473

The District, having participated in the negotiations, has reached agreement with the Chapter 6, Bus Driver's Association for 2023-2025.

RECOMMENDATION: Approve the agreement with Chapter 6, Bus Drivers Association for 2023-2025 as presented.

I. Meet and Confer Salary Proposal for District-Level Administrators 516

The District has renegotiated salary increases for District-Level Administrators according to the "Me Too" clause, in order to match the 11% and 4% salary increases for 2023-2024 and 2024-2025 respectively.

RECOMMENDATION: Approve the "Me Too" salary increases for District-Level Administrators for 2023-2025 as presented.

J. Meet and Confer Agreement with Classified Supervisors and Professional Employees 545

The District has re-negotiated salary increases for Classified Supervisors according to the "Me Too" clause, in order to match the 11% and 4% salary increases for 2023-2024 and 2024-2025 respectively.

RECOMMENDATION: Approve the "Me Too" salary increases for the Douglas County Classified Supervisors and Professional Employees for 2023-2025.

K. Agreement Between Douglas County School District and Douglas County Administrators Association 567

The District has re-negotiated salary increases for the Douglas County Administrators Association according to the "Me Too" clause, in order to match the 11% and 4% salary increases for 2023-2024 and 2024-2025

respectively.

RECOMMENDATION: Approve the "Me Too" salary increases for the Douglas County Administrators Association.

L. Douglas County Confidential Employees Meet and Confer Document 611

The District has re-negotiated salary increases for Confidential Employees according to the "Me Too" clause, in order to match the 11% and 4% salary increases for 2023-2024 and 2024-2025 respectively.

RECOMMENDATION: Approve the "Me Too" salary increases for the Douglas County Confidential Employees for 2023-2025.

M. Approval of English Learner 2023-2024 Policy and Plan 625

Leslie Peters, Assistant Director of Educational Services, has provided the Board with the District English Learner Policy and Plan for the 2023-24 school year.

RECOMMENDATION: Approve the District English Learner Policy and Plan for the 2023-24 school year as presented.

N. Progressive Discipline Plan 654

DCSD Executive Director of Educational Services, Shannon Brown, has provided the Progressive Discipline Plan for the Board's annual review and approval.

RECOMMENDATION: Approve the 2023-24 Progressive Discipline Plan as presented.

O. Annual List of Recognized Employee Organizations 673

Pursuant to NRS 288.161, on or before November 30 of each year, the Board shall file a list of all employee organizations it recognizes, and a description of the bargaining unit of each such employee, with the Government Employee-Management Relations Board.

RECOMMENDATION: Approve the provided list of recognized employee organizations for filing.

P. Second Reading of Board Policy 502-Entrance Age 675

Board Policy 502-Entrance Age, is presented as a second reading with changes made in accordance with the law.

RECOMMENDATION: Approve Board Policy No. 502 - Entrance Age, as a second reading.

Q. Personnel Report No. 23-11 676

Listed on the Personnel Report No. 23-11 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

RECOMMENDATION: Approve personnel actions in Personnel Report No. 23-11.

R. Staffing Report SG-G (*Information Only*) 678

Adam Dedmon, Executive Director of Human Resources, will provide a summary report of certified and classified staffing between the 2022-23 and 2023-24 years.

S. Nevada Educator Performance Framework (NEPF) Data Report SG-G (*Information Only*) 680

DCSD Executive Director of Human Resources, Adam Dedmon, has compiled a report on the Nevada Educator Performance Framework (NEPF) outlining teacher and administrator evaluation data for, 2018-19, 2019-20, 2020-21, 2021-22, and 2022-23 school years.

T. Implementation of the Nevada Educator Performance Framework (NEPF) SG-G (Information Only) 681

NRS 391.485 requires the board of trustees of each school district to annually review the manner in which schools in the school district carry out the evaluation of teachers and administrators pursuant to the statewide performance evaluation system.

DCSD Executive Director of Human Resources, Adam Dedmon, has provided an informational overview outlining the steps the District takes to ensure the full implementation of the Nevada Educator Performance Framework for all Douglas County School District certified employees.

U. Maintenance and Project Report (Information Only) 682

Director of Facilities, Phil Demus, will provide an update of DCSD's current and future maintenance and construction projects.

V. Monthly Update of Enrollment Counts (Information Only) 683

Monthly update on enrollment numbers for each school site is provided to the Board.

3. DCSD Self-Insured Health Insurance Plan - Proposed Revisions to Plan for Calendar Year 2024 SG-G (Discussion and For Possible Action) 684

Members of the DCSD Health Advisory Committee will present proposed revisions to the district's Self-Insured Health Insurance Plan to the Board. The Board will discuss and take action on proposed changes for the plan coverage in the upcoming year.

RECOMMENDATION: It is recommended that the Board approve the plan changes recommended by the Health Advisory Committee as presented.

4. Designation of Position as Critical Shortage Need SG-G (Discussion and For Possible Action) 686

The Board will consider designating Elementary Classroom Teacher as a position qualifying to be filled under Critical Shortage Need retroactive to July 01, 2023. Making this designation retroactive, if approved by the State, will enable the District to adequately compensate Critical Shortage Teachers who have taken on this work since the beginning of the school year.

RECOMMENDATION: It is recommended that the Board approve the requested position of Elementary Classroom Teacher as a position for Critical Shortage Need, retroactive to July 01, 2023.

5. Review by Board Members of Board Bylaw 070, Bylaw 060, Board Policy 338, and Board Policy 902 as Second Readings (Discussion and For Possible Action) 687

The Board will review and approve changes to Bylaw 070, Bylaw 060, Board Policy 338-Whistleblower, and Board Policy 902-Communication with the Board and Public Comment as second readings.

RECOMMENDATION: Approve the changes to Bylaw 070, Bylaw 060, Board Policy 338-Whistleblower, and Board Policy 902-Communication with the Board and Public Comment as second readings.

6. Public Comment (5:30 p.m.)

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to one minute. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

7. Process for Negotiating an Employment Contract with the Acting Superintendent SG-G (Discussion and For Possible Action) 699

The Board will discuss the process for negotiating a contract with the acting superintendent and appoint a Board Member to lead the negotiations.

RECOMMENDATION: It is recommended that the Board authorize the Board Officers, assisted by legal counsel, to negotiate an employment contract with the acting superintendent to be presented and approved by the Board at an upcoming Board Meeting.

8. Nationwide Search for Superintendent SG-G (*Discussion and For Possible Action*) **701**

The Board shall vote on opening up the position for District Superintendent, to begin the process for finding potential candidates, to expand the applicant pool to a national search, and to begin accepting applications, which shall include candidates recommended to and by the Board of Trustees.

RECOMMENDATION: Approve opening up the position for District Superintendent and begin the process for finding potential candidates.

9. Restated Professional Services Contract for Legal Services SG-G (*Discussion and For Possible Action*) **702**

The Board will discuss and vote to approve the Restated Professional Services Contract for Legal Services presented by General Counsel.

RECOMMENDATION: It is recommended that the Board approve the Restated Professional Services Contract for Legal Services.

10. Creation of Attendance Sub-Committee SG-G (*Discussion and For Possible Action*)

The Board will discuss creating a DCSD school board attendance sub-committee made up of district and school administration, teachers, registrar, parents, students, and a school board member, to discuss possible root causes for chronic absenteeism and ways to increase student attendance.

11. Board Reports SG-G, C&R (*Information and Discussion*)

Brief updates from the Board regarding District committees to which they are assigned.

12. Superintendent Report SG-G (*Administrative Report*)

Acting Superintendent, Jeannie Dwyer, will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.

Below is a summary of donations received by school sites over the last month. The District wishes to acknowledge and thank the generosity of all donors on behalf of the students we serve.

District Wide

Carson City Toyota-\$2500 to be used for school supplies

Douglas High School

Rick Smith-Donated \$100 to the DHS SkillsUSA organization

Carson Valley Basketball Association-Donated \$2,500 to the Boys Basketball Program and \$2,500 to the Girls Basketball Program

13. Closed Session (*Discussion and For Possible Action*)

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).

14. Prioritizing Agenda-Possible Items for Future Board Meetings (*Discussion and For Possible Action*) **720**

The Board will seek requests from its members for items to be placed on future meeting agendas in accordance with its policies. The Board will discuss all agenda items on the list and prioritize those it wishes to come forward at the next Board Meeting.

15. Public Comment

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to

speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to one minute. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

16. Adjournment

(*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Caryn Harper at 775-782-5134 or Charper@dcsd.k12.nv.us.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty four (24) hours prior to the meeting. In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Douglas County School District, Minden, NV
District website: www.dcsd.k12.nv.us
State of Nevada website: <https://notice.nv.gov>

**Douglas County School District
Board of Trustees
Special Board Meeting
Douglas High School Media Center & Zoom
Friday, October 6, 2023
3:00 p.m.**

Draft Minutes

Minutes

Present:

Trustees

Susan Jansen, President

Doug Englekirk, Vice President-Present virtually via Zoom

David Burns, Clerk

Katherine Dickerson, Board Member

Linda Gilkerson, Board Member

Carey Kangas, Board Member

Tony Magnotta, Board Member

District Office Administrators:

Shannon Brown, Executive Director of Educational Services

Leslie Peters, Assistant Director of Educational Services

Jeannie Dwyer, Executive Director of Inclusive Education

Cheryl Mayfield, Assistant Director of Inclusive Education

Hailey Sebahar, Director of Marketing and Communications

Others Present:

Joey Gilbert, Legal Counsel

Kiera Sears, Executive from Joey Gilbert Law Firm

Thomas P. Beko, Legal Counsel on behalf of Superintendent Keith Lewis

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meetings are maintained on the district website for public review.

1. Call to Order

(For Possible Action)

In addition to the Media Center location, an additional location on the property was provided for attendees to view the meeting if the Media Center could not accommodate the number of people in attendance, and so they could speak during public comment if they so desired.

Mrs. Jansen called the meeting to order at 3:04 p.m.

Mr. Kangas made a motion to approve a flexible agenda, seconded by Mrs. Dickerson.

Motion carried 7/0.

Mr. Gilbert stated that public comment would not be taken at this time.

2. Mutual Termination of Superintendent without Cause

(Discussion and For Possible Action)

Mr. Gilbert introduced Thomas Beko, Legal Counsel representing Superintendent Keith Lewis.

Thomas Beko stated that he was appearing on behalf of Mr. Lewis, as he was out of state at a family function. He provided some history and explained why this meeting was being brought forward. He said that at a previous meeting, Mr. Gilbert approached Mr. Lewis and asked if he felt he could effectively manage the District in light of the highly fractured board. Mr. Lewis's response was that he felt that he could not, and that it was going to be too difficult. Mr. Gilbert invited him to begin the process of exploring the best means to get the District back on course. At that time, Mr. Lewis

retained Mr. Beko's legal services and Mr. Beko and Mr. Gilbert began to communicate. Mr. Beko reported that he reviewed the history of the contracts between the District and Superintendent Lewis regarding his employment. The current employment agreement granted the District a completely unrestricted right to terminate that agreement at the District's will without proof of any type of just cause. The only requirement was they had to give Mr. Lewis 90 days' notice of their decision to exercise that right. If the Board chose to exercise that right, the contract provided that the District was obligated to make certain severance payments to Mr. Lewis. Those payments included payments of his salary and benefits for a 12 month period after the expiration of the ninety-day notice period. Alternatively, that contract employment agreement also permitted the district to terminate Mr. Lewis's contract by payment of certain accrued benefits, but without continued payments of his salary and benefits, if the District could prove that the termination was supported by just cause. Just cause was defined both by the contract and by Nevada law. When Mr. Lewis was questioned as to whether he would oppose efforts of the District to terminate the contract without cause, he said no as this is what the contract allowed the District to do. However, he said if the District intended to seek his termination based upon just cause, his intent was to vigorously challenge that effort to the full extent of the law. In the event that the district failed to prove just cause to support its termination, Mr. Lewis would then have been entitled to damages equal to that which was provided in the contract as well as other damages that he would have been entitled to recover. In addition, Mr. Lewis would have been entitled to recover an award of all costs and fees for his legal counsel in prosecuting and defending that challenge. Mr. Gilbert and Mr. Beko discussed that matter and agreed that regardless who the victor was in that case, there would be costs and fees on both sides and that could far exceed the amount that the District would be obligated to pay Mr. Lewis if they chose to exercise the right to terminate the contract without cause.

Mr. Beko explained that Superintendent Lewis's employment agreement contemplated payment of his salary and retirement benefits in several different fashions. Either it could be paid in a lump sum, paid over time, or it could be paid partially by an immediate payment into PERS. Mr. Lewis indicated that if the District desired moving in a different direction with its superintendent, he would do his best to assist them in that transition. He agreed to waive the 90 day notice period, so that the District could avoid, what was perceived to be, more dysfunction during a 3 month period. His willingness to waive that 90 day notice period would result in a savings to the District of over \$60,000. Mr. Lewis also agreed that if the District was willing to make the lump sum payment to PERS, as contemplated in the contract, he was willing to waive any accrued PERS obligation that the District would accrue after June 2024. This would result in an additional savings to the District of more than \$15,000. Mr. Lewis's motivation in making these concessions was based upon his affinity for everyone associated with the District, and he wanted to do what was in the best interest of the District.

Mr. Beko stated that this termination of the contract was not based on cause. He said that since Mr. Lewis assumed the position of superintendent, he has received the unanimous support of the Board. Additionally, an evaluation, which included four members of the current board, showing that he was highly effective in his role as superintendent. Mr. Beko stated that Mr. Lewis remains certain that if the District sought to terminate his contract for cause, he would summarily defeat that claim. After which time he would be awarded damages that would far exceed the contractual buyout. Mr. Beko explained that the proposal before the Board, in Mr. Lewis's eyes, is amicable, inexpensive, and expeditious and a means by which to put this matter behind both parties, so they can move forward to best serve the needs of the District. Mr. Beko stated, in reference to comments made, that he had requested that the meeting be held as early as possible, to accommodate other commitments he had later in the day. He said it was not intended to deny people the opportunity to be heard or to control the outcome of the meeting.

Mrs. Jansen read the description of the agenda item, which said, "The Board will consider whether to approve a proposed mutual agreement with the Superintendent pursuant to which the District will exercise its contractual right to terminate, without cause, the Employment Agreement of the Superintendent, and to authorize payments in accordance therewith." She called for discussion from the Board.

Mr. Kangas provided a statement. He acknowledged that he received more than 120 correspondence

emails from the community not only in support of Superintendent Lewis, but also expressing concern for the future of the school district and the amount of money spent on legal counsel. He stated that he is a Christian, conservative who loves his country and his community. He said his children went to this school district and his grandkids have started their education here as well. He stated that it was his opinion that this was the single worst thing that has ever happened to Douglas County School District. He spoke in support of Superintendent Lewis and said he is the heart and soul of the school district and his knowledge, his leadership, and the admiration from his employees speaks for itself. He said he is a great man of unwavering courage, loyalty, and integrity. He reported that as a board member, he has had a bird's eye view of the hostility, the anguish, and the struggles Superintendent Lewis has endured for the last nine months because of the actions of the board. Mr. Kangas stated that the proposed action is not what he, the community or the school district wants or needs and he believes it is not truly what Superintendent Lewis wants. While he said, the termination of Superintendent Lewis's contract without cause is a mutual agreement, it was his opinion that Mr. Lewis was forced out slowly but surely for political control of what is supposed to be a nonpartisan board of the school district. He stated that according to his legal counsel, Superintendent Lewis wants a yes vote on this item, but according to our community, they would like a no vote. He called the proposed item an abomination and said that Mr. Gilbert and the trustees that hired him should be ashamed of themselves.

Mrs. Dickerson stated that she recently met with Mr. Lewis and asked if there was a way to "bring the temperature down and do something." She said she was surprised to hear of his resignation. She said it is not the desire of her heart to see Douglas School District go down in flames. She questioned what the new Board has done that is so detrimental to the schools, outside of asking for no Critical Race Theory and protecting girls in sports. She completed her statement by wishing Keith the very best.

Mr. Burns stated that he refused to attack Mr. Lewis and said he wants him to go out with grace. He said that Mr. Lewis has chosen not to work with them and that is ok. He said he has appreciated Mr. Lewis, he thinks he is a fine man, and he's intelligent, but there is directions here and they have seen things that they want changed for the betterment of the schools. He stated that this is a mutual agreement.

Mrs. Jansen said she would like to wish Mr. Lewis well. She said she thinks he is a very nice man, an excellent father, an excellent person and she likes him. She wished him the very best of happiness going forward.

Mr. Magnotta congratulated everyone for being at the meeting. He stated that Mr. Lewis is the best administrator they have ever had. He stated that it was his belief that he was forced out and said the Board and those people should be ashamed of themselves.

Mrs. Gilkerson shared with the Board that the Nevada Association of School Board (NASB) sent flowers to the Board. She read the card to the trustees, which said, "Like flowers, children bloom in the right conditions. Children won't bloom in an environment where fear and hate overrules logic and kindness. Board members throughout the state hope that you're able to refocus your energy, ensuring all the children in your district have a long and bright future." She expressed concern with the time and location of the meeting, due to the topic and the amount of people that were anticipated to be in attendance. She stated that she brought this to Mr. Lewis's attention and this is why the time was changed to 3:00. She also expressed concern that public comment was not taken after the motion to approve a flexible agenda. She reported that she has been on the Board for seven years, two as president.

Mrs. Gilkerson said that Mr. Lewis has been the best of the best and a true leader, who is smart, honest and caring. She said one of his best qualities is his approachability and his connection to his employees, parents, students, and community. She said there are stories on social media thanking him for the things he has done pertaining to school and kids, as well as the love the community has for him. Mrs. Gilkerson reported that the Board has received over one hundred emails speaking to this and in support of Mr. Lewis. She said she had only received one that was against him. Because of this, she explained that it is hard for her to understand why the three newly elected board members did not connect with him. She asked the following questions: Is it likely they would not give him a chance. Could it be that he refused to follow directives outside of what has been approved by the Board as a

whole? Could it be he refused to follow their agenda and break the law? She expressed concerned with the hiring of Joey Gilbert, four board members having a political agenda, pushing through policies that imply that teachers and staff need additional oversight to avoid indoctrinating students. She said that Mr. Lewis has been harassed and bullied, board members are trying to remove the ability to do his job, and they are taking parents voices away and he has to put his health, marriage, and family above all else. She stated that the firing of Maupin Cox and Legoy, the hiring of Joey Gilbert, and forcing Superintendent Lewis out is part of a playbook that was developed in November and as a school district they should be worried of what will come next. She warned of banning of books, changing curriculum to align with political agendas, firing and hiring employees who fit into their political beliefs and students who do not align with some of the Board's political and religious beliefs. She thanked Mr. Lewis for his dedication to coaching, teaching, and being a wonderful leader.

Mrs. Dickerson stated that no one in this world is perfect and she will never apologize for oversight to make sure that kids are kept from things that are inappropriate and damaging to their growth.

Mr. Beko clarified, in reference to a previous comment, that Mr. Lewis did not resign, but he agreed to not oppose the Board's exercise of a right that was granted to them by the contract. He said he did not voluntarily terminate his contract on his own.

Mr. Englekirk stated that he has enjoyed working with Mr. Lewis and he is sorry it has come to this. He said he wished there was some way they could work this out.

Mr. Burns made a motion to approve the proposed mutual agreement with the Superintendent, pursuant to the contractual right to terminate, without cause, the Employment Agreement of the Superintendent, and authorize payments in accordance therewith, seconded by Mrs. Dickerson.

Mrs. Jansen called for public comment at 3:42 p.m.

Virginia Nisse spoke in support of the resignation of Mr. Lewis. She said he has not been a good superintendent since new board members were elected and he did not provide them training. She said that the minority would say that the new trustees do not have a relationship to teachers or to teachers, but this is not true. She said the loudest voices are the "paid propaganda activists with a narrative to put Woke principles into the schools." She stated that Mr. Lewis has changed the president's words when he inserted "transgender" instead of "protecting girls' sports and scholarships". She said he has promoted his desire to have a board that gives him complete control and that is why they want to see the bylaws reverted back to what Nevada Revised Statutes require and to give the power back to the elected officials. She said these trustees are the only stop gap between what is occurring in schools now and school boards across the nation and suggested letting them do what they were elected to do, and don't let twisted words and isolated weak arguments rule the day.

Tom Starrett stated that public comment from Mr. Lewis's supportive acolytes, paeans to his virtues are not relevant to this agenda item. He said the issue is simple and straightforward and Mr. Lewis and the Board have made the mutual decision to terminate his contract. He said he has observed instances where in Mr. Lewis's conduct and actions were contrary to board instruction and policy, and warrant dismissal with cause. He said the Board was meeting to vote on and finalize that mutual agreement, and further comment is not relevant.

Roger Adams asked the following: "Didn't the majority of Douglas citizen voters choose to elect Trustees Jansen, Dickerson, and Burns? While in seating two incumbents, hasn't the increased emphasis placed by these trustees and Trustee Englekirk on the teaching of reading, writing, math, science and technology skills resonate with the majority of Douglas citizens? Doesn't this majority also oppose left wing extremists, Marxist, CRT, DEI, woke curriculum, propaganda? Do you really believe Douglas families with school age daughters disagree with 4 trustees that want biological male gender bender pretenders to compete with them in sports or invade their bathrooms, dressing rooms, and showers?" He thanked Trustees Jansen, Dickerson, Burns and Englekirk for their positive achievements.

Michelle Bennington stated that she is appalled at what the Board is doing. She expressed concern that they are removing a talented superintendent, who she said is doing a good job. She stated that the purpose of the board of trustees is to serve the community and to educate children, not to indoctrinate them with their opinions. She said for years, in Douglas County, children have been educated and prepared for their further life. She expressed concern that the current Board has

destroyed the District in a short time. She said they are getting rid of a good superintendent and expressed concern that they will have a hard time replacing him, and will likely lose other administrators and teachers.

Ginger Nikolay Davis stated that her family moved to Douglas County after researching the District. Specifically she said that she felt that students at Douglas were going to get a rigorous education. She said the biggest factor was that the staff in this District adored, loved, and worshiped Keith Lewis and she could not find one negative thing said about him. She expressed concern that the current Board has been on a mission, since before the election, to get rid of him. She said the community loves and supports Mr. Lewis and that they deserve an explanation. She expressed concern that the Board is asked by parents, teachers, and students not to do the things, but they continue to do it.

Virginia Starrett stated that there has been constant and unwarranted hostility by a small number of politically motivated activists against the new majority of the school board, which has led to the departure of Superintendent Lewis. She said it is a shame that the activists have been successful in manufacturing a fake crisis over what is nothing more than common sense goals on the part of the Trustees. She said she did not believe this would have happened, had things been different and if the false narrative had not captured so many adherents despite there being no evidence to substantiate the fear mongering used as a tactic by the activists. She suggested that those angered about the superintendent leaving should be directing their vial at the activists, who poisoned the environment by spreading lies. She stated that the Board consists of trustees elected to be in charge of the District and they are the superintendent's boss. The superintendent's duty is to honor the board and carry out the policies it sets, and when that doesn't happen, she said it is best for all concerned for the employee to find a more suitable situation.

Teri Jamin said that as a former member of the Douglas County School Board, she had the pleasure of interacting with Keith Lewis in his capacity as Human Resources Director. She said he was student driven, knowledgeable, well prepared, personal, and collaborative with a great sense of humor. She said that his leadership abilities were recognized when he received the first ever Douglas County School District Board of Trustees Excellence in Leadership Award and was then chosen as the superintendent. She expressed concern that it would be a huge loss to the school district and community if his contract is terminated. She stated that, if a new superintendent needs to be appointed or hired, it is critical to the success of that individual that the process is open, transparent, and inclusive.

Stephanie Christenson stated that she is a parent, wearing red, but not following an ACLU person or an extremist. She thanked Mr. Lewis and shared a situation regarding her child at school. She said it was handled appropriately and Mr. Lewis protected her kids and their family's conservative values and said he is in no way woke or liberal. She expressed appreciation to the previous school board and Mr. Lewis for getting schools open quickly during Covid. She said that if Trustees Dickerson, Jansen, Burns and Englekirk push Mr. Lewis out, she would ask that they resign.

Nate Hanson expressed concerns with the direction that the Board is taking with regard to its finances. He stated that he thinks there are regressive, cultural concerns driving this and it is not beneficial to children. He shared a reading written by Khalil Gibraltar.

Eleanor Lacey stated that she voted for the current Board and for Joey Gilbert. She said she supports them and she wants the students to learn about the real history of our country.

Nathan Hasting stated that his comment is to make clear the proper role of legal counsel for a public body, as he has experience as a lawyer representing public bodies. He said governmental entities are given specific and limited powers by the laws that create those public bodies. The role of legal counsel is to help them interpret their limiting laws and protect them from potential liability that can arise if or when they look beyond the mark. He said legal counsel's purpose is not to assist in finding creative ways to justify political positions or initiatives and not to make its clients feel good about its intended policies. It is to stand apart from any and all political pressure or motivation and read and advocate for the rule of law. He said, based on what it says, if counsel is doing its job, it will regularly be telling its client agency or board no. He said to his knowledge, and in the general public perception, the Board has not shown the community that its selection of counsel is consistent with these indisputable principles.

Jennifer Tanner said that the Board's number one job is to support the District's mission statement,

which was developed under Mr. Lewis's leadership, and is a vision of excellence which has been achieved in academics and character, and includes all of the children in Douglas County. She stated that as trustees, the mission is the children, not a venue in public school for partisan political politics or a pulpit for spiritual leadership. She stated that their job is to learn the parameters of their roles and the rules involved in that and to manage a budget in a fiscally responsible way. She said their job is to agree with the chief leader Mr. Lewis.

Mrs. Jansen advised that the current public comment is regarding the termination of the superintendent without cause.

Marcus Zinke expressed concern that the attitudes of both parties towards each other is not a way to get things done. He said he has no ill-will towards opposing opinions but did not agree with people being called political activists when those being called that are teachers, faculty and parents. He said that political activists should be considered people who moved here to change the Board that they knew nothing about based on their incoherent ability to review statistics when it comes to test analysis. He questioned whether the board was conservative if they plan to spend money to get rid of somebody. He encouraged Mr. Englekirk to vote the other way.

Garrett Lapear stated that the Board has a fiduciary duty to make sure the budget is right and expressed concern with the amount of money being used on legal fees. He said the only person that should leave the room is Joey Gilbert.

Collin Burrows stated that Mr. Lewis would have stopped the following: Sacrificing of educational programs such as music, arts and computer courses with legal fees; the elimination of tools for students and teachers due to legal fees; and adjustments to salary increases due to legal fees. He said that the group in attendance dressed in red consists of teachers, school administrators, and parents and they are not a hostile or intolerant crowd. He expressed concern that some in attendance were far right individuals who expose hatred towards LGBTQ communities and individuals, the Washoe community and people of color. He requested the resignation of Trustees Burns, Jansen and Dickerson.

Mrs. Jansen stated that this comment was not related to the agenda item.

Mickey Trujillo thanked Trustees Kangas, Gilkerson and Magnotta for supporting the best interest of kids. She said she works with educators across the nation spreading a message of hope. She said she focuses on the role of educators and said they are igniters of hope in the lives of kids and speaks of ways that they can ignite hope or to seek to understand and to lead with love. She said she has tried to understand the board majority and said she knows they come from some sort of moral compass and Christian values. She said she is Christian too, but questioned at what point they make a shift from Christian values and a moral compass to sacrificing children, educators, and a phenomenal superintendent and to advancing a political agenda. She said those in attendance are not activists. They are parents, educators, and people that care about the community and kids. She suggested putting people before politics.

Matt Jensen said he is thankful for the motion to remove Mr. Lewis. He's been disrespectful, at times incompetent. He said he disagreed with him on many occasions. He said it appears that he is a favorite among teachers but he has encountered a number of parents that do not share the minority of the board's opinion. He spoke in support of Trustees Jansen, Dickerson, Burns and Engelkirk. The Buck's got to stop here.

Adrienne Sawyer said that she would like Mr. Lewis to continue to be an advocate for students, parents, and teachers, but she respects him for taking care of his family. She expressed concern that the Board has vilified him and he has responded with grace in class. She said Mr. Lewis continues to think of the District first. She asked the Board to start listening to parents, teachers and students.

Jenny Cartwright stated that she has no complaints about the education that her children received in DCSD. She said the Board has good intentions and share common belief, but she fears that the termination of Mr. Lewis's contract will make things worse. She said she does not see the problems described by the Board within DCSD under Mr. Lewis's leadership. She expressed concern that they have shown upheaval, frustration of administrators, teachers, staff, parents, and students and they have wasted money putting a stronghold on the superintendent. She suggested posting more clear

agendas, to explain more of what they are doing and to show more respect for the teachers and administrators.

Wendy Smalley stated that the attack on Mr. Lewis undermines foundation the community is built on. She expressed concern that the new board members have “duped” the older generation with scare tactics and ram rodded their way into their positions. She said never before was the intelligent intentions and integrity of the school board questioned because they did what was right for students. She spoke in support of Mr. Lewis and said he has the majority of support of teachers, students, administrators, district personnel, and families. She said there are employees that fear retaliation and their silence is not a reflection of their support. She thanked the board for making decisions that have made the community come together and she demanded the resignation of Trustees Jansen, Burns and Dickerson.

Anne Marie Chase said she was not going to speak on behalf of Mr. Lewis, because she did not think the Board cared. She expressed concern that the Board has made teachers and staff feel demoralized, worried and scared of what is going to happen. She said they are giving teachers good reason not to stay in Douglas County by taking away someone that they support and who is good for kids. Upon a mass exodus of teachers from Douglas County she said the Board will be to blame. She echoed Wendy Smalley and asked for the resignation of some of the trustees.

Brandy Torres read from a book called “Feathers and Fools”, which she said is a modern fable about some peacocks and swans who allow the fear of their differences.

Heather Larsen said she is not for or against this agenda item. She said the reality is that students need an education and teachers and staff to all understand that the children come first. She expressed concern after seeing the adult’s behavior in front of public and what it looks like behind closed doors. She said she hopes that everyone understands that the agenda is the children.

Cheryl Wonderscheide continued to read from the book “Feathers and Fools”.

Mrs. Jansen stated that this (reading from the book) was filibustering and not related to the agenda item.

Chris Jezek continued to read from the book “Feathers and Fools” and explained that it is a story about divisiveness.

Mr. Gilbert stated that this was not related to the agenda item and reminded that the agenda item is whether or not to accept the resignation of Mr. Lewis.

Chrissy Hallowell expressed concern that the Board lacks in leadership and lacks in listening to community. She said that Mr. Lewis is highly respected in the community and statewide and she was absolutely against his removal. She expressed concern with several board members lack of respect towards others in the community, the irresponsible spending of tax dollars, an inexperienced attorney, and disregard for teachers and the children’s education. She asked Trustees Jansen, Englekirk, Burns and Dickerson to resign from the Board.

William Robison shared his employment history with DCSD. He said he supported Mr. Lewis as superintendent and was ashamed that people were able to drive him out. He said he deserved to finish his time with the District with dignity and support. He requested that Trustees Burns, Dickerson and Jansen resign immediately.

Matthew Maier stated that he formally objects to the mutual agreement in letting go of Superintendent Keith Lewis. He spoke in support of Mr. Lewis and said he is an incredible educator who is devoted to the students and teachers. He expressed concern that this was fiscally irresponsible and hoped that there was reason to justify this expense other than that some of the trustees beliefs do not align with Mr. Lewis. He said Mr. Lewis has followed any and all instruction from the board, as long as that instruction did not violate any laws. He expressed concern that the majority of the board has labeled

people as “leftist wackos” and they do not listen to their concerns. He said there are military veterans, first responders, decorated military, gold star family members, coaches, teachers, parents, and true conservatives telling the Board that they don’t agree and asking to put aside some of the more extreme positions and to focus on more pressing issues such as teacher shortage, teacher retention, facility management, and, student achievement.

Leah Casper stated that it is an awful decision to fire Keith Lewis and it will have detrimental effects for the students of Douglas County. She spoke in support of Mr. Lewis stating that he has been the best superintendent, a true citizen of Douglas County, and was able to keep schools open during Covid which was an enormous achievement requiring true leadership, vision and cooperation. She said he has earned the trust of parents and students in Douglas County and the Board has betrayed that trust through this decision. She said she is disappointed and critical of this decision and it will result in lasting harm to the children.

Paula Ortiz expressed concern that four board members and those that helped in the election did not get to know the community. She said the District is suffering due to their lack of knowledge and experience of a good educational system because they have a political agenda. She spoke in support of Mr. Lewis and said he has been a great teacher, administrator, Human Resources Director and superintendent, who cares for the community, schools, administrators, teachers, support staff and their families. She said the money spent on two superintendents should be used to help students and the District as a whole. She encouraged the Board to listen to those with educational experience and knowledge, to educate themselves, show care and concern for those being affected by decisions, and to not listen to uninformed private supporters

Emma Archbold expressed appreciation of Mr. Lewis in the care that he has shown since she moved from Minnesota to teach under his direction. She expressed concern with the Board pushing a political agenda and stated that teachers want to teach students to be productive, kind citizens and they are not indoctrinating them. She encouraged the Board to keep politics out of classrooms and said school budgets are not disposed to spend on pushing an agenda.

Ashlee Nicoll expressed appreciation to Mr. Lewis for his support and encouragement while she was fighting an illness. She said over the years working for Mr. Lewis, she has always been able to have conversations with him, even when their opinions and ideas differed. She said every exchange and decision made by him has been centered around kids. She said she will always respect him for his passion to do what is right not what is easy, his work ethic and drive to make the school district better, and his goal to encourage the people around him to be their best selves. She thanked him for fighting for the kids and the schools.

Brandon Hill stated that the forced resignation of Mr. Lewis is troubling. He expressed concern with the newly elected board majority and said they have misdirected priorities and have bullied Mr. Lewis. He reported that many teachers and administrators have told him that the Board has not asked them what their challenges are and what they can do to help with the real challenges the schools are facing. He said the focus on driving out Mr. Lewis is reprehensible and if the schools need saving, it is from the new board majority, as he said they are not conservative, they are radical. He called for the resignation of Trustees Jansen, Dickerson and Burns.

Monica Hart spoke in support of Mr. Lewis and said it has been an honor to work with him. She said he is a man of integrity and compassion, an amazing leader and one who is loyal to parents, teachers, and the community of Douglas County. She said he is facing a hostile group of bullies coming to take his job, but he has agreed to help keep the transition smooth because of his loyalty to education. She questioned the loyalties of the school board and expressed concern that the structure supporting the strength of education has been crushed by making financial decisions that will bankrupt the District. She said that many members of the community were duped into voting for an anti-educational group

because of lies. She encouraged banding together as a community, getting educated on what is really happening in schools, and making changes fast for the District to be solvent in the future.

Chris Robbins disagreed that this was a mutual decision. He spoke in support of Mr. Lewis and his many year experience in the District. He questioned who would lead the District and who could do a better job. He stated that Joey Gilbert, Trustees Dickerson, Jansen, Burns, and Englekirk are incompetent and asked them to resign.

Marty Swisher stated that this topic is similar to the firing of legal counsel and said that those that disagree with the majority of the Board are told to go away. He shared a story about the newly elected board members before the election where he overheard conversation about getting rid of the superintendent. He also reported a string of emails between Nick Maier, Virginia Starrett, and the newly elected board members that mentioned firing the superintendent. He said that Mr. Lewis has done nothing wrong and the termination is not a resignation.

Ginger Carlson stated that the Board has a responsibility to nurture a strong relationship with the superintendent despite their differences. She expressed concern that this decision, coupled with a proposal to remove that relationship from the Code of Conduct and Bylaws, is not only unconscionable, it goes directly against any recommendation of how to effectively run a school district. She said the school board has had their decision making called into question because they lack any semblance of grace in their work. She said that it is within their legal right to terminate the contract without cause, but the way that it has been handled is undermining and it undermines the future work as a Board and also the children of Douglas County.

Christine Kyeremeh expressed concern with the Board hiring a new attorney without educational law experience, the costs involved and corresponding with him before the election. She spoke in support of Mr. Lewis and said they have bullied and pushed out a superintendent, who is the epitome of what a leader should be. She expressed concern that teachers and students will leave the District and she hopes the Board is not using their position as a platform, as she said they will go down in history for demolishing one of Nevada's top school districts.

Kari Karwoski said that she is saddened and appalled at the current situation and expressed her unwavering support for Mr. Lewis. She said they should be honoring him for his dedication to the community, his intellect, leadership and commitment to guide the District. She expressed concern that the new board members have done nothing but destructive maneuvers, while they should be focusing on improving the school district and strengthening the community. She implored parents and members of the community to stand up, get involved, and remain vigilant.

Martha Betcher stated that her family's experience with education in Douglas County has been excellent and Mr. Lewis has been part of it. She stated that she has sent the new board members emails, but has not received any responses.

Kristen Miller said she felt privileged to raise her family in Douglas not only because of the beauty, but also the education system, and community of support. She said she knows in her heart that the trustees meant well, to save the kids, but she is not sure from what. She said she believes they could turn it around and do something right. Hope that the prayers will be heard. As a Christian, she said she prays for the Board's leadership.

Vanessa Ozolins reminded the board that they represent her, the community, teachers, and students. She asked if leaders don't ask those that they represent if there is a problem, how do they go about changing. She asked that Douglas County come together and fight for the kids and ask for the resignation of Trustees Jansen, Burns and Dickerson.

Minos Dobson spoke in support of Mr. Lewis and said it is a privilege to know him. He said that this is disappointing and disheartening that this is happening in Douglas County.

Garth Pintler stated that Mr. Lewis has been enthusiastic and effective as an administrator who always put students first. He said the politically driven decision by new school board members to terminate his employment disappoints and saddens him and the loss will be borne by the students. He stated that the full page ads in the newspaper sponsored by PAC are very disingenuous.

Monica Dat stated that with the loss of the superintendent and hiring of a new one, it is important not to forget the overall goal, which is for kids to come out of school with a purpose, career goals and to be responsible citizens. She encouraged the board to talk about keeping and recruiting teachers, keeping electives so kids don't lose career paths, and to provide kids with opportunities to experience new science and technology, provide sports, teamwork, and leadership opportunities. She requested that the Board stop spending money on a power struggle and said to find a way to work together to achieve a conservative school that provides opportunities for the kids.

Laura Cadot dedicated her time to Ms. Dat. Ms. Dat continued and said we need to spend education funds on highly educated teachers and provide them with the resources to do their job.

Courtney Burrows expressed concern that the board bullied Mr. Lewis out and said he was a leader who is wonderful, smart, driven, responsible, determined, fair, loving, and always present. She told the Board that staff and parents do not trust them and the Board does not care about its constituents, or her child. She stated that 66% of the allotted budget has already been spent in two months on Mr. Gilbert's legal counsel. She said that we will do whatever it takes to stop them and she prays that the state comes in and stops them. She called for the resignation of Trustees Dickerson, Burns, Jansen and Joey Gilbert.

Heather Kluever Crawford said that there were a lot of familiar faces, but the one that was missing was Mr. Lewis. She expressed appreciation for Mr. Lewis. She said that her son moved to Texas with her grandchildren and she is now happy because of the trauma and drama that has been created within the District. She called for Mr. Gilbert's resignation.

Ian Wren said he was disheartened and upset about spending time and resources on things not pertaining to the bettering of his children. He said it was fiscally irresponsible to pay for two superintendents and an attorney who has maxed out his budget within the first two months. He spoke in support of Mr. Lewis and said he has done wonderfully, navigating Covid, bringing kids back to school, navigating the Caldor and Tamarack fires, huge winter storms with unimaginable amounts of snow and flooding and keeping schools open.

Jessica Gardner called for the resignation of Trustees Jansen, Dickerson, Burns and Joey Gilbert. She requested that they vacate the building immediately and said they are doing a lot of harm to the community.

Casey Rodgers stated her reasons to get rid of Mr. Lewis were: Gross negligence over the Covid pandemic. She said he contracted with the governor and with the American Rescue Plan, the ELC reopening schools support for screening testing to reopen and keep schools operating safely, when it was all a scam to inoculate children with poison. She stated that educators do not know what is going on. She said a review of the emergency evidence, demonstrates the effects and efficacy of Ivermectin in the prophylaxis and treatment of Covid. She said materials were given to the past Board and there was gross negligence because they chose to mask children, with a 99/98% effect where they did not need to be masked or vaccinated. She said now children have problems such as being suicidal, speech delays, and other issues that have to do with the superintendent and former Board and their gross negligence of them not doing their job properly and knowing what is going on.

Pamela Litka said there is a legacy coming and the kids in the District are phenomenal. She was joined by Douglas High School students. She said those in attendance are not politicians, they are parents and products of the community. She spoke in support of Mr. Lewis. She said there are

amazing people in the room representing children, parents and teachers and the Board does not know the community and they need to respect it.

Robbe Lehmann referred to a book by Professor Adam Grant, called "Think Again" and said that book shows examples and studies that what people often think first is wrong. Professor Grant shows the importance of why we need to think again when new information is gathered. He shows the danger of sticking with an initial course and initial idea when new evidence suggests that you change directions. Specifically to Trustees Dickerson and Jansen he said he believed they want what is best for students and that they have good intentions. He said they are implementing ideas that the community disagrees with. He asked them when they will stop and think again. He said they have heard from teachers, students and parents and said it is time for them to think again. He said if they vote for the mutual agreement they will be a hero to partisan groups in the community and if they listen to the majority of the community they will be a hero to students, parents and teachers.

Jeanie Koerner said she does not understand Mr. Lewis's contract being ended except for personal vendetta or agenda. She said the promises to put kids first are empty promises if they plan to fire the superintendent without cause and without full approval of the Board. She expressed concern that they are recklessly costing the district a full year salary, plus benefits, and this after retaining legal counsel that has exceeded the budget for legal expenses, while admitting the legal counsel does not have experience in this field. She said many do not trust the Board and expressed disappointment that they are not working together with respect and admiration even during disagreements. She said a Bylaw change encouraging trustees to not foster respect is a disgrace and should never pass.

Kendra Oakden stated that the mutual termination of Mr. Lewis is going to cost and is not fiscally responsible and not fiscally conservative. She said that she hopes the Board recognizes that Mr. Lewis took less than he deserved, but it will affect her and her children and the students. She expressed concern that she has sent four emails asking questions and Trustees Dickerson, Burns, and Jansen have not answered.

Dave Brady stated that the majority of trustees have created an environment of hostility and distrust, dismantled the administrative leadership, met their political agenda, destroyed any goodwill within the school district community, jeopardized the financial security of the district with legal billing taking place due to the inexperienced legal team having no educational law experience, and eliminated any chance of bringing quality administrative leadership to the District. He said the majority of the Board is unprofessional, unethical, inept and arrogant and they should voluntarily resign along with the attorney. Lois Montez, DHS student, shared that Mr. Lewis communicated with him to about memorial wall at the high schools. He thanked Mr. Lewis for all he helped him accomplish, and for showing that he cared enough to listen to him. He thanked him for helping him achieve the mission of the memorial wall. He said he helped him believe in the ability to enact change and he hopes Mr. Lewis will be able to attend his graduation.

Danielle Smith said she wanted to remind the board that they were voted for and they can be recalled and replaced. She spoke in support of Mr. Lewis and thanked him for his work with the Washoe Tribe and Tribal Education and said he has opened many doors to impact every student in every classroom.

Skyler Rasmussen, DHS student, spoke in support of Mr. Lewis. She said she, along with her peers, has seen the commitment Keith Lewis has to the high school. She said, unlike the newly elected school board members, Mr. Lewis does not only claim that he cares for the students, he shows it through his dedication, support, and everlasting impact he will hold among the students and staff of Douglas High School. Specifically, she said the board claims to care about sports within the school, notably girls' sports, education, and the kids at the school. She said they are pushing to alleviate the position of the student's and athletes biggest advocate. She said after facing some of the most difficult tasks during the pandemic. Mr. Lewis continues to put the kids of Douglas County over all else,

providing the best solutions to each and every problem he faces. He is dedicated to his schools and activities surrounding the community.

Rylie Lovec, DHS student, spoke on behalf the students of Douglas High School in support of Mr. Lewis. She told the Board that they claim to care about kids, especially girls, and they specifically claim to care about their education. She expressed concern that the Board has pushed out their biggest advocate of student athletes and educators in Mr. Lewis. She said that he shows the students every day how much he cares and that the students of Douglas High School would like Susan Jansen, David Burns, Katherine Dickerson, and Joey Gilbert to resign.

Stephanie Halladay stated that she is against the mutual termination of Mr. Lewis. She said the Board's agenda has put a mental health crisis on the kids in the community and the kids are afraid for themselves and friends. She said Mr. Lewis supported every one of the children, regardless of their background, choices, or political beliefs. She said the Board will continue to put the community in health crisis and four of them need to leave.

Karen Lamb stated that not everyone is perfect. She said that the Board has always expected grace throughout their missteps, and she hopes that everyone gets that chance. She stated that the intentions and knowledge of the DCSD staff is hard work and dedication and she said for many Mr. Lewis is their inspiration. She spoke in support of Mr. Lewis and said he inspired her as she watched him grow as an educator and a leader and he has taught and fought for kids in many roles, and always did what he believed was best for them. To Mr. Lewis, she said she hoped that he knows how incredible he is as a role model and leader and that she will always be in his corner as a loyal fan. She said to those claiming that her colleagues, friends, and family are "fear mongering activists and the latest crap show", she said she hopes they are afforded grace that has not been given to the employees of DCSD and Keith Lewis.

Leslie Hokenson expressed concern with four of the seven board members related to Joey Gilbert's costs, underpaid teachers, board members and Joey Gilbert's political agendas and calling those that do not endorse their agenda, "Woke, communist, Marxists and Fascists", and name calling by President Jansen.

Bob McNamara stated that he did not understand the agreement and questioned whether NRS allows termination of a contract "without cause". He asked the Board what authority they have to do this and said it is extreme power and one could argue that it is abuse of power. He said they have a responsibility to comply with NRS and Bylaws and to do what the majority of the residents want them to do as elected officials. He suggested that legal counsel review NRS with the Board pertaining to misconduct and abuse of power.

Maddie Kennedy, DHS student, commended her classmates and peers who have spoken and she said she would like to offer her sincerest disappointment to mutually terminate Mr. Lewis.

Jamie Lazaneo stated that many in the community are transplants drawn to the area and are a conservative majority. She said CRT is not being taught, the small population of trans students is a fact of life in 2023, and there is not a district wide glorifying of any alternative lifestyles. She expressed concern that the new board members have an extreme right agenda with financial backing whose interests go beyond DCSD. She said they are not concerned with the wellbeing of the children in the valley and appointing a new superintendent will destabilize the entire district. She said DCSD is the best district in one of the lowest ranked states in the country. She stated that these board members, Joey Gilbert and Kiera Sears, have no moral compass and they are abusing their power.

Ansie Scossa stated that she does not like change either, but she said the Board is going about it the wrong way and they are unpopular with most of the community. She said the community will continue to fight and will not stop until they are gone. She stated that, while she respects him, this is not the place for Joey Gilbert.

Margaret Vonrumph spoke in support of Keith Lewis and his legacy. She shared that she worked with Mr. Lewis on 9/11 and watched how he managed the emotions that kids were facing because he cares. She said he took that morality and decency and moved forward, not because he wants power, but because he loves the community.

Melinda DeJardines thanked Mr. Lewis for all he has done for the community and the school district, as a principal, coach, and administrator. She spoke in support of his leadership and said he always strives to make improvements and has the best interest of children in mind. She said that the board stripped him of his ability to do his job. She asked that the Board and the new superintendent continue to build the legacy left by Mr. Lewis of lifting up the students and teachers, not tearing them down and taking the District down a path it can't recover from.

Nick Maier said that Mr. Lewis has stated he cannot work with the new school, board so he is resigning. Mr. Maier said this is his decision, it is the ethical and honorable thing to do and he thanked him for his service. He thanked the school board for addressing compliance issues within the Bylaws and encouraged them to guard the authority vested in them by the Nevada Revised Statutes.

Brian Madsen said he called to action an organization to act, speak up, vote and involve neighbors, family and friends. He expressed concern that the board majority does not support education or teachers. He said all of the teachers and administrators are disheartened by the decision to remove Superintendent Lewis. He told the Board to let teachers teach, let educators educate, and let administrators administrate, as they have been doing a fine job. He demanded that the Board get back to the matter of education and stop political games. He demanded the resignation of Trustees Jansen, Burns, Dickerson and Englekirk, as well as Mr. Gilbert.

Sabrina Settlemeyer said, due to the hiring of hyper partisan politicians and the termination of beneficial pillars of the school's community, she questioned whether the new board member's values aligned with others. She questioned what is more valuable, a superintendent who understands the school system and community, and communicates with students or expensive attorneys who run for public office, giving an individual the idea that the school district is not really nonpartisan. She questioned whether they represent the community or a political agenda of people who seek to impede children's abilities to learn and teacher's abilities to teach. She recommended letting teachers teach, students learn, and keeping politics out of schools.

Melissa Rousse spoke in opposition of this agenda item and in support of Mr. Lewis and said her family will have to decide whether to keep their children in the district, given the current climate.

Madison Huckanen rewrote and shared a poem that was originally read by Mr. Englekirk at a previous meeting. "First, you came for the NFP and the majority spoke against you, but you did not listen. Then you came for the law firm, and the majority spoke against you, but you did not listen. Then you came for the HR Director, and the majority spoke against you, but you did not listen. Then you came for the superintendent, and the majority is speaking against you, and you are not listening. Who or what are you going to come for next?"

John Eppolito, President of Protect Nevada Children, said it was a tough day to be a board member and he said Mr. Lewis sounds like a great man and good leader. He said he was not sure what happened to get the District to this point. He said he was most concerned with the decorum and respect of some of the DCSD teachers in the room, and what they have shown to people with whom they disagree.

Michelle Carlo stated that the loss of Keith Lewis will be felt by every classroom, every child and every teacher. She said his dedication to DCSD cannot be replaced and she thanked Mr. Lewis for his dedication to the school district. She expressed concern that the school board does not represent this community well. She expressed concern with political views, and new legal counsel. She said that the

room was not full of Marxists or communists, poor losers, or left extremists. She said they are concerned citizens, parents, grandparents, teachers and taxpayers. She said the community owes teachers, children, administrators, and Mr. Lewis an apology for allowing new board members in office, as they perpetuated fear in the community that did not exist before. She called for their resignation.

Mia Mayer, a DCSD 6th grader, said she is disappointed in the school board for firing Mr. Lewis. She said they are losing an amazing asset and an amazing superintendent and the Board will not find anyone better than him. She said that she did her "Say Something Epic" speech in front of him in fourth grade and he still remembers her and says hi and waves at her when they see each other outside of school. Every single time that she has emailed him for a school event, he has responded and came. He's very involved with community and district. She said she was appalled that the board is going to fire him and she said it seems like decisions are made based on what the Board believes and what they think is best. But she asked "What about the students? Do you even think about the students? What about listening to the students and teachers?"

Jill Mayer stated that Mr. Lewis is the best superintendent the district has had. She said he has dedicated his entire career to making the school district stronger and he has had a positive impact by being engaged and dedicated to teachers, students and parents in the community. She commended him for his work during the pandemic in getting students back to in person learning, his work during last winter's storms. She said she is appalled that he is being forced to resign, but said the community is paying attention and they will fight for the students. She said she would like to formally ask for the resignation of Trustees Jansen, Burns, Dickerson and Englekirk.

Kelly Benoit said that she has never felt she need to attend a board meeting until now. She expressed concern of what young families researching the District will see. She said that not only teachers and parents with school aged children should fight this. To the supporters of the Board, she said they do not have children or grandchildren in the District and she questioned who would take care of them if DCSD or Douglas County could not attract doctors, nurses or physical therapists. She called for the resignation of Trustees Burns, Jansen, Dickerson and Joey Gilbert.

Rommy Cronin-Mack said that she is appalled that the Board has driven out one of the most respected superintendents in the state of Nevada. She said he has dedicated his life to the students. She expressed concern that the new board members have not taken the time to understand the District, but said getting rid of the superintendent has been their plan all along. To Trustee Englekirk, she said, while they did not always agree, they often came to a consensus and agreed to disagree so they could move things forward to the betterment of the District and the children. She said he has been infiltrated by the group and cannot think for himself. She said there are a lot of people grieving and the Board better have a plan.

Mr. Magnotta said that Mr. Gilbert's firm can do billable hours. He said that they should be more responsible for the budget and could have held the meeting next week in place of a special meeting.

Thomas Beko stated that Mr. Lewis has been listening online. On Mr. Lewis's behalf, Mr. Beko said he is deeply humbled and very thankful for all of the support of the community members.

Mr. Englekirk apologized for not being at the meeting, as he was out of the state. He said he listened to all the comments, read all the emails, and deeply contemplated the actions set before them. He expressed his appreciation to the hard effort and work that Mr. Lewis has put in for the District. He said he is concerned with the way things are going in the nation and that is why he was in support of removing previous legal counsel and hiring Joey Gilbert Law. He said he did not see a willingness of the old legal counsel to offer constructive legal advice. On the issue before us today, he said he sees a divided board. He said he is concerned with the costs they will have to pay to remove the current superintendent, but he is also concerned with the health of Mr. Lewis. He stated that he is deeply torn on this issue, as he wants the Board to be able to work with the superintendent, but he said Mr. Lewis

doesn't seem to want to do that. He said at the last election, he was joined by three board members that were supportive of items that he felt were important agenda items. He said he did not really see a viable way forward, but since this has been forced on him, he thinks that what needs to happen is for the Board to work together with new legal counsel and the current superintendent to move forward together. He said he plans to vote against this agenda item.

Colleen Lawrence spoke in support of Mr. Lewis and said he has displayed transformational leadership and competency over his years with the District and the Board could have an opportunity to learn from the talent within. She said leadership is about evolving and it requires listening to internal stakeholders, teachers, students, and administration. It depends on listening to external stakeholders such as hosting workshops and posting informational meetings. She advised that prior to large policy and procedure changes communication is important in order for the stakeholder to access, provide adequate feedback, and be heard. She said it is not important to look at test scores, but rather average daily attendance, credit deficiency average, graduation rates, state advanced diplomas, advanced diploma rates, teacher daily attendance. In reference to Mr. Lewis, she wished him the best of luck.

Sherry Jackson Higgins requested that the Board not make Douglas a mini DC with extreme left and extreme right ideologies. She said if it is not broke, don't fix it. She encouraged the Board to vote no on the resignation and to apologize to Mr. Lewis and to grow up and act like adults because Mr. Lewis is doing a great job.

Christian Fritzen said that following Mr. Englekirk's comments, he is concerned that there may have been sidebar meetings going on that were not part of the public record. He said he is curious how to handle what he did not hear and what those conversations might have been as well.

Jennifer Matus submitted written public comment to the Board assistant for inclusion in the minutes, which are attached hereto.

Mrs. Dickerson stated that Mr. Lewis already said that he can't work with the board because they have a different vision.

Mrs. Gilkerson said she has been keeping track and she heard 95 people speak about the resignation, including teachers, parents and kids and some asked board members to resign. She said after hearing from the community she requested that Trustees Jansen, Burns, Dickerson and Englekirk, and Mr. Gilbert resign in order to save the school district. She said Mr. Lewis would stay as superintendent if they would leave.

Mr. Burns stated that Mrs. Gilkerson was president for two years and drew up violations of NRS, and he was not going to leave.

The Board recessed at 6:30 p.m. Meeting reconvened at 7:09 p.m.

Mrs. Jansen called for the vote.

Motion failed 4/3 (Trustees Magnotta, Englekirk, Kangas, and Gilkerson were opposed)

Mrs. Gilkerson said that if she was going to do what was best for Mr. Lewis she would have voted yes, but she said she is doing what is best for kids. She agreed that Mrs. Dickerson and Mrs. Jansen do want what is best for kids. She suggested letting the changes to the Bylaws go and letting Mr. Lewis do his job. She said that if they want to work together they all need to make concessions. She said the lawyer wants to run the school district, but he is an advisor, not the superintendent. She stated that there were nine people who spoke against Mr. Lewis, and they are not parents. She suggested that the Board talk to teachers and kids and that they need to know what a great person Mr. Lewis is.

Mrs. Dickerson stated that the reason that she supported the motion is that she feels in her heart that Mr. Lewis feels that it's a burden for him to try to work with a board that does not share some of his views, and it was really only because she thought this is what Mr. Lewis wanted.

Mr. Kangas said that it is not so wounded that it can't be healed. He recommended taking politics out of it. He said you cannot spend other people's money for your own personal convictions, Joey Gilbert is not anyone's personal lawyer and he said that the Board is using him in that fashion. He said the Board is there to govern the District and Mr. Gilbert is there to advise them if they have legal issues and the superintendent runs the District. He suggested that the Board take a step back, slow down, talk about issues individually and vote on them.

Mrs. Dickerson clarified that she has certain things that morally inform her decisions and it has nothing to do with trying to bring politics into the school.

Mr. Burns stated, for the record, that he will not agree with anything that does not align with the NRS and the state laws and he will not violate the laws.

Mr. Kangas said he will not break laws and he will not discriminate.

Mrs. Jansen stated that Mr. Gilbert is not running the show. She said he is the attorney and he is acting as the attorney. She said he is so overwhelmed with all of the actions against them, that keep him and Kiera busy 24/7.

3. In the Event Agenda Item No. 2 is Approved Appointment of Acting Superintendent (For Possible Action)

Due to the outcome of the previous agenda item, this topic was not discussed.

4. Public Comment

Mrs. Jansen called for public comment at 7:20 p.m.

Chris Jezek explained that the parable "Feathers and Fables" is about swans and peacocks noticing their differences and becoming fearful of one another and then responding in panic. She continued to read the book and then explained that it is about tolerance and divisiveness, and when the Board divides, they are going to destroy the community and the school district. She said the children need to be the heart of decisions, as the motto in Douglas County is "All students count and every moment matters." She encouraged everyone to stand firm on that motto.

Erin (last name?) expressed concern with people comparing the Board to the Republican Party. She said that this is not the Republican Party and it is scary. She questioned whether the agreement with the superintendent and the Board was mutual, and she said that she sees the Board's power and how much they are trying to take away from the superintendent. She urged students to keep fighting and said she is thankful for teachers that inspire kids to do this. She expressed concern that teachers are going to leave and students are going to leave if the "right wing" agenda keeps getting passed.

Leslie Hokenson said she wrote her comments before she knew the results of the agenda item, but continued to read the comments. She asked why the Board would not leave Superintendent Lewis in for the term of his contract. She expressed concern with paying Mr. Lewis a severance salary, additional legal fees to Joey Gilbert, and a political agenda for some of the board members.

Adam Lazear said he would like to call on the resignation of Trustees Burns, Jansen and Dickerson. He said they have had an agenda to get rid of Mr. Lewis since before the election and he spoke in support of him. He encouraged board members not to follow a national agenda and national playbook, stop making deals between themselves and to talk about items openly.

Piper Spohr, DHS student, spoke in support of Mr. Lewis and his leadership in the community. She said he has always been there for students, putting their futures first to provide the best for everyone. She shared that he was at her 8th grade graduation and he was there because he wanted to be. She

said he wants what is the best for the community of students, teachers, parents and the Douglas County community. She expressed concern that if the Board continues with a political agenda, they will see many students and staff leave.

Jen Spohr said she wonders if she will keep her kids in the District. She said her family moved so her kids could attend school at DCSD. She encouraged the Board to get along, take personal responsibility for their behavior.

Mae Hyatt said she wanted to recognize Trustees Gilkerson, Kangas and Magnotta for their courage, attempts at transparency and helping the public see what is going on with the school board. She expressed appreciation to Mr. Lewis for his support. She expressed concern that the Board is broken and encouraged the public to continue to be active, watch, and to support the organization of www.wedeserveabetterboard.com.

Virginia Starrett said there was an unexpected result for the evening. She said she would hate to see a victory not move forward in the direction of unity. She said that the words spoken by Mr. Kangas and others about trying to move toward understanding each other and working together are great. She expressed concern with some in attendance creating more hostility, disruption, and difficulty for the District and encouraged them to work towards bringing unity and harmony so the District can prosper. She said that items brought forward by the Board are not political, but some have been controversial and she said does not understand the objection to the topics, as they have simply been watching out for kids.

Casey Rogers stated that Mr. Lewis needs to be fired. She expressed concern that there are lawsuits over the “scamdemic” and acts of domestic terrorism resulting in the death of American citizens. She expressed concern that Mr. Lewis forced masks onto children and staff and held vaccination clinics. She said he needed to be looked at for conspiring to commit acts of terrorism. She expressed concern with the behavior of teachers attending the meeting and someone in attendance spying on teachers. She called for the resignation of Trustees Gilkerson, Kangas, and Magnotta.

Marty Swisher said that the Board is at a crossroads and he encouraged them to work together. He said if they did not work together, they will continue to demoralize the community, school district and students. He said that students are concerned. He said he agreed with Mr. Burns that they need to follow the state law and state constitution, with no exceptions. He thanked those that came to speak in support of Mr. Lewis. He offered to help the Board if needed and encouraged them to do what is best for kids, staff, and families of the school district.

Minos Dobson stated that the Board is at a critical point and he encouraged the Board to take the opportunity to work together and come to a compromise.

Erin Miller expressed her appreciation of the staff, students, administration and Mr. Lewis. As a parent of students that attend the Lake schools, she said she looks forward to seeing the Board help the schools grow. She expressed appreciation for conversations, even with those that she did not agree with.

Paulette Irving expressed appreciation for Douglas County School District. She encouraged the Board to come together for the kids and said she wants to be the voice and wants to stand up for kids with special needs because they are the ones that are going to suffer if the Board continues to fight and not work together.

Marcus Zinke stated that he was not sure if he should apologize to Keith Lewis or congratulate him. He said the people have spoken and he expressed his appreciation to Mr. Englekirk for listening to the people. He encouraged the Board to listen to the parents, teachers, and students and to make educated decisions. In reference to Ms. Rodger’s comments and in defense of Mr. Lewis regarding the pandemic, Mr. Zinke said during the pandemic, no one was sure what was going on, President Trump came up with the vaccine, which was implemented by President Biden and he commended Mr. Lewis for providing an online option, being the first school district back in school, and the first to allow kids to play sports.

Elizabeth Martin stated that classified employees play an instrumental role in student educations. She said they have values and morals when they come to work, but they have to remember that they are here for the greater good of students and to keep the politics out of education and to do their jobs. She asked that the Board do this too and to build a bridge between them, and grow together rather than separate. She invited the Board to come into the departments and the classrooms to learn what everyone does, ask questions and get to know them.

Annamarie Chase thanked Mr. Englekirk for listening and hearing the public and voting nay. She invited him to visit her classroom to see the great things that are going on in DCSD. She said this is an opportunity to move on with the best interest for the district and to work together.

Kendra Oakden said she is grateful for the outcome, but it does not fix the frustration among teachers and parents. She expressed concern about transparency and said she has sent emails and asked questions. She said they cannot move forward without understanding someone's perspective and her emails have not been answered. She questioned the Board's honesty regarding bylaws, specifically saying that some of the changes are not regarding statutes as explained. She suggested changing the approach to items and communicating with each other.

Mena Dedmon expressed appreciation for the amount of support for Superintendent Lewis. She spoke in support of him as a leader and said she hopes he chooses to stay, but she will support him in his decision. To the Board she asked them to continue the effort to do what is right for kids, to create an environment for Mr. Lewis to stay, to consider the bylaw changes and to let Mr. Lewis continue to lead the District.

Chris Larson stated that he was relieved to know that the vote was not predetermined, due to Mr. Englekirk's vote. He commended him and said that it was ok to make courageous decisions and not be in line with others for every vote.

Nick Maier referred to Mr. Swisher's comments that stated that he wants everyone to come together and said it would be a great gesture to drop his lawsuit. To Trustees Kangas, Gilkerson, Englekirk and Magnotta he said that he did not think that they understood the position they put Mr. Lewis in, as he wanted the package and has said he could not work with this board. He stated that the Board is not going to back away from issues of financial management, sexual harassment, and NRS compliance.

Laura Cadot stated that she was delighted at the outcome of the meeting, but she expressed concern that Trustees Dickerson, Jansen, and Burns tried to force Superintendent Lewis out. She said that they should listen to someone who opposes their belief system. She expressed concern that Joey Gilbert does not represent the best interest of DCSD. She addressed Mr. Maier's comments from the last meeting regarding policies not being aligned with NRS, but she said that they were not in violation of NRS. She said that the superintendent and some trustees were involved in the writing of some of the policies and she encouraged more research on them. She also encouraged the Board to ask teachers what they can do for them as a way to bring unity to the Board and community in place of divisiveness.

Jan Muzzy stated that she supports Trustees Burns, Dickerson and Jansen, as she said they will fight to protect kids from what is happening in California, as these things will creep into Nevada. She suggested that Mrs. Gilkerson apologize to Trustees Jansen, Burns, Dickerson, and to Joey Gilbert for calling for their resignation.

Colleen Lawrence referred to a bullying incident at Pau Wa Lu Middle School and commended Mr. Lewis for how he handled the situation, working together to find a resolution. She encouraged the Board to take teachers up on their invite to visit and learn in the classrooms and suggested trusting the process, parents, teachers, administration, and students and to be kind moving forward.

Adrienne Sawyer said she would like to remind everyone that we are in Nevada not California. To Dickerson, she said that she stated previously that she did not understand the backlash. Ms. Sawyer said that in her opinion it is because she is not listening, or she is listening to the wrong people, and focusing on things not happening here. She expressed the need to focus on what is here and on the children. She said she felt the Board thinks that they are the only people involved in saving and

keeping children safe, but that is what she, as a parent, does and encouraged the Board to let her help them. She stated that it has been contentious, with fighting, and it does not need to be this way. She said that she and the Board's morals are the same, but they are looking at things different and if they can find a common ground she thinks they can keep the District amazing.

David Seat stated that board trustees are entrusted with governing the community's public schools and they have five major responsibilities; Setting direction, establishing an effective and efficient structure, providing support, ensuring accountability, and providing community leadership as advocates for children, the school district and public schools. He said these responsibilities are fundamental to a school system's accountability to the public and they can only be performed by an elected governing body. He asked the following questions: Why did the previous board cede authority given to it by Nevada statute, authority that has been rightfully reclaimed by the current board to the unelected superintendent? Who benefited from this relinquishment of authority and what promises were made? Were the authority giveaways clumsy and misguided attempts to handcuff and shackle the incoming conservative board from instituting their conservative policies? He said he believed the voters of Douglas County are due answers to these and numerous other questions. In reference to Casey Roger's comments, he said that Superintendent Lewis agreed to receive Covid relief money and millions of dollars were accepted by DCSD with the condition that masks be required for the District. He said the assertion was this was done in the interest of the children, but the masks were demonstrated to be detrimental to the health and learning of the children prior to the COVID pandemic. He stated that the money was more important than the health and welfare of our children.

Jeremy Hight thanked Trustees Jansen, Burns, and Dickerson as well as legal counsel for their attendance, as he said they have never had children in the school district. He encouraged them to learn about the schools and staff, as he said this is not California or Virginia. He said everyone needs to notice the parents, teachers and former students who came in support of Superintendent Lewis. He thanked Mr. Englekirk for doing what was best for his constituents, including the students, parents and staff. To Mr. Lewis he stated that he needs to continue to lead the District.

Courtney Jenkins said that she originally had concerns for the children due to the state of the county, but those concerns were resolved after spending time in the schools. She spoke in support of the DCSD staff and said they are all there for the students. She spoke in support of the community and asked the Board to listen to them. She encouraged them to get to know the teachers, para professionals, and families, to lead by example and to work with everyone and not against them for the sake of the children.

Louis Montes expressed appreciation of the decision made by the Board. He expressed hope that everyone could get along and that Mr. Lewis would like to come back.

Debbie Silva expressed appreciation for the earlier vote. She suggested, for good faith, and to show a willingness to work with Mr. Lewis that the Board not move forward with changing the bylaws, so that Mr. Lewis can communicate. She stated that she did not think that the current bylaws were illegal and said she hoped that legal counsel would be able to verify and provide clarification for the community.

Robbe Lehmann, in reference to the bylaw changes, suggested that the Board reach out to the State Education Board or Attorney General's office for clarification as to whether there is anything wrong with the current bylaws related to NRS. He also suggested getting input from stakeholders by utilizing surveys.

Mr. Burns stated that after the election results, the previous Bylaws were changed and are in violation of NRS. He asked Mr. Lehmann why those changes were made, as he said there are two major changes to take power away from the Board and give it to the superintendent.

Kira Brown stated, that as a school counselor, the issues that the Board is saying exist do not exist in the District. She said she follows her own Christian background of trying to support every individual and meet them where they are. She said all of the support staff, teachers, and administrators and the District are working to do what is best for kids and she is proud to be a part of it. She said she believes the Board is there for the right reasons and invited them to contact her so that they can have conversations about what would help the District move forward.

Ginny Thomas spoke in support of Mr. Lewis and said the reasons he needs to stay in the District are because he is professional and personable and, in her 25 years of education, she has never seen another superintendent like him. She thanked the board members that voted to keep him in the District and for listening to the community members, teachers, students, and the people that are the voice of the District. She encouraged the Board to look at what a better board looks like, to see what is actually happening in the school district. She invited all of the board members to visit her classroom to see what teachers do, what they need and what the students are like before making policies and decisions that do not apply. She encouraged them to make decisions that are fiscally responsible and to talk to the people in the classrooms day to day and if they could not do that, she encouraged them to step down.

5. Adjournment

Meeting adjourned at 8:37 p.m.

Approved:

Submitted by,



David Burns
Clerk of the Board

Caryn Harper
Secretary to the Board of Trustees

Jennifer Matus

1350 Petar Dr.
Gardnerville, NV 89410
(775) 720-3326
matus.jennifer@gmail.com

4th October 2023

Douglas County School Board

Attn: Susan Jansen, President

Dear Mrs. Jansen,

I moved to Douglas County in 1998 as a child with my family. I attended Douglas County Schools along with my siblings and graduated from Douglas County High School in 2002. My experience in Douglas County schools has been phenomenal. I had caring teachers and administration. They wanted students to feel welcome and accepted. They were concerned with our wellbeing in and outside of school. I have since graduated from college and I am a professional working and residing in Douglas County. I am raising my family here, and my two children are in Douglas County Schools. Watching what has been unfolding since you were elected has been nothing short of sickening and terrifying.

To say I am disappointed in your behavior and the direction of the current board is an absolute understatement. I am embarrassed that you are who is representing the good people in this county. You do not share the values of the majority of parents, students, teachers, and taxpayers, and the direction you are taking with our schools is deplorable. I am calling for your immediate resignation along with your constituents; David Burns, Katherine Dickerson, and Doug Englekirk. The lack of transparency and total disregard for the people of this community is appalling.

I stand behind Keith Lewis and do not agree with your proposed dismissal. Keith Lewis has been one of the many that have tried to maintain a shred of decency while you and your constituents have been tearing down the wonderful school district we have tried so hard to maintain. He has positively impacted thousands of students over the years and deserves nothing but respect and admiration. The treatment you and your constituents along with your chosen legal counsel is outright embarrassing. Do better, shame on you!

In utter disgust of your behavior,

Jennifer Matus

Jennifer Matus

Please add to public comment for meeting 10/6/23

Douglas County School District
Board of Trustees
Regular Board Meeting
George Whittell High School Media Center & Zoom
Tuesday, October 10, 2023 **Draft Minutes**
4:00 p.m.

Minutes

Present:

Trustees

Susan Jansen, President
Doug Englekirk, Vice President
David Burns, Clerk
Katherine Dickerson, Board Member
Linda Gilkerson, Board Member
Carey Kangas, Board Member
Tony Magnotta, Board Member

District Office Administrators:

Keith Lewis, Superintendent
Shannon Brown, Executive Director of Educational Services
Leslie Peters, Assistant Director of Educational Services
Jeannie Dwyer, Executive Director of Inclusive Education
Cheryl Mayfield, Assistant Director of Inclusive Education
Marc Walling, Executive Director of Grants, Assessments and Progress Monitoring
Hailey Sebahar, Director of Marketing and Communications

Others Present:

Joey Gilbert, Legal Counsel
Kiera Sears, Executive for Joey Gilbert Law Firm

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meetings are maintained on the district website for public review.

1. Call to Order
(For Possible Action)

Mrs. Jansen called the meeting to order at 4:00 p.m.

Mrs. Jansen made a statement regarding behavior expectations during the meeting. She said the Board of Trustees conducts the business of the Douglas County School District and its residents during its meetings. As president, she said she would remove any person whose statements or conducts disrupts the orderly efficient or safe conduct of the meeting. She said warnings against disruptive comments or behavior may or may not be given prior to removal. Hand clapping, making remarks or gestures from the audience that may interrupt, interfere or prevent the speaker from commenting should not occur. The viewpoint of a speaker would not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Mrs. Jansen made a motion to approve a flexible agenda and to combine agenda items 6, 7, 8, and 9 to be read together and be considered as one item for action, seconded by Mr. Burns.

Mr. Lewis asked if they were approving a Flexible Agenda before making changes to the agenda.

Mrs. Jansen revised her motion to approve a flexible agenda, seconded by Mr. Burns.

Mrs. Jansen called for public comment. There was none.

Mrs. Gilkerson questioned who put the agenda together, to which Mrs. Jansen responded and said the board officers and legal counsel put the agenda together.

Mrs. Jansen called for a vote on the approval of the flexible agenda.

Motion carried 7/0.

Mrs. Jansen moved to combine agenda items 6, 7, 8, and 9 to be read together and to be considered as one item for action, seconded by Mr. Burns.

Mrs. Jansen called for Discussion.

Mr. Englekirk supported combining the items together.

Trustees Gilkerson, Kangas and Magnotta stated that they did not support combining the items, as there are four different items. They suggested discussing each item separately and allow public comment on each one.

Mr. Gilbert said there would be public comment and they would allow some extra time, as they were discussing multiple items.

Mrs. Jansen called for public comment on the motion to combine items 6,7,8, and 9.

Laura Cadot expressed concern with combining the items and limiting the public comment. She suggested keeping them separate to provide transparency and clarity. She thanked Mr. Englekirk for his vote at a previous meeting.

Casey Rogers spoke in support of limiting the public comment time, and said she respects the Board's decision on this.

Virginia Starrett stated that she had reason to believe that this item does not require a vote, as the President can combine without a motion and there is not a need to have public comment.

Lauren Larsen expressed concern with limiting the time for public comment and with combining agenda items, as parents want to make sure their voice is heard.

Adrienne Sawyer was not in favor of combining the agenda items or in limiting public comment.

Debbie Silva was not in favor of combining the agenda items or in limiting public comment, as she felt the public had different things to say about each item. She expressed concern that some board members were not listening to her.

Jan Muzzy said she has been to state legislature meetings and they do have the authority to limit what is being said and the time periods. She expressed concern that there were people filibustering during public comment, so she was in favor of limiting public comment.

Virginia Nisse provided examples of other school boards that limit public comment and said it is up to the Board to decide on the amount of time given.

Susan Littman said she was opposed to combining the agenda items. She disagreed that the public was stalling the meetings, and said it was due to the inefficiency of how the meeting was being run. She suggested that the Board seek training on this.

David Burns read a statement from a friend who expressed concern that individuals are filibustering during public comment and said it would be legal for the Board to take public comment at the beginning and the end of the meetings. He questioned whether or not the Open Meeting Law complaints are founded and said they ultimately do not change anything.

Melissa Rousse disagreed that all comments are filibustering. She spoke in opposition of combining agenda items as well as limiting public comment.

Mrs. Gilkerson expressed concern that Mr. Burns read a statement, but he did not give the name of the person who wrote it. She said she has items, including emails from past superintendents and she should be able to read those. To which Mrs. Jansen said if Mrs. Gilkerson did not agree with what Mr. Burns said, she could disregard it. Mr. Burns said that anyone can submit written public comment to the Board and it is encouraged.

Mr. Starrett supported combining the referenced agenda items, as she said they have a common thread.

Collin Burrows welcomed Superintendent Lewis back and requested him to stay. He spoke in opposition of combining agenda items and said the public came prepared to speak about each individual topic. He expressed concern that this lacked transparency. He said the Board seems to be political and for individuals who do not have kids and teachers in the school. He suggested that Mrs. Jansen take time to gain a better understanding of how to manage the board meetings.

Ginger Carlson stated that the duty of boards fall into three categories: duty of care, duty of loyalty, and duty of obedience. She encouraged the board to look up what those things mean. She stated that the Board should never act out of expedience. She suggested taking time for the agenda and agenda development so that the meetings do not take eight hours and did not support combining items, as she said they are all very specific and unique. She encouraged the Board to work together.

Emma Archibald said she seconded what was previously said. She stated that the issue is that there are too many agenda items on one meeting. She said the public has the right to speak about things and the Board can take that away, but she questioned if they should.

Monica Dat stated that the last meeting really showed everyone speaking up for Mr. Lewis. She said that the public should have the opportunity to speak on each agenda item individually.

Pat Schmidt read a document from the Nevada Association of School Boards regarding the role of the school board. He said the function of the school board is to represent the vision and values of the community and provide effective representation of the community's vision and values. He said it breaks down into three categories: listening for the vision, identifying the vision, and implementing the vision and expressed concern that if the Board limits public comment, they are not listening to the public for a vision or executing their role as the school board.

Shelly Beck stated that having public comment at the beginning of a meeting will be a muddled attempt at allowing parents and constituents to have a voice. She expressed concern with the Board limiting public comment and said it is an infringement on the right of the constituents of Douglas County to conduct a meeting in this way. She suggested that the Board reconsider what is on the agenda and the proposed changes.

Jeremy Hight stated that Mr. Burns brought up facts when he said that he was unwilling to sit in the meeting for eight hours and listen to stakeholders, parents and teachers, when they have valid complaints or valid concerns about the children's future. He suggested that Mr. Burns step down if his time was more valuable than the student's future.

Courtney Burrows expressed concern with the action of the Board, saying it was a desperate display of power, they do not care about the children and they are trying to silence the public. She encouraged everyone to look at the proposed changes to Bylaw 070 and said the Board does not want a positive relationship with the superintendent and they do not support staff.

Chris Robbins spoke in opposition of combining agenda items. He expressed concern with limiting public comment and said it is important that constituents have a voice on each item.

Kendra Oakden stated that the Board was asked not to combine agenda items at the September meeting. She expressed concern that the Board was not listening or providing transparency. She spoke in opposition of combining the items, as the public came prepared for them to be discussed separately.

Katie Jensen reported that in December the Board pledged to encourage parents, guardians, and the community to take an active role in student education and promised to listen to all and be open, transparent, and respectful, and said they would be supportive of all school district employees. She asked the Board to live up to the promises and their own words. She encouraged the Board to listen to the public so they could understand their concerns.

Mr. Englekirk said there is a lot of concern that the Board is not dealing with issues related to kids, but he said that he thinks they are dealing with items important in the general running of the school district. He said at the last meeting they were only able to address one item. He said he would like to talk about how they can help the Lake schools. He spoke in support of combining the items but suggested, at the discretion of the President, allowing everyone three minutes to speak on the items.

Mrs. Jansen agreed to allow three minutes for the public comment and told the public to ask if they needed more time.

Mrs. Gilkerson suggested moving to the Lake School Presentation. She also suggested listening to the public and not combining agenda items 6,7, 8 and 9 and to present them individually.

Mrs. Jansen called for a vote (to combine agenda items 6, 7, 8, and 9 to be read together and to be considered as one item for action).

Motion carried 4/3 (Mr. Magnotta, Mr. Kangas and Mrs. Gilkerson opposed)

2. Consent (For Possible Action)

- A. Approve the Minutes of the Special Board Meeting of September 12, 2023.
- B. Approve Special Run Voucher Numbers 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429 and Regular Run Voucher Numbers 2430, and 2431.
- C. Approve personnel actions in Personnel Report No. 23-10.
- D. Approve Budget Voucher Adjustments as submitted.
- E. Approve the Dual Credit Course List.
- F. Approve the agreement with the Douglas County Confidential Employees for 2023-2025.
- G. Approve the agreement with the District Level Administrators for 2023-2025 as presented.
- H. Approve the agreement with the Douglas County Classified Supervisors and Professional Employees for 2023-2025.
- I. Approve the agreement with the Douglas County Administrators Association.
- J. Donations (Information Only)
- K. Monthly Update Enrollment Counts (Information Only).

Mrs. Dickerson made a motion to approve the Consent Items, seconded by Mr. Burns.

Mrs. Gilkerson requested that voucher 2413 be pulled from the Consent Items. To which Mrs. Jansen disagreed.

Mrs. Gilkerson said she had questions regarding the legal counsel's invoice for the month. To which Mr. Gilbert said he would be happy to answer questions but warned against disclosing any attorney client privileged information.

Mr. Kangas stated that the public deserves to know what the expenditures are for.

Mrs. Gilkerson questioned why the employee negotiation items were Consent Items, and said these were items that the Board should be able to discuss. She returned to the topic of the invoices from Joey Gilbert's Law Firm and questioned why items were redacted from the invoices. She listed specific charges on the invoices including board meeting costs (\$16,642.50), creating the agenda (\$625), agenda review (\$1300), office staff preparation of a binder (\$750).

Mr. Gilbert stated that items were redacted because of case law and he read the law related to attorney client privilege. He stated that some of the items billed for include questions from board members regarding legal proceedings, things that have needed investigating, agenda preparations, communications, public records requests, Open Meeting Violation allegations, Writ of Mandamus, and research on Bylaws that need to be changed due to amendments made by the previous board dating back to before COVID.

Mrs. Gilkerson stated that Mr. Gilbert was hired by the school district to represent the school district. She expressed concern that he was taking on roles that he should not be taking on, including advising on the Bylaws changes. To which Mr. Burns stated that he requested a review of the Bylaws to assure that they are in line with NRS. He stated that there were changes during the "Lame Duck" period that gave power to the superintendent that does not align with NRS.

Mrs. Gilkerson continued to discuss the invoices and expressed concern with the charges from the previous two months equaling \$106,000 and this month approximately \$70,000. She questioned a \$750 charge for a binder. To which Ms. Sears explained that Mrs. Gilkerson requested more supporting documents so she could better understand the proposed changes to the Bylaws.

Ms. Sears clarified that there was a misunderstanding with the retainer, so the District will see a credit of \$15,000.

Mrs. Gilkerson stated that the previous law firm, Maupin Cox and Legoy, had a \$5000 retainer and the board meetings were included in this charge. She questioned charges listed as services provided by Ms. Sears. To which Ms. Sears stated that if Mrs. Gilkerson wanted to discuss the details of the invoices, and in order to not waive attorney client privilege, it may be more appropriate to discuss in Closed Session. Mrs. Gilkerson expressed concern that the constituents should know where the money is going.

Mrs. Gilkerson questioned Mr. Gilbert's travel time and expenses. To which Mr. Gilbert explained that he left Reno at 10:45 a.m. and did not return until 1:45 a.m. that night. He said he met with board members prior to the meeting to prepare, advise, and counsel. Mrs. Gilkerson also questioned why board members are forwarding emails to legal counsel before responding, and expressed concern with the costs involved. She inquired which board members are emailing Mr. Gilbert. To which he said several emails go back and forth with Mrs. Jansen but he rarely bills for emails and calls. Mrs. Gilkerson disagreed and said the public has the right to know.

Mr. Burns reported that several charges were related to Public Records Request and defending charges against new board members.

Mrs. Gilkerson expressed concerns with the current charges and questioned how the school district could support the continued legal bills on the current budget. She also questioned the legality of Mr. Gilbert's contract. To which Ms. Sears said this was discussed at the last board meeting and NRS states that the superintendent is not allowed to sign the contract.

In regards to the charges, Mr. Gilbert reported that there will be a \$15,000 credit. He said they listened to the community's concerns and they will be reducing Ms. Sears hourly rate to \$225 an hour and it will be a retroactive credit. He said now that the research has been done on changes that have taken place since COVID, but he would like to see the legal bills come down.

Mrs. Gilkerson requested that Mr. Gilbert send her the information that he read related to case law. To which Mr. Gilbert said he would be happy to provide that in a memorandum at no cost.

Mr. Kangas expressed concern with the current legal fees being more than triple what they were with the previous legal counsel. He specifically mentioned charges for travel time (\$325 an hour), and questioned the validity of Mr. Gilbert's contract. He suggested that Mr. Gilbert resubmit the contract, having it vetted by an outside service and bringing it back to the Board for a vote.

Item taken out of order.

5. Public Comment (5:30)

Mrs. Jansen called for public comment at 5:32 p.m. and stated that everyone would have one minute and a half. She explained that this public comment was for items not otherwise listed on the agenda.

Wendy Smalley stated that there was a strong message to the new board members that the teachers, students, and community members do not support what they are trying to accomplish. She stated that Mr. Englekirk showed integrity in his vote against terminating Superintendent Lewis. She expressed concern that some board members are trying to undermine Mr. Lewis and created an irreparable toxicity. She questioned why there was not an agenda item related to a student representative and whether students were the priority. She also questioned the validity of the proposed changes to the Bylaws. She spoke in support of Mr. Lewis and his management of the District.

Casey Rogers stated, "I'm here today to ask you guys a huge favor. A favor amongst favors. I am asking you guys, you four. Please quit, and more importantly to give our school board back to the Marxist, communist, idealist, to the SEL loving teachers and admin, who say it's not Marxism, even though its underpinnings are Marxist at its root. Please quit and give our children back to those who don't want you to ban sex books and pedophile submission books. Please. In fact, please give the board back to the people who face rape, who face rape children with masks that don't work. For example, it's just like our legislature putting inoculation and abortion camps and clinics on every public campus so that every parent can release their children to the government, and they can be their parent. Please. That is so smart. I say quit, so the social media will stop lying about you. And finally, most importantly, please stop thinking about the children in all of this. Please force them back under

Lewis, Lehmann, Linda, and Kangas's submission. Please. We need more suicide, more illness, more children questioning their identity, their sexuality. We need more chaos, more confusion, and more war on our children. Quit now, so that we can return back to that please."

Virginia Nisse thanked the trustees, on behalf of locals at the lake, for their creative ideas that they have for supporting the lake schools. To Mrs. Gilkerson, she suggested that she was filibustering and questioned where she gets her numbers and talking points.

Jaren Gunter said the public has spoken and the Board needs to move on to do what is right for kids and teachers. He expressed concern with everyone trying to make each other look bad. He suggested not pointing fingers because it is a waste of money and to do what is right for kids and teachers. As a parent of Lake School students, he stated that he does not want his kids attending the schools in California.

Rebecca Wells Poth spoke in support of the lake schools and their increasing enrollment. She attributed this to everyone working together. She suggested that the Board stop focusing on national issues and instead what is good about the students.

Allen Wells expressed appreciation for the support of the community at the lake schools. He also expressed appreciation for Superintendent Keith Lewis.

Tom Starrett expressed concern that Trustees Gilkerson and Kangas are filibustering and wasting people's time. He spoke in support of Joey Gilbert's legal representation. He suggested that Mr. Kangas and Mrs. Gilkerson are responsible for the legal fees that they are complaining about, due to requests for information and Open Meeting Law complaints.

Virginia Starrett said that healthy debate has been replaced by activist hysterics and she called it the Cluster B Society. She said in the Cluster B Society psychological tactics show up in hysteria, moral theatrics, emotional volatility, self-indulgence, and even outbursts of violence. Those votes who dissent from the accepted party line are targeted and called hateful bigots and regularly accused of lacking empathy. She said this includes social media which has become a "petri dish for incubating mass compliance through fear mongering, appeals to victimhood, and elevating Karen's to a mock center stage." She said DCSD school board meetings are not civilized anymore and they are prime examples of cluster B.

Melinda Matis spoke about an article in the paper, which said that Douglas County was the first and the best in the state of Nevada. She credited this to the hard work of the superintendent, teachers, administration and parents of the District. She expressed concerns with the new school board, specifically the costs involved. She reminded the Board that they ran for parents, teachers and students and said she has not heard a word about students.

Stephanie Christensen welcomed Mr. Lewis and thanked Mr. Englekirk for listening. She expressed concern that arguments and agenda items have been focused on the distribution of power between the board, superintendent and attorney. She said they did not have to change the Bylaws and suggested changing this and if Trustee Jansen, Burns, and Dickerson are not willing to change, she encouraged their resignation.

Martha Betcher mentioned a story written in the September 28th Record Courier regarding comments made at the Douglas County Business Council, where Sharla Hales noted a false full page ad that suggested that students are failing in the District. She expressed concern that this ad was counterproductive and could affect the public school system, resulting in people not wanting to relocate to Douglas County, declining property values, and problems with recruiting staff. She questioned whether the board members work for the families, staff and children or Virginia Starrett and Nicholas Maier. She stated that she has sent letters to the Board members and requested that they answer her back.

Pat Schmidt reported that there is an article in NICHE stating that Douglas County School District is the best in Nevada for three years. He stated that this happened under the watch of Trustees Gilkerson and Magnotta and they did something right during COVID years. He asked why the Board was trying to fix something that was not broken.

Collin Burrows questioned whether Mr. Gilbert meeting with trustees before the board meeting is a violation of Open Meeting Law. He expressed concern that programs for students and adjustments to teacher salary increases will be sacrificed to accommodate costs of Joey Gilbert. He expressed concern that teachers do not support President Jansen.

Ginger Nicoli Davis questioned why Mr. Gilbert sits next to the board president during board meetings. She stated that Mr. Lewis is the District's leader, not Joey Gilbert. She expressed concern that proposed changes to the Bylaws will hinder Mr. Lewis's work. She expressed appreciation to Trustees Gilkerson, Englekirk, Kangas, and Magnotta for their actions at a previous meeting and also to Mrs. Dickerson for an email response. She said Trustee Burns and Jansen have not shown a willingness to work with Mr. Lewis. She suggested that President Jansen commit to collaborating with Mr. Lewis and if she does not, she should step down.

Lauren Larsen said she was optimistic with the outcome of a previous meeting. She expressed appreciation for emails sent between her and Mr. Burns, and said even though they disagreed, they were able to find common ground. She suggested focusing on other important issues, not focusing on the current issues all at once, and to focus on working together. To which Mr. Burns thanked Ms. Larsen for her respectful communication.

Melissa Rousse reported that before COVID, people were enrolling their kids in California schools. She said that this was due to prior leadership, but with the current strong leadership families have returned to Douglas County schools. She expressed appreciation for the current administrators, teachers, and staff. She expressed concern with the changes to the Bylaws and suggested focusing on community increasing teacher compensation and benefits, and connecting with students and community.

Jan Muzzy expressed concern with testing scores and national standings. She thanked the Board for considering working with Western Nevada College to offer more opportunities for the Lake school students. She applauded the creativity and sincerity in hearing Lake school concerns. She thanked Mrs. Jansen for her hard work.

John Eppolito, who works with Protect Nevada Children, expressed concerns with the use of Infinite Campus. He said he would like to further educate the board on the use of Infinite Campus. Specifically how the databases may affect the future of DCSD students. He provided a website to learn more about these affects (protecticvenevadachildren.org)

Sally Bowman stated that during the 1973 International Education Seminar, Harvard's psychiatrist Chester M. Pierce, speaking as an expert in public education said. "Every child in America entering school at the age of 5 is mentally ill because he comes to school with certain allegiances to our founding fathers toward our elected officials toward his parents toward a belief in a supernatural being and toward the sovereignty of this nation as a separate entity. It's up to you as teachers to make all these sick children well." She said by creating the International Child of the Future psychiatry's devastating influence on our schools, John Dewey stated, " I am convinced that the battle for humankind's future must be waged and won in the public school classroom by teachers that correctly perceive their role as prostizers of a new faith that will replace the rotting corpse of Christianity." She said this was an evil and divisive thing to say and this man was a Marxist. To parents, she said they must know their children are the prize and to teachers she said teachers should be ashamed.

Gary Bowman questioned why community members that are Christians are opposed to what the Board is trying to accomplish. He questioned why they are against keeping CRT, gender, transgenderism, drag queens and age inappropriate books in the schools both now and in the future. He said he knows this is what four board members are trying to accomplish so he questioned why there is a battle.

Nick Maier questioned why parents and administrators are not speaking in favor of reviewing the DCSD hiring practices, specifically the hiring of one individual.

Elizabeth Learnhart expressed concern with one of the slides presented by Superintendent Lewis at a recent presentation. Specifically, she was concerned with the performance of students and their math scores.

Talia Tretton expressed concern that the Board is not listening to the teachers and the students who come to speak. She said she was also concerned that people in the room were showing board members their phone and asking them to check their messages. She thanked Superintendent Lewis

for his support that he has shown the schools, especially the athletes. She also thanked Trustee Englekirk for his vote during a recent meeting to not terminate Superintendent Lewis's contract.

Mickey Trujillo stated that Superintendent Lewis strives to put the needs of students, their families, and the educators first, but expressed concern that he cannot do that if the new board members put politics over people. She said there was wisdom of those attending meetings including John Dorf, Mr. Robison, Gay Tyndall, Dave Brady, Heather Jackson, Randy Green, Janice Flory, Cheryl Anderson, Marty Swisher, Rommy Cronin-Mack, Martha Betcher, Garth Pintler, and Frank Forverly. She said they were not present as "paid activists" and they care about the school community. She suggested that the Board connect with them, as they can lead and teach them.

Chris Larsen spoke to Nicholas Maier, Virginia Starrett, and Tom Starret and said they had no business being involved in the school district. He said the parents should deal with the kids. He expressed concern with an email sent out by Nicholas Maier prior to the new board members inauguration.

Carrie Klubben referred to a Board Policy that states, "It is the intent of this body to ensure that all administrators, principals, teachers, and other personnel of Douglas County School District demonstrate appropriate behavior on the premises of any public school in the district by treating other persons with civility and respect and by refusing to tolerate harassment and intimidation." She expressed concerned that the board members are not following this policy. Specifically, she said that Keith Lewis has had to face harassment and intimidation. She spoke in support of Mr. Lewis and said that he is a super leader who had led and done a fantastic job and he needs to be given the freedom to go back to what he was doing.

Brandy Torres expressed concern that the board members or their close supporters have accused her of sexualizing children, called her names like a "propaganda activist" or a "filibuster" for trying to read a children's book, which teaches the dangers of not finding commonalities. She said supporters have also taken unwanted pictures of us who sit and watch board meetings. She said the actions of the Board affect her negatively on almost a daily basis. She is offended and hurt and spends less quality time with her family so she can come to meetings or listen to them, and it has affected her sleep. She asked what the teachers of Douglas County School District have done to be treated like this and what is the Board doing to help the students.

Maddy Kennedy questioned why the discussion about a student representative on the Board is not on the agenda, as she said she has waited for four months. As a senior student, she will not be here next year and it was her intent to participate this year. She said this is an opportunity for the Board to show students that they care about students and their school experience.

Courtney Burrows said to student Maddy Kennedy that four of the board members have shown they do not care. She stated that the board is doing things behind closed doors, without the knowledge of other trustees. She expressed concern that this was about power. She recommended that the board members resign.

Katie Emm expressed concern and fear, as an employee, with the Board's intentions. She stated that it was suspicious that Joey Gilbert and company will provide a credit for services, due to public scrutiny.

Ava Wilson, DHS student body president, reviewed school rules for students, including no bad language, no negative comments to those that do not have the same opinions, and cell phone rules include not having a cell phone out when a teacher is talking. She expressed concern that some board members have their cell phones out at the meetings and they are not listening to the public comment. She stated that people's opinions are important and the students support teachers and teachers support students. She said that she does not see the board respecting each other or respecting Mr. Lewis.

Colleen Lawrence thanked the board for taking Bylaw 030 off of the agenda. She shared a story about a student who was sitting outside of the board meeting and the student told her mother that this was the worst behavior she has ever seen in a school and it was nothing but drama. Ms. Lawrence stated that studies have shown that the school board has an effect on academic performance. She said in previous meetings, youth have been overwhelmed by the behavior of the adults and she suggested doing better.

Heather Jackson spoke in support of Keith Lewis and suggested that the Board pull back the misinformation and lies about him and reopen the line of communication with him to work together.

She encouraged the board to really get to know him and work with him. She said there are amazing students and teachers. She questioned how they would keep both of them and said they should be the focus.

Kensley Pillsbury thanked the Board for supporting the Lake schools. She stated that she is very happy with the choice of attending DCSD and with the united and supportive community.

Adrienne Sawyer questioned why Trustee Burns can go to legal counsel but Trustees Gilkerson, Kangas and Magnotta cannot. She expressed concern that her emails have not been answered by board members. She read her email, which stated concerns regarding the contract for legal services by Joey Gilbert Law.

Mae Hyatt reported that South Tahoe Now released correspondence between Nick Maier and trustees. She expressed concern that they had communicated with Joey Gilbert before the election and said this lacks transparency and is part of a master plan to replace legal counsel, Superintendent Lewis and rewrite Bylaws. She said Trustee Gilkerson was trying to provide transparency regarding legal invoices. She stated that the Board is supposed to be one body, Joey Gilbert is supposed to advise all of them, but he is only advising a couple. She questioned whether this, along with meeting with board members, is an Open Meeting Law violation.

Kendra Wilson expressed concern regarding legal counsel, both fiscal and ethical. She said they cannot afford his fees and questioned his standards. She called for a termination of the relationship with Joey Gilbert and a re-establishment of the relationship with previous legal counsel, who she said was more informed about this specialty of law and had more reasonable fees.

Lyn Muzzy stated that the board majority was elected by margins of victory and the political enemies of this Board have shown up to school board meetings, with matching shirts and snarky comments. He said these actions do not negate the voter's decisions, as the hostile attendees are a small noisy minority.

Jeremy Hight spoke specifically to Trustee Englekirk. He commended him for his vote at a previous board meeting and encouraged him to help stop some of the things moving forward. He suggested standing up for constituents, neighbors, kids and grandkids to do what is best for Douglas County.

Ed Alexander spoke in support of Superintendent Keith Lewis.

Tiffany Shanri thanked Keith Lewis for doing an amazing job and Trustee Englekirk for "stepping up" at a previous meeting. She said she did not think they were getting anywhere with the Board meetings and asked Trustee Jansen, Burns, Dickerson and Joey Gilbert to step down. She expressed concern that they have a political agenda and define bigotry.

Shannon Friedman stated that the Board should be working collaboratively with the superintendent and the parents and the public that they represent to provide a safe environment where students will thrive. She said the changes to agenda items regarding Bylaws do not do that. She suggested that the Board go to classes and learn how to run a board meeting, as there is too much time spent going around and around, not allowing a focus on important agenda items.

Rachel Jones said she heard Trustee Gilkerson's concerns about fiscal responsibility, but she said she is part of that. She asked the following questions: What are the lawsuits? What are the actions that have taken place? The 30 that were mentioned. Who brought them on? Where'd they come from? Where is our money? She said everyone needs to work together for the betterment of the kids. In regards to Trustee Englekirk's decision at a previous meeting, she said everything happens for a reason and she thinks that there is a bigger reason coming behind that. She stated that the board is doing a great job, but she was saddened by Trustee Gilkerson's "display" and wants to know where the numbers are coming from.

Robbi Jacobsen stated that when the three new board members ran for election, they used words such as Marxism, CRT, SEL etc. In reference to an earlier comment, she said a woman came up and used the same words. Mrs. Jacobsen said the most disturbing part of the woman's comments said, "Teachers, you should be ashamed." Mrs. Jacobsen (speaking to the 3 new board members) said the woman who spoke supports them and aligns with them. Mrs. Jacobsen said that teachers have nothing to be ashamed about, but she said perhaps the new board members do.

Maryann McNeal expressed concern that the changes to the Bylaws in agenda items appear to be removing control from the superintendent and turning the control to the four board members. She

spoke in support of the District hiring skilled, competent and knowledgeable people that understand the needs of the schools. She stated that she does not trust the board and their political agenda and said the use of counsel instead of the superintendent is expensive, irresponsible, and disrespectful.

Debbie Silva thanked Trustees Gilkerson and Kangas for asking important questions. She said the community wants to know answers about fees and they are concerned that there are two attorneys at every meeting. She said she would like to see the Board united around the teachers, and to condemn those calling teachers Marxist and communists.

Denny Caster questioned social media posts. He stated that his understanding was the only way laws regarding transgender athletes, CRT and SEL could be challenged is through legislation and some of the laws. He said that it is possible Mr. Gilbert's courtroom experience could help Douglas County be the catalyst to change laws either within the state or nationally. He also said that he was surprised at how much information put on social media seems to be information from people that are in contact with the Board on a regular basis.

John Sheridan said he does not share sentiments of the teachers and admin, but he is concerned with increased class size and the burden placed on teachers. He said Douglas County as a whole needs to invest in the children's future. He is concerned with test scores and one of the elementary schools star rating. He spoke in support of the current board, but expressed the need to review the retention of Joey Gilbert's contract.

Eleanore Lacey spoke in support of Trustees Dickerson, Jansen, Burns, and Englekirk, Joey Gilbert, and Kiera Sears. She said the work on the Bylaws is to bring them into compliance with the law. She said that the school board loves the teachers and she wants to see peace with all of them.

Ed Addeo stated that the people present, wearing red shirts are not a political PAC. He said they are parents, teachers and concerned citizens. He said the Good Governance Group is the political PAC who financed the new board members campaign and were instrumental in hiring Joey Gilbert. He said that the new board members are trying to push through this group's political agenda and he called it a political coup.

M. E. Kawchack expressed concern that the Board retained legal counsel without utilizing the RFP process, irresponsibly overspending the determined budget for a firm that she said has publicly stated does not have experience in education law. She expressed concern that the trustees have not been honest with constituents on how money is being spent on legal fees and under whose direction. She said the improper charges indicate misuse of funds or oversight. She asked the Board to review supporting documents carefully initially, so that additional hours are not accrued. She said perhaps the trustees should retain their own legal counsel with PAC funding, in place of using public funds to defend their behavior and actions. She encouraged them to be transparent and productive or to step down.

David Seat expressed concern with the hiring of an employee. He spoke in support of Trustees Burns, Jansen, Dickerson and Englekirk as well as Joey Gilbert and Kiera Sears and their work to "dismantle the administrative state that was created through the past board members of their unauthorized and illegitimate power."

The Board recessed at 7:13 p.m. and reconvened at 7:40 p.m.

Item revisited.

2. Consent (For Possible Action)

Mrs. Jansen called for public comment on the consent items. There was none.

Mrs. Gilkerson stated that she wanted to pull the donations listed so she could acknowledge them publicly.

Mr. Lewis shared donations received throughout the month.

Mrs. Jansen called for a vote on the motion to approve the Consent Items.

Motion carried 7/0

3. Lake Schools Presentation

(Information Only)

Lake School administrators, Sean Ryan and Jim Pace, provided a presentation on the Lake Schools to include student enrollment and the recommendations of a feasibility study with Western Nevada College (WNC).

Mr. Ryan, principal of the Lake Schools, welcomed everyone to the lake. The presentation included the Lake Schools Vision, which was created by staff and is a shared vision for both Zephyr Cove Elementary and George Whittell High School. He shared enrollment numbers for 2021-22, 2022-23, 2023-24. He reported that the elementary school is staying pretty steady, but the high school population is declining. He said this is attributed to grades 9-12, not having as many opportunities for electives and sports teams. He said families appreciated the small size of the school but are also seeking more opportunities for students.

Mr. Pace, Vice Principal, shared celebrations which included recognizing three students for earning academic honors from the College Board National Recognition Programs. He also recognized the 8th grade girls volleyball who won the Tah-Neva Championship last year. He said that all of the middle school sports teams have full participation and have been very successful. The Whittell High School girls took 1st place and are the reigning 1A track and field champions going into the upcoming season in the spring. The boys track took 8th place with just one athlete. Although there has been a decline in sports, he said that they are fully committed to keeping sports going. They offer all of the NIAA sanctioned sports, as long as they have the participation numbers. He reported that there is a strong group of middle school students that play tennis, and so they plan to participate next year in competing with the bigger schools.

Mr. Ryan continued and shared student opportunities, which include science opportunities for the elementary students. He reported that they coordinated with the Tahoe Educational Resource Center, South Tahoe Environmental Education Coalition, and Tahoe Institute for Natural Science. Zephyr Cove has partnered with the Master Gardner Program and each grade level has a focus. George Whittell High School has the National Honor Society, National Junior Honor Society, a Club called "Where Everybody Belongs", Academic Olympics, and next week they will start an Explorer program partnering with Tahoe Douglas Fire. Mr. Ryan said they are looking to partner with the Mountain Bike Association and Tahoe Rim Trail Association to see what kind of community opportunities can be offered to students.

Mr. Ryan reported that with funding from the GOAL Foundation, Western Nevada College (WNC) and Douglas County School District began a collaborative study to determine the feasibility of integrating an Early or Middle College Program (ECM/MCP) at the Lake Schools, specifically George Whittell High School (GWHS). Consideration of this model supports DCSD and GWHS's current focus on identifying strategies that ensure the viability of the high school by increasing enrollment and retention, elevating academic rigor and finding unique opportunities to add value to the GWHS experience. He reported that goal of the study was to evaluate whether and ECP or MCP is a viable option for providing GWHS students with broader curriculum options and increased access to college and career preparation. The Steering Committee was composed of WNC staff, District staff, WHS administrators, and a WHS parent representative, along with facilitators and was formed to participate in a collaborative exploration over the course of five months. The committee was charged with identifying and recommending program models, identifying key considerations for a successful implementation, and developing an implementation timeline, to include strategies and processes, for launching a program in the 2024-2025 school year. Committee members researched different models, discussed the benefits and challenges of each, and arrived at final recommendations by June 30, 2023. The Steering Committee concluded that access to dual credit through the implementation of ECP or MCP would provide GWHS students with more options and autonomy in their educational journey. However, the opportunity for dual credit is already available to students of DCSD through the Jumpstart program in conjunction with WNC. The committee determined that implementation would not be a unique opportunity to draw more students to the school, since it is already available to all students of DCSD. With the hiring of a full time counselor for the 2023-2024 school year, the communication regarding the

Jumpstart program with students and families would increase the number of students in this program. Currently, in conjunction with the District Office, Mr. Ryan said they are evaluating magnet programs with a Career Tech pathway that would be uniquely suited to the area and offer opportunities for students from the valley to be bussed to GWHS.

Mr. Ryan thanked Hailey Sebahar and her work with the Estipona Group in providing a video for the George Whittell High School website with updated content for the Lake School Community.

Mr. Ryan was available for questions from the Board.

Mr. Englekirk questioned why WNC is not a viable option to increase enrollment. To which Mr. Ryan explained that there are several AP classes offered to students and WNC would only focus on a narrow population that is already being addressed.

Mr. Englekirk said he has corresponded over the last month with some parents. He shared some ideas which included EMT training, auto shop with the fire department mechanics, or providing a helicopter base to help with more funding for programs, and a bus services from the valley for those students that would like to attend a smaller school environment. He said he would like to seek permission of the board to direct some research regarding these items. He also said that there was a parent concerned that the school would be shut down but said that he did not think the board was interested in doing that. He spoke in support of the sports teams, specifically tennis and track and said they could cater to those sports.

Mr. Lewis stated that they are all committed to increasing enrollment. He said a magnet program would make sense, for athletic purposes. In reference to a Fire Science Program, he suggested gauging the interest to make sure that there are students interested in programs being offered. He agreed that there may be Douglas High students that would thrive in a smaller environment and transportation could be considered. He reported that several years ago a previous grant ran out to fund Jumpstart, and at the time the Board decided not to fund it. He said it may be a discussion that the current board would like to have.

Mr. Ryan reported that there is a student this year participating in the Jumpstart program. He said it is in place, but they need to find out what would draw more kids to the program. He mentioned there are laws in California that allow Nevada students to attend their schools, but in Nevada they have to have a place of residence in Douglas County or a surrounding county in order to attend a Douglas School. To which Mr. Lewis said the Superintendent of South Lake Tahoe has reached out to have discussions regarding a local agreement, but that would be something that the Board of Trustees would have to vote on.

Mr. Englekirk asked if a student could attend school at GWHS and play football for DHS. To which Mr. Lewis said they would have to go to school at DHS, but since football is not offered at GWHS, they would have NIAA eligibility right away.

Mr. Burns spoke in support of pursuing more opportunities for Career Technology classes and trade school classes. Specifically he mentioned pipe fitters, heating and cooling, and electrical. To which Mr. Ryan stated that the classes would have to align with the state of Nevada's Career Technology Pathways, so the students earn credits. He said they have looked at what WNC offers for high school exposure and the opportunity to move into a trade school for licensure and certificates and to maximize the benefits for students at the Lake. They are looking at possibilities with feedback from stakeholders. Mr. Burns suggested sending out surveys to gather interest. To which Mr. Lewis stated that they would need to start out small and expand beyond that.

Mrs. Dickerson mentioned the need for electricians and Mr. Kangas mentioned that machinists are a rare commodity.

Mrs. Gilkerson asked if WNC has a program that starts the student on path to be a teacher. To which Mr. Lewis stated that there is a program at DHS with 21 students this year.

Mr. Magnotta shared information regarding a vocation school in Minnesota that offers several options. He stated that when you provide options, it attracts students.

Mr. Lewis thanked Mr. Ryan and Mr. Pace for their presentation.

Mr. Englekirk asked if the Board could direct staff to bring back updates and progress. To which Mr. Lewis said this could be requested during Future Board Agenda Items.

Mr. Burns said it is going to take time and asked for updates on progress. To which Mr. Lewis said he could provide.

4. First Reading of Board Policy 502-Entrance Age (Discussion and For Possible Action)

Marc Walling, Executive Director of Accountability, Grants and Progress Monitoring, presented Board Policy 502-Entrance Age, as a first reading with changes made in accordance with the law. Mr. Walling explained that Senate Bill 65 changed the starting age for kinder students. The new start date is August 1st.

Mr. Kangas made a motion to approve Board Policy 502-Entrance Age as a first reading, seconded by Mrs. Dickerson.

Mrs. Jansen called for public comment.

Erin Miller suggested having a program available for kids that are on the cusp of the start date.

Damon Kixmiller thanked the Board for marketing the area. He expressed a need for hands on training for students. He expressed his appreciation for Douglas County Schools. He said it is hard for the Board to make decisions for constituents and said there is nothing we cannot do.

Motion carried 7/0.

Item taken out of order.

10. Full Forensic Audit of Entire District Funds (Discussion and For Possible Action)

Mrs. Jansen stated that this item will be postponed until a future meeting.

Item taken out of order.

The following items were combined and addressed together:

6. Review by Board Members of Board Bylaw 070 as a First Reading

The Board Bylaw 070, to rescind all adoptions, amendments, and/or revisions made by the prior Board on June 9, 2020, and on March 9, 2021, and to adopt, amend, and/or revise language to outline in detail the process by which information may be requested pursuant to a Board Member's right to know.

7. Review by Board Members of Board Bylaw 060 as a First Reading

The Board will review and take possible action on Bylaw 060, to rescind all adoptions, amendments, and/or revisions made by the prior Board on March 9, 2021, and on March 8, 2022, and to adopt, amend, and/or revise language pertaining to the development, review, and setting of the agenda, its items, and the order and length of public comment that may be taken at each meeting.

8. Review by Board Members of a Whistleblower Policy as a First Reading

The Board reviewed a Whistleblower policy and discussed adopting the policy to outline the District's policy for whistleblowers.

9. Review by Board Members of Board Policy 902 as a First Reading

The Board reviewed Board Policy 902, to make amendments as to when and how public comment shall be taken in meetings.

Mrs. Jansen stated that they will be going through items 6, 7, 8, and 9 and will provide an explanation for each item. They will then have public comment and allow three minutes for each person to speak, and because the items are combined, the Board will allow extra time to if needed.

Mrs. Gilkerson stated that what she is hearing from the public is that the Board needs to work collaboratively with the superintendent. She suggested postponing these items and expressed concern that the changes to the Bylaws being brought forward will take power away from the superintendent and he knows the most about the school district. She said there are many other things

they could be working on. Specifically discussing a student representative on the Board or the Lake Schools. She said they need to find items that will allow the Board to work together.

Mr. Englekirk stated that after looking over these items, he did not think they took power away from Superintendent Lewis. He stated that the purpose of the Board, as elected, is to be held accountable by the people. He said the Board's direction is to guide or direct the superintendent and then the superintendent deals with the running of the school district.

Mr. Kangas expressed concern with the blanket removal of these items and said he is opposed to the proposed changes to the Bylaws. He disagreed with the intent and questioned the legality of the changes, as they remove contractual responsibilities from the superintendent and stifle public input. He stated that the changes to Bylaws by previous boards, were reviewed by legal counsel and did not break laws. They were properly agendaized, discussed and voted on. He questioned the transparency of this and said the trust of the superintendent, some board members and the public has been breached. He suggested starting over as a board and returning to the basic fundamentals and board responsibilities. He said they need to consider input from the community and employees of the District. He suggested that the Board not micromanage, as they are a governing body and do not run the daily operations of the school district.

Mrs. Dickerson read Bylaw 020 and stated that this was what the Board is hired to do and it is not taking power away from anybody, but it is functioning as the Board is meant to function.

Mr. Burns stated that the purpose is that no one person has power, including teachers, principals, the superintendent or the trustees as individuals. He said the Board is elected and becomes legislative and power cannot be delegated to one person.

Mrs. Dickerson encouraged everybody to read Bylaw 020 to see what the board is designed for.

Mr. Kangas stated that there's no single board member that is qualified to do all those things. That's why they hire professionals. He said they do not have control over the superintendent, but he works for them and if he is out of line that is addressed. To which Mrs. Dickerson disagreed and said they are qualified.

Mr. Burns said this creates a structure based on what the Board is responsible for and it is not taking power away, and they are the boss. To which Mr. Kangas said he perceived it differently.

Mr. Burns stated that nowhere in NRS does it state that they have to have a superintendent. To which Mr. Gilbert stated that in reviewing Bylaws and statutes that is just a fact.

Mrs. Gilkerson stated that she has spoken to past superintendents and they worked under the Bylaws as well. Ms. Sears disagreed, as she said the changes have taken place during the time Mr. Lewis has been superintendent. Mrs. Gilkerson shared a letter received from Executive Director of Nevada School Board Association (NASB) Rick Harris. In the letter Mr. Harris stated that there is not a reason to change the current Bylaws, as they mirror most other school districts in Nevada and have never been found illegal or in violation of statute or the state constitution. He said the these current bylaws and policies not only stand within legal bounds, but also exemplify, establish best practices for fostering successful student achievement within school districts and it is worth highlighting that the proposed alterations as currently outlined would undeniably impose significant challenges in the management of the district for any superintendent. Effective school districts are defined by board members who nurture positive, collaborative relationships with the superintendents. These partnerships are founded on trust. Mutual respect and a sheer dedication to enhancing the educational prospects of our students. Mrs. Gilkerson also read a letter received from previous DCSD Superintendent, Lisa Noonan, who advised that the communication and cooperation between the superintendent and the Board are essential to the success of the students. She suggested, when in doubt about an action item on the agenda, give themselves more time to make a decision.

Mrs. Dickerson stated that they are not looking to do anything illegal, just reverting things back to what it was before and she said it worked for other Boards before.

Mrs. Gilkerson stated that the public indicated at the last meeting that they would like Mr. Lewis to stay and she expressed concern that these changes would push him out.

Mr. Gilbert asked if Mr. Harris is a lawyer and stated that the superintendent that Mrs. Gilkerson was referring to, operated under the same Bylaws that are being reverted back.

Mr. Burns reported that NASB has been kicked out by 22 states. He said that he knows of 3 counties in Nevada that have also kicked them out.

Ms. Sears said she wanted to elaborate that they are reverting the Bylaws back to what they were prior to Covid. She said the Nevada Association of School Board is a paid special interest group and they are the ones that brought forth these provisions to the bylaws and that's why they don't want them changed back. She said people are concerned that this is political, but it is it's the law. The Nevada legislature creates the law and it's the Nevada legislature that created the board and invested all of the power and rights in the board. She said they did not vest the power in the superintendent and this has nothing to do with Mr. Lewis. It has to do with the state statute. She said the legislature vests the power in the Board because they are elected officials. And the community is able to vote them in and out. She quoted NRS and said these rights and powers may only be limited by other specific provisions of law, and not by board members or by an association. She stated that the Board operated under these original bylaws for 20 years and again stated that they were only changed during Covid and some changes limit the power of the Board and the state does not allow that.

Mr. Kangas said that there were a lot of changes over the years that made sense.

Ms. Sears stated it is not very easy to get rid of the superintendent and when questioned about this statement said it was not the goal to get rid of the superintendent. She stated that she was pointing out the fact that when power that is vested in elected officials is delegated to someone that is not an elected official, that is not allowed under the statute.

Mrs. Gilkerson stated that the Board serves at the pleasure of the community and there were 400 people online and 300 showed up to keep the superintendent and she questioned why Ms. Sears said it was not so easy to get rid of the superintendent.

Mr. Gilbert explained that Ms. Sears was making a general comment explaining the roles of trustees and superintendents, and the difference between an elected position in comparison to the superintendent position.

Ms. Sears again explained the statute and referred to NRS 391.210, regarding the delegation of authority. To which Mrs. Gilkerson said she would like to read the NRS that was referred to before making a decision.

Mr. Burns provided a summary of the election process.

Mr. Kangas expressed concern with changing the Bylaws and the effect this would have on the superintendent.

Mrs. Gilkerson expressed the need to listen to the parents and the majority.

Mr. Lewis asked for clarification as to why the bylaws are being changed, as he said the explanation for the changes has included reference to the law, the statute, and Covid. He asked how Covid would determine striking language such as, "a positive working relationship with a superintendent respecting the superintendent's authority to advise the board, implement board policy and administer the district." To which Ms. Sears stated that the Bylaws are not supposed to contain provisions about the superintendent.

Mr. Lewis questioned whether law and statute states that the addition of getting along with the superintendent should not be in the bylaw.

Mr. Gilbert responded and said that language does not need to be in there. He stated that as general counsel, he has been reviewing what NASB has been doing the past few years, especially since Covid. He said he does not agree with what NASB is trying to do and they are rolling out a national effort to take power from school boards. He said he does not trust NASB or the National Association of School Boards and he is advising the board to revert back to the way the bylaws were before these two groups got involved with local government. He said as Republicans in a Republican District, they believe in less government and less of an administrative state and so his recommendation to the Board is to revert the bylaws back. He said 100% this has to do with the way NASB and other trade

organizations and unions, National Teachers Union, the National Teachers School Board Association, and others have influenced local policy at the local level.

Mr. Kangas expressed concern that Mr. Gilbert was using this as a political platform.

Mr. Gilbert stated that this was not politics, but factual information being put in front of the Board, as trade groups are not supposed to be influencing local elections and local businesses and they are doing just that. He said it is his role as general counsel to point out that this is happening statewide and nationwide and any conservative Republican would think these groups should not be influencing local elections and local policy.

Mrs. Dickerson stated that by definition school districts are political because they are run by the state.

Mr. Burns stated that changes were made to the Bylaws in November and December, knowing that there were newly elected trustees and to prevent them from doing things. To which Mr. Kangas disagreed.

Mr. Englekirk asked legal counsel if there would be an issue with leaving the language in Item G. To which Mr. Gilbert stated that he did not think the language was necessary, as everyone should be listening and being professional and this language was not necessary and it is a NASB edition.

Mr. Kangas said that those changes could have been made because something came up where it was necessary to remind board members.

Mr. Gilbert stated that it was his opinion as general counsel to make the change as proposed.

Mrs. Gilkerson expressed concern with number 11 and deleting the language that says, "Board members should direct all requests for information which are unrelated to board agenda items to either the superintendent or the board secretary. Any individual requests by a board member that requires staff to create reports, projects or compile information that would in the opinion of the superintendent require more than one half hour of staff time requires consensus of the full board unless agreed to by the superintendent. The superintendent will copy all board members on all requests for information and on any reports generated from requests." She said this language protects employees from being asked to do something that takes longer than ½ hour and provides checks and balances.

Mr. Lewis said this language was added because at the time, with a previous board, the request were extensive, took a lot of time and some were pointless. He said it was not to give him authority.

Mr. Gilbert said this came directly from NASB documentation and he does not think they should be advising. He suggested making additions or changes to modify the language.

Mr. Burns stated that the Board should not be hindered from an investigation as a board member and they have a right to request information, but he expects the superintendent to let them know if it is out of line. He said he does not agree with overrunning and asking employees for information that would take too much time, but he said board members have the right as individuals to request information for what they would consider an investigation.

Mr. Lewis said that the Board is a part of the grievance process, so if something is investigated by administrators and discipline is issued, it would be unfair if it came before the Board and they already had a biased preconceived notion. He said this is addressed in Bylaw 030 and the Board has a judicial role as the Board in the negotiated agreements.

Mrs. Dickerson provided an example of discipline and stated that she was not provided enough information on the outcome. To which Mr. Lewis disagreed and said that the Board was provided an outline of the investigation.

Mr. Gilbert asked Mr. Lewis if it would be appropriate to provide this language in a Board Policy instead of the Bylaw. To which Mr. Lewis said yes. Mr. Gilbert advised that a policy be constructed and have to be followed.

Mr. Kangas expressed concern that the proposed changes should have been brought forward and worked on by the superintendent and president, with possibly the input of legal counsel and follow the process publicly so the public is not blindsided. He expressed concern that this was done by legal counsel and there were hours spent and legal fees incurred.

Mrs. Gilkerson expressed concern with bringing forth a Whistleblower Policy, as this was never discussed by the Board. She expressed concern that the items being addressed should have been put on the Future Board Agenda list and then brought forth through the superintendent to reduce charges in legal fees.

Mr. Kangas agreed and said there was not a need for a Whistleblower Policy, as the state and federal government provides these.

Mr. Magnotta stated that the attorney's opinion could be wrong unless it is proven in a court of law.

Mr. Englekirk made a motion to approve Board Bylaw 070 as a First Reading, a motion to approve Board Bylaw 060 as a first reading, a motion to approve the adoption of a Whistleblower policy, and approve the changes to Board Policy 902-Communication with the Board and Public Comment, seconded by Mrs. Dickerson.

Mr. Lewis said he would like to speak on behalf of the community regarding public comment. He said while he understands that other school districts and the Department of Education limit public comment, the timing is poor during a contentious time and the public feels like this is a move for the Board to quiet them and not consider their input.

Ms. Sears stated that statute says public comment can be held at the beginning and the end of the meeting or you can have it after each agenda item, or you can do both. To which Mr. Lewis said he is not disputing that, but it is giving the impression that input is being limited from the community and it is hard to make public comment on action items before they are discussed.

Mr. Kangas agreed that the public comment should be held after each item discussed.

Mr. Burns expressed concern with the public filibustering and said the Board needs to have control to put a stop to that. He stated that the president has the right to regulate it and that is what Board Policy 902 does.

Mrs. Gilkerson did not agree with limiting public comment. She said that the 5:30 public comment is a fair time to hold public comment, to allow those that work the opportunity to speak. She expressed concern that the ability to discuss items has been lacking in the recent meetings and decisions should be made on the discussion of the items.

Mrs. Dickerson stated that a lot of people are not being heard because the meetings are contentious and they are afraid of the backlash of their public comment.

Mrs. Jansen expressed the need for common ground so that agenda items can get passed and the parents are allowed to speak. She said she is concerned that agenda items are not being addressed and they need to do the business of the District.

Mr. Burns expressed the need to give the president the right to control the meetings. He said he apologizes to those that are respectful and would like to speak, but they have to put a control on it because of those that filibuster and show disrespect.

Mr. Englekirk stated that there were several items from September not addressed due to the amount of public comment. He said he did not know why the student representative agenda item was not on this agenda, but assumed it was because the Board needed to take care of past business.

Mr. Kangas addressed Mr. Gilbert and asked if the Whistleblower Policy was necessary. To which Mr. Gilbert said that he does not know if it is necessary, but it is more prudent and there are other statutes that come into play. He said this is not something that is an issue, or a top priority, but Mr. Burns brought it up so he looked into it. To which Mr. Kangas expressed concern that this was requested by one board member.

Mr. Burns said he brought this up to provide security to every teacher, student, parent and any person with a connection to the school district to provide them security that they can file a complaint.

Mr. Kangas said there are already policies in place.

Mr. Magnotta said some of the proposed items have been in place for 25 years. He expressed concern with the costs and that the lawyers are questioning everything.

Mr. Gilbert addressed Bylaw 060, Section 4, Number a. and suggested that it read, "Superintendent shall advise, recommend and assist the board officers with development of the agenda items which shall receive final approval by the officers of the board." He said it should read this way, so that if the superintendent wants to add something on the agenda, it should be considered.

Mrs. Dickerson expressed concern that the agenda could be further "finessed" by the superintendent and said it opens the door to further "manipulation" of what was put there. To which Mr. Lewis questioned the word "manipulation" and stated that in his time as superintendent there has only been one occasion where there was a disagreement on the agenda and that involved a censure item.

Mrs. Dickerson said the transgender item was a disagreement. To which Mr. Lewis said that it was not a disagreement, as the item was based on Mrs. Jansen's Future Board Agenda Item, listing both boys and girls. He said he has been accused of changing the item, but he has documentation showing that he has emailed the president and has not received a response.

Mr. Gilbert stated that with final approval of the agenda by the Board, this could solve the issue.

Mrs. Gilkerson explained the process that has been used to create the agenda in the past. She expressed concern with including legal counsel in the process. She said he should not be part of this, as it is the superintendent and the president can work together, and neither one of them can add something to the agenda without agreeing. She said that Mr. Gilbert does not know the business of the school district. She expressed concern with the cost if he is involved in the agenda development and said that Mr. Lewis is the education expert. If there is a disagreement she suggested utilizing legal counsel. She expressed concern that many of the items usually listed on the agenda were removed from this meeting.

Mrs. Jansen stated the items removed from this agenda was to allow the Board to get caught up on other business.

Mrs. Gilkerson suggested waiting on some of the Bylaw items.

Mr. Magnotta stated that any use of the lawyer's services should be preapproved by the Board to reduce costs.

Mrs. Jansen called for public comment.

Erin Miller stated that she liked the way the Board communicated regarding the difference of a Bylaw compared to a Policy. She stated that the agenda descriptions have been vague and if they are clear and concise so constituents can email with questions before the meeting.

Damon Kixmiller suggested adding perspective to opinions. He said he did not have the answers because he thinks the Board should do what constituents want, but also do what they feel is right.

Mae Hyatt agreed with Mr. Magnotta that if trustees want to speak to legal counsel, it should be board approved. She questioned Mr. Burn's statement that no one person has power, but he made unauthorized calls to legal counsel. She disagreed with Mr. Englekirk's comments stating that the proposed Bylaw changes did not take power away from anybody and said that they remove authority of the superintendent. She recommended that the Board work together as a unified body to input changes to Bylaws.

Tom Starrett spoke in support of passing the motion and said the proposals are long overdue and well taken and he complimented four board members for the recent explanation. He expressed concern that the Bylaws were changed after the election, Mr. Lewis was given a raise, and his PERS was funded. He said Trustees Kangas and Gilkerson are remnants of the old board and seem to oppose everting, and not following the Rules of Conduct making them subject to censure.

Virginia Starrett stated that the Board is doing the right thing in discussing these items during the meeting and not deliberating outside of the meeting. She stated that Mrs. Gilkerson is often "mixed up" about things and in this particular case it is about the level of authority between the board and the superintendent. She stated that the Board can tell the superintendent what they want on the agenda, but the superintendent cannot prevent an elected official from putting an item on the agenda. She said the superintendent is hired by the school board to implement the policies and direction that the school board puts in place, and a significant part of the superintendent's job is backing up the school board and creating harmony.

Colleen Lawrence recommended tabling Policy 902 and Bylaw 070 and if the Board decided not to table the items, she provided recommendations for the changes. She stated that the changes to Bylaw 070 make the vision of the Board unclear and some of the language in the Code of Conduct is conflicting. She spoke in support of the changes to 4a of Bylaw 060 and provided recommendations for the other changes to Bylaw 060, specifically related to agenda development, Future Board Agenda Items, and the Board Workshop.

Casey Rodgers disagreed with Mrs. Gilkerson's comment stating that the community members were present or online at the last meeting were in support of Mr. Lewis. She said they could have joined the meeting to listen and could have been in opposition of Mr. Lewis. She shared her observation that in the past legal counsel sat next to the superintendent, but legal counsel now sits next to the Board President, and this is more appropriate. She expressed concern that Mrs. Gilkerson only wanted to address her own concerns during the meeting. She also did not recommend opening up more time for public comment.

Nicholas Maier suggested that if Mrs. Gilkerson did not want to make a constitutional argument or a legislative argument about the changes to the Bylaws, she should abstain from voting. He stated that she had ample time, but was not prepared for the meeting. He said it was important to note that changes were made to the Bylaws before the new board members were elected and said this was underhanded and deliberate.

Jaren Gunter stated that the only ones that attend the meetings are those that are mad, and those not in attendance are happy. He stated that the Board needs to work together and get along. He said he did not understand why there is so much discussion on the Bylaws, as they are just being brought back to how they were pre-Covid.

M. E. Kawchack expressed concern that the items being brought forward are prioritized over other District issues. She suggested a pause to collaborate and discuss the Bylaws further and stating that the Bylaws are in violation is false and adjusting the language has been misleading. She suggested working together collaboratively with the superintendent to ensure that the less contentious and important items are acted upon early in the meeting. She expressed concern that the meetings have been crafted to create drama, and to divide and polarize, and the community is reacting. She suggested working on communications, collaborations, and to reevaluate intentions, in order to earn trust and respect of constituents.

Paulette Irving said she is having difficulty trusting Trustee Burns, Jansen, and Dickerson because they are not including the superintendent. She spoke in support of Mr. Lewis and expressed concern regarding agendas and taking away public comment, and said this is causing a divide in the community. She recommended that the Board work together for the kids in the district and to listen to everyone.

David Seat said he demands that the Board not relinquish any authority and re-establish their authorized authority given by the Nevada legislature. He encouraged the Board to change the Bylaws back to the pre Covid state.

Pat Schmidt stated that Mr. Lewis follows the best practices and recommendations of the Nevada Association of School Board. He expressed concern that the proposed changes are being done because Joey Gilbert does not like the Nevada Association of School Boards. He said that NICHE has declared DCSD as the best school district in the state and expressed concern that changes were being made because of a political agenda.

Shelly Speck read from Bylaw 070 Section 11 and disagreed with the changes. She said currently the Bylaw allows parents and members of the community to provide input before action is taken on an agenda item and not potentially hours later. With the changes, she said the Board cannot ensure that the comments which made an impact will be remembered by the time a vote is called for. She said best practices dictate that collaboration with the superintendent can only create positive outcomes for all students and advance the district's educational goals and initiatives. She stated that in order to see test scores increase, working together as a community, with focus on outcomes would be in their best interest and that a legislative argument is not needed to dictate common sense. She suggested stopping the discourse and not letting an outsider agency come between the children.

John Sheridan expressed concern with limiting public comment in Policy 902 and felt it would add to the hostility towards the Board. He suggested that public comments should be allowed after each

agenda item. He disagreed with Mrs. Gilkerson's comparison of Mr. Lewis to elected officials. He stated that he agreed that majority of admin and teachers showed up to support Mr. Lewis, because he said he is a great man. He said Mrs. Gilkerson was misspoken in saying that majority of parents and students were present. He referenced the provision that protects the employees from board members going around the superintendent and said that he hopes that the Board is not abusing employees of the school district, as he supports the current majority of the Board.

Maddy Kennedy spoke about the proposed changes to public comment in order to shorten the length of the board meetings. She said that the Board signed up for this when they ran for the positions. She said the meetings are important and said that she should be able to speak on each item because Trustees need to hear other perspectives. She suggested tabling this item, as she said there are other solutions to shortening meetings.

Heather Jackson said for the record that she wanted to clarify that the Bylaws discussed were not changed after the election. They were changed in March of 2022. In reference to the changes in the Bylaws, creating a new policy, and creating agendas, she said that this can be done by the District, and then sent to legal counsel for review, in order to keep legal costs down. She expressed concern with limiting public comment.

Jenny Cartwright said she was encouraged to see that there are some compromises made through discussion about the Bylaws. She said she agreed with Maddy Kennedy's comments regarding public comment and said it is important for the public to have a voice. She suggested keeping public comment as is, and move forward with other items that are important for the schools.

Emma Archbold expressed concern that the Board is exhibiting bullying behaviors. She said there has been comments about teachers and community members and their comments, but she said she often advocates for her students to stand up to bullies. She invited the Board to visit her classroom and said she wants everyone to move forward in a spirit of collaboration to do what is best for the students.

Amanda Reid expressed concern that four agenda items were combined together, as they should be kept separate for discussing. She disagreed that all of the changes were made after the election and pointed out the revision dates on them. She expressed concern that decisions are being made prior to meetings and she encouraged the Board to strive for discussion and transparency.

Robbe Lehmann said he was involved in some of the previous changes to the bylaws. He clarified that the changes were never due to NASB recommendations. He reference Bylaw 070 Number 1 and said this was previously changed because the previous Board did not think that the trustees should be obligated to support the decision of the Board both publicly and privately, as it could restrict free speech. In reference to Number 11, he said that it limits what one trustee can ask for and ensures that one person does not have too much power.

Marcus Zinke reported that the DHS Girls Golf team qualified for State. He agreed with Mr. Lehmann's comment on Bylaw 070, Number 1. He expressed concern with the word "shall" in Bylaw 060, Section 4 Subclass C and said it is ambiguous. He also expressed concern with limiting public comment and said in order to pass items, they need to be discussed and he said it seems that the Board has already made their decision before the public has seen the item. He said that over the last months, agenda items have been about policy and the power the Board wants and not for the kids, teachers and parents. He said he would like to get back to the safety of the schools and funding of the schools.

Jane Lomo expressed concern that the Board is more concerned with their power than serving the students. She thanked Mrs. Dickerson for reading the Bylaw related to the role of the Board, but said that there is confusion with the Board's role to "supervise". She stated that the role of the Board is to provide oversight, not to operate the organization, or remove authority from the superintendent and improperly enhance the power of the Board. She spoke in support of Mr. Lewis, asked the Board to listen to the public, and leave Mr. Lewis with the ability to continue to do his job serving the students.

Monica Dat suggested sending out community surveys to get conversations going prior to the meetings and then the public will not have to provide as much input during the meetings. She said she trusts Mr. Lewis to speak for the community. She thanked Mrs. Gilkerson for speaking up.

Kendra Oakden stated that she nor the people that have been speaking are filibusters and they are speaking out because they are concerned. She said that she appreciated some of the conversation about the Bylaws and this should continue. She expressed concern that the meetings are contentious because people think that there are things happening behind their backs, they are feeling unheard and

do not trust some of the Board. She said this is not the time to limit public comment. She suggested creating shorter agendas. She said that saying that the Bylaws are being changed back to what they used to be is false and asked the Board to be honest. She again suggested not limiting public comment and expressed concern that emails that she has sent have gone unanswered.

Robbe Lehmann said that there has been a lot of talk about filibustering and it was mentioned that he filibustered at the last meeting. He said, what was not mentioned, was that he reached out to the Board and apologized, said he felt bad afterwards and it would not happen again. He said he did not think that filibustering would be a problem moving forward and suggested not limiting public comment.

Mr. Lehmann addressed Mr. Gilbert's reference to the National School Board Association, and clarified that the association did not say that "all parents be designated as domestic terrorists", they said, "they want to hear from parents, and it is those that were actually committing violence or threatening violence that they wanted looked into". To Mr. Englekirk, Mr. Lehmann said that he made a good decision to keep Mr. Lewis, in order for him to be effective, he needs to run the District and he implored them to not change the Bylaws.

Adrienne Sawyer expressed concern that the Bylaw changes infringe on Freedom of Speech, circumvent the superintendent and alienate teachers and parents. She said it is under the guise that they are not legal, but it is because the legal counsel does not like them. She stated that she was glad to hear that they are working on keeping the superintendent involved in the agenda process. She encouraged the Board not to make changes to public comment, and suggested limiting a small amount of time per person. She expressed concern that changes restrict public access to the supporting documents and NRS states that they must be made available to the public, as they have the right to the same amount of time as the board members to review them.

Kendra Wilson addressed Mr. Englekirk and said he proposed a question of what if they had a bad superintendent. To which, she said changes could be made as necessary in that situation, but it is not necessary at this time. To Mrs. Jansen she said that she can control public comment, so there is not a reason to restrict it. To Mrs. Dickerson, she said that she mentioned that because schools are run by the state, they are naturally political. Ms. Wilson stated that the Board positions are non-partisan and the schools need to be nonpartisan. In regards to the Bylaw changes, she said that none of the Bylaws are illegal and Mr. Gilbert is picking a fight with NASB and advancing his own agenda.

Marty Swisher referred to the changes to Bylaw 070, Number 11 and said that he supports the current language. In reference to changes made to public comment, he did not support restricting it. In reference to the Whistleblower policy, category number 4, he expressed concern with the Board providing a form to legal counsel and he questioned what Mr. Gilbert would do with that and who he would contact in the District to alert them that there has been a complaint. He said he is concerned that there is not a process built into the proposed policy, but the state process is clearer. He suggested considering the wording to make sure the process is clear.

Mr. Burns, in response to Mr. Swisher, stated that the purpose of the form being sent to legal counsel is because he is neutral.

Mr. Englekirk stated that he has been taking notes and he will address this in the second reading.

Laura Cadot said she did not support limiting public comment. She expressed concern with grouping the agenda items together and said that she learned history from Mr. Lewis and Mr. Lehmann, but Mr. Gilbert provided his political viewpoints. She stated that Mrs. Jansen said, in her acceptance speech, that she specifically said she looked forward to working on agendas with Mr. Lewis. She encouraged Mrs. Jansen to listen to what he brings to the table and not take away his authority or silence him, as it goes against what the community wants. She encouraged the Board to go back and listen to the minutes to review the roles of the board members and Mr. Lewis.

Mr. Lewis clarified that there were no actions taken during November and December on the Bylaws and pointed out that four of the current board members were on the board at the time the changes were made.

Mrs. Jansen called for a vote.

Motion carried 4/3 (Mrs. Gilkerson, Mr. Kangas, and Mr. Magnotta opposed)

In reference to public comment and after hearing the discussion, Mr. Gilbert advised the board to consider taking public comment on all actions prior to the vote of the board and at the discretion of the Board

President or upon the majority vote of the Board. He said that if the Board considers this, they could discuss it before the next meeting.

Item taken out of order.

**12. Prioritizing Agenda-Possible Items for Future Board Meetings
(Discussion and For Possible Action)**

The Board discussed existing items on the Future Board Agenda, as well as adding additional items. Items that have been addressed were removed.

Mr. Englekirk suggested directing staff to come back with a presentation of inter local agreements of surrounding areas and ongoing discussions with Tahoe Unified School District regarding an inter local agreement and looking into NRS, seconded by Mrs. Jansen.

Mr. Englekirk suggested creating a policy to address Bylaw 070, Item 11, seconded by Mrs. Jansen.

Mrs. Gilkerson suggested keeping standing items on the board agenda.

Item taken out of order.

**11. Closed Session
(Discussion and For Possible Action)**

Mrs. Dickerson made a motion that the Board recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.244(4), seconded by Mrs. Jansen.

The Board moved into closed session.

Meeting reconvened at 12:00 a.m.

Item taken out of order.

13. Public Comment

Mrs. Jansen called for public comment at 12:02 a.m.

Erin Miller shared good news about the Lake Schools, expressed appreciation for the area. She spoke in support of providing vocational and trade opportunities to the students. She expressed appreciation to Mr. Ryan and Mr. Pace. She stated that there is a need to work on finding ways to get funding back to Douglas County for schools.

14. Adjournment

Meeting adjourned at 12:05 a.m.

Approved:

Submitted by,



David Burns
Clerk of the Board

Caryn Harper
Secretary to the Board of Trustees

Approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.

**Douglas County School District
Board of Trustees
Special Board Meeting
Airport Training Center & Zoom
Wednesday, November 1, 2023
11:30 a.m.**

Draft Minutes

Minutes

Present:

Trustees

Susan Jansen, President

Doug Englekirk, Vice President

David Burns, Clerk

Katherine Dickerson, Board Member

Linda Gilkerson, Board Member

Carey Kangas, Board Member-Present Virtually via Zoom

Tony Magnotta, Board Member

District Office Administrators:

Keith Lewis, Superintendent

Shannon Brown, Executive Director of Educational Services

Jeannie Dwyer, Executive Director of Inclusive Education

Cheryl Mayfield, Assistant Director of Inclusive Education

Marc Walling, Executive Director of Accountability, Grants, and Progress Monitoring

Others Present:

Joey Gilbert, Legal Counsel

Thomas P. Beko, Legal Counsel on behalf of Superintendent Keith Lewis

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meetings are maintained on the district website for public review.

1. Call to Order

(For Possible Action)

Mrs. Jansen called the meeting to order at 11:30 a.m.

Mrs. Gilkerson made a motion to approve a flexible agenda, seconded by Mr. Burns.

Motion carried 7/0.

2. Request by Superintendent Keith Lewis to Approve his Voluntary Resignation

(Discussion and For Possible Action)

Mrs. Jansen read a description of the agenda item and called for discussion from the Board.

Mr. Kangas said that he stands by his statement at a previous board meeting when he said that this could be the single worst thing that has ever happened to Douglas County School District. He said this is not what he or the community wants, but it needs to happen. He stated that he wanted everyone to remember that DCSD is the best school district in Nevada, with the best teachers, administrators, executive directors and support staff.

Mrs. Dickerson stated that after speaking with Mr. Lewis, she believes this is what he wants and she supports him.

Mr. Magnotta stated that Mr. Lewis was going to be missed as he felt he was good for the school district and very knowledgeable.

Mrs. Gilkerson stated that in March of 2022, during a campaign rally that Mr. Burns stated that he wanted to “get rid” of Mr. Lewis. To which Mrs. Jansen said that was not what this was about and she said that Mr. Lewis was resigning of his own free will and he has made it clear that he was not coerced into the decision. Mr. Gilbert advised that Mrs. Gilkerson was either voting in support or against this motion.

Mrs. Gilkerson continued with her statement and said that she has worked closely with Mr. Lewis. She said that losing him will be a huge loss for the District, as he is a gifted leader who always speaks the truth and does what is best for teachers and students. She said that he is honorable, smart, funny and loved. She wished Mr. Lewis luck and congratulated him for the Citizen of the Year Award. She stated that although she does not think this was what was best for teachers and students, she would vote in favor of the motion, because she said that was what was best for Mr. Lewis.

Mrs. Jansen read a statement about Decorum, which advised the public that the Board of Trustees conducts the business of the school district. She said she would remove any person whose statement or conduct disrupt the orderly, efficient or safe conduct of the meeting. She warned against disruptive comments or behavior.

Thomas Beko, legal counsel on behalf of Mr. Lewis, provided a statement and explained what led to the Special Meeting after the October 6th meeting. He reported that after the Board voted not to approve the proposed mutual agreement, it was clear to him that some board members voted against the proposed agreement because they believed that Mr. Lewis was being coerced into entering that agreement. He said at the start of the process Mr. Lewis, in a discussion with Mr. Gilbert, expressed concern that he did not think he could effectively manage the District in light of the discord that existed between he and the Board. Mr. Lewis then agreed to participate in the process to negotiate a termination of his contract, so the Board could seek someone that they felt more comfortable with and so he could pursue more opportunities. Mr. Beko stated that after the October 6th meeting, he spoke to some of the trustees and he said he thought they felt this was not Mr. Lewis’s choice or decision. He said that Mr. Lewis had made the decision to move on based on what was best for him and his family. Mr. Beko said that Mr. Lewis was not being forced out, he was accepting of the agreement, and he felt it was in the best interest of all the parties.

Mrs. Gilkerson made a motion that the Board approve Superintendent Keith Lewis’s voluntary resignation and authorize payments in accordance with his Employment Agreement as presented, and appoint the next most senior Executive Director as the acting Superintendent until such time as the Board is able to follow its process and properly name a successor, seconded by Mr. Magnotta.

Mrs. Jansen called for public comment.

Becky Rugger stated that she, along with Marty Swisher and WH Robison wanted to make a statement on behalf of “We Deserve a Better Board”. She thanked Mr. Lewis for his years of service to the students, staff, families, and community of Douglas County as a teacher, assistant principal, principal, Executive Director of Human Resources and Superintendent. She stated that Mr. Lewis has never had issues communicating and working with others, and she said these were his strengths throughout his career until the change in board members and new officers. She said the group, We Deserve a Better Board, views Mr. Lewis’s leaving as a huge loss that will negatively impact students, family, staff, and community. She said that they may not realize all of the ramifications immediately, but they believe that the District will experience negative consequences. She wished Mr. Lewis and his family peace, good health, and prosperity in the future.

Marty Swisher stated that the removal of Mr. Lewis is part of a larger plan formulated before the new trustees took office in January by Mr. Burns, Mrs. Dickerson, Mrs. Jansen, Mrs. Starrett, Mr. Maier, and others. He said he knows this because of public record requests that have shared emails stating this plan. He said that at the last meeting he encouraged the Board to make efforts to work constructively with other board members, and the district administration and staff, but he said they have chosen a direction that takes over 5,000 students and their families, and over 500 employees in the community down the path that they choose. He said the Board will be fully responsible for the decisions they have and made held accountable moving forward for every action and decision they make.

WH Robison stated that an acting superintendent will need to be appointed. He reminded the acting superintendent that one, two, or three trustees cannot direct them, only the majority of the school board in an open meeting has the authority to do so. He encouraged whoever the acting superintendent was going to be to not allow individual trustees' priorities to sway them from fulfilling the responsibility to the students, families and staff. He said the middle of the year is a challenging time to search for a new superintendent. He asked that the Board take their time to conduct a wide call for applicants and to follow a transparent process that engages staff and community to watch the interviews and provide input. He said the community will not stand for appointing a new superintendent without an open and transparent process.

Allison Gray thanked Mr. Lewis for the amazing job he has done. She said he is treasured and has overwhelming support from the parents, students, and teachers, he is the best thing that has happened to the school district and this is obvious to everyone except for four board members and the legal counsel. She stated that the students, teachers, and parents lost but the school board won and she hoped the school district would be able to recover from this.

Robbe Lehmann thanked all of the Trustees for coming together to work this out. He said that it has been painful for the community. He thanked Mr. Lewis for everything he has done for the school district, community and specifically for his kids. He said that Mr. Lewis is one of the best superintendents.

Tom Starrett stated that this was Mr. Lewis's voluntary resignation and his own choosing. He said he chose this path from the "lame duck" period to being showered with unprecedented power in an effort to undermine the incoming majority. He said he chose not to work with the new board and he will chart a new course for himself. He wished Mr. Lewis well.

Adrienne Sawyer stated that she supported the board for accepting Superintendent Lewis's resignation. She thanked Mr. Lewis for his years of dedication to the students, parents and teachers of DCSD. She said he saw every student as an individual and under his leadership, DCSD has become the best district in the state. She thanked the Lewis family for sharing and supporting his commitment to DCSD, and wished him the best of luck in his future.

Rachel Jones stated that she has a different opinion. She said it was clear from the beginning that Mr. Lewis decided that he could not work with the board. She said he has failed the community, the school and the children because he did not set aside his differences. She stated that she did not support paying Mr. Lewis through July.

Jen Spohr thanked Mr. Lewis for his dedication. She wished Mr. Lewis well and said she is sorry this is happening to him.

Chrissy (Last Name?) Stated that she wanted to take a moment to thank Mr. Lewis for what he has done for the Valley. She said the kids are better off because of him and she expressed appreciation for his commitment, hard work and dedication.

Mrs. Jansen called for a vote.

Motion carried 5/2. (Trustees Englekirk and Burns opposed)

Mr. Lewis provided a statement. He said over three years ago he said it was an honor of a lifetime to be superintendent and he said as he walks out, he still believes that to be true. He stated that he has been blessed to truly lead the best school district in the state of Nevada, but more importantly he said to lead the best employees from support staff employees, to administrators, to teachers, and to everyone works every day for the good of the kids, it has been truly an honor to serve as their leader. He said he will miss everyone but he will never forget the energy and time that they put forward on a daily basis. He said he is very humbled by the support of the Lewis family and he is excited to be more a part of his family's life. He thanked his wife for allowing him a career that has required a lot of time away from home and he thanked her for everything.

Mrs. Jansen stated that in the event that Superintendent Lewis's voluntary resignation was approved the Board would appoint the next most senior Executive Director as the Acting Superintendent, until such time as the Board is able to follow its process and properly name a successor. Mrs. Jansen said that the most senior Executive Director is Jeannie Dwyer and she would be stepping in as the acting superintendent. She asked Mrs. Dwyer if she would like to make a statement.

Jeannie Dwyer stated that this was hard for everybody in a lot of ways, but they will keep working together, to work and do what is best for the kids of Douglas County School District. She said she is present, willing and able to work with the Board to do what is best.

3. Public Comment

Mrs. Jansen called for public comment.

John Walker asked the Board to consider the following questions: 1. Will the hiring process for the school superintendent be publicly disclosed at an upcoming meeting? 2. Will any outside organizations be involved in the hiring process, and if so, who and how? 3. Does the school board currently have a list of individuals who are interested in the superintendent's job? 4. Why does the school board conduct some meetings during normal working hours for parents and teachers?

Marty Swisher said he wanted to clarify that "We Deserve a Better Board" is not a group of liberal, Marxist, paid activists, and filibusters. Rather, he said they are 692 Douglas County citizens who are concerned about the direction and actions the board has taken. He said he hopes that the Board shares their goal to create the best education for students, families, and staff in safe schools with accepting positive cultures, but they disagree with those trustees who claim that the schools have problems and social challenges that are gravely inaccurate. He said the group is nonpartisan and puts kids before politics and they are watching what the Board does and will continue to engage through email, public comment, and attendance at meetings. He said he hopes the Board will listen and consider input as they make important decisions.

Tom Starrett stated that, in the last two Regular Meetings, Mrs. Gilkerson has wasted everyone's time by reviewing attorney's fees and she has been argumentative and repetitive in complaining about work that she has requested. He said she is in violation of sections 6,7, and 9 of the Code of Conduct. He suggested that Mrs. Gilkerson be sanctioned for her behavior or alternatively, resign.

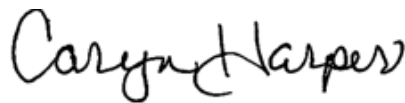
Debbie Silva expressed her appreciation to Mrs. Gilkerson for being the voice of reason and asking important questions. She said she has presented facts before the Board and she expressed concern that the Board is allowing Mr. Starrett to make inappropriate comments.

4. Adjournment

Meeting adjourned at 12:02 p.m.

Approved:

Submitted by,



David Burns
Clerk of the Board

Caryn Harper
Secretary to the Board of Trustees

Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2432

10/04/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HOMETOWN HEALTH PROVIDERS						
Check Group:						
HOMETOWN HEALTH PROVIDERS INS CO EXPENSES		1	23240031	October 2023 10/3/2023	702.000.0000.000.2900.340.03000.50.421	\$14,110.86
DIVERSIFIED DENTAL SERV INC EXP		1	23240031	October 2023 10/3/2023	702.000.0000.000.2900.340.03000.50.421	\$553.70
SPECIFIC STOP LOSS - RELIASTAR		1	23240031	October 2023 10/3/2023	702.000.0000.000.2900.523.03000.50.421	\$58,770.91
MULTIPLAN (PHCS)		1	23240031	October 2023 10/3/2023	702.000.0000.000.2900.340.03000.50.421	\$123.50
THE STANDARD		1	23240031	October 2023 10/3/2023	702.000.0000.000.2900.523.03000.50.421	\$3,485.74
L/P INSURANCE SERVICES INC		1	23240031	October 2023 10/3/2023	702.000.0000.000.2900.340.03000.50.421	\$1,500.00 55

Check #: 0

PO/InvoiceTotal:	<u>\$78,544.71</u>
Vendor Total:	<u>\$78,544.71</u>
Grand Total:	\$78,544.71

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2433

10/05/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NEVADA NEWS GROUP	6429					
Check Group:						
Ad for French textbook adoption - Ad #33597		1	23241406	32811 10/5/2023	100.000.0000.100.1000.641.03000.50.421	\$168.00
P-Card Payee: COMMERCE BANK						
Ad for EPIC #32939		1	23241406	32812 10/5/2023	100.000.0000.000.2322.540.03000.50.421	\$336.00
P-Card Payee: COMMERCE BANK						
Ad for EPIC - Ad #36302		1	23241406	35246 10/5/2023	100.000.0000.000.2322.540.03000.50.421	\$336.00
P-Card Payee: COMMERCE BANK						

Check #: 0

PO/InvoiceTotal:	\$840.00
Vendor Total:	\$840.00
Grand Total:	\$840.00

End of Report

56

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2434

10/06/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
SanDisk 32GB 3-Pack Ultra SDHC UHS-I Memory Card (3x32GB)		1	23240768	1PM9-RWTC-J17 G 10/5/2023	100.000.0000.430.1000.610.03504.30.421	\$16.50
LifeSavers Hard Candy, Individually Wrapped, Variety Pack - 5 Flavors, Wint O Green, Pep O Mint, and Orange Mint, 6.25 oz, 1 Bag of Each (Pack of 4) - with Spice of Life Bag Clip		2	23240768	1V7V-YRTR-3JQ X 10/5/2023	100.000.0000.430.1000.610.03504.30.421	\$37.98
EOOUT 50pcs Plastic Envelopes with Button Snap Closure, Clear Plastic Poly Envelope, Folders for Documents, Waterproof Plastic File Folder, Letter Size, A4 Size, for School and Office Supplies		1	23240768	1V7V-YRTR-3JQ X 10/5/2023	100.000.0000.430.1000.610.03504.30.421	\$20.99
SmartQ C368 USB 3.0 SD Card Reader, Plug N Play, Apple and Windows Compatible, Powered by USB, Supports CF/SD/SDHC/SCXC/MMC/MMC Micro, etc.		1	23240768	1V7V-YRTR-3JQ X 10/5/2023	100.000.0000.430.1000.610.03504.30.421	\$16.99 57
Convenience Kits International Men's Premium 20-Piece Kit with Travel Size TSA Compliant Essentials, Featuring: Dove Men & Care Products in Brown Dopp Bag		5	23240768	1V7V-YRTR-3JQ X 10/5/2023	100.000.0000.430.1000.610.03504.30.421	\$83.85
Black Cord Cover Floor Carpet Cable Cover Floor Wire Cover Protector Cable Management for Office Carpet, Keep Cable Organized and Protect Cords (4 Inch x 100 Feet)		1	23240768	1V7V-YRTR-3JQ X 10/5/2023	100.000.0000.430.1000.610.03504.30.421	\$46.99
VELCRO Brand ONE-WRAP Cable Ties, 100Pk, 8 x 1/2" Black Cord Organization Straps, Thin Pre-Cut Design, Wire Management for Organizing Home, Office and Data Centers		1	23240768	1V7V-YRTR-3JQ X 10/5/2023	100.000.0000.430.1000.610.03504.30.421	\$10.98
Alex Tech 25ft - 1/2 inch Cord Protector Wire Loom Tubing Cable Sleeve Split Sleeving for USB Audio Video Power Cord – Protect Cat from Chewing - Black		1	23240768	1V7V-YRTR-3JQ X 10/5/2023	100.000.0000.430.1000.610.03504.30.421	\$14.99

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2434

10/06/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Alex Tech 25ft - 1 inch Cord Protector Wire Loom Tubing Cable Sleeve Split Sleeving For USB Cable Power Cord Audio Video Cable – Protect Cat From Chewing Cords - Black		2	23240768	1V7V-YRTR-3JQ X 10/5/2023	100.000.0000.430.1000.610.03504.30.421	\$45.98
Extra Gum Variety Pack of 9 Flavors - Extra Gum Bulk Pack of 10 Packs of Sugarless Gum		2	23240768	1V7V-YRTR-3JQ X 10/5/2023	100.000.0000.430.1000.610.03504.30.421	\$47.90
Trident Sugar Free Gum Variety Pack, 21 Packs of 14 Pieces (294 Total Pieces)		1	23240768	1V7V-YRTR-3JQ X 10/5/2023	100.000.0000.430.1000.610.03504.30.421	\$21.59
Convenience Kits International Women's Premium 20-Piece Kit with Travel Size TSA Compliant Essentials in Stylish Cosmetic Bag		5	23240768	1V7V-YRTR-3JQ X 10/5/2023	100.000.0000.430.1000.610.03504.30.421	\$89.75
Check #: 170792						
PO/InvoiceTotal:						<u>\$454.49</u>
Check Group:						
Amazon Basics Twin Pocket File Folders with Fasteners, 25-Pack, Letter, Assorted		1	23241030	1YJ6-3NYY-39W D 10/4/2023	100.015.0000.100.1000.610.03207.10.421	\$10.91
Check #: 170792						
PO/InvoiceTotal:						<u>\$10.91</u>
Check Group:						
Ticonderoga BH#2 96 Count		3	23241031	16GT-Q4GY-CQ MP 10/5/2023	100.017.0000.100.1000.610.03210.10.421	\$61.17
Check #: 170792						
PO/InvoiceTotal:						<u>\$61.17</u>
Check Group:						
Tatuo 6 Sets Plastic 31 Tab Dividers for 3 Ring Binder with Tabs Multicolor Dividers for 3 Ring Binder 11 Holes Page Notebook Dividers for 2/3/4/11 Ring Binders, Letter Size, 8.2 x 11.6 Inch		1	23241131	1FCF-9KFP-79NR 10/4/2023	100.015.0000.100.1000.610.03207.10.421	\$22.99

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2434

10/06/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 170792						
PO/InvoiceTotal:						\$22.99
Check Group:						
Too Much Glue		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$14.45
The Secret Lake		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$7.99
If you laugh I'm starting this book over		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$12.79
Ricky the Rock that just couldn't rhyme		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$12.99
Fireboat		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$19.99
Ricky the Rock that couldn't roll		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$13.59
Tess the tin that wanted to rock		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$10.68
Going Places		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$12.49
The Dot		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$9.34
The boy who loved words		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$18.99
This book is perfect		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$17.95

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2434

10/06/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
The four Curious bears		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$9.99
The word collector		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$12.07
Be you!		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$9.40
Snippets		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$15.89
Happy Dreamer		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$10.27
Sky Color		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$10.56 60
The do-over day		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$11.89
Survivor Tree		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$11.89
Love you by heart		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$7.22
Say something		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$9.89
Wish		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$10.79
The girl who drank the moon		1	23241239	1DJM-NXC4-4V6 7 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$12.35
Shadelands		1	23241239	1L6X-V4T4-K7XQ 10/3/2023	100.013.0000.000.2220.640.03202.10.421	\$14.99

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2434

10/06/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 170792						
						PO/InvoiceTotal: <u> </u>
						\$297.45
Check Group:						
Saker Cordless Polisher		1	23241263	1PQ9-FYDM-13Q G 10/5/2023	100.000.0000.000.2610.610.03501.30.421	\$89.99
Check #: 170792						
						PO/InvoiceTotal: <u> </u>
						\$89.99
Check Group:						
Left Handed Scissors Kids, Lefty Soft Touch Pointed School Student Scissors, 5.75", Blunt, 2 Pack(Blue)		3	23241270	1JGK-F3QY-G4M 6 10/5/2023	250.000.0000.200.1000.610.03000.50.421	\$26.97
ACKO Folding Step Stool 9 Inch Step Stool 300 lb Capacity Plastic Foldable Step Stools for Kids and Adults, Folding Stool Suitable for Kitchen, Stepping Stool with Handle Black Small Step Stool 1PC		3	23241270	1JGK-F3QY-G4M 6 10/5/2023	250.000.0000.200.1000.610.03000.50.421	\$35.97 61
Ever Ready First Aid Plastic 12" Goniometer 360 Degree ISOM		1	23241270	1JGK-F3QY-G4M 6 10/5/2023	250.000.0000.200.2000.610.03000.50.421	\$6.90
PITCOTT Visual Schedule for Kids Chore Chart,3 in 1 Daily Schedule Board Routine Pocket Chart Cards for Toddlers,Autism Learning Materials Tool Wall Planner for Home School with 70 Cards		1	23241270	1JGK-F3QY-G4M 6 10/5/2023	250.000.0000.200.1000.610.03000.50.421	\$15.99
Check #: 170792						
						PO/InvoiceTotal: <u> </u>
						\$85.83
Check Group:						
SpringBoard English Language Arts English 3 Teacher Edition		1	23241281	1DRK-WJRT-DJR K 10/6/2023	100.000.0000.000.2212.640.03000.50.421	\$99.95
SpringBoard English Language Arts English 4 Teacher Edition		1	23241281	1DRK-WJRT-DJR K 10/6/2023	100.000.0000.000.2212.640.03000.50.421	\$52.45

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2434

10/06/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
48x48 2 Pack Stretch Gallery Artist Canvas		1	23241281	1H9F-FG6J-NG67 10/6/2023	100.000.0000.100.2213.610.03000.50.421	\$199.95
All Purpose Canvas Drop Cloth 9x12		1	23241281	1H9F-FG6J-NG67 10/6/2023	100.000.0000.100.2213.610.03000.50.421	\$37.95
HP Color Laserjet Pro Wireless Laser Printer		1	23241281	1JTH-6G9T-4JX7 10/6/2023	100.000.0000.100.2213.610.03000.50.421	\$619.99
DYMO Label Maker PO=PDC Budge		1	23241281	1QYQ-KX1P-NQ GC 10/6/2023	100.000.0000.100.2213.610.03000.50.421	\$40.41
Shifting the Balance Book Science of Reading		6	23241281	1QYQ-KX1P-NQ GC 10/6/2023	100.000.0000.000.2212.640.03000.50.421	\$241.20
Science of Reading in Action Book		1	23241281	1QYQ-KX1P-NQ GC 10/6/2023	100.000.0000.000.2212.640.03000.50.421	\$25.06
Canon Matte Coated Large Format Paper		1	23241281	1QYQ-KX1P-NQ GC 10/6/2023	100.000.0000.100.2213.610.03000.50.421	\$56.76
Check #: 170792						
PO/InvoiceTotal:						\$1,373.72
Check Group:						
Words Their Way Within Word Pattern Volume 2		4	23241282	13R4-4QGK-RPN Q 10/6/2023	100.000.0000.000.2210.640.03000.50.421	\$29.81
Words Their Way Within Word Pattern Volume 1		4	23241282	13R4-4QGK-RPN Q 10/6/2023	100.000.0000.000.2210.640.03000.50.421	\$38.32
Words Their Way Classroom Resource Teacher Guide		6	23241282	13R4-4QGK-RPN Q 10/6/2023	100.000.0000.000.2210.640.03000.50.421	\$463.05
Leaders of Learning: How District, School and Classroom Leaders Improve Student Achievement		12	23241282	13R4-4QGK-RPN Q 10/6/2023	100.000.0000.000.2210.640.03000.50.421	\$331.22
The Shift to Student-Led: Reimagining Classroom Workflows		1	23241282	1K9P-67NY-J41R 10/6/2023	100.000.0000.100.2213.610.03000.50.421	\$25.06

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
The Shift to Student-Led: Reimagining Classroom Workflows		13	23241282	1K9P-67NY-J41R 10/6/2023	100.000.0000.100.2213.610.03000.50.421	\$325.78
The Shift to Student-Led: Reimagining Classroom Workflows		16	23241282	1K9P-67NY-J41R 10/6/2023	100.000.0000.100.2213.610.03000.50.421	\$400.96
The Shift to Student-Led: Reimagining Classroom Workflows		20	23241282	1VRF-VLVD-LMM 10/6/2023	100.000.0000.100.2213.610.03000.50.421	\$501.20
Check #: 170792						
PO/InvoiceTotal:						\$2,115.40
Check Group:						
3 pack mouse pad		2	23241297	1T1K-RLHH-NVP W 10/4/2023	100.000.0000.000.2580.610.03000.50.421	\$15.48
Logitech wireless mouse with bluetooth		1	23241297	1T1K-RLHH-NVP W 10/4/2023	100.000.0000.000.2580.610.03000.50.421	\$19.88
Logitech wireless keyboard with bluetooth		1	23241297	1T1K-RLHH-NVP W 10/4/2023	100.000.0000.000.2580.610.03000.50.421	\$49.99
Kitchen Mat		1	23241297	1T1K-RLHH-NVP W 10/4/2023	100.000.0000.000.2580.610.03000.50.421	\$15.99
Cord Cover kit		5	23241297	1T1K-RLHH-NVP W 10/4/2023	100.000.0000.000.2580.610.03000.50.421	\$89.95
Papermate Profile ball point pens black		1	23241297	1T1K-RLHH-NVP W 10/4/2023	100.000.0000.000.2580.610.03000.50.421	\$11.85
Pentel EnerGel liquid pens blue		1	23241297	1T1K-RLHH-NVP W 10/4/2023	100.000.0000.000.2580.610.03000.50.421	\$21.03
Logitech wireless keyboard with bluetooth		1	23241297	1Y93-PL3P-GH4 M 10/4/2023	100.000.0000.000.2580.610.03000.50.421	(\$49.99)

Check #: 170792

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$174.18
Check Group:						
ELL Books		1	23241309	19V3-CHPL-7H93 10/3/2023	100.012.0000.100.1000.610.03201.10.421	\$94.46
						Check #: 170792
						PO/InvoiceTotal: \$94.46
						Vendor Total: \$4,780.59
BRANDI GRAMOLINI						
Check Group:						
Instructional Funds		1	23241096	phon09132023 10/4/2023	100.014.0000.100.1000.610.03206.10.421	\$160.71
						Check #: 170793
						PO/InvoiceTotal: \$160.71
						Vendor Total: \$160.71
CANNON COCHRAN MANAGEMENT SERV INC						
Check Group:						
INVOICE#0150275-IN ADMINISTRATIVE FEE 4TH QUARTER PERIOD COVERED 11/1/2023 - 1/31/2023		1	23241344	0150275-IN 10/3/2023	703.000.0000.000.2900.340.03000.50.421	\$1,925.00
						Check #: 170794
						PO/InvoiceTotal: \$1,925.00
						Vendor Total: \$1,925.00
CANON FINANCIAL SERVICES						
Check Group:						
Contract Charge for ImageRUNNER ADVANCE DX C5840 covering 09/01/2023 - 09/30/2023		1	23241182	31239425 10/5/2023	100.000.0000.430.1000.442.03504.30.421	\$172.16
Black & White Meter Usage 08/01/2023 - 8/31/2023; 11047@ \$0.0044		1	23241182	31239425 10/5/2023	100.000.0000.430.1000.611.03504.30.421	\$48.61

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Color Meter Usage 08/01/2023 - 08/31/2023; 1978@ \$0.044		1	23241182	31239425 10/5/2023	100.000.0000.430.1000.611.03504.30.421	\$87.03
Check #: 170795						
PO/InvoiceTotal:						\$307.80
Check Group:						
BW Meter Usage		1	23241262	31239433 10/5/2023	100.000.0000.000.2610.611.03000.50.421	\$9.29
CL Meter Usage		1	23241262	31239433 10/5/2023	100.000.0000.000.2610.611.03000.50.421	\$26.68
Contract Charge		1	23241262	31239433 10/5/2023	100.000.0000.000.2610.442.03000.50.421	\$45.75
Check #: 170795						
PO/InvoiceTotal:						\$81.72
Vendor Total:						\$389.52
CARSON CITY HEALTH AND HUMAN SERVICES						
Check Group:						
Health Permit for warehouse storage of food		1	23241359	16011433 10/4/2023	100.000.0000.000.2520.810.03000.50.421	\$332.00
Check #: 170796						
PO/InvoiceTotal:						\$332.00
Vendor Total:						\$332.00
CR ENGINEERING						
Check Group:						
CVMS HVAC - Phase I Design Development		1	23241389	5527 10/4/2023	300.083.0000.000.4700.340.03301.20.421	\$38,587.50
Check #: 170797						
PO/InvoiceTotal:						\$38,587.50
Vendor Total:						\$38,587.50
DIVISION OF INDUST RELATIONS-1	134290					

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2434

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
WC Assessment Calculation - WC		1	23241364	2024 FY EST WC 10/4/2023	703.000.0000.000.2900.522.03000.50.421	\$18,582.67
Check #: 170798						
PO/InvoiceTotal:						\$18,582.67
Vendor Total:						\$18,582.67
INDIAN HILLS GID	341032					
Check Group:						
JVES DOMESTIC		1	23240006	10312023 10/3/2023	100.000.0000.000.2611.411.03206.10.421	\$1,572.15
JVES SPRINKLERS		1	23240006	10312023 10/3/2023	100.000.0000.000.2611.411.03206.10.421	\$4,082.86
Check #: 170799						
PO/InvoiceTotal:						66
Vendor Total:						\$5,655.01
KIRA BROWN						
Check Group:						
Reimbursement for Amazon LarmTek 1080p Full Hd Webcam		1	23241280	amazon aug 2023 10/6/2023	100.000.0000.000.2210.610.03000.50.421	\$21.41
Reimbursement for Amazon Charger Cube 3 Pack Power Adapter		1	23241280	amazon aug 2023 10/6/2023	100.000.0000.000.2210.610.03000.50.421	\$12.84
Reimbursement for Iphone 12 SpiderCase Case		1	23241280	amazon aug 2023 10/6/2023	100.000.0000.000.2210.610.03000.50.421	\$15.41
Check #: 170800						
PO/InvoiceTotal:						\$49.66
Vendor Total:						\$49.66
NEVADA DEPT OF PUBLIC SAFETY						
Check Group:						

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Voucher Batch Number: 2434

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
INVOICE#64656 FINGERPRINTS & BACKGROUND CHECKS; EMPLOYEES AND COACHES		1	23241391	64656 10/5/2023	100.000.0000.000.2570.590.03000.50.421	\$3,874.25
Check #: 170801						
PO/InvoiceTotal:						\$3,874.25
Vendor Total:						\$3,874.25
PAUL CAVIN ARCHITECT LLC						
Check Group:						
Mechanical Engineering - WHS HS Improvement		1	23240320	23017-04 10/3/2023	300.188.0000.000.4700.340.03502.30.421	\$2,000.00
Electrical Engineering - WHS Improvements		1	23240320	23017-04 10/3/2023	300.188.0000.000.4700.340.03502.30.421	\$1,650.00
Architectural Engineering - WHS Improvements		1	23240320	23017-04 10/3/2023	300.188.0000.000.4700.340.03502.30.421	\$4,250.00
Check #: 170802						67
PO/InvoiceTotal:						\$7,900.00
Check Group:						
Strutural Engineering - Schematic Design - DHS Restroom Project		1	23240321	23016-04 10/3/2023	300.158.0000.000.4600.340.03501.30.421	\$1,250.00
Mechanical Engineering - Schematic Design - DHS Bathroom		1	23240321	23016-04 10/3/2023	300.158.0000.000.4600.340.03501.30.421	\$1,125.00
Architectural Services - Design Development - DHS bathroom		1	23240321	23016-04 10/3/2023	300.158.0000.000.4600.340.03501.30.421	\$3,500.00
Electrical Engineering - Schematic Design - DHS Restroom		1	23240321	23016-04 10/3/2023	300.158.0000.000.4600.340.03501.30.421	\$1,150.00
Check #: 170802						
PO/InvoiceTotal:						\$7,025.00
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Civil Engineering - GES Roof		1	23241357	22053-04 10/3/2023	300.086.0000.000.4700.340.03201.10.421	\$210.00
Civil Engineering - CVMS		1	23241357	22053-04 10/3/2023	300.086.0000.000.4700.340.03301.20.421	\$210.00
Architectural Services - GES		1	23241357	22053-04 10/3/2023	300.086.0000.000.4700.340.03201.10.421	\$625.00
Architectural Services - CVMS		1	23241357	22053-04 10/3/2023	300.086.0000.000.4700.340.03301.20.421	\$625.00

Check #: 170802

PO/InvoiceTotal:	\$1,670.00
Vendor Total:	\$16,595.00

PROCARE THERAPY INC

Check Group:

Lana Merkley-SLP Staffing		1	23240865	20740808 10/5/2023	250.000.0000.200.2000.340.03000.50.421	\$2,640.00
Lana Merkley-SLP Staffing		1	23240865	20745273 10/5/2023	250.000.0000.200.2000.340.03000.50.421	\$3,520.00
Lana Merkley-SLP Staffing		1	23240865	20750017 10/5/2023	250.000.0000.200.2000.340.03000.50.421	\$3,520.00
Lana Merkley-SLP Staffing		1	23240865	20755562 10/5/2023	250.000.0000.200.2000.340.03000.50.421	\$2,816.00
Lana Merkley-SLP Staffing		1	23240865	20761100 10/5/2023	250.000.0000.200.2000.340.03000.50.421	\$3,432.00
Lana Merkley-SLP Staffing		1	23240865	20766943 10/5/2023	250.000.0000.200.2000.340.03000.50.421	\$3,520.00
Lana Merkley-SLP Staffing		1	23240865	20772303 10/5/2023	250.000.0000.200.2000.340.03000.50.421	\$3,718.00

Check #: 170803

PO/InvoiceTotal:	\$23,166.00
Vendor Total:	\$23,166.00

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
REBECCA LINFORD						
Check Group:						
Instructional Funds		1	23241274	class sup 2023 10/4/2023	100.014.0000.100.1000.610.03206.10.421	\$119.29
Check #: 170804						
PO/InvoiceTotal:						\$119.29
Vendor Total:						\$119.29
VISION SERVICE PLAN						
Check Group:						
2023/2024 CLAIMS		1	23240024	Sept 2023 10/3/2023	702.000.0000.000.2900.591.03000.50.421	\$2,778.51
Check #: 170805						
PO/InvoiceTotal:						\$2,778.51
Vendor Total:						\$2,778.51
WESTERN NEVADA COLLEGE						
Check Group:						
OCTOBER 2023		1	23240014	Oct 2023 10/3/2023	100.000.0000.430.1000.441.03000.50.421	\$10,000.00
Check #: 170806						
PO/InvoiceTotal:						\$10,000.00
Vendor Total:						\$10,000.00
Grand Total:						\$126,995.71

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2435 10/09/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NEVADA PEBP #729	6355					
Check Group:						
PEBP payment for retiree insurance through the State		1	23240030	OCT 2023 10/9/2023	100.000.0000.000.2900.590.03000.50.421	\$54,636.63

Check #: 0

PO/InvoiceTotal:	\$54,636.63
Vendor Total:	\$54,636.63
Grand Total:	\$54,636.63

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2436 10/11/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WILLIAM H. SADLIER, INC						
Check Group:						
RE-RUN OF PO TO FIX COMMERCE BANK ERROR		1	23240683	INV186654 RE-DO 10/11/2023	100.000.0000.100.1000.640.03000.50.421	\$698.44
P-Card Payee:	COMMERCE BANK					

Check #: 0

PO/InvoiceTotal:	<u>\$698.44</u>
Vendor Total:	<u>\$698.44</u>
Grand Total:	\$698.44

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2437

10/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ADAM DEDMON						
Check Group:						
Mail Merge Google Workspace Add-on for PBIS Rewards Program		1	23241198	09202023 google 10/11/2023	270.084.0000.100.1000.610.03302.20.421	\$45.00
					Check #: 170851	
					PO/InvoiceTotal:	\$45.00
					Vendor Total:	\$45.00
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
Daisy Window Cling		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$6.11
Stay Golden Towel		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$15.44 72
Star Garland		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$13.38
Dbl Sided Star Garland		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$11.32
Gold Swirl Streamers		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$8.23
Lantern Kit		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$23.68
Disposable Party Supplies		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$39.13
Triangle Banner		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$14.41
Champagne Gold Garland		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$12.34
Golden Love Statue		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$21.62

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Smile Pillow Cover		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$8.23
Throw Pillow Covers		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$17.50
Decorative Door Stop		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$11.33
Sunburst Mirror Art		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$24.71
Butterfly Wall Decor		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$7.20
Good Morning Art		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$10.81
Stay Golden Neon Sign		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$37.07 73
Confetti Poppers		4	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$49.40
White Round Table Cloth		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$17.50
Gold Dot Table Cloth		6	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$195.85
Mandala Tapestry Wall		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$9.26
Gold Foil Stars		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$13.38
Bulletin Boarder		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$9.26
Stay Golden Banner		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$9.26
Shine Like Gold Art		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$26.84

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Voucher Batch Number: 2437

10/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Metal Heart Decor Bells		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$17.14
Golden Bees Wind Chime		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$18.77
Balloon Garland Kit		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$13.07
Star Beads		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$7.18
Follow Your Heart Cover		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$8.23
Round Check Table Cloth		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$25.23
Rectangle Check Table Cloth		6	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$154.45 74
Sequin Table Cloth		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$12.33
Beaded Table Mat		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$16.47
Table Runners Butterfly		6	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$173.42
Stay Golden Cake Topper		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$7.20
Bulletin Board Glitter		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$11.32
Flower Window Clings		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$12.35
Bird Window Clings		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$12.93
Sunflower Clings		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$5.96

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Fall Window Clings		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$6.13
Christmas Clings		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$7.16
Snowflake Clings		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$7.20
Valentine Clings		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$5.65
St. Patrick's Day Clings		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$5.14
Easter Window Clings		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$6.98
Spring Window Clings		1	23240066	16dp-kdnt-cpcl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$7.21 75
Birthday Banner		1	23240066	1tn7-hyp7-63dl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$8.99
Make It Happen Art		1	23240066	1tn7-hyp7-63dl 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$19.99
Check #: 170852						
						PO/InvoiceTotal: \$1,183.76
Check Group:						
PLANNER		1	23240556	13PP-MDF1-CDR H 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.58)
PLANNER		1	23240556	14NT-HPV6-C3H 6 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.58)
PLANNER		1	23240556	17J4-JLXW-CMF W 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.45)
PLANNER		1	23240556	194W-FWRC-C14 R 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$6.38)

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PLANNER		1	23240556	194W-FWRC-CF GV 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.44)
DIVIDERS		15	23240556	1CKC-FHN6-9ND F 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$192.75
BINDERS		12	23240556	1CKC-FHN6-9ND F 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$159.60
PLANNER		45	23240556	1CKC-FHN6-9ND F 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$359.10
PLANNER		15	23240556	1DDY-T9NR-NHM G 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$119.70)
PLANNER		1	23240556	1F4J-VNT6-9YND 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.58) 76
PLANNER		1	23240556	1FPL-CDRH-CRX W 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.45)
PLANNER		1	23240556	1FT4-63NM-9X69 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.58)
PLANNER		1	23240556	1GVP-QKCP-C1Y P 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$6.38)
PLANNER		1	23240556	1HKN-CX36-C6P D 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.58)
PLANNER		1	23240556	1HLF-RJ13-CFHH 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$3.98)
PLANNER		1	23240556	1HP6-RNPG-C6P 7 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$6.39)
PLANNER		1	23240556	1JV7-X99F-C9TK 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.58)

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PLANNER		1	23240556	1JV7-X99F-C9WF 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.58)
PLANNER		1	23240556	1N9J-LHKK-9YPP 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.58)
PLANNER		1	23240556	1N9J-LHKK-CFG V 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.45)
PLANNER		1	23240556	1NJW-9NLW-77T H 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$5.31)
PLANNER		1	23240556	1Q1R-MNVN-CK6 6 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.45)
PLANNER		1	23240556	1T6Q-NG11-7F9K 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$5.32)
PLANNER		1	23240556	1VD4-QRCL-CVX 3 10/10/2023	100.051.0000.100.1000.610.03501.30.421	77 (\$7.45)
PLANNER		1	23240556	1VHX-X4D6-C3L4 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$6.39)
PLANNER		1	23240556	1WKF-1HM4-CNT D 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.44)
PLANNER		1	23240556	1WKF-1HM4-CNV 9 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.45)
PLANNER		1	23240556	1X69-J7QR-C7PD 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$6.38)
PLANNER		1	23240556	1X69-J7QR-CCY N 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$3.99)
PLANNER		1	23240556	1XGC-WFKP-77H X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$5.31)

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PLANNER		1	23240556	1YXW-3CT1-C1Q G 10/10/2023	100.051.0000.100.1000.610.03501.30.421	(\$7.58)
Check #: 170852						
PO/InvoiceTotal:						\$408.12
Check Group:						
POST ITS		3	23240622	1HNL-JW7L-D6C W 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$108.45
TISSUE		3	23240622	1HNL-JW7L-D6C W 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$99.39
ERASER		5	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$10.60
FRAMES		2	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$75.96
MICROPHONE		1	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$30.61
SHARPIES		1	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$9.96
SHARPIES		2	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$15.94
SHARPIES		1	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$10.67
SHARPIES		1	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$8.99
LINT ROLLER		4	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$98.08

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INSECT REPELENT		4	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$93.08
TAPE		1	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$24.59
CORN HOLE		6	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$263.94
TRAINING NET		2	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$316.66
VOLLEYBALL		4	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$51.80
TISSUE		3	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$99.39 79
BATTERIES		4	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$101.48
CARABINER		7	23240622	1QW9-4X7M-N3C J 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$93.94
					Check #: 170852	
						PO/InvoiceTotal: \$1,513.53
Check Group:						
Wood Letters		1	23240627	1hh6-prhj-d1wv 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$41.80
Bead Kit		14	23240627	1hnd-6jyt-v7gx 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$265.86
Wood Letters		3	23240627	1hnd-6jyt-v7gx 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$138.00
Mat Man Book Set		1	23240627	1hnd-6jyt-v7gx 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$73.65

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binder rings		1	23240627	1hnd-6jyt-v7gx 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$14.99
Wood Letters		2	23240627	1PJ9-GGN6-17T W 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$92.00
Check #: 170852						
PO/InvoiceTotal:						\$626.30
Check Group:						
TI-84 GRAPHING CALCULATOR		23	23240681	1KK7-W79G-LT1 N 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$2,454.33
Check #: 170852						
PO/InvoiceTotal:						\$2,454.33
Check Group:						80
Sparkle Rug		1	23240783	1gwj-1m67-yfdk 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$23.78
Chocolate Coins		3	23240783	1gwj-1m67-yfdk 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$53.50
Half Pencils		4	23240783	1gwj-1m67-yfdk 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$154.60
Check #: 170852						
PO/InvoiceTotal:						\$231.88
Check Group:						
STRAW		1	23240784	13Y3-TPGK-M99 M 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$6.92
COFFEE FILTERS		1	23240784	13Y3-TPGK-M99 M 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$6.99
GLUE		2	23240784	13Y3-TPGK-M99 M 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$47.96

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GLUE STICKS		1	23240784	13Y3-TPGK-M99 M 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$8.27
Check #: 170852						
PO/InvoiceTotal:						\$70.14
Check Group:						
FABRIC PROTECTOR		1	23240785	1DCP-JDFT-G9N N 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$53.05
Check #: 170852						
PO/InvoiceTotal:						\$53.05
Check Group:						
MOUSE		10	23240787	1VTQ-GTYC-JTQ X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$250.20
TONER		1	23240787	1VTQ-GTYC-JTQ X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$258.89
MAGENTA		1	23240787	1VTQ-GTYC-JTQ X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$246.04
CYAN		1	23240787	1VTQ-GTYC-JTQ X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$245.92
BLACK		1	23240787	1VTQ-GTYC-JTQ X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$189.89
EXTENSION CORD		2	23240787	1VTQ-GTYC-JTQ X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$27.98
CARD COVER		2	23240787	1VTQ-GTYC-JTQ X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$30.66
Check #: 170852						
PO/InvoiceTotal:						\$1,249.58

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Check Group:						
HANDLE LITTER		1	23240945	1CMG-GTJP-1W6 X 10/10/2023	100.051.0000.490.1000.610.03501.30.421	\$703.00
Check #: 170852						
PO/InvoiceTotal:						\$703.00
Check Group:						
Poster Paper		1	23240973	1TCH-W9PG-DM VP 10/9/2023	100.014.0000.100.1000.610.03206.10.421	\$41.26
Plastic Jars (Smith)		1	23240973	1TCH-W9PG-DM VP 10/9/2023	100.014.0000.100.1000.610.03206.10.421	\$14.81
Mailbox Slot (St.J)		1	23240973	1TCH-W9PG-DM VP 10/9/2023	100.014.0000.100.1000.610.03206.10.421	\$68.13
Check #: 170852						82
PO/InvoiceTotal:						\$124.20
Check Group:						
B/O FROM PO#22234806		1	23241010	1PFG-3YWR-F4Q K 10/10/2023	100.051.0000.000.2400.640.03501.30.421	\$38.64
Check #: 170852						
PO/InvoiceTotal:						\$38.64
Check Group:						
B/O FROM 22232954		1	23241018	1VW7-W17D-1HJ J 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$12.97
Check #: 170852						
PO/InvoiceTotal:						\$12.97
Check Group:						

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World of Eric Carle, Turn, Crank, Zoom! A STEM Gear Sound Book - PI Kids Board book – Sound Book, September 1, 2018		1	23241100	1LR3-W74J-X7K9 10/11/2023	250.000.0000.200.1000.640.03000.50.421	\$14.39
World of Eric Carle, Around the Farm 30-Button Animal Sound Book - Great for First Words - PI Kids Hardcover – Sound		1	23241100	1LR3-W74J-X7K9 10/11/2023	250.000.0000.200.1000.640.03000.50.421	\$11.00
ABC & 123 Learning Songs: Interactive Children's Sound Book (11 Button Sound) (11 Button Sound Book) Hardcover – Sound Book, December 15, 2016		1	23241100	1LR3-W74J-X7K9 10/11/2023	250.000.0000.200.1000.640.03000.50.421	\$12.72
Simple First Words Let's Say Our Numbers Board book – December 31, 2012		1	23241100	1LR3-W74J-X7K9 10/11/2023	250.000.0000.200.1000.640.03000.50.421	\$14.95
Let's Learn First Word-With 27 Fun Sound Buttons, this Book is the Perfect Introduction to First Words! (Listen & Learn) Board book – June 2, 2020		1	23241100	1LR3-W74J-X7K9 10/11/2023	250.000.0000.200.1000.640.03000.50.421	\$14.49 83
https://www.amazon.com/dp/0312506430?ref_=cm_sw_r_apin_dp_MJJXRQAANPS5VBF1VSEJ#::~:~:text=Simple%20First%20Words%20Let%27s%20Say%20Our%20Colors%20Board%20book%20%E2%80%93%20Picture%20Book%2C%20July%207%2C%202009		1	23241100	1LR3-W74J-X7K9 10/11/2023	250.000.0000.200.1000.640.03000.50.421	\$12.79
Check #: 170852						
PO/InvoiceTotal:						\$80.34
Check Group:						
PLASTIC FOLDERS		1	23241229	1NJL-FTNM-LQM L 10/10/2023	250.051.0000.200.1000.610.03501.30.421	\$11.99
BINDERS		1	23241229	1NJL-FTNM-LQM L 10/10/2023	250.051.0000.200.1000.610.03501.30.421	\$54.99
Check #: 170852						
PO/InvoiceTotal:						\$66.98
Check Group:						

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WINGS OF FIRE		7	23241230	19MK-VV14-K9JD 10/10/2023	250.051.0000.200.1000.640.03501.30.421	\$68.18
THE CROSSOVER		5	23241230	19MK-VV14-K9JD 10/10/2023	250.051.0000.200.1000.640.03501.30.421	\$46.45
Check #: 170852						
PO/InvoiceTotal:						\$114.63
Check Group:						
CANNON EF-24		1	23241231	1T1K-RLHH-MYD N 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$1,299.00
STENO PADS		2	23241231	1T1K-RLHH-MYD N 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$45.96
CLIPBOARDS		1	23241231	1T1K-RLHH-MYD N 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$38.95 84
CAMERA LENS		2	23241231	1T1K-RLHH-MYD N 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$35.98
Check #: 170852						
PO/InvoiceTotal:						\$1,419.89
Check Group:						
CRISCO		1	23241232	1LVN-HXQD-K1F X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$7.76
WHITE VINEGAR		1	23241232	1LVN-HXQD-K1F X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$26.93
LIGHTERS		1	23241232	1LVN-HXQD-K1F X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$12.52
AA BATTERIES		1	23241232	1LVN-HXQD-K1F X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$24.34

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CALCULATORS		5	23241232	1LVN-HXQD-K1F X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$103.40
FLIP CHART		1	23241232	1LVN-HXQD-K1F X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$46.32
CLUE STICKS		1	23241232	1LVN-HXQD-K1F X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$8.91
SHARPIES		1	23241232	1LVN-HXQD-K1F X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$5.25
SHEET PROTECTORS		1	23241232	1LVN-HXQD-K1F X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$8.62
CANDY		1	23241232	1LVN-HXQD-K1F X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$25.85
ICE CREAM STICKS		1	23241232	1LVN-HXQD-K1F X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$5.80
TONER CARTRIDGE		1	23241232	1LVN-HXQD-K1F X 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$43.11
Check #: 170852						
PO/InvoiceTotal:						\$318.81
Check Group:						
Prevent-Teach-Reinforce: The School-Based Model of Individualized Positive Behavior Support Second Edition		2	23241244	1QFP-4MJQ-TK6 9 10/11/2023	250.000.0000.200.2000.640.03000.50.421	\$99.90
LTRON Kids Case for iPad Mini 5 4 3 2 1 Generation 7.9", Apple iPad Mini 5th/4th/3rd/2nd/1st Generation Case for Kids, with Shoulder Strap, Shockproof Handle Stand Case for iPad Mini 5 4 3 2 1, Purple		1	23241244	1QFP-4MJQ-TK6 9 10/11/2023	280.639.0000.200.1000.650.03000.50.421	\$15.98

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2437

10/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Self Adhesive Dots, 1056pcs(528 Pairs) 0.59" Diameter White Sticky dots, Hook & Loop dots with Strong Adhesive, Sticky Back Coins Tapes 15mm for Classroom, Office, Home		2	23241244	1QFP-4MJQ-TK6 9 10/11/2023	280.639.0000.200.2100.610.03000.50.421	\$17.90
Philco Portable CD Player Boombox with Speakers and AM FM Radio Black Boom Box Compatible with CD-R/CD-RW and Audio CD 3.5mm Aux Input Stereo Sound LED Display AC/Battery Powered		2	23241244	1QFP-4MJQ-TK6 9 10/11/2023	280.639.0000.200.2100.610.03000.50.421	\$58.78
ID Badge Holder with Lanyard,Retractable ID Badge Card Holders Detachable Neck Lanyard Strap with Badge Reel and Vertical ID Holder for Nurse Students Teachers Office Staff(Butterfly)		1	23241244	1QFP-4MJQ-TK6 9 10/11/2023	280.639.0000.200.2100.610.03000.50.421	\$9.99
Bostitch 3 Hole Punch, 12 Sheets		1	23241244	1QFP-4MJQ-TK6 9 10/11/2023	280.639.0000.200.2100.610.03000.50.421	\$8.77 86
X-ACTO Pencil Sharpener, Mighty Mite Electric Pencil Sharpener, With Pencil Saver, SafeStart Motor, Black, 1 Count		1	23241244	1QFP-4MJQ-TK6 9 10/11/2023	280.639.0000.200.2100.610.03000.50.421	\$15.98
Hasbro Gaming Sorry! Game		1	23241244	1QFP-4MJQ-TK6 9 10/11/2023	280.639.0000.200.1000.610.03000.50.421	\$8.44
Hasbro Gaming Mouse Trap Board Game For Kids Ages 6 and Up (Amazon Exclusive)		1	23241244	1QFP-4MJQ-TK6 9 10/11/2023	280.639.0000.200.1000.610.03000.50.421	\$24.99
UNO - Classic Colour & Number Matching Card Game - 112 Cards - Customizable & Erasable Wild - Special Action Cards Included - Gift for Kids 7+, W2087		1	23241244	1QFP-4MJQ-TK6 9 10/11/2023	280.639.0000.200.1000.610.03000.50.421	\$6.44
Mattel Games Blokus XI Strategy Board Game, Family Game for Kids & Adults with Colorful Oversized Pieces & Just One Rule (Amazon Exclusive)		1	23241244	1QFP-4MJQ-TK6 9 10/11/2023	280.639.0000.200.1000.610.03000.50.421	\$26.99

Check #: 170852

PO/InvoiceTotal: \$294.16

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Furmax Metal Dining Chair Indoor-Outdoor Use Stackable Classic Trattoria Chair Chic Dining Bistro Cafe Side Metal Chairs Set of 4 (Gun)		2	23241287	1JHW-F9RG-VTJ N 10/11/2023	280.639.0000.200.2140.612.03000.50.421	\$207.66
Tmsan 63.2" Folding Dining Table for 4-6 People, Drop Leaf Table with Storage Rack Extendable Kitchen Dinner Table for Small Spaces (Grey)		2	23241287	1JHW-F9RG-VTJ N 10/11/2023	280.639.0000.200.2140.612.03000.50.421	\$359.96
Check #: 170852						
PO/InvoiceTotal:						\$567.62
Check Group:						
Elmer's Liquid School Glue 4oz, Pack of 12		5	23241345	1TFK-1LCV-PT9 M 10/12/2023	100.017.0000.100.1000.610.03210.10.421	\$30.00
Business Source Ivisible Tape 12 count, Pack of 2		1	23241345	1TFK-1LCV-PT9 M 10/12/2023	100.017.0000.100.1000.610.03210.10.421	\$19.75 87
Amazon Basics Scissors, Pack of 3		2	23241345	1TFK-1LCV-PT9 M 10/12/2023	100.017.0000.100.1000.610.03210.10.421	\$17.30
Avery 8-Tab Binder Dividers, 48 Sets		1	23241345	1TFK-1LCV-PT9 M 10/12/2023	100.017.0000.100.1000.610.03210.10.421	\$46.82
Clear Hanging Colder Tabs & Inserts 100/Pack		1	23241345	1TFK-1LCV-PT9 M 10/12/2023	100.017.0000.100.1000.610.03210.10.421	\$16.28
Amazon Basics File Folders		5	23241345	1TFK-1LCV-PT9 M 10/12/2023	100.017.0000.100.1000.610.03210.10.421	\$96.60
Elmers School Glue Sticks 60 Count		3	23241345	1TFK-1LCV-PT9 M 10/12/2023	100.017.0000.100.1000.610.03210.10.421	\$44.91
Scotch Masking Tape, Pack of 9		3	23241345	1TFK-1LCV-PT9 M 10/12/2023	100.017.0000.100.1000.610.03210.10.421	\$56.94

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Houyee 200 Pack 19 Ring Combs, 1/2 Inch		2	23241345	1TFK-1LCV-PT9 M 10/12/2023	100.017.0000.100.1000.610.03210.10.421	\$40.76
Check #: 170852						
PO/InvoiceTotal:						\$369.36
Check Group:						
6Pack TZ/TZe Tape Compatible with Brother Label Maker Tape 12mm 0.47 Laminated White P Touch Label Maker Tape TZe-231 for Label Maker PT-D210 PT-H110 PT-D400 PT-D600 PT-P700 Black on White 8m 26.2ft		1	23241351	1J71-CVV6-MML6 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$19.57
Check #: 170852						
PO/InvoiceTotal:						\$19.57
Check Group:						
Wettarn 27 Pcs Yoga Block and Yoga Strap Set, 18 Pcs Yoga Blocks EVA Foam Non Slip Yoga Bricks 9x6x3 Inch with 9 Pcs 8 ft Metal D Ring Straps for Yoga Stretching Pilates and Toning Fitness Accessories		1	23241352	1DJM-NXC4-V11 Q 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$68.99
Mythinglogic Yoga Mat Storage Racks,Home Gym Storage Rack for Dumbbells Kettlebells Foam Roller, Yoga Strap and Resistance Bands, Workout Equipment Storage Organizer With Hooks and Wheels		1	23241352	1DJM-NXC4-V11 Q 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$99.99
Check #: 170852						
PO/InvoiceTotal:						\$165.98
Check Group:						
Yunfan 590" x 30" Halloween Creepy Cloth Spooky Halloween Decorations Indoor Outdoor Haunted House Party Decor Supplies Backdrops for Garden,Doorways,Yard,Home,Windows		1	23241362	1F43-YWW6-41K K 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$9.97
Halloween Party Supplies Hallween Decorations Bats Wall Decor 140PCS Realistic PVC 3D Black Scary Bat Sticker for Creepy Home Decor Halloween Party Decorations DIY Wall Decal Bathroom Indoor Halloween Decor		1	23241362	1F43-YWW6-41K K 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$9.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PowerFlash AA Batteries, 48 Count Double A Battery with Long-Lasting Power, Leakproof Design, 10 Years Shelf Life, Alkaline AA Battery for Household and Office Dev		1	23241362	1F43-YWW6-41K 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$15.29
AtmosFX® Spooky Halloween Hollusion Digital Decoration on USB Includes 8 Atmosfx Video Effects for Halloween		1	23241362	1F43-YWW6-41K 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$39.99
Labrostar 1000 Sqft Halloween Spider Web Decorations with 100 Fake Spiders Spooky Spider Webbing Halloween Decorations Indoor Outdoor Party Yard Decor Supplies for Bar Haunted House		1	23241362	1F43-YWW6-41K 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$8.97
Whaline Halloween Black Creepy Cloth 276 x 87 inch Spooky Halloween Decoration for Haunted Houses Party Supplies		1	23241362	1F43-YWW6-41K 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$13.98
Hoffmaster Plastic Roll Tablecover, 40" X 100 Ft, BlackHoffmaster Plastic Roll Tablecover, 40" X 100 Ft, Black		1	23241362	1F43-YWW6-41K 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$38.56
10 PCS Halloween Decoration 3D Changing Face Moving Portrait Pictures Halloween Horror Gothic Posters Scary Spooky Haunted Mansion Decor for Halloween Party House Wall Door Decoration Supplies(UNFRAMED)		1	23241362	1F43-YWW6-41K 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$16.99
Watayo 500x39 Inch Large Size Halloween Spooky Cloth-Halloween White Scary Creepy Cloth-Windows Doorways Cover Gauze for Halloween Party Haunted House Decor		1	23241362	1F43-YWW6-41K 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$14.99
LACCHOUFEE Halloween Decorations Indoor Floating Candles, Battery Operated LED Candles with Remote Control - Window Table Candles for Home Parties, Birthdays, Weddings, and Church Supplies		1	23241362	1F43-YWW6-41K 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$25.99
LFSEMINI LED Tea Lights, 24/50/100/200/400 Pack Flameless Tea Lights, Warm Yellow/Warm White Flickering Light, Last 150 Hours +, Battery Operated Tea Lights for Decoration(24pcs Yellow)		1	23241362	1F43-YWW6-41K 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$7.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SINAMER 12 Pack Fairy Lights Battery Operated String Lights, 7ft 20 Led Waterproof Copper Wire Firefly Starry for DIY Wedding Party Bedroom Christmas (Warm White)		1	23241362	1F43-YWW6-41K K 10/9/2023	100.052.0000.100.1000.610.03502.30.421	\$9.99
Check #: 170852						
PO/InvoiceTotal:						\$206.70
Check Group:						
School Visitor Log Book: Sign In Book For School Safety To Log Visitors Names, Reasons For Visits, Dates, Time Ins/Outs, Green Cover		1	23241363	1D1K-RMJF-YW7 P 10/12/2023	100.015.0000.100.1000.610.03207.10.421	\$7.99
Cherry Easy Removal Fold and Tear Tardy Slip Book with Carbonless Copies / 400 (3.89 x 2.92 Inches) Slips Per Book		1	23241363	1D1K-RMJF-YW7 P 10/12/2023	100.015.0000.100.1000.610.03207.10.421	\$49.99
Check #: 170852						90
PO/InvoiceTotal:						\$57.98
Check Group:						
Mouse Pad		1	23241418	1PWD-JTTK-Q1K X 10/12/2023	100.014.0000.100.1000.610.03206.10.421	\$7.99
The Koala Who Could (KG)		2	23241418	1PWD-JTTK-Q1K X 10/12/2023	100.014.0000.100.1000.610.03206.10.421	\$25.18
Enemy Pie (KG)		2	23241418	1PWD-JTTK-Q1K X 10/12/2023	100.014.0000.100.1000.610.03206.10.421	\$24.58
Eraser Book (KG)		2	23241418	1PWD-JTTK-Q1K X 10/12/2023	100.014.0000.100.1000.610.03206.10.421	\$23.98
The Biggest Pumpkin (KG)		2	23241418	1PWD-JTTK-Q1K X 10/12/2023	100.014.0000.100.1000.610.03206.10.421	\$7.98
The Sour Grape (KG)		1	23241418	1PWD-JTTK-Q1K X 10/12/2023	100.014.0000.100.1000.610.03206.10.421	\$14.31

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
The Recess Queen (KG)		1	23241418	1PWD-JTTK-Q1K X 10/12/2023	100.014.0000.100.1000.610.03206.10.421	\$12.36
Ramen for Everyone (KG)		2	23241418	1PWD-JTTK-Q1K X 10/12/2023	100.014.0000.100.1000.610.03206.10.421	\$26.78
Too Many Carrots (KG)		2	23241418	1PWD-JTTK-Q1K X 10/12/2023	100.014.0000.100.1000.610.03206.10.421	\$21.18
Check #: 170852						
PO/InvoiceTotal:						\$164.34
Check Group:						
600 PCS Water Bottle Stickers		2	23241447	1QVJ-H6XN-YXD 9 10/10/2023	280.719.0000.100.1000.610.03000.50.421	\$25.88
VIZ-PRO Double-Sided Magnetic Stand Whiteboard 48 x 24" Aluminum Frame		3	23241447	1QVJ-H6XN-YXD 9 10/10/2023	280.719.0000.100.1000.610.03000.50.421	\$298.50
Check #: 170852						
PO/InvoiceTotal:						\$324.38
Check Group:						
Ziploc Quart Food Storage Bags, - 100 Count		1	23241454	14HT-7DCR-RQJ C 10/12/2023	280.631.0000.300.1000.610.03501.30.421	\$10.41
Post-It Notes 3x3 " 18 Pads Per Box - Multicolor		1	23241454	14HT-7DCR-RQJ C 10/12/2023	280.631.0000.300.1000.610.03501.30.421	\$24.49
Code.org Kit		1	23241454	14HT-7DCR-RQJ C 10/12/2023	280.631.0000.300.1000.610.03501.30.421	\$34.99
Code.org Pens - 5 Per Pack		5	23241454	14HT-7DCR-RQJ C 10/12/2023	280.631.0000.300.1000.610.03501.30.421	\$44.95
Check #: 170852						
PO/InvoiceTotal:						\$114.84

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Paper Mate Flair Felt Tip Pens Medium Point		5	23241495	13X3-6MPN-VRJ V 10/12/2023	100.000.0000.100.2213.610.03000.50.421	\$52.35
Paper MAtE Flair Pens Tropical and Classic Colors Medium Point		5	23241495	13X3-6MPN-VRJ V 10/12/2023	100.000.0000.100.2213.610.03000.50.421	\$83.10
50 Mini Sticky Notes Pastel		1	23241495	167G-GPWT-61L T 10/12/2023	100.000.0000.100.2213.610.03000.50.421	\$13.99
PFI-030 55ml Ink Tank Set		1	23241495	1DY3-1L9K-CMH F 10/12/2023	100.000.0000.100.2213.610.03000.50.421	\$234.50
Refund of Canon PFI Pigment Ink Cartridge Credit Memo 1GRH-GCXG-DWQK		1	23241495	1GRH-GCXG-DW QK 10/12/2023	100.000.0000.100.2213.610.03000.50.421	(\$359.85)
Canon PFI Pigment Ink Cartridge Set		1	23241495	1VTG-XPQ7-W7 MV 10/12/2023	100.000.0000.100.2213.610.03000.50.421	\$359.85

Check #: 170852

PO/InvoiceTotal:	\$383.94
Vendor Total:	\$13,339.02

ANDREW PARRISH

Check Group:

WALMART		1	23241411	SEPT 2023 10/9/2023	100.031.0000.100.1000.610.03301.20.421	\$4.24
DOLLAR TREE		1	23241411	SEPT 2023 10/9/2023	100.031.0000.100.1000.610.03301.20.421	\$10.00
WALMART		1	23241411	SEPT 2023 10/9/2023	100.031.0000.100.1000.610.03301.20.421	\$11.58
AMAZON		1	23241411	SEPT 2023 10/9/2023	100.031.0000.100.1000.610.03301.20.421	\$16.31
AMAZON		1	23241411	SEPT 2023 10/9/2023	100.031.0000.100.1000.610.03301.20.421	\$35.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 170853						
						PO/InvoiceTotal: <u>\$78.12</u>
						Vendor Total: <u>\$78.12</u>
BRANDI BRAY-TORRES	783508					
Check Group:						
Instructional Funds		1	23241470	CLASS 2023 10/12/2023	100.014.0000.100.1000.610.03206.10.421	\$191.70
Check #: 170854						
						PO/InvoiceTotal: <u>\$191.70</u>
						Vendor Total: <u>\$191.70</u>
CALLIE CAMPBELL-PARR						
Check Group:						
Student Rewards		1	23241197	walm09202023 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$5.00 \$5.00
Check #: 170855						
						PO/InvoiceTotal: <u>\$5.00</u>
						Vendor Total: <u>\$5.00</u>
CANNON COCHRAN MANAGEMENT SERV INC						
Check Group:						
INVOICE#0150587-IN SUNSET FEES - SEPTEMBER 2023		5	23241480	0150587-IN 10/11/2023	703.000.0000.000.2900.340.03000.50.421	\$325.00
Check #: 170856						
						PO/InvoiceTotal: <u>\$325.00</u>
						Vendor Total: <u>\$325.00</u>
CANON FINANCIAL SERVICES						
Check Group:						
Rental of Copy Machine Contract @ \$180.98 Per Month For 60 Months		1	23240140	31239430 10/12/2023	100.000.0000.100.2213.442.03000.50.421	\$180.89

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Copy Charges for 12 Months		1	23240140	31239430 10/12/2023	100.000.0000.100.2213.611.03000.50.421	\$46.12
Check #: 170857						
PO/InvoiceTotal:						\$227.01
Vendor Total:						\$227.01
CARSON VALLEY MEDICAL CENTER	114417					
Check Group:						
9/12/2023 CDL EXAM GW		1	23241478	statement 10022023 10/11/2023	100.000.0000.000.2710.340.03000.50.421	\$100.00
9/13/2023 CDL EXAM DS		1	23241478	statement 10022023 10/11/2023	100.000.0000.000.2710.340.03000.50.421	\$100.00
8/14/2023 CDL EXAM CS		1	23241478	statement 10022023 10/11/2023	100.000.0000.000.2710.340.03000.50.421	\$100.00 94
8/15/2023 CDL EXAM DD		1	23241478	statement 10022023 10/11/2023	100.000.0000.000.2710.340.03000.50.421	\$100.00
9/5/2023 CDL EXAM ME		1	23241478	statement 10022023 10/11/2023	100.000.0000.000.2710.340.03000.50.421	\$100.00
Check #: 170858						
PO/InvoiceTotal:						\$500.00
Vendor Total:						\$500.00
CITI CARDS - COSTCO						
Check Group:						
ASPIRE - BACK TO SCHOOL NIGHT FOOD FOR FAMILIES 9/13/2023		1	23241497	11032023 10/12/2023	100.000.0000.430.1000.610.03504.30.421	\$219.80
CVMS - LUAU DANCE SUPPLIES - REIMBURSED BY NJHS STUDENT ACTIVITIES ACCT		1	23241497	11032023 10/12/2023	100.031.0000.100.1000.610.03301.20.421	\$940.37

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PWL - DRINKS FOR PD DAY BREAKFAST		1	23241497	11032023 10/12/2023	100.033.0000.100.1000.610.03302.20.421	\$61.36
CCMES - PRIZES FOR WALK-A-THON		1	23241497	11032023 10/12/2023	100.011.0000.100.1000.610.03205.10.421	\$105.97
DHS - NURSE SUPPLIES		1	23241497	11032023 10/12/2023	100.051.0000.000.2130.610.03501.30.421	\$40.93
HR - TAILGATE PARTY DRINKS - TO BE REIMBURSED BY DCPEA/DCAA 50/50		1	23241497	11032023 10/12/2023	100.000.0000.000.2510.610.03000.50.421	\$279.16
SUPER OFC - DO CELEBRATION OF LEADERSHIP		1	23241497	11032023 10/12/2023	100.000.0000.000.2320.610.03000.50.421	\$48.96
ED SVCS - LANGUAGELINE TRANSLATION SERVICES - DOES NOT TAKE AMEX		1	23241497	11032023 10/12/2023	100.000.0000.000.2210.610.03000.50.421	\$302.70
GRANTS - DMV - DUPLICATE PERMIT FOR SIT 20123		1	23241497	11032023 10/12/2023	280.688.0000.100.1000.610.03000.50.421	\$195.25
REMOVAL OF TAXES		1	23241497	11032023 10/12/2023	100.000.0000.000.2510.610.03000.50.421	(\$7.81)

Check #: 170859

PO/InvoiceTotal: \$2,008.69

Vendor Total: \$2,008.69

CONCENTRA MEDICAL CENTERS

Check Group:

INVOICE#956570673 JN 0789 10/2/2023		1	23241481	956570673 10/11/2023	100.000.0000.000.2570.340.03000.50.421	\$383.00
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Check #: 170860

PO/InvoiceTotal: \$383.00

Vendor Total: \$383.00

DAVE GIORGI

Check Group:

Douglas County School District

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Instructional Funds		1	23241417	class 2023 10/12/2023	100.014.0000.100.1000.610.03206.10.421	\$200.00
Check #: 170861						
PO/InvoiceTotal:						\$200.00
Vendor Total:						\$200.00
DOUGLAS CO WATER UTILITY	124700					
Check Group:						
PHES WATER		1	23240002	10252023 10/10/2023	100.000.0000.000.2611.411.03209.10.421	\$775.73
PHES SEWER		1	23240002	10252023 10/10/2023	100.000.0000.000.2611.411.03209.10.421	\$2,068.22
PHES WATER		1	23240002	10252023 10/10/2023	100.000.0000.000.2611.411.03209.10.421	\$3,441.61
AIRPORT WATER/SEWER		1	23240002	10252023 10/10/2023	100.000.0000.000.2611.411.03000.50.421	96 (\$5.44)
AIRPORT WATER/SEWER		1	23240002	10252023 10/10/2023	100.000.0000.000.2611.411.03000.50.421	\$488.65
AIRPORT WATER/SEWER		1	23240002	10252023 10/10/2023	100.000.0000.000.2611.411.03000.50.421	\$181.32
AIRPORT WATER/SEWER		1	23240002	10252023 10/10/2023	100.000.0000.000.2611.411.03000.50.421	\$161.81
AIRPORT WATER/SEWER		1	23240002	10252023 10/10/2023	100.000.0000.000.2611.411.03000.50.421	\$190.64
AIRPORT WATER/SEWER		1	23240002	10252023 10/10/2023	100.000.0000.000.2611.411.03000.50.421	\$237.45
Check #: 170862						
PO/InvoiceTotal:						\$7,539.99
Vendor Total:						\$7,539.99

DOUGLAS CO WATER UTILITY LAKE ACCOUNTS

Check Group:

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2437

10/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ZCES WATER		1	23240018	10252023 10/10/2023	100.000.0000.000.2611.411.03202.10.421	\$271.84
ZEES WATER/CLASSSRM ADITION		1	23240018	10252023 10/10/2023	100.000.0000.000.2611.411.03202.10.421	\$374.32
WHS WATER		1	23240018	10252023 10/10/2023	100.000.0000.000.2611.411.03502.30.421	\$344.43
WHS MAINTENANCE BLD		1	23240018	10252023 10/10/2023	100.000.0000.000.2611.411.03502.30.421	\$276.11
WHS IRRIGATION FRONT LAWN		1	23240018	10252023 10/10/2023	100.000.0000.000.2611.411.03502.30.421	\$102.57
WHS IRRIGATION UPPER FIELD		1	23240018	10252023 10/10/2023	100.000.0000.000.2611.411.03502.30.421	\$1,066.47
WHS BUS BARN		1	23240018	10252023 10/10/2023	100.000.0000.000.2611.411.03502.30.421	\$200.40 97
WHS IRRIGATION LOWER FIELD		1	23240018	10252023 10/10/2023	100.000.0000.000.2611.411.03502.30.421	\$1,507.11
WHS IRR ELEM-FIELD		1	23240018	10252023 10/10/2023	100.000.0000.000.2611.411.03502.30.421	\$691.12

Check #: 170863

PO/InvoiceTotal: \$4,834.37

Vendor Total: \$4,834.37

DOUGLAS HIGH SCHOOL-132400 132400

Check Group:

TO REIMBURSE WELDING FOR EARPLUGS		1	23241314	welding amazon 10/10/2023	100.051.0000.300.1000.610.03501.30.421	\$23.59
EYEWEAR		10	23241314	welding amazon 10/10/2023	100.051.0000.300.1000.610.03501.30.421	\$249.00
POWER TOOL CORD		1	23241314	welding amazon 10/10/2023	100.051.0000.300.1000.610.03501.30.421	\$12.99
BATTERY		1	23241314	welding amazon 10/10/2023	100.051.0000.300.1000.610.03501.30.421	\$9.99

Douglas County School District

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Voucher Batch Number: 2437

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALL PURPOSE GREASE		1	23241314	welding amazon 10/10/2023	100.051.0000.300.1000.610.03501.30.421	\$22.80
AAA BATTERIES		1	23241314	welding amazon 10/10/2023	100.051.0000.300.1000.610.03501.30.421	\$30.01
BANDSAW BLADES		2	23241314	welding amazon 10/10/2023	100.051.0000.300.1000.610.03501.30.421	\$69.00
BANDSAW BLADE		2	23241314	welding amazon 10/10/2023	100.051.0000.300.1000.610.03501.30.421	\$134.82
STEEL WIRE		1	23241314	welding amazon 10/10/2023	100.051.0000.300.1000.610.03501.30.421	\$65.61
Check #: 170864						
PO/InvoiceTotal:						\$617.81
Check Group:						98
TO REIMRSE WELDING FOR TORCH		8	23241365	17816395 cte welding 10/10/2023	100.051.0000.300.1000.610.03501.30.421	\$1,243.12
TORCH		8	23241365	17816395 cte welding 10/10/2023	100.051.0000.300.1000.610.03501.30.421	\$650.88
FUEL CHARGE		1	23241365	17816395 cte welding 10/10/2023	100.051.0000.300.1000.610.03501.30.421	\$15.56
LABOR		1	23241365	17816395 cte welding 10/10/2023	100.051.0000.300.1000.610.03501.30.421	\$41.95
Check #: 170864						
PO/InvoiceTotal:						\$1,951.51
Vendor Total:						\$2,569.32
FRONTIER						
Check Group:						
ASPIRE		1	23240020	10252023 ASPIRE 10/10/2023	100.000.0000.430.1000.533.03504.30.421	\$52.87

Douglas County School District

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 170865						
						PO/InvoiceTotal: <u>\$52.87</u>
						Vendor Total: <u>\$52.87</u>
GARDNERVILLE RANCHOS GID-267632	267632					
Check Group:						
CCMES WATER SEWER ACCT 792-0024-00-01		1	23240004	10312023 10/10/2023	100.000.0000.000.2611.411.03205.10.421	\$933.02
SES WATER SEWER ACCT 792-00-42-00-01		1	23240004	10312023 10/10/2023	100.000.0000.000.2611.411.03207.10.421	\$1,369.90
PWLMS WATER SEWER ACCT 792-0060-00-01		1	23240004	10312023 10/10/2023	100.000.0000.000.2611.411.03302.20.421	\$3,006.95
RANCHOS PARK ACCT 792-0022-00-01		1	23240004	10312023 10/10/2023	100.000.0000.000.2611.411.03205.10.421	\$147.50
Check #: 170866						99
						PO/InvoiceTotal: <u>\$5,457.37</u>
						Vendor Total: <u>\$5,457.37</u>
INNOVATIVE COMMUNICATION SYSTEMS LLC						
Check Group:						
Equipment requirements for Telecenter U at Pau-Wa-Lu Middle School, 25V Gateway		1	23240050	4926 10/12/2023	300.007.0000.000.2900.652.03302.20.421	\$68,118.81
Equipment requirements for Telecenter U at Scarselli Elementary School, 25V Gateway		1	23240050	4927 10/12/2023	300.007.0000.000.2900.652.03207.10.421	\$66,564.53
Check #: 170867						
						PO/InvoiceTotal: <u>\$134,683.34</u>
						Vendor Total: <u>\$134,683.34</u>
JENNIFER COMBS						
Check Group:						
Instructional Funds		1	23241098	amaz09012023 10/9/2023	100.014.0000.100.1000.610.03206.10.421	\$200.00

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 170868						
						PO/InvoiceTotal: <u>\$200.00</u>
						Vendor Total: <u>\$200.00</u>
JENNIFER DALY FISHBAUGHER						
Check Group:						
TPT class novels writing journal		1	23241450	class sup 2023 10/11/2023	100.012.0000.100.1000.610.03201.10.421	\$6.00
Vinegar for cleaning		1	23241450	class sup 2023 10/11/2023	100.012.0000.100.1000.610.03201.10.421	\$2.48
Check #: 170869						
						PO/InvoiceTotal: <u>\$8.48</u>
						Vendor Total: <u>\$8.48</u>
JORDANNA FOSTER						
Check Group:						
BELLA VITA CATERING FOR SNP PD DAY ON 9/29/2023 (30 SANDWICHES/CHIPS)		1	23241440	BV 10646099-4770 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$370.00
Check #: 170870						
						PO/InvoiceTotal: <u>\$370.00</u>
						Vendor Total: <u>\$370.00</u>
JUAN RODRIGUEZ						
Check Group:						
REIMBURSEMENT TO JUAN RODRIGUEZ FOR DMV COMPLETION OF INSTRUCTION PERMIT-CDL-RID FOR RODRIGUES-CARLOS, JUAN MANUEL, PAID TO DMV 9/29/23		1	23241388	171311478 09292023 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$57.25
REIMBURSEMENT TO JUAN RODRIGUEZ FOR INDIVIDUAL MISCELLANEOUS PAYMENT FOR RODRIGUEZ-CARLOS, JUAN MANUEL, PAID TO DMV 9/29/23		1	23241388	171311478 09292023 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$30.00
Check #: 170871						

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$87.25
						Vendor Total: \$87.25
KATHY CHAPPELL						
Check Group:						
Supplies for Sports Med		1	23241200	walm09182023 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$10.80
						Check #: 170872
						PO/InvoiceTotal: \$10.80
						Vendor Total: \$10.80
KEITH COLE						
Check Group:						
TO REIMBURSE FOR SOCIAL SCIENCE BOOKS		1	23241315	b&n 09232023 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$923.08 101
						Check #: 170873
						PO/InvoiceTotal: \$923.08
Check Group:						
TO REIMBURSE FOR SNAPS		1	23241375	snacks 09272023 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$7.99
MIXED NUTS		1	23241375	snacks 09272023 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$13.49
SKINYPOP		1	23241375	snacks 09272023 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$7.49
COOKIES		1	23241375	snacks 09272023 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$9.99
ORG BLUEBERRIES		1	23241375	snacks 09272023 10/10/2023	100.051.0000.100.1000.610.03501.30.421	\$10.99
						Check #: 170873
						PO/InvoiceTotal: \$49.95
						Vendor Total: \$973.03

LUCAS WHITMORE

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
US CHEF STORE		1	23241412	SEPT 2023 10/9/2023	100.031.0000.300.1000.610.03301.20.421	\$244.30
SMITH'S		1	23241412	SEPT 2023 10/9/2023	100.031.0000.300.1000.610.03301.20.421	\$17.77
SMITH'S		1	23241412	SEPT 2023 10/9/2023	100.031.0000.300.1000.610.03301.20.421	\$42.23
SMITH'S		1	23241412	SEPT 2023 10/9/2023	100.031.0000.300.1000.610.03301.20.421	\$10.99
SMITH'S		1	23241412	SEPT 2023 10/9/2023	100.031.0000.300.1000.610.03301.20.421	\$5.99
SMITH'S		1	23241412	SEPT 2023 10/9/2023	100.031.0000.300.1000.610.03301.20.421	\$15.53
US CHEFS STORE		1	23241412	SEPT 2023 10/9/2023	100.031.0000.300.1000.610.03301.20.421	\$99.66 \$99.66 ¹⁰²
Check #: 170874						
PO/InvoiceTotal:						<u>\$436.41</u>
Vendor Total:						\$436.41
MEREDITH ADAMS						
Check Group:						
Instructional Funds		1	23241494	DOLLAR1008202 3 10/12/2023	100.014.0000.100.1000.610.03206.10.421	\$45.00
Check #: 170875						
PO/InvoiceTotal:						<u>\$45.00</u>
Vendor Total:						\$45.00
NATALIE PITTS						
Check Group:						
BUSINESS CARDS FOR AMY CARTER		0.49	23241455	amy carter cards 10/11/2023	100.012.0000.000.2400.550.03201.10.421	\$28.13

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BUSINESS CARDS FOR AMY CARTER		0.51	23241455	amy carter cards 10/11/2023	100.017.0000.000.2400.550.03210.10.421	\$29.28
				Check #: 170876		
					PO/InvoiceTotal:	\$57.41
					Vendor Total:	\$57.41
PAU WA LU MIDDLE SCHOOL	601391					
Check Group:						
Beginning of Year Foods Supplies		1	23241195	ck 3015 BOY food sup 10/11/2023	100.033.0000.300.1000.610.03302.20.421	\$335.71
				Check #: 170877		
					PO/InvoiceTotal:	\$335.71
Check Group:						
Reibursement for Annual License for Movies		1	23241196	3430422 3019 MOVIE 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$587.00
				Check #: 170877		
					PO/InvoiceTotal:	\$587.00
					Vendor Total:	\$922.71
PROCARE THERAPY INC						
Check Group:						
Lana Merkley-SLP Staffing		1	23240865	20779292 10/12/2023	250.000.0000.200.2000.340.03000.50.421	\$3,520.00
				Check #: 170878		
					PO/InvoiceTotal:	\$3,520.00
					Vendor Total:	\$3,520.00
RALEYS	680718					
Check Group:						
MANDARIN ORANGES		2	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$7.98

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SHERRY COOKING WINE		2	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$7.98
PEPPER PASTE		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$7.49
DRIED CHOW MEIN NOODLES		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$2.79
APPLE CIDER VINEGAR		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$2.98
CHICKEN BROTH		2	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$5.56
FISH SAUCE		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$8.99
KETCHUP		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$3.98 104
QUICK OATS		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$2.99
HEAVY WHIPPING CREAM		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$6.48
BEEF STRIPS		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$8.17
FLANK STEAK		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$22.90
BACON BULK		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$18.39
CHICKEN WINGS		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$8.78
BONELESS SKINLESS TENDERS		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$12.46
BONELESS SKINLESS BREASTS		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$16.33

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BONELESS SKINLESS THIGHS		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$10.21
ORGANIC BROCCOLI		2	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$6.58
GREEN CABBAGE		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$3.89
NAPA CABBAGE		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$7.58
CILANTRO		2	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$2.58
ENGLISH CUCUMBER		2	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$4.98
FUJI APPLES		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$4.82 105
GINGER		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$0.49
YAKI SOBA NOODLES		3	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$11.37
SLICED BUTTON MUSHROOMS		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$2.98
GREEN ONIONS		2	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$3.10
RED CABBAGE		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$3.56
CARROTS		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$1.48
CELERY		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$2.59
ZUCCHINI		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$2.24

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
RED BELL PEPPERS		2	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$3.96
RED ONIONS		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$1.53
3 PK ROMAINE HEARTS		2	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$7.78
ROMA TOMATOES		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$3.60
YELLOW ONIONS		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$5.20
GLUTEN FREE SPINACH WRAPS		1	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$7.49
SPINACH WRAPS		2	23241415	415723 196263 10/9/2023	100.052.0000.300.1000.610.03502.30.421	\$10.98 106
Check #: 170879						
						PO/InvoiceTotal: <u>\$253.24</u>
Check Group:						
SPRING MIX		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$5.99
BEETS		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$2.79
BROCCOLI CROWNS		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$9.46
ITALIAN PARSLEY		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$1.29
LEMONS		4	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$2.76
GREEN ONIONS		2	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$3.10
CARROTS		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$1.48

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ICEBURG LETTUCE		2	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$5.98
DILL		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$3.29
JALAPENO		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$0.52
SHREDDED CARROTS		2	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$2.98
RADICCHIO		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$3.99
SHARP CHEDDAR		2	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$19.96
BUTTERMILK		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$3.79 107
SOURCREAM		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$3.69
HALF & HALF		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$5.48
UNSALTED BUTTER		2	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$7.96
SHREDDED MOZZARELLA		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$5.98
SALAMI		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$8.99
PROVOLONE		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$4.49
GARBANZO BEANS		2	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$4.98
DEVILS FOOD CAKE		2	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$2.50

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2437

10/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
YELLOW ONION		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$3.89
WHITE ONION		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$5.38
RED ONION		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$5.06
ALMOND FLOUR		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$9.99
GF CHOCOLATE CAKE		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$5.99
RED WINE VINEGAR		2	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$5.98
ROMA TOMATOES		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$11.39 108
EGGS		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$4.98
SOURDOUGH BATARD		2	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$9.98
MAYONNAISE		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$6.98
BLACK OLIVES		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$2.99
POMI SAUCE		1	23241449	780611 196332 10/11/2023	100.052.0000.300.1000.610.03502.30.421	\$5.49

Check #: 170879

PO/Invoice Total: \$189.55

Vendor Total: \$442.79

REBECCA CAVETT

Check Group:

Vocabulary.com subscription for 90students +1 teacher	1	23241286	vocabulary.com	100.033.0000.100.1000.651.03302.20.421 10/11/2023	\$597.00
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Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2437

10/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 170880						
						PO/InvoiceTotal: <u>\$597.00</u>
						Vendor Total: <u>\$597.00</u>
RENE SMITH						
Check Group:						
Library Books		1	23241422	sept 2023 10/11/2023	100.014.0000.000.2220.640.03206.10.421	\$112.88
Library Supplies		1	23241422	sept 2023 10/11/2023	100.014.0000.000.2220.610.03206.10.421	\$116.56
Explorations		1	23241422	sept 2023 10/11/2023	100.014.0000.100.1000.610.03206.10.421	\$88.09
Check #: 170881						
						PO/InvoiceTotal: <u>\$317.59</u>
						Vendor Total: <u>\$317.53</u>
SHAUNDA VASEY						
Check Group:						
36 Balls and DVD from BAVX Resources		1	23241451	sept 2023 class sup 10/11/2023	100.012.0000.100.1000.610.03201.10.421	\$126.86
Pipe Cleaners		1	23241451	sept 2023 class sup 10/11/2023	100.012.0000.000.2120.610.03201.10.421	\$12.82
Check #: 170882						
						PO/InvoiceTotal: <u>\$139.68</u>
						Vendor Total: <u>\$139.68</u>
SOUTH TAHOE REFUSE CO INC						
743776						
Check Group:						
ZCES TRASH		1	23240008	2755945 10/11/2023	100.000.0000.000.2611.421.03202.10.421	\$764.95
Check #: 170883						
						PO/InvoiceTotal: <u>\$764.95</u>

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2437 10/13/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$764.95
SPORT SAFE TESTING SERVICE INC						
Check Group:						
SUBSTANCE ABUSE PANEL 13A RANDOM FY	2022-2123	57	23240019	12980 10/10/2023	100.000.0000.000.2320.301.03000.50.421	\$1,771.00
Check #: 170884						
PO/InvoiceTotal:						\$1,771.00
Vendor Total:						\$1,771.00
TAHOE BASIN CONTAINER SERVICE INC						
Check Group:						
Invoice #2763173 - Carpet removal at WHS		1	23241496	2763173 10/12/2023	100.088.0000.000.4700.340.03000.50.421	\$1,214.88
Invoice #2763496 - Carpet removal		1	23241496	2763496 10/12/2023	100.088.0000.000.4700.340.03000.50.421	\$401.50
Check #: 170885						
PO/InvoiceTotal:						\$1,620.18
Vendor Total:						\$1,620.18
TAHOE DOUGLAS DISTRICT						
Check Group:						
ZCES QUARTERLY SEWER	760558	1	23240010	12302023 10/6/2023	100.000.0000.000.2611.411.03202.10.421	\$4,990.83
Check #: 170886						
PO/InvoiceTotal:						\$4,990.83
Vendor Total:						\$4,990.83
TAWNY SPIRES						
Check Group:						
Girl Underwear		7	23241423	walm10012023 10/11/2023	100.017.0000.000.2130.610.03210.10.421	\$9.98

Douglas County School District

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Voucher Batch Number: 2437

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Boy Underwear		5	23241423	walm10012023 10/11/2023	100.017.0000.000.2130.610.03210.10.421	\$9.98
4oz Bottles Liquid Ibuprofen		3	23241423	walm10012023 10/11/2023	100.017.0000.000.2130.610.03210.10.421	\$11.82
24 Pack Chewable Benadryl Tabs		1	23241423	walm10012023 10/11/2023	100.017.0000.000.2130.610.03210.10.421	\$3.48
Sales Tax		1	23241423	walm10012023 10/11/2023	100.017.0000.000.2130.610.03210.10.421	\$2.50

Check #: 170887

PO/InvoiceTotal: \$37.76

Vendor Total: \$37.76

VANITA GRAU 695000

Check Group:

crafts		1	23241369	AUG 2023 10/11/2023	100.016.0000.100.1000.610.03209.10.421	111 \$1.99
art		1	23241369	AUG 2023 10/11/2023	100.016.0000.100.1000.610.03209.10.421	\$2.49
cards		1	23241369	AUG 2023 10/11/2023	100.016.0000.100.1000.610.03209.10.421	\$3.59
needle art		1	23241369	AUG 2023 10/11/2023	100.016.0000.100.1000.610.03209.10.421	\$2.99
18 pack headphones		1	23241369	AUG 2023 10/11/2023	100.016.0000.100.1000.610.03209.10.421	\$43.92
name plates		1	23241369	AUG 2023 10/11/2023	100.016.0000.100.1000.610.03209.10.421	\$7.46
phonics		1	23241369	AUG 2023 10/11/2023	100.016.0000.100.1000.610.03209.10.421	\$30.00
school activities		1	23241369	AUG 2023 10/11/2023	100.016.0000.100.1000.610.03209.10.421	\$4.50

Check #: 170888

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$96.94
						Vendor Total: \$96.94
VISION SERVICE PLAN						
Check Group:						
2023/2024 CLAIMS		1	23240024	818864680 10/9/2023	702.000.0000.000.2900.591.03000.50.421	\$2,778.51
						Check #: 170889
						PO/InvoiceTotal: \$2,778.51
Check Group:						
2023/2024 ADMIN FEES		1	23240025	818921847 10/6/2023	702.000.0000.000.2900.340.03000.50.421	\$1,307.04
						Check #: 170889
						PO/InvoiceTotal: \$1,307.04
						Vendor Total: \$4,085.55
						Grand Total: \$193,935.10

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2438

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NEVADA PUBLIC AGENCY INS POOL	527848					
Check Group:						
Maintenance Deductible Billing - Alleged misconduct by Board Member over mask mandate - P243-21-07502-01		1	23241526	6292 10/16/2023	100.000.0000.000.2612.524.03000.50.421	\$1,500.00
IV Slid and bumped OV - P243-21-07782-01		1	23241526	6293 10/16/2023	100.000.0000.000.2612.524.03000.50.421	\$10,000.00
IV (Bus) hit OV while turning around in private driveway - P243-22-08111-01		1	23241526	6441 10/16/2023	100.000.0000.000.2612.524.03000.50.421	\$2,456.02
Alleged bullying, harassment, discrimination and retaliation resulting in constructive discharge - P243-22-08151-01		1	23241526	6442 10/16/2023	100.000.0000.000.2612.524.03000.50.421	\$1,440.00
Threatened litigation over ADA accomodation - P243-22-08160-01		1	23241526	6443 10/16/2023	100.000.0000.000.2612.524.03000.50.421	\$160.00 113
Alleged wrongful termination alleging age, disability, discrimination & retaliation - P243-22-08243-01		1	23241526	6444 10/16/2023	100.000.0000.000.2612.524.03000.50.421	\$140.00
Panel counsel involvement in investiagtion of complaint - P243-22-08264-01		1	23241526	6445 10/16/2023	100.000.0000.000.2612.524.03000.50.421	\$120.00
IV (school bus) hit OV while making turn - P243-22-08273-01 and P243-22-08273-02		1	23241526	6446 10/16/2023	100.000.0000.000.2612.524.03000.50.421	\$6,657.83
OCR complaint alleging discrimination & retaliation based on disability and race - P243-22-08282-01		1	23241526	6447 10/16/2023	100.000.0000.000.2612.524.03000.50.421	\$3,430.00
IV pushing snow slid on ice into OV - P243-23-08400-01		1	23241526	6448 10/16/2023	100.000.0000.000.2612.524.03000.50.421	\$1,364.36
Alleged wrongful termination alleging age, disability, discrimination & retaliation - P243-22-08243-01		1	23241526	6639 10/16/2023	100.000.0000.000.2612.524.03000.50.421	\$220.00
IV (bus) backed into upoccupies parked OV while maneuvering in a parking lot - P243-23-08680-01		1	23241526	6640 10/16/2023	100.000.0000.000.2612.524.03000.50.421	\$1,606.76

Check #: 170890

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$29,094.97
						Vendor Total: \$29,094.97
						Grand Total: \$29,094.97

End of Report

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALISHA JAHREIS						
Check Group:						
Class store for PBIS		1	23241482	CLASS SUP 10/23/2023	270.084.0000.100.1000.610.03302.20.421	\$25.06
Class Store for PBIS		1	23241482	CLASS SUP 10/23/2023	270.084.0000.100.1000.610.03302.20.421	\$19.49
Class Store for PBIS		1	23241482	CLASS SUP 10/23/2023	270.084.0000.100.1000.610.03302.20.421	\$13.99
					Check #: 170891	
					PO/InvoiceTotal:	\$58.54
					Vendor Total:	\$58.54
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
The Mess That We Made		1	23240595	16X7-K6K3-GQ33 10/13/2023	100.011.0000.000.2220.640.03205.10.421	115 \$34.99
					Check #: 170892	
					PO/InvoiceTotal:	\$34.99
Check Group:						
500 Glow Sticks for WAT Assembly		1	23241180	1XHV-7XRY-7GY 1 10/13/2023	100.011.0000.100.1000.610.03205.10.421	\$34.99
					Check #: 170892	
					PO/InvoiceTotal:	\$34.99
Check Group:						
Bubble wands WAT Prizes		1	23241181	1YKT-TF4Y-6GN9 10/13/2023	100.011.0000.100.1000.610.03205.10.421	\$13.98
Squishy squeeze balls		1	23241181	1YKT-TF4Y-6GN9 10/13/2023	100.011.0000.100.1000.610.03205.10.421	\$11.99
Putty Slime		1	23241181	1YKT-TF4Y-6GN9 10/13/2023	100.011.0000.100.1000.610.03205.10.421	\$16.59

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Bubble Fidget spinners		1	23241181	1YKT-TF4Y-6GN9 10/13/2023	100.011.0000.100.1000.610.03205.10.421	\$26.99
Skateboards		1	23241181	1YKT-TF4Y-6GN9 10/13/2023	100.011.0000.100.1000.610.03205.10.421	\$25.99
Check #: 170892						
PO/InvoiceTotal:						\$95.54
Check Group:						
ORVILLE REDENBACHER POPCORN		1	23241346	1NPK-1VGW-Q6T V 10/16/2023	100.031.0000.100.1000.610.03301.20.421	\$6.36
ROCK SALT		1	23241346	1XFF-XCG1-NK6 7 10/16/2023	100.031.0000.100.1000.610.03301.20.421	\$13.86
CASTER SUGAR		1	23241346	1XFF-XCG1-NK6 7 10/16/2023	100.031.0000.100.1000.610.03301.20.421	\$7.70 116
MOLINA VANILLA BLEND		1	23241346	1XFF-XCG1-NK6 7 10/16/2023	100.031.0000.100.1000.610.03301.20.421	\$3.46
AUTUMN MIX CANDY CORN BAG		1	23241346	1XFF-XCG1-NK6 7 10/16/2023	100.031.0000.300.1000.610.03301.20.421	\$15.75
AMAZON BASICS LIQUID GLUE		2	23241346	1XFF-XCG1-NK6 7 10/16/2023	100.031.0000.300.1000.610.03301.20.421	\$36.96
BORAX CLEANER		1	23241346	1XFF-XCG1-NK6 7 10/16/2023	100.031.0000.300.1000.610.03301.20.421	\$9.20
ROLIO MICA POWDER COLOR PIGMENT		1	23241346	1XFF-XCG1-NK6 7 10/16/2023	100.031.0000.300.1000.610.03301.20.421	\$24.83
DRYER LINT FILTER		1	23241346	1XFF-XCG1-NK6 7 10/16/2023	100.031.0000.300.1000.610.03301.20.421	\$19.89

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
COLORED POPSICLE STICKS		1	23241346	1XFF-XCG1-NK6 7 10/16/2023	100.031.0000.100.1000.610.03301.20.421	\$5.98
Check #: 170892						
PO/InvoiceTotal:						\$143.99
Check Group:						
16 pack headphones/Proctor TA		1	23241401	1MWF-PLD7-NKC F 10/13/2023	100.011.0000.100.1000.610.03205.10.421	\$32.95
Check #: 170892						
PO/InvoiceTotal:						\$32.95
Check Group:						
Clear Book repair tape		1	23241419	1QKC-3LCR-NNL 4 10/13/2023	100.011.0000.000.2220.610.03205.10.421	\$11.09
8 x 10 foam boards		2	23241419	1QKC-3LCR-NNL 4 10/13/2023	100.011.0000.000.2220.610.03205.10.421	\$37.98
Giant push pins		2	23241419	1QKC-3LCR-NNL 4 10/13/2023	100.011.0000.000.2220.610.03205.10.421	\$15.92
Stuntboy In Between Time		1	23241419	1QKC-3LCR-NNL 4 10/13/2023	100.011.0000.000.2220.640.03205.10.421	\$11.99
Stuntboy in the Meantime		1	23241419	1QKC-3LCR-NNL 4 10/13/2023	100.011.0000.000.2220.640.03205.10.421	\$9.99
Check #: 170892						
PO/InvoiceTotal:						\$86.97
Check Group:						
Wireless long distance mouse		1	23241420	1GN3-PGPM-P76 T 10/13/2023	100.011.0000.100.1000.610.03205.10.421	\$15.99
Check #: 170892						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$15.99
Check Group:						
WINCO COVER FOR 10-TIER SHEET PAN RACK ALFK-10 FOR SES KITCHEN		1	23241439	1XG9-G7RK-PMX F 10/13/2023	600.000.0000.000.3100.612.03207.10.421	\$15.35
NEW STAR FOODSERVICE 36510 COMMERICAL-GRADE ALUMIUM 10-TIER SHEET PAN/BUN RACK 62"LX20"WX38"H FOR SES KITCHN		1	23241439	1XG9-G7RK-PMX F 10/13/2023	600.000.0000.000.3100.612.03207.10.421	\$142.00
VINGLI 20- TIER BAKERY RACK COMMERCIAL STAINLESS STEEL SHEET PAN RACK WITH BRAKE FOR PHES KITCHEN		1	23241439	1XG9-G7RK-PMX F 10/13/2023	600.000.0000.000.3100.612.03209.10.421	\$156.99
NEW STAR FOODSERVICE 530387 COMMERICAL-GRADE SHEET PAN/BUN PAN RACK COVER PLASTIC FOR PHES KITCHEN		1	23241439	1XG9-G7RK-PMX F 10/13/2023	600.000.0000.000.3100.612.03209.10.421	\$28.00
CHALKOLA LIQUID CHALK MARKERS & METALLIC COLORS PACK OF 16 CHALK PENS FOR DHS KITCHEN		2	23241439	1XG9-G7RK-PMX F 10/13/2023	600.000.0000.000.3100.612.03501.30.421	\$30.20
YANSANIDO TOP BOUND SPIRAL NOTEBOOK, 4 PCS 4 COLOR A5 SIZE THICK PLASTIC HARDWARE FOR SNP OFFICE		1	23241439	1XG9-G7RK-PMX F 10/13/2023	600.000.0000.000.3100.612.03000.50.421	\$10.99
Check #: 170892						
PO/InvoiceTotal:						\$383.53
Check Group:						
2 pack of plastic organizer boxes		1	23241443	1JL3-LRHQ-9GPT 10/13/2023	100.011.0000.100.1000.610.03205.10.421	\$9.40
Check #: 170892						
PO/InvoiceTotal:						\$9.40
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Mead Primary Journal Kindergarten Writing Tablet 6 Pack of Primary Composition Notebook Colors May Vary For Grades K- 2, 100 Sheets (200 Pages) Creative Story Notebooks for Kids 9 3/4 in by 7 1/2 in.		1	23241445	1WXL-1WXF-C34 X 10/16/2023	100.013.0000.100.1000.610.03202.10.421	\$24.85
Mead Primary Journal Kindergarten Writing Tablet 12 PACK of Primary Composition Notebook For Grades K- 2, 100 Sheets (200 Pages) Creative Story Notebooks For Kids 9 3/4 in by 7 1/2 in.		1	23241445	1WXL-1WXF-C34 X 10/16/2023	100.013.0000.100.1000.610.03202.10.421	\$39.77
Check #: 170892						
PO/InvoiceTotal:						\$64.62
Check Group:						
Sting Relief Pads (Box of 10)		2	23241466	1FNV-WY6V-T6V C 10/16/2023	100.013.0000.000.2130.610.03202.10.421	\$12.46
Amazon Basics Snack Storage Bags, 300 Count (Previously Solimo)		2	23241466	1FNV-WY6V-T6V C 10/16/2023	100.013.0000.000.2130.610.03202.10.421	\$15.30
RACETOP 3 oz Paper Cups Bathroom [600 count], Bathroom Cups Disposable, Mouthwash Cups, Small Snack Cups, Ideal for Bathroom, Home,Party		2	23241466	1FNV-WY6V-T6V C 10/16/2023	100.013.0000.000.2130.610.03202.10.421	\$27.98
Therapist's Choice® Universal Arm Sling, BlueTherapist's Choice® Universal Arm Sling, Blue		5	23241466	1FNV-WY6V-T6V C 10/16/2023	100.013.0000.000.2130.610.03202.10.421	\$37.90
KISEER 15 Pack 2 Inch x 5 Yards Self Adhesive Bandage Breathable Cohesive Bandage Wrap Rolls Elastic Self-Adherent Tape for Stretch Athletic, Sports, Wrist, Ankle		2	23241466	1FNV-WY6V-T6V C 10/16/2023	100.013.0000.000.2130.610.03202.10.421	\$27.58
Medipoint MP76512 Splinter-Out Splinter Remover, Standard, Steel (Pack of 10)		1	23241466	1FNV-WY6V-T6V C 10/16/2023	100.013.0000.000.2130.610.03202.10.421	\$5.15
Band-Aid Brand Tru-Stay Adhesive Pads, Large Sterile Bandages for Wound Care, Large Size, 10 ct \$3.98		2	23241466	1FNV-WY6V-T6V C 10/16/2023	100.013.0000.000.2130.610.03202.10.421	\$7.96

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10/23/2023

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Hyland's Earache Drops, Natural Relief of Cold & Flu, White, 0.33 Fl Oz		2	23241466	1FNV-WY6V-T6V C 10/16/2023	100.013.0000.000.2130.610.03202.10.421	\$13.76
A+Health Extra Strength Itch Relief Gel, Diphenhydramine HCl 2% Topical Analgesic, Made in USA, 4 Ounces, Clear		2	23241466	1FNV-WY6V-T6V C 10/16/2023	100.013.0000.000.2130.610.03202.10.421	\$10.40
RHINO RESCUE Medical Tourniquets One-Handed, Emergency Hemorrhage First Aid Kit, Combat Outdoor Control Life Saving EMT Mil-Spec Tactical with Windlass 2pcs Coyote		1	23241466	1FNV-WY6V-T6V C 10/16/2023	100.013.0000.000.2130.610.03202.10.421	\$19.60
Welch-Allyn Disposable Probe Covers for SureTemp Plus 690 Thermometer - Qty of 250 Welch-Allyn Disposable Probe Covers for SureTemp Plus 690 Thermometer - Qty of 250		2	23241466	1FNV-WY6V-T6V C 10/16/2023	100.013.0000.000.2130.610.03202.10.421	\$26.84
Check #: 170892						120
PO/InvoiceTotal:						\$204.93
Check Group:						
TWO POCKET PROTFOILIO FOLDERS - RED		1	23241512	1HGX-3YXT-1FT C 10/17/2023	100.031.0000.100.1000.610.03301.20.421	\$18.80
HONGZAN EARBUD HEADPHONES		1	23241512	1HGX-3YXT-1FT C 10/17/2023	100.031.0000.100.1000.610.03301.20.421	\$39.95
PENCIL TOP ERASER CAPS		1	23241512	1HGX-3YXT-1FT C 10/17/2023	100.031.0000.100.1000.610.03301.20.421	\$13.95
Check #: 170892						\$72.70
PO/InvoiceTotal:						\$72.70
Vendor Total:						\$1,180.60
ANNELIESE PETERS						
Check Group:						
ASCA Membership Renewal		1	23241402	5968301 ASCA 10/13/2023	100.011.0000.000.2120.810.03205.10.421	\$129.00
Check #: 170893						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2439 10/23/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$129.00</u>
Check Group:						
Prize box items		1	23241403	SCHO09222023 10/13/2023	100.011.0000.000.2120.610.03205.10.421	\$16.87
						Vendor Total: <u>\$145.87</u>
						PO/InvoiceTotal: <u>\$16.87</u>
						Vendor Total: <u>\$145.87</u>
AT&T LONG DISTANCE						
Check Group:						
BUSINESS SERVICES		1	23240016	11132023 10/23/2023	100.000.0000.000.2510.533.03000.50.421	\$7.81
						Vendor Total: <u>\$7.81</u>
						PO/InvoiceTotal: <u>\$7.81</u>
						Vendor Total: <u>\$7.81</u>
CANON FINANCIAL SERVICES						
Check Group:						
BW COPIES		1	23241557	31239440 10/23/2023	100.000.0000.000.2620.611.03000.50.421	\$6.07
CL COPIES		1	23241557	31239440 10/23/2023	100.000.0000.000.2620.611.03000.50.421	\$13.92
CONTRACT CHARGE		1	23241557	31239440 10/23/2023	100.000.0000.000.2630.442.03000.50.421	\$73.56
						Vendor Total: <u>\$93.55</u>
						PO/InvoiceTotal: <u>\$93.55</u>
Check Group:						
Contract Charge for October 2023		1	23241570	31358602 10/23/2023	100.000.0000.000.2720.442.03000.50.421	\$56.50
Black & White Copies		7516	23241570	31358602 10/23/2023	100.000.0000.000.2720.611.03000.50.421	\$56.37

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2439 10/23/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Color Copies		503	23241570	31358602 10/23/2023	100.000.0000.000.2720.611.03000.50.421	\$27.67
Check #: 170895						
PO/InvoiceTotal:						\$140.54
Vendor Total:						\$234.09
CARSON VALLEY MIDDLE SCH	114432					
Check Group:						
WELCOME BACK BREAKFAST		1	23241503	AUG/SEP/OCT CHECKS 10/23/2023	100.031.0000.000.2400.610.03301.20.421	\$440.00
9/8 XC MEET NORTH TAHOE		1	23241503	AUG/SEP/OCT CHECKS 10/23/2023	100.031.0000.920.1000.810.03301.20.421	\$25.00
9/21 XC MEET VIRGINIA CITY		1	23241503	AUG/SEP/OCT CHECKS 10/23/2023	100.031.0000.920.1000.810.03301.20.421	\$35.00 122
XC MEET - EAGLE VALLEY		1	23241503	AUG/SEP/OCT CHECKS 10/23/2023	100.031.0000.920.1000.810.03301.20.421	\$25.00
XC MEET- SO TAHOE		1	23241503	AUG/SEP/OCT CHECKS 10/23/2023	100.031.0000.910.1000.810.03301.20.421	\$25.00
XC MEET - ST TERESA CATHOLIC SCHOOL		1	23241503	AUG/SEP/OCT CHECKS 10/23/2023	100.031.0000.920.1000.810.03301.20.421	\$30.00
TAHNEVA XC CHAMPIONSHIP		1	23241503	AUG/SEP/OCT CHECKS 10/23/2023	100.031.0000.920.1000.810.03301.20.421	\$150.00
Check #: 170896						
PO/InvoiceTotal:						\$730.00
Check Group:						
CVMS PE Uniforms - 26917, 27046, 26902		1	23241571	SIT PE UNIFORMS 10/23/2023	280.688.0000.100.1000.610.03000.50.421	\$60.00
Check #: 170896						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2439 10/23/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$60.00
						Vendor Total: \$790.00
HEINEMANN	286952					
Check Group:						
re-pay of same invoice by check - refused to pick up EFT payment		1	23240058	9312874 repay by ck 10/13/2023	100.014.0000.100.1000.610.03206.10.421	\$735.90
						Check #: 170897
						PO/InvoiceTotal: \$735.90
						Vendor Total: \$735.90
JOEY GILBERT LAW						
Check Group:						
General Administration - Retainer		1	23240582	12276 10/23/2023	100.000.0000.000.2318.341.03000.50.421	\$7,500.00 123
						Check #: 170898
						PO/InvoiceTotal: \$7,500.00
						Vendor Total: \$7,500.00
KONICA MINOLTA PREMIER						
Check Group:						
Invoice 80987681 for pro1100 and 4000is		1	23241350	80987681 10/13/2023	100.011.0000.100.1000.442.03205.10.421	\$470.27
						Check #: 170899
						PO/InvoiceTotal: \$470.27
Check Group:						
10/25/23-11/24/23		1	23241528	81172558 10/23/2023	100.014.0000.100.1000.442.03206.10.421	\$505.67
						Check #: 170899
						PO/InvoiceTotal: \$505.67
						Vendor Total: \$975.94
PHILLIP J DEMUS						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2439

10/23/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
SCHAT'S EMPLOYEE MEETING		1	23241334	SEPT SUPPLIES 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$11.45
GROUND RESIDENTIAL		1	23241334	SEPT SUPPLIES 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$11.98
OFFICE SUPPLIES		1	23241334	SEPT SUPPLIES 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$1.50
TAX		1	23241334	SEPT SUPPLIES 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$0.11
GROCERY OUTLET WATER SAMPLE		1	23241334	SEPT SUPPLIES 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$12.99
TAX		1	23241334	SEPT SUPPLIES 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$0.92
ASBESTOS TEM LAB MOLD		1	23241334	SEPT SUPPLIES 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$55.00 ¹²⁴
NEVADA ANALYTICAL SERVICES WATER SAMPLES		1	23241334	SEPT SUPPLIES 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$370.00
TEXAS ROADHOUSE		1	23241334	SEPT SUPPLIES 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$33.76
SCHAT'S EMPLOYEE MEETING		1	23241334	SEPT SUPPLIES 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$21.95
JETHROS RETIREMENT LUNCHEON		1	23241334	SEPT SUPPLIES 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$71.41
GROCERY OUTLET RETIREMENT CARDS		1	23241334	SEPT SUPPLIES 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$5.97
WILD HORSE EMPLOYEE APPRECIATION LUNCHEON		1	23241334	SEPT SUPPLIES 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$38.03

Check #: 170900

PO/InvoiceTotal: \$635.07

Vendor Total: \$635.07

PROCARE THERAPY INC

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2439

10/23/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Lana Merkley-SLP Staffing		1	23240865	20784964 10/23/2023	250.000.0000.200.2000.340.03000.50.421	\$3,520.00
Check #: 170901						
PO/InvoiceTotal:						\$3,520.00
Vendor Total:						\$3,520.00
RALEYS 680718						
Check Group:						
Staff PD Day Breakfast 9/29/23		1	23241380	040552 196258 10/23/2023	100.033.0000.000.2120.610.03302.20.421	\$65.17
Staff PD Day Breakfast		1	23241380	536804 196244 10/23/2023	100.033.0000.100.1000.610.03302.20.421	\$61.74
Check #: 170902						125
PO/InvoiceTotal:						\$126.91
Vendor Total:						\$126.91
RENE SMITH						
Check Group:						
Explorations		1	23241568	CLASS SUP 10/23/2023	100.014.0000.100.1000.610.03206.10.421	\$36.25
Library Books		1	23241568	CLASS SUP 10/23/2023	100.014.0000.000.2220.640.03206.10.421	\$586.21
Check #: 170903						
PO/InvoiceTotal:						\$622.46
Vendor Total:						\$622.46
SHANNON BROWN						
Check Group:						
KS FUNHOUSE CHOCOLATE		1	23241582	COST10092023 10/23/2023	100.000.0000.100.2213.610.03000.50.421	\$15.99
KS CHOC BAG		1	23241582	COST10092023 10/23/2023	100.000.0000.100.2213.610.03000.50.421	\$19.99

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2439

10/23/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 170904						
						PO/InvoiceTotal: <u>\$35.98</u>
						Vendor Total: <u>\$35.98</u>
SMITHS FOOD AND DRUG CENTERS, INC						
Check Group:						
SOY SAUCE		1	23241507	1881252 10/23/2023	100.031.0000.300.1000.610.03301.20.421	\$5.49
SOY SAUCE		1	23241507	1881252 10/23/2023	100.031.0000.300.1000.610.03301.20.421	\$2.99
SHIRAKIKU		2	23241507	1881252 10/23/2023	100.031.0000.300.1000.610.03301.20.421	\$11.98
OX SRIRACHA		1	23241507	1881252 10/23/2023	100.031.0000.300.1000.610.03301.20.421	\$5.49
KROGER SAUCE		1	23241507	1881252 10/23/2023	100.031.0000.300.1000.610.03301.20.421	\$3.49 126
YLWBRD SCE AGSRC		1	23241507	1881252 10/23/2023	100.031.0000.300.1000.610.03301.20.421	\$5.99
BASIL		3	23241507	1881252 10/23/2023	100.031.0000.300.1000.610.03301.20.421	\$2.97
TOMATOES		6	23241507	1881252 10/23/2023	100.031.0000.300.1000.610.03301.20.421	\$10.14
TOMATO SAUCE		32	23241507	1881252 10/23/2023	100.031.0000.300.1000.610.03301.20.421	\$22.08
MOZZERELLA SHREDDED CHEESE		4	23241507	1881252 10/23/2023	100.031.0000.300.1000.610.03301.20.421	\$63.16
GARLIC		4	23241507	1881252 10/23/2023	100.031.0000.300.1000.610.03301.20.421	\$12.76
GREEN ONIONS		10	23241507	1881252 10/23/2023	100.031.0000.300.1000.610.03301.20.421	\$5.90
COUPON		1	23241507	1881252 10/23/2023	100.031.0000.300.1000.610.03301.20.421	(\$6.08)

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2439

10/23/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 170905						
						PO/InvoiceTotal: <u>\$146.36</u>
						Vendor Total: <u>\$146.36</u>
SOUTHWEST GAS CORP	743781					
Check Group:						
CCMES		1	23240009	10302023 10/17/2023	100.000.0000.000.2611.621.03205.10.421	\$2,649.50
SES		1	23240009	10302023 10/17/2023	100.000.0000.000.2611.621.03207.10.421	\$1,543.25
ZCES		1	23240009	10302023 2 10/23/2023	100.000.0000.000.2611.621.03202.10.421	\$873.88
CVMS		1	23240009	10302023 2 10/23/2023	100.000.0000.000.2611.621.03301.20.421	\$990.68
DHS		1	23240009	10302023 2 10/23/2023	100.000.0000.000.2611.621.03501.30.421	\$4,531.34
WHS		1	23240009	10302023 2 10/23/2023	100.000.0000.000.2611.621.03502.30.421	\$1,407.26
DISTRICT OFFICE		1	23240009	10302023 2 10/23/2023	100.000.0000.000.2611.621.03000.50.421	\$92.24
AIRPORT FACILITIES		1	23240009	10302023 2 10/23/2023	100.000.0000.000.2611.621.03000.50.421	\$32.04
ASPIRE		1	23240009	10302023 2 10/23/2023	100.000.0000.000.2611.621.03504.30.421	\$84.14
PWLMS		1	23240009	PWL 10302023 10/16/2023	100.000.0000.000.2611.621.03302.20.421	\$2,805.03
Check #: 170906						
						PO/InvoiceTotal: <u>\$15,009.36</u>
						Vendor Total: <u>\$15,009.36</u>
TAHOE DOUGLAS DISTRICT	760558					
Check Group:						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2439 10/23/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WHS QUARTERLY SEWER		1	23240010	12302023 WHS 10/23/2023	100.000.0000.000.2611.411.03502.30.421	\$6,684.15
Check #: 170907						
PO/InvoiceTotal:						\$6,684.15
Vendor Total:						\$6,684.15
VALERIE WILKINSON						
Check Group:						
Cat Ninja		1	23241501	amaz09262023 10/13/2023	100.016.0000.100.1000.640.03209.10.421	\$10.40
Hooway for Wodney Wat		1	23241501	amaz09262023 10/13/2023	100.016.0000.100.1000.640.03209.10.421	\$7.99
What Were the twin Towers		7	23241501	amaz09262023 10/13/2023	100.016.0000.100.1000.640.03209.10.421	\$71.58
Because of Winn Dixie		7	23241501	amaz09262023 10/13/2023	100.016.0000.100.1000.640.03209.10.421	\$104.99
The Tiger Rising		20	23241501	amaz09262023 10/13/2023	100.016.0000.100.1000.640.03209.10.421	\$159.60
Check #: 170908						
PO/InvoiceTotal:						\$354.56
Vendor Total:						\$354.56
Grand Total:						\$38,763.60

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2440

10/24/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SOUTHWEST GAS CORP	743781					
Check Group:						
GES		1	23240009	10302023 3 10/23/2023	100.000.0000.000.2611.621.03201.10.421	\$710.53
JVES		1	23240009	10302023 3 10/23/2023	100.000.0000.000.2611.621.03206.10.421	\$1,452.49
MES		1	23240009	10302023 3 10/23/2023	100.000.0000.000.2611.621.03210.10.421	\$1,073.40
CVMS		1	23240009	10302023 3 10/23/2023	100.000.0000.000.2611.621.03301.20.421	\$1,275.93
AIRPORT FACILITIES		1	23240009	10302023 3 10/23/2023	100.000.0000.000.2611.621.03000.50.421	\$1,727.72
HERITAGE		1	23240009	10302023 3 10/23/2023	100.000.0000.000.2611.621.03000.50.421	\$71.08 129

Check #: 170909

PO/InvoiceTotal:	\$6,311.15
Vendor Total:	\$6,311.15
Grand Total:	\$6,311.15

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2441

10/26/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HUNT & SONS INC						
Check Group:						
REGULAR UNLEADED GASOLINE		7995	23241645	407745	100.000.0000.000.2650.626.03000.50.421	\$23,065.58
P-Card Payee: COMMERCE BANK				10/26/2023		
NEVADA GAS		1	23241645	407745	100.000.0000.000.2650.626.03000.50.421	\$1,838.84
P-Card Payee: COMMERCE BANK				10/26/2023		
NEVADA PETROLEUM CLEANUP FEE		1	23241645	407745	100.000.0000.000.2650.626.03000.50.421	\$59.96
P-Card Payee: COMMERCE BANK				10/26/2023		
FEDERAL LUST & OIL SPILL		1	23241645	407745	100.000.0000.000.2650.626.03000.50.421	\$23.43
P-Card Payee: COMMERCE BANK				10/26/2023		
NEVADA LOCAL OPTION-GAS		1	23241645	407745	100.000.0000.000.2650.626.03000.50.421	\$719.55
P-Card Payee: COMMERCE BANK				10/26/2023		
NEVADA COUNTY OPTION-GAS		1	23241645	407745	100.000.0000.000.2650.626.03000.50.421	\$79.95
P-Card Payee: COMMERCE BANK				10/26/2023		130
NEVADA INSPECTION FEE		1	23241645	407745	100.000.0000.000.2650.626.03000.50.421	\$4.40
P-Card Payee: COMMERCE BANK				10/26/2023		
FEDERAL SUPERFUND (G)		1	23241645	407745	100.000.0000.000.2650.626.03000.50.421	\$28.10
P-Card Payee: COMMERCE BANK				10/26/2023		
7% INVOICE CHARGE TO SPED		1	23241645	407745	100.000.0000.000.2650.626.03000.50.421	(\$1,807.39)
P-Card Payee: COMMERCE BANK				10/26/2023		
7% INVOICE CHARGE TO SPED		1	23241645	407745	250.000.0000.200.2730.626.03000.50.421	\$1,807.39
P-Card Payee: COMMERCE BANK				10/26/2023		

Check #: 0

PO/InvoiceTotal:	\$25,819.81
Vendor Total:	\$25,819.81
Grand Total:	\$25,819.81

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2442

10/30/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HOMETOWN HEALTH PROVIDERS						
Check Group:						
DIVERSIFIED DENTAL SERV INC EXP		1	23240031	November 2023 10/30/2023	702.000.0000.000.2900.340.03000.50.421	\$548.80
SPECIFIC STOP LOSS - RELIASTAR		1	23240031	November 2023 10/30/2023	702.000.0000.000.2900.523.03000.50.421	\$58,553.44
MULTIPLAN (PHCS)		1	23240031	November 2023 10/30/2023	702.000.0000.000.2900.340.03000.50.421	\$123.50
THE STANDARD		1	23240031	November 2023 10/30/2023	702.000.0000.000.2900.523.03000.50.421	\$3,443.94
L/P INSURANCE SERVICES INC		1	23240031	November 2023 10/30/2023	702.000.0000.000.2900.340.03000.50.421	\$1,500.00
HOMETOWN HEALTH PROVIDERS INS CO EXPENSES		1	23240031	November 2023 10/30/2023	702.000.0000.000.2900.340.03000.50.421	\$13,801.14 131

Check #: 0

PO/InvoiceTotal:	<u>\$77,970.82</u>
Vendor Total:	<u>\$77,970.82</u>
Grand Total:	\$77,970.82

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2443

11/03/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALEX ST JOHN						
Check Group:						
Instructional Funds		1	23241593	AMAZ09272023 11/1/2023	100.014.0000.100.1000.610.03206.10.421	\$130.01
					Check #: 171089	
						PO/InvoiceTotal: \$130.01
						Vendor Total: \$130.01
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
mozz pack vomit bags (50)		1	23240600	144F-W1FM-NL9 6 10/31/2023	100.013.0000.000.2130.610.03202.10.421	\$15.69
4x4 non woven gauze sponges (200)		2	23240600	144F-W1FM-NL9 6 10/31/2023	100.013.0000.000.2130.610.03202.10.421	\$14.60 132
2x2 dynarex non sterile gauze sponge (200)		2	23240600	144F-W1FM-NL9 6 10/31/2023	100.013.0000.000.2130.610.03202.10.421	\$5.46
Tylenol liquid 2pk		1	23240600	144F-W1FM-NL9 6 10/31/2023	100.013.0000.000.2130.610.03202.10.421	\$23.99
JJ burn gel (160)		1	23240600	144F-W1FM-NL9 6 10/31/2023	100.013.0000.000.2130.610.03202.10.421	\$14.89
Antibiotic oint (144)		1	23240600	144F-W1FM-NL9 6 10/31/2023	100.013.0000.000.2130.610.03202.10.421	\$12.99
safetec lipbalm (144)		1	23240600	144F-W1FM-NL9 6 10/31/2023	100.013.0000.000.2130.610.03202.10.421	\$13.93
					Check #: 171090	
						PO/InvoiceTotal: \$101.55
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Hungdao 8-Pack Inflated Wobble Cushion Wiggle Seats		1	23240938	1QCL-R1KR-F7R L 10/23/2023	280.719.0000.100.1000.610.03000.50.421	(\$53.99)
Check #: 171090						
PO/InvoiceTotal:						(\$53.99)
Check Group:						
15 feet AC power cord cable		2	23241269	1KKL-C9VY-LT99 10/30/2023	100.000.0000.000.2580.650.03000.50.421	\$18.84
Displaybopr to HDMI Adapter (2pack)		5	23241269	1KKL-C9VY-LT99 10/30/2023	100.000.0000.000.2580.650.03000.50.421	\$49.95
25 foot extension cord		2	23241269	1KKL-C9VY-LT99 10/30/2023	100.000.0000.000.2580.650.03000.50.421	\$27.90
10 foot extension cord		5	23241269	1KKL-C9VY-LT99 10/30/2023	100.000.0000.000.2580.650.03000.50.421	\$43.95
6 foot extension cord		7	23241269	1KKL-C9VY-LT99 10/30/2023	100.000.0000.000.2580.650.03000.50.421	\$47.46
Single-gang hinged clear protective cover mounting plates		12	23241269	1KKL-C9VY-LT99 10/30/2023	100.000.0000.000.2580.650.03000.50.421	\$222.84
Craftsman nut driver 1/4 inch		2	23241269	1KKL-C9VY-LT99 10/30/2023	100.000.0000.000.2580.650.03000.50.421	\$11.96
1/4" security bit set 61 piece		2	23241269	1KKL-C9VY-LT99 10/30/2023	100.000.0000.000.2580.650.03000.50.421	\$20.36
Check #: 171090						
PO/InvoiceTotal:						\$443.26
Check Group:						
Kirkland signature organic breakfast blen K pods, 120		1	23241310	1PQ9-FYDM-VKX T 11/2/2023	100.012.0000.100.1000.610.03201.10.421	\$35.50
Victor Allen's Coffee Variety Pack, 80		2	23241310	1PQ9-FYDM-VKX T 11/2/2023	100.012.0000.100.1000.610.03201.10.421	\$75.86
Check #: 171090						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$111.36
Check Group:						
SUNBEAUTY pack of 11 Paper Fans		1	23241331	1X37-1NRX-RCL V 10/23/2023	100.053.0000.100.1000.610.03503.30.421	\$13.99
Whaline 24 Pcs Colorful Butterfly Window Clings		1	23241331	1X37-1NRX-RCL V 10/23/2023	100.053.0000.100.1000.610.03503.30.421	\$7.99
CNHIDEE Automatic Soap Dispenser		1	23241331	1X37-1NRX-RCL V 10/23/2023	100.053.0000.100.1000.610.03503.30.421	\$16.99
Chap Ice Lip Balm (50)		1	23241331	1X37-1NRX-RCL V 10/23/2023	100.053.0000.100.1000.610.03503.30.421	\$31.99
Check #: 171090						<u>134</u>
						PO/InvoiceTotal: \$70.96
Check Group:						
The Prophet of Yonwood[PROPHET OF YONWOOD][Paperback]The Prophet of Yonwood[PROPHET OF YONWOOD][Paperback]		1	23241353	1L11-JHQN-M1T9 11/2/2023	100.013.0000.000.2220.610.03202.10.421	\$13.88
The Diamond of DarkholdTHE DIAMOND OF DARKHOLD by DuPrau, Jeanne (Author) on Mar-23-2010 PaperbackThe Diamond of DarkholdTHE DIAMOND OF DARKHOLD by DuPrau, Jeanne (Author) on Mar-23-2010 Paperback		1	23241353	1L11-JHQN-M1T9 11/2/2023	100.013.0000.000.2220.640.03202.10.421	\$10.42
Stellarlune (9) (Keeper of the Lost Cities) Hardcover –		1	23241353	1L11-JHQN-M1T9 11/2/2023	100.013.0000.000.2220.640.03202.10.421	\$12.67
Do Princesses Wear Hiking Boots		1	23241353	1L11-JHQN-M1T9 11/2/2023	100.013.0000.000.2220.640.03202.10.421	\$10.01
The Bear Who Wasn't There		1	23241353	1L11-JHQN-M1T9 11/2/2023	100.013.0000.000.2220.640.03202.10.421	\$20.93
Alphabet Book Spine Labels		1	23241353	1L11-JHQN-M1T9 11/2/2023	100.013.0000.000.2220.640.03202.10.421	\$10.46

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
15 Pieces Moveable Shelf Label Holders		1	23241353	1L11-JHQN-M1T9 11/2/2023	100.013.0000.000.2220.640.03202.10.421	\$15.66
The Land of Stories: The Wishing Spell		1	23241353	1L11-JHQN-M1T9 11/2/2023	100.013.0000.000.2220.640.03202.10.421	\$16.64
Check #: 171090						
PO/InvoiceTotal:						\$110.67
Check Group:						
DRAWING PAPER		3	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$60.97
CORRUGATED PAPER		1	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$112.74
WATER COOLER PENCILS		3	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$78.88 135
CUPS		1	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$12.13
WATER COLOR PAPER		2	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$20.21
STICKS		1	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$26.83
RULER		20	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$161.66
PENCILS		10	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$79.82
PENS		2	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$21.83

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PAPER		4	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$57.86
PAINT SET		20	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$161.05
POPCORN BOXES		1	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$36.41
PAINT		2	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$93.05
PAINT ROLLER		1	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$18.20
CABLE CORD		12	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$121.15 136
INTUOS PEN		5	23241372	14FV-FHFF-R3W Y 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$136.06
GLUE		1	23241372	1GTK-Q79L-KQF K 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$28.39
Check #: 171090						
PO/InvoiceTotal:						\$1,227.24
Check Group:						
Halloween Candy Corn Bundle. Includes Two-11 Oz Bundles of Nerds Candy Corn Plus a ZOMBIBITES Fridge Magnet		1	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$19.99
TeachingThe Art of Teaching by Gilbert Highet		2	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$32.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OUTFINE Heavy Duty Office Chair 400lbs Executive Office Chair Leather Desk Chair Computer Chair with Ergonomic Support Tilting Function Upholstered in Bonded Leather Black		2	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$419.98
Remooble Microfiber Cleaning Cloth, Streak Free Whiteboard Cleaning Rags, Dry Erase Microfiber Towels, Pack of 12, Size 10 x 10 inch (25 x 25cm)		1	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$12.99
Maud's Super Flavored Coffee Variety Pack, 80ct. Solar Energy Produced Recyclable Single Serve Coffee Pods Jam-Packed with 16 Flavors - 100% Arabica Coffee California Roasted, KCup Compatible		1	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$39.49
100 Pieces Waterproof Vinyl Stickers Cute Water Bottles Decals DIY Decorative Stickers for Laptop Travel Luggage Car Bike Bicycle Helmet (Marine Life Style)		1	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$5.99 137
62Pcs Farm Animal Stickers Pack, Cute Aesthetic Vinyl Waterproof Sticker Decals for Water Bottle,Laptop,Phone,Skateboard,Scrapbooking,Wall Gifts for Toddlers Kids Teens Adults for Party Supply Decor		1	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$8.99
Hunting Stickers 100 Pcs Vinyl Waterproof Hunting Adventure Sticker Pack for Water Bottle Laptop Guitar Skateboard Car Bike Motorcycle Hydro Flask Suitcase Luggage for Adults Teens		1	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$7.99
(122 Pcs) Funny Meme Vinyl Stickers Pack, Vine Stickers for Laptop, iPhone, Water Bottles, Computer, and Hydro Flask, DIY Decor for Bumper Wall		1	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$7.99
Spanish Inspirational Stickers for Water Bottles Laptop Eikecy Quote Motivational Stickers 50Pcs Positive Reward Stickers for Kids Teens Teacher Stickers for Students		1	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$5.99
300 Pieces Inspirational Quote Stickers for Teens Students Teachers, Motivational Stickers for Water Bottles Women, Aesthetic Laptop Decals Waterproof Vinyl Positive Stickers for Planners Scrapbooking		1	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$7.97

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Phone50pcs Dungeons and Dragons Stickers Aesthetic Vinyl Stickers for Teen Laptop,Cool Classic Trendy Game D&D Waterproof Stickers for Water Bottle Skateboard Bumper Computer Phone		1	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$4.99
200 Pcs Natural Sciences Stickers Pack, Physics, Chemistry,Math, Biology Experiment Vinyl Stickers, Student Science Laboratory Sticker Decals for Laptop, Water Bottle, Notebook, Luggage, Computer Decor		1	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$8.52
50Pcs Yoga Aesthetic Art Mandala Flowers Waterproof Stickers Pack Color Vsco Cool DeacIs Vinyl Sticker for Water Bottle Laptop Phone Adults Teens Girls Kids Skateboard Luggage Gift		1	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$6.99
Outdoor Hiking Adventure Camping Stickers Pack 100pcs, Waterproof Vinyl Travel Wildlife Stickers for Water Bottle Laptop Hydroflask Cup Car, Wilderness Nature Decals for Camper Boys Adults Teens Girls		1	23241414	1MQ9-1HFD-L7M W 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$8.99
Check #: 171090						
PO/InvoiceTotal:						\$598.86
Check Group:						
Da Vinci's Cat		2	23241442	14JX-1C4Y-C7RK 10/23/2023	100.011.0000.100.1000.610.03205.10.421	\$15.38
Weird Kid		2	23241442	14JX-1C4Y-C7RK 10/23/2023	100.011.0000.100.1000.610.03205.10.421	\$14.38
City of Thieves (Battle Dragons #1)		2	23241442	14JX-1C4Y-C7RK 10/23/2023	100.011.0000.100.1000.610.03205.10.421	\$15.98
Willis Wilbur Wows the World		2	23241442	14JX-1C4Y-C7RK 10/23/2023	100.011.0000.100.1000.610.03205.10.421	\$21.98
Wilodeen		2	23241442	14JX-1C4Y-C7RK 10/23/2023	100.011.0000.100.1000.610.03205.10.421	\$19.80
Thunderous		1	23241442	14JX-1C4Y-C7RK 10/23/2023	100.011.0000.100.1000.610.03205.10.421	\$16.99

Check #: 171090

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$104.51
Check Group:						
Amazon Basics 3 Hole Punch		10	23241452	164V-LLKM-69MX 10/23/2023	100.017.0000.100.1000.610.03210.10.421	\$64.20
Ricoh Aficio SPC430DN OEM		1	23241452	164V-LLKM-69MX 10/23/2023	100.017.0000.100.1000.610.03210.10.421	\$161.08
Eslite Plastic Storage Baskets 11.42x9x4.7 Pack of 4		2	23241452	164V-LLKM-69MX 10/23/2023	100.017.0000.100.1000.610.03210.10.421	\$49.98
Bazic 22x28 10 Slot Poster Board Display		1	23241452	164V-LLKM-69MX 10/23/2023	100.017.0000.100.1000.610.03210.10.421	\$254.37
HP LaserJet Pro 4001 BW Printer		1	23241452	164V-LLKM-69MX 10/23/2023	100.017.0000.100.1000.610.03210.10.421	\$268.90
Bostitch Office Electric Pencil Sharpener		1	23241452	164V-LLKM-69MX 10/23/2023	100.017.0000.100.1000.610.03210.10.421	\$19.21
Check #: 171090						
PO/InvoiceTotal:						\$817.74
Check Group:						
Yahtzee		3	23241453	1NX1-CW3F-GJK J 10/23/2023	100.033.0000.100.1000.610.03302.20.421	\$25.32
Crayola Pencil Bulk		1	23241453	1NX1-CW3F-GJK J 10/23/2023	100.033.0000.100.1000.610.03302.20.421	\$34.49
Wilson AVP Volleyball		2	23241453	1NX1-CW3F-GJK J 10/23/2023	100.033.0000.000.2120.610.03302.20.421	\$33.90
Wilson NFL Supergrip Football		2	23241453	1NX1-CW3F-GJK J 10/23/2023	100.033.0000.000.2120.610.03302.20.421	\$39.90
Uno Cards		2	23241453	1NX1-CW3F-GJK J 10/23/2023	100.033.0000.100.1000.610.03302.20.421	\$22.98

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Othello Board Game		1	23241453	1NX1-CW3F-GJK J 10/23/2023	100.033.0000.100.1000.610.03302.20.421	\$15.85
Mosaic Puzzle Poster Kit		1	23241453	1NX1-CW3F-GJK J 10/23/2023	100.033.0000.100.1000.610.03302.20.421	\$37.99
Watercolor Paper		4	23241453	1NX1-CW3F-GJK J 10/23/2023	100.033.0000.100.1000.610.03302.20.421	\$74.76
Phase 10 Card Game		2	23241453	1NX1-CW3F-GJK J 10/23/2023	100.033.0000.100.1000.610.03302.20.421	\$28.60
Discount/Promo		1	23241453	1NX1-CW3F-GJK J 10/23/2023	100.033.0000.000.2120.610.03302.20.421	(\$4.22)
Check #: 171090						<u>140</u>
PO/InvoiceTotal:						\$309.57
Check Group:						
The Monkey's Paw		1	23241473	1CTL-6HKL-LNJP 10/23/2023	100.014.0000.100.1000.610.03206.10.421	\$5.24
Bad Dog		1	23241473	1CTL-6HKL-LNJP 10/23/2023	100.014.0000.100.1000.610.03206.10.421	\$12.57
Charles		1	23241473	1CTL-6HKL-LNJP 10/23/2023	100.014.0000.100.1000.610.03206.10.421	\$6.27
What to do with a box		1	23241473	1CTL-6HKL-LNJP 10/23/2023	100.014.0000.100.1000.610.03206.10.421	\$18.80
The Thingamabob		1	23241473	1CTL-6HKL-LNJP 10/23/2023	100.014.0000.100.1000.610.03206.10.421	\$1.42
Think Like a Detective		1	23241473	1CTL-6HKL-LNJP 10/23/2023	100.014.0000.100.1000.610.03206.10.421	\$11.41
Olive, the Other Reindeer		1	23241473	1CTL-6HKL-LNJP 10/23/2023	100.014.0000.100.1000.610.03206.10.421	\$14.69

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Going Places		1	23241473	1CTL-6HKL-LNJP 10/23/2023	100.014.0000.100.1000.610.03206.10.421	\$13.11
Check #: 171090						
PO/InvoiceTotal:						\$83.51
Check Group:						
Ethernet patch cables- 3 foot		8	23241525	17GD-TW3X-1QP 10/23/2023	100.000.0000.000.2580.650.03000.50.421	\$22.08
Ethernet patch cable- 10 foot		8	23241525	17GD-TW3X-1QP 10/23/2023	100.000.0000.000.2580.650.03000.50.421	\$35.92
Twinax cable		6	23241525	17GD-TW3X-1QP 10/23/2023	100.000.0000.000.2580.650.03000.50.421	\$101.52
Ethernet patch cables 25 foot		2	23241525	17GD-TW3X-1QP 10/23/2023	100.000.0000.000.2580.650.03000.50.421	\$89.44
Anker Fast charging cables 6 ft		6	23241525	17GD-TW3X-1QP 10/23/2023	100.000.0000.000.2580.610.03000.50.421	\$96.84
USB C Chargers		8	23241525	17GD-TW3X-1QP 10/23/2023	100.000.0000.000.2580.610.03000.50.421	\$115.12
Pentel Energel pens colored		1	23241525	17GD-TW3X-1QP 10/23/2023	100.000.0000.000.2580.610.03000.50.421	\$9.89
iPhone cases		10	23241525	17GD-TW3X-1QP 10/23/2023	100.000.0000.000.2580.610.03000.50.421	\$146.90
Atomic Clock with outdoor & indoor temp		1	23241525	17GD-TW3X-1QP 10/23/2023	100.000.0000.000.2580.610.03000.50.421	\$29.69
Check #: 171090						
PO/InvoiceTotal:						\$647.90
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Casio fx-300ESPLUS2 2nd Edition, Standard Scientific Calculator, Black		8	23241532	14MN-3VDY-3KQ M 11/2/2023	100.000.0000.430.1000.610.03504.30.421	\$118.56
Halloween Candy Corn Bundle. Includes Two-8 Oz Bundles of Nerds Candy Corn Plus a ZOMBIBITES Fridge Magnet. Nerds Halloween Candy Corn Has Hard Shell on the Outside and Soft Chewy Nerds Candy Inside!		1	23241532	1QCL-R1KR-91T W 11/2/2023	100.000.0000.430.1000.610.03504.30.421	\$19.99
SallyFashion 8Pcs Wooden Faux Fake Eggs, Children Play Kitchen Game Food Toy - Log Color		1	23241532	1QCL-R1KR-91T W 11/2/2023	100.000.0000.430.1000.610.03504.30.421	\$7.99
Fujifilm Instax Mini Instant Film, 10 Sheetsx5 Pack(Total 50 Shoots) + 3 Photo Magnet Frames [Bulk Packaging] International Version		1	23241532	1QCL-R1KR-91T W 11/2/2023	100.000.0000.430.1000.610.03504.30.421	\$49.95
UCANBE Athena Face Body Painting Kit - 20 Color Large Deep Pan Paint, 24 Stencils, 2pcs Brushes, Professional Oil Based SFX Makeup Palette for Art, Theater, Halloween, Parties and Cosplay		1	23241532	1QCL-R1KR-91T W 11/2/2023	100.000.0000.430.1000.610.03504.30.421	\$12.99 142
Fall Cellophane Bags - 160 Pcs Fall Treat Bags Fall Goodie Bags Fall Candy Bagsfall Snack Bags Fall Treat Bags With Ties Autumn Treat Bags Fall Party Bags With Gold Twist Ties For Thanksgiving Fall Party Supplies		1	23241532	1QCL-R1KR-91T W 11/2/2023	100.000.0000.430.1000.610.03504.30.421	\$13.99
100pcs Small Cake Pop Bags with 100pcs Paper Lollipop Sticks and 110pcs Gold Twist Ties, Clear Cellophane Treat Wrappers and Sucker Sticks Kit		1	23241532	1QCL-R1KR-91T W 11/2/2023	100.000.0000.430.1000.610.03504.30.421	\$6.65
Candy Corn - 2 lbs of Fresh Chewy Fall Halloween Candy		1	23241532	1QCL-R1KR-91T W 11/2/2023	100.000.0000.430.1000.610.03504.30.421	\$14.99
12 Plastic EyeBalls (3 Packs)		1	23241532	1QCL-R1KR-91T W 11/2/2023	100.000.0000.430.1000.610.03504.30.421	\$10.00
Partywind 250 Styles Glow Halloween Party Supplies, Luminous Halloween Temporary Tattoos for Kids Birthday Party Decorations Favors, Halloween Gifts Goodie Bag Fillers (24 Sheets)		1	23241532	1QCL-R1KR-91T W 11/2/2023	100.000.0000.430.1000.610.03504.30.421	\$12.48

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NEWBEA 156 Piece Halloween Party Favors Toys Assortment 72 Halloween Glitter Tattoos 48 Halloween Erasers 12 Halloween Ducks 12 Halloween Sticker Sheets 12 Halloween Pencils		1	23241532	1QCL-R1KR-91T W 11/2/2023	100.000.0000.430.1000.610.03504.30.421	\$17.98
Fall Stickers Autumn Stickers for Kids 640PCS Thanksgiving Maple Leaves Stickers Hello Fall Stickers Envelope Thanksgiving Party Classroom Decor		1	23241532	1QCL-R1KR-91T W 11/2/2023	100.000.0000.430.1000.610.03504.30.421	\$6.99
HADDIY Fake Fall Leaves,300 Pcs Faux Leaves Decoration Artificial Maple Leaves for Autumn Weddings Decorations and Fall Thanksgiving Décor		1	23241532	1QCL-R1KR-91T W 11/2/2023	100.000.0000.430.1000.610.03504.30.421	\$7.99
Check #: 171090						
PO/InvoiceTotal:						\$300.55
Check Group:						143
HP 206A Black Toner Cartridge Works with HP Color LaserJet Pro M255, HP Color LaserJet Pro MFP M282, M283 Series W2110A		1	23241539	1Q1Q-NCRY-GX6 N 11/2/2023	250.000.0000.200.1000.610.03000.50.421	\$68.89
Laser & Inkjet Printer Cleaning Sheet (8.5 x 11) 10 Sheets		1	23241539	1Q1Q-NCRY-GX6 N 11/2/2023	250.000.0000.200.1000.610.03000.50.421	\$14.65
Check #: 171090						
PO/InvoiceTotal:						\$83.54
Check Group:						
MAXTITE VINEGAR		10	23241558	137R-M3TG-G1P K 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$199.50
COVERALLS		1	23241558	17J7-1K9X-6MVG 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$199.86
RIDGED SLATES		1	23241558	1911-K39C-H9H7 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$681.85
SHIPPING		1	23241558	1911-K39C-H9H7 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$185.25

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INSECT REPELLENT		5	23241558	19JM-RPVP-TWK 7 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$44.90
BB SUN SCREEN		2	23241558	19JM-RPVP-VDV 1 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$29.52
PET WASTE BAGS		5	23241558	19PX-1MHY-9QM T 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$249.95
CARHARTT WORK PANT		1	23241558	1CKC-FHN6-R3H L 10/24/2023	100.000.0000.000.2620.610.03000.50.421	(\$42.03)
CARHARTT WORK PANT		1	23241558	1CKX-WQKV-KV TX 10/24/2023	100.000.0000.000.2620.610.03000.50.421	(\$42.03)
ECHO 2 CY OIL		1	23241558	1FCH-DKJ3-1LL3 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$136.16 144
CARHARTT WORK PANT		1	23241558	1HNL-JW7L-1FT6 10/24/2023	100.000.0000.000.2620.610.03000.50.421	(\$44.99)
GARDEN VINEGAR		10	23241558	1JGK-F3QY-4R37 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$199.50
CARHARTT WORK PANT		1	23241558	1LY9-G1JQ-1CF1 10/24/2023	100.000.0000.000.2620.610.03000.50.421	(\$44.99)
CARHARTT WORK PANT		1	23241558	1PDC-VMPF-YTP G 10/24/2023	100.000.0000.000.2620.610.03000.50.421	(\$44.99)
CARHARTT WORK PANT		1	23241558	1PXT-44KG-LCG W 10/24/2023	100.000.0000.000.2620.610.03000.50.421	(\$42.03)
ENERGEL PENS		1	23241558	1YLN-3F9Y-4M7H 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$12.51
ENERGEL PENS		1	23241558	1YLN-3F9Y-4M7H 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$17.69

Check #: 171090

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,695.63
Check Group:						
Anker Lightning Cable(3-Pack), Powerline II [3ft MFi Certified] Charger Cable/Sync Lightning Cord Compatible with iPhone SE 11 11 Pro 11 Pro Max Xs MAX XR X 8 7 6S 6 5, iPad and More		1	23241559	1FHR-HMLR-1P7 T 11/1/2023	280.639.0000.200.2100.650.03000.50.421	\$22.50
Anker Lightning Cable(3-Pack), Powerline II [3ft MFi Certified] Charger Cable/Sync Lightning Cord Compatible with iPhone SE 11 11 Pro 11 Pro Max Xs MAX XR X 8 7 6S 6 5, iPad and More		8	23241559	1K1D-H4M9-4XY V 11/1/2023	280.639.0000.200.2100.650.03000.50.421	\$180.00
Anker iPhone Charger Cable, (2-Pack) 6ft Lightning Cable, Premium Nylon USB-A to Lightning Cable, MFi Certified iPhone Charger Cable for iPhone SE/Xs/XS Max/XR/X8 Plus/7/6 Plus, iPad, and More.		2	23241559	1K1D-H4M9-4XY V 11/1/2023	280.639.0000.200.2100.650.03000.50.421	\$34.18
Anker 20W USB C Power Strip, 321 Power Strip with 3 Outlets and USB C Charging for iPhone 15/15 Plus/15 Pro/15 Pro Max, 5 ft Extension Cord, Power Delivery Charging for Dorm Rooms,Home Office		10	23241559	1K1D-H4M9-4XY V 11/1/2023	280.639.0000.200.2100.650.03000.50.421	145 \$169.90
Check #: 171090						
						PO/InvoiceTotal: \$406.58
Check Group:						
2 Pack Waitress Apron with 3 Pockets - Water & Oil Resistant - Black Waist Aprons for Servers - Half Aprons for Women - 12 Inch		1	23241560	16TH-P334-96V1 10/31/2023	250.000.0000.200.1000.610.03000.50.421	\$9.90
WeGlow Spinning Light Up Wand Glowing Multi-Color LED Light Spinner in Wild Sensory Patterns Toy for Children, Autistic People, Party Favors, Carnival Prize 2 Pack with Batteries		1	23241560	1TM9-KT6P-6P16 10/31/2023	250.000.0000.200.1000.610.03000.50.421	\$28.70
Nutty Toys 8pk Pop Tubes Sensory Toys (Large) Fine Motor Skills Learning Toddler Toy for Kids Top ADHD Autism Fidget 2023 Best Toddler Travel Toy Gifts Idea Unique Christmas Boy Girl Stocking Stuffers		1	23241560	1TM9-KT6P-6P16 10/31/2023	250.000.0000.200.1000.610.03000.50.421	\$8.97

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
STOBOK Light Up Spinning Tops for Kids, 3pcs UFO Toys with Flashing LED Lights Music Gyroscope Game Spinning Activity Toys, Novelty Peg top Hand Spinning Gyro Toy Gift for Kids Party Favors		1	23241560	1TM9-KT6P-6P16 10/31/2023	250.000.0000.200.1000.610.03000.50.421	\$17.39
BUNMO Super Sensory Stretchy Strings 6pk Calming & Textured Monkey Stretch Noodles Sensory Toys for Autistic Children Stress Relief & Anxiety Toys for Kids Hours of Fun for Kids		1	23241560	1TM9-KT6P-6P16 10/31/2023	250.000.0000.200.1000.610.03000.50.421	\$9.99
Retractable Breakaway Lanyard with ID Badge Holder, Safety Breakaway Buckle, Adjustable Carabiner, Dual Independent Waterproof Zip Card Holder, Black 2 Pack [2 in 1 Wearing Combination] (Black 2 Pack)		1	23241560	1TM9-KT6P-6P16 10/31/2023	250.000.0000.200.1000.610.03000.50.421	\$6.99
hand2mind Sensory Fidget Tubes, Calming Toys for Kids, Occupational Therapy Toys, Play Therapy, Stress Relief Toy, Comfort Items for Anxiety, Calm Down Corner Supplies (Set of 4)		1	23241560	1TM9-KT6P-6P16 10/31/2023	250.000.0000.200.1000.610.03000.50.421	\$21.89 146
UrChoice LED Light Up Pop Tubes Glow Sticks, Glow Necklace & Brancelets Party Favors Decorations,Glow in Dark Toys for Kids Halloween Christmas Party Goodie Bag Stuffers		1	23241560	1TM9-KT6P-6P16 10/31/2023	250.000.0000.200.1000.610.03000.50.421	\$14.99
Check #: 171090						
PO/InvoiceTotal:						\$118.82
Check Group:						
Amazon Basics All Purpose Washable School Liquid Glue, Great for Making Slime, 1 Gallon Bottle, 2-Pack, White		2	23241561	1XPG-VRQ1-39R M 10/31/2023	100.052.0000.100.1000.610.03502.30.421	\$53.04
Check #: 171090						
PO/InvoiceTotal:						\$53.04
Check Group:						
Rainbow Finger Washable Ink Pads for Kids		6	23241579	16MT-MJQC-9GD 6 10/30/2023	280.719.0000.100.1000.610.03000.50.421	(\$47.88)

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Rainbow Finger Washable Ink Pads for Kids		6	23241579	1H1C-4G1X-JRQ R 10/23/2023	280.719.0000.100.1000.610.03000.50.421	\$42.36
The Three Little Pigs Reading Railroad Books		4	23241579	1H1C-4G1X-JRQ R 10/23/2023	280.719.0000.100.1000.610.03000.50.421	\$17.66
National Geographic Readers: Lions		4	23241579	1H1C-4G1X-JRQ R 10/23/2023	280.719.0000.100.1000.610.03000.50.421	\$14.12
Goldilocks and the Three Bears Picture Puffin Books		4	23241579	1H1C-4G1X-JRQ R 10/23/2023	280.719.0000.100.1000.610.03000.50.421	\$25.45
The Three Little Pigs Reading Railroad Books		4	23241579	1R4X-VJTW-79P M 10/30/2023	280.719.0000.100.1000.610.03000.50.421	(\$19.96)
National Geographic Readers: Lions		4	23241579	1R4X-VJTW-79P M 10/30/2023	280.719.0000.100.1000.610.03000.50.421	(\$15.96) 147
Goldilocks and the Three Bears Picture Puffin Books		4	23241579	1R4X-VJTW-79P M 10/30/2023	280.719.0000.100.1000.610.03000.50.421	(\$15.79)
Check #: 171090						
						PO/InvoiceTotal: \$0.00
Check Group:						
THE LEWIS AND CLARK EXPEDITION		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$7.67
THE BUILDING OF THE TRANSCONTINENTAL RAILROAD		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$7.67
HARRIET TUBMAN AND THE UNDERGROUND RAILROAD		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$10.50
BUFFALO SOLDIERS AND THE AMERICAN WEST		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$7.23

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WHAT WAS THE LEWIS AND CLARK EXPEDITION:		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$5.78
GREAT PIONEER PROJECTS		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$15.26
WHO WAS THOMAS JEFFERSON?		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$5.78
WHAT WAS THE DECLARATION OF INDEPENDENCE?		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$3.99
WHO WAS GEORG WASHINGTON?		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$5.78
THE INFOGRAPHIC GUIDE TO AMERICAN GOVERNMENT		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$13.65 148
THE CONSTITUTION DECODED		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$11.37
KNOW YOUR RIGHTS!		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$9.58
INQUIRY BASED LESSONS IN US HISTORY		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$19.25
HAND ON HISTORY: AMERICAN HISTORY ACTIVITIES		1	23241586	1T63-DXKK-LXR D 10/30/2023	100.031.0000.100.1000.610.03301.20.421	\$14.77

Check #: 171090

PO/InvoiceTotal: \$138.28

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Reusable Hot and Cold Gel Ice Packs for Injuries - 7 Pack Variety Gel Ice Pack Set - Hot and Cold Therapy Solution for Injuries, Cold Packs for Pain Relief - Ice Packs for Injuries Reusable		1	23241598	1PN3-WHY9-JHJ G 10/24/2023	250.000.0000.200.1000.610.03000.50.421	\$15.95
Crayola Model Magic Deluxe Variety Pack Kids Modeling Clay Alternative, Assorted Colors, (14 Pack), 7 oz		3	23241598	1PN3-WHY9-JHJ G 10/24/2023	250.000.0000.200.1000.610.03000.50.421	\$39.87
Crayola Model Magic Naturals, Modeling Clay Alternative, 2 lb. Bucket, Gift, 4 Packs (8oz ea)		2	23241598	1PN3-WHY9-JHJ G 10/24/2023	250.000.0000.200.1000.610.03000.50.421	\$45.22
Check #: 171090						
PO/InvoiceTotal:						\$101.04
Check Group:						
Clear protective polycarbonate cover		15	23241599	1NVP-1TT7-66H9 10/31/2023	100.000.0000.000.2580.610.03000.50.421	\$278.55 149
Microphone		1	23241599	1NVP-1TT7-66H9 10/31/2023	100.000.0000.000.2580.610.03000.50.421	\$5.80
Logitech pebble 2 combo for mac wireless keyboard and mouse		1	23241599	1NVP-1TT7-66H9 10/31/2023	100.000.0000.000.2580.610.03000.50.421	\$65.99
100 ft 1/4 ince PET expandable braded sleeving cable manager		2	23241599	1NVP-1TT7-66H9 10/31/2023	100.000.0000.000.2580.610.03000.50.421	\$27.98
Floor cable covers 20 feed cord cover		2	23241599	1NVP-1TT7-66H9 10/31/2023	100.000.0000.000.2580.610.03000.50.421	\$33.98
100 ft- 1/2 ince PET expandable braided sleeving cable managment		4	23241599	1NVP-1TT7-66H9 10/31/2023	100.000.0000.000.2580.610.03000.50.421	\$63.96
Klein tools VDV500-705 tone generator and probe kit		2	23241599	1NVP-1TT7-66H9 10/31/2023	100.000.0000.000.2580.610.03000.50.421	\$79.94
Check #: 171090						
PO/InvoiceTotal:						\$556.20

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HM&DX Round Dining Table Set w/4 Chairs - Gray 31.5"		1	23241633	1CYC-HLK9-39K M 10/30/2023	100.000.0000.000.2192.610.03000.50.421	\$499.99
Check #: 171090						
PO/InvoiceTotal:						\$499.99
Check Group:						
MRS. MEYER'S MULTI-SURFACE CLEANER 32 OZ, PK OF 3		1	23241644	133V-VNFM-3RJ Q 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$31.68
MRS. MEYER'S CLEANDAY ALL PURPOSE CLEANER SPRAY, HONEYSUCKLE, 16 OZ, PK OF 3		1	23241644	133V-VNFM-3RJ Q 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$13.89
HEAVY DUTY SNAP FASTENER TOOL KIT, PUNCHING FUNCTION, SNAP BUTTON TOOL WITH ADJUSTABLE SETTER, 15 MM SNAP TOOL INCLUDES 40 SETS MARINE SNAPS		1	23241644	16PG-NYPL-J3V D 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$49.99 150
INNOVATIVE PRODUCTS OF AMERICA - LIGHT RANGER MUTT (9101)		1	23241644	16PG-NYPL-J3V D 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$183.00
LA SIGNATURE HUGE ASSORTED CANDY PARTY MIX BOX 6.5 LBS, 255 INDIVIDUALLY WRAPPED CANDIES		1	23241644	1HLW-CMG9-4YJ K 10/30/2023	100.000.0000.000.2730.610.03000.50.421	\$46.99
DEVMO CABLE STRIPPER COAXIAL STRIPPING TOOL RG6 RG11 RG58 RG59 UNIVERSAL		1	23241644	1HLW-CMG9-4YJ K 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$11.99
10 ROLLS, 2-1/4 X 85 THERMAL PAPER RECEIPT ROLLS		1	23241644	1HLW-CMG9-4YJ K 10/30/2023	100.000.0000.000.2730.610.03000.50.421	\$9.99
MRS MEYER'S MULTI SURFACE CLEANER 32 OZ, PK OF 3 (PRODUCT LOST IN TRANSIT)		1	23241644	1KP3-F7MD-1DM C 10/30/2023	100.000.0000.000.2730.619.03000.50.421	(\$31.68)
MRS. MEYER'S CLEANDAY ALL PURPOSE CLEANER SPRAY, HONEYSUCKLE, 16 OZ, PK OF 3 (PRODUCT LOST IN TRANSIT)		1	23241644	1KP3-F7MD-1DM C 10/30/2023	100.000.0000.000.2730.619.03000.50.421	(\$13.89)

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FRIDAY PARTS CONTROL BOX FOR SKY JACK SCISSOR LIFT SJIII, SILVER		1	23241644	1QMK-KXLW-1Q DG 10/30/2023	100.000.0000.000.2650.619.03000.50.421	\$349.99
BIG RED T93007 TORIN HYDRAULIC STUBBY LOW PROFILE WELDED BOTTLE JACK, 30 TON CAPACITY, RED		1	23241644	1XWP-CQ9Q-1Y QW 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$104.00
BIG RED TA92006 TORIN PNEUMATIC AIR HYDRAULIC BOTTLE JACK WITH MANUAL HAND PUMP, 20 TON CAPACITY, RED		1	23241644	1XWP-CQ9Q-1Y QW 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$107.00
Check #: 171090						
						PO/InvoiceTotal: <u>\$862.95</u>
Check Group:						
FLUSH MOUNT AND FIRE LABEL PROTECTIVE COVER		2	23241652	1CXF-Q7LJ-QR7 T 10/30/2023	100.000.0000.000.2620.610.03000.50.421	\$85.48 151
TOGGLE SWITCHES		10	23241652	1WXL-1WXF-1Y1 P 10/30/2023	100.000.0000.000.2620.610.03000.50.421	\$137.30
FIRE RETARDANT		1	23241652	1X9L-MRWG-1QF N 10/30/2023	100.000.0000.000.2620.610.03000.50.421	\$79.95
WORK PANT		3	23241652	1XWP-CQ9Q-CT KY 10/30/2023	100.000.0000.000.2620.610.03000.50.421	\$149.97
Check #: 171090						
						PO/InvoiceTotal: <u>\$452.70</u>
Check Group:						
Fstaor Rainbow Finger Washable Ink Pads for Kids		6	23241692	11NL-TJM6-13NH 11/1/2023	280.719.0000.100.1000.610.03000.50.421	\$47.88
National Geographic Readers: Lions		4	23241692	11NL-TJM6-13NH 11/1/2023	280.719.0000.100.1000.610.03000.50.421	\$15.96
The Three Little Pigs (Reading Railroad Books)		4	23241692	11NL-TJM6-13NH 11/1/2023	280.719.0000.100.1000.610.03000.50.421	\$19.96

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Goldilocks and the Three Bears (Picture Puffin Books)		4	23241692	11NL-TJM6-13NH 11/1/2023	280.719.0000.100.1000.610.03000.50.421	\$28.76
Check #: 171090						
PO/InvoiceTotal:						\$112.56
Check Group:						
Turkey Trouble		22	23241703	19LQ-1YJ9-GCC G 11/2/2023	280.633.0000.100.1000.610.03000.50.421	\$193.38
Crayola Model Magic Naturals, Modeling Clay Alternative - 2lb Bucket		2	23241703	19LQ-1YJ9-GCC G 11/2/2023	280.633.0000.100.1000.610.03000.50.421	\$45.22
Crayola Model Magic Deluxe Variety Pack - Assorted Colors		3	23241703	19LQ-1YJ9-GCC G 11/2/2023	280.633.0000.100.1000.610.03000.50.421	\$38.88
Check #: 171090						152
PO/InvoiceTotal:						\$277.48
Vendor Total:						\$10,232.50
AMERICAN EXPRESS						
Check Group: exec dir cards						
SHANNON - RENO AIRPORT PARKING - NEVADA FUTURE OF LEARNING		1	23241730	11122023 11/1/2023	100.000.0000.000.2210.580.03000.50.421	\$24.00
SHANNON - WIDA MODEL SCREENER KITS		1	23241730	11122023 11/1/2023	280.659.0000.420.1000.653.03000.50.421	\$6,960.00
SHANNON - NEVADA LIBRARY ASSOC - NV LIBRARY ASSOC CONFERENCE		1	23241730	11122023 11/1/2023	100.000.0000.000.2210.330.03000.50.421	\$50.00
MARC - THE LOGO SHOP - MES HOPE SQUAD T-SHIRTS		1	23241730	11122023 11/1/2023	280.719.0000.100.1000.610.03000.50.421	\$184.05
MARC - BLICK ART MATERIAL - WHS ART MATERIALS		1	23241730	11122023 11/1/2023	280.719.0000.100.1000.610.03000.50.421	\$1,108.99

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MARC - CAROLINA BIOLOGICAL - DHS PERKINS BASIC CLASS SUPPLIES		1	23241730	11122023 11/1/2023	280.631.0000.300.1000.610.03501.30.421	\$1,548.33
MARC - WEBSTAUANT CREDIT		1	23241730	11122023 11/1/2023	240.300.0000.300.1000.610.03301.20.421	(\$195.68)
MARC - ETSY - "YOUR BRAIN IS GETTING STRONGER" WOOD STAMP -- MES		1	23241730	11122023 11/1/2023	280.719.0000.100.1000.610.03000.50.421	\$19.96
MARC - LAKESHORE LEARNING - HEADPHONES FOR SIT STUDENTS MES 26606 & 26607		1	23241730	11122023 11/1/2023	280.688.0000.100.1000.610.03000.50.421	\$46.97
MARC - WEBSTAUANT STORE - CTE STATE ALLOCATIONS DHS CULINARY		1	23241730	11122023 11/1/2023	240.300.0000.300.1000.610.03301.20.421	\$5,330.09
MARC - FEDEX - 3400 MAP BROCHURES		1	23241730	11122023 11/1/2023	100.000.0000.000.2191.550.03000.50.421	\$537.72 153
ADAM - MICHAELS - OFFICE SUPPLIES		1	23241730	11122023 11/1/2023	100.000.0000.000.2570.610.03000.50.421	\$114.31
ADAM - HOME DEPOT - DISTRICT BBQ SUPPLIES		1	23241730	11122023 11/1/2023	100.000.0000.000.2570.610.03000.50.421	\$170.05
ADAM - MINDEN BOUNCERS - DISTRICT BBQ		1	23241730	11122023 11/1/2023	100.000.0000.000.2570.610.03000.50.421	\$395.00
ADAM - CAFE GARISOL - LUNCH FOR NEGOTIATIONS MTG		1	23241730	11122023 11/1/2023	100.000.0000.000.2570.610.03000.50.421	\$197.97
ADAM - MAVERIK - SNACKS FOR NEGOTIATIONS MTG		1	23241730	11122023 11/1/2023	100.000.0000.000.2570.610.03000.50.421	\$67.27
ADAM - APPLE SUMMIT SIERRA - IPAD FOR HR		1	23241730	11122023 11/1/2023	100.000.0000.000.2570.652.03000.50.421	\$1,676.00
MIKE - ALIANTE HOTEL - GIRLS GOLF DHS		1	23241730	11122023 11/1/2023	100.051.0000.920.1000.580.03501.30.421	\$2,386.44
HAILEY - FACEBOOK - JOB ADS		1	23241730	11122023 11/1/2023	100.000.0000.000.2322.540.03000.50.421	\$293.84

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HAILEY - INDEED - JOB ADS		1	23241730	11122023 11/1/2023	100.000.0000.000.2322.540.03000.50.421	\$500.00
HAILEY - LINKED IN JOB ADS		1	23241730	11122023 11/1/2023	100.000.0000.000.2322.540.03000.50.421	\$505.07
HAILEY - CUSTOMINK - DCSD APPAREL		1	23241730	11122023 11/1/2023	100.000.0000.000.2322.610.03000.50.421	\$2,627.70
HAILEY - PRIME VIDEO - SCHOOL VIDEOS		1	23241730	11122023 11/1/2023	100.000.0000.000.2322.610.03000.50.421	\$5.99
HAILEY - AMAZON - OFFICE SUPPLIES		1	23241730	11122023 11/1/2023	100.000.0000.000.2322.610.03000.50.421	\$66.38
HAILEY - STACKADAPT - JOB ADS CREDIT		1	23241730	11122023 11/1/2023	100.000.0000.000.2322.540.03000.50.421	(\$618.89)
KEITH - PORT OF SUBS - BOARD MEETING DINNER		1	23241730	11122023 11/1/2023	100.000.0000.000.2310.610.03000.50.421	\$69.60 154
KEITH - WALMART - BOARD MEETING DINNER SUPPLIES		1	23241730	11122023 11/1/2023	100.000.0000.000.2310.610.03000.50.421	\$28.22
KEITH - WALMART - BOARD MEETING DINNER SUPPLIES		1	23241730	11122023 11/1/2023	100.000.0000.000.2310.610.03000.50.421	\$38.97
KEITH - PORT OF SUBS - BOARD MEETING DINNER		1	23241730	11122023 11/1/2023	100.000.0000.000.2310.610.03000.50.421	\$195.36
JEANNIE - VISTAPRINT - BUSINESS CARDS FOR SUSAN MARTIN		1	23241730	11122023 11/1/2023	250.000.0000.200.2000.610.03000.50.421	\$35.99
JEANNIE - MILLIES24 - BREAKFAST FOR DC DT CONFERENCE IN RENO		1	23241730	11122023 11/1/2023	250.000.0000.200.2000.610.03000.50.421	\$48.04
JEANNIE - DC DT CONFERENCE REGISTRATION		1	23241730	11122023 11/1/2023	250.000.0000.200.2000.330.03000.50.421	\$238.05
JEANNIE - WALMART \$300 AND SMITHS \$300 GIFT CARDS FOR PAC STUDENTS TO LEARN HOW TO PURCHASE GOODS		1	23241730	11122023 11/1/2023	250.000.0000.200.1000.610.03000.50.421	\$600.00

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JEANNIE - ALASKA AIRLINES CHECKED LUGGAGE CLAIMS(2)		1	23241730	11122023 11/1/2023	250.000.0000.200.2000.580.03000.50.421	\$60.00
JEANNIE - GBC LAMINATING FILM FOR HERITAGE		1	23241730	11122023 11/1/2023	250.000.0000.200.2000.610.03000.50.421	\$112.76
JEANNIE - CRISIS PREVENTION INSTITUTE - CPI TRAINING MAYFILED, MADDEN, FISCHER & FINCH		1	23241730	11122023 11/1/2023	250.000.0000.200.2000.330.03000.50.421	\$7,396.00
JEANNIE - PYRAMID EDUCATIONAL CONSULTANTS - ONLINE CONFERENCE FOR 10 SLP EMPLOYEES		1	23241730	11122023 11/1/2023	250.000.0000.200.2000.330.03000.50.421	\$1,429.00
JEANNIE - UW CONTINUUM - REFUND FOR TRAINING FOR DWYER		1	23241730	11122023 11/1/2023	250.000.0000.200.2000.580.03000.50.421	(\$976.00)
JEANNIE - WESTERN PSYCH SERVICES - TAPS 4 COMPLETE KITS FOR AUDITORY PROCESSING		1	23241730	11122023 11/1/2023	250.000.0000.200.2000.610.03000.50.421	\$253.00 155
JEANNIE - HOTEL INDIGO - PACIFIC NORTHWEST CONFERENCE - MAYFIELD & KIDMAN DELANEY		1	23241730	11122023 11/1/2023	250.000.0000.200.2000.580.03000.50.421	\$1,940.72
JEANNIE - ALLIANZ - CREDIT FOR TRAVEL INSURANCE CHARGED INCORRECTLY		1	23241730	11122023 11/1/2023	250.000.0000.200.2000.580.03000.50.421	(\$113.15)
JEANNIE - WALMART - FABRIC COVERED FUTON BED FOR PAC		1	23241730	11122023 11/1/2023	280.639.0000.200.2140.612.03000.50.421	\$229.19
MARC - ARIZONA VITAL RECORDS - SIT RECORD		1	23241730	11122023 11/1/2023	280.719.0000.100.1000.610.03000.50.421	\$15.50
SHANNON - RIO HOTEL - NEVADA FUTURE OF LEARNING - 6 ATTENDEES		1	23241730	11122023 11/1/2023	100.000.0000.000.2210.580.03000.50.421	\$265.32

Check #: 171092

PO/InvoiceTotal: \$35,868.13

Check Group: bs card

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BUSINESS SERVICES - TAHOE EVENT RENTALS - DISTRICT BBQ		1	23241731	11092023 11/1/2023	100.000.0000.000.2570.610.03000.50.421	\$706.44
BUSINESS SERVICES - BULK BOOKSTORE - PURCHASE OF AUTHORS BOOKS		1	23241731	11092023 11/1/2023	100.011.0000.000.2220.640.03205.10.421	\$750.55
BUSINESS SERVICES - PASS TRAINING - SAFETY TRAINING		1	23241731	11092023 11/1/2023	100.000.0000.000.2510.330.03000.50.421	\$300.00
BUSINESS SERVICES - FLOWROUTE - IP PHONES CHARGES - DHS		1	23241731	11092023 11/1/2023	100.051.0000.000.2400.533.03501.30.421	\$200.00
BUSINESS SERVICES - FLOWROUTE - IP PHONES CHARGES - WHS		1	23241731	11092023 11/1/2023	100.052.0000.000.2400.533.03502.30.421	\$50.00
BUSINESS SERVICES - FLOWROUTE - IP PHONES CHARGES - AIRPORT		0.25	23241731	11092023 11/1/2023	100.000.0000.000.2580.533.03000.50.421	\$30.00 156
BUSINESS SERVICES - FLOWROUTE - IP PHONES CHARGES - AIRPORT		0.25	23241731	11092023 11/1/2023	600.000.0000.000.3100.533.03000.50.421	\$30.00
BUSINESS SERVICES - FLOWROUTE - IP PHONES CHARGES AIRPORT		0.25	23241731	11092023 11/1/2023	100.000.0000.000.2620.533.03000.50.421	\$30.00
BUSINESS SERVICES - FLOWROUTE - IP PHONES CHARGES AIRPORT		0.25	23241731	11092023 11/1/2023	100.000.0000.000.2710.533.03000.50.421	\$30.00
BUSINESS SERVICES - FLOWROUTE - IP PHONES CHARGES - DO		1	23241731	11092023 11/1/2023	100.000.0000.000.2320.533.03000.50.421	\$50.00
BUSINESS SERVICES - FLOWROUTE - IP PHONES CHARGES PWL		1	23241731	11092023 11/1/2023	100.033.0000.000.2400.533.03302.20.421	\$50.00
BUSINESS SERVICES - FLOWROUTE - IP PHONES CHARGES ZCES		1	23241731	11092023 11/1/2023	100.013.0000.000.2400.533.03202.10.421	\$50.00

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BUSINESS SERVICES - FLOWROUTE - IP PHONES CHARGES GES		1	23241731	11092023 11/1/2023	100.012.0000.000.2400.533.03201.10.421	\$50.00
BUSINESS SERVICES - BEST WESTERN - BUS WEST TRAINING KEENE & BARBER		1	23241731	11092023 11/1/2023	100.000.0000.000.2730.580.03000.50.421	\$166.62
BUSINESS SERVICES - TANKNOLOGY - VM TANK INSPECTIONS FOR NDEP		1	23241731	11092023 11/1/2023	100.088.0000.000.4600.450.03000.50.421	\$4,441.50
Check #: 171091						
PO/InvoiceTotal:						\$6,935.11
Vendor Total:						\$42,803.24
AT&T MOBILITY						
Check Group:						
Bus Driver cell phones (45x\$32x12 months)		48	23240028	11082023 10/24/2023	100.000.0000.000.2710.534.03000.50.421	\$1,531.57
Superintendent's budget [27x\$50x12 months]		30	23240028	11082023 10/24/2023	100.000.0000.000.2320.534.03000.50.421	\$1,499.94
Custodial [2x\$50x12 months]		2	23240028	11082023 10/24/2023	100.000.0000.000.2610.534.03000.50.421	\$100.00
IT [4X\$50X12]		4	23240028	11082023 10/24/2023	100.000.0000.000.2580.534.03000.50.421	\$199.99
BLLDGS & GROUND [4X\$50X12]		5	23240028	11082023 10/24/2023	100.000.0000.000.2620.534.03000.50.421	\$249.99
HR DIRECTOR CELL PHONE		1	23240028	11082023 10/24/2023	100.000.0000.000.2570.534.03000.50.421	\$50.00
BOARD CELL PHONES		2	23240028	11082023 10/24/2023	100.000.0000.000.2310.534.03000.50.421	\$100.00
IED DIRECTOR, ASST DIR, NURSE, FACULTY MITCHELL CELL PHONE		4	23240028	11082023 10/24/2023	250.000.0000.200.2000.534.03000.50.421	\$199.99
AREA 2 DIRECTOR CELL PHONE		1	23240028	11082023 10/24/2023	100.000.0000.000.2191.534.03000.50.421	\$50.00

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AREA 4 DIRECTOR & ASST DIR CELL PHONES		2	23240028	11082023 10/24/2023	100.000.0000.000.2210.534.03000.50.421	\$100.00
SNP DIRECTOR & STUDENT NUTRITION COORD CELL PHONE		2	23240028	11082023 10/24/2023	600.000.0000.000.3100.534.03000.50.421	\$100.00
TRANSP DIRECTOR & LAKE COORD CELL PHONES		2	23240028	11082023 10/24/2023	100.000.0000.000.2720.534.03000.50.421	\$100.00
VEHICLE MAINTENANCE SHOP FOREMAN		1	23240028	11082023 10/24/2023	100.000.0000.000.2730.534.03000.50.421	\$49.97
Check #: 171093						
PO/InvoiceTotal:						\$4,335.82
Vendor Total:						\$4,335.82
CANON FINANCIAL SERVICES						
Check Group:						158
COPIER LEASE CURRICULUM		1	23240022	31409774 10/24/2023	100.000.0000.000.2212.442.03000.50.421	\$39.74
COPIER LEASE GRANTS		1	23240022	31409774 10/24/2023	100.000.0000.000.2191.442.03000.50.421	\$39.74
COPIER LEASE SUPERINTENDENT		1	23240022	31409774 10/24/2023	100.000.0000.000.2320.442.03000.50.421	\$39.74
COPIER LEASE BUSINESS SERVICES		1	23240022	31409774 10/24/2023	100.000.0000.000.2510.442.03000.50.421	\$39.74
COPIER LEASE HUMAN RESOURCES		1	23240022	31409774 10/24/2023	100.000.0000.000.2570.442.03000.50.421	\$39.74
COPIER LEASE ED SERVICES		1	23240022	31409774 10/24/2023	100.000.0000.000.2210.442.03000.50.421	\$39.74
COPIES CURRICULUM		1	23240022	31409774 10/24/2023	100.000.0000.000.2212.611.03000.50.421	\$34.98
COPIES GRANTS		1	23240022	31409774 10/24/2023	100.000.0000.000.2191.611.03000.50.421	\$14.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
COPIES SUPERINTENDENT		1	23240022	31409774 10/24/2023	100.000.0000.000.2320.611.03000.50.421	\$169.89
COPIES BUSINESS SERVICES		1	23240022	31409774 10/24/2023	100.000.0000.000.2510.611.03000.50.421	\$34.98
COPIES HUMAN RESOURCES		1	23240022	31409774 10/24/2023	100.000.0000.000.2570.611.03000.50.421	\$177.89
COPIES AREA 4		1	23240022	31409774 10/24/2023	100.000.0000.000.2210.611.03000.50.421	\$69.98
COPIER LEASE CURRICULUM		1	23240022	31409782 10/24/2023	100.000.0000.000.2212.442.03000.50.421	\$23.06
COPIER LEASE GRANTS		1	23240022	31409782 10/24/2023	100.000.0000.000.2191.442.03000.50.421	\$23.06
COPIER LEASE SUPERINTENDENT		1	23240022	31409782 10/24/2023	100.000.0000.000.2320.442.03000.50.421	\$23.06 159
COPIER LEASE BUSINESS SERVICES		1	23240022	31409782 10/24/2023	100.000.0000.000.2510.442.03000.50.421	\$23.06
COPIER LEASE HUMAN RESOURCES		1	23240022	31409782 10/24/2023	100.000.0000.000.2570.442.03000.50.421	\$23.06
COPIER LEASE ED SERVICES		1	23240022	31409782 10/24/2023	100.000.0000.000.2210.442.03000.50.421	\$23.06
COPIES CURRICULUM		1	23240022	31409782 10/24/2023	100.000.0000.000.2212.611.03000.50.421	\$2.84
COPIES GRANTS		1	23240022	31409782 10/24/2023	100.000.0000.000.2191.611.03000.50.421	\$2.84
COPIES SUPERINTENDENT		1	23240022	31409782 10/24/2023	100.000.0000.000.2320.611.03000.50.421	\$2.84
COPIES BUSINESS SERVICES		1	23240022	31409782 10/24/2023	100.000.0000.000.2510.611.03000.50.421	\$2.84
COPIES HUMAN RESOURCES		1	23240022	31409782 10/24/2023	100.000.0000.000.2570.611.03000.50.421	\$2.84

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COPIES AREA 4		1	23240022	31409782 10/24/2023	100.000.0000.000.2210.611.03000.50.421	\$2.85
Check #: 171094						
PO/InvoiceTotal:						\$896.56
Check Group:						
Model: Canon image Runner Advance DX C5735i-Full service can be offered on contract available @0.0055 per b/w copy and .045 per color copy based upon volume, includes all parts, labor and supplies everything except paper. Billed monthly or quarterly only for prints and copies produced. Four hour guarantee for on site service. No minimums, maximums or penalties, only pay for what you use. No auto renewal.		1	23240466	31409769 10/24/2023	280.639.0000.200.2100.611.03000.50.421	\$46.04
Total contract is \$171.40 per month for 60 months-\$2056.80 annually-includes free shipping of old equipment back to CFS. Purchase option (FMV or \$1 Purchase)		1	23240466	31409769 10/24/2023	280.639.0000.200.2100.442.03000.50.421	\$171.40 160
Check #: 171094						
PO/InvoiceTotal:						\$217.44
Check Group:						
Contract Charge 10/1/23-10/31/23 Heritage		1	23241629	31409783 10/30/2023	250.000.0000.200.2000.442.03000.50.421	\$168.43
Check #: 171094						
PO/InvoiceTotal:						\$168.43
Check Group:						
BW METER USAGE		1	23241666	31409787 10/31/2023	100.000.0000.000.2620.611.03000.50.421	\$5.75
CL METER USAGE		1	23241666	31409787 10/31/2023	100.000.0000.000.2620.611.03000.50.421	\$5.68
MONTHLY CONTRACT CHARGE		1	23241666	31409787 10/31/2023	100.000.0000.000.2630.442.03000.50.421	\$73.56
Check #: 171094						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$84.99
Check Group:						
BW Meter Usage		1	23241684	31409780 11/1/2023	100.000.0000.000.2610.611.03000.50.421	\$6.37
CL Meter Usage		1	23241684	31409780 11/1/2023	100.000.0000.000.2610.611.03000.50.421	\$20.68
Contract Charge		1	23241684	31409780 11/1/2023	100.000.0000.000.2610.442.03000.50.421	\$45.75
Check #: 171094						
PO/InvoiceTotal:						\$72.80
Check Group:						
Contract Charge for imageRUNNER ADVANCE DX C5840 covering 10/1/2023 - 10/31/2023		1	23241705	31409772 11/2/2023	100.000.0000.430.1000.442.03504.30.421	\$172.16 161
Black and White Meter usage covering 09/01/2023 - 9/30/2023; 17766 @ 0.0044		1	23241705	31409772 11/2/2023	100.000.0000.430.1000.611.03504.30.421	\$78.17
Color Meter usage covering 09/01/2023 - 09/30/2023; 745 @ 0.044		1	23241705	31409772 11/2/2023	100.000.0000.430.1000.611.03504.30.421	\$32.78
Check #: 171094						
PO/InvoiceTotal:						\$283.11
Check Group:						
Contract Charge 11-01-23 - 11-30-23		1	23241745	31409768 11/2/2023	100.013.0000.100.1000.442.03202.10.421	\$12.75
Contract Charge 10-01-23 - 10-31-23		1	23241745	31409779 11/2/2023	100.013.0000.100.1000.442.03202.10.421	\$510.07
Copies 9-01-23 - 9-30-23		1	23241745	31409779 11/2/2023	100.013.0000.100.1000.611.03202.10.421	\$337.42
Check #: 171094						
PO/InvoiceTotal:						\$860.24

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Contract Charge 10-01-23 - 10-31-23		1	23241746	31409776 11/2/2023	100.013.0000.100.1000.442.03202.10.421	\$698.07
Check #: 171094						
PO/InvoiceTotal:						\$698.07
Vendor Total:						\$3,281.64
DOUGLAS HIGH SCHOOL-132400	132400					
Check Group:						
TO REIMBURSE DAILY LIVING SKILLS FOR HAPPY MEALS		6	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$33.54
ORANGE JUICE		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$1.90
FRIES		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$3.39 162
HAPPY MEALS		3	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$18.57
QTR MEAL		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$10.49
SPRITE		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$1.29
WATER		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$1.89
CHEESEBURGER		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$3.01
FRIES		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$3.69

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BL RASBERRY		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$0.70
OJ		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$3.19
MCDOUBLE		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$3.29
ICE TEA		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$1.29
10 PC MCNUGGETS		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$9.49
FISH		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$5.69 163
FRIES		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$3.39
DOUBLE QTR		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$11.49
BIG MAC		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$10.19
FRIES		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$7.38
CHEESEBURGER		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$9.30
HAPPY MEAL		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$6.19

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SPRITE		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$1.29
CHEESEBURGER MEAL		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$9.39
WATER		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$1.89
CKOE		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$1.29
LG FRIES		1	23241485	09272023 MCDON 11/2/2023	100.051.0000.100.1000.610.03501.30.421	\$3.99
Check #: 171095						<u>164</u>
PO/InvoiceTotal:						<u>\$167.21</u>
Vendor Total:						<u>\$167.21</u>
MONTANA HAMMOND						
Check Group:						
TO REIMBURSE FOR MATH QUIZZZ		1	23241515	MATH QUIZ10092023 11/2/2023	100.051.0000.100.1000.651.03501.30.421	\$144.00
Check #: 171096						<u>\$144.00</u>
PO/InvoiceTotal:						<u>\$144.00</u>
Vendor Total:						<u>\$144.00</u>
NEVADA EMPLOYMENT SECURITY DIV 554460 554460						
Check Group:						
Unemployment claims - JUNE - OCT 2023 STATEMENT		1	23241700	10192023 10/30/2023	100.000.0000.000.2900.260.03000.50.421	\$5,553.51
Check #: 171097						<u>\$5,553.51</u>
PO/InvoiceTotal:						<u>\$5,553.51</u>
Vendor Total:						<u>\$5,553.51</u>

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PHILLIP J DEMUS						
Check Group:						
3P 175A 600VAC BREAKER		1	23241623	pcb so-338522 10/25/2023	100.000.0000.000.2620.612.03000.50.421	\$1,754.74
SALES TAX		1	23241623	pcb so-338522 10/25/2023	100.000.0000.000.2620.612.03000.50.421	\$145.12
					Check #: 171098	
					PO/InvoiceTotal:	\$1,899.86
					Vendor Total:	\$1,899.86
PITNEY BOWES RESERVE ACCOUNT						
Check Group:						
CCMES POSTAGE		1	23240021	OCT 2023 11/1/2023	100.011.0000.000.2400.531.03205.10.421	\$296.61
GES POSTAGE		1	23240021	OCT 2023 11/1/2023	100.012.0000.000.2400.531.03201.10.421	\$61.08 165
ZCES POSTAGE		1	23240021	OCT 2023 11/1/2023	100.013.0000.000.2400.531.03202.10.421	\$1.26
JVES POSTAGE		1	23240021	OCT 2023 11/1/2023	100.014.0000.000.2400.531.03206.10.421	\$24.97
SES POSTAGE		1	23240021	OCT 2023 11/1/2023	100.015.0000.000.2400.531.03207.10.421	\$207.99
PHES POSTAGE		1	23240021	OCT 2023 11/1/2023	100.016.0000.000.2400.531.03209.10.421	\$18.07
MES POSTAGE		1	23240021	OCT 2023 11/1/2023	100.017.0000.000.2400.531.03210.10.421	\$36.84
CVMS POSTAGE		1	23240021	OCT 2023 11/1/2023	100.031.0000.000.2400.531.03301.20.421	\$80.52
PWLMS POSTAGE		1	23240021	OCT 2023 11/1/2023	100.033.0000.000.2400.531.03302.20.421	\$406.83
DHS POSTAGE		1	23240021	OCT 2023 11/1/2023	100.051.0000.000.2400.531.03501.30.421	\$354.18

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WHS POSTAGE		1	23240021	OCT 2023 11/1/2023	100.052.0000.000.2400.531.03502.30.421	\$203.41
SUPERINTENDENT POSTAGE		1	23240021	OCT 2023 11/1/2023	100.000.0000.000.2320.531.03000.50.421	\$43.07
BUSINESS SERVICES POSTAGE		1	23240021	OCT 2023 11/1/2023	100.000.0000.000.2510.531.03000.50.421	\$43.07
ED SERVICES POSTAGE		1	23240021	OCT 2023 11/1/2023	100.000.0000.000.2210.531.03000.50.421	\$43.07
HR POSTAGE		1	23240021	OCT 2023 11/1/2023	100.000.0000.000.2570.531.03000.50.421	\$43.07
GRANTS POSTAGE		1	23240021	OCT 2023 11/1/2023	100.000.0000.000.2191.531.03000.50.421	\$43.07
CURRICULUM POSTAGE		1	23240021	OCT 2023 11/1/2023	100.000.0000.000.2212.531.03000.50.421	\$43.07 166
FOOD SERVICES POSTAGE		1	23240021	OCT 2023 11/1/2023	600.000.0000.000.3100.531.03000.50.421	\$26.46
MAINT POSTAGE		1	23240021	OCT 2023 11/1/2023	100.000.0000.000.2620.531.03000.50.421	\$0.63
ASPIRE POSTAGE		1	23240021	OCT 2023 11/1/2023	100.000.0000.430.1000.531.03901.30.421	\$16.23
ADULT EDUCATION		1	23240021	OCT 2023 11/1/2023	230.231.0000.600.1000.531.03903.30.421	\$1.88

Check #: 171099

PO/InvoiceTotal: \$1,995.38

Vendor Total: \$1,995.38

POSTMASTER GARDNERVILLE -BULK PERMITS

Check Group:

DHS BULK MAIL		1	23240017	GRAD - MAP TESTING 11/1/2023	100.051.0000.000.2400.531.03501.30.421	\$466.13
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CVMS BULK MAIL		1	23240017	GRAD - MAP TESTING 11/1/2023	100.031.0000.000.2400.531.03301.20.421	\$129.79
					Check #: 171100	
						PO/InvoiceTotal: <u>\$595.92</u>
						Vendor Total: <u>\$595.92</u>
PROCARE THERAPY INC						
Check Group:						
Lana Merkley-SLP Staffing		1	23240865	20790873 10/30/2023	250.000.0000.200.2000.340.03000.50.421	\$4,180.00
					Check #: 171101	
						PO/InvoiceTotal: <u>\$4,180.00</u>
						Vendor Total: <u>\$4,180.00</u>
RALEYS	680718					167
Check Group:						
EVAPORATED MILK		4	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$8.00
MARINATED ARTICHOKE		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$5.79
28OZ CAN PUMPKIN PUREE		2	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$9.98
OREGANO		2	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$7.48
VANILLA 4OZ.		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$14.99
CRUSHED TOMATOES		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$1.98
WHOLE PEELED TOMATOES		2	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$3.96
18 PK LG. EGGS		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$5.78

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BUTTER		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$5.98
HALF & HALF		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$3.68
WHIPPING CREAM		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$6.48
BEEF NECK BONES		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$2.56
BEEF NECK BONES		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$2.95
BEEF FEMUR BONES		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$17.28
6 FRYER CHICKENS		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$46.95 168
GROUND BEEF		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$20.47
GAME HENS		5	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$24.95
LEMONS		2	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$1.38
GARLIC		8	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$4.72
MUSHROOMS		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$2.98
LIVING THYME		2	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$5.98
ORGANIC ICEBURG LETTUCE		2	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$5.98
ITALIAN PARSLEY		3	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$3.87

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BAG OF POTATOES		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$2.50
RADICCHIO		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$3.99
CELERY		4	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$9.92
CARROTS		2	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$6.96
RED ONION		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$1.28
BAG OF YELLOW ONIONS		4	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$15.56
CORN TORTILLAS		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$3.79 169
EXTRA SHARP CHEDDAR CHEESE		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$5.98
MEXICAN BLEND SHREDDED CHEESE		1	23241736	784468 196516 11/2/2023	100.052.0000.300.1000.610.03502.30.421	\$9.98
Check #: 171102						
PO/InvoiceTotal:						\$274.13
Vendor Total:						\$274.13
SOUTHWEST GAS CORP	743781					
Check Group:						
PHES		1	23240009	11062023 10/30/2023	100.000.0000.000.2611.621.03209.10.421	\$1,359.02
ZCES		1	23240009	ZCES 10302023 11/2/2023	100.000.0000.000.2611.621.03202.10.421	\$256.75
Check #: 171103						
PO/InvoiceTotal:						\$1,615.77
Vendor Total:						\$1,615.77

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T MOBILE						
Check Group:						
CARES ACT STUDENTS INTERNET HOTSPOTS - MOVED TO 99 CODE		1	23240027	11132023 11/2/2023	100.099.0000.000.2580.533.03000.50.421	\$1,200.00
Check #: 171104						
PO/InvoiceTotal:						\$1,200.00
Vendor Total:						\$1,200.00
VERIZON WIRELESS						
Check Group:						
IT		1	23240026	9947393880 11/3/2023	100.000.0000.000.2580.534.03000.50.421	\$47.19
Check #: 171105						
PO/InvoiceTotal:						\$47.19 170
Vendor Total:						\$47.19
WELLS FARGO 887180						
Check Group:						
Annette Kangas - Postage Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2510.531.03000.50.421	\$8.56
Bill Blumenthal - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2610.610.03000.50.421	\$101.25
Cade Baligad - Travel Reimb. CTE Conference		1	23241770	Aug 2023 to Nov 2023 11/2/2023	240.300.0000.300.2213.330.03501.30.421	\$138.85
Jessee Bates - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2580.610.03000.50.421	\$166.98
Keith Lewis - Travel Reimb. - AASA Conference		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2320.580.03000.50.421	\$276.50

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Jordy Foster - Travel Reimb. - ANC Conference		1	23241770	Aug 2023 to Nov 2023 11/2/2023	600.000.0000.000.3100.580.03000.50.421	\$301.00
Christina Brown - Travel Expense - AP Training		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.051.0000.100.1000.580.03501.30.421	\$382.00
Keith Lewis - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2320.610.03000.50.421	\$150.92
Shannon Nelson - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2620.610.03000.50.421	\$15.58
Caryn Harper - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2320.610.03000.50.421	\$67.00
Bill Blumenthal - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2610.610.03000.50.421	\$68.00 171
Blair Madden - DW Mileage Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.2000.580.03000.50.421	\$75.67
Jeannie Dwyer - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.2000.610.03000.50.421	\$88.78
Mike Roth - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2580.610.03000.50.421	\$95.32
Toni Rench - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.013.0000.100.1000.610.03202.10.421	\$6.57
Bernie Esquivel - IT Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2580.350.03000.50.421	\$49.99
Jamie Peters - DW Mileage Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.006.0000.100.1000.580.03000.50.421	\$36.68

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Jay Dossey - Meal Reimb		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2710.580.03000.50.421	\$54.00
Jeanne Dwyer - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.2000.610.03000.50.421	\$46.86
Jorge Ramirez - Meal Reimb		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2710.580.03000.50.421	\$67.00
Kathy Gerat - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.1000.610.03000.50.421	\$18.46
Mike Steele - Meal Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2710.580.03000.50.421	\$69.00
Dennis Golden - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2580.610.03000.50.421	\$19.13 172
Jacqueline Martin - GT Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2219.610.03000.50.421	\$222.02
Jerry Palmer - Meal Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2710.580.03000.50.421	\$95.00
Leslie Myers - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.053.0000.100.1000.610.03503.30.421	\$156.10
Sara Finch - DW Mileage Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.2000.580.03000.50.421	\$47.19
Blair Madden - DW Mileage Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.2000.580.03000.50.421	\$162.20
Christopher Kenton - Supplies for BBQ		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2510.610.03000.50.421	\$188.00

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Jeannie Dwyer - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.2000.610.03000.50.421	\$33.90
Marilyn Richardson - Postage Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.2000.531.03000.50.421	\$12.20
Rene Kaldor - Travel Reimb. - Drama to Ashland		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.051.0000.910.1000.580.03501.30.421	\$216.00
Sean Ryan - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.013.0000.000.2400.610.03202.10.421	\$62.00
Shannon Brown - Travel Reimb. - Reno Conference		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2210.580.03000.50.421	\$56.75
Blair Hinsz - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2720.610.03000.50.421	\$121.82 173
Douglas High School - Donation to Girls Volleyball		1	23241770	Aug 2023 to Nov 2023 11/2/2023	270.197.0000.000.2900.610.03000.30.421	\$500.00
France Fischer - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.2000.610.03000.50.421	\$37.97
Jeannie Dwyer - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.2000.610.03000.50.421	\$46.86
Noel Sweeney - Reimb for broken glasses by a student		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.1000.610.03000.50.421	\$60.00
Scott Walker - Meal Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2710.580.03000.50.421	\$177.00
Annette Kangas - Postage Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2510.531.03000.50.421	\$8.56

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2443

11/03/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amy Kidman-Delaney - Travel Reimb. - GSA Conference		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.2000.580.03000.50.421	\$263.45
Bill Blumenthal - Maintenance Luncheon		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2610.610.03000.50.421	\$148.61
Blair Hinsz - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.2000.580.03000.50.421	\$8.00
Cheryl Mayfield - Travel Reimb. - GSA Conference		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.2000.580.03000.50.421	\$362.13
JD Frisby - Travel Reimb. - Girls Golf		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.051.0000.920.1000.580.03501.30.421	\$320.00
Jeanette Zinke - Travel Reimb. - Girls Golf		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.051.0000.920.1000.580.03501.30.421	\$320.00 174
Jerry Palmer - Meal Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2710.580.03000.50.421	\$81.00
Lynda Nordioh - Para Assessment Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2570.610.03000.50.421	\$85.00
Lyndsey Bednar - Travel Reimb. - NV Portrait of a Learner		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2210.580.03000.50.421	\$152.68
Markus Zinke - Travel Reimb. - Girls Golf		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.051.0000.920.1000.580.03501.30.421	\$320.00
Melissa Frisby - Travel Reimb. - Girls Golf		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.051.0000.920.1000.580.03501.30.421	\$320.00
Shannon Brown - Travel Reimb. - NV Portrait of a Learner		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2210.580.03000.50.421	\$173.56

Douglas County School District

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Shannon Nelson - Supplies Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2620.610.03000.50.421	\$14.46
Susan Strople - Mileage Reimb.		1	23241770	Aug 2023 to Nov 2023 11/2/2023	100.000.0000.000.2510.580.03000.50.421	\$52.40
Teresa Freitas - PAC Program supplies reimb		1	23241770	Aug 2023 to Nov 2023 11/2/2023	250.000.0000.200.1000.610.03000.50.421	\$100.00
Check #: 171106						
PO/InvoiceTotal:						\$7,228.96
Vendor Total:						\$7,228.96
WESTERN NEVADA COLLEGE						
Check Group:						
NOVEMBER 2023		1	23240014	11012023 11/1/2023	100.000.0000.430.1000.441.03000.50.421	\$10,000.00
Check #: 171107						
PO/InvoiceTotal:						\$10,000.00
Vendor Total:						\$10,000.00
Grand Total:						\$95,685.14

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2444

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ADVANCED INTEGRATED PEST MANAGEMENT						
Check Group:						
AF SERVICE		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$170.00
P-Card Payee: COMMERCE BANK				10/25/2023		
DHS SERVICE		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$225.00
P-Card Payee: COMMERCE BANK				10/25/2023		
DHS SQUIRREL		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$90.00
P-Card Payee: COMMERCE BANK				10/25/2023		
DO SERVICE		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$85.00
P-Card Payee: COMMERCE BANK				10/25/2023		
JVES SERVICE		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$112.00
P-Card Payee: COMMERCE BANK				10/25/2023		
PHES SERVICE		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$112.00
P-Card Payee: COMMERCE BANK				10/25/2023		176
MES SERVICE		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$112.00
P-Card Payee: COMMERCE BANK				10/25/2023		
CVMS SERVICE		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$166.00
P-Card Payee: COMMERCE BANK				10/25/2023		
CVMS SQUIRREL		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$125.00
P-Card Payee: COMMERCE BANK				10/25/2023		
PWLMS SERVICE		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$166.00
P-Card Payee: COMMERCE BANK				10/25/2023		
SES SERVICE		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$112.00
P-Card Payee: COMMERCE BANK				10/25/2023		
CCMES SERVICE		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$112.00
P-Card Payee: COMMERCE BANK				10/25/2023		
HERITAGE		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$85.00
P-Card Payee: COMMERCE BANK				10/25/2023		
GES SERVICE		1	23241622	2162426	100.000.0000.000.2620.340.03000.50.421	\$112.00
P-Card Payee: COMMERCE BANK				10/25/2023		

Douglas County School District

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Voucher Batch Number: 2444

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ZCES SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2162426 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$112.00
GWHS SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2162426 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$225.00
ASPIRE SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2162426 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$85.00
DO MONTHLY SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$85.00
CVMS MONTHLY SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$166.00
JVES MONTHLY SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$112.00
PHES P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$112.00 177
DHS MONTHLY SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$225.00
DHS SQUIRREL SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$90.00
GWHS MONTHLY SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$225.00
ZCES MONTHLY SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$112.00
MES MONTHLY SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$112.00
ASPIRE MONTHLY SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$85.00
HERITAGE MONTHLY SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$85.00
GES MONTHLY SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$112.00

Douglas County School District

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Voucher Batch Number: 2444

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CCMES P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$112.00
PWLMS MONTHLY SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$166.00
SES MONTHLY SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$112.00
AF MONTHLY SERVICE P-Card Payee: COMMERCE BANK		1	23241622	2174432 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$170.00
Check #: 0						
PO/InvoiceTotal:						\$4,287.00
Vendor Total:						\$4,287.00
AMERICAN FLOOR MATS						
Check Group:						
Traction Tread Rubber Runner Mats P-Card Payee: COMMERCE BANK		1	23240857	order 1654300 11/2/2023	100.031.0000.300.1000.610.03301.20.421	178 \$192.77
Traction Tread Rubber Runner Mats P-Card Payee: COMMERCE BANK		3	23240857	order 1654300 11/2/2023	100.000.0000.000.2610.610.03301.20.421	\$296.76
Traction Tread Rubber Runner Mats - 1/8" thick - 3' x 12' P-Card Payee: COMMERCE BANK		3	23240857	order 1654300 11/2/2023	100.031.0000.300.1000.610.03301.20.421	\$446.40
Credit CVMS P-Card Payee: COMMERCE BANK		1	23240857	order 1654300 11/2/2023	100.031.0000.300.1000.610.03301.20.421	(\$149.64)
Custodial Budget - CVMS P-Card Payee: COMMERCE BANK		1	23240857	order 1654300 11/2/2023	100.000.0000.000.2610.610.03301.20.421	\$149.64
Check #: 0						
PO/InvoiceTotal:						\$935.93
Vendor Total:						\$935.93
BONANZA PRODUCE-63130	63130					
Check Group:						
WHS 09/25/2023 P-Card Payee: COMMERCE BANK		1	23241427	0361152 10/11/2023	600.000.0000.000.3100.630.03502.30.421	\$8.29

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WHS 09/18/2023 P-Card Payee: COMMERCE BANK		1	23241427	03659259 10/11/2023	600.000.0000.000.3100.630.03502.30.421	\$26.69
PRODUCE DELIEVERED TO SITES: CCMES 09/18/2023 P-Card Payee: COMMERCE BANK		1	23241427	03659517 10/11/2023	600.000.0000.000.3100.630.03205.10.421	\$51.47
GES 09/18/2023 P-Card Payee: COMMERCE BANK		1	23241427	03659518 10/11/2023	600.000.0000.000.3100.630.03201.10.421	\$39.08
JVES 09/18/2023 P-Card Payee: COMMERCE BANK		1	23241427	03659520 10/11/2023	600.000.0000.000.3100.630.03206.10.421	\$56.22
MES 09/18/2023 P-Card Payee: COMMERCE BANK		1	23241427	03659521 10/11/2023	600.000.0000.000.3100.630.03210.10.421	\$45.95
PHES 09/18/2023 P-Card Payee: COMMERCE BANK		1	23241427	03659522 10/11/2023	600.000.0000.000.3100.630.03209.10.421	\$38.49
SES 09/18/2023 P-Card Payee: COMMERCE BANK		1	23241427	03659523 10/11/2023	600.000.0000.000.3100.630.03207.10.421	\$56.22 179
CVMS 09/18/2023 P-Card Payee: COMMERCE BANK		1	23241427	03659525 10/11/2023	600.000.0000.000.3100.630.03301.20.421	\$52.70
PWLMS 09/18/2023 P-Card Payee: COMMERCE BANK		1	23241427	03659526 10/11/2023	600.000.0000.000.3100.630.03302.20.421	\$60.94
DHS 09/18/2023 P-Card Payee: COMMERCE BANK		1	23241427	03659527 10/11/2023	600.000.0000.000.3100.630.03501.30.421	\$117.97
ZCES 09/18/2023 P-Card Payee: COMMERCE BANK		1	23241427	03659528 10/11/2023	600.000.0000.000.3100.630.03202.10.421	\$27.79
CCMES 09/25/2023 P-Card Payee: COMMERCE BANK		1	23241427	03661140 10/11/2023	600.000.0000.000.3100.630.03205.10.421	\$29.45
GES 09/25/2023 P-Card Payee: COMMERCE BANK		1	23241427	03661142 10/11/2023	600.000.0000.000.3100.630.03201.10.421	\$4.75
JVES 09/25/2023 P-Card Payee: COMMERCE BANK		1	23241427	03661143 10/11/2023	600.000.0000.000.3100.630.03206.10.421	\$40.20
PHES 09/25/2023 P-Card Payee: COMMERCE BANK		1	23241427	03661144 10/11/2023	600.000.0000.000.3100.630.03209.10.421	\$23.30

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SES 09/25/2023 P-Card Payee: COMMERCE BANK		1	23241427	03661146 10/11/2023	600.000.0000.000.3100.630.03207.10.421	\$23.65
CVMS 09/25/2023 P-Card Payee: COMMERCE BANK		1	23241427	03661147 10/11/2023	600.000.0000.000.3100.630.03301.20.421	\$54.36
PWLMS 09/25/2023 P-Card Payee: COMMERCE BANK		1	23241427	03661148 10/11/2023	600.000.0000.000.3100.630.03302.20.421	\$34.79
DHS 09/25/2023 P-Card Payee: COMMERCE BANK		1	23241427	03661149 10/11/2023	600.000.0000.000.3100.630.03501.30.421	\$67.99
ZCES 09/25/2023 P-Card Payee: COMMERCE BANK		1	23241427	03661151 10/11/2023	600.000.0000.000.3100.630.03202.10.421	\$7.70
DISTRICT BBQ 09/29/2023 P-Card Payee: COMMERCE BANK		1	23241427	03662819 10/11/2023	600.000.0000.000.3100.630.03000.50.421	\$205.30
Check #: 0						
PO/InvoiceTotal:						180 \$1,073.30
Check Group:						
WHS 10/02/2023 P-Card Payee: COMMERCE BANK		1	23241541	0363510 10/20/2023	600.000.0000.000.3100.630.03502.30.421	\$50.34
PRODUCE DELIEVERED TO SITES: CCMES 10/02/2023 P-Card Payee: COMMERCE BANK		1	23241541	03663498 10/20/2023	600.000.0000.000.3100.630.03205.10.421	\$57.27
GES 10/02/2023 P-Card Payee: COMMERCE BANK		1	23241541	03663499 10/20/2023	600.000.0000.000.3100.630.03201.10.421	\$50.98
JVES 10/02/2023 P-Card Payee: COMMERCE BANK		1	23241541	03663500 10/20/2023	600.000.0000.000.3100.630.03206.10.421	\$56.39
MES 10/02/2023 P-Card Payee: COMMERCE BANK		1	23241541	03663501 10/20/2023	600.000.0000.000.3100.630.03210.10.421	\$56.63
PHES 10/02/2023 P-Card Payee: COMMERCE BANK		1	23241541	03663504 10/20/2023	600.000.0000.000.3100.630.03209.10.421	\$44.49
SES 10/02/2023 P-Card Payee: COMMERCE BANK		1	23241541	03663505 10/20/2023	600.000.0000.000.3100.630.03207.10.421	\$50.88

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CVMS 10/02/2023 P-Card Payee: COMMERCE BANK		1	23241541	03663506 10/20/2023	600.000.0000.000.3100.630.03301.20.421	\$70.60
PWLMS 10/02/2023 P-Card Payee: COMMERCE BANK		1	23241541	03663507 10/20/2023	600.000.0000.000.3100.630.03302.20.421	\$56.19
DHS 10/02/2023 P-Card Payee: COMMERCE BANK		1	23241541	03663508 10/20/2023	600.000.0000.000.3100.630.03501.30.421	\$109.37
ZCES 10/02/2023 P-Card Payee: COMMERCE BANK		1	23241541	03663509 10/20/2023	600.000.0000.000.3100.630.03202.10.421	\$24.84
SES 10/09/2023 P-Card Payee: COMMERCE BANK		1	23241541	CM62009 10/20/2023	600.000.0000.000.3100.630.03207.10.421	(\$5.88)
Check #: 0						
PO/InvoiceTotal:						\$622.10
Check Group:						181
PWLMS 08/28/2023 P-Card Payee: COMMERCE BANK		1	23241694	03653367 10/31/2023	600.000.0000.000.3100.630.03301.20.421	\$55.80
PRODUCE DELIVERED TO SITES: CCMES 10/09/2023 P-Card Payee: COMMERCE BANK		1	23241694	03665352 10/31/2023	600.000.0000.000.3100.630.03205.10.421	\$254.32
GES 10/09/2023 P-Card Payee: COMMERCE BANK		1	23241694	03665353 10/31/2023	600.000.0000.000.3100.630.03201.10.421	\$175.41
JVES 10/09/2023 P-Card Payee: COMMERCE BANK		1	23241694	03665355 10/31/2023	600.000.0000.000.3100.630.03206.10.421	\$235.11
MES 10/09/2023 P-Card Payee: COMMERCE BANK		1	23241694	03665356 10/31/2023	600.000.0000.000.3100.630.03210.10.421	\$196.42
PHES 10/09/2023 P-Card Payee: COMMERCE BANK		1	23241694	03665357 10/31/2023	600.000.0000.000.3100.630.03209.10.421	\$80.26
SES 10/09/2023 P-Card Payee: COMMERCE BANK		1	23241694	03665358 10/31/2023	600.000.0000.000.3100.630.03207.10.421	\$260.71
CVMS 10/09/2023 P-Card Payee: COMMERCE BANK		1	23241694	03665359 10/31/2023	600.000.0000.000.3100.630.03301.20.421	\$283.01

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PWLMS 10/09/2023 P-Card Payee: COMMERCE BANK		1	23241694	03665360 10/31/2023	600.000.0000.000.3100.630.03302.20.421	\$264.93
DHS 10/09/2023 P-Card Payee: COMMERCE BANK		1	23241694	03665361 10/31/2023	600.000.0000.000.3100.630.03501.30.421	\$420.54
ZCES 10/09/2023 P-Card Payee: COMMERCE BANK		1	23241694	03665362 10/31/2023	600.000.0000.000.3100.630.03202.10.421	\$87.36
WHS 10/09/2023 P-Card Payee: COMMERCE BANK		1	23241694	03665364 10/31/2023	600.000.0000.000.3100.630.03502.30.421	\$112.30
CCMES 10/16/2023 P-Card Payee: COMMERCE BANK		1	23241694	03667177 10/31/2023	600.000.0000.000.3100.630.03205.10.421	\$124.99
GES 10/16/2023 P-Card Payee: COMMERCE BANK		1	23241694	03667178 10/31/2023	600.000.0000.000.3100.630.03201.10.421	\$244.01
JVES 10/16/2023 P-Card Payee: COMMERCE BANK		1	23241694	03667179 10/31/2023	600.000.0000.000.3100.630.03206.10.421	\$225.15 182
MES 10/16/2023 P-Card Payee: COMMERCE BANK		1	23241694	03667180 10/31/2023	600.000.0000.000.3100.630.03210.10.421	\$149.30
PHES 10/16/2023 P-Card Payee: COMMERCE BANK		1	23241694	03667183 10/31/2023	600.000.0000.000.3100.630.03209.10.421	\$204.11
SES 10/16/2023 P-Card Payee: COMMERCE BANK		1	23241694	03667184 10/31/2023	600.000.0000.000.3100.630.03207.10.421	\$148.84
CVMS 10/16/2023 P-Card Payee: COMMERCE BANK		1	23241694	03667185 10/31/2023	600.000.0000.000.3100.630.03301.20.421	\$335.57
PLWMS 10/16/2023 P-Card Payee: COMMERCE BANK		1	23241694	03667188 10/31/2023	600.000.0000.000.3100.630.03302.20.421	\$348.34
ZCES 10/16/2023 P-Card Payee: COMMERCE BANK		1	23241694	03667192 10/31/2023	600.000.0000.000.3100.630.03202.10.421	\$20.74
WHS 10/16/2023 P-Card Payee: COMMERCE BANK		1	23241694	03667193 10/31/2023	600.000.0000.000.3100.630.03502.30.421	\$111.11
MES 10/09/2023 P-Card Payee: COMMERCE BANK		1	23241694	CM49376 10/31/2023	600.000.0000.000.3100.630.03210.10.421	(\$27.90)

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2444

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PLWMS 10/16/2023 P-Card Payee: COMMERCE BANK		1	23241694	CM62011 10/31/2023	600.000.0000.000.3100.630.03302.20.421	(\$11.90)
CVMS 10/16/2023 P-Card Payee: COMMERCE BANK		1	23241694	CM62012 10/31/2023	600.000.0000.000.3100.630.03301.20.421	(\$5.34)
DHS 10/16/2023 P-Card Payee: COMMERCE BANK		1	23241694	CM62014 10/31/2023	600.000.0000.000.3100.630.03501.30.421	(\$27.66)

Check #: 0

PO/InvoiceTotal: \$4,265.53

Vendor Total: \$5,960.93

BRADY INDUSTRIES

Check Group:

CUP, 16 oz., clr cup, cld, 1000 ct.(L=31227) P-Card Payee: COMMERCE BANK		3	23240851	8292593 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$156.00
CUP, 9 oz. Smoothie, clr plst, 1,000ct (Lid=31229) P-Card Payee: COMMERCE BANK		3	23240851	8292593 10/11/2023	600.000.0000.000.3100.610.03000.50.421	183 \$96.15
LID, 1,020 ct (for smooth 31236) P-Card Payee: COMMERCE BANK		3	23240851	8292593 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$98.07
STRAW, Jumbo paper, 7 3/4", wrapped, 2000 ct P-Card Payee: COMMERCE BANK		2	23240851	8292593 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$120.00

Check #: 0

PO/InvoiceTotal: \$470.22

Check Group:

CUP, 16 oz., clr cup, cld, 1000 ct.(L=31227) P-Card Payee: COMMERCE BANK		2	23241220	8343382 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$104.00
LID for 2 oz Portion cup, 2500 ct.(#31111) P-Card Payee: COMMERCE BANK		5	23241220	8343382 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$73.45
LID, for 10 oz.parfait cup (for #31226) P-Card Payee: COMMERCE BANK		2	23241220	8343382 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$52.10

Check #: 0

PO/InvoiceTotal: \$229.55

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2444

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
CONTR, 1 oz. Portion Cup, 2500 ct, (lid=31234)		2	23241464	8374965	600.000.0000.000.3100.610.03000.50.421	\$20.00
P-Card Payee: COMMERCE BANK				10/24/2023		
CONTR, 2 oz., Portion Cup, 2500 ct.(lid=31124)		4	23241464	8374965	600.000.0000.000.3100.610.03000.50.421	\$63.20
P-Card Payee: COMMERCE BANK				10/24/2023		
CUP, 16 oz., clr cup, cld, 1000 ct.(L=31227)		4	23241464	8374965	600.000.0000.000.3100.610.03000.50.421	\$208.00
P-Card Payee: COMMERCE BANK				10/24/2023		
FOIL, Aluminum, 24" x 1000'		3	23241464	8374965	600.000.0000.000.3100.610.03000.50.421	\$225.00
P-Card Payee: COMMERCE BANK				10/24/2023		
HAIR NETS, 144 ct., Dark Brown		4	23241464	8374965	600.000.0000.000.3100.610.03000.50.421	\$387.84
P-Card Payee: COMMERCE BANK				10/24/2023		
LID for 1 oz. Portion Cup, 2500 ct. (#31191)		2	23241464	8374965	600.000.0000.000.3100.610.03000.50.421	\$18.16
P-Card Payee: COMMERCE BANK				10/24/2023		
LID, 16 oz. clr cup, cold 1000 ct. (#31261)		4	23241464	8374965	600.000.0000.000.3100.610.03000.50.421	\$128.00
P-Card Payee: COMMERCE BANK				10/24/2023		\$128.00

Check #: 0

PO/InvoiceTotal: \$1,050.20

Vendor Total: \$1,749.97

BRAINPOP

Check Group:

School-Wide subscription from 12/16/23 - 12/15/24 to Brain Pop and Brain Pop Jr. 1,200 topics across the curriculum, including grade-level movies w/Pause Points/Quizzes, Challenges, and creative learning tools. Also Includes access to BrainPop Espanols and BrainPop Francais. On-demand learning option for BrainPop provided via a learning management system; includes completion certificates and engagement data to school/district contact.		1	23241474	US458382	280.744.0000.100.1000.653.03000.50.421	\$3,795.00
P-Card Payee: COMMERCE BANK				10/12/2023		

Check #: 0

PO/InvoiceTotal: \$3,795.00

Vendor Total: \$3,795.00

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2444

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BRYSON SALES AND SVC INC						
Check Group:						
00027287 SWITCH, BASE, NGR, SPST, IND, OFF-ON		3	23241640	196045	100.000.0000.000.2730.619.03000.50.421	\$57.15
P-Card Payee: COMMERCE BANK				10/30/2023		
00042458 SWITCH, BASE, NGR, SPD, MOM ON-OFF, MOM ON, BLUE		3	23241640	196045	100.000.0000.000.2730.619.03000.50.421	\$69.09
P-Card Payee: COMMERCE BANK				10/30/2023		
000277290 SWITCH, BASE, BGR, DPST, OFF-ON, RED		3	23241640	196045	100.000.0000.000.2730.619.03000.50.421	\$54.39
P-Card Payee: COMMERCE BANK				10/30/2023		
FREIGHT IN		1	23241640	196045	100.000.0000.000.2730.619.03000.50.421	\$8.03
P-Card Payee: COMMERCE BANK				10/30/2023		
01462993 SWITCH, IGN, POLLACK, NO 31-290		1	23241640	196203	100.000.0000.000.2730.619.03000.50.421	\$70.29
P-Card Payee: COMMERCE BANK				10/30/2023		
10005156 RESERVOIR, POWER STEERING, 1.5 QT		1	23241640	196403	100.000.0000.000.2730.619.03000.50.421	\$103.80
P-Card Payee: COMMERCE BANK				10/30/2023		185
FREIGHT OUT		1	23241640	196403	100.000.0000.000.2730.619.03000.50.421	\$13.59
P-Card Payee: COMMERCE BANK				10/30/2023		
				Check #: 0		
					PO/InvoiceTotal:	\$376.34
Check Group:						
10036400 SWITCH, PUT OUT WDO, STARQUEST		2	23241743	196611	100.000.0000.000.2730.619.03000.50.421	\$78.94
P-Card Payee: COMMERCE BANK				11/3/2023		
FREIGHT OUT		1	23241743	196611	100.000.0000.000.2730.619.03000.50.421	\$12.83
P-Card Payee: COMMERCE BANK				11/3/2023		
				Check #: 0		
					PO/InvoiceTotal:	\$91.77
					Vendor Total:	\$468.11

CENTER FOR COLLABORATIVE CLASSROOM

Check Group:

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2444

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SIPPS 4th edition Beginning Level Package- includes teachers manual, 2 sets of handheld spelling sound cards and sight word cards, spelling sound and sight word wall cards, story posters, 68 little books decodable readers, reproducible practice reading stories, indenseive multisensory instructiosn for SIIPS handbooks, 12 trade and write student books, learning letter names teachers manual, 2 tade books, letter cards, foam letters, and 7 year access to all digital resources on the Learning Portal.		1	23241135	INV247767	280.639.0000.200.1000.651.03000.50.421	\$1,175.00
P-Card Payee: COMMERCE BANK				10/5/2023		
Shipping		1	23241135	INV247767	280.639.0000.200.1000.651.03000.50.421	\$94.00
P-Card Payee: COMMERCE BANK				10/5/2023		
				Check #: 0		
					PO/InvoiceTotal:	\$1,269.00
					Vendor Total:	\$1,269.00
CHEMTEX						186
Check Group:						
ANNUAL CONTRACT		1	23240152	254797	100.088.0000.000.2620.430.03000.50.421	\$1,050.00
P-Card Payee: COMMERCE BANK				10/12/2023		
				Check #: 0		
					PO/InvoiceTotal:	\$1,050.00
					Vendor Total:	\$1,050.00
DECKER EQUIPMENT						
Check Group:						
Stool Cap Blue		3	23241527	551642A	100.014.0000.100.1000.610.03206.10.421	\$68.85
P-Card Payee: COMMERCE BANK				10/31/2023		
Stool Cap Red		3	23241527	551642A	100.014.0000.100.1000.610.03206.10.421	\$68.85
P-Card Payee: COMMERCE BANK				10/31/2023		
S/H		1	23241527	551642A	100.014.0000.100.1000.610.03206.10.421	\$31.61
P-Card Payee: COMMERCE BANK				10/31/2023		
				Check #: 0		
					PO/InvoiceTotal:	\$169.31
					Vendor Total:	\$169.31

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2444

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DEMCO	127208					
Check Group:						
Pizza Bookmark		1	23240972	7362571 10/9/2023	100.014.0000.000.2220.610.03206.10.421	\$9.49
P-Card Payee: COMMERCE BANK						
Draw Animals Bookmark		1	23240972	7362571 10/9/2023	100.014.0000.000.2220.610.03206.10.421	\$9.49
P-Card Payee: COMMERCE BANK						
Easter Bookmark		1	23240972	7362571 10/9/2023	100.014.0000.000.2220.610.03206.10.421	\$5.99
P-Card Payee: COMMERCE BANK						
Fun Facts Bookmark		2	23240972	7362571 10/9/2023	100.014.0000.000.2220.610.03206.10.421	\$18.98
P-Card Payee: COMMERCE BANK						
Cat in the Hat		1	23240972	7362571 10/9/2023	100.014.0000.000.2220.610.03206.10.421	\$9.99
P-Card Payee: COMMERCE BANK						
Acrylic Book Display		3	23240972	7362571 10/9/2023	100.014.0000.000.2220.610.03206.10.421	\$59.73
P-Card Payee: COMMERCE BANK						187

Check #: 0

PO/InvoiceTotal:	\$113.67
Vendor Total:	\$113.67

DOUGLAS DISPOSAL SERVICE INC	125372					
Check Group:						
CVMS TRASH		1	23240003	2781114 11/2/2023	100.000.0000.000.2611.421.03301.20.421	\$619.30
P-Card Payee: COMMERCE BANK						
DHS TRASH		1	23240003	2781115 11/2/2023	100.000.0000.000.2611.421.03501.30.421	\$1,038.60
P-Card Payee: COMMERCE BANK						
CCMES TRASH		1	23240003	2781197 11/1/2023	100.000.0000.000.2611.421.03205.10.421	\$944.40
P-Card Payee: COMMERCE BANK						
AIRPORT TRASH		1	23240003	2781207 11/1/2023	100.000.0000.000.2611.421.03000.50.421	\$125.92
P-Card Payee: COMMERCE BANK						
AIRPORT TRASH		1	23240003	2781212 11/1/2023	100.000.0000.000.2611.421.03000.50.421	\$125.92
P-Card Payee: COMMERCE BANK						
JVES TRASH		1	23240003	2781214 11/1/2023	100.000.0000.000.2611.421.03206.10.421	\$1,007.36
P-Card Payee: COMMERCE BANK						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2444

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SES TRASH P-Card Payee: COMMERCE BANK		1	23240003	2781223 11/1/2023	100.000.0000.000.2611.421.03207.10.421	\$755.52
PWLMS TRASH P-Card Payee: COMMERCE BANK		1	23240003	2781230 11/1/2023	100.000.0000.000.2611.421.03302.20.421	\$1,038.60
PHES TRASH P-Card Payee: COMMERCE BANK		1	23240003	2781240 11/1/2023	100.000.0000.000.2611.421.03209.10.421	\$975.88
GVILL TRANSFER STATION P-Card Payee: COMMERCE BANK		1	23240003	2781243 11/1/2023	100.000.0000.000.2611.421.03000.50.421	\$125.13
AIRPORT TRASH P-Card Payee: COMMERCE BANK		1	23240003	2781248 11/1/2023	100.000.0000.000.2611.421.03000.50.421	\$251.84
DHS TRASH P-Card Payee: COMMERCE BANK		1	23240003	2781285 11/1/2023	100.000.0000.000.2611.421.03501.30.421	\$47.22
AIRPORT TRASH P-Card Payee: COMMERCE BANK		1	23240003	2781286 11/1/2023	100.000.0000.000.2611.421.03000.50.421	\$90.12 188
PWLMS TRASH P-Card Payee: COMMERCE BANK		1	23240003	2781317 11/1/2023	100.000.0000.000.2611.421.03302.20.421	\$23.61
GES TRASH P-Card Payee: COMMERCE BANK		1	23240003	2781351 11/1/2023	100.000.0000.000.2611.421.03201.10.421	\$393.00
PWLMS TRASH P-Card Payee: COMMERCE BANK		1	23240003	2781736 11/2/2023	100.000.0000.000.2611.421.03302.20.421	\$393.00
JVES TRASH P-Card Payee: COMMERCE BANK		1	23240003	2782084 11/1/2023	100.000.0000.000.2611.421.03206.10.421	\$225.00
PHES TRASH P-Card Payee: COMMERCE BANK		1	23240003	2782101 11/1/2023	100.000.0000.000.2611.421.03209.10.421	\$393.00

Check #: 0

PO/Invoice Total:	\$8,573.42
Vendor Total:	\$8,573.42

ENERSPECT MEDICAL SOLUTIONS, LLC

Check Group:

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2444

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
G5 Cardiac Science, Fully Auto with ICPR, Dual Language, AED (1) G5 Fully Auto with ICPR, Dual language US English/LatAm Spanish AED, (1) G5 IntelliSense Battery, (1) set of G5 Adult pads, (1), Poweheart G5 Carry Sleeve, (1)AED Manager, (1) USB Cable, (1)		6	23240538	19427	100.000.0000.000.2130.610.03000.50.421	\$10,710.00
P-Card Payee: COMMERCE BANK				10/24/2023		
Powerheart G5 Intellisense Adult Defibillation Pads. Non-Polarized pads for use with the Powerheart G5 to deliver defibrillation therapy. 2 year shelf life.		6	23240538	19427	100.000.0000.000.2130.610.03000.50.421	\$413.10
P-Card Payee: COMMERCE BANK				10/24/2023		
Powerheart G5 Intellisense Pediatric Defib Pads. Non-polarized pads for delivery of pediatric defibrillation therapy. For children up to 8 years of age or 55 lbs (25kg). 2 year shelf life.		6	23240538	19427	100.000.0000.000.2130.610.03000.50.421	\$561.00
P-Card Payee: COMMERCE BANK				10/24/2023		
Powerheart G5 Intellisense Battery. Lithium non-rechargeable battey with a 4 year operational guarantee		6	23240538	19427	100.000.0000.000.2130.610.03000.50.421	\$2,346.00 189
P-Card Payee: COMMERCE BANK				10/24/2023		
Shipping		1	23240538	19427	100.000.0000.000.2130.610.03000.50.421	\$66.63
P-Card Payee: COMMERCE BANK				10/24/2023		
					Check #: 0	
					PO/InvoiceTotal:	\$14,096.73
Check Group:						
Fast Response Kit- includes: 2 pairs of nitrile gloves, a Laerdal pocket mask, paramedic scissors, Gallant razor and a towel.		1	23241499	19417	100.000.0000.000.2130.610.03000.50.421	\$15.00
P-Card Payee: COMMERCE BANK				10/24/2023		
Shipping		1	23241499	19417	100.000.0000.000.2130.610.03000.50.421	\$27.23
P-Card Payee: COMMERCE BANK				10/24/2023		

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
G5 Cardiac Science, Semi Auto with ICPR, Dual Language, AED (1) G5 with ICPR, Dual language US English/LatAm Spanish AED, (1) G5 IntelliSense Battery, (1) set of G5 Intellisense CPR Feedback defibrillation pads, (1) Powerheart G5 Carry Sleeve, (1) AED Manager, (1) USB Cable, (1 set) printed G5 User Guide, Steps To Rescue, Getting Started (ENG), (1 set) printed G5 User Guide, Steps To Rescue, Getting Started (ESP), and multi-lingual Electrode Instructions For Use 6-year manufacturer warranty. Register for 2 additional years of warranty: https://zolldeviceregistration.com/		1	23241499	19417	100.000.0000.000.2130.610.03000.50.421	\$1,785.00
P-Card Payee: COMMERCE BANK				10/24/2023		
Powerheart G5 Intellisense Adult Defibrillation Pads. Non-polarized pads for use with the Powerheart G5 to deliver defibrillation therapy. 2 year shelf life.		1	23241499	19417	100.000.0000.000.2130.610.03000.50.421	\$68.85
P-Card Payee: COMMERCE BANK				10/24/2023		
Standard AED Alarm cabinet, surface mount. Sturdy metal construction protects and displays your AED. Outside dimensions 16' x 14.5' x 8.5' 1		1	23241499	19417	100.000.0000.000.2130.610.03000.50.421	\$125.00
P-Card Payee: COMMERCE BANK				10/24/2023		190
AED Sign: Transforming wall sign that can be used in three different configurations (flat, corner, triangular). Each panel measures 6 1/8' wide by 9' high. Total measurements at 14 7/8' wide by 9' high.		1	23241499	19417	100.000.0000.000.2130.610.03000.50.421	\$12.00
P-Card Payee: COMMERCE BANK				10/24/2023		
Check #: 0						
PO/InvoiceTotal:						\$2,033.08
Vendor Total:						\$16,129.81
FIRST CHOICE SERVICES						
Check Group:						
WATERLOGIC WL100 FLOOR MONTHLY RENTAL		1	23240138	680928	100.000.0000.000.2210.442.03000.50.421	\$33.95
P-Card Payee: COMMERCE BANK				10/9/2023		
Check #: 0						
PO/InvoiceTotal:						\$33.95
Check Group:						
July - December 2023 Water Cooler and Water Unit Rental		1	23240139	675936	100.000.0000.100.2213.442.03000.50.421	\$33.00
P-Card Payee: COMMERCE BANK				10/12/2023		

Douglas County School District

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
July - December 2023 Water Cooler and Water Unit Rental P-Card Payee: COMMERCE BANK		1	23240139	679805 10/12/2023	100.000.0000.100.2213.442.03000.50.421	\$33.00
July - December 2023 5 Gallon Water and Delivery Fee P-Card Payee: COMMERCE BANK		1	23240139	681637 10/12/2023	100.000.0000.100.2213.610.03000.50.421	\$50.75
July - December 2023 5 Gallon Water and Delivery Fee P-Card Payee: COMMERCE BANK		1	23240139	683567 11/6/2023	100.000.0000.100.2213.610.03000.50.421	\$33.00
Check #: 0						
PO/InvoiceTotal:						\$149.75
Check Group:						
BLANKET PO FOR BOTTLE WATER COOLER RENTAL, \$14.95 PER MONTH FOR 12 MONTHS, JULY 2023 TO JUNE 2024 P-Card Payee: COMMERCE BANK		1	23240238	681300 10/9/2023	100.000.0000.000.2730.442.03000.50.421	\$14.95
BLANKET PO FOR BOTTLE WATER COOLER RENTAL, \$14.95 PER MONTH FOR 12 MONTHS, JULY 2023 TO JUNE 2024 P-Card Payee: COMMERCE BANK		1	23240238	685058 11/6/2023	100.000.0000.000.2730.442.03000.50.421	\$15.40 191
Check #: 0						
PO/InvoiceTotal:						\$30.35
Check Group:						
BLANKET PO FOR 5 GAL PURIFIED WATER FOR TRANSPORTATION OFFICE, ESTIMATED AT 6 BOTTLES P-Card Payee: COMMERCE BANK		1	23240257	679297 10/9/2023	100.000.0000.000.2720.610.03000.50.421	\$54.75
BLANKET PO FOR 5 GAL PURIFIED WATER AND DELIVERY CHARGE FOR FLEET MAINENANCE, ESTIMATED AT 5 BOTTLES PER MONTH @ \$10.95/MO X 12 MONTHS AND DELIVERY CHARGE @ \$\$7.95 PER MONTH X 12 MONTHS FOR 2023-2024 SCHOOL YEAR P-Card Payee: COMMERCE BANK		1	23240257	679297 10/9/2023	100.000.0000.000.2730.610.03000.50.421	\$62.70
BLANKET PO FOR 5 GAL PURIFIED WATER AND DELIVERY CHARGE FOR FLEET MAINENANCE, ESTIMATED AT 5 BOTTLES PER MONTH @ \$10.95/MO X 12 MONTHS AND DELIVERY CHARGE @ \$\$7.95 PER MONTH X 12 MONTHS FOR 2023-2024 SCHOOL YEAR P-Card Payee: COMMERCE BANK		1	23240257	683004 11/1/2023	100.000.0000.000.2730.610.03000.50.421	\$40.80

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2444

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BLANKET PO FOR 5 GAL PURIFIED WATER FOR TRANSPORTATION OFFICE, ESTIMATED AT 6 BOTTLES		1	23240257	683004	100.000.0000.000.2720.610.03000.50.421	\$46.34
P-Card Payee: COMMERCE BANK				11/1/2023		
				Check #: 0		
					PO/InvoiceTotal:	\$204.59
Check Group:						
Delivery Charge for water at warehouse		1	23241356	679293	100.000.0000.000.2520.610.03000.50.421	\$7.95
P-Card Payee: COMMERCE BANK				10/4/2023		
Water at warehouse		4	23241356	679293	100.000.0000.000.2520.610.03000.50.421	\$43.80
P-Card Payee: COMMERCE BANK				10/4/2023		
				Check #: 0		
					PO/InvoiceTotal:	\$51.75
Check Group:						192
Water cooler rental at warehouse		1	23241390	680927	100.000.0000.000.2520.442.03000.50.421	\$14.95
P-Card Payee: COMMERCE BANK				10/4/2023		
				Check #: 0		
					PO/InvoiceTotal:	\$14.95
Check Group:						
Clover cooler R/O rental monthly- 1		1	23241396	681362	100.000.0000.000.2580.610.03000.50.421	\$23.95
P-Card Payee: COMMERCE BANK				10/9/2023		
				Check #: 0		
					PO/InvoiceTotal:	\$23.95
Check Group:						
Water cooler rental PAC October		1	23241397	681328	250.000.0000.200.2000.442.03000.50.421	\$14.95
P-Card Payee: COMMERCE BANK				10/5/2023		
				Check #: 0		
					PO/InvoiceTotal:	\$14.95
Check Group:						

Douglas County School District

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Voucher Batch Number: 2444

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
5 GALLON PURIFIED WATER FOR SNP OFFICE P-Card Payee: COMMERCE BANK		3	23241432	679294 10/11/2023	600.000.0000.000.3100.612.03000.50.421	\$32.85
BOTTLE WATER COOLER RENTAL FOR SNP OFFICE P-Card Payee: COMMERCE BANK		1	23241432	680937 10/11/2023	600.000.0000.000.3100.442.03000.50.421	\$14.95
Check #: 0						
PO/InvoiceTotal:						\$47.80
Check Group:						
Delivery Charge P-Card Payee: COMMERCE BANK		1	23241459	681636 10/11/2023	250.000.0000.200.2000.610.03000.50.421	\$6.95
5 Gal Purified Water P-Card Payee: COMMERCE BANK		4	23241459	681636 10/11/2023	250.000.0000.200.2000.610.03000.50.421	\$43.80
Check #: 0						
PO/InvoiceTotal:						\$50.75
Check Group:						
WATERLOGIC MONTHLY RENTAL P-Card Payee: COMMERCE BANK		1	23241618	679909 10/25/2023	100.000.0000.000.2620.442.03000.50.421	\$23.95
Check #: 0						
PO/InvoiceTotal:						\$23.95
Check Group:						
Delivery Charge for water at the warehouse P-Card Payee: COMMERCE BANK		1	23241702	683000 10/30/2023	100.000.0000.000.2520.610.03000.50.421	\$8.19
Water for warehouse P-Card Payee: COMMERCE BANK		3	23241702	683000 10/30/2023	100.000.0000.000.2520.610.03000.50.421	\$33.83
Check #: 0						
PO/InvoiceTotal:						\$42.02
Check Group:						
Water cooler rental - Warehouse P-Card Payee: COMMERCE BANK		1	23241791	684688 11/3/2023	100.000.0000.000.2520.442.03000.50.421	\$14.95
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$14.95
Check Group:						
5 GAL PURIFIED WATER FOR SNP OFFICE		1	23241812	683001	600.000.0000.000.3100.612.03000.50.421	\$11.28
P-Card Payee: COMMERCE BANK				11/6/2023		
BOTTLE WATER COOLER MONTHLY RENTAL FOR SNP OFFICE		1	23241812	684698	600.000.0000.000.3100.442.03000.50.421	\$15.40
P-Card Payee: COMMERCE BANK				11/6/2023		
						Check #: 0
						PO/InvoiceTotal: \$26.68
						Vendor Total: \$730.39
FLINN SCIENTIFIC, INC.	218152					
Check Group:						
Lab Bench Repair Resin		1	23241276	2927209	100.033.0000.000.2620.610.03302.20.421	\$77.82
P-Card Payee: COMMERCE BANK				10/24/2023		194
						Check #: 0
						PO/InvoiceTotal: \$77.82
Check Group:						
B/O FROM PO#23240772		1	23241588	2916726	100.051.0000.100.1000.610.03501.30.421	\$114.96
P-Card Payee: COMMERCE BANK				11/2/2023		
						Check #: 0
						PO/InvoiceTotal: \$114.96
						Vendor Total: \$192.78
FOLLETT SCHOOL SOLUTIONS INC						
Check Group:						
THE CASE OF THE MISSING MARQUESS		1	23241437	746468	100.031.0000.000.2220.640.03301.20.421	\$19.79
P-Card Payee: COMMERCE BANK				10/30/2023		
CHERNOBYL EXPLOSION		1	23241437	746468	100.031.0000.000.2220.640.03301.20.421	\$32.32
P-Card Payee: COMMERCE BANK				10/30/2023		
COULD YOU SURVIVE THE ICE AGE		1	23241437	746468	100.031.0000.000.2220.640.03301.20.421	\$8.01
P-Card Payee: COMMERCE BANK				10/30/2023		

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COUNTING TO PERFECT P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$18.28
CRISES P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$16.05
DAIRY QUEEN P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$12.19
DEAD WEDNESDAY P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$19.29
DOG DRIVEN P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$18.83
DOGSONG P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$18.83
DOUBLES P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$12.16 195
DRAGON LANTERN P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$13.21
THE FINAL HOUR P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$13.59
GUEST: A CHANGLING TALE P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$9.15
HOW TO TRAIN YOUR DRAGON P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$4.43
THE LEAGUE OF SEVEN P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$12.19
LISTEN TO YOUR HEART P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$21.40
LOVE, AUBREY P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$9.15
ONE FOR SORROW P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$9.15

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JUST A LITTLE BLUE P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$12.19
PEACE MISSION P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$12.16
REBOUND P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$10.58
SONNY MAKES A SPLASH P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$26.39
TALES FROM THE NOT SO POSH PARIS ADVENTURE P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$16.25
TIME FOR ANDREW P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$11.18
TOOK P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$14.23 196
UNICORN POWER! P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$10.16
WAIT TIL HELEN COMES P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$17.26
THE WAY HOME P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$12.19
WHERE I BELONG P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$9.15
ZIA ERASES THE WORLD P-Card Payee: COMMERCE BANK		1	23241437	746468 10/30/2023	100.031.0000.000.2220.640.03301.20.421	\$18.31

Check #: 0

PO/InvoiceTotal:	\$438.07
Vendor Total:	\$438.07

HAJOCA CORPORATION

Check Group:

PERMA PATCH P-Card Payee: COMMERCE BANK		10	23241567	S013360286.001 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$264.29
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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PVC CEMENT		1	23241567	S013360396.001 10/23/2023	100.000.0000.000.2630.610.03000.50.421	\$17.02
P-Card Payee: COMMERCE BANK						
PVC PRIMER		1	23241567	S013360396.001 10/23/2023	100.000.0000.000.2630.610.03000.50.421	\$14.09
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$295.40
Vendor Total:						\$295.40
HIGH SIERRA BUSINESS SYSTEMS INC						
Check Group:						
CANNON/IRA-4235 COPIER, BEGIN METER 305,854 END METER 309,050 TOTAL: 3,196		1	23241435	134548 10/11/2023	600.000.0000.000.3100.611.03000.50.421	\$31.96
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$31.96
Check Group:						
Staple Cartridge- X1 6555i		1	23241483	134429 10/12/2023	100.017.0000.100.1000.610.03210.10.421	\$59.00
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$59.00
Check Group:						
c5860i staples		1	23241603	134932 10/23/2023	100.000.0000.000.2510.610.03000.50.421	\$68.00
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$68.00
Check Group:						
CANON/IRA-4235 COPIES FOR SNP OFFICE BEGIN COPIER 309,050 END METER 310,473 TOTAL: 1,423		1	23241813	135183 11/6/2023	600.000.0000.000.3100.611.03000.50.421	\$14.23
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$14.23

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$173.19
INTERMOUNTAIN LOCK AND SECURITY SUPPLY	342055					
Check Group:						
CORE CYLINDER		10	23241610	3816557	100.000.0000.000.2620.610.03000.50.421	\$480.15
P-Card Payee: COMMERCE BANK				10/25/2023		
KEY IN LEVER KEYWAY		10	23241610	3816557	100.000.0000.000.2620.610.03000.50.421	\$421.95
P-Card Payee: COMMERCE BANK				10/25/2023		
Check #: 0						
PO/InvoiceTotal:						\$902.10
Vendor Total:						\$902.10
JW PEPPER AND SON INC	607460					
Check Group:						
AUDITION ETUDES MULTIPLE PERC STDY		1	23240882	365676455	100.031.0000.100.1000.610.03301.20.421	\$12.95
P-Card Payee: COMMERCE BANK				10/5/2023		198
PRACTICAL STUDIES FOR FLUTE #2		1	23240882	365676455	100.031.0000.100.1000.610.03301.20.421	\$7.99
P-Card Payee: COMMERCE BANK				10/5/2023		
Check #: 0						
PO/InvoiceTotal:						\$20.94
Check Group:						
DECEMBER NIGHTS DECEMBER LIGHTS		1	23241428	365708112	100.031.0000.100.1000.610.03301.20.421	\$50.96
P-Card Payee: COMMERCE BANK				10/24/2023		
LEIGH RIDE EPRINT		10	23241428	365708112	100.031.0000.100.1000.610.03301.20.421	\$27.52
P-Card Payee: COMMERCE BANK				10/24/2023		
WHITE WINTER HYMNAL		10	23241428	365708112	100.031.0000.100.1000.610.03301.20.421	\$28.54
P-Card Payee: COMMERCE BANK				10/24/2023		
WHITE WINTER HYMNAL 3 PT MIX PART 1 DOWNLOAD		1	23241428	365708112	100.031.0000.100.1000.610.03301.20.421	\$2.34
P-Card Payee: COMMERCE BANK				10/24/2023		
WHITE WINTER HYMNAL PART 2 DOWNLOAD		1	23241428	365708112	100.031.0000.100.1000.610.03301.20.421	\$2.34
P-Card Payee: COMMERCE BANK				10/24/2023		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WHITE WINTER HYUMNAL PART 3 DOWNLOAD P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$2.34
WHITE WINTER HYMNAL PERFORMANCE DOWNLOAD P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$2.34
WHITE WINTER HYMNAL ACCOMPANIMENT DOWNLOAD P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$29.36
DECEMBER NIGHTS DECEMBER LIGHTS EPRINT P-Card Payee: COMMERCE BANK		10	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$26.50
SLEIGH RIDE SSA BUNDLE DOWNLOAD P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$50.96
A FESTIVE FINALE EPRINT P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$45.87
BAD ELF FLEXIBLE BAND P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$59.97
ANGELS WE HAVE HEARD ON HIGH EPRINT P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$51.27
6 NOTE SLEIGH RIDE EPRINT P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$48.93
6 NOTE SLEIGH RIDE POD P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$10.19
BLACKBEARD EPRINT P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$50.97
BLACKBEARD SCORE P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$12.23
ZOMBIE ROCK EPRINT P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$71.36
ZOMBIE ROCK SCORE P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$10.19
CREEP IT REAL EPRINT P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$54.54

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SKELETONS AT MIDNIGHT EPRINT P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$43.58
CREEP IT REAL SCORE P-Card Payee: COMMERCE BANK		1	23241428	365708112 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$10.22
A FESTIVE FINALE SCORE P-Card Payee: COMMERCE BANK		1	23241428	365710995 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$6.00
ANGEL WE HAVE HEARD ON HIGH P-Card Payee: COMMERCE BANK		1	23241428	365710995 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$9.00
FROSTY THE SNOWMAN SCORE P-Card Payee: COMMERCE BANK		1	23241428	365715634 10/24/2023	100.031.0000.100.1000.610.03301.20.421	\$7.00

Check #: 0

PO/InvoiceTotal: \$714.52

Vendor Total: \$735.46

LEARNING WITHOUT TEARS 280858

Check Group:

4th grade Cursive Success 2022 Student Edition + Student & Teacher Digital P-Card Payee: COMMERCE BANK		55	23240177	INV186428 10/4/2023	100.012.0000.100.1000.651.03201.10.421	\$650.38
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Check #: 0

PO/InvoiceTotal: \$650.38

Check Group:

KINDERGARTEN LETTERS AND NUMBERS FOR ME P-Card Payee: COMMERCE BANK		5	23240769	190364 10/24/2023	100.000.0000.100.1000.641.03000.50.421	\$53.75
1ST MY PRINTING BOOK 2022 STUDENT EDITION P-Card Payee: COMMERCE BANK		5	23240769	190364 10/24/2023	100.000.0000.100.1000.641.03000.50.421	\$53.75
2ND PRINTING POWER 2022 P-Card Payee: COMMERCE BANK		5	23240769	190364 10/24/2023	100.000.0000.100.1000.641.03000.50.421	\$69.88

Check #: 0

PO/InvoiceTotal: \$177.38

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Learning W/O Tears Sentence School Kindergarten P-Card Payee: COMMERCE BANK		1	23241212	INV191186 10/5/2023	100.017.0000.100.1000.640.03210.10.421	\$79.95
Shipping P-Card Payee: COMMERCE BANK		1	23241212	INV191186 10/5/2023	100.017.0000.100.1000.640.03210.10.421	\$8.00
Check #: 0						
PO/InvoiceTotal:						\$87.95
Check Group: Capital Letter Cards for Wood Pieces - Laminated P-Card Payee: COMMERCE BANK		1	23241543	INV193224 11/3/2023	280.639.0000.200.2100.610.03000.50.421	\$24.15
S & H P-Card Payee: COMMERCE BANK		1	23241543	INV193224 11/3/2023	280.639.0000.200.2100.610.03000.50.421	\$6.50
Check #: 0						
PO/InvoiceTotal:						\$30.65
Vendor Total:						\$946.36
MAC GILL AND CO	480224					
Check Group: GLUCOMETER P-Card Payee: COMMERCE BANK		1	23241107	IN0849303 10/16/2023	100.031.0000.000.2130.610.03301.20.421	\$16.49
TEST STRIPS P-Card Payee: COMMERCE BANK		1	23241107	IN0849303 10/16/2023	100.031.0000.000.2130.610.03301.20.421	\$17.99
LANCING DEVICE P-Card Payee: COMMERCE BANK		1	23241107	IN0849303 10/16/2023	100.031.0000.000.2130.610.03301.20.421	\$4.95
CONTROL SOLUTION P-Card Payee: COMMERCE BANK		1	23241107	IN0849303 10/16/2023	100.031.0000.000.2130.610.03301.20.421	\$6.15
LANCETS P-Card Payee: COMMERCE BANK		1	23241107	IN0849303 10/16/2023	100.031.0000.000.2130.610.03301.20.421	\$4.15
XLARGE BANDAGES 2 X 4 P-Card Payee: COMMERCE BANK		3	23241107	IN0849303 10/16/2023	100.031.0000.000.2130.610.03301.20.421	\$13.47
3X3 GAUZE P-Card Payee: COMMERCE BANK		3	23241107	IN0849303 10/16/2023	100.031.0000.000.2130.610.03301.20.421	\$12.36

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ODOR SPRAY		1	23241107	IN0849303 10/16/2023	100.031.0000.000.2130.610.03301.20.421	\$6.20
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$81.76
Vendor Total:						\$81.76
MEEK LUMBER	486741					
Check Group:						
2X4 DF		4	23241326	1388642 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$17.32
P-Card Payee: COMMERCE BANK						
THD 1/4X4		3	23241326	1388958 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$4.83
P-Card Payee: COMMERCE BANK						
NAT EX HVY		1	23241326	1389364 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$5.69
P-Card Payee: COMMERCE BANK						
NAT EX HVY		1	23241326	1389364 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$5.69
P-Card Payee: COMMERCE BANK						
NAT 6X3/4		2	23241326	1390224 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$4.54
P-Card Payee: COMMERCE BANK						
NAT 4X7/8		2	23241326	1390224 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$6.25
P-Card Payee: COMMERCE BANK						
TRAY LINER		2	23241326	1390562 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$3.22
P-Card Payee: COMMERCE BANK						
ETENTION POLE		1	23241326	2774033 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$36.09
P-Card Payee: COMMERCE BANK						
ROLLER COVER		1	23241326	2774033 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$3.79
P-Card Payee: COMMERCE BANK						
PAINT BUCKET		1	23241326	2774033 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$2.37
P-Card Payee: COMMERCE BANK						
ROLLER COVER		1	23241326	2774033 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$8.26
P-Card Payee: COMMERCE BANK						
TAPE MOUNTING		1	23241326	2774033 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$14.24
P-Card Payee: COMMERCE BANK						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$112.29
Check Group:						
TEXTURE		1	23241649	1390875	100.000.0000.000.2620.610.03000.50.421	\$16.14
P-Card Payee: COMMERCE BANK				10/30/2023		
TEXTURE		1	23241649	1390875	100.000.0000.000.2620.610.03000.50.421	\$16.14
P-Card Payee: COMMERCE BANK				10/30/2023		
FINE DW SCREW		1	23241649	1391419	100.000.0000.000.2620.610.03000.50.421	\$8.16
P-Card Payee: COMMERCE BANK				10/30/2023		
DW SCREW		1	23241649	1392231	100.000.0000.000.2620.610.03000.50.421	\$8.33
P-Card Payee: COMMERCE BANK				10/30/2023		
DH SELF SCREW		2	23241649	1393103	100.000.0000.000.2620.610.03000.50.421	\$17.28
P-Card Payee: COMMERCE BANK				10/30/2023		
JST HNGR ZMAX		2	23241649	1393222	100.000.0000.000.2630.610.03000.50.421	203 \$7.20
P-Card Payee: COMMERCE BANK				10/30/2023		
HEX WASHER		1	23241649	1393222	100.000.0000.000.2630.610.03000.50.421	\$10.92
P-Card Payee: COMMERCE BANK				10/30/2023		
2X8 DF 10'		1	23241649	1393222	100.000.0000.000.2630.610.03000.50.421	\$14.04
P-Card Payee: COMMERCE BANK				10/30/2023		
TITENACHOR		1	23241649	1393619	100.000.0000.000.2620.610.03000.50.421	\$1.99
P-Card Payee: COMMERCE BANK				10/30/2023		
FENDER WASHER		1	23241649	1393619	100.000.0000.000.2620.610.03000.50.421	\$0.43
P-Card Payee: COMMERCE BANK				10/30/2023		
CHAIN		2.5	23241649	1393619	100.000.0000.000.2620.610.03000.50.421	\$9.00
P-Card Payee: COMMERCE BANK				10/30/2023		
FIRE BOARD		1	23241649	1393885	100.000.0000.000.2620.610.03000.50.421	\$19.20
P-Card Payee: COMMERCE BANK				10/30/2023		
Check #: 0						
PO/InvoiceTotal:						\$128.83
Vendor Total:						\$241.12

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MINDEN GARDNERVILLE SANITATION DIST	493610					
Check Group:						
GES		1	23240007	23-1002423 10/5/2023	100.000.0000.000.2611.411.03201.10.421	\$978.88
P-Card Payee: COMMERCE BANK						
CVMS		1	23240007	23-1002424 10/5/2023	100.000.0000.000.2611.411.03301.20.421	\$1,857.48
P-Card Payee: COMMERCE BANK						
ADMINISTRATION		1	23240007	23-1002590 10/5/2023	100.000.0000.000.2611.411.03000.50.421	\$352.10
P-Card Payee: COMMERCE BANK						
DHS		1	23240007	23-1002844 10/5/2023	100.000.0000.000.2611.411.03501.30.421	\$4,207.16
P-Card Payee: COMMERCE BANK						
MES		1	23240007	23-1003883 10/5/2023	100.000.0000.000.2611.411.03210.10.421	\$1,074.56
P-Card Payee: COMMERCE BANK						
				Check #: 0		
					PO/InvoiceTotal:	<u>204</u> \$8,470.18
					Vendor Total:	\$8,470.18
MULTI- HEALTH SYSTEMS INC						
Check Group:						
Conners 4 digital licenses		25	23241266	ORD-348414-X7L 6S1 10/24/2023	250.000.0000.200.2000.653.03000.50.421	\$125.00
P-Card Payee: COMMERCE BANK						
				Check #: 0		
					PO/InvoiceTotal:	\$125.00
					Vendor Total:	\$125.00
NAESP	520406					
Check Group:						
Active Membership		1	23241767	ESQUIVEL 7301 2024 11/6/2023	100.017.0000.000.2400.810.03210.10.421	\$259.00
P-Card Payee: COMMERCE BANK						
				Check #: 0		
					PO/InvoiceTotal:	\$259.00
					Vendor Total:	\$259.00

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NATIONAL ELEVATOR INSPECTION SERVICES						
Check Group:						
ANNUAL NO LOAD PRESSURE TEST		1	23241333	RI 23019143 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$115.50
P-Card Payee: COMMERCE BANK						
FILING FEE		1	23241333	RI 23019143 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$223.90
P-Card Payee: COMMERCE BANK						
COMPLETE FIRE SERVICE TEST		1	23241333	RI 23019143 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$115.50
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$454.90
Vendor Total:						\$454.90
NEVADA NEWS GROUP						
	6429					
Check Group:						
Publication of 4th qtr report - FY22-23		1	23241755	38203 11/6/2023	100.000.0000.000.2510.540.03000.50.421	\$1,464.75 ²⁰⁵
P-Card Payee: COMMERCE BANK						
Publication of 1st qtr report - FY23-24		1	23241755	38204 11/6/2023	100.000.0000.000.2510.540.03000.50.421	\$1,464.75
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$2,929.50
Vendor Total:						\$2,929.50
OREILLY AUTO PARTS						
Check Group:						
SE10007 TPMS SENSOR (#530)		1	23241383	3530-170241 10/9/2023	100.000.0000.000.2650.619.03000.50.421	\$48.70
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$48.70
Check Group:						
2PS9 PIGTAIL/SCKT (#89)		1	23241399	3530-171259 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$4.75
P-Card Payee: COMMERCE BANK						

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TX141 COOL TEM SEN (#89) P-Card Payee: COMMERCE BANK		1	23241399	3530-171259 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$37.58
Check #: 0						
PO/InvoiceTotal:						\$42.33
Check Group: S20003 THRT BODY (#505) P-Card Payee: COMMERCE BANK		1	23241683	3530-172606 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$231.15
Check #: 0						
PO/InvoiceTotal:						\$231.15
Vendor Total:						\$322.18
OVERHEAD FIRE PROTECTION INC						
Check Group:						
BACKFLOW TESTING GWHS P-Card Payee: COMMERCE BANK		3	23241330	12449574 10/24/2023	100.000.0000.000.2620.340.03000.50.421	\$372.00
TRUCK FEE P-Card Payee: COMMERCE BANK		1	23241330	12449574 10/24/2023	100.000.0000.000.2620.340.03000.50.421	\$10.00
ZCES ANTIFREEZE TESTED P-Card Payee: COMMERCE BANK		14.5	23241330	12449628 10/24/2023	100.000.0000.000.2620.340.03000.50.421	\$1,812.50
OVERTIME P-Card Payee: COMMERCE BANK		0.5	23241330	12449628 10/24/2023	100.000.0000.000.2620.340.03000.50.421	\$92.50
ANTIFREEZE P-Card Payee: COMMERCE BANK		165	23241330	12449628 10/24/2023	100.000.0000.000.2620.340.03000.50.421	\$8,580.00
TRUCK FEE P-Card Payee: COMMERCE BANK		2	23241330	12449628 10/24/2023	100.000.0000.000.2620.340.03000.50.421	\$20.00
PHES ADJUSTED MAIN PRIN OFFICE P-Card Payee: COMMERCE BANK		2	23241330	221297 10/24/2023	100.000.0000.000.2620.340.03000.50.421	\$250.00
TRUCK FEE P-Card Payee: COMMERCE BANK		1	23241330	221297 10/24/2023	100.000.0000.000.2620.340.03000.50.421	\$10.00
JVES GROUND FAULT P-Card Payee: COMMERCE BANK		19	23241330	221298 10/24/2023	100.000.0000.000.2620.340.03000.50.421	\$1,900.00

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NEW CIRCUIT INSTALL		13	23241330	221298	100.000.0000.000.2620.340.03000.50.421	\$1,300.00
P-Card Payee: COMMERCE BANK				10/24/2023		
FIRE WIRE		1	23241330	221298	100.000.0000.000.2620.340.03000.50.421	\$75.00
P-Card Payee: COMMERCE BANK				10/24/2023		
TRUCK FEE		1	23241330	221298	100.000.0000.000.2620.340.03000.50.421	\$10.00
P-Card Payee: COMMERCE BANK				10/24/2023		
CCMES GROUND FAULT		5	23241330	221303	100.000.0000.000.2620.340.03000.50.421	\$625.00
P-Card Payee: COMMERCE BANK				10/24/2023		
TRUCK FEE		1	23241330	221303	100.000.0000.000.2620.340.03000.50.421	\$10.00
P-Card Payee: COMMERCE BANK				10/24/2023		
Check #: 0						
PO/InvoiceTotal:						\$15,070.00
Check Group:						
DHS LEAKING SPRINKLER LABOR		4	23241667	12450127	100.000.0000.000.2620.492.03000.50.421	\$500.00
P-Card Payee: COMMERCE BANK				10/31/2023		
CONCEALED STYLE HEAD		1	23241667	12450127	100.000.0000.000.2620.492.03000.50.421	\$26.40
P-Card Payee: COMMERCE BANK				10/31/2023		
CONCEALED COVERPLATE		1	23241667	12450127	100.000.0000.000.2620.492.03000.50.421	\$22.40
P-Card Payee: COMMERCE BANK				10/31/2023		
TRUCK FEE		1	23241667	12450127	100.000.0000.000.2620.492.03000.50.421	\$10.00
P-Card Payee: COMMERCE BANK				10/31/2023		
Check #: 0						
PO/InvoiceTotal:						\$558.80
Vendor Total:						\$15,628.80
PACIFIC OFFICE AUTOMATION						
Check Group:						
Master Rolls for Riso		3	23241313	703819 1	100.012.0000.100.1000.610.03201.10.421	\$173.25
P-Card Payee: COMMERCE BANK				11/2/2023		
Check #: 0						
PO/InvoiceTotal:						\$173.25

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Invoice 419555 for copy charges overage for Pro1100		1	23241404	419555	100.011.0000.100.1000.611.03205.10.421	\$154.99
P-Card Payee: COMMERCE BANK				10/13/2023		
				Check #: 0		
					PO/InvoiceTotal:	\$154.99
Check Group:						
INV 714676		1	23241493	714676	100.014.0000.100.1000.611.03206.10.421	\$75.33
P-Card Payee: COMMERCE BANK				10/12/2023		
INV 714677		1	23241493	714677	100.014.0000.100.1000.611.03206.10.421	\$390.55
P-Card Payee: COMMERCE BANK				10/12/2023		
INV 717319		1	23241493	717319	100.014.0000.100.1000.611.03206.10.421	\$131.60
P-Card Payee: COMMERCE BANK				10/12/2023		
				Check #: 0		
					PO/InvoiceTotal:	<u>208</u>
					PO/InvoiceTotal:	\$597.48
Check Group:						
Copy overage for Pro1100		1	23241727	751865	100.011.0000.100.1000.611.03205.10.421	\$206.83
P-Card Payee: COMMERCE BANK				11/6/2023		
				Check #: 0		
					PO/InvoiceTotal:	<u>\$206.83</u>
					Vendor Total:	\$1,132.55
PAR INC						
Check Group:						
RIAS 2 Record Forms (Print, Pkg of 25)		1	23241460	IN-00260360	250.000.0000.200.1000.610.03000.50.421	\$117.00
P-Card Payee: COMMERCE BANK				10/31/2023		
RIAS 2 Response Forms (Print, pkg of 25)		1	23241460	IN-00260360	250.000.0000.200.1000.610.03000.50.421	\$38.00
P-Card Payee: COMMERCE BANK				10/31/2023		
Shipping & Handling		1	23241460	IN-00260360	250.000.0000.200.1000.610.03000.50.421	\$23.00
P-Card Payee: COMMERCE BANK				10/31/2023		
Par Examiner Record Forms (pkg 10)		1	23241460	IN-00260360	250.000.0000.200.2000.610.03000.50.421	\$75.00
P-Card Payee: COMMERCE BANK				10/31/2023		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$253.00
Vendor Total:						\$253.00
R&S OPTIMUM OFFSET	710150					
Check Group:						
PUMPKIN RUN ENVELOPES		1	23241430	23-16062	100.031.0000.100.1000.610.03301.20.421	\$169.00
P-Card Payee:	COMMERCE BANK			10/9/2023		
Check #: 0						
PO/InvoiceTotal:						\$169.00
Check Group:						
ENVELOPES		1	23241469	23-16043	100.051.0000.100.1000.610.03501.30.421	\$380.00
P-Card Payee:	COMMERCE BANK			11/2/2023		
Check #: 0						209
PO/InvoiceTotal:						\$380.00
Check Group:						
4K 2-Part Tardy Slips		1	23241547	23-16083	100.052.0000.100.1000.610.03502.30.421	\$429.00
P-Card Payee:	COMMERCE BANK			10/24/2023		
Check #: 0						
PO/InvoiceTotal:						\$429.00
Check Group:						
Mustang Bucks		1	23241589	23-16066	100.016.0000.100.1000.610.03209.10.421	\$549.00
P-Card Payee:	COMMERCE BANK			11/3/2023		
Check #: 0						
PO/InvoiceTotal:						\$549.00
Check Group:						
Full Color Double-Sided Business Cards - Cade Baligad		1	23241638	23-16093	280.744.0000.100.2900.310.03000.50.421	\$75.00
P-Card Payee:	COMMERCE BANK			10/30/2023		
Check #: 0						
PO/InvoiceTotal:						\$75.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$1,602.00
ROBERT BROOKE AND ASSOCIATES						
Check Group:						
STRIKE KEEPER		2	23241556	302161	100.000.0000.000.2620.610.03000.50.421	\$48.00
P-Card Payee:	COMMERCE BANK			10/23/2023		
SLIDE BOLT LATCH		2	23241556	302161	100.000.0000.000.2620.610.03000.50.421	\$34.16
P-Card Payee:	COMMERCE BANK			10/23/2023		
SHIPPING		1	23241556	302161	100.000.0000.000.2620.610.03000.50.421	\$18.13
P-Card Payee:	COMMERCE BANK			10/23/2023		
Check #: 0						
PO/InvoiceTotal:						\$100.29
Vendor Total:						\$100.29
SCHOLASTIC INC						
Check Group:						
Scholastics News and Super STEM/Rose TA		1	23241395	M7383835 CHANGED	100.011.0000.100.1000.610.03205.10.421	\$303.31
P-Card Payee:	COMMERCE BANK			10/13/2023		
Check #: 0						
PO/InvoiceTotal:						\$303.31
Check Group:						
23/24 Classroom Scholastic		1	23241604	M7377502 5	100.014.0000.100.1000.640.03206.10.421	\$3,102.26
P-Card Payee:	COMMERCE BANK			11/1/2023		
Check #: 0						
PO/InvoiceTotal:						\$3,102.26
Vendor Total:						\$3,405.57
SCHOOL LIFE						
Check Group:						
CUSTOM DOUBLE SIDED DOG BRAG TAG - SCHOOL		1000	23241296	INV-200075206	100.015.0000.100.1000.610.03207.10.421	\$201.44
P-Card Payee:	COMMERCE BANK			10/12/2023		
Check #: 0						

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						PO/InvoiceTotal: <u>\$201.44</u>
						Vendor Total: <u>\$201.44</u>
SILVER STATE INTL TRUCKS	733587					
Check Group:						
201C/5295473RX-CORE SENSOR, NITROGEN OXI, CORE RETURN FROM X201122489:01		1	23241738	X201123675:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	(\$284.75)
P-Card Payee: COMMERCE BANK						
201C/3914708 LOCKPLATE		12	23241738	X201124448:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$59.76
P-Card Payee: COMMERCE BANK						
2011/BX800629 VALVE BRK CONTROL*E-8P W/NPT		1	23241738	X201124680:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$246.43
P-Card Payee: COMMERCE BANK						
201E/6085BA00 CATS EYE 4 PACK		1	23241738	X201124684:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$437.91
P-Card Payee: COMMERCE BANK						
201C/5260648 GASKET, TURBOCHARGER		4	23241738	X201125207:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$72.28
P-Card Payee: COMMERCE BANK						
201E/BALCA5514 HD 7 IN, HD AIR ELEMENT		6	23241738	X201125427:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$556.14
P-Card Payee: COMMERCE BANK						
201E/XK3124711QP REM KIT		2	23241738	X201125757:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$239.98
P-Card Payee: COMMERCE BANK						
201E/XK3124711QP-CORE		2	23241738	X201125757:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$88.00
P-Card Payee: COMMERCE BANK						
2011/FLT4407B DRUM, FLEETRITR BRAKE DRUM, REA		2	23241738	X201125757:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$380.00
P-Card Payee: COMMERCE BANK						
201E/R803112 ADJUSTER BRK SLACK		2	23241738	X201125757:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$174.14
P-Card Payee: COMMERCE BANK						
201E/KIT8042 KT BRK, KIT BRAKE MINOR REPAIR		1	23241738	X201125757:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$8.58
P-Card Payee: COMMERCE BANK						
201E/LF3970 L/O FLTR, FILTER-LUBE OIL		24	23241738	X201126011:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$270.48
P-Card Payee: COMMERCE BANK						
7% INVOICE CHARGE TO SPED		1	23241738	X201126011:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	(\$157.85)
P-Card Payee: COMMERCE BANK						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
7% INVOICE CHARGE TO SPED P-Card Payee: COMMERCE BANK		1	23241738	X201126011:01 11/3/2023	250.000.0000.200.2730.619.03000.50.421	\$157.85
Check #: 0						
PO/InvoiceTotal:						\$2,254.95
Check Group:						
PROGRAM ECM, 1.76 LABOR P-Card Payee: COMMERCE BANK		1	23241739	R201017472:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$349.06
SHOP SUPPLIES P-Card Payee: COMMERCE BANK		1	23241739	R201017472:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$26.18
7% INVOICE CHARGE TO SPED P-Card Payee: COMMERCE BANK		1	23241739	R201017472:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	(\$189.18)
7% INVOICE CHARGE TO SPED P-Card Payee: COMMERCE BANK		1	23241739	R201017472:01 11/3/2023	250.000.0000.200.2730.619.03000.50.421	\$189.18
201C/5317106RX MODULE, ELECTRONIC CONTROL (#37) P-Card Payee: COMMERCE BANK		1	23241739	X201126519:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$2,327.26 ²¹²
201C/5317106RX-CORE (5290170D) MODULE, ELECTRONIC C P-Card Payee: COMMERCE BANK		1	23241739	X201126519:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$500.00
201C/5317106RX-CORE (5290170D) MODULE, ELECTRONIC C P-Card Payee: COMMERCE BANK		1	23241739	X201126519:01 11/3/2023	100.000.0000.000.2730.619.03000.50.421	(\$500.00)
Check #: 0						
PO/InvoiceTotal:						\$2,702.50
Vendor Total:						\$4,957.45
SNAP ON INDUSTRIAL	740860					
Check Group:						
208FRDH TQR ADTP SET 8 PC 3/8 DR P-Card Payee: COMMERCE BANK		1	23241672	ARV / 58770025 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$139.49
208FRDHM 3/8" TORQ ADPT SET 8 PC METRIC P-Card Payee: COMMERCE BANK		1	23241672	ARV / 58772743 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$139.49

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MFIMM13 3/8 DR 6 PT 13 MM MAG SHL PWR SKT P-Card Payee: COMMERCE BANK		1	23241672	ARV / 58807703 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$21.93
ATECH14MPK 1/4" ATECH MICRO PROMO PACK P-Card Payee: COMMERCE BANK		1	23241672	ARV / 58995007 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$895.00
7% INVOICE CHARGE TO SPED P-Card Payee: COMMERCE BANK		1	23241672	ARV / 58995007 10/31/2023	100.000.0000.000.2730.619.03000.50.421	(\$83.71)
7% INVOICE CHARGE TO SPED P-Card Payee: COMMERCE BANK		1	23241672	ARV / 58995007 10/31/2023	250.000.0000.200.2730.619.03000.50.421	\$83.71
Check #: 0						
PO/InvoiceTotal:						\$1,195.91
Vendor Total:						\$1,195.91
SOUTHERN TIRE MART LLC						
Check Group:						
11R22.5 BDR-HT3 W/CSG P-Card Payee: COMMERCE BANK		9	23241689	7590019882 10/31/2023	100.000.0000.000.2730.614.03000.50.421	213 \$2,547.90
7% INVOICE CHARGE TO SPED P-Card Payee: COMMERCE BANK		1	23241689	7590019882 10/31/2023	100.000.0000.000.2730.614.03000.50.421	(\$178.35)
7% INVOICE CHARGE TO SPED P-Card Payee: COMMERCE BANK		1	23241689	7590019882 10/31/2023	250.000.0000.200.2730.614.03000.50.421	\$178.35
Check #: 0						
PO/InvoiceTotal:						\$2,547.90
Check Group:						
225/75R16 PEWAG CHAINS (#11) P-Card Payee: COMMERCE BANK		1	23241690	7590020108 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$298.99
Check #: 0						
PO/InvoiceTotal:						\$298.99
Vendor Total:						\$2,846.89
SUMMIT PLUMBING AND HEATING	6094					
Check Group:						

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backflow repair labor		1	23241328	823004	100.000.0000.000.2620.340.03000.50.421	\$155.00
P-Card Payee: COMMERCE BANK				10/23/2023		
trip fee		1	23241328	823004	100.000.0000.000.2620.340.03000.50.421	\$20.00
P-Card Payee: COMMERCE BANK				10/23/2023		
Check #: 0						
PO/InvoiceTotal:						\$175.00
Check Group:						
IN/OUT VALVE CCMES		1	23241550	815752	100.000.0000.000.2620.340.03000.50.421	\$1,054.08
P-Card Payee: COMMERCE BANK				10/23/2023		
PP 3" MIP		1	23241550	815752	100.000.0000.000.2620.340.03000.50.421	\$212.19
P-Card Payee: COMMERCE BANK				10/23/2023		
3" SCD 80 MIP		2	23241550	815752	100.000.0000.000.2620.340.03000.50.421	\$76.10
P-Card Payee: COMMERCE BANK				10/23/2023		
PVC BUSHING		1	23241550	815752	100.000.0000.000.2620.340.03000.50.421	\$39.10
P-Card Payee: COMMERCE BANK				10/23/2023		
2" SCD 80 90 BEND		2	23241550	815752	100.000.0000.000.2620.340.03000.50.421	\$18.36
P-Card Payee: COMMERCE BANK				10/23/2023		
2" SCD 80 PIPE		4	23241550	815752	100.000.0000.000.2620.340.03000.50.421	\$24.24
P-Card Payee: COMMERCE BANK				10/23/2023		
COLVE & PRIMER		1	23241550	815752	100.000.0000.000.2620.340.03000.50.421	\$10.00
P-Card Payee: COMMERCE BANK				10/23/2023		
VAC CON		2.5	23241550	815752	100.000.0000.000.2620.340.03000.50.421	\$812.50
P-Card Payee: COMMERCE BANK				10/23/2023		
LABOR		6	23241550	815752	100.000.0000.000.2620.340.03000.50.421	\$930.00
P-Card Payee: COMMERCE BANK				10/23/2023		
TRIP		1	23241550	815752	100.000.0000.000.2620.340.03000.50.421	\$20.00
P-Card Payee: COMMERCE BANK				10/23/2023		
WAX SEAL PWLMS		1	23241550	823142	100.000.0000.000.2620.340.03000.50.421	\$11.50
P-Card Payee: COMMERCE BANK				10/23/2023		
FUEL		1	23241550	823142	100.000.0000.000.2620.340.03000.50.421	\$20.00
P-Card Payee: COMMERCE BANK				10/23/2023		

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LABOR		2	23241550	823142	100.000.0000.000.2620.340.03000.50.421	\$310.00
P-Card Payee: COMMERCE BANK				10/23/2023		
Check #: 0						
PO/InvoiceTotal:						\$3,538.07
Check Group:						
Rental of portable for district BBQ		1	23241639	231002PP	100.000.0000.000.2320.442.03000.50.421	\$355.00
P-Card Payee: COMMERCE BANK				10/25/2023		
Rental of portable for district BBQ		1	23241639	231002PP	100.000.0000.000.2570.442.03000.50.421	\$355.00
P-Card Payee: COMMERCE BANK				10/25/2023		
Check #: 0						
PO/InvoiceTotal:						\$710.00
Vendor Total:						\$4,423.07
						215
UNITY SCHOOL BUS PARTS						
Check Group:						
071020 ASSEMBLY POLYROD, BLUE BIRD T3		3	23241675	0562027-IN	100.000.0000.000.2730.619.03000.50.421	\$290.34
P-Card Payee: COMMERCE BANK				10/31/2023		
2-9186-5585 WELDON 7: TURN SIGNAL LED		2	23241675	0562027-IN	100.000.0000.000.2730.619.03000.50.421	\$105.34
P-Card Payee: COMMERCE BANK				10/31/2023		
Check #: 0						
PO/InvoiceTotal:						\$395.68
Check Group:						
34258 SBX MP PUMP - STRAIGHT PORT		2	23241715	0563829-IN	100.000.0000.000.2730.619.03000.50.421	\$817.92
P-Card Payee: COMMERCE BANK				11/3/2023		
Check #: 0						
PO/InvoiceTotal:						\$817.92
Vendor Total:						\$1,213.60
WEDCO INC						
	886608					
Check Group:						
RAYCHEM POWER CONNECTION KIT		1	23241612	S100045785.001	100.000.0000.000.2620.610.03000.50.421	\$144.11
P-Card Payee: COMMERCE BANK				10/25/2023		

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PL-C26W/41-4P/ALTO 38337-2 P-Card Payee: COMMERCE BANK		1	23241612	S100045785.001 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$89.72
PL-C26W/841/2P PL-C 26W/841/2P 38324-0 P-Card Payee: COMMERCE BANK		1	23241612	S100045785.001 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$84.58
PL-C26W/41-4P/ALTO P-Card Payee: COMMERCE BANK		1	23241612	S100045785.002 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$89.72
PL-C26W/841/2P PL-C 26W/841/2P 38324-0 P-Card Payee: COMMERCE BANK		1	23241612	S100045785.002 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$76.13
PL-T42W/841/A/4P/ALT FLOUR LAMP# 14903-9 P-Card Payee: COMMERCE BANK		1	23241612	S100047871.001 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$111.81
Check #: 0						
PO/InvoiceTotal:						\$596.07
Check Group:						216
FASCO CONTACTOR P-Card Payee: COMMERCE BANK		1	23241660	S100051312.001 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$56.15
Check #: 0						
PO/InvoiceTotal:						\$56.15
Vendor Total:						\$652.22
WESTERN NEVADA SUPPLY CO	887678					
Check Group:						
MOEW DECK P-Card Payee: COMMERCE BANK		1	23241613	49898356-1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$134.34
FREIGHT P-Card Payee: COMMERCE BANK		1	23241613	49898356-1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$22.50
WATT RK288AZ1-T P-Card Payee: COMMERCE BANK		1	23241613	49933220 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$133.83
FREIGHT P-Card Payee: COMMERCE BANK		1	23241613	49933220 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$22.50
SJ WASHER P-Card Payee: COMMERCE BANK		1	23241613	49936388 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$4.84

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SPUD CULG		1	23241613	49936388	100.000.0000.000.2620.610.03000.50.421	\$78.40
P-Card Payee: COMMERCE BANK				10/25/2023		
VB RP KIT		1	23241613	49936388	100.000.0000.000.2620.610.03000.50.421	\$12.84
P-Card Payee: COMMERCE BANK				10/25/2023		
MTL TAPE		1	23241613	49939111	100.000.0000.000.2620.610.03000.50.421	\$34.39
P-Card Payee: COMMERCE BANK				10/25/2023		
ABS 90		1	23241613	49939111	100.000.0000.000.2620.610.03000.50.421	\$18.50
P-Card Payee: COMMERCE BANK				10/25/2023		
GLV FURN PIPE		1	23241613	49939111	100.000.0000.000.2620.610.03000.50.421	\$27.24
P-Card Payee: COMMERCE BANK				10/25/2023		
GLV TAPER		1	23241613	49939111	100.000.0000.000.2620.610.03000.50.421	\$11.88
P-Card Payee: COMMERCE BANK				10/25/2023		
PIPE CRIMPER		1	23241613	49940645	100.000.0000.000.2620.610.03000.50.421	\$52.67
P-Card Payee: COMMERCE BANK				10/25/2023		217
FOILMASTIC TAPE		1	23241613	49940646	100.000.0000.000.2620.610.03000.50.421	\$51.86
P-Card Payee: COMMERCE BANK				10/25/2023		
STMP WHT		1	23241613	49940654	100.000.0000.000.2620.610.03000.50.421	\$65.26
P-Card Payee: COMMERCE BANK				10/25/2023		
3 ABS 90		1	23241613	49940654	100.000.0000.000.2620.610.03000.50.421	\$37.00
P-Card Payee: COMMERCE BANK				10/25/2023		
MI CPLG DOM		1	23241613	49940654	100.000.0000.000.2620.610.03000.50.421	\$10.56
P-Card Payee: COMMERCE BANK				10/25/2023		
GAS FLEX W/VLV		1	23241613	49940654	100.000.0000.000.2620.610.03000.50.421	\$28.36
P-Card Payee: COMMERCE BANK				10/25/2023		
GLV FURN PIPE		1	23241613	49940654	100.000.0000.000.2620.610.03000.50.421	\$68.40
P-Card Payee: COMMERCE BANK				10/25/2023		
HONE TH411		1	23241613	49945288	100.000.0000.000.2620.610.03000.50.421	\$59.07
P-Card Payee: COMMERCE BANK				10/25/2023		
PT SCREW		1	23241613	49945288	100.000.0000.000.2620.610.03000.50.421	\$51.69
P-Card Payee: COMMERCE BANK				10/25/2023		

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GLV TAPER P-Card Payee: COMMERCE BANK		1	23241613	49955086 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$9.22
GLV TAPER P-Card Payee: COMMERCE BANK		1	23241613	49955086 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$9.22
GAS FLEX P-Card Payee: COMMERCE BANK		1	23241613	49955086 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$42.93
STL NIP P-Card Payee: COMMERCE BANK		1	23241613	49955086 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$5.20
STAT WIRE P-Card Payee: COMMERCE BANK		1	23241613	49955086 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$99.77
NON PROG STAT P-Card Payee: COMMERCE BANK		1	23241613	49955086 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$131.97
GLV ADJ 90 P-Card Payee: COMMERCE BANK		1	23241613	49955086 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$8.40 218
GLV FURN PIPE P-Card Payee: COMMERCE BANK		1	23241613	49955086 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$18.30
SEGGIE BLADE P-Card Payee: COMMERCE BANK		1	23241613	49957216 10/25/2023	100.000.0000.000.2630.610.03000.50.421	\$259.00
CREDIT P-Card Payee: COMMERCE BANK		1	23241613	CM49957216 10/25/2023	100.000.0000.000.2630.610.03000.50.421	(\$259.00)

Check #: 0

PO/InvoiceTotal: \$1,251.14

Check Group:

GAS RGLTR P-Card Payee: COMMERCE BANK		1	23241614	19975389 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$181.82
GAS RGLTR P-Card Payee: COMMERCE BANK		1	23241614	19975389 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$181.82
PIGTAIL P-Card Payee: COMMERCE BANK		1	23241614	49959353 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$10.53
CP DUAL STOP P-Card Payee: COMMERCE BANK		1	23241614	49960187 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$122.35

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HEX BUSH P-Card Payee: COMMERCE BANK		1	23241614	49960187 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$35.54
BRS NIP P-Card Payee: COMMERCE BANK		1	23241614	49960187 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$38.82
GLV TAPPER P-Card Payee: COMMERCE BANK		1	23241614	49960934 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$9.22
BRS TEE P-Card Payee: COMMERCE BANK		1	23241614	49961749 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$29.10
BRS PLUG P-Card Payee: COMMERCE BANK		1	23241614	49961749 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$13.96
BRS NIP P-Card Payee: COMMERCE BANK		1	23241614	49961749 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$85.80
ANGL STOP P-Card Payee: COMMERCE BANK		1	23241614	49961749 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$60.90 219
GAS REL TR P-Card Payee: COMMERCE BANK		1	23241614	49979708 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$181.82
ELEC WTR HTR P-Card Payee: COMMERCE BANK		1	23241614	49979715 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$580.36
FLAPPER P-Card Payee: COMMERCE BANK		1	23241614	49979715 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$16.00
FLAPPER P-Card Payee: COMMERCE BANK		1	23241614	49979715 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$15.25
FILL VLV P-Card Payee: COMMERCE BANK		1	23241614	49979715 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$32.90
CREDIT P-Card Payee: COMMERCE BANK		1	23241614	CM19975389 10/25/2023	100.000.0000.000.2620.610.03000.50.421	(\$363.64)
CREDIT P-Card Payee: COMMERCE BANK		1	23241614	CM49832529 10/25/2023	100.000.0000.000.2620.610.03000.50.421	(\$107.74)

Check #: 0

PO/InvoiceTotal: \$1,124.81

Check Group:

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BRS CPLG		1	23241661	39987544 - NO TAX 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$13.26
P-Card Payee: COMMERCE BANK						
BRS NIP		1	23241661	39987544 - NO TAX 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$9.42
P-Card Payee: COMMERCE BANK						
MANHOLE HOOK		1	23241661	49984279 10/31/2023	100.000.0000.000.2630.610.03000.50.421	\$84.45
P-Card Payee: COMMERCE BANK						
ACCESS DOOR		1	23241661	49991903 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$128.70
P-Card Payee: COMMERCE BANK						

Check #: 0

PO/InvoiceTotal: \$235.83

Vendor Total: \$2,611.78

WOODWIND & BRASSWIND INC

Check Group:

Vandoren SR21 Traditional Alto Sax Reeds Strength 3 - 10pk		2	23241103	ab09212023094w 10/11/2023	100.033.0000.910.1000.610.03302.20.421	\$63.50
P-Card Payee: COMMERCE BANK						
Mitchell Bb Clarinet Reeds 10pk		5	23241103	ab09212023094w 10/11/2023	100.033.0000.910.1000.610.03302.20.421	\$88.75
P-Card Payee: COMMERCE BANK						
Selmer Cork Grease (Tube)		20	23241103	ab09212023094w 10/11/2023	100.033.0000.910.1000.610.03302.20.421	\$42.00
P-Card Payee: COMMERCE BANK						
Brasswind Slide Grease		20	23241103	ab09212023094w 10/11/2023	100.033.0000.910.1000.610.03302.20.421	\$22.00
P-Card Payee: COMMERCE BANK						
Superslick Valve Oil 1.25oz		20	23241103	ab09212023094w 10/11/2023	100.033.0000.910.1000.610.03302.20.421	\$40.00
P-Card Payee: COMMERCE BANK						
Valentino Standard Repair Kit		1	23241103	ab09212023094w 10/11/2023	100.033.0000.910.1000.610.03302.20.421	\$250.00
P-Card Payee: COMMERCE BANK						

Check #: 0

PO/InvoiceTotal: \$506.25

Vendor Total: \$506.25

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Grand Total:						\$102,530.36

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2445

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
7UP/RC BOTTLING COMPANY OF RENO						
Check Group:						
SNAPPLE, DIET, Variety, 24/20 oz. "HS"		25	23241436	425005074 10/12/2023	600.000.0000.000.3100.610.03000.50.421	\$600.00
Check #: 171108						
PO/InvoiceTotal:						\$600.00
Vendor Total:						\$600.00
ABC HEATING AND SHEET METAL						
Check Group:						
2-.040 ALUMINUM PARTS FOR BUS		1	23241641	11284 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$100.00
Check #: 171109						
PO/InvoiceTotal:						\$100.00
Vendor Total:						\$100.00
ACCOLADES 3456						
Check Group:						
Staff of the year engraved plates		1	23241701	103823 11/3/2023	100.011.0000.100.1000.610.03205.10.421	\$20.00
Check #: 171110						
PO/InvoiceTotal:						\$20.00
Vendor Total:						\$20.00
ACE HARDWARE 3550						
Check Group:						
Stipping Field Paint		6	23241275	163899 10/11/2023	100.033.0000.920.1000.610.03302.20.421	\$59.34
Check #: 171111						
PO/InvoiceTotal:						\$59.34
Check Group:						
RED GRNT HMR BIT		1	23241324	163842/1 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$7.59

Douglas County School District

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Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LEAF RAKE		1	23241324	163904/1 10/23/2023	100.000.0000.000.2630.610.03000.50.421	\$12.99
TARP		2	23241324	163904/1 10/23/2023	100.000.0000.000.2630.610.03000.50.421	\$27.98
3" BLK SET		1	23241324	163927/1 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$3.59
PRY BAR KIT		1	23241324	163993/1 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$14.99
Check #: 171111						
PO/InvoiceTotal:						\$67.14
Check Group:						
FASTENERS		2	23241607	161457/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$0.94
CONDUIT		1	23241607	163781/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$37.99 ²²³
BOX HANDY		2	23241607	163917/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$5.58
TOGGLE SWITCH		1	23241607	163917/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$1.59
SNGLE BLANK		3	23241607	163917/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$4.17
VELCRO TAPE		1	23241607	164048/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$9.99
VELCRO		1	23241607	164048/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$4.59
NAIL PEGS		6	23241607	164053/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$41.94
FASTENERS		15	23241607	164091/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$12.90
FASTENERS		10	23241607	164111/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$4.10

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FASTENERS		10	23241607	164111/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$1.40
FASTENERS		4	23241607	164248/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$0.72
FASTENERS		4	23241607	164248/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$0.72
CAULK		1	23241607	164248/1 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$6.99
Check #: 171111						
PO/InvoiceTotal:						\$133.62
Check Group:						
MARKING PAINT		6	23241655	164013/1 10/31/2023	100.000.0000.000.2630.610.03000.50.421	\$53.94
BEADED CHAIN		1	23241655	164381/1 10/31/2023	100.000.0000.000.2620.610.03000.50.421	224 \$3.99
CONNECTOR		1	23241655	164381/1 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$2.59
FASTENERS		3	23241655	164413/1 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$3.57
FASTENERS		3	23241655	164413/1 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$3.75
DRL BT		2	23241655	164415/1 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$11.18
GREAT STUFF G&C		1	23241655	164464/1 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$6.99
Check #: 171111						
PO/InvoiceTotal:						\$86.01
Vendor Total:						\$346.11

AGPARTS WORLDWIDE

Check Group:

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2445

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Dell 3100 chromebook new 11.6" non-touch screens		40	23241252	068515 10/4/2023	100.000.0000.000.2580.652.03000.50.421	\$798.00
Check #: 171112						
PO/InvoiceTotal:						\$798.00
Vendor Total:						\$798.00
ALINE ADVISORS						
Check Group:						
GES JACE RE-CONFIGURATION		2	23241569	113 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$150.00
PWL CHILLER SETTING ADJ		1	23241569	113 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$75.00
DHS GYM AC2 SLAVE		1	23241569	113 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$75.00
CVMS REPROGRAM HV-3		2	23241569	113 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$150.00
UPDATE NIAGRA SERVER		1	23241569	113 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$75.00
RIB RELAYS		5	23241569	114 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$325.00
Check #: 171113						
PO/InvoiceTotal:						\$850.00
Check Group:						
DHS RM 201		1	23241625	115 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$75.00
212, 215,220,227		3	23241625	115 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$225.00
ZCES/MES LIGHTING SCHEDULE		1	23241625	115 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$75.00
BACK UP DATABASE		1	23241625	115 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$75.00

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 171113						
						PO/InvoiceTotal: <u>\$450.00</u>
						Vendor Total: \$1,300.00
ALSCO, INC						
Check Group:						
10/27/23 - TRANSPORTATION TOWELS, STOP MINIMUM		1	23241719	LREN1888789 11/3/2023	100.000.0000.000.2730.340.03000.50.421	\$75.00
INVENTORY MAINTENANCE CHARGE		1	23241719	LREN1888789 11/3/2023	100.000.0000.000.2730.340.03000.50.421	\$12.00
SERVICE CHARGE		1	23241719	LREN1888789 11/3/2023	100.000.0000.000.2730.340.03000.50.421	\$12.00
Check #: 171114						
						PO/InvoiceTotal: <u>\$99.00</u>
						Vendor Total: \$99.00
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
dividers		1	23241500	17HM-7KJK-CNC L 11/3/2023	100.016.0000.100.1000.610.03209.10.421	\$6.51
4th-5th grade printer		1	23241500	1HKK-MTCM-3KX K 11/3/2023	100.016.0000.100.1000.610.03209.10.421	\$289.75
magnetic clips		1	23241500	1HKK-MTCM-3KX K 11/3/2023	100.016.0000.100.1000.610.03209.10.421	\$9.95
Check #: 171115						
						PO/InvoiceTotal: <u>\$306.21</u>
Check Group:						
By Frank Herbert - Heretics of Dune, 1st Edition (1984-04-16) [Hardcover]		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$22.09

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Gather		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$18.21
Phoebe's Diary		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$18.21
The Hidden Kingdom (Wings of Fire Graphic Novel #3): A Graphix Book (Wings of Fire Graphix)		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$9.60
Rick Riordan Presents: Dawn of the Jaguar (Storm Runner)		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$18.19
Seasparrow		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$12.13
The Beetle Book		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$14.16 227
The Guardian Test (Legends of Lotus Island #1) by Christina Soontornvat		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$10.11
Children of Dune		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$27.26
Foul Lady Fortune		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$15.99
Into the Shadows Mist		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$15.98
The Promised Neverland Vol 7		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$9.03
Dune: The Machine Crusade		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$15.18

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Rick Riordan Presents: Lords of Night, The-A Shadow Bruja Novel Book 1 (Storm Runner)		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$10.01
These Violent Delights		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$11.53
The Lost Year: A Survival Story of the Ukrainian Famine		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$18.21
Moon Rising: A Graphic Novel (Wings of Fire Graphic Novel #6) (Wings of Fire Graphix)		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$15.17
Wings of Fire: The Dark Secret		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$13.96
The Probability of Everything		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$18.21 228
The Promised Neverland Vol 1		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$7.07
The Wild Robot Protect Vol 3		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$16.39
The Promised Neverland Vol 8		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$7.59
The One and Only Ruby		1	23241529	13CF-C39N-14W P 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$10.94
Broken Things		1	23241529	1NVP-1TT7-1RXT 11/6/2023	100.052.0000.000.2220.640.03502.30.421	\$15.66

Check #: 171115

PO/InvoiceTotal: \$350.88

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Paper Mate Flair Felt Tip Pens Purple 12 Count		2	23241626	1PNH-3JDY-3V99 11/6/2023	100.000.0000.000.2210.610.03000.50.421	\$33.78
Paper Mate Flair Felt Tip Pens Red 12 Count		2	23241626	1PNH-3JDY-3V99 11/6/2023	100.000.0000.000.2210.610.03000.50.421	\$29.90
Paper Mate Flair Felt Tip Pens Green 12 Count		2	23241626	1PNH-3JDY-3V99 11/6/2023	100.000.0000.000.2210.610.03000.50.421	\$31.50
Check #: 171115						
PO/InvoiceTotal:						\$95.18
Check Group:						
TEA, CHAI SF 6/32 oz "HS"		2	23241632	1TNP-WFNT-FW XN 11/6/2023	600.000.0000.000.3100.610.03000.50.421	(\$93.85)
TEA, CHAI SF 6/32 oz "HS"		10	23241632	1WVY-7FN7-F1H V 11/6/2023	600.000.0000.000.3100.610.03000.50.421	\$306.60 229
SYRUP, Coffee, White Choc SF, Btl 750 mL "HS"		10	23241632	1WVY-7FN7-F1H V 11/6/2023	600.000.0000.000.3100.610.03000.50.421	\$325.30
SYRUP, Coffee, Chocolate SF, Btl 750 mL "HS"		10	23241632	1WVY-7FN7-F1H V 11/6/2023	600.000.0000.000.3100.610.03000.50.421	\$275.90
Check #: 171115						
PO/InvoiceTotal:						\$813.95
Check Group:						
SMUG Office Mid Back Ergonomic Mesh Computer Desk Larger Seat		9	23241780	1YJF-VQX4-6V47 11/6/2023	240.308.0000.100.2100.612.03000.50.421	\$625.05
Check #: 171115						
PO/InvoiceTotal:						\$625.05
Vendor Total:						\$2,191.27

AMCS GROUP INC - DOSSIER

Check Group:

Douglas County School District

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DOSSIER DOD FULL USERS-PAID USERS, NOV 5, 2023 TO FEB 4, 2024		6	23241400	143971 10/9/2023	100.000.0000.000.2730.651.03000.50.421	\$959.22
DOSSIER DOD FUEL & METER IMPORT, NOV 5, 2023 TO FEB 4, 2024		1	23241400	143971 10/9/2023	100.000.0000.000.2730.651.03000.50.421	\$102.26
Check #: 171116						
PO/InvoiceTotal:						\$1,061.48
Vendor Total:						\$1,061.48
APPLE INC						
Check Group:						
Magic Keyboard for iPad Pro 12.9" - Black		1	23241508	MA32594663 10/24/2023	100.000.0000.000.2192.652.03000.50.421	\$229.95
12.9" iPad Pro Wi-Fi 512GB - Space Gray		1	23241508	MA32595260 10/24/2023	100.000.0000.000.2192.652.03000.50.421	\$1,299.00 230
Apple Pencil		1	23241508	MA32595260 10/24/2023	100.000.0000.000.2192.652.03000.50.421	\$119.00
AC+ Schools iPad Pro 12.9" 2 Year Warranty		1	23241508	MA32595260 10/24/2023	100.000.0000.000.2191.652.03000.50.421	\$129.00
Check #: 171117						
PO/InvoiceTotal:						\$1,776.95
Vendor Total:						\$1,776.95
ASJ SMALL ENGINES 554672						
Check Group:						
HEDGE TRIMMER		1	23241327	25713 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$379.99
5 GAL SRPAYER		1	23241327	25926 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$159.99
FUEL FILTER		1	23241327	3365975 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$6.54

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CARBURETOR		1	23241327	3365975 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$64.07
SPARK PLUG		1	23241327	3365975 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$6.83
AIR FILTER		1	23241327	3365975 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$5.19
AIR FILTER		1	23241327	3365975 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$10.21
ENVIRO FEE		1	23241327	3365975 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$6.00
REPAIR SHINDAIWA		1	23241327	3365975 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$63.00
SPARK PLUG		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$11.98 231
OIL		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$24.00
TRN OIL		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$17.99
TRN OIL FILTER		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$39.99
FUEL FILTER		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$18.22
HYDRO OIL		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$119.97
OUTER FILTER		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$41.11
INNER FILTER		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$32.42
WALKER 7705-2 25"		2	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$99.98

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SHEAR BOLT		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$7.80
FUEL LINE		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$8.95
KEPS NUT		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$5.00
ENVIRO FEE		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$12.00
REPAIR WALKER		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$360.00
REPAIR WALKER		1	23241327	3366419 10/24/2023	100.000.0000.000.2630.610.03000.50.421	\$99.00
Check #: 171118						
						<u>232</u>
						PO/InvoiceTotal: \$1,600.23
						Vendor Total: \$1,600.23
AUCA WESTERN FIRST AID & SAFETY						
Check Group:						
QUARTERLY OSHA/ANSI Z358. 1-2014 GRAVIETY FED EYE WASH STATION FOR WARHEHOUSE		1	23241566	RNO1-001698 10/20/2023	100.000.0000.000.2520.610.03000.50.421	\$243.95
Check #: 171119						
						<u>243.95</u>
						PO/InvoiceTotal: \$243.95
						Vendor Total: \$243.95
AUGMENTATIVE RESOURCES INC						
Check Group:						
First / Then Flip Schedule - Black Fabric Pages		2	23241211	14707 10/11/2023	280.639.0000.200.1000.610.03000.50.421	\$97.00
First / Then Flip Schedule - Multicolor Fabric Pages		1	23241211	14707 10/11/2023	280.639.0000.200.1000.610.03000.50.421	\$44.11

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Portable Communication Book- Fabric Pages - Forrest Green 032021		1	23241211	14707 10/11/2023	280.639.0000.200.1000.610.03000.50.421	\$26.50
Literacy Flip Strip - Black Loop Fabric Pages		1	23241211	14707 10/11/2023	280.639.0000.200.1000.610.03000.50.421	\$41.22
Check #: 171120						
PO/InvoiceTotal:						\$208.83
Vendor Total:						\$208.83
AUTO AND TRUCK ELECTRIC INC						
Check Group:						
12536N NEW 12V 110 AMP HITACHI ALTERNATOR (#510)		1	23241642	45025 10/30/2023	100.000.0000.000.2650.619.03000.50.421	\$475.00
7% INVOICE CHARGE TO SPED		1	23241642	45025 10/30/2023	100.000.0000.000.2650.619.03000.50.421	(\$33.25) 233
7% INVOICE CHARGE TO SPED		1	23241642	45025 10/30/2023	250.000.0000.200.2730.619.03000.50.421	\$33.25
428000-5120 NEW DENSO 12V 11T 2.7KW N/D STARTER 6.7 (STOCK)		1	23241642	45031 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$525.00
7% INVOICE CHARGE TO SPED		1	23241642	45031 10/30/2023	100.000.0000.000.2730.619.03000.50.421	(\$36.75)
7% INVOICE CHARGE TO SPED		1	23241642	45031 10/30/2023	250.000.0000.200.2730.619.03000.50.421	\$36.75
Check #: 171121						
PO/InvoiceTotal:						\$1,000.00
Vendor Total:						\$1,000.00
AWARD ZONE						
Check Group:						
AWARDS FOR CHESS CLUB		1	23241540	23972 10/24/2023	100.031.0000.000.2220.610.03301.20.421	\$53.65
Check #: 171122						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$53.65
						Vendor Total: \$53.65
B&H PHOTO & ELECTRONICS CORP						
Check Group:						
LOGITECH MK270 WIRELESS COMBO		1	23240473	215846144 11/2/2023	100.051.0000.100.1000.612.03501.30.421	\$22.88
						Check #: 171123
						PO/InvoiceTotal: \$22.88
Check Group:						
APC Back-ups Pro 1500VA AVR Power Saving/Reg		3	23241158	216871588 10/4/2023	300.007.0000.000.2900.612.03000.50.421	\$472.62
HANWHA 4MP Outdoor Network Dome Camera/3mm/REG		30	23241158	216905165 10/4/2023	300.007.0000.000.2900.612.03000.50.421	\$3,132.90
						234
						Check #: 171123
						PO/InvoiceTotal: \$3,605.52
Check Group:						
APC Replacement Battery Cartridge #7/Reg		1	23241578	217618392 10/31/2023	300.007.0000.000.2900.650.03000.50.421	\$189.00
						Check #: 171123
						PO/InvoiceTotal: \$189.00
Check Group:						
APC Back-ups PRO 1500VA AVR power saving/REG		2	23241595	217666795 11/1/2023	300.007.0000.000.2900.612.03000.50.421	\$315.08
HANWHA 4MP Outdoor Network Dome Camera/3mm/REG		30	23241595	217684808 11/1/2023	300.007.0000.000.2900.612.03000.50.421	\$3,282.00
						Check #: 171123
						PO/InvoiceTotal: \$3,597.08
						Vendor Total: \$7,414.48

BARNES AND NOBLE- STORE ACCOUNT 41153

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
HITCHHIKERS GUIDE		30	23240613	1579751-5121874 98 10/10/2023	100.051.0000.100.1000.640.03501.30.421	\$545.36
READY PLAYER ONE		30	23240613	1579751-5121874 98 10/10/2023	100.051.0000.100.1000.640.03501.30.421	\$581.35
DIVERGENT		25	23240613	1579751-5121874 98 10/10/2023	100.051.0000.100.1000.640.03501.30.421	\$514.76
THE THINGS THEY CARRIED		35	23240613	1579751-5121874 98 10/10/2023	100.051.0000.100.1000.640.03501.30.421	\$720.66
BRAVE NEW WORLD		30	23240613	1579751-5121874 98 10/10/2023	100.051.0000.100.1000.640.03501.30.421	\$309.04
TO KILL A MOCKINGBIRD		60	23240613	1579751-5121874 98 10/10/2023	100.051.0000.100.1000.640.03501.30.421	\$1,126.33 ²³⁵
					Check #: 171124	
					PO/InvoiceTotal:	\$3,797.50
					Vendor Total:	\$3,797.50
BATTERIES PLUS CARSON#350						
Check Group:						
12V 8AH LEAD DURA 12-8F		7	23241615	P66532694 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$157.15
					Check #: 171125	
					PO/InvoiceTotal:	\$157.15
					Vendor Total:	\$157.15
BIMBO BAKERIES USA	7100					
Check Group:						
PWLMS 09/21/2023		1	23241431	64118190002058 10/11/2023	600.000.0000.000.3100.630.03302.20.421	\$190.35

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BREAD DELIEVERED TO SITES: CCMES 09/21/2023		1	23241431	64118190002059 10/11/2023	600.000.0000.000.3100.630.03205.10.421	\$342.05
DHS 09/11/2023		1	23241431	64118290001934 10/11/2023	600.000.0000.000.3100.630.03501.30.421	\$145.00
DHS 09/18/2023		1	23241431	64118290001994 10/11/2023	600.000.0000.000.3100.630.03501.30.421	\$132.05
CVMS 09/21/2023		1	23241431	64118290002021 10/11/2023	600.000.0000.000.3100.630.03301.20.421	\$151.35
DHS 09/25/2023		1	23241431	64118290002051 10/11/2023	600.000.0000.000.3100.630.03501.30.421	\$108.00
PHES 09/26/2023		1	23241431	64118290002065 10/11/2023	600.000.0000.000.3100.630.03209.10.421	\$193.35
MES 09/26/2023		1	23241431	64118290002066 10/11/2023	600.000.0000.000.3100.630.03210.10.421	\$274.95 238
BBQ 09/28/2023		1	23241431	64118290002072 10/11/2023	600.000.0000.000.3100.630.03000.50.421	\$111.60
ZCES 09/26/2023		1	23241431	64118990002035 10/11/2023	600.000.0000.000.3100.630.03202.10.421	\$74.30
WHS 09/19/2023		1	23241431	6411899001994 10/11/2023	600.000.0000.000.3100.630.03502.30.421	\$47.20
JVES 09/25/2023		1	23241431	64119790001819 10/11/2023	600.000.0000.000.3100.630.03206.10.421	\$107.75
Check #: 171126						
PO/InvoiceTotal:						\$1,877.95
Check Group:						
SES 10/05/2023		1	23241554	64118190002137 10/20/2023	600.000.0000.000.3100.630.03207.10.421	\$162.00
PWLMS 10/06/2023		1	23241554	64118190002145 10/20/2023	600.000.0000.000.3100.630.03302.20.421	\$179.10

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DHS 10/02/2023		1	23241554	64118290002105 10/20/2023	600.000.0000.000.3100.630.03501.30.421	\$161.65
CVMS 10/03/2023		1	23241554	64118290002123 10/20/2023	600.000.0000.000.3100.630.03301.20.421	\$168.55
WHS 10/03/2023		1	23241554	64118990002072 10/20/2023	600.000.0000.000.3100.630.03502.30.421	\$48.55
BREAD DELIEVERED TO SITES: ZCES 10/03/2023		1	23241554	64118990002073 10/20/2023	600.000.0000.000.3100.630.03202.10.421	\$35.00
Check #: 171126						
PO/InvoiceTotal:						\$754.85
Check Group:						
GES 09/28/2023		1	23241695	64118190002098 10/31/2023	600.000.0000.000.3100.630.03201.10.421	\$212.05 237
BREAD DELIEVERED TO SITES: CCMES 10/12/2023		1	23241695	64118190002175 10/31/2023	600.000.0000.000.3100.630.03205.10.421	\$157.70
PWLMS 10/19/2023		1	23241695	64118190002214 10/31/2023	600.000.0000.000.3100.630.03301.20.421	\$97.65
SES 10/19/2023		1	23241695	64118190002215 10/31/2023	600.000.0000.000.3100.630.03207.10.421	\$114.10
GES 10/19/2023		1	23241695	64118190002216 10/31/2023	600.000.0000.000.3100.630.03201.10.421	\$160.30
PHES 10/10/2023		1	23241695	64118290002173 10/31/2023	600.000.0000.000.3100.630.03209.10.421	\$128.90
CVMS 10/17/2023		1	23241695	64118290002222 10/31/2023	600.000.0000.000.3100.630.03301.20.421	\$180.85
MES 10/19/2023		1	23241695	64118290002234 10/31/2023	600.000.0000.000.3100.630.03210.10.421	\$199.70
WHS10/17/2023		1	23241695	64118990002147 10/31/2023	600.000.0000.000.3100.630.03502.30.421	\$21.90

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ZCES 10/17/2023		1	23241695	64118990002148 10/31/2023	600.000.0000.000.3100.630.03202.10.421	\$49.80
JVES 10/09/2023		1	23241695	64119790001883 10/31/2023	600.000.0000.000.3100.630.03206.10.421	\$211.30
JVES 10/19/2023		1	23241695	64119790001914 10/31/2023	600.000.0000.000.3100.630.03206.10.421	\$139.60

Check #: 171126

PO/InvoiceTotal: \$1,673.85

Vendor Total: \$4,306.65

BLUE NOTE B'S HORN SHOP LLC

Check Group:

ESSENTIAL ELEMENTS BOOK 1 CLARINET		3	23241348	26014 10/5/2023	100.031.0000.100.1000.610.03301.20.421	\$38.97
SCHOOL DISCOUNT		1	23241348	26014 10/5/2023	100.031.0000.100.1000.610.03301.20.421	238 (\$5.85)

Check #: 171127

PO/InvoiceTotal: \$33.12

Check Group:

Replaced 2 pads - full regulation & balance		1	23241387	26016 10/23/2023	100.033.0000.910.1000.430.03302.20.421	\$85.00
Hand slide cleaned; water key repair & outer slide crook dent		1	23241387	26016 10/23/2023	100.033.0000.910.1000.430.03302.20.421	\$85.00
Cleaned hand slide & repair water key		1	23241387	26016 10/23/2023	100.033.0000.910.1000.430.03302.20.421	\$75.00
Disassembled and cleaned; leak check & full regulation 3 pads, tenon cork replaced; lots of key fitting from warped body		1	23241387	26016 10/23/2023	100.033.0000.910.1000.430.03302.20.421	\$210.00
Used Trombone Case		1	23241387	26016 10/23/2023	100.033.0000.910.1000.610.03302.20.421	\$40.00

Check #: 171127

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$495.00
						Vendor Total: \$528.12
BLUUM USA INC						
Check Group:						
HP Color Laserjet Pro 4201 dw Printer color Duplex laser A4/Legal 600x600 dpi up to 35 ppm color capacity 300 sheets USB Bluetooth LE		1	23240728	939453 10/5/2023	280.639.0000.200.2140.652.03000.50.421	\$485.00
						Check #: 171128
						PO/InvoiceTotal: \$485.00
Check Group:						
HP Color Laserjet Pro 4101dw-Printer color-Duplex laser A4/legal-600x600 capacity 300 sheets USB Bluetooth		1	23240762	939452 10/5/2023	280.639.0000.200.2140.652.03000.50.421	\$485.00
						239
						Check #: 171128
						PO/InvoiceTotal: \$485.00
						Vendor Total: \$970.00
BROWN MILBERRY INC						
68188						
Check Group:						
BALL BEARING		1	23241608	15911 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$8.64
BALL BEARING		1	23241608	15911 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$17.00
SHAFT SLINGER		1	23241608	15911 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$7.50
GASKET		1	23241608	15911 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$19.20
COOLING FAN		1	23241608	15911 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$40.00
PS-978 W/P66 CARBON & EPR RUBBER		1	23241608	15911 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$115.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SES LABOR REPAIR MOTOR		3	23241608	15911 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$294.00
Check #: 171129						
PO/InvoiceTotal:						\$501.34
Vendor Total:						\$501.34
BUS WEST						
Check Group:						
2024 THOMAS BUILT HDX-D1 SCHOOL BUS, UNIT #1898859, STOCK #SB6823, VIN 1T88Y9D22R1215686, MILEAGE 2797, GVW: 33000		1	23240150	BW08978 10/30/2023	100.000.0000.000.2730.732.03000.50.421	\$174,146.00
DOC FEE		1	23240150	BW08978 10/30/2023	100.000.0000.000.2730.732.03000.50.421	\$85.00
TITLE FEE		1	23240150	BW08978 10/30/2023	100.000.0000.000.2730.732.03000.50.421	\$28.25 240
2024 THOMAS BUILT EF SCHOOL BUS X 1, UNIT #1898858, STOCK #SB6822, VIN 1T88Y9D20R1215685, MILEAGE 2780, GVW: 33000		1	23240150	BW08995 11/3/2023	100.000.0000.000.2730.732.03000.50.421	\$174,146.00
DOC FEE		1	23240150	BW08995 11/3/2023	100.000.0000.000.2730.732.03000.50.421	\$85.00
TITLE FEE		1	23240150	BW08995 11/3/2023	100.000.0000.000.2730.732.03000.50.421	\$28.25
MEASURED FOR ON SPOT CHAINS AND RECORDED MEASUREMENTS ON ORDER SHEET		1	23240150	RA410011391:06 10/30/2023	100.000.0000.000.2730.732.03000.50.421	\$190.00
MEASURED FOR ON SPOT CHAINS AND RECORDED MEASUREMENTS ON ORDER SHEET		1	23240150	RA410011503:01 10/30/2023	100.000.0000.000.2730.732.03000.50.421	\$190.00
410Z/04X 4282 BW 3/4" EXTREME MOUNT BRACKET KIT		5	23240150	XA410045344:01 10/30/2023	100.000.0000.000.2730.732.03000.50.421	\$3,174.95
410X/ONS 04001BCAX9 ONSPOT CHAIN		5	23240150	XA410045344:01 10/30/2023	100.000.0000.000.2730.732.03000.50.421	\$13,799.95

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INBOUND FREIGHT		1	23240150	XA410045344:01 10/30/2023	100.000.0000.000.2730.732.03000.50.421	\$1,200.00
Check #: 171130						
PO/InvoiceTotal:						\$367,073.40
Check Group:						
410F/A14-155888-000 COLUMN-STEERING, TILT/T (#61)		1	23241384	XA410039535:01 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$1,789.00
INBOUND FREIGHT		1	23241384	XA410039535:01 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$81.60
410V/SIG 294Y200 1 ELECTRIC MODULE WI, CREDIT INVOICE #XA410044914:01		2	23241384	XA410045097:01 10/9/2023	100.000.0000.000.2730.619.03000.50.421	(\$599.98)
410V/AI 1 968876 1 TERMINAL, FEMALE, MCP2.8S,1-2(30	23241384	XA410045281:01 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$15.30 241
INBOUND FREIGHT		1	23241384	XA410045281:01 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$14.50
7% INVOICE CHARGE TO SPED		1	23241384	XA410045281:01 10/9/2023	100.000.0000.000.2730.619.03000.50.421	(\$90.03)
7% INVOICE CHARGE TO SPED		1	23241384	XA410045281:01 10/9/2023	250.000.0000.200.2730.619.03000.50.421	\$90.03
Check #: 171130						
PO/InvoiceTotal:						\$1,300.42
Check Group:						
410Z/TMVTP950-L PIPE-EXH, 231 WB, ISB10, EF		1	23241385	XA410045082:01 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$307.49
INBOUND FREIGHT		1	23241385	XA410045082:01 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$71.28
Check #: 171130						
PO/InvoiceTotal:						\$378.77
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
410F/TBB 178840 TURN SIGNAL, 7" AMBER, WELD		4	23241643	XA410045416:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$491.96
INBOUND FREIGHT		1	23241643	XA410045416:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$14.50
410F/TBB 132920 CYLINDER LATCH SLOTTED 1/4 TURN		2	23241643	XA410045478:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$20.38
410V/SOC CM C614 ZINC PLATED OFFSET CAM		6	23241643	XA410045478:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$19.20
OUTBOUND FREIGHT		1	23241643	XA410045478:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$21.04
410F/TBB 140841 ENGINE OIL DIPSTICK ASM, 07 IS		1	23241643	XA410045654:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$449.99
INBOUND FREIGHT		1	23241643	XA410045654:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$32.76 242
410F/TBB 67000692 ASSY, ELEC PANEL HIN		2	23241643	XA410045752:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$15.98
410F/TBB 177072 CAME LOCK HOOKED CAM 5/8 BARRE		1	23241643	XA410045752:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$12.49
INBOUND FREIGHT		1	23241643	XA410045752:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$32.76
410V/TDA 2210S7637 CAMSHAFT/LH*D		1	23241643	XA410045822:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$50.99
410V/TDA 2210R7636 CAMSHAFT/RH*D		1	23241643	XA410045822:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$50.99
INBOUND FREIGHT		1	23241643	XA410045822:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$22.56
410F/TBB 226831 REFRIGERANT HOSE ASM 10 AUTO 2		1	23241643	XA410045851:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$98.99
INBOUND FREIGHT		1	23241643	XA410045851:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	\$32.76

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7% INVOICE CHARGE TO SPED		1	23241643	XA410045851:01 10/30/2023	100.000.0000.000.2730.619.03000.50.421	(\$95.71)
7% INVOICE CHARGE TO SPED		1	23241643	XA410045851:01 10/30/2023	250.000.0000.200.2730.619.03000.50.421	\$95.71
Check #: 171130						
PO/InvoiceTotal:						\$1,367.35
Check Group:						
410Z/237040 SURGE TANK		1	23241685	XA410045903:01 11/1/2023	100.000.0000.000.2730.619.03000.50.421	\$663.43
INBOUND FREIGHT		1	23241685	XA410045903:01 11/1/2023	100.000.0000.000.2730.619.03000.50.421	\$31.54
Check #: 171130						
PO/InvoiceTotal:						\$694.97
Vendor Total:						\$370,814.91
CADA CENTRAL						
Check Group:						
CADA REGISTRATION		1	23241370	144745 DEDMON 10/10/2023	100.051.0000.910.1000.810.03501.30.421	\$505.00
CADA REGISTRATION		1	23241370	144746 LAMB 10/10/2023	100.051.0000.910.1000.810.03501.30.421	\$505.00
Check #: 171131						
PO/InvoiceTotal:						\$1,010.00
Vendor Total:						\$1,010.00
CANON FINANCIAL SERVICES						
Check Group:						
Rental of Copy Machine Contract @ \$180.98 Per Month For 60 Months		1	23240140	31409777 11/6/2023	100.000.0000.100.2213.442.03000.50.421	\$180.89
Copy Charges for 12 Months		1	23240140	31409777 11/6/2023	100.000.0000.100.2213.611.03000.50.421	\$9.45
Check #: 171132						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$190.34
Check Group:						
Contract charge Canon		1	23241723	31409767 11/6/2023	100.011.0000.100.1000.442.03205.10.421	\$119.63
Copy charges		1	23241723	31409767 11/6/2023	100.011.0000.100.1000.611.03205.10.421	\$63.41
						Check #: 171132
						PO/InvoiceTotal: \$183.04
Check Group:						
CONTRACT CHARGE 10/1 - 10/31		1	23241724	31358603 11/6/2023	100.031.0000.100.1000.442.03301.20.421	\$704.58
COPY CHARGES 9/1 - 9/30		1	23241724	31358603 11/6/2023	100.031.0000.100.1000.611.03301.20.421	\$389.60 244
						Check #: 171132
						PO/InvoiceTotal: \$1,094.18
Check Group:						
Contract Charge		1	23241744	31409770 11/3/2023	100.053.0000.100.1000.442.03503.30.421	\$45.89
						Check #: 171132
						PO/InvoiceTotal: \$45.89
Check Group:						
Contract Charge 6555I 10/1/23-10/31/23		1	23241774	31409785 11/6/2023	100.017.0000.100.1000.442.03210.10.421	\$125.39
BW Meter Usage 6555I 9/1/23-9/30/23		1	23241774	31409785 11/6/2023	100.017.0000.100.1000.611.03210.10.421	\$194.37
Contract Charge C5550I 10/1/23-10/31/23		1	23241774	31409786 11/6/2023	100.017.0000.100.1000.442.03210.10.421	\$133.66
BW Meter Usage C555I 9/1/23-9/30/23		1	23241774	31409786 11/6/2023	100.017.0000.100.1000.611.03210.10.421	\$34.60

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CL Meter Usage C55501 9/1/23-9/30/23		1	23241774	31409786 11/6/2023	100.017.0000.100.1000.611.03210.10.421	\$259.69

Check #: 171132

PO/InvoiceTotal: \$747.71

Vendor Total: \$2,261.16

CARSON CITY HEALTH AND HUMAN SERVICES

Check Group:

HEALTH PERMIT INVOICE FOR ASPIRE		1	23241630	16011372 10/31/2023	600.000.0000.000.3100.810.03504.30.421	\$150.00
HEALTH PERMIT INVOICE FOR ZCES		1	23241630	16011668 10/31/2023	600.000.0000.000.3100.810.03202.10.421	\$150.00
HEALTH PERMIT INVOICE FOR CCMES		1	23241630	16011668 10/31/2023	600.000.0000.000.3100.810.03205.10.421	\$150.00
HEALTH PERMIT INVOICE FOR CVMS		1	23241630	16011668 10/31/2023	600.000.0000.000.3100.810.03301.20.421	\$150.00 245
HEALTH PERMIT INVOICE FOR DHS		1	23241630	16011668 10/31/2023	600.000.0000.000.3100.810.03501.30.421	\$150.00
HEALTH PERMIT INVOICE FOR JVES		1	23241630	16011668 10/31/2023	600.000.0000.000.3100.810.03206.10.421	\$150.00
HEALTH PERMIT INVOICE FOR PHES		1	23241630	16011668 10/31/2023	600.000.0000.000.3100.810.03210.10.421	\$150.00
HEALTH PERMIT INVOICE FOR PWLMS		1	23241630	16011668 10/31/2023	600.000.0000.000.3100.810.03302.20.421	\$150.00
HEALTH PERMIT INVOICE FOR WHS		1	23241630	16011668 10/31/2023	600.000.0000.000.3100.810.03502.30.421	\$150.00
HEALTH PERMIT INVOICE FOR SES		1	23241630	16011668 10/31/2023	600.000.0000.000.3100.810.03207.10.421	\$150.00
HEALTH PERMIT INVOICE FOR MES		1	23241630	16011668 10/31/2023	600.000.0000.000.3100.810.03210.10.421	\$150.00
HEALTH PERMIT INVOICE FOR GES		1	23241630	16011668 10/31/2023	600.000.0000.000.3100.810.03201.10.421	\$150.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 171133						
PO/InvoiceTotal:						\$1,800.00
Vendor Total:						\$1,800.00
CARSON DODGE	85712					
Check Group:						
68004228AB: CORE: HEATER (#514)		1	23241668	5175986 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$152.80
Check #: 171134						
PO/InvoiceTotal:						\$152.80
Vendor Total:						\$152.80
CARSON VALLEY LOCKSMITH INC	6528					
Check Group:						
DUPLICATE KEYS CUT		4	23241551	10804 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$12.40
ORIGINAL KEYS		1	23241551	10804 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$12.95
LABOR		2	23241551	10804 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$130.00
SITE SERVICE CALLS		4	23241551	10804 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$180.00
Check #: 171135						
PO/InvoiceTotal:						\$334.75
Check Group:						
DUPLICATE KEYS		2	23241552	10778 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$5.90
ORIGINAL KEYS		10	23241552	10778 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$39.50
LABOR		1	23241552	10778 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$35.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SERVICE CALL		2	23241552	10778 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$90.00
DUPLICATE KEYS		5	23241552	10793 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$7.50
DEADBOLT		1	23241552	10793 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$95.95
DHS LABOR		1.5	23241552	10793 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$97.50
CYLINDER CHANGE		8	23241552	10793 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$160.00
SERVICE CALL WHS		1	23241552	10793 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$75.00
SERVICE CALL DHS		1	23241552	10793 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$45.00 247
ORIGINAL KEYS HERITAGE		6	23241552	10818 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$20.94
LABOR		1	23241552	10818 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$35.00
SERVICE CALL		1	23241552	10818 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$45.00
ORIGINAL KEYS		6	23241552	10819 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$9.00
LABOR		1	23241552	10819 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$65.00
CYLINDER CHANGE		4	23241552	10819 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$80.00
SERVICE CALL		3	23241552	10819 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$135.00
MES LABOR		1	23241552	10825 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$35.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SERVICE CALL		1	23241552	10825 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$45.00
DHS LABOR LOCKSET		1	23241552	10830 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$65.00
SERVICE CALL		1	23241552	10830 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$45.00
Check #: 171135						
PO/InvoiceTotal:						\$1,231.29
Check Group:						
DUPLICATE KEYS		6	23241662	10849 10/31/2023	100.000.0000.000.2620.340.03000.50.421	\$17.70
LABOR		1	23241662	10849 10/31/2023	100.000.0000.000.2620.340.03000.50.421	\$35.00
CYLINDER COMBINATION CHANGE		2	23241662	10849 10/31/2023	100.000.0000.000.2620.340.03000.50.421	\$35.00 248
SERVICE CALL		3	23241662	10849 10/31/2023	100.000.0000.000.2620.340.03000.50.421	\$135.00
Check #: 171135						
PO/InvoiceTotal:						\$222.70
Vendor Total:						\$1,788.74
CARSON VALLEY MEDICAL CENTER	114417					
Check Group:						
VISIT#2 10/11/2023 KG CDL EXAM		1	23241818	visit #2 10112023 11/6/2023	100.000.0000.000.2710.340.03000.50.421	\$100.00
VISIT#8 10/11/2023 TR RANDOM DRAW		1	23241818	VISIT#8 10/11/2023 11/6/2023	100.000.0000.000.2710.340.03000.50.421	\$69.00
Check #: 171136						
PO/InvoiceTotal:						\$169.00
Vendor Total:						\$169.00

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CARSON VALLEY SIGNS	480272					
Check Group:						
Port & Company Essential Fleece Crewneck Sweatshirts: (7) Jet Black and (2) Cardinal		9	23241573	2012 - MINUS CREDIT 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$171.00
Port & Company Core Blend Tees: (2) Cardinal, (5) Jet Black, (5) Athletic Heather, (8) Dark Green, (2) White		22	23241573	2012 - MINUS CREDIT 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$176.00
Port & Company Tall Core Blend Tees: (2) Athletic Maroon and (4) Jet Black		6	23241573	2012 - MINUS CREDIT 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$60.00
District Women's Perfect Weight Tee - Heathered Latte		1	23241573	2012 - MINUS CREDIT 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$10.00
Port & Company Long Sleeve Core Blend Tees: (5) Jet Black, (3) Athletic Heather, (1) Athletic Maroon, (2) Dark Green, (1) White		12	23241573	2012 - MINUS CREDIT 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$144.00 249
Port & Company Tall Essential Fleece Full-Zip Hooded Sweatshirt - Jet Black		1	23241573	2012 - MINUS CREDIT 10/23/2023	100.000.0000.430.1000.610.03504.30.421	\$33.00
Partial credit applied for duplicate payment of invoice #1716 (other portion applied to Invoice 2013 PE uniform shirts pd in full \$612)		1	23241573	2012 - MINUS CREDIT 10/23/2023	100.000.0000.430.1000.610.03504.30.421	(\$187.00)
					Check #: 171137	
						PO/InvoiceTotal: \$407.00
						Vendor Total: \$407.00
CDW GOVERNMENT INC	86010					
Check Group:						
Logitech MK270 wireless combo- keyboard and mouse set		25	23241335	MJ98425 10/12/2023	100.000.0000.000.2580.652.03000.50.421	\$634.00
					Check #: 171138	
						PO/InvoiceTotal: \$634.00
Check Group:						

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Camera dome bubble		10	23241336	MK56671 10/31/2023	300.007.0000.000.2900.650.03000.50.421	\$299.90
Camera dome bubble		5	23241336	MM55146 10/31/2023	300.007.0000.000.2900.650.03000.50.421	\$149.95
Check #: 171138						
PO/InvoiceTotal:						\$449.85
Check Group:						
Logitech Group - Video conferencing kit - with Logitech		1	23241409	MK37126 10/31/2023	300.007.0000.000.2900.612.03000.50.421	\$999.00
Check #: 171138						
PO/InvoiceTotal:						\$999.00
Check Group:						
6783896 - SAMSUNG GALAXY TAB A8, TABLET, ANDROID, 64 GB, 10.5", MFG PART # SM-X200NZAEXAR, CONTRACT: SOURCEWELL 081419-CDW TECH CATALOG (081419#CDW)		1	23241656	MT53382 11/3/2023	100.000.0000.000.2730.652.03000.50.421	\$249.99
Check #: 171138						
PO/InvoiceTotal:						\$249.99
Vendor Total:						\$2,332.84
CINDERLITE TRUCKING CORP.						
Check Group:						
WASHER MORTAR SAND JVES		2	23241616	419840 10/25/2023	100.000.0000.000.2630.610.03000.50.421	\$118.00
Check #: 171139						
PO/InvoiceTotal:						\$118.00
Vendor Total:						\$118.00
CINTAS CORPORATION						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2023-2024, 39 WEEKS, (STARTED OCT 4, 2023 TO JUN 26, 2024) ESTIMATED AT \$115.00/WK		1	23241646	4169716166 10/30/2023	100.000.0000.000.2730.610.03000.50.421	\$110.90
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2023-2024, 39 WEEKS, (STARTED OCT 4, 2023 TO JUN 26, 2024) ESTIMATED AT \$115.00/WK		1	23241646	4170430267 10/30/2023	100.000.0000.000.2730.610.03000.50.421	\$110.90
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2023-2024, 39 WEEKS, (STARTED OCT 4, 2023 TO JUN 26, 2024) ESTIMATED AT \$115.00/WK		1	23241646	4171121096 10/30/2023	100.000.0000.000.2730.610.03000.50.421	\$110.90
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2023-2024, 39 WEEKS, (STARTED OCT 4, 2023 TO JUN 26, 2024) ESTIMATED AT \$115.00/WK		1	23241646	4171848722 10/30/2023	100.000.0000.000.2730.610.03000.50.421	\$110.90
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2023-2024, 39 WEEKS, (STARTED OCT 4, 2023 TO JUN 26, 2024) ESTIMATED AT \$115.00/WK		1	23241646	4172566356 11/3/2023	100.000.0000.000.2730.610.03000.50.421	\$110.90 251
Check #: 171140						
PO/InvoiceTotal:						\$554.50
Vendor Total:						\$554.50
CITI CARDS - COSTCO						
Check Group:						
LAUNDRY SOAP, KS F+C LIQ - 146 LOADS		84	23241708	1068493894 11/7/2023	100.000.0000.000.2900.610.03000.50.421	\$1,798.38
Check #: 171141						
PO/InvoiceTotal:						\$1,798.38
Check Group:						
GES PTSO - 60 FOLDING CHAIRS FOR ASSEMBLIES & FAMILY EVENTS		1	23241801	12032023 11/6/2023	100.012.0000.100.1000.612.03201.10.421	\$1,499.40
PDC - SNACKS FOR TRAINING		1	23241801	12032023 11/6/2023	100.000.0000.100.2213.610.03000.50.421	\$117.94

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 171141						
PO/InvoiceTotal:						\$1,617.34
Vendor Total:						\$3,415.72
CLOSING THE GAP INC						
Check Group:						
One year online Solutions membership (Stephanie)		1	23241637	CTG-S 3501 10/31/2023	250.000.0000.200.2000.810.03000.50.421	\$404.10
Check #: 171142						
PO/InvoiceTotal:						\$404.10
Vendor Total:						\$404.10
CONCENTRA MEDICAL CENTERS						
Check Group:						
INVOICE#956597437 10/24/23 RA NEW HIRE PHYSICAL		1	23241788	956597437 11/3/2023	100.000.0000.000.2570.340.03000.50.421	\$297.00 292
Check #: 171143						
PO/InvoiceTotal:						\$297.00
Check Group:						
INVOICE#956525012 8/18/2023 MD 5894		1	23241819	956525012 11/6/2023	100.000.0000.000.2570.340.03000.50.421	\$194.00
INVOICE#956525012 8/18/2023 JRC 2762		1	23241819	956525012 11/6/2023	100.000.0000.000.2570.340.03000.50.421	\$297.00
INVOICE#956525012 8/18/2023 TS 1602		1	23241819	956525012 11/6/2023	100.000.0000.000.2570.340.03000.50.421	\$194.00
Check #: 171143						
PO/InvoiceTotal:						\$685.00
Vendor Total:						\$982.00
CORE WEST, INC						
Check Group:						

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George Whittell High School Improvement Project - Design Development Phase		1	23241358	2310011-001 10/4/2023	300.187.0000.000.4700.340.03502.30.421	\$1,500.00
					Check #: 171144	
						PO/InvoiceTotal: <u>\$1,500.00</u>
						Vendor Total: <u>\$1,500.00</u>
CORWIN FORD	383220					
Check Group:						
2023 ESCAPE AWD STOCK #5A85761, WHITE EXTERIOR, ALL OPTIONS INCLUDED		1	23241277	88584 10/30/2023	100.000.0000.000.2650.732.03000.50.421	\$36,805.00
DOC FEE		1	23241277	88584 10/30/2023	100.000.0000.000.2650.732.03000.50.421	\$499.50
TITLE FEE		1	23241277	88584 10/30/2023	100.000.0000.000.2650.732.03000.50.421	\$28,252.53
					Check #: 171145	
						PO/InvoiceTotal: <u>\$37,332.75</u>
						Vendor Total: <u>\$37,332.75</u>
CRYSTAL DAIRY FOODS						
Check Group:						
ZCES 09/14/2023		1	23241433	57679 10/11/2023	600.000.0000.000.3100.630.03202.10.421	\$127.35
ZCES 09/18/2023		1	23241433	57742 10/11/2023	600.000.0000.000.3100.630.03202.10.421	\$40.25
JVES 09/19/2023		1	23241433	57809 10/11/2023	600.000.0000.000.3100.630.03206.10.421	\$244.75
SES 09/19/2023		1	23241433	57810 10/11/2023	600.000.0000.000.3100.630.03207.10.421	\$121.50
MILK DELIEVERED TO SITES: CCMES 09/19/2023		1	23241433	57812 10/11/2023	600.000.0000.000.3100.630.03205.10.421	\$325.25

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PHES 09/19/2023		1	23241433	57813 10/11/2023	600.000.0000.000.3100.630.03209.10.421	\$145.00
GES 09/19/2023		1	23241433	57815 10/11/2023	600.000.0000.000.3100.630.03201.10.421	\$312.75
SES 08/04/2023		1	23241433	57872 10/11/2023	600.000.0000.000.3100.630.03207.10.421	\$45.75
CCMES 09/21/2023		1	23241433	57874 10/11/2023	600.000.0000.000.3100.630.03205.10.421	\$45.75
GES 09/21/2023		1	23241433	57875 10/11/2023	600.000.0000.000.3100.630.03201.10.421	\$45.75
PHES 09/21/2023		1	23241433	57877 10/11/2023	600.000.0000.000.3100.630.03209.10.421	\$45.75
JVES 09/21/2023		1	23241433	57878 10/11/2023	600.000.0000.000.3100.630.03206.10.421	\$45.75 254
SES 09/22/2023		1	23241433	57944 10/11/2023	600.000.0000.000.3100.630.03207.10.421	\$28.25
CCMES 09/22/2023		1	23241433	57945 10/11/2023	600.000.0000.000.3100.630.03205.10.421	\$65.50
PHES 09/22/2023		1	23241433	57946 10/11/2023	600.000.0000.000.3100.630.03209.10.421	\$19.35
JVES 09/22/2023		1	23241433	57947 10/11/2023	600.000.0000.000.3100.630.03206.10.421	\$116.00
SES 09/25/2023		1	23241433	57960 10/11/2023	600.000.0000.000.3100.630.03207.10.421	\$137.25
CCMES 09/25/2023		1	23241433	57964 10/11/2023	600.000.0000.000.3100.630.03205.10.421	\$228.75
PHES 09/25/2023		1	23241433	57965 10/11/2023	600.000.0000.000.3100.630.03209.10.421	\$106.75
ZCES 09/21/2023		1	23241433	57973 10/11/2023	600.000.0000.000.3100.630.03202.10.421	\$75.75

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ZCES 09/25/2023		1	23241433	58000 10/11/2023	600.000.0000.000.3100.630.03202.10.421	\$81.60
SES 09/26/2023		1	23241433	58041 10/11/2023	600.000.0000.000.3100.630.03207.10.421	\$207.00
JVES 09/26/2023		1	23241433	58042 10/11/2023	600.000.0000.000.3100.630.03207.10.421	\$503.75
CCMES 09/26/2023		1	23241433	58043 10/11/2023	600.000.0000.000.3100.630.03205.10.421	\$171.00
PHES 09/26/2023		1	23241433	58046 10/11/2023	600.000.0000.000.3100.630.03209.10.421	\$205.50
GES 09/26/2023		1	23241433	58049 10/11/2023	600.000.0000.000.3100.630.03201.10.421	\$266.50
					Check #: 171146	
					PO/InvoiceTotal:	<u>255</u> \$3,758.55
Check Group:						
PLWMS 09/15/2023		1	23241434	57741 10/11/2023	600.000.0000.000.3100.630.03302.20.421	\$261.40
WHS 09/18/2023		1	23241434	57743 10/11/2023	600.000.0000.000.3100.630.03502.30.421	\$27.00
PWLMS 09/19/2023		1	23241434	57807 10/11/2023	600.000.0000.000.3100.630.03302.20.421	\$168.40
MILK DELIEVERED TO SITES: MES 09/19/2023		1	23241434	57808 10/11/2023	600.000.0000.000.3100.630.03210.10.421	\$246.75
CVMS 09/19/2023		1	23241434	57811 10/11/2023	600.000.0000.000.3100.630.03301.20.421	\$141.50
DHS 09/19/2023		1	23241434	57814 10/11/2023	600.000.0000.000.3100.630.03501.30.421	\$316.25
DHS 08/04/2023		1	23241434	57870 10/11/2023	600.000.0000.000.3100.630.03501.30.421	\$45.75

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2445

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CVMS 08/04/2023		1	23241434	57871 10/11/2023	600.000.0000.000.3100.630.03301.20.421	\$45.75
PWLMS 09/21/2023		1	23241434	57873 10/11/2023	600.000.0000.000.3100.630.03302.20.421	\$45.75
MES 09/21/2023		1	23241434	57879 10/11/2023	600.000.0000.000.3100.630.03210.10.421	\$45.75
WHS 09/21/2023		1	23241434	57896 10/11/2023	600.000.0000.000.3100.630.03502.30.421	\$30.00
CVMS 09/22/2023		1	23241434	57948 10/11/2023	600.000.0000.000.3100.630.03301.20.421	\$44.25
PWLMS 09/22/2023		1	23241434	57949 10/11/2023	600.000.0000.000.3100.630.03302.20.421	\$57.75
DHS 09/22/2023		1	23241434	57950 10/11/2023	600.000.0000.000.3100.630.03501.30.421	\$152.50 256
MES 09/22/2023		1	23241434	57959 10/11/2023	600.000.0000.000.3100.630.03210.10.421	\$123.75
CVMS 09/25/2023		1	23241434	57967 10/11/2023	600.000.0000.000.3100.630.03301.20.421	\$137.25
PWLMS 09/25/2023		1	23241434	57968 10/11/2023	600.000.0000.000.3100.630.03302.20.421	\$122.00
DHS 09/25/2023		1	23241434	57969 10/11/2023	600.000.0000.000.3100.630.03501.30.421	\$91.50
MES 09/25/2023		1	23241434	57971 10/11/2023	600.000.0000.000.3100.630.03210.10.421	\$152.50
WHS 09/25/2023		1	23241434	58001 10/11/2023	600.000.0000.000.3100.630.03502.30.421	\$111.60
CVMS 09/26/2023		1	23241434	58044 10/11/2023	600.000.0000.000.3100.630.03301.20.421	\$281.36
MES 09/26/2023		1	23241434	58045 10/11/2023	600.000.0000.000.3100.630.03210.10.421	\$270.75

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2445

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DHS 09/26/2023		1	23241434	58047 10/11/2023	600.000.0000.000.3100.630.03501.30.421	\$576.25
PWLMS 09/26/2023		1	23241434	58048 10/11/2023	600.000.0000.000.3100.630.03302.20.421	\$257.26
WHS 09/14/2023		1	23241434	CM57711 10/11/2023	600.000.0000.000.3100.630.03502.30.421	(\$38.22)
Check #: 171146						
PO/InvoiceTotal:						\$3,714.80
Check Group:						
WHS 10/02/2023		1	23241628	58085 10/31/2023	600.000.0000.000.3100.630.03502.30.421	\$155.00
ZCES 10/02/2023		1	23241628	58086 10/31/2023	600.000.0000.000.3100.630.03202.10.421	\$147.15
CVMS 10/02/2023		1	23241628	58192 10/31/2023	600.000.0000.000.3100.630.03301.20.421	\$204.25 ²⁵⁷
SES 10/02/2023		1	23241628	58193 10/31/2023	600.000.0000.000.3100.630.03207.10.421	\$226.50
JVES 10/02/2023		1	23241628	58194 10/31/2023	600.000.0000.000.3100.630.03206.10.421	\$120.75
PHES 10/02/2023		1	23241628	58195 10/31/2023	600.000.0000.000.3100.630.03209.10.421	\$180.00
MES 10/02/2023		1	23241628	58196 10/31/2023	600.000.0000.000.3100.630.03210.10.421	\$318.50
PWLMS 10/02/2023		1	23241628	58197 10/31/2023	600.000.0000.000.3100.630.03302.20.421	\$195.14
CCMES 10/02/2023		1	23241628	58198 10/31/2023	600.000.0000.000.3100.630.03205.10.421	\$503.50
DHS 10/02/2023		1	23241628	58199 10/31/2023	600.000.0000.000.3100.630.03501.30.421	\$256.12
ZCES 10/05/2023		1	23241628	58238 10/31/2023	600.000.0000.000.3100.630.03202.10.421	\$72.94

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2445

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PWLMS 10/06/2023		1	23241628	58281 10/31/2023	600.000.0000.000.3100.630.03302.20.421	\$157.20
MILK DELIEVERED TO SITES: CCMES 10/06/2023		1	23241628	58282 10/31/2023	600.000.0000.000.3100.630.03205.10.421	\$219.50
JVES 10/06/2023		1	23241628	58283 10/31/2023	600.000.0000.000.3100.630.03206.10.421	\$298.25
MES 10/06/2023		1	23241628	58285 10/31/2023	600.000.0000.000.3100.630.03210.10.421	\$264.00
SES 10/06/2023		1	23241628	58286 10/31/2023	600.000.0000.000.3100.630.03207.10.421	\$529.25
PHES 10/06/2023		1	23241628	58287 10/31/2023	600.000.0000.000.3100.630.03209.10.421	\$179.19
DHS 10/06/2023		1	23241628	58288 10/31/2023	600.000.0000.000.3100.630.03501.30.421	\$258.25 258
					Check #: 171146	
					PO/InvoiceTotal:	\$4,286.49
Check Group:						
MILK DELIEVERED TO SITES: CCMES 08/18/2023		1	23241697	56886 10/31/2023	600.000.0000.000.3100.630.03205.10.421	\$421.40
GES 09/08/2023		1	23241697	57571 10/31/2023	600.000.0000.000.3100.630.03201.10.421	\$104.50
JVES 09/25/2023		1	23241697	57966 10/31/2023	600.000.0000.000.3100.630.03206.10.421	\$137.25
GES 10/02/203		1	23241697	58207 10/31/2023	600.000.0000.000.3100.630.03201.10.421	\$241.25
GES 10/06/2023		1	23241697	58289 10/31/2023	600.000.0000.000.3100.630.03201.10.421	\$122.50
ZCES 10/09/2023		1	23241697	58312 10/31/2023	600.000.0000.000.3100.630.03302.20.421	\$140.40

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SES 10/10/2023		1	23241697	58371 10/31/2023	600.000.0000.000.3100.630.03207.10.421	\$247.69
CCMES 10/10/2023		1	23241697	58372 10/31/2023	600.000.0000.000.3100.630.03205.10.421	\$284.33
GES 10/10/2023		1	23241697	58377 10/31/2023	600.000.0000.000.3100.630.03201.10.421	\$304.58
JVES 10/10/2023		1	23241697	58387 10/31/2023	600.000.0000.000.3100.630.03206.10.421	\$298.33
ZCES 10/12/2023		1	23241697	58412 10/31/2023	600.000.0000.000.3100.630.03302.20.421	\$31.00
SES 10/13/2023		1	23241697	58441 10/31/2023	600.000.0000.000.3100.630.03207.10.421	\$78.75
CCMES 10/13/2023		1	23241697	58444 10/31/2023	600.000.0000.000.3100.630.03205.10.421	\$426.50 259
JVES 10/13/2023		1	23241697	58445 10/31/2023	600.000.0000.000.3100.630.03206.10.421	\$185.50
GES 10/13/2023		1	23241697	58448 10/31/2023	600.000.0000.000.3100.630.03201.10.421	\$359.69
ZCES 10/16/2023		1	23241697	58492 10/31/2023	600.000.0000.000.3100.630.03302.20.421	\$97.70
JVES 01/17/2023		1	23241697	58533 10/31/2023	600.000.0000.000.3100.630.03206.10.421	\$382.33
CCMES 10/17/2023		1	23241697	58534 10/31/2023	600.000.0000.000.3100.630.03205.10.421	\$218.50
SES 10/17/2023		1	23241697	58536 10/31/2023	600.000.0000.000.3100.630.03207.10.421	\$184.50
ZCES 10/19/2023		1	23241697	58571 10/31/2023	600.000.0000.000.3100.630.03302.20.421	\$47.25
ZCES 06/20/2023		1	23241697	CM55214 10/31/2023	600.000.0000.000.3100.630.03202.10.421	(\$42.19)

Check #: 171146

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2445

11/07/2023

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$4,271.76
Check Group:						
PWLMS 06/01/2023		1	23241698	54729 10/31/2023	600.000.0000.000.3100.630.03302.20.421	\$152.44
DHS 08/22/2023		1	23241698	57006 10/31/2023	600.000.0000.000.3100.630.03501.30.421	\$545.97
MES 08/25/2023		1	23241698	57151 10/31/2023	600.000.0000.000.3100.630.03210.10.421	\$64.10
MES 09/15/2023		1	23241698	57733 10/31/2023	600.000.0000.000.3100.630.03210.10.421	\$186.75
CVMS 10/06/2023		1	23241698	58284 10/31/2023	600.000.0000.000.3100.630.03301.20.421	\$186.75
WHS 10/09/2023		1	23241698	58303 10/31/2023	600.000.0000.000.3100.630.03502.30.421	\$111,37 260
MILK DELIEVERED TO SITES: PHES 10/10/2023		1	23241698	58370 10/31/2023	600.000.0000.000.3100.630.03209.10.421	\$199.05
DHS 10/10/2023		1	23241698	58373 10/31/2023	600.000.0000.000.3100.630.03501.30.421	\$494.39
CVMS 10/10/2023		1	23241698	58374 10/31/2023	600.000.0000.000.3100.630.03301.20.421	\$224.25
PWLMS 10/10/2023		1	23241698	58375 10/31/2023	600.000.0000.000.3100.630.03302.20.421	\$113.19
MES 10/10/2023		1	23241698	58376 10/31/2023	600.000.0000.000.3100.630.03210.10.421	\$164.58
DHS 10/13/2023		1	23241698	58442 10/31/2023	600.000.0000.000.3100.630.03501.30.421	\$210.50
PHES 10/13/2023		1	23241698	58443 10/31/2023	600.000.0000.000.3100.630.03209.10.421	\$126.69
MES 10/13/2023		1	23241698	58446 10/31/2023	600.000.0000.000.3100.630.03210.10.421	\$227.25

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CVMS 10/13/2023		1	23241698	58447 10/31/2023	600.000.0000.000.3100.630.03301.20.421	\$91.00
PWLMS 10/13/2023		1	23241698	58449 10/31/2023	600.000.0000.000.3100.630.03302.20.421	\$204.39
WHS 10/16/2023		1	23241698	58491 10/31/2023	600.000.0000.000.3100.630.03502.30.421	\$129.42
CVMS 10/17/2023		1	23241698	58531 10/31/2023	600.000.0000.000.3100.630.03301.20.421	\$238.25
PHES 10/17/2023		1	23241698	58532 10/31/2023	600.000.0000.000.3100.630.03209.10.421	\$186.74
PWLMS 10/17/2023		1	23241698	58535 10/31/2023	600.000.0000.000.3100.630.03302.20.421	\$62.50
MES 10/17/2023		1	23241698	58537 10/31/2023	600.000.0000.000.3100.630.03210.10.421	\$305.00 261
WHS 06/15/2023		1	23241698	CM55212 10/31/2023	600.000.0000.000.3100.630.03502.30.421	(\$31.77)
PHES 09/12/2023		1	23241698	CM995319 10/31/2023	600.000.0000.000.3100.630.03209.10.421	(\$30.26)

Check #: 171146

PO/InvoiceTotal: \$4,162.55

Vendor Total: \$20,194.15

CURRICULUM ASSOC 113170

Check Group:

Quick Word Handbooks Everyday writers student book (yellow book)		55	23241303	90787968 11/2/2023	100.012.0000.100.1000.610.03201.10.421	\$91.78
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Check #: 171147

PO/InvoiceTotal: \$91.78

Check Group:

Douglas County School District

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11/07/2023

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
i-Ready - Quote # 339398.3 - Toolbox; Professional Development - i-Ready Partners Services		1	23241408	90784499 11/6/2023	280.744.0000.100.1000.653.03201.10.421	\$14,912.00
i-Ready - Quote # 339398.3 - Toolbox; Professional Development - i-Ready Partner Services		1	23241408	90784499 11/6/2023	100.054.0000.100.1000.653.03201.10.421	\$5,000.00
Check #: 171147						
PO/InvoiceTotal:						<u>\$19,912.00</u>
Check Group:						
Brigance Item # WS14310 - Screens III - 3 Year Old Data Sheets 60 Pack - ECE		1	23241484	90786536 10/31/2023	280.633.0000.100.1000.610.03000.50.421	\$65.00
Brigance Item # WS14312 - Screens III - 4 Year Old Data Sheets 60 Pack - ECE		1	23241484	90786536 10/31/2023	280.633.0000.100.1000.610.03000.50.421	\$65.00
Brigance Item #WS14314 III - 5 Year Old Data Sheets 60 Pack - ECE		1	23241484	90786536 10/31/2023	280.633.0000.100.1000.610.03000.50.421	\$65.00 262
Shipping		1	23241484	90786536 10/31/2023	280.633.0000.100.1000.610.03000.50.421	\$23.40
Check #: 171147						
PO/InvoiceTotal:						<u>\$218.40</u>
Vendor Total:						<u>\$20,222.18</u>
CURRICULUM K12 PARTNERS INC						
Check Group:						
Curriculum K12 Partners Inc. - Project STEM - GWHS - Quote # PQ-58880-2		1	23241634	72615240182 10/30/2023	100.000.0000.000.2191.653.03000.50.421	\$1,500.00
Check #: 171148						
PO/InvoiceTotal:						<u>\$1,500.00</u>
Vendor Total:						<u>\$1,500.00</u>

DELL COMPUTER 127120

Check Group:

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OPTIPLEX		1	23241132	10702206200 10/10/2023	100.051.0000.000.2400.652.03501.30.421	\$552.27
MICROSOFT OFFICE		1	23241132	10702206200 10/10/2023	100.051.0000.000.2400.652.03501.30.421	\$65.62
Check #: 171149						
PO/InvoiceTotal:						\$617.89
Check Group:						
Quote #3000161735974.1 for Dell Latitude 3440 for (2) Interventionists		2	23241337	10703178803 10/11/2023	100.000.0000.430.1000.652.03504.30.421	\$1,530.92
Check #: 171149						
PO/InvoiceTotal:						\$1,530.92
Check Group:						
Mobile Precision 3570 Laptop		1	23241456	10705973570 10/24/2023	100.000.0000.000.2580.652.03000.50.421	\$853.30
Check #: 171149						
PO/InvoiceTotal:						\$853.30
Vendor Total:						\$3,002.11
DICK BLICK	133040					
Check Group:						
Wonderglaze Slime Time		1	23241059	1528804 10/4/2023	100.011.0000.100.1000.610.03205.10.421	\$17.70
Wonderglaze Fruit of the Vine		1	23241059	1528804 10/4/2023	100.011.0000.100.1000.610.03205.10.421	\$16.43
Wonderglaze Cutie Pie Coral		1	23241059	1528804 10/4/2023	100.011.0000.100.1000.610.03205.10.421	\$16.43
Skratch n Sketch Scratch Paper		1	23241059	1528804 10/4/2023	100.011.0000.100.1000.610.03205.10.421	\$39.00
Watercolor paper		50	23241059	1528804 10/4/2023	100.011.0000.100.1000.610.03205.10.421	\$57.00

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11/07/2023

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Roylco Rubbing plates		1	23241059	1528804 10/4/2023	100.011.0000.100.1000.610.03205.10.421	\$11.49
Tru-Ray Construction paper 18x24		5	23241059	1528804 10/4/2023	100.011.0000.100.1000.610.03205.10.421	\$53.40
Tru-Ray Construction paper 18x24 white		5	23241059	1528804 10/4/2023	100.011.0000.100.1000.610.03205.10.421	\$53.40
Watercolor brush size 7		30	23241059	1528804 10/4/2023	100.011.0000.100.1000.610.03205.10.421	\$63.60
Check #: 171150						
PO/InvoiceTotal:						\$328.45
Check Group:						
Oil pastel black		36	23241289	1623090 10/23/2023	100.011.0000.100.1000.610.03205.10.421	\$23.40
Waterproof India ink pink		1	23241289	1623090 10/23/2023	100.011.0000.100.1000.610.03205.10.421	\$6.68 264
Fish Printing replica trout		1	23241289	1623090 10/23/2023	100.011.0000.100.1000.610.03205.10.421	\$16.65
Tempera Cakes		2	23241289	1623090 10/23/2023	100.011.0000.100.1000.610.03205.10.421	\$13.42
Check #: 171150						
PO/InvoiceTotal:						\$60.15
Vendor Total:						\$388.60
DONNA BUDDINGTON						
Check Group:						
Counseling Services for DHS - Student I/Ds - 26682, 20123, 15399		1	23241421	90837-10 10/9/2023	280.688.0000.100.1000.590.03000.50.421	\$480.00
Counseling Services for DHS - Student I/Ds - 26682, 20123, 15399		1	23241421	90837-11 10/9/2023	280.688.0000.100.1000.590.03000.50.421	\$580.00

Douglas County School District

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11/07/2023

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Counseling Services for DHS - Student I/Ds - 26682, 20123, 15399		1	23241421	90837-9 10/9/2023	280.688.0000.100.1000.590.03000.50.421	\$460.00

Check #: 171151

PO/InvoiceTotal: \$1,520.00

Vendor Total: \$1,520.00

DOUGLAS CO CLERK TREASURER

Check Group:

ASPHALT		5.2	23240317	10052023 10/9/2023	100.088.0000.000.2620.340.03000.50.421	\$519.53
DW DCSD PROJECT - CARPETING		3.2	23240317	10052023 10/9/2023	100.088.0000.000.2620.450.03000.50.421	\$319.71
DW PAINTING PROJECT		10.2	23240317	10052023 10/9/2023	100.088.0000.000.4700.450.03000.50.421	\$1,019.08 265
DW ROOFING PROJECT		6.2	23240317	10052023 10/9/2023	100.088.0000.000.4700.340.03000.50.421	\$619.44
DHS BATHROOM		30.2	23240317	10052023 10/9/2023	300.158.0000.000.4600.340.03501.30.421	\$3,017.29
DHS HVAC		11.2	23240317	10052023 10/9/2023	330.105.0000.000.4700.340.03501.30.421	\$1,118.99
DHS Stadium Project		8.2	23240317	10052023 10/9/2023	300.058.0000.000.4600.340.03501.30.421	\$819.26
WHS Improvement Project		18.2	23240317	10052023 10/9/2023	300.188.0000.000.4700.340.03502.30.421	\$1,818.36
GES Heritage Apartment		12.2	23240317	10052023 10/9/2023	270.132.0000.000.2900.340.03000.50.421	\$1,218.90
CVMS HVAC		5.2	23240317	10052023 10/9/2023	300.083.0000.000.4700.340.03301.20.421	\$519.54

Check #: 171152

PO/InvoiceTotal: \$10,990.10

Vendor Total: \$10,990.10

Douglas County School District

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DOUGLAS CO PARKS AND REC	143730					
Check Group:						
September, 2023 - 5 Days - Kids Club - PHES - 27241, 27240, 27237		1	23241572	10012023 10/24/2023	280.688.0000.100.1000.590.03000.50.421	\$180.00
					Check #: 171153	
						PO/InvoiceTotal: <u>\$180.00</u>
						Vendor Total: \$180.00
DOUGLAS CO SHERIFF	143723					
Check Group:						
COPS IN SCHOOLS - QUARTERLY PAYMENT - 07-01-23 THRU 09-30-23		1	23240001	30 10/23/2023	100.000.0000.000.2660.590.03000.50.421	\$60,000.00
					Check #: 171154	
						PO/InvoiceTotal: <u>266</u> \$60,000.00
						Vendor Total: \$60,000.00
DWIGHT E MACHUTTA						
Check Group:						
Design, consulting, artwork, patterns & pounce, materials and 2 men labor - Old gym playhouse		1	23241321	102323 10/24/2023	100.088.0000.000.4700.450.03000.50.421	\$8,780.00
Layout, paint & 2 man labor - Old Gym Playhouse		1	23241321	102323 10/24/2023	100.088.0000.000.4700.450.03000.50.421	\$3,600.00
					Check #: 171155	
						PO/InvoiceTotal: <u>\$12,380.00</u>
Check Group:						
ALUMINUM SIGNS		3	23241617	92823 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$210.00
					Check #: 171155	
						PO/InvoiceTotal: <u>\$210.00</u>
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FABRICATE NEW ROUND LOGOS AND NUMBER - CHEVY UTILITY TRUCK #569 / FORD CAR #556 / SNOW PLOW, YELLOW #210P		1	23241758	103123 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$400.00
FABRICATE BLACK LETTERS AND NUMBER FOR TWO SCHOOL BUSES, INSTALL: DOUGLAS COUNTY SCHOOL DISTRICT, AND NUMBERS ON BUS # 1 & 2		1	23241758	103123 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$1,200.00

Check #: 171155

PO/InvoiceTotal:	\$1,600.00
Vendor Total:	\$14,190.00

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Check Group:

Vision talking to AD 20230802-4 Attempting to connet to the VPN to look into issues but there is an issue with my account. Sent email to Jessee for support.		0.5	23241472	51202 10/12/2023	100.000.0000.000.2580.350.03000.50.421	\$87.50 267
Vision talking to AD- 20230802-4 Coordination with Bernadette		0.5	23241472	51202 10/12/2023	100.000.0000.000.2580.350.03000.50.421	\$87.50
Visin talking to AD - 20230802-4 Looked into both scenariou present by Bernadette and responded accordingly		1	23241472	51202 10/12/2023	100.000.0000.000.2580.350.03000.50.421	\$175.00
Vision talking to AD 2030802-4 Troubleshooting connection through the VPN		0.5	23241472	51202 10/12/2023	100.000.0000.000.2580.350.03000.50.421	\$87.50
Vision taling to AD- 20230802-4. Working through some issue regarding the account creation for Lana Merkle		0.5	23241472	51202 10/12/2023	100.000.0000.000.2580.350.03000.50.421	\$87.50
Vision talking to AD- 20230802-4 Updated SIF connections table so that updates occur when title change- Had to add special code to account for a bug when both the source and destination fields match- Had to add more code to output the new groups being added after accounts update. - Ran SIF simulation and sent results to Bernadette for review		1.25	23241472	51202 10/12/2023	100.000.0000.000.2580.350.03000.50.421	\$218.75

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vision talking to AD 20230802-4 Talked to Michael about concerns with the level of access students have as well as staff members to their assigned computers and computers on the network. Took a look at student group memberships and didnt see anything out of the ordinary (groups werent nested in admin groups, etc.) Spent time trying to troubleshoot the VPN, was able to get it to work after re-installing the SSL VPN client and by using Jesse's VPN username and password. Wrote it off as a corrupted client installation.		1.5	23241472	51202	100.000.0000.000.2580.350.03000.50.421	\$262.50
				10/12/2023		
Help with destiny year-end porocessing 2030819-6. Finished building the destiny student file import diagram. Updated the tas times so that it made better sense for capturing student enrollment data for destiny and for the data to be accurate for any given day. Complosed and sent email to Bernadette, Becky, Jesse and Michael.		1.5	23241472	51202	100.000.0000.000.2580.350.03000.50.421	\$262.50
				10/12/2023		
Help with destiny year-end processing- 20230819-6. Drove onsite and started my re-discovery of the environment for destiny student sync. Looked for the old destiny server but discovered it was offline and had been migrated to destiny's hosted solution. Found the code for the destiny student import file and changed the year accordingly. With Jesses help, obtained the destiny portal password so I could check the student import file jobs. Started creating a diagram that shows the layout and data flow for the student import file process. While working in the destiny, my session timed out and I went to log back in with the account but the password stopped working. After about 30 minutes I discovered that someone from DCSD changed the passsword so that Bernadette could have access to Destiny. Just to make sure it didnt break anything I told Bernatette that we should change the password back to what it was. Drove back to Carson office		3.5	23241472	51202	100.000.0000.000.2580.350.03000.50.421	\$612.50
				10/12/2023		
Adult education student accounts not being created- 20230825-15. Sent email to Bernadette regarding the current SIF setup and that AdultEd was not previously set up in SIF. Took a look in AD and did not see an obvious OU choice. Sent email requesting some more information about the school, such as where the teachers reside in AD, etc.		0.75	23241472	51202	100.000.0000.000.2580.350.03000.50.421	\$131.25
				10/12/2023		

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Update PAL to use default browser or chrome-20330829-14. I remotely connected to the DODC server and started looking for the correct souce code. After much searching, was unable to find version 1.8 source files. Justin is going to look on Davids old PC to see if he may have stored the source code there. We might have to use the 2019 version and update from there however there is the risk that there were some changes performed by David that will be lost in the process		1	23241472	51202	100.000.0000.000.2580.350.03000.50.421	\$175.00
				10/12/2023		
Vision talking to AD - 20230802-4. Remotely connected to the DODC server. Temporarily disabled the staff sync. Modified SIF code so that group changes would not be made based on AD account updates. Ran staff sync simulation to make sure all changes were correct. Ran standard staff sync and performed an audit to make sure the changes took effect. Noted that some teachers were moved to the Admin OU. We need to eventually update SIF so that other teacher titles are set to go to the teahcers OU instead of the admin OU. Composed and sent email to Bernadette with a status udpdate on this ticket.		1	23241472	51202	100.000.0000.000.2580.350.03000.50.421	\$175.00
				10/12/2023		269
					Check #: 171156	
					PO/InvoiceTotal:	\$2,362.50
					Vendor Total:	\$2,362.50
EAST BAY RESTAURANT SUPPLY						
Check Group:						
SHARING STATION, GA SYSTEMS MODEL NO SC-6, 2 SHELVES, ACCOMMODATE 3 DEEP 6" PRODUCE PANS, MAGNETIC SIGNAGE, 2 FOR SECONDARY AND 7 FOR ELEM FOR CCMES, GES, JVES, SES, MES, PHES, ZCES, CVMS, DHS KITCHENS		1	23240032	SI033204	600.000.0000.000.3100.612.03206.10.421	\$1,882.98
				11/1/2023		
SHARING STATION, GA SYSTEMS MODEL NO SC-6, 2 SHELVES, ACCOMMODATE 3 DEEP 6" PRODUCE PANS, MAGNETIC SIGNAGE, 2 FOR SECONDARY AND 7 FOR ELEM FOR CCMES, GES, JVES, SES, MES, PHES, ZCES, CVMS, DHS KITCHENS		1	23240032	SI033204	600.000.0000.000.3100.612.03207.10.421	\$1,882.98
				11/1/2023		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SHARING STATION, GA SYSTEMS MODEL NO SC-6, 2 SHELVES, ACCOMMODATE 3 DEEP 6" PRODUCE PANS, MAGNETIC SIGNAGE, 2 FOR SECONDARY AND 7 FOR ELEM FOR CCMES, GES, JVES, SES, MES, PHES, ZCES, CVMS, DHS KITCHENS		1	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03210.10.421	\$1,882.98
SHARING STATION, GA SYSTEMS MODEL NO SC-6, 2 SHELVES, ACCOMMODATE 3 DEEP 6" PRODUCE PANS, MAGNETIC SIGNAGE, 2 FOR SECONDARY AND 7 FOR ELEM FOR CCMES, GES, JVES, SES, MES, PHES, ZCES, CVMS, DHS KITCHENS		1	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03209.10.421	\$1,882.98
SHARING STATION, GA SYSTEMS MODEL NO SC-6, 2 SHELVES, ACCOMMODATE 3 DEEP 6" PRODUCE PANS, MAGNETIC SIGNAGE, 2 FOR SECONDARY AND 7 FOR ELEM FOR CCMES, GES, JVES, SES, MES, PHES, ZCES, CVMS, DHS KITCHENS		1	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03201.10.421	\$1,882.98
SHARING STATION, GA SYSTEMS MODEL NO SC-6, 2 SHELVES, ACCOMMODATE 3 DEEP 6" PRODUCE PANS, MAGNETIC SIGNAGE, 2 FOR SECONDARY AND 7 FOR ELEM FOR CCMES, GES, JVES, SES, MES, PHES, ZCES, CVMS, DHS KITCHENS		1	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03301.20.421	\$1,882.98 270
SHARING STATION, GA SYSTEMS MODEL NO SC-6, 2 SHELVES, ACCOMMODATE 3 DEEP 6" PRODUCE PANS, MAGNETIC SIGNAGE, 2 FOR SECONDARY AND 7 FOR ELEM FOR CCMES, GES, JVES, SES, MES, PHES, ZCES, CVMS, DHS KITCHENS		1	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03501.30.421	\$1,882.98
FOOD PAN, CAMBRO 16CW110 6" DEEP, FULL SIZE BLACK POLYCARBONATE, FOR SHARING STATIONS		6	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03201.10.421	\$129.72
FOOD PAN, CAMBRO 16CW110 6" DEEP, FULL SIZE BLACK POLYCARBONATE, FOR SHARING STATIONS		6	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03205.10.421	\$129.72
FOOD PAN, CAMBRO 16CW110 6" DEEP, FULL SIZE BLACK POLYCARBONATE, FOR SHARING STATIONS		6	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03206.10.421	\$129.72

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FOOD PAN, CAMBRO 16CW110 6" DEEP, FULL SIZE BLACK POLYCARBONATE, FOR SHARING STATIONS		6	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03207.10.421	\$129.72
FOOD PAN, CAMBRO 16CW110 6" DEEP, FULL SIZE BLACK POLYCARBONATE, FOR SHARING STATIONS		6	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03209.10.421	\$129.72
FOOD PAN, CAMBRO 16CW110 6" DEEP, FULL SIZE BLACK POLYCARBONATE, FOR SHARING STATIONS		6	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03210.10.421	\$129.72
FOOD PAN, CAMBRO 16CW110 6" DEEP, FULL SIZE BLACK POLYCARBONATE, FOR SHARING STATIONS		6	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03202.10.421	\$129.72
FOOD PAN, CAMBRO 16CW110 6" DEEP, FULL SIZE BLACK POLYCARBONATE, FOR SHARING STATIONS		6	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03301.20.421	\$129.72
FOOD PAN, CAMBRO 16CW110 6" DEEP, FULL SIZE BLACK POLYCARBONATE, FOR SHARING STATIONS		6	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03501.30.421	\$129.72 271
SHARING STATION, GA SYSTEM MODEL SS-4, 4 SHELVES, MAGNETIC SIGNAGE SS-3 & SS-4 FOR PWL AND WHS KITCHENS		1	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03302.20.421	\$1,533.05
SHARING STATION, GA SYSTEM MODEL SS-4, 4 SHELVES, MAGNETIC SIGNAGE SS-3 & SS-4 FOR PWL AND WHS KITCHENS		1	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03502.30.421	\$1,533.01
FOOD PAN, CAMBRO 14CW110 4" DEEP, FULL SIZE BLACK POLYCARBONATE, FOR SHARING STATIONS		4	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03302.20.421	\$71.24
FOOD PAN, CAMBRO 14CW110 4" DEEP, FULL SIZE BLACK POLYCARBONATE, FOR SHARING STATIONS		8	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03502.30.421	\$142.48
SHARING STATION, GA SYSTEMS MODEL NO SC-6, 2 SHELVES, ACCOMMODATE 3 DEEP 6" PRODUCE PANS, MAGNETIC SIGNAGE, 2 FOR SECONDARY AND 7 FOR ELEM FOR CCMES, GES, JVES, SES, MES, PHES, ZCES, CVMS, DHS KITCHENS		1	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03201.10.421	\$1,882.98

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SHARING STATION, GA SYSTEMS MODEL NO SC-6, 2 SHELVES, ACCOMMODATE 3 DEEP 6" PRODUCE PANS, MAGNETIC SIGNAGE, 2 FOR SECONDARY AND 7 FOR ELEM FOR CCMES, GES, JVES, SES, MES, PHES, ZCES, CVMS, DHS KITCHENS		1	23240032	SI033204 11/1/2023	600.000.0000.000.3100.612.03205.10.421	\$1,882.98
Check #: 171157						
PO/InvoiceTotal:						\$21,394.08
Check Group:						
HEAT RESISTANT GLOVES, TUCKER STEAM GLOVES, 14" MEDIUM, STEAM RESISTANT		1	23241044	SI1029383 10/11/2023	600.000.0000.000.3100.612.03202.10.421	\$31.27
Check #: 171157						
PO/InvoiceTotal:						\$31.27
Check Group:						
SOLID TUNER, MINI TURNER, STAINLESS STEEL FOR GES KITCHEN		1	23241553	SI1032484 10/31/2023	600.000.0000.000.3100.612.03201.10.421	\$10.75
MADONLINE 2000S,15-1/2"XLX5-1/4"W WITH 2 PUSHERS FOR GES KITCHEN		1	23241553	SI1032484 10/31/2023	600.000.0000.000.3100.612.03201.10.421	\$276.65
PITCHER, WITH LID 1 GAL FOR GES KITCHEN		2	23241553	SI1032484 10/31/2023	600.000.0000.000.3100.612.03201.10.421	\$57.96
FOOD PAN, 4" DEEP, FULL SIZE CLEAR FOR GES KITCHEN		2	23241553	SI1032484 10/31/2023	600.000.0000.000.3100.612.03201.10.421	\$28.14
PAN, Full Size Sheet		12	23241553	SI1032484 10/31/2023	600.000.0000.000.3100.610.03301.20.421	\$126.96
BUS BOX/TUB DISH BOX 21-1/2"X15"X7" 1- COMPARTMENT FOR CVMS KITCHEN		1	23241553	SI1032484 10/31/2023	600.000.0000.000.3100.612.03301.20.421	\$6.98
SPATULA, Flat Scrapper, Plastic, 16.5"		1	23241553	SI1032484 10/31/2023	600.000.0000.000.3100.610.03301.20.421	\$16.36
FOOD PAN SEAL COVER 1/6 SIZE FOR WHS KITCHEN		6	23241553	SI1032484 10/31/2023	600.000.0000.000.3100.612.03502.30.421	\$12.60

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SALAD BAR SERVING SPOONS FOR WHS KITCHEN		2	23241553	SI1032484 10/31/2023	600.000.0000.000.3100.612.03502.30.421	\$3.28
DISHER, #8 (1/2 cup)		1	23241553	SI1032484 10/31/2023	600.000.0000.000.3100.610.03202.10.421	\$11.21
PASTRY BRUSH, each		2	23241553	SI1032484 10/31/2023	600.000.0000.000.3100.610.03210.10.421	\$59.96
Check #: 171157						
PO/InvoiceTotal:						\$610.85
Vendor Total:						\$22,036.20
EDGAR VARGAS VISION SERVICES						
Check Group:						
Consult and Direct Services for MB 9/1/23, 9/12/23, 9/20/23.		1	23241405	20360 10/5/2023	250.000.0000.200.2000.340.03000.50.421	\$1,225.00
Check #: 171158						273
PO/InvoiceTotal:						\$1,225.00
Vendor Total:						\$1,225.00
EMPLOYER ADVOCATES LLC 179901						
Check Group:						
INVOICE#12068 4TH QUARTER2023 THIRD PARTY UNEMPLOYMENT COST MANAGEMENT		1	23241817	12068 11/6/2023	100.000.0000.000.2570.340.03000.50.421	\$1,509.38
Check #: 171159						
PO/InvoiceTotal:						\$1,509.38
Vendor Total:						\$1,509.38
EMPOWER LEARNING, LLC						
Check Group:						
EDUCATE SERVER DISTRICT EDITION LICENSES FOR SCHOOL YEAR 2023-24		2500	23241426	884 10/13/2023	100.000.0000.100.1000.653.03000.50.421	\$22,500.00
MONTHLY HOSTING FOR 2023-24 SCHOOL YEAR		1	23241426	884 10/13/2023	100.000.0000.100.1000.653.03000.50.421	\$3,140.00

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ANNUAL SIS INTEROPERABILITY COST		7	23241426	884 10/13/2023	100.000.0000.100.1000.653.03000.50.421	\$1,225.00
					Check #: 171160	
						PO/InvoiceTotal: \$26,865.00
						Vendor Total: \$26,865.00
ESTIPONA GROUP						
Check Group:						
Invoice # 249 - Lake School Recruitment Videos		1	23241693	249 10/30/2023	280.744.0000.100.2900.310.03000.50.421	\$1,650.00
					Check #: 171161	
						PO/InvoiceTotal: \$1,650.00
						Vendor Total: \$1,650.00
FEDEX OFFICE						274
Check Group:						
FED EX GROUND SERVICES (BUS WEST RETURN)		1	23241676	8-278-06957 10/31/2023	100.000.0000.000.2730.536.03000.50.421	\$12.35
					Check #: 171162	
						PO/InvoiceTotal: \$12.35
						Vendor Total: \$12.35
FIRE EXTINGUISHER SERVICE CENTER, INC.						
Check Group:						
Annual Service of Fire Extinguishers		16	23241651	18729 10/30/2023	100.000.0000.000.2620.340.03000.50.421	\$240.00
EXTINGUISHER SENTRY ABC 5LB W/WALL BRACKET-NEW		11	23241651	18840 10/30/2023	100.000.0000.000.2620.340.03000.50.421	\$825.00
					Check #: 171163	
						PO/InvoiceTotal: \$1,065.00
						Vendor Total: \$1,065.00
FLYERS ENERGY LLC						

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Check Group:						
B5 DSL CLEA - ASHLAND, OR (#80)		53	23241398	CFS-3591434 10/9/2023	100.000.0000.000.2730.626.03000.50.421	\$250.67
REG CONV - ELY, NV (#541)		19.32	23241398	CFS-3591434 10/9/2023	100.000.0000.000.2650.626.03000.50.421	\$83.84
Check #: 171164						
PO/InvoiceTotal:						\$334.51
Check Group:						
CARB REG 10% ETH (WHITTELL HS 10/4/23)		300	23241678	23-934809 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$1,309.95
FED EXCISE ETH 10% (INC LUST)		1	23241678	23-934809 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$55.22
FED OIL SPILL/SUPERFUND 310		1	23241678	23-934809 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$1,632.75
NEVADA EXCISE GAS		1	23241678	23-934809 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$69.00
NV COMMERCE FEE SALES		1	23241678	23-934809 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$1.32
NEVADA ENVIRONMENTAL GAS		1	23241678	23-934809 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$2.25
STATE GAS INSPECTION FEE		1	23241678	23-934809 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$0.17
DOUGLAS CO EXCISE TAX GAS		1	23241678	23-934809 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$30.00
REGULATORY COMPLIANCE FEE		1	23241678	23-934809 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$8.97
7% INVOICE CHARGE TO SPED		1	23241678	23-934809 10/31/2023	100.000.0000.000.2650.626.03000.50.421	(\$103.50)
7% INVOICE CHARGE TO SPED		1	23241678	23-934809 10/31/2023	250.000.0000.200.2730.626.03000.50.421	\$103.50
Check #: 171164						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,478.51
Check Group:						
ULSD CARB DYES #2 DSL (WHITTELL HS 10/10/23)		355	23241679	23-939869 10/31/2023	100.000.0000.000.2730.626.03000.50.421	\$1,602.04
FED OIL SPILL/SUPERFUND DSL		1	23241679	23-939869 10/31/2023	100.000.0000.000.2730.626.03000.50.421	\$2.17
FEDERAL LUST		1	23241679	23-939869 10/31/2023	100.000.0000.000.2730.626.03000.50.421	\$0.36
NV COMMERCE FEE SALES		1	23241679	23-939869 10/31/2023	100.000.0000.000.2730.626.03000.50.421	\$2.05
NEVADA ENVIRONMENTAL DIESEL		1	23241679	23-939869 10/31/2023	100.000.0000.000.2730.626.03000.50.421	\$2.66
REGULATORY COMPLIANCE FEE		1	23241679	23-939869 10/31/2023	100.000.0000.000.2730.626.03000.50.421	\$8.97 276
7% INVOICE CHARGE TO SPED		1	23241679	23-939869 10/31/2023	100.000.0000.000.2730.626.03000.50.421	(\$113.28)
CARB REG 10% ETH (WHITTELL HS 10/10/23)		100	23241679	23-939869 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$425.04
FED EXCISE ETH 10% (INC LUST)		1	23241679	23-939869 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$18.40
FED OIL SPILL/SUPERFUND E10		1	23241679	23-939869 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$0.54
NEVADA EXCISE GAS		1	23241679	23-939869 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$23.00
NEVADA ENVIRONMENTAL GAS		1	23241679	23-939869 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$0.75
STATE GAS INSPECTION FEE		1	23241679	23-939869 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$0.06
DOUGLAS CO EXCISE TAX GAS		1	23241679	23-939869 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$10.00

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7% INVOICE CHARGE TO SPED		1	23241679	23-939869 10/31/2023	100.000.0000.000.2650.626.03000.50.421	(\$33.45)
7% INVOICE CHARGE TO SPED		1	23241679	23-939869 10/31/2023	250.000.0000.200.2730.626.03000.50.421	\$146.73
Check #: 171164						
PO/InvoiceTotal:						\$2,096.04
Check Group:						
DIESEL #2 (RIPON, CA) (#80)		30.76	23241680	CFS-3602942 10/31/2023	100.000.0000.000.2730.626.03000.50.421	\$196.22
REG CONV (#524)		16.95	23241680	CFS-3602942 10/31/2023	100.000.0000.000.2650.626.03000.50.421	\$75.23
Check #: 171164						
PO/InvoiceTotal:						\$271.45
Check Group:						
3001 FL DEF		156.8	23241716	23-953839 11/3/2023	100.000.0000.000.2730.626.03000.50.421	\$379.72
NV COMMERCE FEE SALES		1	23241716	23-953839 11/3/2023	100.000.0000.000.2730.626.03000.50.421	\$0.39
Check #: 171164						
PO/InvoiceTotal:						\$380.11
Vendor Total:						\$4,560.62
FRONTIER						
Check Group:						
CCMES		1	23240020	11132023 11/3/2023	100.011.0000.000.2400.533.03205.10.421	\$153.24
GES		1	23240020	11132023 11/3/2023	100.012.0000.000.2400.533.03201.10.421	\$138.07
ZCES		1	23240020	11132023 11/3/2023	100.013.0000.000.2400.533.03202.10.421	\$57.93

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JVES		1	23240020	11132023 11/3/2023	100.014.0000.000.2400.533.03206.10.421	\$149.21
SES		1	23240020	11132023 11/3/2023	100.015.0000.000.2400.533.03207.10.421	\$146.04
PHES		1	23240020	11132023 11/3/2023	100.016.0000.000.2400.533.03209.10.421	\$146.04
MES		1	23240020	11132023 11/3/2023	100.017.0000.000.2400.533.03210.10.421	\$156.34
CVMS		1	23240020	11132023 11/3/2023	100.031.0000.000.2400.533.03301.20.421	\$153.24
PWLMS		1	23240020	11132023 11/3/2023	100.033.0000.000.2400.533.03302.20.421	\$146.04
DHS		1	23240020	11132023 11/3/2023	100.051.0000.000.2400.533.03501.30.421	\$280.40 278
WHS		1	23240020	11132023 11/3/2023	100.052.0000.000.2400.533.03502.30.421	\$97.36
JHS		1	23240020	11132023 11/3/2023	100.053.0000.100.1000.533.03503.30.421	\$104.56
SUPERINTENDENT		1	23240020	11132023 11/3/2023	100.000.0000.000.2320.533.03000.50.421	\$49.11
ED SERVICES		1	23240020	11132023 11/3/2023	100.000.0000.000.2210.533.03000.50.421	\$49.11
INFORMATIONAL SERVICES		1	23240020	11132023 11/3/2023	100.000.0000.000.2580.533.03000.50.421	\$143.16
FOOD SERVICES		1	23240020	11132023 11/3/2023	600.000.0000.000.3100.533.03000.50.421	\$143.16
MAINT		1	23240020	11132023 11/3/2023	100.000.0000.000.2620.533.03000.50.421	\$143.16
TRANSPORTATION		1	23240020	11132023 11/3/2023	100.000.0000.000.2710.533.03000.50.421	\$143.16

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GRANTS AND ASSESSMENTS SHARED FAX LINE		1	23240020	11132023 11/3/2023	100.000.0000.000.2191.533.03000.50.421	\$49.11	
ALARMS (DIST WIDE)		1	23240020	11132023 11/3/2023	100.099.0000.000.2620.491.03000.50.421	\$386.02	
HR/JOBLINE/CLOSET		1	23240020	11132023 11/3/2023	100.000.0000.000.2570.533.03000.50.421	\$49.11	
BUSINESS SERVICES		1	23240020	11132023 11/3/2023	100.000.0000.000.2510.533.03000.50.421	\$49.11	
CURRICULUM		1	23240020	11132023 11/3/2023	100.000.0000.000.2212.533.03000.50.421	\$49.11	
Check #: 171165							
						PO/InvoiceTotal: <u>\$2,981.79</u>	
						Vendor Total: <u>\$2,981.79</u>	
GARDNERVILLE RANCHOS GID-267632	267632						
Check Group:							
CCMES WATER SEWER ACCT 792-0024-00-01		1	23240004	11302023 11/6/2023	100.000.0000.000.2611.411.03205.10.421	\$871.82	
SES WATER SEWER ACCT 792-00-42-00-01		1	23240004	11302023 11/6/2023	100.000.0000.000.2611.411.03207.10.421	\$1,169.20	
PWLMS WATER SEWER ACCT 792-0060-00-01		1	23240004	11302023 11/6/2023	100.000.0000.000.2611.411.03302.20.421	\$2,644.25	
RANCHOS PARK ACCT 792-0022-00-01		1	23240004	11302023 11/6/2023	100.000.0000.000.2611.411.03205.10.421	\$111.50	
Check #: 171166							
						PO/InvoiceTotal: <u>\$4,796.77</u>	
						Vendor Total: <u>\$4,796.77</u>	
GARDNERVILLE TOWN WATER	261185						
Check Group:							
GES		1	23240005	12042023 11/6/2023	100.000.0000.000.2611.411.03201.10.421	\$5,097.88	

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CVMS		1	23240005	12042023 11/6/2023	100.000.0000.000.2611.411.03301.20.421	\$6,023.84
Check #: 171167						
PO/InvoiceTotal:						\$11,121.72
Vendor Total:						\$11,121.72
GORILLA MANUFACTURING LLC						
Check Group:						
36" GALVONIZED BOLT CAGE, POWDER COAT, FOR GENERATORS UP AT LAKE		1	23241536	8986 11/6/2023	600.000.0000.000.3100.612.03201.10.421	\$1,037.50
36" GALVONIZED BOLT CAGE, POWDER COAT, FOR GENERATORS UP AT LAKE		1	23241536	8986 11/6/2023	600.000.0000.000.3100.612.03502.30.421	\$1,037.50
Check #: 171168						280
PO/InvoiceTotal:						\$2,075.00
Vendor Total:						\$2,075.00
GRAINGER 267233						
Check Group:						
MOTOR 70HP 1500 RPM 115V		1	23241542	9825857932 10/23/2023	100.000.0000.000.2630.610.03000.50.421	\$163.57
Check #: 171169						
PO/InvoiceTotal:						\$163.57
Check Group:						
REDUCING ADAPTER		2	23241609	9845489013 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$6.52
SOLIDS INTERCEPTOR		1	23241609	9845489013 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$100.27
Check #: 171169						
PO/InvoiceTotal:						\$106.79
Vendor Total:						\$270.36

HARDYS TRENCHING

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Check Group:						
DHS 25 TONS ROCK		1	23241624	09112023 10/25/2023	100.000.0000.000.2630.610.03000.50.421	\$550.00
CVMS 25 TONS ROCK		1	23241624	09112023 10/25/2023	100.000.0000.000.2630.610.03000.50.421	\$550.00
Check #: 171170						
						PO/InvoiceTotal: \$1,100.00
						Vendor Total: \$1,100.00
HEGGERTY PHONEMIC AWARENESS						
Check Group:						
Phonemic Awareness Book		1	23241268	607467 10/5/2023	100.014.0000.100.1000.610.03206.10.421	\$89.00
Shipping		1	23241268	607467 10/5/2023	100.014.0000.100.1000.610.03206.10.421	\$10.00 281
Check #: 171171						
						PO/InvoiceTotal: \$99.00
						Vendor Total: \$99.00
HIGH DESERT PAVING, INC						
Check Group:						
Skin patch sink hole 36" x 26" approx 710 sq ft of trench. Provide & install 3" of type 3 PG64-22 4% 50B no/lime on approx 710 sq ft and new fog seal		1	23241654	1734 10/30/2023	100.088.0000.000.4600.450.03000.50.421	\$10,352.00
Check #: 171172						
						PO/InvoiceTotal: \$10,352.00
						Vendor Total: \$10,352.00
HOME DEPOT/GEFCF 303240						
Check Group:						
ARAUCOPLY SANDED		1	23241544	0014904 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$298.90

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ROLL COVER		1	23241544	0014904 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$4.77
WHTBRSBRSH		1	23241544	0014904 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$1.87
PERMANIZER		1	23241544	0014904 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$99.96
GRAY PRIMER		1	23241544	0023894 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$32.98
ROLL COVER		1	23241544	0023894 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$4.77
ACX ARAUCOPLY		1	23241544	0023920 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$59.78
TOILET TANK REPAIR FILL VALVE		1	23241544	1010010 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$17.96 282
ELBOW		1	23241544	1010010 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$4.77
KNIT POLY ROLLER		1	23241544	2016117 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$4.77
PERMANIZER EXT SG MIDTONE		1	23241544	2016117 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$53.98
ACX ARAUCOPLY SANDED		1	23241544	2016117 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$59.78
ACX ARAUCOPLY SANDED		1	23241544	4015713 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$59.78
POLYCARBONATE		1	23241544	4015713 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$30.98
CLEAR ACRYLIC SHEET		1	23241544	4015713 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$17.48
JOINT COMPOUND		1	23241544	4020390 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$9.41

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NAIL EMBED WOOD		1	23241544	4253077 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$19.97
DOOR STOP		1	23241544	4253077 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$13.86
TIT BIT		1	23241544	4253077 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$6.47
GDF STUD		1	23241544	5014078 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$4.65
PRIME DF		1	23241544	5014078 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$9.72
PRIME DF		1	23241544	5014078 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$19.97
REDUCING BRASS		1	23241544	5014078 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$15.10 283
ADAPTER BRASS		1	23241544	5014078 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$13.70
ADAPTER BRASS		1	23241544	5014078 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$13.94
STAIN		1	23241544	5023250 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$12.98
INT GLS SPRAY		1	23241544	5023250 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$16.98
EXTENSION TUBE		1	23241544	7015409 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$4.97
COUPLING		1	23241544	7015409 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$18.96
P-TRAP		1	23241544	7015409 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$20.92
EXTENSION TUBE		1	23241544	7015409 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$19.46

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NUT/WASHER		1	23241544	7015409 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$7.45
ELBOW		1	23241544	7015409 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$4.77
LED MAGNETIC FLOOD		1	23241544	8013572 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$29.88
DRAIN CLEANER		1	23241544	8013572 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$21.97
BLK NIPPLE		1	23241544	8625979 NO TAX 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$4.50
BLK PLUG		1	23241544	8625979 NO TAX 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$3.11
BLK COUPLING		1	23241544	8625979 NO TAX 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$10.48 284
BLK CAP		1	23241544	8625979 NO TAX 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$3.26
CONSTRUCTION SCREW		1	23241544	9015084 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$9.98
ELBOW		1	23241544	9015084 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$12.50
COUPLING		1	23241544	9015084 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$13.54
WASHER		1	23241544	9015084 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$2.76
RUSTIC CEDAR		1	23241544	9015157 2023 10/24/2023	100.000.0000.000.2620.610.03000.50.421	\$111.96
Check #: 171173						
PO/InvoiceTotal:						\$1,209.75
Check Group:						
WORK GLOVES		2	23241658	1010011 10/31/2023	100.000.0000.000.2630.610.03000.50.421	\$15.94

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MAKITA BLADE		1	23241658	1010011 10/31/2023	100.000.0000.000.2630.610.03000.50.421	\$94.97
CONCRETE GRINDER RENTAL		1	23241658	239716 10/31/2023	100.000.0000.000.2620.442.03000.50.421	\$196.00
DAMAGE PROTECTION		1	23241658	239716 10/31/2023	100.000.0000.000.2620.442.03000.50.421	\$29.40
HINDGE		2	23241658	4011039 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$15.86
TITANIUM BIT		1	23241658	4011039 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$7.78
GORILLA ADH		4	23241658	4011039 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$39.92
MULTI APP COVER		1	23241658	4515823 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$4.91 285
2G COVER		1	23241658	4515823 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$11.32
WALL PLATE		2	23241658	4515823 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$7.94
BINDING POST		2	23241658	4515823 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$19.96
BLACK PRIM WIRE		1	23241658	4515823 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$6.63
SQ BOX		1	23241658	4515823 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$2.38
SQ COVER		1	23241658	4515823 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$4.37
FP BALL VALVE		1	23241658	4620855 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$24.68
DOORSTOP		1	23241658	7021167 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$11.93

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BATTERY CHARGER		1	23241658	7021167 10/31/2023	100.000.0000.000.2620.610.03000.50.421	\$199.00
Check #: 171173						
PO/InvoiceTotal:						\$692.99
Check Group:						
030699179572 PEGHOOK EVERBILT 4 PC HOOK ASSORTMENT PACK		1	23241669	9022181 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$9.98
638060267899 COMMAND HOOK MEDIUM MATT BLACK HOOK 2 PK		2	23241669	9022181 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$27.86
030699426249 ROPE HOOK 5-1/8 ZINC		9	23241669	9022181 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$53.82
Check #: 171173						
PO/InvoiceTotal:						286
Vendor Total:						\$91.66
Vendor Total:						\$1,994.40
HOPE SQUAD LLC						
Check Group:						
Training, Self Paced Online		2	23241583	INV-000354 10/24/2023	100.000.0000.000.2190.610.03000.50.421	\$800.00
Check #: 171174						
PO/InvoiceTotal:						\$800.00
Vendor Total:						\$800.00
HYDRAULIC INDUSTRIAL SERVICES	318668					
Check Group:						
2-206 NITRILE O RING		10	23241670	60785 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$4.40
2-210 PARKER 3/4 X1 X 1/8 O RING		10	23241670	60785 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$4.41
7% INVOICE CHARGE TO SPED		1	23241670	60811 10/31/2023	100.000.0000.000.2730.619.03000.50.421	(\$40.78)

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
7% INVOICE CHARGE TO SPED		1	23241670	60811 10/31/2023	250.000.0000.200.2730.619.03000.50.421	\$40.78
DCSD BUS KIT: DCSD HOSE KIT W/ADAPTERS (BUS SHOP), H1: -12 H201, 612 X OPEN, OAL: 2"6" (X1) / H2: -8 H201, 608 X OPEN, OAL, 3'11" (X1) / H3: -8 2SC, 608 X 608, OAL: 3'2.5" (X1)		4	23241670	60811 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$573.76
Check #: 171175						
PO/InvoiceTotal:						\$582.57
Vendor Total:						\$582.57
INDIAN HILLS GID	341032					
Check Group:						
JVES DOMESTIC		1	23240006	11302023 11/6/2023	100.000.0000.000.2611.411.03206.10.421	\$1,542.25
JVES SPRINKLERS		1	23240006	11302023 11/6/2023	100.000.0000.000.2611.411.03206.10.421	\$4,025.36
Check #: 171176						
PO/InvoiceTotal:						\$5,567.61
Vendor Total:						\$5,567.61
INLAND CHEMICAL AND SUPPLY	341500					
Check Group:						
Delivery No 4 Napkin Mechanism beige 2517200		5	23240635	1079476 10/13/2023	100.000.0000.000.2610.610.03301.20.421	\$77.31
Check #: 171177						
PO/InvoiceTotal:						\$77.31
Check Group:						
PROTEAM TURBO BRUSH		4	23241256	1080647 10/16/2023	100.000.0000.000.2610.610.03501.30.421	\$280.47
PROTEAM HIGH DUSTING WAND KIT #107599		2	23241256	1080647 10/16/2023	100.000.0000.000.2610.610.03501.30.421	\$373.12
Check #: 171177						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$653.59</u>
Check Group:						
HIGH DUSTING CURVED WAND KIT 3PCS		1	23241257	1080648 10/16/2023	100.000.0000.000.2610.610.03205.10.421	\$108.74
						Check #: 171177
						PO/InvoiceTotal: <u>\$108.74</u>
Check Group:						
TURBO BRUSH 11" PROTEAM		1	23241258	1080649 10/16/2023	100.000.0000.000.2610.610.03502.30.421	\$57.40
						Check #: 171177
						PO/InvoiceTotal: <u>\$57.40</u>
Check Group:						
TOWELS, PAPER, FOLDED		48	23241378	1081494 10/30/2023	100.000.0000.000.2900.610.03000.50.421	\$1,008.00
						Check #: 171177
						PO/InvoiceTotal: <u>\$1,008.00</u>
Check Group:						
ICE MELT - 50 LB. BAG		98	23241648	1081678 11/3/2023	100.000.0000.000.2900.610.03000.50.421	\$767.34
						Check #: 171177
						PO/InvoiceTotal: <u>\$767.34</u>
						Vendor Total: <u>\$2,672.38</u>
INNOVATIVE COMMUNICATION SYSTEMS LLC						
Check Group:						
Clear Button Cover		6	23241086	4948 10/12/2023	250.000.0000.200.1000.610.03000.50.421	\$246.54
Shipping & Handling		1	23241086	4948 10/12/2023	250.000.0000.200.1000.610.03000.50.421	\$23.05
						Check #: 171178

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$269.59
						Vendor Total: \$269.59
INTERSTATE BATTERY SYSTEM OF WESTERN NV						
Check Group:						
31-MHD		2	23241386	232302054 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$263.10
AT CORE		1	23241386	232302096 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$20.00
MTP-65HD		1	23241386	232302096 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$154.95
						Check #: 171179
						PO/InvoiceTotal: \$438.05
Check Group:						
GC2-ECL-UTL (#206)		4	23241686	110089406 10/31/2023	100.000.0000.000.2650.619.03000.50.421	289 \$695.80
CYTX14-BS (TRAILER TESTER)		1	23241686	232302205 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$83.95
CORE		1	23241686	232302205 10/31/2023	100.000.0000.000.2650.619.03000.50.421	(\$20.00)
7% INVOICE CHARGE TO SPED		1	23241686	232302205 10/31/2023	100.000.0000.000.2650.619.03000.50.421	(\$53.18)
7% INVOICE CHARGE TO SPED		1	23241686	232302205 10/31/2023	250.000.0000.200.2730.619.03000.50.421	\$53.18
						Check #: 171179
						PO/InvoiceTotal: \$759.75
						Vendor Total: \$1,197.80
JOEY GILBERT LAW						
Check Group:						
General Administration - Department of the Superintendent Outside of Retainer		1	23240582	12270 10/24/2023	100.000.0000.000.2318.341.03000.50.421	\$6,823.16

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
General Administration - Department of the Superintendent Outside of Retainer		1	23240582	12272 10/24/2023	100.000.0000.000.2318.341.03000.50.421	\$2,435.83
General Administration - Department of the Superintendent Outside of Retainer		1	23240582	12273 10/24/2023	100.000.0000.000.2318.341.03000.50.421	\$22.50
Public Records Requests		1	23240582	12274 10/24/2023	100.000.0000.000.2318.341.03000.50.421	\$2,115.00
General Administration - Department of the Superintendent Outside of Retainer		1	23240582	12275 10/24/2023	100.000.0000.000.2318.341.03000.50.421	\$1,142.50
Check #: 171180						
PO/InvoiceTotal:						\$12,538.99
Vendor Total:						\$12,538.99 290
JORDANNA FOSTER						
Check Group:						
ITEMS PURCHASES AT COSTCO FOR SNP OFFICE, 10/9/2023		1	23241562	328200003582 10/20/2023	600.000.0000.000.3100.612.03000.50.421	\$35.97
ITEMS PURCHASED AT RALEYS FOR SNP APPRECIATION, 10/13/2023		1	23241562	60060003 10/20/2023	600.000.0000.000.3100.612.03000.50.421	\$71.92
Check #: 171181						
PO/InvoiceTotal:						\$107.89
Vendor Total:						\$107.89
KIDS INC						
Check Group:						
X-Bass Certification Classes for our School Psychologists; Burton, Bruskotter, Edgington, Garcia-Lopez, Mortensen.		5	23241754	21766 11/6/2023	250.000.0000.200.2000.330.03000.50.421	\$3,375.00
Check #: 171182						
PO/InvoiceTotal:						\$3,375.00
Vendor Total:						\$3,375.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
KINGSBURY AUTOMOTIVE						
Check Group:						
EZ PLUS SOS LIFT FRAME 87 1290.00 645.00 18965 (#123P)		1	23241718	47844 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$1,290.00
EZ PLUS SOS LIFT FRAME 87 1290.00 645.00 18965 - WARRANTY (#123P)		1	23241718	47844 11/3/2023	100.000.0000.000.2650.619.03000.50.421	(\$1,290.00)
SV3 INNER CUT EDGE KIT STEEL 08965 (#123P)		1	23241718	47844 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$292.92
HDWE BAG CTG EDGE STEEL 5/8" SIZE: 5/8 08427 (#123P)		1	23241718	47844 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$38.08
HYDRAULIC PLOW OIL MEY15134 (#123P)		1	23241718	47844 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$14.36
INSTALL NEW PLOW LIFT FRAME MEYER PLOW WARRANTY (#123P)		1	23241718	47844 11/3/2023	100.000.0000.000.2650.619.03000.50.421	291 \$270.00
MEYER PLOW WARRANTLY (#123P)		1	23241718	47844 11/3/2023	100.000.0000.000.2650.619.03000.50.421	(\$270.00)
FLIP CUTTING EDGES. INSTALL NEW CENTER EDGE KIT (#123P)		1	23241718	47844 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$94.50
Check #: 171183						
PO/InvoiceTotal:						\$439.86
Vendor Total:						\$439.86
KINGSBURY HARDWARE LLC						
Check Group:						
propane for burnisher		3.1	23241682	10232023 4514 11/1/2023	100.000.0000.000.2610.610.03502.30.421	\$17.33
Check #: 171184						
PO/InvoiceTotal:						\$17.33
Vendor Total:						\$17.33

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
KONICA MINOLTA PREMIER						
Check Group:						
Invoice 87097670 300i		1	23241509	81097670 11/3/2023	100.011.0000.100.1000.442.03205.10.421	\$112.22
Check #: 171185						
PO/InvoiceTotal:						\$112.22
Check Group:						
Invoice 81228077 Pro1100		1	23241722	81228077 11/6/2023	100.011.0000.100.1000.442.03205.10.421	\$493.79
Check #: 171185						
PO/InvoiceTotal:						\$493.79
Vendor Total:						\$606.01
						292
LAKESIDE GLASS INC						
440720						
Check Group:						
RESCREEN FRAMES		20.8	23241325	46348 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$56.16
CLEAR TEMPERED GLASS DHS		7.08333	23241325	46433 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$114.89
INSTALL		1	23241325	46433 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$220.00
CUSTOM MIRROR DHS		25	23241325	46561 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$330.50
INSTALL		1	23241325	46561 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$220.00
Check #: 171186						
PO/InvoiceTotal:						\$941.55
Check Group:						
CVMS OLD GYM WINDOWS		1	23241611	46620 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$20.37

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WINDOWS		1	23241611	46620 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$80.37
WINDOWS		1	23241611	46620 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$60.28
WINDOWS		1	23241611	46620 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$20.09
INSTALL		1	23241611	46620 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$880.00
Check #: 171186						
PO/InvoiceTotal:						\$1,061.11
Vendor Total:						\$2,002.66
LEXIA LEARNING SYSTEMS LLC						
Check Group:						
Lexia Core5 Reading Unlimited School Subscription - 11/01/23 - 10/31/24 - Quote - Q-587041-1		1	23241407	7187505 10/16/2023	280.744.0000.100.1000.653.03207.10.421	293 \$6,900.00
Lexia Core5 Reading Unlimited School Subscription - 11/01/23 - 10/31/24 - Quote # Q-587041-1		1	23241407	7187505 10/16/2023	100.054.0000.100.1000.653.03207.10.421	\$3,600.00
Check #: 171187						
PO/InvoiceTotal:						\$10,500.00
Check Group:						
Lexia Core5 Reading Unlimited School Subscription - 11/1/23 - 10/31/24 - Quote - Q539075-1		1	23241476	7204643 10/24/2023	280.744.0000.100.1000.653.03000.50.421	\$5,750.00
Lexia Core5 Reading Unlimited School Subscription - 11/1/23 - 10/31/24 - Quote - Q539075-1		1	23241476	7204643 10/24/2023	100.054.0000.100.1000.653.03210.10.421	\$4,750.00
Check #: 171187						
PO/InvoiceTotal:						\$10,500.00
Vendor Total:						\$21,000.00

MAKING MATHEMATICIANS

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Math Routines for Reasoning Training - 5th Grade CoHort - 4 Training Sessions - 56 Total Hours/\$125 Per Hour		1	23240334	2307 10/4/2023	280.744.0000.100.2213.330.03000.50.421	\$875.00
Math Routines for Reasoning Training - 5th Grade CoHort - 4 Training Sessions - 56 Total Hours/\$125 Per Hour		7	23240334	2308 11/2/2023	280.744.0000.100.2213.330.03000.50.421	\$875.00
Check #: 171188						
						PO/InvoiceTotal: \$1,750.00
						Vendor Total: \$1,750.00
MARTY'S APPLIANCE	481184					
Check Group:						
LABOR		1	23241354	247270 10/5/2023	100.000.0000.000.2610.430.03302.20.421	\$144.00
26" DRYER REPAIR KIT		1	23241354	247270 10/5/2023	100.000.0000.000.2610.610.03302.20.421	\$294 \$49.05
Check #: 171189						
						PO/InvoiceTotal: \$193.05
Check Group:						
WASHER REPAIR		1	23241367	247235 10/10/2023	100.051.0000.000.2620.430.03501.30.421	\$119.00
Check #: 171189						
						PO/InvoiceTotal: \$119.00
						Vendor Total: \$312.05
MAUPIN COX AND LEGOY	880776					
Check Group:						
Due Process costs		1	23241647	10202023 10/25/2023	250.000.0000.200.2000.341.03000.50.421	\$812.50
Check #: 171190						
						PO/InvoiceTotal: \$812.50
						Vendor Total: \$812.50

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MICHAEL HOHL CARSON VALLEY CHEVROLET						
Check Group:						
2023 CHEVROLET SILVERADO 3500 HD DBL CAB 4WD WORK TRUCK, VIN 1GC5YSEYXPF236560, STOCK # CC23350		1	23241273	92923 10/30/2023	100.000.0000.000.2650.732.03000.50.421	\$72,759.00
DOCUMENT PREP FEE		1	23241273	92923 10/30/2023	100.000.0000.000.2650.732.03000.50.421	\$399.50
LICENSE/TITLE FEE		1	23241273	92923 10/30/2023	100.000.0000.000.2650.732.03000.50.421	\$28.25
					Check #: 171191	
					PO/InvoiceTotal:	\$73,186.75
					Vendor Total:	\$73,186.75
MICHAEL HOHL MOTOR COMPANY						
Check Group:						
Attachments for Kawasaki Mule PRO-FXT/DXT - Blade		1	23241159	5570787 1 10/23/2023	300.000.0000.000.2900.731.03000.00.421	\$1,220.37
Plow Box		1	23241159	5570787 1 10/23/2023	300.000.0000.000.2900.731.03000.00.421	\$2,784.73
UC/RT3,UTV,KAW MULE PR		1	23241159	5570787 1 10/23/2023	300.000.0000.000.2900.731.03000.00.421	\$278.47
Control, Handheld, Smart		1	23241159	5570787 1 10/23/2023	300.000.0000.000.2900.731.03000.00.421	\$286.66
Kit, Wiring, UTV, 12V		1	23241159	5570787 1 10/23/2023	300.000.0000.000.2900.731.03000.00.421	\$204.76
Plow Shoe Cast Iron		3	23241159	5570787 1 10/23/2023	300.000.0000.000.2900.731.03000.00.421	\$178.58
Snow Defector		1	23241159	5570787 1 10/23/2023	300.000.0000.000.2900.731.03000.00.421	\$273.01
Light-Strobe, Rnd, Rot P		1	23241159	5570787 1 10/23/2023	300.000.0000.000.2900.731.03000.00.421	\$227.09

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
H/L Kit, LED, UTV		1	23241159	5570787 1 10/23/2023	300.000.0000.000.2900.731.03000.00.421	\$431.80
Fluid, HYD		3	23241159	5570787 1 10/23/2023	300.000.0000.000.2900.731.03000.00.421	\$32.43
My Rewards/ECOMM		1	23241159	5570787 1 10/23/2023	300.000.0000.000.2900.731.03000.00.421	(\$562.12)

Check #: 171192

PO/InvoiceTotal: \$5,355.78

Vendor Total: \$5,355.78

MICHELLE BROOKS

Check Group:

Pants for a student		1	23241587	WALM10122023 11/3/2023	100.011.0000.000.2120.610.03205.10.421	\$39.94
						296

Check #: 171193

PO/InvoiceTotal: \$39.94

Vendor Total: \$39.94

MODEL DAIRY LCC

502616

Check Group:

ICE CREAM, Birthday Cake Cone, 1/24 ct. "A"		40	23241545	58448546 10/25/2023	600.000.0000.000.3100.610.03000.50.421	\$643.20
ICE CREAM, Crumbled Cookie Bar, 4/24 ct. "A"		4	23241545	58448546 10/25/2023	600.000.0000.000.3100.610.03000.50.421	\$146.40
ICE CREAM, Savagely Sour Blubry Bar, 4/24 ct. "A"		10	23241545	58448546 10/25/2023	600.000.0000.000.3100.610.03000.50.421	\$412.80
ICE CREAM, Savagely Sour, Cherry Bar, 4/24 ct. "A"		10	23241545	58448546 10/25/2023	600.000.0000.000.3100.610.03000.50.421	\$412.80

Check #: 171194

PO/InvoiceTotal: \$1,615.20

Vendor Total: \$1,615.20

MODERN STORAGE, LLC

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
40' Container Used		1	23240915	23188 10/23/2023	100.088.0000.000.2620.612.03000.50.421	\$3,450.00
Set Up and Delivery		1	23240915	23188 10/23/2023	100.088.0000.000.2620.612.03000.50.421	\$1,500.00
Check #: 171195						
						PO/InvoiceTotal: \$4,950.00
						Vendor Total: \$4,950.00
MOUNTAIN STATE SCHOOLBOOK DEPO	503753					
Check Group:						
GLN ALGEBRA 1 OL eTE 1 YR		4	23241424	514-246-779 10/30/2023	100.000.0000.100.1000.653.03000.50.421	\$129.48
GLN ALGEBRA 2 eTE OL 1YR		6	23241424	514-246-779 10/30/2023	100.000.0000.100.1000.653.03000.50.421	\$194.22 297
GLN GEOMETRY OL eTE 1 YR		5	23241424	514-246-779 10/30/2023	100.000.0000.100.1000.653.03000.50.421	\$161.85
Check #: 171196						
						PO/InvoiceTotal: \$485.55
						Vendor Total: \$485.55
MT ROSE HEATING & A/C, INC						
Check Group:						
DHS HVAC Renovations Project		1	23240914	5 10/30/2023	330.105.0000.000.4700.450.03501.30.421	\$193,271.80
Check #: 171197						
						PO/InvoiceTotal: \$193,271.80
						Vendor Total: \$193,271.80
NAPA						
Check Group:						
CONNECTOR		1	23241329	110752 10/23/2023	100.000.0000.000.2630.610.03000.50.421	\$4.49

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ARM ALL		1	23241329	112833 10/23/2023	100.000.0000.000.2630.610.03000.50.421	\$11.98
Check #: 171198						
PO/InvoiceTotal:						\$16.47
Check Group:						
MS96677 MANIFOLD SET (#16)		1	23241381	115951 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$15.60
73014 EGR GASKET (#16)		1	23241381	115951 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$3.80
DE1632 IND RED (STOCK)		2	23241381	115977 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$24.98
Check #: 171198						
PO/InvoiceTotal:						\$44.98
Check Group:						
1050AD LED SS M C 2 1 2IN RD (#546)		1	23241382	114811 10/9/2023	100.000.0000.000.2650.619.03000.50.421	\$7.39
1050AD LED SS M C 2 1 2IN RD (#546)		1	23241382	114811 10/9/2023	100.000.0000.000.2650.619.03000.50.421	\$7.39
MIC2015VP MICRO2 FUSE-15 AMP (#546)		1	23241382	114811 10/9/2023	100.000.0000.000.2650.619.03000.50.421	\$4.94
MIC2020VP FUSES (#546)		1	23241382	114811 10/9/2023	100.000.0000.000.2650.619.03000.50.421	\$4.94
375 RAD DYE (#525)		1	23241382	115359 10/9/2023	100.000.0000.000.2650.619.03000.50.421	\$11.29
92-4006M TPMS SENSOR (#530)		1	23241382	115381 10/9/2023	100.000.0000.000.2650.619.03000.50.421	\$29.02
920447 QUIK METAL VALVE (#530)		1	23241382	115395 10/9/2023	100.000.0000.000.2650.619.03000.50.421	\$4.68
33050Y-3 LED MDL 33 M/C GMT (#530/STOCK)		2	23241382	115981 10/9/2023	100.000.0000.000.2650.619.03000.50.421	\$29.48

Douglas County School District

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Voucher Batch Number: 2445

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 171198						
PO/InvoiceTotal:						\$99.13
Check Group:						
785302 WIRE		1	23241394	116102 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$9.89
785304 WIRE		1	23241394	116102 10/9/2023	100.000.0000.000.2730.619.03000.50.421	\$9.89
Check #: 171198						
PO/InvoiceTotal:						\$19.78
Check Group:						
755-1527 CONNECTOR TRL (#208)		1	23241673	116797 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$13.01
755-1527 CONNECTOR TRL (#243)		1	23241673	116905 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$13.01 299
15-961 JUNC BOX (#243)		1	23241673	116905 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$21.49
3-242 TRAILER CABLE (#243)		20	23241673	116905 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$73.80
2797XA BRACKETED CALIPER (#520)		1	23241673	117059 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$103.49
2797XA CORE DEPOSIT		1	23241673	117059 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$66.67
2685XA BRACKETED CALIPER (#520)		1	23241673	117062 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$75.59
2685XA CORE DEPOSIT		1	23241673	117062 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$66.00
05610 ELECTRIC CLEANER (#505)		1	23241673	117165 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$9.99
2797XA CORE DEPOSIT, INVOICE #117059, 10/10/23		1	23241673	117194 10/31/2023	100.000.0000.000.2650.619.03000.50.421	(\$66.67)

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
765-1181 SUPER GLUE (WHITE FLEET)		1	23241673	117336 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$2.69
2802-747 SCREW 25 (WHITE FLEET)		2	23241673	117550 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$3.30
755-1527 CONNECTOR TRL (#240)		1	23241673	117776 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$13.01
6050D LED SS S T T MDL 59 (#240)		2	23241673	117812 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$50.52
920447 QUIK METAL VALVE, INVOICE #115395, 9/29/2023		1	23241673	117920 10/31/2023	100.000.0000.000.2650.619.03000.50.421	(\$4.68)
8475AAA 3 YR WTY BAT		1	23241673	118411 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$154.40
8475AAA CORE DEPOSIT		1	23241673	118411 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$18.00 300
NR 2813B RADIATOR		1	23241673	118587 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$212.16
703-1699 RADIATOR CAP		1	23241673	118587 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$7.19
551089 HEATER CORE-ALUMINUM		1	23241673	118587 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$67.88
2444 AIR FIL (#242)		1	23241673	118692 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$14.21
3031 FUEL FIL (#242)		1	23241673	118692 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$3.93
1056 OIL FIL (#242)		1	23241673	118692 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$10.45
200981 NAPA AIR FILTER (#549)		1	23241673	118846 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$10.22
1348 OIL FILTER (#249)		1	23241673	118846 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$5.24

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
551089 HEATER CORE-ALUMINUM, INVOICE #118587, 10/20/23		1	23241673	119164 10/31/2023	100.000.0000.000.2650.619.03000.50.421	(\$67.88)
92-4006M TPMS SENSOR, INVOICE #115381, 9/29/23		1	23241673	119164 10/31/2023	100.000.0000.000.2650.619.03000.50.421	(\$29.02)
2685XA CORE DEPOSIT, INVOICE #117062, 10/10/23		1	23241673	119164 10/31/2023	100.000.0000.000.2650.619.03000.50.421	(\$66.00)
8475AAA CORE DEPOSIT, INVOICE #118411, 10/19/23		1	23241673	119164 10/31/2023	100.000.0000.000.2650.619.03000.50.421	(\$18.00)
1050 LAMP (#235)		1	23241673	119391 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$5.79
1050A LAMP (#235)		1	23241673	119391 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$5.49
7% INVOICE CHARGE TO SPED		1	23241673	119391 10/31/2023	100.000.0000.000.2650.619.03000.50.421	(\$54.27)
7% INVOICE CHARGE TO SPED		1	23241673	119391 10/31/2023	250.000.0000.200.2730.619.03000.50.421	\$54.27
Check #: 171198						
PO/InvoiceTotal:						\$775.28
Check Group:						
33050R LAMP KIT W/GROMMET		2	23241674	116194 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$21.58
DL6201SB SWITCH-COMBINATION		2	23241674	116244 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$78.16
6-017-1 17IN EXACTFITBLADE		2	23241674	116256 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$25.72
2802-747 SCREW 25		1	23241674	116547 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$1.65
25-9435 V-BELT		2	23241674	116845 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$37.98

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1413 NAPA MAC'S DRY GRAPHITE		1	23241674	117030 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$9.79
7709265 24 175 UVB CBLE TIE		1	23241674	117886 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$53.78
194-N LAMP		20	23241674	118378 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$15.40
SW4 SWAB CONCRETE CLEANER		1	23241674	118912 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$80.99
47697 OIL BATH WHEEL HUB (#78)		2	23241674	118948 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$103.54
730-4910 UNION		1	23241674	119218 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$8.54
Check #: 171198						<u>302</u>
PO/InvoiceTotal:						\$437.13
Check Group:						
785305 PRI WIRE (#235)		1	23241713	119848 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$9.89
785902 PRI WIRE (#235)		1	23241713	119848 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$10.79
05103 ELECTRONIC CLEANER (#126/248)		1	23241713	119946 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$6.79
620-2248 SHF/KNOB		1	23241713	119946 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$8.99
Check #: 171198						<u>36.46</u>
PO/InvoiceTotal:						\$36.46
Check Group:						
192D RELAY (#1 & #2)		2	23241714	120028 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$15.90
Check #: 171198						<u>15.90</u>
PO/InvoiceTotal:						\$15.90

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
6651125 ACCESSOR (#252)		1	23241741	120266 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$9.49
Check #: 171198						
PO/InvoiceTotal:						\$9.49
Check Group:						
90363 VAL TOOL		1	23241742	120279 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$6.29
Check #: 171198						
PO/InvoiceTotal:						\$6.29
Check Group:						
620-2248 SHF/KNOB (#252)		1	23241759	120269 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$8.99
Check #: 171198						303
PO/InvoiceTotal:						\$8.99
Check Group:						
770-9353 MOUNTING TIES (SHOP)		1	23241760	120309 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$25.66
735310 PRI WIRE, 100 FT ROLL (SHOP)		100	23241760	120334 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$89.00
G31124-0404 COUPLING (#60)		2	23241760	120402 11/3/2023	100.000.0000.000.2730.619.03000.50.421	\$22.40
Check #: 171198						
PO/InvoiceTotal:						\$137.06
Check Group:						
ABE320 MALE ELBOW, 3/8" TUBE (#26)		1	23241787	119879 11/6/2023	100.000.0000.000.2730.619.03000.50.421	\$24.16
FREIGHT		1	23241787	119879 11/6/2023	100.000.0000.000.2730.619.03000.50.421	\$9.99
Check #: 171198						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$34.15
						Vendor Total: \$1,640.51
NATURE SEAL						
Check Group:						
NATURE SEAL Preservative, 6/1.25 lbs.		5	23241438	MIN0000743 10/17/2023	600.000.0000.000.3100.610.03000.50.421	\$1,452.52
						Check #: 171199
						PO/InvoiceTotal: \$1,452.52
						Vendor Total: \$1,452.52
NCS PEARSON INC 524400						
Check Group:						
Beery VMI 6th Edition Motor Coordination Forms Qty 25 (Print)		1	23241242	23549213 10/6/2023	250.000.0000.200.1000.610.03000.50.421	\$26.30 304
Beery VMI 6th Edition Visual Perception Forms Qty 25 (Print)		1	23241242	23549213 10/6/2023	250.000.0000.200.1000.610.03000.50.421	\$26.30
Beery VMI 6th Edition Full Forms Ages 2-100 Qty 25 (Print)		1	23241242	23549213 10/6/2023	250.000.0000.200.1000.610.03000.50.421	\$144.10
BOT-2 Complete Form Record Forms Qty 25 (Print) and Complete Form Response Booklets Qty 25 (Print)		1	23241242	23549213 10/6/2023	250.000.0000.200.1000.610.03000.50.421	\$118.70
KABC-II Normative Update Record Forms Qty 25 (Print)		1	23241242	23549213 10/6/2023	250.000.0000.200.1000.610.03000.50.421	\$96.50
Shipping		1	23241242	23549213 10/6/2023	250.000.0000.200.1000.610.03000.50.421	\$24.72
						Check #: 171200
						PO/InvoiceTotal: \$436.62
Check Group:						
ASRS Manual (Print)		1	23241457	23617105 10/24/2023	250.000.0000.200.2000.610.03000.50.421	\$119.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ASRS Spanish Quickscore Forms Ages 6-18 Qty 25 (print)		1	23241457	23617105 10/24/2023	250.000.0000.200.2000.610.03000.50.421	\$95.00
ASRS Teacher/Childcare Provider Quickscore Forms Ages 6-18 with DSM-5 update Qty 25 (print)		1	23241457	23617105 10/24/2023	250.000.0000.200.2000.610.03000.50.421	\$95.00
ASRS Parent Quickscore Forms Ages 6-18 with DSM-5 Update Qty 25 (print)		1	23241457	23617105 10/24/2023	250.000.0000.200.2000.610.03000.50.421	\$95.00
S & H		1	23241457	23617105 10/24/2023	250.000.0000.200.2000.610.03000.50.421	\$24.24
Check #: 171200						
PO/InvoiceTotal:						\$428.24
Vendor Total:						\$864.86
						305
NEARPODS						
Check Group:						
Subscription from 10/04/23 - 10/03/24 - Flocabulary Plus - CCMES		1	23241477	INVn593601 10/16/2023	280.744.0000.100.1000.653.03000.50.421	\$3,325.00
Check #: 171201						
PO/InvoiceTotal:						\$3,325.00
Vendor Total:						\$3,325.00
NEVADA DEPT OF PUBLIC SAFETY						
Check Group:						
INVOICE#64955 FINGERPRINTS & BACKGROUND CHECKS - EMPLOYEES		1	23241816	64955 11/6/2023	100.000.0000.000.2570.590.03000.50.421	\$822.75
Check #: 171202						
PO/InvoiceTotal:						\$822.75
Vendor Total:						\$822.75
NEVADA LIBRARY ASSOCIATION						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Association Event Registration Pamela Petite Invoice 02422		1	23241627	02422 11/1/2023	100.000.0000.000.2210.330.03000.50.421	\$50.00
Association Event Registration Anne Kosanovich Invoice 02429		1	23241627	02429 11/1/2023	100.000.0000.000.2210.330.03000.50.421	\$50.00
Association Event Registration Krystle Marriott Invoice 02430		1	23241627	02430 11/1/2023	100.000.0000.000.2210.330.03000.50.421	\$50.00
Association Event Registration Sasha Wagner Invoice 02431		1	23241627	02431 11/1/2023	100.000.0000.000.2210.330.03000.50.421	\$50.00
Check #: 171203						
PO/InvoiceTotal:						\$200.00
Vendor Total:						\$200.00 306
NEVADA POWER PRODUCTS, INC						
Check Group:						
Snowblower		2	23241161	226129 10/25/2023	300.000.0000.000.2900.731.03000.00.421	\$8,198.00
Check #: 171204						
PO/InvoiceTotal:						\$8,198.00
Vendor Total:						\$8,198.00
NEVADA STATE DONATED FOOD. 554678						
Check Group:						
FRUIT, Mixed, 6/#10		50	23241574	24 010463 10/24/2023	600.000.0000.000.3100.610.03000.50.421	\$125.00
FRUIT, Peaches, Diced, 6/#10		50	23241574	24 010463 10/24/2023	600.000.0000.000.3100.610.03000.50.421	\$125.00
VEG, BEANS, Green frzn, 1/20#		5	23241574	24 010463 10/24/2023	600.000.0000.000.3100.610.03000.50.421	\$12.50
POTATOES, Oven Fries, Oven Ready 6/5#		48	23241574	24 010463 10/24/2023	600.000.0000.000.3100.610.03000.50.421	\$120.00

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CHEESE, American, Sl. 4/5#, 160 sl.		15	23241574	24 010463 10/24/2023	600.000.0000.000.3100.610.03000.50.421	\$291.45
FRUIT, Applesauce, Ind. Cup, 96/4.5 oz.		40	23241574	24 010463 10/24/2023	600.000.0000.000.3100.610.03000.50.421	\$100.00
CHICKEN, Unseaso Str, 30#/case		10	23241574	24 010463 10/24/2023	600.000.0000.000.3100.610.03000.50.421	\$25.00
FRUIT, Frozen Mixed Berry, Ind. Cups, 96/4 oz.		66	23241574	24 010463 10/24/2023	600.000.0000.000.3100.610.03000.50.421	\$165.00
QUESADILLA, Cheese, IW 48/4.1 oz."S"		5	23241574	24 010463 10/24/2023	600.000.0000.000.3100.610.03000.50.421	\$205.60
CHEESE, String, Bulk, 168/1 oz., "A"		10	23241574	24 010463 10/24/2023	600.000.0000.000.3100.610.03000.50.421	\$132.00
CHEESE, Shred Cheddar RS, 4/5#		5	23241574	24 010463 10/24/2023	600.000.0000.000.3100.610.03000.50.421	\$110.05 307
BURRITO, Bean/Ch., 96/5.20 oz.		5	23241574	24 010463 10/24/2023	600.000.0000.000.3100.610.03000.50.421	\$308.15
BEEF PATTY, Charbrl, 240/2 oz.		10	23241574	24 010463 10/24/2023	600.000.0000.000.3100.610.03000.50.421	\$332.50
Check #: 171205						
PO/InvoiceTotal:						\$2,052.25
Check Group:						
BEEF, Ground, 4/10lb. MKT		10	23241659	24 010478 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$25.00
FRUIT, Pears, Diced, 6/#10		13	23241659	24 010478 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$32.50
SAUSAGE PATTY, Chicken, 336/1.43 oz.		5	23241659	24 010478 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$273.20
CHICKEN NUGGETS, Brd. CHUNK, 161/serv per cs		30	23241659	24 010478 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$2,468.70
CHICKEN PATTY, Brd Brst Filet, Tyson, 132/3.75 oz		10	23241659	24 010478 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$653.30

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CHICKEN PATTY, Brd., H&S, WG, 148/3.53 oz		5	23241659	24 010478 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$303.85
CHICKEN, Popcorn, Ht&Sp, FC, WG, 6/300 pcs. S.O.		5	23241659	24 010478 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$328.30
CHICKEN, Drumstick Brd WG, 72-113/4-6 oz		25	23241659	24 010478 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$1,601.25
CHICKEN TENDERS, WG, Brd., 110/4.5 oz.		15	23241659	24 010478 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$1,121.25
HAM, Turkey - Sliced, 1/12#		15	23241659	24 010478 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$433.20
CHEESE SAUCE, Nacho, 6/5# Bags		10	23241659	24 010478 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$363.80
TACO STICK, Beef, IW, 50/4.6 oz. "S"		15	23241659	24 010478 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$605.25 308

Check #: 171205

PO/InvoiceTotal:	\$8,209.60
Vendor Total:	\$10,261.85

NV ENERGY 733170

Check Group:

CCMES		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03205.10.421	\$5,316.74
GES		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03201.10.421	\$4,066.92
ZCES		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03202.10.421	\$2,273.03
JVES		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03206.10.421	\$3,530.35
SES		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03207.10.421	\$5,633.35
MES		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03210.10.421	\$8,530.48

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PHES		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03209.10.421	\$5,544.67
CVMS		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03301.20.421	\$10,352.57
PWLMS		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03302.20.421	\$10,625.16
DHS		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03501.30.421	\$19,264.44
WHS		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03502.30.421	\$5,360.81
DISTRICT OFFICE		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03000.50.421	\$540.22
AIRPORT FACILITIES - INCLUDING FREEZER		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03000.50.421	\$4,205.58 309
HERITAGE		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03000.50.421	\$447.71
ASPIRE		1	23240029	11162023 11/3/2023	100.000.0000.000.2611.622.03504.30.421	\$105.87
Check #: 171206						
PO/InvoiceTotal:						\$85,797.90
Vendor Total:						\$85,797.90
NVESTED LLC						
Check Group:						
PWLMS Support 9/18, 9/19, 9/20, 9/21, 9/22, 9/25, 9/26, 9/27, 10/2 - 10/19		5	23241601	3 10/30/2023	100.000.0000.000.2400.340.03000.50.421	\$2,475.00
PWLMS Support 9/18, 9/19, 9/20, 9/21, 9/22, 9/25, 9/26, 9/27, 10/2 - 10/19		12.25	23241601	4 10/30/2023	100.000.0000.000.2400.340.03000.50.421	\$6,063.75
Check #: 171207						
PO/InvoiceTotal:						\$8,538.75

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$8,538.75
OFFICE DEPOT	568350					
Check Group:						
Office Depot® Brand Manila Envelopes, 9" x 12", Clasp Closure, Brown Kraft, Box Of 100		3	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$27.12
Office Depot® Brand Manila Envelopes, 10" x 13", Clasp Closure, Brown Kraft, Box Of 100		2	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$22.04
Office Depot® Brand Manila Envelopes, 12" x 15-1/2", Clasp Closure, Brown Kraft, Box Of 100		1	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$14.55
Elmer's® Glue Stick Classroom Pack, All-Purpose Clear, Box Of 30		10	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$80.50
Elmer's® Washable School Glue, 4 Oz.		15	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$9.50
BIC® Round Stic® Ballpoint Pens, Medium Point, 1.0 mm, Translucent Barrel, Blue Ink, Box Of 60		25	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$112.75
Post-it® Notes, 3 in x 3 in, Canary Yellow, Pack Of 18 Pads		5	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$89.95
Scotch Magic™ Greener Invisible Tape, 3/4" x 900", Clear, Pack of 10 rolls		4	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$75.96
Ticonderoga® Pencils, Presharpened, #2 Lead, Soft, Pack of 12		30	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$64.20
BIC® Brite Liner® Highlighters Pocket Style, Chisel Tip, Assorted, Box Of 24		2	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$18.38
Office Depot® Brand Notebook Filler Paper, Wide Ruled, 8" x 10 1/2", 3-Hole Punched, White, Pack Of 150 Sheets		30	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$44.70

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sharpie® Fine Point Permanent Markers, Gray Barrel, Black Ink, Pack Of 12		4	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$36.44
Crayola® Crayons, Assorted Colors, Pack Of 24 Crayons		20	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$15.60
Crayola® Color Pencils, Assorted Colors, Set Of 12 Color Pencils		50	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$60.50
Just Basics® Wirebound Notebook, 8" x 10 1/2", 1 Subject, Wide Ruled, 70 Sheets, Assorted Colors, Pack Of 6		10	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$52.70
Office Depot® Brand File Folders, 1/3 Cut, Letter Size, 30% Recycled, Manila, Pack Of 100 Folders		10	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$74.90
EXPO® Chisel-Tip Dry-Erase Markers, Black, Pack Of 36		2	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$50.78 311
EXPO® Dry-Erase Soft-Pile Eraser		10	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$22.80
EXPO® Low-Odor Dry-Erase Markers, Bullet Point, Blue, Pack Of 12		3	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$43.47
Pendaflex® End-Tab Classification Folders, Letter Size, Light Green, Box Of 25 Folders		1	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$41.08
3M Highland™ Masking Tape, Tan, 3/4" x 60 Yd., Pack Of 12		1	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$32.99
Avery® Ready Index® A-Z Tab With Customizable Table of Contents Binder Dividers, 8-1/2" x 11", 26 Tab, Multicolor, 1 Set		10	23240063	318211488001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$35.30
Graphing Comp Book		600	23240063	325094722001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$852.00
Crayola Markers		4	23240063	326814915001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$14.60

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Crayola Marker 8ct		3	23240063	326814915001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$9.12
Stapler		4	23240063	326814915001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$21.16
Adult Scissors		3	23240063	326814915001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$7.86
Composition Books - Math 12pk		20	23240063	328643529001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$499.80
Ticonderoga #2 Pencils 12pk		100	23240063	328644101001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$186.00
Ticonderoga Pencils		100	23240063	328644101001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$186.00
Pen Energel Pens		1	23240063	328644101001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$22.07 312
Mechanical Pencils		1	23240063	328644101001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$8.99
Mechanical Pencil Lead Refill		2	23240063	328644101001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$5.24
Crayola Crayon 24pk		50	23240063	328644101001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$39.00
Crayola Colored Pencils		50	23240063	328644101001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$60.50
Crayola Markers		20	23240063	328644101001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$24.20
Packing Tape		2	23240063	328644101001 10/11/2023	100.033.0000.100.1000.610.03302.20.421	\$28.46
Check #: 171208						
PO/InvoiceTotal:						\$2,991.01
Check Group:						
TEACHER DESK		2	23240547	321590909001 10/10/2023	100.051.0000.000.2400.612.03501.30.421	\$1,499.98

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 171208						
PO/InvoiceTotal:						\$1,499.98
Check Group:						
FILE FOLDER		2	23240775	327514513001 10/10/2023	100.051.0000.000.2130.610.03501.30.421	\$30.06
BANKERS BOX		1	23240775	327514513001 10/10/2023	100.051.0000.000.2130.610.03501.30.421	\$22.64
TONER		1	23240775	327514513001 10/10/2023	100.051.0000.000.2130.610.03501.30.421	\$72.00
Check #: 171208						
PO/InvoiceTotal:						\$124.70
Check Group:						
TRASH CONTAINER, 32 GAL, NO LID		10	23240967	332561354001 10/9/2023	100.000.0000.000.2900.610.03000.50.421	\$291.10
Check #: 171208						
PO/InvoiceTotal:						\$291.10
Check Group:						
Allsop® Mouse Pad, 8.5" x 8", D'Argent Beach		1	23240969	332069513001 10/4/2023	100.015.0000.100.1000.610.03207.10.421	\$8.49
Scotch® Heavy-Duty Shipping Packing In Dispenser, 1-1/2" Core, 1-7/8" x 22.2 Yd., Clear, Pack Of 6 Rolls		1	23240969	332069513001 10/4/2023	100.015.0000.100.1000.610.03207.10.421	\$14.23
Office Depot® Brand 27" x 500' Laminating Film Rolls, Clear, Pack Of 2		1	23240969	332069513001 10/4/2023	100.015.0000.100.1000.610.03207.10.421	\$99.99
Office Depot® Brand Blank Index Cards, 3" x 5", White, Pack Of 300		2	23240969	332069513001 10/4/2023	100.015.0000.100.1000.610.03207.10.421	\$4.62
Office Depot® Brand Ruled Index Cards, 3" x 5", White, Pack Of 300		5	23240969	332069513001 10/4/2023	100.015.0000.100.1000.610.03207.10.421	\$11.60
Check #: 171208						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$138.93
Check Group:						
Office Depot® Brand School-Grade 2-Pocket Poly Folder, Letter Size, Green		50	23241165	333132054001 10/9/2023	280.639.0000.200.2100.610.03000.50.421	\$41.50
Office Depot® Brand School-Grade 2-Pocket Poly Folder, Letter Size, Red		50	23241165	333132054001 10/9/2023	280.639.0000.200.2100.610.03000.50.421	\$41.50
Office Depot® Brand School-Grade 2-Pocket Poly Folder, Letter Size, Yellow		50	23241165	333132054001 10/9/2023	280.639.0000.200.2100.610.03000.50.421	\$41.50
Office Depot® Brand School-Grade 2-Pocket Poly Folder, Letter Size, Orange		50	23241165	333132054001 10/9/2023	280.639.0000.200.2100.610.03000.50.421	\$41.50
Office Depot® Brand School-Grade 2-Pocket Poly Folder, Letter Size, Blue		50	23241165	333132054002 10/9/2023	280.639.0000.200.2100.610.03000.50.421	\$41.50 314
Check #: 171208						
PO/InvoiceTotal:						\$207.50
Check Group:						
Pentel RSVP Pens, Black ink		8	23241184	332973985001 10/11/2023	100.053.0000.100.1000.610.03503.30.421	\$38.00
Bankers Box Storage Boxes (pack of 10)		1	23241184	332973985001 10/11/2023	100.053.0000.100.1000.610.03503.30.421	\$22.64
Post it notes (pack of 24)		2	23241184	332973985001 10/11/2023	100.053.0000.100.1000.610.03503.30.421	\$45.98
Bic Pens blue		2	23241184	332973985001 10/11/2023	100.053.0000.100.1000.610.03503.30.421	\$9.02
Plastic Manual Pencil Sharpeners (pack of 24)		2	23241184	332975442001 10/11/2023	100.053.0000.100.1000.610.03503.30.421	\$15.98
Check #: 171208						
PO/InvoiceTotal:						\$131.62
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HP 26A BLACK TONER CARTRIDGE FOR DHS KITCHEN OFFICE		1	23241202	333415829001 10/6/2023	600.000.0000.000.3100.650.03501.30.421	\$87.04
Check #: 171208						
PO/InvoiceTotal:						\$87.04
Check Group:						
medium binder clips		12	23241319	335199529001 10/23/2023	100.016.0000.100.1000.610.03209.10.421	\$11.76
small binder clips		10	23241319	335199529001 10/23/2023	100.016.0000.100.1000.610.03209.10.421	\$7.90
post it notes		5	23241319	335199529001 10/23/2023	100.016.0000.100.1000.610.03209.10.421	\$39.95
white cardstock		5	23241319	335199529001 10/23/2023	100.016.0000.100.1000.610.03209.10.421	\$48.80
Check #: 171208						315
PO/InvoiceTotal:						\$108.41
Check Group:						
SERTA ARLINGTON AIR HIGH BACK CHAIR		1	23241392	335202747001 10/24/2023	100.000.0000.000.2210.610.03000.50.421	\$301.36
Check #: 171208						
PO/InvoiceTotal:						\$301.36
Check Group:						
INDEX CARDS 4X6		20	23241410	331635531001 11/2/2023	100.031.0000.100.1000.610.03301.20.421	\$54.60
POST ITS		5	23241410	331635531001 11/2/2023	100.031.0000.100.1000.610.03301.20.421	\$104.95
POST IT NOTES NEONS		5	23241410	331635531001 11/2/2023	100.031.0000.100.1000.610.03301.20.421	\$104.95
POST IT NOTES OASIS		5	23241410	331635531001 11/2/2023	100.031.0000.100.1000.610.03301.20.421	\$96.65

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
POST IT NOTES 1.5 X 2		1	23241410	331635531001 11/2/2023	100.031.0000.100.1000.610.03301.20.421	\$19.99
Check #: 171208						
PO/InvoiceTotal:						\$381.14
Check Group:						
uni-ball Jetstream RT Retractable Ballpoint Pens, Fine Point, 0.7mm, Blue Barrel, Blue Ink, Pack of 12		2	23241413	336039860001 10/25/2023	100.000.0000.430.1000.610.03504.30.421	\$55.98
Green Mountain Coffee® Single-Serve Coffee K-Cup® Pods, Pumpkin Spice, Carton Of 24		1	23241413	336039860001 10/25/2023	100.000.0000.430.1000.610.03504.30.421	\$15.99
Cinnabon Classic Single-Serve Coffee K-Cup® Pods, Cinnamon Roll, Carton Of 24		1	23241413	336039860001 10/25/2023	100.000.0000.430.1000.610.03504.30.421	\$16.98
The Original Donut Shop® Single-Serve K-Cup®, 1-Step Vanilla Latte, Carton of 20		1	23241413	336039860001 10/25/2023	100.000.0000.430.1000.610.03504.30.421	\$13.50
Green Mountain Coffee® Single-Serve Coffee K-Cup® Pods, Vermont Country Blend®, Carton Of 24		1	23241413	336039860001 10/25/2023	100.000.0000.430.1000.610.03504.30.421	\$15.90
Tully's® Coffee Single-Serve Coffee K-Cup® Pods, French Roast, Carton Of 24		1	23241413	336039860001 10/25/2023	100.000.0000.430.1000.610.03504.30.421	\$16.98
REVV Single-Serve Coffee K-Cup® Pods, No Surrender, Carton Of 24		1	23241413	336039860001 10/25/2023	100.000.0000.430.1000.610.03504.30.421	\$16.99
Office Depot® Brand 2-Tone Hanging File Folders, 1/5 Cut, 8 1/2" x 11", Letter Size, Gray, Box Of 25 Folders		3	23241413	336039860001 10/25/2023	100.000.0000.430.1000.610.03504.30.421	\$16.08
Office Depot® Brand 2-Tone Hanging File Folders, 1/5 Cut, 8 1/2" x 11", Letter Size, Navy, Box Of 25 Folders		3	23241413	336039860001 10/25/2023	100.000.0000.430.1000.610.03504.30.421	\$16.08
Cardinal® XtraLife™ Locking Slant-D® Ring 3-Ring Binder, 3" D-Rings, Black		2	23241413	336040329001 10/25/2023	100.000.0000.430.1000.610.03504.30.421	\$47.98

Check #: 171208

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$232.55
Check Group:						
BORTHER 3-231 BLACK ON WHITE TAPE FOR SNP OFFICE LABEL MAKER		2	23241429	334022159001 10/25/2023	600.000.0000.000.3100.612.03000.50.421	\$14.74
DELL PK941 USE & RETURNHIGH YIELD BLACK TONER CARTRIDGE FOR WAREHOUSE PRINTER		1	23241429	334022159001 10/25/2023	100.000.0000.000.2520.610.03000.50.421	\$94.06
Check #: 171208						
PO/InvoiceTotal:						\$108.80
Check Group:						
9x12 yellow construction paper		20	23241441	336259744001 11/3/2023	100.011.0000.100.1000.610.03205.10.421	\$34.20
9x12 gray construction paper		10	23241441	336259744001 11/3/2023	100.011.0000.100.1000.610.03205.10.421	\$18.79 317
9x12 black construction paper		10	23241441	336259744001 11/3/2023	100.011.0000.100.1000.610.03205.10.421	\$16.30
Check #: 171208						
PO/InvoiceTotal:						\$69.20
Vendor Total:						\$6,673.34
OTIS ELEVATOR COMPANY						
Check Group:						
FLEET MAINTENANCE SURCHARGE		1	23241332	F10000112072 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$100.00
Check #: 171209						
PO/InvoiceTotal:						\$100.00
Check Group:						
MAINTENANCE SERVICE 10-12		1	23241653	100401300406 10/30/2023	100.000.0000.000.2620.340.03000.50.421	\$1,114.38
Check #: 171209						
PO/InvoiceTotal:						\$1,114.38

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$1,214.38
PACIFIC SHREDDING						
Check Group:						
DO SHREDDING		0.2	23240013	5178299 10/4/2023	100.000.0000.000.2510.421.03000.50.421	\$13.05
DO SHREDDING		0.2	23240013	5178299 10/4/2023	100.000.0000.000.2510.421.03000.50.421	\$13.05
DO SHREDDING		0.2	23240013	5178299 10/4/2023	100.000.0000.000.2510.421.03000.50.421	\$13.05
DO SHREDDING		0.2	23240013	5178299 10/4/2023	100.000.0000.000.2510.421.03000.50.421	\$13.06
DO SHREDDING		0.2	23240013	5178299 10/4/2023	100.000.0000.000.2320.421.03000.50.421	\$13.06
Check #: 171210						318
PO/InvoiceTotal:						\$65.27
Check Group:						
Shredding Services- Service 36 In Executive Console		1	23241342	5164519 10/4/2023	100.017.0000.100.1000.610.03210.10.421	\$28.00
Transportation- Fuel Surcharge		1	23241342	5164519 10/4/2023	100.017.0000.100.1000.610.03210.10.421	\$1.96
Check #: 171210						
PO/InvoiceTotal:						\$29.96
Check Group:						
10/17/2023 Service 64 Gal Tote		1	23241704	5179984 11/2/2023	100.000.0000.430.1000.421.03504.30.421	\$33.00
Fuel Surcharge		1	23241704	5179984 11/2/2023	100.000.0000.430.1000.421.03504.30.421	\$2.31
Check #: 171210						
PO/InvoiceTotal:						\$35.31
Vendor Total:						\$130.54

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PAPE KENWORTH						
Check Group:						
BP/16154212 PACKING KIT (#520)		4	23241677	14200611 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$144.12
G2-54-1342TP38 TOMMY GATE G (#569)		1	23241677	14219303 11/3/2023	100.000.0000.000.2650.732.03000.50.421	\$2,658.11
0074 SHIPPING & HANDLING		1	23241677	14219303 11/3/2023	100.000.0000.000.2650.732.03000.50.421	\$322.41
PET/V906-MV LED WORK		2	23241677	14219303 11/3/2023	100.000.0000.000.2650.732.03000.50.421	\$51.74
16154302 SEAL KIT (#520)		4	23241677	14221173 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$119.28
0068 INBOUND FRT TAXABLE		1	23241677	14221173 11/3/2023	100.000.0000.000.2650.619.03000.50.421	\$25.00 319
					Check #: 171211	
					PO/InvoiceTotal:	\$3,320.66
					Vendor Total:	\$3,320.66
PAUL CAVIN ARCHITECT LLC						
Check Group:						
Mechanical Engineering - WHS HS Improvement		1	23240320	23017-05 11/6/2023	300.188.0000.000.4700.340.03502.30.421	\$4,250.00
Electrical Engineering - WHS Improvements		1	23240320	23017-05 11/6/2023	300.188.0000.000.4700.340.03502.30.421	\$2,300.00
Architectural Engineering - WHS Improvements		1	23240320	23017-05 11/6/2023	300.188.0000.000.4700.340.03502.30.421	\$7,500.00
					Check #: 171212	
					PO/InvoiceTotal:	\$14,050.00
Check Group:						
Strutural Engineering - Schematic Design - DHS Restroom Project		1	23240321	23016-05 11/6/2023	300.158.0000.000.4600.340.03501.30.421	\$1,250.00

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Mechanical Engineering - Schematic Design - DHS Bathroom		1	23240321	23016-05 11/6/2023	300.158.0000.000.4600.340.03501.30.421	\$2,450.00
Architectural Services - Design Development - DHS bathroom		1	23240321	23016-05 11/6/2023	300.158.0000.000.4600.340.03501.30.421	\$5,250.00
Electrical Engineering - Schematic Design - DHS Restroom		1	23240321	23016-05 11/6/2023	300.158.0000.000.4600.340.03501.30.421	\$1,450.00
Check #: 171212						
PO/InvoiceTotal:						\$10,400.00
Vendor Total:						\$24,450.00
POSTER STUDIO EXPRESS						
Check Group:						
24"X150' Coasted Paper, 4 Rolls per Pack, 24X150'RL		2	23241513	20232385 10/31/2023	100.017.0000.100.1000.610.03210.10.421	\$599.95 320
Check #: 171213						
PO/InvoiceTotal:						\$599.95
Vendor Total:						\$599.95
PSI SERVICES LLC						
Check Group:						
PBT NV HiSET Language Arts - Writing 06/06/2023		1	23241535	04-22512426 10/23/2023	100.000.0000.430.1000.810.03504.30.421	\$15.00
CBT NV HiSET Social Studies 06/06/2023		1	23241535	04-22512426 10/23/2023	100.000.0000.430.1000.810.03504.30.421	\$10.75
CBT NV HiSET Math and Language Arts - Writing on 06/06/2023 and HiSET Language Arts - Reading, Science, and Social Studies on 06/07/2023		5	23241535	04-22512426 10/23/2023	100.000.0000.430.1000.810.03504.30.421	\$53.75
CBT NV HiSET Language Arts - Writing and Math on 06/06/2023 and Language Arts - Reading, Science, and Social Studies on 06/07/2023		5	23241535	04-22512426 10/23/2023	100.000.0000.430.1000.810.03504.30.421	\$53.75

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CBT NV HiSET Math on 06/07/2023		1	23241535	04-22512426 10/23/2023	100.000.0000.430.1000.810.03504.30.421	\$10.75
PBT NV HiSET Math on 06/07/2023		1	23241535	04-22512426 10/23/2023	100.000.0000.430.1000.810.03504.30.421	\$10.75
CBT NV HiSET Math on 06/07/2023		1	23241535	04-22512426 10/23/2023	100.000.0000.430.1000.810.03504.30.421	\$10.75
PBT NV HiSET Language Arts - Reading on 06/07/2023		1	23241535	04-22512426 10/23/2023	100.000.0000.430.1000.810.03504.30.421	\$15.00
CBT NV HiSET Sciene on 06/07/2023		1	23241535	04-22512426 10/23/2023	100.000.0000.430.1000.810.03504.30.421	\$10.75
CBT NV HiSET Language Arts - Writing and Math on 06/07/2023		2	23241535	04-22512426 10/23/2023	100.000.0000.430.1000.810.03504.30.421	\$21.50
First billing for PBT NV HiSET Language Arts - Writing for Clients 8YFA9EDH, H0016146, and H0016752		3	23241535	04-22512426 10/23/2023	100.000.0000.430.1000.810.03504.30.421	\$45.00 321
					Check #: 171214	
					PO/InvoiceTotal:	\$257.75
					Vendor Total:	\$257.75
QUILL CORPORATION-672544	672544					
Check Group:						
Quill Brand® File Folders, 1/3-Cut Assorted, Letter Size, Manila, 100/Box (740137)		3	23241446	35042263 10/11/2023	250.000.0000.200.2000.610.03000.50.421	\$22.65
BIC Wite-Out EZ Correct Correction Tape, White, 10/Pack (50790)		1	23241446	35042263 10/11/2023	250.000.0000.200.2000.610.03000.50.421	\$15.80
Gorilla Glue Super Glue, 0.53 oz. (7805003)		1	23241446	35042263 10/11/2023	250.000.0000.200.2000.610.03000.50.421	\$7.22
Quill Brand® Steno Pads, 6" x 9", Gregg Ruled, Green, 80 Sheets/Pad, 12 Pads/Pack (SBNG)		1	23241446	35042263 10/11/2023	250.000.0000.200.2000.610.03000.50.421	\$12.55

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Bostitch EcoStapler™ Spring-Powered Desktop Stapler, 20-Sheet Capacity, Gray/Black (1710)		2	23241446	35042263 10/11/2023	250.000.0000.200.2000.610.03000.50.421	\$40.78
Duracell Coppertop AA Alkaline Battery, 16/Pack (MN1500B16)		1	23241446	35042263 10/11/2023	250.000.0000.200.2000.610.03000.50.421	\$14.39
Kleenex Antiviral Facial Tissue, 3-Ply, White, 55 Sheets/Box, 3 Boxes/Pack (21286)		1	23241446	35042263 10/11/2023	250.000.0000.200.2000.610.03000.50.421	\$13.31
Check #: 171215						
PO/InvoiceTotal:						\$126.70
Check Group:						
INVOICE#34694018 LAPTOP BAG, BLACK, 15.6 INCH		1	23241479	34694018 10/11/2023	100.000.0000.000.2570.610.03000.50.421	\$96.89
INVOICE#34714636 SWISS MISS HC & SWIFFER DUSTER REFILLS		1	23241479	34714636 10/11/2023	100.000.0000.000.2570.610.03000.50.421	\$43.29
Check #: 171215						
PO/InvoiceTotal:						\$144.38
Check Group:						
INVOICE#34968236 KCUPS STARBUCKS PIKES PLACE 96/CT		1	23241691	34968236 10/30/2023	100.000.0000.000.2570.610.03000.50.421	\$76.49
INVOICE#35048179 LOGITECH MK295 SILENT WIRELESS		2	23241691	35048179 10/30/2023	100.000.0000.000.2570.610.03000.50.421	\$60.78
INVOICE#35067391 OFFICE SUPPLIES; POST IT NOTES, NAMEPLATE/HOLDER, 2 POCKET FOLDERS, SUGAR FOR LOUNGE		1	23241691	35067391 10/30/2023	100.000.0000.000.2570.610.03000.50.421	\$63.39
INVOICE#35069427 SIGN HERE POST ITS; BLUE		1	23241691	35069427 10/30/2023	100.000.0000.000.2570.610.03000.50.421	\$9.34
INVOICE#35071233 MOUSE PAD BLACK		1	23241691	35071233 10/30/2023	100.000.0000.000.2570.610.03000.50.421	\$6.45

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INVOICE#35119383 QB 10X13 QUICKSTRIP ENVELOPES		1	23241691	35119383 10/30/2023	100.000.0000.000.2570.610.03000.50.421	\$56.94
INVOICE#35119757 HD VIEW BINDER 5 WHITE		2	23241691	35119757 10/30/2023	100.000.0000.000.2570.610.03000.50.421	\$95.18
INVOICE#35123065 ENGRAVED SIGN W/METAL HOLDER, 2X8		1	23241691	35123065 10/30/2023	100.000.0000.000.2570.610.03000.50.421	\$17.50
INVOICE#35142399 OFFICE SUPPLIES; MOUSE PAD, BINDER CLIPS SMALL, ASSORTED BINDER CLIPS		1	23241691	35142399 10/30/2023	100.000.0000.000.2570.610.03000.50.421	\$16.59
Check #: 171215						
PO/InvoiceTotal:						<u>\$402.66</u>
Check Group:						
PRINTED REG ENVELOPES		1	23241720	35021419 11/6/2023	100.031.0000.100.1000.610.03301.20.421	\$285.40
Check #: 171215						
PO/InvoiceTotal:						<u>\$285.40</u>
Check Group:						
INVOICE#35217970 QB 2-POCKET FOLDERS W/O/ FASTNERS		1	23241789	35217970 11/3/2023	100.000.0000.000.2570.610.03000.50.421	\$36.70
Check #: 171215						
PO/InvoiceTotal:						<u>\$36.70</u>
Vendor Total:						<u>\$995.84</u>
RALEYS	680718					
Check Group:						
ROMA TOMATOES		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$7.82
ANAHEIM PEPPERS		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$2.93

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PASILLA PEPPERS		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$3.53
LIMES		10	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$5.00
GREEN BELL PEPPERS		2	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$1.96
LEMONS		4	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$2.76
WHITE ONIONS		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$2.11
GREEN ONIONS		2	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$3.10
EGGPLANT		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$2.79 324
GARLIC		2	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$1.18
SERRANO PEPPERS		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$0.39
RED BELL PEPPERS		3	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$5.94
CILANTRO		2	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$2.58
TOMATILLOS		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$4.58
GINGER		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$1.03
RED CHILI PEPPERS		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$0.73
EGGS		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$4.78

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HEAVY WHIPPING CREAM		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$6.48
GREEK YOGURT		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$4.00
GRATED PARM		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$3.48
LEMONS		4	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$8.00
FROZEN MANGOS		2	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$7.96
ROMAINE		2	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$7.78
VEG STOCK		3	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$10.50 325
KOSHER SALT		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$10.99
KARA COCONUT CREAM		4	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$7.96
BAGELS		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$4.48
COCONUT MILK		2	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$13.98
CAN COCONUT CREAM		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$4.99
GREEN CURRY PASTE		6	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$28.74
BAMBOO SHOOTS		2	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$4.58
MASA		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$3.69

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ANCHOVIES		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$6.49
EXTRA FIRM TOFU		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$2.99
UNSALTED BUTTER		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$5.98
BASIL		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$2.48
BONELESS SKINLESS CHICKEN BREAST		1	23241576	713067 196406 10/24/2023	100.052.0000.300.1000.610.03502.30.421	\$20.62

Check #: 171216

PO/InvoiceTotal: \$219.38

Vendor Total: \$219.38

RON'S REFRIGERATION INC

Check Group:

WATER FILTER		1	23241463	39566 11/2/2023	100.051.0000.920.1000.430.03501.30.421	\$177.94
SANITIZER		1	23241463	39566 11/2/2023	100.051.0000.920.1000.430.03501.30.421	\$12.50
CLEANER		1	23241463	39566 11/2/2023	100.051.0000.920.1000.430.03501.30.421	\$9.75
CO2		1	23241463	39566 11/2/2023	100.051.0000.920.1000.430.03501.30.421	\$10.00
LABOR		1	23241463	39566 11/2/2023	100.051.0000.920.1000.430.03501.30.421	\$275.00
TRUCK CHARGE		1	23241463	39566 11/2/2023	100.051.0000.920.1000.430.03501.30.421	\$25.00

Check #: 171217

PO/InvoiceTotal: \$510.19

Check Group:

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DEFROST TIMER JVES FREEZER		1	23241619	36718 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$196.00
LABOR		1.25	23241619	36718 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$137.50
TRUCK FEE		1	23241619	36718 10/25/2023	100.000.0000.000.2620.340.03000.50.421	\$25.00
Check #: 171217						
PO/InvoiceTotal:						\$358.50
Vendor Total:						\$868.69
SILVER STATE BARRICADE AND SIGN						
Check Group:						
FG 348 YEL PE YEL FHIP 3X9		12	23241665	023675 10/31/2023	100.000.0000.000.2630.610.03000.50.421	\$540.00
Check #: 171218						327
PO/InvoiceTotal:						\$540.00
Vendor Total:						\$540.00
SINNETT CONSULTING SERVICES LLC						
Check Group:						
2023 CLEARINGHOUSE ANNUAL DRIVER QUERY		54	23241756	22906 11/6/2023	100.000.0000.000.2570.340.03000.50.421	\$81.00
Check #: 171219						
PO/InvoiceTotal:						\$81.00
Vendor Total:						\$81.00
SLAKEY BROTHERS INC						
Check Group:						
FAN PROP		1	23241620	19475062 10/25/2023	100.000.0000.000.2620.610.03000.50.421	\$68.03
Check #: 171220						
PO/InvoiceTotal:						\$68.03
Vendor Total:						\$68.03

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SMITH VALLEY GARAGE						
Check Group:						
FREIGHT		1	23241681	YI81164 - CREDIT \$31 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$15.69
KUB K7591-43304 ASSY LEVER		1	23241681	YI81164 - CREDIT \$31 10/31/2023	100.000.0000.000.2650.619.03000.50.421	\$162.95
					Check #: 171221	
					PO/InvoiceTotal:	<u>\$178.64</u>
					Vendor Total:	<u>\$178.64</u>
SPORT SAFE TESTING SERVICE INC						
Check Group:						
SUBSTANCE ABUSE PANEL 13A RANDOM FY		64	23240019	13052 11/6/2023	100.000.0000.000.2320.301.03000.50.421	\$2,019.00 328
					Check #: 171222	
					PO/InvoiceTotal:	<u>\$2,019.00</u>
					Vendor Total:	<u>\$2,019.00</u>
STACY CHAMBERLAIN						
Check Group:						
FOOD COLOR GEL PURCHASED FOR JVES KITCHEN 10/26/2023		1	23241814	WALMART 329900752693 11/6/2023	600.000.0000.000.3100.612.03206.10.421	\$11.24
					Check #: 171223	
					PO/InvoiceTotal:	<u>\$11.24</u>
					Vendor Total:	<u>\$11.24</u>
SYSCO SACRAMENTO						
759590						
Check Group:						
BREAD, Rolls, WW, heat & bake, 240/1.5 oz		10	23241360	431646793 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$432.10

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CHEESE, Provolone - Sliced, 8/24oz. MKT		2	23241360	431646793 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$92.08
CHIPS, Cheese Puff, RF, 72/.7 oz. "A"		2	23241360	431646793 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$52.82
CHIPS, Doritos, Flamas 72/1 oz, "S"		10	23241360	431646793 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$264.10
CINNAMON ROLL DOUGH, WG, 120/2.5 oz.		10	23241360	431646793 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$344.80
CONTR, 4 oz. Sq. Styro., 1000 ct.(lid=31127)		4	23241360	431646793 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$131.68
FRANKS, Turkey, 2/5LB		2	23241360	431646793 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$46.54
JC, Shelf Stable, Apple, 12/46 oz		1	23241360	431646793 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$43.58 329
JC, Shelf Stable, Pineapple, 12/46 oz		1	23241360	431646793 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$51.11
PAN COATING, Aerosol, 6/17 oz.		2	23241360	431646793 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$46.88
SOLID POWER XL, 4/9#		2	23241360	431646793 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$241.32
SUGAR, Powdered, 1/25# MKT		4	23241360	431646793 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$110.24
TORTILLAS, WW, 10' 120ct		4	23241360	431646793 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$94.44
					Check #: 171224	
					PO/InvoiceTotal:	\$1,951.69
Check Group:						
RICE, Parboiled WG Brown, 1/25# MKT		5	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$99.35
SALAMI, Dry Italian, Sl., 4/4#		2	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$195.88

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YOGURT, GOGURT, Strawberry, 96/2 oz.		3	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$101.34
BAGEL, Everything, 72/3 oz.		5	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$106.65
CEREAL, LRG., Cocoa Puffs, 60/2 oz "S"		4	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$157.32
CHEESE, Cream LF, 10/3# MKT		2	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$166.78
CHIPS, Doritos, Flamas 72/1 oz, "S"		10	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$264.10
CHIPS, Doritos, Nacho Ch., RF, 72/1 oz "A"		2	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$52.82
CHIPS, Sun Chip Garden Salsa. 104/1 oz, "A"		2	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$76.32 330
COFFEE, COLD BREW, 6/32 oz. "HS"		8	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$630.56
CONTR, 12 oz, styro, sqt (lid= 31128), 500 ct		5	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$171.90
COOKIES, Mini Choc Chip. WG, 80/1.22 oz "A"		10	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$325.30
CORN DOG, WG, Chicken, 72/4 oz.		15	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$648.00
FRANKS, Turkey, 2/5LB		5	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$116.35
FRENCH TOAST STICKS, 12/2#		20	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$1,072.00
FRUIT, Strawberries, Frzn., 2/5#		2	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$51.36
JC, Tropicana, Apple, 24/10 oz. "S"		10	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$194.70

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KETCHUP, Cryovac Pouch, 2/1.5 gal.		8	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$240.00
PORTION PK, Ketchup, 1000/9 gm.		2	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$43.62
PORTION PK, Mustard, 500/5.5 gm.		2	23241462	431659879 10/11/2023	600.000.0000.000.3100.610.03000.50.421	\$24.12
Check #: 171224						
PO/InvoiceTotal:						\$4,738.47
Check Group:						
VANILLA ICE CREAM 4 OZ CUPS FOR CCMES		3	23241471	431659789-1 10/11/2023	600.000.0000.000.3100.630.03000.50.421	\$66.36
Check #: 171224						
PO/InvoiceTotal:						\$66.36
Check Group:						
BAGEL, Cin. Raisin, WG, sl., 72/3 oz		5	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$110.00
BAGEL, Everything, 72/3 oz.		5	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$106.65
BREAD, Rolls, WW, heat & bake, 240/1.5 oz		10	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$432.10
CEREAL, Coco Puffs, Reduced Sugar, 96ct		5	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$178.20
CEREAL, Trix Reduced Sugar, 96ct		5	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$178.20
CHEESE, Cream LF, 10/3# MKT		1	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$85.56
CHEESE, Provolone - Sliced, 8/24oz. MKT		1	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$42.86
CHIPS, Doritos, Flamas 72/1 oz, "S"		5	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$132.05

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JC, Tropicana, Apple, 24/10 oz. "S"		10	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$194.70
MARGARINE, 1/20#, WHPD MKT		2	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$59.46
PLASTIC WRAP, 18" X 2000'		2	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$32.64
PORTION PK, Taco Sauce, 500/9 gm.		3	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$55.50
RICE, Parboiled WG Brown, 1/25# MKT		2	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$39.74
ROAST BEEF, Sliced, Cooked, 6/2#,		2	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$191.36
SALAMI, Dry Italian, Sl., 4/4#		2	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$195.88 332
SAUCE, BBQ Cryovac Pouch, 2/1.5 gal.		2	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$76.66
SYRUP, Coffee , Vanilla SF, Btl 750 mL "HS"		12	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$63.72
SYRUP, Coffee, Hazelnut SF, Btl 750mL/4 "HS"		3	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$64.89
TORTILLAS, WW, 10' 120ct		5	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$118.05
YOGURT, GOGURT, Strawberry, 96/2 oz.		3	23241548	431674545 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$101.34
Check #: 171224						
PO/InvoiceTotal:						\$2,459.56
Check Group:						
CHEESE, Cream LF, 10/3# MKT		2	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$171.12
CHIPS, Doritos, Nacho Ch., RF, 72/1 oz "A"		4	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$105.64

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CHLORINE Test Strips, 100 ct.		5	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$31.15
BAG, Sheet Pan Cover, 40" x 48", 200 ct.		3	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$60.78
BREADSTICK, Garlic, Parm, No Proof, 240/1.19 oz		5	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$242.40
CEREAL, Coco Puffs, Reduced Sugar, 96ct		4	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$142.56
CEREAL, LRG., Cocoa Puffs, 60/2 oz "S"		4	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$157.32
CINNAMON ROLL DOUGH, WG, 120/2.5 oz.		2	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$68.96
CORN DOG, WG, Chicken, 72/4 oz.		10	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$432.00 333
FLATBREAD, Pizza Crust or sandwich WW, 192/2 oz		2	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$95.90
FRUIT ROLL UPS - Crazy Color, 96/5 oz., "A"		4	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$102.96
JC, Shelf Stable, Apple, 12/46 oz		1	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$43.58
KETCHUP, Cryovac Pouch, 2/1.5 gal.		8	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$240.00
LID, 1M, 20JL, (Use w/Sqt 31112, 31114, 31282)		2	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$72.82
POTATOES, Sweet Potato Fries, 6/2.5#		10	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$381.50
RINSE AID/Dry Solid, 2/2.5#		2	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$398.30
VEG, BEANS, Refri. Dehyd., 6/32 oz.		3	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$68.28

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YOGURT, GOGURT, Strawberry, 96/2 oz.		5	23241732	431699973 11/1/2023	600.000.0000.000.3100.610.03000.50.421	\$168.90
					Check #: 171224	
						PO/InvoiceTotal: \$2,984.17
						Vendor Total: \$12,200.25
TAHOE FENCE CO., INC.						
Check Group:						
Raise existing chain link fence to 6"		1	23241564	SES JVES 09262023 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$990.00
Add panic bar and plate		1	23241564	SES JVES 09262023 10/23/2023	100.000.0000.000.2620.340.03000.50.421	\$2,320.00
					Check #: 171225	
						PO/InvoiceTotal: 334
						Vendor Total: \$3,310.00
TAHOE SUPPLY						
Check Group:						
Proteam Harness assy complete		1	23240209	1097761 10/16/2023	100.000.0000.000.2610.610.03207.10.421	\$127.57
					Check #: 171226	
						PO/InvoiceTotal: \$127.57
Check Group:						
LABOR		2	23241260	1100824 10/5/2023	100.000.0000.000.2610.430.03210.10.421	\$191.35
ONSITE REPAIR-TRIP CHARGE		1	23241260	1100824 10/5/2023	100.000.0000.000.2610.430.03210.10.421	\$95.67
SOLENOID, SOLUTION, 1/2" BARB, 24V KIT		1	23241260	1100824 10/5/2023	100.000.0000.000.2610.610.03210.10.421	\$138.48
					Check #: 171226	
						PO/InvoiceTotal: \$425.50

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
VAC PAC BAGS - KRCHER - PAPER FILTERING		20	23241316	1101030 10/13/2023	100.000.0000.000.2900.610.03000.50.421	\$523.00
Check #: 171226						
PO/InvoiceTotal:						\$523.00
Check Group:						
LABOR		2.5	23241355	1099875 10/13/2023	100.000.0000.000.2610.430.03209.10.421	\$237.50
PRESSURE GUN GREEN DOT		1	23241355	1099875 10/13/2023	100.000.0000.000.2610.610.03209.10.421	\$110.67
1PC VAC WAND W/CLIP STRAP & GROUTBRUSH		1	23241355	1099875 10/13/2023	100.000.0000.000.2610.610.03209.10.421	\$80.23
CHEM CAP W/SAFETY CHECK VALVE SCREEN		1	23241355	1099875 10/13/2023	100.000.0000.000.2610.610.03209.10.421	\$21.22 335
Check #: 171226						
PO/InvoiceTotal:						\$449.62
Check Group:						
ECKOS POWER SCREEN GRN APPLE		1	23241377	1101245 10/13/2023	100.000.0000.000.2610.610.03000.50.421	\$21.94
ECKOS POWER SCREEN GRN APPLE		3	23241377	1101245-01 10/16/2023	100.000.0000.000.2610.610.03000.50.421	\$56.81
Check #: 171226						
PO/InvoiceTotal:						\$78.75
Check Group:						
SYMMETRY FOAMING HAND WASH		30	23241379	1101248 10/9/2023	100.000.0000.000.2900.610.03000.50.421	\$1,573.23
TOILET TISSUE, ROLLED		120	23241379	1101248 10/9/2023	100.000.0000.000.2900.610.03000.50.421	\$4,587.79
TOWELS ROLLED/CASE of 6		80	23241379	1101248 10/9/2023	100.000.0000.000.2900.610.03000.50.421	\$3,750.73

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Check #: 171226						
PO/InvoiceTotal:						\$9,911.75
Check Group:						
VAC PAC BAGS - KRCHER - PAPER FILTERING		20	23241498	1101739 10/24/2023	100.000.0000.000.2900.610.03000.50.421	\$523.00
VAC PAC BAGS - KRCHER - PAPER FILTERING		57	23241498	1101739-01 10/30/2023	100.000.0000.000.2900.610.03000.50.421	\$1,482.00
Check #: 171226						
PO/InvoiceTotal:						\$2,005.00
Check Group:						
Toolkit w/2-pc alum wand & XOV		1	23241517	1102062 10/24/2023	100.000.0000.000.2610.610.03209.10.421	\$109.94
Hose, VAC 1.5" CRSHPRF X 6.5'L W		1	23241517	1102062 10/24/2023	100.000.0000.000.2610.610.03209.10.421	\$39.07 336
Vacuum Labor		1	23241517	1102062 10/24/2023	100.000.0000.000.2610.430.03209.10.421	\$85.85
Extension Cord w/Wrap 50' yellow		1	23241517	1102062 10/24/2023	100.000.0000.000.2610.610.03209.10.421	\$41.87
Proteam 10qt canister vacuum bags pk/10		1	23241517	1102062 10/24/2023	100.000.0000.000.2610.610.03209.10.421	\$26.98
Check #: 171226						
PO/InvoiceTotal:						\$303.71
Check Group:						
FLOOR PAD 14" RED/BUFF 5/CS		1	23241518	1101826 10/24/2023	100.000.0000.000.2610.610.03302.20.421	\$15.66
Check #: 171226						
PO/InvoiceTotal:						\$15.66
Check Group:						
NITRILE POWDER FREE 4.0 MIL		10	23241519	1101827 10/24/2023	100.000.0000.000.2610.610.03302.20.421	\$43.00

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Check #: 171226						
PO/InvoiceTotal:						\$43.00
Check Group:						
Labor Vacuum		1	23241711	1101909 11/3/2023	100.000.0000.000.2610.430.03000.50.421	\$85.00
Exhaust Filter HEPA		2	23241711	1101909 11/3/2023	100.000.0000.000.2610.610.03000.50.421	\$13.12
Labor Vacuum		1	23241711	1101909 11/3/2023	100.000.0000.000.2610.430.03000.50.421	\$85.00
Exhaust Filter HEPA		2	23241711	1101909 11/3/2023	100.000.0000.000.2610.610.03000.50.421	\$13.12
Hose, Power nozzle to air duct		1	23241711	1101909 11/3/2023	100.000.0000.000.2610.610.03000.50.421	\$6.67
Micro Filter Bag		0.1	23241711	1101909 11/3/2023	100.000.0000.000.2610.610.03000.50.421	\$1.49 \$3.37
Switch, handle, F/Proforce		1	23241711	1101909 11/3/2023	100.000.0000.000.2610.610.03000.50.421	\$15.75
Check #: 171226						
PO/InvoiceTotal:						\$220.15
Vendor Total:						\$14,103.71
THE DANIELSEN CO.	120850					
Check Group:						
BAG, Zip Top, gal. size, 250 ct. MKT		3	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$45.45
BAGEL, Blberry, WG, sl., 72/3 oz.		5	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$111.30
BAGEL, Plain, WG, 72/3 oz.		10	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$199.30
BREAD, English Muffin, WG, 144, 2 oz.		10	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$289.60

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BRKFST BAR, Hny. Wht., 72/2.5 oz.		50	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$2,007.00
BROOKIE, WG, Wrpd, 96/2 oz., "A"		10	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$426.50
BROWNIE, WG, Wrpd, 96/2 oz., "A"		5	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$201.35
CEREAL, Marsh Mateys, 96 ct.		5	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$104.25
CHEESE PUFF, Pirate's Booty, 72/.75 oz. "A"		2	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$76.06
CHEESE SAUCE, Nacho Cheddar, 6/#10 MKT		15	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$773.55
CHIPS, BKD, Lrg., Reg., 64/1.125 oz., "S"		2	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$71.22 338
CHIPS, Flamin' Hot Ch, 104/.88 oz. "A"		10	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$389.50
CHIPS, Kettle, Salt & Vin., RF, 64/1.375 "S"		10	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$356.10
CHIPS, Sun Chip Orig. 104/1 oz, "A"		2	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$77.90
CHIPS, Sun Chip, Harvest Cheddar. 104/1 oz, "A"		2	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$77.90
CHIPS, Walking Taco Doritos, NC. 44/1.4 oz "S"		15	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$355.35
CONTR, 4 oz. Portion Cup, 2,500ct. (lid=31202) MKT		3	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$107.13
DONUT, Plain LF, WG 84/2.45 oz.		10	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$400.30
DRESSING, Caesar-RTU, 4/1 gal.		1	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$68.66

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DRESSING, Ranch Mix, 18/3.2 oz.		2	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$49.26
EGG, PRESCRAMBLED, frzn, FC, 4/5#, S.O.		25	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$2,103.75
FOOD TRAY, 5 lb., 500 ct.		50	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$1,412.50
FOOD TRAY, 1/2 lb (8 oz)., 1000 ct.		4	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$77.32
FOOD TRAY, 1/4 lb., 1000 ct.		4	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$62.56
FOOD TRAY, 2 lb., 1000 ct.		4	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$96.72
FORKS, Plastic, 1/1000 ct. MKT		3	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$17.46 339
FRUIT SNACKS, Mxd Frt, 144/1.5 oz "A"		5	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$274.60
JC, Grape, 70/4 oz., "A"		50	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$663.00
KETCHUP, 6/#10		5	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$141.50
LID, for 4 oz Portion cup, 2400 ct. (#31190) MKT		2	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$46.56
MAC AND CHEESE, 6/5# bags, 80 serv.		10	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$792.50
MAYONNAISE, light, 4/1 gal. MKT		5	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$217.45
MUFFIN TOPS, Double Choc. WG, 120/3.2 oz.		10	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$610.20
MUFFIN, Banana, WG, 90/1.9 oz.		2	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$66.92

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MUFFIN, Choc. Chip, WG, 90/1.9 oz.		2	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$66.92
PAN LINER, Parchment, 1/1000 ct. MKT		15	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$684.00
PANCAKE ON A STICK, 56/2.85 oz, "A"		10	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$305.90
PANCAKES, WG, Bulk, 144/1.3 oz. serv.		4	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$107.28
PIZZA, 16" Pep. 8 cut, WG, 64/6 oz. "S"		38	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$2,707.12
PIZZA, WG Pep & Cheese BOSCO Stick 72 ct.		10	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$468.70
PLASTIC WRAP, 12" X 2000' MKT		2	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$23.98 340
PORTION PK, Mayo, 200/9 gm,		5	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$62.15
PORTION PK, Ranch .5 oz/200 ct		2	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$22.60
PORTION PK, Syrup Cups, 100/1.5 oz.		15	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$226.20
POTATOES, Inst. Flakes, 12/26 oz., 38 1/2 c servgs		3	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$177.63
POTATOES, Tater Tots, 6/5#		15	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$600.60
RAVIOLIS, Cheese, 2/5.2# MKT		10	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$424.50
RICE KRISPY BAR, WG, 80/1.3 oz. "A"		5	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$184.80
TORTILLA CHIPS, Unsalted, 1/12#		8	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$141.92

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TORTILLA, Wrap Spinach, 12", 5/10 ct "S" only		4	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$78.56
TORTILLA, Wrap Tomato Basil, 12", 5/10 ct "S" only		4	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$78.56
VEG, CORN, 1/20#, frzn. MKT		5	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$102.50
POTATOES, Oven Fries, Oven Ready 6/5#		20	23241322	31622 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$657.00
Check #: 171227						
PO/InvoiceTotal:						\$19,891.64
Check Group:						
SWITCH JUICE, Blk Cherry, 24/7.5 oz "A"		25	23241323	312604 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$379.75
GATORADE, Fruit Punch, 24/12 oz., "S"		10	23241323	312604 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$133.50
GATORADE, Glacier Freeze, 24/12 oz., "S"		10	23241323	312604 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$133.50
Check #: 171227						
PO/InvoiceTotal:						\$646.75
Check Group:						
CEREAL, Cinnamon Toasters, 96 ct.		5	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$104.25
CEREAL, Honey Graham Toasters, 96 ct.		2	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$41.70
CEREAL, LRG., Cinn. Toasters, 48/2 oz. "S"		5	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$104.25
CEREAL, LRG., Marsh Matey's, 48/2 oz. "S"		5	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$104.25
CHIPS, Flamin' Hot Ch, 104/.88 oz. "A"		5	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$194.75

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CHIPS, Kettle, Salt & Vin., RF, 64/1.375 "S"		5	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$178.05
CHIPS, Sun Chip, Harvest Cheddar. 104/1 oz, "A"		2	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$77.90
DONUT, Plain LF, WG 84/2.45 oz.		10	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$400.30
EGG PATTIE, Grilled, 120/1.5 oz.		10	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$356.10
JC, Apple/Cherry, 70/4 oz., "A"		50	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$564.50
JC, Orange/Pineapple, 70/4 oz., "A"		50	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$682.50
KNIVES, Plastic, 1/1000 ct. MKT		3	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$17.22 342
PICKLES, Dill Chips, 1/5 GAL. (1950 sl.)		3	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$64.41
PIZZA, 16" BBQ Chicken, Tony's, S.O.		24	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$1,918.80
PIZZA, 16", Ch. 8 cut, WG, 72/5.5 oz. "S"		25	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$1,756.25
POTATOES, Hashbrowns, Triangular, 6/5#		10	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$397.50
RICE KRISPY BAR, WG, Choc Chip, 80/1.3 oz. "A"		4	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$147.84
SAUCE, TOMATO, Marinara, LS 6/#10		10	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$197.20
SEASONING, Taco, 6/9 oz.		2	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$28.10
TORTILLA CHIPS, Unsalted, 1/12#		5	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$88.70

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HONEY, 6/5 lb MKT		1	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$138.20
FRUIT, Frozen Puree Mango, 8/30 oz MKT. SO		10	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$375.00
FRUIT, Frozen Puree Strawberry, 8/30 oz, SO		10	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$339.30
FRUIT, Frozen Puree Peach, 8/30 oz SO		5	23241416	313176 10/6/2023	600.000.0000.000.3100.610.03000.50.421	\$161.45
Check #: 171227						
PO/InvoiceTotal:						\$8,438.52
Check Group:						
FRUIT ROLL UPS - Stwby, 96/5 oz., "A"		5	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$131.20
JC, Apple, 70/4 oz., "A"		50	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$560.00
PANCAKE ON A STICK, 56/2.85 oz, "A"		5	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$152.95
PORTION PK, Syrup Cups, 100/1.5 oz.		15	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$226.20
PRETZEL SOFT, WG, IW 100/2.2 oz, frzn.		10	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$321.20
CHEESE PUFF, Pirate's Booty, 72/.75 oz. "A"		5	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$190.15
CHIPS, Flamin' Hot Ch, 104/.88 oz. "A"		6	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$233.70
CHIPS, Kettle, Salt & Vin., RF, 64/1.375 "S"		5	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$178.05
CRACKERS, Graham, Honey, WG, 150/3 oz.		5	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$130.30
FOOD TRAY, 1 lb (16 oz.), 1000 ct.		5	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$105.80

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PIZZA, 16" BBQ Chicken, 8 cut, WG, 72/5.5, "S" S.O		-10	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	(\$799.50)
PIZZA, 16" Pep. 8 cut, WG, 72/5.18 oz. "S"		6	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$427.44
PIZZA, 16" BBQ Chicken, 8 cut, WG, 72/5.5, "S" S.O		18	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$1,439.10
BENEFIT BAR, Oatmeal Choc Chip, 48/2.5 oz		5	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$101.25
BREAD, English Muffin, WG, 144, 2 oz.		5	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$144.80
BRKFST BAR, Hny. Wht., 72/2.5 oz.		50	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$2,007.00
BROOKIE, WG, Wrpd, 96/2 oz., "A"		9	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$383.85 344
BROWNIE, WG, Wrpd, 96/2 oz., "A"		5	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$201.35
RICE KRISPY BAR, WG, 80/1.3 oz. "A"		4	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$147.84
RICE KRISPY BAR, WG, Confetti, 80/1.3 oz. "A"		4	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$147.84
SPOONS, Plastic, Tsp., 1/1000 ct. MKT		4	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$24.36
TORTILLA CHIPS, Unsalted, 1/12#		5	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$88.70
VINEGAR, White, 6/1 Gal.		1	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$18.62
HAM, Turkey - Sliced, 1/12#		10	23241505	V140784 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$520.80

Check #: 171227

PO/InvoiceTotal: \$7,083.00

Check Group:

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GATORADE, Glacier Freeze, 24/12 oz., "S"		10	23241506	312852 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$133.50
GATORADE, Grape, 24/12 oz., "S"		5	23241506	312852 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$66.75
SWITCH JUICE, Fruit Punch, 24/7.5 oz "A"		25	23241506	312852 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$379.75
SWITCH JUICE, Strwbly Watermelon, 24/7.5 oz "A"		25	23241506	312852 10/18/2023	600.000.0000.000.3100.610.03000.50.421	\$379.75
Check #: 171227						
PO/InvoiceTotal:						\$959.75
Check Group:						
WATER, Plain, 35/16.9 oz., "A" MKT		54	23241577	314392 10/23/2023	600.000.0000.000.3100.610.03000.50.421	\$306.72
Check #: 171227						
PO/InvoiceTotal:						345 \$306.72
Check Group:						
BAGEL, Plain, WG, 72/3 oz.		5	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$99.65
BENEFIT BAR, Banana Choc Chip, 48/2.5 oz		5	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$101.25
BENEFIT BAR, French Toast, 48/2.5 oz		5	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$101.25
BENEFIT BAR, Oatmeal Choc Chip, 48/2.5 oz		5	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$101.25
CEREAL, LRG Trix Reduced Sugar, 60/2 oz. "S"		5	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$197.35
CHEESE, Parmesan - Shredded, 4/5# MKT		1	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$69.20
CHIPS, Doritos, Sweet Chili, 72/1 oz. "S"		2	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$53.90

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CHIPS, Kettle, Jalepeno Chdr, RF, 64/1.375 "S"		20	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$297.40
CONTR, 4 oz. Portion Cup, 2,500ct. (lid=31202) MKT		5	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$178.55
CROUTONS, Seasoned WG, 4/2.5#		2	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$54.12
DONUT, Plain LF, WG 84/2.45 oz.		10	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$400.30
DRESSING, Ranch Mix, 18/3.2 oz.		5	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$123.15
FOOD TRAY, 5 lb., 500 ct.		40	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$1,130.00
FORKS, Plastic, 1/1000 ct. MKT		2	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$11.64 346
FRUIT SNACKS, Mxd Frt, 144/1.5 oz "A"		5	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$274.60
MUFFIN, Banana, WG, 90/1.9 oz.		4	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$133.84
MUFFIN, Blueberry, WG 90/1.9 oz.		2	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$66.92
PICKLES, Dill Chips, 1/5 GAL. (1950 sl.)		3	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$64.41
PIZZA, 16" Pep. 8 cut, WG, 72/5.18 oz. "S"		20	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$1,424.80
PORTION PK, Mayo, 200/9 gm,		2	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$24.86
POTATOES, Hashbrowns, Triangular, 6/5#		10	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$397.50
POTATOES, Tater Tots, 6/5#		10	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$400.40

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VEG, PEAS, 1/30#, frzn. MKT		5	23241596	314391 10/30/2023	600.000.0000.000.3100.610.03000.50.421	\$104.45
Check #: 171227						
PO/InvoiceTotal:						\$5,810.79
Check Group:						
BRKFST BAR, Hny. Wht., 72/2.5 oz.		50	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$2,007.00
CEREAL, LRG Trix Reduced Sugar, 60/2 oz. "S"		5	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$197.35
CEREAL, LRG., Cinn. Toasters, 48/2 oz. "S"		5	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$104.25
CEREAL, LRG., Marsh Matey's, 48/2 oz. "S"		5	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$104.25
CEREAL, Marsh Mateys, 96 ct.		5	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$104.25
CHIPS, BKD, Sm bag, Sr. Cr. Onion, 60/.875 oz. "E"		2	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$44.94
CHIPS, Flamin' Hot Ch, 104/.88 oz. "A"		6	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$233.70
CHIPS, Kettle, Jalepeno Chdr, RF, 64/1.375 "S"		6	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$213.66
CHOW MEIN NOODLES, 6/#10		1	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$38.64
COOKING SPRAY, Butter Flv, 6/17 oz		1	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$25.39
DONUT, Plain LF, WG 84/2.45 oz.		10	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$400.30
FORKS, Plastic, 1/1000 ct. MKT		3	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$17.46
JC, Orange, 70/4 oz., "A"		40	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$594.80

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MUFFIN TOPS, Double Choc. WG, 120/3.2 oz.		10	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$610.20
PANCAKES, WG, Bulk, 144/1.3 oz. serv.		5	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$134.10
PICKLES, Dill Chips, 1/5 GAL. (1950 sl.)		5	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$107.35
PIZZA, WG Pep & Cheese BOSCO Stick 72 ct.		10	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$468.70
PORTION PK, Ranch .5 oz/200 ct		2	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$22.60
PORTION PK, Syrup Cups, 100/1.5 oz.		20	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$301.60
POTATOES, Inst. Flakes, 12/26 oz., 38 1/2 c servgs		4	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$236.84 348
PRETZEL SOFT, WG, IW 100/2.2 oz, frzn.		7	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$224.84
RICE KRISPY BAR, WG, Choc Chip, 80/1.3 oz. "A"		5	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$184.80
VEG, BEANS, Baked, LS 6/#10		15	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$391.50
VEG, CARROTS, 1/20#, frzn. MKT		10	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$162.70
VEG, CORN, 1/20#, frzn. MKT		10	23241768	315594 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$205.00
Check #: 171227						
PO/InvoiceTotal:						\$7,136.22
Check Group:						
WATER, Flavored, Kiwi Strwbry, 24/16.9 oz. "HS"		5	23241769	315595 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$78.55
WATER, Flavored, Lemon, 24/16.9 oz. "HS"		5	23241769	315595 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$78.55

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2445

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SWITCH JUICE, Kiwi, 24/7.5 oz "A"		25	23241769	315595 11/3/2023	600.000.0000.000.3100.610.03000.50.421	\$379.75
Check #: 171227						
PO/InvoiceTotal:						\$536.85
Vendor Total:						\$50,810.24
THE DOOR COMPANY, LLC						
Check Group:						
FALCON 18 GA FLUSH LH OUT CECO PREPS		1	23241563	5438 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$580.35
EA PEMKO DOOR SWEEP		40	23241563	5467 10/23/2023	100.000.0000.000.2620.610.03000.50.421	\$752.00
Check #: 171228						
PO/InvoiceTotal:						\$1,332.45
Vendor Total:						\$1,332.35
TIMELY TESTING						
Check Group:						
ONSITE FEE - MINDEN, NV		1	23241757	22753 11/6/2023	100.000.0000.000.2570.340.03000.50.421	\$100.00
RANDOM DOT URINE DRUG SCREEN		4	23241757	22753 11/6/2023	100.000.0000.000.2570.340.03000.50.421	\$240.00
RANDOM BREATH/ALCOHOL TESTING		1	23241757	22753 11/6/2023	100.000.0000.000.2570.340.03000.50.421	\$35.00
Check #: 171229						
PO/InvoiceTotal:						\$375.00
Vendor Total:						\$375.00
TOWN OF MINDEN-493614	493614					
Check Group:						
DHS FRONT LANDSCAPE WATER		1	23240011	11252023 11/6/2023	100.000.0000.000.2611.411.03501.30.421	\$64.40

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2445

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DHS SOCCER FIELD		1	23240011	11252023 11/6/2023	100.000.0000.000.2611.411.03501.30.421	\$1,003.30
DHS NORTH DRIVEWAY		1	23240011	11252023 11/6/2023	100.000.0000.000.2611.411.03501.30.421	\$1,234.55
DHS FIRE/SPRINKLER/HYDRANT		1	23240011	11252023 11/6/2023	100.000.0000.000.2611.411.03501.30.421	\$707.20
MES WATER/FIRE SPRINKLER/HYDRANT		1	23240011	11252023 11/6/2023	100.000.0000.000.2611.411.03210.10.421	\$1,482.10
MES TRASH		1	23240011	11252023 11/6/2023	100.000.0000.000.2611.421.03210.10.421	\$795.00
DISTRICT OFFICE TRASH		1	23240011	11252023 11/6/2023	100.000.0000.000.2611.421.03000.50.421	\$106.00
DISTRICT OFFICE SPRINKLER		1	23240011	11252023 11/6/2023	100.000.0000.000.2611.411.03000.50.421	\$109.90 350
DISTRICT OFFICE FRONT LANDSCAPING		1	23240011	11252023 11/6/2023	100.000.0000.000.2611.411.03000.50.421	\$296.60

Check #: 171230

PO/InvoiceTotal: \$5,799.05

Vendor Total: \$5,799.05

UNITED RENTALS INC 821360

Check Group:

BOOM RENTAL 1 WEEK		1	23241549	225954135-001 10/25/2023	100.000.0000.000.2620.442.03000.50.421	\$949.00
DELIVERY CHARGE		1	23241549	225954135-001 10/25/2023	100.000.0000.000.2620.442.03000.50.421	\$158.46
PICK UP CHARGE		1	23241549	225954135-001 10/25/2023	100.000.0000.000.2620.442.03000.50.421	\$158.46
RENTAL PROTECTION		1	23241549	225954135-001 10/25/2023	100.000.0000.000.2620.442.03000.50.421	\$142.35

Check #: 171231

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2445

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,408.27
Check Group:						
CONCRETE SAW		1	23241650	225163007-001 10/30/2023	100.000.0000.000.2630.442.03000.50.421	\$151.00
ASPHALT BLADE		1	23241650	225163007-001 10/30/2023	100.000.0000.000.2630.442.03000.50.421	\$89.00
RENTAL PROTECTION		1	23241650	225163007-001 10/30/2023	100.000.0000.000.2630.442.03000.50.421	\$36.00
						Check #: 171231
						PO/InvoiceTotal: \$276.00
Check Group:						
Propane		3.5	23241710	226365983-001 11/3/2023	100.000.0000.000.2610.610.03302.20.421	\$21.84
						351
						Check #: 171231
						PO/InvoiceTotal: \$21.84
						Vendor Total: \$1,706.11
US FOODSERVICE	829060					
Check Group:						
Chocolate, White Wafer		1	23241320	4978650 10/24/2023	240.300.0000.300.1000.610.03501.30.421	\$364.80
Butane Cover - US Foods Req. #12051283		1	23241320	4978655 10/24/2023	240.300.0000.300.1000.610.03501.30.421	\$273.69
White Fondant Icing		2	23241320	5086328 10/24/2023	240.300.0000.300.1000.610.03501.30.421	\$102.06
						Check #: 171232
						PO/InvoiceTotal: \$740.55
						Vendor Total: \$740.55
VISION SERVICE PLAN						
Check Group:						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2445

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
2023/2024 CLAIMS		1	23240024	819081474 11/6/2023	702.000.0000.000.2900.591.03000.50.421	\$886.00
Check #: 171233						
PO/InvoiceTotal:						\$886.00
Check Group:						
2023/2024 ADMIN FEES		1	23240025	819146623 11/6/2023	702.000.0000.000.2900.340.03000.50.421	\$1,327.20
Check #: 171233						
PO/InvoiceTotal:						\$1,327.20
Vendor Total:						\$2,213.20
WIPI						
Check Group:						
9191 PIPE BUSHING BRASS 3220X8X6		10	23241688	2310-073206 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$35.50
9495 DRAIN COCK EXTERNAL SEAT 3/8		20	23241688	2310-073206 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$189.42
9191 PIPE BUSHING BRASS 3220X8X6		6	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$21.42
9173 HEX HEAD PIPE PLUG BRASS 3152X8		6	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$20.84
9239 PIPE 90* STREET ELB BRASS 3400X8		3	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$29.88
17761 PHILL PAN SELF DRILL 8-18X3/4		50	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$10.49
17772 HEX HEAD SELF DRILL 10-16X3/4		50	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$4.41
4453 PHILL PAN MACH Z/P10-24X1-1/2		50	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$4.42
106 NUT MACHINE SCREW PLATED 12-24		50	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$12.33

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2445

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
105 NUT MACHINE SCREW PLATED 10-32		50	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$6.30
104 NUT MACHINE SCREW PLATED 10-24		50	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$5.71
4449 PHILL PAN MACH Z/P10-24X3/4		50	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$3.43
4437 PHILL PAN MACH Z/P10-32X3/4		50	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$7.72
R-40316 BUTT CONN HEAT SHRINK (STEP DOWN) 16-14-22-18		50	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$47.03
9576 FUSE (AUTOFUSE) BLUE ATO 15 AMP		25	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$9.80
23040 FUSE (MINI) YELLOW 20 AMP		25	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$9.80 353
9577 FUSE (AUTOFUSE) YELLOW ATO 20 AMP		25	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$9.80
9578 FUSE (AUTOFUSE)WHITE ATO 25 AMP		25	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$9.80
23039 FUSE (MINI) BLUE 15 AMP		25	23241688	2310-073207 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$9.80
7270 LOCK NUT STOVER Z/P 1/2-13		20	23241688	2310-073221 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$7.75
9031 WIRE (PRIMARY) ORANGE 16 AWG 100 FT		1	23241688	2310-073221 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$25.27
7056 NUT WELL 10-32X3/8		35	23241688	2310-073976 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$88.55
9170 HEX HEAD PIPE PLUG BRASS 3152X2		10	23241688	2310-074411 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$9.29
9189 PIPE BUSHING BRASS 3220X8X2		5	23241688	2310-074411 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$19.10

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2445

11/07/2023

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
25334 WASHER NORD-LOCK 7/16 (PAIR)		10	23241688	2310-074411 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$13.76
24753 WASHER NORD LOCK 1/2 (PAIR)		10	23241688	2310-074411 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$15.77
24752 WASHER NORD LOCK 3/8 (PAIR)		10	23241688	2310-074411 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$9.65
17772 HES HEAD SELF DRILL 10-16X3/4		50	23241688	2310-074411 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$4.41
5821 WIRE (BULK CABLE SPOOL) BLACK 14/2 GAUGE		1	23241688	2310-074411 10/31/2023	100.000.0000.000.2730.619.03000.50.421	\$121.05
7% INVOICE CHARGE TO SPED		1	23241688	2310-074411 10/31/2023	100.000.0000.000.2730.619.03000.50.421	(\$53.39)
7% INVOICE CHARGE TO SPED		1	23241688	2310-074411 10/31/2023	250.000.0000.200.2730.619.03000.50.421	\$53.39 354

Check #: 171234

PO/InvoiceTotal:	\$762.70
Vendor Total:	\$762.70

XEROX CORPORATION-927556 927556

Check Group:

Sept Rent		1	23241590	019927020 10/23/2023	100.016.0000.100.1000.442.03209.10.421	\$86.84
Sept Copy Charge		1	23241590	019927020 10/23/2023	100.016.0000.100.1000.611.03209.10.421	\$23.87

Check #: 171235

PO/InvoiceTotal:	\$110.71
Vendor Total:	\$110.71
Grand Total:	\$1,271,534.17

End of Report



Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

1638 Mono Avenue
Minden, NV 89423
P: 775 • 782 • 5134
F: 775 • 782 • 3162
www.dcsd.net

DATE: November 6, 2023
To: Board Members, Cabinet
From: Susan Estes, Director of Business Services
Re: 2023-24 Budget Adjustment Voucher

Please see attached an overview of budget journal adjustments along with the individual journal entries for details.

The majority of budget adjustment submittals are due to grant budgets that are adjusted outside of the normal budget submittals to the board due to changes in grant funding (e.g., by state or federal agencies), request by responsible grantee to move budget categories, etc. Additionally, many of the grant submittals do not run on the same budget cycle as the district, and funding allocations are revised as approved by grantor.

All budget journal entries are completed by the Director of Business Services upon the approval of the Administrator that is responsible for that budget. This aligns with our purchasing policy adopted by the Board of Trustees.

Budget journal entries 30-51 for 2023-24 were completed in October. These journal entries are included for review and approval in the November Board meeting.

Douglas County School District

Budget Journal Entry

Journal Entry Number 31

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 10/05/2023 Memo: Reversing journal entry for journal entry 30

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	240.000.3205.000.0000.000.03000.50.107	Auto Balance To Budget Journal	\$172,840.00	\$0.00
2	240.308.0000.300.2000.610.03000.50.421	General Supplies	\$0.00	(\$784.44)
3	240.308.0000.300.2000.612.03000.50.421	Supplies/Equipment	\$0.00	(\$15,284.00)
4	240.308.0000.300.2000.652.03000.50.421	Supplies/Equipment – IT Related (Non-Consumables)	\$0.00	(\$11,266.84)
5	240.308.0000.300.2000.654.03000.50.421	Supplies – IT Related (Consumables)	\$0.00	(\$3,520.00)
6	240.308.0000.300.2000.731.03000.50.421	Machinery	\$0.00	(\$137,474.20)
7	240.308.0000.300.2000.890.03000.50.421	Misc Expenditures – Shipping	\$0.00	(\$4,510.52)
Total Items Printed: 7			\$172,840.00	(\$172,840.00)

Master Account Entries

356

Fund	Debits	Credits
240	172,840.00	(172,840.00)
Totals:	172,840.00	(172,840.00)

End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 32

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 09/30/2023 Memo: Add budget for CTE State Competitive

Budget Type: FY23-24 WORKING_

User ID: sestres

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestres

Line #	Account	Description	Debit	Credit
1	240.000.3205.000.0000.000.03000.50.107	CTE – State Competitive Grant	\$0.00	(\$172,840.00)
2	240.308.0000.300.2000.610.03000.50.421	General Supplies	\$784.44	\$0.00
3	240.308.0000.300.2000.612.03000.50.421	Supplies/Equipment	\$15,284.00	\$0.00
4	240.308.0000.300.2000.654.03000.50.421	IT Related Supplies – Value under \$999	\$3,520.00	\$0.00
5	240.308.0000.300.2000.652.03000.50.421	Supplies/Equipment – IT Related (Non-Consumables)	\$11,266.84	\$0.00
6	240.308.0000.300.2000.731.03000.50.421	Machinery	\$137,474.20	\$0.00
7	240.308.0000.300.2000.890.03000.50.421	Misc Expenditures – Shipping	\$4,510.52	\$0.00
Total Items Printed: 7			\$172,840.00	(\$172,840.00)

Master Account Entries

357

Fund	Debits	Credits
240	172,840.00	(172,840.00)
Totals:	172,840.00	(172,840.00)

End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 33

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 09/30/2023 Memo: Amend CTE State Allocation

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY

Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit	
1	240.000.3206.000.0000.000.03000.50.107	CTE – State Allocation Grant	\$5,888.72	\$0.00	
2	240.300.0000.300.1000.179.03501.30.421	Temp Empl Pd to Sub Teachers for Prof Days	\$532.00	\$0.00	
3	240.300.0000.300.1000.229.03501.30.421	Social Security Contributions	\$32.98	\$0.00	
4	240.300.0000.300.1000.241.03501.30.421	Medicare	\$7.72	\$0.00	
5	240.300.0000.300.1000.271.03501.30.421	Workers' Compensation	\$4.79	\$0.00	
6	240.300.0000.300.1000.330.03501.30.421	Employee Training & Development Services	\$1,150.00	\$0.00	
7	240.300.0000.300.1000.580.03501.30.421	Employee Only Travel	\$9,290.00	\$0.00	
8	240.300.0000.300.1000.610.03501.30.421	General Supplies	\$6,700.57	\$0.00	
9	240.300.0000.300.1000.612.03501.30.421	Supplies/Equipment	\$0.00	(\$4,163.08)	
10	240.300.0000.300.1000.640.03501.30.421	Books and Periodicals	\$0.00	(\$3,143.70)	
11	240.300.0000.300.1000.650.03501.30.421	Supplies – IT Related (Consumables)	\$0.00	(\$1,716.74)	358
12	240.300.0000.300.1000.652.03501.30.421	Supplies/Equipment – IT Related (Non-Consumables)	\$0.00	(\$23,283.26)	
13	240.300.0000.300.1000.653.03501.30.421	Web-based Programs	\$0.00	(\$10,965.00)	
14	240.300.0000.300.1000.810.03501.30.421	Dues and Fees	\$0.00	(\$7,035.00)	
15	240.300.0000.300.2700.519.03501.30.421	Student Only Travel Related	\$0.00	(\$4,600.00)	
16	240.300.0000.300.1000.519.03501.30.421	Student Only Travel Related	\$23,160.00	\$0.00	
17	240.300.0000.300.2000.810.03501.30.421	Dues and Fees	\$8,140.00	\$0.00	
Total Items Printed: 17			\$54,906.78	(\$54,906.78)	

Master Account Entries		
Fund	Debits	Credits
240	54,906.78	(54,906.78)
Totals:	54,906.78	(54,906.78)

End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 34

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 09/30/2023 Memo: Add budget for Title I - 1003(a)

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY

Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit	
1	280.000.4518.000.0000.000.03000.50.107	Title I - 1003(a)	\$0.00	(\$418,605.73)	
2	280.624.0000.100.1000.111.03000.50.421	Salaries of Regular Employees Pd to Teachers	\$140,000.00	\$0.00	
3	280.624.0000.100.1000.112.03000.50.421	Salaries of Regular Empl Pd to Instruct Aides/Asst	\$90,000.00	\$0.00	
4	280.624.0000.100.1000.211.03000.50.421	Group Insurance	\$16,920.00	\$0.00	
5	280.624.0000.100.1000.212.03000.50.421	Group Insurance	\$25,380.00	\$0.00	
6	280.624.0000.100.1000.231.03000.50.421	Retirement Contributions	\$46,900.00	\$0.00	
7	280.624.0000.100.1000.232.03000.50.421	Retirement Contributions	\$15,750.00	\$0.00	
8	280.624.0000.100.1000.241.03000.50.421	Medicare	\$2,030.00	\$0.00	
9	280.624.0000.100.1000.242.03000.50.421	Medicare	\$1,305.00	\$0.00	
10	280.624.0000.100.1000.271.03000.50.421	Workers' Compensation	\$1,260.00	\$0.00	
11	280.624.0000.100.1000.272.03000.50.421	Workers' Compensation	\$810.00	\$0.00	359
12	280.624.0000.100.1000.291.03000.50.421	Post Retirement Insurance Subsidy	\$1,920.00	\$0.00	
13	280.624.0000.100.1000.292.03000.50.421	Post Retirement Insurance Subsidy	\$2,880.00	\$0.00	
14	280.624.0000.100.1000.610.03000.50.421	General Supplies	\$1,167.45	\$0.00	
15	280.624.0000.100.1000.653.03000.50.421	Web-based Programs	\$29,990.00	\$0.00	
16	280.624.0000.100.1000.893.03000.50.421	Indirect Costs	\$17,026.94	\$0.00	
17	280.624.0000.100.2213.161.03000.50.421	Extra Duty Pd to Teachers	\$6,694.00	\$0.00	
18	280.624.0000.100.2213.221.03000.50.421	Social Security Contributions	\$415.03	\$0.00	
19	280.624.0000.100.2213.241.03000.50.421	Medicare	\$97.06	\$0.00	
20	280.624.0000.100.2213.271.03000.50.421	Workers' Compensation	\$60.25	\$0.00	
21	280.624.0000.100.2213.561.03000.50.421	Tuition to Other School Districts Within the State	\$18,000.00	\$0.00	

Douglas County School District

Budget Journal Entry

Journal Entry Number 34

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 09/30/2023 Memo: Add budget for Title I - 1003(a)

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
Total Items Printed:		21	\$418,605.73	(\$418,605.73)

Master Account Entries

Fund	Debits	Credits
280	418,605.73	(418,605.73)
Totals:	418,605.73	(418,605.73)

End of Report

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Douglas County School District

Budget Journal Entry

Journal Entry Number 35

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 09/30/2023 Memo: Move budget to correct category - Title I-A

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	280.633.0000.100.1000.653.03000.50.421	Web-based Programs	\$0.00	(\$5,937.65)
2	280.633.0000.100.2213.653.03000.50.421	Web-based Programs	\$5,937.65	\$0.00
Total Items Printed: 2			\$5,937.65	(\$5,937.65)

Master Account Entries

Fund	Debits	Credits
280	5,937.65	(5,937.65)
Totals:	5,937.65	(5,937.65)

End of Report

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Douglas County School District

Budget Journal Entry

Journal Entry Number 36

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 09/30/2023 Memo: Amend AB495 Grant

Budget Type: FY23-24 WORKING_

User ID: sestis

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestis

Line #	Account	Description	Debit	Credit	
1	280.719.0000.100.1000.610.03000.50.421	General Supplies	\$84,000.00	\$0.00	
2	280.719.0000.100.2213.116.03000.50.421	Salaries of Reg Empl Pd to Other Licensed Staff	\$0.00	(\$148,114.87)	
3	280.719.0000.100.2213.161.03000.50.421	Extra Duty Pd to Teachers	\$12,601.78	\$0.00	
4	280.719.0000.100.2213.216.03000.50.421	Group Insurance	\$0.00	(\$33,840.00)	
5	280.719.0000.100.2213.221.03000.50.421	Social Security Contributions	\$781.33	\$0.00	
6	280.719.0000.100.2213.236.03000.50.421	Retirement Contributions	\$2,911.60	\$0.00	
7	280.719.0000.100.2213.241.03000.50.421	Medicare	\$182.72	\$0.00	
8	280.719.0000.100.2213.246.03000.50.421	Medicare	\$0.00	(\$2,147.65)	
9	280.719.0000.100.2213.271.03000.50.421	Workers' Compensation	\$113.42	\$0.00	
10	280.719.0000.100.2213.276.03000.50.421	Workers' Compensation	\$0.00	(\$1,333.06)	
11	280.719.0000.100.2213.296.03000.50.421	Post Retirement Insurance Subsidy	\$0.00	(\$7,680.00)	362
12	280.719.0000.100.2213.653.03000.50.421	Web-based Programs	\$92,524.73	\$0.00	
Total Items Printed: 12			\$193,115.58	(\$193,115.58)	

Master Account Entries

Fund	Debits	Credits
280	193,115.58	(193,115.58)
Totals:	193,115.58	(193,115.58)

End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 37

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 10/09/2023 Memo: Amend Early Childhood

Budget Type: FY23-24 WORKING_

User ID: sestres

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestres

Line #	Account	Description	Debit	Credit
1	280.000.4575.000.0000.000.03000.50.107	Early Childhood	\$0.00	(\$530.84)
2	280.665.0000.200.1000.112.03206.10.421	Salaries of Regular Empl Pd to Instruct Aides/Asst	\$522.53	\$0.00
3	280.665.0000.200.1000.212.03206.10.421	Group Insurance	\$169.20	\$0.00
4	280.665.0000.200.1000.232.03206.10.421	Retirement Contributions	\$91.44	\$0.00
5	280.665.0000.200.1000.242.03206.10.421	Medicare	\$7.57	\$0.00
6	280.665.0000.200.1000.272.03000.50.421	Workers' Compensation	\$4.70	\$0.00
7	280.665.0000.200.1000.292.03206.10.421	Post Retirement Insurance Subsidy	\$19.20	\$0.00
8	280.665.0000.200.1000.610.03000.50.421	General Supplies	\$0.00	(\$283.80)
Total Items Printed: 8			\$814.64	(\$814.64)

Master Account Entries		
Fund	Debits	Credits
280	814.64	(814.64)
Totals:	814.64	(814.64)

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End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 38

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 10/09/2023 Memo: Amend Local Plan for carryover added to budget

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	280.000.4565.000.0000.000.03000.50.107	Local Plan - P.L. 101-476	\$0.00	(\$3,068.88)
3	280.639.0000.200.2140.612.03000.50.421	Supplies/Equipment	\$3,068.88	\$0.00
Total Items Printed: 2			\$3,068.88	(\$3,068.88)

Master Account Entries

Fund	Debits	Credits
280	3,068.88	(3,068.88)
Totals:	3,068.88	(3,068.88)

End of Report

364

Douglas County School District

Budget Journal Entry

Journal Entry Number 39

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 10/11/2023 Memo: Move budget in Title II-A to correct function for 971

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	280.709.0000.100.2900.971.03000.50.421	Payments to other sources for education	\$1,428.56	\$0.00
2	280.709.0000.100.2213.971.03000.50.421	Payments to other sources for education	\$0.00	(\$1,428.56)
Total Items Printed: 2			\$1,428.56	(\$1,428.56)

Master Account Entries

Fund	Debits	Credits
280	1,428.56	(1,428.56)
Totals:	1,428.56	(1,428.56)

End of Report

365

Douglas County School District

Budget Journal Entry

Journal Entry Number 40

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 10/11/2023 Memo: Move budget in Title I-A to correct function

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	280.633.0000.100.2900.973.03000.50.421	Pass-through dollars to other entities	\$9,084.46	\$0.00
2	280.633.0000.100.1000.971.03000.50.421	Payments to Other Sources for Education	\$0.00	(\$9,084.46)
Total Items Printed: 2			\$9,084.46	(\$9,084.46)

Master Account Entries

Fund	Debits	Credits
280	9,084.46	(9,084.46)
Totals:	9,084.46	(9,084.46)

End of Report

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Douglas County School District

Budget Journal Entry

Journal Entry Number 41

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 10/11/2023 Memo: Reversing journal entry for journal entry 40

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	280.633.0000.100.1000.971.03000.50.421	Payments to Other Sources for Education	\$9,084.46	\$0.00
2	280.633.0000.100.2900.973.03000.50.421	Pass-through dollars to other entities	\$0.00	(\$9,084.46)
Total Items Printed: 2			\$9,084.46	(\$9,084.46)

Master Account Entries		
Fund	Debits	Credits
280	9,084.46	(9,084.46)
Totals:	9,084.46	(9,084.46)

End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 42

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 09/30/2023 Memo: Move budget in Title I-A to correct category

Budget Type: FY23-24 WORKING_

User ID: sestess

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestess

Line #	Account	Description	Debit	Credit
1	280.633.0000.100.2900.973.03000.50.421	Pass-through dollars to other entities	\$9,084.46	\$0.00
2	280.633.0000.100.1000.971.03000.50.421	Payments to Other Sources for Education	\$0.00	(\$9,084.46)
Total Items Printed: 2			\$9,084.46	(\$9,084.46)

Master Account Entries

Fund	Debits	Credits
280	9,084.46	(9,084.46)
Totals:	9,084.46	(9,084.46)

End of Report

368

Douglas County School District

Budget Journal Entry

Journal Entry Number 43

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 09/30/2023 Memo: Move budget in AB495 from 2213 to 2100 for Web-based Programs

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	280.719.0000.100.2100.653.03000.50.421	Web-based Programs	\$160,524.73	\$0.00
2	280.719.0000.100.2213.653.03000.50.421	Web-based Programs	\$0.00	(\$160,524.73)
Total Items Printed: 2			\$160,524.73	(\$160,524.73)

Master Account Entries

Fund	Debits	Credits
280	160,524.73	(160,524.73)
Totals:	160,524.73	(160,524.73)

End of Report

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Douglas County School District

Budget Journal Entry

Journal Entry Number 44

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 10/31/2023 Memo: Add budget for Title III - Immigrant

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	280.000.4528.000.0000.000.03000.50.107	Auto Balance To Budget Journal	\$0.00	(\$15,200.00)
2	280.659.0000.420.1000.641.03000.50.421	Textbooks	\$2,481.74	\$0.00
3	280.659.0000.420.1000.653.03000.50.421	Web-based Programs	\$12,100.00	\$0.00
4	280.659.0000.420.1000.893.03000.50.421	Indirect Costs	\$618.26	\$0.00
Total Items Printed: 4			\$15,200.00	(\$15,200.00)

Master Account Entries

Fund	Debits	Credits
280	15,200.00	(15,200.00)
Totals:	15,200.00	(15,200.00)

End of Report

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Douglas County School District

Budget Journal Entry

Journal Entry Number 45

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 10/31/2023 Memo: Amend PCFP - ELL Grant

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit	
1	206.000.3254.000.0000.000.03000.50.107	PCFP - ELL Funding	\$44,478.00	\$0.00	
2	206.000.0000.420.1000.111.03201.10.421	Salaries of Regular Employees Pd to Teachers	\$33,867.00	\$0.00	
3	206.000.0000.420.1000.111.03202.10.421	Salaries of Regular Employees Pd to Teachers	\$0.00	(\$39,854.00)	
4	206.000.0000.420.1000.111.03205.10.421	Salaries of Regular Employees Pd to Teachers	\$5,730.00	\$0.00	
5	206.000.0000.420.1000.111.03206.10.421	Salaries of Regular Employees Pd to Teachers	\$0.00	(\$21,500.00)	
6	206.000.0000.420.1000.111.03207.10.421	Salaries of Regular Employees Pd to Teachers	\$6,039.00	\$0.00	
7	206.000.0000.420.1000.111.03209.10.421	Salaries of Regular Employees Pd to Teachers	\$19,751.00	\$0.00	
8	206.000.0000.420.1000.111.03301.20.421	Salaries of Regular Employees Pd to Teachers	\$0.00	(\$1,099.00)	
9	206.000.0000.420.1000.111.03302.20.421	Salaries of Regular Employees Pd to Teachers	\$3,623.00	\$0.00	
10	206.000.0000.420.1000.111.03501.30.421	Salaries of Regular Employees Pd to Teachers	\$8,532.00	\$0.00	
11	206.000.0000.420.1000.111.03502.30.421	Salaries of Regular Employees Pd to Teachers	\$0.00	(\$22,518.00)	371
12	206.000.0000.420.1000.211.03201.10.421	Group Insurance	\$1,440.00	\$0.00	
13	206.000.0000.420.1000.211.03202.10.421	Group Insurance	\$0.00	(\$4,230.00)	
14	206.000.0000.420.1000.211.03205.10.421	Group Insurance	\$1,440.00	\$0.00	
15	206.000.0000.420.1000.211.03206.10.421	Group Insurance	\$1,440.00	\$0.00	
16	206.000.0000.420.1000.211.03207.10.421	Group Insurance	\$0.00	(\$3,510.00)	
17	206.000.0000.420.1000.211.03209.10.421	Group Insurance	\$0.00	(\$3,510.00)	
18	206.000.0000.420.1000.211.03301.20.421	Group Insurance	\$1,440.00	\$0.00	
19	206.000.0000.420.1000.211.03302.20.421	Group Insurance	\$0.00	(\$5,490.00)	
20	206.000.0000.420.1000.211.03501.30.421	Group Insurance	\$1,440.00	\$0.00	
21	206.000.0000.420.1000.211.03502.30.421	Group Insurance	\$720.00	\$0.00	
22	206.000.0000.420.1000.221.03207.10.421	Social Security Contributions	\$100.00	\$0.00	
23	206.000.0000.420.1000.231.03201.10.421	Retirement Contributions	\$2,072.00	\$0.00	
24	206.000.0000.420.1000.231.03202.10.421	Retirement Contributions	\$0.00	(\$13,351.00)	
25	206.000.0000.420.1000.231.03205.10.421	Retirement Contributions	\$1,919.00	\$0.00	
26	206.000.0000.420.1000.231.03206.10.421	Retirement Contributions	\$0.00	(\$19,569.00)	
27	206.000.0000.420.1000.231.03207.10.421	Retirement Contributions	\$2,023.00	\$0.00	
28	206.000.0000.420.1000.231.03209.10.421	Retirement Contributions	\$6,616.00	\$0.00	
29	206.000.0000.420.1000.231.03301.20.421	Retirement Contributions	\$0.00	(\$368.00)	

Douglas County School District

Budget Journal Entry

Journal Entry Number 45

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 10/31/2023 Memo: Amend PCFP - ELL Grant

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit	
30	206.000.0000.420.1000.231.03302.20.421	Retirement Contributions	\$1,214.00	\$0.00	
31	206.000.0000.420.1000.231.03501.30.421	Retirement Contributions	\$2,859.00	\$0.00	
32	206.000.0000.420.1000.231.03502.30.421	Retirement Contributions	\$0.00	(\$7,543.00)	
33	206.000.0000.420.1000.241.03201.10.421	Medicare	\$90.00	\$0.00	
34	206.000.0000.420.1000.241.03202.10.421	Medicare	\$0.00	(\$578.00)	
35	206.000.0000.420.1000.241.03205.10.421	Medicare	\$83.00	\$0.00	
36	206.000.0000.420.1000.241.03206.10.421	Medicare	\$0.00	(\$847.00)	
37	206.000.0000.420.1000.241.03207.10.421	Medicare	\$87.00	\$0.00	
38	206.000.0000.420.1000.241.03209.10.421	Medicare	\$286.00	\$0.00	
39	206.000.0000.420.1000.241.03301.20.421	Medicare	\$0.00	(\$16.00)	
40	206.000.0000.420.1000.241.03302.20.421	Medicare	\$52.00	\$0.00	372
41	206.000.0000.420.1000.241.03501.30.421	Medicare	\$123.00	\$0.00	
42	206.000.0000.420.1000.241.03502.30.421	Medicare	\$0.00	(\$327.00)	
43	206.000.0000.420.1000.271.03201.10.421	Workers' Compensation	\$55.00	\$0.00	
44	206.000.0000.420.1000.271.03202.10.421	Workers' Compensation	\$0.00	(\$359.00)	
45	206.000.0000.420.1000.271.03205.10.421	Workers' Compensation	\$51.00	\$0.00	
46	206.000.0000.420.1000.271.03206.10.421	Workers' Compensation	\$0.00	(\$525.00)	
47	206.000.0000.420.1000.271.03207.10.421	Workers' Compensation	\$55.00	\$0.00	
48	206.000.0000.420.1000.271.03209.10.421	Workers' Compensation	\$178.00	\$0.00	
49	206.000.0000.420.1000.271.03301.20.421	Workers' Compensation	\$0.00	(\$10.00)	
50	206.000.0000.420.1000.271.03302.20.421	Workers' Compensation	\$32.00	\$0.00	
51	206.000.0000.420.1000.271.03501.30.421	Workers' Compensation	\$76.00	\$0.00	
52	206.000.0000.420.1000.271.03502.30.421	Workers' Compensation	\$0.00	(\$203.00)	
53	206.000.0000.420.1000.291.03201.10.421	Post Retirement Insurance Subsidy	\$0.00	(\$16.00)	
54	206.000.0000.420.1000.291.03202.10.421	Post Retirement Insurance Subsidy	\$0.00	(\$488.00)	
55	206.000.0000.420.1000.291.03205.10.421	Post Retirement Insurance Subsidy	\$0.00	(\$16.00)	
56	206.000.0000.420.1000.291.03206.10.421	Post Retirement Insurance Subsidy	\$0.00	(\$488.00)	
57	206.000.0000.420.1000.291.03207.10.421	Post Retirement Insurance Subsidy	\$0.00	(\$488.00)	
58	206.000.0000.420.1000.291.03209.10.421	Post Retirement Insurance Subsidy	\$0.00	(\$488.00)	

Douglas County School District

Budget Journal Entry

Journal Entry Number 45

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 10/31/2023 Memo: Amend PCFP - ELL Grant

Budget Type: FY23-24 WORKING_

User ID: sestis

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestis

Line #	Account	Description	Debit	Credit
59	206.000.0000.420.1000.291.03301.20.421	Post Retirement Insurance Subsidy	\$0.00	(\$16.00)
60	206.000.0000.420.1000.291.03302.20.421	Post Retirement Insurance Subsidy	\$0.00	(\$488.00)
61	206.000.0000.420.1000.291.03501.30.421	Post Retirement Insurance Subsidy	\$0.00	(\$16.00)
Total Items Printed: 61			\$147,911.00	(\$147,911.00)

Master Account Entries

Fund	Debits	Credits
206	147,911.00	(147,911.00)
Totals:	147,911.00	(147,911.00)

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End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 46

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 10/31/2023 Memo: Amend PCFP - GT Grant

Budget Type: FY23-24 WORKING_

User ID: sestres

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestres

Line #	Account	Description	Debit	Credit
1	207.000.3256.000.0000.000.03000.50.107	PCFP – Gifted & Talented	\$0.00	(\$105,119.00)
2	207.000.0000.270.1000.111.03206.10.421	Salaries of Regular Employees Pd to Teachers	\$26,285.00	\$0.00
3	207.000.0000.270.1000.111.03210.10.421	Salaries of Regular Employees Pd to Teachers	\$64,824.00	\$0.00
4	207.000.0000.270.1000.211.03206.10.421	Group Insurance	\$1,440.00	\$0.00
5	207.000.0000.270.1000.231.03206.10.421	Retirement Contributions	\$11,761.00	\$0.00
6	207.000.0000.270.1000.241.03206.10.421	Medicare	\$509.00	\$0.00
7	207.000.0000.270.1000.271.03206.10.421	Workers' Compensation	\$316.00	\$0.00
8	207.000.0000.270.1000.291.03206.10.421	Post Retirement Insurance Subsidy	\$0.00	(\$16.00)
Total Items Printed: 8			\$105,135.00	(\$105,135.00)

Master Account Entries		
Fund	Debits	Credits
207	105,135.00	(105,135.00)
Totals:	105,135.00	(105,135.00)

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End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 47

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 10/31/2023 Memo: Amend State grants no longer available

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
3	240.000.3296.000.0000.000.03000.50.107	School Supplies – Title I Schools	\$3,364.80	\$0.00
4	240.396.0000.100.1000.610.03201.10.421	General Supplies	\$0.00	(\$841.15)
5	240.396.0000.100.1000.610.03205.10.421	General Supplies	\$0.00	(\$841.15)
6	240.396.0000.100.1000.610.03206.10.421	General Supplies	\$0.00	(\$841.25)
7	240.396.0000.100.1000.610.03207.10.421	General Supplies	\$0.00	(\$841.25)
Total Items Printed: 5			\$3,364.80	(\$3,364.80)

Master Account Entries		
Fund	Debits	Credits
240	3,364.80	(3,364.80)
Totals:	3,364.80	(3,364.80)

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End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 48

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 11/01/2023 Memo: System changes to revenue - One-sided entries

Budget Type: FY23-24 WORKING_

User ID: sestis

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestis

Line #	Account	Description	Debit	Credit	
1	600.000.1200.000.0000.000.03000.50.107	Auto Balance To Budget Journal	\$165,556.00	\$0.00	
2	100.000.1193.000.0000.000.03000.50.107	Auto Balance To Budget Journal	\$70,000.00	\$0.00	
3	240.000.3205.000.0000.000.03000.50.107	CTE – State Competitive Grant	\$345,680.00	\$0.00	
4	240.000.3253.000.0000.000.03000.50.107	Auto Balance To Budget Journal	\$31,581.22	\$0.00	
5	240.000.3261.000.0000.000.03000.50.107	Auto Balance To Budget Journal	\$46,460.98	\$0.00	
6	270.000.1906.000.0000.000.03000.50.107	Auto Balance To Budget Journal	\$19,600.00	\$0.00	
7	270.000.1917.000.0000.000.03000.50.107	WHS – Stem Project Donations	\$2,400.00	\$0.00	
8	270.000.1944.000.0000.000.03000.50.107	Safe Schools Revenue	\$0.00	(\$3,000.00)	
9	270.090.0000.100.1000.610.03000.50.421	General Supplies	\$3,000.00	\$0.00	
10	270.000.1989.000.0000.000.03000.50.107	Auto Balance To Budget Journal	\$216,635.76	\$0.00	
11	280.000.4518.000.0000.000.03000.50.107	Title I – 1003(a)	\$837,211.46	\$0.00	376
12	280.000.4523.000.0000.000.03000.50.107	Title I-A	\$256.58	\$0.00	
13	280.000.4528.000.0000.000.03000.50.107	Title III – Immigrant	\$30,400.00	\$0.00	
14	280.000.4521.000.0000.000.03000.50.107	Auto Balance To Budget Journal	\$46,138.70	\$0.00	
Total Items Printed: 14			\$1,814,920.70	(\$3,000.00)	

Master Account Entries		
Fund	Debits	Credits
100	70,000.00	0.00
240	423,722.20	0.00
270	241,635.76	(3,000.00)
280	914,006.74	0.00
600	165,556.00	0.00
Totals:		(3,000.00)
		1,814,920.70

End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 50

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 11/01/2023 Memo: Delete grants no longer available

Budget Type: FY23-24 WORKING_

User ID: sestest

Reference: BUDGET JOURNAL ENTRY

Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
2	280.000.4524.000.0000.000.03000.50.107	DIGS Grant	\$34,853.30	\$0.00
3	280.641.0000.000.2100.161.03201.10.421	Extra Duty Pd to Teachers	\$0.00	(\$9,810.00)
4	280.641.0000.000.2100.161.03202.10.421	Extra Duty Pd to Teachers	\$0.00	(\$9,810.00)
5	280.641.0000.000.2100.179.03201.10.421	Temp Empl Pd to Sub Teachers for Prof Days	\$0.00	(\$5,712.00)
6	280.641.0000.000.2100.179.03202.10.421	Temp Empl Pd to Sub Teachers for Prof Days	\$0.00	(\$4,080.00)
7	280.641.0000.000.2100.229.03201.10.421	Social Security Contributions	\$0.00	(\$354.14)
8	280.641.0000.000.2100.229.03202.10.421	Social Security Contributions	\$0.00	(\$252.96)
9	280.641.0000.000.2100.241.03201.10.421	Medicare	\$0.00	(\$142.25)
10	280.641.0000.000.2100.241.03202.10.421	Medicare	\$0.00	(\$142.25)
11	280.641.0000.000.2100.249.03201.10.421	Medicare	\$0.00	(\$82.82)
12	280.641.0000.000.2100.249.03202.10.421	Medicare	\$0.00	(\$59.16)
13	280.641.0000.000.2100.271.03201.10.421	Workers' Compensation	\$0.00	(\$88.29)
14	280.641.0000.000.2100.271.03202.10.421	Workers' Compensation	\$0.00	(\$88.29)
15	280.641.0000.000.2100.279.03201.10.421	Workers' Compensation	\$0.00	(\$51.41)
16	280.641.0000.000.2100.279.03202.10.421	Workers' Compensation	\$0.00	(\$36.72)
17	280.641.0000.100.1000.640.03202.10.421	Books and Periodicals	\$0.00	(\$1,810.54)
18	280.641.0000.100.1000.640.03201.10.421	Books and Periodicals	\$0.00	(\$389.76)
19	280.641.0000.000.2100.900.03000.50.421	Other Items	\$0.00	(\$942.71)
20	280.641.0000.100.1000.653.03202.10.421	Web-based Programs	\$0.00	(\$1,000.00)
22	280.000.4533.000.0000.000.03000.50.107	ARP Special Education ESSER Funds	\$180,420.00	\$0.00
23	280.757.0000.200.2140.340.03000.50.421	Other Professional Services	\$0.00	(\$175,557.07)
24	280.757.0000.200.2140.900.03000.50.421	Other Items	\$0.00	(\$4,862.93)
25	280.000.4544.000.0000.000.03000.50.107	DCSD Covid Testing	\$548,785.00	\$0.00
26	280.745.0000.000.2130.157.03000.50.421	Additional Comp Paid to Other Classified/Support	\$0.00	(\$24,000.00)
27	280.745.0000.000.2130.340.03000.50.421	Other Professional Services	\$0.00	(\$49,993.00)
28	280.745.0000.000.2130.610.03000.50.421	General Supplies	\$0.00	(\$380,000.00)
29	280.745.0000.000.2130.731.03000.50.421	Machinery	\$0.00	(\$80,000.00)
30	280.745.0000.000.2130.900.03000.50.421	Other Items	\$0.00	(\$14,792.00)
31	280.000.4545.000.0000.000.03000.50.107	Cares Act – GEER	\$100,930.58	\$0.00

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Douglas County School District

Budget Journal Entry

Journal Entry Number 50

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 11/01/2023 Memo: Delete grants no longer available

Budget Type: FY23-24 WORKING_

User ID: sestess

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestess

Line #	Account	Description	Debit	Credit
32	280.749.0000.100.1000.653.03000.50.421	Web-based Programs	\$0.00	(\$98,326.14)
33	280.749.0000.100.1000.971.03000.50.421	Payments to other sources for education	\$0.00	(\$2,604.44)
Total Items Printed: 31			\$864,988.88	(\$864,988.88)

Master Account Entries

Fund	Debits	Credits
280	864,988.88	(864,988.88)
Totals:	864,988.88	(864,988.88)

End of Report

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Douglas County School District

Budget Journal Entry

Journal Entry Number 51

Fiscal Year: 2023-2024

Journal Type: Adjustment

GL Entry Date: 11/01/2023 Memo: Amend PCFP - GT and PCFP - At-Risk

Budget Type: FY23-24 WORKING_

User ID: sestess

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestess

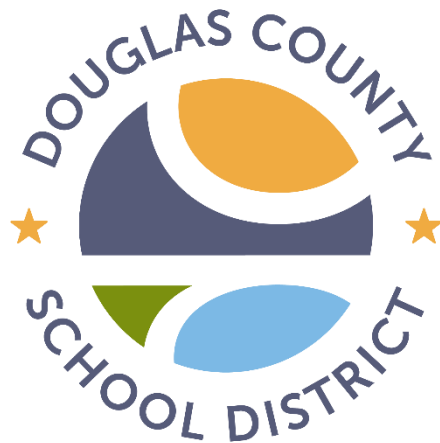
Line #	Account	Description	Debit	Credit
1	207.000.3256.000.0000.000.03000.50.107	PCFP – Gifted & Talented	\$103,075.00	\$0.00
2	208.000.3255.000.0000.000.03000.50.107	PCFP – At Risk Funding	\$0.00	(\$95,651.00)
3	207.000.0000.270.1000.111.03206.10.421	Salaries of Regular Employees Pd to Teachers	\$0.00	(\$53,644.00)
4	207.000.0000.270.1000.111.03210.10.421	Salaries of Regular Employees Pd to Teachers	\$0.00	(\$49,431.00)
5	208.000.0000.430.1000.111.03205.10.421	Salaries of Regular Employees Pd to Teachers	\$95,651.00	\$0.00
Total Items Printed: 5			\$198,726.00	(\$198,726.00)

Master Account Entries		
Fund	Debits	Credits
207	103,075.00	(103,075.00)
208	95,651.00	(95,651.00)
Totals:	198,726.00	(198,726.00)

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End of Report

DOUGLAS COUNTY SCHOOL DISTRICT



CERTIFIED PROFESSIONAL NEGOTIATIONS AGREEMENT

2023 – 2025

RATIFIED: **OCTOBER 17, 2023**

The Douglas County Board of School Trustees and the Douglas County Professional Education Association do hereby agree that the welfare of the children of Douglas County is of paramount importance to the operation of its schools and that both parties will diligently promote that welfare. To further this objective, the parties do hereby agree as follows:

CERTIFIED EMPLOYEES - DCPEA

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ARTICLE I: DEFINITIONS

- 1-1 The term "Negotiations Law," as used in this Agreement shall refer to Chapter 288 of NRS and subsequent revisions, also known as the Local Government Employee-Management Relations Act.
- 1-2 The term "Teacher," as used in this Agreement, shall refer to all contractual, non-administrative, licensed personnel eligible for membership in the Douglas County Professional Education Association.
- 1-3 The term "Association," as used in this Agreement, shall mean the Douglas County Professional Education Association and is the entity known as the Employee Organization in Chapter 288 of NRS.
- 1-4 The term "School Trustees," as used in this Agreement, shall mean the Board of Trustees of the Douglas County School District and is the entity known as the Local Government Employer in Chapter 288 of NRS.
- 1-5 The term "School Trustee" and "Association" shall include authorized officers, representatives, and agent. Despite references herein to "School Trustee" and "Association" as such, each reserves the right to act hereby through committees or designated representatives.
- 1-6 The term "School District," used in this Agreement, shall mean the Douglas County School District.
- 1-7 The term "Superintendent," as used in this Agreement, shall mean the Superintendent of Schools of the Douglas County School District or his/her designated representative.
- 1-8 The term "Contracted School Year," as used in this Agreement, shall refer to the period of time between the first contracted day of the school year to the last contracted day of the school year as determined by the School Trustees.
- 1-9 The term "Immediate Family," as used in this Agreement, shall mean the employee's spouse, parent, sibling, child, grandchild, and grandparent, and persons similarly related by marriage or any other person living in the immediate household of the employee. At the discretion of the Superintendent, exceptions to defining individuals as "immediate family" may be considered in unique circumstances involving those who may have served as surrogate parents.
- 1-10 The term "Board," as used in this Agreement, shall mean the Local Government Employee-Management Relations Board, as provided in NRS 288.030.
- 1-11 The term "Agreement," as used in this Agreement, shall refer to the name of this document, being the "Professional Negotiation Agreement between the Douglas County School District and the Douglas County Professional Education Association."
- 1-12 The term "Days," as used in this Agreement, shall mean teacher employment days.
- 1-13 The term "Consultant," as used in this Agreement, shall mean any person requested by either the Association or the School Trustees to provide assistance in the negotiations process.
- 1-14 The term "Grievance," as used in this Agreement, shall mean a claim by a grievant that a dispute or disagreement of any kind exists involving interpretation or application of this Agreement. Teachers and/or the Association having disputes or disagreements and/or the Association having disputes or disagreements not involving the interpretation or application of this Agreement can seek resolution through the principal, superintendent, and Board of Trustee levels as prescribed in Article II of this Agreement.
- 1-15 The term "Grievant," as used in this Agreement, shall mean the person or persons making the claim.

- 1-16 The term "Party in Interest," as used in this Agreement, shall refer to the person or persons making the claim and any person or persons who might be required to take action or against whom action might be taken in order to define the problem, as defined in 1-14.
- 1-17 The term "Supervisor," as used in this agreement, shall refer to the principal and vice-principals of each school in the District.
- 1-18 The term "Community or Civic Activities," as used in this Agreement, shall mean those activities of a nature generally of benefit to, and limited to, Douglas County.
- 1-19 A District-wide employee is any employee who is not assigned to a specific site(s).
- 1-20 The term "unassigned time," as used in this agreement, shall refer to the time before and after the instructional student contact day.
- 1-21 The term "assigned time", as used in this agreement, shall refer to the time during the instructional student contact day.
- 1-22 The term "non-disciplinary", as used in this agreement, shall mean that an informal notice of concern cannot be used in action against an employee except to show notice was provided.
- 1-23 The term "preparation time", as used in this agreement, shall mean that time herein and assured in Article 10-4 that a teacher shall use for preparing lesson plans or materials, correcting papers, conferring with students, parent, or colleagues, or performing any other professional responsibility. The Board and the Association understand that the list set forth herein is not exhaustive.
- 1-24 The term "specialist", as used in this agreement, shall refer to all certified non-classroom educators eligible for membership in the Douglas County Professional Education Association.

ARTICLE II: GRIEVANCE PROCEDURE

2-A RIGHT TO REPRESENTATION

- 2-A-1 The School Trustees shall recognize a Professional Rights and Responsibilities Committee upon its selection by the Association.
- 2-A-2 The parties in interest acknowledge that it is most desirable for the employee(s) and/or representative(s) and the immediately involved supervisor to meet in an attempt to resolve a possible grievance through free and informal communications. If an informal meeting is held, the immediately involved supervisor shall provide a written response to the problem within five (5) working days of the informal meeting.
- 2-A-3 If the group of teachers and/or the Association is not satisfied with the disposition of its grievance as stated in 2-A-2, beginning within five (5) school days after receiving the answer in writing from the principal or supervisor, the group of teachers and/or the Association may process such grievance through all proper levels of the grievance procedure.
- 2-A-4 Class grievance involving more than one supervisor and grievances involving administrators above the building level, but not including the Superintendent, shall be resolved as stated in 2-A-2. If the aggrieved parties are not satisfied with the disposition of the grievance as stated in 2-A-2, then the Association may file a written class grievance with the Superintendent, and if need be, process such grievance through all proper levels of the grievance procedure.

2-A-5 In matters dealing with alleged violations of Association rights by the Superintendent, the grievance shall be initiated at Level 2.

2-B INDIVIDUAL RIGHTS

2-B-1 Nothing contained herein shall be construed as limiting the right of any teacher having a complaint to discuss the matter via administrative channels and to have the problem adjusted without the intervention of the Association.

2-B-2 A grievant may be represented at these meetings by himself/herself, or, at his/her option, an Association representative selected by the Association may be present with the aggrieved party. The Association may be present upon permission of the grievant to state its views at all stages of the grievance procedure.

2-C STEPS

2-C-1 INFORMAL DISCUSSION.

2-C-1-A The parties acknowledge that it is usually most desirable for a teacher and immediate supervisor to resolve problems through informal communications. Accordingly, an aggrieved person must request and discuss the matter informally with his/her or his/her immediate supervisor or with the administrator who is responsible for the alleged violation within ten (10) days of when the aggrieved person became aware of or should have known of the alleged violation, with the objective of resolving the matter informally. When requesting the meeting, the aggrieved person shall provide the name of the Article and exact provision of the contract allegedly violated to the best of his/her or his/her knowledge. A timely and proper request for an informal discussion cannot be denied.

2-C-1-B If the matter is not resolved at the informal discussion level, and the grievant wishes to file a grievance, it must be done no later than ten (10) days after the informal meeting with the supervisor. The grievance would then move to Step One.

2-C-2 STEP-1: SCHOOL PRINCIPAL. Upon receiving a grievance, the supervisor will arrange for a meeting to take place within five (5) days after receipt of the grievance. The written grievance provided for herein shall give a clear and concise statement of the alleged grievance including the fact upon which the grievance is based, the issues involved, the provision involved, and the relief being sought. Besides the grievant and the supervisor, either may request to have a representative also present for the meeting. The supervisor shall provide the aggrieved party and the Association with a written answer to the grievance within five (5) days after the meeting. Such an answer shall include the reasons upon which the decision was based.

2-C-3 STEP-2:-SUPERINTENDENT OF SCHOOLS.

a) If the grievant is not satisfied with the disposition of his/her grievance at Step-1, or if no decision has been rendered within five (5) school days after the meeting on the grievance, then the grievance may be referred to the Superintendent or his/her official designee.

b) The grievant and the Association must, within (5) days of receiving a reply from the principal, submit the grievance in writing to the Superintendent. If the grievance is not filed within the time limit (five days), the grievance is withdrawn.

c) The Superintendent shall arrange for a hearing with the grievant and the Association representative to take place within five (5) days of his/her receipt of the grievance. The parties in interest shall have the right to include in the representation such witnesses and counselors as they deem necessary to develop facts pertinent to the grievance. Upon conclusion of the hearings, the Superintendent will have five (5) days to

provide his/her written decision, together with the reasons for the decision, to the grievant and the Association.

2-C-4 STEP-3: MEDIATION

If the grievance is not settled at Step-2, the grievant, not later than five (5) days after receipt of the Superintendent's answer at Step-2, may file a written appeal to the Superintendent requesting mediation.

Procedures for Grievance Mediation:

1. Within five (5) days, the Superintendent or his/her designee, will acknowledge the receipt of the request of mediation and contact the Federal Mediation and Conciliation Service (FMCS) to obtain a mediator.
2. The mediator shall confer with the Superintendent, or his/her designee, and the Association, and hold a hearing promptly. Nothing said or done by the parties during the mediation hearing can be used against them during the Arbitration proceedings.
3. If no solution is reached to the satisfaction of both parties, the grievance and all information in Step-1 and Step-2 may be submitted to Step-4 by the aggrieved.

2-C-5 STEP-4: SCHOOL TRUSTEES. If the aggrieved party is not satisfied with disposition of the grievance at Step-3, and if the Association agrees that the grievance has not been satisfactorily settled, then the grievant and the Association may request a hearing of the grievance by the School Trustees within five (5) days after the conclusion of mediation, and the School Trustees, who shall hear the grievance no later than its next regular meeting, will have five (5) days following the meeting to answer the grievance.

2-C-6 STEP-5-BINDING ARBITRATION

- a) If the grievant and the Association are not satisfied with the disposition of the grievance at Step 4, or if no decision has been rendered within five (5) days after they have first met with the School Trustees, they may, within five (5) days after a decision by the School Trustees or ten (10) school days after they have first met with the School Trustees, whichever is sooner, request in writing that the Association submit the grievance to arbitration. If the Association determines that the grievance involves the interpretation, meaning, or application of any of the provisions of this agreement, it may, by written notice to the Superintendent and the School Trustees within ten (10) school days after receipt of the request from the aggrieved person, submit the grievance to binding arbitration. If any question arises as to arbitrability, such question will first be ruled upon by the arbitrator selected to hear the dispute.
- b) Within ten (10) days after such written notice of submission to arbitration, the Superintendent and the Association will attempt to agree upon an arbitrator and to obtain a commitment from such arbitrator to serve. If the parties are unable to agree upon an arbitrator or to obtain such commitment within the 10-day period, a request for a list of arbitrators may be made to the American Arbitration Association by either party. The parties will be bound by the rules and procedures of the American Arbitration Association in the selection of an arbitrator.
- c) Neither party shall be permitted to assert in the arbitration proceedings any evidence which was not submitted to the other party before the completion of Step-4 meetings.

The arbitrator selected will confer with the representatives of the Superintendent and the Association and hold hearings promptly and will issue his/her decision not later than twenty (20) days from the date of the close of the hearings, or, if oral hearings have been waived, then from the date the final statements and proofs are submitted to him/her. The arbitrator's decision will be in writing and will set forth his/her findings of fact, reasoning and conclusions on the issues submitted. The arbitrator will be without power or authority to make any decision which requires the commission of an act prohibited by law or which is a violation of the terms of

this Agreement. The decision of the arbitrator will be submitted to the School Trustees and the Association and will be final and binding upon the parties.

- d) The arbitrator shall not have the authority to modify, amend, alter, add to, or subtract from any provision of this Agreement.
- e) The costs of the services of the arbitrator, including per diem expenses, if any, and his/her travel and subsistence expenses and the cost of any hearing room will be borne equally by the School Trustees and the Association. All other costs will be borne by the party incurring them.
- f) Time is of the essence in the discharge of grievances and all parties hereto shall comply strictly within the time limitations set forth above. If the grieving party fails to exhaust the grievance under the grievance procedure within the time limits set or fails to abide by such procedure within the time limits set or fails to abide by such procedure, the grievance shall be considered abandoned. If either party fails to meet the time limits set throughout this Article including the request for arbitration, the opposing party shall have the right to unilaterally initiate the next grievance step as provided herein. All time limits set forth above shall be exclusive of Saturdays, Sundays, and holidays.

2-D EXCEPTIONS TO TIME LIMITS

- 2-D-1 When a grievance is submitted on or after June 1, time limits shall consist of all week days, except holidays, so that the matter may be resolved as soon as possible.

2-E NO REPRISALS

- 2-E-1 No reprisals of any kind will be taken by the School Trustees or the school administration against any teacher because of his/her participation in this grievance procedure.
- 2-E-2 The filing of a grievance shall in no way interfere with the right of the School Trustees to proceed in carrying out its management responsibilities, subject to the final decision on the grievance.

2-F COOPERATION OF SCHOOL TRUSTEES AND ADMINISTRATION

- 2-F-1 The School Trustees and the administration will cooperate with the Association in its investigation of any grievance, and further will furnish the Association such information as is requested and may be legally furnished by the School Trustees for the processing of any grievance.

2-G RELEASE TIME

- 2-G-1 It is understood that the investigation and processing of grievances shall not interfere with normal school operations nor involve members of the teaching staff during the time of normal teaching assignments. If, however, the investigation or processing of any grievance requires that a teacher or an Association representative be released from his/her regular assignment, he shall be released with substitute's pay deducted and with substitute's pay reimbursed by the Association.

2-H PERSONNEL FILES

- 2-H-1 All documents, communications, and records dealing with the processing of a grievance shall be filed separately from the personnel files of the participants.

2-I GRIEVANCE FORMS

- 2-I-1 Forms for filing grievances, serving notices, taking appeals, reports, and recommendations, and other necessary documents will be prepared jointly by the Superintendent and the Association so as to facilitate operation of the grievance procedure. The costs of preparing such forms shall be borne equally by the School Trustees and the Association.
- 2-I-2 Statement of Objection. Level One grievances and any appeal beyond Level I must categorically state the grievant's specific objection to the answer received at the level from which the grievant is appealing, the specific issues still being grieved, the specific remedies still being sought, and be signed by the grievant.

ARTICLE III: ASSOCIATION ACTIVITIES

- 3-1 The School Trustees and the Association hereby agree that every teacher of the School District shall have the right to freely join or refrain from joining the Association.
- 3-2 The School Trustees will not discharge, dismiss, or discriminate against any teacher by reason of his/her membership in the Association, his/her participation in activities of the Association, or his/her participation in any grievance.
- 3-3 The Association shall be allowed at least thirty minutes during the first general session of all teachers at the beginning of each school year for presentation of the local Association and its officers, and/or representatives from N.E.A., N.S.E.A., and/or U.C.N. The Association will notify the Superintendent one week before this meeting of its wish to be placed on the agenda. In the event that a general session is not held prior to the first teaching day, an Association representative from each school shall be granted at least thirty (30) minutes during one (1) of the three (3) teacher work days preceding the academic year for the purpose of presenting information about the Association.
- 3-4 The Association agrees that all of its activities will be conducted so as not to interfere with teachers' regular duties and obligations. This will not be construed so as to prevent Association negotiations team members from participating in the fact-finding sessions of the Local Government Employee-Management Relations Act. The Association agrees to pay the cost of the substitute's pay of the Association negotiation team members attending fact-finding.
- 3-5 The Association shall have the right to place, in a reasonable manner, appropriately identified notices, circulars, and other materials on school faculty bulletin boards not to exceed four (4) feet by eight (8) feet in area and in the teacher's mail boxes. The contents of any Association notices, circulars, and other materials to be posted on School property or to be distributed via school mail, including e-mail, shall be made available to the site supervisor prior to posting or distribution. Prior notice will consist of the association representative providing a signed, dated copy indicating the time the notice was made available to the site administrator. A signed hard copy of any e-mail would automatically contain the necessary information. For district-wide information, the above will be provided to the Superintendent prior to posting or distribution.
- 3-6 The Association and its representatives shall have the right to use school buildings at all reasonable hours for meetings, scheduling such use with the principal of the school, provided that this shall not interfere with or interrupt normal school operations.
- 3-7 The Association will not send notices home with students and will not discuss Association business with students.
- 3-8 The Association shall have the privilege of using school facilities and equipment, including typewriters, mimeographing machines and other duplication equipment, calculating machines, and audio-visual equipment at reasonable times, providing such use shall not interfere with normal school requirements and providing the Association has the permission of the principal of the site involved. The Association shall reimburse the District

for any costs the District incurs as a result of permitting this use privilege. Reimbursement shall be paid on a quarterly basis.

- 3-9 Upon receipt of a properly completed NSEA membership enrollment form, the School District shall deduct from the salary of any teacher and make appropriate remittance for D.C.P.E.A., N.S.E.A., and N.E.A. dues. Deductions will be made in 12 equal monthly installments during the individual's contracted pay periods. Not later than the first of each month, the Association will provide the School District with any new properly completed NSEA membership enrollment forms. The Association will notify the School District monthly of any changes in dues deductions. Members who wish to withdraw their membership for the following contract year must notify the DCPEA president or secretary in writing between July 1st to 15th. The Association and its members shall hold the District harmless against any and all claims, demands, grievances, or other liability that arise out of or by reasons of actions taken by the Association concerning dues deductions.
- 3-10 With prior approval of the school principal, the duly authorized representatives of the Association and the organizations with which the Association is affiliated not employed by the Douglas County School District shall be permitted to discuss matters pertaining to Association business only before the arrival or after the dismissal of the students or during the teacher's scheduled lunch period.
- 3-11 The Board of Trustees recognizes the Douglas County Professional Education Association as the exclusive bargaining representative of the contracted teachers of the Douglas County School District (as defined in Section 1-2 of the Definitions), subject to the provisions of NRS 288.
- 3-12 The teacher bargaining unit as recognized by the Douglas County School District Board of Trustees includes exclusively the following contracted employees: classroom teachers, school nurses, school counselors, school psychologists, special education teachers, school librarians, P.D.C. trainers, and Special Program Assistants.

ARTICLE IV: EMPLOYMENT OF TEACHERS

- 4-1 Subsequent to the effective date of this Agreement, all personnel hired as classroom teachers for other than vocational or technical courses shall be required to have at least a bachelor's degree from an accredited college or university. Teachers employed in specialist classification areas, such as remedial reading, special education, library, speech therapy, psychology, etc., shall hold a bachelor's degree and the appropriate special license granted by the State of Nevada Department of Education.
- 4-2 Teachers employed by the School District shall comply with the Nevada Teacher Licensure requirements for the position to which they are assigned, and such compliance must be completed no later than five (5) working days prior to any paycheck being issued. Teachers must maintain appropriate licensure to be paid on the Licensed Personnel Salary Schedule. Non-compliance may lead to payment at the substitute rate, non-payment and/or termination.
- 4-3 Teachers will be given letters of intent on or before May 1 unless modified by the state legislature. Teachers shall be given at least ten (10) days to examine their own contract or letter of intent before it must be signed and returned to their principal. In the event that contracts or letters of intent are issued prior to May 1st, the ten (10) days a teacher has to decide whether to accept or reject employment will begin on the date the teacher received such contract or letter of intent. Once a contract or letter of intent is signed accepting employment for the subsequent school year, the teacher shall not be released pending the District's finding an adequate replacement.

ARTICLE V: LEAVE OF ABSENCE

- 5-1 All leaves granted will be in units of full days or half-days. Application for leaves of absence under these provisions should be submitted to the principal for clearance two weeks in advance, except in extreme emergency. Policies pertaining to leaves will not be changed without prior notification to the Association.
- 5-2 All benefits to which a teacher is entitled at the time the leave of absence commences shall continue to him/her upon his/her return.
- 5-3 Should a certified employee occasionally need to modify his/her established work hours; it shall be permissible for the employee's supervisor to grant permission for modifications. Any changes in the established work hours must be approved by the supervisor, are at the sole discretion of the supervisor, and are not subject to an appeal. The intent of this language is to provide flexibility to employees and reduce the need for substitute teachers.

5-A EXTENDED LEAVES OF ABSENCE

- 5-A-1 Upon request prior to April 1, the School Trustees may grant a leave of absence without pay to any teacher who has been employed in the district for the preceding six (6) years. Leave requested under this section must be for the entire school year. Under no circumstances shall such a leave be extended beyond one school year nor shall such a leave ever be granted to allow for another K-12 teaching position. The decision of the School Trustees concerning such a leave shall be final and not subject to appeal. Exceptions to the six (6) year restriction may be appealed to the Executive Director of Human Resources whose decision shall be final and binding.
- 5-A-2 Exceptions to requesting an unpaid leave of absence prior to April 1 will be considered in the following instances: illness when recommended by the attending physician or death in the immediate family. The applicant will be informed in writing by the Superintendent or his/her designee of the disposition of the leave request on or before May 1 preceding the academic year for which the leave is requested.
- 5-A-3 Written notice must be filed with the Superintendent by March 1st of the year in which the leave is effective, stating whether or not the teacher plans to return. Failure to give such notice will automatically forfeit the right of the teacher to return.
- 5-A-4 Teachers granted a leave of absence will return to duty at the same status on the salary schedule, unless the teacher has qualified for advancement, as shown at the date the leave was granted. He/she shall also be credited with the unused sick leave accumulated up to the time the leave of absence was granted.
- 5-A-5 A teacher has the Constitutional right to become a candidate for any elective office and to serve in such elective office if elected. Regularly appointed teachers shall be granted leave of absence without pay to serve in any State Legislative Office. When the Legislative Session is over, the teacher may return to his/her classroom.
- 5-A-6 Upon return from leave of absence, he/her will be assigned to the same position, if practicable, or to a similar position for which he/her is qualified if he/her has given written notice as provided in 5-A-3.
- 5-A-7 Since teachers on leave of absence have not resigned, they shall at their option, be considered as members of the teaching staff for insurance purposes, with the employee paying the full amount of such premium, due on the 20th of each preceding month but no later than the 1st of each month or the insurance will be cancelled subject to approval of the plan sponsor.

5-B SICK LEAVE

5-B-1 Fifteen (15) days of sick leave shall be allowed for each certified employee whose contract is written for one school year and each year thereafter until a total of two hundred (200) days maximum is reached. Sick leave days shall be accumulated at the rate of 1.5 days per month for ten months. The full amount of sick leave shall be made available on the first day of work each year. If a teacher leaves employment with the district prior to finishing her/his contract year, the amount of sick leave will be pro-rated according to the 1.5 days per month standard.

Once an employee reaches the 200-day maximum accumulation of sick leave days, his/her 200-day maximum total will not decrease unless he/she uses more than fifteen (15) sick leave days in any given school year. The District will keep an account for each employee of any sick leave accumulated over 200 days. These days will be available to the employee with approval of the Board following exhaustion of his/her 200-day accumulation. Sick leave days in one's account beyond his/her 200-day accumulation are not subject to any other use except for providing for catastrophic coverage in the case of one's own illness.

5-B-2 Licensed teachers under contract who are employed four or less hours per day during the school year shall be members of the sick leave plan. Sick leave may be accumulated to the maximum available to full-time licensed employees and the monthly benefit is to be computed as follows:

HOURS WORKED PER SCHOOL MONTH BY PART-TIME EMPLOYEE

HOURS WORKED PER SCHOOL MONTH BY A REGULAR LICENSED EMPLOYEE (X) 1.5 Day

5-B-3 Licensed employees who have resigned their positions, and later return to the School District with a break in service, will not be given credit for prior accumulated sick leave.

5-B-4 A licensed employee absent for personal or family illness reasons for four (4) or more consecutive days will be required to present a doctor's release prior to his/her return and provide verification of the illness. At least one day prior to his/her expected return the employee shall notify his/her supervisor in order that any substitute employee may be terminated. If the employee fails to notify his/her supervisor and both the employee and the substitute report, the employee is entitled to the assignment and the employee shall lose one-half of the daily rate of the substitute's pay.

5-B-5 The District will grant leave of absence, with pay, to be deducted from accumulated sick leave, for not more than fifteen (15) days in one year, to any teacher unavoidably absent because of illness, critical illness, injury or serious accident within the teacher's immediate family. Verification of sick leave use may be requested per 5-B-8 of this agreement. Exceptions to this restriction may be appealed to the Executive Director of Human Resources in cases of extended illness and if the teacher has additional personal sick leave available. In all cases dealing with exceptions, the determination of the Executive Director of Human Resources shall be final and not subject to appeal.

5-B-6 Employees who have exhausted accumulated sick leave shall be given additional time to recuperate subject to the approval of the School Trustees. Upon approval of the School Trustees, a leave of absence without pay shall be granted for the duration of the illness, but not to exceed a period of one (1) year. The School Trustees may request periodic medical verification of the illness and a release from the physician before the employee may return to work.

5-B-7 The provisions of sick leave contained herein may be applied to any illness or disability attributed to pregnancy, termination of pregnancy, or recovery there from. Use of accumulated sick leave ~~for recovery from childbirth~~ is limited to ~~six (6)~~ eight (8) weeks ~~for the employee to bond with a newborn child of the employee. for normal delivery and eight (8) weeks for cesarean section delivery unless a verifiable medical condition exists to justify~~

~~additional use of sick leave. Verification is subject to a second opinion at the District's expense. Sick leave is not to be used for child rearing.~~

Up to ~~fifteen (15)~~ (20) twenty days of accumulated sick leave ~~maybe used to bond with the newborn child of the employee's spouse or domestic partner. will be granted as paternity leave for the birth of one's child.~~

- 5-B-8 In all cases involving use of sick leave, the employee shall, if physically able, assume the responsibility of personally communicating to his/her supervisor or designee that he/her is ill or otherwise unable to perform his/her duties. Unless the teacher is so disabled that he/she is unable to communicate, he/she shall notify his/her supervisor or designee as soon as he/she knows of his/her inability to report to work.

If abuse or misuse of sick leave is suspected and documented, a site or district-level administrator may request verification of the teacher's illness, disability or medical appointment in the form of a doctor's signed statement or serve the teacher with an informal notice of concern (non-disciplinary). Sick leave usage that cannot be verified will result in a pay dock for each day of non-verified sick leave and may result in disciplinary action. In the event the District requires a second opinion to verify a teacher's use of sick leave, the District will bear the cost of the examination with no loss of leave or pay to the employee.

- 5-B-9 Up to ~~fifteen (15)~~ twenty (20) days of accumulated sick leave may be taken by a teacher for the adoption of a child ~~within the first three (3) months of the adoption finalization day.~~

- 5-B-10 When a teacher has accrued at least 150 sick days, he/she may trade 10 sick days for one (1) "incentive" paid personal leave day, without holiday restrictions, that must be used during the year it was granted. It is not subject to compensation if unused.

- 5-B-11 Teachers who use no more than a combined three (3) sick leave days and unpaid personal leave during their contract year will be awarded an additional "incentive" paid personal leave day, without holiday restrictions, for the following contract year, or be compensated \$125 in lieu of an additional "incentive" paid personal leave day.

Eligible staff will be notified by September 1st. By September 15th, teachers eligible for the sick leave non-use incentive must notify Human Resources if they want to receive the cash incentive.

- 5-B-12 Upon retiring, the District will pay \$30.00 per day for each day of unused sick leave, up to a maximum accumulation of 200 days, for any teacher who meets the following criteria:

- a) has completed ten (10) years of service with the Douglas County School District;
- b) has verified through the Public Employees' Retirement System of Nevada the date that retirement benefits will begin.

Any teacher who meets criteria (a) and (b) above, and has 250 or more days of combined sick leave and catastrophic leave, will receive an additional \$1,000 payout. All sick leave and catastrophic leave eligible for payout must have been earned in Douglas County School District.

Any teacher meeting the above criteria will receive a lump sum payment, which will be paid within 30 calendar days of their official date of retirement.

5-C SICK LEAVE BANK

- 5-C-1 The purpose of the sick leave bank is to provide assistance to contracted teachers who are unable to perform the duties of their position due to non-elective major surgery, cancer, heart attack, stroke or related illnesses, serious accident or extended chronic illness and who have exhausted their sick leave and personal leave accumulations. Sick Leave Bank assistance is not to be used for normal pregnancy related conditions or disabilities. Sick Leave Bank assistance will not be granted for dependent or immediate family illness.

5-C-2 A teacher who has served a minimum of two (2) years with Douglas County School District and is interested in participating in the sick leave bank shall complete and submit a Sick Leave Bank Participation/Authorization form to the Sick Leave Bank Committee of the Douglas County Professional Education Association (DCPEA) with copies forwarded to Personnel Services and Business Services.

1. Sick Leave Bank Participation/Authorization forms will only be accepted during the open enrollment period of September 15 through October 15.
2. Sick Leave Bank Participation/Authorization forms will be made available from the building representative.
3. Although the District will not be involved in decisions regarding the Sick Leave Bank's operation, the DCPEA agrees to keep written minutes of the Sick Leave Bank Committee's deliberations, such minutes to be sent to the Superintendent following each of those deliberations and/or meetings.
4. The Association retains the right to deny membership or remove a member for misuse of the sick leave bank. If a member is removed from the sick leave bank, all donated days are forfeited.

5-C-3 Teachers participating shall donate and have deducted from their own sick leave account one (1) day per year for the operation of the sick leave bank.

5-C-4 Whenever the total number of days in the sick leave bank is less than 100, the Association will inform the bank membership that a special assessment of one additional sick leave day per member will be made to reimburse the bank. Such assessment, if needed, to be assessed but once in a year.

When the total number of available sick days in the Sick Leave Bank exceed 1000, any member who has donated five (5) or more days will have their annual sick leave deductions suspended the following year. If the number of sick leave days available goes below 500, the deductions will resume for the following year.

5-C-5 Teachers participating in the sick leave bank shall continue their participation from year to year unless they notify the Douglas County Professional Education Association Sick Leave Bank Committee in writing of their intent to withdraw.

- 1) A teacher who withdraws from the sick leave bank will not be reimbursed for the sick leave days already contributed.
- 2) Any teacher given assistance from the Sick Leave Bank will contribute one (1) day for the next five (5) years, regardless of the total number of days in the Sick Leave Bank.

5-C-6 Days not used during the school year will carry over to the next year.

5-C-7 Only teachers who have contributed to the sick leave bank will be eligible to receive assistance from the sick leave bank. Teachers must exhaust all accumulated sick leave before they can become eligible to receive assistance from the bank. Only current sick leave bank members are eligible for this benefit.

5-C-8 Teachers who wish to apply for assistance from the sick leave bank shall complete and submit a Sick Leave Bank Assistance Application and all accompanying documentation to the DCPEA. Sick Leave Bank Assistance Applications will be available upon request from the site building representative.

1. The DCPEA Sick Leave Bank Committee shall consist of three (3) DCPEA members appointed by the DCPEA President.
2. The DCPEA Sick Leave Bank Committee shall review the teacher's application, sick leave account, and usage. The committee has the right to accept or reject requests.

3. The DCPEA Sick Leave Bank Committee shall forward its decision to the District Personnel Services and Business Services Offices. The decision of the DCPEA Sick Leave Bank Committee is final and is only subject to review through the internal structure of the DCPEA.
4. An eligible teacher approved for assistance from the sick leave bank may be granted up to 30 days sick leave per year. In cases of extreme hardship due to prolonged illness/injury, a teacher may apply to the DCPEA Sick Leave Bank Committee for up to an additional 30 days from the sick leave bank not to exceed a total accumulation of 60 (sixty) sick leave bank days per person per year. Applications for additional sick leave bank days (beyond 30) must be accompanied by documented medical verification and shall be subject to final approval by the Superintendent, whose approval will not be unreasonably denied.
5. Lifetime usage of Sick Leave Bank is limited to 200 days maximum per person. Sick leave bank usage was reset to 0 days at the beginning of the 2018-19 school year for all employees.

5-C-9 The term 'year' for purposes of this procedure shall be defined as the school year July 1-June 30.

5-C-10 The Association and its members shall hold the District harmless against any and all claims, demands, grievances, or other liability that arise out of or by reasons of actions taken by the Association in administrating the Sick Leave Bank.

5-D CHILD REARING LEAVE

5-D-1 Upon written application to the Superintendent, child rearing leave shall be granted to any teacher in the District to care for his/her ~~or his/her~~ newborn or newly adopted child provided that all other sub-sections of 5-D are met. Extenuating circumstances involving the notification of the availability of a child for adoption will be considered when such notification comes at an unanticipated time; however, the provisions of 5-D will not be automatically waived.

5-D-2 Child rearing leave shall be granted only if it is requested by April 1 if the leave is for the first semester of the following school year and by August 1 if the leave is for the second semester of the following school year, or at any other time prior to the start of the semester in the case of a bona fide emergency, as determined by the Superintendent. Child rearing leave is granted only if it is requested for no less than an entire semester or an entire school year. If child rearing leave is to commence at the start of the second semester of a school year, the Superintendent may grant an extension of not more than nor less than one school year.

5-D-3 Child rearing leaves shall not be granted in consecutive school years except as extended by the Superintendent in accordance with 5-D-2.

5-D-4 Teachers having taken a child rearing leave must notify the Superintendent of their intended return by March 1.

5-D-5 Teachers shall receive no salary or fringe benefits while on leave except as provided in 5-A-7.

5-D-6 A teacher returning from child rearing leave will be assigned to a position similar to the one held prior to leave.

5-D-7 Teachers granted a leave of absence will return to duty at the same status on the salary schedule, unless the teacher has qualified for advancement, as shown at the date the leave was granted. Teachers shall also be credited with the unused sick leave accumulated up to the time the leave of absence was granted.

5-E BEREAVEMENT LEAVE

- 5-E-1 Teachers will be granted a leave of absence of not more than three (3) consecutive days for each occurrence to be deducted from sick leave in the event of bereavement. An additional 5 days may be deducted from sick leave for immediate family for each occurrence at the discretion of the Superintendent. At the discretion of the District, verification may be required to confirm the need for the bereavement leave.

5-F MILITARY LEAVE

- 5-F-1 Teachers who must serve under order in military programs may participate in such programs for up to fifteen (15) school days per school year without loss of pay provided no option to fulfill that obligation existed during the summer recess.

5-G PROFESSIONAL LEAVE

- 5-G-1 With the approval of the principal and Superintendent, leave will be granted for the purpose of attending professional meetings, conferences, assemblies and conventions, with no deduction from salary if it is thought that such attendance will render an educational service of value to the School District. At the discretion of the Superintendent per diem and/or travel reimbursement may be provided by the School District.
- 5-G-2 Two (2) professional days per year will be granted to those who are pursuing and are officially registered for the National Board-Certified Teacher (NBCT) program to fulfill the requirements for the NBCT program.

One (1) professional day during a teacher's employment with the district will be granted to fulfill the requirements of a Master's Degree or Doctoral Program.

Proof of enrollment in the NBCT or degree program must be provided to the Executive Director of Human Resources prior to leave approval.

5-H PERSONAL LEAVE

- 5-H-1 A teacher shall be granted two (2) days of "standard" paid personal leave per school year. Teachers may accumulate up to a maximum of ten (10) days of "standard" paid personal leave. At no time may a person use more than five (5) "standard" paid personal leave days in any one school year.
- 5-H-2 Except for bona fide emergencies, teachers must notify their principal of their intent to use personal leave at least three (3) days prior to the date to be used.
- 5-H-3 "Standard" paid personal leave days will not be granted during the pre-service days and the first three (3) days of student contact or the last five (5) workdays of the contract year nor during final examination time. ~~Only one (1) "standard" paid personal leave day will be granted on a day preceding or following any scheduled holiday, holiday weekend, or vacation recess.~~

Personal leave days may be granted for days preceding or following any scheduled holidays or vacation recess, however, in an attempt to not put undue strain on the operation of the school, the principal may deny the request if the following criteria are met:

1. The employee has not submitted a written request at least 10 school days prior to the absence(s) requested.
2. The total number of pre-arranged absences for the day(s) requested exceeds 20% (rounded up to the nearest whole number) of the teaching staff at the site the employee is assigned to for that day.

Exceptions to this restriction of personal leave ~~use or the 3-day prior notice~~ may be appealed to the Executive Director of Human Resources in cases involving the verified graduation of a spouse, sibling, child, grandchild, unique circumstances, or a bona fide emergency. In cases of dealing with exceptions, the determination of the Executive Director of Human Resources shall be final and not subject to appeal.

- 5-H-4 Teachers will be compensated at the end of the school year at the substitute teacher rate per day for each unused “standard” paid personal leave day in excess of eight (8) days available for accumulation.
- 5-H-5 The District will compensate a teacher at the substitute teacher rate per day for up to ten (10) “standard” paid personal leave days at the time of retirement if they meet the following criteria:
 - a) Has completed five (5) years of service with the Douglas County School District
 - b) Has verified through the Public Employees’ Retirement System of Nevada the date that retirement benefits will begin.
- 5-H-6 “Incentive” paid personal leave days, as referenced in Article 5-B-10 and Article 5-B-11 must be used in the contract year they were awarded. “Incentive” paid personal leave days will not be subject to compensation if unused.

5-I ASSOCIATION LEAVE

Upon two (2) weeks written notification from the Association President to the Executive Director of Human Resources, a total of fifteen (15) days inclusive may be granted Association members each year for the purposes of attending professional Association meetings, conferences, delegate assemblies, and conventions or for the purpose of visiting other schools within the school district. The total of fifteen (15) leave days granted and taken under this provision will be reimbursed by the Association at the rate of the substitute’s daily rate. The Superintendent or Executive Director of Human Resources may allocate additional days of association leave deemed to be a benefit to the District when representing a similar position to that of the District.

5-J ADDITIONAL LEAVES

- 5-J-1 When unforeseen circumstances prevent a teacher from exercising his/her teaching duties, leave time may be granted for not more than five (5) days in one school year with the approval of the Executive Director of Human Resources. If leave is approved, salary deductions will be limited to the substitute's pay scale.
- 5-J-2 Leaves of absence not to exceed three (3) days in any school year may be granted upon written application in advance for participation in civic or community activities associated with Douglas County. Upon approval of such requests by the Executive Director of Human Resources, such leave will be granted with salary deduction limited to the substitute's pay scale.
- 5-J-3 Upon official notification to one’s immediate supervisor, teachers shall be granted leave with pay when called for jury duty or when subpoenaed to testify in a school-related matter or as a matter of civic service to the community. Subpoenas regarding strictly personal matters, i.e. divorce, criminal involvement, etc., shall not qualify for paid leave.

In turn, those teachers excused for paid jury duty or subpoena leave must remit to the District any amount paid by the court for services related to such service. In the event teachers are called to serve jury duty or respond to applicable subpoenas outside their county of residence, they may deduct monies received for meals and/or mileage from their court remittance to the District.

5-L NSEA LEAVE OF ABSENCE

- 5-L-1 The District shall allow full-time release for any member of the local Association elected to serve as President of the NSEA or NEA, not to exceed two terms or six years. Upon return from the leave of absence, he/she will be assigned to the same position, if practicable, or to a similar position for which he/she is qualified and at the same column and step he/she held at the time of the leave.

The NSEA will reimburse the District for the total amount of the salary and fringe benefits, which include the total PERS contribution, worker's compensation, and health insurance package. The employee will not accumulate sick leave or personal leave during his/her absence, but upon return, all leave time held at the time of release will be credited to the employee.

Failure of the employee to return at the end of his/her term(s) of office will be considered as a resignation from the District.

A teacher seeking any office under the above mentioned terms and conditions, must notify the Superintendent in writing six (6) months in advance to receive the leave of absence. Should a teacher be appointed to a NSEA or NEA position with less than six months notice, the Superintendent and the teacher shall mutually agree on the terms and conditions of the leave and the employee's return to the District.

ARTICLE VI: GROUP INSURANCE

- 6-1 The School District agrees to offer group health, dental, and optical, insurances to all contracted employees and their dependents. Life and accidental death and dismemberment (AD&D) insurance will be offered to all eligible, contracted employees.

- 6-2-1 The School District shall pay \$825 from [January 1, 2024](#) through [December 31, 2024](#), of the individual group health, dental, optical, and Group Term life and AD&D insurance for all employees covered by this contract commencing with the first day of the month following the commencement of actual work for new employees and commencing with the first day of the new contract year for continuing employees. At the May Board Meeting, the Advisory Insurance Committee will provide an update to the Board regarding year end and financial status of the self-insurance fund.

Whenever there is a new Board member, a workshop will be held to inform members of the workings of the self-insurance fund.

When the Advisory Insurance Committee presents a recommendation to the Board of Trustees, representatives selected by the committee shall present the recommendation and answer any Board questions.

- 6-2-2 The School Board, in its discretion, may implement no more than one premium holiday per calendar year provided that there is a fiscally prudent reserve of the previous six (6) months of claims maintained in the Self-Insurance Fund. Prior to implementing a premium holiday, the District will notify the Health Advisory Committee of its intent to recommend a premium holiday.

- 6-3 The School District will pay 100 percent of the group term life insurance in the amount of \$20,000 for all employees covered by this contract for the full twelve-month period of the contract year.

- 6-4 It is clearly understood that the face amount of insurance is to remain the same. In the event the company is changed, every effort will be made to maintain the premium at the same rate.

- 6-5 An Advisory Insurance Committee shall be formed consisting of the Executive Director of Human Resources, three teachers selected by the DCPEA, two classified employees selected by DCSSO, one bus driver selected by

the Douglas County School Bus Drivers, and one administrator selected by the Douglas County Administrators Association.

The committee shall meet monthly unless a majority votes otherwise. No more than two (2) meetings per year may be cancelled. The responsibilities of the committee shall be to:

1. Review the actuarial soundness of the plan.
2. Review the benefits and features of the program.
3. Review premium requirements.
4. Evaluate the plan administrator.
5. Review the re-insurance.
6. Evaluate and review any other factors that may affect the program.
7. Review bids from plan administrators and health insurance carriers when the committee deems it appropriate.
8. Review general claim issues.

Minutes from each meeting shall be distributed to the School Board within ten (10) working days after the meeting is adjourned. The committee shall make majority recommendations to the Board and employee organizations regarding suggested changes to the insurance program, which are subject to final approval by the Board, to be considered as a part of the annual renewal process.

No later than November of each year the Advisory Insurance Committee created under Article 6-6 shall review and consider projected costs of the Plan, projected revenues for the Self-Insurance Fund, the Insurance Fund Balance to make a recommendation to the School Board. In the event the Advisory Insurance Committee does not make a recommendation, the School Board reserves its right to make changes to the Plan.

- 6-6 The School District further agrees to provide payroll deductions for additional premiums, if any are required. The School District also agrees to provide reasonable record-keeping and/or verification of employment which may be required of the insurance carrier.

ARTICLE VII: PROTECTION FOR TEACHERS

- 7-1 The School Trustees will provide liability insurance protection and/or legal assistance for any teacher who is acting within the scope of his/her duties.
- 7-2 No written periodic evaluation report or written reprimand concerning a teacher shall become part of the teacher's personnel file without the teacher being presented a copy signed by both the teacher and the evaluator thereof, and being given the opportunity to discuss the matter with the principal. Teachers shall have the right, upon request, to review the contents of their personnel file in the presence of the Superintendent or his/her designee. A teacher will be entitled to have a representative of the Association accompany him/her during such review, if the teacher's written consent is given to the Superintendent or his/her designee. If at any time a teacher feels that any matter in his/her personnel file is objectionable, he shall have the right to respond in writing, which response shall become part of his/her permanent personnel file. A teacher may request the removal of any objectionable material, which removal would be subject to the approval of the School Trustees.
- 7-3 A teacher may restrain a pupil when it is essential for self-defense, or for the protection of other persons or property.

- 7-4 If any complaints are filed against a teacher that warrant written documentation, the teacher should be notified of such complaints and allowed to respond in writing. Other than School Trustees' executive sessions, the teacher will have the right to be present during any conferences that concern the above complaints.
- 7-5 No teacher shall be reduced in rank or compensation as a disciplinary act. Any such reduction in rank or compensation because of disciplinary action shall be subject to the professional grievance procedure as set forth in Article II. All information forming the basis for such disciplinary action will be made available to the teacher, and upon written consent of the teacher, to the Association.
- 7-6 Protection for teachers. No post-probationary teacher will be suspended, dismissed, or not reemployed without just cause. The requirements of NRS 391.750 to 391.800, inclusive, shall not apply to post probationary teachers. Progressive discipline shall apply to all disciplinary action undertaken by the District, unless the charged misconduct justifies immediate suspension or summary dismissal; however, any discipline less severe than suspension or termination shall not be subject to final and binding arbitration, but can be grieved in accordance with the existing grievance procedures up to Level 4 – School Trustees.
- No licensed employee shall be reprimanded or disciplined publicly. Such an act shall be considered as a gross violation of policy.

7-7 REDUCTION IN FORCE

- 7-7-1 The School Trustees may refuse to reemploy any teacher for the next contract year because of declining enrollment; fiscal, economic, or budgetary decrease; change in number of teacher positions; and/or curtailment of programs, courses, or services, provided there is consultation with the Association prior to the decision to make any such reduction, and provided that the reduction shall be accomplished according to the following provisions:

The School Trustees will state in writing the reason for a reduction in force.

- a) The School Trustees shall determine the areas in which reductions shall be made and such reductions shall be accomplished in the following order:
1. teachers who volunteer to resign;
 2. any teacher who has received any of the following evaluation ratings in the two most recent evaluations:
 - i. Two ineffective evaluations; then
 - ii. A combination of developing and ineffective evaluations; then
 - iii. Two developing evaluations
 3. probationary teachers with either an ineffective or developing evaluation rating in the most recent evaluation
 4. probationary teachers;
 5. post probationary teachers with an ineffective or developing performance evaluation from the most recent evaluation;
 6. post probationary teachers.

In subgroups 2,3,4, and 5, determination of reduction order will be based on seniority and/or instructional needs.

- b) Seniority shall mean the number of years of continuing service, excluding approved leave, commencing with the first day of the semester in which the teacher began working for the School District. Any teacher who has voluntarily or involuntarily terminated employment with the District shall establish a new hire date on the date the teacher was re-employed with the District. Approved leaves of absence do not constitute termination. The time during which a teacher is on approved leave does not count toward seniority.

- c) In the event two or more teachers have the same semester seniority, teacher(s) commencing work after the beginning of the semester shall be credited with proportionately less seniority as determined by the actual date the teacher(s) began work subsequent to the beginning of the semester.
- d) In the event two or more teachers have the same seniority after the above factors have been considered, seniority shall then be determined first by the date the teaching contract was consummated, and next, all else being equal, by a lottery in which teachers having the same seniority shall draw lots in accordance with a predetermined procedure.
- e) Before a teacher is released due to reorganization he shall be given an opportunity to transfer to another instructional area in which he is licensed and competent, replacing, if necessary, a teacher with less seniority. If a teacher rejects an available transfer the district is under no further obligation to the teacher.
- f) Released teachers shall be placed on leave of absence with no obligations to rehire after the expiration two (2) years. Each teacher placed on leave of absence as aforementioned shall be selected for an offer of employment based on the criteria in 7-7-1-a to a position for which he is licensed and competent in inverse order.
- g) The School Trustees shall notify teachers on leave of absence of subsequent vacancies by certified mail and email to the last mail and email address registered by the teacher at the School District office. No new appointments, except on a substitute basis, shall be made within ten (10) days from the emailing of such notification. The teacher must respond not more than 10 days following the receipt of the emailed notification of recall. If the notification is undeliverable, the District shall have no further obligation after 10 days have elapsed following the attempt to notify the teacher. If a teacher does not commit to return to work and return at the specified time, the School Trustees shall have no further employment obligation to him/her, except that when a teacher who has given notice
- h) of his/her intent to return is prevented from doing so due to illness or other bona fide emergency, his/her leave shall be extended for a period not to exceed one (1) year.
- i) Upon his/her return such teacher shall retain all credits toward all leaves of absence and experience credits for salary purposes, but he shall not accrue any such credits for leave of absence and experience for salary purposes during the layoff. College or university credit earned during the layoff shall be counted for salary purposes upon reemployment.
- j) Teachers who have two half time contracts at the time of a layoff will be considered for all positions according to the above language. For RIF purposes, ½ (one-half) time contracted teachers will accrue seniority at ½ (one-half) the rate of full time teachers. When a half-time position is reduced, the half-time teacher involved will be placed in a half-time position over another half-time teacher with less seniority. If there is no half-time position for which the teacher being reduced has more seniority, the teacher will be placed in a full-time position over a teacher for which they have more seniority. If the teacher involved rejects the full-time position made available for transfer, the district is under no further obligation to the teacher.

7-8 This Agreement shall not be interpreted as providing an all-inclusive statement of the rights and privileges of the teachers and the School Trustees.

ARTICLE VIII: EMPLOYMENT STANDARDS

- 8-1 Research papers and experience reports concerning the School District may be written by employees and submitted for college credit or Master's thesis without first being presented to the Superintendent or the School Trustees for scrutiny. However, when the research involves the use of people, be they District staff or District students, during the school day, the researcher must first obtain the permission of the Superintendent and then permission of the persons to be involved.

ARTICLE IX: CURRICULUM AND INSTRUCTION

9-A TEXTBOOKS

- 9-A-1 Textbooks shall be considered an instructional aid and shall be provided in sufficient quantities based on enrollment. Supplementary materials shall be supplied if evidence can be provided to justify the educational value and economic investment.

9-B SUPPLIES AND EQUIPMENT

- 9-B-1 Teachers' recommendations of the quality and durability of supplies and equipment shall be considered when ordering or re-ordering.
- 9-B-2 Teachers shall retain a copy of the requisition form whereupon they have requested supplies and equipment and shall be informed of the disposition of their request upon inquiry of the principal, or the person responsible for ordering said material.

ARTICLE X: TEACHING CONDITIONS

- 10-1 Classroom teachers covered by this Agreement shall be required to work a regular work day of seven (7) hours and 30 minutes, including a duty-free lunch period of not less than thirty (30) minutes. The daily starting and departure time for classroom teachers shall be set in each school by the principal, subject to any limitation placed upon him/her by his/her supervisors due to transportation, enrollment, or other aspects of the student day. Further, it shall be permissible for principals, at their discretion, to do one of the following:

1. dismiss teachers early on the last day of the workweek after the students have been dismissed or for other special days ;or
2. allow teachers to report after their normal reporting time on the last day of the workweek, so long as the teacher reports prior to any assigned duties and the official start of the school day.

The aforementioned provision relating to regular work day shall be subject to the following qualification:

1. the employee agrees that there are evening and other responsibilities connected with a school program and agrees to share such duties as shall be assigned.
2. The employee cannot be dismissed early and report after their normal reporting time on the same day.

- 10-2 The use of the public address system shall be confined, except on days that necessitate deviation from the following procedure because of special events, to the first four (4) minutes at the start of a class period, the last four (4) minutes preceding lunch period, or the last four (4) minutes prior to the end of the class day, unless an emergency exists as determined by the principal. Every effort shall be made to minimize classroom interruption.

1. The base work year for post-probationary general education teachers in Douglas County shall consist of one hundred eighty-five (185) days.
2. The base work year for post-probationary special education teachers and service providers shall consist of one hundred eighty-five (185) days, plus one additional training day which will, 1) be held on the day prior to the pre-service days at the start of the school year, and 2) be compensated at their daily rate of pay.
3. The work year for probationary teachers and all post probationary teachers new to Douglas County serving their first full year in the Douglas County School District shall consist of one hundred eighty-seven ~~nine (187)~~ (189) days, ~~two~~ four (4) of which shall consist of orientational in-service/training. Teachers will be compensated at their current step and column ~~base~~ rate of pay for the four (4) in-service training days.
4. First and second year teachers will be required to attend monthly in-service trainings. Probationary teachers will submit time sheets to receive compensation for the time they spend outside their contracted hours to complete the monthly in-service trainings.
5. Five (5) days of a teacher's base work year shall be non-teaching days.
6. A minimum of one (1) non-teaching day, or the equivalent of seven (7) hours over two or more non-teaching days, prior to the beginning of the school year shall be reserved for classroom preparation by teachers.
7. The days to be worked in the work year shall be distributed according to the calendar determined and officially adopted by the Board of School Trustees after consultation with the Douglas County Professional Education Association.

10-4 Secondary Teaching Conditions

- 10-4-1 Every effort shall be maintained during a teacher day to allow time for scheduled uninterrupted preparation equivalent in duration to an assigned period, provided no new personnel are required in meeting the stipulations of that effort.

Elementary Teaching Conditions

- 10-4-2 Elementary teachers, as well as provided the considerations given above, will be assured a total of 120 minutes for uninterrupted preparation per week during their unassigned time, and from that time, there will be a minimum of two (2) 30-minute blocks in the morning hours prior to commencement of the instructional student contact day, except that in shortened work weeks due to holidays or teacher leave usage, the requirement will be reduced to a one (1) 30-minute block.
- 10-4-3 In the event an elementary teacher's class is receiving instruction/supervision from a District-contracted art, music, counselor, media specialist, or physical education specialist, such elementary teacher will not be required to participate.
- 10-4-4 *If an elementary teacher's class does not receive art, music, or physical education during their regular scheduled time because there is no substitute available and the site administrator determines that the class cannot be made up within 10 school days then the teacher will be compensated at their hourly rate on the certified salary schedule (i.e. certified employee's current step/185 days/ 7 hours).*

If an elementary specialist does not receive their regularly scheduled prep time when covering a class because there is no substitute available and the site administrator determines the time cannot be

made up within 10 school days then the teacher will be compensated at their hourly rate on the certified salary schedule (i.e. certified employee's current step/185 days/ 7 hours).

~~If an elementary teacher's class does not receive art, music, library, or physical education during their regular scheduled time, and is required to cover their class during that time due to the unavailability of a substitute teacher, the teacher will be compensated at their hourly rate on the certified salary schedule (i.e. certified employee's current step/185 days/ 7 hours). at the base hourly rate on the certified salary schedule (i.e. Step 0 @ BA+0/185 days/7 hours) under the following conditions: The elementary teacher is required to cover their class during that time; and~~
~~1. The art, music, library, or physical education class is not made up within the following ten (10) school days.~~

10-4-5 Elementary specialists will be guaranteed a minimum of two (2) thirty-minute prep periods per week during assigned time.

General Teaching Conditions

10-4-6 Teachers also recognize that occasionally school business may require use of one's preparation time; however, when such occasions arise, twenty-four (24) hours notification will be given except in cases of unavoidable emergency.

10-4-7 Any certified employee asked to cover another certified employee's class during an assigned prep time will be compensated at the ~~base~~ certified employee's hourly rate on the certified salary schedule (i.e. ~~certified employee's current step~~ Step 0 @ BA+0/185 days/7 hours).

10-4-8 Use of either preparation or unassigned time during one's contracted day for purposes other than work-related activities is subject to the leave provisions found elsewhere in this Agreement.

10-5 Teachers shall not be required to work under unsafe conditions or to perform tasks which endanger their health or safety, provided their refusal to work is not a unilateral decision made without consulting their

supervisor. If there is disagreement as to whether conditions are unsafe and/or injurious to health or safety, the supervisor's decision will prevail until such time as the situation has been properly resolved by

grievance. The District will notify employees should mitigation be required in his/her primary work place and the reason for the mitigation. The employee has the right to request moving his/her work place if she/he feels it is unsafe. The principal or supervisor will consider the request and provide a response to the employee in writing.

10-6 TRANSFER

10-6-1 Involuntary Transfer. The Association agrees that the Executive Director of Human Resources in conjunction with the site administrator is authorized to make appointments of all employees to vacant

positions based upon the needs of the District. Involuntary transfers may be necessary due to any of the following conditions:

- a) declining enrollment
- b) fiscal, economic, or budgetary decrease
- c) change in the number of teaching positions
- d) curtailment of programs, courses, or services

The District agrees to seek properly licensed volunteers for involuntary transfer prior to implementing such transfer. In cases when no properly licensed teacher has volunteered for involuntary transfer, a teacher with the least experience in the District will be involuntarily transferred first.

Before initiating an involuntary transfer, the District will provide the teacher to be affected with the rationale for such action.

In cases where a teacher has been involuntary transferred to a different school site, they will be provided an opportunity to return to the next available opening at their previous site within the following stipulations: regular education to regular education, special education to special education, specialist to specialist, or content area to content area. Should a teacher not accept the first available opening, they waive their right to automatically return to their previous site, but would retain rights to seek future voluntary transfers.

10-6-2 Voluntary Transfer. All vacancies for non-management licensed positions for the following school year, including new positions, will be posted in the Administrative Services Office, and on the District web page for a period of five (5) full days, with days being defined as the days the District Office is open, for the purpose of allowing interested and qualified licensed personnel to apply for transfer to that position. Voluntary transfers can only take place between positions with the same job description. Half-time teachers may apply for transfer to a full-time position; however, they must meet all other requirements of this article. A Request for Transfer form must be submitted to the principal of the site with the vacancy and a copy to the Human Resources Office no later than 5:00 p.m. on the last day of the five day transfer period.

Transfers for the following school year will be considered until June 1 of each year. The District will consider requests for those positions prior to considering new applicants from out of the District. Applications submitted from existing teachers will be accorded first consideration by the principal or site supervisor making that decision. The selection of a candidate, other than the transfer applicant, will be upheld unless the choice of the other candidate is shown to be arbitrary or punitive.

The Association agrees that the Executive Director of Human Resources-in conjunction with the site administrator is authorized to make appointments of all employees to vacant positions based upon the needs of the District, using the following procedures:

1. A licensed employee may request a voluntary transfer on the District's voluntary transfer form whereon the teacher shall express preference for a specific vacant position at a specific site.
2. A licensed employee with the proper licensure who requests a voluntary transfer will be interviewed.
3. If the current teacher's request for transfer is not granted, the District will provide the teacher a written explanation as to why the transfer request was denied.
4. The District shall attempt to honor transfers when the training, experience, and the abilities of the requesting teacher match the vacant position's job specifications.
5. In cases in which there are more than one requesting teacher being considered for a vacant position, determinants being equal, the teacher with more experience in the District will receive the transfer. Voluntary transfers will not be considered until after a teacher has completed no less than three (3) contract years in the District. Vacancies for compensatory extracurricular positions that cannot be filled within the school will be posted in the Administrative Services Offices and faculty rooms of the District schools ten (10) days prior to filling the vacancy except as noted in the emergency provision. Should an emergency exist, however, wherein a delay in hiring personnel for a vacancy is adjudged by the district as detrimental to children, the District may waive the ten (10) school days prior notification of the vacancy.

6. Voluntary transfers will not be considered until after a teacher has completed no less than three (3) contract years in the District. However, should a vacant position not be filled through the voluntary transfer process, teachers within their first three (3) years in the district will be allowed to apply.
7. Voluntary transfers will not be considered if a teacher does not currently hold the licensure required for the vacant position.
8. Vacancies for compensatory extracurricular positions that cannot be filled within the school will be posted in the Administrative Services Offices and faculty rooms of the District schools ten (10) days prior to filling the vacancy except as noted in the emergency provision. Should an emergency exist, however, wherein a delay in hiring personnel for a vacancy is adjudged by the district as detrimental to children, the District may waive the ten (10) school days prior notification of the vacancy.
9. Certified employees who have voluntarily left a school site or district assignment for a teacher on special assignment (TOSA) position (such as instructional coach) will be, at the end of their assignment, guaranteed a return to their original site so long as the employee is licensed to work in an available position at that site or for that assignment.

In the event there is not an open position available at the original site, or the district-wide assignment, the Reduction in Force (RIF) process will be applied (Article 7-7).

This provision will not guarantee the same specific assignment within the site, such as grade level.

- 10-7 Extended Contracts. Teachers who accept extended contracts beyond their regular base work year of 185 contracted days, with the exception of probationary teachers and all post probationary teachers new to Douglas County serving their first full year in the Douglas County School District, shall be compensated at their daily rate of pay for each additional day of service. Teachers on extended contracts will be given mutually agreed upon flexibility in scheduling days off.
- 10-8 The purpose of the administrative internship is to serve for one (1) year in a school setting to shadow and perform school administrative functions that exclude teacher supervision. This program is for aspiring school leaders who are currently licensed as a school administrator in the state of Nevada and desire to gain administrative experiences to help solidify future career decision. Once a teacher is selected for an administrative internship, he/she will not be able to qualify for another subsequent one (1) year term internship. The administrative internship opportunities will include the following language: Every effort will be made for teachers who are selected to an internship opportunity to return to their former position.

ARTICLE XI: TRAVEL REQUESTS AND REIMBURSEMENT

- 11-1 The School District shall reimburse any teacher for travel required for school business at the rate established by the Board of Trustees.
- 11-2 Travel out of the immediate area of the place of regular assigned employment must have the prior approval of the principal and Superintendent before the claim for reimbursement will be honored.
- 11-3 Actual mileage will be paid for approved trips. Mileage shall begin and/or end at the employee's regular place of work or from the employee's home, whichever is the shorter distance.
- 11-4 Private vehicle travel will be reimbursed at the federal rate.

- 11-5 District-owned vehicles shall be used whenever they are available. If a private vehicle is used in lieu of the available District-owned vehicle, no reimbursement will be allowed.
- 11-6 The School District may, at the determination of the Superintendent, reimburse teachers for educational meetings, conventions, workshops, or other functions which prove beneficial and educational to teachers within the School District, and which ultimately improve the educational system within the School District. Such reimbursement shall be at the rate provided for in this Article.

ARTICLE XII: CONTRACT PRINTING EXPENSE

- 12-1 The expense of reproducing this Agreement shall be borne equally by the Association and the School District. Sufficient quantities shall be reproduced to ensure that each teacher within the School District shall receive a copy. Additional copies may be requested by either the Association or the School District.

ARTICLE XIII: SALARY SCHEDULE

- 13-1 Licensed Teaching Personnel Salary Schedule--See Exhibit "A".
- 13-2 Extracurricular Pay--See Exhibit "B".
- 13-3 Pay for Performance - Pursuant to NRS 391.168, a joint committee will be formed to develop a pay for performance plan. The committee shall be made up of three (3) representatives from DCPEA and three (3) representatives appointed by the Superintendent. The committee will discuss and develop a recommendation that will be presented to the Board of Trustees at its regularly scheduled meeting for December, 2014 for final Board approval. Should the committee not reach agreement on a recommendation, each party will present its own recommendation at the meeting, and the Board will select one and approve it without any substantive modifications.
- 13-4 Education - The District shall credit any teacher who desires professional growth advancement on the Teacher's Salary Schedule with professional growth credit for any course(s) taken from an accredited university or college that is related to:
- a) The teacher's major or minor field of preparation
 - b) The teacher's current assignment
 - c) The teacher's present licensure.

The District will also consider for professional growth credit courses that may be educationally beneficial to the District which relate to:

- d) The teacher's present degree
- e) Additional licensure being pursued by the teacher
- f) Additional degree(s) being pursued by the teacher
- g) Lower division or non-degree eligible credits that are determined by the Executive Director of Human Resources to be a direct benefit to a District program. The determination of the Executive Director of Human Resources regarding the merits of the course or program offering shall be final and not subject to appeal.

In all cases of the above approved courses, the course must count towards an upper division credit for a Bachelors or higher degree at that college, even if the teacher is not seeking that degree. A grade no lower than a "B" must be earned. Courses for which only a "pass/fail" or "satisfactory/unsatisfactory" grade can be obtained will not be approved unless no option to receive a letter grade for the course is available.

The teacher shall submit the request for prior approval for the courses to the Executive Director of Human Resources who shall either approve or disapprove the course based upon the above criteria. Official transcripts, or appropriate notification, must be received by Human Resources by October 1st of each year should an increment and/or degree promotion exist for an increase on the salary schedule.

Only approved upper division and graduate university or college level units will be accepted for advancement on the salary schedule with the exception of (g) above. In the case of (g) above, and when the college/university does not provide credit opportunity, the District will grant 1.0 credits per every fifteen (15) hours of instruction. The District will maintain and post a list of qualifying programs on the District website. These programs will be reviewed and the example list updated at least every two years. As with (a-f) above, request for approval must occur prior to credit being earned.

With respect to new personnel, only upper division and graduate level units will be accepted for initial placement on the salary schedule. All units indicated are semester units. Quarter hour units are equivalent to 2/3 of a semester unit.

Should the District choose to offer in-service classes, it will grant one credit of professional growth for every fifteen (15) hours of instruction provided the in-service instruction occurs at a time other than during one's contracted work time. A District in-service credit so earned will be applicable to salary schedule advancement. District in-service credit taken after October 1st of each year will not be credited on the salary schedule until the following school year. If teachers receive either release time or District funding

to attend classes, any credit received for those classes will not count for advancement on the salary schedule even though such credit may apply for re-licensing.

13-5 Experience Acquired Within the District

- a. One (1) year of teaching experience will be given to those teachers who have worked 65% of the base work year of 185 days, plus extended contract days.
- b. Exceptions to (a) above may be appealed to the Executive Director of Human Resources, who may consider the type(s) of leave utilized. In cases of dealing with exceptions, the determination of the Executive Director of Human Resources shall be final and not subject to appeal.
- c. Teachers who have worked 33% or more of the base work year of 185 days, plus extended contract days, may have that counted as ½ year. If an additional ½ year credit is earned in the District within the following contract year, one year of teaching experience will be granted. Partial year credit will not be considered for salary scale placement.

13-6 Experience Acquired Outside the District. The District will follow the provisions of NRS 391.160 and will apply those provisions to teachers employed on or after the date NRS 391.160 went into effect. In instances when 391.160 does not apply, only ~~ten (10)~~ twenty (20) years of experience outside of Nevada that occurred in the last ~~fifteen (15)~~ twenty-five (25) years may be allowed. Equivalent experience that is determined by the Executive Director of Human Resources to be a direct benefit to the District may be considered in the initial placement on the salary schedule. The determination of the Executive Director of Human Resources regarding the placement on the salary schedule shall be final and not subject to appeal. The District will maintain a list of accepted equivalent experience granted or denied.

- 13-7 Experience Acquired Within Nevada. In-state personnel entering the District will be allowed credit for in-state teaching experience pursuant to NRS.

ARTICLE XIV: GENERAL SAVINGS CLAUSE

- 14-1 It is not the intent of either party hereto to violate any laws of the State of Nevada or of the United States. The parties agree that in the event any provision of this Agreement is held by a Court of competent jurisdiction to be in contravention of any such laws, they will enter immediate negotiations thereon. The remainder of the Agreement shall remain in force.
- 14-2 Management Rights. Except as restricted by this Agreement, Nevada law, or federal law, the DCSD and DCPEA recognize those management rights enumerated in NRS 288.150.

ARTICLE XV: TERM OF AGREEMENT

- 15-1 This Agreement shall become effective August 1, 2020, upon acceptance by the School District and the Association and shall remain in effect through July 31, 2024 and will continue in full force and effect for additional periods of one (1) year unless either party gives written notice to the other in accordance with the provisions of NRS 288.180 and of a desire to change, amend, or modify the Agreement.
- 15-2 Renewal of this Agreement, with or without amendments, may be negotiated during the term of this Agreement, in accordance with the provisions of Chapter 288, Nevada Revised Statutes.
- 15-3 This Agreement is not binding upon either party until ratified by both parties.
- 15-4 The parties acknowledge that, during the negotiations which resulted in this Agreement, each has had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the areas of mandatory bargaining and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. No additional negotiations on this Agreement will be conducted on any item, whether contained herein or not, except by mutual consent.
- 15-5 In the event a successor agreement is not executed before the termination date of this agreement as stipulated in 15-1 above, the District will continue to honor any benefits a teacher may have accrued prior to the termination date of this agreement without enhancing those benefits until such time a successor agreement is ratified by both parties. Should the legislature allocate monies to be used specifically to cover the cost of roll-ups, the District will honor increments beginning with the first pay period of one's contract year.

ARTICLE XVI: NO STRIKE

- 16-1 Each teacher hereby agrees that he will not instigate, promote, encourage, sponsor, engage in, or condone a strike, stoppage of work, or slowdown of the operations of the School District during the term of this Agreement.

ARTICLE XVII: COMPENSATION

- 17-1 **Compensation**
1. The District agrees to fund a \$1,075 per employee bonus for the 2021-22 school year only. The bonus will be paid to all employees who are actively employed by the District on the effective date of this agreement.

2. The salary schedule for 2021-22 (Exhibit A) was increased by 0.45% as a result of a memorandum of understanding made between the Association and District on May 27, 2021.
3. The salary schedule (Exhibit A) for 2021-22 will also be increased by 0.50%, retroactive to August 1, 2021, which includes the employees 0.25% portion of the 2021 PERS contribution rate increase in lieu of an equivalent increase effective July 1, 2021. This will result in a net 0.25% increase on the base.
4. The District will fund any increases to PERS at the statutorily required rate for all employees. A committee will be formed with all employee groups to discuss how the District addresses future PERS contribution rate increases/decreases. Upon notification of a rate increase/decrease by Nevada PERS the district will convene a meeting of the committee no later than March 30th of the year the increase will go into effect.
5. The District will pay step and column increases for the 2021-22, 2022-23, and 2023-24 school years. The District and the Association agree to the following additional provision:
 - During the 2023-24 school year, but no later than December 31, 2023, the District and DCPEA agree to reopen negotiations for the following considerations:
 - Salary or wage rates or other forms of direct monetary compensation and benefits.
 - No more than three (3) contract language issues each for DCPEA and DCSD.

17-2 When a need to attract new teachers is determined by the District to exist, The District may, in its discretion, allocate up to \$20,000 for the purpose of hiring bonuses to teachers new to the District and up to \$10,000 for the purpose of incentivizing notification of early retirement for all District teachers and administrators. Hiring bonuses are not PERS eligible.

The amount of the allocated hiring bonus will depend upon the number of full-time teachers hired by September 1 and the positions they are hired into. Teachers hired into hard to fill positions (Secondary Math, Secondary Science, Special Education, or providers of Speech Language, Occupational Therapy, or Physical Therapy services) are to receive a hiring bonus double that of teachers hired to non-hard to fill positions. The allocated hiring bonuses will be paid over two years, with 50% paid on September 30 of the first year and 50% paid on September 30 of the second year if the teacher is still employed by the District. All recipients of the hiring bonus must complete all requirements of the DCSD Teacher Induction Program (Level-1 & Level-2). Failure to complete the requirements of the induction program, or leaving the District at any point during the school year will require a prorated repayment of the hiring bonus. One-year only teachers are not eligible for a hiring bonus. Returning teachers to the District must have a 24-month break-in-service from DCSD to be eligible.

Licensed personnel who notify the District of their intention to retire at the end of the current school year will receive a payment of \$400, which will be paid retroactively on April 1st of each school year. The \$400 payments will be available on a first come, first served basis until the designated maximum allocation of up to \$10,000 has been exhausted. These employees would be required to sign a form designated by the District, submit a resignation letter effective at the end of the contract, and agree that their resignation would be irrevocable. The District will annually establish the deadline by which the early notification must be submitted. The \$400 Early Notification of Retirement payment will be PERS eligible.

17-3 Licensed school psychologists will be compensated an additional 10% above their designated step and column placement on the licensed salary schedule.

IN WITNESS WHEREOF, the parties have hereunto set their hands this 17 day of October, 2023.

Douglas County School District

**Douglas County
Professional Education Association (DCPEA)**

Susan Jansen, President **Board of Trustees**

Brian Rippet, Chief Negotiator DCPEA

David Burns, Clerk **Board of Trustees**

Adam Dedmon, Exec. Dir. of Human Resources DCSD

Douglas County School District
Certified Salary Schedule
2023–2024

Reflects an 11% Salary Increase

Years	B	C	D	E	F	G
	BA	BA + 16	BA + 32	BA + 48 MA + 0	BA + 64 MA + 16	BA + 80 MA + 32
0	\$48,109	\$50,385	\$52,665	\$54,943	\$57,223	\$59,497
1	\$48,109	\$50,385	\$52,665	\$54,943	\$57,223	\$59,497
2	\$48,109	\$50,385	\$52,665	\$54,943	\$57,223	\$59,497
3	\$49,714	\$51,991	\$54,270	\$56,548	\$58,828	\$61,104
4	\$51,319	\$53,596	\$55,874	\$58,148	\$60,430	\$62,706
5	\$52,921	\$55,198	\$57,477	\$59,754	\$62,035	\$64,309
6	\$54,523	\$56,801	\$59,083	\$61,360	\$63,635	\$65,915
7	\$56,130	\$58,406	\$60,684	\$62,961	\$65,241	\$67,520
8	\$56,130	\$60,009	\$62,289	\$64,568	\$66,842	\$69,119
9	\$56,130	\$61,613	\$63,895	\$66,169	\$68,450	\$70,724
10	\$56,130	\$63,215	\$65,496	\$67,774	\$70,050	\$72,330
11	\$56,130	\$64,824	\$67,100	\$69,381	\$71,652	\$73,932
12	\$56,130	\$64,824	\$68,706	\$70,978	\$73,258	\$75,536
13	\$56,130	\$64,824	\$64,824	\$72,583	\$74,860	\$77,141
14	\$56,130	\$64,824	\$64,824	\$74,186	\$76,465	\$78,743
15	\$56,130	\$64,824	\$64,824	\$74,186	\$78,067	\$80,346
16	\$56,130	\$64,824	\$64,824	\$74,186	\$78,067	\$81,951
17	\$56,130	\$64,824	\$64,824	\$74,186	\$78,067	\$82,451
18	\$56,130	\$64,824	\$64,824	\$74,186	\$78,067	\$82,451
19	\$56,130	\$64,824	\$64,824	\$74,186	\$78,067	\$82,451
20	\$58,216	\$66,912	\$70,792	\$76,277	\$80,154	\$84,628
21	\$58,216	\$66,912	\$70,792	\$76,277	\$80,154	\$84,628
22	\$58,216	\$66,912	\$70,792	\$76,277	\$80,154	\$84,628
23	\$58,216	\$66,912	\$70,792	\$76,277	\$80,154	\$84,628
24	\$58,216	\$66,912	\$70,792	\$76,277	\$80,154	\$84,628
25	\$58,216	\$66,912	\$70,792	\$76,277	\$82,156	\$86,742

Reflects the elimination of Column A "Non Degree." All employees in Column A at time of Board approval will move to Column B.

Out-of-state teaching personnel entering the Douglas County School District will be allowed credit for outside teaching experience in public schools to a maximum of twenty (20) years and that experience must have occurred within the last twenty-five (25) years. In-state personnel entering the District will be allowed credit for in-state teaching experience pursuant to NRS statutes

The District pays 33.5% of an employee's salary to the Public Employees Retirement System (PERS) for retirement benefits. NRS 286.421(3) requires that the District and employee share equally the cost of any increase in contribution rates to PERS.

All units indicated are semester units. Quarter hour units are equivalent to two-thirds (2/3) of a semester unit. Only upper division and graduate level units will be accepted for advancement on the salary schedule.

Teachers whose assignment extends beyond the base work year of 185 days and who provide service similar to those provided in the base year shall be compensated at a daily rate of 1/185 of their contract amount for the base work year times the number of extended days worked. The number of extended days worked shall be determined by the District. Those teachers working extended days shall be required to work a regular work day of seven (7) hours and thirty (30) minutes, including a duty-free lunch period of not less than thirty (30) minutes.

Teachers whose assignment extends beyond the base work day of seven (7) hours and who provide services similar to those provided in the base work day shall be compensated at an hourly rate equal to 1/7 of their daily rate for any additional time for which they are contracted.

An honorarium in the amount of \$1000 will be added each year to the salary of any teacher who has earned either a Ph.D. or an Ed.D. The honorarium will be awarded in the contract year following conferral.

Douglas County School District Certified Salary Schedule

2024–2025

Reflects an 4% Salary Increase with Re-Structure to Steps

Years	B	C	D	E	F	G
	BA	BA + 16	BA + 32	BA + 48 MA + 0	BA + 64 MA + 16	BA + 80 MA + 32
0	\$53,300	\$55,500	\$57,700	\$59,900	\$62,100	\$64,300
1	\$53,300	\$55,500	\$57,700	\$59,900	\$62,100	\$64,300
2	\$53,300	\$55,500	\$57,700	\$59,900	\$62,100	\$64,300
3	\$54,300	\$56,750	\$59,050	\$61,325	\$63,550	\$65,775
4	\$55,300	\$58,000	\$60,400	\$62,750	\$65,000	\$67,250
5	\$56,300	\$59,250	\$61,750	\$64,175	\$66,450	\$68,725
6	\$57,300	\$60,500	\$63,100	\$65,600	\$67,900	\$70,200
7	\$58,300	\$61,750	\$64,450	\$67,025	\$69,350	\$71,675
8	\$58,300	\$63,000	\$65,800	\$68,450	\$70,800	\$73,150
9	\$58,300	\$64,250	\$67,150	\$69,875	\$72,250	\$74,625
10	\$58,300	\$65,500	\$68,500	\$71,300	\$73,700	\$76,100
11	\$58,300	\$66,750	\$69,850	\$72,725	\$75,150	\$77,575
12	\$58,300	\$66,750	\$71,200	\$74,150	\$76,600	\$79,050
13	\$58,300	\$66,750	\$71,200	\$75,575	\$78,050	\$80,525
14	\$58,300	\$66,750	\$71,200	\$77,000	\$79,500	\$82,000
15	\$58,300	\$66,750	\$71,200	\$77,000	\$80,950	\$83,475
16	\$58,300	\$66,750	\$71,200	\$77,000	\$80,950	\$84,950
17	\$58,300	\$66,750	\$71,200	\$77,000	\$80,950	\$86,425
18	\$58,300	\$66,750	\$71,200	\$77,000	\$80,950	\$86,425
19	\$58,300	\$66,750	\$71,200	\$77,000	\$80,950	\$86,425
20	\$60,545	\$69,588	\$73,624	\$79,138	\$83,125	\$87,900
21	\$60,545	\$69,588	\$73,624	\$79,138	\$83,125	\$87,900
22	\$60,545	\$69,588	\$73,624	\$79,138	\$83,125	\$87,900
23	\$60,545	\$69,588	\$73,624	\$79,138	\$83,125	\$87,900
24	\$60,545	\$69,588	\$73,624	\$79,138	\$83,125	\$87,900
25	\$60,545	\$69,588	\$73,624	\$81,275	\$85,300	\$90,075

Reflects a restructure to steps as follows: \$1000 for Column B steps 3 through 7; \$1250 Column C steps 3 through 11; \$1350 Column D steps 3 through 12; \$1425 Column E steps 3 through 14; \$1450 Column F steps 3 through 15; \$1475 Column G steps 3 through 17.

Column increase of of \$2200 after Column B.

Step 20 increase of 1.5 times regular step increase for Columns E & F. Step 20 regular step increase at row 20 for Column G.

Step 25 increase of 1.5 regular step increase for Columns E & F. Step 25 increase of \$2175 for Column G.

Out-of-state teaching personnel entering the Douglas County School District will be allowed credit for outside teaching experience in public schools to a maximum of twenty (20) years and that experience must have occurred within the last twenty-five (25) years. In-state personnel entering the District will be allowed credit for in-state teaching experience pursuant to NRS statutes

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Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

Negotiated Agreement Douglas County Professional Educators Association November 14, 2023

414

Adam Dedmon, Executive Director of Human Resources

Financial Agreements

- The Salary schedule for the 2023-24 school year will be increased 11% retroactive to August 1, 2023. The salary schedule for the 2024-25 school year will be restructured with adjustments to steps and columns and overall cost will be increased by 4% on August 1, 2024.
 - Steps:
 - \$1000 for Column B steps 3 through 7
 - \$1250 Column C steps 3 through 11
 - \$1350 Column D steps 3 through 12
 - \$1425 Column E steps 3 through 14
 - \$1450 Column F steps 3 through 15
 - \$1475 Column G steps 3 through 17.
 - Column:
 - \$2200 for each Column, after Column B
 - Step 20 increase of 1.5 times regular step increase for Columns E & F.
 - Step 20 regular step increase at row 20 for Column G.
 - Step 25 increase of 1.5 regular step increase for Columns E & F.
 - Step 25 increase of \$2175 for Column G.

Financial Impact of Agreement

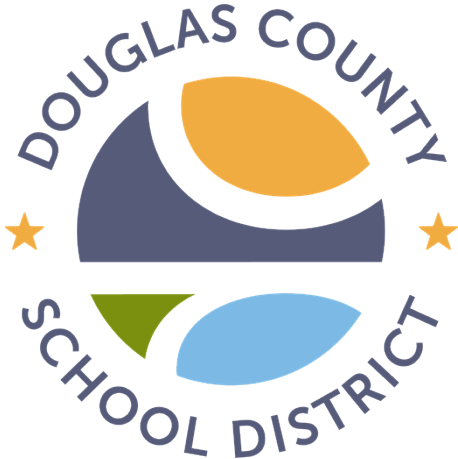
Expense	↑ Salary	↑ Benefits	Total Increase
Cost of Additional 11% Salary Increase – 2023-24	2,373,723	\$1,089,892	\$3,463,615
Cost of Additional 4% Salary Increase (with restructure)– 2024-25	\$958,121	\$587,198	\$1,545,319
Total Cost	\$3,331,844	\$1,677,090	\$5,008,934

416

Language Agreements

- Childbirth language – updated to “bond with a newborn child”
 - 6 weeks increased to 8 weeks
- “Paternity leave” revised to “child of employee’s spouse or partner”
 - 15 days increased to 20 days
- Adoption leave. 15 days increased to 20.
- Personal Day next to holiday restriction removed
- Employee premium raised from \$705 to \$825
- New teachers paid for four in-service days
- Elementary prep: compensated at hourly rate if prep lost to coverage.
- Any teacher covering a class paid at “instructional rate.”
- TOSA positions guaranteed a return to original site, if possible.
- Experience outside district 10 accepted out of last 15, raised to 20 of last 25.

DOUGLAS COUNTY SCHOOL DISTRICT



CLASSIFIED NEGOTIATIONS AGREEMENT

2023–2025
~~RATIFIED 05-17-22~~

The parties to this Agreement are the Douglas County School District ("District") and the contracted Support Staff Employees of the Douglas County Support Staff Organization, an affiliate of the Nevada State Education Association (" Organization").

Classified Employees - DCSSO

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ARTICLE I - DEFINITIONS

1-1

The term "NRS 288", as used in this Agreement, shall refer to Chapter 288 of the Nevada Revised Statutes, also known as the Local Government Employee Management Relations Act, including amendments made hereto.

1-2

The term "School Trustees", as used in this Agreement, shall mean the Board of Trustees of the Douglas County School District.

1-3

The term "Organization", as used in this Agreement, shall mean the contracted Douglas County School Support Staff Employees represented by the Douglas County Support Staff Organization represented by the Support Staff Organization of the Nevada State Education Association, and is the entity known as the "Employee Organization" in NRS 288.

1-4

The term "School District" or "District", as used in this Agreement, shall mean the Douglas County School District, and is the entity known as the "Local Government Employer" in NRS 288.

1-5

The term "Superintendent", as used in this Agreement, shall mean the Superintendent of Schools of the Douglas County School District or his designee.

1-6

The terms "School Trustees", "School District," or "Organization" shall include authorized officers, representatives, and agents of each, and each reserves the right to act hereunder by committee or designated representative.

1-7

The term "Probationary Employee", as used in this Agreement, means a contracted Support Staff Employee who has not completed his first 90 workdays of contracted employment during which time his competency in assigned duties is evaluated. Probationary employees are not covered by this Agreement under Article V, Grievance Procedure, Article VI, Discharge and Disciplinary Procedures and Article VII, Reduction in Force.

1-8

The term "Employee", as used in this Agreement, means a Support Staff Employee contracted to work at least 20 (twenty) hours per week for more than 120 consecutive days per year.

1-9

The term "Support Staff Employee", as used in this Agreement, shall mean classified employees under contract as defined in Article 1-8 in positions listed in the Appendix.

1-10

The term "Agreement", refers to this document, being the Negotiated Agreement between the Douglas County School District (District) and the contracted Douglas County Support Staff Employees represented by the Support Staff Organization of the Nevada State Education Association (Organization).

1-11

The term "School Year", as used in this Agreement, shall mean a year commencing on the first day of July and ending on the last day of June.

1-12

The term "Work Year", as used in this Agreement, refers to a variable period of time within the School Year, generally between 121 days and 260 days for which a Support Staff Employee is contracted to work for the District.

1-13

The term "School Day", as used in this Agreement, means any day that one or more schools are in session.

1-14

The term "Work Day", as used in this Agreement, shall be defined as any day a contracted Support Staff Employee is required to be present on the job, with the following exception:

- The time a classified employee would be required to stay following the minimum days on the Wednesday prior to Thanksgiving and the last day of the school year, will be exchanged for the same combined amount of hours on the last teacher workday prior to the beginning of the school year (See Article XX – Work Day Exception).

1-15

The term "Work Week", as used in this Agreement, is any seven (7) consecutive day, 24-hour period. The employee's work week will generally be scheduled between Monday and Friday.

1-16

The term "Supervisory Employee" shall mean any individual paid on the Classified Supervisory and Professional Salary Schedule having authority in the interest of the District to recommend for hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, evaluate, discipline and address grievances of employees.

1-17

The term "Part-time Employee", as used in this Agreement, shall mean any employee whose contracted weekly work schedule is less than twenty (20) hours. Part-time employees are not covered by this Agreement.

1-18

The term "Temporary Employee", as used in this Agreement, shall mean any employee who is contracted to work for 120 or less consecutive days, in non-continuing grant funded positions, for an emergency, for satisfying abnormal work loads or for seasonal needs, or as a substitute regardless of the number of days worked. Temporary employees are not covered by this Agreement.

1-19

The term "Confidential Employee", as used in this Agreement, are those employees determined by the District after consultation with the DCSSO to be so designated. Currently, confidential employees have been identified as the Superintendent's Secretary, the Director of Business Services, Administrative Secretary – Human Resources, and the Benefits – Risk Management Coordinator.

1-20

The term "Contracted" shall mean Support Staff Employees who receive an individual employment contract with the District listing hours worked per day, total number of days worked per year and hourly wage.

1-21

The term "9 month employee" is any classified employee whose work calendar is tied to student attendance days. These employees will *work their regular hours* and be compensated at their regular *hourly* rate for the number of student attendance days they work but for not fewer than 175 days.

The district agrees to compensate classified employees who are contracted to work student contact days, for two (2) additional Professional Development / Work Days beyond the student contact days outlined in the DCSD School Calendar.

The District will provide, and 9-month classified employees are expected to participate in, professional development activities on these two (w) additional days.

The District will provide the two additional dates to work to applicable employees no later than September 1st of each school year.

Nine (9)-month employees will work their regular number of hours on these two days, with the starting time to be determined by site administration and employees will be compensated at their regular hourly rate on these two (2) additional professional development days.

1-22

The term "10 month employee" is any classified employee that is contracted to work for 190-209 days.

1-23

The term "11 month employee" is any classified employee that is contracted to work for 210-229 days.

1-24

The term "12 month employee" is any classified employee that is contracted to work for 230 or more days.

1-25

The term "employee family," as used in this agreement, shall mean the Support Staff Employee's child(ren), spouse/domestic partner, grandchildren, parents, grandparents, siblings, aunts, uncles, nieces, nephews, foster child or those similarly related by marriage or domestic partnership.

ARTICLE II - RECOGNITION

2-1

The Board of Trustees recognized the contracted Douglas County School District Support Staff Employees (as defined in Article 1-9 of the Definitions) represented by the Support Staff Organization of the Nevada State Education Association, as the exclusive negotiating representative of the contracted Support Staff Employees of the Douglas County School District, subject to the provisions of NRS 288.

2-2

The bargaining unit shall represent eligible contracted employees as defined in Article 1-8 in positions listed in the Appendix of this Agreement.

All other classified employees including supervisory, part-time, temporary, confidential and bus drivers are not covered by this Agreement.

2-3

All rights and privileges granted under the terms and provisions of this Agreement shall be for the exclusive use of all eligible contracted Support Staff Employees of the Douglas County School District.

2-4

Nothing in this Agreement shall limit the authority of the District to classify positions. The District will consult with the DCSSO as to the appropriateness of inclusion in the bargaining unit any new classifications added to the salary schedule during the term of this Agreement.

ARTICLE III – ORGANIZATION ACTIVITIES AND EMPLOYEE RIGHTS

3-1

It is the right of every contracted Support Staff Employee to join or refrain from joining the Organization that is party to this Agreement.

3-2

The Organization may post on available bulletin boards in a reasonable manner responsible and official Organization notices provided such notices are initialed and dated by the immediate supervisor.

3-3

The Organization may use District facilities for meetings provided such use complies with District policy and does not interrupt the normal school day nor the day-to-day operations.

3-4

The Organization may use the District's internal mail system to communicate between schools with members of the bargaining unit regarding Organization business. However, the District mail system shall not be used to distribute political campaign materials.

The contents of any Organization notices, circulars, and other materials to be posted on school property or to be distributed via school mail including e-mail shall be made available to the site supervisor prior to posting or distribution. Prior notice will consist of the Organization representative providing a signed, dated copy indicating the time the notice was made available to the site administrator. A signed hard copy of any e-mail would automatically contain the necessary information. For District-wide information, the above will be provided to the Superintendent prior to posting or distribution.

3-5

The District will not discriminate against any employee by reason of his participation in the activities of the Organization.

ARTICLE IV – MEMBERSHIP DUES DEDUCTIONS

4-1

Upon receipt by Business Services of a signed authorization from a contracted Support Staff Employee to deduct membership dues, the District shall make uniform monthly membership dues deductions from the salary earned by such contracted Support Staff Employee.

4-2

No later than September 1 of each year, the Organization will provide the District with a list of contracted Support Staff Employees who have voluntarily authorized the District to deduct Organization dues and the uniform amount to be withheld for each Support Staff Employee. No later than the first of each month, the Organization will provide the District a list of any additional contracted Support Staff Employees who have voluntarily authorized a membership dues deduction. Authorized membership dues deductions will begin with the first pay period in the payroll month following the receipt of the authorization.

4-3

Upon receipt of a properly completed NSEA enrollment form, the School District shall deduct from the salary of any contracted Support Staff Employee and make remittance for DCSSO, NSEA, NEA-dues deductions. It is recognized that the District in agreeing to deduct membership dues for Organization members is performing a solely administrative function on behalf of the Organization for its convenience and is not a party to any agreement between the Organization and its members regarding the deductions of dues. The Organization, therefore, indemnifies, defends, and holds the District harmless against any and all claims, demands, grievances, or other liability that arise out of or by reason of actions taken by the District pursuant to this Membership Dues Deduction Article.

4-4

Business Services will forward monies from membership dues deductions to the Treasurer of the Douglas County School District Support Staff Employees no later than the last day of the month in which deductions are made.

4-5

The District agrees not to honor any membership dues deduction authorization executed by a contracted Support Staff Employee in the bargaining unit in favor of any other labor organization representing Support Staff Employees for the purpose of negotiations.

4-6

A contracted Support Staff Employee's earnings must be sufficient after other required deductions are made to cover the amount of the Organization's membership dues. In the case of a contracted Support Staff Employee who is on non-pay status during part of the pay period and/or whose wages are not sufficient to cover the full withholding, no Organization membership dues deductions shall be made. In this connection, all other required deductions have priority over Organization dues.

ARTICLE V – GRIEVANCE PROCEDURE

5-1 - DEFINITIONS

5-1-A

A "grievance" is an allegation by a Support Staff Employee or DCSSO that the District has violated an expressed provision of this Agreement.

5-1-B

An "aggrieved person" is the Support Staff Employee or DCSSO asserting a grievance.

5-1-C

A "party in interest" is any person or persons who might be required to take action, or against whom action might be taken, in order to resolve the grievance.

5-1-D

The term "days" when used in this Article shall, except where otherwise indicated, mean days when the District Office is open for business. Extensions to days may be granted by the Superintendent in cases during summer break when the grievant may not be readily available.

5-2 – TIME LIMITATIONS

5-2-A

The time limitations set forth in this Article are the essence of the grievance procedure. No grievance shall be accepted by the District unless it is submitted or appealed within the time limits set forth in the Procedural Steps below. If the grievance is not timely submitted at Step One or Step Two, it shall be deemed waived. If the grievance is not timely appealed, it shall be deemed settled in accordance with the District's answer at the previous step. If the District fails to answer within the time limits set forth in the Procedural Steps, the grievance shall automatically proceed to the next step.

5-2-B

By mutual agreement between the District and the grievant, the time limitations set forth in the Procedural Steps may be extended. Any extension granted cannot be cited as precedent for any other grievances.

5-3 – GRIEVANCE STEPS

5-3-A Informal Discussion:

5-3-A-1

The parties acknowledge that it is usually most desirable for a Support Staff Employee and immediate supervisor to resolve problems through informal communications. Accordingly, an aggrieved person must request and discuss the matter informally with his or her immediate supervisor or with the administrator who is responsible for the alleged violation within ten (10) days of when the aggrieved person became aware of or should have known of the alleged violation, with the objective of resolving the matter informally. When requesting the meeting, the aggrieved person shall provide the name of the Article and exact provision of the contract allegedly violated to the best of his or her knowledge. A timely and proper request for an informal discussion cannot be denied.

5-3-A-2

If the matter is not resolved at the informal discussion level, and the grievant wishes to file a grievance, it must be done no later than ten (10) days after the informal meeting with the supervisor. The grievance would then move to Step One.

5-3-B Step One - Immediate Supervisor:

5-3-B-1

The term "Immediate Supervisor" shall be defined as the site administrator, department head, classified supervisor or other supervisor as defined in Article 1-16 who is responsible for the supervision of the grievant.

5-3-B-2

All grievances presented at Step One must set forth in writing: the facts giving rise to the grievance; the specific provision(s) of the Agreement alleged to have been violated; the name of the aggrieved Support Staff Employee; and the specific remedy sought. All grievances at Step One must be signed and dated by the aggrieved Support Staff Employee and the designee of the Douglas County Support Staff Organization. Within ten (10) days after receiving the grievance, the immediate supervisor shall contact the grievant to schedule a date and time to hear the grievance.

5-3-B-3

The immediate supervisor shall forward to the grievant within ten (10) days after the hearing a written response, signed and dated.

5-3-C Step Two – Executive Director of Human Resources:

If the grievance is not settled at Step One, the grievant, not later than ten (10) days after receipt of the immediate supervisor's written answer to Step One, may file a written appeal of that answer to the Executive Director of Human Resources. The written appeal must state specifically the grievant's objection to the immediate supervisor's written answer. No later than ten (10) days after receipt of the written appeal, the Executive Director of Human Resources shall hold a hearing with the grievant. The Executive Director of Human Resources shall give his/her written answer to the grievance within ten (10) days after such meeting.

5-3-D Step Three - Mediation:

If the grievance is not settled at Step Two, the grievant, not later than ten (10) days after receipt of the Executive Director of Human Resource's answer at Step Two, may file a written appeal to the Superintendent requesting mediation.

Procedures for Grievance Mediation:

1. Within ten (10) days, the Superintendent or his/her designee, will acknowledge the receipt of the request for mediation and contact the Federal Mediation and Conciliation Service (FMCS) to obtain a mediator.
2. The mediator shall confer with the Superintendent, or his/her designee, and the Organization, and hold a hearing promptly. Nothing said or done by the parties during the mediation hearing can be used against them during the Arbitration proceedings.
3. If no solution is reached to the satisfaction of both parties, the grievance and all information in Step One and Step Two may be submitted to Step Four by the aggrieved.

5-3-E Step Four - Board of Trustees:

If the grievance is not settled at Step Three, the grievant, not later than ten (10) days after the conclusion of mediation, may file a written appeal to the Board of Trustees.

The written appeal must state specifically the grievant's objection to the Executive Director of Human Resources' answer. Not later than the first opportunity to properly agendize the appeal, the Board of Trustees

shall meet with all parties involved in Steps One and Two of this procedure. The Board of Trustees shall give its written answer to the grievance within ten (10) days after such meeting, which answer shall be final and binding on the grievant unless the Organization chooses to pursue arbitration as outlined in Step Four.

5-3-F Step Five - Arbitration:

5-3-F-1

Any grievance, that has been properly and timely processed through Step Four and that has not been settled at the conclusion thereof, may be appealed to arbitration by the Organization's serving the Superintendent with written notice of its intent to appeal. The failure to appeal a grievance to arbitration in accordance with this paragraph within ten (10) days after receipt of the written answer of the Board of Trustees shall constitute a waiver of the Organization's right to appeal to arbitration, and the written answer of the Board of Trustees at Step Four shall remain final and binding on the aggrieved employee, the District, and the Organization.

5-3-F-2

Not later than ten (10) days after the Organization serves the Superintendent with written notice of intent to appeal a grievance to arbitration, the District and the Organization shall jointly request the American Arbitration Association to furnish, to the District and the Organization, a list of seven (7) qualified and impartial arbitrators. Within ten (10) calendar days after receipt of that list by the District, the District and the Organization shall alternately strike names from the list, until only one (1) name remains. The arbitrator whose name remains shall hear the grievance. The Organization shall strike the first name.

5-3-F-2-A

The parties are not precluded from mutually agreeing to the selection of an arbitrator prior to the request for an American Arbitration Association panel.

5-3-F-2-B

No evidence may be presented for the Arbitrator's consideration that was not presented for the Board's consideration at Step Four. If new evidence, which could reasonably be expected to change the outcome of the grievance, is discovered after the Board at Step Four, and prior to the Arbitration hearing, the Arbitration timelines may be suspended until the new evidence can be considered by the Board before going to the Arbitrator. Any costs associated with changing the date of the Arbitration hearing will be borne by the party bringing forth the new evidence.

5-3-F-3

The jurisdiction and authority of the Arbitrator and his opinion and award shall be confined exclusively to the interpretation and/or application of the expressed provision(s) of this Agreement at issue between the Organization and the District. He shall have no authority to add to, detract from, alter, amend, or modify any provision of this Agreement; to impose on either party a limitation or obligation not explicitly provided for in this Agreement; or to establish or alter any wage rate or wage structure. The arbitrator shall not hear nor decide more than one (1) grievance without the mutual consent of the District and the Organization. The written award of the Arbitrator on the merits of any grievance adjudicated within his jurisdiction and authority shall be final and binding on the aggrieved employee, the Organization and the District.

5-3-F-4

The fee of the American Arbitration Association and the fees and expenses of the Arbitrator shall be shared equally by the District and the Organization; otherwise each party shall bear its own arbitration expense.

5-4 – RIGHT TO PARTICIPATE

No reprisals of any kind shall be taken by either party against any party in interest, any school representative, or any other participant in the grievance procedure by reason of such participation. Any party in interest may be represented at any level of the grievance procedure by a person of his own choosing.

5-5 – SEPARATE FILING

All documents, communications, and records dealing with the processing of a grievance shall be filed separately from the personnel files of the participants.

5-6 – FORMS FOR FILING

Forms for filing and processing grievances shall be jointly prepared by the parties and distributed by the Organization.

5-7 – WITHDRAWAL OF GRIEVANCE

A grievance may be withdrawn at any level by the aggrieved Support Staff Employee without prejudice when the aggrieved Support Staff Employee has strictly adhered to the time lines.

5-8 – ADMINISTRATION COOPERATION

The administration will cooperate with the aggrieved grievant in the investigation of the grievance, and further, will furnish the grievant with such information as is pertinent and available for the processing of such grievance. The grievant will cooperate with the District and shall furnish the District with such information as is pertinent and available for the processing of the grievance.

5-9

Prior to signing a grievance settlement with the District, the DCSSO and the grievant will specifically notify, in writing, of any issues either party intends to pursue in another forum.

5-10

The sole remedy available for any alleged breach of this Agreement or any alleged violation of the rights hereunder granted shall be pursuant to the grievance procedure as set forth in Article V. All steps of the grievance procedure must be pursued prior to the grievant taking any other action.

ARTICLE VI – DISCHARGE AND DISCIPLINARY PROCEDURES

6-1

The continued employment of a contracted Support Staff Employee is dependent upon satisfactory performance of duties and maintaining personal fitness to perform those duties. The District may also move to discharge, demote or suspend a Support Staff Employee given just cause.

6-2

With the exception of dishonesty, theft, gross misconduct, being under the influence of alcohol or drugs during the work day, or any act that results in a criminal charge of a felony, the District will provide progressive discipline before discharge. Dishonesty, theft, gross misconduct, being under the influence of alcohol or drugs during the work day, or any act that results in a criminal charge of a felony, may be cause for immediate discharge without progressive discipline.

6-3

The provisions of this Article shall not be available to probationary Support Staff Employees.

6-4

The employee will be given a copy of any disciplinary documentation before it goes into the employee's personnel file. The employee shall have ten (10) days to respond in writing to the disciplinary document or written criticism. The employee's response shall be attached to the District's document and placed in the personnel file.

ARTICLE VII – REDUCTION IN FORCE

7-1

The District will determine when a reduction in force/layoff is necessary and the number of individuals to be laid off. The District shall notify the Organization forty (40) days prior to any reduction in force/layoff. Contracted employees being reduced in force shall receive thirty (30) days prior notice of the intended layoff.

The term “Job Category” refers to the actual job in which a Support Staff Employee works.

The term “Job Family” refers to all job categories of similar job descriptions. For example a grounds person falls in the building/site maintenance job family. (See Appendix A, list of job families for specific categories and families.)

The term “Seniority” in respect to the RIF process refers to the amount of experience that a Support Staff Employee has in a job family.

SUBJECT TO THE DETERMINATIONS, SET FORTH IN 1 ABOVE, THE DISTRICT AGREES TO THE FOLLOWING:

7-2

Contracted Support Staff Employees who voluntarily resign in the job category being reduced will be the first to be reduced in force.

7-3

Probationary Support Staff Employees in the job category being reduced will be reduced before Support Staff Employees who have completed their probation.

7-4

Support Staff Employees with overall unsatisfactory ratings on their performance evaluations for the last two consecutive years will be reduced before those who have completed their probationary period and have received a satisfactory performance evaluation.

7-5

Additional reductions in force in the job category being reduced will be based upon a Support Staff Employee's experience in the District in the job category being reduced.

The Support Staff Employee, in the job category listed in the Appendix that is being reduced, with the least experience with the District will be laid off first.

Experience shall mean an employee's length of continuous service since the date of his or her contracted employment with the District in a particular job category.

Any resignation or termination of employment shall constitute a break in service for the purpose of determining experience. Experience will be determined by the first working day subsequent to the most recent break in service, if any.

Experience shall be based on total time worked or in a paid leave status.

7-6

If the employee to be laid off has District experience in another job category, the employee retains experience right in the previous job category. Should an opening occur during the call back period, the Support Staff Employee with experience in either job category will be notified of the opening by certified mail. The District will consider such individuals prior to hiring a new employee to the District.

Should the employee who was laid off apply and be rehired within the call back period of one year, all previous experience in the job category would be recognized on the salary schedule.

A laid off Support Staff Employee shall, upon application, be granted priority status on the substitute list according to his or her seniority. The laid off employee working as a substitute will receive their rate of pay at the time of the lay-off when subbing until any of the conditions in Article 7-10 are met.

7-7

In the event two (2) or more Support Staff Employees have the same date of employment, experience will be determined by lot.

7-8

The District shall establish an experience list(s) with the employee with the greatest experience in each job category listed first. Reductions shall be made within job categories as noted on the List of Job Families. The Job Categories List shall be designated as Appendix A of the Classified Agreement.

7-9

Should a contracted vacancy occur following a reduction in force, laid off contracted Support Staff Employees shall be recalled in reverse order of lay-off in their particular job category.

The District will forward notice of recall by certified mail to the Support Staff Employee's last known address as reflected on District records. For this purpose, it shall be the Support Staff Employee's responsibility to keep the District advised of his or her current address. The Support Staff Employee must, within ten (10)

calendar days of delivery or attempted delivery of the notice of recall, notify the District of his intent to return to work on the date specified for recall and, thereafter, return to work on such date.

7-10

A Support Staff Employee's contracted experience with the District shall be terminated and his rights to recall forfeited for the following reasons:

- Discharge, quit, retirement, or resignation;
- Failure to give notice of intent to accept or refuse return to work after recall within the time period specified in 7-9 of this Reduction in Force Article, or failure to return to work on the date specified for recall, as set forth in the written notice of recall;
- Failure to return to work upon expiration of a leave of absence;
- Lay-off for a period of twelve (12) months.

7-11

A reduction in the number of hours in a day or days in a contract year for which a Support Staff Employee is contracted to work shall not constitute a lay-off. However, at the earliest possible time and before initiating a reduction of hours or days, the District will meet and provide the Organization with the rationale and opportunity for input for such action. The Superintendent will retain the final authority.

7-12

No provision of this Article shall be made available to probationary, temporary, or part-time Support Staff Employees.

ARTICLE VIII – LEAVES

8-1 – SICK LEAVE

8-1-A

At the beginning of each school year, eligible Support Staff Employees will be credited with sick leave in hour increments, which will be calculated as follows:

1.25 X Months Worked X Regular Hours Per Day the Employee Works or is in Paid Leave Status
Support Staff Employees who leave the District, for whatever reason, will be charged for sick leave used beyond the monthly amount credited. The amount due to the District must be paid within thirty (30) days of the Support Staff Employee's separation date from the District.

Probationary Support Staff Employees are eligible for the following sick leave hours during their probationary period, which will be calculated as follows:

Regular Hours Per Day the Employee Works X 2

However, if the Probationary Support Staff Employee completes the probationary period successfully, she/he will be credited with sick leave earned during the probationary period. *If the Probationary Support Staff Employee does not complete the probationary period successfully, she/he will have her/his pay docked for the hours used.*

Nine-month employees, contracted to work for 121-189 days, are granted the following sick leave hours: 11.25 X Regular Hours Per Day the Employee Works or is in Paid Leave Status, accumulated to a maximum of 1440 hours.

Ten-month employees, contracted to work for 190-209 days, are granted the following sick leave hours: 12.50 X Regular Hours Per Day the Employee Works or is in Paid Leave Status, accumulated to a maximum of 1600 hours.

Eleven-month employees, contracted to work for 210-229 days, are granted the following sick leave hours: 13.75 X Regular Hours Per Day the Employee Works or is in Paid Leave Status, accumulated to a maximum of 1760 hours.

Twelve-month employees, contracted to work 230 or more days, are granted the following sick leave hours: 15.0 X Regular Hours Per Day the Employee Works or is in Paid Leave Status, accumulated to a maximum of 1984 hours.

Unused sick leave may be accumulated from one year to the next up to a total of the employee's last contracted year with the District as indicated above.

Once an employee reaches the maximum accumulation of sick leave hours, his/her maximum total will not decrease unless he/she uses more than the annual accumulation of sick leave hours in any given school year. The District will keep an account for each employee for any sick leave accumulated over the maximum accumulation. These hours will be available to the employee with approval of the Board of Trustees following exhaustion of his/her maximum accumulation.

Sick leave hours in one's account beyond his/her maximum accumulation are not subject to any other use except for providing for catastrophic coverage in case of one's own illness.

8-1-B

Sick leave may be taken in ½ hour increments. All sick leave which has been accumulated by a Support Staff Employee may be used for his own illness or disability or to enable him to consult his physician or dentist during work hours. When requested by the immediate supervisor, the employee will verify a medical appointment during working hours with a document from the attending physician.

8-1-B-1

Upon a supervisor's request, verification of the Support Staff Employee's illness, disability or medical appointment may be required in order to charge an absence to sick leave. Inappropriate use of sick leave may result in disciplinary action and a pay dock for each ½ hour of inappropriate use.

A Support Staff Employee absent for five (5) or more consecutive working days may, at the discretion of the supervisor, be required to present a release from a medical provider prior to their return to work.

8-1-C

Sick leave may also be taken for the following reasons:

8-1-C-1

Sick leave may be deducted from accumulated sick leave for unavoidable absences caused by the illness or injury of the employee's child(ren), spouse, parent, sibling, grandparent, grandchild and those similarity

related by marriage. The number of sick leave hours available per year for this purpose will be calculated as follows:

Regular Hours Per Day the Employee Works or is in Paid Leave Status X 15.

Exceptions to this restriction may be appealed to the Director of Human Resources in cases of extended illness if the Support staff employee has additional personal sick leave available. In all cases dealing with exceptions, the determination of the Director of Human Resources shall be final and not subject to appeal.

8-1-C-2

In the event of bereavement, Support staff employees will be granted a leave of absence to be deducted from sick leave. A Support staff employee may not take more than 3 times the regular hours per day the employee works or is in paid leave status for each occurrence. Additional leave, not to exceed 5 times the regular hours per day the employee works or is in paid leave status, may be deducted from sick leave for immediate family *as defined in 1-25* for each occurrence at the discretion of the Superintendent. The Superintendent or his/her designee may request verification to confirm the need for the bereavement leave.

8-1-C-3

The provisions of sick leave contained herein may be applied to any illness or disability attributed to pregnancy, termination of pregnancy, or recovery therefrom.

Use of accumulated sick leave for recovery from childbirth is limited to six (6) weeks for normal delivery and eight (8) weeks for cesarean section delivery unless a verifiable medical condition exists to justify additional use of sick leave.

Verification is subject to a second opinion at the District's expense. Sick leave is not to be used for child rearing.

Up to fifteen (15) days of accumulated sick leave will be granted as paternity leave for the birth of one's child.

Up to fifteen (15) days of accumulated sick leave may be taken by the employee for the adoption of a child.

8-1-C-4

Upon retiring, the District will contribute thirty (\$30) per every eight (8) hours of unused sick leave, up to the maximum accumulation in accordance with Article 8-1-A, for any Support Staff Employee who meets the following criteria:

1. has completed five (5) years of service with the Douglas County School District;
2. **has verified through the Public Employees' Retirement System of Nevada or the United States Social Security Administration the date that retirement benefits will begin.**

The Contribution will be applied as follows:

Thirty (\$30) per every eight (8) hours of accumulated sick leave in a lump sum payment.

8-1-D – SICK LEAVE BANK

8-1-D-1

The purpose of the sick leave bank is to provide assistance to contracted Support Staff Employees who are unable to perform the duties of their position due to long term, catastrophic illness or disabilities and who have exhausted their sick leave accumulation. Sick Leave Bank assistance is not to be used for normal pregnancy related conditions or disabilities. Sick Leave Bank assistance will not be granted for dependent or immediate family illness.

8-1-D-2

In order to be eligible, contracted Support Staff Employees who have served two (2) consecutive contracted years in the District and who are interested in participating in the sick leave bank shall complete and submit a Sick Leave Bank Participation/Authorization form to the Sick Leave Bank Committee of the Douglas County Support Staff Organization (DCSSO) with copies forwarded to Human Resources and Business Services.

1. Sick Leave Bank Participation/Authorization forms will only be accepted during the open enrollment period of September 1 through September 30.
2. Sick Leave Bank Participation/Authorization forms will be made available from the building representative.
3. Although the District will not be involved in decisions regarding the Sick Leave Bank's operation, the DCSSO agrees to keep written minutes of the Sick Leave Bank Committee's deliberations. Such minutes are to be sent to the Superintendent following each of those deliberations and/or meetings.

8-1-D-3

Contracted Support Staff Employees participating shall donate and have deducted from their own sick leave account the hours equivalent of up to two (2) days per year for the operations of the sick leave bank.

8-1-D-4

Whenever the total number of hours in the sick leave bank is less than 800, the Organization will inform the bank membership that a special assessment of the hours equivalent to one additional sick leave day per member will be made to reimburse the bank. Such assessment, if needed, to be assessed but once in a year.

8-1-D-5

Contracted Support Staff Employees participating in the sick leave bank shall continue their participation from year to year unless they notify the DCSSO Sick Leave Bank Committee in writing of their intent to withdraw.

- 1) A contracted Support Staff Employee who withdraws from the sick leave bank will not be reimbursed for the sick leave hours already contributed.

8-1-D-6

Hours not used during the school year will carry over to the next year.

8-1-D-7

Only contracted Support Staff Employees who have contributed to the sick leave bank will be eligible to receive assistance from the sick leave bank. Contracted Support Staff Employees must exhaust all accumulated sick leave before they can become eligible to receive assistance from the bank. Only current sick leave bank members are eligible for this benefit.

8-1-D-8

Contracted Support Staff Employees who wish to apply for assistance from the sick leave bank shall complete and submit a Sick Leave Bank Assistance Application to the DCSSO. Sick Leave Bank Assistance Applications will be available upon request from the site building representative.

1. The DCSSO Sick Leave Bank Committee shall consist of three (3) DCSSO members appointed by the DCSSO President.
2. The DCSSO Sick Leave Bank Committee shall review the employee's application, sick leave account, and usage. The committee has the right to accept or reject requests.
3. The DCSSO Sick Leave Bank Committee shall forward its decision to the District Human Resources and Business Services Offices. The decision of the DCSSO Sick Leave Bank Committee is final and is only subject to review through the internal structure of the DCSSO.
4. An eligible contracted employee approved for assistance from the sick leave bank may be granted a maximum of the hours equivalent to 30 days sick leave per year. In cases of a catastrophic leave, an eligible contracted employee may apply to the DCSSO Sick Leave Bank Committee for up to the hours equivalent to an additional 30 days from the sick leave bank not to exceed a total accumulation of the hours equivalent to 60 (sixty) sick leave bank days per person per year. Applications for additional sick leave bank hours (beyond the hours equivalent of 30 days) must be accompanied by documented medical verification and shall be subject to final approval by the Superintendent, whose approval will not be unreasonably denied.

8-1-D-9

The Organization and its members shall hold the District harmless against any and all claims, demands, grievances, or other liability that arise out of or by reasons of actions taken by the DCSSO in administering the Sick Leave Bank.

8-1-D-10

As part of the agreement between DCSSO and DCSD to convert Sick Leave Bank days to hours, the parties agreed that the number of days in the Sick Leave Bank at the time this agreement is ratified by the Board of Trustees will be multiplied by the average number of hours worked per day of the DCSSO Sick Leave Bank members calculated on the same date. As an example, if there are 852 days in the DCSSO Sick Leave Bank at the time this agreement is ratified, and the average number of hours worked per day of the Sick Leave Bank members is 6.0 hours per day, the Sick Leave Bank balance would be converted to 5,112 hours.

8-1-D-10 – SICK LEAVE NON-USE INCENTIVE

Support Staff Employees who use no more than three (3) sick leave days and unpaid personal leave during their contract year will be awarded an additional paid personal day, subject to the restrictions of 8-2-A, for the following contract year. This additional day must be used during that following contract year. There will be no accrual for paid personal days granted under this Article.

The purpose of this Article is to reduce the use of sick leave by Support Staff Employees.

8-2 – PERSONAL LEAVE

8-2-A Paid Personal Leave

Following completion of their probationary period, all Support Staff Employees will be granted two (2) days of paid personal leave during their contract year. Personal leave cannot be taken during the first five (5) days nor the last five (5) days of the student school year.

Only one (1) day will be granted on a day preceding or following any scheduled holiday, holiday weekend or vacation recess. Exceptions to this restriction of personal leave use or the two (2) days prior notice may be appealed to the Executive Director of Human Resources in cases of bereavement not under the definition of Article 1-25, the verified graduation of a family member as defined in Article 1-25, or a bona fide emergency. Approval for exceptions to the restriction of personal leave will be at the sole discretion of the Executive Director of Human Resources and not subject to appeal.

Request to use personal leave, except in the case of bereavement not under the definition of Article 1-25 or a bona fide emergency, must be submitted to the Support Staff Employee's immediate supervisor at least two (2) days in advance of such leave.

Any combination of personal and unpaid leave is subject to prior approval by the Executive Director of Human Resources.

Support Staff Employees may accumulate up to a maximum of ten (10) days of paid personal leave per contract year. Support Staff Employees will be compensated, for each unused day in excess of eight (8) days available for accumulation, at 51% of their hourly rate multiplied by the number of hours worked per day at Step 1 of the Support Staff Employee's assigned range.

8-2-B Unpaid Personal Leave

Following completion of their probationary period, all Support Staff Employees will be eligible to request up to five (5) unpaid personal leave days during their contract year.

Requests for unpaid personal leaves must be submitted at least five (5) days in advance of such leaves, except in the case of a bona fide emergency. Additional unpaid leave may be requested in writing in case of bona fide emergency. Approval for extended leaves will be at the discretion of the Executive Director of Human Resources.

8-2-C Holidays

- Twelve (12)-month, 260-day employees will be paid for 13 holidays:
 - Independence Day, July 4th
 - Labor Day
 - Nevada Day
 - Veterans Day
 - Thanksgiving Day and the Friday after Thanksgiving
 - Christmas Day, December 25
 - New Year's Day, January 1
 - Martin Luther King, Jr. Day
 - Presidents' Day
 - The First Monday of Spring Break
 - Memorial Day

- Juneteenth

In addition to the paid holidays, five (5) paid days will be allocated and assigned each year by the District as non-work days for all twelve (12) month, 260 day Classified Employees.

- All other employees, who are eligible to be in the bargaining unit, will receive paid holidays for: Seven (7) paid holidays:
 - Labor Day
 - Nevada Day
 - Veterans Day
 - Martin Luther King, Jr. Day
 - Presidents' Day
 - The First Monday of Spring Break
 - Memorial Day

8-2-C-1 Paid Vacation – 12 Month Classified Employees

- **Twelve (12) month classified employees shall earn vacation time as part of their compensation as follows:**

First through fifth years:	10 (ten) working days
Sixth through twentieth years:	15 (fifteen) working days
Twenty-first through twenty-fifth years:	20 (twenty) working days
Twenty-sixth and all subsequent years:	25 (twenty-five) working days

The vacation accrual rate during a twelve (12)-month employee's first five (5) years is eight-tenths (8/10) of a day per month; during the sixth through twentieth years the rate is one and one-quarter (1¼) days per month; during the twenty-first through the twenty-fifth years of service, the rate is one and two-thirds (1 2/3) days per month; during the twenty-sixth and all subsequent years of service, the rate is 2.08 days per month.

Earned vacation days may not be taken in advance of their accrual. No more than twenty (20) days' vacation will carry over after June 30th of any year.

- Vacation leave shall be scheduled and approved in advance by the supervisor, principal or administrator. Efforts shall be made to enable vacation time to be taken at times convenient to the employee, and consistent with the needs of the service and the work load of the department.
- The salary at which vacation is paid shall be the employee's current salary rate. An employee whose vacation time is earned and begun under a given status shall suffer no loss of earned vacation salary by reason of subsequent changes in conditions of employment.
- 210+ day employees who are hired into 260 day positions will be credited for purposes of vacation accrual according to their years of service in the 210+ day position.

8-2-C-2 Paid Vacation – 12 Month Classified Employees in Ranges A-C

- **Classified employees in Ranges A-C shall earn vacation time as part of their compensation as follows:**

First through fifth years:	10 (ten) working days
Sixth through fifteenth years:	15 (fifteen) working days

Sixteenth through twenty-fifth years:	20 (twenty) working days
Twenty-sixth and all subsequent years:	25 (twenty-five) working days

The vacation accrual rate during the first five (5) years is eight-tenths (8/10) of a day per month; during the sixth through fifteenth years the rate is one and one-quarter (1¼) days per month; during the sixteenth through the twenty-fifth years of service, the rate is one and two-thirds (1 2/3) days per month; during the twenty-sixth and all subsequent years of service, the rate is 2.08 days per month.

Earned vacation days may not be taken in advance of their accrual. No more than twenty-five (25) days vacation will carry over after June 30th of any year.

Should an employee on Ranges A-C depart the Douglas County School District after July 1, 2016, paid vacation for any replacement of his/her position will be earned as outlined in Article 8-2-C-1.

- Vacation leave shall be scheduled and approved in advance by the supervisor, principal or administrator. Efforts shall be made to enable vacation time to be taken at times convenient to the employee, and consistent with the needs of the service and the work load of the department.
- The salary at which vacation is paid shall be the employee's current salary rate. An employee whose vacation time is earned and begun under a given status shall suffer no loss of earned vacation salary by reason of subsequent changes in conditions of employment.
- 210+ day employees who are hired into 260 day positions will be credited for purposes of vacation accrual according to their years of service in the 210+ day position.

8-3 – JURY DUTY

Time necessary for jury duty shall be provided. Support Staff Employees shall suffer no interruptions of pay because of jury duty so long as any court compensation received, exclusive of mileage and meal reimbursement, is remitted to the District.

8-4 – UNPAID LEAVE

Support Staff Employees will be granted leave without pay for a period not to exceed six (6) months because of the Support Staff Employee's medically verifiable serious illness or disability of five (5) or more consecutive workdays, including pregnancy and maternity, after having exhausted all available sick leave or for the medically verifiable serious illness or disability of the spouse, child or parent of the employee.

Upon return from such leave, a Support Staff Employee will be placed in the same or comparable position as held prior to the leave. Absences of five (5) or more consecutive workdays will require a doctor's release prior to the Support Staff Employee's return to work. A Support Staff Employee who fails to report to work immediately following the expiration of an approved unpaid leave will be deemed to have voluntarily resigned.

8-4-A – LONG TERM LEAVE

The Board may grant an uncompensated leave of up to twelve (12) months but not less than one semester as defined by the District adopted calendar to any Support Staff Employee who has served a minimum of five (5) years of continuous services with the District. A request for long term leave will only be considered once every three (3) years.

The request must be made in writing and as much in advance of the requested time off as possible; it shall state the reason for the request and include the date the leave will commence and when the employee anticipates returning to duty. The Board will not consider a request that has not been approved by the Support Staff Employee's supervisor and the Superintendent.

Support Staff Employees who wish continuation of the group health benefits while on unpaid long term leave must make advance premium payments to cover the term of the personal leave of absence.

Upon return from an unpaid long term leave, a Support Staff Employee will be returned to the same job as prior to the commencement of said long term leave or to a job that is comparable with seniority and benefits intact.

8-5 – ORGANIZATION LEAVE

8-5-A

On July 1 of each year, the Organization shall be credited with fifteen (15) days aggregate leave to be used for Organization business. Such leave is not accumulative.

8-5-B

Organization leave must be requested by the Organization president not less than three (3) work days prior to the commencement of such leave.

8-5-C

The Organization will be billed in accordance with Nevada Revised Statute Chapter 288 for individuals released for Organization leave.

8-6 – UNAUTHORIZED LEAVE

Any absence without authorization shall be grounds for disciplinary action. Any unauthorized absence of three (3) consecutive workdays shall constitute an abandonment of position and will be treated by the District as a resignation except in cases of verifiable emergency approved by the Superintendent.

ARTICLE IX – HEALTH INSURANCE

9-1

The District agrees to offer group health, dental, optical, and life and accidental death and dismemberment (AD&D) insurance to all eligible contracted Support Staff Employees who are contracted to work five (5) or more hours per day and at least twenty-five (25) hours per week, and their dependents.

9-2

The District will pay \$705.00 per month for the individual group health, dental, optical, and Group Term life and AD&D insurance for all eligible Support Staff Employees covered by this Agreement. The group term life insurance included in this premium will be in the amount of \$20,000.00.

The School Board, at its discretion, may implement no more than one premium holiday per calendar year provided that there is a fiscally prudent reserve of the previous six (6) months of claims in the Self Insurance Fund.

No later than November of each year, the Advisory Insurance Committee created under this Article shall review and consider projected costs of the Plan, projected revenues for the Self-Insurance Fund, and the Insurance Fund Balance to make a recommendation to the School Board. In the event the Advisory Insurance Committee does not make a recommendation, the School Board reserves the right to make changes to the Plan.

At the May Board Meeting, the Advisory Insurance Committee will provide an update to the Board regarding year end and financial status of the self-insurance fund.

Whenever there is a new Board member, a workshop will be held to inform members of the workings of the self-insurance fund.

When the Health Insurance Advisory Committee presents a recommendation to the Board of Trustees, representatives selected by the committee shall present the recommendation and answer any Board questions.

An Advisory Insurance Committee shall be formed consisting of the Executive Director of Human Resources, three teachers selected by the DCPEA, two classified employees selected by DCSSO, one bus driver selected by the Douglas County School Bus Drivers, and one administrator selected by the Douglas County Administrator Association.

The committee shall meet monthly unless a majority votes otherwise. No more than two (2) meetings per year may be cancelled.

The responsibilities of the committee shall be to:

1. Review the actuarial soundness of the plan.
2. Review the benefits and features of the program.
3. Review premium requirements.
4. Evaluate the plan administrator.
5. Review the re-insurance.
6. Evaluate and review any other factors that may affect the program.
7. Review bids from plan administrators and health insurance carriers when the committee deems it appropriate.
8. Review general claim issues.
9. Review the fiscal prudence of a health insurance premium holiday prior to submission to the Board.

Minutes from each meeting shall be distributed to the Board of Trustees within ten (10) working days after the meeting is adjourned. The committee shall make majority recommendations to the Board and employee organizations regarding suggested changes to the insurance program, which are subject to final approval by the Board, to be considered as a part of the annual renewal process.

9-3

Dependents of Support Staff Employees eligible for insurance benefits under the Agreement will be allowed to participate in this insurance program but shall bear the full premium cost for coverage afforded under this insurance program. Group term life insurance will not be offered to dependents.

ARTICLE X – MEDICAL EXAMINATION

10-1

Should the District require post-employment medical examinations or tuberculosis tests, the District will pay the cost of such examinations or tests provided the employee uses the District's appointed technician or physician.

10-2

Any examination required by any other government entity is not covered by this provision.

ARTICLE XI – SAFETY

11-1

The District will continue to provide safe, healthy working conditions for Support Staff Employees in accordance with applicable Nevada Revised Statutes. Support Staff Employees with possible exposure to blood/body fluid borne pathogens that cannot be practically addressed through other preventative measures, as determined by the Executive Director of Human Resources and the Chief Health Nurse, in accordance with the District's Exposure Control Plan as prescribed by OSHA, will be given the option of receiving Hep A and/or Hep B vaccines at no cost to the employee.

11-2

Upon discovery, Support Staff Employees agree to report unsafe working conditions to their immediate supervisor as well as agree to comply with all applicable District safety regulations and procedures

ARTICLE XII – NO STRIKE AGREEMENT

12-1

Each contracted Support Staff Employee herein agrees that he will not instigate, promote, encourage, sponsor, engage in, or condone a strike, stoppage of work, or slow down of the operations of the District and that any such act is illegal.

ARTICLE XIII – GENERAL SAVINGS CLAUSE

13-1

It is not the intent of either party hereto to violate any laws of the State of Nevada or of the United States. The parties agree that in the event any provision of this Agreement is held by a court of competent jurisdiction to be in contravention of any such laws, they will enter into immediate negotiation thereon at a time and date agreeable to both parties. The remainder of the Agreement shall remain in full force and effect.

13-2

The District shall not be bound by any requirement, which is not expressly stated in this Agreement. This Agreement terminates and supersedes those procedures, rules or regulations inconsistent with the provisions herein. The parties agree that during the negotiations, which culminated in this Agreement, each party enjoyed and exercised without limitations the right and opportunity to make demands and proposals or counterproposals with respect to any matter not reserved by policy or laws from compromise through negotiations.

ARTICLE XIV – COMPENSATION

14-1

~~The District agrees to fund a \$1,075 per employee bonus for the 2021-22 school year only. The bonus will be paid to all employees who are actively employed by the District on the effective date of this agreement.~~

~~The salary schedule for 2021-22 (Exhibit A) was increased by 0.45% as a result of a memorandum of understanding made between the Association and District on May 27, 2021.~~

~~The Salary Schedule for 2021-22 was increased by 0.50%, retroactive to July 1, 2021, for 260-day employees and August 1, 2021, for all others, which includes the employees 0.25% portion of the 2021 PERS contribution rate increase in lieu of an equivalent increase effective July 1, 2021. This will result in a net 0.25% increase on the base. The District will fund any increases to PERS at the statutorily required rate for all employees.~~

The District will pay longevity and step increases for the 2022-23, and 2023-24 and 2024-2025 school years. The District and the Organization agree to the following additional provisions related to compensation:

- ~~1. If the Douglas County School District identifies additional funding for Fiscal Year '22, the District will offer to engage in negotiations to discuss increased compensation for 2022-23. A priority will be placed on ensuring comparability through salary and contract language comparison studies.~~

Contracted Health Service Nurses who have completed their B.S.N. and possess a Nevada School Nurse endorsement shall be placed on the Classified Salary Schedule, Range 9-D, prorated for a 186 day position.

Instructional para-educators and special education para-educators, who meet the "highly qualified" state and federal requirements of HR1 and SB1, shall be placed on Range 1-F (instructional) or 13-B (special education) of the salary schedule upon meeting the requirements. In order to advance to a Para-Educator III or Para-Educator IV job classification during the current contract year, official transcripts, or appropriate notification, must be received by Human Resources on or before October 1st.

14-3

In the event a contracted Support Staff Employee is promoted, the promoted employee will be placed on a step at which the hourly rate is at least a 2% increase or one step higher, whichever is more, than the hourly rate of one's previous assignment. If the employee's previous rate was the employer/employee paid PERS rate (50%) and they choose to switch to employer paid PERS at the time of promotion, their previous rate will be matched to the 50% rate and they will be placed on that step at the employer paid rate (100%)¹⁴⁻⁴

At the discretion of the school principal, a yearly stipend of \$500.00 may be paid to a qualified Support Staff Employee who provides bilingual services outside the employee's regular work day for the benefit of the school. The school principal will determine the qualifications necessary, the duties required and to whom the stipend will be given.

14-5 Professional Growth

14-5-A DCSD Sponsored Training

When opportunities arise through late start days, early release days and the like, the District will work with site administration and Classified Supervisors to plan training sessions to improve the skillset of support staff employees. Support staff employees will be invited to participate in all PLC, site staff development opportunities, data discussions, and other instructional group meetings that occur within their scheduled work day. When required by a supervisor, support staff employees will attend meetings and trainings. Support staff employees may attend staff trainings and meetings that occur outside of their work day commitment if they desire to volunteer to do so.

14-5-B Education

The District shall credit any Non-Instructional, Instructional, and Special Education Para-Educators (Ranges 1A – 1H and Ranges 13A – 13D) who desires professional growth advancement on the Classified Salary Schedule for the school year 2018-19, and thereafter, with professional growth credit for any "education" related continuing education courses that are taken from an accredited institution and are pre-approved by the Executive Director of Human Resources prior to enrollment in the course(s).

In all cases of the above-approved courses, one (1) continuing education credit requires a minimum of ten (10) hours of participation in an education program. A grade no lower than a "B" must be earned for the course. Courses for which only a "pass/fail" or "satisfactory/unsatisfactory" grade can be obtained will not be approved unless there is no option to receive the letter grade for the course. In such cases, the employee is required to provide verification from the institution that a letter grade is not an option.

Official transcripts, or appropriate verification, must be received by Human Resources by October 1st of each year should a advancement in job category exist for a promotion on the salary schedule. An advancement in job category, verified by October 1st, will be paid retroactively to the start of the employees contract year. Official transcripts, or appropriate verification, received after October 1st, will not be credited on the salary schedule until the following contract year.

If either release time or District funding is given to attend classes, workshops, or conferences, any credit received for such attendance will not count for advancement to a new para-educator job category.

14-6 Longevity

Any Support Staff Employee in a contracted position covered by this Agreement who has completed a total of fifteen (15) ~~or nineteen (19)~~ continuous contracts of service with the District shall receive a 5% salary increase beginning with the sixteenth (16th) consecutive year of service. Any employee who completes a total of nineteen (19) continuous contracts of service with the District shall receive a 5% salary increase beginning with the twentieth (20th) year of continuous service. ~~be eligible for longevity steps 15 or 19 depending upon~~

~~one's number of years of continuous service. Compensation for longevity steps 15 and 19 will be five percent (5%) over and above the employee's previous range and step placement.~~

Any support staff employee who has completed a total of twenty-five (25) continuous contracts of service with the District shall be eligible for a \$675 longevity bonus per year **beginning with the twenty-sixth (26th) year of continuous service.**

Note: In exchange for Article XXI – Fingerprinting language, DCSSO agreed to reduce the \$750 twenty-five (25) year longevity bonus to \$675.

To be counted as a year of contract service to the District, the employee must have worked no less than 65% of the total days in a complete contract year for that position.

Continuous service includes years worked in succession. When an employee terminates from the District, a break in continuous service occurs.

14-7 Out of Classification Pay

Contracted employees temporarily assigned by the District to ~~substitute for or assume~~ the responsibilities of an employee in a higher rated position, completing assignments that are beyond their current scope, shall be compensated as follows:

Consecutive Work Days 1 – 5 ~~20~~: Contract employees will receive the hourly rate at which they are currently being paid in their classification.

Consecutive Work Days day 6 ~~21~~ plus: Contract employees shall be compensated at range of the higher rated position and at the contract employee's current step.

At the discretion of the supervisor or administrator, an employee may be paid at a higher rate on a short term basis in order to meet the needs of the department.

Contracted employees temporarily assigned by the supervisor to perform work in a lower rated position shall continue to be paid their regular hourly rate for the duration of that assignment.

14-8 Extra Time vs. Overtime:

On occasion, it may be necessary for a supervisor to ask a non-exempt employee to work more than 8 hours on a given day. When that service is reconciled during the same workweek (Monday through Sunday) by scheduling of time off during that same workweek, then compensation for overtime is not required. These arrangements such that the employee does not exceed 40 hours of work in the workweek, can be made by the supervisor without the written approval of the **Director of Business Services**. For example, a supervisor might ask a secretary to work 10 hours on a Tuesday and then allow that employee 2 hours of release time later during that same workweek. Under these circumstances, compensation for overtime is not required. Extra time handled in this manner would not be reported to Business Services and would not be reported on absence forms. However, supervisory personnel must maintain the proper records and documentation of the time involved. In the instance of an unexpected extra time situation in which there is no opportunity to reconcile

the extra hours during the same week, the reconciliation must occur no later than in the following 5 working days.

If the extra time is not used within the two weeks the employee will be compensated for the time.

14-9

All essential staff members who report to work on school closure days will need to fill out a district-approved form to document their total hours worked. All hours worked on school closure days must be tracked by the employee and reported to the supervisor.

If non-essential staff are not required to make up school closure days, supervisors will review the hours worked and approve comp time for the essential staff who worked the school closure days at the rate of time and one-half.

Comp time must be used on non-student contact days and be used within one year from the last day of school in which the time was worked and approved. A regular leave request will need to be filled out indicating comp time from school closure.

ARTICLE XV – TERM OF AGREEMENT

15-1

This agreement shall be effective upon ratification by the Board of Trustees from ~~July 1, 2021 to June 30, 2024.~~ July 1, 2023 to June 30, 2025.

ARTICLE XVI – CONTRACT PRINTING

16-1

A master copy of this agreement, including all required signatures, will be provided to DCSSO and the District. Copies of negotiated agreements, from 2007-09 through the current contract, will be available online at the District's website.

ARTICLE XVII – DISTRICT RIGHTS

17-1

Except as expressly modified or restricted by a specific provision of this Agreement, the School Trustees retain those management rights as provided by statute.

17-2

All other rights of management not expressly limited by the terms of this Agreement are also expressly reserved to the District even though not enumerated above. The expressed provisions of this Agreement constitute the only contractual limitation upon the District's rights.

ARTICLE XVIII - BREAKS

18-1

Each eight-hour Support Staff Employee is entitled to two paid ten-minute rest breaks. The first rest break should take place at or near the midpoint of the work period prior to the lunch break and the second rest break should be taken at or near the midpoint of the work period after the lunch break. Each eight-hour employee is entitled to a one-half hour, non-paid, uninterrupted lunch break at or near the midpoint of their eight-hour shift.

18-2

Employees who work fewer than eight (8) hours and work more than four (4) consecutive hours without a lunch break are entitled to one ten (10) minute rest break at or near the midpoint of the employee's work day (i.e., seven (7) hour employees with a lunch break are not entitled to a rest break if they do not work four (4) consecutive hours). Rest breaks may not be attached to the lunch break thus extending the lunch break.

18-3

Lunch breaks and rest breaks shall be assigned by the employee's supervisor and should not be taken at the beginning or end of the shift to shorten the workday. Should a need arise in which an employee needs to modify his/her established work hours; it shall be permissible for the employee's supervisor to grant permission for modifications. Any changes in the established work hours must be approved by the supervisor, are at the sole discretion of the supervisor, and are not subject to an appeal. Employees will be responsible for making up missed work time within the same calendar week, or they will receive a pay dock for the time missed.

18-4

All breaks are to be scheduled and taken at the direction of the employee's immediate supervisor.

18-5

Employees unable to take a rest break will not receive any remuneration in lieu of the rest break.

ARTICLE XIX – POSTING VACANCIES/TRANSFERS

19-1

The DCSSO agrees that the Executive Director of Human Resources in conjunction with the appropriate supervisor is authorized to make appointments to all vacant positions based upon the needs of the District. Prior to filling vacancies, the procedures below will be followed.

1. All vacancies for classified positions, including new positions, shall be emailed to all classified employees. In addition, the position will be posted on the District website for a period of five (5) working days before the selection process begins.
2. The posting shall include job title, wage classification, job location, and closing date for application.
3. The posting will not be filled for five (5) days from the date of posting during which time transfer requests by individuals within the job categories listed in the Appendix being posted shall be considered. Individuals with an effective or highly effective performance rating on their most recent evaluation will be guaranteed an interview. If an individual's request for transfer is not granted, the District will provide the individual a written explanation as to why the transfer was denied.
4. In considering whether a transfer will be granted or not, the District will examine the following criteria:
 - a. Previous experience
 - b. Performance evaluations
 - c. Job-related training
 - d. Experience working with children

ARTICLE XX – WORK DAY EXCEPTION

20-1

~~Support Staff Employees who provide direct instructional support to students, and who would be required to remain on site on the minimum days listed in the table below, will be required to leave campus at the same time students are dismissed on those two minimum days. In exchange, support staff employees who provide direct instructional support to students will work the same combined amount of hours on the last teacher workday prior to the start of the school year. Site administration will be responsible to notify affected employees and Human Resources of the number of hours and date to be worked prior to the end of the last day of school (See Definition 1-14).~~

~~If two minimum days are not available in a given year, the District and Organization will develop a plan to compensate employees in exchange for working a designated number of hours on the last teacher workday prior to the start of the school year.~~

Level	Minimum Day 1	Minimum Day 2
Elementary—Valley	November 9, 2022	June 16, 2023
Elementary—Lake	November 9, 2022	June 16, 2023
Middle School High School—Valley High School—Lake	Secondary School Support Staff Employees who provide direct instructional support to students will work 3-5 four (4) hours on the last teacher workday prior to the start of the school year. Employees will be paid on a timesheet for the difference between the time they owe for leaving early on June 16, 2023 any minimum days and the 3-½ four (4) hours they are required to work on the teacher workday.	

~~The District and Organization agree to update Article 20-1 of the negotiated agreement annually through an MOU process.~~

ARTICLE XXI – FINGERPRINTING

21-1

As a condition of employment with the District, employees must submit to a background check prior to being hired by the District, and at least once every 5 years thereafter. ~~Support Staff Employees will be responsible for all costs associated with the initial background check conducted prior to being hired. The District will contribute \$36.25 towards the cost of all subsequent background checks required per Nevada state law.~~ Support Staff Employees will be responsible for any administrative fees charged by the Douglas County Sheriff's Office or any other agency where the fingerprinting process is completed.

IN WITNESS WHEREOF, the parties have hereunto set their hands this **31st day of October, 2023.**

Douglas County School District
Board of Trustees

Douglas County School District
Support Staff Organization

Adam Dedmon, Executive Director of Human Resources

Brian Wallace, Trustee of DCSSO

Susan Jansen, President DCSD Board of Trustees

David Burns, Clerk DCSD Board of Trustees

Appendix

**Douglas County School District
2023-25 LIST OF JOB FAMILIES & CATEGORIES
APPENDIX A**

JOB FAMILY / CATEGORY	RANGE (Prior to 04-09-19)	RANGERANGE (As of 04-09-19)
AIDES		
Para-Educator I - Instructional	Not Applicable	1-E
Para-Educator II - Instructional	Not Applicable	1-F
Para-Educator III - Instructional	Not Applicable	1-G
Para-Educator IV - Instructional	Not Applicable	1-H
BUILDINGS/SITE MAINTENANCE		
Grounds Person	23	2-A
Maintenance Technician I	26	2-B
Maintenance Technician II	31	2-C
Lead Grounds Person	Not Applicable	2-D
Maintenance Specialist – HVACR/EMS	36	2-D
BUSINESS SERVICES – DISTRICT OFFICE		
Accounts Payable & Financial Analyst	B	3-A
Payroll Technician	32	3-B
CLERICAL SERIES		
Secretary I, School/Department	23	4-C

Secretary II, School/Department	26	4-D
CLERICAL SERIES – DISTRICT OFFICE		
District Office Front Desk / Substitute Coordinator	Not Applicable	5-B
Specialist - Grants	28	5-C
Specialist – Progress Monitoring	28	5-D
Secretary III, Accounts Specialist	28	5-E
Specialist - Accountability	28	5-F
COMPUTER SERVICES		
Help Desk/Support Technician	26	6-A
Technology Systems Specialist	34	6-B
Computer Specialist I	40	6-C
IT Applications Specialist	42	6-D
Computer Systems Engineer	47	6-E
Network Engineer – WAN	47	6-F
CUSTODIANS		
Custodian	23	7-A
Head Custodian I (Elementary/DHS Night Lead)	26	7-B
Head Custodian II (Middle / GWHS)	n/a	7-C
Head Custodian III (DHS)	n/a	7-D

FOOD SERVICES		
Cashier I	10	8-A
Cashier II	12	8-B
Assistant Cook	14	8-C
Nutrition Manager I (Elementary)	18	8-D
Nutrition Manager II (Middle/GWHS)		8-E
Nutrition Manager III (DHS)		8-F
HEALTH		
Health Aide	14	9-A
Health Service Nurse - LPN	30	9-B
Health Service Nurse - RN	34	9-C
Health Service Nurse - RN (BSN & State Endorsement) – moving to certified salary schedule in 2022-23 as appropriate	47	9-D
HEARING IMPAIRED INTERPRETERS		
Educational Interpreter I	40	10-A
MECHANICS		
Equipment Mechanic	42	11-C
MEDIA TECHNICIAN		
Media Technician I	31	12-A

Media Technician II	34	12-B
Media Technician III	39	12-C
SPECIAL EDUCATION		
Para-Educator I - Special Education	Not Applicable	13-A
Para-Educator II - Special Education	Not Applicable	13-B
Para-Educator III - Special Education	Not Applicable	13-C
Para-Educator IV - Special Education	Not Applicable	13-D
Behavior Technician	Not Applicable	13-D
STUDENT SAFETY		
Student Safety Campus Monitor	23	14-A
TEACHER ASSISTANT		
Teacher Assistant	31	15-A
Psychologist Technician	Not Applicable	15-A
WAREHOUSE		
Warehouse Delivery	21	16-A
Mail Person	23	16-B
Warehouse Manager	26	16-C

DOUGLAS COUNTY SCHOOL DISTRICT
2023-2025 JOB TITLES

Job Title	Range <i>(As of 04-09-19)</i>
Para-Educator I - Instructional	1-E
Para-Educator II – Instructional - HQ	1-F
Para-Educator III – Instructional - HQ	1-G
Para-Educator IV – Instructional - HQ	1-H
Grounds Person	2-A
Maintenance Technician I	2-B
Maintenance Technician II	2-C
Lead Grounds Person	2-D
Maintenance Specialist - HVACR/EMS	2-D
Accounts Payable & Financial Analyst	3-A
Payroll Technician	3-B
Secretary I - School/Department	4-C
Secretary II - School / Department	4-D
District Office Front Desk – Substitute Coordinator	5-B
Specialist - Grants	5-C
Specialist - Progress Monitoring	5-D
Secretary III - Accounts Specialist	5-E
Specialist - Accountability	5-F
Help Desk Support Technician	6-A
Technology Systems Specialist	6-B
Computer Specialist I	6-C

IT Application Specialist	6-D
Computer Systems Engineer	6-E
Network Engineer - WAN	6-F
Custodian	7-A
Head Custodian I (Elementary/ DHS Night Lead)	7-B
Head Custodian II (Middle / GWHS)	7-C
Head Custodian III (DHS)	7-D
Cashier I	8-A
Cashier II	8-B
Assistant Cook	8-C
Nutrition Manager I (Elementary)	8-D
Nutrition Manager II (Middle / GWHS)	8-E
Nutrition Manager III (DHS)	8-F
Health Aide	9-A
Health Service Nurse - LPN	9-B
Health Service Nurse - RN	9-C
Health Service Nurse - RN (BSN & State Endorsement)	9-D
(BSN with State Endorsement moving to certified salary schedule 22-23)	
Educational Interpreter I	10-A
Equipment Mechanic	11-C

Job Title	Range (As of 04-09-19)
Media Technician I	12-A
Media Technician II	12-B
Media Technician III	12-C
Para-Educator I - Special Education	13-A
Para-Educator II - Special Education	13-B
Para-Educator III - Special Education	13-C
Para-Educator IV - Special Education	13-D
Behavior Technician	13-D
Student Safety Campus Monitor	14-A
Teacher Assistant	15-A
Psychologist Technician	15-A
Warehouse Delivery	16-A
Mail Person	16-B
Warehouse Manager	16-C

Substitutes (Classified Employees): All substitute positions will be paid at the entry-level rate (EE1) for the job classification in which they are substituting.

** Range 3-A applies to the individual in the following position as of July 1, 2016

- Range 3-A: Accounts Payable & Financial Analyst

Should an employee on Range C depart the Douglas County School District after July 1, 2016, the position will revert to the regular classified salary schedule as follows: Range 3-A (Range 5-E).

Any compensation increases/decreases and/or PERS contributions which impact the regular Classified Salary Schedule will have the same impact on Range-3-A.

DOUGLAS COUNTY SCHOOL DISTRICT

2023-2024

Reflects an 11% Salary Increase

Increase paid retroactively to July 01, 2023 for 260-Day Employees and August 01, 2023 for all other employees.

Only retroactive for employees who are employed as of the date of approval by the Board of Trustees.

Step/Range		AIDES				FACILITIES				DO-BUSINESS		CLERICAL				DO-CLERICAL SERIES			
		1-E	1-F	1-G	1-H	2-A	2-B	2-C	2-D	3-A	3-B	4-A	4-B	4-C	4-D	5-B	5-C	5-D	5-E
Step 1	EE	\$15.63	\$17.53	\$18.28	\$19.02	\$20.22	\$21.32	\$23.50	\$25.49	\$24.38	\$23.81	\$17.87	\$20.22	\$20.57	\$21.76	\$22.29	\$22.29	\$22.29	\$22.29
	E	\$13.14	\$14.75	\$15.38	\$16.00	\$17.02	\$17.95	\$19.78	\$21.43	\$20.52	\$20.04	\$15.02	\$17.02	\$17.31	\$18.32	\$18.75	\$18.75	\$18.75	\$18.75
Step 2	EE	\$16.84	\$18.81	\$19.60	\$20.41	\$21.45	\$22.57	\$24.75	\$26.72	\$25.61	\$25.04	\$19.05	\$21.45	\$21.79	\$23.02	\$23.45	\$23.45	\$23.45	\$23.45
	E	\$14.19	\$15.83	\$16.51	\$17.18	\$18.06	\$18.98	\$20.82	\$22.50	\$21.56	\$21.06	\$16.03	\$18.06	\$18.34	\$19.36	\$19.75	\$19.75	\$19.75	\$19.75
Step 3	EE	\$18.04	\$20.08	\$20.93	\$21.77	\$22.61	\$23.77	\$25.95	\$27.95	\$26.86	\$26.25	\$20.28	\$22.61	\$22.97	\$24.24	\$24.68	\$24.68	\$24.68	\$24.68
	E	\$15.17	\$16.90	\$17.61	\$18.32	\$19.02	\$20.01	\$21.84	\$23.50	\$22.64	\$22.09	\$17.06	\$19.02	\$19.33	\$20.40	\$20.78	\$20.78	\$20.78	\$20.78
Step 4	EE	\$19.23	\$21.40	\$22.30	\$23.22	\$23.81	\$24.96	\$27.19	\$29.13	\$28.24	\$27.44	\$21.50	\$23.81	\$24.18	\$25.45	\$25.93	\$25.93	\$25.93	\$25.93
	E	\$16.19	\$18.01	\$18.76	\$19.54	\$20.04	\$20.99	\$22.87	\$24.52	\$23.76	\$23.10	\$18.09	\$20.04	\$20.36	\$21.41	\$21.81	\$21.81	\$21.81	\$21.81
Step 5	EE	\$20.52	\$22.61	\$23.56	\$24.51	\$25.04	\$26.17	\$28.43	\$30.42	\$29.64	\$28.65	\$22.68	\$25.04	\$25.43	\$26.69	\$27.10	\$27.10	\$27.10	\$27.10
	E	\$17.28	\$19.02	\$19.82	\$20.63	\$21.05	\$22.03	\$23.92	\$25.59	\$24.95	\$24.09	\$19.08	\$21.05	\$21.39	\$22.46	\$22.80	\$22.80	\$22.80	\$22.80
Step 6	EE	\$20.69	\$22.80	\$23.76	\$24.71	\$25.23	\$26.40	\$28.67	\$30.66	\$29.88	\$28.88	\$22.87	\$25.23	\$25.64	\$26.90	\$27.32	\$27.32	\$27.32	\$27.32
	E	\$17.41	\$19.17	\$19.98	\$20.80	\$21.24	\$22.21	\$24.12	\$25.80	\$25.16	\$24.30	\$19.24	\$21.24	\$21.57	\$22.66	\$22.99	\$22.99	\$22.99	\$22.80
Step 7	EE	\$20.87	\$22.98	\$23.95	\$24.92	\$25.45	\$26.61	\$28.91	\$30.93	\$30.13	\$29.11	\$23.06	\$25.45	\$25.85	\$27.14	\$27.54	\$27.54	\$27.54	\$27.54
	E	\$17.56	\$19.34	\$20.15	\$20.97	\$21.41	\$22.39	\$24.32	\$26.02	\$25.37	\$24.51	\$19.39	\$21.41	\$21.74	\$22.84	\$23.18	\$23.18	\$23.18	\$23.18
Step 8	EE	\$21.03	\$23.18	\$24.15	\$25.14	\$25.66	\$26.82	\$29.15	\$31.17	\$30.38	\$29.36	\$23.25	\$25.66	\$26.05	\$27.36	\$27.79	\$27.79	\$27.79	\$27.79
	E	\$17.70	\$19.50	\$20.32	\$21.15	\$21.58	\$22.58	\$24.53	\$26.22	\$25.58	\$24.70	\$19.56	\$21.58	\$21.93	\$23.02	\$23.36	\$23.36	\$23.36	\$23.36
Step 9	EE	\$21.20	\$23.36	\$24.33	\$25.34	\$25.86	\$27.05	\$29.39	\$31.41	\$30.63	\$29.60	\$23.43	\$25.86	\$26.27	\$27.58	\$28.00	\$28.00	\$28.00	\$28.00
	E	\$17.84	\$19.67	\$20.48	\$21.32	\$21.75	\$22.77	\$24.73	\$26.44	\$25.78	\$24.91	\$19.72	\$21.75	\$22.11	\$23.21	\$23.56	\$23.56	\$23.56	\$36.83
Step 10	EE	\$21.36	\$23.55	\$24.53	\$25.55	\$26.06	\$27.27	\$29.63	\$31.67	\$30.88	\$29.84	\$23.62	\$26.06	\$26.48	\$27.82	\$28.22	\$28.22	\$28.22	\$28.22
	E	\$17.98	\$19.81	\$20.64	\$21.49	\$21.94	\$22.95	\$24.93	\$26.65	\$25.98	\$25.10	\$19.87	\$21.94	\$22.28	\$23.40	\$23.74	\$23.74	\$23.74	\$23.74
Step 11	EE	\$21.54	\$23.73	\$24.75	\$25.74	\$26.27	\$27.49	\$29.86	\$31.93	\$31.11	\$30.07	\$23.80	\$26.27	\$26.69	\$28.04	\$28.44	\$28.44	\$28.44	\$28.44
	E	\$18.13	\$19.97	\$20.82	\$21.66	\$22.11	\$23.12	\$25.13	\$26.86	\$26.19	\$25.30	\$20.03	\$22.11	\$22.46	\$23.58	\$23.93	\$23.93	\$23.93	\$23.93
Step 16	EE	\$22.63	\$24.93	\$25.97	\$27.02	\$27.58	\$28.86	\$31.35	\$33.51	\$32.67	\$31.56	\$25.01	\$27.58	\$28.03	\$29.41	\$29.88	\$29.88	\$29.88	\$29.88
	E	\$19.03	\$20.97	\$21.87	\$22.75	\$23.21	\$24.27	\$26.38	\$28.20	\$27.52	\$26.57	\$21.04	\$23.21	\$23.57	\$24.75	\$25.15	\$25.15	\$25.15	\$25.15
Step 20	EE	\$23.74	\$26.17	\$27.28	\$28.37	\$28.96	\$30.31	\$32.94	\$35.19	\$34.31	\$33.13	\$26.25	\$28.96	\$29.41	\$30.93	\$31.35	\$31.35	\$31.35	\$31.35
	E	\$19.98	\$22.03	\$22.95	\$23.88	\$24.36	\$25.50	\$27.70	\$29.62	\$28.88	\$27.89	\$22.10	\$24.36	\$24.75	\$26.02	\$26.38	\$26.38	\$26.38	\$26.38

DOUGLAS COUNTY SCHOOL DISTRICT

2023-2024

Reflects an 11% Salary Increase

Increase paid retroactively to July 01, 2023 for 260-Day Employees and August 01, 2023 for all other employees.

Only retroactive for employees who are employed as of the date of approval by the Board of Trustees.

Step/Range		INFORMATION TECHNOLOGY						CUSTODIANS				FOOD SERVICES						HEALTH SERVICES			
		6-A	6-B	6-C	6-D	6-E	6-F	7-A	7-B	7-C	7-D	8-A	8-B	8-C	8-D	8-E	8-F	9-A	9-B	9-C	9-D
Step 1	EE	\$21.48	\$24.39	\$26.77	\$28.36	\$32.32	\$32.32	\$20.22	\$21.32	\$23.50	\$25.49	\$15.22	\$15.95	\$16.78	\$18.21	\$20.08	\$21.77	\$17.81	\$22.88	\$24.39	\$31.93
	E	\$18.08	\$20.54	\$22.53	\$23.87	\$27.22	\$27.22	\$17.02	\$17.95	\$19.78	\$21.43	\$12.82	\$13.43	\$14.11	\$15.32	\$16.88	\$18.30	\$14.98	\$19.24	\$20.54	\$26.86
Step 2	EE	\$22.61	\$25.57	\$27.98	\$29.70	\$33.80	\$33.80	\$21.45	\$22.57	\$24.75	\$26.72	\$16.46	\$17.20	\$18.02	\$19.45	\$21.33	\$23.03	\$19.09	\$24.09	\$25.57	\$33.40
	E	\$19.03	\$21.50	\$23.54	\$24.99	\$28.44	\$28.44	\$18.06	\$18.98	\$20.82	\$22.50	\$13.85	\$14.47	\$15.15	\$16.37	\$17.96	\$19.41	\$16.05	\$20.27	\$21.50	\$28.10
Step 3	EE	\$23.80	\$26.80	\$29.17	\$30.90	\$35.22	\$35.22	\$22.61	\$23.77	\$25.95	\$27.95	\$17.66	\$18.42	\$19.21	\$20.66	\$22.56	\$24.29	\$20.35	\$25.29	\$26.80	\$34.80
	E	\$20.02	\$22.55	\$24.56	\$26.01	\$29.64	\$29.64	\$19.02	\$20.01	\$21.84	\$23.50	\$14.85	\$15.49	\$16.16	\$17.39	\$18.98	\$20.43	\$17.12	\$21.29	\$22.55	\$29.27
Step 4	EE	\$25.05	\$28.04	\$30.42	\$32.21	\$36.69	\$36.69	\$23.81	\$24.96	\$27.19	\$29.13	\$18.89	\$19.60	\$20.49	\$21.93	\$23.89	\$25.59	\$21.70	\$26.49	\$28.04	\$36.23
	E	\$21.08	\$23.58	\$25.59	\$27.10	\$30.86	\$30.86	\$20.04	\$20.99	\$22.87	\$24.52	\$15.90	\$16.51	\$17.24	\$18.45	\$20.11	\$21.56	\$18.26	\$22.30	\$23.58	\$30.49
Step 5	EE	\$26.37	\$29.20	\$31.59	\$33.42	\$38.10	\$38.10	\$25.03	\$25.65	\$28.43	\$30.43	\$20.06	\$20.83	\$21.62	\$23.14	\$25.65	\$27.45	\$22.95	\$27.68	\$29.20	\$37.62
	E	\$22.19	\$24.57	\$26.58	\$28.12	\$32.06	\$32.06	\$21.05	\$22.03	\$23.92	\$25.59	\$16.88	\$17.53	\$18.21	\$19.46	\$21.13	\$22.60	\$19.30	\$23.29	\$24.57	\$31.66
Step 6	EE	\$26.57	\$29.44	\$31.86	\$33.70	\$38.42	\$38.42	\$25.23	\$26.40	\$28.67	\$30.66	\$20.22	\$21.00	\$21.82	\$23.34	\$25.35	\$27.11	\$23.14	\$27.92	\$29.44	\$37.95
	E	\$22.37	\$24.77	\$26.80	\$28.35	\$32.34	\$32.34	\$21.24	\$22.21	\$24.12	\$25.80	\$17.02	\$17.66	\$18.35	\$19.63	\$21.31	\$22.80	\$19.46	\$23.48	\$24.77	\$31.93
Step 7	EE	\$26.79	\$29.69	\$32.12	\$33.98	\$38.75	\$38.75	\$25.45	\$26.61	\$28.91	\$30.93	\$20.38	\$21.17	\$21.99	\$23.52	\$25.56	\$27.34	\$23.33	\$28.14	\$29.69	\$38.26
	E	\$22.54	\$24.98	\$27.03	\$28.59	\$32.61	\$32.61	\$21.41	\$22.39	\$24.32	\$26.02	\$17.15	\$17.81	\$18.50	\$19.79	\$21.49	\$22.99	\$19.63	\$23.67	\$24.98	\$32.20
Step 8	EE	\$27.01	\$29.92	\$32.37	\$34.28	\$39.07	\$39.07	\$25.66	\$26.82	\$29.15	\$31.17	\$20.56	\$21.33	\$22.16	\$23.71	\$25.77	\$27.56	\$23.51	\$28.37	\$29.92	\$38.57
	E	\$22.73	\$25.18	\$27.25	\$28.83	\$32.87	\$32.87	\$21.58	\$22.58	\$24.53	\$26.22	\$17.30	\$17.96	\$18.65	\$19.95	\$21.68	\$23.17	\$19.78	\$23.87	\$25.18	\$32.46
Step 9	EE	\$27.23	\$30.18	\$32.65	\$34.54	\$39.37	\$39.37	\$25.86	\$27.05	\$29.39	\$31.41	\$20.73	\$21.51	\$22.36	\$23.92	\$25.99	\$27.78	\$23.70	\$28.61	\$30.18	\$38.90
	E	\$22.92	\$25.40	\$27.47	\$29.06	\$33.13	\$33.13	\$21.75	\$22.77	\$24.73	\$26.44	\$17.44	\$18.10	\$18.82	\$20.12	\$21.85	\$23.36	\$19.94	\$24.06	\$25.40	\$32.73
Step 10	EE	\$27.44	\$30.42	\$32.91	\$34.83	\$39.69	\$39.69	\$26.06	\$27.27	\$29.63	\$31.67	\$20.89	\$21.69	\$22.55	\$24.10	\$26.19	\$27.99	\$23.89	\$28.84	\$30.42	\$39.21
	E	\$23.09	\$25.60	\$27.69	\$29.29	\$33.40	\$33.40	\$21.94	\$22.95	\$24.93	\$26.65	\$17.57	\$18.25	\$18.96	\$20.28	\$22.03	\$23.55	\$20.10	\$24.26	\$25.60	\$32.98
Step 11	EE	\$27.66	\$30.66	\$33.17	\$35.11	\$40.00	\$40.00	\$26.27	\$27.49	\$29.86	\$31.93	\$21.05	\$21.85	\$22.73	\$24.29	\$26.39	\$28.22	\$24.07	\$29.06	\$30.66	\$39.52
	E	\$23.27	\$25.80	\$27.91	\$29.54	\$33.66	\$33.66	\$22.11	\$23.12	\$25.13	\$26.86	\$17.72	\$18.40	\$19.11	\$20.45	\$22.23	\$23.75	\$20.24	\$24.46	\$25.80	\$33.24
Step 16	EE	\$29.08	\$32.20	\$34.83	\$36.85	\$42.00	\$42.00	\$27.58	\$28.86	\$31.35	\$33.51	\$22.09	\$22.96	\$23.86	\$25.51	\$27.72	\$29.62	\$25.28	\$30.52	\$32.20	\$41.49
	E	\$24.48	\$27.09	\$29.29	\$31.00	\$35.34	\$35.34	\$23.21	\$24.27	\$26.38	\$28.20	\$18.59	\$19.32	\$20.06	\$21.46	\$23.32	\$24.93	\$21.27	\$25.69	\$27.09	\$34.93
Step 20	EE	\$30.51	\$33.80	\$36.57	\$38.70	\$44.12	\$44.12	\$28.96	\$30.31	\$32.94	\$35.19	\$23.21	\$24.10	\$25.06	\$26.78	\$29.10	\$31.09	\$26.55	\$32.05	\$33.80	\$43.57
	E	\$25.68	\$28.44	\$30.77	\$32.55	\$37.11	\$37.11	\$24.36	\$25.50	\$27.70	\$29.62	\$19.52	\$20.27	\$21.08	\$22.54	\$24.49	\$26.19	\$22.34	\$26.96	\$28.44	\$36.66

DOUGLAS COUNTY SCHOOL DISTRICT

2023-2024

Reflects an 11% Salary Increase

Increase paid retroactively to July 01, 2023 for 260-Day Employees and August 01, 2023 for all other employees.

Only retroactive for employees who are employed as of the date of approval by the Board of Trustees.

Step/Range		HI	VM			MEDIA TECHS			SPECIAL EDUCATION				SS	TA	WAREHOUSE		
		10-A	11-B	11-C	12-A	12-B	12-C	13-A	13-B	13-C	13-D	14-A	15-A	16-A	16-B	16-C	
Step 1	EE	\$26.77	\$25.18	\$28.79	\$23.24	\$24.39	\$26.40	\$15.63	\$17.97	\$18.73	\$19.48	\$20.22	\$23.24	\$19.37	\$20.22	\$21.32	
	E	\$22.54	\$21.18	\$24.22	\$19.55	\$20.54	\$22.23	\$13.14	\$15.11	\$15.76	\$16.39	\$17.02	\$19.55	\$16.30	\$17.02	\$17.95	
Step 2	EE	\$27.97	\$26.40	\$30.12	\$24.42	\$25.57	\$27.59	\$16.84	\$19.25	\$20.08	\$20.89	\$21.45	\$24.42	\$20.63	\$21.45	\$22.57	
	E	\$23.54	\$22.23	\$25.35	\$20.56	\$21.50	\$23.22	\$14.19	\$16.20	\$16.89	\$17.57	\$18.06	\$20.56	\$17.37	\$18.06	\$18.98	
Step 3	EE	\$29.18	\$27.59	\$31.34	\$25.63	\$26.80	\$28.79	\$18.04	\$20.56	\$21.42	\$22.29	\$22.61	\$25.63	\$21.78	\$22.61	\$23.77	
	E	\$24.56	\$23.22	\$26.37	\$21.55	\$22.55	\$24.22	\$15.17	\$17.30	\$18.04	\$18.75	\$19.02	\$21.55	\$18.33	\$19.02	\$20.01	
Step 4	EE	\$30.43	\$28.79	\$32.71	\$26.97	\$28.04	\$30.03	\$19.22	\$21.88	\$22.83	\$23.74	\$23.81	\$26.83	\$23.06	\$23.81	\$24.96	
	E	\$25.59	\$24.22	\$27.52	\$22.70	\$23.58	\$25.26	\$16.17	\$18.42	\$19.20	\$19.98	\$20.04	\$22.58	\$19.39	\$20.04	\$20.99	
Step 5	EE	\$31.58	\$30.03	\$33.92	\$28.24	\$29.19	\$31.19	\$20.52	\$23.18	\$24.15	\$25.14	\$25.04	\$28.10	\$24.23	\$25.04	\$26.17	
	E	\$26.58	\$25.26	\$28.53	\$23.75	\$24.57	\$26.24	\$17.28	\$19.49	\$20.32	\$21.15	\$21.05	\$23.63	\$20.39	\$21.05	\$22.03	
Step 6	EE	\$31.86	\$30.29	\$34.22	\$28.46	\$29.44	\$31.45	\$20.69	\$23.36	\$24.34	\$25.35	\$25.23	\$28.33	\$24.42	\$25.23	\$26.40	
	E	\$26.80	\$25.49	\$28.78	\$23.95	\$24.77	\$26.47	\$17.41	\$19.65	\$20.49	\$21.33	\$21.24	\$23.82	\$20.56	\$21.24	\$22.21	
Step 7	EE	\$32.12	\$30.53	\$34.50	\$28.70	\$29.69	\$31.71	\$20.87	\$23.55	\$24.55	\$25.56	\$25.45	\$28.56	\$24.63	\$25.45	\$26.61	
	E	\$27.03	\$25.70	\$29.02	\$24.15	\$24.98	\$26.69	\$17.56	\$19.81	\$20.66	\$21.50	\$21.41	\$24.01	\$20.74	\$21.41	\$22.39	
Step 8	EE	\$32.38	\$30.78	\$34.78	\$28.93	\$29.92	\$31.98	\$21.03	\$23.73	\$24.77	\$25.76	\$25.66	\$28.79	\$24.84	\$25.66	\$26.82	
	E	\$27.26	\$25.90	\$29.26	\$24.34	\$25.18	\$26.90	\$17.70	\$19.97	\$20.83	\$21.67	\$21.58	\$24.22	\$20.90	\$21.58	\$22.58	
Step 9	EE	\$32.66	\$31.03	\$35.07	\$29.16	\$30.18	\$32.23	\$21.20	\$23.92	\$24.97	\$25.97	\$25.86	\$29.02	\$25.05	\$25.86	\$27.05	
	E	\$27.48	\$26.11	\$29.51	\$24.55	\$25.40	\$27.13	\$17.84	\$20.12	\$21.00	\$21.85	\$21.75	\$24.41	\$21.08	\$21.75	\$22.77	
Step 10	EE	\$32.92	\$31.27	\$35.35	\$29.40	\$30.42	\$32.50	\$21.36	\$24.10	\$25.18	\$26.17	\$26.06	\$29.25	\$25.26	\$26.06	\$27.27	
	E	\$27.69	\$26.31	\$29.75	\$24.74	\$25.60	\$27.35	\$17.98	\$20.28	\$21.18	\$22.03	\$21.94	\$24.61	\$21.25	\$21.94	\$22.95	
Step 11	EE	\$33.18	\$31.53	\$35.65	\$29.64	\$30.66	\$32.75	\$21.54	\$24.29	\$25.37	\$26.39	\$26.27	\$29.49	\$25.46	\$26.27	\$27.49	
	E	\$27.92	\$26.54	\$30.00	\$24.94	\$25.80	\$27.57	\$18.13	\$20.45	\$21.34	\$22.21	\$22.11	\$24.81	\$21.41	\$22.11	\$23.12	
Step 16	EE	\$34.83	\$33.11	\$37.43	\$31.12	\$32.20	\$34.40	\$22.63	\$25.53	\$26.63	\$27.72	\$27.58	\$30.97	\$26.71	\$27.58	\$28.86	
	E	\$29.29	\$27.85	\$31.50	\$26.19	\$27.09	\$28.94	\$19.03	\$21.48	\$22.42	\$23.31	\$23.21	\$26.06	\$22.49	\$23.21	\$24.27	
Step 20	EE	\$36.56	\$34.76	\$39.26	\$32.68	\$33.80	\$36.11	\$23.74	\$26.79	\$27.97	\$29.09	\$28.96	\$32.52	\$28.06	\$28.96	\$30.31	
	E	\$30.76	\$29.24	\$33.04	\$27.50	\$28.44	\$30.40	\$19.98	\$22.55	\$23.53	\$24.48	\$24.36	\$27.37	\$23.61	\$24.36	\$25.50	

DOUGLAS COUNTY SCHOOL DISTRICT

2023-2024

Reflects an 11% Salary Increase

1. Should an employee on Range 3A depart the Douglas County School District after June 14, 2016, the position will revert to the regular classified salary schedule as follows:
2. Any compensation increases/decreases and/or PERS contributions which impact the regular Classified Salary Schedule will have the same impact on Ranges 3-A.
3. Longevity Service Increment: Any Support Staff Employee in a contracted position covered by this Agreement who has completed a total of fifteen (15) or nineteen (19)
4. Any support staff employee who has completed a total of twenty-five (25) continuous contracts of service with the District shall be eligible for a \$675 longevity bonus per
5. To be counted as a year of contract service to the District, the employee must have worked no less than 65% of the total days in a complete contract year for that position.
6. Continuous service includes years worked in succession. When an employee terminates from the District, a break in continuous service occurs.
7. Classified Employees are covered under the State of Nevada Public Employees Retirement System (PERS). New employees have two options for deciding how to pay into
 1. Employee/Employer Paid Retirement (EE). This option enables employees to receive a higher hourly wage, with 15.25% (50% of the total contribution rate)
 2. Employer-Paid Retirement (E). This option results in lower hourly wages, with the District paying the cost of PERS (29.25% -100% of the total contribution rate.)
8. NRS 286.421(3) requires that the District and employee share equally the cost of any increase in contribution rates to PERS. Pursuant to this law, the Employer-Paid

DOUGLAS COUNTY SCHOOL DISTRICT

2024-2025

Reflects a 4% Salary Increase

Step/Range		AIDES				FACILITIES				DO-BUSINESS		CLERICAL				DO-CLERICAL SERIES			
		1-E	1-F	1-G	1-H	2-A	2-B	2-C	2-D	3-A	3-B	4-A	4-B	4-C	4-D	5-B	5-C	5-D	5-E
Step 1	EE	\$16.25	\$18.23	\$19.01	\$19.78	\$21.03	\$22.17	\$24.44	\$26.51	\$25.35	\$24.77	\$18.58	\$21.03	\$21.39	\$22.63	\$23.18	\$23.18	\$23.18	\$23.18
	E	\$13.67	\$15.34	\$15.99	\$16.64	\$17.70	\$18.66	\$20.57	\$22.29	\$21.34	\$20.84	\$15.63	\$17.70	\$18.00	\$19.05	\$19.50	\$19.50	\$19.50	\$19.50
Step 2	EE	\$17.51	\$19.56	\$20.38	\$21.22	\$22.30	\$23.47	\$25.74	\$27.79	\$26.64	\$26.04	\$19.82	\$22.30	\$22.66	\$23.94	\$24.39	\$24.39	\$24.39	\$24.39
	E	\$14.75	\$16.46	\$17.17	\$17.86	\$18.78	\$19.73	\$21.65	\$23.40	\$22.42	\$21.90	\$16.67	\$18.78	\$19.08	\$20.14	\$20.54	\$20.54	\$20.54	\$20.54
Step 3	EE	\$18.76	\$20.89	\$21.76	\$22.64	\$23.52	\$24.72	\$26.99	\$29.07	\$27.94	\$27.30	\$21.09	\$23.52	\$23.89	\$25.21	\$25.67	\$25.67	\$25.67	\$25.67
	E	\$15.78	\$17.58	\$18.31	\$19.05	\$19.78	\$20.81	\$22.71	\$24.44	\$23.55	\$22.97	\$17.74	\$19.78	\$20.10	\$21.22	\$21.61	\$21.61	\$21.61	\$21.61
Step 4	EE	\$20.00	\$22.26	\$23.19	\$24.15	\$24.77	\$25.95	\$28.27	\$30.29	\$29.37	\$28.54	\$22.36	\$24.77	\$25.15	\$26.47	\$26.96	\$26.96	\$26.96	\$26.96
	E	\$16.84	\$18.73	\$19.51	\$20.32	\$20.84	\$21.83	\$23.79	\$25.50	\$24.72	\$24.02	\$18.82	\$20.84	\$21.17	\$22.27	\$22.68	\$22.68	\$22.68	\$22.68
Step 5	EE	\$21.34	\$23.52	\$24.50	\$25.49	\$26.04	\$27.22	\$29.57	\$31.64	\$30.83	\$29.80	\$23.59	\$26.04	\$26.45	\$27.76	\$28.19	\$28.19	\$28.19	\$28.19
	E	\$17.97	\$19.78	\$20.62	\$21.45	\$21.89	\$22.91	\$24.88	\$26.61	\$25.95	\$25.06	\$19.84	\$21.89	\$22.24	\$23.36	\$23.71	\$23.71	\$23.71	\$23.71
Step 6	EE	\$21.52	\$23.71	\$24.71	\$25.70	\$26.24	\$27.46	\$29.82	\$31.89	\$31.07	\$30.04	\$23.78	\$26.24	\$26.66	\$27.97	\$28.42	\$28.42	\$28.42	\$28.42
	E	\$18.11	\$19.93	\$20.78	\$21.63	\$22.09	\$23.10	\$25.08	\$26.83	\$26.16	\$25.27	\$20.01	\$22.09	\$22.43	\$23.56	\$23.91	\$23.91	\$23.91	\$23.71
Step 7	EE	\$21.70	\$23.90	\$24.91	\$25.92	\$26.47	\$27.67	\$30.06	\$32.16	\$31.34	\$30.28	\$23.98	\$26.47	\$26.88	\$28.22	\$28.64	\$28.64	\$28.64	\$28.64
	E	\$18.26	\$20.11	\$20.96	\$21.81	\$22.27	\$23.29	\$25.29	\$27.06	\$26.39	\$25.49	\$20.17	\$22.27	\$22.61	\$23.75	\$24.10	\$24.10	\$24.10	\$24.10
Step 8	EE	\$21.87	\$24.10	\$25.11	\$26.15	\$26.69	\$27.89	\$30.31	\$32.42	\$31.60	\$30.53	\$24.18	\$26.69	\$27.10	\$28.45	\$28.90	\$28.90	\$28.90	\$28.90
	E	\$18.40	\$20.28	\$21.14	\$22.00	\$22.44	\$23.48	\$25.52	\$27.27	\$26.60	\$25.69	\$20.35	\$22.44	\$22.81	\$23.94	\$24.29	\$24.29	\$24.29	\$24.29
Step 9	EE	\$22.05	\$24.30	\$25.31	\$26.35	\$26.89	\$28.13	\$30.57	\$32.67	\$31.85	\$30.78	\$24.37	\$26.89	\$27.32	\$28.68	\$29.13	\$29.13	\$29.13	\$29.13
	E	\$18.56	\$20.45	\$21.30	\$22.17	\$22.62	\$23.68	\$25.72	\$27.49	\$26.81	\$25.90	\$20.51	\$22.62	\$23.00	\$24.14	\$24.50	\$24.50	\$24.50	\$38.30
Step 10	EE	\$22.22	\$24.49	\$25.51	\$26.57	\$27.11	\$28.36	\$30.82	\$32.93	\$32.12	\$31.03	\$24.56	\$27.11	\$27.54	\$28.93	\$29.35	\$29.35	\$29.35	\$29.35
	E	\$18.70	\$20.61	\$21.47	\$22.35	\$22.82	\$23.87	\$25.93	\$27.72	\$27.02	\$26.10	\$20.66	\$22.82	\$23.17	\$24.34	\$24.69	\$24.69	\$24.69	\$24.69
Step 11	EE	\$22.40	\$24.68	\$25.74	\$26.77	\$27.32	\$28.58	\$31.06	\$33.21	\$32.36	\$31.28	\$24.75	\$27.32	\$27.76	\$29.16	\$29.58	\$29.58	\$29.58	\$29.58
	E	\$18.85	\$20.77	\$21.65	\$22.53	\$23.00	\$24.04	\$26.14	\$27.93	\$27.24	\$26.32	\$20.83	\$23.00	\$23.36	\$24.53	\$24.89	\$24.89	\$24.89	\$24.89
Step 16	EE	\$23.54	\$25.93	\$27.01	\$28.10	\$28.68	\$30.01	\$32.61	\$34.85	\$33.98	\$32.82	\$26.01	\$28.68	\$29.15	\$30.59	\$31.07	\$31.07	\$31.07	\$31.07
	E	\$19.79	\$21.81	\$22.75	\$23.66	\$24.14	\$25.25	\$27.44	\$29.33	\$28.62	\$27.64	\$21.88	\$24.14	\$24.52	\$25.74	\$26.15	\$26.15	\$26.15	\$26.15
Step 20	EE	\$24.69	\$27.22	\$28.37	\$29.51	\$30.12	\$31.53	\$34.25	\$36.60	\$35.68	\$34.46	\$27.30	\$30.12	\$30.59	\$32.16	\$32.61	\$32.61	\$32.61	\$32.61
	E	\$20.78	\$22.91	\$23.87	\$24.83	\$25.34	\$26.52	\$28.81	\$30.80	\$30.04	\$29.00	\$22.98	\$25.34	\$25.74	\$27.06	\$27.44	\$27.44	\$27.44	\$27.44

DOUGLAS COUNTY SCHOOL DISTRICT

2024-2025

Reflects a 4% Salary Increase

Step/Range		INFORMATION TECHNOLOGY						CUSTODIANS				FOOD SERVICES						HEALTH SERVICES			
		6-A	6-B	6-C	6-D	6-E	6-F	7-A	7-B	7-C	7-D	8-A	8-B	8-C	8-D	8-E	8-F	9-A	9-B	9-C	9-D
Step 1	EE	\$22.34	\$25.37	\$27.84	\$29.50	\$33.62	\$33.62	\$21.03	\$22.17	\$24.44	\$26.51	\$15.83	\$16.59	\$17.45	\$18.94	\$20.88	\$22.64	\$18.52	\$23.79	\$25.37	\$33.21
	E	\$18.80	\$21.36	\$23.43	\$24.82	\$28.31	\$28.31	\$17.70	\$18.66	\$20.57	\$22.29	\$13.33	\$13.97	\$14.67	\$15.93	\$17.56	\$19.03	\$15.58	\$20.01	\$21.36	\$27.93
Step 2	EE	\$23.52	\$26.59	\$29.10	\$30.89	\$35.15	\$35.15	\$22.30	\$23.47	\$25.74	\$27.79	\$17.11	\$17.88	\$18.74	\$20.23	\$22.18	\$23.95	\$19.85	\$25.05	\$26.59	\$34.73
	E	\$19.79	\$22.36	\$24.48	\$25.99	\$29.58	\$29.58	\$18.78	\$19.73	\$21.65	\$23.40	\$14.40	\$15.05	\$15.75	\$17.03	\$18.68	\$20.19	\$16.70	\$21.08	\$22.36	\$29.23
Step 3	EE	\$24.75	\$27.88	\$30.34	\$32.14	\$36.63	\$36.63	\$23.52	\$24.72	\$26.99	\$29.07	\$18.36	\$19.16	\$19.97	\$21.49	\$23.46	\$25.27	\$21.16	\$26.30	\$27.88	\$36.19
	E	\$20.83	\$23.46	\$25.54	\$27.05	\$30.83	\$30.83	\$19.78	\$20.81	\$22.71	\$24.44	\$15.45	\$16.11	\$16.80	\$18.09	\$19.74	\$21.25	\$17.80	\$22.14	\$23.46	\$30.44
Step 4	EE	\$26.05	\$29.16	\$31.64	\$33.50	\$38.16	\$38.16	\$24.77	\$25.95	\$28.27	\$30.29	\$19.65	\$20.38	\$21.31	\$22.81	\$24.84	\$26.62	\$22.57	\$27.55	\$29.16	\$37.68
	E	\$21.92	\$24.53	\$26.61	\$28.19	\$32.10	\$32.10	\$20.84	\$21.83	\$23.79	\$25.50	\$16.53	\$17.17	\$17.93	\$19.19	\$20.91	\$22.42	\$18.99	\$23.20	\$24.53	\$31.71
Step 5	EE	\$27.43	\$30.37	\$32.85	\$34.76	\$39.62	\$39.62	\$26.03	\$26.68	\$29.56	\$31.64	\$20.86	\$21.67	\$22.49	\$24.07	\$26.67	\$28.55	\$23.87	\$28.79	\$30.37	\$39.12
	E	\$23.08	\$25.55	\$27.65	\$29.25	\$33.35	\$33.35	\$21.89	\$22.91	\$24.88	\$26.61	\$17.56	\$18.23	\$18.93	\$20.24	\$21.98	\$23.51	\$20.08	\$24.22	\$25.55	\$32.92
Step 6	EE	\$27.64	\$30.61	\$33.14	\$35.05	\$39.96	\$39.96	\$26.24	\$27.46	\$29.82	\$31.89	\$21.03	\$21.83	\$22.69	\$24.27	\$26.36	\$28.19	\$24.07	\$29.04	\$30.61	\$39.47
	E	\$23.27	\$25.76	\$27.87	\$29.48	\$33.63	\$33.63	\$22.09	\$23.10	\$25.08	\$26.83	\$17.70	\$18.37	\$19.09	\$20.42	\$22.17	\$23.72	\$20.24	\$24.42	\$25.76	\$33.21
Step 7	EE	\$27.86	\$30.88	\$33.40	\$35.33	\$40.29	\$40.29	\$26.47	\$27.67	\$30.06	\$32.16	\$21.20	\$22.02	\$22.87	\$24.47	\$26.58	\$28.44	\$24.26	\$29.27	\$30.88	\$39.79
	E	\$23.44	\$25.98	\$28.11	\$29.73	\$33.91	\$33.91	\$22.27	\$23.29	\$25.29	\$27.06	\$17.84	\$18.52	\$19.24	\$20.58	\$22.35	\$23.91	\$20.42	\$24.62	\$25.98	\$33.49
Step 8	EE	\$28.09	\$31.12	\$33.67	\$35.65	\$40.63	\$40.63	\$26.69	\$27.89	\$30.31	\$32.42	\$21.38	\$22.18	\$23.05	\$24.66	\$26.80	\$28.66	\$24.45	\$29.51	\$31.12	\$40.11
	E	\$23.64	\$26.19	\$28.34	\$29.98	\$34.18	\$34.18	\$22.44	\$23.48	\$25.52	\$27.27	\$17.99	\$18.67	\$19.39	\$20.75	\$22.55	\$24.10	\$20.57	\$24.82	\$26.19	\$33.76
Step 9	EE	\$28.32	\$31.38	\$33.95	\$35.92	\$40.94	\$40.94	\$26.89	\$28.13	\$30.57	\$32.67	\$21.56	\$22.38	\$23.25	\$24.87	\$27.03	\$28.89	\$24.65	\$29.75	\$31.38	\$40.45
	E	\$23.83	\$26.41	\$28.57	\$30.23	\$34.45	\$34.45	\$22.62	\$23.68	\$25.72	\$27.49	\$18.13	\$18.83	\$19.57	\$20.92	\$22.72	\$24.30	\$20.74	\$25.02	\$26.41	\$34.04
Step 10	EE	\$28.54	\$31.64	\$34.23	\$36.22	\$41.28	\$41.28	\$27.11	\$28.36	\$30.82	\$32.93	\$21.73	\$22.56	\$23.46	\$25.07	\$27.24	\$29.11	\$24.85	\$29.99	\$31.64	\$40.78
	E	\$24.01	\$26.62	\$28.80	\$30.46	\$34.74	\$34.74	\$22.82	\$23.87	\$25.93	\$27.72	\$18.27	\$18.98	\$19.72	\$21.09	\$22.91	\$24.49	\$20.90	\$25.23	\$26.62	\$34.30
Step 11	EE	\$28.76	\$31.89	\$34.49	\$36.51	\$41.60	\$41.60	\$27.32	\$28.58	\$31.06	\$33.21	\$21.89	\$22.72	\$23.64	\$25.26	\$27.44	\$29.34	\$25.03	\$30.22	\$31.89	\$41.10
	E	\$24.20	\$26.83	\$29.03	\$30.72	\$35.01	\$35.01	\$23.00	\$24.04	\$26.14	\$27.93	\$18.43	\$19.13	\$19.88	\$21.27	\$23.12	\$24.70	\$21.05	\$25.43	\$26.83	\$34.57
Step 16	EE	\$30.24	\$33.48	\$36.22	\$38.33	\$43.68	\$43.68	\$28.68	\$30.01	\$32.61	\$34.85	\$22.98	\$23.88	\$24.81	\$26.53	\$28.82	\$30.81	\$26.29	\$31.74	\$33.48	\$43.15
	E	\$25.46	\$28.18	\$30.46	\$32.24	\$36.75	\$36.75	\$24.14	\$25.25	\$27.44	\$29.33	\$19.33	\$20.09	\$20.87	\$22.31	\$24.25	\$25.92	\$22.12	\$26.72	\$28.18	\$36.33
Step 20	EE	\$31.73	\$35.15	\$38.04	\$40.25	\$45.88	\$45.88	\$30.12	\$31.53	\$34.25	\$36.60	\$24.14	\$25.07	\$26.06	\$27.85	\$30.26	\$32.33	\$27.61	\$33.33	\$35.15	\$45.32
	E	\$26.71	\$29.58	\$32.00	\$33.85	\$38.60	\$38.60	\$25.34	\$26.52	\$28.81	\$30.80	\$20.30	\$21.08	\$21.92	\$23.44	\$25.47	\$27.23	\$23.23	\$28.04	\$29.58	\$38.13

DOUGLAS COUNTY SCHOOL DISTRICT

2024-2025

Reflects a 4% Salary Increase

Step/Range		HI	VM			MEDIA TECHS			SPECIAL EDUCATION				SS	TA	WAREHOUSE		
		10-A	11-B	11-C	12-A	12-B	12-C	13-A	13-B	13-C	13-D	14-A	15-A	16-A	16-B	16-C	
Step 1	EE	\$27.84	\$26.18	\$29.94	\$24.16	\$25.37	\$27.46	\$16.25	\$18.69	\$19.48	\$20.26	\$21.03	\$24.16	\$20.14	\$21.03	\$22.17	
	E	\$23.44	\$22.03	\$25.19	\$20.34	\$21.36	\$23.11	\$13.67	\$15.72	\$16.39	\$17.05	\$17.70	\$20.34	\$16.96	\$17.70	\$18.66	
Step 2	EE	\$29.09	\$27.46	\$31.32	\$25.40	\$26.59	\$28.69	\$17.51	\$20.02	\$20.89	\$21.73	\$22.30	\$25.40	\$21.45	\$22.30	\$23.47	
	E	\$24.48	\$23.11	\$26.36	\$21.38	\$22.36	\$24.15	\$14.75	\$16.85	\$17.57	\$18.27	\$18.78	\$21.38	\$18.06	\$18.78	\$19.73	
Step 3	EE	\$30.35	\$28.69	\$32.60	\$26.65	\$27.88	\$29.94	\$18.76	\$21.38	\$22.28	\$23.18	\$23.52	\$26.65	\$22.65	\$23.52	\$24.72	
	E	\$25.54	\$24.15	\$27.42	\$22.41	\$23.46	\$25.19	\$15.78	\$17.99	\$18.76	\$19.50	\$19.78	\$22.41	\$19.06	\$19.78	\$20.81	
Step 4	EE	\$31.64	\$29.94	\$34.01	\$28.04	\$29.16	\$31.23	\$19.99	\$22.76	\$23.74	\$24.69	\$24.77	\$27.90	\$23.98	\$24.77	\$25.95	
	E	\$26.61	\$25.19	\$28.62	\$23.61	\$24.53	\$26.27	\$16.81	\$19.16	\$19.97	\$20.78	\$20.84	\$23.48	\$20.17	\$20.84	\$21.83	
Step 5	EE	\$32.84	\$31.23	\$35.27	\$29.37	\$30.36	\$32.44	\$21.34	\$24.10	\$25.11	\$26.15	\$26.04	\$29.22	\$25.20	\$26.04	\$27.22	
	E	\$27.65	\$26.27	\$29.67	\$24.70	\$25.55	\$27.29	\$17.97	\$20.26	\$21.14	\$22.00	\$21.89	\$24.57	\$21.21	\$21.89	\$22.91	
Step 6	EE	\$33.13	\$31.50	\$35.59	\$29.59	\$30.61	\$32.70	\$21.52	\$24.30	\$25.32	\$26.36	\$26.24	\$29.46	\$25.40	\$26.24	\$27.46	
	E	\$27.87	\$26.51	\$29.93	\$24.90	\$25.76	\$27.53	\$18.11	\$20.44	\$21.31	\$22.18	\$22.09	\$24.77	\$21.38	\$22.09	\$23.10	
Step 7	EE	\$33.41	\$31.76	\$35.87	\$29.85	\$30.88	\$32.98	\$21.70	\$24.49	\$25.53	\$26.58	\$26.47	\$29.70	\$25.62	\$26.47	\$27.67	
	E	\$28.11	\$26.73	\$30.18	\$25.12	\$25.98	\$27.75	\$18.26	\$20.61	\$21.49	\$22.36	\$22.27	\$24.97	\$21.57	\$22.27	\$23.29	
Step 8	EE	\$33.67	\$32.01	\$36.18	\$30.09	\$31.12	\$33.26	\$21.87	\$24.68	\$25.76	\$26.80	\$26.69	\$29.94	\$25.83	\$26.69	\$27.89	
	E	\$28.35	\$26.94	\$30.43	\$25.32	\$26.19	\$27.98	\$18.40	\$20.77	\$21.67	\$22.54	\$22.44	\$25.19	\$21.74	\$22.44	\$23.48	
Step 9	EE	\$33.96	\$32.27	\$36.48	\$30.33	\$31.38	\$33.52	\$22.05	\$24.87	\$25.97	\$27.01	\$26.89	\$30.18	\$26.05	\$26.89	\$28.13	
	E	\$28.58	\$27.15	\$30.69	\$25.53	\$26.41	\$28.21	\$18.56	\$20.92	\$21.84	\$22.73	\$22.62	\$25.39	\$21.92	\$22.62	\$23.68	
Step 10	EE	\$34.24	\$32.52	\$36.76	\$30.58	\$31.64	\$33.80	\$22.22	\$25.07	\$26.18	\$27.22	\$27.11	\$30.42	\$26.27	\$27.11	\$28.36	
	E	\$28.80	\$27.36	\$30.94	\$25.73	\$26.62	\$28.45	\$18.70	\$21.09	\$22.03	\$22.91	\$22.82	\$25.60	\$22.10	\$22.82	\$23.87	
Step 11	EE	\$34.51	\$32.79	\$37.08	\$30.83	\$31.89	\$34.06	\$22.40	\$25.26	\$26.39	\$27.44	\$27.32	\$30.67	\$26.48	\$27.32	\$28.58	
	E	\$29.04	\$27.60	\$31.20	\$25.94	\$26.83	\$28.67	\$18.85	\$21.27	\$22.20	\$23.10	\$23.00	\$25.80	\$22.27	\$23.00	\$24.04	
Step 16	EE	\$36.23	\$34.43	\$38.93	\$32.37	\$33.48	\$35.78	\$23.54	\$26.55	\$27.70	\$28.82	\$28.68	\$32.21	\$27.78	\$28.68	\$30.01	
	E	\$30.46	\$28.97	\$32.76	\$27.24	\$28.18	\$30.10	\$19.79	\$22.34	\$23.31	\$24.24	\$24.14	\$27.11	\$23.38	\$24.14	\$25.25	
Step 20	EE	\$38.03	\$36.15	\$40.84	\$33.99	\$35.15	\$37.56	\$24.69	\$27.86	\$29.09	\$30.25	\$30.12	\$33.82	\$29.19	\$30.12	\$31.53	
	E	\$31.99	\$30.41	\$34.36	\$28.60	\$29.58	\$31.62	\$20.78	\$23.46	\$24.47	\$25.46	\$25.34	\$28.46	\$24.55	\$25.34	\$26.52	

DOUGLAS COUNTY SCHOOL DISTRICT

2024-2025

Reflects a 4% Salary Increase

1. Should an employee on Range 3A depart the Douglas County School District after June 14, 2016, the position will revert to the regular classified salary schedule as follows:
2. Any compensation increases/decreases and/or PERS contributions which impact the regular Classified Salary Schedule will have the same impact on Ranges 3-A.
3. Longevity Service Increment: Any Support Staff Employee in a contracted position covered by this Agreement who has completed a total of fifteen (15) or nineteen (19)
4. Any support staff employee who has completed a total of twenty-five (25) continuous contracts of service with the District shall be eligible for a \$675 longevity bonus per
5. To be counted as a year of contract service to the District, the employee must have worked no less than 65% of the total days in a complete contract year for that position.
6. Continuous service includes years worked in succession. When an employee terminates from the District, a break in continuous service occurs.
7. Classified Employees are covered under the State of Nevada Public Employees Retirement System (PERS). New employees have two options for deciding how to pay into
 1. Employee/Employer Paid Retirement (EE). This option enables employees to receive a higher hourly wage, with 15.25% (50% of the total contribution rate)
 2. Employer-Paid Retirement (E). This option results in lower hourly wages, with the District paying the cost of PERS (29.25% -100% of the total contribution rate.)
8. NRS 286.421(3) requires that the District and employee share equally the cost of any increase in contribution rates to PERS. Pursuant to this law, the Employer-Paid



Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

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Negotiated Agreement Douglas County Support Staff Organization November 14, 2023

Adam Dedmon, Executive Director of Human Resources

Financial Agreements

- The Salary schedule for the 2023-24 school year will be increased 11% retroactive to July 1, 2023. The salary schedule for the 2024-25 school year will be increased by 4% on July 1, 2024.

Financial Impact of Agreement

Expense	↑ Salary	↑ Benefits	Total Increase
Cost of Additional 11% Salary Increase – 2023-24	\$1,131,252	\$243,203	\$1,374,455
Cost of Additional 4% Salary Increase – 2024-25	\$456,615	\$77,443	\$534,057
Total Cost	\$1,587,867	\$320,646	\$1,908,512

463

Language Agreements

- Student Contact Days Employees: 2 PD days
- Longevity Bonuses: 5% at year 16 and year 20
- Out of classification pay:
 - 20 consecutive days reduced to 5
- Extra Time vs. Overtime language embedded from AR 415
- School closure days: comp time
- Student Contact Employees: four hours on last teacher work day
- Addition of Middle School and High School Nutrition Managers (8E & 8F)

DOUGLAS COUNTY SCHOOL DISTRICT

2023-2024

Reflects a 11% Salary Increase

Increase paid retroactively to July 01, 2023 for 260-Day Employees and August 01, 2023 for all other employees.

Only retroactive for employees who are employed as of the date of approval by the Board of Trustees.

Step/Range		AIDES				FACILITIES				DO-BUSINESS		CLERICAL				DO-CLERICAL SERIES			
		1-E	1-F	1-G	1-H	2-A	2-B	2-C	2-D	3-A	3-B	4-A	4-B	4-C	4-D	5-B	5-C	5-D	5-E
Step 1	EE	\$15.63	\$17.53	\$18.28	\$19.02	\$20.22	\$21.32	\$23.50	\$25.49	\$24.38	\$23.81	\$17.87	\$20.22	\$20.57	\$21.76	\$22.29	\$22.29	\$22.29	\$22.29
	E	\$13.14	\$14.75	\$15.38	\$16.00	\$17.02	\$17.95	\$19.78	\$21.43	\$20.52	\$20.04	\$15.02	\$17.02	\$17.31	\$18.32	\$18.75	\$18.75	\$18.75	\$18.75
Step 2	EE	\$16.84	\$18.81	\$19.60	\$20.41	\$21.45	\$22.57	\$24.75	\$26.72	\$25.61	\$25.04	\$19.05	\$21.45	\$21.79	\$23.02	\$23.45	\$23.45	\$23.45	\$23.45
	E	\$14.19	\$15.83	\$16.51	\$17.18	\$18.06	\$18.98	\$20.82	\$22.50	\$21.56	\$21.06	\$16.03	\$18.06	\$18.34	\$19.36	\$19.75	\$19.75	\$19.75	\$19.75
Step 3	EE	\$18.04	\$20.08	\$20.93	\$21.77	\$22.61	\$23.77	\$25.95	\$27.95	\$26.86	\$26.25	\$20.28	\$22.61	\$22.97	\$24.24	\$24.68	\$24.68	\$24.68	\$24.68
	E	\$15.17	\$16.90	\$17.61	\$18.32	\$19.02	\$20.01	\$21.84	\$23.50	\$22.64	\$22.09	\$17.06	\$19.02	\$19.33	\$20.40	\$20.78	\$20.78	\$20.78	\$20.78
Step 4	EE	\$19.23	\$21.40	\$22.30	\$23.22	\$23.81	\$24.96	\$27.19	\$29.13	\$28.24	\$27.44	\$21.50	\$23.81	\$24.18	\$25.45	\$25.93	\$25.93	\$25.93	\$25.93
	E	\$16.19	\$18.01	\$18.76	\$19.54	\$20.04	\$20.99	\$22.87	\$24.52	\$23.76	\$23.10	\$18.09	\$20.04	\$20.36	\$21.41	\$21.81	\$21.81	\$21.81	\$21.81
Step 5	EE	\$20.52	\$22.61	\$23.56	\$24.51	\$25.04	\$26.17	\$28.43	\$30.42	\$29.64	\$28.65	\$22.68	\$25.04	\$25.43	\$26.69	\$27.10	\$27.10	\$27.10	\$27.10
	E	\$17.28	\$19.02	\$19.82	\$20.63	\$21.05	\$22.03	\$23.92	\$25.59	\$24.95	\$24.09	\$19.08	\$21.05	\$21.39	\$22.46	\$22.80	\$22.80	\$22.80	\$22.80
Step 6	EE	\$20.69	\$22.80	\$23.76	\$24.71	\$25.23	\$26.40	\$28.67	\$30.66	\$29.88	\$28.88	\$22.87	\$25.23	\$25.64	\$26.90	\$27.32	\$27.32	\$27.32	\$27.32
	E	\$17.41	\$19.17	\$19.98	\$20.80	\$21.24	\$22.21	\$24.12	\$25.80	\$25.16	\$24.30	\$19.24	\$21.24	\$21.57	\$22.66	\$22.99	\$22.99	\$22.99	\$22.80
Step 7	EE	\$20.87	\$22.98	\$23.95	\$24.92	\$25.45	\$26.61	\$28.91	\$30.93	\$30.13	\$29.11	\$23.06	\$25.45	\$25.85	\$27.14	\$27.54	\$27.54	\$27.54	\$27.54
	E	\$17.56	\$19.34	\$20.15	\$20.97	\$21.41	\$22.39	\$24.32	\$26.02	\$25.37	\$24.51	\$19.39	\$21.41	\$21.74	\$22.84	\$23.18	\$23.18	\$23.18	\$23.18
Step 8	EE	\$21.03	\$23.18	\$24.15	\$25.14	\$25.66	\$26.82	\$29.15	\$31.17	\$30.38	\$29.36	\$23.25	\$25.66	\$26.05	\$27.36	\$27.79	\$27.79	\$27.79	\$27.79
	E	\$17.70	\$19.50	\$20.32	\$21.15	\$21.58	\$22.58	\$24.53	\$26.22	\$25.58	\$24.70	\$19.56	\$21.58	\$21.93	\$23.02	\$23.36	\$23.36	\$23.36	\$23.36
Step 9	EE	\$21.20	\$23.36	\$24.33	\$25.34	\$25.86	\$27.05	\$29.39	\$31.41	\$30.63	\$29.60	\$23.43	\$25.86	\$26.27	\$27.58	\$28.00	\$28.00	\$28.00	\$28.00
	E	\$17.84	\$19.67	\$20.48	\$21.32	\$21.75	\$22.77	\$24.73	\$26.44	\$25.78	\$24.91	\$19.72	\$21.75	\$22.11	\$23.21	\$23.56	\$23.56	\$23.56	\$36.83
Step 10	EE	\$21.36	\$23.55	\$24.53	\$25.55	\$26.06	\$27.27	\$29.63	\$31.67	\$30.88	\$29.84	\$23.62	\$26.06	\$26.48	\$27.82	\$28.22	\$28.22	\$28.22	\$28.22
	E	\$17.98	\$19.81	\$20.64	\$21.49	\$21.94	\$22.95	\$24.93	\$26.65	\$25.98	\$25.10	\$19.87	\$21.94	\$22.28	\$23.40	\$23.74	\$23.74	\$23.74	\$23.74
Step 11	EE	\$21.54	\$23.73	\$24.75	\$25.74	\$26.27	\$27.49	\$29.86	\$31.93	\$31.11	\$30.07	\$23.80	\$26.27	\$26.69	\$28.04	\$28.44	\$28.44	\$28.44	\$28.44
	E	\$18.13	\$19.97	\$20.82	\$21.66	\$22.11	\$23.12	\$25.13	\$26.86	\$26.19	\$25.30	\$20.03	\$22.11	\$22.46	\$23.58	\$23.93	\$23.93	\$23.93	\$23.93
Step 16	EE	\$22.63	\$24.93	\$25.97	\$27.02	\$27.58	\$28.86	\$31.35	\$33.51	\$32.67	\$31.56	\$25.01	\$27.58	\$28.03	\$29.41	\$29.88	\$29.88	\$29.88	\$29.88
	E	\$19.03	\$20.97	\$21.87	\$22.75	\$23.21	\$24.27	\$26.38	\$28.20	\$27.52	\$26.57	\$21.04	\$23.21	\$23.57	\$24.75	\$25.15	\$25.15	\$25.15	\$25.15
Step 20	EE	\$23.74	\$26.17	\$27.28	\$28.37	\$28.96	\$30.31	\$32.94	\$35.19	\$34.31	\$33.13	\$26.25	\$28.96	\$29.41	\$30.93	\$31.35	\$31.35	\$31.35	\$31.35
	E	\$19.98	\$22.03	\$22.95	\$23.88	\$24.36	\$25.50	\$27.70	\$29.62	\$28.88	\$27.89	\$22.10	\$24.36	\$24.75	\$26.02	\$26.38	\$26.38	\$26.38	\$26.38

DOUGLAS COUNTY SCHOOL DISTRICT

2023-2024

Reflects a 11% Salary Increase

Increase paid retroactively to July 01, 2023 for 260-Day Employees and August 01, 2023 for all other employees.

Only retroactive for employees who are employed as of the date of approval by the Board of Trustees.

Step/Range		INFORMATION TECHNOLOGY						CUSTODIANS				FOOD SERVICES						HEALTH SERVICES			
		6-A	6-B	6-C	6-D	6-E	6-F	7-A	7-B	7-C	7-D	8-A	8-B	8-C	8-D	8-E	8-F	9-A	9-B	9-C	9-D
Step 1	EE	\$21.48	\$24.39	\$26.77	\$28.36	\$32.32	\$32.32	\$20.22	\$21.32	\$23.50	\$25.49	\$15.22	\$15.95	\$16.78	\$18.21	\$20.08	\$21.77	\$17.81	\$22.88	\$24.39	\$31.93
	E	\$18.08	\$20.54	\$22.53	\$23.87	\$27.22	\$27.22	\$17.02	\$17.95	\$19.78	\$21.43	\$12.82	\$13.43	\$14.11	\$15.32	\$16.88	\$18.30	\$14.98	\$19.24	\$20.54	\$26.86
Step 2	EE	\$22.61	\$25.57	\$27.98	\$29.70	\$33.80	\$33.80	\$21.45	\$22.57	\$24.75	\$26.72	\$16.46	\$17.20	\$18.02	\$19.45	\$21.33	\$23.03	\$19.09	\$24.09	\$25.57	\$33.40
	E	\$19.03	\$21.50	\$23.54	\$24.99	\$28.44	\$28.44	\$18.06	\$18.98	\$20.82	\$22.50	\$13.85	\$14.47	\$15.15	\$16.37	\$17.96	\$19.41	\$16.05	\$20.27	\$21.50	\$28.10
Step 3	EE	\$23.80	\$26.80	\$29.17	\$30.90	\$35.22	\$35.22	\$22.61	\$23.77	\$25.95	\$27.95	\$17.66	\$18.42	\$19.21	\$20.66	\$22.56	\$24.29	\$20.35	\$25.29	\$26.80	\$34.80
	E	\$20.02	\$22.55	\$24.56	\$26.01	\$29.64	\$29.64	\$19.02	\$20.01	\$21.84	\$23.50	\$14.85	\$15.49	\$16.16	\$17.39	\$18.98	\$20.43	\$17.12	\$21.29	\$22.55	\$29.27
Step 4	EE	\$25.05	\$28.04	\$30.42	\$32.21	\$36.69	\$36.69	\$23.81	\$24.96	\$27.19	\$29.13	\$18.89	\$19.60	\$20.49	\$21.93	\$23.89	\$25.59	\$21.70	\$26.49	\$28.04	\$36.23
	E	\$21.08	\$23.58	\$25.59	\$27.10	\$30.86	\$30.86	\$20.04	\$20.99	\$22.87	\$24.52	\$15.90	\$16.51	\$17.24	\$18.45	\$20.11	\$21.56	\$18.26	\$22.30	\$23.58	\$30.49
Step 5	EE	\$26.37	\$29.20	\$31.59	\$33.42	\$38.10	\$38.10	\$25.03	\$25.65	\$28.43	\$30.43	\$20.06	\$20.83	\$21.62	\$23.14	\$25.65	\$27.45	\$22.95	\$27.68	\$29.20	\$37.62
	E	\$22.19	\$24.57	\$26.58	\$28.12	\$32.06	\$32.06	\$21.05	\$22.03	\$23.92	\$25.59	\$16.88	\$17.53	\$18.21	\$19.46	\$21.13	\$22.60	\$19.30	\$23.29	\$24.57	\$31.66
Step 6	EE	\$26.57	\$29.44	\$31.86	\$33.70	\$38.42	\$38.42	\$25.23	\$26.40	\$28.67	\$30.66	\$20.22	\$21.00	\$21.82	\$23.34	\$25.35	\$27.11	\$23.14	\$27.92	\$29.44	\$37.95
	E	\$22.37	\$24.77	\$26.80	\$28.35	\$32.34	\$32.34	\$21.24	\$22.21	\$24.12	\$25.80	\$17.02	\$17.66	\$18.35	\$19.63	\$21.31	\$22.80	\$19.46	\$23.48	\$24.77	\$31.93
Step 7	EE	\$26.79	\$29.69	\$32.12	\$33.98	\$38.75	\$38.75	\$25.45	\$26.61	\$28.91	\$30.93	\$20.38	\$21.17	\$21.99	\$23.52	\$25.56	\$27.34	\$23.33	\$28.14	\$29.69	\$38.26
	E	\$22.54	\$24.98	\$27.03	\$28.59	\$32.61	\$32.61	\$21.41	\$22.39	\$24.32	\$26.02	\$17.15	\$17.81	\$18.50	\$19.79	\$21.49	\$22.99	\$19.63	\$23.67	\$24.98	\$32.20
Step 8	EE	\$27.01	\$29.92	\$32.37	\$34.28	\$39.07	\$39.07	\$25.66	\$26.82	\$29.15	\$31.17	\$20.56	\$21.33	\$22.16	\$23.71	\$25.77	\$27.56	\$23.51	\$28.37	\$29.92	\$38.57
	E	\$22.73	\$25.18	\$27.25	\$28.83	\$32.87	\$32.87	\$21.58	\$22.58	\$24.53	\$26.22	\$17.30	\$17.96	\$18.65	\$19.95	\$21.68	\$23.17	\$19.78	\$23.87	\$25.18	\$32.46
Step 9	EE	\$27.23	\$30.18	\$32.65	\$34.54	\$39.37	\$39.37	\$25.86	\$27.05	\$29.39	\$31.41	\$20.73	\$21.51	\$22.36	\$23.92	\$25.99	\$27.78	\$23.70	\$28.61	\$30.18	\$38.90
	E	\$22.92	\$25.40	\$27.47	\$29.06	\$33.13	\$33.13	\$21.75	\$22.77	\$24.73	\$26.44	\$17.44	\$18.10	\$18.82	\$20.12	\$21.85	\$23.36	\$19.94	\$24.06	\$25.40	\$32.73
Step 10	EE	\$27.44	\$30.42	\$32.91	\$34.83	\$39.69	\$39.69	\$26.06	\$27.27	\$29.63	\$31.67	\$20.89	\$21.69	\$22.55	\$24.10	\$26.19	\$27.99	\$23.89	\$28.84	\$30.42	\$39.21
	E	\$23.09	\$25.60	\$27.69	\$29.29	\$33.40	\$33.40	\$21.94	\$22.95	\$24.93	\$26.65	\$17.57	\$18.25	\$18.96	\$20.28	\$22.03	\$23.55	\$20.10	\$24.26	\$25.60	\$32.98
Step 11	EE	\$27.66	\$30.66	\$33.17	\$35.11	\$40.00	\$40.00	\$26.27	\$27.49	\$29.86	\$31.93	\$21.05	\$21.85	\$22.73	\$24.29	\$26.39	\$28.22	\$24.07	\$29.06	\$30.66	\$39.52
	E	\$23.27	\$25.80	\$27.91	\$29.54	\$33.66	\$33.66	\$22.11	\$23.12	\$25.13	\$26.86	\$17.72	\$18.40	\$19.11	\$20.45	\$22.23	\$23.75	\$20.24	\$24.46	\$25.80	\$33.24
Step 16	EE	\$29.08	\$32.20	\$34.83	\$36.85	\$42.00	\$42.00	\$27.58	\$28.86	\$31.35	\$33.51	\$22.09	\$22.96	\$23.86	\$25.51	\$27.72	\$29.62	\$25.28	\$30.52	\$32.20	\$41.49
	E	\$24.48	\$27.09	\$29.29	\$31.00	\$35.34	\$35.34	\$23.21	\$24.27	\$26.38	\$28.20	\$18.59	\$19.32	\$20.06	\$21.46	\$23.32	\$24.93	\$21.27	\$25.69	\$27.09	\$34.93
Step 20	EE	\$30.51	\$33.80	\$36.57	\$38.70	\$44.12	\$44.12	\$28.96	\$30.31	\$32.94	\$35.19	\$23.21	\$24.10	\$25.06	\$26.78	\$29.10	\$31.09	\$26.55	\$32.05	\$33.80	\$43.57
	E	\$25.68	\$28.44	\$30.77	\$32.55	\$37.11	\$37.11	\$24.36	\$25.50	\$27.70	\$29.62	\$19.52	\$20.27	\$21.08	\$22.54	\$24.49	\$26.19	\$22.34	\$26.96	\$28.44	\$36.66

DOUGLAS COUNTY SCHOOL DISTRICT

2023-2024

Reflects a 11% Salary Increase

Increase paid retroactively to July 01, 2023 for 260-Day Employees and August 01, 2023 for all other employees.

Only retroactive for employees who are employed as of the date of approval by the Board of Trustees.

Step/Range		HI	VM			MEDIA TECHS			SPECIAL EDUCATION				SS	TA	WAREHOUSE		
		10-A	11-B	11-C	12-A	12-B	12-C	13-A	13-B	13-C	13-D	14-A	15-A	16-A	16-B	16-C	
Step 1	EE	\$26.77	\$25.18	\$28.79	\$23.24	\$24.39	\$26.40	\$15.63	\$17.97	\$18.73	\$19.48	\$20.22	\$23.24	\$19.37	\$20.22	\$21.32	
	E	\$22.54	\$21.18	\$24.22	\$19.55	\$20.54	\$22.23	\$13.14	\$15.11	\$15.76	\$16.39	\$17.02	\$19.55	\$16.30	\$17.02	\$17.95	
Step 2	EE	\$27.97	\$26.40	\$30.12	\$24.42	\$25.57	\$27.59	\$16.84	\$19.25	\$20.08	\$20.89	\$21.45	\$24.42	\$20.63	\$21.45	\$22.57	
	E	\$23.54	\$22.23	\$25.35	\$20.56	\$21.50	\$23.22	\$14.19	\$16.20	\$16.89	\$17.57	\$18.06	\$20.56	\$17.37	\$18.06	\$18.98	
Step 3	EE	\$29.18	\$27.59	\$31.34	\$25.63	\$26.80	\$28.79	\$18.04	\$20.56	\$21.42	\$22.29	\$22.61	\$25.63	\$21.78	\$22.61	\$23.77	
	E	\$24.56	\$23.22	\$26.37	\$21.55	\$22.55	\$24.22	\$15.17	\$17.30	\$18.04	\$18.75	\$19.02	\$21.55	\$18.33	\$19.02	\$20.01	
Step 4	EE	\$30.43	\$28.79	\$32.71	\$26.97	\$28.04	\$30.03	\$19.22	\$21.88	\$22.83	\$23.74	\$23.81	\$26.83	\$23.06	\$23.81	\$24.96	
	E	\$25.59	\$24.22	\$27.52	\$22.70	\$23.58	\$25.26	\$16.17	\$18.42	\$19.20	\$19.98	\$20.04	\$22.58	\$19.39	\$20.04	\$20.99	
Step 5	EE	\$31.58	\$30.03	\$33.92	\$28.24	\$29.19	\$31.19	\$20.52	\$23.18	\$24.15	\$25.14	\$25.04	\$28.10	\$24.23	\$25.04	\$26.17	
	E	\$26.58	\$25.26	\$28.53	\$23.75	\$24.57	\$26.24	\$17.28	\$19.49	\$20.32	\$21.15	\$21.05	\$23.63	\$20.39	\$21.05	\$22.03	
Step 6	EE	\$31.86	\$30.29	\$34.22	\$28.46	\$29.44	\$31.45	\$20.69	\$23.36	\$24.34	\$25.35	\$25.23	\$28.33	\$24.42	\$25.23	\$26.40	
	E	\$26.80	\$25.49	\$28.78	\$23.95	\$24.77	\$26.47	\$17.41	\$19.65	\$20.49	\$21.33	\$21.24	\$23.82	\$20.56	\$21.24	\$22.21	
Step 7	EE	\$32.12	\$30.53	\$34.50	\$28.70	\$29.69	\$31.71	\$20.87	\$23.55	\$24.55	\$25.56	\$25.45	\$28.56	\$24.63	\$25.45	\$26.61	
	E	\$27.03	\$25.70	\$29.02	\$24.15	\$24.98	\$26.69	\$17.56	\$19.81	\$20.66	\$21.50	\$21.41	\$24.01	\$20.74	\$21.41	\$22.39	
Step 8	EE	\$32.38	\$30.78	\$34.78	\$28.93	\$29.92	\$31.98	\$21.03	\$23.73	\$24.77	\$25.76	\$25.66	\$28.79	\$24.84	\$25.66	\$26.82	
	E	\$27.26	\$25.90	\$29.26	\$24.34	\$25.18	\$26.90	\$17.70	\$19.97	\$20.83	\$21.67	\$21.58	\$24.22	\$20.90	\$21.58	\$22.58	
Step 9	EE	\$32.66	\$31.03	\$35.07	\$29.16	\$30.18	\$32.23	\$21.20	\$23.92	\$24.97	\$25.97	\$25.86	\$29.02	\$25.05	\$25.86	\$27.05	
	E	\$27.48	\$26.11	\$29.51	\$24.55	\$25.40	\$27.13	\$17.84	\$20.12	\$21.00	\$21.85	\$21.75	\$24.41	\$21.08	\$21.75	\$22.77	
Step 10	EE	\$32.92	\$31.27	\$35.35	\$29.40	\$30.42	\$32.50	\$21.36	\$24.10	\$25.18	\$26.17	\$26.06	\$29.25	\$25.26	\$26.06	\$27.27	
	E	\$27.69	\$26.31	\$29.75	\$24.74	\$25.60	\$27.35	\$17.98	\$20.28	\$21.18	\$22.03	\$21.94	\$24.61	\$21.25	\$21.94	\$22.95	
Step 11	EE	\$33.18	\$31.53	\$35.65	\$29.64	\$30.66	\$32.75	\$21.54	\$24.29	\$25.37	\$26.39	\$26.27	\$29.49	\$25.46	\$26.27	\$27.49	
	E	\$27.92	\$26.54	\$30.00	\$24.94	\$25.80	\$27.57	\$18.13	\$20.45	\$21.34	\$22.21	\$22.11	\$24.81	\$21.41	\$22.11	\$23.12	
Step 16	EE	\$34.83	\$33.11	\$37.43	\$31.12	\$32.20	\$34.40	\$22.63	\$25.53	\$26.63	\$27.72	\$27.58	\$30.97	\$26.71	\$27.58	\$28.86	
	E	\$29.29	\$27.85	\$31.50	\$26.19	\$27.09	\$28.94	\$19.03	\$21.48	\$22.42	\$23.31	\$23.21	\$26.06	\$22.49	\$23.21	\$24.27	
Step 20	EE	\$36.56	\$34.76	\$39.26	\$32.68	\$33.80	\$36.11	\$23.74	\$26.79	\$27.97	\$29.09	\$28.96	\$32.52	\$28.06	\$28.96	\$30.31	
	E	\$30.76	\$29.24	\$33.04	\$27.50	\$28.44	\$30.40	\$19.98	\$22.55	\$23.53	\$24.48	\$24.36	\$27.37	\$23.61	\$24.36	\$25.50	

DOUGLAS COUNTY SCHOOL DISTRICT

2023-2024

Reflects a 11% Salary Increase

1. Should an employee on Range 3A depart the Douglas County School District after June 14, 2016, the position will revert to the regular classified salary schedule as follows: Range 3-A (Range 5-E).
2. Any compensation increases/decreases and/or PERS contributions which impact the regular Classified Salary Schedule will have the same impact on Ranges 3-A.
3. Longevity Service Increment: Any Support Staff Employee in a contracted position covered by this Agreement who has completed a total of fifteen (15) or nineteen (19) continuous contracts of service with the District shall be eligible for longevity steps 15 or 19 depending upon one's number of years of service. Compensation for longevity steps 15 and 19 will be five percent (5%) over and above the employee's previous range and step placement.
4. Any support staff employee who has completed a total of twenty-five (25) continuous contracts of service with the District shall be eligible for a \$675 longevity bonus per year.
5. To be counted as a year of contract service to the District, the employee must have worked no less than 65% of the total days in a complete contract year for that position.
6. Continuous service includes years worked in succession. When an employee terminates from the District, a break in continuous service occurs.
7. Classified Employees are covered under the State of Nevada Public Employees Retirement System (PERS). New employees have two options for deciding how to pay into their retirement (PERS):
 1. Employee/Employer Paid Retirement (EE). This option enables employees to receive a higher hourly wage, with 17.50% (50% of the total contribution rate) deducted from the employee's gross wages for PERS.
 2. Employer-Paid Retirement (E). This option results in lower hourly wages, with the District paying the cost of PERS (33.50% -100% of the total contribution rate.) There is no deduction from gross wages. This option often results in a reduced income tax obligation which compensates for the lower wage.
8. NRS 286.421(3) requires that the District and employee share equally the cost of any increase in contribution rates to PERS. Pursuant to this law, the Employer-Paid Retirement (E) schedule reflects a 1% salary reduction effective July 1, 2013, a 1.125% salary reduction effective July 1, 2015, and a 0.625% salary reduction effective July 1, 2019. Employees who choose the Employee/Employer-Paid Retirement (EE) plan may voluntarily convert at a later date to the Employer-Paid Retirement (E) plan. An employee cannot change from the Employer-Paid Retirement (E) plan once that option has been selected.

DOUGLAS COUNTY SCHOOL DISTRICT

2024-2025

Reflects a 4% Salary Increase

Step/Range		AIDES				FACILITIES				DO-BUSINESS		CLERICAL				DO-CLERICAL SERIES			
		1-E	1-F	1-G	1-H	2-A	2-B	2-C	2-D	3-A	3-B	4-A	4-B	4-C	4-D	5-B	5-C	5-D	5-E
Step 1	EE	\$16.25	\$18.23	\$19.01	\$19.78	\$21.03	\$22.17	\$24.44	\$26.51	\$25.35	\$24.77	\$18.58	\$21.03	\$21.39	\$22.63	\$23.18	\$23.18	\$23.18	\$23.18
	E	\$13.67	\$15.34	\$15.99	\$16.64	\$17.70	\$18.66	\$20.57	\$22.29	\$21.34	\$20.84	\$15.63	\$17.70	\$18.00	\$19.05	\$19.50	\$19.50	\$19.50	\$19.50
Step 2	EE	\$17.51	\$19.56	\$20.38	\$21.22	\$22.30	\$23.47	\$25.74	\$27.79	\$26.64	\$26.04	\$19.82	\$22.30	\$22.66	\$23.94	\$24.39	\$24.39	\$24.39	\$24.39
	E	\$14.75	\$16.46	\$17.17	\$17.86	\$18.78	\$19.73	\$21.65	\$23.40	\$22.42	\$21.90	\$16.67	\$18.78	\$19.08	\$20.14	\$20.54	\$20.54	\$20.54	\$20.54
Step 3	EE	\$18.76	\$20.89	\$21.76	\$22.64	\$23.52	\$24.72	\$26.99	\$29.07	\$27.94	\$27.30	\$21.09	\$23.52	\$23.89	\$25.21	\$25.67	\$25.67	\$25.67	\$25.67
	E	\$15.78	\$17.58	\$18.31	\$19.05	\$19.78	\$20.81	\$22.71	\$24.44	\$23.55	\$22.97	\$17.74	\$19.78	\$20.10	\$21.22	\$21.61	\$21.61	\$21.61	\$21.61
Step 4	EE	\$20.00	\$22.26	\$23.19	\$24.15	\$24.77	\$25.95	\$28.27	\$30.29	\$29.37	\$28.54	\$22.36	\$24.77	\$25.15	\$26.47	\$26.96	\$26.96	\$26.96	\$26.96
	E	\$16.84	\$18.73	\$19.51	\$20.32	\$20.84	\$21.83	\$23.79	\$25.50	\$24.72	\$24.02	\$18.82	\$20.84	\$21.17	\$22.27	\$22.68	\$22.68	\$22.68	\$22.68
Step 5	EE	\$21.34	\$23.52	\$24.50	\$25.49	\$26.04	\$27.22	\$29.57	\$31.64	\$30.83	\$29.80	\$23.59	\$26.04	\$26.45	\$27.76	\$28.19	\$28.19	\$28.19	\$28.19
	E	\$17.97	\$19.78	\$20.62	\$21.45	\$21.89	\$22.91	\$24.88	\$26.61	\$25.95	\$25.06	\$19.84	\$21.89	\$22.24	\$23.36	\$23.71	\$23.71	\$23.71	\$23.71
Step 6	EE	\$21.52	\$23.71	\$24.71	\$25.70	\$26.24	\$27.46	\$29.82	\$31.89	\$31.07	\$30.04	\$23.78	\$26.24	\$26.66	\$27.97	\$28.42	\$28.42	\$28.42	\$28.42
	E	\$18.11	\$19.93	\$20.78	\$21.63	\$22.09	\$23.10	\$25.08	\$26.83	\$26.16	\$25.27	\$20.01	\$22.09	\$22.43	\$23.56	\$23.91	\$23.91	\$23.91	\$23.91
Step 7	EE	\$21.70	\$23.90	\$24.91	\$25.92	\$26.47	\$27.67	\$30.06	\$32.16	\$31.34	\$30.28	\$23.98	\$26.47	\$26.88	\$28.22	\$28.64	\$28.64	\$28.64	\$28.64
	E	\$18.26	\$20.11	\$20.96	\$21.81	\$22.27	\$23.29	\$25.29	\$27.06	\$26.39	\$25.49	\$20.17	\$22.27	\$22.61	\$23.75	\$24.10	\$24.10	\$24.10	\$24.10
Step 8	EE	\$21.87	\$24.10	\$25.11	\$26.15	\$26.69	\$27.89	\$30.31	\$32.42	\$31.60	\$30.53	\$24.18	\$26.69	\$27.10	\$28.45	\$28.90	\$28.90	\$28.90	\$28.90
	E	\$18.40	\$20.28	\$21.14	\$22.00	\$22.44	\$23.48	\$25.52	\$27.27	\$26.60	\$25.69	\$20.35	\$22.44	\$22.81	\$23.94	\$24.29	\$24.29	\$24.29	\$24.29
Step 9	EE	\$22.05	\$24.30	\$25.31	\$26.35	\$26.89	\$28.13	\$30.57	\$32.67	\$31.85	\$30.78	\$24.37	\$26.89	\$27.32	\$28.68	\$29.13	\$29.13	\$29.13	\$29.13
	E	\$18.56	\$20.45	\$21.30	\$22.17	\$22.62	\$23.68	\$25.72	\$27.49	\$26.81	\$25.90	\$20.51	\$22.62	\$23.00	\$24.14	\$24.50	\$24.50	\$24.50	\$38.30
Step 10	EE	\$22.22	\$24.49	\$25.51	\$26.57	\$27.11	\$28.36	\$30.82	\$32.93	\$32.12	\$31.03	\$24.56	\$27.11	\$27.54	\$28.93	\$29.35	\$29.35	\$29.35	\$29.35
	E	\$18.70	\$20.61	\$21.47	\$22.35	\$22.82	\$23.87	\$25.93	\$27.72	\$27.02	\$26.10	\$20.66	\$22.82	\$23.17	\$24.34	\$24.69	\$24.69	\$24.69	\$24.69
Step 11	EE	\$22.40	\$24.68	\$25.74	\$26.77	\$27.32	\$28.58	\$31.06	\$33.21	\$32.36	\$31.28	\$24.75	\$27.32	\$27.76	\$29.16	\$29.58	\$29.58	\$29.58	\$29.58
	E	\$18.85	\$20.77	\$21.65	\$22.53	\$23.00	\$24.04	\$26.14	\$27.93	\$27.24	\$26.32	\$20.83	\$23.00	\$23.36	\$24.53	\$24.89	\$24.89	\$24.89	\$24.89
Step 16	EE	\$23.54	\$25.93	\$27.01	\$28.10	\$28.68	\$30.01	\$32.61	\$34.85	\$33.98	\$32.82	\$26.01	\$28.68	\$29.15	\$30.59	\$31.07	\$31.07	\$31.07	\$31.07
	E	\$19.79	\$21.81	\$22.75	\$23.66	\$24.14	\$25.25	\$27.44	\$29.33	\$28.62	\$27.64	\$21.88	\$24.14	\$24.52	\$25.74	\$26.15	\$26.15	\$26.15	\$26.15
Step 20	EE	\$24.69	\$27.22	\$28.37	\$29.51	\$30.12	\$31.53	\$34.25	\$36.60	\$35.68	\$34.46	\$27.30	\$30.12	\$30.59	\$32.16	\$32.61	\$32.61	\$32.61	\$32.61
	E	\$20.78	\$22.91	\$23.87	\$24.83	\$25.34	\$26.52	\$28.81	\$30.80	\$30.04	\$29.00	\$22.98	\$25.34	\$25.74	\$27.06	\$27.44	\$27.44	\$27.44	\$27.44

DOUGLAS COUNTY SCHOOL DISTRICT

2024-2025

Reflects a 4% Salary Increase

Step/Range		INFORMATION TECHNOLOGY						CUSTODIANS				FOOD SERVICES						HEALTH SERVICES			
		6-A	6-B	6-C	6-D	6-E	6-F	7-A	7-B	7-C	7-D	8-A	8-B	8-C	8-D	8-E	8-F	9-A	9-B	9-C	9-D
Step 1	EE	\$22.34	\$25.37	\$27.84	\$29.50	\$33.62	\$33.62	\$21.03	\$22.17	\$24.44	\$26.51	\$15.83	\$16.59	\$17.45	\$18.94	\$20.88	\$22.64	\$18.52	\$23.79	\$25.37	\$33.21
	E	\$18.80	\$21.36	\$23.43	\$24.82	\$28.31	\$28.31	\$17.70	\$18.66	\$20.57	\$22.29	\$13.33	\$13.97	\$14.67	\$15.93	\$17.56	\$19.03	\$15.58	\$20.01	\$21.36	\$27.93
Step 2	EE	\$23.52	\$26.59	\$29.10	\$30.89	\$35.15	\$35.15	\$22.30	\$23.47	\$25.74	\$27.79	\$17.11	\$17.88	\$18.74	\$20.23	\$22.18	\$23.95	\$19.85	\$25.05	\$26.59	\$34.73
	E	\$19.79	\$22.36	\$24.48	\$25.99	\$29.58	\$29.58	\$18.78	\$19.73	\$21.65	\$23.40	\$14.40	\$15.05	\$15.75	\$17.03	\$18.68	\$20.19	\$16.70	\$21.08	\$22.36	\$29.23
Step 3	EE	\$24.75	\$27.88	\$30.34	\$32.14	\$36.63	\$36.63	\$23.52	\$24.72	\$26.99	\$29.07	\$18.36	\$19.16	\$19.97	\$21.49	\$23.46	\$25.27	\$21.16	\$26.30	\$27.88	\$36.19
	E	\$20.83	\$23.46	\$25.54	\$27.05	\$30.83	\$30.83	\$19.78	\$20.81	\$22.71	\$24.44	\$15.45	\$16.11	\$16.80	\$18.09	\$19.74	\$21.25	\$17.80	\$22.14	\$23.46	\$30.44
Step 4	EE	\$26.05	\$29.16	\$31.64	\$33.50	\$38.16	\$38.16	\$24.77	\$25.95	\$28.27	\$30.29	\$19.65	\$20.38	\$21.31	\$22.81	\$24.84	\$26.62	\$22.57	\$27.55	\$29.16	\$37.68
	E	\$21.92	\$24.53	\$26.61	\$28.19	\$32.10	\$32.10	\$20.84	\$21.83	\$23.79	\$25.50	\$16.53	\$17.17	\$17.93	\$19.19	\$20.91	\$22.42	\$18.99	\$23.20	\$24.53	\$31.71
Step 5	EE	\$27.43	\$30.37	\$32.85	\$34.76	\$39.62	\$39.62	\$26.03	\$26.68	\$29.56	\$31.64	\$20.86	\$21.67	\$22.49	\$24.07	\$26.67	\$28.55	\$23.87	\$28.79	\$30.37	\$39.12
	E	\$23.08	\$25.55	\$27.65	\$29.25	\$33.35	\$33.35	\$21.89	\$22.91	\$24.88	\$26.61	\$17.56	\$18.23	\$18.93	\$20.24	\$21.98	\$23.51	\$20.08	\$24.22	\$25.55	\$32.92
Step 6	EE	\$27.64	\$30.61	\$33.14	\$35.05	\$39.96	\$39.96	\$26.24	\$27.46	\$29.82	\$31.89	\$21.03	\$21.83	\$22.69	\$24.27	\$26.36	\$28.19	\$24.07	\$29.04	\$30.61	\$39.47
	E	\$23.27	\$25.76	\$27.87	\$29.48	\$33.63	\$33.63	\$22.09	\$23.10	\$25.08	\$26.83	\$17.70	\$18.37	\$19.09	\$20.42	\$22.17	\$23.72	\$20.24	\$24.42	\$25.76	\$33.21
Step 7	EE	\$27.86	\$30.88	\$33.40	\$35.33	\$40.29	\$40.29	\$26.47	\$27.67	\$30.06	\$32.16	\$21.20	\$22.02	\$22.87	\$24.47	\$26.58	\$28.44	\$24.26	\$29.27	\$30.88	\$39.79
	E	\$23.44	\$25.98	\$28.11	\$29.73	\$33.91	\$33.91	\$22.27	\$23.29	\$25.29	\$27.06	\$17.84	\$18.52	\$19.24	\$20.58	\$22.35	\$23.91	\$20.42	\$24.62	\$25.98	\$33.49
Step 8	EE	\$28.09	\$31.12	\$33.67	\$35.65	\$40.63	\$40.63	\$26.69	\$27.89	\$30.31	\$32.42	\$21.38	\$22.18	\$23.05	\$24.66	\$26.80	\$28.66	\$24.45	\$29.51	\$31.12	\$40.11
	E	\$23.64	\$26.19	\$28.34	\$29.98	\$34.18	\$34.18	\$22.44	\$23.48	\$25.52	\$27.27	\$17.99	\$18.67	\$19.39	\$20.75	\$22.55	\$24.10	\$20.57	\$24.82	\$26.19	\$33.76
Step 9	EE	\$28.32	\$31.38	\$33.95	\$35.92	\$40.94	\$40.94	\$26.89	\$28.13	\$30.57	\$32.67	\$21.56	\$22.38	\$23.25	\$24.87	\$27.03	\$28.89	\$24.65	\$29.75	\$31.38	\$40.45
	E	\$23.83	\$26.41	\$28.57	\$30.23	\$34.45	\$34.45	\$22.62	\$23.68	\$25.72	\$27.49	\$18.13	\$18.83	\$19.57	\$20.92	\$22.72	\$24.30	\$20.74	\$25.02	\$26.41	\$34.04
Step 10	EE	\$28.54	\$31.64	\$34.23	\$36.22	\$41.28	\$41.28	\$27.11	\$28.36	\$30.82	\$32.93	\$21.73	\$22.56	\$23.46	\$25.07	\$27.24	\$29.11	\$24.85	\$29.99	\$31.64	\$40.78
	E	\$24.01	\$26.62	\$28.80	\$30.46	\$34.74	\$34.74	\$22.82	\$23.87	\$25.93	\$27.72	\$18.27	\$18.98	\$19.72	\$21.09	\$22.91	\$24.49	\$20.90	\$25.23	\$26.62	\$34.30
Step 11	EE	\$28.76	\$31.89	\$34.49	\$36.51	\$41.60	\$41.60	\$27.32	\$28.58	\$31.06	\$33.21	\$21.89	\$22.72	\$23.64	\$25.26	\$27.44	\$29.34	\$25.03	\$30.22	\$31.89	\$41.10
	E	\$24.20	\$26.83	\$29.03	\$30.72	\$35.01	\$35.01	\$23.00	\$24.04	\$26.14	\$27.93	\$18.43	\$19.13	\$19.88	\$21.27	\$23.12	\$24.70	\$21.05	\$25.43	\$26.83	\$34.57
Step 16	EE	\$30.24	\$33.48	\$36.22	\$38.33	\$43.68	\$43.68	\$28.68	\$30.01	\$32.61	\$34.85	\$22.98	\$23.88	\$24.81	\$26.53	\$28.82	\$30.81	\$26.29	\$31.74	\$33.48	\$43.15
	E	\$25.46	\$28.18	\$30.46	\$32.24	\$36.75	\$36.75	\$24.14	\$25.25	\$27.44	\$29.33	\$19.33	\$20.09	\$20.87	\$22.31	\$24.25	\$25.92	\$22.12	\$26.72	\$28.18	\$36.33
Step 20	EE	\$31.73	\$35.15	\$38.04	\$40.25	\$45.88	\$45.88	\$30.12	\$31.53	\$34.25	\$36.60	\$24.14	\$25.07	\$26.06	\$27.85	\$30.26	\$32.33	\$27.61	\$33.33	\$35.15	\$45.32
	E	\$26.71	\$29.58	\$32.00	\$33.85	\$38.60	\$38.60	\$25.34	\$26.52	\$28.81	\$30.80	\$20.30	\$21.08	\$21.92	\$23.44	\$25.47	\$27.23	\$23.23	\$28.04	\$29.58	\$38.13

DOUGLAS COUNTY SCHOOL DISTRICT

2024-2025

Reflects a 4% Salary Increase

Step/Range		HI	VM			MEDIA TECHS			SPECIAL EDUCATION				SS	TA	WAREHOUSE		
		10-A	11-B	11-C	12-A	12-B	12-C	13-A	13-B	13-C	13-D	14-A	15-A	16-A	16-B	16-C	
Step 1	EE	\$27.84	\$26.18	\$29.94	\$24.16	\$25.37	\$27.46	\$16.25	\$18.69	\$19.48	\$20.26	\$21.03	\$24.16	\$20.14	\$21.03	\$22.17	
	E	\$23.44	\$22.03	\$25.19	\$20.34	\$21.36	\$23.11	\$13.67	\$15.72	\$16.39	\$17.05	\$17.70	\$20.34	\$16.96	\$17.70	\$18.66	
Step 2	EE	\$29.09	\$27.46	\$31.32	\$25.40	\$26.59	\$28.69	\$17.51	\$20.02	\$20.89	\$21.73	\$22.30	\$25.40	\$21.45	\$22.30	\$23.47	
	E	\$24.48	\$23.11	\$26.36	\$21.38	\$22.36	\$24.15	\$14.75	\$16.85	\$17.57	\$18.27	\$18.78	\$21.38	\$18.06	\$18.78	\$19.73	
Step 3	EE	\$30.35	\$28.69	\$32.60	\$26.65	\$27.88	\$29.94	\$18.76	\$21.38	\$22.28	\$23.18	\$23.52	\$26.65	\$22.65	\$23.52	\$24.72	
	E	\$25.54	\$24.15	\$27.42	\$22.41	\$23.46	\$25.19	\$15.78	\$17.99	\$18.76	\$19.50	\$19.78	\$22.41	\$19.06	\$19.78	\$20.81	
Step 4	EE	\$31.64	\$29.94	\$34.01	\$28.04	\$29.16	\$31.23	\$19.99	\$22.76	\$23.74	\$24.69	\$24.77	\$27.90	\$23.98	\$24.77	\$25.95	
	E	\$26.61	\$25.19	\$28.62	\$23.61	\$24.53	\$26.27	\$16.81	\$19.16	\$19.97	\$20.78	\$20.84	\$23.48	\$20.17	\$20.84	\$21.83	
Step 5	EE	\$32.84	\$31.23	\$35.27	\$29.37	\$30.36	\$32.44	\$21.34	\$24.10	\$25.11	\$26.15	\$26.04	\$29.22	\$25.20	\$26.04	\$27.22	
	E	\$27.65	\$26.27	\$29.67	\$24.70	\$25.55	\$27.29	\$17.97	\$20.26	\$21.14	\$22.00	\$21.89	\$24.57	\$21.21	\$21.89	\$22.91	
Step 6	EE	\$33.13	\$31.50	\$35.59	\$29.59	\$30.61	\$32.70	\$21.52	\$24.30	\$25.32	\$26.36	\$26.24	\$29.46	\$25.40	\$26.24	\$27.46	
	E	\$27.87	\$26.51	\$29.93	\$24.90	\$25.76	\$27.53	\$18.11	\$20.44	\$21.31	\$22.18	\$22.09	\$24.77	\$21.38	\$22.09	\$23.10	
Step 7	EE	\$33.41	\$31.76	\$35.87	\$29.85	\$30.88	\$32.98	\$21.70	\$24.49	\$25.53	\$26.58	\$26.47	\$29.70	\$25.62	\$26.47	\$27.67	
	E	\$28.11	\$26.73	\$30.18	\$25.12	\$25.98	\$27.75	\$18.26	\$20.61	\$21.49	\$22.36	\$22.27	\$24.97	\$21.57	\$22.27	\$23.29	
Step 8	EE	\$33.67	\$32.01	\$36.18	\$30.09	\$31.12	\$33.26	\$21.87	\$24.68	\$25.76	\$26.80	\$26.69	\$29.94	\$25.83	\$26.69	\$27.89	
	E	\$28.35	\$26.94	\$30.43	\$25.32	\$26.19	\$27.98	\$18.40	\$20.77	\$21.67	\$22.54	\$22.44	\$25.19	\$21.74	\$22.44	\$23.48	
Step 9	EE	\$33.96	\$32.27	\$36.48	\$30.33	\$31.38	\$33.52	\$22.05	\$24.87	\$25.97	\$27.01	\$26.89	\$30.18	\$26.05	\$26.89	\$28.13	
	E	\$28.58	\$27.15	\$30.69	\$25.53	\$26.41	\$28.21	\$18.56	\$20.92	\$21.84	\$22.73	\$22.62	\$25.39	\$21.92	\$22.62	\$23.68	
Step 10	EE	\$34.24	\$32.52	\$36.76	\$30.58	\$31.64	\$33.80	\$22.22	\$25.07	\$26.18	\$27.22	\$27.11	\$30.42	\$26.27	\$27.11	\$28.36	
	E	\$28.80	\$27.36	\$30.94	\$25.73	\$26.62	\$28.45	\$18.70	\$21.09	\$22.03	\$22.91	\$22.82	\$25.60	\$22.10	\$22.82	\$23.87	
Step 11	EE	\$34.51	\$32.79	\$37.08	\$30.83	\$31.89	\$34.06	\$22.40	\$25.26	\$26.39	\$27.44	\$27.32	\$30.67	\$26.48	\$27.32	\$28.58	
	E	\$29.04	\$27.60	\$31.20	\$25.94	\$26.83	\$28.67	\$18.85	\$21.27	\$22.20	\$23.10	\$23.00	\$25.80	\$22.27	\$23.00	\$24.04	
Step 16	EE	\$36.23	\$34.43	\$38.93	\$32.37	\$33.48	\$35.78	\$23.54	\$26.55	\$27.70	\$28.82	\$28.68	\$32.21	\$27.78	\$28.68	\$30.01	
	E	\$30.46	\$28.97	\$32.76	\$27.24	\$28.18	\$30.10	\$19.79	\$22.34	\$23.31	\$24.24	\$24.14	\$27.11	\$23.38	\$24.14	\$25.25	
Step 20	EE	\$38.03	\$36.15	\$40.84	\$33.99	\$35.15	\$37.56	\$24.69	\$27.86	\$29.09	\$30.25	\$30.12	\$33.82	\$29.19	\$30.12	\$31.53	
	E	\$31.99	\$30.41	\$34.36	\$28.60	\$29.58	\$31.62	\$20.78	\$23.46	\$24.47	\$25.46	\$25.34	\$28.46	\$24.55	\$25.34	\$26.52	

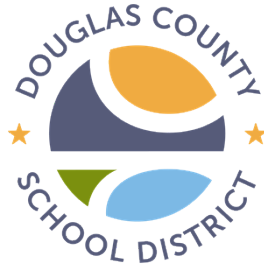
DOUGLAS COUNTY SCHOOL DISTRICT

2024-2025

Reflects a 4% Salary Increase

1. Should an employee on Range 3A depart the Douglas County School District after June 14, 2016, the position will revert to the regular classified salary schedule as follows: Range 3-A (Range 5-E).
2. Any compensation increases/decreases and/or PERS contributions which impact the regular Classified Salary Schedule will have the same impact on Ranges 3-A.
3. Longevity Service Increment: Any Support Staff Employee in a contracted position covered by this Agreement who has completed a total of fifteen (15) or nineteen (19) continuous contracts of service with the District shall be eligible for longevity steps 15 or 19 depending upon one's number of years of service. Compensation for longevity steps 15 and 19 will be five percent (5%) over and above the employee's previous range and step placement.
4. Any support staff employee who has completed a total of twenty-five (25) continuous contracts of service with the District shall be eligible for a \$675 longevity bonus per year.
5. To be counted as a year of contract service to the District, the employee must have worked no less than 65% of the total days in a complete contract year for that position.
6. Continuous service includes years worked in succession. When an employee terminates from the District, a break in continuous service occurs.
7. Classified Employees are covered under the State of Nevada Public Employees Retirement System (PERS). New employees have two options for deciding how to pay into their retirement (PERS):
 - Employee/Employer Paid Retirement (EE). This option enables employees to receive a higher hourly wage, with 17.50% (50% of the total contribution rate) deducted from the employee's gross wages for PERS.
 - Employer-Paid Retirement (E). This option results in lower hourly wages, with the District paying the cost of PERS (33.50% -100% of the total contribution rate.) There is no deduction from gross wages. This option often results in a reduced income tax obligation which compensates for the 47.2% lower wage.
8. NRS 286.421(3) requires that the District and employee share equally the cost of any increase in contribution rates to PERS. Pursuant to this law, the Employer-Paid Retirement (E) schedule reflects a 1% salary reduction effective July 1, 2013, a 1.125% salary reduction effective July 1, 2015, and a 0.625% salary reduction effective July 1, 2019. Employees who choose the Employee/Employer-Paid Retirement (EE) plan may voluntarily convert at a later date to the Employer-Paid Retirement (E) plan. An employee cannot change from the Employer-Paid Retirement (E) plan once that option has been selected.

DOUGLAS COUNTY SCHOOL DISTRICT



NEGOTIATED AGREEMENT

2023 – 2025

~~ORIGINALLY RATIFIED: APRIL 14, 2020~~
~~ARBITRATION AWARD DATE: JULY 24, 2022~~
~~AMENDED EFFECTIVE JULY 1, 2021~~

THE PARTIES IN THIS AGREEMENT ARE THE DOUGLAS COUNTY SCHOOL
DISTRICT ("DISTRICT")
AND THE CHAPTER 6, BUS DRIVERS ASSOCIATION ("ASSOCIATION")

CHAPTER 6 OF THE NEVADA CLASSIFIED SCHOOL EMPLOYEES
AND THE PUBLIC WORKERS ASSOCIATION, AFT/PRSP LOCAL 6181

CHAPTER #6, BUS DRIVERS ASSOCIATION

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ARTICLE 1: DEFINITIONS

- 1-1** The term "NRS 288," as used in this Agreement, shall refer to Chapter 288 of the Nevada Revised Statutes, also known as the Local Government Employee Management Relations Act, including amendments made hereto.
- 1-2** The term "School Trustees," as used in this agreement, shall mean the Board of School Trustees of the Douglas County School District.
- 1-3** The term "Association," as used in this Agreement, shall mean the Nevada Classified School Employees and Public Workers Association, Chapter #6, Bus Drivers Association and is the entity known as the Employee Organization in NRS 288.
- 1-4** The term "School District" or "District," as used in this Agreement, shall mean the Douglas County School District, and is the entity known as the Local Government Employer in NRS 288.
- 1-5** The term "Superintendent," as used in this Agreement, shall mean the Superintendent of Schools of the Douglas County School District or his/her designee.
- 1-6** The terms "School Trustees," "School District," or "Association" shall include authorized officers, representatives, and agents of each, and each reserves the right to act hereunder by committee or designated representative.
- 1-7** The term "Probationary Employee," as used in this Agreement, means a contracted bus driver who has not completed 90 work/driving days of contracted employment during which time his/her competency in assigned duties is evaluated.
- 1-8** The term "Employee," as used in this Agreement, means a contracted bus driver who has successfully completed his/her probationary period of 90 work/driving days and any extensions thereof.
- 1-9** The term "Contracted Bus Driver," as used in this Agreement, shall mean a bus driver under contract to work a regular schedule of consistently approximate hours daily.
- 1-10** The term "Agreement," refers to this document, being the Negotiated Agreement between the Douglas County School District (District) and the Nevada Classified School Employees and Public Workers Association, Chapter #6, Bus Drivers Association (Association).
- 1-11** The term "School Year," as used in this Agreement, shall mean a year commencing on the first day of July and ending on the last day of June.

- 1-12 The term "Work Year," as used in this Agreement, refers to a variable period of time within the School Year, between 176 –182 work days.
- 1-13 The term "School," as used in this Agreement, means any day that one or more schools are in session.
- 1-14 The term "Work Day," as used in this Agreement, shall be defined as any day a contracted bus driver is required to be present on the job to include but not limited to: student attendance days, professional development days, mandatory meetings, school closure days.
- 1-15 The Term "Route Hours" as used in this Agreement, shall be defined as any time used by a contracted driver for the actual time spent transporting students to and from school (A.M. and P.M. run).
- 1-16 The Term "Route Maintenance Hours" as used in this Agreement, shall be defined as any time used by a contracted driver for the actual time spent on route paperwork, bus washing, bus fueling, parent phone calls, and all other hours maintaining their route, outside of their normal "Route Hours" as defined in 1-15.
- 1-17 Time off requests **and** holidays, school closure days, and any other days deemed "regular pay" days will be paid as actual Route Hours as defined in 1-15.
- 1-18 Annualized salary will be comprised of an average of "Route Hours" and "Route Maintenance Hours".
- 1-19 Bus driver contract refers to the contracted bus route that each contracted bus driver obtained through the bus route bid process and the contracted bus route variable actual route hours each contracted bus driver is required to work under contract with the district.
- 1-20 Mid-run is defined to be any regularly scheduled bus service needed for student transportation services to and from school between AM and PM runs generally between but not limited to the hours of 9:00am – 1:00 pm. This does not include field trips or regularly scheduled educational trips to and from schools.

ARTICLE II – RECOGNITION AND DESCRIPTION OF BARGAINING UNIT

- 2-1 The Board of Trustees recognizes the Nevada Classified School Employees and Public Workers Association, contracted Douglas County Schools (as defined in Section 1-9 of the Definitions), Chapter #6, as the exclusive negotiating representative of the contracted bus drivers of the Douglas County School District, subject to the provision of NRS 288.
- 2-2 The Bus Drivers' bargaining unit shall be composed of all contracted bus drivers who work a regular schedule of consistently approximate hours daily.

ARTICLE III – DISTRICT RIGHTS

3-1 RETENTION OF DISTRICT PREROGATIVES

Except as expressly modified or restricted by a specific provision of this Agreement, all statutory and inherent managerial rights, prerogatives, and functions are retained and vested exclusively in the Board of Trustees of the Douglas County School District, including, but not limited to, the rights, in accordance with its sole and exclusive judgment and discretion, to the following:

- to direct its employees;
- to hire, promote, classify, transfer, assign, retain, suspend, demote, discharge, or take disciplinary action against any employee;
- to determine appropriate staffing levels, work performance standards, content of the workday, and workload factors;
- to relieve any employee from duty because of lack of work, lack of money, or for any other legitimate reason;
- to manage its governmental operations efficiently;
- to establish the methods and means by which its operations are to be conducted;
- and to take whatever actions may be necessary to carry out its responsibilities in situations of emergency.

The District's failure to exercise any right, prerogative, or function hereby reserved to it, or the District's exercise of any such right, prerogative, or function in a particular way, shall not be considered a waiver of the District's right to exercise such right, prerogative or function or preclude it from exercising the same in some other way not in conflict with the express provisions of this Agreement.

ARTICLE IV – ASSOCIATION ACTIVITIES AND EMPLOYEE RIGHTS

- 4-1** It is the right of every contracted bus driver to join or refrain from joining the Association that is part to this Agreement.
- 4-2** The Association may post on available bulletin boards in the bus drivers' lounge in a reasonable manner responsible and official Association notices provided such notices are initialed and dated by the Transportation Supervisor. Such initialed and dated notices may also be distributed to the Association's members via intra-District mail.
- 4-3** The Association may use District facilities for meetings provided such use complies with District policy and does not interrupt normal school day nor bus driving operations.

ARTICLE V – NO STRIKE AGREEMENT

- 5-1** Recognizing the Nevada Legislature's intent as follows: That the services provided by the District are of such nature that they are not and cannot be duplicated from other sources and are

essential to the health, safety, and welfare of the people of Douglas County; that the continuity of such services is likewise essential and their disruption incompatible with the responsibility of the District to its constituents; and that every contracted bus driver who enters or remains in the employment of the District accepts the facts stated in the preceding sentences of this paragraph as an essential condition of his/her employment.

The Association, its officers and agents, and each and every contracted bus driver hereby agree that they will not support any strike against the District nor shall they engage in nor support any action, which impairs the rendering of such essential services by the District, fully acknowledging that such act is illegal.

ARTICLE VI – MEMBERSHIP DUES DEDUCTION

- 6-1** Upon receipt by Business Services of a signed authorization from a contracted bus driver to deduct membership dues, the District shall make uniform monthly membership dues deductions from the salary earned by such bus driver. Authorized membership dues deductions will begin with the first pay period in the payroll month following the receipt of such authorization.
- 6-2** The District shall deduct from a contracted bus driver's wages only that amount of monies, which the Treasurer of Chapter #6 has certified to Business Services, in writing, as the amount of dues required of all contracted bus drivers as a condition of acquiring or retaining membership in the Association.
- 6-3** No later than October 15th of each year, the Association will provide the District with a list of those bus drivers who have voluntarily authorized the District to deduct Association membership dues and the uniform amount to be withheld for each driver. The Association will notify the District in writing monthly of any changes in the authorized membership list. Any change in the amount of membership dues to be withheld must be submitted in writing at least thirty (30) working days prior to the date the change is to be made effective.
- 6-4** Business Services will forward monies from membership dues deductions to the Treasurer of Chapter #6 no later than the last day of the month in which deductions are made.
- 6-5** If for any payroll period in which the District is obligated to make dues deductions, the wages owed a contracted school bus driver (after deductions mandated by any governmental agency) are less than the amount of money which the contracted bus driver has authorized the District to deduct, the District shall make no deductions from wages owed the contracted bus driver for that payroll period and shall make no deductions, which would have been made from wages owed the contracted bus driver for that payroll period, from wages owed the contracted bus driver for any future payroll period.
- 6-6** Upon termination, a bus driver's current month's dues will be deducted from the final check.

- 6-7** The District agrees not to honor any membership dues deduction authorizations executed by a bus driver in the bargaining unit in favor of any other labor organization representing bus drivers for the purpose of negotiations.
- 6-8** The Association agrees to refund to the District any excess amounts paid to it in error on account of the membership dues deductions provision, upon presentation of proper evidence of error or mistake.
- 6-9** The Association shall indemnify, defend, and hold the District harmless against any and all claims, demands, grievances, or other liability that arise out of or by reason of actions taken by the District pursuant to this Membership Dues Deduction Article.

ARTICLE VII – GRIEVANCE PROCEDURE

GENERAL TENETS

7-1 Definitions

- 7-1-A** A "grievance" is a written act, omission or occurrence that ~~allegation by a bus driver or exclusive representative believes to be an injustice relating to any condition arising out of the relationship between a bus driver and that the District has violated an expressed provision including without limitation, working hours, working conditions, membership in an employee association or interpretation of any law, regulation, or~~ of this Agreement that directly affects the grievant.
- 7-1-B** An "aggrieved person" is the bus driver asserting a grievance.
- 7-1-C** A "party in interest" is any person or persons who might be required to take action, or against whom action might be taken, in order to resolve the grievance.
- 7-1-D** The term "days" when used in this article shall, except where otherwise indicated, mean working days rather than calendar days.

7-2 Right to Participate

- 7-2-A** No reprisals of any kind shall be taken by either party against any party in interest, any school representative, or any other participant in the grievance procedure by reason of such participation.
- 7-2-B** Any party in interest may be represented at any level of the grievance procedure by a person of his/her own choosing.

7-3 Time Limitations

The time limitations set forth in this Article are the essence of the grievance procedure. No grievance shall be accepted by the District unless it is submitted or appealed within the time limits set forth in the Procedural Steps below. If the grievance is not timely submitted at Step One, it shall be deemed waived. If the grievance is not timely appealed to Step Two, it shall be deemed to have been settled in accordance with the District's Step One answer. If the grievance is not timely appealed to Step Three, it shall be deemed to have been settled in accordance with the District's Step Two answer. If the District fails to answer within the time limits set forth in the Procedural Steps, the grievance shall automatically proceed to the next step.

By mutual agreement between the District and the party in interest, the time limitations set forth in the Procedural Steps may be extended.

7-4 Separate Filing

All documents, communications, and records dealing with the processing of a grievance shall be filed separately from the personnel files of the participants.

7-5 Forms for Filing

Forms for filing and processing grievances shall be jointly prepared by the parties and distributed by the Association.

7-6 Withdrawal of Grievance

A grievance may be withdrawn at any level by the aggrieved bus driver without prejudice when the aggrieved bus driver has strictly adhered to the timelines.

7-7 Administration Cooperation

The administration will cooperate with the aggrieved bus driver in his/her investigation of his/her grievance, and further, will furnish him/her with such information as is pertinent and available for the processing of such grievance.

PROCEDURAL STEPS

7-8 Problem Solving

Whenever an alleged problem arises over which a bus driver may feel aggrieved, that driver and, if the driver so chooses, their representative shall discuss such perceived problem with his/her immediate supervisor without the discussion being construed as a grievance.

Requests for a problem solving discussion must be brought forth no later than five (5) work days after the situation which seemed to give rise to the alleged problem. However, should the matter being discussed not be resolved between the bus driver and his/her immediate supervisor, the bus driver may still pursue to resolve the matter if it involves an alleged

violation of the Agreement through the steps of the grievance procedure. In cases of termination, the procedural step of Problem Solving shall be waived.

7-9 Written Presentation

All grievances presented at Step One of the Procedural Steps must set forth: the facts giving rise to the grievance; the provision(s) of the Agreement alleged to have been violated; the name of the aggrieved bus driver; and the remedy sought. All grievances at Step One and appeals at Step Two, Step Three, and Four of the Procedural Steps must be signed and dated by the aggrieved bus driver. All written answers submitted by the District shall be signed and dated by the appropriate District representative.

7-10 STEP ONE – Written Grievance to Immediate Supervisor

No later than ten (10) work days after the event giving rise to the grievance, or ten (10) work days after the bus driver should have reasonably known of the event giving rise to the grievance, or five (5) work days after the problem-solving discussion if that option was attempted, the bus driver may submit a written grievance to his/her immediate supervisor. The immediate supervisor shall give his/her written answer to a grievance within five (5) days after receipt of the grievance.

7-11 STEP TWO – Written Appeal to the Director of Human Resources

If the grievance is not settled at Step One, the bus driver, not later than ten (10) days after receipt of the immediate supervisor's written answer to Step One, may file a written appeal of that answer to the Director of Human Resources his/her designee. The written appeal must state specifically the bus driver's objection to the immediate supervisor's written answer. No later than ten (10) days after receipt of the written appeal, the Director of Human Resources, or his/her designee, shall hold a meeting with the bus driver. The Director of Human Resources, or his/her designee, shall give his/her written answer to the grievance within ten (10) days after such meeting.

7-12 STEP THREE – Written Appeal to the Board of Trustees

If the grievance is not settled at Step Two, the bus driver, not later than five (5) days after receipt of the Director of Human Resources, or his/her designee's answer at Step Two, may file a written appeal to the Board of Trustees. The written appeal must state specifically the bus driver's objection to the Director of Human Resources, or his/her designee's answer. Not later than the first opportunity to properly agendaize the appeal, the Board of Trustees shall meet in closed executive session with all parties involved in Steps One and Two of this procedure. The Board of Trustees shall give its written answer to the grievance within ten (10) days after such meeting, which answer shall be final and binding on the grievant unless the Association chooses to pursue arbitration as outlined in Step Four.

7-13 STEP FOUR - Arbitration

7-13-A Any grievance, that has been properly and timely processed through Step Three and that has not been settled at the conclusion thereof, may be appealed to arbitration by the Association serving the Superintendent with written notice of its intent to appeal. The failure to appeal a grievance to arbitration in accordance with this paragraph within ten (10) days after receipt of the written answer of the Board of Trustees shall constitute a waiver of the Association's right to appeal to arbitration, and the written answer of the Board of Trustees at Step Three shall remain final and binding on the aggrieved employee, the District, and the Association.

7-13-B Not later than ten (10) days after the Association serves the Superintendent with written notice of intent to appeal a grievance to arbitration, the District and the Association shall jointly request the American Arbitration Association to furnish, to the District and the Association, a list of seven (7) qualified and impartial arbitrators. Within five (5) calendar days after receipt of that list by the District, the District and the Association shall alternately strike names from the list, until only one (1) name remains. The arbitrator whose name remains shall hear the grievance. The Association shall strike the first name.

7-13-C The jurisdiction and authority of the arbitrator and his/her opinion and award shall be confined exclusively to the interpretation and/or application of the expressed provision(s) of this Agreement at issue between the Association and the District. He shall have no authority to add to, detract from, alter, amend, or modify any provision of this Agreement; to impose on either party a limitation or obligation not explicitly provided for in this Agreement; or to establish or alter any wage rate or wage structure. The arbitrator shall not hear nor decide more than one (1) grievance without the mutual consent of the District and the Association. The written award of the arbitrator on the merits of any grievance adjudicated within his/her jurisdiction and authority shall be final and binding on the aggrieved employee, the Association, and the District.

7-13-D The fee of the American Arbitration Association and the fees and expenses of the arbitrator shall be shared equally by the District and the Association; otherwise each party shall bear its own arbitration expense.

7-13-E No evidence from either party (Grievant or District) pertinent to the grievance may be presented for the Arbitrator's consideration that was not presented for the Board's consideration at Step Three.

7-14 Election of Remedies

It is agreed that in the event of any claimed grievance, the Association and/or employee must first process the claim through the Grievance Procedure and the decision shall bind all parties on the issues submitted to Arbitration; provided that this provision shall not preclude any employee from filing a claim in another forum based upon the same acts, but claiming a right not covered by the Negotiated Agreement, as long as the processing of that claim is delayed until the grievance is either resolved by agreement or binding arbitration.

ARTICLE VIII – DISCHARGE AND DISCIPLINARY PROCEDURES

8-1 Discharge

8-1-A The continued employment of a contracted bus driver is dependent upon satisfactory performance of assigned duties and maintaining personal fitness to perform those duties. A bus driver may, however, also be discharged given just cause.

8-1-B A contracted bus driver who is discharged may appeal such action through the grievance procedure of this Agreement.

~~**8-1-C** In the event the appeal reaches arbitration, the arbitrator's jurisdiction and authority shall be limited to deciding whether just cause for which the bus driver was discharged existed. If the arbitrator decided that just cause existed, the arbitrator shall deny the grievance and shall have no authority to alter, modify, or rescind the discharge imposed by the District.~~

~~**8-1-D**~~ **C** The provisions of this article shall not be available to probationary bus drivers.

8-1-D The Superintendent will meet with principals annually and advise them of the appropriate protocols for using video surveillance. The purpose of videos in schools is to ensure the safety and security of staff, students and District equipment and facilities. It is understood that such surveillance can be used for corroborative evidence in employee discipline and dismissal cases and in those instances where workplace violations are viewed in the normal course of using videos for student supervision. The normal course of using video for student supervision is defined as reviewing student incident(s) which include but are not limited to student fights, vandalism and theft or to monitor previously identified troubled zones.

8-2 Discipline

8-2-A Should a contracted bus driver's work habits, overall attitude, adherence to rules, conduct, or demeanor become unsatisfactory during the course of his/her employment, his/her supervisor will first attempt corrective action ~~to counsel and~~ assist such bus driver in identifying and remediating those behavioral and/or performance problems. Corrective action can include retraining prior to 8-2-B of this agreement. ~~During the counseling interview the supervisor will provide a copy of Article VIII of this Agreement and explain the possible consequences if the driver fails to improve performance. However, insubordination, refusal to work, dishonesty, theft, gross misconduct, sexual harassment (as defined by District Policy), threats, battery, assault, use of aggressive or threatening language, or any act that results in a criminal charge, do not require the supervisor to use progressive discipline steps and, if proven, may result in termination.~~

8-2-B However, if the contracted bus driver fails to respond to **corrective action** ~~the remedial counsel~~ of his/her supervisor will provide a counseling meeting to explain the possible consequences if the driver fails to improve performance. During the counseling meeting the supervisor will provide a copy of Article VIII of this agreement. Discipline shall generally be imposed on a graduated basis as follows:

Retraining: The supervisor will discuss retraining with the employee as first step of the disciplinary action. The contracted bus driver must successfully complete the retraining.

Written Warning - a written warning to be placed in one's personnel file that the bus driver had received previous **corrective action, retraining and a counseling meeting** from his/her supervisor regarding unacceptable behavior and/or performance, that the **corrective action/retraining** counseling has been unsuccessful, and that should the unacceptable behavior and/or performance continue, more stringent disciplinary action will follow.

Suspension - a written notification outlining the previous efforts in remediating the unacceptable behavior and/or performance with a recommendation to suspend without pay subject to review by the Director of Human Resources. Prior to suspension, a meeting will be held including bus driver, supervisor, Director of Human Resources or designee, and a representative of the bus driver's choice.

Subsequent Offenses - should the contracted bus driver continue to violate, disregard, or show indifference to acceptable behavioral and/or performance standards, his/her supervisor may recommend termination subject to review by the Director of Human Resources.

8-3 Immediate Termination

Should a bus driver ever demonstrate through either his/her actions or omission of actions a serious disregard for the safety of the children he/she transports, his/her supervisor may recommend immediate dismissal in lieu of graduated disciplinary procedures.

8-4 Dishonesty

Dishonesty, if proven may/can result in disciplinary action, up to and including termination.

ARTICLE IX – REDUCTION IN FORCE

9-1 The District will determine when a reduction in force/layoff is necessary and the number of individuals to be laid off.

SUBJECT TO THE DETERMINATIONS SET FORTH IN 9-1, ABOVE, THE DISTRICT AGREES TO THE FOLLOWING:

- 9-2 Contracted bus drivers who voluntarily resign will be the first to be reduced in force.
- 9-3 Probationary bus drivers will be reduced before regular bus drivers.
- 9-4 Additional reductions in force will be based upon a bus driver's "seniority" with the Douglas County School District. The bus driver with the least contracted bus driving experience with the District will be laid off first.
- 9-5 Contracted bus driving experience with the District shall mean: a contracted bus driver's continuous service with the District, measured in calendar days from the first day the contracted bus driver actually worked for the District as a regular driver following his/her probationary period.
- 9-6 In the event two (2) or more bus drivers have the same amount of contracted bus driving experience in the District as defined in 9-5 above, the Transportation Supervisor will determine the individual to be reduced using the drivers' evaluation reports and driving records. Evaluation reports and driving records being equal, the bus drivers shall draw lots.
- 9-7 Should a contracted bus driving vacancy occur following a reduction in force, laid off contracted bus drivers shall be recalled in the reverse order of layoff.
- 9-8 The District will forward notice of recall by certified mail to the last known address of the bus driver reflected on District records. The bus driver must, within three (3) workdays of delivery or attempted delivery of the notice of recall, notify the District of his/her intent to return to work on the date specified for recall and, thereafter, return to work on such date.
- 9-9 A bus driver's contracted experience with the District shall be terminated and his/her rights to recall forfeited for the following reasons: Discharge, quit, retirement, or resignation; Failure to give notice of intent to return to work after recall within the time period specified in 9-8 of this Reduction in Force Article, or failure to return to work on the date specified for recall, as set forth in the written notice of recall; Failure to return to work upon expiration of a leave of absence; Layoff for a period of twelve (12) months.
- 9-10 A reduction in the number of hours in a day or days in a contract year for which a bus driver is contracted to work shall not constitute a lay-off. However, at the earliest possible time and before initiating a reduction in force, the District will meet and provide the Organization with the rationale and opportunity for input for such action. The Superintendent will retain the final authority.

ARTICLE X - COMPENSATION

10-1 Probationary Bus Drivers **(Step-P)**

All new contracted Bus Drivers or contracted Bus Drivers being reemployed in the District after a break in service will serve a probationary period of 90 work/driving days of contracted service. None of the benefits (such as sick leave, personal day, paid health and accident insurance, etc.) will be available or accruable to a probationary Bus Driver. Probationary Bus Drivers who miss more than five (5) days will be terminated. Following completion of one's 90-day probationary period, the District will decide, based upon the probationary Bus Driver's performance whether to continue his/her employment as a regular Bus Driver, continue his/her probation, or terminate his/her employment.

10-2

Regular Bus Driver ~~(Step A)~~: If a probationary bus driver's employment is continued, he/she will be designated as a regular bus driver, and become eligible for all the benefits available through this Agreement.

Each salary step is based on service in the district, up to five (5) years' experience outside the district may be allowed for placement on the salary schedule. Any experience outside the district must be school bus driving experience or in a comparable job (driving positions in which a CDL is required).

School bus driving experience:

One (1) year school bus driving experience = one (1) additional step advancement
Two (2) year school bus driving experience = two (2) additional step advancement
Three (3) year school bus driving experience = three (3) additional step advancement
Four (4) year school bus driving experience = four (4) additional step advancement
Five (5) year school bus driving experience = five (5) additional step advancement

Comparable CDL driving experience:

Two (2) year comparable CDL driving experience = one (1) additional step advancement
Four (4) year's comparable CDL driving experience = two (2) additional step advancement
Six (6) year comparable CDL driving experience = three (3) additional step advancement

It is the employee's responsibility to substantiate this experience to the satisfaction of Human Resources, which has the final authority in making this determination.

Should a bus driver complete his/her probationary period prior to April 1, he/she will be eligible to be placed on the next step for his/her next contracted year. A bus driver who completes their probationary period after April 1 will remain on the same step through his/her next contracted year.

10-3

Experience Increment Eligibility (Steps 2 through 15) ~~C, D, E, F, G, H, I, J, K, L, M, N, O, and P~~): In order to be eligible for a step increment advancement after Step 2-B, a regular bus driver must have satisfactorily served at least 140 days of the number of days for which his/her particular contract is normally undertaken.

10-4 Longevity Service Increment

10-year Longevity: Contracted bus drivers having driven ~~9-14~~ years with DCSD will receive \$250 per year, ~~beginning with~~ **after** their ~~9th~~ **10th** contracted year.

15-year Longevity: Contracted bus drivers having driven ~~14 15-19~~ years with DCSD will receive \$500 per year ~~beginning with~~ **after** their ~~14th~~ **15th** contracted year.

20-year Longevity: Contracted bus drivers having driven ~~20-24~~ **19** years with DCSD will receive \$750 per year ~~beginning with~~ **after** their 20th contracted year.

25-year Longevity: Contracted bus drivers having driven ~~25+~~ **24** years with DCSD will receive \$1150 per year ~~beginning with~~ **after** their 25th contracted year.

10-5 (Unchanged)

10-6 Annualized Pay

Annualized would be defined as a Contracted Bus Driver's hourly route pay and convert it to an ~~estimated~~ **Annualized portion of the** total yearly gross salary amount, paid over 24 pay periods.

(Work Year Days + Paid Holidays) x (Route Annualized Hours + Route Maintenance Hours) x Hourly Rate of Pay = Annualized portion of the Yearly Gross Salary to be divided into 24 pay periods.

Contracted "route hours" + "route maintenance hours" will be separated into three (3) route hours per day categories: 5 hours, 6 hours and 7 hours. The category under which each bus driver is ~~contracted~~ **paid** for the annualized pay will be determined by the "route hours" + "route maintenance hours", per 1-15 and 1-16 of the negotiated agreement, submitted by the transportation office during the three required audits per 10-6 of the negotiated agreement.

Any driver whose "route hours" + "route maintenance hours" fall at 6 hours or under will be ~~contracted~~ **annualized** at the 5 hours per day category. Drivers whose "route hours" + "route maintenance hours" fall at or between 6.1 hours and 7.0 hours will be ~~contracted~~ **annualized** at the 6 hours per day. Drivers whose "route hours" + "route maintenance hours" fall at or above 7.1 hours will be ~~contracted~~ **annualized** at 7.0 hours per day. These contract hours shall remain in effect for the employees throughout the year, unless the audit submitted presents a driver whose "route

hours” + “route maintenance hours” has moved them into a different ~~contracted~~ **annualized** category due to a difference of .5 or more. At such time, the employee's ~~contracted~~ **annualized pay** shall be updated and revised accordingly.

All other hours (Field Trip Hours, hours added for late school starts, other District required additions to hours, hours added by forces of nature, and overtime) would be paid in addition to and distributed as payroll on each payroll check where earned.

It would be necessary to audit each route for actual **route** hours worked on route a minimum of three a year, once at the start of the work year, once within the first 12 weeks of the work year, and once within the last 6 weeks of the work year.

The district will provide a letter of intent to all contracted bus drivers prior to the first day of school. This letter will include; contracted route #, number of work days, **(including mandatory meetings and training days)**, current rate of pay, current step, number of paid holidays, **actual route hours from start of work year audit, annualized hours from start of work year audit,** and total gross pay per pay period **based on actual route hours from start of work year audit, total annualized pay per pay period based on annualized hours from start of work year audit.** Time off requests, holidays, school closure days and any other days deemed “regular pay” days will be paid as **actual route hours as defined in 1-15.** All routes are subject to change throughout the school year dependent on district needs.

PERS would be deducted in accordance to NRS 286.410(3)

10-7 Compensation

The District will fund any increases to PERS at the statutorily required rate for all employees. The District will pay longevity and step increases for the ~~2021-22 2023-2024, and 2024-2025~~ school years. The District and the Chapter #6, Bus Drivers agree to the following additional provision related to compensation:

- ~~1. _____ During the 2025--2026 school year, but no later than December 31, 2025, the District and Chapter #6, Bus Drivers Association agree to reopen negotiations for the following considerations:~~
 - ~~○ _____ Salary or wage rates or other forms of direct monetary compensation and benefits.~~
 - ~~○ _____ No more than five (5) contract language issues each for DCSD and Chapter #6, Bus Drivers Association.~~
- ~~2. _____ By no later than December 31, 2024, the District and Chapter #6, Bus Drivers Association agree to reopen negotiations for the following considerations:~~
 - ~~a. _____ Salary or wage rates or other forms of direct monetary compensation and benefits~~

Douglas County School District and Chapter #6, Bus Drivers Association went to arbitration regarding a dispute over compensation for the 2021-22 school year. On July 24, 2022, Arbitrator Sheri E. Ross ruled the District's final offer was the most reasonable of the two July 1, 2022 final offers. As such, the provisions of the 2021-22 Bus Driver (Association) negotiations with the District shall provide as set forth in Appendix DX-16 of the Findings, Discussion, Award issued by Arbitrator Ross. The conditions set forth are as follows:

3. Salary Schedule Adjustment to be paid retroactively to July 1, 2021
 - Increase Probationary Hourly Rate by 5.00% [EE] & 4.75% [E]
 - Increase Step 1-A by 10.00% [EE] & 9.75% [E]
 - Step 1-A = Step 2-B n Step Increase 3-C through 5-E = 5.00% Above Previous Step
 - Step Increase 6-F through 16-P = 1.20% Above Previous Step
 - Longevity Bonus: \$250 with 9-14 years of service
 - Longevity Bonus: \$500 with 15-19 years of service
 - Salary Schedule Increase includes employees 0.25% PERS contribution [E]
4. Step Increases for 2022-23 paid retroactively to July 1, 2022
5. 1.50% Salary Schedule Increase for 2022-23 paid retroactively to July 1, 2022
6. One (1) additional paid holiday— See article 13.9
7. \$70/Month Increase in healthcare premium paid by the District
8. \$1075 bonus for 2021-22— Paid December 31, 2022
9. District to provide cell phones, not smart phones, with chargers with District paid service to bus drivers; drivers to store and charge said phones; and District to replace lost or damaged phones to drivers unless loss or damage is the result of driver negligence.

DOUGLAS COUNTY SCHOOL DISTRICT
CHAPTER #6, BUS DRIVERS ASSOCIATION SALARY SCHEDULE
2023-24

Reflects an 11% Salary Increase with 2% Restructure to Steps

Employee Status	Step	EE (Employee-Employer Paid PERS)	E (Employer Paid PERS)
Probation ¹	P	\$17.34	\$15.02
Regular ²	1-A	\$22.85	\$19.45
	2-B	\$23.31	\$19.84
	3-C	\$23.78	\$20.24
	4-D	\$24.25	\$20.64
	5-E	\$24.74	\$21.05
	6-F	\$25.23	\$21.47
	7-G	\$25.74	\$21.90
	8-H	\$26.25	\$22.34
	9-I	\$26.78	\$22.79
	10-J	\$27.31	\$23.24
	11-K	\$27.86	\$23.71
	12-L	\$28.42	\$24.18
	13-M	\$28.98	\$24.67
	14-N	\$29.56	\$25.16
	15-O	\$30.16	\$25.66
16-P	\$25.32	\$21.86	

Longevity	
10- Years	Contracted bus drivers having driven 9-14 years with DCSD will receive \$250 per year, beginning with after their 9 th 10 th contracted year.
15 Years	Contracted bus drivers having driven 14 15-19 years with DCSD will receive \$500 per year beginning with after their 14 th 15 th contracted year.
20 Years	Contracted bus drivers having driven 20-24 19 years with DCSD will receive \$750 per year beginning with after their 20 th contracted year.
25 Years	Contracted bus drivers having driven 25+ 24 years with DCSD will receive \$1150 per year beginning with after their 25 th contracted year.

¹ Probationary period is 90 work/driving days of contracted service.

² Per Article 13-6: Bus Drivers who are selected and certified as trainers and evaluators of other bus drivers will be paid five-dollars (\$5.00) an hour more than their regular rate of pay when they are providing actual training or conducting driver evaluations. At all other times, driver trainers will be paid their regular rate of pay.

* The Salary schedule (Exhibit A) for the 2022-23 2023-2024 will take effect be increased 2% upon board approval and paid retroactively to August 1, 2022~~3~~, to all bargaining unit employees employed as of the date of approval by the board of trustees.

DOUGLAS COUNTY SCHOOL DISTRICT
CHAPTER #6, BUS DRIVERS ASSOCIATION SALARY SCHEDULE
2024-2025

Reflects a 4% Salary Increase

Employee Status	Step	EE (Employee-Employer Paid PERS)	E (Employer Paid PERS)
Regular ²	1-A	\$23.77	\$20.23
	2-B	\$24.24	\$20.63
	3-C	\$24.73	\$21.05
	4-D	\$25.22	\$21.47
	5-E	\$25.73	\$21.90
	6-F	\$26.24	\$22.33
	7-G	\$26.77	\$22.78
	8-H	\$27.30	\$23.24
	9-I	\$27.85	\$23.70
	10-J	\$28.40	\$24.17
	11-K	\$28.97	\$24.66
	12-L	\$29.55	\$25.15
	13-M	\$30.14	\$25.65
	14-N	\$30.75	\$26.17
	15-O	\$31.36	\$26.69

Longevity	
10- Years	Contracted bus drivers having driven 9-14 years with DCSD will receive \$250 per year, beginning with after their 9th 10th contracted year.
15 Years	Contracted bus drivers having driven 14 15-19 years with DCSD will receive \$500 per year beginning with after their 14th 15th contracted year.
20 Years	Contracted bus drivers having driven 20-24 19 years with DCSD will receive \$750 per year beginning with after their 20th contracted year.
25 Years	Contracted bus drivers having driven 25+ 24 years with DCSD will receive \$1150 per year beginning with after their 25th contracted year.

¹ Probationary period is 90 work/driving days of contracted service.

² Per Article 13-6: Bus Drivers who are selected and certified as trainers and evaluators of other bus drivers will be paid five-dollars (\$5.00) an hour more than their regular rate of pay when they are providing actual training or conducting driver evaluations. At all other times, driver trainers will be paid their regular rate of pay.

ARTICLE XI – WORK PERIODS

HOURS AND DAYS OF WORK

11-1 The sole purpose of this Article is to provide a basis for the computation of the number of hours and number of days for which a bus driver will be contracted to work. Nothing contained in this Agreement, however, shall be construed as a guarantee or commitment by the District to any bus driver of a minimum or maximum number of hours of work per day, per week, or per year

11-2 A contracted bus driver's daily hours worked will vary. Generally, bus runs required from one and one-half (1 1/2) to three (3) hours to complete. A bus driver contracted for an A.M. and a P.M. bus run will probably work about five (5) or more hours daily. Regardless of hours worked, all contracted bus drivers will retain all benefits included in this agreement, accrued on the number of daily hours worked even though hours may drop below the required five hours after September 30th of each year.

Conversely, after the Average Daily Hours have been established for each route on September 30th of each school year by the Transportation Supervisor, any new runs, which start under five hours, will not qualify for benefits for the remainder of that contract year.

11-3 The exact number of days for which a bus driver will be contracted in a school year will be predicated by the requirements of a particular run, or the needs of the District, between 176 – 179 student attendance days per year for most assigned runs.

11-4 Training

The mandatory required Bus Driver training for each school year is to be scheduled into the Contracted Bus Drivers schedule prior to the start of each school year by the Transportation Supervisor. Any additional training must be approved by the Director of Human Resources and Superintendent and be scheduled a minimum of 30 days prior to the training date.

It is recommended that trainings be scheduled on non-driving days (e.g. TPD or PLC days)

ARTICLE XII - OVERTIME

12-1 Overtime is defined as assigned work beyond forty (40) hours in a workweek.

12-2 A workweek is any seven (7) consecutive day period commencing on Monday and ending on Sunday midnight.

12-3 Assigned overtime shall be compensated at a rate of 1.5 hours for each hour worked.

12-4 All overtime must be authorized in advance by the Director of Transportation, except in the case of unforeseen circumstances whereby the Director of Transportation must be contacted as soon as possible to verify the situation

ARTICLE XIII – COMPENSATORY ADDENDUM

13-1 Meals/Lodging

Bus drivers assigned to drive out-of-District activity and athletic trips will be entitled to meal and lodging reimbursement (within the maximums set on the District's Expense Reimbursement Voucher) provided the following conditions occur:

13-1-A Meal reimbursement will be issued only when a driver has a break in service. If there is no break in service, drivers will not be eligible for meal reimbursement. A driver who is unable to take a meal break and has no break in service, will be compensated for time in service. Moreover, if a driver takes a meal break and purchases a meal, she/he will be compensated for that meal, but will not be compensated for the .5 hour of break in service.

13-1-B To claim lodging expenses for overnight trips, a driver must submit a receipt for lodging subject to District-set allowances.

13-1-C If drivers choose not to eat certain meals or if meals are paid for by some other source, no District reimbursement will be paid.

13-1-D If required to stay overnight, drivers will not be asked to share rooms.

13-1-E A false claim for reimbursement will be treated as dishonesty, grounds for immediate termination.

13-2 Call Out

13-2-A – Unscheduled

Any time a contracted bus driver chooses to accept an unscheduled assignment to drive, he/she will receive his/her regular rate of pay for the actual time worked for that unscheduled assignment.

13-2-B - Interrupted

Any time a contracted bus driver reports for a scheduled run which subsequently is canceled and for which he/she could not have known of the cancellation, he/she will be credited with having worked a minimum of two (2) hours for that interrupted run.

13-3 Commercial Driver's License Department of Motor Vehicles Physical Exam

The District will cover the cost of one (1) Commercial Driver's License (CDL) Department of Motor Vehicles (DMV) exam every two years for each contracted bus driver. The required exam includes both the commercial driver fitness exam and the CDL certification.

A District designated occupational medicine physician will perform the exam. If the physician limits the CDL certification to less than two (2) years, and if no lapse in employment occurs, the District will pay for the recertification expense. The bill for said exam will be sent directly to the District for payment. The District will not pay for an exam that is not administered by the District's designated physician. In the event a bus driver chooses not to have the CDL DMV exam performed by the District's designated physician, the bus driver will be responsible for the entire cost of the exam. Under no circumstances shall the cost for said exam be paid by the District health insurance policy.

13-4 Required Attendance

Any time the District requires a bus driver's attendance at a function such as a meeting, the driver will be paid his/her regular rate of pay for the time in attendance.

13-5 Standby Pay

If a driver delivers his/her passengers to an event or activity and is required to wait, or "stand by," until the activity concludes, he/she will be paid at 100% of his/her regular rate of pay during the time he/she is standing by. If a driver is required to stand by overnight, eight (8) hours of sleeping time will be deducted from the total time recorded as standby time.

13-6 Trainers

Only bus Drivers who are selected and certified as a **Third-Party Certifier** or trainers of other bus drivers will be paid five dollars (\$5.00) an hour more than their regular rate of pay when they are providing actual training, conducting driver **assessments, or other duties as assigned**. At all other times, driver trainers and **Third-Party Certifiers** will be paid their regular rate of pay.

13-7 Same Position

A contracted bus driver who is injured on the job will be returned to his/her same position and route if he/she is medically certified to return to full-time, unrestricted service within six months of such injury.

If a contracted bus driver is not medically certified to return to full-time, unrestricted service within six months of a job-related injury, he/she will be entitled to the next available route following his/her unrestricted medical release up to one year after such injury.

If a bus driver is not able to return to work after a job-related injury within one year of such injury, his/her entitlement to any bus route is void.

13-8 Field Trips

The procedure for assigning field trips is vested with the District. Though due consideration will be given to driving experience with the District in the assigning of field trips, the needs of the District will be paramount.

13-9 Paid Holidays

The following days shall be observed as legal paid holidays:

- Labor Day (first Monday in September)
- Nevada Day (October 31)
- Veteran's Day (November 11)
- Thanksgiving Day (fourth Thursday in November)
- Day after Thanksgiving (fourth Friday in November)
- Christmas Day (December 25)
- New Year's Day (January 1)
- Martin Luther King Day (third Monday in January)
- Presidents' Day (third Monday in February)
- Memorial Day (last Monday in May)

13-10 Route Assignments

Route assignments will be done through a route bid process as follows:

- a) Open routes will be posted in a timely manner.
- b) The route posting shall be posted a minimum of 5 work days
- c) The actual route bid must be done on a work day
- d) The route as posted will be that route's contracted bus route per 19-1 of this agreement
- e) The transportation bus driver seniority list will be used to assign the route being bid
- f) A bus driver can choose not to take the assignment and the next driver on the transportation bus driver seniority list gets the assignment if they choose.
- g) Once a current contracted bus driver accepts the assignment, that contracted bus driver's old route shall be bid immediately utilizing only the bus drivers that signed the original open route bid posted. Section b,c,d will be followed in a "bid, bid, bid" format until no current contracted bus driver accepts the last remaining route in the process.
- h) When a current route is left unaccepted by a current contracted bus driver on the initial open route bid, the transportation director can /will assign a non-contracted substitute driver to the open route left by the "bid, bid, bid" process.
- i) If a new route is being developed this route assignment (13-10) will be utilized for the new route.
- j) All routes deemed Inclusive Education routes and/or which have at least 50% of the AM and PM runs will be clocked in as an Inclusive Education driver.
 - k) Any/all mid-runs needed but not assigned to dedicated Inclusive Education routes as stated in 13-10(h) will be bid annually according to 13-10 (a-g)

ARTICLE XIV – PRIVATE VEHICLE TRAVEL FOR SCHOOL BUSINESS

- 14-1** District-owned vehicles shall be used whenever they are available.
- 14-2** In the event a contracted bus driver is directed by the Transportation Supervisor to use one's private vehicle for school business, that individual will be reimbursed at the rate adapted by the State and applied to all District employees for any mileage involved in conducting that school business.
- 14-3** If a private vehicle is used in lieu of an available District-owned vehicle, no reimbursement will be allowed.

ARTICLE XV – INSURANCE

15-1

The District agrees to offer group health, dental, optical, and life and accidental death and dismemberment (AD&D) insurances to all eligible contracted bus drivers whose daily bus runs average five or more hours per day, or if the combination of daily runs and field trips are an average of 25 hours per week ~~for a total of at least 450 hours for the first semester~~ in order to continue to be eligible for the second semester.

15-2

The District shall pay \$~~705~~ 825 from ~~August 1, 2021~~ January 1, 2024–through July 30, 2025 for the individual group health, accident, dental and optical insurance for all contracted bus drivers covered by this agreement commencing with the first day of the month following a satisfactory 90-day probationary period for contracted probationary bus drivers and commencing with the first day of the new contract year for continuing contracted bus drivers. The School Board, in its discretion, may implement no more than one premium holiday per calendar year provided that there is a fiscally prudent reserve of the previous six (6) month of claims maintained in the Self-Insurance Fund.

No later than November of each year the Advisory Insurance committee created under Article 15-4 shall review and consider projected costs of the Plan, projected revenues for the Self-Insurance Fund and the Insurance Fund Balance to make a recommendation to the School Board. In the event the Advisory Insurance Committee does not make a recommendation, the School Board reserves its right to make changes to the Plan. **Chapter #6 Bus Drivers shall have one representative on the Health Advisory Committee, to be appointed by the President of the Association.**

15-3

Dependents of bus drivers eligible for insurance benefits under the Agreement will be allowed to participate in this insurance program but shall bear the full premium cost for the coverage afforded under this insurance program. Group term life insurance will not be offered to dependents.

15-4

~~The Douglas County School Bus Drivers Chapter #6 shall have a representative on the District's Insurance Advisory Committee. This representative shall be appointed by the President of the Douglas School Bus Drivers, Chapter #6. The recommendations of this committee shall be presented annually to the School Board of Trustees.~~

ARTICLE XVI – LEAVES

16-1 Sick Leave

16-1-A A contracted school bus driver, who has successfully completed his/her probationary period, will be credited with sick leave time at the rate of one and one quarter (1-1/4) days for each month worked: provided that bus drivers contracted to work 176-182 days will be credited with earning sick leave over a and be credited with 12.5 sick leave days per year. However, one full day of sick leave will be deducted regardless of the number of hours a bus driver is scheduled to work on any particular day of his/her 176-182 day-contract should he/she have a need to use sick leave for all the hours on such day.

16-1-B Unused sick leave may be accumulated from one year to the next up to a total of 180 days.

16-1-C Sick leave may be taken in quarter, half, or full day increments. All the sick leave, which a bus driver has accumulated, may be used for his/her own illness or disability or medical/dental appointments, which cannot be scheduled outside the bus driver's assigned workday.

Any contracted Bus driver who takes sick leave must contact their immediate supervisor or acting supervisor when possible before the sick time is taken. Any bus driver who takes three (3) or more consecutive days without initially contacting his/her immediate supervisor or acting supervisor prior to taking the leave will be considered to have abandoned his/her position and will be subject to Article 16-17-A unless:

the reason for the absence is verified by a physician to have incapacitated the bus driver to the point notification was not possible.

or, the bus driver worked out a scheduled return date with his/her immediate supervisor or acting supervisor.

or, the bus driver had a bona fide, variable emergency or medical issue, which prevented the employee from calling prior to within the first three (3) days of absence.

16-1-D Sick leave may also be taken for the following reasons that affect the employee's ability to devote full attention to his/her job:

16-1-D-1 up to fifteen days in one year for unavoidable absence caused by a serious accident or critical illness of the employee's spouse, parent, sibling, grandparent, child, grandchild, and those similarly related by marriage; and

16-1-D-2 will be granted a leave of absence of not more than three (3) consecutive days for each occurrence to be deducted from sick leave in the event of bereavement. An additional 5 days may be deducted from sick leave for immediate family for each occurrence at the discretion of the Superintendent. At the discretion of the District, verification may be required to confirm the need for the bereavement leave.

16-1-D-3 In the case of critical illness to a bus driver's parent, sibling, child, or spouse, all other leave as provided in this Agreement having been exhausted, the Director of Human Resources may grant five (5) additional unpaid leave days upon written request from the bus driver so affected.

16-1-E The District may require a physician's certificate or other documentation and may make any appropriate inquiry to verify an employee's claim for sick leave. Improper use of sick leave benefits will be considered abusive and is subject to severe disciplinary actions.

16-1-F Sick Leave Bank

16-1-F-1 The purpose of the Sick Leave Bank is to provide assistance to contracted bus drivers who are unable to perform the duties of their position due to long term, catastrophic illness or disabilities and who have exhausted their sick leave accumulation. Sick Leave Bank assistance is not to be used for normal pregnancy related conditions or disabilities. Sick Leave Bank assistance will not be granted for dependent or immediate family illness.

16-1-F-2 In order to be eligible, bus drivers who were contracted and who completed their probationary period in the previous year in the District and who are interested in participating in the Sick Leave Bank shall complete and submit a sick leave Bank Participation/Authorization form to the Executive Board of the Chapter 6, Bus Drivers Association (Association) with copies forwarded to Human Resources and Business Services.

1. Sick Leave Bank Participation/Authorization forms will only be accepted during the open enrollment period of September 1 through September 30.
2. Sick Leave Bank Participation/Authorization forms will be made available from the Association representative.

3. Although the District will not be involved in decisions regarding the Sick Leave Bank's operation, the Association agrees to keep written minutes of the Chapter 6, Bus Drivers Association, Executive Board's deliberations, such minutes to be sent to the Superintendent following each of those deliberations and/or meetings.

16-1-F-3 Bus Drivers participating shall donate and have deducted from their own sick leave account two (2) days from the first time the contracted bus driver is eligible for and chooses to participate in the Sick Leave Bank and (1) day in any year thereafter for the operation of the Sick Leave Bank.

16-1-F-4 Whenever the total number of days in the sick leave bank is less than 50, the Association will inform the bank membership that a special assessment of one additional sick leave day per member will be made to reimburse the bank. Such assessment, if needed, to be assessed but once in a year.

16-1-F-5 Bus Drivers participating in the Sick Leave Bank shall continue their participation from year to year unless they notify the Chapter 6, Bus Drivers Association, Executive Board in writing of their intent to withdraw.

1. A bus driver who withdraws from the Sick Leave Bank will not be reimbursed for the sick leave days already contributed.

16-1-F-6 Days not used during the school year will carry over to the next year.

16-1-F-7 Only Bus Drivers who have contributed to the Sick Leave Bank will be eligible to receive assistance from the Sick Leave Bank. Bus Drivers must exhaust all accumulated sick leave before they can become eligible to receive assistance from the bank. Only current sick leave bank members are eligible for this benefit.

16-1-F-8 Bus drivers who wish to apply for assistance from the Sick Leave Bank shall complete and submit a Sick Leave Bank Assistance Application to the Chapter 6, Bus Drivers Association Executive Board. Sick Leave Bank Assistance Applications will be available upon request from the Association representative.

1. The Bus Drivers Association Sick Leave Bank Board shall be Executive Board of the Chapter 6, Bus Drivers Association.

2. The Chapter 6, Bus Drivers Association Executive Board shall review the bus driver's application, sick leave account, and usage. The Executive Board has the right to accept or reject requests.
3. The Chapter 6, Bus Drivers Association Executive Board shall forward its decision to the District Human Resources and Business Services Offices. The decision of the Chapter 6, Bus Drivers Association Executive Board is final and is only subject to review through the internal structure of the Chapter 6, Bus Drivers Association.
4. An eligible bus driver approved for assistance from the Sick Leave Bank may be granted a maximum number of 30 days sick leave per year.

16-1-F-9 The term 'year' for purposes of this procedure shall be defined as the school year July 1-June 30.

16-1-F-10 The Chapter 6, Bus Drivers Association and its members shall hold the District harmless against any and all claims, demands, grievances, or other liability that arise out of or by reasons of actions taken by the Association in administering the Sick Leave Bank.

16-2 Personal Leave

Following completion of their probationary period, all bus drivers will be granted two (2) days of paid personal leave during their contract year. Bus drivers may accumulate up to a maximum of four (4) days of personal leave per year. Personal days may be used individually or together subject to the restrictions of this article.

Personal leave cannot be taken during the first five (5) days nor the last five (5) days of the school year for students, or on required meeting and training days, and only one (1) day will be granted on a day preceding or following any scheduled holiday, holiday weekend, or vacation recess. Exceptions to this restriction of personal leave use may be appealed to the Director of Human Resources in cases of bona fide emergency. Request to use personal leave, except in the case of emergency, must be submitted to the bus driver's immediate supervisor at least three (3) days in advance of such leave. Bus Drivers will be compensated at the end of the school year at their normal hourly pay rate for each unused personal day in excess of two (2) days available for accumulation.

16-2-A Sick Leave Non-Use Incentive

Bus Drivers who use no more than three (3) days of sick leave during their contract year will be awarded an additional personal day, subject to the restrictions of 16-2, for the following contract year. This additional day must be used during that following contract year. There will be no accrual for paid personal days granted under this Article.

The purpose of this Article is to reduce the use of sick leave by Bus Drivers.

16-3 Pay For Unused Sick Leave

16-3-A Upon retiring, the District will contribute \$30.00 per day for each day of unused sick leave, up to a maximum accumulation of 180 days, for any Bus driver who meets the following criteria:

1. has completed five (5) years of continuous service with the Douglas County School District;
2. has verified through the Public Employees' Retirement System of Nevada or the United States Social Security Administration the date that retirement benefits will begin.

16-3-B Upon resignation, the District will contribute \$30.00 per day for each day of unused sick leave, up to a maximum accumulation of 180 days, for any Bus driver who meets the following criteria:

1. has completed ten (10) years of continuous service with the Douglas County School District;
2. has a minimum of fifty (50) days accrued sick leave upon separation;

To qualify for payment of unused sick leave under Article 16-3-B, the Bus Driver must give notification of intent to resign at least three weeks before the effective date of resignation.

16-3-C A Bus Driver's beneficiary shall, if he/she dies while employed by the School District, receive payment for any accumulated sick leave payable under Article 16-3-A and Article 16-3-B.

16-3-D The Contribution will be applied as follows:

1. \$30.00 per day for each day of accumulated sick leave in a lump sum payment.

16-4 Jury Leave

16-4-A A contracted bus driver who is required to report for jury duty shall be entitled to leave with pay for scheduled work hours lost as the result of such service.

16-4-B A contracted bus driver who reports for such service and is excused there from shall immediately contact the Transportation Supervisor and report for work, if requested.

16-4-C In order to be paid by the District for such leave, the bus driver must submit to the Chief Financial Officer written proof, executed by the administrator of the court, of having served, the duration of such service, and the amount of compensation received for such service.

16-4-D Any court compensation received by the bus driver as a result of being called for jury duty must be remitted to the District.

16-5 Uncompensated Leave

16-5-A – Medical

16-5-A-1 Any contracted bus driver who has successfully completed his/her probationary period, who is temporarily disabled and unable to work due to a medical condition, and who has exhausted his/her accumulated sick leave, will, upon written request, be granted a leave of absence without pay for the period of his/her disability, provided such period shall not exceed six months.

16-5-A-2 The term medical condition as used in 16-5-A encompasses all temporary medical disabilities, excluding pregnancy related disabilities.

16-5-A-3 Health and accident insurance benefits ordinarily provided by the District and for which the bus driver is otherwise eligible, will be continued during the period of medical leave only if the bus driver elects to pay the full costs of such coverage. The cost of dependent coverage normally borne by the bus driver will also remain the sole responsibility of the bus driver. The bus driver should make arrangements with Business Services to pay for the costs of such coverage before the leave begins.

16-5-A-4 A bus driver who requires an unpaid medical leave of absence must notify Human Resources in writing of the need for such a leave as soon as the employee learns that he/she is, or will become, temporarily disabled and unable to work due to a medical condition. The notice must be accompanied with a form provided by the District with medical documentation from the attending physician that verifies the existence of the medical condition, the anticipated duration of the disability, and the dates the leave is expected to begin and end. The form must be signed by the attending physician.

In the event the medical condition or documentation is deemed not satisfactory by the District, the district may seek a second opinion as to the existence or severity of the medical condition or disability at the District's expense.

16-5-A-5 Before returning to work from a medical leave of absence, an employee must provide a physician's statement that indicates that he/she is fit to return to work and his/her ability to perform will not be limited in any way.

16-5-A-6 When determining whether an employee who is disabled within the meaning of the federal disability law is able to return to work, the physician should make an

individualized assessment of whether the employee can, with or without reasonable accommodation, perform the essential functions required of a bus driver.

16-5-A-7 Although the District is unable to guarantee reinstatement to a bus driver's exact position at the end of his/her medical leave of absence, he/she will be returned to a comparable bus run. Such an employee will be credited with all service prior to the commencement of his/her disability but not for the period of his/her disability.

16-5-A-8 Requests for extensions of a medical leave of absence will be considered if they are received by Personnel Services in writing before the expiration of the approved leave. The request must be accompanied with a form provided by the District and medical documentation from the attending physician that verifies the continued existence of the medical condition for which the leave was requested per 16-5-A. Request for extension shall not cause the total period to exceed six (6) months. A Bus driver who fails to report for work immediately following the expiration of an approved leave is deemed not satisfactory by the District; the District may seek a second opinion as to the existence or severity of the medical condition or disability at the District's expense.

16-5-B - Long-Term Personal

16-5-B-1 The Board may grant an uncompensated leave of absence to any bus driver who has served a minimum of five (5) years of continuous service with the District.

16-5-B-2 The request must be made in writing and as much in advance of the requested leave as possible; it shall state the amount of time requested (not to exceed twelve [12] months) and the reason for the request. The Board will not consider a request that has not been approved by the Transportation Supervisor and the Superintendent.

16-5-B-3 Bus drivers who wish continuation of their group health benefits while on an unpaid personal leave of absence must make advance premium payments.

16-5-B-4 Upon return from an approved unpaid personal leave of absence, a bus driver will be returned to the same route he held prior to the commencement of his/her leave or to a route that is comparable.

16-5-B-5 If the purpose for which the leave was granted is subsequently violated by the bus driver, the leave will automatically be canceled and the bus driver's services terminated.

16-5-B-6 Any driver not able to return to his/her bus driving duties following expiration of a long-term leave forfeits any claim to District employment thereafter.

16-5-C - Incidental

Incidental unpaid leaves of absence limited in the aggregate to five (5) days per year may be granted given positive endorsement by the Transportation Supervisor and approval by the Director of Human Resources.

Additional unpaid leave may be requested in writing in case of bona fide emergency. Approval for this leave will be at the discretion of the Director of Human Resources, whose decision will be final and not subject to appeal.

16-6 Maternity Leaves

16-6-A - Pregnancy

The provisions of sick leave contained herein may be applied to any illness or disability attributed to pregnancy, termination of pregnancy, or recovery there from.

Use of sick leave for recovery from childbirth is limited to six (6) weeks for normal delivery and eight (8) weeks for cesarean delivery unless a verifiable medical condition exists to justify additional use of sick leave. Verification is subject to a second opinion at the District's expense.

Sick leave is not to be used for child rearing.

16-6-B - Child Rearing

16-6-B-1 A bus driver shall be granted a child-rearing leave without pay not to exceed six (6) calendar months upon written application to the Board of Trustees submitted at least six weeks prior to the commencement of the requested leave.

16-6-B-2 Such leave may be requested at any time during the pregnancy or within four (4) months after the birth of the child.

16-6-B-3 No benefits shall apply or accrue to bus drivers while on child-rearing leave, except that they shall be credited with one (1) year of service for salary advancement if they have worked at least 140 days of their contract at the time such leave commenced. Upon return, the bus driver shall be credited with any accumulated unused sick leave.

16-6-C - Adoption

16-6-C-1 An employee shall be granted an adoption leave without pay not to exceed six (6) calendar months upon written application to the Board of Trustees submitted at least six (6) weeks prior to the commencement of the requested leave provided the request is made within three months after the day of the adoption.

16-6-C-2 Upon return, the employee shall be paid at the salary step on the salary schedule immediately higher than the step applicable at the beginning of such leave, provided that the employee had worked at least 140 days of his/her contract at the time the leave commenced. Upon return, the bus driver shall be credited with the unused sick leave accumulated at the time the leave of absence commenced.

16-7 Unauthorized Leave

16-7-A Any absence without authorization shall be grounds for disciplinary action. Any unauthorized absence of three (3) consecutive workdays shall constitute an abandonment of position and will be treated by the District as a resignation.

16-7-B Prior to noticing the employee of his/her separation under this section, the District will send a certified letter to the employee's last address of record advising him/her of the District's intent to terminate him/her unless he/she contacts the District within three (3) work days from the date the letter was mailed.

In the event the employee does contact the appropriate District administrator within the three days, the District may still proceed with disciplinary action; however, the action may be reviewed through the grievance procedure set forth in this Agreement.

16-8 Association Leave

16-8-A Beginning each school year, the Association shall be credited with ten (10) days aggregate leave to be used for Association business. Such leave is not accumulative. [Such leave may be used by the local Association president to attend meetings of the DCSD Board of Trustees.](#)

16-8-B Association leave shall be requested by the Association president not less than three (3) work days prior to the commencement of such leave.

16-8-C The Association will be billed for the average daily rate of pay of the individual released for Association leave.

16-8-D [If a bus driver is elected, appointed or placed into the position of NCSEA State President, Vice President or Treasurer the district shall allow him/her 10 unpaid association leave days](#)

per year for NCSEA state association business at no cost to the Chapter #6 Bus Drivers Association.

ARTICLE XVII – GENERAL SAVINGS CLAUSE

- 17-1** It is not the intent of either party hereto to violate any laws of the State of Nevada or of the United States. The parties agree that in the event any provision of this Agreement is held by a court of competent jurisdiction to be in contravention of any such laws, they will enter into immediate negotiation thereon at a time and date agreeable to both parties. The remainder of the agreement shall remain in full force and effect.
- 17-2** During the negotiations resulting in this Agreement, the District and the Association each had the unlimited right and opportunity to make demands and proposals with respect to any subject matter not removed by law from the areas of mandatory bargaining. This Agreement, therefore, contains the entire understanding, undertaking, and agreement between the District and the Association and finally determines all matters of collective bargaining for its term. Changes to this Agreement, whether by addition, waiver, deletion, amendment, or modification, must be executed by both the District and the Association and reduced to writing.
- 17-3** This Agreement contains all benefits relating to bus drivers and no others are incorporated herein.

ARTICLE XVIII – TERM OF AGREEMENT

18-1 TERM OF AGREEMENT

This Agreement shall be effective, upon ratification by the Board of Trustees, from July 1, 2021 to July 31, 2025. This agreement will continue in full force and effect for an additional period of one (1) year unless either party gives written notice to the other in accordance with the provisions of NRS 288.180 of a desire to change, amend, or modify the Agreement.

- 18-2** In the event a successor agreement is not executed before the termination date of this agreement as stipulated in 18-1 above, the District will continue to honor any benefits a contracted bus driver may have accrued prior to the termination date of the agreement without enhancing those benefits until such time a successor agreement is ratified by both parties.
- 18-3** Renewal of this Agreement, with or without amendments, may be negotiated during the term of this Agreement, in accordance with the provisions of Chapter 288, Nevada Revised Statutes.
- 18-4** This agreement is not binding upon either party until ratified by both parties.

ARTICLE XIX – SAFETY

19-1 The District will continue to provide safe, healthy working conditions for Bus Drivers in accordance with applicable Nevada Revised Statutes. Bus Drivers with possible exposure to blood/body fluid borne pathogens that cannot be practically addressed through our preventative measures, as determined by the Executive Director of Human Resources and the Chief Health Nurse, in accordance with the District’s Exposure Control Plan as prescribed by OSHA, will be given the option of receiving Hepatitis A and/or Hepatitis B vaccines at no cost to the employee.

Upon discovery, Bus Drivers agree to report unsafe working conditions to their immediate supervisor as well as agree to comply with all applicable District safety regulations and procedures.

19-2 The District will include bus drivers in any communication that goes out to parents, students, and staff related to any safety issue pertaining to any sites those bus drivers serve.

19-3 Related to weapons detection systems, bus drivers will receive adequate training to include, but not limited to, what to expect at the drop zone, how to inspect the bus after dropping students, what to do if suspicious items are found post drop, what to do if a driver suspects a student passed item to another student from a different school on the bus and overall safety related issues related to weapons detection at bus drop zones.

IN WITNESS WHEREOF, the parties have hereunto set their hands this **3rd day of November 2023**.

Douglas County School District

Chapter 6 Bus Drivers Association

Adam Dedmon,
Executive Director of Human Resources

Larry Lampkin
President, Chapter Six Bus Drivers Association

Susan Jansen, President DCSD Board of Trustees

David Burns, Clerk DCSD Board of Trustees



Douglas County School District

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509

Negotiated Agreement Chapter Six Bus Drivers Association

November 14, 2023

Adam Dedmon, Executive Director of Human Resources

Financial Agreements

- The Salary schedule for the 2023-24 school year will be increased 11% retroactive to July 1, 2023. The salary schedule for the 2024-25 school year will be increased by 4% on July 1, 2024.

Financial Impact of Agreement

Expense	↑ Salary	↑ Benefits	Total Increase
Cost of Additional 11% Salary Increase – 2023-24	\$110,939	\$23,179	\$134,118
Cost of Additional 4% Salary Increase – 2024-25	\$44,779	\$15,697	\$60,476
Total Cost	\$155,718	\$38,876	\$194,594

511

Language Agreements

- Route bid process updated as well as Route Assignments
- Minor update to grievance language
- Update to use of video surveillance in investigations
- Employee premium raised from \$705 to \$825
- Disciplinary process: addition of corrective action and retraining
- Compensation: elimination of Probationary step as well as step 16 (last step)
- Longevity Steps: adjusted to years 10, 15, 20, 25
- Association Leave for state officers and local president
- Cell phone opt-in for driver reimbursement (replacing flip phones)
- Winter outerwear allowance (still finalizing pending vendor offers)



2023-2025 Negotiations

DCSD and Chapter 6 Bus Drivers Association

Memorandum of Understanding

10-7 Compensation

For the 2023-2025 biennium, Douglas County School District will pursue funding as made available through Senate Bill 231 of the 2023 Legislative Session. Any awarded funds will be applied to salary and benefits, as permitted by law. Any increase in salary and benefits will only be for the term of the 23-25 biennium and will sunset effective July 31, 2025, unless extended by the Nevada Legislature.

Funds will be reported separately on employee contracts as clarification for all parties. Funds will be applied, upon receipt, consistent with a successful subgrant award.

Adam Dedmon, Executive Director of Human Resources, DCSD

13 Nov 2023

Date

Larry Lampkin, President, Chapter 6 Bus Drivers Association

11/13/23

Date



2023-2025 Negotiations DCSD and Chapter 6 Bus Drivers Association

Memorandum of Understanding

13-8

Field Trips

The procedure for assigning field trips is vested with the District. ~~Though due consideration will be given to driving experience with the District.~~ The transportation contracted bus driver seniority list will be used in the assigning of field trips. The transportation Director will post field trips for a minimum of 5 days. Field trips will be posted on Tuesdays and come down on the following Monday. Posted field trips will be e mailed to drivers at the time of posting. It is the driver's responsibility to check their email on a daily basis. The sign-up sheet will be located in the drivers' room.

The 5 day minimum posting will not apply to emergency/short notice field trips as the needs of the District ~~will be~~ are paramount.

Adam Dedmon, Executive Director of Human Resources, DCSD

9 Nov 2023

Date

Larry Lampkin, President, Chapter 6 Bus Drivers Association

11/8/23

Date



2023-2025 Negotiations DCSD and Chapter 6 Bus Drivers Association

Memorandum of Understanding

7 November 2023

DCSD and Chapter 6 Bus Drivers Association have come to agreement regarding winter outerwear for all currently employed drivers who meet the following criteria:

- Have completed 90 days of service and fully cleared probationary status.
- Are employed at the date of this MOU.

DCSD will allocate up to \$100 per employee for winter outerwear. The winter wear will be provided by a supplier of the District's choice. The Director will coordinate the order on behalf of the employees. The employee may elect to spend more at his/her own cost.

This allocation will be available to each employee every 5 years.

Employees hired after this date, will be able to use the allocation upon completing 90 days of service as well as clearing probationary status.

A. Dedmon

Adam Dedmon, Executive Director of Human Resources, DCSD

9 Nov 2023

Date

Larry Lampkin

Larry Lampkin, President, Chapter 6 Bus Drivers Association

11/8/23

Date



Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

MEET & CONFER POLICIES & REGULATIONS

2023-25

DISTRICT-LEVEL ADMINISTRATORS

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1. WORK YEAR BY POSITION

Executive Directors and Assistant Directors will have a work year of 12 months. In addition to paid holidays, five (5) paid days will be allocated and assigned each year by the District as non-work days for all District-Level administrators.

2. MINIMUM DEGREE AND CREDENTIAL REQUIREMENTS

M.A. and demonstrated experience in appropriate field for Assistant Director and Executive Director.

3. SICK LEAVE

A total of thirty days is transferable from other districts outside of Nevada. All sick leave from another Nevada school district may be transferred per NRS 391.180. No sick leave may be transferred following a break in service from any school district. District-Level administrators may choose to participate in a sick leave bank as per AR 326(b).

4. COMPENSATION FOR UNUSED SICK LEAVE

Upon retiring or resignation, the District will contribute \$40.00 per day for each day of unused sick leave, up to a maximum accumulation of the contracted work year, for any District-Level administrator who meets the following criteria:

- a) Has completed ten (10) years of service with the Douglas County School District
- b) Has verified through the Public Employees' Retirement System of Nevada that date that retirement benefits will begin.

The value of a District-Level administrator's unused sick leave shall be paid to the beneficiary of any District-Level administrator who dies while in the employment in the District at the District-Level administrator's current per diem rate for a maximum of sixty (60) days.

Any District-Level Administrator who meets criteria (a) and (b) above, and has 250 or more days of combined sick leave and catastrophic leave, will receive an additional \$1,000 payout. All sick leave and catastrophic leave eligible for payout must have been earned in Douglas County School District.

5. REDUCTION OF SICK LEAVE USAGE INCENTIVE

District-Level administrators with more than 165 sick leave days may convert 10 of those days to one personal day. Requests to convert the 10 sick leave days to one personal day are to be submitted to Human Resources no later than September 1. No more than one additional personal day per contract may be obtained.

6. SICK LEAVE NON-USE INCENTIVE

District-Level administrators who use no more than a combined three (3) sick leave days and unpaid personal leave during their contract year will be awarded an additional paid personal day, without holiday restrictions, for the following contract year, or be compensated \$145 in lieu of an additional personal day.

By September 15th, District-Level administrators eligible for the sick leave non-use incentive must notify Human Resources if they want to receive the cash incentive.

7. PERSONAL LEAVE

District-Level administrators will receive two personal days per contract year. They may also add an additional personal day as per the Reduction in Sick Leave Usage Incentive. Administrators may accumulate up to ten (10) days of personal leave per year. Any personal day earned as per the Reduction in Sick Leave Usage Incentive must be used during the contract year it is awarded and does not carry over to subsequent years.

8. PERSONAL LEAVE COMPENSATION

District-Level administrators will be compensated at the end of the contract year at \$145 per day for each unused day in excess of eight (8) days available for accumulation.

9. PAID VACATION

District-Level administrators shall be accrued at a rate of two (2) days per month as part of their compensation. Paid vacation days may not be taken in advance of their accrual. The District will compensate a District-Level administrator at their average daily rate of pay for all accumulated vacation days at the time of retirement.

10. PAID HOLIDAYS & PAID NON-WORK DAYS

All District-Level administrators will thirteen (13) paid holidays per year. The paid holidays will be:

- Independence Day, July 4th
- Labor Day
- Nevada Day
- Veterans Day
- Thanksgiving Day and the Friday after Thanksgiving
- Christmas Day, December 25
- New Year's Day, January 1
- Martin Luther King, Jr. Day
- Presidents' Day
- The First Monday of Spring Break
- Memorial Day
- Juneteenth

In addition to the paid holidays, five (5) paid days will be allocated and assigned each year by the District as non-work days for all District-Level administrators. [The days designated as non-work days for 2023-24 will be November 12, 2023, December 26, 2023, January 2, 2024, February 20, 2024, and April 23, 2024. The days designated as non-work days for 2024-25 will be determined upon release of the 2024-25 school calendars.](#)

11. HEALTH AND WELFARE BENEFITS

No less than the benefits provided for all other licensed employees of the Douglas County School District.

12. INSURANCE

The District will provide each member of the management team with Personal Life and AD&D (Accidental Death & Dismemberment) Insurance up to \$50,000. The District will also provide Business Travel Accident Insurance up to \$200,000 when on bona fide business travel for the District.

13. PROFESSIONAL GROWTH

The District shall credit any District-Level administrator who desires professional growth advancement on the District-Level Administrator Salary Schedule for the school year with professional growth credit for any course(s) taken from an accredited university or college that is related to:

- a) The administrator's major or minor field of preparation
- b) The administrator's current assignment
- c) The administrator's present licensure

The District will also consider for professional growth credit courses that may be educationally beneficial to the District, which relate to:

- d) The administrator's present degree
- e) Additional licensure being pursued by the administrator
- f) Additional degree(s) being pursued by the administrator
- g) Lower division, non-degree eligible credits, or professional development seminars/workshops that are determined by the Executive Director of Human Resources to be a direct benefit to a District program. The determination of the Executive Director of Human Resources regarding the merits of the course or program offering shall be final and not subject to appeal.

In all cases of the above approved courses, the course must count towards an upper division credit for a Bachelor's or higher degree at that college, even if the administrator is not seeking that degree. A grade no lower than a "B" must be earned. Courses for which only a "pass/fail" or "satisfactory/unsatisfactory" grade can be obtained will not be approved unless no option to receive a letter grade for the course is available.

The administrator shall submit the request for prior approval for the courses to the Executive Director of Human Resources, who shall either approve or disapprove the course based upon the above criteria.

Official transcripts, or appropriate notification, must be received by Human Resources by October 1st of each year should an increment and/or degree promotion exist for an increase on the salary schedule.

Only approved upper division and graduate university or college level units will be accepted for advancement on the salary schedule with the exception of (g) above. In the case of (g) above, the District will maintain and post a list of qualifying programs on the District website. These programs will be reviewed and the example list updated at least every two years. As with (a-f) above, request for approval must occur prior to credit being earned. With respect to new personnel, only upper division and graduate level units will be accepted for initial placement on the salary schedule. All units indicated are semester units. Quarter hours are equivalent to 2/3 of a semester unit.

Should the District choose to offer in-service classes, it will grant one credit of professional growth for every fifteen (15) hours of instruction provided the in-service instruction occurs at a time other than during one's contracted work time. A District in-service credit so earned will be applicable to salary schedule advancement.

District in-service credit taken after October 1st of each year will not be credited on the salary schedule until the following school year. If administrators receive release time to attend classes, any credit received for those classes will not count for advancement on the salary schedule even though such credit may apply for re-licensing.

14. PERFORMANCE EVALUATION

A District-Level administrator must have a satisfactory performance evaluation to advance on the salary schedule for the succeeding year. Frequency of communication should be increased with District-Level administrators whose performance is in question so that supervisory personnel may provide assistance to the individual.

In the event a District-Level administrator does not have a satisfactory performance evaluation, assistance will be provided. No later than six (6) months after the unsatisfactory performance evaluation, another performance evaluation shall be conducted. If the performance evaluation is still unsatisfactory, no salary advancement will occur. If the performance evaluation is satisfactory, the employee's salaries schedule advancement will be reflected on the next possible pay period. The salary advancement will not be retroactive.

15. DISCIPLINE

Progressive discipline shall apply to all disciplinary action undertaken by the District, unless the charged misconduct justifies immediate suspension or summary dismissal.

16. LEGISLATIVE OR DEPARTMENT OF EDUCATION CHANGES IN LAW OR POLICY

The parties agree to meet to consider any changes in NRS or DOE policy that may affect this agreement for the duration of the project.

17. COMPENSATION

The District-Level Administrator Salary Schedule for the 2023-24 school will be increased by **11.0% (7% + 4%)** retroactive to July 1, 2023, which includes the employees 1.875% portion of the 2023 PERS contribution rate increase in lieu of an equivalent increase effective July 1, 2023. The Salary Schedule for the 2024-25 school year will be increased by **4.0% (3% + 1%)** on July 1, 2024. The District will fund any increases to PERS at the statutorily required rate for all employees. The District will pay longevity and step increases for the 2023-24, 2024-25, and 2025-26 school years.

If a represented bargaining unit receive(s) an overall higher percentage increase in salary and/or an increase in health benefits for the 2023-25 biennium, the District will reopen discussions with the District-Level administrators in these areas.

18. INITIAL SALARY SCHEDULE PLACEMENT

Previous administrative experience will be evaluated by the Superintendent when recommending initial placement on the salary schedule to the Board of Trustees for newly elected administrators.

An administrator who receives a promotion within the District (i.e., Principal to Assistant Director or Executive Director) will be moved to that experience step in which the total amount of administrative experience in Nevada is reflected.

19. RETIREMENT

The District pays 33.5% of an employee's salary to the Public Employees Retirement System (PERS) for retirement benefits. NRS 286.421(3) requires that the District and employee share equally the cost of any increase in contribution rates to PERS. Pursuant to this law, this schedule reflects a 1% salary reduction effective July 1, 2013, a 1.125% salary reduction effective July 1, 2015, a 0.625% salary reduction effective July 1, 2019, a 0% salary reduction in lieu of a 0.25% salary increase effective July 1, 2021, and a 0% salary reduction in lieu of a 1.875% salary increase effective July 1, 2023.

20. ADMINISTRATIVE SICK LEAVE BANK

This Sick Leave Bank regulation applies to all site and District-Level administrators, all employees on the Classified Supervisory and Professional Salary Schedule, and all confidential employees.

The purpose of the Sick Leave Bank is to provide assistance to the above mentioned participants who are unable to perform the duties of their position due to long term, catastrophic illness or temporary disabilities and who have exhausted their sick leave and all other leave accumulation. Sick Leave Bank assistance is not to be used for normal pregnancy related conditions or permanent disabilities. Sick Leave Bank assistance will not be granted for dependent or immediate family illness or bereavement.

Any post-probationary administrator, classified supervisor or confidential employee who is contracted by the District and is interested in participating in the Sick Leave Bank shall complete and submit a Sick Leave Bank Participation/Authorization form to the Sick Leave Bank Committee with copies forwarded to Human Resources and Business Services.

1. Sick Leave Bank Participation/Authorization forms will only be accepted during the open enrollment period of August 1 through August 31.
2. Sick Leave Bank Participation/Authorization forms will be made available through the Human Resources Department.
3. The Committee agrees to keep written minutes of the Sick Leave Bank Committee's deliberations, such minutes to be sent to the Human Resources Department following each of those deliberations and/or meetings.

Participants shall donate and have deducted from their own sick leave account one (1) day per year for the operation of the sick leave bank. For the first year a participant chooses to become a member of the Sick Leave Bank, the initial assessment shall be three (3) sick leave days.

Whenever the total number of days in the Sick Leave Bank is less than 90, the Committee may inform the bank membership that a special assessment of one additional sick leave day per member may be made to reimburse the bank. Such assessment, if needed, to be assessed but once in a year.

When the total number of available sick days in the Sick Leave Bank exceeds 150, any member who has donated five (5) or more days will have their annual sick leave deductions suspended the following year. If the number of sick leave days available goes below 150, the deductions will resume for the following year.

Participants in the Sick Leave Bank shall continue their participation from year to year unless they notify the Committee in writing of their intent to withdraw.

1. A participant who withdraws from the Sick Leave Bank will not be reimbursed for the sick leave days already contributed.
2. Any participant given assistance from the Sick Leave Bank will contribute one (1) day for the next five (5) years, regardless of the total number of days in the Sick Leave Bank.
3. Only participants who have contributed to the Sick Leave Bank will be eligible to receive assistance from the sick leave bank.

The Sick Leave Bank Committee shall consist of three DCAA members, one Classified Supervisor and the Benefits Coordinator.

The Sick Leave Bank Committee shall review the participant's application, sick leave account, and usage. The committee has the right to accept or reject requests.

The Sick Leave Bank Committee shall forward its decision to the Human Resources and Business Services Offices. The decision of the Sick Leave Bank Committee is subject to approval from Human Resources. An eligible participant approved for assistance from the Sick Leave Bank may be granted a maximum number of 30 days sick leave per year.

The term 'year' for purposes of this procedure shall be defined as the fiscal year July 1-June 30.

All participants in the Sick Leave Bank shall hold the District harmless against any and all claims, demands, grievances, or other liability that arise out of or by reasons of actions taken by the Committee in administrating the Sick Leave Bank.

DOUGLAS COUNTY SCHOOL DISTRICT
DISTRICT LEVEL ADMINISTRATOR-SALARY SCHEDULE
2023-24

Reflects an 11% Salary Increase

Experience Step	Assistant Directors			Executive Directors		
	MA +0	MA +16	MA +32	MA +0	MA +16	MA +32
0	\$101,608	\$104,051	\$106,492	\$106,619	\$108,951	\$111,281
1	\$104,037	\$106,479	\$108,920	\$109,079	\$111,408	\$113,739
2	\$106,465	\$108,907	\$111,347	\$111,537	\$113,867	\$116,197
3	\$108,891	\$111,334	\$113,774	\$113,994	\$116,325	\$118,655
4	\$111,319	\$113,761	\$116,201	\$116,453	\$118,784	\$121,113
5	\$113,745	\$116,187	\$118,628	\$118,911	\$121,242	\$123,573
6	\$116,171	\$118,613	\$121,055	\$121,370	\$123,701	\$126,029
7	\$118,599	\$121,042	\$123,483	\$123,827	\$126,160	\$128,489
8	\$121,028	\$123,470	\$125,908	\$126,286	\$128,618	\$130,946
9	\$123,454	\$125,895	\$128,336	\$128,743	\$131,077	\$133,405
10	\$125,881	\$128,323	\$130,765	\$131,204	\$133,534	\$135,863
11	\$128,308	\$130,751	\$133,192	\$133,662	\$135,993	\$138,010
12	\$130,735	\$133,178	\$135,619	\$136,119	\$138,450	\$140,779
13	\$133,162	\$135,604	\$138,046	\$138,578	\$140,910	\$143,239
14	\$135,590	\$138,032	\$140,473	\$141,037	\$143,368	\$145,699
15	\$138,017	\$140,458	\$142,899	\$143,495	\$145,826	\$148,157

DOUGLAS COUNTY SCHOOL DISTRICT
DISTRICT LEVEL ADMINISTRATOR-SALARY SCHEDULE
2024-25

Reflects an 4% Salary Increase

Experience Step	Assistant Directors			Executive Directors		
	MA +0	MA +16	MA +32	MA +0	MA +16	MA +32
0	\$105,673	\$108,213	\$110,752	\$110,884	\$113,309	\$115,732
1	\$108,198	\$110,738	\$113,277	\$113,442	\$115,865	\$118,289
2	\$110,723	\$113,263	\$115,801	\$115,999	\$118,422	\$120,845
3	\$113,247	\$115,787	\$118,325	\$118,553	\$120,978	\$123,401
4	\$115,771	\$118,311	\$120,850	\$121,112	\$123,536	\$125,958
5	\$118,295	\$120,835	\$123,373	\$123,667	\$126,092	\$128,516
6	\$120,818	\$123,358	\$125,898	\$126,224	\$128,649	\$131,071
7	\$123,343	\$125,884	\$128,422	\$128,780	\$131,207	\$133,629
8	\$125,869	\$128,409	\$130,945	\$131,337	\$133,763	\$136,183
9	\$128,392	\$130,931	\$133,469	\$133,893	\$136,320	\$138,742
10	\$130,916	\$133,456	\$135,995	\$136,452	\$138,875	\$141,297
11	\$133,441	\$135,981	\$138,520	\$139,008	\$141,432	\$143,530
12	\$135,964	\$138,505	\$141,043	\$141,564	\$143,988	\$146,410
13	\$138,489	\$141,028	\$143,568	\$144,121	\$146,546	\$148,968
14	\$141,013	\$143,553	\$146,092	\$146,678	\$149,102	\$151,527
15	\$143,538	\$146,077	\$148,615	\$149,235	\$151,659	\$154,084

Board of Trustees Douglas County School District

OBJECTIVES

Employees' Fiscal Code of Ethics

Douglas County School District's elected and appointed officials and employees are committed to conducting business fairly, honestly and openly; to the highest standards of integrity; and in accordance with relevant federal, state, and local laws, policies and regulations. The District has no tolerance for misapplication of funds, fraud, malfeasance, gross mismanagement, or other criminal activities in programs funded fully or in part by federal, state, local, or private grants or donations.

The purpose of this policy is to define and establish the standards of ethics and fiscal conduct that are required of all elected and appointed officials and employees – regardless of funding source. For purposes of this policy, an employee is defined as contracted, hourly, temporary, and stipended (e.g. coach). The officers and employees of the District shall conduct themselves with honesty and integrity in the course of performing their duties and responsibilities. Violations of any of the provisions of this policy may result in disciplinary action, up to and including termination. Compliance is required but not limited to the following responsibilities.

EMPLOYEES' RESPONSIBILITIES

All employees are entrusted with the responsibility of preserving the District's resources and using those resources in a prudent manner for their designated purposes, as prescribed by laws, regulations, policies and rules, and contracts, grants and donor restrictions. Employees shall be responsible for the following actions in the performance of their duties and responsibilities:

- Conduct themselves with honesty and integrity in the course of performing their duties and responsibilities while maintaining appropriate confidentiality;
- Exercise prudence and integrity in the management of the District's resources in their custody and in all fiscal transactions in which they participate;
- If given authority by their supervisor to collect cash on behalf of an approved District or site activity, shall turn in all cash receipts to their administrator, or his/her approved designee, on a daily basis;
- Shall conduct all purchasing activities in accordance with laws, policies and rules and regulations including contracts, grants, and donor restrictions;
- Shall not use District time, property (including monies or funds), equipment, or facilities for personal use or gain;
- Diligently follow all lawful instructions while using professional judgment and reasonable care, and exercising only the authority granted;

Board of Trustees Douglas County School District

OBJECTIVES

- Act in a competent manner within the scope of the employee's position authority, and in compliance with applicable laws, regulations, policies and rules, and contracts, grants and donor restrictions;
- Comply with any lawful and reasonable direction given by a District employee who has authority to give the direction;
- Not knowingly be party to or condone fiscal misconduct; report potential or perceived fiscal misconduct, and conflicts of interest as required by this policy; and cooperate fully in the investigation of any misconduct;
- Shall not use or suppress information acquired through the employee's District duties or relationships which by law or practice is not at the time available to the general public to further the employee's own current or future pecuniary interest or the current or future pecuniary interest of any other persons or business entity;
- Not knowingly sign, subscribe to, or permit the issuance of any financial statement or report that contains any material misstatement or that omits any material fact; and
- Shall comply with any other conduct or fiscal requirement that is prescribed by the District.

EMPLOYEE GIFTS OR HOSPITALITY

The presentation of gifts to staff members by students and their parents is discouraged as it tends to embarrass students with limited means and gives the appearance of currying favor. However, gifts freely given to staff members to show appreciation must comply with the following:

- No District employee shall seek or accept any gift, service, favor, employment, engagement, perquisite, gratuity, or economic opportunity or advantage which would tend to improperly influence a reasonable person in the employee's position to depart from the faithful and impartial discharge of the employee's District duties; and
- Cash gifts may never be accepted by an employee. All cash gifts shall be directed to the Office of the Principal to be distributed through the Student Activity Funds or School Discretionary Funds as determined by the Principal. The Principal will document the receipt of cash for its intended use, and will disperse donations collected accordingly. However, cash equivalents (e.g. gift cards) may be accepted by an employee.

Board of Trustees Douglas County School District

OBJECTIVES

VENDOR RELATIONS

No District officer, employee or agent shall seek financial or any other unwarranted privilege, preference, exemption, or advantage – either personally [including any household member or any business entity in which the employee has a significant pecuniary interest] or for the District – through bribery, fraud, kickbacks, misapplication of funds, malfeasance, gross mismanagement, or other criminal activities. No District officer, employee or agent of the District shall offer, promise, give, request, or agree to receive or accept a bribe for any purpose. These actions are unethical and potentially illegal.

No District officer, employee or agent shall participate in the selection, award, or administration of a contract supported by Federal, State, or local funds, or private grant funds or donations, if a real or apparent conflict of interest would be involved.

A conflict would arise with the officer, employee or agent, or any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein has a financial interest in or a tangible personal benefit from vendor considered for an award.

Under no circumstance should a District officer, employee or agent receive any gift or hospitality from an affected vendor during the course of bidding of a contract.

Excessive or lavish gifts or hospitality in relation to business transactions or arrangements with granting agencies, contractors, or parties to subcontracts might constitute bribery.

Gifts and hospitality must not exceed normal business courtesy; all gifts or hospitality given to a District officer, employee or agent must be for business purposes, reasonable and appropriate. The following can be used as guidance regarding nominal versus excessive:

- Promotional items that apply to any supply order (not specific to the District);
- Promotional items and door prizes that anyone would receive at a conference or event (not singling out a District employee);
- Meals, holiday gifts, or demonstrations of hospitality must not exceed \$99; and
- Cash or cash equivalents [salary, retainer, augmentation, or expense allowance] may never be accepted by an employee from a vendor.

**Board of Trustees
Douglas County School District**

OBJECTIVES

REPORTING

Any District officer, employee or agent who suspects that an illegal or unethical act, as described by this policy or the associated regulation, has occurred is required to internally report such instances as described in Administrative Regulation 116.

Adopted: 11/10/15

**Board of Trustees
Douglas County School District**

PERSONNEL

EVALUATION OF ADMINISTRATIVE PERSONNEL

The continuing evaluation of administrative staff members is necessary to enable the Board to monitor the effectiveness and competence of such staff members and to assist them in the improvement of their professional performance.

Administrative staff members shall be evaluated in the frequency and process required under Nevada Revised Statutes.

For purposes of this policy, "administrative staff members" shall include certificated personnel holding a position of assistant superintendent, director, principal, vice-principal, or coordinator.

Reference: NRS 391.311 – 391.2129
Date Adopted: 08/12/80
Date Revised: 08/18/15

Board of Trustees

Douglas County School District

CERTIFICATED STAFF

THE MANAGEMENT TEAM

The Board recognizes the importance of establishing a Management Team System to strengthen the administration and educational programs of the District and to establish and improve communications, decision-making, conflict resolution, and other relationships among the members of the Team.

While the Management Team System places emphasis upon shared responsibility and authority, nothing in this policy is intended to limit the responsibility and authority of the Board ultimately to make decisions as prescribed by law.

For the purpose of this policy, the terms herein shall have the following definitions:

1. The Management Team System is a means whereby educational policies and administrative procedures that define the District's programs and operations are arrived at by shared responsibility and authority.
2. The Management Team consists of the Board of Trustees and the following groups who have significant responsibilities for formulating District policies or administering District programs and who may provide input to the District according to their areas of experience and expertise. Those groups are:

Site Administrators: Principals and Vice Principals

Directors: Directors for Curriculum and Instruction, Grants and Assessments, and Special Education

Classified Supervisors and Professional Personnel: Those employees whose salaries are determined by the Classified Supervisors and Professional Personnel Salary Schedule.

District Office Executive Staff: Superintendent, Assistant Superintendents, Chief Financial Officer.

3. Management Employees refers to members of the Management Team.

The objectives of the District's Management Team are:

Board of Trustees

Douglas County School District CERTIFICATED STAFF

1. To provide input into all policies which directly affect management employees in the administration of the School District by providing open and frequent communication among components of the Team, applying all available knowledge to the improvement of District services, evaluating proposals made by other employees and making recommendations on the District's response, and providing input into the development of the educational goals and objectives of the District; and
2. To provide a means of addressing the economic and welfare concerns of management employees, including position description, evaluation, salaries and fringe benefits, promotion, assignment and transfer, and terms and conditions of work.

Further, it is understood that no right, benefit, or privilege afforded certificated management personnel in the Douglas County School District or any policy addressing such right, benefit, or privilege shall be lessened without an opportunity by those affected to appeal such proposed action to the Board of Trustees prior to implementation.

[See Administrative Regulation related to this Policy](#)

Date Adopted: 08/12/80
Date Revised: 09/08/81
Date Revised: 10/12/10

Board of Trustees

Douglas County School District CERTIFICATED STAFF

HORIZONTAL PLACEMENT ON ADMINISTRATORS' SALARY SCHEDULE

The Board encourages all administrative staff members to improve their skills through advanced training and shall provide extra compensation for those who do so successfully by approving a change in salary for an employee who successfully meets District guidelines for advanced studies.

The Board delegates to the Superintendent the responsibility for assuring that staff members comply with the following regulations when claiming credit for advanced studies:

1. Courses shall have been given at an accredited institute.
2. Courses shall be those offered for upper division or graduate level only, except when a course is taken at the direction of the Superintendent.
3. Courses shall be those offered for the attainment of a graduate degree or those specialized courses directly related to the employee's duties and approved by the Superintendent.
4. Courses must tend to enhance the skills and performance of the employee while in the employ of this District.
5. Course credit on the salary schedule cannot be awarded unless registration has previously been approved by the Superintendent.
6. Courses must have been taken after the award of the last earned degree.
7. Successful completion of the course shall be indicated by a passing grade submitted directly by the institution to the District.
8. Any horizontal change in the salary schedule will be made at the start of the next school year.

Date Adopted: 08/12/80

Date Revised:

Board of Trustees

Douglas County School District CERTIFICATED STAFF

ADMINISTRATORS' SICK LEAVE

The Board recognizes its statutory duty to grant employees of this District sick leave days without loss of pay when they are absent from work for reasons of personal illness or disability. All administrators of the District shall receive fifteen such sick leave days annually, at the rate of one and one-quarter days per month.

The Board may accept by transfer 15 days of accumulated sick leave that any new administrative employee has acquired in another Nevada district, provided that the transfer shall be accompanied by proper certification.

The Board reserves the right to require of any employee claiming sick leave sufficient proof, including a physician's certification, of illness or disability.

See Administrative Regulation related to this Policy

Reference: NRS 288.150, 391.180

Date Adopted: 08/12/80

Date Revised: 01/12/82

Board of Trustees

Douglas County School District CERTIFICATED STAFF

SABBATICAL LEAVE FOR ADMINISTRATORS

The Board will consider the application of administrative personnel for sabbatical leave under the following terms and conditions:

1. A sabbatical leave of absence for a full year may be granted to administrators having completed at least seven years of continuous and satisfactory full-time service in the Douglas County School District, during which period of time he has not taken sabbatical leave.
2. Written application for sabbatical leave must be submitted to the Superintendent no later than December 1st for the following school year. An advisory committee shall be appointed by the Superintendent and shall include the Superintendent, one other administrator, and one Trustee. The committee shall present its recommendation to the Board, which shall make a final decision.
3. Sabbatical leave shall be for two semesters within the same school year.
4. The applicant shall be notified of the disposition of his request by April 1. Granting of the leave is conditional upon the ability of the School District to secure a suitable replacement.
5. The applicant shall submit a proposed program of academic study for a sabbatical leave and shall undertake a full program of at least twelve hours of graduate study per semester.
6. The program submitted shall be designed to increase the administrator's instructional and/or management skills. The applicant must substantiate the benefits of the requested sabbatical leave to the School District.
7. The purpose of the sabbatical leave shall be flexible enough to provide for the needs of the individual and the schools. Unusual cases shall be given special consideration by the Superintendent and the Board of Trustees.
8. That portion of the group medical insurance premium normally paid by the School District shall be continued during the sabbatical leave.

Board of Trustees

Douglas County School District CERTIFICATED STAFF

9. An administrator granted a sabbatical leave will be reinstated to the position which he held at the time such leave was granted or given preference for any other vacancy for which he may be qualified if such vacancy occurs upon completion of the sabbatical leave and if all conditions of the transfer policy are met. Eligibility for salary increments shall remain in effect and the contractual status of the administrator on leave shall not be affected.
10. An administrator on sabbatical leave shall receive as compensation one-half of his basic pay exclusive of extras or compensation for extra-curricular activities.
11. An administrator who accepts a sabbatical leave must sign a statement of intention to return to the School District for a period of at least two years, and shall furnish a surety bond in the amount of one-half his basic salary plus incurred fringe benefits indemnifying the School District against loss in the event he fails to render the minimum service required after return from leave.
12. Unless justified by illness, incapacity, or approval of the Board of Trustees, failure of any administrator granted a leave under this policy to devote the period of his sabbatical leave to the purpose for which the leave was granted shall constitute initiation of appropriate disciplinary proceedings.
13. An administrator returning from sabbatical leave shall submit a written report to the Superintendent by August 1st, summarizing and evaluating the benefits derived from the sabbatical leave.
14. At no time will more than one District administrator be placed on sabbatical leave in one year.

Date Adopted: 08/12/80

Date Revised:

Board of Trustees Douglas County School District

PERSONNEL

CODE OF CONDUCT

The employees of Douglas County School District recognize that serving in a school district is a public trust. To preserve that trust, the highest code of conduct is part of each employee's professional responsibilities and duties. The purpose of this policy is to establish the standards of conduct that are expected of DCSD employees so as to applaud and ensure their professional integrity in the performance of their duties.

All employees shall, in the course of performing their duties and responsibilities:

- 1) conduct themselves with honesty and integrity.
- 2) act with care and diligence.
- 3) maintain appropriate confidentiality.
- 4) exemplify courtesy, respect and professionalism in all relations with coworkers, subordinates, students, parents, community members, supervisors and district leadership as the Board of Trustees may appoint.
- 5) adapt to new situations by modeling a willingness to learn.
- 6) use employer resources in a proper manner.
- 7) comply with any lawful and reasonable direction given by someone in DCSD with the authority to give that direction.
- 8) comply with all applicable state, federal and local laws.
- 9) comply with all board policy, administrative regulations and department/school procedures and rules.
- 10) disclose (and take reasonable steps to avoid) any conflict of interest, real or apparent, in connection with their employment.
- 11) make decisions in personal dress and grooming which, as role models for students, reflect an appropriate professional standard. *
- 12) implement (with fidelity) the curriculum established by the District.
- 13) maintain records in an effective, accurate and timely manner as to meet deadlines and requirements.
- 14) communicate using skills (both verbally and in writing) which are professional, easily understood and that model proper grammar and spelling.
- 15) ensure a safe and respectful learning environment for students through positive supervision and management at all times.
- 16) demonstrate positive relationships with students.
- 17) participate appropriately in conferences with colleagues and parents.

Board of Trustees Douglas County School District

PERSONNEL

- 18) establish a warm environment in which students feel successful and productive.
- 19) advise the principal (or immediate supervisor) in case of illness or necessary absence at the earliest possible time and to complete any steps required for absence of duty.
- 20) at all times, act in a way that upholds the values of Douglas County School District and reflects professionally upon it.
- 21) comply with any other conduct requirement prescribed by the District.
*to include college interns or practicum students.
- 22) ensure that personal communication (including phone calls, text messaging, and all other forms of communication), audio/video recording, accessing social media platforms, and use of other features of the employee's private personal communication devices or the District's equipment, are restricted to authorized break periods, except under obvious emergency situations or with approval from a supervisor.

Reference: NRS 391.31297

Date Adopted: July 14, 1998
Date Revised: August 18, 2015
Date Approved: September 13, 2016

ADMINISTRATIVE REGULATION

No. 326

Board of Trustees

Douglas County School District CERTIFICATED STAFF

ACCUMULATION OF SICK LEAVE

Sick leave may be accumulated from one year to the next. The maximum number of unused sick leave days accumulated shall be limited by the total number of days for which one is contracted annually, exclusive of holidays or days worked beyond one's base contract. In the case of 260-day employees, the maximum accumulation shall be limited to 248 days.

Should the number of days for which an employee is contracted decrease, resulting in a lower accumulation maximum, the number of unused sick leave days credited to him beyond his new maximum accumulation shall continue to be credited to him until such time that all days over his new maximum have been used. Additional sick leave days will not accrue to the employee until his accumulation of sick leave days drops below his new maximum.

[See Policy related to this Administrative Regulation](#)

Revised 02/11/86

Administrative Regulation

No. 326(b)

Board of Trustees Douglas County School District

CERTIFICATED

ADMINISTRATIVE SICK LEAVE BANK

This Sick Leave Bank regulation applies to all site and District level administrators, all employees on the Classified Supervisory and Professional Salary Schedule, and all confidential employees.

The purpose of the Sick Leave Bank is to provide assistance to the above mentioned participants who are unable to perform the duties of their position due to long term, catastrophic illness or temporary disabilities and who have exhausted their sick leave and all other leave accumulation. Sick Leave Bank assistance is not to be used for normal pregnancy related conditions or permanent disabilities. Sick Leave Bank assistance will not be granted for dependent or immediate family illness or bereavement.

Any post-probationary administrator, classified supervisor or confidential employee who is contracted by the District and is interested in participating in the Sick Leave Bank shall complete and submit a Sick Leave Bank Participation/Authorization form to the Sick Leave Bank Committee with copies forwarded to Human Resources and Business Services.

1. Sick Leave Bank Participation/Authorization forms will only be accepted during the open enrollment period of August 1 through August 31.
2. Sick Leave Bank Participation/Authorization forms will be made available through the Human Resources Department.
3. The Committee agrees to keep written minutes of the Sick Leave Bank Committee's deliberations, such minutes to be sent to the Human Resources Department following each of those deliberations and/or meetings.

Participants shall donate and have deducted from their own sick leave account one (1) day per year for the operation of the sick leave bank. For the first year a participant chooses to become a member of the Sick Leave Bank, the initial assessment shall be three (3) sick leave days.

Whenever the total number of days in the Sick Leave Bank is less than 90, the Committee may inform the bank membership that a special assessment of one additional sick leave day per member may be made to reimburse the bank. Such assessment, if needed, to be assessed but once in a year.

When the total number of available sick days in the Sick Leave Bank exceeds 150,

Administrative Regulation

No. 326(b)

Board of Trustees Douglas County School District

CERTIFICATED

any member who has donated five (5) or more days will have their annual sick leave deductions suspended the following year. If the number of sick leave days available goes below 150, the deductions will resume for the following year.

Participants in the Sick Leave Bank shall continue their participation from year to year unless they notify the Committee in writing of their intent to withdraw.

1. A participant who withdraws from the Sick Leave Bank will not be reimbursed for the sick leave days already contributed.
2. Any participant given assistance from the Sick Leave Bank will contribute one (1) day for the next five (5) years, regardless of the total number of days in the Sick Leave Bank.
3. Only participants who have contributed to the Sick Leave Bank will be eligible to receive assistance from the sick leave bank.

The Sick Leave Bank Committee shall consist of three DCAA members, one Classified Supervisor and the Benefits Coordinator.

The Sick Leave Bank Committee shall review the participant's application, sick leave account, and usage. The committee has the right to accept or reject requests.

The Sick Leave Bank Committee shall forward its decision to the Human Resources and Business Services Offices. The decision of the Sick Leave Bank Committee is subject to approval from Human Resources.

An eligible participant approved for assistance from the Sick Leave Bank may be granted a maximum number of 30 days sick leave per year.

The term 'year' for purposes of this procedure shall be defined as the fiscal year July 1-June 30.

All participants in the Sick Leave Bank shall hold the District harmless against any and all claims, demands, grievances, or other liability that arise out of or by reasons of actions taken by the Committee in administering the Sick Leave Bank.

See Policy related to this Administrative Regulation

Reference:
Date Adopted: July 2008
Date Revised:



Douglas County School District

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Meet & Confer Agreement Douglas County Administrators Association November 14, 2023

Adam Dedmon, Executive Director of Human Resources

Financial Agreements

- The Salary schedule for the 2023-24 school year will be increased 7% + 4% retroactive to July 1, 2023. The salary schedule for the 2024-25 school year will be increased by 3.0% + 1% on July 1, 2024.

Financial Impact of Agreement

Expense	↑ Salary	↑ Benefits	Total Increase
Cost of Additional 4% Salary Increase – 2023-24	\$27,693.38	\$9,928.08	\$37,621.45
Cost of Additional 1% Salary Increase – 2024-25	\$8,515.71	\$3,052.88	\$11,568.60
Total Cost	\$36,209.09	\$12,980.96	\$49,190.05

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Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

Meet & Confer Agreement Classified Supervisors + Professional Employees November 14, 2023

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Adam Dedmon, Executive Director of Human Resources

Financial Agreements

- The Salary schedule (Exhibit A) for the 2023-24 school year will be increased 7% + 4% retroactive to July 1, 2023 for twelve (12)-month, 260 day classified supervisors, and August 1, 2023 for all other employee group members. The salary schedule for the 2024-25 school year will be increased by 3.0% + 1% on July 1, 2024 for twelve (12)-month, 260 day classified supervisors, and August 1, 2024 for all other employee group members.

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Financial Impact of Agreement

Expense	↑ Salary	↑ Benefits	Total Increase
Cost of Additional 4% Salary Increase – 2023-24	\$29,818.54	\$6,503.18	\$36,321.72
Cost of Additional 1% Salary Increase – 2024-25	\$8,224.77	\$2,585.87	\$10,810.64
Total Cost	\$38,043.31	\$9,089.05	\$47,132.36

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Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

MEET & CONFER AGREEMENTS

2023- 2025

CLASSIFIED SUPERVISORS & PROFESSIONAL EMPLOYEES

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1. DEFINITION – CLASSIFIED SUPERVISOR AND MANAGEMENT EMPLOYEES

Employees, regardless of job description, having authority in the interest of the employer to hire, transfer, suspend, lay-off, recall, promote, discharge, assign, reward, or discipline other employees or the responsibility to assign work to and direct them, or to adjust their grievances, or effectively recommend such action, if, in connection with the foregoing functions, the exercise of such authority is not of a merely routine clerical nature, but requires the use of independent judgment.

2. DEFINITION – PROFESSIONAL EMPLOYEES

Employees whose primary duty consists of work requiring knowledge of an advanced type, in a field of science or learning, distinguished by a prolonged course of specialized instruction and study i.e. bachelor's degree. Employee's work requires the consistent exercise of independent judgment and discretion. Professional salaries are based upon a 220-day contract, unless otherwise noted.

3. LONGEVITY SERVICE INCREMENT

During the 2023 Meet and Confer process, salary schedule steps 6-21 were added to replace the five (5) percent longevity salary increases previously awarded after ten (10), fifteen (15), and twenty (20) contract years of supervisory, management or professional service within the Douglas County School District. Steps 6-21 are smaller incremental steps than Steps 1-5, as they are intended to spread the previous five (5) percent longevity salary increase over a period of time. For example, the employee will receive an approximate five (5) percent salary increase between steps 6-11, steps 12-16, and steps 17-21.

Any Confidential Supervisor or Professional Employee in a contracted position who has completed twenty-five (25) continuous contracts of service with the District will receive an additional \$750 per year after their 25th continuous year.

If a represented bargaining unit receive(s) an overall higher percentage increase in salary and/or an increase in health benefits, the District will reopen discussions with the Classified Supervisors & Professional Employees in these areas.

4. PAID VACATION

Twelve (12) month Classified Supervisors shall earn vacation time as part of their compensation as follows:

1 – 5 Years:	Fifteen (15) Working Days
6-10 Years:	Eighteen (18) Working Days
11-15 Years:	Twenty-One (21) Working Days
16+ Years:	Twenty-Four (24) Working Days

Upon hire, twelve (12)-month Classified Supervisors will be credited with five (5) paid vacation days on the first pay period of their employment, then accrue paid vacation as follows through the remainder of their first year of employment; 0.833 vacation monthly for the remainder of the first year; during the sixth through tenth years the rate is 1.50 days per month; during the eleventh through the fifteenth years of service, the rate is 1.75 days per month; and during the sixteenth and all subsequent years of service, the rate is 2.0 days per month.

Earned vacation days may not be taken in advance of their accrual. No more than thirty-two (32) days of vacation will carry over after June 30th of any year.

Vacation leave shall be scheduled and approved in advance by the supervisor, principal or administrator. Efforts shall be made to enable vacation time to be taken at times convenient to the employee, and consistent with the needs of the service and the work load of the department.

The salary at which vacation is paid shall be the employee's current salary rate. An employee whose vacation time is earned and begun under a given status shall suffer no loss of earned vacation salary by reason of subsequent changes in conditions of employment.

5. SICK LEAVE NON-USE INCENTIVE

Classified Supervisors and Professional Employees who use no more than three (3) sick leave days and unpaid personal leave during their contract year will be awarded an additional paid personal day, subject to the restrictions of 8-2-A of the Classified Negotiated Agreement, for the following contract year. This additional day must be used during that following contract year. There will be no accrual for paid personal days granted under this Article.

The purpose of this Article is to reduce the use of sick leave by Classified Supervisors and Professional Employees.

6. PAY FOR UNUSED SICK LEAVE

Upon resignation or retirement, the District will contribute \$30.00 per day for each day of unused sick leave, up to a maximum accumulation of the contracted work year, for any Classified Supervisor or Professional employee who meets the following criteria:

1. has completed ten (10) years of continuous service with the Douglas County School District;
2. has a minimum of fifty (50) days accrued sick leave upon separation;

To qualify for payment of unused sick leave, the Classified Supervisor or Professional employee must give notification of intent to resign at least three weeks before the effective date of resignation.

The value of a Classified Supervisor's and Professional employee's unused sick leave shall be paid to the beneficiary of any Classified Supervisor or Professional employee who dies while in the employment in the District at the administrator's current per diem rate for a maximum of sixty (60) days.

7. COMPENSENATION

The Salary Schedule for the 2023-24 school will be increased by **11% (7.0% +4%)** retroactive to July 1, 2023 for twelve (12)-month, 260 day classified supervisors, and August 1, 2023 for all other employee group members, which includes the employees 1.875% portion of the 2023 PERS contribution rate increase in lieu of an equivalent increase effective July 1, 2023. The Salary Schedule for the 2024-25 school year will be increased by **4% (3.0% +1%)** on July 1, 2024 for twelve (12) month, 260 day classified supervisors, and August 1, 2024 for all other employee group members. The District will fund any increases to PERS at the statutorily required rate for all employees. The District will pay longevity and step increases for the 2023-24, 2024-25, and 2025-26 school years.

8. PAID HOLIDAYS & PAID NON-WORK DAYS

All classified supervisors who are twelve (12)-month, 260-day classified supervisors will receive thirteen (13) paid holidays per year. The paid holidays will be:

- Independence Day, July 4th
- Labor Day
- Nevada Day
- Veterans Day
- Thanksgiving Day and the Friday after Thanksgiving
- Christmas Day, December 25
- New Year's Day, January 1
- Martin Luther King, Jr. Day
- Presidents' Day
- The First Monday of Spring Break
- Memorial Day
- Juneteenth

All classified supervisors and professional employees who are not twelve (12)-month employees, will receive seven (7) paid holidays per year. The paid holidays will be:

- Labor Day
- Nevada Day
- Veterans Day
- Martin Luther King, Jr. Day
- Presidents' Day
- The First Monday of Spring Break
- Memorial Day

In addition to the paid holidays, five (5) paid days will be allocated and assigned each year by the District as non-work days for all twelve (12) month, 260 day Classified Supervisors. [The days designated as non-work days for 2023-24 will be November 12, 2023, December 26, 2023, January 2, 2024, February 20, 2024, and April 23, 2024. The days designated as non-work days for 2024-25 will be determined upon release of the 2024-25 school calendars.](#)

9. PAID PERSONAL LEAVE – TWELVE (12) MONTH CLASSIFIED SUPERVISORS

Following completion of their probationary period, all twelve (12) month Classified Supervisors shall will be granted two (2) days of paid personal leave during their contract year. Personal leave may not be taken during the first five (5) days nor the last ten five (5) of the student school year. Exceptions to this restriction of personal leave use may be appealed to the Executive Director of Human Resources in cases of bereavement not under the definition of Article 1-25 of the Classified Negotiated Agreement, the verified graduation of a family member as defined in Article 1-25 of the Classified Negotiated Agreement, or a bona fide emergency. Requests to use personal leave , except in the case of bereavement not under the definition of Article 1-25 of the Classified Negotiated Agreement or a bona fide emergency, must be submitted to the twelve (12) month Classified Supervisors immediate supervisor at least two (2) days in advance of such leave.

Twelve (12) month Classified Supervisors may accumulate up to a maximum of ten (10) days of paid personal leave per contract year. Twelve (12) month Classified Supervisors will be compensated, for each unused day in excess of eight (8) days available for accumulation, at 100% of their hourly rate multiplied by 8 hours at Step 1 of the twelve (12) month Classified Supervisors assigned range.

10. HEALTH AND WELFARE BENEFITS

No less than the benefits provided for all other classified employees of the Douglas County School District.

11. EDUCATION HONORARIUMS

An honorarium in the amount of \$1000 will be added each year to the salary of any professional employee who has earned either a Ph.D. or an Ed.D.

An honorarium in the amount of \$500 will be added each year to the salary of any Classified Supervisor and Management employee who has earned a Bachelor's Degree.

An honorarium in the amount of \$750 will be added each year to the salary of any Classified Supervisor and Management employee who has earned a Master's Degree.

All honorariums will be awarded in the contract year following conferral.

12. ADMINISTRATIVE SICK LEAVE BANK

This Sick Leave Bank regulation applies to all site and District level Administrators, all employees on the Classified Supervisory and Professional Salary Schedule, and all Confidential Employees.

The purpose of the Sick Leave Bank is to provide assistance to the above-mentioned participants who are unable to perform the duties of their position due to long term, catastrophic illness or temporary disabilities and who have exhausted their sick leave and all other leave accumulation. Sick Leave Bank assistance is not to be used for normal pregnancy related conditions or permanent disabilities. Sick Leave Bank assistance will not be granted for dependent or immediate family illness or bereavement.

Any post-probationary administrator, classified supervisor or confidential employee who is contracted by the District and is interested in participating in the Sick Leave Bank shall complete and submit a Sick Leave Bank Participation/Authorization form to the Sick Leave Bank Committee with copies forwarded to Human Resources and Business Services.

1. Sick Leave Bank Participation/Authorization forms will only be accepted during the open enrollment period of August 1 through August 31.
2. Sick Leave Bank Participation/Authorization forms will be made available through the Human Resources Department.
3. The Committee agrees to keep written minutes of the Sick Leave Bank Committee's deliberations, such minutes to be sent to the Human Resources Department following each of those deliberations and/or meetings.

Participants shall donate and have deducted from their own sick leave account one (1) day per year for the operation of the sick leave bank. For the first year a participant chooses to become a member of the Sick Leave Bank, the initial assessment shall be three (3) sick leave days.

Whenever the total number of days in the Sick Leave Bank is less than 90, the Committee may inform the bank membership that a special assessment of one additional sick leave day per member may be made to reimburse the bank. Such assessment, if needed, to be assessed but once in a year.

When the total number of available sick days in the Sick Leave Bank exceeds 150, any member who has donated five (5) or more days will have their annual sick leave deductions suspended the following year. If the number of sick leave days available goes below 150, the deductions will resume for the following year.

Participants in the Sick Leave Bank shall continue their participation from year to year unless they notify the Committee in writing of their intent to withdraw.

1. A participant who withdraws from the Sick Leave Bank will not be reimbursed for the sick leave days already contributed.
2. Any participant given assistance from the Sick Leave Bank will contribute one (1) day for the next five (5) years, regardless of the total number of days in the Sick Leave Bank.
3. Only participants who have contributed to the Sick Leave Bank will be eligible to receive assistance from the sick leave bank.

The Sick Leave Bank Committee shall consist of three DCAA members, one Classified Supervisor and the Benefits Coordinator.

The Sick Leave Bank Committee shall review the participant's application, sick leave account, and usage. The committee has the right to accept or reject requests.

The Sick Leave Bank Committee shall forward its decision to the Human Resources and Business Services Offices. The decision of the Sick Leave Bank Committee is subject to approval from Human Resources.

An eligible participant approved for assistance from the Sick Leave Bank may be granted a maximum number of 30 days sick leave per year.

The term 'year' for purposes of this procedure shall be defined as the fiscal year July 1-June 30.

All participants in the Sick Leave Bank shall hold the District harmless against any and all claims, demands, grievances, or other liability that arise out of or by reasons of actions taken by the Committee in administrating the Sick Leave Bank.

DOUGLAS COUNTY SCHOOL DISTRICT

CLASSIFIED SUPERVISORS + PROFESSIONAL EMPLOYEES SALARY SCHEDULE

2023-24

Reflects 11% Salary Increase + 4.39% SB231 Funding

12-Month Employees

Step	Range B		Range C		Range D		Range E		Range F	
	Foreman Vehicle Maintenance Coordinator Transportation 260 Day Contract 13 Paid Holidays		Supervisor Facilities 260 Day Contract 13 Paid Holidays		Director Facilities Transportation Marketing School Nutrition 260 Day Contract 13 Paid Holidays		Director Information Technology 260 Day Contract 13 Paid Holidays		Director Business Services 260 Day Contract 13 Paid Holidays	
	EE	E	EE	E	EE	E	EE	E	EE	E
1	\$65,154	\$54,853	\$67,729	\$57,022	\$80,045	\$67,389	\$100,554	\$84,657	\$88,211	\$74,265
2	\$69,018	\$58,106	\$71,445	\$60,151	\$84,438	\$71,089	\$105,576	\$88,883	\$92,623	\$77,978
3	\$72,794	\$61,280	\$75,027	\$63,165	\$88,673	\$74,650	\$110,856	\$93,329	\$97,251	\$81,879
4	\$76,615	\$64,496	\$78,784	\$66,328	\$93,112	\$78,389	\$116,396	\$97,994	\$102,116	\$85,971
5	\$80,430	\$67,715	\$82,475	\$69,438	\$97,477	\$82,067	\$122,219	\$102,895	\$107,220	\$90,271
6	\$80,430	\$67,715	\$82,475	\$69,438	\$97,477	\$82,067	\$122,219	\$102,895	\$107,220	\$90,271
7	\$80,430	\$67,715	\$82,475	\$69,438	\$97,477	\$82,067	\$122,219	\$102,895	\$107,220	\$90,271
8	\$80,430	\$67,715	\$82,475	\$69,438	\$97,477	\$82,067	\$122,219	\$102,895	\$107,220	\$90,271
9	\$80,430	\$67,715	\$82,475	\$69,438	\$97,477	\$82,067	\$122,219	\$102,895	\$107,220	\$90,271
10	\$80,430	\$67,715	\$82,475	\$69,438	\$97,477	\$82,067	\$122,219	\$102,895	\$107,220	\$90,271
11	\$84,453	\$71,101	\$86,602	\$72,912	\$102,353	\$86,168	\$128,330	\$108,039	\$112,584	\$94,783
12	\$85,298	\$71,812	\$87,467	\$73,641	\$103,376	\$87,029	\$129,613	\$109,120	\$113,709	\$95,731
13	\$86,143	\$72,522	\$88,334	\$74,370	\$104,399	\$87,891	\$130,897	\$110,200	\$114,834	\$96,679
14	\$86,987	\$73,233	\$89,200	\$75,098	\$105,422	\$88,752	\$132,180	\$111,281	\$115,960	\$97,627
15	\$87,833	\$73,944	\$90,066	\$75,827	\$106,446	\$89,615	\$133,464	\$112,361	\$117,085	\$98,574
16	\$88,677	\$74,655	\$90,932	\$76,554	\$107,470	\$90,476	\$134,747	\$113,442	\$118,210	\$99,522
17	\$89,563	\$75,401	\$91,841	\$77,321	\$108,544	\$91,381	\$136,093	\$114,576	\$119,393	\$100,517
18	\$90,451	\$76,148	\$92,751	\$78,086	\$109,619	\$92,286	\$137,441	\$115,711	\$120,575	\$101,513
19	\$91,337	\$76,895	\$93,660	\$78,852	\$110,694	\$93,191	\$138,788	\$116,846	\$121,757	\$102,508
20	\$92,223	\$77,641	\$94,570	\$79,617	\$111,768	\$94,096	\$140,135	\$117,981	\$122,939	\$103,504
21	\$93,111	\$78,389	\$95,479	\$80,383	\$112,844	\$95,001	\$141,482	\$119,115	\$124,121	\$104,499

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Effective: 11-14-23 to Present
Paid Retroactively to 07-01-23 Upon Ratification of the Board

Non-12-Month Employees

Step	BCBA – OT - PT 186 Days + 7 Paid Holidays		Chief Health Nurse 200 Days + 7 Paid Holidays		Coordinator School Nutrition 220 Days + 7 Paid Holidays		Psychologist Intern 185 Days	
	EE	E	EE	E	EE	E	EE	E
1	\$88,409	\$74,403	\$80,057	\$67,399	\$54,669	\$46,029	---	\$50,027
2	\$92,825	\$78,123	\$84,055	\$70,764	\$57,912	\$48,757	---	---
3	\$97,119	\$82,029	\$88,258	\$74,303	\$61,081	\$51,420	---	---
4	\$102,340	\$86,129	\$92,669	\$78,018	\$64,283	\$54,121	---	---
5	\$107,456	\$90,436	\$97,305	\$81,920	\$67,489	\$56,818	---	---
6	\$107,456	\$90,436	\$97,305	\$81,920	\$67,489	\$56,818	---	---
7	\$107,456	\$90,436	\$97,305	\$81,920	\$67,489	\$56,818	---	---
8	\$107,456	\$90,436	\$97,305	\$81,920	\$67,489	\$56,818	---	---
9	\$107,456	\$90,436	\$97,305	\$81,920	\$67,489	\$56,818	---	---
10	\$107,456	\$90,436	\$97,305	\$81,920	\$67,489	\$56,818	---	---
11	\$112,829	\$94,956	\$102,170	\$86,018	\$70,864	\$59,661	---	---
12	\$113,957	\$95,906	\$103,192	\$86,878	\$71,573	\$60,257	---	---
13	\$115,085	\$96,856	\$104,214	\$87,738	\$72,282	\$60,854	---	---
14	\$116,213	\$97,806	\$105,236	\$88,597	\$72,991	\$61,450	---	---
15	\$117,342	\$98,755	\$106,258	\$89,456	\$73,699	\$62,046	---	---
16	\$118,469	\$99,705	\$107,280	\$90,316	\$74,408	\$62,643	---	---
17	\$119,655	\$100,702	\$108,352	\$91,219	\$75,152	\$63,270	---	---
18	\$120,840	\$101,700	\$109,425	\$92,123	\$75,896	\$63,896	---	---
19	\$122,025	\$102,697	\$110,497	\$93,027	\$76,640	\$64,523	---	---
20	\$123,210	\$103,694	\$111,570	\$93,930	\$77,384	\$65,150	---	---
21	\$124,395	\$104,692	\$112,642	\$94,834	\$78,129	\$65,776	---	---

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Longevity Service Increment: Any Classified Supervisor or Professional Employee in a contracted position who has completed twenty-five (25) continuous contracts of service with the District will receive an additional \$750 per year after their 25th continuous year.

Salary Schedule Steps 6-21: During the 2023 Meet and Confer process, salary schedule steps 6-21 were added to replace the five (5) percent longevity salary increases previously awarded after ten (10), fifteen (15), and twenty (20) contract years of supervisory, management or professional service within the Douglas County School District. Steps 6-21 are smaller incremental steps than Steps 1-5, as they are intended to spread the previous five (5) percent longevity salary increase over a period of time. For example, the employee will receive an approximate five (5) percent salary increase between steps 6-11, steps 12-16, and steps 17-21.

Effective: 11-14-23 to Present
Paid Retroactively to 07-01-23 Upon Ratification of the Board

Retirement: Employees are covered under the State of Nevada Public Employees Retirement System (PERS). New employees will have the option of selecting either the Employee/Employer Retirement (EE), with a deduction of 17.5%, or Employer-Paid Retirement (E). On the Employer-Paid Retirement (E) plan, the District pays 33.5% of an employee's salary to the Public Employees Retirement System (PERS) for retirement benefits, and employees receive a reduced gross salary and reduced income tax obligation. NRS 286.421(3) requires that the District and employee share equally in the cost of any increase in contribution rates to PERS. Pursuant to this law, the Employer-Paid Retirement (E) schedule reflects a 1% salary reduction effective July 1, 2013, a 1.125% salary reduction effective July 1, 2015, a 0.625% salary reduction effective July 1, 2019, ~~and~~ a 0% salary reduction in lieu of a 0.25% salary increase effective July 1, 2021, and a 0% salary reduction in lieu of a 1.875% salary increase effective July 1, 2023. Employees who choose the Employee/Employer-Paid Retirement (EE) plan may voluntarily convert at a later date to the Employer-Paid Retirement (E) plan. An employee cannot change from the Employer-Paid Retirement (E) plan once that option has been selected.

Education Honorarium: An honorarium in the amount of \$1000 will be added each year to the salary of any professional employee who has earned either a Ph.D. or an Ed.D. An honorarium in the amount of \$500 will be added each year to the salary of any Classified Supervisor and Management employee who has earned a Bachelor's Degree. An honorarium in the amount of \$750 will be added each year to the salary of any Classified Supervisor and Management employee who has earned a Master's Degree. All honorariums will be awarded in the contract year following conferral.

SB231 Funding: For the 2023-2025 biennium, Douglas County School District has received funding through Senate Bill 231 of the 2023 Legislative Session. As a result, a 4.39% salary increase, which is Nevada PERS eligible, has been added to the salary schedule for the term of the 2023-25 biennium, but will sunset effective June 30, 2025, unless extended by the Nevada Legislature. SB231 salary increases will be reported separately on employee contracts and paychecks.

DOUGLAS COUNTY SCHOOL DISTRICT

CLASSIFIED SUPERVISORS + PROFESSIONAL EMPLOYEES SALARY SCHEDULE

2024-25

Reflects 4.0% Salary Increase + 4.39% SB231 Funding

12-Month Employees

Step	Range B		Range C		Range D		Range E		Range F	
	Foreman Vehicle Maintenance Coordinator Transportation 260 Day Contract 13 Paid Holidays		Supervisor Facilities 260 Day Contract 13 Paid Holidays		Director Facilities Transportation Marketing School Nutrition 260 Day Contract 13 Paid Holidays		Director Information Technology 260 Day Contract 13 Paid Holidays		Director Business Services 260 Day Contract 13 Paid Holidays	
	EE	E	EE	E	EE	E	EE	E	EE	E
1	\$67,760	\$57,047	\$70,438	\$59,303	\$83,248	\$70,085	\$104,576	\$88,043	\$91,739	\$77,236
2	\$71,780	\$60,430	\$74,303	\$62,557	\$87,815	\$73,931	\$109,798	\$92,438	\$96,328	\$81,097
3	\$75,707	\$63,732	\$78,028	\$65,693	\$92,220	\$77,636	\$115,289	\$97,062	\$101,140	\$85,154
4	\$79,679	\$67,076	\$81,936	\$68,981	\$96,836	\$81,523	\$121,052	\$101,914	\$106,201	\$89,411
5	\$83,648	\$70,424	\$85,774	\$72,216	\$101,376	\$85,349	\$127,107	\$107,011	\$111,508	\$93,882
6	\$83,648	\$70,424	\$85,774	\$72,216	\$101,376	\$85,349	\$127,107	\$107,011	\$111,508	\$93,882
7	\$83,648	\$70,424	\$85,774	\$72,216	\$101,376	\$85,349	\$127,107	\$107,011	\$111,508	\$93,882
8	\$83,648	\$70,424	\$85,774	\$72,216	\$101,376	\$85,349	\$127,107	\$107,011	\$111,508	\$93,882
9	\$83,648	\$70,424	\$85,774	\$72,216	\$101,376	\$85,349	\$127,107	\$107,011	\$111,508	\$93,882
10	\$83,648	\$70,424	\$85,774	\$72,216	\$101,376	\$85,349	\$127,107	\$107,011	\$111,508	\$93,882
11	\$87,831	\$73,945	\$90,066	\$75,828	\$106,446	\$89,615	\$133,463	\$112,361	\$117,087	\$98,574
12	\$88,710	\$74,684	\$90,966	\$76,586	\$107,511	\$90,510	\$134,798	\$113,486	\$118,257	\$99,560
13	\$89,589	\$75,423	\$91,867	\$77,344	\$108,575	\$91,407	\$136,133	\$114,609	\$119,427	\$100,545
14	\$90,466	\$76,162	\$92,768	\$78,101	\$109,640	\$92,303	\$137,467	\$115,732	\$120,598	\$101,532
15	\$91,345	\$76,902	\$93,669	\$78,859	\$110,704	\$93,198	\$138,802	\$116,856	\$121,769	\$102,517
16	\$92,224	\$77,641	\$94,569	\$79,617	\$111,768	\$94,095	\$140,136	\$117,979	\$122,939	\$103,503
17	\$93,146	\$78,418	\$95,515	\$80,414	\$112,886	\$95,036	\$141,537	\$119,159	\$124,169	\$104,538
18	\$94,068	\$79,193	\$96,461	\$81,210	\$114,003	\$95,977	\$142,938	\$120,340	\$125,397	\$105,574
19	\$94,991	\$79,970	\$97,406	\$82,006	\$115,121	\$96,919	\$144,339	\$121,519	\$126,627	\$106,608
20	\$95,912	\$80,747	\$98,352	\$82,802	\$116,239	\$97,859	\$145,740	\$122,700	\$127,857	\$107,644
21	\$96,835	\$81,523	\$99,298	\$83,599	\$117,357	\$98,801	\$147,142	\$123,880	\$129,086	\$108,678

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Non-12-Month Employees

Step	BCBA – OT - PT 186 Days + 7 Paid Holidays		Chief Health Nurse 200 Days + 7 Paid Holidays		Coordinator School Nutrition 220 Days + 7 Paid Holidays		Psychologist Intern 185 Days	
	EE	E	EE	E	EE	E	EE	E
1	\$91,945	\$77,379	\$83,258	\$70,096	\$56,856	\$47,869	---	\$52,028
2	\$96,538	\$81,249	\$87,417	\$73,594	\$60,229	\$50,707	---	---
3	\$101,005	\$85,310	\$91,788	\$77,275	\$63,524	\$53,478	---	---
4	\$106,434	\$89,575	\$96,376	\$81,139	\$66,856	\$56,286	---	---
5	\$111,755	\$94,054	\$101,197	\$85,197	\$70,189	\$59,091	---	---
6	\$111,755	\$94,054	\$101,197	\$85,197	\$70,189	\$59,091	---	---
7	\$111,755	\$94,054	\$101,197	\$85,197	\$70,189	\$59,091	---	---
8	\$111,755	\$94,054	\$101,197	\$85,197	\$70,189	\$59,091	---	---
9	\$111,755	\$94,054	\$101,197	\$85,197	\$70,189	\$59,091	---	---
10	\$111,755	\$94,054	\$101,197	\$85,197	\$70,189	\$59,091	---	---
11	\$117,343	\$98,755	\$106,256	\$89,459	\$73,699	\$62,047	---	---
12	\$118,516	\$99,743	\$107,319	\$90,353	\$74,436	\$62,667	---	---
13	\$119,688	\$100,730	\$108,382	\$91,247	\$75,173	\$63,287	---	---
14	\$120,862	\$101,718	\$109,445	\$92,141	\$75,910	\$63,909	---	---
15	\$122,035	\$102,706	\$110,507	\$93,034	\$76,647	\$64,529	---	---
16	\$123,208	\$103,694	\$111,570	\$93,929	\$77,384	\$65,149	---	---
17	\$124,440	\$104,730	\$112,686	\$94,869	\$78,158	\$65,800	---	---
18	\$125,673	\$105,768	\$113,802	\$95,808	\$78,932	\$66,453	---	---
19	\$126,906	\$106,805	\$114,917	\$96,748	\$79,706	\$67,104	---	---
20	\$128,139	\$107,842	\$116,033	\$97,687	\$80,479	\$67,755	---	---
21	\$129,372	\$108,879	\$117,149	\$98,628	\$81,254	\$68,408	---	---

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DOUGLAS COUNTY SCHOOL DISTRICT

CLASSIFIED SUPERVISORS + PROFESSIONAL EMPLOYEES SALARY SCHEDULE

2023-24

Reflects 11% Salary Increase

12-Month Employees

Step	Range B		Range C		Range D		Range E		Range F	
	Foreman Vehicle Maintenance Coordinator Transportation 260 Day Contract 13 Paid Holidays		Supervisor Facilities 260 Day Contract 13 Paid Holidays		Director Facilities Transportation Marketing School Nutrition 260 Day Contract 13 Paid Holidays		Director Information Technology 260 Day Contract 13 Paid Holidays		Director Business Services 260 Day Contract 13 Paid Holidays	
	EE	E	EE	E	EE	E	EE	E	EE	E
1	\$62,414	\$52,546	\$64,881	\$54,624	\$76,679	\$64,555	\$96,325	\$81,097	\$84,501	\$71,142
2	\$66,116	\$55,662	\$68,440	\$57,621	\$80,887	\$68,099	\$101,136	\$85,145	\$88,728	\$74,699
3	\$69,733	\$58,703	\$71,872	\$60,509	\$84,944	\$71,511	\$106,194	\$89,404	\$93,161	\$78,436
4	\$73,393	\$61,784	\$75,471	\$63,539	\$89,196	\$75,092	\$111,501	\$93,873	\$97,822	\$82,356
5	\$77,048	\$64,867	\$79,007	\$66,518	\$93,378	\$78,616	\$117,079	\$98,568	\$102,711	\$86,475
6	\$77,048	\$64,867	\$79,007	\$66,518	\$93,378	\$78,616	\$117,079	\$98,568	\$102,711	\$86,475
7	\$77,048	\$64,867	\$79,007	\$66,518	\$93,378	\$78,616	\$117,079	\$98,568	\$102,711	\$86,475
8	\$77,048	\$64,867	\$79,007	\$66,518	\$93,378	\$78,616	\$117,079	\$98,568	\$102,711	\$86,475
9	\$77,048	\$64,867	\$79,007	\$66,518	\$93,378	\$78,616	\$117,079	\$98,568	\$102,711	\$86,475
10	\$77,048	\$64,867	\$79,007	\$66,518	\$93,378	\$78,616	\$117,079	\$98,568	\$102,711	\$86,475
11	\$80,901	\$68,111	\$82,960	\$69,846	\$98,049	\$82,544	\$122,933	\$103,496	\$107,849	\$90,797
12	\$81,711	\$68,792	\$83,789	\$70,544	\$99,029	\$83,369	\$124,162	\$104,531	\$108,927	\$91,705
13	\$82,520	\$69,472	\$84,619	\$71,242	\$100,009	\$84,195	\$125,392	\$105,566	\$110,005	\$92,613
14	\$83,329	\$70,153	\$85,449	\$71,940	\$100,989	\$85,020	\$126,621	\$106,601	\$111,083	\$93,521
15	\$84,139	\$70,834	\$86,278	\$72,638	\$101,970	\$85,846	\$127,851	\$107,636	\$112,161	\$94,429
16	\$84,948	\$71,515	\$87,108	\$73,335	\$102,950	\$86,671	\$129,080	\$108,671	\$113,239	\$95,337
17	\$85,797	\$72,230	\$87,979	\$74,069	\$103,979	\$87,538	\$130,370	\$109,758	\$114,372	\$96,290
18	\$86,647	\$72,946	\$88,850	\$74,802	\$105,009	\$88,405	\$131,661	\$110,845	\$115,504	\$97,244
19	\$87,496	\$73,661	\$89,721	\$75,536	\$106,039	\$89,272	\$132,951	\$111,932	\$116,637	\$98,197
20	\$88,345	\$74,376	\$90,593	\$76,269	\$107,068	\$90,139	\$134,242	\$113,019	\$117,769	\$99,151
21	\$89,195	\$75,092	\$91,464	\$77,003	\$108,098	\$91,006	\$135,532	\$114,106	\$118,901	\$100,104

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Effective: 11-14-23 to Present
Paid Retroactively to 07-01-23 Upon Ratification of the Board

Non-12-Month Employees

Step	BCBA – OT - PT 186 Days + 7 Paid Holidays		Chief Health Nurse 200 Days + 7 Paid Holidays		Coordinator School Nutrition 220 Days + 7 Paid Holidays		Psychologist Intern 185 Days	
	EE	E	EE	E	EE	E	EE	E
1	\$84,691	\$71,274	\$76,690	\$64,565	\$52,370	\$44,093	---	\$47,923
2	\$88,921	\$74,838	\$80,520	\$67,788	\$55,477	\$46,707	---	---
3	\$93,035	\$78,579	\$84,546	\$71,178	\$58,512	\$49,258	---	---
4	\$98,036	\$82,507	\$88,772	\$74,737	\$61,580	\$51,845	---	---
5	\$102,937	\$86,633	\$93,213	\$78,475	\$64,651	\$54,429	---	---
6	\$102,937	\$86,633	\$93,213	\$78,475	\$64,651	\$54,429	---	---
7	\$102,937	\$86,633	\$93,213	\$78,475	\$64,651	\$54,429	---	---
8	\$102,937	\$86,633	\$93,213	\$78,475	\$64,651	\$54,429	---	---
9	\$102,937	\$86,633	\$93,213	\$78,475	\$64,651	\$54,429	---	---
10	\$102,937	\$86,633	\$93,213	\$78,475	\$64,651	\$54,429	---	---
11	\$108,084	\$90,963	\$97,873	\$82,401	\$67,884	\$57,152	---	---
12	\$109,165	\$91,873	\$98,852	\$83,224	\$68,563	\$57,723	---	---
13	\$110,245	\$92,783	\$99,831	\$84,048	\$69,242	\$58,295	---	---
14	\$111,326	\$93,693	\$100,810	\$84,871	\$69,921	\$58,866	---	---
15	\$112,407	\$94,602	\$101,789	\$85,694	\$70,600	\$59,437	---	---
16	\$113,487	\$95,512	\$102,768	\$86,518	\$71,279	\$60,009	---	---
17	\$114,623	\$96,467	\$103,795	\$87,383	\$71,992	\$60,609	---	---
18	\$115,758	\$97,423	\$104,823	\$88,249	\$72,704	\$61,209	---	---
19	\$116,893	\$98,378	\$105,850	\$89,115	\$73,417	\$61,810	---	---
20	\$118,029	\$99,333	\$106,878	\$89,980	\$74,130	\$62,410	---	---
21	\$119,164	\$100,289	\$107,905	\$90,846	\$74,843	\$63,010	---	---

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Longevity Service Increment: Any Classified Supervisor of Professional Employee in a contracted position who has completed twenty-five (25) continuous contracts of service with the District will receive an additional \$750 per year after their 25th continuous year.

Salary Schedule Steps 6-21: During the 2023 Meet and Confer process, salary schedule steps 6-21 were added to replace the five (5) percent longevity salary increases previously awarded after ten (10), fifteen (15), and twenty (20) contract years of supervisory, management or professional service within the Douglas County School District. Steps 6-21 are smaller incremental steps than Steps 1-5, as they are intended to spread the previous five (5) percent longevity salary increase over a period of time. For example, the employee will receive an approximate five (5) percent salary increase between steps 6-11, steps 12-16, and steps 17-21.

Effective: 11-14-23 to Present
Paid Retroactively to 07-01-23 Upon Ratification of the Board

Retirement: Employees are covered under the State of Nevada Public Employees Retirement System (PERS). New employees will have the option of selecting either the Employee/Employer Retirement (EE), with a deduction of 17.5%, or Employer-Paid Retirement (E). On the Employer-Paid Retirement (E) plan, the District pays 33.5% of an employee's salary to the Public Employees Retirement System (PERS) for retirement benefits, and employees receive a reduced gross salary and reduced income tax obligation. NRS 286.421(3) requires that the District and employee share equally in the cost of any increase in contribution rates to PERS. Pursuant to this law, the Employer-Paid Retirement (E) schedule reflects a 1% salary reduction effective July 1, 2013, a 1.125% salary reduction effective July 1, 2015, a 0.625% salary reduction effective July 1, 2019, and a 0% salary reduction in lieu of a 0.25% salary increase effective July 1, 2021, and a 0% salary reduction in lieu of a 1.875% salary increase effective July 1, 2023. Employees who choose the Employee/Employer-Paid Retirement (EE) plan may voluntarily convert at a later date to the Employer-Paid Retirement (E) plan. An employee cannot change from the Employer-Paid Retirement (E) plan once that option has been selected.

Education Honorarium: An honorarium in the amount of \$1000 will be added each year to the salary of any professional employee who has earned either a Ph.D. or an Ed.D. An honorarium in the amount of \$500 will be added each year to the salary of any Classified Supervisor and Management employee who has earned a Bachelor's Degree. An honorarium in the amount of \$750 will be added each year to the salary of any Classified Supervisor and Management employee who has earned a Master's Degree. All honorariums will be awarded in the contract year following conferral.

DOUGLAS COUNTY SCHOOL DISTRICT

CLASSIFIED SUPERVISORS + PROFESSIONAL EMPLOYEES SALARY SCHEDULE

2024-25

Reflects 4.0% Salary Increase

12-Month Employees

Step	Range B		Range C		Range D		Range E		Range F	
	Foreman Vehicle Maintenance Coordinator Transportation 260 Day Contract 13 Paid Holidays		Supervisor Facilities 260 Day Contract 13 Paid Holidays		Director Facilities Transportation Marketing School Nutrition 260 Day Contract 13 Paid Holidays		Director Information Technology 260 Day Contract 13 Paid Holidays		Director Business Services 260 Day Contract 13 Paid Holidays	
	EE	E	EE	E	EE	E	EE	E	EE	E
1	\$64,910	\$54,648	\$67,476	\$56,809	\$79,747	\$67,138	\$100,178	\$84,340	\$87,881	\$73,988
2	\$68,761	\$57,889	\$71,178	\$59,926	\$84,122	\$70,822	\$105,181	\$88,551	\$92,277	\$77,687
3	\$72,523	\$61,052	\$74,747	\$62,930	\$88,342	\$74,371	\$110,441	\$92,980	\$96,887	\$81,573
4	\$76,328	\$64,255	\$78,490	\$66,080	\$92,764	\$78,095	\$115,961	\$97,628	\$101,735	\$85,651
5	\$80,130	\$67,462	\$82,167	\$69,179	\$97,113	\$81,760	\$121,762	\$102,511	\$106,819	\$89,934
6	\$80,130	\$67,462	\$82,167	\$69,179	\$97,113	\$81,760	\$121,762	\$102,511	\$106,819	\$89,934
7	\$80,130	\$67,462	\$82,167	\$69,179	\$97,113	\$81,760	\$121,762	\$102,511	\$106,819	\$89,934
8	\$80,130	\$67,462	\$82,167	\$69,179	\$97,113	\$81,760	\$121,762	\$102,511	\$106,819	\$89,934
9	\$80,130	\$67,462	\$82,167	\$69,179	\$97,113	\$81,760	\$121,762	\$102,511	\$106,819	\$89,934
10	\$80,130	\$67,462	\$82,167	\$69,179	\$97,113	\$81,760	\$121,762	\$102,511	\$106,819	\$89,934
11	\$84,137	\$70,835	\$86,278	\$72,639	\$101,970	\$85,846	\$127,850	\$107,636	\$112,163	\$94,429
12	\$84,979	\$71,543	\$87,141	\$73,365	\$102,990	\$86,704	\$129,129	\$108,713	\$113,284	\$95,373
13	\$85,821	\$72,251	\$88,004	\$74,091	\$104,009	\$87,563	\$130,408	\$109,789	\$114,405	\$96,317
14	\$86,662	\$72,959	\$88,867	\$74,817	\$105,029	\$88,421	\$131,686	\$110,865	\$115,526	\$97,262
15	\$87,504	\$73,668	\$89,730	\$75,543	\$106,048	\$89,279	\$132,965	\$111,942	\$116,648	\$98,206
16	\$88,346	\$74,376	\$90,592	\$76,269	\$107,068	\$90,138	\$134,243	\$113,018	\$117,769	\$99,150
17	\$89,229	\$75,120	\$91,498	\$77,032	\$108,139	\$91,039	\$135,585	\$114,148	\$118,947	\$100,142
18	\$90,112	\$75,863	\$92,404	\$77,795	\$109,209	\$91,941	\$136,927	\$115,279	\$120,124	\$101,134
19	\$90,996	\$76,607	\$93,310	\$78,557	\$110,280	\$92,843	\$138,269	\$116,409	\$121,302	\$102,125
20	\$91,879	\$77,351	\$94,216	\$79,320	\$111,351	\$93,744	\$139,611	\$117,540	\$122,480	\$103,117
21	\$92,763	\$78,095	\$95,122	\$80,083	\$112,422	\$94,646	\$140,954	\$118,670	\$123,657	\$104,108

Non-12-Month Employees

Step	BCBA – OT - PT 186 Days + 7 Paid Holidays		Chief Health Nurse 200 Days + 7 Paid Holidays		Coordinator School Nutrition 220 Days + 7 Paid Holidays		Psychologist Intern 185 Days	
	EE	E	EE	E	EE	E	EE	E
1	\$88,078	\$74,125	\$79,757	\$67,148	\$54,465	\$45,856	---	\$49,840
2	\$92,478	\$77,832	\$83,741	\$70,499	\$57,696	\$48,575	---	---
3	\$96,757	\$81,722	\$87,928	\$74,025	\$60,853	\$51,229	---	---
4	\$101,958	\$85,808	\$92,323	\$77,727	\$64,044	\$53,919	---	---
5	\$107,055	\$90,099	\$96,941	\$81,614	\$67,237	\$56,606	---	---
6	\$107,055	\$90,099	\$96,941	\$81,614	\$67,237	\$56,606	---	---
7	\$107,055	\$90,099	\$96,941	\$81,614	\$67,237	\$56,606	---	---
8	\$107,055	\$90,099	\$96,941	\$81,614	\$67,237	\$56,606	---	---
9	\$107,055	\$90,099	\$96,941	\$81,614	\$67,237	\$56,606	---	---
10	\$107,055	\$90,099	\$96,941	\$81,614	\$67,237	\$56,606	---	---
11	\$112,408	\$94,602	\$101,788	\$85,697	\$70,600	\$59,438	---	---
12	\$113,532	\$95,548	\$102,806	\$86,553	\$71,306	\$60,032	---	---
13	\$114,655	\$96,494	\$103,824	\$87,410	\$72,012	\$60,626	---	---
14	\$115,779	\$97,440	\$104,842	\$88,266	\$72,718	\$61,221	---	---
15	\$116,903	\$98,387	\$105,860	\$89,122	\$73,424	\$61,815	---	---
16	\$118,027	\$99,333	\$106,878	\$89,979	\$74,130	\$62,409	---	---
17	\$119,207	\$100,326	\$107,947	\$90,879	\$74,871	\$63,033	---	---
18	\$120,388	\$101,320	\$109,016	\$91,779	\$75,613	\$63,658	---	---
19	\$121,569	\$102,313	\$110,084	\$92,679	\$76,354	\$64,282	---	---
20	\$122,750	\$103,307	\$111,153	\$93,579	\$77,095	\$64,906	---	---
21	\$123,931	\$104,300	\$112,222	\$94,480	\$77,837	\$65,531	---	---

Longevity Service Increment: Any Confidential Supervisor or Professional Employee in a contracted position who has completed twenty-five (25) continuous contracts of service with the District will receive an additional \$750 per year after their 25th continuous year.

Salary Schedule Steps: During the 2023 Meet and Confer process, salary schedule steps 6-21 were added to replace the five (5) percent longevity salary increases previously awarded after ten (10), fifteen (15), and twenty (20) contract years of supervisory, management or professional service within the Douglas County School District. Steps 6-21 are smaller incremental steps than Steps 1-5, as they are intended to spread the previous five (5) percent longevity salary increase over a period of time. For example, the employee will receive an approximate five (5) percent salary increase between steps 6-11, steps 12-16, and steps 17-21.

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Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

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Meet & Confer Agreement Douglas County Administrators Association November 14, 2023

Adam Dedmon, Executive Director of Human Resources

Financial Agreements

- The Salary schedule for the 2023-24 school year will be increased 7% + 4% retroactive to July 1, 2023. The salary schedule for the 2024-25 school year will be increased by 3.0% + 1% on July 1, 2024.

Financial Impact of Agreement

Expense	↑ Salary	↑ Benefits	Total Increase
Cost of Additional 4% Salary Increase – 2023-24	\$91,179.24	\$32,687.76	\$123,867.00
Cost of Additional 1% Salary Increase – 2024-25	\$28,037.62	\$10,051.49	\$38,089.10
Total Cost	\$119,216.86	\$42,739.24	\$161,956.10

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Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

MEET & CONFER POLICIES & REGULATIONS

2023-25

SITE ADMINISTRATORS

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1. SICK LEAVE

A total of thirty days is transferable from other districts outside of Nevada. All sick leave from another Nevada school district may be transferred per NRS 391.180. No sick leave may be transferred following a break in service from any school district. Administrators may choose to participate in a sick leave bank as per AR 326(b).

2. COMPENSATION FOR UNUSED SICK LEAVE

Upon retiring or resignation, the District will contribute \$40.00 per day for each day of unused sick leave, up to a maximum accumulation of the contracted work year, for any administrator who meets the following criteria:

- a) Has completed ten (10) years of service with the Douglas County School District
- b) Has verified through the Public Employees' Retirement System of Nevada that date that retirement benefits will begin.

The value of an administrator's unused sick leave shall be paid to the beneficiary of any administrator who dies while in the employment in the District at the administrator's current per diem rate for a maximum of sixty (60) days.

Any Administrator who meets criteria (a) and (b) above, and has 250 or more days of combined sick leave and catastrophic leave, will receive an additional \$1,000 payout. All sick leave and catastrophic leave eligible for payout must have been earned in Douglas County School District.

3. REDUCTION OF SICK LEAVE USAGE INCENTIVE

Administrators with more than 165 sick leave days may convert 10 of those days to one personal day. Requests to convert the 10 sick leave days to one personal day are to be submitted to Human Resources no later than September 1. No more than one additional personal day per contract may be obtained.

4. SICK LEAVE NON-USE INCENTIVE

Administrators who use no more than a combined three (3) sick leave days and unpaid personal leave during their contract year will be awarded an additional paid personal day, without holiday restrictions, for the following contract year, or be compensated \$145 in lieu of an additional personal day.

By September 15th, administrators eligible for the sick leave non-use incentive must notify Human Resources if they want to receive the cash incentive.

5. PERSONAL LEAVE

Administrators will receive two personal days per contract year. They may also add an additional personal day as per the Reduction in Sick Leave Usage Incentive. Administrators may accumulate up to ten (10) days of personal leave per year. Any personal day earned as per the Reduction in Sick Leave Usage Incentive must be used during the contract year it is awarded and does not carry over to subsequent years.

Personal leave may be used in combination with paid vacation, but at no time may more than eight (8) combined personal leave and paid vacation days be used in any one school year during student contact days.

6. PERSONAL LEAVE COMPENSATION

Administrators will be compensated at the end of the contract year at \$145 per day for each unused day in excess of eight (8) days available for accumulation.

7. PAID VACATION

Site administrators shall earn two (2) working days of vacation time as part of their compensation.

Paid vacation days will be credited on the first pay period of the contract year, and they may not be taken in advance of their accrual. Site administrators may accumulate up to ten (10) days of vacation time. However, at no time may more than five (5) vacation days be used in any one school year during student contact days.

Paid vacation may be used in combination with personal leave, but at no time may more than eight (8) combined paid vacation and personal leave days be used in any one school year during student contact days.

Site administrators will be compensated at the end of the contract year at their average daily rate of pay per day for each unused vacation day in excess of eight (8) days available for accumulation.

The District will compensate a Site Administrator at their average daily rate of pay for up to ten (10) vacation days at the time of retirement.

8. HEALTH AND WELFARE BENEFITS

No less than the benefits provided for all other licensed employees of the Douglas County School District.

9. INSURANCE

The District will provide each member of the management team with Personal Life and AD&D (Accidental Death & Dismemberment) Insurance up to \$50,000. The District will also provide Business Travel Accident Insurance up to \$200,000 when on bona fide business travel for the District.

10. SALARY SCHEDULE MISPLACEMENT

Should an error be made in the placement of an administrator on the salary schedule and the administrator was placed at a higher salary rate than appropriate, she/he will be allowed to pay back the money owed on a regular monthly basis for a period of time not to exceed the time it took to discover the error in the first place. Should an administrator not pay back the full amount owed during this time, she/he will have the balance taken from his/her subsequent or final pay check.

11. PROFESSIONAL GROWTH

The District shall credit any administrator who desires professional growth advancement on the Site Administrator's Salary Schedule for the school year with professional growth credit for any course(s) taken from an accredited university or college that is related to:

- a) The administrator's major or minor field of preparation
- b) The administrator's current assignment
- c) The administrator's present licensure

The District will also consider for professional growth credit courses that may be educationally beneficial to the District, which relate to:

- d) The administrator's present degree
- e) Additional licensure being pursued by the administrator
- f) Additional degree(s) being pursued by the administrator
- g) Lower division, non-degree eligible credits, or professional development seminars/workshops that are determined by the Executive Director of Human Resources to be a direct benefit to a District program. The determination of the Executive Director of Human Resources regarding the merits of the course or program offering shall be final and not subject to appeal.

In all cases of the above approved courses, the course must count towards an upper division credit for a Bachelor's or higher degree at that college, even if the administrator is not seeking that degree. A grade no lower than a "B" must be earned. Courses for which only a "pass/fail" or "satisfactory/unsatisfactory" grade can be obtained will not be approved unless no option to receive a letter grade for the course is available.

The administrator shall submit the request for prior approval for the courses to the Executive Director of Human Resources, who shall either approve or disapprove the course based upon the above criteria. Official transcripts, or appropriate notification, must be received by Human Resources by October 1st of each year should an increment and/or degree promotion exist for an increase on the salary schedule.

Only approved upper division and graduate university or college level units will be accepted for advancement on the salary schedule with the exception of (g) above. In the case of (g) above, the District will maintain and post a list of qualifying programs on the District website. These programs will be reviewed and the example list updated at least every two years. As with (a-f) above, request for approval must occur prior to credit being earned. With respect to new personnel, only upper division and graduate level units will be accepted for initial placement on the salary schedule. All units indicated are semester units. Quarter hours are equivalent to 2/3 of a semester unit.

Should the District choose to offer in-service classes, it will grant one credit of professional growth for every fifteen (15) hours of instruction provided the in-service instruction occurs at a time other than during one's contracted work time. A District in-service credit so earned will be applicable to salary schedule advancement. District in-service credit taken after October 1st of each year will not be credited on the salary schedule until the following school year. If administrators receive release time to attend classes, any credit received for those classes will not count for advancement on the salary schedule even though such credit may apply for re-licensing.

12. PERFORMANCE EVALUATION

An administrator must have a satisfactory performance evaluation (“effective” or “highly effective” pursuant to NRS 391.3127) to advance on the salary schedule for the succeeding year. Frequency of communication should be increased with administrators whose performance is in question so that supervisory personnel may provide assistance to the individual.

In the event an administrator does not have a satisfactory performance evaluation (“ineffective” or “minimally effective” pursuant to NRS 391.3127) assistance will be provided. No later than six (6) months after the unsatisfactory performance evaluation, another performance evaluation shall be conducted. If the performance evaluation is still unsatisfactory, no salary advancement will occur. If the performance evaluation is satisfactory, the employee's salaries schedule advancement will be reflected on the next possible pay period. The salary advancement will not be retroactive.

13. WORK YEAR FLEXIBILITY

With approval in advance from the Superintendent, administrators may be permitted to take up to five additional days during the school year as non-duty days. Any such days will be subsequently served at other times during the contract year. Administrators may reflect on their Addendum Calendars up to eight (8) duty days that require occasional weekend or holiday work that is required by the District.

Administrators requested by the Superintendent to serve work days in excess of their contracted work year will have any such days of service credited to them as days served for the following contract year.

14. DISCIPLINE

Progressive discipline shall apply to all disciplinary action undertaken by the District, unless the charged misconduct justifies immediate suspension or summary dismissal.

15. LEGISLATIVE OR DEPARTMENT OF EDUCATION CHANGES IN LAW OR POLICY

The parties agree to meet to consider any changes in NRS or DOE policy that may affect this agreement for the duration of the project.

16. COMPENSATION

The Salary Schedule for the 2023-24 school will be increased by 11% (7.0% +4%) retroactive to July 1, 2023, which includes the employees 1.875% portion of the 2023 PERS contribution rate increase in lieu of an equivalent increase effective July 1, 2023. The Salary Schedule for the 2024-25 school year will be increased by 4% (3.0% + 1%) on July 1, 2024. The District will fund any increases to PERS at the statutorily required rate for all employees. The District will pay longevity and step increases for the 2023-24, 2024-25, and 2025-26 school years.

If a represented bargaining unit receive(s) an overall higher percentage increase in salary and/or an increase in health benefits for the 2023-25 biennium, the District will reopen discussions with the Douglas County Administrators Association in these areas.

17. INITIAL SALARY SCHEDULE PLACEMENT

In-District Promotion: Placement on the Site Administrator Salary Schedule will be on the appropriate column at the step that ensures a salary, which is at least equal to the salary the administrator would have earned in their previous position. If the In-District promotion involves an employee moving from the Licensed Personnel Salary Schedule to the Site Administrator Salary Schedule, their previously earned salary will be based on a 185-day regular teaching contract, not an extended-day contract. An administrator who receives a promotion within the District

(i.e. Vice-Principal to Principal) will be moved to that level in which the total amount of administrative experience in Nevada is reflected for levels 0 through 15 only.

Outside District Promotion: Placement on the Site Administrator Salary Schedule will be at the appropriate column and base salary step in accordance with NRS and as deemed appropriate by the Superintendent or his/her designee. In instances when NRS does not apply, only ten (10) years of experience outside Nevada that occurred in the last fifteen (15) years may be allowed.

18. LATERAL TRANSFER

Upon a vacancy an administrator may request to be considered for a lateral transfer (i.e., within the same pay column) or at a lower pay column (i.e., from elementary principal to secondary vice principal, column three to column two). The lateral transfer applicant will take part in an abbreviated interview process. The District is not obligated to grant such transfer requests and it may choose to fill any vacancy in the normal promotional process. However, a request for transfer for an administrative position shall be announced prior to the normal promotion process within the District, or prior to announcement for outside the District applications.

19. ADMINISTRATIVE SICK LEAVE BANK

This Sick Leave Bank regulation applies to all site and District level administrators, all employees on the Classified Supervisory and Professional Salary Schedule, and all confidential employees.

The purpose of the Sick Leave Bank is to provide assistance to the above mentioned participants who are unable to perform the duties of their position due to long term, catastrophic illness or temporary disabilities and who have exhausted their sick leave and all other leave accumulation. Sick Leave Bank assistance is not to be used for normal pregnancy related conditions or permanent disabilities. Sick Leave Bank assistance will not be granted for dependent or immediate family illness or bereavement.

Any post-probationary administrator, classified supervisor or confidential employee who is contracted by the District and is interested in participating in the Sick Leave Bank shall complete and submit a Sick Leave Bank Participation/Authorization form to the Sick Leave Bank Committee with copies forwarded to Human Resources and Business Services.

1. Sick Leave Bank Participation/Authorization forms will only be accepted during the open enrollment period of August 1 through August 31.
2. Sick Leave Bank Participation/Authorization forms will be made available through the Human Resources Department.
3. The Committee agrees to keep written minutes of the Sick Leave Bank Committee's deliberations, such minutes to be sent to the Human Resources Department following each of those deliberations and/or meetings.

Participants shall donate and have deducted from their own sick leave account one (1) day per year for the operation of the sick leave bank. For the first year a participant chooses to become a member of the Sick Leave Bank, the initial assessment shall be three (3) sick leave days.

Whenever the total number of days in the Sick Leave Bank is less than 90, the Committee may inform the bank membership that a special assessment of one additional sick leave day per member may be made to reimburse the bank. Such assessment, if needed, to be assessed but once in a year.

When the total number of available sick days in the Sick Leave Bank exceeds 150, any member who has donated five (5) or more days will have their annual sick leave deductions suspended the following year. If the number of sick leave days available goes below 150, the deductions will resume for the following year.

Participants in the Sick Leave Bank shall continue their participation from year to year unless they notify the Committee in writing of their intent to withdraw.

1. A participant who withdraws from the Sick Leave Bank will not be reimbursed for the sick leave days already contributed.
2. Any participant given assistance from the Sick Leave Bank will contribute one (1) day for the next five (5) years, regardless of the total number of days in the Sick Leave Bank.
3. Only participants who have contributed to the Sick Leave Bank will be eligible to receive assistance from the sick leave bank.

The Sick Leave Bank Committee shall consist of three DCAA members, one Classified Supervisor and the Benefits Coordinator.

The Sick Leave Bank Committee shall review the participant's application, sick leave account, and usage. The committee has the right to accept or reject requests.

The Sick Leave Bank Committee shall forward its decision to the Human Resources and Business Services Offices. The decision of the Sick Leave Bank Committee is subject to approval from Human Resources. An eligible participant approved for assistance from the Sick Leave Bank may be granted a maximum number of 30 days sick leave per year.

The term 'year' for purposes of this procedure shall be defined as the fiscal year July 1-June 30.

All participants in the Sick Leave Bank shall hold the District harmless against any and all claims, demands, grievances, or other liability that arise out of or by reasons of actions taken by the Committee in administering the Sick Leave Bank.

DOUGLAS COUNTY SCHOOL DISTRICT

SITE ADMINISTRATOR - CTE COORDINATOR - DEAN/ATHLETIC DIRECTOR SALARY SCHEDULE

2023-24

Reflects a 11% Salary Increase

ELEMENTARY SITE ADMINISTRATOR SALARY SCHEDULE						
STEP	MA +0		MA +16		MA +32	
	VP	P	VP	P	VP	P
0	\$82,975	\$90,661	\$85,292	\$92,978	\$87,607	\$95,294
1	\$84,954	\$92,828	\$87,271	\$95,146	\$89,587	\$97,461
2	\$86,933	\$94,996	\$89,250	\$97,313	\$91,566	\$99,629
3	\$88,913	\$97,164	\$91,230	\$99,481	\$93,545	\$101,797
4	\$90,892	\$99,332	\$93,209	\$101,649	\$95,525	\$103,964
5	\$92,871	\$101,500	\$95,188	\$103,816	\$97,504	\$106,132
6	\$94,851	\$103,667	\$97,168	\$105,984	\$99,483	\$108,300
7	\$96,830	\$105,834	\$99,147	\$108,151	\$101,463	\$110,467
8	\$98,809	\$108,002	\$101,126	\$110,319	\$103,442	\$112,635
9	\$100,789	\$110,170	\$103,105	\$112,487	\$105,421	\$114,802
10	\$102,768	\$112,338	\$105,085	\$114,654	\$107,400	\$116,970
11	\$104,747	\$114,505	\$107,064	\$116,822	\$109,380	\$119,138
12	\$106,727	\$116,673	\$109,043	\$118,990	\$111,359	\$121,305
13	\$108,706	\$118,840	\$111,023	\$121,157	\$113,338	\$123,473
14	\$110,685	\$121,008	\$113,002	\$123,325	\$115,318	\$125,641
15	\$112,664	\$123,178	\$114,981	\$125,495	\$117,297	\$127,811

MIDDLE SCHOOL SITE ADMINISTRATOR, LAKE VICE-PRINCIPAL, CTE COORDINATOR & DEAN/AD SALARY SCHEDULE						
STEP	MA +0		MA +16		MA +32	
	VP/Dean/CTE	P	VP/Dean/CTE	P	VP/Dean/CTE	P
0	\$87,301	\$96,399	\$89,617	\$98,716	\$91,933	\$101,031
1	\$89,388	\$98,701	\$91,095	\$101,018	\$94,020	\$103,334
2	\$91,475	\$101,004	\$93,169	\$103,321	\$96,107	\$105,637
3	\$93,562	\$103,307	\$95,243	\$105,624	\$98,195	\$107,939
4	\$95,649	\$105,610	\$97,317	\$107,926	\$100,282	\$110,242
5	\$97,736	\$107,912	\$99,391	\$110,229	\$102,369	\$112,545
6	\$99,823	\$110,215	\$101,465	\$112,532	\$104,456	\$114,847
7	\$101,910	\$112,518	\$103,539	\$114,834	\$106,543	\$117,150
8	\$103,997	\$114,820	\$105,613	\$117,137	\$108,630	\$119,453
9	\$106,085	\$117,123	\$107,687	\$119,440	\$110,717	\$121,756
10	\$108,172	\$119,426	\$109,761	\$121,743	\$112,804	\$124,058
11	\$110,259	\$121,728	\$111,835	\$124,045	\$114,891	\$126,361
12	\$112,346	\$124,031	\$113,909	\$126,348	\$116,978	\$128,664
13	\$114,433	\$126,334	\$115,983	\$128,651	\$119,066	\$130,966
14	\$116,520	\$128,636	\$118,058	\$130,953	\$121,153	\$133,269
15	\$118,607	\$130,939	\$120,134	\$133,256	\$123,240	\$135,572

Effective: 11-14-23 to Present
Paid Retroactively to 07-01-23

HIGH SCHOOL SITE ADMINISTRATOR SALARY SCHEDULE

STEP	MA +0				MA +16				MA +32			
	AAHS	LAKE	DHS		AAHS	LAKE	DHS		AAHS	LAKE	DHS	
	P	P	VP	P	P	P	VP	P	P	P	VP	P
0	\$89,325	\$94,803	\$89,288	\$105,044	\$91,641	\$97,119	\$91,605	\$107,360	\$93,958	\$99,436	\$93,921	\$109,677
1	\$91,463	\$97,069	\$91,423	\$107,546	\$93,779	\$99,385	\$93,740	\$109,862	\$96,096	\$101,702	\$96,055	\$112,179
2	\$93,601	\$99,335	\$93,557	\$110,048	\$95,917	\$101,651	\$95,874	\$112,364	\$98,234	\$103,968	\$98,190	\$114,681
3	\$95,739	\$101,601	\$95,692	\$112,550	\$98,055	\$103,917	\$98,009	\$114,866	\$100,372	\$106,234	\$100,324	\$117,183
4	\$97,877	\$103,867	\$97,826	\$115,052	\$100,193	\$106,183	\$100,143	\$117,368	\$102,510	\$108,500	\$102,459	\$119,685
5	\$100,015	\$106,133	\$99,961	\$117,554	\$102,331	\$108,449	\$102,278	\$119,870	\$104,648	\$110,766	\$104,593	\$122,187
6	\$102,153	\$108,399	\$102,095	\$120,056	\$104,469	\$110,715	\$104,412	\$122,372	\$106,786	\$113,032	\$106,728	\$124,689
7	\$104,291	\$110,665	\$104,230	\$122,558	\$106,607	\$112,981	\$106,546	\$124,874	\$108,924	\$115,298	\$108,862	\$127,191
8	\$106,429	\$112,931	\$106,364	\$125,060	\$108,745	\$115,247	\$108,681	\$127,376	\$111,062	\$117,564	\$110,997	\$129,693
9	\$108,567	\$115,197	\$108,499	\$127,562	\$110,883	\$117,513	\$110,815	\$129,878	\$113,200	\$119,830	\$113,131	\$132,195
10	\$110,705	\$117,463	\$110,633	\$130,064	\$113,021	\$119,779	\$112,950	\$132,380	\$115,338	\$122,095	\$115,266	\$134,697
11	\$112,843	\$119,729	\$112,768	\$132,566	\$115,159	\$122,045	\$115,084	\$134,882	\$117,476	\$124,361	\$117,400	\$137,199
12	\$114,981	\$121,995	\$114,902	\$135,068	\$117,297	\$124,311	\$117,219	\$137,384	\$119,614	\$126,627	\$119,535	\$139,701
13	\$117,119	\$124,261	\$117,036	\$137,570	\$119,435	\$126,576	\$119,353	\$139,886	\$121,752	\$128,893	\$121,669	\$142,203
14	\$119,257	\$126,527	\$119,171	\$140,072	\$121,573	\$128,842	\$121,488	\$142,388	\$123,890	\$131,159	\$123,804	\$144,705
15	\$121,394	\$128,799	\$121,305	\$142,574	\$123,710	\$131,114	\$123,622	\$144,890	\$126,027	\$133,431	\$125,938	\$147,207

1. Add \$1000 for Earned Doctorate Degree.
2. Minimum Degree and Credential Requirements: M.A. plus appropriate administrative credential as required by NRS.
3. When an administrator remains in the same position at the same school, their placement on the salary schedule shall not decrease due to a decrease in student enrollment in future years.
4. Initial Placment on the Salary Schedule

In-District Promotion:

Placement on the Site Administrator & Dean/Athletic Director Salary Schedule will be on the appropriate column at the step that ensures a salary, which is at least equal to the salary the administrator would have earned in their previous position. If the In-District promotion involves an employee moving from the Licensed Personnel Salary Schedule to the Site Administrator & Dean/Athletic Director Salary Schedule, their previously earned salary will be based on a 185-day regular teaching contract, not an extended-day contract. An administrator who receives a promotion within the District (i.e.

Vice-Principal to Principal) will be moved to that level in which the total amount of administrative experience in Nevada is

Outside District Promotion:

Placement on the Site Administrator & Dean/Athletic Director Salary Schedule will be at the appropriate column and base salary step in accordance with NRS and as deemed appropriate by the Superintendent or his/her designee. In instances when NRS does not apply, only fifteen (15) years of experience outside Nevada that occurred in the last twenty (20) years

5. Retirement

The District pays 33.5% of an employee's salary to the Public Employees Retirement System (PERS) for retirement benefits. NRS 286.421(3) requires that the District and employee share equally the cost of any increase in contribution rates to PERS. Pursuant to this law, this schedule reflects a 1.125% salary reduction effective July 1, 2011, a 1% salary reduction effective July 1, 2013, a 1.125% salary reduction effective July 1, 2015, a 0.625% salary reduction effective July 1, 2019, a 0% salary reduction in lieu of a 0.25% salary increase effective July 1, 2021., and a 0% salary reduction in lieu of a 1.875% salary increase effective July 1. 2023.

6. Contract Length:

High School Principal	222 Days	High School Assistant Principal	212 Days
Middle School Principal	222 Days	Middle School Assistant Principal	212 Days
Elementary School Principal	212 Days	Elementary School Assistant Principal	212 Days
Lake Schools Principal	212 Days	Lake Schools Assistant Principal	207 Days
CTE Coordinator	212 Days	Dean/Athletic Director	212 Days

DOUGLAS COUNTY SCHOOL DISTRICT

SITE ADMINISTRATOR - CTE COORDINATOR - DEAN/ATHLETIC DIRECTOR SALARY SCHEDULE

2024-25

Reflects a 4.0% Salary Increase

ELEMENTARY SITE ADMINISTRATOR SALARY SCHEDULE						
STEP	MA +0		MA +16		MA +32	
	VP	P	VP	P	VP	P
0	\$86,294	\$94,288	\$88,703	\$96,697	\$91,112	\$99,105
1	\$88,352	\$96,541	\$90,762	\$98,951	\$93,170	\$101,360
2	\$90,411	\$98,796	\$92,820	\$101,206	\$95,229	\$103,614
3	\$92,469	\$101,050	\$94,879	\$103,460	\$97,287	\$105,868
4	\$94,528	\$103,305	\$96,937	\$105,714	\$99,346	\$108,123
5	\$96,586	\$105,559	\$98,996	\$107,969	\$101,404	\$110,377
6	\$98,645	\$107,814	\$101,054	\$110,223	\$103,463	\$112,632
7	\$100,703	\$110,067	\$103,113	\$112,478	\$105,521	\$114,886
8	\$102,762	\$112,322	\$105,171	\$114,732	\$107,580	\$117,140
9	\$104,820	\$114,577	\$107,230	\$116,986	\$109,638	\$119,395
10	\$106,879	\$116,831	\$109,288	\$119,241	\$111,697	\$121,649
11	\$108,937	\$119,086	\$111,347	\$121,495	\$113,755	\$123,903
12	\$110,996	\$121,340	\$113,405	\$123,749	\$115,813	\$126,158
13	\$113,054	\$123,594	\$115,464	\$126,004	\$117,872	\$128,412
14	\$115,113	\$125,848	\$117,522	\$128,258	\$119,930	\$130,666
15	\$117,171	\$128,105	\$119,581	\$130,515	\$121,989	\$132,923

MIDDLE SCHOOL SITE ADMINISTRATOR, LAKE VICE-PRINCIPAL, CTE COORDINATOR & DEAN/AD SALARY SCHEDULE						
STEP	MA +0		MA +16		MA +32	
	VP/Dean/CTE	P	VP/Dean/CTE	P	VP/Dean/CTE	P
0	\$90,793	\$100,255	\$93,202	\$102,664	\$95,611	\$105,073
1	\$92,963	\$102,650	\$94,738	\$105,059	\$97,781	\$107,467
2	\$95,134	\$105,044	\$96,895	\$107,454	\$99,952	\$109,862
3	\$97,304	\$107,439	\$99,052	\$109,849	\$102,122	\$112,257
4	\$99,475	\$109,834	\$101,209	\$112,243	\$104,293	\$114,652
5	\$101,646	\$112,229	\$103,366	\$114,638	\$106,463	\$117,047
6	\$103,816	\$114,623	\$105,524	\$117,033	\$108,634	\$119,441
7	\$105,987	\$117,018	\$107,681	\$119,428	\$110,805	\$121,836
8	\$108,157	\$119,413	\$109,838	\$121,823	\$112,975	\$124,231
9	\$110,328	\$121,808	\$111,995	\$124,217	\$115,146	\$126,626
10	\$112,498	\$124,203	\$114,152	\$126,612	\$117,316	\$129,021
11	\$114,669	\$126,597	\$116,309	\$129,007	\$119,487	\$131,415
12	\$116,840	\$128,992	\$118,466	\$131,402	\$121,658	\$133,810
13	\$119,010	\$131,387	\$120,623	\$133,797	\$123,828	\$136,205
14	\$121,181	\$133,782	\$122,780	\$136,191	\$125,999	\$138,600
15	\$123,351	\$136,177	\$124,939	\$138,586	\$128,169	\$140,995

Effective: 07-01-24

HIGH SCHOOL SITE ADMINISTRATOR SALARY SCHEDULE

STEP	MA +0				MA +16				MA +32			
	AAHS	LAKE	DHS		AAHS	LAKE	DHS		AAHS	LAKE	DHS	
	P	P	VP	P	P	P	VP	P	P	P	VP	P
0	\$92,898	\$98,595	\$92,860	\$109,246	\$95,306	\$101,004	\$95,269	\$111,655	\$97,716	\$103,413	\$97,678	\$114,064
1	\$95,121	\$100,952	\$95,080	\$111,848	\$97,530	\$103,360	\$97,489	\$114,257	\$99,939	\$105,770	\$99,897	\$116,666
2	\$97,345	\$103,309	\$97,299	\$114,450	\$99,753	\$105,717	\$99,709	\$116,859	\$102,163	\$108,127	\$102,117	\$119,268
3	\$99,569	\$105,665	\$99,519	\$117,052	\$101,977	\$108,074	\$101,929	\$119,461	\$104,386	\$110,483	\$104,337	\$121,870
4	\$101,792	\$108,022	\$101,739	\$119,655	\$104,200	\$110,430	\$104,149	\$122,063	\$106,610	\$112,840	\$106,557	\$124,472
5	\$104,016	\$110,378	\$103,959	\$122,257	\$106,424	\$112,787	\$106,369	\$124,665	\$108,834	\$115,196	\$108,777	\$127,075
6	\$106,239	\$112,735	\$106,179	\$124,859	\$108,648	\$115,143	\$108,588	\$127,267	\$111,057	\$117,553	\$110,997	\$129,677
7	\$108,463	\$115,092	\$108,399	\$127,461	\$110,871	\$117,500	\$110,808	\$129,869	\$113,281	\$119,910	\$113,217	\$132,279
8	\$110,686	\$117,448	\$110,619	\$130,063	\$113,095	\$119,857	\$113,028	\$132,471	\$115,504	\$122,266	\$115,437	\$134,881
9	\$112,910	\$119,805	\$112,838	\$132,665	\$115,318	\$122,213	\$115,248	\$135,073	\$117,728	\$124,623	\$117,656	\$137,483
10	\$115,133	\$122,161	\$115,058	\$135,267	\$117,542	\$124,570	\$117,468	\$137,675	\$119,951	\$126,979	\$119,876	\$140,085
11	\$117,357	\$124,518	\$117,278	\$137,869	\$119,765	\$126,926	\$119,688	\$140,277	\$122,175	\$129,336	\$122,096	\$142,687
12	\$119,581	\$126,875	\$119,498	\$140,471	\$121,989	\$129,283	\$121,908	\$142,880	\$124,399	\$131,693	\$124,316	\$145,289
13	\$121,804	\$129,231	\$121,718	\$143,073	\$124,212	\$131,640	\$124,127	\$145,482	\$126,622	\$134,049	\$126,536	\$147,891
14	\$124,028	\$131,588	\$123,938	\$145,675	\$126,436	\$133,996	\$126,347	\$148,084	\$128,846	\$136,406	\$128,756	\$150,493
15	\$126,250	\$133,951	\$126,158	\$148,277	\$128,658	\$136,359	\$128,567	\$150,686	\$131,068	\$138,768	\$130,976	\$153,095

1. Add \$1000 for Earned Doctorate Degree.
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Board of Trustees Douglas County School District

OBJECTIVES

Employees' Fiscal Code of Ethics

Douglas County School District's elected and appointed officials and employees are committed to conducting business fairly, honestly and openly; to the highest standards of integrity; and in accordance with relevant federal, state, and local laws, policies and regulations. The District has no tolerance for misapplication of funds, fraud, malfeasance, gross mismanagement, or other criminal activities in programs funded fully or in part by federal, state, local, or private grants or donations.

The purpose of this policy is to define and establish the standards of ethics and fiscal conduct that are required of all elected and appointed officials and employees – regardless of funding source. For purposes of this policy, an employee is defined as contracted, hourly, temporary, and stipended (e.g. coach). The officers and employees of the District shall conduct themselves with honesty and integrity in the course of performing their duties and responsibilities. Violations of any of the provisions of this policy may result in disciplinary action, up to and including termination. Compliance is required but not limited to the following responsibilities.

EMPLOYEES' RESPONSIBILITIES

All employees are entrusted with the responsibility of preserving the District's resources and using those resources in a prudent manner for their designated purposes, as prescribed by laws, regulations, policies and rules, and contracts, grants and donor restrictions. Employees shall be responsible for the following actions in the performance of their duties and responsibilities:

- Conduct themselves with honesty and integrity in the course of performing their duties and responsibilities while maintaining appropriate confidentiality;
- Exercise prudence and integrity in the management of the District's resources in their custody and in all fiscal transactions in which they participate;
- If given authority by their supervisor to collect cash on behalf of an approved District or site activity, shall turn in all cash receipts to their administrator, or his/her approved designee, on a daily basis;
- Shall conduct all purchasing activities in accordance with laws, policies and rules and regulations including contracts, grants, and donor restrictions;
- Shall not use District time, property (including monies or funds), equipment, or facilities for personal use or gain;
- Diligently follow all lawful instructions while using professional judgment and reasonable care, and exercising only the authority granted;

Board of Trustees Douglas County School District

OBJECTIVES

- Act in a competent manner within the scope of the employee's position authority, and in compliance with applicable laws, regulations, policies and rules, and contracts, grants and donor restrictions;
- Comply with any lawful and reasonable direction given by a District employee who has authority to give the direction;
- Not knowingly be party to or condone fiscal misconduct; report potential or perceived fiscal misconduct, and conflicts of interest as required by this policy; and cooperate fully in the investigation of any misconduct;
- Shall not use or suppress information acquired through the employee's District duties or relationships which by law or practice is not at the time available to the general public to further the employee's own current or future pecuniary interest or the current or future pecuniary interest of any other persons or business entity;
- Not knowingly sign, subscribe to, or permit the issuance of any financial statement or report that contains any material misstatement or that omits any material fact; and
- Shall comply with any other conduct or fiscal requirement that is prescribed by the District.

EMPLOYEE GIFTS OR HOSPITALITY

The presentation of gifts to staff members by students and their parents is discouraged as it tends to embarrass students with limited means and gives the appearance of currying favor. However, gifts freely given to staff members to show appreciation must comply with the following:

- No District employee shall seek or accept any gift, service, favor, employment, engagement, perquisite, gratuity, or economic opportunity or advantage which would tend to improperly influence a reasonable person in the employee's position to depart from the faithful and impartial discharge of the employee's District duties; and
- Cash gifts may never be accepted by an employee. All cash gifts shall be directed to the Office of the Principal to be distributed through the Student Activity Funds or School Discretionary Funds as determined by the Principal. The Principal will document the receipt of cash for its intended use, and will disperse donations collected accordingly. However, cash equivalents (e.g. gift cards) may be accepted by an employee.

Board of Trustees Douglas County School District

OBJECTIVES

VENDOR RELATIONS

No District officer, employee or agent shall seek financial or any other unwarranted privilege, preference, exemption, or advantage – either personally [including any household member or any business entity in which the employee has a significant pecuniary interest] or for the District – through bribery, fraud, kickbacks, misapplication of funds, malfeasance, gross mismanagement, or other criminal activities. No District officer, employee or agent of the District shall offer, promise, give, request, or agree to receive or accept a bribe for any purpose. These actions are unethical and potentially illegal.

No District officer, employee or agent shall participate in the selection, award, or administration of a contract supported by Federal, State, or local funds, or private grant funds or donations, if a real or apparent conflict of interest would be involved.

A conflict would arise with the officer, employee or agent, or any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein has a financial interest in or a tangible personal benefit from vendor considered for an award.

Under no circumstance should a District officer, employee or agent receive any gift or hospitality from an affected vendor during the course of bidding of a contract.

Excessive or lavish gifts or hospitality in relation to business transactions or arrangements with granting agencies, contractors, or parties to subcontracts might constitute bribery.

Gifts and hospitality must not exceed normal business courtesy; all gifts or hospitality given to a District officer, employee or agent must be for business purposes, reasonable and appropriate. The following can be used as guidance regarding nominal versus excessive:

- Promotional items that apply to any supply order (not specific to the District);
- Promotional items and door prizes that anyone would receive at a conference or event (not singling out a District employee);
- Meals, holiday gifts, or demonstrations of hospitality must not exceed \$99; and
- Cash or cash equivalents [salary, retainer, augmentation, or expense allowance] may never be accepted by an employee from a vendor.

**Board of Trustees
Douglas County School District**

OBJECTIVES

REPORTING

Any District officer, employee or agent who suspects that an illegal or unethical act, as described by this policy or the associated regulation, has occurred is required to internally report such instances as described in Administrative Regulation 116.

Adopted: 11/10/15

**Board of Trustees
Douglas County School District**

PERSONNEL

EVALUATION OF ADMINISTRATIVE PERSONNEL

The continuing evaluation of administrative staff members is necessary to enable the Board to monitor the effectiveness and competence of such staff members and to assist them in the improvement of their professional performance.

Administrative staff members shall be evaluated in the frequency and process required under Nevada Revised Statutes.

For purposes of this policy, "administrative staff members" shall include certificated personnel holding a position of assistant superintendent, director, principal, vice-principal, or coordinator.

Reference: NRS 391.311 – 391.2129
Date Adopted: 08/12/80
Date Revised: 08/18/15

Board of Trustees

Douglas County School District CERTIFICATED STAFF

THE MANAGEMENT TEAM

The Board recognizes the importance of establishing a Management Team System to strengthen the administration and educational programs of the District and to establish and improve communications, decision-making, conflict resolution, and other relationships among the members of the Team.

While the Management Team System places emphasis upon shared responsibility and authority, nothing in this policy is intended to limit the responsibility and authority of the Board ultimately to make decisions as prescribed by law.

For the purpose of this policy, the terms herein shall have the following definitions:

1. The Management Team System is a means whereby educational policies and administrative procedures that define the District's programs and operations are arrived at by shared responsibility and authority.
2. The Management Team consists of the Board of Trustees and the following groups who have significant responsibilities for formulating District policies or administering District programs and who may provide input to the District according to their areas of experience and expertise. Those groups are:

Site Administrators: Principals and Vice Principals

Directors: Directors for Curriculum and Instruction, Grants and Assessments, and Special Education

Classified Supervisors and Professional Personnel: Those employees whose salaries are determined by the Classified Supervisors and Professional Personnel Salary Schedule.

District Office Executive Staff: Superintendent, Assistant Superintendents, Chief Financial Officer.

3. Management Employees refers to members of the Management Team.

The objectives of the District's Management Team are:

Board of Trustees

Douglas County School District CERTIFICATED STAFF

1. To provide input into all policies which directly affect management employees in the administration of the School District by providing open and frequent communication among components of the Team, applying all available knowledge to the improvement of District services, evaluating proposals made by other employees and making recommendations on the District's response, and providing input into the development of the educational goals and objectives of the District; and
2. To provide a means of addressing the economic and welfare concerns of management employees, including position description, evaluation, salaries and fringe benefits, promotion, assignment and transfer, and terms and conditions of work.

Further, it is understood that no right, benefit, or privilege afforded certificated management personnel in the Douglas County School District or any policy addressing such right, benefit, or privilege shall be lessened without an opportunity by those affected to appeal such proposed action to the Board of Trustees prior to implementation.

[See Administrative Regulation related to this Policy](#)

Date Adopted: 08/12/80
Date Revised: 09/08/81
Date Revised: 10/12/10

Board of Trustees

Douglas County School District CERTIFICATED STAFF

HORIZONTAL PLACEMENT ON ADMINISTRATORS' SALARY SCHEDULE

The Board encourages all administrative staff members to improve their skills through advanced training and shall provide extra compensation for those who do so successfully by approving a change in salary for an employee who successfully meets District guidelines for advanced studies.

The Board delegates to the Superintendent the responsibility for assuring that staff members comply with the following regulations when claiming credit for advanced studies:

1. Courses shall have been given at an accredited institute.
2. Courses shall be those offered for upper division or graduate level only, except when a course is taken at the direction of the Superintendent.
3. Courses shall be those offered for the attainment of a graduate degree or those specialized courses directly related to the employee's duties and approved by the Superintendent.
4. Courses must tend to enhance the skills and performance of the employee while in the employ of this District.
5. Course credit on the salary schedule cannot be awarded unless registration has previously been approved by the Superintendent.
6. Courses must have been taken after the award of the last earned degree.
7. Successful completion of the course shall be indicated by a passing grade submitted directly by the institution to the District.
8. Any horizontal change in the salary schedule will be made at the start of the next school year.

Date Adopted: 08/12/80

Date Revised:

Board of Trustees

Douglas County School District CERTIFICATED STAFF

ADMINISTRATORS' SICK LEAVE

The Board recognizes its statutory duty to grant employees of this District sick leave days without loss of pay when they are absent from work for reasons of personal illness or disability. All administrators of the District shall receive fifteen such sick leave days annually, at the rate of one and one-quarter days per month.

The Board may accept by transfer 15 days of accumulated sick leave that any new administrative employee has acquired in another Nevada district, provided that the transfer shall be accompanied by proper certification.

The Board reserves the right to require of any employee claiming sick leave sufficient proof, including a physician's certification, of illness or disability.

See Administrative Regulation related to this Policy

Reference: NRS 288.150, 391.180

Date Adopted: 08/12/80

Date Revised: 01/12/82

Board of Trustees

Douglas County School District CERTIFICATED STAFF

SABBATICAL LEAVE FOR ADMINISTRATORS

The Board will consider the application of administrative personnel for sabbatical leave under the following terms and conditions:

1. A sabbatical leave of absence for a full year may be granted to administrators having completed at least seven years of continuous and satisfactory full-time service in the Douglas County School District, during which period of time he has not taken sabbatical leave.
2. Written application for sabbatical leave must be submitted to the Superintendent no later than December 1st for the following school year. An advisory committee shall be appointed by the Superintendent and shall include the Superintendent, one other administrator, and one Trustee. The committee shall present its recommendation to the Board, which shall make a final decision.
3. Sabbatical leave shall be for two semesters within the same school year.
4. The applicant shall be notified of the disposition of his request by April 1. Granting of the leave is conditional upon the ability of the School District to secure a suitable replacement.
5. The applicant shall submit a proposed program of academic study for a sabbatical leave and shall undertake a full program of at least twelve hours of graduate study per semester.
6. The program submitted shall be designed to increase the administrator's instructional and/or management skills. The applicant must substantiate the benefits of the requested sabbatical leave to the School District.
7. The purpose of the sabbatical leave shall be flexible enough to provide for the needs of the individual and the schools. Unusual cases shall be given special consideration by the Superintendent and the Board of Trustees.
8. That portion of the group medical insurance premium normally paid by the School District shall be continued during the sabbatical leave.

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Douglas County School District CERTIFICATED STAFF

9. An administrator granted a sabbatical leave will be reinstated to the position which he held at the time such leave was granted or given preference for any other vacancy for which he may be qualified if such vacancy occurs upon completion of the sabbatical leave and if all conditions of the transfer policy are met. Eligibility for salary increments shall remain in effect and the contractual status of the administrator on leave shall not be affected.
10. An administrator on sabbatical leave shall receive as compensation one-half of his basic pay exclusive of extras or compensation for extra-curricular activities.
11. An administrator who accepts a sabbatical leave must sign a statement of intention to return to the School District for a period of at least two years, and shall furnish a surety bond in the amount of one-half his basic salary plus incurred fringe benefits indemnifying the School District against loss in the event he fails to render the minimum service required after return from leave.
12. Unless justified by illness, incapacity, or approval of the Board of Trustees, failure of any administrator granted a leave under this policy to devote the period of his sabbatical leave to the purpose for which the leave was granted shall constitute initiation of appropriate disciplinary proceedings.
13. An administrator returning from sabbatical leave shall submit a written report to the Superintendent by August 1st, summarizing and evaluating the benefits derived from the sabbatical leave.
14. At no time will more than one District administrator be placed on sabbatical leave in one year.

Date Adopted: 08/12/80

Date Revised:

Board of Trustees Douglas County School District

PERSONNEL

CODE OF CONDUCT

The employees of Douglas County School District recognize that serving in a school district is a public trust. To preserve that trust, the highest code of conduct is part of each employee's professional responsibilities and duties. The purpose of this policy is to establish the standards of conduct that are expected of DCSD employees so as to applaud and ensure their professional integrity in the performance of their duties.

All employees shall, in the course of performing their duties and responsibilities:

- 1) conduct themselves with honesty and integrity.
- 2) act with care and diligence.
- 3) maintain appropriate confidentiality.
- 4) exemplify courtesy, respect and professionalism in all relations with coworkers, subordinates, students, parents, community members, supervisors and district leadership as the Board of Trustees may appoint.
- 5) adapt to new situations by modeling a willingness to learn.
- 6) use employer resources in a proper manner.
- 7) comply with any lawful and reasonable direction given by someone in DCSD with the authority to give that direction.
- 8) comply with all applicable state, federal and local laws.
- 9) comply with all board policy, administrative regulations and department/school procedures and rules.
- 10) disclose (and take reasonable steps to avoid) any conflict of interest, real or apparent, in connection with their employment.
- 11) make decisions in personal dress and grooming which, as role models for students, reflect an appropriate professional standard. *
- 12) implement (with fidelity) the curriculum established by the District.
- 13) maintain records in an effective, accurate and timely manner as to meet deadlines and requirements.
- 14) communicate using skills (both verbally and in writing) which are professional, easily understood and that model proper grammar and spelling.
- 15) ensure a safe and respectful learning environment for students through positive supervision and management at all times.
- 16) demonstrate positive relationships with students.
- 17) participate appropriately in conferences with colleagues and parents.

Board of Trustees Douglas County School District

PERSONNEL

- 18) establish a warm environment in which students feel successful and productive.
- 19) advise the principal (or immediate supervisor) in case of illness or necessary absence at the earliest possible time and to complete any steps required for absence of duty.
- 20) at all times, act in a way that upholds the values of Douglas County School District and reflects professionally upon it.
- 21) comply with any other conduct requirement prescribed by the District.
*to include college interns or practicum students.
- 22) ensure that personal communication (including phone calls, text messaging, and all other forms of communication), audio/video recording, accessing social media platforms, and use of other features of the employee's private personal communication devices or the District's equipment, are restricted to authorized break periods, except under obvious emergency situations or with approval from a supervisor.

Reference: NRS 391.31297

Date Adopted: July 14, 1998
Date Revised: August 18, 2015
Date Approved: September 13, 2016

ADMINISTRATIVE REGULATION

No. 302(b)

Board of Trustees

Douglas County School District

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PERSONNEL GUIDELINES FOR SELECTING SCHOOL ADMINISTRATORS

Goal: The goal in selecting school administrators shall be to fill existing vacancies with individuals of the highest professional caliber who will serve to maintain and enhance quality education in the Douglas County School District. Consideration for selection will be given to all individuals regardless of race, religion, color, national origin, sex, age, marital or parental status, or physical handicap who meet the established qualifications of the vacancy.

Vacancies: When a vacancy occurs for any administrative position at a school site, the Superintendent shall post the position. The Executive Director of Human Resources shall disseminate information regarding the opening to as many sources as feasible. Such posting will contain a description of the position, the qualifications required, where and when application forms may be obtained, and the deadline for filing completed applications with the Human Resources Office.

Input Gathering for Principal Vacancy: The Superintendent shall gather input from the staff, parents, and when appropriate, students, regarding the specific leadership style and traits these groups feel are best for a principal at their site. This input will be gathered by using focus groups at the District Office or the school site and are to provide opportunities for parents, students and staff to offer input. The Superintendent may also seek input through survey or email in lieu of holding focus groups. The Superintendent shall determine the size of the focus groups, establish the format, and provide the leadership.

In addition to focus groups, the Superintendent shall allow for input through the District website that will provide for email contact with the Superintendent's office and will be open to all stakeholders. Notification as to how to provide the email input will be distributed to all staff and parents at the site prior to the application deadline for the position.

The Superintendent will then gather and summarize all input and will take it into consideration when making a selection of a principal for the school.

Screening Steps: When the deadline for filing applications for a site administrative position has been reached, the Superintendent shall convene a team to paper screen submitted applications for completeness and qualifications. Preference shall be given to DCSD administrative employees who otherwise meet all of the

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requirements for the vacancy. The team convened by the Superintendent shall determine which applicants will be selected to interview and the Executive Director of Human Resources shall make arrangements for the interview process to convene.

Interview: The Superintendent shall direct the process of the interview, determine the questions, select the interview committee and work with the Executive Director of Human Resources to assure a fair and equitable process. Once interviews have taken place and a candidate or candidates are narrowed, the Executive Director of Human Resources shall conduct additional reference/background checks on the top candidate(s). The Superintendent shall select a candidate and make a recommendation to the Board of Trustees.

Board of Trustees: The Board of Trustees will accept or reject the recommendation of the Superintendent at a properly agendized Public Meeting. The Superintendent will keep the Board informed throughout the process by communicating that an opening exists, the posting, a timeline for selection, the interview process, and any other pertinent information that the Superintendent deems necessary and/or that the Board Members may request.

See Policy related to this Administrative Regulation
See also: Administrative Regulations 302.302(a)

03/12/02
Revised 2/14/18

ADMINISTRATIVE REGULATION

No. 307

Board of Trustees

Douglas County School District

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EVALUATION OF SITE LEVEL ADMINISTRATORS

Administrators assigned to District schools and departments will be evaluated using the Nevada Educator Performance Framework (NEPF). The overall purpose of the NEPF is to identify effective instruction and leadership, and to establish criteria to determine:

- the professional development needs of educators;
- information on which to base human capital decisions including rewards and consequences; and
- whether educators are:
 - using data to inform decision-making,
 - helping students meet achievement targets and performance expectations,
 - effectively engaging families and
 - collaborating effectively.

An assistant principal who has completed his or her probationary period as an administrator, and is thereafter promoted to the position of principal must serve an additional probationary period of one (1) year in the position of principal. If an assistant principal is promoted to the position of principal before completion of his or her probationary period as an administrator, the administrator must serve the remainder of his or her probationary period or an additional probationary period of one (1) year in the position of principal, whichever is longer. If the administrator serving the additional probationary period is not reemployed as a principal after the expiration of the probationary period or additional probationary period, as applicable, the Board of Trustees of the school district shall, on or before May 1 or May 15, as applicable, offer the person a contract for the ensuing school year for the administrative position in which the person attained post-probationary status. The person may accept the contract in writing on or before May 10 or May 25, as applicable. If the person fails to accept such a contract, the person shall be deemed to have rejected the offer of employment.

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The administrator evaluation cycle is a year-long process with multiple components.

1. By the first Friday in November, the supervisor shall meet with the probationary administrator to establish the initial goals and the Student Learning Objective for that year's evaluation. Goals for the probationary administrator should be guided by a completed self-assessment tool. Goals for probationary administrators will be determined by the supervisor.
2. Prior to February 1, the supervisor shall meet with the probationary administrator for a mid-cycle goals review conference.
3. The probationary administrator shall receive one written evaluation each school year of his or her probationary employment. The evaluation is due on or before the Friday prior to Memorial Day.
4. Each written evaluation will be based on a minimum of two (2) scheduled observations totaling not less than 60 minutes.
5. The supervisor charged with the evaluation of an administrator shall hold a conference with the administrator before and after each scheduled observation of the administrator during the school year. The post observation conference will be held within 10 school days after each formal observation during which time the administrator will be provided specific feedback and recommendations for improvement in writing on her or his performance relative to the standards or any other issues that have come to the attention of the supervisor. Additional observations, both announced and unannounced, may be scheduled by the supervisor.
6. Whenever the supervisor conducts an observation that will be used as part of the summative evaluation, he/she is expected to provide written feedback to the administrator.

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7. The evaluation of a probationary administrator must include, without limitation:

- An evaluation of the instructional leadership practices of the administrator at the school;
- An evaluation of the professional responsibilities of the administrator to support learning and promote the effectiveness of the school community;
- Student learning objectives for the pupils of the teacher for a specified period;
- An evaluation of whether the administrator employs practices and strategies to involve and engage the parents and families of pupils enrolled in the school;
- Recommendations for improvements in the performance of the administrator;
- A description of the action that will be taken to assist the administrator in the areas of instructional leadership practice, professional responsibilities and the performance of pupils.

8. The performance evaluation system must:

a. Require that a teacher's overall performance is determined to be:

1. Highly effective;
2. Effective;
3. Developing; or
4. Ineffective

b. Include the criteria for making each designation identified in subsection (a) above, which must include, without limitation, consideration of whether the classes for which the employee is responsible exceed the applicable recommended ratios of pupils per licensed teacher prescribed by the State Board pursuant to NRS 833.890 and, if so, the degree to which the ratios effect:

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- a. The ability of the employee to carry out his or her professional responsibilities; and
- b. The instructional practices of the employee.
- c. The overall summative rating score will be determined by the following:

Evaluation Criteria	
Instructional Practice	65%
Professional Responsibility	20%
Pupil Growth	15%

- d. The overall performance designation will be determined using the following scale:
 - a. Highly Effective 3.60 – 4.00
 - b. Effective 2.80 – 3.59
 - c. Developing 1.91 – 2.79
 - d. Ineffective 1.00 – 1.90
9. The administrator must receive a copy of each evaluation no later than 15 days after the evaluation conference. A copy of the evaluation and the administrator's response must be permanently attached to the administrator's personnel file. Upon the request of a supervisor, a reasonable effort must be made to assist the administrator to improve his or her performance based upon the recommendations reported in the evaluation of the administrator.

Probationary Process

1. The minimum requirements for scheduled observations and the time-line in which those observation cycles must occur are as follows:

[Click Here to View Probationary Observation Schedule](#)

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2. The evaluation of a probationary administrator in his or her initial year of employment as a probationary administrator must not include an evaluation of the performance of pupils enrolled in the school. This does not apply to a post probationary employee who is deemed to be a probationary employee pursuant to NRS 391.730.
3. A probationary administrator is employed on a contract basis for three 1-year periods and has no right to reemployment after any of the three probationary contract years per NRS 391.820.
4. If a principal is reassigned pursuant to 391.825, and they were previously employed by the District in another position, he or she is entitled to be assigned to his or her former position at the rate of compensation provided for that position. The principal is also entitled to a written statement of the reason for their reassignment.
5. If the written evaluation of a probationary administrator designates the overall performance of the administrator as "ineffective":
 - a. The written evaluation must include the following statement: "Please be advised that, pursuant to Nevada law, your contract may not be renewed for the next school year. If you receive an "ineffective" evaluation and are reemployed for a second or third year of your probationary period, you may request that your next evaluation be conducted by another administrator. You may also request, to the administrator who conducted the evaluation, reasonable assistance in improving your performance based upon the recommendations reported in the evaluation for which you request assistance, and upon such request, a reasonable effort will be made to assist you in improving your performance."
 - b. The probationary administrator must acknowledge in writing that he or she has received and understands the statement described in paragraph (a).

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6. If a probationary administrator to which subsection 4 applies requests that his or her next evaluation be conducted by another administrator in accordance with the notice required in subsection 4, the administrator conducting the evaluation must be:

- Employed by the school district; and
- Selected by the post probationary administrator from a list of three candidates submitted by the superintendent.

Post-Probationary Process

1. If a post probationary administrator receives an evaluation designating his or her overall performance as developing or ineffective, the post probationary administrator must receive one evaluation in the immediately succeeding school year which is based in part upon three observations which must occur in accordance with the following observation schedule:

- The first scheduled observation must occur within 40 days after the first day of instruction of the school year.
- The second scheduled observation must occur after 40 days but within 80 days after the first day of instruction of the school year.
- The third scheduled observation must occur after 80 days but within 120 days after the first day of instruction of the school year.

[Click Here to View Post-Probationary Observation Schedule](#)

2. If a post probationary administrator receives evidence from the first two observation cycles during the school year indicating that, unless his or her performance improves, his or her overall performance may be rated as developing or ineffective on the evaluation, the post probationary administrator may request that the third observation cycle be conducted by another administrator.

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If a post probationary administrator requests that his or her third observation cycle be conducted by another administrator, that administrator must be:

- Employed by the school district; and
 - Selected by the post probationary administrator from a list of three candidates submitted by the superintendent.
3. If a post probationary administrator receives an evaluation designating his or her overall performance as effective, the post probationary administrator must receive one evaluation in the immediately succeeding school year. The evaluation must be based in part upon at least one scheduled observation cycle which must occur within 120 days after the first day of instruction of the school year.
 4. If a post probationary administrator receives an evaluation designating his or her overall performance as highly effective for two consecutive school years, the post probationary administrator must:
 - a. Participate in one observation cycle in the school year immediately following the school year in which the post probationary administrator receives a second consecutive evaluation designating his or her performance as highly effective; and
 - b. Receive one evaluation in the school year immediately following the school year in which the post-probationary administrator participated in the observation cycle pursuant to (a) above. The evaluation must be based in part upon at least one scheduled observation, which must occur within 120 days after the first day of instruction of that school year.
 5. A post probationary administrator who receives an evaluation designating his or her overall performance as:
 - Ineffective; or

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- Developing during 1 year of the 2-year consecutive period and ineffective during the other year of the period, for 2 consecutive school years shall be deemed to be a probationary employee for the purposes of NRS 391.650 to 391.830, inclusive, and must serve an additional probationary period in accordance with the provisions of NRS 391.820.

Ineffective or Developing Designation

Prior to assigning an overall performance designation of ineffective or developing to an administrator's evaluation, the supervisor shall:

- At least 30 school days prior to completing the written evaluation, the supervisor must meet with the administrator and provide, in writing, a specific description of the area of concern, specific recommendations for improvement, a description of the support that will be made available to the administrator, and a warning that failure to meet the recommendations for improvement may lead to an ineffective or developing designation on her/his evaluation.
- The meeting shall be held, so as to allow for sufficient time for the administrator to demonstrate improvement. Violations of NRS 391.750 may negate the sufficient time for improvement clause and may result in an ineffective or developing performance designation on her/his evaluation.
- In the event the administrator receives an ineffective or developing designation, the evaluation shall indicate the specific reasons for the designation, recommendations for improvement, and a description of support that will be made available to the administrator.

[See Policy related to this Administrative Regulation](#)

Revised: 10/17
Revised: 02/18
Revised: 07/19
Revised: 08/23

ADMINISTRATIVE REGULATION

No. 317

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LEADERSHIP TEAM REDUCTION IN FORCE

The Board of Trustees has the right to reduce in force the membership of the management team because of a justifiable decrease in the number of positions due to decreased enrollment or administrative reorganization. When a reduction in force within the Leadership Team is considered necessary by the Board of Trustees, the following procedures will be implemented:

Levels of Administrators:

Vice Principals are compared to Vice-Principals

Principals are compared to principals and then to vice-principals

Directors who have former site administrative experience are compared to principals and then to vice-principals

Directors who have no former site administrative experience are not included in this regulation. They are eligible for certified non-management positions only.

Cabinet members are not included in this regulation.

1. The Superintendent will discuss any potential reduction in administrative personnel with the Leadership Team prior to a final decision.
2. If attrition within the administrative levels does not bring about the necessary reduction, volunteers will be solicited.
3. If neither attrition nor volunteers bring about the necessary reduction, the following steps will be taken:
 - A. Administrators with two consecutive years of unsatisfactory evaluations immediately prior to the reduction in force will be reduced first.
 - B. Probationary Administrators will be reduced next.
 - C. If this fails to produce the necessary reduction then the Superintendent will consider the experience, licensure, performance, and program needs of the District when deciding which administrator in level will be reduced. In the event that all

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factors are considered to be equal by the Superintendent, seniority will be used to make the final decision.

4. An administrator reassigned to a new administrative position will receive his/her current salary, or the salary of the new position, whichever is higher, for a period of one school year. Thereafter, he/she will be placed at the salary level appropriate for the new position at the same length of work year as previously held.
5. Administrators who have lost their administrative positions because of an unsatisfactory performance evaluation will not be considered for subsequent administrative positions. An administrator who, as a result of this Reduction in Force process loses his/her administrative position will be considered for an assignment involving temporary part-time administrative responsibilities at her/his current prorated rate of pay, if such an assignment is available and justifiable. Otherwise the administrator will be offered the first available, open certified non-management position for which she/he is qualified.
6. An administrator reassigned to a certified non-management position will remain at his/her current salary level for that following year unless he/she received notice of the reassignment prior to January 1 of the year the reassignment is to go into effect. After the first year in the new position, or if the January 1 notice did take place, then he/she will be placed on the salary schedule in effect for the compensation of teaching personnel. Allowable credit for service outside the District will be granted plus all years of Nevada experience, as well as the allowable amount of out of state experience for service as a teacher or an administrator to determine salary schedule placement.
7. An administrator reassigned to a certified non-management position because of decreased enrollment of administrative reorganization under this procedure will be given the first opportunity for a period of two years from the date of her/his reassignment to return to the team whenever a position within the category of position held at the time of reassignment or a position of lower administrative rank than the one held at the time of reassignment becomes open within the District. The vacant position will not be opened to other applicants unless the reassigned administrator has

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declined the opportunity to return to the vacant Leadership Team position. If the administrator accepts the position, he/she shall have 20 days to return to work, or the offer will be withdrawn. If more than one administrative position becomes available for recall prior to the start of the next academic year, then the administrator has the option of accepting whatever administrative position he/she is qualified for in seniority order.

During the two year call back period, administrators who are not called back after the first year to an administrative or teaching position, and are not working for another Nevada school district, may choose to be compensated for her/his accrued sick leave in an amount not less than the total accrual and not more than her/his contract year, at \$33.00 per day after her/his first year under call back. In that case, should the administrator be called back during the second year of the call back period, she/he will start with no accrued sick leave.

See Policy related to this Administrative Regulation

Adopted: 03/82
Revised: 03/13

References: NRS 391.312 (g); 288.150, subsections 2 (t) and 3 (b)

ADMINISTRATIVE REGULATION

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Douglas County School District CERTIFICATED STAFF

ACCUMULATION OF SICK LEAVE

Sick leave may be accumulated from one year to the next. The maximum number of unused sick leave days accumulated shall be limited by the total number of days for which one is contracted annually, exclusive of holidays or days worked beyond one's base contract. In the case of 260-day employees, the maximum accumulation shall be limited to 248 days.

Should the number of days for which an employee is contracted decrease, resulting in a lower accumulation maximum, the number of unused sick leave days credited to him beyond his new maximum accumulation shall continue to be credited to him until such time that all days over his new maximum have been used. Additional sick leave days will not accrue to the employee until his accumulation of sick leave days drops below his new maximum.

[See Policy related to this Administrative Regulation](#)

Revised 02/11/86

Administrative Regulation

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ADMINISTRATIVE SICK LEAVE BANK

This Sick Leave Bank regulation applies to all site and District level administrators, all employees on the Classified Supervisory and Professional Salary Schedule, and all confidential employees.

The purpose of the Sick Leave Bank is to provide assistance to the above mentioned participants who are unable to perform the duties of their position due to long term, catastrophic illness or temporary disabilities and who have exhausted their sick leave and all other leave accumulation. Sick Leave Bank assistance is not to be used for normal pregnancy related conditions or permanent disabilities. Sick Leave Bank assistance will not be granted for dependent or immediate family illness or bereavement.

Any post-probationary administrator, classified supervisor or confidential employee who is contracted by the District and is interested in participating in the Sick Leave Bank shall complete and submit a Sick Leave Bank Participation/Authorization form to the Sick Leave Bank Committee with copies forwarded to Human Resources and Business Services.

1. Sick Leave Bank Participation/Authorization forms will only be accepted during the open enrollment period of August 1 through August 31.
2. Sick Leave Bank Participation/Authorization forms will be made available through the Human Resources Department.
3. The Committee agrees to keep written minutes of the Sick Leave Bank Committee's deliberations, such minutes to be sent to the Human Resources Department following each of those deliberations and/or meetings.

Participants shall donate and have deducted from their own sick leave account one (1) day per year for the operation of the sick leave bank. For the first year a participant chooses to become a member of the Sick Leave Bank, the initial assessment shall be three (3) sick leave days.

Whenever the total number of days in the Sick Leave Bank is less than 90, the Committee may inform the bank membership that a special assessment of one additional sick leave day per member may be made to reimburse the bank. Such assessment, if needed, to be assessed but once in a year.

When the total number of available sick days in the Sick Leave Bank exceeds 150,

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any member who has donated five (5) or more days will have their annual sick leave deductions suspended the following year. If the number of sick leave days available goes below 150, the deductions will resume for the following year.

Participants in the Sick Leave Bank shall continue their participation from year to year unless they notify the Committee in writing of their intent to withdraw.

1. A participant who withdraws from the Sick Leave Bank will not be reimbursed for the sick leave days already contributed.
2. Any participant given assistance from the Sick Leave Bank will contribute one (1) day for the next five (5) years, regardless of the total number of days in the Sick Leave Bank.
3. Only participants who have contributed to the Sick Leave Bank will be eligible to receive assistance from the sick leave bank.

The Sick Leave Bank Committee shall consist of three DCAA members, one Classified Supervisor and the Benefits Coordinator.

The Sick Leave Bank Committee shall review the participant's application, sick leave account, and usage. The committee has the right to accept or reject requests.

The Sick Leave Bank Committee shall forward its decision to the Human Resources and Business Services Offices. The decision of the Sick Leave Bank Committee is subject to approval from Human Resources.

An eligible participant approved for assistance from the Sick Leave Bank may be granted a maximum number of 30 days sick leave per year.

The term 'year' for purposes of this procedure shall be defined as the fiscal year July 1-June 30.

All participants in the Sick Leave Bank shall hold the District harmless against any and all claims, demands, grievances, or other liability that arise out of or by reasons of actions taken by the Committee in administering the Sick Leave Bank.

See Policy related to this Administrative Regulation

Reference:
Date Adopted: July 2008
Date Revised:



Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

Meet & Confer Agreement

Confidential Employees

November 14, 2023

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Adam Dedmon, Executive Director of Human Resources

Financial Agreements

- The Salary schedule (Exhibit A) for the 2023-24 school year will be increased 7% + 4% retroactive to July 1, 2023. The salary schedule for the 2024-25 school year will be increased by 3.0% +1 % on July 1, 2024.

Financial Impact of Agreement

Expense	↑ Salary	↑ Benefits	Total Increase
Cost of Additional 4% Salary Increase – 2023-24	\$9,128.70	\$3,272.64	\$12,401.34
Cost of Additional 1% Salary Increase – 2024-25	\$2,807.08	\$1,006.34	\$3,813.41
Total Cost	\$11,935.78	\$4,278.98	\$16,214.76

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Douglas County School District

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MEET & CONFER POLICIES & REGULATIONS

2023-25

CONFIDENTIAL EMPLOYEES

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1. DEFINITION – CONFIDENTIAL EMPLOYEES

NRS 288.170 defines a Confidential Employee as an employee who is involved in the discussions of management affecting collective bargaining.

2. DEFINITION OF MEET AND CONFER

Meet and Confer is an informal process, for employees not covered by a negotiated agreement, through which labor and management work together to solve or avoid problems, or to strive to improve the working conditions.

3. CLASSIFICATION OF CONFIDENTIAL EMPLOYEES

The Douglas County School District will recognize the following positions as Confidential Employees:

- Superintendent’s Secretary – Superintendent’s Office – Range E
- Administrative Secretary – Human Resources – Range D
- Benefits & Risk Management Coordinator – Human Resources – Range D

4. PAID VACATION

Confidential Employees shall earn vacation time as part of their compensation as follows:

1 – 5 Years:	Fifteen (15) Working Days
6-10 Years:	Eighteen (18) Working Days
11-15 Years:	Twenty-One (21) Working Days
16+ Years:	Twenty-Four (24) Working Days

Upon hire, twelve (12)-month Confidential Employees will be credited with five (5) paid vacation days on the first pay period of their employment, then accrue paid vacation as follows through the remainder of their first year of employment: 0.833 days per month during the first through fifth years; 1.083 days per month during the sixth through tenth years; 1.333 days per month during the eleventh through fifteenth years; and 1.583 days during the sixteenth and all subsequent years of service. After the employee’s first year of employment, the paid vacation accrual rate will change as follows: 1.25 days per month during the first through fifth years; 1.50 days per month during the sixth through tenth years of service; 1.75 days per month during the eleventh through the fifteenth years of service; and 2.0 days per month during the sixteenth and all subsequent years of service.

Earned vacation days may not be taken in advance of their accrual. No more than thirty-two (32) days of vacation will carry over after June 30th of any year.

Vacation leave shall be scheduled and approved in advance by the supervisor, principal or administrator. Efforts shall be made to enable vacation time to be taken at times convenient to the employee, and consistent with the needs of the service and the work load of the department.

The salary at which vacation is paid shall be the employee's current salary rate. An employee whose vacation time is earned and begun under a given status shall suffer no loss of earned vacation salary by reason of subsequent changes in conditions of employment.

5. PAY FOR UNUSED SICK LEAVE

Upon retiring, the District will contribute thirty (\$30) per day for each day of unused sick leave, up to the maximum accumulation of 248 days for any Confidential Employee who meets the following criteria:

1. has completed five (5) years of service with the Douglas County School District;
2. has verified through the Public Employees' Retirement System of Nevada or the United States Social Security Administration the date that retirement benefits will begin.

The Contribution will be applied as follows:

1. Thirty (\$30) per day for each day of accumulated sick leave in a lump sum payment.

The value of a Confidential Employee unused sick leave shall be paid to the beneficiary of any confidential secretary who dies while in the employment in the District at the Confidential Employee current per diem rate for a maximum of sixty (60) days.

6. ADMINISTRATIVE SICK LEAVE BANK

This Sick Leave Bank regulation applies to all site and District level administrators, all employees on the Classified Supervisory and Professional Salary Schedule, and all confidential employees.

The purpose of the Sick Leave Bank is to provide assistance to the above mentioned participants who are unable to perform the duties of their position due to long term, catastrophic illness or temporary disabilities and who have exhausted their sick leave and all other leave accumulation. Sick Leave Bank assistance is not to be used for normal pregnancy related conditions or permanent disabilities. Sick Leave Bank assistance will not be granted for dependent or immediate family illness or bereavement.

Any post-probationary administrator, classified supervisor or confidential employee who is contracted by the District and is interested in participating in the Sick Leave Bank shall complete and submit a Sick Leave Bank Participation/Authorization form to the Sick Leave Bank Committee with copies forwarded to Human Resources and Business Services.

1. Sick Leave Bank Participation/Authorization forms will only be accepted during the open enrollment period of August 1 through August 31.
2. Sick Leave Bank Participation/Authorization forms will be made available through the Human Resources Department.
3. The Committee agrees to keep written minutes of the Sick Leave Bank Committee's deliberations, such minutes to be sent to the Human Resources Department following each of those deliberations and/or meetings.

Participants shall donate and have deducted from their own sick leave account one (1) day per year for the operation of the sick leave bank. For the first year a participant chooses to become a member of the Sick Leave Bank, the initial assessment shall be three (3) sick leave days.

Whenever the total number of days in the Sick Leave Bank is less than 90, the Committee may inform the bank membership that a special assessment of one additional sick leave day per member may be made to reimburse the bank. Such assessment, if needed, to be assessed but once in a year.

When the total number of available sick days in the Sick Leave Bank exceeds 150, any member who has donated five (5) or more days will have their annual sick leave deductions suspended the following year. If the number of sick leave days available goes below 150, the deductions will resume for the following year.

Participants in the Sick Leave Bank shall continue their participation from year to year unless they notify the Committee in writing of their intent to withdraw.

1. A participant who withdraws from the Sick Leave Bank will not be reimbursed for the sick leave days already contributed.
2. Any participant given assistance from the Sick Leave Bank will contribute one (1) day for the next five (5) years, regardless of the total number of days in the Sick Leave Bank.
3. Only participants who have contributed to the Sick Leave Bank will be eligible to receive assistance from the sick leave bank.

The Sick Leave Bank Committee shall consist of three DCAA members, one Classified Supervisor and the Benefits Coordinator.

The Sick Leave Bank Committee shall review the participant's application, sick leave account, and usage. The committee has the right to accept or reject requests.

The Sick Leave Bank Committee shall forward its decision to the Human Resources and Business Services Offices. The decision of the Sick Leave Bank Committee is subject to approval from Human Resources.

An eligible participant approved for assistance from the Sick Leave Bank may be granted a maximum number of 30 days sick leave per year.

The term 'year' for purposes of this procedure shall be defined as the fiscal year July 1-June 30.

All participants in the Sick Leave Bank shall hold the District harmless against any and all claims, demands, grievances, or other liability that arise out of or by reasons of actions taken by the Committee in administering the Sick Leave Bank.

7. COMPENSATION

The Salary Schedule for the 2023-24 school will be increased by **11% (7.0% +4%)** retroactive to July 1, 2023, which includes the employees 1.875% portion of the 2023 PERS contribution rate increase in lieu of an equivalent increase effective July 1, 2023. The Salary Schedule for the 2024-25 school year will be increased by **4% (3.0% +1%)** on July 1, 2024. The District will fund any increases to PERS at the statutorily required rate for all employees. The District will pay longevity and step increases for the 2023-24, 2024-25, and 2025-26 school years.

If a represented bargaining unit receive(s) an overall higher percentage increase in salary and/or an increase in health benefits, the District will reopen discussions with the Confidential Employees in these areas.

8. LONGEVITY SERVICE INCREMENT

During the 2023 Meet and Confer process, salary schedule steps 6-10, 12-15, and 17-19 were added to replace the five (5) percent longevity salary increases previously awarded after ten (10), fifteen (15), and nineteen (19) contract years of service within the Douglas County School District. Steps 6-21 are smaller incremental steps than Steps 1-5, as they are intended to spread the previous five (5) percent longevity salary increase over a period of time. For example, the employee will receive an approximate five (5) percent salary increase between steps 6-11, steps 12-16, and steps 17-20.

Any Confidential Employee in a contracted position who has completed twenty-five (25) continuous contracts of service with the District will receive an additional \$750 per year after their 25th continuous year.

9. SICK LEAVE – FAMILY ILLNESS

Up to fifteen (15) days in one year to be deducted from accumulated sick leave for avoidable absences caused by the illness or injury of the employee's child(ren), spouse, parent, sibling, grandparent, grandchild and those similarly related by marriage.

Exceptions to this restriction may be appealed to the Executive Director of Human Resources in cases of extended illness if the Confidential Employee has additional personal sick leave available. In all cases dealing with exceptions, the determination of the Executive Director of Human Resources shall be final and not subject to final appeal.

10. SICK LEAVE – PURCHASE OF PERSONAL LEAVE

When a Confidential Employee has accrued at least 150 sick days, he/she may trade ten (10) sick leave days for one (1) personal leave day, without holiday restrictions, that must be used during the year it was granted. The personal leave day, purchased from sick leave, is not subject to compensation if not used.

11. SICK LEAVE NON-USE INCENTIVE

Confidential Employees who use no more than four (4) sick leave days and unpaid personal leave during their contract year will be awarded an additional paid personal day, subject to the restrictions of 8-2-A of the Classified Negotiated Agreement, for the following contract year. This additional day must be used during that following contract year. There will be no accrual for paid personal days granted under this Article.

The purpose of this Article is to reduce the use of sick leave by Confidential Employees.

12. UNPAID PERSONAL LEAVE

All Confidential Employees are eligible for up to five (5) unpaid personal leave days during their contract year. If a Confidential Employee desires to take unpaid personal leave and have the reduction in pay calculated across the entire contract year, they must submit an addendum calendar by July 1. Should a Confidential Employee request unpaid personal leave, but not use all of the requested leave, they will be compensated at their daily rate of pay for each unused day.

Confidential Employees may accumulate up to a maximum of ten (10) days of paid personal leave per contract year. Confidential Employees will be compensated, for each unused day in excess of eight (8) days available for accumulation, at 100% of their hourly rate multiplied by 8 hours at Step 1 of the Confidential Employees assigned range.

13. HEALTH AND WELFARE BENEFITS

No less than the benefits provided for all other classified employees of the Douglas County School District.

14. PAID HOLIDAYS & PAID NON-WORK DAYS

Paid Holidays: Confidential employees will be paid for the following thirteen (13) paid holidays:

- Independence Day, July 4th
- Labor Day
- Nevada Day
- Veterans Day
- Thanksgiving Day and the Friday after Thanksgiving
- Christmas Day, December 25
- New Year's Day, January 1
- Martin Luther King, Jr. Day
- Presidents' Day
- The First Monday of Spring Break
- Memorial Day
- Juneteenth

Paid Non-Work Days: In addition to the paid holidays, five (5) paid days will be allocated and assigned each year by the District as non-work days. [The days designated as non-work days for 2023-24 will be November 12, 2023, December 26, 2023, January 2, 2024, February 20, 2024, and April 23, 2024.](#) [The days designated as non-work days for 2024-25 will be determined upon release of the 2024-25 school calendars.](#)

15. EDUCATION HONORARIUM

An honorarium in the amount of \$500 will be added each year to the salary of any Confidential Employee who has earned a Bachelor's Degree. An honorarium in the amount of \$750 will be added each year to the salary of any Confidential Employee who has earned a Master's Degree. All honorariums will be awarded in the contract year following conferral.

16. OVERTIME

Overtime hours are compensated either for pay, which is the preferred method, or in compensatory time off, both at the one and one-half time rate for each hour worked over 40. Compensatory time off must be taken within a reasonable time after accrual at the direction of the supervisor. All overtime hours intended to be used as compensatory time will be entered into the employee leave plan. Those hours not used within the contract year, will be compensated at the employee's hourly rate. The employee must obtain express, written approval in advance to work overtime from the Director of Business Services or the Superintendent.

DOUGLAS COUNTY SCHOOL DISTRICT CONFIDENTIAL EMPLOYEE SALARY SCHEDULE

2023-24

260 Day Contract

Reflects 11.0% Salary Increase

Range	D		E	
	EE	E	EE	E
1	\$25.39	\$21.42	\$29.63	\$25.03
2	\$26.64	\$22.50	\$31.11	\$26.25
3	\$27.98	\$23.62	\$32.68	\$27.57
4	\$29.38	\$24.80	\$34.31	\$28.96
5	\$30.84	\$26.03	\$36.02	\$30.41
6	\$30.84	\$26.03	\$36.02	\$30.41
7	\$30.84	\$26.03	\$36.02	\$30.41
8	\$30.84	\$26.03	\$36.02	\$30.41
9	\$30.84	\$26.03	\$36.02	\$30.41
10	\$30.84	\$26.03	\$36.02	\$30.41
11	\$32.38	\$27.35	\$37.83	\$31.92
12	\$32.71	\$27.62	\$38.21	\$32.24
13	\$33.04	\$27.89	\$38.59	\$32.56
14	\$33.37	\$28.15	\$38.96	\$32.87
15	\$33.70	\$28.42	\$39.34	\$33.19
16	\$34.03	\$28.69	\$39.72	\$33.51
17	\$34.46	\$29.05	\$40.22	\$33.93
18	\$34.88	\$29.42	\$40.71	\$34.36
19	\$35.31	\$29.78	\$41.21	\$34.78
20	\$35.73	\$30.14	\$41.70	\$35.20

Longevity Service Increment: Any Confidential Employee in a contracted position who has completed twenty-five (25) continuous contracts of service with the District will receive an additional \$750 per year after their 25th continuous year.

Salary Schedule Steps: During the 2023 Meet and Confer process, salary schedule steps 6-10, 12-15, and 17-19 were added to replace the five (5) percent longevity salary increases previously awarded after ten (10), fifteen (15), and nineteen (19) contract years of service within the Douglas County School District. Steps 6-21 are smaller incremental steps than Steps 1-5, as they are intended to spread the previous five (5) percent longevity salary increase over a period of time. For example, the employee will receive an approximate five (5) percent salary increase between steps 6-11, steps 12-16, and steps 17-20.

Retirement: Employees are covered under the State of Nevada Public Employees Retirement System (PERS). New employees will have the option of selecting either the Employee/Employer Retirement (EE), with a deduction of 17.5%, or Employer-Paid Retirement (E). On the Employer-Paid Retirement (E) plan, the District pays 33.5% of an employee's salary to the Public Employees Retirement System (PERS) for retirement benefits, and employees receive a reduced gross salary and reduced income tax obligation. NRS 286.421(3) requires that the District and employee share equally in the cost of any increase in contribution rates to PERS. Pursuant to this law, the Employer-Paid Retirement (E) schedule reflects a 1% salary reduction effective July 1, 2013, a 1.125% salary reduction effective July 1, 2015, a 0.625% salary reduction effective July 1, 2019, and a 0% salary reduction in lieu of a 0.25% salary increase effective July 1, 2021, and a 0% salary reduction in lieu of a 1.875% salary increase effective July 1, 2023. Employees who choose the Employee/Employer-Paid Retirement (EE) plan may voluntarily convert at a later date to the Employer-Paid Retirement (E) plan. An employee cannot change from the Employer-Paid Retirement (E) plan once that option has been selected.

Members: The Confidential Salary Schedule applies to individuals in the following positions:

- Range D – Administrative Secretary – Human Resources (2 Positions)
- Range D – Benefits & Risk Management Secretary – Human Resources (1 Position)
- Range E – Executive Secretary to the Superintendent & Board of Trustees (1 Position)

Education Honorarium: An honorarium in the amount of \$500 will be added each year to the salary of any Confidential Employee who has earned a Bachelor’s Degree. An honorarium in the amount of \$750 will be added each year to the salary of any Confidential Employee who has earned a Master’s Degree. All honorariums will be awarded in the contract year following conferral.

DOUGLAS COUNTY SCHOOL DISTRICT CONFIDENTIAL EMPLOYEE SALARY SCHEDULE

2024-25

260 Day Contract

Reflects 4.0% Salary Increase

Range	D		E	
	EE	E	EE	E
1	\$26.41	\$22.28	\$30.82	\$26.03
2	\$27.71	\$23.40	\$32.35	\$27.30
3	\$29.10	\$24.56	\$33.99	\$28.67
4	\$30.56	\$25.79	\$35.68	\$30.12
5	\$32.07	\$27.07	\$37.46	\$31.63
6	\$32.07	\$27.07	\$37.46	\$31.63
7	\$32.07	\$27.07	\$37.46	\$31.63
8	\$32.07	\$27.07	\$37.46	\$31.63
9	\$32.07	\$27.07	\$37.46	\$31.63
10	\$32.07	\$27.07	\$37.46	\$31.63
11	\$33.68	\$28.44	\$39.34	\$33.20
12	\$34.02	\$28.72	\$39.74	\$33.53
13	\$34.36	\$29.00	\$40.13	\$33.86
14	\$34.70	\$29.28	\$40.52	\$34.19
15	\$35.05	\$29.56	\$40.92	\$34.52
16	\$35.39	\$29.84	\$41.31	\$34.85
17	\$35.83	\$30.21	\$41.82	\$35.29
18	\$36.28	\$30.59	\$42.34	\$35.73
19	\$36.72	\$30.97	\$42.85	\$36.17
20	\$37.16	\$31.35	\$43.37	\$36.61

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**District English Learner
Policy and Plan
2023-2024**

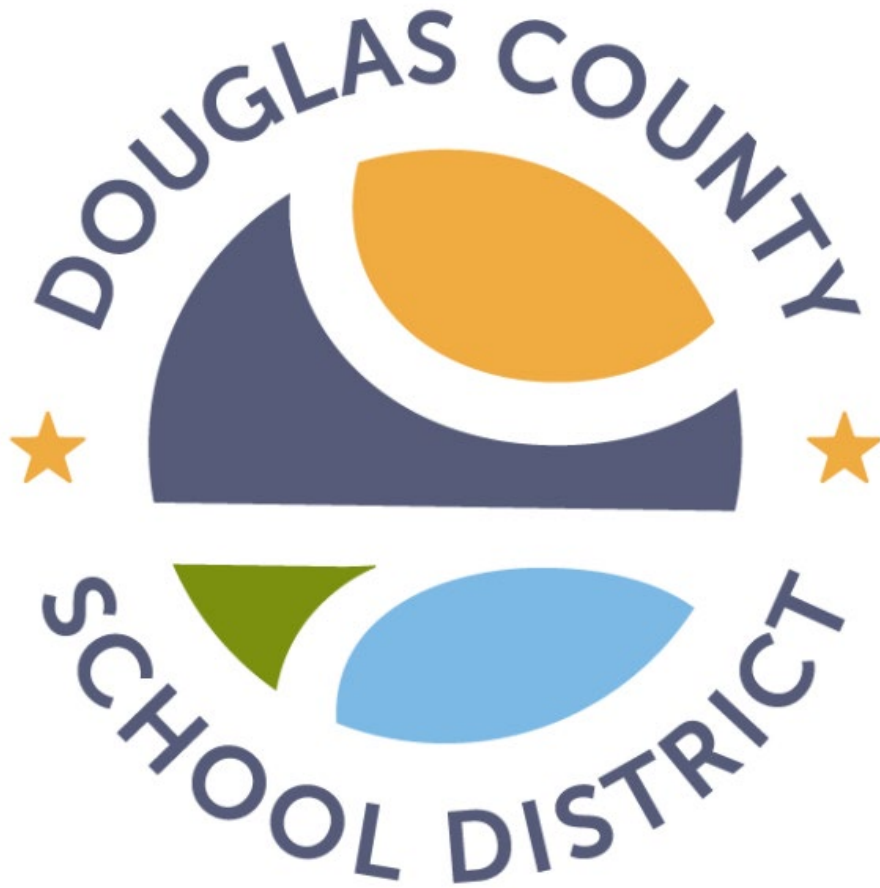


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INTRODUCTION

DCSD Mission Statement

The DCSD mission is to ensure that all students achieve excellence in education, character and citizenship, in partnership with parents and community. The six goals that guide our efforts include:

- Implement a Rigorous & Relevant Curriculum
- Ensure Excellence in Instruction
- Utilize Assessments & Data to Monitor & Measure Growth and Achievement
- Maintain Positive Climate & Culture for Safe & Nurturing Learning Environments
- Incorporate Parent & Community Partnerships
- Create and Implement Effective & Efficient Systems

GLOSSARY

Basic Interpersonal Communication Skills (BICS)

Everyday oral skills necessary for survival.

Caseload

Caseloads are the total number of EL Students being provided services by a single licensed EL teacher.

Cognitive Academic Language Proficiency (CALP)

Language necessary to read and understand textbooks and core curriculum.

Cooperative Learning

The classroom structure is modified so students work together in small cooperative teams. It is very structured when used in the Johnson and Johnson Model, as measured in T4S.

English Language Development (ELD)

English language development includes instruction that is designed for students whose primary language is other than English. The instructional techniques, assessments, materials and approaches are directed toward communicative competence and academic achievement in listening, speaking, reading and writing in the core and elective curricula. An EL program incorporates the cultural aspects of the student's experiences in the instruction. Students receiving these services are referred to as an EL Student.

English Learners (EL)

An English learner is a student who has a language background other than English, and his/her proficiency in English is such that the probability of the student's academic success in an English only classroom is below that of an academically successful peer with an English language background. The term is employed by Title III as a student age 3 - 21 enrolled in school whose primary or home language is not English and who does not meet proficiency on a state approved language proficiency assessment.

English Language Proficiency

Mastery of reading, writing, speaking and listening in English as demonstrated on the English Language Proficiency Assessment.

Exited EL

A student who has demonstrated proficiency in English on the English Language Proficiency Assessment.

Inclusion

Assuring students have access to core curriculum and equal opportunity to participate in district programs and activities.

Incoming EL

An out of state student transferring into the district as an EL. It may also be a student incoming to middle school from elementary school or incoming to high school from middle school.

Language Experience

A method to teach reading using the children's own language in written form. The children learn to recognize and read the vocabulary they speak. Concepts of written language and phonics are also taught through this process.

Long-term English Learners

Students who have had six years or more of formal education in the U.S. Students approach oral fluency criteria in English, but they are not yet proficient in all four domains (reading, writing, speaking, and listening). There may be several factors that may influence an EL student in becoming a Long-term EL (transiency, interruption in schooling, ineffective teachers). As a result, Long-term EL's generally have low academic skills resulting in poor academic performance. For many Long-term EL's, English is the dominant language.

Monitor Status

A student who has demonstrated proficiency in English on the English Language Proficiency Assessment and whose academic success is monitored by the English Learner Specialist for four years following exit.

Newcomer EL

A new arrival to the country whose primary or home language is not English and who does not meet proficiency criteria on a state approved language proficiency assessment.

Pullout

A pullout program is defined as removing students from a portion of their regular school day in order to attend to some particular English or academic need. It can sometimes be the most appropriate and effective service, especially when students are new to the country and to the English language. There are instances where EL Students need individualized attention away from their regular classroom.

Regularly Scheduled EL Class

A regularly scheduled EL class is one which is held at the secondary level where the EL class is on the student's schedule. EL English is taken for English credit; Study Skills and Strategies are taken as an elective.

Sheltered English Instruction

Sheltered instruction represents a visual, hands-on approach to teaching in the content areas using a modified vocabulary. Sheltered instruction does not reduce or eliminate the content area curriculum; instead, it tailors the curriculum to English Learners' proficiency in English. In the sheltered class the teacher uses subject matter as a tool for language acquisition.

Short-term English Learner

Students who are new to the country or have attended U.S. schools for six years or less. Short-term EL's are typically Limited English Proficient in comprehension/speaking as well as in reading/writing.

Total Physical Response (TPR)

Students are required only to respond physically to commands. Through this approach the students develop high levels of listening skills so that they will be ready to make a non-stressful transition to speaking the language.

EL DEVELOPMENT (ELD) PROGRAM PHILOSOPHY

The Douglas County School District's (DCSD) English Language Development (ELD) program focuses its human and funding resources on assisting students who are learning English as a new language as they learn the language sufficient for academic success. Specifically, the focal point of the ELD program is to increase the proficiency levels of English learners (ELs) in the language proficiencies of listening, speaking, reading, and writing so that they acquire the academic language and social/cultural skills to function in the regular education setting and successfully graduate from high school.

The district is accountable for increasing the English proficiency and core academic content knowledge of ELs as mandated by the state and federal governments under Every Student Succeeds Act (ESSA). The Assistant Director of Education Services provides data which is used to monitor student achievement and support educational decisions.

DCSD's ELD program manages the administration and reporting of the state mandated English Language Proficiency Assessment (ELPA). The ELPA determines the English language proficiency levels of the students, shows growth and provides data for program development and evaluation. These academic goals require collaborative efforts between the EL program specialists and regular education programs.

The ELD program is a tiered system requiring more targeted support for students who are not proficient in English and less support for those approaching proficiency. This philosophy may be illustrated as a gradual release of responsibility. The levels of support vary depending on the age and time in the program for each student. A description of services is included in the table on page 10. These services include pulling the student out of the regular classroom, providing ELD support within the regular education context, and a consultative role for the EL Specialist once the student nears proficiency with the English language.

Douglas County School District (DCSD) prescribes to the WIDA Guiding Principles of Language Development in its programming and support of students in their language development:

1. Students' languages and cultures are valuable resources to be tapped and incorporated into schooling.

Escamilla & Hopewell (2010); Goldenberg & Coleman (2010); Garcia (2005); Freeman, Freeman, & Mercuri (2002); González, Moll, & Amanti (2005); Scarcella (1990)

2. Students' home, school, and community experiences influence their language development.

Nieto (2008); Collier (1995); California State Department of Education (1986)

3. Students draw on their metacognitive, metalinguistic, and metacultural awareness to develop proficiency in additional languages.
Cloud, Genesee, & Hamayan (2009); Bialystok (2007); Chamot & O'Malley (1994); Bialystok (1991)
4. Students' academic language development in their native language facilitates their academic language development in English. Conversely, students' academic language development in English informs their academic language development in their native language.
Escamilla & Hopewell (2010); Gottlieb, Katz, & Ernst-Slavit (2009); Tabors (2008); Espinosa (2009); August; Genesee, Paradis, & Crago (2004); August & Shanahan (2006); Riches & Genesee (2006); Gottlieb (2003 & Shanahan (2006); Genesee, Lindholm-Leary, Saunders, & Christian (2006); Snow (2005); Schleppegrell & Colombi (2002); Lindholm & Molina (2000); Pardo & Tinajero (1993)
5. Students learn language and culture through meaningful use and interaction.
Brown (2007); Garcia & Hamayan, (2006); Garcia (2005); Kramsch (2003); Diaz-Rico & Weed (1995)
6. Students use language in functional and communicative ways that vary according to context.
Schleppegrell (2004); Halliday (1976); Finocchiaro & Brumfit (1983)
7. Students develop language proficiency in listening, speaking, reading, and writing interdependently, but at different rates and in different ways.
Gottlieb & Hamayan (2007); Spolsky (1989); Vygotsky (1962)
8. Students' development of academic language and academic content knowledge are inter-related processes.
Gibbons (2009); Collier & Thomas (2009); Gottlieb, Katz, & Ernst-Slavit (2009); Echevarria, Vogt, & Short (2008); Zwiers (2008); Gee (2007); Bailey (2007); Mohan (1986)
9. Students' development of social, instructional, and academic language, a complex and long-term process, is the foundation for their success in school.
Anstrom, et.al. (2010); Francis, Lesaux, Kieffer, & Rivera (2006); Bailey & Butler (2002); Cummins (1979)
10. Students' access to instructional tasks requiring complex thinking is enhanced when linguistic complexity and instructional support match their levels of language proficiency.
Gottlieb, Katz, & Ernst-Slavit (2009); Gibbons (2009, 2002); Vygotsky (1962)

Douglas County School District (DCSD) further prescribes to the WIDA Standards Framework and its Theoretical Foundations and its description of language development.

“Language development occurs over time and depends on many factors. Second language and literacy skills develop interdependently but at different rates and in different sequences (Araujo, 2002; Fitzgerald & Noble, 2000; Pérez, 1994). A variety of individual and environmental factors impact second language

acquisition, including age, time in the country, and educational background (Lightbown & Spada, 2006, Spolsky, 1989; Collier, 1987). Children's varied experiences and backgrounds in addition to program type, curriculum, and the number and quality of opportunities for learning in and out of school, shape their entry points into language development. Recent research shows that language growth occurs more slowly at intermediate levels of proficiency than at beginning levels of proficiency (Cook, Boals, & Lundberg, 2011). All of these factors result in a wide range of language proficiencies and a number of paths toward progress among language learners" (p 3).

The table below describes the language services students may receive in this model based on language development:

Pull out/Push In Services	General Ed with EL Specialist Consultation and Tracking
<ul style="list-style-type: none"> -Non-English Speakers -A week or two upon arrival, as needed thereafter for intensive intervention -A temporary orientation program -Individualized -Customized -Focus on listening, speaking, reading, and writing -Regularly monitor progress with language benchmark assessments (WIDA MODEL and MAP) -Pull out during ELA and Math classes kept to minimum -May include after-school program - May include time on computer using high quality educational software -Provide help with homework and explanation of the American school system - Helps classroom teachers modify homework assignments and provides testing support. -The focus should be on pre-teaching vocabulary, concepts, and procedures; scaffolding with comprehensible input; and teaching of language objectives. 	<ul style="list-style-type: none"> -The EL Specialist will track language and core content area (ELA and Math) progress of all students in Levels 4 and 5, and consult with general education teachers. Direct teaching by the EL specialist will be at a minimum. -Will provide monitoring support and services for students who have exited for the following classifications: Monitor Year 1, Monitor Year 2, Monitor Year 3, Monitor Year 4.

IN CLASS SERVICES PROTOCOL FOR EL SPECIALISTS/EL AIDE

These guidelines will assist the EL Specialist/EL Aide and general education teacher with possible roles while the Specialist/Aide is supporting student learning within the content area classroom.

Preparation:

- Know language needs of students (communicate English proficiency levels and details)
- Know lesson objective/unit based on prior communication between teachers
- EL Specialist/Aide has a written plan for English language teaching/support ready when working in the content classroom including specific related language objectives
- EL Specialist/Aide arrives to class on time (early when possible)
- Ask student(s) to articulate the learning objective (without interrupting the lesson)
- Use formative assessment to determine if students are learning the content objective and language objective (informal checks for understanding)
- Predetermine acceptable classroom role of EL Specialist/Aide (i.e., acceptable scaffolding to whole class)
- EL Specialist/Aide should be prepared by knowing current content and language objectives to support learning and for teachable moments

EL Specialist/EL Aide Provides Scaffolding:

- While observing the content lesson, develop a study guide, graphic organizer, advanced organizer, homework guide, take notes for later tutoring, create visuals or flash cards, etc.
- Direct students' attention to task (monitor behavior and attention)
- All actions should relate to content and language objectives
- Monitor and adjust (note progress of student and reteach/intervene when appropriate)
- Ask teacher and student how you can better assist
- Consistently communicate with regular education teacher
- Move around room, eye contact with students – help teachers rephrase toward comprehensible input
- Facilitate opportunities for the students to use the language, not just hear it

- Facilitate lesson closure when possible (emphasizing objectives, summary, key vocabulary and concepts, predicting next steps, directions for homework, etc.)
- When direct teaching to the whole class, focus attention to ELs

EL DEVELOPMENT PROGRAM GOALS

The Douglas County School District provides a special instructional program for all students who have a primary or home language other than English and who are identified as *English Learners (ELs)* and qualify for services based upon placement assessment. Our instructional program is based on the *English Language Development (ELD)* models of instruction. The goals of the *ELD* program are to:

1. Provide a comprehensive English language development program aimed at assisting *EL* students in achieving competence in listening, speaking, reading and writing English.
2. Assist all *EL* students in making annual, measurable academic progress toward English proficiency.
3. Assist English learners as they learn reading, writing, speaking, listening, math, social studies and science standards.

In order to achieve these goals, the *ELD* program will make continuous progress toward:

1. Use of district approved resources and supplemental material, proven instructional practices, and an ongoing review of students' progress.
2. Continual professional development opportunities for all teaching and support staff about effective instruction and data analysis.
3. A culture of collaboration that expects every adult to take responsibility for the achievement of every student. *
4. Efforts to reach out to the families of *ELs* and include them in the education process.

* Some goals were adapted from the work of WestEd (a nonprofit research, development, and service agency).

EL PROGRAM INITIAL IDENTIFICATION CHECKLIST

To accurately identify and track the language proficiency and academic advancement of EL students within the Douglas County School District the following **Title III Data Management Procedures** are used:

- Students whose home language is other than English are identified by the Home Language Survey through the Infinite Campus Online Registration (OLR) with a language other than English listed in any of the three state mandated areas on the form (native or first language of the student, languages spoken at home and language with peers).
- The **school secretary** or **registrar** where the child is registering receives a notification that there is another language used **and refers the child to the EL teacher within one day of registration**, providing the student name and school ID number, so that the ELS can view the Home Language Survey and Immigrant Form. The ELS and Title III secretary share any follow up information, testing and surveys for tracking. Immigrant data (if applicable) is entered on the **State/Province-NV** page by adding the Title III Immigrant Program (Pgm 13) to the student's records.
- On the **State/Province-NV** page select from the drop down menu: Primary Language, Date Entered into the U.S., Date Entered into District, Data Entered into School, Birth Country, and New in Country (if applicable).
- The EL teacher administers the initial placement test within 30 days of the start of the school year or within two weeks if the child enters after the first 30 days of the school year (per federal regulation).
- If there is written evidence from the previous school that the student was in the program, there is no need to administer the WIDA screener.

The following are guidelines and cut scores for identification of a student as an English Learner (EL).

Scores/Levels for Identification of English Learners (EL) using WIDA Screener	
Kindergarten: First Semester Speaking and Listening	Kindergarten: Second Semester Speaking, Listening, Reading, and Writing
<p>Administer only Oral domains (Speaking and Listening) of the Kindergarten WIDA ACCESS Is the:</p> <ul style="list-style-type: none"> ▪ Oral (Speaking/Listening) raw score 29 or higher? ✓ YES: Student meets requirement for proficiency and may not be eligible for EL programming. ✓ NO: If the student does not meet the minimum raw score for proficiency on the Oral portion of the test the student is eligible for EL programming 	<p>Administer all four domains (Speaking, Listening, Reading, and Writing) of the Kindergarten WIDA ACCESS Is the:</p> <ul style="list-style-type: none"> ▪ Oral (Speaking/Listening) raw score 29 or higher, and ▪ Reading raw score 14 or higher, and ▪ Writing raw score 17 or higher? ✓ YES: Student meets requirements for proficiency and may not be eligible for EL programming. The student must meet the minimum raw score on all three portions of the test. ✓ NO: If the student does not meet the minimum raw score for proficiency on all portions of the test, (1. Oral, 2. Reading, and 3. Writing) the student is eligible for EL programming.
Grade 1: First Semester Speaking, Listening, Reading, and Writing	Grade 1: Second Semester Grades 2-12: First and Second Semester* Speaking, Listening, Reading, and Writing
<p>Administer all four domains (Speaking, Listening, Reading, and Writing) of the Kindergarten WIDA ACCESS Is the:</p> <ul style="list-style-type: none"> ▪ Oral (Speaking/Listening) raw score 29 or higher, and ▪ Reading raw score 14 or higher, and ▪ Writing raw score 17 or higher? ✓ YES: Student meets requirements for proficiency and may not be eligible for EL programming. The student must meet the minimum raw score on all three portions of the test. ✓ NO: If the student does not meet the minimum raw score for proficiency on all portions of the test, (1. Oral, 2. Reading, and 3. Writing) the student is eligible for EL programming. 	<p>Administer all four domains of the appropriate grade level WIDA ACCESS <i>*Students entering Grades 3, 6, and 9 during the first semester take the W-APT for the grade they have just completed (e.g. a first semester 3rd grader will take the 1-2 grade test, a first semester 6th grader will take the 3-5 grade test, and a first semester 9th grader will take the 6-8 grade test). Students entering during the second semester take the WIDA ACCESS for their current grade level.</i></p> <p>Is the:</p> <ul style="list-style-type: none"> ▪ Grade level adjusted composite score: 4.5 or higher and ▪ Score in each domain 5 or higher? ✓ YES: Student meets requirements for proficiency and may not be eligible for EL programming. ✓ NO: Student does not meet minimum proficiency requirements and is eligible for EL programming.

- Following administration of the placement test, regardless of whether the student qualifies or not, the EL Specialist completes the EL

Student Information sheet for Infinite Campus and provides a copy to Education Services. Education Services will enter the English Proficiency Level as well as place the student in Program 11.

- The initial placement letter is sent to parents by the EL teacher. ***Note: Whether or not the parents choose to place their child in the ELD program for services, the student must be given the ELPA every year until he or she exits the ELD program, graduates from high school, or withdraws from school.***
- The EL teacher creates a file for the student and determines services based on the student's English proficiency level. Ongoing communication begins between the EL specialist and the general education teacher(s) with whom the student will work.

Data Upkeep and Management

Records of the student's WIDA proficiency level, SBAC scores, and EoC scores must be kept up to date in Infinite Campus. Those data are needed for annual reports and will help teachers determine the instructional needs of the student. Data management and updates will be maintained by Education Services.

IDENTIFICATION OF *EL STUDENTS*

Initial Identification of *English Learners (EL)*

In accordance with AB 195, Douglas County School District is required to provide for the identification of the primary language of each student enrolled in the school district at the beginning of each school year to assist in the identification of pupils who are English learners. The home language survey, written in both English and Spanish, is given to every student enrolling in the district as part of the online enrollment process. It is the initial identification of potential students for the *EL* program. (See Appendix A: Parent Notifications.) When in doubt about a student's English language proficiency, faculty and staff members refer students to the *English Learner Specialist(ELS)* for formal and informal assessment. This situation can occur when the student shows evidence of non-native speaker problems when doing academic work.

Common examples might include:

- Inability to answer simple questions
- Lack of participation or non-completion of work
- Poor oral or written expression
- Sentence structure problems in speaking and/ or writing
- Indication that family is non-English proficient

Responsibilities

The school registrar has the initial responsibility of reviewing the online application and specifically reading over the Home Language Survey (*HLS*) portion. If any language other than English is identified on the *HLS*, the school registrar forwards the survey to the *ELS* for further review and possible assessment. Faculty and staff members are responsible for making referrals to the *ELS* when there is doubt about a student's English language proficiency. The *ELS* will share this information with the Title III Secretary for tracking purposes.

Time frame

Within one working day of completion of the online registration and Home Language Survey, forms indicating any home language other than English are forwarded to the *ELS*. It is recommended that the *ELS* be consulted before student placement in regular classes to assist in this process. Itinerant EL teachers would be contacted within five school days of the student's enrollment. **All new students with a language other than English listed on the Home Language Survey (native or first language of the student, languages spoken at home and language with peers), must be tested for English language proficiency within 30 school days of the beginning of the school year or within two weeks if they enter school after the first 30 days. Parent notification, in the language parents will understand, of a student's initial eligibility or eligibility for continuing services is sent home within 15 school days.**

Interpreters

No staff with special skills is required for completing the Home Language Survey in the initial identification process. Principals should be contacted for scheduling translators and principals send requests to the Educational Services office for budget approval. Some translation services are available on an as-needed basis.

Documentation of Identification Process

In order to document the identification process, the Home Language Survey online indicates any home language other than English by flagging and emailing the *EL Specialist (ELS)* and Title III secretary. *ELS* document formal assessment (currently the WIDA screener) used in determining the need of *EL* services. The *ELS* sends a copy of the **EL Student Information sheet for Infinite Campus** to Education Services where the appropriate data will be entered in Infinite Campus. When a student is placed in the district EL program for the first time, an “Initial Placement” letter is sent home within 15 calendar days. “Continuing Placement” letters notifying the existing student’s parents that services will continue into the school year are sent within 15 calendar days from the first day of school to all eligible students. (Appendix A: Parent Notifications) Each school site keeps a copy of any letters that have been sent to parents in their accumulative file.

Continuous communication begins between the *ELS* and regular education teachers about the language needs of identified students.

TIMELINE FOR DATA MANAGEMENT

Review of timeline for data management:

Student Services	Time Frame
New student with language other than English arriving on the 1 st day of school	Tested within 30 days from beginning of school
New student with language other than English arriving after the 1 st thirty days of school	Tested within 2 weeks after student's arrival
New Qualifying EL Student	Parent notification is sent within 15 days of student's initial eligibility (Placement test)
Continuing EL Students	Parent notification is sent within 15 days of the start of school
Exited EL Student	Parent notification is sent within 15 days of the start of school
EL Student Information Sheet for Infinite Campus	This form must be filled out within 30 days for new students. The form's accuracy is essential and must be forwarded to the Title III office as soon as possible.
Testing Accommodation Form for any student in the program as needed; optional for former EL	Place form in student's EL folder at least 1 month prior to first state assessment. Give a copy to the testing administrator for the site.
Monitor Placement Form	Mailed annually to the parents until after year 4 screening is complete.

ASSESSMENT OF *EL* STUDENTS

Procedures for Assessing Potential *EL* Students

Once identification of a potential *EL* student takes place, *EL* teachers utilize the WIDA Screener test as the formal language placement assessment for all *EL* students in Douglas County. The WIDA screener test is used for classification, placement, and specific diagnosis. For primary students in grades K-1, the K WIDA screener is used for this placement purpose. A state approved English language proficiency assessment (ELPA) is used to measure annual student progress during the annual state appointed testing window. The current ELPA is the WIDA ACCESS.

Language Skill Areas Assessed

The WIDA screener measures ability in the four language modalities of speaking, listening, reading, and writing, giving a holistic assessment of potential social and academic functioning in basic English. The WIDA screener is a comprehensive assessment designed to provide complete information about a student's language proficiency.

Annual Formal Language Assessment Instrument

As mandated by Title III guidelines, the District utilizes the State approved ELPA, which is currently the WIDA ACCESS, to determine students' annual progress toward English proficiency. These annual measures are given during a testing window each year following strict testing procedures and test security guidelines. Student results are reported in three ways: as raw scores, scale scores, and English language proficiency (ELP) levels. Scores are reported for each of the four language domains and in several composites as follows:

- Listening
- Speaking
- Reading
- Writing
- Oral Language (Listening 50%, Speaking 50%)
- Literacy (Reading 50%, Writing 50%)
- Comprehension (Listening 30%, Reading 70%)
- Overall (Listening 15%, Speaking 15%, Reading 35%, Writing 35%)

Persons Responsible

Currently, all **EL Specialists** in Douglas County are highly qualified. These *EL* staff members, trained in WIDA testing procedures and proficient in English, administer the examination. This exam is administered on an online platform during the online registration process. **Because the ELPA is high-stakes, the site administrator is responsible for secure storage, signing out the test booklets and log in tickets, collecting completed tests, and returning the materials to the Educational Services office for shipment.**

Documentation of English Language Proficiency Assessment Results

The annual ELPA is administered in-district but scored by the testing publisher. The results are sent directly to the Title III office at the State. District reports are then sent to Education Services office and are distributed to individual schools. The EL Specialist is responsible for maintaining a database of their EL students listing their current language proficiency levels in all four domains (reading, writing, listening, and speaking). A copy is then placed into the student's cumulative file.

Academic Achievement Assessments and Tracking

Students may not be exited from the ELD program until they reach an overall Level 4.5 or higher on both the overall composite as well as literacy composite on the ELPA. Once a student meets the criteria, he or she is exited from the program. As of 2021, students who meet the following scores may be eligible for the Alternate English Proficiency pathway.

- Grade 3-8 student received 3's or higher on the SBAC ELA and Math assessments for corresponding year AND overall WIDA ACCESS score of 4.0-4.4
- Grade 9-10 student received 3's or higher on 8th grade SBAC ELA and Math assessments AND overall WIDA ACCESS score of 4.0-4.4.
- Grade 11 student received a 17 on ACT ELA and a 20 on ACT Math AND overall WIDA ACCESS score of 4.0-4.4.
- Grade 12 student received a 17 on the 11th grade ACT ELA and a 20 on ACT Math assessments AND overall WIDA ACCESS score of 4.0-4.4.

*Reclassification determinations must be made and communicated to parents within 30 days of the beginning of the school year/ Changes in EL status must be made in Infinite Campus prior to October 1st.

The EL Specialist and Education Services must keep current records of the following information in Infinite Campus and in the student's green EL folder:

- Student name
- Grade level
- Ethnicity
- Year the student was enrolled in the ELD program
- English language proficiency level upon entry
- Current English language proficiency level
- Exit date

The student green EL folder must be kept in the student cumulative file.

The district's Educational Services office will run periodic Infinite Campus queries to determine quality of data input and upkeep. The EL and Immigrant data must be kept current for reporting and test purchasing purposes as several state reports are required for both EL and Immigrant students.

ALTERNATIVE PROGRAM OF SERVICES FOR *EL STUDENTS*

Match of Services to Educational Theory

The DCSD *EL* program has two instructional components. First is the direct teaching of the English language skills of speaking, listening, reading, and writing. The second component is assisting *EL Students* with skills needed to succeed in learning the general education curricula. Instruction is provided both within the regular classroom and the *EL* classroom environments by balancing structured immersion (in-class) and minimal pull out services based upon the needs of each student.

Models of Instruction

EL services in Douglas County School District are delivered through a variety of configurations using regularly scheduled *EL* classes, pull out sessions, and in-class services (inclusive practices):

- Push-In language instruction
- Pull-Out language instruction
- Content Based language instruction

EL Students are to be provided services in facilities comparable to those of mainstreamed students, in accordance with Office of Civil Rights guidelines. **EL students are to be given an equal opportunity to reach the same high standards as other students and their education is the shared responsibility of the entire school community.**

Specific instructional services include combinations of the following based on the needs of the student:

- Intensive English Instruction - is provided to *EL* students by the *EL* Specialist. Intensive language instruction is most often delivered through a pull out model, small group format in the regular classroom, or separate *EL* classes. There must be an effort to reach out to families to involve them in the child's education. This may require *EL* family nights or meetings with an interpreter in attendance.
- Sheltered Instruction or Structured Immersion- is provided to *EL* students by regular classroom teachers and the *EL* Specialist. *EL* students are placed in the general education classrooms, but the teachers and *EL* Specialists use scaffolding practices such as

communicating academic language objectives, consciously making input comprehensible, and the use of pre-teaching of key vocabulary and modeling, cooperative learning, supplementary materials, showing explicit links to background knowledge, and ample practice opportunities.

- **Transition Services** – are provided in the regular classroom by the EL teacher or aide. Students at the higher English proficiency levels are transitioning from content support to full classroom participation. Students at the secondary level are scheduled into the full range of academic courses, with content support available as needed from the EL Specialist, aide, or content area teacher. EL students will be placed in classrooms that are supported by the EL Specialist and regular education teacher whenever possible. Elementary students receive content support by the EL Specialist in consultation with the classroom teacher.
- **Monitor Services** – The EL Specialist will monitor for four years, and then as needed, the progress of ELs who have reached proficiency in English (as determined by a Level 4.5 on the ELPA in both overall composite as well as literacy composite) and will be available for consultation about continued student progress with the regular classroom teacher.

Support provided to *EL Students* by aides is always under the direction of an *EL Specialist*. Teachers in the regular classroom, in consultation with the *EL teacher*, will need to modify and adapt their course work to meet the special needs of *EL Students* as needed.

Variations in Services

Although a consistent, district-wide program of services is provided for *EL Students*, the *EL Specialist* is the case manager, determining the amount and type of service that an individual *EL* student receives within the district-wide program. ELPA results, state tests, benchmarks, classroom grades, and communication with other teachers are some of the factors to be taken into account in determining individual services.

Transition of Services

To ensure consistency of program, transition meetings will be held at the end of each school year between EL teachers for EL students transitioning from elementary school to middle school or middle school to high school.

Notification of Parents

The Home Language Survey informs all enrolling families about the provision of a program of *English Language Development* for those students who qualify (Appendix A: Parent Notifications). Spanish is currently the home language of the vast majority of the *EL Students* in Douglas County. Spanish translated versions of the district reports cards and progress reports are available in all schools for communicating student progress. Calendars of events and school schedules will include Spanish translated information and a note to call the school if additional information is needed. Translation services are utilized on an as-needed basis for parents who speak a language other than Spanish or English.

STAFFING AND RESOURCES

Staffing

EL Specialists must have an endorsement to teach English as a second language, in accordance with NRS 391.237, which includes having a valid elementary or secondary license and additional course work in the acquisition of a second language. All teachers currently employed in the *EL* program hold appropriate endorsements. *EL* aides are hired in accordance with the Douglas County School District *EL* Aide Position Description, which includes having a high school diploma or equivalent, ability to work cooperatively with others, and a thorough knowledge of the English language.

All of the teachers and aides in Douglas are considered “Highly Qualified”. The district offers teacher training to enable general education teachers to meet the educational needs of limited English proficient students, including strategies listed in Nevada Educator Performance Framework.

The Assistant Director of Education Services oversees all aspects of the instructional program of *EL* services. *EL* Specialists are the teachers who provide intensive English instruction and consult with regular classroom teachers. *EL* aides may assist in the provision of these services, including those *EL* services provided in the regular classroom under the supervision of the classroom teacher. School administrators are responsible for overall *EL* program support and supervision at individual sites, coordinating state testing efforts, and ensuring the provision of necessary data to the district for state reporting purposes through Infinite Campus upkeep. The English Language Development Program provides adequate numbers of licensed *EL* staff to all schools. *Caseloads* are the total number of *EL* Students being provided services by a single licensed *EL* teacher. It should be noted that the *EL* Specialist does not instruct all students in the *caseload* at one time. As part of a yearly review, the Assistant Director of Education Services considers whether or not to increase or decrease licensed *EL* staff and program aides based upon the same criteria for the staffing of other instructional programs. Mid-year adjustments may be made in accordance with need and available resources.

Resources and Curriculum Materials

An effort is made through coordination by Education Services to provide a consistent curriculum. *EL* Specialists may also select instructional materials as appropriate for the levels of language proficiency and the ages of their students. Resources and materials used may include:

- leveled guided reading books
- content area glossaries and supplemental textbooks
- elementary and secondary district curriculum resources
- multicultural/ multilingual text and materials

- visual vocabulary supports
- listening centers
- computers and electronic translators

- a variety of dictionaries
- current maps and globes
- Thinking Maps
- Write from the Beginning
- Rosetta Stone
- iLit
- Pearson (Heinle Picture Dictionary, Contemporary Topics)
- Reading A-Z

All DCSD classroom teachers and specialists utilize high quality rigorous instructional materials and practices that align with the Nevada Academic Content Standards and receive ongoing professional development and coaching in the implementation of high quality instructional strategies that integrate multi-cultural relevance, building of background knowledge and the acquisition of academic language into all content area and language development instruction. DCSD teachers use learning progressions to monitor student classroom progress toward proficiency on priority standards. Elementary (K-5) teachers also give Common Formative Assessments for ELA and Math priority standards to all students to show evidence of learning and give direction in next steps for instruction. DCSD Administrators have also been trained in the coaching and support of teachers in these strategies.

Through Professional Development, DCSD teachers have opportunities to learn more about effective strategies to use with EL students. DCSD employs a PDC trainer who has an ELAD endorsement and who offers multiple professional learning opportunities throughout the year for both EL specialists as well as general education teachers.

While WIDA screen testing materials will be used in initial placement, the state ELPA will be used to measure annual student progress in language acquisition. The WIDA MODEL is used as an interim assessment to document language development progress. District and grant resources will be committed as needed for the purchase and scoring of mandated test materials. In accordance with the district's Strategic Plan, as new textbooks are adopted, a set of materials is purchased for the EL Specialists.

EL PROGRAM EXIT CRITERIA

Formal Exit Criteria

English learners who are placed in an English language program will remain in the program until the student obtains language proficiency based on an appropriate assessment of students who are English learners, unless the parent or legal guardian of the student declines for the student to remain placed in a program for English learners. Students will be exited from direct language services and supports when the following formal assessment criteria are met:

1. Achieving “Level 4.5” (Proficient) in the “Overall Composite” as well as the “Literacy Composite” column of the ELPA, or following the alternate exit criteria that can be found on page 20.

Once a student meets the criteria above, the student is exited from the program. The EL specialist will continue to monitor the students for four years and consult with the regular education teachers about student progress and appropriate instructional methods and materials.

Documentation

A report of the final ELPA scores, Language Proficiency level, required state assessments for English/Language Arts and math, and pertinent classroom data are placed in the *EL Student’s* Record file. This file is stored in the student's permanent cumulative record folder. All scores, levels, and records must be kept current in Infinite Campus by Education Services. Additionally, Initial Placement, Continuing Placement, and Testing Accommodation forms need to be included in the Student’s EL Record File. After one year of continuing placement and documentation, it is not necessary to include a copy of the letter if there is documentation of when and to whom the letter was sent.

The ELPA results are sent to the district’s Educational Services office from the Nevada Department of Education and those results will be used to help determine the school’s rating in the Nevada School Performance Framework (NSPF).

MONITORING THE ALTERNATIVE PROGRAM OF SERVICES

The DCSD Education Services will monitor students' progress on standardized ELPA and state academic tests on an annual basis for district improvement planning purposes. EL Specialists will use the same data to inform instructional practice and for communicating with the student, parents, and teachers.

1. Monitoring Progress of Former EL Students

Student Success Data

The EL Specialist will monitor the progress of ELs who have reached proficiency in English and will be available for consultation about continued student progress with the regular classroom teacher. The EL specialist will keep a database of former ELs and monitor their academic progress and at the secondary level, specifically focus on requirements to graduate, performance on state assessments as well as credit acquisition.

Re-Identification of Former *EL* students

If exit criteria are met and, subsequently, the student experiences academic failure, other possible factors must be researched. The student should be interviewed and counseled by the regular teacher, EL specialist, or counselor. A student's English proficiency may be reassessed using the screener, staff observations, and the student's work portfolio, as well as district and state assessments results. If there is evidence that the problem is lack of English proficiency, the student may re-enter the *ELD* Program with approval from Education Services and the student's parents. If the evidence shows that the student is failing due to other factors, the student will not re-enter the *ELD* program but other interventions will be considered within the regular instructional program.

2. Program Evaluation

Persons Responsible

EL Specialists and site administrators must closely monitor the effectiveness of their school's *ELD* program by studying student achievement data on formal and informal measures of academic progress and English acquisition. This is a part of the annual school performance planning process. Interim assessments in the form of the MAP and the WIDA MODEL are available for use up to three times per year and those data will help to predict student growth on the annual ELPA.

The DCSD Education Services will also monitor program effectiveness based upon the annual ELPA reports. ELPA levels will be reported to schools annually.

Some of the factors that may be used to examine effectiveness of the EL program are:

- School NSPF data and designations

- Number of English learners who have been reclassified/exited from the EL program
- Initial and continuing placement notification
- State Proficiency Test results, and standardized test scores of EL students compared with the performance of their non-English learning peers
- District assessment results of EL students compared with the performance of their non-English learning peers
- Graduation and drop-out rates of English Learners
- Credit acquisition of English Learners
- Former EL status follows with the student until graduation.

ADDITIONAL DISTRICT SERVICES

Among the district services for which *EL Students* may qualify are: Early Childhood Special Education, Reading Specialist interventions, Speech, Special Education, and Gifted and Talented. DCSD relies on multiple measures to assess students for Gifted and Talented services, including the Naglieri Nonverbal Ability Test specifically to assess English Learners. For multiple services offered during the school day, student placement is decided by the appropriate legal and district procedures. Questions for testing for special education will be included in the Home Language Survey.

Assigning *EL Students* to Special Education

Decisions about Special Education services must be based on solid testing practices, and involve careful examination by a specialized team that is competent in designing student interventions including guidance provided by the EL Specialist.

Those EL students suspected of having a disability will be referred and identified consistent with IDEA, with particular attention given to those aspects germane to second language learners.

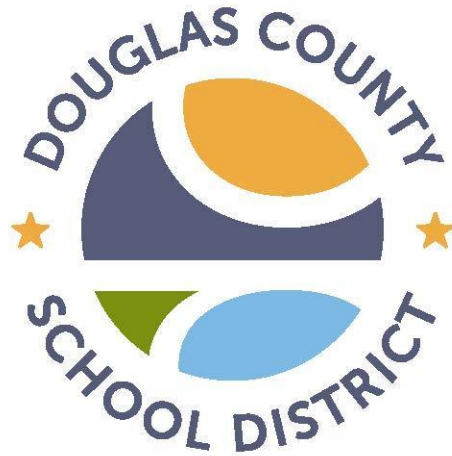
Compliance with all current district and federal guidelines regarding Special Education placement includes adhering to all regulations regarding limited English-speaking students. This includes the translation of materials and communications with the family into the native language. Interpreters will also be available as needed.

Qualification for Special Education services will not exit a student from the EL program. If stated in the Individual Education Plan, ELPA testing in the form of the Alternate ACCESS may be administered. A statement similar to the following must be recorded in the child's IEP to be included in the Alternate ACCESS Test: "Because of this child's significant cognitive impairment, this child's special education eligibility precludes the ELPA from functioning as an appropriate measure of his/her language acquisition."

Last Review: 9/8/2023

Names of Reviewees:

Shannon Brown- Executive Director Education Services
Leslie Peters- Assistant Executive Director Education Services
Michelle Baugh- EL Specialist
Lissette Hammond- EL Specialist
Rebecca Linford- EL Specialist
Anita Swearingen- EL Specialist
Melissa Wood- EL Specialist
Danielle Esquivel- EL Specialist
Maria Herrera Aguilar- EL Specialist
Tandy Erickson- EL Secretary



Douglas County School District

DRAFT

District Level

Progressive Discipline Plan

2023-2024

This progressive discipline plan was reviewed by school teams according to AB 285. It reflects the comments provided by “teachers, school administrators, school counselors, school social workers, school psychologists, behavior analysts, other educational personnel and support personnel, the parents and guardians of pupils, the pupils who are enrolled in the school, and, if applicable, organizational teams established pursuant to NRS 388G.700.” It also includes recommendations and guidance from the Nevada Department of Education’s Office of Safe and Respectful Learning Environment. The plan was then modified by the district personnel to reflect the comments and recommendations from the school teams. One of the largest adjustments made was that previously, students under the age of 11 were not allowed to be suspended. The law was changed to allow for suspension of students under the age of 11 and so much of the plan was adjusted to reflect the change and the recommendations of the school teams.

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Restorative Questions I & II

Prior to implementing consequences and restorative supports all schools will develop and maintain a positive school climate and safe and respectful learning environment. This will be achieved through a focus on making connections with students, building relationships, and facilitating family and community engagement. In addition, all schools will have a Multi-Tiered Systems of Support team that will facilitate the development of individual behavior plans that include restorative strategies including but not limited to those mentioned in the interventions and best practices section of this document to change the inappropriate behaviors of the student.

Restorative Questions I¹

To respond to challenging behavior

- ★ What happened?
- ★ What were you thinking of at the time?
- ★ Who has been affected by what you have done?
- ★ In what way?
- ★ Why did this happen?
- ★ What do you think you need to do to make things right?

Restorative Questions II²

To help those harmed by another's actions.

- ★ What did you think when you realized what had happened?
- ★ What impact did this incident have on you and others?
- ★ How are you doing?
- ★ What has been the hardest thing for you?
- ★ What do you think needs to happen to make things right?

All restorative justice plans developed to support students should address the following:

1. Holding the pupil accountable for their behavior;
2. Restoration or Remedies related to their behavior;
3. Relief for the victim;
4. Intervention for changing their behavior

¹ From International Institute for Restorative Practices, www.iirp.org

² From International Institute for Restorative Practices, www.iirp.org

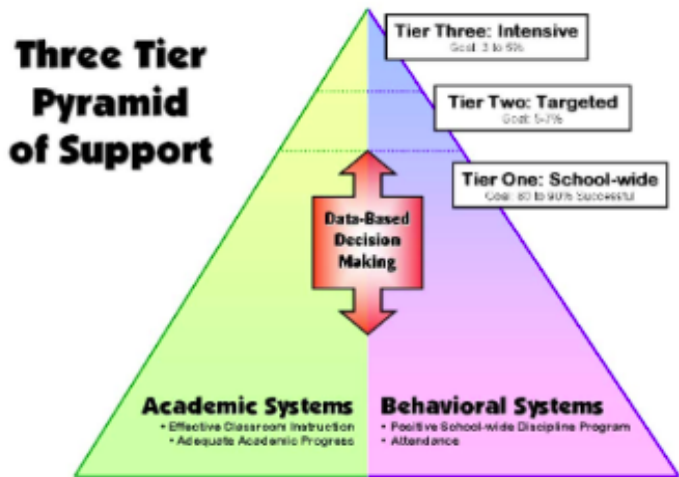
Tier One, Two, & Three Behavior Supports

TIER ONE BEHAVIOR SUPPORTS	TIER TWO BEHAVIOR SUPPORTS	TIER THREE BEHAVIOR SUPPORTS
<ul style="list-style-type: none"> <input type="checkbox"/> Commitment to PBIS <input type="checkbox"/> Universal Expectations & Rules <input type="checkbox"/> Office Referral Procedures <input type="checkbox"/> School-Wide Acknowledgement System <input type="checkbox"/> School-Wide Social Skills Instruction <input type="checkbox"/> Active Supervision <input type="checkbox"/> Enforcement of Expectations <input type="checkbox"/> Data-Based Decision Making <input type="checkbox"/> Safe and Welcoming Climate 	<p>Strategic Skill Development</p> <ul style="list-style-type: none"> ● School Success <ul style="list-style-type: none"> ○ Attendance ○ Classroom Survival Skills ○ Interacting with Confidence ○ Organization ● Targeted Skill Development <ul style="list-style-type: none"> ○ Anti-Social ○ Conflict with Authority ○ Drug/Alcohol ○ Impulse Control ○ Problems with Peers ○ Withdrawal <p>Function-Based Intervention</p> <ul style="list-style-type: none"> ● Gain <ul style="list-style-type: none"> ○ Check In/Check Out ○ Mentoring ● Escape <ul style="list-style-type: none"> ○ Academic support ○ Accommodations <p>School-Based Network of Support</p> <ul style="list-style-type: none"> ● Planned staff collaboration ● Intentional staff/student interactions <p>Increased monitoring & Feedback</p>	<p>Analysis of Behavior Function & Creation of Behavior Support Plan</p> <ul style="list-style-type: none"> ● Environmental modifications ● Replacement Behaviors ● Curriculum modifications ● Reinforcement system ● Proactive strategies ● Reactive strategies ● Behavior goals ● Communication systems <p>Wrap Around Support(s)</p> <ul style="list-style-type: none"> ● School-based network of support ● Inter-agency collaboration ● Continuous monitoring & feedback <p>District-Based Structured Alternative/Resource Setting</p> <ul style="list-style-type: none"> ● School-wide Behavior Management System <ul style="list-style-type: none"> ○ Proactive supervision and monitoring ○ On-site community agency personnel (school resource officer, social worker, mental health)

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Adapted from LCSD

Three Tier Pyramid of Support



Three Tier Pyramid of Support

Tier One Supports (School-wide):

Tier One Supports are proactive and preventative in nature. Since Tier One (school-wide) supports are built into the structure of the school, all students may benefit from these academic and behavioral supports.

School-wide behavior supports include:

- explicit teaching of expected behaviors
- consistent acknowledgement and correction of student behavior
- data-based decision making
- active supervision
- safe and welcoming culture

Tier Two Supports (Targeted):

Tier Two supports (academic / behavioral) are short-term, scientifically-based interventions which are highly efficient and provide rapid response for students who are not making adequate progress with Tier One supports alone.

Targeted behavior supports include:

- targeted skill development
- function-based interventions
- increased support and feedback
- increased progress monitoring

Tier Three Supports (Individual):

Tier Three supports (academic / behavioral) are long-term, intensive interventions which focus on individual students.

Tier Three supports are appropriate for students identified, through the systematic review of data, as unable to make adequate progress with Tier One and Two supports alone. Tier Three supports may or may not include special education identification and placement.

Adapted from LCSD

Interventions and Best Practices

- **Clearly define/post** the behavioral expectations.
- **Implement procedures** for all class routines - entering the room, handing in assignments, sharpening the pencil, welcoming a guest, etc.
- **TEACH and ROLE-PLAY** the behavioral expectations, classroom procedures, use of materials, etc. Demonstrate what the expected behavior “looks like” (positive example) as well as what it “does not look like” (non-example).
- **Pre-correct** . Prior to directing students to perform a task, provide a description of what the expected behavior will look like. “Lunch will be in two minutes. At that time, everyone will put away all the materials, push in all the chairs and line up.”
- **Cue/Prompt/Remind**. Provide a pre-arranged / previously taught cue to remind specific students to engage in the appropriate behavior.
- **Acknowledge students** who appropriately demonstrate the expected behavior.
- **Specifically explain** HOW the behavior did not meet the stated / taught expectation. “It is disrespectful to other students when you _____.”
- **Provide a warning**. “Respect a school rule. All students are expected to talk respectfully to staff and students here at ABC School. This is your official warning.”
- **Check for student understanding of the behavioral expectations**. “Please summarize what we discussed so I ensure there is no confusion.”
- **Evaluate the student’s skill repertoire**. Determining if the student is capable of demonstrating the behavioral expectation. Evaluate behavior & academic domains.
- **Determine the FUNCTION** of the misbehavior. All behaviors serve a purpose (function). Determine what the student is gaining or avoiding by misbehaving?
- **Provide a structured choice**. Clearly offer a choice between two alternatives and state the consequence for each. “You can work quietly on your assignment now and leave with the class or work with me during lunch.”
- **Evaluate ENVIRONMENTAL factors** within the classroom which may be contributing to the misbehavior: Space, Time, Materials, Interactions.
- **Collaborate with colleagues** to identify behavior patterns and trends (class to class, year to year, etc.).
- **Use a variety of consequences**: Positive Reinforcement, Negative Reinforcement, Penalties and Punishments. Remember, punishment is the least effective consequence for students with antisocial behaviors.
- **Evaluate the effectiveness of consequences**. Ineffective consequences must be analyzed and modified. Seek assistance for “out of the box” ideas.
- **Involve a problem-solving team**
- **Peer Mediation/Restorative Circles**

Adapted from LCSD

ELEMENTARY EDUCATION

Early Childhood – 5th Grade Restorative Disciplinary Matrix

LEVEL 1 Incidental Violations Non-Referred	Possible Resolutions	LEVEL 2 Minor Violations (not a safety concern) Non- Referred, but Recorded in IC	Possible Resolutions	LEVEL 3 Major Violations (safety concern) Referred and Recorded in Infinite Campus	Possible Resolutions	LEVEL 4 Illegal Violation Referred and Recorded in IC	Required Resolutions
<ul style="list-style-type: none"> <input type="checkbox"/> Running <input type="checkbox"/> Yelling <input type="checkbox"/> Off-task behavior <input type="checkbox"/> Name calling <input type="checkbox"/> Noise making <input type="checkbox"/> Out of seat <input type="checkbox"/> Missing homework <input type="checkbox"/> Disruptive <input type="checkbox"/> Breaking cafeteria rules <input type="checkbox"/> Breaking playground rules <input type="checkbox"/> Inappropriate behavior in the bathrooms <input type="checkbox"/> Tattling <input type="checkbox"/> Tardy 	<ul style="list-style-type: none"> <input type="checkbox"/> Conference with student <input type="checkbox"/> Restore relationship with individual <input type="checkbox"/> Teacher communicates with home <input type="checkbox"/> Tier 1 SEL <input type="checkbox"/> Tier 1 PBIS 	<ul style="list-style-type: none"> <input type="checkbox"/> Disrespect <input type="checkbox"/> Disruption <input type="checkbox"/> Physical contact <input type="checkbox"/> Inappropriate language <input type="checkbox"/> Property misuse <input type="checkbox"/> Dress code violation <input type="checkbox"/> Technology violation <input type="checkbox"/> Lying <input type="checkbox"/> Cheating <input type="checkbox"/> Forgery 	<ul style="list-style-type: none"> <input type="checkbox"/> Conference with student <input type="checkbox"/> Restore relationship with individual <input type="checkbox"/> Tier 1 SEL <input type="checkbox"/> Tier 1 PBIS <input type="checkbox"/> Teacher communicates with home <input type="checkbox"/> Detention <input type="checkbox"/> Conduct grade lowered <input type="checkbox"/> Minor/Major referral completed <input type="checkbox"/> Admin communicated with parents <input type="checkbox"/> Minor/Major MTSS Team for support <input type="checkbox"/> Community Service 	<ul style="list-style-type: none"> <input type="checkbox"/> Multiple minor violations <input type="checkbox"/> Defiance <input type="checkbox"/> Physical Aggression <input type="checkbox"/> Disruption - severe (other students can't work) <input type="checkbox"/> Disrespect <input type="checkbox"/> Abusive/ Inappropriate language <input type="checkbox"/> Harassment <input type="checkbox"/> Sexual Harassment (AR 112 & AR 113) <input type="checkbox"/> Bullying <input type="checkbox"/> Fighting <input type="checkbox"/> Inappropriate language / profanity <input type="checkbox"/> Truancy <input type="checkbox"/> Theft <input type="checkbox"/> Technology violation <input type="checkbox"/> Property damage/ vandalism 	<p>Level 1 OR 2 Resolutions AND:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Positive Behavior Intervention Plan <input type="checkbox"/> Detention <input type="checkbox"/> Loss of privilege <input type="checkbox"/> Parent conference <p>Tier II Referral</p> <ul style="list-style-type: none"> <input type="checkbox"/> Bullying report <input type="checkbox"/> Major office referral <input type="checkbox"/> In School Support (ISS) <input type="checkbox"/> Admin communicated with parents <input type="checkbox"/> Connecting students to peer/ staff mentors/ or school clubs <input type="checkbox"/> Referral to MTSS Team for support 	<ul style="list-style-type: none"> <input type="checkbox"/> Drug use and/or possession <input type="checkbox"/> Weapon use/possession <input type="checkbox"/> Truancy <input type="checkbox"/> Arson <input type="checkbox"/> Bomb threat <input type="checkbox"/> Extreme property damage/ vandalism <input type="checkbox"/> Combustibles <input type="checkbox"/> Assaults/threats/bullying In accordance with NRS 392.466 & 392.467, a student may be suspended or expelled under extraordinary circumstance for: <input type="checkbox"/> Battery on an employee <input type="checkbox"/> Possession of firearm or dangerous weapon <input type="checkbox"/> Sale or distribution of controlled substance <input type="checkbox"/> Habitual disciplinary problem 	<ul style="list-style-type: none"> <input type="checkbox"/> Revisit Positive Behavior Intervention Plan Level 2 AND 3 Resolutions AND: <input type="checkbox"/> Out-of-School suspension with Board approval <input type="checkbox"/> Bullying Report (BP543) <input type="checkbox"/> Refer to AR 523(a), BP 529, 660, BP 529(b) <input type="checkbox"/> Refer to SRO <input type="checkbox"/> Administrator communicated with parents <input type="checkbox"/> Referral to District Threat Assessment Team Restorative practices must be used here and for all progressive discipline tiers

SECONDARY EDUCATION

6th - 12th Grade

Restorative Disciplinary Matrix

LEVEL 1 Incidental Violations Non-Referred	Possible Resolutions	LEVEL 2 Minor Violations (not a safety concern) Non- Referred, but Recorded in IC	Possible Resolutions	LEVEL 3 Major Violations (safety concern) Referred and Recorded in Infinite Campus	Possible Resolutions	LEVEL 4 <u>Illegal Violation</u> Referred and Recorded in IC	Required Resolutions
<ul style="list-style-type: none"> <input type="checkbox"/> Cutting class <input type="checkbox"/> Defiance/Disrespect/Misbehavior <input type="checkbox"/> Inappropriate language, gesture, writing, etc. (general use) <input type="checkbox"/> Inappropriate drawings (drugs, symbols, etc.) <input type="checkbox"/> Cafeteria disruption <input type="checkbox"/> Use of bikes, skateboards, rollerblades, scooters, etc. on campus <input type="checkbox"/> Dress code violation <input type="checkbox"/> Inappropriate displays of affection 	<ul style="list-style-type: none"> <input type="checkbox"/> Conference with student <input type="checkbox"/> Restore relationship with individual <input type="checkbox"/> Teacher communicates with home <input type="checkbox"/> Tier 1 SEL <input type="checkbox"/> Tier 1 PBIS 	<ul style="list-style-type: none"> <input type="checkbox"/> Repeated class disruption including defiance/disrespect/misbehavior/ non-compliance <input type="checkbox"/> Willful Defiance/ Disrespect <input type="checkbox"/> Violation of closed campus <input type="checkbox"/> Inappropriate use of the internet/school electronics <input type="checkbox"/> Vape Device/ Tobacco/lighters/ matches/etc. <input type="checkbox"/> No show detention (must make-up detention + consequence) <input type="checkbox"/> Failure to identify to staff, report to office, giving false information to staff <input type="checkbox"/> Inappropriate touching/contact of non-sexual nature <input type="checkbox"/> Plagiarism/Cheating/ Forgery Level 2 and 3 	<ul style="list-style-type: none"> <input type="checkbox"/> Conference with student <input type="checkbox"/> Restore relationship with individual <input type="checkbox"/> Tier 1 SEL <input type="checkbox"/> Tier 1 PBIS <input type="checkbox"/> Teacher communicates with home <input type="checkbox"/> Detention <input type="checkbox"/> Conduct grade lowered <input type="checkbox"/> Minor/Major referral completed <input type="checkbox"/> Admin communicated with parents <input type="checkbox"/> Referral to MTSS Team for support <input type="checkbox"/> Community service 	<ul style="list-style-type: none"> <input type="checkbox"/> Threat to safety and order/Dangerous Behavior <input type="checkbox"/> Physical aggression <input type="checkbox"/> Multiple minor violations <input type="checkbox"/> Possession or use of a controlled substance without intent to sell and/or distribute <input type="checkbox"/> Bullying/intimidation/ harassment <input type="checkbox"/> Theft/stealing <input type="checkbox"/> Plagiarism/Cheating/ Forgery Level 2 and 3 <input type="checkbox"/> Inappropriate language to staff/obscene gesture to students or staff <input type="checkbox"/> Inappropriate touch of a sexual nature <input type="checkbox"/> Use of an electronic device to record fights, bullying, etc. 	<p>Level 1 OR 2 Resolutions AND:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Positive Behavior Intervention Plan <input type="checkbox"/> Detention <input type="checkbox"/> Loss of privilege <input type="checkbox"/> Parent conference <p>Tier II Referral</p> <ul style="list-style-type: none"> <input type="checkbox"/> Bullying report <input type="checkbox"/> Major office referral <input type="checkbox"/> In School Support (ISS) <input type="checkbox"/> Admin communicated with parents <input type="checkbox"/> Connecting students to peer/ staff mentors/ or school clubs <input type="checkbox"/> Referral to MTSS Team for support <input type="checkbox"/> Community service 	<ul style="list-style-type: none"> <input type="checkbox"/> Guns/Firearms/Dangerous Weapons/Explosives/ Knives (NRS 392.466 and Board Policy 529A) Battery to Staff (NRS 392.466 and Board Policy 529A) <input type="checkbox"/> Possession or use of a controlled substance with the intent to sell and/or distribute <input type="checkbox"/> Sale of an/or distribution of a controlled substance (NRS 392.466 and Board Policy 529A) <input type="checkbox"/> Sexual Harassment (NRS 392.463 and NRS 200.571) <input type="checkbox"/> Habitual Discipline Problem (NRS 392.4655 and Board Policy 529(a)) 	<ul style="list-style-type: none"> <input type="checkbox"/> Revisit Positive Behavior Intervention Plan <p>Level 2 AND 3 Resolutions AND:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Out-of-School Suspension with Board approval <input type="checkbox"/> Bullying Report (BP 543) <input type="checkbox"/> Refer to AR 523(a), BP 529, 529(a), 529(b) ⁶⁶¹ <input type="checkbox"/> Refer to SRO <input type="checkbox"/> Administrator communicated with parents <input type="checkbox"/> Referral to District Threat Assessment Team <p>Restorative practices must be used here and for all progressive discipline tiers</p>

*Tier 1, Tier 2, and Tier 3 Strategies from the Multi-Tiered System of Support, which include Social Emotional Academic Learning Strategies, Restorative Justice Strategies, Positive Behavioral Intervention Supports, etc., can be used individually or woven together to provide the level of support the pattern of behavior warrants.

CAMPUS Resolution Menu

If a student is issued a suspension of 3 or more days or has reached a cumulative 5 days or has been expelled the team is required to create a plan based on Restorative Justice.

In accordance with BP529 (e) and NRS 392.4612 to 392.472 Parents/guardians or students, if the student is of the age of 18, has 5 (five) days from the date of the issuance to appeal any suspension or expulsion.

When developing individual plans for students based on restorative practices, relief for the victim should be considered as part of the plan.

Level 1 Discipline Menu

- Warning - Restorative Conference
- Restorative Practice Strategies (Possible strategies: Repair harm, school beautification, volunteer, etc.)
- Lunch Detention (LD)
- Combo of LD/After School Detention (ASD) and mandated parent conference/plan of action based on restorative justice

Level 2 Discipline Menu

- Restorative Practice Strategies (Possible strategies: Repair harm, school beautification, volunteer, etc.)
- Lunch Detention (LD)
- Combo of LD/After School Detention (ASD) and mandated parent conference/plan of action based on restorative justice
- In School Support (ISS)
- Out of School Suspension (OSS)

Level 3 Discipline Menu

- Restorative Practice Strategies (Possible strategies: Repair harm, school beautification, volunteer, etc.)
- Lunch Detention (LD)
- Combo of LD/After School Detention (ASD) and mandated parent conference/plan of action based on restorative justice
- In School Support (ISS)
- Out of School Suspension (OSS)
- Expulsion (if offenses meet criteria established in NRS 392.466 and Board Policy 529(a))

Level 4 Discipline Menu

- Restorative Practice Strategies (Possible strategies: Repair harm, school beautification, volunteer, etc.)
- Lunch Detention (LD)
- Combo of LD/After School Detention (ASD) and mandated parent conference/plan of action based on restorative justice

- ☐ In School Support (ISS)
- ☐ Out of School Suspension (OSS)
- ☐ Expulsion (Refer to NRS 392.466 and Board Policy 529(a))

DCSD DRAFT

Changes to Suspension & Expulsion Guidelines (23-24)

Ages 11 and Under

Reference Graphic for Suspension & Expulsion Guidelines

According to NRS 392.466 [2023 Revisions]

Violation	Age											DCSD Policy or Regulation
	-3	4	5	6	7	8	9	10	11	12	13 +	
Distribution of a Controlled Substance	May suspend with supt. approval		May not expel			May suspend				May expel		BP 529 (b)
Battery of a School Employee	May suspend with supt. approval		May not expel			May suspend			May expel			BP 529 (a)
Battery of a School Employee with Intent to Result in Bodily Injury	May suspend with supt. approval		May not expel			Must suspend		Must suspend, expel, or permanently expel				BP 529 (a)
Continuing Danger to People or Property/Ongoing Threat of Disrupting Academic Process	May suspend with supt. approval		May not expel			May suspend				May expel		BP 529 (a)
Possession of a Dangerous Weapon Other Than a Firearm	May suspend with supt. approval		May not expel			May suspend				May expel		BP 529 (a)
Possession of a firearm	May suspend with supt. approval		May not expel			May suspend		Must suspend or expel		May suspend		BP 529 (a)
								May not permanently expel		Must suspend, expel, or permanently expel		

DCSD

Temporary Alternative Placement

This is a plan for the temporary removal of a pupil from the classroom in accordance with NRS 392.4645:

When a student engages in behavior that seriously interferes with the ability of the teacher to teach the other students in the classroom and with the ability of the other students to learn, the student may be removed from the classroom pursuant to NRS 392.4645. School administration shall provide an explanation of the reason for the removal of the student to the student and offer the student an opportunity to respond. Within twenty-four (24) hours after the removal of a student, the principal's office shall notify the parent or legal guardian of the student.

The student will be assigned to In-School Suspension (ISS), which is separated, to the extent practicable, from students who are not assigned to a temporary alternative placement for up to three (3) days. The student will study under the supervision of appropriate personnel of the school and will be prohibited from engaging in any extracurricular activity sponsored by the school during the term of placement in the alternative learning environment.

Additional supports/services are provided to students with Individualized Educational Plans while in the temporary alternative placement. Students will also be provided their procedural safeguards in this disciplinary change of placement as put forth in the IDEA. These rights include manifestation and due process rights as placement in this setting will count as a suspension. Parents are informed within 24 hours of the temporary removal of the student and a conference is scheduled. During the conference, the principal/designee will notify the student and their parent/guardian that if the behavior continues upon return to the classroom that the Temporary Alternative Placement (TAP) listed below will be conducting a meeting to review the circumstances of the student's removal from the classroom and the student's behavior that caused the removal from the classroom. Based upon its review, the Committee shall make a recommendation to the principal on placement of the student that will benefit the student and the teacher.

Temporary Alternative Placement (TAP) Members: Administrator, 2 teachers, 1 alt teacher, 1 staff, 1 alt staff (teachers and staff members to be selected by peers and serve two-year terms).

DCSD DK

Disclosures

Please note the following disclosures in regards to the DCSD Progressive Discipline Plan:

- The severity of some discipline infractions may dictate more serious consequences
- All consequences are administered at the discretion of the DCSD designated administrator
- Criminal offenses will be reported to the Douglas County Sheriff's Office (DCSO)
- The School and/or District is not responsible for lost or stolen items
- Bus/transportation -student may not be removed from bus on the same trip of infraction
- The School and District implement several proactive measures to support student success including Positive Behavior Intervention Supports (PBIS), Social Emotional Learning (SEL), and a Multi-Tiered System of Supports (MTSS)
- The School and District promote a learning approach regarding disciplinary infractions & exercise restorative justice opportunities, when applicable
- School's progressive discipline plan addresses all incidents as outlined in DCSD Board Policy 525 and 529
- Please note that this is a supplementary document to DCSD Board Policy 525
- For specific information about discipline infractions and applicable NRS, including that for alternative placement and transportation, refer to DCSD Board Policy 529, 529(a), 529(b), and 543
- All infractions and consequences require parent/guardian notification
- All consequences are administered at the discretion of the school administrator(s) and in accordance with DCSD Board Policy
- Should a student reach the end of the classroom discipline ladder and in the judgment of the teacher engaged in behavior that seriously interferes with teaching and learning, the student shall be sent to the Principal with a written referral indicating that the student has been removed from class pursuant to NRS 392.4645. Once this point is reached, all steps outlined in NRS 392.4645 dealing with temporary removal from the classroom will be specifically followed. Restorative practices AND instructional interventions must be used here and for all progressive discipline tiers (Temporary Alternative Placement)
- As outlined in NRS 392.4647, selected certified staff will review an alternative placement and plan with administration should a teacher request temporary removal of a student
- Once a suspension is assigned, the student is not allowed back on campus until the suspension is fulfilled. This includes all school related activities: dances, athletic events, etc.
- This plan utilizes behavior categories recognized by the state
 - ISS = In School Suspension / OSS = Out of School Suspension /APEP = Alternative Placement Education Program
 - Alternative Placement (AP) = ISS/APEP/OSS (administrator discretion)
- Early out may be revoked in addition to other consequences

Addressing/Protecting those who are recipients of infractions and to whom harm has been done

- Recipients will be treated with compassion and respect for their dignity
- Steps will be taken to minimize re-traumatization
- They are entitled to redress for the harm that they may have suffered
- They will have access to school counselors and other professionals as needed and available
- They will be given the opportunity to participate in restorative conferences

DOCUMENTATION

Accurate documentation of student behavior within Infinite Campus is mandatory. Documentation allows schools and the school district to track trends and behaviors to provide focused supports, interventions and training. Documentation of events and use of the associated data is required under federal regulations and civil rights laws.

DISCRETION FOR RESOLVING INCIDENT

This guidance provides administrators options for resolving incidences. The choice for discipline is based on the current situation, its perceived severity, and past similar or other disruptive behavior. Administrators are ultimately responsible for chosen disciplinary action and have discretion in the choices they make in accordance with Douglas County School District Board Policies and Administrative Regulations related to:

- Tobacco Free Schools – Board Policy [106](#)
- Use of Medications – Board Policy [508](#)
- Drug-Alcohol Abuse - Board Policy [523](#)
- Student Discipline - Board Policy [525](#)
- Suspension and Expulsion - Board Policy [529](#)
- Safe Schools Weapons-Fighting-Intimidation – Board Policy [529\(a\)](#)
- Safe and Drug Free Environment - Board Policy [529\(b\)](#)
- Gang Affiliation and Activity – Board Policy [540](#)
- Safe and Respectful Learning Environments – Bullying - Board Policy [543](#)
- Reference: [NRS 392.466, NRS 392.4645, NRS 392.467, NRS 392.4612 to 392.472](#)

ACRONYM KEY

NRS- Nevada Revised Statute NAC- Nevada Administrative Code MTSS- Multi-Tiered System of Supports	Tier- Referring to a level in the MTSS ISS- In School Support OSS- Out of school suspension
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Appendix A: Examples of School Sites Written Rules of Behavior

Examples of school sites “Written Rules of Behavior.” NRS 392.463 These are examples as every school modifies them to meet the unique needs of the specific school site.

Douglas High School (DHS) Behavior Expectations

We all make decisions about our behavior on a daily basis. The choices we make have consequences. Because we have high expectations for DHS students, we support all healthy and positive choices you make about your behavior. Students demonstrating inappropriate behavior will be referred by staff to administration. These students will receive due process and a consequence determined through the school’s progressive discipline policies, district policies, and state laws. It is important that you know you are accountable for your behavior. Listed below are some basic rules to guide Douglas High School students. Violations of any of the following school rules will result in disciplinary action:

1. Students are expected to treat members of the school staff with respect.
2. Students must carry and provide proper identification to school personnel upon request.
3. Visitors are not allowed to attend classes without prior approval. No visitors will be allowed during the week of finals. Only staff, parents/guardians, and enrolled students attending scheduled classes are allowed on school grounds. A trespass warning will be issued to unauthorized individuals on a first offense; on a second offense individuals will be subject to arrest per NRS 207.200.
4. Students must obtain administrative approval for any meeting or assembly held on school property and any printed matter they wish to distribute or post on school property.
5. No student may leave a classroom without the permission of the teacher.
6. No student may leave the campus for any reason during the school day without obtaining a pass from the attendance office. Permission from a teacher to leave is not sufficient.
7. Leaving campus at lunch is a privilege granted to most juniors and seniors. Upperclassmen may have their privilege revoked based on grades or behavior.
8. Eighteen-year-old students must conform to the same requirements as all other students if they attend the regular day classes.
9. The school does not assume responsibility for lost, stolen, or confiscated items, which may include money, electronic equipment, PE clothes, or school-issued supplies.
10. Students representing the school in school-affiliated groups or clubs, co-curricular activities, and extracurricular activities must conform to the standards established by the coaches or sponsors of the activities, district policy and by the Nevada Interscholastic Activities Association, as applicable.
11. Items that can affect student and staff safety are prohibited. Prohibited items will be confiscated. This includes any inhalants that cause a mind altered state.
12. Unless a student has permission from a staff member, cell phones and all other electronic devices must be turned off and put away (not visible) during instructional time, including in hallways and in restrooms. This includes but is not limited to cell phones, iPods, earphones/earbuds, and gaming devices.
13. Skateboards, skate shoes, and roller blades may not be ridden on school property except as part of club activities.
14. Acceptable Use Policy (AUP): In order to use any school computer, students must have on file an AUP agreement signed by both the student and his/her parent or guardian.
15. Food and drink are not permitted in any of the school’s computer labs.
16. Lockers are school property and may be searched at any time. School officials may search students, their backpacks, purses, and vehicles if there is reasonable suspicion that the student has violated school rules or civil laws.
17. Douglas County School District prohibits behavior that is bullying, intimidating, harassing, hazing, threatening, or disruptive. It also prohibits behavior associated with gang activity or affiliation. This also includes texting and social media that affects students’ ability to function and be safe at school.
18. Students are expected to clean up any messes they create. We expect our campus to stay clean.
19. It is inappropriate for students to gather in a manner that obstructs the orderly movement of pupils and staff.
20. Couples should demonstrate proper respect for each other by avoiding excessive and/or offensive displays of affection on school property or at school-sponsored activities.
21. Students should not engage in any behavior that threatens the safety or welfare of themselves or others. 17 22. Douglas High School’s campus will be closed for all Freshmen, Sophomores, and any students determined to not be in good standing. Juniors and Seniors must have a parent/guardian signed consent form to be allowed to leave campus and remain in good standing.

Gardnerville Elementary School (GES) PBIX Expectation Matrix

	All Areas	Restrooms	MPR 668	Arrival/ Departure	Hall	Recess/ Playground
--	-----------	-----------	------------	-----------------------	------	-----------------------

BE Safe	Body to self Eyes forward Don't open doors to strangers	Keep feet on floor Wash hands after use Keep water & soap in sink	Walk, use proper doors when entering/ leaving Sit on bottom facing table	Stay on sidewalks and crosswalks Walk scooters, bikes, etc. Avoid parking lots	Walk on right side of hall in line Calm body to self	Body to self Use equipment correctly
BE Respectful	Use kind words Quiet Feet Follow adult directions	Give people privacy Use posted voice level	Include others Use your manners Use quiet voice	Be courteous Obey adults on duty and bus drivers	Silent voice Quiet feet	Follow adult directions Use kind words Wait your turn
BE Responsible	Follow adult directions Take care of your belongings Be honest	Put paper towels in garbage can Return to room promptly	Get all utensils, milk, etc. when first going through the line Clear table and wait to be excused Pick up trash	Leave immediately after the bell rings Arrive and leave on time Go directly to where you belong	Don't open outside doors Keep hallways clear	Put equipment away Follow playground rules
STAFF Expectations	Have high expectations for ALL students Refrain from using anger or sarcasm Model positive behavior using the matrix and carry blue tickets at ALL times	Use a positive approach to discipline Have a routine for bathroom usage	Walk students to the lunch line at your assigned time. Circulate and help students as needed.	Arrive on time and pick your students up on time Make yourself present in hallways after school Arrive to duty location at 8:30 or 3:10	WALK class to recess and lunch the entire way STAY with class as you travel	Pick up class on time Reinforce positive expectations prior to recess/lunch Communicate with all adults about behaviors/concerns

Appendix B: Individual Student Progressive Discipline Plan



**Douglas County
School District**

EMPOWER • PREPARE • INSPIRE • CONNECT

Progressive Discipline Plan based on Restorative Justice **Individual Student Plan**

The Individual Progressive Discipline Plan Based on Restorative Justice shall be developed in consultation with the student and the parent/guardian of the student.

School: [Click to select](#)

Date: [Click to enter a date.](#)

Student Information

First Name: [Enter First Name of Student](#)

Last Name: [Enter Last Name of Student](#)

Student Number: [Enter Student Number](#)

DOB: [Enter Student DOB](#)

Incident and Discipline Consequence

This conference will focus on the incident that occurred on [Click to enter a date](#) for the behavior(s) outlined in the Behavior Detail Report (attach additional documentation as needed).

- A copy of the **Behavior Detail Report** logged for this incident in the student information system (Infinite Campus) is included with this plan.
- Appeal Notice** – A notice of the policy for appealing the suspension or expulsion pursuant to NRS 392.4671 was provided. The parent has five school days to file an appeal.

Parent/Guardian Agreement Statement

I, _____, the parent/guardian of _____, choose to participate in a meeting to develop a Plan of Action Based on Restorative Justice. This conference will focus on an incident that occurred on [Click to enter a date](#).

Parent/Guardian Signature: _____ Date: _____

Student Agreement Statement

I, _____, choose to participate in a meeting to develop a Plan of Action Based on Restorative Justice. This conference will focus on an incident that occurred on [Click to enter a date](#).

Student Signature: _____ Date: _____

Disciplinary Practices Based on Restorative Justice

Student Accountability (Student Account)

- What happened? [Enter Student Response Here.](#)
- What were you thinking about at the time? [Enter Student Response Here.](#)
- What have you thought about since the incident? [Enter Student Response Here.](#)
- Who do you think has been affected by your actions? [Enter Student Response Here.](#)
- How have they been affected? [Enter Student Response Here.](#)
- Is there anything you want to say at this point? [Enter Student Response Here.](#)
- What can you do to repair the harm that was done? [Enter Student Response Here.](#)

Relief for Victim (Victim/Individual harmed)

Have the person harmed respond to each of the following questions during a separate meeting. This should be done at the discretion of the student who was harmed, parents/guardians, and the administrator.

- What happened? [Enter Student Response Here.](#)
- What was your reaction at the time of the incident? [Enter Student Response Here.](#)
- How do you feel about what happened? [Enter Student Response Here.](#)
- What has been the hardest thing for you? [Enter Student Response Here.](#)
- Relief for student harmed? [Enter Student Response Here.](#)

Restoration of Remedies

Behavior Change Checklist

The elements below must be included in every individualized plan. Please confirm the inclusion of each by checking the box and including evidence of support or intervention.

- Referral to School Psychologist for PBIS, MTSS, BIP, SIT, and IEP considerations: [Enter Comments Here](#)
- Support by Social and Emotional Learning: [Enter Comments Here](#)
- Referral to appropriate community-based support: [Enter Comments Here](#)
- A conference with the principal/designee and any other appropriate personnel: [Enter Comments Here](#)
- A determination of the need for a referral to a school social worker: [Enter Comments Here](#)
- A plan for reinstatement and guidelines for the provision of notice to a pupil to initiate their reinstatement: [Enter Comments Here](#)

Reintegration by Accountability

On [Click to enter a date](#), [Enter Name of Student](#) participated in Restorative Conversations with [Enter Name of Supporting Staff Member](#) to discuss the events leading up to the incident, how he/she was thinking and feeling at the time of the incident, who they impacted with their choices, and what they need to do to make things right. Expectations for classroom and/or school behavior were clearly explained and had the opportunity to ask clarifying questions as necessary.

Meeting Participants

_____	_____
Student	Parent/Guardian
_____	_____
Administrator	Other
_____	_____
Other	Other

STATE OF NEVADA

GOVERNMENT EMPLOYEE-MANAGEMENT RELATIONS BOARD

2023 LOCAL GOVERNMENT ANNUAL REPORT FORM

Part One: Local Government Information

Douglas County School District

Official Name of Local Government

www.dcsd.k12.nv.us

Website Address

If your local government participates in PERS, please skip to Part Two.

If your local government is one of the few that does not participate in PERS, please report the number of employees in your local government here. Note: PERS includes as employees those who are in positions considered to be half-time or more according to the full-time work schedule established for that public employer. Please use this definition.

Part Two: Contact Information

Please identify the person who is to be contacted for all official communications (excepting those communications related to a case before the Board for which an attorney has filed an appearance) and then list that person's contact information.

Joe Girdner Adam Dedmon
Name of Contact Person

Director of Human Resources
Title of Contact Person

1638 Mono Ave., Minden, NV 89423
Mailing Address

(775) 782-7177
Telephone Number

(775) 782-8351
Fax Number

ggirdner@dcsd.k12.nv.us
E-Mail Address

adedmon@dcsd.k12.nv.us
Other (please specify)

Part Three: Recognized Employee Organizations and Bargaining Units

INSTRUCTIONS: The information on this form was completed based upon your local government's previous annual filing. Please use the space below to correct any information you believe to be incorrect or list any additions of employee organizations or bargaining units since last year. If there are no changes to the information provided in this form, please check this box and sign the Certification on Part Four: []

Douglas County Professional Education Association
Employee Organization

Non-Supervisory, Teachers
Bargaining Unit

Bargaining Unit

Bargaining Unit

Bargaining Unit

Douglas County Support Staff Organization, NSEA

Employee Organization

Non-Supervisory, Classified Employees

Bargaining Unit

Bargaining Unit

Bargaining Unit

NCSEPW, Douglas County School Bus Drivers, Chapter #6

Employee Organization

Non-Supervisory, Bus Drivers

Bargaining Unit

Bargaining Unit

Bargaining Unit

Employee Organization

Bargaining Unit

Bargaining Unit

Bargaining Unit

Employee Organization

Bargaining Unit

Bargaining Unit

Bargaining Unit

Employee Organization

Bargaining Unit

Bargaining Unit

Bargaining Unit

Part Four: Certification

I certify that the information provided on all parts of this form is correct to the best of my knowledge.

Adam Dedmon
Signature

Executive Director Human Resources
Title

Adam DEDMON
Printed Name

29 October 2023
Date

Board of Trustees Douglas County School District

STUDENTS

ENTRANCE AGE

The Board shall establish entrance age requirements for students that are consistent with statute and sound educational practice and which insure the equitable treatment of all eligible children.

A child is eligible for entrance into kindergarten if he attains the age of five on or before ~~September 30~~ August 1 of the year in which he applies for entrance. A child is eligible for entrance into first grade if he attains the age of six on or before ~~September 30~~ August 1 of the year in which he applies for entrance.

A child who is five (5) years of age on or before August 1 must be admitted to kindergarten.

A child who is six (6) years of age on or before August 1 must: 1) be admitted to the first grade if the child has completed kindergarten; or 2) be admitted to kindergarten.

A child who is seven (7) years of age on or before August 1 must: 1) be admitted to the second grade if the child has completed kindergarten and first grade; or 2) be admitted to the first grade if the child has completed kindergarten; or 3) undergo a developmental screening prepared and administered by the district to determine if the child is prepared developmentally to attend the first grade if the child has not completed kindergarten.

The Board may, on the recommendation of the Superintendent, admit children three years old and older with special needs whose educational well-being may be severely disadvantaged unless an educational program is commenced early.

The Superintendent shall require that each child who registers for entrance to school exhibit his birth certificate or similar documentation as proof of age and birthdate, and proof of required immunizations.

Reference: NRS 388.060, 392.040, 392.165, 392.435

Date Adopted: 8/12/80

Date Revised: 8/12/2019

Date Revised:

Classified Personnel

HIRING RECOMMENDATIONS FOR CLASSIFIED PERSONNEL

Name	Position/Location	Effective Date	Salary	Replacing
Maria Raker	Special Education Para II – CC Meneley Elementary	10-05-2023	13-B 5	Giselle Conchas-Montes
John Nunez	Maintenance Technician II - Facilities	10-06-2023	2-C 3	Steve Doebbeling
Amy Courtney	Cashier Helper II – Jacks Valley Elementary	10-09-2023	8-B 4	Sandra Wall-Iosefa
Madison McNary	Instructional Para II – CC Meneley Elementary	10-20-2023	1-F 5	Alicia Leonis-Robinson
Roy Aronds	Bus Driver Critical Shortage – Student Transportation	11-01-2023	10-J	Relief Driver
Kayli Parenteau	Cashier Helper I – Douglas High	11-06-2023	8-A 3	Heather Coonrod

CLASSIFIED RESIGNATIONS

Name	Position/Location	Last Day Worked / End of Contract	
Heather Findon	Special Education Para II – CC Meneley Elementary	10-20-2023	10-20-2023
Allison Kirkwood	Special Education Para III – Scarselli Elementary	10-30-2023	10-30-2023
Alison Wiggins	Special Education Para IV – Carson Valley Middle	11-03-2023	11-03-2023

CLASSIFIED CHANGES

Name	Former Position/Location	New Position/Location	Effective Date	Replacing
Heather Coonrod	Cashier Helper I – Douglas High (4.0 hrs)	Cashier Helper I – Douglas High (4.5 hrs)	10-02-2023	Melissa Rogers
Diane Coston	Instructional Para II – Minden Elementary	Front Desk Receptionist / Substitute Coordinator – District Office	10-09-2023	Kelly Walter
Alicia Leonis-Robinson	Instructional Para II – CC Meneley Elementary	Instructional Para II – Minden Elementary	10-30-2023	Diane Coston

CLASSIFIED RETIREMENTS

Name	Position/Location	Effective Date
David Simone	Bus Driver – Student Transportation	07-31-2024

CLASSIFIED TERMINATIONS

Name	Position/Location	Effective Date
Dallas Hughes	Groundsperson - Facilities	10-19-2023

CLASSIFIED REQUEST FOR UNPAID LEAVE-BOARD REQUIRED APPROVAL

Name	Position/Location	Reason	DATES
Virginia Peterson	Instructional Para II – Jacks Valley Elementary	Approved Unpaid	9/22/2023
Lindsay Wells	Cashier Helper II – Scarselli Elementary	Approved Unpaid	9/29/2023
Taylor Rush	Special Education Para IV – Zephyr Cove Elementary	Approved Unpaid	10/12-17-2023
Jessica Silva	Nutrition Manager – Pinon Hills Elementary	Approved Unpaid	10/6/2023 & 10/9/2023
Patricia Zumpft	Cashier Helper II – Pau Wa Lu Middle	Approved Unpaid	10/30/2023
Dora Moya	Health Aide – Scarselli Elementary	Approved Unpaid	10/30–11/1/2023, 11/30-12/1/2023
Lindsay Wells	Cashier Helper II – Scarselli Elementary 676	Approved Unpaid	11/6/2023

Certified Personnel

CERTIFIED NEW HIRES			
Name	Position/Location	Information	School Year

CERTIFIED CHANGES			
Name	From Position/Location	To Position/Location	School Year

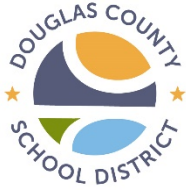
CERTIFIED RESIGNATIONS/RETIREMENT/LOA			
Name	Position/Location	Reason <small>Last Day Worked/End of Contract</small>	School Year
Shannon Elmquist	SPED Teacher/DHS	Termination on 11/3/2023	23-24

CERTIFIED REQUEST FOR UNPAID LEAVE – BOARD APPROVAL REQUIRED		
Name	Position/Location	Dates
Jill Packman	Counselor – Douglas High	10/6/2023 & 11/30/2023 – 12/17/2023

DOUGLAS COUNTY SCHOOL DISTRICT

PERSONNEL SUMMARY REPORT – CLASSIFIED STAFFING

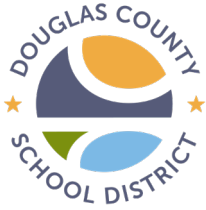
Total 2022 - 2023 Classified Employees (Includes Bus Drivers)	349
Total Classified Employees Who Left DCSD During 2022-23	81
<u>Reasons for Leaving</u>	
▪ Retirement	17
▪ Resignation	55
▪ School Nutrition (5)	
▪ Transportation (3)	
▪ Secretarial (5)	
▪ Vehicle Maintenance (1)	
▪ Para-Educator – Instructional (9)	
▪ Para-Educator – Special Education (includes Special Ed Bus Para) (14)	
▪ Custodial (8)	
▪ Maintenance & Grounds (1)	
▪ Health Services (1)	
▪ Information Technology (4)	
▪ Media Technician (2)	
▪ Teacher Assistant / Psychology Technician (2)	
▪ Termination (6)	
▪ One-Year Only Positions Ending (1)	9
▪ Moved to Certified Teaching Position in DCSD (2)	
DCSD Classified Retention Rate	84%
New Classified Employees Hired from July 2022 – June 2023	102
• School Nutrition (10)	
• Transportation (9)	
• Secretarial (11)	
• Vehicle Maintenance (1)	
• Para-Educator – Instructional (14)	
• Para-Educator – Special Education (includes SpEd Bus Para) (26)	
• Custodial (20)	
• Maintenance & Grounds (2)	
• Health Services (1)	
• Information Technology (2)	
• Media Technician (3)	
• Teacher Assistant / Psychology Technician (3)	
Lateral Transfers	18
Promotions	22
CURRENT VACANCIES	16



DOUGLAS COUNTY SCHOOL DISTRICT

2022-23 PERSONNEL SUMMARY REPORT

Total 2022-23 Certified Employees	413
Total Certified Employees Who Left DCSD During 2022-23	74
<u>Reasons for Leaving</u>	
<ul style="list-style-type: none"> ▪ Retirement (38) ▪ Resignation (34) <ul style="list-style-type: none"> ▪ Left to Teach in Another Nevada District (6) ▪ Left for Administrative Position in Another Nevada District (0) ▪ Left for Administrative Position in DCSD (0) ▪ Left to Teach Out-of-State (11) ▪ Left Teaching (4) ▪ Work Closer To Home (3) ▪ No Reason Given (10) ▪ One-Year Only Position Ended (0) ▪ One Year Leave of Absence (2) 	
2022-23 Positions Filled by Independent Contractors	2
DCSD Certified Retention Rate	91%
New Certified Employees Hired for 2022-23	54
Current Vacancies	11
<ul style="list-style-type: none"> ▪ Filled by Long-Term Substitutes (11) ▪ Filled by Independent Contractors (0) 	



DOUGLAS COUNTY SCHOOL DISTRICT

HUMAN RESOURCES DEPARTMENT



2016-23 NEPF Data Report

NEPF Designations - TEACHERS: 2018-19 to 2022-23 Comparison

	Highly Effective	Effective	Developing	Ineffective
2018-19	83	197	5	0
2019-20	79	209	8	0
2020-21	83	192	4	0
2021-22	106	159	2	1
2022-23	94	142	1	0

Note: Thirty (30) DCSD teachers were “exempt” from the NEPF evaluation for 2022-23 due to receiving a “Highly Effective” rating in both the 2020-21 and 2021-22 school years.

Teacher Averages:

- Instructional Practice (65% of Final Ranking) 3.50 (3.41 in 2021-22)
- Professional Responsibilities (20% of Final Ranking) 3.51 (3.38 in 2021-22)
- Student Learning Goal (15% of Final Ranking) 3.29 (n/a in 2021-22)*
- **Final Summative Rating** **3.50 (3.41 in 2021-22)**

NEPF Designations - ADMINISTRATORS: 2018-19 to 2022-23 Comparison

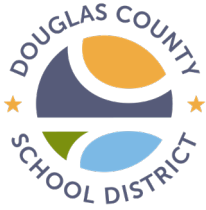
	Highly Effective	Effective	Minimally Effective	Ineffective
2018-19	2	12	7	0
2019-20	3	15	1	0
2020-21	1	20	1	0
2021-22	5	15	0	0
2022-23	1	20	0	0

Note: One (1) DCSD administrator was “exempt” from the NEPF evaluation for 2022-23 due to receiving a “Highly Effective” rating in both the 2020-21 and 2021-22 school years.

Administrator Averages:

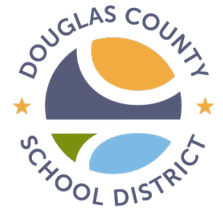
- Instructional Leadership Practice (65% of Final Ranking) 3.40 (3.36 in 2021-22)
- Professional Responsibilities (20% of Final Ranking) 3.51 (3.38 in 2021-22)
- Student Learning Goal (15% of Final Ranking) 2.12 (n/a in 2021-22)*
- **Final Summative Rating** **3.23 (3.37 in 2021-22)**

**Student Learning Goals (SLG) were suspended for the 2021-2022 school year.*



DOUGLAS COUNTY SCHOOL DISTRICT

HUMAN RESOURCES DEPARTMENT



DCSD Implementation Process 2023-2024

As a district, we implement the Nevada Educator Performance Framework (NEPF) by taking the following action

- 1. We track all changes made by the State through the regulatory process.**
 - Update DCSD Administrative Regulations 307 & 308
 - Update all NEPF forms

- 2. We determine observation cycle deadlines.**
 - Cycle #1 – Days 1 – 40 – October 17, 2023
 - Cycle #2 – Days 41 – 80 – January 9, 2023
 - Cycle #3 – Days 81 – 120 – March 13, 2024

- 3. We establish NEPF process deadlines.**
 - Student Learning Objectives & Goals Conferences – By first Friday in November
 - Mid-Cycle Review – February 1, 2023
 - Notice of Developing or Ineffective Evaluation – 30 school days prior to evaluation
 - Summative Evaluation – Friday prior to Memorial Day

- 4. We track the evaluation process**
 - Completion of evaluations
 - Accuracy of evaluations

- 5. We report on the results**
 - Board informational update
 - Individual evaluator report card

- 6. We train on the results**
 - Leadership PLC



Douglas County School District

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1638 Mono Avenue
Minden, NV 89423
P: 775 • 782 • 5134
F: 775 • 782 • 3162
www.dcsd.net

DATE: November 14, 2023
To: Board Members
From: Phil Demus, Director of Facilities
Re: DCSD Maintenance and Grounds Report

Insurance work:

Old Gym Playhouse- New ceiling, new sound proof panels, new hardwood basketball floor and new stage floor. All work has been completed and will be ready for students by November 30th. Cost \$280K

Whittell High School- All roof repairs and replacement has been completed. All sheetrock work is complete. Cost \$110K

Zephyr Cove Elementary School- All roof repairs and replacement has been completed. Cost \$58K

Remaining Schools- Carson Valley Middle School, Gardnerville Elementary School, Minden Elementary School, Pau Wa Lu Middle School, and Pinon Hills Elementary School will have their roofs, gutters and snow fences repaired or replaced before year end. Cost \$110K

We are getting new backstops, batting cages, skylights and interior work all from one claim that was filed with Pool Pact January 2023 which will be completed by March 30th, 2024. Cost \$222K

We are working on Carpet, Paint and Paving Project List for summer of 2024. This will be out for bid by February 2024

Carson Valley Middle School HVAC Project will be going out to bid by January 2024

Douglas High School HVAC Project was delayed due to a supply chain issue. Project will be completed by August 2024

ENROLLMENT COUNTS - ALL

ENROLLMENT NUMBERS BY MONTH - 22-23

SCHOOL	BOARD MEETINGS										
	August	September	October	November	December	January	February	March	April	May	June
201-GES	316	366	374	374	375	374	384	387	388	386	378
202-ZCES	144	149	149	148	148	148	149	153	150	152	152
205-CCMES	390	415	413	415	418	417	416	412	409	405	408
206-JVES	339	359	356	357	357	355	366	361	360	360	360
207-SES	360	369	368	368	367	367	374	373	371	366	366
209-PHES	266	277	280	283	279	277	278	280	282	280	279
210-MES	361	375	380	378	376	373	371	367	369	372	377
301-CVMS	594	593	594	599	603	602	594	594	595	594	598
302-PWL	488	482	481	484	482	481	482	482	480	477	477
501-DHS	1666	1655	1653	1648	1646	1639	1625	1609	1600	1596	1593
502-GWHS	161	152	152	152	149	149	148	148	146	146	145
503-JHS	8	23	21	21	24	25	22	24	23	20	18
504-AAHS	33	47	48	47	46	45	44	48	47	49	47
601-DNO	53	50	53	57	57	57	61	64	68	68	68
901-ALT	6	5	3	2	3	3	8	9	9	9	10
903-DCAS	0	14	19	19	22	22	22	23	28	30	29
TOTAL	5185	5331	5344	5352	5352	5334	5344	5334	5325	5310	5305

ENROLLMENT NUMBERS BY MONTH - 23-24

SCHOOL	BOARD MEETINGS										
	August	September	October	November	December	January	February	March	April	May	June
201-GES	313	318	318								
202-ZCES	151	151	150								
205-CCMES	377	375	382								
206-JVES	322	329	336								
207-SES	331	327	331								
209-PHES	253	254	253								
210-MES	383	386	389								
301-CVMS	605	605	606								
302-PWL	463	460	460								683
501-DHS	1601	1,598	1604								
502-GWHS	129	128	128								
503-JHS	22	22	24								
504-AAHS	78	78	80								
601-DNO	18	21	18								
901-ALT	2	2	2								
903-DCAS	2	4	5								
TOTAL	5050	5058	5086	0	0	0	0	0	0	0	0
DIFFERENCE	135	273	258								

Revised 11/6/2023

This table shows **ALL** enrollments including PKEC, Grade 13 (UG), Adults, and those students taking a class enrolled in homeschool, private school, or charter school.

DOUGLAS COUNTY SCHOOL DISTRICT BENEFIT CHANGES

Changes effective January 1, 2024

PPO OPTION	CURRENT RATE	NEW RATE
Employee Only	\$705.00	\$825.00
+ one child	\$389.89	\$448.37
+ spouse	\$430.58	\$495.17
+ 2 or more	\$729.60	\$839.04
Annual Deductible	In-Network/Out of Network	In-Network/Out of Network
• Individual	\$850 /\$1,700	No Change
• Family	\$2,550/\$5,100	No Change
Out of Pocket Max		
• Individual	\$3,000/\$12,000	\$5,500/\$11,000
• Family	\$9,000/\$36,000	\$11,000/\$22,000

HSA OPTION	CURRENT RATE	NEW RATE
Employee Only	\$607.00 (+\$98 per month)	\$710.00 (+\$115 per month)
+ one child	\$348.58	\$400.87
+ spouse	\$382.96	\$440.40
+ 2 or more	\$634.67	\$729.87
Annual Deductible	In-Network/Out of Network	In-Network/Out of Network
• Individual	\$2,275	No Change
• Family	\$4,550	No Change
Out of Pocket Max		
• Individual	\$6,960	No Change
• Family	\$13,920	No Change

PPO PLAN for Medicare Eligible Retirees

Retiree (w/ Medicare)	\$513.40	\$600.68
+ spouse (Medicare eligible)	\$332.76	\$382.67
+ spouse (Non-Medicare eligible)	\$430.58	\$495.17





Date: November 14, 2023

To: DCSD Board of Trustees

From: Adam Dedmon, Executive Director of Human Resources

Re: Self-Funded Health Insurance Program – Program Changes

The District's Health Advisory Committee met on Tuesday, October 17, 2023 to discuss our self-funded health insurance program's projected deficit of revenue. Based on the projection provided by our broker, LP Insurance Services LLC the District's self-funded health insurance program will be approximately forty (40%) percent underfunded for the 2024 fiscal year with the current revenue. Various options to increase revenue were discussed with the committee. The attached table shows the committee's recommendations:

(see page 2)

*Spousal Carveout - spouse eligibility for DCSD medical plans are limited to spouses who are not eligible to participate in any other group medical plan offered by his or her employer.

Recommendation:

It is recommended that the Board approve the proposed changes to the Douglas County School Districts Self-Funded Insurance Plan.

Respectfully Submitted,

Adam Dedmon

Executive Director of Human Resources



Public Employees Retirement System of Nevada
 693 W. Nye Lane, Carson City, NV 89703 (775) 687-4200 Fax (775) 687-5131
 5740 S. Eastern Ave. Suite 120, Las Vegas, NV 89119 (702) 486-3900 Fax (702) 678-6934
 Toll Free 1-866-473-7768 Website: www.nvpers.org Email: nvpers@nvpers.org

Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: Keith Lewis, Superintendent Agency Phone: (775) 782-7177

Agency Name: Douglas County School District

Critical Need Position Title: Elementary Classroom Teacher

Effective Date of Critical Need Designation: 7/1/2023

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: DCSD has had at multiple elementary classroom teacher vacancy every year since June of 2017.

As of July 30, 2023, we currently have 2 elementary classroom teacher positions vacant within DCSD. This late date will make it very challenging to fill with qualified candidates.

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: DCSD currently has 2 positions vacant, and the pool of candidates is very small.

Length of time the position has been vacant: DCSD has many elementary classroom teacher openings every year.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: Elementary classroom teacher positions are becoming increasingly difficult to fill, and every year there are less and less qualified candidates.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): Douglas County School District advertises all certified positions on a nationwide job posting network

In addition, DCSD is very active in our recruiting efforts across the western United States. We typically recruit for these positions by recruiting in California, Nevada, Oregon, Washington, Colorado and we have ran an extensive social media campaign to fill these positions.

These are the draft changes suggested to the DCSD Bylaw 060 – Meetings.

~~Red-Strikethrough Language~~ is language that is currently in the Bylaw, that was added on either 3/9/2021 or 3/8/2022, and is being removed.

Blue Language is language that was removed from the Bylaw on either 3/9/2021 or 3/8/2022, and is being added back to restore to its original state.

Purple Language is language that is being added as new language for clarity.

Bylaw **No. 060.**

Board of Trustees

Douglas County School District

ARTICLE VI

MEETINGS

Section 1 – Parliamentary Authority. Robert’s Rules of Order, Newly Revised, shall serve as a guideline for the Board in its deliberations in all cases in which it is not inconsistent with state law and regulations or these bylaws.

Section 2 – Quorum. Four Trustees present shall constitute a quorum. No action of the Board of Trustees shall be valid unless it receives at least four votes. (NRS 386.330). In the event there are only four members at a meeting the Board can conduct business. However, all four members must approve any action item.

Section 3 – ~~Presiding~~ **President** Officer. The President shall preside at all meetings of the Board. In the ~~temporary~~ absence, disability, or disqualification of the President, the Vice President shall ~~preside~~ **act** instead. If neither person is available, or the President or Vice President is amenable to delegating authority to preside, a Trustee shall be designated presiding officer by those present. The act of any person so designated shall be legal and binding.

Section 4 – Regular Meetings. Regular meetings of the Board shall be public and in accordance with Nevada Open Meeting Law, and reasonable efforts shall be made to assist and accommodate physically handicapped persons who desire to attend. (NRS 241.020).

- a. The agenda ~~for each regular and special meeting~~ of the Board of Trustees shall be **developed by the Board President, Vice President, and Clerk at the Agenda Development Meeting, where the superintendent shall also provide for their consideration administrative items pursuant to statute and as matters necessary to come before the Board. The Board President and superintendent shall prepare the agenda at the Agenda Review Meeting, and where the Board President shall provide final approval of the agenda prior to its posting.** ~~developed-prepared by the superintendent and the Board President. Neither the superintendent or board president can unilaterally place an item on the agenda. In the case of a disagreement between the two parties related to a proposed agenda item, the board officers will intervene and make the decision of inclusion or exclusion.~~ **All agenda items shall be reviewed by counsel to ensure**

compliance with State laws and regulations, and Board Bylaws. The proposed agenda will be posted in compliance with NRS 241.020.

b. The public shall not be allowed to place items on the agenda, but public requests may be submitted to the Board or superintendent and, **upon the majority approval of the Board at their request**, an item may be put on an agenda **for future discussion**. The public will be invited to make comments **at the beginning of the meeting before any items on which action may be taken are heard by the public body and again before the adjournment of the meeting (NRS 241.020)**. ~~prior to a vote of the Board on all action items. In addition, the public will be welcomed to make comments on issues not on the agenda during the "Public Comment" portion of the agenda. (Board Policy 902).~~ Public comment will be generally limited to three minutes, though the Board President has discretion to extend or further limit the time as deemed necessary. Anyone with comments that will take more than three minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting. **The Board President reserves the right, at his or her discretion, to take public comment on action items prior to a vote of the Board.**

c. It is the expectation of the Board that they be provided copies of all documents related to issues for which they are expected to take action in their Board packets prior to the meeting. **Whenever possible**, copies of the documents to be included in Board packets **shall must** be submitted (12 copies) to the District Office four working days prior to the scheduled meeting, not including the day of the meeting.

d. Items brought forward under the Future Board Agenda process will be prioritized by the Board at the end of each regular meeting. ~~This process is usually done by consensus and without action by the board, however, a majority vote by the board can place a new or existing item from the Future Board Agenda Item List on the agenda for a specific upcoming meeting. A majority vote by the board can also remove any item from the existing Future Board Agenda Item List, regardless of which trustees placed the item on the list. Items removed from the Future Board Agenda Item List by action of the board can only be reinstated to the list by another action of the Board.~~ In addition to the Future Board Agenda Item process, ~~three~~ **two** Board Members can bring an item to the Board President ~~and the Superintendent~~, and the item must be considered for placement on a future Board agenda in a timely fashion subject to existing priorities. Items previously approved by the Board would require four Board Members to bring the item back to the agenda. The President and Officers ~~Superintendent~~ will determine the particular meeting and time allotted for the item.

e. The Board may take action on items not on the published agenda when the Board finds that the need to discuss or act upon an item was truly unforeseen at the time the meeting agenda was posted and mailed and the matter is found by majority vote to be an emergency as defined in the Nevada Open Meeting Law, NRS Chapter 241.

Section 5 – Special Meetings. Special meetings of the Board shall be public, and reasonable efforts shall be made to assist and accommodate physically handicapped persons who desire to attend. (NRS 241.020).

- a. Special meetings shall be called by the President whenever there is sufficient business to come before the Board or upon the presentation of an appropriate petition requesting such special meeting signed by at least three Trustees. NRS 386.330.
- b. The Clerk shall notify each Trustee by mail or personal service in accordance with the law of the time, place, and purpose of the special meeting. If all Trustees are present, lack of notice shall not invalidate the proceedings. NRS 386.330.

~~Section 6 – Board Workshop. The Board will hold a workshop, on odd calendared years, to facilitate training for professional development required per NRS 386.327, and to assist the board and superintendent to effectively administer their responsibilities.~~

Section 6 7 – Voting. All motions shall require for adoption a majority vote of all the Trustees of the Board. Abstentions shall not be counted as votes, but shall be recorded and are deemed to acquiesce in the outcome of the vote.

- a. All actions requiring a vote can be conducted by voice, show of hands, or roll call provided that the vote of each Trustee is recorded.
- b. Board approval of consent items may be made on one motion. Consent items will be approved in total by one action of the Board unless any Trustee or individual organization interested in one or more consent items has any questions or wishes to make a statement. In that event, the President of the Board may defer action on that particular matter or matters and place the same on the regular agenda for separate consideration.

Section 7 8 – Adjournment. The Board may at any time recess or adjourn to an adjourned meeting at a specified date and place. The adjourned meeting shall take up its business at the point in the agenda where the motion to adjourn was acted upon.

Section 8 9 – Closed Session. Nothing contained herein shall prevent the Board from holding a closed meeting to consider:

- a. The character, alleged misconduct, professional competence, or physical or mental health of a person (NRS 241.030);
- b. Any negotiations or informal discussion between the Board and an employee organization or employees as individuals, whether conducted by the Board or through a representative or representatives;
- c. Any meeting of a mediator with the Board regarding negotiations;
- d. Any meeting or investigation conducted by a fact finder;
- e. Any meeting of the Board with its negotiations representative or representatives (NRS 288.220);
- f. Any gathering with Board legal counsel that involves issues that may be characterized as coming within the lawyer-client privilege; or

Any other circumstances permitted by law.

Section 9 ~~10~~ – Minutes. The Board shall keep minutes as the official public record of all its meetings showing the time and place, the Trustees present, the subject considered, the actions taken, the vote of each Trustee, and any other information required to be shown in the minutes by law, which shall be kept in an official minute book and shall be made promptly available to the public to the extent that making such material public shall not be inconsistent with Section 8 of this Article. The Superintendent shall provide each Board Trustee with a copy of the minutes of the last public meeting prior to the meeting date of approval. Corrections in the minutes may be made at the meeting at which they are to be approved. Permanent minutes shall be signed by the Clerk upon approval.

Date Adopted: 8/12/80

Date Revised: 9/10/02

Date Revised: 9/10/04

Date Revised: 3/08/05

Date Revised: 6/21/06

Date Revised: 11/6/08

Date Revised: 6/14/11

Date Revised: 2/11/14

Date Reviewed: 7/8/14

Date Revised: 3/9/21

Date Revised: 3/8/22

Date Revised: 11/14/23

These are the draft changes suggested to the DCSD Bylaw 070 – Code of Conduct.

~~Red Strikethrough Language~~ is language that is currently in the Bylaw, that was added on either 6/9/2020 or 3/9/2021, and is being removed.

Blue Language is language that was removed from the Bylaw on either 6/9/2020 or 3/9/2021, and is being added back to restore to its original state.

Purple Language is language that is being added as new language for clarity.

Bylaw

No. 070.

Board of Trustees

Douglas County School District

ARTICLE VII

CODE OF CONDUCT

1) Only the Board as a whole has authority. The Board Member will not take action or expect staff to act on individual statements, suggestions, or advice from individual Board Members. **A Board Member may seek information, counsel, or advice to aid the Member in their presentation or deliberation of a matter before the Board.** Once the Board has acted, only the Board can change that action. Members are obligated to **support the decision of the Board publicly and privately.** ~~abide by the majority decisions of the board while retaining the right to seek changes in such decisions through ethical and constructive channels and in accordance with all other bylaws and policies.~~

2) The Board President, or his/her designee, is the primary spokesperson for the Board. The superintendent is the primary spokesperson for the school district. The Board President and all Board Members are encouraged to assist with school district communication in the community. Public presentations will accurately and fairly reflect Board decisions and process.

Regarding matters on which the Board has taken action, Board Members will defer to the Board President when possible to make statements on behalf of the Board. The President and Board Members are cautioned against stating his/her personal opinions unless specifically asked, and needs to identify personal opinions as such. The Board President, when possible, will make statements on behalf of the Board including responding to written correspondence written to all Board Members collectively, or will refer said correspondence to the superintendent when appropriate.

3) In the absence of the President, the Vice President will fulfill the role of President. The role of the Clerk includes monitoring of time for public comment at meetings. All officers may participate in Agenda **Development** ~~Review~~ meetings and sign legal documents as appropriate.

4) Any Board Member who testifies before any public or legislative body will first state the Board's position before his/her own. Board Members appointed as legislative liaisons may testify as a DCSD representative on matters on which the Board has taken action or given direction. The superintendent will be informed on any contacts made with legislators by Board Members on any issue related to operation of the Douglas County School District. The superintendent will keep the Board informed of the school district's response regarding legislation on which the Board has not taken a position.

5) ~~Trustees Board members~~ who serve as a Board designee on district or community panels, board, or committees shall update the entire board monthly regarding matters of importance to the Board or the District related to their service on such panels, boards, or committees. (i.e. The Board's representative on the Parks and Recreation Board shall report back on matters of importance to the district.)

6) Board meetings are for deliberation, decision making, action, and votes. Board discussion should be concise and pertinent to the issue. ~~While an item may be placed on the board agenda and designated for discussion and possible action, the Board is not required to act if additional information or input is required.~~ If a Board Member needs more information or has questions, the superintendent, **counsel, or Board President** ~~may~~ **should** be contacted before the meeting, ~~or be given direction for further action during the meeting.~~ Facts and/or information that will be needed from the administration ~~may~~ **will** be referred through the superintendent **pursuant to Board Policies and Administrative Regulations.**

7) ~~Trustees Board members~~ carry a public trust and should carry out their duties in a professional and courteous manner **both as trustees and in their interaction with the public.** ~~Trustees Board members~~ should strive to present their views in a professional and respectful manner, **avoiding personal attacks working with fellow board members in a spirit of harmony and cooperation in spite of differences of opinion.** ~~Trustees Board members~~ should extend every courtesy to those who appear before the Board. Non-verbal communication must be respectful.

8) The last stop, not the first, will be the Board. ~~Board members are expected to receive complaints and should assure community members that the complaint is acknowledged and understood.~~ Board Members ~~should remind the complainant that they have no authority as an individual, and should redirect them to ensure~~ **will follow** the chain of command **and insist that others do so as well is followed.** While the Board is eager to listen to its constituents and staff, each inquiry is to be referred to the person who can properly and expeditiously address the issue and keep the superintendent informed of the issue. Problems identified by Board Members, ~~or those involving personnel, should be reported~~ **go** directly to the **Board President and** superintendent, **or when applicable, legal counsel.** ~~Board members have a judicial review responsibility, which requires the member to remain unbiased.~~

9) Any Board Member who has a dispute shall first try to resolve the **issue by meeting with the Board President and the superintendent to resolve the** dispute. If the meeting does not resolve the issue, the Board President shall place it on the agenda of a regularly scheduled board meeting for discussion and action by the Board. Should the dispute involve employees, proper notice shall be issued in accordance with NRS to assure no violation or employee contracts, agreements or State laws and regulations.

10) Board meetings are where the Board does its work in public. Board Members will ~~be prepared and open minded when~~ speaking to the issues on the agenda **and pay close attention to—**~~Each board members should seek to understand all sides of a topic as presented by~~ fellow Board Members and all other speakers.

~~11) Board members should direct all requests for information, which are unrelated to a board agenda item, to either the superintendent or the board secretary. Any individual request by a board member that requires staff to create reports, projects, or compile information that would, in the opinion of the superintendent require more than one half hour of staff time, requires consensus of the full Board unless agreed to by the superintendent. The superintendent will copy all board members on all requests for information and on any reports generated from requests.~~

As a means of fulfilling its mission, each board member will:

- A. Be an advocate for public education;
- B. Help the people of the community understand the importance of public education and the need to support it;
- C. Uphold and enforce all laws, State Board rules and regulations (Nevada Administrative Code, Douglas County School District Board Policy and Administrative Regulations), and court orders pertaining to schools;
- ~~D. Resist every temptation and outside pressure to use their position as a school board member to benefit either themselves or any other individual agency apart from the total interest of the school jurisdiction;~~
- ~~E.~~ **D.** Make decisions in terms of the educational welfare of children and strive for public schools which can meet the individual needs of **all children every learner** regardless of race, gender, creed, disability, sexual orientation, or social standing;
- ~~F. Support employees in the proper performance of their duties, with respect and consideration due skilled professionals,~~ **E. Recognize**ing that his/her responsibility is not to run the schools but, together with fellow Board Members, **maintain their operation** to see that they are well run;
- ~~G. Strive for a positive working relationship with the superintendent, respecting the superintendent's authority to advise the board, implement board policy and administer the district;~~
- ~~H. Be informed on education issues that regularly come before the board through personal experience, individual study and/or by participating in board members' professional development opportunities;~~
- ~~I.~~ **F.** Arrive at conclusions only after discussing all aspects of the issues. **Be prepared, thorough, and open minded;**
- ~~J.~~ **G.** Recognize that authority rests with the whole Board assembled in public meetings, make no personal promises and avoid any private action which may compromise the Board or its policies;
- ~~K.~~ **H.** Refuse to surrender independent judgement to special interest or partisan political groups or to use the school for personal gain or for the gain of friends;
- ~~L.~~ **I.** Keep confidential information in confidence; ~~and disclose no private or confidential information that relates to district employees or students. Maintain confidentiality of information and discussion conducted in executive/closed session;~~
- ~~M. Be informed of the vision, mission and strategic goals of Nevada Association of School Boards as the board develops its strategic goals and/or makes decisions;~~
- ~~N.~~ **J.** Understand and abide by the Open Meeting Law;

~~Q.~~ **K.** Recognize the importance of continuous learning and make professional development a priority.

P. Violation of these principles will be addressed by the Board President.

Legal References NRS ~~281A.411 – 281A.581~~: Ethics in Government Law, Nevada.

Adopted: 04/09/02

Revised: 6/21/06

Revised: 02/09/10

Revised: 06/14/11

Revised: 06/11/13

Revised: 10/14/14

Revised: 12/12/17

Revised: 6/12/18

Revised: 6/9/20

Revised: 3/09/21

Revised: 11/14/23

Board of Trustees

Douglas County School District

ALL ADMINISTRATION & STAFF

NEVADA WHISTLEBLOWER ACT

Douglas County School District (DCSD) Board of Trustees recognizes that the public policy of this state is that local governmental officers and employees are encouraged to disclose, to the extent not expressly prohibited by law, improper governmental action, and it is the intent of the Board to protect the rights of a local governmental officer or employee who makes such a disclosure. (NRS 281.621).

Definitions.

1. "Improper governmental action" means any action taken by a state officer or employee or local governmental officer or employee in the performance of the officer's or employee's official duties, whether or not the action is within the scope of employment of the officer or employee, which is:

- (a) In violation of any state law or regulation;
- (b) If the officer or employee is a District officer or employee, in violation of an ordinance of the local government;
- (c) An abuse of authority;
- (d) Of substantial and specific danger to the public health or safety; or
- (e) A gross waste of public money.

Such improper governmental action shall include, but not be limited to the provisions of NRS 390.350 through 390.430 provide for specific rights and responsibilities of school district personnel with regard to the disclosure of irregularities in testing administration and testing security relative to all state and district-mandated examinations.

2. "Local governmental employee" means any person who performs public duties under the direction and control of a DCSD officer for compensation paid by or through a local government.

3. "Local governmental officer" means a person elected or appointed to a position with a local government that involves the exercise of a DCSD power, trust or duty, including:

- (a) Actions taken in an official capacity which involve a substantial and material exercise of administrative discretion in the formulation of local governmental policy;
- (b) The expenditure of money of a local government; and
- (c) The enforcement of laws and regulations of the State or a local government.

4. "Reprisal or retaliatory action" includes:

- (a) The denial of adequate personnel to perform duties;
- (b) Frequent replacement of members of the staff;

- (c) Frequent and undesirable changes in the location of an office;
- (d) The refusal to assign meaningful work;
- (e) The issuance of letters of reprimand or evaluations of poor performance;
- (f) A demotion;
- (g) A reduction in pay;
- (h) The denial of a promotion;
- (i) A suspension;
- (j) A dismissal;
- (k) A transfer;
- (l) Frequent changes in working hours or workdays;
- (m) If the employee is licensed or certified by an occupational licensing board, the filing with that board, by or on behalf of the employer, of a complaint concerning the employee; or
- (n) Knowingly placing false information, including, without limitation, a false complaint, in the personnel file of the employee,

-> if such action is taken, in whole or in part, because the state officer or employee or local governmental officer or employee disclosed information concerning improper governmental action.

5. "State employee" means any person who performs public duties under the direction and control of a state officer for compensation paid by or through the State.

6. "State officer" means a person elected or appointed to a position within the State which involves the exercise of a state power, trust or duty, including:

- (a) Actions taken in an official capacity which involve a substantial and material exercise of administrative discretion in the formulation of state policy;
- (b) The expenditure of state money; and
- (c) The enforcement of laws and regulations of the State.

Policy.

1. A local governmental officer or employee shall not directly or indirectly use or attempt to use the official authority or influence of the officer or employee to intimidate, threaten, coerce, command, influence or attempt to intimidate, threaten, coerce, command or influence another state officer or employee or another local governmental officer or employee, as applicable, in an effort to interfere with or prevent the disclosure of information concerning improper governmental action, including, without limitation, by intimidating, threatening, coercing, commanding, influencing or attempting to intimidate, threaten, coerce, command, or influence the other officer or employee to take reprisal or retaliatory action. (NRS 281.631)

2. A local governmental officer or employee shall not fail to use the official authority or influence of the officer or employee to remedy any reprisal or retaliatory action of which the officer or employee becomes aware. (NRS 281.631)
3. For purposes herein, the use of “official authority or influence” includes taking, directing others to take, recommending, processing, or approving any personnel action such as an appointment, promotion, transfer, assignment, reassignment, reinstatement, restoration, reemployment, evaluation or other disciplinary action. (NRS 281.631)
4. All local governmental officers and employees are encouraged to disclose, to the extent not expressly prohibited by law, improper governmental action taken by another local governmental officer or employee, through a form provided by the Board, to the Board’s legal counsel. (NRS 281.635).
5. All local governmental officers and employees who disclose such improper governmental action shall be protected against reprisal and retaliation. (NRS 281.635).
6. If any local governmental officer or employee who has disclosed any improper governmental action and believes that there was reprisal or retaliatory action taken against them for disclosing such information, may file a written appeal through a form provided by the Board, and the Board shall hear the appeal to determine whether a violation occurred, or whether a reprisal or retaliatory action has been taken against the appellant. (NRS 281.641).
7. The provisions herein shall not be used to harass a local government officer or employee. (NRS 281.651).
8. Nothing herein shall preclude the Board from administering disciplinary procedures against a local governmental officer or employee who discloses untruthful information concerning improper governmental action. (NRS 281.651).
9. Not later than 30 days after commencing employment and annually thereafter, District Administration shall obtain written information that each local governmental officer and employee received a written summary or viewed a video recording that clearly explains the provisions of the Nevada Whistleblower Act, to include any action that may be taken should that Act be violated. (NRS 281.661).

Date Adopted: 11/14/23

These are the draft changes suggested to the DCSD Policy 902 – Community; Communication with the Board and Public Comment.

~~Red Strikethrough Language~~ is language that is currently in the Policy, that would be removed.

Blue Language is language that is not currently in the Policy, that would be added.

POLICY.

No. 902.

Board of Trustees

Douglas County School District

COMMUNITY

COMMUNICATION WITH THE BOARD AND PUBLIC COMMENT

1. The Board recognizes the value of school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Members of the public may communicate with the Board in writing, by personal appearance at a meeting of the Board, or through **written correspondence to** the Superintendent.

2. The Board generally welcomes public comment **at the beginning of the meeting before any items on which action may be taken are heard by the public body and again before the adjournment of the meeting.** ~~on agenda items during the course of the Board meeting but reserves the right to limit such comment and to suggest that any lengthy comment be reduced to a written statement.~~ The Board encourages those who wish to initiate charges or complaints against an employee of the District to refrain from doing so at a public meeting of the Board. It is preferred that a charge or complaint be presented to the Superintendent in a written statement signed by the complainant (form in AR 904).

3. The Board President reserves the right, at his or her discretion, to take public comment on action items prior to a vote of the Board. Anyone with comments that will take more than three minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting.

~~3. Public comment shall be taken on all action items prior to a vote of the Board.~~

~~4. Regular meetings of the Board will have a specific agenda item called "Public Comment," at which time issues not on the agenda may be presented pursuant to the conditions above. The Board generally welcomes public comment on agenda items during the course of the Board meeting but reserves the right to limit such comment and to suggest that any lengthy comment be reduced to a written statement.~~

Reference: NRS 241.020 (3)

Date Adopted: 08/12/80

Date Revised: 09/10/04

Date Revised: 09/13/16

Date Revised: 11/14/23



Acting Superintendent Contract

Terms to Be Negotiated

- Role: Acting Superintendent of Schools
- Parties: Jeanette Dwyer
Board of Trustees
- Effective Date: November 1, 2023
- End Date: Upon appointing a Superintendent of Schools
- Salary: To Be Negotiated
- Retirement Benefits: To Be Negotiated
- Group Insurance: To Be Negotiated
- Paid Time Off: To Be Negotiated
- Transportation: To Be Negotiated
- Technology: To Be Negotiated
- Reimbursement: To Be Negotiated
- Exclusive Employment: Acting Superintendent of Schools agrees to devote all of her professional time and attention to the sole and exclusive benefit of the DCSD, and to no other employment, except that she shall simultaneously continue her current employment as Executive Director of Inclusive Education, which shall require all such prior responsibilities and duties as required.
- Duties and Responsibilities: All of the duties and responsibilities normally performed by a Superintendent of Schools under Nevada law and as the Chief Executive Officer of DCSD.

Regularly confer with and furnish to the Board of Trustees such information, data, and materials concerning DCSD and its operations as are reasonably appropriate and necessary for them in the performance of their oversight function and their other duties as Trustees under Nevada Law.



Shall be accountable to the Board of Trustees as a whole, and shall respond to all requests from the President, as head of the Board.

Required to comply with all lawful policies, rules, regulations, and orders as may currently be in existence or as may be adopted by the Board of Trustees.

Termination for Cause:

Acting Superintendent of Schools may be terminated at any time for cause, as provided in NRS 391.110(4). “Cause” shall be defined as any of those reasons or circumstances set forth in NRS 391.750(1) as may be in effect from time-to-time during the Term pertaining to dismissal of school administrators, and as may be otherwise defined under Nevada law; *provided, however*, that unlike other DCSD employees, as Acting Superintendent of Schools, shall *not* at any time have any right to a hearing prior to involuntary termination or any of the other procedural due process rights contained in NRS Chapter 391 that may be applicable to other employees. Acting Superintendent of School’s sole and exclusive remedy to challenge termination for Cause shall be binding arbitration.



Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

BOARD MEMORANDUM

Date: November 14, 2023

To: DCSD Board of Trustees

From: Jeannie Dwyer, Acting Superintendent

Re: Nationwide Search for Superintendent

On November 1, 2023 at a Special Board Meeting, the Board voted to approve the terms and conditions of a voluntary termination of Superintendent Keith Lewis' Employment Agreement with Douglas County School District.

Per Bylaw No. 030 "Should the superintendent become incapacitated for any reason, the next most senior (years of service at the Executive Director level) Executive Director shall become the acting superintendent until such time as the Board is able to follow its process and properly name a successor."

The Board shall vote on opening up the position for District Superintendent, to begin the process for finding potential candidates, to expand the applicant pool to a national search, and to begin accepting applications, which shall include candidates recommended to and by the Board of Trustees.

**RESTATED PROFESSIONAL SERVICES CONTRACT
FOR LEGAL SERVICES**

This Restated Professional Services Contract for Legal Services shall be effective November 14 retroactive to July 20, 2023 (“Effective Date”), between Joey Gilbert Law (hereinafter called "Contractor") and Douglas County School District (hereinafter called "DCSD"), is based upon the following recitals and shall be binding hereto (“Restated Contract”):

WITNESSETH:

WHEREAS, NRS 332.115 authorizes a Public Entity to enter into contracts for Professional Services without going to competitive bid; and

WHEREAS, DCSD is a political subdivision of the State of Nevada and is in need of legal representation concerning the conduct of its meetings, its obligations, duties, rights, and responsibilities, its day-to-day activities; and

WHEREAS, DCSD is authorized pursuant to NRS 386.410 to employ private counsel, and its Board of Trustees has determined that such employment is appropriate and necessary; and

WHEREAS, it is deemed that the services of Contractor specified herein are both necessary and desirable and in the best interests of DCSD; and

WHEREAS, Contractor represents that it he/she is duly qualified and able to render the professional services as described herein, and that Contractor’s principal attorney is licensed to practice law in the State of Nevada; and

WHEREAS, on August 8, 2023, Contractor and DCSD fully executed the original Professional Services Contract with an effective date of July 20, 2023 (“Original Contract”); and

WHEREAS, Contractor and DCSD have been performing under the Original Contract thus far and desire herein to restate the Original Contract for the provision of future services.

NOW, THEREFORE, in consideration of the aforesaid recitals, which are incorporated by reference into the Restated Contract, the Parties mutually agree as follows:

1. Contractor and DCSD mutually agreed to enter into a contract for the provision of legal services, where the Contractor is retained by the Douglas County School District to represent it and its Board of Trustees and to provide professional legal services as its legal counsel. Contractor shall report directly to DCSD's Board and its President. In addition, Contractor will be encouraged to have direct and regular communication with the Superintendent and Administrative Staff assistant Superintendents.
2. The Contractor shall generally make contact with the appropriate DCSD official within two business days of any request for legal services that have been communicated to the Contractor by such official. The Contractor shall advise and counsel the Board of Trustees, its President, its Superintendent, and the DCSD Administrative Staff as needed to represent DCSD as required and appropriate regarding civil and administrative actions filed in the various courts of this State, legal risks and exposure, and any matter that necessitates the advice or purview of counsel.
3. DCSD agrees to pay for the services of Contractor as provided by this Contract. The monthly amounts to be expended through this Restated Contract shall consist of the following:
 - a. A monthly retainer amount of \$7,500 shall be due and payable to Contractor on the first (1st) day of each month, beginning September August 1, 2023, which Contractor shall bill against for all services provided during the following months (“Monthly Retainer”);
 - b. The Contractor shall bill all attorney work performed at an hourly rate of \$325 (“Attorney Hourly Rate”), all executive work performed at an hourly rate of \$225 (“Executive Hourly Rate”), and all paralegal work performed at an hourly rate of \$150 (“Paralegal Hourly Rate”);
 - c. Beginning on the Effective Date and continuing thereafter, on the twenty-first (21st) day of each month, the Contractor shall provide to DCSD one or more invoices of total hours billed, plus all travel and mileage costs requested to be reimbursed, as billed against the Monthly Retainer, and where all hours billed over the Retainer shall be calculated as the total amount due for each respective invoice, which DCSD shall pay in full not later than the second Wednesday of the following month for each of the invoices submitted (“Monthly Invoices”);
 - d. Provided that the Monthly Invoices are is received by DCSD Accounts Payable not later than the twenty-fifth (25th) day of each month, payment will be released the second Wednesday of the following month, pending Board of Trustee approval;

- e. If the invoices or application for payment ~~are~~ received after the twenty-fifth (25th) day of the month, then the payment shall be issued no later than forty-five days after receipt of the Monthly Invoices; ~~net-45 terms~~;
 - f. Travel/ Mileage reimbursement shall not exceed GSA rates; and
 - g. The DCSD shall reimburse Contractor for any administrative costs incurred.
4. At least one of Contractor's attorneys shall attend all regular monthly meetings of the Board of Trustees and any special meetings as may be specifically requested by DCSD. Contractor shall perform all tasks necessary to carry out its duties and obligations, which shall include, but not be limited to, advisement, compliance, statutory and regulatory interpretation and overlay, administrative investigation, labor and employment, constitutional issues, public records requests, records compliance, HIPAA compliance, school board operations, litigation matters that are pending, potential or current, contracts and procuring contracts, risk management, and all due diligence and other actions necessary for the legal oversight and guidance of DCSD and the Board of Trustees. Contractor retains the right to associate with any lawyer or law firm that it chooses at its sole discretion, and DCSD acknowledges and agrees to the same.
5. All books, records, reports, and statements relevant to this Restated Contract must be retained a minimum of three (3) years, and for five (5) years if any federal funds are used pursuant to this Restated Contract. The retention period runs from the date of payment for the relevant goods or services by DCSD, or from the date of termination of the Restated Contract, whichever is later. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue. As a matter of course, DCSD will be provided with copies of all important pleadings, documents and letters. In the event DCSD demands the original file, DCSD agrees to pay for copies of all documents Contractor wishes to retain. In the event that DCSD's account is delinquent, DCSD agrees to cure such delinquency before being provided with a copy of the entire file. Due to the proprietary nature of stored electronic documents, Contractor will be under no obligation to provide electronic copies. DCSD understands that after all work is completed, Contractor reserves the right to destroy the file after the relevant retained period as specified above. DCSD agrees to cooperate with Contractor, including providing any documents and information requested. Contractor agrees to keep DCSD apprised of significant developments, and to advise DCSD of any significant decisions or settlement offers relating to the matter. In addition, DCSD acknowledges that DCSD will review all documents submitted to DCSD for that purpose, will read all documents to be signed and will make inquiries to Contractor if there are any provisions DCSD does not understand. Pursuant to the Nevada Rules of Professional

Responsibility, Contractor retains the discretion to agree to such matters as extensions of time and continuance of hearing dates.

6. DCSD will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both Parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise specified ~~in the incorporated attachments~~. Damages for any DCSD breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the fiscal year budget in existence at the time of the breach. Damages for any Contractor breach shall not exceed one hundred and fifty percent (150%) of the contract maximum "not to exceed" values. Contractor's tort liability shall not be limited.
7. Neither Party shall be deemed to be in violation of this Restated Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosion or acts of God, including without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of the Restated Contract after the intervening cause ceases.
8. Contractor is associated with DCSD only for the purposes and to the extent specified in this Restated Contract and in respect to the performance of the contracted services pursuant to this Restated Contract. Contractor is and shall be an independent contractor and, subject only to the terms herein ~~of this Contract~~. Nothing contained in this Restated Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for DCSD whatsoever with respect to the indebtedness, liabilities, and obligations of Contractor or any other party.
9. In the event federal funds are used for payment of all or part of this Restated Contract, Contractor certifies by signing this Restated Contract that the prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
 - a. Are not presently debarred, suspended, proposed for disbarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency. This certification is required by the federal government as defined by the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

- b. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (10)(b) of this certification; and
 - d. Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.
10. Contractor shall procure and maintain for the duration of this Restated Contract any state, county, city or federal license, authorization, waiver, permit, qualification, or certification required by statute, ordinance, law or regulation to be held by Contractor to provide the goods or services required by this Restated Contract. Contractor will be responsible to pay all taxes, assessments, fees, premiums, permits, and licenses required by law. Real property and personal property taxes are the responsibility of Contractor in accordance with NRS 361.157 and NRS 361.159. Contractor agrees to be responsible for payment of any such government obligations not paid by its subcontractor during performance of this Restated Contract. DCSD may set-off against consideration due any delinquent government obligation in accordance with NRS 353C.190.
11. The Parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this Restated Contract will be used for any purpose associated with or related to lobbying, influencing or attempting to lobby or influence for any purpose the following: any federal, state, county or local agency, legislature, commission, counsel, or board, or any member, elected official, officer or employee of any federal, state, county or local agency, legislature, commission, counsel, or board.
12. The DCSD may terminate this Restated Contract with fourteen (14) days written notice should Contractor fail to perform as herein specified. In the event of such termination, DCSD shall be relieved of the obligation to make any payment to Contractor and may proceed with the work in any manner DCSD deems appropriate. In such an occurrence, Contractor shall only be paid for ~~such the~~ work ~~satisfactorily~~ completed prior to the termination. In the event of termination of this Restated Contract for any reason, the Parties agree that the provisions of this section survive termination: the Parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed. ~~Neither party may withhold performance of~~

~~winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination.~~

13. To the extent that any assignment of any right under this Restated Contract changes the duty of either Party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Restated Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by DCSD, such offending portion of the assignment shall be void, and shall be a breach of the Restated Contract. Contractor shall not assign benefits or delegate duties under this Restated Contract in whole or in part without prior written consent of DCSD, except as provided herein. No such assignment or subcontract shall relieve Contractor from his/her responsibility for performance of any of his/her other obligations under this Restated Contract.
14. Failure to declare a breach or the actual waiver of any breach of the Restated Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
15. To the fullest extent permitted by law, Contractor agrees to defend, indemnify and hold harmless, not excluding DCSD's right to participate, DCSD, its board of trustees, officers, agents, servants and employees from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of or resulting from any intentional or negligent act or omission by Contractor, or any of its officers, agents, servants, employees or volunteers in the operation and supervision of this project as permitted under this contract. However, Contractor shall in no event be obligated to defend or indemnify DCSD to the extent that any injury or damage is caused by the negligence of DCSD. However, Contractor warrants that the services, deliverables, and/or work product under this Restated Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry. ~~.; shall conform to or exceed the specifications set forth in the incorporated attachments.~~
16. The provisions of this Restated Contract shall be administered and interpreted under the laws of the State of Nevada. This Restated Contract shall not be construed for or against any Party by reason of who drafted the provisions set forth herein. If any part of this Restated Contract is found to conflict with applicable law as, such part shall be inoperative, null and void insofar as it conflicts with said laws, but the remainder of this Restated Contract shall remain in full force and effect. Any action at law, suit in equity or judicial proceeding for the enforcement of this Restated Contract or any provision thereof shall be instituted only in the district courts of the State of Nevada.

17. If any provision contained in this Restated Contract is held to be unenforceable by a court of law or equity, this Restated Contract shall be construed as if such provision did not exist, and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Restated Contract unenforceable.
18. Pursuant to NRS 239.010, certain information or documents received from Contractor may be open to public inspection and copying. DCSD has a legal obligation to disclose certain information unless a particular record is made confidential by law or a common law balancing of interest.
19. Contractor shall keep confidential all information, in whatever form, produced, prepared, observed or received by Contractor to the extent that such information is confidential by law or otherwise required by this Restated Contract.
20. The Parties hereto represent and warrant that the persons executing this Restated Contract on behalf of each Party has full power and authority to enter this Restated Contract. Contractor acknowledges that as required by statute or regulations this Restated Contract is effective only after approved by ~~the Board of Trustees-DCSD's Superintendent or Chief Financial Officer~~, and only for the period specified herein ~~in the Contract~~. Any services performed by Contractor before this Restated Contract is effective or after it ceases to be effective are performed at the sole risk of Contractor, except that all services provided during the term of the Original Contract shall remain duly performed, and the terms under the Original Contract shall remain in effect and valid and enforceable up through and until the execution of this Restated Contract.
21. This Restated Contract may be modified or amended only by a subsequent written amendment signed by both Parties. No variation of the terms of this Restated Contract shall be valid unless made in writing and signed by both Parties. Oral understandings and other agreements shall not be incorporated herein and shall not be binding. All notices, requests, demands and other communications which are required or permitted to be given under this Restated Contract shall be in writing and shall be deemed to have been duly given upon the delivery by registered or certified mail, return receipt requested, as follows:

Contact Information:

Douglas County School District

Attn: [REDACTED]

1638 Mono Avenue

Minden, Nevada 89423

Phone: [REDACTED]

Contractor:

Joey Gilbert Law

Attn: [REDACTED] ~~Joey Gilbert~~

405 Marsh Ave

Reno, NV 89509

Phone: [REDACTED]

22. **Counterparts.** This ~~Restated Contract Agreement~~ may be signed in counterparts, electronically or by facsimile.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the foregoing is hereby agreed to by:

Susan Jansen, as DCSD Board President

Date

Doug Englekirk, as DCSD Board Vice President

Date

David Burns, as DCSD Board Clerk

Date

Joseph S. Gilbert, Esq., as Contractor

Date

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FOR LEGAL SERVICES**

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WHEREAS, DCSD is authorized pursuant to NRS 386.410 to employ private counsel, and its Board of Trustees has determined that such employment is appropriate and necessary; and

WHEREAS, it is deemed that the services of Contractor specified herein are both necessary and desirable and in the best interests of DCSD; and

WHEREAS, Contractor represents that it is duly qualified and able to render the professional services as described herein, and that Contractor’s principal attorney is licensed to practice law in the State of Nevada; and

WHEREAS, on August 8, 2023, Contractor and DCSD fully executed the original Professional Services Contract with an effective date of July 20, 2023 (“Original Contract”); and

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purpose, will read all documents to be signed and will make inquiries to Contractor if there are any provisions DCSD does not understand. Pursuant to the Nevada Rules of Professional Responsibility, Contractor retains the discretion to agree to such matters as extensions of time and continuance of hearing dates.

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7. Neither Party shall be deemed to be in violation of this Restated Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosion or acts of God, including without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of the Restated Contract after the intervening cause ceases.
8. Contractor is associated with DCSD only for the purposes and to the extent specified in this Restated Contract and in respect to the performance of the contracted services pursuant to this Restated Contract. Contractor is and shall be an independent contractor and, subject only to the terms herein. Nothing contained in this Restated Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for DCSD whatsoever with respect to the indebtedness, liabilities, and obligations of Contractor or any other party.
9. In the event federal funds are used for payment of all or part of this Restated Contract, Contractor certifies by signing this Restated Contract that the prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
 - a. Are not presently debarred, suspended, proposed for disbarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency. This certification is required by the federal government as defined by the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404. This provision shall be

required of every subcontractor receiving any payment in whole or in part from federal funds.

- b. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (10)(b) of this certification; and
- d. Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

10. Contractor shall procure and maintain for the duration of this Restated Contract any state, county, city or federal license, authorization, waiver, permit, qualification, or certification required by statute, ordinance, law or regulation to be held by Contractor to provide the goods or services required by this Restated Contract. Contractor will be responsible to pay all taxes, assessments, fees, premiums, permits, and licenses required by law. Real property and personal property taxes are the responsibility of Contractor in accordance with NRS 361.157 and NRS 361.159. Contractor agrees to be responsible for payment of any such government obligations not paid by its subcontractor during performance of this Restated Contract. DCSD may set-off against consideration due any delinquent government obligation in accordance with NRS 353C.190.

11. The Parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this Restated Contract will be used for any purpose associated with or related to lobbying, influencing or attempting to lobby or influence for any purpose the following: any federal, state, county or local agency, legislature, commission, counsel, or board, or any member, elected official, officer or employee of any federal, state, county or local agency, legislature, commission, counsel, or board.

12. The DCSD may terminate this Restated Contract with fourteen (14) days written notice should Contractor fail to perform as herein specified. In the event of such termination, DCSD shall be relieved of the obligation to make any payment to Contractor and may proceed with the work in any manner DCSD deems appropriate. In such an occurrence, Contractor shall only be paid for such work completed prior to the termination. In the event of termination of this Restated

Contract for any reason, the Parties agree that the provisions of this section survive termination: the Parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed.

13. To the extent that any assignment of any right under this Restated Contract changes the duty of either Party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Restated Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by DCSD, such offending portion of the assignment shall be void, and shall be a breach of the Restated Contract. Contractor shall not assign benefits or delegate duties under this Restated Contract in whole or in part without prior written consent of DCSD, except as provided herein. No such assignment or subcontract shall relieve Contractor from his/her responsibility for performance of any of his/her other obligations under this Restated Contract.
14. Failure to declare a breach or the actual waiver of any breach of the Restated Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
15. To the fullest extent permitted by law, Contractor agrees to defend, indemnify and hold harmless, not excluding DCSD's right to participate, DCSD, its board of trustees, officers, agents, servants and employees from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of or resulting from any intentional or negligent act or omission by Contractor, or any of its officers, agents, servants, employees or volunteers in the operation and supervision of this project as permitted under this contract. However, Contractor shall in no event be obligated to defend or indemnify DCSD to the extent that any injury or damage is caused by the negligence of DCSD. However, Contractor warrants that the services, deliverables, and/or work product under this Restated Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry.
16. The provisions of this Restated Contract shall be administered and interpreted under the laws of the State of Nevada. This Restated Contract shall not be construed for or against any Party by reason of who drafted the provisions set forth herein. If any part of this Restated Contract is found to conflict with applicable law as, such part shall be inoperative, null and void insofar as it conflicts with said laws, but the remainder of this Restated Contract shall remain in full force and effect. Any action at law, suit in equity or judicial proceeding for the enforcement of this Restated

Contract or any provision thereof shall be instituted only in the district courts of the State of Nevada.

17. If any provision contained in this Restated Contract is held to be unenforceable by a court of law or equity, this Restated Contract shall be construed as if such provision did not exist, and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Restated Contract unenforceable.
18. Pursuant to NRS 239.010, certain information or documents received from Contractor may be open to public inspection and copying. DCSD has a legal obligation to disclose certain information unless a particular record is made confidential by law or a common law balancing of interest.
19. Contractor shall keep confidential all information, in whatever form, produced, prepared, observed or received by Contractor to the extent that such information is confidential by law or otherwise required by this Restated Contract.
20. The Parties hereto represent and warrant that the persons executing this Restated Contract on behalf of each Party has full power and authority to enter this Restated Contract. Contractor acknowledges that as required by statute or regulations this Restated Contract is effective only after approved by the Board of Trustees, and only for the period specified herein. Any services performed by Contractor before this Restated Contract is effective or after it ceases to be effective are performed at the sole risk of Contractor, except that all services provided during the term of the Original Contract shall remain duly performed, and the terms under the Original Contract shall remain in effect and valid and enforceable up through and until the execution of this Restated Contract.
21. This Restated Contract may be modified or amended only by a subsequent written amendment signed by both Parties. No variation of the terms of this Restated Contract shall be valid unless made in writing and signed by both Parties. Oral understandings and other agreements shall not be incorporated herein and shall not be binding. All notices, requests, demands and other communications which are required or permitted to be given under this Restated Contract shall be in writing and shall be deemed to have been duly given upon the delivery by registered or certified mail, return receipt requested, as follows:

Contact Information:

Douglas County School District

Attn: [REDACTED]

1638 Mono Avenue

Minden, Nevada 89423

Phone: [REDACTED]

Contractor:

Joey Gilbert Law

Attn: [REDACTED]

405 Marsh Ave

Reno, NV 89509

Phone: [REDACTED]

22. **Counterparts.** This Restated Contract may be signed in counterparts, electronically or by facsimile.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the foregoing is hereby agreed to by:

Susan Jansen, as DCSD Board President

Date

Doug Englekirk, as DCSD Board Vice President

Date

David Burns, as DCSD Board Clerk

Date

Joseph S. Gilbert, Esq., as Contractor

Date

BOARD MEMBER REQUESTS FOR ITEMS TO BE PLACED ON THE AGENDA

Date	Requested by (2 Names)	Topic	Goal No.	Assigned to Staff	Meeting Date
9/8/2020 (Updated 5/19/2021, 11/16/2022)	Robbe Lehmann & Keith Byer/Chichester Kangas/Gilkerson	High level discussion regarding budget.			
11/16/2022	Linda Gilkerson & Heather Jackson	Discussion regarding adding a student to participate in Board meetings as a non-voting member.			12/13/2022 Revisit Fall 2023
1/10/2023	Susan Jansen & Doug Englekirk	Discuss the creation of a Library Review Task Force.			
1/10/2023	Katherine Dickerson & Susan Jansen	Discuss an opt in for parents for all surveys.			4/11/2023
3/20/2023	Linda Gilkerson & Katherine Dickerson	Discussion regarding test scores.			
4/11/2023	Susan Jansen & Katherine Dickerson	Creation of a policy that only students who are biologically female from birth can participate in girls' sports, bathrooms or locker rooms and only students who are biologically male from birth can participate in boys sports, bathrooms or locker rooms.			5/16/2023
4/11/2023	David Burns & Susan Jansen	Discussion and Possible Action regarding committee assignments.			
4/11/2023	Susan Jansen & Katherine Dickerson	Discussion regarding no school materials, including books, text books, and online courses allowed at DCSD that are not in line with the 14th Amendment Resolution that has been established in the District, also including professional development and teacher training.			
7/18/2023	Doug Englekirk & Katherine Dickerson	Discussion to talk about the training for bus drivers and a time limit contract where they have to work for the school district for a certain period of time.			
8/8/2023	Carey Kangas & Linda Gilkerson	Discussion regarding the role of legal counsel in regards to the District & board members to define parameters for board members talking to legal counsel and what the District uses legal counsel for.			
8/8/2023	David Burns & Susan Jansen	Discuss and possibly make changes to Bylaw 060, Sections 4a & 4b.			10/10/2023 & 11/14/2023
10/10/2023	Doug Englekirk & Susan Jansen	Presentation of inter local agreements of surrounding areas and ongoing discussions with Tahoe Unified Scholl District regarding an inter local agreement and looking into NRS.			
10/10/2023	Doug Englekirk and Susan Jansen	Creation of a policy to address Bylaw 070, Item 11 related to requests for information from Board members to DCSD staff.			