

**Douglas County School District  
DCSD Board Grading Committee**

**Airport Training Center  
1126 Airport Road Building G-1  
Minden, NV 89423**

**Monday, January 30, 2023  
4:00 PM**

**Agenda**

This agenda was revised on January 19, 2023 at 10:14am.

**1. Call to Order**

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**A. Pledge of Allegiance**

**B. Approval of a Flexible Agenda (For Possible Action)**

**2. Public Comment #1**

Public comment will be taken during this agenda item regarding any item appearing on the agenda. A sign-up sheet is provided and individuals may address the committee by indicating their desire to speak and the topic about which they will speak. The committee reserves the right to limit the amount of time that will be allowed for each individual to speak. (The time allotted is nontransferable for each speaker.) The committee is precluded from acting on items raised during Public Comment that are not already on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. Public Comment #2 will provide an opportunity for public comment on any matter within the Committee's jurisdiction, control, or advisory authority. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.

**3. Review and Approval of November 7, 2022 Meeting Minutes (For Possible Action)**

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Presenter: Shannon Brown, Executive Director, Education Services

**4. Work Session (Information, Discussion and for Possible Action)**

Presenter: Shannon Brown, Executive Director, Education Services

**A. Welcome and Introductions**

**B. Update the progress sites are making on consistency in policy aligned to AR214**

**C. Conversation around conduct grades at the secondary level**

**D. Discuss plagiarism in AR214 or Progressive Discipline Plan**

**E. Discussion of next steps**

**5. Public Comment #2**

Public comment will be taken during this agenda item on any matter within the Council's jurisdiction, control, or advisory authority. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. A sign-up sheet is provided and individuals may address the committee by indicating their desire to speak and the topic about which they will speak. The committee reserves the right to limit the amount of time that will be allowed for each individual to speak. (The time allotted is nontransferable for each speaker.) The committee is precluded from acting on items raised during Public Comment that are not already on the agenda. No

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## 6. **Adjourn**

## 7. **Notice**

Notice to Individuals with Disabilities:

Members of the public who require special assistance or accommodations at a public meeting are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty-four (24) hours prior to the meeting. If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office prior to the meeting. Please contact Caryn Harper at 775-782-5134 or charper@dcsd.k12.nv.us. Communication with the Committee as a unit may be either in writing, by personal appearance at a committee meeting, or by verbal communication through the District Superintendent.

In conformance with the Open Meeting Law, it is hereby noted that the agenda for the Douglas County School District Public Meeting has been posted at the following locations:

- Douglas County School District Office, Minden, NV
- District website: [www.dcsd.k12.nv.us](http://www.dcsd.k12.nv.us)
- State website: <https://notice.nv.gov/>

# DCSD Board Grading Committee

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January 30, 2023

**Please sign in**



# Pledge



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# Welcome, Introductions and Public Comment

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# Approval of Minutes from 11-7-22

- A. Approval of Minutes from 11-7-22
- B. Update progress sites are making on consistency in policy aligned to AR214.
- C. Conversation around conduct grades at the secondary level.
- D. Discuss plagiarism in AR214 or Progressive Discipline Plan
- E. Discussion of next steps.



# Progress Discussion - Elementary

- Grade Level teams are be trained to revise the learning progressions for all math standards
- Admin, coaches, PDC are being trained in writing High Quality Assessments that are based on standards and aligned to learning progressions.
- March 16th PD day will be spent writing the assessments for the K-5 Math standards.

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# Progress Discussion - Secondary

- Lots of work has been done around prioritizing standards which is where we were hoping to be by March.
- Schools and Departments are at different places with this
- Departments have been having the discussions and developing consistent policies.

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# Secondary Conduct Grades Discussion

Need to come to an agreement on criteria for conduct grades. Do we need them? Middle school uses them for eligibility in sports or Extra-Curricular

Can they just be addressed in the comments?

Do colleges care or look at conduct? Found no evidence of this. Some applications ask if students were subject to disciplinary action. Common App.

Inconsistency

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# AR 214 Plagiarism Language

Discussion around the language in AR214 and should plagiarism be handled through the Progressive Discipline Plan.

Current language:

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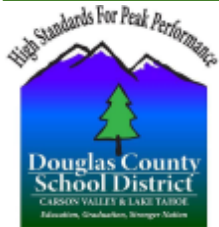
## **STUDENT CHEATING AND PLAGIARISM**

Students proven to have cheated or plagiarized any assignments or assessments may receive a failing grade on that assignment and other discipline. Students are expected to comply with the Code of Honor developed by the Nevada Department of Education.



# Next Steps

- Get a revised [plan](#) out to teachers
- Set the expectation that all departments and like courses have consistent policies in place for: Retakes, Homework, Make-up work, Late work ready for the start of 23-24SY
- Set the expectation that all teachers of like courses teach the same Priority Standards district-wide
- Begin the conversations on what to grade and why
- Train secondary teachers in writing quality standards based assessments aligned to learning progressions



# Public Comment

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# Future Meeting Dates

- Monday, April 3, 2023, 4:00 - 5:00 PM, ATC

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**Douglas County School District  
DCSD Board Grading Committee**

Airport Training Center  
November 7, 2022  
4:00 PM

**DRAFT**

Minutes

11/7/2022

## **Minutes**

**Present:**

**Trustees:**

Heather Jackson  
Robbe Lehmann

**Personnel:**

Shannon Brown, Executive Director, Education Services  
Amy Carter, K-5 Teacher  
Andrew Fromdahl, Administrator  
Jill Howe, Coach  
Katherine Shipley, 9-12 Teacher  
Kelly Winter, Administrator  
Lin Falkner, 6-8 Teacher  
Pam Gilmartin, Administrator

**Others Present:**

Alicia Main, Parent Representative

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meeting are maintained on the district website for public review.

### **1. Call to Order**

Mr. Brown called the meeting to order at 4:02PM.

#### **A. Pledge of Allegiance**

Mrs. Howe led the Pledge of Allegiance.

### **2. Public Comment #1**

Mr. Brown called for public comment. There was none.

### **3. Approve Meeting Minutes**

Meeting Minutes were approved from May 3, 2022. Mrs. Jackson made a motion to approve and Mrs. Falkner seconded the motion.

### **4. Work Session**

#### **A. Welcome and Introductions**

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The committee members introduced themselves.



## **B. Review the progress sites are making on Professional Learning Plans (PLP).**

### **Progression Discussion - Elementary**

Progression at the elementary level include:

- All elementary teachers have been trained on AR214.
- Elementary teachers have been trained in gradebooks.
- Priority standards have been uploaded into Empower.
- Elementary teachers have begun scoring on standards.
- Grade level collaboration is happening.
- On September 30, all elementary teachers were grouped into grade levels and created consistent priority standards in teaching and reporting.

### **Progression Discussion – Secondary**

Progression at the secondary level include:

- Secondary teachers are looking at consistency and common grading. Prioritization of standards is a priority right now along with consistency.
- At the secondary level it is turning to a retake culture. The secondary level is shifting towards students being able to take a test and if they earn below a 70% they will have the opportunity to try it again. Schools are trying to get away from the point system and move towards practicing and mastery.
- Staff members are going to look at Silver Sage High School to see how standards-based grading looks at the secondary level.
- Zeros shouldn't be permanent in the gradebooks. Students should have the opportunity to retake the assignment for a grade. It is still based on what they know.
- Working towards teachers emphasizing to students to come in and retake a test.
- New and existing teachers need to know what to learn and how to grade. They need to be brought together and collaborate on how to do this in accordance within their school. Learning progressions need to be established and make sure they know how to use these.

## **C. Conversation around conduct grades at the secondary level**

- How to grade conduct and if there is a standard for grading conduct? How do new teachers and existing teachers know the standards for grading conduct? Needs to be training and criteria established around this.
- Look at what college entrance requirements and if conduct is a factor.
- The committee agreed that more information is needed on conduct.

## **D. Discussion of next steps**

The committee discussed the next steps they will take, which include:

- Review the plan with principals.
- Schools need to determine and report where they are in the plan.
- Plan the next PLC Team Meeting conversation around AR214.
- Gather information on student conduct grades.
- College entrance requirements – see what they are looking at.
- Site by site policy on how long teachers accept late work or when a final deadline is?
- Learn what each department is doing with retakes. Establish that on this date we want to know what is happening with each sites plan.

## **5. Public Comment #2**

Mr. Brown called for public comment. There was none.

## **6. Adjournment**

Meeting adjourned at 5:05 PM.

Shannon Brown  
Executive Director, Education Services

Lisa Vincent  
Secretary, Education Services