



Douglas County School District
Regular Board Meeting
**Douglas High School-
Commons & Zoom**
1670 Highway 88
Minden , NV 89423
Tuesday, June 8, 2021
4:00 PM

Agenda

Please use the following link to join the webinar: <https://dcsd-k12.zoom.us/j/82977071628> Passcode:
June2021 Telephone: Dial 669-900-6833 Webinar ID: 829 7707 1628 Passcode: 53863998

1. Call to Order

A. Pledge of Allegiance

B. Approval of a Flexible Agenda (*For Possible Action*)

The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.

2. Consent Items SG-G (*For Possible Action*)

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.

Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items.

A. Minutes of the Regular Board Meeting of May 19, 2021

Attached are Minutes of the Regular Board Meeting of May 19, 2021 for review and approval.

RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of May 19, 2021.

B. Minutes of the Special Board Meeting & Tentative Budget Hearing May 28, 2021

Attached are Minutes of the Special Board Meeting and Tentative Budget Hearing of May 28, 2021 for review and approval.

RECOMMENDATION: Approve the Minutes of the Special Board Meeting and Tentative Budget Hearing of May 28, 2021.

C. Accounts Payable Special and Regular Run Vouchers

A complete list of payments contained in Accounts Payable Special Vouchers numbers 9951, 9950, 9949, 9948, 9947, and Regular Run Voucher Number 9946 and 9945 are attached. Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

RECOMMENDATION: Approve Special Run Voucher Numbers 9951, 9950, 9949, 9948, 9947 and Regular Run Voucher Number 9946 and 9945.

D. Personnel Report No. 21-06

Listed on the Personnel Report No. 21-06 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

RECOMMENDATION: Approve personnel actions in Personnel Report No. 21-06.

E. Budget Voucher Adjustments

A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.

RECOMMENDATION: Approve the Budget Voucher Adjustments as submitted.

F. Renewal of Border District Tuition Agreement-Alpine County

The Board will consider renewal of the tuition agreement between DCSD and Alpine County School District to provide educational services for students in grades 9-12.

RECOMMENDATION: It is recommended that the Board authorize the Superintendent to enter into a renewing border district agreement with the Superintendent of Alpine County and to submit the agreement for approval to the Nevada Superintendent of Public Education.

G. Approval of Board Meeting Dates and Locations for the 2021-2022 School Year

As part of its annual organization, at the January 2021 Board Meeting, the Board approved the schedule of Board Meetings for the 2021 calendar year (February 2021-January 2022). The schedule offered extends the meeting location assignments through the end of the school year (February 2022-June 2022).

RECOMMENDATION: Approve Board meeting dates and locations for the 2021-2022 school year.

H. Monthly Update of Enrollment Counts (*Information Only*)

Monthly update on enrollment numbers for each school site is provided to the Board.

3. Introduction and Special Recognition (*Special Recognition*)

We would like to acknowledge and express our sincere gratitude to the employees who have, or will be, retiring from Douglas County School District this year. The District would like to say "thank you" for the many hours and commitment each of them have given to the education of our students.

Thank You and Best Wishes to the following staff!!

CERTIFIED: Rita Borselli, Roger Cramer, Debora Eve, Julie Gansberg, Christine Groman, Cathy Hackler, Cassie Huff, Kevin Huff, Lisa Irving-Peterson, Robbi Jacobsen, Norah Leonard de Gastelum, Mark Lilly, James Meyers, Cynthia Miles, Ernie Monfiletto, Doug Odell, Mark Olsen, Tammy Owens, Peggy Tighe.

CLASSIFIED: Sherree Apocotos, Gary Cullen, Virginia Cutler, Sharon Davey, Cynthia Egan, Sandra Gonzales, Alonzo Hatchett, Michael Ivie, Mary Lahlum, Sandra Maxwell, Anita Ovard, John Pagen, Carol Patrick, Jay Shelton, Cheryl Sigler, Beth Smith, Barbara Truman, Rebecca Winter.

4. Nevada Association of School Boards (NASB) Report SG-G (*Information and Discussion*)

Linda Gilkerson, NASB Director, will present details of NASB accomplishments, current issues, and goals.

5. Board Reports SG-G, C&R (*Information and Discussion*)

Brief updates from the Board regarding District activities.

6. Correspondence

7. Superintendent Report SG-G (*Administrative Report*)

Superintendent, Keith Lewis, will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.

Below is a summary of donations received by school sites over the last month. The District wishes to acknowledge and thank the generosity of all donors on behalf of the students we serve.

C.C. Meneley Elementary School

United Way of Northern Nevada - Donated summer reading bags for Kindergarten-2nd grade

8. Consideration of Final 2020-2021 Budget Amendments and Augmentations SG-G (*Discussion and For Possible Action*)

In accordance with Nevada Revised Statutes, Nevada Administrative Code and Department of Taxation Regulations, it is necessary to consider adoption of the following resolutions in order to make final amendments and augmentations to the District's 2020-2021 budgets:

No. 21-01 "Resolution to Augment and Amend the General Fund for the Fiscal Year 2020-2021"

No. 21-02 "Resolution to Augment and Amend Certain Funds (to which ad valorem taxes are not allocated) for Fiscal Year 2020-2021"

No. 21-03 "Resolution to Augment and Amend the Debt Service Fund for Fiscal Year 2020-2021"

All budget amendments and augmentations, both revenues and expenditures, included in the Resolutions are adjustments made to reflect financial events that have occurred after December of 2020 - the last time that the District amended District budgets. Copies of the Resolutions and supporting data are included in each Board Member's agenda packet. These amendments are intended as final budget adjustments for fiscal year 2020-2021, and action is required to make them effective in accordance with Nevada Revised Statutes.

RECOMMENDATION: By separate actions, (1) Adopt Resolution No. 21-01, (2) Adopt Resolution No. 21-02, and (3) Adopt Resolution No. 21-03 as submitted by Business Services.

9. Resolution to Adopt a Special Revenue Fund SG-G (*Discussion and For Possible Action*)

A resolution for GASB84 is required for school districts to create a special revenue fund for all student activity funds held currently at the school sites. These funds will continue to be held at the school sites, but a journal entry at the end of the year transferring those funds to a special revenue fund (900) will become necessary and reported as such in the District's annual financial statements.

RECOMMENDATION: Approve Resolution No. 21-04 to create a special revenue fund (900) to account for all revenue and expenditures held at each school site for their student activity funds.

10. Annual Renewal of Worker's Compensation and Bond Renewal SG-G (*Discussion and For Possible Action*)

Following a market analysis conducted through agent Brandon Lewis of USI Insurance Services, the Board will consider renewal options for the District's Excess Workers' Compensation Insurance and Workers' Compensation Bond coverage.

RECOMMENDATION: Approve a one-year renewal of the District's Excess Workers' Compensation with US Specialty (Star Insurance Company) and Workers' Compensation Bond coverage with Safety National. Authorize the Superintendent to prospectively approve changes in coverage required by the State for the bond or due to changes in payroll expenses. The expenses will be funded out of the District's Self-Insured Workers' Compensation Fund.

11. 6th Grade Move at Lake Schools SG-G, AS (*Discussion and For Possible Action*)

The Board will consider approving the move of 6th graders at DCSD Lake Schools from Zephyr Cove Elementary School to George Whittell High School at the start of the 2021-22 school year.

12. Grading Committee SG-G, AS (*Discussion and For Possible Action*)

The Board will make recommendations and take action to designate three (3) representatives for the newly developed grading committee.

13. Distance Education Adoption SG-G, AS (*Discussion and For Possible Action*)

Rommy Cronin-Mack, Executive Director Education Services, Area 3 will present the proposed adoption of Ready Math, published by Curriculum Associates, as the primary instructional material for 6th, 7th, and 8th grade mathematics in DCSD.

RECOMMENDATION: Approve the adoption of Ready Math, published by Curriculum Associates, as the primary instructional material for 6th, 7th, and 8th grade mathematics in DCSD.

14. Contract Approval for Wireless Upgrade SG-G, AS (*Discussion and For Possible Action*)

The Board will consider awarding a bid for district-wide wireless LAN infrastructure upgrades to EYEP Solutions Inc., in the amount of \$62,923.53.

RECOMMENDATION: It is recommended that the Board award the bid for the District-Wide wireless LAN upgrade project to EYEP Solutions, Inc., in the amount of \$62,923.53 as recommended by Information Technology Director John Endter.

15. Public Comment (5:30 p.m.)

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

16. Adding Audio & Video Recordings of Board Meetings to District Website SG-C (*Discussion and For Possible Action*)

The Board will discuss adding audio and video recordings of board meetings to the district website.

17. Information Technology Report (*Administrative Report*)

Director of Information Technology, John Endter, will provide the board with an update on the status of the district's information technology. His report is expected to cover information about the infrastructure and recent improvements to it, as well as notations about device usage and Edtech application.

18. Process to Replace Vacant Trustee Positions Discussion SG-G (*Discussion and For Possible Action*)

The Board will discuss the process they will utilize to replace vacant trustee positions.

19. Board Policy No. 713 - Animals on District Property Discussion SG-G (*Discussion and For Possible Action*)

The Board will discuss Board Policy No. 713 - Animals on District Property as it relates to the use of the district office grounds as a dog park.

20. Closed Session (*Discussion and For Possible Action*)

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).

21. Agreement Between Douglas County School District and Douglas County Administrators Association SG-G (*Discussion and For Possible Action*)

The District, having participated in the Meet and Confer process, has reached an agreement with the Douglas County Administrators Association for 2021.

RECOMMENDATION: Approve the agreement with the Douglas County Administrators Association.

22. Douglas County Confidential Employees Meet and Confer Document SG-G (*Discussion and For Possible Action*)

The District, having participated in the Meet & Confer process, has reached an agreement with the Douglas County Confidential Employees for 2021.

RECOMMENDATION: Approve the agreement with the Douglas County Confidential Employees.

23. Prioritizing Agenda-Possible Items for Future Board Meetings (*Discussion and For Possible Action*)

The Board will seek requests from its members for items to be placed on future meeting agendas in accordance with its policies. The Board will discuss all agenda items on the list and prioritize those it wishes to come forward at the next Board Meeting.

24. Public Comment

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

25. Adjournment

(*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Caryn Harper at 775-782-5134 or Charper@dcsd.k12.nv.us.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty four (24) hours prior to the meeting. In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Gardnerville Post Office, Gardnerville, NV

Genoa Post Office, Genoa, NV

Minden Post Office, Minden, NV

Stateline Post Office, Stateline, NV

Zephyr Cove Post Office, Zephyr, NV

Douglas County School District, Minden, NV

District website: www.dcsd.k12.nv.us

State of Nevada website: <https://notice.nv.gov>