



Douglas County School District
Regular Board Meeting
Douglas High School-Media
Center & Zoom
1670 Highway 88
Minden , NV 89423
Tuesday, March 9, 2021
4:00 PM

Agenda

Please click the following link to join the webinar: <https://dcsd-k12.zoom.us/j/82808423874> Passcode: Mar2021 Or Telephone: Dial: 669-900-6833 Webinar ID: 828 0842 3874 Passcode: 3295905

1. Call to Order

A. Pledge of Allegiance

B. Approval of a Flexible Agenda (*For Possible Action*)

The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.

2. Consent Items SG-G (*For Possible Action*)

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.

Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items.

A. Minutes of the Regular Board Meeting of February 9, 2021

Attached are Minutes of the Regular Board Meeting of February 9, 2021 for review and approval.

RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of February 9, 2021.

B. Minutes of the Special Board Meeting of February 22, 2021

Attached are Minutes of the Special Board Meeting of February 22, 2021 for review and approval.

RECOMMENDATION: Approve the Minutes of the Special Board Meeting of February 22, 2021.

C. Accounts Payable Special and Regular Run Vouchers

A complete list of payments contained in Accounts Payable Special Vouchers numbers 2168, 2169, 2170, 2171, 2172, 2173, 2174, and Regular Run Voucher Number 2175 and 2176 are attached. Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

RECOMMENDATION: Approve Special Run Voucher Numbers 2168, 2169, 2170, 2171, 2172, 2173, 2174 and Regular Run Voucher Number 2175 and 2176.

D. Personnel Report No. 21-03

Listed on the Personnel Report No. 21-03 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

RECOMMENDATION: Approve personnel actions in Personnel Report No. 21-03.

E. Budget Voucher Adjustments

A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.

RECOMMENDATION: Approve the Budget Voucher Adjustments as submitted.

F. Second Reading of Bylaw Article 6 - Meetings

Changes to Article VI - Meetings are brought forward as a second reading. The proposed changes reflect the inclusion of board protocols the Board desires to implement.

RECOMMENDATION: Approve the second reading of changes made to Article VI - Meetings, as proposed.

G. Second Reading of Bylaw Article 7 - Code of Conduct

Changes to Article VII - Code of Conduct are brought forward as a second reading. The proposed changes reflect the inclusion of board protocols the Board desires to implement.

RECOMMENDATION: Approve the second reading of changes made to Article VII - Code of Conduct, as proposed.

H. Monthly Update of Enrollment Counts (*Information Only*)

Monthly update on enrollment numbers for each school site is provided to the Board.

3. Introduction and Special Recognition SG-C&R (*Special Recognition*)

4. Pavement Maintenance Project Contract Approval SG-G (*Discussion and For Possible Action*)

The Board will consider awarding a bid for services to West Coast Paving for the DCSD Pavement Maintenance Project, in the amount of \$67,476.00.

RECOMMENDATION: It is recommended that the Board award the bid for the DCSD Pavement Maintenance Project to West Coast Paving, in the amount of \$67,476.00 as recommended by Director of Facilities, Phil Deumus and Project Manager, Scott McCullough.

5. DCSD Property & Casualty Insurance Presentation SG-G (*Information and Discussion*)

Brandon Lewis, Vice President - Commercial Property & Casualty with USI Insurance Services has facilitated the implementation of a marketing plan designed to request competitive quotes for the district's property and casualty insurance. Mr. Lewis will provide the board with an informational update designed to compare the responses DCSD has received to date.

6. Interview of Candidates and Selection for District No. 6 Board Vacancy SG-G (*Discussion and For Possible Action*)

Each candidate was requested to respond in writing to five general questions regarding their interest in becoming a member of the Douglas County School District Board of Trustees. Copies of responses were provided to the Board members prior to the meeting.

Candidates have been notified that brief interviews will take place at this meeting and that, following these interviews, the Board will attempt to fill the vacancy by appointment. The appointed Board member will begin serving immediately following the Oath of Office.

RECOMMENDATION: Following interviews, select one of the candidates for the District No. 6 vacancy on the Board of Trustees. The Oath of Office will be administered following the selection.

7. Public Comment (5:30 p.m.)

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

8. Nevada Association of School Boards (NASB) Report SG-G (*Information and Discussion*)

Linda Gilkerson, NASB Director, will present details of NASB accomplishments, current issues, and goals.

9. Board Reports SG-G, C&R (*Information and Discussion*)

Brief updates from the Board regarding District activities.

10. Correspondence

11. Superintendent Report SG-G (*Administrative Report*)

Superintendent, Keith Lewis, will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.

Below is a summary of donations received by school sites over the last month. The District wishes to acknowledge and thank the generosity of all donors on behalf of the students we serve.

Pinon Hills Elementary

*Smith's Gardnerville - 4 crates of hand sanitizer

*Nian McCreary - 20 wood rounds for the outdoor classroom

12. First Reading of Board Policy No. 509 - Control of Contagious and Infectious Diseases SG-G (*Discussion and For Possible Action*)

Melissa Rains, Executive Director of Education Services, Area 4 will present revisions to Board Policy No. 509 - Control of Contagious and Infectious Diseases as a first reading. In the wake of the pandemic it is necessary to update the policy, which outlines the control of contactious and infectious diseases.

RECOMMENDATION: Approve proposed changes to Board Policy No. 509-Control of Contagious and Infectious Diseases as a first reading.

13. Future Board Agenda Item-First Reading of Article V- Organization SG-G (*Discussion and For Possible Action*)

At the direction of the Board, Superintendent Lewis will bring forward the first-reading of changes proposed to Artivle V - Organization. The proposed changes reflect the inclusion of board protocols the Board discussed related to the election of officers.

RECOMMENDATION: Approve the first-reading of changes made to Article V - Organization, as proposed.

14. Good News Sub-Committee SG-C (*Discussion and For Possible Action*)

At the February 9, 2021 board meeting, Trustee Tom Moore announced his resignation, effective immediately. Trustee Moore was a member of the "Good News" Sub-Committee. The Board will discuss and take action to replace Mr. Moore on this sub-committee.

15. Closed Session (*Discussion and For Possible Action*)

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).

16. Meet and Confer Agreement with Classified Supervisors and Professional Employees SG-G (Discussion and For Possible Action)

The District, having participated in the Meet & Confer process, has reached agreement with the Douglas County Classified Supervisors & Professional Employees for 2020-2021.

RECOMMENDATION: Approve the agreement with the Douglas County Classified Supervisors and Professional Employees for 2020-2021.

17. Prioritizing Agenda-Possible Items for Future Board Meetings SG-G (Discussion and For Possible Action)

The Board will seek requests from its members for items to be placed on future meeting agendas in accordance with its policies. The Board will discuss all agenda items on the list and prioritize those it wishes to come forward at the next Board Meeting.

18. Public Comment

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. Individuals wishing to address the Board at this time will be limited to three minutes. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda.

19. Adjournment

(*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Caryn Harper at 775-782-5134 or Charper@dcsd.k12.nv.us.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty four (24) hours prior to the meeting. In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

District website: www.dcsd.k12.nv.us

State of Nevada website: <https://notice.nv.gov>