

**REGULAR BOARD OF EDUCATION MEETING  
COMMUNITY HIGH SCHOOL DISTRICT 94  
February 18, 2020 - 7:00 PM**

**COMMONS (ENTRANCE H)  
326 JOLIET STREET  
WEST CHICAGO, IL 60185**

**A G E N D A**

**OPENING ACTIVITIES**

1. Call to Order
  2. Salute to the Flag
  3. Roll Call
  4. Additions to the Agenda - (Voice Vote)
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**STUDENT RECOGNITION**

Lauren Scanlan

1. Student of the Month  
Lauren Scanlan
  - a. Swera Sharma
2. Voice of Democracy Awards  
John Chisholm/VFW Post 6791 Representatives

**GOOD NEWS OF THE DISTRICT**

Will Dwyer

1. Eleanor Rzeszut

**PUBLIC PARTICIPATION**

**ADMINISTRATIVE REPORTS AND INFORMATION**

1. Superintendent's Report  
Moses Cheng
  - a. FOIA's
2. Director of Business Services Report  
Dan Oberg
3. Director of Human Resources Report  
Cheryl Moore
4. Principal's Report  
Will Dwyer
5. Scoreboards - Replacement  
Moses Cheng
6. Committee and Representative Reports
  - a. Facilities

- b. Monitoring and Planning
- c. Policy - February 4, 2020
  - 1. RECOMMENDED MOTION: That the Policy Committee approve the minutes of the meeting listed above.
- d. SASSED
- 7. Future Dates
  - a. DuPage Division Dinner Meeting - March 4, 2020
  - b. Regular Board of Education Meeting - March 17, 2020
  - c. Regular Board of Education Meeting - April 21, 2020
- 8. Open Comment - Board Members  
Board Members

**CONSENT AGENDA (Roll Call)**

- 1. Items Removed from Consent Agenda for Separate Action
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- 2. Consent Agenda Action for All Items Except Those Listed in 1. Above  
**CONSENT AGENDA ITEMS - RECOMMENDED ACTION:**

- 1. Approval of Minutes

- a. Regular Board of Education Meeting Minutes - January 21, 2020
- b. Closed Session Meeting Minutes - January 21, 2020 - At Table
  - 1. RECOMMENDED MOTION: That the Board of Education approve the minutes of the meeting(s) listed above.

- 2. Acceptance of Minutes

- a. Policy Committee Meeting Minutes - February 4, 2020
  - 1. RECOMMENDED MOTION: That the Board of Education approve the minutes of the meeting(s) listed above.

- 3. Approval of Financials

RECOMMENDED MOTION: That the Board of Education approve the expenditures from January 17 to February 12, 2020 and accept the financial reports.

- a. Approve Current Expenditures
- b. Imprest Fund Statement
- c. Treasurer's Report
- d. Statement of Position/Financial Report
- e. Statement of Revenue/Expenditures YTD Ending January 31, 2019
- f. 3-Year Budget/Actual Report
- g. Grant Reports
- h. Petty Cash Fund Report
- i. Student Activity Account Fund Balance
- j. New Vendors Monthly Report
- k. Quarterly Financial Reports
- l. Referendum Revenue and Expenditure Report
- m. Board Conference Travel Expenses

- 4. Personnel Report - (Roll Call)

The Personnel Report consists of the resignation of two non-certified staff members,

the resignation of one certified staff member, the retirement of one certified staff member, the leave of absence of one administrator, employment of two coaches, and the resignation of two coaches.

a. RECOMMENDED MOTION: That the Board of Education approve the Personnel Report as presented in the packet.

5. Adoption of Textbooks - (Roll Call)

Administration is recommending the adoption of the following textbooks for the 2020-21 school year:

- a. Ways of the World: A Global History with Sources, 4th edition
- b. Foundations of Early Childhood Education: Teaching Children in a Diverse Society, 7th edition

1. RECOMMENDED MOTION: That the Board of Education approve the adoption of the textbooks listed above.

6. IASB Draft Policies - Updates - (Roll Call)

a. RECOMMENDED MOTION: That the Board of Education approve changes to the following

policies at first reading:

- 2:20 Powers and Duties of the Board of Education; Indemnification
- 2:70 Vacancies on the Board of Education
- 2:100 Board Member Conflict of Interest
- 2:105 Ethics and Gift Ban
- 2:110 Qualifications, Term, and Duties of Board Officers
- 2:200 Types of Board of Education Meetings
- 2:220 Board of Education Meeting Procedure
- 2:260 Uniform Grievance Procedure
- 4:15 Identity Protection
- 4:30 Revenue and Investments
- 4:60 Purchases and Contracts
- 4:80 Accounting and Audits
- 4:150 Facility Management and Building Programs
- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:20 Workplace Harassment Prohibited
- 5:30 Hiring Process and Criteria
- 5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
- 5:90 Abused and Neglected Child Reporting
- 5:100 Staff Development Program
- 5:120 Employee Ethics; Conduct; and Conflict of Interest
- 5:200 Terms and Conditions of Employment and Dismissal
- 5:220 Substitute Teachers
- 5:250 Leaves of Absence
- 5:290 Employment Termination and Suspensions
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 6:20 School Year Calendar and Day
- 6:60 Curriculum Content
- 6:150 Home and Hospital Instruction

- 6:30 Graduation Requirements
- 7:20 Harassment of Students Prohibited
- 7:150 Agency and Police Interviews
- 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:270 Administering Medicines to Students
- 8:30 Visitors to and Conduct on School Property

**OLD BUSINESS:**

**NEW BUSINESS:**

1. Approval of Certified Staff Evaluation Plan Changes - (Roll Call)

Public Act 101-05/91 requires school districts to develop in good faith cooperation with the Teachers' Association, a process to appeal an unsatisfactory evaluation rating. The PERA joint committee developed a process which was voted on and approved by the Teachers' Association (WCHSTA) in January. The process was added to the Certified Staff Evaluation Plan Document.

a. RECOMMENDED MOTION: That the Board of Education approve the changes to the Certified Staff Evaluation Plan (Complete Growth and Evaluation Framework).

2. Separation of Employment - (Roll Call)

a. RECOMMENDED MOTION: That the Board of Education accept the following resignations/retirement:

1. The resignation of Cathleen Contino, Staff Nurse/Student Services, effective February 18, 2020.
2. The resignation of Mary Ellen Daneels, Teacher/Humanities Division, effective at the end of the 2019-2020 school year.
3. The resignation of Nicole Baranowski, Program Assistant - SRC/Student Services, effective February 28, 2020.
4. The retirement of Bradley Larson, Teacher/Language Arts Division, effective at the end of the 2023-2024 school year.

3. Student Travel: Spain Exchange 2021- (Roll Call)

In compliance with Policy 6:240 - Field Trips and Recreational Class Trips, the proposed trip for the the Spain Exchange during the Spring Break of 2021 qualifies as Optional Student Travel. The Spain Exchange is requesting a trip to Soria, Spain - Nuestra Senora del Pilar, Escolapios, which is beyond a 250 mile radius of West Chicago Community High School.

a. RECOMMENDED MOTION: That the Board of Education approve Optional Student Travel for the Spain Exchange to Soria, Spain - Nuestra Senora del Pilar, Escolapios, to occur during the Spring Break of 2021.

4. EvalUWise Subscription Purchase - (Roll Call)

Administration is recommending the purchase of a three year subscription to EvalUWise to be used for certified staff evaluation.

a. RECOMMENDED MOTION: That the Board of Education approve the purchase of a three year subscription from EvalUWise (Vista Learning, NFP), Joliet, IL for a total cost of \$8,678.25.

5. 403(b) Plan Amendment - (Roll Call)

District 94 provides a 403(b) option for employees with assistance from a third party administrator. Recent IRS changes require District 94 to amend its 403(b) plan to

include options for part-time employees.

- a. RECOMMENDED MOTION: That the Board of Education approve the amendments to the District's 403(b) plan.

6. Steamer Purchase for the Cafeteria - (Roll Call)

The cafeteria utilizes a 10 pan floor steamer to prepare food for students and faculty/staff. This steamer has broken and is no longer functional. A new 10 pan floor steamer needs to be purchased in order to continue to provide food service to the school.

- a. RECOMMENDED MOTION: That the Board of Education approve the purchase of a 10 pan floor steamer from Central Restaurant Products at a cost not to exceed \$17,853.98 which includes delivery.

7. Table and Chair Rental Approval - (Roll Call)

Each year the District is required by the state to administer the SAT to Junior students in the District. The administration of the SAT occurs in the field house. To accommodate all test takers, the rental of tables and chairs is necessary.

- a. RECOMMENDED MOTION: That the Board of Education approve the rental of tables and chairs from Marquee Event Rentals at a cost not to exceed \$5,000.00 including delivery, set-up and take-down.

**EXECUTIVE SESSION - only if needed and with the understanding that possible action could be taken on matters discussed in closed session.**

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION: That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1 - 15 below].

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees.
2. Collective negotiating matters.
3. The selection of a person to fill a public office.
4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
5. The purchase or lease of real property.
6. The setting of a price for sale or lease of property.
7. The sale or purchase of securities, investments, or investment contracts.
8. Emergency security procedures.
9. Student discipline.
10. The placement of individual students in special education programs.
11. Litigation has been filed and is pending before a court or administrative tribunal.
12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

RECOMMENDED MOTION TO MOVE TO OPEN SESSION:  
That the Board of Education return to Open Session at [Time].

**ACTION AFTER RETURN TO OPEN SESSION:**

**ADJOURNMENT**

**RECOMMENDED MOTION:** That the Board of Education meeting be adjourned at  
[Time].