

**PORTAGE PUBLIC SCHOOLS' BOARD OF EDUCATION  
REGULAR MEETING  
CENTRAL HIGH SCHOOL RM #1136, 8135 S. WESTNEDGE, PORTAGE, MI 49002  
JUNE 29, 2026, 6:30 PM  
AGENDA**

VISION STATEMENT  
We are inspired to be an exceptional community grounded in fostering strengths, growth, and lifelong learning. Every student. Every future.  
MISSION STATEMENT  
Portage Public Schools will educate all students to achieve their potential.

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**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136  
JUNE 29, 2026, 6:30 P.M.**

**Note Page**

**II. Revisions/Approval of Agenda**

**Recommended Motion:**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education approve the Agenda as printed (or as amended).**



**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136  
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**IV. Reports**

1. Superintendent's Report
  - a. Bond Project Update



**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136  
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**VII. Consent Agenda**

1. Approval of Minutes
  - a. June 15, 2026 Special Meeting, Committee of the Whole Work Session, & Closed Session

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION**

**SPECIAL MEETING & COMMITTEE OF THE WHOLE WORK SESSION  
JUNE 15, 2026**

**SPECIAL MEETING**

The Special Meeting of the Board of Education of Portage Public Schools held on Monday, June 15, 2026, was called to order at 5:00 p.m. by President Van Antwerp. The meeting was held in Conference Room #1 of the Administration Building.

Board Trustees Present: Emily Crawford, Kimberly Larson, Terri Novaria, Mary Lou Rohwer, Bo Snyder, Mark Stevenson, Randy Van Antwerp

Board Trustees Absent: None

Executive Leadership Present: Johnny Edwards, Superintendent; Michael Pascoe, Assistant Superintendent of Instruction; Kelly Jensenius, Director of Elementary Education

**REVISIONS/APPROVAL OF AGENDA**

**Motion offered by Mrs. Novaria, seconded by Mrs. Rohwer, that the Board of Education approve the agenda as printed.**

**The motion carried unanimously.**

**COMMENTS OR COMMUNICATIONS**

There were no comments.

**DISCUSSION ITEMS**

Discussion focused on Policy 5112 – Entrance Age.

With no further business to come before the Board, the special meeting was adjourned at 6:15 p.m.

## **COMMITTEE OF THE WHOLE WORK SESSION**

The Committee of the Whole Work Session of the Board of Education of Portage Public Schools held on Monday, June 15, 2026, was called to order at 6:30 p.m. by President Van Antwerp. The meeting was held in Room #1136 of Portage Central High School. The Pledge of Allegiance was recited.

Board Trustees Present: Emily Crawford, Kimberly Larson, Terri Novaria, Mary Lou Rohwer, Bo Snyder, Mark Stevenson, Randy Van Antwerp

Board Trustees Absent: None

## **REVISIONS/APPROVAL OF AGENDA**

**Motion offered by Dr. Stevenson, seconded by Mrs. Novaria, that the Board of Education approve the agenda as printed.**

**The motion carried unanimously.**

## **REPORTS**

### **Superintendent's Report**

#### **WOD Student Presentation**

Ms. Jennifer Carson, Principal of Woodland Elementary, opened the presentation with introductory remarks and shared highlights from a recent staff tour of the Woodland Elementary construction site. Students from Woodland Elementary then described their own tour experience, discussing what they learned about the project and what they are most excited to see in the new building.

#### **Bond Project Update**

Mr. Russ Gerbers, Assistant Superintendent of Operations, provided an update on construction progress.

The recent tour of the Woodland site for staff and students was well received. Construction continues to progress steadily, and the project has now reached the 50 percent completion mark.

The groundbreaking ceremony for the Amberly Elementary project was well attended.

A "Donuts and Design" meeting was held with staff from Angling Road Elementary just before the end of the school year.

#### **Change Order Summary**

Ms. Anastasia Wojcik, Assistant Project Manager for Owen-Ames-Kimball, detailed change orders for the elementary bond projects.

## **Matt's Law Report**

Dr. Michael Pascoe, Assistant Superintendent of Instruction, presented bullying data for the 2025-26 school year. The report covered bullying criteria, compared data from the 2024-25 and 2025-26 school years that showed a decline in numbers. Anti-bullying strategies were also covered.

Trustees were pleased with the decrease in the numbers – this year vs last year.

## **COMMENTS OR COMMUNICATIONS**

President Van Antwerp opened the floor to public comments. Mrs. Novaria read aloud guidelines for public comments.

President Van Antwerp reminded everyone to refrain from using the names of students and staff members when making public comments.

Superintendent Edwards made remarks regarding an event that took place late in the school year at Angling Road Elementary. Public comments followed.

The following individual addressed the Board regarding issues related to Angling Road Elementary - Anne Bujala, Rebecca Leitow, Danielle Morrison, Ashley Brown, Raul Garcia, Savannah Babcock, Shantel Johnson, Nancy McMillan, Roger McMillan.

Amelia Lambright addressed the Board regarding school nurses and issues related to Angling Road Elementary.

Michelle Helner addressed the Board regarding school nurses.

Stephanie Alkire addressed the Board regarding inequities between Portage Northern High and Central High.

President Van Antwerp thanked the public commenters for their remarks and opened the floor to Trustee comments.

Trustees acknowledged the concerns raised during public comment. They expressed appreciation for public input, noted an interest in receiving appropriate information regarding the matter, and affirmed their commitment to supporting efforts to address the situation in accordance with the Board's governance role and district processes.

## **CONSENT AGENDA**

**President Van Antwerp presented the following Consent Agenda item for approval by the Board of Education: approve minutes from the May 18, 2026 Policy Governance Retreat & Regular Business Meeting Minutes.**

**As there were no objections, the consent agenda was adopted as presented.**

## **ASSURANCE OF DISTRICT PERFORMANCE**

### **Monitoring Report 1.0 Ends**

**Motion offered by Dr. Stevenson, seconded Mrs. Novaria, that the Board of Education accept Monitoring Report 1.0 Ends, as a reasonable interpretation and evidence of compliance with policy.**

Superintendent Edwards reviewed highlights from his report.

**The motion carried unanimously.**

### **Monitoring Report 2.0 Global Executive Constraint**

**Motion offered by Dr. Stevenson, seconded Mrs. Novaria, that the Board of Education accept Monitoring Report 2.0 Global Executive Constraint, as a reasonable interpretation and evidence of compliance with policy.**

Superintendent Edwards went over key points in the report.

**The motion carried unanimously.**

## **REQUIRED ACTION ITEMS**

### **MI High School Athletic Association Membership Renewal**

**Motion offered by Mrs. Novaria, seconded by Ms. Larson, that the Board of Education approve the 2026-27 Michigan High School Athletic Association Membership Resolution, as presented.**

**The motion carried unanimously.**

## **ACTION ITEMS**

### **Set Budget Hearing**

A budget hearing must take place prior to the Board taking action on the budget for the upcoming school year.

**Motion offered by Mrs. Crawford, seconded by Ms. Larson, that the Board of Education set the budget hearing for June 29, 2026 at 6:30 p.m. as part of the Board's June 29, 2026 Regular Business Meeting agenda.**

**The motion carried unanimously.**

## **DISCUSSION ITEMS**

### **2025-26 Final Budget Amendments**

Ms. Paula Johnson, Director of Finance, and Ms. Samantha Stevens, Business Manager, reviewed the final 2025-26 budget amendments as well as revenues, expenses, and the fund balance. They

also reviewed the preliminary 2026-27 budget, per pupil funding proposals, budgeting assumptions and fund balance history.

The budget hearing for the 2026-27 budget will be part of the Board's June 29, 2026 regular business meeting agenda. The meeting begins at 6:30 p.m. at Portage Central High School, Room #1136.

Ms. Johnson and Ms. Stevens addressed questions from Trustees.

### **AMB Contracts**

Mr. Russ Gerbers provided introductory remarks. Ms. Anastasia Wojcik reviewed the recommendation.

The Board chose to move this discussion item to action.

**Motion offered by Mrs. Rohwer, seconded by Mrs. Crawford, that the Board of Education move the AMB contracts discussion item to action.**

**The motion carried unanimously.**

**Motion offered by Mrs. Rohwer, seconded by Mrs. Crawford, that the Board of Education authorize Owen-Ames-Kimball Co. to issue Notices of Pending Award, in the amounts indicated for Amberly Elementary School, to contractors and suppliers listed on the award summary sheet pending confirmation that all requirements of the contract documents have been met. Furthermore, upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts will be awarded to these contractors and suppliers by Portage Public Schools, in the amount of \$24,393,216, the funds for which will come from the 2021 and 2025 Bond Funds.**

**The motion carried unanimously.**

### **Surveillance Camera Refresh**

Dr. Ryan Miller, Director of Information & Technology Systems, went over the recommendation.

The Board opted to move this discussion item to action.

**Motion offered by Mrs. Novaria, seconded by Mrs. Crawford, that the Board of Education move the Surveillance Camera Refresh discussion item to action.**

**The motion carried unanimously.**

**Motion offered by Mrs. Novaria, seconded by Dr. Stevenson, that the Board of Education approve a contract with Moss Audio Corporation in an amount not-to-exceed \$138,146.77, which includes a 10% contingency, to replace and install surveillance cameras, with funding for the project coming from the 2025 31aa funds.**

**The motion carried unanimously.**

### **Curriculum Purchase**

Dr. Mackenzie Sheahan, Director of Curriculum & Professional Development K-8, went over the recommendation for the purchase of curriculum materials for the upcoming school year.

The Board opted to move this item to action.

**Motion offered by Dr. Stevenson, seconded by Mrs. Rohwer, that the Board of Education move the Curriculum Purchase discussion item to action.**

**The motion carried unanimously.**

**Motion offered by Dr. Stevenson, seconded by Mrs. Rohwer, that the Board of Education approve the purchase of curriculum materials for the 2026-2027 school year, that includes replacement texts, renewal of specific course materials, intervention materials, and consumable texts for grades young fives through twelfth for a total cost not-to-exceed \$375,000, the funds for which will come from the 2026-2027 General Fund Budget.**

**The motion carried unanimously.**

### **CLOSED SESSION**

#### **Discuss Collective Bargaining Strategy and Security Planning**

**Motion offered by Mrs. Rohwer, seconded by Mrs. Novaria, that the Board of Education move into closed session to discuss collective bargaining strategy and security planning, as allowed under the Open Meetings Act 15.268, Section 8(c) and 8(k), respectively.**

**Upon a roll call vote, the motion carried unanimously.**

The Board entered into closed session at 8:51 p.m. and returned to open session at 9:42 p.m.

With no further business to come before the Board, the meeting was adjourned at 9:43 p.m.

Respectfully Submitted,

Barb Atkinson  
Recording Secretary

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136  
JUNE 29, 2026, 6:30 P.M.**

**Note Page**

**IX. Required Action Items**

1. Amended Budget Appropriation Resolutions for 2025-26 (OP 6231)

**Recommended Motion**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education approve the resolutions for the General Fund, Debt Retirement Fund, Building & Site Sinking Fund, and School Service Funds budgets for 2025-26, as presented.**



To: Johnny Edwards, Superintendent

From: Paula Johnson, Director of Finance  
Sammi Stevens, Business Manager

Date: June 25, 2026

Subject: Budget Resolutions for 2025/26 Fiscal Year

**Recommendation**

That the Board of Education adopt the attached resolutions for the General Fund, Debt Retirement Fund, Building & Site Sinking Fund, and School Service Funds budgets for 2025/26 by passing the attached resolutions. This should occur at the June 29, 2026 Board meeting after the public hearing on the budget.

**Background Information**

The attached resolutions are a recap of the information presented in the budget document. This is the formal method of adopting the budgets for the 2025/26 school year.

To : Johnny Edwards, Superintendent  
From : Paula Johnson, Director of Finance  
Sammi Stevens, Business Manager  
Date : June 25, 2026  
Subject : General Fund Budget Amendment #2 Resolution for 25/26

**Recommendation**

That the Board of Education approve the attached budget amendment resolution to the General Appropriations Act (General Fund) for the 2025/26 year at the June 29, 2026 Board meeting.

**Background Information**

This amendment to the District's operating fund represents the second of two planned revisions during this school year. It reflects updated revenue and expenditure projections based on actual year-to-date activity and information received since the first General Fund amendment in February. Below are a couple of main points:

1. Revenue projections have been updated to reflect year to date actual collections and revised estimates through year end. Expenditures have also been updated to reflect current year spending patterns along with operation needs through fiscal year end.
2. Based on analysis of all revenues and expenses at year end, the General Fund expenses are predicted to exceed revenues by approximately \$3,534,523 with a projected unassigned fund balance as a percentage of expenditures of 17.39% up from the February amendment of 17.09%.

The amendment to the District's General (Operating) Fund represents the second and final planned revision during this school year. Typically, the budget is amended each year in February and June. The extensive amendment process demonstrates our continuous budget cycle that updates the Board, staff, and community as improved information becomes available.

Our goals in completing this amendment are two-fold:

1. Informs the Board of Education on the status of carryover funds available for the upcoming fiscal year.
2. Facilitates the administration’s preparation of projections made in the General Fund preliminary budget and ultimately the final budget document for 2025/26.

Also attached is the Comparison by Major Categories and Fund Balance Schedule, which is a format familiar from the budget adoption process in that it compares major categories and gives you both projected total fund balance and unassigned fund balance information. The projected ending unreserved fund balance (17.39%) allows us to maintain compliance with Board Policy Executive Limitations 2.4 and 2.5 for the planning and expenditure of funds so that unassigned fund balance does not fall below 7%.

After all of the proposed changes are considered, the revised budget reflects excess expenditures over revenues of (\$3,534,523) for the year, as compared to (\$3,931,100) which was adopted in February. Included in total expenditures are curriculum and extended learning committed expenditures of approximately \$827,986. The largest portions of the net change are identified as follows:

<b>Revisions</b>	<b>Amount</b>
<b>Revenue:</b>	(rounded)
<b>Local:</b> Property tax collections and delinquent property tax revenue have been revised to reflect current collection trends. The enhancement millage collection received from KRESA along with miscellaneous local revenue have been updated based on current year trend and revised estimates.	\$823,239
<b>State:</b> This increase is primarily due to the addition of Section 271(2) - Educator Compensation funding. MPSERS adjustments have also been made in this area. In addition, the foundation allowance was revised to reflect the changes in property tax values.	\$2,068,179
<b>Federal:</b> Federal funding, specifically Title funding, was adjusted to actual awarded amounts for the fiscal year and carryover funding from the previous fiscal year.	\$139,665
<b>Incoming Transfers &amp; Other Transactions:</b> The food group preliminary indirect cost calculation is coming in lower than normal.	\$(71,178)
<b>Revenue Subtotal -</b>	<b>\$2,959,905</b>

**Expenditures:** (rounded)

**Salaries:** \$1,790,747

Salary and wage expenditures have been updated to reflect current staffing levels and year-to-date activity. This also includes summer learning wages funded through At-Risk funds, along with Section 271(2)-Educator Compensation wages.

**Benefits:** \$452,518

Health, dental, vision, life and LTD costs have all been updated to reflect current employee elections at known rates after applying any hard caps. Corresponding FICA and retirement benefit costs have also been updated. The largest part of this increase is the corresponding benefits to the 271(2)-Educator Compensation payment.

**Purchased Services:** \$(331,917)

Software contract cost adjustments were made to reflect the current year spending trend. Section 31aa project costs were revised to actual or contractual obligations for the current fiscal year.

**Supplies & Capital Outlay:** \$651,980

Utility budgets, including heat and electricity, were adjusted based on current year trends. Entryway projects, funded through Section 31aa, were added to this amendment as well. Additionally, a required expenditure related to our current copier lease agreement is included..

**Expense Subtotal - \$2,563,328**

**Total revisions accounted for in these items \$396,577**

**PORTAGE PUBLIC SCHOOLS  
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION  
2025/26 AMENDED BUDGET #2**

Be it resolved that this resolution shall be the General Fund appropriations of Portage Public Schools for the fiscal year 2025/26. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the General Fund of Portage Public Schools for the fiscal year 2025/26 is as follows:

	<b>Actual 2024/25</b>	<b>Amended Budget #1 2025/26</b>	<b>Amended Budget #2 2025/26</b>
Total Fund Balance, Beginning of Year, July 1	27,151,123	31,052,457	31,052,457
<b>REVENUES:</b>			
Local Sources	32,296,970	32,675,978	33,499,217
State Sources	91,445,465	90,581,200	92,649,379
Federal Sources	1,832,272	1,227,286	1,366,951
Incoming Transfers and Other Transactions	<u>258,523</u>	<u>247,304</u>	<u>176,126</u>
Total Revenues and Other Transactions	<u>125,833,230</u>	<u>124,731,768</u>	<u>127,691,673</u>
Total Available to Appropriate	<u>152,984,353</u>	<u>155,784,225</u>	<u>158,744,130</u>

Be it further resolved that \$131,221,696 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

<b>EXPENDITURES:</b>			
<b>Instruction:</b>			
Basic Programs	60,851,869	63,412,023	64,184,941
Added Needs	<u>11,568,157</u>	<u>12,325,149</u>	<u>13,319,849</u>
Total Instruction	<u>72,420,026</u>	<u>75,737,172</u>	<u>77,504,790</u>
<b>Supporting Services:</b>			
Pupil	10,789,943	11,800,719	11,703,416
Instructional Staff	7,784,989	8,625,006	8,656,169
General Administration	833,711	895,398	957,653
School Administration	6,386,760	6,675,446	6,893,140
Business Services	1,356,270	1,288,671	1,451,833
Operations and Maintenance	10,349,799	11,720,062	11,554,510
Transportation	4,573,282	4,777,826	4,723,680
Central Services	4,022,801	4,320,467	4,727,085
Athletics	<u>2,098,571</u>	<u>2,410,719</u>	<u>2,618,728</u>
Total Supporting Services	<u>48,196,126</u>	<u>52,514,314</u>	<u>53,286,214</u>
Community Services	<u>1,315,744</u>	<u>289,454</u>	<u>308,764</u>
Other Financing Use - Debt Service	<u>0</u>	<u>121,928</u>	<u>121,928</u>
Total Expenditure Appropriation	<u>121,931,896</u>	<u>128,662,868</u>	<u>131,221,696</u>
Excess (Deficit) of Revenues over Expenditures	<u>3,901,334</u>	<u>(3,931,100)</u>	<u>(3,530,023)</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u><u>31,052,457</u></u>	<u><u>27,121,357</u></u>	<u><u>27,522,434</u></u>

**PORTAGE PUBLIC SCHOOLS  
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION  
2025/26 AMENDED BUDGET #2**

Be it further resolved that no board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS**  
**2025/26 AMENDED GENERAL FUND BUDGET**  
**COMPARISON BY MAJOR CATEGORIES AND FUND BALANCE INFORMATION**

	<u>Actual 2024/25</u>	<u>Amended Budget #1 2025/26</u>	<u>Amended Budget #2 2025/26</u>	<u>Increase (Decrease)</u>
<b>Revenues</b>				
Not Program Related	102,117,233	101,359,523	102,210,386	850,863
Program Related	23,715,997	23,372,245	25,481,287	2,109,042
Total Revenues	<u>125,833,230</u>	<u>124,731,768</u>	<u>127,691,673</u>	<u>2,959,905</u>
<b>Expenditures</b>				
Salaries	59,172,023	61,807,250	63,597,997	1,790,747
Fringe Benefits:				
FICA **	4,213,863	4,810,562	4,969,340	158,778
Retirement **	24,867,265	25,906,386	26,445,776	539,390
Health Insurance	10,059,659	10,550,472	10,566,903	16,431
Dental Insurance	737,583	884,432	892,631	8,199
Vision Insurance	132,961	153,234	156,024	2,790
Long-Term Disability	187,102	184,467	190,253	5,786
Life Insurance	48,818	56,317	59,181	2,864
Other Fringe Benefits	563,425	702,229	420,509	(281,720)
Total Fringe Benefits	<u>40,810,676</u>	<u>43,248,099</u>	<u>43,700,617</u>	<u>452,518</u>
(Note: ** Mandated fringe benefit)				
Purchased Services	12,454,636	14,132,710	13,796,293	(336,417)
Supplies, Materials, Other	8,302,479	8,507,061	8,734,332	227,271
Capital Outlay	1,192,082	844,320	1,269,029	424,709
Debt Service	0	123,428	123,428	0
Total Expenditures	<u>121,931,896</u>	<u>128,662,868</u>	<u>131,221,696</u>	<u>2,558,828</u>
Excess (Deficit) of Revenues over Expenditures	<u><u>3,901,334</u></u>	<u><u>(3,931,100)</u></u>	<u><u>(3,530,023)</u></u>	<u><u>401,077</u></u>
 <b>Total Fund Balance Information</b>				
Fund Balance Beginning	27,151,123	31,052,457	31,052,457	
Income (Deficit) - Allocated to Unreserved	3,901,334	(3,931,100)	(3,530,023)	
Estimated Ending Fund Balance	31,052,457	27,121,357	27,522,434	
Estimated Non-Spendable and Assigned				
Fund Balance Restrictions	2,176,882	1,000,000	750,000	
Curriculum Committed Funds	2,905,913	2,285,676	2,222,839	
Extended Learning Committed Funds	1,150,279	1,128,836	1,119,255	
Instructional Initiative Funding	0	713,800	599,912	
Estimated Ending Unassigned Fund Balance	<u><u>24,819,383</u></u>	<u><u>21,993,045</u></u>	<u><u>22,830,428</u></u>	
	20			
As a Percentage of Expenditures	20.36%	17.09%	17.40%	

**PORTAGE PUBLIC SCHOOLS  
GENERAL FUND AMENDMENT #2  
PROGRAM LEVEL SUPPORTING DETAIL**

	<b>Amended Budget #1 2025/26</b>	<b>Amendments/ Transfers</b>	<b>Amended Budget #2 2025/26</b>
<b>REVENUES:</b>			
From Local Sources:			
Property Tax Levy (17.5695 mills)	18,951,270	(15,294)	18,935,976
Regional Enhancement Millage (1.5 mills)	4,234,394	115,879	4,350,273
Earnings from Investments and Deposits	210,000	60,752	270,752
Interest on Delinquent Taxes	14,000	1,204	15,204
Reimbursements from Other Funds:			
Accounting Services and Indirect Costs	120,000	(75,000)	45,000
Other Local Sources	323,003	146,650	469,653
From State Sources:			
Foundation Grant Allowance	65,147,446	224,490	65,371,936
Section 27(2) Educator Compensation	0	1,248,310	1,248,310
Other State Categoricals/Foundation Adjustments	13,051,514	846,835	13,898,349
From Federal Sources:			
Medicaid Administrative Outreach Program	55,000	114,744	169,744
Program Related Revenues:			
31N6 Funding - Mental Health Support Svcs	762,200	(298,700)	463,500
At Risk Grant	3,271,222	357,327	3,628,549
Athletic Gate Receipts and Contributions	322,386	129,287	451,673
Childcare and Preschool Fees	382,171	61,296	443,467
County Special Education and State Categoricals	12,636,729	(84,986)	12,551,743
Contributions for Instructional Programs	5,925	42,197	48,122
Enrichment Class and Advertising Fees	3,380	1,025	4,405
Great Start Readiness Program	915,955	54,445	970,400
Maintenance and Operations Facility Rental Fees	50,000	16,101	66,101
Online Class and IB/AP Test Fees	78,680	22,139	100,819
Other Grants	360,463	12,819	373,282
Section 31AA Funding - Safety, Security & Mental Health	1,734,597	(298,504)	1,436,093
Technology Services	365,020	267,422	632,442
Title 1 Grant	765,165	6,054	771,219
Title 2 Grant	234,887	0	234,887
Title 3 Grant (English Learner & Immigrant Students)	86,880	3,413	90,293
Title 4	85,084	0	85,084
Section 35j Funding - PD, Curriculum & Supports Grant	408,890	0	408,890
Transportation Special Education Categoricals and Billings	155,507	0	155,507
<b>TOTAL REVENUES</b>	<b>124,731,768</b>	<b>2,959,905</b>	<b>127,691,673</b>

**PORTAGE PUBLIC SCHOOLS  
GENERAL FUND AMENDMENT #2  
PROGRAM LEVEL SUPPORTING DETAIL**

	<u>Amended Budget #1 2025/26</u>	<u>Amendments/ Transfers</u>	<u>Amended Budget #2 2025/26</u>
<b>EXPENDITURES:</b>			
<b>Instructional Services</b>			
Amberly Elementary	4,238,556	(1,085)	4,237,471
Angling Road Elementary	3,254,118	(3,898)	3,250,220
Central Elementary	4,164,546	(55,773)	4,108,773
Haverhill Elementary	4,203,727	23,719	4,227,446
Lake Center Elementary	4,439,996	(15,916)	4,424,080
Moorsbridge Elementary	4,900,848	(94,777)	4,806,071
12th Street Elementary	4,772,915	129,108	4,902,023
Woodland Elementary	4,020,936	(2,533)	4,018,403
Central Middle	5,893,680	(55,859)	5,837,821
North Middle	6,106,250	129,636	6,235,886
West Middle	6,047,094	72,806	6,119,900
Central High	12,150,631	15,204	12,165,835
Northern High	10,907,393	(160,605)	10,746,788
Community High School	2,154,640	67,109	2,221,749
Auditorium Management	200,673	12,822	213,495
Early Childhood Program	683,932	(7,671)	676,261
Career Tech Education	1,058,213	45,084	1,103,297
Education for the Arts	79,859	0	79,859
Great Start Readiness Program	915,955	54,445	970,400
High School Athletics	2,068,929	224,855	2,293,784
Homebound Services	7,805	8,671	16,476
International Baccalaureate (IB) Programme	0	259,893	259,893
Instructional Services Administration	1,577,980	503	1,578,483
Middle School Athletics	452,131	14,686	466,817
Non-Public Schools- Shared Time Program	998,697	(32,408)	966,289
<b>Technology and Student Information Systems</b>			
Media Services	255,356	197	255,553
Technology Services	3,678,492	291,261	3,969,753
<b>Educational Supports &amp; Intervention</b>			
Special Education Program	14,164,864	250,489	14,415,353
At Risk Grant	3,271,222	357,327	3,628,549
Title 1 Grant	765,165	6,054	771,219
Section 31n6 - Mental Health & Support Services	762,200	(298,700)	463,500
<b>Curriculum and Professional Development</b>			
Curriculum Development	1,690,708	(96,692)	1,594,016
Curriculum Committed Funding	620,237	62,837	683,074
Extended Learning Committed Funding	21,443	9,581	31,024
Instructional Initiative Funding	96,200	17,688	113,888
Section 35j Funding - PD, Curriculum & Supports Grant	408,890	0	408,890
Professional Development	226,487	2,189	228,676
Title 2 Grant	234,887	0	234,887
Title 3 Grant (English Learner & Immigrant Students)	86,880	3,413	90,293
Title 4 Grant	85,084	0	85,084
Other Grants	539,532	94,397	633,929
<b>Operations</b>			
Budget and Finance	1,793,825	158,655	1,952,480
Central Services	119,049	(3,688)	115,361
Maintenance and Operations	5,798,443	259,453	6,057,896
Transportation	4,540,167	(174,843)	4,365,324
147g MPSERS Health Reimbursement	199,850	0	199,850
Section 31AA Funding - Mental Health Svcs & Prgms	1,734,597	(298,504)	1,436,093
Section 27I(2) Educator Compensation	0	1,248,310	1,248,310
<b>Community Relations</b>			
Communications	549,302	(12,384)	536,918
Community Enrichment Program	14,653	(13,650)	1,003
<b>Human Resources</b>			
	852,410	(6,945)	845,465
<b>Administration</b>			
	853,421	74,367	927,788
<b>TOTAL EXPENDITURES</b>	<u>128,662,868</u>	<u>2,491,406</u>	<u>131,221,696</u>
<b>EXCESS (DEFICIT) REVENUES OVER EXPENDITURES</b>	<u>(3,931,100)</u>	<u>468,499</u>	<u>(3,530,023)</u>

TO : Johnny Edwards, Superintendent  
FROM : Paula Johnson, Director of Finance  
DATE : June 25, 2026  
SUBJECT : Debt Retirement Fund Budget Amendment #1 Resolution for 25/26

**RECOMMENDATION**

That the Board of Education adopt the attached resolution, Amendment #1, to the Debt Retirement Fund Appropriations Act, for the 2025/26 fiscal year at the June 29, 2026 meeting.

**BACKGROUND INFORMATION**

This recommendation represents the first amendment to the Debt Retirement Fund during the current fiscal year. The primary change incorporated in this amendment is an adjustment to reflect the impact of increased collections and debt service payments.

As part of the refinancing of the 2016 bond issue, \$4,000,000 of debt retirement cash on hand was used to redeem the prior 2016 bond issue. This reduced the amount of the 2026 refunding bonds that needed to be issued. The District saved \$6,651,261.25 in future debt service costs by completing the refunding.

The net impact of this amendment is projected to end the year with expenditures exceeding revenues by approximately \$3,822,656. The anticipated ending fund balance is expected to be \$5,970,201.

I would be happy to answer any questions the board may have regarding this amendment.

**PORTAGE PUBLIC SCHOOLS  
DEBT RETIREMENT BUDGET APPROPRIATIONS RESOLUTION  
2025/26 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the Debt Retirement appropriations of Portage Public Schools for the fiscal year 2025/26. A resolution to make appropriations, to provide for the expenditures of appropriations, and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Debt Retirement Fund of Portage Public Schools for the fiscal year 2025/26 is as follows:

	<u>Actual 2024/25</u>	<u>Adopted Budget 2025/26</u>	<u>Amendment #1 2025/26</u>
Total Fund Balance, Beginning of Year, July 1	7,318,954	9,039,322	9,792,857
<b>REVENUES:</b>			
Local Property Taxes* (6.85 mills for all years)	20,720,811	21,425,362	21,631,319
Payment in lieu of Personal Property Taxes-State Sources	1,426,678	1,420,000	1,490,787
Industrial Facilities Tax	590,691	116,000	541,981
Pilot payment in lieu of tax	38,987	40,000	40,900
Other Tax Revenues	7,297	2,500	512
Interest Income - Investments	301,629	175,000	217,820
Interest on Delinquent Taxes	14,584	9,000	12,743
2026 Refunding Bond Proceeds	-	-	74,825,000
Issuance Premium	-	-	6,716,991
Total Revenues and Other Transactions	<u>23,100,677</u>	<u>23,187,862</u>	<u>105,478,053</u>
Total Available to Appropriate	<u>30,419,631</u>	<u>32,227,184</u>	<u>115,270,910</u>

\*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 6.85 mills on all property classifications.

Be it further resolved that \$109,300,709 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

<b>EXPENDITURES:</b>			
Principal Payments	12,320,000	13,705,000	13,705,000
Interest Payments	8,277,194	10,009,717	10,009,717
Fees	2,000	2,000	2,001
Tax Refunds	27,580	10,000	42,000
2026 Debt Service Payment to Escrow Agent	-	-	85,218,706
2026 Refunding Debt Issuance Costs	-	-	323,285
Total Expenditures	<u>20,626,774</u>	<u>23,726,718</u>	<u>109,300,709</u>
Excess (Deficit) of Revenues over Expenditures	<u>2,473,903</u>	<u>(538,856)</u>	<u>(3,822,656)</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$ 9,792,857</u>	<u>\$ 8,500,466</u>	<u>\$ 5,970,201</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

**TO:** Johnny Edwards, Superintendent  
**FROM:** Paula Johnson, Director of Finance  
**CC :** Russell Gerbers, Assistant Superintendent of Operations  
**DATE:** June 25, 2026  
**SUBJECT:** Building and Site Sinking Funds Budget Amendment #1 Resolution for 25/26

**RECOMMENDATION**

That the Board of Education adopt the attached resolution, Amendment #1, to the Building Site and Sinking Funds Appropriations Act, for the 2025/26 fiscal year at the June 29, 2026 meeting.

**BACKGROUND INFORMATION**

This recommendation represents the first amendment to both of the Building and Site Sinking Funds during the current fiscal year. Minor revenue adjustments have been made to reflect expected actuals for this year.

Expenditure adjustments were made in the ongoing project areas since the adoption of the preliminary budget in June of 2025. Major one-time projects include but are not limited to: Lake Center and Twelfth Street Elementary interior and exterior lighting projects, boiler replacement and partial roof replacement at PCEC, a new generator at West Middle School has begun.

Other routine ongoing projects such as playground upgrades, glass window and roof leak repairs were also conducted. Projects continue to be analyzed in conjunction with the bond issue projects.

The Fund 42 BSSF purchased new vans and chrome books during the fiscal year.

The Fund 41 BSSF budget is projected to end the year with approximately \$5,396,634 of fund balance. The Fund 42 BSSF, approved by voters in 2024, is projected to have an estimated fund balance of \$1,171,938.

I would be happy to answer any questions the board may have regarding this amendment.

**PORTAGE PUBLIC SCHOOLS  
BUILDING AND SITE SINKING FUND# 41 BUDGET APPROPRIATIONS RESOLUTION  
2025/26 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the Building and Site Sinking Fund appropriations of Portage Public Schools for the fiscal year 2025/26. A resolution to make appropriations, to provide for the expenditures of appropriations, and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Building and Site Sinking Fund #41 of Portage Public Schools for the fiscal year 2025/26 is as follows:

	<b>Actual 2024/25</b>	<b>Adopted Budget 2025/26</b>	<b>Amendment #1 2025/26</b>
Total Fund Balance, Beginning of Year, July 1	6,470,123	6,813,936	7,436,201
<b>REVENUES:</b>			
Tax Levy* (.4983 mills for 2024-25)	1,492,375	-	-
Payment in Lieu of Personal Property Tax from State Sources	134,269	-	138,697
Industrial Facilities Tax	42,969	-	-
Interest Income	141,479	65,000	99,500
Interest on Delinquent Taxes	1,051	-	23
Payment in Lieu of Taxes	2,836	-	-
Collection of Prior Year Taxes	11,125	200	37
Miscellaneous Revenue (Insurance Recoveries)	65,191	-	-
Total Revenues and Other Transactions	<u>1,891,295</u>	<u>65,200</u>	<u>238,257</u>
Total Available to Appropriate	<u>8,361,418</u>	<u>6,879,136</u>	<u>7,674,458</u>

\*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 0 mills on all property classifications for 2025/26.

Be it further resolved that \$2,277,824 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

**EXPENDITURES:**

**Major Projects**

CHS Pool Roofing Project	75,191	-	-
Gym Floor Refinishing	109,506	84,000	84,000
Administration Building Canopy	-	25,000	10,452
Tennis Court Repairs CHS	-	-	200
Tennis Court Repairs NHS	-	-	200
CHS Stairwell Project	-	-	4,300
12th Street Elementary Roof	223,912	-	-
LCE Sign	27,385	-	-
NMS Kitchen Flooring	18,750	-	-
12th Street Kiln Exhaust Project	8,175	-	625
LCE Kiln Exhaust Project	8,728	-	625
CHS Auditorium Acoustical Project	6,000	-	-
NHS Auditorium Acoustical Project	6,000	-	-
PCEC Boiler Replacement	150,167	177,112	257,000
PCEC Roof Replacement	2,652	201,400	370,000
12th Street Clock Wiring	5,078	-	-
LCE Clock Wiring	4,370	-	-
Stable Fire Alarm System	12,078	-	-
WMS Generator Project	-	-	150,000
12th Street Elementary Sign	-	62,000	9,000
Portage Northern Skylight Repair	24,837	-	-
LCE Interior/Exterior Lighting	28,623	859,222	859,222
12th Street Interior/Exterior Lighting	-	-	136,000
Total Major Projects	<u>711,452</u>	<u>1,408,734</u>	<u>1,881,624</u>

<b>Ongoing Projects</b>			
Roof Repair	19,015	35,000	45,000
Glass	4,732	10,000	8,000
Fencing	4,125	5,000	4,000
Sidewalk Concrete Repair	269	20,000	5,000
Plumbing Fixtures & Valves	-	-	9,000
Casework	-	5,000	5,000
Asbestos Abatement	89,906	95,000	40,000
Asphalt Repair	-	30,000	15,000
Carpet Replacement	7,950	-	-
District Mechanical	86,148	150,000	150,000
District Electrical	-	16,000	8,000
	<u>-</u>	<u>-</u>	<u>-</u>
Total On-Going Projects	<u>212,145</u>	<u>366,000</u>	<u>289,000</u>
<b>Exterior Door Replacement</b>			
Various Exterior Doors At All Buildings	<u>-</u>	<u>-</u>	<u>-</u>
<b>Other Projects</b>			
Grounds replacement-playgrounds	527	-	-
Drinking Fountains/Bottle Filling Stations	-	50,000	101,700
	<u>-</u>	<u>50,000</u>	<u>101,700</u>
Total Other Projects	<u>527</u>	<u>50,000</u>	<u>101,700</u>
Tax Refunds	<u>1,093</u>	<u>5,000</u>	<u>5,500</u>
Total Expenditures	<u>925,217</u>	<u>1,829,734</u>	<u>2,277,824</u>
Excess (Deficit) of Revenues over Expenditures	<u>966,078</u>	<u>(1,764,534)</u>	<u>(2,039,567)</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u><u>\$7,436,201</u></u>	<u><u>\$5,049,402</u></u>	<u><u>\$5,396,634</u></u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS  
BUILDING AND SITE SINKING FUND #42 BUDGET APPROPRIATIONS RESOLUTION  
2025/26 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the Building and Site Sinking Fund appropriations of Portage Public Schools for the fiscal year 2025/26. A resolution to make appropriations, to provide for the expenditures of appropriations, and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Building and Site Sinking Fund #42 of Portage Public Schools for the fiscal year 2025/26 is as follows:

	<b>Adopted Budget 2025/26</b>	<b>Amendment #1 2025/26</b>
Total Fund Balance, Beginning of Year, July 1	-	-
<b>REVENUES:</b>		
Tax Levy (.4980 mills for 25/26)	1,560,252	1,554,139
Payment in Lieu of Personal Property Tax from State Sources	-	33,766
Industrial Facilities Tax	43,000	38,761
Interest Income	12,000	14,000
Interest on Delinquent Taxes	200	904
Payment in Lieu of Taxes	2,900	2,975
Collection of Prior Year Taxes	-	-
	<u>1,618,352</u>	<u>1,644,545</u>
Total Revenues and Other Transactions		
Total Available to Appropriate	<u>1,618,352</u>	<u>1,644,545</u>

\*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of .4980 mills on all property classifications for 2025/26.

Be it further resolved that \$472,607 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

<b>EXPENDITURES:</b>		
Technology Chrome Books	250,000	249,904
Transportation Vans	250,000	206,703
Maintenance Vehicle Repairs	-	15,000
	<u>500,000</u>	<u>471,607</u>
Total Major Projects		
Tax refunds	<u>5,000</u>	<u>1,000</u>
Total Expenditures	<u>505,000</u>	<u>472,607</u>
Excess (Deficit) of Revenues over Expenditures	<u>1,113,352</u>	<u>1,171,938</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$1,113,352</u>	<u>\$1,171,938</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

TO : Johnny Edwards, Superintendent  
FROM : Paula Johnson, Director of Finance  
DATE : June 25, 2026  
SUBJECT : School Service Fund Budget Amendment #1 Resolution for 25/26

**RECOMMENDATION**

That the Board of Education adopt the attached resolution, Amendment #1, to the School Service Fund Appropriations Act, for the 2025/26 fiscal year at the June 29, 2026 meeting.

**BACKGROUND INFORMATION**

This recommendation represents the first amendment to the School Service Fund for the 2025/26 year. The purpose of this amendment is to amend the food service, bookstore, and school activities funds to align with the expected results for the current 2025/26 year.

The Food Service portion of this budget is being amended to reflect information based on operations under Chartwells. The revenues have been adjusted based on the participation trends to date. The adopted budget expense categories were analyzed based on the current year expectations and adjusted accordingly. All changes to the Food Service projections were completed jointly by Chartwells staff and me.

Overall, the Food Service operation is projected to have expenses exceeding revenues of approximately \$60,663. This overage relates to the MDE required spend down plan for projects we have brought to the Board for approval. Fund balance is projected at approximately \$3,826,106. This has generated another Excess Fund Balance Spend down plan that will continue into the 2026/27 school year. Both the Michigan School Meals Program and the Extended Summer Food Service Program have provided thousands of free meals to our students during the school year. The General Fund could receive up to approximately \$45,000 a year in indirect costs annually from the Food Service Program. This number varies based on overall types of expenditures.

The bookstore portion of this budget reflects the combined projected operations of the CHS and NHS school bookstores.

The school activities portion of this budget was adjusted slightly to account for current year activity since the adoption of the preliminary budget.

I would be happy to answer any questions the board may have regarding this amendment.

**PORTAGE PUBLIC SCHOOLS  
SCHOOL SERVICE FUND BUDGET APPROPRIATIONS RESOLUTION  
2025/26 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the School Service Fund appropriations of Portage Public Schools for the fiscal year 2025/26. A resolution to make appropriations, to provide for the expenditures of appropriations, and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the School Service Fund of Portage Public Schools for the fiscal year 2025/26 is as follows:

	Food Service		Bookstore		School Activities	
	Adopted 2025/26	Amendment #1 2025/26	Adopted 2025/26	Amendment #1 2025/26	Adopted 2025/26	Amendment #1 2025/26
Total Fund Balance, Beginning of Year, July 1	1,760,816	3,886,769	-	-	1,239,496	1,348,267
<b>REVENUES:</b>						
Local Sources	482,100	546,478	20,500	24,500	1,775,000	1,775,000
State Sources	2,381,950	2,758,949	-	-	-	-
Federal Sources	2,150,189	2,345,927	-	-	-	-
Total Revenues and Other Transactions	<u>5,014,239</u>	<u>5,651,354</u>	<u>20,500</u>	<u>24,500</u>	<u>1,775,000</u>	<u>1,775,000</u>
Total Available to Appropriate	<u>6,775,055</u>	<u>9,538,123</u>	<u>20,500</u>	<u>24,500</u>	<u>3,014,496</u>	<u>3,123,267</u>

Be it further resolved that \$5,712,017 of the Food Service total, \$22,725 of the Bookstore total and \$1,675,000 of the School Activities total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

<b>EXPENDITURES:</b>						
Food Service	5,642,761	5,667,017	-	-	-	-
Bookstore	-	-	18,000	22,725	-	-
Student Activities	-	-	-	-	1,675,000	1,675,000
Outgoing Transfer to General Fund for Indirect Costs	120,000	45,000	-	-	-	-
Total Expenditures and Outgoing Transfers	<u>5,762,761</u>	<u>5,712,017</u>	<u>18,000</u>	<u>22,725</u>	<u>1,675,000</u>	<u>1,675,000</u>
Excess (Deficit) of Revenues over Expenditures	<u>(748,522)</u>	<u>(60,663)</u>	<u>2,500</u>	<u>1,775</u>	<u>100,000</u>	<u>100,000</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$ 1,012,294</u>	<u>\$ 3,826,106</u>	<u>\$ 2,500</u>	<u>\$ 1,775</u>	<u>\$ 1,339,496</u>	<u>\$ 1,448,267</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to the appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136  
JUNE 29, 2026, 6:30 P.M.**

**Note Page**

**IX. Required Action Items**

2. 2026-27 Budget Resolutions (OP 6220, 6230)

**Recommended Motion**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education approve the resolutions for the General Fund, Debt Retirement Fund, Building & Site Sinking Fund, and School Services Funds budgets for 2026-27, as presented.**



TO: Johnny Edwards, Superintendent

FROM: Paula Johnson, Director of Finance  
Sammi Stevens, Business Manager

DATE: June 25, 2026

SUBJ: Budget Resolutions for 2026/27 Fiscal Year

#### RECOMMENDATION

That the Board of Education adopt the attached resolutions for the General Fund, Debt Retirement Fund, Building & Site Sinking Funds, and School Service Funds budgets for 2026/27 by passing the attached resolutions. This should occur at the June 29, 2026 Board meeting after the public hearing on the budget.

#### BACKGROUND INFORMATION

The attached resolutions are a recap of the information presented in the budget document. This is the formal method of adopting the budgets for the 2026/27 school year.

To: Johnny Edwards, Board of Education

From: Paula Johnson, Director of Finance  
Sammi Stevens, Business Manager

Date: June 25, 2026

Subject: 2026/2027 School Year Preliminary Budgets

This document represents the first of two formal presentations and discussions on next school year's budgets for the General Fund, Building & Site Sinking Fund, Debt Retirement Funds, Food Service Fund, Bookstore Fund and School Activities Fund. The administration's work on the budget began in April, and this document formally begins the process of applying financial projections to numerous variables that exist in our budget. Please remember that this is only the beginning of a budget cycle that will extend through June 2027 (with our budget cycle of preliminary, adoption, and then amendment). Significant uncertainties exist that could dramatically change our recommendations throughout the course of this budget cycle.

Before you begin your study of this document please note the following items related to our presentation format:

1. We will continue providing the Board with budget materials that could be inserted in a budget binder. This allows Board members to retain all budget materials in one area. It also facilitates their ability to follow the budget process from preliminary budget discussion, to adoption, and finally to amendments during the course of the school year.
2. In order to identify actual program costs to the District, the final budget packet will include all revenues and expenses (including fringe benefits) directly attributable to individual programs within their budget area. This format presents a more accurate picture of projected programs on a "cost center" basis.
3. The General Fund overview is followed by narrative information that gives a description of the fund, ongoing finance reform impact, and 2026/27 highlights.

As you will see in the narrative for the 2026/27 General Fund budget, we continue to incorporate instructional expenditures to comply with the State's ongoing requirement to provide 180 days of instruction for the 2026/27 school year. As of this date, we are projecting an increase in the foundation grant from the State of \$250 per FTE, and budgeting at a blended enrollment of 8,523.62 students. This is down 16.92 FTE from

the 2025/26 blended count. The county-wide enhancement millage renewed in May 2023 and the county-wide special education millage was renewed in May 2026 to continue to provide us much needed financial support in this coming year. Without these millages, the District would see a deficit and/or extensive budget reductions incorporated in the preliminary budget.

By State law our budget must be adopted by June 30<sup>th</sup>, so we are encouraging the Board, staff, and community to continue providing input. We are confident that this two-way communication will further enhance an excellent community-based budget process.

## **2026/2027 EXECUTIVE SUMMARY**

### **GENERAL FUND (OPERATIONS)**

This is the 33rd year of post Proposal A budgeting, and over 76% of our revenues continue to be controlled by our enrollment through the State foundation grant, categoricals, and the K/RESA regional enhancement and special education millages. The State has not finalized its 2026/27 School Aid Fund budget at the time of this budget adoption. Based on Consensus Revenue Estimating numbers from May, state revenues were slightly higher than target levels for the School Aid Fund, but were below projection levels for the General Fund. All three budget proposals are agreeing on a 2.5% increase in the per pupil foundation allowance, down from previous year increases. There is still a high level of economic uncertainty in the market that could affect inflationary levels. The draft budget included in your packet has an assumption of a \$250 increase in the per pupil foundation allowance for 2026/27. The District is still under a Headlee rollback for our operating millage limiting the levy to 17.5695 mills instead of 18 mills. This represents approximately a \$459,578 reduction in property tax collection for the General Fund. Based on taxable values for 2026, we didn't roll back any further. Enrollment is budgeted at 8,523.62 students with a foundation grant level of \$10,300 per pupil FTE. This is down 16.92 (FTE) students from the final 2025/26 blended enrollment after section 25e changes. Shared-time program services to all grade levels at the parochial schools will continue, as well as the limitation on the FTE that can be claimed to a .75 level. The county-wide enhancement millage levied by K/RESA for operational purposes was renewed in May 2023 and will continue to provide additional tax revenues of approximately \$4.4 million for 2026/27. Voters in Kalamazoo County also renewed the K/RESA Special Education millage in May 2026 for 1.5 mills over six years, which also continues to provide the District with continued funding totaling approximately \$7.4 million dollars. These millages help offset the modest increases in the foundation grant and support our expenditure increases, primarily in the salary and benefit areas. All State Aid Categoricals will be updated with the first General Fund Budget amendment.

The District has incorporated compensation step increases for most employee groups in the preliminary budget. With the retirement reform, the legislature has continued to allocate a portion of the School Aid Fund revenues to help fund the gap between the unfunded liability cap percentage and the true retirement rate for 2026/27. It has been predicted this funding will continue with the 2026/27 budget with the exception of the 147a(1) which has been eliminated and the 147c(1) UAAL rate stabilization should decrease slightly based on preliminary budget proposals. Michigan Department of Education has issued guidance for the treatment of these funds, and categorical revenues have been created to account for these funds. Most employees' retirement costs were budgeted at their retirement plan rate instead of a flat percentage rate for all employees. This includes the UAAL rate portion; the District has to remit the same amount of funds to the Office of Retirement Services each month after it is received through state aid. We have incorporated our proportionate share of the health insurance increase going into effect January 1, which is projected to be 10%, depending on the employee group involved. This increase is composed of both the premium and the Affordable Care Act taxes that are no longer being subsidized by our insurance carrier.

The 2026/27 adopted budget is projected to have expenditures exceeding revenues by approximately \$7,016,072. The District is estimated to end the 2025/26 year with an unassigned fund balance of approximately 17.40% of budgeted expenditures, and the 2025/26 year is estimated to end the year at 12.67%.

While this level may be adequate in the short-term, we are monitoring the ongoing salary and benefit expense pressures that will carry forward in the upcoming years and continue to align the expenditures with revenues. Short and long-term concerns like enrollment due to demographic changes and economic conditions bear ongoing monitoring for budget impact. Other budget uncertainties relate to the impact of utility and fuel rates and usage.

#### DEBT RETIREMENT FUND

This fund is projected to have planned excess revenues over expenditures of approximately \$2,029,463. This could change based on current open Tax Tribunal cases at the State of Michigan. Property taxable value changes from Kalamazoo County will be incorporated into the next amendment, but the millage rate will remain unchanged at 6.85 mills in 2026/27 in order to retire principal and interest payments for the 2016, 2019, 2021, 2025 & 2026 bond issues outstanding. Personal Property Tax Reform continues in 2026/27, and the District has budgeted for a reimbursement from the State of approximately \$1,375,000.

#### BUILDING SITE AND SINKING FUND

In August of 2024 the District's building site and sinking fund was approved under the revised spending parameters to also include transportation vehicles, security improvements and technology in addition to the previous allowable expenditures that have been spent in the 2019 building site and sinking fund. This 2024 building site and sinking fund is projected to have excess revenues over expenditures of approximately \$1,391,245. The millage rate for 2026/27 will roll back slightly to .4973 mills, down from .4980 mills. The building site and sinking fund experienced its first Headlee rollback in 2020/21. The current 2024 building site and sinking fund levy is set to expire in December of 2029.

The previous building site and sinking fund that was approved in 2019 will continue to have approved projects budgeted, but will not be collecting property tax revenue. Significant projects are scheduled district wide. All expenditures meet ballot language as approved by voters and state requirements implemented with education funding reform. The 2019 building site and sinking fund is projected to have expenditures exceeding revenues of \$4,232,887 as part of its spend down process.

#### SCHOOL SERVICE FUND

This fund operates the food service, bookstore, and school activities programs. The food service program is projected to operate with excess expenses of \$843,498. This is planned due to the spend down plan of excess fund balance. All three budget recommendations from Lansing have suggested that breakfast and lunch offerings be offered for free next year, so we have incorporated that into the preliminary budget. A la carte prices will be published in the fall. Food service continues to operate without requiring General Fund assistance and will contribute

approximately \$80,000 back to the General Fund to cover indirect costs. It has been projected that the bookstore operations at both high schools ran by the CTE program should have a small profit for 2026/27. The student activity fund has been included in the budget process due to the implementation of GASB84. This fund represents the activity that occurred in the prior trust and agency fund.

**PORTAGE PUBLIC SCHOOLS  
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION  
2026/27 ADOPTED BUDGET**

Be it resolved that this resolution shall be the General Fund appropriations of Portage Public Schools for the fiscal year 2026/27. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the General Fund of Portage Public Schools for the fiscal year 2026/27 is as follows:

	<u>Actual 2024/25</u>	<u>Amended Budget #2 2025/26</u>	<u>Adopted Budget 2026/27</u>
Total Fund Balance, Beginning of Year, July 1	27,151,123	31,052,457	27,522,434
<b>REVENUES:</b>			
Local Sources	32,296,970	33,499,217	32,100,479
State Sources	91,445,465	92,649,379	91,548,366
Federal Sources	1,832,272	1,366,951	1,096,718
Incoming Transfers and Other Transactions	<u>258,523</u>	<u>176,126</u>	<u>98,000</u>
Total Revenues and Other Transactions	<u>125,833,230</u>	<u>127,691,673</u>	<u>124,843,563</u>
Total Available to Appropriate	<u>152,984,353</u>	<u>158,744,130</u>	<u>152,365,997</u>

\*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 17.5695 mills on Non-Homestead property.

Be it further resolved that \$131,221,696 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

<b>EXPENDITURES:</b>			
Instruction:			
Basic Programs	60,851,869	64,184,941	65,328,096
Added Needs	<u>11,568,157</u>	<u>13,319,849</u>	<u>14,705,224</u>
Total Instruction	<u>72,420,026</u>	<u>77,504,790</u>	<u>80,033,320</u>
Supporting Services:			
Pupil	10,789,943	11,703,416	11,550,306
Instructional Staff	7,784,989	8,656,169	8,964,185
General Administration	833,711	957,653	974,545
School Administration	6,386,760	6,893,140	6,835,573
Business Services	1,356,270	1,451,833	1,344,077
Operations and Maintenance	10,349,799	11,554,510	11,538,818
Transportation	4,573,282	4,723,680	4,730,811
Central Services	4,022,801	4,727,085	3,533,676
Athletics	<u>2,098,571</u>	<u>2,618,728</u>	<u>2,010,400</u>
Total Supporting Services	<u>48,196,126</u>	<u>53,286,214</u>	<u>51,482,391</u>
Community Services	<u>1,315,744</u>	<u>308,764</u>	<u>220,088</u>
Other Financing Use - Debt Service	<u>0</u>	<u>121,928</u>	<u>123,836</u>
Total Expenditure Appropriation	<u>121,931,896</u>	<u>131,221,696</u>	<u>131,859,635</u>
Excess (Deficit) of Revenues over Expenditures	<u>3,901,334</u>	<u>(3,530,023)</u>	<u>(7,016,072)</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>31,052,457</u>	<u>27,522,434</u>	<u>20,506,362</u>

**PORTAGE PUBLIC SCHOOLS  
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION  
2026/27 ADOPTED BUDGET**

Be it further resolved that no board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated. This appropriations resolution will take effect on July 1, 2026.

**PORTAGE PUBLIC SCHOOLS**  
**2026/27 GENERAL FUND BUDGET**  
**COMPARISON BY MAJOR CATEGORIES AND FUND BALANCE INFORMATION**

	<u>Actual</u> <u>2024/25</u>	<u>Amended</u> <u>Budget #2</u> <u>2025/26</u>	<u>Adopted</u> <u>Budget</u> <u>2026/27</u>	<u>Increase</u> <u>(Decrease)</u>
<b>Revenues</b>				
Not Program Related	102,117,233	102,210,386	103,459,009	1,248,623
Program Related	23,715,997	25,478,964	21,384,554	(4,094,410)
Total Revenues	<u>125,833,230</u>	<u>127,689,350</u>	<u>124,843,563</u>	<u>(2,845,787)</u>
<b>Expenditures</b>				
Salaries	59,172,023	63,597,997	66,913,980	3,315,983
Fringe Benefits:				
FICA **	4,213,863	4,969,340	5,164,749	195,409
Retirement **	24,867,265	26,445,776	26,070,091	(375,685)
Health Insurance	10,059,659	10,566,903	10,963,677	396,774
Dental Insurance	737,583	892,631	1,027,850	135,219
Vision Insurance	132,961	156,024	167,669	11,645
Long-Term Disability	187,102	190,253	190,534	281
Life Insurance	48,818	59,181	60,676	1,495
Other Fringe Benefits	<u>563,425</u>	<u>420,509</u>	<u>756,467</u>	<u>335,958</u>
Total Fringe Benefits	<u>40,810,676</u>	<u>43,700,617</u>	<u>44,401,713</u>	<u>701,096</u>
(Note: ** Mandated fringe benefit)				
Purchased Services	12,454,636	13,796,293	14,460,218	663,925
Supplies, Materials, Other	8,302,479	8,734,332	5,804,156	(2,930,176)
Capital Outlay	1,192,082	1,269,029	154,232	(1,114,797)
Debt Service	<u>0</u>	<u>123,428</u>	<u>125,336</u>	<u>1,908</u>
Total Expenditures	<u>121,931,896</u>	<u>131,221,696</u>	<u>131,859,635</u>	<u>637,939</u>
Excess (Deficit) of Revenues over Expenditures	<u>3,901,334</u>	<u>(3,532,346)</u>	<u>(7,016,072)</u>	<u>(3,483,726)</u>
<b>Total Fund Balance Information</b>				
Fund Balance Beginning	27,151,123	31,052,457	27,520,111	
Income (Deficit) - Allocated to Unreserved	3,901,334	(3,532,346)	(7,016,072)	
Estimated Ending Fund Balance	31,052,457	27,520,111	20,504,039	
Estimated Non-Spendable and Assigned				
Fund Balance Restrictions	2,176,882	750,000	750,000	
Curriculum Committed Funds	2,905,913	2,222,839	1,470,334	
Extended Learning Funds	1,150,279	1,119,255	1,084,357	
Instructional Initiative Funding	0	599,912	486,927	
Estimated Ending Unassigned Fund Balance	<u>24,819,383</u>	<u>22,828,105</u>	<u>16,712,421</u>	
As a Percentage of Expenditures	20.36%	17.40%	12.67%	

**PORTAGE PUBLIC SCHOOLS**  
**2026/27 GENERAL FUND BUDGET OVERVIEW**  
**NON-PROGRAM REVENUES AND K-12 STATE AID CALCULATION**

	<u>Amended Budget #2 2025/26</u>	<u>Proposed Budget 2026/27</u>
<b>REVENUES:</b>		
From Local Sources:		
Property Tax Levy (17.5695 mills)	18,935,976	18,747,595
Regional Enhancement Millage (1.5 mills)	4,350,273	4,365,000
Earnings from Investments and Deposits	270,752	215,000
Interest on Delinquent Taxes	15,204	14,000
Reimbursements from Other Funds:		
Accounting Services and Indirect Costs	45,000	80,000
Other Local Sources	469,653	319,303
From State Sources:		
Foundation Grant Allowance	65,371,936	68,577,505
Other State Categoricals/Foundation Adjustments	13,712,978	12,103,154
From Federal Sources:		
Medicaid Administrative Outreach Program	169,744	100,000
<b>TOTAL NON PROGRAM REVENUES</b>	<u><b>\$ 103,341,516</b></u>	<u><b>\$ 104,521,557</b></u>

**Y5-12 STATE AID CALCULATION FOR 2026/27**

Blended count membership	8,524
Projected Foundation Grant per pupil (based on estimated \$250 increase)	\$ 10,300
Gross Foundation Grant Guaranteed	\$ 87,793,286.00
Less Revenue Generated on Non-Homestead Millage, Ren Zone & Headlee Rollback	<u>\$ 19,215,822</u>
Net Foundation Grant in Recommended Budget	<u><u>\$ 68,577,464</u></u>
Y5-12, Alternative Education, and Shared-Time Program Students Foundation Grant	67,154,663
Special Education Foundation Grant	1,422,842
Total	<u><u>\$ 68,577,505</u></u>

**PORTAGE PUBLIC SCHOOLS**  
**2025/26 and 2026/27 GENERAL FUND BUDGET OVERVIEW**  
**PROGRAM REVENUES and EXPENDITURES**

	2025/26			2026/27		
	Program Revenues	Program Expenses	Budget 2025/26	Program Revenues	Program Expenses	Budget 2026/27
<b>Instructional Services</b>						
Amberly	0	4,237,471	4,237,471	0	4,478,367	4,478,367
Angling Road	409	3,250,220	3,249,811	0	3,396,731	3,396,731
Central Elementary	0	4,108,773	4,108,773	0	4,164,731	4,164,731
Haverhill	0	4,227,446	4,227,446	0	4,379,841	4,379,841
Lake Center	2,829	4,424,080	4,421,251	0	4,716,350	4,716,350
Moorsbridge	460	4,806,071	4,805,611	0	5,046,346	5,046,346
12th Street	0	4,902,023	4,902,023	0	4,831,729	4,831,729
Woodland	998	4,018,403	4,017,405	0	4,133,714	4,133,714
Central Middle	0	5,837,821	5,837,821	0	6,344,705	6,344,705
North Middle	0	6,235,886	6,235,886	0	6,372,833	6,372,833
West Middle	11,817	6,119,900	6,108,083	0	6,072,728	6,072,728
Central High	59,479	12,165,835	12,106,356	32,500	12,565,192	12,532,692
Northern High	23,588	10,746,788	10,723,200	13,500	11,058,546	11,045,046
Community High School	0	2,221,749	2,221,749	0	2,273,078	2,273,078
Auditorium Management	688	213,495	212,807	0	191,677	191,677
Early Childhood Program	443,467	676,261	232,794	348,795	592,568	243,773
Career Tech Education	0	1,103,297	1,103,297	0	1,219,243	1,219,243
Education for the Arts	0	79,859	79,859	0	79,015	79,015
Great Start Readiness Program	970,400	970,400	970,400	927,185	927,185	0
High School Athletics	394,087	2,293,784	1,899,697	140,000	1,780,325	1,640,325
Homebound Services	0	16,476	16,476	0	10,160	10,160
International Baccalaureate (IB) Programme	48,673	259,893	211,220	47,000	250,168	203,168
Instructional Services Administration		1,578,483	1,578,483	0	2,085,889	2,085,889
Middle School Athletics	57,586	466,817	409,231	9,400	338,075	328,675
Non-Public Schools- Shared Time Program		966,289	966,289	0	1,000,966	1,000,966
<b>Technology and Student Information Systems</b>						
Media Services	0	255,553	255,553	0	259,307	259,307
Technology Services	632,442	3,969,753	3,337,311	250,000	3,706,643	3,456,643
<b>Educational Supports &amp; Intervention</b>						
Special Education Program	12,551,743	14,415,353	1,863,610	12,331,863	15,646,135	3,314,272
At Risk Grant	3,628,549	3,628,549	0	4,410,291	4,410,291	0
Title 1 Grant	771,219	771,219	0	771,219	771,219	0
Section 31n6 - Mental Health & Support Services	463,500	463,500	0	451,500	451,500	0
<b>Curriculum and Professional Development</b>						
Curriculum Development		1,594,016	1,594,016	0	1,710,146	1,710,146
Curriculum Committed Funding	0	683,074	683,074	0	752,505	752,505
Extended Learning Committed Funding	0	31,024	31,024	0	34,898	34,898
Instructional Initiative Funding	0	113,888	113,888	0	112,985	112,985
Section 35j Funding - PD, Curriculum & Supports Grant	408,890	408,890	0	0	0	0
Professional Development	0	228,676	228,676	0	218,880	218,880
Title 2 Grant	234,887	234,887	0	133,109	133,109	0
Title 3 Grant (English Learner & Immigrant Students)	90,293	90,293	0	41,174	41,174	0
Title 4 Grant	85,084	85,084	0	51,216	51,216	0
Other Grants	373,282	633,929	260,647	149,847	411,463	261,616
<b>Operations</b>						
Budget and Finance	0	1,952,480	1,952,480	0	1,891,173	1,891,173
Central Services	0	115,361	115,361	0	121,376	121,376
Maintenance and Operations	66,101	6,057,896	5,991,795	55,400	6,183,259	6,127,859
Transportation	155,507	4,365,324	4,209,817	155,507	4,492,164	4,336,657
147g MPSERS Health Reimbursement	185,371	199,850	14,479	0	0	0
Section 31AA Funding - Mental Health Svcs & Prgms	1,436,093	1,436,093	0	0	0	0
Section 27(2) Educator Compensation	1,248,310	1,248,310	0	0	0	0
<b>Community Relations</b>						
Communications	4,405	536,918	532,513	2,500	480,044	477,544
Community Enrichment Program	0	1,003	1,003	0	1,016	1,016
<b>Human Resources</b>						
Administration	0	845,465	845,465	0	736,925	736,925
<b>TOTAL EXPENDITURES</b>						
	<b>24,350,157</b>	<b>131,221,696</b>	<b>107,841,939</b>	<b>20,322,006</b>	<b>131,859,635</b>	<b>111,537,629</b>
<b>EXCESS (DEFICIT) REVENUES OVER EXPENDITURES</b>						
			<b>(4,500,423)</b>			<b>(7,016,072)</b>

**PORTAGE PUBLIC SCHOOLS  
DEBT RETIREMENT BUDGET APPROPRIATIONS RESOLUTION  
2026/27 ADOPTED BUDGET**

Be it resolved that this resolution shall be the Debt Retirement appropriations of Portage Public Schools for the fiscal year 2026/27. A resolution to make appropriations, to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Debt Retirement Fund of Portage Public Schools for the fiscal year 2026/27 is as follows:

	<u>Actual 2024/25</u>	<u>Amendment #1 2025/26</u>	<u>Adopted Budget 2026/27</u>
Total Fund Balance, Beginning of Year, July 1	7,318,954	9,792,857	5,970,201
<b>REVENUES:</b>			
Local Property Taxes (6.85 mills for all years)	20,720,811	21,631,319	22,821,343
Payment in lieu of Personal Property Taxes-State Sources	1,426,678	1,490,787	1,375,000
Industrial Facilities Tax	590,691	541,981	541,981
Pilot payment in lieu of tax	38,987	40,900	40,000
Other Tax Revenues	7,297	512	2,500
Interest Income - Investments	301,629	217,820	90,000
Interest on Delinquent Taxes	14,584	12,743	7,500
2026 Refunding Bond Proceeds	-	74,825,000	-
Issuance Premium	-	6,716,991	-
	<u>23,100,677</u>	<u>105,478,053</u>	<u>24,878,324</u>
Total Revenues and Other Transactions			
Total Available to Appropriate	<u>30,419,631</u>	<u>115,270,910</u>	<u>30,848,525</u>

\*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 6.85 mills on all property classifications.

Be it further resolved that \$22,848,861 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

<b>EXPENDITURES:</b>			
Principal Payments	12,320,000	13,705,000	11,795,000
Interest Payments	8,277,194	10,009,717	11,026,345
Fees	2,000	2,001	2,516
Tax Refunds	27,580	42,000	25,000
2026 Debt Service Payment to Escrow Agent	-	85,218,706	-
2026 Refunding Debt Issuance Costs	-	323,285	-
	<u>20,626,774</u>	<u>109,300,709</u>	<u>22,848,861</u>
Total Expenditures			
Excess (Deficit) of Revenues over Expenditures	<u>2,473,903</u>	<u>(3,822,656)</u>	<u>2,029,463</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$ 9,792,857</u>	<u>\$ 5,970,201</u>	<u>\$ 7,999,664</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated. This appropriations resolution will take effect on July 1, 2026.

**PORTAGE PUBLIC SCHOOLS  
BUILDING AND SITE SINKING FUND #41 BUDGET APPROPRIATIONS RESOLUTION  
2026/27 ADOPTED BUDGET**

Be it resolved that this resolution shall be the Building and Site Sinking Fund appropriations of Portage Public Schools for the fiscal year 2026/27. A resolution to make appropriations, to provide for the expenditures of appropriations, and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Building and Site Sinking Fund of Portage Public Schools for the fiscal year 2026/27 is as follows:

	<u>Actual 2024/25</u>	<u>Amendment #1 2025/26</u>	<u>Adopted 2026/27</u>
Total Fund Balance, Beginning of Year, July 1	6,470,123	7,436,201	5,396,634
<b>REVENUES:</b>			
Tax Levy at .4983 for 24/25, 0 mills for 25/26	1,492,375	-	-
Payment in Lieu of Personal Property Tax from State Sources	134,269	138,697	-
Industrial Facilities Tax	42,969	-	-
Interest Income	141,479	99,500	70,000
Interest on Delinquent Taxes	1,051	23	-
Payment in Lieu of Taxes	2,836	-	-
Collection of Prior Year Taxes	11,125	37	-
Miscellaneous Revenue (Insurance Recoveries)	65,191	-	-
Total Revenues and Other Transactions	<u>1,891,295</u>	<u>238,257</u>	<u>70,000</u>
Total Available to Appropriate	<u>8,361,418</u>	<u>7,674,458</u>	<u>5,466,634</u>

\*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 0 mills on all property classifications for 2026/27.

Be it further resolved that \$4,302,887 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

**EXPENDITURES:**

**Major Projects:**

Asphalt Projects:

Northern AEF Parking Lot	-	-	-
CHS Pool Roofing Project	75,191	-	-
Gym Floor Refinishing	109,506	84,000	100,000
Administration Building Canopy	-	10,452	-
Tennis Court Repairs CHS	-	200	43,620
Tennis Court Repairs NHS	-	200	46,324
CHS Stairwell Project	-	4,300	214,980
12th Street Elementary Roof	223,912	-	-
LCE Sign	27,385	-	-
Facility Study	-	-	85,000
Land for Angling Road	-	-	2,200,000
CHS Track Repair	-	-	150,000
NMS Kitchen Flooring	18,750	-	-
12th Street Kiln Exhaust Project	8,175	625	-
LCE Kiln Exhaust Project	8,728	625	-
CHS Auditorium Acoustical Project	6,000	-	-
NHS Auditorium Acoustical Project	6,000	-	-
PCEC Boiler Replacement	150,167	257,000	-
PCEC Roof Replacement	2,652	370,000	-
12th Street Clock Wiring	5,078	-	-
LCE Clock Wiring	4,370	-	-
Stable Fire Alarm System	12,078	-	-
WMS Generator Project	-	150,000	412,500
12th Street Elementary Sign	-	9,000	53,000
Portage Northern Skylight Repair	24,837	-	-
LCE Interior/Exterior Lighting	28,623	859,222	-
12th Street Interior/Exterior Lighting	-	136,000	603,463
Total Major Projects	<u>711,452</u>	<u>1,881,624</u>	<u>3,908,887</u>

	<u>Actual 2024/25</u>	<u>Amendment #1 2025/26</u>	<u>Adopted 2026/27</u>
On-Going Projects			
Roof Repair	19,015	45,000	35,000
Glass	4,732	8,000	10,000
Fencing	4,125	4,000	5,000
Sidewalk Concrete Repair	269	5,000	15,000
Plumbing Fixtures & Valves	-	9,000	9,000
Casework	-	5,000	-
Asbestos Abatement	89,906	40,000	95,000
Asphalt Repair	-	15,000	25,000
Carpet Replacement	7,950	-	-
District Mechanical	86,148	150,000	150,000
District Electrical	-	8,000	15,000
<b>Total On-Going Projects</b>	<u>212,145</u>	<u>289,000</u>	<u>359,000</u>
Exterior Door Replacement			
Various Exterior Doors At All Buildings	-	-	-
Other Projects			
Grounds replacement-playgrounds	527	-	-
Drinking Fountains	-	101,700	30,000
<b>Total Other Projects</b>	<u>527</u>	<u>101,700</u>	<u>30,000</u>
Tax refunds	<u>1,093</u>	<u>5,500</u>	<u>5,000</u>
<b>Total Expenditures</b>	<u>925,217</u>	<u>2,277,824</u>	<u>4,302,887</u>
<b>Excess (Deficit) of Revenues over Expenditures</b>	<u>966,078</u>	<u>(2,039,567)</u>	<u>(4,232,887)</u>
<b>Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)</b>	<u><u>\$7,436,201</u></u>	<u><u>\$5,396,634</u></u>	<u><u>\$1,163,747</u></u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated. This appropriations resolution will take effect on July 1, 2026.

**PORTAGE PUBLIC SCHOOLS  
BUILDING AND SITE SINKING FUND #42 BUDGET APPROPRIATIONS RESOLUTION  
2026/27 ADOPTED BUDGET**

Be it resolved that this resolution shall be the Building and Site Sinking Fund appropriations of Portage Public Schools for the fiscal year 2026/27. A resolution to make appropriations, to provide for the expenditures of appropriations, and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Building and Site Sinking Fund of Portage Public Schools for the fiscal year 2026/27 is as follows:

	<u>Amendment #1 2025/26</u>	<u>Adopted 2026/27</u>
Total Fund Balance, Beginning of Year, July 1	-	-
<b>REVENUES:</b>		
Tax Levy at .4980 mills for 25/26, .4973 for 26/27	1,554,139	1,634,870
Payment in Lieu of Personal Property Tax from State Sources	33,766	34,000
Industrial Facilities Tax	38,761	43,000
Interest Income	14,000	10,000
Interest on Delinquent Taxes	904	400
Payment in Lieu of Taxes	2,975	2,975
Collection of Prior Year Taxes	-	-
	<u>                    </u>	<u>                    </u>
Total Revenues and Other Transactions	<u>1,644,545</u>	<u>1,725,245</u>
Total Available to Appropriate	<u>1,644,545</u>	<u>1,725,245</u>
*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of .4973 mills on all property classifications for 2026/27.		
Be it further resolved that \$334,000 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:		
<b>EXPENDITURES:</b>		
Technology Chrome Books	249,904	250,000
Transportation Vans	206,703	-
Maintenance Vehicle	-	80,000
Maintenance Vehicle Repairs	15,000	-
	<u>                    </u>	<u>                    </u>
Total Major Projects	<u>471,607</u>	<u>330,000</u>
Tax refunds	<u>1,000</u>	<u>4,000</u>
Total Expenditures	<u>472,607</u>	<u>334,000</u>
Excess (Deficit) of Revenues over Expenditures	<u>1,171,938</u>	<u>1,391,245</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$1,171,938</u>	<u>\$1,391,245</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated. This appropriations resolution will take effect on July 1, 2026.

**PORTAGE PUBLIC SCHOOLS  
SCHOOL SERVICE FUND BUDGET APPROPRIATIONS RESOLUTION  
2026/27 ADOPTED BUDGET**

Be it resolved that this resolution shall be the School Service Fund appropriations of Portage Public Schools for the fiscal year 2026/27. A resolution to make appropriations, to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the School Service Fund of Portage Public Schools for the fiscal year 2026/27 is as follows:

	Food Service		Bookstore		School Activities	
	Amendment #1 2025/26	Adopted 2026/27	Amendment #1 2025/26	Adopted 2026/27	Amendment #1 2025/26	Adopted 2026/27
Total Fund Balance, Beginning of Year, July 1	3,886,769	3,806,376	-	-	1,348,267	1,239,496
<b>REVENUES:</b>						
Local Sources	546,748	468,100	24,500	25,000	1,775,000	1,825,000
State Sources	2,758,949	2,827,000	-	-	-	-
Federal Sources	2,345,927	2,488,937	-	-	-	-
Total Revenues and Other Transactions	5,651,624	5,784,037	24,500	25,000	1,775,000	1,825,000
Total Available to Appropriate	9,538,393	9,590,413	24,500	25,000	3,123,267	3,064,496

Be it further resolved that \$6,627,535 of the Food Service total, \$23,000 of the Bookstore total and \$1,775,000 of the School Activities total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

<b>EXPENDITURES:</b>						
Food Service	5,667,017	6,547,535	-	-	-	-
Bookstore	-	-	22,725	23,000	-	-
Student Activities	-	-	-	-	1,675,000	1,775,000
Outgoing Transfer to General Fund for Indirect Costs	65,000	80,000	-	-	-	-
Total Expenditures and Outgoing Transfers	5,732,017	6,627,535	22,725	23,000	1,675,000	1,775,000
Excess (Deficit) of Revenues over Expenditures	(80,393)	(843,498)	1,775	2,000	100,000	50,000
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	\$ 3,806,376	\$ 2,962,878	\$ 1,775	\$ 2,000	\$ 1,448,267	\$ 1,289,496

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to the appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated. This appropriations resolution will take effect July 1, 2026.

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136  
JUNE 29, 2026, 6:30 P.M.**

**Note Page**

**IX. Required Action Items**

3. Resolution to Set 2026 Tax Rates (MCL 380.1611)

**Recommended Motion**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education approve the Resolution to Set 2026 Tax Rates for Summer and Winter Taxes, as presented.**

TO : Johnny Edwards, Superintendent  
FROM : Paula Johnson, Director of Finance  
DATE : June 24, 2026  
SUBJ : Resolution to Set 2026 Tax Rates

**RECOMMENDATION**

That the Board of Education adopt the attached resolution which sets tax rates for both summer and winter levies.

**BACKGROUND INFORMATION**

The attached resolution sets the tax millage rates for our 2026/27 fiscal year for the General Fund (operating), Debt Retirement Fund, and Building & Site Sinking Fund as called for in our budget appropriation acts.

You will notice that this resolution continues a 100% summer tax collection for General, Debt Retirement, and Building and Site Sinking Fund millages in the City of Portage. A summer tax collection program, where available and cost effective, is extremely critical to our operating cash flow. Our studies indicate that the District would have to borrow funds if we did not have a summer tax collection program in the City of Portage.

Related to the City of Kalamazoo and Pavilion and Texas Townships, the administration is recommending that we collect all of our taxes during the winter levy. Due to the small amount of non-homestead property in these units, and the collection expenses we would pay for summer tax collection, we will keep the levy in December.

The County-wide Enhancement Millage that was renewed by the voters in May, 2023, and the Special Education Millage that was renewed in the May, 2026 election. They will be levied by K/RESA and distributed to each local school district in Kalamazoo County.

Please let me know if you have any questions regarding this recommendation.

RESOLUTION TO SET 2026 TAX RATES  
FOR SUMMER AND WINTER TAXES

Portage Public Schools

Be it resolved that millage rates for the Portage Public School District, Kalamazoo County District #45, be set as follows for the 2026/27 fiscal year, and that the Board of Education President and Secretary be authorized to certify the following rates:

City of Portage

In Mills

	<u>2026 Summer Tax Rate</u>	<u>2026 Winter Tax Rate</u>	<u>Total Rate</u>
Operating (Non-Homestead Only)	17.5695	0	17.5695
Building & Site Sinking	0.4973	0	0.4973
Debt Retirement	<u>6.8500</u>	<u>0</u>	<u>6.8500</u>
Total School Tax Rate	<u>24.9168</u>	<u>0</u>	<u>24.9168</u>

City of Kalamazoo, Pavilion Township, Texas Township

In Mills

	<u>2026 Summer Tax Rate</u>	<u>2026 Winter Tax Rate</u>	<u>Total Rate</u>
Operating (Non-Homestead Only)	0	17.5695	17.5695
Building & Site Sinking	0	0.4973	0.4973
Debt Retirement	<u>0</u>	<u>6.8500</u>	<u>6.8500</u>
Total School Tax Rate	<u>0</u>	<u>24.9168</u>	<u>24.9168</u>

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136  
JUNE 29, 2026, 6:30 P.M.**

**Note Page**

**X. Action Items**

1. Administrative Contract Extensions (EL 2.5)

**Recommended Motion**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education authorize the Superintendent to issue administrator contract extensions, as presented, not to extend beyond June 30, 2028, and with additional compensation in the aggregate, as approved by the Board as part of the initial 2026/2027 budget.**



Johnny Edwards  
*Superintendent*

To: Board of Education  
From: Johnny Edwards, Superintendent  
RE: Administrative Contracts Renewals  
Date: June 29, 2026

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**RECOMMENDATION**

It is recommended that the Board of Education authorize the Superintendent to issue Administrator contract extensions, not to extend beyond June 30, 2028, and with additional compensation in the aggregate, as approved by the Board as part of the initial 2026/2027 budget, for the following individuals:

ALBURTUS, ERIC A	PORTAGE CENTRAL HIGH SCHOOL
BLASINGAME, DARRYL D	12TH STREET ELEMENTARY
CARSON, JENNIFER A	WOODLAND ELEMENTARY SCHOOL
CROUCH, ZACHARY A	MOORSBRIDGE ELEMENTARY SCHOOL
CUGNETTI, KIMBERLY	PORTAGE CENTRAL MIDDLE SCHOOL
DEVISSER, ABBY	PORTAGE PUBLIC SCHOOLS ADMIN
EVES, ELIZABETH J	PORTAGE PUBLIC SCHOOLS ADMIN
FRENCH, LINDSAY	PORTAGE EARLY CHILDHOOD
FUEHR, ANDREW	AMBERLY ELEMENTARY SCHOOL
GERBERS, RUSSELL E	PORTAGE PUBLIC SCHOOLS ADMIN
GORDON, ANNE	PORTAGE PUBLIC SCHOOLS ADMIN
HINGA, KELLY	PORTAGE NORTHERN HIGH SCHOOL
HOSTETLER, JENNIFER A	PORTAGE COMMUNITY HIGH SCHOOL
JENSENIUS, KELLY L	PORTAGE PUBLIC SCHOOLS ADMIN
JOHNSON, PAULA	PORTAGE PUBLIC SCHOOLS ADMIN
KAYLOR, AJA S	PORTAGE CENTRAL HIGH SCHOOL
MCCARREN, EFTHIMIA P	PORTAGE PUBLIC SCHOOLS ADMIN
MEDD, CRAIG A	PORTAGE NORTH MIDDLE SCHOOL
MESSENGER, JASON	PORTAGE WEST MIDDLE SCHOOL
MILLER, RYAN L	PORTAGE PUBLIC SCHOOLS ADMIN
PASCOE, MICHAEL	PORTAGE PUBLIC SCHOOLS ADMIN
PATTERSON, DYLAN	PORTAGE NORTHERN HIGH SCHOOL
SALISBURY, TAMA R	PORTAGE CENTRAL HIGH SCHOOL
SHEAHAN, MACKENZIE	PORTAGE PUBLIC SCHOOLS ADMIN
SPEAKER-GERSTHEIMER, TRACY K	PORTAGE PUBLIC SCHOOLS ADMIN
SWINEHART, JAMES F	PORTAGE NORTHERN HIGH SCHOOL
THOMSEN, TRAVIS S	PORTAGE NORTH MIDDLE SCHOOL
WAGENAAR, SARA L	CENTRAL ELEMENTARY SCHOOL
WAGNER, CLINTON J	PORTAGE COMMUNITY HIGH SCHOOL
WALKER, JUSTIN E	PORTAGE CENTRAL MIDDLE SCHOOL
WEBSTER, KATIE M	PORTAGE PUBLIC SCHOOLS ADMIN
ZONTS, JEREMY A	HAVERHILL ELEMENTARY SCHOOL



**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136  
JUNE 29, 2026, 6:30 P.M.**

**Note Page**

**X. Action Items**

2. Retiree Proclamation

**Recommended Motion**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education approve the 2025-26 Retiree Proclamation, as presented.**



**PROCLAMATION  
RECOGNITION AND COMMENDATION  
FOR RETIRING ADMINISTRATOR(S)**

**WHEREAS**, the following administrator has announced his intention to retire from Portage Public Schools: **Brad Galin, Human Resources Director**; and

**WHEREAS**, this dedicated leader has faithfully served and supported the students, staff, and families of this community throughout his career; and

**WHEREAS**, Mr. Galin has demonstrated exceptional leadership in the area of human resources by fostering a positive, supportive, and professional environment for all employees of the District; and

**WHEREAS**, he has devoted countless hours to meeting the needs of staff, administrators, students, parents, and community members, often extending his service beyond the regular workday; and

**WHEREAS**, it is fitting and proper that the Board of Education publicly recognize and commend his years of dedicated and distinguished service to the District and community.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of Portage Public Schools hereby expresses its sincere appreciation and gratitude to Brad Galin for his outstanding contributions to the District and extends its best wishes for a healthy, happy, and rewarding retirement.

Proclaimed this 29th day of June, 2026  
Portage Public Schools' Board of Education

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136  
JUNE 29, 2026, 6:30 P.M.**

**Note Page**

**XI. Discussion Items**

1. Instructional Empowerment – RigorWalk Tool (OP 6320)

Should the Board opt to move this discussion item to action, the following recommendations are provided:

**RECOMMENDED MOTION – move discussion item to action**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education move the Instructional Empowerment RigorWalk tool discussion item to action.**

**RECOMMENDED MOTION – action to approve**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education approve a partnership with Instructional Empowerment, Inc. to implement the RigorWalk Instructional Leadership System for the 2026-27 school year for a total cost of \$110,985 .00, the funding for which will come from the Instructional Initiative Funding source.**



To: Johnny Edwards, Superintendent  
From: Dr. Micheal Pascoe, Assistant Superintendent of Instruction  
CC: Paula Johnson, Director of Finance  
Date: June 24, 2026  
Re: RigorWalk

### **RECOMMENDATION**

I am recommending that the Board of Education approve a partnership with Instructional Empowerment, Inc. (IE) to implement the RigorWalk instructional leadership system for the 2026-2027 school year at a total cost of \$110,985 which will come from the Instructional Initiative Funding source.

This investment will provide district and building leaders with professional learning, coaching, and data systems designed to strengthen Tier 1 instruction, improve instructional decision-making, and support our district mission of ending generational poverty and eliminating achievement gaps through redesigned rigorous instruction that ensures deeper learning for all students.

### **BACKGROUND INFORMATION**

Portage Public Schools continues to prioritize the development of rigorous, standards-aligned Tier 1 instruction that increases student engagement, deepens learning, and ensures all students have access to high-quality educational experiences. To support this work, the district is seeking to strengthen the instructional leadership capacity of principals and district leaders through a research-based classroom walkthrough and data analysis process.

Instructional Empowerment's RigorWalk® is a research-based classroom walkthrough metric designed to help instructional leaders measure the quality and effectiveness of core instruction occurring in classrooms. The process provides leaders with objective, measurable data that can be used to identify instructional strengths, areas for growth, and opportunities for targeted coaching and support.

RigorWalk focuses on three instructional pillars:

- Standards-Based Student Evidence
- Organizing Students to Achieve the Standard
- Monitoring to Take Action Within a Lesson

Through frequent and focused classroom walkthroughs, leaders will develop the ability to collect real-time instructional data, analyze trends, engage in root cause analysis, and provide actionable feedback to improve daily instructional practices. This partnership will support a shift from primarily evaluative classroom observations toward continuous improvement cycles centered on instructional coaching and student learning.

The implementation plan includes professional learning for district and school leaders, calibration coaching, communities of practice, and access to digital resources through Empowerment Central and the 4DL RigorWalk Suite. The partnership will provide:

- Initial RigorWalk implementation training for district and school leaders.
- RigorWalk calibration rounds to build consistency and accuracy in classroom observations.
- Ongoing collaboration through communities of practice.
- Access to RigorWalk tools, dashboards, reports, and online learning resources.
- Project management and implementation support throughout the contract period.

The contract term will begin upon approval and continue through June 30, 2027. The partnership will provide up to 35 annual user subscriptions for Empowerment Central and the 4DL RigorWalk Suite.

### **BIDDING PROCESS**

A bid process did not apply as a group of building and central office leaders piloted two different vendors and walk tools with several PPS classroom visits. The Instructional Empowerment RigorWalk tool best aligned to our purpose to assess classroom rigor and included a comprehensive professional development plan which is focused on numerous in-person learning opportunities for leaders.

The first year of implementation will focus on building leadership capacity and establishing consistent instructional practices across the district. Services will include:

- Measuring Implementation: RigorWalk professional learning session.
- RigorWalk Calibration Rounds consisting of 21 half-day sessions across seven cohorts.
- Community of Practice sessions consisting of three half-day sessions.
- Annual subscriptions to Empowerment Central and the 4DL RigorWalk Suite for district and school leaders.
- Ongoing project management and implementation support.

As leaders develop proficiency with RigorWalk, collected data will be used to identify instructional trends, support continuous improvement goals, and guide targeted professional learning opportunities for teachers and leaders.

The total cost of the Instructional Empowerment partnership is \$110,985. Funding will support professional learning, coaching services, technology subscriptions, reporting systems, and implementation support throughout the 2026-2027 school year.

I would be happy to answer any questions.

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136  
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**Note Page**

**XI. Discussion Items**

2. Playground Surface Upgrade for CEL & HAV (OP 6320)

Should the Board opt to move this discussion item to action, the following recommendations are provided:

**RECOMMENDED MOTION – move discussion item to action**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education move the playground surface upgrade discussion item to action.**

**RECOMMENDED MOTION – action to approve**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education authorize, as presented, Owen-Ames-Kimball Co. to issue a change order to add Poured In Place to Central Elementary and Haverhill Elementary in the amount of \$353,954, the funds for which will come from the 2025 Bond Fund (the third series from the 2021 vote).**



To: Johnny Edwards, Superintendent  
From: Russ Gerbers, Assistant Superintendent of Operations  
Cc: Paula Johnson, Director of Finance  
Date: Jun 23, 2026  
Re: Haverhill and Central Elementary Playground Upgrade

**Recommendation**

I move that Owen-Ames-Kimball Co. be authorized to issue a change order to add Poured In Place to Central Elementary and Haverhill Elementary in the amount of \$353,954. The funding for which will come from the 2025 bond fund (the third series from the 2021 vote).

**Central Elementary**

Earthwork	Lounsbury Excavating	\$16,550.00
Playground Equipment	Sinclair Receptions	\$147,500.00
Total		\$164,050.00

**Haverhill Elementary**

Earthwork	Southwest Transport	\$28,004.00
Playground Equipment	Playcraft Systems	\$161,900.00
Total		\$189,904.00

**Background Information**

As part of the original playground installations at Central Elementary and Haverhill Elementary, the District utilized engineered wood fiber surfacing, which is recognized as an ADA-compliant playground surface when properly installed and maintained. While the material meets accessibility standards, experience has shown that it does not always provide the level of access and usability needed for all students, particularly those who use wheelchairs, walkers, or other mobility devices. Over time, wood fiber can shift, compact, or create uneven surfaces that make navigation more difficult.

To better support inclusive play opportunities, the District proposes adding poured-in-place rubber surfacing in targeted areas of the playgrounds where accessibility is most critical, including around accessible play equipment and along key travel routes. Poured-in-place surfacing consists of a resilient rubber material that is installed on-site to create a seamless, durable, and slip-resistant surface. Unlike loose-fill materials, it remains stable over time, providing consistent accessibility, improved maneuverability for mobility devices, and easier access to playground features for students of all abilities. By strategically installing poured-in-place surfacing in areas where it will have the greatest impact, the District can enhance accessibility while maximizing the value of the existing playground investments.





Owen-Ames-Kimball Co.  
 126 Ottawa Ave NW, Suite 600  
 Grand Rapids, Michigan 49503  
 Phone: 616-456-1521  
 Fax: 616-458-0770

**Project:** 1090-B - PPS - B - Haverhill Elementary School  
 6633 Haverhill Ave  
 Portage, Michigan 49024  
 Phone: 269-323-6200

**Prime Contract Potential Change Order #156: Added PIP at Existing Playgrounds**

<b>TO:</b>	Portage Public Schools 8107 Mustang Drive Portage, Michigan 49002	<b>FROM:</b>	Owen-Ames-Kimball Co. 126 Ottawa Ave NW, Suite 600 Grand Rapids, Michigan 49503
<b>PCO NUMBER/REVISION:</b>	156 / 0	<b>CONTRACT:</b>	1 - PPS - B - Haverhill Elementary School
<b>REQUEST RECEIVED FROM:</b>		<b>CREATED BY:</b>	Timothy Robinson (Owen-Ames-Kimball Co.)
<b>STATUS:</b>	Pending - In Review	<b>CREATED DATE:</b>	6/4/2026
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
<b>EXECUTED:</b>	No	<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
		<b>TOTAL AMOUNT:</b>	\$0.00

**POTENTIAL CHANGE ORDER TITLE:** Added PIP at Existing Playgrounds

**CHANGE REASON:** Owner Request

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*  
 Add of poured in place surfacing at both the existing North and West playgrounds as shown on Bulletin 28.

**ATTACHMENTS:**

[Playground revision # 3.docx](#) , [\\_Revision # 2, Haverhill Play ground.docx](#) , [\\_Updated Quote with PIP.pdf](#)

#	Budget Code	Description	Amount
1	S Commitment	BP 3 - BC 1 - Earthwork - Southwest Transport	\$28,004.00
2	S Commitment	BP 6 - BC 27 - Playground Equipment - Playcraft Systems/Play Environments Design	\$161,900.00
3	S Commitment	Contingency	\$(189,904.00)
<b>Grand Total:</b>			<b>\$0.00</b>

**Douglas Milburn (TowerPinkster (Kalamazoo))**  
 242 East Kalamazoo Ave, Suite 200  
 Kalamazoo, Michigan 49007

**Portage Public Schools**  
 8107 Mustang Drive  
 Portage, Michigan 49002

**Owen-Ames-Kimball Co.**  
 126 Ottawa Ave NW, Suite 600  
 Grand Rapids, Michigan 49503

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ 63 \_\_\_\_\_ DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION – REGULAR BUSINESS MEETING  
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136  
JUNE 29, 2026, 6:30 P.M.**

**Note Page**

**XI. Discussion Items**

3. WOD Security Cameras (OP 6320)

Should the Board opt to move this discussion item to action, the following recommendations are provided:

**RECOMMENDED MOTION – move discussion item to action**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education move the WOD security camera discussion item to action.**

**RECOMMENDED MOTION – action to approve**

**Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education approve, as presented, a contract with Parkway Electric & Communications for video surveillance equipment and installation at the new Woodland Elementary School in the amount of \$35,255.00 (which includes a ten percent contingency). The funds for this project will come from the 2025 Bond Fund (the third series from the 2021 vote).**

To: Johnny Edwards, Superintendent  
From: Ryan Miller, Director of Information and Technology  
CC: Paula Johnson, Director of Finance  
Date: June 29, 2026  
Re: Surveillance Cameras & Installation - New Woodland Elementary

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**RECOMMENDATION**

I recommend that the Board of Education approve the contract with Parkway Electric & Communications for video surveillance equipment and installation at the new Woodland Elementary School in the amount of \$35,255 which includes a 10% contingency. The funds for this video surveillance project will come from the 2025 bond fund (the third series from the 2021 vote).

**BACKGROUND INFORMATION**

This video surveillance design is a result of thoughtful collaboration between the technology department and our instructional leadership. We are following our district standard of surveilling all exterior areas of our school buildings, as well as the interior of the secured vestibules. The building infrastructure design and bid includes additional network drops throughout the buildings in key areas that will allow us to expand our camera coverage as needed. We've taken this consistent approach with all of our new buildings to ensure that the infrastructure is in place, and more than sufficient to meet the required network demands.

**BIDDING PROCESS**

This service was competitively bid through the formal bidding process. In total, five responses were received. For your reference a copy of the bid tab has been included. Parkway Electric & Communications was the lowest bidder and met all of our requirements. I would be happy to answer any questions you may have about this recommendation. If the Board of Education is comfortable, it would be appreciated if this recommendation could be approved at the June 29, 2026 Board meeting.

District: Portage Public Schools

Project: Woodland Elementary School Video Surveillance System

Project Number: 20475

Bid Opening Date: 6/15/2026

Bid Opening Time: 2:00 PM

Bid Opening Location: Portage Public Schools Administration Building



Bid Response									
Vendor Name	Vendor Location (City, State)	Base Bid Amount	Iran	Familial	Legal Status	Addendum No.	State Registration (If Applicable)	Bid Bond (If applicable)	Notes
Global Solutions Group	Madison Heights, MI	\$59,766.36	Y	Y	Y	Y	N/A	Y	
Competitive Network Management	Livonia Michigan	\$51,421.29	Y	Y	Y	Y	N/A	Y	
Parkway Electric & Communications	Holland, MI	\$32,050.00	Y	Y	Y	No	N/A	Y	
Knight Watch	Kalamazoo, MI	\$41,229.83	Y	Y	Y	Y	N/A	Y	
Moss	Grand Rapids, MI	\$35,094.54	Y	Y	Y	Y	N/A	Y	

PPS Representative Signature

*Kristina Lafferty*  
 \_\_\_\_\_  
 Kristina Lafferty

PPS Representative Printed Name

Date

6/15/2026

PPS Representative Signature

*Steve Van Dyke*  
 \_\_\_\_\_  
 Steve Van Dyke

PPS Representative Printed Name

Date

6/15/2026