

**PORTAGE PUBLIC SCHOOLS' BOARD OF EDUCATION
REGULAR MEETING
CENTRAL HIGH SCHOOL RM #1136, 8135 S. WESTNEDGE, PORTAGE, MI 49002
DECEMBER 8, 2025, 6:30 PM
AGENDA**

VISION STATEMENT

We are inspired to be an exceptional community grounded in fostering strengths, growth, and lifelong learning. Every student. Every future.

MISSION STATEMENT

Portage Public Schools will educate all students to achieve their potential.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE	
II. REVISIONS/APPROVAL OF AGENDA	2
III. REPORTS	
1. SUPERINTENDENT'S REPORT	3
a. WEST PORTAGE LITTLE LEAGUE UPDATE	
b. 2027 NHS STUDENT TRIP TO SPAIN & ITALY	4
c. BOND PROJECT UPDATE & CHANGE ORDER SUMMARY	8
IV. BOARD EDUCATION	
1. PRESENTATION OF MONITORING REPORT 1.1 (HS & MS) (GP 4.4)	13
V. COMMENTS OR COMMUNICATIONS	40
1. BY CITIZENS	
2. BY BOARD TRUSTEES	
3. BOARD COMMITTEE REPORTS	
VI. CONSENT AGENDA	41
1. APPROVAL OF MINUTES	
a. NOVEMBER 3, 2025 COMMITTEE OF THE WHOLE WORK SESSION & CLOSED SESSION	42
b. NOVEMBER 17, 2025 REGULAR BUSINESS MEETING	46
2. REVISIONS TO BYLAW 0167.3	49
3. PURCHASE OF SCHOOL BUSES	50
4. PURCHASE OF BOX TRUCK FOR FOOD SERVICE	59
VII. REQUIRED ACTION ITEMS	
1. SUMMER TAX RESOLUTION (EL 2.4)	61
VIII. ACTION ITEMS	
1. ADMINISTRATIVE HANDBOOK CHANGES (EL 2.3)	64
IX. DISCUSSION ITEMS	
1. NEOLA POLICY UPDATES (BL 131.1)	66
2. PURCHASE OF SMART BOARDS FOR LCE & TWL (OP 6320)	70
X. CLOSED SESSION	75
1. DISCUSS PERIODIC PERSONNEL EVALUATION (SUPERINTENDENT) (OMA)	
XI. ADJOURN	

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 8, 2025, 6:30 P.M.**

Note Page

II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 8, 2025, 6:30 P.M.**

Note Page

III. Reports

1. Superintendent’s Report
 - a. West Portage Little League Update

- b. 2027 NHS Student Trip to Spain & Italy


Should the Board opt to move this item to action, the following motions are offered:

Motion offered by _____, seconded by _____, to move the 2027 NHS Student Trip item to action.

Motion offered by _____, seconded by _____, to approve the 2027 NHS Student Trip to Spain and Italy, as presented.

- c. Bond Project Update & Change Order Summary

Janet Johnstone
Coordinator of Instructional Services
Phone: 269.323.5140
fax: 269.323.5141
jjohnstone@portageps.org

TO: Johnny Edwards
DATE: November 12, 2025
FROM: Janet Johnstone/Dr. Michael Pascoe 
SUBJECT: Northern High School 2027 field trip to Spain & Italy

RECOMMENDATION:

I recommend the approval for Portage Northern High students to travel to Spain & Italy as described in the attached material. The trip dates are tentatively set for June 21-30, 2027. **The current travel advisory is to exercise increase caution in Spain and Italy.**

BACKGROUND:

Lucas Rewa is proposing a student trip to Spain & Italy for June 21-30, 2027. They will spend 10 days out-of-state. immersive cultural and educational experience that enhances their understanding of history, geography, art, and language. The families involved will be responsible for the cost. The students will not miss any instructional time. Chaperones will be a ratio of approximately 1 adult to every 8 students (number attending: Approx. 25 students, 3 adults).

I have reviewed this proposal and support it.

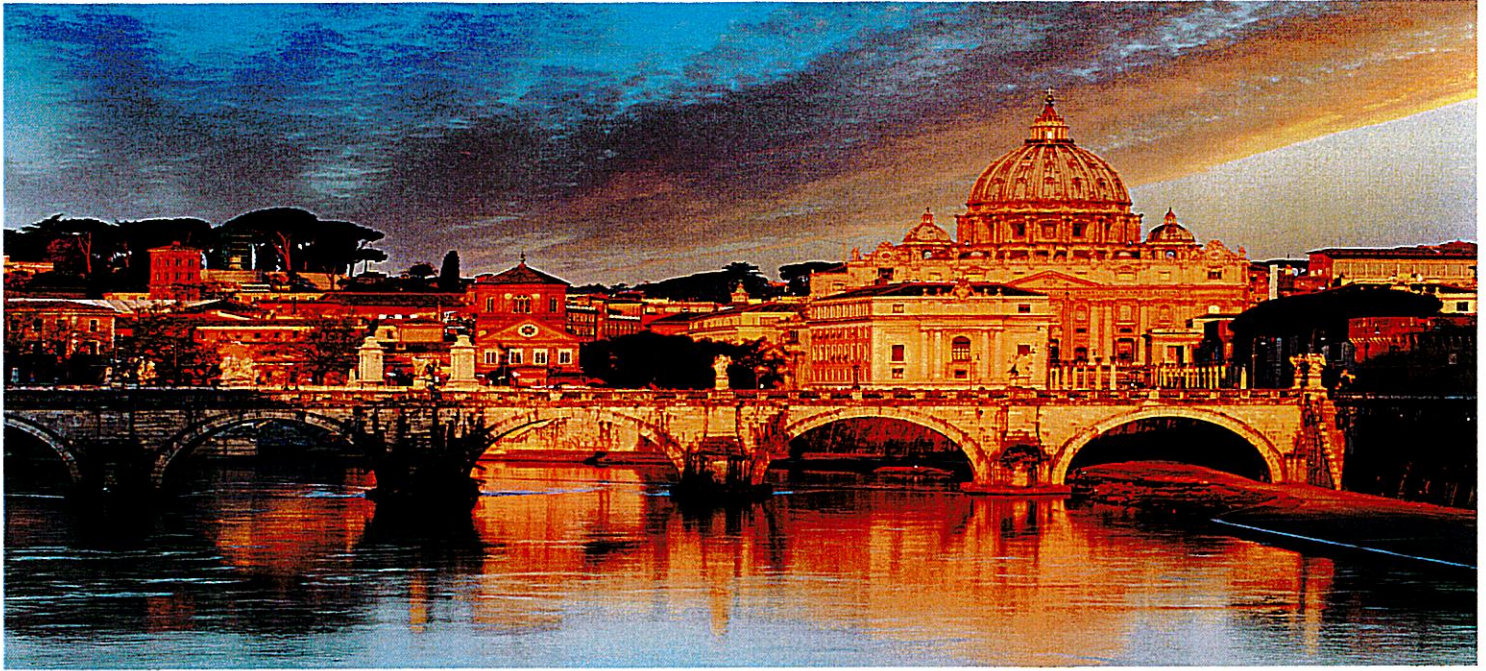
JJ/MP
Attachments

**Portage Public School District
Advanced Activity Trips Custom Report**

Trip Type Name	Trip ID	Account Name	Description	Start Date	End Date	Requested Adults	Requested Students	Purpose of Trip Event Description Educational Goals	No PPS Transportation Alternate Method	Overnight Trip must include attachments and costperson
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StartDate: 6/21/2027, EndDate: 6/30/2027

Field Trip Only (No PPS Transportation)	AT-04272	NHS External Billing	NHS Social Studies & Spanish Students - Spain and Italy 2027	6/21/2027	6/30/2027	3	25	The purpose is to provide students with an immersive cultural and educational experience that enhances their understanding of history, geography, art, and language. By visiting significant historical sites and engaging with native speakers, students will deepen their appreciation of Spanish and Italian cultures while strengthening their global awareness and language skills.	Airplane	Yes
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Kingdoms of the Mediterranean

educationaltravel.com/Rewa-2217

June 21 - June 30, 2027

Day 1 Overnight flight to Madrid

Day 2 Hola Madrid

Meet your tour director and check into hotel

Day 3 Madrid

Madrid guided sightseeing tour : Prado Museum guided visit, Plaza Colon visit, Plaza de España, Royal Palace
Reina Sofia Museum visit
LEAP Cocina Española!

Day 4 Madrid--Barcelona

Travel to Barcelona via high-speed AVE train
Casa Milà (La Pedrera) visit

Day 5 Barcelona

Barcelona guided sightseeing tour: Plaza de Espana, Gaudi's Sagrada Familia, Montjuïc Hill, Park Güell visit
Gaudi's Sagrada Familia guided visit
Picasso Museum visit

Day 6 Barcelona--Florence

Fly to Florence

Day 7 Florence landmarks

Florence guided sightseeing tour : Baptistery Doors, Chiesa di Santa Croce, Duomo, Ponte Vecchio
Accademia Gallery visit
Optional Pisa half day excursion: Baptistery visit, Pisa Cathedral visit

Day 8 Florence--Rome

LEAP Great Renaissance Debate
Travel to Rome
Rome guided sightseeing tour : Colosseum visit with Whisper headset, Arch of Constantine, Forum Romanum visit
Rome city walk: Spanish Steps, Trevi Fountain, Pantheon, Piazza Navona

Day 9 Rome

Vatican City guided sightseeing tour: Vatican Museums & Sistine Chapel visit, St. Peter's Basilica visit
Optional LEAP Caesar's Gladiators

Day 10 Flight home from Rome



Reserve your spot!

MyTrip ID: Rewa-2217

Registration deadline: November 20, 2025

What's included

We provide everything you need for a remarkable trip:

- Round-trip airfare and other transportation described in the itinerary
- Basic Medical, Dental, Emergency Evacuation Insurance during trip
- Up to three college credits upon course completion (grades 9-12) or high school credit (grades 6-12)
- Centrally located three- and four-star hotels
- Plentiful daily breakfast to start the day energized and ready to go
- Appetizing, culturally representative, three-course dinner daily
- Full time, multilingual, WorldStrides tour director who is LEAP-trained in experiential education
- Local guide at sites and on city tours as described in the itinerary
- LEAP! Learning through Exploration and Active Participation; trademarked immersive approach of learning by doing
- Entrances and transportation to sites and activities described in your itinerary
- Local guide and local bus driver tips; see note regarding other important tips
- 24/7 On Tour Emergency Support
- Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- Note: Tour cost does not include airline-imposed baggage fees, any required passport or visa fees, optional excursions, or recommended Tips for the Tour Director or multi-day Bus Drivers. Optional excursions, optional pre-paid tips, or other individual/group customizations will be listed as separate line items in the total trip cost, if included.

Tour investment

Students (travelers under the age of 23): \$6,875

Adults (age 23 and over): \$7,360

Price reflects savings of \$300 scholarship. Sign up by 11/20/2025 and enter code EarlyEnrollment2027 in order to take advantage of this limited-time offer!

Automatic monthly payment plan

Pay just \$99 upon enrollment and the balance will be divided into equal monthly payments, charged automatically to your credit card or checking account. As of October 29, 2025, your monthly payment would be just \$398.59.

Travel protection

We recommend covering your educational investment with one of our two comprehensive travel protection plans offered through Trip Mate. For details, visit worldstrides.com/travel-protection-plans.

Enroll online,
by phone, or by mail



Visit educationaltravel.com/Rewa-2217



Use Rewa-2217 to register



1.800.771.5353



Mail in your paper application to:

WorldStrides Programs
Attn: Participant Services
701 E. Water Street, Suite 200
Charlottesville, VA 22902



Portage Public Schools: 2021 Bond Issue
Consolidated Construction Cost Summary
Change Order 009 - October 8th, 2025
Construction Manager: Owen-Ames-Kimball Co.



	Program Element	Central Elementary	Haverhill Elementary	Woodland Elementary
Construction	Original Construction Cost (Building Site, Construction Trade Packages)	\$31,611,717	\$26,780,159	\$28,569,705
	Previous Change Order Construction Cost	\$985,933	\$724,462	\$0
	Change Order 009	\$356,124	\$449,749	\$104,656
	Current Construction Cost:	\$32,953,774	\$27,954,370	\$28,674,361

	Program Element	Central Elementary	Haverhill Elementary	Woodland Elementary
Contingency	Original Project Contingency (10%)	\$3,055,748	\$2,595,228	\$2,856,971
	Previous Contingency Cost	(\$1,125,927)	(\$724,462)	\$0
	Change Order 009 Contingency cost	(\$356,124)	(\$449,749)	(\$194,656)
	Current Contingency	\$1,573,697	\$1,421,017	\$2,662,315

Construction & Contingency	\$34,527,471	\$29,375,387	\$31,336,676
Current Bond Projects		\$95,239,534	



**Change Order Report - Bond Change Order Summary # 009
Through October 8th, 2025**



Central Elementary

	Description of work:	Total Cost:	# of Affected Contractors:
1	Bulletin 20 - Mechanical revisions to the hot water system.	\$21,829	1
2	Bulletin 21 - Updates to site fiber/underground conduit and adding additional data drops in classrooms.	\$27,755	2
3	Add (ERCES) Emergency Responder Communication Enhancement System material.	\$73,440	1
4	Adjustment to the general liability insurance as this was initially to be divided between several projects.	\$15,262	-
5	Steel angles for finishing masonry at elevator.	\$993	1
6	Bulletin 22 - Electrical/Structured Cabling rough in for ERCES and technology updates.	\$16,739	4
7	Allowance - Bulletin 23 - Added monument sign \$25,746	\$0	3
8	Bulletin 24 - Additional playground fencing and added occupancy sensors.	\$15,461	2
9	Caulking around roof ladder brackets and cabinets.	\$755	1
10	Touch up painting on block walls.	\$3,492	1
11	Bulletin 25 - Added card readers /access control to Educator Workshop Rooms, add cord reel enclosure boxes, and landscaping updates.	\$83,355	7
12	Bulletin 26 - Revised learning studio light zones and data drops.	\$7,180	2
13	Allowance - Interior room signage \$18,742	\$0	1
14	Add wallcoverings to Café stairs for seamless look.	\$2,865	1
15	Bulletin 27 - Revised site grading adding gravel to cover existing catch basin.	\$19,415	1
16	Add light in clinic shower.	\$620	1
17	Caulking sliding doors between learning studio/learning commons.	\$1,655	1
18	Added angles to exposed precast plant at stairs for finished look.	\$955	1
19	Added speakers in learning commons.	\$8,977	1
20	Replacement of broken security glass.	\$2,025	1
21	Install and programming of automatic door operators.	\$12,400	1
22	Allowance - Exterior/interior door number signage \$4,408	\$0	1
23	Solid surface sills in classrooms.	\$24,796	1
24	Added light switch to control lights in heart area.	\$629	1
25	Removal of PLAM top in office. This was replaced with solid surface.	(\$1,486)	1
26	Bulletin 28 - Security updates to lockdown button.	\$872	1
27	Miscellaneous caulking throughout the building to ensure a clean finish look.	\$2,135	1
28	Added break metal to front entry for clean finish.	\$565	1
29	Miscellaneous painting items throughout the building.	\$5,483	1
30	Allowance - Dedication plaque. \$1,851	\$0	1
31	Allowance - Additional interior signage. \$2,312	\$0	1
32	Add solid surface counter tops in reception and café.	\$6,844	1
33	Rework educational casegoods cutout behind TV to accommodate Owner TVs.	\$1,113	1
	Central Elementary Change Order 009 Total:	\$356,124	

Haverhill Elementary

	Description of work:	Total Cost:	# of Affected Contractors:
1	Bulletin 12- Architectural updates for transition from brick to roof. Updating domestic water pipe sizing for water heaters, revisions to projection screens & door hardware.	\$36,224	6
2	Bulletin 14 - Adding roller shades in heart, porcelain tile details for wainscot walls, and AED cabinets. Updates to power and data relocation in reception.	\$32,249	6
3	Bulletin 15 - Revised chilled water system to have pumps occur prior to entering the chiller.	\$5,376	1
4	Add for required ERCES system material.	\$77,533	1
5	Bulletin 16 - Revised parent drop off loop and parking to heavy duty concrete, and added additional data drops.	\$20,610	4
6	Bulletin 17 - Adding smoke control door operators and updating smoke control damper, interior updates: added bench in living room and casework revisions.	\$77,225	4
7	Adjustment to the general liability insurance as this was initially to be divided between	\$15,262	0
8	Revisions to interior glass to provide fire rated glass in doors and side like frames.	\$31,573	1
9	Supply and install of new sink and counter top in clinic 107.	\$2,966	2
10	Adding metal transition strip to top of tile.	\$546	1
11	Modifying casework in classrooms to receive TV mounting brackets.	\$1,466	1
12	Adding fire suppression heads to mechanical rooms to add coverage above units.	\$5,747	1
13	Bulletin 18 - Revisions to post and panel entry and direction signs.	\$2,475	2
14	Bulletin 19 - Door hardware revisions to the education workshop rooms and programming, adding kiln ductwork and exhaust.	\$30,361	4
15	Bulletin 20 - Revisions to chiller electrical feeders, learning studio switches, and added data drops.	\$10,592	2
16	Adding metal plate to the Café stair for the solid surface material to have a clean finish at the bottom of the handrail.	\$4,889	2
17	Modification to FRP in kitchen to revise base.	\$721	1
18	Added dumpster enclosure footings/foundation.	\$10,425	1
19	Allowance - Additional interior signage. \$14,793	\$0	1
20	Bulletin 21 - Revisions to entry drive, parking lot and grading.	\$12,250	3
21	Bulletin 22 - Basketball and hard surface play area expansion.	\$16,272	2
22	Bulletin 23 - Relocating data racks to different locations.	\$3,650	1
23	Bulletin 24 - Added ControlNet panels in mechanical rooms.	\$1,436	1
24	Added speakers in learning commons.	\$3,944	1
25	Allowance - Added exterior and interior door number signage. \$4,408	\$0	1
26	Improvements to construction road to ensure furniture trucks can reach the building. Removal of temporary road and material in another area.	\$14,580	1
27	Added solid surface sills to admin office and classrooms.	\$18,500	1
28	Added shroud to cover piping under cabinets in commons areas on 2nd floor.	\$984	1
29	Revisions to ceiling mounted projector.	\$1,176	1
30	Electrical revisions to install low voltage in bench rather than in the wall.	\$244	1
31	Adding caulking at lockers and sleuter strip.	\$2,045	1
32	Repair base where cabinets were adjusted in classrooms.	\$1,650	1
33	Added weed control fabric under mulch in play area.	\$1,455	1
34	French drain added in playground to assist with drainage.	\$5,323	1
	Haverhill Elementary Change Order 009 Total:	\$449,749	

Woodland Elementary

	Description of work:	Total Cost:	# of Affected Contractors:
1	Bulletin 2 - Revision to stainless steel handrails in lieu of painted hand rails, door/hardware adjustments, mechanical updates.	\$43,211	6
2	Bulletin 3 - Mechanical and Electrical updates per BCC state drawing review.	\$3,744	2
3	Added electrical cord reels.	\$14,768	1
4	Glazing revisions - Doors, frames and windows.	\$27,384	1
5	Tarrieff Increase - AV Systems.	\$2,427	1
6	Tarrieff Increase - Mechanical and plumbing systems.	\$13,122	1
	Woodland Elementary Change Order 009 Total:	\$104,656	



Portage Public Schools: 2021 Bond Issue
 Consolidated Construction Cost Summary
 Change Order 010 - December 3rd, 2025
 Construction Manager: Owen-Ames-Kimball Co.



	Program Element	Central Elementary	Haverhill Elementary	Woodland Elementary
Construction	Original Construction Cost (Building Site, Construction Trade Packages)	\$31,611,717	\$26,780,159	\$28,569,705
	Previous Change Order Construction Cost	\$1,342,057	\$1,174,211	\$104,656
	Change Order 010	\$51,844	\$11,326	\$43,922
	Current Construction Cost:	\$33,005,618	\$27,965,696	\$28,718,283

	Program Element	Central Elementary	Haverhill Elementary	Woodland Elementary
Contingency	Original Project Contingency (10%)	\$3,055,748	\$2,595,228	\$2,856,971
	Previous Contingency Cost	(\$1,482,051)	(\$1,174,211)	(\$104,656)
	Change Order 010 Contingency cost	(\$51,844)	(\$11,326)	(\$43,922)
	Current Contingency	\$1,521,853	\$1,409,691	\$2,708,393

Construction & Contingency	\$34,527,471	\$29,375,387	\$31,426,676
Current Bond Projects		\$95,329,534	



**Change Order Report - Bond Change Order Summary # 010
Through December 3rd, 2025**



Central Elementary

	Description of work:	Total Cost:	# of Affected Contractors:
1	Revisions to mechanical equipment -updates to variable frequency drive size. They need to be increased in order to fully utilize the viable horsepower of the pumps.	\$11,580	1
2	Canopy edge blocking repair.	\$1,884	1
3	Added concrete for relocated bike racks.	\$3,439	1
4	Use of vac truck to search for time capsule at old monument sign.	\$1,144	1
5	Allowance - Demo of construction drive and repair to concrete sidewalk/curb at Westledge. \$14,540	\$0	1
6	Install of flexible rubber at canopy footings.	\$3,450	1
7	Allowance & Contingency - Removal of construction temp roads and asphalt. \$10,460	\$11,865	1
8	Added leach basin to retention pond.	\$16,919	1
9	Caulking of slider door tracks, tile and pipe penetrations.	\$875	1
10	Replacement of discus ring for relocation of fencing.	\$688	1
Central Elementary Change Order 010 Total:		\$51,844	

Haverhill Elementary

	Description of work:	Total Cost:	# of Affected Contractors:
1	Added outlet for owner supplied mini fridge in clinic and circuit for washer and dryer.	\$896	1
2	Added solid surface at the top of the gathering stairs guardrail.	\$2,992	1
3	Allowance - Dedication plaques for building. \$4,333	\$0	1
4	Add light fixture for the flag pole.	\$1,528	1
5	Repair work on roof curbs.	\$3,360	1
6	Install of mulch at North play area.	\$2,550	1
Haverhill Elementary Change Order 010 Total:		\$11,326	

Woodland Elementary

	Description of work:	Total Cost:	# of Affected Contractors:
1	Bulletin 04 - Additional data drops, technology updates; revised data rack locations, and updates to the parking lot and grading.	\$42,084	7
2	Revisions to aluminum door hardware.	\$1,838	1
Woodland Elementary Change Order 010 Total:		\$43,922	

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 8, 2025, 6:30 P.M.**

Note Page

IV. Board Education

1. Presentation of Monitoring Report 1.1 (HS & MS) (GP 4.4)

**Portage Public Schools
Monitoring Report**

Policy Type: Ends
Policy Title: (1.1) Global Ends

As requested by the Board during the 2016/2017 school year, the Monitoring Report on Ends Policy 1.1 continues to be divided into smaller segments so that adequate time can be spent presenting and discussing this key Ends Statement.


The report is divided into three segments and reported on as follows:

- High / Middle School Measures – December (typically November)
- Elementary School Measures – January (typically December)

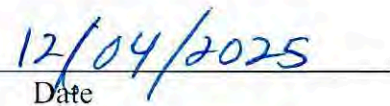
After the two reports have been presented the Board will be asked to accept Monitoring Report 1.1.

Certification

I hereby present my Monitoring Report on Ends Policy 1.1 (High/Middle School) in accordance with the monitoring schedule established by the Board. I certify that the information provided in this report is true as of.



Signature



Date

Monitoring Report

Page -2-

Policy Type: Ends

Policy Title: Ends Policy 1.1

Table of Contents in Monitoring Report 1.1

1.1 Policy Language

Interpretation

Report Overview

The SAT and PSAT Assessment Suite

Narrative on High School Measures

Narrative on Middle School Measures

1.1 POLICY LANGUAGE

Students demonstrate progress toward mastery of core curriculum standards evidenced by annual academic growth within grade level cohorts, growth of low achieving students, and by achieving academic proficiency.

Ends statement 1.1 was last revised by the Board on 6/30/25. It's also noted that on 9/19/2023 the board added language to the introductory statement to capture the fact that Ends Statements are intended to be "long-range outcomes".

Interpretation

I provide definitions below to interpret the following terms in the ends policy:

Similar Schools in the state are interpreted to mean a group of 10 Michigan schools (including the baseline PPS school) with similar demographics based on the 2023-2024 school year's MISchoolData Fall Count datafile. Schools with matching grade levels were considered (ES: grades PK/K - 5 only; MS: grades 6-8 only; HS: grades 9-12 only) and selected based on a calculated Index using the following criteria and weights:

Total Enrollment: 35%	% Economically Disadvantaged: 40%
% Special Education: 5%	% Black/African American: 5%
% Hispanic: 5%	% Asian: 5%
% White: 5%	

Total School Per Pupil Expenditures were capped at 125% of our highest school's PPE at each level. Total School Per Pupil Expenditures includes Federal, State, and Local revenues.

Local Schools are defined as schools within Kalamazoo County and include the districts of Schoolcraft, Gull Lake, Vicksburg, Kalamazoo, Parchment, Comstock, Galesburg Augusta, and Climax-Scotts. This group also includes the district of Mattawan, as requested.

Progress towards mastery in ELA and Math will be based on the standards and learning targets in the publicly available results from student assessments: Michigan Student Test of Educational Progress (M-STEP grades 3-8, 11), PSAT 8/9 (grade 8), and the SAT (grade 11).

Evidence of annual Academic Proficiency is interpreted by a PPS school's ranking of the percentage of students proficient relative to its Similar Schools.

Evidence of Improvement of results over time is interpreted by a PPS school's change in the percentage of students proficient compared to its three-year average relative to Similar Schools' change over their three-year average.

Evidence of annual Academic Growth is interpreted by the percent of PPS students who have a Student Growth Percentile (SGP) in the “Average Growth” range (30th to 69th percentile) or the “Above Average Growth” range (70th to 99th percentile), as defined by MISchoolData Student Growth report.

Favorable comparisons for proficiency and improvement of results over time will be categorized as follows:

Above Expectations” means that the PPS school is ranked first, second, or third relative to its Similar Schools. **At Expectations**” means that the PPS school is ranked fourth, fifth, or sixth. **Below Expectations**” means that the PPS school is ranked below sixth relative to its Similar Schools.

For academic growth, the statistical norm for the percent of students with “Average Growth” or “Above Average Growth” is 70%. Therefore, any PPS school with at least 70% of students in these ranges is considered to be **At Expectations**”. Any PPS school with less than 70% of students in these ranges is considered to be **Below Expectations**”.

Report Overview

Monitoring Report 1.1 is divided into High/Middle School and Elementary School sections this year. The report has been changed so that each PPS school can be compared to its own Similar Schools, making the comparison more relevant for driving instructional practices.

Our curriculum alignment with State Standards is an ongoing process. Curriculum Committees, whether grade-level-based or subject area-based, meet throughout the year to address a wide variety of curricular issues, including alignment.

We use multiple assessments to track student mastery for reporting purposes in MR 1.1. Included below is a table of assessments included in this report.

	Topical Area of Assessment	Grade Assessed			Local, State, or National-based	Similar Schools Information Available
		Elementary School	Middle School	High School		
M-STEP Math / ELA	Math / ELA	3 – 5	6 – 7		State	Yes
PSAT 8/9	Evidence-based reading and writing (EBRW) / Math		8		National	Yes 8 th
SAT	EBRW / Math			11	National	Yes

The SAT and PSAT Assessment Suite

Michigan shifted its high school benchmark assessment to the SAT in 2016. The SAT tests students' knowledge of reading, writing, and math — subjects that are taught every day in high school classrooms in Michigan.¹

The SAT and the PSAT were redesigned in the 2015-2016 school year. This includes a vertically aligned longitudinal assessment system similar in nature to the ACT Aspire series. The College Board has partnered with the Khan Academy to connect PSAT results to individualized learning plans for all students.

In 2016, the SAT replaced the 11th-grade Mathematics and English Language Arts components of the M-STEP. This reduced testing time for high school juniors. The 2016 testing year established our baseline data on the SAT.

The PSAT 8/9 (9th grade) and PSAT 10 (10th grade) were first given in 2016. However, MDE does not report these results in MISchoolData, which means Similar Schools data is unavailable. PPS does use these results internally at the high school level.

In 2019, the PSAT 8/9 replaced the 8th-grade Mathematics and English Language Arts components of the M-STEP.

In the 2023-24 school year, the College Board Suite of Assessments moved from paper/pencil to a digital platform. All assessments are now taken online. Also, the Evidence-Based Reading & Writing (EBRW) section became the Reading & Writing (RW) section.

The SAT continues to be used for MME Mathematics and ELA components in 11th grade.

ACT continues to provide its WorkKeys assessment for all 11th-grade students, and this assessment is still a part of the Michigan Merit Exam² as a part of a legislative requirement. ACT WorkKeys will be replaced in the 2025-2026 School Year with the WIN Work Readiness.

As is customary, Alternative High Schools data are not included for PPS nor for our Similar Schools. However, data is used by Community High School staff to improve student learning and their academic community.

¹ College Board website and MDE website and publications.

² MDE website and publications.

³ Hold Harmless districts are those that are allowed to levy additional mills to make up for the difference between the state's maximum foundation allowance and the district's combined state and local revenue per pupil.

Narrative on High School Measures

Percent Proficient

CHS was “Above Expectations” in RW compared to their individual Similar Schools. CHS ranked 2nd with 84.6% proficiency. NHS was “Below Expectations” in RW compared to their individual Similar Schools. NHS ranked 7th with 65.7% proficiency. In Math, CHS ranked 2nd, which is “Above Expectations” with 55.3% proficiency. NHS ranked 6th with 37.1% proficiency, which is “At Expectations” (Figure 1). A complete list of Similar Schools’ rankings and proficiencies is shown in Figure 2. (Note: Hold Harmless³ schools are highlighted in orange.)

Amongst 12 Local Schools, CHS is ranked 1st in both RW and Math. NHS is ranked 4th in both RW and Math (Figure 3).

Percent Proficient Improvement

CHS ranked 3rd in RW and 2nd in Math, which is “Above Expectations”. NHS ranked 10th in RW and 8th in Math, which is “Below Expectations”. CHS showed an increase of 8.0% for their 2025 RW proficiency over their previous 3-year average, and an increase of 6.9% in Math. NHS had a decrease of 6.4 % in RW and a decrease of 3.6% in Math (Figure 4). A complete list of Similar Schools’ rankings and proficiency improvements is shown in Figure 5. (Note: Hold Harmless schools are highlighted in orange.)

Amongst 12 Local Schools, CHS is ranked 1st in both RW and Math. NHS is ranked 10th in RW and 6th in Math (Figure 6).

Student Growth Percentile

Both CHS and NHS are “At Expectations” in both EBRW/RW, as shown in Figure 7. Math data shows CHS is “At Expectations” and NHS is “Below Expectations”. CHS has 77% of students in EBRW/RW and 73% of students in Math with Average or Above Average growth. NHS has 70% of students in EBRW/RW and 68% of students in Math with Average or Above Average growth.

A complete list of Similar Schools and their demographics is shown in Figure 8. Total Per Pupil Expenditures for Similar Schools is shown in Figure 9.

Narrative on Middle School Measures

Percent Proficient

In RW, NMS was “At Expectations,” and both CMS and WMS were “Below Expectations” compared to their individual Similar Schools. CMS ranked 8th with 77.0% proficiency. NMS ranked 5th with 73.0%

proficiency. WMS ranked 9th with 80.2% proficiency. In Math, all three PPS schools were “Below Expectations” compared to their individual Similar Schools. CMS ranked 7th with 45.8% proficiency. NMS ranked 7th with 33.5% proficiency. WMS ranked 7th with 50.6% proficiency (Figure 10). A complete list of Similar Schools’ rankings and proficiencies is shown in Figure 11. (Note: Hold Harmless schools are highlighted in orange.)

Amongst 15 Local Schools, WMS is ranked 2nd in both RW and Math. CMS is ranked 4th in RW and 3rd in Math. NMS is ranked 7th in both RW and Math (Figure 12).

Percent Proficient Improvement

In RW, NMS was “At Expectations” while CMS and WMS were both “Below Expectations” compared to their individual Similar Schools. NMS ranked 5th with an increase of 5.0% over their previous 3-year average proficiency. CMS ranked 9th with a decrease of 3.0%. WMS ranked 10th with a decrease of 3.9%. In Math, all three PPS schools were “Below Expectations”. CMS ranked 9th with a decrease of 9.6% over their previous 3-year average proficiency. NMS ranked 7th with a decrease of 8.7%. WMS ranked 9th with a decrease of 12.6% (Figure 13). A complete list of Similar Schools’ rankings and proficiency improvements is shown in Figure 14. (Note: Hold Harmless schools are highlighted in orange.)

In RW amongst 15 Local Schools, CMS is ranked 14th, NMS is ranked 7th, and WMS is ranked 15th. In Math, CMS is ranked 11th, NMS is ranked 10th, and WMS is ranked 12th (Figure 15).

Student Growth Percentile

All middle schools are “At Expectations” in EBRW/RW. In Math, CMS and WMS are “At Expectations” and NMS is “Below Expectations” (Figure 16). In EBRW/RW: CMS has 79%, NMS has 81%, and WMS has 74% of students with Average or Above Average growth. In Math: CMS has 71%, NMS has 61%, and WMS has 87% of students with Average or Above Average growth.

A complete list of Similar Schools and their demographics is shown in Figure 17. Total Per Pupil Expenditures for Similar Schools is shown in Figure 18.

2025 SAT

Percent Proficient / Rank among 10 Similar Schools

11th Grade - All Students

Rank color coding: Above Expectations At Expectations Below Expectations

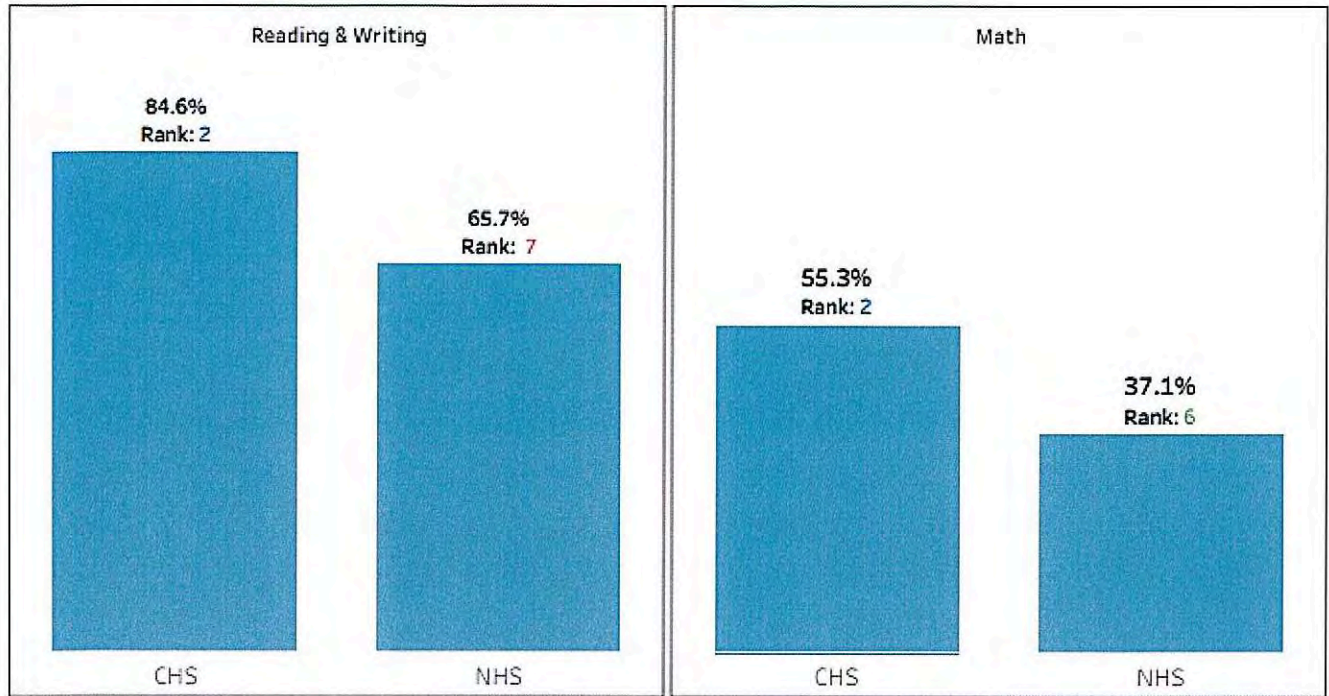


Figure 1

Monitoring Report

Page -9-

Policy Type: Ends

Policy Title: Ends Policy 1.1

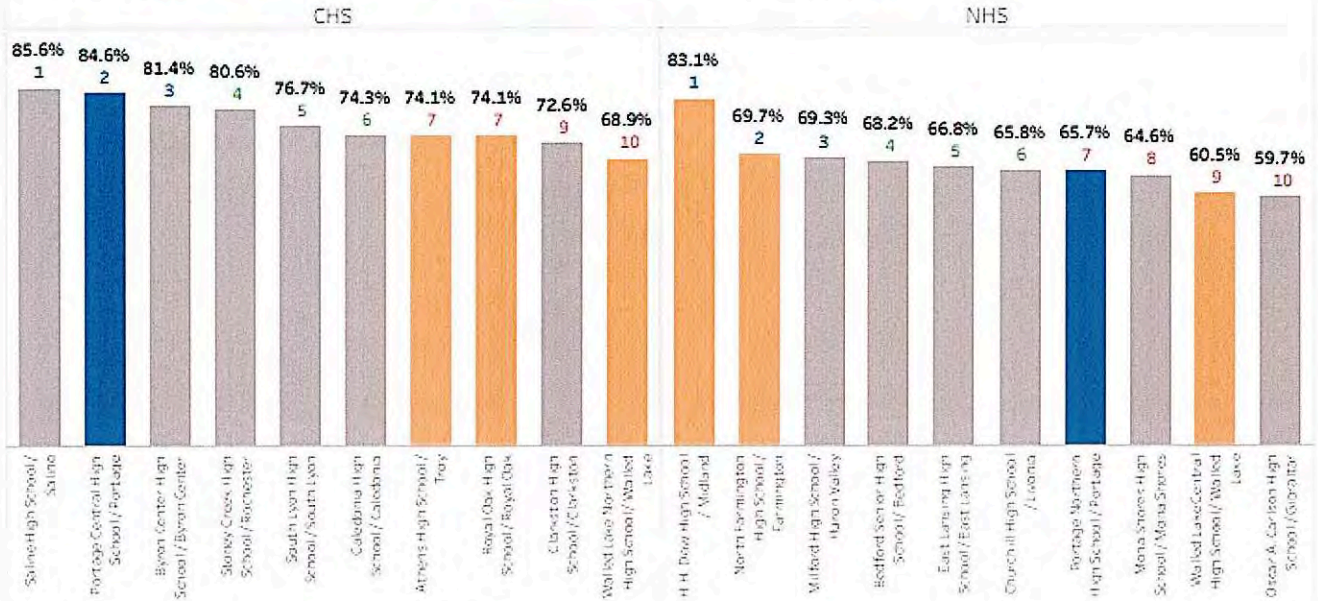
2025 SAT Reading & Writing

Percent Proficient / Rank among 10 Similar Schools

Similar Schools Factors (Weighting): Enrollment (35%), % ED (40%), % Afr Am (5%), % Asian (5%), % Hispanic (5%), % White (5%), % SE (5%)

11th Grade - All Students

Rank color coding: Above Expectations At Expectations Below Expectations School color coding: PPS Hold Harmless



2025 SAT Math

Percent Proficient / Rank among 10 Similar Schools

Similar Schools Factors (Weighting): Enrollment (35%), % ED (40%), % Afr Am (5%), % Asian (5%), % Hispanic (5%), % White (5%), % SE (5%)

11th Grade - All Students

Rank color coding: Above Expectations At Expectations Below Expectations School color coding: PPS Hold Harmless

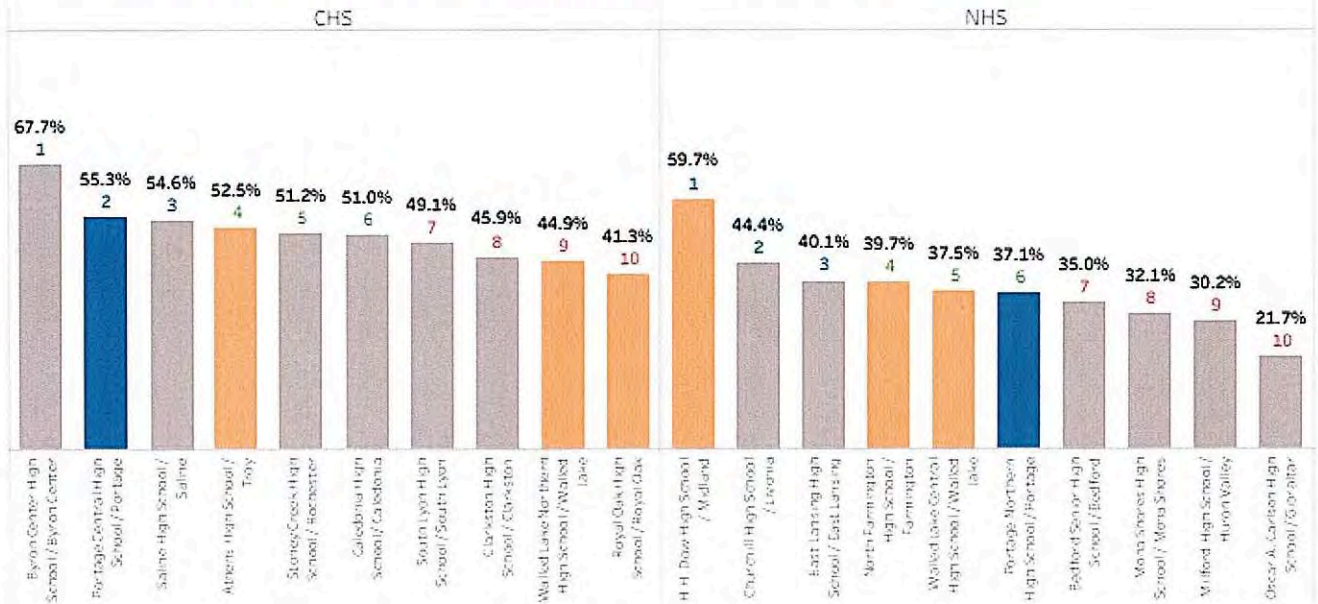


Figure 2

Monitoring Report

Page -10-

Policy Type: Ends

Policy Title: Ends Policy 1.1

2025 SAT

Percent Proficient / Rank among Local Area Schools

11th Grade - All Students

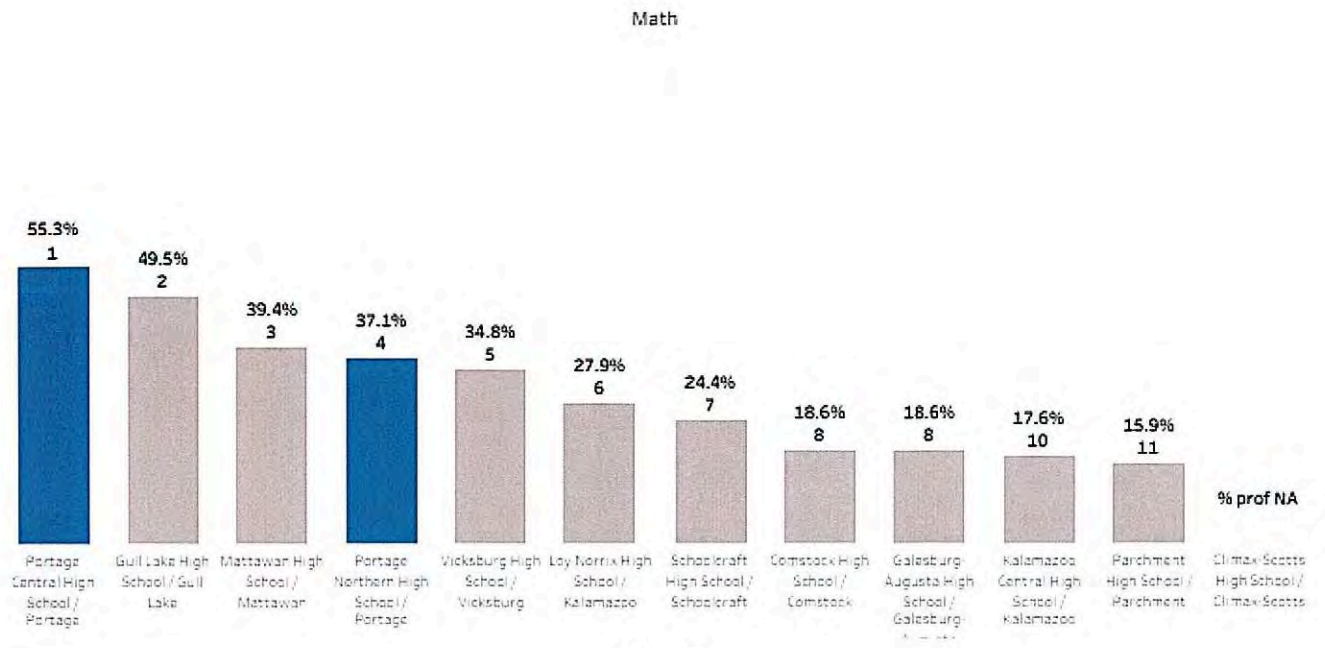
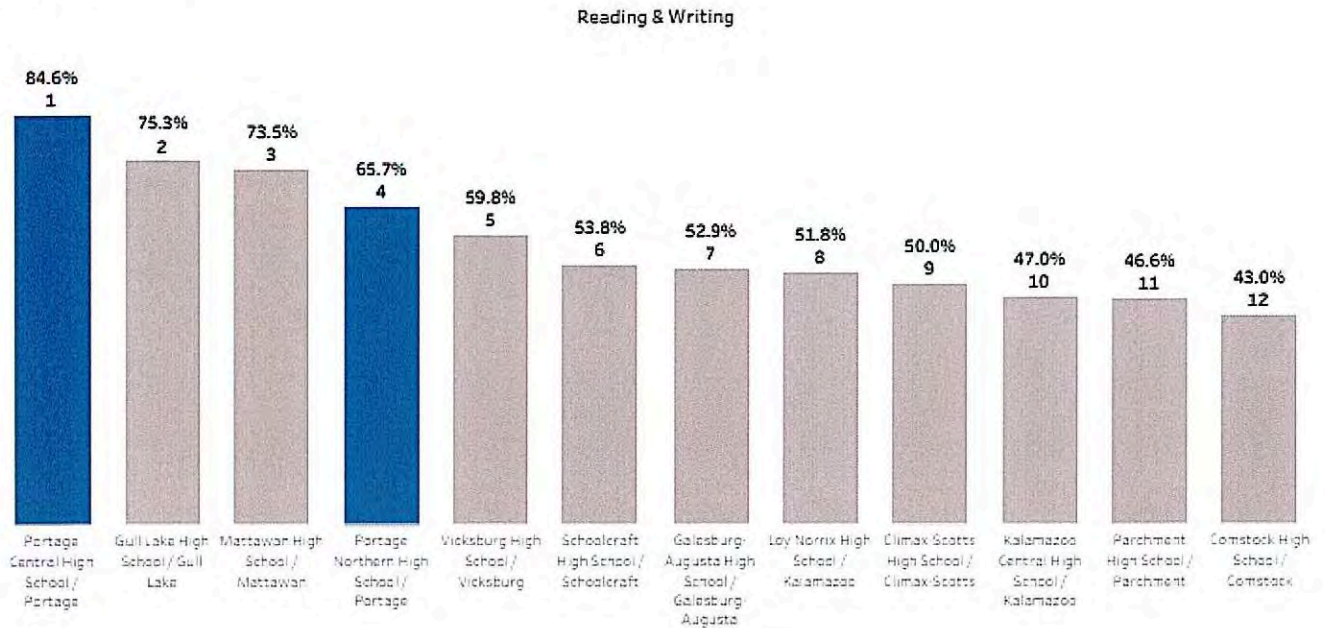


Figure 3

2025 SAT

Percent Proficient Improvement / Rank among 10 Similar Schools

11th Grade - All Students

Rank color coding: Above Expectations At Expectations Below Expectations

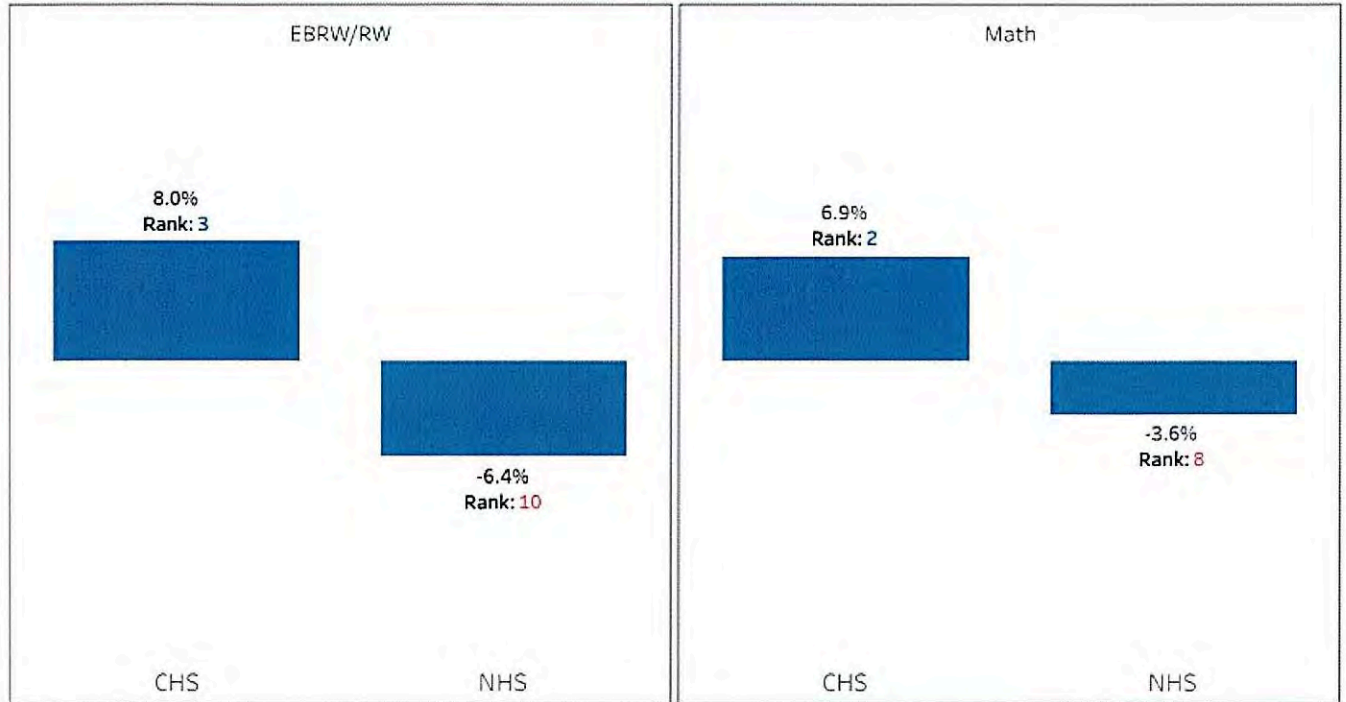


Figure 4

Monitoring Report

Page -12-

Policy Type: Ends

Policy Title: Ends Policy 1.1

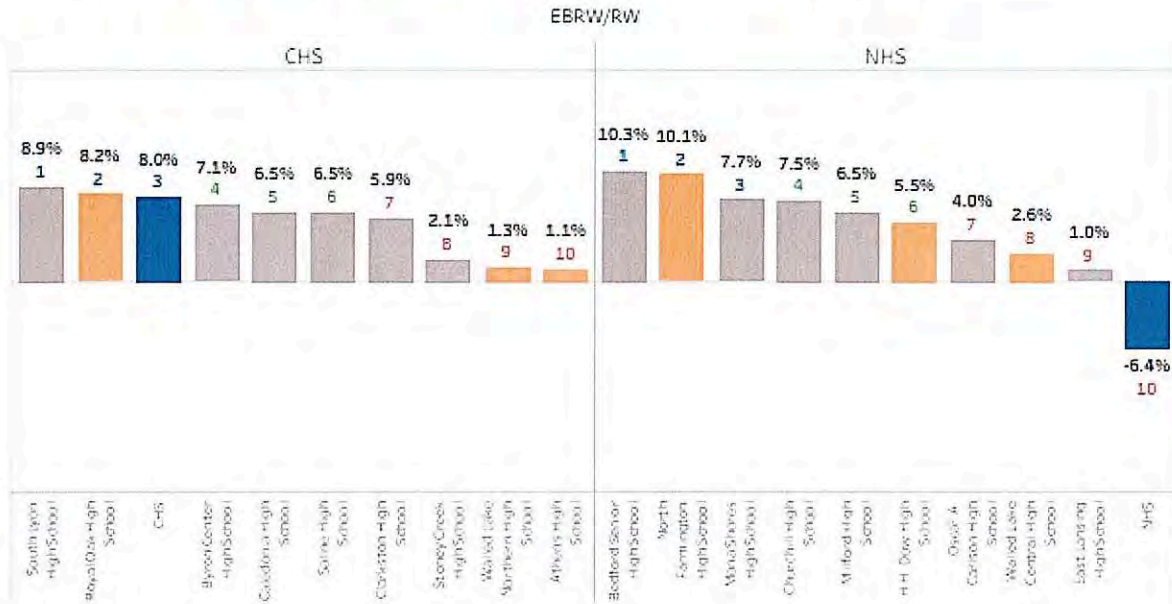
2025 SAT EBRW/RW

Percent Proficient Improvement / Rank among 10 Similar Schools

Similar Schools Factors (Weighting): Enrollment (25%), % ED (40%), % Afr Am (5%), % Asian (5%), % Hispanic (5%), % White (5%), % SB (5%)

11th Grade - All Students

Rank color coding: Above Expectations At Expectations Below Expectations School color coding: PPS [View Data Table](#)



2025 SAT Math

Percent Proficient Improvement / Rank among 10 Similar Schools

Similar Schools Factors (Weighting): Enrollment (25%), % ED (40%), % Afr Am (5%), % Asian (5%), % Hispanic (5%), % White (5%), % SB (5%)

11th Grade - All Students

Rank color coding: Above Expectations At Expectations Below Expectations School color coding: PPS [View Data Table](#)



Figure 5

Monitoring Report

Page -13-

Policy Type: Ends

Policy Title: Ends Policy 1.1

2025 SAT

Percent Proficient Improvement / Rank among Local Area Schools
11th Grade All Students

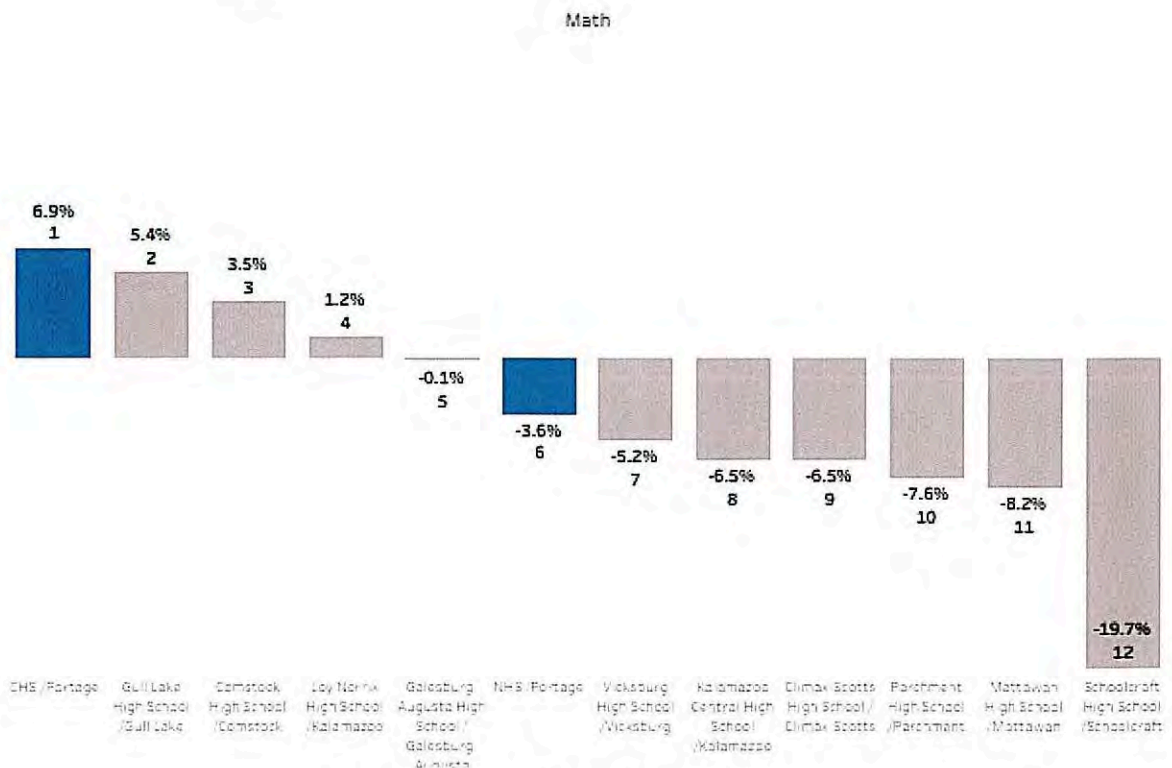
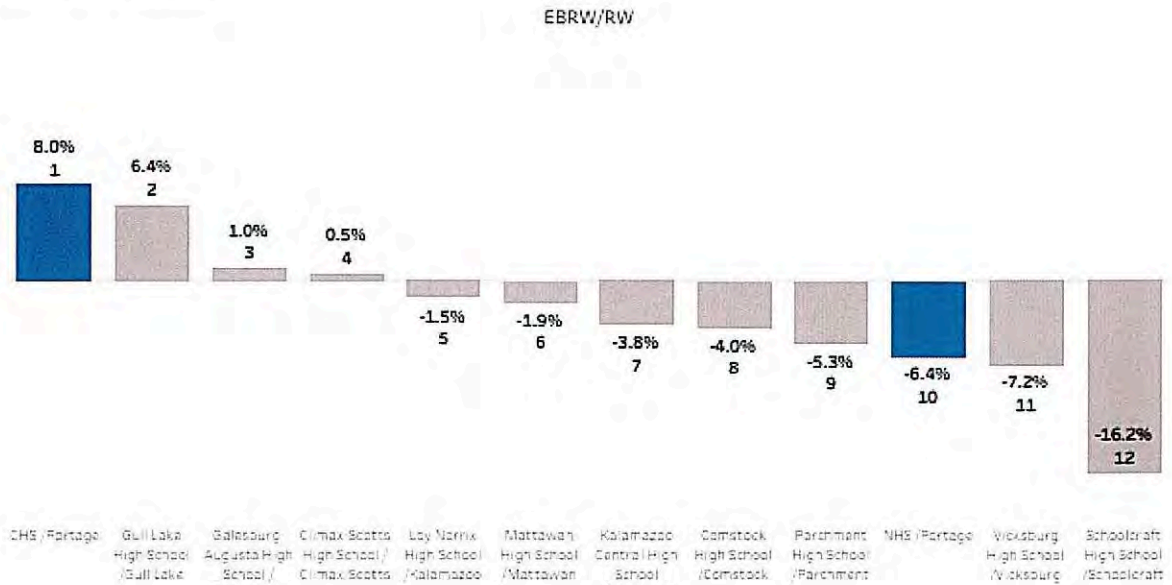


Figure 6

2025 SAT

Percent Students with Average or Above Average Growth (Student Growth Percentile \geq 30)

11th Grade - All Students

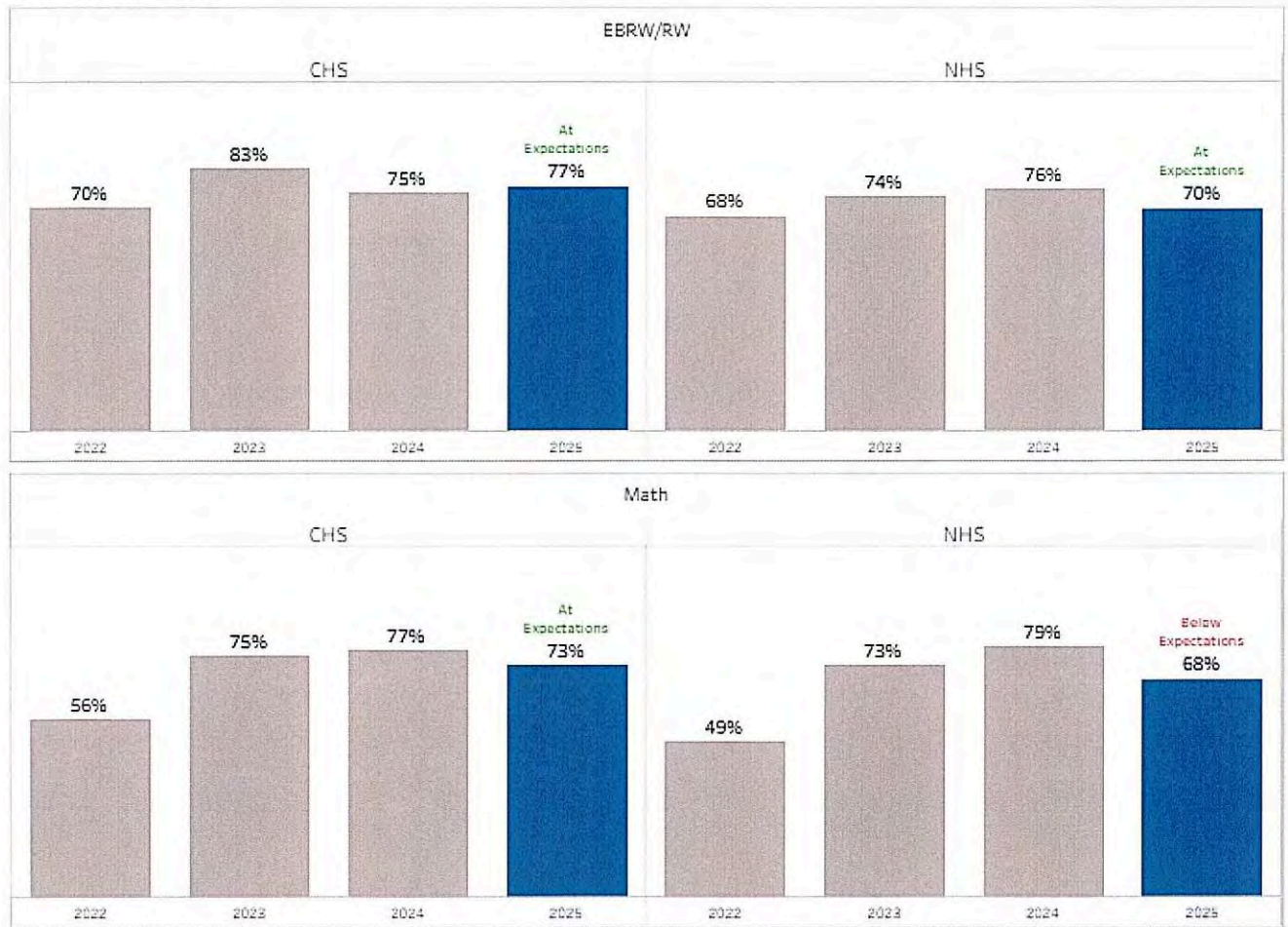


Figure 7

Monitoring Report

Page -15-

Policy Type: Ends

Policy Title: Ends Policy 1.1

High School Similar Schools based on 2024 Demographics

Weighting: Total Enrollment (35%), % ED (40%), % Afr Am (5%), % Asian (5%), % Hispanic (5%), % White (5%), % SE (5%)

Total PPE capped at \$19K

Hold Harmless schools in light orange

Building Name	District Name	Index	% ED	% Blk	% Hisp	% Asian	% White	% SE	# Students	Total PPE
CHS	Portage Public Schools	0.0000	15%	3%	6%	8%	75%	6%	1385	13347
Caledonia High School	Caledonia Community Schools	0.0332	18%	2%	7%	3%	82%	10%	1427	14282
Stoney Creek High School	Rochester Community School District	0.0424	12%	2%	7%	8%	79%	7%	1495	13821
Byron Center High School	Byron Center Public Schools	0.0443	23%	1%	9%	4%	80%	6%	1363	14568
Walled Lake Northern High School	Walled Lake Consolidated Schools	0.0498	19%	3%	5%	1%	87%	14%	1457	13964
Saline High School	Saline Area Schools	0.0546	14%	2%	4%	5%	84%	13%	1562	15897
Athens High School	Troy School District	0.0556	18%	6%	5%	22%	64%	8%	1488	15116
Royal Oak High School	Royal Oak Schools	0.0566	23%	10%	6%	2%	75%	12%	1338	16698
Clarkston High School	Clarkston Community School District	0.0610	17%	2%	6%	2%	87%	11%	1560	14462
South Lyon High School	South Lyon Community Schools	0.0620	18%	2%	5%	3%	89%	14%	1257	14159
NHS	Portage Public Schools	0.0000	30%	9%	9%	6%	65%	11%	1218	13693
Churchill High School	Livonia Public Schools School District	0.0258	33%	15%	6%	6%	69%	11%	1247	16765
North Farmington High School	Farmington Public School District	0.0319	29%	31%	4%	11%	48%	13%	1229	16892
Bedford Senior High School	Bedford Public Schools	0.0356	29%	1%	7%	1%	88%	11%	1256	14103
East Lansing High School	East Lansing School District	0.0390	35%	19%	10%	5%	56%	9%	1241	13251
Milford High School	Huron Valley Schools	0.0450	28%	1%	5%	1%	89%	17%	1260	14840
Oscar A. Carlson High School	Gibraltar School District	0.0527	32%	8%	7%	2%	79%	12%	1104	11870
Mona Shores High School	Mona Shores Public School District	0.0543	41%	13%	9%	2%	70%	9%	1232	14874
Walled Lake Central High School	Walled Lake Consolidated Schools	0.0556	36%	11%	6%	5%	74%	15%	1138	15910
H.H. Dow High School	Midland Public Schools	0.0560	23%	2%	5%	7%	82%	10%	1265	13563

Figure 8

Monitoring Report

Page -16-

Policy Type: Ends

Policy Title: Ends Policy 1.1

Total Per Pupil Expenditures

color coding: PPS Hold Harmless

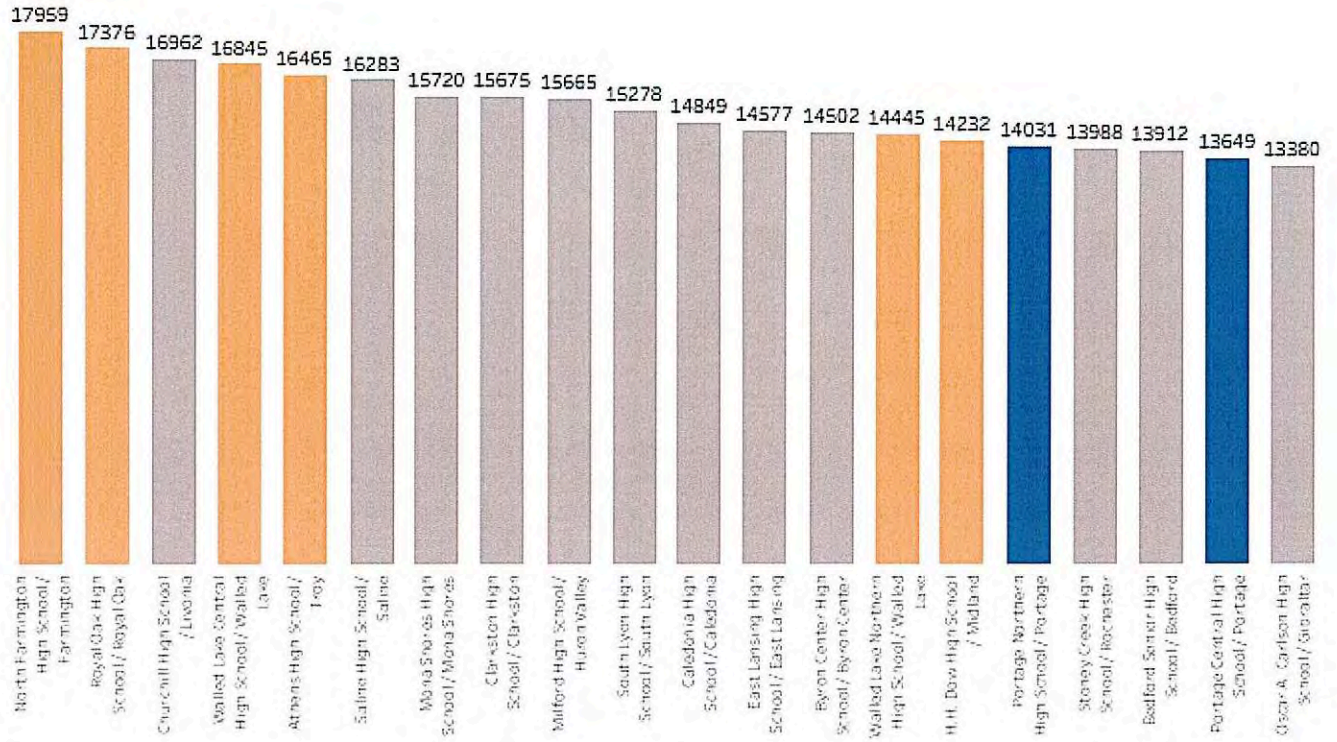


Figure 9

2025 PSAT8

Percent Proficient / Rank among 10 Similar Schools

8th Grade - All Students

Rank color coding: Above Expectations At Expectations Below Expectations

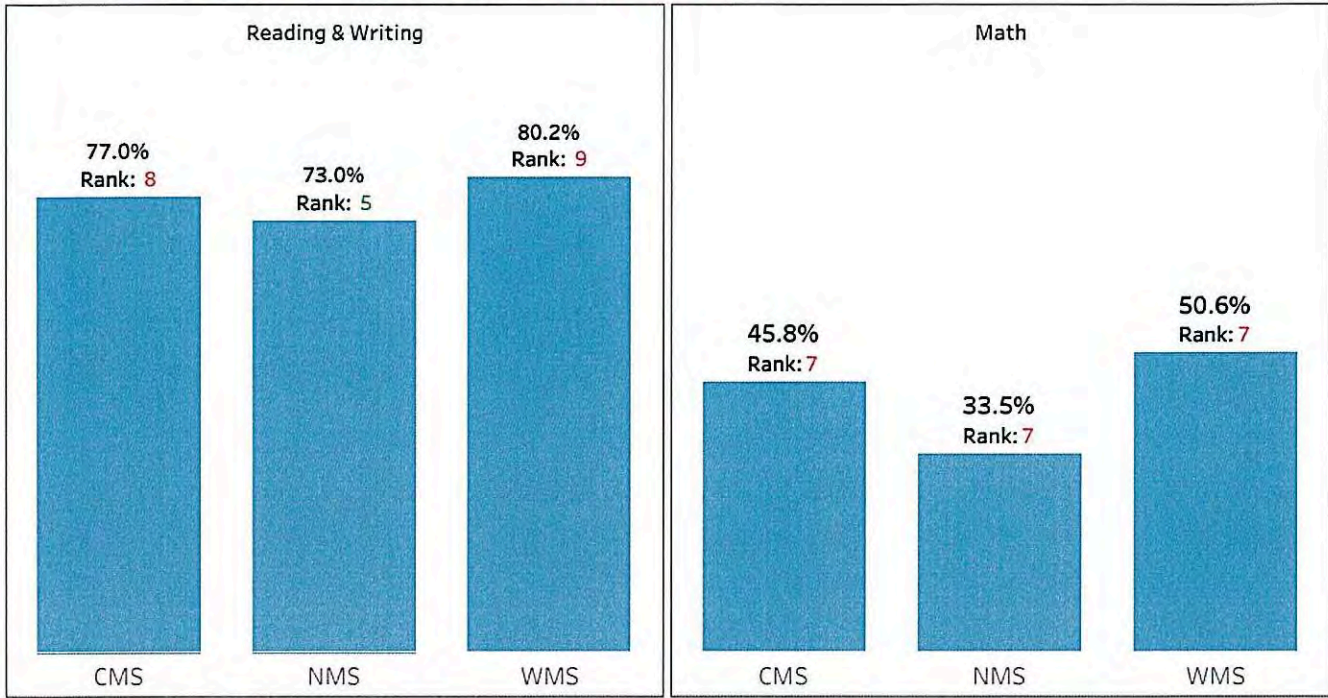


Figure 10

Monitoring Report

Page -18-

Policy Type: Ends

Policy Title: Ends Policy 1.1

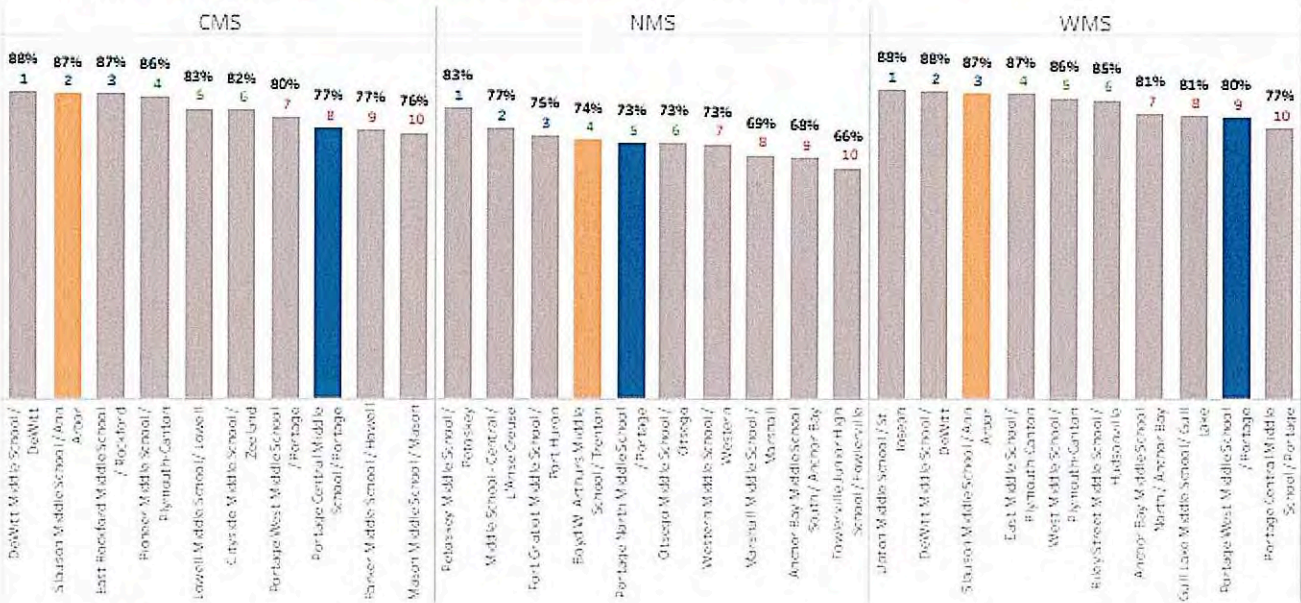
2025 PSAT8 Reading & Writing

Percent Proficient / Rank among 10 Similar Schools

Similar Schools Factors (Weighting): Enrollment (35%), % ED (40%), % Afr Am (5%), % Asian (5%), % Hispanic (5%), % White (5%), % SE (5%)

8th Grade - All Students

Rank color coding: Above Expectations At Expectations Below Expectations School color coding: PPS Hold Harmless



2025 PSAT8 Math

Percent Proficient / Rank among 10 Similar Schools

Similar Schools Factors (Weighting): Enrollment (35%), % ED (40%), % Afr Am (5%), % Asian (5%), % Hispanic (5%), % White (5%), % SE (5%)

8th Grade - All Students

Rank color coding: Above Expectations At Expectations Below Expectations School color coding: PPS Hold Harmless

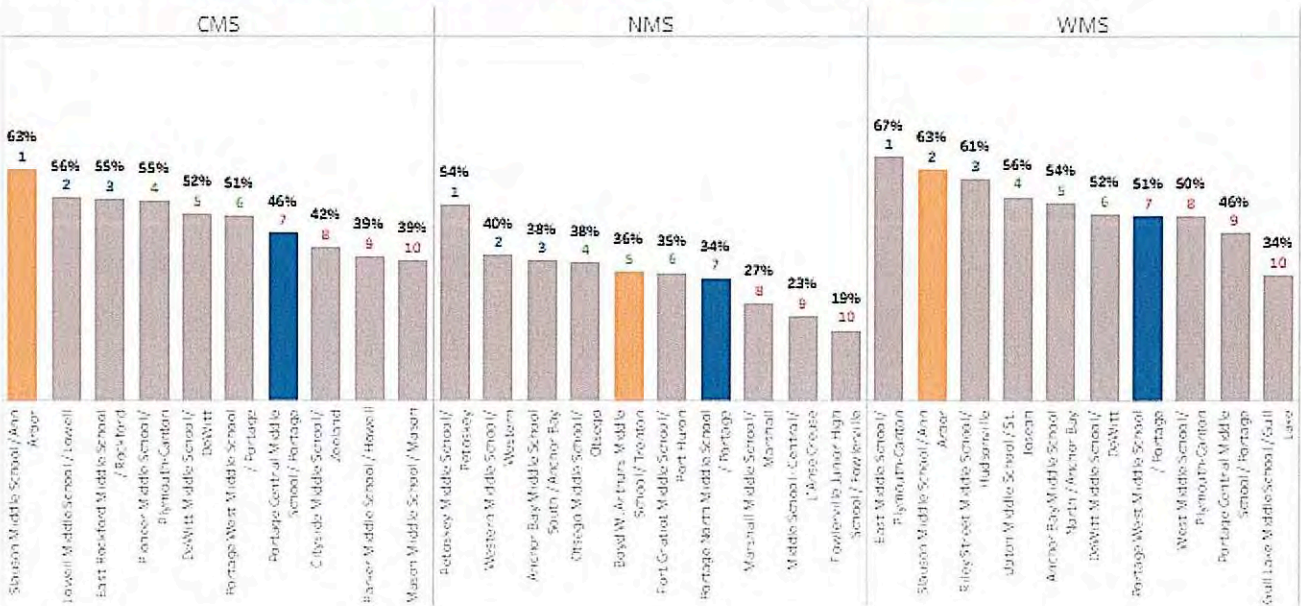


Figure 11

Monitoring Report

Page -19-

Policy Type: Ends

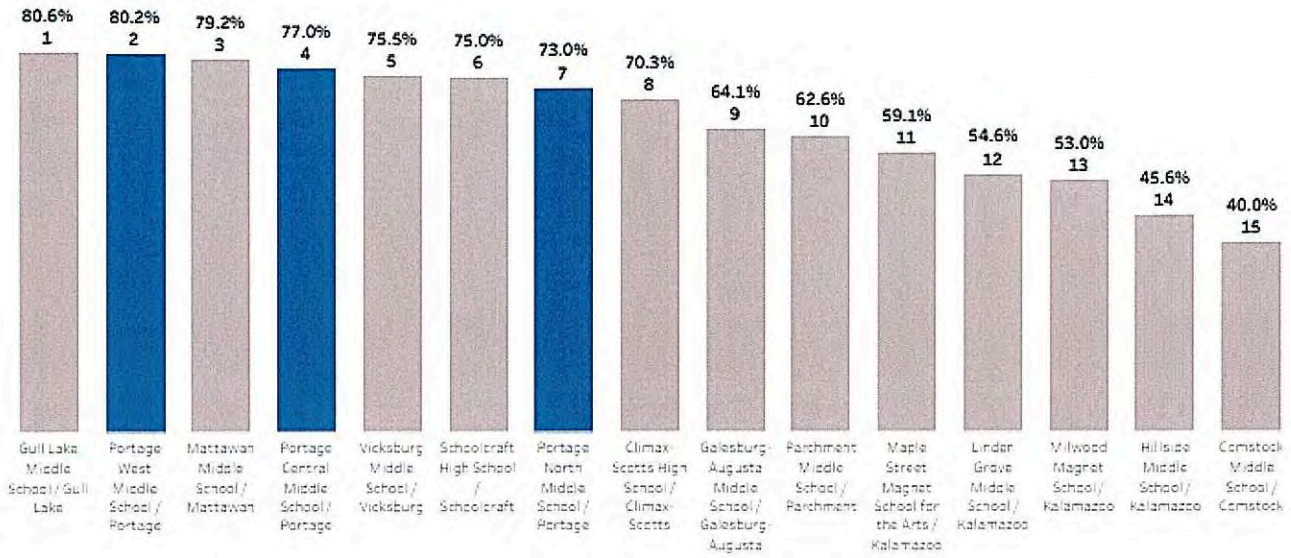
Policy Title: Ends Policy 1.1

2025 PSAT8

Percent Proficient / Rank among Local Area Schools

8th Grade - All Students

Reading & Writing



Math

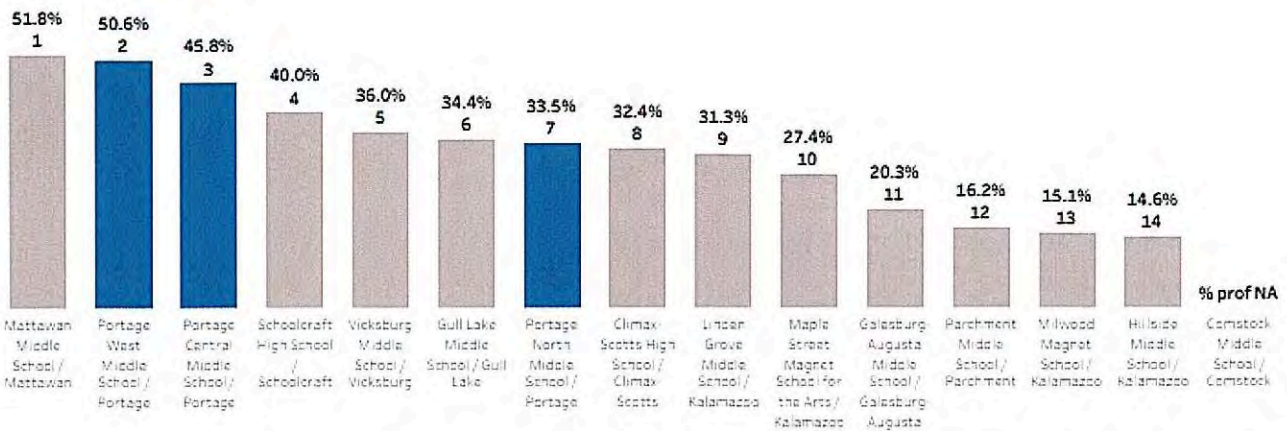


Figure 12

Monitoring Report

Page -20-

Policy Type: Ends

Policy Title: Ends Policy 1.1

2025 PSAT8

Percent Proficient Improvement / Rank among 10 Similar Schools

8th Grade - All Students

Rank color coding: Above Expectations At Expectations Below Expectations

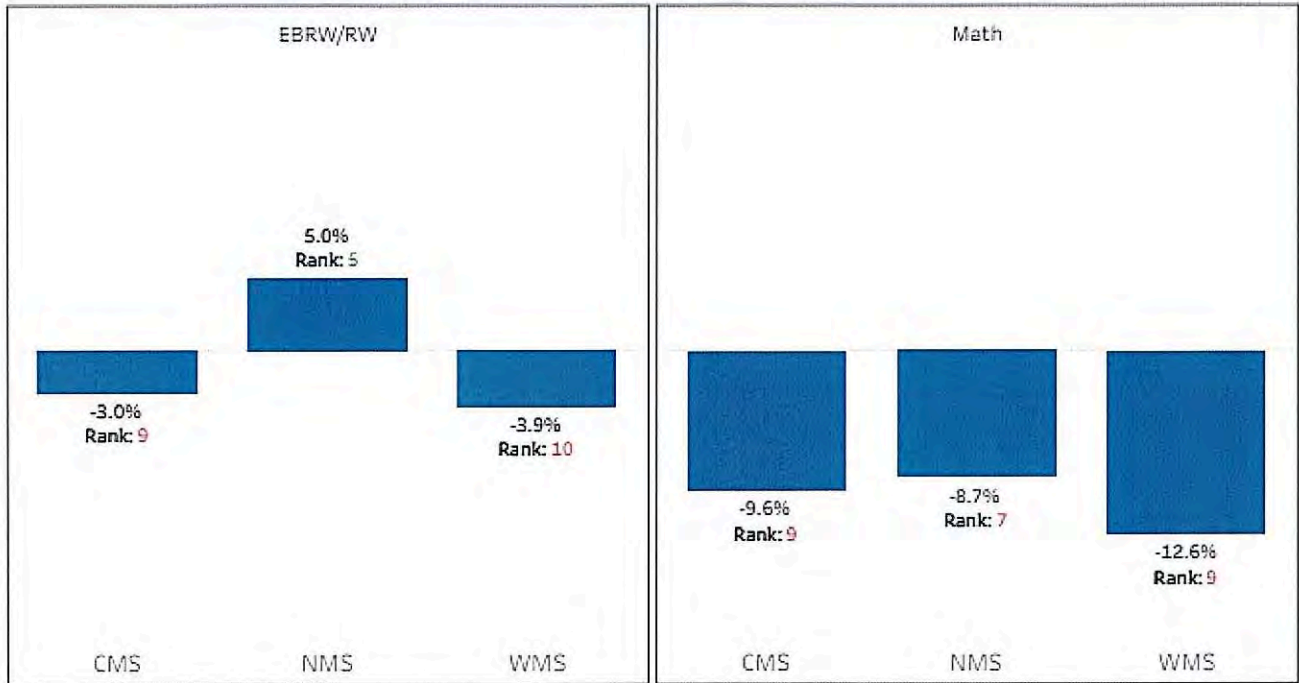


Figure 13

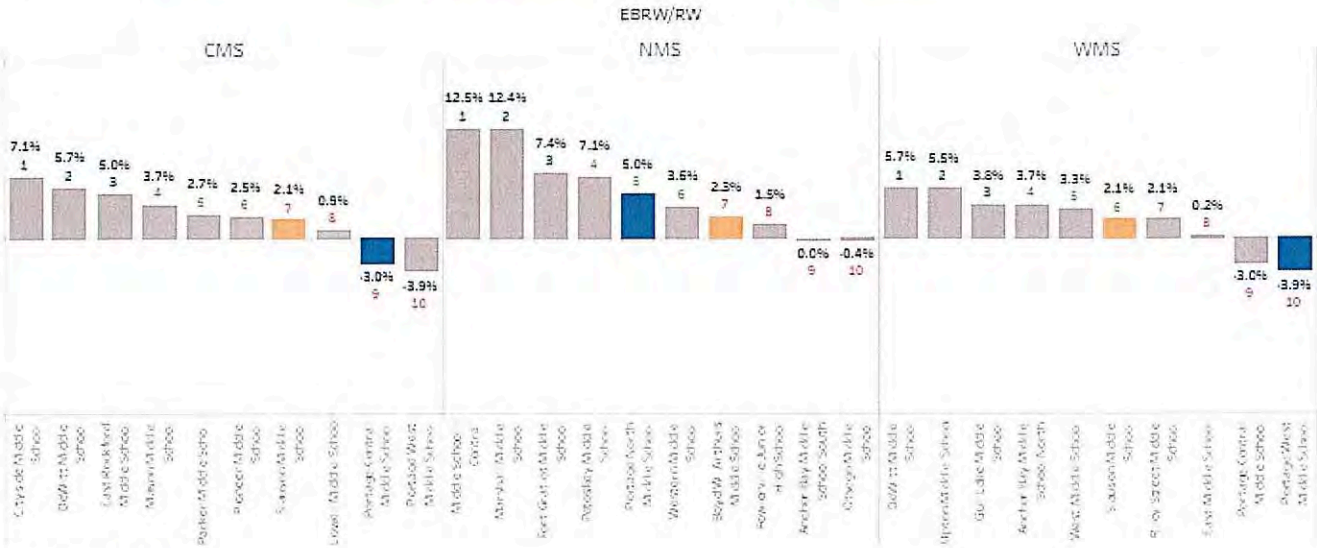
Monitoring Report
 Page -21-
 Policy Type: Ends
 Policy Title: Ends Policy 1.1

2025 PSAT8 EBRW/RW

Percent Proficient Improvement / Rank among 10 Similar Schools
 Similar Schools Factors (Weighting): Enrollment (35%), % ED (40%), % African Am (5%), % Asian (5%), % Hispanic (5%), % White (5%), % SE (5%)

8th Grade - All Students

Rank color coding: Above Expectations At Expectations Below Expectations School color coding: PPS



2025 PSAT8 Math

Percent Proficient Improvement / Rank among 10 Similar Schools
 Similar Schools Factors (Weighting): Enrollment (35%), % ED (40%), % African Am (5%), % Asian (5%), % Hispanic (5%), % White (5%), % SE (5%)

8th Grade - All Students

Rank color coding: Above Expectations At Expectations Below Expectations School color coding: PPS

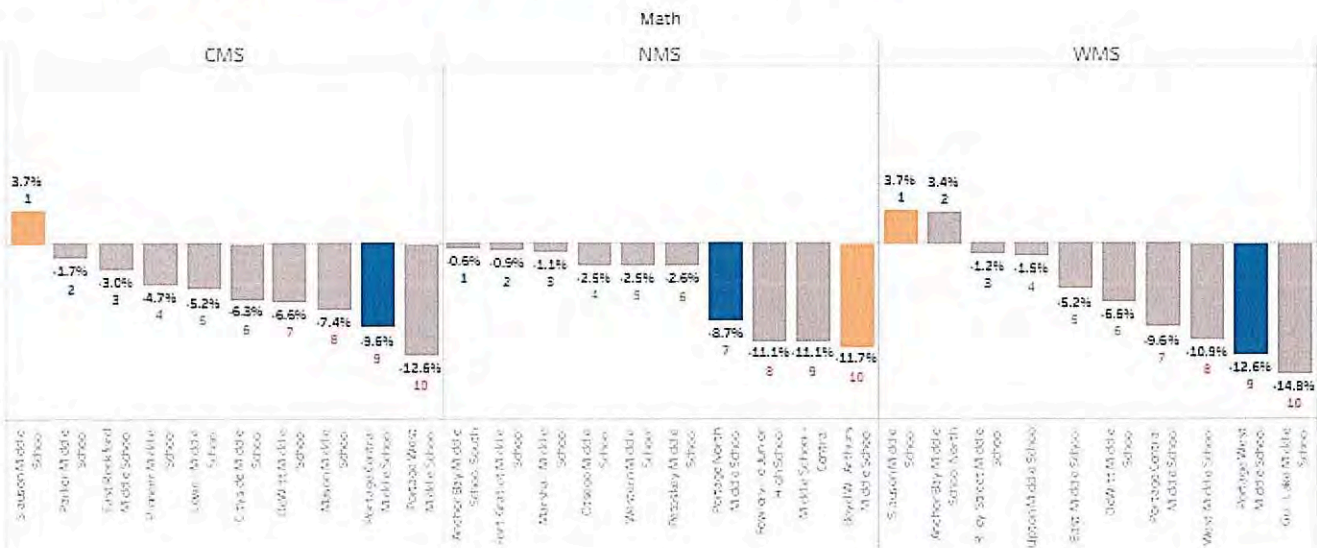


Figure 14

Monitoring Report

Page -22-

Policy Type: Ends

Policy Title: Ends Policy 1.1

2025 PSAT8

Percent Proficient Improvement / Rank among Local Area Schools

8th Grade All Students

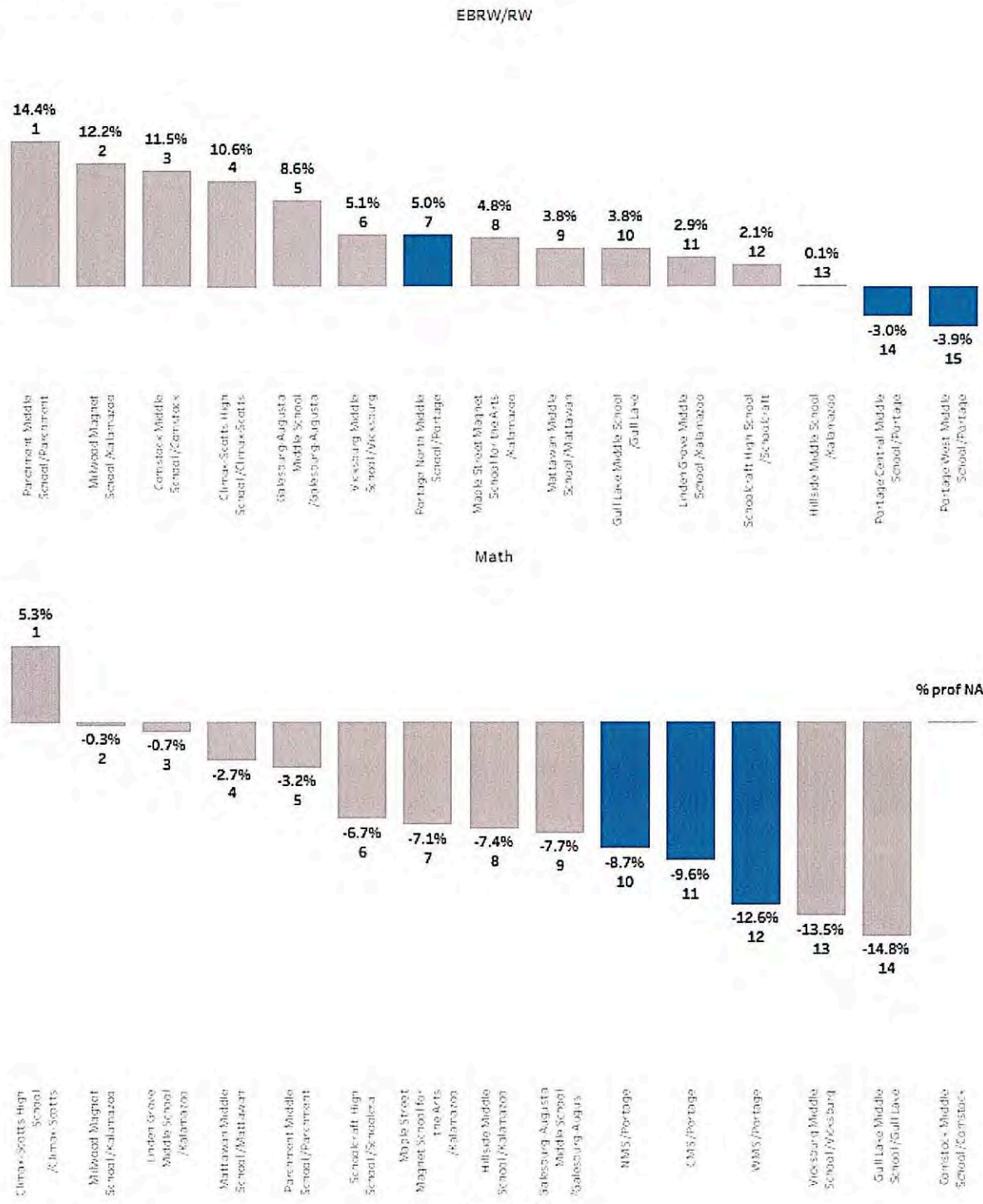


Figure 15

Monitoring Report

Page -23-

Policy Type: Ends

Policy Title: Ends Policy 1.1

2025 PSAT8

Percent Students with Average or Above Average Growth (Student Growth Percentile \geq 30)

8th Grade - All Students

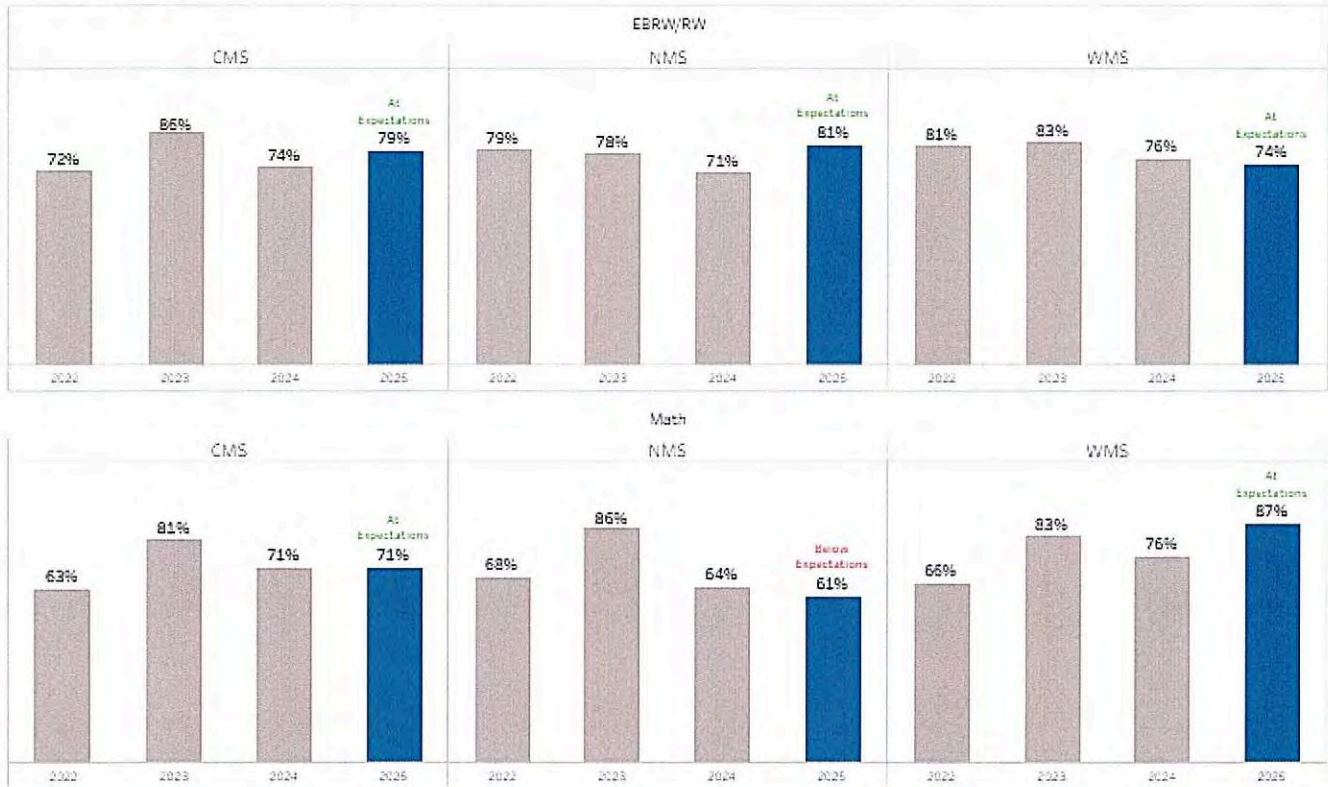


Figure 16

Monitoring Report

Page -24-

Policy Type: Ends

Policy Title: Ends Policy 1.1

Middle School Similar Schools based on 2024 Demographics

Weighting: Total Enrollment (35%), % ED (40%), % Afr Am (5%), % Asian (5%), % Hispanic (5%), % White (5%), % SE (5%)

Total PPE capped at \$19K

Hold Harmless schools in light orange

Building Name	District Name	Index	% ED	% Blk	% Hisp	% Asian	% White	% SE	# Students	Total PPE
CMS	Portage Public Schools	0.0000	23%	3%	6%	5%	77%	9%	750	12465
Cityside Middle School	Zeeland Public Schools	0.0186	23%	2%	17%	2%	74%	8%	767	14619
Slauson Middle School	Ann Arbor Public Schools	0.0301	22%	9%	12%	13%	56%	11%	743	15318
Mason Middle School	Mason Public Schools (Ingham)	0.0310	29%	1%	9%	2%	83%	11%	752	13535
DeWitt Middle School	DeWitt Public Schools	0.0328	18%	2%	8%	1%	84%	9%	736	12258
Lowell Middle School	Lowell Area Schools	0.0401	28%	1%	5%	1%	91%	9%	775	14095
Parker Middle School	Howell Public Schools	0.0432	30%	1%	6%	1%	88%	18%	751	13699
Pioneer Middle School	Plymouth-Canton Community Schools	0.0457	18%	9%	6%	13%	67%	9%	778	14019
Portage West Middle School	Portage Public Schools	0.0477	21%	7%	7%	10%	65%	6%	694	12779
East Rockford Middle School	Rockford Public Schools	0.0503	16%	1%	6%	1%	85%	8%	785	14041
NMS	Portage Public Schools	0.0000	40%	11%	8%	5%	63%	12%	547	14377
Fort Gratiot Middle School	Port Huron Area School District	0.0370	43%	1%	4%	1%	89%	8%	550	12862
Otsego Middle School	Otsego Public Schools	0.0381	41%	1%	6%	1%	87%	13%	524	15717
Boyd W. Arthurs Middle School	Trenton Public Schools	0.0393	36%	2%	10%	1%	84%	15%	553	16492
Middle School - Central	L'Anse Creuse Public Schools	0.0415	46%	14%	5%	1%	71%	21%	552	14715
Fowlerville Junior High School	Fowlerville Community Schools	0.0441	42%	1%	4%	0%	93%	16%	564	14614
Petoskey Middle School	Public Schools of Petoskey	0.0448	42%	0%	3%	0%	86%	11%	571	13773
Marshall Middle School	Marshall Public Schools	0.0460	48%	10%	9%	1%	71%	19%	542	14863
Anchor Bay Middle School South	Anchor Bay School District	0.0488	43%	4%	4%	1%	83%	18%	518	15109
Western Middle School	Western School District	0.0505	40%	2%	5%	0%	86%	13%	595	13725
WMS	Portage Public Schools	0.0000	21%	7%	7%	10%	65%	6%	694	12779
West Middle School	Plymouth-Canton Community Schools	0.0376	16%	5%	6%	4%	80%	9%	689	14852
Anchor Bay Middle School North	Anchor Bay School District	0.0377	19%	2%	1%	0%	93%	8%	684	13786
East Middle School	Plymouth-Canton Community Schools	0.0392	19%	8%	3%	34%	51%	5%	678	14355
Slauson Middle School	Ann Arbor Public Schools	0.0398	22%	9%	12%	13%	56%	11%	743	15318
Upton Middle School	St. Joseph Public Schools	0.0451	26%	9%	6%	5%	73%	8%	663	13432
Portage Central Middle School	Portage Public Schools	0.0477	23%	3%	6%	5%	77%	9%	750	12465
DeWitt Middle School	DeWitt Public Schools	0.0504	18%	2%	8%	1%	84%	9%	736	12258
Riley Street Middle School	Hudsonville Public School District	0.0541	29%	2%	8%	3%	84%	13%	687	12627
Gull Lake Middle School	Gull Lake Community Schools	0.0567	29%	3%	5%	1%	84%	11%	682	11864

Figure 17

Monitoring Report

Page -25-

Policy Type: Ends

Policy Title: Ends Policy 1.1

Total Per Pupil Expenditures

color coding: PPS Hold Harmless

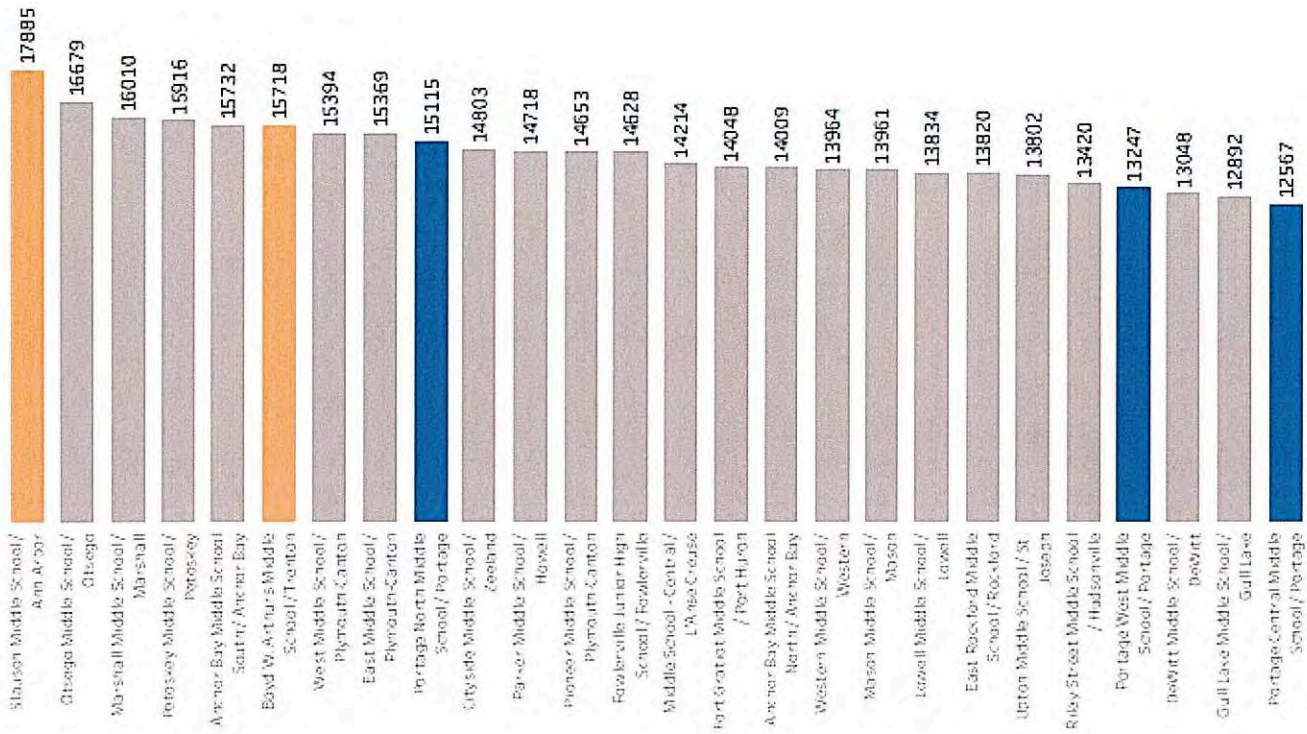


Figure 18

Monitoring Report Evaluation Form

Policy: _____

Is the Superintendent's interpretation reasonable? Yes No

Comments:

Is evidence of compliance reasonable? Yes No

Comments:

For Ends Policies: Comments about long-term achievement of Ends Policy

Comments Regarding Further Policy Development

1. Do you have a concern that is not addressed in this policy?

2. What policy language would address your concern?

Evaluation submitted to Board President By: _____

Adopted: 9/22/08

Revised: 5/25/09, 3/22/10, 2/26/18, 11/20/23

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 8, 2025, 6:30 P.M.**

Note Page

VI. Consent Agenda

1. Approval of Minutes
 - a. November 3, 2025 Committee of the Whole Work Session & Closed Session
 - b. November 17, 2025 Regular Business Meeting

2. Revisions to Bylaw 0167.3

Approve the revisions to Bylaw 0167.3 as presented.

3. Purchase of School Buses

Approve the purchase of four (4) 77-passenger buses and one (1) lift bus from Holland Bus for a total of \$765,622.00, the funds for which will come from the 2025 Bond Fund (the third series from the 2021 vote).

4. Purchase of Box Truck for Food Service

Approve the purchase of a 2026 Econoline-450 with box truck and liftgate from Bob Maxey Ford of Detroit, Michigan for a total of \$74,900.00, the funds for which will come from the Lunch Fund Excess Fund Balance.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

**COMMITTEE OF THE WHOLE WORK SESSION
NOVEMBER 3, 2025**

The Committee of the Whole Work Session of the Board of Education of Portage Public Schools held on Monday, November 3, 2025, was called to order at 6:30 p.m. by President Van Antwerp. The meeting was held in Room #1136 of Portage Central High School. The Pledge of Allegiance was recited.

Board Trustees Present: Emily Crawford, Kimberly Larson, Terri Novaria, Mary Lou Rohwer, Bo Snyder, Mark Stevenson, Randy Van Antwerp

Board Trustees Absent: None

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mrs. Novaria, seconded by Mrs. Rohwer, that the Board of Education approve the agenda as amended to add Revisions to Bylaw 0167.3 as Discussion Item X.4.

The motion carried unanimously.

REPORTS

Superintendent's Report

2024-25 Audit Presentation

Ms. Paula Johnson, Director of Finance, provided introductory remarks. Mr. Kim Lindsay, from Rehmann, the District's external auditor, shared highlights from the audit conducted for the 2024-25 school year. He gave an unmodified opinion on its financial statements, the highest of audit opinions, and reported there were no findings or reportable conditions. In addition, he reviewed assets, liabilities, fund balance, revenues, expenses and General Fund revenue sources and expenditures. He thanked Paula Johnson and her team for their work.

President Van Antwerp thanked Mr. Lindsay for the report. Trustees expressed their appreciation to Ms. Johnson and her staff for their work.

State Budget Update

Ms. Paula Johnson provided an update on the budget the state recently passed.

Bond Project Update

Mr. Russ Gerbers, Assistant Superintendent of Operations, showed photos of construction progress at the Woodland Elementary site.

Other

Ms. Michelle Karpinski, Community Relations Manager, reviewed the various methods used to promote the bond proposal on the ballot for the November 4, 2025 election.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the floor to public comments.

Kat Frink highlighted the good things happening across the district.

President Van Antwerp thanked Ms. Frink for her remarks and opened the floor to Trustee comments.

Mrs. Novaria congratulated the Portage Central Men's Soccer team on their state championship victory.

Ms. Larson agreed with Mrs. Novaria's remarks and commended our marching bands for a successful season.

Mr. Snyder expressed appreciation for all communications regarding the bond proposal.

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda items for approval by the Board of Education: meeting minutes from the October 20, 2025 Policy Governance Retreat and Regular Business Meeting.

As there were no objections, the consent agenda was adopted as presented.

ASSURANCE OF DISTRICT PERFORMANCE

Monitoring Report 2.2, Treatment of Staff

Superintendent Edwards highlighted key points from the report.

Motion offered by Dr. Stevenson, seconded by Mrs Crawford, that the Board of Education accept as presented, the Monitoring Report on 2.2, Treatment of Staff, as a reasonable interpretation and evidence of compliance with policy.

The motion carried unanimously.

Monitoring Report 2.3, Compensation and Benefits

Superintendent Edwards reviewed the report, noting specific highlights.

Motion offered by Mrs. Rohwer, seconded by Ms. Larson, that the Board of Education accept Monitoring Report 2.3 Compensation and Benefits, as a reasonable interpretation and evidence of compliance with policy.

The motion carried unanimously.

Monitoring Report 2.5, Financial Condition/Activities (External Audit Action)

The external audit report was presented earlier in the meeting under the Superintendent's Report portion of the agenda. The Board took action at this time on that report.

Motion offered by Mr. Snyder, seconded by Mrs. Crawford, that the Board of Education accept the 2024/25 Financial Report and Management Letter, as presented.

The motion carried unanimously.

DISCUSSION ITEMS

Summer Tax Resolution

Per Ms. Paula Johnson, this is an annual action item for the Board, which facilitates the approval of a summer property tax levy. Ms. Johnson responded to questions from Trustees.

Purchase of School Buses

Per Mr. Russ Gerbers, each year we replace up to six buses to maintain a safe and reliable fleet. This recommendation is for the purchase of five (5) buses to replace aging vehicles as part of the annual replacement cycle.

Purchase of Pianos

Mr. Russ Gerbers reviewed the recommendation to purchase pianos and related equipment. This will be the third and final musical instrument acquisition in a series aimed at updating our music program.

The Board opted to move this discussion item to action.

Motion offered by Mrs. Rohwer, seconded by Mrs. Novaria, that the Board of Education move the Purchase of Pianos discussion item to action.

The motion carried unanimously.

Motion offered by Mrs. Rohwer, seconded by Ms. Larson, that the Board of Education approve the purchase of two (2) pianos and piano equipment from Sweetwater Sound for the total of \$34,388.00, the funds for which will come from the 2019 Unallocated Contingency Bond Fund.

The motion carried unanimously.

Revisions to Bylaw 0167.3

President Van Antwerp reviewed the proposed change to Bylaw 0167.3. There was no discussion or opposition to the proposed revision.

CLOSED SESSION

Consider Attorney-Client Privileged Material

Motion offered by Mrs. Novaria, seconded by Dr. Stevenson, that the Board of Education move into closed session under Section 8(h) of the Open Meetings Act, to consider attorney-client privileged material.

Upon a roll call vote, the motion carried unanimously.

The Board entered into closed session at 7:37 p.m. and returned to open session at 8:06 p.m.

POST-CLOSED ACTION

Post-closed action was on the agenda; however, the Board opted for no action.

With no further business to come before the Board, the meeting was adjourned at 8:07 p.m.

Respectfully Submitted,

Barb Atkinson
Recording Secretary

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

**REGULAR BUSINESS MEETING
NOVEMBER 17, 2025**

The Regular Business Meeting of the Board of Education of Portage Public Schools held on Monday, November 17, 2025, was called to order at 6:30 p.m. by Vice President Bo Snyder. The meeting was held in Room #1136 of Portage Central High School. The Pledge of Allegiance was recited.

Board Trustees Present: Mary Lou Rohwer, Bo Snyder, Mark Stevenson

Board Trustees Absent: Emily Crawford, Kimberly Larson, Terri Novaria, Randy Van Antwerp

Per Vice President Snyder, we do not have a quorum of the Board; therefore, no actions can be taken at this meeting. Those items will be added to a future board meeting agenda.

REVISIONS/APPROVAL OF AGENDA

No action was taken.

REPORTS

Superintendent's Report

Bond Project Update

With voter approval of the November 4, 2025 bond proposal, the District is moving forward with its planned bond projects. The District plans to open three new elementary schools – Woodland in 2027, Amberly in 2028 and Angling Road in 2029.

Mr. Russ Gerbers, Assistant Superintendent of Operations, along with representatives from Fielding International, TowerPinkster, and Owen-Ames-Kimball presented preliminary designs and floor plans for the new Amberly Elementary.

Other planned projects include renovations to Moorsbridge Elementary, replace the Portage Community Education Center, update technology, and replace buses.

Financial Update

Ms. Paula Johnson, Director of Finance, highlighted areas of the General Fund Budget Progress Report by Function and by Object for the four-month period ending October 31, 2025 compared to the same period in 2024.

Superintendent's 90-Day Presentation

Superintendent Johnny Edwards reported on his first 90 days in the role as superintendent. His report addressed four major areas: Focus Areas and Goals, Listen and Learn, Share and Build, and Analyze/Report/Plan.

Focus Areas and Goals. Superintendent Edwards outlined the following areas of focus:

- Board/Superintendent Relations
- Student Success: Reviewing student achievement outcomes to establish goals and expectations
- People and Culture: Examining systems that support the recruitment and retention of staff
- Service Excellence: Evaluating community engagement partnerships to strengthen District service
- Stewardship: Reviewing systems and resources that support teaching and learning

Listen and Learn. Superintendent Edwards held multiple sessions with staff, students, and community members. Analysis of the feedback indicated several District strengths, including:

- Outstanding educators and a collaborative culture
- High academic expectations supported by rigorous programs and quality instruction
- Student-centered supports
- Exceptional extracurricular opportunities
- Modern facilities
- Strong community backing

Areas for growth identified through these sessions included the need to enhance student behavior support systems and improve coordination to help students balance academics and extracurricular activities.

Superintendent Edwards reviewed planned next steps, which include:

- Conducting a comprehensive curriculum management audit
- Refreshing the District's strategic commitments
- Exploring expanded career pathway opportunities

Share and Build

Superintendent Edwards reported on outreach efforts completed during this period, which included an Opening Day message to staff, social media communications, television and newspaper interviews, bond information nights, presentations to community organizations, and engagement with educators through the Superintendent–Educator Circle.

COMMENTS OR COMMUNICATIONS

Vice President Snyder opened the floor to public comments.

Bethany Metzger addressed the Board regarding student discipline concerns.

Lindsay Zerber addressed the Board regarding curriculum concerns.

Vice President Snyder thanked each of the public commenters and opened the floor to trustee comments.

Mrs. Rohwer expressed her appreciation for the Northern High School students' production of *Young Frankenstein*.

Mr. Snyder recognized the Central High varsity football team for their continued success, and he thanked the community for their ongoing support by passing the November 4 bond proposal.

CONSENT AGENDA

No action was taken. Items under the consent agenda will be added to a future board meeting agenda.

REQUIRED ACTION ITEMS

Summer Tax Resolution

No action was taken. This item will be added to a future board meeting agenda.

ACTION ITEMS

Set Superintendent Midyear Progress Report

Per Vice President Snyder, it was proposed that the midyear review take place prior to the regular meeting on December 8, 2025. President Van Antwerp and Superintendent Edwards will make that decision.

Administrative Handbook Changes

No action was taken. This item will be added to a future board meeting agenda.

DISCUSSION ITEMS

Purchase of Box Truck for Food Service

Mr. Russ Gerbers reviewed the recommendation for the purchase of a new box truck to replace the current aging vehicle.

With no further business to come before the Board, the meeting was adjourned at 7:37 p.m.

Respectfully Submitted,

Barb Atkinson
Recording Secretary

0167.3 - PUBLIC PARTICIPATION AT BOARD MEETINGS

Board of Education meetings are held for the purpose of conducting the business of the school district. The Board recognizes the importance of letting the public express themselves on district matters and welcomes community input at our board meetings.

To permit fair and orderly public expression, the Board shall provide a period for public participation at public meetings of the Board and publish rules to govern such participation. The rules shall be administered and enforced by the presiding officer of the meeting. Respectful, civil conduct is expected of all those attending a board meeting in order to model the behavior expected of Portage students.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone with concerns related to the operation of the schools or to matters within the authority of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to speak during the public participation portion of the meeting by completing the Speaker Registration Form at the beginning of the meeting. **Each speaker must provide their name, state whether they reside within district boundaries, and specify the topic of their remarks.**
- D. Individuals may not register others to speak during public participation.
- E. Participants must first be recognized by the presiding officer and may not be called in the order in which they have signed the Speaker Registration Form.
- F. Each statement made by a participant shall be limited to three (3) minutes duration.
- G. Speakers may not yield any of their speaking time to others.
- H. No participant may speak more than once.
- I. Participants shall direct all comments to the Board and not to staff or other participants.
- J. The presiding officer may:
 1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest);
 2. request any individual to stop speaking and/or leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct and/or orderly progress of the meeting;
 3. request that speakers provide a written copy of their comments and supporting documents to the Board Secretary if available;
 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the conduct and/or orderly conduct of the meeting as to warrant such action;
 6. request that signs be removed if they create an obstruction between the Board and the audience or if they are disruptive in the meeting;
 7. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business;
 8. acknowledge and thank each speaker.
- J. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- K. Speakers should present comments in a respectful and courteous manner. Names of individuals should not be mentioned when bringing matters to the attention of the Board. Speakers should refrain from mentioning any student by name and should contact the Superintendent directly regarding personnel matters. The District has a legal obligation to provide due process for both students and employees.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

Audio or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience, including signs.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.



To: Johnny Edwards, Superintendent
From: Russ Gerbers, Assistant Superintendent of Operations
CC: Paula Johnson, Director of Finance
Date: November 3, 2025
Re: 2025-2026 Bus Purchase

RECOMMENDATION

I recommend that the Board of Education approve the purchase of four (4) 77-passenger buses and one (1) lift bus from Holland Bus for a total of \$765,622 to come from the 2025 bond fund (the third series from the 2021 vote).

BACKGROUND INFORMATION

Our regular bus replacement schedule provides for the replacement of up to six buses each year. This ongoing rotation helps minimize costly repairs and maintenance associated with aging vehicles while ensuring the safety and reliability of our transportation fleet.

As part of this year's cycle, the Transportation Department has evaluated the district's oldest and highest-mileage buses—those that have exceeded their expected service life—and is recommending the purchase of five (5) new buses to replace them.

The new buses will include enhanced safety and performance features such as front and rear cameras, stability control, air disc brakes, and additional rear stop signs to further support a safe and efficient transportation experience for our students and drivers.

BIDDING PROCESS

The buses were bid using the Michigan School Business Officials (MSBO) bus purchasing program. Further documentation is attached for your reference. We have purchased buses from Holland Bus previously and have been satisfied with prompt support of any issues that we have had. We continue to take the diesel buses out of commission and replace them with gasoline buses.

I would be happy to answer any questions.

Michigan Bus Purchasing
Price Comparison Report - Spec #24669
 Oct 14, 2025 1:12 PM

Buying Organization **Holland**
 670 E 16th St
 Holland MI 49423-3738

Notes Portage 3310 Air Gas Phase I 25-26

Product Category Conventional (2025-26 Phase 1)

Product 77 Passenger

Quantity 4

Option	Option SKU	Buyer Comments	Hoekstra	Holland	Midwest Transit
Product Base Price			\$144,427.00	\$141,388.00	\$153,463.00

Chassis Options

Air Dryer

Bendix AD-IP dryer w/spin-on filter	C101		N/C	(\$231.00)	N/A
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Alternator

240-amp, Leece-Neville	C123		\$140.00	S/E	\$159.00
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Axle, Front: minimum load

12,000 lbs.	C142		\$159.00	S/E	N/A
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Axle, Rear: minimum load

23,000 lbs.	C153		\$623.00	S/E	\$226.00
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Batteries

3 12-volt, 1,000-CCA each	C164		\$62.00	\$121.00	\$906.00
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Brakes, ESC

Electronic Stability Control for Air Brakes	C172		S/E	S/E	S/E
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Brakes, Traction Control

For air brakes	C184		S/E	S/E	S/E
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Engine

Cummins ISB 220hp, 600 torque, PTS2500 trans	C204		S/E	---	---
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Cummins ISB 240 hp wPTS2500 trans	C202		---	---	S/E
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Gasoline Engine, 7.3 L w/Ford Trans	C218		N/A	(\$3,350.00)	N/A
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Fuel Tank

Increase to 100-gallon gasoline tank	C252		N/A	\$375.00	N/A
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Headlights

LED Headlamps	C266	51	S/E	S/E	\$657.00
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Pedals, Adjustable

Adjustable brake and accelerator pedals	C310	\$917.00	\$912.00	\$550.00
Rust Proofing				
Rust proofing fuel tank anticorrosion spray coating	C315	\$478.00	\$192.00	\$316.00
Steering				
Telescoping steering wheel	C320	S/E	N/C	N/C
Switches, Ignition				
Keyed alike	C350	N/C	\$5.00	\$23.00
Tires				
11R22.5 steer fr; mud/snow rear, Goodyear	C373	N/A	(\$32.00)	(\$410.00)
Turn Signals				
Fender-mounted, LED	C422	\$171.00	S/E	\$132.00
Warranty, Extended				
2 year/unlimited miles	C450	S/E	\$720.00	\$590.00

Body Options

Antenna				
Flexible rubber radio antenna	B170	S/E	S/E	N/A
Battery Cut Off Switch				
Add battery cut off switch	B190	S/E	S/E	S/E
Bus Lock Up System				
Front only	B221	N/A	\$64.00	S/E
Color, Interior				
Walls white	B234	N/A	S/E	S/E
Crossing Gate Arm				
Electric w/stow bracket	B241	\$280.00	\$445.00	N/C
Defogger Fans				
Increase from 2 to 3	B250	N/A	\$65.00	\$70.00
Door, Entrance				
Electric, double out, split type	B260	(\$187.00)	\$325.00	(\$263.00)
Electrical Equipment and Wiring				
Camera System, Front/Rear Back-up View, exterior	B275	N/A	S/E	N/A
Exit, Evacuation Step				
Step & handle at rear door	B310	\$245.00	S/E	\$105.00
Exit, Roof Hatch				
2 Specialty ProLo 9240 series	B324	(\$62.00)	(\$360.00)	N/A
Floor Covering				
1 piece, gray	B373	N/A	\$780.00	(\$212.00)
Mirror, Timer				
Timer for heated mirror	B525	52	S/E	S/E
Mirrors, Crossview				

Rosco, Eye-Max LP, heated	B537	\$41.00	S/E	N/A
Mirrors, Rearview				
Rosco Open View ES, remote, heated, split view	B575	\$309.00	\$265.00	\$132.00
Noise Reduction System				
Perforated ceiling, full bus	B595	S/E	\$641.00	S/E
Paint, Roof				
White, polyurethane	B605	\$355.00	\$220.00	\$373.00
Power Source				
12-volt power source in driver's area	B615	S/E	S/E	S/E
Radio & Public Address System				
AM/FM radio, PA System inside & outside	B623	\$647.00	\$597.00	\$503.00
Seat, Driver's				
National, air ride w/o arm rests	B663	\$115.00	\$192.00	\$42.00
Seat, Driver's Belt				
Driver's belt, blaze orange	B676	\$44.00	N/C	S/E
Seats, Passenger: Color				
Gray	B713	S/E	S/E	S/E
Severe Service Package				
Must meet Colorado Racking Test	B740	S/E	S/E	S/E
Step Tread				
Pebble tread w/metal backing	B750	S/E	N/A	N/A
Stepwell				
Stainless steel	B755	N/A	\$545.00	\$843.00
Stop Arm Signals				
Safe Fleet, Electric, HI-Viz Illuminated stop sign, front and rear	B767	N/A	\$261.00	N/A
Storage Compartment, Large (90-105")				
With light, gas spring & lock (each)	B775	\$788.00	\$1,530.00	\$1,423.00
Storage Compartment Driver's Area				
Over drivers sash window	B781	S/E	\$125.00	\$269.00
Storage Pouch				
Mounted on barrier behind driver	B782	\$21.00	\$16.00	\$50.00
Tail Pipe				
Exhaust Exit, Left Side	B803	N/A	(\$120.00)	\$39.00
		Configured Price \$149,573.00	\$145,691.00	\$159,986.00

Dealer Options

Protect camera system install		\$2,200.00
Black reflective lettering		\$200.00
Stainless steel LH exhaust	53	\$0.00
Delete light monitor		(\$50.00)

Delete Pre-trip activation		\$0.00	
Protect camera system install	\$2,200.00		
Protect camera system install			\$2,200.00
relocation park brake to lower dash		\$0.00	
	<u>Hoekstra</u>	<u>Holland</u>	<u>Midwest Transit</u>
	Unit Price \$151,773.00	\$148,041.00	\$162,186.00
	Total Price \$607,092.00	\$592,164.00	\$648,744.00
	Grand Total \$607,092.00	\$592,164.00	\$648,744.00

Michigan Bus Purchasing
Price Comparison Report - Spec #24671
 Oct 14, 2025 1:14 PM

Buying Organization **Holland**
 670 E 16th St
 Holland MI 49423-3738

Notes Portage 3310 SN Air Gas Phase I 25-26

Product Category Conventional (2025-26 Phase 1)

Product 77 Passenger

Quantity 1

	Option	Option SKU	Buyer Comments	Hoekstra	Holland	Midwest Transit
Product Base Price				\$144,427.00	\$141,388.00	\$153,463.00

Chassis Options

Air Dryer

Bendix AD-IP dryer w/spin-on filter

C101

N/C

(\$231.00)

N/A

Alternator

240-amp, Leece-Neville

C123

\$140.00

S/E

\$159.00

Axle, Front: minimum load

12,000 lbs.

C142

\$159.00

S/E

N/A

Axle, Rear: minimum load

23,000 lbs.

C153

\$623.00

S/E

\$226.00

Batteries

3 12-volt, 1,000-CCA each

C164

\$62.00

\$121.00

\$906.00

Brakes, ESC

Electronic Stability Control for Air Brakes

C172

S/E

S/E

S/E

Brakes, Traction Control

For air brakes

C184

S/E

S/E

S/E

Engine

Cummins ISB 220hp, 600 torque, PTS2500 trans

C204

S/E

Cummins ISB 240 hp wPTS2500 trans

C202

S/E

Gasoline Engine, 7.3 L w/Ford Trans

C218

N/A

(\$3,350.00)

N/A

Fuel Tank

Increase to 100-gallon gasoline tank

C252

N/A

\$375.00

N/A

Headlights

LED Headlamps

55

C266

S/E

S/E

\$657.00

Pedals, Adjustable

Adjustable brake and accelerator pedals	C310	\$917.00	\$912.00	\$550.00
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Rust Proofing

Rust proofing fuel tank anticorrosion spray coating	C315	\$478.00	\$192.00	\$316.00
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Steering

Telescoping steering wheel	C320	S/E	N/C	N/C
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Switches, Ignition

Keyed alike	C350	N/C	\$5.00	\$23.00
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Tires

11R22.5 steer fr; mud/snow rear, Goodyear	C373	N/A	(\$32.00)	(\$410.00)
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Turn Signals

Fender-mounted, LED	C422	\$171.00	S/E	\$132.00
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Warranty, Extended

2 year/unlimited miles	C450	S/E	\$720.00	\$590.00
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Body Options**Air Conditioning**

Thermo King Michigan TM-552-MS, center-plenum, dual discharge system w/TM-21 compressor, 103,000 BTU (includes 5-yr warranty)	B129	\$17,900.00	\$17,400.00	\$18,400.00
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Antenna

Flexible rubber radio antenna	B170	S/E	S/E	N/A
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Battery Cut Off Switch

Add battery cut off switch	B190	S/E	S/E	S/E
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Bus Lock Up System

Front only	B221	N/A	\$64.00	S/E
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Color, Interior

Walls white	B234	N/A	S/E	S/E
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Crossing Gate Arm

Electric w/stow bracket	B241	\$280.00	\$445.00	N/C
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Defogger Fans

Increase from 2 to 3	B250	N/A	\$65.00	\$70.00
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Door, Entrance

Electric, double out, split type	B260	(\$187.00)	\$325.00	(\$263.00)
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Electrical Equipment and Wiring

Camera System, Front/Rear Back-up View, exterior	B275	N/A	S/E	N/A
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Exit, Evacuation Step

Step & handle at rear door	B310	\$245.00	S/E	\$105.00
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Exit, Roof Hatch

2 Specialty ProLo 9240 series	56 B324	(\$62.00)	(\$360.00)	N/A
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Floor Covering

1 piece, gray	B373	N/A	\$780.00	(\$212.00)
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Floor Tracking System				
4 floor rows/1 row over windows/L-track/1 WC (each) (Qty: 5)	B380	(\$1,855.00)	\$3,700.00	\$2,210.00
Mirror, Timer				
Timer for heated mirror	B525	S/E	S/E	S/E
Mirrors, Crossview				
Rosco, Eye-Max LP, heated	B537	\$41.00	S/E	N/A
Mirrors, Rearview				
Rosco Open View ES, remote, heated, split view	B575	\$309.00	\$265.00	\$132.00
Noise Reduction System				
Perforated ceiling, full bus	B595	S/E	\$641.00	S/E
Paint, Roof				
White, polyurethane	B605	\$355.00	\$220.00	\$373.00
Power Source				
12-volt power source in driver's area	B615	S/E	S/E	S/E
Radio & Public Address System				
AM/FM radio, PA System inside & outside	B623	\$647.00	\$597.00	\$503.00
Seat, Driver's				
National, air ride w/o arm rests	B663	\$115.00	\$192.00	\$42.00
Seat, Driver's Belt				
Driver's belt, blaze orange	B676	\$44.00	N/C	S/E
Seats, Child Restraint				
Sabre, 36" track mount (per seat) (Qty: 4)	B698	\$1,600.00	---	---
36" IMMI Sabre ICS - (2) ICS, (2) lap belts, track mount (per seat) (Qty: 4)	B677.4	---	---	\$2,300.00
IMMI 36"-3-pt (Qty: 4)	B677.8	N/A	N/C	N/A
Seats, Passenger				
Deduct for delete seat (per seat) (Qty: 11)	B705	(\$2,662.00)	(\$4,906.00)	(\$1,485.00)
Seats, Passenger: Color				
Gray	B713	S/E	S/E	S/E
Seats, Track-mounted				
36" seat (Qty: 4)	B729	\$1,516.00	N/C	\$296.00
Severe Service Package				
Must meet Colorado Racking Test	B740	S/E	S/E	S/E
Step Tread				
Pebble tread w/metal backing	B750	S/E	N/A	N/A
Stepwell				
Stainless steel	B755	N/A	\$545.00	\$843.00
Stop Arm Signals				
Safe Fleet, Electric, HI-Viz Illuminated stop sign, front and rear	B767	N/A	\$261.00	N/A
Storage Compartment, Large (90-105")				
With light, gas spring & lock (each)	B775	\$788.00	\$1,530.00	\$1,423.00

Storage Compartment Driver's Area				
Over drivers sash window	B781	S/E	\$125.00	\$269.00
Storage Pouch				
Mounted on barrier behind driver	B782		\$21.00	\$16.00
Tail Pipe				
Exhaust Exit, Left Side	B803	N/A	(\$120.00)	\$39.00
Wheelchair Entry				
Midship lift door w/Braun NL919IB, 34" wide	B828		\$6,704.00	\$5,937.00
Wheelchair Securements (L-Track)				
Q-Straint Q-8300-A1QRT (each) (Qty: 5)	B854		\$3,920.00	\$2,470.00
			Configured Price	\$176,696.00
			\$170,292.00	\$185,042.00

Dealer Options

Protect camera system install			\$2,200.00	
Black reflective lettering			\$200.00	
Stainless steel LH exhaust			\$0.00	
Delete light monitor			(\$50.00)	
Delete Pre-trip activation			\$0.00	
Protect camera system install		\$2,200.00		
Protect camera system install				\$2,200.00
B720 2 lap belts per location			\$816.00	
relocation park brake to lower dash			\$0.00	
			Hoekstra	Holland
			Unit Price	Midwest Transit
			\$178,896.00	\$173,458.00
			\$187,242.00	\$187,242.00
			Total Price	\$178,896.00
			\$173,458.00	\$187,242.00
			Grand Total	\$178,896.00
			\$173,458.00	\$187,242.00

To: Johnny Edwards, Superintendent
From: Russ Gerber, Assistant Superintendent of Operations
CC: Paula Johnson, Director of Finance
Date: November 17, 2025
Re: Box Truck for Food Service

RECOMMENDATION

I am recommending that the Board of Education approve the purchase of a 2026 Econoline-450 with Box Truck and liftgate from Bob Maxey Ford in Detroit, MI for a total of \$74,900 to come from the Lunch Fund Excess Fund Balance.

BACKGROUND INFORMATION

The Food Service Department currently operates a daily delivery program that transports meals and supplies from the central kitchen to multiple satellite elementary school sites. These deliveries include breakfast, lunch, milk, and other food service items essential to the daily meal programs at each school. Reliable transportation is critical to maintaining consistent meal service schedules and ensuring food safety during transit.

The existing box truck used for these deliveries has become increasingly unreliable due to age and mileage. Frequent mechanical issues and downtime have resulted in delivery delays, increased maintenance costs, and logistical challenges for food service operations. To maintain compliance with food safety regulations and ensure efficient service to all elementary schools, the purchase of a new food service box truck is necessary. This investment will support continued timely meal delivery and reduce long-term maintenance expenses associated with the current aging vehicle.

At the same time, we will retire the current box truck we use for Food Service that is in a constant state of disrepair. The district last purchased a box truck for food service in 2012, and this investment ensures we continue providing safe, dependable, and cost-effective transportation for our food service program.

BIDDING PROCESS

The passenger vans were competitively bid with Bob Maxey Ford. being the lowest bidder who best fits the needs and requirements of the transportation department. A bid tab has been attached to this recommendation for your review. The increase in price from the bid tab is an adjustment in moving up from the F350 (\$69,865) to the F450(\$74,900). I would be happy to answer any questions.

Bid Tab RFP# 20472 Food Service Truck
Responses Due 10/10/2025 @ 10:00 AM

Vendor Name	Bob Maxey Ford	Freightliner of Kalamazoo	Spirit Ford, INC
Location	Detroit, MI	Mattawan, MI	Ann Arbor, MI
Phone Number	313-420-1092	616-719-9100	248-403-1781
Contact Name	Frank Kurta	Eric Schultz	Michael White
Contact Email	frank.kurta220@gmail.com	erics@ftlgr.com	michaelw@spiritforddundee.com
Legal Forms			
Iran	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Familial	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Legal Status	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Vehicle Make/ Model	2025 Ford Econoline w/Box Truck	Freightliner M2-106	Ford Econoline E350 or 450 Cutaway
Vehicle Year	2026	2027	2026
Cubic Feet of Cargo:	890	970	840
Unit Price Delivered	\$69,865.00	\$113,160.00	\$77,848.00
Total Price	\$69,865.00	\$113,1600.00 + Tariff costs	350- \$77,848 450- \$79,838
Estimated Delivery	70-90 days aro	April 2026	90 to 120 days aro
MISC		Tariff to be added*	

Signature  10/10/25

Signature  10-10-25

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 8, 2025, 6:30 P.M.**

Note Page

VII. Required Action Items

1. Summer Tax Resolution (EL 2.4)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Annual Summer Tax Resolution that authorizes Portage Public Schools to continue its summer tax collections in 2026, as presented.



TO: Johnny Edwards, Superintendent
FROM: Paula Johnson, Director of Finance
DATE: October 29, 2025
SUBJECT: Summer Tax Collection Resolution

Recommendation

That the Board of Education approve the attached Annual Summer Tax Resolution that authorizes the Portage Public Schools to continue our summer tax collections in 2026.

Background Information

Attached is a resolution regarding the authorization of summer tax collections, which was prepared by Thrun Law Firm. This resolution is similar to the resolution that has historically been approved by the Board each year. It facilitates the approval of a summer property tax levy.

The Board is still required to notify all taxing jurisdictions by December 31, 2025 of our intent to levy summer taxes. In previous years, we have limited our summer collection to the City of Portage due to the collection costs that the other tax units have proposed. In conjunction with the other Districts in Kalamazoo County who levy taxes in the City of Kalamazoo, we continue to analyze the possibility of collecting summer taxes with them as they have updated their charter with regard to tax collections.

As almost 95% of our operating tax collections come from the City of Portage, the summer tax collection allows the District to continue operating without state aid collections in the month of September. Without the summer tax collection, the District would need to borrow operating funds for cash flow purposes.

I would be happy to answer any questions that you or Board members may have on this resolution.

Attachment

Annual Summer Tax Resolution

Portage Public Schools, County of Kalamazoo, State of Michigan (the "District")

A regular meeting of the board of education of the District (the "Board") was held in Portage Central High School, 8135 S. Westnedge Avenue, Portage, MI 49002, within the boundaries of the District, on the 8th day of December, 2025, at 6:30 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District within the City of Portage, and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2025 its previously-adopted ongoing resolution imposing a summer tax levy, with respect to the City of Portage, of 100% of annual school property taxes, including debt service, upon property located within the District within the City of Portage, and continuing from year-to-year until specifically revoked by the Board, and requests that the City of Portage collect those summer taxes.

2. The Superintendent, the Director of Finance and Treasurer, or a designee thereof, is authorized and directed to forward to the governing body of the City of Portage a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that the City of Portage agree to collect the summer tax levy for 2026 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the City of Portage's governing body on or before December 31, 2025.

3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent, the Director of Finance and Treasurer, or a designee thereof, is authorized and directed to negotiate on behalf of the District with the governing body of the City of Portage for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members _____

Nays: Members _____

Resolution declared _____.



**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 8, 2025, 6:30 P.M.**

Note Page

VIII. Action Items

1. Administrative Handbook Changes (EL 2.3)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education approve the administrative handbook changes, as presented.



Bradley D. Galin, MBA, SPHR
Director of Human Resources
Phone: 269.323.5152
bgalin@portageps.org

To: Board of Education
From: Bradley Galin, MBA, SPHR
Date: November 17, 2025
Re: Administrator Handbook Recommendations

RECOMMENDATION:

It is recommended that the Board of Education approve changes to the Administrator Handbook as presented.

Background

The administrator handbook has been updated with the following changes:

Change to the health insurance to reflect change from ABC 1 to ABC 2.5 and a change in how HSA contributions are made.

Language to allow a different retirement date for 52-week administrators other than the end of a school year.

Changes to the request process for administrators attending conferences to allow for more consistent tracking of conference attendance.

Update to the administrator pay scale as part of the handbook to comply with new requirements from the Office of Retirement Services. This update reflects the changes already approved by the Board following the contract settlement with the PEA

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 8, 2025, 6:30 P.M.**


Note Page

IX. Discussion Items

1. NEOLA Policy Updates (BL 0131.1)



Johnny Edwards
Superintendent
Phone: 269.323.5182
jedwards@portageps.org

To: Board of Education
From: Johnny Edwards
Date: December 8, 2025 
Re: Policy Updates
CC: Executive Team; Principals and Assistant Principals

The proposed operational policies included in this update have been reviewed by NEOLA's legal counsel to ensure compliance with applicable statutes and further examined by the appropriate district-level administrators and are recommended for adoption by the Board.

This update is in two segments – nondiscrimination related policies and miscellaneous policies. They are detailed below.

Policies that require only technical updates (e.g., grammar, punctuation, etc.) are not typically brought to the Board. There are a few in this update, addressed below.

POLICY UPDATES RE NONDISCRIMINATION & RELATED ISSUES

Largely at the request of NEOLA clients and in an attempt to streamline the complex collection of Nondiscrimination, Anti-Harassment, and related issues, NEOLA consolidated several policies in order to provide a comprehensive approach to related employment issues. The definitions included are consistent with related policies (e.g., Title IX - Policy 2266), and the grievance process is designed to be consistent throughout the investigation, decision-making, and appeal stages. Adoption of Policies 1422/3122/4122 allows for the deletion/rescission of six (6) policies - 1422.02/3122.02/4122.02 and 1662/3362/4362.

Note, the policies grouped and shown as 1xxx/3xxx/4xxx are essentially the same policy. The 1xxx policy pertains to administration, 3xxx to professional staff, and 4xxx to support staff.

Technical Corrections

NEOLA recommended technical corrections to five (5) policies, correcting the address and contact information for the U.S. Department of Education, Office for Civil Rights, formerly referencing the Cleveland Office (now closed) to the Washington, D.C. office. The policies are: 2260-Nondiscrimination and Access to Equal Education Opportunity, 2260.01-Section 504/ADA Prohibition Against Discrimination Based on Disability, 1623/3123/4123-Section 504/ADA Prohibition Against Disability Discrimination in Employment). I have reviewed and approved the technical corrections.

MISCELLANEOUS POLICY UPDATES

Policy 2210 - Curriculum Development - Approved Courses (Revised)

Changes to this policy reflect the latest changes to the Pupil Accounting Manual 2024-2025, Michigan Department of Education.

Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities (Revised)

A revision to this policy is necessary because of June 23, 2025, the National Incident-Based Reporting System ("NIBRS") definition of fondling changed. The term officially is "criminal sexual contact". The terms "sexual orientation and gender identity" have been retained in the parenthetical definition of "sex" in the policy since these protections have been required in Michigan by the Elliott-Larsen Civil Rights Act ("ELCRA") (Act 453 of 1976) (M.C.L. 37.2101 et. seq.) and specifically as amended by the Michigan Legislature in 2023. Additionally, the address of the USDOE Office for Civil Rights has been changed to the Washington, D.C. office.

Policy 2412 - Homebound Instruction Program (Revised)

This policy has been revised to reflect the latest changes to the Pupil Accounting Manual 2024-2025, Michigan Department of Education.

Policy 4162 - Controlled Substance and Alcohol Policy for Commercial Motor Vehicle ("CMV") Drivers and Other Employees Who Perform Safety-Sensitive Functions (Revised)

Revisions to this policy reflect the statutory and regulatory changes to the Return-to-Duty ("RTD") process as required by the Federal Motor Carrier Safety Administration ("FMCSA"), including evaluation by a qualified Substance Abuse Professional, education and/or treatment, and follow-up evaluation. This revision should be adopted to maintain compliance with current requirements.

Policy 5120 - Assignment within District (Revised)

This policy has been revised in response to U. S. Department of Education's specific focus on Title VI and race in response to the United States Supreme Court's decision in Students for Fair Admissions v. Harvard, which prohibits preferential treatment based on race in college admissions. The decision apparently extends to any program or hiring practice that provides preferential treatment to any protected class.

Policy 5460 - Graduation Requirements (Revised)

Revisions to this policy come at the request of NEOLA clients to provide an option regarding Universal FAFSA provisions that are required of districts participating in the MiLEAP 2024-2025 Universal FAFSA Challenge. This provision is not currently required by law, but is necessary to secure funding offered as a part of the Challenge.

Policy 5517.01 - Bullying and Other Aggressive Behavior toward Students (Revised)

This policy was revised to include the definitions and additional components included in the latest version of the Michigan State Board of Education's Model Anti-Bullying Policy.

Policy 7540.02 - Digital Content and Accessibility (Revised)

Revisions to this policy reflect the U.S. Department of Justice (“DOJ”) final rule provisions under Title II of the Americans with Disabilities Act (“ADA”) requiring state and local government entities — including public schools — to make web content and mobile applications accessible to individuals with disabilities.

Policy 8300 - Continuity of Organizational Operations Plan (Revised)

This policy has been revised to include additional language and options regarding cybersecurity safeguards.

Policy 8305 - Information Security (Revised)

Revisions to this policy include additional language and options regarding cybersecurity safeguards.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 8, 2025, 6:30 P.M.**

Note Page

IX. Discussion Items

2. Purchase of Smart Boards for LCE & TWL (OP 6320)

Should the Board opt to move this discussion item to action, the following motions are offered:

Motion offered by _____, seconded by _____, to move the Purchase of Smart Boards to action.

Motion offered by _____, seconded by _____, that the Board of Education approve the purchase of sixteen (16) Smart RX Interactive Flat Panels from Forte, Inc. in the amount of \$87,452.00 for 12th Street Elementary and Lake Center Elementary schools; the funds will come from the 2025 Bond Fund (the third series from the 2021 vote).

To: Johnny Edwards, Superintendent

From: Ryan Miller, Director of Information and Technology

CC: Paula Johnson, Director of Finance

Date: December 8, 2025

Re: Interactive Flat Panels for TWL & LCE

RECOMMENDATION

I recommend that the Board of Education approve the purchase of sixteen Smart RX Interactive Flat Panels from Forte, Inc. in the amount of \$87,452 for 12th Street and Lake Center Elementary Schools. The funds for these Interactive Flat Panels will come from the 2025 bond fund (the third series from the 2021 vote).

BACKGROUND INFORMATION

The current 12th Street Elementary and Lake Center Elementary schools opened their doors in 2009 and 2010, respectively. The classroom technology in both buildings has remained the same since they opened, and is long overdue for refreshment and replacement.

Our focus on classroom technology in our new elementary schools opened up the possibility to consider Interactive Flat Panels (IFPs) for the common areas in our new buildings, but has also helped us realize the possibility and potential of utilizing IFPs as the primary classroom technology device at the elementary level throughout the district. We believe that IFPs are the best fit and path forward for our new elementary schools, as well as our existing schools that are due for classroom technology updates.

We would like to order sixteen IFPs now - eight for each building - to help the 12th Street & Lake Center teachers learn how to use them, and ensure a more seamless adoption as they work toward using the new technology throughout their buildings starting in the Fall of 2026. The eight IFPs in each building will be enough for one per grade level, plus two extra IFPs for Specials Teachers, etc. The devices will be distributed throughout the building during the rest of this school year and we will utilize Smart's robust Professional Development program to train and prepare the staff at each building. We will then order another batch of IFPs during the early summer of 2026 to ensure delivery and installation for the beginning of next school year.

IFPs are the ideal classroom technology solution for our elementary schools. They provide a future-ready instructional tool that enhances collaboration, supports differentiated instruction, and integrates seamlessly with our current educational technology platforms. IFPs deliver clear, vibrant visuals in any lighting condition and require minimal upkeep. Compared to standard TVs, IFPs offer touch interactivity, integrated educational software, and greater classroom utility beyond passive viewing.

Priorities:

- Seamless Integration with Current Technology Systems
 - Native Google Workspace integration
 - Native Microsoft integration
- Ease of Use, Adoption, & Implementation for Students & Staff
 - NFC Reader - Allows login with Smart Card, Chromebook, or cell phone
 - Lumio Software
 - Professional Development (Live / In Person) included with purchase
- Flexible, Rugged, Reliable, & Dependable
 - Mounted on a height adjustable and movable SmartCart
 - 7-Year Extended Warranty

- Expected Lifespan of physical panel is 10+ years
- OPS expansion provides additional years of service

BIDDING PROCESS

These items were selected through the REMC Bid Save process, and therefore, did not require the formal bidding process. I have enclosed the device quote and additional resources for your convenience and consideration.

If the Board of Education is comfortable, it would be appreciated if this recommendation could be approved at the December 8, 2025 Board meeting. I would be happy to answer any questions that the Board may have on this purchase.

Enclosure

Quote



Reference Number: 1407908
Date: December 02, 2025

Portage Public Schools -- 75" SMART RX panels with SMART carts (qty = 8)

Prepared By: Ben Kevern
Phone:
Email: ben.kevern@ourforte.com

FORTÉ
48679 Alpha Drive, Suite 140, Wixom, MI 48393
Phone: (469)359-4081
Fax: (248)957-6151

COMPANY

Portage Public Schools
8107 Mustang Drive
Portage, MI 49002

Contact: Ryan Miller
Phone: (269) 323-5100
Email: rlmiller@portageps.org
Account Number: PPS0014

PROJECT SITE

12th Street Elementary School
6501 South 12th Street
Portage, MI 49024

Contact: Ryan Miller
Phone: (269) 323-5100
Email: rlmiller@portageps.org
Account Number: PPS0014

INVOICE TO

Portage Public Schools
8107 Mustang Drive
Portage, MI 49002

Contact: Ryan Miller
Phone: (269) 323-5100
Email: rlmiller@portageps.org
Account Number: PPS0014

PRODUCTS AND SERVICES SUMMARY

Equipment	\$43,576.00
Integration	\$0.00
PRO Support	\$0.00
Lift Gate Delivery	\$150.00
Tax	\$0.00
Grand Total	\$43,726.00

Unless otherwise specified. The prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the time stated for payment on each invoice. Discount only applies to new items included on the invoice, and only applies if the balance on the invoice is paid in full.

All returned equipment is subject to a restocking charge. The prices are valid for 15 days and may be locked in by signing this Retail Sales Agreement.

Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event FORTÉ must pursue collection of unpaid invoices, Customer agrees to pay all of FORTÉ's costs of collection, including its attorneys' fees.

PRODUCTS AND SERVICES DETAIL

<u>Model #</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Extended</u>
FSE-510-W	SMART	SMART Electric Height Adjustable Floor Stand, FSE-510-W, UL Listed, White	8	\$1,149.00	\$9,192.00
		SMART Board RX275 Interactive Display bundle	8	\$4,298.00	\$34,384.00
RX275	SMART	SMART Board RX075 series interactive display with iQ	8		
SRM-5	SMART	SMART Remote Management - 5 year subscription	8		
EOW4-SBID-75-7Y	SMART	4 Year Assure warranty extension with RM for SMART Board 75" interactive display - Years 4 to 7	8		
		Lift Gate Delivery			\$150.00
		Total:			\$43,726.00

Quote



Reference Number: 1407913
Date: December 02, 2025

Portage Public Schools -- 75" SMART RX panels with SMART carts (qty = 8)

Prepared By: Ben Kevern
Phone:
Email: ben.kevern@ourforte.com

FORTÉ
48679 Alpha Drive, Suite 140, Wixom, MI 48393
Phone: (469)359-4081
Fax: (248)957-6151

COMPANY

Portage Public Schools
8107 Mustang Drive
Portage, MI 49002

Contact: Ryan Miller
Phone: (269) 323-5100
Email: rlmiller@portageps.org
Account Number: PPS0014

PROJECT SITE

Lake Center Elementary School
10011 Portage Road
Portage, MI 49002

Contact: Ryan Miller
Phone: (269) 323-5100
Email: rlmiller@portageps.org
Account Number: PPS0014

INVOICE TO

Portage Public Schools
8107 Mustang Drive
Portage, MI 49002

Contact: Ryan Miller
Phone: (269) 323-5100
Email: rlmiller@portageps.org
Account Number: PPS0014

PRODUCTS AND SERVICES SUMMARY

Equipment	\$43,576.00
Integration	\$0.00
PRO Support	\$0.00
Lift Gate Delivery	\$150.00
Tax	\$0.00
Grand Total	\$43,726.00

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RX275	SMART	SMART Board RX075 series interactive display with iQ	8		
SRM-5	SMART	SMART Remote Management - 5 year subscription	8		
EOW4-SBID-75-7Y	SMART	4 Year Assure warranty extension with RM for SMART Board 75" interactive display - Years 4 to 7	8		
		Lift Gate Delivery			\$150.00
		Total:			\$43,726.00

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
ADMINISTRATION BUILDING, CONFERENCE RM #1
DECEMBER 8, 2025, 6:30 P.M.**

Note Page

X. Closed Session

1. Discuss Periodic Personnel Evaluation (Superintendent) (OMA)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education move into closed session to discuss periodic personnel evaluation (superintendent), as allowed under the Open Meetings Act 15.268, Section 8(a).