

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
POLICY GOVERNANCE RETREAT
CONFERENCE RM #1, PORTAGE PUBLIC SCHOOLS' ADMINISTRATION BUILDING, 8107 MUSTANG
DRIVE, PORTAGE, MI 49002
MAY 20, 2024, 4:00 PM
AGENDA**

VISION STATEMENT

An exceptional, continuously improving learning culture with high expectations, committed to all!

MISSION STATEMENT

Portage Public Schools will educate all students to achieve their potential.

I. CALL TO ORDER	
II. REVISIONS/APPROVAL OF AGENDA	2
III. COMMENTS OR COMMUNICATIONS	3
1. BY CITIZENS	
IV. DISCUSSION ITEMS	
1. SUPERINTENDENT EVALUATION	4
2. FINALIZE ENDS 1.1	5
3. COMMUNITY SURVEY FOLLOW-UP	6
V. ADJOURN	

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – POLICY GOVERNANCE RETREAT
ADMINISTRATION BUILDING, CONFERENCE ROOM #1
MAY 20, 2024, 4:00 P.M.**

Note Page

II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – POLICY GOVERNANCE RETREAT
ADMINISTRATION BUILDING, CONFERENCE ROOM #1
MAY 20, 2024, 4:00 P.M.**

Note Page

III. Comments or Communications

1. By Citizens

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – POLICY GOVERNANCE RETREAT
ADMINISTRATION BUILDING, CONFERENCE ROOM #1
MAY 20, 2024, 4:00 P.M.**

Note Page

IV. Discussion Items

1. Superintendent Evaluation

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – POLICY GOVERNANCE RETREAT
ADMINISTRATION BUILDING, CONFERENCE ROOM #1
MAY 20, 2024, 4:00 P.M.**

Note Page

- IV. Discussion Items**
- 2. Finalize Ends 1.1

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – POLICY GOVERNANCE RETREAT
ADMINISTRATION BUILDING, CONFERENCE ROOM #1
MAY 20, 2024, 4:00 P.M.**

Note Page

IV. Discussion Items

3. Community Survey Follow-Up

Minutes

Owner Linkage Committee

May 6, 2024

Present: Terri Novaria, Randy VanAntwerp, Michelle Karpinski, Mark Bielang, Bo Snyder

Meeting purpose: What actions should the board take based on the results of the community survey? (Coming at this from an owner linkage perspective.)

Overall take-aways from the survey:

- High level of agreement with the five ends statements.
- Many are “unsure” about how we’re performing on the ends.
- Lots of feedback on specific means issues, which remain in the domain of administration.

Recommendation: Focus on communicating better with owners about performance related to the ends statements and several other areas identified as high-priority by the survey. Let owners know what board actions have taken place that show results and/or attention given to these high-priority areas. Keep these communications tight and on point. As it happens, areas of interest in the survey align with the pillars used within the District (with wording tweaks TBD to best communicate with the public):

- Student success
 - Results from monitoring reports, and
 - Planned actions to impact future results, often reported orally during monitoring report presentations
- Safety
- Fiscal responsibility

Brief, summarized actions from board meetings and monitoring reports received would be included within the three-part framework identified above.

Focus on several additional communication mechanisms (final details TBD):

1. Social media would be used to distribute the material within days of each board meeting.
2. Include these summaries in the District Extra.
 - a. Begin to mail the District Extra to owner addresses outside the city of Portage.
3. We may find that this is done better by sending a Supplement with the District Extra because we may simply need additional space. Michelle will do some preliminary cost estimates on this.
 - a. Alternative: Send a postcard to all owners several times each year with a link to a webpage that includes the summary.

Owners would see two new things: Reports soon after each board meeting of key board actions via social media; and periodic mailed reports with the same (or slightly more detailed) information.

The committee agreed that minutes from our discussion would be drafted and sent to the full board prior to our May retreat where we would discuss these recommendations further.

Respectfully submitted,

Bo Snyder