

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
CENTRAL HIGH SCHOOL ROOM #1136, 8135 S. WESTNEDGE, PORTAGE, MICHIGAN 49002
JULY 24, 2023, 6:30 PM
AGENDA**

VISION STATEMENT

An exceptional, continuously improving learning culture with high expectations, committed to all!

MISSION STATEMENT

Portage Public Schools will educate all students to achieve their potential.

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**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JULY 24, 2023, 6:30 P.M.**

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II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
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III. Reports

1. Superintendent's Report
 - a. Bond Project Update

 - b. Review of NHS 2025 Student Trip to Europe

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JULY 24, 2023, 6:30 P.M.**

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VI. Consent Agenda

1. Approval of Minutes
 - a. June 19, 2023 Special, Closed & Regular Business Meeting
 - b. June 26, 2023 Special Meeting

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

**SPECIAL MEETING & REGULAR BUSINESS MEETING
JUNE 19, 2023**

SPECIAL MEETING

The Special Meeting of the Board of Education of Portage Public Schools held on Monday, June 19, 2023, was called to order at 4:00 p.m. by President Van Antwerp in Conference Room #1 of the Administration Building.

Board Trustees Present: Emily Crawford, Keith Crowell, Ean Hamilton, Kimberly Larson, Terri Novaria, Bo Snyder, Randy Van Antwerp

Board Trustees Absent: None

REVISIONS/APPROVAL OF AGENDA

Motion offered by Ms. Hamilton, seconded by Mrs. Novaria, that the Board of Education approve the agenda as printed.

The motion carried unanimously.

COMMENTS OR COMMUNICATIONS

There were no comments or communications.

CLOSED SESSION

Motion offered by Mr. Crowell, seconded by Mrs. Crawford, that the Board of Education move into closed session to discuss periodic personnel evaluation (superintendent) and collective bargaining strategy, both as allowed under the Open Meetings Act 15.268, Sections 8(a) and 8(c) respectively.

Upon a roll call vote, the motion carried unanimously.

The Board entered into closed session at 4:01 p.m. and returned to open session at 6:08 p.m.

With no further business to come before the Board, the special meeting was adjourned at 6:09 p.m.

REGULAR BUSINESS MEETING

The Regular Business Meeting of the Board of Education of Portage Public Schools held on Monday, June 19, 2023, was called to order at 6:30 p.m. by President Van Antwerp. The meeting was held in Room #1136 of Portage Central High School. The Pledge of Allegiance was recited.

Board Trustees Present: Emily Crawford, Keith Crowell, Ean Hamilton, Kimberly Larson, Terri Novaria, Bo Snyder, Randy Van Antwerp

Board Trustees Absent: None

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mr. Crowell, seconded by Mrs. Crawford, that the Board of Education approve the agenda as printed.

The motion carried unanimously.

BUDGET HEARING

President Van Antwerp opened the budget hearing at 6:31 p.m.

Review of 2023-24 Proposed Budget & Comments/Questions Regarding the Proposed Budget

By law, school districts must have their budget for the upcoming school year adopted by July 1 each year. The state typically has not finalized their budget by that time, which requires schools to develop their budget based on assumptions on what funding the state will provide. This holds true this year. The state has not finalized their budget as of today.

Ms. Paula Johnson, Director of Finance, and Ms. Samantha Stevens, Business Manager, provided a presentation on the 2023-24 proposed budget and responded to questions from Trustees.

President Van Antwerp asked for public comment related to the budget, and hearing none, he adjourned the budget hearing at 7:00 p.m.

REPORTS

Superintendent's Report

Bond Project Update

Mr. Johnny Edwards, Assistant Superintendent of Operations, provided an update on elementary bond work.

The curtain wall project at Portage Northern is underway. This is essentially a facelift to the exterior of the building so it will blend in more with North Middle School and the Natatorium.

Relative to the Haverhill construction project and the upcoming sanitation and utility work on Manhattan Street, the City requires that we hold a meeting with neighbors to make them aware of the impact to their access and utility services. The meeting is set for June 22 (was June 14) at 5:30 p.m.

in the gym at Haverhill Elementary. At this meeting, we will explain the construction process and respond to resident questions.

On June 26, 2023, we will hold our second of two construction document review meetings, after which the Haverhill construction package will go out to bid.

Relative to the Central Elementary construction project, the bid opening June 21. Owen-Ames-Kimball will hold post-bid meetings with the various job contractors on June 26 and June 28. We plan to bring a recommendation to the Board at their July 24, 2023 meeting. Also at the July meeting, a recommendation is expected for Haverhill footings and foundation work.

At the Board's August 21, 2023 meeting, we plan to bring the Haverhill construction package to the Board for approval.

Mr. Edwards showed some photos taken at the recent groundbreaking ceremonies for Central Elementary and Haverhill Elementary.

Financial Report

The report was included in the agenda packet. There was no formal review.

Matt's Law Report

Dr. Michael Pascoe, Assistant Superintendent of Instruction, reported on bullying data for the 2022-23 school year, which covered comparison data by school year and anti-bullying strategies.

President Van Antwerp thanked Dr. Pascoe for the report.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the floor to public comment. Mrs. Novaria read aloud the guidelines for public participation.

The Board heard public comments for 30 minutes, moved on with the agenda, and then heard the balance of comments from those that signed-up to address the Board. The public comment is captured below.

Matt Caramagno addressed the Board with concerns about the work/learning environment at Angling Road Elementary.

Ashley Bowen spoke in support of staff/students at Angling Road Elementary.

Vicki Hoover shared concerns regarding the work/learning environment at Angling Road Elementary.

Laura Crocker also shared concerns about the work/learning environment at Angling Road.

Nic Wight commented on the work/learning environment at Angling Road Elementary.

Johnna Kline remarked about conditions at Angling Road Elementary impacting staff/students.

Betsy Doren also commented on conditions affecting staff/students at Angling Road Elementary.

Jillian Hardy expressed her concerns regarding work/learning conditions at Angling Road Elementary.

Stacy Reinhart spoke in support of staff/students at Angling Road Elementary.

Lori Arnold addressed the Board regarding the Angling Road Elementary work/learning environment.

Marcia Moore remarked about conditions at Angling Road Elementary.

Ann Armbruster shared concerns regarding work/learning conditions at Angling Road Elementary.

Benjamin Hutchins opted not to address the Board.

Billee Ward spoke in opposition to the proposed Fishtank curriculum.

Jenny Toffee commented in support of Angling Road Elementary staff and students.

Katrina Schreuder spoke in opposition to the proposed Fishtank curriculum.

Ashley Brown also shared remarks in support of staff/students at Angling Road Elementary.

Brendan Brown shared concerns regarding work/learning conditions at Angling Road Elementary.

Karl & Danielle Morrison opted not to address the Board.

Lindsey & Jeff Robinson were not present to speak.

Teresa Forton addressed the Board in support of the proposed Fishtank ELA curriculum.

Lesa Warr shared concerns regarding the work/learning conditions at Angling Road Elementary.

Dennis Kozian shared concerns regarding custodial services.

Jason Wodsworth spoke in opposition to the proposed Fishtank curriculum.

Kelly Sackett shared concerns with the proposed Fishtank curriculum.

President Van Antwerp thanked all of the public speakers.

Trustee comments follow.

Mrs. Novaria visited the Bonine House in Vandalia, MI – a museum and station on the Underground Railroad. It was “an amazing experience.”

Mrs. Crawford thanked the public for their comments.

Ms. Larson also thanked the public commenters.

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda items for approval by the Board of Education: That the Board of Education approve the June 5, 2023 Special Meeting, Closed Session, and Committee of the Whole Work Session minutes; approve a two-year contract extension of the custodial services contract with Grand Rapids Building Services for custodial services in the amount of \$2,200,000 per year, for the 2023-24 and 2024-25 school years; approve membership renewal to the Michigan Association of School Boards for 2023-24 without the Dues-Plus option, for a renewal total of \$10,101.00; and approve the revisions to Bylaws 0143.1 – Public Express of Board Members, 0154 - Motions, 0167.6 – Use of Social Media and 0175.1 – School Board Conferences, Conventions, and Workshops; Policy 6320 - Purchasing, Policy 7300 – Disposition of Real Property, and Ends Policy 1.0 – Global Ends, as presented.

There being no objections, the motion carried unanimously.

REQUIRED ACTIONS

Amended Budget Appropriation Resolutions for 2022-23

Motion offered by Mr. Snyder, seconded by Mrs. Novaria, that the Board of Education approve the resolutions for the General Fund, Debt Retirement Fund, Building & Site Sinking Fund, and School Service Funds budgets for 2022-23, as presented.

The motion carried unanimously.

2023-24 Budget Resolutions

Motion offered by Mrs. Novaria, seconded by Mrs. Crawford, that the Board of Education approve the resolutions for the General Fund, Debt Retirement Fund, Building & Site Sinking Fund, and School Services Funds budgets for 2023-24, as presented.

The motion carried unanimously.

Resolution to set 2023 Tax Rates

Motion offered by Mr. Crowell, seconded by Mr. Snyder, that the Board of Education approve the Resolution to Set 2023 Tax Rates for Summer and Winter Taxes, as presented.

The motion carried unanimously.

ACTION ITEMS

Commitment of Funds Resolution

Motion offered by Mrs. Crawford, seconded by Mrs. Novaria, that the Board of Education approve the Commitment of Funds Resolution, as presented.

The motion carried unanimously.

New Administrator Appointments

Mr. Brad Galin, Director of Human Resources, introduced Mr. Dylan Patterson as the new Assistant Principal at Northern High (pending Board approval) and reviewed Mr. Patterson's qualifications and experience.

Motion offered by Ms. Larson, seconded by Ms. Hamilton, that the Board of Education approve, as presented, the administrator appointment of Dylan Patterson as the new Assistant Principal at Portage Northern High School effective with the 2023-24 school year.

The motion carried unanimously.

The Board congratulated Mr. Patterson.

Administrative Contract Extensions

Motion offered by Ms. Hamilton, seconded by Ms. Larson, that the Board of Education authorize the Superintendent to issue Administrator contract extensions, as presented, not-to-exceed beyond June 30, 2025, and with additional compensation in the aggregate, as approved by the Board as part of the initial 2023-24 budget.

Per Superintendent Bielang, this is a recommendation to extend administrator contracts as noted. President Van Antwerp added this is a routine approval done annually.

The motion carried unanimously.

Retiree Proclamation

Motion offered by Mrs. Novaria, seconded by Mrs. Crawford, that the Board of Education approve the Retiree Proclamation, as presented.

Mrs. Novaria read the proclamation aloud.

The motion carried unanimously.

President Van Antwerp thanked Jim French for his service and wished him well in retirement.

Curriculum Purchase

The curriculum purchase recommendation was reviewed/discussed at the June 5, 2023 board meeting and returns for more information to be shared regarding the ELA portion.

Dr. Mackenzie Sheahan, Multi-Tiered Systems of Support District Coordinator & Curriculum Support, and Dr. Kelly Jensenius, Director of Elementary Education, reported on English Language Arts (ELA) summer curriculum work. They reviewed the guiding principles for ELA resource adoption, ELA units for each grade K-8, and the proposed curriculum purchase recommendation.

Board discussion followed and Trustee questions were addressed - all mainly around concerns raised about the Fishtank curriculum. The following motion was offered.

Motion offered by Mr. Snyder, seconded by Ms. Hamilton, that the Board of Education approve the purchase of the 2023-24 school year curriculum materials for Kindergarten through 12th-grade new curriculum adoptions and text version updates, as presented: Fishtank Learning \$112,641.26, UFLI \$39,895.32, Great Minds Ph.D. \$82,664.01, Big Ideas Mathematics \$122,160, Advanced Placement Statistics \$22,880.47, and International Baccalaureate Biology, Physics, and Chemistry \$23,166, for a total purchase of \$403,407.06. The funding source for the purchase will be the 2023-24 General Fund Budget with selected ELA resources being funded through ESSER III.

Mrs. Crawford asked that the motion be amended to exclude the Fishtank portion. Board discussion followed.

Motion offered by Mrs. Crawford, seconded by Ms. Larson, to exclude the Fishtank portion of the curriculum purchase motion.

The motion was defeated - 2 Yes (Crawford, Larson) to 5 No (Crowell, Hamilton, Novaria, Snyder, Van Antwerp).

The original motion above (and shown below) was voted on.

Motion offered by Mr. Snyder, seconded by Ms. Hamilton, that the Board of Education approve the purchase of the 2023-24 school year curriculum materials for Kindergarten through 12th-grade new curriculum adoptions and text version updates, as presented: Fishtank Learning \$112,641.26, UFLI \$39,895.32, Great Minds Ph.D. \$82,664.01, Big Ideas Mathematics \$122,160, Advanced Placement Statistics \$22,880.47, and International Baccalaureate Biology, Physics, and Chemistry \$23,166, for a total purchase of \$403,407.06. The funding source for the purchase will be the 2023-24 General Fund Budget with selected ELA resources being funded through ESSER III.

The motion carried – 5 Yes (Crowell, Hamilton, Novaria, Snyder, Van Antwerp) to 2 No (Crawford, Larson).

DISCUSSION ITEMS

Curriculum Purchase

Dr. Mackenzie Sheahan reviewed the curriculum materials purchase. The Board opted to move this discussion item to action.

Motion offered by Mrs. Novaria, seconded by Mrs. Crawford, that the Board of Education move the Curriculum Purchase discussion item to action.

The motion carried unanimously.

Motion offered by Ms. Larson, seconded by Mrs. Novaria, that the Board of Education approve the purchase of the 2023-2024 school year curriculum materials for kindergarten through twelfth-grade replacement, enrollment increases, intervention materials, and consumable texts, for the total not-to-exceed amount of \$414,488, the funds for which come from the 2023-2024 General Fund Budget with selected materials resources being funded through grants.

The motion carried unanimously.

Surveillance Software Replacement

Mr. Dan Vomastek, Director of Technology and Information Systems, reviewed the recommendation to purchase surveillance software.

The Board opted to move this discussion item to action.

Motion offered by Mrs. Crawford, seconded by Mrs. Novaria, that the Board of Education move the Surveillance Software Replacement discussion item to action.

The motion carried unanimously.

Motion offered by Mr. Crowell, seconded by Mrs. Novaria, that the Board of Education approve the purchase of upgraded surveillance software from Knight Watch of Kalamazoo, MI in a base amount of \$121,965.99, the funds for which to be drawn from Section 97 funds.

The motion carried unanimously.

CLOSED SESSION

Motion offered by Mrs. Crawford, seconded by Mrs. Novaria, that the Board of Education move into closed session to discuss collective bargaining strategy, as allowed under the Open Meetings Act 15.268, Sections 8(c).

Upon a roll call vote, the motion carried unanimously.

The Board remained in Room #1136 of Central High School for the closed session, which began at 9:38 p.m. The Board returned to open session at 9:51 p.m.

The meeting agenda included post-closed session action; however, that did not occur. Instead, the Board will hold a special meeting on Monday, June 26, 2023 at 4:00 p.m. to approve a collective bargaining agreement.

With no further business to come before the Board, the meeting was adjourned at 9:52 p.m.

Respectfully submitted,

Barb Atkinson, Recording Secretary

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION
2022/23 AMENDED BUDGET #2**

Be it resolved that this resolution shall be the General Fund appropriations of Portage Public Schools for the fiscal year 2022/23. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the General Fund of Portage Public Schools for the fiscal year 2022/23 is as follows:

	<u>Actual 2021/22</u>	<u>Amended Budget #1 2022/23</u>	<u>Amended Budget #2 2022/23</u>
Total Fund Balance, Beginning of Year, July 1	13,984,450	15,747,640	15,747,640
REVENUES:			
Local Sources	27,777,228	27,883,677	28,184,571
State Sources	76,649,677	81,715,953	87,807,418
Federal Sources	4,190,113	3,950,925	8,006,587
Incoming Transfers and Other Transactions	<u>150,986</u>	<u>160,000</u>	<u>149,282</u>
Total Revenues and Other Transactions	<u>108,768,004</u>	<u>113,710,555</u>	<u>124,147,858</u>
Total Available to Appropriate	<u>122,752,454</u>	<u>129,458,195</u>	<u>139,895,498</u>

Be it further resolved that \$121,250,183 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:

Instruction:			
Basic Programs	56,580,444	57,574,091	62,145,853
Added Needs	<u>9,114,656</u>	<u>10,307,066</u>	<u>10,087,614</u>
Total Instruction	<u>65,695,100</u>	<u>67,881,157</u>	<u>72,233,467</u>
Supporting Services:			
Pupil	8,183,780	9,674,080	9,949,003
Instructional Staff	5,883,970	6,979,389	7,561,743
General Administration	752,331	836,007	898,920
School Administration	5,996,170	6,059,877	6,505,826
Business Services	1,135,179	1,264,565	1,326,874
Operations and Maintenance	9,187,346	10,082,979	10,309,911
Transportation	3,317,812	3,913,874	4,190,884
Central Services	2,883,288	3,552,558	3,839,095
Athletics	<u>1,761,346</u>	<u>2,264,235</u>	<u>2,420,374</u>
Total Supporting Services	<u>39,101,222</u>	<u>44,627,564</u>	<u>47,002,630</u>
Community Services	<u>1,998,837</u>	<u>1,729,862</u>	<u>1,812,718</u>
Other Financing Use - Debt Service	<u>209,655</u>	<u>121,295</u>	<u>201,368</u>
Total Expenditure Appropriation	<u>107,004,814</u>	<u>114,359,878</u>	<u>121,250,183</u>
Excess (Deficit) of Revenues over Expenditures	<u>1,763,190</u>	<u>(649,323)</u>	<u>2,897,675</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$ 15,747,640</u>	<u>\$ 15,098,317</u>	<u>\$ 18,645,315</u>

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION
2022/23 AMENDED BUDGET #2**

Be it further resolved that no board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS
BUILDING AND SITE SINKING FUND BUDGET APPROPRIATIONS RESOLUTION
2022/23 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the Building and Site Sinking Fund appropriations of Portage Public Schools for the fiscal year 2022/23. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Building and Site Sinking Fund of Portage Public Schools for the fiscal year 2022/23 is as follows:

	<u>Actual 2021/22</u>	<u>Adopted Budget 2022/23</u>	<u>Amendment #1 2022/23</u>
Total Fund Balance, Beginning of Year, July 1	5,104,086	6,249,332	6,263,901
REVENUES:			
Tax Levy at .4988 mills for all years	1,256,416	1,434,468	1,309,356
Payment in Lieu of Personal Property Tax from State Sources	127,377	127,000	128,380
Industrial Facilities Tax	17,359	17,350	18,194
Interest Income	600	800	62,775
Interest on Delinquent Taxes	836	500	959
Payment in Lieu of Taxes	2,583	2,600	2,655
Collection of Prior Year Taxes	855	-	1,340
Total Revenues and Other Transactions	<u>1,406,026</u>	<u>1,582,718</u>	<u>1,523,659</u>
Total Available to Appropriate	<u>6,510,112</u>	<u>7,832,050</u>	<u>7,787,560</u>

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of .4988 mills on all property classifications.

Be it further resolved that \$1,512,085 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:

Major Projects

Asphalt Projects:

Northern AEF Parking Lot	-	750,000	297,665
Gym Floor Refinishing	17,798	74,500	98,328
CHS Baseball Field Renovation (Fencing)	16,480	-	-
CHS Outside Signage	29,460	-	-
NHS Outside Signage	29,580	-	-
Centennial Park Irrigation System	-	-	120,000
CHS Weight Room Flooring	-	-	75,688
NHS Weight Room Flooring	-	-	62,332
MBE Playground	-	75,000	-
ANG Playground	-	21,900	21,845
PCEC Classroom Renovation	3,469	-	-
Lockers for WMS	-	16,630	16,630
Northern Curtain Wall (Facelift)	18,901	-	866,818
Total Major Projects	<u>115,688</u>	<u>938,030</u>	<u>1,559,306</u>

Ongoing Projects

Roof Repair	12,809	35,000	35,000
Glass	8,427	10,500	10,500
Fencing	490	20,500	20,500
Sidewalk Concrete Repair	748	31,500	20,000
Casework	1,559	10,500	5,000
Asbestos Abatement	-	2,100	-
Asphalt Repair	350	31,500	31,500
Carpet Replacement	468	60,000	-
District Mechanical	104,166	100,000	145,000
District Electrical	-	36,750	30,000
Total On-Going Projects	<u>129,017</u>	<u>338,350</u>	<u>297,500</u>

	<u>Actual 2021/22</u>	<u>Adopted Budget 2022/23</u>	<u>Amendment #1 2022/23</u>
Exterior Door Replacement			
Various Exterior Doors At All Buildings	-	20,000	-
Other Projects			
Grounds replacement-playgrounds	403	35,000	-
Drinking Fountains	-	3,000	-
Total Other Projects	<u>403</u>	<u>38,000</u>	<u>-</u>
Tax Refunds	<u>1,103</u>	<u>6,000</u>	<u>3,500</u>
Total Expenditures	<u>246,211</u>	<u>1,340,380</u>	<u>1,860,306</u>
Excess (Deficit) of Revenues over Expenditures	<u>1,159,815</u>	<u>242,338</u>	<u>(336,647)</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u><u>\$6,263,901</u></u>	<u><u>\$6,491,670</u></u>	<u><u>\$5,927,254</u></u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS
DEBT RETIREMENT BUDGET APPROPRIATIONS RESOLUTION
2022/23 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the Debt Retirement appropriations of Portage Public Schools for the fiscal year 2022/23. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Debt Retirement Fund of Portage Public Schools for the fiscal year 2022/23 is as follows:

	<u>Actual 2021/22</u>	<u>Adopted Budget 2022/23</u>	<u>Amendment #1 2022/23</u>
Total Fund Balance, Beginning of Year, July 1	4,246,652	4,345,252	4,350,803
REVENUES:			
Local Property Taxes (6.85 mills for all years)	17,333,283	17,170,876	18,125,354
Payment in lieu of Personal Property Taxes-State Sources	1,353,447	674,170	1,364,099
Industrial Facilities Tax	471,953	471,953	484,166
Pilot payment in lieu of tax	35,473	35,652	35,278
Other Tax Revenues	11,732	35,000	18,709
Interest Income - Investments	936	1,800	88,359
Interest on Delinquent Taxes	5,020	9,000	13,080
Transfer in from 2016 & 2021 Debt Funds	-	-	2,002
Total Revenues and Other Transactions	<u>19,211,844</u>	<u>18,398,451</u>	<u>20,131,047</u>
Total Available to Appropriate	<u>23,458,496</u>	<u>22,743,703</u>	<u>24,481,850</u>

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 6.85 mills on all property classifications.

Be it further resolved that \$21,555,697 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:			
Principal Payments	10,540,000	9,535,000	9,535,000
Interest Payments	8,551,956	8,043,231	8,776,694
Fees	1,500	1,000	1,500
Tax Refunds	14,237	18,000	10,000
Transfer to '16 & '21 Debt Funds creation of Common Debt Fund	-	-	3,232,503
Total Expenditures	<u>19,107,693</u>	<u>17,597,231</u>	<u>21,555,697</u>
Excess (Deficit) of Revenues over Expenditures	<u>104,151</u>	<u>801,220</u>	<u>(1,424,650)</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$ 4,350,803</u>	<u>\$ 5,146,472</u>	<u>\$ 2,926,153</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS
SCHOOL SERVICE FUND BUDGET APPROPRIATIONS RESOLUTION
2022/23 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the School Service Fund appropriations of Portage Public Schools for the fiscal year 2022/23. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the School Service Fund of Portage Public Schools for the fiscal year 2022/23 is as follows:

	Food Service		Bookstore		School Activities	
	Adopted 2022/23	Amendment #1 2022/23	Adopted 2022/23	Amendment #1 2022/23	Adopted 2022/23	Amendment #1 2022/23
Total Fund Balance, Beginning of Year, July 1	1,712,466	2,053,218	-	-	-	-
REVENUES:						
Local Sources	1,541,653	1,482,384	30,000	14,000	1,100,000	1,369,000
State Sources	164,584	470,811	-	-	-	-
Federal Sources	1,853,035	1,857,431	-	-	-	-
Total Revenues and Other Transactions	<u>3,559,272</u>	<u>3,810,626</u>	<u>30,000</u>	<u>14,000</u>	<u>1,100,000</u>	<u>1,369,000</u>
Total Available to Appropriate	<u>5,271,738</u>	<u>5,863,844</u>	<u>30,000</u>	<u>14,000</u>	<u>1,100,000</u>	<u>1,369,000</u>

Be it further resolved that \$3,359,426 of the Food Service total, \$14,000 of the Bookstore total and \$1,200,000 of the School Activities total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:						
Food Service	3,470,931	3,229,426	-	-	-	-
Bookstore	-	-	22,000	14,000	-	-
Student Activities	-	-	-	-	1,000,000	1,200,000
Outgoing Transfer to General Fund for Indirect Costs	140,000	130,000	-	-	-	-
Total Expenditures and Outgoing Transfers	<u>3,610,931</u>	<u>3,359,426</u>	<u>22,000</u>	<u>14,000</u>	<u>1,000,000</u>	<u>1,200,000</u>
Excess (Deficit) of Revenues over Expenditures	<u>(51,659)</u>	<u>451,200</u>	<u>8,000</u>	<u>0</u>	<u>100,000</u>	<u>169,000</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$ 1,660,807</u>	<u>\$ 2,504,418</u>	<u>\$ 8,000</u>	<u>\$ -</u>	<u>\$ 100,000</u>	<u>\$ 169,000</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to the appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION
2023/24 ADOPTED BUDGET**

Be it resolved that this resolution shall be the General Fund appropriations of Portage Public Schools for the fiscal year 2023/24. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the General Fund of Portage Public Schools for the fiscal year 2023/24 is as follows:

	<u>Actual 2021/22</u>	<u>Amended Budget #2 2022/23</u>	<u>Adopted Budget 2023/24</u>
Total Fund Balance, Beginning of Year, July 1	13,984,450	15,747,640	18,645,315
REVENUES:			
Local Sources	27,777,228	28,184,571	27,619,209
State Sources	76,649,677	87,807,418	85,082,448
Federal Sources	4,190,113	8,006,587	1,968,618
Incoming Transfers and Other Transactions	<u>150,986</u>	<u>149,282</u>	<u>140,000</u>
Total Revenues and Other Transactions	<u>108,768,004</u>	<u>124,147,858</u>	<u>114,810,275</u>
Total Available to Appropriate	<u>122,752,454</u>	<u>139,895,498</u>	<u>133,455,590</u>

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 17.5695 mills on Non-Homestead property.

Be it further resolved that \$116,472,932 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:

Instruction:

Basic Programs	56,580,444	62,145,853	60,546,441
Added Needs	<u>9,114,656</u>	<u>10,087,614</u>	<u>9,982,319</u>
Total Instruction	<u>65,695,100</u>	<u>72,233,467</u>	<u>70,528,760</u>

Supporting Services:

Pupil	8,183,780	9,949,003	10,124,479
Instructional Staff	5,883,970	7,561,743	7,148,027
General Administration	752,331	898,920	826,428
School Administration	5,996,170	6,505,826	6,086,008
Business Services	1,135,179	1,326,874	1,254,079
Operations and Maintenance	9,187,346	10,309,911	10,609,425
Transportation	3,317,812	4,190,884	3,964,937
Central Services	2,883,288	3,839,095	3,071,595
Athletics	<u>1,761,346</u>	<u>2,420,374</u>	<u>1,871,843</u>

Total Supporting Services	<u>39,101,222</u>	<u>47,002,630</u>	<u>44,956,821</u>
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Community Services	<u>1,998,837</u>	<u>1,812,718</u>	<u>987,351</u>
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Other Financing Use - Debt Service	<u>209,655</u>	<u>201,368</u>	<u>-</u>
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Total Expenditure Appropriation	<u>107,004,814</u>	<u>121,250,183</u>	<u>116,472,932</u>
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Excess (Deficit) of Revenues over Expenditures	<u>1,763,190</u>	<u>2,897,675</u>	<u>(1,662,657)</u>
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Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>15,747,640</u> ⁵²	<u>18,645,315</u>	<u>16,982,658</u>
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**PORTAGE PUBLIC SCHOOLS
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION
2023/24 ADOPTED BUDGET**

Be it further resolved that no board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated. This appropriations resolution will take effect on July 1, 2023.

**PORTAGE PUBLIC SCHOOLS
BUILDING AND SITE SINKING FUND BUDGET APPROPRIATIONS RESOLUTION
2023/24 ADOPTED BUDGET**

Be it resolved that this resolution shall be the Building and Site Sinking Fund appropriations of Portage Public Schools for the fiscal year 2023/24. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Building and Site Sinking Fund of Portage Public Schools for the fiscal year 2023/24 is as follows:

	<u>Actual 2021/22</u>	<u>Amendment #1 2022/23</u>	<u>Adopted 2023/24</u>
Total Fund Balance, Beginning of Year, July 1	4,371,445	6,263,901	5,927,254
REVENUES:			
Tax Levy at .4988 mills for all years	1,229,679	1,309,356	1,408,000
Payment in Lieu of Personal Property Tax from State Sources	116,689	128,380	127,000
Industrial Facilities Tax	34,086	18,194	18,200
Interest Income	1,324	62,775	30,000
Interest on Delinquent Taxes	1,095	959	500
Payment in Lieu of Taxes	2,579	2,655	2,600
Collection of Prior Year Taxes	<u>2,807</u>	<u>1,340</u>	<u>0</u>
Total Revenues and Other Transactions	<u>1,388,259</u>	<u>1,523,659</u>	<u>1,586,300</u>
Total Available to Appropriate	<u>5,759,704</u>	<u>7,787,560</u>	<u>7,513,554</u>

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of .4988 mills on all property classifications for 2023/24.

Be it further resolved that \$1,902,092 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:

Major Projects:

Asphalt Projects:

Northern AEF Parking Lot	-	297,665	297,665
Gym Floor Refinishing	17,798	98,328	175,000
CHS Baseball Field Renovation	16,480	-	-
CHS Outside Signage	29,460	-	-
NHS Outside Signage	29,580	-	-
12th Street Elementary Roof	-	-	427,000
CHS Push Button Door System	-	-	3,200
Centennial Park Irrigation System	-	120,000	-
CHS Weight Room Flooring	-	75,688	-
NHS Weight Room Flooring	-	62,332	-
ANG Playground	-	21,845	-
PCEC Classroom Renovation	3,469	-	-
Lockers for WMS	16,630	16,630	-
Northern Curtain Wall (Facelift)	<u>18,901</u>	<u>866,818</u>	<u>577,377</u>
Total Major Projects	<u>113,417</u>	<u>1,559,306</u>	<u>1,480,242</u>

	Actual 2021/22	Amendment #1 2022/23	Adopted 2023/24
On-Going Projects			
Roof Repair	12,809	35,000	35,000
Glass	8,427	10,500	10,500
Fencing	490	20,500	25,000
Sidewalk Concrete Repair	748	20,000	31,500
Casework	748	5,000	10,500
Asbestos Abatement	-	-	2,100
Asphalt Repair	350	31,500	31,500
Carpet Replacement	468	-	60,000
District Mechanical	104,166	145,000	125,000
District Electrical	-	30,000	36,750
Total On-Going Projects	<u>128,206</u>	<u>297,500</u>	<u>367,850</u>
Exterior Door Replacement			
Various Exterior Doors At All Buildings	-	-	10,000
Other Projects			
Grounds replacement-playgrounds	403	-	35,000
Drinking Fountains	-	-	3,000
Total Other Projects	<u>403</u>	<u>-</u>	<u>38,000</u>
Tax refunds	<u>1,103</u>	<u>3,500</u>	<u>6,000</u>
Total Expenditures	<u>243,129</u>	<u>1,860,306</u>	<u>1,902,092</u>
Excess (Deficit) of Revenues over Expenditures	<u>1,145,130</u>	<u>(336,647)</u>	<u>(315,792)</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u><u>\$5,516,575</u></u>	<u><u>\$5,927,254</u></u>	<u><u>\$5,611,462</u></u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated. This appropriations resolution will take effect on July 1, 2023.

**PORTAGE PUBLIC SCHOOLS
DEBT RETIREMENT BUDGET APPROPRIATIONS RESOLUTION
2023/24 ADOPTED BUDGET**

Be it resolved that this resolution shall be the Debt Retirement appropriations of Portage Public Schools for the fiscal year 2023/24. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the Debt Retirement Fund of Portage Public Schools for the fiscal year 2023/24 is as follows:

	<u>Actual 2021/22</u>	<u>Amendment #1 2022/23</u>	<u>Adopted Budget 2023/24</u>
Total Fund Balance, Beginning of Year, July 1	4,246,652	4,350,803	2,926,153
REVENUES:			
Local Property Taxes (6.85 mills for all years)	17,333,283	18,125,354	18,766,409
Payment in lieu of Personal Property Taxes-State Sources	1,353,447	1,364,099	1,250,000
Industrial Facilities Tax	471,953	484,166	475,000
Pilot payment in lieu of tax	35,473	35,278	35,000
Other Tax Revenues	11,732	18,709	16,000
Interest Income - Investments	936	88,359	35,000
Interest on Delinquent Taxes	5,020	13,080	9,000
Transfer in from 2016 & 2021 Debt Funds	-	2,002	-
Total Revenues and Other Transactions	<u>19,211,844</u>	<u>20,131,047</u>	<u>20,586,409</u>
Total Available to Appropriate	<u>23,458,496</u>	<u>24,481,850</u>	<u>23,512,562</u>

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 6.85 mills on all property classifications.

Be it further resolved that \$20,407,154 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:			
Principal Payments	10,540,000	9,535,000	11,595,000
Interest Payments	8,551,956	8,776,694	8,792,154
Fees	1,500	1,500	2,000
Tax Refunds	14,237	10,000	18,000
Transfer to '16 & '21 Debt Fund creation of Common Debt Fund	-	3,232,503	-
Total Expenditures	<u>19,107,693</u>	<u>21,555,697</u>	<u>20,407,154</u>
Excess (Deficit) of Revenues over Expenditures	<u>104,151</u>	<u>(1,424,650)</u>	<u>179,255</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$ 4,350,803</u>	<u>\$ 2,926,153</u>	<u>\$ 3,105,408</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated. This appropriations resolution will take effect on July 1, 2023.

**PORTAGE PUBLIC SCHOOLS
SCHOOL SERVICE FUND BUDGET APPROPRIATIONS RESOLUTION
2023/24 ADOPTED BUDGET**

Be it resolved that this resolution shall be the School Service Fund appropriations of Portage Public Schools for the fiscal year 2023/24. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the School Service Fund of Portage Public Schools for the fiscal year 2023/24 is as follows:

	Food Service		Bookstore		School Activities	
	Amendment #1 2022/23	Adopted 2023/24	Amendment #1 2022/23	Adopted 2023/24	Amendment #1 2022/23	Adopted 2023/24
Total Fund Balance, Beginning of Year, July 1	2,053,218	2,504,418	-	-	-	-
REVENUES:						
Local Sources	1,482,384	1,556,100	14,000	16,000	1,369,000	1,400,000
State Sources	470,811	167,713	-	-	-	-
Federal Sources	1,857,431	1,826,220	-	-	-	-
Total Revenues and Other Transactions	3,810,626	3,550,033	14,000	16,000	1,369,000	1,400,000
Total Available to Appropriate	5,863,844	6,054,451	14,000	16,000	1,369,000	1,400,000

Be it further resolved that \$4,507,448 of the Food Service total, \$16,000 of the Bookstore total and \$1,400,000 of the School Activities total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:						
Food Service	3,229,426	4,377,448	-	-	-	-
Bookstore	-	-	14,000	16,000	-	-
Student Activities	-	-	-	-	1,200,000	1,400,000
Outgoing Transfer to General Fund for Indirect Costs	130,000	130,000	-	-	-	-
Total Expenditures and Outgoing Transfers	3,359,426	4,507,448	14,000	16,000	1,200,000	1,400,000
Excess (Deficit) of Revenues over Expenditures	451,200	(957,415)	0	0	169,000	0
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	\$ 2,504,418	\$ 1,547,003	\$ -	\$ -	\$ 169,000	\$ -

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to the appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated. This appropriations resolution will take effect July 1, 2023.

2023

**RESOLUTION TO SET 2023 TAX RATES
FOR SUMMER AND WINTER TAXES**

Portage Public Schools

Be it resolved that millage rates for the Portage Public School District, Kalamazoo County District #45, be set as follows for the 2023/24 fiscal year, and that the Board of Education President and Secretary be authorized to certify the following rates:

City of Portage

In Mills

	<u>2023 Summer Tax Rate</u>	<u>2023 Winter Tax Rate</u>	<u>Total Rate</u>
Operating (Non-Homestead Only)	17.5695	0	17.5695
Building & Site Sinking	0.4988	0	0.4988
Debt Retirement	<u>6.8500</u>	<u>0</u>	<u>6.8500</u>
Total School Tax Rate	<u>24.9183</u>	<u>0</u>	<u>24.9183</u>

City of Kalamazoo, Pavilion Township, Texas Township

In Mills

	<u>2023 Summer Tax Rate</u>	<u>2023 Winter Tax Rate</u>	<u>Total Rate</u>
Operating (Non-Homestead Only)	0	17.5695	17.5695
Building & Site Sinking	0	0.4988	0.4988
Debt Retirement	<u>0</u>	<u>6.8500</u>	<u>6.8500</u>
Total School Tax Rate	<u>0</u>	<u>24.9183</u>	<u>24.9183</u>

**PORTAGE PUBLIC SCHOOLS
COUNTY OF KALAMAZOO, STATE OF MICHIGAN**

**RESOLUTION AUTHORIZING
COMMITMENT OF FUNDS**

At a regular meeting of the Board of Education (the “Board”) of the Portage Public Schools, County of Kalamazoo, State of Michigan (the “School District”), held in the School District on June 19, 2023, at 6:30 p.m., prevailing Eastern Time.

PRESENT: Members: Emily Crawford, Keith Crowell, Ean Hamilton, Kimberly Larson, Terri Novaria, Bo Snyder, Randy Van Antwerp

ABSENT: Members: None

The following preamble and resolution were offered by Member Crawford and supported by Member Novaria.

WHEREAS, the Board and School District have a commitment to equity and, as a result, the School District strives to provide an inclusive environment; and

WHEREAS, in order to support essential instruction for student learning and well-being to further the School District’s commitment to equity, the Board desires to restrict a portion of its general fund in an amount not to exceed \$3,837,000 for such purposes because investing in equity is a crucial step toward creating an inclusive environment where every student can thrive.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Restriction and Use of Funds. There shall hereby be established an “Equity and Inclusivity Account” within the general fund. The Board hereby authorizes the Superintendent of the School District (the “Superintendent”), on behalf of the Treasurer of the Board, to commit and set aside an amount of not to exceed \$3,837,000 of general funds prior to June 30, 2023 into the Equity and Inclusivity Account to solely support essential instruction for student learning and well-being to provide an inclusive environment. The Superintendent is further authorized to strategically use these funds to provide resources and opportunities for student success in any one or more subsequent fiscal year.

2. Conflicts. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

AYES: Members: Crawford, Crowell, Hamilton, Larson, Novaria, Snyder, Van Antwerp

NAYS: Members: None

RESOLUTION DECLARED ADOPTED.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

**SPECIAL MEETING
JUNE 26, 2023**

SPECIAL MEETING

The Special Meeting of the Board of Education of Portage Public Schools held on Monday, June 26, 2023, was called to order at 4:00 p.m. by President Van Antwerp in Conference Room #1 of the Administration Building.

Board Trustees Present: Emily Crawford, Keith Crowell, Kimberly Larson, Terri Novaria, Bo Snyder, Randy Van Antwerp

Board Trustees Absent: Ean Hamilton

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mrs. Novaria, seconded by Mrs. Crawford, that the Board of Education approve the agenda as printed.

The motion carried unanimously.

COMMENTS OR COMMUNICATIONS

There were no comments or communications.

ACTION ITEMS

Approve Collective Bargaining Agreement

Motion offered by Mr. Crowell, seconded by Ms. Larson, that the Board of Education approve the 2023-2025 Custodial / Maintenance Collective Bargaining Agreement, as presented.

The motion carried unanimously.

With no further business to come before the Board, the special meeting was adjourned at 4:02 p.m.

Respectfully submitted,

Barb Atkinson, Recording Secretary

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
CENTRAL HIGH SCHOOL, ROOM #1136
JULY 24, 2023, 6:30 P.M.**

Note Page

IX. Action Items

1. CEL Bond Work Construction Contracts (OP 6320)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education authorize Owen-Ames-Kimball Co. to issue Notices of Pending Award, in the amounts indicated for Central Elementary School, to contractors and suppliers listed on the Bid Summary Sheets, pending confirmation that all requirements of the Contract Documents have been met. Furthermore, upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts will be awarded to these contractors and suppliers by Portage Public Schools, in an amount of \$23,377,677.00.



To: Mark Bielang, Superintendent and Board of Education
From: Johnny Edwards, Assistant Superintendent of Operations
Cc: Paula Johnson, Director of Finance
Date: July 24, 2023
Subject: Bond Bid Package - Central Elementary School

Recommendation

I recommend the Board of Education authorize Owen-Ames-Kimball Co. to issue Notices of Pending Award, in the amounts indicated for Central Elementary School, to contractors and suppliers listed on the Bid Summary Sheets, pending confirmation that all requirements of the Contract Documents have been met. Furthermore, upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts will be awarded to these contractors and suppliers by Portage Public Schools, in an amount of \$23,377,677.

Background Information / Recommendation

Previously, the Board approved a recommendation for the playground relocation and early site package at Central Elementary. This recommendation is a continuation to the construction for Central Elementary. The bid went out on May 26, 2023. O-A-K advertised on their website and via monthly newsletter to contractors, along with the District's website, Building Connected, Builders Exchange for Michigan, Builders Exchange of Kalamazoo, and Builders Exchange of Lansing. We hosted a pre-bid meeting on June 12, 2023 and 30 contractors were in attendance. During the bid phase, O-A-K reached out to several contractors to gauge bid coverage per bid package.

We accepted bids on June 21, 2023. We further accepted bids on July 10 for Masonry, Educational Casegoods, and Fire Alarm. The bids were read aloud that included the proper bid bonds and acknowledged the schedule.

Since the bid opening, our team of O-A-K, TowerPinkster/Fielding International, Plante Moran Cresa and PPS staff members have executed post-bid interviews covering all bid categories for this project. This process was designed to select the bidder with the lowest priced qualified bid to complete the scope of work in each category. Each contractor had to validate bid pricing, confirm ability to meet schedules and qualified resources, confirm work scope, and discuss any

Memo to Superintendent / Board re Bond Bid Package - Central Elementary School

July 24, 2023

Page 2

unique complexities of the projects. We also expressed the high level of expectations the Owner/Owner's Rep/Architect/Construction Management team has for this project and the contractor's performance. We are confident that this process has helped us identify the lowest priced, qualified, responsible contractors for Board consideration and approval. The interview process was performed over a three-day period until the team was confident in bringing this list of recommendations to the Board. Please note that in all work categories we are awarding contracts to the lowest priced, qualified, responsible bidders.

We are very pleased with this bid process. We had robust interest in the project, as we had 113 bids. Approximately 70% were from contractors within a one-hour drive time radius of Portage. We averaged three bids submitted per bid category.

This analysis can be found on the attached bid tabulation summary information for each project. We are pleased with these results, as it is largely due to the hard work of the entire team and the entire process leading up to the recommendation.

Approval of this recommendation will allow us to execute contract agreements and proceed with the work in these categories that will continue in August of 2023.

Attachments



July 17, 2023

Mr. Johnny Edwards, Assistant Superintendent of Operations
Portage Public Schools
8109 Mustang Drive
Portage, MI 49002

RE: Central Elementary School and Haverhill Elementary School Trade Contract Awards
2021 Elementary School Bond Program

Mr. Edwards:

As Owner's Representative we have been pleased to assist the district with the design of and construction bidding process for both Central and Haverhill Elementary Schools over the past many months. The design team has worked closely with District educational staff to develop building plans that align with your Educational Specifications and your curriculum planning for the future of learning in the District. The CM team has worked closely to assist with budgeting and constructability analysis and in developing the construction schedules, and now in bidding the trade contractor work.

We have participated in and observed OAK's process of soliciting and vetting the trade contractor bids and found it to be thorough and professional. The results of these bids are in line with cost expectations and market trends for the work and have come in slightly below the budget allocations/projections for the facility design package developed in February of 2023. While we have observed significant cost escalation in the construction industry over the past three years, these bid results indicate the market is flattening and trending toward a more predictable pattern, which is encouraging for the overall execution of the entire program.

RECOMMENDATION

Plante Moran Cresa supports the award recommendations made by your CM firm, Owen Ames Kimball, for this work at Central and Haverhill Elementaries. Our team is available at the District and Board's convenience to answer any questions regarding the bidding and recommendation process. Please feel free to contact me at 269-760-7889 or ronald.herron@plantemoran.com.

Sincerely,
PLANTE MORAN CRESA

Ron Herron
Education Consultant



Doug Phillips
Senior Vice President

Copy: Chris Mankowski, Plante Moran Cresa



**Portage Public Schools
Central Elementary School
Motion Recommendation
Construction Manager: Owen-Ames-Kimball Co.**



RECOMMENDED MOTION

I move that Owen-Ames-Kimball Co. be authorized to issue Notice of Pending Awards, in the amount indicated, to contractors and suppliers listed below, pending confirmation that all requirements of the Contract Documents have been met. Furthermore, that upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts be awarded to these contractors and suppliers by Portage Public Schools.

BC #	Bid Category	Contractor	Award Amount
6	Concrete	Choice Concrete Construction	\$1,437,300
7	Polished Concrete	Burgess Concrete Construction	\$175,000
8	Pre-Cast Structural Concrete	FABCON	\$449,000
9	Masonry	Bruggrabe Masonry	\$3,637,522
10	Structural Metals	FCC Construction	\$1,300,000
11	Miscellaneous Metals	Specialty Metal Fabricators	\$291,300
12	General Trades	Hazelhoff Builders Inc.	\$788,000
13	Metal Wall Panels	Versatile Roofing Systems, Inc.	\$103,500
14	Roofing	Great Lakes Systems, Inc.	\$715,737
15	Joint Sealants	Slager Restoration & Sealants	\$40,415
16	Doors, Frames and Hardware	SA Morman & Company	\$513,345
17	Overhead Doors	Partition Systems	\$43,600
18	Aluminum, Glass and Glazing	Forman Glass	\$1,299,201
19	Lath, Plaster, Drywall and Acoustical (LPDA)	Schepers Brothers	\$1,725,771
20	Painting	H&H Painting Company	\$301,286
21	Flooring	Ritsema Associates	\$579,975
22	Resilient Athletic Flooring	Great Lakes Flooring Specialists	\$56,250
24	Visual Display Units	Platinum Visual Systems	\$35,980
25	Signage	Universal Sign, Inc.	\$28,180
26	Toilet, Bath, and Laundry Accessories	SA Morman & Company	\$11,255
27	Food Service Equipment	Stafford-Smith	\$237,827
28	Gymnasium Equipment	Bareman & Associates	\$51,437
29	Playground Equipment	Sinclair Recreations	\$531,000
30	Window Shades	Triangle Window Fashions	\$38,582
31	Casework	Architectural Systems Group, LLC	\$151,700
33	Elevator	KONE	\$127,100
34	Fire Protection	Total Fire Protection, Inc.	\$272,722
35	DDC Control System	ControlNET	\$630,500
36	Mechanical/Plumbing	Mall City Mechanical	\$4,291,000
37	Testing and Balancing	Third Coast Test and Balance	\$18,090
39	Electrical	Circuit Electric	\$2,795,000
40	Audio Visual Systems	Parkway Electric	\$107,300
41	Clock Systems	Parkway Electric	\$31,850
42	Public Address Systems	Sport View Television, LLC	\$51,580
43	Structured Cabling Systems (Low Voltage Data Cabling Systems)	Parkway Electric	\$201,097
44	Access Control and Intercom Entry Systems	Parkway Electric	\$64,275
45	Fire Alarm	Circuit Electric	\$244,000
TOTAL			\$23,377,677



Bid Category No. 06 - Concrete						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Choice Concrete Construction (Clarksville, MI)	Y	1,2,3,4	\$1,421,600		\$15,700	
Schepers Concrete Construction (Grand Rapids)	Y	1,2,3	\$1,770,000		\$16,600	
Proline Concrete Construction (Dorr, MI)	Y	1,2,3,4	\$1,795,000		\$9,500	
Burgess Concrete Construction (Moline, MI)	Y	1,2,3,4	\$2,109,994		\$27,344	



Bid Category No. 07- Polished Concrete						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Great Lakes Flooring Specialist (Galesburg, MI)	Y	1,2,3	\$104,770			Did not include concrete
Burgess Concrete Construction (Moline, MI)	Y	1,2,3,4	\$175,000			



Bid Category No. 08 - Pre-Cast Structural Concrete

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
				FABCON (Grandville, MI)	Y	



Bid Category No. 09 - Masonry						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
				Burggrabe Masonry (Belding, MI)	Y	
JK Masonry, Inc (Comstock, MI)	Y	1,2,3,4 ,5	\$3,799,800			
Bracy and Jahr, Inc. (Quincy, MI)	Y	1,2,3,4 ,5	\$3,985,000			
Davenport Masonry Inc. (Holt, MI)	Y	1,2,3,4 ,5	\$4,165,000			
Schiffer Mason Contractors, Inc (Holt, MI)	Y	1,2,3,4 ,5	\$4,561,000			



Bid Category No.10 - Structural Metals

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
				FCC Construction (Caledonia, MI)	Y	
Van Dellen Steel, Inc. (Dutton, MI)	Y	1,2,3	\$1,408,000			
Builders Iron (Sparta, MI)	Y	1,2,3	\$1,499,975			



Bid Category No. 11 - Miscellaneous Metals

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Builders Iron (Sparta, MI)	Y	1,2,3	\$185,194			This bid was contingent on award of Bid Category 10 - Structural Metals
Specialty Metal Fabricators (Dutton, MI)	Y	1,2,3,4	\$291,300			



Bid Category No. 12 - General Trades						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Clark Contracting Services (Battle Creek, MI)	Y	1,2,3,4	\$671,000			Dropped, carried a allowance for millwork.
Hazelhoff Builders Inc. (Kalamazoo, MI)	Y	1,2,3	\$788,000			
IntegraCore Constructors (Grand Rapids, MI)	Y	1,2,3	\$858,900			
Mugen Construction (Dorr, MI)	Y	1,2,3	\$1,007,029			
Hall Builders, LLC (Paw Paw, MI)	Y	1,2,3	\$1,094,500			



Bid Category No. 13 - Metal Wall Panels						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Versatile Roofing Systems, Inc. (Grant, MI)	Y	1,2,3	\$103,500			
Wolverine Enclosures (Allegan, MI)	Y	1,2,3	\$115,950			
Advanced Construction Group, Inc. (Temperance, MI)	Y	1,2,3	\$125,871			
Metal Tech Building Specialists (Grand Rapids, MI)	Y	1,2,3	\$136,340			
Reliable Sheet Metal (Byron Center, MI)	Y	1,2,3	\$196,000			



Bid Category No. 14 - Roofing

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Great Lakes Systems, Inc (Jenison, MI)	Y	1,2,3,4	\$715,737			
Versatile Roofing Systems, Inc. (Grant, MI)	Y	1,2,3	\$716,500			
Division 7 Building Contractors, Inc (Kalamazoo, MI)	Y	1,2,3,4	\$732,934.48			
Modern Roofing, Inc. (Dorr, MI)	Y	1,2,3	\$822,000			
Hoekstra Roofing Company (Kalamazoo, MI)	Y	1,2,3	\$933,864			
Advanced Construction Group, Inc. (Temperance, MI)	Y	1,2,3	\$977,137			



Bid Category No. 15 - Joint Sealants						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Slager Restoration & Sealants (Vandalia, MI)	Check	1,2,3	\$40,415			
CJ's Coating/Sealants Inc. (Hudsonville, MI)	Y	1,2,3	\$59,387			
Premier Caulking (Grand Rapids, MI)	Y	1,2,3,4	\$66,000			



Bid Category No. 16 - Doors, Frames, and Hardware

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
SA Morman & Company (Portage, MI)	Y	1,2,3	\$502,665			Field welding of frame types 5, 9, 10 & BL4 - \$9,920 Lund Model 1204 Key Cabinet - \$760



Bid Category No. 17 - Overhead Doors						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Partition Systems (Cedar Springs, MI)	Y	1,2,3	\$43,600			
Overhead Door- Battle Creek (Battle Creek, MI)	Check	1,2,3	\$46,418			
Bareman & Associates (Jenison, MI)	Y	1,2,3	\$48,580			



Bid Category No. 18 - Aluminum, Glass, and Glazing

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Reliable Glass Installers (Kalamazoo, MI)	Y	1,2,3	\$910,780			Error in bid and dropped
Forman Glass (Galesburg, MI)	Y	1,2,3	\$1,299,201			
Lansing Glass Company (Lansing, MI)	Y	1,2,3	\$1,449,929			

Portage Public Schools
 Central Elementary School BP 4: Construction
 Owen-Ames-Kimball Co. - Construction Manager
 Bid Opening: 6/21/2023 at 2:00pm



Bid Category No. 19 - Lath, Plaster, Drywall, and Acoustical

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Schepers Brothers (Grand Rapids, MI)	Y	1,2,3,4	\$1,725,771			
Premier 1 Interiors, LLC (Grand Rapids, MI)	Y	1,2,3	\$1,805,560			
Ritsema Associates (Kalamazoo, MI)	Y	1,2,3,4	\$2,015,500			



Bid Category No. 20 - Painting						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
H & H Painting Company (Kalamazoo, MI)	Y	1,2,3	\$301,286			
RNC Paint Systems (Troy, MI)	Y	1,2,3	\$327,890			
Vork Brothers Painting (Zeeland, MI)	Y	1,2,3	\$340,000			
Halligan Painting Inc (Walker, MI)	Y	1,2,3,4	\$772,000			



Bid Category No. 21 - Flooring						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Ritsema Associates (Kalamazoo, MI)	Y	1,2,3,4	\$579,975			
Great Lakes Flooring (Galesburg, MI)	Y	1,2,3	\$698,800			
Central Tile & Terrazzo Co., Inc. (Kalamazoo, MI)	Y	1,2,3	\$769,893			



Bid Category No. 22 - Resilient Athletic Flooring

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Great Lakes Flooring Specialists (Galesburg, MI)	Y	1,2,3	\$56,250			
Ritsema Associates (Grandville, MI)	Y	1,2,3,4	\$64,400			



Bid Category No. 24 - Visual Display Units						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Platinum Visual Systems (Bloomfield Hills, MI)	Y	1,2,3	\$35,980			



Bid Category No. 25 - Signage

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Praise Sign Company (Grandville, MI)	Y	1,2,3	\$16,710			Bid a Alternate Product
Universal Sign, Inc. (Grand Rapids, MI)	Y	1,2,3,4	\$28,180			
Visual Entities Inc., (Grand Rapids, MI)	Y	1,2,3	\$35,587			
Sign Center (Kalamazoo, MI)	Check	1,2,3,4	\$47,205.93			



Bid Category No. 26 - Toilet, Bath, and Laundry Accessories

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
S.A. Morman and Company (Portage, MI)	Y	1,2,3	\$11,255			



Bid Category No. 27 - Food Service Equipment

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
				Stafford-Smith (Kalamazoo, MI)	Y	
Great Lakes West (Kalamazoo, MI)	Y	1,2,3	\$250,778			



Bid Category No. 28 - Gymnasium Equipment

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
				Bareman & Associates (Jenison, MI)	Y	
Partition Systems (Cedar Springs, MI)	Y	1,2,3	\$57,050			



Bid Category No. 29 - Playground Equipment

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Sinclair Recreations (Holland, MI)	Y	1,2,3	\$469,200	\$61,800		
Play Environments Design LLC (Holland, MI)	Y	1,2,3	\$520,000			



Bid Category No. 30 - Window Shades						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Triangle Window Fashions (Wyoming, MI)	Y	1,2	\$38,582			
Creative Windows (Ann Arbor, MI)	Y	1,2,3	\$42,000			
MSC Blinds & Shades (Grandville, MI)	Y	1,2,3	\$42,400			

Portage Public Schools
 Central Elementary School BP 4: Construction
 Owen-Ames-Kimball Co. - Construction Manager
 Bid Opening: 6/21/2023 at 2:00pm



Bid Category No. 31 - Casework						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Architectural Systems Group, LLC (Holland, MI)	Y	1,2,3	\$151,700			
Flairwood (Norton Shores, MI)	Y	1,2,3,4	\$155,000			
FCI Group (Linden, MI)	Y	1,2,3	\$205,000			

Portage Public Schools
 Central Elementary School BP 4: Construction
 Owen-Ames-Kimball Co. - Construction Manager
 Bid Opening: 6/21/2023 at 2:00pm



Bid Category No.33-Elevator						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
KONE (Grand Rapids, MI)	Y	1,2,3	\$127,100			
McNally Elevator Company (Kalamazoo, MI)	Check	1,2,3,4	\$142,000			
Otis Elevator (Grand Rapids, MI)	Y	1,2,3	\$151,000			



Bid Category No. 34 - Fire Protection

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
				Total Fire Protection, Inc. (Grand Rapids, MI)	Y	
Triad Fire Suppression, Inc (Wyoming, MI)	Y	1,2,3	\$275,500			
Grand Rapids Fire Protection Inc. (Wyoming, MI)	Y	1,2	\$305,932			
Brigade Fire Protection, Inc. (Belmont, MI)	Y	1,2,3	\$338,620			



Bid Category No. 35 - DDC Control						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
ControlNET (Kalamazoo, MI)	Y	1,2,3,4	\$582,000		\$48,500	



Bid Category No. 36 - Mechanical & Plumbing

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Mall City Mechanical (Kalamazoo, MI)	Y	1,2,3,4	\$4,150,000		\$141,000	
A-1 Refrigeration Sales & Service, Inc (Kalamazoo, MI)	Y	1,2,3	\$4,883,000		\$187,780	
Jergens Piping Corporation (Mendon, MI)	Y	1,2,3,4	\$4,905,000		\$178,600	
R.W. Lapine(Kalamazoo, MI)	Y	1,2,3,4	\$5,155,000		\$141,300	
DHE Plumbing (Kalamazoo, MI)	Y	1,2,3,4	\$5,184,000		\$144,000	



Bid Category No. 37 - Testing and Balance

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
				Third Coast Test and Balance (Grand Rapids, MI)	Y	
Control Solutions Inc (Wyoming, MI)	Y	1,2,3,4	\$16,940		\$1,000	
Aireconomics (Grand Rapids, MI)	Check	1,2,3	\$20,000		\$450	



Bid Category No. 39-45 (Combined Bid)						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
				Combined Bid for: BC 39 - Electrical, BC 40 - Audio Visual Display, BC 41 - Clock Systems, BC 42 - Public Address Systems, BC 43 - Structured Cabling, BC 44 - Access Controls, BC 45 - Fire Alarm	Y	
Low Bidder From Each Category:						
BC 39 - Circuit Electric (Byron Center, MI)	Y	1,2,3	\$2,795,000			
BC 40 - Parkway Electric (Holland, MI)	Y	1,2,3	\$107,300			
BC 41 - Parkway Electric (Holland, MI)	Y	1,2,3	\$31,850			
BC 42 - Sport View Television, LLC (Brighton, MI)	Y	1,2,3	\$51,580			
BC 43 - Parkway Electric (Holland, MI)	Y	1,2,3	\$201,097			
BC 44 - Parkway Electric (Holland, MI)	Y	1,2,3	\$64,275			
BC 45 - Circuit Electric (Byron Center, MI)			\$244,000			
Full Combined:			\$3,495,102			



Bid Category No. 39 - Electrical						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Circuit Electric (Byron Center, MI)	Y	1,2,3	\$2,795,000			
Hi-Tech Electric (Portage, MI)	Y	1,2,3,4	\$3,020,000			
Allied Electric Inc (Grand Rapids, MI)	Y	1,2,3	\$3,029,000			
Allied Electric Inc (Grand Rapids, MI)	Y	1,2,3	\$3,029,000			



Bid Category No. 40 - Audio Visual Systems						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Parkway Electric (Holland, MI)	Y	1,2,3	\$107,300			
Digital Age Technologies (Jenison, MI)	Y	1,2,3	\$113,761			



Bid Category No. 41 - Clock Systems

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
				Sport View Television, LLC (Brighton, MI)	Y	
Parkway Electric & Communications LLC (Holland, MI)	Y	1,2,3	\$31,850			
ElectorMedia Inc. (Spring Lake, MI)	Y	1,2,3	\$32,000			
Digital Age Technologies (DAT) (Jenison, MI)	Y	1,2,3	\$37,991			
Shareco Communications (Grand Rapids, MI)	Y	1,2,3,4	\$40,385			



Bid Category No. 42 - Public Address Systems

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
				Sport View Television, LLC (Brighton, MI)	Y	



Bid Category No. 43 - Structured Cabing Systems

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
Vector Tech Group (Spring Lake, MI)	Y	1,2,3	\$182,332			They are not Panduit certified.
Parkway Electric (Holland, MI)	Y	1,2,3	\$201,097			
Shareco Communications (Grand Rapids, MI)	Y	1,2,3,4	\$202,230			
Electromedia Inc (Spring Lake, MI)	Y	1,2,3	\$211,000			
Town & Country Group (Zeeland, MI)	Y	1,2,3	\$237,115			

Portage Public Schools
 Central Elementary School BP 4: Construction
 Owen-Ames-Kimball Co. - Construction Manager
 Bid Opening: 6/21/2023 at 2:00pm



Bid Category No. 44 - Access Control and Intercom Entry Systems

Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
				Parkway Electric (Holland, MI)	Y	
Hi-Tech Electric (Portage, MI)	Y	1,2,3	\$76,400			

Portage Public Schools
 Central Elementary School BP 4: Construction
 Owen-Ames-Kimball Co. - Construction Manager
 Bid Opening: 7/10/2023 at 11:00am



Bid Category No. 45 - Fire Alarm						
Contractor	Bid Bond	Addendum	Base Bid	Alt #1	Alt #3	Notes
				Tensile Fabric Shade Structures	Radiant Heat in Floors	
				Circuit Electric (Byron Center, MI)	Y	

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
CENTRAL HIGH SCHOOL, ROOM #1136
JULY 24, 2023, 6:30 P.M.**

Note Page

IX. Action Items

2. HAV Footings & Foundations (OP 6320)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education approve Owen-Ames-Kimball Co. to be authorized to issue Notice of Pending Awards, in the amount of \$333,700.00 to Choice Concrete for footings and foundations at Haverhill Elementary School, the funds for which will come from the 2021 Bond Fund.



To: Mark Bielang, Superintendent and Board of Education
From: Johnny Edwards, Assistant Superintendent of Operations
Cc: Paula Johnson, Director of Finance
Date: July 24, 2023
Subject: Haverhill Elementary Footings and Foundation

RECOMMENDATION

I recommend that the Board of Education approve Owen-Ames-Kimball Co. to be authorized to issue Notice of Pending Awards, in the amount of \$333,700 to Choice Concrete for footings and foundation at Haverhill Elementary School. Funds will come from the 2021 Bond.

BACKGROUND INFORMATION

Previously, the Board approved a recommendation for the playground relocation and early site package at Haverhill Elementary School. This recommendation is a continuation to the construction for Haverhill Elementary. Future contract work recommendations for Haverhill Elementary School will be brought forward at the August 2023 Board meeting.

I would be happy to answer any questions.

Attachment - Bid Tab

Portage Public Schools
 Haverhill Elementary School BP 5: Footings and Foundations
 Owen-Ames-Kimball Co. - Construction Manager
 Bid Opening: 6/21/2023 at 2:00pm



Bid Category No. 02 - Concrete				
Contractor	Bid Bond	Addendum	Base Bid	Notes
Choice Concrete Construction (Clarkville, MI)	Y	1	\$333,700	
Proline Concrete Construction (Dorr, MI)	Y	1	\$402,800	
Schepers Concrete (Grand Rapids, MI)	Y	1	\$419,050	
Teunissen Concrete (Dorr, MI)	Y	1	\$445,609	
Burgess Concrete Construction (Moline, MI)	Y	1	\$447,277	
Cascade Cement Contracting Inc. (Caledonia, MI)	Y	1	\$502,977	

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
CENTRAL HIGH SCHOOL, ROOM #1136
JULY 24, 2023, 6:30 P.M.**

Note Page

IX. Action Items

3. Storage Array Replacement (OP 6320)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education authorize the purchase of storage array replacements from 45 Drives of Sydney, Nova Scotia, in an amount not-to-exceed \$424,599.82, the funding for which will be drawn from the 2021 Bond Fund.

July 24, 2023



Information and Technology Systems
8107 Mustang Drive, Portage, MI 49002
(269) 323-5100 -- help@portageps.org

MEMO

To: Mark Bielang, Superintendent
Fr: Daniel J. Vomastek, Director
Dt: July 10th, 2023
Re: Recommended Storage Array Replacements

RECOMMENDATION

I recommend the Board of Education authorize the purchase of storage array replacements from 45 Drives of Sydney, Nova Scotia, in an amount not to exceed \$424,599.82, funding drawn from the 2021 Bond Fund.

BACKGROUND

Our two primary storage arrays, one located in the Administration Building and one located at our disaster recovery site at Northern High are now both end of life and are no longer supported by the vendor. This purchase is a routine replacement of these arrays.

These arrays will also provide a much needed expansion for our growing storage needs, as well as offering a significant increase in performance, security, and redundancy.

AWARD INFORMATION

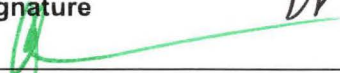
An RFP for this purchase was released in June. Of the three responses we received, only the one from 45 Drives meets our requirements. We currently own one array from 45 Drives, and cannot be more pleased with its performance and the support we have received from the company.

I would be happy to answer any other questions you or the Board may have.

RFP# 10710 Replacement Storage Array
Responses due 6/20/2023 @ 1:00 PM

Vendor Name	i3 Business Solutions	45 Drives LTD	Hypertec USA, Inc
Location	Grand Rapids, MI	Novia Scotia, Canada	Tempe, AZ
Contact	Tom Greening	Shane Gillis	Angela Marracino
Legal Forms?	YES	YES	YES
Iran	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mirror Site Unit Price	\$297,907.00	\$269,942.16	\$32,335.40
VDI Storage Unit Price	\$87,082.00	\$154,657.66	\$26,772.44
Total System Price	\$384,989.00	\$424,599.82	\$59,107.84

Kristina Lafferty

 Signature


 Signature

6/21/2023

 Date
6/21/2023

 Date

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
CENTRAL HIGH SCHOOL, ROOM #1136
JULY 24, 2023, 6:30 P.M.**

Note Page

IX. Action Items

4. Purchase Supplemental Curriculum Materials (OP 6320)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education approve the purchase of the 2023-2024 school year supplemental curriculum materials for young fives through fifth grade in an amount not-to-exceed \$200,000.00. The funding source for these materials is Section 98c funds.

TO: Mark Bielang, Superintendent

FROM: Dr. Mackenzie Sheahan, Director of Curriculum and Professional Development Y5-8

CC: Paula Johnson, Director of Finance
Dr. Michael Pascoe, Assistant Superintendent of Instruction

DATE: July 24, 2023

RECOMMENDATION

It is recommended that the Board of Education approve the purchase of the 2023-2024 school year supplemental curriculum materials for young fives through fifth grade not to exceed the amount of \$200,000.00. The funding source for these materials is Section 98c.

BACKGROUND

In October of 2022, the Board of Education was presented with a proposal that outlined the use of 98c funding for various initiatives and the purchase of supplemental materials to address learning loss. The supplemental materials were broken into three categories, the first two being, mathematics materials, and instructional coaching materials, both approved by the Board of Education on June 19, 2023, for purchase. The last category of materials identified in the Section 98c funding plan was Science Technology Engineering and Math (STEM) materials.

The STEM materials will re-engage students who may have been disengaged during COVID. The materials will encourage students to explore and learn through hands-on activities, projects, and problems that relate to the real world. We will purchase these materials from a single vendor, Project Lead the Way, based in Indianapolis, Indiana. The vendor selection is based on the lowest price bid and being the single publisher of a few of the materials. We will purchase the materials in two phases, the current bids received totaling \$78,276.00 will outfit each library with young fives through fifth grade STEM modules. The remaining allocated funds (\$121,724) will be spent by September 30, 2023, on materials for classroom modules and additional library modules for young five through eighth grades. The STEM material purchase is funded by Section 98c and is not to exceed \$200,000.

2023-2024 Stem Material Bids		
Vendor	Base Bid	Notes
Project Lead the Way Total	\$78,276.00	
Carolina Biological Supply	No Bid	
eNasco	No Bid	

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
CENTRAL HIGH SCHOOL, ROOM #1136
JULY 24, 2023, 6:30 P.M.**

Note Page

IX. Action Items

5. Approve Superintendent Evaluation & Public Statement (GP 3.12)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education approve a highly effective rating for Superintendent Mark Bielang based on the results of his annual performance evaluation for the 2022-23 school year and approve the public statement regarding this evaluation.

To: Board of Education
From: Randy Van Antwerp
Date: July 24, 2023
Subject: Superintendent Evaluation

Copy To: Mark Bielang

RECOMMENDATION

I recommend that the Board of Education approve a highly effective rating for Superintendent Mark Bielang based on the results of his annual performance evaluation for the 2022-23 school year and approve the public statement regarding this evaluation.

PUBLIC STATEMENT

The Board of Education completed its annual performance evaluation of Superintendent Mark Bielang on June 19, 2023. The Superintendent was evaluated throughout the school year in 10 key areas and earned a highly effective rating based on the combined individual scores submitted by each board member.

The Board recognized the Superintendent's leadership in the creation of our Strategic Commitments that includes our values, definition of equity, as well as the structure that enables the District to organize and focus continuous improvement efforts around Student Success, People and Culture, Service Excellence, and Stewardship of Resources.

The Board recognized other notable achievements of the past school year, including:

- The continued focus on student learning and graduating over 600 seniors who have had a most unusual and challenging experience over the past four years,
- Creating new positions to coordinate the mental and physical health of our school community,
- Securing a grant from the Kalamazoo Community Foundation that helps us grow our own professional staff,
- Transitioning our before and after school program to the YMCA's Prime Time Program,
- Continuing to improve school safety by conducting an audit of all District facilities, developing a master reunification plan, and developing threat assessment protocols; and
- Completing conceptual design and construction documents that kicked off groundbreaking at Central and Haverhill Elementary Schools.

Memo to Board of Education re 2022-23 Superintendent Evaluation
July 24, 2023
Page 2

The Board thanks Mr. Bielang for his leadership and appreciates his dedication and drive to achieve the vision for Portage Public Schools, “To be an exceptional, continuously improving learning culture, committed to all!”

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
CENTRAL HIGH SCHOOL, ROOM #1136
JULY 24, 2023, 6:30 P.M.**

Note Page

X. Discussion Items

1. NHS 2025 Student Trip to Europe (OP 2340)

Janet Johnstone
Coordinator of Instructional Services
Phone: 269.323.5140
fax: 269.323.5141
jjohnstone@portageps.org

TO: Mark Bielang
DATE: June 6, 2023
FROM: Janet Johnstone/Dr. Michael Pascoe
SUBJECT: Northern High School 2025 field trip to Europe

RECOMMENDATION:

I recommend the approval for Portage Northern High School Social Studies students to travel to England, France and Germany as described in the attached material. The trip dates are set for June 16-25, 2025. **The current travel advisory is to exercise increased caution. It is recommended that attention be paid to the safety of this region prior to travel.**

BACKGROUND:

Lucas Rewa is proposing a student trip to London, England, Paris, France, and Berlin, Germany for June 16-25, 2025. They will spend 9 days out-of-state. The purpose is for students to explore these three European capital cities, examine their history, and engage in their culture. Students will have a hands-on experience learning about the World Wars, political revolutions, nationalism, industrialism, imperialism, and other historical conflicts and the impact on these cities throughout history. The families involved will be responsible for the cost. The students will not miss any instructional time. Chaperones will be a ratio of approximately 1 adult to every 7 students (number attending: Approx. 20 Portage students, 3 adults. Can accommodate more if more are interested).

I have reviewed this proposal and support it.

JJ/MP
Attachments

The primary purpose of school-approved student trips is to provide substantive curricular, co-curricular, and extracurricular enhancement not available in the local setting. It is not the intent of Policy #2340/AG #2340A to establish annual travel opportunities. Recognizing this purpose, consideration of trip approval begins with an evaluation of the special nature of the enrichment activities and the relationship of the trip's education goals to the curricular, co-curricular, or extracurricular activity.

If this trip requires **Portage PS transportation**, the form should be received by the transportation office **at least two (2) weeks** prior to the date of the trip. To allow for approval at all levels, it is recommended that this form be submitted **at least 3 weeks in advance**.

An itinerary must be submitted with any out-of-state overnight trip.

International Trips: If any duration of this trip is spent out of the country, the request needs to be submitted with **at least four (4) months' notice** to provide sufficient time to obtain all levels of approval. Please note that you may be asked to present your educational trip request to the Portage Board of Education for approval and no fundraising may begin until BOE approval is received.

Section 1					
School	NHS	Group	Social Studies Department	Date of Request	6/2/2023 9:09:52
Start Date	Mon. 6/16/2025	End Date	Wed. 6/25/2025	Amount of Instructional Time Lost	0
Departure Time from School	6:00:00 AM	Return Time to School	8:00:00 PM	PPS Transportation?	No. charter bus to airport; plane
Bus Loading / Van Pickup Time		Departure Time from Destination		ASN:	
Additional Details for Driver / Transprt. Dept.					

Section 2
Trip Destination: WorldStrides - London, U.K.; Paris, France; Berlin, Germany
Educational Goal(s)/Purpose of Trip: The purpose of this trip is to explore these three European capital cities and to examine their history and engage in their culture. A number of social studies standards will be covered by this trip. See attached pdf for itinerary Michigan Social Studies Standards: USHG 6.2.2 - World War I USHG 7.2 - World War II WHG 6.2.1 - Political Revolutions and Independence Movements WHG 6.2.2 - Nationalism and Nation States WHG 6.2.3 - Industrialization WHG 6.2.4 - Imperialism WHG 7.2.1 - World War I WHG 7.2.2 - Interwar Period WHG 7.2.3 - World War II WHG 7.2.4 - Cold War Conflicts WHG 7.2.6 - Case Studies of Genocide

Section 3					
# of Students	20+ (we can accommodate any number but I think at least this many will attend)	# of Staff Chaperones	3+ (dependent on number of students)	# of Additional Adult Chaperones	NA
# of Buses		# of Lift Buses	87	# of Vans	

Estimated Cost per Student	\$5,793	Funds Provided by	Private/Family
Estimated Cost of Trip	\$5793 per student	Amount per Funding Source	NA

Electronically complete sections below

Name		Lucas Rewa	Contact Phone #	616-490-3015
Electronic Signature: <i>(employee overseeing trip needs to electronically sign below)</i> X <i>Lucas Rewa</i>			Date:	6-2-2023

Principal Decision:	<input checked="" type="checkbox"/>	Approve	Principal Signature: <i>(electronically sign name below, or add e-signature)</i> X Nate Ledlow	Date: <i>(enter below)</i> 6/2/23
	<input type="checkbox"/>	Deny		
Superintendent (or designee) Decision:	<input type="checkbox"/>	Approve	Supt. (or Designee) Signature: <i>(electronically sign name below, or add e-signature)</i> X <i>Michelle Paul 6/7/2023</i>	Date: <i>(enter below)</i>
	<input type="checkbox"/>	Deny		

Date Received by Transportation: _____ Received by: _____

Assignment: Provided 1-5 days prior to trip

Bus #:	Driver:	Bus #:	Driver:
Bus #:	Driver:	Bus #:	Driver:
Bus #:	Driver:	Bus #:	Driver:
Bus #:	Driver:	Bus #:	Driver:

Routing: Teacher signs, forwards email to Principal. Principal signs, forwards to jjohnstone@portageps.org. Inst Serv forwards to Transportation as needed



London, Paris & Berlin

educationaltravel.com/Rewa-4967

June 16 - June 25, 2025

Day 1 Start tour

Day 2 Hello London

Meet your tour director and check into hotel
Imperial War Museum visit

Day 3 London landmarks

London guided sightseeing tour : Houses of Parliament, Westminster Abbey, Trafalgar Square, Piccadilly Circus, St. Paul's Cathedral, Buckingham Palace
Tower of London visit

Day 4 London--Paris

Eurostar Chunnel crossing
Paris guided sightseeing tour: Arc de Triomphe, Champs Élysées, Eiffel Tower, Les Invalides, Notre-Dame Cathedral

Day 5 Paris

Catacombs visit (group-arranged)
Les Invalides and Napoleon's Tomb visit
Seine River cruise
Optional Eiffel Tower Ascent

Day 6 Paris

Versailles Guided Excursion : State Apartments, Hall of Mirrors, Gardens of Versailles
LEAP Seize the Château!
Louvre visit

Day 7 Paris--Berlin

Fly to Berlin
Berlin guided sightseeing tour: Berlin Wall, Brandenburg Gate, Reichstag, Unter den Linden
Pergamon Museum visit

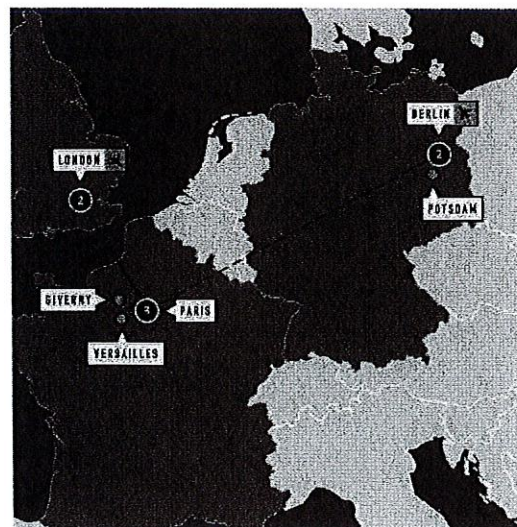
Day 8 Berlin

LEAP Ich bin ein Berliner
Optional Potsdam half day excursion

Day 9 Start extension to Berlin

DDR Museum visit
Berlin underground bunker guided tour

Day 10 End tour



Reserve your spot!

MyTrip ID: Rewa-4967

Registration deadline: June 30, 2023

What's included

We provide everything you need for a remarkable trip:

- Round-trip airfare and other transportation described in the itinerary
- Basic Medical, Dental, Emergency Evacuation Insurance during trip
- Up to three college credits upon course completion (grades 9-12) or high school credit (grades 6-12)
- Centrally located three- and four-star hotels
- Plentiful daily breakfast to start the day energized and ready to go
- Appetizing, culturally representative, three-course dinner daily
- Full time, multilingual, WorldStrides tour director who is LEAP-trained in experiential education
- Local guide at sites and on city tours as described in the itinerary
- LEAP! Learning through Exploration and Active Participation; trademarked immersive approach of learning by doing
- Entrances and transportation to sites and activities described in your itinerary
- Local guide and local bus driver tips; see note regarding other important tips
- 24/7 On Tour Emergency Support
- Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- Note: Tour cost does not include airline-imposed baggage fees, any required passport or visa fees, optional excursions, or recommended Tips for the Tour Director or multi-day Bus Drivers. Optional excursions, optional pre-paid tips, or other individual/group customizations will be listed as separate line items in the total trip cost, if included.

Tour investment

Students (travelers under the age of 23): \$5,793

Adults (age 23 and over): \$6,278

Price reflects savings of \$300 scholarship. Sign up by 6/30/2023 and enter code Travel3Z in order to take advantage of this limited-time offer!

Automatic monthly payment plan

Pay just \$99 upon enrollment and the balance will be divided into equal monthly payments, charged automatically to your credit card or checking account. As of June 01, 2023, your monthly payment would be just \$247.57.

Travel protection

We recommend covering your educational investment with one of our two comprehensive travel protection plans offered through Trip Mate. For details, visit worldstrides.com/travel-protection-plans.

Enroll online,
by phone, or by mail



Visit educationaltravel.com/Rewa-4967



SCAN ME

Use Rewa-4967 to register.



1-800-771-5353

 **WorldStrides**
Educational Travel & Experiences

Mail in your paper application to:

WorldStrides Programs
Attn: Participant Services
PO Box 5033
Charlottesville, VA 22906-9033

Europe Trip 2025

London, Paris, Berlin
June 16-25, 2025

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WorldStrides®

Educational Travel & Experiences

The Amazing Benefits of Student Travel



Educational Success

Students who travel:

- Are 32% more likely to attend college
- Attain a higher college GPA (by ~.9 points)
- Are 16% more likely to study abroad in college



Career Boost

Students who travel:

- Are 21% more likely to be employed full-time
- Report earning more money throughout their careers



Long-term Benefits

Of students who travel:

- 88% felt the trip had a positive impact on their education and/or career
- 86% agree the trip made them a better world citizen
- 80% felt out-of-the-classroom

When is it?

June 16-25, 2025

***Get your passports now or renew if it will expire before 6 months after the trip is scheduled!**

Destinations?

- Fly out of **Chicago**
- London, UK
- Paris, France
- Berlin, Germany



Tour **London**, including the Houses of Parliament, Westminster Abbey, St. Paul's Cathedral, Trafalgar Square, Piccadilly Circus, and Buckingham Palace.



Tour **Paris**, including the Arc de Triomphe, Champs Élysées, Eiffel Tower, Les Invalides, Notre-Dame Cathedral, and the palace of Versailles.





Tour **Berlin**, including the Berlin Wall, Brandenburg Gate, Reichstag, Unter den Linden, and palace at Potsdam.



London, Paris, Berlin

Full Itinerary Available [Here](#)



Why *this* trip?

- The sites we are visiting directly relate to subjects taught in multiple courses at PNHS.

Modern American History and **IB 20th Century World History** cover both WWI and WWII.

- London, Paris and Berlin all played pivotal roles in both World Wars, we will visit museums and sites that are dedicated to the wars.

European History - European History explores Europe from 1500 - 1900.

- London, Paris and Versailles are central to the study of European history. We will see several sites that play a significant role in history like Versailles, Paris and London. Focusing on the French Revolution and Absolute Monarchs.

Relates to our elective courses like **Sociology**, **Contemporary International Studies**, and **World Religions**

- Various cultural landmarks will be explored. Students will have an opportunity to engage with several other cultures

How much does it cost?

Total Fee:* \$6,188.00

Program Quote Breakdown

The following fees apply to your full-paying participants:

Program Fee*	\$5,868.00
Potsdam half day excursion	\$79.00
Eiffel Tower Ascent	\$29.00
Private Group Fee	\$137.00
On-Tour Tipping	\$75.00
Total Fee*	\$6,188.00

PROGRAM FEE INCLUDES:

- Round-trip airfare and other transportation described in the itinerary
 - Basic Medical, Dental, Emergency Evacuation Insurance during trip
 - Up to three college credits upon course completion (grades 9-12) or high school credit (grades 6-12)
 - Centrally located three- and four-star hotels
 - Plentiful daily breakfast to start the day energized and ready to go
 - Appetizing, culturally representative, three-course dinner daily
 - Full time, multilingual, WorldStrides tour director who is LEAP-trained in experiential education
- LEAP! Learning through Exploration and Active Participation; trademarked immersive approach of learning by doing
 - Entrances and transportation to sites and activities described in your itinerary
 - Local guide and local bus driver tips; see note regarding other important tips
 - 24/7 On Tour Emergency Support

- Only a small initial deposit required to sign up for the trip
- Remaining balance spread out into small installments and paid monthly prior to travel
- Payments can be auto-deducted from your account

Financial Assistance

- Families with an annual adjusted gross income up to \$85,000 are invited to complete a confidential, easy application and may qualify to receive travel assistance funds.
- Financial assistance will be awarded on a first-come, first-served basis.
- Find out more about FLAG financial assistance and apply by contacting Customer Service at 1-800-468-5899.

Fundraising

- When you sign up for the tour, a fundraising page will be automatically created for you. You can share your page with family and on social media to get donations to help cover the costs for the trip!


The screenshot shows a fundraising page on the WorldStrides website. The header includes the WorldStrides logo and navigation links for 'Browse Tours' and 'My Account'. The main heading is 'Help Send Adeline to Italy and Switzerland'. Below this is a profile picture placeholder and a text description: 'I am preparing for the adventure of a lifetime with my teacher and classmates, and I'm asking for your support to help fund my trip! This educational tour will build upon the things I'm learning about in school, while introducing me to exciting new destinations and cultures. Please consider supporting my trip with a donation of any amount.' To the right of the text is an 'Edit Profile >' button. Further right, it shows 'Raised \$0 of \$4,471 goal' with a progress bar at 0% completed. Below that are social media sharing options for Facebook, Twitter, and Email, along with a link icon and the text 'or copy this link'. At the bottom is a large orange 'Submit donation' button.

WorldStrides
Educational Travel & Experiences

Browse Tours My Account

Help Send Adeline to Italy and Switzerland

[Edit Profile >](#)

 I am preparing for the adventure of a lifetime with my teacher and classmates, and I'm asking for your support to help fund my trip! This educational tour will build upon the things I'm learning about in school, while introducing me to exciting new destinations and cultures. Please consider supporting my trip with a donation of any amount.

Raised \$0 of \$4,471 goal

0% Completed

Share by:

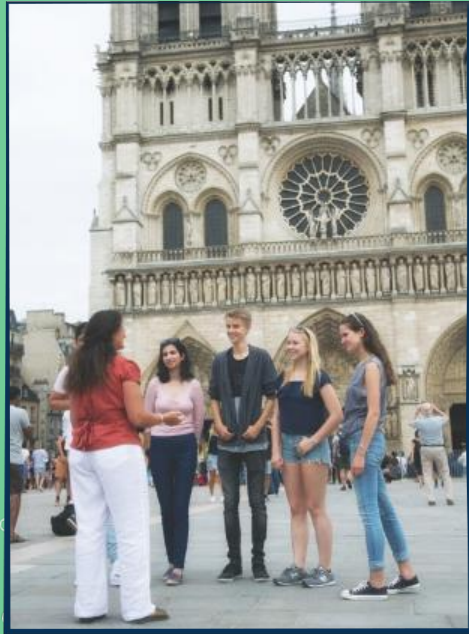
[+](#) [f](#) [t](#) [M](#) or copy this link [🔗](#)

[Submit donation](#)

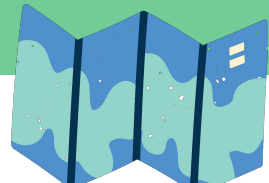
What do you
get for the
cost?

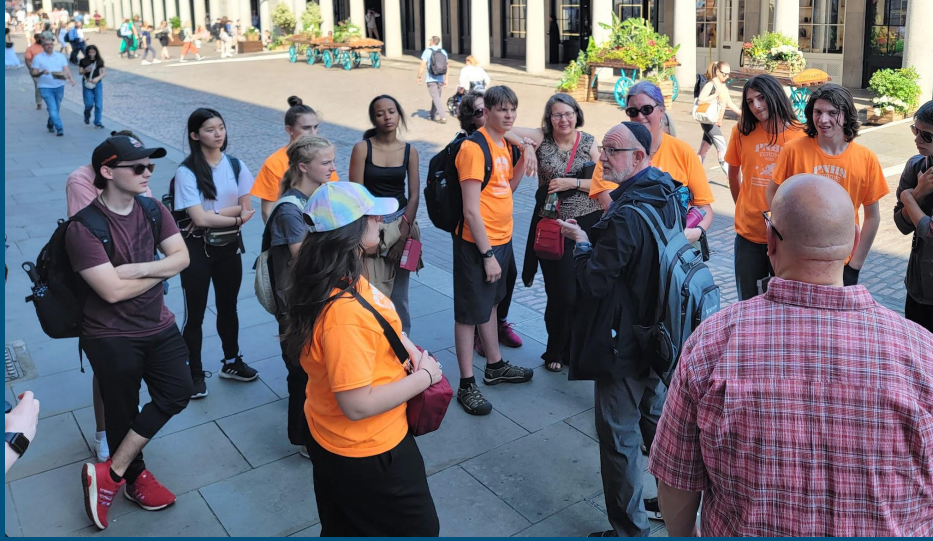


More Than a Tour Guide



- **Tour Director stays with your group 24/7**
- **Carefully vetted, savvy locals who live where they work**
- **Multilingual and enthusiastic individuals**
- **Trained educators who lead off-the-beaten-path adventures**





What WorldStrides Provides

- Round-trip airfare and other transportation described in the itinerary
- Traveler Assistance, Medical Insurance & Travel Insurance
- Three college credits upon completion of online course (grades 9-12 eligible)
- Centrally located three- and four-star hotels
- Plentiful daily breakfast to start the day energized and ready to go
- Appetizing, culturally representative, three-course dinner daily
- Full time, multilingual, WorldStrides tour director who is LEAP-trained in experiential education
- Local guide at sites and on city tours as described in the itinerary
- LEAP! Learning through Exploration and Active Participation; trademarked immersive approach of learning by doing

What WorldStrides provides:

- Entrances and transportation to sites and activities described in your itinerary
- Local guide and local bus driver tips; see note regarding other important tips
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- Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- Note: Tour cost does not include airline-imposed baggage fees, any required passport or visa fees, optional excursions, or recommended Tips for the Tour Director or multi-day Bus Drivers. Optional excursions, optional pre-paid tips, or other individual/group customizations will be listed as separate line items in the total trip cost, if included.

You get a lot for what you are paying!

College Credit!?

- Tour guides are accredited just like schools, as a result college credit is available at no additional cost to you!
- Students will complete online coursework after returning home from the trip.
- Online courses reflect themes and topics explored during your travel program. You'll choose courses from your custom menu!
- Three credit hours available from George Mason University
- More information available [here!](#)

Group Photos from Europe 2023!



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Group Photos from Europe 2023!



Group Photos from Europe 2023!



Group Photos from Europe 2023!

