

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
CENTRAL HIGH SCHOOL ROOM #1136, 8135 S. WESTNEDGE, PORTAGE, MICHIGAN 49002
JANUARY 30, 2023, 6:30 PM
AGENDA**

VISION STATEMENT

An exceptional, continuously improving learning culture with high expectations, committed to all!

MISSION STATEMENT

Portage Public Schools will educate all students to achieve their potential.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE	
II. REVISIONS/APPROVAL OF AGENDA	2
III. REPORTS	
1. SUPERINTENDENT'S REPORT	3
a. BOND PROJECT UPDATE	
b. FINANCIAL REPORT	4
c. BOARD RECOGNITION	6
IV. BOARD EDUCATION	
1. COMMUNICATIONS AUDIT REPORT - TIM CARROLL, NATIONAL SCHOOL PUBLIC RELATIONS ASSOCIATION	
2. CONTINUOUS IMPROVEMENT UPDATE - DR. KK OWEN, COACH DIRECTOR, STUDER EDUCATION	
V. COMMENTS OR COMMUNICATIONS	7
1. BY CITIZENS	
2. BY BOARD TRUSTEES	
3. BOARD COMMITTEE REPORTS	
VI. CONSENT AGENDA	8
1. APPROVAL OF MINUTES	
a. JANUARY 16, 2023 ORGANIZATIONAL MEETING / COMMITTEE OF THE WHOLE WORK SESSION	9
VII. ASSURANCE OF DISTRICT PERFORMANCE - None	
VIII. REQUIRED ACTION ITEMS - None	
IX. ACTION ITEMS	
1. REPLACEMENT WIRELESS RECOMMENDATION (OP 6320)	17
2. CALCULATOR PURCHASE RECOMMENDATION (OP 6320)	22
X. DISCUSSION ITEMS - None	
XI. ADJOURN	

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JANUARY 30, 2023, 6:30 P.M.**

Note Page

II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).

January 30, 2023

**Portage Public Schools
General Fund Budget Progress Report by Function
2022-2023 Fiscal Year**

	Six months ended December 31, 2022				Six months ended December 31, 2021			
	Preliminary Budget 2022- 2023	% of total	Year-to-date activity	% of budget	Preliminary Budget 2021- 2022	% of total	Year-to-date activity	% of budget
Revenue:								
Local	16,267,803	15%	15,878,678	98%	17,296,102	17%	15,668,704	91%
State	78,925,124	73%	22,870,671	29%	71,327,000	72%	22,488,510	32%
Federal	3,498,377	3%	392,263	11%	1,485,408	1%	217,237	15%
Local payments-other districts	9,931,803	9%	1,874,982	19%	9,004,601	9%	2,639,461	29%
Other/Transfers in	140,000	0%	-	0%	170,000	0%	-	0%
Total Revenue	108,763,107	100%	41,016,594	38%	99,283,111	100%	41,013,912	41%
Expenditures:								
Instruction								
Basic Programs	56,202,074	51%	21,013,658	37%	52,377,091	52%	21,140,044	40%
Added Needs	10,481,008	10%	3,463,642	33%	8,406,450	8%	3,172,706	38%
Total Instruction	66,683,082	61%	24,477,300	37%	60,783,541	61%	24,312,750	40%
Supporting Services								
Pupil Support	8,590,406	8%	3,419,193	40%	7,623,401	8%	2,968,776	39%
Instructional Staff	6,763,437	6%	3,289,694	49%	5,057,889	5%	2,679,373	53%
General Administration	779,752	1%	485,730	62%	798,456	1%	423,809	53%
School Administration	6,130,280	6%	2,558,542	42%	5,790,688	6%	2,525,586	44%
Business	1,119,559	1%	554,350	50%	1,412,177	1%	604,832	43%
Operations and Maintenance	10,049,646	9%	4,458,507	44%	8,874,870	9%	4,328,819	49%
Transportation	3,451,130	3%	1,612,261	47%	3,354,732	3%	1,437,105	43%
Central Support Services	3,303,331	3%	2,275,845	69%	2,688,061	3%	1,954,311	73%
Other Support Services	1,817,191	2%	991,367	55%	1,876,444	2%	877,873	47%
Community Services	134,106	0%	53,131	40%	150,090	0%	46,292	31%
Childcare Services	596,376	1%	891,079	149%	1,478,890	1%	738,445	50%
Total Supporting Services	42,735,214	39%	20,589,699	48%	39,105,698	39%	18,585,221	48%
Other Financing Uses/Capital Outlay	143,425	0%	122,680	86%	112,047	0%	88,363	79%
Total Expenditures	109,561,721	100%	45,189,679	41%	100,001,286	100%	42,986,333	43%
Excess (deficiency) of revenues over expenditures	(798,614)		(4,173,085)		(718,175)		(1,972,420)	

**Portage Public Schools
General Fund Budget Progress Report by Object
2022-2023 Fiscal Year**

	Six months ended December 31, 2022				Six months ended December 31, 2021			
	Preliminary Budget 2022- 2023	% of total	Year-to-date activity	% of budget	Preliminary Budget 2021- 2022	% of total	Year-to-date activity	% of budget
Salaries	52,602,903	48%	19,913,579	38%	48,838,707	49%	19,592,542	40%
Benefits	<u>37,830,314</u>	35%	<u>15,248,135</u>	40%	<u>35,408,930</u>	35%	<u>14,544,986</u>	41%
Total Salaries and Benefits	90,433,217	83%	35,161,714	39%	84,247,637	84%	34,137,527	41%
Purchased Services	10,517,284	10%	5,811,972	55%	9,333,869	9%	5,420,234	58%
Supplies	6,348,737	6%	3,726,456	59%	4,553,083	5%	3,052,667	67%
Capital outlay/Other	<u>2,262,483</u>	2%	<u>489,538</u>	22%	<u>1,866,697</u>	2%	<u>375,904</u>	20%
Total Expenditures	109,561,721	100%	45,189,679	41%	100,001,286	100%	42,986,333	43%

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JANUARY 30, 2023, 6:30 P.M.**

Note Page

VI. Consent Agenda

1. Approval of Minutes
 - a. January 16, 2023 Organizational Meeting/Committee of the Whole Work Session

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

**ORGANIZATIONAL MEETING /
COMMITTEE OF THE WHOLE WORK SESSION MINUTES
JANUARY 16, 2023**

The Organizational Meeting / Committee of the Whole Work Session of the Board of Education of Portage Public Schools held on Monday, January 16, 2023, was called to order at 6:30 p.m. by President Van Antwerp. The meeting was held in Room #1136 of Portage Central High School. The Pledge of Allegiance was recited.

Board Trustees Present: Emily Crawford, Kurt Droppers, Kimberly Larson, Terri Novaria, Bo Snyder, Randy Van Antwerp

Board Trustees Absent: Ean Hamilton

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mr. Droppers, seconded by Mrs. Novaria, that the Board of Education approve the agenda as printed.

The motion carried unanimously.

AFFIRM THE OATH OF OFFICE

Randy Van Antwerp, Emily Crawford and Kimberly Larson were elected to the Board at the November 8, 2022 election. They all have completed their official acceptance and oath of office. For ceremonial purposes, the following oath was read aloud by Superintendent Bielang.

Do you Randy Van Antwerp, Emily Crawford and Kimberly Larson, solemnly swear that you will support the Constitution of the United States and the Constitution of this State, and that you will faithfully discharge the duties of the office of Member of the Board of Education of Portage Public Schools, Kalamazoo County, Michigan according to the best of your ability?

Mr. Van Antwerp, Mrs. Crawford and Ms. Larson all responded, "I do."

ELECTION OF OFFICERS

Mr. Van Antwerp reviewed the election process.

Mr. Van Antwerp asked for a nomination for the office of President; Member Snyder nominated Member Van Antwerp. Mr. Van Antwerp asked for second and third nominations; there were none. As the only nomination for President, Mr. Van Antwerp declared himself elected as President by acclamation.

President Van Antwerp asked for a nomination for the office of Vice President; Member Novaria nominated Member Snyder. There were no second or third nominations. President Van Antwerp declared Bo Snyder Vice President by acclamation.

Mr. Van Antwerp asked for a nomination for the office of Secretary; Member Droppers nominated Member Novaria. There were no second or third nominations. President Van Antwerp declared Terri Novaria Secretary by acclamation.

REPORTS

Superintendent's Report

Bond Project Update

Mr. Johnny Edwards, Assistant Superintendent of Operations, provided an update on bond project activity.

2015 Bond

The two storage barns on the Northern Campus passed inspection. For the Northern AEF parking lot project, work can begin as early as next week and be completed in the spring. The work will not interfere with spring athletics.

2021 Bond

The eighth design development meeting was held on December 19. At this meeting, all the systems at both Central Elementary and Haverhill were reviewed. The construction manager will take those designs and calculate preliminary costs, which will be reviewed. An allocation will come to the Board in February.

On November 14, 2022, Plante Moran Cresa issued an RFP for Commissioning Services for the new Haverhill and Central Elementary Schools to five consulting firms with similar project commissioning expertise. Responses were received from two firms. We will contract with Facilities Infrastructure Systems Engineering & Commissioning (FISEC_x) for \$55,200, which also includes one alternate that the District team requested. FISEC_x's proposal was the lowest of the bids received. The evaluation team reviewed their proposal in detail and their references. We are confident in their ability to perform the work to our high expectations and within expected project schedules. FISEC_x is also the commissioning agent for the middle schools in the last bond project.

In addition, Mr. Edwards announced that Amberly Elementary will be the next – the third - elementary school, for the 2021 elementary bond projects. The staff at Amberly will have the same opportunity to go through the engagement cycle as was done for both Central Elementary and Haverhill.

Mr. Edwards responded to questions from Trustees.

Other

Per Superintendent Bielang, last month a public commenter remarked about certain content in our media centers. That caused us to look at our media center materials. One book was removed. Nobody has a history of when exactly that book entered the library or who brought it. As far as we can find, it became part of the library content in the late 1990s. We do have a rather elaborate process for media center selection. We have an offer from our Library Department to present their selection process to the Board, if the Board is interested.

BOARD EDUCATION

Monitoring Report 1.1, Global Ends (Overall)

Monitoring Report 1.1 has been presented in segments – high school measures in October, middle school in November, elementary in December and now the overall report.

Dr. Michael Pascoe, Assistant Superintendent of Instruction, and Dr. Kelly Jensenius, Director of Elementary Education, presented the report.

They reviewed how we have improved over prior years, how we compare to comparator districts, our continuous improvement processes, and program changes made this school year at the elementary, middle school and high school levels.

The presenters responded to questions from Trustees. President Van Antwerp thanked Dr. Pascoe and Dr. Jensenius for the series of monitoring reports.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the floor to public comment. Mrs. Novaria read aloud guidelines for public comment.

Jason Mikkeltorg addressed the Board regarding gender closets.

Sara Della-Coletta shared words of gratitude for the Board of Education, Administration and staff for their work through the pandemic, and she recognized Randy Van Antwerp for his board leadership.

Dr. Babli Sinha provided comments in opposition to anti-CRT and LGBTQ platforms.

President Van Antwerp thanked the public commenters for their remarks and opened the floor to board member comments.

Mr. Snyder welcomed Mrs. Crawford and Ms. Larson to the Board, and he thanked Mr. Van Antwerp for his long-term role as Board President.

Mr. Droppers thanked the board officers for their roles and leadership.

Mrs. Novaria encouraged all to attend the upcoming high school performances.

Mr. Van Antwerp welcomed Mrs. Crawford and Ms. Larson to the Board.

Ms. Larson expressed her appreciation for the warm welcome, congratulated Ms. Hamilton and Mrs. Crawford on being elected to the Board, and she thanked the audience for attending and their participation.

Mrs. Crawford appreciated the warm welcome.

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda items for approval by the Board of Education:

- 1. Organizational Items: designate the following depositories for school funds - Comp One, Flagstar Bank, First National Bank, Horizon Bank, Huntington Bank, JP Morgan Chase, Macatawa Bank, Mercantile Bank, PFM Investment Management, and Southern Michigan Bank & Trust; approve the Board of Education meeting scheduled for 2022-23; designate persons authorized to use the safety deposit box as Superintendent, Assistant Superintendent of Operations, Director of Finance, and Board Secretary; designate the Electronic Transfer Officer as Paula Johnson, Director of Finance; appoint the Board Recording Secretary as Barb Atkinson, Administrative Assistant; approve Thrun Law Firm, P.C. as the Board's & District's primary legal counsel; and**
- 2. Approve minutes from the December 12, 2022 Policy Governance Retreat & Regular Business Meeting; December 20, 2022 Special Meeting & Closed Session Minutes; and January 10, 2023 Special Meeting.**

There being no objections, the motion carried unanimously.

ASSURANCE OF DISTRICT PERFORMANCE

Monitoring Report 1.1, Global Ends

Motion offered by Mr. Droppers, seconded by Mrs. Novaria, that the Board of Education accept as presented, the Monitoring Report on 1.1, Global Ends, as a reasonable interpretation and evidence of compliance with policy.

The motion carried unanimously.

ACTION ITEMS

New Teacher Appointments

Mr. Brad Galin reviewed his recommendation for two new teacher hires.

Motion offered by Mrs. Novaria, seconded by Ms. Larson, that the Board of Education approve the following new teacher appointments, as presented: Joshua Cardosa and Irene Mayfield.

The motion carried unanimously.

Haverhill Elementary Utility & Easement Relocation

Per Mr. Johnny Edwards, at the new Haverhill Elementary site, we are not permitted to construct the new building over the existing easement. The utilities will be moved before construction begins this fall. The recommendation covers the utility relocation work. We will work with the City of Portage on an agreement to address the easement.

Mr. Edwards and Mr. Dan Rathburn, Project Manager with Owen-Ames-Kimball, addressed questions from Trustees.

Motion offered by Mrs. Novaria, seconded by Mrs. Crawford, that the Board of Education approve Owen-Ames-Kimball Co. to be authorized to issue Notice of Pending Awards, in the amounts of \$350,000 to H & K Excavating, LLC and \$32,518 to Michigan Pavings, the funds for which will come from the 2021 Bond.

The motion carried unanimously.

KRESA Enhancement Millage Renewal

Superintendent Bielang shared background information on the enhancement millage and the current request to go before voters in May to renew it for six years at the existing rate of 1.5 mill.

Motion offered by Mr. Droppers, seconded by Mrs. Novaria, that the Board of Education approve the Kalamazoo Regional Education Service Agency Enhancement Millage Renewal Resolution, as presented.

The motion carried unanimously.

DISCUSSION ITEMS

Wireless Recommendation

Per Mr. Dan Vomastek, Director of Technology and Information Systems, after meeting with several wireless consultants and exhausting other options to resolve the wireless connectivity issues at our new middle schools, we have bid out the replacement of the wireless networks at those buildings. A recommendation will be brought to the Board at their January 30, 2023 meeting. Mr. Vomastek thanked staff and students for their patience through this process. President Van Antwerp thanked Mr. Vomastek and his team for all their work to get the issue resolved.

With no further business to come before the Board, the meeting was adjourned at 7:44 p.m.

Respectfully submitted,

Barb Atkinson, Recording Secretary

Portage Public Schools, Kalamazoo County, Michigan (the "District")

An Organizational/Committee of the Whole meeting of the board of education of the District (the "Board") was held in Room #1136 of Portage Central High School, 8135 S. Westnedge Avenue, within the boundaries of the District, on the 16th day of January, 2023, at 6:30 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by Randy Van Antwerp, President.

Present: Members Emily Crawford, Kurt Droppers, Kimberly Larson, Terri Novaria, Bo Snyder, Randy Van Antwerp

Absent: Members Ean Hamilton

The following preamble and resolution was offered by Member Droppers and supported by Member Novaria:

WHEREAS:

1. Section 705 of the Revised School Code authorizes a school district to request that the question of a regional enhancement property tax be submitted to the voters by the intermediate school district at the next regular school election, or at a special election; and
2. This Board determines that it is in the best interest of the District to place a regional enhancement millage renewal question before the voters at a special election to be held on Tuesday, May 2, 2023, in accordance with Section 705 of the Revised School Code.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This District requests Kalamazoo Regional Education Service Agency, to submit a regional enhancement property tax millage renewal proposal for 1.5 mills for six (6) years, 2023 to 2028, inclusive, to the voters at a special election to be held in each of the constituent districts located within the Kalamazoo Regional Education Service Agency on Tuesday, May 2, 2023.
2. The Superintendent or Superintendent's designee is hereby authorized to deliver a certified copy of this resolution and its attachments to the Secretary of the ISD Board on or before Wednesday, January 25, 2023.
3. The regional enhancement property tax question to be submitted to the voters is set forth on Exhibit A attached hereto and is approved and incorporated herein by reference.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Crawford, Droppers, Novaria, Van Antwerp, Snyder, Larson

Nays: Members None

Resolution declared adopted.

Terrence C. Novarin
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Portage Public Schools, Kalamazoo County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Terrence C. Novarin
Secretary, Board of Education

FGH/ssw

EXHIBIT A

KALAMAZOO REGIONAL EDUCATIONAL SERVICE AGENCY REGIONAL ENHANCEMENT MILLAGE RENEWAL PROPOSAL

This proposal will allow the intermediate school district to continue to levy regional enhancement millage that expired with the 2022 levy. Pursuant to state law, the revenue raised by the millage will be collected by the intermediate school district and distributed to local public school districts based on pupil membership count.

Shall the limitation on the amount of taxes which may be assessed against all property in Kalamazoo Regional Educational Service Agency, Michigan, be increased by 1.5 mills (\$1.50 on each \$1,000 of taxable valuation) for a period of 6 years, 2023 to 2028, inclusive, to provide operating funds to enhance other state and local funding for local school district operating purposes; the estimate of the revenue the intermediate school district will collect if the millage is approved and levied in 2023 is approximately \$14,044,867, which funds will be disbursed as required by statute to the following school districts: Climax-Scotts Community Schools, Comstock Public Schools, Forest Academy, Galesburg-Augusta Community Schools, Gull Lake Community Schools, Kalamazoo Covenant Academy, Kalamazoo Public Schools, Oakland Academy, Paramount Charter Academy, Parchment School District, Portage Public Schools, Schoolcraft Community Schools, Vicksburg Community Schools and Youth Advancement Academy?

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JANUARY 30, 2023, 6:30 P.M.**

Note Page

IX. Action Items

1. Replacement Wireless Recommendation

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the purchase of 170 access points and management system from Vector Tech Group of Holland, Michigan in the amount of \$110,560.94.



Information and Technology Systems
8107 Mustang Drive, Portage, MI 49002
(269) 323-5100 -- help@portageps.org

MEMO

To: Mark Bielang, Superintendent
Fr: Daniel J. Vomastek, Director
Dt: January 19th, 2023
Re: Replacement Wireless Recommendation

RECOMMENDATION

I recommend the Board of Education approve the purchase of 170 access points and management system from Vector Tech Group of Holland Michigan in an amount of \$110,560.94.

BACKGROUND

As discussed at the last Board meeting, we have not been successful in our attempts to adjust the existing wireless system in place at Central Middle School and North Middle School and are now out of options. Replacing the system is our next step.

Vector has significant experience in similar settings and has successfully deployed systems in them. I have spoken with several technology directors who are using the system as proposed by Vector, and they all report the implementation 'just works' and that they are very happy with it. As I mentioned at the last meeting, there are no guarantees, but we have good reason for cautious optimism at this point.

Vector has nearly all the components in stock. We are on track to install the system over mid-winter break, starting on February 24th. We will be demoing the equipment for roughly a month. After this time we will commit to the system and start the official purchase process in April.

FINANCIAL INFORMATION

We will be applying for eRate monies to offset the cost of the system - I am confident eRate will cover 50% of the total cost, the remainder of the funds scheduled to be drawn from the 2019 bond.

I will be bringing a supplemental access point request for Board approval in February. It will be provisional. However this action is required if we want to expand the system to other sites and still qualify for this year's eRate funding window.

I would be happy to answer questions you or the Board may have.



Portage Public Schools

Location	Project Total
Wireless Controller	\$9,480.94
Access Points	\$101,080.00
Bid Total	\$110,560.94

*Alternates Includes****

R650 - 4x4:4 streams (5GHz) 2x2:2 streams (2.4GHz) instead of R750 - 4x4:4 streams (5GHz) 4x4:4 streams (2.4GHz)
Virtual SmartZone that can be hosted on your own server environment or KRESA's AWS environment
Controller hosting and management by Vector (Also includes Ruckus Analytics)
140 total access points rather than 170 based on predictive survey

Wireless Controller

Qty	Part #	Description	Unit Price	Ext. Price	Unit Labor	Ext. Labor	Sub-Total
1	PE1-S144-US05	E-Rate SmartZone 144 w/ 5 year E-Rate Warranty (Includes 25 AP licenses)	\$7,480.94	\$7,480.94	\$0.00	\$0.00	\$7,480.94
1	Engineering Labor	Engineering Labor for controller installation, configuration, and training	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00
						Wired Total	\$9,480.94

Access Points

Qty	Part #	Description	Unit Price	Ext. Price	Unit Labor	Ext. Labor	Sub-Total
170	901-R650-US00	Ruckus R650 dual-band 802.11abgn/ac/ax Wireless Access Point with Multi-Gigabit Ethernet backhaul, 4x4:4 + 2x2:2 streams, OFDMA, MU-MIMO, BeamFlex+, dual ports, PoH/uPoE/802.3at PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty	\$510.00	\$86,700.00	\$0.00	\$0.00	\$86,700.00
145	LE9-0001-SG05	E-Rate AP management license for SZ-100/vSZ 3.X, 1 Ruckus AP access point with 5 years E-Rate Warranty. (25 AP Licenses included with hardware controller)	\$64.00	\$9,280.00	\$0.00	\$0.00	\$9,280.00
170	Installation Labor	Labor for installation and configuration of access points	\$0.00	\$0.00	\$30.00	\$5,100.00	\$5,100.00
Access Point Total							\$101,080.00

**PORTAGE PUBLIC SCHOOLS
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PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JANUARY 30, 2023, 6:30 P.M.**

Note Page

IX. Action Items

2. Calculator Purchase Recommendation

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the purchase of TI-30X IIS and TI-84 Plus CE calculators from Office Depot for \$63,989, the funds for which will come from ESSER III funds.



To: Mark Bielang, Superintendent

From: Kelly Jensenius, Director of Elementary Education

CC: Paula Johnson, Director of Finance

Date: January 30, 2023

Re: Recommendation for Calculators

RECOMMENDATION

I am recommending the Board of Education approve the purchase of TI-30X IIS and TI-84 Plus CE calculators from Office Depot. A total purchase cost of \$63,989 will come from the ESSER III.

Vendor	Item	Count	Total Cost
Office Depot	TI-84 Plus CE	450	\$62,460.00
Office Depot	TI- 30X IIS	110	\$1,529.00
Totals			\$63,989.00

BACKGROUND INFORMATION

The sets of calculators would be purchased to specifically outfit each mathematics classroom at the middle and high schools. Each mathematics classroom will be equipped with a set of 30 calculators that will be barcoded and checked out to the classroom teacher. In some cases the classroom set of calculators would be replacing those lost during COVID. The benefits of providing a classroom set of calculators in each math classroom include: providing students with the ability to solve more complex problems, allowing them to explore different strategies, enabling students to work more quickly, promoting persistence in problem solving, fostering a growth mindset, and promoting a positive attitude towards problem solving. In addition, a class set of calculators provide students with the ability to better prepare for standardized tests, as long as sufficient time is devoted to teaching and reviewing computations.

BIDDING PROCESS

This purchase is being made using the Omnia Partners Cooperative contract with Office Depot., as such, no RFP was required.

I would be happy to answer any questions you may have about this recommendation.