

**PORTAGE PUBLIC SCHOOLS
 BOARD OF EDUCATION
 REGULAR BUSINESS MEETING
 PORTAGE PUBLIC SCHOOLS' ADMINISTRATION BUILDING, CONF. RM. #1, 8701 MUSTANG DRIVE,
 PORTAGE, MI 49002
 DECEMBER 9, 2019, 6:30 PM
 AGENDA**

VISION STATEMENT
 An exceptional, continuously improving learning culture with high expectations, committed to all!
 MISSION STATEMENT
 Portage Public Schools will educate all students to achieve their potential.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE	
II. REVISIONS/APPROVAL OF AGENDA	2
III. REPORTS	
1. SUPERINTENDENT'S REPORT	3
a. CURIOUS KIDS PROGRAM UPDATE	
b. 3 VS. 4 SECTION BUILDINGS	
c. BOND UPDATE	
IV. BOARD EDUCATION - None	
V. COMMENTS OR COMMUNICATIONS	4
1. BY CITIZENS	
2. BY BOARD TRUSTEES	
3. BOARD COMMITTEE REPORTS	
VI. CONSENT AGENDA	5
1. APPROVAL OF MINUTES	
a. NOVEMBER 25, 2019 REGULAR BUSINESS MEETING MINUTES	6
VII. ASSURANCE OF DISTRICT PERFORMANCE	
1. MONITORING REPORT 1.1 (LOCAL), GLOBAL ENDS (GP 4.4)	11
VIII. REQUIRED ACTION ITEMS - None	
IX. ACTION ITEMS	
1. APPROVE EMERGENCY OPERATIONS PLAN (OP 8402, MCL 380.1308b)	20
2. APPROVE SUPERINTENDENT EVALUATION PUBLIC STATEMENT (GP 4.5)	22
3. APPROVE SUPERINTENDENT CONTRACT (GP 4.5)	24
X. DISCUSSION ITEM	
1. ENHANCEMENT MILLAGE UPDATE (KRESA)	26
XI. ADJOURN	

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
ADMINISTRATION BUILDING – CONFERENCE RM #1
DECEMBER 9, 2019, 6:30 P.M.**

Note Page

II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
ADMINISTRATION BUILDING – CONFERENCE RM #1
DECEMBER 9, 2019, 6:30 P.M.**

Note Page

VI. Consent Agenda

1. Approval of Minutes
 - a. November 25, 2019 Regular Business Meeting Minutes

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR BUSINESS MEETING**

November 25, 2019

REGULAR BUSINESS MEETING

The Regular Business Meeting of the Board of Education of Portage Public Schools held on Monday, November 25, 2019, was called to order at 6:30 p.m. by President Van Antwerp in Conference Room #1 of the Administration Building, 8107 Mustang Drive, Portage. He welcomed the audience and the Pledge of Allegiance was recited.

Board Trustees Present: Kurt Droppers, Rusty Rathburn, Celeste Shelton-Harris, Bo Snyder, and Randy Van Antwerp

Board Trustees Absent: Terri Novaria, Joanne Willson

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mr. Droppers, seconded by Mr. Snyder, that the Board of Education approve the agenda as printed.

The motion carried unanimously.

REPORTS

Superintendent's Report

Change Order Summary / Bond Budget Update

Mr. Ron Herron, Assistant Superintendent of Operations, provided a bond construction update. At North Middle School, over winter break, acoustic panels will be installed and punch list work will wrap up. At Central Middle School temporary heat is on, metal paneling on the exterior is being installed, and drywall work continues. At West Middle School, the bus loop has been returned to its pre-construction status. The new gym ceiling is being painted; tile work is taking place in the restrooms. At the Northern Natatorium, foundation work is complete except for the pool bowl, masonry work on the exterior and some underground work is taking place. At the Northern AEF, work is taking place at the discus area. At the Central AEF, punch list work is complete. Work on the baseball/softball areas continues as weather permits.

Mr. Herron introduced the bond budget portion of the update by sharing a handout regarding bond Change Order #24, which includes a number of reconciliation adjustment activities along with two project closeouts and four change orders completed by the construction manager. He detailed key adjustment areas. Total bond funds available for future enhancements is approximately \$5 million. A steering committee will meet after Thanksgiving break to identify and prioritize future enhancement recommendations. Mr. Herron responded to questions from Trustees.

Mr. Dan Rathburn, OAK Project Manager, detailed work committed through Bond Change Order #24 (Reconciliation) and detailed Change Orders by Construction Change Directives for Central Middle School, Central AEF, and West Middle School. Mr. Rathburn addressed questions from the Board.

Financial Report

Ms. Paula Johnson, Director of Finance, detailed the General Fund Budget Progress Report by Function and the General Fund Budget Progress Report by Object for the four-month period ending October 31, 2019 compared to the four-month period ending October 31, 2018 and responded to questions from board members.

Other

Mr. Bielang shared an item of interest. He acknowledged two local programs that benefit our students and their families. Power-Up Food Bag program, which began in 2013 by Radiant Church, serves 470 students in 11 of our buildings. Students receive a food bag to help supplement food over weekends. Radiant Church is piloting a food pantry at North Middle School where students can shop for desired food items each Friday. Ms. Sarah Allen along with the many volunteers that assist were thanked.

Loaves & Fishes is piloting a mobile food initiative with hopes of launching the program before spring break. This is the first such initiative in the Portage community.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the comments and communications portion of the meeting. There was no public comment. President Van Antwerp opened the floor for Trustee comment.

President Van Antwerp requested the Board hold a special meeting to hear an elementary feasibility study update from C2AE and Stantec, which is expected to take approximately 1.5 hours. Mr. Van Antwerp and Superintendent Bielang proposed 4:30 p.m., just prior to their regular meeting scheduled for December 9, 2019. Mr. Snyder indicated he would reschedule the Linkage Committee meeting set for that date/time to accommodate the special meeting. Hearing no objections, President Van Antwerp called for the special meeting to be held on December 9, 2019 at 4:30 p.m. in the Administration Building to hear an elementary feasibility study update. President Van Antwerp will inform Trustees Novaria and Willson accordingly.

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda items for approval by the Board of Education: approve the November 11, 2019 Policy Governance Retreat & Committee of the Whole Work Session Minutes; approve the proposed new, revised, and/or reissued operational policies as presented; approve as presented the purchase of theatrical lighting from Pro Audio & Lighting of Warren, MI in an amount not-to-exceed \$33,511.07, the proceeds for which will come from the 2019 Bond Construction Fund #1; approve as presented the purchase of theatrical sound equipment from TPC Technologies Inc. of Niles, MI in an amount not-to-exceed \$29,789.25, the proceeds for which will come from the 2019 Bond Construction Fund #1; and approve as presented the purchase of Dell switches from Dell EMC in an amount not-to-exceed \$42,803.90, the proceeds for which will come from the 2019 Bond Construction Fund #1.

It was noted by Mr. Ron Herron and Ms. Paula Johnson that the Bond Construction Fund noted in the motion for the theatrical lighting, sound equipment and switches should be the 2019 Bond Construction Fund #1, not 2016. The correction was made in the motion above.

There being no objection to the items, the motion carried unanimously.

REQUIRED ACTION ITEMS

Approve Summer Tax Resolution

Motion offered by Dr. Shelton-Harris, seconded by Mr. Rathburn, that the Board of Education approve the Summer Tax Resolution, as presented.

The motion carried unanimously.

DISCUSSION ITEMS

Approve Emergency Operations Plan

Superintendent Bielang reviewed background information regarding the development of an Emergency Operations Plan as required by policy and law. Superintendent Bielang addressed questions from Trustees.

Enhancement Millage Resolution

Superintendent Bielang shared background information regarding the regional enhancement property tax, last approved by voters in 2017. To put this item on the ballot at the May 5, 2020 election, approved resolutions from KRESA-constituent districts is required before January 16, 2020. KRESA is currently conducting a survey about the enhancement tax. Support for a renewal of more than three years is one item assessed by the survey. Results will be shared with county superintendents and board presidents in December. More information and the final resolution will be provided at our January 13, 2020 board meeting, at which action on the resolution is required.

With no further business to come before the Board, the meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Barb Atkinson
Recording Secretary

SUMMER TAX RESOLUTION

Portage Public Schools, County of Kalamazoo, State of Michigan (the "District")

A regular meeting of the Board of Education of the District (the "Board") was held in the Administration Building, 8107 Mustang Drive, in the District, on the 25th day of November, 2019, at 6:30 o'clock in the p.m.

The meeting was called to order by Randy Van Antwerp, President.

Present: Members: Kurt Droppers, Rusty Rathburn, Celeste Shelton-Harris, Randy Van Antwerp, Bo Snyder

Absent: Members: Terri Novaria, Joanne Willson

The following preamble and resolution were offered by Member Shelton-Harris and supported by Member Rathburn:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District, with respect to the City of Portage, in which the District is located, and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board, pursuant to 1976 PA 451, as amended (the "Revised School Code"), invokes for 2020 its previously adopted ongoing resolution imposing a summer tax levy of 100% of annual school property taxes, including debt service, upon property located within the District, with respect to the City of Portage (the "City"), and continuing from year-to-year until specifically revoked by the Board and requests that the City, in which the District is located, collect those summer taxes.

2. The Superintendent, Director of Finance, or a designee thereof, is authorized and directed to forward to the governing body of each city in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that the City agree to collect the summer tax levy for 2020 in the amount specified in this resolution. Such forwarding of the resolution and the request to collect the summer tax levy shall be performed so that they are received by the governing body of the City before January 1, 2020.

3. Pursuant to and in accordance with Section 1613(1) of the Revised School Code, the Superintendent, Director of Finance, or a designee thereof, is authorized and directed to negotiate on behalf of the District with the governing body of the City for the reasonable expenses for collection of the District's summer tax levy that the City may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before the Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

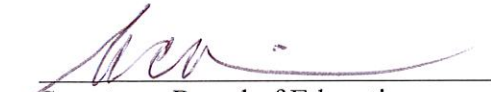
Ayes: Members: Droppers, Rathburn, Shelton-Harris, Van Antwerp, Snyder

Nays: Members: None


Motion declared adopted.

SUMMER TAX RESOLUTION

Page 2


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Portage Public Schools, County of Kalamazoo, State of Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on November 25, 2019, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, PA 1976, as amended).


Secretary, Board of Education

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
ADMINISTRATION BUILDING – CONFERENCE RM #1
DECEMBER 9, 2019, 6:30 P.M.**

Note Page

VII. Assurance of District Performance

1. Monitoring Report 1.1 (Local), Global Ends (GP 4.4)

This is the third in a series of reports on 1.1 with a focus on local measures. A final report with analysis will be presented in January. The Board will be asked to take action on Monitoring Report 1.1 following the January report.

**Portage Public Schools
Monitoring Report**

Policy Type: Ends

Policy Title: (1.1) Global Ends (National, State, and Local Measures)

As requested by the Board during the 2016/2017 school year, the Monitoring Report on Ends Policy 1.1 continues to be divided into smaller segments so that adequate time can be spent presenting and discussing this key Ends Statement.

We continue to divide the report into three segments and report on them as follows:

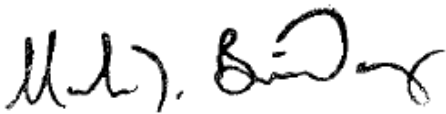
- National Measures – October
- State Measures – November
- Local Measures – December

Monitoring information will be presented during the “Reports” portion of the Board meeting. There will be time to discuss and ask questions during and after the presentation.

After all three reports have been presented the Board will be asked to accept Monitoring Report 1.1.

Certification

I hereby present my Monitoring Report on Ends Policy 1.1 (Local Measures) in accordance with the monitoring schedule established by the Board. I certify that the information provided in this report is true as of December 4, 2019.



Signature

December 4, 2019

Date

Monitoring Report

Page -2-

Policy Type: Ends

Policy Title: Ends Policy 1.1

Elements in Monitoring Report 1.1- National, State and Local

Policy Language 1.1

Interpretation

Report

Local Measures: Acadience

Trends on Local Measures

1.1 POLICY LANGUAGE

Students demonstrate a mastery level of core curriculum standards greater than in prior years, with the long-term goal of approaching or exceeding the highest performing comparable communities.*

*This ends statement was revised by the Board 10/22/2018.

INTERPRETATION

I provide definitions below to interpret the following terms in the ends policy:

Core Curriculum is interpreted to mean the K-12 curriculum utilized by Portage Public Schools.

Core Curriculum Standards is interpreted to mean the standards and learning targets in the publicly available results from student assessments; Michigan Test of Educational Progress (M-STEP grades 3-8, 11), and the SAT (grade 11). I also include two essential, but private interim progress assessments; DIBELS (K-5), and PSAT 8/9 (8) and PSAT 10 (9, 10).

Comparable Communities is interpreted to mean a select group of seven school communities throughout the state that have similar demographic and resource characteristics. The comparable communities were determined in 2016. To identify the seven districts, four data sources were used. MiSchoolData was utilized to filter for similar districts using the criteria of enrollment, socioeconomic indicators, special education services, and race distribution. Bulletin 1014 was used to identify district revenue and expenditure data. The Michigan Senate Fiscal Agency provided the foundation allowance data. Finally, US Census information was referenced to provide a measure of median household income and community population. From this list of approximately 20 districts that were identified, selected districts were removed when a single factor or multiple factors set them apart from Portage Public Schools in an essential fashion. For example, a district that received \$12000 per student on the foundation allowance was removed from the list. This group of seven remains unchanged from the previous year.

Greater than in prior years is interpreted to mean that Portage Public Schools students are advancing in proficiency at a rate greater than in prior years. “Met Expectations” means that our current year results are equal to or above the prior three year average for non-cohort data. Where available, cohort data is used to provide the clearest picture of student growth. “Partially Met Expectations” means that we are within the range of the prior three year schools values.

Greater than in Comparable Communities is interpreted to mean: “Met Expectations” means that we are in the top three schools (or the top two schools due to a small subgroup population limiting comparable data) when ranked with comparable communities for available information. “Partially Met Expectations” means that we have at least one or more markers within that category, but not all. Please note that we continue to review the criteria used to determine whether or not expectations have been met and the method used to depict compliance.

Monitoring Report

Page -4-

Policy Type: Ends

Policy Title: Ends Policy 1.1

REPORT

This year Monitoring Report 1.1 is being divided up into three separate reports, National, State, and Local. Each report section will focus on the assessments being administered at that level.

Our curriculum alignment with State Standards is an on-going process. Curriculum Committees, whether grade-level based or subject area-based, meet throughout the year to address a wide variety of curricular issues, including alignment.

We use local, state and national level assessments to track student mastery for reporting purposes. During the 2017-2018 school year, the State of Michigan continued to make adjustments to the delivery and testing expectations regarding the M-STEP. These changes were minimal and allow us to continue use the 2016 year as our baseline year. Changes to M-STEP science assessments at grades 5, 8, and 11 continue to occur.

LOCAL MEASURES: ACADIENCE

Acadience (the new name for DIBELS, Dynamic Indicators of Basic Early Literacy Skills) was developed to be an economical and efficient indicator of a student's progress toward achieving a general outcome in literacy.

Acadience Reading K-6 assesses the 5 Basic Early Literacy Skills of Phonemic Awareness, Alphabetic Principle and Phonics, Vocabulary, Oral Reading Fluency, and Comprehension that students need in order to become successful readers.¹ These skills are predictive of reading acquisition and later reading achievement. The early identification and intervention can prevent reading difficulties for many students. We can teach these skills and they improve outcomes for students when they are taught. *Acadience Reading K-6* provides benchmark goals that are empirically derived, criterion referenced-target scores. The benchmark goals are derived based on longitudinal research examining how a score on a measure at a point in time predicts later reading outcomes.

Acadience Reading K-6 continues to serve as our required kindergarten through second grade literacy screener, as allowed by MDE. This allows us to not use the MDE K-2 early literacy and numeracy screener. When the Third Grade Reading Law was established the Michigan Department of Education was required to define what the appropriate tools to conduct literacy screening are. *ACADIENCE* is one of the approved tools.² We are also required to have a second tool for more extensive assessment of students well below benchmark. We use the approved tool, *Acadience Reading Diagnostic PA & WRD* (Formerly DIBELS Deep) to gain further insight on those students and their literacy needs.³

Our screening protocol *with Acadience Reading K-6* continues with elementary students being screened three times a year. We screen 6th grade students using a portion of the *Acadience Reading*. For 7th-8th grade students we use *Acadience* as indicated in student support plans and IEPs. We use progress monitoring tools for students who require it on a more frequent basis.

Acadience continues to be used as our primary analysis tool for literacy intervention throughout our elementary buildings. Like other internal screeners, *Acadience* data isn't publicly available for analysis, so comparator schools are not included.

As our students are also assessed using NWEA MAP Growth in Mathematics and Reading, we are continuing to evaluate the use of NWEA for measuring internal performance. NWEA MAP Growth results are used to evaluate local student growth for our teams.

We have included 5 years of overall *Acadience Reading K-6* data and three years of cohort *Acadience Reading K-6* data for the classes of 2024 through 2026.

¹ <https://acadiencelarning.net/>

² http://www.michigan.gov/documents/mde/17-18_Initial_Assessment_List_560866_7.pdf

³ http://www.michigan.gov/documents/mde/17-18_Extensive_Assessment_List_560867_7.pdf

Monitoring Report

Page -6-

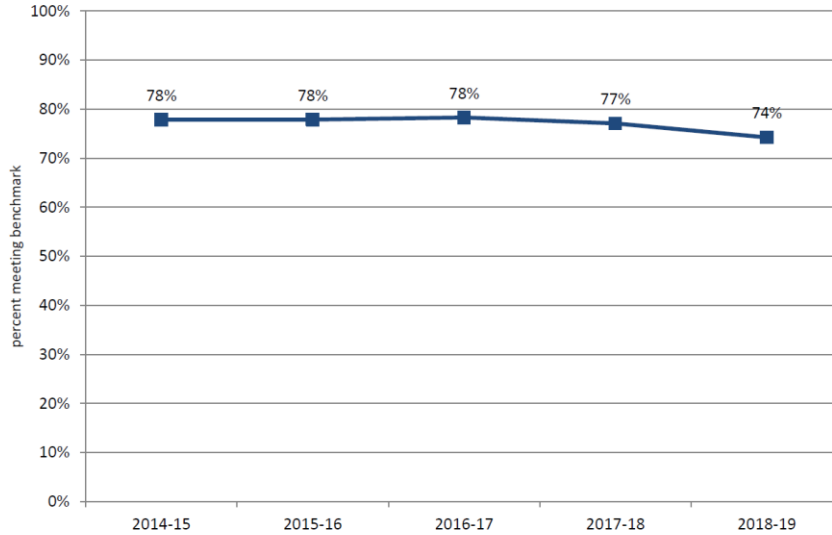
Policy Type: Ends

Policy Title: Ends Policy 1.1

PPS Acadience Trends

3rd grade only, Oral Reading Fluency (End of Year): Measures students' skills obtained by the end of their 3rd grade year
Acadience Oral Reading Fluency is measured three times a year to inform instructional decision making. The End of Year measurement is represented by these graphs.

Acadience Percent at Benchmark: 5 Year Trend



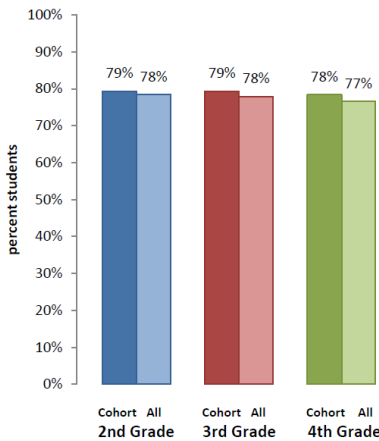
PPS Acadience Cohort: Classes of 2025, 2026, 2027

(2nd, 3rd, and 4th grade Acadience Oral Reading Fluency: End of Year)

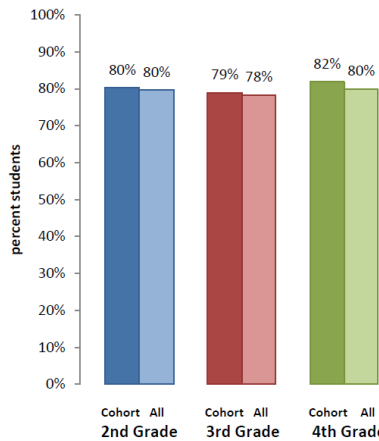
Number of Students that took:	2nd Grade DIBELS	3rd Grade DIBELS	4th Grade DIBELS	2nd & 3rd & 4th Grade DIBELS (Cohort)
Class of 2025	606	619	635	523
Class of 2026	605	613	627	517
Class of 2027	548	563	588	479

% Students Meeting Benchmark	2nd Grade		3rd Grade		4th Grade	
	Cohort	All students	Cohort	All students	Cohort	All students
Class of 2025	79%	78%	79%	78%	78%	77%
Class of 2026	80%	80%	79%	78%	82%	80%
Class of 2027	82%	80%	80%	77%	78%	76%

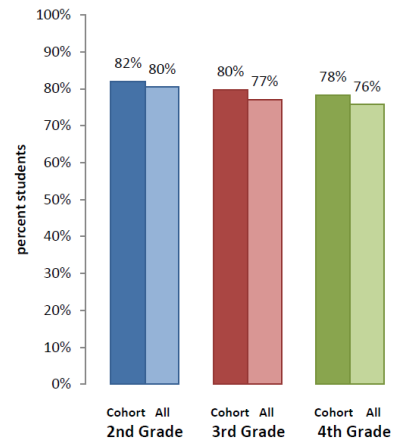
Class of 2025: Reading Students Meeting Benchmarks



Class of 2026: Reading Students Meeting Benchmarks



Class of 2027: Reading Students Meeting Benchmarks



Note: Due to increments in class sizes, increments of 1% of Students Meeting Benchmark represent approximately 5-6 students across 8 elementary schools.

Monitoring Report

Page -7-

Policy Type: Ends

Policy Title: Ends Policy 1.1

TRENDS ON LOCAL MEASURES

Our overall *Acadience Reading K-6* measures reflect 74% of students being identified as “At Benchmark” at the end of 3rd grade in 2019. This is a 3% decline over last year. We continue to use our district data review (DDR) process and strong MTSS processes to meet our students’ needs.

The data for third grade reading looks at three cohorts of students, the classes of 2025, 2026, and 2027 (current 7th, 6th, and 5th graders, respectively). We continue to have evidence that supports when students are consistently with us, we have around 5-10 (1-2%) more that are at benchmark than for students who are not part of our cohort.

The cohort data from 2025-2027 indicates that continuing to focus on core components of curriculum and instruction in literacy is important. We want to ensure that students don’t “lose their proficiency” as they go from 2nd grade through 4th grade.

Monitoring Report Evaluation Form

Policy: _____

Is the Superintendent's interpretation reasonable? Yes No

Comments:

Is evidence of compliance reasonable? Yes No

Comments:

Comments Regarding Further Policy Development

1. Do you have a concern that is not addressed in this policy?

2. What policy language would address your concern?

Evaluation submitted to Board President By: _____

Adopted: 9/22/08

Revised: 5/25/09, 3/22/10, 2/26/18

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
ADMINISTRATION BUILDING – CONFERENCE RM #1
DECEMBER 9, 2019, 6:30 P.M.**

Note Page

IX. Action Items

1. Approve Emergency Operations Plan (OP 8402, MCL 380.1308b)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Portage Public Schools Emergency Operations Plan, as presented.

Enclosure IX.1.
December 9, 2019

Portage Public Schools
THE FUTURE LEARNS HERE

TO: Board of Education
FROM: Mark T. Bielang, Superintendent
DATE: November 20, 2019
RE: Operational Policy 8402 / EOP

Mark T. Bielang
Superintendent
Phone: 269.323.5147
Fax: 269.323.5149
mbielang@portageps.org

BACKGROUND

Earlier this year, the Board adopted a new NEOLA-recommended policy, Operational Policy 8402 – Emergency Operations Plan to meet the requirements of MCL 380.1308b. In keeping with a requirement of the law and OP 8402, the District has developed an Emergency Operations Plan (EOP) that meets the elements of the law and policy. Much of the plan already existed under another title. The EOP follows a template, which was provided to us by our local emergency manager and is the result of collaboration between education and first response agencies and based on guidelines from various Federal and State agencies and the Department of Education. The EOP includes specific response actions such as lockdown, lockup, evacuation, shelter-in place, relocation and reunification and hazard-specific appendices to address accidents, medical emergencies, violence/threats, and other emergencies. The EOP also addresses assignment of responsibilities, direction and control, coordination, communications, etc.

The entire EOP is a sizeable document and available for board member review at the Administration Building. The EOP is an internal use document and exempt from disclosure under Section 13(1)(y) of the Michigan Freedom of Information Act.

The law and policy requires Board approval and for the plan to be in place by January 1, 2020.

RECOMMENDATION

I recommend that the Board of Education approve the Portage Public Schools Emergency Operations Plan, as presented.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
ADMINISTRATION BUILDING – CONFERENCE RM #1
DECEMBER 9, 2019, 6:30 P.M.**

Note Page

IX. Action Items

2. Approve Superintendent Evaluation Public Statement (GP 4.5)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Board’s Public Statement regarding the Superintendent Evaluation for 2018-19, as presented.

Portage Public Schools

Board of Education

Public Statement

Superintendent Evaluation 2018-19

The Portage Public Schools Board of Education completed the annual performance evaluation of Superintendent Mark Bielang on June 10, 2019. The Board voted unanimously to confer the highest rating: highly effective.

The Superintendent was evaluated in 10 consequential areas including Student Growth, Community Relations, Business & Finance, and Governance and Board Relations. In addition, the Board recognized significant progress toward achieving District-Wide goals including cultivating organizational excellence and managing facilities construction. The Superintendent was rated highly effective in all areas.

Mr. Bielang received high praise from board members for his leadership and energy that continues to propel the District forward. His consistent and principled approach has built tremendous confidence not only with the Board, but with students, parents, staff, and the community.

The Board thanked Mr. Bielang for his accomplishments and commitment to the success of Portage Public Schools and looks forward to the continued success of the District under his leadership.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
ADMINISTRATION BUILDING – CONFERENCE RM #1
DECEMBER 9, 2019, 6:30 P.M.**

Note Page

IX. Action Items

3. Approve Superintendent Contract (GP 4.5)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve modifying the current Superintendent Contract of Employment to extend the contract for one additional year and to increase benefits, as presented.

Enclosure IX.3.
December 9, 2019

To: Board of Education
From: Randy Van Antwerp
Date: November 25, 2019
Subject: Superintendent Contract of Employment

Copy To: Mark Bielang

Recommendation

That the Board of Education modify the current Contract of Employment to extend the term of employment and to increase the amount of the annuity.

Background Information

The Board of Education voted unanimously to rate Superintendent Mark Bielang highly effective following completion of his annual performance review on June 10, 2019. It is appropriate to stipulate compensation and benefits annually consistent with Board Governance Policy 4.5 Superintendent Compensation and Benefits, with modifications to the current contract as follows:

- Extend the employment term of the current contract from June 30, 2021 to June 30, 2022; and
- Increase the tax-sheltered annuity from \$45,573 to \$48,674 based on a 1.59% increase to the base salary.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
ADMINISTRATION BUILDING – CONFERENCE RM #1
DECEMBER 9, 2019, 6:30 P.M.**

Note Page

X. Discussion Items

1. Enhancement Millage Update (KRESA)

**KALAMAZOO REGIONAL EDUCATIONAL SERVICE AGENCY
STATE OF MICHIGAN**

**DRAFT CALENDAR FOR
REGIONAL ENHANCEMENT MILLAGE ELECTION
ON TUESDAY, MAY 5, 2020**

1. **On or before Wednesday, January 15, 2020** - One or more constituent school districts representing a majority of the combined pupil membership of the constituent school districts as of the most recent pupil membership count day adopt a resolution directing the ISD to call an election for the purpose of placing a regional enhancement millage question on the ballot.
2. **On or before Thursday, January 16, 2020** - ISD Board of Education meeting to adopt a resolution calling the election and approving the ballot language. **(May need ISD special board meeting prior to Tuesday, February 11, 2020 if local districts are unable to adopt the resolution prior to this date.)**
3. **On or before 4:00 p.m. on Tuesday, February 11, 2020** - Forward ballot wording and resolution to Election Coordinator. **Failure to timely file a certified copy of ballot language may jeopardize the ISD's ability to place the questions on the ballot.**
4. **On or before Saturday, March 21, 2020** - Absent voter ballots must be available.
5. **On or before Monday, April 6, 2020** - Registration notice must be published by the Election Coordinator once in a newspaper of general circulation in the Intermediate School District.
6. **On or before Monday, April 20, 2020** - Last day of registration for this election. Voters may register **in person** through **Tuesday, May 5, 2020** (election day) with the required documentation.
7. **On or before Tuesday, April 28, 2020** - Election notice must be published by the Election Coordinator once in a newspaper of general circulation in the Intermediate School District.
8. Election clerk offices must be open for at least 8 hours on the last Saturday (**May 2, 2020**) and/or Sunday (**May 3, 2020**) before the election to issue and receive absent voter ballots. The election clerk must post notice of those date(s) and time(s) at least 30 days before the election.
9. **Tuesday, May 5, 2020** - The polls of election will open at 7:00 a.m. and close at 8:00 p.m.