

McLean County Unit District No. 5 Board of Education Regular Meeting Agenda

Wednesday, February 21, 2024

Public Session - 6:30pm (Sign up for public comments will be open from 5:15pm - 6:15pm)

Normal West High School

501 N Parkside Rd

Normal, IL 61761

1. CALL TO ORDER AND ROLL CALL

2. ADJOURN TO CLOSED SESSION(5:45p.m.)

Recommended motion: Move to adjourn to closed session to discuss the following matter according to the exceptions provided in the Open Meetings Act and specified as follows:

- 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and
- 2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

3. RECESS

4. RETURN TO PUBLIC SESSION

5. PLEDGE OF ALLEGIANCE

6. FOCUS ON STUDENTS AND GOOD NEWS REPORTS

- A Good News - PJHS Athletic Achievements at State Track Meet

7. SUPERINTENDENT COMMENTS

8. PUBLIC COMMENTS

9. REPORTS

A Mid-year Budget Update 3

B Draft Strategic Plan

C 1st Reading of Board Policies, Administrative Procedures and Exhibits

1 Section 2 - Board of Education

- a. Administrative Procedure 2.150-AP1 Superintendent Committees 14
- b. Exhibit 2.220-E6 Log of Closed Meeting Minutes 23

2 Section 4: Operational Services

- a. Administrative Procedure 4.60-AP1 Purchases 26
- b. Administrative Procedure 4.80-AP2 Fraud, Waste, and Abuse Awareness Program 31
- c. Administrative Procedure 4.160-AP1 Environmental Quality of Buildings and Grounds 34
- d. Administrative Procedure 4.170-AP1 Comprehensive Safety and Security Program 39
- e. Exhibit 4.130-E1 Free and Reduced-Price Food Services_ Meal Charge Notifications 48

3 Section 5: Personnel

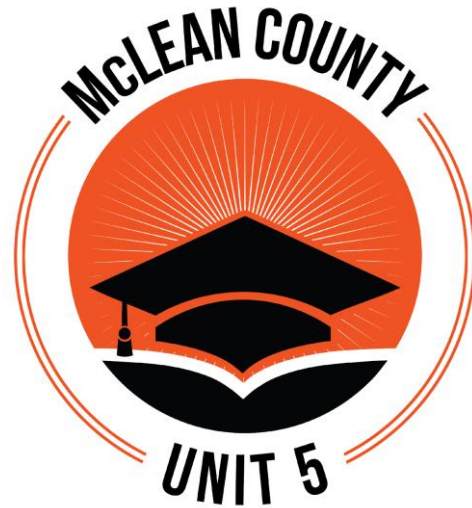
- a. Administrative Procedure 5.90-AP1 Coordination with Childrens Advocacy Center 50
- b. Administrative Procedure 5.120-AP2 Employee Conduct Standards 56
- c. Administrative Procedure 5.150-AP1 Personnel Records 60
- d. Administrative Procedure 5.220-AP1 Substitute Teachers 64

4 Section 6: Instruction

- a. Administrative Procedure 6.60-AP1 Comprehensive Health Education Program 67

5 Section 7 - Students

a. Administrative Procedure 7.190-AP9 Administrative Transfer to Regional Safe School Program	72
b. Administrative Procedure 7.270-AP2 Checklist for District Supply of Undesignated Medications	74
c. Administrative Procedure 7.285-AP1 Anaphylaxis Prevention, Response, and Management Program	80
d. Administrative Procedure 7.345-AP1 Use of Educational Technologies Student Data Privacy and Security	90
D Requests for Information Pursuant to the Illinois Freedom of Information Act The District has received and processed the following requests for information:	
1 FOIA List 02.21.24	98
10. CONSENT AGENDA	
A Approval of Minutes	
Minutes are not released for public viewing until approved by the Board of Education	
1 01.17.24 Closed Minutes	
2 01.17.24 Regular Minutes	
B Personnel Matters	99
C Payment of Bills and Payrolls	
1 Bills & Payroll Reports	103
D Approve Requests for Authorization to Use Fire Prevention and Safety Funds	
1 Glenn Amendment #21	177
2 Colene Hoose Amendment #24	181
3 PJHS Amendment #27	185
E Approve 2024-2025 Calendar	189
F Approve Purchase of Campus Optimizer under the Omnia Partners Cooperative Purchasing Agreement at Evans Junior High School	191
G Approve AHU Controls Replacement at Prairieland Elementary School	195
H Approve Temperature Controls Modernization at Towanda Elementary	200
I Approve Overnight Trip Requests	207
J Activity Fund Establishments	213
11. BOARD REPRESENTATIVE COMMITTEE MEETING REPORTS, ANNOUNCEMENTS AND COMMENTS	
12. ADJOURNMENT	



McLean County Unit District No. 5

FY 2024 Mid-Year Budget Review

February 21, 2024

FY24 Mid-Year Budget Review



Fund	Type
Education	<p style="text-align: center;">Operating Fund 80% of total expenditures</p>
Operations & Maintenance	
Transportation	
Tort	
Debt Service	<p style="text-align: center;">Special Purpose Funds 20% of total expenditures</p>
Municipal Retirement / SS	
Working Cash	
Fire Prevention & Safety	

FY24 Mid-Year Budget Review



Education Fund Revenue

Year-End (YE) Projection

2023 Tax Levy

↑ \$1.5 M

Personal Property Replacement Tax

↑ \$323 K

Interest

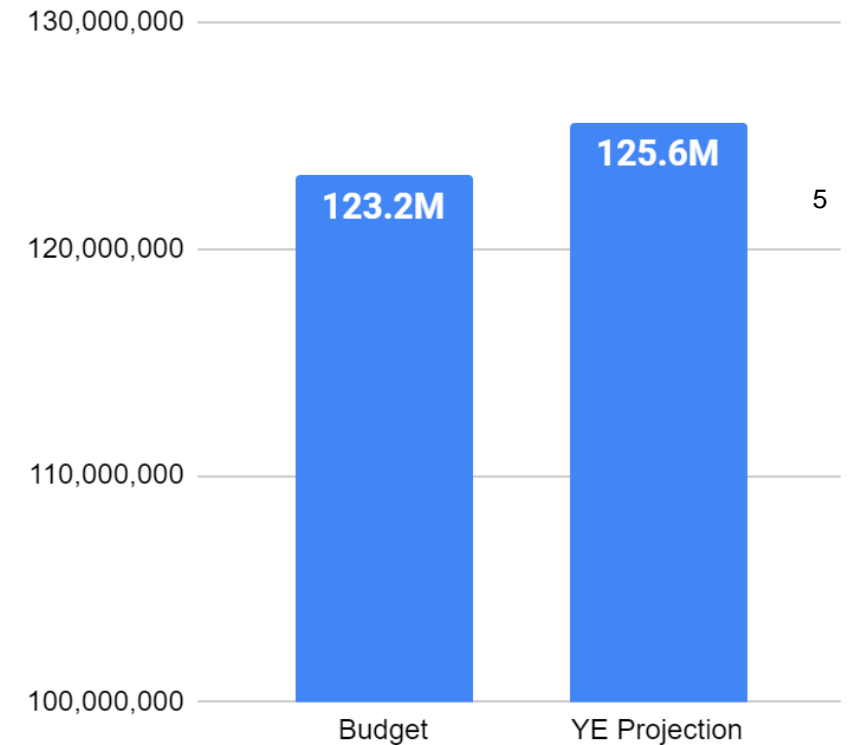
↑ \$285 K

Reg, Tech & Activity Fees

↑ \$271 K

Education Fund Annual Revenue Projection

As of 12/31/2023



FY24 Mid-Year Budget Review



Education Fund Expenditures

Year-End (YE) Projection

Salaries & Benefits

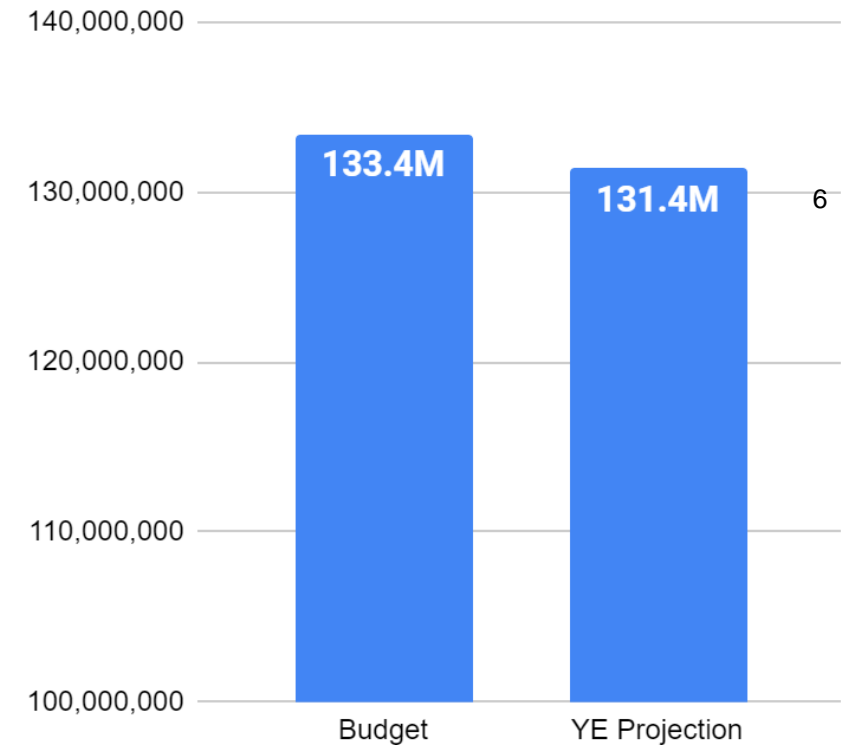
↓ \$1.7 M

Supplies, Services,
Equipment

↓ \$311 K

Education Fund Annual Expenditures Projection

As of 12/31/2023



FY24 Mid-Year Budget Review



Operations & Maintenance Fund Revenue

Year-End (YE) Projection

2023 Tax Levy

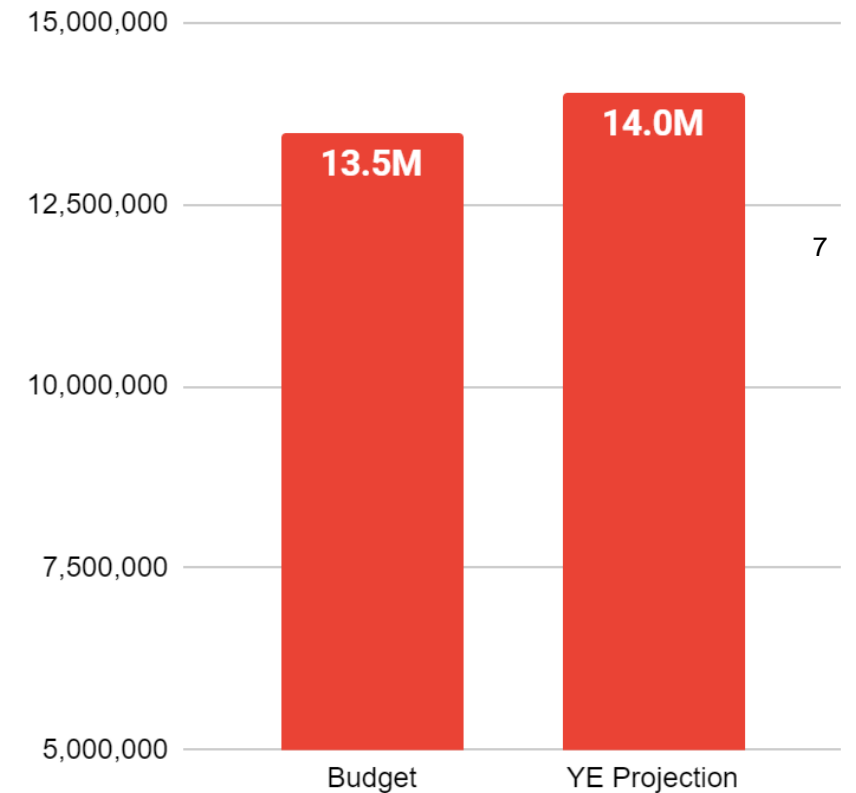
↑ \$322 K

Other Local

↑ \$190 K

O&M Fund Annual Revenue Projection

As of 12/31/2023



FY24 Mid-Year Budget Review



Operations & Maintenance Fund Expenditures

Year-End (YE) Projection

Salaries & Benefits

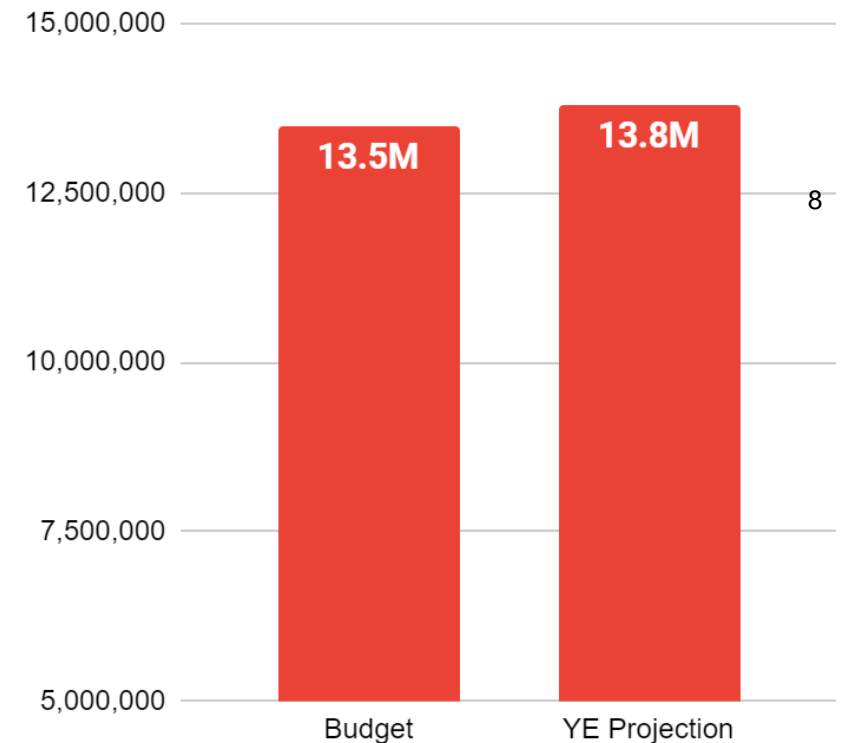
↑ \$69 K

Supplies, Services,
Equipment

↑ \$255 K

O&M Fund Annual Expenditures Projection

As of 12/31/2023



FY24 Mid-Year Budget Review



Transportation Fund Revenue

Year-End (YE) Projection

2023 Tax Levy & Interest

↑ \$172 K

Transportation Claim

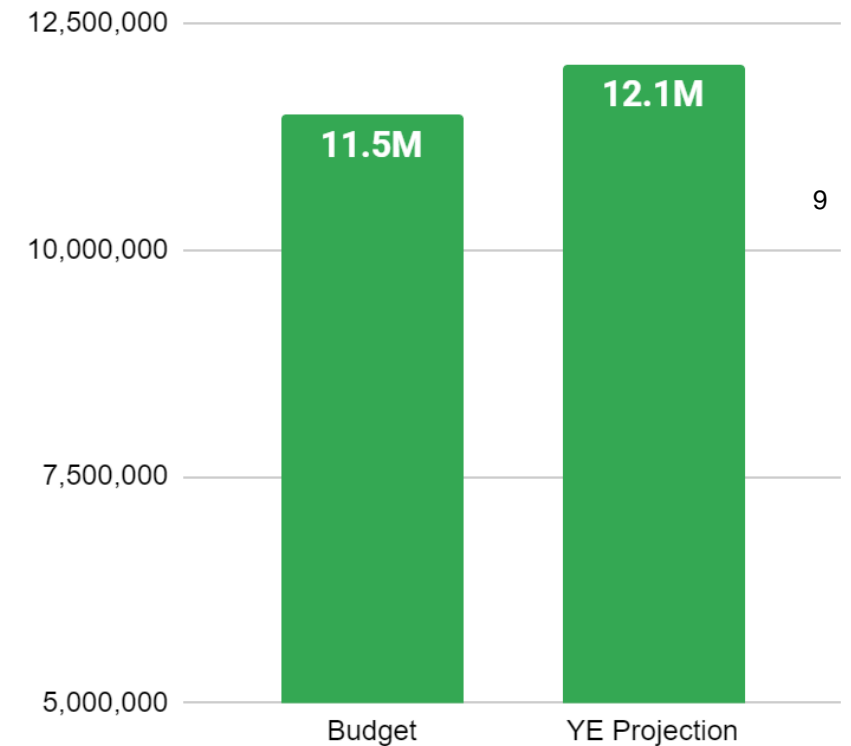
↑ \$254 K

Lease Proceeds

↑ \$128 K

Transportation Fund Annual Revenue Projection

As of 12/31/2023



FY24 Mid-Year Budget Review



Transportation Fund Expenditures

Year-End (YE) Projection

Transportation Services

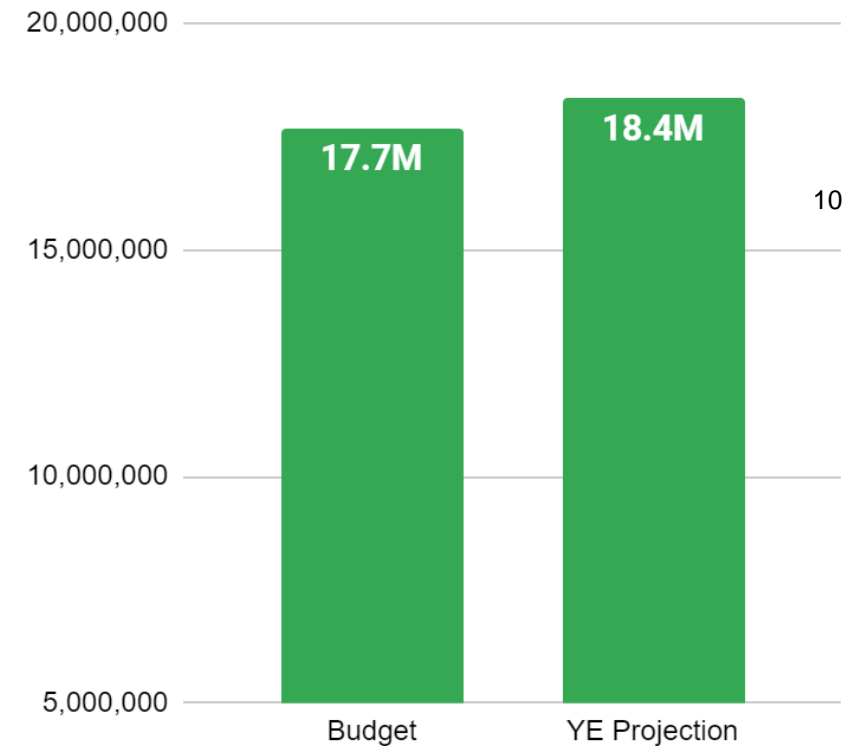
↑ \$569 K

Capital Equipment

↑ \$128 K

Transportation Fund Annual Expenditures Projection

As of 12/31/2023



FY24 Mid-Year Budget Review



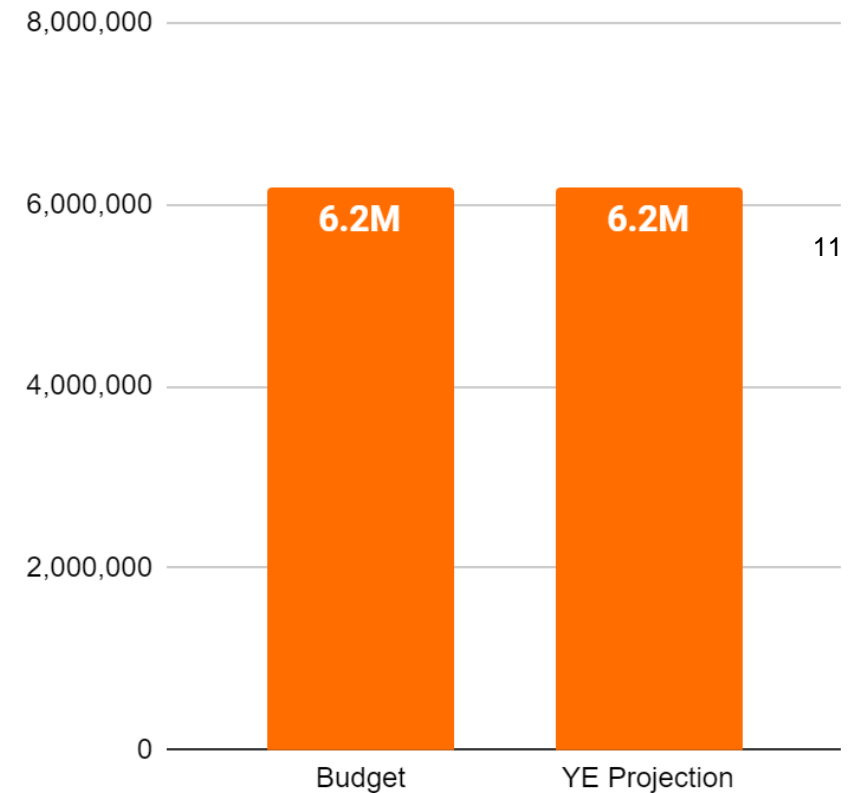
Tort Fund Revenue

Year-End (YE) Projection

Revenue projected to come in at budget.

Tort Fund Annual Revenue Projection

As of 12/31/2023



FY24 Mid-Year Budget Review



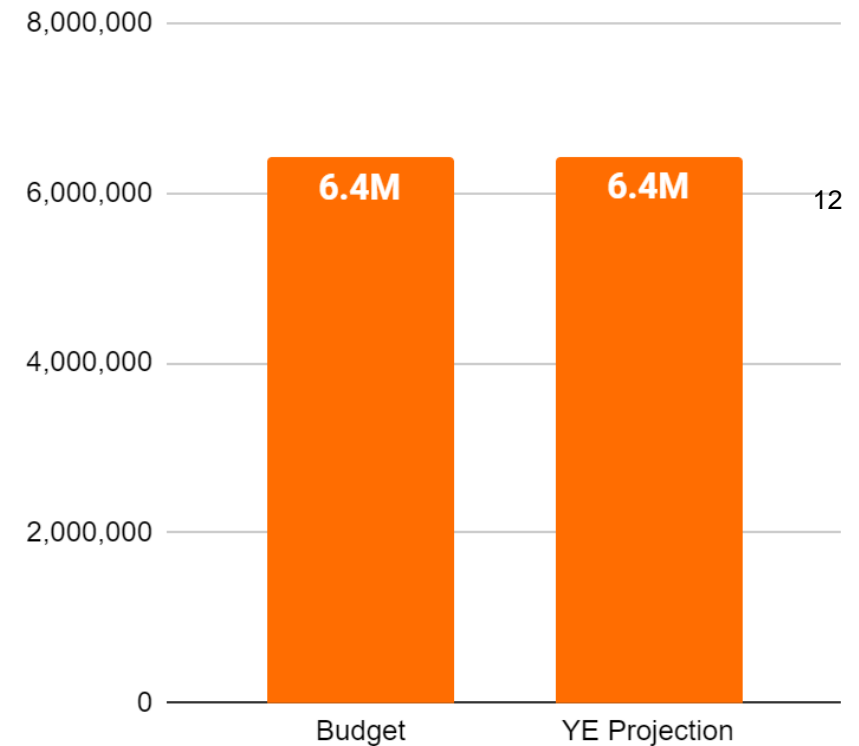
Tort Fund Expenditures

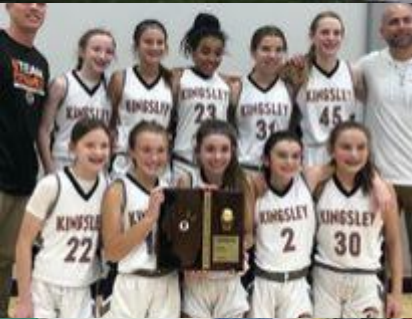
Year-End (YE) Projection

Expenditures projected to come in at budget.

Tort Fund Annual Expenditures Projection

As of 12/31/2023

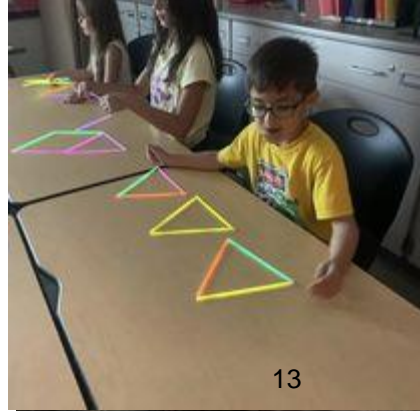




Questions?

www.unit5.org

#unit5pride



13



Administrative Procedure - Superintendent Committees

The Superintendent or designee creates other Superintendent or administrative committees deemed necessary, makes all appointments, and directs all activities. A Superintendent or administrative committee reports directly to the Superintendent or designated administrator who directs its activities. The Superintendent or designee should consult the Attorney for the District (a) concerning whether any of these committees must comply with the Open Meetings Act (OMA), and/or (b) to receive guidance for ensuring that the meetings either comply with OMA requirements or do not trigger OMA. Unless otherwise indicated, the listed Superintendent or administrative committees are optional:

Children’s Advocacy Center Coordination Committee

This committee supports the implementation of the Alleged Incidents of Sexual Abuse; Investigations subhead of Board Policy 5.90, *Abused and Neglected Child Reporting*.

It includes the District Nondiscrimination Coordinator, Director of Safety and Security, and at least one representative from each of the following groups: District-level administrators, Building Principals, school personnel, and employees from the accredited Children’s Advocacy Center (CAC) that serves the District.

The CAC Communication Committee reports directly to the Superintendent or designee.

See Board Policy 5.90, *Abused and Neglected Child Reporting*, and Administrative Procedure 5.90-AP, *Coordination with Children’s Advocacy Center*.

Communicable and Chronic Infectious Disease Program Task Force

This task force assists in the development and review of a chronic and infectious disease program consistent with the District’s policies and State and federal laws and regulations. Appointments are made to the task force only if the Superintendent or designee determines that its input is desirable.

Task force members may include the Superintendent or designee, Attorney for the District, District medical advisor, a school nurse, and representatives from the Board, local health department, PTO, the professional staff, and other employee groups.

See Board Policies 5.40, *Communicable and Chronic Infectious Disease*; and 7.280, *Communicable and Chronic Infectious Disease*.

Communicable and Chronic Infectious Disease Review Team

This review team monitors those employees and students who have a communicable and chronic infectious disease, and:

1. Reviews individual medical case histories.
2. Recommends the most appropriate educational setting for a student, which may include temporary removal from and return to the regular educational setting.

3. Recommends the most appropriate work setting for an employee; this may include retention in his/her present position, transfer to another position, or temporary excusal from or return to his/her work assignment.

The review team is guided by the Board's policies, Ill. Dept. of Public Health (IDPH) rules and regulations, and all other applicable State and federal laws. The team consults the employee's or the student's personal physician and local health department officials before making any recommendations. The Team respects the privacy rights of each employee and student and takes such precautions as may be necessary to secure confidentiality.

Team members include the District's medical advisor, a school nurse, the Building Principal, and the Superintendent or designee.

See Board Policies 5.40, *Communicable and Chronic Infectious Disease*; and 7.280, *Communicable and Chronic Infectious Disease*.

Concussion Oversight Team

This District-wide team is responsible for development, implementation of, and compliance with procedures regarding education of individuals on identifying signs of concussions, and return-to-play and return-to-learn protocols. Team members are appointed by the Superintendent or designee, with approval by the Board, or appointment by the Board.

Team members may include: a physician, athletic trainer, nurse, other licensed health care professionals, and at least one person who is responsible for implementing and complying with the return-to-play and return-to-learn protocols adopted by the Team.

See Board Policies 5.100, *Staff Development Program*; and 7.305, *Student Concussions and Head Injuries*.

Curriculum Committees

Regularly, committees, task forces, and/or other groups may be appointed to ensure the curriculum and instructional program is meeting minimum State and federal law and regulations and the District's educational philosophy and goals. Changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments, student needs, and community expectations will be recommended.

Membership will be determined by the topic to be reviewed.

See Board Policies 6.40, *Curriculum Development*; and 6.60, *Curriculum Content*.

Diversity Equity Leadership Team ("DELT")

The District Equity Leadership Team (DELT) leads the district's equity work through the implementation of the Equity Action Plan. This plan encompasses five strands (i.e., areas of focus): systems, teaching and learning, professional development, student voice climate and culture, and families and communities as agency.

Committee members may include District-level administrators, building-level administrators, professional staff, and educational support personnel across the District.

Educational Technology Committee

This committee supports the implementation of Board Policy 7.345, *Use of Educational Technologies; Student Data Privacy and Security*.

This committee also supports the District's submission of an annual report to ISBE regarding educational technology capacities and policies.

Committee members may include the Director of Technology, District-level administrators, Building-level administrators, and teachers.

See Administrative Procedure 7.345-AP, *Use of Educational Technologies; Student Data Privacy and Security*.

Employee Substance Abuse Prevention Committee

This committee makes recommendations regarding employee substance abuse, and:

1. Cooperates with community and State agencies on substance abuse programs.
2. Gathers information about substance abuse and suggests methods to disseminate it to staff.
3. Develops a support network that encourages employees to self-refer for treatment and suggests procedures for early identification and treatment.
4. Recommends procedures that would protect the privacy of employees while taking into consideration any directives from the Board to the Superintendent regarding the District's obligation to provide a safe environment and to ensure high-quality performance, which may include but not be limited to:
 - a. Securing training for designated district employees to educate them to identify symptoms of being impaired by or under the influence of substances prohibited by policy. For guidance about what *impaired by* or *under the influence of* means, see:
 - i. Footnote discussions in numbers five and six in policy 5:50, *Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition*;
 - ii. 625 ILCS 5/11-501.2 and 5/11-501.9, amended by P.A. 101-27 (chemical and other tests, validity, etc., a/k/a *field sobriety tests*);
 - iii. 410 ILCS 705/10-50(d), added by P.A. 101-27 ("An employer may consider an employee to be impaired or under the influence of cannabis if the employer has a *good faith belief* that an employee manifests specific, articulable symptoms while working that decrease or lessen the employee's performance of the duties or tasks of the employee's job position, including symptoms of the employee's speech, physical dexterity, agility, coordination, demeanor, irrational or unusual behavior, or negligence or carelessness in operating equipment or machinery; disregard for the safety of the employee or others, or involvement in any accident that results in serious damage to equipment or property; disruption of a production or manufacturing process; or carelessness that results in any injury to the employee or others.") (**Note:** Consult the Attorney for the District about identifying cannabis use); and

- iv. Professional development opportunities in the area, e.g., local law enforcement agencies may be a place to begin.
 - b. Implementing a reasonable suspicion and/or drug testing program(s) to enhance the District's ability to identify and discipline employees suspected of being impaired by and/or under the influence of prohibited substances. **Note:** Consult the Attorney for the District before implementing any drug-testing program(s) or disciplining employees based upon the results of these programs. Drug testing will likely assist the District with the challenges of identifying cannabis-related issues, but the science behind impairment identification and behavioral testing for cannabis impairment is new and emerging.
 - c. Addressing expectations for employees in positions of leadership who are perpetually *on call* due to the nature of their positions and responsibilities.
 - d. Holding licensed educators to a higher standard than non-licensed employees due to their professional code of conduct expectations.
 - e. Holding employees working directly with students to a higher standard than employees not working directly with students.
5. Recommends a method to explicitly inform employees of District policy and the consequences of substance abuse.
6. Recommends best practices for discipline of employees who are suspected of violating or are violating the District's policy.

Committee members include the Superintendent or designee, the Director of Human Resources, the Director of Safety and Security, the District's medical advisor, and employee representatives from both professional and educational support personnel. The committee is guided by Board policies, administrative procedures, and relevant State and federal statutes.

See Board Policy 5.50, *Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition*; 5:120, *Employee Ethics; Conduct; and Conflict of Interest*; and administrative procedure 5:120-AP2, *Employee Conduct Standards*.

Facilities Committee

The committee provides oversight of the District's facilities and technological infrastructure, and recommends acceptance of related donations. The Committee considers requests for advertisements on athletic fields, scoreboards, or other building locations and evaluates the proposed impact the advertisement will have on the purpose of the facility and the plan for installation and maintenance of the advertisement.

Committee members include Board members, District-level administrators, and others as necessary.

See Board Policies 2.20, *Powers and Duties of the School Board; Indemnification*; 4.150, *Facility Management and Building Programs*; 4.160, *Environmental Quality of Buildings and Grounds*; 8.25, *Advertising and Distributing Materials in Schools Provided by Non-School Related Entities*; 8.80, *Gifts to the District*.

Gender Support Team

The team will identify accommodations for a specific student based upon the needs expressed by the student.

Membership will be appropriate staff; the Attorney for the District should be invited to be a member.

See Board Policy 7.10, *Equal Educational Opportunities*.

Insurance Committee

The membership and scope of responsibilities and authority are as specified in the employee negotiated contracts.

See Board Policy 4.100, *Insurance Management*.

Pandemic Planning Team

This team builds a strong relationship with the local health department and emergency medical agencies and uses their assistance to develop and implement a comprehensive pandemic influenza school action plan and build awareness of the final plan among staff, students, and the community.

Team members may include one or two Board members, administrators, and staff members.

See Board Policy 4.180, *Pandemic Preparedness; Management; and Recovery*, and its procedures.

Performance Educational Reform Act (PERA) and Reduction in Force (RIF) Joint Committees

1. **PERA joint committee.** This mandatory committee develops a plan for incorporating data and indicators of student growth into the teacher evaluation plan. The joint committee is “composed of equal representation selected by the district and its teachers, or where applicable, the exclusive bargaining representative of its teachers.” 105 ILCS 5/24A-4(b). If, within 180 calendar days of the committee’s first meeting, the committee does not reach an agreement on the plan, the District must implement ISBE’s model evaluation plan with respect to the use of data and indicators on student growth. The amendment of an evaluation plan continues to be a mandatory subject of bargaining. This committee also agrees to the panel of qualified evaluators that reviews appeals of unsatisfactory performance ratings and determines the criteria for successful appeals. 105 ILCS 5/24A-5.5, ~~added by P.A. 101-591. By September 1, 2022, T~~his committee must also establish: (a) a teacher evaluation plan that ensures that each tenured teacher whose performance is rated as either excellent or proficient is evaluated at least once in the course of the three school years after receipt of the rating, and (b) implement an informal teacher observation plan established by ISBE rule and by agreement of this committee to ensure that each tenured teacher in this category is at least informally observed at least once in the course of the two school years after receipt of the excellent or proficient rating. 105 ILCS 5/24A-5, amended by P.A. 102-252.
2. **RIF joint committee.** This mandatory committee convenes annually to consider issues identified in the statute concerning the selection of teachers for layoff. 105 ILCS 5/24-12(c). On or before December 1 each year, the RIF joint committee must be established and must

hold its first meeting. It is composed of individuals appointed by the Board and the teachers (or the exclusive bargaining representative of its teachers).

Risk Management Committee

This committee develops, maintains, and oversees implementation of the District's Risk Management Program in order to protect the District against any property damage or against any liability or loss which may be imposed upon it or one of its employees for a tortious act under Federal or State common or statutory law, or imposed upon it under the Workers' Compensation Act, the Workers' Occupational Diseases Act, or the Unemployment Insurance Act. The committee approves the use of Tort Immunity Act levy funds for educational, inspectional, and supervisory services directly relating to loss prevention and loss reduction; the salaries of personnel responsible for implementing the Risk Management Program including identifying and analyzing loss exposures, selecting techniques for responding to loss exposures, implementing the chosen techniques, and monitoring the decisions made and implementing appropriate changes; and expenditures associated with implementing techniques chosen to respond to loss exposures.

The committee includes Board members, the Superintendent, the Attorney for the District, the Business Manager, and the Director of Operations.

See Board Policy 4.170, *Safety*.

Safety Committee

This committee creates and maintains a uniform school emergency operation plan for Unit 5 schools that is flexible enough to accommodate each school's unique characteristics and situation, consistent with State and federal law, including the School Safety Drill Act, Joint Rules of the Office of the State Fire Marshall and the Illinois State Board of Education: School Emergency and Crisis Response Plans, National Incident Management System (NIMS), and Presidential Policy Directive 8, and utilizes best practices following the Guide for Developing High-Quality School Emergency Operations Plans.

Committee members include Board members, Attorney for the District, other District-level administrators, building-level administrators, nurses, counselors, other school representatives, law enforcement, fire, EMS representatives, and other appropriate community representatives.

See Board Policy 4.170, *Safety*.

District Safety Team

This team builds awareness about and supports the development and implementation of the District's:

1. Targeted School Violence Prevention Program.
2. Anti-bullying program, as appropriate.

Team members include the Director of Safety and Security, the Attorney for the District, and representatives from the groups listed in procedure 4.170-AP1, *Comprehensive Safety and Security Program*, Part C, Director of Safety and Security and District Safety Team; Responsibilities.

See Board Policies 4.170, *Safety*; and procedure 4.170-AP1, *Comprehensive Safety and Security Program*; 4.190, *Targeted School Violence Prevention Program*, and procedure 4.190-AP1,

Targeted School Violence Prevention Program 7.180, Prevention of and Response to Bullying Intimidation, and Harassment; and procedure 7.180-AP1, Prevention, Identification, Investigation, and Response to Bullying.

Sex Equity Committee

The committee supports the District's efforts to eliminate sexual harassment by advising the Superintendent or designee on prevention, intervention, and education.

Committee members may include community representatives, District administrators, teachers, and students.

See Board policies 2.260, *Uniform Grievance Procedure*; 2.265, *Title IX Sexual Harassment Grievance Procedure*; 5.10, *Equal Employment Opportunity*; 5.20, *Workplace Harassment Prohibited*; 7.10, *Equal Educational Opportunities*; 7.20, *Harassment of Students Prohibited*; 7.180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7.185, *Teen Dating Violence Prohibited*.

Time Out and Physical Restraint Oversight Team

The Time Out and Physical Restraint Oversight Team is required. The Team includes, but is not limited to, Building Principals, teachers, paraprofessionals, school service personnel, and administrators to develop:

1. A school district plan, including school-specific considerations, for reducing and eventually eliminating the use of isolated time out, time out, and physical restraint in accordance with the goals and benchmarks established by ISBE; and
2. Procedures to implement the plan and make the plan available for review by parents/guardians.

The Team also supported the District's submission to ISBE of the plan by July 1, 2022 and of progress reports annually thereafter through July 1, 2024, as well as notification to parents/guardians when plans and progress reports are available for review.

Title I Advisory Committee

This committee is required if the District receives or desires to receive Title I funds. The committee supports the development and implementation of the District's Title I plan. Its activities may include, at the Superintendent's or designee's directive:

1. Facilitating the active involvement of parents/guardians in their children's academic success by such activities as coordinating Title I parent-teacher conferences, providing information to help parents/guardians assist their children, coordinating volunteer or paid participation by parents/guardians in school activities, and establishing a process to respond to parents/guardians' inquiries and recommendations.
2. Distributing Title I informational materials.
3. Consulting regarding the District's Title I Plan.
4. Supporting the implementation of Board policy 6.170, *Title I programs*.

Committee members include parents/guardians and family members of Title I children.

See Board Policy 6.170, Title I Programs; 6.170-AP1, E1, *District-Level Parent and Family Engagement Compact*.

Transitional Bilingual Education (TBE) Programs Parent Advisory Committee

This committee is required. The committee maximizes the practical involvement of parents/guardians of students in the District's TBE program(s). Its purpose is to:

1. Afford parents/guardians the opportunity to effectively express their views; and
2. Ensure that the District's program(s) are planned, operated, and evaluated with the involvement of, and in consultation with, parents/guardians of students served by the program(s).

This committee must elect officers, establish internal rules, guidelines, and procedures.

All Building Principals with a TBE program located in their school or their designees serve on this team. Other committee members must include parents/guardians of students enrolled in the TBE program(s), transitional bilingual education teachers, counselors, and representatives from community groups. A majority of the committee members must be parents/guardians of students enrolled in the TBE program.

Transportation Committee(s)

The committee studies and advises the Superintendent on ways to provide timely and safe transportation within budget and that promotes student learning including reviewing the number of buses needed to provide student transportation, alternative ways to provide student transportation, composition and ownership of the bus fleet, reducing the number of late buses, hiring and retention practices of the transportation contractor, bus stop locations, school start and dismissal times, walking hazards, and behavior management on buses.

See Board Policies 4.100, Insurance Management; 4.110, Transportation; 7.60, Residence.

Wellness Committee

The committee serves in an advisory capacity regarding the health and well-being of students and staff members and participates in the development, implementation, periodic reviews, and updates of policy 6:50, School Wellness. 7 C.F.R. §210.31(d)(1). This committee also develops and implements the District's Anaphylaxis Prevention, Response, and Management Program. It monitors the program and establishes a schedule to ensure the Superintendent reports on the program's effectiveness to the Board at least once every three years.

Committee members include members of the Board, District-level administrators, building administrators, the Director of Safety and Security (see 4.170-AP1, Comprehensive Safety and Security Program, Part C, District Director of Safety and Security and District Safety Team; Responsibilities), District 504 Coordinator (see Board Policy 6.120, *Education of Children with Disabilities*), staff members including food service employees, physical education teachers, and school health professionals, parents/guardians, community members, and students.

See Board Policies 6.50, *School Wellness*; 6.60, *Curriculum Content*, 7.285, *Anaphylaxis Prevention, Response, and Management Program*, and Administrative Procedure 7.285-AP, *Anaphylaxis Prevention, Response, and Management Program*, based upon the Ill. State Board of

Education (ISBE) Anaphylaxis Response Policy for Illinois Schools at:
www.isbe.net/Documents/Anaphylactic-policy.pdf.

Exhibit – Log of Closed Meeting Minutes

The purpose of this log is to facilitate the Board’s semi-annual review of closed meeting minutes. *Semi-annual* means every six months, or as soon after as is practicable, taking into account the nature and meeting schedule of the board. 5 ILCS 120/2.06(d), amended by P.A. 102-653. See 2:220-E5, *Semi-Annual Review of Closed Meeting Minutes*.

The Board Secretary or Clerk of the Board shall maintain a list of closed meeting minutes, arranged according to the reason for the closed meeting, that have not been released for public inspection.

Closed Session Held to Discuss:	Dates of Closed Sessions		
Specific employee(s), specific independent contractors, specific volunteers, or District legal counsel; however, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459.			
Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).			
Selection of a person to fill a vacancy on the Board. 5 ILCS 120/2(c)(3).			
Evidence or testimony presented in a hearing where authorized by law. 5 ILCS 120/2(c)(4).			
<u>Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311.</u>			

Adopted: July 20, 2022
Reviewed: ~~June 2022~~ February 2024
Amended:

Closed Session Held to Discuss:	Dates of Closed Sessions		
Purchase or lease of real property. 5 ILCS 120/2(c)(5).			
Setting of a price for sale or lease of District property. 5 ILCS 120/2(c)(6).			
Sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).			
Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger. 5 ILCS 120/2(c)(8).			
Student disciplinary cases. 5 ILCS 120/2(c)(9). <i>Minutes of meetings held for this reason shall never be released to protect the individual student's privacy.</i>			
Any matter involving an individual student. 5 ILCS 120/2(c)(10). <i>Minutes of meetings held for this reason shall never be released to protect the individual student's privacy.</i>			
Litigation, when an action against, affecting, or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent. 5 ILCS 120/2(c)(11).			
Establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort			

Adopted: July 20, 2022
 Reviewed: ~~June 2022~~ February 2024
 Amended:

Closed Session Held to Discuss:	Dates of Closed Sessions		
Immunity Act or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self insurance pool. 5 ILCS 120/2(c)(12).			
Self-evaluation, practices and procedures or professional ethics, when meeting with an IASB representative. 5 ILCS 120/2(c)(16).			
Minutes of meetings lawfully closed, whether for purposes of approval or semi-annual review. 5 ILCS 120/2(c)(21).			
Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(29).			

Administrative Procedure - Purchases

The Attorney for the District should be consulted, as needed, regarding the legal requirements presented by this administrative procedure as well as before a contract is presented to the Board.

Requirements for Purchases and Contracts

- A Each of the following requirements describes the type of purchase and/or contract to which it applies; requirements in Sections B and C may also apply to a specific purchase or contract.
1. All purchases of goods or services must be made through the use of contracts or purchase orders, except for those purchases made from petty cash funds or the Imprest Fund, or as otherwise specifically authorized by the Superintendent or designee.
 2. Illinois Use Tax Act compliance (105 ILCS 5/10-20.21(b) and 35 ILCS 105/):
 - (a) Persons bidding for and awarded a contract, and all affiliates of the person, must collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with the provision of the Illinois Use Tax Act.
 - (b) All bids and contracts must include:
 - (1) a certification that the bidder or contractor is not barred from bidding for or entering into a contract, and
 - (2) an acknowledgment that the Board may declare the contract void if the certification is false.
 3. All entities seeking to enter into a contract with the District must provide written certification to the District that it will provide a drug free workplace by complying with the Illinois Drug Free Workplace Act, 30 ILCS 580/. All contractors must comply with the notification mandates and other requirements in the Illinois Drug Free Workplace Act. "Contractor" is defined in the Illinois Drug Free Workplace Act as "a corporation, partnership, or other entity with 25 or more employees at the time of letting the contract, or a department, division, or unit thereof, directly responsible for specific performance under a contract of \$5,000 or more."
 4. Before soliciting bids or awarding a contract for supplies, materials, equipment, or services, a certified education purchasing contract that is already available through a State education purchasing entity (as defined in the Education Purchasing Program, 105 ILCS5/28A of the *School Code*), may be considered as a bid. 105 ILCS 5/10-20.21(d).
 5. All contracts must include provisions required by State or federal law, as applicable. Topics commonly requiring a provision include equal opportunity employment, prevailing wage, minimum wage, and performance bond.
 6. The procurement of architectural, engineering, and land surveying services is governed by the Local Government Professional Services Selection Act, 50 ILCS 510/, implemented by Administrative Procedure 2.170-AP1, *Qualification Based Selection*.

7. A list must be posted on the District's website, if any, of all contracts in excess of \$25,000 and any contract with an exclusive bargaining representative. 105 ILCS 5/10-20.44(b).
8. Each contractor with the District must comply with 105 ILCS 5/10-21.9(f) and agree to:
 - (a) not allow any of its employees to have direct, daily contact at a District school or school-related activity with one or more students if the employee was found guilty of any offense listed in 105 ILCS 5/10-21.9(c) or 5/21B-80(c);
 - (b) prohibit any of its employees from having direct, daily contact at a District school or school-related activity with one or more students if the employee was found guilty of any offense in 5/21B-80(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense;
 - (c) require each of its employees who will have direct, daily contact with one or more student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her; and
 - (d) reimburse the District for the cost of the fingerprint-based criminal history records check that the District obtains on each employee of a contractor who will have direct, daily contact with a student(s). See Administrative Procedure 4.60-AP3, *Criminal History Records Check of Contractor Employees*.
9. For each position involving direct contact with children or students, each contractor must perform sexual misconduct related employment history reviews (EHRs) of its employees as required by 105 ILCS 5/22-94, added by P.A. 102-702, and:
 - (a) prohibit any of its employees from having direct contact with children or students if the contractor has not performed an EHR;
 - (b) discipline, up to and including termination or denial of employment, any employee who provides false information or willfully fails to disclose information required by an EHR, and prohibit any such employee from having direct contact with children or students ;
 - (c) immediately inform the District of any instances of sexual misconduct involving an employee as provided in 105 ILCS 5/22-94(j)(3);
 - (d) prohibit any of its employees from having direct contact with children or students if the District objects to the employee's assignment after being informed of an instance of sexual misconduct;
 - (e) maintain all records of EHRs and provide copies of such records upon the District's request; and
 - (f) not enter into any agreements prohibited by 105 ILCS 5/22-94(g). See 4:60-AP4, Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees.
10. Each contractor with the District must comply with 105 ILCS 5/24-5 and agree:
 - (a) concerning each new employee who will have direct, daily contact with one or more student(s), to provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease; and

- (b) to require any new or existing employee who has and will have direct, daily contact with one or more student(s) to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Illinois Department of Public Health rules or order of a local health official.

~~4011.~~ Any contract to purchase food with a bidder or offeror must comply with 105 ILCS 5/10-20.21(b-10) (food donations).

~~4112.~~ ~~After 1-1-23, a~~Any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act by:

- (a) requesting a bid with an alternative for asphalt-based or latex-based sealant product; and
- (b) considering whether an asphalt-based or latex-based sealant product should be used for the project based upon costs and life cycle costs that regard preserving pavements, product warranties, and the benefits to public health and safety.

13. Guaranteed energy savings contracts must comply with 105 ILCS 5/19b-1 et seq

14. Design-build contracts must comply with 105 ILCS 5/15A-1 et seq.

15. Before the Board approves a new contract for a district-administered assessment:

- (a) the Superintendent or designee must substantially present the terms of the proposal at a regular board meeting;
- (b) the public must be afforded the opportunity to comment on the proposal at the meeting; and
- (c) the Board must hold a public vote on the contract at the meeting. The Superintendent or designee shall ensure the assessment is presented in a manner such that the assessment tool and any other intellectual property of the publisher is not able to be widely disseminated to the public.

B. To the extent feasible, the following govern all purchases, and/or the award of contracts for, supplies, materials or work, and/or contracts with private carriers for transporting students, involving: (a) an expenditure of \$~~325~~,000 or less, or (b) in an emergency, an expenditure in excess of \$~~325~~,000, provided such expenditure is approved by three-quarters of the Board. See 105 ILCS 5/10-20.21(a)(xiv) (3/4s of the Board must approve an emergency expenditure in excess of \$~~325~~,000 when the bidding process is not used) and 5/29-6.1, amended by P.A. 103-460 (time limitations for transportation contracts).

1. Telephone quotations, verbal quotations, or catalog prices are used to purchase materials that are needed urgently, or small quantity orders.
2. Written quotations are used to purchase materials or services when time requirements allow. Whenever possible, quotations should be received from at least two competitors. The Superintendent or designee may negotiate with vendors at any time, including after receiving quotations.

C. The following govern all purchases and/or the award of contracts involving an expenditure in excess of \$~~32~~5,000 for purchase of supplies, and materials, or work. 105 ILCS 5/10-20.21(a).

1. Contracts are awarded to the lowest responsible bidder, considering conformity with specifications, terms of delivery, quality and serviceability, except contracts or purchases for:

- a. Services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part;
- b. Printing of finance committee reports and departmental reports;
- c. Printing or engraving of bonds, tax warrants, and other evidences of indebtedness;
- d. Perishable foods and perishable beverages;
- e. Materials and work that have been awarded to the lowest responsible bidder after due advertisement, but due to unforeseen revisions, not the fault of the contractor for materials and work, must be revised causing expenditures not in excess of 10% of the contract price;
- f. Maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance, or servicing can best be performed by the manufacturer or authorized service agent;
- g. Use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, and services;
- h. Duplicating machines and supplies;
- i. Fuel, including diesel, gasoline, oil, aviation, natural gas, or propane, lubricants, or other petroleum products;
- j. Equipment previously owned by some entity other than the District itself;
- k. Repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure not to exceed \$50,000 and not involving a change or increase in the size, type, or extent of an existing facility;
- l. Goods or services procured from another governmental agency;
- m. Goods or services that are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone, or telegraph;
- n. Emergency expenditures when such an emergency expenditure is approved by three-quarters of the members of the Board;
- o. Goods procured through an education master contract, as defined in the Education Purchasing Program, 105 ILCS 5/28A; and
- p. Providing for the transportation of students, which contracts must be advertised in the same manner as competitive bids and awarded by first considering the bidder(s) most able to provide safety and comfort for the students, stability of service, and any other factors set forth in the request for proposal regarding quality of service, and then price.

1. Competitive bidding process:

- a. An invitation for bids is advertised, where possible, by public notice at least 10 days before the bid date in a newspaper published in the District. 105 ILCS 5/10-20.21(a).
- b. The following information should be included in the advertisement for bids:
 - 1) A description of the materials, supplies or work involved;
 - 2) Completion or delivery date requirements;
 - 3) Requirements for bids, bonds, and/or deposits;
 - 4) Requirements for performance, labor, and material payment bonds;
 - 5) Date, time, and place of the bid opening;

- 6) The approximate time period between the opening of bids and the award of the contract; and
 - 7) Any other useful information.
 - c. If specifications are available, the advertisement for bids describes where they may be obtained and/or inspected.
 - d. All bids must be sealed by the bidder. 105 ILCS 5/10-20.21(a)
 - e. A Board member or District employee opens the bids at a public bid opening at which time the contents are announced. 105 ILCS 5/10-20.21(a). With the exception of bids for construction purposes, bids may be communicated, accepted, and opened electronically. The following safeguards apply to an electronic bid opening (105 ILCS 5/10-20.21(a)):
 - 1) On the date and time of a bid opening, the primary person conducting the electronic bid process shall log onto a specified database using a unique username and password previously assigned to the bidder to allow access to the bidder's specific bid project number.
 - 2) The specified electronic database must be on a network that: (i) is in a secure environment behind a firewall; (ii) has specific encryption tools; (iii) maintains specific intrusion detection systems; (iv) has redundant systems architecture with data storage back-up, whether by compact disc or tape; and (v) maintains a disaster recovery plan.
 - f. Each bidder is given at least three days' notice of the time and place of the bid opening. 105 ILCS 5/10-20.21(a).
 - g. Conduct that promotes deception and collusion during the bidding process is prohibited and may violate the Ill. Criminal Code, 720 ILCS 5/33E-1 et seq. Examples include interference with public contracting, bid-rigging, and acquisition or disclosure of bidding information by a public official.
3. Following the opening of bids, the Superintendent or designee (and Attorney for the District, if needed) determines the lowest responsible bidder and verify the bidders' qualifications. Contracts are awarded at a properly called open meeting of the Board. If the Superintendent or designee recommends a bidder other than the lowest bidder, the Superintendent or designee must provide the Board with the factual basis for the recommendation in writing. The Board, if it accepts a bid from a bidder other than the lowest, records the factual basis for its decision in its minutes. A contract arises only when the Board votes to accept a bid, although written notice of the award will later be given to the successful bidder.
 4. Notwithstanding the foregoing, the District is relieved from bidding when making joint purchases with other public entities in compliance with the Governmental Joint Purchasing Act. 30 ILCS 525/.

LEGAL REF.: 105 ILCS 5/10-20.21, 5/10-20.44, 5/10-20.85, 5/10-21.9, 5/19A-1 et seq., 5/21B-80, and 5/24-5.
30 ILCS 580/, Ill. Drug Free Workplace Act.
35 ILCS 105/, Ill. Use Tax Act.
50 ILCS 510/, Local Government Professional Services Selection Act.
410 ILCS 170/10, Coal Tar Sealant Disclosure Act.

Administrative Procedure – Fraud, Waste, and Abuse Awareness Program

The Grant Accountability and Transparency Act (GATA) (30 ILCS 708/) and federal regulations (2 C.F.R. § 200.113) require grant fund recipients to timely disclose, in writing, all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal awarding agency or pass-through entity, e.g., Ill. State Board of Education (ISBE).

In alignment with best practices contained in ISBE's *Fiscal Procedures Handbook*, the District has a Fraud, Waste, and Abuse Awareness Program, which includes employee reporting procedures for suspected fraud, waste, or abuse. The District will take all appropriate measures to deter fraud, waste, and abuse.

Reporting

The District encourages all District employees to be vigilant and report suspicions of fraud, waste, or abuse. Employees who make good faith reports of suspected violations of law, public corruption or wrongdoing are protected from retaliation by the provisions of the Ill. Whistleblower Act (740 ILCS 174/). See the chart below for details on how to make a report.

Enforcement

Staff members found to have engaged in fraud, waste, or abuse will be disciplined, up to and including discharge. The District will also seek to recover any wrongfully obtained assets from the employee.

Definitions

Fraud is defined as: (1) fraudulent financial reporting, (2) misappropriation of assets, and/or (3) corruption (bribery and other illegal acts). Examples of *fraud* include:

- Embezzlement, e.g., theft of cash, use of entity credit card or accounts payable systems to purchase personal items
- Collusion with others to circumvent internal controls
- Forgery or alteration of documents, e.g., checks, time cards, receipts, contracts, purchase orders, expense reimbursement paperwork, student bills, electronic files, bids, or other financial documents
- Fraudulent reporting of expenditures or other District financial information
- Misappropriation or misuse of resources, e.g., cash, securities, inventory, facilities, equipment, services, supplies, or other assets
- Impropriety in the handling or reporting of cash or financial transactions
- Unless properly authorized, accepting or seeking anything of material value from contractors, vendors, or persons providing services or materials.
- Authorization or receipt of payment for goods not received or services not performed, e.g., payments to fictitious employees or vendors
- Submitting multiple vouchers for the same expense reimbursement
- Using the District's tax exempt status for purchase of personal items
- Authorization or receipt of unearned wages or benefits
- Personal use of District property in commercial business activities
- Identity theft
- Conflict of interest or other ethics violations
- Destruction, removal, or inappropriate use of records, buildings, furniture, fixtures, or equipment

Adopted: February 26, 2020

Reviewed: ~~December 2019~~ February 2024

Amended:

- Any similar or related irregularity to those listed

Waste is the act of using or expending resources carelessly, extravagantly, or to no purpose.

Abuse is behavior that is deficient or improper compared to the behavior that a prudent person would consider reasonable and necessary operational practice given the facts and circumstances.

The terms *fraud*, *waste*, and *abuse* are not mutually exclusive; certain conduct may constitute fraud, waste, and/or abuse.

Roles, Responsibilities, and Reporting Procedures

Actor	Action
Any Staff Member	Staff members who suspect fraud, waste, and/or abuse should do the following: <ol style="list-style-type: none"> 1. Make an oral or written report to the Superintendent and/or designee that describes the factual basis of the suspicion, including any employees involved, a description of the alleged misconduct, and any supporting evidence. Oral reports shall be followed up in writing by the staff member or Superintendent and/or designee. 2. If the staff member does not feel comfortable identifying himself/herself in making a report, the employee may deliver the report anonymously to the attention of the Superintendent and/or designee or make an anonymous call to the Superintendent and/or designee. 3. If the report concerns alleged misconduct by the Superintendent, the report may be either be made to a Complaint Manager identified in Board Policy 2:260, <i>Uniform Grievance Procedure</i>, who will notify the Board President of the report, or directly to the Board President. 4. If the reporting staff member has evidence of fraud, waste, and/or abuse, he/she must preserve the evidence and provide it to the Superintendent or designee (or designated Complaint Manager or Board President, if the report concerns the Superintendent) charged with investigating the suspected fraud, waste, or abuse.
Superintendent and/or Designee (or Complaint Manager/Board President, for cases concerning the Superintendent)	Manages actual or suspected fraud, waste, or abuse in the District. With respect to any investigation, the Superintendent and/or designee (or Complaint Manager/Board President, for cases concerning the Superintendent) shall: <ol style="list-style-type: none"> 1. Ensure all reported instances of fraud, waste, or abuse are investigated by the District, and, if appropriate, reported to the proper authorities for further investigation and potential prosecution.

Actor	Action
	<ol style="list-style-type: none"> 2. Consult with the board attorney as needed regarding any investigation. 3. Keep the Board informed of any ongoing investigations. 4. Ensure the District cooperates with law enforcement in any criminal fraud investigations. 5. Make all reasonable efforts to ensure the preservation of evidence relevant to an investigation. 6. Effectuate (or recommend to the Board) discipline of employees who engage in fraud, waste, or abuse in accordance with Board policies and any applicable collective bargaining agreement(s). 7. Manage communications with the media regarding investigations, as needed. 8. Manage District efforts to seek recovery of wrongfully obtained assets, as appropriate.
Superintendent and/or Designee	<ol style="list-style-type: none"> 1. Manage annual communication of the District's Fraud, Waste, and Abuse Awareness Program to staff and grant sub-recipients/subcontractors, including how employees should report suspected fraud, waste, or abuse. 2. Manage ethics and standards of conduct training for all District employees. 3. Periodically review the District's Fraud, Waste, and Abuse Awareness Program and related reporting procedures.

Administrative Procedure - Environmental Quality of Buildings and Grounds

Hazardous and/or Infectious Materials

The Director of Operations or designee is responsible for the District's compliance with State and federal law concerning toxic, hazardous and/or infectious materials. This includes requirements in the federal Occupational Safety and Health Administration (OSHA) *Hazard Communication Standards* (29 C.F.R. §1910.1200), adopted by the State Toxic Substances Disclosure to Employees Act (820 ILCS 255/, otherwise inoperative). See information on OSHA's website at www.osha.gov/dsg/hazcom/index.html.

Pesticide Application on School Grounds

The Director of Operations or designee is responsible for compliance with the Lawn Care Products Application and Notice Act (415 ILCS 65/3) and the Pesticide Application at Schools Act (105 ILCS 160/) and shall:

1. Provide an annual schedule of pesticide application to the supervisor of each District building, ensuring that the applications take place outside of normal school hours (Monday through Friday, before 7 a.m. or after 4 p.m. or on days when students are not in attendance).-
2. In coordination with the supervisor of each District building (including each Building Principal), notify employees and students and their parents/guardians in each building. The notification must:
 - a. Be provided at least 4 business days before a pesticide application on school grounds.
 - b. Be written or by telephone. If written, the notice may be included in newsletters, calendars, or other correspondence currently being published.
 - c. Identify the intended date of the application.
 - d. Provide the name and telephone contact number for the Director of Operations or designee or other school personnel responsible for the pesticide program.

An exception to this notification is permitted if there is an imminent threat to health or property, in which case the Lawn Care Products Application and Notice Act shall control. If such a situation arises, the Director of Operations or designee must sign a statement describing the circumstances that gave rise to the health threat and ensure that written or telephonic notice is provided as soon as practicable.

Pesticide Application in School Buildings and Structures

The Director of Operations or designee is responsible for compliance with the requirements in the Structural Pest Control Act (225 ILCS 235/) and shall:

1. Provide an annual schedule of pesticide application to the supervisor of each District Building, ensuring that the applications take place outside of normal school hours (Monday through Friday, before 7 a.m. or after 4 p.m. or on days when students are not in attendance).-

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Amended: July 9, 2014

2. In coordination with the supervisor of each District building (including each Building Principal):
 - a. Maintain a registry of all employees and parents/guardians of students.
 - b. Notify those employees and parents/guardians of students before pesticides are applied in or on each building. The notification must:
 - i. Be provided at least 2 business days before a pesticide application in or on school buildings.
 - ii. Be written. The notice may be included in newsletters, bulletins, calendars, or other correspondence currently being published.
 - iii. Identify the intended date of the application.
 - iv. Provide the name and telephone contact number for the Director of Operations or designee or other school personnel responsible for the pesticide program.

An exception to this notification is permitted if there is an imminent threat to health or property, in which case the Structural Pest Control Act shall control. If such a situation arises, the Director of Operations or designee must sign a statement describing the circumstances that gave rise to the health threat and ensure that written notice is provided as soon as practicable.

The Director of Operations or designee is responsible for the District's integrated pest management program and the District's compliance with the Structural Pest Control Act (225 ILCS 235/).

- Applicable if the Superintendent determines that an integrated pest management program is economically feasible:*

The Director of Operations or designee shall:

- (1) develop and implement a program incorporating the Department of Public Health guidelines;
- (2) notify the Department, on forms provided by the Department, that a program is being implemented;
- (3) repeat the notification every 5 years after the initial notification; and
- (4) keep copies of all notifications and all written integrated pest management program plans.

- Applicable if the Superintendent determines that adopting an integrated pest management program is not economically feasible because such adoption would result in an increase in pest control costs:*

The Director of Operations or designee shall:

- (1) notify the Department, on forms provided by the Department, that the development and implementation of an integrated pest management program is not economically feasible;

- (2) include in the notification the projected pest control costs for the term of the pest control program and projected costs for implementing a program for that same time period;
- (3) repeat this notification every 5 years after the initial notification until a program is developed and implemented; and
- (4) attend a training course, approved by the Department, on integrated pest management and repeat attendance every 5 years thereafter until a program is developed and implemented in the District's schools.

The Director of Operations or designee shall maintain copies of all notifications that are required by the Structural Pest Control Act and provide the Building Principal(s) or designee(s) sufficient information to allow him/her/them to inform all parents/guardians and school employees at least once each school year that the District has met its notification requirements.

Training and Necessary Equipment

Each Building Principal and non-certificated staff supervisor shall ensure that all staff members under his or her supervision receive training on the safe handling and use of hazardous materials as required by 105 ILCS 5/10-20.17a. Emergency response and evacuation plans must be a part of the training.

Before an employee is given an assignment where contact with blood or bodily fluids or other hazardous material is likely, the employee must be provided the necessary training, including training in the universal precautions and other infection control measures to prevent the transmission of communicable diseases and/or to reduce potential health hazards as required by 23 Ill. Admin. Code §1.330. The appropriate supervisor shall maintain an attendance record of an employee's participation in the training.

Substitute Non-Hazardous Materials

District staff shall comply with State law governing toxic art supplies in schools, 105 ILCS 135/. This includes substituting non-hazardous material for hazardous substances whenever possible and minimizing the quantity of hazardous substances stored in school facilities. No art or craft material containing a toxic substance shall be ordered or purchased for use through grade 6; material containing toxic substances may be used in grades 7 through 12 only if properly labeled according to State law.

Infectious Materials

The Director of Operations or designee shall prepare and distribute to all employees an Occupational Exposure Control Plan to eliminate or minimize occupational exposure to potentially infectious materials. The Plan shall comply with the Bloodborne Pathogens Standards adopted by State and federal regulatory agencies and an updated copy given to the Superintendent annually. The Plan shall address the following issues:

1. Exposure determination. Positions that do not subject the employee to occupational exposure are generally exempt from the Plan and the Standards.
2. Implementation schedule specifying how and when risks are to be reduced. The Standards are very specific on risks reduction, e.g., Universal Precautions must be followed;

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engineering and work practice controls are specified (hand washing, restricted food areas); personal protection equipment must be provided; housekeeping requirements are specified (regulated waste disposal and laundry); vaccination requirements (all employees who have occupational exposure must be offered, at employer expense, the hepatitis B vaccine and vaccination series); communication of hazards to employees through labeling and training; and recordkeeping.

3. Process for ensuring that all medical evaluations and procedures, including the hepatitis B vaccine and vaccination series and post-exposure evaluation and follow-up, are available as required by law.
4. Procedures for evaluating an exposure incident.

Emergency Response Plan

The Building Principal shall ensure that proper procedures for the cleanup of potentially hazardous material spills are followed including the following:

1. A building custodian is responsible for the actual cleanup,
2. Personal protective equipment, chemical neutralization kits, and absorbent material are available in each building at all times, and
3. Spill residue is placed in containers designated for such purpose and disposed of in compliance with local, State, and federal law.

Evacuation

The Building Principal shall ensure compliance with the School Safety Drill Act, 105 ILCS 128/. This includes, among other things, ensuring that evacuation rules are posted in each room and discussed with each class using the room during the first days of the school year. The evacuation rules indicate the primary and alternate exits and the evacuation area to which students should proceed upon leaving the building.

The Building Principal shall conduct evacuation drills according to *Board policy 4.170*, and *Administrative procedure 4.170-AP1*.

LEGAL REF.: 29 C.F.R. 1910.1030, adopted by the Ill. Department of Labor, 56 Ill. Admin. Code §350.300.
29 C.F.R. §1910.1200, Occupational Safety and Health Administration Hazard Communication Standards, adopted by 820 ILCS 255/1.5, Toxic Substances Disclosure to Employees Act.
105 ILCS 5/10-20.17a ~~and 5/10-20.49, Hazardous Materials Training; 5/10-20.46, Compliance with Chemical Safety Acts;~~
105 ILCS 135/, Toxic Art Supplies in School Act;
and 105 ILCS 140/, Green Cleaning School Act.
105 ILCS 160/, Pesticide Application at Schools Act.
225 ILCS 235/, Structural Pest Control Act.

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415 ILCS 65/, Lawn Care Products Application and Notice Act.
~~820 ILCS 255/, Toxic Substances Disclosure to employees Act.~~
23 Ill. Admin. Code §1.330, Hazardous Materials Training.

Administrative Procedure - Comprehensive Safety and Security Program

Contents

- A. Safety and Security Related Policies, Administrative Procedures, and Forms
 - B. Definitions
 - C. Director of Safety and Security and District Safety Team; Responsibilities
 - D. Annual Safety Review
 - E. School Safety Drill Plan
 - F. District Emergency Operations Plan (EOP) Template
 - G. Material to be Included in Each Building EOP
 - H. Managing Communications About an Emergency
 - I. Required Notices
 - J. Resources
- Attachment A – Emergency Operations Plan Format

A. Safety and Security Related Policies, Administrative Procedures, and Forms

Administrative material on school safety and security may be implemented under this plan, including, without limitation, any in the following list.

- 4.60-AP3 Criminal History Records Check of Contractor Employees
- 4.110-AP1 School Bus Post-Accident Checklist
- 4.110-AP3 School Bus Safety Rules
- 4.110-E Emergency Medical Information for Students Having Special Needs or Medical Conditions Who Ride School Buses
- 4.160-AP Environmental Quality of Buildings and Grounds
- 4.170-AP1, E1 Incident Report Form
- 4.170-AP1, E2 Memo to Staff Members Regarding Contacts by Media About a Crisis
- 4.170-AP2 Routine Communications Concerning Safety and Security
- 4.170-AP2, E1 Letter to Parents/Guardians Regarding Student Safety
- 4.170-AP2, E2 Letter to Parents/Guardians Regarding the Dangers of Underage Drinking
- 4.170-AP2, E3 Letter to Parents/Guardians About Disruptive Social Media Apps; Dangers
- [4:170-AP2, E4](#) [Letter to Parents/Guardians About Preventing and Reducing Incidences of Sexting](#)
- [4:170-AP2, E5](#) [Notice to Parents/Guardians of Lockdown Drill; Opt-out](#)
- 4.170-AP4 National Terrorism Advisory System
- 4.170-AP5 Unsafe School Choice Option
- 4.170-AP6 Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED
- 4.170-AP6, E1 School Staff AED Notification Letter
- 4.170-AP6, E2 Notification to Staff and Parents/Guardians of CPR and AED Video
- 4.170-AP8 Movable Soccer Goal Safety
- 4.175-AP1 Criminal Offender Notification Laws; Screening
- 4.175-AP1, E1 Informing Parents/Guardians About Offender Community Notification Laws
- 4.180-AP1 School Action Steps for Pandemic Influenza or Other Virus/Disease
- 4.180-AP2 Pandemic Influenza Surveillance and Reporting
- 4.190 Targeted School Violence Prevention Program
- 4.190-AP1 Targeted School Violence Prevention Program
- 4.190-AP1, E1 Targeted School Violence Prevention Program Resources
- 4.190-AP2 Threat Assessment Team (TAT)
- 4.190-AP2, E1 Principles of Threat Assessment
- 4.190-AP2, E2 Threat Assessment Documentation
- 4.190-AP2, E3 Threat Assessment Key Areas and Questions; Examples

Adopted: October 28, 2009

Reviewed: ~~August 2022~~ [February 2024](#)

Amended: September 21, 2022

4.190-AP2, E4	Responding to Types of Threats
4.190-AP2, E5,	Threat Assessment Case Management Strategies
4.190-AP2, E6,	Targeted School Violence Prevention and Threat Assessment Education
6.235-E4	Keeping Yourself and Your Kids Safe On Social Networks
6.235-E5	Children's Online Privacy Protection Act
<u>7:140-E1</u>	<u>Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting Act</u>
<u>7:150-AP</u>	<u>Agency and Police Interviews</u>
7.280-AP	Managing Students with Communicable or Infectious Diseases
7.290-AP	Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program

B. Definitions

EOP is an all hazards Emergency Operations Plan (formerly Crisis Plan). Each school or facility has an EOP.

First responders are local law enforcement, fire department officials, emergency medical services personnel, and any other entity in the community that provides emergency assistance.

Incident means any event or occurrence that threatens the safety and security of individuals on school property or at school events.

Director of Safety and Security is the individual who manages the District's safety and security efforts, chairs District's Safety Team meetings, and coordinates the District's response during an emergency.

District Safety Team is the Superintendent's administrative committee that is responsible for planning, development, review, implementation, and revision of the District's safety initiatives.

SRO means school resource officer, defined as a law enforcement officer who has been primarily assigned to a school or school district under an agreement with a local law enforcement agency.

C. Director of Safety and Security and District Safety Team; Responsibilities

The Director of Safety and Security:

1. ensures compliance with laws related to safety including the School Safety Drill Act, Joint Rules of the Office of the State Fire Marshall and the Illinois State Board of Education: School Emergency and Crisis Response Plans, NIMS;
2. manages the District's safety and security efforts, remaining current on best practices;
3. chairs District Safety Team meetings; and
4. coordinates the District's response during an emergency.

The Superintendent appoints members of the District's Safety Team, with input from the Director of Safety and Security. The District Safety Team is a multi-disciplinary team consisting of the Director of Safety and Security, the Attorney for the District, and representatives from the following groups:

1. District administration;
2. Building administration;
3. Teachers;
4. Nurses;
5. School resource officers;
6. Local law enforcement;
7. Local fire department;
8. Emergency management officials;

Adopted: October 28, 2009

Reviewed: ~~August 2022~~ February 2024

Amended: September 21, 2022

9. District Technology Department;
10. Paraprofessionals;
11. Maintenance and custodians;
12. Food Service; and
13. Other school and community partners.

The District Safety Team:

1. advises and assists the Director of Safety and Security on safety and emergency issues;
2. plans, develops, implements, reviews, and revises the District's all-hazards Emergency Operations Plan (EOP) template consistent with Presidential Policy Directive (PPD) 8, the National Incident Management System (NIMS), Incident Command System (ICS), the Guide for Developing High-Quality School Emergency Operations Plans;
3. plans, develops, and conducts training exercises, including tabletop exercises, drills, functional exercises, and full-scale exercises; and
4. conducts the Annual Safety Review.

District Safety Team meetings are held as determined by the Director of Safety and Security but no less than once per year. The following matters are suggested agenda items:

Review purposes of District Safety Team

Review planning principles and process

Review and revise threats and hazards, goals and objectives, and courses of action in District EOP template

Review and revise goals and objectives for threats and hazards

Review and revise courses of action for threats and hazards

Committee reports and recommendations including:

- Safety and security data from incidents, investigations, audits, etc.
- Recommendations received from stakeholders and first responders
- Emerging issues
- Status of EOPs
- Status of safety and security communication systems

Plan training exercises

Safety Team training

D. Annual Safety Review

The Director of Safety and Security facilitates the annual safety review meeting conducted by the School Board or its designee, as required by 105 ILCS 128/25, amended by P.A. 101-455, and 128/30. During the annual safety review, the law requires the School Board or its designee to "review each school building's emergency and crisis response plans, protocols, and procedures, including procedures regarding the District's threat assessment team, and each building's compliance with the school safety drill programs." If the school board uses a designee, it should preferably be someone other than the Director of Safety and Security to assure an unbiased audit. The Director of Safety and Security assists the Board or its designee to comply with annual review requirements, including without limitation, the completion of a report certifying that the review took place. See the Ill. State Board of Education (ISBE) website for an annual review checklist and report at www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx. The Open Meetings Act (OMA) allows the Board to enter closed session to discuss security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property (5 ILCS 120/2(c)(8)). Consult the Attorney for the District for assistance with this OMA exception.

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Amended: September 21, 2022

E. School Safety Drill Plan

The School Safety Drill Act (105 ILCS 128/, amended by P.A.s ~~101-455~~ and 102-395, 102-791, 103-104, eff. 1-1-24, and 103-197, eff. 1-1-24) and any implementing State administrative rules contain the requirements for the District's safety drills and shall supersede this procedure in the event of a conflict.

The Building Principal shall keep the Director of Safety and Security informed of when drills are scheduled and/or accomplished. ISBE's fillable School Drill Documentation form for documenting the completion of minimum drill requirements may be used (see www.isbe.net/Documents/91-02_school_drill_documentation.pdf).

Each academic year, each school building that houses school children must conduct a minimum of:

Three school evacuation drills - These drills prepare students and personnel for situations that occur when conditions outside of a school building are safer than inside a school building. Evacuation may be necessary, depending on the circumstances, in the event of fire, presence of a suspicious item or person, incident involving a hazardous material, including but not limited to a chemical, incendiary, explosive, and bomb threat.

One of the three school evacuation drills requires the participation of the appropriate local fire department or district, unless waived as provided below. A date is selected according to the following timeline:

- No later than **September 1** of each year, each local fire department or fire district must contact the Building Principal in order to make arrangements.
- No later than **September 14** of each year, the Building Principal or designee and the local fire department or fire district may agree to waive the provisions concerning participation by the local fire department or district in a school evacuation drill.
- No later than **September 15** of each year, each Building Principal or designee must contact the responding local fire official and propose to the local fire official four dates within the month of October, during at least two different weeks of October, on which to hold the drill. The fire official may choose any of the 4 available dates, and if he or she does so, the drill occurs on that date.
- Alternatively, the Building Principal or designee and the local fire official may, by mutual agreement, set any other date for the drill, including a date outside of the month of October.
- If the fire official does not select one of the four offered dates in October or set another date by mutual agreement, the school does not need to include the local fire service in one of its mandatory school evacuation drills.

After a drill in which the local fire service participated, the principal should request certification from the local fire service that the school evacuation drill was conducted. Additional school evacuation drills for fire incidents may involve the participation of the appropriate local fire department or district. In addition, schools may conduct additional school evacuation drills to account for other evacuation incidents, including without limitation, suspicious items or bomb threats.

One school bus evacuation drill - This drill prepares students and school personnel for situations that occur when conditions outside of the bus are safer than inside the bus. Evacuation may be necessary, depending on the circumstances, in the event of a fire, presence of suspicious items, and incidents involving hazardous materials. Schools may conduct additional bus evacuation drills.

In addition, instruction on safe bus riding practices should be provided for all students. See 4.110-AP3, *School Bus Safety Rules*.

One severe weather and shelter-in-place drill - This drill prepares students for situations involving severe weather emergencies or the release of external gas or chemicals. Severe weather and shelter-in-place drills must address and prepare students and school personnel for possible tornado incidents. Other drills shall be based on the needs

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and environment of particular communities, including severe weather (such as, tornadoes, wind shears, lightning, and earthquakes), incidents involving hazardous materials, and incidents involving weapons of mass destruction.

One law enforcement lockdown drill - This drill addresses a school shooting incident and evaluates the preparedness of school personnel and students for situations calling for the involvement of law enforcement when there is an active threat or an active shooter within a school building. A law enforcement lockdown drill must occur no later than 90 days after the first day of each school year. This drill must be conducted: (a) according to the District's emergency operations and crisis response plan(s), (b) on days and times when students are normally present in the school building, and (c) with the participation of all school personnel and students present at school at the time of the drill, except for those exempted at the discretion of administrators or school support personnel. The appropriate local law enforcement agency must observe administration of the drill.

Schools must notify parents/guardians in advance of any lockdown drill that involves student participation, and must allow parents/guardians to exempt their child from participating for any reason. The District may, at its discretion, exempt a student from participating in a lockdown drill. 105 ILCS 128/20(c)(4), added by P.A. 102-395. When deciding whether to exempt a student, the District must include the student's individualized education program team or 504 plan team, if any, in the decision. 105 ILCS 128/20(c)(4), amended by P.A. 103-197, eff. 1-1-24. For students who do not participate in the lockdown drill, districts must provide alternative safety education and instruction related to an active threat or active shooter event. For students who do participate in the lockdown drill, districts must allow them to ask questions related to it. See Administrative Procedure 4.170-AP2, E5, *Notice to Parent/Guardian of Lockdown Drill; Opt-Out*. In addition, a law enforcement lockdown drill must meet each of the following criteria:

- During each calendar year, the appropriate local law enforcement agency contacts the Building Principal to request participation in the law enforcement lockdown drill. The Building Principal and the local law enforcement agency shall set, by mutual agreement, a date for the drill.
- The lockdown drill involves the onsite participation of the local law enforcement agency, provided that an agreeable date can be reached between the Building Principal and the local law enforcement agency. If the parties cannot reach an agreeable date, the school shall hold the drill without participation from the local law enforcement agency.
- After a drill in which local law enforcement participated, the Building Principal should request a certification from local law enforcement that the law enforcement lockdown drill was conducted. The local law enforcement agency shall also notify the school of any deficiencies noted during the drill.
- The lockdown drill cannot include any simulations that mimic an actual school shooting incident or active shooter event. Law enforcement may only run an active shooter simulation, including simulated gun fire drills, on school days when students are not present.
- All lockdown drills must be announced in advance to all school personnel and students prior to the commencement of the drill.
- Lockdown drill content must be age and developmentally appropriate, and must include trauma-informed approaches to address the concerns and well-being of school personnel.
- Lockdown drills must include and involve school personnel, including school-based mental health professionals.

The Director of Safety and Security, in cooperation with the Building Principal, shall encourage local law enforcement agencies to establish a school walk-through program. This program encourages local law enforcement officials to walk through school properties during their patrols with the goal of increasing security (school districts are encouraged, but not mandated, to do this by House Resolution 153 (98th General Assembly, 2013)).

F. District Emergency Operations Plan (EOP) Template

The District Safety Team shall develop, implement, and maintain a District EOP template using the process below, as explained in FEMA's Guide to Developing High-Quality School Emergency Operations Plans (2013), at www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf.

1. Develop a schedule and invite the participation of first responders.
2. Identify threats and hazards, assess risks, and prioritize threats and hazards.
3. Determine goals and objectives.
4. Develop, review, evaluate, and maintain the EOP.
5. Share the EOP with stakeholders and train them. This includes, without limitation, having the EOP accessible in a digital format.

The EOP shall include a plan for local law enforcement to rapidly enter a school building in an emergency. 105 ILCS 128/50 (final citation pending), added by P.A. 103-194, eff. 1-1-24.

The EOP shall be in the format suggested by and explained in FEMA's Guide for Developing High-Quality School Emergency Operations Plans (2013), at www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf. See also The Role of Districts in Developing High-Quality School Emergency Operations Plans: A Companion to the School Guide (2019), at: https://rems.ed.gov/docs/District_Guide_508C.pdf; and the **Attachment** to this procedure.

G. Material to be Included in Each Building EOP

The District Safety Team annually gathers and/or renews the following material for inclusion in the EOP:

1. District-level Targeted School Violence Prevention Plan. See Board policy 4:190, *Targeted School Violence Prevention Program*, and 4:190-AP1, *Targeted School Violence Prevention Program*.
2. Building-level Threat Assessment Team procedures. See 4:190-AP2, *Threat Assessment Team (TAT)*.
3. Building evacuation protocol. The Building Principal or designee shall: (a) keep a comprehensive evacuation map - describing main and alternate routes - in the main office, (b) post signs containing main and alternate evacuation routes for each occupied area in a conspicuous place, preferably near the exit, (c) prepare evacuation plans for outdoor areas (playgrounds and stadiums), and (d) keep all staff informed of the evacuation plans.
4. Documents concerning safety drills. The Building Principal shall schedule, execute, and document safety drills as per the School Safety Drill Act (105 ILCS 128/, amended by P.A.s ~~101-455~~ 102-395, 102-791, 103-104, eff. 1-1-24, and 103-197, eff. 1-1-24) and this procedure.
5. Maps and layouts, including: (a) campus map, (b) building floor plan, (c) location of first aid kits, AEDs, bleeding control kits, ~~and~~ fire extinguishers, and any trauma kits (105 ILCS 5/10-20.85, added by P.A. 103-128), and (d) map or plan describing the areas to be used in the event of an emergency or crisis for triage, emergency helicopter landing, media center, non-victim students, and parents/guardians. The Safety Team or Principal shall annually give a copy of these to first responders.
6. A protocol to secure a list of people present in the building at any time.
7. Tornado response plan, including a map showing tornado wall locations (105 ILCS 128/25).
8. Carbon monoxide alarm or detector activation plans, protocols and procedures (105 ILCS 5/10-20.57 and 430 ILCS 135/).
9. The safety equipment's maintenance schedule and the person(s) responsible.
10. An emergency early dismissal protocol.
11. A plan for inviting warnings or tips, e.g., a hotline or website for individuals to make anonymous tips.
12. A protocol for student supervision in the event of an emergency or crisis.
13. A safety patrol plan (105 ILCS 5/10-22.28).
14. Bicycle use rules.
15. Roadway and parking rules.
16. Procedures on student and staff illness and injuries at school and school events (23 Ill. Admin. Code §1.530(c)).

17. A plan for giving students instructions on safe school bus riding practices, including the operation and use of emergency doors and windows (as a means of escape), seat belts, and fire extinguisher (105 ILCS 128/20(b)). The District's parent-teacher advisory committee, in cooperation with school bus personnel, establishes and maintains bus safety rules (105 ILCS 5/10-20.14). See 4:110-AP3, *School Bus Safety Rules*.
18. Safety and security related administrative material. See section A, above.
19. The location of any door security locking means and the use of the locking and unlocking means from within and outside the room(s) (105 ILCS 5/10-20.72, ~~renumbered by P.A. 102-558~~ ~~added by P.A. 101-548~~).
20. Other documents identified by the Safety Team.

H. Managing Communications About an Emergency

The Director of Communications and Community Relations, with assistance from the Director of Safety and Security and District Safety Team, is responsible for compiling information and preparing communications concerning an emergency. The Director of Communications and Community Relations serves as the spokesperson during an emergency. All District communications should come from this source to ensure accuracy, credibility, and compliance with laws granting confidentiality to student records.

The spokesperson shall follow best practices for spokespersons during an emergency and receive training on public relations. The Director of Safety and Security and Attorney for the District serve as resources to the spokesperson. The objective is:

- To provide the maximum amount of verified information to staff members, students' family members, and the media as quickly as possible,
- While simultaneously respecting student privacy and complying with laws granting confidentiality to student records (Ill. School Student Records Act, 105 ILCS 10/; Family Educational Rights and Privacy Act, 20 U.S.C. §1232g). See 7:340-AP1, *School Student Records*.

All staff members are requested to refrain from spreading information about an emergency unless the information is from the Director of Communications and Community Relations. All inquiries should be directed to the spokesperson.

Everyone in the school community can positively affect an emergency situation by:

1. Avoiding speculation as to the cause.
2. Avoiding allocation of blame.
3. Helping school and law enforcement officials gather the facts.
4. Sticking to the facts during discussions.
5. Deferring all media requests to the spokesperson.
6. Comforting and supporting each other.

I. Required Notices

A school staff member shall immediately notify the Building Principal when he or she:

1. Observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision. 105 ILCS 5/10-27.1A(a).
2. ~~Observes or h~~Has reason to suspect that any person on school grounds is or was involved in a drug-related incident. 105 ILCS 5/10-27.1B.
3. Observes ~~an attack on a battery committed against~~ any staff member or is subject to a ~~battery~~ ~~n-attack~~. 105 ILCS 5/10-21.7

Upon receiving a report on any of the above, the Building Principal or designee shall immediately notify local law enforcement, 105 ILCS 5/10-27.1A(b), 5/10-27.1B, and 5/10-21.7. –See 3:60-E, *Event Reporting and Notice Requirements for Building Principals Concerning School Safety and Security*. In addition, he or she must notify the

Superintendent and, within one to three days of the incident's occurrence, one or both of them must notify the Ill. Dept. of State Police (ISP). Notification to the ISP may be accomplished using ISBE's web-based School Incident Reporting System (SIRS) to report incidents electronically. SIRS is available at www.isbe.net/Pages/School-Incident-Reporting-System.aspx or by going to ISBE's home page and accessing the District's Web Application Security (IWAS) account.

J. Resources

Guide for Developing High-Quality School Emergency Operations Plans: At a Glance
www.rems.ed.gov/K12GuideForDevelHQSchool.aspx

Guide for Developing High-Quality School Emergency Operations Plans www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf

The Role of Districts in Developing High-Quality School Emergency Operations Plans: A Companion to the School Guide https://rems.ed.gov/docs/District_Guide_508C.pdf

Readiness and Emergency Management for Schools (REMS) Technical Assistance (TA) Center Tool Box
www.rems.ed.gov/toolbox.aspx

ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Training Institute www.alicetraining.com

SBE/OSFM All Hazard Preparedness Guide for Illinois Schools www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx

Illinois Emergency Management Agency (IEMA) www2.illinois.gov/ready/Pages/default.aspx

Schools/Campus – Resources, including School Safety Information Sharing-

<https://ready.illinois.gov/plan/schools.htm> www2.illinois.gov/ready/plan/Pages/Schools.aspx

Safe2Help Illinois, designed to offer students a safe, confidential way in which to share information that might help prevent suicides, bullying, school violence, or other threats to school safety, www.safe2helpil.com/

Illinois Terrorism Task Force <https://ready.illinois.gov/hazards/terrorism.html>
www2.illinois.gov/iema/ITTF/Pages/default.aspx

National Association of School Psychologists (NASP) - Recommendations for Comprehensive School Safety Policies www.nasponline.org/resources-and-publications/resourcesand-podcasts/school-safety-and-crisis
www.nasponline.org/resources-and-publications/resources/school-safety-and-crisis

U.S. Secret Service (USSS) National Threat Assessment Center www.secretservice.gov/protection/ntac

[Improving School Safety Through Bystander Reporting: A Toolkit for Strengthening K-12](#)

[Reporting Programs, developed by the USSS NTAC and the Cybersecurity and Infrastructure](#)

[Security Agency \(CISA\) www.secretservice.gov/sites/default/files/reports/2023-05/cisa-ussk-12-bystander-reporting-toolkit-508_final_0.pdf](#)

Bomb Threat Response Planning Tool, developed by the U.S. Dept. of Justice's Bureau of Alcohol, Tobacco, Firearms and Explosives and the U.S. Dept. of Education's Office of Safe and Drug Free Schools

www.ojp.gov/ncjrs/virtuallibrary/abstracts/bomb-threat-response-interactive-planning-tool-schools-cd-rom
www.threatplan.org/default.htm

School Crisis Guide - Help and Healing in a Time of Crisis, published by NEA Health Information Network
www.nea.org/resource-library/neas-school-crisis-guide

Attachment A

School Emergency Operations and Crisis Response Plan Format

Basic Plan

1.	Introductory Material	3.	Concept of Operations
1.1	Promulgation Document and Signatures	4.	Organization and Assignment of Responsibilities
1.2	Approval and Implementation	5.	Direction, Control, and Coordination
1.3	Record of Changes	6.	Information Collection, Analysis, and Dissemination
1.4	Record of Distribution	7.	Training and Exercises
1.5	Table of Contents	8.	Administration, Finance, and Logistics
2.	Purpose, Scope, Situation Overview, and Assumptions	9.	Plan Development and Maintenance
2.1	Purpose	10.	Authorities and References
2.2	Scope		
2.3	Situation Overview		
2.4	Planning Assumptions		

Functional Annexes

Note: This is not a complete list, but it is recommended that all SEOCRPs include at least the following functional annexes:

1.	Communications	6.	Reunification
2.	Evacuation	7.	Continuity of Operations (COOP)
3.	Shelter-in-Place	8.	Security
4.	Lockdown	9.	Recovery
5.	Accounting for All Persons	10.	Health and Medical

Threat- or Hazard-Specific Annexes

Note: This is not a complete list. Each school's annexes will vary based on its hazard analysis.

1.	Hurricane or Severe Storm	5.	Mass Casualty Incident
2.	Earthquake	6.	Active Shooter
3.	Tornado	7.	Pandemic or Disease Outbreak
4.	Hazardous Materials Incident		

Exhibit – Free and Reduced-Price Food Services; Meal Charge Notifications (NEW)

On District letterhead, website, in student handbook, newsletters, bulletins, and/or calendars

Date:

To: Parents/Guardians, Students, and Staff

Re: Eligibility and Meal Charge Notifications

The following notification is provided to all households of students at the beginning of each school year as federally required notification regarding eligibility requirements and the application process for the free and reduced-price food services that are listed in Board policy 4:130, Free and Reduced-Price Food Services, and 4:140, Waiver of Student Fees. This notification is also provided to households of students transferring to the District during the school year. For more information, see www.fns.usda.gov/school-meals/unpaid-meal-charges, and/or contact the Building Principal or designee.

Free and Reduced-Price Food Services Eligibility

When the parents/guardians of students are unable to pay for their child(ren)'s meal services, meal charges will apply per a student's eligibility category and will be processed by the District accordingly.

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, family-size income standards, set annually by the U.S. Dept. of Agriculture, and distributed by the Ill. State Board of Education

Meal Charges for Meals Provided by the District

The Building Principal and District staff will work jointly to prevent meal charges from accumulating. Every effort to collect all funds due to the District will be made on a regular basis and before the end of the school year. Contact your Building Principal or designee about whether your child(ren)'s charges may be carried over at the end of the school year, i.e., beyond June 30th

Unpaid meal charges are considered delinquent debt when payment is overdue as defined by Board policy 4:45, Insufficient Fund Checks and Debt Recovery and the Hunger-Free Students' Bill of Rights Act (105 ILCS 123/). The District will make reasonable efforts to collect charges classified as delinquent debt, including repeated contacts to collect the amounts and, when necessary, requesting that the student's parent(s)/guardian(s) apply for meal benefits to determine if the student qualifies for such benefits under Board policy 4:130, Free and Reduced-Price Food Services. The District will provide a federally reimbursable meal or snack to a student who requests one, regardless of the student's ability to pay or negative account balance

When a student's funds are low and when there is a negative balance, reminders will be provided to the staff, students, and their parent(s)/guardian(s) at regular intervals during the school year. State law allows the Building Principal to contact parents(s)/guardian(s) to attempt collection of the owed money when the amount owed is more than the amount of five lunches [or insert lower amount]. If a parent/guardian regularly fails to provide meal money for the child(ren) that he/she is responsible for in the District and does not qualify for free meal benefits or refuses to apply for such benefits, the Building Principal or designee will direct the next course of action. Continual

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failure to provide meal money may require the District to notify the Ill. Dept. of Children and Family Services (DCFS) and/or take legal steps to recover the unpaid meal charges, up to and including seeking an offset under the State Comptroller Act, if applicable

LEGAL REF.: Healthy Hunger-Free Kids Act of 2010 (P.L. 111-296).
 7 C.F.R. §245.5.
 105 ILCS 123/, Hunger-Free Students' Bill of Rights Act.
 23 Ill.Admin.Code Part 305, School Food Service.

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Administrative Procedure / General Personnel - Coordination with Children's Advocacy Center

Children's Advocacy Centers (CACs) are child-focused, trauma-informed, facility-based programs that provide a multi-disciplinary, comprehensive response to child abuse. Illinois CACs are organized and operate under the Children's Advocacy Center Act. 55 ILCS 80/. CACs are accredited based on standards set by the National Children's Alliance. 55 ILCS 80/2.5. See www.nationalchildrensalliance.org/.

The District must coordinate with the McLean County CAC to implement the **Alleged Incidents of Sexual Abuse; Investigations** subhead of Board policy 5:90, *Abused and Neglected Child Reporting*. 105 ILCS 5/22-85, added by P.A. 101-531. For a map of accredited CACs, see www.childrensadvocacycentersofillinois.org/about/map. Use this procedure to coordinate with the McLean County CAC.

Glossary of Terms

Alleged incident of sexual abuse - An incident of sexual abuse of a child (as defined in the Ill. Criminal Code of 2012, 720 ILCS 5/11-9.1A) that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: (1) on school grounds or during a school activity; or (2) outside of school grounds or not during a school activity. 105 ILCS 5/22-85(b), added by P.A. 101-531.

Alleged victim - A student who is alleged to be the victim of an alleged incident of sexual abuse.

Appropriate law enforcement agency - A law enforcement agency whose employees have been involved, in some capacity, with an investigation of a particular alleged incident of sexual abuse. 105 ILCS 5/22-85(b), added by P.A. 101-531.

Child advocate - May be a school social worker, a school or equally-qualified psychologist, or a person in a position the Ill. State Board of Education (ISBE) has identified as an appropriate advocate for a student during a school's investigation into an alleged incident of sexual abuse. 105 ILCS 5/22-85(i), added by P.A. 101-531.

Forensic interview - An interview between a trained forensic interviewer, as defined by National Children's Alliance standards, and a child in which the interviewer obtains information from children in an unbiased and fact-finding manner that is developmentally appropriate and culturally sensitive to support accurate and fair decision making by the multidisciplinary team in the criminal justice and child protection systems. 55 ILCS 80/2.5.

School personnel - School employees, vendors, and volunteers.

Sexual Abuse and Sexual Assault - See Ill. Criminal Code of 2012 definitions at:
720 ILCS 5/11-9.1A. Permitting sexual abuse of a child.
720 ILCS 5/11-1.20. Criminal sexual assault.
720 ILCS 5/11-1.30. Aggravated criminal sexual assault.
720 ILCS 5/11-1.40. Predatory criminal sexual assault of a child.
720 ILCS 5/11-1.50. Criminal sexual abuse.
720 ILCS 5/11-1.60. Aggravated criminal sexual abuse.

Coordination with CAC

Actor	Action
ISBE	Identifies persons in positions who may be appropriate child advocates for students during a school's investigation into an alleged incident of sexual abuse. As of March 2020, ISBE has not identified any persons.
Superintendent or designee	<p>Establishes a CAC Coordination Committee to operate as a Superintendent committee. See 2:150-AP, <i>Superintendent Committees</i>. Consider including:</p> <ul style="list-style-type: none"> District Nondiscrimination Coordinator (see 2:260, <i>Uniform Grievance Procedure</i>; and 2:265, <i>Title IX Sexual Harassment Grievance Procedure</i>) District Safety Coordinator (see 4:170-AP1, <i>Comprehensive Safety and Security Plan, Part C, District Safety Coordinator and Safety Team; Responsibilities</i>) District-level administrators Building Principals (Building Principals are mandatory for successful implementation of the Alleged Incidents of Sexual Abuse; Investigations subhead of policy 5:90, <i>Abused and Neglected Child Reporting</i>) School personnel Employees from the accredited CAC that serves the District <p>The CAC Coordination Committee will coordinate the interaction between school personnel and a student after an alleged incident of sexual abuse is reported including supportive measures for the student and safety concerns.</p> <p>Note: <u>To achieve the minimum requirement of State law that the District coordinate with its local CAC, this procedure establishes an administrative committee. Establishing a committee provides a best practice for aligning with governance principles and examining implementation issues specific to each individual school district and the CACs that serve each district. While smaller school districts, e.g., one-building districts, may be able to implement a program through one meeting, larger school districts will likely require the uniform coordination this Committee provides.</u></p> <p><u>Informs the School Board of the Committee's progress and needs by adding information items to the Board's agendas as needed.</u></p> <p><u>Ensures that at least every two years, school personnel are trained to understand, provide information and referrals to, and address issues pertaining to students who are parents, expectant parents, or victims of domestic or sexual violence. Note: 105 ILCS 5/10-22.39(db-25), added by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, requires this training to be conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting students and must include training concerning each of the following:</u></p> <ol style="list-style-type: none"> 1. <u>Communicating with and listening to student victims of domestic or sexual violence and expectant and parenting students.</u>

Adopted: September 21, 2022
 Reviewed: ~~August 2022~~ February 2024
 Amended:

Actor	Action
	<ol style="list-style-type: none"> 2. <u>Connecting student victims of domestic or sexual violence and expectant and parenting students to appropriate in-school services and other agencies, programs, and services as needed.</u> 3. <u>Implementing the school district's policies, procedures, and protocols with regard to such students, including confidentiality. At a minimum, school personnel must be trained to understand, provide information and referrals, and address issues pertaining to such students.</u> 4. <u>Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in 105 ILCS 110/3.10.</u>
School Personnel	<p>Upon suspecting or receiving knowledge of an alleged incident of sexual abuse, shall perform each of the following (105 ILCS 5/22-85(c), added by P.A. 101-531):</p> <ol style="list-style-type: none"> 1. Immediately report to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873 (within Illinois); 1-217-524-2606 (outside Illinois); or 1-800-358-5117 (TTY). 2. Follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office. 25 ILCS 5/7, amended by P.A. 101-583. The written report shall include, if known, each of the following: <ul style="list-style-type: none"> The name and address of the child, his or her parents/guardians, or other persons having custody; The child's age; The child's condition, including any evidence of previous injuries or disabilities; and Any other information that the reporter believes may be helpful to DCFS for its investigation. 3. Promptly notify the Superintendent or Building Principal that a report has been made.
Superintendent or Building Principal	<p>Immediately coordinates any necessary notifications to the student's parents/guardians with DCFS, the applicable school resource officer (SRO), and/or local law enforcement which includes the local State's Attorney's Office.</p> <p>Notifies the District's Nondiscrimination Coordinator of the reported alleged incident of sexual abuse.</p>
DCFS and/or Appropriate Law Enforcement Agency	<p>Determines whether to accept a reported alleged incident of sexual abuse for investigation. If a reported alleged incident is accepted, refers the matter to the CAC serving the District. 105 ILCS 5/22-85(d), added by P.A. 101-531.</p> <p>Note: If neither DCFS nor law enforcement investigate the alleged incident of sexual abuse, the District can move forward with its own investigation without CAC involvement.</p>

Actor	Action
CAC	<p>Coordinates the investigation of the alleged incident of sexual abuse in accordance with its existing multidisciplinary team protocol and National Children’s Alliance accreditation standards. 105 ILCS 5/22-85(e)(1), added by P.A. 101-531.</p> <p>Facilitates communication between the DCFS/law enforcement multidisciplinary team investigating the alleged incident of sexual abuse and the District’s Nondiscrimination Coordinator. At a minimum:</p> <ol style="list-style-type: none"> 1. Ensures that all applicable parties have each other’s contact information; and 2. Shares the CAC’s protocol regarding the process of approving the viewing of a forensic interview by school personnel, and a contact person for questions regarding the protocol. 105 ILCS 5/22-85(e)(2), added by P.A. 101-531.
Nondiscrimination Coordinator	<p>Upon being notified of the reported alleged incident of sexual abuse by the Superintendent or Building Principal, shall:</p> <p>Open and conduct the District’s investigation into the alleged incident of sexual abuse in accordance with policy 7:20, <i>Harassment of Students Prohibited</i>.</p> <p>Schedule regular follow-up calls to the CAC to inquire whether DCFS/law enforcement has opened an investigation into the alleged incident of sexual abuse.</p> <p>If DCFS/law enforcement investigation is not opened, stops using this procedure and continues the District’s investigation in accordance with policy 7:20, <i>Harassment of Students Prohibited</i>.</p> <p>If DCFS/law enforcement investigation is opened, continues with the following steps.</p> <p>Notes the date DCFS/law enforcement opened its investigation and sets a reminder for 15 calendar days after it.</p> <p>Note: This time period is important because the CAC has 15 calendar days to conduct a forensic interview of the alleged victim. During this time, the District is cannot interview the alleged victim regarding the alleged incident.</p> <p>While the child abuse and/or criminal investigations related to the alleged incident of sexual abuse are being conducted by DCFS/law enforcement, the Nondiscrimination Coordinator:</p> <p>Continues the District’s investigation, which may include interviewing the alleged witnesses and/or the alleged perpetrator.</p> <p>May request information from the alleged victim or his or her parent/guardian to ensure his or her safety and well-being at school during the investigations. 105 ILCS 5/22-85(f), added by P.A. 101-531.</p>

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 Amended:

Actor	Action
	<p>Refrains from interviewing the alleged victim until after the CAC completes its forensic interview. 105 ILCS 5/22-85(f), added by P.A. 101-531.</p> <p>Upon request, must inform DCFS/law enforcement investigators of any evidence it has gathered, as permitted by federal or State law. 105 ILCS 5/22-85(f), added by P.A. 101-531.</p> <p>Note: Evidence gathered by the Nondiscrimination Coordinator during the District’s investigation may be confidential under the Illinois School Student Records Act (105 ILCS 10/) and the Family Rights and Educational Privacy Act (20 U.S.C. §1232g). Consult the Board Attorney regarding what disclosures, if any, are allowed in response to a request from DCFS and/or law enforcement and conditions that must be met prior to disclosure.</p> <p>Schedule regular follow-up calls with the CAC to inquire about the status of the forensic interview of the alleged victim.</p>
CAC	<p>Informs the Nondiscrimination Coordinator that:</p> <ol style="list-style-type: none"> 1. The forensic interview of the alleged victim is complete, and the electronic recording of the forensic interview may be viewed; or 2. The CAC determined a forensic interview will not be conducted. 105 ILCS 5/22-85(g), (h), added by P.A. 101-531.
Nondiscrimination Coordinator	<ol style="list-style-type: none"> 1. If the electronic recording of the forensic interview of the alleged victim is available for viewing: <ol style="list-style-type: none"> A. Verifies the CAC has obtained informed consent from an alleged victim over the age of 13 or the alleged victim’s parent/guardian for school personnel to view the forensic interview (105 ILCS 5/22-85(h), added by P.A. 101-531); and Note: Each CAC may have its own consent form. Contact your local CAC to confirm that it will obtain written consent from the alleged victim over the age of 13 or the alleged victim’s parent/guardian (if under the age of 13). B. Views the electronic recording of the forensic interview. 2. If the CAC has not performed a forensic interview of the alleged victim within 15 calendar days after DCFS/law enforcement opens an investigation, notifies the CAC that the District intends to interview the alleged victim.
CAC	<p>After receiving notification that the District intends to interview the alleged victim, has 10 additional calendar days to conduct a forensic interview. 105 ILCS 5/22-85(g), added by P.A. 101-531.</p>
Nondiscrimination Coordinator	<p>If the CAC does not conduct a forensic interview of the alleged victim within the 10 additional calendar days, proceeds with the District’s interview of the alleged victim. <u>Id.</u></p>

Actor	Action
	<p>If the alleged victim is under 18 years old, makes a child advocate available to the alleged victim and allows the child advocate to be present during the interview. A child advocate may be a school social worker, a school or equally qualified psychologist, or a person in a position that ISBE has identified as an appropriate advocate for a student during a school's investigation into an alleged incident of sexual abuse. 105 ILCS 5/22-85(i), added by P.A. 101-531.</p> <p>Schedules regular follow-up calls to DCFS/law enforcement to inquire if the investigation of an incident has been suspended and/or is complete, including the outcome of the investigation. 105 ILCS 5/22-85(j), (k), added by P.A. 101-531.</p>

General Personnel - Employee Conduct Standards

Professional, ethical, and lawful behavior is expected of all District staff members, both inside and outside the workplace. Section 24-24 of the School Code requires both certificated employees and educational support personnel to maintain discipline in the schools, including school grounds. In all matters relating to the discipline in and conduct of the schools, they stand in the relation of parents and guardians to students. Accordingly, all employees of the District hold a position of public trust and their actions are subject to much greater scrutiny than that given to the activities of the average person. Employees of the District serve as role models to students, and employees' unprofessional, unethical, immoral, inappropriate, or unlawful behavior has a deleterious effect on the District and greatly impedes their ability to adequately fulfill their duties and maintain discipline.

The standards listed below serve as a notice of expected conduct. The standards are intended to protect the health, safety, and general welfare of students and employees, ensure the community a degree of accountability within the District, and define misconduct justifying disciplinary action. The listed standards are not a complete list of expectations and, depending on the factual context, an employee may be disciplined for conduct that is not specifically listed. The conduct standards apply to all District employees to the extent they do not conflict with an applicable collective bargaining agreement; in the event of a conflict, the provision is severable and the applicable bargaining agreement will control. In addition, each educator must comply with 5.120-E1, *Code of Ethics for Illinois Educators*, adopted by the Ill. State Board of Education (ISBE) (23 Ill. Admin. Code Part 22).

All school employees shall:

1. Exhibit positive examples of preparedness, punctuality, attendance, self-control, language, and appearance.
2. Exemplify honesty and integrity. Violations of this standard include but are not limited to falsifying, misrepresenting, omitting, or erroneously reporting the professional qualifications of oneself or another individual or information submitted in connection with job duties or during the course of an official inquiry/investigation.
3. Maintain professional, appropriate relationships and boundaries with all students, both in and outside the school, and attend all in-service trainings on educator ethics and responding to child sexual abuse and grooming behavior including, but not limited to, teacher-student conduct, ~~and~~ school employee-student conduct, and evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in 105 ILCS 5/10-23.13 (Erin's Law) for all personnel (105 ILCS 5/10-22.39 (b-35), added by P.A. 103-542, eff.1-1-23 and operative 7-1-24), as well as all required trainings on child abuse, grooming behaviors, and boundary violations (325 ILCS 5/4(j), ~~105 ILCS 5/10-23.12,~~ and 5/10-23.13 (*Erin's Law*)). Violations of this standard include but are not limited to:
 - (a) committing any act of child abuse or cruelty to children;
 - (b) willfully or negligently failing to report an instance of suspected child abuse or neglect as required by the Abused and Neglected Child Reporting Act (325 ILCS 5/);

- (c) engaging in harassing behavior (775 ILCS 5/5A-102, amended by P.A. 103-472, eff. 8-1-24);
 - (d) willfully or negligently failing to report an instance of suspected sexual harassment as required by Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.);
 - (e) providing a recommendation of employment for an employee, contractor, or agent that the employee knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law, as prohibited by the Elementary and Secondary Education Act (20 U.S.C. § 7926);
 - (f) engaging in grooming as defined in 720 ILCS 5/11-25;
 - (g) engaging in prohibited grooming behaviors, including sexual misconduct as defined in Board policy 5:120, *Employee Ethics; Conduct; and Conflict of Interest*;
 - (h) furnishing tobacco, alcohol, cannabis, or illegal/unauthorized substance, including e-cigarettes or a vaping device, to any student or allowing a student under his or her supervision to use tobacco, alcohol, cannabis (including medical cannabis unless the student is authorized to be administered a medical cannabis infused product by the school employee pursuant to *Ashley's Law*), or an illegal/unauthorized substance; and
 - (i) violating expectations and guidelines for employee-student boundaries set forth in 5:120-AP2, E, *Expectations and Guidelines for Employee-Student Boundaries*.
4. Maintain a safe and healthy environment, free from being impaired by and/or under the influence of prohibited substances to ensure high quality performance for the District and its students. The use of illegal drugs and/or abuse and misuse of alcohol, drugs, and other lawful products while on District premises or while performing work for the District diminishes the District's credibility and ability to educate students about drug and substance abuse prevention pursuant to Board policy 6:60, *Curriculum Content*. Violations of this standard include, but are not limited to, engaging in any of the prohibited activities listed in the District's drug- and alcohol-free workplace policy. Examples include using or being impaired by or under the influence of illegal drugs; abusing, misusing, and/or being impaired by or under the influence of alcohol, drugs, and/or other lawful products when performing work for the District when impairment is detectable regardless of when and/or where the use occurred; and/or using or being impaired or under the influence of or possessing medical cannabis in a school bus or on school grounds.
5. Maintain a safe and healthy environment, free from harassment, intimidation, bullying, hazing, and violence, and free from bias and discrimination. Violations of this standard include but are not limited to:

- (a) unless specifically permitted by the Firearm Concealed Carry Act, carrying a firearm on or into any District controlled building, real property, or parking area, or any transportation vehicle paid for in whole or in part with public funds;
 - (b) willfully or negligently failing to immediately report suspected cases of child abuse or neglect, or of gender harassment;
 - (c) knowingly failing to report hazing to supervising educational authorities or, in the event of death or great bodily harm, to law enforcement; and
 - (f) failing to appropriately respond to a witnessed or reported incident of student-on-student bullying, harassment, hazing, or teen dating violence.
6. Comply with the Professional Testing Practices for Educators [Code of Ethics For Test Administration](#), prepared and published by ISBE for educators who administer any standardized test (at www.isbe.net/Documents/AssessmentCodeofEthics-2021-22.pdf ~~www.isbe.net/Documents/prof-test-prac.pdf~~), and with any assessment-specific administration guidance (see www.isbe.net/Pages/Assessment.aspx). ~~This document contains numerous examples of actions that violate test security; actions that must not be part of test preparation; actions that must not occur during test administration; and actions that must be avoided when reporting test results.~~
7. Honor the public trust when entrusted with public funds and property by acting with a high level of honesty, accuracy, and responsibility. Violations of this standard include but are not limited to:
- (a) misusing public or school-related funds;
 - (b) failing to account for funds collected from students or parents/guardians;
 - (c) submitting fraudulent requests for reimbursement of expenses or for pay;
 - (d) co-mingling District or school funds with personal funds or checking accounts; and
 - (e) using school property without the approval of the supervising school official.
8. Maintain integrity with students, colleagues, parents/guardians, community members, and businesses concerning business dealings and when accepting gifts and favors. Violations of this standard include but are not limited to soliciting students or parents/guardians to purchase supplies or services from the employee or to participate in activities that financially benefit the employee without fully disclosing the interest.
9. Respect the confidentiality of student and personnel records, standardized test material, and other information covered by confidentiality agreements. Violations of this standard include but are not limited to:
- (a) disclosing confidential information concerning student academic and disciplinary records, health and medical information, family status and/or income, and assessment/testing results, unless disclosure is required or permitted by law; and
 - (b) disclosing confidential information restricted by State or federal law.

10. Demonstrate conduct that follows generally recognized professional standards and attend all in-service trainings on educator ethics, teacher-student conduct, and school employee-student conduct for all personnel (105 ILCS 5/10-22.39, [amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24](#)). Unethical conduct is any conduct that impairs the employee's ability to function professionally in his or her employment position or a pattern of behavior or conduct that is detrimental to the health, welfare, discipline, or morals of students.
11. Comply with all State and federal laws, all rules regulating public schools, and all Board policies, both inside and outside the workplace, including but not limited to: State and federal criminal laws and Board policies 2.105 (*Ethics and Gift Ban*), 4:165 (*Awareness and Prevention of Child Sexual Abuse and ~~Prohibited~~ Grooming Behaviors*), 5.10 (*Equal Employment Opportunity and Minority Recruitment*), 5.20 (*Workplace Harassment Prohibited*), 5.30 (*Hiring Process and Criteria*), 5.50 (*Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition*);, 5.60 (*Expenses*), 5.90 (*Abused and Neglected Child Reporting*), 5:100 (*Staff Development Program*), 5.120 (*Employee Ethics; Conduct; and Conflict of Interest*), 5.130 (*Responsibilities Concerning Internal Information*), 5.140 (*Solicitations By or From Staff*), 5.170 (*Copyright*), 5.180 (*Temporary Illness or Temporary Incapacity*), 5.200 (*Terms and Conditions of Employment and Dismissal*), 5.230 (*Maintaining Student Discipline*), 5.280 (*Duties and Qualifications*), 5.290 (*Employment Termination and Suspensions*), 6.235 (*Access to Electronic Networks*), 7.20 (*Harassment of Students Prohibited*), 7:180 (*Prevention of and Response to Bullying, Intimidation, and Harassment*), 7.190 (*Student Behavior*), 7.340 (*Student Records*), and 8.30 (*Visitors to and Conduct on School Property*).

Conviction of any employment disqualifying criminal offense listed in 105 ILCS 5/10-21.9 or 21B-80 will result in dismissal. Illegal conduct occurring inside or outside the workplace involving dishonesty, fraud, assault, battery, illegal drugs, drug paraphernalia, sex offenses, or other conduct which in the opinion of the Board impedes the ability of an employee to adequately fulfill his or her duties or maintain discipline may result in discipline including dismissal.

Before disciplinary action is taken, the supervisor will conduct a fair and objective investigation to determine whether the employee violated a standard or other work rule and the extent that any violation impacts educational or operational activities, effectiveness, efficiency, or accountability. Discipline must be appropriate and reasonably related to the seriousness of the misconduct and the employee's record. Any applicable provision in a contract, bargaining agreement, or State law will control the disciplinary process.

Administrative Procedure / General Personnel ~ Personnel Records

Applicant Records

Records for a successful employment applicant are maintained with the individual's employment records. Records for all applicants are kept in the districts online application system. Online applicant records may include the following if received through the online process:

- Employment application forms
- Transcripts
- Previous work experience
- References
- Such other relevant information as the District desires of applicants for screening purposes

Personnel Records

Personnel records for all employees include:

- Job posting, pay scale, and benefits for the employee's position (beginning 1-1-25)
- Pre-employment records, including verification of past employment
- Dates of employment
- Valid certificate and/or evidence of required credentials for services being performed
- Criminal background investigation history and report
- Form I-9 required under the Immigration Reform and Control Act
- Records maintained pursuant to Internal Revenue Service regulations
- Payroll information and deductions, including all records required to be kept by 5.35-AP2, Employee Records Required by the Fair Labor Standards Act (FLSA) (29 C.F.R. §§516.2 and 516.3) and the Equal Pay Act of 2003, 820 ILCS 112/20
- Records maintained for the Illinois Teachers' Retirement System or the Illinois Municipal Retirement System
- Sick leave, leaves of absence, personal leave, and vacation data (where appropriate)
- Salary schedule data
- Relevant health and medical records, including the verification of freedom from tuberculosis required by *The School Code* (105 ILCS 5/24-5)
- Supervisory evaluations
- Promotions
- Awards received
- Personnel documents that have been or are intended to be used in determining an employee's qualification for promotion, transfer, discharge, or disciplinary action except as provided in 820 ILCS 40/10.
- Disciplinary actions and accompanying records
- Notice of discharge and accompanying records
- Letter of resignation or retirement
- Notification that an employee is the subject of a Department of Children and Family Services (DCFS) investigation pursuant to the Abused and Neglected Child Reporting Act and any report to DCFS made or caused to be made by a District employee concerning another employee; this record will be deleted if DCFS informs the District that the allegations were unfounded.

Adopted: February 24, 2010

Reviewed: February 2024

Amended:

Page 1 of 4

- Any additional information the District deems to be relevant

In addition to the above, personnel records for all professional personnel include:

- Valid certificate for services being performed
- Copies of official transcripts required by *The School Code* (105 ILCS 5/24-23)
- Transcripts of graduate work completed
- Verification of past teaching experience, if any
- Record of in-service work completed

Employment records will be maintained permanently for all District employees and former employees unless the Local Records Commission's approval is obtained to dispose of them.

Restrictions on Information that May Be Kept

The District will not gather or keep a record of an employee's associations, political activities, publications, communications, or non-employment activities, unless the employee submits the information in writing or authorizes the District in writing to keep or gather such records. However, the District may gather or keep records in an employee's personnel file concerning activities occurring on the District's premises or during the employee's working hours that:

- (1) interfere with the performance of the employee's duties or activities, or those of other employees, regardless of when and where occurring,
- (2) constitute criminal conduct or may reasonably be expected to harm the District's property, operations or educational process, or programs, or
- (3) could, by the employee's actions, cause the District financial liability.

Access to Employee Records and Correction Requests

An employee is granted access to his or her personnel records according to provisions in the Personnel Record Review Act, 820 ILCS 40/0.01 et seq., and any relevant provisions in an applicable collective bargaining agreement. According to the Review Act, an employee is granted access to his or her personnel records at least 2 times in a calendar year at reasonable intervals. Unless otherwise indicated in an applicable bargaining agreement, access to the employee's personnel records will be according to the following guidelines:

1. The employee must submit a request to the Superintendent or the Superintendent's designee.
2. The Superintendent or designee will provide the employee the opportunity for inspection within 7 working days after the request. If such deadline cannot reasonably be met, the District will have an additional 7 days to comply.
3. The employee will inspect the personnel record at the District's administrative office during normal working hours or at another time mutually convenient to the employee and the Superintendent or designee.
4. Inspection of personnel records will be conducted under the supervision of an administrative staff member.
5. Neither an employee nor his or her designated representative will have access to records that are treated as exceptions in the Illinois Personnel Record Review Act discussed below.
6. The employee may copy material maintained in his or her personnel record. Payment for record copying will be based on the District's actual costs of duplication.

Adopted: February 24, 2010
Reviewed: [February 2024](#)
Amended:

Page 2 of 4

7. The employee may not remove any part of his or her personnel records from his or her file or may not remove any part of his or her personnel records from the District's administrative office.
8. ~~Should the employee demonstrate his or her inability to inspect his or her personnel records in person, Upon the employee's request, the District will email or mail a copy of the specific record(s) Upon the employee's request, upon written request The District will charge a fee for providing a copy of the records not to exceed the actual cost of the copying.~~
9. Should the employee be involved in a current grievance against the District or involved in any other contemplated proceedings against the District, the employee may designate in writing a representative who has the authority to inspect the personnel records under the same rights as the employee.
10. If the employee disagrees with any information contained in the personnel record, a removal or correction of that information may be mutually agreed upon by the District and employee. If agreement cannot be reached, the employee may submit a written statement explaining his or her position. The District will attach the employee's statement to the disputed portion of the personnel record and the statement will be included whenever that disputed record is released to a third party as long as the disputed record is part of the employee's personnel file. Inclusion of any written statement attached to the disputed record in an employee's personnel file without any further comment or action by the District will not imply or create any presumption that the District agrees with the statement's contents.

Commented [RMC1]: Optional

Requests by Third Parties

Before the District divulges disciplinary reports, letters of reprimand, or records of other disciplinary action to a third party, to a party who is a part of the employer's organization, or to a party who is a part of a labor organization representing the employee, the District will provide the employee with a written notice. The written notice to the employee will be mailed to the employee's last known address and will be mailed on or before the day the information is divulged to any of the aforementioned parties.

No such written notice will be required if the employee has specifically waived written notice as part of a written, signed employment application with another employer; the disclosure is ordered to a party in a legal action or arbitration; or information is requested by a government agency as a result of a claim or complaint by an employee, or as a result of a criminal investigation by such agency.

Before releasing personnel records to a third party or allowing them to be copied, the District will review the requested records and, delete disciplinary reports, letters of reprimand, or other records of disciplinary action that are more than 4 years old, unless the release is ordered to a party in a legal action or arbitration.

Restriction on Employee Access

Section 10 of the Illinois Personnel Record Review Act provides that the right of the employee or the employee's designated representative to inspect his or her personnel records does not extend to:

1. Letters of reference for that employee.
2. Any portion of a test document, except that the employee may see a cumulative total test score for either a section of or the entire test document.
3. Materials relating to the employer's staff planning, such as matters relating to the District's development, expansion, closing or operational goals, where the materials relate to or affect more than one employee, provided, however, that this exception does not apply if

Adopted: February 24, 2010

Reviewed: [February 2024](#)

Amended:

Page 3 of 4

such materials are, have been or are intended to be used by the employer in determining an individual employee's qualifications for employment, promotion, transfer, or additional compensation, or in determining an individual employee's discharge or discipline.

4. Information of a personal nature about a person other than the employee if disclosure of the information would constitute a clearly unwarranted invasion of the other person's privacy.
5. Records relevant to any other pending claim between the District and employee that may be discovered in a judicial proceeding.
6. Investigatory or security records maintained by the District to investigate criminal conduct by an employee or other activity by the employee that could reasonably be expected to harm the District's property, operations, or education process or programs, or could by the employee's activity cause the District financial liability, unless and until the District takes adverse personnel action based on information in such records.

Complying with Requirements in the Abused and Neglected Child Reporting Act

The Superintendent will execute the requirements in the Abused and Neglected Child Reporting Act whenever a District employee makes a report to DCFS involving another District employee's conduct. This includes performing the following tasks:

1. Disclose to any school district requesting information concerning a current or former employee's job performance or qualifications the fact that he or she was the subject of another employee's report to DCFS. Only the fact that a District employee made a report may be disclosed.
2. Inform the District employee who is or has been the subject of such report that the Superintendent will make the disclosure as described above.
3. Delete the record of such a report if DCFS informs the District that the allegation was unfounded.

LEGAL REF.: 29 C.F.R. Part 516.
325 ILCS 5/4 and 5/7.4.
820 ILCS 40/1 et seq.
820 ILCS 112/20, Equal Pay Act of 2003.
23 Ill.Admin.Code §1.660.

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Amended:

Page 4 of 4

**Administrative Procedure / Professional Personnel -
Substitute Teachers**

Minimum Qualifications of the Substitute Teacher

Substitute teachers are required to have one of the following that is valid in Illinois:

1. Professional educator license or professional educator license with stipulations that required a bachelor's degree for issuance
2. Substitute teaching license

Exceptions in 105 ILCS 5/21B-20(2)(E) and (F) allow individuals who do not hold a bachelor's degree to substitute teach in career and technical education classrooms if they hold an educator license with stipulations and such license holds: a career and technical educator endorsement; or a provisional career and technical educator endorsement.

Additionally, any individual who serves as a substitute teacher for driver's education must be endorsed for driver's education pursuant to 23 Ill. Admin. Code §25.100(h), amended at 42 Ill. Reg. 8884.

Minimum Qualifications of the Short-Term Substitute Teacher

Short-term substitute teachers must:

1. Hold a valid Short-Term Substitute Teaching License; and
2. Have completed the District's short-term substitute teacher training program.

The District's short-term substitute teacher training program provides short-term substitutes with information on curriculum, classroom management techniques, school safety, and District and building operations. This training program is also available to individuals who hold a Substitute Teaching License and/or substitute teachers holding a Professional Educator License.

Personnel File Requirement

Substitute teachers shall have each of the following documents on file with the District Office:

1. Completed application for employment and transcript of college credits
2. Evidence of license registration
3. Evidence of physical fitness to perform assigned duties and freedom from communicable disease
4. State and federal tax forms
5. If applicable, Immigration and Naturalization Service Form I-9
6. Signed *Acknowledgement of Mandated Reporter Status* form provided by DCFS and, if applicable, evidence that the individual completed mandated reporter training within three

months of initial employment and at least every three years after that date (required by the Abused and Neglected Child Reporting Act, 325 ILCS 5/4)

Contact ISBE or the ROE with questions. More information is on the ISBE website, Substitute Teacher License at: www.isbe.net/Pages/Educator-Licensure-Requirements.aspx.

District Responsibilities

1. The Superintendent or designee maintains a list of substitute teachers in the District Office or with the online absence management system.
2. The Superintendent or designee verifies:
 - a. Criminal background check results
 - b. Appropriate license and registration
 - c. References and employment verification

Additional Requirements and Procedures

1. Board policy 4.175, *Convicted Child Sex Offender; Screening; Notifications*
2. Administrative procedure 4.175-AP1, *Criminal Offender Notification Laws; Screening*
3. Board policy 5.10, *Equal Employment Opportunity*
4. Board policy 5.30, *Hiring Process and Criteria*
5. Administrative procedure 5.30-AP2, *Investigations*
6. Board policy 5.150, *Personnel Records*

Standard Duties of the Substitute Teacher

1. Keep and leave a status report of lesson plans completed and leave a report of the group's accomplishments.
2. Manage all recording of assignments and grading during the time worked as outlined in the duties for substitute teachers.
3. Prepare plans for the following day's work.
4. Follow the regular teacher's lesson plans and assume any school duties that are the regular teacher's responsibility.
5. Leave classroom and its equipment in order.
6. Leave a note reporting any unusual experience with a student during the day.
7. Hold as confidential any information concerning staff, parents, or students.
8. Be consistent in dealing with others; emphasize the positive, yet be firm and sympathetic.

Adopted: October 28, 2009
Reviewed: ~~June 2022~~ February 2024
Amended: July 20, 2022

9. When notified in time, arrive at least 20 minutes before the school period starts, and remain on duty at least 20 minutes after dismissal time.
10. Check with the office when reporting for substitute duty, and check with the office before leaving to see if you will be needed the next day.
11. If temporarily or permanently withdrawing from substitute work, inform the District Office or online substitute finder.
12. Report any issues you encounter to the Building principal.

Compensation

1. The rate of pay for substitute teachers is established from time-to-time by the Board.
2. Substitute teachers are employed and paid for only days actually worked. Substitutes are not paid for holidays, vacation days, institute days, or days of illness.

Assignment Procedures

Substitute teachers will be called as needed by the online absence management system. Only individuals who are on the substitute teacher list, as compiled by the Superintendent or designee, may be called for substitute work. Substitute teachers are given as much notice as possible; however, in emergency situations substitute teachers will be called the morning they are needed.

Building Level Responsibilities

The person arranging for a substitute teacher's service shall provide each substitute with the information relevant to the service, for example.

1. District map with locations of District schools indicated
2. District and school building emergency procedures, location of emergency equipment, etc.
3. School directory
4. School calendar and handbook
5. District student behavior policy and procedures.

LEGAL REF.: 105 ILCS 5/10-20.67, 5/21B-20(2), 5/21B-20(3), 5/21B-20(4), and 5/24-5(b-5).
23 Ill. Admin. Code §1.790 (Substitute Teacher) and §25.520 (Substitute Teacher License).

Comprehensive Health Education Program

105 ILCS 110/3 requires the District to implement a Comprehensive Health Education Program. Comprehensive Health Education Program is a systematic and extensive educational program designed to provide a variety of learning experiences based upon scientific knowledge of the human organism as it functions within its environment which will favorably influence the knowledge, attitudes, values and practices of Illinois [students]; and which will aid [students] in making wise personal decisions in matters of health.

Unless limited to specific grades, the following major educational areas are the basis for curricula in the District's Comprehensive Health Education Program in all elementary and secondary schools:

1. Human ecology and health;
2. Human growth and development;
3. In all grades, age-appropriate sexual abuse and assault awareness and prevention education. Pursuant to 105 ILCS 5/27-13.2, no student in grades pre-K through 8 shall be required to take or participate in any instruction for *recognizing and avoiding* sexual abuse if the student's parent/guardian submits written objection thereto. Refusal to participate in the instruction shall not be reason for failing, suspending, or expelling the student. Through grade 12, an age-appropriate and evidence-informed curriculum pursuant to *Erin's Law* will provide instruction pursuant to policy 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*. The Superintendent must ensure all parent(s)/guardian(s) of students in any of grades K through 8 receive not less than five days' written notice before commencing the instruction.
4. In all grades, a minimum of 16 hours of safety education in the courses of study regularly taught with instruction about:
 - a. Automobile safety, including traffic regulations, highway safety, and the consequences of alcohol consumption and the operation of a motor vehicle;
 - b. Safety in the home, including safe gun storage;
 - c. Safety in connection with recreational activities;
 - d. Safety in and around school buildings;
 - e. Safety in connection with vocational work or training;
 - f. For students in grades 9 through 11, CPR subject to the excusal limitations in the first aid item 26, below; and
 - g. For students in grades 6 through 8, CPR and how to use an AED by watching a training video on those subjects.
5. In all grades, tobacco and e-cigarettes and other vapor devices;
6. In grades K through 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

Adopted: January 27, 2010

Reviewed: ~~February 2023~~ February 2024

Amended: March 15, 2023

7. In grades K through 8, instruction, study, and discussion of effective methods for the prevention and avoidance of drugs and the dangers of opioid and substance abuse that are integrated into the curricula and designed to promote effective methods for the prevention and avoidance of drug and substance abuse.
8. In grades K through 8, annual instruction on the danger of and how to avoid abduction as part of the District's regular curriculum.
9. In grades 5 through 12, alcohol and drug use and abuse, including the medical and legal ramifications of alcohol, drug, and tobacco use that integrates into existing curricula, instruction related to:
 - a. The physical and legal effects and ramifications of drug and substance abuse (including use during pregnancy);
 - b. Ill. State Board of Education (ISBE) instructional materials and guidelines developed to assist the District with incorporating this instruction topic into its curricula; and
 - c. Either as part of existing curricula during the school day or as part of an after-school program, support services and instruction for students who are or students whose parent(s)/guardian(s) are chemically dependent.

10. Beginning with the 2024-2025 school year, in grades 9-12, instruction, study, and discussion on the dangers of fentanyl that includes the following:

- a. Information on fentanyl itself including its variations, an explanation of the differences between synthetic and nonsynthetic opioids and illicit drugs, and the differences between the legal and illegal uses of fentanyl.
- b. Side effects and risk factors of using fentanyl, along with information comparing the lethal amounts of fentanyl to other drugs. Information on risk factors may include:
 - (1) the lethal dose of fentanyl,
 - (2) how often fentanyl is placed in drugs without a person's knowledge,
 - (3) an explanation of what fentanyl does to a person's body and the severity of its addictive properties, and
 - (4) how the consumption of fentanyl can lead to hypoxia, as well as an explanation of precisely what hypoxia does to a person's body.
- c. Details about the process of lacing fentanyl in drugs and why drugs get laced with fentanyl.
- d. Details about how to detect fentanyl in drugs and how to save someone from an overdose of fentanyl, including:
 - (1) how to buy and use fentanyl strips,
 - (2) how to buy and use naloxone, either through a nasal spray or an injection, and
 - (3) how to detect if someone is overdosing on fentanyl.

10.11. In grades 6-12, parenting education that includes instruction in the following:

Adopted: January 27, 2010

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Amended: March 15, 2023

- a. Child growth and development, including prenatal development.
- b. Childbirth and child care.
- c. Family structure, function, and management.
- d. Prenatal and postnatal care for mothers and infants.
- e. Prevention of child abuse.
- f. The physical, mental, emotional, social, economic, and psychological aspects of interpersonal and family relationships.
- g. Parenting skill development.

~~44.12.~~ Family life, specifically its emotional, psychological, physiological, hygienic and social responsibilities, including sexual abstinence until marriage and evidence-based and medically accurate information regarding sexual abstinence; and in grades 6 through 12, instruction on the prevention, transmission, and spread of AIDS. No student shall be required to take or participate in any class or course on family life or AIDS prevention instruction if the student's parent/guardian submits written objection to taking or participating in the family life course or AIDS prevention instruction. Refusal to take or participate in the family life course or AIDS prevention instruction shall not be reason for suspension or expulsion of the student. See 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs*.

~~42.13.~~ Comprehensive sexual health education (NSES) in grades 8 and 9. No student shall be required to take or participate in any NSES class or course, and a student's parent/guardian may opt the student out of NSES by submitting the request in writing or using 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs*. Refusal to take or participate in an NSES course or program may not be a reason for disciplinary action, academic penalty, suspension, or expulsion or any other sanction of a student. Active parental consent for their child to participate in NSES is not required; however, because NSES mandates instruction about sexual violence (defined to include sexual abuse) and instruction in recognizing and avoiding sexual abuse required by 105 ILCS 5/27-13.2 requires a minimum of five days' notice to parents/guardians of students in grades K through 8, the District will notify students in grades K through 8 using the **Notice of Sexual Abuse and Assault Awareness and Prevention Education** subhead of 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs*. See also 6:60-AP2, *Comprehensive Sexual Health Education Program (Grades 8 & 9) (National Sex Education Standards (NSES))*.

~~43.14.~~ Course materials and instruction to advise students about the Abandoned Newborn Infant Protection Act, 325 ILCS 2/;

~~44.15.~~ The prevention and control of disease;

~~45.16.~~ In grades 7 through 12, teen dating violence awareness;

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Reviewed: ~~February 2023~~ February 2024

Amended: March 15, 2023

~~16.17.~~ In grades 7 through 12, instruction about the prevention of abuse of anabolic steroids in science, health, drug abuse, physical education or other appropriate courses of study. Instruction shall emphasize that the use of anabolic steroids presents a serious health hazard to persons who use steroids to enhance athletic performance or physical development. In addition, coaches and sponsors of interscholastic athletic programs shall provide instruction on steroid abuse prevention to students participating in these programs.

~~17.18.~~ In grade 9 or 10, one unit of instruction in either grade about donations and transplants of organs/tissue and blood, except if a student's parent/guardian files written objection on constitutional grounds, but refusal to take or participate in the instruction shall not be reason for suspension or expulsion of a student or result in any academic penalty.

~~18.19.~~ Public and environmental health;

~~19.20.~~ Consumer health;

~~20.21.~~ Safety education and disaster survival;

~~21.22.~~ Mental health and illness that evaluates the multiple dimensions of health by reviewing the relationship between physical and mental health to enhance student understanding, attitudes, and behaviors that promote health, well-being, and human dignity and must include how and where to find mental health resources and specialized treatment in the State.

~~22.23.~~ Personal health habits;

~~23.24.~~ Nutrition;

~~24.25.~~ Dental health;

~~25.26.~~ Cancer, including, without limitation, types of cancer, signs and symptoms, risk factors, the importance of early prevention and detection, and information on where to go for help;

~~26.27.~~ Basic first aid including, but not limited to:

- a. Cardiopulmonary resuscitation (CPR) and the Heimlich maneuver, including training on how to properly administer CPR in accordance with standards of the American Red Cross, the American Heart Association, or another nationally recognized certifying organization, except if a student's parent/guardian submits written objection, but refusal to participate in the training shall not be a reason for suspension or expulsion of the student; and
- b. In secondary schools, how to use an automated external defibrillator (AED) shall be included, except if a student's parent/guardian submits written objection, but refusal to participate in the training shall not be a reason for suspension or expulsion of the student.

28. Beginning with the 2024-2025 school year, in grades 9 through 12, instruction, study, and discussion on the dangers of allergies, including recognizing the signs and symptoms of an allergic reaction, the steps to take to prevent exposure to allergens, and safe emergency epinephrine administration.

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~~27-29.~~ Heart disease;

~~28-30.~~ Diabetes;

~~29-31.~~ Stroke;

~~30-32.~~ The prevention of child abuse and neglect;

~~31-33.~~ Suicide prevention pursuant to policy 7:290, *Suicide and Depression Awareness and Prevention*;

~~32-34.~~ All students shall receive age-appropriate instruction on motor vehicle safety and litter control.

Notice to Parent/Guardian; Requirements; Written Objection(s) and/or Opt-outs

Refusal to take or participate in any course or program that allows parents/guardians to object in writing and/or opt their children out shall not be reason for disciplinary action or academic penalty to the student. The District will provide 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs* to parents/guardians wishing to provide written objection or opt out of content in the Comprehensive Health Education Program.

LEGAL REF.: 105 ILCS 110/, Comprehensive Critical Health Problems and Comprehensive Health Education Act.

ADMIN PROC.: 6:60-AP2 (Comprehensive Personal Health and Safety and Sexual Health Education Program (National Sex Education Standards (NSES))); 6:60-AP3 (Developmentally Appropriate Consent Education)

Adopted: January 27, 2010

Reviewed: ~~February 2023~~ February 2024

Amended: March 15, 2023

Administrative Procedure – Administrative Transfer to Regional Safe School Program
(NEW)

The Safe Schools Law allows the administrative transfer of disruptive students, defined to include suspension or expulsion eligible students in grades 6-12, to an alternative school program. 105 ILCS 5/13A.

The Ill. State Board of Education implements the Safe Schools Law as the Regional Safe Schools Program (RSSP), whose purpose is to increase safety and promote schools' learning environments while also meeting disruptive students' educational needs more appropriately and individually in alternative educational environments. The RSSP is administered by regional offices of education and intermediate service centers. For further information, including a regional safe school directory, see www.isbe.net/Pages/Regional-Safe-Schools-Program.aspx.

Actor	Action
Superintendent or designee	Identifies a student subject to suspension or expulsion under 105 ILCS 5/10-22.6 who may be transferred to a regional safe school program (RSSP) established under 105 ILCS 5/13A-3. 105 ILCS 5/13A-4(a), amended by P.A. 103-473. Before the effective date of the transfer, provides the student's parent(s)/guardian(s) with information about the RSSP, including (105 ILCS 5/13A-4(b), added by P.A. 103-473): <ol style="list-style-type: none"> 1. The specific nature of the curriculum; 2. The number of students in the program; 3. Any available services; 4. The program's disciplinary policies; 5. A typical daily schedule, and 6. Any extracurricular activities that may be offered at the RSSP
Student Services Director, Building Principal or designee, and any other appropriate school personnel	At the earliest time following the effective date of the student's transfer, convene a meeting with appropriate personnel from the RSSP, the student, and the student's parent(s)/guardian(s) to develop an alternative educational plan (AEP) for the student. 105 ILCS 5/13A-4(c), added by P.A. 103-473. The AEP must include, but is not limited to (Id.): <ol style="list-style-type: none"> 1. The duration of the AEP, including a date after which the student will be returned to their regular education program in the District; 2. Specific academic and behavioral components; 3. A method and time frame for reviewing the student's progress and for transitioning the student back to their regular education program in the District; and 4. A transition meeting between the District, RSSP, student, and student's parent(s)/guardian(s), at least 30 days prior to the date the student will be returned to their regular education program in the District.

Adopted:
 Reviewed: February 2024
 Amended:

Actor	Action
	<p>The date after which the student will be returned to their regular education program in the District cannot be extended over objection of the student's parent/guardian. 105 ILCS 5/13A-4(d), added by P.A. 103-473. The date may only be extended upon written agreement by the District, the RSSP, and the student's parent/guardian. 105 ILCS 5/13A-4(e), added by P.A. 103-473.</p>
RSSP Personnel	<p>If the student or the student's parent(s)/guardian(s) are unable to attend the AEP development meeting, offer the student and the student's parent(s)/guardian(s) a meeting within 30 days after the effective date of the student's transfer to discuss and provide input on the AEP. 105 ILCS 5/13A-4(c), added by P.A. 103-473.</p> <p>Continues to implement a student's Individualized Education Program (IEP), if any, unless the IEP is modified in accordance with 105 ILCS 5/14. 105 ILCS 5/13A-4(f), added by P.A. 103-473.</p>

**Administrative Procedure – Checklist for District Supply of
Undesignated Medication(s), Asthma Medication, Epinephrine Injectors, Opioid
Antagonists, and/or Glucagon**

The District maintains and administers the undesignated medication(s) identified below in accordance with State and federal law (*check all that apply*):

- Undesignated Asthma Medication (UAM)
- Undesignated Epinephrine Injector(s) (UEIs)
- Undesignated Opioid Antagonist(s) (UOAs) (required by 105 ILCS 5/22-30(f), amended by P.A. 103-348, eff. 1-1-24, unless there is a shortage, in which case the District must make a reasonable effort to maintain a supply)
- Undesignated Oxygen Tank(s) (UOT)
- Undesignated Glucagon (UG)

- The Superintendent, school nurse, and/or other necessary school officials should consult the Attorney for the District to develop a plan to implement 105 ILCS 5/22-30, amended by P.A. 102-413, and 105 ILCS 145/27, ~~added by P.A. 101-428.~~

- Obtain a prescription to maintain a supply of one or all of the following: undesignated asthma medication (UAM), undesignated epinephrine injector(s) (UEIs), undesignated opioid antagonists (UOAs) (unless the District is able to secure a supply without a prescription), ~~and/or~~ undesignated glucagon (UG), and/or undesignated oxygen tank(s) (UOTs) in the District's name pursuant to 105 ILCS 5/22-30(f), amended by P.A. 103-196, eff. 1-1-24, and 105 ILCS 145/27, ~~added by P.A. 101-428.~~

- Designate a secure location(s) to store undesignated medication. For UAM, UEIs, and/or UOAs, this is where people needing these medications are most at risk and for UOTs, where a person with developmental disabilities is most at risk. 105 ILCS 5/22-30(f), amended by P.A. 103-196, eff. 1-1-24. For UAM, this includes, but is not limited to, a classroom or the nurse's office. For UEIs and UOTs, this includes, but is not limited to, locations accessible before, during, and after school, such as classrooms and lunchrooms. For additional storage procedures for UEIs, see 7.285-AP1, *Anaphylaxis Prevention, Response, and Management Program*. For UG, this is where it is immediately accessible to a school nurse or delegated care aid. 105 ILCS 145/27, ~~added by P.A. 101-428.~~ For UOTs, the supply must be maintained in accordance with the manufacturer's instructions and any local fire department rules.

- Develop a method for maintaining an inventory of the UAM, UEIs, UOAs, ~~and UG~~, and UOTs. The inventory should list the expiration dates of the UAM, UEIs, UOAs, ~~and UG~~, and UOTs.

- Identify procedures for a log or other recordkeeping of provisions, or administrations of UAM, UEIs, UOAs, ~~and UG~~, and UOTs.

- Maintain a list in each building administrator's and/or his or her corresponding school nurse's office that includes the names of *trained personnel* who have received a statement of certification pursuant to State law, or in the case of UOTs, have received appropriate training on the use and storage of emergency oxygen.

Adopted: September 12, 2012
Reviewed: ~~September 2022~~ February 2024
Amended: November 16, 2022

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- Develop procedures to implement ~~the any~~ prescribed standing protocol for the provision, or administration of UAM, UEIs, UOAs, ~~and/or~~ UG, ~~and/or~~ UOTs including calling 911 and noting any instructions given by Emergency Management Services (EMS). 105 ILCS 5/22-30, amended by P.A.s 102-413 ~~and P.A. 103-196, eff. 1-1-24~~, and 23 Ill. Admin. Code §1.540(d). Follow 7.285-AP1, *Anaphylaxis Prevention, Response, and Management Program*, for UEI administration procedures. Upon any administration of any epinephrine injector, or opioid antagonist, procedures must include:

1. Immediate activation of the EMS system (105 ILCS 5/22-30(f-5)).
2. Notification of the Building Principal or designee.
3. Notification to the student's parent, guardian, or emergency contact, if known (Id.).
4. The school nurse will complete the following notifications and/or reports when an undesignated medication is administered:

UEI was administered:	UOA was administered:	UAM was administered:	UG was administered:
a. Physician, physician assistant, or advance practice registered nurse who provided the standing protocol or prescription for the UEI within 24 hours . 105 ILCS 5/22-30(f-10). b. Ill. State Board of Education (ISBE) within three (3) days . 105 ILCS 5/22-30(i). Notification will be on an ISBE-prescribed form (www.isbe.net/Documents/34-20-undesignated-epinephrine-rptg.pdf), and will include: <ol style="list-style-type: none"> i. Age and type of person receiving 	a. The health care professional (20 ILCS 301/5-23(d)(4), who provided the prescription for the opioid antagonist within 24 hours . 105 ILCS 5/22-30(f-10). b. Ill. State Board of Education (ISBE) within three (3) days . 105 ILCS 5/22-30(i-5). Notification will be on an ISBE-prescribed form (www.isbe.net/Documents/34-20A-opioid-rptg.pdf), and will include: <ol style="list-style-type: none"> i. Age and type of person receiving the opioid antagonist (student, staff, or visitor); 	a. Physician, physician assistant, or advanced practice registered nurse who provided the standing protocol and a prescription for the UAM within 24 hours . 105 ILCS 5/22-30(f-10). b. Ill. State Board of Education (ISBE) within three (3) days . 105 ILCS 5/22-30(i-10). Notification will be on an ISBE-prescribed form (www.isbe.net/Documents/34-22-Undesignated-Asthma-Medication.pdf), and will include: <ol style="list-style-type: none"> i. Age and type of 	Immediately after administering UG to a student, notify the school nurse (if school nurse) did not administer the UG to the student). The delegated care aide or school nurse then notifies the student's parent or guardian or emergency contact (if known) and health care provider of its use. 105 ILCS 145/27, added by P.A. 101-428 .

Adopted: September 12, 2012
 Reviewed: ~~September 2022~~ February 2024
 Amended: November 16, 2022

UEI was administered:	UOA was administered:	UAM was administered:	UG was administered:
<ul style="list-style-type: none"> epinephrine (student, staff, visitor); ii. Any previously known diagnosis of a severe allergy; iii. Trigger that precipitated allergic episode; iv. Location where symptoms developed; v. Number of doses administered; vi. Type of person administering epinephrine (school nurse, trained personnel, student); and vii. Any other information required by ISBE on the form. 	<ul style="list-style-type: none"> ii. Location where symptoms developed; iii. Type of person administering the opioid antagonist (school nurse or trained personnel); and iv. Any other information required by ISBE on the form. 	<ul style="list-style-type: none"> person receiving asthma medication (student, staff, visitor); ii. Any previously known diagnosis of asthma; iii. Trigger that precipitated respiratory distress, if identifiable; iv. Location where symptoms developed; v. Number of doses administered; vi. Type of person administering the asthma medication (school nurse, trained personnel or student); vii. Outcome of the asthma medication administration; and viii. Any other information required by ISBE on the form. 	

- Determine how the District will identify the student populations whose parents/guardians:
 1. Have not completed and signed a *School Medication Authorization Form*, or
 2. Have not provided asthma medication, an epinephrine injector, ~~and/or~~ glucagon, ~~and/or oxygen~~, as applicable to a student, for a student for use at school, even though they have completed the *School Medication Authorization Form*.
- Determine when the school nurse or trained personnel will provide or administer the UAM, UEIs, UOAs, ~~and/or~~ UG, ~~and/or~~ UOTs as applicable, to students.

The school nurse or *trained personnel* may:

1. Provide an UAM or UEI, as applicable to the situation, that meets the prescription on file in the *School Medication Authorization Form* to:
 - a. Any student for his or her self-administration only 105 ILCS 5/22-30(a); 105 ILCS 5/22-30(b-10)(i) and (v), and (vi); 105 ILCS 5/10-22.21b, or
 - b. Any personnel authorized under the student's Individual Health Care Action Plan, ~~Illinois Food Allergy Emergency Action Plan and Treatment Authorization Form, emergency allergy action plan~~, Section 504 plan, or individualized education program (IEP) to administer to the student. 105 ILCS 5/22-30(b-5) and (b-10), ~~amended by P.A. 103-175~~.
2. Administer an UEI to any student that the school nurse or *trained personnel* in good faith believes is having an anaphylactic reaction even though the parent/guardian has not completed and signed a *School Medication Authorization Form* or otherwise granted permission to administer the epinephrine injector 105 ILCS 5/22-30(b-10)(iii). Follow the procedures for administration of UEIs in 7.285-AP1, *Anaphylaxis Prevention, Response, and Management Program*.

Note: *Trained personnel* are different than *any personnel authorized* in 1.b., above. 105 ILCS 5/22-30(a). *Trained personnel* means any school employees or volunteer personnel who are:

- (a) authorized in Sections 10-22.34, 10-22.34a, and 10-22.34b of the School Code,
- (b) annually trained online or in person to recognize and respond to anaphylaxis through a training curriculum developed by the ISBE, and
- (c) submitting proof to their school's administration that they have completed:
 - (i) the annual training, and (ii) a cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) certification. 105 ILCS 5/22-30(a) and (g); 23 Ill. Admin. Code §1.540(e). For training resources, see the *Allergies & Undesignated Epinephrine* drop down menu at: www.isbe.net/Pages/School-Nursing.aspx.

The law does not provide a deadline for ISBE to complete this training curriculum.

3. Administer an UOA to any student that the school nurse or *trained personnel* in good faith believes is having an opioid overdose even though the parent/guardian has not completed and signed *School Medication Authorization Form* or otherwise granted permission to administer the opioid antagonist. 105 ILCS 5/22-30(b-10)(iv).

Note: *Trained personnel* are different than *any personnel authorized*. See number 2, directly above. 105 ILCS 5/22-30(a). *Trained personnel* means any school employees or volunteer personnel who are (a) authorized in 105 ILCS 10-22.34, 10-22.34a, and 10-22.34b, (b) ~~annually~~ trained online or in person to recognize and respond to opioid overdoses through a training curriculum that complies with the Alcoholism and Other Drug Abuse and Dependency Act, 20 ILCS 301/5-23, and (c) who have submitted proof to their school's administration that they have completed: ~~(i) the annual training, and (ii) a cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) certification.~~ 105 ILCS 5/22-30(g), amended by P.A. 103-348, eff. 1-1-24; 23 Ill. Admin. Code §1.540(e). The law does not provide a deadline for a training curriculum, but it did require ISBE and the Ill. Dept. of Human Services to develop a Substance Abuse Prevention and Recovery Instruction Resource Guide by 7-1-24 ~~three-year heroin and opioid prevention pilot program by Jan. 1, 2017~~. 105 ILCS 5/22-81, amended by P.A. 103-399.

4. Administer UAM to any student that the school nurse or *trained personnel* in good faith believes is having respiratory distress even though the parent/guardian has not completed and signed School Medication Authorization Form or otherwise granted permission to administer the asthma medication. 105 ILCS 5/22-30(b-10)(vii). See numbers 2 and 3, directly above for discussions between *any personnel authorized* and *trained personnel*. For training resources, see www.isbe.net/Pages/School-Nursing.aspx.
5. Administer UG, as applicable to the situation, for a student with a completed and signed School Medication Authorization Form granting permission for UG use that matches the prescription listed on the form and is also in line with the student's diabetes care plan, if the student's prescribed glucagon is not available on-site or has expired. For training resources, see www.isbe.net/Pages/School-Nursing.aspx.
6. Administer a UOT to any student that the school nurse or other personnel with appropriate training determines requires it even though the parent/guardian has not completed and signed an SMA Form or otherwise granted permission to administer the undesignated oxygen.

- Assess how to manage requests from parents/guardians who wish to *opt-out* of the UAM, UEIs, UOAs ~~and/or UG, or UOTs~~ being available to their child.

The School Code does not provide a mechanism for a student or his or her parent/guardian to *opt-out* of the administration of the District's supply of UAM, UEIs, UOAs, or UG when a nurse and/or *trained personnel* in good faith professionally believe a student is experiencing respiratory distress, having an anaphylactic reaction, having an opioid overdose, or life-threatening low blood sugar. Nor does the law address parent/guardian opt-out of the administration of the District's supply of UOTs. While there may be religious, health, or other reasons that a student's parent/guardian may wish to *opt-out* of the administration of an UAM, UEI, UOA, ~~or UG, or UOT~~ to their child, the law does not provide a way for parents/guardians to do so. Management of this issue should be discussed with the Attorney for the District. For additional guidance on this issue, see *Board policy 7.275, Orders to Forgo Life-Sustaining Treatment*.

- Determine how to notify all parents/guardians about how UAM, UEIs, UOAs, and/or ~~UG~~ UOTs may be provided or administered to students.

If the District maintains a supply of UAM, UEIs, and/or UOAs, it must notify parents/guardians of the protections from liability granted to it and the prescribing physician by 105 ILCS 5/22-30(c) and (c-5). There are two groups of parents/guardians that the District must notify:

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- (1) parents/guardians of students who have previously signed a *School Medication Authorization Form*, and
- (2) parents/guardians of all students.

For parents/guardians who have previously signed the *School Medication Authorization Form*, 105 ILCS 5/22-30(c) requires the District to provide additional notice that the physician(s)/individual(s) with prescriptive authority providing the standing protocol and prescription for the District's supply of UAM, UEIs, and UOAs are protected from liability, except for willful or wanton conduct arising from the use of a UAM, UEI, or UOA regardless of whether authorization was given by the student, parent/guardian, or student's physician. Discuss with the Attorney for the District whether to amend the District's form(s) to include this language.

For parents/guardians of all students, 105 ILCS 5/22-30(c) requires parents/guardians to be informed that:

- (1) the District maintains a supply of UAM, UEIs, and/or UOAs, and
- (2) the District and the prescribing physician(s)/physician assistant(s)/advanced practice registered nurse(s) are protected from liability when the school nurse and/or trained personnel administer UAM, UEI, and/or UOA from the supply to any student when these individuals in good faith professionally believe that the student is experiencing respiratory distress, having an anaphylactic reaction, having an opioid overdose, or having a life threatening emergency.

There are several methods to inform parent/guardians of this information, e.g., receipt of handbook signature, or see *Exhibit 7.270-E1, School Medication Authorization Form*. Discuss with the Attorney for the District the method that works best for the District.

Note: The School Code does not require that the District give parents/guardians notice regarding its supply of UOTs, but it is a best practice to inform them. Consult the Board Attorney regarding the content of any notices about UOTs.

~~LEGAL REF.: 105 ILCS 5/10-20.14b, 5/10-22.21b, and 5/22-30 amended by P.A. 98-795.~~

~~CROSS REF.: 7.270, 7.275~~

~~ADMIN. PROC.: 7.270-AP1, 7.270-AP3, 7.270-E1, 7.270-E2~~

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Administrative Procedure - Anaphylaxis Prevention, Response, and Management Program

The following procedure implements Board policy 7.285, *Anaphylaxis Prevention, Response, and Management Program*, which is based upon the Ill. State Board of Education's (ISBE) *Anaphylaxis Response Policy for Schools (ISBE Model)*, available at: www.isbe.net/Documents/Anaphylactic-policy.pdf (105 ILCS 5/2-3.182). The District's Anaphylaxis Prevention, Response, and Management Program is developed and collectively implemented by local school officials, District staff, students and their families, and the community. This administrative procedure contains three sections as follows:

1. Glossary of Terms
2. Anaphylaxis Prevention, Response, and Management Program
3. Individual Allergy Management (Three Phases)
 - Phase One: Identification of Students with Allergies
 - Phase Two: Plan to Reduce Risk of Allergic Reactions
 - Phase Three: Response to Allergic Reactions

Glossary of Terms

The Terms Related to This Model Anaphylaxis Response Policy of the ISBE Model (p. 4) is incorporated here by reference. In this procedure, the term **epinephrine injector** is used in lieu of **epinephrine auto-injector** (*ISBE Model*, p. 4) because that is the term used in the School Code, but they have the same meaning.

Anaphylaxis - A severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. An anaphylactic reaction can occur up to one to two hours after exposure to the allergen. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat.

Anaphylaxis Prevention, Response, and Management Program (Program) - The overall process that the Superintendent and other District-level administrators use to implement policy 7:285, *Anaphylaxis Prevention, Response and Management Program*, which is based upon the *ISBE Model*.

CDC Guidelines - The *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs*, published by the Centers for Disease Control and Prevention (2013) and available at: www.cdc.gov/healthyschools/foodallergies/pdf/20_316712-A_FA_guide_508tag.pdf. The CDC Guidelines are referred to in the *ISBE Model* as "a full food allergy and prevention of allergen exposure plan." The CDC Guidelines are focused on the management of food allergies, but they also mention other allergens that may result in anaphylaxis (p. 21).

Individual Allergy Management - The process at the building level used to manage and prevent anaphylaxis. The process identifies: (a) students with allergies, (b) procedures to prevent exposure to known allergens, and (c) appropriate responses to allergic reactions. It is synonymous with the third section in this sample administrative procedure.

Individualized Educational Program/Plan (IEP) - A plan or program developed to ensure that a child who has a disability identified under the law and is attending a public elementary or secondary school receives specialized instruction and related services.

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Individual Health Care Plan (IHCP) - A document that outlines an allergic student’s needs, and at minimum, includes the precautions necessary for allergen avoidance and emergency procedures and treatments. Its function is similar to a 504 Plan (see below).

Wellness Committee (Committee) – A Superintendent Committee that develops an Anaphylaxis Prevention, Response, and Management Program. It monitors the District’s Anaphylaxis Prevention, Response, and Management Program for effectiveness and establishes a schedule for the Superintendent to report information back to the Board once every three years.

504 Plan - A document that outlines an allergic student’s needs, necessary accommodations, and individual staff member responsibilities. Its function is identical to an IHCP while also including procedural protections (see above). This Program’s procedures implement 504 Plans only. **Important:** Consult the Attorney for the District about whether implementing only 504 Plans is the best method. Many attorneys agree that a 504 Plan is the best (although not universal) practice for a student with a diagnosis of an allergy.

504 Team - A building-level team that implements the phases of Individual Allergy Management in a student’s 504 Plan. Insert “IHCP Team” in place of or in addition to “504 Team” if the district will also implement IHCPs. **Note:** If the District implements IHCPs, gathering information, identifying methods to prevent exposure, and assigning staff responsibilities will rely heavily on the Nurse/Designated School Personnel (DSP), not a 504 Team.

Anaphylaxis Prevention, Response and Management Program

This section relies heavily upon District-level administrators to implement the Program even if the District has no students with food or other allergies. 105 ILCS 5/2-3.182. This is because identification of students at risk of anaphylaxis cannot be predicted, and it is possible that a student who has not been identified could have his or her first reaction at school. CDC Guidelines, p. 9. This section references the *ISBE Model* and aligns with governance principles so that District-level administrators can: (a) integrate the Program into the District’s existing policies and procedures, (b) engage in ongoing monitoring of the Program, (c) assess the Program’s effectiveness, and (d) inform the Board about the Program along with recommendations to enhance its effectiveness.

Actor	Action
Wellness Committee	Identify existing policies, procedures and exhibits which affect implementation of the Program, including, but not limited to: 1.20, <i>District Organization, Operations, and Cooperative Agreements</i> 2.20, <i>Powers and Duties of the School Board; Indemnification</i> 2.240, <i>Board Policy Development</i> 4.110, <i>Transportation</i> 4.120, <i>Food Services</i> 5.100, <i>Staff Development Program</i> 5.100-AP1, <i>Staff Development Program</i> 6.65, <i>Student Social and Emotional Development</i> 6.120, <i>Education of Children with Disabilities</i> 6.120-AP1, <i>Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities</i> 6.240, <i>Field Trips</i> 7.180, <i>Prevention of and Response to Bullying, Intimidation, and Harassment</i>

Adopted: January 26, 2011
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 Amended: November 16, 2022

Actor	Action
	<p>7.250, <i>Student Support Services</i> 7.270, <i>Administering Medicines to Students</i> 7.270-AP1, <i>Dispensing Medication</i> 7.270-AP2, <i>Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, Opioid Antagonists, and/or Glucagon</i> 7.270-E1, <i>School Medication Authorization Form with the Allergy and Anaphylaxis Emergency Plan (AAEP)</i> 8.100, <i>Relations with Other Organizations and Agencies.</i></p> <p>At least once every three years, recommend to the Superintendent any necessary policy changes that must be brought to the School Board for consideration. See Board policy 2.240, <i>Board Policy Development</i>.</p> <p>Recommend to the Superintendent any amendments to administrative procedures.</p> <p>Convene a District-wide meeting with all Building Principals, other appropriate administrative and special education staff, and the Attorney for the District to discuss this Program, the <i>ISBE Model</i>, and prepare each individual Building Principal to implement it in his or her building. Note: The Attorney for the District will be a necessary participant in the District's efforts to manage anaphylaxis management issues. The Superintendent may want to authorize individual Principals to consult with the Attorney in some circumstances. If so, the Superintendent should outline this process during this meeting.</p> <p>Educate and train all staff by coordinating, through the Superintendent or Building Principals, the required annual in-service training program(s) for staff working with students. The in-service must be conducted by a person with expertise in anaphylactic reaction management and include administration of medication with an auto-injector (105 ILCS 5/10-22.39(e)). This training will also be incorporated into new school employee training. Note: State law requires the in-service training to be conducted every two years, but the ISBE Model states that schoolwide training be conducted annually, when new employees are onboarded, and when an individual is identified as being at risk. Person with expertise is not defined, but the use of the word expertise suggests that using a lay person to provide training is not appropriate. 23 Ill. Admin. Code 1.540(e)(6) provides a school nurse or physician with knowledge of allergies and anaphylaxis and CPR and AED certification who possesses skill in administering or demonstrating the use of epinephrine injector devices shall certify by written signature that the personnel being trained passed the test required under Section 22-30(h)(7) of the Code.</p> <p>This training should also include (CDC Guidelines, p. 36):</p> <ul style="list-style-type: none"> • A review of policies and building procedures • An overview of food allergies • Definitions of key terms, including <i>food allergy, major allergens, epinephrine, and anaphylaxis</i> • The difference between a potentially life-threatening food allergy and other food-related problems

Actor	Action
	<ul style="list-style-type: none"> • Signs and symptoms of a food allergy reaction and anaphylaxis (see <i>ISBE Model</i>, p. 5) and information on common emergency medications • General strategies for reducing and preventing exposure to allergens (in food and non-food items) • Policies on bullying and harassment and how they apply to children with food allergies • The District’s emergency plans, including who will be contacted in the case of an emergency, how staff will communicate during a medical emergency, and what essential information they will communicate <p>Monitor the Program by assessing its effectiveness at least once every three years.</p> <p>Incorporate updated medical best practices into all areas of the Program.</p> <p>Establish a schedule for the Superintendent to report any recommendations to enhance the Program’s effectiveness to the Board for consideration.</p>
<p>Building Principal</p>	<p>Inform the school community about the Program by providing the information to students and their parents/guardians. For a sample letter, see www.stlouischildrens.org/sites/default/files/pdfs/FAMEToolkit2017-section3-admin.pdf www.stlouischildrens.org/sites/legacy/files/2022-09/FAMEToolkit2022-section3-Admin.pdf, p. 14. Inform the school community of the opportunities to better understand food allergy management issues.</p> <p>Implement the Program in the building by meeting with the School Nurse in the building to examine the <i>ISBE Model</i>. Identify:</p> <p>Best practices that apply to the conditions in the school building, including classrooms and the cafeteria, as well as on school transportation, at school-sponsored events (including activities before and after school, and field trips), and during physical education/recess to reduce exposure to allergens. See <i>ISBE Model</i>, p.3, and <i>CDC Guidelines</i>, p. 43-45.</p> <p>Items from the actions for School Administrators and Registered School Nurses that apply to the working conditions in the school settings listed immediately above. <i>CDC Guidance</i>, p. 59-64.</p> <p>Educate staff members about the Program and their likely involvement with the daily management of food (or non-food) allergies for individual students (<i>Individual Allergy Management</i>). <i>CDC Guidelines</i>, p. 27-31. Inform staff members about constructive classroom rewards, see: www.actionforhealthykids.org/activity/healthy-active-non-food-rewards/.</p> <p>Identify at least two employees in the building, in addition to the School Nurse, to be trained in the administration of epinephrine by auto-</p>

Actor	Action
	<p>injection. Only <i>trained personnel</i> may administer epinephrine to a student believed to be having an anaphylactic reaction. (ISBE Model, p. 6). For training requirements, see 7:270-AP2, <i>Checklist for District Supply of Undesignated Asthma Medication(s), Epinephrine Injectors, Opioid Antagonists, and/or Glucagon</i>. Note: Although 105 ILCS 5/22-30 permits any "personnel authorized" under a student's specific individual plan to administer an undesignated epinephrine injector, the ISBE Model makes no such distinction and requires all personnel administering epinephrine (whether prescribed to a student or undesignated) to a student to complete the training required of trained personnel.</p> <p>Annually notify parents/guardians in the student handbook(s) of policy 7:285, <i>Anaphylaxis Prevention, Response, and Management Program</i>, and include the contact information of a staff member who parents/guardians can contact if they have questions about how the policy applies to their child. To increase awareness of the bullying issues faced by students with allergies, consider including information for students and their parents/guardians about the goals established in Board policy 7:180, <i>Prevention of and Response to Bullying, Intimidation, and Harassment</i>.</p>
School Board	<p>Monitor Board policy 7.285, <i>Anaphylaxis Prevention, Response, and Management Program</i>, at least once every three years, and consider changes recommended by the Committee. See Board policy 2:240, <i>Board Policy Development</i>.</p> <p>Consider all policy changes recommended by the Superintendent.</p> <p>Provide the appropriate resources for the Superintendent to successfully implement the Program.</p>

2. Individual Allergy Management

This section's procedures are implemented each time the school identifies a student with a food allergy. It follows policy 6:120, *Education of Children with Disabilities*, and references additional considerations based upon the ISBE Model. It relies heavily upon Building Principals and School Nurses to identify the necessary accommodations for each student and determine which staff members are responsible to provide them. Accommodations are impacted by a number of factors, e.g., the student's age, the allergen(s) involved, the facilities at each school building, etc.

A. Phase One: Identification of Students with Allergies

Actor	Action
Parents / Guardians	<p>Inform the Building Principal of the student's food allergy.</p> <p>Complete a Student Health History Form and School Medication Authorization Form (see 7:270-E1, <i>School Medication Authorization Form</i>). Return them to the School Nurse. Note: The Food Allergy & Anaphylaxis Emergency Care Plan should be used in conjunction with 7:270-E1, <i>School Medication Authorization Form</i>.</p> <p>If the District participates in the U.S. Dept. of Agriculture's Child Nutrition Programs and the student has a disability that requires meal</p>

Actor	Action
	<p>modifications, complete a medical statement signed by a licensed healthcare provider. CDC Guidelines, p. 28. See https://www.isbe.net/Documents/2017-ACCOM-MANUAL-SP40.pdf for information and the Medical Authority Modified Meal Request Form at: www.isbe.net/ layouts/Download.aspx?SourceUrl=/Documents/Medical-Authority-Modified-Meal-Request-Form.docx.</p> <p>Cooperate with school staff to provide the medical information necessary directly from the student’s health care provider to develop plans for managing individual care and emergency actions. CDC Guidelines, p. 27.</p> <p>Participate in all meetings to assess and manage the individual student’s health needs</p>
Building Principal and/or School Nurse	Follow the District’s procedural safeguards for convening a meeting to assess the individual student’s allergy management needs.
IHCP (Individual Health Care Plan) Team	<ol style="list-style-type: none"> 1. Gather appropriate health information by using the completed: General Registration Information Form and Student Health History Form. 2. Identify all necessary accommodations and complete an Food Allergy & Anaphylaxis Emergency Care Plan and Individual Health Care Plan. For meal substitutions, the parent/guardian must submit a medical statement signed by a licensed healthcare provider. 3. Assign responsibilities to individual staff members for providing the identified accommodations. Remember that accidental exposures are more likely to happen when an unplanned event or non-routine event occurs and special care should be taken to address procedures for staff members who provide transportation, substitute teaching, coaching or other activities, field trips, and classroom celebrations. 4. Identify willing staff members (i.e., student’s teacher and principal designees) in addition to the School Nurse trained in emergency response to respond to any allergic reactions the student may have. Only trained personnel may administer epinephrine to a student believed to be having an anaphylactic reaction. ISBE Model, p. 6. Note: Consult the Attorney for the District if options are limited or the classroom teacher is not willing to administer epinephrine. While classroom teachers are a logical choice to provide emergency response due to their continual close proximity to students, such an assignment may: (1) impact terms and conditions of employment and may trigger collective bargaining rights, and/or (2) violate 105 ILCS 5/10-22.21b, which states that under no circumstances shall teachers or other non-administrative school employees, except certified school nurses and non-certificated registered professional nurses, be required to administer medication to students. 5. Provide the required procedural safeguard notices if a related service under the Individuals with Disabilities Education Act or if the student has a disability under Section 504. See 23 Ill. Admin. Code §226.510;

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Actor	Action
	Section 504 of the Rehabilitation Act of 1973 (34 C.F.R. Parts 104 and 300); and 6:120-AP1, E1, <i>Notice to Parents/Guardians Regarding Section 504 Rights.</i>

B. Phase Two: Prevention of Exposure to Known Allergens

Actor	Action
Building Principal and/or School Nurse	<p>Convene a meeting to educate all the staff members who will provide the IHCP accommodations about their responsibilities.</p> <p>Ensure individual staff members perform their responsibilities and provide the necessary accommodations for the student's individual health needs.</p> <p>Facilitate the dissemination of accurate information in the building about the student's allergy while respecting privacy rights.</p> <p>Consider providing a medical alert to other parents/guardians that does not name the student when requested by the parent/guardian of the student with the allergy. See CDC Guidelines, p. 71, #5. The communication should inform other students and their parents/guardians about the importance of keeping their educational setting free of the food allergen. For a sample letter, see Notification of a Food Allergy in the Classroom – Parent Letter, available at: www.nasn.org/nasn-resources/resources-by-topic/allergies-anaphylaxis.</p> <p>Prepare a list of answers to anticipated questions about managing the student's health needs.</p> <p>Check with the School Nurse regarding any known competing educational interests with the student's health needs among other students attending the school (i.e., diabetes, service animals, etc.). Manage identified students' competing educational interests by:</p> <ol style="list-style-type: none"> 1. Consulting the Attorney for the District. 2. Creating a method to monitor identified competing educational interests between students. 3. Responding to future unidentified competing educational interests and managing them immediately. 4. Modifying any other conditions as the facts of the situation require.
IHCP Team	<p>Implement and follow all identified responsibilities in the IHCP. Understand that accidental exposures are more likely to occur when an unplanned event occurs, which makes it critical to follow the exact accommodations in the student's Plan.</p>

	Practice emergency procedures outlined in the student’s Food Allergy & Anaphylaxis Emergency Care Plan or Individual Health Care Plan and be prepared to follow them
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C. Phase Three: Response to Allergic Reactions

Actor	Action
IHCP Team	Follow the student’s Food Allergy & Anaphylaxis Emergency Care Plan or Individual Health Care Plan.
Anyone implements item #1 of the first numbered list School Nurse or other <i>Trained Personnel</i> implements the remaining items	<p>If the Nurse or <i>trained personnel</i> have a good faith belief that a person is having an anaphylactic reaction, and the District needs to use its undesignated (not student-specific) supply of epinephrine to respond (ISBE Model, p. 5-6):</p> <ol style="list-style-type: none"> 1. Call the Nurse or front office personnel and advise of the emergency situation so that trained personnel can be activated to respond with undesignated epinephrine dose(s). 2. Instruct someone to call 911 immediately. 3. Implement the District’s undesignated epinephrine standing protocol. See 7:270-AP2, <i>Checklist for District Supply of Undesignated Asthma Medication(s), Epinephrine Injectors, Opioid Antagonists, and/or Glucagon.</i> 4. Select the appropriate dose according to the standing protocol and administer epinephrine. Note the time. Act quickly. It is safer to give epinephrine than to delay treatment. This is a life-and-death decision. 5. Stay with the person until EMS arrives. 6. Monitor the person’s airway and breathing. 7. Reassure and attempt to calm the person, as needed. 8. Direct another staff member to call the parent/guardian, or emergency contact (if known). 9. If symptoms continue and EMS is not on the scene, administer a second dose of epinephrine five to 15 minutes after the initial injection. Note the time. 10. Administer CPR, if needed. 11. EMS transports the individual to the emergency room. Document the individual’s name, date, and time the epinephrine was administered on the epinephrine injector that was used and give to EMS to accompany individual to the emergency room. Even if symptoms subside, EMS must still respond, and the individual must be evaluated in the emergency department or by the individual’s health care provider. A delayed or secondary reaction may occur, which can be more severe than the first-phase symptoms.

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	<p>Post-Event Actions</p> <ol style="list-style-type: none"> 1. Document the incident and complete all reporting requirements. See 7:270-AP2, <i>Checklist for District Supply of Undesignated Asthma Medication(s), Epinephrine Injectors, Opioid Antagonists, and/or Glucagon.</i> 2. Replace epinephrine stock medication, according to the District's standing protocol. Reorder epinephrine stock medication, as necessary.
<p>School Nurse</p>	<p>If the student has no Food Allergy & Anaphylaxis Emergency Care Plan or Individual Health Care Plan, provide the parents/guardians with these documents in addition to the <i>Student Health History</i> forms and refer them to the process outlined in Phase One: Identification of Students with Allergies phase above.</p> <p>After each allergy emergency, review how it was handled with the Building Principal, health aides/assistants (if applicable), parents/guardians, staff members involved in the response, and the student to identify ways to prevent future emergencies and improve emergency response. CDC Guidelines, p. 63.</p> <p>Collaborate with the students' medical provider as needed to determine if a new or different plan is advised.</p> <p>Assist students with allergies with transitioning back to school after an emergency. CDC Guidelines, p. 63.</p> <p>Storage, Access, and Maintenance of Undesignated Supply of Epinephrine (105 ILCS 5/22-30(f); ISBE Model, p. 6-7)</p> <ol style="list-style-type: none"> 1. Store, access, and maintain the stock of undesignated epinephrine injectors as provided in the District's standing protocol. 2. Maintain the supply of undesignated epinephrine in accordance with the manufacturer's instructions. Epinephrine should be stored in a safe, unlocked, and accessible location in a dark place at room temperature (between 59-86 degrees F). Epinephrine should not be maintained in a locked cabinet or behind locked doors. Trained staff should be made aware of the storage location in each school. It should be protected from exposure to hot, cold, or freezing temperatures. Exposure to sunlight will hasten deterioration of epinephrine more rapidly than exposure to room temperatures. The expiration date of epinephrine solutions should be periodically checked; the drug should be replaced if it is approaching the expiration date. The contents should periodically be inspected through the clear window of the injector. The solution should be clear; if it is discolored or contains solid particles, replace the unit.

	<ol style="list-style-type: none">3. Regularly (e.g., monthly) check stock epinephrine to ensure proper storage, expiration date, and medication stability. Maintain documentation when checks are conducted. Expired injectors or those with discolored solutions or solid particles should not be used.4. Dispose of epinephrine injectors in a sharps container.
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LEGAL REF.: 105 ILCS 5/2-3.182, 5/10-22.21b, 5/10-22.39~~(e)~~, and 5/22-30.
23 Ill. Admin. Code §1.540
Anaphylaxis Response Policy for Illinois Schools, published by the Ill. State Board of Education.

Administrative Procedure – Use of Educational Technologies:
Student Data Privacy and Security

Use this procedure to establish a process for evaluating the use of educational technologies for student learning and/or District operations, and to facilitate compliance with the Student Online Personal Protection Act (SOPPA), ~~amended by P.A. 101-516.~~

Definitions (105 ILCS 85/5, ~~amended by P.A. 101-516~~)

Covered information means personally identifiable information (PII) or information linked to PII in any media or format that is not publicly available and is any of the following: (1) created by or provided to an operator by a student or the student’s parent/guardian in the course of the student’s or parent/guardian’s use of the operator’s site, service or application; (2) created by or provided to an operator by an employee or agent of the District; or (3) gathered by an operator through the operation of its site, service, or application.

Operators are entities (such as educational technology vendors) that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes.

K-12 school purposes means purposes that are directed by, or that customarily take place at the direction of, a teacher, school, or school district; aid in the administration of school activities, including, but not limited to, instruction in the classroom or at home, administrative activities, and collaboration between students, school personnel, or parents; or are otherwise for the use and benefit of a school.

Breach means the unauthorized acquisition of computerized data that compromises the security, confidentiality or integrity of covered information maintained by an operator or the District.

Parent means a person who is the natural parent of the student or other person who has the primary responsibility for the care and upbringing of the student.

Educational Technologies Evaluation and SOPPA Implementation

Actor	Action
Superintendent or Designee	1. Establishes an Educational Technology Committee (Ed Tech Committee) to operate as a Superintendent committee for the purposes of: (1) evaluating the use of specific online applications and other educational technologies within the District, (2) establishing a list of applications or other services approved for use within the District, (3) developing a process for the approval of online sites, applications, or services not already approved for District use which staff members may wish to use, and (4) supporting the District’s submission of an annual report to the Ill. State Board of Education (ISBE) regarding educational technology capacities and policies. See 2:150-AP, <i>Superintendent Committees</i> . Consider including: Director of Technology Attorney for the District Chief Financial Officer Other district-level administrators, such as Director of Secondary Education, Director of Elementary Education, Director of Teaching and Learning, Director of Special Education, and Director of Multilingual Services

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 Reviewed: ~~July 2022~~ February 2024
 Amended: August 17, 2022

Actor	Action				
	<p>Building Principals Teachers</p> <p>Note: This procedure establishes an administrative committee. The administrative committee centralizes the local decision-making process regarding the use of educational technologies in a district, which in turn should help the District comply with the provisions of SOPPA governing the use of covered information by operators, contractual requirements, and security standards.</p> <ol style="list-style-type: none"> 2. Informs the School Board of the Ed. Tech. Committee's progress. 3. Makes recommendations to the Board about operator contracts, as needed and in alignment with Board policy 7:345, <i>Use of Educational Technologies; Student Data Privacy and Security</i>. 4. Designates which District employee(s) are authorized to enter into written agreements with operators when prior board approval of the contract is not otherwise required by Board policy 4:60, <i>Purchases and Contracts</i>, and list them below: <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">Chief Financial Officer</td> <td style="width: 50%; border-bottom: 1px solid black;">Director of Technology</td> </tr> <tr> <td>Employee Title</td> <td>Employee Title</td> </tr> </table> 5. Assigns the following activities to the Attorney for the District: <ol style="list-style-type: none"> a. Develop and maintain a protocol to manage parent requests for copies (electronic and paper) of students' covered information. b. Develop and maintain a protocol to manage parent requests for corrections to factual inaccuracies contained in a student's covered information. c. Develop and maintain a protocol to manage parent requests for deletion of a student's covered information maintained by an operator. 6. Ensures that the parent of any student whose covered information was involved in a breach is provided with a breach notification letter no later than 30 calendar days after the District determines a breach has occurred or has been notified by an operator of a breach, unless an appropriate law enforcement agency has requested in writing that the District not provide breach notifications because doing so would interfere with a criminal investigation. See 7:345-AP, E3, <i>Parent Notification Letter for Student Data Breach</i>. 7. As appropriate, notifies the District's liability carrier of any third party claims made against the District regarding a data breach. 8. Consults with the Board Attorney for guidance as needed to ensure the District complies with the provisions of SOPPA. 	Chief Financial Officer	Director of Technology	Employee Title	Employee Title
Chief Financial Officer	Director of Technology				
Employee Title	Employee Title				
Director of Technology	<ol style="list-style-type: none"> 1. Implements and maintains reasonable cybersecurity practices to protect covered information, such as technical, administrative, and physical safeguards that are consistent with ISBE guidance, at www.isbe.net/Pages/Educational-Technology.aspx and 6:235- 				

Adopted: February 24, 2021
 Reviewed: ~~July 2022~~ February 2024
 Amended: August 17, 2022

Actor	Action
	<p>AP1, <i>Acceptable use of the District's Electronic Networks</i>. Coordinates with the Superintendent to implement any staff training on such practices. Coordinates with the Chief Financial Officer regarding any recommendations for purchases of equipment or software related to cybersecurity.</p> <p>2. Creates, maintains, and regularly updates an internal inventory of all Internet websites, online services, online applications, and mobile applications that are being used in the District for K-12 purposes. Note: The inventory does not need to include general audience websites, online services, online applications, or mobile applications, even if login credentials are required to access the general audience sites, services, or applications.</p> <p>The inventory list should include the following, and any other information deemed pertinent:</p> <ol style="list-style-type: none"> a. Name of Operator b. Contract term and expiration/renewal date c. K-12 purpose for which the online service, application, etc. is being used (e.g., curriculum content area and grade level(s)) d. A listing of the <i>data elements</i> of covered information that the District collects, maintains, or discloses to the operator. e. A layperson explanation of the data elements listed for each operator including how the district uses the information, to whom or what entities it discloses the information, and for what purpose(s) the information is used. <p>3. Ensures the following information is posted on the District's website and updated (if needed) by Jan. 31 and July 31 each year (105 ILCS 85/27(a), added by P.A. 101-516) (See 7:345-AP, E1, <i>Student Covered Information Reporting Form</i>):</p> <ol style="list-style-type: none"> a. A list of operators with which the District has written contracts. 105 ILCS 85/27(a)(2). b. Copies of the District's written contracts with operators, with redactions as permitted by State law and mutually agreed upon between the District and operators. 105 ILCS 85/27(a)(2). c. Business address of each operator. 105 ILCS 85/27(a)(2). d. For each operator, a list of any subcontractors to whom covered information may be disclosed or a link to a page on the operator's website that clearly lists that information. 105 ILCS 85/27(a)(3). e. An explanation that is clear and understandable by a layperson, of the following (105 ILCS 85/27(a)(1)): <ol style="list-style-type: none"> i. The <i>data elements</i> of covered information that the District collects, maintains, or discloses to any person, entity, third party, or governmental agency. ii. To whom or to what entities the covered information is disclosed. iii. How the covered information is used.

Adopted: February 24, 2021
 Reviewed: ~~July 2022~~ February 2024
 Amended: August 17, 2022

Actor	Action
	<ul style="list-style-type: none"> iv. The purpose of the disclosure of the covered information. f. For breaches involving 10% or more the District's enrolled students, a list of any breaches of covered information maintained by the District or by an operator that includes the following information (105 ILCS 85/27(a)(5), added by P.A. 101-516): <ul style="list-style-type: none"> i. The number of students whose covered information was involved in the breach, unless the breach involves the <i>personal information</i> of students, as defined by the Personal Information Protection Act, 815 ILCS 530/540. Personal information means either: <ol style="list-style-type: none"> 1. A student's first name or first initial and last name in combination with any one or more of his or her (a) social security number, (b) driver's license number or State ID card number, (c) financial account information (with any required security codes or passwords), (d) medical information, (e) health insurance information, and/or (f) unique biometric data or other unique physical or digital representation of biometric data, when either the name or data elements are not encrypted or redacted or are encrypted or redacted but the keys to unencrypt or unredact or otherwise read the name or data elements have been acquired through the breach of security; or 2. A student's username or email address, in combination with a password or security question and answer that would permit access to an online account, when either the username or email address or password or security question and answer are not encrypted or redacted or are encrypted or redacted, but the keys to unencrypt or unredact or otherwise read the data elements have been obtained through the breach of security. g. A written description of the procedures a parent may use to carry out their rights to: (1) inspect and review his/her child's covered information; (2) request electronic or paper copies of his/her child's covered information and (3) request corrections to his/her child's inaccurate covered information under SOPPA. 105 ILCS 85/27(4), added by P.A. 101-516. See 7.345-AP1, E4, <i>Notice of Parent Rights Regarding Student Covered Information</i>. 4. Posts on the District's website any new operator contracts within 10 business days of the District entering into the contract, along with the information required in items 3.a. through 3.e. listed immediately above. 105 ILCS 85/27(c), added by P.A. 101-516, eff. 7-1-21.

Actor	Action
	5. Promptly notifies the Superintendent of any breach of covered information or other personal information of students so that appropriate notices can be provided.
Chief Financial Officer	1. Assists Head of IT in creating, maintaining, and updating the internal inventory list referenced in the row above. 2. Reviews operator contracts, in consultation with the Attorney for the District, (including electronic agreements, click wrap agreements, or other terms and conditions a user must agree to before using the product or service) before approval to ensure they contain the provisions required by SOPPA. The following provisions are required for contracts entered into, renewed, or amended as of 7-1-21, if the operator is seeking in any manner any covered information from the District (105 ILCS 85/15(4) and 85/27(e), added by P.A. 101-516): a. A listing of the categories or types of covered information to be provided to the operator. b. A statement of the product or service being provided to the District by the operator. c. A statement that, pursuant to the federal Family Educational Rights and Privacy Act of 1974 (FERPA), the operator (1) is acting as a school official with a legitimate educational interest, (2) is performing an institutional service or function for which the District would otherwise use employees, (3) is under the direct control of the District, with respect to the use and maintenance of covered information, (4) is using the covered information only for an authorized purpose and (5) may not re-disclose covered information to third parties without the District's permission or pursuant to a court order. d. A description of how, if a breach is attributed to the operator, any costs and expenses incurred by the District in investigating and remediating the breach will be allocated between the operator and District. The costs and expenses may include, but are not limited to: (1) providing notification to parent of those students whose covered information was compromised and to regulatory agencies or other entities as required by law or contract, (2) providing credit monitoring to those students whose covered information was exposed in a manner during the breach that a reasonable person would believe that it could impact his or her credit or financial security, (3) legal fees, audit costs, fines, and any other fees or damages imposed against the school as a result of the security breach; and (4) providing any other notifications or fulfilling any other requirements adopted by the ISBE or of any other State or federal laws. e. A statement that the operator must delete or transfer to the school all covered information if the information is no longer needed for the purposes of the written agreement and to specify the time period in which the information must be deleted or transferred once the operator is made aware that

Adopted: February 24, 2021
 Reviewed: ~~July 2022~~ February 2024
 Amended: August 17, 2022

Actor	Action
	<p>the information is no longer needed for the purposes of the written agreement.</p> <ul style="list-style-type: none"> f. If the District maintains a website, a statement that the District must publish the written agreement on the District’s website. If the school does not maintain a website, a statement that the District will make the written agreement available for inspection by the general public at its administrative office. g. A provision requiring the operator to implement and maintain reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure. <p>3. As permitted by State law, obtains the operator’s agreement regarding what provisions, if any, of the contract will be redacted in the copy that is posted on the District’s website. Items 2.a, 2.b, and 2.c in the list immediately above may NOT be redacted in the posted copy.</p> <p>4. Ensures that the District also has written agreements in place that include the provisions listed in #2 above whenever it shares, transfers, discloses, or provides access to a student’s covered information to an entity or individual, other than the student’s parent, school personnel, Board members, or ISBE, unless the disclosure or transfer is (1) required by court or State or federal law or (2) to ensure legal or regulatory compliance. 105 ILCS 85/26(2); added by P.A. 101-516.</p> <p>5. Provides a copy of all operator contracts to the Director of Technology for posting on the District’s website.</p>
Attorney for the District	<ul style="list-style-type: none"> 1. Develops and maintains a protocol to manage parent requests to inspect and review their child’s covered information, whether it is maintained by the District, ISBE, or an operator. 105 ILCS 85/33(c)(1); added by P.A. 101-516. If the covered information is a <i>school student record</i>, then follow the procedures and timelines for responding to student record requests in 7:340-AP1, <i>School Student Records</i>. 2. Develops and maintains a protocol to manage parent requests for copies (electronic and paper) of students’ covered information. Align the protocol with the following requirements (105 ILCS 85/33(c)(2); added by P.A. 101-516): <ul style="list-style-type: none"> a. A parent must submit the request on a signed and dated form that includes the parent’s name, address, phone number, and the student’s name, and the school from which the request is being made. 23 Ill. Admin. Code §380.20(b). See 7.345-AP1, E5, <i>Parent Request Form for Student Covered Information</i>. b. The District must provide the parent with a copy of the student’s covered information within 45 days of receipt of the request. 23 Ill. Admin. Code §380.20(a). c. If the parent requests an electronic copy of the student’s covered information, the District must provide an

Adopted: February 24, 2021
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Actor	Action
	<p>electronic copy of the information, unless the District does not maintain it in an electronic format and reproducing the information in an electronic format would be unduly burdensome to the District. 23 Ill. Admin. Code §§380.20(a), 380.30(a).</p> <ul style="list-style-type: none"> d. If the parent requests a paper copy of the student's covered information, after providing the first 50 pages at no cost, the District may charge the parent the actual cost of copying not to exceed \$0.15 per page. However, the parent may not be denied a copy of the information due to the parent's inability to pay the cost of copying. 23 Ill. Admin. Code §380.30(b). e. A parent may make no more than two requests per student per fiscal quarter. 23 Ill. Admin. Code §380.20(d). f. If the covered information requested includes data on more than one student, the parent may inspect and review only the covered information relevant to the parent's child. g. If the covered information is a <i>school student record</i>, then follow the procedures and timelines for responding to student record requests in 7:340-AP1, <i>School Student Records</i>. <p>3. Develops and maintains a protocol to manage parent requests for corrections to factual inaccuracies contained in a student's covered information. See 7.345-AP1, E6, <i>Parent Request Form for Correction of Student Covered Information</i>. Aligns the protocol with the following requirements (105 ILCS 85/33(c)(3), added by P.A. 101-516):</p> <ul style="list-style-type: none"> a. The District must determine whether the factual inaccuracy exists. b. If the District determines that a factual inaccuracy exists, and the District maintains or possesses the covered information, it must correct the inaccuracy and confirm the same with the parent within 90 calendar days after receiving the parent's request. c. If the District determines that a factual inaccuracy exists and an operator or ISBE maintains or possesses the information, the District must notify the operator or ISBE of the factual inaccuracy and correction to be made. The operator or ISBE must confirm the correction with the District within 90 calendar days after it receives the District's notice. The District must then confirm the correction with the parent within 10 business days after receiving confirmation of the correction from the operator or ISBE. d. If the covered information is a <i>school student record</i>, and the parent requests a hearing to challenge the accuracy of the record(s), follow the procedures and timelines in 7:340-AP1, <i>School Student Records</i>.

Actor	Action
	4. Develops and maintains a protocol to manage parent requests for deletion of a student’s covered information maintained by an operator. Align the protocol with the following requirements: <ol style="list-style-type: none"> a. Deny the request if granting it would result in a violation of the Ill. School Student Records Act or other records laws, such as the deletion of a <i>school student record</i> (temporary or permanent) that the District is required by law to maintain for a certain period of time. 105 ILCS 85/27(g); added by P.A. 101-516. b. Consider denying the request if granting it would effectively result in the student being unable to participate in all or a portion of the District’s curriculum through the site, service, or application being used.
Building Principal(s)	1. Ensures that parents are provided with 7:345-AP1, E2, <i>Student Data Privacy; Notice to Parents About Educational Technology Vendors</i> , at the beginning of each school year through distribution of school handbooks or other means generally used by the building to provide such notices to parents. 105 ILCS 85/28(e); added by P.A. 101-516. 2. Promptly communicates any parent requests for copies of, corrections to, or deletion of students’ covered information to the Attorney for the District.
Staff Members	1. Participate in any District-required trainings on the privacy and security of student data. 2. Refrain from using any new online sites, services, or applications that collect any student data or covered information that have not be pre-approved for use by the District. 3. Be familiar with and abide by policy 6:235, <i>Access to Electronic Networks</i> , and 6:235-AP1, <i>Acceptable Use of the District’s Electronic Networks</i> .
<p>K-12 Data Privacy and Cybersecurity Resources:</p> <p> www.isbe.net/Pages/Educational-Technology.aspx www.studentprivacy.ed.gov/ https://studentprivacy.ed.gov/ https://tech.ed.gov/infrastructure/ www.ltcillinois.org/focus/data-privacy/ www.ltcillinois.org/services/dataprivacy/ www.ltcillinois.org/services/dataprivacy/ www.cisa.gov/protecting-our-future-cybersecurity-k-12 www.studentprivacycompass.org www.k12six.org/www.k12cybersecure.com/resources/ www.cosn.org/ProtectingPrivacy www.cosn.org/edtech-topics/student-data-privacy/ </p> <p>Attai, Linnette. <i>Student Data Privacy: Building a School Compliance Program</i>. (Rowman & Littlefield, 2018).</p>	

**Requests for Information Pursuant to the Illinois Freedom of Information Act
The District has received and processed the following requests for information:**

1. Illinois Retired Teachers Association, responded 02.05.24

Personnel Matters - 2/21/24

New Hires

Certified

Homebase	First Name	Last Name	Position	Salary Placement: Lane / Step	FTE	Effective
Brigham	Melissa	Mahoney	Early Learning	B+8/Step 1	1.0	1/8/2024
Pepper Ridge	Mel	Pilchard	LBS1	M+0/NT	1.0	2/2/2024
PJHS	Josiah	Davidson	7th Grade Science	B+0/Step 4	1.0	1/17/2024

Educational Support Personnel

Homebase	First Name	Last Name	Position	Salary Placement	FTE	Effective
Benjamin	Amber	Hernandez	Full Time Sub		1.0	1/27/2024
Cedar Ridge	Priya	Balaji	Para - Spec Ed	Step 1	1.0	2/9/2024
CJHS/PJHS	Haley	Nichols	Full Time Sub		1.0	1/17/2024
EJHS	Quijano	Ducle	Food Service	Step 0	0.25	2/1/2024
Fairview	Ember	Knapp	Noon Hour Supervisor		0.25	1/26/2024
Foxcreek	Grey	Wiviott	Para - Spec Ed	Step 1	1.0	2/12/2024
Glenn	James	Roop	Para - Spec Ed	Step 1	1.0	9/5/2024
Hoose	Diana	Majdoub	Para - Spec Ed	Step 3	1.0	1/8/2024
Hoose	Jeremy	Estabrook	Para - Spec Ed	Step 1	1.0	1/8/2024
NCWHS	Albert	Coleman	Custodial/Maintenance	Step 0	1.0	1/31/2024
NCWHS	Connor	Soucek	Para - Spec Ed	Step 1	1.0	2/6/2024
NCWHS	Katanga	Peterson	Safety Monitor		1.0	2/10/2024
Northpoint	Bhavya	Galagali	Para - Spec Ed	Step 1	1.0	2/8/2024
Northpoint	Judy	Whiting	Para - Spec Ed	Step 1	1.0	1/29/2024
Oakdale	David	Bradley	Noon Hour Supervisor		0.25	1/12/2024
Pepper Ridge	Alexandra	Gross	Para - Spec Ed	Step 1	1.0	1/18/2024
Pepper Ridge	Bradley	Yochum	Para - Spec Ed	Step 1	1.0	1/29/2024
Pepper Ridge	Emily	Lombardi	Full Time Sub		1.0	1/29/2024
Pepper Ridge	Sydney	Faford	Para - Spec Ed	Step 2	1.0	1/29/2024
PJHS	Justine	Parks	Para - Spec Ed	Step 1	1.0	1/9/2024
PJHS	Stacie	Shipley	Para - Spec Ed	Step 1	1.0	2/16/2024

*All new hires are replacements for current positions unless otherwise noted above.

Resignations/Retirements/Releases/Terminations

Certified

Homebase	First Name	Last Name	Position	Action	Effective
Cedar Ridge	Annalyssa	Alvarez	Kindergarden Bilingual	Resignation	5/23/2024
Cedar Ridge	Jessica	Singh	2nd Grade Bilingual	Resignation	5/23/2024
Cedar Ridge	Sarah	Horine	LBS1	Resignation	2/5/2024
Cedar Ridge	Vanessa	Petersen	Interventnist/Reading Recovery	Resignation	2/28/2024
CJHS	Jeffrey	Porter	7th Grade Social Studies and Language Arts	Retirement	May 2027

Personnel Matters - 2/21/24

CJHS	Laura	Stevens	LBS1	Resignation		5/23/2024
KJHS	Amber	O'Day	Instructional Technology Coach	Retirement		May 2027
KJHS	Dawn	Phelps	Certified Leave	Resignation		5/23/2024
NCCHS	Amy	Scott	English	Retirement		May 2027
NCWHS	Deanna	Wiist	Social Science	Resignation		May 2027
NCWHS	Emily	Embry	LBS1	Resignation		12/21/2023
NCWHS	Kaitlin	Hall	LBS1	Resignation		5/23/2024
NCWHS	Patricia	Saal	Math	Retirement		May 2027
Northpoint	Elizabeth	Lueling	4th Grade	Retirement		May 2027
Oakdale	Kelly	Gallick	Certified Leave	Resignation		5/23/2024
Parkside	Bethany	Noel	LBS1	Resignation		5/23/2024

Educational Support Personnel

Homebase	First Name	Last Name	Position	Action	Effective
EJHS	Jason	Pascal	Custodian/Maintenance	Resignation	2/1/2024
Fox Creek	Tammy	Hawley	Para - Spec Ed	Resignation	1/26/2024
Hoose	Anna	Zimmerman	Para - Spec Ed	Termination	2/12/2024
Hoose	Kiley	Sutton	Para - Spec Ed	Termination	12/03/2023
NCHWS	Lamia	Zeggane	Food Service Worker	Resignation	1/26/2024
Pepper Ridge	Emily	Lombardi	Full Time Substitute	Resignation	2/12/2024
PJHS	John	Mier	Para - Spec Ed	Resignation	1/31/2024
PJHS	Valerie	Maye	Para - Spec Ed	Resignation	2/7/2024
Sugar Creek	Anjelica	Truong	Para - Spec Ed	Resignation	2/2/2024
Unit Office	Daniel	Lambolely	Adminstrator	Resignation	6/28/2024
Unit Office	Samantha	Rich	Administrative Assistant/EOP	Resignation	5/23/2024

Contract Revisions

Certified

Homebase	First Name	Last Name	Position	Previous Placement	Revision	Effective
Brigham	Rebekah	Burch	Nurse		B+8, Step 9	1/8/2024
Pepper Ridge	Amy	Boland	Nurse		B+14, Step 7	1/18/2024

Educational Support Personnel

Homebase	First Name	Last Name	Position	Previous Placement	Revision	Effective
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Leave Requests

Certified

Personnel Matters - 2/21/24

Homebase	First Name	Last Name	Position	Leave Requested	Effective
Benjamin	Holly	Taylor	3rd Grade	Leave for Personal Illness 2nd year	23-24
EJHS	Josie	Bensko	6th Grade Science	Planned Extended Leave	24-25
Hoose	Brandy	Elmore	Social Worker	Parental Leave 2nd year	23-24
KJHS	Rena	Ernat	8th Grade Math	Parental Leave 1st year	23-24
NCHS	Julie	Hagler	Social Science	Association Leave	24-25, 25-26

Educational Support Personnel

Homebase	First Name	Last Name	Position	Leave Requested	Effective
PJHS	Michelle	Durdan	MS Literacy/MTSS Interventionist	Parental Leave 1st year	23-24

Schedule B

Homebase	First Name	Last Name	Revision	Effective
Benjamin	Diane	May	Add Extra Assignment - Non Instructional - One Semester	12/1/2023
EJHS	Colby	Powers	Add JH Jazz Band Director	11/13/2023
EJHS	Erica	Shutt	Add 7th Grade Track Coach	1/30/2024
NCHS	Christina	Nutter	Add Extra Assignment - Instructional - One Semester	1/9/2024
NCHS	Dawn	Kelley	Add HS Assistant Softball Coach	1/31/2024
NCHS	Kendall	Keller	Add HS Girls Track Coach	1/9/2024
NCHS	Kourtni	Halsey	Add HS Winter Guard	1/9/2024
NCHS	Matthew	Schweinberg	Add Extra Assignment - Instructional - One Semester	1/9/2024
NCHS	Paige	Franzen	Add HS Winter Guard Director	1/9/2024
NCHS	Peter	Schmuldt	Add Extra Assignment - Instructional - One Semester	1/9/2024
NCWHS	Christopher	Golick	Add HS Assistant Tennis Coach	1/9/2024
NCWHS	Emma	Barth	Add HS Drama	1/8/2024
NCWHS	Gavin	Tellor	Add HS Assistant Football Coach	8/16/2023
NCWHS	Joseph	Gavin	Add HS Drama	1/8/2024
NCWHS	Kellen	Beaty	Add HS Assistant Winter Guard Director	8/16/2023
NCWHS	Megan	Starkey	Add HS Assistant Track Coach	1/8/2024
NCWHS	Patricia	Saal	Add Extra Assignment - Study Hall - One Semester	1/9/2024
NCWHS	Ryan	Peck	Add HS Chess Coach	8/14/2023
PJHS	Darcie	Sivyer	Add JH Dance	1/9/2024
Sugar Creek	Sierra	Hileman	Add Elementary Student Council	1/8/2024

Information Only Changes

Homebase	First Name	Last Name	Position	Change	Effective
Benjamin	Jacob	Carter	Custodial/Maintenance	Building Transfer - Benjamin to Prairieland	2/5/2024
Hoose	Jennifer	Kiesewetter	Certified Teacher - LBS1	Building Transfer - Hoose to CJHS	1/8/2024
Pepper Ridge	Derrick	Peoples Jr.	Custodial/Maintenance	Building Transfer - Pepper Ridge to Parkside	2/5/2024
PJHS	William "Bill"	Raleigh	Custodial/Maintenance	Building Transfer - PJHS to EJHS	2/5/2024

Personnel Matters - 2/21/24

New Substitutes

Substitute Type	First Name	Last Name			
Substitute Teacher	Andrew	Carlson			
Substitute Teacher	Audrey	McNamara			
Substitute Teacher	Brooklyn	Torbeck			
Substitute Teacher	Carly	Splitt			
Substitute Teacher	Claire	Schwarzentraub			
Substitute Teacher	Courtney	Bowe			
Substitute Teacher	Danielle	Wavering			
Substitute Teacher	Holly	Carpenter			
Substitute Custodian	Jason	Kehl			
Substitute Custodian	Jason	Penn			
Substitute Teacher	Katharine	Allen			
Substitute Teacher	Liana	Rosenstiel			
Substitute Teacher	Mackenzie	Laney			
Substitute Teacher	Patrik	Rhodes			
Substitute Teacher	Paul	Swanson			102
Substitute Custodian	Pele	Bomolo			
Substitute Teacher	Peyton	Miles			
Substitute Teacher	Raniyah	Naylor			
Substitute Teacher	Steven	Paska			
Substitute Custodian	Tracy	Siebert			

MCLEAN COUNTY UNIT DISTRICT NO. 5
Authorization for Payment of Bills and Payrolls
January 18, 2024 through February 21, 2024

SUMMARY OF BILLS & PAYROLLS BY FUND

Fund	¹ Prepaid Bills	² Bills To Be Paid	³ Payrolls	Total
07 Flexible Benefit Plan Trust Fund	75,362.02	0.00	0.00	75,362.02
08 Unit 5 Self-Funded Insurance	1,097,150.76	0.00	0.00	1,097,150.76
10 Educational	706,713.78	500,585.92	9,758,474.18	10,965,773.88
20 Operations & Maintenance	313,264.16	524,338.76	539,845.63	1,377,448.55
30 Debt Service	14,984,966.78	0.00	0.00	14,984,966.78
40 Transportation	197,405.48	58,423.11	21,529.43	277,358.02
50 Social Security	0.00	0.00	247,709.42	247,709.42
51 IMRF	0.00	0.00	144,162.90	144,162.90
60 Capital Projects	0.00	0.00	0.00	0.00
70 Working Cash	0.00	0.00	0.00	0.00
80 Tort Immunity	322,906.95	560,161.86	28,385.48	911,454.29
90 Life Safety	0.00	59,361.75	0.00	59,361.75
99 Student Activity Funds ⁴	246,858.64	0.00	0.00	246,858.64
Grand Total	\$17,944,628.57	\$1,702,871.40	\$10,740,107.04	\$30,387,607.01

¹ For funds 8 through 90, these bills were paid on and between 1/18/24 and 2/20/24. Please see the "Vendor Bill Listing - PREPAID" report for details.

² These bills have not been paid yet. Please see the "Vendor Bill Listing - TO BE PAID" report for details.

³ Please see the "Payroll Fund Totals" report for details.

⁴ These bills will always be listed as "prepaid" and include bills paid on the date of the last Board meeting. This is to ensure that all payments are captured for reporting purposes. For this report, these bills were paid on and between 1/17/24 and 2/20/24. Please see the Student Activity Funds section of the "Vendor Bill Listing - PREPAID" and the "Vendor Bill Listing - PREPAID - SA" report for details. The Student Activity Funds totals on these reports will equal the Student Activity Funds total on this summary.

ATTEST:

I certify that the Board of Education has reviewed and authorized the payment of bills and payrolls in the amount of \$30,387,607.01.

 Kelly Pyle, President, Board of Education

 Date

 Stan Gozur, Secretary, Board of Education

 Date

CUSD No. 5, McLean and Woodford Counties, Illinois

Payroll Fund Totals

Fiscal Year: 2023-2024

Pay Cycle:	Pay Period:	Start Date:	End Date:	Pay Date:
Certified - Semi	140	01/16/2024	01/31/2024	01/30/2024
Certified - Semi	141	01/01/2024	01/15/2024	01/30/2024
Certified - Semi	142	01/01/2024	01/15/2024	01/30/2024
Certified - Semi	143	01/01/2024	01/15/2024	01/30/2024
Certified - Semi	144	01/01/2024	01/15/2024	01/30/2024
Certified - Semi	145	01/01/2024	01/15/2024	01/31/2024
Certified - Semi	146	01/01/2024	01/15/2024	02/01/2024
Certified - Semi	147	01/01/2024	01/15/2024	02/02/2024
Certified - Semi	150	02/01/2024	02/15/2024	02/15/2024
Certified - Semi	151	01/16/2024	01/31/2024	02/15/2024
Certified - Semi	152	01/16/2024	01/31/2024	02/15/2024
Certified - Semi	153	01/16/2024	01/31/2024	02/15/2024
Certified - Semi	154	01/16/2024	01/31/2024	02/16/2024
Classified - Semi	133	01/19/2024	01/19/2024	01/19/2024
Classified - Semi	140	01/16/2024	01/31/2024	01/30/2024
Classified - Semi	141	01/16/2024	01/31/2024	01/30/2024
Classified - Semi	150	02/01/2024	02/15/2024	02/15/2024
Classified - Semi	151	02/01/2024	02/15/2024	02/15/2024
Classified - Semi	152	02/01/2024	02/15/2024	02/16/2024

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
Certified - Semi - Period Number: 140					
10	3,214,499.34	0.00	158,568.72	402,961.12	3,776,029.18
50	0.00	44,746.35	0.00	0.00	44,746.35
80	4,249.47	0.00	479.70	556.38	5,285.55
Period Total:	\$3,218,748.81	\$44,746.35	\$159,048.42	\$403,517.50	\$3,826,061.08

Certified - Semi - Period Number: 150					
10	3,260,877.33	0.00	161,293.99	443,251.12	3,865,422.44
50	0.00	45,512.03	0.00	0.00	45,512.03
80	4,249.47	0.00	479.70	556.38	5,285.55
Period Total:	\$3,265,126.80	\$45,512.03	\$161,773.69	\$443,807.50	\$3,916,220.02

Classified - Semi - Period Number: 140					
10	773,762.29	0.00	2,060.62	212,859.00	988,681.91
20	265,940.59	0.00	797.88	2,594.50	269,332.97
40	8,577.82	0.00	0.00	2,175.00	10,752.82
50	0.00	76,575.70	0.00	0.00	76,575.70
51	0.00	0.00	72,347.13	0.00	72,347.13
80	7,228.96	0.00	351.23	1,107.00	8,687.19
Period Total:	\$1,055,509.66	\$76,575.70	\$75,556.86	\$218,735.50	\$1,426,377.72

Classified - Semi - Period Number: 150					
10	786,468.39	0.00	2,077.12	212,846.50	1,001,392.01
20	265,189.81	0.00	797.88	2,594.50	268,582.19
40	8,601.61	0.00	0.00	2,175.00	10,776.61
50	0.00	77,753.45	0.00	0.00	77,753.45
51	0.00	0.00	71,661.93	0.00	71,661.93

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
80	7,668.96	0.00	351.23	1,107.00	9,127.19
Period Total:	\$1,067,928.77	\$77,753.45	\$74,888.16	\$218,723.00	\$1,439,293.38

Certified - Semi - Period Number: 141

10	25,247.50	0.00	229.74	0.00	25,477.24
50	0.00	366.18	0.00	0.00	366.18
Period Total:	\$25,247.50	\$366.18	\$229.74	\$0.00	\$25,843.42

Certified - Semi - Period Number: 142

10	4,756.00	0.00	0.00	0.00	4,756.00
50	0.00	363.80	0.00	0.00	363.80
Period Total:	\$4,756.00	\$363.80	\$0.00	\$0.00	\$5,119.80

Certified - Semi - Period Number: 151

10	67,191.50	0.00	678.24	0.00	67,869.74
50	0.00	974.41	0.00	0.00	974.41
Period Total:	\$67,191.50	\$974.41	\$678.24	\$0.00	\$68,844.15

Certified - Semi - Period Number: 152

10	10,495.00	0.00	0.00	0.00	10,495.00
50	0.00	802.88	0.00	0.00	802.88
Period Total:	\$10,495.00	\$802.88	\$0.00	\$0.00	\$11,297.88

Classified - Semi - Period Number: 133

10	120.00	0.00	0.00	0.00	120.00
50	0.00	9.18	0.00	0.00	9.18
Period Total:	\$120.00	\$9.18	\$0.00	\$0.00	\$129.18

Certified - Semi - Period Number: 143

10	3,207.29	0.00	383.69	0.00	3,590.98
50	0.00	46.49	0.00	0.00	46.49
Period Total:	\$3,207.29	\$46.49	\$383.69	\$0.00	\$3,637.47

Certified - Semi - Period Number: 144

10	1,698.19	0.00	65.31	362.50	2,126.00
50	0.00	23.97	0.00	0.00	23.97
Period Total:	\$1,698.19	\$23.97	\$65.31	\$362.50	\$2,149.97

Certified - Semi - Period Number: 145

10	1,977.78	0.00	290.43	362.50	2,630.71
50	0.00	28.69	0.00	0.00	28.69
Period Total:	\$1,977.78	\$28.69	\$290.43	\$362.50	\$2,659.40

Certified - Semi - Period Number: 146

10	3,733.28	0.00	46.66	362.50	4,142.44
50	0.00	54.14	0.00	0.00	54.14
Period Total:	\$3,733.28	\$54.14	\$46.66	\$362.50	\$4,196.58

Classified - Semi - Period Number: 141

20	210.00	0.00	0.00	0.00	210.00
50	0.00	16.07	0.00	0.00	16.07
51	0.00	0.00	14.83	0.00	14.83
Period Total:	\$210.00	\$16.07	\$14.83	\$0.00	\$240.90

Certified - Semi - Period Number: 147

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
10	640.00	0.00	8.00	0.00	648.00
50	0.00	9.28	0.00	0.00	9.28
Period Total:	\$640.00	\$9.28	\$8.00	\$0.00	\$657.28
Classified - Semi - Period Number: 151					
10	3,176.49	0.00	0.00	0.00	3,176.49
20	520.47	0.00	0.00	0.00	520.47
50	0.00	282.83	0.00	0.00	282.83
51	0.00	0.00	54.29	0.00	54.29
Period Total:	\$3,696.96	\$282.83	\$54.29	\$0.00	\$4,034.08
Certified - Semi - Period Number: 153					
10	260.00	0.00	3.24	0.00	263.24
50	0.00	3.77	0.00	0.00	3.77
Period Total:	\$260.00	\$3.77	\$3.24	\$0.00	\$267.01
Classified - Semi - Period Number: 152					
10	405.00	0.00	0.00	0.00	405.00
20	1,200.00	0.00	0.00	0.00	1,200.00
50	0.00	122.78	0.00	0.00	122.78
51	0.00	0.00	84.72	0.00	84.72
Period Total:	\$1,605.00	\$122.78	\$84.72	\$0.00	\$1,812.50
Certified - Semi - Period Number: 154					
10	1,201.58	0.00	46.22	0.00	1,247.80
50	0.00	17.42	0.00	0.00	17.42
Period Total:	\$1,201.58	\$17.42	\$46.22	\$0.00	\$1,265.22
Grand Totals:	\$8,733,354.12	\$247,709.42	\$473,172.50	\$1,285,871.00	\$10,740,107.04

End of Report

Expenditure Summary Report

From Date: 1/17/2024
To Date: 1/17/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Avanti'S Italian Restaurant -Bloomington	V70496181	(blank)	15311	1/17/2024	146.15
Avanti'S Italian Restaurant -Bloomington Total					146.15
Beer, Julia Renee	V62834137	(blank)	25006	1/17/2024	54.80
Beer, Julia Renee Total					54.80
Coit, Ron	V12321655	(blank)	15312	1/17/2024	-
Coit, Ron Total					-
Goben, Denise L	V23040779	(blank)	25009	1/17/2024	105.98
Goben, Denise L Total					105.98
Grimsley, James A.	V42246409	(blank)	15313	1/17/2024	-
Grimsley, James A. Total					-
Hinshaw, Rachel M	V4713178	(blank)	25008	1/17/2024	22.45
	V6163938	(blank)	25008	1/17/2024	249.28
Hinshaw, Rachel M Total					271.73
Klokkenga, Jason	V86804439	(blank)	15314	1/17/2024	90.00
Klokkenga, Jason Total					90.00
Marian High School	V721508	(blank)	126978	1/17/2024	225.00
Marian High School Total					225.00
Maurer, Nicole L	V89878938	(blank)	15315	1/17/2024	210.92
Maurer, Nicole L Total					210.92
Pepsi Cola General Bot, Inc	V27537923	(blank)	25007	1/17/2024	521.70
Pepsi Cola General Bot, Inc Total					521.70
Phillips, Shanna	V14399512	(blank)	6731	1/17/2024	145.47
Phillips, Shanna Total					145.47
Slayback, Jackie	V18985770	(blank)	15316	1/17/2024	-
Slayback, Jackie Total					-
Unit 5 Vocational Training Ctr/Deck	December 2023 Lamin.	(blank)	9497	1/17/2024	57.00
Unit 5 Vocational Training Ctr/Deck Total					57.00
Vogel, Scott	V3596981	(blank)	6199	1/17/2024	115.00
Vogel, Scott Total					115.00
Wills, Richard L	V26923965	(blank)	15317	1/17/2024	-
Wills, Richard L Total					-
Wilson, Nick	V44404414	(blank)	15318	1/17/2024	150.00
Wilson, Nick Total					150.00
Zunkel, Luke	V32841241	(blank)	15319	1/17/2024	-
Zunkel, Luke Total					-
Grand Total					2,093.75

Expenditure Summary Report

From Date: 1/17/2024
To Date: 1/17/2024

Fund	Amount
99	2,093.75
Grand Total	2,093.75

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
A Drain Doctor	6819	2403243	258335	1/31/2024	2,900.00
A Drain Doctor Total					2,900.00
Ace Hardware	589615/5	2400205	258336	1/31/2024	148.06
	589524/5	2400205	258336	1/31/2024	8.98
	589737/5	2400205	258336	1/31/2024	14.38
	590015/5	2403308	258408	2/7/2024	19.36
	589860/5	2403274	258408	2/7/2024	49.73
	589866/5	2403274	258408	2/7/2024	29.81
	589837/5	2403248	258336	1/31/2024	13.49
	589811/5	2400205	258336	1/31/2024	69.81
	589815/5	2400205	258336	1/31/2024	64.74
	589825/5	2400205	258336	1/31/2024	63.86
	589793/5	2403218	258336	1/31/2024	17.99
	589796/5	2403218	258336	1/31/2024	9.96
	589776/5	2400205	258336	1/31/2024	13.75
	589773/5	2403218	258336	1/31/2024	23.41
	589774/5	2403218	258336	1/31/2024	17.09
	589782/5	2403218	258336	1/31/2024	3.19
	589783/5	2403218	258336	1/31/2024	63.84
	589754/5	2400205	258336	1/31/2024	40.72
	589757/5	2403218	258336	1/31/2024	5.03
	589759/5	2403218	258336	1/31/2024	33.28
	589715/5	2400205	258336	1/31/2024	49.09
	589721/5	2403218	258336	1/31/2024	61.77
	589698/5	2400205	258336	1/31/2024	62.57
	589702/5	2400205	258336	1/31/2024	45.49
	589704/5	2403218	258336	1/31/2024	41.25
	589709/5	2403218	258336	1/31/2024	6.80
	589691/5	2403218	258336	1/31/2024	62.10
	589682/5	2403220	258336	1/31/2024	61.31
	589680/5	2403218	258336	1/31/2024	16.45
	589670/5	2403218	258336	1/31/2024	61.85
	589649/5	2400205	258336	1/31/2024	10.00
	589636/5	2400205	258336	1/31/2024	62.63
	589744/5	2403218	258336	1/31/2024	143.33
	589624/5	2400205	258336	1/31/2024	35.61
	589603/5	2400205	258336	1/31/2024	62.76
	589588/5	2400205	258336	1/31/2024	52.38
	589595/5	2403218	258336	1/31/2024	39.26
	589587/5	2403220	258336	1/31/2024	19.79
	589577/5	2400205	258336	1/31/2024	8.98
	589566/5	2403218	258336	1/31/2024	115.15
	589575/5	2403218	258336	1/31/2024	14.86
	589558/5	2400205	258336	1/31/2024	117.84
	589557/5	2403218	258336	1/31/2024	75.88
	589539/5	2400205	258336	1/31/2024	29.66
	589518/5	2403218	258336	1/31/2024	12.39
	589523/5	2403218	258336	1/31/2024	29.67
	589497/5	2403218	258336	1/31/2024	69.43
	589489/5	2400205	258336	1/31/2024	15.29
	589488/5	2400205	258336	1/31/2024	11.49
Ace Hardware Total					2,105.56
Adams II, Mark Stephen	CONFREMB11172023	2403089	258404	1/31/2024	58.39
Adams II, Mark Stephen Total					58.39
Adelman, Joseph R	V59878910	(blank)	25027	1/30/2024	140.00
Adelman, Joseph R Total					140.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Adkins Trak Timing Associates	10829 (blank)		47624	2/1/2024	900.00
	10825 (blank)		47614	1/30/2024	1,150.00
	Indoor Meet Timing (blank)		47614	1/30/2024	1,000.00
Adkins Trak Timing Associates Total					3,050.00
Advance Auto Parts	6.25334E+12	2400202	258337	1/31/2024	35.73
	6.2534E+12	2400202	258337	1/31/2024	32.79
	6.2534E+12	2400202	258337	1/31/2024	87.04
	6.2534E+12	2400200	258337	1/31/2024	428.28
	6.2534E+12	2400202	258337	1/31/2024	113.78
	6.2534E+12	2400202	258337	1/31/2024	49.19
	6.2534E+12	2400200	258337	1/31/2024	220.65
	6.2534E+12	2400202	258337	1/31/2024	50.19
	6.2534E+12	2400202	258337	1/31/2024	51.56
	6.2534E+12	2400202	258337	1/31/2024	45.69
	6.2534E+12	2400200	258337	1/31/2024	364.98
	6.2534E+12	2400200	258337	1/31/2024	289.19
	6.2534E+12	2400202	258337	1/31/2024	33.55
	6.2534E+12	2400202	258337	1/31/2024	14.49
	6.2534E+12	2400202	258337	1/31/2024	23.75
	6.2534E+12	2400200	258337	1/31/2024	184.13
	6.2534E+12	2400200	258337	1/31/2024	13.90
	6.2534E+12	2400202	258337	1/31/2024	13.79
	6.2534E+12	2400200	258337	1/31/2024	232.94
	6.2534E+12	2400200	258337	1/31/2024	522.64
	6.2534E+12	2400200	258337	1/31/2024	80.98
	6.2534E+12	2400202	258337	1/31/2024	53.42
	6.2534E+12	2400202	258337	1/31/2024	199.99
	6.2534E+12	2400202	258337	1/31/2024	28.91
	6.2534E+12	2400200	258337	1/31/2024	74.67
	6.2534E+12	2400202	258337	1/31/2024	200.09
	6.2534E+12	2400202	258337	1/31/2024	7.03
	6.2534E+12	2400202	258337	1/31/2024	34.01
	6.2534E+12	2400202	258337	1/31/2024	21.76
	6.2534E+12	2400202	258337	1/31/2024	43.39
	6.2534E+12	2400202	258337	1/31/2024	8.99
	6.2534E+12	2400202	258337	1/31/2024	38.46
	6.2534E+12	2400202	258337	1/31/2024	160.67
	6.2534E+12	2400200	258337	1/31/2024	143.40
	6.25334E+12	2400202	258337	1/31/2024	15.38
	6.25334E+12	2400200	258337	1/31/2024	38.49
	6.25334E+12	2400200	258337	1/31/2024	143.40
	6.25334E+12	2400200	258337	1/31/2024	9.66
	6.25334E+12	2400202	258337	1/31/2024	61.73
	6.25334E+12	2400200	258337	1/31/2024	19.12
6.25334E+12	2400202	258337	1/31/2024	59.72	
6.25334E+12	2400200	258337	1/31/2024	32.19	
6.25334E+12	2400202	258337	1/31/2024	11.60	
6.25334E+12	2400202	258337	1/31/2024	267.80	
6.25333E+12	2400200	258337	1/31/2024	7.77	
6.25333E+12	2400202	258337	1/31/2024	149.40	
6.25333E+12	2400200	258337	1/31/2024	80.99	
6.25333E+12	2400200	258337	1/31/2024	112.64	
6.25333E+12	2400202	258337	1/31/2024	25.72	
6.25333E+12	2400202	258337	1/31/2024	107.08	
6.25333E+12	2400200	258337	1/31/2024	248.87	
6.25333E+12	2400200	258337	1/31/2024	23.09	
6.25333E+12	2400200	258337	1/31/2024	107.10	

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Advance Auto Parts	6.25333E+12	2400202	258337	1/31/2024	106.41
Advance Auto Parts	6.25333E+12	2400202	258337	1/31/2024	20.89
Advance Auto Parts	6.25333E+12	2400200	258337	1/31/2024	19.98
Advance Auto Parts	6.25333E+12	2400200	258337	1/31/2024	106.41
Advance Auto Parts	6.25333E+12	2400200	258337	1/31/2024	12.58
	6.25333E+12	2400200	258337	1/31/2024	110.99
	6.25333E+12	2400200	258337	1/31/2024	358.17
	6.25333E+12	2400202	258337	1/31/2024	13.14
	6.25333E+12	2400200	258337	1/31/2024	(220.00)
	6.25333E+12	2400202	258337	1/31/2024	23.79
	6.25333E+12	2400200	258337	1/31/2024	21.14
Advance Auto Parts Total					5,999.28
Aguilar, Michael	Invite Official 2	(blank)	47660	2/9/2024	55.00
Aguilar, Michael Total					55.00
Ahlemeyer, Michelle Rae	MILES202310	(blank)	258249	1/31/2024	115.08
	MILES202311	(blank)	258249	1/31/2024	141.41
	MILES202312	(blank)	258249	1/31/2024	91.50
Ahlemeyer, Michelle Rae Total					347.99
Albaugh, Nathaniel	V15106688	(blank)	25064	2/15/2024	140.00
Albaugh, Nathaniel Total					140.00
Albritton, Kathryn Ann	V12170915	(blank)	2780	1/29/2024	86.11
	V86976170	(blank)	2778	1/18/2024	104.05
Albritton, Kathryn Ann Total					190.16
Alpha Baking Co., Inc.	93920..	2403011	258338	1/31/2024	91.03
	93921..	2403011	258338	1/31/2024	33.54
	93922..	2403011	258338	1/31/2024	134.16
	93923..	2403011	258338	1/31/2024	67.86
	93924..	2403011	258338	1/31/2024	39.06
	93925..	2403011	258338	1/31/2024	57.89
	93926..	2403011	258338	1/31/2024	114.62
	93927..	2403011	258338	1/31/2024	82.55
	93928..	2403011	258338	1/31/2024	70.27
	93929..	2403011	258338	1/31/2024	109.03
	93930..	2403011	258338	1/31/2024	56.21
	93931..	2403011	258338	1/31/2024	77.44
	93932..	2403011	258338	1/31/2024	67.08
	93933..	2403011	258338	1/31/2024	138.51
	93934..	2403011	258338	1/31/2024	115.40
	93935..	2403011	258338	1/31/2024	47.51
	93936..	2403011	258338	1/31/2024	634.53
	93937..	2403011	258338	1/31/2024	554.98
	93938..	2403011	258338	1/31/2024	552.03
	93939..	2403011	258338	1/31/2024	823.61
	93940..	2403011	258338	1/31/2024	590.41
	93941..	2403011	258338	1/31/2024	488.86
	95794..	2403011	258338	1/31/2024	55.89
Alpha Baking Co., Inc. Total					5,002.47
Alt, Jessica L	V202829	2403364	258409	2/7/2024	47.13
Alt, Jessica L Total					47.13
Altorfer	WO430066467	2403193	258339	1/31/2024	2,884.00
	WO430066473	2403193	258339	1/31/2024	3,076.00
Altorfer Total					5,960.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Alvarez, Jill	V17248876	(blank)	15330	1/25/2024	12.60
Alvarez, Jill Total					12.60
Amazon Capital Services					
	1X7J4PM1DFYG	302240032	47695	2/20/2024	15.99
	1R44HJ7CDRPH	302240033	47695	2/20/2024	309.37
	1PHH3T1PYRQG	302240031	47695	2/20/2024	32.55
	13HG7H4JDYDYG	302240030	47681	2/12/2024	34.52
	PO 302240019	(blank)	47661	2/9/2024	5.25
	14PVLXKMT14C	302240028	47681	2/12/2024	139.95
	1Q6FKXPQLVT4	302240029	47661	2/9/2024	20.96
	1NY46M7CVLF1	302240026	47653	2/6/2024	69.98
	1FQCW9C3VT1X	302240027	47653	2/6/2024	61.74
	1PVF-G69R-RXRC	2403342	258410	2/7/2024	93.28
	1PVF-G69R-VTWY	2403326	258410	2/7/2024	93.96
	1LWV-YN4Q-F6VW	2403319	258410	2/7/2024	162.03
	1PJ4N3N4G91P	302240022	47640	2/5/2024	43.98
	1KFDXH7YFHPK	302240023	47640	2/5/2024	134.85
	1PTYGJ49HG9L	302240024	47640	2/5/2024	61.93
	1NWR-WNTK-61GD	2403283	258410	2/7/2024	45.43
	1PL4-LM3N-CHT7	2403238	258410	2/7/2024	36.48
	1717-GRDV-7GVF	2403292	258410	2/7/2024	582.00
	1M3W9LXL9JCQ	302240025	47625	2/1/2024	36.84
	V746511	(blank)	258340	1/31/2024	(68.99)
	V750890	(blank)	258340	1/31/2024	(262.75)
	16JF-9FWY-377L	2403269	258410	2/7/2024	171.46
	1PF4-YHYF-FXHK	2403259	258410	2/7/2024	67.26
	1H6YFM6H1TGX	302240020	47625	2/1/2024	24.99
	1VKXWKWK1V11	302240021	47625	2/1/2024	349.90
	1TX1-QH1F-4V16	2402955	258410	2/7/2024	8.00
	1Y7Q-QN93-7M79	2403237	258410	2/7/2024	215.98
	1VM1-Q4HV-61LG	2403252	258410	2/7/2024	75.79
	1JFTR-1TRF-79MP	2403229	258410	2/7/2024	2,188.71
	1MR3-YYHR-76H3	2403256	258410	2/7/2024	2,633.50
	1FCY-3GRL-6HX6	2403257	258410	2/7/2024	1,360.51
	1J4V-H6JR-9GGG	2403258	258410	2/7/2024	1,312.46
	1JFT-1TRF-7H4K	2403260	258410	2/7/2024	1,587.18
	1JC3CHVQ979P	302240019	47661	2/9/2024	701.89
	1WXG-XPRG-3XCX	2403254	258410	2/7/2024	129.76
	1Y7Q-QN93-49MW	2403263	258410	2/7/2024	97.98
	171Y-G69F-7XTG	2403196	258340	1/31/2024	79.05
	1FK7-MQ7M-73M3	2403200	258340	1/31/2024	72.96
	1LFD-HP71-3LGD	2403101	258340	1/31/2024	160.20
	13CL-WJ76-71X1	2403156	258340	1/31/2024	107.36
	1QK6-LWJX-JVNC	2403090	258340	1/31/2024	104.23
	1XLF-H17T-CPQ3	2403071	258340	1/31/2024	39.99
	1CRJ-R119-C3LF	2403099	258340	1/31/2024	76.91
	1J3F-GYN9-C4L9	2403201	258340	1/31/2024	9.99
	1DDG-KCP7-4LK7	2403092	258340	1/31/2024	59.99
	1GPH-VKY6-3CQR	2403083	258340	1/31/2024	172.62
	13P4-NHWM-CQL4	2403158	258340	1/31/2024	107.69
	176F-TRTC-CMCH	2403165	258340	1/31/2024	26.99
	1PHK-3YPP-J4RG	2403155	258340	1/31/2024	271.55
	11D4-6RN9-KYF7	2403161	258340	1/31/2024	91.94
	PO 302240016	(blank)	47581	1/24/2024	65.28
	1J6M-MMPP-Y64N	2403101	258410	2/7/2024	26.99
	1GV3-V6NH-L416	2403069	258340	1/31/2024	244.88
	146P-Q6KM-CXKF	2403017	258340	1/31/2024	245.67
	1VNM-96GV-FDCQ	2402955	258340	1/31/2024	178.80

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Amazon Capital Services	17L1-YC3H-DGH9	2402991	258340	1/31/2024	67.67
	1DPH-CJLC-9QJL	2403016	258340	1/31/2024	42.39
	1DPH-CJLC-7HCF	(blank)	258410	2/7/2024	(64.22)
	1QT7-XHM9-9N7H	2402997	258340	1/31/2024	130.43
	1MX1-WP17-HY16	2402877	258340	1/31/2024	190.70
	1DLJ-WXW3-D7XY	2402944	258340	1/31/2024	39.95
	1FJ3-W4RV-FV6Q	(blank)	258340	1/31/2024	(157.26)
Amazon Capital Services Total					14,967.47
American Pest Control	636936	2400207	258341	1/31/2024	1,230.00
American Pest Control Total					1,230.00
American Red Cross	22650440	(blank)	48100	1/24/2024	714.00
American Red Cross Total					714.00
Anderson, Mary E	CLRRC0118192024	(blank)	258449	2/7/2024	657.77
Anderson, Mary E Total					657.77
Arndt, Naomi	V75136686	(blank)	6733	1/24/2024	141.76
Arndt, Naomi Total					141.76
Avanti'S Italian Restaurant -Bloomington	Mock Trial Feb 12	(blank)	47686	2/14/2024	132.50
	V6990397	(blank)	25041	2/8/2024	39.20
	5803	(blank)	48177	2/8/2024	252.25
	Feb Statement	(blank)	47662	2/9/2024	675.00
	V81310830	(blank)	6748	2/7/2024	513.15
	V56891910	(blank)	22296	2/9/2024	252.00
	V72604020	(blank)	15365	2/6/2024	816.50
	V65852794	(blank)	3021	1/19/2024	56.80
	6776	2402813	258411	2/7/2024	-
Avanti'S Italian Restaurant -Bloomington Total					2,737.40
B & B Awards & Recognition	20052960	(blank)	48153	2/7/2024	396.47
	20053270	(blank)	48101	1/24/2024	64.00
B & B Awards & Recognition Total					460.47
Baby Fold	STMTJANUARY2024	2403232	258342	1/31/2024	90,028.47
Baby Fold Total					90,028.47
Bachman, Angie	V45003210	(blank)	15331	1/25/2024	143.76
Bachman, Angie Total					143.76
Bachman, Lynette S	MILES202401	(blank)	258450	2/7/2024	72.36
Bachman, Lynette S Total					72.36
Bauer Crops & Cattle	1097	(blank)	48178	2/15/2024	56.00
	1095	(blank)	48154	2/7/2024	102.00
	V28006871	(blank)	2779	1/25/2024	60.00
	1090	(blank)	48102	1/24/2024	112.00
Bauer Crops & Cattle Total					330.00
Beavins, Mary	REMB01302024	(blank)	258250	1/31/2024	295.00
Beavins, Mary Total					295.00
Beer, Julia Renee	V38320035	(blank)	25062	2/15/2024	18.99
	V91569890	(blank)	6753	2/13/2024	29.68
	V32928738	(blank)	6749	2/7/2024	98.09
Beer, Julia Renee Total					146.76

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Beggs, Elizabeth Sue	SSL 1	(blank)	47687	2/14/2024	48.80
Beggs, Elizabeth Sue Total					48.80
Beiersdorf, Paul	Conf Boy Swim Off	(blank)	48124	1/29/2024	125.00
Beiersdorf, Paul Total					125.00
Belleville West High School	Speech Entry	(blank)	47594	1/26/2024	45.00
	V9363865	(blank)	20767	1/30/2024	275.00
	tournament fees	(blank)	48103	1/24/2024	140.00
Belleville West High School Total					460.00
Bennett Electronics		35958 2402260	258343	1/31/2024	1,737.00
		35960 2402946	258343	1/31/2024	17,037.00
		35831 2403281	258412	2/7/2024	118.00
		35725 2402292	258343	1/31/2024	354.00
Bennett Electronics Total					19,246.00
Bennett, Cora	V84404283	(blank)	25017	1/19/2024	86.75
	V65382170	(blank)	25017	1/19/2024	59.35
Bennett, Cora Total					146.10
Bennett, Susan C	V61820384	(blank)	1903	2/16/2024	48.39
Bennett, Susan C Total					48.39
Bennett, Tara Marie	MILES202312	(blank)	258251	1/31/2024	23.25
Bennett, Tara Marie Total					23.25
Beoletto, Lacey Nicole	V99382679	(blank)	4137	2/8/2024	35.00
Beoletto, Lacey Nicole Total					35.00
Best Buddies In Illinois	Bracelets 2024	(blank)	48179	2/15/2024	120.00
Best Buddies In Illinois Total					120.00
Bierbaum, John	Mock Trial Food	(blank)	47615	1/30/2024	72.47
Bierbaum, John Total					72.47
Bishop, John	Intercity Boys Offic	(blank)	48104	1/24/2024	125.00
Bishop, John Total					125.00
Bjk Welding Solutions		4859 2403066	258344	1/31/2024	704.00
Bjk Welding Solutions Total					704.00
Blair, Michelle A.	V74502330	(blank)	15381	2/13/2024	-
	V74126795	(blank)	25052	2/9/2024	120.00
	V20587430	(blank)	15355	1/29/2024	-
	V8293968	(blank)	15349	1/26/2024	80.00
Blair, Michelle A. Total					200.00
Blanchette, Kerra Lynn	V15760350	(blank)	15332	1/25/2024	-
Blanchette, Kerra Lynn Total					-
Blick Art Materials	V53301971	(blank)	3027	2/15/2024	125.61
Blick Art Materials Total					125.61
Block, Glenn	V12231900	(blank)	25056	2/12/2024	80.00
Block, Glenn Total					80.00
Bloomington High School	V27583066	(blank)	20768	1/30/2024	130.00
	V38675931	(blank)	20782	1/30/2024	250.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Bloomington High School	V44637050	(blank)	20785	1/30/2024	200.00
	V53287767	(blank)	20786	1/30/2024	250.00
	V55983915	(blank)	20787	1/30/2024	75.00
	V84543431	(blank)	20788	1/30/2024	175.00
	IHSA Regionals	(blank)	48125	1/29/2024	240.00
	V707083	2403315	258508	2/7/2024	180.00
Bloomington High School Total					1,500.00
Blue Cross Blue Shield Of Illinois	3.83168E+11	(blank)	0	2/20/2024	134,105.21
	3.83164E+11	(blank)	0	2/13/2024	254,816.36
	3.83162E+11	(blank)	0	2/6/2024	152,669.53
	7.60679E+11	(blank)	0	2/6/2024	105,700.99
	3.83168E+11	(blank)	0	1/30/2024	223,006.48
	3.83166E+11	(blank)	0	1/24/2024	215,423.49
Blue Cross Blue Shield Of Illinois Total					1,085,722.06
Blue Springs, Inc.	46809	2402702	258345	1/31/2024	127.50
	46833	2402702	258345	1/31/2024	200.00
	44581	2402702	258345	1/31/2024	137.85
	46335	2402702	258345	1/31/2024	525.00
	45122	2402702	258345	1/31/2024	90.00
	43419	2402702	258345	1/31/2024	200.00
Blue Springs, Inc. Total					1,280.35
Bmi Supply	IN201097	2402151	258346	1/31/2024	245.55
Bmi Supply Total					245.55
Bobcat Of Peoria	02-83428	2403191	258347	1/31/2024	175.00
Bobcat Of Peoria Total					175.00
Bokesch-Parsons, Charlene L	V45827170	(blank)	15376	2/12/2024	61.00
Bokesch-Parsons, Charlene L Total					61.00
Bordner, Kelly L	MILES202401	(blank)	258451	2/7/2024	50.12
Bordner, Kelly L Total					50.12
Boyd Jr., Willie	Official 1 Feb 17	(blank)	47688	2/14/2024	110.00
	Invite Official 1	(blank)	47663	2/9/2024	55.00
Boyd Jr., Willie Total					165.00
Bradfield'S Computer Supply	568285	2403180	258413	2/7/2024	976.00
Bradfield'S Computer Supply Total					976.00
Bradford Supply Company	2581080	2403190	258348	1/31/2024	11.17
Bradford Supply Company Total					11.17
Bradley Bourbonnais High School	Midwest Crossroads 1	(blank)	47595	1/26/2024	250.00
Bradley Bourbonnais High School Total					250.00
Bradley University Jazz Ensembles	V873157	2403167	258245	1/31/2024	300.00
Bradley University Jazz Ensembles Total					300.00
Braman, Becky	Sr Pillows	(blank)	47582	1/24/2024	267.57
Braman, Becky Total					267.57
Brantley, Dumas	BSU snacks	(blank)	48079	1/18/2024	27.86
Brantley, Dumas Total					27.86
Brigham, Amy B	V3910126	(blank)	7274	2/15/2024	35.68

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Brigham, Amy B Total					35.68
Broach, James C	V65118506	(blank)	25071	2/16/2024	347.22
Broach, James C Total					347.22
Bromley, Michael	Referee 3	(blank)	47626	2/1/2024	75.00
Bromley, Michael Total					75.00
Brown, Dayna Robyn	MILES202310-12	(blank)	258452	2/7/2024	323.24
Brown, Dayna Robyn Total					323.24
Bsn Sports					
	924785168	(blank)	47696	2/20/2024	811.80
	923381575	(blank)	48180	2/15/2024	3,698.63
	924237746	(blank)	48180	2/15/2024	106.40
	924697719	(blank)	48180	2/15/2024	557.74
	924692490/924512009	(blank)	48155	2/7/2024	2,614.06
	924716653	(blank)	47664	2/9/2024	851.38
	924624646	(blank)	48126	1/29/2024	397.42
	924623104	(blank)	47616	1/30/2024	657.64
	V17748816	(blank)	22282	1/30/2024	2,771.31
	924609813	(blank)	47596	1/26/2024	577.67
	923086140	(blank)	48105	1/24/2024	127.54
	V19236835	(blank)	25016	1/19/2024	53.00
	924238678	(blank)	47583	1/24/2024	125.43
	920520635	(blank)	48080	1/18/2024	193.20
	924070264	(blank)	48080	1/18/2024	2,601.97
	307808044	2403082	258349	1/31/2024	1,300.00
Bsn Sports Total					17,445.19
Budak, Heather L	V234264	2403343	258414	2/7/2024	97.75
Budak, Heather L Total					97.75
Budzinski, Ryan A	129463	2403359	258415	2/7/2024	42.00
Budzinski, Ryan A Total					42.00
Burriss Equipment	PS3016388-1	2403249	258350	1/31/2024	1,903.61
Burriss Equipment Total					1,903.61
Burroughs, Jill A	V49643531	(blank)	2642	2/1/2024	86.75
Burroughs, Jill A Total					86.75
Bushue Background Screening	mclean5-20240131	2403352	258453	2/7/2024	2,700.00
	McLean5EHR-20240131	2403352	258453	2/7/2024	1,184.00
	McLean5vols-20240131	2403352	258453	2/7/2024	1,744.00
Bushue Background Screening Total					5,628.00
Busy Corner, Inc.	Madrigal Pies 2024	(blank)	47689	2/14/2024	1,313.27
Busy Corner, Inc. Total					1,313.27
Camelot Therapeutic Schools, Llc	INV181437	2403074	258351	1/31/2024	3,581.70
Camelot Therapeutic Schools, Llc Total					3,581.70
Capitol Group	S2421988.001	2403184	258352	1/31/2024	68.68
	S2420572.001	2403184	258352	1/31/2024	347.08
	S2418277.001	2403184	258352	1/31/2024	73.01
	S2417826.002	2403184	258352	1/31/2024	717.24
Capitol Group Total					1,206.01
Carey, Delilah	REFUND01292024	(blank)	258252	1/31/2024	38.65

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Carey, Delilah Total					38.65	
Carlock Pto	V73466920	(blank)	5143	1/18/2024	9.00	
Carlock Pto Total					9.00	
Carl'S Pro Band Instrument Repair		1202	2403361	258416	2/7/2024	240.40
	V230744		2403130	258353	1/31/2024	6,200.00
		1193	2403177	258353	1/31/2024	180.00
Carl'S Pro Band Instrument Repair Total					6,620.40	
Carolina Biological Supply Co		514221	2403072	258417	2/7/2024	481.75
	52430442 RI		2403271	258417	2/7/2024	56.85
	52405956 RI		2402812	258354	1/31/2024	112.90
Carolina Biological Supply Co Total					651.50	
Carter, Matthew A	V46788130	(blank)	2851	2/7/2024	6.98	
Carter, Matthew A Total					6.98	
Carter, Paul W	V776721		2403346	258418	2/7/2024	60.61
Carter, Paul W Total					60.61	
Casey'S Garden Center	V75585050	(blank)	4139	2/13/2024	40.00	
	Swim Sr Night	(blank)	47665	2/9/2024	30.00	
	V95656824	(blank)	7271	2/7/2024	40.00	
	V691448	(blank)	5160	1/30/2024	57.00	
Casey'S Garden Center Total					167.00	
Cattaneo, Alyssa	V196158		2403264	258355	1/31/2024	18.60
Cattaneo, Alyssa Total					18.60	
Ccmsi	0149724-IN	(blank)	0	2/7/2024	133,314.57	
	0152528-IN		2403068	258356	1/31/2024	21,790.00
Ccmsi Total					155,104.57	
Cdw Computer Centers, Inc	ZR00442638		2403291	258419	2/7/2024	136.41
Cdw Computer Centers, Inc Total					136.41	
Cell Electric Llc	23-0777		2403186	258357	1/31/2024	2,221.00
Cell Electric Llc Total					2,221.00	
Central Supply Co		199544	2403305	258420	2/7/2024	668.40
Central Supply Co Total					668.40	
Champaign Centennial Hs	V41817614	(blank)	20769	1/30/2024	300.00	
Champaign Centennial Hs Total					300.00	
Champaign Central High School	V12729656	(blank)	20770	1/30/2024	170.00	
Champaign Central High School Total					170.00	
Chatham Glenwood Middle School	V15397364	(blank)	15375	2/9/2024	200.00	
Chatham Glenwood Middle School Total					200.00	
Children'S Discovery Museum	V71866746	(blank)	4140	2/16/2024	125.00	
Children'S Discovery Museum Total					125.00	
Chittiprolu, Sudha	UCP11272023	(blank)	258237	1/24/2024	139.84	
Chittiprolu, Sudha Total					139.84	
City Of Bloomington		10972	2403350	258421	2/7/2024	50,000.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
City Of Bloomington Total					50,000.00
City Of Bloomington - Utilities	1075219	2400011	258253	1/31/2024	472.67
	1077473	2400011	258253	1/31/2024	816.51
	1078051	2400011	258253	1/31/2024	844.94
	1078348	2400011	258253	1/31/2024	1,000.41
City Of Bloomington - Utilities Total					3,134.53
Clark, Kimberly	BSU Culture Club	(blank)	48181	2/15/2024	35.15
	Decor for BSU	(blank)	48156	2/7/2024	10.00
Clark, Kimberly Total					45.15
Clayton Holdings, LLC	148485	2402980	258358	1/31/2024	34,505.43
Clayton Holdings, LLC Total					34,505.43
Clean The Uniform Company	32238220	2400201	258359	1/31/2024	75.05
	32236623	2400201	258359	1/31/2024	75.05
	32234994	2400201	258359	1/31/2024	75.05
	32233326	2400201	258359	1/31/2024	75.05
	32231678	2400201	258359	1/31/2024	75.05
Clean The Uniform Company Total					375.25
Clinton High School 1	V68201233	(blank)	20771	1/30/2024	250.00
Clinton High School 1 Total					250.00
Coit, Ron	V29271165	(blank)	25066	2/15/2024	140.00
Coit, Ron Total					140.00
Coleman, Kentrica	CONFREMB11172023	2403138	258360	1/31/2024	131.42
Coleman, Kentrica Total					131.42
Collier, Elizabeth	V8270607	(blank)	22283	1/30/2024	48.93
	V78974090	(blank)	22276	1/25/2024	252.27
Collier, Elizabeth Total					301.20
Column Software, PBC	7B9C7088-0001	2403091	258361	1/31/2024	114.29
Column Software, PBC Total					114.29
Comcast Business	JANUARYSTMT2024	2403338	258422	2/7/2024	398.00
Comcast Business Total					398.00
Commerce Bank - Commercial Cards	OGRA-9211-20240115	2403353	0	2/5/2024	557.61
	FITZ-2254-20240115	2403125	0	2/5/2024	302.97
	STYC-1202-20240115	2403122	0	2/5/2024	1,649.05
	VOGE-3494-20240115	2403077	0	2/5/2024	19.99
	TENU-2922-20240115	2403320	0	2/5/2024	340.38
	MART-4494-20240115	2403116	0	2/5/2024	2,101.65
	NICA-1228-20240115	2403127	0	2/5/2024	1,276.75
	OXAR-8856-20240115	2403226	0	2/5/2024	676.97
	RILE-3787-20240115	2403329	0	2/5/2024	123.36
	PALM-1194-20240115	2403330	0	2/5/2024	481.24
	ZBRO-7828-20240115	2403085	0	2/5/2024	42.58
	THOM-3811-20240115	2403129	0	2/5/2024	115.46
	BEGG-4263-20240115	2403093	0	2/5/2024	49.00
	VERD-9896-20240115	2403097	0	2/5/2024	89.98
	CODR-4075-20240115	2403098	0	2/5/2024	974.78
	WEBS-3880-20240115	2403103	0	2/5/2024	307.64
	TEMP-5124-20230115	2403493	0	2/5/2024	1,106.08
MACK-1210-20240115	2403081	0	2/5/2024	348.05	

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Commerce Bank - Commercial Cards	KNEP-3795-20240115	2403107	0	2/5/2024	247.60	
Commerce Bank - Commercial Cards	HEIM-1186-20240115	2403289	0	2/5/2024	1,034.14	
Commerce Bank - Commercial Cards	ROOP-7310-20240115	2403204	0	2/5/2024	56.36	
Commerce Bank - Commercial Cards	BENN-0710-20240115	2403234	0	2/5/2024	29.44	
Commerce Bank - Commercial Cards	FOGA-2254-20240115	2403420	0	2/5/2024	617.14	
Commerce Bank - Commercial Cards	DAVE-8038-20240115	2403202	0	2/5/2024	459.51	
Commerce Bank - Commercial Cards	EDWA-1551-20240115	2403324	0	2/5/2024	1,442.43	
Commerce Bank - Commercial Cards	ELLI-7313-20240115	2403293	0	2/5/2024	640.08	
Commerce Bank - Commercial Cards	ROGE-2319-20240115	2403087	0	2/5/2024	195.21	
Commerce Bank - Commercial Cards	BOZA-2301-20240115	2403189	0	2/5/2024	252.11	
Commerce Bank - Commercial Cards	ADEL-7777-20240115	2403419	0	2/5/2024	9,288.09	
Commerce Bank - Commercial Cards	REWE-0094-20240115	2403297	0	2/5/2024	1,680.33	
Commerce Bank - Commercial Cards	STAN-4051-20240115..	2403076	0	2/5/2024	2,888.13	
Commerce Bank - Commercial Cards	WILK-8923-20240115	2403417	0	2/5/2024	530.32	
Commerce Bank - Commercial Cards	SARG-5504-20240115	2403075	0	2/5/2024	110.99	
Commerce Bank - Commercial Cards	LAMB-1341-20240115	2403154	0	2/5/2024	1,386.14	
Commerce Bank - Commercial Cards	HILL-5932-20240115	2403225	0	2/5/2024	365.34	
Commerce Bank - Commercial Cards	BROW-3472-20240115	2403235	0	2/5/2024	5,672.89	
Commerce Bank - Commercial Cards	COOP-2498-20240115.	2403150	0	2/5/2024	1,424.25	
Commerce Bank - Commercial Cards	BACK-9856-20240115.	2403152	0	2/5/2024	1,358.43	
Commerce Bank - Commercial Cards	LAMB-1341-20240115.	2403178	0	2/5/2024	241.46	
Commerce Bank - Commercial Cards	STAN-4051-20240115.	2403078	0	2/5/2024	93.33	
Commerce Bank - Commercial Cards	COOP-2498-20240115	2403141	0	2/5/2024	1,051.77	
Commerce Bank - Commercial Cards	LAMB-7537-20240115	2403262	0	2/5/2024	900.00	
Commerce Bank - Commercial Cards	STAN-4051-20240115	2403079	0	2/5/2024	1,639.50	
Commerce Bank - Commercial Cards	LAMB-1341-20240115..	2403151	0	2/5/2024	2,521.38	
Commerce Bank - Commercial Cards	BACK-9856-20240115	2403153	0	2/5/2024	24.97	
Commerce Bank - Commercial Cards	CHAP-8793-20240115	2403157	0	2/5/2024	3,418.57	
Commerce Bank - Commercial Cards	SHEL-8505-20240115	2403273	0	2/5/2024	123.00	
Commerce Bank - Commercial Cards	WEBB-7756-20240115	2403140	0	2/5/2024	545.75	
Commerce Bank - Commercial Cards	PENN-4743-20240115	2403135	0	2/5/2024	716.70	
Commerce Bank - Commercial Cards Total					51,518.90	
Confidential On-Site Paper Shreddin						
		143946	2403227	258362	1/31/2024	32.24
Confidential On-Site Paper Shreddin Total					32.24	
Conklin, Tom						
	Official 2nd check	(blank)	47638	2/2/2024	75.00	
	Referee 2	(blank)	47627	2/1/2024	75.00	
Conklin, Tom Total					150.00	
Conley, Rebecca Renae						
	EOP lunch	(blank)	48157	2/7/2024	71.24	
Conley, Rebecca Renae Total					71.24	
Connor Co						
	SO10741535.001	2403067	258363	1/31/2024	1,262.18	
	SO10731689.001	2403067	258363	1/31/2024	225.87	
	SO10744981.001	2403067	258363	1/31/2024	(187.75)	
	SO10742176.001	2403067	258363	1/31/2024	51.31	
	SO10739925.001	2403067	258363	1/31/2024	350.36	
	SO10736879.001	2403067	258363	1/31/2024	141.14	
	SO10717598.002	2403067	258363	1/31/2024	1,245.99	
	SO10720560.001	2403067	258363	1/31/2024	95.73	
	SO10724488.001	2403067	258363	1/31/2024	1,475.68	
	SO10717598.001	2403067	258363	1/31/2024	618.54	
	SO10681499.001	2403067	258363	1/31/2024	2,711.41	
	SO10714900.001	2403067	258363	1/31/2024	109.71	
	SO10704811.002	2403067	258363	1/31/2024	417.83	
Connor Co Total					8,518.00	
Cooper, Jori Elizabeth						
	V37485633	(blank)	25031	2/1/2024	80.00	

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Cooper, Jori Elizabeth Total					80.00
Corn Belt Energy Corporation	ACCT#531400	2400003	258240	1/31/2024	10,898.41
Corn Belt Energy Corporation Total					10,898.41
Cosgrove Distributors	155527	(blank)	48182	2/15/2024	114.88
	155523A	(blank)	15377	2/12/2024	195.79
	155413	(blank)	15366	2/6/2024	222.92
	155037	(blank)	48081	1/18/2024	168.94
Cosgrove Distributors Total					702.53
Cpg Print & Marketing Llc		42041 (blank)	48127	1/29/2024	77.50
Cpg Print & Marketing Llc Total					77.50
CRA Consulting, LLC		10004 2403199	258364	1/31/2024	2,050.00
CRA Consulting, LLC Total					2,050.00
Crescent Electric Supply Co	S512015296.001	2403185	258246	1/31/2024	356.03
	S512011618.001	2403185	258246	1/31/2024	261.12
Crescent Electric Supply Co Total					617.15
Crown Trophy	V63264082	(blank)	3022	1/26/2024	627.10
	V384731	(blank)	5155	1/24/2024	324.95
Crown Trophy Total					952.05
Culligan Water Conditioning	V54418817	(blank)	6745	2/2/2024	73.50
	V35116922	(blank)	5144	1/18/2024	39.50
Culligan Water Conditioning Total					113.00
Cumulus Media-Bloomington	BB3952764	2403236	258365	1/31/2024	35.00
	BB3952765	2403236	258365	1/31/2024	210.00
Cumulus Media-Bloomington Total					245.00
Current, Mary D	V25733982	(blank)	3026	2/14/2024	13.00
Current, Mary D Total					13.00
Daniels, Colleen	Cheer trainer	(blank)	47584	1/24/2024	250.00
Daniels, Colleen Total					250.00
Darnell, Michelle	Away meals	(blank)	48158	2/7/2024	317.14
Darnell, Michelle Total					317.14
Daugherty, Thomas E.	Invite Official 3	(blank)	47666	2/9/2024	110.00
Daugherty, Thomas E. Total					110.00
Davenport, Leslie A	V79670761	(blank)	1904	2/16/2024	60.00
Davenport, Leslie A Total					60.00
Davidson, Josiah B	V271928	2403347	258423	2/7/2024	29.74
Davidson, Josiah B Total					29.74
Davis, Regina	Senior Decoration	(blank)	48183	2/15/2024	30.20
	Senior gifts	(blank)	48183	2/15/2024	14.99
	Senior Gifts 2024	(blank)	48183	2/15/2024	27.77
	Shipping scholarship	(blank)	48159	2/7/2024	15.14
	Costume Rhinestones	(blank)	48082	1/18/2024	29.86
Davis, Regina Total					117.96
Davis, Wendy Leigh	PBIS Staff Activity	(blank)	48093	1/19/2024	224.02

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Davis, Wendy Leigh Total					224.02
Debord, Jill Anne	V158545	2403062	258366	1/31/2024	20.01
Debord, Jill Anne Total					20.01
Delahunt, Lindsey Marie	V50237867	(blank)	15333	1/25/2024	29.40
Delahunt, Lindsey Marie Total					29.40
Demco, Inc		7424662 (blank)	48137	1/31/2024	103.25
		7420989 (blank)	48083	1/18/2024	393.88
Demco, Inc Total					497.13
Denny'S Doughnuts & Bakery		994611 (blank)	48184	2/15/2024	265.00
	V89293773	(blank)	25037	2/2/2024	63.80
		992650 (blank)	47585	1/24/2024	47.00
Denny'S Doughnuts & Bakery Total					375.80
Dewald, Douglas	V62888116	(blank)	25048	2/8/2024	140.00
	V45887327	(blank)	15350	1/26/2024	140.00
Dewald, Douglas Total					280.00
Dobbeck, Kaitlin M	V74344612	(blank)	9502	2/14/2024	110.00
Dobbeck, Kaitlin M Total					110.00
Dodds, Heidi C	V73774604	(blank)	2646	2/12/2024	45.00
Dodds, Heidi C Total					45.00
Dodge, Jeffrey M	V83106546	(blank)	15334	1/25/2024	47.60
Dodge, Jeffrey M Total					47.60
Don Owen Tire Service, Inc		326325 2403247	258367	1/31/2024	26.00
Don Owen Tire Service, Inc Total					26.00
Doty, Ashton C	V62742557	(blank)	25025	1/29/2024	91.94
Doty, Ashton C Total					91.94
Drengwitz, Jason	FB workout snacks	(blank)	48084	1/18/2024	244.84
Drengwitz, Jason Total					244.84
Dupureur, Terry	V30295609	(blank)	15356	1/29/2024	80.00
Dupureur, Terry Total					80.00
Dytrych, Amanda	V45085641	(blank)	3025	2/14/2024	23.99
	V62543840	(blank)	3025	2/14/2024	139.89
Dytrych, Amanda Total					163.88
Eads, Tory	V95341917	(blank)	6737	1/25/2024	150.56
Eads, Tory Total					150.56
East Peoria Hs	V42110318	(blank)	20772	1/30/2024	200.00
East Peoria Hs Total					200.00
East St. Louis Senior High School	Midwest Crossroads 2	(blank)	47597	1/26/2024	250.00
East St. Louis Senior High School Total					250.00
Easter, Erin	V40293294	(blank)	15335	1/25/2024	31.20
Easter, Erin Total					31.20
Eckert, Emily Marie	V5684517	(blank)	5511	2/8/2024	17.32

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Eckert, Emily Marie Total					17.32
Ecolab	6342691424	2403038	258368	1/31/2024	3,810.94
Ecolab Total					3,810.94
Edmentum	Q-611252	2403368	258424	2/7/2024	1,225.50
	Q-611252.	2403369	258424	2/7/2024	43,030.00
	INV3221792	2403171	258369	1/31/2024	2,950.00
Edmentum Total					47,205.50
Edwards, Sarah Lynn	V148662	(blank)	5163	2/15/2024	47.97
	V276012	(blank)	5161	1/30/2024	354.73
	V247154	(blank)	5156	1/24/2024	56.21
Edwards, Sarah Lynn Total					458.91
Egge, Sarah Ann	clrrc011701192024	(blank)	258254	1/31/2024	144.51
Egge, Sarah Ann Total					144.51
Eickelschulte, Ray	Big 12 Wres Official	(blank)	48094	1/19/2024	275.00
Eickelschulte, Ray Total					275.00
Elpayaa, Lauren	MILES202312	(blank)	258255	1/31/2024	71.58
	MILES202401	(blank)	258454	2/7/2024	63.25
Elpayaa, Lauren Total					134.83
Emerick, Drew Mathew	MILES202401	(blank)	258455	2/7/2024	62.65
	IHSTCA	(blank)	47641	2/5/2024	120.00
	Player meals	(blank)	47574	1/18/2024	74.12
Emerick, Drew Mathew Total					256.77
Emery, Jefferey Ryan	Big 12 Conf Official	(blank)	48106	1/24/2024	230.00
Emery, Jefferey Ryan Total					230.00
Engraving Express	V94054200	(blank)	25061	2/15/2024	68.00
Engraving Express Total					68.00
Essential Elements Music Class	HL01111546	2403321	258425	2/7/2024	11,960.00
Essential Elements Music Class Total					11,960.00
Etcheson Spa & Pool	231401	2403303	258426	2/7/2024	507.58
Etcheson Spa & Pool Total					507.58
Eugene Field Secondary Service	V964454	2402135	258427	2/7/2024	8.00
Eugene Field Secondary Service Total					8.00
Evans Junior High School	V680227	2403056	258370	1/31/2024	725.00
Evans Junior High School Total					725.00
Evans, Rachel M	Speech materials Feb	(blank)	47654	2/6/2024	21.78
	Speech materials	(blank)	47598	1/26/2024	33.82
Evans, Rachel M Total					55.60
Evergreen Fs	96485	2403183	258371	1/31/2024	3,455.00
	96486	2403183	258371	1/31/2024	4,666.14
	96487	2403183	258371	1/31/2024	352.68
	96488	2403183	258371	1/31/2024	98.79
	96489	2403183	258371	1/31/2024	316.34
	96490	2403183	258371	1/31/2024	252.68
	96491	2403183	258371	1/31/2024	262.88

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Evergreen Fs	96492	2403183	258371	1/31/2024	309.41
Evergreen Fs Total					9,713.92
Ewalt, Melinda	Totes/supplies	(blank)	48107	1/24/2024	39.16
Ewalt, Melinda Total					39.16
Fairfield, James	Invite Official 4	(blank)	47667	2/9/2024	110.00
Fairfield, James Total					110.00
Farm & Fleet of Bloomington	8599	2403187	258372	1/31/2024	207.97
	36	2403192	258372	1/31/2024	9.49
	8890	2403187	258372	1/31/2024	137.17
	8476	2403187	258372	1/31/2024	83.96
	8419	2403187	258372	1/31/2024	6.17
Farm & Fleet of Bloomington Total					444.76
Fastsigns	42361	(blank)	47642	2/5/2024	28.56
	41757	(blank)	47586	1/24/2024	1,234.97
Fastsigns Total					1,263.53
Feeney, Amy	Pizza Cyber Pat	(blank)	48185	2/15/2024	25.99
	Pizza Cyber 1/19	(blank)	48160	2/7/2024	-
Feeney, Amy Total					25.99
Feeney, David George	Remb Guest speaker	(blank)	48161	2/7/2024	150.00
	Dinner after game	(blank)	48138	1/31/2024	443.32
	Food for team	(blank)	48108	1/24/2024	309.69
Feeney, David George Total					903.01
Fieser, Roger	V12698952	(blank)	15336	1/25/2024	135.80
Fieser, Roger Total					135.80
First Student	11923525	2403312	258373	1/31/2024	87,204.78
First Student Total					87,204.78
Fish, Jill E	V13239995	(blank)	3024	2/12/2024	34.70
Fish, Jill E Total					34.70
Five Star Water	V91172385	(blank)	2853	2/14/2024	73.00
	V15039441	(blank)	6377	2/9/2024	75.50
	45292	2403317	258428	2/7/2024	83.70
	V72155250	(blank)	7268	1/30/2024	8.75
	V64713566	(blank)	6375	1/25/2024	46.75
	V54259620	(blank)	2849	1/18/2024	58.30
Five Star Water Total					346.00
Flood, Jessica Marie	Pizza for monitors	(blank)	48095	1/19/2024	35.92
Flood, Jessica Marie Total					35.92
Fogal, Tina Marie	V47825876	(blank)	5512	2/8/2024	50.00
Fogal, Tina Marie Total					50.00
Follett Content Solutions, Llc	306248F	2402675	258374	1/31/2024	1,205.44
Follett Content Solutions, Llc Total					1,205.44
Ford, Nathan G	V24351648	(blank)	4136	1/30/2024	492.80
Ford, Nathan G Total					492.80
Forget Me Not Flowers	V375408	(blank)	126983	2/9/2024	114.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Forget Me Not Flowers	V23489598	(blank)	22296	2/9/2024	81.56
	V700878	(blank)	5157	1/24/2024	110.00
Forget Me Not Flowers Total					305.56
Foster, Nathan C	Gear/Food/meals	(blank)	48139	1/31/2024	195.52
	Food Wheaton	(blank)	48109	1/24/2024	97.20
	Food/hotel Wheaton	(blank)	48109	1/24/2024	2,707.04
	V790395	2403100	258375	1/31/2024	155.55
Foster, Nathan C Total					3,155.31
Frontier	STMT012024	2400007	258241	1/31/2024	378.38
	V835308	2400007	258241	1/31/2024	4,000.08
Frontier Total					4,378.46
Fudge, Dawn M	Boys Swim Food	(blank)	47587	1/24/2024	144.10
Fudge, Dawn M Total					144.10
Funfar, Angela L	CLRRC0118192024	(blank)	258256	1/31/2024	564.59
Funfar, Angela L Total					564.59
Further	40887701	(blank)	0	2/14/2024	14,258.14
	40879493	(blank)	0	2/9/2024	24,664.25
	40871279	(blank)	0	1/31/2024	12,975.18
	V18185180	(blank)	0	2/1/2024	4,286.10
	40863647	(blank)	0	1/24/2024	23,464.45
	V48803547	(blank)	0	1/19/2024	4,225.10
	16773725	(blank)	0	1/23/2024	2,917.50
Further Total					86,790.72
Gannaway, Rachel L	MILES202401	(blank)	258456	2/7/2024	108.41
Gannaway, Rachel L Total					108.41
Gatekeeper Systems Usa, Inc.	U500066	2403349	258429	2/7/2024	7,536.00
Gatekeeper Systems Usa, Inc. Total					7,536.00
Gentsch, Kelly M	Senior Banners	(blank)	48162	2/7/2024	100.00
Gentsch, Kelly M Total					100.00
Gerrietts, Jennifer Lee	V96698325	(blank)	22296	2/9/2024	61.99
	V98711094	(blank)	22296	2/9/2024	51.22
	V80357241	(blank)	22285	2/2/2024	26.50
	V42941091	(blank)	22277	1/25/2024	31.80
Gerrietts, Jennifer Lee Total					171.51
Getz Fire Equipment Company	I6-591336	2403212	258376	1/31/2024	277.45
	I6-591337	2403212	258376	1/31/2024	247.45
	I6-591338	2403212	258376	1/31/2024	372.90
	I6-591339	2403212	258376	1/31/2024	296.15
	I6-591340	2403212	258376	1/31/2024	247.00
	I6-591341	2403212	258376	1/31/2024	271.15
	I6-591342	2403212	258376	1/31/2024	402.00
	I6-591343	2403212	258376	1/31/2024	297.55
	I6-591344	2403212	258376	1/31/2024	267.55
	I6-591345	2403212	258376	1/31/2024	262.00
	I6-591346	2403212	258376	1/31/2024	271.15
	I6-591347	2403212	258376	1/31/2024	259.75
	I6-591348	2403212	258376	1/31/2024	244.65
	I6-591349	2403212	258376	1/31/2024	259.65
	I6-591350	2403212	258376	1/31/2024	302.30

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Getz Fire Equipment Company	I6-591355	2403212	258376	1/31/2024	522.00
	I6-591356	2403212	258376	1/31/2024	536.00
	I8-552774	2403210	258376	1/31/2024	135.95
	I8-552241	2403210	258376	1/31/2024	135.95
	I8-552117	2403210	258376	1/31/2024	135.95
Getz Fire Equipment Company Total					5,744.55
Ghere, Debbie	V94963196	(blank)	15382	2/13/2024	80.00
	V38885888	(blank)	25055	2/9/2024	120.00
	V5521386	(blank)	15327	1/24/2024	80.00
	V52594634	(blank)	15320	1/18/2024	240.00
Ghere, Debbie Total					520.00
Ghrist, Tracie Nicole	MILES202401	(blank)	258457	2/7/2024	82.88
Ghrist, Tracie Nicole Total					82.88
Gibler, Ashleigh Kate	MILES202312	(blank)	258257	1/31/2024	76.37
Gibler, Ashleigh Kate Total					76.37
Giermann, Jennifer	Counselors lunch	(blank)	48186	2/15/2024	80.00
Giermann, Jennifer Total					80.00
Glatt, Michelle L	V32585852	(blank)	25063	2/15/2024	210.22
	V97671741	(blank)	6752	2/8/2024	150.97
	V81299481	(blank)	25023	1/29/2024	55.53
	V22692332	(blank)	6738	1/25/2024	60.57
	V22131272	(blank)	25013	1/18/2024	59.88
Glatt, Michelle L Total					537.17
Gold Medal - Central Illinois		93659 (blank)	15378	2/12/2024	412.50
		93599 (blank)	15367	2/6/2024	354.80
Gold Medal - Central Illinois Total					767.30
Gomez-Banks, Maria Concetta	V20168	(blank)	5062	2/2/2024	9.00
	V53814	(blank)	5062	2/2/2024	29.04
Gomez-Banks, Maria Concetta Total					38.04
Gordon Food Service, Inc	9006323937	2403301	258430	2/7/2024	1,101.27
	9006328944	2403301	258430	2/7/2024	1,818.15
	9006323939	2403301	258430	2/7/2024	46.86
	9006323948	2403301	258430	2/7/2024	586.48
	9006323981	2403301	258430	2/7/2024	277.35
	9006328943	2403301	258430	2/7/2024	418.21
	9006328945	2403301	258430	2/7/2024	143.70
	9006102031	2403207	258377	1/31/2024	19.16
	9006279997	2403296	258430	2/7/2024	3,600.21
	9006280003	2403296	258430	2/7/2024	307.10
	9006280032	2403296	258430	2/7/2024	2,647.22
	9006280034	2403296	258430	2/7/2024	24.95
	9006280039	2403296	258430	2/7/2024	416.07
	9006280062	2403296	258430	2/7/2024	1,592.32
	9006280064	2403296	258430	2/7/2024	28.74
	9006280089	2403296	258430	2/7/2024	1,688.17
	9006280091	2403296	258430	2/7/2024	38.32
	9006280096	2403296	258430	2/7/2024	845.68
	9006280109	2403296	258430	2/7/2024	1,081.07
	9006280112	2403296	258430	2/7/2024	57.48
9006280136	2403296	258430	2/7/2024	983.83	
9006280138	2403296	258430	2/7/2024	38.32	

Expenditure Summary Report

From Date: 1/18/2024
 To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Gordon Food Service, Inc	9006280202	2403296	258430	2/7/2024	1,119.31
Gordon Food Service, Inc	9006280203	2403296	258430	2/7/2024	76.64
Gordon Food Service, Inc	9006280211	2403296	258430	2/7/2024	2,076.67
Gordon Food Service, Inc	9006281442	2403296	258430	2/7/2024	701.71
Gordon Food Service, Inc	9006247055	2403295	258430	2/7/2024	1,220.79
Gordon Food Service, Inc	9006247057	2403295	258430	2/7/2024	19.16
Gordon Food Service, Inc	9006267283	2403295	258430	2/7/2024	2,133.84
Gordon Food Service, Inc	9006267285	2403295	258430	2/7/2024	28.74
Gordon Food Service, Inc	9006267301	2403295	258430	2/7/2024	1,616.24
Gordon Food Service, Inc	9006267304	2403295	258430	2/7/2024	63.90
Gordon Food Service, Inc	9006267306	2403295	258430	2/7/2024	74.04
Gordon Food Service, Inc	9006267320	2403295	258430	2/7/2024	1,628.81
Gordon Food Service, Inc	9006267321	2403295	258430	2/7/2024	47.90
Gordon Food Service, Inc	9006267385	2403295	258430	2/7/2024	1,610.68
Gordon Food Service, Inc	9006267395	2403295	258430	2/7/2024	1,143.06
Gordon Food Service, Inc	9006267396	2403295	258430	2/7/2024	76.64
Gordon Food Service, Inc	9006267412	2403295	258430	2/7/2024	335.30
Gordon Food Service, Inc	9006267423	2403295	258430	2/7/2024	1,468.96
Gordon Food Service, Inc	2000895393	2403296	258430	2/7/2024	(154.72)
Gordon Food Service, Inc	9006215474	2403294	258430	2/7/2024	1,787.68
Gordon Food Service, Inc	9006215475	2403294	258430	2/7/2024	157.56
Gordon Food Service, Inc	9006215477	2403294	258430	2/7/2024	12.86
Gordon Food Service, Inc	9006215482	2403294	258430	2/7/2024	2,828.35
Gordon Food Service, Inc	9006217898	2403294	258430	2/7/2024	3,782.54
Gordon Food Service, Inc	9006217903	2403294	258430	2/7/2024	239.50
Gordon Food Service, Inc	9006217918	2403294	258430	2/7/2024	3,495.79
Gordon Food Service, Inc	9006217919	2403294	258430	2/7/2024	283.54
Gordon Food Service, Inc	9006185681	2403294	258430	2/7/2024	2,493.75
Gordon Food Service, Inc	9006185691	2403294	258430	2/7/2024	3,425.41
Gordon Food Service, Inc	9006185695	2403294	258430	2/7/2024	491.74
Gordon Food Service, Inc	9006203871	2403294	258430	2/7/2024	3,096.12
Gordon Food Service, Inc	9006203878	2403294	258430	2/7/2024	670.60
Gordon Food Service, Inc	9006203876	2403301	258430	2/7/2024	3,931.23
Gordon Food Service, Inc	9006155668	2403211	258377	1/31/2024	926.12
Gordon Food Service, Inc	9006155678	2403211	258377	1/31/2024	746.53
Gordon Food Service, Inc	9006161025	2403211	258377	1/31/2024	985.05
Gordon Food Service, Inc	9006161027	2403211	258377	1/31/2024	19.02
Gordon Food Service, Inc	9006161030	2403211	258377	1/31/2024	143.70
Gordon Food Service, Inc	9006113830	2403208	258377	1/31/2024	3,609.00
Gordon Food Service, Inc	9006113839	2403208	258377	1/31/2024	143.70
Gordon Food Service, Inc	9006113874	2403208	258377	1/31/2024	3,836.01
Gordon Food Service, Inc	9006113878	2403208	258377	1/31/2024	239.50
Gordon Food Service, Inc	9006113905	2403208	258377	1/31/2024	1,570.31
Gordon Food Service, Inc	9006113910	2403208	258377	1/31/2024	28.74
Gordon Food Service, Inc	9006113957	2403208	258377	1/31/2024	1,917.09
Gordon Food Service, Inc	9006113963	2403208	258377	1/31/2024	47.90
Gordon Food Service, Inc	9006113995	2403208	258377	1/31/2024	861.86
Gordon Food Service, Inc	9006114036	2403208	258377	1/31/2024	1,473.79
Gordon Food Service, Inc	9006114040	2403208	258377	1/31/2024	123.02
Gordon Food Service, Inc	9006114129	2403208	258377	1/31/2024	921.66
Gordon Food Service, Inc	9006114137	2403208	258377	1/31/2024	38.32
Gordon Food Service, Inc	9006114154	2403208	258377	1/31/2024	1,034.26
Gordon Food Service, Inc	9006114156	2403208	258377	1/31/2024	76.64
Gordon Food Service, Inc	9006114165	2403208	258377	1/31/2024	355.57
Gordon Food Service, Inc	9006114170	2403208	258377	1/31/2024	410.79
Gordon Food Service, Inc	9006114489	2403208	258377	1/31/2024	753.97
Gordon Food Service, Inc	9006114003	2403296	258430	2/7/2024	19.16
Gordon Food Service, Inc	9006084020	2403207	258377	1/31/2024	1,251.08
Gordon Food Service, Inc	9006095958	2403207	258377	1/31/2024	3,810.33

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Gordon Food Service, Inc	9006095961	2403207	258377	1/31/2024	143.70
Gordon Food Service, Inc	9006102004	2403207	258377	1/31/2024	1,600.56
Gordon Food Service, Inc	9006102007	2403207	258377	1/31/2024	47.90
Gordon Food Service, Inc	9006102029	2403207	258377	1/31/2024	1,963.01
Gordon Food Service, Inc	9006102071	2403207	258377	1/31/2024	2,012.78
Gordon Food Service, Inc	9006102083	2403207	258377	1/31/2024	47.90
Gordon Food Service, Inc	9006102096	2403207	258377	1/31/2024	1,716.68
Gordon Food Service, Inc	9006102098	2403207	258377	1/31/2024	19.16
Gordon Food Service, Inc	9006102111	2403207	258377	1/31/2024	1,178.92
Gordon Food Service, Inc	9006102114	2403207	258377	1/31/2024	76.64
Gordon Food Service, Inc	9006102150	2403207	258377	1/31/2024	3,296.72
Gordon Food Service, Inc	9006102151	2403207	258377	1/31/2024	335.30
Gordon Food Service, Inc	9006102172	2403207	258377	1/31/2024	1,476.95
Gordon Food Service, Inc	9006102173	2403207	258377	1/31/2024	28.74
Gordon Food Service, Inc	9006053281	2403206	258377	1/31/2024	113.66
Gordon Food Service, Inc	9006053282	2403206	258377	1/31/2024	1,002.23
Gordon Food Service, Inc	9006057019	2403206	258377	1/31/2024	3,989.92
Gordon Food Service, Inc	9006057020	2403206	258377	1/31/2024	842.30
Gordon Food Service, Inc	9006057024	2403206	258377	1/31/2024	3,452.32
Gordon Food Service, Inc	9006057026	2403206	258377	1/31/2024	351.90
Gordon Food Service, Inc	9005995183	2403206	258377	1/31/2024	6,075.97
Gordon Food Service, Inc	9005995187	2403206	258377	1/31/2024	239.50
Gordon Food Service, Inc	9005995188	2403206	258377	1/31/2024	66.40
Gordon Food Service, Inc	9006001089	2403206	258377	1/31/2024	4,225.92
Gordon Food Service, Inc	9006001092	2403206	258377	1/31/2024	49.80
Gordon Food Service, Inc	9005951580	2403148	258377	1/31/2024	4,326.21
Gordon Food Service, Inc	9005951585	2403148	258377	1/31/2024	86.84
Gordon Food Service, Inc	9005951639	2403148	258377	1/31/2024	5,028.86
Gordon Food Service, Inc	9005951641	2403148	258377	1/31/2024	86.84
Gordon Food Service, Inc	9005951662	2403148	258377	1/31/2024	1,383.62
Gordon Food Service, Inc	9005951664	2403148	258377	1/31/2024	9.58
Gordon Food Service, Inc	9005951690	2403148	258377	1/31/2024	2,201.96
Gordon Food Service, Inc	9005951714	2403148	258377	1/31/2024	1,391.24
Gordon Food Service, Inc	9005951719	2403148	258377	1/31/2024	57.48
Gordon Food Service, Inc	9005951740	2403148	258377	1/31/2024	1,212.67
Gordon Food Service, Inc	9005951745	2403148	258377	1/31/2024	57.48
Gordon Food Service, Inc	9005951769	2403148	258377	1/31/2024	97.83
Gordon Food Service, Inc	9005951771	2403148	258377	1/31/2024	919.60
Gordon Food Service, Inc	9005951790	2403148	258377	1/31/2024	1,037.66
Gordon Food Service, Inc	9005951791	2403148	258377	1/31/2024	38.32
Gordon Food Service, Inc	9005951815	2403148	258377	1/31/2024	390.09
Gordon Food Service, Inc	9005951823	2403148	258377	1/31/2024	799.72
Gordon Food Service, Inc	9005951826	2403148	258377	1/31/2024	217.10
Gordon Food Service, Inc	9005953046	2403148	258377	1/31/2024	1,006.89
Gordon Food Service, Inc	9005953049	2403148	258377	1/31/2024	19.16
Gordon Food Service, Inc	9005918880	2403147	258377	1/31/2024	1,246.42
Gordon Food Service, Inc	9005918882	2403147	258377	1/31/2024	38.32
Gordon Food Service, Inc	9005932883	2403147	258377	1/31/2024	2,804.57
Gordon Food Service, Inc	9005932886	2403147	258377	1/31/2024	125.43
Gordon Food Service, Inc	9005932887	2403147	258377	1/31/2024	238.93
Gordon Food Service, Inc	9005939488	2403147	258377	1/31/2024	1,623.84
Gordon Food Service, Inc	9005939492	2403147	258377	1/31/2024	77.42
Gordon Food Service, Inc	9005939515	2403147	258377	1/31/2024	1,889.60
Gordon Food Service, Inc	9005939524	2403147	258377	1/31/2024	67.06
Gordon Food Service, Inc	9005939555	2403147	258377	1/31/2024	1,315.27
Gordon Food Service, Inc	9005939563	2403147	258377	1/31/2024	1,513.15
Gordon Food Service, Inc	9005939565	2403147	258377	1/31/2024	28.74
Gordon Food Service, Inc	9005939566	2403147	258377	1/31/2024	28.64
Gordon Food Service, Inc	9005939590	2403147	258377	1/31/2024	1,322.43

Expenditure Summary Report

From Date: 1/18/2024
 To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Gordon Food Service, Inc	9005939668	2403147	258377	1/31/2024	8,054.43
Gordon Food Service, Inc	9005939670	2403147	258377	1/31/2024	430.92
Gordon Food Service, Inc	9005939699	2403147	258377	1/31/2024	1,127.60
Gordon Food Service, Inc	9005939700	2403147	258377	1/31/2024	4.69
Gordon Food Service, Inc	2000855870	2403294	258430	2/7/2024	(36.48)
Gordon Food Service, Inc	2000855975	2403295	258430	2/7/2024	(9.58)
Gordon Food Service, Inc	2000854465	2403296	258430	2/7/2024	(35.45)
Gordon Food Service, Inc	2000854467	2403296	258430	2/7/2024	(246.24)
Gordon Food Service, Inc	2000855990	2403296	258430	2/7/2024	(36.48)
Gordon Food Service, Inc	9005887238	2403146	258377	1/31/2024	1,580.39
Gordon Food Service, Inc	9005887239	2403146	258377	1/31/2024	1,644.83
Gordon Food Service, Inc	9005887242	2403146	258377	1/31/2024	86.25
Gordon Food Service, Inc	9005887356	2403146	258377	1/31/2024	4,022.27
Gordon Food Service, Inc	9005887357	2403146	258377	1/31/2024	26.26
Gordon Food Service, Inc	9005887375	2403146	258377	1/31/2024	5,069.43
Gordon Food Service, Inc	9005887376	2403146	258377	1/31/2024	26.62
Gordon Food Service, Inc	2000848698	2403295	258430	2/7/2024	(14.32)
Gordon Food Service, Inc	9005806299	2403145	258377	1/31/2024	1,316.10
Gordon Food Service, Inc	9005806300	2403145	258377	1/31/2024	1,211.01
Gordon Food Service, Inc	9005806301	2403145	258377	1/31/2024	332.73
Gordon Food Service, Inc	9005806303	2403145	258377	1/31/2024	816.58
Gordon Food Service, Inc	9005806304	2403145	258377	1/31/2024	187.41
Gordon Food Service, Inc	9005806305	2403145	258377	1/31/2024	1,973.73
Gordon Food Service, Inc	9005806307	2403145	258377	1/31/2024	675.11
Gordon Food Service, Inc	9005806309	2403145	258377	1/31/2024	83.34
Gordon Food Service, Inc	9005791126	2403145	258377	1/31/2024	28.64
	9005639931	2403145	258377	1/31/2024	2,554.45
	9005639935	2403145	258377	1/31/2024	655.03
	9005639937	2403145	258377	1/31/2024	95.80
	2000822684	2403294	258430	2/7/2024	(32.45)
	2000823092	2403295	258430	2/7/2024	(28.00)
	2000822832	2403296	258430	2/7/2024	(32.45)
	2000823409	2403296	258430	2/7/2024	(32.45)
	2000811623	2403296	258430	2/7/2024	(7.70)
	2000807804	2403294	258430	2/7/2024	(218.88)
	2000794852	2403296	258430	2/7/2024	(92.45)
Gordon Food Service, Inc Total					183,312.66
Gotschall, Heather L	Gym Rental Space	(blank)	48128	1/29/2024	125.00
	Hotel & snack bags	(blank)	48128	1/29/2024	1,149.23
	Various items 1/18	(blank)	48110	1/24/2024	404.87
Gotschall, Heather L Total					1,679.10
Grabruck, Leslie J	V12692098	(blank)	6743	1/31/2024	547.46
Grabruck, Leslie J Total					547.46
Grimsley, James A.	V88121718	(blank)	25069	2/16/2024	240.00
Grimsley, James A. Total					240.00
Grissom, Marshall D.	Big 12 Wres Official	(blank)	48096	1/19/2024	275.00
Grissom, Marshall D. Total					275.00
Groff, Mary S	V79760171	(blank)	7272	2/7/2024	46.33
Groff, Mary S Total					46.33
Gross, Marianne Elizabeth	MILES20230812	(blank)	258258	1/31/2024	63.53
Gross, Marianne Elizabeth Total					63.53
Gruenloh, Amber C.	V46460902	(blank)	15389	2/20/2024	80.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Gruenloh, Amber C.	V79101763	(blank)	25054	2/9/2024	120.00
	V56948198	(blank)	25050	2/9/2024	160.00
	V9431734	(blank)	15321	1/18/2024	240.00
Gruenloh, Amber C. Total					600.00
G-Sports Corporation	V18676554	(blank)	22302	2/16/2024	92.90
G-Sports Corporation Total					92.90
Guess, Travis	Official 5	(blank)	47628	2/1/2024	75.00
Guess, Travis Total					75.00
Guy, Kortney	V814264	2403334	258431	2/7/2024	24.36
Guy, Kortney Total					24.36
Habegger, Cali		3637 2403084	258378	1/31/2024	130.00
Habegger, Cali Total					130.00
Hadfield, Jennifer N	MILES202401	(blank)	258458	2/7/2024	31.22
Hadfield, Jennifer N Total					31.22
Hafen, Joy M	Sewing	(blank)	48085	1/18/2024	250.00
Hafen, Joy M Total					250.00
Hafermann, Eduard P	Fast Draw Renewal	(blank)	47655	2/6/2024	179.99
	Meals at Tournament	(blank)	47599	1/26/2024	315.19
	Team Pizza	(blank)	47599	1/26/2024	27.97
	Meals	(blank)	47575	1/18/2024	98.45
Hafermann, Eduard P Total					621.60
Hafermann, Tera L	IMC Feb 2024	(blank)	47656	2/6/2024	106.05
Hafermann, Tera L Total					106.05
Hall, Kaitlin R	20000115-86166757	2403278	258432	2/7/2024	149.90
Hall, Kaitlin R Total					149.90
Hamler, Jennifer	BSU field trip	(blank)	47668	2/9/2024	131.82
Hamler, Jennifer Total					131.82
Hanna, Kristin Elizabeth	V761745	(blank)	5164	2/15/2024	376.01
Hanna, Kristin Elizabeth Total					376.01
Harkins, Anna H	V24431721	(blank)	22296	2/9/2024	90.00
Harkins, Anna H Total					90.00
Harr, Steven	V51255053	(blank)	25057	2/12/2024	80.00
	V42434773	(blank)	25030	1/31/2024	80.00
	V19955279	(blank)	15322	1/18/2024	240.00
Harr, Steven Total					400.00
Harris, Elizabeth Rae	Leadership team	(blank)	48111	1/24/2024	231.30
	Shipping/Supplies	(blank)	48111	1/24/2024	417.80
Harris, Elizabeth Rae Total					649.10
Harris, Rebert Harvey	V29293160	(blank)	15362	2/2/2024	336.00
Harris, Rebert Harvey Total					336.00
Hartke, Colleen K	V238261	2403142	258379	1/31/2024	36.46
Hartke, Colleen K Total					36.46

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Hassel, Steve	Batting Tees	(blank)	48187	2/15/2024	295.00
Hassel, Steve Total					295.00
Hawkins, Christopher	Clinic Hotel	(blank)	47617	1/30/2024	126.54
Hawkins, Christopher Total					126.54
Hawkins, Karrin R	Financial Aid Work	(blank)	48140	1/31/2024	31.42
Hawkins, Karrin R Total					31.42
Hays, Caitlin D	FFA Lunch	(blank)	47643	2/5/2024	55.50
	FFA Supplies Jan	(blank)	47600	1/26/2024	70.70
	FFA Wildcat Welcome	(blank)	47576	1/18/2024	46.76
Hays, Caitlin D Total					172.96
Hazewinkel, Lisa M	V28136962	(blank)	7266	1/19/2024	25.00
Hazewinkel, Lisa M Total					25.00
Health Alliance Medical Plans	00366-020	2403195	258380	1/31/2024	93,298.00
Health Alliance Medical Plans Total					93,298.00
Hedman, Shannon Michelle	V95709966	(blank)	1902	2/6/2024	478.40
Hedman, Shannon Michelle Total					478.40
Heffelfinger, Cassidy	MILES20231112	(blank)	258459	2/7/2024	148.03
	CONFREMB11302023	2403239	258381	1/31/2024	275.06
Heffelfinger, Cassidy Total					423.09
Heinemann		527431 2403221	258433	2/7/2024	1,170.75
		9330145 2403348	258433	2/7/2024	819.52
Heinemann Total					1,990.27
Hensley, Audrey Jo	MILES202311	(blank)	258259	1/31/2024	85.28
Hensley, Audrey Jo Total					85.28
Heyworth High School	Speech tournament	(blank)	47601	1/26/2024	54.00
	Tourn Entry	(blank)	48129	1/29/2024	96.00
Heyworth High School Total					150.00
Hilt, Kaine Aaron	113-7409822-5157846	2403339	258434	2/7/2024	192.13
Hilt, Kaine Aaron Total					192.13
Hinshaw, Rachel M	V81990320	(blank)	25039	2/8/2024	31.56
	V3702298	(blank)	25035	2/2/2024	79.28
Hinshaw, Rachel M Total					110.84
Hinthorne, Diane Kay	MILES202401	(blank)	258460	2/7/2024	67.60
Hinthorne, Diane Kay Total					67.60
Ho, Son	V35993286	(blank)	25065	2/15/2024	140.00
	V25596513	(blank)	25049	2/8/2024	140.00
	V53246610	(blank)	25028	1/30/2024	140.00
	Big 12 Wres Official	(blank)	48097	1/19/2024	275.00
Ho, Son Total					695.00
Hoerr, Thomas Dean Iii	MILES202312	(blank)	258260	1/31/2024	88.56
Hoerr, Thomas Dean Iii Total					88.56
Hohulin Bro Fence Co,Ltd	23679TH	2403181	258382	1/31/2024	3,200.00
	23680TH	2403181	258382	1/31/2024	1,600.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Hohulin Bro Fence Co,Ltd Total					4,800.00
Holland, Anita	V60552400	(blank)	15363	2/2/2024	65.88
Holland, Anita Total					65.88
Holland, Lisa Peeler	V37061692	(blank)	1905	2/16/2024	63.97
	V88004136	(blank)	1899	1/30/2024	152.47
Holland, Lisa Peeler Total					216.44
Homewood-Flossmoor High School District	Mock Trial tourn	(blank)	48188	2/15/2024	135.00
Homewood-Flossmoor High School District Total					135.00
Hooten, Jessica	V702615	2403159	258383	1/31/2024	69.63
Hooten, Jessica Total					69.63
Hopper, Daniele A	V21043748	(blank)	25033	2/2/2024	16.25
Hopper, Daniele A Total					16.25
Hospital Purchasing Service		122100 2403298	258435	2/7/2024	1,450.08
Hospital Purchasing Service Total					1,450.08
Houghton Mifflin Harcourt		97036694 2402958	258384	1/31/2024	78.70
Houghton Mifflin Harcourt Total					78.70
Houk, Emily Elaine	Supplies-1/24/24	(blank)	48112	1/24/2024	22.93
Houk, Emily Elaine Total					22.93
Hughes, Kathy E		157 (blank)	47690	2/14/2024	154.00
		154 (blank)	47602	1/26/2024	84.00
Hughes, Kathy E Total					238.00
Hughs, John	Gas	(blank)	48163	2/7/2024	31.72
Hughs, John Total					31.72
Huth, Lisa L.	V2227858	(blank)	15383	2/13/2024	-
	V16636539	(blank)	25053	2/9/2024	120.00
	V54851398	(blank)	25051	2/9/2024	160.00
Huth, Lisa L. Total					280.00
IADA	State Conf Fee	(blank)	48189	2/15/2024	200.00
IADA Total					200.00
Ideal Environmental Engineering, In		63340 2403311	258436	2/7/2024	340.00
		63221 2403244	258385	1/31/2024	580.00
Ideal Environmental Engineering, In Total					920.00
Idta 2	V58603583	(blank)	20789	2/6/2024	100.00
Idta 2 Total					100.00
IESA Illinois Elementary School Asn	V16178568	(blank)	15379	2/12/2024	4,636.00
	V31482516	(blank)	25021	1/26/2024	30.00
	V12436817	(blank)	15328	1/24/2024	75.00
	V1245768	(blank)	25014	1/19/2024	345.00
	V9606043	(blank)	25015	1/19/2024	160.00
IESA Illinois Elementary School Asn Total					5,246.00
IGSMA District 3	V2896431	(blank)	25070	2/16/2024	192.00
	V13604344	(blank)	22296	2/9/2024	48.00
	V896872	2403332	258509	2/7/2024	100.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
IGSMA District 3	ENTRY FEE	2403261	258247	1/31/2024	260.00
	V833051	2403228	258247	1/31/2024	200.00
	V46999338	(blank)	15337	1/25/2024	152.00
	V25689963	(blank)	6739	1/25/2024	252.00
	V83658703	(blank)	22278	1/25/2024	132.00
	V744242	2403063	258247	1/31/2024	240.00
IGSMA District 3 Total					1,576.00
Illini Supply Inc		14271 2403219	258386	1/31/2024	3,103.65
Illini Supply Inc Total					3,103.65
Illinois Drill Team Assoc.	State Finals Dep	(blank)	48098	1/19/2024	100.00
	State Finals Dep-2	(blank)	48098	1/19/2024	100.00
Illinois Drill Team Assoc. Total					200.00
Illinois Ffa		76845 (blank)	48141	1/31/2024	535.00
Illinois Ffa Total					535.00
Illinois Hosa	State Leadership	(blank)	48190	2/15/2024	4,302.00
Illinois Hosa Total					4,302.00
Illinois Hs Football Coaches Assoc.	Clinic	(blank)	47669	2/9/2024	300.00
Illinois Hs Football Coaches Assoc. Total					300.00
Illinois Network Of Child Care Reso		3291 2403132	258387	1/31/2024	120.00
Illinois Network Of Child Care Reso Total					120.00
Illinois Oil Marketing Equipment, I		46480 2403272	258437	2/7/2024	1,111.96
Illinois Oil Marketing Equipment, I Total					1,111.96
Illinois School For The Deaf	ISD12312023EH	2403231	258388	1/31/2024	2,610.51
Illinois School For The Deaf Total					2,610.51
Illinois State University Band 1	V20667891	(blank)	25059	2/15/2024	90.00
Illinois State University Band 1 Total					90.00
Illinois Unclaimed Property Division		20012614 (blank)	0	1/26/2024	52,204.72
Illinois Unclaimed Property Division Total					52,204.72
Illinois Wesleyan University	V97347	2403169	258248	1/31/2024	500.00
Illinois Wesleyan University Total					500.00
Ilmea	246A7742-0001	2403168	258389	1/31/2024	350.00
Ilmea Total					350.00
Infinite Campus	V73864870	(blank)	0	2/8/2024	743.30
	V67709309	(blank)	0	2/7/2024	1,447.97
	V13935257	(blank)	0	2/5/2024	(97.50)
	V58360935	(blank)	0	2/5/2024	613.48
	V25473205	(blank)	0	2/2/2024	601.99
	V74740312	(blank)	0	2/2/2024	(3.00)
	V41012008	(blank)	0	2/1/2024	541.87
Infinite Campus Total					3,848.11
Interstate All Battery Center		1.9004E+12 2403245	258390	1/31/2024	13.97
		1.9004E+12 2403245	258390	1/31/2024	72.84
		1.9004E+12 2403242	258390	1/31/2024	144.00
		1.9004E+12 2403242	258390	1/31/2024	57.60
Interstate All Battery Center Total					288.41

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Interstate Billing Serv, Inc	3035735008	2403307	258461	2/7/2024	85.90
	3035692404	2403246	258391	1/31/2024	52.90
	3035687817	2403246	258391	1/31/2024	591.35
	3035593672	2403250	258438	2/7/2024	165.00
	3035569461	2403250	258438	2/7/2024	80.70
	3035544762	2403250	258438	2/7/2024	555.80
Interstate Billing Serv, Inc Total					1,531.65
Iron Mountain	JDKB90	2403325	258439	2/7/2024	2,811.16
Iron Mountain Total					2,811.16
ISU Event Management	E15900	(blank)	47577	1/18/2024	1,232.42
ISU Event Management Total					1,232.42
IWCOA	IWCOA	(blank)	47697	2/20/2024	150.00
IWCOA Total					150.00
J W Pepper & Sons Incorp	365995199	2403070	258392	1/31/2024	107.50
	365993807	2403070	258392	1/31/2024	143.79
	365954051	2403070	258392	1/31/2024	57.20
J W Pepper & Sons Incorp Total					308.49
J.W. Pepper & Son, Inc.	366112824	2403363	258440	2/7/2024	120.00
	366071966	2403266	258440	2/7/2024	147.99
J.W. Pepper & Son, Inc. Total					267.99
Jacksonville School District #117	V83114363	(blank)	15329	1/24/2024	100.00
Jacksonville School District #117 Total					100.00
Janello, Lori	V21562190	(blank)	15338	1/25/2024	55.00
Janello, Lori Total					55.00
Janssen, Diana J	113-8298217-1494628	2403126	258393	1/31/2024	46.53
Janssen, Diana J Total					46.53
Jason'S Deli - Ibm #185	2.4011E+14	2403137	258394	1/31/2024	378.16
Jason'S Deli - Ibm #185 Total					378.16
Jefferson High School	V510036	(blank)	126979	1/24/2024	55.00
Jefferson High School Total					55.00
Jeremy Dehaai	CONFREMB11172023	2403088	258395	1/31/2024	38.14
Jeremy Dehaai Total					38.14
Jerome, Ruth H	MILES202401	(blank)	258462	2/7/2024	29.48
Jerome, Ruth H Total					29.48
Jes & Sons 2-Way, Llc	92027	2403104	258396	1/31/2024	2,400.00
Jes & Sons 2-Way, Llc Total					2,400.00
Johnson Controls Fire Protection Lp	23860021	2403173	258397	1/31/2024	2,599.00
	23860132	2403173	258397	1/31/2024	724.68
	23843981	2403179	258397	1/31/2024	51,569.52
Johnson Controls Fire Protection Lp Total					54,893.20
Johnson Mechanical Services, Inc.	170016	2403300	258441	2/7/2024	195.50
Johnson Mechanical Services, Inc. Total					195.50

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Johnson, Chanel	CONF011701192024	(blank)	258463	2/7/2024	138.01
Johnson, Chanel Total					138.01
Johnston, Lisa G	V52431640	(blank)	15339	1/25/2024	20.00
Johnston, Lisa G Total					20.00
Johnstone Supply	7003149	2403176	258398	1/31/2024	95.91
	7003239	2403176	258398	1/31/2024	315.90
	7003057	2403176	258398	1/31/2024	521.04
	7002902	2403176	258398	1/31/2024	79.53
	7002925	2403176	258398	1/31/2024	84.36
	7002596	2403176	258398	1/31/2024	293.42
	7002552	2403176	258398	1/31/2024	256.98
	PS 100387582	2403176	258398	1/31/2024	407.60
	7002201	2403176	258398	1/31/2024	133.55
Johnstone Supply Total					2,188.29
Jones School Supply Co, Inc.	2044209	2403102	258399	1/31/2024	330.75
Jones School Supply Co, Inc. Total					330.75
Kaeb Sanitary Supply Inc.	220076	2403306	258442	2/7/2024	7,024.80
Kaeb Sanitary Supply Inc. Total					7,024.80
Kaufman, Trevor Allen	Sect hotels	(blank)	48191	2/15/2024	991.80
	Wrestling mat carts	(blank)	48191	2/15/2024	454.85
	V649685	(blank)	126985	2/13/2024	288.00
	Wrestling hotels Jol	(blank)	48191	2/15/2024	942.16
	Wrestling Hotels	(blank)	48164	2/7/2024	269.18
	V359299	2403344	258443	2/7/2024	69.96
	Ironman Tourn fee	(blank)	48113	1/24/2024	450.00
Kaufman, Trevor Allen Total					3,465.95
Kearfott, Nicolas	MILES202401	(blank)	258464	2/7/2024	42.88
	Big 12 & I-club	(blank)	48142	1/31/2024	209.81
	Inventory return	(blank)	48142	1/31/2024	435.52
	I-tunes 1/18/24	(blank)	48114	1/24/2024	10.99
Kearfott, Nicolas Total					699.20
Keen Tile, Inc	63294	2403113	258400	1/31/2024	395.97
Keen Tile, Inc Total					395.97
Keiser, Stacy Lyn Barron	MILES202401	(blank)	258465	2/7/2024	18.22
Keiser, Stacy Lyn Barron Total					18.22
Kele, Inc.	INV3709379	2403114	258401	1/31/2024	160.20
Kele, Inc. Total					160.20
Keller, Sheila Ann	958308	2403355	258444	2/7/2024	129.00
Keller, Sheila Ann Total					129.00
Kelly, Jennifer Lynn	Food & postage	(blank)	48143	1/31/2024	55.42
Kelly, Jennifer Lynn Total					55.42
Keneipp, Sabin Rose	IASSW10262023	(blank)	258261	1/31/2024	280.00
Keneipp, Sabin Rose Total					280.00
Ken'S Oil Service, Inc.	K540357	2403299	258445	2/7/2024	1,526.40
	K540250	2403299	258445	2/7/2024	3,307.20
	129587	2403299	258445	2/7/2024	20,951.07

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Ken'S Oil Service, Inc.	K540082	2403299	258445	2/7/2024	1,439.16
	K539978	2403299	258445	2/7/2024	2,949.75
	K539983	2403299	258445	2/7/2024	53.04
	K540011	2403299	258445	2/7/2024	6,941.10
	K539825	2403299	258445	2/7/2024	2,491.00
Ken'S Oil Service, Inc. Total					39,658.72
Kerr, Sean C	Hudl Camera Install	(blank)	48165	2/7/2024	161.71
Kerr, Sean C Total					161.71
Key Club International	K11404	(blank)	47618	1/30/2024	455.00
Key Club International Total					455.00
King, Donald G.	Referee 1	(blank)	47629	2/1/2024	-
King, Donald G. Total					-
King, Ronald E.	Referee 4	(blank)	47630	2/1/2024	75.00
King, Ronald E. Total					75.00
King'S Embroidery		1139 (blank)	47670	2/9/2024	210.00
King'S Embroidery Total					210.00
Kingsley Junior High School	V83031013	(blank)	15359	1/31/2024	3,000.00
	V57541362	(blank)	15323	1/18/2024	150.00
Kingsley Junior High School Total					3,150.00
Kinsey, Rebecca Lynn	V22536812	(blank)	2782	2/12/2024	100.00
Kinsey, Rebecca Lynn Total					100.00
Kintner, Rachael E	V18536638	(blank)	22303	2/16/2024	15.76
	V73737924	(blank)	22303	2/16/2024	109.94
Kintner, Rachael E Total					125.70
Kiwanis Youth Programs	23/24 Int Dues	(blank)	48115	1/24/2024	1,417.00
Kiwanis Youth Programs Total					1,417.00
Klokkenga, Jason	V84771853	(blank)	20766	1/29/2024	55.00
Klokkenga, Jason Total					55.00
Klokkenga, Kathryn Elizabeth	V169536	2403253	258402	1/31/2024	89.32
Klokkenga, Kathryn Elizabeth Total					89.32
Kmetz, Julie	V81356031	(blank)	2850	1/30/2024	5.98
Kmetz, Julie Total					5.98
Knapp, Brandon B	V563640	2403284	258446	2/7/2024	193.50
Knapp, Brandon B Total					193.50
Knapp, Randall	Invite Official 5	(blank)	47671	2/9/2024	-
Knapp, Randall Total					-
Knott, Stanley Allen		9001762930 (blank)	48116	1/24/2024	185.99
Knott, Stanley Allen Total					185.99
Knox, Kam	F/REXEMPTION	(blank)	258466	2/7/2024	183.57
Knox, Kam Total					183.57
Knudson, Kendel		1011678881 2403366	258447	2/7/2024	158.00
Knudson, Kendel Total					158.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Koestner, Lyndsey C	MILES202312	(blank)	258467	2/7/2024	356.32
Koestner, Lyndsey C Total					356.32
Kohlhase, Sandra G	V43369588	(blank)	25024	1/29/2024	72.18
Kohlhase, Sandra G Total					72.18
Kone Inc	871237961	2403115	258403	1/31/2024	1,046.31
	871237962	2403115	258403	1/31/2024	1,046.31
	871237960	2403240	258403	1/31/2024	4,467.00
Kone Inc Total					6,559.62
Kraft, Mackenzie	Classroom Management	(blank)	48117	1/24/2024	172.24
Kraft, Mackenzie Total					172.24
Kraus, Morgan E	V869800	2403314	258448	2/7/2024	175.00
Kraus, Morgan E Total					175.00
Leese, Kelly	V33446761	(blank)	15351	1/26/2024	68.60
Leese, Kelly Total					68.60
Lehr, David M	V81906826	(blank)	20792	2/15/2024	280.00
	Hotel Rooms	(blank)	47588	1/24/2024	506.16
Lehr, David M Total					786.16
Lehr, Margaret Ambrose Legates	MILES202401	(blank)	258468	2/7/2024	65.12
	Hotel Rms	(blank)	47698	2/20/2024	231.96
	Hotel Rooms	(blank)	47631	2/1/2024	344.52
Lehr, Margaret Ambrose Legates Total					641.60
Leitner, Randall	Official 7	(blank)	47632	2/1/2024	75.00
Leitner, Randall Total					75.00
Lenz, Andrea Lynn	V55884909	(blank)	2854	2/15/2024	221.20
Lenz, Andrea Lynn Total					221.20
Leverton, Doris Melinda	V17887549	(blank)	15385	2/15/2024	38.74
Leverton, Doris Melinda Total					38.74
Life Fitness	7548947	2402814	258262	1/31/2024	1,066.95
Life Fitness Total					1,066.95
Lincoln Community High School 1	V22284440	(blank)	20773	1/30/2024	150.00
Lincoln Community High School 1 Total					150.00
Lincoln Prairie Behavioral Health C	2021-19420	2403356	258469	2/7/2024	400.00
	2021-19419	2403357	258469	2/7/2024	2,800.00
	2021-19422	2403358	258469	2/7/2024	350.00
	2021-19344	2403162	258263	1/31/2024	4,100.00
Lincoln Prairie Behavioral Health C Total					7,650.00
Linde Gas & Equipment Inc.	40132390	2403112	258264	1/31/2024	89.42
	38991876	2403323	258470	2/7/2024	135.54
Linde Gas & Equipment Inc. Total					224.96
Litania Sports Group, Inc.	657457	(blank)	47657	2/6/2024	521.16
Litania Sports Group, Inc. Total					521.16
Literati, Inc	V44162604	(blank)	5162	1/19/2024	1,303.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Literati, Inc Total					1,303.00
Logan, David Lee	Official 10	(blank)	47658	2/6/2024	75.00
Logan, David Lee Total					75.00
Lueschen, Heather Lynn	Solstice Food	(blank)	47578	1/18/2024	277.00
Lueschen, Heather Lynn Total					277.00
Luginbuhl, Benjamin	V674475	2403345	258471	2/7/2024	54.94
	Key of she reimb	(blank)	48086	1/18/2024	121.60
	MS200520	2403327	258471	2/7/2024	125.00
Luginbuhl, Benjamin Total					301.54
Mackinson, John E	FFA Greenhouse	(blank)	47603	1/26/2024	-
Mackinson, John E Total					-
Mahomet Seymour High School	V720775	(blank)	126980	1/24/2024	10.00
Mahomet Seymour High School Total					10.00
Mahomet Seymour Junior High	V80578102	(blank)	15352	1/26/2024	200.00
Mahomet Seymour Junior High Total					200.00
Mann, Marcus Chamar	Invite Official 7	(blank)	47672	2/9/2024	55.00
Mann, Marcus Chamar Total					55.00
Manual High School	Midwest Crossroads 8	(blank)	47619	1/30/2024	250.00
Manual High School Total					250.00
Mardis, Andy	V81148151	(blank)	25010	1/18/2024	100.00
Mardis, Andy Total					100.00
Marry, Cassandra	V64465227	(blank)	15353	1/26/2024	80.00
Marry, Cassandra Total					80.00
Martin, Jasmine	Reimb Senior night	(blank)	48118	1/24/2024	487.72
Martin, Jasmine Total					487.72
Martin, Kimberly A	V72057425	(blank)	15324	1/18/2024	-
Martin, Kimberly A Total					-
Mattson, Rachel	MILES202312	(blank)	258472	2/7/2024	61.08
	MILES202401	(blank)	258472	2/7/2024	55.61
Mattson, Rachel Total					116.69
Maurer, Nicole L	V84923672	(blank)	15368	2/6/2024	279.24
	V63892992	(blank)	15340	1/25/2024	155.43
Maurer, Nicole L Total					434.67
Mc Master-Carr Supply Co	18809609	2403118	258265	1/31/2024	260.59
Mc Master-Carr Supply Co Total					260.59
Mcconaha, Austin	V86790759	(blank)	25073	2/20/2024	140.00
	V13429403	(blank)	15354	1/26/2024	140.00
Mcconaha, Austin Total					280.00
McLean Co Unit Dist No 5	V69216317	(blank)	0	2/8/2024	4,115.04
	V75379541	(blank)	0	1/25/2024	646.58
	V67712816	(blank)	0	2/12/2024	175.72
	100800 Jan 2024	(blank)	0	2/9/2024	(1,072.18)

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
McLean Co Unit Dist No 5	Payroll 100800 Cheer	(blank)	0	2/9/2024	250.00
	V74928608	(blank)	0	2/8/2024	1,114.80
	V16042143	(blank)	0	2/8/2024	1,528.02
	Dec Visa 100800	(blank)	0	2/14/2024	4,731.33
	V21378103	(blank)	0	2/8/2024	604.89
	V81868446	(blank)	0	1/25/2024	3,351.21
	V54300464	(blank)	0	1/29/2024	102.90
	Payroll 100800 Dec	(blank)	0	1/25/2024	2,450.00
	TRS 100800 Dec	(blank)	0	1/25/2024	94.22
	V65829291	(blank)	0	1/30/2024	315.83
	V94465414	(blank)	0	1/25/2024	1,824.59
	V82593956	(blank)	0	1/25/2024	1,971.05
	100800 Dec 2023	(blank)	0	1/30/2024	5,040.93
	V51253738	(blank)	2781	1/29/2024	-
	V87167601	(blank)	1900	1/30/2024	165.00
	V85657569	(blank)	0	1/25/2024	159.83
	V380184	(blank)	0	1/25/2024	75.00
	V80763134	(blank)	0	1/25/2024	1,541.91
	V8580598	(blank)	0	1/25/2024	5,219.47
	V66499062	(blank)	0	1/25/2024	1,645.12
	V69721035	(blank)	0	1/25/2024	1,060.62
	V56559544	(blank)	0	1/25/2024	18.15
	100800 VISA 12/2023	(blank)	0	1/25/2024	3,204.90
	V360714	(blank)	0	1/19/2024	247.60
	V25794544	(blank)	1640	1/24/2024	211.64
	V85568876	(blank)	0	1/26/2024	2,908.88
McLean Co Unit Dist No 5 Total					43,703.05
McLean Co Unit Dist No 5 - Food Service	V64532694	(blank)	25038	2/2/2024	7.00
McLean Co Unit Dist No 5 - Food Service Total					7.00
McLean County Chamber of Commerce	92990	2403136	258405	1/31/2024	430.00
McLean County Chamber of Commerce Total					430.00
McLean County Glass & Mirror	57762	2403119	258266	1/31/2024	881.25
McLean County Glass & Mirror Total					881.25
Megli, Leah Colleen	V12756370	(blank)	15360	1/31/2024	387.50
Megli, Leah Colleen Total					387.50
Melton, Brad	V19815038	(blank)	15341	1/25/2024	236.20
Melton, Brad Total					236.20
Melton, Jerry D	V865444	2403275	258267	1/31/2024	231.99
Melton, Jerry D Total					231.99
Menards Lumber	3 Invoices	(blank)	48166	2/7/2024	103.09
	5 invoices	(blank)	48144	1/31/2024	1,049.63
	22103	(blank)	47604	1/26/2024	14.04
	25780	(blank)	48087	1/18/2024	24.95
	25208	2403065	258268	1/31/2024	15.07
	25155	2403267	258473	2/7/2024	46.96
	24653	2403065	258268	1/31/2024	101.54
	22102	2403267	258473	2/7/2024	151.59
Menards Lumber Total					1,506.87
Mennenga, Hayley Jo	V9767985	(blank)	6200	2/12/2024	25.00
Mennenga, Hayley Jo Total					25.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Mercer, Karen Jane	V28899789	(blank)	9499	1/30/2024	29.34
Mercer, Karen Jane Total					29.34
Metamora High School	Midwest Crossroads 3	(blank)	47605	1/26/2024	250.00
Metamora High School Total					250.00
Metro Fibernet Llc	STMT 01082024	2403128	258269	1/31/2024	437.87
Metro Fibernet Llc Total					437.87
Meyer, Damon	MILES202401	(blank)	258510	2/7/2024	96.48
Meyer, Damon Total					96.48
Midamerican Energy	11990662	2400002	258270	1/31/2024	60,215.11
Midamerican Energy Total					60,215.11
Midwest Construction Rentals	197736-1	2403117	258271	1/31/2024	167.20
	197519-1	2403117	258271	1/31/2024	355.40
Midwest Construction Rentals Total					522.60
Midwest Equipment Li	697575	2403120	258474	2/7/2024	33.75
Midwest Equipment Li Total					33.75
Mier, Angela M	MIELS202401	(blank)	258475	2/7/2024	24.99
	V372083	2403279	258475	2/7/2024	115.92
	V140892	2402811	258272	1/31/2024	163.00
Mier, Angela M Total					303.91
Miller, Hall & Triggs Law Offices	STMT237	2403073	258273	1/31/2024	1,595.00
Miller, Hall & Triggs Law Offices Total					1,595.00
Miller, Hanna E	V154947	2403143	258274	1/31/2024	36.00
Miller, Hanna E Total					36.00
Miller-Prince, Mercedes	FSREFUND012424	(blank)	258275	1/31/2024	62.80
Miller-Prince, Mercedes Total					62.80
Minerva Promotions	V73991120	(blank)	25042	2/8/2024	575.00
	I01752	(blank)	48167	2/7/2024	382.50
	I01821	(blank)	48167	2/7/2024	525.00
	I00703	(blank)	15369	2/6/2024	406.00
	West Cheer	(blank)	47644	2/5/2024	3,194.00
	V750744	(blank)	5158	1/24/2024	872.00
Minerva Promotions Total					5,954.50
Modglin, Margaret Kathleen	MILES202311	(blank)	258276	1/31/2024	42.25
	MILES202312	(blank)	258276	1/31/2024	13.10
Modglin, Margaret Kathleen Total					55.35
Molenhour, Jamale Alicia	V63199413	(blank)	7267	1/19/2024	32.00
Molenhour, Jamale Alicia Total					32.00
Moline High School-Athletics	Midwest Crossroads 4	(blank)	47606	1/26/2024	250.00
Moline High School-Athletics Total					250.00
MONTAGUE, JENNIFER	V79444624	(blank)	15342	1/25/2024	149.40
MONTAGUE, JENNIFER Total					149.40
Mook, Stephanie Kay	V12395824	(blank)	4138	2/8/2024	75.96
	V83960269	(blank)	4135	1/25/2024	88.90

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Mook, Stephanie Kay Total					164.86
Moore, Burlinda	MILES202311	(blank)	258277	1/31/2024	157.20
	MILES202312	(blank)	258277	1/31/2024	88.43
Moore, Burlinda Total					245.63
Morgan, Suzanne	V66833720	(blank)	5513	2/8/2024	50.00
Morgan, Suzanne Total					50.00
Morton High School	V92708449	(blank)	20774	1/30/2024	100.00
Morton High School Total					100.00
Morton Junior High	V47699448	(blank)	22279	1/25/2024	-
Morton Junior High Total					-
Moss, Kevin	Conf Boy Swim Off	(blank)	48130	1/29/2024	125.00
	Intercity Boys Offic	(blank)	48119	1/24/2024	125.00
Moss, Kevin Total					250.00
Motion Industries, Inc	IL66-01023806	2403121	258278	1/31/2024	76.18
	IL66-01023841	2403121	258278	1/31/2024	78.98
	IL66-0122182	2403121	258278	1/31/2024	53.29
	IL66-01021732	2403121	258278	1/31/2024	83.28
Motion Industries, Inc Total					291.73
Mt. Vernon Township High School Dist 201	Midwest Crossroads 8	(blank)	47607	1/26/2024	250.00
Mt. Vernon Township High School Dist 201 Total					250.00
Mu Alpha Theta		23122 (blank)	47620	1/30/2024	310.00
Mu Alpha Theta Total					310.00
Myers, Allan	Wrestling Official	(blank)	48168	2/7/2024	230.00
Myers, Allan Total					230.00
Nassp	00017287 2024-25	(blank)	48192	2/15/2024	385.00
Nassp Total					385.00
Nelson, Jeff	Official 6	(blank)	47633	2/1/2024	75.00
Nelson, Jeff Total					75.00
Nelson'S Catering	E16459	(blank)	48088	1/18/2024	4,976.00
Nelson'S Catering Total					4,976.00
NeuroRestorative IL	1223-381373-SCHLFULL	2403175	258279	1/31/2024	31,519.32
NeuroRestorative IL Total					31,519.32
Nichols, Lisa L'Hote	KOH	(blank)	47673	2/9/2024	438.50
Nichols, Lisa L'Hote Total					438.50
Nicor Gas	V232511	2400005	258242	1/31/2024	253.20
	STMT012524	2400005	258242	1/31/2024	78.25
	V116065	2400005	258242	1/31/2024	329.81
	V131108	2400005	258242	1/31/2024	319.76
	V367611	2400005	258242	1/31/2024	143.64
	V54908	2400005	258242	1/31/2024	425.28
	V788890	2400005	258242	1/31/2024	491.34
Nicor Gas Total					2,041.28
Nikolanci, Julie M	V748167	2403164	258280	1/31/2024	32.96

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Nikolanci, Julie M Total					32.96
Niles North High School	Mock Trial Scramble	(blank)	48089	1/18/2024	125.00
Niles North High School Total					125.00
Nix, Leconte m	Gas for Boys Bball	(blank)	48169	2/7/2024	92.14
Nix, Leconte m Total					92.14
Normal Community High School	Big 12 Wrestling	(blank)	47645	2/5/2024	558.05
	V8008889	(blank)	20775	1/30/2024	85.00
	Midwest Crossroads 5	(blank)	47608	1/26/2024	250.00
Normal Community High School Total					893.05
Normal Community West High School	V28387651	(blank)	1901	1/30/2024	500.00
	V18834257	(blank)	25022	1/29/2024	250.00
Normal Community West High School Total					750.00
Normal West High School	V936046	(blank)	126984	2/9/2024	200.00
	Big 12 Boys Swim	(blank)	48170	2/7/2024	85.75
	V32118667	(blank)	15370	2/6/2024	250.00
Normal West High School Total					535.75
Nybakke Vacuum Shop, Inc	012524-2	2403341	258476	2/7/2024	369.99
	012424-7	2403341	258476	2/7/2024	51.24
	011624-11	2403304	258476	2/7/2024	378.98
	011624-6	2403304	258476	2/7/2024	369.99
Nybakke Vacuum Shop, Inc Total					1,170.20
On Deck Sports		193862 301240008	48145	1/31/2024	7,694.19
On Deck Sports Total					7,694.19
OSCAR Telecom, Inc.		11315 2403328	258477	2/7/2024	23,500.00
		11304 2403328	258477	2/7/2024	1,547.00
		11317 2403328	258477	2/7/2024	5,974.00
OSCAR Telecom, Inc. Total					31,021.00
Osf Occupational Health	00193198-00	2403288	258478	2/7/2024	600.00
Osf Occupational Health Total					600.00
Ostling, Corey Matthew	College Night Cards	(blank)	47682	2/12/2024	75.00
Ostling, Corey Matthew Total					75.00
Pabst, Rebecca J	V70464004	(blank)	22304	2/16/2024	5.98
Pabst, Rebecca J Total					5.98
Palmer, Elisa L	V4087243	(blank)	15371	2/6/2024	40.41
	V92288269	(blank)	15357	1/30/2024	49.65
Palmer, Elisa L Total					90.06
Papa John'S Pizza 1	V28829267	(blank)	25067	2/16/2024	184.00
Papa John'S Pizza 1 Total					184.00
Papandrea, Shiann R	V69612850	(blank)	22284	1/30/2024	20.91
Papandrea, Shiann R Total					20.91
Papoccia, Brett Michael	V689793	2403064	258281	1/31/2024	38.28
Papoccia, Brett Michael Total					38.28
Parker, Shane	Official 10	(blank)	47674	2/9/2024	75.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Parker, Shane Total					75.00
Parkside Junior High School	V76611170	(blank)	22286	2/2/2024	100.00
Parkside Junior High School Total					100.00
Parts Depot	279136	2403111	258282	1/31/2024	43.98
Parts Depot Total					43.98
Parts Town, Llc	2101236593	2403124	258283	1/31/2024	423.18
	2101228366	2403124	258283	1/31/2024	218.70
	100868233	2403124	258283	1/31/2024	39.10
	2101195117	2403124	258283	1/31/2024	423.94
	2101195118	2403124	258283	1/31/2024	1,030.22
	2101195119	2403124	258283	1/31/2024	498.92
	2101135600	2403124	258283	1/31/2024	1,013.36
	2101122234	2403124	258283	1/31/2024	645.80
Parts Town, Llc Total					4,583.13
Peck, Ryan J	Chess Club	(blank)	47683	2/12/2024	37.24
Peck, Ryan J Total					37.24
Pekin Community High School	V23870876	(blank)	20776	1/30/2024	200.00
	V36573180	(blank)	20783	1/30/2024	175.00
Pekin Community High School Total					375.00
Pendleton, Tara D	FBLA Dues	(blank)	48146	1/31/2024	187.00
	FMP Candy/supplies	(blank)	48146	1/31/2024	431.45
	Reimb Donuts&Supp	(blank)	48090	1/18/2024	474.26
Pendleton, Tara D Total					1,092.71
Penland, Scott M.	Intercity Boys Offic	(blank)	48120	1/24/2024	125.00
Penland, Scott M. Total					125.00
Peoria Charter Coach Company	V67451383	(blank)	15386	2/15/2024	10,639.00
Peoria Charter Coach Company Total					10,639.00
Peoria Civic Center	IHSA State fee	(blank)	48193	2/15/2024	40.00
Peoria Civic Center Total					40.00
Peoria High School	Athletics Big 12	(blank)	47589	1/24/2024	1,518.95
Peoria High School Total					1,518.95
Pepsi Cola General Bot, Inc	84165903	(blank)	48194	2/15/2024	985.86
	33841655	(blank)	15380	2/12/2024	258.60
	V13280199	(blank)	25044	2/8/2024	483.24
	33295905 & 339300005	(blank)	48131	1/29/2024	511.05
	DEC20-JAN11	2403149	258284	1/31/2024	4,402.25
Pepsi Cola General Bot, Inc Total					6,641.00
Perry Weather, Inc.	20240118-104455318	2403265	258285	1/31/2024	300.00
	5901	2403265	258285	1/31/2024	275.34
	5827	2403265	258285	1/31/2024	19,800.00
Perry Weather, Inc. Total					20,375.34
Peterson, Anna Elizabeth	Hotel Rooms	(blank)	47609	1/26/2024	199.20
Peterson, Anna Elizabeth Total					199.20
Peterson, Jennifer K	V59046717	(blank)	15372	2/6/2024	140.15

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Peterson, Jennifer K Total					140.15
Petree, Alyssa K	V69153	2403282	258479	2/7/2024	33.91
Petree, Alyssa K Total					33.91
Pfleger, Carley Ann	V59034647	(blank)	25036	2/2/2024	87.15
Pfleger, Carley Ann Total					87.15
Phillips, Shanna	V54863117	(blank)	6750	2/7/2024	181.91
	V26444386	(blank)	6734	1/24/2024	452.79
Phillips, Shanna Total					634.70
Pilon, Michelle	V209815	2403331	258480	2/7/2024	21.13
Pilon, Michelle Total					21.13
Pioneer Valley Books	Q207069	2402996	258286	1/31/2024	70.40
Pioneer Valley Books Total					70.40
Pipco Companies, Ltd		67087 2403217	258287	1/31/2024	795.00
		67073 2403217	258287	1/31/2024	2,095.00
Pipco Companies, Ltd Total					2,890.00
Plainfield Co School Dist #202	V62404407	(blank)	20790	2/6/2024	300.00
Plainfield Co School Dist #202 Total					300.00
Plattner, Heather Paullin	MILES202401	(blank)	258481	2/7/2024	154.03
Plattner, Heather Paullin Total					154.03
PNC Bank	V5761559	(blank)	2643	2/1/2024	190.58
PNC Bank Total					190.58
Pokarney, Cari	SPORTSFEE	(blank)	258482	2/7/2024	45.00
Pokarney, Cari Total					45.00
Powell, Nicole C	V1982878	(blank)	9501	2/8/2024	51.09
Powell, Nicole C Total					51.09
Pownall, Pat	Official 11	(blank)	47659	2/6/2024	75.00
Pownall, Pat Total					75.00
Prairie Signs		59391 (blank)	48132	1/29/2024	75.00
Prairie Signs Total					75.00
Prescott, Sarah	V99214533	(blank)	15343	1/25/2024	155.20
Prescott, Sarah Total					155.20
Principal Life Insurance-Sbd Grand	1077942-10001 JAN 2	2403059	258288	1/31/2024	4,630.58
Principal Life Insurance-Sbd Grand Total					4,630.58
Professional Electric Motor Repair		74114 2403123	258289	1/31/2024	15.79
Professional Electric Motor Repair Total					15.79
Pugh, Clifford	Official 2 Feb 17	(blank)	47691	2/14/2024	-
	Invite Official 6	(blank)	47675	2/9/2024	55.00
	V8429421	(blank)	20791	2/6/2024	55.00
Pugh, Clifford Total					110.00
Pummill, Melissa E	Class Store supp	(blank)	48133	1/29/2024	543.64
Pummill, Melissa E Total					543.64

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Puritan Springs	V553890	(blank)	5162	2/9/2024	48.58
	Acct 1709302	(blank)	47676	2/9/2024	26.72
	Acct 1709286	(blank)	47646	2/5/2024	325.88
	V827829	(blank)	5159	1/24/2024	41.31
Puritan Springs Total					442.49
Quadient Finance Usa, Inc.	STMT01192024	2403318	258483	2/7/2024	1,500.00
Quadient Finance Usa, Inc. Total					1,500.00
Quakenbush, Maxine J	V53797509	(blank)	15373	2/6/2024	82.19
Quakenbush, Maxine J Total					82.19
Quill Corporation	37129906	(blank)	47684	2/12/2024	85.92
	36627335	2403096	258290	1/31/2024	69.90
Quill Corporation Total					155.82
Quincy Public Schools	Midwest Crossroads 7	(blank)	47610	1/26/2024	250.00
Quincy Public Schools Total					250.00
Racey, Christopher D	Big 12 conf Wrest	(blank)	48121	1/24/2024	230.00
	Big 12 Wres Offic	(blank)	48099	1/19/2024	-
	Big 12 Wres Official	(blank)	48099	1/19/2024	-
Racey, Christopher D Total					230.00
Raglan, Melissa N	MILES202401	(blank)	258484	2/7/2024	85.43
	V20787871	(blank)	2645	2/8/2024	35.69
Raglan, Melissa N Total					121.12
Raleigh, William G	V5902070	(blank)	22287	2/2/2024	25.98
Raleigh, William G Total					25.98
Raycraft, Erica Danielle	VDEP01222024	2403367	258485	2/7/2024	35.00
Raycraft, Erica Danielle Total					35.00
Rayford, Thelbert E	Official 9	(blank)	47639	2/2/2024	75.00
Rayford, Thelbert E Total					75.00
Read'S Sporting Goods	V55587158	(blank)	6754	2/13/2024	649.00
	V50061967	(blank)	25020	1/19/2024	35.85
	A3639	(blank)	48091	1/18/2024	239.00
Read'S Sporting Goods Total					923.85
Regional Office Of Education #17	4002400061	2402987	258291	1/31/2024	443.23
	1002400107	2403106	258291	1/31/2024	10,500.00
Regional Office Of Education #17 Total					10,943.23
Republic Services - #368	0368-001090794	2400093	258292	1/31/2024	7,003.64
	0368-001090794.	2403316	258486	2/7/2024	132.62
Republic Services - #368 Total					7,136.26
Revtrak	V4821190	(blank)	0	2/9/2024	66.21
	V86789947	(blank)	0	2/1/2024	24.76
Revtrak Total					90.97
Rich, Erik	V6049	2403131	258293	1/31/2024	27.32
Rich, Erik Total					27.32
Richwoods High School	V900676	(blank)	126986	2/15/2024	130.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Richwoods High School Total					130.00
Rients, Jennifer	MILES202308	(blank)	258487	2/7/2024	175.10
Rients, Jennifer Total					175.10
Roberts, Brandy Gayle	V52464898	(blank)	5514	2/8/2024	30.94
	V52836835	(blank)	5514	2/8/2024	30.00
Roberts, Brandy Gayle Total					60.94
Robinson, Stefen J	CD production	(blank)	48171	2/7/2024	384.38
	Mallets	(blank)	48134	1/29/2024	59.38
Robinson, Stefen J Total					443.76
Rockridge High School	V67558904	(blank)	20777	1/30/2024	400.00
Rockridge High School Total					400.00
Rodts, Elizabeth R	V89467480	(blank)	7273	2/9/2024	53.89
Rodts, Elizabeth R Total					53.89
Rogers Athletic Company		309010 (blank)	48122	1/24/2024	782.00
Rogers Athletic Company Total					782.00
Rogers Supply Company Inc	BL048841	2403110	258294	1/31/2024	298.04
Rogers Supply Company Inc Total					298.04
Rogers, Greg	Hip numbers	(blank)	47634	2/1/2024	110.16
Rogers, Greg Total					110.16
Rogers, Megan	V72335688	(blank)	15344	1/25/2024	16.80
Rogers, Megan Total					16.80
Rohde, Molly	MILES202401	(blank)	258488	2/7/2024	26.67
Rohde, Molly Total					26.67
Ron Smith Printing Company		158426 2403313	258489	2/7/2024	30.00
Ron Smith Printing Company Total					30.00
Rooker, Beth A	MILES202312	(blank)	258295	1/31/2024	77.22
Rooker, Beth A Total					77.22
Roop, Cari Elizabeth	V52182700	(blank)	2644	2/1/2024	157.98
Roop, Cari Elizabeth Total					157.98
Ross, Tyler Alexander	V259306	2402862	258296	1/31/2024	100.00
Ross, Tyler Alexander Total					100.00
Rp Lumber Company, Inc		1894691 2403166	258297	1/31/2024	38.98
		1885939 2403166	258297	1/31/2024	237.16
		1879997 2403166	258297	1/31/2024	84.23
		1875683 2403166	258297	1/31/2024	70.39
		1876389 2403166	258297	1/31/2024	251.93
Rp Lumber Company, Inc Total					682.69
Ruyle Corporation		30519 2403109	258298	1/31/2024	235.00
Ruyle Corporation Total					235.00
Ryan, Julie	V74052693	(blank)	15387	2/15/2024	290.00
Ryan, Julie Total					290.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
S & S Builders Hardware Co	580524	2403182	258299	1/31/2024	283.40
S & S Builders Hardware Co Total					283.40
Sadicoff, Dawn Mc Guire	MILES202401	(blank)	258490	2/7/2024	46.63
Sadicoff, Dawn Mc Guire Total					46.63
Salyer, Tisa Marie	MILES202401	(blank)	258491	2/7/2024	38.53
Salyer, Tisa Marie Total					38.53
Sam Lemam CJDRF	V31370888	2403105	258236	1/19/2024	17,304.03
Sam Lemam CJDRF Total					17,304.03
Sanders, Erin E	Indoor Concess 2/7	(blank)	48195	2/15/2024	166.80
	Indoor Concess 2/6	(blank)	48172	2/7/2024	47.74
	Indoor Concess 1/25	(blank)	48147	1/31/2024	145.04
	Popcorn Oil	(blank)	48147	1/31/2024	54.86
	Supplies 1/25/24	(blank)	48147	1/31/2024	179.70
Sanders, Erin E Total					594.14
Sanders, Matthew	V6817891	(blank)	25029	1/31/2024	80.00
Sanders, Matthew Total					80.00
Sarver, Michael S	Hospitality Room	(blank)	47647	2/5/2024	201.72
	Team Meal 2	(blank)	47590	1/24/2024	35.96
	Hotel MLK tournament	(blank)	47579	1/18/2024	3,777.84
	Team meal	(blank)	47579	1/18/2024	174.30
Sarver, Michael S Total					4,189.82
Schermann, April M	Softball Feb 24	(blank)	47699	2/20/2024	8,861.75
Schermann, April M Total					8,861.75
Schieler, Adsea	Journalism	(blank)	47648	2/5/2024	37.29
Schieler, Adsea Total					37.29
Schmidt, Therese F	MILES202312	(blank)	258492	2/7/2024	171.68
Schmidt, Therese F Total					171.68
Schonauer, Derrick J	Team Meal 2/10/24	(blank)	48196	2/15/2024	343.94
Schonauer, Derrick J Total					343.94
Schwartz, Andrew Isaac	Various Seasonal	(blank)	48148	1/31/2024	454.63
Schwartz, Andrew Isaac Total					454.63
Schweinberg, Matthew S	Gas for Bball	(blank)	48197	2/15/2024	58.35
Schweinberg, Matthew S Total					58.35
Scornavacco, Robert A	V980308	2403224	258300	1/31/2024	39.44
	V54526	2403058	258300	1/31/2024	66.08
Scornavacco, Robert A Total					105.52
Scott, Bridget	V97826703	(blank)	3023	2/1/2024	135.54
Scott, Bridget Total					135.54
Sefton, Nathaniel J	V22177394	(blank)	6755	2/15/2024	158.04
	V26258891	(blank)	6746	2/2/2024	100.00
	V39225275	(blank)	6741	1/30/2024	44.97
Sefton, Nathaniel J Total					303.01
Seifert, Sara B	V299003	2403086	258301	1/31/2024	162.17

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Seifert, Sara B Total					162.17
Select Screen Prints	Multiple invoices	(blank)	47700	2/20/2024	314.00
		63163 (blank)	47700	2/20/2024	1,506.00
		62655 (blank)	15388	2/15/2024	331.00
		62794 (blank)	15388	2/15/2024	966.00
		V29167314 (blank)	25040	2/8/2024	4,662.00
		V80443176 (blank)	25047	2/8/2024	351.00
		V95168072 (blank)	25046	2/8/2024	552.00
		61437 (blank)	48173	2/7/2024	712.00
		63571 & 63553 (blank)	48173	2/7/2024	1,341.00
		V1359826 (blank)	6751	2/7/2024	464.50
		V76294811 (blank)	6747	2/5/2024	812.00
		61476 & 61512 (blank)	48149	1/31/2024	677.00
		61756 & 62232 (blank)	48149	1/31/2024	689.00
		61931 & 62085 (blank)	48149	1/31/2024	1,050.00
		62031 (blank)	48149	1/31/2024	1,300.00
		62142 (blank)	48149	1/31/2024	265.00
		62465 (blank)	48149	1/31/2024	558.00
		63599 (blank)	48149	1/31/2024	380.00
	63548 (blank)	47621	1/30/2024	102.00	
Select Screen Prints Total					17,032.50
Serone, Bonnie	V40349531	(blank)	25026	1/29/2024	255.64
Serone, Bonnie Total					255.64
Sharer-Barbee, Molly Bosche		113366 2402922	258302	1/31/2024	235.00
Sharer-Barbee, Molly Bosche Total					235.00
Sherwin Williams Company	2910-23	2403163	258303	1/31/2024	135.73
	2804-7	2403163	258303	1/31/2024	100.41
	5006-7	2403163	258303	1/31/2024	276.25
	2534-0	2403163	258303	1/31/2024	226.60
	2344-4	2403163	258303	1/31/2024	463.47
Sherwin Williams Company Total					1,202.46
Shoemaker, Brian R	V27747148	(blank)	6376	1/25/2024	1,200.00
Shoemaker, Brian R Total					1,200.00
Siebenthal, Melissa A	MILES202311	(blank)	258304	1/31/2024	104.67
	MILES202312	(blank)	258304	1/31/2024	67.73
Siebenthal, Melissa A Total					172.40
Sims-King, Siobhan Duvelle	V72771244	(blank)	7270	1/31/2024	13.79
	V40341326	(blank)	22280	1/25/2024	37.12
Sims-King, Siobhan Duvelle Total					50.91
Slayback, Jackie	V31705647	(blank)	25068	2/16/2024	240.00
Slayback, Jackie Total					240.00
Smith, Bayleigh	HRS116-1/31/24	2403365	258493	2/7/2024	307.25
	10124011524	2403230	258305	1/31/2024	596.00
Smith, Bayleigh Total					903.25
Smith, Kerra Lynn	V92839333	(blank)	15364	2/2/2024	114.80
Smith, Kerra Lynn Total					114.80
Soliant Health, LLC	20864490	2403354	258494	2/7/2024	2,250.00
	20858992	2403172	258306	1/31/2024	3,750.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Soliant Health, LLC Total					6,000.00
Southern II Speech & Acting League	League Dues 2024	(blank)	48174	2/7/2024	50.00
	Dues	(blank)	47591	1/24/2024	100.00
Southern II Speech & Acting League Total					150.00
Sowa, Frances	V77482098	(blank)	9498	1/29/2024	131.90
Sowa, Frances Total					131.90
Spann, Morgan M	V56596526	(blank)	15345	1/25/2024	71.80
Spann, Morgan M Total					71.80
Spear Corporation		325338 2403108	258307	1/31/2024	3,169.74
Spear Corporation Total					3,169.74
Speechwire Tournament Services		1487 (blank)	47611	1/26/2024	180.00
Speechwire Tournament Services Total					180.00
Spiral Binding Llc	V37489635	(blank)	1641	1/24/2024	184.17
Spiral Binding Llc Total					184.17
Spitzzeri, Alfred A	V91790233	(blank)	25011	1/18/2024	100.00
Spitzzeri, Alfred A Total					100.00
Sprout, Jason	V96158971	(blank)	25032	2/1/2024	80.00
Sprout, Jason Total					80.00
St. Mary'S School	V39078896	(blank)	25045	2/8/2024	175.00
St. Mary'S School Total					175.00
Stage Accents	PO 2401453	(blank)	47677	2/9/2024	78.12
Stage Accents Total					78.12
Stahmer, Jeremy	V87968139	(blank)	22281	1/25/2024	19.74
	V6358660	(blank)	22281	1/25/2024	18.39
Stahmer, Jeremy Total					38.13
Starcrest Cleaners	Varsity Jerseys	(blank)	48123	1/24/2024	63.90
Starcrest Cleaners Total					63.90
Starkey, Megan Ruth		557319 (blank)	1430	2/8/2024	25.00
Starkey, Megan Ruth Total					25.00
State of Il Fire Marshall/Boilers		9689470 2403241	258308	1/31/2024	200.00
State of Il Fire Marshall/Boilers Total					200.00
Stay Another Day Ltd	88-012624B	(blank)	48150	1/31/2024	900.00
Stay Another Day Ltd Total					900.00
Steve Weiss Music	S01264699	2403197	258309	1/31/2024	129.95
Steve Weiss Music Total					129.95
Stevens, Laura A	V19453851	(blank)	25043	2/8/2024	154.76
Stevens, Laura A Total					154.76
Stevens, Lori Joann	V34448965	(blank)	9500	1/30/2024	53.08
	CONF011701192024	(blank)	258495	2/7/2024	266.02
Stevens, Lori Joann Total					319.10

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Stillwell, Tonya	CI supplies	(blank)	47635	2/1/2024	43.93
Stillwell, Tonya Total					43.93
StoryIT LLC		392 (blank)	47701	2/20/2024	500.00
StoryIT LLC Total					500.00
Stratman, Eric	V75948482	(blank)	20778	1/30/2024	425.00
Stratman, Eric Total					425.00
Stutz, Jessica Lynn	V34659783	(blank)	22296	2/9/2024	23.00
Stutz, Jessica Lynn Total					23.00
Sweetwater Sound Inc.		39673082 302240017	47649	2/5/2024	4,177.95
Sweetwater Sound Inc. Total					4,177.95
Sycamore Community High School Dist #427	V370708	(blank)	126981	1/24/2024	300.00
Sycamore Community High School Dist #427 Total					300.00
Tague, Amy L	MILES202311	(blank)	258310	1/31/2024	83.38
	MILES202312	(blank)	258310	1/31/2024	53.97
Tague, Amy L Total					137.35
Tanner, Danny	V79520168	(blank)	15346	1/25/2024	290.00
Tanner, Danny Total					290.00
Team Automotive And Tire					
	7832814	2403310	258311	1/31/2024	1,136.37
	7832675	2403277	258311	1/31/2024	107.86
	303333	2403276	258311	1/31/2024	40.00
	303304	2403276	258311	1/31/2024	40.00
	303240	2403276	258311	1/31/2024	40.00
	303241	2403276	258311	1/31/2024	40.00
	7832754	2403277	258311	1/31/2024	289.47
	7832739	2403277	258311	1/31/2024	264.15
	7832740	2403277	258311	1/31/2024	82.83
Team Automotive And Tire Total					2,040.68
TELUS Health (US) Ltd.		2067297 2403287	258496	2/7/2024	9,025.20
TELUS Health (US) Ltd. Total					9,025.20
THAZHACKAL, LEYONS	Flyer Design	(blank)	48135	1/29/2024	23.34
	Supplies-Trivia nigh	(blank)	48135	1/29/2024	156.22
	Prizes	(blank)	48092	1/18/2024	1,625.56
THAZHACKAL, LEYONS Total					1,805.12
The Illinois Shakespeare Festival	V64051292	(blank)	2640	1/18/2024	100.00
The Illinois Shakespeare Festival Total					100.00
The Music Shoppe, Inc		3638584 (blank)	15374	2/6/2024	43.35
	V11293133	(blank)	6735	1/24/2024	545.04
	V67311681	(blank)	6740	1/25/2024	492.89
	V91797932	(blank)	6740	1/25/2024	429.59
	3633365	2403360	258497	2/7/2024	354.14
	3620861	2403134	258312	1/31/2024	75.00
	3502138	2403133	258312	1/31/2024	4,010.00
The Music Shoppe, Inc Total					5,950.01
The Omni Group	2401-7601	2403194	258313	1/31/2024	32.00
The Omni Group Total					32.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Thomas, Kevin M	V44321654	(blank)	15347	1/25/2024	64.40
Thomas, Kevin M Total					64.40
Tk Elevator Corp	3007666549	2403174	258314	1/31/2024	3,015.64
Tk Elevator Corp Total					3,015.64
T-Mobile	STMT01212024	2400001	258243	1/31/2024	6,827.43
	STMT01212024HS	2400006	258243	1/31/2024	1,501.83
	STMT01212024CUST	2401793	258243	1/31/2024	1,243.89
T-Mobile Total					9,573.15
Topping, Elizabeth E	V58466229	(blank)	22305	2/16/2024	10.00
Topping, Elizabeth E Total					10.00
Touchtone Communications	3249896	2400013	258315	1/31/2024	377.82
Touchtone Communications Total					377.82
Towanda Water Department	ACCT 820144 1/26/24	2400009	258498	2/7/2024	136.57
Towanda Water Department Total					136.57
Town Of Normal - Utility Billing	V182685	2400010	258244	1/31/2024	(12.43)
	V836712	2400010	258244	1/31/2024	23,123.17
	8605-19274 01/10/24	2400010	258499	2/7/2024	194.45
Town Of Normal - Utility Billing Total					23,305.19
Township High School Dist 211	V772014	(blank)	126982	1/24/2024	225.00
Township High School Dist 211 Total					225.00
Tuten, Brittany	V90529016	(blank)	15326	1/19/2024	240.00
Tuten, Brittany Total					240.00
Twin City Awards	3220	(blank)	47650	2/5/2024	140.00
Twin City Awards Total					140.00
Twin City Trivia	16682	(blank)	48136	1/29/2024	300.00
Twin City Trivia Total					300.00
Twin Supplies, Ltd.	16941F	2403216	258316	1/31/2024	1,293.60
	16942F	2403216	258316	1/31/2024	1,293.60
	16943F	2403216	258316	1/31/2024	1,500.00
Twin Supplies, Ltd. Total					4,087.20
Tyler Technologies, Inc	025-453170	2403335	258500	2/7/2024	150.00
Tyler Technologies, Inc Total					150.00
Uline	172321791	2403214	258317	1/31/2024	1,025.99
Uline Total					1,025.99
Unifirst Corporation	STMT01312024	2400256	258501	2/7/2024	1,454.38
Unifirst Corporation Total					1,454.38
Unit 5 Decker Industries	186	2403286	258502	2/7/2024	20.00
	V34823538	(blank)	2641	1/18/2024	13.00
	DEC2023LAMINATION	2403055	258318	1/31/2024	30.50
Unit 5 Decker Industries Total					63.50
Unit 5 Education Association	V38763156	(blank)	0	2/15/2024	2,143.85
	V47668343	(blank)	0	1/25/2024	931.44
Unit 5 Education Association Total					3,075.29

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Unit 5 Vocational Training Ctr/Deck	Programs	(blank)	47651	2/5/2024	200.00
Unit 5 Vocational Training Ctr/Deck Total					200.00
United Pipe & Supply Co, Inc	3342547	2403215	258319	1/31/2024	251.91
	3340863	2403215	258319	1/31/2024	266.21
United Pipe & Supply Co, Inc Total					518.12
University High School	Speech Team	(blank)	47678	2/9/2024	12.00
	IHSA Sect entry	(blank)	48175	2/7/2024	200.00
	V50661087	(blank)	20779	1/30/2024	150.00
University High School Total					362.00
Vanguard Energy Services, Llc	G40551011624	2400004	258320	1/31/2024	31,166.14
Vanguard Energy Services, Llc Total					31,166.14
Varsity Spirit Fashions	V8538534	(blank)	25018	1/19/2024	1,170.87
Varsity Spirit Fashions Total					1,170.87
Villa Grove Cusd #302	V60944610	(blank)	20765	1/18/2024	75.00
Villa Grove Cusd #302 Total					75.00
Village Of Carlock	2024-01	2403285	258321	1/31/2024	234.36
Village Of Carlock Total					234.36
Vincent, Susan Anne	V36013688	(blank)	25060	2/15/2024	48.88
	V25623734	(blank)	25019	1/19/2024	146.31
	V77572620	(blank)	25012	1/18/2024	60.00
	V46641691	(blank)	25012	1/18/2024	45.91
Vincent, Susan Anne Total					301.10
Vision Service Plan - (II)	STMT819418185	2403060	258322	1/31/2024	1,100.12
Vision Service Plan - (II) Total					1,100.12
Visionpoint Eye Center Pllc	V76515969	(blank)	22295	2/9/2024	50.00
Visionpoint Eye Center Pllc Total					50.00
Vista Learning, Nfp	VL123-1613.	(blank)	258239	1/25/2024	-
Vista Learning, Nfp Total					-
Vpa External Programs	697772	2403170	258323	1/31/2024	250.00
Vpa External Programs Total					250.00
Wadkins, Kayla	V54937636	(blank)	22306	2/16/2024	47.96
Wadkins, Kayla Total					47.96
Walker, Karen L	MILES202312	(blank)	258235	1/18/2024	84.56
Walker, Karen L Total					84.56
Walker, Sharon	V30116206	(blank)	15384	2/13/2024	-
Walker, Sharon Total					-
Walker, Valentine S	Bibs and Shorts	(blank)	47692	2/14/2024	794.04
	V936407	2403198	258324	1/31/2024	10.75
	AMAZON11132023	2403095	258324	1/31/2024	79.92
Walker, Valentine S Total					884.71
Walls, Cheryl	REFUND SENIOR	(blank)	258325	1/31/2024	11.95
Walls, Cheryl Total					11.95

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Ward, Maxwell D	Meeting supplies	(blank)	48176	2/7/2024	23.12
Ward, Maxwell D Total					23.12
Washington Community High Schl Dist #308	WCHS Choirs	(blank)	47702	2/20/2024	100.00
	V1179670	(blank)	20780	1/30/2024	350.00
	V32220425	(blank)	20784	1/30/2024	200.00
	7 on 7 tournament	(blank)	47592	1/24/2024	110.00
Washington Community High Schl Dist #308 Total					760.00
Washington High School	Midwest Crossroads 6	(blank)	47612	1/26/2024	250.00
Washington High School Total					250.00
Water Products Company Of Illinois,		629182 2403213	258326	1/31/2024	12.00
Water Products Company Of Illinois, Total					12.00
Watson, Robert B	V5148836	(blank)	20781	1/30/2024	300.00
Watson, Robert B Total					300.00
Watts Copy Systems, Inc - Sales		1287113 2403233	258327	1/31/2024	10,855.95
Watts Copy Systems, Inc - Sales Total					10,855.95
Watts Copy Systems, Inc. - Leasing		35828842 2401886	258503	2/7/2024	10,043.41
		35750687 2403223	258328	1/31/2024	1,852.95
		35718862 2401887	258328	1/31/2024	1,684.50
Watts Copy Systems, Inc. - Leasing Total					13,580.86
Watts, Hunter S	Model UN supplies	(blank)	48151	1/31/2024	63.92
Watts, Hunter S Total					63.92
Weakly, Shelly	MILES202311	(blank)	258329	1/31/2024	380.10
	MILES202312	(blank)	258329	1/31/2024	337.19
	Guy Girl Dance	(blank)	47693	2/14/2024	109.07
	Mattoon Entry	(blank)	47622	1/30/2024	75.00
	Costume	(blank)	47613	1/26/2024	184.92
Weakly, Shelly Total					1,086.28
Weber, David Jonathan	STEM Equip	(blank)	47623	1/30/2024	36.57
	SAMS01112024	2403094	258330	1/31/2024	30.02
Weber, David Jonathan Total					66.59
Webster, Shelley C	MILES202401	(blank)	258504	2/7/2024	32.43
Webster, Shelley C Total					32.43
Welch, Meagan Leigh	MILES202310	(blank)	258331	1/31/2024	152.68
	MILES202311	(blank)	258331	1/31/2024	145.02
	MILES202312	(blank)	258331	1/31/2024	100.22
Welch, Meagan Leigh Total					397.92
Weldstar Company		2241390 2403255	258406	1/31/2024	406.47
Weldstar Company Total					406.47
Wendland, Cheryl A	V33769496	(blank)	2852	2/7/2024	35.00
	V13419	2403340	258505	2/7/2024	40.80
Wendland, Cheryl A Total					75.80
Western Illinois University Foundation		100 2403268	258506	2/7/2024	1,000.00
Western Illinois University Foundation Total					1,000.00

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Wey, Molli Lynn	V44674268	(blank)	7269	1/30/2024	210.34
Wey, Molli Lynn Total					210.34
Whalen, Jr, Terry A	Invite Official 8	(blank)	47679	2/9/2024	110.00
	V98125599	(blank)	15325	1/18/2024	90.00
Whalen, Jr, Terry A Total					200.00
Wheeler, Alicia	V52550740	(blank)	6201	2/12/2024	25.00
Wheeler, Alicia Total					25.00
Wheeler, Samuel James	MILES202401	(blank)	258507	2/7/2024	107.07
Wheeler, Samuel James Total					107.07
Wild Country	Boys suits	(blank)	47593	1/24/2024	1,029.00
Wild Country Total					1,029.00
Willey, Jason M	V65502769	(blank)	15361	1/31/2024	22.40
Willey, Jason M Total					22.40
Williams, Alex	CONFREMB11172023	2403139	258407	1/31/2024	313.26
Williams, Alex Total					313.26
Williams, Cameo Lanette	V57554239	(blank)	5515	2/8/2024	49.43
Williams, Cameo Lanette Total					49.43
Wills, Richard L	Official 3 Feb 17	(blank)	47694	2/14/2024	110.00
	Invite Official 9	(blank)	47680	2/9/2024	55.00
Wills, Richard L Total					165.00
Winchester, Katie Ann	V96381323	(blank)	15358	1/30/2024	1,173.67
	V25603063	(blank)	15348	1/25/2024	100.00
	DEP01162024	2403203	258332	1/31/2024	45.00
Winchester, Katie Ann Total					1,318.67
Winsupply	361375 01	2403209	258333	1/31/2024	94.54
	360551 01	2403209	258333	1/31/2024	610.28
	361575 01	2403209	258333	1/31/2024	415.88
	361411 01	2403209	258333	1/31/2024	803.78
	361084 01	2403209	258333	1/31/2024	163.09
	360550 01	2403209	258333	1/31/2024	15,085.77
	360310 01	2403209	258333	1/31/2024	373.06
Winsupply Total					17,546.40
Witzig, David G	Team Meals 1/15/24	(blank)	48198	2/15/2024	496.31
Witzig, David G Total					496.31
Wolfe, Brandon S.	Official 8	(blank)	47636	2/1/2024	75.00
Wolfe, Brandon S. Total					75.00
Wooten, Lataetka	V21552075	(blank)	25034	2/2/2024	433.90
Wooten, Lataetka Total					433.90
X-Treme Light And Sound	UCP11272023	(blank)	258238	1/24/2024	100.00
X-Treme Light And Sound Total					100.00
Youthbuild Mclean Co.Charter School	10/1/23-12/31/23	2402945	258334	1/31/2024	65,175.43
Youthbuild Mclean Co.Charter School Total					65,175.43
Zalucha, Kevin	V73310199	(blank)	5163	1/25/2024	1,257.80

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Zalucha, Kevin Total					1,257.80
Zeman, Joseph	V98805333	(blank)	6756	2/15/2024	49.42
	V32890152	(blank)	6744	1/31/2024	104.50
	V1840275	(blank)	6742	1/30/2024	185.25
	V79541133	(blank)	6742	1/30/2024	128.25
	V96784929	(blank)	6736	1/24/2024	80.89
	V13526705	(blank)	6732	1/18/2024	27.82
	V98143304	(blank)	6732	1/18/2024	83.88
Zeman, Joseph Total					660.01
Zimmerman, Claire Christine	VTAP Gift Cards	(blank)	47685	2/12/2024	470.00
	VTAP Feb Incentives	(blank)	47652	2/5/2024	195.70
	Kahoot Membership	(blank)	47637	2/1/2024	47.88
	VTAP incentives Jan	(blank)	47580	1/18/2024	849.45
Zimmerman, Claire Christine Total					1,563.03
Zions First National Bank	V76509275	(blank)	0	1/29/2024	14,943,508.75
Zions First National Bank Total					14,943,508.75
Zunkel, Luke	V24227962	(blank)	25072	2/20/2024	140.00
	V85192927	(blank)	25058	2/13/2024	140.00
Zunkel, Luke Total					280.00
Grand Total					17,942,534.82

Expenditure Summary Report

From Date: 1/18/2024
To Date: 2/20/2024

Fund	Amount
07	75,362.02
08	1,097,150.76
10	706,713.78
20	313,264.16
30	14,984,966.78
40	197,405.48
80	322,906.95
99	244,764.89
Grand Total	17,942,534.82

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Ace Hardware	590143/5	2403590	258664	2/21/2024	132.24
	590115/5	2400205	258664	2/21/2024	24.29
	590095/5	2400205	258664	2/21/2024	83.29
	590099/5	2400205	258664	2/21/2024	74.62
	590109/5	2400205	258664	2/21/2024	7.73
	590098/5	2403437	258664	2/21/2024	29.11
	590084/5	2400205	258664	2/21/2024	26.98
	590088/5	2400205	258664	2/21/2024	260.48
	590077/5	2400205	258664	2/21/2024	14.36
	590045/5	2400205	258664	2/21/2024	48.55
	590047/5	2400205	258664	2/21/2024	53.62
	590050/5	2400205	258664	2/21/2024	22.88
	590035/5	2400205	258664	2/21/2024	7.52
	590039/5	2400205	258664	2/21/2024	61.36
	590025/5	2400205	258664	2/21/2024	10.41
	590010/5	2400205	258664	2/21/2024	9.89
	589988/5	2400205	258664	2/21/2024	15.99
	589980/5	2400205	258664	2/21/2024	32.36
	589981/5	2400205	258664	2/21/2024	50.00
	589959/5	2400205	258664	2/21/2024	21.59
	589949/5	2400205	258664	2/21/2024	40.48
	589948/5	2403437	258664	2/21/2024	51.24
	589915/5	2400205	258664	2/21/2024	71.99
	589922/5	2400205	258664	2/21/2024	53.99
	589932/5	2400205	258664	2/21/2024	78.28
	589897/5	2400205	258664	2/21/2024	16.18
	589885/5	2400205	258664	2/21/2024	68.38
	589876/5	2400205	258664	2/21/2024	54.84
	589841/5	2400205	258664	2/21/2024	35.23
	589847/5	2400205	258664	2/21/2024	42.29
589586/5	2403560	258664	2/21/2024	38.99	
Ace Hardware Total					1,539.16
Adelman, Joseph R	V527009	2403388	258665	2/21/2024	53.91
Adelman, Joseph R Total					53.91
Advance Auto Parts	6.2534E+12	2400202	258666	2/21/2024	93.59
	6.2534E+12	2400202	258666	2/21/2024	87.96
	6.2534E+12	2400202	258666	2/21/2024	6.86
	6.2534E+12	2400202	258666	2/21/2024	447.36
	6.2534E+12	2400202	258666	2/21/2024	20.48
	6.2534E+12	2400202	258666	2/21/2024	63.00
	6.2534E+12	2400202	258666	2/21/2024	13.22
	6.2534E+12	2400202	258666	2/21/2024	267.13
	6.2534E+12	2400202	258666	2/21/2024	34.60
	6.2534E+12	2400202	258666	2/21/2024	6.80
	6.2534E+12	2400202	258666	2/21/2024	27.85
	6.5944E+12	2400202	258666	2/21/2024	17.21
Advance Auto Parts Total					1,086.06
A-Frame Piano Services LLC	PJHS0224	2403605	258663	2/21/2024	115.00
	KJHS0224	2403601	258663	2/21/2024	115.00
A-Frame Piano Services LLC Total					230.00
Alpha Baking Co., Inc.	JANUARYSTMT2024	2403500	258667	2/21/2024	7,716.09
Alpha Baking Co., Inc. Total					7,716.09
Amazon Capital Services	1MD4-P9RR-3T9M	2403607	258668	2/21/2024	21.97
	1CQD-XDTD-3M9V	2403585	258668	2/21/2024	93.11

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Amazon Capital Services	1FL3-TWT3-CGGQ	2403594	258668	2/21/2024	42.06	
	1GKK-FHL6-C4TL	(blank)	258668	2/21/2024	(1,062.28)	
	143D-3WN4-WG9N	2403525	258668	2/21/2024	119.04	
	17C3-LW3L-3396	2403546	258668	2/21/2024	26.97	
	1HH9-QNDT-1FWY	2403465	258668	2/21/2024	36.99	
	1D1M-YCC1-3PWW	2403571	258668	2/21/2024	118.89	
	17XF-JXHT-14NT	2403569	258668	2/21/2024	398.00	
	199K-QRQV-Y7GK	2403423	258668	2/21/2024	631.29	
	1TNP-TPRX-T96H	2403505	258668	2/21/2024	22.99	
	1674-4N9J-NCGK	2403403	258668	2/21/2024	278.00	
	1FJN-LY94-KL7N	2403488	258668	2/21/2024	527.70	
	1RL3-6VGQ-JFRR	2403461	258668	2/21/2024	53.85	
	1C36-VPM3-KV13	2403351	258668	2/21/2024	76.24	
	19HD-PWKX-JWT3	2403428	258668	2/21/2024	397.53	
	1W7N-TJD4-YRJ3	2403521	258668	2/21/2024	31.93	
	1FJN-LY94-L1P3	2403498	258668	2/21/2024	89.15	
	1WVK-1RT6-YGNT	2403476	258668	2/21/2024	95.95	
	19HD-PWKX-9Y4X	2403494	258668	2/21/2024	66.81	
	1KM7-1WCV-GHT6	2403400	258668	2/21/2024	53.85	
	1VFH-KCKN-HFG9	2403375	258668	2/21/2024	29.14	
1HGF-GMLN-G61L	2402809	258668	2/21/2024	263.70		
Amazon Capital Services Total					2,412.88	
Asset Control Solutions, Inc.	REISSUE CHECK	(blank)	258669	2/21/2024	1,040.00	
Asset Control Solutions, Inc. Total					1,040.00	
Atteberry, Anne Marie	CONF011701192024	(blank)	258523	2/21/2024	237.89	
Atteberry, Anne Marie Total					237.89	
Avanti'S Italian Restaurant -Bloomington		45292	2403404	258670	2/21/2024	3,016.00
Avanti'S Italian Restaurant -Bloomington Total					3,016.00	
Axline Pharmacy		363615	2403509	258671	2/21/2024	540.00
Axline Pharmacy Total					540.00	
Babbs, Susan Danyelle	REIMBURSEMENT	(blank)	258672	2/21/2024	25.00	
	REIMBURSEMENT.	(blank)	258672	2/21/2024	25.00	
	REIMBURSEMENT..	(blank)	258672	2/21/2024	25.00	
Babbs, Susan Danyelle Total					75.00	
Batteries Plus Bulbs	P69630833	2403442	258673	2/21/2024	36.98	
Batteries Plus Bulbs Total					36.98	
Bennett Electronics		36058	2402510	258674	2/21/2024	2,288.00
		36029	2403563	258674	2/21/2024	562.25
		36030	2403563	258674	2/21/2024	236.00
		35998	2403378	258674	2/21/2024	236.00
		35986	2403405	258674	2/21/2024	34.74
Bennett Electronics Total					3,356.99	
Bill'S Key & Lock Shop		179857	2403438	258675	2/21/2024	62.30
		179807	2403438	258675	2/21/2024	22.08
Bill'S Key & Lock Shop Total					84.38	
Birkey'S Farm Store	P61334	2403440	258676	2/21/2024	13.45	
Birkey'S Farm Store Total					13.45	
Bishop Bros, Inc		231011	2403467	258677	2/21/2024	1,032.00
Bishop Bros, Inc Total					1,032.00	

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Blaum, Melissa Marie	MILES202401	(blank)	258524	2/21/2024	32.16
Blaum, Melissa Marie Total					32.16
Blick Art Materials	2485111	2403530	258678	2/21/2024	321.18
Blick Art Materials Total					321.18
BluSky Restoration Contractors, LLC	191988	2403668	258525	2/21/2024	18,069.81
	187005	2403386	258679	2/21/2024	21,942.72
BluSky Restoration Contractors, LLC Total					40,012.53
Bobcat Of Peoria	02-84260	2403567	258680	2/21/2024	386.13
Bobcat Of Peoria Total					386.13
Bozarth, Samantha	REISSUE CHECK	(blank)	258681	2/21/2024	17.86
Bozarth, Samantha Total					17.86
Bricker, Kaitlyn N	REISSUE CHECK	(blank)	258682	2/21/2024	120.00
Bricker, Kaitlyn N Total					120.00
Brienen, Nicole E	V756043	2403576	258683	2/21/2024	30.59
Brienen, Nicole E Total					30.59
Briggs, Susan Kay	MILES202401	(blank)	258526	2/21/2024	56.08
Briggs, Susan Kay Total					56.08
Brightly Software, Inc	INV-215986	2403389	258684	2/21/2024	21,978.27
Brightly Software, Inc Total					21,978.27
Brown, Billie Jo	MILES202401	(blank)	258527	2/21/2024	20.90
Brown, Billie Jo Total					20.90
Brown, Dayna Robyn	V163825	(blank)	258685	2/21/2024	342.42
	V626934	(blank)	258685	2/21/2024	320.75
Brown, Dayna Robyn Total					663.17
Bruce, Mollie A	MILES202401	(blank)	258528	2/21/2024	54.20
Bruce, Mollie A Total					54.20
Bsn Sports	924669829	2403570	258686	2/21/2024	1,633.01
Bsn Sports Total					1,633.01
Capitol Group	S2430909.001	2403441	258687	2/21/2024	57.54
	S2427271.001	2403441	258687	2/21/2024	312.64
Capitol Group Total					370.18
Cardiff, Benjamin R	MILES202401	(blank)	258529	2/21/2024	31.36
Cardiff, Benjamin R Total					31.36
Carey, Kathleen Susan	52048048	2403463	258688	2/21/2024	48.02
Carey, Kathleen Susan Total					48.02
Central Supply Co	200144	2403551	258689	2/21/2024	1,575.00
	200274	2403558	258689	2/21/2024	274.05
Central Supply Co Total					1,849.05
Chiddix Junior High School	V11588	2403447	258690	2/21/2024	1,140.00
Chiddix Junior High School Total					1,140.00

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
City Of Bloomington - Utilities	1106276	2400011	258530	2/21/2024	380.32
	1108523	2400011	258530	2/21/2024	748.95
	1109100	2400011	258530	2/21/2024	878.72
	1109395	2400011	258530	2/21/2024	1,049.52
	1100184	2400011	258530	2/21/2024	599.30
	1100242	2400011	258530	2/21/2024	1,068.36
	1092687	2400011	258530	2/21/2024	885.90
City Of Bloomington - Utilities Total					5,611.07
Collins, Paula Lynn	MILES202401	(blank)	258531	2/21/2024	75.04
Collins, Paula Lynn Total					75.04
Compass Virtual Health Center PLLC	806444	2403380	258691	2/21/2024	363.00
Compass Virtual Health Center PLLC Total					363.00
Confidential On-Site Paper Shreddin	146216	2403390	258692	2/21/2024	249.64
	146172	2403391	258692	2/21/2024	80.59
	145349	2402966	258692	2/21/2024	72.53
Confidential On-Site Paper Shreddin Total					402.76
Conley, Rebecca Renae	MILES202308	(blank)	258532	2/21/2024	57.84
	MILES202309	(blank)	258532	2/21/2024	70.09
	MILES202310	(blank)	258532	2/21/2024	49.52
	MILES202311	(blank)	258532	2/21/2024	70.09
	MILES202312	(blank)	258532	2/21/2024	49.52
	MILES202307	(blank)	258532	2/21/2024	22.79
Conley, Rebecca Renae Total					319.85
Connor Co	S010785668.001	2403454	258693	2/21/2024	86.07
	S010779207.001	2403454	258693	2/21/2024	221.85
	S010762945.001	2403454	258693	2/21/2024	202.67
	S010774102.001	2403454	258693	2/21/2024	1,000.27
	S010763956.001	2403454	258693	2/21/2024	125.94
	S010764397.001	2403454	258693	2/21/2024	268.15
	S010767102.001	2403454	258693	2/21/2024	269.73
	S010767131.001	2403454	258693	2/21/2024	127.82
	S010764405.001	2403454	258693	2/21/2024	49.72
	S010758334.001	2403454	258693	2/21/2024	189.99
	S010735318.001	2403454	258693	2/21/2024	799.20
	S010753597.001	2403454	258693	2/21/2024	673.05
	S010731175.001	2403454	258693	2/21/2024	394.67
	S010755417.001	2403454	258693	2/21/2024	34.49
	S010750852.001	2403454	258693	2/21/2024	243.54
Connor Co Total					4,687.16
Conrad Sheet Metal Co	64214	2403444	258694	2/21/2024	333.80
	64203	2403444	258694	2/21/2024	161.30
Conrad Sheet Metal Co Total					495.10
Contract Paper Group, Inc.	43009122201	2403418	258695	2/21/2024	25,284.00
Contract Paper Group, Inc. Total					25,284.00
Corn Belt Energy Corporation	V447710	2400003	258513	2/21/2024	112,889.13
	ACCT#1296700	2400003	258513	2/21/2024	3,566.20
	ACCT#1296800	2400003	258513	2/21/2024	3,505.47
	ACCT#1618401	2400003	258513	2/21/2024	20,541.34
	ACCT#2028200	2400003	258513	2/21/2024	1,879.23
	ACCT#2035400	2400003	258513	2/21/2024	4,791.01
	ACCT#2263700	2400003	258513	2/21/2024	5,802.53

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Corn Belt Energy Corporation	ACCT#2328000	2400003	258513	2/21/2024	21,868.01	
	ACCT#4221300	2400003	258513	2/21/2024	10,264.67	
	ACCT#4221400	2400003	258513	2/21/2024	19,131.12	
Corn Belt Energy Corporation Total					204,238.71	
CRA Consulting, LLC		10005	2403464	258696	2/21/2024	450.00
CRA Consulting, LLC Total						450.00
Craft, Shari	REMBFOODSERVICE	(blank)	258533	2/21/2024	24.20	
Craft, Shari Total						24.20
Crescent Electric Supply Co	S512090375.001	2403436	258697	2/21/2024	701.44	
	S512055606.001	2403436	258697	2/21/2024	216.33	
	S512051064.001	2403436	258697	2/21/2024	783.25	
Crescent Electric Supply Co Total						1,701.02
Cumulus Media-Bloomington	BB3979077	2403536	258698	2/21/2024	35.00	
	BB3979079	2403536	258698	2/21/2024	210.00	
Cumulus Media-Bloomington Total						245.00
Curriculum Associates, Inc.		90802087	2402637	258699	2/21/2024	78.45
Curriculum Associates, Inc. Total						78.45
De Freese, Ashley Sue	CLRR011701192024	(blank)	258534	2/21/2024	67.23	
De Freese, Ashley Sue Total						67.23
Devault, Angela Sue	MILES202401	(blank)	258535	2/21/2024	80.94	
Devault, Angela Sue Total						80.94
Di Vita, Margherita	V759624	2403531	258700	2/21/2024	50.00	
Di Vita, Margherita Total						50.00
Dischert, Susan	MILES202311	(blank)	258536	2/21/2024	50.04	
	MILES202312	(blank)	258536	2/21/2024	23.97	
	MILES202401	(blank)	258536	2/21/2024	9.45	
Dischert, Susan Total						83.46
Don Owen Tire Service, Inc		328895	2403565	258701	2/21/2024	45.30
		328759	2403565	258701	2/21/2024	232.45
		328766	2403565	258701	2/21/2024	45.30
		327684	2403041	258701	2/21/2024	44.25
		327557	2403041	258701	2/21/2024	1,127.88
		327638	2403041	258701	2/21/2024	1,098.70
		253272	2403565	258701	2/21/2024	45.30
Don Owen Tire Service, Inc Total						2,639.18
Ecolab	6343650222	2403568	258702	2/21/2024	2,085.20	
	6343600824	2403568	258702	2/21/2024	2,417.85	
Ecolab Total						4,503.05
Edmentum	INV3224022	2403581	258703	2/21/2024	5,730.00	
Edmentum Total						5,730.00
Eilers, Sara	REISSUE CHECK.	(blank)	258704	2/21/2024	14.00	
Eilers, Sara Total						14.00
Embrace Education		15251	2403578	258705	2/21/2024	4,615.10
Embrace Education Total						4,615.10

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Escher, Mackenzie E	REISSUE CHECK	(blank)	258706	2/21/2024	30.00
Escher, Mackenzie E Total					30.00
Eta Hand 2 Mind, Inc.	WQUO915747-1	2403466	258707	2/21/2024	109.98
Eta Hand 2 Mind, Inc. Total					109.98
Etcheson, Pamela	MILES202401	(blank)	258537	2/21/2024	21.71
Etcheson, Pamela Total					21.71
Evans, Anna G	REISSUE CHECK	(blank)	258708	2/21/2024	18.08
Evans, Anna G Total					18.08
Evergreen Fs	REISSUE CHECK	(blank)	258709	2/21/2024	772.20
	34245795	2403452	258709	2/21/2024	3,063.00
Evergreen Fs Total					3,835.20
Farm & Fleet of Bloomington		1254 2403506	258710	2/21/2024	26.97
		1022 2403443	258710	2/21/2024	135.98
		963 2403443	258710	2/21/2024	39.98
		757 2403443	258710	2/21/2024	48.49
		724 2403443	258710	2/21/2024	42.99
		508 2403443	258710	2/21/2024	769.94
		513 2403443	258710	2/21/2024	9.96
Farm & Fleet of Bloomington Total					1,074.31
Fincham, Nathan C	V691773	2403392	258711	2/21/2024	17.85
Fincham, Nathan C Total					17.85
Fisher, Analiese Dee	V795866	2403575	258712	2/21/2024	55.91
Fisher, Analiese Dee Total					55.91
Follett Content Solutions, Llc	333963F	2403482	258713	2/21/2024	896.58
Follett Content Solutions, Llc Total					896.58
Gangler, Glenda D	MILES202401	(blank)	258538	2/21/2024	80.40
Gangler, Glenda D Total					80.40
Garcia, Stephanie Michelle	MILES202401	(blank)	258539	2/21/2024	57.62
Garcia, Stephanie Michelle Total					57.62
Gemberling, David James	REISSUE CHECK	(blank)	258714	2/21/2024	13.00
Gemberling, David James Total					13.00
Getz Fire Equipment Company	I2-578271	2403453	258715	2/21/2024	272.00
Getz Fire Equipment Company Total					272.00
Ggnet, Inc.		83585 2403370	258716	2/21/2024	33,750.00
Ggnet, Inc. Total					33,750.00
Gibbs Smith Education		114079 2403377	258717	2/21/2024	6,110.94
		113989 2403377	258717	2/21/2024	5,395.50
		113993 2403377	258717	2/21/2024	2,545.00
Gibbs Smith Education Total					14,051.44
Glasgow-Kuhns, Meegan Mary	REISSUE CHECK	(blank)	258718	2/21/2024	45.81
Glasgow-Kuhns, Meegan Mary Total					45.81
Global Water Technology, Inc.		104875 2403450	258719	2/21/2024	1,458.33
Global Water Technology, Inc. Total					1,458.33

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Gonzalez, Roman	MILES202401	(blank)	258540	2/21/2024	66.73
Gonzalez, Roman Total					66.73
Gordon Food Service, Inc	9006743036	2403610	258720	2/21/2024	303.57
	9006776364	2403611	258720	2/21/2024	790.69
	9006790960	2403611	258720	2/21/2024	2,387.35
	9006797727	2403611	258720	2/21/2024	958.66
	9006797740	2403611	258720	2/21/2024	819.67
	9006797752	2403611	258720	2/21/2024	809.69
	9006797774	2403611	258720	2/21/2024	1,227.92
	9006797790	2403611	258720	2/21/2024	744.59
	9006797885	2403611	258720	2/21/2024	3,222.15
	9006797901	2403611	258720	2/21/2024	777.43
	9006743035	2403610	258720	2/21/2024	1,634.16
	9006743704	2403610	258720	2/21/2024	6,864.50
	9006743708	2403610	258720	2/21/2024	383.20
	9006743845	2403610	258720	2/21/2024	6,608.97
	9006743858	2403610	258720	2/21/2024	383.20
	2000938285	2403610	258720	2/21/2024	(19.29)
	2000939500	2403610	258720	2/21/2024	(42.57)
	9006709879	2403610	258720	2/21/2024	2,390.76
	9006709882	2403610	258720	2/21/2024	39.88
	9006729835	2403610	258720	2/21/2024	3,123.02
	9006729836	2403610	258720	2/21/2024	581.76
	2000926245	2403502	258720	2/21/2024	(38.68)
	9006452010	2403372	258720	2/21/2024	28.74
	9006452059	2403372	258720	2/21/2024	197.55
	9006559799	2403502	258720	2/21/2024	2,753.22
	9006559801	2403502	258720	2/21/2024	16.92
	9006560650	2403502	258720	2/21/2024	4,680.68
	9006560658	2403502	258720	2/21/2024	239.50
	9006560709	2403502	258720	2/21/2024	4,486.76
	9006560712	2403502	258720	2/21/2024	191.60
	2000922591	2403502	258720	2/21/2024	(15.60)
	9006528506	2403502	258720	2/21/2024	3,605.12
	9006528507	2403502	258720	2/21/2024	117.46
	9006548236	2403502	258720	2/21/2024	2,664.12
	9006548246	2403502	258720	2/21/2024	29.46
	9006495947	2403373	258720	2/21/2024	2,157.24
	9006495955	2403373	258720	2/21/2024	1,211.28
	9006496001	2403373	258720	2/21/2024	887.38
	9006496004	2403373	258720	2/21/2024	1,738.44
	9006496005	2403373	258720	2/21/2024	77.36
	9006500659	2403373	258720	2/21/2024	115.15
	9006500662	2403373	258720	2/21/2024	1,887.84
	2000916399	2403502	258720	2/21/2024	(17.01)
	9006451924	2403372	258720	2/21/2024	2,308.92
	9006451925	2403372	258720	2/21/2024	143.70
	9006451954	2403372	258720	2/21/2024	3,419.50
	9006451956	2403372	258720	2/21/2024	287.40
	9006451965	2403372	258720	2/21/2024	1,181.94
	9006451966	2403372	258720	2/21/2024	9.58
	9006451975	2403372	258720	2/21/2024	1,231.83
	9006451978	2403372	258720	2/21/2024	19.16
	9006451987	2403372	258720	2/21/2024	768.33
	9006451989	2403372	258720	2/21/2024	38.32
	9006452008	2403372	258720	2/21/2024	961.95
	9006452025	2403372	258720	2/21/2024	1,031.23

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Gordon Food Service, Inc	9006452027	2403372	258720	2/21/2024	28.74
	9006452040	2403372	258720	2/21/2024	1,028.68
	9006452043	2403372	258720	2/21/2024	76.64
	9006452052	2403372	258720	2/21/2024	1,439.47
	9006452057	2403372	258720	2/21/2024	354.80
	2000914123	2403502	258720	2/21/2024	(41.80)
	9006418395	2403371	258720	2/21/2024	692.54
	9006432791	2403371	258720	2/21/2024	3,265.60
	9006432796	2403371	258720	2/21/2024	95.80
	9006439848	2403371	258720	2/21/2024	1,135.66
	9006439864	2403371	258720	2/21/2024	1,230.71
	9006439867	2403371	258720	2/21/2024	47.90
	9006439882	2403371	258720	2/21/2024	1,181.26
	9006439884	2403371	258720	2/21/2024	38.32
	9006439895	2403371	258720	2/21/2024	940.72
	9006439911	2403371	258720	2/21/2024	976.17
	9006440029	2403371	258720	2/21/2024	3,308.57
	9006440033	2403371	258720	2/21/2024	58.19
	9006440073	2403371	258720	2/21/2024	669.11
	9006387211	2403322	258720	2/21/2024	1,148.13
	9006387221	2403322	258720	2/21/2024	2,095.86
	9006387222	2403322	258720	2/21/2024	960.70
	9006389505	2403322	258720	2/21/2024	3,240.54
	9006389508	2403322	258720	2/21/2024	300.84
	9006389515	2403322	258720	2/21/2024	1,907.00
	9006389517	2403322	258720	2/21/2024	226.72
	9006353921	2403322	258720	2/21/2024	2,775.75
	9006353923	2403322	258720	2/21/2024	262.26
	9006353925	2403322	258720	2/21/2024	208.52
	9006374521	2403322	258720	2/21/2024	2,456.07
	9006374523	2403322	258720	2/21/2024	784.77
	9006323938	2403610	258720	2/21/2024	600.41
	9006267386	2403371	258720	2/21/2024	19.16
	2000894845	2403322	258720	2/21/2024	(77.36)
	2000894846	2403322	258720	2/21/2024	(77.36)
	2000895311	2403322	258720	2/21/2024	(18.48)
	2000895551	2403372	258720	2/21/2024	(12.64)
	2000895582	2403372	258720	2/21/2024	(13.90)
	2000896165	2403372	258720	2/21/2024	(38.68)
	2000882560	2403371	258720	2/21/2024	(24.16)
	2000822856	2403322	258720	2/21/2024	(32.45)
	9005147208	2403372	258720	2/21/2024	1,014.57
	131949	2403610	258720	2/21/2024	(166.79)
	132947	2403610	258720	2/21/2024	(833.94)
	132950	2403610	258720	2/21/2024	(732.09)
132955	2403610	258720	2/21/2024	(2,027.63)	
132961	2403610	258720	2/21/2024	(2,287.80)	
132965	2403610	258720	2/21/2024	(1,926.50)	
136146	2403610	258720	2/21/2024	(27.16)	
137247	2403610	258720	2/21/2024	(135.79)	
140036	2403610	258720	2/21/2024	(457.56)	
140037	2403610	258720	2/21/2024	(385.30)	
141101	2403610	258720	2/21/2024	(146.41)	
141967	2403610	258720	2/21/2024	(405.53)	
132205	2403611	258720	2/21/2024	(75.16)	
132217	2403611	258720	2/21/2024	(47.57)	
134788	2403611	258720	2/21/2024	(286.89)	
138152	2403611	258720	2/21/2024	(237.82)	
140311	2403611	258720	2/21/2024	(61.01)	

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Gordon Food Service, Inc	141095	2403611	258720	2/21/2024	(57.38)
	141109	2403611	258720	2/21/2024	(59.28)
	141110	2403611	258720	2/21/2024	(45.58)
	141528	2403611	258720	2/21/2024	(58.69)
	143648	2403611	258720	2/21/2024	(375.84)
	143652	2403611	258720	2/21/2024	(296.37)
	143653	2403611	258720	2/21/2024	(227.91)
	143655	2403611	258720	2/21/2024	(305.04)
	143656	2403611	258720	2/21/2024	(293.43)
Gordon Food Service, Inc Total					94,678.58
Gourley, Shauna Kate	V435537	2403487	258721	2/21/2024	19.02
Gourley, Shauna Kate Total					19.02
Grainger Parts Operations Ww Graing	9974759996	2403449	258722	2/21/2024	243.98
	9975613747	2403449	258722	2/21/2024	149.55
	9965812473	2403449	258722	2/21/2024	165.41
Grainger Parts Operations Ww Graing Total					558.94
Green, Susan	REISSUE CHECK	(blank)	258723	2/21/2024	5.20
Green, Susan Total					5.20
Gross, Joshua J	REISSUE CHECK	(blank)	258724	2/21/2024	63.84
	REISSUE CHECK.	(blank)	258724	2/21/2024	63.84
Gross, Joshua J Total					127.68
Growing Grounds	402882	2403451	258725	2/21/2024	96.98
	402747	2403451	258725	2/21/2024	19.98
	401269	2403451	258725	2/21/2024	602.12
Growing Grounds Total					719.08
Grubic, Angela Marie	MILES202312	(blank)	258541	2/21/2024	35.30
	MILES202401	(blank)	258541	2/21/2024	55.61
Grubic, Angela Marie Total					90.91
Guy, Kortney	V923528	2403333	258726	2/21/2024	10.34
	V285459	2403534	258726	2/21/2024	50.74
Guy, Kortney Total					61.08
Hafermann, Eduard P	MILES202308	(blank)	258542	2/21/2024	27.97
	MILES202309	(blank)	258542	2/21/2024	26.99
	MILES202310	(blank)	258542	2/21/2024	43.82
	MILES202311	(blank)	258542	2/21/2024	29.61
	MILES202312	(blank)	258542	2/21/2024	38.38
	V345320	2403490	258727	2/21/2024	72.47
Hafermann, Eduard P Total					239.24
Hameray Publishing Group	013024NB-A	2403484	258728	2/21/2024	496.45
Hameray Publishing Group Total					496.45
Harris, Elizabeth Rae	REISSUE CHECK	(blank)	258729	2/21/2024	453.24
	REISSUE CHECK.	(blank)	258729	2/21/2024	155.70
Harris, Elizabeth Rae Total					608.94
Health Alliance Medical Plans	00366-021	2403623	258730	2/21/2024	88,907.00
Health Alliance Medical Plans Total					88,907.00
Heartspring	16946	2403458	258731	2/21/2024	25,988.90
Heartspring Total					25,988.90

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Henderson, Rachel Elizabeth	MILES202401	(blank)	258543	2/21/2024	81.00	
Henderson, Rachel Elizabeth Total					81.00	
Henrichsmeyer, Krista Ann	MILES202401	(blank)	258544	2/21/2024	32.96	
Henrichsmeyer, Krista Ann Total					32.96	
Hensley, Audrey Jo	MILES202401	(blank)	258545	2/21/2024	67.27	
Hensley, Audrey Jo Total					67.27	
Hill, Shane Padraic	V772801	(blank)	258732	2/21/2024	253.55	
Hill, Shane Padraic Total					253.55	
Hitchins, Tracy Lynn	MILES202401	(blank)	258546	2/21/2024	38.86	
Hitchins, Tracy Lynn Total					38.86	
Holland, Anita	V560218	2403408	258733	2/21/2024	72.68	
Holland, Anita Total					72.68	
Holt Supply Company		3430498	2403448	258734	2/21/2024	4.48
		3430499	2403448	258734	2/21/2024	126.24
Holt Supply Company Total					130.72	
Homewood-Flossmoor High School District	MOCKTRAIL242024	2403497	258521	2/21/2024	250.00	
Homewood-Flossmoor High School District Total					250.00	
Honzel, Kelly Jean	REISSUE CHECK	(blank)	258735	2/21/2024	126.00	
	REISSUE CHECK.	(blank)	258735	2/21/2024	8.69	
Honzel, Kelly Jean Total					134.69	
Hopper, Daniele A	V180069	2403424	258736	2/21/2024	23.48	
Hopper, Daniele A Total					23.48	
Hospital Purchasing Service		122109	2403553	258737	2/21/2024	191.10
Hospital Purchasing Service Total					191.10	
Houchin, Patricia L	MILES202311	(blank)	258547	2/21/2024	61.44	
	MILES202401	(blank)	258547	2/21/2024	66.26	
Houchin, Patricia L Total					127.70	
Houghton Mifflin Harcourt		955964183	2403422	258738	2/21/2024	78.70
Houghton Mifflin Harcourt Total					78.70	
Hudson Municipal Water	1680-00: 1/17/24	2400008	258548	2/21/2024	108.45	
Hudson Municipal Water Total					108.45	
Illini Supply Inc		14544	2403559	258739	2/21/2024	10,631.75
		14370	2403479	258739	2/21/2024	6,649.00
Illini Supply Inc Total					17,280.75	
Illinois Association Of School Admi	#87 6860-fy24	2403535	258740	2/21/2024	300.00	
Illinois Association Of School Admi Total					300.00	
Illinois Music Education Association		82255	2403222	258741	2/21/2024	600.00
Illinois Music Education Association Total					600.00	
Illinois Principals Assoc		441763	2403577	258742	2/21/2024	375.00
Illinois Principals Assoc Total					375.00	

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Illinois School For The Deaf	JANUARYSTMT2024	2403382	258743	2/21/2024	54.00
	ISD01312024EH	2403614	258743	2/21/2024	5,404.03
Illinois School For The Deaf Total					5,458.03
Ilmea	20232024LMHSR7B40014	2403583	258522	2/21/2024	50.00
Ilmea Total					50.00
Inclusive Tlc Special Needs	38035	2403580	258744	2/21/2024	360.00
Inclusive Tlc Special Needs Total					360.00
Itsavvy Llc	7004428	2403486	258745	2/21/2024	50.00
Itsavvy Llc Total					50.00
J Spencer Construction Llc	2048	2403385	258746	2/21/2024	1,068.00
	2044	2403385	258746	2/21/2024	714.00
	2045	2403385	258746	2/21/2024	714.00
J Spencer Construction Llc Total					2,496.00
J.W. Pepper & Son, Inc.	366129892	2403413	258747	2/21/2024	69.60
J.W. Pepper & Son, Inc. Total					69.60
Johnson Controls Fire Protection Lp	51582464	2403548	258748	2/21/2024	2,786.87
Johnson Controls Fire Protection Lp Total					2,786.87
Johnstone Supply	7004419	2403518	258749	2/21/2024	133.13
	7004356	2403439	258749	2/21/2024	358.60
	7004203	2403439	258749	2/21/2024	84.56
	7004244	2403439	258749	2/21/2024	50.37
	7003790	2403518	258749	2/21/2024	157.28
	7003443	2403439	258749	2/21/2024	37.34
	7003325	2403439	258749	2/21/2024	374.40
	PS100384162	2403439	258749	2/21/2024	999.66
Johnstone Supply Total					2,195.34
Jones, Suzanne Marie	V620040	2403446	258750	2/21/2024	51.87
Jones, Suzanne Marie Total					51.87
Karr, Natalie Ann	MILES202401	(blank)	258549	2/21/2024	13.47
Karr, Natalie Ann Total					13.47
Kaskaskia Special Education Distric	JANUARYSTMT2024	2403579	258751	2/21/2024	9,056.00
Kaskaskia Special Education Distric Total					9,056.00
Kele, Inc.	INV3715768	2403544	258752	2/21/2024	1,119.19
Kele, Inc. Total					1,119.19
Keller, Sheila Ann	MILES202401202312	(blank)	258550	2/21/2024	27.52
Keller, Sheila Ann Total					27.52
Kendall Hunt Publishing	T41624	2403609	258753	2/21/2024	20,000.00
	T42000	2403608	258753	2/21/2024	20,000.00
Kendall Hunt Publishing Total					40,000.00
Ken'S Oil Service, Inc.	K540633	2403622	258551	2/21/2024	1,365.01
	K541039	2403622	258551	2/21/2024	1,053.00
	k540947	2403622	258551	2/21/2024	1,928.96
	942374	2403622	258551	2/21/2024	22,973.25
	K540859	2403622	258551	2/21/2024	3,032.40
	941536	2403622	258551	2/21/2024	21,860.84

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Ken'S Oil Service, Inc.	K540502	2403622	258551	2/21/2024	1,534.52
Ken'S Oil Service, Inc. Total					53,747.98
Kerber, Jennifer Renee	REISSUE CHECK	(blank)	258754	2/21/2024	5.98
Kerber, Jennifer Renee Total					5.98
Keyser, Chelsea	MILES202401	(blank)	258552	2/21/2024	21.78
Keyser, Chelsea Total					21.78
Kingsley Junior High School	V149898	2403491	258755	2/21/2024	150.00
	V216117	2403491	258755	2/21/2024	280.00
	V237534	2403491	258755	2/21/2024	100.00
	V410405	2403491	258755	2/21/2024	160.00
	V552623	2403491	258755	2/21/2024	960.00
	V712022	2403491	258755	2/21/2024	225.00
	V714396	2403491	258755	2/21/2024	630.00
	V835451	2403491	258755	2/21/2024	225.00
	V878363	2403491	258755	2/21/2024	560.00
	V89786	2403491	258755	2/21/2024	200.00
	V943170	2403491	258755	2/21/2024	75.00
Kingsley Junior High School Total					3,565.00
Knapp, Brandon B	V960118	2403427	258756	2/21/2024	66.02
Knapp, Brandon B Total					66.02
Knollenberg, Holly N	MILES202401	(blank)	258553	2/21/2024	90.79
Knollenberg, Holly N Total					90.79
Koenig Body & Equipment	SO95179	2403566	258757	2/21/2024	2,479.40
Koenig Body & Equipment Total					2,479.40
Kone Inc	871265292	2403545	258758	2/21/2024	3,500.93
	871265293	2403545	258758	2/21/2024	6,803.76
	871265294	2403545	258758	2/21/2024	3,717.69
	1158669908	2403545	258758	2/21/2024	600.00
Kone Inc Total					14,622.38
Kotowski, Linda Jo	MILES202401	(blank)	258554	2/21/2024	60.43
Kotowski, Linda Jo Total					60.43
Kraus, Elizabeth A	113-0444426-2358610	2403445	258759	2/21/2024	32.97
Kraus, Elizabeth A Total					32.97
Kupferschmid, Hannah I	MILES202401	(blank)	258555	2/21/2024	37.79
Kupferschmid, Hannah I Total					37.79
Langley, Jennifer	REMB02162024	(blank)	258556	2/21/2024	101.85
Langley, Jennifer Total					101.85
Learnwell	INV174180	2403522	258557	2/21/2024	315.21
	INV174179	2403523	258557	2/21/2024	472.83
	INV174178	2403524	258557	2/21/2024	472.83
	INV173012	2403396	258557	2/21/2024	788.05
	INV173010	2403397	258557	2/21/2024	78.80
Learnwell Total					2,127.72
Let'S Party Rental	229411324	2403520	258558	2/21/2024	1,043.12
Let'S Party Rental Total					1,043.12

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Leverton, Doris Melinda	V210349	2403407	258559	2/21/2024	62.23
Leverton, Doris Melinda Total					62.23
Liberty Supply LLC	1305558	2403543	258560	2/21/2024	742.25
Liberty Supply LLC Total					742.25
Lifts Of Illinois,Inc	136112	2403591	258561	2/21/2024	225.00
Lifts Of Illinois,Inc Total					225.00
Lighty, Bernadette Panganiban	MILES202401	(blank)	258562	2/21/2024	99.90
Lighty, Bernadette Panganiban Total					99.90
Lincoln Prairie Behavioral Health C	2021-19462	2403431	258563	2/21/2024	1,400.00
	2021-19461	2403432	258563	2/21/2024	150.00
	2021-19446	2403430	258563	2/21/2024	300.00
Lincoln Prairie Behavioral Health C Total					1,850.00
Linde Gas & Equipment Inc.	40975702	2403592	258564	2/21/2024	75.26
	40646117	2403557	258564	2/21/2024	92.41
	40660988	2403557	258564	2/21/2024	268.33
	39582495	2403480	258564	2/21/2024	238.80
Linde Gas & Equipment Inc. Total					674.80
Linkedin	1010101231	2403537	258565	2/21/2024	9,288.60
Linkedin Total					9,288.60
Luginbuhl, Benjamin	ALLSTATE	2403606	258566	2/21/2024	2,688.00
Luginbuhl, Benjamin Total					2,688.00
Lunzer, Janine	MIELS202401	(blank)	258567	2/21/2024	28.34
Lunzer, Janine Total					28.34
Mann, Marcus Chamar	REISSUE CHECK	(blank)	258760	2/21/2024	43.50
Mann, Marcus Chamar Total					43.50
Martin Sullivan Inc.	1651074	2403542	258568	2/21/2024	35.46
Martin Sullivan Inc. Total					35.46
Mc Henry, Kimberly Ann	REISSUE CHECK	(blank)	258761	2/21/2024	3.92
Mc Henry, Kimberly Ann Total					3.92
Mc Master-Carr Supply Co	21182277	2403516	258569	2/21/2024	1,931.31
	20782384	2403516	258569	2/21/2024	125.51
	20630749	2403516	258569	2/21/2024	79.75
Mc Master-Carr Supply Co Total					2,136.57
Mcmorris, David G	V725000	2403602	258570	2/21/2024	63.28
Mcmorris, David G Total					63.28
McQuilkin, Raysha	REMB02072024	(blank)	258571	2/21/2024	223.40
McQuilkin, Raysha Total					223.40
Meiss, Tanner J	REMB10292023	2403470	258572	2/21/2024	600.00
Meiss, Tanner J Total					600.00
Menards Lumber	28337	2403495	258573	2/21/2024	102.59
Menards Lumber Total					102.59
Metamora High School	V236975	2403411	258514	2/21/2024	250.00

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Metamora High School	V912816	2403412	258514	2/21/2024	150.00
Metamora High School Total					400.00
Metro Fibernet Llc	1556269 02082024	2403586	258515	2/21/2024	437.87
	1399756 02/01/24	2403496	258574	2/21/2024	7,075.97
Metro Fibernet Llc Total					7,513.84
Middleton Associates Inc	INVOICE 2.	2403477	258576	2/21/2024	1,360.00
	INVOICE #2	2403472	258576	2/21/2024	10,130.00
Middleton Associates Inc Total					11,490.00
Mid-Illinois Mechanical, Inc		10278 2403471	258575	2/21/2024	38,600.00
Mid-Illinois Mechanical, Inc Total					38,600.00
Midstate Land Solutions LLC		1226 2403562	258577	2/21/2024	5,760.00
Midstate Land Solutions LLC Total					5,760.00
Midwest Equipment li		712994 2403519	258578	2/21/2024	6,354.69
		712995 2403519	258578	2/21/2024	336.19
		709948 2403519	258578	2/21/2024	63.96
		710130 2403519	258578	2/21/2024	70.98
		709947 2403519	258578	2/21/2024	222.11
		709967 2403519	258578	2/21/2024	12.47
Midwest Equipment li Total					7,060.40
Midwest Mailing & Shipping Systems,	P109258	2403416	258579	2/21/2024	1,320.00
Midwest Mailing & Shipping Systems, Total					1,320.00
Mier, Angela M	REISSUE CHECK	(blank)	258762	2/21/2024	29.96
Mier, Angela M Total					29.96
Miller Janitor Supply Co.		113760 2403549	258580	2/21/2024	1,960.07
Miller Janitor Supply Co. Total					1,960.07
Morton High School	V857834	2403410	258516	2/21/2024	300.00
Morton High School Total					300.00
Morton, Jennifer M	MILES202401	(blank)	258581	2/21/2024	22.51
Morton, Jennifer M Total					22.51
Motion Industries, Inc	IL66-01026592	2403517	258582	2/21/2024	44.88
	IL66-01025620	2403517	258582	2/21/2024	8.91
	IL66-01025518	2403517	258582	2/21/2024	601.19
	IL66-01013725	2403517	258582	2/21/2024	186.92
	IL66-01010997	2403517	258582	2/21/2024	219.91
Motion Industries, Inc Total					1,061.81
Mundt, Victoria	REMB02142024	(blank)	258583	2/21/2024	8.00
Mundt, Victoria Total					8.00
National Food Group	IN0908610	2403554	258584	2/21/2024	3,456.00
National Food Group Total					3,456.00
Nicor Gas	V473137	2400005	258517	2/21/2024	282.31
	V638772	2400005	258517	2/21/2024	112.84
	47-44-12-2000 2/5/24	2400005	258517	2/21/2024	82.06
	V524605	2400005	258517	2/21/2024	216.70
	V594186	2400005	258517	2/21/2024	1,177.57
	V779447	2400005	258517	2/21/2024	883.11

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Nicor Gas Total					2,754.59
Nord, Allison K	MILES202312	(blank)	258585	2/21/2024	63.21
	MILES202401	(blank)	258585	2/21/2024	19.10
	CONF011701192024	(blank)	258585	2/21/2024	457.17
Nord, Allison K Total					539.48
Normal , Town Of	10697	2403599	258586	2/21/2024	507,229.11
Normal , Town Of Total					507,229.11
Normal Rotary Club	UNIT5/3RD Q	2403499	258587	2/21/2024	150.00
Normal Rotary Club Total					150.00
Nybakke Vacuum Shop, Inc	020124-1	2403589	258588	2/21/2024	369.99
	013124-10	2403589	258588	2/21/2024	369.99
	013024-4	2403589	258588	2/21/2024	94.73
	012724-8	2403589	258588	2/21/2024	54.99
Nybakke Vacuum Shop, Inc Total					889.70
O'Connell, Yolanda M	MILES202401	(blank)	258589	2/21/2024	102.18
O'Connell, Yolanda M Total					102.18
Osf Occupational Health	00195976-00	2403653	258590	2/21/2024	1,746.84
	00192182-00	2403468	258590	2/21/2024	2,223.00
Osf Occupational Health Total					3,969.84
Papa Murphy'S	IL4/1215/2023	2403384	258591	2/21/2024	4,749.00
Papa Murphy'S Total					4,749.00
Parts Depot	279818	2403513	258592	2/21/2024	659.99
	2794	2403513	258592	2/21/2024	689.99
	279426	2403513	258592	2/21/2024	41.27
	279298	2403513	258592	2/21/2024	9.71
Parts Depot Total					1,400.96
Parts Town, Llc	2101518111	2403515	258593	2/21/2024	260.54
	2101504633	2403515	258593	2/21/2024	532.24
	2101493543	2403515	258593	2/21/2024	1,464.71
	2101456286	2403515	258593	2/21/2024	338.05
	2101378113	2403515	258593	2/21/2024	181.55
Parts Town, Llc Total					2,777.09
Pavilion	McLean0206	2403529	258594	2/21/2024	330.00
Pavilion Total					330.00
Pepsi Cola General Bot, Inc	34951204	2403552	258595	2/21/2024	221.60
	29024654	2403552	258595	2/21/2024	940.50
	21750755	2403552	258595	2/21/2024	277.00
	33697651	2403374	258595	2/21/2024	2,907.40
Pepsi Cola General Bot, Inc Total					4,346.50
Perry Weather, Inc.	est #1082	2403604	258596	2/21/2024	7,495.00
Perry Weather, Inc. Total					7,495.00
Petree, Alyssa K	V922519	2403425	258597	2/21/2024	79.84
Petree, Alyssa K Total					79.84
Piercy Auto Body	19115	2403561	258598	2/21/2024	79.00
Piercy Auto Body Total					79.00

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Pilon, Michelle	V533727	2403532	258599	2/21/2024	15.98
	V4175	2403406	258599	2/21/2024	19.98
Pilon, Michelle Total					35.96
Pipco Companies, Ltd		67273 2403462	258600	2/21/2024	2,195.00
		67276 2403462	258600	2/21/2024	1,095.00
		67260 2403462	258600	2/21/2024	1,495.00
		67266 2403462	258600	2/21/2024	3,395.00
		67163 2403462	258600	2/21/2024	2,375.00
Pipco Companies, Ltd Total					10,555.00
Prairie Farms Dairy Inc	JAN01-31, 2024	2403501	258601	2/21/2024	34,211.57
Prairie Farms Dairy Inc Total					34,211.57
Prairie Land Golf Cars		33817 2403455	258602	2/21/2024	500.00
Prairie Land Golf Cars Total					500.00
Presley, Deborah L	MILES202401	(blank)	258603	2/21/2024	11.39
Presley, Deborah L Total					11.39
Quadient Leasing Usa, Inc.	Q1177184	2403415	258604	2/21/2024	580.62
Quadient Leasing Usa, Inc. Total					580.62
Quality Truck Equipment	0104p63021	2403556	258605	2/21/2024	166.72
	018P62860	2403556	258605	2/21/2024	776.36
	0102P62816	2403556	258605	2/21/2024	828.60
	0102p62817	2403556	258605	2/21/2024	2.03
Quality Truck Equipment Total					1,773.71
Quill Corporation		175376180 2403485	258606	2/21/2024	581.84
Quill Corporation Total					581.84
Reading Reading Books, Llc	QN6963	2403483	258607	2/21/2024	355.16
Reading Reading Books, Llc Total					355.16
Regional Office Of Education #17		4002400103 2403433	258608	2/21/2024	26,950.00
		4002400105 2403459	258608	2/21/2024	502.53
		1002400471 2403383	258608	2/21/2024	10.00
		1002400445 2403618	258608	2/21/2024	22,878.90
		4002400041 2403615	258608	2/21/2024	35,200.00
Regional Office Of Education #17 Total					85,541.43
Robbins, Marsha L	MILES202401	(blank)	258609	2/21/2024	10.05
Robbins, Marsha L Total					10.05
Rodts, Elizabeth R	MILES202401	(blank)	258610	2/21/2024	15.61
Rodts, Elizabeth R Total					15.61
Rogers Supply Company Inc	BL049169	2403514	258611	2/21/2024	3,145.41
	BL049669	2403514	258611	2/21/2024	313.91
	BL049218	2403514	258611	2/21/2024	129.84
Rogers Supply Company Inc Total					3,589.16
Ron Smith Printing Company		158445 2403429	258612	2/21/2024	213.75
Ron Smith Printing Company Total					213.75
Rooker, Beth A	ISHA020802102024	(blank)	258613	2/21/2024	998.32
Rooker, Beth A Total					998.32

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Rp Lumber Company, Inc	2008632	2403504	258614	2/21/2024	102.91
	STMT17WRITEOFF	(blank)	258614	2/21/2024	(247.42)
	1996319	2403512	258614	2/21/2024	10.32
	1966333	2403512	258614	2/21/2024	51.47
	1941516	2403512	258614	2/21/2024	22.99
	1777729	2403512	258614	2/21/2024	489.48
Rp Lumber Company, Inc Total					429.75
Ryan, Julie	21	2403593	258615	2/21/2024	100.00
Ryan, Julie Total					100.00
Sarver, Michael S	V482764	2403489	258616	2/21/2024	34.39
	V786469	2403401	258616	2/21/2024	55.94
Sarver, Michael S Total					90.33
Schaschwary, Hannah R	REISSUE CHECK	(blank)	258763	2/21/2024	19.45
Schaschwary, Hannah R Total					19.45
Schlipf, Bethany L	MISC2023	(blank)	258617	2/21/2024	34.91
Schlipf, Bethany L Total					34.91
Schmidt, Therese F	MILES202401	(blank)	258618	2/21/2024	133.80
Schmidt, Therese F Total					133.80
School Health Corporation	1519650-00	2403398	258619	2/21/2024	253.18
School Health Corporation Total					253.18
Schroen, Staci Nicole	MILES202401	(blank)	258620	2/21/2024	41.14
Schroen, Staci Nicole Total					41.14
Scott, Robert W	MILES202401	(blank)	258621	2/21/2024	37.39
Scott, Robert W Total					37.39
Sheppelman, Dawn Demlow	MILES202401	(blank)	258622	2/21/2024	81.27
Sheppelman, Dawn Demlow Total					81.27
Sherwin Williams Company	7479-2	2403511	258623	2/21/2024	57.37
Sherwin Williams Company Total					57.37
Shumaker, Natalie Elise	REISSUE CHECK	(blank)	258764	2/21/2024	16.33
	MILES202401	(blank)	258624	2/21/2024	44.02
Shumaker, Natalie Elise Total					60.35
Siebenthal, Melissa A	REISSUE CHECK	(blank)	258765	2/21/2024	177.07
Siebenthal, Melissa A Total					177.07
Soliant Health, LLC	20877554	2403528	258625	2/21/2024	3,750.00
	20871145	2403381	258625	2/21/2024	3,750.00
Soliant Health, LLC Total					7,500.00
Sound Connections, PLLC	43	2403394	258626	2/21/2024	3,357.00
Sound Connections, PLLC Total					3,357.00
Southtown Wrecker Service Inc.	106470	2403456	258627	2/21/2024	250.00
Southtown Wrecker Service Inc. Total					250.00
Spiral Binding Llc	S12848248	2403595	258628	2/21/2024	472.13
Spiral Binding Llc Total					472.13

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Stack, Andrea C	MILES202312	(blank)	258629	2/21/2024	55.02
	MILES202401	(blank)	258629	2/21/2024	52.53
Stack, Andrea C Total					107.55
Starcrest Cleaners	261122	2403421	258630	2/21/2024	307.53
Starcrest Cleaners Total					307.53
Stegemann, Eric S	V8261	2403533	258631	2/21/2024	36.68
Stegemann, Eric S Total					36.68
Steve Weiss Music	QTE43142	2403547	258632	2/21/2024	26.90
	INV1264699.2	2403547	258632	2/21/2024	12.00
Steve Weiss Music Total					38.90
Stevens, Lori Joann	REISSUE CHECK	(blank)	258766	2/21/2024	137.50
Stevens, Lori Joann Total					137.50
Stoeckel, Anthony	V837734	2403550	258633	2/21/2024	81.56
Stoeckel, Anthony Total					81.56
Stratus Networks, Inc.	201770	2403376	258634	2/21/2024	331.91
Stratus Networks, Inc. Total					331.91
Stuard & Associates, Inc	35798	2403457	258635	2/21/2024	152.99
	36392	2403457	258635	2/21/2024	242.05
	36118	2403457	258635	2/21/2024	669.50
	36046	2403457	258635	2/21/2024	148.53
	36047	2403457	258635	2/21/2024	249.31
	36051	2403457	258635	2/21/2024	249.31
	36052	2403457	258635	2/21/2024	397.84
	36062	2403457	258635	2/21/2024	1,018.46
35793	2403457	258635	2/21/2024	152.99	
Stuard & Associates, Inc Total					3,280.98
Sweet, Stacy	MILES202401	(blank)	258636	2/21/2024	82.01
Sweet, Stacy Total					82.01
Szwajka, Kristyn Marie	MILES202401	(blank)	258637	2/21/2024	66.06
Szwajka, Kristyn Marie Total					66.06
Tague, Amy L	REIMBURSEMENT	(blank)	258767	2/21/2024	126.00
	REIMBURSEMENT.	(blank)	258767	2/21/2024	140.40
Tague, Amy L Total					266.40
Tanner-Dixon, Danny Ray	REISSUE CHECK	(blank)	258768	2/21/2024	163.96
Tanner-Dixon, Danny Ray Total					163.96
The Center	REISSUE	(blank)	258769	2/21/2024	2,590.00
	REISSUE.	(blank)	258769	2/21/2024	370.00
The Center Total					2,960.00
The Music Shoppe, Inc	3639349	2403596	258638	2/21/2024	350.00
	3641675	2403584	258638	2/21/2024	7.22
	3640986	2403393	258638	2/21/2024	42.50
	3631596	2403387	258638	2/21/2024	130.00
	3594524	2403402	258638	2/21/2024	193.38
The Music Shoppe, Inc Total					723.10

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
The Omni Group	2402-7601	2403460	258639	2/21/2024	32.00
The Omni Group Total					32.00
The Traffic Sign Store	T23593	2403508	258640	2/21/2024	162.00
The Traffic Sign Store Total					162.00
Thomson Reuters-West	849672723	2403399	258641	2/21/2024	1,302.52
Thomson Reuters-West Total					1,302.52
Town Of Normal - Utility Billing	V473246	2400010	258518	2/21/2024	23,957.40
Town Of Normal - Utility Billing Total					23,957.40
Trafera Holdings, Llc	I000940985	2403336	258642	2/21/2024	17,000.00
Trafera Holdings, Llc Total					17,000.00
Trane U.S. Inc.	16069248	2403541	258643	2/21/2024	585.39
	16069578	2403541	258643	2/21/2024	1,144.43
	16071331	2403541	258643	2/21/2024	4.59
	314223464	2403205	258643	2/21/2024	6,934.00
	314223471	2403205	258643	2/21/2024	3,171.00
Trane U.S. Inc. Total					11,839.41
Turcotte, Briana L	MILES202401	(blank)	258644	2/21/2024	148.07
Turcotte, Briana L Total					148.07
Twin Supplies, Ltd.	14347E	2403510	258645	2/21/2024	2,400.00
Twin Supplies, Ltd. Total					2,400.00
Uchtorff, Kerry K	MILES202401	(blank)	258646	2/21/2024	22.78
Uchtorff, Kerry K Total					22.78
Uline	173629049	2403507	258647	2/21/2024	9,917.71
	173638479	2403507	258647	2/21/2024	268.93
	173233001	2403507	258647	2/21/2024	794.59
	172933018	2403507	258647	2/21/2024	290.87
	172762951	2403507	258647	2/21/2024	2,263.31
Uline Total					13,535.41
Unit 5 Decker Industries	NCWHS012024	2403492	258648	2/21/2024	3.50
Unit 5 Decker Industries Total					3.50
Unit 5 Vocational Training Ctr/Deck	45322	2403526	258649	2/21/2024	8.25
Unit 5 Vocational Training Ctr/Deck Total					8.25
United Pipe & Supply Co, Inc	3344506	2403474	258650	2/21/2024	207.92
	3344568	2403474	258650	2/21/2024	83.00
United Pipe & Supply Co, Inc Total					290.92
University High School	V126896	2403414	258519	2/21/2024	100.00
University High School Total					100.00
Us Mechanical Services, Inc	26849	2403475	258651	2/21/2024	392.00
	26850	2403475	258651	2/21/2024	527.74
Us Mechanical Services, Inc Total					919.74
Vanguard Energy Services, Llc	G404551020824	2400004	258652	2/21/2024	48,471.90
Vanguard Energy Services, Llc Total					48,471.90
Village Of Carlock.	6352	2400012	258653	2/21/2024	107.64

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Village Of Carlock. Total					107.64
Voegtly, Elijah D	MILES202401	(blank)	258654	2/21/2024	189.74
Voegtly, Elijah D Total					189.74
Vogelsang, Claye R	MIELS202401	(blank)	258655	2/21/2024	147.27
Vogelsang, Claye R Total					147.27
Vought, Joy Michelle		20 2403573	258656	2/21/2024	100.00
Vought, Joy Michelle Total					100.00
Walker, Karen L	MILES202401	(blank)	258657	2/21/2024	150.95
Walker, Karen L Total					150.95
Washington Community High Schl Dist #308	V701854	2403409	258520	2/21/2024	250.00
Washington Community High Schl Dist #308 Total					250.00
Wheet, Heather N	REISSUE	(blank)	258770	2/21/2024	25.22
Wheet, Heather N Total					25.22
Winsler, Annette	MILES202402	(blank)	258658	2/21/2024	12.06
Winsler, Annette Total					12.06
Winsupply		361809.01 2403473	258659	2/21/2024	2,317.88
		361829.01 2403473	258659	2/21/2024	268.76
Winsupply Total					2,586.64
Wright, Skyler	REISSUE	(blank)	258771	2/21/2024	198.31
Wright, Skyler Total					198.31
Young, Wendy Marie	MILES202401	(blank)	258660	2/21/2024	49.51
Young, Wendy Marie Total					49.51
Zimmerman, Claire Christine	MILES202401	(blank)	258661	2/21/2024	186.46
Zimmerman, Claire Christine Total					186.46
Zink, Laura Susanne	MILES202401	(blank)	258662	2/21/2024	44.35
Zink, Laura Susanne Total					44.35
Grand Total					1,702,871.40

Expenditure Summary Report

From Date: 2/21/2024
To Date: 2/21/2024

Fund	Amount
10	500,585.92
20	524,338.76
40	58,423.11
80	560,161.86
90	59,361.75
Grand Total	1,702,871.40

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

GLENN ELEM SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 21	

Total Previously Approved	
Approved to raise with this Amendment	\$34,500.00
Total Approved to Date	\$34,500.00
Existing District Funds Approved	\$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I Further certify that the estimate of total approval to date, in the amount of \$34,500.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION

To use Fire Prevention and Safety Funds

Amendment Number _____

PART I. CERTIFICATION OF ESTIMATED COSTS

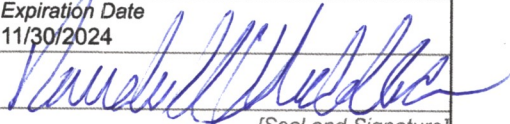
This is to certify that:

The GLENN ELEM SCHOOL school, located at 306 Glenn Ave Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 2/9/2024.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 34,500.00.

Name of Architect/Engineer Randall Middleton	Name of Firm MIDDLETON ASSOCIATES INC.
Phone Number (309) 452-1271	Fax Number (309) 454-8049.
License Number 001-007938	Expiration Date 11/30/2024
Email Address rand@middletonassociates.net	 [Seal and Signature]



PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. If Fire Prevention and Safety funds are to be used, the district certifies that it has levied the maximum authorized rate for its operations and maintenance fund for the most recent year for which tax rates are available.
- d. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- e. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- f. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- g. All work authorized by the District will be executed in conformity with all applicable codes.
- h. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 064, McLean		2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME GLENN ELEM SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation	
1	Original Building 1954	a.	185.3901	This roof was installed in 1978. The roof is shrinking and is pulling away from the edge on the east and west side. There are leak problems in the vicinity of the roof edge. The existing roof over the original building is BUR	Repair the roof edge to get a few more years of service from the proper.	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5				3. FACILITY CODE/NAME GLENN ELEM SCHOOL				
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	c	a.	Install hot asphalt over asphalt structural sheets around the edges.	linal feet	400	2	\$30,000.00			6/12/2024	F

							Original Subtotal	\$30,000.00		Adjusted Subtotal	\$30,000.00	
							Original 10.00% Contingency	\$3,000.00		Adjusted 10.00% Contingency	\$3,000.00	
							Original 5.00% A/E Fees	\$1,500.00		Adjusted 5.00% A/E Fees	\$1,500.00	
							Original Grand Total	\$34,500.00		Adjusted Grand Total	\$34,500.00	

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

COLENE HOOSE ELEM SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 24	

Total Previously Approved	
Approved to raise with this Amendment	\$109,200.00
Total Approved to Date	\$109,200.00
Existing District Funds Approved	\$0.00

I, _____, State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I further certify that the estimate of total approval to date, in the amount of \$109,200.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION To use Fire Prevention and Safety Funds

Amendment Number _____

PART I. CERTIFICATION OF ESTIMATED COSTS

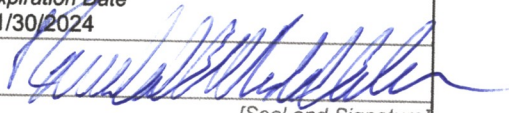
This is to certify that:

The COLENE HOOSE ELEM SCHOOL school, located at 600 Grandview Dr Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 1/8/2024.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 109,200.00.

Name of Architect/Engineer Randall Middleton	Name of Firm MIDDLETON ASSOCIATES INC.
Phone Number (309) 452-1271	Fax Number (309) 454-8049.
License Number 001-007938	Expiration Date 11/30/2024
Email Address rand@middletonassociates.net	 [Seal and Signature]



PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. If Fire Prevention and Safety funds are to be used, the district certifies that it has levied the maximum authorized rate for its operations and maintenance fund for the most recent year for which tax rates are available.
- d. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- e. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- f. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- g. All work authorized by the District will be executed in conformity with all applicable codes.
- h. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 064, McLean		2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME COLENE HOOSE ELEM SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation	
1	Site to Mechanical Room	a.	175.60	Main 6" water supply line has broken about 80' from street stub.	Replace pipe from street stub to Mechanical Room 4.	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5				3. FACILITY CODE/NAME COLENE HOOSE ELEM SCHOOL				
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	a.	Install 535' of 6" DER18 Certa-lock water service pipe from street ROW to Mechanical Room 4. Install minimum 5' below surface. Patch asphalt parking area and concrete curbs and pavement as required. Drill below grade wherever possible.	lineal feet	585	2	\$91,000.00			5/30/2024	F

	Original Subtotal	\$91,000.00	Adjusted Subtotal	\$91,000.00
	Original 10.00% Contingency	\$9,100.00	Adjusted 10.00% Contingency	\$9,100.00
	Original 10.00% A/E Fees	\$9,100.00	Adjusted 10.00% A/E Fees	\$9,100.00
	Original Grand Total	\$109,200.00	Adjusted Grand Total	\$109,200.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

PARKSIDE JR HIGH SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 27	

Total Previously Approved	
Approved to raise with this Amendment	\$333,367.75
Total Approved to Date	\$333,367.75
Existing District Funds Approved	\$0.00

I, _____, State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I further certify that the estimate of total approval to date, in the amount of \$333,367.75 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION

To use Fire Prevention and Safety Funds

Amendment Number _____

PART I. CERTIFICATION OF ESTIMATED COSTS

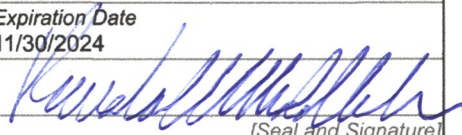
This is to certify that:

The PARKSIDE JR HIGH SCHOOL school, located at 101 N Parkside Rd Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 1/8/2024.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 333,367.75.

Name of Architect/Engineer Randall Middleton	Name of Firm MIDDLETON ASSOCIATES INC.
Phone Number (309) 452-1271	Fax Number (309) 454-8049.
License Number 001-007938	Expiration Date 11/30/2024
Email Address rand@middletonassociates.net	 [Seal and Signature]



PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. If Fire Prevention and Safety funds are to be used, the district certifies that it has levied the maximum authorized rate for its operations and maintenance fund for the most recent year for which tax rates are available.
- d. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- e. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- f. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- g. All work authorized by the District will be executed in conformity with all applicable codes.
- h. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 064, McLean		2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME PARKSIDE JR HIGH SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation	
1	Mechanical Room 165	b.	175.460 & 175.60	Fire alarm panel is a Simplex 4120 installed in 1973. The main notification panel which receives input from all remote devices is no longer functional.	Replace the existing system wth new voice notification as required by code.	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME PARKSIDE JR HIGH SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	b.	Install new Simplex 4100ES system which complies with current code. Replace remote devices which are not compatible with new main panel. Replace existing heat detectors with new smoke detectors. Test system after installation.	one system	1	2	\$289,885.00			8/16/2024	F

	Original Subtotal	\$289,885.00	Adjusted Subtotal	\$289,885.00
	Original 10.00% Contingency	\$28,988.50	Adjusted 10.00% Contingency	\$28,988.50
	Original 5.00% A/E Fees	\$14,494.25	Adjusted 5.00% A/E Fees	\$14,494.25
	Original Grand Total	\$333,367.75	Adjusted Grand Total	\$333,367.75

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)



2024-2025 SCHOOL CALENDAR

Dates within unshadowed boxes are days when school is closed.
 Dates within grey shadowed boxes are non-attendance days for students but are work days for Unit 5 staff.
 Dates within red shadowed boxes are the first full day of school PK-12.
 Dates within blue shadowed boxes are for Progress Conferences (no student attendance).
 Dates within pink shadowed boxes are half-day K-12 student attendance days (Early Learning not in attendance).
 Date within green shadowed box is the last day of school for Early Learning (Pre-K).

JULY 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2024-2025 UNIT 5 SCHOOL CALENDAR

JULY 2024

4 Holiday ~ District Office Closed/No Summer School

AUGUST 2024

12,13,14 Institute Days - No School

15 First Full Day of School (PK-12)

SEPTEMBER 2024

2 Labor Day - No School

10 K-12 Half-day student attendance/half day SIP

10 Pre-K No School

27 NCWHS Homecoming

27 Institute Day (No School)

OCTOBER 2024

14 Indigenous People's Day-No School

23 K-12 Half-day student attendance/half day SIP

23 Pre-K No School

25 NCHS Homecoming

NOVEMBER 2024

4 Progress Conferences (No School)

5 Election Day-No School

27-29 Thanksgiving Vacation - No School

DECEMBER 2024

4 K-12 Half-day student attendance/half day SIP

4 Pre-K Institute (No School for Pre-K)

20 Last Day Before Winter Break

23-27 Winter Break

30-31 Winter Break

JANUARY 2025

1-3 Winter Break

6 Institute Day (No School)

7 School Resumes From Winter Break

20 Dr. Martin Luther King's Birthday - No School

FEBRUARY 2025

6 K-12 Half-day student attendance day/half day SIP

6 Pre-K No School

17 President's Day - No School

18 Institute Day (No School)

MARCH 2025

4 Half-day student attendance/half day SIP

4 Pre-K Institute (No School for Pre-K)

21 Last Day Before Spring Break

24-28 Spring Break

31 School Resumes from Spring Break

APRIL 2025

17 Half-day student attendance/half day SIP

17 Pre-K Institute (No School for Pre-K)

18 Institute Day (No School)

MAY 2025

2 K-12 Half-day student attendance/half day SIP

2 Pre-K No School

20 Pre-K last day if no emergency days are used*

21 K-12 Half-day student attendance/half day SIP-Final

Day if not emergency days are used*

21 Pre-K Institute (No School for Pre-K)

24 Graduation NCHS 2:00 p.m. - NCWHS 6:00 p.m.

26 Memorial Day - No School

JUNE 2025

19 Holiday ~ District Office Closed/No Summer School

*The closing date may be later if emergency days are used.

SCHOOLS

Benjamin Elementary	557-4410
Brigham Early Learning Center	557-4411
Carlock Elementary	557-4412
Cedar Ridge Elementary	557-4413
Eugene Field Vocational Training	557-4440
Fairview Elementary	557-4415
Fox Creek Elementary	557-4416
Glenn Elementary	557-4418
Grove Elementary	557-4417
Hoose Elementary	557-4414
Hudson Elementary	557-4419
Northpoint Elementary	557-4420
Oakdale Elementary	557-4421
Parkside Elementary	557-4422
Pepper Ridge Elementary	557-4423
Prairieland Elementary	557-4424
Sugar Creek Elementary	557-4425
Towanda Elementary	557-4426
Chiddix Jr. High	557-4454
Evans Jr. High	557-4406
Kingsley Jr. High	557-4407
Parkside Jr. High	557-4408
Normal Community High	557-4401
Normal Community West High	557-4402

UNIT 5 SUPERINTENDENT

DR. KRISTEN WEIKLE

UNIT 5 DISTRICT OFFICE

1809 West Hovey Avenue, Normal, IL
61761
(309) 557-4000
www.unit5.org
district@unit5.org

BOARD OF EDUCATION

Mark Adams
adamsm@unit5.org—(309) 540-9868
Kentrica Coleman
colemank@unit5.org—(309) 557-4000
Jeremy DeHaai
dehaaij@unit5.org—(309) 306-2629
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Kelly Pyle
pylek@unit5.org—(309) 251-9655
Amy Roser
rosera@unit5.org—(309) 660-1024
Alex Williams
williamsa@unit5.org—(309) 287-3434

OTHER NUMBERS

Food Service
Ph.: (309) 557-4437

Transportation, Management by First Student Inc.
Ph.: (309) 557-4287



February 21, 2024

To: Board of Education

From: Joe Adelman, Executive Director of Operations
Tom Rockwell, Manager Special Maintenance HVAC & Operations

CC: Dr. Kristen Weikle, Superintendent
Martin Hickman, CFO

Re: Implement Campus Optimizer at Evans Jr. High School

Administration recommends the approval of \$99,041.00 for the implementation of Campus Optimizer proposal from Alpha Controls & Services under Omnia Partners Cooperative Purchase Agreement.

The project will increase energy efficiency at EJHS by implementing Campus Optimizer software. Outdated supervisory controllers are nearing life expectancy and will be replaced as part of the project, improving cybersecurity.

The project will reduce the annual utility costs at EJHS by 10% for electric, for a total savings of \$19,647.00 per year. This will improve the Building's Energy Star Score and will qualify it for Energy Star Certification. In addition, the project should qualify for a \$12,000 incentive from Cornbelt Electric. The project payback will be just over four years.

Completing this project under the Omnia Partners Cooperative Purchasing Agreement will eliminate the need to use a life safety architect for the bid process, resulting in an additional savings of \$9,904.10.

The project will be paid for with life safety funds under Evans Jr. High School amendment #3, in the amount of \$99,041.00.



McLean County Unit District No. 5

Evans Junior High School

2901 Morrissey Dr

Bloomington, IL 61704

February - 2024



Get \$12,376 in utility incentives*, improve temperature control and save \$19,647 per year.

The annual savings alone would be roughly equivalent to providing textbooks for 371 students every year.

Target: Address excessive energy costs and reduce temperature and humidity variations to achieve Energy Star Certification eligibility.

- As compared to current usage this proposal will save 10% on electricity annually.
- Reduce excessive equipment run time operation to extend equipment life.
- Environmental conditions will stabilize; temps will be with 2 degrees of set point. All graphics to be browser based and accessible remotely.

Modern hardware will enhance the monitoring and regulation of indoor air quality by providing more sophisticated humidity control, matching today's optimal energy efficient building codes. Chapter 22 of the ASHRAE handbook cites the impact maintaining low humidity has on reducing the transmission of infectious disease. According to USGBC, several studies have documented a 5-15% increase in attendance with improved indoor air quality and many states calculate funding based on attendance. This presents an opportunity to potentially increase the funding will be received in future years. Dry air is easier to heat and cool, therefore by managing and maintaining low humidity indoor air quality will be improved and energy costs will be reduced.

Patented technology will be deployed that uses a 19-level mathematical matrix to enhance HVAC control systems to significantly enhance energy savings in 149,756 square feet of building space. Among the more than 260 automated features will be automated integration of schedules into the Building Automation System to create custom ramp times for each of the 150 individual pieces of HVAC equipment. In addition, improvements shall be made to improve economizer, relative humidity control, latent energy load management as well elimination of simultaneous heating and cooling. As a result, the building will experience reduction of utility demand costs as well.

An energy savings plan with optimal operation has been described below in financial terms. We have a complete plan to manage the savings shown below as the variations reflect elements of human behavioral choices regarding building operation.

Financial: Project first cost is estimated at \$99,041, less an estimated incentive of \$12,376.
An analysis of the life cycle cost indicates the cost of doing nothing is \$153,523.

	Optimal Operation	Basic Operation
Annual Cost Savings	\$19,647	\$16,700
Utility Incentives	\$12,376	\$10,520
Simple Payback Period	4.41 years	5.3 years
Net Present Value	\$153,523	\$115,639
Savings to Investment Ratio	2.8	1.3

Action: Upon approval of the grant application for utility incentive programs, the District can utilize an intergovernmental Cooperative Purchasing Agreement with Omnia Partners to procure this project.

Status: We have prepared a detailed specification for the project to implement ventilation improvements and temperature controls upgrades. We propose to provide equipment operation that will reduce energy savings while making the facility more comfortable. We have completed an energy model and analysis and have a turnkey solution ready for installation in 12 weeks from date of authorization to proceed.

* Incentive subject to pre-approval of custom incentive application, savings are not guaranteed

Proposed by: Dan Newkirk
Director, Energy Engineering
dann@alphaacs.com 815-200-5495
Date: 2/21/24

Accepted by:
Signature:
Date:
Title:

NOTWITHSTANDING ANY INCONSISTENT OR ADDITIONAL TERMS THAT MAY BE EMBODIED IN YOUR PURCHASE ORDER, SELLER WILL ACCEPT YOUR ORDER SUBJECT ONLY TO THE TERMS OF THE WRITTEN CONTRACT BETWEEN US UNDER WHICH YOUR ORDER IS PLACED. IF NO SUCH CONTRACT EXISTS SELLER WILL ACCEPT YOUR ORDER ONLY ON THE EXPRESS CONDITION THAT YOU ASSENT TO THE TERMS AND CONDITIONS CONTAINED ABOVE AND ON THE REVERS SIDE HEREOF; AND YOUR ACCEPTANCE AND RECEIPT OF THE GOODS SHIPPED HEREUNDER SHALL CONSTITUTE ASSENT TO SUCH TERMS AND CONDITIONS

All goods, services, and Firmware furnished by Alpha Controls & Services ("Supplier") are governed by these standard terms and conditions, and every agreement or other undertaking by Supplier is expressly conditioned on assent hereto by the buyer, and any end user with whom Supplier undertakes to deal, of Supplier's goods, services, and Firmware ("Customer"). These standard terms and conditions supersede all inconsistent printed terms submitted by Customer prior to Supplier's order acknowledgment. They may be varied only by a typed or legibly handwritten notation on the face of Supplier's quotation or order acknowledgment, Customer's purchase order form, or similar documents. Product and sales policy sheets and the like published from time to time by Supplier shall supplement but not supersede these standard terms and conditions. SUPPLIER IS NOT BOUND TO FURNISH ITS GOODS, SERVICES OR FIRMWARE EXCEPT IN ACCORDANCE WITH THE TERMS OF ITS ORDER ACKNOWLEDGMENT, FIRM QUOTATION, OR OTHER SIMILAR DOCUMENT ISSUED OVER THE SIGNATURE OF AN AUTHORIZED EMPLOYEE OF SUPPLIER. SUPPLIER'S REPRESENTATIVES, DISTRIBUTORS, DEALERS AND OTHER NON-EMPLOYEES HAVE NO AUTHORITY TO BIND SUPPLIER.

1. **Firmware.** The terms "goods" as used herein shall include Firmware which shall mean the set of instructions, consisting of symbolic language, processes, logic, routines, and programmed information in the form of firm or soft media relating to any of the goods and all revisions and modifications thereof.
2. **Price/Delivery Terms.** Unless otherwise provided on Supplier's order acknowledgment, price and delivery terms are FOB Supplier's plant and do not include sales, use, or other taxes. Supplier may, at its option, make partial shipments and invoice for same.
3. **Payment/Credit/Security.** Payment terms for buyers with a credit standing deemed adequate by Supplier are net 30 days from date of invoice. Supplier shall be entitled to charge interest thereafter at a rate permitted by law, but in no event to exceed 1-1/2% per month. Whenever Supplier in good faith deems itself insecure, Supplier may cancel any outstanding contracts with Customer, revoke its extension of credit to Customer, reduce any unpaid debt by enforcing its security interest, created hereby, in all goods (and proceeds therefrom) furnished by Supplier to Customer, and take any other steps necessary or desirable to secure Supplier with respect to Customer's payment for goods and services furnished or to be furnished by Supplier.
In the event Customer for any reason withholds payment of any amount due Supplier, Supplier may declare itself insecure and suspend further shipment to Customer until Customer places the withheld amount in escrow and gives adequate security for further shipment or until Customer satisfies Supplier that Customer was entitled to withhold such amount. Supplier shall be entitled to recover from Customer all costs, including reasonable attorney's fees, incurred by Supplier in connection with the collection of any amount due Supplier.
4. **Cancellation by Customer.**
 - (a). Except as provided in sub-paragraph
 - (b). Customer's wrongful non-acceptance or repudiation of a contract to purchase from Supplier goods which Supplier generally carries in inventory as stock items (or which are otherwise readily resalable by Supplier at a reasonable price) shall entitle Supplier to recover damages, as provided by law, including Supplier's lost profits.
5. **Warranty.** Supplier warrants that all new and unused goods furnished by Supplier are free from defect in workmanship and material as of the time and place of delivery by Supplier. Except for goods and services furnished by Supplier through its employees arising out of orders solicited by Supplier's Representatives and duly accepted by Supplier, Supplier does not warrant, and shall not be liable for, the quality of any goods or services furnished or to be furnished by representatives, distributors, dealers or other non-employees of Supplier. As a matter of general warranty policy, Supplier honors an original buyer's warranty claim in the event of failure, within 12 months from the day of delivery by Supplier to the site for Alpha Controls & Services equipment and for Building Management Systems goods, which have been installed and operated under normal conditions and in accordance with generally accepted industry practices. This general warranty policy may be expanded or limited for particular categories of products or customers by information sheets published by Supplier from time to time: The express warranties provided above are in lieu of all other warranties, express or implied. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSES ARE EXCLUDED WITH RESPECT TO ANY AND ALL GOODS AND SERVICES FURNISHED BY SUPPLIER. In case of Supplier's breach of warranty or any other duty with respect to the quality of any goods, the sole and exclusive remedies therefore shall be, at Supplier's option, (1) repair, (2) replacement, or (3) payment of or credit for the purchase price (less reasonable depreciation based upon actual use) upon return of the non-conforming goods or parts. Return authorization must be obtained from Supplier prior to the return of any defective material. All unauthorized returns will be sent back, freight collect, to the Customer. All returns must be made with transportation prepaid by the Customer. Supplier's examination of the units must disclose to its satisfaction that defects exist and have not been caused by misuse, neglect, improper installation, repair, alteration or accident before replacement is made or credit issued.
6. **Force Majeur.** Supplier and Customer assume the non-occurrence of the following contingencies which, without limitation, might render performance by Supplier impractical: strike, riots, fires, war, late or non-delivery by suppliers to Supplier, and all other contingencies beyond the reasonable control of supplier.
7. **No Consequential Damages.** Under no circumstances shall Supplier be liable to any person (including distributor) for loss of use, income, or profit or for incidental, special or consequential or other similar damages, arising, directly or indirectly out of or occasioned by the sale, operation, use, installation, repair or replacement of the goods or services, whether such damages are based on a claim of breach of express or implied warranties (including merchantability or fitness for a particular purpose), tortious conduit (including negligence and strict liability) or any other cause of action, except only in the case of personal injury where applicable law requires such liability.
8. **Governing Law.** The law of the State of Illinois shall govern all transactions to which these standard terms and conditions apply.
9. **Prices** in this quotation remain in effect for 45 days from date of issue.



February 21, 2024

To: Board of Education

From: Joe Adelman, Executive Director of Operations
Tom Rockwell, Manager Special Maintenance HVAC & Operations

CC: Dr. Kristen Weikle, Superintendent
Martin Hickman, CFO

Re: AHU Controls Replacement at Prairieland Elementary School

We seek Board approval to procure funds through OMNIA to proceed with the proposal from Alpha Controls & Services. Avoiding a ten percent markup from an architect for bid administration, this pre-bid procurement vehicle would save the district close to \$8,000.

In 2022, Prairieland Elementary School was an underperforming school in the district as it related to energy consumption. The building held an Energy Star score of 43, ranking in the bottom 50th percentile for efficiency. With the implementation of Campus Optimizer in September 2023 at the site we have achieved tremendous results. Prairieland has already earned an Energy Star Rating of 53, certifying the building in the top 50th percentile for energy efficiency.

Through the process of making the building more energy efficient, weaknesses in the existing temperature control system in the addition were realized. These controllers were installed in 1998 and have now outlived their rated 15-year life expectancy by close to a decade. Conversely, by upgrading these controls we can reasonably expect at least another 15 years of useful life. As good stewards of the building, these modernizations allow for a more targeted approach to monitoring aging mechanical equipment.

Upgrading the main air handler controls will begin to improve the comfort and productivity of occupants in the building and reduce maintenance costs in troubleshooting issues with the aging equipment. Newer controllers will also carry the latest in high efficiency programming and cybersecurity features.

The project will be paid for with life safety funds under Prairieland Elementary School amendment #10.

PROPOSAL



Proposed By

Dan Newkirk

Director, Energy Engineering

M: 815-200-5495

E: dann@alphaacs.com

Proposal for Temperature Controls

Unit 5 Prairieland AHU-2&4 Controls Replacement

Proposal #: ACS23-5133

Proposal Date: January 8, 2024

Executive Summary

The existing Building Automation System (BAS) at Prairieland Elementary School, originally installed in 1998, is currently well beyond its expected 15-year productive life. The scope of work below would replace the obsolete controls with state-of-the-art technology for the two biggest Air Handling Units (2&4). This will aid in mitigating the District's risk of system failures while protecting the original investment. It will also better align this facility with the District's long-term sustainability goals, implementing energy-focused sequences of operation for better comfort and building performance.

AHU-2 Controls

This is an extension of the existing Schneider Electric control system by Alpha Controls & Services

General Conditions

- Startup, checkout, Owner training, commissioning, and warranty as specified (1 year standard)
- Provide graphics, trends, and alarms for a browser-based control system that provides remote access to the building system including the following: Text alarms, historical trend data and click and drag scheduling of equipment for weekdays, holidays, and special events
- NOTE: Owner to maintain IT system to support browser-based graphics

AHU-2 Controls

- Schneider Electric BACnet DDC controller in a field-wired local control panel
- Furnish and install conduit and cable from local control panel to equipment
- Provide communications cable to local control panel
- Reuse 120v power to local control panel, replace transformers and power supplies
- Rewire existing communication bus to bypass demoed controllers
- **New Devices**
 - Single point temperature sensor
 - Duct mounted relative humidity transmitter
 - Duct mounted CO2 sensor
 - Duct mounted differential pressure switch (Typical of 3)
 - Duct mounted differential pressure transmitter (Typical of 2)
- **Replace Existing Devices**
 - Single point temperature sensor
 - Averaging temperature sensor
 - Manual reset low limit thermostat (Typical of 2)
 - Relays for addressable smoke detectors (Typical of 2)
 - Duct mounted differential pressure switch (Typical of 2)

Corporate HQ:
4104 Charles Street
Rockford, IL 61108

Springfield Office:
2867 Via Verde
Springfield, IL 62703

Champaign Office:
2110 96th Arlake Boulevard Suite #101
Champaign, IL 61822

Wisconsin Office:
8845 S. Greenview Drive #2
Middleton, WI 53562

PROPOSAL



- Duct mounted supply air differential pressure transmitter
- Building pressure transmitter and tubing
- VFD start/stop, speed, status and safety interlocks (Typical of 2)
- Modulating spring return 24v damper actuator (Typical of 3)
- **Item(s) furnished and wired by Temperature Controls Contractor and installed by Heating Contractor**
 - Hot water control valve
 - Chilled water control valve

AHU-4 Controls

This is an extension of the existing Schneider Electric control system by Alpha Controls & Services

General Conditions

- Startup, checkout, Owner training, commissioning, and warranty as specified (1 year standard)
- Provide graphics, trends, and alarms for a browser-based control system that provides remote access to the building system including the following: Text alarms, historical trend data and click and drag scheduling of equipment for weekdays, holidays, and special events
- NOTE: Owner to maintain IT system to support browser-based graphics

AHU-4 Controls

- Schneider Electric BACnet DDC controller in a field-wired local control panel
- Furnish and install conduit and cable from local control panel to equipment
- Provide communications cable to local control panel
- Reuse 120v power to local control panel, replace transformers and power supplies
- Rewire existing communication bus to bypass demoed controllers
- **New Devices**
 - Single point temperature sensor
 - Duct mounted relative humidity transmitter
 - Duct mounted CO2 sensor
 - Duct mounted differential pressure switch (Typical of 3)
 - Duct mounted differential pressure transmitter (Typical of 2)
- **Replace Existing Devices**
 - Single point temperature sensor
 - Averaging temperature sensor
 - Manual reset low limit thermostat (Typical of 2)
 - Relays for addressable smoke detectors (Typical of 2)
 - Duct mounted differential pressure switch (Typical of 2)
 - Duct mounted supply air differential pressure transmitter
 - Building pressure transmitter and tubing
 - VFD start/stop, speed, status and safety interlocks (Typical of 2)
 - Modulating spring return 24v damper actuator (Typical of 3)
 - **Item(s) furnished and wired by Temperature Controls Contractor and installed by Heating Contractor**
 - Hot water control valve

PROPOSAL



- Chilled water control valve

Exclusions (All Bid Sections)

- Fire and/or fire/smoke dampers, life safety products and/or electrical or sheet metal installation labor
- Access doors, patching and/or painting
- Overtime and/or Shift/Premium Time
- Bonding and Permits
- Federal, State and Local Taxes
- Smoke detectors and/or modifications to fire alarm system
- Draining, cleaning, and/or flushing piping systems
- Emergency Power
- Any/all liquidated damages
- BIM Modeling
- This proposal is valid for 30 days and assumes completion in 2024
- AHU-1,3&5 Controls
- AHU-2&4 VAVs

AHU-2&4 Controls:.....\$79,504

(Sales tax not included, all sections.)

(Estimated material & labor escalations included through end of 2024, all sections.)

The standard terms and conditions of sale are attached and are a part hereof:

Proposed By

Accepted By

Name Dan Newkirk

Name _____

Title Director, Energy Engineering

Title _____

Company Alpha Controls & Services, LLC.

Company _____

Date 1/8/2024

Date _____

NOTWITHSTANDING ANY INCONSISTENT OR ADDITIONAL TERMS THAT MAY BE EMBODIED IN YOUR PURCHASE ORDER, SELLER WILL ACCEPT YOUR ORDER SUBJECT ONLY TO THE TERMS OF THE WRITTEN CONTRACT BETWEEN US UNDER WHICH YOUR ORDER IS PLACED. IF NO SUCH CONTRACT EXISTS SELLER WILL ACCEPT YOUR ORDER ONLY ON THE EXPRESS CONDITION THAT YOU ASSENT TO THE TERMS AND CONDITIONS CONTAINED ABOVE AND ON THE REVERS SIDE HEREOF; AND YOUR ACCEPTANCE AND RECEIPT OF THE GOODS SHIPPED HEREUNDER SHALL CONSTITUTE ASSENT TO SUCH TERMS AND CONDITIONS.

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PROPOSAL



All goods, services, and Firmware furnished by Alpha Controls & Services ("Supplier") are governed by these standard terms and conditions, and every agreement or other undertaking by Supplier is expressly conditioned on assent hereto by the buyer, and any end user with whom Supplier undertakes to deal, of Supplier's goods, services, and Firmware ("Customer"). These standard terms and conditions supersede all inconsistent printed terms submitted by Customer prior to Supplier's order acknowledgment. They may be varied only by a typed or legibly handwritten notation on the face of Supplier's quotation or order acknowledgment, Customer's purchase order form, or similar documents. Product and sales policy sheets and the like published from time to time by Supplier shall supplement but not supersede these standard terms and conditions. SUPPLIER IS NOT BOUND TO FURNISH ITS GOODS, SERVICES OR FIRMWARE EXCEPT IN ACCORDANCE WITH THE TERMS OF ITS ORDER ACKNOWLEDGMENT, FIRM QUOTATION, OR OTHER SIMILAR DOCUMENT ISSUED OVER THE SIGNATURE OF AN AUTHORIZED EMPLOYEE OF SUPPLIER. SUPPLIER'S REPRESENTATIVES, DISTRIBUTORS, DEALERS AND OTHER NON-EMPLOYEES HAVE NO AUTHORITY TO BIND SUPPLIER.

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2. **Price/Delivery Terms.** Unless otherwise provided on Supplier's order acknowledgment, price and delivery terms are FOB Supplier's plant and do not include sales, use, or other taxes. Supplier may, at its option, make partial shipments and invoice for same.

3. **Payment/Credit/Security.** Payment terms for buyers with a credit standing deemed adequate by Supplier are net 30 days from date of invoice. Supplier shall be entitled to charge interest thereafter at a rate permitted by law, but in no event to exceed 1% per month. Whenever Supplier in good faith deems itself insecure, Supplier may cancel any outstanding contracts with Customer, revoke its extension of credit to Customer, reduce any unpaid debt by enforcing its security interest, created hereby, in all goods (and proceeds therefrom) furnished by Supplier to Customer, and take any other steps necessary or desirable to secure Supplier with respect to Customer's payment for goods and services furnished or to be furnished by Supplier.

In the event Customer for any reason withholds payment of any amount due Supplier, Supplier may declare itself insecure and suspend further shipment to Customer until Customer places the withheld amount in escrow and gives adequate security for further shipment or until Customer satisfies Supplier that Customer was entitled to withhold such amount. Supplier shall be entitled to recover from Customer all costs, including reasonable attorney's fees, incurred by Supplier in connection with the collection of any amount due Supplier.

4. Cancellation by Customer.

(a). Except as provided in sub-paragraph (b) below, Customer's wrongful non-acceptance or repudiation of a contract to purchase Supplier's goods or services shall entitle Supplier to recover the price or, where an action for the price is not permitted by law, damages, as provided by law, including Supplier's lost profits. In this connection all goods purchased and all services furnished by Supplier in complete or partial fulfillment of a special order from Customer shall be deemed identified to the contract between Supplier and Customer.

(b). Customer's wrongful non-acceptance or repudiation of a contract to purchase from Supplier goods which Supplier generally carries in inventory as stock items (or which are otherwise readily resalable by Supplier at a reasonable price) shall entitle Supplier to recover damages, as provided by law, including Supplier's lost profits.

5. **Warranty.** Supplier warrants that all new and unused goods furnished by Supplier are free from defect in workmanship and material as of the time and place of delivery by Supplier. Except for goods and services furnished by Supplier through its employees arising out of orders solicited by Supplier's Representatives and duly accepted by Supplier, Supplier does not warrant, and shall not be liable for, the quality of any goods or services furnished or to be furnished by representatives, distributors, dealers or other non-employees of Supplier.

As a matter of general warranty policy, Supplier honors an original buyer's warranty claim in the event of failure, within 12 months from the day of delivery by Supplier to the site for Alpha Controls & Services equipment and for Building Management Systems goods, which have been installed and operated under normal conditions and in accordance with generally accepted industry practices. This general warranty policy may be expanded or limited for particular categories of products or customers by information sheets published by Supplier from time to time:

The express warranties provided above are in lieu of all other warranties, express or implied. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSES ARE EXCLUDED WITH RESPECT TO ANY AND ALL GOODS AND SERVICES FURNISHED BY SUPPLIER.

In case of Supplier's breach of warranty or any other duty with respect to the quality of any goods, the sole and exclusive remedies therefore shall be, at Supplier's option, (1) repair, (2) replacement, or (3) payment of or credit for the purchase price (less reasonable depreciation based upon actual use) upon return of the non-conforming goods or parts.

Return authorization must be obtained from Supplier prior to the return of any defective material. All unauthorized returns will be sent back, freight collect, to the Customer. All returns must be made with transportation prepaid by the Customer. Supplier's examination of the units must disclose to its satisfaction that defects exist and have not been caused by misuse, neglect, improper installation, repair, alteration or accident before replacement is made or credit issued.

6. **Force Majeure.** Supplier and Customer assume the non-occurrence of the following contingencies which, without limitation, might render performance by Supplier impractical: strike, riots, fires, war, late or non-delivery by suppliers to Supplier, and all other contingencies beyond the reasonable control of supplier.

7. **No Consequential Damages.** Under no circumstances shall Supplier be liable to any person (including distributor) for loss of use, income, or profit or for incidental, special or consequential or other similar damages, arising, directly or indirectly out of or occasioned by the sale, operation, use, installation, repair or replacement of the goods or services, whether such damages are based on a claim of breach of express or implied warranties (including merchantability or fitness for a particular purpose), tortious conduct (including negligence and strict liability) or any other cause of action, except only in the case of personal injury where applicable law requires such liability.

8. **Governing Law.** The law of the State of Illinois shall govern all transactions to which these standard terms and conditions apply.

9. **Prices** in this quotation remain in effect for 30 days from date of issue.

Corporate HQ:
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Middleton, WI 53562



February 21, 2024

To: Board of Education

From: Joe Adelman, Executive Director of Operations
Tom Rockwell, Manager Special Maintenance HVAC & Operations

CC: Dr. Kristen Weikle, Superintendent
Martin Hickman, CFO

Re: Towanda Elementary Temperature Controls Modernization

We seek Board approval to procure funds through OMNIA to proceed with the proposal from Alpha Controls & Services. Avoiding a ten percent markup from an architect for bid administration, this pre-bid procurement vehicle would save the district close to \$5,000.

In 2022, Towanda Elementary School was an underperforming school in the district as it related to energy consumption. The building held an Energy Star score of 23, ranking in the bottom 25th percentile for efficiency. With the implementation of Campus Optimizer in April 2023 at the site, we have achieved tremendous results. Despite recent mechanical issues with the boiler, Towanda has already earned an Energy Star Rating of 34, and we expect the score to continue to climb. This increase in performance corresponds to a 16% reduction in energy use.

Through the process of making the building more energy efficient, weaknesses in the existing temperature control system in the addition were realized. These controllers were installed in 2001 and have now outlived their rated 15-year life expectancy by close to a decade. Conversely, by upgrading these controls we can reasonably expect at least another 15 years of useful life. As good stewards of the building, these modernizations allow for a more targeted approach to monitoring aging mechanical equipment.

Upgrading the main air handler controls will begin to improve the comfort and productivity of occupants in the building and reduce maintenance costs in troubleshooting issues with the aging equipment. Newer controllers will also carry the latest in high efficiency programming and cybersecurity features.

The project will be paid for with life safety funds under Towanda Elementary School amendment #12.

PROPOSAL

Proposed By
Dan Newkirk

Director, Energy Engineering
M: 815-200-5495
E: dann@alphaacs.com

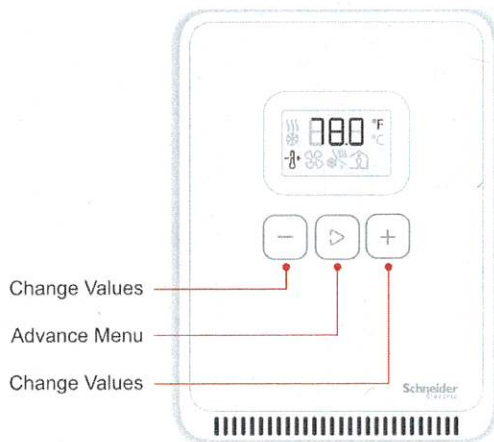
Proposal for Temperature Controls
Towanda MZU Controls

Proposal #: ACS23-4582
Proposal Date: February 14, 2024

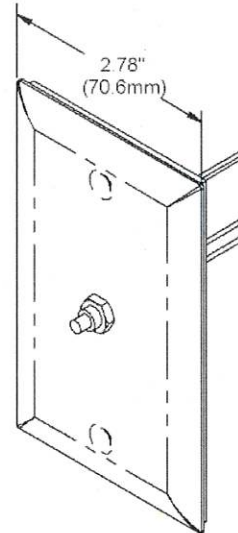
Executive Summary

The intent of this proposal is to modernize Multizone Unit 1 at Towanda Elementary and present two noteworthy options for modernization. The existing controls have exceeded their useful life expectancy by seven years and modernization is expected to improve both comfort and efficiency. In both options the controller serving the air handler will be replaced but the two options differ in approach for modernizing individual zone controllers, especially in their space temperature sensor. The first option includes a display and the ability to override the temperature setpoint, while the second option can only override with a simple on/off. The first option also provides new communication cable to each space sensor, modernizing that portion of the temperature control system for future improvements.

Option 1: LCD Display and Setpoint Override



Option 2: On/Off Override Only



Option 1 – Space Logic Sensor with LCD Display and Setpoint Override

- Schneider Electric SmartX DDC controller in existing panel
- Connect to the existing network controller
- DDC controller installed by Alpha Controls & Services inside unit
- Furnish and install new ethernet communication cable to network controller
- Provide communications cable to local control panel
- Start/stop relay and current switch
- Single point temperature sensor (Typical of 3)
- Averaging temperature sensor (Typical of 2)
- Manual reset low limit thermostat
- Direct expansion cooling (and control signal) (Typical of 2)
- Filter differential pressure switch
- Modulating spring return 24v damper actuator
- Replace the existing 1-1/2" hot water control valve (Typical of 2)

Zone Controls (Typical of 13)

- Schneider Electric unitary BACnet controller (Typical of 13)
- Zone damper actuator (Typical of 13)
- Thermostat with push button user interface (Typical of 13)
- Schneider Electric BACnet DDC controller in a pre-wired local control panel
- Provide new thermostat cable from zone to multizone air handler (Typical of 13)

Option 2 – Flat Plate Sensor with Override

Air Handler Controls

- Schneider Electric SmartX DDC mounted in enclosure existing controller footprint
- Provide communications cable to local control panel from network controller
- Reuse 120V power to local control panel, replace existing transformer
- **Replace existing devices, reuse conduit and cable:**
 - Single point temperature sensor
 - Averaging temperature sensor (Typical of 3)
 - Manual reset low limit thermostat
 - High pressure switch
 - Start/stop relay and current switch
 - Direct expansion cooling (and control signal) (Typical of 2)
 - Modulating spring return 24v damper actuator
 - Replace the existing 1-1/2" hot water control valve
- **Reuse existing devices, reterminate to new controller:**
 - Manual override switch
 - Pilot light (Typical of 2)

Zone Controls

- Schneider Electric SmartX DDC mounted in enclosure existing controller footprint (Typical of 7)
- Provide daisy-chained communication cable from AHU controller (Typical of 7)
- Reuse 120V power to local control panel, replace existing transformer (Typical of 3)
- **New devices, provide new conduit and cable:**
 - Discharge air temperature sensor (Typical of 13)
- **Replace existing devices, reuse conduit and cable:**
 - Zone damper actuator (Typical of 13)
 - Thermostat with override button (Typical of 13)

PROPOSAL



General Scope

- Engineered control drawings.
- Startup, checkout, Owner training, commissioning, and 1-year warranty.
- Provide graphics, trends, and alarms for a browser-based control system that provides remote access to the building system including the following:
 - Text alarms, historical trend data and click and drag scheduling of equipment for weekdays, holidays, and special events.
 - NOTE: Owner to maintain IT system to support browser-based graphics.

Exclusions

- Fire and/or fire/smoke dampers, life safety products and/or electrical or sheet metal installation labor
- Access doors, patching and/or painting
- Overtime and/or Shift/Premium Time
- Bonding and Permits
- Federal, State and Local Taxes
- Smoke detectors and/or modifications to fire alarm system
- Providing and/or installation of gauges, thermometers, thermo-wells, balancing valves, thermowells, pressure taps & hand valves
- VFD's, starters, and power wiring by others
- Draining, cleaning, and/or flushing piping systems.
- Emergency Power
- BIM modeling

Option 1: \$47,531

Option 2: \$39,539

The standard terms and conditions of sale are attached and are a part hereof:

Proposed By

Accepted By

Name Dan Newkirk

Name _____

Title Director, Energy Engineering

Title _____

Company Alpha Controls & Services, LLC.

Company _____

Date 2/14/2024

Date _____

Corporate HQ:
4104 Charles Street
Rockford, IL 61108

Springfield Office:
2867 Via Verde
Springfield, IL 62703

Champaign Office:
21204 Dearlake Boulevard Suite #101
Champaign, IL 61822

Wisconsin Office:
8845 S. Greenview Drive #2
Middleton, WI 53562

PROPOSAL



NOTWITHSTANDING ANY INCONSISTENT OR ADDITIONAL TERMS THAT MAY BE EMBODIED IN YOUR PURCHASE ORDER, SELLER WILL ACCEPT YOUR ORDER SUBJECT ONLY TO THE TERMS OF THE WRITTEN CONTRACT BETWEEN US UNDER WHICH YOUR ORDER IS PLACED. IF NO SUCH CONTRACT EXISTS SELLER WILL ACCEPT YOUR ORDER ONLY ON THE EXPRESS CONDITION THAT YOU ASSENT TO THE TERMS AND CONDITIONS CONTAINED ABOVE AND ON THE REVERS SIDE HEREOF; AND YOUR ACCEPTANCE AND RECEIPT OF THE GOODS SHIPPED HEREUNDER SHALL CONSTITUTE ASSENT TO SUCH TERMS AND CONDITIONS

All goods, services, and Firmware furnished by Alpha Controls & Services ("Supplier") are governed by these standard terms and conditions, and every agreement or other undertaking by Supplier is expressly conditioned on assent hereto by the buyer, and any end user with whom Supplier undertakes to deal, of Supplier's goods, services, and Firmware ("Customer"). These standard terms and conditions supersede all inconsistent printed terms submitted by Customer prior to Supplier's order acknowledgment. They may be varied only by a typed or legibly handwritten notation on the face of Supplier's quotation or order acknowledgment, Customer's purchase order form, or similar documents. Product and sales policy sheets and the like published from time to time by Supplier shall supplement but not supersede these standard terms and conditions. SUPPLIER IS NOT BOUND TO FURNISH ITS GOODS, SERVICES OR FIRMWARE EXCEPT IN ACCORDANCE WITH THE TERMS OF ITS ORDER ACKNOWLEDGMENT, FIRM QUOTATION, OR OTHER SIMILAR DOCUMENT ISSUED OVER THE SIGNATURE OF AN AUTHORIZED EMPLOYEE OF SUPPLIER. SUPPLIER'S REPRESENTATIVES, DISTRIBUTORS, DEALERS AND OTHER NON-EMPLOYEES HAVE NO AUTHORITY TO BIND SUPPLIER.

1. Firmware. The terms "goods" as used herein shall include Firmware which shall mean the set of instructions, consisting of symbolic language, processes, logic, routines, and programmed information in the form of firm or soft media relating to any of the goods and all revisions and modifications thereof.

2. Price/Delivery Terms. Unless otherwise provided on Supplier's order acknowledgment, price and delivery terms are FOB Supplier's plant and do not include sales, use, or other taxes. Supplier may, at its option, make partial shipments and invoice for same.

3. Payment/Credit/Security. Payment terms for buyers with a credit standing deemed adequate by Supplier are net 30 days from date of invoice. Supplier shall be entitled to charge interest thereafter at a rate permitted by law, but in no event to exceed 1½% per month. Whenever Supplier in good faith deems itself insecure, Supplier may cancel any outstanding contracts with Customer, revoke its extension of credit to Customer, reduce any unpaid debt by enforcing its security interest, created hereby, in all goods (and proceeds therefrom) furnished by Supplier to Customer, and take any other steps necessary or desirable to secure Supplier with respect to Customer's payment for goods and services furnished or to be furnished by Supplier.

In the event Customer for any reason withholds payment of any amount due Supplier, Supplier may declare itself insecure and suspend further shipment to Customer until Customer places the withheld amount in escrow and gives adequate security for further shipment or until Customer satisfies Supplier that Customer was entitled to withhold such amount. Supplier shall be entitled to recover from Customer all costs, including reasonable attorney's fees, incurred by Supplier in connection with the collection of any amount due Supplier.

4. Cancellation by Customer.

(a). Except as provided in sub-paragraph (b) below, Customer's wrongful non-acceptance or repudiation of a contract to purchase Supplier's goods or services shall entitle Supplier to recover the price or, where an action for the price is not permitted by law, damages, as provided by law, including Supplier's lost profits. In this connection all goods purchased and all services furnished by Supplier in complete or partial fulfillment of a special order from Customer shall be deemed identified to the contract between Supplier and Customer.

(b). Customer's wrongful non-acceptance or repudiation of a contract to purchase from Supplier goods which Supplier generally carries in inventory as stock items (or which are otherwise readily resalable by Supplier at a reasonable price) shall entitle Supplier to recover damages, as provided by law, including Supplier's lost profits.

5. Warranty. Supplier warrants that all new and unused goods furnished by Supplier are free from defect in workmanship and material as of the time and place of delivery by Supplier. Except for goods and services furnished by Supplier through its employees arising out of orders solicited by Supplier's Representatives and duly accepted by Supplier, Supplier does not warrant, and shall not be liable for, the quality of any goods or services furnished or to be furnished by representatives, distributors, dealers or other non-employees of Supplier.

As a matter of general warranty policy, Supplier honors an original buyer's warranty claim in the event of failure, within 12 months from the day of delivery by Supplier to the site for Alpha Controls & Services equipment and for Building Management Systems goods, which have been installed and operated under normal conditions and in accordance with generally accepted industry practices. This general warranty policy may be expanded or limited for particular categories of products or customers by information sheets published by Supplier from time to time:

The express warranties provided above are in lieu of all other warranties, express or implied. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSES ARE EXCLUDED WITH RESPECT TO ANY AND ALL GOODS AND SERVICES FURNISHED BY SUPPLIER.

In case of Supplier's breach of warranty or any other duty with respect to the quality of any goods, the sole and exclusive remedies therefore shall be, at Supplier's option, (1) repair, (2) replacement, or (3) payment of or credit for the purchase price (less reasonable depreciation based upon actual use) upon return of the non-conforming goods or parts.

Return authorization must be obtained from Supplier prior to the return of any defective material. All unauthorized returns will be sent back, freight collect, to the Customer. All returns must be made with transportation prepaid by the Customer. Supplier's examination of the units must disclose to its satisfaction that defects exist and have not been caused by misuse, neglect, improper installation, repair, alteration or accident before replacement is made or credit issued.

6. Force Majeure. Supplier and Customer assume the non-occurrence of the following contingencies which, without limitation, might render performance by Supplier impractical: strike, riots, fires, war, late or non-delivery by suppliers to Supplier, and all other contingencies beyond the reasonable control of supplier.

7. No Consequential Damages. Under no circumstances shall Supplier be liable to any person (including distributor) for loss of use, income, or profit or for incidental, special or consequential or other similar damages, arising, directly or indirectly out of or occasioned by the sale, operation, use, installation, repair or replacement of the goods or services, whether such damages are based on a claim of breach of express or implied warranties (including merchantability or fitness for a particular purpose), tortious conduct (including negligence and strict liability) or any other cause of action, except only in the case of personal injury where applicable law requires such liability.

8. Governing Law. The law of the State of Illinois shall govern all transactions to which these standard terms and conditions apply.

Corporate HQ:
4104 Charles Street
Rockford, IL 61108

Springfield Office:
2867 Via Verde
Springfield, IL 62703

Champaign Office:
21205 Bearlake Boulevard Suite #101
Champaign, IL 61822

Wisconsin Office:
8845 S. Greenview Drive #2
Middleton, WI 53562

PROPOSAL



9. **Prices** in this quotation remain in effect for 30 days from date of issue.

Corporate HQ:
4104 Charles Street
Rockford, IL 61108

Springfield Office:
2867 Via Verde
Springfield, IL 62703

Champaign Office:
2140 Dearlake Boulevard Suite #101
Champaign, IL 61822

Wisconsin Office:
8845 S. Greenview Drive #2
Middleton, WI 53562

Exhibit - Overnight Trip Request Form

This form is to be submitted to the Board of Education for prior approval of all trips by students that involve overnight stays, out-of-state destinations, and/or a distance of 200 or more miles from school.

School(s): Normal Community
Student(s)/Grade(s)/Group(s) Participating: Normal Community HOSA

Dates of Trip (inclusive): March 20th-22nd No. of School Days Missed: 2.5

Destination(s): Springfield, IL

Reason for Trip: HOSA State Leadership Conference

Educational Club Athletic Contests Special Education Team Other


Name(s) of Supervisor(s): Joel Swanson & Katie Pufahl

Mode of Transportation: Bus Provided by: Unit 5

Participant Costs: \$175 Paid by: Participants
District Cost: Cost of Transport

Other Pertinent Information: _____

We are taking 40 students to the HOSA state conference where they will compete in multiple healthcare related events.

Signature of Principal: 
Date: 2/14/24

Board of Education Approval Yes No

Date: _____

Exhibit - Overnight Trip Request Form

This form is to be submitted to the Board of Education for prior approval of all trips by students that involve overnight stays, out-of-state destinations, and/or a distance of 200 or more miles from school.

School(s): NCWHS

Student(s)/Grade(s)/Group(s) Participating: Wind Ensemble

Dates of Trip (inclusive): February 23-24 No. of School Days Missed: 1

Destination(s): Western Illinois University

Reason for Trip: The Wind Ensemble has been selected for one of three spots in the coveted Western Illinois University Showcase of bands. This contest includes a two-day residency at WIU where the band works with university faculty as well as a nationally-renowned composer and nationally-renowned guest conductor to present a performance of their music at the end of Saturday. The last time NCWHS was selected was 2010.

Educational Club Athletic Contests Special Education Team Other

Name(s) of Supervisor(s): Ryan Budzinski and parent chaperones

Mode of Transportation: First Student buses Provided by: Unit 5

Participant Costs: Lodging, meals, clinicians/contest fees Paid by: Participants and fundraisers

District Cost: Transportation

Other Pertinent Information: The Unit 5 Music Parents Organization has provided multiple individual student fundraising opportunities to offset the cost of this event and is also subsidizing the whole-group cost.

Signature of Principal: Becky Frangola

Date: 1/12/24

Board of Education Approval Yes No

Date: _____

Exhibit - Overnight Trip Request Form

This form is to be submitted to the Board of Education for prior approval of all trips by students that involve overnight stays, out-of-state destinations, and/or a distance of 200 or more miles from school.

School(s): Parkside Junior High School

Student(s)/Grade(s)/Group(s) Participating 6th thru 8th gr state qualifiers

Dates of Trip (inclusive): Thur Mar 7 (after school) - Sat Mar 9, 2024

No. of School Days Missed: 1

Destination(s): Northern Illinois University – Convocation Center

Reason for Trip: State Wrestling Finals in DeKalb, IL

Educational Club Athletic Contests Special Education Team

Other Name(s) of Supervisor(s): Jake Lehr

Mode of Transportation: U5 Activity Bus Provided by: Unit 5

Participant Costs: Hotel Rooms Paid by: Wrestling Team/Athletics

District Cost: Transportation

Other Pertinent Information: The trip will be confirmed once sectional matches have been completed. Sectional matches will be held March 2, 2024

Signature of Principal: 

Date: 2/12/24

Board of Education Approval Yes

No Date: _____

Adopted: April 24, 2013

Reviewed:

Amended:

Exhibit - Overnight Trip Request Form

This form is to be submitted to the Board of Education for prior approval of all trips by students that involve overnight stays, out-of-state destinations, and/or a distance of 200 or more miles from school.

School(s): Chiddix Junior High School

Student(s)/Grade(s)/Group(s) Participating: Possible 6th through 8th Wrestling Team State Qualifiers

Dates of Trip (inclusive): No. of School Days Missed: Destination(s): Friday, March 8 - Saturday, March 9, 2024. Number of school days Missed: 1

Destination(s): Northern Illinois University - Convocation Center

Reason for Trip: IESA State Wrestling Finals in DeKalb, IL

Educational Club Athletic Contests Special Education Team Other

Name(s) of Supervisor(s): Jamie Tate, Andrew Legett, Cory Yokel

Mode of Transportation: School Van

Provided by: Unit 5

Participant Costs: Hotel Rooms

Paid by: Wrestling Team/Athletics

District Cost: Transportation

Other Pertinent Information: Meals will be paid by Chiddix JHS Athletic Department (Wrestling).

The trip will be confirmed once sectional matches have been completed. Sectional matches will be held on Saturday, March 2, 2024.

Signature of Principal: 

Date: 2/20/2024

Board of Education Approval

Yes

No

Date:

Exhibit - Overnight Trip Request Form

This form is to be submitted to the Board of Education for prior approval of all trips by students that involve overnight stays, out-of-state destinations, and/or a distance of 200 or more miles from school.

School(s): Evans Junior High School

Student(s)/Grade(s)/Group(s) Participating Possible 6th through 8th Grade Wrestling Team & state

Dates of Trip (inclusive): March 8th, 9th No. of School Days Missed: 1

Destination(s): NIU - Convocation Center

Reason for Trip: State Wrestling

Educational Club Athletic Contests Special Education Team Other

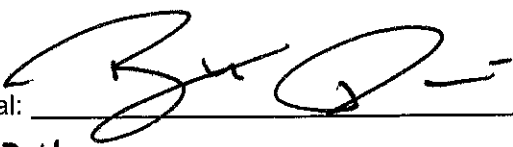
Name(s) of Supervisor(s): Robert Harris

Mode of Transportation: Bus Provided by: US

Participant Costs: Hotel Rooms Paid by: Wrestling Team/Athletics

District Cost: Transportation

Other Pertinent Information: The trip will be confirmed once sectional matches have been completed. Sectional matches will be held on

Signature of Principal: 

Date: 2/16/24

Board of Education Approval Yes No

Date: _____

Exhibit - Overnight Trip Request Form

This form is to be submitted to the Board of Education for prior approval of all trips by students that involve overnight stays, out-of-state destinations, and/or a distance of 200 or more miles from school.

School(s): Kingsley Junior High School
Student(s)/Grade(s)/Group(s) Participating: TBD After sectionals
Dates of Trip (Inclusive): March 8th - 9th No. of School Days Missed: _____
Destination(s): Northern Illinois University Convocation Center
Reason for Trip: IESA State Wrestling Finals in DeKalb, IL

Educational Club Athletic Contests Special Education Team Other


Name(s) of Supervisor(s): Chris and Phillip Merrill - Wrestling Coaches

Mode of Transportation: Activity Bus Provided by: Unit 5

Participant Costs: Hotel/Meals Paid by: Wrestling/AD student activity Accounts

District Cost: Transportation

Other Pertinent Information: Trip information will be confirmed once sectionals are completed on March 2nd, 2024.

Signature of Principal: 

Date: 2/21/24

Board of Education Approval Yes No

Date: _____

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name Evans Junior High

Student Activity Fund Name Black Student Union

To be completed by Accounting Department:	
Account Number - Revenue	_____
Account Number - Expenditure	_____

1. The purpose of the proposed Student Activity Fund is To hold money earned & raised by the Evans BSU.

2. Income in support of this Student Activity Fund will be obtained from the following sources: Donations & fundraisers

3. Expenditures from this Student Activity Fund will be for these purposes: To buy literature and displays to educate members and the student body.

4. **Authorized Signatures:**
 The following individuals are authorized to initiate expenditures from this fund:

<u>JR Bailey</u> Student Representative	<u>[Signature]</u> Faculty Advisor
--	---------------------------------------

5. Other Comments: _____

Kimberly N. Martin Byrd
Principal

This request was approved by the Board of Education on _____

Business Manager

Date

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name Towanda Elementary

Student Activity Fund Name Robotics Club

To be completed by Accounting Department:	
Account Number - Revenue	_____
Account Number - Expenditure	_____

1. The purpose of the proposed Student Activity Fund is Fund account for membership fees; pay out supplies

2. Income in support of this Student Activity Fund will be obtained from the following sources:
Membership fees

3. Expenditures from this Student Activity Fund will be for these purposes: _____
Supplies for Robotics Club

4. Authorized Signatures:

The following individuals are authorized to initiate expenditures from this fund:

Student Representative

Annelle Winsler
Faculty Advisor

5. Other Comments: _____

Marilyn Bennett
Principal

This request was approved by the Board of Education on _____

Business Manager

Date