

# McLean County Unit District No. 5 Board of Education Regular Meeting Agenda

Wednesday, May 11, 2022

Public Session 6:30 PM

Normal West High School

501 N Parkside Rd

Normal, IL 61761

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## 1. CALL TO ORDER AND ROLL CALL

## 2. ADJOURN TO CLOSED SESSION(5:30p.m.)

**Recommended motion:** Move to adjourn to closed session to discuss the following matter according to the exceptions provided in the Open Meetings Act and specified as follows:

•2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and

•2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and

•2(c)(9) Student Disciplinary Cases and

•2(c)(11) Litigation, when an action against, affecting or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

## 3. RECESS

## 4. RETURN TO PUBLIC SESSION

## 5. PLEDGE OF ALLEGIANCE

## 6. FOCUS ON STUDENTS AND GOOD NEWS REPORTS

A Good News - Grove Chess Team

3

B Good News - NCWHS Esports State Champions

4

C Good News - Young Authors

5

D Good News - Unit 5 Music Award - National Association of Music Merchants (NAMM)

## 7. SUPERINTENDENT COMMENTS

## 8. PUBLIC COMMENTS

## 9. REPORTS

A Enterprise Zone Incentive Agreement

B Phase 1 Community Engagement Report

C 1st Reading of Board Policies, Administrative Procedures and Exhibits

### 1 Section 6 - Instruction

a. Administrative Procedure 6.60-AP1 Comprehensive Health Education Program

7

b. Administrative Procedure 6.60-AP2 Comprehensive Sexual Health Education Program

13

c. Administrative Procedure 6.60-AP3 Developmentally Appropriate Consent Education

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d. Exhibit 6.60-AP1,E1 Notice to Parents-Guardians of Students

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D Requests for Information Pursuant to the Illinois Freedom of Information Act  
The District has received and processed the following requests for information:

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## 10. CONSENT AGENDA

A Approval of Minutes

Minutes are not released for public viewing until approved by the Board of Education

1 Regular Session 04.27.22

2 Closed Session 04.27.22

B Personnel Matters

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<b>C</b>	<b>Payment of Bills and Payrolls</b>	
1	Bills & Payroll Reports	28
<b>D</b>	<b>Approve Finance Department Reports</b>	
1	<b>Financial Statements - March 2022</b>	<b>62</b>
<b>E</b>	<b>Approve Board Policies, Administrative Procedures, and Exhibits</b>	
1	<b>Section 2 - Board of Education</b>	
a.	Exhibit 2.80-E1 Board Member Code of Conduct	70
b.	Policy 2.210 Organizational Board Meetings	71
2	<b>Section 4 - Operational Services</b>	
a.	Administrative Procedure 4.175-AP1 Criminal Offender Notification Laws; Screening	72
3	<b>Section 5 - Personnel</b>	
a.	Administrative Procedure 5.120-AP2,E1 Expectations and Guidelines for Employee-Student Boundaries	77
b.	Administrative Procedure 5.120-AP2 Employee Conduct Standards	81
4	<b>Section 6 - Instruction</b>	
a.	Exhibit 6.60-AP1,E2 Resources for Biking and Walking Safety Education	85
b.	Exhibit 6.300-E2 State Law Graduation Requirements	87
<b>F</b>	<b>Approve Requests for Authorization to Use Fire Prevention and Safety Funds</b>	<b>90</b>
<b>G</b>	<b>Approve BOE Committees and Representatives</b>	<b>95</b>
<b>H</b>	<b>Approve Grove Donation</b>	<b>96</b>
<b>I</b>	<b>Student Activity Fund Establishment</b>	<b>97</b>
<b>J</b>	<b>Student Activity Fund Dissolution</b>	<b>98</b>
<b>K</b>	<b>Approve a Five-Year Contract with Republic Services, Inc. for Refuse and Recycle Collection</b>	<b>99</b>
<b>L</b>	<b>Approve Student and Facility Fees for 2022-2023</b>	<b>100</b>
<b>M</b>	<b>Approve Annual Review and Designation of Transportation Serious Safety Hazard Determinations for Students Residing within 1.5 Miles from School</b>	
<b>N</b>	<b>Approve School Bus Purchase From Midwest Transit Equipment</b>	<b>103</b>
<b>O</b>	<b>Approve 60 Month Agreement with Heartland Payment Systems for My School Bucks Online Payment Software Services</b>	<b>107</b>
<b>P</b>	<b>Approve Bids for Custodial Supplies for 2022-2023</b>	<b>124</b>
<b>11.</b>	<b>BOARD REPRESENTATIVE COMMITTEE MEETING REPORTS, ANNOUNCEMENTS AND COMMENTS</b>	
<b>12.</b>	<b>ADJOURNMENT</b>	

Sarah Edwards  
Principal



Phone  
(309) 557-4417  
Fax  
(309) 557-4518

Elementary School  
1101 North Airport Road – Normal, Illinois 61761

5/2/2022

Dear Dr. Weikle and the Unit 5 Board of Education,

I am writing today to share GOOD NEWS from Grove Elementary. The Grove Elementary 4th and 5th Grade Chess Team won 1st place as a team at the State tournament recently. This is such a wonderful accomplishment! Mrs. Tiffany Borne, the chess club sponsor, reported that they encouraged each other all weekend long and really displayed great sportsmanship. The members of the winning team included: Arjun Vyas, Kavin Sivignanam, Zachary Borne, Vanshika Bandaru, and Jasiah Nelson. The students have worked hard to get ready for this tournament by playing others online worldwide throughout the year. Please join me in celebrating their accomplishment!

Sincerely,

Sarah Edwards  
Principal Grove Elementary  
[edwardsl@unit5.org](mailto:edwardsl@unit5.org)  
309-557-4417

To: Dr. Weikle and the Board of Education  
From: Dave Johnson  
Re: ESports State Champions  
Date: May 11, 2022

Congratulations to Unit 5 Esports and our NCWHS WILDCATS for bringing home TWO IHSA State Championships and an IHSA 3rd Place Finish! Normal West has been a leader of the state in ESport for several years and the success at the IHSA State Tournament is a great accomplishment that solidifies our place in the sport.

Coaches: Jarrod Rachauskas, Cody Hatzer, Travis Lindsey, & Andy Mendez

- **IHSA Super Smash Bros Duo 3rd Place State Finish**
  - i. Luke Sherman
  - ii. Kwesi Blankson
- **IHSA NBA2K State Champion**
  - i. Jono Edmonson
- **IHSA Rocket League State Champions**
  - i. Cody Dunn
  - ii. Nathan Conrad
  - iii. Dante Phipps
  - iv. Keagan Wurth
  - v. Jacob Jones



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**“It’s a GREAT Day to be a Wildcat!”**

Mr. Dave Johnson, *Principal* | Mr. Angie Codron, *Associate Principal*

Mr. Sylvester Davis, *Asst. Principal* | Ms. Becky Frangella, *Asst. Principal* | Mr. Terry Gliege, *Asst. Principal* | Mr. Wes Temples, *Athletic Director*

**McLean County Unit District No. 5**  
**1809 West Hovey Avenue**  
**Normal, Illinois 61761-4339**



Young Authors  
Good News Report

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Dear Dr. Weikle and the Unit Five Board of Education,

The purpose of the McLean County Unit District No. 5 Young Authors Program is to encourage and recognize student authorship. The Young Authors program, from the classroom to the state conference, provides a plethora of opportunities to encourage and support authorship, a love of books, and skills that will benefit our students for a lifetime. Our district program is part of the statewide effort supported and endorsed by the Illinois Reading Council.

All elementary students have an opportunity to participate in Young Authors. Students can write in a variety of genres including fiction, non-fiction, and poetry. Students are also responsible for illustrating their manuscripts. Each book is read and reviewed by a panel of judges. The criterion includes originality, creativity, grammar, illustrations, and overall composition. School winners are selected by our student teachers in February and then a team of eighth-grade students selects our district winners. This year we had 171 entries from across our district. Below is a list of our district winners. Congratulations to all of our Young Authors!

Maureen Backe  
Director of Elementary Education

## District Winners

<b>Name</b>	<b>School</b>	<b>Grade</b>
Emily Arndt	Hudson	3
Zoe Porter	Hudson	3
Kaylee Batesole	Pepper Ridge	5
Lily Beal	Colene Hoose	5
Evelyn Beehner	Towanda	4
Leah Bowman	Oakdale	1
Surabhi Chincholikar	Grove	2
Austin Crothers	Glenn	5
Vincent DeKnecht	Pepper Ridge	4
Camille King	Benjamin	5
Roman Felix	Oakdale	2
Addie Fritts	Hudson	2
Jianna George	Prairieland	2
Audrey Kirchner	Benjamin	5
Piper Long	Grove	5
Rosa Miles	Cedar Ridge	2
Zayd Mohammed	Northpoint	2
Bryn Mulligan	Northpoint	4
Piper Phillips	Fox Creek	5
Dibyansu Sahu	Cedar Ridge	5
Karina Usiak	Prairieland	5

### **Comprehensive Health Education Program**

105 ILCS 110/3 requires the District to implement a Comprehensive Health Education Program. Comprehensive Health Education Program is a systematic and extensive educational program designed to provide a variety of learning experiences based upon scientific knowledge of the human organism as it functions within its environment which will favorably influence the knowledge, attitudes, values and practices of Illinois [students]; and which will aid [students] in making wise personal decisions in matters of health.

Unless limited to specific grades, the following major educational areas are the basis for curricula in the District's Comprehensive Health Education Program in all elementary and secondary schools:

1. Human ecology and health;
2. Human growth and development;
3. In all grades, age-appropriate sexual abuse and assault awareness and prevention education. Pursuant to 105 ILCS 5/27-13.2, no student in grades pre-K through 8 shall be required to take or participate in any instruction for recognizing and avoiding sexual abuse if the student's parent/guardian submits written objection thereto. Refusal to participate in the instruction shall not be reason for failing, suspending, or expelling the student. Through grade 12, an age-appropriate and evidence-informed curriculum pursuant to Erin's Law will provide instruction pursuant to policy 4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors. The Superintendent must ensure all parent(s)/guardian(s) of students in any of grades K through 8 receive not less than five days' written notice before commencing the instruction.
4. In all grades, a minimum of 16 hours of safety education in the courses of study regularly taught with instruction about:
  - a. Automobile safety, including traffic regulations, highway safety, and the consequences of alcohol consumption and the operation of a motor vehicle;
  - b. Safety in the home;
  - c. Safety in connection with recreational activities;
  - d. Safety in and around school buildings;
  - e. Safety in connection with vocational work or training;
  - f. For students in grades 9 through 11, CPR subject to the excusal limitations in the first aid item 26, below; and
  - g. For students in grades 6 through 8, CPR and how to use an AED by watching a training video on those subjects.
5. In all grades, tobacco and e-cigarettes and other vapor devices;
6. In grades K through 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

7. In grades K through 8, instruction, study, and discussion of effective methods for the prevention and avoidance of drugs and the dangers of opioid and substance abuse that are integrated into the curricula and designed to promote effective methods for the prevention and avoidance of drug and substance abuse.
8. In grades K through 8, annual instruction on the danger of and how to avoid abduction as part of the District's regular curriculum.
9. In grades 5 through 12, alcohol and drug use and abuse, including the medical and legal ramifications of alcohol, drug, and tobacco use that integrates into existing curricula, instruction related to:
  - a. The physical and legal effects and ramifications of drug and substance abuse (including use during pregnancy);
  - b. Ill. State Board of Education (ISBE) instructional materials and guidelines developed to assist the District with incorporating this instruction topic into its curricula; and
  - c. Either as part of existing curricula during the school day or as part of an after-school program, support services and instruction for students who are or students whose parent(s)/guardian(s) are chemically dependent.
10. In grades 6-12, parenting education that includes instruction in the following:
  - a. Child growth and development, including prenatal development.
  - b. Childbirth and child care.
  - c. Family structure, function, and management.
  - d. Prenatal and postnatal care for mothers and infants.
  - e. Prevention of child abuse.
  - f. The physical, mental, emotional, social, economic, and psychological aspects of interpersonal and family relationships.
  - g. Parenting skill development.
11. Family life, specifically its emotional, psychological, physiological, hygienic and social responsibilities, including sexual abstinence until marriage and evidence-based and medically accurate information regarding sexual abstinence; and in grades 6 through 12, instruction on the prevention, transmission, and spread of AIDS. No student shall be required to take or participate in any class or course on family life or AIDS prevention instruction if the student's parent/guardian submits written objection to taking or participating in the family life course or AIDS prevention instruction. Refusal to take or participate in the family life course or AIDS prevention instruction shall not be reason for suspension or expulsion of the student. See 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs.*

12. Comprehensive sexual health education (NSES) in grades 8 and 9. No student shall be required to take or participate in any NSES class or course, and a student's parent/guardian may opt the student out of NSES by submitting the request in writing or using 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs*. Refusal to take or participate in an NSES course or program may not be a reason for disciplinary action, academic penalty, suspension, or expulsion or any other sanction of a student. Active parental consent for their child to participate in NSES is not required; however, because NSES mandates instruction about sexual violence (defined to include sexual abuse) and instruction in recognizing and avoiding sexual abuse required by 105 ILCS 5/27-13.2 requires a minimum of five days' notice to parents/guardians of students in grades K through 8, the District will notify students in grades K through 8 using the **Notice of Sexual Abuse and Assault Awareness and Prevention Education** subhead of 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs*. See also 6:60-AP2, *Comprehensive Sexual Health Education Program (Grades 8 & 9) (National Sex Education Standards (NSES))*.
13. Course materials and instruction to advise students about the Abandoned Newborn Infant Protection Act, 325 ILCS 2/;
14. The prevention and control of disease;
15. In grades 7 through 12, teen dating violence awareness;
16. In grades 7 through 12, instruction about the prevention of abuse of anabolic steroids in science, health, drug abuse, physical education or other appropriate courses of study. Instruction shall emphasize that the use of anabolic steroids presents a serious health hazard to persons who use steroids to enhance athletic performance or physical development. In addition, coaches and sponsors of interscholastic athletic programs shall provide instruction on steroid abuse prevention to students participating in these programs.
17. In grade 9 or 10, one unit of instruction in either grade about donations and transplants of organs/tissue and blood, except if a student's parent/guardian files written objection on constitutional grounds, but refusal to take or participate in the instruction shall not be reason for suspension or expulsion of a student or result in any academic penalty.
18. Public and environmental health;
19. Consumer health;
20. Safety education and disaster survival;
21. Mental health and illness that evaluates the multiple dimensions of health by reviewing the relationship between physical and mental health to enhance student understanding, attitudes, and behaviors that promote health, well-being, and human dignity.
22. Personal health habits;
23. Nutrition;
24. Dental health;

25. Cancer, including, without limitation, types of cancer, signs and symptoms, risk factors, the importance of early prevention and detection, and information on where to go for help;

26. Basic first aid including, but not limited to:

a. Cardiopulmonary resuscitation (CPR) and the Heimlich maneuver, including training on how to properly administer CPR in accordance with standards of the American Red Cross, the American Heart Association, or another nationally recognized certifying organization, except if a student's parent/guardian submits written objection, but refusal to participate in the training shall not be a reason for suspension or expulsion of the student; and

b. In secondary schools, how to use an automated external defibrillator (AED) shall be included, except if a student's parent/guardian submits written objection, but refusal to participate in the training shall not be a reason for suspension or expulsion of the student.

27. Heart disease;

28. Diabetes;

29. Stroke;

30. The prevention of child abuse and neglect;

31. Suicide prevention pursuant to policy 7:290, *Suicide and Depression Awareness and Prevention*;

32. All students shall receive age-appropriate instruction on motor vehicle safety and litter control.

Notice to Parent/Guardian; Requirements; Written Objection(s) and/or Opt-outs

Refusal to take or participate in any course or program that allows parents/guardians to object in writing and/or opt their children out shall not be reason for disciplinary action or academic penalty to the student. The District will provide 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs* to parents/guardians wishing to provide written objection or opt out of content in the Comprehensive Health Education Program.

LEGAL REF.: 105 ILCS 110/, Comprehensive Critical Health Problems and Comprehensive Health Education Act.

ADMIN PROC.: 6:60-AP2 (Comprehensive Personal Health and Safety and Sexual Health Education Program (National Sex Education Standards (NSES))); 6:60-AP3 (Developmentally Appropriate Consent Education)

~~The major educational areas of the District's comprehensive health education program are described below:~~

~~1. In all elementary and secondary schools the health program shall include: (a) human ecology and health; (b) human growth and development; (c) the emotional, psychological, physiological, hygienic, and social responsibilities of family life (including~~

Adopted: January 27, 2010

Reviewed: ~~December 2018~~ April 2022

Amended: February 13, 2019

- ~~in grades 6 through 12, instruction about both abstinence and contraception for the prevention of pregnancy and sexually transmitted diseases, including HIV/AIDS; (d) prevention and control of disease; and (e) course material and instruction to advise students of the Abandoned Newborn Infant Protection Act. The program shall include information about cancer, including without limitation, types of cancer, signs and symptoms, risk factors, the importance of early prevention and detection, and information on where to go for help.~~
- ~~2. In grades pre-K through 12, age appropriate sexual abuse and assault awareness and prevention education program shall be included in a child sexual abuse prevention program. Through grade 5, the comprehensive health education program will provide one to four age appropriate instruction sessions per school year to instruct students to (a) recognize and report sexual abuse, and (b) focus on methods to reduce students' vulnerability to sexual abuse.~~
  - ~~3. The grades 6-12 health program shall include: (a) the prevention, transmission and spread of AIDS; (b) public and environmental health; (c) consumer health; (d) safety education and disaster survival; (e) mental health and illness; (f) personal health habits; (g) alcohol and drug use and abuse (including the medical and legal ramifications of alcohol, drug, and tobacco use, abuse during pregnancy); (h) emphasize that sexual abstinence is a responsible and positive decision; (i) tobacco; (j) nutrition; and (k) dental health.~~
  - ~~4. The following areas may also be included in the curricula: (a) basic first aid (including cardiopulmonary resuscitation and the Heimlich maneuver); (b) in grades 6-8, video training on cardiopulmonary resuscitation and how to use an automated external defibrillator; (c) heart disease; (d) diabetes; (e) stroke; (f) the prevention of child abuse, neglect, and suicide; and (g) age appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7 through 12.~~
  - ~~5. In secondary schools, the program shall include: (1) cardiopulmonary resuscitation (CPR) training from a nationally recognized certifying organization, e.g., American Heart Association or American Red Cross, and (2) how to use an AED.~~
  - ~~6. In grades 5-12, the health program shall include instruction on alcohol and drug use and abuse, including the consequences of drug and substance abuse.~~
  - ~~7. In grades K-8, students should be provided with age appropriate information about the dangers of drug abuse. The District's educational program shall offer drug education units that are integrated into the curricula and are designed to promote effective methods for the prevention and avoidance of drug and substance abuse.~~
  - ~~8. In grades 7-12, the program shall include the prevention of abuse of anabolic steroids. In addition, coaches and sponsors of interscholastic athletic programs shall provide instruction on steroid abuse prevention to students participating in these programs.~~
  - ~~9. The family life and sex education program shall be developed in a sequential pattern and related in depth and scope to the students' physical, emotional, and intellectual maturity level. Family life courses offered in grades 6-12, shall include information regarding the alternatives to abortion and information regarding the prevention, transmission, and spread of AIDS. Course content shall be age appropriate.~~

~~Class sessions, which deal exclusively with human sexuality, may be conducted separately for males and females.~~

- ~~10. The health program in grades K-8 shall include annual instruction on the danger of and how to avoid abduction as part of the District's regular curriculum. Students shall be given, as appropriate, information on child sexual abuse.~~
- ~~11. Students shall be provided parenting education in grades 6-12.~~
- ~~12. Students shall be provided safety education in all grades. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.~~
- ~~13. All students shall receive age-appropriate instruction on motor vehicle safety and litter control.~~
- ~~14. Students in grades 9 or 10 shall receive instruction on donations and transplants of organs/tissue and blood.~~

~~No student shall be required to take or participate in any class or course on AIDS, family life instruction, sex abuse, or organ/tissue transplantation, if his or her parent/guardian submits a written objection to the Building Principal. Parents/guardians of students in grades kindergarten through 8 shall be given at least 5 days written notice before instruction on avoiding sex abuse begins. Refusal to take or participate in any such course or program shall not be reason for disciplinary action or academic penalty.~~

~~Parents/guardians shall be provided the opportunity to preview all print and non-print materials used for instructional purposes.~~

~~LEGAL REF.: 105 ILCS 5/27-9.1, 5/27-9.2, 5/27-13.2, 5/27-17, 5/27-23.1, 5/27-23.3, 5/27-23.5,  
and 110/3.~~

~~CROSS REF.: 6.60~~

~~ADMIN. PROC.: 6.60-AP1,E1, 6.60-AP1,E2~~

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**Comprehensive Sexual Health Education Program (Grades 8 & 9)**  
**(National Sex Education Standards (NSES)) (NEW)**

The District offers an NSES Program in grades 8 & 9 based upon 105 ILCS 5/27-9.1a, added by P.A. 102-522. More information about NSES is available at:

[www.advocatesforyouth.org/resources/health-information/future-of-sex-education-national-sexuality-education-standards/](http://www.advocatesforyouth.org/resources/health-information/future-of-sex-education-national-sexuality-education-standards/), and [www.advocatesforyouth.org/wp-content/uploads/2021/08/NSES-2020-web-updated.pdf](http://www.advocatesforyouth.org/wp-content/uploads/2021/08/NSES-2020-web-updated.pdf).

**Comprehensive sexual health education** means for students in grades 6 through 12, “age and developmentally appropriate education that aligns with the National Sex Education Standards, including information on consent and healthy relationships, anatomy and physiology, puberty and adolescent sexual development, gender identity and expression, sexual orientation and identity, sexual health, and interpersonal violence.”

Active parent/guardian consent for students to participate in this NSES Program is not required, but a student’s parent/guardian may opt the student out of it by submitting a request in writing pursuant to 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs*. In grades K through 8, 105 ILCS 5/27-13.2 requires parental notification of sexual abuse prevention instruction and allows a parent to submit a written objection to age-appropriate instruction for recognizing and avoiding sexual abuse, which NSES requires.

Anyone may review the scope and sequence of instructional materials for the NSES Program classes or courses, either electronically or in person. The NSES Program curriculum, and the name and contact information, including an email address, of District staff members who can respond to inquiries about the NSES Program are annually posted on the District’s Internet website.

This administrative procedure contains four sections as follows:

1. Glossary of Terms
2. NSES Program Curriculum
3. Ill. State Board of Education (ISBE) Resource Materials; NSES Program Learning Standards
4. Reporting NSES Program Instruction to ISBE

Glossary of Terms

**The current Definitions of 105 ILCS 5/27-9.1a(a) are incorporated here by reference.**

**Adapt** - To modify an evidence-based or evidence-informed NSES Program model for use with a particular demographic, ethnic, linguistic, or cultural group.

**Age and developmentally appropriate** - Suitable to particular ages or age groups of children and adolescents, based on the developing cognitive, emotional, and behavioral capacity typical for the age or age group.

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Adopted:  
Reviewed: April 2022  
Amended:

**Characteristics of effective NSES Programs** - Includes development, content, and implementation of such NSES Programs that (i) have been shown to be effective in terms of increasing knowledge, clarifying values and attitudes, increasing skills, and impacting behavior, (ii) are widely recognized by leading medical and public health agencies to be effective in changing sexual behaviors that lead to sexually transmitted infections, including HIV, unintended pregnancy, interpersonal violence, and sexual violence among young people, and (iii) are taught by professionals who provide a safe learning space, free from shame, stigma, and ideology and are trained in trauma-informed teaching methodologies.

**Complete** - Information that aligns with the National Sex Education Standards, including information on consent and healthy relationships, anatomy and physiology, puberty and adolescent sexual development, gender identity and expression, sexual orientation and identity, sexual health, and interpersonal violence.

**Comprehensive personal health and safety education** - See introduction, above.

**Comprehensive sexual health education** - See introduction, above.

**Consent** - An affirmative, knowing, conscious, ongoing, and voluntary agreement to engage in interpersonal, physical, or sexual activity, which can be revoked at any point, including during the course of interpersonal, physical, or sexual activity.

**Culturally appropriate** - Affirming culturally diverse individuals, families, and communities in an inclusive, respectful, and effective manner, including materials and instruction that are inclusive of race, ethnicity, language, cultural background, immigration status, religion, disability, gender, gender identity, gender expression, sexual orientation, and sexual behavior.

**Evidence-based NSES Program** - A Program for which systematic, empirical research or evaluation has provided evidence of effectiveness.

**Evidence-informed NSES Program** - A Program that uses the best available research and practice knowledge to guide NSES Program design and implementation.

**Gender stereotype** - A generalized view or preconception about what attributes, characteristics, or roles are or ought to be taught, possessed by, or performed by people based on their gender identity.

**Healthy relationships** - Relationships between individuals that consist of mutual respect, trust, honesty, support, fairness, equity, separate identities, physical and emotional safety, and good communication.

**Identity** - People's understanding of how they identify their sexual orientation, gender, gender identity, or gender expression without stereotypes, shame, or stigma.

**Inclusive** - Inclusion of marginalized communities that include, but are not limited to, people of color, immigrants, people of diverse sexual orientations, gender identities, and gender expressions, people who are intersex, people with disabilities, people who have experienced interpersonal or sexual violence, and others.

**Interpersonal violence** - Violent behavior used to establish power and control over another person.

**Medically accurate** - Verified or supported by the weight of research conducted in compliance with accepted scientific methods and published in peer-reviewed journals, if applicable, or comprising information recognized as accurate and objective.

**Pre-exposure Prophylaxis (PrEP)** - Medications approved by the federal Food and Drug Administration (FDA) and recommended by the United States Public Health Service or the federal Centers for Disease Control and Prevention for HIV pre-exposure prophylaxis and related pre-exposure prophylaxis services, including, but not limited to, HIV and sexually transmitted infection screening, treatment for sexually transmitted infections, medical monitoring, laboratory services, and sexual health counseling, to reduce the likelihood of HIV infection for individuals who are not living with HIV but are vulnerable to HIV exposure.

**Post-exposure Prophylaxis (PeP)** - Medications that are recommended by the federal Centers for Disease Control and Prevention and other public health authorities to help prevent HIV infection after potential occupational or non-occupational HIV exposure.

**Sexual violence** - Discrimination, bullying, harassment, including sexual harassment, sexual abuse, sexual assault, intimate partner violence, incest, rape, and human trafficking.

**Trauma informed** - To address vital information about sexuality and well-being that takes into consideration how adverse life experiences may potentially influence a person's well-being and decision making.

#### NSES Program Curriculum

The District may use guest lecturers or resource persons, including outside consultants, community groups, or organizations, to provide instruction or presentations in accordance with 105 ILCS 5/10-22.34b, and their materials may not conflict with the provisions of State law. The District may adapt the age and developmentally appropriate, medically accurate, complete, culturally appropriate, inclusive, and trauma-informed curriculums to meet the specific needs of the community. All course materials and instruction for teaching the NSES Program must be:

1. Age and developmentally appropriate, medically accurate, complete, culturally appropriate, inclusive, and trauma informed.
2. A replica of an evidence-based or evidence-informed NSES program or substantially incorporate elements of evidence-based NSES programs or evidence-informed NSES programs or characteristics of effective NSES programs.
3. Inclusive and sensitive to the needs of students based on their status as pregnant or parenting, living with STIs, including HIV, sexually active, asexual, or intersex or based on their gender, gender identity, gender expression, sexual orientation, sexual behavior, or disability.
4. Accessible to students with disabilities, which may include the use of a modified curriculum, materials, instruction in alternative formats, assistive technology, and auxiliary aids.
5. Helpful to students for developing self-advocacy skills for effective communication with parents or guardians, health and social service professionals, other trusted adults, and peers about sexual health and relationships.

6. Helpful to students by providing them with information to develop skills for developing healthy relationships and preventing and dealing with interpersonal violence and sexual violence.
7. Helpful to students by providing them with information to safely use the Internet, including social media, dating or relationship websites or applications, and texting.
8. Informative about local resources where students can obtain additional information and confidential services related to parenting, bullying, interpersonal violence, sexual violence, suicide prevention, sexual and reproductive health, mental health, substance abuse, sexual orientation, gender identity, gender expression, and other related issues.
9. Informative about State laws related to minor confidentiality and minor consent, including exceptions, consent education, mandated reporting of child abuse and neglect, the safe relinquishment of a newborn child, minors' access to confidential health care and related services, school policies addressing the prevention of and response to interpersonal and sexual violence, school breastfeeding accommodations, and school policies addressing the prevention of and response to sexual harassment.
10. Neutral and not reflect or promote bias against any person on the basis of the person's race, ethnicity, language, cultural background, citizenship, religion, HIV status, family structure, disability, gender, gender identity, gender expression, sexual orientation, or sexual behavior.
11. Prohibitive of employing gender stereotypes.
12. Inclusive of and may not be insensitive or unresponsive to the needs of survivors of interpersonal violence and sexual violence.
13. Neutral and not proselytize any religious doctrine.
14. Informative and not deliberately withhold health-promoting or life-saving information about culturally appropriate health care and services, including reproductive health services, hormone therapy, and FDA-approved treatments and options, including, but not limited to, Pre-exposure Prophylaxis (PrEP) and Post-exposure Prophylaxis (PeP).
15. Consistent with the ethical imperatives of medicine and public health.

### Ill. State Board of Education (ISBE) Resource Materials; NSES Program Learning Standards

Rigorous learning standards for (a) comprehensive personal health and safety education for students in grades kindergarten through 5, and (b) comprehensive sexual health education for students in grades 6 through 12, including, but not limited to, all of the National Sex Education Standards, including information on consent and healthy relationships, anatomy and physiology, puberty and adolescent sexual development, gender identity and expression, sexual orientation and identity, sexual health, and interpersonal violence, as authored by the Future of Sex Education Initiative. As the National Sex Education Standards are updated, ISBE shall update these learning standards. ISBE, in consultation with youth, parents, sexual health and violence prevention experts, health care providers, advocates, and education practitioners, including, but not limited to, administrators, regional superintendents of schools, teachers, and school support personnel, shall develop and adopt rigorous learning standards in the area of comprehensive personal health and safety education for students grades K through 5 and comprehensive sexual health education for pupils in grades 6 through 12, including, but not limited to, all of the NSES, including information

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Adopted:  
Reviewed: April 2022  
Amended:

on consent and healthy relationships, anatomy and physiology, puberty and adolescent sexual development, gender identity and expression, sexual orientation and identity, sexual health, and interpersonal violence, as authored by the Future of Sex Education Initiative. As the NSES are updated, ISBE must update its learning standards.

Reporting NSES Program Instruction to ISBE

When reporting mechanisms exist, the District will report to ISBE:

1. Whether the District provides this NSES Program;
2. Who provided the instruction: a teacher in the school(s), a consultant, or a community group or organization, along with the name of the outside consultant, community group, or organization;
3. The number of students receiving instruction;
4. The number of students excused from instruction; and
5. The duration of instruction.

ISBE reports the results of this inquiry to the General Assembly annually, for a period of five years beginning on 8-20-22.

### **Developmentally Appropriate Consent Education (NEW)**

The District offers age and developmentally appropriate consent education in grades K through 12 pursuant to 105 ILCS 5/27-9.1b, added by P.A. 102-522. This administrative procedure contains two sections as follows:

1. Glossary of Terms
2. Developmentally Appropriate Consent Education Curriculum

#### Glossary of Terms

**The current Definitions of 105 ILCS 5/27-9.1a(a) are incorporated here by reference.**

**Age and developmentally appropriate** - Suitable to particular ages or age groups of children and adolescents, based on the developing cognitive, emotional, and behavioral capacity typical for the age or age group.

**Consent** - An affirmative, knowing, conscious, ongoing, and voluntary agreement to engage in interpersonal, physical, or sexual activity, which can be revoked at any point, including during the course of interpersonal, physical, or sexual activity.

#### Developmentally Appropriate Consent Education Curriculum

In grades K through 5, instruction and materials shall include age and developmentally appropriate instruction on consent and how to give and receive consent, including a discussion that includes, but is not limited to, all of the following:

1. Setting appropriate physical boundaries with others.
2. Respecting the physical boundaries of others.
3. The right to refuse to engage in behaviors or activities that are uncomfortable or unsafe.
4. Dealing with unwanted physical contact.
5. Helping a peer deal with unwanted physical contact.

In grades 6 through 12, instruction and materials shall include age and developmentally appropriate instruction on consent and how to give and receive consent, including a discussion that includes, but is not limited to, all of the following:

1. That consent is a freely given agreement to sexual activity.
2. That consent to one particular sexual activity does not constitute consent to other types of sexual activities.
3. That a person's lack of verbal or physical resistance or submission resulting from the use or threat of force does not constitute consent.
4. That a person's manner of dress does not constitute consent.

5. That a person's consent to past sexual activity does not constitute consent to future sexual activity.
6. That a person's consent to engage in sexual activity with one person does not constitute consent to engage in sexual activity with another person.
7. That a person can withdraw consent at any time.
8. That a person cannot consent to sexual activity if that person is unable to understand the nature of the activity or give knowing consent due to certain circumstances that include, but are not limited to when the person is:
  - a. Incapacitated due to the use or influence of alcohol or drugs;
  - b. Asleep or unconscious;
  - c. A minor; or
  - d. Incapacitated due to a mental disability.
9. The legal age of consent in this State.

**Exhibit - Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs**

Date \_\_\_\_\_

Class and Time \_\_\_\_\_

Teacher \_\_\_\_\_

**Notice of Sexual Abuse and Assault Awareness and Prevention Education**

In grades pre-kindergarten through 12, State law requires the District to provide age-appropriate sexual abuse and assault awareness and prevention education (105 ILCS 110/3). No student in grades K through 8 shall be required to take or participate in any instruction for recognizing and avoiding sexual abuse if the student's parent/guardian submits written objection and refusal to participate in the instruction (105 ILCS 5/27-13.2).

This is your minimum five-day notice that this instruction will begin for your child.

**Request to Examine 105 ILCS 110/3 (Family Life and/or Abstinence and Contraception) and/or 105 ILCS 5/27-9.1a (National Sex Ed Standards (NSES)) Materials**

A sample of the District's instructional materials and course outline for family life and/or abstinence and contraception instructional materials are available from the classroom teacher for your inspection. If you are requesting to examine this material, please check the box below and return it to your child's classroom teacher within calendar five days.

The scope and sequence of instructional materials for NSES is posted on the District's Internet website, along with the name and contact information, including an email address, of staff members who can respond to your inquiries. You may request to see NSES instructional materials in person by checking the box below.

**I request to examine the instructional materials and course outline for Family Life classes.**

**I request to examine, in person, the instructional materials to be used for NSES.**

**Written Objection(s) and/or Opt-outs**

No student is required to take or participate in the following classes or courses, and no penalty exists for refusing to take or participate in such a course or program.

If you do not want your child to participate in these classes or courses, please complete the following request and return it to your child's classroom teacher within five school days.

**I request that the District opt-out my child for and/or object in writing to class attendance about:**

*(Check the main box and any or all sub-category boxes that apply to your objection or opt-out)*

- 105 ILCS 5/27-13.2 allows me to object to my child, who is in grades K through 8, from learning age-appropriate instruction for recognizing and avoiding sexual abuse; I understand once my child enters grades 9 through 12, I may no longer object
  
- 105 ILCS 5/10-23.13, amended by P.A. 102-610 (Erin's Law), and see policy 4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
  
- 105 ILCS 5/27-9.1a(b)(6), (8), (9), and (12), added by P.A. 102-522 (NSES includes sexual abuse education under the term sexual violence)
  
- 105 ILCS 110/3 (age-appropriate sexual abuse and assault awareness and prevention)
  
- Family life (psychological, physiological, hygienic and social responsibilities, including sexual abstinence until marriage) (105 ILCS 110/3)
  
- Evidence-based and medically accurate information regarding sexual abstinence (105 ILCS 110/3)
  
- AIDS, including in grades 6 through 12, its prevention, transmission and spread (105 ILCS 110/3)
  
- NSES (See 6:60-AP2, Comprehensive Sexual Health Education Program (National Sex Education Standards (NSES)) (105 ILCS 5/27-9.1a(d), added by P.A. 102-522)
- Donations and transplants of organs/tissue and blood organ/tissue transplantation (105 ILCS 5/27-23.5)
- CPR and the Heimlich maneuver, including training on how to properly administer CPR in accordance with standards of the American Red Cross, the American Heart Association, or another nationally recognized certifying organization (105 ILCS 110/3)
- How to use an AED (105 ILCS 110/3)

\_\_\_\_\_  
Student (please print)

\_\_\_\_\_  
Parent/Guardian (please print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**~~Exhibit – Notice to Parents/Guardians of Students Enrolled in Family Life and Sex Education Classes~~**

*~~On Unit 5 District Letterhead~~*

Date:

Class and Time:

Teacher:

~~Classes or Courses on Sex Education, Family Life Instruction, Instruction on Diseases, Recognizing and Avoiding Sexual Abuse, or Donor Programs for Organ/Tissue, Blood Donor, and Transplantation~~

~~For your information, State law requires that all sex education instruction be age appropriate, evidence-based, and medically accurate. Courses that discuss sexual intercourse place substantial emphasis on both abstinence and contraception for the prevention of pregnancy and sexually transmitted diseases. Courses will emphasize that abstinence is a responsible and positive decision and the only 100% effective prevention of pregnancy and sexually transmitted diseases, including HIV/AIDS. Family life courses are designed to promote a wholesome and comprehensive understanding of the emotional, psychological, physiological, hygienic and social responsibility aspects of family life, and for grades 6 through 12, the prevention of AIDS.~~

~~**Request to Examine Instructional Material** – A sample of the District's instructional materials and course outline for these classes or courses are available from the classroom teacher for your inspection. If you are requesting to **examine this material**, please complete the following statement and return it to your child's classroom teacher within 5 school days.~~

~~I request to examine the instructional materials and course outline for this class.~~

~~**Class Attendance Waiver Request** – According to State law, no student is required to take or participate in these classes or courses. There is no penalty for refusing to take or participate in such a course or program. If you do not want your child to participate in these classes or courses, please complete the following **class attendance waiver** statement and return it to your child's classroom teacher within 5 school days.~~

~~I request that the District waive the class attendance of my child in a class or courses on:~~

- ~~Comprehensive sex education in grades 6-12, includes instruction on both abstinence and contraception for the prevention of pregnancy and sexually transmitted diseases, including HIV/AIDS, and other areas of instruction required by 105 ILCS 5/27-9.1~~
- ~~Family life instruction in grades 6-12, includes instruction on the prevention, transmission, and spread of AIDS~~
- ~~Sexually transmitted diseases~~
- ~~Recognizing and avoiding sexual abuse~~
- ~~Instruction on donor programs for organ/tissue, blood donor, and transplantation~~

~~I understand my student will be given an alternative learning activity as a result of opting out of the instruction indicated above.~~

~~\_\_\_\_\_  
Student Name (please print) \_\_\_\_\_ Parent/Guardian Name (please print)~~

~~\_\_\_\_\_  
Date \_\_\_\_\_ Parent/Guardian Signature~~

**Requests for Information Pursuant to the Illinois Freedom of Information Act  
The District has received and processed the following requests for information:**

1. Sherriff Jon Sandage, responded 04.28.22
2. Tanner Fa, responded 04.28.22
3. GFL Environmental, responded 04.29.22
4. Student Transportation of America, responded 04.29.22

PERSONNEL MATTERS - May 11th, 2022

Revisions appear in bold

Personnel Matters								
<b>Resignations/Retirements/Releases/Terminations</b>								
Last Name	First Name	Homebase	Assignment	Action	Effective			
<b><u>Certified</u></b>								
Kelly	Jana	Brigham	SLP	Retirement	June 2025			
<b>Kuras</b>	<b>Amy</b>	<b>Cedar</b>	<b>Assistant Principal</b>	<b>Resignation</b>	<b>6/2/2022</b>			
<b>Jimenez</b>	<b>Aaron</b>	<b>Hudson</b>	<b>PE</b>	<b>Resignation</b>	<b>05/26/2022</b>			
Nuehouser	Tammy	Sugar Creek	LBS1	Retirement	June 2025			
Lessen	Beth	Sugar Creek	Vocal Music	Retirement	June 2025			
Cole	Kelly	Prairieland	Nurse	Retirement	June 2025			
<b>Rockhold</b>	<b>Stacia</b>	<b>Prairieland</b>	<b>LBS1</b>	<b>Resignation</b>	<b>05/26/2022</b>			
<b>Cole</b>	<b>Jeffery</b>	<b>CJHS</b>	<b>PE</b>	<b>Retirement</b>	<b>05/26/2022</b>			
McGraw	Christopher	EJHS	Principal	Resignation	6/30/2022			24
Southerd	Michele	EJHS	8th Grade Social Studies	Retirement	June 2023			
Traugott	Veronica	EJHS	LBS1	Resignation	05/26/2022			
<b>Hawkins</b>	<b>Christopher</b>	<b>PJHS</b>	<b>8th Grade Social Studies</b>	<b>Retirement</b>	<b>June 2025</b>			
Conaway	Tara	NCHS	SLP	Resignation	5/26/2022			
Tinsley	Candace	NCWHS	English	Resignation	5/26/2022			
<b><u>Educational Support Personnel</u></b>								
McManaman	Sylvie	Fairview	Para-Spec Ed	Resignation	5/26/2022			
Forcade	Jo	Fox Creek	Para-Spec Ed	Retirement	9/1/2022			
Nord	Emily	Glenn	EOP - 10 Mon	Resignation	6/10/2022			
<b>Browning</b>	<b>Austin</b>	<b>Grove</b>	<b>Noon Hour Sup</b>	<b>Resignation</b>	<b>5/26/2022</b>			
<b>Cleveland</b>	<b>Marla</b>	<b>Grove</b>	<b>Para-spec Ed TA to Teacher</b>	<b>Resignation</b>	<b>5/26/2022</b>			
<b>Kieswetter</b>	<b>Jennifer</b>	<b>Hoose</b>	<b>Para-Spec Ed</b>	<b>Resignation</b>	<b>5/26/2022</b>			
<b>Rynerson</b>	<b>Jenna</b>	<b>Hudson</b>	<b>Para-Spec Ed</b>	<b>Resignation</b>	<b>5/26/2022</b>			

Slezak	Faith		Parkside		Para-Spec Ed			Resignation		5/26/2022
Mothikuru Roberts	Sathy Royal		Sugar Creek Sugar Creek		NHS Para-Spec Ed			Resignation Resignation		4/28/2022 5/26/2022
Hahn <b>Treven</b>	Christina <b>Cailee</b>		EJHS <b>EJHS</b>		Para - Spec Ed <b>Para - Spec Ed</b>			Resignation <b>Resignation</b>		05/26/2022 <b>5/26/2022</b>
Osterhout-Dimachkie	Gretchen		NCHS		Para-Reg Ed - Bilingual			Resignation		5/26/2022
<b>Miner</b>	<b>Jeffery</b>		<b>ERRC</b>		<b>System Integration Analyst</b>			<b>Resignation</b>		<b>05/13/2022</b>

**Employment** (R = Replacement; A = Additional; LR = Leave Replacement; RE=Reemployment)

	Last Name	First Name	Homebase	Assignment	Step	Lane	FTE	Effective
<b><u>Certified</u></b>								
(R)	Gorski	Gisele	Brigham	Psychologist	Step 21	M+54	1.0	08/15/2022
(LR)	Guy	Kortney	Cedar Ridge	3rd Grade-Bilingual	Step 2	B+0	1.0	08/15/2022 <sup>25</sup>
(R)	Brand	Kara	Glenn	LBS1	Step 3	B+0	1.0	08/15/2022
(RE)	Lardi	Danielle	Glenn	Kindergarten	Step 7	B+0	1.0	08/15/2022
(R)	Cleveland	Marla	Hoose	Adaptive PE	Step 2	B+0	1.0	08/15/2022
(R)	Kiesewetter	Jennifer	Hoose	LBS1 From TA to Teacher	Step 2	M+0	1.0	08/15/2022
(LR)	Driscoll	Madeline	Oakdale	2nd Grade	Step 2	B+0	1.0	08/15/2022
(R)	Helenthal	Melissa	Oakdale	ESL	Step 1	B+0	1.0	08/15/2022
(R)	Havens	Jennifer	Parkside	1st Grade	Step 11	B+0	1.0	08/15/2022
(R)	Mattson	Rachel	EJHS	SLP	Step 7	M+32	1.0	8/15/2022
(R)	Radford	Curtis	NCHS	LBS1	Step 1	B+0	1.0	8/15/2022
(R)	Verheyen	Megan	NCWHS	LBS1	Step 1	B+0	1.0	8/15/2022
(R)	Mackinson	Kimberly	Field	Administrator			1.0	08/01/2022
<b><u>Educational Support Personnel</u></b>								
(RE)	Drake Engel	Melissa	Brigham	Para- Spec Ed	Step 2		1.0	8/15/2022
(RE)	Patrick	Tassia	Brigham	Para-Spec Ed	Step 5		1.0	08/15/2022

(RE)	Fitz-Ayala	Lilia	Cedar Ridge	EOP - 9.5 Month	Step 7	Lane B	1.0	8/8/2022
(RE)	Provin	Cheryl	Cedar Ridge	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Sexton	Cheryl	Cedar Ridge	Para-Spec Ed	Step 5		1.0	8/15/2022
(RE)	Herne	Lisa	Field	Para-Spec Ed	Step 7		1.0	8/15/2022
(RE)	Draeger	Melinda	Glenn	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Kinkade	Audrey	Grove	Para-Spec Ed	Step 7		1.0	8/15/2022
(RE)	Dunn	Rayann	Hoose	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Lawson	Laura	Hoose	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Mason	Kristi	Hoose	Para-Spec Ed	Step 7		1.0	8/15/2022
(RE)	Walker	Robyn	Hoose	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Webber	Hannah	Hoose	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Musku	Uma Rani	Northpoint	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Liles	Jessie	Oakdale	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Fitzlaff	Kristyn	Parkside	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Gangler	Glenda	Parkside	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Humphreys	Jennifer	Parkside	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Tomera	Anna	Parkside	Para-Spec Ed	Step 4		1.0	8/15/2022
(RE)	Buchanan	Diane	Pepper Ridge	Para-Spec Ed	Step 5		1.0	8/15/2022
(RE)	Reynolds	Zachariah	Pepper Ridge	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Saarinem	Hailey	Pepper Ridge	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Polin	Kristine	Prairieland	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Baker	Hannah	Sugar Creek	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Harris	Patricia	Sugar Creek	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Anand VenKatesh	Muthu Lakshmi	EJHS	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Brack	Jon	EJHS	Para-Spec Ed	Step 3		1.0	8/15/2022
(RE)	Hamilton	Rebecca	EJHS	EOP - Guidance - 10 month	Step 7	Lane B	1.0	8/1/2022
(RE)	Peart	Steven	EJHS	Para-Spec Ed	Step 7		1.0	8/15/2022
(RE)	Wages	Nicholas	EJHS	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Nelson	Alyssa	PJHS	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Kirchner	Wade	NCHS	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Wegner	Jacob	NCHS	Para-Spec Ed	Step 2		1.0	8/15/2022
(RE)	Lanczki	Jacob	NCWHS	Para-Spec Ed	Step 2		1.0	8/15/2022

(RE)	Smyth	Jessica	Unit Office		EOP-12 month		Step 6	Lane B		1		6/1/2022
(R)	Mocilan	Alyssa	Warehouse		Shuttle Driver					1		5/2/2022

**Expenditure Summary Report**

From Date: 5/11/2022  
To Date: 5/11/2022

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Ace Hardware	5 INVS 4/1-4/16	2200024	249196	5/11/2022	104.93
<b>Ace Hardware Total</b>					<b>104.93</b>
Advance Auto Parts	20 INVS 4/1-4/29	2200109	249197	5/11/2022	1,349.37
<b>Advance Auto Parts Total</b>					<b>1,349.37</b>
Alpha Baking Co., Inc.	STMT 4/1-4/30	2204757	249198	5/11/2022	4,706.09
<b>Alpha Baking Co., Inc. Total</b>					<b>4,706.09</b>
Alpha Controls & Services LLC	W41748 4/15	2204674	249199	5/11/2022	1,666.14
<b>Alpha Controls &amp; Services LLC Total</b>					<b>1,666.14</b>
Amazon Capital Services	163N-64LL-JCVD	2204781	249200	5/11/2022	35.95
	1T6W-WRW9-6HW4	2204782	249200	5/11/2022	44.98
	2 INVS 5/6-5/8	2204668	249200	5/11/2022	446.82
	1T6W-WRW9-1VJP & CR	2204589	249200	5/11/2022	336.37
	1VNF-T6QW-QM91	2204728	249200	5/11/2022	231.36
	1TFW-4K6N-71V4	2204755	249200	5/11/2022	748.28
	1KG1-WX1H-PYWK 5/4	2204729	249200	5/11/2022	418.04
	1CRH-7D94-KNTG 5/4	2204685	249200	5/11/2022	147.84
	1TQG-WH6M-MHC9 5/4	2204700	249200	5/11/2022	13.99
	1CQ3-16WY-L4PT 5/4	2204701	249200	5/11/2022	113.86
	1JM7-4FP9-99GQ 5/4	2204734	249200	5/11/2022	233.86
	1T9Y-HRRQ-1LP4 5/4	2204736	249200	5/11/2022	99.96
	1W41 -YGQF-GNHN 5/3	2204686	249200	5/11/2022	60.47
	1TVV-6MMR-FGJX 5.3	2204691	249200	5/11/2022	99.78
	14WW-KHV7-GC4R	2204711	249200	5/11/2022	133.47
	1RN3-TNMQ-GDPF	2204673	249200	5/11/2022	53.72
	2 INVS 4/10-5/2	2204334	249200	5/11/2022	518.16
	1PNM-YD3V-N4W6	2204664	249200	5/11/2022	54.06
	2 INVS 4/30	2204575	249200	5/11/2022	485.31
	11C4-LGQY-7KLL	2204645	249200	5/11/2022	15.47
	1X37-PFWK-GHPD	2204573	249200	5/11/2022	110.19
	3 INVS 4/17-26	2204364	249200	5/11/2022	550.55
	1KVR-MNJY-N7G6	2203838	249200	5/11/2022	932.98
	3 INVS 4/16-4/22	2204349	249200	5/11/2022	725.24
	11LX-DWTP-FLCK	2204450	249200	5/11/2022	981.28
	1RVV-JLXP-3DTQ 4/20	2204482	249200	5/11/2022	7.95
	14PD-CL64-GJ9C	2204434	249200	5/11/2022	242.07
	2 INVS 4/17-18	2204357	249200	5/11/2022	558.49
	1RN6-FT4M-Y7C1	2204356	249200	5/11/2022	837.58
	1YFH-3JW6-4MF4	2204367	249200	5/11/2022	4,148.03
	1DY9-Q7JM-PJXQ	2204350	249200	5/11/2022	657.35
	1V6F-F9MW-C49N	2204359	249200	5/11/2022	127.41
	1WXN-T1JY-VXFV	2204281	249200	5/11/2022	867.37
	1LRF-CCJG-N3WH	2204283	249200	5/11/2022	20.85
	1QJY-RYCT-719W	2204311	249200	5/11/2022	31.95
	1LRF-CCJG-6FPM	2204278	249200	5/11/2022	129.99
	1RHY-FDKR-J7GW	2204176	249200	5/11/2022	19.99
	1FGX-WYFY-GY9K	2204249	249200	5/11/2022	95.15
	1T1X-W7LH-VFT6	2204117	249200	5/11/2022	56.52
	2 INVS 4/4-4/6	2204045	249200	5/11/2022	1,134.41
	1KXX-H4YF-KC9T&CRTN	2204060	249200	5/11/2022	696.14
	2 INVS 4/3-4/4	2204061	249200	5/11/2022	820.54
	2 INVS 4/4	2204063	249200	5/11/2022	780.49
	14QQ-KX9W-34DR	2204090	249200	5/11/2022	195.51
	1YGD-9RG7-TQHR	2204041	249200	5/11/2022	268.99
	2 INVS 3/16-4/2	2203840	249200	5/11/2022	3,063.30
	1W6X-CYDV-L7JW	2203940	249200	5/11/2022	91.16

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Amazon Capital Services	1DF4-MP3D-41DY	2203980	249200	5/11/2022	21.93
	1HMX-FQ3R-7V14	2203796	249200	5/11/2022	60.07
	14HK-WN7G-RK1H	2203681	249200	5/11/2022	136.30
	1YVT-QMPY-VG31	2203654	249200	5/11/2022	169.74
	1GTR-PGRW-F4XJ	2203377	249200	5/11/2022	142.04
	1FRG-4QWG-4JLY	2203208	249200	5/11/2022	184.08
<b>Amazon Capital Services Total</b>					<b>23,157.39</b>
American Pest Control	418021 4/26	2200395	249201	5/11/2022	1,080.00
<b>American Pest Control Total</b>					<b>1,080.00</b>
Arjona, Martha B	TRAVEL APR 22	0	249202	5/11/2022	30.89
<b>Arjona, Martha B Total</b>					<b>30.89</b>
Avanti's Italian Restaurant -Bloomington	STMT 5/1	2204759	249203	5/11/2022	5,544.00
<b>Avanti's Italian Restaurant -Bloomington Total</b>					<b>5,544.00</b>
B & B Awards & Recognition	20049076 5/5	2204811	249204	5/11/2022	241.40
	20048993 4/26	2204715	249204	5/11/2022	18.00
<b>B &amp; B Awards &amp; Recognition Total</b>					<b>259.40</b>
Baby Fold	14443 4/19	2204605	249205	5/11/2022	18,754.90
<b>Baby Fold Total</b>					<b>18,754.90</b>
Baldwin, Mary Esther	REIMB OFC DEPOT	2204557	249206	5/11/2022	40.89
	REIMB JONES SUPL	2204764	249206	5/11/2022	71.00
<b>Baldwin, Mary Esther Total</b>					<b>111.89</b>
Barbeau, Kimberly Ann	REIMB SUPPLS 4/28	2204707	249207	5/11/2022	395.98
	REIM EPIC SPTS	2204613	249207	5/11/2022	395.98
<b>Barbeau, Kimberly Ann Total</b>					<b>791.96</b>
Beirne, Amy	HOURS 4/1-4/29	2204794	249208	5/11/2022	741.83
<b>Beirne, Amy Total</b>					<b>741.83</b>
Bellas Landscaping	29979 05/06	2204578	249209	5/11/2022	1,795.00
	29979. 5/6	2204579	249209	5/11/2022	205.00
<b>Bellas Landscaping Total</b>					<b>2,000.00</b>
Bennett Electronics	33518 4/13	2202847	249210	5/11/2022	5,191.60
<b>Bennett Electronics Total</b>					<b>5,191.60</b>
Bishop, Janette Milagros	TRAVEL APR 22	0	249211	5/11/2022	36.04
<b>Bishop, Janette Milagros Total</b>					<b>36.04</b>
Blemler, Christa Ann	REFUND EMPL 4/28	0	249212	5/11/2022	9.15
<b>Blemler, Christa Ann Total</b>					<b>9.15</b>
Blue Springs, Inc.	43199 4/30	2204785	249213	5/11/2022	285.00
<b>Blue Springs, Inc. Total</b>					<b>285.00</b>
Bordner, Kelly L	TRAVEL APR 22	0	249214	5/11/2022	71.60
<b>Bordner, Kelly L Total</b>					<b>71.60</b>
Bovenkerk, Bradley Alan	REIMB B & H	2204677	249215	5/11/2022	260.47
<b>Bovenkerk, Bradley Alan Total</b>					<b>260.47</b>
Bradfield's Computer Supply	555594 5/6	2204777	249216	5/11/2022	448.00
	555365 4/27	2204599	249216	5/11/2022	585.00

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<b>Bradfield's Computer Supply Total</b>					<b>1,033.00</b>
Bradford, Kristi	REFUND REG FEE	0	249217	5/11/2022	9.45
<b>Bradford, Kristi Total</b>					<b>9.45</b>
Briggs, Susan Kay	TRAVEL APR 22	0	249218	5/11/2022	97.93
<b>Briggs, Susan Kay Total</b>					<b>97.93</b>
Bruton, Katie Ann	REIM SUPPLS 4/20	2204604	249219	5/11/2022	130.00
<b>Bruton, Katie Ann Total</b>					<b>130.00</b>
Bushue Background Screening	2 INVS 04/30	2204761	249220	5/11/2022	2,988.00
<b>Bushue Background Screening Total</b>					<b>2,988.00</b>
Cardiff, Benjamin R	TRAVEL APR 22	0	249221	5/11/2022	20.71
<b>Cardiff, Benjamin R Total</b>					<b>20.71</b>
Carle BroMenn TC	41822 4/25	2204723	249223	5/11/2022	7.50
<b>Carle BroMenn TC Total</b>					<b>7.50</b>
Carl's Pro Band Instrument Repair	BILLING 3/16 CJHS	2204753	249222	5/11/2022	2,665.00
<b>Carl's Pro Band Instrument Repair Total</b>					<b>2,665.00</b>
Carter, Paul W	TRAVEL APR 22	0	249224	5/11/2022	76.99
<b>Carter, Paul W Total</b>					<b>76.99</b>
Castrejon, Emily L	REIMB SCHOLASTIC BF	2204687	249225	5/11/2022	8.99
<b>Castrejon, Emily L Total</b>					<b>8.99</b>
CCMC Solutions, LLC.	0522136 5/6	2204849	249226	5/11/2022	2,000.00
<b>CCMC Solutions, LLC. Total</b>					<b>2,000.00</b>
Cdw Computer Centers, Inc	ZR00244901 4/19	2204679	249227	5/11/2022	746.52
<b>Cdw Computer Centers, Inc Total</b>					<b>746.52</b>
Central Illinois Trucks Inc	101W34535	2204693	249228	5/11/2022	3,418.99
<b>Central Illinois Trucks Inc Total</b>					<b>3,418.99</b>
Champaign-Ford Regional Office Of Ed. #9	LTC4500-AR 4/27	2204665	249229	5/11/2022	160.00
<b>Champaign-Ford Regional Office Of Ed. #9 Total</b>					<b>160.00</b>
Change Academy Lake Of The Ozarks	INV045526 4/30	2204798	249230	5/11/2022	4,025.20
<b>Change Academy Lake Of The Ozarks Total</b>					<b>4,025.20</b>
Chapman, Trevor Michael	TRAVEL APR 22	0	249231	5/11/2022	54.17
<b>Chapman, Trevor Michael Total</b>					<b>54.17</b>
Chestnut Health Systems	MISC-22-104 5/3	2204796	249232	5/11/2022	2,183.00
<b>Chestnut Health Systems Total</b>					<b>2,183.00</b>
Cintas Corporation #396	STMT 4/30/22	2200121	249233	5/11/2022	2,129.56
<b>Cintas Corporation #396 Total</b>					<b>2,129.56</b>
City of Bloomington	WATER 04/25	0	249234	5/11/2022	2,497.97
	WATER 4/27	0	249234	5/11/2022	1,276.20
<b>City of Bloomington Total</b>					<b>3,774.17</b>
Clean The Uniform Company	3 INVS 4/12-4/26	2204799	249235	5/11/2022	252.24
<b>Clean The Uniform Company Total</b>					<b>252.24</b>

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Collins, Paula Lynn	TRAVEL APR 22	0	249236	5/11/2022	52.42
<b>Collins, Paula Lynn Total</b>					<b>52.42</b>
Collins, Veronica	TRAVEL APR 22	0	249237	5/11/2022	95.82
<b>Collins, Veronica Total</b>					<b>95.82</b>
Comcast Business	8771010010005246 APR	2204778	249238	5/11/2022	445.19
<b>Comcast Business Total</b>					<b>445.19</b>
Common Goal Systems, Inc.	INV - 16250	2203663	249239	5/11/2022	89.95
<b>Common Goal Systems, Inc. Total</b>					<b>89.95</b>
Confidential On-Site Paper Shreddin	127353	0	249240	5/11/2022	208.23
<b>Confidential On-Site Paper Shreddin Total</b>					<b>208.23</b>
Connor Co	2 INVS 4/19-4/20	2204630	249241	5/11/2022	656.90
<b>Connor Co Total</b>					<b>656.90</b>
Conway, Jamie Marie	TRAVEL MAR 22	0	249242	5/11/2022	44.23
<b>Conway, Jamie Marie Total</b>					<b>44.23</b>
Copy Shop	3385 3/31	2204670	249243	5/11/2022	570.95
<b>Copy Shop Total</b>					<b>570.95</b>
Crescent Electric Supply Co	3 INVS 4/6-4/19	2204631	249244	5/11/2022	1,262.52
<b>Crescent Electric Supply Co Total</b>					<b>1,262.52</b>
Cummins Sales And Service	Q1-49527 4/19	2204675	249245	5/11/2022	410.74
<b>Cummins Sales And Service Total</b>					<b>410.74</b>
Davis, Portia	TRAVEL APR 22	0	249246	5/11/2022	147.42
<b>Davis, Portia Total</b>					<b>147.42</b>
Dearborn National Life Insurance Co	BILLING 3/22	2204662	249247	5/11/2022	9,217.95
<b>Dearborn National Life Insurance Co Total</b>					<b>9,217.95</b>
Dehner, Meredith R	TRAVEL FEB 22	0	249248	5/11/2022	56.86
	TRAVEL MAR 22	0	249248	5/11/2022	62.18
<b>Dehner, Meredith R Total</b>					<b>119.04</b>
Devault, Angela Sue	TRAVEL APR 22	0	249249	5/11/2022	41.30
<b>Devault, Angela Sue Total</b>					<b>41.30</b>
Don Owen Tire Service, Inc	4 INVS 4/14-4/26	2204828	249250	5/11/2022	4,752.89
	302318	2204834	249250	5/11/2022	409.31
<b>Don Owen Tire Service, Inc Total</b>					<b>5,162.20</b>
Droplet Solutions, Inc.	000480181 4/25	2204667	249251	5/11/2022	17,000.00
<b>Droplet Solutions, Inc. Total</b>					<b>17,000.00</b>
Elpayaa, Lauren	TRAVEL APR 22	0	249252	5/11/2022	93.83
<b>Elpayaa, Lauren Total</b>					<b>93.83</b>
Ely, Kathleen Ann	TRAVEL APR 22	0	249253	5/11/2022	83.36
<b>Ely, Kathleen Ann Total</b>					<b>83.36</b>
Emerick, Drew Mathew	TRAVEL APR 22	0	249254	5/11/2022	61.13
<b>Emerick, Drew Mathew Total</b>					<b>61.13</b>

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Engler Callaway Baasten & Srage, LLC	296129* 5/05	2204829	249255	5/11/2022	490.00
<b>Engler Callaway Baasten &amp; Srage, LLC Total</b>					<b>490.00</b>
EOSullivan Consulting LLC.	04-2022 05/07	2204839	249256	5/11/2022	10,000.00
<b>EOSullivan Consulting LLC. Total</b>					<b>10,000.00</b>
Evans Junior High School	REIMB ACT FUND 4/1-	2204742	249257	5/11/2022	380.00
<b>Evans Junior High School Total</b>					<b>380.00</b>
Fedex	9-623-82682 4/21	2204731	249258	5/11/2022	4.33
<b>Fedex Total</b>					<b>4.33</b>
Fisher, Charles E	TRAVEL APR 22	0	249259	5/11/2022	86.52
<b>Fisher, Charles E Total</b>					<b>86.52</b>
Follett Content Solutions	461678F	2203851	249260	5/11/2022	787.31
	449994 &449994F	2203492	249260	5/11/2022	549.96
	448618,448618F	2203488	249260	5/11/2022	337.61
	420030,A & F 2/3-3/1	2202955	249260	5/11/2022	1,245.10
<b>Follett Content Solutions Total</b>					<b>2,919.98</b>
Follett School Solutions, Inc.	419366F 2/10	2202693	249261	5/11/2022	11,072.00
<b>Follett School Solutions, Inc. Total</b>					<b>11,072.00</b>
Franklin, Cindy E	TRAVEL APR 22	0	249262	5/11/2022	115.25
<b>Franklin, Cindy E Total</b>					<b>115.25</b>
Frontier 1	BILLING - 04/20/22	0	249263	5/11/2022	525.26
<b>Frontier 1 Total</b>					<b>525.26</b>
Fs Custom Turf	34099667 4/19	2204766	249264	5/11/2022	365.00
	34099225,34099556	2204625	249264	5/11/2022	164.50
	34099224 4/15	2204620	249264	5/11/2022	307.50
<b>Fs Custom Turf Total</b>					<b>837.00</b>
Gannaway, Rachel L	TRAVEL APR22	0	249265	5/11/2022	108.23
<b>Gannaway, Rachel L Total</b>					<b>108.23</b>
Garcia, Stephanie Michelle	TRAVEL APR 22	0	249266	5/11/2022	97.87
<b>Garcia, Stephanie Michelle Total</b>					<b>97.87</b>
Ghrist, Tracie Nicole	TRAVEL APR 22	0	249267	5/11/2022	115.01
<b>Ghrist, Tracie Nicole Total</b>					<b>115.01</b>
Gibson, Patrick T	TRAVEL APR 22	0	249268	5/11/2022	282.56
<b>Gibson, Patrick T Total</b>					<b>282.56</b>
Global Industrial	118991609 4/13	2204649	249269	5/11/2022	229.19
<b>Global Industrial Total</b>					<b>229.19</b>
Gopher Learning	IN-171949 4/27	2204115	249270	5/11/2022	3,507.91
<b>Gopher Learning Total</b>					<b>3,507.91</b>
Gordon Food Service, Inc	17 INV 4/22-4/28	2204709	249271	5/11/2022	11,732.09
	17 INV 4/22- 4/27	2204708	249271	5/11/2022	12,216.89
	22 INV 4/21-4/26	2204689	249271	5/11/2022	18,596.21
	21 INV 4/14-4/21	2204617	249271	5/11/2022	14,031.94
	22 INVS 4/19-4/20	2204616	249271	5/11/2022	20,473.31

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Gordon Food Service, Inc	19 INV 4/7-4/14	2204615	249271	5/11/2022	11,457.08
<b>Gordon Food Service, Inc Total</b>					<b>88,507.52</b>
Health Alliance Medical Plans	078236 ,237 &238	2204638	249272	5/11/2022	67,974.00
<b>Health Alliance Medical Plans Total</b>					<b>67,974.00</b>
Henrichsmeyer, Krista	TRAVEL APR 22	0	249273	5/11/2022	208.49
<b>Henrichsmeyer, Krista Total</b>					<b>208.49</b>
Hermes Service & Sales	0415456 4/20	2204654	249274	5/11/2022	2,309.00
<b>Hermes Service &amp; Sales Total</b>					<b>2,309.00</b>
Hernandez, Elisabeth A	REIMB AMAZON 2/04	2204663	249275	5/11/2022	98.91
<b>Hernandez, Elisabeth A Total</b>					<b>98.91</b>
Hicksgas Bloomington	U0049870 4/06	2204696	249276	5/11/2022	109.57
<b>Hicksgas Bloomington Total</b>					<b>109.57</b>
Hill, Shane Padraic	TRAVEL APR 22	0	249277	5/11/2022	111.38
<b>Hill, Shane Padraic Total</b>					<b>111.38</b>
Hitchins, Tracy	TRAVEL APR 22	0	249278	5/11/2022	20.01
<b>Hitchins, Tracy Total</b>					<b>20.01</b>
Holt Supply Company	3325702 4/12	2204648	249279	5/11/2022	27.31
<b>Holt Supply Company Total</b>					<b>27.31</b>
Horine, Joshua David	KJHS BILLING 02/25	2204692	249280	5/11/2022	135.00
<b>Horine, Joshua David Total</b>					<b>135.00</b>
Horton, Julie	REIMB HYVEE	2204768	249281	5/11/2022	25.00
<b>Horton, Julie Total</b>					<b>25.00</b>
Huber, Julie Ann	TRAVEL APR 22	0	249282	5/11/2022	113.72
<b>Huber, Julie Ann Total</b>					<b>113.72</b>
Hudson Municipal Water	WATER BILL 4/18	0	249283	5/11/2022	193.02
<b>Hudson Municipal Water Total</b>					<b>193.02</b>
HyVee Catering	PREPAY 5/5	2204783	249284	5/11/2022	203.60
<b>HyVee Catering Total</b>					<b>203.60</b>
Ideal Environmental Engineering, In	60556 4/30	2204827	249285	5/11/2022	5,745.00
	60464 4/21	2204652	249285	5/11/2022	1,111.23
<b>Ideal Environmental Engineering, In Total</b>					<b>6,856.23</b>
IHSA	JRN22-0047	2204717	249286	5/11/2022	220.00
<b>IHSA Total</b>					<b>220.00</b>
Iron Mountain	GMLV116 4/30	2204826	249287	5/11/2022	4,113.86
<b>Iron Mountain Total</b>					<b>4,113.86</b>
J.W. Pepper & Son, Inc.	2839325 4/20	2204603	249288	5/11/2022	30.00
<b>J.W. Pepper &amp; Son, Inc. Total</b>					<b>30.00</b>
Jerome, Ruth H	TRAVEL APR 22	0	249289	5/11/2022	25.74
	REIMB B&B	2204786	249289	5/11/2022	87.50
<b>Jerome, Ruth H Total</b>					<b>113.24</b>

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Jimenez, Aaron M	TRAVEL APR 22	0	249290	5/11/2022	214.52
<b>Jimenez, Aaron M Total</b>					<b>214.52</b>
Johnson Controls Fire Protection Lp	88696209 4/14	2204653	249291	5/11/2022	829.00
<b>Johnson Controls Fire Protection Lp Total</b>					<b>829.00</b>
Johnstone Supply	7 INVS 4/11-4/20	2204629	249292	5/11/2022	3,277.27
<b>Johnstone Supply Total</b>					<b>3,277.27</b>
Jones School Supply Co, Inc.	1869520 4/14	2204583	249293	5/11/2022	74.59
<b>Jones School Supply Co, Inc. Total</b>					<b>74.59</b>
Jostens, Inc	28623960 4/22	2204258	249294	5/11/2022	2,241.10
	28248788	2204716	249294	5/11/2022	1,092.71
<b>Jostens, Inc Total</b>					<b>3,333.81</b>
Juers, Roger Alan	FUEL REIMB 4/23	2204800	249295	5/11/2022	20.00
<b>Juers, Roger Alan Total</b>					<b>20.00</b>
Kearfott, Nicolas	TRAVEL APR 22	0	249296	5/11/2022	92.61
<b>Kearfott, Nicolas Total</b>					<b>92.61</b>
Kelley Lett, Dawn Marie	REIMB AMAZON 4/24	2204612	249297	5/11/2022	150.55
<b>Kelley Lett, Dawn Marie Total</b>					<b>150.55</b>
Kennell, Sharon	TRAVEL JAN 22	0	249299	5/11/2022	56.51
	TRAVEL FEB 22	0	249299	5/11/2022	58.27
	TRAVEL MAR 22	0	249299	5/11/2022	85.06
	TRAVEL APR 22	0	249299	5/11/2022	111.74
<b>Kennell, Sharon Total</b>					<b>311.58</b>
Ken's OIL Service, Inc.	3 INVS 4/29-05/3	2204802	249298	5/11/2022	34,852.87
	3 INVS 4/21-4/26	2204683	249298	5/11/2022	38,007.16
<b>Ken's OIL Service, Inc. Total</b>					<b>72,860.03</b>
Kessinger, Susan	TRAVEL APR 22	0	249300	5/11/2022	153.15
<b>Kessinger, Susan Total</b>					<b>153.15</b>
Keyser, Chelsea	TRAVEL JAN 22	0	249301	5/11/2022	26.33
	TRAVEL FEB 22	0	249301	5/11/2022	17.55
	TRAVEL MAR 22	0	249301	5/11/2022	27.26
	TRAVEL APR 22	0	249301	5/11/2022	21.94
<b>Keyser, Chelsea Total</b>					<b>93.08</b>
Kingsley Junior High School	REIM ACT FUND 4/8-	2204745	249302	5/11/2022	440.00
<b>Kingsley Junior High School Total</b>					<b>440.00</b>
Kintner, Jill Diane	REIMB SUPPLS 4/27	2204706	249303	5/11/2022	236.00
<b>Kintner, Jill Diane Total</b>					<b>236.00</b>
Klokkenga, Kathryn Elizabeth	REIMB SUPPLS 5/2	2204752	249304	5/11/2022	215.81
<b>Klokkenga, Kathryn Elizabeth Total</b>					<b>215.81</b>
Knollenberg, Holly N	TRAVEL APR 22	0	249305	5/11/2022	138.29
<b>Knollenberg, Holly N Total</b>					<b>138.29</b>
Knudson, Kendel	TRAVEL FEB 22	0	249306	5/11/2022	38.67
<b>Knudson, Kendel Total</b>					<b>38.67</b>

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Kone Inc	962170028 & 29 4/1	2204646	249307	5/11/2022	1,934.76
<b>Kone Inc Total</b>					<b>1,934.76</b>
LAX.com	26573T	2203591	249308	5/11/2022	249.00
<b>LAX.com Total</b>					<b>249.00</b>
Lee Enterprises - Central II	128097-1 & 2	0	249309	5/11/2022	602.00
<b>Lee Enterprises - Central II Total</b>					<b>602.00</b>
Leichtenberg, Valerie	REIMB TRAVEL 04/22	0	249310	5/11/2022	36.91
<b>Leichtenberg, Valerie Total</b>					<b>36.91</b>
Lenovo Inc.	6460640420	2204779	249311	5/11/2022	667.08
<b>Lenovo Inc. Total</b>					<b>667.08</b>
Lighty, Bernadette Panganiban	REIMB TRAVEL 04/28	0	249312	5/11/2022	133.09
<b>Lighty, Bernadette Panganiban Total</b>					<b>133.09</b>
Lincoln Prairie Behavioral Health C	2021-16887	2204725	249313	5/11/2022	250.00
	2021-16833	2204634	249313	5/11/2022	300.00
	2021-16845	2204635	249313	5/11/2022	200.00
<b>Lincoln Prairie Behavioral Health C Total</b>					<b>750.00</b>
Linde Gas & Equipment Inc.	70202105	2204695	249314	5/11/2022	44.69
	70225262	2204681	249314	5/11/2022	120.86
<b>Linde Gas &amp; Equipment Inc. Total</b>					<b>165.55</b>
Martinez, Julieanna K	REIMB TRAVEL 04/29	0	249315	5/11/2022	63.18
<b>Martinez, Julieanna K Total</b>					<b>63.18</b>
Maurer, Nicole L	REIMB SAMS 4/29	2204714	249316	5/11/2022	470.26
<b>Maurer, Nicole L Total</b>					<b>470.26</b>
Mc Graw-Hill School Ed Holdings, LI	60867708	2204379	249317	5/11/2022	186,304.73
<b>Mc Graw-Hill School Ed Holdings, LI Total</b>					<b>186,304.73</b>
Mc LEAN CO TREASURER/COLLECTOR	TAXES-2ND INSTLMT	2204730	249318	5/11/2022	1,259.28
<b>Mc LEAN CO TREASURER/COLLECTOR Total</b>					<b>1,259.28</b>
Mc Master-Carr Supply Co	76323497	2204657	249319	5/11/2022	117.42
<b>Mc Master-Carr Supply Co Total</b>					<b>117.42</b>
McCubbins, Hana	REIMB TRAVEL 04/18	0	249320	5/11/2022	64.35
<b>McCubbins, Hana Total</b>					<b>64.35</b>
McLean County Asphalt Co, Inc	67088	2204623	249321	5/11/2022	204.50
<b>McLean County Asphalt Co, Inc Total</b>					<b>204.50</b>
Menards Lumber	6-INVS, 4/1-4/27	2200023	249322	5/11/2022	756.71
	3-INVS, 4/18-4/22	2204694	249322	5/11/2022	169.46
	74577	2204680	249322	5/11/2022	74.99
	3-INVS, 4/20-4/21	2204622	249322	5/11/2022	137.41
<b>Menards Lumber Total</b>					<b>1,138.57</b>
Meyer, Damon	REIMB TRAVEL 04/27	0	249323	5/11/2022	70.43
	REIMB MENARDS 4/15	2204627	249323	5/11/2022	32.60
<b>Meyer, Damon Total</b>					<b>103.03</b>
Midland Paper Company	IN-01752946	2204626	249324	5/11/2022	2,040.20

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
<b>Midland Paper Company Total</b>					<b>2,040.20</b>
Mier, Angela M	REIMB TRAVEL 04/29	0	249325	5/11/2022	14.04
<b>Mier, Angela M Total</b>					<b>14.04</b>
Miglin, Katherine Marie	REIMB SUPPLS 4/20	2204577	249326	5/11/2022	106.66
<b>Miglin, Katherine Marie Total</b>					<b>106.66</b>
Miller Janitor Supply Co.	1068880429	2204825	249327	5/11/2022	6,864.67
<b>Miller Janitor Supply Co. Total</b>					<b>6,864.67</b>
Mitchell, Lynda Jeanne	REIMB TRAVEL 04/29	0	249328	5/11/2022	67.33
<b>Mitchell, Lynda Jeanne Total</b>					<b>67.33</b>
Mobile Audio Plus	92702	2204628	249329	5/11/2022	179.00
<b>Mobile Audio Plus Total</b>					<b>179.00</b>
Morris Avenue Garage	37717, 37609	2204820	249330	5/11/2022	70.00
	37277	2204801	249330	5/11/2022	35.00
<b>Morris Avenue Garage Total</b>					<b>105.00</b>
Motorola Solutions - Starcom	6469720220401	2204819	249331	5/11/2022	3,240.00
<b>Motorola Solutions - Starcom Total</b>					<b>3,240.00</b>
Mutual Wheel Co	8681800	2204647	249332	5/11/2022	46.65
<b>Mutual Wheel Co Total</b>					<b>46.65</b>
Myers, Gabriel	REIMB TRAVEL 02/28.	0	249333	5/11/2022	14.04
	REIMB TRAVEL 03/28	0	249333	5/11/2022	11.70
	REIMB TRAVEL 04/26	0	249333	5/11/2022	16.38
<b>Myers, Gabriel Total</b>					<b>42.12</b>
MyFleetCenter.com	14710690	2204682	249334	5/11/2022	944.27
<b>MyFleetCenter.com Total</b>					<b>944.27</b>
Negwer Materials Inc	NOR 5099720-00	2204658	249335	5/11/2022	41.90
<b>Negwer Materials Inc Total</b>					<b>41.90</b>
Nelco	8140454	2204636	249336	5/11/2022	1,409.00
<b>Nelco Total</b>					<b>1,409.00</b>
Nicor Gas	GAS 05/02/22	0	249337	5/11/2022	451.78
	GAS CHARGES 4/20-24	0	249337	5/11/2022	1,138.13
<b>Nicor Gas Total</b>					<b>1,589.91</b>
Niekamp, Tracy	REIMB TRAVEL 4/29	0	249338	5/11/2022	95.47
<b>Niekamp, Tracy Total</b>					<b>95.47</b>
Nixon Insurance Agency Inc	562478	2204732	249339	5/11/2022	3,544.00
<b>Nixon Insurance Agency Inc Total</b>					<b>3,544.00</b>
Normal Rotary Club	4TH QTR DUES-D.BROWN	2204672	249340	5/11/2022	150.00
<b>Normal Rotary Club Total</b>					<b>150.00</b>
Nybakke Vacuum Shop, Inc	043022-3, 043022-1	2204824	249341	5/11/2022	94.98
	042022-1	2204659	249341	5/11/2022	108.98
<b>Nybakke Vacuum Shop, Inc Total</b>					<b>203.96</b>
Oconomowoc Devlp.Trn Cnt of WI, LLC.	582326, 27	2204797	249342	5/11/2022	8,351.84

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From Date: 5/11/2022  
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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
<b>Oconomowoc Devlp.Trn Cnt of WI, LLC. Total</b>					<b>8,351.84</b>
Papa Murphy's	IL 4/29/22	2204710	249343	5/11/2022	3,932.50
<b>Papa Murphy's Total</b>					<b>3,932.50</b>
Parts Town, LLC	3-INVS, 04/13-4/15	2204632	249344	5/11/2022	949.35
<b>Parts Town, LLC Total</b>					<b>949.35</b>
Pearson	PROFORMA-159072	2204843	249345	5/11/2022	5,062.50
<b>Pearson Total</b>					<b>5,062.50</b>
PEOPLES, TERESA	REIMB AMAZON 5/2	2204737	249346	5/11/2022	84.20
<b>PEOPLES, TERESA Total</b>					<b>84.20</b>
Pepsi Cola General Bot, Inc	6-INVS, 4/27-4/29	2204758	249347	5/11/2022	2,709.36
	7-INVS, 4/16-4/25	2204618	249347	5/11/2022	2,475.25
<b>Pepsi Cola General Bot, Inc Total</b>					<b>5,184.61</b>
Piercy Auto Body	16833	2204823	249348	5/11/2022	147.80
<b>Piercy Auto Body Total</b>					<b>147.80</b>
Plattner, Heather Paullin	REIMB TRAVEL 04/29.	0	249349	5/11/2022	172.81
<b>Plattner, Heather Paullin Total</b>					<b>172.81</b>
Principal Life Insurance-Sbd Grand	STMT-MAY 22	2204639	249350	5/11/2022	5,245.22
<b>Principal Life Insurance-Sbd Grand Total</b>					<b>5,245.22</b>
Pro-Type Printing	6351404	2204267	249351	5/11/2022	688.00
	63611	2204611	249351	5/11/2022	112.00
<b>Pro-Type Printing Total</b>					<b>800.00</b>
Quakenbush, Maxine J	REIMB AMAZON 5/3-4	2204762	249352	5/11/2022	371.70
<b>Quakenbush, Maxine J Total</b>					<b>371.70</b>
Quill Corporation	24613620	2204489	249353	5/11/2022	266.92
<b>Quill Corporation Total</b>					<b>266.92</b>
Raglan, Melissa N	REIMB TRAVEL 04/29	0	249354	5/11/2022	158.94
<b>Raglan, Melissa N Total</b>					<b>158.94</b>
Rebel Athletic	SIN 202296	2201991	249355	5/11/2022	351.99
<b>Rebel Athletic Total</b>					<b>351.99</b>
Redneck Trailer Supplies, Inc	RNK1-02185641	2204651	249356	5/11/2022	168.44
<b>Redneck Trailer Supplies, Inc Total</b>					<b>168.44</b>
Regional Office Of Education #17	4002200112	2204830	249357	5/11/2022	26,125.00
	4002200103	2204698	249357	5/11/2022	5,732.40
	1002200378	2204574	249357	5/11/2022	1,600.00
<b>Regional Office Of Education #17 Total</b>					<b>33,457.40</b>
Republic Services - #368	0368-001027043	2200027	249358	5/11/2022	5,286.58
	0368-001026786	2204697	249358	5/11/2022	492.17
<b>Republic Services - #368 Total</b>					<b>5,778.75</b>
Rhodes, Kristen Ann	REIMB TRAVEL 04/29	0	249359	5/11/2022	67.80
<b>Rhodes, Kristen Ann Total</b>					<b>67.80</b>
Ritchason, Jennifer	REIMB BOC SUPLS	2204744	249360	5/11/2022	91.65

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From Date: 5/11/2022  
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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
<b>Ritchason, Jennifer Total</b>					<b>91.65</b>
Rodts, Elizabeth R	REIMB TRAVEL 04/29	0	249361	5/11/2022	21.00
<b>Rodts, Elizabeth R Total</b>					<b>21.00</b>
Rogers Supply Company Inc	BL027385	2204650	249362	5/11/2022	123.40
<b>Rogers Supply Company Inc Total</b>					<b>123.40</b>
Rosa Educational Consulting, Inc.	ROSA - 665	2204703	249363	5/11/2022	2,000.00
<b>Rosa Educational Consulting, Inc. Total</b>					<b>2,000.00</b>
Rutledge, Kelly	REIMB TRAVEL 04/29	0	249364	5/11/2022	206.86
<b>Rutledge, Kelly Total</b>					<b>206.86</b>
S & S Builders Hardware Co	0572940	2204656	249365	5/11/2022	461.76
<b>S &amp; S Builders Hardware Co Total</b>					<b>461.76</b>
Salyer, Tisa Marie	REIMB TRAVEL 04/29	0	249366	5/11/2022	46.80
<b>Salyer, Tisa Marie Total</b>					<b>46.80</b>
Schaschwary, Hannah R	REIMB TARGET 5/4	2204793	249367	5/11/2022	11.98
	REIMB SUPPLS 5/1-5/2	2204773	249367	5/11/2022	37.44
<b>Schaschwary, Hannah R Total</b>					<b>49.42</b>
Schmidt, Therese F	REIMB TRAVEL 04/29	0	249368	5/11/2022	204.98
<b>Schmidt, Therese F Total</b>					<b>204.98</b>
Scholastic Inc.	M7237371 5	2204116	249369	5/11/2022	153.85
<b>Scholastic Inc. Total</b>					<b>153.85</b>
School Specialty	208129846503	2204546	249370	5/11/2022	124.75
<b>School Specialty Total</b>					<b>124.75</b>
Schroen, Staci Nicole	REIMB TRAVEL 04/29	0	249371	5/11/2022	110.74
<b>Schroen, Staci Nicole Total</b>					<b>110.74</b>
Scornavacco, Robert A	REIMB MAT MOP	2204614	249372	5/11/2022	214.00
<b>Scornavacco, Robert A Total</b>					<b>214.00</b>
Scott, Robert W	REIMB TRAVEL 04/29	0	249373	5/11/2022	118.93
<b>Scott, Robert W Total</b>					<b>118.93</b>
Sefton, Nathaniel J	REIMB READS 4/26	2204704	249374	5/11/2022	279.80
<b>Sefton, Nathaniel J Total</b>					<b>279.80</b>
Serv-U Restaurant & Bar Supply	233335	2204760	249375	5/11/2022	7,325.00
<b>Serv-U Restaurant &amp; Bar Supply Total</b>					<b>7,325.00</b>
Shawback, Cole M	REIMB TRAVEL 04/21	0	249376	5/11/2022	5.62
<b>Shawback, Cole M Total</b>					<b>5.62</b>
Shoemaker, Bayleigh	REIMB TRAVEL 04/28	0	249377	5/11/2022	81.37
<b>Shoemaker, Bayleigh Total</b>					<b>81.37</b>
Soliday, Mackenzie	REIMB TRAVEL 04/29	0	249378	5/11/2022	18.90
<b>Soliday, Mackenzie Total</b>					<b>18.90</b>
Spiral Binding LLC	SI2535082	2204741	249379	5/11/2022	217.17
	SI2529734	2204640	249379	5/11/2022	217.17

**Expenditure Summary Report**

From Date: 5/11/2022  
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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
<b>Spiral Binding LLC Total</b>					<b>434.34</b>
Springfield Electric	2-INVS, 4/5-4/6	2204633	249380	5/11/2022	271.59
<b>Springfield Electric Total</b>					<b>271.59</b>
Springfield School District 186	OOD-TUITION APRIL	2204795	249381	5/11/2022	1,262.00
<b>Springfield School District 186 Total</b>					<b>1,262.00</b>
Springwood, Cheryl	REIMB TARGET 4/19	2204705	249382	5/11/2022	10.25
<b>Springwood, Cheryl Total</b>					<b>10.25</b>
Stephens Auto Glass	100985857	2204833	249383	5/11/2022	327.06
<b>Stephens Auto Glass Total</b>					<b>327.06</b>
Stevens, Lori Joann	REIMB TRAVEL 04/29	0	249384	5/11/2022	383.99
<b>Stevens, Lori Joann Total</b>					<b>383.99</b>
Stuebaker, Kristyn R	REIMB TRAVEL 04/29	0	249385	5/11/2022	114.48
<b>Stuebaker, Kristyn R Total</b>					<b>114.48</b>
Systemic Educational Equity	2022004-77-27	2204666	249386	5/11/2022	2,500.00
<b>Systemic Educational Equity Total</b>					<b>2,500.00</b>
Team Automotive & Tire	37736,37188,37217	2204821	249388	5/11/2022	4,810.90
	37768,37476	2204832	249388	5/11/2022	7,434.97
<b>Team Automotive &amp; Tire Total</b>					<b>12,245.87</b>
Terwilliger, Natasha	REIMB TRAVEL 04/29	0	249389	5/11/2022	53.24
<b>Terwilliger, Natasha Total</b>					<b>53.24</b>
The Able Center	STMT-04/28/22	2204724	249390	5/11/2022	3,000.00
<b>The Able Center Total</b>					<b>3,000.00</b>
The Copy Shop	4004	2204702	249391	5/11/2022	440.00
<b>The Copy Shop Total</b>					<b>440.00</b>
The Master Teacher, Inc	116790460	2204415	249392	5/11/2022	1,725.95
<b>The Master Teacher, Inc Total</b>					<b>1,725.95</b>
The Music Shoppe, Inc	6-INVS, 4/11-5/3	2204810	249393	5/11/2022	1,061.06
	7-INVS, 9/10-5/2	2200608	249393	5/11/2022	4,266.92
	3252898	2204712	249393	5/11/2022	290.00
	3252843	2204722	249393	5/11/2022	25.00
	3252239	2204690	249393	5/11/2022	228.00
	3250106	2204775	249393	5/11/2022	230.00
	6-INVS, 12/3-4/13	2204754	249393	5/11/2022	1,356.00
	3244142	2204739	249393	5/11/2022	246.90
	3244200	2204669	249393	5/11/2022	53.00
	3239485	2204713	249393	5/11/2022	48.00
	6-INVS, 12/13-2/22	2204740	249393	5/11/2022	320.79
<b>The Music Shoppe, Inc Total</b>					<b>8,125.67</b>
The Omni Group	2205-7601	2204803	249394	5/11/2022	34.00
<b>The Omni Group Total</b>					<b>34.00</b>
T-MOBILE	STMT - 04/21/22	0	249387	5/11/2022	6,093.12
	STMT-4/21/22	0	249387	5/11/2022	667.00
<b>T-MOBILE Total</b>					<b>6,760.12</b>

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From Date: 5/11/2022  
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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Tomera, Anna Elizabeth	REIMB TRAVEL 04/29	0	249395	5/11/2022	49.49
<b>Tomera, Anna Elizabeth Total</b>					<b>49.49</b>
Topping, Elizabeth	SS-SSUPLS 4/27-28	2204774	249396	5/11/2022	89.36
<b>Topping, Elizabeth Total</b>					<b>89.36</b>
Towanda Water Department	WATER BILL - 04/29	0	249397	5/11/2022	304.75
<b>Towanda Water Department Total</b>					<b>304.75</b>
Town Of Normal Water Dept.	WATER BILL - 04/22	0	249398	5/11/2022	149.95
<b>Town Of Normal Water Dept. Total</b>					<b>149.95</b>
Turf Tank	200760	2204790	249399	5/11/2022	12,000.00
<b>Turf Tank Total</b>					<b>12,000.00</b>
Unit 5 Decker Industries	INV - 168	2204743	249400	5/11/2022	43.75
<b>Unit 5 Decker Industries Total</b>					<b>43.75</b>
Van Gundy Agency, Inc	555438	2204733	249401	5/11/2022	1,585.00
<b>Van Gundy Agency, Inc Total</b>					<b>1,585.00</b>
VCNA Prairie LLC	890437534	2204624	249402	5/11/2022	519.28
<b>VCNA Prairie LLC Total</b>					<b>519.28</b>
Verdery, Traci Kay	REIMB TRAVEL 04/29	0	249403	5/11/2022	75.82
<b>Verdery, Traci Kay Total</b>					<b>75.82</b>
Vernier Software	5426133	2204452	249404	5/11/2022	222.00
<b>Vernier Software Total</b>					<b>222.00</b>
Village of Carlock.	1028	2204840	249405	5/11/2022	135.55
<b>Village of Carlock. Total</b>					<b>135.55</b>
Vision Service Plan - (II)	STMT-MAY 22	2204637	249406	5/11/2022	1,064.46
<b>Vision Service Plan - (II) Total</b>					<b>1,064.46</b>
Walker, Karen L	REIMB TRAVEL 04/29	0	249407	5/11/2022	188.14
<b>Walker, Karen L Total</b>					<b>188.14</b>
Watts Copy Systems, Inc.	314721161	2204678	249408	5/11/2022	1,848.00
<b>Watts Copy Systems, Inc. Total</b>					<b>1,848.00</b>
Weakly, Shelly	REIMB CONF. 05/02	0	249409	5/11/2022	369.00
<b>Weakly, Shelly Total</b>					<b>369.00</b>
West	846300725	0	249410	5/11/2022	1,227.75
<b>West Total</b>					<b>1,227.75</b>
Western Avenue Comm Center	00001	2204726	249411	5/11/2022	60.00
<b>Western Avenue Comm Center Total</b>					<b>60.00</b>
Winsupply	333536 01	2204655	249412	5/11/2022	264.21
<b>Winsupply Total</b>					<b>264.21</b>
Yaklich, Megan Kathryn	REIMB SAMS 4/28	2204688	249413	5/11/2022	39.96
<b>Yaklich, Megan Kathryn Total</b>					<b>39.96</b>
Youthbuild Mclean Co.Charter School	10892	2204660	249414	5/11/2022	87,111.75
<b>Youthbuild Mclean Co.Charter School Total</b>					<b>87,111.75</b>

**Expenditure Summary Report**

From Date: 5/11/2022  
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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Zimmerman, Claire Christine	REIMB TRAVEL 04/29	0	249415	5/11/2022	120.80
<b>Zimmerman, Claire Christine Total</b>					<b>120.80</b>
Zobel, Daniel B	REIMB TRAVEL 04/26	0	249416	5/11/2022	306.54
<b>Zobel, Daniel B Total</b>					<b>306.54</b>
<b>Grand Total</b>					<b>854,920.79</b>

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From Date: 5/11/2022  
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Fund	Amount
10	601,295.70
20	144,704.25
40	82,619.50
80	26,301.34
<b>Grand Total</b>	<b>854,920.79</b>

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From Date: 4/28/2022  
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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Abbott, Greg	V344061	0	19921	5/10/2022	55.00
	V438866	0	19941	5/10/2022	55.00
	V466407	0	19946	5/10/2022	55.00
	V476204	0	19948	5/10/2022	55.00
<b>Abbott, Greg Total</b>					<b>220.00</b>
Akman, Olcay	V481073	0	19908	5/2/2022	100.00
<b>Akman, Olcay Total</b>					<b>100.00</b>
Albertina, Tony	V907644	0	126040	5/6/2022	103.00
	V796672	0	126025	4/28/2022	91.00
<b>Albertina, Tony Total</b>					<b>194.00</b>
Amazon Capital Services	V806575	992200042	5144	5/2/2022	38.96
	V7346	992200043	5144	5/2/2022	42.95
	V183171	992200049	5144	5/2/2022	16.99
<b>Amazon Capital Services Total</b>					<b>98.90</b>
Ambrose, Valerie L	V476650	0	14502	5/5/2022	800.00
	V622641	0	14495	5/3/2022	200.00
<b>Ambrose, Valerie L Total</b>					<b>1,000.00</b>
Anton, Grace	Senior Award	0	45818	5/9/2022	50.00
<b>Anton, Grace Total</b>					<b>50.00</b>
Armstrong Mitchell, Britta	V389731	0	3991	4/28/2022	98.51
<b>Armstrong Mitchell, Britta Total</b>					<b>98.51</b>
Avanti's Italian Restaurant -Bloomington	V338298	0	6119	5/10/2022	1,367.53
<b>Avanti's Italian Restaurant -Bloomington Total</b>					<b>1,367.53</b>
Bain, Leeann Janette	V971615	0	6128	5/9/2022	17.99
<b>Bain, Leeann Janette Total</b>					<b>17.99</b>
Beddigs, Krista	V772762	0	6104	5/2/2022	30.00
<b>Beddigs, Krista Total</b>					<b>30.00</b>
Beer, Julia Renee	V690288	0	6116	5/5/2022	220.00
	V896190	0	24105	5/3/2022	125.56
<b>Beer, Julia Renee Total</b>					<b>345.56</b>
Beggs, Elizabeth Sue	Reimburse 5-5-22	0	45800	5/6/2022	1,576.38
<b>Beggs, Elizabeth Sue Total</b>					<b>1,576.38</b>
Benjamin Elementary School	V79342	0	2870	5/2/2022	-
<b>Benjamin Elementary School Total</b>					<b>-</b>
Bennington, Marlys	V53035	0	2864	4/29/2022	81.97
<b>Bennington, Marlys Total</b>					<b>81.97</b>
Beya, Mardoche	V371899	0	19922	5/10/2022	100.00
<b>Beya, Mardoche Total</b>					<b>100.00</b>
Black, Kylie	Senior Award	0	45819	5/9/2022	100.00
<b>Black, Kylie Total</b>					<b>100.00</b>
Bloodworth, Bryan A.	V226407	0	19923	5/10/2022	65.00
<b>Bloodworth, Bryan A. Total</b>					<b>65.00</b>

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From Date: 4/28/2022  
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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Blue Cross Blue Shield Of Illinois	383168416477	0	0	5/10/2022	302,536.93
	383160107460	0	0	5/3/2022	195,747.14
	760674298420	0	0	5/3/2022	97,304.59
<b>Blue Cross Blue Shield Of Illinois Total</b>					<b>595,588.66</b>
Boyer, Rylee	Senior Award	0	45820	5/9/2022	100.00
<b>Boyer, Rylee Total</b>					<b>100.00</b>
BSN Sports	V851068	0	24113	5/9/2022	792.75
<b>BSN Sports Total</b>					<b>792.75</b>
Bunting, Alicia Marie	V628460	0	9409	5/10/2022	90.00
<b>Bunting, Alicia Marie Total</b>					<b>90.00</b>
Burroughs, Jill A	V500591	0	2520	4/28/2022	216.30
<b>Burroughs, Jill A Total</b>					<b>216.30</b>
Carls, Jon	V440500	0	19924	5/10/2022	55.00
	V461389	0	19942	5/10/2022	55.00
<b>Carls, Jon Total</b>					<b>110.00</b>
Casey's Garden Center	V933452	0	2524	5/9/2022	46.00
	V710125	0	7155	5/2/2022	70.00
<b>Casey's Garden Center Total</b>					<b>116.00</b>
CCMSI	0117612-IN	0	0	5/4/2022	36,403.30
<b>CCMSI Total</b>					<b>36,403.30</b>
Champion Cheer Culture	Inv 697	0	46214	5/6/2022	1,000.00
<b>Champion Cheer Culture Total</b>					<b>1,000.00</b>
Chapman, Trevor Michael	GC for teachers	0	46200	5/5/2022	250.00
<b>Chapman, Trevor Michael Total</b>					<b>250.00</b>
Chen, Haohua	Senior Award	0	46192	5/2/2022	1,000.00
<b>Chen, Haohua Total</b>					<b>1,000.00</b>
Christian, David	V414791	0	126050	5/10/2022	100.00
	V12641	0	126031	5/3/2022	100.00
<b>Christian, David Total</b>					<b>200.00</b>
Coach Comm Winning Solutions	842582	0	45801	5/6/2022	374.58
<b>Coach Comm Winning Solutions Total</b>					<b>374.58</b>
Collins, Lance	V477428	0	126032	5/3/2022	78.00
	V62389	0	19913	5/3/2022	78.00
<b>Collins, Lance Total</b>					<b>156.00</b>
Community Wellness Lab, LLC	1221	0	7158	5/10/2022	280.00
<b>Community Wellness Lab, LLC Total</b>					<b>280.00</b>
Confidential On-Site Paper Shreddin	V196483	0	6120	5/10/2022	35.80
<b>Confidential On-Site Paper Shreddin Total</b>					<b>35.80</b>
Conklin, Annette	V94616	0	2871	5/4/2022	590.00
<b>Conklin, Annette Total</b>					<b>590.00</b>
Cooper, Boston	V556634	0	19909	5/2/2022	65.00
<b>Cooper, Boston Total</b>					<b>65.00</b>

**Expenditure Summary Report**

From Date: 4/28/2022  
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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Culligan Water Conditioning	V482067	0	6129	5/9/2022	81.20
	V616399	0	6105	5/2/2022	146.50
	V409389	0	2865	4/29/2022	32.30
<b>Culligan Water Conditioning Total</b>					<b>260.00</b>
Cummings, Audelle B	V964184	0	126027	4/29/2022	55.00
<b>Cummings, Audelle B Total</b>					<b>55.00</b>
Dawson, Katherine Lynn	V709728	0	6290	4/28/2022	100.00
<b>Dawson, Katherine Lynn Total</b>					<b>100.00</b>
Demara, Elizabeth Holly	V458799	0	19925	5/10/2022	78.00
<b>Demara, Elizabeth Holly Total</b>					<b>78.00</b>
Demco, Inc	7120846	0	46201	5/5/2022	59.37
<b>Demco, Inc Total</b>					<b>59.37</b>
Denny's Doughnuts & Bakery	V427454	0	24114	5/9/2022	90.80
	V702327	0	24114	5/9/2022	63.00
	V263818	0	24109	5/6/2022	77.00
	V387660	0	14496	5/3/2022	43.20
<b>Denny's Doughnuts &amp; Bakery Total</b>					<b>274.00</b>
Drengwitz, Jason	Hotel Room & movie	0	46193	5/2/2022	330.60
<b>Drengwitz, Jason Total</b>					<b>330.60</b>
Duran, Eduard	V841823	0	126044	5/9/2022	50.00
	V898030	0	19926	5/10/2022	100.00
	V261440	0	126041	5/6/2022	100.00
<b>Duran, Eduard Total</b>					<b>250.00</b>
Dyke, Curtis	V937581	0	126051	5/10/2022	100.00
	V210113	0	19927	5/10/2022	110.00
<b>Dyke, Curtis Total</b>					<b>210.00</b>
Edwards, Sarah Lynn	V207775	0	4988	5/6/2022	108.92
<b>Edwards, Sarah Lynn Total</b>					<b>108.92</b>
Egan, Paula	V132471	0	24110	5/6/2022	237.44
	V586773	0	24110	5/6/2022	26.46
<b>Egan, Paula Total</b>					<b>263.90</b>
Emerick, Drew Mathew	Reimburse 5-5-22	0	45802	5/6/2022	169.71
<b>Emerick, Drew Mathew Total</b>					<b>169.71</b>
Evans Junior High School PTO	V838482	0	6121	5/10/2022	264.50
<b>Evans Junior High School PTO Total</b>					<b>264.50</b>
Fairfield, Kristyn K	Classroom materials	0	45803	5/6/2022	54.67
<b>Fairfield, Kristyn K Total</b>					<b>54.67</b>
Feeney, David	Coach mtg/dinner	0	46194	5/2/2022	55.00
<b>Feeney, David Total</b>					<b>55.00</b>
Fincham, Nathan C	Reimbursement 5-5-22	0	45804	5/6/2022	103.02
	Wrist wraps	0	45804	5/6/2022	67.80
<b>Fincham, Nathan C Total</b>					<b>170.82</b>

**Expenditure Summary Report**

From Date: 4/28/2022  
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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Fink, Julie A	V389217	0	7156	5/2/2022	26.66
<b>Fink, Julie A Total</b>					<b>26.66</b>
Fischer, David W	V738857	0	19950	5/10/2022	65.00
	V344752	0	19928	5/10/2022	55.00
	V500466	0	19943	5/10/2022	120.00
<b>Fischer, David W Total</b>					<b>240.00</b>
Fish, Jill E	V68596	0	2866	4/29/2022	58.53
<b>Fish, Jill E Total</b>					<b>58.53</b>
Fitzgerald, Lauren Marie	V248612	0	4989	5/6/2022	100.00
<b>Fitzgerald, Lauren Marie Total</b>					<b>100.00</b>
Five Star Water	V439266	0	6291	4/28/2022	51.75
<b>Five Star Water Total</b>					<b>51.75</b>
Forget Me Not Flowers	V510875	0	4990	5/6/2022	85.00
<b>Forget Me Not Flowers Total</b>					<b>85.00</b>
Freymann, Megan Marie	Mock awards	0	46202	5/5/2022	47.32
<b>Freymann, Megan Marie Total</b>					<b>47.32</b>
Fs Custom Turf	34966346	0	14497	5/3/2022	315.00
<b>Fs Custom Turf Total</b>					<b>315.00</b>
Further	40217704	0	0	5/5/2022	11,621.03
	V317897	0	0	5/3/2022	3,667.81
	40209368	0	0	4/28/2022	11,688.14
<b>Further Total</b>					<b>26,976.98</b>
Gallick, Kelly J	V587032	0	7157	5/2/2022	46.96
<b>Gallick, Kelly J Total</b>					<b>46.96</b>
Gipper Media	6/15/22 to 6/14/23	0	46203	5/5/2022	1,500.00
<b>Gipper Media Total</b>					<b>1,500.00</b>
Gotschall, Heather L	2 reimbursements	0	46204	5/5/2022	328.78
<b>Gotschall, Heather L Total</b>					<b>328.78</b>
Greenberger, Bart	V964184	0	126028	4/29/2022	55.00
<b>Greenberger, Bart Total</b>					<b>55.00</b>
Gresham, Shelby J	V258114	0	21489	5/6/2022	46.46
<b>Gresham, Shelby J Total</b>					<b>46.46</b>
Griffin, Timothy E.	V36207	0	19929	5/10/2022	65.00
<b>Griffin, Timothy E. Total</b>					<b>65.00</b>
Hamilton, Andrew	V906328	0	19930	5/10/2022	55.00
<b>Hamilton, Andrew Total</b>					<b>55.00</b>
Hansen, Michael Elvyn Zahradnik	V414791	0	126052	5/10/2022	100.00
	V841823	0	126045	5/9/2022	65.00
	V261440	0	126042	5/6/2022	100.00
	V353603	0	126036	5/4/2022	50.00
	V12641	0	126033	5/3/2022	65.00
<b>Hansen, Michael Elvyn Zahradnik Total</b>					<b>380.00</b>

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From Date: 4/28/2022  
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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Harden, Lashonna Nicole	Lunch for testing	0	46215	5/6/2022	33.74
<b>Harden, Lashonna Nicole Total</b>					<b>33.74</b>
Harris, Elizabeth Rae	Classroom Supplies	0	46216	5/6/2022	65.89
<b>Harris, Elizabeth Rae Total</b>					<b>65.89</b>
Hawkins, Cody	V732082	0	19904	4/28/2022	150.00
<b>Hawkins, Cody Total</b>					<b>150.00</b>
Hawkins, Karrin R	Shirts-Decision Day	0	46195	5/2/2022	34.96
<b>Hawkins, Karrin R Total</b>					<b>34.96</b>
Hayward, Traci	V743389	0	1830	5/9/2022	70.00
<b>Hayward, Traci Total</b>					<b>70.00</b>
Heidemann, Elizabeth Anne	V398266	0	14503	5/5/2022	209.48
<b>Heidemann, Elizabeth Anne Total</b>					<b>209.48</b>
Hill, Ellie Kay	Senior Award	0	45821	5/9/2022	100.00
<b>Hill, Ellie Kay Total</b>					<b>100.00</b>
Hille, Alexandra J	V274776	0	4986	4/29/2022	17.56
<b>Hille, Alexandra J Total</b>					<b>17.56</b>
Hinshaw, Rachel	V885097	0	24106	5/3/2022	80.00
<b>Hinshaw, Rachel Total</b>					<b>80.00</b>
Holland, Anita	V302820	0	14504	5/5/2022	25.83
	V188701	0	14498	5/3/2022	259.06
<b>Holland, Anita Total</b>					<b>284.89</b>
Hopper, Daniele	V860328	0	24111	5/6/2022	4.78
<b>Hopper, Daniele Total</b>					<b>4.78</b>
Huey, Douglas K	V670234	0	19910	5/2/2022	100.00
<b>Huey, Douglas K Total</b>					<b>100.00</b>
Hurt, Kaleb	V190561	0	126037	5/4/2022	65.00
	V962001	0	19911	5/2/2022	55.00
	V798732	0	19906	4/29/2022	35.00
<b>Hurt, Kaleb Total</b>					<b>155.00</b>
Ince, Addie	Dude be nice week2	0	46205	5/5/2022	94.56
<b>Ince, Addie Total</b>					<b>94.56</b>
J W Pepper & Sons Incorp	364157611	0	14499	5/3/2022	11.25
	364192340	0	14499	5/3/2022	13.75
	364240249	0	14499	5/3/2022	29.99
	364243009	0	14499	5/3/2022	10.75
<b>J W Pepper &amp; Sons Incorp Total</b>					<b>65.74</b>
J.W. Pepper & Son, Inc.	V232937	0	6106	5/2/2022	122.74
<b>J.W. Pepper &amp; Son, Inc. Total</b>					<b>122.74</b>
Jensen, Karrah	V928385	0	21490	5/6/2022	26.62
<b>Jensen, Karrah Total</b>					<b>26.62</b>
Jerome, Ruth H	V817562	0	6117	5/5/2022	15.60
	V208049	0	6107	5/2/2022	27.99

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
<b>Jerome, Ruth H Total</b>					<b>43.59</b>
Jimmy Johns	Senior Celebration	0	46206	5/5/2022	1,638.47
<b>Jimmy Johns Total</b>					<b>1,638.47</b>
Johnson, Argie	V982011	0	19931	5/10/2022	120.00
<b>Johnson, Argie Total</b>					<b>120.00</b>
Jones, Allen E.	V901638	0	19905	4/28/2022	150.00
<b>Jones, Allen E. Total</b>					<b>150.00</b>
JOSTEN'S	004579	0	14505	5/5/2022	80.00
<b>JOSTEN'S Total</b>					<b>80.00</b>
Juers, Roger Alan	HR/GC/Stain	0	46217	5/6/2022	868.75
<b>Juers, Roger Alan Total</b>					<b>868.75</b>
Kagy, Tara M	V789440	0	9410	5/10/2022	30.69
	V565609	0	9407	5/4/2022	33.50
<b>Kagy, Tara M Total</b>					<b>64.19</b>
Kaufman, Mark E	V541587	0	24107	5/3/2022	71.48
<b>Kaufman, Mark E Total</b>					<b>71.48</b>
Kearfott, Nicolas	Reimbursements	0	46218	5/6/2022	640.67
<b>Kearfott, Nicolas Total</b>					<b>640.67</b>
Kelly, Jennifer	Supplies-May 22	0	46219	5/6/2022	220.97
<b>Kelly, Jennifer Total</b>					<b>220.97</b>
Kentzel, Bill	V978786	0	19917	5/6/2022	150.00
<b>Kentzel, Bill Total</b>					<b>150.00</b>
Keogh, Kelly	Reimb Choice Unit	0	46196	5/2/2022	48.16
<b>Keogh, Kelly Total</b>					<b>48.16</b>
Kerr, Sean C	Soccer Hudl	0	46197	5/2/2022	126.87
<b>Kerr, Sean C Total</b>					<b>126.87</b>
Kinley, Michele Sue	V723529	0	4991	5/6/2022	21.00
<b>Kinley, Michele Sue Total</b>					<b>21.00</b>
Knapp, Randall	V107446	0	19932	5/10/2022	78.00
	V477428	0	126034	5/3/2022	78.00
	V820141	0	19914	5/3/2022	78.00
	V796672	0	126026	4/28/2022	66.00
<b>Knapp, Randall Total</b>					<b>300.00</b>
Knauss, Brandon	V261440	0	126043	5/6/2022	65.00
<b>Knauss, Brandon Total</b>					<b>65.00</b>
Knepler, Julia	V196616	0	5017	5/2/2022	40.00
<b>Knepler, Julia Total</b>					<b>40.00</b>
Knoerle, Hope	Senior Award	0	45822	5/9/2022	100.00
<b>Knoerle, Hope Total</b>					<b>100.00</b>
Knott, Stanley Allen	NHS supplies	0	46198	5/2/2022	2,516.35
<b>Knott, Stanley Allen Total</b>					<b>2,516.35</b>

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Kyle, Darci Marie	V641228	0	21491	5/6/2022	64.67
<b>Kyle, Darci Marie Total</b>					<b>64.67</b>
Landstrom, Brian	V381145	0	19949	5/10/2022	55.00
	V10021	0	19912	5/2/2022	55.00
<b>Landstrom, Brian Total</b>					<b>110.00</b>
Lee, Cassandra Leigh	V394039	0	21492	5/6/2022	53.10
<b>Lee, Cassandra Leigh Total</b>					<b>53.10</b>
Lewis, Marcus A.	V500667	0	126029	4/29/2022	65.00
<b>Lewis, Marcus A. Total</b>					<b>65.00</b>
Lindsey, Curtiss	V351192	0	19907	4/29/2022	110.00
<b>Lindsey, Curtiss Total</b>					<b>110.00</b>
Litwiller, Jo	V132380	0	2867	4/29/2022	38.50
<b>Litwiller, Jo Total</b>					<b>38.50</b>
Lucas, David	V564373	0	19920	5/6/2022	150.00
<b>Lucas, David Total</b>					<b>150.00</b>
Maestas, Jamie	After Prom reimb	0	46207	5/5/2022	506.34
<b>Maestas, Jamie Total</b>					<b>506.34</b>
Mahomet Seymour High School	Girls Basketball	0	45805	5/6/2022	300.00
<b>Mahomet Seymour High School Total</b>					<b>300.00</b>
Marquardt, Boyd	V134756	0	126048	5/9/2022	55.00
	V190561	0	126038	5/4/2022	65.00
<b>Marquardt, Boyd Total</b>					<b>120.00</b>
Mason, Keith	V654458	0	19933	5/10/2022	55.00
<b>Mason, Keith Total</b>					<b>55.00</b>
Mathieson, Michele	V439907	0	6108	5/2/2022	637.41
<b>Mathieson, Michele Total</b>					<b>637.41</b>
Matthews, Katie Sue	V685968	0	4992	5/6/2022	22.47
<b>Matthews, Katie Sue Total</b>					<b>22.47</b>
Maurer, Nicole L	Senior Celebration	0	46208	5/5/2022	499.62
<b>Maurer, Nicole L Total</b>					<b>499.62</b>
Mavec, Stacy	V480906	0	6118	5/5/2022	499.95
<b>Mavec, Stacy Total</b>					<b>499.95</b>
Mc Cully, Julie Kay	Post Prom	0	45806	5/6/2022	202.60
<b>Mc Cully, Julie Kay Total</b>					<b>202.60</b>
McLean Co Unit Dist No 5	V697425	0	2717	5/6/2022	728.55
	V594539	0	1831	5/9/2022	92.01
<b>McLean Co Unit Dist No 5 Total</b>					<b>820.56</b>
McLean Co Unit Dist No 5 - Food Service	V780540	0	24115	5/9/2022	10.00
	V896938	0	14500	5/3/2022	78.60
<b>McLean Co Unit Dist No 5 - Food Service Total</b>					<b>88.60</b>

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
McCreynolds, Joanna Catherine	V750698	0	7159	5/10/2022	38.97
<b>McCreynolds, Joanna Catherine Total</b>					<b>38.97</b>
Menards Lumber	74650	0	45807	5/6/2022	85.22
	4 invoices 4/22	0	46209	5/5/2022	181.03
<b>Menards Lumber Total</b>					<b>266.25</b>
Mercer, Karen Jane	V980770	0	9408	5/4/2022	75.00
	V339092	0	9406	4/28/2022	51.08
<b>Mercer, Karen Jane Total</b>					<b>126.08</b>
Metsker, Catherine Jane	V207790	0	14491	4/28/2022	95.00
<b>Metsker, Catherine Jane Total</b>					<b>95.00</b>
Miller Park Zoo	V400352	0	2868	4/29/2022	722.00
	V465542	0	3992	4/28/2022	396.75
	V342952	0	6109	5/2/2022	153.00
<b>Miller Park Zoo Total</b>					<b>1,271.75</b>
Miller, Andrew M	V913540	0	24112	5/6/2022	50.70
<b>Miller, Andrew M Total</b>					<b>50.70</b>
Minerva Promotions	I94750	0	46220	5/6/2022	1,987.50
<b>Minerva Promotions Total</b>					<b>1,987.50</b>
Monagle, Ellie	Senior Award	0	45823	5/9/2022	50.00
<b>Monagle, Ellie Total</b>					<b>50.00</b>
Morey, Joseph	V367191	0	19944	5/10/2022	55.00
	V417506	0	19947	5/10/2022	55.00
	V56047	0	19934	5/10/2022	55.00
<b>Morey, Joseph Total</b>					<b>165.00</b>
Morris Boys Shootout	6/22/22	0	46221	5/6/2022	325.00
<b>Morris Boys Shootout Total</b>					<b>325.00</b>
Nfinity Athletic LLC	308125	0	45808	5/6/2022	107.99
<b>Nfinity Athletic LLC Total</b>					<b>107.99</b>
Nichols, Roger L	V7698	0	19935	5/10/2022	130.00
	V588920	0	19915	5/3/2022	120.00
	V500667	0	126030	4/29/2022	65.00
<b>Nichols, Roger L Total</b>					<b>315.00</b>
Normal Cornbelters	V659084	0	6110	5/2/2022	793.00
<b>Normal Cornbelters Total</b>					<b>793.00</b>
Novy, Thomas R	After prom food-4/22	0	46210	5/5/2022	287.36
<b>Novy, Thomas R Total</b>					<b>287.36</b>
O'Fallon Township High School	V417873	0	19918	5/6/2022	370.00
<b>O'Fallon Township High School Total</b>					<b>370.00</b>
Oliveros, Diana	Senior Award	0	45824	5/9/2022	1,000.00
<b>Oliveros, Diana Total</b>					<b>1,000.00</b>
Ort, Robert	V171322	0	126046	5/9/2022	-
	V134756	0	126049	5/9/2022	55.00
<b>Ort, Robert Total</b>					<b>55.00</b>

**Expenditure Summary Report**

From Date: 4/28/2022  
To Date: 5/10/2022

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Owen Nursery & Florist	Fundraiser	0	45798	4/28/2022	765.00
<b>Owen Nursery &amp; Florist Total</b>					<b>765.00</b>
Pabst, Rebecca J	V699922	0	21493	5/6/2022	33.16
<b>Pabst, Rebecca J Total</b>					<b>33.16</b>
Petersen, Glen	Supplies	0	45809	5/6/2022	106.07
<b>Petersen, Glen Total</b>					<b>106.07</b>
Pheasant Lanes	V60131	0	6113	5/4/2022	1,770.00
<b>Pheasant Lanes Total</b>					<b>1,770.00</b>
Plotner, Corey	V410824	0	21487	5/5/2022	-
<b>Plotner, Corey Total</b>					<b>-</b>
Powell, Joseph W	V313181	0	19945	5/10/2022	90.00
	V527690	0	19936	5/10/2022	110.00
<b>Powell, Joseph W Total</b>					<b>200.00</b>
Pritchett, Mark L	V458383	0	19937	5/10/2022	130.00
<b>Pritchett, Mark L Total</b>					<b>130.00</b>
Prosser, Stanley	V197837	0	14492	4/28/2022	56.00
<b>Prosser, Stanley Total</b>					<b>56.00</b>
Puritan Springs	V6727	0	4993	5/6/2022	45.80
<b>Puritan Springs Total</b>					<b>45.80</b>
Raglan, Melissa N	V729610	0	2525	5/9/2022	101.50
	V922902	0	2523	5/2/2022	128.99
<b>Raglan, Melissa N Total</b>					<b>230.49</b>
Read's Sporting Goods	B2192	0	46222	5/6/2022	134.00
	1267 & 2207	0	46211	5/5/2022	289.95
<b>Read's Sporting Goods Total</b>					<b>423.95</b>
Redbird Catering	V638101	0	14501	5/3/2022	630.00
<b>Redbird Catering Total</b>					<b>630.00</b>
Ritchason, Jennifer	V139640	0	14506	5/5/2022	24.97
<b>Ritchason, Jennifer Total</b>					<b>24.97</b>
Rochester 100 Inc	V878719	0	2521	4/28/2022	375.00
<b>Rochester 100 Inc Total</b>					<b>375.00</b>
Romero, Lauren A	V358377	0	2869	4/29/2022	90.00
<b>Romero, Lauren A Total</b>					<b>90.00</b>
Roop, Cari Elizabeth	V304332	0	6130	5/9/2022	120.51
<b>Roop, Cari Elizabeth Total</b>					<b>120.51</b>
Rudge, Amber Dawn	Dinner - tournament	0	45810	5/6/2022	289.91
<b>Rudge, Amber Dawn Total</b>					<b>289.91</b>
Rutter, Douglas	V353603	0	126039	5/4/2022	50.00
	V12641	0	126035	5/3/2022	-
<b>Rutter, Douglas Total</b>					<b>50.00</b>

**Expenditure Summary Report**

From Date: 4/28/2022  
To Date: 5/10/2022

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Samaritan's Purse	V464672	0	6114	5/4/2022	100.00
	V812816	0	6111	5/2/2022	5,435.00
<b>Samaritan's Purse Total</b>					<b>5,535.00</b>
Schenk, Gillian S	Supplies	0	45811	5/6/2022	163.95
<b>Schenk, Gillian S Total</b>					<b>163.95</b>
Scholastic Inc.	V429882	0	24116	5/9/2022	2,565.68
	V626964	0	3994	5/3/2022	2,710.69
	V335659	0	6115	5/4/2022	2,641.24
<b>Scholastic Inc. Total</b>					<b>7,917.61</b>
Schonauer, Derrick J	Tourn Fee-Springfiel	0	46199	5/2/2022	60.00
<b>Schonauer, Derrick J Total</b>					<b>60.00</b>
Schrof, Mallory	Senior Award	0	45825	5/9/2022	100.00
<b>Schrof, Mallory Total</b>					<b>100.00</b>
Scott, Lori Anne	V759823	0	3995	5/4/2022	245.33
<b>Scott, Lori Anne Total</b>					<b>245.33</b>
Seifert, Sara B	V567257	0	2526	5/9/2022	40.00
<b>Seifert, Sara B Total</b>					<b>40.00</b>
Select Screen Prints	V375815	0	2637	5/10/2022	1,186.50
	V330486	0	6131	5/9/2022	1,851.00
	57495 & 57381	0	46223	5/6/2022	980.00
	59399	0	45812	5/6/2022	1,301.75
	V283228	0	5145	5/2/2022	334.50
<b>Select Screen Prints Total</b>					<b>5,653.75</b>
Shophe B & A Designs	#16	0	46224	5/6/2022	300.00
<b>Shophe B &amp; A Designs Total</b>					<b>300.00</b>
Shoukry, Kaitlin	Math team breakfast	0	46225	5/6/2022	58.80
<b>Shoukry, Kaitlin Total</b>					<b>58.80</b>
Smith, Joshua E.	V414791	0	126053	5/10/2022	65.00
	V434452	0	19938	5/10/2022	65.00
<b>Smith, Joshua E. Total</b>					<b>130.00</b>
Sonnenblick, Jordan	V249124	0	21494	5/6/2022	1,928.36
	V670693	0	14507	5/5/2022	1,928.36
	V56225	0	21486	4/28/2022	0.00
	V342781	0	14493	4/28/2022	-
<b>Sonnenblick, Jordan Total</b>					<b>3,856.72</b>
Spath, Natalie	PBIS supplies 4-27	0	45799	4/28/2022	165.00
<b>Spath, Natalie Total</b>					<b>165.00</b>
Springwood, Cheryl	V882007	0	6112	5/2/2022	217.42
<b>Springwood, Cheryl Total</b>					<b>217.42</b>
St Jude's Childrens Research	Donation-Key Club	0	46212	5/5/2022	1,000.00
<b>St Jude's Childrens Research Total</b>					<b>1,000.00</b>
Stegemann, Eric S	V946845	0	14494	4/28/2022	20.97
<b>Stegemann, Eric S Total</b>					<b>20.97</b>

**Expenditure Summary Report**

From Date: 4/28/2022  
To Date: 5/10/2022

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Stites, Daryl	V597622	0	19939	5/10/2022	110.00
<b>Stites, Daryl Total</b>					<b>110.00</b>
Strupp, Sara	After Prom supplies	0	46213	5/5/2022	90.88
<b>Strupp, Sara Total</b>					<b>90.88</b>
Stuczynski, Victoria Lynn	V562858	0	6122	5/10/2022	42.11
<b>Stuczynski, Victoria Lynn Total</b>					<b>42.11</b>
Sudkamp, Alisha R	V784816	0	1832	5/9/2022	25.00
<b>Sudkamp, Alisha R Total</b>					<b>25.00</b>
Sugar Grove Nature Center	V76473	0	5018	5/2/2022	144.00
<b>Sugar Grove Nature Center Total</b>					<b>144.00</b>
Surma, Alexis S	V538082	0	5451	5/6/2022	101.25
<b>Surma, Alexis S Total</b>					<b>101.25</b>
Swarts, T.J.	V516552	0	19940	5/10/2022	110.00
	V141382	0	19919	5/6/2022	180.00
<b>Swarts, T.J. Total</b>					<b>290.00</b>
The Great Display Company	5451	0	45813	5/6/2022	250.00
	5460	0	45813	5/6/2022	275.00
<b>The Great Display Company Total</b>					<b>525.00</b>
The Music Shoppe, Inc	V322078	0	6123	5/10/2022	959.07
<b>The Music Shoppe, Inc Total</b>					<b>959.07</b>
Topping, Elizabeth	V652610	0	21495	5/6/2022	39.00
<b>Topping, Elizabeth Total</b>					<b>39.00</b>
Vincent, Susan Anne	V240458	0	24108	5/3/2022	13.98
<b>Vincent, Susan Anne Total</b>					<b>13.98</b>
Visa Businesscard Commerce Bank	STMT-ROMAGNOLI 4-15	0	0	5/9/2022	(3,146.22)
	STMT-E.OGRADY 4-15	2204609	0	5/9/2022	2,603.06
	STMT-M.BOZARTH 4-15	2204610	0	5/9/2022	1,093.50
	STMT-G.TENUTA 4-15	2204602	0	5/9/2022	298.19
	STMT-C.ROOP 4-15	2204554	0	5/9/2022	407.94
	STMT-A.ZBROZEK 4-15	2204470	0	5/9/2022	306.81
	STMT-C.RANEY 4-15	2204440	0	5/9/2022	48.31
	STMT-SPRINGWOOD 4-15	2204441	0	5/9/2022	396.68
	STMT-C.MCGRAW 4-15	2204442	0	5/9/2022	4,448.51
	STMT-P.NEGLEY 4-15	2204435	0	5/9/2022	204.31
	STMT-T.PRAZMA 4-15	2204544	0	5/9/2022	132.96
	STMT-K.JENSEN 4-15	2204594	0	5/9/2022	1,119.75
	STMT-S.FRANCE 4-15	2204555	0	5/9/2022	1,097.03
	STMT-S.RILEY 4-15	2204556	0	5/9/2022	174.41
	STMT-T.CHAPMAN 4-15	2204584	0	5/9/2022	9,020.51
	STMT-L.THOMAS 4-15	2204765	0	5/9/2022	1,064.12
	STMT-J.BERGMANN 4-15	2204767	0	5/9/2022	469.68
	STMT-J.SUDDARTH 4-15	2204455	0	5/9/2022	178.19
	STMT-E.BEGGS 4-15	2204456	0	5/9/2022	2,334.66
	STMT-C.WEBSTER 4-15	2204475	0	5/9/2022	402.96
	STM-DV. JOHNSON 4-15	2204476	0	5/9/2022	5,668.69
	STMT-T.VERDERY 4-15	2204477	0	5/9/2022	476.87
	STMT-W.TEMPLS 4-15	2204749	0	5/9/2022	867.70
	STMT-J.COLLINS 4-15	2204576	0	5/9/2022	658.34

**Expenditure Summary Report**

From Date: 4/28/2022  
To Date: 5/10/2022

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Visa Businesscard Commerce Bank	STMT-J.KNEPLER 4-15	2204473	0	5/9/2022	498.32
	STMT-E.HOLTZ 4-15	2204481	0	5/9/2022	75.86
	STMT-K.PEIFER 4-15	2204565	0	5/9/2022	1,668.20
	STMT-S.VOGEL 4-15	2204501	0	5/9/2022	71.32
	STMT-T.FOGAL 4-15	2204564	0	5/9/2022	646.12
	STMT-S.PETERS 4-15	2204485	0	5/9/2022	419.92
	STMT-L.DAVENPORT 4-1	2204641	0	5/9/2022	378.75
	STMT-S.EDWARDS 4-15	2204619	0	5/9/2022	1,640.55
	STMT-C.ELLIS 4-15	2204837	0	5/9/2022	334.36
	STMT-M.HARR 4-15	2204480	0	5/9/2022	962.26
	STMT-H.ROGERS 4-15	2204601	0	5/9/2022	3,003.24
	STMT-BENNINGTON 4-15	2204661	0	5/9/2022	206.31
	STMT-J.ADELMAN 4-15	2204721	0	5/9/2022	2,760.62
	STMT-J.REWERTS 4-15	2204541	0	5/9/2022	31.76
	STMT-STANLEY 5 4-15	2204497	0	5/9/2022	3,803.32
	STMT-STANLEY 1 4-15	2204498	0	5/9/2022	598.00
	STMT-STANLEY2 4-15	2204504	0	5/9/2022	389.68
	STMT-R.BALDWIN 4-15	2204505	0	5/9/2022	1,347.46
	STMT-LAMBOLEY 2 4-15	2204585	0	5/9/2022	42.88
	STMT-K.WEIKLE 4-15	2204586	0	5/9/2022	15.96
	STMT-RICHARDSON 4-15	2204621	0	5/9/2022	180.00
	STMT-D.BROWN 4-15	2204671	0	5/9/2022	503.19
	STMT-M.BACKE 4-15	2204472	0	5/9/2022	7,792.91
	STMT-LAMBOLEY 1 4-15	2204536	0	5/9/2022	695.11
	STMT-D.LAMBOLEY 4-15	2204486	0	5/9/2022	12,224.68
	STMT-D.COOPER 4-15	2204487	0	5/9/2022	4,613.10
	STMT-STANLEY 3 4-15	2204488	0	5/9/2022	395.50
	STMT-STANLEY 4 4/15	2204532	0	5/9/2022	1,300.00
	STMT-C.CHAPMAN 4-15	2204533	0	5/9/2022	9,215.12
	STMT-LAMBOLEY 3 4-15	2204595	0	5/9/2022	14,919.80
	STM-L.ROMAGNOLI 4-15	2204553	0	5/9/2022	794.00
	STMT-PENNINGTON 4-15	2204535	0	5/9/2022	5,541.74
<b>Visa Businesscard Commerce Bank Total</b>					<b>107,397.00</b>
Walker, Valentine S	Reimburse 5-5-22	0	45814	5/6/2022	61.71
<b>Walker, Valentine S Total</b>					<b>61.71</b>
Walls, Zayon	Senior Award	0	45826	5/9/2022	1,000.00
<b>Walls, Zayon Total</b>					<b>1,000.00</b>
Washington Community High Schl DIST #308	7 v 7 registration	0	45815	5/6/2022	110.00
<b>Washington Community High Schl DIST #308 Total</b>					<b>110.00</b>
Watson, Robert B	V406183	0	19951	5/10/2022	65.00
	V773249	0	19916	5/3/2022	120.00
<b>Watson, Robert B Total</b>					<b>185.00</b>
Wesley, Conrad	Senior Award	0	45827	5/9/2022	100.00
<b>Wesley, Conrad Total</b>					<b>100.00</b>
Wiedman, Nicole Amber	V616662	0	24117	5/9/2022	16.74
<b>Wiedman, Nicole Amber Total</b>					<b>16.74</b>
Williams, Kristi Anne	V717734	0	3993	4/28/2022	100.00
<b>Williams, Kristi Anne Total</b>					<b>100.00</b>
Wilson, Colleen	V410824	0	21488	5/5/2022	-
<b>Wilson, Colleen Total</b>					<b>-</b>

**Expenditure Summary Report**

From Date: 4/28/2022  
To Date: 5/10/2022

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Wirtz, Becca Lynn	V485206	0	2718	5/6/2022	32.63
<b>Wirtz, Becca Lynn Total</b>					<b>32.63</b>
Wollenweber, Sarah Kathleen	Reimburse 5-5-22	0	45816	5/6/2022	291.83
<b>Wollenweber, Sarah Kathleen Total</b>					<b>291.83</b>
Workman, Kimberly N	V160640	0	4987	4/29/2022	52.95
<b>Workman, Kimberly N Total</b>					<b>52.95</b>
Wuebbels, Kurt	V841823	0	126047	5/9/2022	50.00
<b>Wuebbels, Kurt Total</b>					<b>50.00</b>
Yost, Laura	V859310	0	2522	4/28/2022	75.00
<b>Yost, Laura Total</b>					<b>75.00</b>
Zimmerman, Claire Christine	Outings, transcripts	0	45817	5/6/2022	39.00
	GCs & snacks	0	45817	5/6/2022	75.17
<b>Zimmerman, Claire Christine Total</b>					<b>114.17</b>
<b>Grand Total</b>					<b>839,159.77</b>

**Expenditure Summary Report**

From Date: 4/28/2022  
 To Date: 5/10/2022

Fund	Amount
07	23,309.17
08	599,256.47
10	105,236.38
20	1,753.98
40	226.64
80	36,583.30
99	72,793.83
<b>Grand Total</b>	<b>839,159.77</b>

**Expenditure Summary Report**

From Date: 4/27/2022  
To Date: 4/27/2022

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Arbogast, John	V559139	0	126021	4/27/2022	65.00
<b>Arbogast, John Total</b>					<b>65.00</b>
B & B Awards & Recognition	20048878	0	45781	4/27/2022	16.00
<b>B &amp; B Awards &amp; Recognition Total</b>					<b>16.00</b>
Copple, Amy	Senior gifts	0	45782	4/27/2022	71.96
<b>Copple, Amy Total</b>					<b>71.96</b>
Emerick, Drew Mathew	Reimbursement 4-26	0	45783	4/27/2022	334.02
<b>Emerick, Drew Mathew Total</b>					<b>334.02</b>
Fastsigns	EST - 35534	0	45784	4/27/2022	35.92
<b>Fastsigns Total</b>					<b>35.92</b>
Franz, Timothy	Senior fund day	0	45785	4/27/2022	83.00
<b>Franz, Timothy Total</b>					<b>83.00</b>
Glenwood High School	Boys Basketball	0	45786	4/27/2022	350.00
<b>Glenwood High School Total</b>					<b>350.00</b>
Hafermann, Tera L	Books, tape, supplie	0	45787	4/27/2022	100.57
<b>Hafermann, Tera L Total</b>					<b>100.57</b>
Hohulin Bro Fence Co,Ltd	22126 TH	0	45788	4/27/2022	2,628.22
<b>Hohulin Bro Fence Co,Ltd Total</b>					<b>2,628.22</b>
Hughes, Kathy E	V978039	0	24103	4/27/2022	1,485.00
<b>Hughes, Kathy E Total</b>					<b>1,485.00</b>
King's Embroidery	V639904	0	9405	4/27/2022	16.00
<b>King's Embroidery Total</b>					<b>16.00</b>
Klokkenga, Jason	FMP/AMP lunch	0	45789	4/27/2022	240.37
<b>Klokkenga, Jason Total</b>					<b>240.37</b>
Lewis, Marcus A.	V559139	0	126022	4/27/2022	55.00
<b>Lewis, Marcus A. Total</b>					<b>55.00</b>
Lincoln Boys Basketball Booster Club	Shootout fee 4-26-22	0	45790	4/27/2022	50.00
<b>Lincoln Boys Basketball Booster Club Total</b>					<b>50.00</b>
Marvin, Ellie	Musical costurmes	0	45791	4/27/2022	340.42
<b>Marvin, Ellie Total</b>					<b>340.42</b>
McDermaid, Mark T	V559139	0	126023	4/27/2022	55.00
<b>McDermaid, Mark T Total</b>					<b>55.00</b>
Ogdon, Tricia L	V622173	0	24104	4/27/2022	14.97
<b>Ogdon, Tricia L Total</b>					<b>14.97</b>
Primo Designs Inc.	V777279	0	2519	4/27/2022	679.27
<b>Primo Designs Inc. Total</b>					<b>679.27</b>
Pritchett, Mark L	V559139	0	126024	4/27/2022	65.00
<b>Pritchett, Mark L Total</b>					<b>65.00</b>
Puritan Springs	Normal West 4-26	0	45792	4/27/2022	54.22
<b>Puritan Springs Total</b>					<b>54.22</b>

**Expenditure Summary Report**

From Date: 4/27/2022  
 To Date: 4/27/2022

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Shaw, Karen L	Lumber	0	45793	4/27/2022	174.50
<b>Shaw, Karen L Total</b>					<b>174.50</b>
SIPCO	May 15, 2022	0	45794	4/27/2022	500.00
<b>SIPCO Total</b>					<b>500.00</b>
Stratman, Eric	T-shirts	0	45795	4/27/2022	420.00
<b>Stratman, Eric Total</b>					<b>420.00</b>
Wildcat Diamond Club	Baseball game tix	0	45796	4/27/2022	820.00
<b>Wildcat Diamond Club Total</b>					<b>820.00</b>
Wollenweber, Sarah Kathleen	Musical shirts	0	45797	4/27/2022	531.08
<b>Wollenweber, Sarah Kathleen Total</b>					<b>531.08</b>
<b>Grand Total</b>					<b>9,185.52</b>

**Expenditure Summary Report**

From Date: 4/27/2022  
To Date: 4/27/2022

Fund	Amount
99	9,185.52
<b>Grand Total</b>	<b>9,185.52</b>

## CUSD No. 5, McLean and Woodford Counties, Illinois

### Payroll Fund Totals

Fiscal Year: 2021-2022

Pay Cycle:	Pay Period:	Start Date:	End Date:	Pay Date:
Certified - Semi	200	04/16/2022	04/30/2022	04/29/2022
Certified - Semi	201	04/16/2022	04/30/2022	04/29/2022
Classified - Semi	200	04/16/2022	04/30/2022	04/29/2022

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
<b>Certified - Semi - Period Number: 200</b>					
10	3,158,371.72	0.00	143,291.67	358,159.50	3,659,822.89
40	277.84	0.00	9.80	0.00	287.64
50	0.00	43,963.54	0.00	0.00	43,963.54
51	0.00	0.00	5.84	0.00	5.84
80	4,089.24	0.00	458.26	327.50	4,875.00
<b>Period Total:</b>	<b>\$3,162,738.80</b>	<b>\$43,963.54</b>	<b>\$143,765.57</b>	<b>\$358,487.00</b>	<b>\$3,708,954.91</b>

<b>Classified - Semi - Period Number: 200</b>					
10	644,616.37	0.00	0.00	164,236.13	808,852.50
20	248,802.60	0.00	0.00	2,492.50	251,295.10
40	10,331.76	0.00	0.00	1,835.62	12,167.38
50	0.00	66,141.97	0.00	0.00	66,141.97
51	0.00	0.00	78,803.32	0.00	78,803.32
80	8,943.81	0.00	0.00	1,165.00	10,108.81
<b>Period Total:</b>	<b>\$912,694.54</b>	<b>\$66,141.97</b>	<b>\$78,803.32</b>	<b>\$169,729.25</b>	<b>\$1,227,369.08</b>

<b>Certified - Semi - Period Number: 201</b>					
10	17,108.00	0.00	0.00	0.00	17,108.00
50	0.00	1,308.85	0.00	0.00	1,308.85
51	0.00	0.00	3.63	0.00	3.63
<b>Period Total:</b>	<b>\$17,108.00</b>	<b>\$1,308.85</b>	<b>\$3.63</b>	<b>\$0.00</b>	<b>\$18,420.48</b>

<b>Grand Totals:</b>	<b>\$4,092,541.34</b>	<b>\$111,414.36</b>	<b>\$222,572.52</b>	<b>\$528,216.25</b>	<b>\$4,954,744.47</b>
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End of Report

**MCLEAN COUNTY UNIT DISTRICT NO. 5**  
**Authorization for Payment of Bills and Payrolls**  
**April 28, 2022 through May 11, 2022**

**SUMMARY OF BILLS & PAYROLLS BY FUND**

<b>Fund</b>	<b><sup>1</sup> Prepaid Bills</b>	<b><sup>2</sup> Bills To Be Paid</b>	<b><sup>3</sup> Payrolls</b>	<b>Total</b>
07 Flexible Benefit Plan Trust Fund	23,309.17	0.00	0.00	23,309.17
08 Unit 5 Self-Funded Insurance	599,256.47	0.00	0.00	599,256.47
10 Educational	105,236.38	601,295.70	4,485,783.39	5,192,315.47
20 Operations & Maintenance	1,753.98	144,704.25	251,295.10	397,753.33
30 Debt Service	0.00	0.00	0.00	0.00
40 Transportation	226.64	82,619.50	12,455.02	95,301.16
50 Social Security	0.00	0.00	111,414.36	111,414.36
51 IMRF	0.00	0.00	78,812.79	78,812.79
60 Capital Projects	0.00	0.00	0.00	0.00
70 Working Cash	0.00	0.00	0.00	0.00
80 Tort Immunity	36,583.30	26,301.34	14,983.81	77,868.45
90 Life Safety	0.00	0.00	0.00	0.00
99 Student Activity Funds <sup>4</sup>	81,979.35	0.00	0.00	81,979.35
<b>Grand Total</b>	<b>\$848,345.29</b>	<b>\$854,920.79</b>	<b>\$4,954,744.47</b>	<b>\$6,658,010.55</b>

<sup>1</sup> For funds 8 through 90, these bills were paid on and between 4/28/22 and 5/10/22. Please see the "Vendor Bill Listing - PREPAID" report for details.

<sup>2</sup> These bills have not been paid yet. Please see the "Vendor Bill Listing - TO BE PAID" report for details.

<sup>3</sup> Please see the "Payroll Fund Totals" report for details.

<sup>4</sup> These bills will always be listed as "prepaid" and include bills paid on the date of the last Board meeting. This is to ensure that all payments are captured for reporting purposes. For this report, these bills were paid on and between 4/27/22 and 5/10/22. Please see the Student Activity Funds section of the "Vendor Bill Listing - PREPAID" and the "Vendor Bill Listing - PREPAID - SA" report for details. The Student Activity Funds totals on these reports will equal the Student Activity Funds total on this summary.

**ATTEST:**

**I certify that the Board of Education has reviewed and authorized the payment of bills and payrolls in the amount of \$6,658,010.55.**

\_\_\_\_\_  
 Barry Hitchins, President, Board of Education

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Kelly Pyle, Secretary, Board of Education

\_\_\_\_\_  
 Date

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 03/31/2022

Fiscal Year: 2021-2022

**ASSETS**

Educational Fund		
Cash (+)	\$2,390,265.43	
Other Assets (+)	\$110.00	
Sub-total : Educational Fund	\$2,390,375.43	
Operations & Maintenance Fund		
Cash (+)	\$22,606.55	
Other Assets (+)	\$234.15	
Sub-total : Operations & Maintenance Fund	\$22,840.70	
Debt Service Fund		
Cash (+)	\$888,361.32	
Sub-total : Debt Service Fund	\$888,361.32	
Transportation Fund		
Cash (+)	\$3,580,037.08	
Sub-total : Transportation Fund	\$3,580,037.08	
Social Security Fund		
Cash (+)	\$400,264.00	
Sub-total : Social Security Fund	\$400,264.00	
Municiple Retirement Fund		
Cash (+)	\$317,667.60	
Sub-total : Municiple Retirement Fund	\$317,667.60	
Working Cash Fund		
Cash (+)	\$1,128,896.99	
Investments (+)	\$20,891,656.28	
Interfund Receivables (+)	\$3,350,000.00	
Sub-total : Working Cash Fund	\$25,370,553.27	
Tort Immunity Fund		
Cash (+)	\$58,709.51	
Sub-total : Tort Immunity Fund	\$58,709.51	
Life Safety Fund		
Cash (+)	\$29,142.98	
Sub-total : Life Safety Fund	\$29,142.98	
<b>Total : ASSETS</b>		\$33,057,951.89

**LIABILITIES**

Educational Fund		
Payroll Withholdings (+)	\$93,674.39	
Sub-total : Educational Fund	\$93,674.39	
Operations & Maintenance Fund		

Balance Sheet

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report As of 03/31/2022**

Fiscal Year: 2021-2022

Interfund Payables (+)	\$2,200,000.00
Payroll Withholdings (+)	\$450.00
Sub-total : Operations & Maintenance Fund	<u>\$2,200,450.00</u>
Tort Immunity Fund	
Interfund Payables (+)	\$1,000,000.00
Payroll Withholdings (+)	\$85.00
Sub-total : Tort Immunity Fund	<u>\$1,000,085.00</u>
Life Safety Fund	
Interfund Payables (+)	\$150,000.00
Sub-total : Life Safety Fund	<u>\$150,000.00</u>
<b>Total : LIABILITIES</b>	<u>\$3,444,209.39</u>
<b>FUND BALANCE</b>	
Educational Fund	
Fund Balance (+)	\$12,816,819.67
Sub-total : Educational Fund	<u>\$12,816,819.67</u>
Operations & Maintenance Fund	
Fund Balance (+)	\$1,087,786.00
Sub-total : Operations & Maintenance Fund	<u>\$1,087,786.00</u>
Debt Service Fund	
Fund Balance (+)	\$18,569,040.07
Sub-total : Debt Service Fund	<u>\$18,569,040.07</u>
Transportation Fund	
Fund Balance (+)	\$4,258,132.39
Sub-total : Transportation Fund	<u>\$4,258,132.39</u>
Social Security Fund	
Fund Balance (+)	\$924,981.13
Sub-total : Social Security Fund	<u>\$924,981.13</u>
Municiple Retirement Fund	
Fund Balance (+)	\$1,087,638.09
Sub-total : Municiple Retirement Fund	<u>\$1,087,638.09</u>
Capital Projects Fund	
Fund Balance (+)	(\$19,240.00)
Sub-total : Capital Projects Fund	<u>(\$19,240.00)</u>
Working Cash Fund	
Fund Balance (+)	\$35,817,228.14
Sub-total : Working Cash Fund	<u>\$35,817,228.14</u>
Tort Immunity Fund	

Balance Sheet

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report As of 03/31/2022**

Fiscal Year: 2021-2022

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Fund Balance (+)	\$603,479.29
Sub-total : Tort Immunity Fund	<u>\$603,479.29</u>
Life Safety Fund	
Fund Balance (+)	\$4,753,231.97
Sub-total : Life Safety Fund	<u>\$4,753,231.97</u>
NET CHANGE IN FUND BALANCE	
NET CHANGE IN FUND BALANCE (+)	(\$50,285,354.25)
Sub-total : NET CHANGE IN FUND BALANCE	<u>(\$50,285,354.25)</u>
<b>Total : FUND BALANCE</b>	<u>\$29,613,742.50</u>
<b>Total LIABILITIES + FUND BALANCE</b>	\$33,057,951.89

End of Report

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report For the Period 03/01/2022 through 03/31/2022**

Fiscal Year: 2021-2022

	<u>03/01/2022 - 03/31/2022</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
<b>REVENUE COLLECTED</b>					
Educational Fund					
Local Sources (+)	\$988,956.62	\$36,210,734.96	\$70,241,670.50	\$34,030,935.54	51.6%
State Sources (+)	\$2,258,247.72	\$18,524,563.77	\$24,907,486.80	\$6,382,923.03	74.4%
Federal Sources (+)	\$918,938.57	\$13,211,617.09	\$14,082,696.00	\$871,078.91	93.8%
Sub-total : Educational Fund	\$4,166,142.91	\$67,946,915.82	\$109,231,853.30	\$41,284,937.48	62.2%
Operations & Maintenance Fund					
Local Sources (+)	\$74,571.90	\$5,895,539.68	\$12,084,222.00	\$6,188,682.32	48.8%
State Sources (+)	\$0.00	\$37,567.50	\$0.00	(\$37,567.50)	0.0%
Federal Sources (+)	\$0.00	\$59,133.77	\$0.00	(\$59,133.77)	0.0%
Sub-total : Operations & Maintenance Fund	\$74,571.90	\$5,992,240.95	\$12,084,222.00	\$6,091,981.05	49.6%
Debt Service Fund					
Local Sources (+)	\$0.00	\$17,297,355.39	\$36,409,232.00	\$19,111,876.61	47.5%
Sub-total : Debt Service Fund	\$0.00	\$17,297,355.39	\$36,409,232.00	\$19,111,876.61	47.5%
Transportation Fund					
Local Sources (+)	\$0.00	\$2,178,837.25	\$4,586,062.00	\$2,407,224.75	47.5%
State Sources (+)	\$0.00	\$4,691,676.35	\$5,036,690.02	\$345,013.67	93.1%
Federal Sources (+)	\$0.00	\$0.00	\$425,000.00	\$425,000.00	0.0%
Sub-total : Transportation Fund	\$0.00	\$6,870,513.60	\$10,047,752.02	\$3,177,238.42	68.4%
Social Security Fund					
Local Sources (+)	\$77,507.72	\$1,495,605.63	\$2,806,717.00	\$1,311,111.37	53.3%
Sub-total : Social Security Fund	\$77,507.72	\$1,495,605.63	\$2,806,717.00	\$1,311,111.37	53.3%
Municiple Retirement Fund					
Local Sources (+)	\$0.00	\$861,718.92	\$1,882,914.00	\$1,021,195.08	45.8%
Sub-total : Municiple Retirement Fund	\$0.00	\$861,718.92	\$1,882,914.00	\$1,021,195.08	45.8%
Capital Projects Fund					
States Sources (+)	\$0.00	\$19,240.00	\$19,240.00	\$0.00	100.0%
Sub-total : Capital Projects Fund	\$0.00	\$19,240.00	\$19,240.00	\$0.00	100.0%
Working Cash Fund					
Local Sources (+)	\$902.14	\$553,325.13	\$1,146,265.00	\$592,939.87	48.3%
Sub-total : Working Cash Fund	\$902.14	\$553,325.13	\$1,146,265.00	\$592,939.87	48.3%
Tort Immunity Fund					
Local Sources (+)	\$190.93	\$2,767,115.85	\$5,776,604.00	\$3,009,488.15	47.9%
Federal Sources (+)	\$0.00	\$26,523.48	\$0.00	(\$26,523.48)	0.0%
Sub-total : Tort Immunity Fund	\$190.93	\$2,793,639.33	\$5,776,604.00	\$2,982,964.67	48.4%
Life Safety Fund					
Local Sources (+)	\$0.00	\$544,533.11	\$1,146,265.00	\$601,731.89	47.5%
Sub-total : Life Safety Fund	\$0.00	\$544,533.11	\$1,146,265.00	\$601,731.89	47.5%
<b>Total : REVENUE COLLECTED</b>	\$4,319,315.60	\$104,375,087.88	\$180,551,064.32	\$76,175,976.44	57.8%

**EXPENDITURES PAID**

Educational Fund

Operating Statement with Budget

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report For the Period 03/01/2022 through 03/31/2022**

Fiscal Year: 2021-2022

	<u>03/01/2022 - 03/31/2022</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Salaries (-)	\$7,336,450.50	\$66,242,100.34	\$88,661,200.53	\$22,419,100.19	74.7%
Employee Benefits (-)	\$1,344,070.38	\$12,071,822.52	\$15,736,007.78	\$3,664,185.26	76.7%
Purchased Services (-)	\$95,584.83	\$1,534,917.35	\$2,607,921.96	\$1,073,004.61	58.9%
Supplies and Materials (-)	\$339,532.86	\$4,070,752.56	\$6,795,411.02	\$2,724,658.46	59.9%
Capital Outlay (-)	\$0.00	\$1,382,875.02	\$1,395,706.40	\$12,831.38	99.1%
Other Objects (-)	\$367,241.99	\$3,155,504.33	\$5,624,625.00	\$2,469,120.67	56.1%
Non-Capitalized Equipment (-)	\$0.00	\$128,364.29	\$140,590.00	\$12,225.71	91.3%
Sub-total : Educational Fund	(\$9,482,880.56)	(\$88,586,336.41)	(\$120,961,462.69)	(\$32,375,126.28)	73.2%
<b>Operations &amp; Maintenance Fund</b>					
Salaries (-)	\$513,739.85	\$4,743,040.35	\$6,508,552.87	\$1,765,512.52	72.9%
Employee Benefits (-)	\$84,443.70	\$757,610.30	\$1,036,364.00	\$278,753.70	73.1%
Purchased Services (-)	\$70,737.14	\$868,104.91	\$1,099,754.00	\$231,649.09	78.9%
Supplies and Materials (-)	\$282,774.65	\$2,540,912.50	\$2,894,971.00	\$354,058.50	87.8%
Capital Outlay (-)	\$18,730.00	\$31,900.89	\$200,000.00	\$168,099.11	16.0%
Other Objects (-)	\$450.50	\$2,339.50	\$2,000.00	(\$339.50)	117.0%
Non-Capitalized Equipment (-)	\$0.00	\$16,071.55	\$30,000.00	\$13,928.45	53.6%
Sub-total : Operations & Maintenance Fund	(\$970,875.84)	(\$8,959,980.00)	(\$11,771,641.87)	(\$2,811,661.87)	76.1%
<b>Debt Service Fund</b>					
Other Objects (-)	\$2,000.00	\$36,157,788.43	\$37,351,889.24	\$1,194,100.81	96.8%
Sub-total : Debt Service Fund	(\$2,000.00)	(\$36,157,788.43)	(\$37,351,889.24)	(\$1,194,100.81)	96.8%
<b>Transportation Fund</b>					
Salaries (-)	\$17,478.56	\$147,722.70	\$194,590.45	\$46,867.75	75.9%
Employee Benefits (-)	\$3,275.00	\$29,475.00	\$39,300.00	\$9,825.00	75.0%
Purchased Services (-)	\$912,382.29	\$5,697,670.08	\$11,109,651.00	\$5,411,980.92	51.3%
Supplies and Materials (-)	\$137,185.21	\$770,854.18	\$1,105,000.00	\$334,145.82	69.8%
Capital Outlay (-)	\$0.00	\$397,744.00	\$400,000.00	\$2,256.00	99.4%
Other Objects (-)	\$0.00	\$487,638.85	\$487,561.42	(\$77.43)	100.0%
Non-Capitalized Equipment (-)	\$0.00	\$17,504.10	\$30,000.00	\$12,495.90	58.3%
Sub-total : Transportation Fund	(\$1,070,321.06)	(\$7,548,608.91)	(\$13,366,102.87)	(\$5,817,493.96)	56.5%
<b>Social Security Fund</b>					
Employee Benefits (-)	\$220,562.25	\$2,020,322.76	\$2,526,982.36	\$506,659.60	80.0%
Sub-total : Social Security Fund	(\$220,562.25)	(\$2,020,322.76)	(\$2,526,982.36)	(\$506,659.60)	80.0%
<b>Municiple Retirement Fund</b>					
Employee Benefits (-)	\$157,869.27	\$1,631,689.41	\$2,231,435.83	\$599,746.42	73.1%
Sub-total : Municiple Retirement Fund	(\$157,869.27)	(\$1,631,689.41)	(\$2,231,435.83)	(\$599,746.42)	73.1%
<b>Tort Immunity Fund</b>					
Salaries (-)	\$210,448.10	\$1,878,717.37	\$2,505,494.05	\$626,776.68	75.0%
Employee Benefits (-)	\$25,004.71	\$739,899.44	\$635,585.51	(\$104,313.93)	116.4%
Purchased Services (-)	\$47,487.35	\$1,597,551.14	\$2,377,300.00	\$779,748.86	67.2%
Supplies and Materials (-)	\$1,903.79	\$80,119.58	\$70,000.00	(\$10,119.58)	114.5%
Capital Outlay (-)	\$0.00	\$40,368.55	\$9,000.00	(\$31,368.55)	448.5%
Other Objects (-)	\$0.00	\$1,149.98	\$171,400.00	\$170,250.02	0.7%
Non-Capitalized Equipment (-)	\$0.00	\$688.05	\$5,900.00	\$5,211.95	11.7%

Operating Statement with Budget

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report For the Period 03/01/2022 through 03/31/2022**

Fiscal Year: 2021-2022

	<u>03/01/2022 - 03/31/2022</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Sub-total : Tort Immunity Fund	(\$284,843.95)	(\$4,338,494.11)	(\$5,774,679.56)	(\$1,436,185.45)	75.1%
Life Safety Fund					
Purchased Services (-)	\$88,060.30	\$339,961.18	\$560,414.00	\$220,452.82	60.7%
Capital Outlay (-)	\$0.00	\$5,078,660.92	\$5,039,586.00	(\$39,074.92)	100.8%
Sub-total : Life Safety Fund	(\$88,060.30)	(\$5,418,622.10)	(\$5,600,000.00)	(\$181,377.90)	96.8%
<b>Total : EXPENDITURES PAID</b>	(\$12,277,413.23)	(\$154,661,842.13)	(\$199,584,194.42)	(\$44,922,352.29)	77.5%
<b>OTHER FINANCING SOURCES (USES)</b>					
Educational Fund					
Transfers In (+)	\$0.00	\$11,000,000.00	\$12,500,000.00	\$1,500,000.00	88.0%
Transfers Out (-)	\$0.00	\$880,698.04	\$872,275.10	(\$8,422.94)	101.0%
Sub-total : Educational Fund	\$0.00	\$10,119,301.96	\$11,627,724.90	\$1,508,422.94	87.0%
Operations & Maintenance Fund					
Proceeds From Capital Asset Disposal (+)	\$0.00	\$1,400.00	\$0.00	(\$1,400.00)	0.0%
Transfers Out (-)	\$0.00	\$299,056.25	\$299,056.25	\$0.00	100.0%
Sub-total : Operations & Maintenance Fund	\$0.00	(\$297,656.25)	(\$299,056.25)	(\$1,400.00)	99.5%
Debt Service Fund					
Transfers In (+)	\$0.00	\$1,179,754.29	\$1,171,331.35	(\$8,422.94)	100.7%
Sub-total : Debt Service Fund	\$0.00	\$1,179,754.29	\$1,171,331.35	(\$8,422.94)	100.7%
Working Cash Fund					
Transfers Out (-)	\$0.00	\$11,000,000.00	\$12,500,000.00	\$1,500,000.00	88.0%
Sub-total : Working Cash Fund	\$0.00	(\$11,000,000.00)	(\$12,500,000.00)	(\$1,500,000.00)	88.0%
<b>Total : OTHER FINANCING SOURCES (USES)</b>	\$0.00	\$1,400.00	\$0.00	(\$1,400.00)	0.0%
<b>NET CHANGE IN FUND BALANCE</b>	(\$7,958,097.63)	(\$50,285,354.25)	(\$19,033,130.10)	\$31,252,224.15	264.2%

**End of Report**

**CUSD No. 5, McLean and Woodford Counties, Illinois**

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**Unit 5 Self-Funded Insurance As of 03/31/2022**

Fiscal Year: 2021-2022

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**ASSETS**

Current Assets

Cash In Bank (+) \$3,225,512.50

Accounts Receivable (+) \$69,109.70

Sub-total : Current Assets \$3,294,622.20

**Total : ASSETS**

\$3,294,622.20

**LIABILITIES**

Current Liabilities

Other Current Liabilities (+) \$2,001.04

Sub-total : Current Liabilities \$2,001.04

**Total : LIABILITIES**

\$2,001.04

**FUND BALANCE**

Fund Balance

Fund Balance (+) \$2,977,083.88

Sub-total : Fund Balance \$2,977,083.88

NET CHANGE IN FUND BALANCE

NET CHANGE IN FUND BALANCE \$315,537.28

(+)

Sub-total : NET CHANGE IN FUND BALANCE \$315,537.28

**Total : FUND BALANCE**

\$3,292,621.16

**Total LIABILITIES + FUND BALANCE**

\$3,294,622.20

End of Report

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Self-Funded Insurance For the Period 03/01/2022 through 03/31/2022**

Fiscal Year: 2021-2022

	03/01/2022 - 03/31/2022	Year To Date
<b>REVENUE COLLECTED</b>		
Revenue From Payroll		
Board Contributions (+)	\$1,058,397.50	\$9,415,268.25
Employee Contributions (+)	\$273,381.93	\$2,483,045.67
Sub-total : Revenue From Payroll	<u>\$1,331,779.43</u>	<u>\$11,898,313.92</u>
Revenue From Other Sources		
Retiree Contributions (+)	\$133,607.87	\$498,264.27
Cobra Contributions (+)	\$3,137.00	\$22,877.00
Interest & Dividends (+)	\$382.96	\$1,903.95
Sub-total : Revenue From Other Sources	<u>\$137,127.83</u>	<u>\$523,045.22</u>
<b>Total : REVENUE COLLECTED</b>	<u>\$1,468,907.26</u>	<u>\$12,421,359.14</u>
<b>EXPENDITURES PAID</b>		
Operating Expenditures		
Heath Ins Claims (-)	\$1,459,612.34	\$11,074,368.81
HSA Contributions (-)	\$7,238.24	\$68,156.18
Health Ins Admin Fees (-)	\$100,437.77	\$915,551.02
Other Fees & Expense (-)	\$450.07	\$47,745.85
Sub-total : Operating Expenditures	<u>(\$1,567,738.42)</u>	<u>(\$12,105,821.86)</u>
<b>Total : EXPENDITURES PAID</b>	<u>(\$1,567,738.42)</u>	<u>(\$12,105,821.86)</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>(\$98,831.16)</u>	<u>\$315,537.28</u>

End of Report

**Exhibit - Board Member Code of Conduct**

The Board adopts the Illinois Association of School Boards' "Code of Conduct for Members of School Boards". Each member of the Board ascribes to the following Code of Conduct:

"As a member of my local Board of Education, I will do my utmost to represent the public interest in education by adhering to the following standards and principles:

1. I will represent all District constituents honestly and equally and refuse to surrender my responsibilities to special interest or partisan political groups.
2. I will avoid any conflict of interest or any appearance of impropriety which could result from my position, and will not use my Board membership for personal gain or publicity.
3. I will recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a Board meeting.
4. I will take no private action that might compromise the Board or administration and will respect the confidentiality of privileged information.
5. I will abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.
6. I will encourage and respect the free expression of opinion by my fellow Board members and will participate in Board discussions in an open, honest and respectful manner, honoring differences of opinion or perspective.
7. I will prepare for, attend and actively participate in Board meetings.
8. I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonably knowledgeable about local, State, national, and global education issues.
9. I will respectfully listen to those who communicate with the Board, seeking to understand their views, while recognizing my responsibility to represent the interests of the entire community.
10. I will strive for a positive working relationship with the Superintendent, respecting the Superintendent's authority to advise the Board, implement Board policy, and administer the District.
11. I will model continuous learning and work to ensure good governance by taking advantage of Board member development opportunities, such as those sponsored by my State and national school board associations, and encourage my fellow Board members to do the same.
12. I will strive to keep my Board focused on its primary work of clarifying the District purpose, direction and goals, and monitoring District performance."

### **Organizational Board Meetings**

The Board shall organize/re-organize annually.

#### Even-numbered years

During a regular meeting in April in even-numbered years, the Board shall re-organize at which time the following shall occur:

1. The Board shall elect its officers to one-year terms, who assume office immediately upon their election.
2. The Board shall fix a time and date for its regular meetings.

#### Odd-numbered years

During a March meeting in odd-numbered years, the Board establishes a date for its organizational meeting to be held sometime after the election authority canvasses the vote, but within 28 days after the consolidated election. The consolidated election is held on the first Tuesday in April of odd-numbered years. If, however, that date conflicts with the celebration of Passover, the consolidated election is postponed to the first Tuesday following the last day of Passover. At the organizational meeting the following shall occur:

1. Each successful candidate, before taking his or her seat on the Board, shall take the oath of office as provided in the Board policy 2.80, *Board Member Oath and Conduct*.
2. The new Board members shall be seated.
3. All Board members shall ascribe to the "Code of Conduct" as provided in Exhibit 2.80-E1, *Board Member Code of Conduct*.
4. The Board shall elect its officers to one-year terms, who assume office immediately upon their election.
5. The Board shall fix a time and date for its regular meetings.

LEGAL REF.: 10 ILCS 5/2A-1 et seq.  
105 ILCS 5/10-5, 5/10-16, and 5/10-16.5.  
CROSS REF.: 2.30, 2.110, 2.200, 2.220, 2.230

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**Administrative Procedure - Criminal Offender Notification Laws; Screening**

Laws Protecting Students on School Grounds

The following list describes laws protecting students on school grounds from individuals convicted of serious crimes:

1. A child sex offender is prohibited from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present unless specifically permitted by statute (720 ILCS 5/11-9.3). See Board policies 4.175, *Convicted Child Sex Offender; Screening; Notifications*; 8.30, *Visitors to and Conduct on School Property*; and Administrative Procedure 8.30-AP1, *Definition of Child Sex Offender*.
2. Law enforcement must notify schools of offenders who reside or are employed in the county. See: (a) Sex Offender Community Notification Law, 730 ILCS 152/, and (b) Murderer and Violent Offender Against Youth Community Notification Law, 730 ILCS 154/75-154/105. These laws are hereafter referred to as “offender notification laws.” See also Board policy 4.175, *Convicted Child Sex Offender; Screening; Notifications*.

The School Code (105 ILCS 5/10-21.9, 21B-5 and 5/21B-80) lists criminal offenses that disqualify an individual from District employment if the individual was convicted. 105 ILCS 5/20-219 requires any person hired by the District to submit to a fingerprint-based criminal history records check through (a) the Illinois State Police (ISP) for an individual’s *Criminal History Records Information (CHRI)*, and (b) the Federal Bureau of Investigation (FBI) national crime information databases.

The law also requires a school district to initially check two publicly-available Illinois offender databases for each applicant being considered for hire and, if hired, repeatedly at least once every five years that an individual remains employed by the District, which are (a) the Statewide Sex Offender Registry, <https://isp.illinois.gov/Sor/Disclaimer>, and (b) the Statewide Murderer and Violent Offender Against Youth Registry, <https://isp.illinois.gov/MVOAY/Disclaimer>. Obtaining the results of the fingerprint-based criminal history records check and review of the database registries is a *complete criminal history records check* as required by the School Code. See Board policy 5.30, *Hiring Process and Criteria*; Administrative Procedure 5.30-AP2, *Investigations*; and ISBE’s non-regulatory guidance document, *Criminal History Records Information (CHRI) Checks for Certified and Non-certified School Personnel*, at: [www.isbe.net/pdf/guidance\\_chr.pdf](http://www.isbe.net/pdf/guidance_chr.pdf).

3. The National Sex Offender Public Website, [www.nsopw.gov](http://www.nsopw.gov); however, if performing a check here note that the same information will likely appear in the information furnished by the FBI.
4. The provisions in the School Code described above also apply to employees of persons or firms holding contracts with a school district who have direct, daily contact with students. 105 ILCS 5/10-21.9(f). See Administrative Procedures 4.60-AP3, *Criminal History Records Check of Contractor Employees*; 5.30-AP2, *Investigations*.
5. Being charged with attempting to commit, conspiring to commit, soliciting, or committing any offense listed in 105 ILCS 5/21B-80(b-5) results in the automatic suspension or revocation of the individual’s license until the individual’s criminal charges are adjudicated

through a court of competent jurisdiction. If the individual is acquitted, his or her license or application shall be immediately reinstated.

6. Conviction of an offense listed in 105 ILCS 5/21B-80(c) results in the automatic suspension or revocation of the individual's license. Conviction of an offense listed in 105 ILCS 5/21B-80(b) depending upon whether the individual's sentence has been satisfactorily completed and seven years have passed since that date, may result in automatic suspension or revocation of the individual's license.
7. The offender notification laws require law enforcement to ascertain whether a juvenile sex offender or violent offender against youth is enrolled in a school and, if so, to provide a copy of the registration form to the Building Principal and any school counselor designated by him or her. This registration form must be kept separately from any and all school records maintained on behalf of the juvenile sex offender. See Board policy 4.175, *Convicted Child Sex Offender; Screening; Notifications*.
8. When a criminal sexual offense is committed, or alleged to have been committed, by a District employee or contractor, law enforcement shall immediately transmit a copy of the criminal history record information relating to the investigation of the offense/alleged offense to the Superintendent. This transmission occurs either (725 ILCS 191/15, added by P.A. 102-652):
  - a. Upon the Superintendent's request to a law enforcement agency; or
  - b. If the law enforcement agency knows the offender/alleged offender is employed by the District (either as an employee or contractor), automatically.

The copy of the CHRI that is provided must exclude the identity of the adult victim, and if the Superintendent is otherwise aware of the adult victim, he or she must keep that person's identity confidential.

#### Receipt of Information from and Collaboration with Law Enforcement

**Offender Notification Laws:** The Superintendent and Building Principal(s) shall notify the local law enforcement official, including the relevant lawyers in the States Attorney's Office and/or county sheriff that he or she is the District's official contact person for purposes of the offender notification laws. The Superintendent or designee and/or Building Principal may at any time request information from law enforcement officials regarding sex offenders or violent offenders against youth.

The Superintendent will provide Building Principals and other supervisors with a copy of all lists received from law enforcement officials containing the names and addresses of sex offenders and violent offenders against youth.

The Building Principal or designee shall provide the lists to staff members in his or her building on a need-to-know basis, but in any event:

- A teacher will be told if one of his or her students, or a student's parent/guardian, is on a list.
- The school counselor, nurse, social worker, or other school service personnel will be told if a student or the parent/guardian of a student for whom he or she provides services is on a list.

No person receiving a list shall provide it to any other person, except as provided in these Procedures, State law, or as authorized by the Superintendent or designee. Requests for information should be referred to the local law enforcement officials or State police.

**Licensed Teacher Felony Conviction Notification Laws:** On behalf of the Board, the Superintendent, or if the licensed teacher is the Superintendent, the Board President, shall notify the State Superintendent of Education promptly and in writing of the name of a licensed teacher who was convicted of a felony, along with the conviction and the name and location of the court where the conviction occurred.

On behalf of the Board, the Superintendent, or if the teacher is the Superintendent, the Board President, shall notify the Teachers' Retirement System (TRS) of the State of Ill. Board of Trustees promptly and in writing when the District learns that a teacher as defined in the Ill. Pension Code was convicted of a felony, along with the name and location of the court where the conviction occurred, and the case number assigned by that court to the conviction.

**Juvenile Delinquency Adjudication Notifications:** The Superintendent or designee shall contact the Juvenile Division of the County State's Attorney Office(s) having jurisdiction over the District's school(s) to discuss how the State's Attorney shall inform the Superintendent or designee of any students adjudicated as delinquent minors for offenses that would be felonies and/or certain weapons offenses under the Criminal Code of 2012. 750 ILCS 405/5-9.01(8), amended by P.A. 102-197. The Superintendent and/or designee(s) shall ensure the dissemination of such information is limited to the Building Principal and any school counselor designated by the Building Principal. Id.

#### Informing Staff Members and Parents/Guardians About the Law

Building Principals or their designees shall inform parents/guardians about the availability of information concerning sex offenders during school registration and, if feasible, during parent-teacher conferences. Information should be distributed about the Statewide Sex Offender Registry, [www.isp.state.il.us/sor/](http://www.isp.state.il.us/sor/), and the Statewide Murderer and Violent Offender Against Youth Registry, [www.isp.state.il.us/cmvo/](http://www.isp.state.il.us/cmvo/). Information may also be included in the Student Handbook. See the Sex Offender Community Notification Law, 730 ILCS 152/, and *Exhibit 4.175-AP1,E1*.

Requests for additional information shall be referred to local law enforcement officials.

#### Screening Individuals Who Are Likely to Have Contact with Students at School or School Events

The law is silent with regard to *screening* volunteers and individuals in the proximity of a school. *Screening* is not the same as the School Code's requirement to perform a *fingerprint-based criminal history records check* through (a) the Illinois State Police (ISP) for an individual's *Criminal History Records Information* (CHRI) and (b) the FBI's national crime information databases. 105 ILCS 5/10-21.9.

Screening involves checking an individual's name and address against the: (1) Illinois Sex Offender Registry, <https://isp.illinois.gov/SOR/Disclaimer>, and (2) the State Murderer and Violent Offender Against Youth Registry maintained by the State Police, <https://isp.illinois.gov/MVOAY/Disclaimer>. 105 ILCS 5/10-21.9(a-5), (a-6).

There are five categories listed below of individuals with the potential to have contact with students at school or at school events.

1. For employees and student teachers, the Superintendent or Building Principal(s) perform the following tasks:
  - a. Complete the required forms to request the *fingerprint-based criminal history records check*; see Administrative Procedure 5.30-AP2, *Investigations*. 105 ILCS 5/10-21.9(a).
  - b. Screen the individual's name and address against the: (1) Statewide Sex Offender Registry, <https://isp.illinois.gov/Sor/Disclaimer>, and (2) the Statewide Murderer and Violent Offender Against Youth Registry maintained by the State Police, <https://isp.illinois.gov/MVOAY/Disclaimer>. 105 ILCS 5/10-21.9(a-5), (a-6). This screening must be done for applicants being considered for hire and, if hired, repeatedly at least once every five years that an individual remains employed by the District.
  - c. Reviews the lists of sex offenders and violent offenders against youth as the lists are received from law enforcement. If a match is found, the Superintendent or designee immediately contacts the local police officials to confirm or disprove the match. The Superintendent or designee immediately notifies the Board if a match is confirmed. The Board President will contact the Attorney for the District and the Board will take the appropriate action to comply with State law that may include terminating the individual's employment.
  - d. May request the individual to authorize a clearance of his or her name through the Ill. Dept. Of Children and Family Services (DCFS) CANTS system. This check documents that the person does not have an indicated report or record on DCFS' registry of child abuse and/or neglect. 325 ILCS 5/11.1(a)(11) and (c). Clearances must be requested using the DCFS form at [www.dhs.state.il.us/page.aspx?item=48125](http://www.dhs.state.il.us/page.aspx?item=48125).  
  
If an indicated report by DCFS or by a child welfare agency of another jurisdiction is found, the Board must consider the individual's status as a condition of employment. Contact the Attorney for the District for guidance.
  - e. Notify the State Superintendent of Education in writing within 10 business days when a fingerprint-based criminal history records check returns a pending criminal charge against a license holder for an offense set forth in 105 ILCS 5/21B-80.
  - f. Notify the State Superintendent of Education in writing within 15 business days when a fingerprint-based criminal history records check returns a conviction of a crime set forth in 105 ILCS 5/21B-80 or when publicly-available Illinois offender databases checks find a registration.
2. For students doing field or clinical experience other than student teaching, the Superintendent or designee or Building Principal(s):
  - a. May require the same fingerprint-based criminal-history records check required of student teachers. The cost of this check will be reimbursed by the student seeking the experience.
  - b. Performs the responsibilities listed in 1. b. & c., above.
3. For volunteers, see *Procedure 6.250-AP1*. The Superintendent or designee or Building Principal(s):

- a. May require the same fingerprint-based criminal history records check required of student teachers.
  - b. Performs the responsibilities listed in 1. b. & c., above.
4. For contractors' employees, see Administrative Procedure 4.60-AP3, *Criminal History Records Check of Contractor Employees*; 5.30-AP2, *Investigations*.
  5. For individuals in the proximity of a school or bus stop, the Building Principal(s) review(s) the lists of sex offenders and violent offenders against youth as they are received from law enforcement. The Building Principal or designee shall: (a) notify staff members according to the section of this Procedure on **Receipt of the Information from Law Enforcement**, and (b) attempt to alter school bus stops and the route students travel to and from school in order to avoid contact with an individual on such a list.

CROSS REF.: 3.40, 3.50, 3.60, 4.165, 4.175, 5.30, 6.250, 8.30

ADMIN. PROC.: 4.60-AP3, 4.175-AP1,E1, 5.30-AP2, 6.250-AP1, 6.250-E1, 8.30-AP1, 8.30-E1, 8.30-E2, 8.30-E3

### **General Personnel – Expectations and Guidelines for Employee-Student Boundaries**

*105 ILCS 5/10-23.13, Erin's Law, requires this exhibit's discussion. Use this exhibit to structure local conversations around what the District will include for its examples of expectations and guidelines about professional boundaries in employee-student relationships. Finalization of this exhibit requires a conversation among district administrators and employees to customize it based upon the ages, grade levels, and developmental levels of the students served, as well as local conditions.*

All District employees must maintain professional employee-student boundaries and relationships with students. This includes meeting expectations and following guidelines established by the District for employee-student boundaries. These expectations and guidelines apply to all professional, educational support, and contracted District employees. If they conflict with an applicable collective bargaining agreement, the provision is severable and the applicable bargaining agreement will control.

The District understands that employees may have pre-existing relationships with families of students outside of school. These expectations and guidelines do not apply to employee-student relationships based in pre-existing relationships, including nuclear or extended families. These expectations and guidelines are not intended to prohibit such interactions, provided that an awareness of employee-student boundaries is maintained at all times. This document is not exhaustive, and an employee may be disciplined for boundary violations that are not specifically listed.

#### Employee-Student Boundaries

The relationship between students and school employees is an inherently unequal imbalance of power because school employees are in a unique position of trust, care, authority, and influence in relation to students. District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Employee-student boundaries are categorized into four areas that are not mutually exclusive:

- **Emotional Boundaries** – both the employee's own emotional state and self-regulation as well as students' emotional states and developmental abilities to self-regulate.
- **Relationship/Power Boundaries** – recognizing, as noted above, that the employee-student relationship is unequal and employees must safeguard against misusing positions of power.
- **Communication Boundaries** – how and what employees communicate to students, including communication that is verbal, nonverbal, in person, or via electronic means.
- **Physical Boundaries** – physical contact between employees and students.

While some employee-student boundaries are clear and easy to recognize, there are some unclear, *grey* areas that employees must plan for and respond to with sound judgment. This means recognizing the potential negative consequences for students and/or employees engaging in certain behaviors with students or allowing inappropriate conduct to continue. Employees may use *time, place, and circumstances* as a guiding principle by asking themselves:

- Is this the appropriate *time* for my planned action?
- Have I chosen the appropriate *place* for the planned action?
- Are these appropriate *circumstances* for me to take my planned action?

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Adopted: May 11, 2022

Reviewed: April 2022

Amended:

To avoid behavior or conduct which may lead to a breach in employee-student boundaries, employees should also recognize their own unique vulnerabilities. Examples of vulnerabilities that employees may experience include, but are not limited to:

- Employees regarding students as peers
- Employees who too closely identify with students and their issues
- Employees experiencing adult relationship issues
- Immature employees, or employees with an under-developed moral compass
- Employees feeling a need for attention
- Employees who abuse alcohol or other substances
- Employees who lack personal crisis management skills

Employees experiencing difficulties in their personal lives may be particularly susceptible to engaging in at-risk behavior or conduct with students. Employees must be alert to such risks and ensure they maintain professional boundaries at all times. The REFLECT ethical decision-making model may help employees evaluate and address conduct that concerns them. See <https://legacy.apsc.gov.au/reflect-aps-values-and-code-conduct-decision-making-model>.

Guidelines for Specific Boundary Areas

*Customize based upon the ages, grade levels, and developmental levels of the students served.*

<b>Boundary Area</b>	<b>Inappropriate</b>	<b>Appropriate</b>
Emotional	<p>Favoring certain students by inviting them to your classroom at non-instructional times to “hang out.”</p> <p>Favoring certain students by giving them special privileges.</p> <p>Engaging in peer-like behavior with students.</p> <p>Discussing employee personal issues with students.</p>	<p>Inviting students who need additional instructional support to your classroom for such additional support.</p> <p>Conducting one-on-one student conferences in a classroom with the door open.</p>
Relationship/Power	<p>Meeting with a student off-campus without parent/guardian knowledge and/or permission.</p> <p>Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside your professional role.</p> <p>Transporting a student in a school or private vehicle without administrative authorization.</p>	<p>Meeting with a student off-campus with parent/guardian knowledge and/or permission, e.g., when providing pre-arranged tutoring or coaching services.</p> <p>Transporting a student in a school or private vehicle with administrative authorization.</p> <p>Taking and using photos/videos of students for educational purposes, with student and parent/guardian consent, while abiding by</p>

Adopted: May 11, 2022  
 Reviewed: April 2022  
 Amended:

Boundary Area	Inappropriate	Appropriate
	<p>Giving personal gifts, money, or treats to individual students.</p> <p>Sending students on personal errands.</p> <p>Intervening in serious student problems instead of referring the student to an appropriately trained professional.</p> <p>A sexual or romantic invitation toward or from a student.</p> <p>Taking and using photos/videos of students for non-educational purposes.</p>	<p>student records laws, policies, and procedures.</p> <p>Giving classroom incentives for educational purposes.</p>
Communication	<p>Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting.</p> <p>Inviting students to your home.</p> <p>Adding students on personal social networking sites as contacts when unrelated to a legitimate educational purpose.</p> <p>Privately messaging students by any means.</p> <p>Maintaining intense eye contact.</p> <p>Making comments about a student's physical attributes, including excessively flattering comments.</p> <p>Engaging in sexualized or romantic dialog.</p> <p>Making sexually suggestive comments directed toward or with a student.</p> <p>Disclosing confidential information.</p>	<p>Limiting communication to what is necessary for educational and/or extracurricular activities.</p> <p>Using District-approved methods for communicating with students.</p>

Boundary Area	Inappropriate	Appropriate
	Self-disclosure of a sexual, romantic, or erotic nature.	
Physical	Full frontal hugs.  Invading personal space.  Massages, shoulder rubs, neck rubs, etc.  Lingering touches or squeezes.  Tickling.  Having a student on your lap.  Physical exposure of a sexual, romantic, or erotic nature.  Sexual, indecent, romantic, or erotic contact with a student.  Assisting a young student or a student with special needs with a toileting issue without obtaining parent/guardian permission.	Occasionally patting a student on the back, shoulder, or arm.  Momentary physical contact with limited force designed to prevent a student from completing an act that would result in potential physical harm to the student or another person or damage to property; or to remove a disruptive student who is unwilling to leave the area voluntarily.  Assisting a young student or a student with special needs with a toileting issue when parent/guardian permission has been granted.

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**General Personnel - Employee Conduct Standards**

Professional, ethical, and lawful behavior is expected of all District staff members, both inside and outside the workplace. Section 24-24 of the School Code requires both certificated employees and educational support personnel to maintain discipline in the schools, including school grounds. In all matters relating to the discipline in and conduct of the schools, they stand in the relation of parents and guardians to students. Accordingly, all employees of the District hold a position of public trust and their actions are subject to much greater scrutiny than that given to the activities of the average person. Employees of the District serve as role models to students, and employees' unprofessional, unethical, immoral, inappropriate, or unlawful behavior has a deleterious effect on the District and greatly impedes their ability to adequately fulfill their duties and maintain discipline.

The standards listed below serve as a notice of expected conduct. The standards are intended to protect the health, safety, and general welfare of students and employees, ensure the community a degree of accountability within the District, and define misconduct justifying disciplinary action. The listed standards are not a complete list of expectations and, depending on the factual context, an employee may be disciplined for conduct that is not specifically listed. The conduct standards apply to all District employees to the extent they do not conflict with an applicable collective bargaining agreement; in the event of a conflict, the provision is severable and the applicable bargaining agreement will control. In addition, each educator must comply with 5.120-E1, *Code of Ethics for Illinois Educators*, adopted by the Ill. State Board of Education (ISBE) (23 Ill. Admin. Code Part 22).

All school employees shall:

1. Exhibit positive examples of preparedness, punctuality, attendance, self-control, language, and appearance.
2. Exemplify honesty and integrity. Violations of this standard include but are not limited to falsifying, misrepresenting, omitting, or erroneously reporting the professional qualifications of oneself or another individual or information submitted in connection with job duties or during the course of an official inquiry/investigation.
3. Maintain professional, appropriate relationships and boundaries with all students, both in and outside the school, and attend all in-service trainings on educator ethics, teacher-student conduct, and school employee-student conduct for all personnel (105 ILCS 5/10-22.39), as well as all required trainings on child abuse, grooming behaviors, and boundary violations (325 ILCS 5/4(j), 105 ILCS 5/10-23.12, and 5/10-23.13 (*Erin's Law*)). Violations of this standard include but are not limited to:
  - (a) committing any act of child abuse or cruelty to children;
  - (b) willfully or negligently failing to report an instance of suspected child abuse or neglect as required by the Abused and Neglected Child Reporting Act (325 ILCS 5/);
  - (c) engaging in harassing behavior;
  - (d) willfully or negligently failing to report an instance of suspected sexual harassment as required by Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.);

Adopted: February 24, 2010  
Reviewed: April 2022  
Amended: May 11, 2022

- (e) providing a recommendation of employment for an employee, contractor, or agent that the employee knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law, as prohibited by the Elementary and Secondary Education Act (20 U.S.C. § 7926);
  - (f) engaging in grooming as defined in 720 ILCS 5/11-25;
  - (g) engaging in prohibited grooming behaviors, including sexual misconduct as defined in Board policy 5:120, *Employee Ethics; Conduct; and Conflict of Interest*;
  - (h) furnishing tobacco, alcohol, cannabis, or illegal/unauthorized substance, including e-cigarettes or a vaping device, to any student or allowing a student under his or her supervision to use tobacco, alcohol, cannabis (including medical cannabis unless the student is authorized to be administered a medical cannabis infused product by the school employee pursuant to *Ashley's Law*), or an illegal/unauthorized substance; and
  - (i) violating expectations and guidelines for employee-student boundaries set forth in 5:120-AP2, E, *Expectations and Guidelines for Employee-Student Boundaries*.
4. Maintain a safe and healthy environment, free from being impaired by and/or under the influence of prohibited substances to ensure high quality performance for the District and its students. The use of illegal drugs and/or abuse and misuse of alcohol, drugs, and other lawful products while on District premises or while performing work for the District diminishes the District's credibility and ability to educate students about drug and substance abuse prevention pursuant to Board policy 6:60, *Curriculum Content*. Violations of this standard include, but are not limited to, engaging in any of the prohibited activities listed in the District's drug- and alcohol-free workplace policy. Examples include using or being impaired by or under the influence of illegal drugs; abusing, misusing, and/or being impaired by or under the influence of alcohol, drugs, and/or other lawful products when performing work for the District when impairment is detectable regardless of when and/or where the use occurred; and/or using or being impaired or under the influence of or possessing medical cannabis in a school bus or on school grounds.
5. Maintain a safe and healthy environment, free from harassment, intimidation, bullying, hazing, and violence, and free from bias and discrimination. Violations of this standard include but are not limited to:
- (a) unless specifically permitted by the Firearm Concealed Carry Act. carrying a firearm on or into any District controlled building, real property, or parking area, or any transportation vehicle paid for in whole or in part with public funds;
  - (b) willfully or negligently failing to immediately report suspected cases of child abuse or neglect, or of gender harassment;

- (c) knowingly failing to report hazing to supervising educational authorities or, in the event of death or great bodily harm, to law enforcement; and
  - (f) failing to appropriately respond to a witnessed or reported incident of student-on-student bullying, harassment, hazing, or teen dating violence.
6. Comply with the Professional Testing Practices for Educators, prepared and published by ISBE for educators who administer any standardized test (at [www.isbe.net/Documents/prof-test-prac.pdf](http://www.isbe.net/Documents/prof-test-prac.pdf)). This document contains numerous examples of actions that violate test security; actions that must not be part of test preparation; actions that must not occur during test administration; and actions that must be avoided when reporting test results.
7. Honor the public trust when entrusted with public funds and property by acting with a high level of honesty, accuracy, and responsibility. Violations of this standard include but are not limited to:
- (a) misusing public or school-related funds;
  - (b) failing to account for funds collected from students or parents/guardians;
  - (c) submitting fraudulent requests for reimbursement of expenses or for pay;
  - (d) co-mingling District or school funds with personal funds or checking accounts; and
  - (e) using school property without the approval of the supervising school official.
8. Maintain integrity with students, colleagues, parents/guardians, community members, and businesses concerning business dealings and when accepting gifts and favors. Violations of this standard include but are not limited to soliciting students or parents/guardians to purchase supplies or services from the employee or to participate in activities that financially benefit the employee without fully disclosing the interest.
9. Respect the confidentiality of student and personnel records, standardized test material, and other information covered by confidentiality agreements. Violations of this standard include but are not limited to:
- (a) disclosing confidential information concerning student academic and disciplinary records, health and medical information, family status and/or income, and assessment/testing results, unless disclosure is required or permitted by law; and
  - (b) disclosing confidential information restricted by State or federal law.
10. Demonstrate conduct that follows generally recognized professional standards and attend all in-service trainings on educator ethics, teacher-student conduct, and school employee-student conduct for all personnel (105 ILCS 5/10-22.39). Unethical conduct is any conduct that impairs the employee's ability to function professionally in his or her employment position or a pattern of behavior or conduct that is detrimental to the health, welfare, discipline, or morals of students.

11. Comply with all State and federal laws, all rules regulating public schools, and all Board policies, both inside and outside the workplace, including but not limited to: State and federal criminal laws and Board policies 2.105 (*Ethics and Gift Ban*), 4:165 (*Awareness and Prevention of Child Sexual Abuse and Prohibited Grooming Behaviors*), 5.10 (*Equal Employment Opportunity and Minority Recruitment*), 5.20 (*Workplace Harassment Prohibited*), 5.30 (*Hiring Process and Criteria*), 5.50 (*Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition*);, 5.60 (Expenses), 5.90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5.120 (Employee Ethics; Conduct; and Conflict of Interest), 5.130 (Responsibilities Concerning Internal Information), 5.140 (Solicitations By or From Staff), 5.170 (Copyright), 5.180 (Temporary Illness or Temporary Incapacity), 5.200 (Terms and Conditions of Employment and Dismissal), 5.230 (Maintaining Student Discipline), 5.280 (Duties and Qualifications), 5.290 (Employment Termination and Suspensions), 6.235 (Access to Electronic Networks), 7.20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7.190 (Student Behavior), 7.340 (Student Records), and 8.30 (Visitors to and Conduct on School Property).

Conviction of any employment disqualifying criminal offense listed in 105 ILCS 5/10-21.9 or 21B-80 will result in dismissal. Illegal conduct occurring inside or outside the workplace involving dishonesty, fraud, assault, battery, illegal drugs, drug paraphernalia, sex offenses, or other conduct which in the opinion of the Board impedes the ability of an employee to adequately fulfill his or her duties or maintain discipline may result in discipline including dismissal.

Before disciplinary action is taken, the supervisor will conduct a fair and objective investigation to determine whether the employee violated a standard or other work rule and the extent that any violation impacts educational or operational activities, effectiveness, efficiency, or accountability. Discipline must be appropriate and reasonably related to the seriousness of the misconduct and the employee's record. Any applicable provision in a contract, bargaining agreement, or State law will control the disciplinary process.

### **Resources for Biking and Walking Safety Education**

105 ILCS 5/27-23.11, requires the District to make education available to students in grades kindergarten through 8 on effective methods for preventing and avoiding traffic injuries related to walking and bicycling. How that education is made available and any specific resources used are at the discretion of the District.

#### Pedestrian Safety Programs

*Pedestrian Safer Journey* by the Federal Highway Administration - Includes age-appropriate videos with follow-up quizzes and discussion guides on safe walking. The material is divided into three age ranges: 5 to 9, 10 to 14, and 15 to 18. Also includes a list of additional resources and curricula from around the country for teachers and parents/caregivers. Available at: [www.pedbikeinfo.org/pedsafehourney/index.html](http://www.pedbikeinfo.org/pedsafehourney/index.html).

*Child Pedestrian Safety Curriculum* by the National Highway Traffic Safety Administration - Teaches and encourages pedestrian safety for students in grades kindergarten through 5. It is organized into five lessons: walking near traffic, crossing streets, crossing intersections, parking lot safety, and school bus safety. Each lesson builds upon previous set of skills learned. Available at: [www.nhtsa.gov/pedestrian-safety/child-pedestrian-safety-curriculum](http://www.nhtsa.gov/pedestrian-safety/child-pedestrian-safety-curriculum).

*WalkSafe®* by the University of Miami KiDZ Neuroscience Center - Organized into three levels for grades kindergarten-1, 2-3, and 4-5, and includes lessons using videos, outside simulation activities, and art projects. Supplemental materials include handouts, flashcards, and pre- and post-assessment tests. Available at: [kidzneurosciencecenter.com/walksafe/](http://kidzneurosciencecenter.com/walksafe/).

#### Bicycle Safety Programs

*Bicycle Safer Journey* by the Federal Highway Administration - Includes age-appropriate videos with follow-up quizzes and discussion guides on safe bicycling. The material is divided into three age ranges: 5 to 9, 10 to 14, and 15 to 18. Also includes a list of additional resources and curricula from around the country for teachers and parents/caregivers. Available at: [www.pedbikeinfo.org/bicyclesaferjourney/index.html](http://www.pedbikeinfo.org/bicyclesaferjourney/index.html).

*Bikeology* by Shape America and the National Highway Traffic Safety Administration - Aligns with the National Standards for kindergarten-12 Physical Education and includes lessons and assessments for skills and knowledge. Supplemental materials include a parent guide to reinforce the curriculum. Available at: [www.shapeamerica.org/publications/resources/teachingtools/quality/upload/bikeology-curriculum-part1-v2.pdf](http://www.shapeamerica.org/publications/resources/teachingtools/quality/upload/bikeology-curriculum-part1-v2.pdf).

*BikeSafe®* by the University of Miami KiDZ Neuroscience Center - Contains four off-bike lessons to teach bicycle safety skills to middle school-aged children through interactive simulations, modeling, and creative activities. Supplementary materials include student worksheets and parent tip sheets. An on-bike lesson plan is also provided. Available at: [kidznc.org/bikesafe](http://kidznc.org/bikesafe).

*Bike Safety Quiz* by Ride Illinois - Teaches kids, adults, and motorists how to share the road safely. Interactive quizzes for each audience cover safety techniques and relevant state laws. Available at: [www.bikesafetyquiz.com/](http://www.bikesafetyquiz.com/).

*Cycling Skills Clinic Guide* by the National Highway Traffic Safety Administration - Provides a step-by-step approach to planning and initiating an on-bicycle safety skills event, including instructions

and resources for setting up and conducting a skills-training course. Available at: [one.nhtsa.gov/Driving-Safety/Bicycles/CyclingSkillsClinic](https://one.nhtsa.gov/Driving-Safety/Bicycles/CyclingSkillsClinic).

*Kids on Wheels Training Manual* by the Active Transportation Alliance - An experiential, on-bike curriculum to teach grades 2-4 students to travel safely on a bicycle. Over three lessons, students are engaged in demonstrations, hands-on exercises, and on-bicycle riding skills activities. Available at: [www.activetrans.org/resources/education](http://www.activetrans.org/resources/education)

Combined Pedestrian and Bicycle Safety Programs

*Bicycle and Pedestrian Safety: 10-minute Lessons for PE Class* by the Active Transportation Alliance - A series of brief pedestrian- and bicycle-themed lessons consisting of one 10- to 15-minute physical activity. Available at: [www.activetrans.org/resources/education](http://www.activetrans.org/resources/education).

*Bicycle and Pedestrian Safety: 9 Lessons for the Classroom* by the Active Transportation Alliance - A series of brief pedestrian- and bicycle-themed lessons designed to be delivered in a classroom setting. Available at: [www.activetrans.org/resources/education](http://www.activetrans.org/resources/education).

LEGAL REF.: 105 ILCS 5/27-23.11

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**Exhibit – State Law Graduation Requirements**

The School Code, 105 ILCS 527-22, amended by P.A.s 101-464, 101-654, 101-643, and 102-366, and 102-551 and 105 ILCS 5/22-87, added by P.A. 101-180, contains the following course requirements for a student in Illinois to receive a high school diploma. Other graduation requirements, including additional course requirements, if any, are contained in Board policy 6.300, *Graduation Requirements*. For guidance in offering the coursework necessary to meet the State graduation requirements, see the Illinois State Board of Education, *State Graduation Requirements, Guidance Document* (2016) available at: [www.isbe.net/Documents/grad\\_require.pdf](http://www.isbe.net/Documents/grad_require.pdf).

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**State Law Graduation Requirements**

105 ILCS 5/27-22, amended by P.A.s 101-464, 101-643, 101-654, 102-366, and 102-551.

Required high school courses.

(a) - (d) are not listed because their dates have passed.

(e) **Through the 2023-2024 school year**, as a prerequisite to receiving a high school diploma, each pupil entering the 9th grade must, in addition to other course requirements, successfully complete all of the following courses:

- (1) Four years of language arts.
- (2) Two years of writing intensive courses, one of which must be English and the other of which may be English or any other subject. When applicable, writing-intensive courses may be counted towards the fulfillment of other graduation requirements.
- (3) Three years of mathematics, one of which must be Algebra I and one of which must include geometry content, and one of which may be an Advanced Placement computer science course. A mathematics course that includes geometry content may be offered as an integrated, applied, interdisciplinary, or career and technical education course that prepares a student for a career readiness path.
- (3.5) For pupils entering the 9th grade in the 2022-2023 school year and each school year thereafter, one year of a course that includes intensive instruction in computer literacy, which may be English, social studies, or any other subject and which may be counted toward the fulfillment of other graduation requirements.
- (4) Two years of science.
- (5) Two years of social studies, of which at least one year must be history of the United States or a combination of history of the United States and American government and, beginning with pupils entering the 9<sup>th</sup> grade in the 2016-2017 school year and each school year thereafter, at least one semester must be civics, which shall help young people acquire and learn to use the skills, knowledge, and attitudes that will prepare them to be competent and responsible citizens throughout their lives. Course content shall focus on government institutions, the discussion of current and controversial issues, service learning, and simulations of the democratic process. School districts may utilize private funding available

Adopted: August 26, 2015  
Reviewed: April 2022  
Amended: May 11, 2022

for purposes of offering civics education. Beginning with pupils entering the 9th grade in the 2021-2022 school year and each school year thereafter, one semester, or part of one semester, may include a financial literacy course.

- (6) One year chosen from (A) music, (B) art, (C) foreign language, which shall be deemed to include American Sign Language, (D) vocational education, or (E) forensic speech (speech and debate). A forensic speech course used to satisfy the course requirement under subdivision (1) may not be used to satisfy the course requirement under this subdivision (6).
- (f) The State Board of Education shall develop and inform school districts of standards for writing-intensive coursework.

**(e-5) Beginning with the 2024-2025 school year**, as a prerequisite to receiving a high school diploma, each pupil entering the 9th grade must, in addition to other course requirements, successfully complete all of the following courses:

- (1) Four years of language arts.
- (2) Two years of writing intensive courses, one of which must be English and the other of which may be English or any other subject. If applicable, writing-intensive courses may be counted toward the fulfillment of other graduation requirements.
- (3) Three years of mathematics, one of which must be Algebra I, one of which must include geometry content, and one of which may be an Advanced Placement computer science course. A mathematics course that includes geometry content may be offered as an integrated, applied, interdisciplinary, or career and technical education course that prepares a student for a career readiness path.
- (3.5) For pupils entering the 9th grade in the 2022-2023 school year and each school year thereafter, one year of a course that includes intensive instruction in computer literacy, which may be English, social studies, or any other subject and which may be counted toward the fulfillment of other graduation requirements.
- (4) Two years of laboratory science.
- (5) Two years of social studies, of which at least one year must be history of the United States or a combination of history of the United States and American government and at least one semester must be civics, which shall help young people acquire and learn to use the skills, knowledge, and attitudes that will prepare them to be competent and responsible citizens throughout their lives. Civics course content shall focus on government institutions, the discussion of current and controversial issues, service learning, and simulations of the democratic process. School districts may utilize private funding available for the purposes of offering civics education. Beginning with pupils entering the 9th grade in the 2021-2022 school year and each school year thereafter, one semester, or part of one semester, may include a financial literacy course.
- (6) One year chosen from (A) music, (B) art, (C) foreign language, which shall be deemed to include American Sign Language, (D) vocational education, or (E) forensic speech (speech and debate). A forensic speech course used to satisfy the course requirement under subdivision (1) may not be used to satisfy the course requirement under this subdivision (6).

- (e-10) Beginning with the 2028-2029 school year, as a prerequisite to receiving a high school diploma, each pupil entering the 9th grade must, in addition to other course requirements, successfully complete 2 years of foreign language courses, which may include American Sign Language. A pupil may choose a third year of foreign language to satisfy the requirement under paragraph (6) of subsection (e-5).
- (f-5) If a school district offers an Advanced Placement computer science course to high school students, then the school board must designate that course as equivalent to a high school mathematics course and must denote on the student's transcript that the Advanced Placement computer science course qualifies as a mathematics-based, quantitative course for students in accordance with subdivision (3) of subsection (e) of this Section.
- (g) This amendatory Act of 1983 does not apply to pupils entering the 9th grade in 1983-1984 school year and prior school years or to students with disabilities whose course of study is determined by an Individualized Education Program.  
This amendatory Act of the 94th General Assembly does not apply to pupils entering the 9th grade in the 2004-2005 school year or a prior school year or to students with disabilities whose course of study is determined by an Individualized Education Program.
- (h) The provisions of this Section are subject to the provisions of Section 27-22.05 [substitutions for required courses].
- (i) The State Board of Education may adopt rules to modify the requirements of this Section for any students enrolled in grades 9 through 12 if the Governor has declared a disaster due to a public health emergency pursuant to Section 7 of the Illinois Management Agency Act.

105 ILCS 5/22-87, added by P.A. 101-180.

Graduation requirements: Free Application for Federal Student Aid.

- (a) Beginning with the 2020-2021 school year, in addition to any other requirements under this Code, as a prerequisite to receiving a high school diploma from a public high school, the parent or guardian of each student or, if a student is at least 18 years of age or legally emancipated, the student must comply with either of the following:
- (1) File a Free Application for Federal Student Aid with the United States Department of Education or, if applicable, an application for State financial aid.
  - (2) On a form created by the State Board of Education, file a waiver with the student's school district indicating that the parent or guardian or, if applicable, the student understands what the Free Application for Federal Student Aid and application for State financial aid are and has chosen not to file an application under paragraph (1).
- (b) Each school district with a high school must require each high school student to comply with this Section and must provide to each high school student and, if applicable, his or her parent or guardian any support or assistance necessary to comply with this Section. A school district must award a high school diploma to a student who is unable to meet the requirements of subsection (a) due to extenuating circumstances, as determined by the school district, if (i) the student has met all other graduation requirements under this Code and (ii) the principal attests that the school district has made a good faith effort to assist the student or, if applicable, his or her parent or guardian in filing an application or a waiver under subsection (a).
- (c) The State Board of Education may adopt rules to implement this Section.

**CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF  
FIRE PREVENTION AND SAFETY FUNDS**

(Section 17-2.11 of the School Code)

GROVE ELEMENTARY SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 12	

Total Previously Approved	
Approved to raise with this Amendment	\$23,640.00
Total Approved to Date	\$23,640.00
Existing District Funds Approved	\$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I Further certify that the estimate of total approval to date, in the amount of \$23,640.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education
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**EXPLANATORY NOTES:**

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

**COMMENTS:**

**ADJUSTED ITEMS:**

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

# REQUEST FOR AUTHORIZATION To use Fire Prevention and Safety Funds

Amendment Number

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**PART I. CERTIFICATION OF ESTIMATED COSTS**

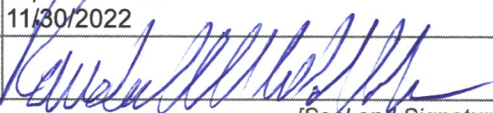
**This is to certify that:**

The GROVE ELEMENTARY SCHOOL school, located at 1101 N Airport Rd Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 4/20/2022.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

**The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 23,640.00.**

Name of Architect/Engineer Randall Middleton	Name of Firm MIDDLETON ASSOCIATES INC.
Phone Number (309) 452-1271	Fax Number (309) 454-8049.
License Number 001-007938	Expiration Date 11/30/2022
Email Address rand@miltonassociates.net	 [Seal and Signature]



**PART II. CERTIFICATION OF NEED (Provided by district through IWAS)**

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- d. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- e. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- f. All work authorized by the District will be executed in conformity with all applicable codes.

g. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

# VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 064, McLean				2. DISTRICT CODE/NAME 0050, McLean County USD 5		3. FACILITY CODE/NAME GROVE ELEMENTARY SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation			9. Recommendation to correct violation
1	Commons Room 106	a.	BOCA 3401.2	Amendment #8 for the school identified a problem with the carpet emitting detrimental VOC's causing some teachers and students to become lethargic and ill. The same problem with the same carpet has occurred in Commons Room 106. The field applied liquid adhesive has been tested and found to be the problem.			Remove and replace the carpet and adhesive.

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

**SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS**

1. COUNTY CODE <b>064, McLean</b>			2. DISTRICT CODE/NAME <b>0050, McLean County USD 5</b>				3. FACILITY CODE/NAME <b>GROVE ELEMENTARY SCHOOL</b>				
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	e	a.	Install new 24" x 24" carpet tiles with factory installed quick release adhesive. Material will be short tufted nylon.	sq. ft.	1024	2	\$19,700.00			8/10/2022	F

	Original Subtotal	\$19,700.00	Adjusted Subtotal	\$19,700.00
	Original 10.00% Contingency	\$1,970.00	Adjusted 10.00% Contingency	\$1,970.00
	Original 10.00% A/E Fees	\$1,970.00	Adjusted 10.00% A/E Fees	\$1,970.00
	Original Grand Total	\$23,640.00	Adjusted Grand Total	\$23,640.00

Items with a Funding Type of 'O' are not included in the cost calculation.  
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

## **2022-2023 BOARD COMMITTEES**

**Policy** - Kentrica Coleman and Amy Roser  
**Community Engagement** - Kentrica Coleman and Kelly Pyle  
**Finance\*** - Stan Gozur and Alan Kalitzky  
**Superintendent Evaluation** - Amy Roser and Alan Kalitzky  
**Behavior Interventions** - Amy Roser and Jeremy DeHaai  
**Parent Teacher Advisory** - Kentrica Coleman and Kelly Pyle

## **2022-2023 BOARD REPRESENTATIVES**

**Beyond the Books Education Foundation** - Amy Roser  
**IASB Cornbelt Division** - Kentrica Coleman  
**Regional Planning Commission** - Stan Gozur  
**Insurance** - Stan Gozur  
**Unit 5 Education Foundation** - Alan Kalitzky  
**Facilities** - Jeremy DeHaai and Alan Kalitzky  
**Safety** - Jeremy DeHaai  
**Curriculum** - Kelly Pyle and Amy Roser  
**Risk Management** - Jeremy DeHaai  
**Town of Normal Liaison** - Alan Kalitzky

\*Superintendent Evaluation Committee Assignments will transition to Stan Gozur and Kelly Pyle when the new evaluation period begins July 1st.

McLean County Unit District No. 5  
REQUEST FOR DONATION APPROVAL

Name of Donation/  
Organization:

Grove PTO

Address of Donor/  
Organization:

1101 N. Airport Rd. Normal, IL 61761

Description of  
Donation:  
(Include drawings  
if applicable)

Grove PTO would like to donate an electronic sign for the front of Grove. This sign will go in the same spot / in between the bricks / out front. Prairie Sign will install the sign. Joe Adelman has been contacted about electrical needs.

Total Value:

\$ 36,000

Current/Future  
Costs To the  
School District: 0

Joe Adelman has been contacted about the electrical needs and future costs.

Approval  
Signatures:  
(As Applicable)

Building Principal:

*Paul Edwards*

Athletic Director:

*Joe Adelman*

Supervisor of Maintenance:

City Official:

Superintendent:

Date:

4/6/22

Thank you for your donation!

In an effort to provide accurate information to the Board of Education, it is necessary to provide a complete description of any project/donation. This must include all current and potential costs to the school district for project completion and/or maintenance.

Your support of Unit 5 Schools is greatly appreciated.



**Exhibit - Request for Dissolution of Student Activity Fund**

To be submitted to the Business Manager

Permission is hereby requested to dissolve a Student Activity Fund for the purposes below:

School Name Glenn Elementary School

Student Activity Fund Name Promise Council

1. The balance of the Student Activity Fund is \$ 0

2. Reason for dissolution: Promise council is maintaining all funds.

3. The balance in the fund is to be transferred to: 0  
Promise Council 99.5,108,9665  
*Account Title* *Account Number*

**4. Authorized Signatures:**

The following individuals authorized the dissolution of this fund:

\_\_\_\_\_  
*Student Representative* Jan Meadows  
*Faculty Advisor*

\_\_\_\_\_  
Cari Roop  
*Principal*

This request was approved by the Board of Education on \_\_\_\_\_

\_\_\_\_\_  
*Business Manager* *Date*



# McLean County Unit District No. 5

*Educating each student to achieve personal excellence.*

## Finance Department

Office of the Superintendent  
1809 Hovey Ave  
Normal, IL 61761  
309.557.4000

**TO:** Board of Education

**FROM:** Thomas Hoerr, Director of Financial Services

**CC:** Dr. Kristen Weikle, Superintendent; Martin Hickman, CFO; Ann Fair, Operations Coordinator; Joe Adelman, Executive Director of Operations

**DATE:** May 11, 2022

**RE:** 2022-2027 Refuse & Recycle Collection ITB Results

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### Recommendation

It is recommended that the Board of Education award a five-year contract (fiscal years 2023 through 2027) to the lowest bidder, Republic Services, Inc, for a total of \$451,082.66.

### Background

Unit 5 has contracted with a third party vendor for refuse and recycle collection at 27 of its locations. During the school year, regular pickups are required at all locations. During the summer months, pickups are scaled back. The current contract with Republic Services, Inc. expires on June 30, 2022.

### Invitation To Bid Process

District administrators prepared an Invitation To Bid (ITB) to solicit bids from interested vendors for a five year contract. Among other specifications, the ITB specified the locations requiring refuse and recycle collection, the number of containers and container size, school year pick up days per week, and estimated summer pickups.

The ITB was advertised and forwarded to interested vendors on April 21, 2022. The bid opening occurred on May 3, 2022 at 10:00 AM at the Unit 5 Warehouse.

Two vendors participated in the ITB: Republic Services, Inc. and GFL Environmental Inc. For the five year contract, Republic Services, Inc. bid a total of \$451,082.66 while GFL Environmental Inc. bid a total of \$1,325,945.95. After deliberation, Republic Services, Inc. was the clear front runner of the ITB.

To: Board of Education

From: Martin Hickman, Chief Financial Officer

CC: Dr. Kendrick-Weikle, Superintendent

Date: 5/11/2022

Re: 2022-2023 Fees

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Each spring the Board of Education establishes student and facilities fees for the upcoming school year. Below are recommendations for the 2022–2023 school year.

**Food Service**

Administration recommends a \$0.10 increase to lunch prices and a \$.05 increase to breakfast prices due to rising costs and Federal Paid Lunch Equity requirements. No change is recommended for reduced price meals or extra milk.

As of this date, the USDA has not extended the nationwide waiver for universal free meals for the 2022-2023 school year.

<b>Lunch/Breakfast Prices:</b>	<b>2021-22</b>	<b>2022-23</b>
<b>Students:</b>		
Elementary School – Regular Price	\$2.25	\$2.35
Middle School - Regular Price	\$2.30	\$2.40
High School - Tier 1 Regular Price	\$2.30	\$2.40
High School - Tier 2 Regular Price	\$2.90	\$3.00
Reduced Price	\$0.40	\$0.40
<b>Adults:</b>		
Elementary School	\$2.75	\$2.85
Middle School	\$2.80	\$2.90
High School - Tier 1	\$2.80	\$2.90
High School - Tier 2	\$3.40	\$3.50
<b>Breakfast Prices:</b>		
<b>Students:</b>		
Elementary – Regular Price	\$1.45	\$1.50
Secondary – Regular Price	\$1.45	\$1.50
Reduced Price	\$0.30	\$0.30
Extra milk	\$0.55	\$0.55

\* Additional items charged a la carte

## **Instructional Supplies/Technology/Activity Fees**

Instructional supply and activity fees - Administration recommends a \$5 increase. Instructional supplies were increased for the 2019-20 school year by \$5. Activity fees have not been increased since the 2016-17 school year.

Parking fee - Administration is recommending a \$10 increase. This fee has not been adjusted since before the 2013-14 school year.

5<sup>th</sup> Grade Band/Orchestra – Administration recommends a \$20 increase. This fee has not increased since it began in the 2016-17 school year. Initially, this fee was modeled after athletics, but those students pay per season, as opposed to music, which runs throughout the school year.

	<b>2021-22</b>	<b>2022-23</b>
<b>Elementary</b>		
Preschool	No fees	No fees
Kindergarten – Half Day	\$60	\$65
Grades 1-5 & Full Day Kindergarten	\$105	\$110
5th Grade Band/Orchestra	\$85	\$105
<b>Middle School</b>		
All Grades	\$125	\$130
Grade 6 Before School Program (Per Quarter)	\$85	\$85
<b>High School -</b>		
Grades 9-12	\$155	\$160
Parking – NCHS & NCWHS	\$60	\$70
Activity Ticket (Optional)	\$20	\$20
Book - Intro to Stats	\$53	\$53
Book - Environment Earth	\$50	\$50
<b>Activity Fee - Grades 6-12</b>		
Per activity	\$85	\$90
<b>Technology Fee</b>		
All grade levels	\$55	\$55
<b>Student ID/Bus Card Replacement</b>		
All grade levels	\$3	\$3
<b>Driver's Education</b>		
Behind-the-wheel fee	\$300	\$300
Classroom instruction	\$100	\$100

**2022-23 Facilities Rental**

Facility/Equipment/Labor	Governmental, Non-Profit (501c3) & Youth Activities	Private, Commercial & For Profit Organizations
<u>Classroom</u>		
Regular Classroom	\$10.00	\$25.00
Extra Large Room or Study Hall	\$15.00	\$30.00
<u>Gymnasium</u>		
Elementary	\$20.00	\$50.00
Junior High(except Neuman Gym/High School Small Gyms	\$40.00	\$110.00
High School Large Gyms/Neuman Gym	\$50.00	\$125.00
<u>Swimming Pool</u>	\$50.00	\$100.00
<u>Scoreboard</u>	\$15.00	\$25.00
<u>PA System</u>	\$15.00	\$25.00
<u>Kitchen and Cafeteria</u>		
Elementary	\$30.00	\$60.00
Junior High	\$50.00	\$100.00
High School	\$60.00	\$120.00
<u>Auditorium</u>	\$75.00	\$135.00
<u>Outdoor Facilities</u>		
Football (except High School)	\$25.00	\$60.00
Baseball (except High School)	\$25.00	\$60.00
Softball (except High School)	\$25.00	\$60.00
Soccer (except High School)	\$25.00	\$60.00
Tennis	\$25.00	\$60.00
Track	\$25.00	\$60.00
<u>Employee Labor Fees</u>		
Weekday	\$25.00	\$25.00
Saturday-Non Holiday	\$35.00	\$35.00
Sundays and Holidays	\$60.00	\$60.00

To: Board of Education  
 From: Martin Hickman, CFO  
 CC: Dr. Kristen Kendrick-Weikle, Superintendent  
 Date: 05/11/2022  
 Re: School Bus Purchase

**Recommendation**

Recommend approval for the purchase of 10 preowned 77 passenger school buses from Midwest Transit Equipment.

**Funding**

Payment for the buses will be due on delivery, which is expected to be in late July or early August. Fund balance will be utilized for the purchase which will cause the fiscal 2023 transportation budget to show a deficit. The fiscal 2022 budget will finish better than expected allowing the fund balance to cover this purchase.

**Current Fleet**

The current active fleet consists of 152 units. Ideally the District would purchase approximately 15 buses each year to maintain a 10 year replacement cycle, however the Transportation Fund Budget has not allowed this to occur on a consistent basis. This purchase will replace 10 of the model year 2013 buses which have become costly to maintain. The remaining 2013 and older buses and will be addressed in a bid for new buses this summer.

<b>Model Year</b>	<b>Number of Buses</b>
2007	3
2008	5
2012	3
2013	26
2014	8
2015	38
2016	19
2017	30
2018	7
2019	13
<b>Total</b>	<b>152</b>



146 W ISSERT DR, KANKAKEE, IL 60901

Tel: (800) 933-2412 ♦ Fax: (815) 933-3966 ♦ www.midwesttransit.com

BILL TO  
 MCLEAN COUNTY U.D. 5 - 19498  
 1809 W. HOVEY AVENUE  
 NORMAL IL 61761-4315

**SALES INVOICE: V101013005**

INVOICE DATE	SALESPERSON	CUSTOMER REFERENCE
5/3/2022	MATT LAWRENCE	



SHIP TO  
 MCLEAN COUNTY U.D. 5 - 19498  
 1809 W. HOVEY AVENUE  
 NORMAL IL 61761-4315

UNIT(S) FOR SALE

UNTID	YEAR - MAKE - MODEL - CAPACITY	SERIAL NUMBER / ITEM DESCRIPTION	PRICE
184946	2018 - IC - CE - 77	4DRBUC8N4JB204428	
		Vehicle - Price	67,430.00
			<b>67,430.00</b>
184947	2018 - IC - CE - 77	4DRBUC8N6JB204429	
		Vehicle - Price	67,430.00
			<b>67,430.00</b>
184948	2018 - IC - CE - 77	4DRBUC8N2JB204430	
		Vehicle - Price	67,430.00
			<b>67,430.00</b>
184949	2018 - IC - CE - 77	4DRBUC8N4JB204431	
		Vehicle - Price	67,430.00
			<b>67,430.00</b>
184950	2018 - IC - CE - 77	4DRBUC8N6JB204432	
		Vehicle - Price	67,430.00
			<b>67,430.00</b>
184951	2018 - IC - CE - 77	4DRBUC8N8JB204433	
		Vehicle - Price	67,430.00
			<b>67,430.00</b>
184952	2018 - IC - CE - 77	4DRBUC8NXJB204434	
		Vehicle - Price	67,430.00
			<b>67,430.00</b>
184953	2018 - IC - CE - 77	4DRBUC8N1JB204435	
		Vehicle - Price	67,430.00
			<b>67,430.00</b>
184954	2018 - IC - CE - 77	4DRBUC8N3JB204436	
		Vehicle - Price	67,430.00
			<b>67,430.00</b>
184955	2018 - IC - CE - 77	4DRBUC8N5JB204437	
		Vehicle - Price	67,430.00
			<b>67,430.00</b>

TRADE UNIT(S)



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**SALES INVOICE: V101013005**

INVOICE DATE	SALESPERSON	CUSTOMER REFERENCE
5/3/2022	MATT LAWRENCE	

SHIP TO  
 MCLEAN COUNTY U.D. 5 - 19498  
 1809 W. HOVEY AVENUE  
 NORMAL IL 61761-4315

TRADE UNIT(S)

UNTID	YEAR - MAKE - MODEL - CAPACITY	SERIAL NUMBER / ITEM DESCRIPTION	PRICE
117130	2013 - IC - RE - 84LUG	4DRBWAAR8DB333868	
		Trade - Allowance	2,700.00
			<b>2,700.00</b>
123346	2013 - IC - RE - 84LUG	4DRBWAAR5DB333875	
		Trade - Allowance	2,700.00
			<b>2,700.00</b>
125395	2013 - IC - RE - 84LUG	4DRBWAAR6DB333870	
		Trade - Allowance	1,000.00
			<b>1,000.00</b>
125396	2013 - IC - RE - 84LUG	4DRBWAAR6DB333884	
		Trade - Allowance	2,700.00
			<b>2,700.00</b>
126510	2013 - IC - RE - 84LUG	4DRBWAAR5DB333861	
		Trade - Allowance	2,700.00
			<b>2,700.00</b>
127952	2013 - IC - RE - 84LUG	4DRBWAAR8DB333871	
		Trade - Allowance	1,000.00
			<b>1,000.00</b>
130039	2013 - IC - RE - 84LUG	4DRBWAAR9DB333877	
		Trade - Allowance	1,000.00
			<b>1,000.00</b>
131225	2013 - IC - RE - 84LUG	4DRBWAAR3DB333857	
		Trade - Allowance	1,000.00
			<b>1,000.00</b>
131226	2013 - IC - RE - 84LUG	4DRBWAAR3DB333860	
		Trade - Allowance	2,700.00
			<b>2,700.00</b>
131228	2013 - IC - RE - 84LUG	4DRBWAAR0DB333878	
		Trade - Allowance	2,700.00
			<b>2,700.00</b>



**MIDWEST TRANSIT EQUIPMENT**

**146 W ISSERT DR, KANKAKEE, IL 60901**

Tel: (800) 933-2412 ♦ Fax: (815) 933-3966 ♦ www.midwesttransit.com

BILL TO  
MCLEAN COUNTY U.D. 5 - 19498  
1809 W. HOVEY AVENUE  
NORMAL IL 61761-4315

**SALES INVOICE: V101013005**

INVOICE DATE	SALESPERSON	CUSTOMER REFERENCE
5/3/2022	MATT LAWRENCE	

SHIP TO  
MCLEAN COUNTY U.D. 5 - 19498  
1809 W. HOVEY AVENUE  
NORMAL IL 61761-4315

The Seller, Midwest Transit Equipment, herein expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability, or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale. Midwest Transit Equipment assumes no responsibility for any repairs.

Sales Price		674,300.00
TAX	+	0.00
	+	
Total Price	=	674,300.00
Less Trade-In	-	20,200.00
Less Deposit or Down Payment	-	0.00
Unpaid Balance/Amount to Finance	=	<b>654,100.00</b>

Please Remit Payment To:  
MIDWEST TRANSIT EQUIPMENT, INC.  
146 W ISSERT DRIVE  
KANKAKEE, IL 60901

x \_\_\_\_\_  
Buyer Signature

x \_\_\_\_\_  
Seller Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## Government and/or Public Education with ACH ACH Processing Agreement Terms and Conditions

### Welcome to Heartland Payment Systems®

If you chose ACH processing on the Heartland Payment Systems Merchant Processing Agreement (the “Application”), this ACH Processing Agreement (the “Agreement”) is a part of your Application. The “Effective Date” is the earlier of the date that HPS approved your Application or the date on which HPS processed your first ACH transaction.

1. **Definitions.** Unless otherwise defined herein, capitalized terms shall have the meanings provided in the rules of the National Automated Clearinghouse Association, and any amendments that may be adopted from time to time. The following definitions shall apply for the purposes of this Agreement:
  - 1.1 **“ACH”** means the Federal Reserve Bank’s Automated Clearing House, a funds transfer system, governed by the NACHA operating rules, that provides for the inter-bank clearing of electronic entries for participating financial institutions.
  - 1.2 **“EFT”** means Electronic Funds Transaction, electronic debits and credits processed through the ACH Network.
  - 1.3 **“Entries”** shall have the meaning provided in the Rules and shall also mean the data received from Merchant hereunder from which HPS prepares Entries.
  - 1.4 **“Initiation”** means the initial presentation by HPS of a transaction to Settlement.
  - 1.5 **“Merchant”** means the business customer that initiates ACH entries into the payment system according to an arrangement with a Receiver.
  - 1.6 **“Merchant Account”** means the commercial demand deposit checking account designated by Merchant for use in conjunction with ACH Services.
  - 1.7 **“NACHA”** means the National Automated Clearing House Association.
  - 1.8 **“ODFI”** means the bank acting as the Originating Depository Financial Institution as defined by NACHA Rules.
  - 1.9 **“RDFI”** means the Receiving Depository Financial Institution that receives ACH entries from the ACH Network and posts the entries to the Receiver’s account.
  - 1.10 **“Receiver”** means the person or organization that has authorized a Merchant to initiate an ACH entry to the Receiver’s account with the RDFI.
  - 1.11 **“Re-initiation”** or **“Re-presentation”** means the second or third attempt at Settlement by HPS of a previously Returned ACH transaction.
  - 1.12 **“Return”** means a Receiver transaction that is returned unpaid by either the Receiver’s bank or the ACH Network.

- 1.13 **“Returned Item Service Charge”** means the fee charged to Receiver as allowed by applicable law for a transaction that is returned unpaid by the Receiver’s bank or ACH Network.
- 1.14 **“Rules”** means the rules of the National Automated Clearinghouse Association (NACHA), and any amendments that may be adopted from time to time hereafter. Please refer to the following website for the Rules: <https://www.nacha.org/rules>
- 1.15 **“Settlement”** means the movement of electronic information into the ACH Network under the ODFI sponsorship which results in the debiting or crediting of funds to designated bank accounts.
- 1.16 **“Submit”**, “Submitted” and “Submission” means the Merchant’s action of utilizing HPS’s ACH Services for the purpose of processing a transaction.
2. **Entries and Related Warranties.** Merchant shall transmit only those types of Entries designated in the Application. Entries that are part of a payment transaction that involves a financial agency’s office that is not located within the territorial jurisdiction of the United States must be identified using the International ACH Transaction (IAT) Standard Entry Class Code. With respect to each Standard Entry Class Code indicated by Merchant, Merchant shall comply with all requirements and warranties set forth in the Rules with respect to such Standard Entry Class Code.
3. **Security Procedures.** Merchant is strictly responsible to establish and implement security procedures to safeguard against unauthorized transmissions. Merchant warrants that no individual shall be allowed to initiate transfers in the absence of proper supervision and safeguards, and agrees to take reasonable steps to maintain the confidentiality of the security procedures and any passwords, codes, security devices and related instructions provided by HPS. If Merchant discovers that any such information or instructions have been known or accessed by unauthorized persons, Merchant agrees to notify HPS within a reasonable time followed by written confirmation. The occurrence of unauthorized access shall not affect any transfers made in good faith by HPS prior to receipt of such notice and within a reasonable time after such notice.
- (a) If HPS accepted the Entry in good faith with respect to such Entry, then with respect to a credit Entry, Merchant shall be obligated to pay HPS the amount of such Entry, and with respect to a debit Entry, Merchant shall maintain sufficient funds in the Merchant Account to fund the reversal of such Entry.
- (b) If an Entry (or request for cancellation or amendment of an Entry) received by HPS was transmitted or authorized by Merchant, Merchant shall pay HPS the amount of any such credit Entry and shall maintain funds in the Settlement Account to fund the reversal of any debit Entry, whether or not that Entry was erroneous in any respect.
4. **Recording and Use of Communications.** Merchant and HPS agree that all telephone conversations or data transmissions between them or their agents made in connection with this Agreement may be electronically recorded and retained by either party for any reasonable use which is in compliance with this Agreement.
5. **Processing Deadlines.** Merchant acknowledges that HPS has specific processing deadlines imposed by its ODFI and the ACH Operator for ACH Transactions and that HPS will process Merchant’s ACH transactions within the constraints placed upon HPS.
6. **Rejection of Entries.** HPS may reject any Entry which does not comply with the requirements of this Agreement.
7. **Cancellation or Amendment by Merchant.** Merchant shall have no right to cancel or amend any Entry after its receipt by HPS. HPS shall use reasonable efforts to act on a request by Merchant for cancellation of a file prior to transmitting such file to the ODFI, but HPS shall have no liability if such cancellation is not effected. Merchant shall reimburse HPS for any expenses, losses, or damages HPS may incur in effecting or attempting to affect Merchant’s request.
8. **Merchant Account.** Merchant agrees to immediately reimburse HPS for any shortfalls that occur due to non-sufficient funds in Merchant Account that are covered by HPS. Merchant also agrees to authorize HPS to suspend Settlement of all funds to Merchant Account, without prior notice to Merchant, if Merchant should breach or fail to comply with any terms of this Agreement, or if HPS or ODFI in its sole opinion deems itself at risk relative to any services performed under this Agreement.

- 9. Returns.** For transactions provided for under this Agreement, unless otherwise provided herein, Returns for non-sufficient funds and uncollected funds will be electronically Re-initiated by HPS as applicable and allowed by current NACHA rules and regulations. Merchant agrees to be liable for all EFT items that are returned, dishonored, reversed or that cannot be collected through Receiver's account and that are not subsequently covered by debit against Merchant Account. In the event that funds in Merchant Account are not sufficient to cover Returns, Merchant shall immediately upon request from HPS, deposit sufficient funds in Merchant Account to cover such Returns. HPS may deduct or offset Returns against amounts to be paid Merchant for current or future ACH transactions. With regards to any Returns, Merchant shall promptly notify HPS if:
- (a) a Receiver makes any payment to Merchant on said transaction;
  - (b) a Receiver returns Goods or Services in whole or in part which were paid by said transaction, or
  - (c) there is a dispute concerning the Goods or Services or amount of said transaction.
- 10. Returned Item Service Charges.** Returned Item Service Charges will be assessed as allowed by applicable law.
- 11. Account Reconciliation.** Entries transmitted by HPS shall be reflected on Merchant's periodic statement issued by HPS with respect to the Merchant Account or the Reserve Account, as applicable, pursuant to the Application between HPS and Merchant with respect to such account. Merchant agrees to notify HPS promptly of any discrepancy between Merchant's records and the information shown on any periodic statement. If Merchant fails to notify HPS of any discrepancy within one hundred twenty (120) days of receipt of a periodic statement containing such information, then Merchant shall be precluded from asserting such discrepancy against HPS and HPS shall not be liable for any other losses resulting from Merchant's failure to give such notice or any loss of interest or any interest equivalent with respect to an Entry shown on such periodic statement.
- 12. Merchant Representations.**
- (a) With respect to each and every Entry initiated by Merchant, Merchant represents and warrants to HPS and agrees that Merchant shall initiate Entries only in compliance with the provisions of Rules,
  - (b) Merchant agrees to assume the responsibilities of a Merchant under the Rules, including ensuring that all international payment transactions are properly labeled as IAT entries and include the appropriate data elements under the Rules, and Merchant makes the warranties and assumes the liabilities as provided in the Rules,
  - (c) each person shown as the Receiver on an Entry received by HPS from Merchant has authorized the initiation of such Entry and the debiting or crediting of its account in the amount and on the Effective Entry Date shown on such Entry,
  - (d) such authorization is operative at the time of transmittal or at the time of debiting or crediting by HPS as provided herein,
  - (e) Entries transmitted to HPS by Merchant are limited to those types of Entries agreed to by HPS and Merchant,
  - (f) Merchant shall perform its obligations under this Agreement in accordance with all applicable federal and state laws and regulations, including the sanctions laws administered by the Office of Foreign Assets Control ("OFAC"), and
  - (g) Merchant shall be bound by and comply with the Rules as in effect from time to time, including, without limitation, the provision making payment of a credit Entry by the Receiving Depository Financial Institution to the Receiver provisional until receipt by the Receiving Depository Financial Institution of final settlement for such Entry.
  - (h) Merchant accepts responsibility for compliance with the Rules and will reimburse HPS for any fees or penalties for which it is responsible.
  - (i) Merchant specifically acknowledges that it has received notice of the Rules regarding provisional payment and of the fact that, if such settlement is not received, the Receiving Depository Financial Institution shall be entitled to a refund from the Receiver of the amount credited and Merchant shall not be deemed to have paid the Receiver the amount of the Entry.
- 13. Responsibilities.**
- In the performance of the services required by this Agreement, HPS shall be entitled to rely solely on the information, representations, and warranties provided by Merchant pursuant to this Agreement, and shall not be responsible for the accuracy or completeness thereof. HPS shall be responsible only for performing the services expressly provided for in this Agreement, and, subject to the disclaimers and limits on HPS's liability set forth herein. HPS shall not be responsible for Merchant's acts or omissions, including without limitation the amount, accuracy, timeliness of transmittal or authorization of any Entry received from Merchant or for the return of an Entry by such Receiver or Receiving Depository Financial Institution, and no such person shall be deemed HPS's agent.

**LIMITATION OF LIABILITY.** NEITHER PARTY SHALL BE LIABLE FOR ANY CONSEQUENTIAL, SPECIAL, INCIDENTAL, PUNITIVE OR INDIRECT LOSS OR DAMAGE THAT THE OTHER PARTY MAY INCUR OR SUFFER IN CONNECTION WITH THIS AGREEMENT, WHETHER OR NOT THE LIKELIHOOD OF SUCH DAMAGES WAS KNOWN OR CONTEMPLATED BY THE OTHER PARTY AND REGARDLESS OF THE LEGAL OR EQUITABLE THEORY OF LIABILITY THAT THE OTHER PARTY MAY ASSERT, INCLUDING, WITHOUT LIMITATION, LOSS OR DAMAGE FROM LOSS OF BUSINESS, PROFITS, OR SUBSEQUENT WRONGFUL DISHONOR RESULTING FROM THE OTHER PARTY'S ACTS OR OMISSIONS PURSUANT TO THIS AGREEMENT. IN ADDITION TO THE FOREGOING, HPS's LIABILITY UNDER THIS AGREEMENT FOR PROVEN AND DIRECT DAMAGES SHALL NOT EXCEED THE AMOUNT OF FEES PAID OR TO BE PAID BY MERCHANT TO HPS UNDER THIS AGREEMENT FOR A SIX MONTH PERIOD PRIOR TO THE DATE ON WHICH THE CLAIM AROSE.

- 14. Interruption of Services.** Merchant acknowledges and agrees that HPS's provision of ACH services hereunder may be interrupted from time to time and that HPS shall have no liability whatsoever as a result of such an interruption or delay. Without limiting the generality of the foregoing provisions, HPS shall be excused from failing to act or delay in acting if such failure or delay is caused by legal constraint, interruption of transmission or communication facilities, loss of power, equipment or software error or malfunction, war, terrorist actions, acts of God, earthquakes, flood, embargo, riot, sabotage, labor shortage or dispute, emergency conditions or circumstances beyond HPS's control. From time to time HPS may need to temporarily suspend processing of a transaction (particularly an international ACH transaction) for greater scrutiny or verification, including, but not limited to, suspending processing to review for OFAC compliance in accordance with applicable OFAC guidance, and HPS shall be excused if this action causes delay in the settlement and/or availability of the transaction while review is in process. In addition, HPS shall be excused, while review is in process, from failing to transmit or delay in transmitting an Entry if such transmittal would result, in HPS's reasonable judgment, in violation of any rule or regulation of any U.S. governmental regulatory authority or NACHA Rule.
- 15. Risk Mitigation.** In order to reduce the risk of loss to which HPS is subject under this Agreement, HPS may in its sole discretion establish such risk mitigation procedures as HPS deems necessary, including without limitation, requiring prefunding of credit Entries, delayed availability of funds to Merchant to cover returned debit Entries, and submission of unbalanced files (submission of a credit file for which HPS shall then create the offsetting debit file.)
- 16. Inconsistent Name and Account Number.** Merchant acknowledges and agrees that, if an Entry describes the Receiver inconsistently by name and account number, posting of the Entry transmitted by HPS to the RDFI may be made by the RDFI on the basis of the account number supplied by Merchant, even if such account number identifies a person different from the named Receiver, and that Merchant's obligation to settle the amount of the Entry to HPS is not excused in such circumstances.
- 17. Payment for Services.** Merchant shall pay HPS the charges for the services provided in connection with this Agreement, as set forth in the Application. HPS may debit the Merchant Account, or if necessary, the Merchant Reserve Account, for the amount of any such charges. All fees and services are subject to change upon sixty (60) days prior written notice from HPS to Merchant. In the event HPS changes the fees and services pursuant to this section, Merchant shall have the right to terminate this Agreement upon thirty days' notice anytime thereafter without penalty. The charges set forth in the Application do not include, and Merchant shall be responsible for payment of, any sales, use, excise, value added, utility or other similar taxes relating to such services, and any fees or charges provided for in the Account Agreements.
- 18. Right to Audit.** Upon ten (10) business days' notice, Merchant shall permit HPS, and any regulatory authority having jurisdiction over HPS, to review Merchant's operations as they relate to compliance with this Agreement and the Rules, and to examine and copy any books, records, and source documents related thereto.

**19. Confidential Information.**

- (a) In performing its obligations pursuant to this Agreement, each party may have access to and receive disclosure of certain confidential information about the other party, including but not limited to data and other information identifying or otherwise concerning HPS's consumers or customers, marketing representatives, marketing plan, methods, objectives and test results, and proprietary computer source code (hereinafter "Confidential Information"). HPS and Merchant each agree that it will use the Confidential Information of the other solely in the performance of its obligations pursuant to this Agreement. A party receiving Confidential Information may disclose such Confidential Information pursuant to a judicial or other governmental order, provided that such receiving party shall first provide the disclosing party with prompt notice prior to any such disclosure so that the disclosing party may seek other legal remedies to maintain the confidentiality of such Confidential Information, and the receiving party shall comply with any applicable protective order or its equivalent. The Confidential Information shall constitute "trade secrets" defined by applicable law. The parties also acknowledge that the restrictions on the disclosure of the Confidential Information set forth in this Agreement constitute efforts reasonable under the circumstances to maintain the secrecy thereof.
- (b) Upon request or upon the termination of this Agreement, each party shall return to the other party all Confidential Information in its possession in hard copy or electronic form.
- (c) HPS and Merchant acknowledge that to the extent Confidential Information is disclosed to any affiliate or third party the disclosing party shall have a written contract protecting the confidentiality of same and shall ensure that such affiliates and third parties use and disclose Confidential Information only as needed for purposes of this Agreement.
- (d) During the term of this Agreement and any renewal, Merchant shall retain information and data as is necessary to demonstrate compliance with this Agreement and applicable law.

**20. Reserved.**

**21. Amendments.** From time to time HPS may amend any of the terms and conditions contained in this Agreement. Notice of such amendments shall be made in writing to Merchant and shall become effective thirty (30) days after written notice is given. Merchant may, at its sole discretion, terminate this Agreement, without fee or penalty, if it does not wish to accept the amendments to the Agreement.

**22. Notices.**

- (a) Except as otherwise expressly provided herein, HPS shall not be required to act upon any notice or instruction received from Merchant or any other person, or to provide any notice or advice to Merchant or any other person with respect to any matter.
- (b) HPS shall be entitled to rely on any written notice or other written communication believed by it in good faith to be genuine and to have been signed by an Authorized Representative, and any such communication shall be deemed to have been signed by such person. The names and signatures of Authorized Representatives are set forth in the APPLICATION. Such notice shall be effective on the second business day following the day of receipt by HPS.
- (c) Notice of Receipt of Entry. Under the NACHA operating rules, which are applicable to ACH transactions involving your account, we are not required to give next day notice to you of receipt of an ACH item and we will not do so. However, we will continue to notify you of the receipt of payments in the periodic statement we provide to you.
- (d) All notices, requests, and approvals required by this Agreement (i) shall be in writing, (ii) shall be addressed to the parties as indicated in the APPLICATION, unless notified in writing of a change in address, and (iii) shall be deemed to have been given either when personally delivered or when sent by regular United States mail, in which event it shall be sent postage prepaid upon delivery thereof, or, if sent by a delivery service, telegram, facsimile, or e-mail, upon delivery thereof.

**23. Tapes and Records.** All diskettes, Entries, security procedures and related records used by HPS for transactions contemplated by this Agreement shall be and remain HPS's property. HPS may, at its sole discretion, make available such information upon Merchant's request. Any expenses incurred by HPS in making such information available to Merchant shall be paid by Merchant.

**24. Evidence of Authorization/Provision of Information.** Merchant shall obtain, or shall ensure that all applicable consents and authorizations required under the Rules are obtained and shall retain, or shall ensure that all applicable consents and authorizations are retained for two (2) years after they terminate. Within five (5) banking days of a request by HPS, Merchant shall provide HPS with any information requested pursuant to this Agreement or required to comply with the Rules.

- 25. Term and Termination.** This Agreement shall become effective upon acceptance of the first Merchant deposit by HPS and shall continue in effect for a term of  
Thereafter, the Agreement will automatically renew for additional twelve (12) month periods unless terminated by any party by giving ninety (90) days written notice prior to the end of any term. HPS may terminate the Agreement immediately as required by the ODFI or as may otherwise be required by the Rules.
- 26. Entire Agreement.** This Agreement is the complete and exclusive statement of the agreement between HPS and Merchant with respect to the subject matter hereof and supersedes any prior agreement between HPS and Merchant with respect to such subject matter. In the event performance of the services provided herein in accordance with the terms of this Agreement would result in a violation of any present or future statute, regulation or government policy to which HPS is subject, and which governs or affects the transactions contemplated by this Agreement, then this Agreement shall be deemed amended to the extent necessary to comply with such statute, regulation or policy, and HPS shall incur no liability to Merchant as a result of such violation or amendment. No course of dealing between HPS and Merchant shall constitute a modification of this Agreement, the Rules, or the security procedures or constitute an agreement between HPS and Merchant regardless of whatever practices and procedures HPS and Merchant may use.
- 27. Non-Assignment.** Neither party may assign this Agreement or any of the rights or duties hereunder to any person without the other parties' prior written consent except that upon notice to the other party, either party may assign the Agreement to a parent, subsidiary, or affiliate without the other's consent.
- 28. Waiver.** Either party may waive enforcement of any provision of this Agreement. Any such waiver shall not affect the waiving party's rights with respect to any other transaction or modify the terms of this Agreement.
- 29. No Third Party Beneficiary.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors and assigns. This Agreement is not for the benefit of any other person, and no other person shall have any right against HPS or Merchant hereunder.
- 30. Headings.** Headings are used for reference purposes only and shall not be deemed a part of this Agreement.
- 31. Severability.** If any provision of this Agreement is held void or unenforceable, the validity or enforceability of the remainder of this Agreement shall not be affected and the void or unenforceable term shall be amended such that it is enforceable to the maximum extent permitted by law.
- 32. Relationship of the Parties.** HPS and Merchant are independent contractors and this Agreement will not establish any relationship of partnership, joint venture, employment, franchise or agency between them. Except as provided in this Agreement, HPS and Merchant each shall bear its own costs and expenses in connection with the performance of its obligations under this Agreement. Neither HPS nor Merchant will have the power to bind the other or incur obligations on the other's behalf without the other party's prior written consent.
- 33. Governing Law and Jurisdiction.** This Agreement shall be construed in accordance with and governed by the laws of the State of residence of the government or public educational entity without regard to its choice of law provisions. The parties hereto agree and consent to the personal and exclusive jurisdiction of said courts over them as to all such actions, and further waive any claim that such action is brought in an improper or inconvenient forum. In any such action, the parties waive trial by jury.



## Government and/or Public Education Credit/Debit Card Processing Agreement Terms and Conditions

### Welcome to Heartland Payment Systems®

#### 1. Services

HPS will, during the term of this Agreement and pursuant to its terms and conditions, (a) be responsible for and will settle funds with the Merchant; (b) provide the following payment processing solutions to the Merchant: (i) Web Payment Solutions; (ii) Cashiering Payment Solutions as may be selected by Merchant on the Merchant Application.

#### 2. Definitions

- 2.1 “Account”** means a commercial checking account maintained by Merchant for the crediting of collected funds and the debiting of fees and charges pursuant to the terms of this Agreement.
- 2.2 “ACH”** means the Automated Clearing House service offered by the Federal Reserve.
- 2.3 “Agreement”** means this Merchant Processing Agreement, the Merchant Application and the Addendum, as applicable. This contract incorporates the Merchant Processing Agreement, the Merchant Application, and the Addendum, as applicable, by reference, with the same force and effect as if it were given in full text. Upon request, HPS will make their full text available.
- 2.4 “Authorization”** means the act of obtaining approval from the Card Issuer for an individual Transaction.
- 2.5 “Card”** means a valid credit, debit, charge or other payment card accepted by Merchant under this Agreement with HPS.
- 2.6 “Card Schemes” used interchangeably with Card Brands** means Visa U.S.A., Inc., Visa International, Inc., MasterCard International, Inc., Discover Financial Services or any other Card Issuer that provides Cards that are accepted by Merchant under this Agreement with HPS, including on-line debit card Transactions and on-line debit networks.
- 2.7 “Card Issuer”** means the financial institution or company that has provided a Card to the Cardholder.
- 2.8 “Cardholder” used interchangeably with Card Member** means the person or Card Member whose name is embossed upon the face of the Card.
- 2.9 “Card-Not-Present Transaction”** means any Transaction for which required data is not electronically captured by reading information encoded in or on the Card and includes mail order, telephone order and Internet Transactions.
- 2.10 “Cashiering Payment Solution”** means an automated solution which will allow Cardholders to pay Merchant via an HPS-provided virtual terminal or physical terminal.

- 2.11 “Chargeback”** means the procedure by which (i) a sales Transaction (or disputed portion thereof) is returned to HPS by a Card Issuer because such item does not comply with the Card Issuer’s applicable rules or operating regulations or for any other reason as provided in this Agreement and (ii) the Merchant’s Account is debited for such return.
- 2.12 “Convenience Fee”** means a fee charged to a consumer that will cover the costs of providing the convenient alternative payment solutions such as the Web Payment Solution and certain Cashiering Solutions.
- 2.13 “Credit Voucher”** means a document or transaction executed by Merchant evidencing any refund or price adjustment relating to products or services to be credited to a Cardholder account.
- 2.14 “Debit Networks”** means the authorization networks utilized by Merchant for PIN Debit Transactions.
- 2.15 “EMV Card”** refers to a form of smart payment card with technical standards originally created by Europay, MasterCard and Visa (EMV) embedded with a chip containing encrypted Cardholder account information, which is readable by an EMV-enabled device. An EMV Card may be used by: (1) inserting it into a card reader that is integrated with a point of sale system; or (2) by tapping it against a point of sale device’s contactless reader. Visit <http://www.emv-connection.com/> for more information on EMV.
- 2.16 “EMV Transaction”** means the electronic acceptance of an EMV Card’s chip data by point of sale equipment or other electronic payment device at the time of Sale, and the inclusion of that data with the electronic submission of the Sale. Only a “Card Swipe”, “EMV Transaction” or its manual equivalent, an “Imprint” (solely to the extent expressly permitted by the Rules), is acceptable by the Card Scheme as proof that the Card was present at the time of the Sale.
- 2.17 “HPS”** means collectively Heartland Payment Systems, Inc., and its sponsoring banks, and other vendors and subcontractors.
- 2.18 “Member Sponsor Bank”** is a bank that has obtained a membership with the Card Brands to allow processor access to the Card Brand Networks.
- 2.19 “Merchant”** generally means the party identified as the recipient of this Agreement. It can cover the merchant itself and any third party that may be associated with them (i.e. VARs, gateway providers etc.).
- 2.20 “MCC” also known as “Merchant Category Code”** is a 4 digit number used to describe the Merchants primary business.
- 2.21 “Outbound Telemarketing Transaction”** means a transaction in which a sale of products or services results from a Merchant-initiated contact with a Cardholder via a telephone call, or a mailing (other than a catalog) that instructs the Cardholder to call the Merchant.
- 2.22 “Pass Through”** means charging the Merchant the precise amount of monies designated as Interchange, Costs, Dues, Assessments and Fees as per the Card Schemes. Pass Thru or Pass Through means no mark-ups are taken by the Payment Processor or any other party when Interchange, Dues, Fees, Costs and Assessments are collected from the Merchant.
- 2.23 “Payment Facilitator”** is a merchant of record who facilitates transactions on behalf of a sub-merchant whose volume is less than USD 100,000 in MasterCard and Maestro volume combined.
- 2.24 “Payment Service Provider (PSP)”** is an entity contracting with a Visa, Discover or American Express member to provide payment services to sponsored merchants. The new term PSP replaces the old terminology IPSP which now includes all commerce type aggregation, including face-to-face in addition to ecommerce merchant aggregation.
- 2.25 “Products”** means all goods and payment services that are sold or offered by the Merchant.
- 2.26 “Rules”** means the operating regulations, requirements terms and conditions of the Card Schemes presently in effect and as they may be amended from time to time.
- 2.27 “Sales Draft”** means an electronic receipt evidencing a sales Transaction.

- 2.28** “**Sub-merchant**” is a customer conducting business through a Third Party relationship acting as a Payment Facilitator (PF) or Payment Service Provider (PSP).
- 2.29** “**Third Party Agent (TPA)**” means entities that have been engaged by a Merchant or a member to perform contracted services on behalf of that Merchant or member, including value add resellers (VARs) and payment gateway providers.
- 2.30** “**Transaction**” means any retail sale of Products or Services, or credit therefore, from a Merchant for which the customer makes payment using any Card presented to HPS for payment.
- 2.31** “**Virtual Terminal**” means a credit Card processing equipment on a secure server on the Internet whereby Merchant can key enter credit Card Transactions manually.
- 2.32** “**Voice Authorization**” means an Authorization obtained by a direct-dialed telephone call.
- 2.33** “**Web Payment Solution**” may be used interchangeably with “Heartland/TouchNet Hosted Website” and means an automated solution that will allow Cardholders to pay a Merchant on a hosted website.

### 3. Data Security Requirements

- 3.1** The PCI Security Standards Council (“PCI SSC”) was founded by American Express, Discover Financial Services, JCB, MasterCard Worldwide and Visa, Inc. All five founders agreed to incorporate PCI Data Security Standards (“PCI DSS”) as the technical requirements of each of their data security compliance programs. The PCI SSC is responsible for the Payment Application Data Security Standard (“PA-DSS”) and PIN Transaction Security Requirements for PIN-Entry Devices (“PED”).

More information, including the complete PCI DSS specifications can be found at [www.pcisecuritystandards.org](http://www.pcisecuritystandards.org).

Each of the Card Schemes has requirements based on PCI DSS that define a standard of due care and enforcement for protecting sensitive information. Merchant must meet the compliance validation requirements defined by the Card Schemes available at:

[www.visa.com/cisp](http://www.visa.com/cisp)  
[www.mastercard.com/sdp](http://www.mastercard.com/sdp)  
[www.discovernetwork.com/fraudsecurity/disc.html](http://www.discovernetwork.com/fraudsecurity/disc.html)  
[www.americanexpress.com/datasecurity](http://www.americanexpress.com/datasecurity) - For American Express Direct Merchants Only.

The Card Schemes or HPS may levy fines, suspend or terminate services, or impose other restrictions if it is determined that Merchant is not compliant with applicable security standards. Merchant is responsible for all fines and fees assessed by any Card Scheme in connection with violation of data security standards.

### 4. Rights, Duties, and Responsibilities of Merchants

- 4.1** Merchant agrees that during the term of this Agreement HPS shall be the primary provider for all payment processing services provided hereunder.
- 4.2** Merchant’s policy for the adjustment of payment rendered shall be disclosed to the Cardholder before a Card sale is made. If Merchant does not make these disclosures, a full refund in the form of a credit to the Cardholder’s Card account must be given. In no circumstances shall any cash refunds be given on any item originally charged to a card.
- 4.3** MERCHANT ACKNOWLEDGES THAT AN AUTHORIZATION DOES NOT CONSTITUTE (A) A WARRANTY THAT THE PERSON PRESENTING THE CARD IS THE RIGHTFUL CARDHOLDER, OR (B) A PROMISE OR GUARANTEE BY HPS THAT IT WILL PAY OR ARRANGE FOR PAYMENT TO MERCHANT FOR THE AUTHORIZED TRANSACTION. AN AUTHORIZATION DOES NOT PREVENT A SUBSEQUENT CHARGEBACK OF AN AUTHORIZED TRANSACTION PURSUANT TO THIS AGREEMENT.

- 4.4** Merchant shall at all times maintain a direct deposit account (the “Account” or “DDA”), in good standing, at a bank that is a Receiving Depository Financial Institution (RDFI) of the Federal Reserve Bank ACH System or other ACH settlement network. Merchant agrees that all credits for collected funds shall be made automatically to the Account. Merchant also agrees that it is responsible for all fines, fees, Chargebacks, Credit Vouchers, payments and adjustments and other amounts due under the terms of this Agreement (including but not limited to attorneys’ fees and early termination charges) which shall be automatically made to the Account. Merchant shall not close, restrict or change the Account without prior written approval from HPS. Merchant agrees to pay HPS a twenty-five dollar (\$25.00) fee on all returned ACH items. Merchant is solely liable for all fees and all overdrafts, regardless of cause. HPS shall have the unlimited right to debit without prior notice, any Account containing funds for the purpose of satisfying any liability incurred on behalf of Merchant.
- 4.5** Merchant shall not deposit any Transaction for the purpose of obtaining or providing a cash advance, or make a cash disbursement to any other Cardholder (including Merchant when acting as a Cardholder), or receive monies from a Cardholder and subsequently prepare a credit to Cardholder’s account.
- 4.6** As partial consideration for this Agreement, Merchant expressly authorizes HPS to change the Member Sponsor Bank providing settlement services to Merchant. Merchant agrees to execute all necessary documents enabling HPS to effect such change, as may be required by HPS.
- 4.7** Merchant agrees to accept Cards in accordance with the terms of this Agreement, will not process transactions or re-direct payments on behalf of another entity, and accepts American Express as a third party beneficiary, without obligations, under this Agreement. Merchant is not a third party beneficiary of any Agreement between HPS and American Express.
- 4.8** Merchant shall give HPS immediate written notice of any complaint, subpoena, Civil Investigative Demand or other process issued by any state or federal governmental entity that alleges, refers or relates to any illegal or improper conduct of Merchant. Failure to give such notice shall be deemed to be a material breach of this Agreement.
- 4.9** Merchant shall not be assessed a Chargeback Fee for the first three Chargeback requests processed in any twelve month period beginning with the Merchant’s anniversary date. Once three Chargeback requests have been submitted by the Card Scheme or Bank in any such 12 month period, HPS shall bill the Chargeback Fee applicable at that time. For purposes of this Section 4.9, the anniversary date shall be the date of Merchant’s first deposit with HPS unless otherwise designated by HPS.
- 4.10** Merchant shall ensure HPS has the correct business taxpayer ID (“TIN”) and legal name on file for Form 1099-K tax reporting purposes. Any merchant reporting an invalid TIN and legal name combination is subject to backup withholding of an amount as defined by applicable state tax and IRS regulations.
- 4.11** Merchant shall at all times comply with the Rules and operating regulations of each of the Card Schemes and American Express as well as all applicable federal, state, and local, rules and regulations. Moreover, in the event of Merchant’s non-compliance, Merchant accepts the responsibility for the payment of any and all fees and penalties levied because of its non-compliance.
- 4.12** Merchant agrees that it will not knowingly introduce into HPS’ System any virus, “time bomb”, or any other contaminant, including but not limited to, codes, commands, or instructions that could damage or disable HPS’ System or property.
- 4.13** Merchant shall assume responsibility for managing the repair of problems associated with Merchant’s own telecommunications and processing system (both hardware and software), including terminals.
- 4.14** MSP/TPA/PSP/PF must comply with all Rules as set forth in this Agreement and the following websites:
- [http://usa.visa.com/merchants/risk\\_management/thirdparty\\_agents.html](http://usa.visa.com/merchants/risk_management/thirdparty_agents.html)
  - [http://www.mastercard.com/us/merchant/pdf/BMEntire\\_Manual\\_public.pdf](http://www.mastercard.com/us/merchant/pdf/BMEntire_Manual_public.pdf)
- 4.15** Payment Service Provider (PSP)/ Payment Facilitator (PF) agrees to promptly disclose to their Sub-merchant any new or increased Card Scheme related Dues, Assessments and Fees, including but not limited to Convenience fees, in accordance to the contracted services performed by the Merchant.

**4.16** Merchant must meet requirements as defined by the Card Schemes. Information is available at:  
[www.visa.com](http://www.visa.com)  
[www.mastercard.com](http://www.mastercard.com)  
[www.discovernetwork.com](http://www.discovernetwork.com)  
[www.americanexpress.com/merchantopguide](http://www.americanexpress.com/merchantopguide)  
[www.americanexpress.com](http://www.americanexpress.com) - For American Express Direct Merchants Only.

**4.17** In the event that Merchant has elected to receive Tokenization Services, the following terms and conditions of this Section 4.17 shall apply with respect thereto. HPS will tokenize each cardholder primary account number ("PAN") submitted to HPS by Merchant in connection with a Transaction. HPS's tokenization of each PAN submitted to HPS by Merchant will occur after Authorization. Merchant hereby acknowledges that tokens may be assigned to a token group which may be shared among other HPS merchants. Merchant further acknowledges and agrees that all tokens provided or created in connection herewith remain the sole and exclusive property of HPS and cannot be transferred or removed from HPS and will not follow Merchant to any other provider without prior written approval from HPS, which approval may be approved or withheld by HPS in its sole discretion.

## **5. Debit Card Processing**

**5.1** Merchant understands and agrees that HPS and Bay Bank, FSB or any other bank to which this agreement is assigned is a sponsored affiliate or member of each debit network and HPS is a service provider for processing Merchant's debit card Transactions pursuant to the terms herein.

**5.2** Any claims Merchant may have regarding Debit services may not be offset against Bankcard sales.

**5.3** Debit transactions are governed by network regulations as well as federal and state laws and regulations, including but not limited to the Electronic Funds Transfer Act, and Regulation E, pursuant to which consumers may have up to sixty (60) days to dispute a Transaction. Merchant shall comply with all applicable federal, state and local laws and regulations.

## **6. Fees**

**6.1** HPS may amend the Fees set forth in the Merchant Application as follows: If Convenience Fees are fixed, then HPS may amend such Fees if (i) any Card Scheme or third party changes its fees with HPS, including American Express fees, in the event that Merchant's American Express status changes or (ii) the average ticket size increases from the average ticket size of the previous thirty (30) day period. If Convenience Fees are percentage-based, then HPS will only amend such Fees if any Card Scheme or third party changes its fees with HPS. The amended Fees shall be effective on the date specified in a written notice thereof, which date shall not be fewer than fifteen (15) days after the date of notice. Merchant shall attach each such revised Schedule of Fees, or written notice to the Merchant's copy of this Agreement.

**6.2** Merchant shall pay all applicable sales taxes for services and products provided by HPS.

**6.3** Merchant shall pay such fees and charges as may be set by HPS for any requested system enhancements or services in addition to those specified herein or in the Application or as may be requested by applicable law or changes in Card Scheme Rules.

## **7. Rights, Duties and Responsibilities of HPS**

**7.1** Merchant acknowledges that HPS may provide payment transaction processing services hereunder through contracts or subcontracts with third parties engaged in the business of transaction processing and authorizations, and specifically authorizes such third parties to exercise all of the rights of HPS hereunder. Upon request in writing by Merchant, HPS will identify the third parties involved in Merchant's processing.

**7.2** HPS may, through its performance of the Services, provide Merchant with access to equipment and other hardware, software, including interface applications, processes and other such tangible or intangible property of HPS. HPS retains all ownership rights to such property and does not provide any license or any other use other than as specifically set forth herein.

- 7.3** HPS will accept all Sales Drafts deposited by Merchant that comply with the terms of this Agreement. HPS will pay to Merchant the total face amount of each Sales Draft, less any Credit Vouchers, or adjustments determined. All payments, credits and charges are subject to audit and final review by HPS and prompt adjustment shall be made as required. Notwithstanding any other provision in this Agreement, HPS may refuse to accept any Sales Draft, revoke its prior acceptance, or delay processing of any Sales Draft for any reasonable period of time, as HPS deems necessary and appropriate. HPS shall have no liability to Merchant for additional charges, higher rates, or any other loss, expense or damage Merchant may incur directly or indirectly due to any such refusal, revocation or delay.
- 7.4** HPS will accept all customer service calls and other communications from Merchant, relating to the services provided under this Agreement including, but not limited to, equipment service, disbursement of funds, account charges, Merchant statements and Chargebacks. Merchant waives any claim relating to amounts charged to Merchant or amounts paid to unless presented within forty-five (45) days of statement date.
- 7.5** HPS will process all requests for Sales Drafts and Chargebacks from Card Issuers and will provide Merchant with prompt notice of requests and Chargebacks.

## **8. Chargebacks**

- 8.1** Merchant agrees to pay HPS the actual amount of any Transaction processed by HPS pursuant to this Agreement whenever any Card or Debit Transaction is reversed.
- 8.2** Merchant agrees to pay HPS any fees or fines imposed on HPS resulting from Chargebacks and any other fees or fines imposed with respect to or resulting from acts or omissions of Merchant.
- 8.3** HPS agrees to mail or electronically transmit all Chargeback documentation to Merchant promptly at Merchant's address shown in the Application. Merchant is responsible for verifying its monthly statement and its daily deposit for Chargebacks and Chargeback handling fees pursuant to this Agreement. Merchant shall notify HPS in writing within forty-five (45) days after any debit or credit is or should have been affected. If Merchant notifies HPS after such time, HPS shall not have any obligation to investigate or effect any such adjustments.

Any voluntary efforts by HPS to assist Merchant in investigating such matters after the 45 day notification has expired, shall not create an obligation to continue such investigation or any future investigation. Merchant must provide all information requested by HPS by the time specified in a request for information; failure to do so shall constitute a waiver by Merchant of its ability to dispute or reverse a Chargeback or other debit, and Merchant shall be solely responsible. If HPS elects, in its sole discretion, to take action on a Chargeback or other debit after the time specified to respond has expired, Merchant agrees to pay all costs incurred by HPS. Merchant agrees to pay HPS a processing fee for Sales Draft retrieval requests at HPS discretion.

## **9. Limitation of Liability: Due Care**

- 9.1** Except as provided in section 9.4 hereof, HPS's sole liability to Merchant hereunder shall be to correct, to the extent reasonably practical, errors that have been caused by HPS, except that any claim by the Merchant relating to statement accuracy or amounts owed by HPS to the Merchant is waived unless presented within forty-five (45) days of statement date.
- 9.2** No claim for damages for any performance or failure of performance by HPS under this Agreement shall exceed the Convenience Fee amount and any other fees or charges paid to HPS in connection with the Card Transaction that is the subject of the alleged failure of performance.
- 9.3** IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR SPECIAL, CONSEQUENTIAL, INDIRECT, OR EXEMPLARY DAMAGES, INCLUDING LOST PROFITS, REVENUES, AND BUSINESS OPPORTUNITIES. THE PROVISIONS OF THIS PARAGRAPH SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT. Without limitation of the foregoing, HPS shall not be liable to Merchant for delays in data transmission. Merchant acknowledges that any losses pursuant to this Agreement are commercial in nature.
- 9.4** HPS MAKES NO WARRANTY WHATSOEVER REGARDING CARD AUTHORIZATIONS, DECLINES OR REFERRAL CODES, RESPONSES TO REQUESTS FOR AUTHORIZATION, PROCESSING,

SETTLEMENT, OR ANY OTHER SERVICES PROVIDED BY OR ON BEHALF OF HPS HEREUNDER, AND HPS HEREBY DISCLAIMS ANY AND ALL SUCH WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, TITLE, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE, and HPS shall have no liability to Merchant or any other person for any loss, liability or damage arising directly or indirectly in connection herewith. Without limitation of the foregoing, Merchant acknowledges that HPS has no liability or responsibility for the actions of any Card Scheme, Card Issuer or Cardholder.

**9.5** Merchant agrees to abide by the limitations of liability as set forth in this Agreement, and also agrees that neither Party shall be liable for delays in processing or other non-performance caused by such events as fires; telecommunications failures; equipment failures; strikes; riots; war; non-performance of vendors, suppliers, processors or transmitters of information; acts of God or any other causes over which the Party has no control.

**9.6** In this Section 9, "HPS" includes each of HPS and American Express.

## **10. Display of Materials: Trademarks**

**10.1** If permissible under state law, Merchant agrees to prominently display the promotional materials provided by HPS in its place(s) of business or on an eCommerce site whereby Card Scheme logos must prominently be displayed. Use of promotional materials and use of any trade name, trademark, service mark or logo type ("Marks") associated with Card(s) shall fully comply with specifications contained in applicable Card Scheme operating regulations.

**10.2** Merchant shall not use any promotional materials or Marks in any way that suggests or implies that a Card Scheme endorses Merchant's products or services.

**10.3** Merchant agrees that it will discontinue use of any Mark of a Card Scheme wherever such Marks are displayed, including on the Merchant's website(s), once (a) the Agreement is terminated or expires or (b) Merchant discontinues acceptance of a Card or participation in a Card Scheme Program.

## **11. Term: Termination**

**11.1** This Agreement shall become effective upon acceptance of the first Merchant deposit by HPS and shall continue in effect for a term of  
Thereafter, the Agreement will automatically renew for additional twelve (12) month periods unless terminated by any party by giving ninety (90) days written notice prior to the end of any term, except that in case of an Event of Default by Merchant or as required by a Card Scheme, this Agreement may be terminated by HPS immediately, and HPS shall give Merchant written notice within ten (10) days thereafter.

**11.2** In the event HPS fails to provide the Services as stated herein, prior to exercising any right of termination, Merchant must (i) notify HPS of such breach; (ii) give HPS a reasonable period to cure, depending on the nature of the breach. The parties shall agree on the duration of such reasonable period in writing; and if, HPS is unable to cure within such time, Merchant may terminate the Agreement subject to the terms herein.

**11.3** If any of the following events shall occur (each an "Event of Default"):

- (i) Merchant shall default in any material respect in the performance or observance of any term, covenant, condition or agreement contained in this Agreement; or
- (ii) A reasonable belief by HPS that Merchant will constitute a risk to HPS by failing to meet the terms of this Agreement; or
- (iii) Material adverse change in the business, financial condition, business procedure or services of Merchant; or
- (iv) any information contained in the Application was or is incorrect in any material respect, is incomplete or omits any information necessary to make such information and statements not misleading to HPS; or
- (v) irregular Card sales or credits by Merchant, Card sales substantially greater than the average ticket amount stated on Merchant's Application, excessive Chargebacks or any other circumstances which in the sole discretion of HPS, may increase the risk of Merchant Chargebacks or otherwise present a financial or security risk to HPS; or

- (vi) reasonable belief by HPS that Merchant is engaged in practices that involve elements of fraud or conduct deemed to be injurious to Cardholders, including, but not limited to fraudulent, prohibited or restricted Transaction(s); or
- (vii) any voluntary or involuntary bankruptcy or insolvency proceedings involving Merchant, its parent or an affiliated entity, or any other condition that would cause HPS to deem Merchant to be financially insecure; or
- (viii) Merchants engages in any Outbound Telemarketing Transactions; or
- (ix) Merchant or any other person owning or controlling Merchant's business is or becomes listed in any Card Scheme's security reporting;

Then, upon the occurrence of any Event of Default, all amounts payable hereunder by Merchant to HPS shall be immediately due and payable in full.

- 11.4 In the event of termination, regardless of cause, Merchant agrees that (a) all obligations and liabilities of Merchant with respect to any Sales Draft or Credit Voucher presented prior to the effective date of termination shall survive such termination and expressly authorizes HPS to withhold and discontinue the deposit to Merchant's Account for all Card and other payment transactions of Merchant in the process of being collected and deposited; and (b) it will discontinue all use of Marks of a Card Scheme or HPS.
- 11.5 Merchant agrees that all obligations incurred or existing under the terms of this Agreement as of the date of termination, shall survive such termination. After the termination or expiration of the terms of the agreement, Client shall discontinue using and shall remove all hyperlinks, signs, displays or other materials containing the name or logo of HPS/TouchNet and/or its suppliers.
- 11.6 Neither the expiration nor termination of this Agreement shall terminate the obligations, or rights of the parties pursuant to provisions of the Agreement, which by their terms are intended to survive or be perpetual or irrevocable.
- 11.7 If any Event of Default shall have occurred and be continuing, HPS may, in its sole discretion, exercise all of its rights and remedies under in equity, contract or applicable law, including, without limitation, those provided in this Agreement.
- 11.8 The provisions governing processing and settlement of Card Transactions, all related adjustments, fees and other amounts due from Merchant and the resolution of any related Chargebacks, will continue to apply after termination of this Agreement until all Card Transactions made prior to such termination are settled or resolved. Upon termination of this Agreement, Merchant agrees to promptly send HPS all data relating to Card Transactions made to the date of termination.

## 12. Terminated Merchant File

- 12.1 If Merchant is terminated for any of the reasons specified as cause by Visa, MasterCard and Discover Network, HPS may report Merchant's business name and the names and other identification of its principals to the Terminated Merchant File. Merchant expressly agrees and consents to such reporting, and HPS shall have no liability to Merchant for any loss, expense or damage Merchant may sustain directly or indirectly due to such reporting.

## 13. Notices

- 13.1 All notices and other communication required or permitted under this Agreement shall be deemed delivered when mailed first-class mail, postage prepaid, addressed to the Merchant at the address stated in the Application and to HPS at the address set forth below, or at such other address as the receiving party may have provided by written notice to the other:

### **Heartland Payment Systems**

Attn: Customer Care  
 One Heartland Way  
 Jeffersonville, IN. 47130  
 1 (888) 963-3600

## Member Bank Sponsors

### Issues Regarding Credit Cards:

#### **Barclay Bank**

125 South West Street  
Wilmington, DE 19801  
Phone #: 1 (201) 622-8990

#### **The Bancorp Bank**

409 Silverside Road, Suite 105  
Wilmington, DE 19809  
Ph #: 1 (302) 385-5000

#### **Wells Fargo Bank, N.A.**

P.O. Box 6079  
Concord, CA 94524  
Phone #: 1 (844) 284-6834

### Issues Regarding Debit Cards:

#### **Old Line Bank**

1525 Pointer Ridge Place  
Bowie, MD 20716  
1 (800) 617-7511

## 14. Additional Terms

- 14.1 Truth of Statements:** Merchant represents to HPS that all information and all statements contained in the Application are true and complete and do not omit any information necessary to make such information and statements not misleading to HPS.
- 14.2 Entire Agreement:** This Agreement constitutes the entire understanding of HPS and Merchant and supersedes all prior agreements, understanding, representations, and negotiations, whether oral or written between them.
- 14.3 Amendments:** Except as otherwise provided herein, no provision of this Agreement may be waived, amended or modified except in writing signed by an authorized representative of each party.
- 14.4 No Waiver of Rights:** Any failure of a Party hereto to enforce any of the terms, conditions or covenants of this Agreement shall not constitute a waiver of any rights under this Agreement.
- 14.5 Section Headings:** All section headings contained herein are for descriptive purposes only, and the language of such section shall control.
- 14.6 Assignability:** Neither Party hereto may assign this Agreement directly or by operation of law, without the prior written consent of the non-assigning party, which consent shall not be unreasonably withheld, Either party may assign this Agreement to a parent, subsidiary, or affiliate without the other's consent. This Agreement shall be binding upon the parties hereto, their successors and permitted assigns. Any assignment without the prior written consent of the non-assigning party shall be void.
- 14.7 Damages:** In any judicial or arbitration proceedings arising out of or relating to this Agreement, including but not limited to these actions or proceedings related to the collection of amounts due from merchant, the providing party shall recover, in addition to all damages awarded, all court costs, fees and expenses of experts.
- 14.8 Relationship of the Parties:** Nothing contained herein shall be deemed to create a partnership, joint venture or, except as expressly set forth herein, any agency relationship between HPS and Merchant.

- 14.9 Severability:** If the performance by either party of any provision of this Agreement is determined to be unlawful or in violation of any state, federal or local statute, law, ordinance, regulation or rule, or of the rules of any Card Scheme, said party shall seek to cure the illegality or violation within thirty (30) days following the date that such party is first informed of such violation or illegality. If such cure is not affected within such thirty (30) days period, the illegal or violating provision shall be null and void, and this Agreement shall remain in full force and effect and the parties shall use their best efforts to agree upon legal and non-violating substituted provisions that will serve the intent of the parties.
- 14.10 Privacy Policy:** All financial and personal information about Merchant and a Merchant's vendors and suppliers, is considered confidential data. Merchant acknowledges and agrees that this information or other personal information will be used only in connection with the services provided by HPS and third parties designated by HPS to Merchant under the terms of this agreement and the performance of this Agreement. Notwithstanding the foregoing or anything else contained herein, Merchant information may be provided by HPS to any third party including but not limited to, Card Schemes, collection agencies, financial institutions or organizations, or merchant associations in the event of a default by merchant in any obligation under this agreement.
- 14.11 Governing Law:** This Agreement shall be construed and governed by the laws of the state of in which the government or public educational entity is located without regard to legal principles related to conflict of laws.
- 14.12 Jurisdiction & Venue:** Any suit, action or proceeding (collectively "action") arising out of or relating to this Agreement shall be brought only in the courts of the state of which the government or public educational entity is located or in the applicable United States District Court. The parties hereto agree and consent to the personal and exclusive jurisdiction of said courts over them as to all such actions, and further waive any claim that such action is brought in an improper or inconvenient forum. In any such action, the parties waive trial by jury.
- 14.13 No Third Party Beneficiary.** Under no circumstance, shall any third party be considered a third party beneficiary of Merchant's rights or remedies under this Agreement or otherwise be entitled to any rights or remedies of Merchant under this Agreement.
- 14.14 Changes:** HPS may change the terms of or add new terms to this Agreement at any time in accordance with applicable law. Any such changes or new terms shall be effective when notice thereof is given by HPS either through written communication or on its merchant website located at <https://infocentral.heartlandpaymentsystems.com>.
- 14.15 Public Statements.** Merchant shall obtain the prior written consent of HPS prior to making any written or oral public disclosure or announcement, whether in the form of a press release or otherwise, which directly or indirectly refers to HPS.

## 15. Optional Card Brand Fees:

**Convenience Fee:** A fee charged to the Cardholder by the Merchant for a true convenience for accepting a credit or debit card. Examples of a "true convenience" are payment through the internet, mail order or phone order. All Card Schemes allow Merchants to charge a convenience fee. All Card Schemes must be charged equally. The Merchant is required to disclose the fee to the Cardholder and provide the Cardholder with the opportunity to cancel the Transaction, if the Cardholder does not want to pay the convenience fee. In addition to the foregoing, (i) Visa requires Merchants to have a brick and mortar location in order to be allowed to charge a convenience fee; (ii) MasterCard requires processors to register any Government or Education merchant; and (iii) AMEX requires that the convenience fee be shown as a separate charge on the Cardholder's receipt for the goods or services.

**Surcharge:** A charge in addition to the initial amount of the sale on a credit card to cover the Merchant's cost of acceptance. All Card Schemes allow surcharging. Visa, MasterCard and Discover require Merchants to register with the Card Schemes. The Merchant is required to disclose the fee at the entry of their establishment and at the point of sale. The cardholder must be given the opportunity to cancel the Transaction if they do not want to pay the surcharge fee. The amount of the charge cannot exceed the amount of the Merchant's discount fee on Visa, MasterCard and Discover and is capped at 4%. The surcharge must appear on the sales receipt separately from the sales amount. All Card Schemes must be charged equally. Currently there are several states that prohibit surcharging. Merchants should check their state and local laws prior to initiating a surcharge.

**Service Fee:** Visa allows government and education Merchants to charge a different type of fee called a “service fee”. This fee is assessed for accepting payments for taxes, fees and fines for government MCCs and for tuition, room and board, lunch programs, etc. for education MCC Merchants. The service fee can be charged on credit and debit Transactions, in a face-to-face or card not present environment. The service fee must appear separate from the sales amount on the receipt. Merchants must be registered through Visa. Service fee must be disclosed prior to completion of the transaction, allowing the cardholder to cancel the Transaction if they do not wish to accept the service fee. MasterCard allows government and education merchants to charge “convenience fees” and has no separate “service fee” for these MCCs.

**Other Fees:** Handling fees and payment fees are allowed on all Card Schemes as long as these fees are charged on all payment channels; cash, checks, ACH, etc. These are not governed by the Card Schemes specifically. State and local laws may apply and merchants should ensure the fees are allowed in their area of business.

**Dear Members of the Board of Education,**

Good afternoon,

Here is our documentation and request for board approval for the 2022-23 school year custodial supplies. This year's competitive bid season has felt the effects of covid-19, we only had six companies request the bid and out of those six, four responded. I didn't order can liners or toilet paper in this year's bid because we have a surplus in our warehouse from when we went to remote learning for a year.

The price increases were significant but not alarming. We saw almost a 10% price increases in Spartan cleaning chemicals, but the good thing is I am assured there will be no delays in receiving the awarded products. I did order paper towels because our usage has increased, the price increase with that product was 17%. We continue to explore and sample chemicals, equipment and processes to improve on what we do on a daily basis and promote efficiencies in the custodian department. I am submitting the following documents for your review and approval.

Our district is fortunate in these tough times to be able to serve the local community as we do. Many thanks to everyone and our Board of Education.

Schedule:

April 8, 2022 Public Notice for custodian supply RFP.

April 15, 2022 All questions and samples must be submitted to Unit 5 contact by this date.

April 19, 2022 Question responses will be broadcast to all registered vendors on this date.

April 29, 2022 Responses to RFP due; Bid opening at 3:00 pm at Unit 5 Central Office.

May 11 2022 Board of Education reviews and votes on Bid Response.

May 17, 2022 PO's for awarded supplies out to vendors.

June 27, 2022 Awarded bid supplies due in warehouse on this date.

We are looking forward to another successful summer cleaning season.

Best regards,



Craig Montgomery,  
Director of Custodial Operations

**McLean County**  
**Unit District No. 5**

*Educating each student to achieve personal excellence.*

# McLean County USD # 5 Custodian Supply Bid

## Friday, April 29, 2022 3:00pm

Bid Company	Custodian Supplies	Paper Towels
Chemical Maintenance Company 1100A W. Bloomington Rd Champaign, IL 61821	<b>NO BID</b>	<b>NO BID</b>
Central Supply Company 501 N. Prairie St. Bloomington, IL 61701	<b>YES</b>	<b>NO BID</b>
Expert Chemical & Supply 16711 Richmond Ave. Hazel Crest, IL 60429	<b>YES</b>	<b>YES</b>
Kaeb Sanitary Supply Inc. P.O. Box 3122 Bloomington, IL 61702	<b>YES</b>	<b>YES</b>
Miller Janitorial Supply 1817 W. Hovey Ave. Normal, IL 61762	<b>YES</b>	<b>NO BID</b>
Unipak Corp PO Box 300027 Brooklyn, NY 11230	<b>NO BID</b>	<b>NO BID</b>
Pyramid School Products 6510 North 54th Street Tampa, Florida 33610-1908	<b>YES</b>	<b>NO BID</b>
	125	

## 2022-23 Bid Candidates

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### **Central Supply Company**

Attn: Tom Wells  
501 N. Prairie Street  
Bloomington, IL 61701  
Phone: 309.660.7302  
Email: twells@centralsupplyco.com

### **Expert Chemical & Supply**

Attn: Jeff Burrows  
16711 Richmond Ave., Suite C  
Hazel Crest, IL 60429  
Phone: 708.331.2236  
Email: jburrows@expertchemical.com

### **Kaeb Sanitary Supply, Inc.**

Attn: Clint Kaeb  
500 East Bell Street  
Bloomington, IL 61701  
Phone: 309.531.7916  
Email: cdkaeb@kaebsanitary.com

### **Miller Janitor Supply**

Attn: Tom Miller  
1817 W. Hovey Avenue  
Normal, IL 61761  
309.452.8396  
Email: tom.miller@millerjanitorsupply.com

### **Pyramid School Products**

Attn: Daniel Sanders  
6510 North 54th Street  
Tampa, Florida 33610-1908  
Phone: (800) 792-2644

**BID FORM RESULTS**  
**McLean County Unit District 5**  
1809 W. Hovey Ave., Normal, IL 61761  
**2022-2023 School Year**  
Custodial Supplies Bid

1. List unit price as well as total price.
2. Prices are to be FOB to 1999 Eagle Rd., Normal, IL.
3. Material will be purchased by line item.
4. Deliveries to be made as soon as possible.
5. For additional information, contact Tommy Hoerr 309.557.4080 or Craig Montgomery 309.557.4102.

Qty	Unit Meas.	Item Code	Specifications	Central Supply Co.		Expert Chemical & Supply		Kaeb Sanitary Supply, Inc.		Miller Janitorial Supply, Inc.		Pyramid School Products	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
250	each	CS0200	Unisan toilet bowl mop/acid swab, UNS160					\$1.05	\$262.50	\$0.70	\$175.00	\$1.29	\$322.50
36	each	CS0210	Aerosol Lubricant							\$4.43	\$159.48	\$3.34	\$120.24
480	each	CS0282	Green Certified Bowl Cleaner 9% Quart Size	\$2.00	\$960.00			\$2.75	\$1,320.00	\$2.59	\$1,243.20		
168	each	CS0283	Bon Ami Powder Cleanser, 21oz NO SUBSTITUTE	\$6.00	\$1,008.00			\$6.95	\$1,167.60				
300	each	CS0284	Hillyard – Spray Clean HD, 12 quarts/cs, NO SUBSTITUTE	\$3.25	\$975.00								
144	each	CS0290	Spartan Chemical Defoamer, 1 gallon or equivalent	\$19.00	\$2,736.00			\$12.75	\$1,836.00	\$17.85	\$2,570.40		
288	each	CS0302	Spartan Disinfectant deodorant spray Spring Breeze 16 oz aerosol can, Steriphene II. or equivalent	\$4.00	\$1,152.00			\$3.40	\$979.20	\$3.39	\$976.32	\$2.67	\$768.96
50	each	CS0310	Jr. Jumbo Toilet Tissue Dispensers					\$19.70	\$985.00	\$35.08	\$1,754.00		
100	each	CS0312	GPC 54338 Vista® Hygienic Push Paddle Roll Towel Dispenser			\$39.50	\$3,950.00	\$38.80	\$3,880.00	\$37.18	\$3,718.00	\$54.98	\$5,498.00
36	each	CS0350	Handheld Microfiber Telescopic Duster/w Pole					\$5.25	\$189.00			\$10.99	\$395.64
60	cases	CS0401	Powder Free Ex-Large Vinyl Gloves 10 boxes/cs					\$39.64	\$2,378.40	\$37.34	\$2,240.40	\$59.90	\$3,594.00
150	each	CS0462	20 oz. Wet Mop Head, banded and looped ends cotton/rayon blend. Must meet 20 oz weight	\$3.20	\$480.00			\$3.45	\$517.50	\$4.58	\$687.00	\$4.39	\$658.50
200	each	CS0465	24 oz. Wet Mop Head, banded and looped ends cotton/rayon blend. Must meet 24 oz weight	\$4.10	\$820.00			\$3.99	\$798.00	\$5.89	\$1,178.00	\$4.99	\$998.00
50	each	CS0471	EZ Reacher Pro 32"					\$10.50	\$525.00	\$11.39	\$569.50	\$11.98	\$599.00
20	cases	CS0480	20" White Polishing Pads 1" thick 3M or ETC.	\$19.00	\$380.00			\$11.55	\$231.00	\$15.40	\$308.00	\$12.39	\$247.80
20	cases	CS0481	20" Green Scrubbing Pads 1" thick 3M or ETC.	\$19.00	\$380.00			\$11.55	\$231.00	\$15.40	\$308.00	\$12.39	\$247.80
50	cases	CS0482	20" Black Stripping Pads 1" thick 3M or ETC.	\$19.00	\$950.00			\$11.55	\$577.50	\$15.40	\$770.00	\$12.39	\$619.50
20	cases	CS0483	20" Red Scrubbing Pads 1" thick 3M or ETC.	\$19.00	\$380.00			\$11.55	\$231.00	\$15.40	\$308.00	\$12.39	\$247.80
50	cases	CS0484	20" Maroon Aggressive Stripping Pads 1" thick 3M or ETC.	\$40.00	\$2,000.00			\$15.88	\$794.00			\$26.98	\$1,349.00

Qty	Unit Meas.	Item Code	Specifications	Central Supply Co.		Expert Chemical & Supply		Kaeb Sanitary Supply, Inc.		Miller Janitorial Supply, Inc.		Pyramid School Products	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
20	each	CS0490	Plastic Pail with metal handle					\$9.62	\$192.40	\$23.64	\$472.80	\$4.98	\$99.60
200	each	CS0610	3M Scrubbing & Sponge Pads, #74 or #44 ETC					\$0.80	\$160.00	\$0.62	\$124.00	\$0.73	\$146.00
1200	each	CS0700	Eco-Fresh Wave Urinal Screen Spiced Apple					\$1.52	\$1,828.80	\$1.08	\$1,296.00	\$1.92	\$2,304.00
100	lbs.	CS0720	VoBan & Bags - Aromatic Absorbent System. NO SUBSTITUTE									\$3.75	\$375.00
96	each	CS0730	Rubbermaid # 2957 Desk Waste Basket, (Black) NO SUBSTITUTE	\$13.00	\$1,248.00			\$10.50	\$1,008.00	\$9.84	\$944.64	\$7.29	\$699.84
80	each	CS0732	Rubbermaid Brute # 2640 Dolly, NO SUBSTITUTE	\$51.00	\$4,080.00			\$30.98	\$2,478.40	\$34.45	\$2,756.00	\$25.98	\$2,078.40
768	1 gal.	CS0643	Spartan Lite N Foamy Eucalyptus/Mint, 1 gal. #3337-04 Sanitizing Foam Hand Soap NO SUBSTITUTE							\$17.31	\$13,294.08		
36	5 gal.	CS0641	Spartan Consume Ecolyzer, 5 gal. containers NO SUBSTITUTE							\$59.73	\$2,150.28		
384	1 gal.	CS0307	Spartan BNC-15, Disinfectant/Sanitizer, 5 gal. containers NO SUBSTITUTE							\$33.50	\$12,864.00		
72	5 gal.	CS0330	Spartan Consume Drain Maintainer, 5 gal. containers NO SUBSTITUTE							\$44.71	\$3,219.12		
72	5 gal.	CS0510	Spartan Clean By Proxy, gal. containers NO SUBSTITUTE							\$64.18	\$4,620.96		
72	5 gal.	CS0381	Spartan Shine-line Floor Prep Neutralizer 5 gal. containers NO SUBSTITUTE							\$26.76	\$1,926.72		
196	5 gal.	CS0741	Spartan Step-Down, Wax Stripper, Non-butyl product, Non-Ammoniated, Low Odor, 5 gal. containers NO SUBSTITUTE							\$57.40	\$11,250.40		
360	5 gal.	CS0740	Spartan I-Shine, Floor Sealer/Finish, 25% dry solids, optical enhancers, metal interlock, 5 gal. containers NO SUBSTITUTE							\$72.25	\$26,010.00		
<b>Total for Custodian Supply Products</b>					<b>\$3,423.00</b>				<b>\$6,397.50</b>		<b>\$82,888.96</b>		<b>\$4,142.04</b>

Qty	Unit Meas.	Item Code	Specifications: White Roll Paper Towels NOTE: Split Delivery dates July 2021 and December 2021	Central Supply Co.		Expert Chemical & Supply		Kaeb Sanitary Supply, Inc.		Miller Janitorial Supply, Inc.		Pyramid School Products	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
2000	cases		White - 6 rolls/case, 7.87" to 8" x 800ft/roll, 2.0" core			\$24.90	\$49,800.00	\$21.42	\$42,840.00				
<b>Total for Paper Products</b>									<b>\$42,840.00</b>				
									<b>\$49,237.50</b>				

- Indicates: Lowest Responsible Bid Items Awarded
- Indicates:
  - Item(s) did not meet NO SUBSTITUTE requirement
  - Item(s) did not meet or was below bid specifications
  - Item(s) requested specifications not provided in bid packet
  - Item(s) did not meet existing dispensing conditions
  - There was a miscalculation on behalf of bidder
  - No samples were provided for proof and testing period


**Total Spend** **\$139,691.50**

**BID FORM RESULTS**  
**Central Supply Company - Tom Wells 309.828.5081**  
**McLean County Unit District 5**  
1809 W. Hovey Ave., Normal, IL 61761  
**2022-2023 School Year**  
**Custodial Supplies Bid**

1. List unit price as well as total price.
2. Prices are to be FOB to 1999 Eagle Rd., Normal, IL.
3. Material will be purchased by line item.
4. Deliveries to be made as soon as possible.
5. For additional information, contact Tommy Hoerr 309.557.4080 or Craig Montgomery 309.557.4102.

Qty	Unit Meas.	Item Code	Specifications	Central Supply Co.	
				Unit Price	Total
480	each	CS0282	Green Certified Bowl Cleaner 9% Quart Size	\$2.00	\$960.00
168	each	CS0283	Bon Ami Powder Cleanser, 21oz NO SUBSTITUTE	\$6.00	\$1,008.00
300	each	CS0284	Hillyard – Spray Clean HD, 12 quarts/cs, NO SUBSTITUTE	\$3.25	\$975.00
150	each	CS0462	20 oz. Wet Mop Head, banded and looped ends cotton/rayon blend. Must meet 20 oz weight	\$3.20	\$480.00
<b>Total for Custodian Supply Products</b>					<b>\$3,423.00</b>

 Indicates: Lowest Responsible Bid Items Awarded

 Indicates:

- Item(s) did not meet NO SUBSTITUTE requirement
- Item(s) did not meet or was below bid specifications
- Item(s) requested specifications not provided in bid packet
- Item(s) did not meet existing dispensing conditions
- There was a miscalculation on behalf of bidder
- No samples were provided for proof and testing period


**BID FORM RESULTS**  
**Kaeb Sanitary Supply, Inc. - Clint Kaeb 309-829-3011**  
**McLean County Unit District 5**  
 1809 W. Hovey Ave., Normal, IL 61761  
**2022-2023 School Year**  
**Custodial Supplies Bid**

1. List unit price as well as total price.
2. Prices are to be FOB to 1999 Eagle Rd., Normal, IL.
3. Material will be purchased by line item.
4. Deliveries to be made as soon as possible.
5. For additional information, contact Tommy Hoerr 309.557.4080 or Craig Montgomery 309.557.4102.

Qty	Unit Meas.	Item Code	Specifications	Kaeb Sanitary Supply, Inc.	
				Unit Price	Total
144	each	CS0290	Spartan Chemical Defoamer, 1 gallon or equivalent	\$12.75	\$1,836.00
50	each	CS0310	Jr. Jumbo Toilet Tissue Dispensers	\$19.70	\$985.00
36	each	CS0350	Handheld Microfiber Telescopic Duster/w Pole	\$5.25	\$189.00
200	each	CS0465	24 oz. Wet Mop Head, banded and looped ends cotton/rayon blend. Must meet 24 oz weight	\$3.99	\$798.00
50	each	CS0471	EZ Reacher Pro 32"	\$10.50	\$525.00
20	cases	CS0480	20" White Polishing Pads 1" thick 3M or ETC.	\$11.55	\$231.00
20	cases	CS0481	20" Green Scrubbing Pads 1" thick 3M or ETC.	\$11.55	\$231.00
50	cases	CS0482	20" Black Stripping Pads 1" thick 3M or ETC.	\$11.55	\$577.50
20	cases	CS0483	20" Red Scrubbing Pads 1" thick 3M or ETC.	\$11.55	\$231.00
50	cases	CS0484	20" Maroon Aggressive Stripping Pads 1" thick 3M or ETC.	\$15.88	\$794.00
<b>Total for Custodian Supply Products</b>					<b>\$6,397.50</b>

Qty	Unit Meas.	Item Code	Specifications: White Roll Paper Towels NOTE: Split Delivery dates July 2021 and December 2021	Kaeb Sanitary Supply, Inc.	
				Unit Price	Total
2000	cases	CS0692	White - 6 rolls/case, 7.87" to 8" x 800ft/roll, 2.0" core	\$21.42	\$42,840.00
<b>Total for Paper Products</b>					<b>\$42,840.00</b>
					<b>\$49,237.50</b>

 Indicates: Lowest Responsible Bid Items Awarded

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- Item(s) did not meet existing dispensing conditions
- There was a miscalculation on behalf of bidder
- No samples were provided for proof and testing period

**BID FORM RESULTS**  
**Miller Janitor Supply - Tom Miller - 309-452-8396**  
**McLean County Unit District 5**  
 1809 W. Hovey Ave., Normal, IL 61761  
**2022-2023 School Year**  
**Custodial Supplies Bid**

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2. Prices are to be FOB to 1999 Eagle Rd., Normal, IL.
3. Material will be purchased by line item.
4. Deliveries to be made as soon as possible.
5. For additional information, contact Tommy Hoerr 309.557.4080 or Craig Montgomery 309.557.4102.

Qty	Unit Meas.	Item Code	Specifications	Miller Janitorial Supply, Inc.	
				Unit Price	Total
250	each	CS0200	Unisan toilet bowl mop/acid swab, UNS160	\$0.70	\$175.00
100	each	CS0312	GPC 54338 Vista® Hygienic Push Paddle Roll Towel Dispenser	\$37.18	\$3,718.00
60	cases	CS0401	Powder Free Ex-Large Vinyl Gloves 10 boxes/cs	\$37.34	\$2,240.40
200	each	CS0610	3M Scrubbing & Sponge Pads, #74 or #44 ETC	\$0.62	\$124.00
1200	each	CS0700	Eco-Fresh Wave Urinal Screen Spiced Apple	\$1.08	\$1,296.00
768	1 gal.	CS0643	Spartan Lite N Foamy Eucalyptus/Mint, 1 gal. #3337-04 Sanitizing Foam Hand Soap NO SUBSTITUTE	\$17.31	\$13,294.08
36	5 gal.	CS0641	Spartan Consume Ecolyzer, 5 gal. containers NO SUBSTITUTE	\$59.73	\$2,150.28
384	1 gal.	CS0307	Spartan BNC-15, Disinfectant/Sanitizer, 5 gal. containers NO SUBSTITUTE	\$33.50	\$12,864.00
72	5 gal.	CS0330	Spartan Consume Drain Maintainer, 5 gal. containers NO SUBSTITUTE	\$44.71	\$3,219.12
72	5 gal.	CS0510	Spartan Clean By Proxy, gal. containers NO SUBSTITUTE	\$64.18	\$4,620.96
72	5 gal.	CS0381	Spartan Shine-line Floor Prep Neutralizer 5 gal. containers NO SUBSTITUTE	\$26.76	\$1,926.72
196	5 gal.	CS0741	Spartan Step-Down, Wax Stripper, Non-butyl product, Non-Ammoniated, Low Odor, 5 gal. containers NO SUBSTITUTE	\$57.40	\$11,250.40
360	5 gal.	CS0740	Spartan I-Shine, Floor Sealer/Finish, 25% dry solids, optical enhancers, metal interlock, 5 gal. containers NO SUBSTITUTE	\$72.25	\$26,010.00
<b>Total for Custodian Supply Products</b>					<b>\$82,888.96</b>

 Indicates: Lowest Responsible Bid Items Awarded

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- No samples were provided for proof and testing period

**BID FORM RESULTS**  
**Pyramid School Products - Kenneth Miller - 833-972-2644x225**  
**McLean County Unit District 5**

1809 W. Hovey Ave., Normal, IL 61761


**2022-2023 School Year**

**Custodial Supplies Bid**

1. List unit price as well as total price.
2. Prices are to be FOB to 1999 Eagle Rd., Normal, IL.
3. Material will be purchased by line item.
4. Deliveries to be made as soon as possible.
5. For additional information, contact Tommy Hoerr 309.557.4080 or Craig Montgomery 309.557.4102.

Qty	Unit Meas.	Item Code	Specifications	Pyramid School Products	
				Unit Price	Total
36	each	CS0210	Aerosol Lubricant	\$3.34	\$120.24
288	each	CS0302	Spartan Disinfectant deodorant spray Spring Breeze 16 oz aerosol can, Steriphene II. or equivalent	\$2.67	\$768.96
20	each	CS0490	Plastic Pail with metal handle	\$4.98	\$99.60
100	lbs.	CS0720	VoBan & Bags - Aromatic Absorbent System. NO SUBSTITUTE	\$3.75	\$375.00
96	each	CS0730	Rubbermaid # 2957 Desk Waste Basket, (Black) NO SUBSTITUTE	\$7.29	\$699.84
80	each	CS0732	Rubbermaid Brute # 2640 Dolly, NO SUBSTITUTE	\$25.98	\$2,078.40
<b>Total for Custodian Supply Products</b>					<b>\$4,142.04</b>

 Indicates: Lowest Responsible Bid Items Awarded

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