

McLean County Unit District No. 5 Board of Education Regular Meeting Agenda

Wednesday, February 10, 2021

Public Session 6:30 PM

Normal West High School

501 N Parkside Rd

Normal, IL 61761

MASKS ARE REQUIRED

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC HEARING

A Application for Waiver or Modification of State Board Rules and/or School Code Mandates allowing the District to consider personnel salaries and benefits in calculating the reasonable fee for driver education **3**

1 Comments Regarding Public Hearing

4. FOCUS ON STUDENTS AND GOOD NEWS REPORTS

A Martin Luther King Jr Youth Award

B Corn Belt Illinois Middle School Principal of the Year

5. SUPERINTENDENT COMMENTS

6. PUBLIC COMMENTS

7. REPORTS

A Geothermal Energy Report

1 Chiddix presentation **8**

B 1st Reading of Board Policies, Administrative Procedures and Exhibits

1 Section 4 - Operational Services

a. Administrative Procedure 4.70-AP1 Resource Conservation **11**

b. Administrative Procedure 4.75-AP1 Energy Conservation Guidelines **14**

c. Policy 4.70 Resource Conservation **17**

d. Policy 4.75 Energy Management Conservation **18**

2 Section 5 - Personnel

a. Policy 5.250 Leaves of Absence **19**

3 Section 6 - Instruction

a. Administrative Procedure 6.235-AP1 Acceptable Use of the District's Electronic Network and Instructional Technology **28**

b. Administrative Procedure 6.300-AP1 Posthumous Diploma or Recognition **32**

c. Exhibit 6.300-E1 Application for a Diploma for Service Member Killed in Action or for Veterans of WW II, the Korean Conflict, or the Vietnam Conflict **33**

d. Exhibit 6.300-E2 State Law Graduation Requirements **35**

e. Exhibit 6.300-E3 Form for Exemption from Financial Aid Application Completion **37**

f. Policy 6.235 Access to Electronic Networks **39**

g. Policy 6.300 Graduation Requirements **41**

4 Section 7 - Students

a. Administrative Procedure 7.345-AP1 Use of Educational Technologies Student Data Privacy and Security **43**

b. Exhibit 7.345-AP1, E1 Student Covered Information Reporting Form **50**

c. Exhibit 7.345-AP1, E2 Notice to Parents About Educational Technology Vendors **52**

d. Exhibit 7.345-AP1, E3 Parent Notification Letter for Student Data Breach **54**

e. Policy 7.345 Use of Educational Technologies Student Data Privacy and Security **56**

**C Requests for Information Pursuant to the Illinois Freedom of Information Act
The District has received and processed the following request for information:**

1 Paul Swanlund, requested 01.13.21, responded 1.19.21

8. ACTION

- A Approve the Application for Waiver or Modification of State Board Rules and/or School Code Mandates allowing the District to continue the increased fee for its driver education course to an amount not to exceed \$450. 58**
- B Approve the Application for Waiver or Modification of State Board Rules and/or School Code Mandates allowing the District to consider personnel salaries and benefits in calculating the reasonable fee for driver education. 63**
- C Approve CJHS Borefield Project 68**
- D Approve CJHS HVAC Renovation Project 73**

9. CONSENT AGENDA

- A Approval of Minutes**
- Minutes are not released for public viewing until approved by the Board of Education
 - 1 Regular Session 01.13.21**
 - 2 Closed Session 01.13.21**
- B Personnel Matters 78**
- C Payment of Bills and Payrolls**
- 1 2/10 Bills and Payroll Reports 84
- D Approve Finance Department Reports 123**
- E Approve Requests for Authorization to Use Fire Prevention and Safety Funds**
- 1 Chiddix JHS, remove and install ceiling grid and panels, Amendment #33 131
- 2 Parkside JHS, remove and replace six aluminum doors, Amendment #24 136
- F Approve 2021-2022 School Calendar 141**

10. BOARD REPRESENTATIVE COMMITTEE MEETING REPORTS, ANNOUNCEMENTS AND COMMENTS

11. ADJOURNMENT



Illinois State Board of Education

100 North First Street, S-404
Springfield, Illinois 62777-0001

APPLICATION FOR WAIVER OR MODIFICATION OF STATE BOARD RULES AND/OR SCHOOL CODE MANDATES

LEGISLATIVE AFFAIRS DEPARTMENT

Instructions: This application is to be used for seeking a waiver or modification of State Board of Education rules or of School Code mandates in accordance with Section 2-3.25g of the School Code [105 ILCS 5/2-3.25g]. The completed application must be submitted by **certified** mail, return receipt requested, to the above address. Please use the instructions on the reverse side when completing this application.

Please note that action on incomplete applications will be delayed until all required documentation is received.

1. The application is for: (Check appropriate box(es) below.)

Waiver of School Code Waiver of ISBE Rule Modification of School Code Modification of ISBE Rule

2. APPLICANT NAME

CONTACT PERSON

NAME OF SUPERINTENDENT/EXECUTIVE DIRECTOR

CONTACT TELEPHONE (Include Area Code and Extension)

APPLICANT ADDRESS (Street, City, State, Zip Code)

CONTACT FAX (Include Area Code)

CONTACT E-MAIL

COUNTY

May we contact your e-mail address?

Yes No

3. Provide citation or language of the rule(s) or School Code mandate(s) which are the subject of this application. If you are requesting a modification, display it here, using strike through or underlining.

4. Attach a narrative identifying and justifying the specific request.

- For proposed waivers and modifications of rules or of the School Code that are based upon meeting the intent of the rule or mandate in a more effective, efficient or economical manner, a narrative description must provide all of the required information (see Item 4(a) on the reverse side).
- All proposed waivers/modifications requested to stimulate innovation or improve student performance, including all proposed waivers of School Code mandates, shall provide the specific plan for improved student performance and school improvement upon which the request is being based and how the applicant will determine success (see Item 4(b) on the reverse side).
- Applications requesting waivers from Section 17-1.5 of the School Code must include the amount, nature, and reason for the requested relief and all remedies that have been exhausted by the district to comply with the administrative expenditure limitation.

5. **Public Testimony:**

Attach a description of the testimony provided, to include the information enumerated in item 5 on the reverse side.

6. This application is for: Initial Waiver/Modification Renewal of Previously Approved Waiver/Modification

This application requests waiver/modification for _____ years (from _____ school year through _____ school year).

(See Item 6 on reverse side for limits on the duration of waivers/modifications.)

7. Attach a copy of each public notice required. Any request not meeting the requirements will be returned as ineligible for consideration.

8. Compliance with Notice and Hearing Requirements

I certify that a hearing concerning this application and any associated plan for improved student performance was held on _____.

(Date)

I further certify that the applicant has met all the notification and hearing requirements enumerated in items A and B on reverse side and that the board of education/board of directors of the applicant identified above approved this application on _____.

(Date)

3

Date

Signature of Applicant

(i.e. District Superintendent/Executive Director/Regional Superintendent)

INSTRUCTIONS: Please use the following as a checklist in assembling your application package. Incomplete applications will not be considered until all required documentation is received. All applicants must hold a public hearing prior to submission of the application.

- A. Public Hearing: Each eligible applicant (see item 2 below) must hold a public hearing, providing for a time to take testimony about the request that is separate from the time when any other business is being conducted or testimony on other matters is being heard. The public hearing may be held during a regular board meeting.
- B. Required Notices of Public Hearing: Provide the following notices to inform the public and others of the hearing date. Each must state the time, date, location and general subject matter of the hearing.
 - **All applicants:** Publish a notice on the applicant's website at least 14 days in advance of the hearing. Applicants requesting an **increased fee for driver's education (105 ILCS 5/27-24.2)** must also publish the proposed amount of the fee as part of the website notice and as part of the notice placed in a newspaper of general circulation.
 - **School districts:** Publish a notice in a newspaper of general circulation within the applicant's area at least 7 days in advance of the hearing.
 - **Joint agreements, ISCs or regional superintendents:** Publish a notice in a newspaper of general circulation in each school district that is a member of the joint agreement or that is served by the educational service region or intermediate service center, provided that a notice in a newspaper generally circulated in more than one school district shall be considered sufficient notice to all of the affected districts.
 - **All applicants:** Provide a written notice to the applicant's exclusive bargaining agent(s) affected by the request at least 7 days in advance of the hearing; this notice must also state that testimony will be taken from staff.
 - **All applicants:** Provide a written advance notice to the applicant's state legislators affected by the request.

- Item 1.** Indicate the **type of action** sought under this application:
 - ISBE approval of waivers or modifications of ISBE rules and of modifications of School Code mandates to allow an applicant to meet the intent of the rule or mandate in a more effective, efficient or economical manner or when necessary to stimulate innovation or to improve student performance; or
 - General Assembly approval of waivers of School Code mandates to allow an applicant to meet the intent of the rule or mandate in a more effective, efficient or economical manner or when necessary to stimulate innovation or to improve student performance.

Waivers are not permitted from ISBE rules or School Code mandates pertaining to special education, educator licensure, teacher tenure and seniority, compliance with the Every Student Succeeds Act, or township treasurers (Sections 5-1 and 5-2.1 of the School Code). Waivers of mandates pertaining to the use of student performance data and performance categories for teacher and principal evaluations are not permitted after September 1, 2014.

- Item 2. Eligible applicants** are school districts, independent authorities established pursuant to Section 2-3.25f of the School Code, joint agreements made up of school districts, and Regional Superintendents of Schools and Intermediate Service Centers on behalf of schools and programs operated by them.

- Item 3.** The **exact language of, or citation to,** the rule(s) or mandate(s) involved may be obtained by contacting the Legislative Affairs Department by mail at 100 North First Street, S-404, Springfield, Illinois, 62777-0001 or by telephone at (217) 782-6510.

- Item 4.** Identify the rationale for the specific waiver and/or modification sought.

(4)(a) For requests to meet the intent of the rule or mandate in a **more effective, efficient, or economical manner**, provide a narrative description which sets forth:

- i) the intent of the rule or mandate to be achieved;
- ii) the manner in which the applicant will meet that intent; and
- iii) how the manner proposed by the applicant will be more effective, efficient or economical.
- iv) In those instances where the applicant proposes a more economical manner, provide a fiscal analysis showing current expenditures related to the request and the projected savings that would result if the request is granted.

- (4)(b)** Requests necessary for **stimulating innovation or improving student performance** must include the specific plan for improved student performance and school improvement upon which the request is based that describes how the applicant will determine success.

- (4)(c)** Requests for waivers of the **administrative expenditure limitation** established in Section 17-1.5 of the School Code can be submitted **only** when circumstances for exceeding the cap are beyond the control of the district, and the district has exhausted all available and reasonable remedies to comply with the limitation. ISBE is required to recommend that the General Assembly disapprove any request for a waiver of the administrative expenditure limitation not meeting these requirements

- Item 5.** Describe the testimony provided, including:
 - number of people attending the public hearing;
 - number speaking in favor of and against the request;
 - comments made during the hearing; and
 - whether any written comments were provided.

- Item 6.** Waivers and modifications are limited to five years with the exception of waivers of the administrative expenditure limitation which are limited to the year in which emergency relief is needed (i.e., one year only).

- Item 7. Attach copies of the following:** (a) **website posting**, which must be dated in order to verify that it was posted at least 14 days in advance of the public hearing; (b) **newspaper notice**; and (c) **written notice to the collective bargaining agent**, each of which must be dated in order to verify that each was provided at least 7 days in advance of the public hearing; and (d) **written advance notice to the state legislators representing the applicant's territory**.

- Item 8.** Indicate the **date of the public hearing**. Applicants with governing boards must hold a public hearing and provide for a separate time to take testimony about the request. The superintendent's/executive director's/regional superintendent's signature on this application attests to the applicant's compliance with all hearing and notice requirements.

- Submission.** Applications must be postmarked not later than 15 calendar days following approval by the local board in the case of districts, joint agreements and ISCs, or by the regional superintendent of schools and be submitted by certified mail, return receipt requested, to:

**Illinois State Board of Education
Legislative Affairs Department
Attn: Waiver Coordinator
100 North 1st Street, S-404
Springfield, Illinois 62777-0001**

All complete applications for the waiver or modification of ISBE rules or for the modification of School Code mandates shall be deemed approved and effective 46 calendar days after the date of receipt by ISBE unless disapproved in writing. Receipt by ISBE shall be determined by the date of receipt shown on the return receipt form, except that material not properly addressed shall bear the date of receipt when the materials were provided to the Legislative Affairs Department.

Disapproval of an application upon which the ISBE must act shall be sent by certified mail to the applicant no later than 45 calendar days after receipt of the application. Applicants may appeal the ISBE's denial of an application by sending a written appeal to the address above by certified mail within 30 calendar days of receipt of the written denial.

Complete waiver applications and any appeals of ISBE action shall be submitted to the General Assembly for consideration in March and October of each year (for application deadlines, see <https://www.isbe.net/Pages/waivers.aspx>).

ADDENDUM

Item 3.

School Code Citation: 23 Ill. Adm. Code 252.30

Item 4(a).

Narrative Identifying and Justifying the Specific Request:

Community Unit School District No. 5, McLean and Woodford Counties, Illinois is seeking a waiver or modification of 23 Ill. Adm. Code 252.30 allowing the District to consider the salary and benefit costs of driver education personnel in calculating the reasonable fee for students participating in its driver education course. The purpose of this request, along with the District's renewal application for waiver of 105 ILCS 5/27-24.2 to increase the fee to an amount "not to exceed \$450", is to meet the intent of the Driver Education Act in a more effective and efficient manner, thereby allowing the District to provide driver education instruction to students sooner and greater support to not only the driver education program but also to high quality innovative courses in other areas of the District's curriculum.

The intent of the Act is to provide students with the knowledge, attitudes, habits, and skills necessary for the safe operation of motor vehicles, including without limitation instruction on distracted driving, special hazards, driving precautions that must be observed at emergency situations, highway construction, and railroad crossings, and law enforcement procedures for traffic stops including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Community Unit School District No. 5's driver education course includes a combination of classroom and behind the wheel instruction, both of which must be provided by certified high school teachers.

The current statutory and regulatory restrictions do not provide sufficient resources for a high quality program. Section 27-24.2 provides that a school district may charge a "reasonable fee", not to exceed \$50, which may be increased to an amount not to exceed \$250 following a public hearing. However, state regulations (23 Ill. Adm. Code 252.30) restrict a school district from including the salary and benefit costs of driver education personnel in calculating the "reasonable fee". By limiting the amount of the fee to \$250 and not allowing salary and benefit costs to be included, combined with receipt of only 79% of its adequacy target under the evidence-based funding model, the District is limited in the number of certified driver education teachers it can hire and retain to provide instruction to students. This limits the number of students the District can provide driver education instruction to per semester and unnecessarily prolongs the time students must wait to receive driver education instruction.

Prior to the District's current waiver of 105 ILCS 5/27-24.2, District parents paid a \$250 fee, but this amount, combined with state reimbursement, was insufficient to provide a program at high levels of student achievement. The District suffered an estimated \$219,306 deficit in its driver education program costs after subtracting state reimbursement and student fees. If the District's waiver of 105 ILCS 5/27.24.2 is not renewed and the District is not allowed to consider the salary and benefit costs of driver education personnel in calculating the reasonable fee for

students participating in its driver education course, it will surely have to look at means to reduce its driver education program costs which could negatively impact students.

Item 4(b).

Community Unit School District No. 5 believes its driver education course is a high quality learning experience for students. Evidence of this belief is the high success rates of students qualifying to take the Drivers Test and their subsequent success.

The current economic hardship throughout Illinois has placed a special burden on high quality innovative programs. With only 79% of its evidence-based funding adequacy target there are financial pressures both on the District's driver education course and the District's ability to support high quality innovative courses in other areas of the District's curriculum.

Therefore, the District has not only applied for a waiver renewal request is to raise the statutory fee from an amount not to exceed \$250 to "an amount not to exceed \$450", but is also applying for this separate waiver to allow the District to consider the salary and benefit costs of driver education personnel in calculating the reasonable fee for students participating in its driver education course. This driver education fee will be waived for students who are unable to pay.

Plan to Stimulate Innovation or Improve Student Performance

The current student performance levels in driver education are measured by the percent of students receiving a "B or Better" in the course, who are then, through permission of the Secretary of State's office, permitted to take the drivers test. Recent records of student achievement are:

	B or Better in the course
2019-2020	78%

While student success is very good, the District's goal would be to improve the percentage of students who earn a "B or Better" in the course. At the end of the 5 year waiver period, we hope to have at least 85% of our students earning a B or better in the driver education course. A larger goal would be to help decrease the number of teenage accidents and deaths as a result of improved instruction.

If the District is successful in receiving a renewal waiver of the fee increase, while allowing for fee waivers to low income students, and allowed to consider the salary and benefit costs of driver education personnel in calculating the reasonable fee for students participating in its driver education course, it will be able to maintain a reduced cost of the driver education program. This will allow the District to use those funds to promote innovations in programs for students elsewhere in the curriculum. Recently, the District added a STEM designation that students can achieve by taking courses in Math, Science, Engineering, and Technology over their high school career.

Item 5.

Description of testimony provided at public hearing:

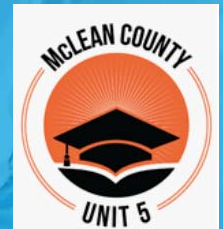
- The number of people attending public hearing was ___ plus ___ online;
- The number people speaking in favor of the proposed modification or waiver was 1 (the Attorney for the District presented the proposal);
- The number of people speaking against the proposed modification or waiver was ___;
- No one made verbal comments during the hearing.
- No written comments were received.

Item 7.

Documentation for each of the above is submitted with the application.



MCLEAN COUNTY UNIT 5 GEOTHERMAL PROJECT UPDATE



P dwtg#K lfnp dg###F kh#l bdfbdR ilfhu

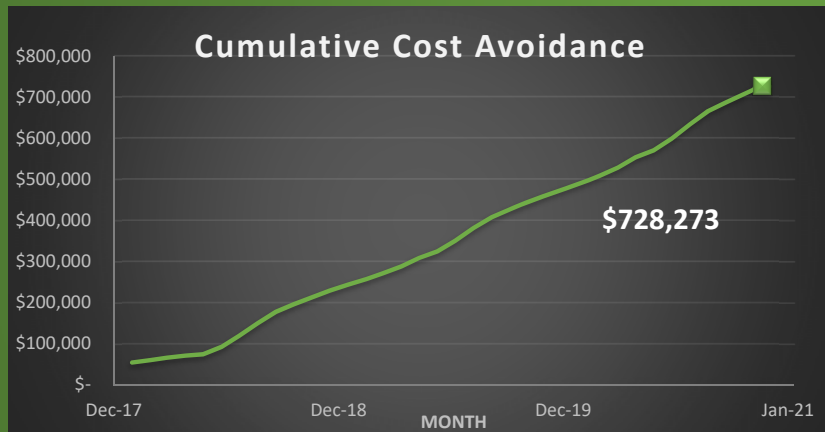
Mh#Dghp dg##I{hfxwlyh#E lhfwr#r iR shudwlrqv

Parkside Junior High School



Environmental Impact

- 60% reduction in electric energy annually
- 97% reduction in gas energy annually



Financial Results

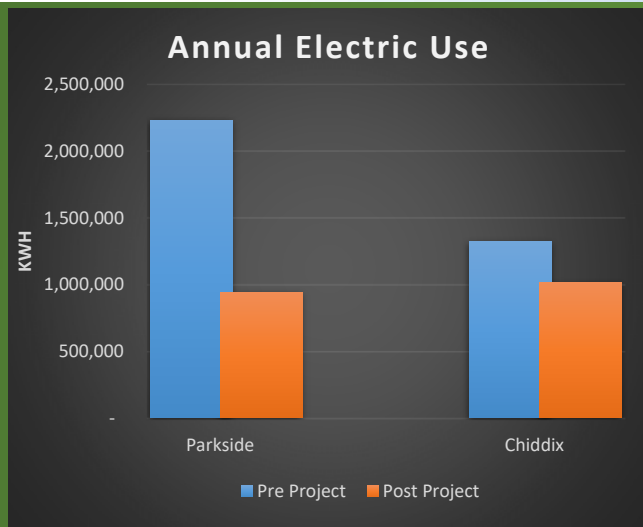
- \$290,000 received in incentive funding
- \$272,300 average annual cost savings
- 10-year simple payback period



Project Description

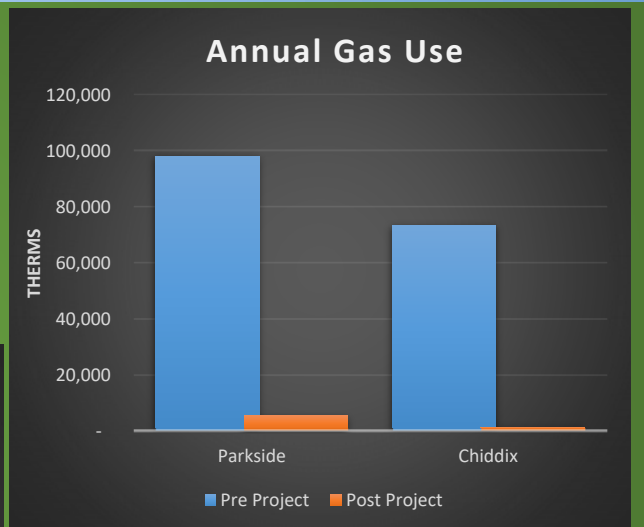
- New Building Automation System & DDC Controls
- Geothermal Upgrade
- Interior LED Lighting
- 30 Year Roof
- Parking Lot Repairs

Parkside Jr. High vs. Chiddix Jr. High

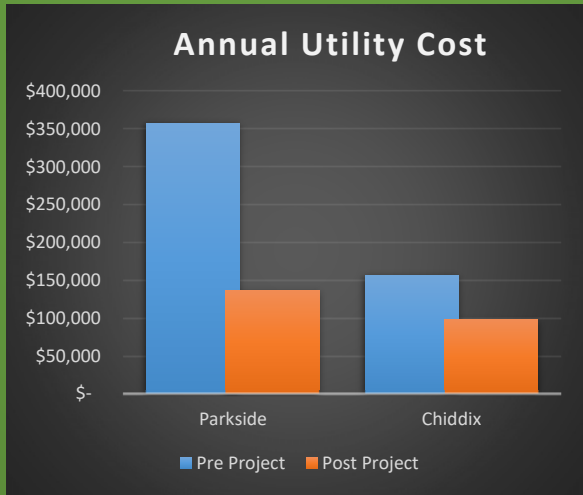


Utility Costs and Facility Concerns

- Parkside JHS started at \$3.02/SF & is at \$1.15/SF
- Chiddix JHS is 1.39/SF & is projected to operate at \$0.86/SF
- Chiddix JHS has excessive humidity issues and failing HVAC infrastructure



Parkside Junior High		
School	Annual Reduction	
Electric (kWh)	1,289,460	58%
Gas (therms)	92,559	95%
Utility Cost	\$ 221,263	62%



Chiddix Junior High		
School	Annual Reduction	
Electric (kWh)	59,028	23%
Gas (therms)	72,030	98%
Utility Cost	\$ 41,296	38%

Administrative Procedure - Resource Conservation

Definitions

De-inked stock - Paper that has been processed to remove inks, clays, coatings, binders, and other contaminants.

High grade printing and writing papers - Includes offset-printing paper, duplicator paper, writing paper (stationery), tablet paper, office paper, note pads, xerographic paper, envelopes, form bond including computer paper and carbonless forms, book papers, bond papers, ledger paper, book stock, and cotton fiber papers.

Paper and paper products - High-grade printing and writing papers, tissue products, newsprint, unbleached packaging, and recycled paperboard.

Postconsumer material - Only those products generated by a business or consumer, that have served their intended end uses, and that have been separated or diverted from solid waste; wastes generated during the production of an end product are excluded. Postconsumer material includes:

- Paper, paperboard, and fibrous waste from retail stores, office buildings, homes and so forth, after the waste has passed through its end usage as a consumer item, including used corrugated boxes, old newspapers, mixed-waste paper, tabulating cards, and used cordage; and
- All paper, paperboard, and fibrous wastes that are diverted or separated from the municipal waste stream.

Recovered paper material - Paper waste generated after the completion of the papermaking process, such as postconsumer material, envelope cuttings, bindery trimmings, printing waste, cutting and other converting waste, butt rolls, and mill wrappers, obsolete inventories, and rejected unused stock. "Recovered paper material," however, does not include fibrous waste generated during the manufacturing process such as fibers recovered from waste water or trimmings of paper machine rolls (mill broke), or fibrous by-products of harvesting, extraction or woodcutting processes, or forest residues such as bark. Recovered paper material includes:

- Postconsumer material;
- Dry paper and paperboard waste generated after completion of the papermaking process (that is, those manufacturing operations up to and including the cutting and trimming of the paper machine reel into smaller rolls or rough sheets), including envelope cuttings, bindery trimmings, and other paper and paperboard waste resulting from printing, cutting, forming and other converting operations, or from bag, box, and carton manufacturing, and butt rolls, mill wrappers, and rejected unused stock; and
- Finished paper and paperboard from obsolete inventories of paper and paperboard manufacturers, merchants, wholesalers, dealers, printers, converters or others.

Recycled paperboard - Includes paperboard products, folding cartons and pad backings.

Tissue products - Includes toilet tissue, paper towels, paper napkins, facial tissue, paper doilies, industrial wipers, paper bags, and brown papers. These products shall also be unscented and shall not be colored.

Unbleached packaging - Includes corrugated and fiber storage boxes.

Procurement Procedures and Specifications for Products and Supplies

Procurement procedures and specifications for products and supplies shall be periodically reviewed to ensure that the District is:

- (a) purchasing products and supplies that are reusable, durable, or made from or contain recycled materials, if economically and practically feasible; and
- (b) giving preference to products and supplies containing the highest amount of recycled material and that are consistent with the effective use of the product or supply, if economically and practically feasible.

Recycled Paper and Paper Products Purchases

I. Whenever economically and practically feasible, recycled paper and paper products shall be purchased according to the following minimum percentages of the District's total dollar value of paper and paper products:

Beginning July 1, 2014 ~ 50%

Beginning July 1, 2020 ~ 75%

All paper purchased for publishing student newspapers must be recycled newsprint. Paper and paper products purchased from private sector vendors pursuant to printing contracts are exempted from this requirement.

II. Wherever economically and practically feasible, recycled paper and paper products shall contain postconsumer or recovered paper materials as follows:

- Recycled high grade printing and writing paper shall contain at least 50% recovered paper material and shall consist of ~~the following percentages of at least 50%~~ de-inked stock or postconsumer material. on the dates listed:
 - ~~Beginning July 1, 2014 ~ 50%~~
 - Recycled tissue products shall contain at least 45% postconsumer material.
 - Recycled newsprint shall contain at least 80% postconsumer material.
 - Recycled unbleached packaging shall contain at least 55% postconsumer material.
 - Recycled paperboard shall contain at least 95% postconsumer material.

These regulations do not apply to art materials, nor to any newspapers, magazines, textbooks, library books or other copyrighted publications that are purchased or used by the District or any school or attendance center within the District, or that are sold in any school supply store operated by or within any such school or attendance center.

Solid Waste Reduction

The Superintendent will appoint a team of interested individuals representing various District departments to direct the District's efforts to achieve, before July 1, 2020, at least a 50% reduction in the amount of solid waste that the District generates. The team shall:

1. Periodically review methods and procedures to reduce solid waste generated by academic, administrative, and other institutional functions. These procedures must be designed to, when economically and practically feasible, recycle the District's waste stream, including without limitation landscape waste, computer paper, and white office paper.
2. Identify indicators to monitor the District's progress toward achieving the solid waste reduction goal. As necessary, the procedures and methods shall be adjusted and refined.
3. Make periodic progress reports to the Superintendent or designee.

The team shall devise and oversee methods for making the following activities part of the District culture:

1. Staff members actively pursue waste reduction and prevention activities. Examples include:
 - a. Printing and copying individual documents on both sides of the page.

Adopted: October 14, 2009

Reviewed: ~~June 2015~~ February 2021

Amended: August 12, 2015

- b. Setting computer software for default two-sided printing including word processing, spreadsheets, electronic mail, and others.
 - c. Printing or copying only the pages needed.
 - d. Routing memos and newsletters.
 - e. Providing trays to collect and reuse one-sided paper.
 - f. Reducing unwanted mail and eliminate excess mailings.
2. Staff members and students seek to reuse or recycle materials to divert them from the waste stream whenever possible.
 3. A training plan instructs staff members and students in waste reduction and recycling practices.
 4. The District's solid waste reduction program is publicized and its benefits are emphasized, including cost savings by lowering supply acquisition and disposal costs.
 5. An incentive program to reduce solid waste exists, e.g., through school recognition programs.
 6. Staff and students are encouraged to be innovative and suggest improvements to procedures and practices.

LEGAL REF.: 105 ILCS 5/10-20.19c.

CROSS REF.: ~~4.70~~

Adopted: October 14, 2009

Reviewed: ~~June 2015~~ February 2021

Amended: August 12, 2015

Administrative Procedure - Energy Conservation Guidelines

Responsibilities

- Every person is expected to be an “energy saver” ~~as well as an “energy consumer.”~~
- The teacher is responsible for implementing the guidelines during the time that he/she is present in the classroom.
- The custodian is responsible for control of common areas (i.e., halls, cafeteria, etc.).
- ~~Since the custodian is typically the last person to leave a building in the evening, he/she is responsible for verification of the n~~ Nighttime shutdown will be executed by automated integration of District scheduling software from SchoolDude.
- The principal is responsible for the total energy usage of his/her building.
- ~~The energy manager~~ The District’s third-party energy consultant shall perform routine audits of all facilities and communicates the audit results to the appropriate personnel.
- The ~~energy HVAC manager~~ Manager provides regular reports to principals indicating performance with regard to energy savings.
- The District is committed to and responsible for maintenance of the learning environment.
- To complement the District’s energy management program, the District shall develop and implement a preventive maintenance and monitoring plan for its facilities and systems, including HVAC, building envelope, and moisture management.

General

- Classroom doors shall remain closed when HVAC is operating. Ensure doors between conditioned space and non-conditioned space remain closed at all times (i.e., between hallways and gym or pool area).
- ~~Proper and thorough utilization of data loggers will be initiated and maintained to~~ The District’s building automation system EcoStruxure Building Operation will monitor relative humidity, temperature, and light levels throughout the District’s buildings to ensure compliance with District guidelines.
- Weatherproofing shall be inspected annually to reduce infiltration of outside air.
- All exhaust fans should be turned off every day and during unoccupied hours.
- All office machines (copy machines, laminating equipment, etc.) shall be switched off each night and during unoccupied times. Fax machines should remain on.
- All computers should be turned off each night. This includes the monitor, local printer, and speakers. Network equipment is excluded.
- All capable PC’s should be programmed for the “energy saver” mode using the power management feature. If network constraints restrict this for the PC, ensure the monitor “sleeps” after 10 minutes of inactivity.
- Cooling season occupied set points*: ~~74°F-78~~76°F; unoccupied set point: 85°F.
- Heating season occupied set points*: 68° F ~~-72~~°F; unoccupied set point: ~~55~~60°F.
- Simultaneous heating and cooling shall not be allowed.

* Set points are in accordance with ASHRAE 55 “Thermal Conditions for Human Occupancy”

Air Conditioning Equipment

- Humidity shall be controlled for comfort purposes.
- Occupied temperature settings shall not be set below 7476°F. All temperature set points shall be uniform in every zoon of each facility to control humidity and energy costs.
- Each day ramp time shall be calculated and adjusted to be at occupied temperature setpoints per occupied schedule defined by SchoolDude.

Adopted: June 8, 2005
Reviewed: ~~February 2011~~ February 2021
Amended: November 11, 2009

- Campus Optimizer shall be utilized to integrate all HVAC to reduce kWh, therm usage, peak demand, reduce humidity, calculate ramp times, incorporate weather forecast, meter data, use thermal storage of latent load and optimize passive solar load.
- During unoccupied times, the air conditioning equipment shall be off. The unoccupied period begins when the students leave the area at the end of the school day. It is anticipated that the temperature of the classroom will be maintained long enough to afford comfort for the period the teacher remains in the classroom after the students have left.
- Air conditioning start times may be adjusted (depending on weather) to ensure classroom comfort when school begins.
- Ensure outside air dampers are closed during unoccupied times.
- Ceiling fans should be operated in all areas that have them.
- For any 24 hr. period of time, relative humidity levels shall not average greater than 60 percent.
- Air conditioning should not be utilized in classrooms during the summer months unless the classrooms are being used for summer school or year-round school. Air conditioning may be used by exception only or in those schools that are involved in team-cleaning.
- In all areas which have evaporative coolers such as shops, kitchens and gymnasiums, the doors leading to halls which have air conditioned classrooms or dining areas should be kept closed as much as possible.
- ~~Where cross ventilation is available during periods of mild weather, shut down HVAC equipment and adjust temperature with windows and doors. Cross ventilation is defined as having windows and/or doors to the outside on each side of a room. Operable windows are to remain closed at all times to control humidity.~~

Heating Equipment

- Humidity shall be controlled for comfort purposes.
- Occupied temperature settings shall ~~not~~ be ~~above~~ 72/68°F. All temperature set points shall be uniform in every zone of each facility to control humidity and energy costs.
- The unoccupied temperature setting shall be 55/60°F (i.e., setback). ~~This may be adjusted to a 60°F setting during extreme weather. Each day ramp time shall be calculated and adjusted to be at occupied temperature setpoints per occupied schedule defined by SchoolDude.~~
- The unoccupied time shall begin when the students leave an area as defined by SchoolDude schedules for each building.
- During the spring and fall when there is no threat of freezing, all steam and forced air heating systems should be switched off during unoccupied times. Hot water heating systems should be switched off using the appropriate loop pumps.
- Ensure all domestic hot water systems are set no higher than 120°F or 140°F for cafeteria service (with dishwasher booster).
- Ensure all domestic hot water re-circulating pumps are switched off during unoccupied times.
- For heat pumps, ensure a 65°F dead-band between heating and cooling modes.

Lighting

- All unnecessary lighting in unoccupied areas will be turned off. Teachers should make certain that lights are turned off when leaving the classroom when empty. Utilize natural lighting where appropriate.
- All outside lighting shall be off during daylight hours.
- Gym lights should not be left on unless the gym is being utilized.
- All lights will be turned off when students and teachers leave school. Custodians will turn on lights only in the areas in which they are working.
- Refrain from turning lights on unless definitely needed. Remember that lights not only consume electricity, but also give off heat that places an additional load on the air conditioning equipment and thereby increases the use of electricity necessary to cool the room.

Water

- Ensure all plumbing and/or intrusion (i.e., roof) leaks are reported and repaired immediately.
- All watering should be done between 5:00 a.m. and 10:00 a.m.
- When spray irrigating, ensure the water does not directly hit the building.

Copies of these guidelines should be disseminated to all District personnel and posted on bulletin boards, in teacher's lounges, in District newsletters, etc.

Disclaimer

The District shall observe and implement these guidelines as provided. However, these guidelines are not intended to be all-inclusive, and they may be modified for local conditions. These guidelines supersede all previous instructions related to energy conservation or building management.

Resource Conservation

The Superintendent or designee shall manage a program of energy and resource conservation for the District that includes:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible.
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the *School Code*, if economically and practically feasible.
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall:
 - a) require recycling the District's waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible;
 - b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the District's waste stream; and
 - c) be designed to achieve, before July 1, 2020, at least a 50% reduction in the amount of solid waste that is generated by the District.
4. Adherence to energy conservation measures.

~~The Superintendent shall develop procedures for purchasing recycled paper and paper products in amounts that will, at a minimum, meet the requirements of the *School Code*.~~

LEGAL REF.: 105 ILCS 5/10-20.19c.
CROSS REF.: 4.60, ~~4.75~~, 4.150
~~ADMIN. PROC.: 4.70-AP1, 4.75-AP1~~

Adopted: September 25, 1996
Reviewed: ~~January 2013~~ February 2021
Amended: February 13, 2013

Energy Management Conservation

As the Board of Education of McLean County Unit District No. 5, we believe it to be our responsibility to ensure that every effort is made to conserve energy and natural resources while exercising sound financial management.

The implementation of this policy is the joint responsibility of Board members, administrators, teachers, students and support personnel, and its success is based on cooperation at all levels.

The District will maintain accurate records of energy consumption and cost of energy and will provide information to the local media on the goals and progress of the energy conservation program.

The principal will be accountable for energy management on his/her campus with energy ~~audits analysis~~ being conducted ~~monthly and conservation program outlines being updated~~. Judicious use of the various energy systems of each campus will be the joint responsibility of the principal and ~~head custodian~~ HVAC Manager to ensure that an efficient energy posture is maintained on a daily basis.

To ensure the overall success of the energy management program, the following specific areas of emphasis will be adopted:

1. All District personnel will be expected to contribute to energy efficiency in our District. Every person will be expected to be an "energy saver" ~~as well as an "energy consumer."~~
2. ~~Energy management on his or her campus will be made a part of the principal's annual evaluation. Quarterly energy report meetings shall be held to assess cost and policy.~~
3. A green fund shall be maintained to utilize energy savings for District initiatives as approved by the Superintendent and Executive Director of Operations in collaboration with each principal.

Further, to maintain a safer and healthier learning environment and to complement the energy management program, the District shall develop and implement a preventive maintenance and monitoring plan for its facilities and systems, including HVAC, building envelope, and moisture management.

As the Board bears responsibility for the best use of tax dollars and as public education can provide leadership in developing a realistic energy ethic and awareness of energy needs and cost, the Board directs the Superintendent and/or his or her agents to develop short and long range strategies in the areas of facility management and preventive maintenance.

ADMIN. PROC.: 4.75-AP1

Adopted: June 8, 2005
Reviewed: ~~February 2011~~ February 2021
Amended: September 23, 2009

Professional Personnel – Leaves of Absence

(Please refer to the bargaining agreement between the Unit Five Education Association and the Board or to the Certified handbook.)

This policy applies to all professional personnel (e.g. employees with a Professional Educator License ("PEL")) to the extent it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable collective bargaining agreement or individual agreement will control.

Professional Non-Administrative Personnel

All professional personnel represented by the Unit Five Education Association-IEA/NEA (the "Association") shall entitled to the leaves provided in the Negotiated Contract between the Association and the Board.

Professional Administrative Personnel

All professional administrative personnel not represented by the Association shall be entitled to the following leaves:

Personal Illness Benefits

~~The term "personal illness benefits" denotes three leaves, which may be granted to all employees who become ill. Each leave carries different benefits for the employee and are to be used sequentially. Details regarding each leave are included in this policy.~~

~~The leaves are sick leave, medical leave and leave for personal illness, and they provide the eligible employee with compensation and/or retention of certain other benefits in proportion to the employee's continuous permanent employment.~~

~~Sick Leave – Provides full pay for a specified number of working days.~~

~~Medical Leave – Provides continued affiliation with the District on a non-pay status for a specified number of days. To be used when sick leave is exhausted.~~

~~Leave for Personal Illness – When the employee has exhausted the sick and medical leave days for which the employee is eligible and is unable to return, a leave for personal illness may be granted.~~

~~This leave is not a right, and the decision to grant or not to grant will be based on the facts of the individual case.~~

~~When granted, it provides the employee with continued affiliation with the District on a non-pay status for a number of calendar days decided by the Board.~~

Sick Leave

Each full-time 9 ½-month or 10-month professional administrative employee shall be entitled to granted 12-14 paid sick leave days per school year which shall entitle the employee to be absent for reasons as defined below without loss of pay. Each full-time 11-month professional administrative employee is granted 15 paid sick leave days per school year which shall entitle the employee to be absent for reasons as defined below without loss of pay. Each full-time 12-month

Adopted: September 16, 1968
Reviewed: ~~December 2006~~ February 2021
Amended: January 11, 2006

~~professional administrative employee is granted 16 paid sick leave days per school year which shall entitle the employee to be absent for reasons as defined below without loss of pay. Each full-time professional administrative employee who has completed at least 10 years of consecutive full-time employment with the District shall receive two additional sick leave days per year. Unused sick leave days of sick leave shall accumulate and are usable may be used in any 1 year for 9-month employees as needed up to the accumulated amount, and a proportionate increase for extended contracts. Personnel employed for more than the regular 9 months of school shall be entitled to extra days of sick leave based upon 1 day for every additional month or major portion thereof.~~

~~Sick leave is defined in State law as personal illness, quarantine at home, or serious illness or death in the immediate family or household, or birth, adoption, or placement for adoption. The immediate family shall include parents, legal guardians, children, spouse, partner in a civil union, brothers, sisters, grandparents, great grandparents, grandchildren, parents-in-law, daughters-in-law, sons-in-law, brothers-in-law, sisters-in-law, grandparents-in-law, great-grandparents-in-law, aunts, uncles, and all step relatives in the aforementioned relationships.~~

~~As a condition for paying sick leave after three days absence for personal illness or 30 days for birth or as the Board or Superintendent deem necessary in other cases, The the Board or Superintendent may require that the employee provide a physician's certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a chiropractic physician licensed under the Medical Practice Act, (3) a licensed an advanced practice registered nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations, (4) a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, or (5) if the treatment is by prayer or spiritual means, that a spiritual adviser or practitioner of such personthe employee's faith, as a condition for paying sick leave for 3 days' absence for personal illness, or as it deems necessary in other cases. If the Board or Superintendent requires a certificate as a basis for pay during a leave of less than 3 three days for personal illness, it the District shall pay the expenses incurred by the employee in obtaining the certificate (e.g. if the employee has already seen a medical provider listed above, the Board will not be required to pay for the services provided to the employee solely by requesting a certificate).~~

~~The use of paid sick leave for adoption or placement for adoption is limited to 30 days. The Superintendent may require that the employee provide evidence that the formal adoption process is underway.~~

~~Sick leave shall be interpreted to mean personal illness, quarantine at home, or serious illness or death in the immediate family or household. The immediate family shall include parents, spouse, brothers, sisters, children, grandparents, grandchildren, parents-in-law, brothers-in-law, sisters-in-law, legal guardians, aunts, uncles, and grandparents-in-law.~~

~~The Board or appropriate administrator shall furnish each teacher, within 30 days of the commencement of school, a written statement setting fourth the total sick leave credit and the actual total accumulated sick leave days shown in parentheses.~~

Medical Leave

~~Each full-time 9 ½-month or 10-month professional administrative employee shall be entitled to is granted 40-12 days unpaid medical leave annually. Each full-time 11-month professional administrative employee is granted 13 days unpaid medical leave annually. Each full-time 12-month professional administrative employee is granted 14 days unpaid medical leave annually.~~

~~Personnel employed for more than the regular 9 months of school shall be entitled to extra days of medical leave based upon 1 day for every additional month or major fraction thereof.~~

Unused days of medical leave shall accumulate up to a maximum of ~~120-132~~ days for 9 ½-month and 10-month professional administrative employees, 144 days for 11-month professional administrative employees, and 156 days for 12-month professional administrative employees usable in any 1 year for 9-month employees and a proportionate increase for extended contracts.

Medical leave may only be used for personal illness and is not granted for any other reason.

Medical leave may only be used at such time as accumulated sick leave has been exhausted.

As proof of illness or fitness to resume duties after any absence, the Board may require a ~~physician's~~ certificate from a physician licensed in Illinois to practice medicine and surgery in all its branches, ~~an advanced practice nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations, a physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, or if the treatment is by prayer or spiritual means, that a spiritual adviser or practitioner of such person's faith, as a condition for paying sick leave for 3 days' absence for personal illness, or as it deems necessary in other cases. If the Board requires a certificate during a leave of less than 3 days, it shall pay the expenses incurred by the employee.~~

Use of allotted medical leave days in ~~any a 12-month professional administrative 4~~ individual employee's contract year will not affect the vacation days to which the employee would otherwise be entitled.

During a leave for personal illness in any ~~4 individual employee's~~ contract year, the medical leave days the employee would otherwise be entitled to for that year will not be affected.

During that period of time an employee is utilizing medical leave benefits, the Board will maintain the health insurance coverage for ~~said the~~ employee, if allowable by the insurer.

~~Medical leave is terminated on the last day of each individual's contract year, and such termination shall not affect the accumulated total of medical leave.~~

~~Members of the bargaining unit will remain employees of the District while on this leave. UFEA members and Fair Share fee payers will pay associate association dues or Fair Share fees while exercising this leave. These fees will be certified by the association and may be paid in a lump sum payment or in three equal installments.~~

Leave for Personal Illness

The decision to grant a leave for personal illness for any length of time shall only be made by the Board.

Leave for personal illness may only be used at such time as accumulated sick leave and accumulated medical leave has been exhausted.

Requests for leave for personal illness should be made of the Board prior to such time as accumulated medical leave has ~~expired been exhausted~~ and accompanied by a doctor's certificate as proof of disability.

~~The beginning date of a leave for personal illness is the first working day the employee is absent for illness after all sick and medical leave days are exhausted.~~

When granted a ~~leave for~~ personal illness ~~leave~~, the Board will maintain the health insurance coverage for ~~said an~~ employee through the month following the date of the beginning of such leave and/or according to provisions set forth in the Family and Medical Leave Act of 1993. Coverage beyond the Board's contribution will be an option of the employee by remitting the premium on a monthly basis; however, the last day of coverage will not be extended beyond the last day the employee is considered employed by the District unless the employee is eligible for coverage as a retiree.

~~Personal Leave for personal illness leave~~ is terminated on the last day of ~~each an individual's employee's~~ contract year. ~~Such termination shall not affect the accumulated total of medical leave.~~

Permission Absence

~~"Permission absence" is a term denoting an excused absence from job duties, with pay. It is not a right, but a privilege. Professional administrative personnel are not granted personal leave. Rather a professional administrative employee may request an excused absence be granted by the Superintendent or designee to conduct personal business, for significant lifetime events, or for other reasons that do not occur on a frequent basis. The circumstances may differ with each case and the length of time granted for a permission absence may vary.~~

Bereavement Leave

A bereavement leave will be granted ~~which would to~~ allow a ~~certified professional administrative~~ employee to be absent for up to ~~3-three~~ days to deal with funeral matters of the immediate family as defined in this policy. These days will not be charged against the employee's sick leave allotment. ~~In addition, employees may use paid sick leave for death in the immediate family or household.~~

~~State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 et seq.) to take child bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Child Bereavement Leave Act. Child bereavement leave allows for: (1) attendance by the bereaved employee at the funeral or alternative to a funeral of his or her child, (2) making arrangements necessitated by the death of the employee's child, or (3) grieving the death of the employee's child, without any adverse employment action.~~

~~The child bereavement leave must be completed within 60 days after the date on which the employee received notice of the death of his or her child. However, in the event of the death of more than one child in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Child Bereavement Leave Act. This policy does not create any right for an employee to take child bereavement leave that is inconsistent with the Child Bereavement Leave Act~~

Emergency Leave

~~Professional administrative personnel may request up to fifteen (15) days of paid emergency leave to accommodate extreme situations when other leaves do not apply. A member must give a reason for the request, and such leave will be approved or denied by the Superintendent or designee.~~

Professional Leave

Professional administrative personnel may request professional leave day(s) for professional development activities. The employee shall request professional leave in writing at least one (1) week prior to the day of the requested absence. The Superintendent or designee will approve or deny such requests.

Family Hardship Leave

The Board may grant a ~~teacher~~professional administrative employee a leave of absence without pay for a specific period of time ~~with a 1-year maximum~~up to six months. In no instance shall this leave be granted unless the Board determines that a suitable replacement can be hired.

1. ~~A teacher~~The employee shall not be eligible for sick leave pay during the period of a family hardship leave, nor will ~~a teacher~~the employee be eligible for family hardship leave if the ~~teacher-employee~~ has applied for or used sick leave, medical leave and/or personal illness leave in reference to the reason ~~that the family~~ hardship leave is being requested.
2. All benefits available to ~~a teacher~~the employee shall be suspended during a family hardship leave. The ~~teacher-employee~~ may maintain membership in the group health insurance program during the leave, according to provisions of the Family and Medical Leave Act of 1993. The employee may maintain the group health insurance after the benefit from FMLA has expired by remitting in advance payments of all premiums due. These payments shall be made to the District Office.
3. ~~Teachers~~Professional administrative employees will retain their tenure status during ~~their a family hardship~~ leave of absence. ~~Non-tenure teachers who are granted family hardship leave will be considered as having their continuous employment interrupted; and therefore shall continue in a probationary status until they meet the requirements as outlined in the Contractual Continued Service Section of The School Code.~~

At the expiration of the leave period, ~~the Board will offer the teacher a position at the same salary step with the District, and every effort will be made to offer the teacher the same or similar position as that which was held previous to the leave of absence~~the employee will be placed in an administrative or non-administrative position for which the employee is qualified.

Military Leave

1. ~~The contractual continued service status of a teacher or other professional staff member shall not be affected because of absence while in the military service of the United States.~~

The following rules shall apply to military leaves:

1. ~~The military leave is without pay.~~
2. ~~An employee who has been granted a military leave is not eligible to participate in the health insurance program.~~
3. ~~The period of military service counts on the salary schedule up to 2 years.~~

- ~~4. The employee, while in the service, does not accumulate service credit for sick leave or sabbatical leave.~~
- ~~5. After returning from military service, the employee is entitled to an equivalent position to that previously held in the District. If at all possible, the employee will be placed in the formerly held position.~~
- ~~6. The employee shall continue the assigned teaching position at the beginning of the fall term following discharge from military service, unless a vacancy exists prior to this time.~~

Leave of Absence

~~Providing that a suitable replacement can be employed, a 1-year leave of absence shall be granted to tenured certified staff who request the leave in writing by directing such request to the secretary of the Board of the District and received by the secretary no later than March 15, in any given year. No specific reason for the leave needs to be given. Tenured status shall not be impaired by the virtue of the leave. Employees will not receive experience credit for the year they are on leave. Tuition waivers may be granted to an employee on such a leave. Health insurance benefits may be purchased by the individual during the leave at the group rate.~~

~~Upon completion of the leave, the employee shall be placed in an available position for which the employee is certified, excepting in case of a reduction of force of staff that could affect re-employment of staff on leave.~~

~~Tenured certified staff members granted a leave of absence under this policy will be required to notify the secretary of the Board in writing and received no earlier than February 1, nor later than March 15, conclusively stating whether or not said tenured certified staff member requests to be considered by the Board for re-employment for the next calendar school term following said tenured certified staff member's leave of absence. Failure to notify within the above prescribed time period will terminate further employment in the District.~~

All Professional Personnel

~~In addition to the leaves provided above, all professional personnel, whether represented by the Association or administrative personnel, shall be entitled to the following leaves:~~

Family and Medical Leave

~~An eligible employee may use unpaid family and medical leave (FMLA leave), guaranteed by the federal Family and Medical Leave Act as provided in Board policy 5.185, *Family and Medical Leave*.~~

Military Leave

~~The District will comply with the Uniformed Services Employment and Reemployment Rights Act ("USERRA"), the Illinois Service Member Employment and Reemployment Rights Act ("ISERRA"), 330 ILCS 61/1-1 et seq., and Section 10-20.7b of the Illinois School Code (105 ILCS 5/10-20.7b), as amended from time to time.~~

~~A professional employee who is a "service member" as defined in ISERRA, is entitled to military leave while performing "active service".~~

During such leaves, the employee's seniority, tenure track, and other benefits shall continue to accrue. An employee who is absent on military leave shall, minimally, for the period of military leave, be credited with the average of the performance ratings or evaluations received for the three years immediately before the absence for military leave. Additionally, the rating shall not be less than the rating that he or she received for the rated period immediately prior to his or her absence on military leave. The contractual continued service status of a teacher or other professional employee shall not be affected because of absence while in the military service of the United States.

During periods of military leave for annual training, the employee shall continue to receive full compensation (i.e. concurrent compensation) for up to 30 days per calendar year.

During periods of military leave for active service, the employee shall receive differential compensation subject to the following:

1. Differential compensation for voluntary active service is limited to 60 work days in a calendar year.
2. Differential compensation shall not be paid for active service without pay.

Employees who have exhausted concurrent compensation for annual training in a calendar year shall receive differential compensation when authorized in the same calendar year.

School Visitation Leave

An eligible professional ~~staff member~~employee is entitled to ~~8~~eight hours during any school year, no more than ~~4~~four hours of which may be taken on any given day, to attend school conferences, ~~behavioral meetings,~~ or ~~classroom activities~~academic meetings related to the ~~teacher's~~employee's child, if the conference or ~~activity~~meeting cannot be scheduled during non-work hours. Professional ~~staff member~~employees must first use all accrued vacation leave, personal leave, ~~compensatory leave,~~ and any other leave that may be granted to the professional ~~staff member~~employee, except sick and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leave to Serve as an Election Judge

Any professional employee who has been appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The employee is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

General Assembly Leave

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional employee hired to replace one in the General Assembly does not acquire tenure.

Leaves for Victims of Domestic Violence, Sexual Violence, or Gender Violence

An unpaid leave from work is available to any employee who: (1) is a victim of domestic violence, sexual violence, or gender violence, or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic

violence, sexual violence, or gender violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance without suffering adverse employment action.

The Victims' Economic Security and Safety Act governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, since the District employs at least 50 employees, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 (29 U.S.C. §2601 et seq.).

Leave Without Pay

The Board recognizes that a leave without pay is sometimes necessary due to circumstances beyond an individual's control. Therefore, requests for absences from work beyond an individual's control and that do not fall under any other leave policy may be granted by the building administrator or a District Office administrator without pay on a day for day basis. A leave without pay shall not be granted for vacation. Personnel assigned to a specific building or homebased at a specific building shall submit their request to the building administrator. Other personnel shall submit their request to the District Office administrator responsible for their performance.

Unless circumstances warrant, leave without pay shall not be granted immediately prior to or immediately following holidays or vacations.

Employees who are granted a leave without pay shall have their pay reduced as per the salary contract (9 months - ~~485-180~~ days; 9 ½ months – 190 days; 10 months - ~~205-200~~ days; 11 months - ~~225-212~~ days; 12 months - ~~245-240~~ days) for each ~~one-half~~ day absent.

Permission Absence

~~"Permission" is a term denoting an excused absence from job duties, with pay. It is not a right, but a privilege. Permission may be extended by an administrator or by the employee's immediate supervisor when the employee requests an excused absence and the employee's record warrants the privilege with pay. The circumstances may differ with each case.~~

~~Board appointed administrators are covered by this policy. Superintendent's discretion may be exercised to accommodate unusual and deserving circumstances.~~

~~The length of time granted for permission absence may be from a few minutes to a number of days. If the absence exceeds one day, the District Office is to be notified prior to the absence.~~

Leave to Serve as an Officer or Trustee of a Specific Organization

The Board provides for Association Leave in the Negotiated Contract with the Association. In addition, upon request, the Board will grant: (1) an unpaid leave of absence to an elected officer of a State or national teacher organization that represents teachers in collective bargaining negotiations, and (2) twenty days of paid leave of absence per year to a trustee of the Teachers' Retirement System in accordance with 105 ILCS 5/24-6.3.

Injury During Performance of Duties

An employee injured during the performance of duties shall be entitled to a maximum of ~~3~~three consecutive days absence with pay provided a licensed physician certifies the employee is unable

Adopted: September 16, 1968
Reviewed: ~~December 2006~~February 2021
Amended: January 11, 2006

to work. If after ~~3~~three days the employee is still unable to work, accumulated sick leave may be used. A licensed physician must certify at the end of each pay period that the employee is unable to work. The employee in addition shall be entitled to benefits from Worker's Compensation Act.

LEGAL REF.: 10 ILCS 5/13-2.5.
~~20 ILCS 1805/30.1 et seq.~~
105 ILCS 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.
330 ILCS 61/, Service Member Employment and Reemployment Rights Act.
~~820 ILCS 147/4 et seq. and 180/4, School Visitation Rights Act.~~
820 ILCS 154/, Child Bereavement Leave Act.
820 ILCS 180/, Victims' Economic Security and Safety Act.
CROSS REF.: 5.180, 5.185, 5.330

Administrative Procedure - Acceptable Use of the District's Electronic Network and Instructional Technology

Definitions

Electronic Network - The District's electronic network includes, but is not limited to, its cloud storage, servers, routers, switches, connections, hardware, and all connected devices, regardless of whether they are owned by the District, including computers, laptops, Chromebooks, tablets, cell phones, copiers, and printers.

Instructional Technology - All computers, laptops, Chromebooks, tablets, cell phones, email, educational technologies, online applications or services, mobile applications, network files, computer files, or accounts designed, marketed, primarily used for, or provided or made available by the District to students or staff for K-12 school purposes.

Terms and Conditions

All use of the District's electronic network and instructional technology shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. This procedure does not attempt to state all required or prohibited behavior by users. However, some specific examples are provided. **The failure of any user to follow this procedure may result in the loss of privileges, disciplinary action, and/or legal action.**

1. **Use is a Privilege** - Use of the District's electronic network and instructional technology is a privilege, not a right. Inappropriate use of these resources may result in loss of privileges, disciplinary action, and/or referral to legal authorities by school administrators. Access to the District's electronic network or instructional technology may be limited, suspended, or revoked at any time.
2. **Acceptable Use** - All use of the District's electronic network or instructional technology must be: (1) in support of education and/or research, and consistent with the District's educational objectives, or (2) for a legitimate school business purpose. Staff members shall supervise students while students are using the District's electronic network and instructional technology to ensure students abide by the Terms and Conditions for access contained in this procedure.
3. **Unacceptable Use** - The user is responsible for his or her actions and activities involving the District's electronic network and instructional technology. Some examples of unacceptable uses are:
 - a. Using the electronic network or instructional technology for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any State or federal law;
 - b. Recording an audio or video conference (e.g. Google Meet, Webex, Zoom) without disclosing the conference is being recorded and without the permission of a staff member;
 - c. Unauthorized downloading of software, regardless of whether it is copyrighted or de-licensed;
 - d. Downloading of copyrighted material for other than personal use;
 - e. Using the electronic network or instructional technology for private financial or commercial gain;
 - f. Wastefully using resources, such as file space;
 - g. Hacking or gaining unauthorized access to files, resources, or entities;

- h. Invading the privacy of individuals, that includes the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature including a photograph;
 - i. Using another user's account or password;
 - j. Posting material authored or created by another without his/her consent;
 - k. Posting anonymous messages;
 - l. Using the electronic network or instructional technology for commercial or private advertising;
 - m. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material; and
 - n. Using the electronic network or instructional technology while access privileges are suspended or revoked.
4. **Network Etiquette** - Each user is expected to abide by the generally accepted rules of user etiquette. These include, but are not limited to, the following:
- a. Be polite. Do not harass, attack, or become abusive in messages to others. Do not send or display offensive messages or pictures.
 - b. Use appropriate language. Do not swear, use obscene, vulgar, or any other inappropriate language.
 - c. Do not reveal personal or confidential information, including personally identifiable information contained in student records or personal addresses, telephone numbers, or email addresses of students or colleagues.
 - d. Recognize that communication is not private. People who operate the District's electronic network have access to all communication sent via email or District provided apps. Messages relating to or in support of illegal activities may be reported to the authorities.
 - e. Do not use the District's electronic network in any way that would disrupt its use by other users.
5. **Filtering, Monitoring, and Review** - The District filters Internet content on the District's electronic network and instructional technology in order to comply with local, state, and federal laws and to remove access to websites and Internet servers that contain visual depictions that are: (1) obscene, (2) pornographic, or (3) have been deemed to contain harmful or inappropriate content, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. Report any errors found regarding filtered or unfiltered sites immediately to an administrator or the Technology Department. Information stored, transmitted, or communicated on the District's electronic network or instructional technology is not to be considered private or permanent. The District retains the right to monitor the District's electronic network and instructional technology use without warning or notice and to remove data or files found on the electronic network or instructional technology that violate this procedure or that are not in direct support of an educational purpose or business. The District further retains the right to maintain and review back-up copies of the District's electronic network, instructional technology, electronic systems, files, data, apps, communications, and email. Information gained through monitoring or review may be used as evidence in any disciplinary or legal action.
6. **No Warranties** - The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user may suffer while using the District's electronic network or instructional technology. These damages

Adopted: May 26, 2010

Reviewed: ~~August 2020~~ February 2021

Amended: August 26, 2020

may include, but are not limited to, loss of data as a result of delays, non-deliveries, mis-deliveries, or service interruptions caused by the system or by employee error or omission. Use of any information obtained via the information system is at the user's own risk. The District specifically denies any responsibility for the accuracy of information obtained through electronic information resources.

7. **Indemnification** - The user agrees to indemnify the School District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this procedure.
8. **Security** - Electronic network security is a high priority. If the user can identify a security problem on the District's electronic network, the user must notify the system administrator or building administrator. Do not demonstrate the problem to other users. Keep your account and password confidential. Do not use another individual's account without written permission from that individual. Attempts to log-on to the District's electronic network as a system administrator will result in revocation of user privileges. Any user identified as a security risk may be denied access to the electronic network.
9. **Vandalism** - Vandalism is defined as any malicious attempt to harm or destroy property of the user, another user, or of any other agencies or networks that are connected to the District's electronic network as well as the Internet. Vandalism also includes, but is not limited to, overloading of data on the server as well as the uploading, downloading or creation of computer viruses in an intentional manner. Vandalism is considered a violation of this procedure and as such is subject to loss of privileges, disciplinary action, or legal action as deemed appropriate by the administration.
10. **Telephone Charges** - The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.
11. **Copyright Web Publishing Rules** - Copyright law and District policy prohibit the re-publishing of text or graphics found on the web or on District websites or file servers without explicit written permission.
 - a. For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source.
 - b. Students and staff engaged in producing web pages must provide library media specialists with email or hard copy permissions before the web pages are published. Printed evidence of the status of "public domain" documents must be provided.
 - c. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission.
 - d. The fair use rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
 - e. Student work may only be published if there is written permission from both the parent/guardian and student.
12. **Student Email** - Email provided to students and staff of the District is primarily for internal educational communications. Student email addresses should not be made available to the public unless deemed appropriate by the administration. Student personal use of District provided email resources is prohibited. Any use should be in the scope of the educational curriculum and teacher expectations of utilizing the tool for instructional purposes. Student to

student, student to teacher, student to administrator email correspondence should follow proper etiquette guidelines listed in Section 4 of this procedure.

- a. The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student or staff member to an email account is strictly prohibited.
- b. Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum.
- c. Electronic messages transmitted via the School District's Internet gateway carry with them an identification of the user's Internet domain. This domain is a registered name and identifies the author as being with the School District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the School District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
- d. Any message received from an unknown sender via the Internet should either be immediately deleted or forwarded to the system administrator. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.
- e. Use of the School District's email system constitutes consent to these regulations.

13. Receipt and Agreement - Acknowledgement by parents and students of receipt and agreement to this procedure during registration is required before access to the District's Network will be granted. Staff will acknowledge receipt and agreement to this procedure on an annual basis.

Administrative Procedure - Posthumous Diploma or Recognition

A high school diploma signifies that the student has successfully completed graduation requirements specified in *Board policy 6.300*.

However, special consideration will be given to a family of a deceased Unit 5 student as provided below.

Posthumous Diploma

When a student's death occurs during their senior year while enrolled at a Unit 5 high school, a diploma may be presented at the graduation ceremony, or at another time, to the student's family upon request of the parent/guardian.

A request must be made in writing by the parent/guardian to the appropriate building principal by April 15th or as soon thereafter as possible.

Posthumous Recognition

A student may be recognized at the graduation ceremony of their class, or at another time, at the request of the parent/guardian if:

- Death occurs during the student's freshman, sophomore, or junior year while enrolled at a Unit 5 high school, or
- Death occurs after the student withdraws from a Unit 5 high school, but before they attend another school, or
- Death occurs after the student withdraws from a Unit 5 high school and after they attend another school.

A request must be made in writing by the parent/guardian to the appropriate building principal by April 15th.

A diploma will not be presented.

**Exhibit - Application for a Diploma for Service Member Killed in Action or for
Veterans of WW-II,
the Korean Conflict, or the Vietnam Conflict**

Complete and submit to the Superintendent or designee.

Please print:

Name to Appear on Diploma Phone _____

Address Birth Date _____

City State Zip _____

Name _____ Phone _____
Address _____ Birth Date _____
City _____ State _____ Zip _____

For Veterans of WWII, the Korean Conflict, or the Vietnam Conflict

The applicant is requesting a high school diploma and attests that he or she meets the following criteria as established by Board policy 6.300:

1. Served in the U.S. Armed Forces during World War II, the Korean Conflict, or the Vietnam Conflict

Please check one or more of the following:

- World War II: December 7, 1941 - ~~September 2, 1945~~ December 31, 1946, including the induction period of September 16, 1940 – December 6, 1941
- Korean Conflict: June ~~25~~27, 1950 - ~~July 27, 1953~~ January 31, 1955, including the induction period of January 1, 1947 – June 26, 1950
- Vietnam Conflict: ~~historians generally date U.S. Armed Forces involvement from late 1961 – 1975~~ January 1, 1961 – May 7, 1975

2. Left high school in order to serve in the U.S. Armed Forces.
3. Resided within an area currently within the District at the time he or she withdrew from high school.
4. Has not received a high school diploma or a GED (high school equivalency).

Applicant's Name (printed) Signature Date

Applicant's Signature _____ Date _____

For Service Members Killed in Action

The applicant is requesting a high school diploma on behalf of a service member who was killed in action and attests that the deceased service member meets each of the following criteria as established by Board policy 6.300:

1. Was killed in action while performing active military duty with the U.S. Armed Forces.
2. Left high school in order to serve in the U.S. Armed Forces.
3. Resided within an area currently within the District at the time he or she withdrew from high school.
4. Has not received a high school diploma or a GED (high school equivalency).

Applicant's Name (printed) Signature Date

CROSS REF.: ~~6.300~~
ADMIN. PROC.: ~~6.300-E2~~

Exhibit – State Law Graduation Requirements

The School Code, 105 ILCS 5/27-22, amended by P.A.s ~~98-885, P.A. 99-434, and P.A. 99-485~~ (states that the requirements in P.A. 434 are applicable beginning with students entering the 9th grade in the 2016-2017 school year) ~~101-464 and 101-643~~, and 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-180, contains the following course requirements for a student in Illinois to receive a high school diploma. Other graduation requirements, including additional course requirements, if any, are contained in Board policy 6.300. For guidance in offering the coursework necessary to meet the State graduation requirements, see the Illinois State Board of Education, *State Graduation Requirements, Guidance Document (20122016)*, available at: www.isbe.state.il.us/news/pdf/grad_require.pdf www.isbe.net/Documents/grad_require.pdf.

State Law Graduation Requirements
105 ILCS 5/27-22

Sec. 27-22. Required high school courses.

(a) – (d) are not listed because their dates have passed.

(e) As a prerequisite to receiving a high school diploma, each pupil entering the 9th grade ~~in the 2008-2009 school year or a subsequent school year~~ must, in addition to other course requirements, successfully complete all of the following courses:

- (1) Four years of language arts.
- (2) Two years of writing intensive courses, one of which must be English and the other of which may be English or any other subject. When applicable, writing-intensive courses may be counted towards the fulfillment of other graduation requirements.
- (3) Three years of mathematics, one of which must be Algebra I and one of which must include geometry content, and one of which may be an Advanced Placement computer science course, ~~if the pupil successfully completes Algebra II or an integrated mathematics course with Algebra II content~~ A mathematics course that includes geometry content may be offered as an integrated, applied, interdisciplinary, or career and technical education course that prepares a student for a career readiness path.
- (4) Two years of science.
- (5) Two years of social studies, of which at least one year must be history of the United States or a combination of history of the United States and American government and, beginning with pupils entering the 9th grade in the 2016-2017 school year and each school year thereafter, at least one semester must be civics, which shall help young people acquire and learn to use the skills, knowledge, and attitudes that will prepare them to be competent and responsible citizens throughout their lives. Course content shall focus on government institutions, the discussion of current and controversial issues, service learning, and simulations of democratic process.
- (6) One year chosen from (A) music, (B) art, (C) foreign language, which shall be deemed to include American Sign Language, or (D) vocational education.

Adopted: August 26, 2015
Reviewed: ~~March 2016~~ February 2021
Amended: April 13, 2016

- (f) The State Board of Education shall develop and inform school districts of standards for writing-intensive coursework.
- (f-5) If a district offers an Advanced Placement computer science course to high school students, then the ~~board~~ Board must designate that course as equivalent to a high school mathematics course and must denote on the student's transcript that the Advanced Placement computer science course qualified as a mathematics-based, quantitative course for students in accordance with subdivision (3) of subsection (e) of this Section.

- (g) This amendatory Act of 1983 does not apply to pupils entering the 9th grade in 1983-1984 school year and prior school years or to students with disabilities whose course of study is determined by an Individualized Education Program.

This amendatory Act of the 94th General Assembly does not apply to pupils entering the 9th grade in the 2004-2005 school year or a prior school year or to students with disabilities whose course of study is determined by an Individualized Education Program.

- (h) The provisions of this Section are subject to the provisions of Section 27-22.05 [substitutions for required courses].
- (i) The State Board of Education may adopt rules to modify the requirements of this Section for any students enrolled in grades 9 through 12 if the Governor has declared a disaster due to a public health emergency pursuant to Section 7 of the Illinois Management Agency Act.

105 ILCS 5/22-85

(final citation pending), added by P.A. 101-180

Sec. 22-85. Graduation requirements; Free Application for Federal Student Aid.

- (a) Beginning with the 2020-2021 school year, in addition to any other requirements under this Code, as a prerequisite to receiving a high school diploma from a public high school, the parent or guardian of each student or, if a student is at least 18 years of age or legally emancipated, the student must comply with either of the following:
 - (1) File a Free Application for Federal Student Aid with the United States Department of Education or, if applicable, an application for State financial aid.
 - (2) On a form created by the State Board of Education, file a waiver with the student's school district indicating that the parent or guardian or, if applicable, the student understands what the Free Application for Federal Student Aid and application for State financial aid are and has chosen not to file an application under paragraph (1).
- (b) Each school district with a high school must require each high school student to comply with this Section and must provide to each high school student and, if applicable, his or her parent or guardian any support or assistance necessary to comply with this Section. A school district must award a high school diploma to a student who is unable to meet the requirements of subsection (a) due to extenuating circumstances, as determined by the school district, if (i) the student has met all other graduation requirements under this Code and (ii) the principal attests that the school district has made a good faith effort to assist the student or, if applicable, his or her parent or guardian in filing an application or a waiver under subsection (a).
- (c) The State Board of Education may adopt rules to implement this Section.

~~CROSS REF.: 6.300~~
~~ADMIN. PROC.: 6.300-E1~~

Adopted: August 26, 2015
Reviewed: ~~March 2016~~ February 2021
Amended: April 13, 2016

Exhibit - Form for Exemption from Financial Aid Application Completion (NEW)

This form is to be used to document a parent/guardian or student's exemption from the State law requirement to file, as a prerequisite to receiving a high school diploma:

- A Free Application for Federal Student Aid (FAFSA) at <https://studentaid.gov/>,
- An application for State financial aid at <http://www.isac.org/students/before-college/financial-aid-planning/retention-of-illinois-rise-act/>, or
- An Ill. State Board of Education (ISBE) FAFSA Nonparticipation Form at www.isbe.net/Documents/FAFSA-Non-Participation-Form.pdf. 105 ILCS 5/22-85(b) (added by P.A. 101-180, final citation pending).

Return a copy of the completed form to the parent/guardian or student, and keep a copy in the student's file.

Completed by Student's parent/guardian or Student, if 18 years or older or legally emancipated.

Student's Name: _____
Address: _____
School: _____
Grade: _____

I am unable to file a FAFSA, an application for State financial aid, or an ISBE FAFSA Nonparticipation Form because of the following:

Completed by the High School Principal.

Extenuating circumstances exist and the Student is exempt from the requirement to file a FAFSA, an application for State financial aid, or an ISBE FAFSA Nonparticipation Form:

Yes No, exemption denied

(Complete next portion only if the answer is Yes above)

I attest that the District has made the following good faith efforts to assist the Student's parent/guardian or Student in filing an application or a waiver from this requirement:

Adopted:
Reviewed: February 2021
Amended:

The student has met all other graduation requirements and receive a diploma.

Yes, exemption approved No, exemption denied

High School Principal Signature

Date

Access to Electronic Networks

Electronic networks and instructional technology, including the Internet, are a part of the District's instructional program and serve to promote educational excellence by facilitating resource sharing, innovation, and communication. The Superintendent shall develop an implementation plan for this policy and appoint system administrator(s).

The District is not responsible for any information that may be lost, damaged, or become unavailable when using the network, or for any information that is retrieved or transmitted via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet.

Curriculum and Appropriate Online Behavior

The use of District's electronic networks and instructional technology shall: (1) be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students; and (2) comply with the selection criteria for instructional materials and library resource center materials. As required by federal law and Board policy 6.60, Curriculum Content, students will be educated about appropriate online behavior, including but not limited to: (1) interacting with other individuals on social networking websites and in chat rooms; and (2) cyberbullying awareness and response. Staff members may, consistent with the Superintendent's implementation plan, use the Internet throughout the curriculum.

The District's electronic network and instructional technology ~~is~~ are part of the curriculum and ~~is~~ are not a public forum for general use.

Acceptable Use of Electronic Network and Instructional Technology

All use of the District's electronic network must be: (1) in support of education and/or research, and be in furtherance of the goals stated herein; or (2) for a legitimate school business purpose. Use is a privilege, not a right. Students and staff members have no expectation of privacy in any material that is stored, transmitted, or received via the District's electronic networks or District computers. General rules for behavior and communications apply when using electronic networks. The District's administrative procedure, *Acceptable Use of the District's Electronic Network and Instructional Technology*, contains the appropriate uses, ethics, and protocol. Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

Internet Safety and CIPA Compliance Statement

Technology protection measures shall be used on each District computer or device with Internet access. They shall include a filtering device that protects against Internet access by both adults and minors to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by federal law and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices.

An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose, provided the person received prior permission from the Superintendent or system administrator.

The Superintendent or designee shall include measures in this policy's implementation plan to address the following:

1. Ensure staff supervision of student access to online electronic networks,
2. Restrict student access to inappropriate matter as well as restricting access to harmful materials,
3. Ensure student and staff privacy, safety, and security of minors and students when using electronic communications,
4. Restrict unauthorized access, including "hacking" and other unlawful activities, and
5. Restrict unauthorized disclosure, use, and dissemination of personally identifiable information, such as, names and addresses.

Authorization for Electronic Network and Instructional Technology Access

Each student and staff member must agree to the *Authorization for Access to the District's Electronic Network and Instructional Technology* as a condition for using the District's electronic network and instructional technology.

The failure of any student or staff member to follow the terms of the District's administrative procedure, *Acceptable Use of the District's Electronic Network and Instructional Technology*, or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action. Students may be disciplined for off-campus conduct, including on-line "speech", if the conduct materially disrupts the school environment or can be reasonably expected to do so.

LEGAL REF.: No Child Left Behind Act, 20 U.S.C. §6777.
Children's Internet Protection Act, 47 U.S.C. §254(h) and (l).
Enhancing Education Through Technology, 20 U.S.C. §6751 et seq.
47 C.F.R. Part 54, Subpart F, Universal Service Support for Schools and Libraries.
720 ILCS 5/26.5.

CROSS REF.: 5.100, 5.170, 6.40, 6.60, 6.210, 6.220, 6.230, 6.260, 7.130, 7.190, 7.310

ADMIN.PROC.: 6.235-AP1, 6.235-AP1, E1, 6.235-AP1, E2

Adopted: May 28, 1997
Reviewed: ~~August 2020~~ February 2021
Amended: August 26, 2020

Graduation Requirements

All District graduation requirements are described in detail in the *Course ~~Description Book~~to Career Guide and High School Handbook*.

To graduate from high school, unless otherwise exempted, each student is responsible for:

1. Completing all District graduation requirements that are in addition to the State requirements. A student may be exempt from this requirement if eligible for a State Credits Diploma as recommended by a student support team and determined by the Director of Secondary Education or Director of Special Education. Requests for this exemption may be submitted to the Building Administration by a parent/guardian of a student, a student if at least 18 years of age or legally emancipated, or a staff member.
2. Completing all courses as provided in the *School Code*, 105 ILCS 5/27-22.
3. Completing all minimum requirements for graduation as specified ~~by Illinois State Board of Education rule, 23 Ill.Admin.Code §1.440~~in State law.
4. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.
5. Participating in State assessments that are required for graduation by ~~the School Code 105 ILCS 5/2-3.64a-5(c)~~State law.
6. Filing one of the following: (1) a Free Application for Federal Student Aid ("FAFSA") with the U.S. Dept. of Education; (2) an application for State financial aid; or (3) an Ill. State Board of Education ("ISBE") waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf.

A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances; (2) the Building Principal attests the District made a good faith effort to assist the student or student's parent/guardian with filing a financial aid application or an ISBE waiver form; and (3) the student has met all other graduation requirements.

The Superintendent or designee is responsible for:

1. Maintaining a description of all course offerings that comply with the above graduation requirements.
2. Notifying students and their parents/guardians of graduation requirements.
3. Developing the criteria for #4 above.
4. Complying with State law requirements for students who transfer during their senior year because their parent(s)/guardian(s) are on active military duty. This includes making reasonable adjustments to ensure graduation if possible, or efforts to ensure that the original (transferor) school district issues the student a diploma.

5. Taking all other actions needed or necessary to implement this policy.

Early Graduation

The Superintendent or designee shall implement procedures for students to graduate early, provided they finish ~~6-six~~ semesters of high school and meet all graduation requirements. The physical education graduation requirement for students graduating after ~~6-six~~ semesters is 3.0 credits.

Certificate of Completion/Attendance

A student with a disability who has an Individualized Education Program prescribing special education, transition planning, transition services, or related services beyond the student's ~~4-four~~ years of high school, qualifies for a certificate of completion after the student has completed ~~4-four~~ years of high school. The student is encouraged to participate in the graduation ceremony of his or her high school graduation class. The Superintendent or designee shall provide a timely written notice of this requirement to children with disabilities and their parents/guardians.

Foreign exchange students will be awarded certificates of attendance.

~~Veterans of World War II, the Korean Conflict, or the Vietnam Conflict~~ Service Member Diploma

Upon application, ~~the District will award a diploma to a service member who was killed in action while performing active military duty with the U.S. Armed Forces or an honorably discharged veteran of World War II, the Korean Conflict, or the Vietnam Conflict,~~ ~~will be awarded a diploma,~~ provided that he or she:

- (1) resided within an area currently within the District at the time he or she left high school;
- (2) left high school before graduating in order to serve in the U.S. Armed Forces; ~~and~~
- (3) has not received a high school diploma.

LEGAL REF.: 105 ILCS 5/2-3.64a-5, 5/22-27, 5/27-3, 5/27-22, 5/27-22.10 ~~and 70/~~
105 ILCS 70/, Educational Opportunity for Military Children Act.
23 Ill. Admin. Code §1.440.

CROSS REF.: 6.30, 6.310, ~~6.315~~, 6.320, 7.50
ADMIN. PROC.: ~~6.300-AP1, 6.300-E1, 6.300-E2~~

Adopted: March 15, 1973
Reviewed: ~~March 2016~~ February 2021
Amended: April 13, 2016

Administrative Procedure – Use of Educational Technologies:
Student Data Privacy and Security (NEW)

Use this procedure to establish a process for evaluating the use of educational technologies for student learning and/or District operations, and to facilitate compliance with the Student Online Personal Protection Act (SOPPA), amended by P.A. 101-516, eff. 7-1-21.

Definitions (105 ILCS 85/5, amended by P.A. 101-516, eff. 7-1-21)

Covered information means personally identifiable information (PII) or information linked to PII in any media or format that is not publicly available and is any of the following: (1) created by or provided to an operator by a student or the student’s parent/guardian in the course of the student’s or parent/guardian’s use of the operator’s site, service or application; (2) created by or provided to an operator by an employee or agent of the District; or (3) gathered by an operator through the operation of its site, service, or application.

Operators are entities (such as educational technology vendors) that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes.

K-12 school purposes means purposes that are directed by, or that customarily take place at the direction of, a teacher, school, or school district; aid in the administration of school activities, including, but not limited to, instruction in the classroom or at home, administrative activities, and collaboration between students, school personnel, or parents; or are otherwise for the use and benefit of a school.

Breach means the unauthorized acquisition of computerized data that compromises the security, confidentiality or integrity of covered information maintained by an operator or the District.

Parent means a person who is the natural parent of the student or other person who has the primary responsibility for the care and upbringing of the student.

Educational Technologies Evaluation and SOPPA Implementation

Actor	Action
Superintendent or Designee	1. Establishes an Educational Technology Committee (Ed Tech Committee) to operate as a Superintendent committee for the purposes of: (1) evaluating the use of specific online applications and other educational technologies within the District, (2) establishing a list of applications or other services approved for use within the District, and (3) developing a process for the approval of online sites, applications, or services not already approved for District use which staff members may wish to use. See 2:150-AP, <i>Superintendent Committees</i> . Consider including: Director of Technology Attorney for the District Chief Financial Officer Other district-level administrators, such as Director of Secondary Education, Director of Elementary Education, Director of Teaching and Learning, Director of Special Education, and Director of Multilingual Services Building Principals Teachers

Adopted:
 Reviewed: February 2021
 Amended:

Actor	Action				
	<p>Note: This procedure establishes an administrative committee. The administrative committee centralizes the local decision-making process regarding the use of educational technologies in a district, which in turn should help the District comply with the provisions of SOPPA governing the use of covered information by operators, contractual requirements, and security standards.</p> <ol style="list-style-type: none"> 2. Informs the School Board of the Ed. Tech. Committee's progress. 3. Makes recommendations to the Board about operator contracts, as needed and in alignment with Board policy 7:345, <i>Use of Educational Technologies; Student Data Privacy and Security</i>. 4. Designates which District employee(s) are authorized to enter into written agreements with operators when prior board approval of the contract is not otherwise required by Board policy 4:60, <i>Purchases and Contracts</i>, and list them below: <table style="width: 100%; margin-left: 40px;"> <tr> <td style="width: 50%; text-align: center;"><u>Chief Financial Officer</u></td> <td style="width: 50%; text-align: center;"><u>Director of Technology</u></td> </tr> <tr> <td style="text-align: center;">Title</td> <td style="text-align: center;">Title</td> </tr> </table> 5. Assigns the following activities to the Attorney for the District: <ol style="list-style-type: none"> a. Develop and maintain a protocol to manage parent requests for copies (electronic and paper) of students' covered information. b. Develop and maintain a protocol to manage parent requests for corrections to factual inaccuracies contained in a student's covered information. c. Develop and maintain a protocol to manage parent requests for deletion of a student's covered information maintained by an operator. 6. Ensures that the parent of any student whose covered information was involved in a breach is provided with a breach notification letter no later than 30 calendar days after the District determines a breach has occurred or has been notified by an operator of a breach, unless an appropriate law enforcement agency has requested in writing that the District not provide breach notifications because doing so would interfere with a criminal investigation. See 7:345-AP, E3, <i>Parent Notification Letter for Student Data Breach</i>. 7. As appropriate, notifies the District's liability carrier of any third party claims made against the District regarding a data breach. 8. Consults with the Board Attorney for guidance as needed to ensure the District complies with the provisions of SOPPA. 	<u>Chief Financial Officer</u>	<u>Director of Technology</u>	Title	Title
<u>Chief Financial Officer</u>	<u>Director of Technology</u>				
Title	Title				
Director of Technology	<ol style="list-style-type: none"> 1. Implements and maintains reasonable cybersecurity practices to protect covered information, such as technical, administrative, and physical safeguards that are consistent with any guidance from the Ill. State Board of Education (ISBE) and 6:235-AP1, <i>Acceptable use of the District's Electronic Networks</i>. Coordinates with the Superintendent to implement any staff training on such practices. Coordinates with the Chief Financial Officer regarding any recommendations for purchases of equipment or software related to cybersecurity. 				

Adopted:
 Reviewed: February 2021
 Amended:

Actor	Action
	<p>2. Creates, maintains, and regularly updates an internal inventory of all Internet websites, online services, online applications, and mobile applications that are being used in the District for K-12 purposes. Note: The inventory does not need to include general audience websites, online services, online applications, or mobile applications, even if login credentials are required to access the general audience sites, services, or applications.</p> <p>The inventory list should include the following, and any other information deemed pertinent:</p> <ol style="list-style-type: none"> a. Name of Operator b. Contract term and expiration/renewal date c. K-12 purpose for which the online service, application, etc. is being used (e.g., curriculum content area and grade level(s)) d. A listing of the <i>data elements</i> of covered information that the District collects, maintains, or discloses to the operator. e. A layperson explanation of the data elements listed for each operator including how the district uses the information, to whom or what entities it discloses the information, and for what purpose(s) the information is used. <p>3. Ensures the following information is posted on the District’s website and updated (if needed) by Jan. 31 and July 31 each year (105 ILCS 85/27(a), added by P.A. 101-516, eff. 7-1-21) (See 7:345-AP, E1, <i>Student Covered Information Reporting Form</i>):</p> <ol style="list-style-type: none"> a. A list of operators with which the District has written contracts. 105 ILCS 85/27(a)(2). b. Copies of the District’s written contracts with operators, with redactions as permitted by State law and mutually agreed upon between the District and operators. 105 ILCS 85/27(a)(2). c. Business address of each operator. 105 ILCS 85/27(a)(2). d. For each operator, a list of any subcontractors to whom covered information may be disclosed or a link to a page on the operator’s website that clearly lists that information. 105 ILCS 85/27(a)(3). e. An explanation that is clear and understandable by a layperson, of the following (105 ILCS 85/27(a)(1)): <ol style="list-style-type: none"> i. The <i>data elements</i> of covered information that the District collects, maintains, or discloses to any person, entity, third party, or governmental agency. ii. To whom or to what entities the covered information is disclosed. iii. How the covered information is used. iv. The purpose of the disclosure of the covered information. f. For breaches involving 10% or more the District’s enrolled students, a list of any breaches of covered information maintained by the District or by an operator that includes the following information (105 ILCS 85/27(a)(5), added by P.A. 101-516, eff. 7-1-21):

Actor	Action
	<p>i. The number of students whose covered information was involved in the breach, unless the breach involves the <i>personal information</i> of students, as defined by the Personal Information Protection Act, 815 ILCS 530/10. Personal information means either:</p> <ol style="list-style-type: none"> 1. A student's first name or first initial and last name in combination with any one or more of his or her (a) social security number, (b) driver's license number or State ID card number, (c) financial account information (with any required security codes or passwords), (d) medical information, (e) health insurance information, and/or (f) unique biometric data or other unique physical or digital representation of biometric data, when either the name or data elements are not encrypted or redacted or are encrypted or redacted but the keys to unencrypt or unredact or otherwise read the name or data elements have been acquired through the breach of security; or 2. A student's username or email address, in combination with a password or security question and answer that would permit access to an online account, when either the username or email address or password or security question and answer are not encrypted or redacted or are encrypted or redacted, but the keys to unencrypt or unredact or otherwise read the data elements have been obtained through the breach of security. <p>g. A written description of the procedures a parent may use to carry out their rights to: (1) inspect and review his/her child's covered information; (2) request electronic or paper copies of his/her child's covered information and (3) request corrections to his/her child's inaccurate covered information under SOPPA. 105 ILCS 85/27(4), added by P.A. 101-516, eff. 7-1-21.</p> <ol style="list-style-type: none"> 4. Posts on the District's website any new operator contracts within 10 business days of the District entering into the contract, along with the information required in items 3.a. through 3.e. listed immediately above. 105 ILCS 85/27(c), added by P.A. 101-516, eff. 7-1-21. 5. Promptly notifies the Superintendent of any breach of covered information or other personal information of students so that appropriate notices can be provided.
Chief Financial Officer	<ol style="list-style-type: none"> 1. Assists Head of IT in creating, maintaining, and updating the internal inventory list referenced in the row above. 2. Reviews operator contracts, in consultation with the Attorney for the District, (including electronic agreements, click wrap agreements, or other terms and conditions a user must agree to before using the product or service) before approval to ensure they contain the provisions required by SOPPA. <p>The following provisions are required for contracts entered into, renewed, or amended on or after 7-1-21, if the operator is seeking in any manner any covered information from the District (105 ILCS 85/15(4), added by P.A. 101-516, eff. 7-1-21):</p>

Adopted:
 Reviewed: February 2021
 Amended:

Actor	Action
	<ul style="list-style-type: none"> a. A listing of the categories or types of covered information to be provided to the operator. b. A statement of the product or service being provided to the District by the operator. c. A statement that, pursuant to the federal Family Educational Rights and Privacy Act of 1974 (FERPA), the operator (1) is acting as a school official with a legitimate educational interest, (2) is performing an institutional service or function for which the District would otherwise use employees, (3) is under the direct control of the District, with respect to the use and maintenance of covered information, (4) is using the covered information only for an authorized purpose and (5) may not re-disclose covered information to third parties without the District's permission or pursuant to a court order. d. A description of how, if a breach is attributed to the operator, any costs and expenses incurred by the District in investigating and remediating the breach will be allocated between the operator and District. The costs and expenses may include, but are not limited to: (1) providing notification to parent of those students whose covered information was compromised and to regulatory agencies or other entities as required by law or contract, (2) providing credit monitoring to those students whose covered information was exposed in a manner during the breach that a reasonable person would believe that it could impact his or her credit or financial security, (3) legal fees, audit costs, fines, and any other fees or damages imposed against the school as a result of the security breach; and (4) providing any other notifications or fulfilling any other requirements adopted by the Ill. State Board of Education or of any other State or federal laws e. A statement that the operator must delete or transfer to the school all covered information if the information is no longer needed for the purposes of the written agreement and to specify the time period in which the information must be deleted or transferred once the operator is made aware that the information is no longer needed for the purposes of the written agreement. f. If the District maintains a website, a statement that the District must publish the written agreement on the District's website. If the school does not maintain a website, a statement that the District will make the written agreement available for inspection by the general public at its administrative office. <p>3. As permitted by State law, obtains the operator's agreement regarding what provisions, if any, of the contract will be redacted in the copy that is posted on the District's website. Items 2.a, 2.b, and 2.c in the list immediately above may NOT be redacted in the posted copy.</p> <p>4. Ensures that the District also has written agreements in place that include the provisions listed in #2 above whenever it shares, transfers, discloses, or provides access to a student's covered information to an entity or individual, other than the student's parent, school personnel, Board members, or ISBE, unless the disclosure or transfer is (1) required by court or State or federal law or (2) to ensure legal or</p>

Adopted:
 Reviewed: February 2021
 Amended:

Actor	Action
	regulatory compliance. 105 ILCS 85/26(2), added by P.A. 101-516, eff. 7-1-21. 5. Provides a copy of all operator contracts to the Director of Technology for posting on the District's website.
Attorney for the District	<ol style="list-style-type: none"> 1. Develops and maintains a protocol to manage parent requests to inspect and review their child's covered information, whether it is maintained by the District, ISBE, or an operator. 105 ILCS 85/33(c)(1), added by P.A. 101-516, eff. 7-1-21. If the covered information is a <i>school student record</i>, then follow the procedures and timelines for responding to student record requests in 7:340-AP1, <i>School Student Records</i>. 2. Develops and maintains a protocol to manage parent requests for copies (electronic and paper) of students' covered information. Align the protocol with the following requirements (105 ILCS 85/33(c)(2), added by P.A. 101-516, eff. 7-1-21): <ol style="list-style-type: none"> a. If the parent requests an electronic copy of the student's covered information, the District must provide an electronic copy of the information, unless the District does not maintain it in an electronic format and reproducing the information in an electronic format would be unduly burdensome to the District. b. If the parent requests a paper copy of the student's covered information, the District may charge the parent the reasonable cost of copying in an amount not to exceed the amount fixed in a schedule adopted by ISBE. However, the parent may not be denied a copy of the information due to the parent's inability to pay the cost of copying. c. The protocol must be consistent with any regulations issued by ISBE. d. If the covered information is a <i>school student record</i>, then follow the procedures and timelines for responding to student record requests in 7:340-AP1, <i>School Student Records</i>. 3. Develops and maintains a protocol to manage parent requests for corrections to factual inaccuracies contained in a student's covered information. Align the protocol with the following requirements (105 ILCS 85/33(c)(3), added by P.A. 101-516, eff. 7-1-21): <ol style="list-style-type: none"> a. The District must determine whether the factual inaccuracy exists. b. If the District determines that a factual inaccuracy exists, and the District maintains or possesses the covered information, it must correct the inaccuracy and confirm the same with the parent within 90 calendar days after receiving the parent's request. c. If the District determines that a factual inaccuracy exists and an operator or ISBE maintains or possesses the information, the District must notify the operator or ISBE of the factual inaccuracy and correction to be made. The operator or ISBE must confirm the correction with the District within 90 calendar days after it receives the District's notice. The District must then confirm the correction with the parent within 10 business

Adopted:
 Reviewed: February 2021
 Amended:

Actor	Action
	<p>days after receiving confirmation of the correction from the operator or ISBE.</p> <p>d. If the covered information is a <i>school student record</i>, and the parent requests a hearing to challenge the accuracy of the record(s), follow the procedures and timelines in 7:340-AP1, <i>School Student Records</i>.</p> <p>4. Develop and maintain a protocol to manage parent requests for deletion of a student's covered information maintained by an operator. Align the protocol with the following requirements:</p> <p>a. Deny the request if granting it would result in a violation of the Ill. School Student Records Act or other records laws, such as the deletion of a <i>school student record</i> (temporary or permanent) that the District is required by law to maintain for a certain period of time. 105 ILCS 85/27(g), added by P.A. 101-516, eff. 7-1-21.</p> <p>b. Consider denying the request if granting it would effectively result in the student being unable to participate in all or a portion of the District's curriculum through the site, service, or application being used.</p>
Building Principal(s)	<p>1. Ensures that parents are provided with 7:345-AP, E2, <i>Notice to Parents About Educational Technology Vendors</i>, at the beginning of each school year through distribution of school handbooks or other means generally used by the building to provide such notices to parents. 105 ILCS 85/28(e), added by P.A. 101-516, eff. 7-1-21.</p> <p>2. Promptly communicates any parent requests for copies of, corrections to, or deletion of students' covered information to the Attorney for the District.</p>
Staff Members	<p>1. Participate in any District-required trainings on the privacy and security of student data.</p> <p>2. Refrain from using any new online sites, services, or applications that collect any student data or covered information that have not be pre-approved for use by the District.</p> <p>3. Be familiar with and abide by policy 6:235, <i>Access to Electronic Networks</i>, and 6:235-AP1, <i>Acceptable Use of the District's Electronic Networks</i>.</p>
<p>K-12 Data Privacy and Cybersecurity Resources:</p> <p>www.studentprivacy.ed.gov/</p> <p>www.ltcillinois.org/resources/dataprivacy/</p> <p>www.ferpasherpa.org/resources/</p> <p>www.k12cybersecure.com/resources/</p> <p>www.cosn.org/ProtectingPrivacy</p> <p>Attai, Linnette. <i>Student Data Privacy: Building a School Compliance Program</i>. (Rowman & Littlefield, 2018).</p>	

Exhibit – Student Covered Information Reporting Form (NEW)

Use this sample form to implement the requirements of the Student Online Personal Protection Act (SOPPA) (105 ILCS 85/27(a)(1), added by P.A. 101-516, eff. 7-1-21). SOPPA requires a district to provide a clear and understandable layperson explanation on the district’s website (or at the district administrative office, if it does not maintain a website) of the data elements of covered information that a district collects, maintains, or discloses to any person, entity, third party, or governmental agency, as well as other operator-related information.

Covered Information (CI) Disclosed to Operators							
Operator Name	Site/Application/ Service	Data Elements of CI	How the CI is Used	Purpose of Disclosure	Link to Copy of Contract	Operator Business Address	Subcontractors to Whom CI is Disclosed

Adopted:
Reviewed: February 2021
Amended:

Covered Information (CI) Disclosed to Other Third Parties, Including Government Agencies				
Other Third Party/Gov't Agency	Site/Application/Service	Data Elements of CI	How the CI is Used	Purpose of Disclosure

Adopted:
Reviewed: February 2021
Amended:

Exhibit – Student Data Privacy:

Notice to Parents About Educational Technology Vendors (NEW)

Use the sample text below to provide notice to parents/guardians about educational technology vendors pursuant to the Student Online Personal Protection Act, 105 ILCS 85/28(e), added by P.A. 101-516, eff. 7-1-21. Beginning with the 2021-2022 school year, school districts must provide this notice to parents/guardians at the beginning of each school year through distribution of school handbooks or other means generally used by a district to provide such notices to parents/guardians.

Annual Notice to Parents about Educational Technology Vendors Under the Student Online Personal Protection Act

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as *operators*. SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Ill. State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent/guardian name and student or parent/guardian contact information, username/password, student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English language learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases

Adopted:
Reviewed: February 2021
Amended:

- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- Collaboration between students, school personnel, and/or parents/guardians
- Other activities that are for the use and benefit of the school district

Exhibit – Parent Notification Letter for Student Data Breach (NEW)

Beginning July 1, 2021, use this sample letter to comply with the Student Online Personal Protection Act's requirement that a school district must notify the parent/guardian when the covered information of his/her child has been breached. 105 ILCS 85/27(d), added by P.A. 101-516, eff. 7-1-21.

On District Letterhead

Re: Student Data Breach Notification

Dear Parent(s)/Guardian(s):

Despite the District's ongoing efforts to ensure high levels of security and privacy in the use of online student data, we regret to inform you that certain data about your child [was] OR [may have been] compromised in a recent breach of [*insert name of online site, service, or application and name of operator*] OR [the District's network]. The breach [is estimated to have] occurred on [insert date or date range]. The following information about your child was compromised:

[Insert description of student's covered information that was compromised or reasonably believed to have been compromised]

The District [, in cooperation with the operator,] is actively investigating the causes and extent of the breach, and we will keep you apprised of any relevant updates. If you have questions or concerns in the meantime, you may contact me [or directly contact the operator involved]:

[Insert Superintendent contact information]

[Insert operator contact information, if applicable]

You may also obtain information from the Federal Trade Commission (FTC) and consumer reporting agencies about fraud alerts and security freezes at:

FTC

www.consumer.ftc.gov/articles/0279-extended-fraud-alerts-and-credit-freezes

877-FTC-HELP (382-4537)

Federal Trade Commission

600 Pennsylvania Avenue, NW

Washington, DC 20680

Equifax

www.equifax.com/personal/credit-report-services/

800-685-1111

Adopted:

Reviewed: February 2021

Amended:

Equifax Information Services LLC (fraud alert)
P.O. Box 105069
Atlanta, GA 30348-5069

Equifax Information Services LLC (security freeze)
P.O. Box 105788
Atlanta, GA 30348-5069

Experian
www.experian.com/help/
888-EXPERIAN (888-397-3742)

Transunion
<https://www.transunion.com/credit-help>
888-909-8872

Transunion Fraud Victim Assistance (fraud alert)
P.O. Box 2000
Chester, PA 19016

Transunion (security freeze)
P.O. Box 160
Woodlyn, PA 19094

Sincerely,

Superintendent

Use of Educational Technologies; Student Data Privacy and Security (NEW)

Educational technologies used in the District shall further the objectives of the District's educational program, as set forth in Board policy 6:10, *Educational Philosophy and Objectives*, align with the curriculum criteria in policy 6:40, *Curriculum Development*, and/or support efficient District operations. The Superintendent shall ensure that the use of educational technologies in the District meets the above criteria.

The District and/or vendors under its control may need to collect and maintain data that personally identifies students in order to use certain educational technologies for the benefit of student learning or District operations.

Federal and State law govern the protection of student data, including school student records and/or *covered information*. The sale, rental, lease, or trading of any school student records or covered information by the District is prohibited. Protecting such information is important for legal compliance, District operations, and maintaining the trust of District stakeholders, including parents, students and staff.

Definitions

Covered information means personally identifiable information (PII) or information linked to PII in any media or format that is not publicly available and is any of the following: (1) created by or provided to an operator by a student or the student's parent/guardian in the course of the student's or parent/guardian's use of the operator's site, service or application; (2) created by or provided to an operator by an employee or agent of the District; or (3) gathered by an operator through the operation of its site, service, or application.

Operators are entities (such as educational technology vendors) that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes.

Breach means the unauthorized acquisition of computerized data that compromises the security, confidentiality or integrity of covered information maintained by an operator or the District.

Operator Contracts

The Superintendent or designee designates which District employees are authorized to enter into written agreements with operators for those contracts that do not require separate Board approval. Contracts between the Board and operators shall be entered into in accordance with State law and Board policy 4:60, *Purchases and Contracts*, and shall include any specific provisions required by State law.

Security Standards

The Superintendent or designee shall ensure the District implements and maintains reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure. In the event the District receives notice from an operator of a breach or has determined a breach has occurred, the Superintendent or designee shall also ensure that the District provides any breach notifications required by State law.

LEGAL REF.: 20 U.S.C. §1232g, Family and Educational Rights and Privacy Act, implemented by 34 C.F.R. Part 99.

Adopted:
Reviewed: February 2021
Amended:

105 ILCS 10/, III. School Student Records Act.
105 ILCS 85/, Student Online Personal Protection Act.

CROSS REF.: 4:15 (Identity Protection), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks), 7:340 (Student Records)



Illinois State Board of Education

100 North First Street, S-404
Springfield, Illinois 62777-0001

APPLICATION FOR WAIVER OR MODIFICATION OF STATE BOARD RULES AND/OR SCHOOL CODE MANDATES

LEGISLATIVE AFFAIRS DEPARTMENT

Instructions: This application is to be used for seeking a waiver or modification of State Board of Education rules or of School Code mandates in accordance with Section 2-3.25g of the School Code [105 ILCS 5/2-3.25g]. The completed application must be submitted by **certified** mail, return receipt requested, to the above address. Please use the instructions on the reverse side when completing this application.

Please note that action on incomplete applications will be delayed until all required documentation is received.

1. The application is for: (Check appropriate box(es) below.)

Waiver of School Code Waiver of ISBE Rule Modification of School Code Modification of ISBE Rule

2. APPLICANT NAME

CONTACT PERSON

NAME OF SUPERINTENDENT/EXECUTIVE DIRECTOR

CONTACT TELEPHONE (Include Area Code and Extension)

APPLICANT ADDRESS (Street, City, State, Zip Code)

CONTACT FAX (Include Area Code)

CONTACT E-MAIL

COUNTY

May we contact your e-mail address?

Yes No

3. Provide citation or language of the rule(s) or School Code mandate(s) which are the subject of this application. If you are requesting a modification, display it here, using strike through or underlining.

4. Attach a narrative identifying and justifying the specific request.

- For proposed waivers and modifications of rules or of the School Code that are based upon meeting the intent of the rule or mandate in a more effective, efficient or economical manner, a narrative description must provide all of the required information (see Item 4(a) on the reverse side).
- All proposed waivers/modifications requested to stimulate innovation or improve student performance, including all proposed waivers of School Code mandates, shall provide the specific plan for improved student performance and school improvement upon which the request is being based and how the applicant will determine success (see Item 4(b) on the reverse side).
- Applications requesting waivers from Section 17-1.5 of the School Code must include the amount, nature, and reason for the requested relief and all remedies that have been exhausted by the district to comply with the administrative expenditure limitation.

5. **Public Testimony:**

Attach a description of the testimony provided, to include the information enumerated in item 5 on the reverse side.

6. This application is for: Initial Waiver/Modification Renewal of Previously Approved Waiver/Modification

This application requests waiver/modification for _____ years (from _____ school year through _____ school year).

(See Item 6 on reverse side for limits on the duration of waivers/modifications.)

7. Attach a copy of each public notice required. Any request not meeting the requirements will be returned as ineligible for consideration.

8. Compliance with Notice and Hearing Requirements

I certify that a hearing concerning this application and any associated plan for improved student performance was held on _____.

(Date)

I further certify that the applicant has met all the notification and hearing requirements enumerated in items A and B on reverse side and that the board of education/board of directors of the applicant identified above approved this application on _____.

(Date)

58

Date

Signature of Applicant

(i.e. District Superintendent/Executive Director/Regional Superintendent)

INSTRUCTIONS: Please use the following as a checklist in assembling your application package. Incomplete applications will not be considered until all required documentation is received. All applicants must hold a public hearing prior to submission of the application.

- A. Public Hearing: Each eligible applicant (see item 2 below) must hold a public hearing, providing for a time to take testimony about the request that is separate from the time when any other business is being conducted or testimony on other matters is being heard. The public hearing may be held during a regular board meeting.
- B. Required Notices of Public Hearing: Provide the following notices to inform the public and others of the hearing date. Each must state the time, date, location and general subject matter of the hearing.
 - **All applicants:** Publish a notice on the applicant's website at least 14 days in advance of the hearing. Applicants requesting an **increased fee for driver's education (105 ILCS 5/27-24.2)** must also publish the proposed amount of the fee as part of the website notice and as part of the notice placed in a newspaper of general circulation.
 - **School districts:** Publish a notice in a newspaper of general circulation within the applicant's area at least 7 days in advance of the hearing.
 - **Joint agreements, ISCs or regional superintendents:** Publish a notice in a newspaper of general circulation in each school district that is a member of the joint agreement or that is served by the educational service region or intermediate service center, provided that a notice in a newspaper generally circulated in more than one school district shall be considered sufficient notice to all of the affected districts.
 - **All applicants:** Provide a written notice to the applicant's exclusive bargaining agent(s) affected by the request at least 7 days in advance of the hearing; this notice must also state that testimony will be taken from staff.
 - **All applicants:** Provide a written advance notice to the applicant's state legislators affected by the request.

- Item 1.** Indicate the **type of action** sought under this application:
 - ISBE approval of waivers or modifications of ISBE rules and of modifications of School Code mandates to allow an applicant to meet the intent of the rule or mandate in a more effective, efficient or economical manner or when necessary to stimulate innovation or to improve student performance; or
 - General Assembly approval of waivers of School Code mandates to allow an applicant to meet the intent of the rule or mandate in a more effective, efficient or economical manner or when necessary to stimulate innovation or to improve student performance.

Waivers are not permitted from ISBE rules or School Code mandates pertaining to special education, educator licensure, teacher tenure and seniority, compliance with the Every Student Succeeds Act, or township treasurers (Sections 5-1 and 5-2.1 of the School Code). Waivers of mandates pertaining to the use of student performance data and performance categories for teacher and principal evaluations are not permitted after September 1, 2014.

- Item 2. Eligible applicants** are school districts, independent authorities established pursuant to Section 2-3.25f of the School Code, joint agreements made up of school districts, and Regional Superintendents of Schools and Intermediate Service Centers on behalf of schools and programs operated by them.

- Item 3.** The **exact language of, or citation to,** the rule(s) or mandate(s) involved may be obtained by contacting the Legislative Affairs Department by mail at 100 North First Street, S-404, Springfield, Illinois, 62777-0001 or by telephone at (217) 782-6510.

- Item 4.** Identify the rationale for the specific waiver and/or modification sought.

(4)(a) For requests to meet the intent of the rule or mandate in a **more effective, efficient, or economical manner**, provide a narrative description which sets forth:

- i) the intent of the rule or mandate to be achieved;
- ii) the manner in which the applicant will meet that intent; and
- iii) how the manner proposed by the applicant will be more effective, efficient or economical.
- iv) In those instances where the applicant proposes a more economical manner, provide a fiscal analysis showing current expenditures related to the request and the projected savings that would result if the request is granted.

- (4)(b)** Requests necessary for **stimulating innovation or improving student performance** must include the specific plan for improved student performance and school improvement upon which the request is based that describes how the applicant will determine success.

- (4)(c)** Requests for waivers of the **administrative expenditure limitation** established in Section 17-1.5 of the School Code can be submitted **only** when circumstances for exceeding the cap are beyond the control of the district, and the district has exhausted all available and reasonable remedies to comply with the limitation. ISBE is required to recommend that the General Assembly disapprove any request for a waiver of the administrative expenditure limitation not meeting these requirements

- Item 5.** Describe the testimony provided, including:
 - number of people attending the public hearing;
 - number speaking in favor of and against the request;
 - comments made during the hearing; and
 - whether any written comments were provided.

- Item 6.** Waivers and modifications are limited to five years with the exception of waivers of the administrative expenditure limitation which are limited to the year in which emergency relief is needed (i.e., one year only).

- Item 7. Attach copies of the following:** (a) **website posting**, which must be dated in order to verify that it was posted at least 14 days in advance of the public hearing; (b) **newspaper notice**; and (c) **written notice to the collective bargaining agent**, each of which must be dated in order to verify that each was provided at least 7 days in advance of the public hearing; and (d) **written advance notice to the state legislators representing the applicant's territory**.

- Item 8.** Indicate the **date of the public hearing**. Applicants with governing boards must hold a public hearing and provide for a separate time to take testimony about the request. The superintendent's/executive director's/regional superintendent's signature on this application attests to the applicant's compliance with all hearing and notice requirements.

- Submission.** Applications must be postmarked not later than 15 calendar days following approval by the local board in the case of districts, joint agreements and ISCs, or by the regional superintendent of schools and be submitted by certified mail, return receipt requested, to:

**Illinois State Board of Education
Legislative Affairs Department
Attn: Waiver Coordinator
100 North 1st Street, S-404
Springfield, Illinois 62777-0001**

All complete applications for the waiver or modification of ISBE rules or for the modification of School Code mandates shall be deemed approved and effective 46 calendar days after the date of receipt by ISBE unless disapproved in writing. Receipt by ISBE shall be determined by the date of receipt shown on the return receipt form, except that material not properly addressed shall bear the date of receipt when the materials were provided to the Legislative Affairs Department.

Disapproval of an application upon which the ISBE must act shall be sent by certified mail to the applicant no later than 45 calendar days after receipt of the application. Applicants may appeal the ISBE's denial of an application by sending a written appeal to the address above by certified mail within 30 calendar days of receipt of the written denial.

Complete waiver applications and any appeals of ISBE action shall be submitted to the General Assembly for consideration in March and October of each year (for application deadlines, see <https://www.isbe.net/Pages/waivers.aspx>).

ADDENDUM

Item 3.

School Code Citation: 105 ILCS 5/27-24.2

Item 4(a).

Narrative Identifying and Justifying the Specific Request:

Community Unit School District No. 5, McLean and Woodford Counties, Illinois is seeking renewal of its waiver or modification of Section 27-24.2 of the Illinois School Code allowing it to increase the fee for its driver education course to an amount "not to exceed \$450". The purpose of this request is to meet the intent of the Driver Education Act in a more effective and efficient manner, thereby allowing the District to provide driver education instruction to students sooner and greater support to not only the driver education program but also to high quality innovative courses in other areas of the District's curriculum.

The intent of the Act is to provide students with the knowledge, attitudes, habits, and skills necessary for the safe operation of motor vehicles, including without limitation instruction on distracted driving, special hazards, driving precautions that must be observed at emergency situations, highway construction, and railroad crossings, and law enforcement procedures for traffic stops including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Community Unit School District No. 5's driver education course includes a combination of classroom and behind the wheel instruction, both of which must be provided by certified high school teachers.

The current statutory and regulatory restrictions do not provide sufficient resources for a high quality program. Section 27-24.2 provides that a school district may charge a "reasonable fee", not to exceed \$50, which may be increased to an amount not to exceed \$250 following a public hearing. However, state regulations (23 Ill. Adm. Code 252.30) restrict a school district from including the salary and benefit costs of driver education personnel in calculating the "reasonable fee". By limiting the amount of the fee to \$250 and not allowing salary and benefit costs to be included, combined with receipt of only 79% of its adequacy target under the evidence-based funding model, the District is limited in the number of certified driver education teachers it can hire and retain to provide instruction to students. This limits the number of students the District can provide driver education instruction to per semester and unnecessarily prolongs the time students must wait to receive driver education instruction.

Prior to the current waiver, District parents paid a \$250 fee, but this amount, combined with state reimbursement, was insufficient to provide a program at high levels of student achievement. The District suffered an estimated \$219,306 deficit in its driver education program costs after subtracting state reimbursement and student fees. If the District's waiver is not renewed, it will surely have to look at means to reduce its driver education program costs which could negatively impact students.

Item 4(b).

Community Unit School District No. 5 believes its driver education course is a high quality learning experience for students. Evidence of this belief is the high success rates of students qualifying to take the Drivers Test and their subsequent success.

The current economic hardship throughout Illinois has placed a special burden on high quality innovative programs. With only 79% of its evidence-based funding adequacy target there are financial pressures both on the District’s driver education course and the District’s ability to support high quality innovative courses in other areas of the District’s curriculum.

Therefore, the District’s waiver renewal request is to raise the statutory fee from an amount not to exceed \$250 to "an amount not to exceed \$450". This fee will be waived for students who are unable to pay.

Plan to Stimulate Innovation or Improve Student Performance

The current student performance levels in driver education are measured by the percent of students receiving a "B or Better" in the course, who are then, through permission of the Secretary of State's office, permitted to take the drivers test. Recent records of student achievement are:

	B or Better in the course
2019-2020	78%

While student success is very good, the District’s goal would be to improve the percentage of students who earn a "B or Better" in the course. At the end of the 5 year waiver period, we hope to have at least 85% of our students earning a B or better in the driver education course. A larger goal would be to help decrease the number of teenage accidents and deaths as a result of improved instruction.

If the District is successful in receiving a renewal of the fee increase, while allowing for fee waivers to low income students, it will be able to maintain a reduced cost of the driver education program. This will allow the District to use those funds to promote innovations in programs for students elsewhere in the curriculum. Recently, the District added a STEM designation that students can achieve by taking courses in Math, Science, Engineering, and Technology over their high school career.

Item 5.

Description of testimony provided at public hearing:

- The number of people attending public hearing was __ plus __ online;
- The number people speaking in favor of the proposed modification or waiver was 1 (the Attorney for the District presented the proposal);
- The number of people speaking against the proposed modification or waiver was __;

- No one made verbal comments during the hearing.
- No written comments were received.

Item 7.

Documentation for each of the above is submitted with the application.

ADDENDUM

Item 3.

School Code Citation: 23 Ill. Adm. Code 252.30

Item 4(a).

Narrative Identifying and Justifying the Specific Request:

Community Unit School District No. 5, McLean and Woodford Counties, Illinois is seeking a waiver or modification of 23 Ill. Adm. Code 252.30 allowing the District to consider the salary and benefit costs of driver education personnel in calculating the reasonable fee for students participating in its driver education course. The purpose of this request, along with the District's renewal application for waiver of 105 ILCS 5/27-24.2 to increase the fee to an amount "not to exceed \$450", is to meet the intent of the Driver Education Act in a more effective and efficient manner, thereby allowing the District to provide driver education instruction to students sooner and greater support to not only the driver education program but also to high quality innovative courses in other areas of the District's curriculum.

The intent of the Act is to provide students with the knowledge, attitudes, habits, and skills necessary for the safe operation of motor vehicles, including without limitation instruction on distracted driving, special hazards, driving precautions that must be observed at emergency situations, highway construction, and railroad crossings, and law enforcement procedures for traffic stops including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Community Unit School District No. 5's driver education course includes a combination of classroom and behind the wheel instruction, both of which must be provided by certified high school teachers.

The current statutory and regulatory restrictions do not provide sufficient resources for a high quality program. Section 27-24.2 provides that a school district may charge a "reasonable fee", not to exceed \$50, which may be increased to an amount not to exceed \$250 following a public hearing. However, state regulations (23 Ill. Adm. Code 252.30) restrict a school district from including the salary and benefit costs of driver education personnel in calculating the "reasonable fee". By limiting the amount of the fee to \$250 and not allowing salary and benefit costs to be included, combined with receipt of only 79% of its adequacy target under the evidence-based funding model, the District is limited in the number of certified driver education teachers it can hire and retain to provide instruction to students. This limits the number of students the District can provide driver education instruction to per semester and unnecessarily prolongs the time students must wait to receive driver education instruction.

Prior to the District's current waiver of 105 ILCS 5/27-24.2, District parents paid a \$250 fee, but this amount, combined with state reimbursement, was insufficient to provide a program at high levels of student achievement. The District suffered an estimated \$219,306 deficit in its driver education program costs after subtracting state reimbursement and student fees. If the District's waiver of 105 ILCS 5/27.24.2 is not renewed and the District is not allowed to consider the salary and benefit costs of driver education personnel in calculating the reasonable fee for

students participating in its driver education course, it will surely have to look at means to reduce its driver education program costs which could negatively impact students.

Item 4(b).

Community Unit School District No. 5 believes its driver education course is a high quality learning experience for students. Evidence of this belief is the high success rates of students qualifying to take the Drivers Test and their subsequent success.

The current economic hardship throughout Illinois has placed a special burden on high quality innovative programs. With only 79% of its evidence-based funding adequacy target there are financial pressures both on the District's driver education course and the District's ability to support high quality innovative courses in other areas of the District's curriculum.

Therefore, the District has not only applied for a waiver renewal request is to raise the statutory fee from an amount not to exceed \$250 to "an amount not to exceed \$450", but is also applying for this separate waiver to allow the District to consider the salary and benefit costs of driver education personnel in calculating the reasonable fee for students participating in its driver education course. This driver education fee will be waived for students who are unable to pay.

Plan to Stimulate Innovation or Improve Student Performance

The current student performance levels in driver education are measured by the percent of students receiving a "B or Better" in the course, who are then, through permission of the Secretary of State's office, permitted to take the drivers test. Recent records of student achievement are:

B or Better in the course	
2019-2020	78%

While student success is very good, the District's goal would be to improve the percentage of students who earn a "B or Better" in the course. At the end of the 5 year waiver period, we hope to have at least 85% of our students earning a B or better in the driver education course. A larger goal would be to help decrease the number of teenage accidents and deaths as a result of improved instruction.

If the District is successful in receiving a renewal waiver of the fee increase, while allowing for fee waivers to low income students, and allowed to consider the salary and benefit costs of driver education personnel in calculating the reasonable fee for students participating in its driver education course, it will be able to maintain a reduced cost of the driver education program. This will allow the District to use those funds to promote innovations in programs for students elsewhere in the curriculum. Recently, the District added a STEM designation that students can achieve by taking courses in Math, Science, Engineering, and Technology over their high school career.

Item 5.

Description of testimony provided at public hearing:

- The number of people attending public hearing was ___ plus ___ online;
- The number people speaking in favor of the proposed modification or waiver was 1 (the Attorney for the District presented the proposal);
- The number of people speaking against the proposed modification or waiver was ___;
- No one made verbal comments during the hearing.
- No written comments were received.

Item 7.

Documentation for each of the above is submitted with the application.



Illinois State Board of Education

100 North First Street, S-404
Springfield, Illinois 62777-0001

APPLICATION FOR WAIVER OR MODIFICATION OF STATE BOARD RULES AND/OR SCHOOL CODE MANDATES

LEGISLATIVE AFFAIRS DEPARTMENT

Instructions: This application is to be used for seeking a waiver or modification of State Board of Education rules or of School Code mandates in accordance with Section 2-3.25g of the School Code [105 ILCS 5/2-3.25g]. The completed application must be submitted by **certified** mail, return receipt requested, to the above address. Please use the instructions on the reverse side when completing this application.

Please note that action on incomplete applications will be delayed until all required documentation is received.

1. The application is for: (Check appropriate box(es) below.)

Waiver of School Code Waiver of ISBE Rule Modification of School Code Modification of ISBE Rule

2. APPLICANT NAME

CONTACT PERSON

NAME OF SUPERINTENDENT/EXECUTIVE DIRECTOR

CONTACT TELEPHONE (Include Area Code and Extension)

APPLICANT ADDRESS (Street, City, State, Zip Code)

CONTACT FAX (Include Area Code)

CONTACT E-MAIL

COUNTY

May we contact your e-mail address?

Yes No

3. Provide citation or language of the rule(s) or School Code mandate(s) which are the subject of this application. If you are requesting a modification, display it here, using strike through or underlining.

4. Attach a narrative identifying and justifying the specific request.

- a. For proposed waivers and modifications of rules or of the School Code that are based upon meeting the intent of the rule or mandate in a more effective, efficient or economical manner, a narrative description must provide all of the required information (see Item 4(a) on the reverse side).
- b. All proposed waivers/modifications requested to stimulate innovation or improve student performance, including all proposed waivers of School Code mandates, shall provide the specific plan for improved student performance and school improvement upon which the request is being based and how the applicant will determine success (see Item 4(b) on the reverse side).
- c. Applications requesting waivers from Section 17-1.5 of the School Code must include the amount, nature, and reason for the requested relief and all remedies that have been exhausted by the district to comply with the administrative expenditure limitation.

5. **Public Testimony:**

Attach a description of the testimony provided, to include the information enumerated in item 5 on the reverse side.

6. This application is for: Initial Waiver/Modification Renewal of Previously Approved Waiver/Modification

This application requests waiver/modification for _____ years (from _____ school year through _____ school year).

(See Item 6 on reverse side for limits on the duration of waivers/modifications.)

7. Attach a copy of each public notice required. Any request not meeting the requirements will be returned as ineligible for consideration.

8. Compliance with Notice and Hearing Requirements

I certify that a hearing concerning this application and any associated plan for improved student performance was held on _____.

(Date)

I further certify that the applicant has met all the notification and hearing requirements enumerated in items A and B on reverse side and that the board of education/board of directors of the applicant identified above approved this application on _____.

(Date)

66

Date

Signature of Applicant

(i.e. District Superintendent/Executive Director/Regional Superintendent)

INSTRUCTIONS: Please use the following as a checklist in assembling your application package. Incomplete applications will not be considered until all required documentation is received. All applicants must hold a public hearing prior to submission of the application.

- A. Public Hearing: Each eligible applicant (see item 2 below) must hold a public hearing, providing for a time to take testimony about the request that is separate from the time when any other business is being conducted or testimony on other matters is being heard. The public hearing may be held during a regular board meeting.
- B. Required Notices of Public Hearing: Provide the following notices to inform the public and others of the hearing date. Each must state the time, date, location and general subject matter of the hearing.
 - **All applicants:** Publish a notice on the applicant's website at least 14 days in advance of the hearing. Applicants requesting an **increased fee for driver's education (105 ILCS 5/27-24.2)** must also publish the proposed amount of the fee as part of the website notice and as part of the notice placed in a newspaper of general circulation.
 - **School districts:** Publish a notice in a newspaper of general circulation within the applicant's area at least 7 days in advance of the hearing.
 - **Joint agreements, ISCs or regional superintendents:** Publish a notice in a newspaper of general circulation in each school district that is a member of the joint agreement or that is served by the educational service region or intermediate service center, provided that a notice in a newspaper generally circulated in more than one school district shall be considered sufficient notice to all of the affected districts.
 - **All applicants:** Provide a written notice to the applicant's exclusive bargaining agent(s) affected by the request at least 7 days in advance of the hearing; this notice must also state that testimony will be taken from staff.
 - **All applicants:** Provide a written advance notice to the applicant's state legislators affected by the request.

- Item 1.** Indicate the **type of action** sought under this application:
 - ISBE approval of waivers or modifications of ISBE rules and of modifications of School Code mandates to allow an applicant to meet the intent of the rule or mandate in a more effective, efficient or economical manner or when necessary to stimulate innovation or to improve student performance; or
 - General Assembly approval of waivers of School Code mandates to allow an applicant to meet the intent of the rule or mandate in a more effective, efficient or economical manner or when necessary to stimulate innovation or to improve student performance.

Waivers are not permitted from ISBE rules or School Code mandates pertaining to special education, educator licensure, teacher tenure and seniority, compliance with the Every Student Succeeds Act, or township treasurers (Sections 5-1 and 5-2.1 of the School Code). Waivers of mandates pertaining to the use of student performance data and performance categories for teacher and principal evaluations are not permitted after September 1, 2014.

- Item 2. Eligible applicants** are school districts, independent authorities established pursuant to Section 2-3.25f of the School Code, joint agreements made up of school districts, and Regional Superintendents of Schools and Intermediate Service Centers on behalf of schools and programs operated by them.

- Item 3.** The **exact language of, or citation to,** the rule(s) or mandate(s) involved may be obtained by contacting the Legislative Affairs Department by mail at 100 North First Street, S-404, Springfield, Illinois, 62777-0001 or by telephone at (217) 782-6510.

- Item 4.** Identify the rationale for the specific waiver and/or modification sought.

(4)(a) For requests to meet the intent of the rule or mandate in a **more effective, efficient, or economical manner**, provide a narrative description which sets forth:

- i) the intent of the rule or mandate to be achieved;
- ii) the manner in which the applicant will meet that intent; and
- iii) how the manner proposed by the applicant will be more effective, efficient or economical.
- iv) In those instances where the applicant proposes a more economical manner, provide a fiscal analysis showing current expenditures related to the request and the projected savings that would result if the request is granted.

- (4)(b)** Requests necessary for **stimulating innovation or improving student performance** must include the specific plan for improved student performance and school improvement upon which the request is based that describes how the applicant will determine success.

- (4)(c)** Requests for waivers of the **administrative expenditure limitation** established in Section 17-1.5 of the School Code can be submitted **only** when circumstances for exceeding the cap are beyond the control of the district, and the district has exhausted all available and reasonable remedies to comply with the limitation. ISBE is required to recommend that the General Assembly disapprove any request for a waiver of the administrative expenditure limitation not meeting these requirements

- Item 5.** Describe the testimony provided, including:
 - number of people attending the public hearing;
 - number speaking in favor of and against the request;
 - comments made during the hearing; and
 - whether any written comments were provided.

- Item 6.** Waivers and modifications are limited to five years with the exception of waivers of the administrative expenditure limitation which are limited to the year in which emergency relief is needed (i.e., one year only).

- Item 7. Attach copies of the following:** (a) **website posting**, which must be dated in order to verify that it was posted at least 14 days in advance of the public hearing; (b) **newspaper notice**; and (c) **written notice to the collective bargaining agent**, each of which must be dated in order to verify that each was provided at least 7 days in advance of the public hearing; and (d) **written advance notice to the state legislators representing the applicant's territory**.

- Item 8.** Indicate the **date of the public hearing**. Applicants with governing boards must hold a public hearing and provide for a separate time to take testimony about the request. The superintendent's/executive director's/regional superintendent's signature on this application attests to the applicant's compliance with all hearing and notice requirements.

- Submission.** Applications must be postmarked not later than 15 calendar days following approval by the local board in the case of districts, joint agreements and ISCs, or by the regional superintendent of schools and be submitted by certified mail, return receipt requested, to:

**Illinois State Board of Education
Legislative Affairs Department
Attn: Waiver Coordinator
100 North 1st Street, S-404
Springfield, Illinois 62777-0001**

All complete applications for the waiver or modification of ISBE rules or for the modification of School Code mandates shall be deemed approved and effective 46 calendar days after the date of receipt by ISBE unless disapproved in writing. Receipt by ISBE shall be determined by the date of receipt shown on the return receipt form, except that material not properly addressed shall bear the date of receipt when the materials were provided to the Legislative Affairs Department.

Disapproval of an application upon which the ISBE must act shall be sent by certified mail to the applicant no later than 45 calendar days after receipt of the application. Applicants may appeal the ISBE's denial of an application by sending a written appeal to the address above by certified mail within 30 calendar days of receipt of the written denial.

Complete waiver applications and any appeals of ISBE action shall be submitted to the General Assembly for consideration in March and October of each year (for application deadlines, see <https://www.isbe.net/Pages/waivers.aspx>).

February 5, 2021

DR KRISTEN WEIKLE, SUPERINTENDENT
MCLEAN COUNTY UNIT DISTRICT NO. 5
1809 W HOVEY AVE
NORMAL IL 61761

SUBJECT: Chiddix Junior High School Borefield
McLean County Unit District No. 5
A/E Project No. 23462320
BID OPENING

On Friday, February 5, 2021, at 10:30 a.m. bids were received at the District Maintenance Office at 1999 Eagle Rd. for the above subject project.

Two (2) sealed bids were received and publicly opened and read. A copy of the Bid Tabulation is attached. I recommend awarding this Contract to the low bidder TCI (Tri County Irrigation) for their bid of \$614,900.00. TCI has installed fourteen (14) borefields for the District. For comparison, the borefield at Kingsley cost \$4,190.00 per well; at Chiddix, the cost per well is \$4,880.00.

If you concur, we will advise the awarded Contractor to proceed to obtain Insurance Certificate, bonds and to order material.

Three (3) copies of the Owner / Contractor Agreement and one (1) copy of the ISBE Application for Building Permit are enclosed for presentation to the Board of Education for signatures. These documents will be picked up at the District Office by the Architect for further processing.

The Bids will be kept on file at the Maintenance Warehouse.



RANDALL E. MIDDLETON, PRESIDENT
MIDDLETON ASSOCIATES INCORPORATED

REM/jlh

enc: Bid Tab
Owner / Contractor Agreement (3 copies)
Application for Building Permit

cc: Joe Adelman, Unit 5 (Letter and Bid Tab)
Mike Barth, TCI Geothermal (Letter and Bid Tab)
letter file

February 5, 2021

LETTER OF TRANSMITTAL

SEND TO: McLean County Unit District No. 5
1809 W. Hovey Avenue
Normal, IL 61761

ATTENTION: Dr. Kristen Weikle, Superintendent / Kim Stewart, Executive Assistant

SUBJECT: Submission of Project for Review and Approval
for McLean County Unit District No. 5

ENCLOSED ARE THE FOLLOWING ITEMS: Bid Recommendation Letter, Bid Tabulation, Owner/Contract Agreement, Application for Building Permit:

DESCRIPTION	SENT	DISPOSITION
Chiddix Junior High School Borefield A/E #23462320		
Bid Recommendation Letter		for your consideration
Bid Tabulation		for your consideration
Owner/Contract Agreement (3 copies)		for approval
Application for Building Permit		for approval

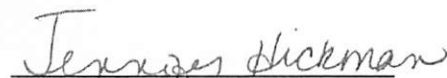
REMARKS

Call us when the following documents are ready for pickup (309) 452-1271:

- Three original, signed contracts
- Signed Application for Building Permit

After contracts are signed by the Contractor, we will return an original contract to Martin Hickman for Unit 5 records.

MIDDLETON ASSOCIATES INCORPORATED


Jennifer Hickman, Office Manager

cc: Joe Adelman – Unit 5, District Warehouse
letter file

OWNER-CONTRACTOR FORM OF AGREEMENT

Between:

The Owner: McLean County Unit District No. 5
1809 W. Hovey Ave.
Normal, IL 61761

And the Contractor: TCI Geothermal
405 State Route 117
Goodfield, IL 61742

For the Project:

**CHIDDIX JUNIOR HIGH SCHOOL BORE FIELD
FOR MCLEAN COUNTY UNIT DISTRICT NO. 5**

The Owner and Contractor agree to enter into a contract in accordance with the terms and conditions of the Documents (Plans & Specifications), A/E Project Number 23462320 and the Contractor's Proposal dated February 5, 2021 which become the Contract for completion of the project as follows:

Base Bid Substantial Completion Date: May 30, 2021

Additional Terms & Conditions: None (or as applicable)

Addenda: #1 ✓ #2 ✓

Contract Amount: (to be listed as appropriate)

Base Bid Proposal	\$ <u>614,900.00</u>
Alternate Bids as awarded to be listed	\$ <u>0</u>
Total Contract Amount	\$ <u>614,900.00</u>

(Written) Six Hundred Fourteen Thousand Nine Hundred and 00/100 Dollars

Date of Agreement: February 10, 2021

Signatures:

Owner:
McLean County Unit District No. 5

Contractor:
TCI Geothermal

Contractor's Seal
(Corporation Only)

This Agreement must be signed and returned with the Contractor's Performance Labor and Materials Payment Bonds within fifteen (15) days of notice to the Contractor.

BID TABULATION
CHIDDIX JUNIOR HIGH SCHOOL BORE FIELD
A/E PROJECT #: 23462320
MCLEAN COUNTY DISTRICT NO. 5 -- MAINTENANCE WAREHOUSE
BID OPENING: FRIDAY, FEBRUARY 5, 2021 - 10:30 AM PREVAILING TIME

CONTRACTOR	5% BID BOND	ADD 1	ADD 2	BASE BID (Includes \$8,000 Allowance and \$1,624.00 Permit Fee)	VOLUNTARY ALTERNATE	TOTAL
TCI GEOTHERMAL 405 STATE ROUTE 117 GOODFIELD IL 61742 309/965-2057	✓	✓	✓	\$614,900.00	\$0.00	\$614,900.00
COMMERCIAL UNDERGROUND & GEOTHERMAL 109 COMMERCIAL DRIVE EAST PEORIA IL 61611 309/208-2148		✓	✓	\$912,200.00	\$0.00	\$912,200.00

APPLICATION FOR BUILDING PERMIT

Date Received by Regional Office of Education _____

Regional Office of Education Assigned Application Number _____

DISTRICT NAME McLean County Unit District No. 5	COUNTY McLean
FACILITY NAME Chiddix Junior High School (Geothermal Borefield)	FACILITY LOCATION 300 S. Walnut St Normal, IL 61761

Property is owned by the district Property not owned by district (Attach Authorization by owner)

PROJECT SCOPE

COST AND FINANCING

- Less Than \$50,000 but involves like activity
- More than \$50,000
- Less than 15% of replacement cost
- More than 15% of replacement cost but less than 50% of replacement cost
- More than 50% of replacement cost
- Fire Prevention and Safety Financing involved

PROJECT NUMBER:	A/E #23462320
TOTAL ESTIMATED COST:	\$662,400.00
ESTIMATED COMPLETION DATE:	June 30, 2021
SOURCE OF ALL FUNDS:	HLS
TOTAL SQUARE FOOTAGE:	N/A (Borefield)

AREA AFFECTED:

- New area more than 7200 square feet
- Less than 50% of existing area
- More than 50% of existing area (sprinkle entire area per 105 ILCS 5/22-23)

FOR HEALTH/LIFE SAFETY FUNDING (5¢ LEVY OR BONDS) INDICATE:

Amendment number:	32
Item(s):	2

CATEGORIES OF WORK INVOLVED

- | | | |
|--|--|--|
| <input type="checkbox"/> New building construction | <input type="checkbox"/> Energy conservation | <input checked="" type="checkbox"/> Site work |
| <input type="checkbox"/> School building addition | <input checked="" type="checkbox"/> Mechanical (HVAC) work | <input type="checkbox"/> Sprinkler system installation |
| <input type="checkbox"/> Asbestos abatement | <input type="checkbox"/> Paving | <input type="checkbox"/> Structural work |
| <input type="checkbox"/> Accessibility (ADA) | <input type="checkbox"/> Plumbing work | <input type="checkbox"/> Telephone systems (E-911) |
| <input type="checkbox"/> Electrical work | <input type="checkbox"/> Security system | <input type="checkbox"/> Other: |

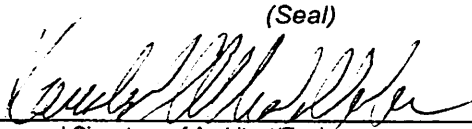
PROJECT DOCUMENTS (Attach two copies of all construction documents)

CONSTRUCTION DOCUMENTS ATTACHED	DATE SUBMITTED
Drawings	2 / 10 / 2021
Specifications	2 / 10 / 2021
Plan Review Statements	
Confirmation of Plan Review Records	

ARCHITECT

We hereby certify that this application accurately describes the work to be performed and that, upon approval, all work will be completed to the best of our knowledge in compliance with the Health/Life Safety Code and the Sprinkler Code 5/22, 23 in accordance with this application and all applicable laws and regulations.

(Seal)



Name and Signature of Architect/Engineer
Randall Middleton

001-007938 License Number	11/30/2022 Expiration Date
Middleton Associates, Inc. Name of Firm	309/452-1271 Phone Number

SCHOOL DISTRICT

The Board of Education does hereby approve and adopt said plans and specifications for submission to the Regional Superintendent for review and issuance of a building permit.

Date Signature of President, Board of Education

Date Signature of District Superintendent

The above Application for Building Permit is hereby accepted as submitted. An Application of Occupancy Permit and the final inspection are required for the Certificate of Occupancy, and must be scheduled prior to occupancy of building.

72 _____
Date Signature of Regional Superintendent

February 5, 2021

LETTER OF TRANSMITTAL

SEND TO: McLean County Unit District No. 5
1809 W. Hovey Avenue
Normal, IL 61761

ATTENTION: Dr. Kristen Weikle, Superintendent / Kim Stewart, Executive Assistant

SUBJECT: Submission of Project for Review and Approval
for McLean County Unit District No. 5

ENCLOSED ARE THE FOLLOWING ITEMS: Bid Recommendation Letter, Bid Tabulation, Owner/Contract Agreement, Application for Building Permit

DESCRIPTION	SENT	DISPOSITION
Chiddix Junior High School HVAC Renovation A/E #23472320		
Bid Recommendation Letter		for your consideration
Bid Tabulation		for your consideration
Owner/Contract Agreement (3 copies)		for approval
Application for Building Permit		for approval

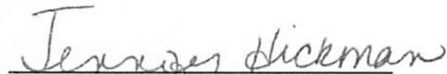
REMARKS

Call us when the following documents are ready for pickup (309) 452-1271:

- Three original, signed contracts
- Signed Application for Building Permit

After contracts are signed by the Contractor, we will return an original contract to Martin Hickman for Unit 5 records.

MIDDLETON ASSOCIATES INCORPORATED


Jennifer Hickman, Office Manager

cc: Joe Adelman – Unit 5, District Warehouse
letter file

February 5, 2021

DR KRISTEN WEIKLE, SUPERINTENDENT
MCLEAN COUNTY UNIT DISTRICT NO. 5
1809 W HOVEY AVE
NORMAL IL 61761

SUBJECT: Chiddix Junior High School HVAC Renovation
McLean County Unit District No. 5
A/E Project No. 23472320
BID OPENING

On Friday, February 5, 2021, at 10:00 a.m. bids were received at the District Maintenance Office at 1999 Eagle Rd. for the above subject project.

Five (5) sealed bids were received and publicly opened and read. A copy of the Bid Tabulation is attached. I recommend awarding this Contract to the low bidder A&R Mechanical. A&R Mechanical did the project at Kingsley and this contractor performed very well. The cost of Kingsley was \$33.25/sq. ft. and the cost of Chiddix is \$36.43/sq. ft. The bids for the Chiddix project came in higher than previously estimated due to higher than anticipated increases in material cost and there is currently more demand for HVAC work than when we bid previous projects. I am recommending the Chiddix project be accepted at this bid price for two reasons: 1) it is unlikely that the cost for the project will decrease in the future, 2) the existing Chiddix mechanical system is operating at a high cost per square foot, and the system also allows excessive humidity into the building in Spring, Summer, and Fall. The new system will cost less to operate and will reduce the humidity to acceptable levels.

If you concur, we will advise the awarded Contractor to proceed to obtain Insurance Certificate, bonds and to order material.

Three (3) copies of the Owner / Contractor Agreement and one (1) copy of the ISBE Application for Building Permit are enclosed for presentation to the Board of Education for signatures. These documents will be picked up at the District Office by the Architect for further processing.

The Bids will be kept on file at the Maintenance Warehouse.



RANDALL E. MIDDLETON, PRESIDENT
MIDDLETON ASSOCIATES INCORPORATED

REM/jlh

enc: Bid Tab
Owner / Contractor Agreement (3 copies)
Application for Building Permit

74

cc: Joe Adelman, Unit 5 (Letter and Bid Tab)
Tom Pankau, A&R Mechanical (Letter and Bid Tab) letter file

BID TABULATION
CHIDDIX JUNIOR HIGH SCHOOL HVAC RENOVATION
A/E PROJECT #: 23472320
MCLEAN COUNTY DISTRICT NO. 5 -- MAINTENANCE WAREHOUSE
BID OPENING: FRIDAY, FEBRUARY 5, 2021 - 10:00 AM PREVAILING TIME

CONTRACTOR	5% BID BOND	ADD 1	ADD 2	ADD 3	ADD 4	ADD 5	ADD 6	BASE BID (Includes \$50,000 Allowance)	ALTERNATE 1 (Exterior concrete removal and replacement)	UNIT PRICE	TOTAL
A & R MECHANICAL CONTRACTORS, INC. 711 KETTERING PARK DR. URBANA, IL 61801 217/367-4227	✓	✓	✓	✓	✓	✓	✓	\$3,971,845.00	\$8,400.00	A \$4.60/ sq. ft. B \$4.60/ lineal ft. C \$6.50/ sq. ft. D \$80.00/ unit	\$3,980,245.00
MECHANICAL INC. DBA HELM MECHANICAL 2279 YELLOW CREEK ROAD FREEPORT, IL 61032 815-297-6022	✓	✓	✓	✓	✓	✓	✓	\$4,021,000.00	\$9,240.00	A \$3.58/ sq. ft. B TBD/ lineal ft. C \$5.06/ sq. ft. D \$74.00/ unit	\$4,030,240.00
THE PIPCO COMPANIES, LTD. 1409 W. ALTORFER DR. PEORIA, IL 61615 309/692-4060	✓	✓	✓	✓	✓	✓	✓	\$4,157,000.00	\$9,400.00	A \$3.80/ sq. ft. B \$3.80/ lineal ft. C \$3.90/ sq. ft. D \$95.00/ unit	\$4,166,400.00
COMMERCIAL MECHANICAL INC. 50 FIRST ST. DUNLAP, IL 61525 309/243-7768	✓	✓	✓	✓	✓	✓	✓	\$4,224,000.00	\$11,000.00	A \$2.00/ sq. ft. B \$4.50/ lineal ft. C \$3.50/ sq. ft. D \$75.00/ unit	\$4,235,000.00
MID-ILLINOIS MECHANICAL INC. 304 S. MASON ST. BLOOMINGTON, IL 61701 309/828-0459	✓	✓	✓	✓	✓	✓	✓	\$5,200,000.00	\$9,200.00	A \$1.95/ sq. ft. B \$2.85/ lineal ft. C \$1.65/ sq. ft. D \$80.00/ unit	\$5,209,200.00

APPLICATION FOR BUILDING PERMIT

Date Received by Regional Office of Education _____

Regional Office of Education Assigned Application Number _____

DISTRICT NAME McLean County Unit District No. 5	COUNTY McLean
FACILITY NAME Chiddix Junior High School (HVAC Renovation)	FACILITY LOCATION 300 S. Walnut St. Normal, IL 61761

Property is owned by the district Property not owned by district (Attach Authorization by owner)

PROJECT SCOPE

COST AND FINANCING

- Less Than \$50,000 but involves like activity
- More than \$50,000
- Less than 15% of replacement cost
- More than 15% of replacement cost but less than 50% of replacement cost
- More than 50% of replacement cost
- Fire Prevention and Safety Financing involved

AREA AFFECTED:

- New area more than 7200 square feet
- Less than 50% of existing area
- More than 50% of existing area (sprinkle entire area per 105 ILCS 5/22-23)

PROJECT NUMBER: A/E #23472320

TOTAL ESTIMATED COST: \$4,289,777.00

ESTIMATED COMPLETION DATE: August 20, 2021

SOURCE OF ALL FUNDS: HLS

TOTAL SQUARE FOOTAGE: 109,000 sq. ft.

FOR HEALTH/LIFE SAFETY FUNDING (5¢ LEVY OR BONDS) INDICATE:

Amendment number: 32

Item(s): 1,3,4,5

CATEGORIES OF WORK INVOLVED

- | | | |
|---|--|--|
| <input type="checkbox"/> New building construction | <input checked="" type="checkbox"/> Energy conservation | <input type="checkbox"/> Site work |
| <input type="checkbox"/> School building addition | <input checked="" type="checkbox"/> Mechanical (HVAC) work | <input type="checkbox"/> Sprinkler system installation |
| <input type="checkbox"/> Asbestos abatement | <input type="checkbox"/> Paving | <input type="checkbox"/> Structural work |
| <input type="checkbox"/> Accessibility (ADA) | <input checked="" type="checkbox"/> Plumbing work | <input type="checkbox"/> Telephone systems (E-911) |
| <input checked="" type="checkbox"/> Electrical work | <input type="checkbox"/> Security system | <input type="checkbox"/> Other: |

PROJECT DOCUMENTS (Attach two copies of all construction documents)

CONSTRUCTION DOCUMENTS ATTACHED


DATE SUBMITTED

Drawings	2 / 10 / 2021
Specifications	2 / 10 / 2021
Plan Review Statements	
Confirmation of Plan Review Records	

ARCHITECT

We hereby certify that this application accurately describes the work to be performed and that, upon approval, all work will be completed to the best of our knowledge in compliance with the Health/Life Safety Code and the Sprinkler Code 5/22, 23 in accordance with this application and all applicable laws and regulations.

(Seal)



Name and Signature of Architect/Engineer
Randall Middleton

001-007938 11/30/2022
License Number Expiration Date

Middleton Associates, Inc. 309/452-1271
Name of Firm Phone Number

SCHOOL DISTRICT

The Board of Education does hereby approve and adopt said plans and specifications for submission to the Regional Superintendent for review and issuance of a building permit.

Date Signature of President, Board of Education

Date Signature of District Superintendent

The above Application for Building Permit is hereby accepted as submitted. An Application of Occupancy Permit and the final inspection are required for the Certificate of Occupancy, and must be scheduled prior to occupancy of building.

Date Signature of Regional Superintendent

OWNER - CONTRACTOR AGREEMENT

To be filled out upon award

Between:

The Owner: McLean County Unit District No. 5
1809 W. Hovey
Normal, Illinois 61761

And the General Contractor: A & R Mechanical Contractors
711 Kettering Park Dr.
Urbana, IL 61801

For the Project:

**CHIDDIX JUNIOR HIGH SCHOOL HVAC RENOVATION
FOR McLEAN COUNTY UNIT DISTRICT NO. 5**

The Owner and Contractor agree to enter into a contract in accordance with the terms and conditions of the Documents (Plans & Specifications), A/E Project Number 23472320 and the Contractor's Bid Proposal dated February 5, 2021 which become the Contract for completion of the project as follows:

Base Bid Substantial Completion Date: August 20, 2021

Base Bid Final Completion Date: August 20, 2022

Additional Terms & Conditions: None (or as applicable)

Addenda: #1 #2 #3 #4 #5 #6

Contract Amount: (to be listed as appropriate)

Base Bid Proposal	\$ 3,971,845.00
Alternate Bids as awarded to be listed	\$ 0.00
Total Contract Amount	\$ 3,971,845.00

(Written) Three Million Nine Hundred Seventy One Thousand Eight Hundred Forty Five and 00/100 Dollars

Date of Agreement: February 10, 2021

Signatures:

Owner: McLean County Unit District No. 5

Contractor: A & R Mechanical

Date: _____

Date: _____

Contractor's Seal
(Corporation Only)

This Agreement must be signed and returned with the Contractor's Performance Labor and Materials Payment Bonds within fifteen (15) days of notice or the Contractor will be considered in default on acceptance of the award.

Revisions appear in bold

Personnel Matters									
Resignations/Retirements/Releases/Terminations									
			Homebase		Assignment			Action	Effective
<u>Certified</u>									
McGee, Anne			Hudson		PE			Resignation	5/26/2021
Sterrett, Matthew			Hudson		IMC			Retirement	2/4/2021
Phillips, Corey			Northpoint		LBS1			Resignation	5/26/2021
Spencer, Lori			Pepper Ridge		1st Grade			Retirement	June 2024
Cail, Sonya			Prairieland		SLP			Resignation	1/26/2021
Hughart, Rachel			EJHS		6th Grade Math/LA			Resignation	5/26/2021
Jennings, Michael			EJHS		PE			Resignation	1/29/2021
Conditt, Autumn			KJHS		LBS1			Resignation	5/26/2021
Wall, Shelby			KJHS		7th Grade Science			Resignation	5/26/2021
Benner, Sarah			PJHS		LBS1			Resignation	5/26/2021
Croissant, Matthew			NCHS		Spanish			Resignation	5/26/2021
Runyon, Jayne			NCHS		English			Retirement	June 2024
Sutton, Karin			NCHS		LBS1			Resignation	5/26/2021

<u>Educational Support Personnel</u>									
Kennedy, Peggy			Carlock		Food Service - 174 Days		Retirement		2/12/2021
Engelhardt, Mary			Fox Creek		Noon Hour Supervisor		Resignation		1/22/2021
Connelly, Michael			Oakdale		Custodian		Retirement		9/6/2021
Mayberry, Henery			Pepper Ridge		NHS		Resignation		2/1/2021

Substitutes

Employment	(R = Replacement; A = Additional; LR = Leave Replacement; RE=Reemployment)								
-------------------	---	--	--	--	--	--	--	--	--

			Homebase		Assignment	Step	Lane	FTE	Effective
--	--	--	----------	--	------------	------	------	-----	-----------

Certified

Educational Support Personnel

(R) Tiemann, Danielle			Hudson		Para - Spec Ed	Step 3		1.0	2/8/2021
-----------------------	--	--	--------	--	----------------	--------	--	-----	----------

(R) Gardner, Todd		Northpoint	Para - Spec Ed	Step 1		1.0	1/27/2021
(R) Jordan, Jennifer		Unit Office	EOP - 12 mo	Step 6	Lane B	1.0	2/16/2021

Substitutes

Rachel Coppola
Jenifer Poncin
Jacob Rashid

Contract Revisions									
		Homebase			Revision				Effective
<u>Certified</u>									
	McCaw, Joelette	EJHS			From Nurse-RN to Certified School Nurse				12/21/2020
<u>Schedule B</u>									
	Peterson, Scott, Non-UFEA	Hoose			Add - AVTR - NCWHS				8/24/2020
	Baetan, David, Non-UFEA	CJHS			Add - JHWR				8/17/2020
	Gerard, Raymond Jr., Non-UFEA	CJHS			Add - JHBB				8/17/2020
	Hardy, Eric, Non-UFEA	CJHS			Add - JHWR				8/17/2020
	Hoke, Ryan, Non-UFEA	CJHS			Add - JHBB				11/24/2020
	Lishka, Blake	EJHS			Drop - JHBE				2/3/2021
	Michaels, Tiffany, Non-UFEA	EJHS			Add- 1/2JHC				10/1/2020
	Sefton, Haley, Non-UFEA	EJHS			Drop - JHBB				2/3/2021
	Harris, Robert, Non-UFEA	KJHS			Add - JHWR				7/1/2020
	Ince, Anthony, Non-UFEA	KJHS			Add - JHBB				8/1/2020
	Brown, Deborah	PJHS			Add - 1/2 SX1.S				1/11/2021
	Gerrietts, Jennifer	PJHS			Add - 1/2 SX1.S				1/11/2021
	Herbst, Amberly, Non-UFEA	PJHS			Add - JHVB				1/15/2021
	Bergmann, Lance	NCHS			Drop - AVBE				8/24/2020
	Halsey, Kourtni, Non-UFEA	NCHS			Add - WGAD				1/4/2021
	Johnson, Justin, Non-UFEA	NCHS			Add - WGD				1/4/2021
	Messina, Chris, Non-UFEA	NCHS			Add - AVFT				8/24/2020

Safranek, Jason		NCHS			Add - CHR2-ESL		8/24/2020
Childs, Andrew, Non-UFEA		NCWHS			Add - AVWR		8/24/2020
Freeman, Natalie, Non-UFEA		NCWHS			Add - AVSO		8/24/2020
Hess, Darren		NCWHS			Add - 1/3 AAD		8/17/2020
Johnson, Bryce, Non-UFEA		NCWHS			Add - AVSO		8/24/2020
Kobel, Shawn, Non-UFEA		NCWHS			Add - AVSB		1/4/2021
Kraus, Morgan		NCWHS			Add - SX1.I		1/4/2021
Lueschen, Heather		NCWHS			Add - SX1.I		8/17/2021
Rackauskas, Jarrod		NCWHS			Add - SHESP		8/17/2020
Underwood, Dustin		NCWHS			Add - SX1.I		1/4/2021
Wilson, Dawn		NCWHS			Add - SX2.I		1/4/2021
Wilson, Kimberly		NCWHS			Add - SX1.I		1/4/2021
Wollenweber, Sarah		NCWHS			Add - SX1.I		1/4/2021
<u>Educational Support Personnel</u>							
Davis, Angela		Grove			From Start Date of 1/19/21 to Start Date of 1/20/21		1/20/2021
Ortiz, Kevin		EJHS			From Start Date of 1/13/21 to Start Date of 1/14/21		1/14/2021
Volz, Heather		Warehouse			From 8hr Float Manager to 6hr Elementary Manager		1/15/2021
Leave Requests							
		Homebase/Position		Leave Requested		Effective	
<u>Certified</u>							
Nord, Alli		Benjamin/Spec Ed Interventionist		Returning from Leave		2021-2022	
Steadman, Kelcey		Parkside/2nd Grade		Returning from Leave		2021-2022	
Zimmerman, Jamie		Parkside/2nd Grade		Parental Leave		2021-2022	

Coisant, Matthew		NCHS/Spanish		Planned Extended Leave		1/4-5/26/2021
Quist, Margaret		NCHS/SLP		Returning from Leave		2021-2022
Tague, Amy		NCHS/Orientation to Busines		Parental Leave		3/8-5/26/2021
Richards, Adam		NCWHS/Spec Voc Ed		Planned Extended Leave		2021-2022
Sharer-Barbee, Molly		NCWHS/PE		Returning from Leave		2021-2022
Young, Erin		NCWHS/LBS1		Returning from Leave		2021-2022
<u>Educational Support Personnel</u>						
Devore, Tammy		Brigham/Para - Spec Ed		Planned Extended Leave		2/8-3/19/2021
Atkins, Alicia		Pepper/Para - Spec Ed		Planned Extended Leave		2/3-5/26/2021
Evers, Cari		PJHS/Para - Spec Ed		Planned Extended Leave		2/8/21-12/20/21
Leary, Jodi		PJHS/Para - Spec Ed		Cancelling Leave of Absense		1/15/2021
Information Only						
Grimm, Faelan		Grove		From Grove to NCWHS		1/19/2021
Reatherford, Brooke		Prairieland		From Prairieland/Para-Spec Ed to Sugar/Para-Reg Ed - Math Interventionist		2/8/2021
Sivyer, Darcie		PJHS		From 6th Grade Social Studies/LA to 6th Grade LA		1/25/2021
Davis, Angela		NCWHS		From NCWHS to Grove		1/19/2021

MCLEAN COUNTY UNIT DISTRICT NO. 5
Authorization for Payment of Bills and Payrolls
January 14, 2021 through February 10, 2021

SUMMARY OF BILLS & PAYROLLS BY FUND

Fund	¹ Prepaid Bills	² Bills To Be Paid	³ Payrolls	Total
07 Flexible Benefit Plan Trust Fund	66,579.51	0.00	0.00	66,579.51
08 Unit 5 Self-Funded Insurance	1,106,927.51	0.00	0.00	1,106,927.51
10 Educational	456,306.39	333,168.75	8,361,643.15	9,151,118.29
20 Operations & Maintenance	204,195.10	243,659.49	495,667.68	943,522.27
30 Debt Service	0.00	0.00	0.00	0.00
40 Transportation	520,303.53	696,327.93	19,045.27	1,235,676.73
50 Social Security	0.00	0.00	206,013.26	206,013.26
51 IMRF	0.00	0.00	178,196.61	178,196.61
60 Capital Projects	0.00	0.00	0.00	0.00
70 Working Cash	0.00	0.00	0.00	0.00
80 Tort Immunity	65,361.78	67,050.43	19,670.49	152,082.70
90 Life Safety	35,158.00	145,062.39	0.00	180,220.39
99 Student Activity Funds ⁴	82,009.03	0.00	0.00	82,009.03
Grand Total	\$2,536,840.85	\$1,485,268.99	\$9,280,236.46	\$13,302,346.30

¹ For funds 8 through 90, these bills were paid on and between 1/14/21 and 2/9/21. Please see the "Vendor Bill Listing - PREPAID" report for details.

² These bills have not been paid yet. Please see the "Vendor Bill Listing - TO BE PAID" report for details.

³ Please see the "Payroll Fund Totals" report for details.

⁴ These bills will always be listed as "prepaid" and include bills paid on the date of the last Board meeting. This is to ensure that all payments are captured for reporting purposes. For this report, these bills were paid on and between 1/13/21 and 2/9/21. Please see the Student Activity Funds section of the "Vendor Bill Listing - PREPAID" and the "Vendor Bill Listing - PREPAID - SA" report for details. The Student Activity Funds totals on these reports will equal the Student Activity Funds total on this summary.

ATTEST:

I do certify that the Board of Education has reviewed and authorized the payment of bills and payrolls in the amount of \$13,302,346.30.

 Amy Roser, President, Board of Education

 Date

 Kelly Pyle, Secretary, Board of Education

 Date

CUSD No. 5, McLean and Woodford Counties, Illinois

Payroll Fund Totals

Fiscal Year: 2020-2021

Pay Cycle:	Pay Period:	Start Date:	End Date:	Pay Date:
Certified - Semi	130	01/01/2021	01/15/2021	01/15/2021
Certified - Semi	131	01/01/2021	01/15/2021	01/15/2021
Certified - Semi	140	01/16/2021	01/31/2021	01/29/2021
Certified - Semi	141	01/16/2021	01/31/2021	01/29/2021
Classified - Semi	130	01/01/2021	01/15/2021	01/15/2021
Classified - Semi	131	01/01/2021	01/15/2021	01/15/2021
Classified - Semi	140	01/16/2021	01/31/2021	01/29/2021

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
Certified - Semi - Period Number: 130					
10	2,943,294.37	0.00	134,222.00	336,218.50	3,413,734.87
50	0.00	40,775.25	0.00	0.00	40,775.25
Period Total:	\$2,943,294.37	\$40,775.25	\$134,222.00	\$336,218.50	\$3,454,510.12

Certified - Semi - Period Number: 140					
10	2,974,720.36	0.00	135,065.69	336,156.00	3,445,942.05
50	0.00	41,229.75	0.00	0.00	41,229.75
Period Total:	\$2,974,720.36	\$41,229.75	\$135,065.69	\$336,156.00	\$3,487,171.80

Classified - Semi - Period Number: 130					
10	589,322.98	0.00	0.00	154,821.25	744,144.23
20	241,121.67	0.00	0.00	2,383.50	243,505.17
40	7,636.85	0.00	0.00	1,562.50	9,199.35
50	0.00	61,132.34	0.00	0.00	61,132.34
51	0.00	0.00	88,637.78	0.00	88,637.78
80	8,672.83	0.00	0.00	1,113.50	9,786.33
Period Total:	\$846,754.33	\$61,132.34	\$88,637.78	\$159,880.75	\$1,156,405.20

Classified - Semi - Period Number: 140					
10	595,234.49	0.00	0.00	154,196.25	749,430.74
20	249,779.01	0.00	0.00	2,383.50	252,162.51
40	8,283.42	0.00	0.00	1,562.50	9,845.92
50	0.00	62,259.05	0.00	0.00	62,259.05
51	0.00	0.00	89,463.36	0.00	89,463.36
80	8,770.66	0.00	0.00	1,113.50	9,884.16
Period Total:	\$862,067.58	\$62,259.05	\$89,463.36	\$159,255.75	\$1,173,045.74

Certified - Semi - Period Number: 131					
10	741.00	0.00	0.00	0.00	741.00
50	0.00	56.68	0.00	0.00	56.68
Period Total:	\$741.00	\$56.68	\$0.00	\$0.00	\$797.68

Classified - Semi - Period Number: 131					
10	930.51	0.00	0.00	312.50	1,243.01
50	0.00	70.03	0.00	0.00	70.03
51	0.00	0.00	95.47	0.00	95.47
Period Total:	\$930.51	\$70.03	\$95.47	\$312.50	\$1,408.51

Certified - Semi - Period Number: 141					
--	--	--	--	--	--

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
10	6,407.25	0.00	0.00	0.00	6,407.25
50	0.00	490.16	0.00	0.00	490.16
Period Total:	\$6,407.25	\$490.16	\$0.00	\$0.00	\$6,897.41

Grand Totals:	\$7,634,915.40	\$206,013.26	\$447,484.30	\$991,823.50	\$9,280,236.46
----------------------	-----------------------	---------------------	---------------------	---------------------	-----------------------

End of Report

Expenditure Summary Report

From Date: 1/31/2021
To Date: 1/13/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Beal, Laura Ruth	V750422	0	3744	1/13/2021	155.00
Beal, Laura Ruth Total					155.00
Bee Cool Honey	1/4/2021	0	44910	1/13/2021	480.00
Bee Cool Honey Total					480.00
Best Buddies in Illinois	Chapter dues	0	44911	1/13/2021	350.00
Best Buddies in Illinois Total					350.00
BSN Sports	910386002	0	44912	1/13/2021	365.48
	911292139	0	44912	1/13/2021	853.18
	911399511	0	44912	1/13/2021	199.50
BSN Sports Total					1,418.16
Evergreen Racquet Club	884-1 Court rental	0	44913	1/13/2021	124.00
Evergreen Racquet Club Total					124.00
Harris, Elizabeth Rae	Mailing Supplies	0	44914	1/13/2021	2,011.99
Harris, Elizabeth Rae Total					2,011.99
Lenart, Anna Rose	V724815	0	3745	1/13/2021	477.20
Lenart, Anna Rose Total					477.20
McLean Co Unit Dist No 5	V911647	0	1537	1/13/2021	141.31
McLean Co Unit Dist No 5 Total					141.31
Normal Community West High School	Speech tourn-1/7-9	0	44915	1/13/2021	125.00
Normal Community West High School Total					125.00
O Connell, Kathleen	V76275	0	3746	1/13/2021	125.00
O Connell, Kathleen Total					125.00
Select Screen Prints	V727718	0	3747	1/13/2021	1,723.00
Select Screen Prints Total					1,723.00
Grand Total					7,130.66

Expenditure Summary Report

From Date: 1/31/2021
To Date: 1/13/2021

Fund	Amount
99	7,130.66
Grand Total	7,130.66

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
A & S Crafted Products	V761944	0	2423	2/3/2021	707.67	
A & S Crafted Products Total					707.67	
A Drain Doctor		5160	2102636	242718	1/27/2021	890.00
A Drain Doctor Total					890.00	
Ace Hardware		574587	2100163	242719	1/27/2021	32.38
	4 INV 12/2-01/08		2102691	242719	1/27/2021	166.57
	574476/5		2102800	242719	1/27/2021	143.98
	574442/5		2102660	242719	1/27/2021	77.38
	574180/5, 574376/5		2102653	242719	1/27/2021	50.35
		574228	2102634	242719	1/27/2021	52.53
Ace Hardware Total					523.19	
Aguilar, Michael	V304618	0	19006	2/3/2021	45.00	
Aguilar, Michael Total					45.00	
Allensworth, Jermaine	V870146	0	19007	2/3/2021	45.00	
Allensworth, Jermaine Total					45.00	
Alpha Controls & Services LLC	20S114-1	2102786	242720	1/27/2021	3,572.00	
	18S103-1	2102787	242720	1/27/2021	13,290.00	
	C005996	2102697	242720	1/27/2021	6,243.75	
Alpha Controls & Services LLC Total					23,105.75	
Alta Construction Equipment Illinois	SR4-20256	2102735	242721	1/27/2021	8,100.00	
Alta Construction Equipment Illinois Total					8,100.00	
Altorfer	WO430049715 & 16	2102737	242722	1/27/2021	6,100.37	
Altorfer Total					6,100.37	
Amazon Capital Services	16GQ-JRNC-C9HP	2102743	242723	1/27/2021	49.90	
	1NQL-NJD6-1FND	2102717	242723	1/27/2021	82.45	
	17N4-ML1Y-Y1RC	2102744	242723	1/27/2021	494.55	
	1CPV-G94F-W7GG	2102751	242723	1/27/2021	104.97	
	1QP4-WQGR-6K9P	2102705	242723	1/27/2021	145.98	
	1FMN-PMLW-9C36	2102700	242723	1/27/2021	263.44	
	11RP-GR3X-KCMT	2102718	242723	1/27/2021	144.99	
	1WPQ-JJPN-9CJ4	2102621	242723	1/27/2021	1,350.40	
	1D19-RXK6-LMQQ	2102633	242723	1/27/2021	403.76	
	1JP4-Y3VM-YK76	2102655	242723	1/27/2021	98.24	
	1KC1-R11W-7WN4	2102623	242723	1/27/2021	87.95	
	1CRF-GHRX-3CFC	2102346	242723	1/27/2021	12.88	
Amazon Capital Services Total					3,239.51	
American Red Cross		22317530	0	44934	2/4/2021	152.00
American Red Cross Total					152.00	
American Speech-Language-Hearing Assoc.	ASHA DUES-2021	2102728	242724	1/27/2021	253.00	
American Speech-Language-Hearing Assoc. Total					253.00	
Anderson Awards Recognition	V214245	0	2422	1/29/2021	139.49	
Anderson Awards Recognition Total					139.49	
Armstrong Mitchell, Britta	V777736	0	3941	2/9/2021	126.97	
Armstrong Mitchell, Britta Total					126.97	
Asset Control Solutions, Inc.		2443	2102820	242725	1/27/2021	1,040.00
Asset Control Solutions, Inc. Total					1,040.00	

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Aubin, Chad Stephen	Track subscription	0	44575	2/4/2021	59.99	
Aubin, Chad Stephen Total					59.99	
Baby Fold		12888	2102757	242726	1/27/2021	27,634.04
	V270473		0	2529	2/3/2021	49.50
		12968	2102799	242726	1/27/2021	28,032.25
		12957	2102756	242726	1/27/2021	24,088.40
		12940	2102759	242726	1/27/2021	19,738.60
		12925	2102760	242726	1/27/2021	14,453.04
		12911	2102758	242726	1/27/2021	15,829.52
Baby Fold Total					129,825.35	
Bane, Parker J	Stamps	0	44498	1/26/2021	660.00	
Bane, Parker J Total					660.00	
Barlow, Jennifer Renee	REG FEE REFUND	0	242727	1/27/2021	60.00	
Barlow, Jennifer Renee Total					60.00	
Beckman, Elizabeth Logan	V550328	0	20939	1/21/2021	140.63	
Beckman, Elizabeth Logan Total					140.63	
Beggs, Elizabeth Sue	VTAP	0	44490	1/19/2021	146.12	
Beggs, Elizabeth Sue Total					146.12	
Beiersdorf, Paul	V696605	0	125065	2/4/2021	120.00	
	V170192	0	125053	1/28/2021	60.00	
Beiersdorf, Paul Total					180.00	
Bennett Electronics		32100	2101963	242728	1/27/2021	1,733.00
		32101	2102166	242728	1/27/2021	3,578.00
		32104	2102347	242728	1/27/2021	1,895.00
		32103	2102348	242728	1/27/2021	1,895.00
		32043	2102398	242728	1/27/2021	2,320.00
Bennett Electronics Total					11,421.00	
Birckelbaw, Richard E.	V906139	0	18987	2/1/2021	45.00	
Birckelbaw, Richard E. Total					45.00	
Birkey's Farm Store	4 INVS 8/18-12/04	2102654	242729	1/27/2021	356.41	
Birkey's Farm Store Total					356.41	
Bishop, John	V569066	0	18984	1/27/2021	50.00	
Bishop, John Total					50.00	
Blair, Michelle A.	V38738	0	5645	2/9/2021	35.00	
Blair, Michelle A. Total					35.00	
Bland, Leigha	V666012	0	20954	2/4/2021	68.58	
Bland, Leigha Total					68.58	
Blick Art Materials	5 INVS 10/26-1/20/21	2101398	242730	1/27/2021	1,999.68	
Blick Art Materials Total					1,999.68	
Bloom, Riley	Speech Judge	0	44935	2/4/2021	220.00	
Bloom, Riley Total					220.00	
Blue Cross Blue Shield Of Illinois	V64769	0	0 (blank)		232,016.45	
	V489284	0	0 (blank)		312,031.70	

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Blue Cross Blue Shield Of Illinois	V42629	0	0	1/27/2021	324,486.29
	V427486	0	0 (blank)		231,918.11
Blue Cross Blue Shield Of Illinois Total					1,100,452.55
Blue Springs, Inc.	V338707	0	125059	2/2/2021	110.00
Blue Springs, Inc. Total					110.00
Blunier, Joy Lidee	TRAVEL AUG-OCT 20	0	242731	1/27/2021	51.46
Blunier, Joy Lidee Total					51.46
Bohlmann, Michael	V285717	0	125073	2/8/2021	60.00
Bohlmann, Michael Total					60.00
Braman, Becky	Swim reimbursements	0	44583	2/9/2021	520.75
Braman, Becky Total					520.75
Brown, Debbie	V185155	0	20940	1/21/2021	25.00
Brown, Debbie Total					25.00
Brown, Hay & Stephens	STMT 513386	2102677	242733	1/27/2021	634.50
Brown, Hay & Stephens Total					634.50
Brownlee, Tim	V188122	0	18995	2/3/2021	75.00
Brownlee, Tim Total					75.00
Brown's Wrecker Service Inc	343214	2102688	242732	1/27/2021	95.00
Brown's Wrecker Service Inc Total					95.00
Brummett, Edgar	V454523	0	18996	2/3/2021	75.00
Brummett, Edgar Total					75.00
BSN Sports	911478972	0	44499	1/26/2021	234.26
BSN Sports Total					234.26
Buhrow, Stephanie Grace	V583614	0	5639	2/1/2021	35.00
Buhrow, Stephanie Grace Total					35.00
Burnett, Cory	V436474	0	20947	2/2/2021	41.93
Burnett, Cory Total					41.93
Burris Equipment	PS3001167-1 & 2	2102815	242734	1/27/2021	1,265.44
Burris Equipment Total					1,265.44
Carey, Kathleen Susan	REIMB SUPPLS 1/19	2102783	242735	1/27/2021	70.18
	V91320	0	23372	1/15/2021	-
Carey, Kathleen Susan Total					70.18
Cargill, Inc.	2905865172	2102649	242736	1/27/2021	6,513.06
Cargill, Inc. Total					6,513.06
Casey's Garden Center	V222530	0	3939	1/15/2021	35.00
Casey's Garden Center Total					35.00
CCMSI	0098802-IN	0	0 (blank)		41,613.13
	0131089-IN	2102676	242737	1/27/2021	2,373.33
CCMSI Total					43,986.46
Central Illinois Trucks Inc	101W212302	2102795	242738	1/27/2021	1,859.77
	101W21515	2102685	242738	1/27/2021	396.18

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Central Illinois Trucks Inc Total					2,255.95
Champion Teamwear AR	11233270	0	13987	2/2/2021	740.00
Champion Teamwear AR Total					740.00
Chapman, Trevor Michael	Counselor Appreciati	0	44936	2/4/2021	90.00
	Staff lunch	0	44936	2/4/2021	132.45
	UAG Exam & Reg	0	44928	1/27/2021	165.00
	Paint & Tape project	0	44920	1/21/2021	71.37
Chapman, Trevor Michael Total					458.82
Chiddix Junior High School	REIMB POSTAGE	2102671	242739	1/27/2021	345.00
	REIMB ACT FUND 8/17-	2102615	242739	1/27/2021	56.72
	REIM ACT FUND 01/03	2102614	242739	1/27/2021	29.98
Chiddix Junior High School Total					431.70
Childers Door Service, Inc	292741	2102645	242740	1/27/2021	480.15
Childers Door Service, Inc Total					480.15
City of Bloomington	WATER 12/18-12/30	0	242741	1/27/2021	3,012.91
City of Bloomington Total					3,012.91
Clean The Uniform Company	3.02144E+15	2100162	242742	1/27/2021	101.08
Clean The Uniform Company Total					101.08
College Entrance Exam Board	382168733A	0	44564	2/1/2021	1,667.70
College Entrance Exam Board Total					1,667.70
Collins, Veronica	V294597	0	2748	1/19/2021	90.00
Collins, Veronica Total					90.00
Comcast Business	8.77101E+15	2102745	242743	1/27/2021	368.04
Comcast Business Total					368.04
Conde Systems, Inc.	1526028	2102668	242744	1/27/2021	58.11
Conde Systems, Inc. Total					58.11
Cooper, Jori Elizabeth	V758251	0	5640	2/1/2021	70.00
Cooper, Jori Elizabeth Total					70.00
Corn Belt Energy Corporation	ELECTRIC 01/11	0	242745	1/27/2021	86,760.11
Corn Belt Energy Corporation Total					86,760.11
Culligan Water Conditioning	V39011	0	5646	2/9/2021	126.20
	V973049	0	2749	1/19/2021	12.90
Culligan Water Conditioning Total					139.10
Cummins Sales And Service	Q1-31357	2102643	242746	1/27/2021	596.46
Cummins Sales And Service Total					596.46
Cunningham Children's Home	5555	2102761	242747	1/27/2021	3,631.32
Cunningham Children's Home Total					3,631.32
Daugherty, Thomas E.	V829155	0	125066	2/5/2021	75.00
Daugherty, Thomas E. Total					75.00
Davidson, Josiah B	REIMB SUPPLS	2102707	242748	1/27/2021	18.78
Davidson, Josiah B Total					18.78

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Davis, Wendy Leigh	Reimb-Resume paper	0	44929	1/27/2021	18.99
Davis, Wendy Leigh Total					18.99
Deerfield High School	V448207	0	18997	2/3/2021	200.00
Deerfield High School Total					200.00
Defined Learning	3661	2102712	242749	1/27/2021	49,500.00
Defined Learning Total					49,500.00
Doman, D. Richard	V867716	0	18998	2/3/2021	75.00
Doman, D. Richard Total					75.00
Don Owen Tire Service, Inc	5 INVS-3 ROAS	2102801	242750	1/27/2021	968.16
Don Owen Tire Service, Inc Total					968.16
Dubrava, Cheryl Ann	TRAVEL JAN 21	0	242751	1/27/2021	5.21
Dubrava, Cheryl Ann Total					5.21
Duggins, Brian K	REG FEE REFUND	0	242752	1/27/2021	128.00
Duggins, Brian K Total					128.00
Dundee-Crown High School	V58994	0	19008	2/3/2021	225.00
Dundee-Crown High School Total					225.00
Eagleton, Angie	REF FEE REFUND	0	242753	1/27/2021	60.00
Eagleton, Angie Total					60.00
Eddins, Theodore	V938854	0	125074	2/8/2021	60.00
Eddins, Theodore Total					60.00
Egan, Paula	V992077	0	23379	2/5/2021	28.68
Egan, Paula Total					28.68
Ehlers, Daniel	V213695	0	18988	2/1/2021	45.00
Ehlers, Daniel Total					45.00
Engler Callaway Baasten & Sraga, LLC	27227, 27458	2102639	242754	1/27/2021	276.00
Engler Callaway Baasten & Sraga, LLC Total					276.00
Fairfield, Kristyn K	T-shirts	0	44584	2/9/2021	254.30
Fairfield, Kristyn K Total					254.30
Fastenal Company	ILBLM438825	2102637	242755	1/27/2021	12.62
Fastenal Company Total					12.62
Fastsigns	V179446	0	2750	1/19/2021	71.06
	448-29408	2102723	242756	1/27/2021	257.50
Fastsigns Total					328.56
Fink, Julie A	V222576	0	7080	2/2/2021	70.74
Fink, Julie A Total					70.74
First Student, Inc.	11709153	2102824	242757	1/27/2021	494,133.84
First Student, Inc. Total					494,133.84
Fish, Jill E	V470714	0	2751	1/19/2021	132.49
Fish, Jill E Total					132.49
Fisher, Charles E	TRAVEL NOV 20	0	242758	1/27/2021	45.02

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Fisher, Charles E Total					45.02	
Five Star Water	V427105	0	1362	1/14/2021	22.90	
	V766185	0	2530	2/3/2021	20.60	
	V425252	0	7081	2/2/2021	35.56	
	V413036	0	6246	1/29/2021	30.30	
	V219463	0	1363	2/3/2021	52.66	
Five Star Water Total					162.02	
Flinn Scientific Inc		2532672	2102701	242759	1/27/2021	1,471.35
Flinn Scientific Inc Total					1,471.35	
Follett Book Fairs	781023, 781023F	2102806	242760	1/27/2021	2,060.75	
Follett Book Fairs Total					2,060.75	
Follett School Solutions	793693F	0	44585	2/9/2021	388.53	
	773871F	2102778	242761	1/27/2021	2,987.34	
Follett School Solutions Total					3,375.87	
Follett School Solutions, Inc.	V672832	0	5643	2/2/2021	182.88	
Follett School Solutions, Inc. Total					182.88	
Foster, Nathan C	Office food reimb	0	44937	2/4/2021	39.84	
Foster, Nathan C Total					39.84	
Fox Anvick, Caroline	IMC book	0	44917	1/14/2021	25.64	
Fox Anvick, Caroline Total					25.64	
Freeman, Matthew Gregory	V869930	0	18989	2/1/2021	45.00	
Freeman, Matthew Gregory Total					45.00	
Fresh Prints	V858287	0	20958	2/8/2021	615.35	
Fresh Prints Total					615.35	
Freymann, Megan Marie	TRAVEL NOV 20	0	242762	1/27/2021	38.93	
	TRAVEL DEC 20	0	242762	1/27/2021	22.83	
Freymann, Megan Marie Total					61.76	
Frontier 1	BILLING - 01/20/21	0	242763	1/27/2021	534.36	
	BILLING - 1/13/21	0	242763	1/27/2021	6,760.59	
Frontier 1 Total					7,294.95	
Further	39693976	0	0 (blank)		12,576.71	
	V421047	0	0 (blank)		3,237.48	
	39684118	0	0 (blank)		23,234.69	
	39677793	0	0 (blank)		13,616.86	
	V925167	0	0 (blank)		3,237.48	
	39669592	0	0 (blank)		17,151.25	
Further Total					73,054.47	
Galliard, Lisa Goeken	V157299	0	23381	2/5/2021	38.99	
Galliard, Lisa Goeken Total					38.99	
Gen Jos Bartholomew Chapter SAR	SAR luncheon	0	44491	1/19/2021	50.00	
Gen Jos Bartholomew Chapter SAR Total					50.00	
Gerdes, Andrew L.	V919777	0	18999	2/3/2021	75.00	
Gerdes, Andrew L. Total					75.00	

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Gerharz, Kelly Kathleen	V284374	0	1783	1/27/2021	30.00
Gerharz, Kelly Kathleen Total					30.00
Glatt, Daniel A	TRAVEL DEC 20	0	242764	1/27/2021	110.86
Glatt, Daniel A Total					110.86
Glatt, Michelle L	V144954	0	5644	2/2/2021	89.08
Glatt, Michelle L Total					89.08
Golick, Christopher J	Tennis reimb	0	44492	1/19/2021	210.00
Golick, Christopher J Total					210.00
Gopher Learning	(Rev) 15391	0	44500	1/26/2021	(376.16)
	(Rev) 15391- 1-26	0	44556	1/26/2021	376.16
	9779055	2102706	242765	1/27/2021	1,494.55
Gopher Learning Total					1,494.55
Gopher Sport	(Rev) 15391	0	44500	1/26/2021	376.16
Gopher Sport Total					376.16
Gordon Food Service, Inc	28 INVS 1/4-1/15	2102810	242766	1/27/2021	51,852.20
Gordon Food Service, Inc Total					51,852.20
Grainger Parts Operations Ww Graing	9757469953	2102681	242767	1/27/2021	94.35
Grainger Parts Operations Ww Graing Total					94.35
Gruenloh, Amber C.	V586559	0	20948	2/2/2021	-
Gruenloh, Amber C. Total					-
Hafermann, Eduard	Backpacks	0	44576	2/4/2021	143.97
	Subscription	0	44576	2/4/2021	149.99
Hafermann, Eduard Total					293.96
Hafermann, Tera L	IMC act acct	0	44565	2/1/2021	172.55
	Reimb IMC supp	0	44565	2/1/2021	57.32
Hafermann, Tera L Total					229.87
Hall, Monique L	V913677	0	2425	2/9/2021	17.89
Hall, Monique L Total					17.89
Hardy, Jonathan	V167034	0	125067	2/5/2021	50.00
Hardy, Jonathan Total					50.00
Harr, Matthew	V530590	0	6247	1/29/2021	50.18
Harr, Matthew Total					50.18
Hassel, Steve	5 home plates	0	44938	2/4/2021	99.75
Hassel, Steve Total					99.75
Hawkins, Christopher	Books	0	44586	2/9/2021	219.78
Hawkins, Christopher Total					219.78
Hedman, Shannon Michelle	V955349	0	1781	1/22/2021	115.59
Hedman, Shannon Michelle Total					115.59
Heier, Danelle	REG FEE REFUND 11/16	0	242768	1/27/2021	45.00
Heier, Danelle Total					45.00
Hensley, Audrey	V631267	0	9355	2/2/2021	22.00

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Hensley, Audrey Total					22.00
Heritage Machine & Welding Inc	38009	2102686	242769	1/27/2021	1,589.06
Heritage Machine & Welding Inc Total					1,589.06
Heyworth High School	Speech tourn 1/27	0	44939	2/4/2021	125.00
Heyworth High School Total					125.00
Hieser, Laura B	V886715	0	2753	1/28/2021	45.16
Hieser, Laura B Total					45.16
Hill Radio	2020-15861	2102792	242770	1/27/2021	90.00
	2020-15823	2102793	242770	1/27/2021	1,478.76
Hill Radio Total					1,568.76
Hilti Inc	4616823007	2102638	242771	1/27/2021	1,367.00
Hilti Inc Total					1,367.00
Hobson, Katie Jean	V716106	0	2424	2/3/2021	160.85
Hobson, Katie Jean Total					160.85
Homa, Scott	V374401	0	19000	2/3/2021	45.00
Homa, Scott Total					45.00
Hopper, Daniele A	V796291	0	23376	1/26/2021	11.00
Hopper, Daniele A Total					11.00
Hotsy Equipment Co.	23181	2102693	242772	1/27/2021	175.75
Hotsy Equipment Co. Total					175.75
Hudl	INV00977334	0	44566	2/1/2021	450.00
Hudl Total					450.00
Huntley High School	V542299	0	18990	2/1/2021	200.00
Huntley High School Total					200.00
Huth, Lisa L.	V948681	0	5647	2/9/2021	35.00
Huth, Lisa L. Total					35.00
Ideal Environmental Engineering, In	58342	2102768	242773	1/27/2021	332.50
Ideal Environmental Engineering, In Total					332.50
IDTA	V49328	0	125060	2/2/2021	-
	V913067	0	125060	2/2/2021	-
	V479560	0	125064	2/2/2021	50.00
	V646892	0	125063	2/2/2021	50.00
	V841839	0	18991	2/1/2021	90.00
	V636176	0	13985	2/1/2021	50.00
	V73894	0	125056	1/28/2021	50.00
	V855327	0	125052	1/25/2021	50.00
IDTA Total					340.00
Idta 2	V45925	0	13986	2/1/2021	50.00
	V868003	0	13986	2/1/2021	50.00
Idta 2 Total					100.00
Idville	3732458	2102803	242774	1/27/2021	261.19
Idville Total					261.19

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
IHSA	V940451	0	18985	1/27/2021	400.00
IHSA Total					400.00
Illinois Ffa	45895	0	44587	2/9/2021	35.00
Illinois Ffa Total					35.00
Illinois Music Education Association	V37195	0	20941	1/21/2021	8.00
Illinois Music Education Association Total					8.00
Illinois Prairie Electric, Inc	7215	2102644	242775	1/27/2021	595.70
Illinois Prairie Electric, Inc Total					595.70
Ilmea	Contest fees (Rev)	0	44493	1/19/2021	495.00
Ilmea Total					495.00
Interstate All Battery Center	1.9004E+12	2102765	242776	1/27/2021	160.00
	1.9004E+12	2102690	242776	1/27/2021	37.80
	190521	2102764	242776	1/27/2021	254.90
Interstate All Battery Center Total					452.70
Interstate Batteries Of Mid-II	190824, 191566	2102794	242777	1/27/2021	221.90
Interstate Batteries Of Mid-II Total					221.90
Interstate Billing Serv, Inc	3021977094	2102796	242778	1/27/2021	105.24
Interstate Billing Serv, Inc Total					105.24
J W Pepper & Sons Incorp	INV 363042771	0	44921	1/21/2021	35.00
J W Pepper & Sons Incorp Total					35.00
Jackson, Hunter	V936123	0	5648	2/9/2021	5.97
Jackson, Hunter Total					5.97
Jg Stewart Contractors, Inc	4832	0	44930	1/27/2021	7,100.00
Jg Stewart Contractors, Inc Total					7,100.00
JOSTEN'S	25425976	0	44567	2/1/2021	111.69
	1204318	0	5402	1/25/2021	390.65
JOSTEN'S Total					502.34
Kaeb Sanitary Supply Inc.	210300	2102809	242779	1/27/2021	1,000.00
Kaeb Sanitary Supply Inc. Total					1,000.00
Kemp, Tara	V307441	0	20942	1/21/2021	84.96
Kemp, Tara Total					84.96
Kennell, Sharon	TRAVEL NOV 20	0	242781	1/27/2021	47.73
Kennell, Sharon Total					47.73
Ken's OIL Service, Inc.	100128	2102763	242780	1/27/2021	1,506.40
	82936, 82928	2102684	242780	1/27/2021	3,134.39
Ken's OIL Service, Inc. Total					4,640.79
Kerr, Ryan D	(Rev) Drama scripts	0	44494	1/19/2021	50.58
Kerr, Ryan D Total					50.58
Keyser, Chelsea	REIMB CONF FEES	0	242782	1/27/2021	225.00
Keyser, Chelsea Total					225.00
Kilby, Denise	REG FEE REFUND	0	242783	1/27/2021	157.90

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Kilby, Denise Total					157.90	
Kinsey, Rebecca Lynn	V493827	0	2695	2/5/2021	272.55	
Kinsey, Rebecca Lynn Total					272.55	
Kirby Risk Corporation	S111263297.001	2102640	242784	1/27/2021	237.51	
Kirby Risk Corporation Total					237.51	
Klockenga-Goss, Rhonda S	V776485	0	23382	2/9/2021	323.64	
	V691265	0	23377	1/29/2021	169.00	
Klockenga-Goss, Rhonda S Total					492.64	
Klokkenga, Jason	REIMB AMAZON	2102656	242785	1/27/2021	114.50	
Klokkenga, Jason Total					114.50	
Knowles, Courtney L	V563396	0	13988	2/2/2021	215.37	
Knowles, Courtney L Total					215.37	
Knudson, Kendel	TRAVEL NOV 20	0	242786	1/27/2021	51.00	
	REIMB AOTA DUES	2102753	242786	1/27/2021	225.00	
Knudson, Kendel Total					276.00	
Kraft, Grace Michelle	V185070	0	2752	1/19/2021	485.15	
Kraft, Grace Michelle Total					485.15	
Kurtz, Cameron	V829155	0	125068	2/5/2021	75.00	
Kurtz, Cameron Total					75.00	
Lanning, Todd	REIMB MENARDS 1/19	2102779	242787	1/27/2021	12.08	
	REIMB MENARDS 1/8	2102729	242787	1/27/2021	85.16	
Lanning, Todd Total					97.24	
Larson, Dennis J	V886043	0	13981	1/21/2021	20.93	
Larson, Dennis J Total					20.93	
Leake, Kayla Nicole	V510830	0	13982	1/21/2021	32.95	
Leake, Kayla Nicole Total					32.95	
Lenart, Anna Rose	V46947	0	3748	1/27/2021	22.80	
Lenart, Anna Rose Total					22.80	
Lifetouch Nss Accts Receivable 1	V544323	0	1782	1/22/2021	656.47	
Lifetouch Nss Accts Receivable 1 Total					656.47	
Limelite Graphics		3663	0	44577	2/4/2021	232.00
		3573	2102736	242788	1/27/2021	240.00
Limelite Graphics Total					472.00	
Lincoln Prairie Behavioral Health C	2021-15019	2102777	242789	1/27/2021	250.00	
Lincoln Prairie Behavioral Health C Total					250.00	
Lincoln Way East High School	V978753	0	125061	2/2/2021	200.00	
Lincoln Way East High School Total					200.00	
Linder, Greg	V341732	0	20955	2/4/2021	70.00	
Linder, Greg Total					70.00	
Long, Matthew	V437648	0	6245	1/14/2021	32.23	
Long, Matthew Total					32.23	

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Ludwig, Dennis	V923713	0	18986	1/27/2021	50.00
Ludwig, Dennis Total					50.00
Luginbuhl, Benjamin	ACDA National Conv	0	44931	1/27/2021	179.00
Luginbuhl, Benjamin Total					179.00
Madison Co. Regional Ofc Of Ed.	12-2020-5	2102635	242790	1/27/2021	1,200.00
Madison Co. Regional Ofc Of Ed. Total					1,200.00
Mahomet Seymour High School	speech 1/14/21	0	44922	1/21/2021	125.00
Mahomet Seymour High School Total					125.00
Mardis, Andy	V59902	0	5649	2/9/2021	-
	V439144	0	13990	2/8/2021	70.00
Mardis, Andy Total					70.00
Mathematical Assoc.of America	Jain	0	44495	1/19/2021	116.00
Mathematical Assoc.of America Total					116.00
Mauler, Mindy Sue	Wall Trim & adhesive	0	44940	2/4/2021	-
Mauler, Mindy Sue Total					-
Maurer, Nicole L	Hallway signs	0	44941	2/4/2021	70.85
	Painting supplies-2	0	44932	1/27/2021	56.86
	Reimb signs & keys	0	44923	1/21/2021	63.90
Maurer, Nicole L Total					191.61
Mcclurg, Madison	V838648	0	13989	2/2/2021	11.96
	V583645	0	13983	1/28/2021	14.40
Mcclurg, Madison Total					26.36
McCormick, Mary Ann	REIMB REG FEES	0	242791	1/27/2021	60.00
McCormick, Mary Ann Total					60.00
McLean Co Unit Dist No 5	V61168	0	20959	2/8/2021	291.75
	V639056	0	20957	2/4/2021	85.00
	V77266	0	5047	2/2/2021	5.40
	V514995	0	20949	2/2/2021	225.00
	100800 Reimb 19-20	0	44501	1/26/2021	0.00
	V115978	0	5638	1/29/2021	689.48
	V964990	0	20943	1/21/2021	-
	V829998	0	1538	1/25/2021	513.71
	V238720	0	9354	1/21/2021	794.91
	V576854	0	9354	1/21/2021	2,759.90
	V137447	0	3749	1/27/2021	1,512.11
	V940075	0	2528	1/20/2021	15.00
	V567943	0	2694	1/21/2021	1,124.08
	V322506	0	4977	1/20/2021	59.01
	V495052	0	5046	1/19/2021	50.00
	V833599	0	4846	1/20/2021	2,247.65
	V900493	0	9353	1/15/2021	6,178.27
	Reimb VISA Aug 2020	0	44918	1/14/2021	2,985.18
	Reimb Visa Nov 2020	0	44916	1/14/2021	3,562.79
	Reimb Visa Nov2020-1	0	44916	1/14/2021	2,743.24
	Reimb Visa Oct 2020	0	44916	1/14/2021	1,841.62
	Reimb VISA Sept 2020	0	44918	1/14/2021	4,315.75
	V40996	0	5045	1/14/2021	90.90
McLean Co Unit Dist No 5 Total					32,090.75

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Menards Lumber	38831, 38951	2102733	242792	1/27/2021	442.11
	39000	2102669	242793	1/27/2021	300.07
	36984, 38657	2100165	242792	1/27/2021	94.89
	10-INVS, 12/10-01/04	2102648	242792	1/27/2021	470.55
	38430	2102659	242792	1/27/2021	26.29
Menards Lumber Total					1,333.91
METRO FIBERNET LLC	1399756 - 1/1/21	2102618	242794	1/27/2021	7,661.11
	ACCT: #1556269	2102716	242794	1/27/2021	638.93
METRO FIBERNET LLC Total					8,300.04
Middleton Associates Inc	25370020, 25380020	2102695	242795	1/27/2021	1,400.00
	25102320	2102698	242795	1/27/2021	8,400.00
	21392215	2102699	242795	1/27/2021	8,496.00
Middleton Associates Inc Total					18,296.00
Midwest Equipment li	5-Invs, 6/24-12/31	2102662	242796	1/27/2021	1,032.87
	4-INVS, 12-4/12-18	2102732	242796	1/27/2021	536.67
Midwest Equipment li Total					1,569.54
Midwest Fiber Inc	300986	2102694	242797	1/27/2021	495.00
Midwest Fiber Inc Total					495.00
Midwest Glass Tinters, Inc	11832	2102738	242798	1/27/2021	1,998.00
Midwest Glass Tinters, Inc Total					1,998.00
Miller Janitor Supply Co.	101514-00	2102734	242799	1/27/2021	875.00
Miller Janitor Supply Co. Total					875.00
Minerva Promotions	189816	0	44588	2/9/2021	400.00
	V511818	0	5650	2/9/2021	252.00
	V919735	0	44578	2/4/2021	667.50
	V374767	0	23378	2/4/2021	518.00
	189799	0	44502	1/26/2021	-
	#189799 (1-26)	0	44557	1/26/2021	336.00
Minerva Promotions Total					2,173.50
Molitor, William Nickolas	V231967	0	20961	2/9/2021	80.00
	V167034	0	125069	2/5/2021	50.00
Molitor, William Nickolas Total					130.00
Moss, Kevin	V884652	0	18992	2/1/2021	60.00
Moss, Kevin Total					60.00
Motion Industries, Inc	IL66-130480	2102664	242800	1/27/2021	126.33
Motion Industries, Inc Total					126.33
Motorola Solutions - Starcom	2-INVS - 12/01-01/01	2101242	242801	1/27/2021	6,282.00
Motorola Solutions - Starcom Total					6,282.00
Music Theatre International	Musical fee for 2021	0	44919	1/14/2021	855.00
Music Theatre International Total					855.00
MyFleetCenter.com	13073472, 13072516	2102767	242802	1/27/2021	187.69
MyFleetCenter.com Total					187.69
National Art Education Assoc	NAHS Chapter	0	44942	2/4/2021	40.00
National Art Education Assoc Total					40.00

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
National Cheerleaders Association	Reg-0010681736	0	44943	2/4/2021	500.00
	Reg-0010595619	0	44924	1/21/2021	500.00
National Cheerleaders Association Total					1,000.00
National Ffa Organization	MDS213392	0	44568	2/1/2021	278.00
	MDS213392/213720	0	44568	2/1/2021	278.00
	Jacket, post cards	0	44503	1/26/2021	(0.00)
	Customer 14000	0	44558	1/26/2021	94.45
National Ffa Organization Total					650.45
National Science Teachers Associati	1518196	0	44496	1/19/2021	60.00
National Science Teachers Associati Total					60.00
Ncwhs Booster Club	Revtrak donations	0	44589	2/9/2021	150.00
Ncwhs Booster Club Total					150.00
Nicor Gas	GAS BILL 1/14-1/18	0	242803	1/27/2021	503.45
	GAS 1/07-1/10/21	0	242803	1/27/2021	176.28
Nicor Gas Total					679.73
Niles West High School	V510938	0	19001	2/3/2021	225.00
Niles West High School Total					225.00
Niu Cheerleading	(rev) Jazz virtual	0	44504	1/26/2021	(100.00)
Niu Cheerleading Total					(100.00)
Nixon Insurance Agency Inc	552419	2102825	242804	1/27/2021	440.00
Nixon Insurance Agency Inc Total					440.00
Normal Rotary Club	DUES 3RD QTR 20-21	2102708	242805	1/27/2021	50.00
Normal Rotary Club Total					50.00
Northern Illinois Academy	NIA001297	2102672	242806	1/27/2021	2,186.80
Northern Illinois Academy Total					2,186.80
Northern Illinois University	(rev) Jazz virtual	0	44504	1/26/2021	100.00
	(Rev) Virtual contes	0	44559	1/26/2021	100.00
Northern Illinois University Total					200.00
Oak Forest High School	V212856	0	125057	1/29/2021	200.00
Oak Forest High School Total					200.00
Office Depot, Inc	2-INVS, 1/6-1/7	2102508	242807	1/27/2021	72.23
Office Depot, Inc Total					72.23
OSF OCCUPATIONAL HEALTH	00105000-00	2102805	242808	1/27/2021	76.50
OSF OCCUPATIONAL HEALTH Total					76.50
Pabst, Rebecca J	V869394	0	20950	2/2/2021	60.00
Pabst, Rebecca J Total					60.00
Parts Town, LLC	25875116	2102642	242809	1/27/2021	134.95
Parts Town, LLC Total					134.95
Peavler, Rod	V980226	0	19002	2/3/2021	75.00
Peavler, Rod Total					75.00
Penhollow, Timothy	PSAT	0	44569	2/1/2021	100.00

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Penhollow, Timothy Total					100.00
Peoria Co Reg.Ofc Ed.	BILLING - HB 01/15	2102776	242810	1/27/2021	105.00
Peoria Co Reg.Ofc Ed. Total					105.00
Peoria Public Schools	MCLEAN 19-20	2102750	242811	1/27/2021	269.25
Peoria Public Schools Total					269.25
Piercy, Nikki A	V714931	0	5641	2/1/2021	45.65
Piercy, Nikki A Total					45.65
Pond, Craig A	REIMB GIMKIT 1/13	2102780	242812	1/27/2021	59.88
Pond, Craig A Total					59.88
Praxair Distribution Inc	60677152	2102682	242813	1/27/2021	28.25
Praxair Distribution Inc Total					28.25
Presidio	6.01352E+12	2102307	242814	1/27/2021	56,600.84
Presidio Total					56,600.84
PrideStaff Companies	301363446	2102774	242815	1/27/2021	806.40
	301361120	2102692	242815	1/27/2021	806.40
PrideStaff Companies Total					1,612.80
Professional Electric Motor Repair	70416	2102646	242816	1/27/2021	5.94
Professional Electric Motor Repair Total					5.94
Puritan Springs	1/28/2021	0	44590	2/9/2021	50.43
	1274737-1-26-21	0	44505	1/26/2021	-
	1274737 (1-26)	0	44560	1/26/2021	18.97
Puritan Springs Total					69.40
Quadient Finance USA, Inc.	Postage	0	44579	2/4/2021	176.88
Quadient Finance USA, Inc. Total					176.88
Quadient Leasing USA, Inc.	(rev) N8678571	0	44570	2/1/2021	318.57
Quadient Leasing USA, Inc. Total					318.57
Quality Truck Equipment	0102P47042	2102661	242817	1/27/2021	678.00
	0102P46925	2102689	242817	1/27/2021	434.95
Quality Truck Equipment Total					1,112.95
Quill Corporation	Supplies	0	44561	1/26/2021	89.15
	14392284	0	44591	2/9/2021	29.68
Quill Corporation Total					118.83
Raglan, Melissa N	V149578	0	2426	2/9/2021	8.00
Raglan, Melissa N Total					8.00
Read's Sporting Goods	A2048	0	44925	1/21/2021	288.00
Read's Sporting Goods Total					288.00
Regional Office Of Education #17	2002100016	2102647	242818	1/27/2021	23,145.30
Regional Office Of Education #17 Total					23,145.30
Republic Services - #368	0368-000982964	2100247	242819	1/27/2021	5,286.58
Republic Services - #368 Total					5,286.58
Ritchason, Jennifer	V388591	0	13984	1/28/2021	29.75

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Ritchason, Jennifer Total					29.75
Rosa Educational Consulting, Inc.	ROSA - 572	2102785	242820	1/27/2021	2,000.00
Rosa Educational Consulting, Inc. Total					2,000.00
Rybarczyk, Claire Christine	REIMB TRAVEL 12/14	0	242821	1/27/2021	76.59
Rybarczyk, Claire Christine Total					76.59
Sam's Club Mc/Syncb	V669887	0	3940	1/15/2021	226.79
Sam's Club Mc/Syncb Total					226.79
Sanders, Cathy	V979015	0	5651	2/9/2021	-
	V826549	0	5642	2/1/2021	70.00
Sanders, Cathy Total					70.00
Sarver, Michael S	Reimbursement	0	44571	2/1/2021	26.94
Sarver, Michael S Total					26.94
Saunches, Michael T	Reimb - Immersion	0	44580	2/4/2021	97.00
Saunches, Michael T Total					97.00
Savvas Learning Company LLC	7027409170	2102631	242822	1/27/2021	524.70
Savvas Learning Company LLC Total					524.70
Schaschwary, Hannah R	V301270	0	20944	1/21/2021	76.44
Schaschwary, Hannah R Total					76.44
Schmidt, Todd	V985269	0	18993	2/1/2021	60.00
	V646204	0	125054	1/28/2021	60.00
Schmidt, Todd Total					120.00
School Outfitters	V378307	2102513	44926	1/21/2021	1,209.83
School Outfitters Total					1,209.83
Seibert, Max William	V193249	0	13991	2/8/2021	366.00
Seibert, Max William Total					366.00
Select Screen Prints	56449	0	44581	2/4/2021	342.00
	56391	2102667	242823	1/27/2021	1,868.00
	56288	0	5403	1/27/2021	644.00
	56145	0	5404	2/1/2021	1,255.00
Select Screen Prints Total					4,109.00
Shackley, Thomas	V95302	0	23374	1/21/2021	30.98
	V766948	0	23373	1/20/2021	-
Shackley, Thomas Total					30.98
Sieg, Derek L	V265056	0	20953	2/2/2021	-
Sieg, Derek L Total					-
Sieg, Michael J	V548473	0	19009	2/3/2021	45.00
	V911826	0	19003	2/3/2021	45.00
	V491218	0	18994	2/1/2021	-
	V855890	0	18994	2/1/2021	-
Sieg, Michael J Total					90.00
Sigma Tau Delta	17597	0	44592	2/9/2021	360.00
Sigma Tau Delta Total					360.00

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Sivyer, Darcie Lynne	V977901	0	20960	2/8/2021	105.15
Sivyer, Darcie Lynne Total					105.15
Smith, Christopher	V598125	0	19010	2/3/2021	45.00
Smith, Christopher Total					45.00
Soliday, Mackenzie	V222393	0	23380	2/5/2021	300.00
Soliday, Mackenzie Total					300.00
Sosa, Steve	V202326	0	20962	2/9/2021	80.00
Sosa, Steve Total					80.00
Southern IL Speech & Acting League	Glenwood HS speech	0	44927	1/21/2021	246.00
	SISAL tournamanet	0	44927	1/21/2021	101.00
Southern IL Speech & Acting League Total					347.00
Specialized Education Of Illinois	INV-106937	2102755	242824	1/27/2021	47,388.18
Specialized Education Of Illinois Total					47,388.18
Sport Decals	V906275	0	125062	2/2/2021	85.00
Sport Decals Total					85.00
Sportdecals, Inc	V896679	0	125055	1/28/2021	738.75
Sportdecals, Inc Total					738.75
Springfield Electric	2-INVS, 5/4-10/19	2102802	242825	1/27/2021	164.42
Springfield Electric Total					164.42
Stack, Erin Jane	V991050	0	20951	2/2/2021	153.69
Stack, Erin Jane Total					153.69
Stahmer, Jeremy	V303681	0	20945	1/21/2021	20.00
Stahmer, Jeremy Total					20.00
Stamp Fulfillment Services	V536525	0	6248	2/2/2021	332.25
Stamp Fulfillment Services Total					332.25
State Of Il-State Fire Marshall	5125115378	2102762	242826	1/27/2021	125.00
State Of Il-State Fire Marshall Total					125.00
Sterr, Bridget	REIMB REG. FEES	0	242827	1/27/2021	55.10
Sterr, Bridget Total					55.10
Stevens, Lori Joann	REIMB CONF FEES.	0	242828	1/27/2021	369.00
Stevens, Lori Joann Total					369.00
STORAGE EXPRESS	Unit 315-232 (2-9)	0	44593	2/9/2021	54.00
STORAGE EXPRESS Total					54.00
Success By Design, Inc.	V272930	0	3942	2/9/2021	783.46
Success By Design, Inc. Total					783.46
Synchrony Bank Amazon	V668422	0	23371	1/14/2021	9.99
Synchrony Bank Amazon Total					9.99
Taylor & Francis/Crc Press	4713542	2102675	242829	1/27/2021	579.52
Taylor & Francis/Crc Press Total					579.52
Taylor, Keith	V147411	0	125070	2/5/2021	50.00

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Taylor, Keith	V829155	0	125070	2/5/2021	50.00
Taylor, Keith Total					100.00
Tci Companies, Inc.	W83819	2102658	242830	1/27/2021	1,420.00
Tci Companies, Inc. Total					1,420.00
Team Dance USA, LLC	V731363	0	19004	2/3/2021	150.00
Team Dance USA, LLC Total					150.00
Temples, Wesley G	Food for officials	0	44582	2/4/2021	102.04
Temples, Wesley G Total					102.04
Tenuta, Gina Johanna	V386989	0	2696	2/5/2021	60.60
Tenuta, Gina Johanna Total					60.60
The Music Shoppe, Inc	V732870	0	44594	2/9/2021	9.31
	3017144	2102703	242831	1/27/2021	155.12
The Music Shoppe, Inc Total					164.43
The Omni Group	2101-7601	2102666	242832	1/27/2021	42.00
The Omni Group Total					42.00
Thoennes, Lisa	HOURS 1/4-1/8	2102673	242833	1/27/2021	2,275.00
	HOURS - 1/11-1/15	2102790	242833	1/27/2021	2,275.00
Thoennes, Lisa Total					4,550.00
Thomas, Katrisha	(Rev) SpEd	0	44506	1/26/2021	-
	Inv #196122 (1-26)	0	44562	1/26/2021	36.99
Thomas, Katrisha Total					36.99
Thompson, Terry C	V528587	0	19005	2/3/2021	75.00
Thompson, Terry C Total					75.00
Thompson, Therese Michele	REIMB TRAVEL 12/18	0	242834	1/27/2021	69.46
Thompson, Therese Michele Total					69.46
Thresholds	TR-21-06-07, 06/13BR	2102754	242835	1/27/2021	6,176.00
Thresholds Total					6,176.00
Thyssenkrupp Elevator Corp	3005674197	2102797	242836	1/27/2021	2,686.77
Thyssenkrupp Elevator Corp Total					2,686.77
Tomlin, Lisa	(Rev) Science reim	0	44572	2/1/2021	62.40
	(Rev) Sci dept supp	0	44497	1/19/2021	30.77
Tomlin, Lisa Total					93.17
Topping, Elizabeth	V262475	0	20952	2/2/2021	25.00
Topping, Elizabeth Total					25.00
Touchtone Communications	1145468	0	242837	1/27/2021	351.61
Touchtone Communications Total					351.61
Town Of Normal Water Dept.	WATER BILL - 01/15	0	242838	1/27/2021	85.94
	WATER BILL - 1/11/21	0	242838	1/27/2021	13,113.58
Town Of Normal Water Dept. Total					13,199.52
Tractor Supply Co	445324	2102665	242839	1/27/2021	29.99
Tractor Supply Co Total					29.99

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Traffic Sign Store	T21603	2102663	242840	1/27/2021	24.50
Traffic Sign Store Total					24.50
Trigard Memorials	NCHS Wall Logo	0	44944	2/4/2021	209.80
	V591518	0	125058	1/29/2021	209.80
Trigard Memorials Total					419.60
Tuggle, Lenora	V110326	0	20946	1/21/2021	65.23
Tuggle, Lenora Total					65.23
Twaddle, Theresa M	REIMB - OFC DEPOT	2102813	242841	1/27/2021	67.46
Twaddle, Theresa M Total					67.46
Twin Supplies, LTD.	19283S, 19477P	2102808	242842	1/27/2021	5,835.00
Twin Supplies, LTD. Total					5,835.00
Uline	128052983	2102683	242843	1/27/2021	820.80
Uline Total					820.80
US Bands	(rev) Virtual fest	0	44507	1/26/2021	-
	(rev) Band contest	0	44563	1/26/2021	100.00
US Bands Total					100.00
Us Mechanical Services, Inc	17886	2102804	242844	1/27/2021	3,538.00
Us Mechanical Services, Inc Total					3,538.00
Vanguard Energy Services,LLC	G404551010821-GAS	0	242845	1/27/2021	48,021.68
Vanguard Energy Services,LLC Total					48,021.68
VCNA Prairie LLC	889860953	2102650	242846	1/27/2021	425.26
VCNA Prairie LLC Total					425.26
Verdery, Traci Kay	(Rev) FCS	0	44573	2/1/2021	27.00
Verdery, Traci Kay Total					27.00
Vincent, Susan Anne	V760448	0	23375	1/25/2021	48.82
Vincent, Susan Anne Total					48.82
Visa Businesscard Commerce Bank	STMT-E.OGRADY-1/15	2102817	0	2/1/2021	161.30
	STMT-L.DELGADO-1/15	2102719	0	2/1/2021	126.59
	STMT-G.TENUTA-1-15	2102812	0	2/1/2021	169.70
	STMT-C.ROOP-1/15	2102739	0	2/1/2021	345.01
	STMT-A.ZBROZEK-1/15	2102771	0	2/1/2021	794.91
	STMT-SPRINGWOOD-1/15	2102821	0	2/1/2021	74.88
	STMT-C.MCGRAW-01/15	2102822	0	2/1/2021	1,006.46
	STMT-J.ALLEN 1/15	2102727	0	2/1/2021	50.00
	STMT-S.HESSER-01/15	2102854	0	2/1/2021	1,097.64
	STMT-T.CHAPMAN-1/15	2102742	0	2/1/2021	233.59
	STMT-BERGMANN-1/15	2102791	0	2/1/2021	762.00
	STMT-L.THOMAS-1/15	2102838	0	2/1/2021	201.28
	STMT-T.VERDERY-1/15	2102772	0	2/1/2021	81.31
	STMT-DV.JOHNSON-1/15	2102773	0	2/1/2021	1,592.53
	STMT-J.COLLINS-1/15	2102720	0	2/1/2021	513.71
	STMT-J.KNEPLER-1/15	2102811	0	2/1/2021	59.01
	STMT-T.FOGAL-1/15	2102784	0	2/1/2021	89.06
	STMT-S.PETERS-1/15	2102726	0	2/1/2021	141.91
	STMT-DAVENPORT-1/15	2102749	0	2/1/2021	30.16
	STMT-S.EDWARDS-1/15	2102836	0	2/1/2021	1,187.41
	STMT-C.ELLIS-1/15	2102886	0	2/1/2021	1,250.95

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Visa Businesscard Commerce Bank	STMT-K.JENSEN-1-15	2102741	0	2/1/2021	15.00
Visa Businesscard Commerce Bank	STMT-BENNINGTON-1/15	2102721	0	2/1/2021	80.24
Visa Businesscard Commerce Bank	STMT-J.ADELMAN-1/15	2102814	0	2/1/2021	2,436.70
Visa Businesscard Commerce Bank	STMT-J.REWERTS-01/15	2102830	0	2/1/2021	268.70
Visa Businesscard Commerce Bank	STMT-M.STANLEY-1/15	2102788	0	2/1/2021	2,794.23
	STMT-R.BALDWIN-1/15	2102775	0	2/1/2021	122.61
	STMT-D.BROWN-1/15	2102722	0	2/1/2021	208.95
	STMT-K.STEWART-1/15	2102724	0	2/1/2021	24.00
	STMT-K.WEIKLE-1/15	2102725	0	2/1/2021	76.29
	STMT-G.LIEPOLD-1/15	2102740	0	2/1/2021	47.92
	STMT-M.LAMBOLEY-1/15	2102819	0	2/1/2021	1,781.31
	STMT-RICHARDSON-1/15	2102826	0	2/1/2021	87.96
	STMT-M.BACKE-1/15	2102714	0	2/1/2021	157.14
	STMT-D.LAMBOLEY-1/15	2102715	0	2/1/2021	422.63
	STMT-LAMBOLEY 2-1/15	2102829	0	2/1/2021	2,057.29
	STMT-C.CHAPMAN-1/15	2102831	0	2/1/2021	7,604.64
	STMT-ROMAGNOLI-1/15	2102713	0	2/1/2021	731.45
	STMT-STANLEY 1-1/15	2102769	0	2/1/2021	249.00
	STMT-PENNINGTON-1/15	2102770	0	2/1/2021	4,106.60
Visa Businesscard Commerce Bank Total					33,242.07
Vogel, Scott	V647686	0	5102	1/27/2021	71.19
Vogel, Scott Total					71.19
Walker, Sharon	V167609	0	13992	2/8/2021	70.00
Walker, Sharon Total					70.00
Watts Copy Systems, Inc	1032531	2102710	242847	1/27/2021	210.00
	1032530	2102711	242847	1/27/2021	4,332.96
Watts Copy Systems, Inc Total					4,542.96
Watts Copy Systems, Inc.	28518487	2102679	242848	1/27/2021	899.53
Watts Copy Systems, Inc. Total					899.53
Weakly, Shelly	Dance reimb.	0	44574	2/1/2021	383.17
Weakly, Shelly Total					383.17
Weber, Cathleen	V821804	0	20956	2/4/2021	70.00
Weber, Cathleen Total					70.00
West	843614740	0	242849	1/27/2021	1,059.07
West Total					1,059.07
Western Avenue Comm Center	10121	2102674	242850	1/27/2021	58.00
Western Avenue Comm Center Total					58.00
Wherry Machine & Welding, Inc	149017, 148920	2102652	242851	1/27/2021	237.21
	148920	2102731	242851	1/27/2021	39.18
	148878	2102766	242851	1/27/2021	3,187.05
Wherry Machine & Welding, Inc Total					3,463.44
Williams, Parker	Speech judge 1/15/21	0	44945	2/4/2021	100.00
Williams, Parker Total					100.00
Wilson, Colleen	V167034	0	125071	2/5/2021	50.00
Wilson, Colleen Total					50.00
Winn, Carly A	REIMB SCHOOL SHOP	2102613	242852	1/27/2021	23.10
Winn, Carly A Total					23.10

Expenditure Summary Report

From Date: 1/14/2021
To Date: 2/9/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Winsupply	314788 01	2102651	242853	1/27/2021	406.89	
		314526.01	2102657	242853	1/27/2021	286.67
	314214 01	2102641	242853	1/27/2021	99.00	
Winsupply Total					792.56	
Wollenweber, Jeff	V869126	0	125072	2/5/2021	75.00	
Wollenweber, Jeff Total					75.00	
Young, Jill	REIMB TRAVEL 12/18	0	242854	1/27/2021	43.85	
	REIMB TRAVEL 11/20	0	242854	1/27/2021	34.63	
Young, Jill Total					78.48	
Young, Wendy Marie	V830604	0	1364	2/3/2021	25.00	
Young, Wendy Marie Total					25.00	
Grand Total					2,529,710.19	

Expenditure Summary Report

From Date: 1/14/2021
 To Date: 2/9/2021

Fund	Amount
07	66,579.51
08	1,106,927.51
10	456,306.39
20	204,195.10
40	520,303.53
80	65,361.78
90	35,158.00
99	74,878.37
Grand Total	2,529,710.19

Expenditure Summary Report

From Date: 2/10/2021
To Date: 2/10/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
A & R MECHANICAL CONTRACTORS INC.	PROJ100227-10304 #6	2102966	242855	2/10/2021	135,965.59
A & R MECHANICAL CONTRACTORS INC. Total					135,965.59
Ace Hardware	574800CR & 574788	2100163	242856	2/10/2021	8.07
	11 INVS 12/11-1/20	2100163	242856	2/10/2021	548.72
	57610/5	2102868	242856	2/10/2021	35.98
Ace Hardware Total					592.77
Adelante Ed. Specialists Group, Inc.		1124 2102842	242857	2/10/2021	1,500.00
Adelante Ed. Specialists Group, Inc. Total					1,500.00
Adkins, Sonyta	REFUND REG FEES	0	242858	2/10/2021	141.55
	REFUND REG FEES-	0	242858	2/10/2021	112.50
Adkins, Sonyta Total					254.05
Alpha Controls & Services LLC	C006030	2102979	242859	2/10/2021	6,243.75
Alpha Controls & Services LLC Total					6,243.75
Alsene, Lauren Judith	REIMB TRAVEL 01/29	0	242860	2/10/2021	89.88
Alsene, Lauren Judith Total					89.88
Alta Construction Equipment Illinois	SR4 20842	2103005	242861	2/10/2021	800.00
Alta Construction Equipment Illinois Total					800.00
Altorfer	WO020097651	2102861	242862	2/10/2021	1,864.32
Altorfer Total					1,864.32
Amazon Capital Services	1NDJ-M4Y9-GQ74	2102937	242863	2/10/2021	25.99
	1PGF-33VY-XJ6W	2102969	242863	2/10/2021	15.07
	1VHY-HM6X-KTDG	2102900	242863	2/10/2021	170.40
	1JPQ-W4LF-94Q7	2102928	242863	2/10/2021	31.08
	1RHJ-3JJJ-G7K4	2102895	242863	2/10/2021	19.90
	1YHH-1R3HTY1Y & CR	2102881	242863	2/10/2021	62.95
	14NY-43Y9-YFNQ	2102844	242863	2/10/2021	25.73
	1GRX-MN4F-6LDJ	2102850	242863	2/10/2021	111.38
	14NY-43Y9-347T	2102849	242863	2/10/2021	292.35
	13XY-7L97-63QX	2102840	242863	2/10/2021	130.64
	1CPV-N4X1-CD77	2102616	242863	2/10/2021	107.78
Amazon Capital Services Total					993.27
American Pest Control		271042 2100246	242864	2/10/2021	1,080.00
American Pest Control Total					1,080.00
Arns, Susan	TRAVEL JAN 21	0	242865	2/10/2021	43.34
Arns, Susan Total					43.34
Ascd Assoc For Supv & Currdevelop	RENEWAL 12/30	2102880	242866	2/10/2021	239.00
Ascd Assoc For Supv & Currdevelop Total					239.00
Bane, Parker J	REIM CONF EXP	0	242867	2/10/2021	900.55
Bane, Parker J Total					900.55
Bennett Electronics		32121 2102951	242868	2/10/2021	250.00
		32122 2102952	242868	2/10/2021	295.00
		32123 2102953	242868	2/10/2021	220.00
		32102 2102847	242868	2/10/2021	258.50
Bennett Electronics Total					1,023.50
Bernardini, Tiffany M	TRAVEL JAN 21	0	242869	2/10/2021	40.82

Expenditure Summary Report

From Date: 2/10/2021
To Date: 2/10/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Bernardini, Tiffany M Total					40.82
Bill's Key & Lock Shop	1569298, 156325	2102930	242870	2/10/2021	84.25
Bill's Key & Lock Shop Total					84.25
Boehm, Kimberley Ruth	36154822	2102882	242871	2/10/2021	86.75
Boehm, Kimberley Ruth Total					86.75
Bosquez, Nathaniel J	TRAVEL JAN 21	0	242872	2/10/2021	138.77
Bosquez, Nathaniel J Total					138.77
Bozarth, Samantha	TRAVEL JAN 21	0	242873	2/10/2021	17.86
Bozarth, Samantha Total					17.86
Briggs, Susan Kay	TRAVEL JAN 21	0	242874	2/10/2021	52.08
Briggs, Susan Kay Total					52.08
Bruce, Mollie A	TRAVEL JAN 21	0	242875	2/10/2021	68.15
Bruce, Mollie A Total					68.15
Burris Equipment	2 INVS 01/18	2102888	242876	2/10/2021	2,685.92
Burris Equipment Total					2,685.92
Bushue Background Screening	McLEAN 5 MISC	2102926	242877	2/10/2021	5,372.73
Bushue Background Screening Total					5,372.73
Cardiff, Benjamin R	TRAVEL JAN 21	0	242878	2/10/2021	21.17
Cardiff, Benjamin R Total					21.17
Cargill, Inc.	2 INVS 12/18-1/21	2102866	242879	2/10/2021	6,956.71
Cargill, Inc. Total					6,956.71
Carlock Water Operations	BILLING 01/31/21	0	242880	2/10/2021	47.56
Carlock Water Operations Total					47.56
Carter, Kory	TRAVEL JAN 21	0	242881	2/10/2021	45.36
Carter, Kory Total					45.36
Chaddock	121081618	2102976	242882	2/10/2021	15,975.29
Chaddock Total					15,975.29
Change Academy Lake Of The Ozarks	INV023084	2102977	242883	2/10/2021	3,455.34
Change Academy Lake Of The Ozarks Total					3,455.34
Chestnut Health Systems	MISC-21-103	2102990	242884	2/10/2021	1,919.00
	MISC-21-104	2102991	242884	2/10/2021	2,530.00
Chestnut Health Systems Total					4,449.00
Chief City Mechanical, Inc	16136	2102943	242885	2/10/2021	443.00
Chief City Mechanical, Inc Total					443.00
Chlebowski, Jennifer Susanne	REIMB CONF FEES	0	242886	2/10/2021	295.00
Chlebowski, Jennifer Susanne Total					295.00
Cintas Corporation #396	STMT 01/31	2100236	242887	2/10/2021	1,951.97
Cintas Corporation #396 Total					1,951.97
City of Bloomington	8202	2102846	242888	2/10/2021	50,000.00
	WATER 01/14	0	242888	2/10/2021	593.33

Expenditure Summary Report

From Date: 2/10/2021
To Date: 2/10/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
City of Bloomington Total					50,593.33
Clear Talk Communications	213189,200, 238	2102902	242889	2/10/2021	1,056.05
Clear Talk Communications Total					1,056.05
Collins, Veronica	TRAVEL JAN 21	0	242890	2/10/2021	43.68
Collins, Veronica Total					43.68
Comcast Business	FAMILY ACCESS 01/22	2102954	242891	2/10/2021	705.70
Comcast Business Total					705.70
Confidential On-Site Paper Shreddin	114631	0	242892	2/10/2021	141.10
	114978	2103041	242892	2/10/2021	31.59
Confidential On-Site Paper Shreddin Total					172.69
Conklin, Annette	TRAVEL JAN 21	0	242893	2/10/2021	13.39
Conklin, Annette Total					13.39
Connor Co	9 INVS 12/02-1/25	2102907	242894	2/10/2021	1,510.63
Connor Co Total					1,510.63
Crescent Electric Supply Co	8 INVS 1/4-1/21	2102908	242895	2/10/2021	1,050.88
Crescent Electric Supply Co Total					1,050.88
Culligan Water Conditioning	67677	0	242896	2/10/2021	7.50
Culligan Water Conditioning Total					7.50
Cummins Sales And Service	Q1-32525	2102967	242897	2/10/2021	492.74
Cummins Sales And Service Total					492.74
Current, Julia Marie	REIMB CONF EXP 10/28	0	242898	2/10/2021	79.20
Current, Julia Marie Total					79.20
Dean-Wright, Rashanda Clarice	TRAVEL JAN 21	0	242899	2/10/2021	20.61
Dean-Wright, Rashanda Clarice Total					20.61
Dearborn National Life Insurance Co	BILLING 01/28/21	2102852	242900	2/10/2021	9,040.84
	BILLING 12/22	2102851	242900	2/10/2021	9,007.15
Dearborn National Life Insurance Co Total					18,047.99
Diaz, Marianela	TRAVEL NOV 20	0	242901	2/10/2021	37.84
	TRAVEL DEC 20	0	242901	2/10/2021	27.89
	TRAVEL JAN 21	0	242901	2/10/2021	36.74
Diaz, Marianela Total					102.47
Dixon, Tiffany	REG FEE REFUND	0	242902	2/10/2021	20.85
Dixon, Tiffany Total					20.85
Don Johnston, Inc	450736	2102832	242903	2/10/2021	31,104.00
Don Johnston, Inc Total					31,104.00
Don Owen Tire Service, Inc	282578	2102864	242904	2/10/2021	154.75
Don Owen Tire Service, Inc Total					154.75
Duggins, Brian K	REFUND REG FEES	0	242905	2/10/2021	112.50
Duggins, Brian K Total					112.50
Earthwise Enviromental, Inc.	52720	2102936	242906	2/10/2021	584.00
Earthwise Enviromental, Inc. Total					584.00

Expenditure Summary Report

From Date: 2/10/2021
To Date: 2/10/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Embrace Education	7744	2102856	242907	2/10/2021	355.93
Embrace Education Total					355.93
Emerick, Drew Mathew	TRAVEL JAN 21	0	242908	2/10/2021	40.04
Emerick, Drew Mathew Total					40.04
Entre Solutions li	2021-2633	2102987	242909	2/10/2021	525.00
Entre Solutions li Total					525.00
Fastenal Company	ILBM440990 & 441131	2102915	242910	2/10/2021	265.41
Fastenal Company Total					265.41
First Student, Inc.	11712152	2103045	242911	2/10/2021	645,446.58
First Student, Inc. Total					645,446.58
Flink	57432	2102890	242912	2/10/2021	1,575.00
Flink Total					1,575.00
Follett Book Fairs	804445F	2102470	242913	2/10/2021	1,172.52
Follett Book Fairs Total					1,172.52
Fs Custom Turf	1119 TICKET 22000	2102877	242914	2/10/2021	209.15
Fs Custom Turf Total					209.15
Full Compass Systems, LTD.	INC01842621,1876474	2100615	242915	2/10/2021	1,190.50
Full Compass Systems, LTD. Total					1,190.50
Fulling Interpreting Services, LLC.	21011	2102994	242916	2/10/2021	100.00
Fulling Interpreting Services, LLC. Total					100.00
Gannaway, Rachel L	TRAVEL JAN 21	0	242917	2/10/2021	82.88
Gannaway, Rachel L Total					82.88
Ghrist, Tracie Nicole	TRAVEL JAN 21	0	242918	2/10/2021	65.80
Ghrist, Tracie Nicole Total					65.80
Glatt, Daniel A	TRAVEL JAN 21	0	242919	2/10/2021	161.90
Glatt, Daniel A Total					161.90
Goff, Amanda L	TRAVEL JAN 21	0	242920	2/10/2021	17.14
Goff, Amanda L Total					17.14
Gonzalez, Roman	TRAVEL JAN 21	0	242921	2/10/2021	55.44
Gonzalez, Roman Total					55.44
Gordon Food Service, Inc	17 INVS 1/13-1/29	2102923	242922	2/10/2021	54,094.52
Gordon Food Service, Inc Total					54,094.52
Grainger Parts Operations Ww Graing	4 INVS 1/4-1/19	2102918	242923	2/10/2021	740.91
Grainger Parts Operations Ww Graing Total					740.91
Gray, Cari	REG FEE REFUND	0	242924	2/10/2021	110.00
Gray, Cari Total					110.00
Gross, Joshua J	TRAVEL JAN 21	0	242925	2/10/2021	33.60
Gross, Joshua J Total					33.60
H2I Group, Inc.	206732	2102379	242926	2/10/2021	8,722.35

Expenditure Summary Report

From Date: 2/10/2021
To Date: 2/10/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
H2I Group, Inc. Total					8,722.35
Hanshaw, Jordon Joseph	TRAVEL JAN 21	0	242927	2/10/2021	68.54
Hanshaw, Jordon Joseph Total					68.54
Hawkins, Inc.	4865914, 4865915	2102878	242928	2/10/2021	1,254.20
Hawkins, Inc. Total					1,254.20
Health Alliance Medical Plans	V855739494261,2,3,&4	2102874	242929	2/10/2021	74,500.00
Health Alliance Medical Plans Total					74,500.00
Heggie, Baylee Nicole	TRAVEL JAN 21	0	242930	2/10/2021	10.92
Heggie, Baylee Nicole Total					10.92
Henrichsmeyer, Krista	TRAVEL JAN 21	0	242931	2/10/2021	88.76
Henrichsmeyer, Krista Total					88.76
Henson Robinson Company	PROJ 15166244-APP2	2102894	242932	2/10/2021	35,302.30
Henson Robinson Company Total					35,302.30
Hicksgas Bloomington	U0047594	2102931	242933	2/10/2021	131.37
Hicksgas Bloomington Total					131.37
Hinthorne, Diane Kay	TRAVEL NOV 20	0	242934	2/10/2021	41.75
	TRAVEL JAN 21	0	242934	2/10/2021	81.31
Hinthorne, Diane Kay Total					123.06
Hitchins, Tracy	TRAVEL JAN 21	0	242935	2/10/2021	63.22
Hitchins, Tracy Total					63.22
Holley, Tyra Michael	TRAVEL JAN 21	0	242936	2/10/2021	239.12
Holley, Tyra Michael Total					239.12
Huber, Julie Ann	TRAVEL JAN 21	0	242937	2/10/2021	68.43
Huber, Julie Ann Total					68.43
Hudson Municipal Water	WATER BILL 01/18	0	242938	2/10/2021	40.53
Hudson Municipal Water Total					40.53
iCEV MULTIMEDIA	120267	2102696	242939	2/10/2021	1,200.00
iCEV MULTIMEDIA Total					1,200.00
Ideal Environmental Engineering, In	58432	2102959	242940	2/10/2021	325.00
Ideal Environmental Engineering, In Total					325.00
Illini Supply Inc	13031.66667	2102843	242941	2/10/2021	24,716.25
	13030.66667	2102955	242941	2/10/2021	9,864.00
Illini Supply Inc Total					34,580.25
Illinois Prairie Electric, Inc	7252	2103006	242942	2/10/2021	105.00
	7246	2102963	242942	2/10/2021	866.13
	7229	2102933	242942	2/10/2021	203.00
Illinois Prairie Electric, Inc Total					1,174.13
Illinois State Board Of Educ	17-064-0050-26 02/02	2103009	242943	2/10/2021	6,001.00
Illinois State Board Of Educ Total					6,001.00
Infobase Learning	INV-412077	2103018	242944	2/10/2021	1,581.64
Infobase Learning Total					1,581.64

Expenditure Summary Report

From Date: 2/10/2021
To Date: 2/10/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Interstate All Battery Center	1.9004E+12	2102939	242945	2/10/2021	597.60
	1.00401E+11	2102873	242945	2/10/2021	45.30
Interstate All Battery Center Total					642.90
Iron Mountain	DHTM517	2102980	242946	2/10/2021	2,706.72
Iron Mountain Total					2,706.72
J W Pepper & Sons Incorp	3 INVS 11/29-1/26	2103040	242947	2/10/2021	87.63
J W Pepper & Sons Incorp Total					87.63
Janssen, Diana	TRAVEL JAN 21	0	242948	2/10/2021	54.60
Janssen, Diana Total					54.60
Johnson, David	TRAVEL JUN, JUL, OCT	0	242949	2/10/2021	33.52
Johnson, David Total					33.52
Johnstone Supply	3 INVS 1/7-1/22	2102905	242950	2/10/2021	1,504.83
	2 INVS 1/12-1/21	2102904	242950	2/10/2021	306.18
Johnstone Supply Total					1,811.01
Kearfott, Nicolas	TRAVEL JAN 21	0	242951	2/10/2021	9.41
Kearfott, Nicolas Total					9.41
Keller, Sheila Ann	REIMB DUES	2103002	242952	2/10/2021	99.00
Keller, Sheila Ann Total					99.00
Kelley, Elizabeth Ann	TRAVEL JAN 21	0	242953	2/10/2021	169.06
Kelley, Elizabeth Ann Total					169.06
Kelly-Schierholz, Karen	REIMB SUPPLS 12/23	2103010	242954	2/10/2021	58.39
Kelly-Schierholz, Karen Total					58.39
Kennell, Sharon	TRAVEL JAN 21	0	242956	2/10/2021	26.10
Kennell, Sharon Total					26.10
Ken's OIL Service, Inc.	3 INVS 1/29	2102962	242955	2/10/2021	18,644.44
	6 INVS 11/23-1/22	2102860	242955	2/10/2021	24,672.41
Ken's OIL Service, Inc. Total					43,316.85
Kessinger, Susan	TRAVEL JAN 21	0	242957	2/10/2021	155.23
Kessinger, Susan Total					155.23
Kingsley Junior High School	REIM ACT FUND 2/3	2102958	242958	2/10/2021	630.15
Kingsley Junior High School Total					630.15
Kirby Risk Corporation	S111263297.002	2102934	242959	2/10/2021	396.89
Kirby Risk Corporation Total					396.89
Klokkenga, Jason	REIMB -AMAZON 02/01	2102924	242960	2/10/2021	27.49
Klokkenga, Jason Total					27.49
Knollenberg, Holly N	TRAVEL JAN 21	0	242961	2/10/2021	93.97
Knollenberg, Holly N Total					93.97
Koenig Body & Equipment	JR47033	2102862	242962	2/10/2021	270.00
	88251, 88285	2102949	242962	2/10/2021	876.44
	87952	2102892	242962	2/10/2021	521.23
Koenig Body & Equipment Total					1,667.67

Expenditure Summary Report

From Date: 2/10/2021
To Date: 2/10/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Kone Inc	1158072497	2102919	242963	2/10/2021	2,915.00
Kone Inc Total					2,915.00
Konopasek, Christine Marie	REIMB BOOKS	2102839	242964	2/10/2021	23.88
Konopasek, Christine Marie Total					23.88
Kotowski, Linda Jo	TRAVEL JAN 21	0	242965	2/10/2021	33.04
Kotowski, Linda Jo Total					33.04
Leake, Kayla Nicole	REIMB - TPT - 2/4	2102999	242966	2/10/2021	13.49
Leake, Kayla Nicole Total					13.49
Lee Enterprises - Central II	99742-1	0	242967	2/10/2021	154.84
Lee Enterprises - Central II Total					154.84
Leverton, Doris Melinda	REIMB AMAZON	2102845	242968	2/10/2021	16.96
Leverton, Doris Melinda Total					16.96
Lighty, Bernadette Panganiban	REIMB TRAVEL 01/15	0	242969	2/10/2021	17.47
Lighty, Bernadette Panganiban Total					17.47
Lincoln Prairie Behavioral Health C	2021-15075	2102974	242970	2/10/2021	150.00
	2021-15027	2102922	242970	2/10/2021	350.00
	2021-15063	2102975	242970	2/10/2021	300.00
Lincoln Prairie Behavioral Health C Total					800.00
LKM Mowing & Landscaping	24280, 24983	2102947	242971	2/10/2021	235.00
LKM Mowing & Landscaping Total					235.00
Mac's Pro Electric Carpet Cleaning	21224	2102992	242972	2/10/2021	245.00
Mac's Pro Electric Carpet Cleaning Total					245.00
Mark's Plumbing Parts	3-INV, 01/18-01/20	2102916	242973	2/10/2021	1,283.43
Mark's Plumbing Parts Total					1,283.43
Martinez, Katharina	REIMB TRAVEL 12/04	0	242974	2/10/2021	7.02
	REIMB TRAVEL 01/29	0	242974	2/10/2021	14.80
Martinez, Katharina Total					21.82
Mattocks, Danny P	FUEL REIMB 1/27	2102876	242975	2/10/2021	13.00
Mattocks, Danny P Total					13.00
Mc Master-Carr Supply Co	51875665, 51569331	2102925	242976	2/10/2021	573.14
Mc Master-Carr Supply Co Total					573.14
Melton, Jerry D	REIMB-4 CORNER LUBE	2102858	242977	2/10/2021	77.73
Melton, Jerry D Total					77.73
Menards Lumber	40717	2103004	242978	2/10/2021	179.76
	40354	2100165	242978	2/10/2021	5.18
	34-INV, 12/14-01/21	2100165	242978	2/10/2021	2,684.16
	5-INV, 1/11-1/20	2102867	242978	2/10/2021	187.63
	38739	2102911	242978	2/10/2021	110.36
	37300, 36398	2102903	242978	2/10/2021	541.93
Menards Lumber Total					3,709.02
Merritt, Chad Alan	REIMB TRAVEL	0	242979	2/10/2021	7.11
Merritt, Chad Alan Total					7.11

Expenditure Summary Report

From Date: 2/10/2021
To Date: 2/10/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
METRO FIBERNET LLC	1399756 - 02/01	2103013	242980	2/10/2021	7,698.11
	1556269 - 01/08	2102950	242980	2/10/2021	281.19
METRO FIBERNET LLC Total					7,979.30
Meyer, Damon	REIMB TRAVEL 01/31	0	242981	2/10/2021	84.00
Meyer, Damon Total					84.00
Meyer, Eric	REIMB REG FEES	0	242982	2/10/2021	225.00
Meyer, Eric Total					225.00
Midamerican Energy	ELECTRIC 01/21	0	242983	2/10/2021	44,075.31
Midamerican Energy Total					44,075.31
Middleton Associates Inc	PROJ24452319 INV 2	2102964	242984	2/10/2021	8,653.80
Middleton Associates Inc Total					8,653.80
Midstate Seamless Gutters Inc	3867	2102932	242985	2/10/2021	655.00
Midstate Seamless Gutters Inc Total					655.00
Midwest Equipment li	506759	2102909	242986	2/10/2021	463.29
	465789, 500177	2102893	242986	2/10/2021	323.43
	4-INVS, 6/5-6/24	2102870	242986	2/10/2021	768.56
Midwest Equipment li Total					1,555.28
Midwest Mailing & Shipping Systems,	P107292	2102982	242987	2/10/2021	1,200.00
Midwest Mailing & Shipping Systems, Total					1,200.00
Miglin, Katherine Marie	REIMB - TPT	2102823	242988	2/10/2021	39.95
Miglin, Katherine Marie Total					39.95
Miller Janitor Supply Co.	101909-00	2102946	242989	2/10/2021	1,800.51
Miller Janitor Supply Co. Total					1,800.51
Miller, Hall & Triggs Law Offices	4763M - 2/5	0	242990	2/10/2021	156.80
Miller, Hall & Triggs Law Offices Total					156.80
Moore, Burlinda	REIMB TRAVEL 01/29	0	242991	2/10/2021	56.00
Moore, Burlinda Total					56.00
Morris Avenue Garage	14614	2102863	242992	2/10/2021	3,448.09
Morris Avenue Garage Total					3,448.09
MyFleetCenter.com	1.30726E+15	2102889	242993	2/10/2021	133.39
MyFleetCenter.com Total					133.39
Negley, Paula Jo	REIMB SUPPLS 10/15	2102834	242994	2/10/2021	79.81
Negley, Paula Jo Total					79.81
Negwer Materials Inc	NOR 5093224-00	2102940	242995	2/10/2021	138.00
Negwer Materials Inc Total					138.00
Nicor Gas	BILLING 2/1-2/2	0	242996	2/10/2021	1,148.93
	GAS BILLS 1/20-1/24	0	242996	2/10/2021	827.88
Nicor Gas Total					1,976.81
Niekamp, Tracy	REIMB TRAVEL 01/29	0	242997	2/10/2021	50.96
Niekamp, Tracy Total					50.96

Expenditure Summary Report

From Date: 2/10/2021
To Date: 2/10/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Northern Illinois Academy	NIA001375	2102998	242998	2/10/2021	2,811.60
Northern Illinois Academy Total					2,811.60
Northpoint Elementary School	REIMB ACT FUND 2/5	2102986	242999	2/10/2021	332.25
Northpoint Elementary School Total					332.25
Norton, Andrea Nicole	REIMB TRAVEL 10/27	0	243000	2/10/2021	4.03
	REIMB TRAVEL 11/17	0	243000	2/10/2021	6.04
	REIMB TRAVEL 12/18	0	243000	2/10/2021	2.01
	REIMB TRAVEL 01/26	0	243000	2/10/2021	7.84
	REIMB TRAVEL 09/22	0	243000	2/10/2021	4.03
	REIMB TRAVEL 8/25	0	243000	2/10/2021	2.01
Norton, Andrea Nicole Total					25.96
Nu-Air Corporation	0142977-IN	2102910	243001	2/10/2021	2,337.00
Nu-Air Corporation Total					2,337.00
Nuding, Gwendolyn Jane	REIMB SUPPLS 01/29	2102920	243002	2/10/2021	79.16
Nuding, Gwendolyn Jane Total					79.16
Oconomowoc Developmental Training	5.36279E+11	2102972	243003	2/10/2021	40,652.52
Oconomowoc Developmental Training Total					40,652.52
Performance Health	9.26595E+15	2102885	243004	2/10/2021	418.14
Performance Health Total					418.14
Plattner, Heather Paullin	REIMB TRAVEL 01/28	0	243005	2/10/2021	120.46
Plattner, Heather Paullin Total					120.46
Potts, Analiese Dee	REIMB-LIBRARY 2/1	2102896	243006	2/10/2021	50.00
Potts, Analiese Dee Total					50.00
Praxair Distribution Inc	61199510	2102929	243007	2/10/2021	362.41
Praxair Distribution Inc Total					362.41
Presidio	6.01352E+16	2102807	243008	2/10/2021	7,833.00
Presidio Total					7,833.00
PrideStaff Companies	301367943	2102984	243009	2/10/2021	864.00
	301365907	2102899	243009	2/10/2021	691.20
PrideStaff Companies Total					1,555.20
Principal Life Insurance-Sbd Grand	STMT- FEB 21	2102869	243010	2/10/2021	5,342.31
Principal Life Insurance-Sbd Grand Total					5,342.31
Professional Electric Motor Repair	70513	2102945	243011	2/10/2021	5.94
Professional Electric Motor Repair Total					5.94
Quality Truck Equipment	0102P47521	2102961	243012	2/10/2021	13.75
	5-INVS, 9/1-12/02	2102857	243012	2/10/2021	1,379.08
Quality Truck Equipment Total					1,392.83
Read's Sporting Goods	B3394	2102897	243013	2/10/2021	51.70
Read's Sporting Goods Total					51.70
Regional Office Of Education #17	4002100077	2102995	243014	2/10/2021	27,000.00
Regional Office Of Education #17 Total					27,000.00
Republic Services - #368	0368-000982964.	2102901	243015	2/10/2021	1,010.00

Expenditure Summary Report

From Date: 2/10/2021
To Date: 2/10/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Republic Services - #368 Total					1,010.00
Ritchason, Jennifer	REIMB - TPT - 2/2	2103000	243016	2/10/2021	52.03
Ritchason, Jennifer Total					52.03
Riveredge Hospital	20210376	2102883	243017	2/10/2021	250.00
Riveredge Hospital Total					250.00
Rogers Supply Company Inc	BL011987,11916,11673	2102913	243018	2/10/2021	200.79
Rogers Supply Company Inc Total					200.79
Rollie Johnson, Inc (RJI)	7954	2102935	243019	2/10/2021	295.68
Rollie Johnson, Inc (RJI) Total					295.68
Ron Smith Printing Company	155334	2102835	243020	2/10/2021	280.00
Ron Smith Printing Company Total					280.00
Rutledge, Kelly	REIMB TRAVEL 01/29	0	243021	2/10/2021	50.51
Rutledge, Kelly Total					50.51
Ruyle Corporation	16705	2102914	243022	2/10/2021	558.00
Ruyle Corporation Total					558.00
Ruyle, Hilary L	REIMB TRAVEL 01/29	0	243023	2/10/2021	100.46
Ruyle, Hilary L Total					100.46
Rybarczyk, Claire Christine	REIMB TRAVEL 01/29	0	243024	2/10/2021	111.61
Rybarczyk, Claire Christine Total					111.61
S & S Builders Hardware Co	567244	2102941	243025	2/10/2021	405.00
S & S Builders Hardware Co Total					405.00
Salyer, Tisa Marie	REIMB TRAVEL 01/29	0	243026	2/10/2021	36.40
Salyer, Tisa Marie Total					36.40
School Health Corporation	1517356-00	2102848	243027	2/10/2021	72.85
	3827691-01	2103015	243027	2/10/2021	1,405.92
School Health Corporation Total					1,478.77
Schroen, Staci Nicole	REIMB TRAVEL 01/29	0	243028	2/10/2021	39.09
Schroen, Staci Nicole Total					39.09
Scott, Robert W	REIMB TRAVEL 01/29	0	243029	2/10/2021	59.92
Scott, Robert W Total					59.92
Shah, Sanjay	REIMB REG. FEES	0	243030	2/10/2021	211.00
Shah, Sanjay Total					211.00
Sherwin Williams Company	9979-4	2102981	243031	2/10/2021	145.35
	7844-8	2102948	243031	2/10/2021	698.75
	7273-0	2102927	243031	2/10/2021	38.95
Sherwin Williams Company Total					883.05
Shoemaker, Bayleigh	HOURS - 1/27	2102887	243032	2/10/2021	50.00
Shoemaker, Bayleigh Total					50.00
Siebenthal, Melissa A	REIMB-JW PEPPER	2102956	243033	2/10/2021	55.00
Siebenthal, Melissa A Total					55.00

Expenditure Summary Report

From Date: 2/10/2021
To Date: 2/10/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Spear Corporation	310261	2102942	243034	2/10/2021	1,980.00
Spear Corporation Total					1,980.00
Sprint	828343387-053 - 2/1	0	243035	2/10/2021	11,206.18
	BILLING-11/10-01/10	0	243036	2/10/2021	6,480.00
Sprint Total					17,686.18
State Of Illinois - State Fire Mars	5.12512E+13	2102898	243037	2/10/2021	225.00
State Of Illinois - State Fire Mars Total					225.00
Stevens, Lori Joann	REIMB CONF FEE 1/27	0	243038	2/10/2021	225.00
Stevens, Lori Joann Total					225.00
Strader, Abbi Michele	REIMB TRAVEL 12/18	0	243039	2/10/2021	29.84
Strader, Abbi Michele Total					29.84
Teacher Synergy, LLC	142232516	2102855	243041	2/10/2021	48.48
Teacher Synergy, LLC Total					48.48
The Traffic Sign Store	T21659	2102875	243042	2/10/2021	92.00
The Traffic Sign Store Total					92.00
Thoennes, Lisa	HOURS - 1/25-1/28	2102971	243043	2/10/2021	1,820.00
	HOURS 1/18-1/22	2102833	243043	2/10/2021	1,820.00
Thoennes, Lisa Total					3,640.00
T-MOBILE	STMT-01/21/21	0	243040	2/10/2021	1,933.32
T-MOBILE Total					1,933.32
Towanda Water Department	WATER BILL - 1/27	0	243044	2/10/2021	88.95
Towanda Water Department Total					88.95
Town Of Normal Water Dept.	WATER BILL - 02/05	0	243045	2/10/2021	122.66
	WATER BILL - 2/5/21	0	243045	2/10/2021	15,604.35
Town Of Normal Water Dept. Total					15,727.01
Tractor Supply Co	445111, 447519	2103007	243046	2/10/2021	605.47
	447390, 446597	2102871	243046	2/10/2021	131.96
Tractor Supply Co Total					737.43
Twin Supplies, LTD.	19832D, 19854G	2102978	243047	2/10/2021	413.00
	19450M	2102865	243047	2/10/2021	1,200.00
Twin Supplies, LTD. Total					1,613.00
Tyler Technologies, Inc	025-321245	2102798	243048	2/10/2021	24,407.15
Tyler Technologies, Inc Total					24,407.15
Uline	128021131	2102938	243049	2/10/2021	554.54
Uline Total					554.54
Vernier Software	5385780	2102730	243050	2/10/2021	3,059.84
Vernier Software Total					3,059.84
Village Of Carlock	36	2102879	243051	2/10/2021	118.42
Village Of Carlock Total					118.42
Vision Service Plan - (II)	STMT-FEB 21	2102872	243052	2/10/2021	1,078.82
Vision Service Plan - (II) Total					1,078.82

Expenditure Summary Report

From Date: 2/10/2021
To Date: 2/10/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Ward Industrial Equipment LLC	3085	2102960	243053	2/10/2021	131.48
	3145	2102891	243053	2/10/2021	131.88
Ward Industrial Equipment LLC Total					263.36
Watts Copy Systems, Inc	1034712	2102828	243054	2/10/2021	5,603.57
Watts Copy Systems, Inc Total					5,603.57
Watts Copy Systems, Inc.	28595311	2102789	243055	2/10/2021	1,848.00
Watts Copy Systems, Inc. Total					1,848.00
West	84782324	0	243056	2/10/2021	1,059.07
West Total					1,059.07
Williamson, Kristina	REIMB REG. FEES	0	243057	2/10/2021	260.00
Williamson, Kristina Total					260.00
Winsupply	315853 01	2102944	243058	2/10/2021	689.84
Winsupply Total					689.84
Grand Total					1,485,268.99

Expenditure Summary Report

From Date: 2/10/2021
 To Date: 2/10/2021

Fund	Amount
10	333,168.75
20	243,659.49
40	696,327.93
80	67,050.43
90	145,062.39
Grand Total	1,485,268.99

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 12/31/2020

Fiscal Year: 2020-2021

ASSETS

Educational Fund		
Cash (+)		\$4,605,626.29
Other Assets (+)		\$27,018.00
Sub-total : Educational Fund		<u>\$4,632,644.29</u>
Operations & Maintenance Fund		
Cash (+)		\$724,277.99
Other Assets (+)		\$3,768.57
Sub-total : Operations & Maintenance Fund		<u>\$728,046.56</u>
Debt Service Fund		
Cash (+)		\$1,456,062.01
Sub-total : Debt Service Fund		<u>\$1,456,062.01</u>
Transportation Fund		
Cash (+)		\$4,353,442.16
Sub-total : Transportation Fund		<u>\$4,353,442.16</u>
Social Security Fund		
Cash (+)		\$695,188.39
Sub-total : Social Security Fund		<u>\$695,188.39</u>
Municiple Retirement Fund		
Cash (+)		\$1,247,496.68
Sub-total : Municiple Retirement Fund		<u>\$1,247,496.68</u>
Working Cash Fund		
Cash (+)		\$11,258,761.66
Investments (+)		\$36,581,960.94
Interfund Receivables (+)		\$387,740.65
Sub-total : Working Cash Fund		<u>\$48,228,463.25</u>
Tort Immunity Fund		
Cash (+)		\$2,313.99
Sub-total : Tort Immunity Fund		<u>\$2,313.99</u>
Life Safety Fund		
Cash (+)		\$294,886.34
Investments (+)		\$9.36
Sub-total : Life Safety Fund		<u>\$294,895.70</u>
Total : ASSETS		\$61,638,553.03

LIABILITIES

Educational Fund		
Payroll Withholdings (+)		\$975.00
Sub-total : Educational Fund		<u>\$975.00</u>

Balance Sheet

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 12/31/2020

Fiscal Year: 2020-2021

Operations & Maintenance Fund	
Other Liabilities (+)	\$18.00
Sub-total : Operations & Maintenance Fund	\$18.00
Municiple Retirement Fund	
Payroll Withholdings (+)	\$55.23
Sub-total : Municiple Retirement Fund	\$55.23
Capital Projects Fund	
Interfund Payables (+)	\$347,740.65
Sub-total : Capital Projects Fund	\$347,740.65
Tort Immunity Fund	
Interfund Payables (+)	\$40,000.00
Sub-total : Tort Immunity Fund	\$40,000.00
Total : LIABILITIES	\$388,788.88
FUND BALANCE	
Educational Fund	
Fund Balance (+)	\$5,622,235.13
Sub-total : Educational Fund	\$5,622,235.13
Operations & Maintenance Fund	
Fund Balance (+)	\$250,377.03
Sub-total : Operations & Maintenance Fund	\$250,377.03
Debt Service Fund	
Fund Balance (+)	\$12,476,694.20
Sub-total : Debt Service Fund	\$12,476,694.20
Transportation Fund	
Fund Balance (+)	\$648,986.73
Sub-total : Transportation Fund	\$648,986.73
Social Security Fund	
Fund Balance (+)	\$350,785.63
Sub-total : Social Security Fund	\$350,785.63
Municiple Retirement Fund	
Fund Balance (+)	\$1,293,258.59
Sub-total : Municiple Retirement Fund	\$1,293,258.59
Working Cash Fund	
Fund Balance (+)	\$47,567,753.21
Sub-total : Working Cash Fund	\$47,567,753.21
Tort Immunity Fund	
Fund Balance (+)	(\$228,847.97)

Balance Sheet

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 12/31/2020

Fiscal Year: 2020-2021

Sub-total : Tort Immunity Fund	(\$228,847.97)	
Life Safety Fund		
Fund Balance (+)	\$3,954,073.62	
Sub-total : Life Safety Fund	\$3,954,073.62	
NET CHANGE IN FUND BALANCE		
NET CHANGE IN FUND BALANCE (+)	(\$10,685,552.02)	
Sub-total : NET CHANGE IN FUND BALANCE	(\$10,685,552.02)	
Total : FUND BALANCE	\$61,249,764.15	
Total LIABILITIES + FUND BALANCE		\$61,638,553.03

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report For the Period 12/01/2020 through 12/31/2020

Fiscal Year: 2020-2021

	<u>12/01/2020 - 12/31/2020</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
REVENUE COLLECTED					
Educational Fund					
Local Sources (+)	\$1,168,356.32	\$38,657,550.16	\$75,125,637.54	\$36,468,087.38	51.5%
State Sources (+)	\$2,264,596.74	\$11,830,283.65	\$25,321,703.80	\$13,491,420.15	46.7%
Federal Sources (+)	\$1,257,787.33	\$4,044,342.30	\$10,196,925.27	\$6,152,582.97	39.7%
Sub-total : Educational Fund	\$4,690,740.39	\$54,532,176.11	\$110,644,266.61	\$56,112,090.50	49.3%
Operations & Maintenance Fund					
Local Sources (+)	\$213,094.38	\$6,842,610.97	\$12,998,592.75	\$6,155,981.78	52.6%
Sub-total : Operations & Maintenance Fund	\$213,094.38	\$6,842,610.97	\$12,998,592.75	\$6,155,981.78	52.6%
Debt Service Fund					
Local Sources (+)	\$461,205.44	\$16,815,726.14	\$35,616,277.00	\$18,800,550.86	47.2%
Sub-total : Debt Service Fund	\$461,205.44	\$16,815,726.14	\$35,616,277.00	\$18,800,550.86	47.2%
Transportation Fund					
Local Sources (+)	\$71,134.29	\$2,590,809.56	\$4,923,699.00	\$2,332,889.44	52.6%
State Sources (+)	\$0.00	\$3,352,344.52	\$6,295,036.98	\$2,942,692.46	53.3%
Federal Sources (+)	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.0%
Sub-total : Transportation Fund	\$71,134.29	\$5,943,154.08	\$11,230,735.98	\$5,287,581.90	52.9%
Social Security Fund					
Local Sources (+)	\$47,877.22	\$1,594,302.68	\$3,034,576.29	\$1,440,273.61	52.5%
Sub-total : Social Security Fund	\$47,877.22	\$1,594,302.68	\$3,034,576.29	\$1,440,273.61	52.5%
Municiple Retirement Fund					
Local Sources (+)	\$28,336.19	\$1,032,582.89	\$1,962,500.00	\$929,917.11	52.6%
Sub-total : Municiple Retirement Fund	\$28,336.19	\$1,032,582.89	\$1,962,500.00	\$929,917.11	52.6%
Capital Projects Fund					
States Sources (+)	\$0.00	\$0.00	\$145,000.00	\$145,000.00	0.0%
Sub-total : Capital Projects Fund	\$0.00	\$0.00	\$145,000.00	\$145,000.00	0.0%
Working Cash Fund					
Local Sources (+)	\$19,548.98	\$660,710.04	\$1,229,675.00	\$568,964.96	53.7%
Sub-total : Working Cash Fund	\$19,548.98	\$660,710.04	\$1,229,675.00	\$568,964.96	53.7%
Tort Immunity Fund					
Local Sources (+)	\$89,854.73	\$3,247,768.14	\$6,153,391.00	\$2,905,622.86	52.8%
Sub-total : Tort Immunity Fund	\$89,854.73	\$3,247,768.14	\$6,153,391.00	\$2,905,622.86	52.8%
Life Safety Fund					
Local Sources (+)	\$17,768.40	\$647,880.29	\$1,229,675.00	\$581,794.71	52.7%
Sub-total : Life Safety Fund	\$17,768.40	\$647,880.29	\$1,229,675.00	\$581,794.71	52.7%
Total : REVENUE COLLECTED	\$5,639,560.02	\$91,316,911.34	\$184,244,689.63	\$92,927,778.29	49.6%
EXPENDITURES PAID					
Educational Fund					
Salaries (-)	\$6,986,051.01	\$41,589,855.12	\$86,187,773.36	\$44,597,918.24	48.3%
Employee Benefits (-)	\$1,257,132.78	\$7,023,341.42	\$15,476,544.00	\$8,453,202.58	45.4%
Purchased Services (-)	\$158,164.12	\$934,062.22	\$2,639,980.00	\$1,705,917.78	35.4%

Operating Statement with Budget

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report For the Period 12/01/2020 through 12/31/2020

Fiscal Year: 2020-2021

	<u>12/01/2020 - 12/31/2020</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Supplies and Materials (-)	\$1,643,822.50	\$4,028,728.85	\$8,030,485.40	\$4,001,756.55	50.2%
Capital Outlay (-)	\$0.00	\$992,362.57	\$1,503,161.00	\$510,798.43	66.0%
Other Objects (-)	\$460,574.31	\$2,037,816.72	\$5,496,551.00	\$3,458,734.28	37.1%
Non-Capitalized Equipment (-)	\$3,849.90	\$11,397.91	\$88,697.00	\$77,299.09	12.9%
Sub-total : Educational Fund	(\$10,509,594.62)	(\$56,617,564.81)	(\$119,423,191.76)	(\$62,805,626.95)	47.4%
Operations & Maintenance Fund					
Salaries (-)	\$534,666.97	\$2,956,420.60	\$5,950,542.00	\$2,994,121.40	49.7%
Employee Benefits (-)	\$85,667.92	\$519,200.74	\$1,079,028.00	\$559,827.26	48.1%
Purchased Services (-)	\$85,428.93	\$676,732.51	\$1,223,680.00	\$546,947.49	55.3%
Supplies and Materials (-)	\$323,407.85	\$1,848,745.35	\$3,367,461.00	\$1,518,715.65	54.9%
Capital Outlay (-)	\$41,753.00	\$82,317.10	\$453,289.00	\$370,971.90	18.2%
Other Objects (-)	\$0.00	\$909.00	\$1,152.00	\$243.00	78.9%
Non-Capitalized Equipment (-)	\$0.00	\$3,099.64	\$40,909.00	\$37,809.36	7.6%
Sub-total : Operations & Maintenance Fund	(\$1,070,924.67)	(\$6,087,424.94)	(\$12,116,061.00)	(\$6,028,636.06)	50.2%
Debt Service Fund					
Other Objects (-)	\$15,647,292.83	\$28,918,442.37	\$30,715,621.68	\$1,797,179.31	94.1%
Sub-total : Debt Service Fund	(\$15,647,292.83)	(\$28,918,442.37)	(\$30,715,621.68)	(\$1,797,179.31)	94.1%
Transportation Fund					
Salaries (-)	\$15,756.27	\$93,289.78	\$197,484.00	\$104,194.22	47.2%
Employee Benefits (-)	\$3,125.00	\$18,750.00	\$29,925.00	\$11,175.00	62.7%
Purchased Services (-)	\$1,373,259.67	\$1,446,273.02	\$8,781,219.00	\$7,334,945.98	16.5%
Supplies and Materials (-)	\$32,743.32	\$194,283.30	\$859,487.00	\$665,203.70	22.6%
Capital Outlay (-)	\$0.00	\$0.00	\$367,237.00	\$367,237.00	0.0%
Other Objects (-)	\$51.13	\$486,102.55	\$487,827.42	\$1,724.87	99.6%
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$85,183.00	\$85,183.00	0.0%
Sub-total : Transportation Fund	(\$1,424,935.39)	(\$2,238,698.65)	(\$10,808,362.42)	(\$8,569,663.77)	20.7%
Social Security Fund					
Employee Benefits (-)	\$213,602.28	\$1,249,899.92	\$2,586,707.00	\$1,336,807.08	48.3%
Sub-total : Social Security Fund	(\$213,602.28)	(\$1,249,899.92)	(\$2,586,707.00)	(\$1,336,807.08)	48.3%
Municipal Retirement Fund					
Employee Benefits (-)	\$187,576.94	\$1,078,400.03	\$2,066,909.00	\$988,508.97	52.2%
Sub-total : Municipal Retirement Fund	(\$187,576.94)	(\$1,078,400.03)	(\$2,066,909.00)	(\$988,508.97)	52.2%
Capital Projects Fund					
Capital Outlay (-)	\$34,132.58	\$347,740.65	\$245,000.00	(\$102,740.65)	141.9%
Sub-total : Capital Projects Fund	(\$34,132.58)	(\$347,740.65)	(\$245,000.00)	\$102,740.65	141.9%
Tort Immunity Fund					
Salaries (-)	\$217,540.94	\$1,306,290.00	\$2,739,777.00	\$1,433,487.00	47.7%
Employee Benefits (-)	\$72,395.04	\$413,539.86	\$627,556.00	\$214,016.14	65.9%
Purchased Services (-)	\$1,053,266.61	\$1,399,078.64	\$2,082,899.00	\$683,820.36	67.2%
Supplies and Materials (-)	\$10,215.00	\$51,996.48	\$149,723.00	\$97,726.52	34.7%
Capital Outlay (-)	\$5,763.00	\$39,014.47	\$163,872.00	\$124,857.53	23.8%
Other Objects (-)	\$535.00	\$20,535.00	\$8,154.00	(\$12,381.00)	251.8%

Operating Statement with Budget

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report For the Period 12/01/2020 through 12/31/2020

Fiscal Year: 2020-2021

	<u>12/01/2020 - 12/31/2020</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Non-Capitalized Equipment (-)	\$0.00	\$5,687.15	\$45,410.00	\$39,722.85	12.5%
Sub-total : Tort Immunity Fund	(\$1,359,715.59)	(\$3,236,141.60)	(\$5,817,391.00)	(\$2,581,249.40)	55.6%
Life Safety Fund					
Purchased Services (-)	\$9,108.00	\$149,104.44	\$458,226.00	\$309,121.56	32.5%
Supplies and Materials (-)	\$0.00	\$0.00	\$3,116.00	\$3,116.00	0.0%
Capital Outlay (-)	\$509,543.58	\$4,157,953.77	\$4,410,728.00	\$252,774.23	94.3%
Sub-total : Life Safety Fund	(\$518,651.58)	(\$4,307,058.21)	(\$4,872,070.00)	(\$565,011.79)	88.4%
Total : EXPENDITURES PAID	(\$30,966,426.48)	(\$104,081,371.18)	(\$188,651,313.86)	(\$84,569,942.68)	55.2%
OTHER FINANCING SOURCES (USES)					
Educational Fund					
Capital Lease Proceeds (+)	\$460,090.40	\$1,894,344.40	\$1,434,254.00	(\$460,090.40)	132.1%
Transfers In (+)	\$0.00	\$0.00	\$13,000,000.00	\$13,000,000.00	0.0%
Transfers Out (-)	\$0.00	\$799,521.54	\$799,521.54	\$0.00	100.0%
Sub-total : Educational Fund	\$460,090.40	\$1,094,822.86	\$13,634,732.46	\$12,539,909.60	8.0%
Operations & Maintenance Fund					
Proceeds From Capital Asset Disposal (+)	\$0.00	\$5,028.00	\$0.00	(\$5,028.00)	0.0%
Transfers In (+)	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.0%
Transfers Out (-)	\$282,562.50	\$282,562.50	\$386,618.75	\$104,056.25	73.1%
Sub-total : Operations & Maintenance Fund	(\$282,562.50)	(\$277,534.50)	(\$286,618.75)	(\$9,084.25)	96.8%
Debt Service Fund					
Transfers In (+)	\$282,562.50	\$1,082,084.04	\$1,086,140.29	\$4,056.25	99.6%
Sub-total : Debt Service Fund	\$282,562.50	\$1,082,084.04	\$1,086,140.29	\$4,056.25	99.6%
Capital Projects Fund					
Transfers In (+)	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.0%
Sub-total : Capital Projects Fund	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.0%
Working Cash Fund					
Transfers Out (-)	\$0.00	\$0.00	\$13,100,000.00	\$13,100,000.00	0.0%
Sub-total : Working Cash Fund	\$0.00	\$0.00	(\$13,100,000.00)	(\$13,100,000.00)	0.0%
Tort Immunity Fund					
Proceeds From Capital Asset Disposal (+)	\$179,535.42	\$179,535.42	\$0.00	(\$179,535.42)	0.0%
Sub-total : Tort Immunity Fund	\$179,535.42	\$179,535.42	\$0.00	(\$179,535.42)	0.0%
Total : OTHER FINANCING SOURCES (USES)	\$639,625.82	\$2,078,907.82	\$1,434,254.00	(\$644,653.82)	144.9%
NET CHANGE IN FUND BALANCE	(\$24,687,240.64)	(\$10,685,552.02)	(\$2,972,370.23)	\$7,713,181.79	359.5%

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Self-Funded Insurance As of 12/31/2020

Fiscal Year: 2020-2021

ASSETS

Current Assets

Cash In Bank (+) \$1,401,421.40

Accounts Receivable (+) \$112,526.37

Sub-total : Current Assets \$1,513,947.77

Total : ASSETS

\$1,513,947.77

LIABILITIES

Current Liabilities

Other Current Liabilities (+) \$2,445.53

Sub-total : Current Liabilities \$2,445.53

Total : LIABILITIES

\$2,445.53

FUND BALANCE

Fund Balance

Fund Balance (+) \$2,547,467.01

Sub-total : Fund Balance \$2,547,467.01

NET CHANGE IN FUND BALANCE

NET CHANGE IN FUND BALANCE (\$1,035,964.77)

(+)

Sub-total : NET CHANGE IN FUND BALANCE (\$1,035,964.77)

Total : FUND BALANCE

\$1,511,502.24

Total LIABILITIES + FUND BALANCE

\$1,513,947.77

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Self-Funded Insurance For the Period 12/01/2020 through 12/31/2020

Fiscal Year: 2020-2021

	12/01/2020 - 12/31/2020	Year To Date
REVENUE COLLECTED		
Revenue From Payroll		
Board Contributions (+)	\$494,171.75	\$5,373,853.00
Employee Contributions (+)	\$129,799.85	\$1,461,778.31
Sub-total : Revenue From Payroll	<u>\$623,971.60</u>	<u>\$6,835,631.31</u>
Revenue From Other Sources		
Retiree Contributions (+)	\$151,792.37	\$371,570.74
Cobra Contributions (+)	\$4,247.43	\$22,931.43
Interest & Dividends (+)	\$77.45	\$518.67
Sub-total : Revenue From Other Sources	<u>\$156,117.25</u>	<u>\$395,020.84</u>
Total : REVENUE COLLECTED	<u>\$780,088.85</u>	<u>\$7,230,652.15</u>
EXPENDITURES PAID		
Operating Expenditures		
Heath Ins Claims (-)	\$1,456,383.77	\$7,573,234.95
HSA Contributions (-)	\$7,235.28	\$44,259.17
Health Ins Admin Fees (-)	\$101,598.15	\$620,350.80
Other Fees & Expense (-)	\$225.00	\$28,772.00
Sub-total : Operating Expenditures	<u>(\$1,565,442.20)</u>	<u>(\$8,266,616.92)</u>
Total : EXPENDITURES PAID	<u>(\$1,565,442.20)</u>	<u>(\$8,266,616.92)</u>
NET CHANGE IN FUND BALANCE	<u>(\$785,353.35)</u>	<u>(\$1,035,964.77)</u>

End of Report

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

CHIDDIX JR HIGH SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 33	

Total Previously Approved	
Approved to raise with this Amendment	\$20,640.00
Total Approved to Date	\$20,640.00
Existing District Funds Approved	\$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I Further certify that the estimate of total approval to date, in the amount of \$20,640.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
---------	-------------	------------------	-----------------	------------	--------

(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The CHIDDIX JR HIGH SCHOOL school, located at 300 S Walnut St Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 12/10/2020.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 20,640.00.

<i>Name of Architect/Engineer</i> Randall Middleton	<i>Name of Firm</i> MIDDLETON ASSOCIATES INC.
<i>Phone Number</i> (309) 452-1271	<i>Fax Number</i> (309) 454-8049.
<i>License Number</i> 001-007938	<i>Expiration Date</i> 11/30/2022
<i>Email Address</i> rand@miltonassociates.net	<i>[Seal and Signature]</i>

PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- d. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- e. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- f. All work authorized by the District will be executed in conformity with all applicable codes.

g. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS	
---	--

1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5				3. FACILITY CODE/NAME CHIDDIX JR HIGH SCHOOL				
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	b.	Remove existing ceiling grid and panels. Install new metal grid and 2' X 2' panels. Replace existing 2' X 4' light fixtures.	sq. ft.	2240	2	\$17,200.00			8/15/2021	F

	Original Subtotal	\$17,200.00	Adjusted Subtotal	\$17,200.00
	Original 10.00% Contingency	\$1,720.00	Adjusted 10.00% Contingency	\$1,720.00
	Original 10.00% A/E Fees	\$1,720.00	Adjusted 10.00% A/E Fees	\$1,720.00
	Original Grand Total	\$20,640.00	Adjusted Grand Total	\$20,640.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

VIOLATION AND RECOMMENDATION SCHEDULE (23 IL Adm. Code 180, Sections 180.320)	
---	--

1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME CHIDDIX JR HIGH SCHOOL		
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation			
1	Corridor 223	b.	175.560a)	Ceiling grid in this corridor is rusted. The ceiling tiles or panels are sagging and are not safely secured. Both problems are due to excessive humidity in the building which will be corrected when the work described in Amendment #32 is completed.	Replace the metal ceiling grid and 2 X 2 panels.			

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

PARKSIDE JR HIGH SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 24	

Total Previously Approved	
Approved to raise with this Amendment	\$54,000.00
Total Approved to Date	\$54,000.00
Existing District Funds Approved	\$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I Further certify that the estimate of total approval to date, in the amount of \$54,000.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
---------	-------------	------------------	-----------------	------------	--------

(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The PARKSIDE JR HIGH SCHOOL school, located at 101 N Parkside Rd Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 1/19/2021.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 54,000.00.

<i>Name of Architect/Engineer</i> Randall Edward Middleton	<i>Name of Firm</i> MIDDLETON ASSOCIATES INC.
<i>Phone Number</i> (309) 452-1271	<i>Fax Number</i> (309) 454-8049.
<i>License Number</i> 001-007938	<i>Expiration Date</i> 11/30/2022
<i>Email Address</i> rand@miltonassociates.net	
<i>[Seal and Signature]</i>	

PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- d. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- e. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- f. All work authorized by the District will be executed in conformity with all applicable codes.

g. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

VIOLATION AND RECOMMENDATION SCHEDULE (23 IL Adm. Code 180, Sections 180.320)	
---	--

1. COUNTY CODE 064, McLean				2. DISTRICT CODE/NAME 0050, McLean County USD 5		3. FACILITY CODE/NAME PARKSIDE JR HIGH SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation			9. Recommendation to correct violation
1	Corridor 200C (Bus Lane Corridor)	b.	185.30a)	The students who ride the bus enter or exit through the six (6) doors at north and south end of this corridor. These doors are 48 years old. The panic exit bar does not always work correctly, and the doors can be pushed or pulled open when locked.			Replace these six aluminum doors.

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME PARKSIDE JR HIGH SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	b.	Remove the six doors. Provide six new aluminum doors with new closers, new panic bars, and continuous hinges. the glazing in all doors must be laminated.	each	6	2	\$45,000.00			8/15/2021	F

	Original Subtotal	\$45,000.00	Adjusted Subtotal	\$45,000.00
	Original 10.00% Contingency	\$4,500.00	Adjusted 10.00% Contingency	\$4,500.00
	Original 10.00% A/E Fees	\$4,500.00	Adjusted 10.00% A/E Fees	\$4,500.00
	Original Grand Total	\$54,000.00	Adjusted Grand Total	\$54,000.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)



2021-2022

SCHOOL CALENDAR

Dates within unshadowed boxes are days when school is closed.

Dates within grey shadowed boxes are non-attendance days for students, but are work days for Unit 5 staff.

Dates within yellow shadowed boxes are the first full day and last day of school. Last day is subject to change.

Dates within orange shadowed boxes are one hour late-start days for students. Late Starts do not apply to Early Learning.

Dates within blue shadowed boxes are for Parent-Teacher Conferences (**no student attendance**).

AUGUST 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2021-2022 School Calendar

July 5	Holiday - District Office Closed
Aug. 16, 17	Teacher Institute Days
Aug. 18	First Full Day of School
Sept. 6	Labor Day
Sept. 24 & Oct 8	NCHS & NCWHS Homecoming
Sept 24	Teacher Institute Day
Oct. 11	Indigenous People's Day
Oct 22	Parent-Teacher Conferences (No School)
Nov. 24-26	Thanksgiving Vacation
Dec. 20 - Dec 31	Winter Break
Jan. 3	Teacher Institute Day
Jan. 17	Dr. Martin Luther King's Birthday
Feb. 21	President's Day
Feb. 22	School Improvement Day(SIP)
Mar. 21-25	Spring Break
April 15	Board Holiday
April 18	School Improvement Day (SIP)
May 28	Graduation NCWHS 2 p.m. / NCHS 6 p.m.
May 30	Memorial Day
June 2	Last Day—Students half day. SIP half day.
Total Calendar Days 185 (Includes 5 Emergency Days)	

2021-2022 UNIT 5 SCHOOL CALENDAR

JULY 2021

5 Holiday ~ District Office Closed

AUGUST 2021

16, 17 Teacher Institute Days - No School

18 First Full Day of School

SEPTEMBER 2021

6 Labor Day - No School

15 One Hour Late Start Day

24 NCHS Homecoming

24 Teacher Institute Day

29 One Hour Late Start Day

OCTOBER 2021

8 NCWHS Homecoming

11 Indigenous People's Day

13 One Hour Late Start Day

15 End of 1st Grading Period (6 - 12)

22 Parent-Teacher Conferences (No School)

22 Progress Reports (K-5)

27 One Hour Late Start Day

NOVEMBER 2021

10 One Hour Late Start Day

24-26 Thanksgiving Vacation - No School

DECEMBER 2021

8 One Hour Late Start Day

17 End of 2nd Grading Period and 1st Semester (6 - 12)

17 Last Day Before Winter Break

JANUARY 2022

3 Teacher Institute – No School

4 School Resumes From Winter Break

12 One Hour Late Start Day

17 Dr. Martin Luther King's Birthday - No School

26 One Hour Late Start Day

FEBRUARY 2022

16 One Hour Late Start Day

21 President's Day - No School

22 School Improvement Day (SIP) - No School

25 Progress Reports (K - 5)

MARCH 2022

2 Kindergarten Registration

9 One Hour Late Start Day

11 End of 3rd Grading Period (6 - 12)

18 Last Day Before Spring Break

28 School resumes From Spring Break

APRIL 2022

6 One Hour Late Start Day

15 Board Holiday

18 School Improvement Day (SIP) - No School

MAY 2022

4 One Hour Late Start Day

28 Graduation NCWHS 2:00 p.m. - NCHS 6:00 p.m.

30 Memorial Day - No School

JUNE 2022

2 Last Day - Students half day. SIP half day.*

*The closing date may be earlier if all emergency days are not used.

BOARD OF EDUCATION

Barry Hitchins
hitchinsb@unit5.org—(309) 242-5942
Alan Kalitzky
kalitzkya@unit5.org—(309) 838-0828
Tania Leffler
lefflert@unit5.org—(309) 287-9263
Meta Mickens-Baker
mickensm@unit5.org—(309) 662-4010
Kelly Pyle
pylek@unit5.org—(309) 251-9655
Amy Roser
rosera@unit5.org—(309) 660-1024
Mike Trask
traskm@unit5.org—(309) 451-9557

UNIT 5 DISTRICT OFFICE

1809 West Hovey Avenue, Normal, IL 61761
Ph.: (309) 557-4000 ~ Fax: (309) 557-4501
Website: www.unit5.org ~ Email: district@unit5.org

Dr. Kristen Kendrick-Weikle, Superintendent
Michelle Lamboley, Assistant Superintendent
Martin Hickman, Chief Financial Officer
M. Curt Richardson, Attorney for District
Roger Baldwin, Director of Human Resources
Dayna Brown, Director, Communications/Community Relations
Carrie Chapman, Director, Special Education
Maureen Backe, Director, Elementary Education
Dan Lamboley Director, Secondary Education
Darrin Cooper, Director of Teaching and Learning

EAGLE ROAD RESOURCE CENTER

2022 Eagle Road, Normal, IL 61761

David Schumer, Director of Technology
Ph.: (309) 557-4015 Fax: (309) 557-4696

WAREHOUSE OFFICES

1999 Eagle Road, Normal, IL 61761

Joe Adelman, Exec. Director of Operations
Ph.: (309) 557-4436 Fax: (309) 557-4537

JoAnna Rewerts, Director of Food Service
Ph.: (309) 557-4437 Fax: (309) 557-4538

TRANSPORTATION OFFICE

Management by First Student Inc.

2000 Eagle Road, Normal, IL 61761
Ph.: (309) 557-4068 Fax: (309) 557-4530

Benjamin Elementary 557-4410
Marlys Bennington
Brigham Early Learning Center..... 557-4411
Erin O'Grady
Carlock Elementary 557-4412
Laura Delgado
Cedar Ridge Elementary 557-4413
Karah Jensen
Eugene Field Vocational Training.... 557-4440
Jane Collins
Fairview Elementary 557-4415
Gina Tenuta
Fox Creek Elementary 557-4416
Leslie Davenport
Glenn Elementary 557-4418
Cari Roop

Grove Elementary 557-4417
Sarah Edwards
Hoose Elementary 557-4414
Adam Zbrozek
Hudson Elementary 557-4419
Julia Knepler
Northpoint Elementary 557-4420
Matt Harr
Oakdale Elementary 557-4421
Elizabeth Holtz
Parkside Elementary 557-4422
Christine Ellis
Pepper Ridge Elementary 557-4423
Tina Fogal
PrairieLand Elementary 557-4424
Scott Peters

Sugar Creek Elementary 557-4425
Kristina Peifer
Towanda Elementary 557-4426
Scott Vogel
Chiddix Jr. High 557-4454
Jim Allen
Evans Jr. High 557-4406
Chris McGraw
Kingsley Jr. High 557-4407
Stacie France
Parkside Jr. High 557-4408
Suzi Hesser
Normal Community High 557-4401
Trevor Chapman
Normal Community West High 557-4402
Dave Johnson