
MISSION STATEMENT
St. Cloud Area School District 742

Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

October 26, 2017
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 179 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*
(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of September 28 and October 11, 2017)
- C. Monthly Treasurer's Report for July 2017
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$6,000,952.46
- E. Approval of Personnel Staff Changes
- F. Acceptance of Grant Awards/Donations
- G. Quarryview Education Center Change Order Totaling +\$68,845.17
- H. Lease Extension/Addendum #3 with Quality Investments for Space at Midtown Square
- I. Lincoln Portable Classrooms Relocation Change Order Totaling +\$3,173.00

- J. Apollo High School HVAC Infrastructure Upgrades Change Order Totaling +\$51,370.63
- K. Call for Bids - Quarryview Education Center - Floor Covering/Carpet
- L. Quarterly Expenditures for Board Members from July 1, 2017 through September 30, 2017

II. INFORMATION ITEMS

A. School Presentation - Kennedy Community School (7:10-7:30)

Principal Laurie Putnam will present information and highlights about Kennedy Community School. Data information is attached. These slides will not be presented at the meeting, but are included as background information for the school presentation.

B. School Presentation - Westwood Elementary School (7:30-7:50)

Principal Derek Branton will present information and highlights about Westwood Elementary School. Data information is attached. These slides will not be presented at the meeting, but are included as background information for the school presentation.

C. Math and Science Achievement VisionCard (7:50-8:35)

Dr. Sylvia Huff, Director of Research, Evaluation, and Assessment; Brooke Williams, Math Coordinator; and Karen Bengtson, Teacher on Special Assignment for Science, will provide an update on math and science proficiency for the District. Information is attached.

D. Summary of October Work Session and Preview of November Work Session (8:35-8:40)

The topics of the Board Work Session held on October 11, 2017, included a New Tech High School Update, Quarryview Education Center Update, Career and Technical Education Presentation and a closed session related to the Annual Superintendent Evaluation. Dr. Marsha Baisch, Assistant Superintendent, will provide a summary.

Dr. Baisch will preview the topics scheduled for the November Work Session, which will include a New Tech High School Update, Quarryview Education Center Update, future District Administration Offices Update, a Demographic Report (Staff), and a Technology Update.

III. DISCUSSION AND/OR ACTION ITEMS

A. Bid Award - Tech High School - New Site - Bid Package #2 (ACTION)
(8:40-8:55)

Andy Faulkner from ICS Consulting will present information on bids received for the Tech High School - New Site - Bid Package #2.

The Administration recommends that the Board of Education award the bids for Tech High School - New Site - Bid Package #2, as follows, based upon low bid received meeting specifications.

Work Scope 7 - Masonry and Stone Veneer
Axel H. Ohman - \$1,570,000.00

Work Scope 8 - Precast Walls and Precast Plank
Wells Concrete - \$3,742,910.00

Work Scope 9 - Structural Steel & Metal Fabrications - Material
Ben's Structural Fabrication - \$2,926,813.00

Work Scope 10 - Structural Steel & Metal Fabrications - Installation
Sowles Company - \$1,350,000.00

This project will be funded with Bond Proceeds.

A bid tabulation is attached.

B. Purchase of Property at 3614 County Road 74, St. Cloud, Minnesota (ACTION)
(8:55-9:05)

Amy Skaalerud, Interim Executive Director of Business Services, will present information on the purchase of property located at 3614 County Road 74 in St. Cloud, Minnesota. This property is located adjacent to the new Tech High School site.

The Administration recommends that the Board of Education approve the purchase agreement. A copy will be presented at the meeting.

C. Lease Agreement for Property Located at 3614 County Road 74, St. Cloud, Minnesota (ACTION)
(9:05-9:15)

Amy Skaalerud, Interim Executive Director of Business Services, will present information on a lease agreement for property located at 3614 County Road 74 in St.

Cloud, Minnesota in which the District is the lessor.

The Administration recommends that the Board of Education approve the lease agreement. A copy will be presented at the meeting.

D. Superintendent Evaluation Summary (ACTION)
(9:15-9:30)

Monica Segura-Schwartz, Chair of the Personnel & Negotiations Committee, will present a proposed summary of the evaluation of Superintendent Willie Jett for adoption.

The Board Personnel & Negotiations Committee recommends adoption of the Summary Evaluation of Superintendent Willie Jett.

IV. **REPORTS**

A. Superintendent's Report
(9:30-9:35)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports
(9:35-9:50)

Standing Committee Reports will be presented as follows:

Board Development, Policy and Governance Committee (Shannon Haws, Chair)
Community Linkage and Engagement Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Jeff Pollreis, Chair)
Legislative Committee (Bruce Hentges, Chair)
Personnel & Negotiations Committee (Monica Segura-Schwartz, Chair)
Achievement, Integration & Equity Committee (Jerry Von Korff, Chair)

V. **FUTURE AGENDA ITEMS**
(9:50-9:55)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

November Work Session Topics:
New Tech High School Update
Quarryview Education Center Update
Future District Administration Offices Update

VI. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of September 28 and October 11, 2017.

C. Monthly Treasurer's Report - July, 2017

The Administration recommends approval of the Monthly Treasurer's Report for July, 2017.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$5,924,056.26 (Check Numbers 260962-261357, ACH Numbers 171800336-171800549 and Manual Checks) and Credit Card in the amount of \$76,896.20 for a grand total of \$6,000,952.46.

E. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

New Hire

Anna Dwyer, English as a Second Language Teacher, South Junior High School, effective September 18, 2017, for the 2017-2018 school year, Lane MA, Pay Level 1 (40% of a full time contract for 172 days). Ms. Dwyer's salary for this assignment will be \$17,727.34.

Melanie Morris, Occupational Therapist, Madison Elementary School, effective October 2, 2017, for the 2017-2018 school year, Lane MA, Pay Level 2 (full time contract for 162 days). Ms. Morris' salary for this assignment will be \$43,429.14.

Leave of Absence

Joy Palmquist, Science Teacher, South Junior High School, effective October 9, 2017, through May 31, 2018.

Jenna Tschirgi, Special Education Teacher, Kennedy Community School, effective December 18, 2017, through February 9, 2018.

Natasha Kinzer, Grade 3 Teacher, Madison Elementary School, effective March 30, 2018, through May 31, 2018.

Emily Elmquist, English as a Second Language Teacher, Talahi Community School, effective October 5, 2017, through December 21, 2017.

Stephanie Van Houtan, Grade 2 Teacher, Lincoln Elementary School, effective November 27, 2017, through January 19, 2018.

Megan Kothrade, Counselor, South Junior High School, effective November 20, 2017, through February 23, 2018.

Ruth Frank, Special Education Teacher, Kennedy Community School, effective September 25, 2017, through November 17, 2017.

Resignation

Daniel Schaefer, Athletic Coordinator, Kennedy Community School, last day of service October 31, 2017.

Retirement

Debra Holder, Social Studies Teacher, Tech High School, last day of service December 1, 2017, after 29 years of service in District 742.

2. **Non-Licensed Staff**

New Hire

Ryan Mcguire, Special Education Paraprofessional, Talahi Community School, effective October 16, 2017, at an hourly rate of \$14.25.

Regina Peck, Special Education Paraprofessional, Talahi Community School, effective October 10, 2017, at an hourly rate of \$14.25.

Randi Bolin, Special Education Paraprofessional, North Junior High School, effective October 5, 2017, at an hourly rate of \$14.25.

Thomas Larum, Special Education Behavior Support Specialist, CO2 Program, SCSU, effective October 10, 2017, at an hourly rate of \$16.93.

Kristina Klatt, Special Education Paraprofessional, InnStep Program, effective

October 16, 2017, at an hourly rate of \$14.25.

LaShel Klug-Oliver, Student Support Paraprofessional, Talahi Community School, effective October 5, 2017, at an hourly rate of \$11.85.

Rachel Cantu, Student Support Paraprofessional, Talahi Community School, effective September 28, 2017, at an hourly rate of \$11.85.

Jordyn Budensiek, Student Support Paraprofessional, Madison Elementary School, effective October 5, 2017, at an hourly rate of \$11.85.

Nancy Gibbons, Kitchen Helper, Oak Hill Community School, effective October 11, 2017, at an hourly rate of \$13.08.

Leave of Absence

Charlotte Johnson, Behavior Support Specialist, Riverwoods, effective October 2, 2017, through December 21, 2017.

Tiffany Brinkman, Health Paraprofessional, Clearview Elementary School, effective January 19, 2018, through March 9, 2018.

Fahmo Ali, Student Support Paraprofessional, Madison Elementary School, effective October 26, 2017, through December 8, 2017.

Resignation

Sandra Eikmeier, Clerical Classification II, Apollo High School, last day of service October 13, 2017.

Daniel Neuwirth, Special Education Paraprofessional, Roosevelt Education Center, last day of service September 29, 2017.

Joweria Osman, Student Support Paraprofessional, Lincoln Elementary School, last day of service September 26, 2017.

Deka Fedse, Special Education Paraprofessional, Colts, last day of service October 11, 2017.

Aksel Krafnick, Special Education Paraprofessional, Tech High School, last day of service October 18, 2017.

Patricia Ledin, Kitchen Helper, North Junior High School, last day of service October 3, 2017.

Marcia Heid, Behavior Support Specialist, Lincoln Elementary School, last day of service October 18, 2017.

Janet Haag, Special Education Paraprofessional, Oak Hill Community School, last day of service September 6, 2017.

Donald Walz, Custodian, Oak Hill Community School, last day of service October 13, 2017.

Roman Henkel, Custodian, North Junior High School, last day of service October 10, 2017.

Briana Keene, Special Education Paraprofessional, North Junior High School, last day of service September 5, 2017.

F. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Grant Awards/Donations

1. Donation in the amount of \$1,500.00 to Apollo High School from the Kimberly Ann Ritsche Memorial Fund of the Central Minnesota Community Foundation for two Kimberly Ann Ritsche Memorial Scholarships.
2. Donation in the amount of \$1,573.17 to Apollo High School from the Kimberly Ann Ritsche Memorial Fund of the Central Minnesota Community Foundation for the Wellness Center.
3. Donation of 300 backpacks to District Transitional Education Services from JC Penney for students who are homeless, living in transition or unable to purchase backpacks.
4. Donation of labor and tools/parts to the Apollo High School Tech Ed Department from Park Industries to update Tech Ed equipment to industry standards.
5. Donations to St. Cloud Area School District 742 for the Non-Licensed Staff Kickoff Breakfast event as follows:
 - Pastries - Dutch Maid Bakery
 - Bottled Waters - Bernicks
 - Napkins, Plates, Coffee - McDonalds
 - Fruit - Cash Wise Waite Park
 - \$500.00 - Horace Mann
6. Donation in the amount of \$43.33 to Clearview Elementary School from Health Partners (community donation).
7. Donation in the amount of \$1,500.00 to South Junior High School from the

Kopp Family Foundation for Random Acts of Kindness Program for students.

8. Donation of hats/mittens to Discovery Community School from RSVP for students.

9. Donations from the District 742 Local Education & Activities Foundation for the LEAF Activities Participation Program to help pay for activity expenses, as follows:

\$1,000.00 - District Student Services

\$1,000.00 - Apollo High School

\$1,000.00 - Tech High School

\$500.00 - Kennedy Middle School

\$500.00 - North Middle School

\$500.00 - South Middle School

10. Donations to the Tech High School Senior Scholarship Program as follows:

\$500.00 from John and Sandra Zander for a John "Jack" Zander

Scholarship

\$3,708.00 from various individuals (fundraiser) for a Travis Pick

Memorial Scholarship

\$3,000.00 from the Tech Alumni Association for Tech Alumni

Scholarship

\$900.00 from VFW Granite Post #428 for Voice of Democracy Essay

Scholarship

11. Donation in the amount of \$1,000.00 to Tech High School from the Kopp Family Foundation for the Random Acts of Kindness Program (assist students in need).

12. Donation of 500 classroom and library books from Diane Simpson to Colts Academy/Early Childhood Programs.

13. Donation in the amount of \$1,117.22 to the Tech High School Band Program from the Tony and Elsie Dingmann Fund of the Central Minnesota Community Foundation.

14. Donations to Discovery Community School for the Walk-a-thon Fundraiser, as follows:

\$500.00 from CentraCare Health

\$200.00 from National Dentez, LLC

\$100.00 (ten \$10.00 giftcards) from Scheels

15. Donations to the Tech High School Robotics Club for materials, etc., as follows:

\$100.00 from Geringhoff Manufacturing

\$100.00 from Bernick's

\$150.00 from AGC Agency, Inc.

\$2,600.00 from Grede LLC

16. Donations to the Tech High School Cross Country Program for the 5K, as follows:

\$100.00 from CentraCare St. Cloud Hospital

\$100.00 from Clear Lake Fitness

\$100.00 from ARISE Ventures, Inc.

\$100.00 from Energy Blend

17. Donations to Lincoln Elementary School, as follows:

\$500.00 from Walmart Community Grant Program for Social Emotional Learning Tools

Backpack of school supplies from Jo Ann Olson

School supplies and backpacks from St. John's Episcopal Church

School supplies from Peggy Dickinson

School supplies from Greg Molenaar

Hats/mittens from RSVP

\$226.50 from Coborn's, Inc. (Labels for Learning)

18. Donation in the amount of \$200.00 to Discovery Community School from the Jubilee Worship Center for Family Night prizes.

19. Donation in the amount of \$500.00 to McKinley ALC from the St. Cloud Youth Hockey Association.

20. Donation of supplies to the Apollo High School Biomedical Program from North Central Pathology.

21. Donation in the amount of \$8,890.00 to Madison Elementary School from the Madison Elementary PTA to pay for field trips.

22. Donation of an Accent Trombone to South Junior High School for student use in the Band Program.

23. Donation in the amount of \$2,500.00 to the District 742 Buildings and Grounds Department from State Fund Mutual Insurance to purchase Track-Off Mats for school buildings to avoid build up of snow and water in hallways.

24. Donation of Advanced Placement/ACT/SAT resources for students to Tech High School from Michelle and Gordon Meyer.

2. Grant Awards/Donations (Continued)

25. Donation in the amount of \$500.00 to the Tech High School Wrestling Program from Club Almar Sports, Inc. for supplies.

26. Donation of school and clothing supplies to Kennedy Community School from Resurrection Lutheran Church for student use.

27. Donation of a \$25.00 gift card to Kennedy Community School from Crafts Direct for use in the Special Education Department.

28. Donation of classroom technology/learning materials to Kennedy Community School from Donors Choose.

29. Donation of used coats to North Junior High School from Janet Strand for students in need.

30. Donation in the amount of \$30.00 to North Junior High School from Cora Munsinger for Robotics expenses.

31. Donation of coats/hats/mittens to Discovery Community School from Nancy Buchek for student use.

32. Donation in the amount of \$1,240.00 to Lincoln Elementary School from the Lincoln PTA to purchase a TV for the cafeteria.

33. *"Better Together: Improving Student Achievement through Co-Teaching, Culturally and Linguistically Responsive Instruction, and Family Engagement"* Grant Award from the W.K. Kellogg Foundation (WKKF) in the amount of \$888,205.00 (over a three-year period November, 2017-October, 2020) to Talahi and Discovery Community Schools (Title I Programs). St. Cloud Area School District 742 has introduced co-teaching and culturally responsive instruction as strategies for inclusive education in response to comprehensive demographic change. District 742 requested WKKF funding to build on these successful efforts through a three-year project in two schools, with plans to expand throughout the District. The project will increase family engagement, support teachers through job-embedded coaching, and train all school staff in trauma-informed thinking to create a welcoming and differentiated learning environment for all students, especially vulnerable populations. The project aligns with the District 742 strategic plan, which includes two objectives: All students will demonstrate skills to be successful in today's and tomorrow's society, and be supported in and out of school through partnerships between school, home and community; All students, families and staff will have a sense of belonging within the school community.

G. Quarryview Education Center Change Orders Totaling +\$68,845.17

The Administration recommends approval of the following change orders for the above named project:

- Change Order #1 with Columbia Systems International of South Carolina in the amount of +\$14,985.00 for change in lockers.
- Change Order #2 with St. Cloud Sprinkler Co. Inc. in the amount of +\$3,412.43 to install complete irrigation system for infiltration basin1.
- Change Order #1 with Intex Insulating Co. Inc. in the amount of +\$14,408.00 for steel stud box headers and king studs fabricated from steel studs with no punch

holes.

- Change Order #2 with Klein Landscaping and Nursery Inc. in the amount of +\$6,460.00 to provide sod in specified areas at tennis courts, playgrounds, and sidewalks.
 - Change Order #2 with Kraemer Trucking & Excavating Inc., 32A in the amount of -\$608.00 to eliminate concrete island, sidewalk, curb and gutter in parking lot. Replace concrete with asphalt paving.
 - Change Order #3 with Kraemer Trucking & Excavating Inc., 32A in the amount of +\$2,205.00 to extend walking path to new tennis courts.
 - Change Order #4 with Kraemer Trucking & Excavating Inc., 32A in the amount of +\$1,023.75 for cost for additional striping on first lift of bituminous for staff parking.
 - Change Order #5 with Kraemer Trucking & Excavating Inc., 32A in the amount of +\$2,651.25 to mill strip of bituminous, sweep, tack coat and extra wear coat for matching new bituminous to existing bituminous at bus chute extension.
 - Change Order #5 with Kraemer Trucking & Excavating Inc., 31A in the amount of +\$25.00 to remove two pine trees at north green space for snow removal purposes.
 - Change Order #6 with Klein Electric Inc. in the amount of +\$7,696.00 to relocate and add wiring for 18 locations for projectors and smart boards.
 - Change Order #4 with K Johnson Construction Inc. in the amount of +\$7,235.80 for additional precast sills.
 - Change Order #8 with K Johnson Construction Inc., 3A in the amount of +\$2,222.64 to provide material and labor for maintenance strip separating sand from the playground and black dirt from green space.
 - Change Order #9 with K Johnson Construction Inc., 3A in the amount of -\$2,200.00 for credit for removal of concrete walking path for relocated tennis courts. Path was installed with asphalt paving.
 - Change Order #5 with K Johnson Construction Inc., 4A in the amount of +\$1,002.00 for labor and material to install 1" thick insulation under brick area C to prevent frost movement.
 - Change Order #1 with Spartan Steel Erectors in the amount of +\$3,448.00 for changes to structural steel to match architectural plan details.
 - Change Order #6 with Ben's Structural Fabrication Inc. in the amount of +\$3,589.30 for changes to structural steel to match architectural plan details.
 - Change Order #2 with Columbia Systems International of South Carolina dba PSiSC in the amount of -\$10,000.00 for backcharge for FCO #24 for changing the polyethylene lockers to phenolic lockers which meets the fire code.
 - Change Order #3 with Century Fence Company in the amount of +\$10,789.00 to add vinyl coated chain link to the decorative fencing at the playground areas.
- This project is funded with Lease Levy Funds.

These change orders are within the approved budget for this project.

H. Lease Extension/Addendum #3 with Quality Investments for Space at Midtown Square

The Administration recommends approval of Lease Extension/Addendum #3 Agreement with Quality Investment for space at Midtown Square for the

Community Education Center and the Welcome Center. This third addendum extends the lease for two months through August 31, 2018.

A copy of the Lease Extension/Addendum #3 is attached.

I. Lincoln Portable Classrooms Relocation Change Order Totaling +\$3,173.00

The Administration recommends approval of the following change order:

- Change Order #2 with Project One Construction, Inc., in the amount of +\$3,173.00 to add exit light at Door 105, electrical changes, and relocate existing lockers.

This project is funded with Operating Capital Funds.

This change order is within the approved budget for this project.

J. Apollo High School HVAC Infrastructure Upgrades Change Order Totaling +\$51,370.63

The Administration recommends approval of the following change order for the above named project:

- Change Order #3 with Boser Construction, Inc. in the amount of +\$51,370.63 for changes required during construction including mechanical revisions, additional work required by the electrical inspector, electrical and ventilation work required for pool project, installation of caps on roof curbs and various changes due to unforeseen conditions.

This project is being funded with Long Term Facilities Maintenance funds.

This change order is within the approved budget for this project.

K. Call for Bids - Quarryview Education Center - Floor Covering/Carpet

The Administration recommends that the Board of Education authorize a Call for Bids for Quarryview Education Center - Floor Covering/Carpet to be opened on Tuesday, November 14, 2017, at 2:00 p.m. Central Time.

The Call for Bids page will be available at www.isd742.org, Departments, Business Services.

This project will be funded with Lease Levy funds.

L. Quarterly Expenditures for Board Members from July 1, 2017 through September 30, 2017

There were no quarterly expenditures from July 1, 2017 through September 30,

2017.

Willie Jett
Superintendent