
MISSION STATEMENT
St. Cloud Area School District 742

Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

July 27, 2017
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 179 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

- I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*
(7:05-7:10)
- A. Approval of Agenda
 - B. Approval of Minutes (Meetings of June 22 and July 12, 2017)
 - C. Monthly Treasurer's Report for June, 2017
 - D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$9,629,721.99
 - E. Approval of Personnel Staff Changes
 - F. Acceptance of Grant Awards/Donations
 - G. Authorization of LEA Representatives
 - H. Approval of Minnesota School Boards Association Membership Renewal
 - I. Approval of AMSD Membership Dues for 2017-2018

- J. Quarryview Education Center Change Orders Totaling +\$16,225.93
- K. Quarterly Expenditures for Board Members from April 1, 2017 through June 30, 2017
- L. Ten-Year Long Term Facilities Maintenance Plan

II. INFORMATION ITEMS

- A. Summary of July Work Session and Preview of August Work Session
(7:10-7:15)

The topics of the Board Work Session held on July 12, 2017, included a New Tech High School Update, Strategic Plan Progress Update, Proposed Revised Board Policy 506, and Proposed New Policy 534. Dr. Marsha Baisch, Assistant Superintendent, will provide a summary.

Dr. Baisch will preview the topics scheduled for the August Work Session, which will include a New Tech High School Update.

III. DISCUSSION AND/ACTION ITEMS

- A. Reaffirmation of Strategic Plan (ACTION)
(7:15-7:30)

Superintendent Willie Jett, along with Lori Posch, Executive Director of Teaching and Learning, will highlight information regarding the District's Strategic Plan. Information is attached.

The Administration recommends re-approval of the District's Strategic Plan for the 2017-2018 school year.

- B. Approval of Proposed Revised Board Policy 506 (Third and Final Reading - ACTION)
(7:30-7:40)

Carol Potter, Executive Director of Special Education/Student Services, will present proposed revised Board Policy 506, *Student Discipline*, for the third and final reading. The proposed revised policy has been updated based on discussion at the July 12th Board Work Session. A copy is attached.

The Administration recommends approval of proposed revised Board Policy 506, Student Discipline.

- C. Proposed New Board Policy 534 (Second Reading - DISCUSSION)
(7:40-7:50)

Amy Skaalerud, Interim Executive Director of Business Services, will present

proposed new Board Policy 534, Unpaid Meal Charges, for the second reading. The proposed policy has been updated based on discussion at the July 12th Board Work Session. A copy is attached.

D. Purchase of Property at 1201 2nd Street South, Waite Park, Minnesota (former Minnesota School of Business)
(7:50-8:20)

Amy Skaalerud, Interim Executive Director of Business Services, will present information on the purchase of property located at 1201 2nd Street South in Waite Park, Minnesota.

The Board Finance and Audit Committee recommends that the Board of Education approve the purchase agreement. A copy will be presented at the meeting.

IV. **REPORTS**

A. Superintendent's Report
(8:20-8:25)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports
(8:25-8:40)

Standing Committee Reports will be presented as follows:

Board Development, Policy and Governance Committee (Shannon Haws, Chair)
Community Linkage and Engagement Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Jeff Pollreis, Chair)
Legislative Committee (Bruce Hentges, Chair)
Personnel & Negotiations Committee (Monica Segura-Schwartz, Chair)
Achievement, Integration & Equity Committee (Jerry Von Korff, Chair)

V. **FUTURE AGENDA ITEMS**
(8:40-8:45)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

August Work Session Topics:
New Tech High School Update

VI. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of June 22 and July 12, 2017.

C. Monthly Treasurer's Report - June, 2017

The Administration recommends approval of the Monthly Treasurer's Report for June, 2017.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$9,417,310.42 (Check Numbers 259888-260317, ACH Numbers 161702826-171800099) and Manual Checks in the amount of \$9,417,310.42 and Credit Card in the amount of \$212,411.57 for a grand total of \$9,629,721.99.

E. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

New Hire

Deborra Krebsbach, Special Education Teacher, Roosevelt Education Center, effective for the 2017-2018 school year, Lane MA, Pay Level 6 (full time contract for 188 days). Ms. Krebsbach's salary for this assignment will be \$56,334.00.

Alison Argyll, Art Teacher, Talahi Community School, effective for the 2017-2018 school year, Lane BA+45, Pay Level 9 (full time contract for 188 days). Ms. Argyll's salary for this assignment will be \$56,324.00.

Stephanie Clark, Grade 6 Math Teacher, North Junior High School, effective for the 2017-2018 school year, Lane BA+60, Pay Level 3 (full time contract for 188 days). Ms. Clark's salary for this assignment will be \$51,520.00.

Danielle Blumhoefer, Early Childhood Special Education Teacher, Colts, Lane

MA+60, Pay Level 4 (full time contract for 188 days). Ms. Blumhoefer's salary for this assignment will be \$63,254.00.

Dylan Koll, Grade 4 Teacher, Talahi Community School, Lane BA, Pay Level 1 (full time contract for 188 days). Mr. Koll's salary for this assignment will be \$39,631.00.

Rehire

Adeyoola Ajayi, Special Education Teacher, Talahi Community School, effective for the 2017-2018 school year, Lane BA+30, Pay Level 1 (50% of a full time contract for 188 days). Ms. Ajayi's salary for this assignment will be \$21,823.50.

Increase in Contract

Aimee Reischel, Health/Physical Education Teacher, Technical High School/Kennedy Community School/DAPE, effective for the 2017-2018 school year, Lane BA, Pay Level 1 (additional 7% of a full time contract for 188 days). Ms. Reischel's salary for this assignment will be \$2,774.17. Ms. Reischel was previously 93% of a full time contract teacher.

Additional Assignment

Morgan Withrow, Language Arts Teacher, Technical High School, effective March 19, 2018, through June 6, 2018 (20% of a full time contract for 59 days). Ms. Withrow's salary for this assignment will be \$2,865.83. Ms. Withrow is currently a full time contract teacher.

William Garceau, Industrial Technology Teacher, Technical High School, effective for the 2017-2018 school year (3% of a full time contract for 188 days). Mr. Garceau's salary for this assignment will be \$2,259.63. Mr. Garceau is currently a full time contract teacher.

Kerry Kopp, Science Teacher, Technical High School, effective for the 2017-2018 school year (10% of a full time contract for 188 days). Mr. Kopp's salary for this assignment will be \$6,172.60. Mr. Kopp is currently a full time contract teacher.

Marcy Kickhafer, Math Teacher, Technical High School, effective December 5, 2017, through March 9, 2018 (20% of a full time contract for 62 days). Ms. Kickhafer's salary for this assignment will be \$3,779.36. Ms. Kickhafer is currently a full time contract teacher.

Benjamin Thell, Math Teacher, Technical High School, effective September 5, 2017, through December 1, 2017 (20% of a full time contract for 62 days). Mr. Thell's salary for this assignment will be \$4,184.89. Mr. Thell is currently a full time contract teacher.

Reassignment

Adam Holm, District Principal to Community Education, effective July 1, 2017, for the 2017-2018 school year, Lane A (full time contract for 240 days). Mr. Holm's salary for this assignment will be \$121,000.00. Mr. Holm was previously Principal of Apollo High School.

Albert (Al) Johnson, Interim Principal, Apollo High School, effective July 1, 2017, for the 2017-2018 school year, Lane A, Pay Level 2 (full time contract for 240 days). Mr. Johnson's salary for this assignment will be \$115,000.00. Mr. Johnson was previously Principal at McKinley Area Learning Center.

Jennifer Holm, Administrative Intern, Westwood Elementary School, effective July 1, 2017, for the 2017-2018 school year, at a yearly salary of \$78,000.00. Ms. Holm was previously Academic Coach at Westwood Elementary School.

Lori Posch, Executive Director of Teaching and Learning, District Administration Office, effective July 1, 2017, at a yearly salary of \$120,000.00. Ms. Posch was previously PK-12 Curriculum Director.

Samuel Nordby, Administrative Intern, McKinley-ALC, effective July 1, 2017, for the 2017-2018 school year at a yearly salary of \$78,000.00. Mr. Nordby was previously a Counselor at McKinley-ALC.

Kate Flynn, Principal, Madison Elementary School, effective August 1, 2017, for the 2017-2018 school year, Lane C (full time contract for 230 days). Ms. Flynn's salary for this assignment will be \$120,000.00. Ms. Flynn was previously Principal at Talahi Community School.

Nicole Hansen, Interim Principal, Talahi Community School, effective August 1, 2017, for the 2017-2018 school year, Lane C, Pay Level 2 (full time contract for 230 days). Ms. Hansen's salary for this assignment will be \$108,000.00. Ms. Hansen was previously Assistant Principal at Talahi.

Leave of Absence

Barton Gray, Special Education Teacher, Apollo High School, effective for the 2017-2018 school year.

Andrea Marschel, Grade 5 Teacher, Oak Hill Community School, effective September 11, 2017, through December 1, 2017.

Kayla Jennissen, Music Teacher, Kennedy Community School, effective September 13, 2017, through November 22, 2017.

Michelle Gilmore, Health Teacher, Apollo High School, effective for the 2017-2018 school year.

Resignation

Brandy Johanson Sebera, Homebound Tutor/Special Education Teacher, last day of service August 15, 2017.

Carly Larson, Grade 6 Teacher, North Junior High School, last day of service June 8, 2017.

Teresa Anderson, Assistant Principal, Madison Elementary School, last day of service June 30, 2017.

Samuel Court, Administrative Intern, Madison Elementary School, last day of service June 30, 2017.

Randi Branson, Special Education Teacher, North Junior High School, last day of service June 8, 2017.

Jean Clark, Principal, Madison Elementary School, last day of service July 31, 2017.

Janet Summerall, Adult Basic Education Teacher, Community Education, last day of service June 8, 2017.

Steven Wagner, Physical Education Teacher, South Junior High School, last day of service June 30, 2017.

2. **Non-Licensed Staff**

New Hire

Laurie Gerchy, Early Childhood Screener, Colts, effective August 3, 2017, at an hourly rate of \$22.08.

Reassignment

Jennifer Noble, Supervisor of Community Education Programs and Communications, effective July 1, 2017, for the 2017-2018 school year, at a yearly salary of \$68,000.00. Ms. Noble was previously the Communications Coordinator for Community Education.

Leave of Absence

Lindsay Szymanski, Classroom Paraprofessional, Westwood Elementary School, effective September 5, 2017, through October 31, 2017.

Thomas Justin, Shop Assistant, District Services Building, effective July 13, 2017, through August 31, 2017.

Harold Simon, School Bus Driver, District Services Building, effective December 1, 2016, through June 7, 2017.

Resignation

Suleyman Nor, Behavior Support Specialist, Technical High School, last day of service June 7, 2017.

Ellen Reber, Interpreter, SCSU CO2 Program, last day of service June 7, 2017.

Tanya Turnock, Health Paraprofessional, District-Wide, last day of service June 7, 2017.

Ann Lauinger, First Cook, Kennedy Community School, last day of service June 9, 2017.

Hannah Anselment, Behavior Support Specialist, Roosevelt Education Center, last day of service June 7, 2017.

Retirement

Donna Maslonkowski, Assistant Supervisor of Transportation Safety, District Services Building, last day of service June 30, 2017, after 28 years of service in District 742.

Nora Markfort, First Cook, Madison Elementary School, last day of service June 7, 2017, after 18 years of service in District 742.

F. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donation in the amount of \$20,000.00 from US Bank to Talahi Community School to add a large sand table and box to the new adaptive playground.
2. Donations as follows from the College of St. Benedict/St. John's University in appreciation for providing field experiences for student teachers:
 - \$750.00 to South Junior High School
 - \$1,000.00 to Kennedy Community School
3. Donations totaling \$44.00 to Kennedy Community School from the K Foundation.
4. Donation of 18 bicycles to Kennedy Community School from Ron Bauer, Horace Mann Agency, for the end-of-the-year celebration for students.

5. Donation of \$20.00 gift card from Cashwise Waite Park to Colts for food and supplies for Celebration of Fatherhood event.
6. Donation in the amount of \$260.00 from Jeffrey and Mary Skaalerud for a Wallace Lindquist Memorial Scholarship.
7. Donations as follows to the North Junior High School Eagles Act: YES! Group for the Pollinator Garden:
 - Three trees from the St. Cloud Metro Lions Club
 - Seed mix and other supplies from Kevin Roth, Pheasants Forever Agency
8. Donations as follows to North Junior High School for the Probability Carnival 7th grade project:
 - Water bottles and other supplies from Bernicks Pepsi
 - Tickets for free admission to Rox games from St. Cloud Rox
 - Coupons for Blizzards from Bob Lahr, Dairy Queen
9. Donations as follows to the Tech High School Robotics Team for program activities:
 - \$1,000.00 from GM Drilling
 - \$1,000.00 from Park Industries
10. Donations of books from Nancy Chirhart to Colts/Early Childhood Programs and to the District 742 LEAF PAKRAT Summer Roll & Read Program.
11. Donation in the amount of \$500.00 from the Central Minnesota Noon Optimist Club to South Junior High School for Robotics Club expenses.

G. Authorization of LEA Representatives

The Administration recommends that the Board of Education authorize the following staff members to act as Local Education Agency (LEA) Representatives:

1. Kelly Frankenfield, Director of EL Programs, to act as the LEA Representative in filing the Title III Improvement Plan as provided under Public Law 107-110. The LEA Representative will ensure that the school district maintains compliance with the appropriate Federal statutes, regulations, and State procedures currently in effect and will act as the responsible authority in all matters relating to the administration of English Learner Education Program Annual Measurable Achievement Objectives Plan.
2. Patricia King, Director of Title Programs, to act as the LEA representative for Title I and Title II in reviewing and filing Priority, Focus and Continuous Improvement School Plans for submission to the Minnesota Department of Education.

H. Minnesota School Boards Association Membership Renewal

The Administration recommends membership renewal in the Minnesota School Boards Association, as well as the MSBA Policy Services, for the 2017-2018 year. The membership dues for our School District are \$13,901.00. The Policy Service Renewal dues are 675.00.

I. Membership in Association of Metropolitan School Districts (AMSD) for 2017-2018

The Administration recommends approval of membership in the Association of Metropolitan School Districts (AMSD) for 2017-2018 in the amount of \$11,492.00.

J. Quarryview Education Center Change Orders Totaling +\$16,225.93

The Administration recommends approval of the following change orders for the above named project.

- Change Order #3 with Kraemer Trucking & Excavating Inc., Contract 31A, in the amount of +\$14,842.80 to change RCP storm sewer pipe to PVC storm sewer pipe at four (4) different locations where storm sewer pipe crosses over water lines.
- Change Order #5 with Mid Central Door Co. in the amount of +\$375.00 for walk door window count revised during shop drawing review.
- Change Order #2 with Ben's Structural Fabrication Inc. in the amount of +\$1,008.13 for anchor bolts designed to be epoxy set into foundation. Required to keep the project moving forward as scheduled. Contractor would have pulled off of site.

This project is funded with Lease Levy funds.

These change orders are within the approved budget for this project.

K. Quarterly Expenditures for Board Members from April 1, 2017 through June 30, 2017

The total expenditures incurred by Board Members from April 1, 2017 through June 30, 2017 was \$752.99. A copy of the detailed expenses is attached.

L. Ten-Year Long Term Facilities Maintenance Plan

The Administration and the Board Finance and Audit Committee recommend approval of the resolution for the Ten-Year Long Term Facilities Maintenance Plan. The Ten-Year Long Term Facilities Maintenance Plan resolution, along with the revenue and expenditure summaries are attached.

Approval of this resolution does not set funding for specific projects. The District's current detailed ten-year facility plan, which outlines specific projects, needs to be reviewed and updated by District Administration and will be presented to the Board at a later date.

Willie Jett
Superintendent