
MISSION STATEMENT
St. Cloud Area School District 742

Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

June 22, 2017
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 179 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of May 25 and June 14, 2017)
- C. Monthly Treasurer's Report for May, 2017
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$3,474,302.51
- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Approval of Student Handbooks for 2017-2018
- I. Quarryview Education Center Change Orders Totaling -\$6,478.00

- J. South Junior High School - HVAC Infrastructure Upgrades Change Order Totaling -\$14,045.00
- K. Apollo High School HVAC Infrastructure Upgrades Change Order Totaling +\$163,210.38
- L. TIES Membership Withdrawal Notification
- M. Payment of Accrued Vacation Time

II. INFORMATION ITEMS

- A. Student Services/Special Education Presentation
(7:10-8:10)

Carol Potter, Executive Director, and the Student Services and Special Education Department will present their annual update including programs and services provided to all District students. Information is attached.

- B. Summary of June Work Session and Preview of July Work Session
(8:10-8:15)

The topics of the Board Work Session held on June 14, 2017, included a New Tech High School Update, 2017-2018 Budget Presentation, and Proposed New Board Policies and Policy Revisions. Dr. Marsha Baisch, Assistant Superintendent, will provide a summary.

Dr. Baisch will preview the topics scheduled for the July Work Session, which will include a New Tech High School Update, Proposed Updated/Revised Board Policy 506 - Student Discipline (Second Reading), Proposed New Board Policy 534 - Unpaid Meal Charges (First Reading), and a Closed Negotiations Strategy Session.

III. DISCUSSION AND/ACTION ITEMS

- A. Minnesota State High School League Membership Renewal (ACTION - Roll Call)
(8:15-8:30)

Andrea Swanberg, Activities Director at Tech High School, will present information regarding a MSHSL membership renewal requirement. As part of membership renewal, Schools Boards must view a *Why We Play* training video which defines the purpose of education-based athletics and activities and will assist in communicating a shared-common language as it relates to the value of these programs.

The Administration recommends approval of membership renewal in the Minnesota State High School League for 2017-2018.

- B. Proposed New and Revised Board Policies (Second Reading)
(8:30-8:40)

The following proposed new and revised/updated Board Policies are on the agenda for a second reading:

- New Board Policy 421 - Gifts to Employees and School Board Members
- New Board Policy 806 - Crisis Management Policy (Replaces current Board Policy 803, Board Policy 516.3 and Administrative Procedures 516.3A)
- New Board Policy 422 - Policies Incorporated by Reference
- New Board Policy 523 - Policies Incorporated by Reference

Copies are attached.

C. Approval of 2016-2017 Revised Budget (ACTION - Roll Call)
(8:40-8:45)

Amy Skaalerud, Interim Executive Director of Business Services, will review the revised 2016-17 budget.

The Administration recommends approval of the revised 2016-17 budget as shown below.

	REVENUE	EXPENDITURES
General	\$117,288,887	\$123,612,878
Transportation	7,923,067	7,873,752
Operating Capital	10,120,204	11,813,349
Health & Safety	966,134	0
TOTAL GENERAL	\$136,298,292	\$143,299,979
Food Service	\$ 5,755,332	\$ 5,748,576
Community Services	6,105,292	6,175,895
Building Construction	125,418,750	17,071,458
GO Debt Service	6,806,852	28,412,261
Trust	115,534	111,485
Internal Service - OPEB Trust	484,075	964,481
Internal Service - Dental Insurance	1,210,200	1,205,000
Internal Service - Health Insurance	15,500,000	15,565,000

D. Approval of 2017-2018 Budget (ACTION - Roll Call)
(8:45-9:00)

Amy Skaalerud, Interim Executive Director of Business Services, will review the proposed 2017-18 budget.

The Administration recommends approval of the 2017-18 budget as shown below.

	REVENUE	EXPENDITURES
General	\$117,427,935	\$117,875,677

Transportation	7,968,401	7,951,809
Operating Capital	10,289,179	11,195,768
Health & Safety	950,128	0
TOTAL GENERAL	\$136,635,643	\$137,023,254

Food Service	\$5,556,650	\$5,553,130
Community Services	6,056,543	6,093,971
Building Construction	240,000	54,500,000
GO Debt Service	13,318,587	12,677,577
Trust	65,000	65,000
Internal Service - OPEB Trust	375,000	986,470
Internal Service - Dental Insurance	1,210,200	1,205,000
Internal Service - Health Insurance	16,010,000	16,010,000

E. School Lunch Prices - 2017-18 (ACTION - Roll Call)
(9:00-9:05)

Amy Skaalerud, Interim Executive Director of Business Services, will present information relative to the proposed increase of 5¢ in student and adult school lunch prices for the 2017-18 school year. Information is attached.

The Administration recommends approval of an increase in student and adult lunch prices by 5¢ for the 2017-18 school year.

IV. **REPORTS**

A. Superintendent's Report
9:05-9:10)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports
(9:10-9:25)

Standing Committee Reports will be presented as follows:

- Board Development, Policy and Governance Committee (Shannon Haws, Chair)*
- Community Linkage and Engagement Committee (Bruce Mohs, Chair)*
- Finance and Audit Committee (Jeff Pollreis, Chair)*
- Legislative Committee (Bruce Hentges, Chair)*
- Personnel & Negotiations Committee (Monica Segura-Schwartz, Chair)*
- Achievement, Integration & Equity Committee (Jerry Von Korff, Chair)*

V. **FUTURE AGENDA ITEMS**

Board of Education members may suggest items/topics for future Board Meeting

agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

July Work Session Topics:

New Tech High School Update

Proposed Revised Board Policy 506 - Student Discipline (Second Reading)

Proposed New Policy 534 - Unpaid Meal Charges (First Reading)

Closed Negotiations Strategy

VI. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of May 25 and June 14, 2017.

C. Monthly Treasurer's Report - May, 2017

The Administration recommends approval of the Monthly Treasurer's Report for May, 2017.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$3,318,390.37 (Check Numbers 259434-259887 and ACH Numbers 161702586-161702825) and Credit card in the amount of \$155,912.14 for a grand total of \$3,474,302.51.

E. Acceptance of Monthly Financial Report

The Administration recommends acceptance of the Monthly Financial Report for May, 2017.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

New Hire

LaJoy Fischer, Speech Language Pathologist, Madison Elementary School, effective for the 2017-2018 school year, Lane MA, Pay Level 12 (full time contract for 188 days). Ms. Fischer's salary for this assignment will be \$61,726.00.

Remi Huyen, Special Education Teacher, Discovery Community School, effective for the 2017-2018 school year, Lane BA+60, Pay Level 12 (full time contract for 188 days). Mr. Remi's salary for this assignment will be \$59,223.00.

Alexa McLain, Grade 2 Teacher, Madison Elementary School, effective for the 2017-2018 school year, Lane MA, Pay Level 1 (full time contract for 188 days). Ms. McLain's salary for this assignment will be \$47,668.00.

Nancy Sandeen, Family and Consumer Science Teacher, Technical High School, effective for the 2017-2018 school year, Lane MA+15, Pay Level 12 (full time contract for 188 days). Ms. Sandeen's salary for this assignment will be \$64,773.00.

Steven Sandeen, Tech Ed Teacher, Apollo High School, effective for the 2017-2018 school year, Lane MA+60, Pay Level 11 (full time contract for 188 days). Mr. Sandeen's salary for this assignment will be \$75,321.00.

Elise Kosloski, Early Childhood Special Education Teacher, Clearview Elementary School, effective for the 2017-2018 school year, Lane BA+45, Pay Level 1 (full time contract for 188 days). Ms. Kosloski's salary for this assignment will be \$45,659.00.

Erinn Hawkins, Elementary Counselor, Oak Hill Community School, effective for the 2017-2018 school year, Lane MA, Pay Level 1 (full time contract for 188 days). Ms. Hawkins' salary for this assignment will be \$47,668.00.

Anders Benoit, Special Education Teacher, Technical High School, effective for the 2017-2018 school year, Lane BA, Pay Level 1 (full time contract for 188 days). Mr. Benoit's salary for this assignment will be \$39,631.00.

Rehire

Amy Koltres, Mathematics Teacher, Kennedy Community School, effective for the 2017-2018 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Ms. Koltres' salary for this assignment will be \$40,962.00.

New Hire – Summer School

Samantha Carley, English as a Second Language Teacher, Targeted Services, South Junior High School, effective June 19, 2017, through August 3, 2017, at an hourly rate of \$32.00.

Jacqueline Koenig, Mathematics Teacher, Targeted Services, South Junior High

School, effective June 19, 2017, through August 3, 2017, at an hourly rate of \$32.00.

Cara Krengel, Teacher, Targeted Services, Kennedy Community School, effective June 19, 2017, through August 3, 2017, at an hourly rate of \$32.00.

Extended Contract

Mark Krueger, Media Specialist, North Junior High School, effective for the 2017-2018 school year, Lane MA, Pay Level 7 (10 additional days to a full time contract). Mr. Krueger's salary for this assignment will be \$3,047.87.

Ricky Rud, Counselor, North Junior High School, effective for the 2017-2018 school year, Lane MA, Pay Level 2 (15 additional days to a full time contract). Mr. Rud's salary for this assignment will be \$3,957.05.

Diane Olson, Counselor, North Junior High School, effective for the 2017-2018 school year, Lane MA+30, Pay Level 6 (15 additional days to a full time contract). Ms. Olson's salary for this assignment will be \$4,921.12.

David Shelstad, Counselor, North Junior High School, effective for the 2017-2018 school year, Lane MA+60, Pay Level 15 (15 additional days to a full time contract). Mr. Shelstad's salary for this assignment will be \$6,009.65.

Michael Johnson, Media Specialist, Technical High School, effective for the 2017-2018 school year, Lane MA, Pay Level 7 (10 additional days to a full time contract). Mr. Johnson's salary for this assignment will be \$3,047.87.

Krisi Lane, Guidance Counselor, Technical High School, effective for the 2017-2018 school year, Lane MA+30, Pay Level 15 (12.5 additional days to a full time contract). Ms. Lane's salary for this assignment will be \$4,508.31.

Jennifer Schad, Guidance Counselor, Technical High School, effective for the 2017-2018 school year, Lane MA+60, Pay Level 15 (12.5 additional days to a full time contract). Ms. Schad's salary for this assignment will be \$5,008.04.

Erin Bloch, Guidance Counselor, Technical High School, effective for the 2017-2018 school year, Lane MA+60, Pay Level 11 (12.5 additional days to a full time contract). Ms. Bloch's salary for this assignment will be \$5,008.04.

Philip Corbett, Guidance Counselor, Technical High School, effective for the 2017-2018 school year, Lane MA+45, Pay Level 7 (12.5 additional days to a full time contract). Mr. Corbett's salary for this assignment will be \$4,357.78.

2. Licensed Staff (Continued)

Increase in Contract

Kathryn Knutson, Speech Language Pathologist, Kennedy Community School, effective for the 2017-2018 school year, Lane MA+60, Pay Level 5 (additional 20% contract for 188 days). Ms. Knutson's salary for this assignment will be \$13,154.20. Ms. Knutson is currently 60% of a full time contract teacher.

Marissa Mahowald, Special Education Teacher, Technical High School, effective for the 2017-2018 school year, Lane MA+60, Pay Level 7 (additional 20% contract for 188 days). Ms. Mahowald's salary for this assignment will be \$10,927.20. Ms. Mahowald is currently 80% of a full time contract teacher.

Courtney Guck, Co-Teacher, Talahi Community School (50%)/German Teacher, Technical High School (40%), effective for the 2017-2018 school year, Lane MA, Pay Level 1 (additional 33% contract for 188 days). Mr. Guck's salary for this assignment will be \$15,730.44. Mr. Guck is currently 57% of a full time contract teacher.

Additional Assignment (Correction)

Betsy Reese, Math Teacher, South Junior High School, effective March 20, 2017, through June 7, 2017, Lane MA+60, Pay Level 7 (20% of a full time contract for 59 days). Ms. Reese's salary for this assignment will be \$4,286.60. Ms. Reese is currently a full time contract teacher. (This is a correction from the April 27, 2017, Board of Education meeting where this was listed as a 10% additional assignment.)

Reassignment

Susan Knopik, School Psychologist, South Junior High School, effective for the 2017-2018 school year, Lane MA+60, Pay Level 15. Ms. Knopik's salary for this assignment will be \$75,321.00. Ms. Knopik was previously a Special Education Supervisor.

Leave of Absence

Kelly Kremer, English as a Second Language Teacher, Discovery Community School, effective for the 2017-2018 school year.

Resignation

Katrina Salo-Bartz, Occupational Therapist, Apollo High School, last day of service June 8, 2017.

Termination

AnneMarie Daugherty, Grade 2 Teacher (Long-Call Substitute), Oak Hill Community School, last day of service June 6, 2017.

Deceased

Patrick Forte, Grade 6 Teacher, Kennedy Community School, passed away on June 10, 2017. Mr. Forte was an employee for 18 years in District 742.

3. Non-Licensed Staff

New Hire

Donald Walz, Custodian, Apollo High School, effective June 8, 2017, at an hourly rate of \$12.50.

Leave of Absence

Fathia Said, Special Education Paraprofessional, Lincoln Elementary School, effective September 5, 2017, through September 20, 2017.

Resignation

Brianna Penaz, Behavior Support Specialist, Madison Elementary School, last day of service June 7, 2017.

Kyle Olson, School Bus Driver, District Services Building, last day of service May 31, 2017.

Eric Pederson, School Bus Driver, District Services Building, last day of service February 25, 2017.

Jody Torgerson, Clerical Paraprofessional, Westwood Elementary School, last day of service June 7, 2017.

Alyssa Miller, Behavior Support Specialist, North Junior High School, last day of service June 7, 2017.

Danielle Stevens, Student Support Paraprofessional, South Junior High School, last day of service June 7, 2017.

Julie Miller, Clerical Paraprofessional, Oak Hill Community School, last day of service June 7, 2017.

Discontinuance of Position

Scott Wallner, Community Education Assistant Director, last day of service June 30, 2017.

Retirement

Susan Hulett, Student Support Paraprofessional, North Junior High School, last day of service June 7, 2017, after 29 years of service in District 742.

Termination

Jason Harrington, Special Education Paraprofessional, Madison Elementary School, last day of service June 7, 2017.

Zahra Botan, Student Support Paraprofessional, Talahi Community School, last day of service June 2, 2017.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donation in the amount of \$22.00 to the North Junior High School Heart Fund from the North Kitchen Staff.
2. Donation of supplies to Kennedy Community School from Donors Choose.
3. Donation of teaching supplies, including a sizable variety of books, and various classroom materials to Madison Elementary School from retiring teacher Julie Kruger.
4. Donations totaling \$2,785.00 from the Eckblad Williams Community Fund, a component fund of the Central Minnesota Community Foundation, as follows:
 - \$700.00 to North Junior High for orchestra festival
 - \$560.00 to North Junior High for bow repair
 - \$375.00 to North Junior High for summer lesson scholarships
 - \$350.00 to North Junior High for 6th grade tour transportation
 - \$300.00 to Apollo High School for Sinfonia tour transportation
 - \$500.00 to Tech High School for summer scholarships
5. Donation in the amount of \$192.46 to St. Cloud Youth as Resources from Bon Ton Stores (Herberger's) as a result of a coupon booklet fundraiser.
6. Grant award in the amount of \$2,000.00 from the Initiative Foundation to Talahi Community School for a project entitled "A Dramatic Play Area for Pre-School Children." The grant will be used to create nine playboxes for each monthly theme throughout the school year with hands on applications.
7. Grant award in the amount of \$442.00 to Talahi Community School from the Central Minnesota Arts Board to purchase a clay cart to handle students' art work in the art room.
8. Donation in the amount of \$300.00 to the Apollo High School Scholarship Program from Justin and Amy Skaalerud for a Wallace Lindquist Scholarship.

9. Donation in the amount of \$734.50 to District 742 Nutritional Services from the Living Waters Lutheran Church for student lunch accounts.
10. Donation of 12 children's bicycles to Discovery Community School from Ron Bauer, Horace Mann Agency, for end of the year events.
11. Donations to the North Junior High School CmPS for International competition, as follows:
 - \$25.00 from Wayne Schluchter
 - \$50.00 from Miller Auto Center
 - \$300.00 from Terri Hermanson
12. Donations to the Tech High School Senior Scholarship Program, as follows:
 - \$250.00 from Tech Class of 1976
 - \$1,000.00 from St. Cloud Area Youth Basketball Association (SCAYBA)
 - \$2,000.00 from Chandra and Shashi Prakash
 - \$500.00 from St. Cloud Orthopedics
 - \$950.00 from Tech High School Student Council
13. Donation in the amount of \$50.00 to Tech High School from Minnesota PBIS.
14. Donation in the amount of \$100.00 to Tech High School from the Minnesota Association of Secondary School Principals.
15. Donation in the amount of \$500.00 to Tech High School from the College of St. Benedict/St. John's University in appreciation for providing field experiences for student teachers. The funds will be used to support academic programs.
16. Donation in the amount of \$300.00 to Tech High School Skills USA from the Carpenter's Union, St. Paul, for program needs.
17. Donation in the amount of \$100.00 to Apollo High School Activities from St. Cloud Soar.

H. Approval of Student Handbooks for 2017-2018

The Administration recommends approval of the Elementary and Secondary Student Handbooks for the 2017-2018 school year. Copies of the student handbooks for 2017-2018 can be found at the following links:

Elementary Student Handbook: <https://tinyurl.com/2017-18-Elem-Handbook>

Secondary Student Handbook: <https://tinyurl.com/2017-18-Sec-Handbook>

I. Quarryview Education Center Change Orders Totaling -\$6,478.00

The Administration recommends approval of the following change orders for the above named project.

- Change Order #2 with K. Johnson Construction, Inc. in the amount of +\$160.00 to recess gymnasium floor for the wood flooring.
- Change Order #3 with Mid Central Door Co. in the amount of +\$1,919.00 to add door and frame as a result of State Plan Review.
- Change Order #1 with Century Fence Company in the amount of +\$17,920.00 to add fencing on the north property line. This is a result of earthen berm not being allowed over sewer or water service lines.
- Change Order #3 with Klein Electric Inc. in the amount of +\$1,256.00 for revisions to the electrical after State Plan Review.
- Change Order #1 with Klein Landscaping and Nursery, Inc. in the amount of - \$1,230.00 to change species and size of three different trees or shrubs because they are unavailable.
- Change Order #3 with McDowall Company (HVAC) in the amount of -\$26,503.00 to eliminate solar panels.

This project is funded with Lease Levy Funds.

These change orders are within the approved budget for this project.

J. South Junior High School - HVAC Infrastructure Upgrades Change Order Totaling -\$14,045.00

The Administration recommends approval of the following change order for the above named project.

- Change Order #4 with Boser Construction, Inc. in the amount of -\$14,045.00 to supply and install drinking fountain rails in lieu of masonry walls.

This project is being funded with operating capital funds.

K. Apollo High School HVAC Infrastructure Upgrades Change Order Totaling +\$163,210.38

The Administration recommends approval of the following change order for the above named project.

- Change Order #2 with Boser Construction, Inc. in the amount of +\$163,210.38 for revisions to electrical service, electrical and plumbing modifications, penthouse A1 metal roof, metal deck flute infills for Vermiculite, temp domestic hot water, and roof demo - additional layer.

This project is being funded with deferred maintenance funds.

This change orders are within the approved budget for this project.

L. TIES Membership Withdrawal Notification

The Administration recommends approval to provide notification to TIES of the District's intent to exercise the option to withdraw membership beginning July, 2018.

M. Payment of Accrued Vacation Time

The Board Personnel and Negotiations Committee recommends that the Board authorize payment to Superintendent Willie Jett in the total amount of \$3,598.27 as payment of five (5) days of accrued but unused vacation leave due to extraordinary demands on the Superintendent's schedule during the 2016-2017 contract year.

Willie Jett
Superintendent