
MISSION STATEMENT
St. Cloud Area School District 742

Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

March 23, 2017
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 179 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*
(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of February 23 and March 8, 2017)
- C. Monthly Treasurer's Report for February, 2017
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$3,768,760.07
- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Approval of American Indian Parent Committee Resolution

- I. Approval of Name for New Early Childhood and Community Education Building

- J. Bid Award - ISD 742 Early Childhood and Community Education Center
- K. Sale of Surplus and Obsolete Equipment

II. INFORMATION ITEMS

A. Lincoln Elementary School Presentation (7:10-7:30)

Principal BriAnne Hern, along with students and staff, will present information and highlights about Lincoln Elementary School. Information is attached.

B. Early Childhood Programs Presentation (7:30-7:50)

Julie Midas, Director of Early Childhood Programs, along with staff, will present information and highlights about Early Childhood Programs. Information is attached.

C. Information Regarding Adjustments in Programs and Positions (7:50-8:00)

Tracy Flynn Bowe, Executive Director of Human Resources, will present information regarding adjustments in programs and positions based on changes in staffing, enrollments and budgets.

D. District 742 Retiree Recognition (8:00-8:05)

District 742 and the Board of Education will be recognizing all 2016-2017 retiring employees on Monday, May 8, 2017, at 7:00 p.m. The event will be held at Apollo High School.

E. District Top Ten Student Recognition (8:05-8:10)

The Board of Education will host a reception honoring the "Top Ten" students of Apollo and Tech High Schools. It will be held on Tuesday, May 30, 2017, at 7:00 p.m. at City Hall. The event will be televised on Charter Cable Channel 179.

F. Award Diplomas - Apollo and Tech High Schools (*Appointments by Board Chair*) (8:10-8:15)

Apollo and Tech High Schools will hold their respective commencement exercises on Thursday, June 1, and Friday, June 2, 2017, at 7:30 p.m. at the River's Edge Convention Center. Two Board Members per school are to be appointed to award diplomas to the graduates. All Board Members are encouraged to attend

commencement exercises, and stage seating will be provided.

G. Summary of March Work Session and Preview of April Work Session
(8:15-8:25)

The topics of the Board Work Session held on March 8, 2017, included an American Indian Parent Committee Resolution, Naming the New Early Childhood/Community Education Building, New High School Update, Gymnastics Program Space Discussion, and Section 300 Board Policies. Dr. Marsha Baisch, Assistant Superintendent, will provide a summary.

Dr. Baisch will preview the topics for the April 12, 2017, Work Session, which will be a New High School Update and the first reading of revised/updated Board Policy 506, Student Discipline, and Section 100 Policies.

III. **DISCUSSION AND/ACTION ITEMS**

A. Board Policies Review (Section 300) (DISCUSSION - Second Reading)
(8:25-8:30)

Tracy Flynn Bowe, Executive Director of Human Resources, will present the following proposed updated/revised and new Board Policies for Section 300, *Administration*, for a second reading. Board Policies recommended to be repealed are also included. Copies are attached. Information on the policy changes and notes is attached.

Board Policy 301 - School District Administration
Board Policy 302 - Superintendent
Board Policy 303 Superintendent Selection
Board Policy 304 - Superintendent Contract, Duties and Evaluation
Board Policy 304.1 - Evaluation of the Superintendent - REPEAL (Refer to Board Personnel & Negotiations Committee)
Board Policy 305 - Policy Implementation (New Policy)
Board Policy 306 - Administrator Code of Ethics
Board Policy 320 - Administrative Positions - REPEAL (Covered by Contracts)
Board Policy 321 - Transfers and Reassignments of Administrators - REPEAL (Covered by Contracts)

IV. **REPORTS**

A. Superintendent's Report
(8:30-8:35)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports
(8:35-8:50)

Standing Committee Reports will be presented as follows:

Board Development, Policy and Governance Committee (Shannon Haws, Chair)
Community Linkage and Engagement Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Jeff Pollreis, Chair)
Legislative Committee (Bruce Hentges, Chair)
Personnel & Negotiations Committee (Monica Segura-Schwartz, Chair)
Achievement, Integration & Equity Committee (Jerry Von Korff, Chair)

V. FUTURE AGENDA ITEMS
(8:50-8:55)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

April Work Session Topics:

New High School Update
Revised/Updated Board Policy 506, Student Discipline (First Reading)
Section 100 Board Polices (First Reading)

VI. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of February 23 and March 8, 2017.

C. Monthly Treasurer's Report - February, 2017

The Administration recommends approval of the Monthly Treasurer's Report for February, 2017.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$3,768,760.07 (Check Numbers 258247-258569 and ACH Numbers 161701824-161702039).

E. Acceptance of Monthly Financial Report

The Administration recommends acceptance of the Monthly Financial Report for

February, 2017.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Increase in Contract

Christine Greenlund, Physical Therapist, Apollo High School, effective May 1, 2017, through the end of the 2016-2017 school year, Lane MA+30, Pay Level 15 (additional 20% of a full time contract for 29.5 days). Ms. Greenlund's salary for this assignment will be \$2,127.92. Ms. Greenlund is currently 60% of a full time contract teacher.

Extended Assignment

Robert Geisenhof, Elementary Teacher (Long-Call Substitute), Westwood Elementary School, effective February 28, 2017, through April 13, 2017, Lane BA, Pay Level 1 (full time contract for 29 days). Mr. Geisenhof's salary for this assignment will be \$6,113.29. (This is an extension of Mr. Geisenhof's previous contract, which was from January 3, 2017, through February 27, 2017.)

Leave of Absence

Nicole Zitzow, Special Education Teacher, Technical High School, effective April 22, 2017, through June 8, 2017.

Anna Maija Lee, Social Worker, Roosevelt Education Center, effective February 9, 2017, through March 10, 2017.

John Parker, Math Teacher, North Junior High School, effective February 2, 2017, through May 3, 2017.

Resignation

Kara Schilling, Special Education Teacher, North Junior High School, last day of service June 8, 2017. Ms. Schilling was on a leave of absence.

Michelle Nelson, Grade 1 Teacher, Talahi Community School, last day of service January 8, 2017.

Lindsay Olsen, Psychologist, Colts, last day of service June 8, 2017. Ms. Olsen

was on a leave of absence.

Retirement

Janine Bunkowski, Art Teacher, Discovery Community School, last day of service June 8, 2017, after 22 years of service to District 742. Ms. Bunkowski was on a leave of absence.

2. **Non-Licensed Staff**

New Hire

Kathleen Fluck, Special Education Paraprofessional, Madison Elementary School, effective March 1, 2017, at an hourly rate of \$14.25.

Tasha Klimek, Special Education Behavior Support Specialist, North Junior High School, effective March 1, 2017, at an hourly rate of \$16.06.

Rehire

Jason Harrington, Special Education Paraprofessional, Madison Elementary School, effective March 6, 2017, at an hourly rate of \$14.25.

Reassignment

Renee Bartholomew, Special Education Behavior Support Specialist, McKinley-ALC, effective March 1, 2017, at an hourly rate of \$17.80. Ms. Bartholomew was previously a Special Education Teacher (Non-licensed Community Expert).

Leave of Absence

Mark Landree, School Bus Driver, District Services Building, effective February 28, 2017, through March 31, 2017.

Anne Midas, Kitchen Helper, Madison Elementary School, effective January 16, 2017, through June 7, 2017.

Deborah Danell, Clerical Classification IV, Riverwoods, effective March 1, 2017, through April 11, 2017.

Resignation

Chase Douvier, Custodian, North Junior High School, last day of service March 3, 2017.

Siobhan Johnson, Special Education Behavior Support Specialist, Oak Hill Community School, last day of service February 24, 2017.

Cara Kregel, Student Support Paraprofessional, Lincoln Elementary School, last day of service February 24, 2017.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donation in the amount of \$100.00 from the American Legion Auxiliary to the McKinley Area Learning Center for the VA Youth Service Program.
2. Grant award in the amount of \$1,000.00 from the Minnesota High Tech Association to AVID Elective Classes (Grade 9 Tech and Apollo) for a field trip for 30 AVID Elective students and staff to visit three manufacturing companies as well as tour Alexandria Technical and Community College.
3. Grant awards/donations to Talahi Community School for the accessible playground, as follows:
 - \$10,000.00 from the Bernick's Beverages and Vending Fund of the Central Minnesota Community Foundation
 - \$1,000.00 from the Luxemburg Lions Club
 - \$75,000.00 from the District 5M-8 International Association of Lions, Inc.
4. Donations to the District 742 Classics for Kids Program, as follows:
 - \$50.00 from Tamara Calhoun
 - \$350.00 from Don Helgeson and Sue Shepard
5. Donation in the amount of \$100.00 from American Door Works to the Apollo High School Granite City Gearheads Robotics Club.
6. Donation in the amount of \$1,000.00 from the Society of Plastics Engineers, Inc., to the Apollo High School Tech Ed Program for future 3D printer usage.
7. Donation in the amount of \$405.00 from Bon Ton Stores (Herberger's) to St. Cloud Youth as Resources as a result of fundraiser sold coupon booklets.
8. Donation of hats and scarves to North Junior High School from Joan Meyer for students in need.
9. Donations totaling \$250.00 from various businesses, organizations and individuals to the Chinese Immersion Program for the China Capstone Trip.
10. Donation in the amount of \$1,500.00 to South Junior High School from the South Student Council Club for the Robotics Program.
11. Donation in the amount of \$1,000.00 to the AVID Program from the Central Minnesota Noon Optimist's Club for student and classroom supplies.

H. Approval of American Indian Parent Committee Resolution

The Administration recommends approval of the American Indian Parent Committee Resolution. A copy is attached.

I. Approval of Name for New Early Childhood and Community Education Building

The Administration recommends approval of "**Quarryview Education Center**" as the name for the New Early Childhood and Community Education Building.

J. Bid Award - ISD 742 Early Childhood and Community Education Center

The Administration recommends that the Board of Education award the bids for ISD 742 Early Childhood and Community Education Center as follows, based upon low bid received meeting specifications:

Base Bid 3A: Cast-In-Place Concrete
K. Johnson Construction, Inc. - \$729,000.00

Base Bid 4A: Masonry
K. Johnson Construction, Inc. - \$907,400.00

Base Bid 5A: Steel Supply
Ben's Structural Fabrication, Inc. - \$578,786.00

Base Bid 5B: Steel Erection
Spartan Steel Erectors, Inc. - \$252,100.00

Base Bid 6A: Carpentry
Boser Construction, Inc. - \$230,000.00

Base Bid 6B: Casework
The Woodshop of Avon, Inc. - \$312,863.15

Base Bid 7A: Foamed in Place Insulation
Intex Insulating Co., Inc. - \$49,959.00

Base Bid 7B: Weather Barriers
Performance Foam Insulation - \$68,739.00

Base Bid 7C: Built-Up Roofing & Metal Panel Systems
McDowall Company - \$1,499,770.00
Reject bids for Alternate #2

Base Bid 7D: Caulking
Sunrise Specialty Contracting, Inc. - \$16,850.00

Base Bid 8A: Doors, Frames and Hardware
Mid Central Door Co. - \$198,297.00

Base Bid 8B: Coiling Doors
W. L. Hall Company - \$17,684.00

Base Bid 8C: Aluminum Doors and Windows
Heartland Glass Co., Inc. - \$482,777.00

Base Bid 9A: Gypsum System
Regal Contractors, Inc. - \$1,040,825.00

Base Bid 9B: Tilework
Mid-State Tile Co., Inc. - \$145,316.00

Base Bid 9C: Acoustical Ceilings
Twin City Acoustics, Inc. - \$193,828.00

Base Bid 9D: Floor Covering
MCI, Inc. - \$60,200.00
(Includes deduct for Alternate #3)

Base Bid 9D: Floor Covering – Alternate #3 Wood Athletic
Flooring
JWood Sports Flooring, LLC – \$45,900.00

Base Bid 9E: Painting and Coatings
Full Spectrum Finishing, Inc. - \$99,400.00

Base Bid 10A: Specialties
Reject – Did not receive any qualified bids

Base Bid 10B: Folding Panel Partitions
Skold Specialty Contracting, LLC - \$12,950.00

Base Bid 10C: Corridor Lockers
Reject – Only one bid was received and was over budget

Base Bid 11A: Food Service Equipment
Reject – Only one bid was received and was over budget

Base Bid 11B: Gymnasium Equipment
The Centre Stage Mfg. Co. LLC - \$7,750.00

Base Bid 12A: Window Treatments
Multiple Concepts Interiors - \$38,171.00

Base Bid 14A: Elevator
Reject – Only one bid was received and was over budget

Base Bid 21A: Fire Suppression
Breth-Zenzen Fire Protection, LLC - \$114,100.00

Base Bid 22A: Plumbing
Ellingson Plumbing, Heating, A/C, & Electrical -
\$683,600.00

Base Bid 23A: HVAC
McDowall Company - \$1,362,870.00
Reject bids for Alternate #6

Base Bid 23B: HVAC Controls
Reject – Only one bid received and bid did not meet project
specifications

Base Bid 23C: Plumbing and HVAC Combination
Reject – Received individual bids that were more cost
efficient than the combination

Base Bid 26A: Electrical
Klein Electric, Inc. - \$989,800.00
Reject bids for Alternates #4 and #5

Base Bid 31A: Earthwork
Kraemer Trucking & Excavating, Inc. - \$537,497.00

Base Bid 32A: Bituminous Paving
Kraemer Trucking & Excavating, Inc. - \$515,245.00

Base Bid 32B: Landscaping
Klein Landscaping & Nursery, Inc. - \$89,169.00

Base Bid 32C: Chain Link Fences
and Gates
Century Fence Company - \$63,600.00

This project will be funded with Lease Levy Funds.

A bid tabulation is attached.

K. Sale of Surplus and Obsolete Equipment

The Administration recommends that the Board of Education authorize the sale of surplus and obsolete equipment to be held on Saturday, April 29, 2017, at the District Services Building, 737 Osseo Avenue South, St. Cloud, MN.

A listing of items to be sold will be posted on the District website at www.isd742.org.

Willie Jett
Superintendent