

---

**MISSION STATEMENT**  
**St. Cloud Area School District 742**

*Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.*

---

**Board of Education**  
**St. Cloud Area School District 742**  
**St. Cloud, Minnesota**

**December 15, 2016**  
**7:00 PM**  
**City Hall**

\*\*\*\*\*

*PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 179 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.*

\*\*\*\*\*

*NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**BOARD MEETING AGENDA**

- I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*  
(7:05-7:10)
- A. Approval of Agenda
  - B. Approval of Minutes (Meetings of November 17 and December 7, 2016)
  - C. Monthly Treasurer's Report for October 2016
  - D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$2,963,518.06.
  - E. Acceptance of Monthly Financial Report
  - F. Approval of Personnel Staff Changes
  - G. Acceptance of Grant Awards/Donations
  - H. 2017 Legislative Platform
  - I. Approval of 2017-2018 High School Registration Handbooks

## II. INFORMATION ITEMS

### A. Oak Hill Community School Presentation (7:10-7:30)

Principal Mike Rivard, along with students and staff, will present information and highlights about Oak Hill Community School. Information is attached.

### B. Board of Education Retreat Summary (7:30-7:40)

The Board of Education Retreat was held on Thursday, December 1, 2016, at the Gorecki Center (College of St. Benedict), St. Joseph. Dr. Greg Vandal facilitated the retreat. Board Member Al Dahlgren, Chair of the Board Development, Policy and Governance Committee, along with Superintendent Willie Jett, will present a summary of the topics discussed at the Board Retreat.

### C. Summary of December Work Session and Preview of January Work Session (7:40-7:45))

The topics of the Board Work Session held on December 7, 2016, included a World's Best Work Force presentation, Board Policies and Administrative Procedures Review (Section 800), and a closed session relating to Superintendent evaluation. Dr. Marsha Baisch, Assistant Superintendent, will provide a summary.

Dr. Baisch will preview the topic for the January 11, 2017, Work Session, which will be Immersion Programs.

## III. DISCUSSION AND/OR ACTION ITEMS

### A. Board Policies and Administrative Procedures Review (Section 800) (DISCUSSION - Second Reading) (7:45-7:50)

Kevin Januszewski, Executive Director of Business Services, will present the following proposed updated/revised and new Board Policies for Section 800, *Buildings and Sites*, as well as proposed revised Board Policy 709 for a second reading. Board Policies/Administrative Procedures recommended to be repealed are also included. Information on the policy changes and notes is attached.

Board Policy 801 - Equal Access to School Facilities  
Board Policy 802 - Disposition of Obsolete Equipment and Material  
Board Policy 805 Waste Reduction and Recycling  
Board Policy 807 - Health and Safety Policy  
Written Plan - Lead in Toys Plan  
Written Plan - Swimming Pool Safety Plan  
Written Plan - Latex Allergy Plan

Board Policy 899 - Naming New Schools  
Board Policy 709 - Student Transportation Safety Policy

B. Schedule January Reorganization Meeting (ACTION)  
(7:50-7:55)

In accordance with Minnesota Statute, the Board of Education Reorganization Meeting is to be held on the first Monday of January each year, or as soon thereafter as practicable. Since Monday, January 2, 2017, is a holiday, the recommended date and time for the Board of Education Reorganization meeting is Tuesday, January 3, 2017, at 5:00 p.m. The meeting will be held at the District 742 Administration Offices, 1000 North 44th Avenue, St. Cloud.

***The Administration recommends scheduling the January Reorganization meeting as proposed.***

C. Superintendent Evaluation Summary (ACTION)  
(7:55-8:10)

Debbie Erickson, Chair of the Personnel & Negotiations Committee, will present a proposed summary of the evaluation of Superintendent Willie Jett for adoption.

***The Board Personnel & Negotiations Committee recommends adoption of the Summary Evaluation of Superintendent Willie Jett.***

D. 2016 Payable 2017 Final Levy Certification (ACTION)  
(8:10-8:25)

Kevin Januszewski, Executive Director of Business Services, will present information regarding the 2016 Payable 2017 Final Levy Certification. An opportunity for public input will be provided at this time. Information is attached.

***The Administration recommends approval of the 2016 Payable 2017 Final Property Tax Levy Certification in the amount of \$31,000,598.50.***

E. Resolution Authorizing the Approval of the Sale of General Obligation School Building Bonds, Series 2017B  
(8:25-8:30)

Kevin Januszewski, Executive Director of Business Services, will present information about the sale of General Obligation School Building Bonds, Series 2017B which will be used to fund the new high school. A copy of the resolution is attached.

IV. **REPORTS**

A. Superintendent's Report  
(8:30-8:35)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports  
(8:35-8:50)

Standing Committee Reports will be presented as follows:

*Board Development, Policy and Governance Committee (Al Dahlgren, Chair)*  
*Community Linkages Committee (Bruce Mohs, Chair)*  
*Finance and Audit Committee (Jerry Von Korff, Chair)*  
*Legislative Committee (Bruce Hentges, Chair)*  
*Personnel & Negotiations Committee (Debbie Erickson, Chair)*  
*Integration & Equity Committee (Les Green, Chair)*

V. FUTURE AGENDA ITEMS  
(8:50-8:55)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

*January Work Session Topic:*  
*Immersion Programs*

VI. **PRESENTATION OF PLAQUES TO DR. LES GREEN, DEBBIE ERICKSON, AND DENNIS WHIPPLE FOR SERVICE AS MEMBERS OF THE ST. CLOUD AREA SCHOOL DISTRICT 742 BOARD OF EDUCATION**

VII. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of November 17 and December 7, 2016.

C. Monthly Treasurer's Report - October, 2016

The Administration recommends approval of the Monthly Treasurer's Report for October, 2016.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$2,963,518.06 (Check Numbers 256874-257346 and ACH Numbers 161700875-161701017 and manual checks and wires).

E. Acceptance of Monthly Financial Report

The Administration recommends acceptance of the Monthly Financial Report for October, 2016.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

**New Hire**

Amy Haake, Special Education Teacher (Non-Public), Westwood Elementary School, effective August 29, 2016, for the 2016-2017 school year, Lane MA, Pay Level 3 (50% of a full time contract for 188 days). Ms. Haake's salary for this assignment will be \$25,760.00.

**Additional Assignment**

Jody Voigt, Science Teacher, Apollo High School, effective December 6, 2016, through June 7, 2017 (20% of a full time contract for 121 days). Mr. Voigt's salary for this assignment will be \$9,791.73. Mr. Voigt is currently a full time contract teacher.

Adam Savolainen, Social Studies Teacher, Apollo High School, effective December 6, 2016, through June 7, 2016 (20% of a full time contract for 121 days). Mr. Savolainen's salary for this assignment will be \$8,368.05. Mr. Savolainen is currently a full time contract teacher.

**Child Care Leave**

Ashley Guggenberger, Grade 2 Teacher, Oak Hill Community School, effective April 29, 2017, through June 7, 2016.

Catherine Talkalai, Grade 5 Teacher, Talahi Community School, effective December 20, 2016, through January 31, 2016.

### **Resignation**

Colton Rosser St. Peter, Physical Education Teacher, North Junior High School, last day of service November 22, 2016.

### 2. **Non-Licensed Staff**

#### **New Hire**

Jordanna Schluttner, Behavior Resource Specialist, Discovery Community School, effective December 13, 2016, at an hourly rate of \$22.08.

#### **Leave of Absence**

Jan Seibring, Bus Driver, District Services Building, effective December 9, 2016, through March 10, 2017.

#### **Medical Leave**

Ellen Guernsey, Special Education Paraprofessional, CO2 Program, effective November 8, 2016, through June 7, 2017, on an intermittent basis.

Gerald Olk, Electrician, District Services Building, effective November 3, 2016, through January 20, 2017.

### **Resignation**

Sara Freeman, Educational Paraprofessional, South Junior High School, last day of service November 30, 2016.

Michael Ross Olson, Behavior Support Specialist, Kennedy Community School, last day of service February 18, 2016.

Katie Conzet, Special Education Paraprofessional, Madison Elementary School, last day of service November 2, 2016.

Marcia Barnes, Special Education Paraprofessional, Apollo High School, last day of service November 21, 2016.

### **Termination**

Asiya Ali, Special Education Paraprofessional, Apollo High School, last day of service November 14, 2016.

### G. **Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)**

The Administration recommends acceptance of the following grant

awards/donations:

1. Donation in the amount of \$400.00 from Kermit and Betty Ann Eastman to St. Cloud Area School District 742 for scholarships.
2. Donations as follows to Talahi Community School for the accessible playground:
  - \$200.00 from Kiwanis Club of St. Cloud
  - \$500.00 from EICH Motor Company
  - \$1,000.00 from the Talahi PTA (Wells Fargo Grant)
  - \$2,000.00 from Miller Architects & Builders
  - \$1,000.00 from UHL Company
3. Donations as follows to Apollo High School for the Granite City Gearheads Robotics Club:
  - \$500.00 from Park Industries
  - \$500.00 from King Solutions
  - \$100.00 from Benton County Abstract
  - \$75.00 from Heartland Glass
  - \$3,000.00 from Grede LLC
4. Donation in the amount of \$1,750.00 to Apollo High School from the Central Minnesota Builders Association for a scholarship.
5. Donation in the amount of \$865.00 to McKinley-ALC from the Central Minnesota Builders Association for supplies for the Trade and Industrial class.
6. Donation in the amount of \$500.00 to the Apollo High School Girls Basketball Program from the St. Cloud Area Youth Basketball Association.
7. Donation of clothing supplies from First United Methodist Church of St. Cloud Region to Talahi Community School for students.
8. Grant award in the amount of \$475.00 to Talahi Community School from the Kids in Need Foundation to obtain a special collection of books.
9. Donation of winter clothing to Talahi Community School from the Rotary Club of St. Cloud.
10. Donation in the amount of \$200.00 from the Kiwanis Club of St. Cloud to Madison Elementary School for literacy materials.
11. Donation in the amount of \$500.00 from the Community Giving Foundation to Madison Elementary School.
12. Donation in the amount of \$1,827.93 from the K Foundation (GiveMN.org) to Madison Elementary School.

13. Donation of a Buddy Bench to Madison Elementary School from Adam and Kristin Rohde in remembrance of Connor Rohde who passed away on August 10, 2016.
14. Donation in the amount of \$750.00 to Tech High School from the St. Cloud Youth Hockey Association for a 2016 SCYHA Scholarship.
15. Donation in the amount of \$674.40 to Tech High School Robotics from GM Drilling for activity needs.
16. Donation in the amount of \$1,100.00 to the Tech High School Skills USA Program for program needs.
17. Donation in the amount of \$250.00 from the St. Cloud Education Association to the North Junior High School Vex Robotics Program for a Robotics trailer.
18. Donation in the amount of \$200.00 to Kennedy Community School from the American Legion Post 328 for Education Week.
19. Donation in the amount of \$100.00 to Kennedy Community School from the American Legion Auxiliary for library needs (Education Week).
20. Donation in the amount of \$172.44 to Clearview Elementary School from Brian Weber (through General Mills-YourCause, LLC).
21. Donations to Tech High School from the St. Cloud Area Youth Basketball Association as follows:
  - \$1,000.00 - Girls Basketball Program
  - \$1,000.00 - Boys Basketball Program
22. Donation of an HP Design Jet 500 Printer to North Junior High School Industrial Technology and Robotics for classroom and activity projects.
23. Donation in the amount of \$100.00 to Apollo High School from Charles and Julie Kruger for the Friends and Family of Dan LaFontaine Scholarship.
24. Donation in the amount of \$5,000.00 to the Tech High School Tiger Build Program from Sue Wahl Storbeck as a John A. Wahl Memorial "Tiger Build" Gift.

#### H. 2017 Legislative Platform

The Board Legislative Committee recommends approval of the 2017 Board Legislative Platform. A copy is attached.

#### I. Approval of 2016-2017 High School Registration Handbooks

The Administration recommends approval of the 2017-2018 Registration Handbooks for Apollo and Tech High Schools. Information relating to new course proposals is

attached. The course changes in high school programming for school year 2017-2018 are incorporated in the 2017-2018 Registration Handbooks. If Board of Education Members have questions, they are encouraged to contact Dr. Marsha Baisch, Assistant Superintendent. The draft Registration Handbooks can be viewed at:

Apollo Grade 9: <http://tinyurl.com/Apollo-9th-Grade-Registration>

Apollo Grades 10-12: <http://tinyurl.com/Apollo-10-12-Registration>

Tech Grades 9-10: <http://tinyurl.com/0910THS>

Tech Grades 11-12: <http://tinyurl.com/1112THS>

Willie Jett  
Superintendent