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**MISSION STATEMENT**  
**St. Cloud Area School District 742**

*Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.*

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*COMMUNITY INPUT will be held at 6:30 p.m.  
During this time, the Board of Education will allow citizen input  
in accordance with their established guidelines.  
The Board Meeting/Work Session will immediately follow.*

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**Board of Education**  
**St. Cloud Area School District 742**

**November 9, 2016**  
*Following Community Input*  
**Apollo High School Resource Center**  
**1000 44<sup>th</sup> Avenue North**  
**St. Cloud**

*NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**BOARD MEETING AGENDA**

**I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption.*

A. Approval of Board Meeting Agenda and Work Session Agenda

B. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved

rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

**Rehire**

Greta Quarve, Early Childhood Family Education Teacher, Colts, effective for the 2016-2017 school year, Lane BA, Pay Level 2 (70% of a full time contract for 188 days). Ms. Quarve's salary for this assignment will be \$28,673.40.

**Additional Assignment**

Julie Braegelmann, Early Childhood Special Education Teacher, Colts, effective October 24, 2016 through the end of the 2016-2017 school year, Lane MA, Pay Level 13 (20% of a full time contract for 152 days). Ms. Braegelmann's salary for this assignment will be \$9,981.23. Ms. Braegelmann is currently a full time contract teacher.

Molly Denne, Social Studies Teacher, Technical High School, effective October 17, 2016, through December 2, 2016, Lane BA, Pay level 3 (20% of a full time contract for 33 days). Ms. Denne's salary for this assignment will be \$1,484.82. Ms. Denne is currently a full time contract teacher.

Luann Palmquist, Special Education DAPE Teacher, Kennedy Community School, effective for the 2016-2017 school year, Lane MA+60, Pay Level 15 (20% of a full time contract for 188 days). Ms. Palmquist's salary for this assignment will be \$15,064.20. Ms. Palmquist is currently a full time contract teacher.

**Child Care Leave**

Kelli Maurer, Language Arts Teacher, Kennedy Community School, effective March 12, 2017, through April 28, 2017.

**Resignation**

Michelle Spiczka, Special Education Teacher, Apollo High School, last day of service October 17, 2016.

2. Non-Licensed Staff

**New Hire**

Sara Doherty, Special Education Paraprofessional, Apollo High School, effective October 19, 2016, at an hourly rate of \$14.25.

Amanda Toeben, Special Education Behavior Support Specialist, CO2 Program, effective October 19, 2016, at an hourly rate of \$16.06.

Shelley Tromburg, Special Education Paraprofessional, Tech High School, effective October 24, 2016, at an hourly rate of \$14.25.

Badri Upreti, Custodian, Apollo High School, effective October 26, 2016, at an hourly rate of \$12.50.

Isabel Drake, Classroom Paraprofessional, Colts, effective October 25, 2016, at an hourly rate of \$14.25.

Jake Braegelmann, Classroom Paraprofessional, Apollo High School, effective November 1, 2016, at an hourly rate of \$14.25.

Tanya Moua, Kitchen Helper, Discovery Community School, effective October 24, 2016, at an hourly rate of \$12.31.

Troy Goracke, Special Education Paraprofessional, Technical High School, effective October 31, 2016, at an hourly rate of \$14.25.

Allie Seth, Special Education Paraprofessional, South Junior High School, effective October 24, 2016, at an hourly rate of \$14.25.

Rachel Larson, Special Education Behavior Support Specialist, Lincoln Elementary School, effective October 17, 2016, at an hourly rate of \$17.80.

### **Rehire**

Darla Dittus, Clerical Classification I, Apollo High School, effective October 26, 2016, at an hourly rate of \$15.52.

Jennifer Slagstad, Student Support Paraprofessional, Oak Hill Community School, effective October 24, 2016, at an hourly rate of \$11.85.

### **Reassignment**

Hanya Christensen, Special Education Clerical, North Junior High School, effective October 27, 2016, at an hourly rate of \$15.83. Ms. Christensen was previously a Special Education Paraprofessional at Madison Elementary School.

Carla Brundell, Special Education Clerical, Madison Elementary School, effective October 31, 2016, at an hourly rate of \$15.83. Ms. Brundell was previously a Special Education Paraprofessional at Discovery Community School.

Rebecca Christopherson, Special Education Clerical, Oak Hill Community School and Lincoln Elementary School, effective October 27, 2016, at an hourly rate of \$15.83. Ms. Christopherson was previously a Special Education Paraprofessional at Technical High School.

### **Additional Assignment**

Brenda Hoffman, Special Education Paraprofessional/Bus Assistant, District Services Building, effective October 27, 2016, at an hourly rate of \$14.25. Ms. Hoffman is currently a School Bus Driver.

**Medical Leave**

Susan Oldakowski, Clerical Classification IV, South Junior High School, effective October 13, 2016, through November 23, 2016.

**Rescind Resignation (Correction)**

Amanda Brill, Special Education Paraprofessional/Bus Assistant, District Services Building, last day of service September 30, 2016, rescind/correct Board action of October 12, 2016. This was a change in position, not a resignation.

**Resignation**

Curt Karolus, Custodian, North Junior High School, last day of service October 24, 2016.

Mohamed Salat, Classroom Paraprofessional, Discovery Community School, last day of service October 19, 2016.

Shelbi Cowin, Special Education Paraprofessional, South Junior High School, last day of service November 1, 2016.

C. **Appointment of Surrogate Parents for Students with Disabilities**

Minnesota rules require that school districts appoint surrogate parents for students with disabilities under the following conditions:

1. The parent, guardian, or conservator is unknown or unavailable.
2. The pupil is a ward of the commissioner of human services.
3. The parent requests in writing the appointment of a surrogate parent.

The Administration recommends that the Board of Education appoint Gary Kelley and Carlita Thompson to act as surrogate parents to represent students with disabilities because legal parents are unavailable.

D. **Authorization of LEA Representative**

The Administration recommends that the Board of Education authorize Kelly Frankenfield (replaces Natalie Prasch), EL Director, to act as the Local Education Agency (LEA) Representative in filing the Title III Improvement Plan as provided under Public Law 107-110. The LEA Representative will ensure that the school

district maintains compliance with the appropriate Federal statutes, regulations, and State procedures currently in effect and will act as the responsible authority in all matters relating to the administration of English Learner Education Program Annual Measureable Achievement Objectives Plan.

## II. DISCUSSION AND/OR ACTION ITEMS

### A. Board Policies and Administrative Procedures Review (Section 700)

Proposed updated/revised Board Policy 701.1, *Modification of School District Budget*, is on the agenda for the third and final reading. This policy combines and replaces current Board Policy 701.1 and Administrative Procedures 701.1A. A copy is attached.

***The Administration recommends approval of revised Board Policy 701.1 - Modification of School District Budget.***

### B. Board Policies and Administrative Procedures Review (Section 400) (ACTION)

The following proposed updated/revised and new Board Policies for Section 400, Employees/Personnel, are on the agenda for the third and final reading.

***The Administration recommends approval of the following proposed updated/revised and new Board Policies:***

1. Board Policy 401 - Equal Employment Opportunity
2. Board Policy 402 - Disability Nondiscrimination Policy (New Policy)
3. Board Policy 406 - Public and Private Personnel Data (New Policy)
4. Board Policy 410 - Family and Medical Leave Policy (FMLA) (New Policy)
5. Board Policy 412 - Expense Reimbursement
6. Board Policy 413 - Discrimination, Harassment and Violence
7. Board Policy 418 - Drug-Free Workplace/Drug-Free School
8. Board Policy 419 - Tobacco-Free Environment
9. Board Policy 427 - Workload Limits for Certain Special Education Teachers
10. Board Policy 430 - Workplace Violence and Injury Prevention (New Policy)
11. Board Policy 404 - Employment Background Checks
12. Board Policy 405 - Veteran's Preference (New Policy)
13. Board Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse
14. Board Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults
15. Board Policy 420 - Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
16. Board Policy 424 - License Status (New Policy)
17. Board Policy 408 - Subpoena of a School District Employee
18. Board Policy 423 - Employee-Student Relationships (New Policy)
19. Board Policy 499 - Expressions of Concerns/Complaints/Conflicts About District 742 Employees

Copies are attached.

C. Repeal Board Policies

***The Administration recommends that the following current Board Policies and Administrative Procedures be repealed:***

1. Administrative Procedures 412.1A - Expense Reimbursement: Protective Clothing and Devices
2. Board Policy 450 and Administrative Procedures 450A - Classification and Compensation
3. Administrative Procedures 455A - Bilingual Interpretation Compensation
4. Board Policy 460 and Administrative Procedures 460A - Evaluation/Professional Growth: Staff Performance Review and Evaluation

Willie Jett  
Superintendent