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**MISSION STATEMENT**  
**St. Cloud Area School District 742**

*Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.*

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**Board of Education**  
**St. Cloud Area School District 742**  
**St. Cloud, Minnesota**

**August 25, 2016**  
**7:00 PM**  
**City Hall**

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*PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 179 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.*

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*NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**BOARD MEETING AGENDA**

**I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*  
(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of July 28, August 10, and August 12, 2016)
- C. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$5,775,589.93
- D. Approval of Personnel Staff Changes
- E. Acceptance of Grant Awards/Donations
- F. Approval for Submission of Grant Applications
- G. Eastman Park Parking Area Agreement
- H. HVAC Controls Project Change Order Totaling \$21,850.00
- I. Ten-Year Long Term Facilities Maintenance Plan

- J. Resolution Approving a Tax Abatement Agreement and Assignment and Subordination of Tax Abatement Agreement and Authorizing the Execution Thereof

## II. INFORMATION ITEMS

A. Immersion Program Update

(7:10-7:30)

Sue Linn-Hasbrouck, Coordinator of Immersion and World Languages, will discuss partnerships and celebrating ten years of Immersion Programming in St. Cloud Area School District 742. Information is attached.

B. Summary of August Work Session and Preview of September Work Session

(7:30-7:40)

The topics of the Board Work Session held on August 10, 2016, included School Climate Results, Overview and Changes Related to Dyslexia, and a Levy Referendum Update. Dr. Marsha Baisch, Assistant Superintendent, will provide a summary.

Dr. Baisch will preview the topics for the September 14, 2016, Work Session, which will a Transportation Services Update and a Westwood Elementary School Presentation.

C. Levy Referendum Update

(7:40-7:50)

An update will be provided for Board information and discussion.

D. Final Levy Certification Announcement

(7:50-7:55)

Kevin Januszewski, Executive Director of Business Services, will announce that the Final Levy Certification will take place at the regularly scheduled Board of Education meeting on December 15, 2016, at 7:00 p.m. at St. Cloud City Hall located at 400 2nd Street South, St. Cloud, Minnesota. There will be time for public testimony.

This Levy Certification is the District's annual Levy that is certified each year. If the Building Referendum, voted on by District residents November 8, 2016, is successful, the amount from the Referendum would be included in this Levy Certification.

## III. DISCUSSION AND/OR ACTION ITEMS

A. Review and Approval of Tentative Contract Agreements (if any)

(7:55-8:00)

#### IV. **REPORTS**

A. **Superintendent's Report**  
(8:00-8:05)

Superintendent Willie Jett may present information on current activities in District 742.

B. **Board of Education Standing Committee Reports**  
(8:05-8:20)

Standing Committee Reports will be presented as follows:

*Board Development, Policy and Governance Committee (Al Dahlgren, Chair)*  
*Community Linkages Committee (Bruce Mohs, Chair)*  
*Finance and Audit Committee (Jerry Von Korff, Chair)*  
*Legislative Committee (Bruce Hentges, Chair)*  
*Personnel & Negotiations Committee (Debbie Erickson, Chair)*  
*Integration & Equity Committee (Les Green, Chair)*

#### V. **FUTURE AGENDA ITEMS** (8:20-8:25)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

***September Work Session Topics:***

Transportation Services Update  
Westwood Elementary School Presentation

#### VI. **CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of July 28, August 10, and August 12, 2016.

C. **Approval of Payment of Bills**

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$5,772,220.02 (Check Numbers 225428-255738, ACH Numbers 161700196-161700254 and manual checks and wires, and Credit Card in

the amount of \$3,369.91 for a grand total of \$5,775,589.93.

#### D. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

##### 1. Licensed Staff

###### New Hire

Todd Kuhn, Grade 5 Teacher, Madison Elementary School, effective for the 2016-2017 school year, Lane MA, Pay Level 10 (full time contract for 188 days). Mr. Kuhn's salary for this assignment will be \$60,474.00.

Julia Slivnik, Mathematics Teacher, Technical High School, effective for the 2016-2017 school year, Lane BA, Pay Level 1 (full time contract for 188 days). Ms. Slivnik's salary for this assignment will be \$39,631.00.

Amanda Ketter, Grade 5 Teacher, Lincoln Elementary School, effective for the 2016-2017 school year, Lane MA, Pay Level 1 (full time contract for 188 days). Ms. Ketter's salary for this assignment will be \$47,668.00.

Amber Bromenschenkel, Special Education Teacher, Discovery Community School, effective for the 2016-2017 school year, Lane BA+60, Pay Level 1 (80% of a full time contract for 188 days). Ms. Bromenschenkel's salary for this assignment will be \$38,134.40.

Nelly Anderson, Special Education Teacher, North Junior High School, effective for the 2016-2017 school year, Lane MA, Pay Level 2 (full time contract for 188 days). Ms. Anderson's salary for this assignment will be \$49,595.00.

Terry Jaakkola, Hourly Teacher, Hands Across the World, effective August 29, 2016, at an hourly rate of \$32.00.

Melissa Dummer, Special Education Teacher, North Junior High School, effective for the 2016-2017 school year, Lane MA, Pay Level 2 (full time contract for 188 days). Ms. Dummer's salary for this assignment will be \$49,595.00.

Catherine Krog-Maland, Mathematics Teacher, North Junior High School, effective for the 2016-2017 school year, Lane MA+60, Pay Level 1 (full time contract for 188 days). Ms. Krog-Maland's salary for this assignment will be \$55,708.00.

Jack Peterson, Special Education Teacher, City Life 742, effective for the 2016-2017 school year, Lane MA+30, Pay Level 9 (full time contract for 188 days). Mr. Peterson's salary for this assignment will be \$65,008.00.

Kimberly Hess, Special Education Technology Integrationist, District Media Services, effective for the 2016-2017 school year, Lane BA+45, Pay Level 13 (full time contract for 188 days). Ms. Hess' salary for this assignment will be \$56,324.00.

Ryan Szymanski, Special Education Teacher, Technical High School, effective for the 2016-2017 school year, Lane BA, Pay Level 1 (full time contract for 188 days). Mr. Szymanski's salary for this assignment will be \$39,631.00.

Brian Born, Health Teacher, South Junior High School, effective for the 2016-2017 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Mr. Born's salary for this assignment will be \$40,962.00.

Aaron Murphy, Social Studies Teacher, Technical High School, effective for the 2016-2017 school year, Lane BA, Pay Level 1 (full time contract for 188 days). Mr. Murphy's salary for this assignment will be \$39,631.00.

Morgan Withrow, Language Arts/C4 Teacher, Technical High School, effective for the 2016-2017 school year, Lane BA+45, Pay Level 1 (70% of a full time contract for 188 days). Ms. Withrow's salary for this assignment will be \$31,961.30.

Teresa Anderson, Assistant Principal, Madison Elementary School, effective August 16, 2016, Lane F, Pay Level 2 (full time contract for 225 days). Ms. Anderson's salary for this assignment will be \$92,000.00.

Michael Evans, Special Education Teacher, South Junior High School, effective for the 2016-2017 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Mr. Evans' salary for this assignment will be \$40,962.00. Mr. Evans was previously a Behavior Support Specialist.

Laurie Crane, Nurse, Oak Hill Community School, effective for the 2016-2017 school year, Lane MA, Pay Level 11 (full time contract for 188 days). Ms. Crane's salary for this assignment will be \$61,726.00.

Christina Gudknecht, Grade 2 Teacher, Lincoln Elementary School, effective for the 2016-2017 school year, Lane BA, Pay Level 1 (full time contract for 188 days). Ms. Gudknecht's salary for this assignment will be \$39,631.00.

Jessica Baumann, Nurse, Technical High School, effective for the 2016-2017 school year, Lane BA, Pay Level 9 (full time contract for 188 days). Ms. Baumann's salary for this assignment will be \$45,612.00.

### **Rehire**

Jennifer Shorter, Special Education Teacher, Apollo High School, effective for the 2016-2017 school year, Lane BA, Pay Level 1 (full time contract for 188 days). Ms. Shorter's salary for this assignment will be \$39,631.00.

Janet Summerall, Hourly Teacher, Hands Across the World and LaCruz, effective August 29, 2016, at an hourly rate of \$32.00.

Emily Meinert, Special Education Teacher, North Junior High School, effective for the 2016-2017 school year, Lane BA+60, Pay Level 2 (full time contract for 188 days). Ms. Meinert's salary for this assignment will be \$49,595.00.

Debra McAlister, Adult Basic Education Teacher, Discovery Community School, effective for the 2016-2017 school year, Lane MA+60, Pay Level 1 (50% of a full time contract for 188 days). Ms. McAlister's salary for this assignment will be \$27,854.00. Ms. McAlister is returning to work after retirement.

Caleb Curry, Physical Education Teacher, South Junior High School, effective for the 2016-2017 school year, Lane BA, Pay Level 1 (full time contract for 188 days). Mr. Curry's salary for this assignment will be \$39,631.00.

Brenda Mayer, Chinese ELA Teacher, Madison Elementary School, effective for the 2016-2017 school year, Lane MA+60, Pay Level 3 (50% of a full time contract for 188 days). Ms. Mayer's salary for this assignment will be \$30,370.00. Ms. Mayer is returning to work after retirement.

## 2. Licensed Staff (Continued)

### **Extended Contract**

Kimberly Hess, Special Education Technology Integrationist, District Media Services, effective for the 2016-2017 school year, Lane BA+45, Pay Level 13 (10 additional days to a full time contract). Ms. Hess' salary for this assignment will be \$2,995.96.

### **Increase in Contract**

Heidi Hoffarth, Social Worker, Oak Hill Community School, effective for the 2016-2017 school year, Lane BA+45, Pay Level 4 (additional 10% of a full time contract). Ms. Hoffarth's salary for this assignment will be \$5,099.20. Ms. Hoffarth is currently 90% of a full time contract.

### **Additional Assignment**

Evangeline Froelich, Family and Consumer Science Teacher, Apollo High School, effective for the 2016-2017 school year, Lane BA, Pay Level 2 (20% of a full time contract for 188 days). Ms. Froelich's salary for this assignment will be \$8,192.40. Ms. Froelich is currently a full time contract teacher.

Debra Dotzler, American Sign Language Teacher, Apollo and Technical High Schools, effective for the 2016-2017 school year, Lane MA+60, Pay Level 13 (20% of a full time contract for 188 days). Ms. Dotzler's salary for this assignment will be \$15,064.20.

### **Rescind Additional Assignment**

Craig Aycock, Social Studies Teacher, Technical High School, rescind Board action of July 28, 2016, additional assignment of 7% of a full time contract for the 2016-2017 school year.

Debra Holder, Social Studies Teacher, Technical High School, rescind Board action of July 28, 2016, additional assignment of 13% of a full time contract for the 2016-2017 school year.

### **Reassignment**

Jayne Greeney Schill, Teacher on Special Assignment (AVID Liaison/Youth at Work Counselor), effective for the 2016-2017 school year, Lane MA+60, Pay Level 15. Ms. Greeney Schill's salary for this assignment will be \$75,321.00. Mr. Greeney Schill was previously the Career and Tech Ed Coordinator.

### **Alternative Leave**

Kazimir Gazdzik, Social Studies/C4 Teacher, Technical High School, effective for the 2016-2017 school year (60% leave of a full time position/will work 40%).

### **Child Care Leave**

Michelle Nelson, Grade 1 Teacher, Talahi Community School, effective October 24, 2016, through January 20, 2017.

### **Extended Leave of Absence**

Andrew Opatz, Language Arts Teacher, McKinley Area Learning Center, effective for the 2016-2017, 2017-2018, 2018-2019, and 2019-2020 school years. Mr. Opatz to pay both employee and employer share of TRA.

### **Retirement**

Mary Gruenes, Health Education and Family Consumer Science Teacher, Kennedy Community School and Apollo High School, last day of service June 21, 2016.

### **Resignation**

Sara Norman, Academic Coach, Lincoln Elementary School, last day of service

July 28, 2016.

Nathan Jensen, Special Education Teacher, Roosevelt Education Center, last day of service June 3, 2016.

David Witeof, Grade 2 Teacher, Lincoln Elementary School, last day of service June 3, 2016.

3. Non-Licensed Staff

**New Hire**

Michelle Carlson, Behavior Resource Specialist, Clearview Elementary School, effective August 22, 2016, at an hourly rate of \$23.46.

Anfah Noor, Special Education Paraprofessional, Oak Hill Community School, effective September 6, 2016, at an hourly rate of \$14.25.

Katie Conzet, Special Education Paraprofessional, Madison Elementary School, effective September 6, 2016, at an hourly rate of \$14.25.

Alexa Sjoblom, Special Education Paraprofessional, Early Childhood Special Education, Colts Academy, effective September 6, 2016, at an hourly rate of \$14.25.

Madeline Anderson, Special Education Paraprofessional, Kennedy Community School, effective September 6, 2016, at an hourly rate of \$14.25.

Kimberly Sandstrom, Payroll Clerk, District Administration Office, effective August 8, 2016, at an hourly rate of \$18.40. This is a new position.

Andrew Wallisch, Community Security Officer, Technical High School, effective September 6, 2016, at an hourly rate of \$16.06.

Haley Miller, Behavior Resource Specialist, McKinley Area Learning Center, effective September 6, 2016, at an hourly rate of \$24.84.

Karen Kassulker, Clerical Classification I, Apollo High School, effective August 15, 2016, at an hourly rate of \$12.38.

Eric Bergman, Special Education Paraprofessional, Talahi Community School, effective September 6, 2016, at an hourly rate of \$14.25.

Aksel Krafnick, Special Education Paraprofessional, Technical High School, effective September 6, 2016, at an hourly rate of \$14.25.

Rebecca Stommes, Special Education Behavior Support Specialist, Apollo High School, effective September 6, 2016, at an hourly rate of \$16.06.

Samantha Frank, Behavior Support Specialist, Westwood Elementary School, effective September 6, 2016, at an hourly rate of \$16.06.

Tiffany Kerfeld, Special Education Paraprofessional, Talahi Community School, effective September 6, 2016, at an hourly rate of \$14.25.

Marcia Heid, Behavior Support Specialist, Lincoln Elementary School, effective August 29, 2016, at an hourly rate of \$16.06.

Carrie Meyer, Kitchen Helper, Technical High School, effective September 6, 2016, at an hourly rate of \$12.31.

James Hall, Kitchen Helper, North Junior High School, effective September 6, 2016, at an hourly rate of \$12.31.

Kari Meyer, Kitchen Helper, North Junior High School, effective September 6, 2016, at an hourly rate of \$12.31.

### **Reassignment**

Jean Nelson, Human Resources Specialist, District Administration Office, effective August 1, 2016, at an hourly rate of \$20.44. Ms. Nelson was previously a Clerical Classification II in the Human Resources Department.

Kimberly Melby Tollefson, Executive Assistant, Student Services, District Administration Office, effective July 1, 2016, at an hourly rate of \$21.56. Ms. Melby Tollefson was previously a Clerical Classification IV in the Student Services Department.

Rhett Bastien, Assistant Head Engineer, South Junior High School, effective August 1, 2016, at an hourly rate of \$13.75. Mr. Bastien was previously a Special Education Paraprofessional at Talahi Community School.

Hanya Christensen, Special Education Paraprofessional, Madison Elementary School, effective September 6, 2016, at an hourly rate of \$14.25. Ms. Christensen was previously a Clerical Classification II at the District Services Building.

### **Medical Leave**

Carla Brundell, Special Education Paraprofessional, Discovery Community School, effective September 6, 2016, through October 31, 2016.

### **Leave of Absence**

Kimberly Johnson, Behavior Truancy Interventionist, Discovery Community School, effective for the 2016-2017 school year.

## **Resignation**

Tanya Jungbauer, Kitchen Helper, Technical High School, last day of service June 2, 2016.

Kaitlyn Baden, Behavior Support Specialist, Roosevelt Education Center, last day of service July 1, 2016.

Angelina Holte, Behavior Support Specialist, North Junior High School, last day of service August 1, 2016.

Christianne Sbrega, Student Support Paraprofessional, Oak Hill Community School, last day of service June 2, 2016.

Suzanne Steman, Media Paraprofessional, Oak Hill Community School, last day of service June 2, 2016.

Jami Siers, Behavior Support Specialist, Westwood Elementary School, last day of service June 2, 2016.

Fawzia Haji, Classroom Paraprofessional, Talahi Community School, last day of service June 1, 2016.

Lisa Lau, Educational (Media) Paraprofessional, Technical High School, last day of service June 2, 2016.

Charlene Hopela, AEM Support Assistant, Apollo High School, last day of service June 2, 2016.

Ali Muhumed, Behavior Support Specialist, City Life, Roosevelt Education Center, last day of service June 2, 2016.

Kristin Johnson, Student Support Paraprofessional, Talahi Community School, last day of service June 2, 2016.

## **Retirement**

Josephine Malikowski, Crossing Guard, Madison Elementary School, last day of service June 2, 2016, after 14 years of service in District 742.

Sarah Livingston, Special Education Transportation, District Services Building, last day of service August 29, 2016, after 8 years of service in District 742.

JoAnn Thorson, Special Education Paraprofessional, Apollo High School, last day of service June 2, 2016, after 16 years of service in District 742.

## E. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board,

Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donations to the Tech High School Cross Country Team for a 5K sponsorship as follows:
  - \$100.00 from Arise Ventures, Inc.
  - \$100.00 from Defiance Fitness
  - \$100.00 from Graysons Berryland
  - \$100.00 from CentraCare
  - \$100.00 from Pacific Wok
  - \$100.00 from Endurance Sports, LLC
2. Donation of supplies to Oak Hill Community School from TRUIST.
3. Donations from the College of St. Benedict/St. John's University in appreciation for welcoming CSB/SJU students:
  - \$400.00 to Talahi Community School
  - \$1,800.00 to Oak Hill Community School
  - \$1,800.00 to Kennedy Community School
4. Donation in the amount of \$250.00 to the Apollo High School Scholarship Program from National Recognition Products for graduation.
5. Donation in the amount of \$2,200.00 to Tech High School from Jostens for graduation supplies.
6. Donation of cello with bow and case to the Oak Hill Community School orchestra program from Carolyn and Howard Zimring.
7. Donation of a balance bike to the Early Childhood Special Education Program, Colts Academy, from Stephanie Deer.
8. Donation in the amount of \$1,550.00 to the Tech High School Scholarship Program from the Tech High School Student Council for Leaders Scholarships.

F. Approval for Submission of Grant Applications

The Administration recommends approval for submission of the following grant applications:

1. Grant application by Talahi Community School to the Honda Foundation in the amount of \$34,000.00. The purpose of the grant will be to help STEM areas in the gifted program at Talahi.
2. Grant application by Talahi Community School to the Gannett Foundation-St. Cloud Times in the amount of \$5,000.00 to create an adaptive playground at Talahi.

3. Grant application by Talahi Community School to Target in the amount of \$700.00 to allow a first grade class to visit the Minnesota Children's Museum in St. Paul.
4. Grant application by Talahi Community School to Dick's Community Program in the amount of \$10,000.00 to create an adapted playground at Talahi.
5. Grant application by Talahi Community School to Lowe's Toolbox for Education in the amount of \$5,000.00 to create an adapted playground at Talahi.
6. Grant application by Talahi Community School to the Central Minnesota Arts Board in the amount of \$3,202.00. Christopher Lutter Gardella will conduct a one week residency for 110 second graders in puppetry.

G. Eastman Park Parking Area Agreement

The Administration recommends approval of a new five-year Eastman Park Parking Agreement with the City of St. Cloud for parking for Tech High School students. This agreement is a continuation of the previous five-year agreement. A copy of the new agreement is attached.

H. HVAC Controls Project Change Order Totaling +\$21,850.00

The Administration recommends approval of the following change order for the above named project.

- Change Order #1 with UHL Company in the amount of +\$21,850.00 for control modifications.

This project is being funded with long term facilities maintenance funds.

This change order is within the approved budget for this project.

I. Ten-Year Long Term Facilities Maintenance Plan

The Ten-Year Long Term Facilities Maintenance Plan resolution and plan details are attached. Also attached is the planned projects for the 2017-18 school year.

***The Administration and the Board Finance and Audit Committee recommend approval of the resolution for the Ten-Year Long Term Facilities Maintenance Plan.***

J. Resolution Approving Tax Abatement Agreement and Assignment and Subordination of Tax Abatement Agreement and Authorizing the Execution Thereof

The Administration recommends approval of a Resolution Approving Tax Abatement Agreement and Assignment and Subordination of Tax Abatement Agreement and Authorizing the Execution Thereof with CM St. Joe, LLC for a senior multifamily housing facility in the City of St. Joseph, Minnesota. A resolution approving the tax abatement was approved by the Board on August 10th. A copy is attached.

Willie Jett  
Superintendent