
MISSION STATEMENT
St. Cloud Area School District 742

Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

April 28, 2016
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 179 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

- I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*
(7:05-7:10)
- A. Approval of Agenda
 - B. Approval of Minutes (Meetings of March 31 and April 13, 2016)
 - C. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$3,153,707.62
 - D. Approval of Monthly Treasurer's Report for March, 2016
 - E. Approval of Personnel Staff Changes
 - F. Acceptance of Grant Awards/Donations
 - G. Approval for Submission of Grant Applications
 - H. Appointment of Surrogate Parent for Students with Disabilities
 - I. HVAC Upgrade - South Junior High School Change Order Totaling +\$13,648.00

- J. Garbage/Refuse Service
- K. Quarterly Expenditures for Board Members from January 1, 2016 through March 31, 2016
- L. Contingent Resolution Relating to Choosing Nominees for Election to the School Board and Calling the School District Primary Election
- M. Resolution Establishing Dates for Filing Affidavits of Candidacy for School Board Positions
- N. Call for Bids - Sale of Portable Classrooms
- O. Call for Bids - Apollo Window Replacement
- P. Call for Bids - Blacktop Replacement at Discovery Community School, McKinley Area Learning Center, North Junior High School, Oak Hill Community School and Talahi Community School
- Q. Call for Bids - Apollo Tuckpointing
- R. Call for Bids - North Locker Replacement
- S. NJPA Contract - Gym Floor Replacement at Apollo High School
- T. NJPA Contract - Bleacher Replacement at Apollo High School
- U. NJPA Contract - Attenuating Surfaces for Playground at Kennedy Community School

II. **INFORMATION ITEMS**

- A. Partnership Vision Card
(7:10-7:30)

Tami DeLand, Director of Community Engagement and Communications, will provide information relevant to District partnerships in support of student achievement and Strategy Two of the Strategic Plan. Information is attached.

- B. Revised Board Policy 509 (Second Reading)
(7:30-7:35)

Dr. Marsha Baisch, Assistant Superintendent, will review proposed revisions to Board Policy 509, Enrollment of Nonresident Students. Proposed Revisions to Administrative Procedures 503.2 and 503.2A relating to In-District Transfers will also be reviewed. Copies are attached. The revised Board Policy is on the agenda for a second reading.

- C. Summary of April Work Session and Preview of May Work Session
(7:35-7:40)

The topic of the Board Work Session held on April 13, 2016, was Action Planning for Student Success. Dr. Marsha Baisch, Assistant Superintendent, will provide a summary.

Dr. Baisch will preview the topic scheduled for the May Work Session, which will be a budget presentation.

III. **DISCUSSION AND/OR ACTION ITEMS**

A. Review and Approval of Tentative Contract Agreements (if any)
(7:40-7:50)

B. Resolution Relating to the Termination and Nonrenewal of Teaching Contracts of Named Probationary Teachers (ACTION - Roll Call)
(7:50-8:00)

Tracy Flynn Bowe, Executive Director of Human Resources, will present information. A copy of the resolution will be distributed at the meeting.

The Administration recommends approval of the Resolution Relating to the Termination and Nonrenewal of Teaching Contracts of Named Probationary Teachers.

IV. **REPORTS**

A. Superintendent's Report
(8:00-8:05)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports
(8:05-8:20)

Standing Committee Reports will be presented as follows:

Board Development, Policy and Governance Committee (Al Dahlgren, Chair)
Community Linkages Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Jerry Von Korff, Chair)
Legislative Committee (Bruce Hentges, Chair)
Personnel & Negotiations Committee (Debbie Erickson, Chair)
Integration & Equity Committee (Les Green, Chair)

V. **FUTURE AGENDA ITEMS**
(8:20-8:25)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work

Session/Meeting.

May Work Session Topic:

Budget Presentation

VI. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of March 31 and April 13, 2016.

C. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$2,959,744.92 (Check Numbers 223823-224116 and 201503316-201504897) and ACH Numbers 151602078-151602358 and Credit Card payments in the amount of \$193,962.70 for a grand total of \$3,153,707.62.

D. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for March, 2016.

E. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Rehire

Kellen Kersten, Special Education Teacher (Long-Call Substitute), Apollo High School, effective March 14, 2016, through April 21, 2016, Lane BA, Pay Level 3 (full time contract for 29 days). Mr. Kersten's salary for this assignment will be \$5,635.41.

Reassignment

Jason Kirsch, English as a Second Language Teacher, Talahi Community School, effective April 11, 2016, for the 2015-2016 school year, Lane MA+60, Pay Level

12 (full time contract for 39 days). Mr. Kirsch's salary for this assignment will be \$13,631.74. Mr. Kirsch was previously an EL Paraprofessional.

Voluntary Reduction of Contract

Renee Pepper, Adult Basic Education Teacher, Community Education, effective for the 2016-2017 school year (30% reduction of a 90% contract).

Child Care Leave

Katrina Gearhart, Occupational Therapist, effective September 6, 2016, through November 28, 2016.

Medical Leave

Barbara Commers, Speech Pathologist/Assistive Technology Specialist, Apollo High School, effective May 2, 2016, through June 3, 2016.

Resignation

Nancy Gruber, Science Teacher (Long-Call Substitute), McKinley Area Learning Center, last day of service April 15, 2016.

Joy Hausmann, Language Arts Teacher, Riverwoods, last day of service June 3, 2016.

Jennifer Demetriades, Science Teacher, Apollo High School, last day of service November 30, 2015. Ms. Demetriades is currently on a leave of absence.

Kayla Cox, Grade 2 Teacher, Talahi Community School, last day of service June 3, 2016.

Karin Rau, General Music Teacher, Westwood Elementary School, last day of service June 3, 2016.

Thomas Johnston, Physical Education Teacher/Head Badminton Coach, South Junior High School, last day of service June 5, 2015. Mr. Johnston was previously on a leave of absence.

Retirement

Jean Routhier, Math Teacher, South Junior High School, last day of service June 3, 2016, after 22 years of service in District 742.

Barbara Commers, Speech Pathologist/Assistive Technology Specialist, Apollo High School, last day of service June 3, 2016, after 38 years of service in District 742.

Alicia Jepsen, Director of Early Childhood Programs, Colts, last day of service June 30, 2016, after 25 years of service in District 742.

2. Non-Licensed Staff

New Hire

Habso Mohamud, Bilingual Communication Support Specialist (Float), Talahi Community School, effective April 5, 2016, through the remainder of the 2015-2016 school year, at an hourly rate of \$17.51.

Rehire

Darla Dittus, Clerical Classification I, Apollo High School, effective April 20, 2016, through June 2, 2016, at an hourly rate of \$15.08.

Resignation

Marcia Johnson, Clerical Class I, Apollo High School, last day of service April 14, 2016.

Chanel Lewis, Special Education Paraprofessional, Kennedy Community School, last day of service April 7, 2016.

Julie A. Olson, Behavior Support Specialist, Clearview Elementary School, last day of service April 21, 2016.

Jamie Phillipp, Special Education Paraprofessional, Colts, last day of service April 15, 2016.

Samsam Yussuf, Adult Basic Education Literacy Accountability Assistant, Community Education, last day of service April 8, 2016.

Ashley Freeberg, Special Education Paraprofessional, Technical High School, last day of service May 19, 2016.

F. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donation in the amount of \$250.00 to the Apollo High School Granite City Gearheads Robotics Team from Stearns Electric Association.
2. Donation in the amount of \$2,500.00 to the Apollo High School Tech Ed and Engineering Department from the MPMA Education Foundation to purchase needed equipment and supplies.

3. Donation in the amount of \$1,000.00 to Tech High School from the St. Cloud Rotary Foundation to pay for the Kids Fighting Hunger service project.
4. Donation in the amount of \$1,075.00 to the Tech High School Skills USA Program from Woodcraft Industries for program needs.
5. Donation in the amount of \$1,000.00 to the Tech High School Robotics Club from Park Industries to pay for tournament fees, resources, materials and supplies.
6. Donation in the amount of \$1,000.00 to Talahi Community School from the St. Cloud Lions Club for the new playground at Talahi.
7. Donations to the District 742 Partners in Education Awards event as follows:
 - \$50.00 - Somali Café & Restaurant, Inc.
 - \$50.00 - Mechanical Energy Systems
 - \$100.00 - Dahlgren and Dahlgren, Inc. DBA
 - \$50.00 - Val's
 - \$50.00 - Handyman's, Inc.
8. Donation in the amount of \$500.00 to District 742 Band Programs (7-8-9 Honors Band) from Eckroth Music to support the Honors Band Program (guest conductor, printing, transportation).
9. Donation of two-yard dumpster to the District Services Building from Advanced Disposal for the collection of sawdust.
10. Donation in the amount of \$1,500.00 to the Tech High School Scholarship Program from the Kopp Family Foundation for a Kopp Family Scholarship.
11. Donation in the amount of \$31.50 to Community Education/St. Cloud Youth as Resources from Panera.

G. Approval for Submission of Grant Applications

The Administration recommends approval for submission of the following grant applications:

1. Grant application by Talahi Community School to KaBoom in the amount of \$15,000.00 to partially fund the construction of a handicapped playground at Talahi.
2. Grant application by Talahi Community School to Society of Children's Book Writers and Illustrators in the amount of \$1,500.00 to have a children's author visit Talahi and discuss her books with the children.
3. Grant application by Talahi Community School to the CentraCare Health Foundation in the amount of \$10,000.00 to help cover the cost of a handicapped playground project at Talahi.

H. Appointment of Surrogate Parent for Students with Disabilities

Minnesota Rules require that school districts appoint surrogate parents for students with disabilities under the following conditions:

1. The parent, guardian, or conservator is unknown or unavailable.
2. The pupil is a ward of the commissioner of human services.
3. The parent requests in writing the appointment of a surrogate parent.

The Administration recommends that the Board of Education appoint Stacy VanBatavia to act as a surrogate parent to represent students with disabilities because legal parents are unavailable.

I. HVAC Upgrade - South Junior High School Change Order Totaling +\$13,648.00

The Administration recommends approval of the following change order for the above named project.

- Change Order #1 with Boser Construction, Inc. in the amount of +\$13,648.00 to install new cover plates and pressure plates where not already included in the bid.

This project is being funded with alternative facilities bonds.

This change order is within the approved budget for this project.

J. Garbage/Refuse Service

The Administration recommends that the Board of Education authorize a Call for Bids for Garbage/Refuse Service to be opened on Monday, May 16, 2016 at 10:00 a.m. Central Time.

The Call for Bids page will be available at www.isd742.org.

K. Quarterly Expenditures for Board Members

The total expenses incurred by Board Members from January 1, 2016 through March 31, 2016 was \$525.00. A copy of the detailed expenses is attached.

L. Contingent Resolution Relating to Choosing Nominees for Election to the School Board and Calling the School District Primary Election

The Administration recommends adoption of the *Contingent Resolution Relating to Choosing Nominees for Election to the School Board and Calling the School District Primary Election* for four seats on the Board of Education. A copy of the resolution is attached.

State law requires School Districts that have opted into a primary election system to hold a primary election if there are more than twice as many school board candidates as there are school board positions available. If a primary election is needed, it will be held on Tuesday, August 9, 2016.

M. Resolution Establishing Dates for Filing Affidavits of Candidacy for School Board Positions

The Administration recommends adoption of the *Resolution Establishing Dates for Filing Affidavits of Candidacy* for four seats on the Board of Education. A copy of the resolution is attached.

N. Call for Bids - Sale of Portable Classrooms

The Administration recommends that the Board of Education authorize a Call for Bids for Sale of Portable Classrooms to be opened on Monday, May 16, 2016 at 2:00 p.m. Central Time.

The Call for Bids page will be available at www.isd742.org.

O. Call for Bids - Apollo Window Replacement

The Administration recommends that the Board of Education authorize a Call for Bids for Apollo Window Replacement to be opened on Tuesday, May 17, 2016 at 2:00 p.m. Central Time.

The Call for Bids page will be available at www.isd742.org.

This project is being funded with Long Term Facilities Maintenance Revenue.

P. Call for Bids - Blacktop Replacement at Discovery Community School, McKinley Area Learning Center, North Junior High School, Oak Hill Community School and Talahi Community School

The Administration recommends that the Board of Education authorize a Call for Bids for Blacktop Replacement at Discovery Community School, McKinley Area Learning Center, North Junior High School, Oak Hill Community School and Talahi Community School to be opened on Tuesday, May 17, 2016 at 2:30 p.m. Central Time.

The Call for Bids page will be available at www.isd742.org.

This project is being funded with Long Term Facilities Maintenance Revenue.

Q. Call for Bids - Apollo Tuckpointing

The Administration recommends that the Board of Education authorize a Call for

Bids for Apollo Tuckpointing to be opened on Tuesday, May 17, 2016 at 3:00 p.m. Central Time.

The Call for Bids page will be available at www.isd742.org.

This project is being funded with Long Term Facilities Maintenance Revenue.

R. Call for Bids - North Locker Replacement

The Administration recommends that the Board of Education authorize a Call for Bids for North Locker Replacement to be opened on Tuesday, May 17, 2016 at 3:30 p.m. Central Time.

The Call for Bids page will be available at www.isd742.org.

This project is being funded with Long Term Facilities Maintenance Revenue.

S. NJPA Contract - Gym Floor Replacement at Apollo High School

The Administration recommends that the Board of Education enter into a contract under the NJPA Contract with Anderson Ladd, Inc. for Gym Floor Replacement at Apollo High School in the amount of \$249,600.00.

This project is being funded with Long Term Facilities Maintenance Revenue.

T. NJPA Contract - Bleacher Replacement at Apollo High School

The Administration recommends that the Board of Education enter into a contract under the NJPA Contract with H & B Specialized Products, Inc. for Bleacher Replacement at Apollo High School in the amount of \$193,020.00.

This project is being funded with Long Term Facilities Maintenance Revenue.

U. NJPA Contract - Attenuating Surfaces for Playground at Kennedy Community School

The Administration recommends that the Board of Education enter into a contract under the NJPA Contract with VSI Construction, Inc. for Attenuating Surfaces for Playgrounds at Kennedy Community School in the amount of \$182,000.00.

This project is being funded with Long Term Facilities Maintenance Revenue.

Willie Jett
Superintendent