
MISSION STATEMENT
St. Cloud Area School District 742

Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

January 4, 2016
5:00 PM
District 742 Administration Office
1000 North 44th Avenue

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD REORGANIZATION MEETING AGENDA

I. Meeting called to order by 2015 Chairperson Dennis Whipple.

II. Election of Officers

- A. Chairperson
- B. Vice-Chairperson
- C. Clerk
- D. Treasurer

After election of Chairperson, that person should assume the Chair and conduct the balance of the meeting.

(NOTE: Written ballots may not be used unless the results and the vote of the individual Board Members are announced. All voting must be for the record.)

III. Remuneration for Board Members (ACTION)

Board compensation is generally set at the organizational meeting. A copy of the current Board of Education Policy No. 230, Board of Education Compensation and Related Benefits, is attached.

IV. A Time, Day, and Place for Regular Meetings of the Board of Education is Set (ACTION)

The 2015 Board of Education meeting structure consisted of one work session and one business meeting monthly. A brief Board Meeting followed by a Board Work Session was held at the District 742 Administration Offices on the second Wednesday of the month (unless otherwise noted) at 6:30 p.m.; the Regular Board Meeting was held on the fourth Thursday of the month (unless otherwise noted) at St. Cloud City Hall (televised live on Cable Channel 179) at 7:00 p.m. A proposed meeting schedule for 2016 is attached.

V. Board of Education Standing Committees (Appointments by Board Chair)

The Board of Education Chair will appoint Board Members to serve on Board Standing Committees. The following Board Standing Committee structure was in effect for the 2015 calendar year:

Board Committees & Members

Agenda Planning Committee

Dennis Whipple (Chair)
Les Green (Vice-Chair)
Willie Jett (Superintendent)
Dr. Marsha Baisch (Assistant Superintendent)
Executive Directors
Tami DeLand, Director of Community Engagement & Communications

Board Development Committee

Jerry Von Korff, Chair
Bruce Hentges
Debbie Erickson

Community Linkages Committee

Bruce Mohs, Chair
Les Green
Bruce Hentges
Selected Community Member(s)

Finance and Audit Committee

Debbie Erickson, Chair
Dennis Whipple
Al Dahlgren
Selected Community Member(s)

Integration and Equity Committee

Dennis Whipple, Chair
Les Green
Bruce Hentges

Legislative Committee

Jerry Von Korff, Chair

Dennis Whipple
Debbie Erickson
Selected Parent/Community Member(s)

Personnel and Negotiations Committee

Al Dahlgren, Chair
Jerry Von Korff
Dennis Whipple

VI. School Board/School Liaison Procedure (INFORMATION/ACTION)

Board Policy 213.2 was last revised on May 14, 2014. A copy is attached. Board Liaison assignments to schools for 2015 were as follows:

Tech, South, Lincoln - **Bruce Mohs**
Apollo, Discovery - **Les Green**
McKinley-ALC, Riverwoods - **Debbie Erickson**
Talahi, Oak Hill - **Jerry Von Korff**
Clearview, Westwood - **Bruce Hentges**
Madison, North - **Dennis Whipple**
Kennedy, Colts - **Al Dahlgren**

VII. Board Policy 230 - Conflict of Interest - School Board Members (INFORMATION)

In accordance with Board Policy 230, Board Members are reminded to complete the Annual School Board Conflict of Interest Disclosure Form. Copies will be made available for Board Members. A copy of the Board Policy is attached.

VIII. CONSENT AGENDA (ACTION)

A. Board Designates the Official Newspaper

The Administration recommends that the St. Cloud Times be designated as the official newspaper for publication of official proceedings.

B. Board Appoints Legal Counsel

The Administration recommends the Board of Education appoint the following firms to serve as School District Legal Counsel for the 2016 calendar year; that advice to the Board shall be at the discretion of the Board Chair, and advice to the District other than advice to the Board shall be at the discretion of the Superintendent or Board Chair as appropriate. The hourly rates listed are dependent upon services required:

Rupp, Anderson, Squires & Waldspurger, P.A.	General Counsel, \$160 - \$205/per hr.
Quinlivan & Hughes, P.A.	General Counsel, \$95 - \$200/per hr.
Neils, Franz, Chirhart, P.A.	Property Issues, \$145-\$290/per hr.
Knutson, Flynn & Deans, P.A.	Bond & Election Counsel - \$195/per hr.
Ford and Harrison	Immigration Counsel - \$335/per hr.

C. Signature Plates

Authorization is requested to allow the Business Office to continue to use the present signature plates until the new plates, with the new Board Officers' signatures, arrive. There is always a waiting period in securing the new plates.

D. Authorization to Make Payment Prior to Board Meeting

Authorization is requested for the District Business Office/Accounts Payable Department to process checks for payment of goods and services on a weekly basis prior to Board approval. All payments will be summarized for Board approval at their regular meeting. This policy allows the District to take advantage of discount privileges, vendor contract terms or timely payment with the 35 day requirement as mandated by state statute.

E. Designation of Kevin Januszewski, Executive Director of Business Services

Authorization is requested to designate Kevin Januszewski, Executive Director of Business Services, to sign legal/financial reports/documents/financial transactions/imprest fund documents on behalf of the Board of Education of District 742.

F. Designation of Willie Jett, Superintendent

Authorization is requested to designate Willie Jett, Superintendent, to sign legal documents on behalf of the Board of Education of District 742.

G. Authorization to Make Investments, Transfers, and Withdrawals

Authorization is requested for Kevin Januszewski, Executive Director of Business Services; Amy Skaalerud, Controller; and Sandra Dachtera, Accountant; to make investments, transfers and withdrawals from checking/savings via wire transfers to other financial institutions.

H. Authorization to Sign Stop Payments

Authorization is requested for Kevin Januszewski, Executive Director of Business Services; Amy Skaalerud, Controller; and Sandra Dachtera, Accountant, to sign stop payments.

I. Authorization to Make Telephone and Wire Transfers

Authorization is requested for Kevin Januszewski, Executive Director of Business Services; Amy Skaalerud, Controller; and Sandra Dachtera, Accountant; to make telephone and wire transfers to and from Bremer Bank of St. Cloud, Minnesota Liquid Asset Fund, US Bank, Associated Bank, and Wells Fargo Bank.

J. Authorization for Amy Skaalerud, Controller

Authorization is requested to designate Amy Skaalerud, Controller, to sign purchasing contracts on behalf of the Board of Education of District 742.

K. Authorization to Make Purchases by Credit Card

Authorization is requested for Linda Schreifels, Michelle Bestgen, Christine Hatch, Brenda Overboe, Shannon Czeck, Michelle Fruth, Joan Hengel, Amy Skaalerud, Jean Borgmann, Karen Parker, Joan Haus, and Kelly Vouk to make purchases by credit card.

L. Authorization to Authorize User Access to Minnesota Department of Education's Secure Website

Authorization is requested for Willie Jett, Superintendent, and Amy Skaalerud, Controller, to authorize user access to Minnesota Department of Education's secure websites.

M. Chair Signature Policy

Authorization is requested to designate the Board Chair and/or Clerk (as appropriate) to sign documents, in accordance with law, when signifying actions properly approved by the Board upon presentation of the appropriate certification tying the document to the Board action specifically authorizing the action.

N. Board Designates Depositories

The Board of Education designates depositories, by accounts, for the 2016 calendar year, including depositories for investments. The following should be designated:

US Bank

Payroll Account
Accounts Payable
Student Activity Accounts
Investments

Bremer Bank

Investments
Scholarship Account
Student Activity Account

Stearns Bank

Student Activity Account

Minnesota Liquid Asset Fund, Minnesota School Boards Association

Investments

American Heritage National Bank

Student Activity Accounts

Associated Bank/MN Trust

Investments

Wells Fargo

Certificate of Indebtedness Proceeds

O. Contract Award - Audit Services

The Administration recommends awarding the contract for audit services for fiscal years 2016 through 2018 to Bergan KDV based upon the lowest proposal received in the amounts of: FY2016 - \$34,075; FY2017 - \$34,935; FY2018 - \$35,815. A RFP tabulation is attached.

Willie Jett
Superintendent