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**MISSION STATEMENT**  
**St. Cloud Area School District 742**

*Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.*

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**Board of Education**  
**St. Cloud Area School District 742**  
**St. Cloud, Minnesota**

**October 22, 2015**  
**7:00 PM**  
**City Hall**

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*PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 187 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.*

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*NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**BOARD MEETING AGENDA**

**I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of September 24 and October 14, 2015)
- C. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$10,003,631.78
- D. Approval of Monthly Treasurer's Report for August, 2015
- E. Approval of Personnel Staff Changes
- F. Acceptance of Grant Awards/Donations
- G. Approval for Submission of Grant Application
- H. Quarterly Expenditures for Board Members from July 1, 2015 through September 30, 2015
- I. North Junior High School Addition/Remodel Change Orders Totaling +\$8,052.80

- J. Clearview Elementary School Addition/Remodel Change Orders Totaling +\$1,562.08
- K. Kennedy Community School Addition/Remodel Change Orders Totaling +\$24,836.88
- L. Acceptance of District 742 Local Education Activities Foundation Fall Grants
- M. Contract Award - COBRA Administration
- N. Contract Award - ACA Administration

**II. INFORMATION ITEMS**

A. Referendum Update  
(7:10-7:40)

Information regarding the upcoming referendum will be presented by a representative from the Cuningham Group, Architects; Kevin Januszewski, Executive Director of Business Services; and Board Chair Dennis Whipple. Information is attached.

B. Summary of October Work Session and Preview of November Work Session  
(7:40-7:45)

The topics of the Board Work Session held on October 14, 2015, were Referendum Update, and Board of Education Meeting/Work Session Topics for 2015-2016. A summary will be provided.

Dr. Marsha Baisch, Assistant Superintendent, will preview the topics scheduled for the November Work Session, which will include a Human Resources Update and the Growth & Proficiency VisionCard.

**III. DISCUSSION AND/OR ACTION ITEMS**

A. Resolution Ratifying the Award of the Sale, Determining the Form and Details, Authorizing the Execution, Delivery, and Registration, and Providing for the Payment of General Obligation Crossover Refunding Bonds, Series 2015C  
(7:45-7:55)

Kevin Januszewski, Executive Director of Business Services, will present information about the award of the sale, determining the form and details, authorizing the execution, delivery, and registration, and providing for the payment of General Obligation Crossover Refunding Bonds, Series 2015C. A copy of the resolution is attached.

*The Administration and the School Board Finance and Audit Committee recommend approval of this resolution.*

#### IV. REPORTS

##### A. Superintendent's Report (7:55-8:00)

Superintendent Willie Jett may present information on current activities in District 742.

##### B. Board of Education Standing Committee Reports (8:00-8:15)

Standing Committee Reports will be presented as follows:

*Board Development Committee (Jerry Von Korff, Chair)*  
*Community Linkages Committee (Bruce Mohs, Chair)*  
*Finance and Audit Committee (Debbie Erickson, Chair)*  
*Integration and Equity Committee (Dennis Whipple, Chair)*  
*Legislative Committee (Jerry Von Korff, Chair)*  
*Personnel & Negotiations Committee (Al Dahlgren, Chair)*

#### V. FUTURE AGENDA ITEMS (8:15-8:20)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

##### **November Work Session Topics will include:**

*Human Resources Update*  
*Growth & Proficiency VisionCard*

#### VI. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of September 24 and October 14, 2015.

##### C. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$9,168,128.56 (Check Numbers 220773-221295 and ACH Numbers 151600396-151600624) and PCARD Totals in the amount of \$865,503.22 for a grand total of \$10,003,631.78.

#### D. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for August, 2015.

#### E. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

##### 1. Licensed Staff

###### **New Hire**

Casey Sederstrom, Grade 1 Teacher, Madison Elementary School, effective October 1, 2015 for the 2015-2016 school year, Lane BA, Pay Level 3 (full time contract for 161 days). Ms. Sederstrom's salary for this assignment will be \$31,286.24.

Devan Johnson, Kindergarten Teacher, Madison Elementary School, effective October 19, 2015 for the 2015-2016 school year, Lane BA, Pay Level 3 (full time contract for 151 days). Ms. Johnson's salary for this assignment will be \$29,342.99.

Alicia Halverson, Non-Public Guidance Counselor, effective October 12, 2015, for the 2015-2016 school year, Lane MA, Pay Level 3 (full time contract for 154 days). Ms. Halverson's salary for this assignment will be \$35,749.30.

Jean Clark, Interim Principal, Madison Elementary School, effective October 19, 2015, for the 2015-2016 school year, Lane AC, Pay Level 8 (full time contract for 172 days). Ms. Clark's salary for this assignment will be \$79,252.50.

###### **Child Care Leave**

Cynthia Kaercher, Language Arts Teacher, Apollo High School, effective December 21, 2015, through March 4, 2016.

Samantha Olson, Occupational Therapist, Apollo High School, effective March 31, 2016, through June 3, 2016.

###### **Resignation**

Brett Koch, American Sign Language Teacher, Technical High School, last day of service October 30, 2015.

## 2. Non-Licensed Staff

### New Hire

Jennifer Eckblad, Special Education Paraprofessional, Riverwoods, effective October 19, 2015, at an hourly rate of \$12.00.

Bev Stoppelman, Special Education Paraprofessional, Talahi Community School, effective October 26, 2015, at an hourly rate of \$12.00.

Jennifer Pixomatis, Kitchen Helper, Technical High School, effective October 9, 2015, at an hourly rate of \$11.05.

Khalid Mohamud, Student Support Paraprofessional, Madison Elementary School, effective October 9, 2015, at an hourly rate of \$10.75.

Marcy Engebretson, Special Education Paraprofessional, InnStep Program, effective October 19, 2015, at an hourly rate of \$12.00.

Nancy Williams, Health Paraprofessional, District-Wide, effective October 12, 2015, at an hourly rate of \$13.75.

Arlene Huling, Kitchen Helper, North Junior High School, effective October 19, 2015, at an hourly rate of \$11.05.

Danielle Ritter, Kitchen Helper, Talahi Community School, effective October 19, 2015, at an hourly rate of \$11.86.

Sasha Stoeckel, Student Support Paraprofessional, effective October 7, 2015, at an hourly rate of \$10.75.

Omar Abdille, Student Support Paraprofessional (Long-Call Substitute), Oak Hill Community School, effective October 12, 2015, through November 20, 2015, at an hourly rate of \$10.75.

### Rehire

Renee Zieglmeier, Special Education Paraprofessional, effective October 12, 2015, at an hourly rate of \$12.00.

### Reassignment

Rachel Wallace, Behavior Support Specialist, Madison Elementary School, effective October 5, 2015, Lane 61, Pay Level 1, at an hourly rate of \$12.95. Ms. Wallace was previously a Special Education Paraprofessional.

### Resignation

Breonna Samuels, Student Support Paraprofessional, Talahi Community School, last day of service October 14, 2015.

Desiree Henke, Special Education Paraprofessional, Oak Hill Community School, last day of service June 4, 2015.

### **Termination**

Julius Twohearts, Student Support Paraprofessional, Talahi Community School, last day of service September 30, 2015.

### F. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donation of Yamaha Percussion and Bell Kit to South Junior High School from Bartley and Heather Mueller for band students.
2. Donation of Vic Firth Percussion and Bell Kit to South Junior High School from Chris and Cindy Ritzer for band students.
3. Donation in the amount of \$2,000.00 from the Tech High School Alumni Association to the Tech High School Scholarship Program.
4. Donation in the amount of \$1,000.00 from the Kopp Family Foundation to Tech High School for students in need.
5. Donation in the amount of \$90.00 from Stearns Bank to the District 742 Pen Pal Program for the purchase of stamps.
6. Donation in the amount of \$450.00 from the Sisters of the Order of Saint Benedict to Kennedy Community School.
7. Donation in the amount of \$64.75 from The Kula Foundation to Kennedy Community School.
8. Donations to Lincoln Elementary School as follows:
  - School supplies from Rinke Noonan Agency
  - School supplies and healthy snacks from Advantage Chiropractic
  - School supplies from Hope Covenant Church
  - School supplies from Jo Ann Olson
  - Books for the school library from Jennifer Nistler
  - School supplies from 4-H Breezy Pines
  - Water bottles from Nemeth Orthodontics
  - \$189.00 from Department of Corrections for AVID binders

9. Donation of a microwave to Apollo High School from Darla Dittus for the teachers' lounge.
10. Donations totaling \$480.00 from various individuals to the North Junior High School Robotics Team for competitions and expenses.
11. Donation in the amount of \$1,500.00 from the Kopp Family Foundation to South Junior High School for Random Acts of Kindness.
12. Donation in the amount of \$1,500.00 from the Kopp Family Foundation to North Junior High School for Random Acts of Kindness.
13. Grant award in the amount of \$3,023.00 from the Central Minnesota Arts Board to Talahi Community School. This grant introduces the children to the art form of puppetry.
14. Donation in the amount of \$2,000.00 from Community Giving to Apollo High School for a Kimberly Ann Ritschie Memorial Scholarship.

G. Approval for Submission of Grant Application

The Administration recommends approval of a grant application by District 742 Community Education to USTA Northern for equipment to provide more students access to tennis.

H. Quarterly Expenditures for Board Members from July 1, 2015 through September 30, 2015

There were no expenses incurred from July 1, 2015 through September 30, 2015.

I. North Junior High School Addition/Remodel Change Orders

The Administration recommends approval of the following change orders for the above named project.

- Change Order #18 with Masters Plumbing Heating & Cooling in the amount of +\$2,185.15 to replace FTR-1 with FTR-2 along west wall in main office A101 and principal A101A.
- Change Order #18 with Masters Plumbing Heating & Cooling in the amount of +\$1,042.65 to provide and install unit heater in lieu of infrared in maintenance building.
- Change Order #4 with Bartley Sales Company Inc. in the amount of +\$3,725.00 to provide 10 white board, display rail, map books and clips, marker tray, and mounting strips in rooms.
- Change Order #11 with Yamry Construction Inc. in the amount of +\$1,100.00 to relocate center of white board, etc. in 10 rooms and install new marker boards.

This project is funded with capital lease levy funds.

These change orders are within the approved budget for this project.

J. Clearview Elementary School Addition/Remodel Change Orders

The Administration recommends approval of the following change orders for the above named project.

- Change Order #8 with Gopher State Contractors Inc. in the amount of +\$487.08 to replace door hardware on Door 334A.
- Change Order #10 with Mid Central Door Company in the amount of +\$1,075.00 to supply hardware for Door 334A changes.

This project is funded with capital lease levy funds.

These change orders are within the approved budget for this project.

K. Kennedy Community School Addition/Remodel Change Orders

The Administration recommends approval of the following change orders for the above named project.

- Change Order #5 with C & L Excavating Inc. in the amount of +\$1,320.00 to remove grass peninsula at north end of additional parking and replace with base/asphalt/striping to facilitate drainage.
- Change Order #2 with Heartland Glass Company in the amount of +\$500.00 to modify Door C131B to change back to original hardware.
- Change Order #6 with Charlie Walker Construction in the amount of +\$2,099.24 to secure 2nd floor vent windows from outside, demo ceilings at kitchen and kitchen storage to allow for new construction, remove block below grade at kitchen wall and patch with concrete, finish inside of side folding door pockets to prevent passage.
- Change Order #9 with K Johnson Construction Inc. in the amount of +\$2,250.56 to add masonry locker bases to existing second floor hallways.
- Change Order #5 with Winkelman Building Corp. in the amount of +\$12,154.46 for additional general condition costs for removal, storage, re-installation and repair hardware for re-used aluminum entrance doors.
- Change Order #4 with Winkelman Building Corp. in the amount of +\$6,512.62 for additional general condition costs to fully enclose kitchen/cafeteria work area to protect equipment, joists, light fixtures, etc.

This project is being funded with capital lease levy funds.

These change orders are within the approved budget for this process.

L. Acceptance of District 742 Local Education Activities Foundation Fall Grants

The Administration recommends acceptance of the District 742 Local Education

Activities Foundation (LEAF) Fall Activities Grants in the total amount of \$24,667.00. The list of grant awards is attached.

M. Contract Award - COBRA Administration

The Administration recommends that the Board of Education award the contract for COBRA Administration to Corporate Health Systems (C.H.S.) at an estimated annual cost of \$13,400.00, as recommended by the Board Personnel & Negotiations Committee.

N. Contract Award - ACA Administration

The Administration recommends that the Board of Education award the contract for ACA Administration to Educators Benefit Consultants (E.B.C.) at an estimated annual cost between \$7,500.00 and \$15,000.00, as recommended by the Board Personnel & Negotiations Committee.

Willie Jett  
Superintendent