
MISSION STATEMENT
St. Cloud Area School District 742

Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

September 24, 2015
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 187 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of August 27, September 9, and September 17, 2015)
- C. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$7,901,972.38
- D. Approval of Personnel Staff Changes
- E. Acceptance of Grant Awards/Donations
- F. Election Judges for Special Election on November 3, 2015
- G. Kennedy Community School Addition/Remodel Change Order Totaling +\$7,026.79
- H. North Junior High School Addition/Remodel Change Orders Totaling +\$12,980.78

- I. Clearview Elementary School Addition/Remodel Change Orders Totaling +\$12,305.68
- J. Approval of Applications for Cooperative Sponsorships
- K. Request for Proposals - Roofing Architectural/Engineering Consultant
- L. Request for Proposals - Owners Representative for a New Building Which Will House the District's Early Childhood Programs, Community Education, Welcome Center, District Administrative Offices, and Media Services

II. INFORMATION ITEMS

- A. Communications Update
(7:10-7:30)

Tami DeLand, Community Engagement and Communications Director, will present department updates on the Communication Audit recommendation of a new website. Information is attached.

- B. Enrollment Information
(7:30-7:40)

Kevin Januszewski, Executive Director of Business Services, will present information regarding District 742 enrollment. A copy of the enrollment report, as of September 11, 2015, is attached.

- C. Summary of September Work Session and Preview of October Work Session
(7:40-7:45)

The topic of the Board Work Session held on September 9, 2015, was Reporting Progress. Dr. Marsha Baisch, Assistant Superintendent, will provide a summary.

Dr. Baisch will preview the topics scheduled for the October Work Session, which will include a Human Resources Update, Referendum Update, and Board Meeting/Work Session Agenda Topics for 2015-2016.

III. DISCUSSION AND/OR ACTION ITEMS

- A. Superintendent Evaluation Summary (ACTION)
(7:45-8:00)

Al Dahlgren, Chair of the Board Personnel and Negotiations Committee, will present a proposed summary of the evaluation of Superintendent Willie Jett for adoption.

The Board Personnel and Negotiations Committee recommends adoption of the Summary Evaluation of Superintendent Willie Jett.

B. Approval of Preliminary Levy Certification (ACTION)
(8:00-8:15)

Kevin Januszewski will present 2015 payable 2016 Preliminary Levy Certification information. Information will be presented at the meeting.

The Administration recommends approval of the maximum levy limitation certified by the Minnesota Department of Education, which is estimated at \$25,938,110.86.

C. Resolution Authorizing the Approval of the Sale of General Obligation Crossover Refunding Bonds, Series 2015C; Covenanting and Obligating the District to be Bound By and to Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds (ACTION)
(8:15-8:20)

Kevin Januszewski, Executive Director of Business Services, will present information about the sale of General Obligation Crossover Refunding Bonds, Series 2015C. A copy of the resolution is attached.

The Administration and the School Board Finance and Audit Committee recommend approval of this resolution.

D. Agreement with Stearns County Auditor's Office (ACTION)
(8:20-8:25)

This agreement is between the District and Stearns County Auditor's Office to provide a staff person from the Stearns County Auditor's Election Department to witness the opening and counting of the absentee ballots on November 3rd for the Special Election. A copy of the agreement is attached.

The Administration and the School Board Finance and Audit Committee recommend approval of this agreement.

IV. REPORTS

A. Superintendent's Report
(8:25-8:30)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports
(8:30-8:45)

Standing Committee Reports will be presented as follows:

Board Development Committee (Jerry Von Korff, Chair)
Community Linkages Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Debbie Erickson, Chair)
Integration and Equity Committee (Dennis Whipple, Chair)
Legislative Committee (Jerry Von Korff, Chair)
Personnel & Negotiations Committee (Al Dahlgren, Chair)

V. **FUTURE AGENDA ITEMS**

(8:45-8:50)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

October Work Session Topics will include:

Human Resources Update

Referendum Update

Board of Education Meeting/Work Session Topics for 2015-2016

VI. **CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of August 27, September 9, and September 17, 2015.

C. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$6,508,976.65 (Check Numbers 220358-220772 and ACH Numbers 151600262-151600395) and PCard totals in the amount of \$1,392,995.73 for a grand total of \$7,901,972.38.

D. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

New Hire

Marlene Miller, Business Teacher, Technical High School, effective September 11, 2015 for the 2015-2016 school year, Lane MA, Pay Level 9 (50% of a full time contract for 175 days). Ms. Miller's salary for this assignment will be \$24,844.88.

Brenda Rick, Science Teacher, North Junior High School, effective for the 2015-2016 school year, Lane BA, Pay Level 3 (full time contract for 188 days). Ms. Rick's salary for this assignment will be \$36,533.00.

Jody Labernik, Special Education Licensed Supervisor, effective for the 2015-2016 school year, at a yearly salary of \$80,000.00.

Adonis Majette, Special Education Teacher, Riverwoods, effective for the 2015-2016 school year, Lane BA, Pay Level 3 (full time contract for 188 days). Mr. Majette's salary for this assignment will be \$36,533.00.

Abigail Lorentz, Elementary Teacher, Madison Elementary School, effective September 15, 2015, for the 2015-2016 school year, Lane BA, Pay Level 3 (full time contract for 173 days). Ms. Lorentz's salary for this assignment will be \$33,618.13.

Eglantina Cenolli, English Learner Teacher, North Junior High School, effective for the 2015-2016 school year, Lane MA, Pay Level 5 (full time contract for 188 days). Ms. Cenolli's salary for this assignment will be \$47,321.00. This is an amendment to the August 27, 2015, Board action on the consent agenda where this item was listed as Lane BA, Pay Level 3, with a salary of \$36,533.00.

Paulina Kohan, English Learner Teacher (Long Call Substitute), South Junior High School, effective August 24, 2015 through November 20, 2015, Lane MA, Pay Level 3 (full time contract for 62 days). Ms. Kohan's salary for this assignment will be \$14,392.57.

John Parker, Physical Education Teacher, Clearview Elementary School, effective September 11, 2015, for the 2015-2016 school year, Lane BA, Pay Level 5 (70% of a full time contract for 175 days). Mr. Parker's salary for this assignment will be \$25,466.97.

Additional Assignment

Janet Niemann, Math Teacher, Apollo High School, effective for the 2015-2016 school year, Lane MA+60, Pay Level 20 (20% of a full time contract for 188 days). Ms. Niemann's salary for this assignment will be \$14,373.40. Ms. Niemann is currently a full time contract teacher.

Luann Palmquist, Instructional Leader for Health/Physical Education, effective for the 2015-2016 school year, Lane MA+60, Pay Level 21 (20% of a full time contract for 188 days). Ms. Palmquist's salary for this assignment will be

\$14,373.40. Ms. Palmquist is currently a full time contract teacher.

Kaitlyn Frenchick, Physical Education Teacher, South Junior High School, effective for the 2015-2016 school year, Lane BA, Pay Level 3 (40% of a full time contract). Ms. Frenchick's salary for this assignment will be \$14,613.20. Ms. Frenchick is currently a 67% of a full time contract Physical Education Teacher at Apollo High School.

Family Medical Leave

Debra Johansen, Adapted Physical Education Teacher, Colts, effective September 17, 2015, through October 30, 2015.

Child Care Leave

Jasmine Wolters, Special Education Teacher, Technical High School, effective October 6, 2015 through November 13, 2015.

Jennifer Demetriades, Science Teacher, Apollo High School, effective November 13, 2015 through February 11, 2016.

Amy Johnson, English Learner Teacher, Discovery Community School, effective September 21, 2015 through November 20, 2015.

Resignation

Diane Laurence, Band Teacher, Clearview Elementary and South Junior High Schools, last day of service September 4, 2015.

Steven Bohnsack, Business Teacher, Technical High School, last day of service September 8, 2015.

Retirement

Jane Engdahl, Grade 1 Teacher, Westwood Elementary School, last day of service October 23, 2015, after 34 years of service in District 742.

Part-Time Leave Program (Pursuant §354.66)

Mary Gruenes, Health/FCS Teacher, Kennedy, effective for the 2015-16 school year, 38% leave of a full time contract. Ms. Gruenes to pay both employee and employer share of TRA. Salary and benefits to be prorated.

Sondra Lawrence, School Nurse, St. John's Prep, effective for the 2015-16 school year, 40% leave of a full time contract. Ms. Lawrence to pay both employee and employer share of TRA. Salary and benefits to be prorated.

Ellen Jahnke, School Counselor, Discovery, effective for the 2015-16 school

year, 20% leave of a full time contract. Ms. Jahnke to pay both employee and employer share of TRA. Salary and benefits to be prorated.

Eileen Johnson, Math Teacher, McKinley (ALC), effective for the 2015-16 school year, 40% leave of a full time contract. Ms. Johnson to pay both employee and employer share of TRA. Salary and benefits to be prorated.

Laurie Leitch, ABE Teacher, Community Education, effective for the 2015-16 school year, 20% leave of a full time contract. Ms. Leitch to pay both employee and employer share of TRA. Salary and benefits to be prorated.

2. Non-Licensed Staff

New Hire

Jennifer Nistler, Prevention Specialist, North and South Junior High Schools, effective September 4, 2015, at an hourly rate of \$14.81. This is a new position.

Julia Stiegel, Special Education Paraprofessional, Clara's House, effective September 10, 2015, at an hourly rate of \$12.00.

Casey Sederstrom, Student Supervision Paraprofessional, Madison Elementary School, effective September 1, 2015, at an hourly rate of \$10.75.

Jennifer Gorny, Student Support Paraprofessional, Talahi Community School, effective August 31, 2015, at an hourly rate of \$10.75.

Pamela Funk, Special Education Paraprofessional, Kennedy Community School, effective September 10, 2015, at an hourly rate of \$12.00.

Barre Sirat, Support Paraprofessional, Oak Hill Community School, effective September 3, 2015, at an hourly rate of \$10.75.

Breonna Samuels, Student Support Paraprofessional, Talahi Community School, effective August 31, 2015, at an hourly rate of \$10.75.

Justin Genosky, Special Education Paraprofessional, Apollo High School, effective September 4, 2015, at an hourly rate of \$12.00.

Jeffrey Hines, School Bus Driver, District Services Building, effective September 4, 2015, at an hourly rate of \$12.50.

Brandon Schneider, School Bus Driver, District Services Building, effective September 11, 2015, at an hourly rate of \$12.50.

Rachel Bluemke, Behavior Support Specialist, Talahi Community School, effective September 10, 2015, at an hourly rate of \$15.35.

Jennifer Greener, Special Education Paraprofessional, Apollo High School, effective September 10, 2015, at an hourly rate of \$12.00.

Heidi Nelson, Student Support Paraprofessional, Kennedy Community School, effective August 31, 2015, at an hourly rate of \$10.75.

Jennifer Fortner, Behavior Support Specialist, Riverwoods, effective September 14, 2015, at an hourly rate of \$15.35.

Brandon Paumen, Special Education Paraprofessional, City Life, effective September 17, 2015, at an hourly rate of \$12.00.

Child Care Leave

Desiree Henke, Special Education Paraprofessional, Oak Hill Community School, effective August 31, 2015 through October 19, 2015.

Medical Leave

Mickie Schriml, Clerical Classification II, District Administration Office, effective October 27, 2015, through December 4, 2015.

Resignation

Chad Carner, Student Support Paraprofessional, Madison Elementary School, last day of service June 4, 2015.

Ellie Hayden-Skwira, Student Support Paraprofessional, Madison Elementary School, last day of service June 4, 2015.

Retirement

Thomas Johnson, Custodian, Discovery Community School, last day of service September 1, 2015, after 30 years of service in District 742.

Dennis Roske, Head Engineer, North Junior High School, last day of service January 15, 2016, after 41 years of service in District 742.

Retirement (Rescind)

Alice Rademacher, Student Support Paraprofessional, Technical High School, rescind previous Board action from April 23, 2015, Board of Education meeting where retirement was accepted with last day of service November 1, 2015.

Termination

Geoff Niemi, Special Education Paraprofessional, Madison Elementary School, last day of service June 4, 2015.

Stephanie Hill, Special Education Paraprofessional, Kennedy Community School, last day of service February 26, 2015.

Ifrah Farah, Student Supervision Paraprofessional, Technical High School, last day of service September 2, 2015.

Tommie Gaston, Classroom Paraprofessional, North Junior High School, last day of service June 5, 2015.

Beth Minowitz, Interpreter, last day of service June 4, 2015.

E. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donation of 55 backpacks filled with school supplies to the District 742 Homeless Program from the Minnesota School of Business.
2. Donation in the amount of \$2,000.00 to Apollo High School from Agnes Thomas for Emmett Thomas Memorial Scholarship.
3. Donation in the amount of \$131.50 to the McKinley Area Learning Center from Coborn's, Inc. (Labels for Learning).
4. Grant award in the amount of \$8,000.00 from Scholastic/James Patterson Library to purchase books for the PAKRAT Roll and Read Summer Book Bus.
5. Donation in the amount of \$250.00 from the St. Cloud Optimist Club to Apollo High School for the Boys Tennis Program.
6. Donation in the amount of \$300.00 from the Central Chapter ABATE to Apollo High School for the Granite City Gearheads Robotics Club.
7. Donation in the amount of \$150.00 from Promise Neighborhood to Talahi Community School to help cover the cost of the Kindness Retreat on September 4, 2015.
8. Donation in the amount of \$400.00 from the College of St. Benedict/St. John's University to Talahi Community School to support academic programs and teachers.
9. Donation in the amount of \$150.00 and three boxes of general student supplies from Plaza Park Bank to Discovery Community School to assist students in need.
10. Donation in the amount of \$100.00 from the Gray Potato Farm to the Tech High School Cross Country Program for the 5K race sponsorship.

11. Grant award in the amount of \$10,800.00 from COMPAS to Talahi Community School to have artist John Akre conduct a three-week residency in video production for fourth and fifth graders.
12. Grant award in the amount of \$2,000.00 from National PTA to the Talahi Community School PTA for Family Education events, Reading Garden projects, Physical Education, and BLEND.
13. Donation of school supplies from Advantage Chiropractic to Talahi Community School for students.
14. Donation of school supplies from First United Methodist Church to Talahi Community School for students.
15. Donations totaling \$33,579.00 to the ARISE Program from various individuals and organizations for program support (children with disabilities in community recreation activities).
16. Donation in the amount of \$3,000.00 to Tech High School from Tech High School Activities.
17. Donation of food from Texas Roadhouse to North Junior High School for the staff on open house night.
18. Donation of folders for student use from Huse Orthodontics to North Junior High School.
19. Donation of school supplies for students from Knights of Columbus Auxiliary 5548 to North Junior High School.
20. Donation of school supplies to St. Cloud Area School District 742 from St. Cloud Toyota.

F. Election Judges for Special Election on November 3, 2015

The Administration recommends approval of the election judges for the November 3, 2015 Special Election. A list of the judges is attached.

G. Kennedy Community School Addition/Remodel Change Order

The Administration recommends approval of the following change order for the above named project.

- Change Order #1 with Charlie Walker Construction in the amount of +\$7,026.79 for additional brick demolition and installation of support for brick at two story corridor.

This project is funded with capital lease levy funds.

These change orders are within the approved budget for this project.

H. North Junior High School Addition/Remodel Change Orders

The Administration recommends approval of the following change orders for the above named project.

- Change Order #2 with East Side Glass Company in the amount of +\$450.00 to furnish and install glass for HM frame and trim around aluminum window.
- Change Order #9 with Yamry Construction Inc. in the amount of +\$540.00 to delete demolition of existing wall, add double angle lintel and add stainless steel caps and plywood backer.
- Change Order #10 with Yamry Construction Inc. in the amount of +\$2,035.00 to install new frame, threshold doors, hardware, and weather stripping at opening G145; and installation of additional lintel at G250.
- Change Order #4 with RTL Construction, Inc. in the amount of +\$3,371.75 for additional soffits in Rooms A128 and C104; fur out north A106 wall, north and west A104A wall, and infill south side of corridor.
- Change Order #2 with Mid State Tile Company, Inc. in the amount of +\$4,415.00 to furnish and install OT floor and base in A105; labor and materials to cut off vacated electrical conduit pipes in kitchen, grind out old thinset along walls, skim around drains and trenches, and to fill in low spots in ala carte room.
- Change Order #13 with Masters Plumbing Heating & Cooling in the amount of +\$1,112.03 for revision to gas turrets.
- Change Order #2 with Multiple Concepts Interiors in the amount of +\$1,057.00 to add new manual mechoshade to match existing at new windows in administration area.

This project is funded with capital lease levy funds.

These change orders are within the approved budget for this project.

I. Clearview Elementary School Addition/Remodel Change Orders

The Administration recommends approval of the following change orders for the above named project.

- Change Order #9 with Masters Plumbing Heating & Cooling in the amount of +\$2,094.75 to provide ceiling mount exhaust fans for bathrooms 306 and 308.
- Change Order #10 with Masters Plumbing Heating & Cooling in the amount of +\$465.00 to install trap guards on plumbing walls with open front sinks.
- Change Order #3 with Acoustics Associates in the amount of +\$886.00 to install metal fascia supplied by GC and grid located at Corridor 335.
- Change Order #17 with Mid State Tile Company, Inc. in the amount of +\$3,216.00 to skim plumbing trenches up to correct height; to remove tile in kitchen.
- Change Order #8 with Mid Central Door Company in the amount of +\$1,636.00 to

- add full height wood door, extra hinge per opening, and modification to existing frame to accept full door at openings 306 and 308.
- Change Order #4 with Steinbrecher Painting, Inc. in the amount of +\$575.00 to paint the added rated enclosures for fire dampers in gym duct at exterior wall.
 - Change Order #1 with UHL Company in the amount of +\$403.00 to interface photocell with BAS.
 - Change Order #5 with Steinbrecher Painting, Inc. in the amount of +\$300.00 to paint modified hollow metal door frames 306 and 308.
 - Change Order #11 with Masters Plumbing Heating & Cooling in the amount of +\$1,365.93 to remove WC-3 from rooms 305 and 307. Install Kohler K-4350-0 with spud on top of stool for rooms 305 and 307.
 - Change Order #9 with Mid Central Door Company in the amount of +\$1,364.00 for additional hardware for opening 223, opening 333, and gym opening.

This project is funded with capital lease levy funds.

These change orders are within the approved budget for this project.

J. Approval of Applications for Cooperative Sponsorships

The Administration recommends approval of the following Applications for Cooperative Sponsorships to the Minnesota State High School League for the 2015-2016 school year:

- Girls Lacrosse between Tech High School, Apollo High School, and Cathedral High School
- Boys Lacrosse between Tech High School, Apollo High School, and Cathedral High School
- Girls Hockey between Tech High School, Apollo High School, Cathedral, and Holdingford
- Boys Nordic Skiing between Tech High School and Rocori
- Boys Alpine Skiing between Tech High School, Cathedral, St. John's Prep, and Sauk Rapids-Rice

K. Request for Proposals - Roofing Architectural/Engineering Consultant

The Administration recommends that the Board of Education authorize a Request for Proposal for Architectural/Engineering Services to develop specifications for the District's 2016 Roofing Projects to be due by 2:00 p.m. Central Time on Friday, October 9, 2015.

The Request for Proposal page will be available at www.isd742.org, Departments, Business Services, Call for Bids.

L. Request for Proposals - Owners Representative for a New Building Which Will House the District's Early Childhood Programs, Community Education, Welcome Center, District Administrative Offices, and Media Services

The Administration recommends that the Board of Education authorize a Request for Proposal for an Owners Representative for a new building which will house the District's Early Childhood Programs, Community Education, Welcome Center, District Administrative Offices, and Media Services, to be due by 2:00 p.m. Central Time on Friday, October 9, 2015.

The Request for Proposal will be available at www.isd742.org, Departments, Business Services, Call for Bids.

This project will be funded with insurance proceeds, lease levy funds, and other possible funding sources.

Willie Jett
Superintendent