
MISSION STATEMENT
St. Cloud Area School District 742

Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

March 26, 2015
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 187 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*
(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of February 26, March 11 (Special Board Meeting), and March 11 (Board Meeting/Work Session), 2015)
- C. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$3,266,396.18
- D. Approval of Monthly Treasurer's Report for February, 2015
- E. Acceptance of Monthly Financial Report for February, 2015
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Change Order #3 - North Junior High School Addition/Remodel - Landwehr

Construction, Inc.

- I. Change Order #1 - North Junior High School Addition/Remodel - Masters Plumbing Heating & Cooling
- J. Change Order #1 - North Junior High School Addition/Remodel - K Johnson Construction, Inc.
- K. Change Order #2 - North Junior High School Addition/Remodel - K Johnson Construction, Inc.
- L. Change Order #1 - North Junior High School Addition/Remodel - Design Electric, Inc.
- M. Approval of Application for Dissolution of Cooperative Sponsorship
- N. Approval of Proposed Board Policy 210 - Conflict of Interest - School Board Members
- O. Reject Bid - 2015 Roofing Projects - Apollo, Roosevelt, Discovery, Oak Hill, Talahi, and District Services Building
- P. U.S. Communities Contract - 2015 Roofing Projects - Apollo, Roosevelt, Discovery, Oak Hill, Talahi, and District Services Building
- Q. Call for Bids - Roosevelt Education Center Building Renovation and Addition
- R. Local Education & Activities Foundation (LEAF) Related Items
 - 1. LEAF Agreement - PAKRAT Bus Purchase & Summer Roll & Read Program
 - 2. Acceptance of Grant Awards/Donations

II. **INFORMATION ITEMS**

A. Teaching and Learning Update (7:10-7:25)

Dr. Marsha Baisch, Assistant Superintendent, will share the Administrative Procedures that have been developed regarding the Curriculum Review Process. Information is attached.

B. Summary of March Work Session and Preview of April Work Session (7:25-7:35)

The topics of the Board Work Session held on March 11, 2015, were High School Design Task Force Recommendations, Career and Technical Education (CTE) Update, and Community Education Audit Results. Dr. Marsha Baisch, Assistant Superintendent, will provide a summary.

Dr. Baisch will preview the topics scheduled for the April Work Session, which will include the following updates: Student Services, and Priority and Focus Schools. Board Chair Dennis Whipple will share a summary of the March 10th Lake George Neighborhood Listening Session.

C. District 742 Retiree Recognition
(7:35-7:40)

District 742 and the Board of Education will be recognizing all 2014-2015 retiring employees on Monday, May 11, 2015, at 7:00 p.m. The event will be held at Apollo High School.

D. District Top Ten Student Recognition
(7:40-7:45)

The Board of Education will host a reception honoring the "Top Ten" students of Apollo and Tech High Schools. It will be held on Thursday, May 28, 2015, at 7:00 p.m. at City Hall. The event will be televised on Charter Cable Channel 187.

E. Award Diplomas - Apollo and Tech High Schools (*Appointments by Board Chair*)
(7:45-7:50)

Apollo and Tech High Schools will hold their respective commencement exercises on Monday, June 1, and Tuesday, June 2, 2015, at 7:30 p.m. at the River's Edge Convention Center. Two Board Members per school are to be appointed to award diplomas to the graduates. All Board Members are encouraged to attend commencement exercises, and stage seating will be provided.

III. **DISCUSSION AND/OR ACTION ITEMS**

A. Resolution Discontinuing Positions (*ACTION - Roll Call*)
(7:50-8:00)

Tracy Flynn Bowe, Executive Director of Human Resources, will present information regarding recommendations for adjustments in programs and positions based on changes in staffing, enrollments and budgets. A copy of the resolution will be distributed at the meeting.

The Administration recommends approval of the Resolution Discontinuing Positions.

B. Purchase of Pelzer Property
(8:00-8:10)

Kevin Januszewski, Executive Director of Business Services, will present information at the meeting.

The Administration recommends approval of the purchase of 62.12 acres from the Pelzer family at the price of \$15,000 an acre for a total of \$931,800 for the location of a new high school. The property is located near 33rd Street South in St. Cloud. The Pelzer family is donating 3.65 acres to the District for a total of 65.77 acres after the purchase and donation.

A Certificate of Survey for the property is attached.

IV. **REPORTS**

A. Superintendent's Report

(8:10-8:20)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports

(8:20-8:35)

Standing Committee Reports will be presented as follows:

Board Development Committee (Jerry Von Korff, Chair)

Community Linkages Committee (Bruce Mohs)

Finance and Audit Committee (Cindy Harner, Chair)

Integration and Equity Committee (Dennis Whipple, Chair)

Legislative Committee (Jerry Von Korff, Chair)

Personnel & Negotiations Committee (Al Dahlgren, Chair)

V. **FUTURE AGENDA ITEMS**

(8:35-8:40)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

Future Work Session Topics:

April

Student Services Update

Priority and Focus Schools Update

Summary of March 10th Lake George Neighborhood Listening Session

VI. **CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of February 26, March 11 (Special Board Meeting), and March 11 (Board Meeting/Work Session), 2015.

C. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$3,081,889.79 (Check Numbers 217439-217869 and ACH Numbers 141501953-141502137) and PCard totals in the amount of \$184,506.39 for a grand total of \$3,266,396.18.

D. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for February, 2015.

E. Monthly Financial Report

The Administration recommends acceptance of the Monthly Financial Report for February, 2015.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Additional Assignment

Rhonda Fogelson, Special Education Teacher, Clara's House, effective March 9, 2015 through April 2, 2015, Lane MA+60, Pay Level 19 (10% of a full time contract for 19 days). Ms. Fogelson's salary for this assignment will be \$726.32. Ms. Fogelson is currently a full time contract teacher.

Maria Greaves, Social Worker, Clearview Elementary School, effective March 16, 2015 through June 5, 2015, Lane BA, Pay Level 3 (40% of a full time contract for 60 days). Ms. Greaves' salary for this assignment will be \$11,659.47. Ms. Greaves is currently a 60% of a full time contract teacher.

Terra Jerde, Special Education Teacher, Clara's House, effective March 9, 2015 through April 2, 2015, Lane MA+60, Pay Level 22 (10% of a full time contract for 19 days). Ms. Jerde's salary for this assignment will be \$726.32. Ms. Jerde is currently a full time contract teacher.

Tracey Kirckof, Special Education Teacher, Madison Elementary School, effective March 9, 2015 through June 5, 2015, Lane BA+15, Pay Level 12 (20% of a full time contract for 65 days). Ms. Kirckof's salary for this position will be \$3,138.60. Ms. Kirckof is currently a full time contract teacher.

Anna Lloyd, Special Education Teacher, Madison Elementary School, effective March 9, 2015 through June 5, 2015, Lane BA+60, Pay Level 7 (20% of a full time contract for 65 days). Ms. Lloyd's salary for this assignment will be \$3,526.25. Ms. Lloyd is currently a full time contract teacher.

Samantha Olson, Occupational Therapist, Apollo High School, effective March 16, 2015, Lane MA+15, Pay Level 4 (40% of a full time contract for 60 days). Ms. Olson's salary for this assignment will be \$15,127.66. Ms. Olson is currently a 60% of a full time contract teacher.

Health Leave

Gerald Huls, Physical Education Teacher, Area Learning Center, effective February 27, 2015 through June 5, 2015.

Leave of Absence

Robert Boeck, Special Education Teacher, Sheriffs Group Home, effective February 26, 2015 through April 7, 2015.

New Hire

Stephanie Broughton, Kindergarten Teacher (Long Call Substitute), Clearview Elementary School, effective March 9, 2015 through May 1, 2015, Lane BA, Pay Level 3 (full time contract for 40 days). Ms. Broughton's salary for this assignment will be \$7,772.98.

Kelsey Laudenbach, Second Grade Teacher, Lincoln Elementary School, effective February 20, 2015, Lane BA, Pay Level 3 (50% of a full time contract for 71 days). Ms. Laudenbach's salary for this assignment will be \$6,898.51.

Rehire

Laura Bunkowski, Art Teacher (Long Call Substitute), Lincoln Elementary School, effective March 9, 2015 through April 17, 2015, Lane BA, Pay Level 3 (full time contract for 30 days). Ms. Bunkowski's salary for this assignment will be \$5,829.73.

Stephanie Lommen, Special Education Teacher (Long Call Substitute), Discovery Community School, effective March 9, 2015 through April 17, 2015 and paid at an hourly rate of \$37.24.

Resignation

Judith Nagel, Junior High School Principal, Kennedy Community School, last day of service June 30, 2015.

Temporary Guest Teacher

Jon Leintz, Temporary Guest Teacher, South Junior High School, effective March 18, 2015 through June 4, 2015 at a daily rate of \$180.00.

Adonis Majette, Temporary Guest Teacher, Colts Academy, effective March 9, 2015 through June 4, 2015 at a daily rate of \$180.00.

2. Non-Licensed Staff

Health Leave

Cindy Schmitt, Special Education Paraprofessional, Clara's House, effective January 5, 2015 through May 11, 2015.

Nancy Weyrauch, Facilitator, Technical High School, effective February 17, 2015 through March 20, 2015.

Leave of Absence

Carol Nieters, Second Cook, Apollo High School, effective for the 2015-2016 school year.

New Hire

Katherine Abraham, Special Education Paraprofessional, Discovery Community School, effective March 11, 2015 at an hourly rate of \$12.00. This is a replacement position.

Kelsey Arntson, Special Education Paraprofessional, City Life, effective March 9, 2015 at an hourly rate of \$12.00. This is a replacement position.

Rhonda Fitzsimmons, Behavior Support Specialist, South Junior High School, effective March 9, 2015 at an hourly rate of \$13.75.

David Koep, Custodian, North Junior High School, effective March 9, 2015 at an hourly rate of \$11.77.

Karri Meemken, Student Support Paraprofessional, Talahi Community School, effective March 9, 2015 at an hourly rate of \$10.75.

Habso Mohamud, Cultural Navigator, Madison Elementary School, effective March 9, 2015 at an hourly rate of \$12.00.

Danielle Olson, Special Education Paraprofessional, Madison Elementary School, effective February 20, 2015 at an hourly rate of \$12.00. This is a replacement position.

Yusuf Omar, Cultural Navigator (Long Call Substitute), South Junior High

School, effective March 16, 2015 at an hourly rate of \$12.00.

Michael Smith, Behavior Support Specialist, South Junior High School, effective March 9, 2015 at an hourly rate of \$12.95.

Megan Walters, Technology Paraprofessional, North Junior High School, effective February 20, 2015 at an hourly rate of \$12.00.

Kathy Wolf, Classroom Paraprofessional, Colts Academy, effective February 2, 2015 at an hourly rate of \$12.00.

Reassignment

Ashlul Dahir, Cultural Navigator, Lincoln Elementary School, effective March 9, 2015 at an hourly rate of \$12.00. Ms. Dahir was previously a Student Support Paraprofessional.

Rehire

Ortrud Luethmers, Student Support Paraprofessional, Lincoln Elementary School, effective January 5, 2015 at an hourly rate of \$12.82.

Resignation

Breanna Hubbard, Educational Paraprofessional, Technical High School, last day of service March 23, 2015.

Retirement

Jane Matthews, Special Education Paraprofessional, Madison Elementary School, last day of service June 4, 2015 after 27 years of service in District 742.

Lois Tesch, Clerical Classification I, Technical High School, last day of service June 8, 2015 after 29 years of service in District 742.

LaVonne Vix, Special Education Paraprofessional, Apollo High School, last day of service June 4, 2015 after 17 years of service in District 742.

Nancy Zabinski, Van/Bus Driver, District Services Building, last day of service June 5, 2015 after 24 years of service in District 742.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Grant award in the amount of \$200.00 to Talahi Community School from Wild

Ones Natural Landscapers to create a native plant area as part of the Reading Garden Project.

2. Target *Take Charge of Education* funds as follows:
 - \$1,006.23 to Clearview Elementary
 - \$903.73 to Madison Elementary
 - \$138.20 to North Junior High School
 - \$370.43 to South Junior High School
 - \$175.83 to Discovery Community School
3. Donation in the amount of \$50.00 to Talahi Community School from the National Gardening Association for the Reading Garden Project.
4. Donation in the amount of \$600.00 to Talahi Community School from Green Works to add a native plant area to the Reading Garden.
5. Donation in the amount of \$1,400.00 from the Clearview PTA to the Clearview Elementary School Amity Intern Program.
6. Donation in the amount of \$50.00 from the St. Cloud Optimist Club to South Junior High School/District 742 Community Education for an After-School Art Club.
7. Donation in the amount of \$1,000.00 from the Clearwater Lions Club to Apollo High School for Adapted Floor Hockey.
8. Donation in the amount of \$1,250.00 to the District 742 Orchestra Program from St. Cloud Rotary for orchestra supplies, trips, etc.
9. Donations to the North Junior High School Vex Robotics for national competition/travel expenses, as follows:
 - \$250.00 from DeZurik, Inc.
 - \$250.00 from the St. Cloud Education Association
 - \$50.00 from Shawn Gombos
 - \$200.00 from Ben & Sarah Dimond
10. Donation in the amount of \$500.00 to Madison Elementary School from Al's Westside Mobil for school use.

H. Change Order #3 - North Junior High School Addition/Remodel - Landwehr Construction, Inc.

The Administration recommends approval of Change Order #3 for the above named project with Landwehr Construction, Inc. in the amount of +\$21,068.00 for excavation, fill, footing, etc. for maintenance building which was not included in original project proposal.

This project is funded with capital lease levy funds.

I. Change Order #1 - North Junior High School Addition/Remodel - Masters Plumbing Heating & Cooling

The Administration recommends approval of Change Order #1 for the above named project with Masters Plumbing Heating & Cooling in the amount of +\$24,000.00 for HVAC and plumbing work for maintenance building which was not included in original project proposal.

This project is funded with capital lease levy funds.

J. Change Order #1 - North Junior High School Addition/Remodel - K Johnson Construction, Inc.

The Administration recommends approval of Change Order #1 for the above named project with K Johnson Construction, Inc. in the amount of +\$6,220.00 for concrete reinforcing and interior slab on grade for maintenance building which was not included in original project proposal.

K. Change Order #2 - North Junior High School Addition/Remodel - K Johnson Construction, Inc.

The Administration recommends approval of Change Order #2 for the above named project with K Johnson Construction, Inc. in the amount of +\$18,345.00 for concrete formwork, reinforcing, etc for maintenance building which was not included in original project proposal.

This project is funded with capital lease levy funds.

L. Change Order #1 - North Junior High School Addition/Remodel - Design Electric, Inc.

The Administration recommends approval of Change Order #1 for the above named project with Design Tree Electric, Inc. in the amount of +\$17,954.14 for electrical work for maintenance building which was not included in original project proposal.

This project is funded with capital lease levy funds.

M. Approval of Application for Dissolution of Cooperative Sponsorship

The Administration recommends approval of an Application for Dissolution of Cooperative Sponsorship to the Minnesota State High School League between St. Cloud Tech and Holdingford for Boys Hockey beginning with the 2015-2016 school year.

N. Approval of Proposed Board Policy 210 - Conflict of Interest - School Board

Members (Third and Final Reading)

The Board Development Committee recommends approval of proposed Board Policy 210 - Conflict of Interest - School Board Members. A copy is attached.

O. Reject Bid - 2015 Roofing Projects - Apollo, Roosevelt, Discovery, Oak Hill, Talahi, and District Services Building

The Administration recommends that the Board of Education reject the bids for 2015 Roofing Projects - Apollo, Roosevelt, Discovery, Oak Hill, Talahi, and District Services Building.

The bid price was compared to the U.S. Communities Contract price, and the U.S. Communities price is lower by \$189,297.00.

A bid tabulation is attached.

P. U.S. Communities Contract - 2015 Roofing Projects - Apollo, Roosevelt, Discovery, Oak Hill, Talahi, and District Services Building

The Administration recommends that the Board of Education enter into a contract under the U.S. Communities Contract with Design-Build Solutions, Inc. (DBS), a subsidiary of Garland Industries for 2015 Roofing Projects - Apollo, Roosevelt, Discovery, Oak Hill, Talahi, and District Services Building in the amount of \$3,242,403.00.

This project will be funded with Deferred Maintenance Funds.

Q. Call for Bids - Roosevelt Education Center Building Renovation and Addition

The Administration recommends that the Board of Education authorize a Call for Bids for Roosevelt Education Center Building Renovation and Addition to be opened on Thursday, April 26, 2015 at 2:00 p.m. Central Time.

The Call for Bids page will be available at www.isd742.org, Department, Business Services.

This project will be funded with Fund Balance and Deferred Maintenance.

R. Local Education & Activities Foundation (LEAF) Related Items

1. PAKRAT Agreement - Roll and Read Bus

The Administration recommends approval of an agreement with LEAF for the PAKRAT Bus Purchase & Summer Roll & Read Program.

A copy of the agreement is attached.

2. Acceptance of Grant Awards/Donations

The Administration recommends acceptance of the following grant awards/donations from the Local Education & Activities Foundation (LEAF):

- a. Donation in the amount of \$4,400.00 from the LEAF Homeless Students Services Fund to the District 742 Student Services Homeless Program for students who are experiencing homelessness.
- b. Donation in the amount of \$5,000.00 from the LEAF Immersion Fund to the Clearview Elementary School Spanish Immersion Amity Intern Program.
- c. Donation in the amount of \$1,200.00 from the LEAF Immersion Fund to the Madison Elementary School Chinese Immersion Amity Intern Program.
- d. Cycle II Academic and Activities Fund Grants to St. Cloud Area School District 742 in the total amount of \$27,548.00 as attached.

Willie Jett
Superintendent