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**MISSION STATEMENT**  
**St. Cloud Area School District 742**

*Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.*

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Board of Education  
St. Cloud Area School District 742  
St. Cloud, Minnesota

January 5, 2015  
5:00 PM  
District 742 Administration Office  
1000 North 44<sup>th</sup> Avenue

*NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**BOARD REORGANIZATION MEETING AGENDA**

I. Meeting called to order by 2014 Chairperson Jerry Von Korff.

II. Election of Officers

- A. Chairperson
- B. Vice-Chairperson
- C. Clerk
- D. Treasurer

After election of Chairperson, that person should assume the Chair and conduct the balance of the meeting.

(NOTE: Written ballots may not be used unless the results and the vote of the individual Board Members are announced. All voting must be for the record.)

III. Remuneration for Board Members (ACTION)

Board compensation is generally set at the organizational meeting. A copy of the current Board of Education Policy No. 230, Board of Education Compensation and Related Benefits, is attached.

IV. A Time, Day, and Place for Regular Meetings of the Board of Education is Set (ACTION)

The 2014 Board of Education meeting structure consisted of one work session and one business meeting monthly. A brief Board Meeting followed by a Board Work Session was held at the District 742 Administration Offices on the second Wednesday of the month (unless otherwise noted) at 6:15 p.m.; the Regular Board Meeting was held on the fourth Thursday of the month (unless otherwise noted) at St. Cloud City Hall (televised live on Cable Channel 6) at 7:00 p.m. A proposed meeting schedule for 2015 is attached.

V. Board of Education Standing Committees (Appointments by Board Chair)

The Board of Education Chair will appoint Board Members to serve on Board Standing Committees. The following Board Standing Committee structure was in effect for the 2014 calendar year:

Board Committees & Members

**Agenda Planning Committee**

Jerry Von Korff (Chair)  
Dennis Whipple (Vice-Chair)  
Willie Jett (Superintendent)  
Dr. Marsha Baisch (Assistant Superintendent)  
Executive Directors  
Tami DeLand, Director of Community Engagement & Communications

**Board Development Committee**

Jerry Von Korff, Chair  
Peter Hamerlinck  
Bruce Mohs

**Community Linkages Committee**

Dennis Whipple, Chair  
Cindy Harner  
Jerry Von Korff  
Selected Community Member(s)

**Finance and Audit Committee**

Cindy Harner, Chair  
Jerry Von Korff  
Al Dahlgren  
Selected Community Member(s)

**Integration and Equity Committee**

Al Dahlgren, Chair  
Les Green  
Jerry Von Korff

**Legislative Committee**

Peter Hamerlinck, Chair  
Dennis Whipple  
Bruce Mohs  
Selected Parent/Community Member(s)

**Personnel and Negotiations Committee**

Dennis Whipple, Chair  
Cindy Harner  
Les Green

VI. Committee/Organization Liaison Appointments (*Appointments by Board Chair*)

The Board of Education Chair will appoint Board members to serve as liaisons to committees/organizations. A list of 2014 appointments is attached.

VII. School Board/School Liaison Procedure (*INFORMATION/ACTION*)

Board Policy 213.2 was revised on May 14, 2014. A copy is attached. Board Liaison assignments to schools for 2014 were as follows:

Tech, South, Lincoln - ***Bruce Mohs***  
Apollo, Discovery - ***Les Green***  
ALC, Riverwoods - ***Cindy Harner***  
Talahi, Clearview - ***Jerry Von Korff***  
Kennedy, Westwood - ***Peter Hamerlinck***  
Madison, North - ***Dennis Whipple***  
Oak Hill, Roosevelt - ***Al Dahlgren***

VIII. CONSENT AGENDA (*ACTION*)

A. Board Designates the Official Newspaper

The Administration recommends that the St. Cloud Times be designated as the official newspaper for publication of official proceedings.

B. Board Appoints Legal Counsel

The Administration recommends the Board of Education appoint the following firms to serve as School District Legal Counsel for the 2015 calendar year; that advice to the Board shall be at the discretion of the Board Chair, and advice to the District other than advice to the Board shall be at the discretion of the Superintendent or Board Chair as appropriate. The hourly rates listed are dependent upon services required:

Rupp, Anderson, Squires & Waldspurger, P.A.	General Counsel, \$160 - \$205/per hr.
Quinlivan & Hughes, P.A.	General Counsel, \$95 - \$200/per hr.
Neils, Franz, Chirhart, P.A.	Property Issues, \$135 - \$260/per hr.
Knutson, Flynn & Deans, P.A.	Bond & Election Counsel - \$195/per hr.
Ford and Harrison	Immigration Counsel - \$335/per hr.

C. Signature Plates

Authorization is requested to allow the Business Office to continue to use the present signature plates until the new plates, with the new Board Officers' signatures, arrive. There is always a waiting period in securing the new plates.

D. Authorization to Make Payment Prior to Board Meeting

Authorization is requested for the District Business Office/Accounts Payable Department to process checks for payment of goods and services on a weekly basis prior to Board approval. All payments will be summarized for Board approval at their regular meeting. This policy allows the District to take advantage of discount privileges, vendor contract terms or timely payment with the 35 day requirement as mandated by state statute.

E. Designation of Kevin Januszewski, Executive Director of Business Services

Authorization is requested to designate Kevin Januszewski, Executive Director of Business Services, to sign legal/financial reports/documents/financial transactions/imprest fund documents on behalf of the Board of Education of District 742.

F. Designation of Willie Jett, Superintendent

Authorization is requested to designate Willie Jett, Superintendent, to sign legal documents on behalf of the Board of Education of District 742.

G. Authorization to Make Investments, Transfers, and Withdrawals

Authorization is requested for Kevin Januszewski, Executive Director of Business Services; Amy Skaalerud, Controller; and Sandra Dachtera, Accountant; to make investments, transfers and withdrawals from checking/savings via wire transfers to other financial institutions.

H. Authorization to Sign Stop Payments

Authorization is requested for Kevin Januszewski, Executive Director of Business Services; Amy Skaalerud, Controller; and Sandra Dachtera, Accountant, to sign stop payments.

I. Authorization to Make Telephone and Wire Transfers

Authorization is requested for Kevin Januszewski, Executive Director of Business Services; Amy Skaalerud, Controller; and Sandra Dachtera, Accountant; to make telephone and wire transfers from Bremer Bank of St. Cloud and Minnesota Liquid Asset Fund to and from US Bank.

J. Authorization for Amy Skaalerud, Controller

Authorization is requested to designate Amy Skaalerud, Controller, to sign purchasing contracts on behalf of the Board of Education of District 742.

K. Authorization to Make Purchases by Credit Card

Authorization is requested for Linda Schreifels, Michelle Bestgen, Christine Hatch, Brenda Overboe, Laurie Nolden, Michelle Fruth, Joan Hengel, Amy Skaalerud, and Kelly Vouk to make purchases by credit card.

L. Chair Signature Policy

Authorization is requested to designate the Board Chair and/or Clerk (as appropriate) to sign documents, in accordance with law, when signifying actions properly approved by the Board upon presentation of the appropriate certification tying the document to the Board action specifically authorizing the action.

Willie Jett  
Superintendent