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**MISSION STATEMENT**  
**St. Cloud Area School District 742**

*Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.*

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**Board of Education**  
**St. Cloud Area School District 742**  
**St. Cloud, Minnesota**

**December 18, 2014**  
**7:00 PM**  
**City Hall**

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*PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 187 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.*

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*NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**BOARD MEETING AGENDA**

**I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of November 20, November 25, December 3, and December 10, 2014)
- C. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$2,407,595.69
- D. Approval of Monthly Treasurer's Report for November, 2014
- E. Acceptance of Monthly Financial Report for November, 2014
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Change Order #1 - North Junior High School Addition
- I. Change Order #1 - North Junior High School Addition

- J. Call for Bids – North Jr. High School HVAC Infrastructure Upgrades
- K. Call for Bids – Clearview Elementary School HVAC Infrastructure Upgrades
- L. Call for Bids – Westwood Elementary School HVAC Infrastructure Upgrades
- M. Bid Award – Kennedy Community School Addition and Remodel – Bid Package #3
- N. Bid Award – Clearview Elementary School Addition and Remodel – Bid Package #3
- O. Bid Award – North Junior High School Addition and Remodel – Bid Package #3
- P. Approval of 2015-2016 High School Registration Handbooks
- Q. Hiring of Architect to Design Remodel/Addition at Site of Former Roosevelt Building

## II. **INFORMATION ITEMS**

- A. Summary of December Work Session & Preview of January Work Session  
(7:30-7:40)

The topics of the Board Work Session held on December 10, 2014, were Extra-Curricular Study and the High School Solution Recommendation. Tracy Flynn Bowe, Executive Director of Human Resources, will provide a summary of the Extra-Curricular Study. The High School Solution recommendation is an item later in this agenda.

Dr. Marsha Baisch will preview the topics scheduled for the January Board Work Session, which will be Strategic Plan Update, MMR/AYP Update, Talent Development and Accelerated Services Recommendations, and Superintendent Evaluation Process.

## III. **DISCUSSION AND/OR ACTION ITEMS**

- A. Schedule January Reorganization Meeting (ACTION)  
(7:40-7:45)

In accordance with Minnesota Statute, the Board of Education Reorganization Meeting is to be held on the first Monday of January each year, or as soon thereafter as practicable. The recommended date and time for the Board of Education Reorganization meeting is Monday, January 5, 2015, at 5:00 p.m. The meeting will be held at the District 742 Administration Offices, 1000 North 44th Avenue, St. Cloud.

***The Administration recommends scheduling the January Reorganization Meeting as proposed.***

B. 2015 Legislative Platform (ACTION)  
(7:45-8:00)

Peter Hamerlinck, Chair of the Board Legislative Committee, will review the proposed 2015 District 742 Board of Education Legislative Platform. A copy is attached.

***The Board Legislative Committee recommends approval of the 2015 District 742 Board of Education Legislative Platform.***

C. Board Levy Commitment Resolution (ACTION)  
(8:00-8:15)

The Board of Education will review and discuss the commitments. A copy of the resolution is attached.

***The Administration recommends approval of a Resolution of the Board's Levy Commitment.***

D. 2014 Payable 2015 Final Levy Certification (ACTION)  
(8:15-8:30)

Kevin Januszewski, Executive Director of Business Services, will present information regarding the 2014 Payable 2015 Final Levy Certification. An opportunity for public input will be provided at this time. Information is attached.

***The Administration recommends approval of the 2014 Payable 2015 Final Property Tax Levy Certification in the amount of \$25,934,872.61.***

E. High School Solution Recommendation (ACTION)  
(8:30-9:00)

John Pfluger, Cuningham Architecture Group, along with representatives from the High School Design Task Force, will present their recommendation to the Board of Education to build a new Tech High School at the identified 33rd Street South site, as well as make equitable improvements to Apollo High School.

***The Administration recommends approval of the High School Design Task Force's recommendation, contingent upon soil boring testing with the positive results of a buildable site at 33rd Street South, and an agreement with the City of St. Cloud for a land swap.***

F. LEAF Discussion

#### IV. **REPORTS**

##### A. Superintendent's Report (9:00-9:05)

Superintendent Willie Jett may present information on current activities in District 742.

##### B. Board of Education Standing Committee Reports (9:05-9:15)

Standing Committee Reports will be presented as follows:

*Board Development Committee (Jerry Von Korff, Chair)*  
*Community Linkages Committee (Dennis Whipple)*  
*Finance and Audit Committee (Cindy Harner, Chair)*  
*Integration and Equity Committee (Al Dahlgren, Chair)*  
*Legislative Committee (Peter Hamerlinck, Chair)*  
*Personnel & Negotiations Committee (Dennis Whipple, Chair)*

#### V. **FUTURE AGENDA ITEMS** (9:15-9:20)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

##### **Future Work Session Topics:**

*January*

Strategic Plan Update

MMR/AYP Update

Talent Development and Accelerated Services Recommendations

Superintendent Evaluation Process

#### VI. **PRESENTATION OF PLAQUE TO PETER HAMERLINCK FOR SERVICE AS A MEMBER OF THE ST. CLOUD AREA SCHOOL DISTRICT 742 BOARD OF EDUCATION**

#### VII. **CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of November 20, November 25, December 3 and December 10, 2014.

C. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$2,407,595.69 (Check Numbers 215932-216391 and ACH Numbers 141500980-141501178).

D. Approval of Monthly Treasurer's Report for November, 2014

The Administration recommends approval of the Monthly Treasurer's Report for November, 2014.

E. Monthly Financial Report

The Administration recommends acceptance of the Monthly Financial Report for November, 2014.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

**Child Care Leave**

Kathryn Amick, Art Teacher, Lincoln Elementary, effective on or about March 9, 2015 through on or about April 20, 2015.

Heather Straight, Kindergarten Teacher, Oak Hill Community School, effective on or about February 9, 2015 through June 8, 2015.

**Health Leave**

Judy Brana, Music Teacher, Discovery Community School, effective December 2, 2014 through January 6, 2015.

Michael Lucia, Physical Education Teacher, South Junior High School, effective for the 2014-2015 school year.

**Leave of Absence**

Rachel Ilstup, Speech Language Pathologist, Technical High School, effective January 5, 2015 through February 26, 2015.

## **New Hire**

Matthew Olsen, Language Arts Teacher, Apollo High School, effective November 24, 2014, Lane BA+15, Pay Level 3 (full time contract for 126 days). Mr. Olsen's salary for this assignment will be \$24,484.88.

Michelle Stack, Intervention Teacher, Talahi Community School, effective November 24, 2014, Lane BA+15, Pay Level 3 (full time contract for 126 days). Ms. Stack's salary for this assignment will be \$25,675.85.

Alexandria Yarbrough, English Academy Teacher, Apollo High School, effective December 8, 2014, Lane BA, Pay Level 3 (full time contract for 116 days). Ms. Yarbrough's salary for this assignment will be \$22,541.64.

## **Rehire**

Morgan Edwards, Language Arts Teacher (Long Call Substitute), North Junior High School, effective November 19, 2014 through February 26, 2015, Lane BA, Pay Level 3 (full time contract for 64 days). Ms. Edwards' salary for this assignment will be \$12,436.77.

Amanda Peterka, English as a Second Language Teacher, Apollo High School, effective December 8, 2014, Lane BA+30, Pay Level 3 (40% of a full time contract for 116 days). Ms. Peterka's salary for this assignment will be \$9,894.31.

## 2. **Non-Licensed Staff**

### **Health Leave**

Josephine Malikowski, Crossing Guard, Madison Elementary School, effective November 10, 2014 through December 23, 2014.

Usha Puri, Special Education Paraprofessional, North Junior High School, effective December 8, 2014 through January 21, 2015.

### **New Hire**

Hussein Ahmed, Cultural Navigator, Talahi Community School, effective December 11, 2014 at an hourly rate of \$12.00.

Bonnita Bernhardt, Special Education Paraprofessional, Kennedy Community School, effective December 3, 2014 at an hourly rate of \$12.00. This is a replacement position.

Diana DeMarino, Special Education Paraprofessional, Lincoln Elementary School, effective December 5, 2014 at an hourly rate of \$12.00. This is a replacement position.

Catherine Genereux, Kitchen Helper, Clearview Elementary School, effective December 4, 2014 at an hourly rate of \$11.05.

Abdirahman Hussein, Cultural Navigator, Talahi Community School, effective December 10, 2014 at an hourly rate of \$12.00.

### **Resignation**

Gae Neumann, Kitchen Helper, North Junior High School, last day of service December 2, 2014.

### **Retirement**

Juanita Hechtel, Special Education Paraprofessional, Clara's House, last day of service January 30, 2015, after 34 years of service in District 742.

Albert Jones, Student Support Paraprofessional, Clearview Elementary School, last day of service December 23, 2014, after 2 years of service in District 742.

Lisa Lahr, Student Support Paraprofessional, Talahi Community School, last day of service December 23, 2014, after 14 years of service in District 742.

Annette Majerus, Special Education Paraprofessional, Westwood Elementary School, last day of service December 23, 2014, after 27 years of service in District 742.

### **G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)**

The Administration recommends acceptance of the following grant awards/donations:

1. Donation of various music instruments from Ted and Jane Peterson to South Junior High School.
2. Donation of winter hats/mittens/gloves from the St. Stephen's Mission Group to Madison Elementary School for students.
3. Grant award in the amount of \$600.00 to Talahi Community School from Green Works to add a native plant area to the reading garden.
4. Donation in the amount of \$200.00 to Talahi Community School from Meta 13 Interactive for T-shirts for K-5 students for National Computer Science Week - December 8-12, 2014.
5. Donation in the amount of \$1,700.00 to Talahi Community School from The JAMF Nation Global Foundation for T-shirts for K-5 students for National

Computer Science Week - December 8-12, 2014.

6. Donation in the amount of \$500.00 to Discovery Community School from CentraCare Health for the Discovery Walk-A-Thon.
7. Donation in the amount of \$100.00 to Apollo High School from the Eagletrotters Association for a scoretable for Apollo activities.
8. Donation in the amount of \$100.00 to Apollo High School from the Apollo Astronettes Parents Boosters for a scoretable for Apollo activities.
9. Donation in the amount of \$1,000.00 to Tech High School from the St. Cloud Area Youth Basketball Association for a new scoreboard.
10. Donation in the amount of \$3,380.00 to Tech High School from the Tiger Girls Basketball Booster Club for new uniforms.
11. Donation in the amount of \$100.00 to Kennedy Community School from the American Legion Unit #328, St. Joseph, to help students in need.
12. Target Take Charge of Education funds in the amount of \$874.13 to South Junior High School.
13. Donations to South Junior High School from the Student Council Club as follows:
  - \$1,500.00 to provide a speaker to present to all students
  - \$300.00 to purchase music for Jazz Band
  - \$2,700.00 to purchase keyboards and adapters for music classes
  - \$500.00 to purchase curriculum for the Guidance Department
  - \$2,000.00 to provide a projection set-up in classroom
  - \$850.00 to purchase replacement projectors
  - \$1,500.00 to purchase books for South Library
  - \$1,500.00 to purchase electronic books for Library
  - \$1,500.00 to purchase projection set-up in fitness room
  - \$4,600.00 to finish Phase III of the weight room
  - \$400.00 to purchase AV equipment for school
14. Donation in the amount of \$1,200.00 to the McKinley-St. Cloud Area Learning Center from the Central Minnesota Builders Association for Woods Class.
15. Grant award in the amount of \$3,000.00 to Talahi Community School from the Central Minnesota Arts Board for a one-week artist residency for fifth graders who will make artistic masks out of clay.
16. Grant award in the amount of \$2,500.00 to St. Cloud Area School District 742 Buildings and Grounds from State Fund Mutual to purchase track-off mats for school buildings to alleviate snow/water on floors.

17. Donation to Tech High School of matting and glass for framing from Pam Moench.

18. Donation in the amount of \$500.00 to Tech High School from the CentraCare Health Foundation for orchestra needs.

19. Grant award in the amount of \$8,000.00 to Talahi Community School from the Morgan Family Foundation to create a core collection of children's books for the Preschool Program at Talahi.

H. Change Order #1 - North Junior High School Addition

The Administration recommends approval of Change Order #1 for the above named project with K. Johnson Construction, Inc. in the amount of +\$8,048.00 for foundation changes.

I. Change Order #1 - North Junior High School Addition

The Administration recommends approval of Change Order #1 for the above named project with Landwehr Construction, Inc. in the amount of +\$3,668.75 for additional excavation and backfill of foundations.

J. Call for Bids – North Jr. High School HVAC Infrastructure Upgrades

The Administration recommends that the Board of Education authorize a Call for Bids for North Jr. High School HVAC Infrastructure Upgrades to be opened on Tuesday, January 27, 2015 at 2:00 p.m. Central Time.

The Call for Bids page will be available at [www.isd742.org](http://www.isd742.org), Department, Business Services.

This project will be funded with Deferred Maintenance, Capital Outlay, and a Guaranteed Performance Contract.

K. Call for Bids – Clearview Elementary School HVAC Infrastructure Upgrades

The Administration recommends that the Board of Education authorize a Call for Bids for Clearview Elementary School HVAC Infrastructure Upgrades to be opened on Thursday, January 29, 2015 at 2:00 p.m. Central Time.

The Call for Bids page will be available at [www.isd742.org](http://www.isd742.org), Department, Business Services.

This project will be funded with Deferred Maintenance, Capital Outlay, and a Guaranteed Performance Contract.

L. Call for Bids – Westwood Elementary School HVAC Infrastructure Upgrades

The Administration recommends that the Board of Education authorize a Call for Bids for Westwood Elementary School HVAC Infrastructure Upgrades to be opened on Tuesday, February 3, 2015 at 2:00 p.m. Central Time.

The Call for Bids page will be available at [www.isd742.org](http://www.isd742.org), Department, Business Services.

This project will be funded with Deferred Maintenance, Capital Outlay, and a Guaranteed Performance contract.

M. Bid Award – Kennedy Community School Addition and Remodel – Bid Package #3

The Administration recommends that the Board of Education award the bid for Kennedy Community School Addition and Remodel – Bid Pkg #3 as follows, based on low bids received meeting specifications:

- Contract 8 – Concrete Slabs/Topping, Complete – Material & Installation K. Johnson Construction - \$62,000
- Contract 9 – General Carpentry/Selective Demo Charlie Walker Construction - \$73,482
- Contract 10 – Architectural Woodwork, Complete – Material & Installation A-Cab Custom Woodworking - \$48,626
- Contract 11 – Roof Design-Build Solutions, Inc. (DBS), a subsidiary of Garland Industries - \$273,651 As per U.S. Communities Contract.
- Contract 12 – Firestopping/Sealants, Complete – Material & Installation The Caulkers Company - \$9,800
- Contract 13 – Side Folding Grilles, Complete – Material & Installation Garage Door Store - \$9,700
- Contract 14 – Aluminum Curtain Walls/Entrances/Glazing, Complete – Material & Installation Heartland Glass Company - \$147,650
- Contract 15 – Gypsum Board Assemblies, Complete – Material & Installation R & H Drywall - \$26,900
- Contract 16 – Tile Work, Complete – Material & Installation Mid State Tile - \$16,820
- Contract 17 – Acoustical Ceilings, Complete – Material & Installation St. Cloud Acoustics - \$39,860
- Contract 18 – Flooring and Base, Material as Noted & Installation MCI - \$7,200
- Contract 19 – Terrazzo, Complete – Material & Installation Grazzini Brothers & Company - \$119,300
- Contract 20 – Painting/Coatings, Complete – Material & Installation Fransen Decorating - \$13,325
- Contract 21 – Accessories – Material Only Rejected due to non-responsive, incorrect bid form that materially varies from the bidding requirements.
- Contract 22 – Food Service Equipment, Complete – Material & Installation Strategic Equipment - \$77,500
- Contract 23 – Fire Protection, Complete – Material & Installation Breth Zen Zen Fire Protection - \$22,580

Contract 24 – Mechanical, Complete – Material & Installation El-Jay Plumbing and Heating - \$533,600

Contract 25 – Mechanical Controls UHL - \$55,750 As per DDC Contractor Proposal conducted in 2012.

Contract 26 – Electrical, Complete – Material & Installation Design Electric - \$152,970

Contract 28 – Window Coverings, Complete – Material & Installation MCI - \$12,974

Contract 29 – Quartz Flooring, Complete – Material & Installation No bids received. Quotes will be requested at a later date.

A bid tabulation is attached.

This project will be funded with Capital Lease Levy Funds.

N. Bid Award – Clearview Elementary School Addition and Remodel – Bid Package #3

The Administration recommends that the Board of Education award the bid for Clearview Elementary School Addition and Remodel – Bid Package #3 as follows, based on low bids received meeting specifications:

Contract 9 – Concrete Slabs, Complete – Material & Instruction K. Johnson Construction - \$57,250

Contract 10 – General Carpentry/Selective Demo Gopher State Contractors - \$111,300

Contract 11 – Architectural Woodwork, Complete – Material & Installation A-Cab Custom Wood Working - \$49,068

Contract 12 – Roofing Design-Build Solutions, Inc. (DBS), a subsidiary of Garland Industries - \$427,302 As per U.S. Communities Contract.

Contract 13 – Firestopping/Sealants, Complete – Material & Installation Sunrise Specialty Contracting - \$9,100

Contract 14 – Side Folding Grilles/Overhead Coiling Doors, Complete – Material & Installation Garage Door Store - \$14,000

Contract 15 – Aluminum Curtain Walls/Entrances/Glazing, Complete – Material & Installation East Side Glass - \$150,000

Contract 16 – Gypsum Board Assemblies, Complete – Material & Installation R & H Drywall - \$31,600

Contract 17 – Tile Work, Complete – Material & Installation Mid State Tile - \$14,900

Contract 18 – Acoustical Ceilings, Complete – Material & Installation Acoustics Associates, Inc. - \$38,360

Contract 19 – Wood Athletic Flooring, Complete – Material & Installation Anderson Ladd - \$44,195

Contract 20 – Flooring and Base, Material as Noted & Installation MCI - \$35,800

Contract 21 – Painting/Coatings, Complete, Material & Installation Steinbrecher Painting - \$22,000

Contract 22 – Accessories - Material Only Bartley Sales - \$37,345

Contract 23 – Food Service Equipment, Complete – Material & Installation Strategic Equipment - \$62,450

Contract 24 – Gymnasium Equipment, Complete – Material & Installation H & B Specialized Products - \$21,248

Contract 25 – Window Coverings, Complete – Material & Installation MCI - \$7,394

Contract 26 – Telescoping Grandstands, Complete – Material & Installation Seating & Athletic Facility Enterprises - \$12,653

Contract 27 – Fire Protection, Complete – Material & Installation Summit Fire Protection - \$26,974

Contract 28 – Mechanical, Complete – Material & Installation Masters Plumbing - \$495,000

Contract 29 – Mechanical Controls UHL - \$95,000 As per DDC Contractor Proposal conducted in 2012.

Contract 30 – Electrical, Complete – Material & Installation Rike Lee Electric - \$213,000

A bid tabulation is attached.

This project will be funded with Capital Lease Levy Funds.

O. Bid Award – North Junior High School Addition and Remodel – Bid Package #3

The Administration recommends that the Board of Education award the bid for North Junior High School Addition and Remodel – Bid Package #3 as follows, based on low bids received meeting specifications:

Contract 10 – Concrete Slabs/Topping, Complete – Material & Installation K. Johnson Construction - \$100,586

Contract 11 – General Carpentry/Selective Demo Yamry Construction - \$98,000

Contract 12 – Architectural Woodwork, Complete – Material & Installation Haldeman-Homme, Inc. - \$135,742

Contract 13 – Roofing Design-Build Solutions, Inc. (DBS), a subsidiary of Garland Industries - \$498,227 As per U.S. Communities Contract.

Contract 14 – Firestopping/Sealants, Complete – Material & Installation The Caulkers Company, Inc. - \$15,800

Contract 15 – Side Folding Grilles/Overhead Coiling Doors, Complete – Material & Installation Garage Door Store - \$23,800

Contract 16 – Aluminum Curtain Walls/Entrances/Glazing, Complete – Material & Installation East Side Glass - \$146,500

Contract 17 – Gypsum Board Assemblies, Complete – Material & Installation Reject bid due to not receiving another competitive bid and not aligning with budget.

Contract 18 – Tile Work, Complete – Material & Installation Mid State Tile - \$50,101

Contract 19 – Acoustical Ceilings, Complete – Material & Installation MDI, Inc. - \$68,470

Contract 20 – Flooring and Base, Material as Noted & Installation MCI - \$55,300

Contract 21 – Terrazzo, Complete – Material & Installation Advance Terrazzo and Tile Company - \$89,800  
Contract 22 – Paintings/Coatings, Complete – Material & Installation High Performance Coatings - \$48,799  
Contract 23 – Accessories – Material Only Bartley Sales - \$51,662  
Contract 24 – Food Service Equipment, Complete – Material & Installation Culinex - \$243,741  
Contract 25 – Window Coverings, Complete – Material & Installation MCI - \$11,476  
Contract 26 – Fire Protection, Complete – Material & Installation Breth Zen Zen Fire Protection - \$46,160  
Contract 27 – Mechanical, Complete – Material & Installation Masters Plumbing - \$715,000  
Contract 28 – Mechanical Controls UHL - \$99,850 As per DDC Contractor Proposal conducted in 2012.  
Contract 29 – Electrical – Complete – Material & Installation Design Electric - \$284,456

A bid tabulation is attached.

This project will be funded with Capital Lease Levy Funds.

P. Approval of 2015-2016 High School Registration Handbooks

The Administration recommends approval of the 2015-2016 Registration Handbooks for Apollo and Tech High Schools. Information relating to new course proposals is attached. The course changes in high school programming for school year 2015-2016 are incorporated in the 2015-2016 Registration Handbooks. If Board of Education Members have questions, they are encouraged to contact Dr. Marsha Baisch, Assistant Superintendent. The Registration Handbooks can be viewed at:

Apollo Grade 9: <http://tinyurl.com/2015Apollo9>

Apollo Grades 10-12: <http://tinyurl.com/2015Apollo10-12>

Tech Grades 9-12: <http://tinyurl.com/2015Tech9-12>

Q. Hiring of Architect to Design Remodel/Addition at Site of Former Roosevelt Building

The Administration is considering locating several alternative Special Education programs at the site of the former Roosevelt building. This was discussed at the Board Finance Committee on December 11th, and their recommendation was to proceed forward with a relocation plan.

The Administration recommends entering into a contract with Miller Architects at 4.25% of the construction costs for the remodeling/addition design at site of the former Roosevelt building.

Willie Jett  
Superintendent