
MISSION STATEMENT
St. Cloud Area School District 742

Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

October 23, 2014
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 187 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of September 25, October 8, and October 16, 2014)
- C. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$4,081,369.36
- D. Approval of Monthly Treasurer's Reports for August and September, 2014
- E. Acceptance of Monthly Financial Report for September, 2014
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Approval of Board Policy 603 Relating to Curriculum Review and Development (Third and Final Reading)

- I. Approval of Revised Board Policy 514 - Bullying Prohibition (Third and Final Reading)
- J. Approval of Hiring of Public Adjuster
- K. Quarterly Expenditures for Board Members
- L. Change Orders - Tech High School Ceiling Replacement Project
- M. Request for Proposal for Energy Savings Performance Contracting Services
- N. Call for Bids - Kennedy Community School Addition and Remodel - Bid Package #2
- O. Call for Bids - Clearview Elementary School Addition and Remodel - Bid Package #2
- P. Call for Bids - North Junior High School Addition and Remodel - Bid Package #2

II. INFORMATION ITEMS

A. Teaching and Learning Update (7:10-7:20)

Joni Olson, Executive Director of Student Achievement and Strategic Alignment, will present information regarding teacher induction and mentoring activities in District 742.

B. Summary of October Work Session (7:20-7:30)

The topics of the Board Work Session held on October 8, 2014, were the Curriculum Review and Development Policy and an MMR/AYP Update. Dr. Marsha Baisch will provide a recap of the Work Session, including key messages and next steps.

Dr. Marsha Baisch will preview the topics scheduled for the November 12th Board Work Session, which will be PBIS and Culturally Responsive Teaching.

III. DISCUSSION AND/OR ACTION ITEMS

A. Local Community Education Review (7:30-7:40)

Scott Wallner, Interim Director of Community Education, will present information on a Local Community Education Review (LCER), which is a service offered through the Minnesota Community Education Association, and is a process by which a community education department is reviewed and audited.

The Administration recommends approval of a Local Community Education Review.

IV. **REPORTS**

A. Superintendent's Report (7:40-7:45)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports (7:45-8:00)

Standing Committee Reports will be presented as follows:

Board Development Committee (Jerry Von Korff, Chair)
Community Linkages Committee (Dennis Whipple)
Finance and Audit Committee (Cindy Harner, Chair)
Integration and Equity Committee (Al Dahlgren, Chair)
Legislative Committee (Peter Hamerlinck, Chair)
Personnel & Negotiations Committee (Dennis Whipple, Chair)

V. **FUTURE AGENDA ITEMS** (8:00-8:05)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

Future Work Session Topics:

November

PBIS

Culturally Responsive Teaching

VI. **CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of September 25, October 8, and October 16, 2014.

C. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$3,512,419.25 (Check Numbers 214955-215504 and

ACH Numbers 141500418-141500709) and PCard total in the amount of \$568,950.11 for a grand total of \$4,081,369.36.

D. Approval of Monthly Treasurer's Reports for August and September, 2014

The Administration recommends approval of the Monthly Treasurer's Reports for August and September, 2014.

E. Monthly Financial Report

The Administration recommends acceptance of the Monthly Financial Report for September, 2014.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Additional Assignment

Kristin Baker, Special Education Teacher, South Junior High School, effective September 15, 2014 through October 24, 2014, Lane MA, Pay Level 8 (20% of a full time contract for 28 days). Ms. Baker's salary for this assignment will be \$1,573.69. Ms. Baker is currently a full time contract teacher.

Jennifer Demetriades, Science Teacher, Apollo High School, effective October 1, 2014 through October 31, 2014, Lane BA, Pay Level 7 (20% of a full time contract for 19 days). Ms. Demetriades' salary for this assignment will be \$854.39. Ms. Demetriades is currently a full time contract teacher.

Kathryn Herrboldt, Science Teacher, Apollo High School, effective October 1, 2014 through October 31, 2014, Lane BA+45, Pay Level 9 (20% of a full time contract for 19 days). Ms. Herrboldt's salary for this assignment will be \$1,017.67. Ms. Herrboldt is currently a full time contract teacher.

Christine Ann Johnson, Science Teacher, Apollo High School, effective October 1, 2014 through October 31, 2014, Lane MA+60, Pay Level 18 (20% of a full time contract for 19 days). Ms. Johnson's salary for this assignment will be \$1,452.63. Ms. Johnson is currently a full time contract teacher.

Nicole Kipka, Special Education Teacher, South Junior High School, effective September 15, 2014 through October 24, 2014, Lane BA, Pay Level 3 (5% of a

full time contract for 28 days). Ms. Kipka's salary for this assignment will be \$272.05. Ms. Kipka is currently a full time contract teacher.

Karina Sebastian, Science Teacher, Apollo High School, effective October 1, 2014 through October 31, 2014, Lane BA, Pay Level 4 (20% of a full time contract for 19 days). Ms. Sebastian's salary for this assignment will be \$764.33. Ms. Sebastian is currently a full time contract teacher.

Child Care Leave

Kimberly Murphy Ellingboe, Early Childhood Special Education Teacher, Colts Academy, effective on or about January 5, 2015 through on or about April 20, 2015.

Health Leave

Jody Voigt, Media Specialist, Technical High School, effective September 11, 2014 through October 13, 2014.

Leave of Absence

Kaia Swenson, Special Education Teacher, South Junior High School, effective February 9, 2015 through June 8, 2015.

New Hire

Karen Jo Bengtson, Math and Science Coordinator, District Administration Office, effective September 29, 2014. Ms. Bengtson's salary for this assignment will be \$54,925.00 for 169 days which is prorated based on an annual salary of \$65,000.00.

2. **Non-Licensed Staff**

Health Leave

Virginia Demeules, Second Cook, Talahi Community School, effective October 24, 2014 through December 8, 2014.

Joyce Terwey, Health Paraprofessional, Technical High School, effective September 26, 2014 through December 23, 2014.

New Hire

Jacenta Boser, Kitchen Helper, South Junior High School, effective October 9, 2014 at an hourly rate of \$11.05.

Brian Dose, Special Education Paraprofessional (Long Call Substitute), Colts Academy, effective October 6, 2014 through November 20, 2014 at an hourly

rate of \$12.00.

Charlene Hopela, AIM Support Specialist, Apollo High School, effective October 9, 2014 at an hourly rate of \$15.72.

Mohamed Mohamud, Cultural Navigator, North Junior High School, effective September 22, 2014 at an hourly rate of \$12.00.

Ahmed Noor, Special Education Paraprofessional, Madison Elementary School, effective October 9, 2014 at an hourly rate of \$12.00. This is a replacement position.

Hodan Omar, English Academy Paraprofessional, North Junior High School effective October 1, 2014 at an hourly rate of \$12.00.

Abby Schuft, Clerical Classification II, Westwood Elementary School, effective October 6, 2014 at an hourly rate of \$13.04.

Elissa Winters, Special Education Paraprofessional, Colts Academy, effective October 6, 2014 at an hourly rate of \$12.00. This is a new position.

Jessica Zirbes, Special Education Paraprofessional, Talahi Community School, effective October 6, 2014 at an hourly rate of \$12.00.

Rehire

Jaime Garas, Special Education Paraprofessional, Clearview Elementary School, effective October 10, 2014 at an hourly rate of \$12.00.

Resignation

Danielle Amundson, Special Education Paraprofessional, South Junior High School, last day of service October 23, 2014.

Laura Box, Special Education Paraprofessional, Westwood Elementary School, last day of service October 17, 2014.

Amanda Johns, Special Education Paraprofessional, Lincoln Elementary School, last day of service October 9, 2014.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donations from the Sunrise Kiwanis of St. Cloud as follows:
\$500.00 to Lincoln Elementary School

\$500.00 to Madison Elementary School

2. Target Take Charge of Education funds to Lincoln Elementary School in the amount of \$841.91.
3. Donation of Kyocera Copier, four Brother Fax Machines, and fourteen HP Printers to Colts Academy from the St. Cloud Times.
4. Donation of six LG Smartphones for one month to Colts Academy from Duet.
5. Donation in the amount of \$150.00 to the Tech High School Band Program from Todd McGonagle.
6. Donation in the amount of \$1,500.00 to South Junior High School from the Kopp Family Foundation for needy students.
7. Donation in the amount of \$150.00 to the Tech High School Football Program from Beatty Humphries Post #323 for supplies and equipment.
8. Donation in the amount of \$500.00 to Apollo High School from the Central Minnesota Credit Union for buses for field trip.
9. Donations to Apollo High School from the Kimberly Ann Ritsche Memorial Fund of the Central Minnesota Community Foundation as follows:
 - \$1,353.67 - Apollo Wellness Center
 - \$2,000.00 - Kimberly Ann Ritsche Memorial Scholarships
10. Donation in the amount of \$250.00 from the Center for Service Learning and Social Change to North Junior High School for service learning activities.
11. Donation in the amount of \$50.00 from Simonson Lumber Company to North Junior High School for Robotics activity expenses.
12. Donation of Special Education equipment (Stander) from Lori and David Wuolu and family to the District 742 Special Education Program.
13. Donation in the amount of \$200.00 to South Junior High School from the College of St. Benedict in appreciation for welcoming College of St. Benedict's and St. John's University students during the 2013-2014 academic school year.
14. Donations to District 742 schools/programs from the Morning and Noon Optimists Clubs as a result of their Annual Achievement in Education Awards, as follows:
 - \$100.00 - Talahi Community School (John Bowden, Award Winner)
 - \$100.00 - Roosevelt Homeless Program (Kim Brown, Award Winner)
 - \$100.00 - District 742 Preschool Program (Alicia Jepsen, Award Winner)
 - \$100.00 - District 742 Riverwoods FACS Program (Linda Tillman, Award Winner)

15. Donation in the amount of \$100.00 to North Junior High School from NAPA Auto Parts for Vex Robotics Program expenses.
16. Donation of a Cello to the Elementary Orchestra Program from Susan and Dick Chwalek.
17. Donation in the amount of \$100.00 to Apollo High School from Michael and Janna LaFontaine for Random Acts of Kindness for Soccer.
18. Donation in the amount of \$400.00 to Apollo High School from Erik Sueker, Jostens, for an Erik Sueker/Jostens scholarship.
19. St. Cloud Project AWARE grant award in the amount of \$96,633.00 to District 742 from the Department of Health and Human Services Substance Abuse and Mental Health Services Administration. St. Cloud Project AWARE is a collaborative partnership between St. Cloud Area School District 742, Central Minnesota Mental Health Center, and the St. Cloud Police Department to increase mental health literacy of adults who interact with school aged youth and increase awareness of mental health issues among school aged youth.

H. Approval of Board Policy 603 Relating to Curriculum Review and Development (Third and Final Reading)

The Administration recommends approval of Board Policy 603 Relating to Curriculum Review and Development. A copy is attached.

I. Approval of Revised Board Policy 514 - Bullying Prohibition (Third and Final Reading)

The Administration recommends approval of revised Board Policy 514 - Bullying Prohibition. A copy of the policy, along with accompanying Administrative Procedures 514A, is attached.

J. Approval of Hiring of Public Adjuster

The Administration recommends the approval of hiring Globe Midwest/International Adjusters to assist the District with the insurance settlement process for Roosevelt Early Childhood Center.

K. Quarterly Expenditures for Board Members

There were no Board Member expenses from July 1, 2014 to September 30, 2014.

L. Change Orders - Tech High School Ceiling Replacement Project

The Administration recommends approval of the following change orders for the

above named project for the amounts listed:

Dale Gruber Construction	Change Order #1	+\$ 5,518.00	Changes made to wood trusses, etc.
Dale Gruber Construction	Change Order #2	+\$ 6,394.00	Add to seal hall holes, etc.
St. Cloud Acoustics, Inc.	Change Order #1	- \$ 2,700.00	Deduct alternative and grid, etc.
Virnig Painting Company	Change Order #1	- \$ 1,526.00	Delete painting done by owner, etc.
S.C.R.	Change Order #1	+ \$ 5,582.69	Rehang corridor duct, etc.
S.C.R.	Change Order #2	+ \$ 7,477.63	Condensate piping, etc.
Breth-Zenzen Fire Prot.	Change Order #1	+ \$ 585.00	Remove sprinkler lines, etc.
Breth-Zenzen Fire Prot.	Change Order #2	+ \$ 195.00	Adjust sprinkler system, etc.
Design Electric	Change Order #1	+ \$25,681.14	Replace wiring removed, etc.
Design Electric	Change Order #2	+\$ 2,045.50	Reinstall low voltage electric, etc.

M. Request for Proposal for Energy Savings Performance Contracting Services

The Administration recommends that the Board of Education authorize a Request for Proposal for Energy Savings Performance Contracting Services which will be due by 4:00 p.m. on Friday, November 7, 2014.

This project will be funded with Deferred Maintenance, Capital Outlay, and a Guaranteed Performance Contract.

The Request for Proposal page will be available at www.isd742.org, Departments, Business Services.

N. Call for Bids - Kennedy Community School Addition and Remodel - Bid Package #2

The Administration recommends that the Board of Education authorize a Call for Bids for Kennedy Community School Addition and Remodel - Bid Package #2, which includes Precast Concrete Plank, Unit Masonry, Structural Steel/Miscellaneous Metals, Doors/Frames/Hardware to be opened on Wednesday, November 12, 2014 at 2:00 p.m. CT.

The Call for Bids page will be available at www.isd742.org, Department, Business Services.

This project will be funded with Capital Lease Levy funds.

O. Call for Bids - Clearview Elementary School Addition and Remodel - Bid Package #2

The Administration recommends that the Board of Education authorize a Call for Bids for Clearview Elementary School Addition and Remodel - Bid Package #2, which includes Precast Concrete Wall Panels, Unit Masonry, Structural Steel/Miscellaneous Metals, Doors/Frames/Hardware to be opened on Thursday, November 13, 2014 at 2:00 p.m. CT.

The Call for Bids page will be available at www.isd742.org, Department, Business Services.

This project will be funded with Capital Lease Levy funds.

P. Call for Bids - North Junior High School Addition and Remodel - Bid Package #2

The Administration recommends that the Board of Education authorize a Call for Bids for North Junior High School Addition and Remodel - Bid Package #2, which includes Precast Concrete Plank, Unit Masonry, Structural Steel/Miscellaneous Metals, Doors/Frames/Hardware to be opened on Thursday, November 20, 2014 at 2:00 p.m. CT.

The Call for Bids page will be available at www.isd742.org, Department, Business Services.

This project will be funded with Capital Lease Levy funds.

Willie Jett
Superintendent