
MISSION STATEMENT
St. Cloud Area School District 742

The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

December 19, 2013
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of November 21 and December 11, 2013)
- C. Approval of Monthly Treasurer's Report for November, 2013
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$1,722,891.22
- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Call for Bids - Tech High School - Ceiling & Pipe Asbestos Abatement 2014
- I. Call for Bids - Tech High School - Pipe Re-insulation 2014

II. INFORMATION ITEMS

A. Partnership/Thank You from United Way of Central Minnesota (7:10-7:20)

Betty Schnettler, Vice President of Community Impact for the United Way of Central Minnesota, will present highlights of the year-round partnership with St. Cloud Area School District 742 and the impact in the community.

B. Teaching and Learning Update (7:20-7:40)

Diane Moeller, Assistant Superintendent, will introduce Shannon Avenson, Assistant Director of Curriculum and Instruction, and Lori Posch, Director of Literacy, who will present information on Response to Intervention (RtI) and the ADSIS Program.

C. Summary of December Work Session (7:40-7:55)

The topic of the Board Work Session held on December 11, 2013, was Technology Integration. Superintendent Willie Jett and Assistant Superintendent Diane Moeller will provide a recap of the Work Session, including key messages and next steps.

D. Review of Contract/Wage and Benefit Agreements (7:55-8:05)

At their December 11, 2013, meeting, the Board of Education approved the contract agreement with the Clerical Employees of St. Cloud Area School District 742; the wage and benefit packages with Licensed Special Education and English Language Program Supervisors and the Non-Represented Administrators (Directors, Assistant Directors and Non-Licensed Supervisors); and the wage and benefit agreement with the Executive Directors of St. Cloud Area School District 742. Tracy Flynn Bowe, Executive Director of Human Resources, will review the details of the four packages.

III. DISCUSSION AND/OR ACTION ITEMS

A. Review and Approval of Tentative Contract Agreements (if any) (8:05-8:15)

B. 2014 Legislative Platform (ACTION) (8:15-8:25)

Peter Hamerlinck, Chair of the Board Legislative Committee, will review the proposed 2014 District 742 Board of Education Legislative Platform. A copy will

be provided at the meeting.

The Board Legislative Committee recommends approval of the 2014 District 742 Board of Education Legislative Platform.

C. Schedule January Reorganization Meeting (ACTION)
(8:25-8:30)

In accordance with Minnesota Statute, the Board of Education Reorganization Meeting is to be held on the first Monday of January each year, or as soon thereafter as practicable. The recommended date is **January 6, 2014, at 5:00 p.m.** The meeting will be held at the District 742 Administration Offices, 1000 North 44th Avenue, St. Cloud.

The Administration recommends scheduling the January Reorganization Meeting as proposed.

D. 2013 Payable 2014 Final Levy Certification (ACTION)
(8:30-8:45)

Kevin Januszewski, Executive Director of Business Services, will present information regarding the 2013 Payable 2014 Final Levy Certification. An opportunity for public input will be provided at this time. Information is attached.

The Administration recommends approval of the 2013 Payable 2014 Final Property Tax Levy Certification in the amount of \$22,601,105.89.

E. Approval of 2014-2015 High School Registration Handbooks (ACTION)
(8:45-8:55)

Diane Moeller will review course changes in high school programming for school year 2014-2015, which are incorporated in the 2014-2015 Registration Handbooks for Apollo and Tech High Schools. Information relating to the course changes is attached. The Registration Handbooks can be viewed at:

Apollo Grade 9: <http://tinyurl.com/2014Apollo9>

Apollo Grades 10-12: <http://tinyurl.com/2014Apollo10-12>

Tech Grades 9-12: <http://tinyurl.com/2014TechReg>

The Administration recommends approval of the 2014-2015 Registration Handbooks for Apollo and Tech High Schools.

IV. **REPORTS**

A. Superintendent's Report

(8:55-9:05)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports
(9:05-9:20)

Standing Committee Reports will be presented as follows:

Board Development Committee (Jerry Von Korff, Chair)
Community Linkages Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Cindy Harner, Chair)
Integration and Equity Committee (Les Green, Chair)
Legislative Committee (Peter Hamerlinck, Chair)
Personnel & Negotiations Committee (Cindy Harner, Chair)

V. FUTURE AGENDA ITEMS
(9:20-9:30)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

January Work Session Topic:

EL Program - Session will focus on instructional practices and metrics to assess.

Future Work Session Topics:

Strategic Planning and World Cafe Followup/Core Planning
Board Retreat Report
Communications
School Board Liaisons
Special Education Study Follow-up (updates to the study would be presented by Patty Popp with opportunity for the Board to discuss)
Early Childhood Goals and Measures (Alicia Jepsen and Andrea Preppernau would present what is currently in place for the Early Childhood Program)

VI. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of November 21 and December 11, 2013.

C. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for November, 2013.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$1,265,354.92 (Check Numbers 210355-210758 and ACH Numbers 131400827-131400949) and PCard total of \$457,536.30 for a grand total of \$1,722,891.22.

E. Monthly Financial Report

The Administration recommends acceptance of the Monthly Financial Report for November, 2013.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Additional Assignment

Michael Beehler, Physical Education Teacher, Apollo High School, December 2, 2013 through February 28, 2014, Lane BA, Pay Level 2 (3% of a full time contract for 56 days). Mr. Beehler's salary for this assignment will be \$1,022.04. Mr. Beehler is currently a 60% of a full time contract teacher.

Alan Bielat, Math Teacher, Apollo High School, effective December 2, 2013 through June 6, 2014, Lane BA+30, Pay Level 21 (13% of a full time contract for 122 days). Mr. Bielat's salary for this assignment will be \$6,208.28. Mr. Bielat is currently a full time contract teacher.

Laura Bunkowski, Art Teacher (Long Call Substitute), North Junior High School, effective October 28, 2013 through January 2, 2014, Lane BA, Pay Level 2 (10% of a full time contract for 41 days). Ms. Bunkowski's salary for this assignment will be \$4,457.76.

Sara Dalton, Physical Education Teacher, Technical High School, effective for the 2013-2014 school year, Lane BA, Pay Level 3 (10% of a full time contract for 188 days). Ms. Dalton's salary for this assignment will be \$3,529.70. Ms. Dalton is currently an 80% of a full time contract teacher.

Michelle Gilmore, Physical Education Teacher, Apollo High School, effective December 2, 2013 through February 28, 2014, Lane MA+60, Pay Level 18 (3% of a full time contract for 56 days). Ms. Gilmore's salary for this assignment will be \$2,083.08. Ms. Gilmore is currently a full time contract teacher.

Steven Rundquist, Social Studies Teacher, Apollo High School, effective December 2, 2013 through June 6, 2014, Lane MA+60, Pay Level 15 (13% of a full time contract for 122 days). Mr. Rundquist's salary for this assignment will be \$8,555.43. Mr. Rundquist is currently a full time contract teacher.

Matthew Siers, Math Teacher, Apollo High School, effective December 2, 2013 through June 6, 2014, Lane MA+30, Pay Level 8 (13% of a full time contract for 122 days). Mr. Siers' salary for this assignment will be \$7,259.07. Mr. Siers is currently a full time contract teacher.

Child Care Leave

Conan Shaffer, Special Education Teacher, Clearview Elementary School, effective on or about February 8, 2014 through on or about March 10, 2014.

Health Leave

Patrick Forte, Sixth Grade Teacher, Kennedy Community School, effective December 2, 2013 through December 20, 2013.

New Hire

Laura Bunkowski, Art Teacher (Long Call Substitute), North Junior High School, effective October 28, 2013 through January 2, 2014, Lane BA, Pay Level 2 10% of a full time contract for 41 days). Ms. Bunkowski's salary for this assignment will be \$7,248.51.

Rehire

Debra Clouse, Special Education Teacher (Long Call Substitute), Oak Hill Community School, effective December 2, 2013 through January 17, 2014, Lane MA, Pay Level 6 (full time contract for 27 days). Ms. Clouse's salary for this assignment will be \$6,952.21. Ms. Clouse is currently a full time contract teacher on leave of absence.

Jane Hennen, Speech Language Pathologist, Madison Elementary School, effective December 9, 2013 through January 31, 2014, Lane MA, Pay Level 5, at an hourly rate of \$34.74 per hour.

Jacquelyn Klaphake, Sixth Grade Teacher, Kennedy Community School, effective October 1, 2013 through December 20, 2013, Lane MA+60, Pay level 2 (full time contract for 57 days). Ms. Klaphake's salary for this assignment will

be \$14,163.59.

Haylee Vershure, Science Teacher, Apollo High School (13%) & Technical High School (23%), effective December 2, 2013 through June 6, 2014, Lane BA, Pay Level 2 (36% of a full time contract for 122 days). Ms. Vershure's salary for this assignment will be \$12,264.48.

Julie Volk, Third Grade Teacher (Long Call Substitute), Talahi Community School, effective December 2, 2013 through February 14, 2014, Lane BA, Pay Level 2 (full time contract for 41 days). Ms. Volk's salary for this assignment will be \$8,335.79.

Resignation

Michael Gerdes, Special Education Teacher, Lincoln Elementary School, last day of service December 20, 2013

Jenna Robertson, Music Teacher, Lincoln Elementary School, last day of service December 9, 2013.

2. Non-Licensed Staff

New Hire

Megan Biggar, Kitchen Helper, Oak Hill Community School, effective December 3, 2013 at an hourly rate of \$10.56 per hour.

Lori Lafrenz, Kitchen Helper, South Junior High School, effective December 2, 2013 at an hourly rate of \$10.56 per hour.

Dotoo Nebi, Special Education Paraprofessional (Temporary), Talahi Community School, effective December 10, 2013 through January 2, 2014 at an hourly rate of \$12.00 per hour.

Mohamed Ukash, Special Education Cultural Liaison, Roosevelt Early Childhood Center, effective December 2, 2013 at an hourly rate of \$15.25 per hour. This is a new position.

Kahiye Warsame, Special Education Paraprofessional, Lincoln Elementary School, effective December 6, 2013 at an hourly rate of \$12.00 per hour.

Reassignment

Jeffrey Anderson, Behavior Support Specialist, Lincoln Elementary School, effective November 18, 2013 at an hourly rate of \$12.56 per hour. Mr. Anderson was previously a Special Education Paraprofessional.

Rehire

Ali Muhumed, Cultural Navigator, Technical High School, effective December 9, 2013 at an hourly rate of \$12.00 per hour.

Resignation

Edle Sanwa, ABE Accountability Assistant, Community Education, last day of service November 27, 2013.

Retirement

Linda Tourand, Second Cook, South Junior High School, last day of service December 20, 2013 after 27 years of service in District 742.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donation of school supplies (estimated value of \$800.00) from the First United Methodist Church to Talahi Community School for students in need.
2. Donation in the amount of \$200.00 from the St. Joseph American Legion Post 328 to Kennedy Community School in recognition of American Education Week.
3. Donation in the amount of \$100.00 from the St. Joseph American Legion Auxiliary Post 328 to Kennedy Community School in recognition of American Education Week.
4. Donation of toys and clothing (estimated value of \$100.00) from Michelle Scepaniak to the District 742 Homeless Program to help the homeless families in the District.
5. Donation of household items (estimated value of \$100.00) from Crescent Hoffman to the District 742 Homeless Program to help the homeless families in the District.
6. Donation in the amount of \$500.00 from the United Way of Central Minnesota to the Roosevelt Early Childhood Services to purchase books for the Run and Read Events and the Spring Fling Event.
7. Donation in the amount of \$200.00 from Ronald and Sharon Loerzel to Lincoln Elementary School to help kindergarten students and classrooms.
8. Donation in the amount of \$255.00 (matching donation) from Lutgen Companies to Talahi Community School.

9. Donation in the amount of \$10,000.00 from the friends and family of Mary Schnettler to St. Cloud Area School District 742 to establish the Mary Joan Schnettler Memorial Scholarship to provide scholarship awards.
10. Grant award in the amount of \$2,500.00 from State Fund Mutual to the District 742 Buildings and Grounds Department to purchase items to provide better snow and ice removal from walkways and parking lots to prevent winter slips and falls.
11. Donation in the amount of \$1,000.00 from the St. Cloud Area Youth Basketball to the Tech High School Boys Basketball Program for program needs.
12. Grant award in the amount of \$13,431.00 from the Minnesota Department of Employment and Economic Development (DEED) to the District 742 Adult Basic Education Program. The grant will be used to develop work skills in demand in manufacturing to a total of 72 adults, many of whom are long-term unemployed and/or veteran. Instruction leads to a National Institute of Manufacturing Skills (NIMS) credential.
13. Grant award in the amount of \$16,694.00 from the Minnesota Department of Employment and Economic Development (DEED) to the District 742 Adult Basic Education Program. The funds will be used to build on bridge programming already in place involving ABE and Gold 'n Plump Poultry. Current GNP employees will receive 8 credits of post-secondary credit, while receiving adult basic education support.
14. Donation of 522 library resources for PK-5 (estimated value of \$8,500.00) from Erik Christopher to District 742 Elementary Schools and Roosevelt Early Childhood Center.
15. Donation of cold weather wear (mittens, etc.) (estimated value of \$100.00) from RSVP to Madison Elementary School for students.
16. Donation in the amount of \$100.00 from Patrick Pierce to the District 742 Adult Basic Education Program to purchase hats, gloves, and mittens for adult ESL students, many of whom will be experiencing their first winter in Minnesota.
17. Donation in the amount of \$195.00 from the Tech Alumni Association to the Tech High School Angel Fund to pay for lunch for students in need.
18. Donation in the amount of \$1,000.00 from the Deyak Scholarship Fund to Apollo High School for a John Deyak Scholarship.
19. Donation in the amount of \$2,000.00 from the Kimberly Ann Ritsche Memorial Fund (Central Minnesota Community Foundation) to Apollo High School for Kimberly Ann Ritsche Memorial Scholarships.
20. Donation in the amount of \$200.00 from the Beatty Humphries Post No. 323 to Clearview Elementary school to purchase classroom flags.

21. Donation in the amount of \$400.00 from the Clearview PTA (Walk-a-Thon) to Clearview Elementary School to purchase Media apps.
22. Donations to the District 742 Strategic Planning Process for Core Planning, Action Planning, and Measurement Team meetings as follows:
 - \$100.00 - GNP Company
 - \$250.00 - Preferred Credit
 - Beverages (several cases of soda, water, juice, coffee) - Viking Coca-Cola
 - Breakfast items - Pan-O-Gold
23. Donation in the amount of \$300.00 from Beatty-Humphries Post 323 to Tech High School for Wrestling Program expenses.
24. Donation of a 42-inch flat screen TV (estimated value of \$500.00) to St. Cloud Area School District 742 from the St. Cloud Walmart to be used as an incentive prize drawing to include any District employee who donates \$100.00 or more to this year's United Way Campaign.
25. Donation in the amount of \$330.00 to District 742 Youth As Resources from Herberger's (Community Days) to fund mini-grants.
25. Donation of winter coats and snowpants (estimated value of \$100.00) to the District 742 Homeless Program from Andrea Preppernau to help the homeless families in District 742.
25. Donation of new snow pants and boots (estimated value of \$115.00) to the District 742 Homeless Program from Willow Flaherty to help homeless families in District 742.
26. Donation of winter clothing (estimated value of \$150.00) to the District 742 Homeless Program from Michelle Scepaniak.

H. Call for Bids - Tech High School - Ceiling & Pipe Asbestos Abatement 2014

The Administration recommends that the Board of Education authorize a Call for Bids for Tech High School - Ceiling & Pipe Asbestos Abatement 2014 to be opened on Thursday, January 23, 2014, at 4:00 p.m. Central Time.

This project will be funded with Health & Safety funds.

The Call for Bids will be available at www.isd742.org.

I. Call for Bids - Tech High School - Pipe Re-insulation 2014

The Administration recommends that the Board of Education authorize a Call for Bids for Tech High School - Pipe Re-insulation 2014 to be opened on January 23, 2014, at 4:00 p.m. Central Time.

This project will be funded with Deferred Maintenance funds.

The Call for Bids will be available at www.isd742.org.

Willie Jett
Superintendent