
MISSION STATEMENT
St. Cloud Area School District 742

The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

October 24, 2013
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of September 26, and October 9, 2013)
- C. Approval of Monthly Treasurer Report for August, 2013
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$4,916,548.50
- E. Approval of Personnel Staff Changes
- F. Acceptance of Grant Awards/Donations
- G. Change Order - South Junior High School Addition
- H. Quarterly Expenditures for Board Members
- I. Appointment of Surrogate Parent for Students with Disabilities
- J. Approval of Group Life Insurance and Group Disability Insurance Policies

II. INFORMATION ITEMS

A. Teaching and Learning Update

(7:10-7:30)

Diane Moeller, Assistant Superintendent, will introduce Jen Day, District We Act Coordinator. Jen, as well as some students, will present information on this program in our District. They will include highlights from their participation in the recent We Day in St. Paul. Included will be how this program addresses civic engagement and service learning and helps us meet our goal of students who are career, college and community ready.

B. Summary of October Work Session

(7:30-7:45)

The topic of the Board Work Session held on October 9, 2013, was Test Scores/Achievement. Diane Moeller will provide a recap of the Work Session, including key messages and next steps.

III. DISCUSSION AND/OR ACTION ITEMS

A. Review and Approval of Tentative Contract Agreements (if any)

(7:45-7:55)

IV. REPORTS

A. Superintendent's Report

(7:55-8:05)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports

(8:05-8:20)

Standing Committee Reports will be presented as follows:

Board Development Committee (Jerry Von Korff, Chair)
Community Linkages Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Cindy Harner, Chair)
Integration and Equity Committee (Les Green, Chair)
Legislative Committee (Peter Hamerlinck, Chair)
Personnel & Negotiations Committee (Cindy Harner, Chair)

V. **FUTURE AGENDA ITEMS**

(8:20-8:30)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

November Work Session Topic:

Principal Evaluation

Future Work Session Topics:

Technology Integration (December)

Standards Based Grading

Cost of Maintaining Tech

World Cafe Followup

Core Planning

Board Retreat Report

Communications

School Board Liaisons

VI. **CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of September 26 and October 9, 2013.

C. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for August, 2013.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$4,408,661.82 (Check Numbers 209361-209876 and ACH Numbers 131400300-131400558) and PCard totals in the amount of \$507,886.68 for a grand total of \$4,916,548.50.

E. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board

approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Additional Assignment

Mary Baumann-Spooner, Speech-Language Pathologist, North Junior and Technical High School, effective October 7, 2013, Lane MA, Pay Level 16 (20% of a full time contract for 160 days). Ms. Baumann-Spooner's assignment for this assignment will be \$11,025.40. Ms. Baumann-Spooner is currently an 80% of a full time contract teacher.

Sally Coonen, Health/Phy Ed Teacher, North Junior High School, effective October 8, 2013, Lane BA, Pay Level 2 (10% of a full time contract for 159 days). Ms. Coonen's salary for this assignment will be \$3,406.80. Ms. Coonen is currently an 80% of a full time contract teacher.

Child Care Leave

April Morrison, Special Education Teacher, Oak Hill Community School, effective on or about November 27, 2013 through on or about January 21, 2014.

Megan Pederson, Special Education Teacher, Apollo High School, effective on or about November 22, 2013 through on or about March 10, 2014.

Amanda Seutter, ESL Teacher, Apollo High School, effective on or about March 27, 2014 through June 6, 2014.

New Hire

Lisa Beckel, Chinese Immersion Teacher, Madison Elementary School, effective September 6, 2013, Lane BA, Pay Level 2 (full time contract for 175 days). Ms. Beckel's salary for this assignment will be \$31,711.75.

Jennie Hamre, Reading and Math Teacher, Clearview Elementary School, effective September 19, 2013, Lane BA, Pay Level 4 (50% of a full time contract for 175 days). Ms. Hamre's salary for this assignment will be \$18,268.00.

Jane Hennen, Speech Language Pathologist (Long Call Substitute), Madison Elementary School, effective October 7, 2013 through November 15, 2013, Lane BA+30, Pay Level 2 (60% of a full time contract for 28 days). Ms. Hennen's salary for this assignment will be \$3,326.85.

Anthony Kenning, Special Education Teacher (Long Call Substitute), Clara's House, effective September 24, 2013 through December 14, 2013, Lane BA+45, Pay Level 2 (full time contract for 56 days). Mr. Kenning's salary for this assignment will be \$11,562.51.

Lucia Moran Martinez, Spanish Immersion Teacher, Clearview Elementary School, effective October 14, 2013, Lane BA, Pay Level 3 (full time contract for 164 days). Ms. Moran Martinez's salary for this assignment will be \$30,486.55.

Joy McMorrow, ADSIS Teacher, Oak Hill Community School, effective October 1, 2013, Lane BA, Pay Level 2 (50% of a full time contract for 164 days). Ms. McMorrow's salary for this assignment will be \$14,859.45.

Derek Picha, Health Teacher, Area Learning Center, effective October 7, 2013, Lane BA, Pay Level 2 (50% of a full time contract for 160 days). Mr. Picha's salary for this assignment will be \$14,497.02.

Reassignment

Andrea Swanberg, Activities Director, Technical High School, effective October 21, 2013 through June 30, 2014, and prorated based on an annual salary of \$77,405.00. Ms. Swanberg was a full time contract teacher.

2. **Non-Licensed Staff**

Assignment Change

Clarissa Clark, Behavior Support Specialist, Technical High School, effective October 10, 2013 at an hourly rate of \$12.44 per hour. Ms. Clark was previously a Special Education Paraprofessional.

Leave of Absence

Ali Mohamed, Cultural Navigator, Technical High School, effective October 6, 2013 through June 5, 2014.

New Hire

Melissa Cobb, Student Support Paraprofessional, Talahi Community School, effective October 7, 2013 at an hourly rate of \$10.13 per hour.

Annemarie Daugherty, Special Education Paraprofessional, Clara's House, effective October 2, 2013 at an hourly rate of \$10.88 per hour.

Justin Ehoff, Behavior Support Specialist, Clearview Elementary School, effective October 1, 2013 at an hourly rate of \$12.44 per hour.

Cynthia Hanson, Special Education Paraprofessional, Discovery Community School, effective October 23, 2013 at an hourly rate of \$14.99 per hour.

Scott N. Johnson, Custodian, South Junior High School, effective September 23, 2013 at an hourly rate of \$11.52 per hour.

Naomi Kelm, Special Education Paraprofessional (Long Call Substitute), Technical High School, effective October 9, 2013 through November 22, 2013, at an hourly rate of \$10.88 per hour.

Pamela Lerner, Special Education Paraprofessional, Inn Step, effective September 25, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Sahane Rabi, Jump Start Paraprofessional, Technical High School, effective October 14, 2013 at an hourly rate of \$10.88 per hour.

Kari Renn, Classroom Paraprofessional, Roosevelt Early Childhood, effective October 4, 2013 at an hourly rate of \$10.88 per hour.

Daniel Schlagel, Classroom Paraprofessional, Roosevelt Early Childhood Center, effective October 7, 2013 at an hourly rate of \$10.88 per hour.

Karen Schreifels, Student Support Paraprofessional, Discovery Community School, effective October 2, 2013 at an hourly rate of \$10.13 per hour.

Jennifer Stuverud, Special Education Paraprofessional, Oak Hill Community School, effective October 4, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Christopher Vierzba, Behavior Support Specialist, Area Learning Center, effective October 1, 2013 at an hourly rate of \$13.21 per hour.

Mindy Woitalla, Student Support Paraprofessional, Clearview Elementary School, effective October 4, 2013 at an hourly rate of \$10.13 per hour.

Kelly Ziemer, Temporary Special Education Paraprofessional, Technical High School, effective October 14, 2013 at an hourly rate of \$10.88 per hour.

Rehire

Rita Sundquist, Hourly Non-Represented, District Administration Office, effective October 1, 2013 at an hourly rate of \$13.89 per hour.

Resignation

Richard Rakow, Mechanic Assistant, District Services Building, last day of service October 16, 2013.

F. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donation in the amount of \$1,500.00 from the Kopp Family Foundation to South Junior High School to provide school supplies, transportation, field trips, personal items, clothing, etc. for needy students.
2. Donation in the amount of \$100.00 from the Clear Lake Lioness to Clearview Elementary School to be used for student snacks.
3. Grant award in the amount of \$2,000.00 from Target Corporation to Talahi Community School for Graphic Memoirs Project.
4. Grant award in the amount of \$3,000.00 from the Central Minnesota Arts Board to Talahi Community School for Graphic Memoirs Project.
5. Donation in the amount of \$4,000.00 from Patricia Stevenson Haas to the Tech High School Girls and Boys Tennis Programs for team use.
6. Donation in the amount of \$1,099.30 from OfficeMax to Madison Elementary School on behalf of "A Day Made Better Donation" sponsored by OfficeMax.
7. Donation in the amount of \$245.00 from Lutgen Company to Westwood Elementary School.
8. Donation in the amount of \$225.00 from Lutgen Company to Lincoln Elementary School, which will be used for technology.
9. Target Take Charge of Education funds to Lincoln Elementary School in the amount of \$888.79, which will be used for technology.
10. Donation of a Sonor Full Drum Set (estimated value of \$650.00) from Gary Strandemo to Tech High School for Band Program use.
11. Fund Raising Donations to the South Junior High School Walk-a-thon as follows:
 - \$100.00 - Scheels
 - \$144.00 - TGI Fridays
 - \$30.00 - Frozen Yogurt Creations
 - \$10.00 - Cherry Berry
 - \$10.00 - Famous Dave's
 - \$75.00 - Bill Sininger
 - \$60.00 - All Star Trophy
 - \$500.00 - Dickie's BBQ
 - \$50.00 - Coborn's, Inc.
 - \$100.00 - Pleasureland, Inc.
 - \$40.00 - Nemeth Orthodontics
12. Donations to the Apollo High School Boys Golf Program as follows:
 - \$25.00 - Allstate Insurance

\$50.00 - Dean & Christine Adelman
\$100.00 - Boysen Animal Hospital
\$100.00 - Ray Sauer
\$100.00 - Fraternal Order of Eagles
\$100.00 - Coyote Moon
\$100.00 - Coborn's, Inc.
\$250.00 - Peter's Body Shop

13. Donation in the amount of \$500.00 from CentraCare Health Foundation to Apollo High School for the BLEND Walk-A-Thon.
14. Donation of equipment (Stander - estimated value of \$300.00) to the District 742 Special Education Program.
15. Donation in the amount of \$100.00 from Kay Ziehl to Madison Elementary School for snacks for students.
16. Donation of a car (estimated value of \$2,000) from Nate Hampton to the Tech High School Auto Club.
17. Donation in the amount of \$25.00 from Marie VanderWeyst to Roosevelt Early Childhood Center for toys and materials for the Young Learners Program.
18. Donation in the amount of \$25.00 from Sarah Tornow to the Roosevelt Early Childhood Family Education Program.
19. Donation of a Nexus 7 Table and case (valued of \$276.63) from Donorschoose to Madison Elementary School for classroom project called "Success for All!"
20. Donation in the amount of \$461.16 from Donorschoose to Madison Elementary School for "Chromebook: Learning Through Technology" classroom project.
21. Donation of books (value of \$207.00) from Donorschoose to Madison Elementary School for classroom project called "Listening Vocabulary Development."
22. Donation in the amount of \$1,000.00 from the Kopp Family Foundation to the Tech High School-RAK Kopp Family Fund for students in need.
23. Donations totaling \$105.00 from various donors to the Tech High School Volleyball Program.
24. Donation in the amount of \$1,000.00 from the St. Cloud Optimist Club to the Tech High School Youth Football Program.

G. Change Order - South Junior High School Addition

The Administration recommends approval of the following change order for the

above named project:

SCR - Central, Change Order #5, +\$2,010.86, for reinstallation of ductwork etc, in cafeteria

H. Quarterly Expenditures for Board Members

The total expenses incurred by Board Members from July 1, 2013 through September 30, 2013 was \$96.05. A copy of the detailed expenses is attached.

I. Appointment of Surrogate Parents for Students with Disabilities

Minnesota rules require that school districts appoint surrogate parents for students with disabilities under the following conditions:

1. The parent, guardian, or conservator is unknown or unavailable.
2. The pupil is a ward of the commissioner of human services.
3. The parent requests in writing the appointment of a surrogate parent.

The Administration recommends that the Board of Education appoint Jeanne Slingluff to act as a surrogate parent to represent students with disabilities because legal parents are unavailable.

J. Approval of Group Life Insurance and Group Disability Insurance Policies

The School District's Agenda of Record for Life Insurance and Long Term Disability (National Insurance Services) recently conducted an RFP on behalf of the School District. Based on the results of the bids, the Administration recommends approval of our group life insurance contract through Reliance Standard Life Insurance Company to continue at our current rates (\$1.23 for a \$10,000 policy and \$6.15 for a \$50,000 policy). The Administration also recommends approval of our group long term disability policy through National Insurance Services with a 10% rate decrease to .386% of covered payroll. The rates for both policies are guaranteed for three years and upon Board approval will renew on November 1, 2013.

Willie Jett
Superintendent