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**MISSION STATEMENT**  
**St. Cloud Area School District 742**

*The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.*

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**Board of Education**  
**St. Cloud Area School District 742**  
**St. Cloud, Minnesota**

**September 26, 2013**  
**7:00 PM**  
**City Hall**

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*PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.*

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*NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**BOARD MEETING AGENDA**

**I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of August 29, September 11, and September 23, 2013)
- C. Approval of Monthly Treasurer's Report for August, 2013
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$3,501,194.58.
- E. Approval of Personnel Staff Changes
- F. Acceptance of Grant Awards/Donations
- G. Change Orders - Madison School Addition
- H. Change Orders - South Junior High School Addition
- I. Approval of Applications Regarding Cooperative Sponsorships

- J. Revised Integration Budget
- K. Sale of Surplus and Obsolete Equipment

## II. INFORMATION ITEMS

### A. Teaching and Learning Update (7:10-7:25)

Diane Moeller, Assistant Superintendent, and members of the Curriculum Department will present updates on current curriculum projects.

### B. Enrollment Information (7:25-7:35)

Kevin Januszewski, Executive Director of Business Services, will present information regarding District 742 enrollment. A copy of the enrollment report, as of September 13, 2013, is attached.

### C. Agreement Between St. Cloud Area School District 742 and the St. Cloud Education Association (7:35-7:40)

At a Special Board Meeting on September 23, 2013, the Board of Education took action to approve an agreement between the St. Cloud Education Association and St. Cloud Area School District 742 for 2013-2015. Tracy Flynn Bowe, Executive Director of Human Resources, will review the details of the agreement.

## III. DISCUSSION AND/OR ACTION ITEMS

### A. Approval of Preliminary Levy Certification (ACTION) (7:40-7:55)

Kevin Januszewski, Executive Director of Business Services, will present 2013 payable 2014 Preliminary Levy Certification information. Information is attached.

***The Administration recommends approval of the maximum levy limitation certified by the Minnesota Department of Education, which is estimated at \$22,551,166.48.***

### B. Annual Report on Curriculum, Instruction and Student Achievement (ACTION) (7:55-8:10)

Diane Moeller will provide information on the 2012-2013 Annual Report on Curriculum, Instruction and Student Achievement. This report must be approved for submission to the Minnesota Department of Education by October 1, 2013. Included in the report is information on the Curriculum and Instruction Advisory

Committee, surveys, District testing and other teaching and learning items. A copy of the report is attached.

C. Resolution Regarding Granite Quarry Proposal Near Oak Hill Community School  
*(ACTION)*  
(8:10-8:20)

The Granite Quarry Proposal was discussed at the Board Finance & Audit Committee meeting on September 24, 2013. Jerry Von Korff, member of the Board Finance and Audit Committee, will review a draft District Resolution written in response to the current Cold Spring Granite Company proposal for expansion of gravel operations near Oak Hill Community School. A copy of the Resolution is attached, along with a copy of a letter to the St. Cloud Planning and Zoning Department by Joni Olson, Principal of Oak Hill Community School.

*The Administration recommends approval of the Resolution as presented.*

IV. **REPORTS**

A. Superintendent's Report  
(8:20-8:30)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports  
(8:30-8:40)

Standing Committee Reports will be presented as follows:

*Board Development Committee (Jerry Von Korff, Chair)*  
*Community Linkages Committee (Bruce Mohs, Chair)*  
*Finance and Audit Committee (Cindy Harner, Chair)*  
*Integration and Equity Committee (Les Green, Chair)*  
*Legislative Committee (Peter Hamerlinck, Chair)*  
*Personnel & Negotiations Committee (Cindy Harner, Chair)*

V. **FUTURE AGENDA ITEMS**  
(8:40-8:45)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

October Work Session Topic:  
*Test Scores/Achievement*

## VI. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of August 29, September 11, and September 23, 2013.

C. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for August, 2013.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$3,501,194.58 (Check Numbers 208919-209360 and ACh Numbers 131400191-131400299).

E. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

### Additional Assignment

Angela Haus, Science Teacher, Technical High School, effective for the 2013-2014 school year, Lane MA+15, Pay Level 15 (20% of a full time contract for 188 days). Ms. Haus' salary for this assignment will be \$11,445.80.

Marcy Kickhafer, Math Teacher, Technical High School, effective for the 2013-2014 school year, Lane BA+30, Pay Level 6 (20% of a full time contract for 188 days). Ms. Kickhafer's salary for this assignment will be \$8,563.20.

### Child Care Leave

Mackenzie Boeckers, Special Education Teacher, Technical High School, effective on or about March 7, 2014 through June 6, 2014.

Amy H. Johnson, ESL Teacher, Discovery Community School, effective on or about October 16, 2013 through on or about January 2, 2014.

### **New Hire**

Lisa Beckel, Chinese Immersion Teacher, Madison Elementary School, effective September 6, 2013, Lane BA, Pay Level 2 (full time contract for 175 days). Ms. Beckel's salary for this assignment will be \$31,398.54.

Sandra Bernard, Social Worker, Lincoln Elementary (40%), Technical High (20%) and Next Step (20%), effective for the 2013-2014 school year, Lane MA, Pay Level 2 (80% of a full time contract for 188 days). Ms. Bernard's salary for this assignment will be \$31,995.20.

Heather Christenson, Language Arts Teacher, Apollo High School, effective for the 2013-2014 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Ms. Christenson's salary for this assignment will be \$33,731.00.

Kelly Marcum, Guidance Counselor, South Junior High School, effective for the 2013-2014 school year, Lane MA, Pay Level 2 (80% of a full time contract for 188 days). Ms. Marcum's salary for this assignment will be \$31,995.20.

Ashley Papenfuss, First Grade Teacher, Lincoln Elementary School, effective for the 2013-2014 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Ms. Papenfuss' salary for this assignment will be \$33,731.00.

Patrice Schaaf, Adult Basic Education Teacher, Discovery Community School/Adult Basic Education, effective for the 2013-2014 school year, Lane MA+60, Pay Level 2 (33% of a full time contract for 188 day). Ms. Schaaf's salary for this assignment will be \$15,263.16.

### **Reassignment**

Kaia Swenson, Special Education Teacher, Madison Elementary School, effective for the 2013-2014 school year, Lane BA+60, Pay Level 3 (full time contract for 188 days). Ms. Swenson's salary for this assignment will be \$41,749.00. Ms. Swenson was previously a Special Education Paraprofessional. This is a replacement position.

### **Rescission of Leave**

Holly Munson, Special Education Teacher, Riverwoods, rescinds a leave of absence for the 2013-14, 2014-15 and 2015-16 school years effective October 16, 2013. This leave was approved by the board on May 8, 2013.

### **Resignation**

Anne Berg, Speech Language Pathologist, Madison Elementary School, last day of service September 30, 2013.

## **Retire**

Randall Arnold, Assistant Director of Special Education, last day of service January 1, 2014 after 25 years of service in District 742.

Judy Feneis, Special Education Teacher, Riverwoods, last day of service November 15, 2013 after 31 years of service in District 742.

Mary (Cathy) Roseland, Nurse, Apollo High and North Junior High Schools, last day of service June 6, 2014 after 19 years of service in District 742.

## 2. **Non-Licensed Staff**

### **Child Care Leave**

Michelle Albers, Special Education Paraprofessional, North Junior High School, effective for the 2013-2014 school year.

Mariam Doudin, Student Support Paraprofessional, Lincoln Elementary School, effective for on or about September 13, 2013 through on or about October 28, 2013.

### **Health Leave**

April Tidd, Special Education Paraprofessional, Oak Hill Community School, effective September 3, 2013 through December 20, 2013.

### **New Hire**

Muhsin Abdulkadir, Security Officer, North Junior High School, effective September 24, 2013 at an hourly rate of \$13.21 per hour.

Natasha Bednar, Behavior Support Specialist, Riverwoods, effective September 16, 2013 at an hourly rate of \$13.21 per hour.

Laura Bunkowski, Special Education Paraprofessional, Technical High School, effective September 17, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Patricia Chapel-Pina, Kitchen Helper, South Junior High School, effective September 9, 2013 at an hourly rate of \$10.41 per hour.

Mohamed Dahir, Cultural Navigator, North Junior High School, effective September 18, 2013 at an hourly rate of \$10.88 per hour.

Vicki Hawkins, Kitchen Helper, North Junior High School, effective September 9, 2013 at an hourly rate of \$10.41 per hour.

Susan Heitzman, Special Education Paraprofessional, Kennedy Community School, effective September 16, 2013 at an hourly rate of \$10.88 per hour.

Janet Kronenberg, Kitchen Helper, Westwood Elementary School, effective September 9, 2013 at an hourly rate of \$10.41 per hour.

Mary Laudenschach, Classroom Paraprofessional, Clearview Elementary School, effective September 17, 2013 at an hourly rate of \$10.88 per hour.

Tonia Maddaus, Special Education Paraprofessional (Long Call Substitute), Westwood Elementary School, effective September 20, 2013 through October 14, 2013 at an hourly rate of \$10.88 per hour.

Jordan Mathiasen, Behavior Support Specialist, Co2, effective September 3, 2013 at an hourly rate of \$12.44 per hour.

James McPhee, Bus Driver, District Services Building, effective September 3, 2013 at an hourly rate of \$12.30 per hour.

Ismail Mohamed, Cultural Navigator, Technical High School, effective September 9, 2013 at an hourly rate of \$10.88 per hour.

Symphony Moser, Special Education Paraprofessional, Technical High School, effective September 12, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Susan Neumann, Special Education Paraprofessional, Madison Elementary School, effective September 11, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Carrie Olson, Student Support Paraprofessional, Clearview Elementary School, effective September 9, 2013 at an hourly rate of \$10.13 per hour.

Katy Schuerman, Special Education Paraprofessional (Long Call Substitute), Madison Elementary School, effective September 24, 2013 through December 20, 2013 at an hourly rate of \$10.88 per hour.

Martha Steffes, Student Support Paraprofessional, Kennedy Community School, effective September 9, 2013 at an hourly rate of \$10.13 per hour.

### **Rehire**

Matthew Blackmore, Behavior Support Specialist, City Life, effective September 23, 2013 at an hourly rate of \$12.44 per hour.

### **Resignation**

Nita Ceron, Special Education Paraprofessional, Technical High School, last day

of service September 10, 2013.

Jill Johnson, Activities Director, Technical High School, last day of service October 4, 2013.

Brock Korbel, Student Support Paraprofessional, Clearview Elementary School, last day of service September 20, 2013.

Lacey Livermont, Special Education Paraprofessional, Clara's House, last day of service September 13, 2013.

Ryan Peterson, Student Support Paraprofessional, Westwood Elementary School, last day of service October 15, 2013.

Arielle Plafcan, Student Support Paraprofessional, Talahi Community School, last day of service September 27, 2013.

### **Termination**

Dek Farah, Jump Start Paraprofessional, Technical High School, last day of service June 7, 2013.

#### **F. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)**

The Administration recommends acceptance of the following grant awards/donations:

1. Donations from the College of St. Benedict/St. John's University as a token of appreciation for accepting student teachers, as follows:
  - \$200.00 - Clearview Elementary School
  - \$300.00 - Westwood Elementary School
2. Donation in the amount of \$400.00 from Amber Christianson and Anita Conover to Madison Elementary School for supplies for student teachers.
3. Donation in the amount of \$150.00 from the Knights of Columbus Auxiliary #5548 to Madison Elementary School for school supplies for students.
4. Donation in the amount of \$50.00 from Robert Piano to Westwood Elementary School.
5. Donation in the amount of \$1,000.00 from the VFW Granite Post 428 to the Tech High School Scholarship Program for 2013 Voice of Democracy Scholarships.
6. Donation in the amount of \$100.00 from Clara Lamberts and Carrera Walters to Madison Elementary School for supplies for students.

7. Donations to the Apollo High School Scholarship Program, as follows:
  - \$300.00 from Myra Lindquist for a Wallace Lindquist Memorial Scholarship
  - \$100.00 from Michael and Rachel Stapleton for a Jill Stapleton Memorial Scholarship
  - \$1,000.00 from Kathleen Parsons for an Emmett Thomas Memorial Scholarship
  
8. Donations to Apollo High School for Scoreboard Stat Panels, as follows:
  - \$500.00 from Coborn's, Inc.
  - \$200.00 from St. Cloud Federal Credit Union
  - \$250.00 from Sentry Bank
  - \$250.00 from TruStone Financial
  - \$500.00 from VFW Post 4847
  - \$250.00 from Viking Coca Cola
  - \$2,000.00 from St. Cloud Orthopedic Sports Center
  
9. Donations in the amounts of \$346.49 and \$200.00 from Donorschoose, New York, NY, to Madison Elementary School for materials for student/teacher use.
  
10. Donation in the amount of \$234.00 from the South Junior High School Student Council Club to South Junior High School to provide novels for South students in Language Arts classes.
  
11. Donation in the amount of \$130.00 from St. Cloud Golden Gloves to the Tech High School Wrestling Program.
  
12. Donation in the amount of \$1,650.00 from the Clearview PTA to Clearview Elementary School to purchase bulbs for their Promethean Boards.
  
13. Donation of 25 gallons of vanilla yogurt (estimated value of \$450.00) from Culver's of Waite Park to South Junior High School for "Back to School Night."
  
14. Donation in the amount of \$300.00 from Joleen Thell to Westwood Elementary School for school supplies for students in need.
  
15. Three donations in the amount of \$249.00 each from Donorschoose, New York, NY, to Madison Elementary School for Samsung Chromebooks for student use.
  
16. Donation in the amount of \$1,000.00 from St. Cloud Optimist Club to the Tech High School Wrestling Program for uniforms.
  
17. Target *Take Charge of Education* funds as follows:
  - \$3,802.23 to Tech High School
  - \$542.28 to Discovery Community School
  - \$2,092.13 to Clearview Elementary School
  - \$2,161.40 to Kennedy Community School
  - \$994.67 to South Junior High School
  
18. Donation in the amount of \$400.00 from Minnesota Deer Hunters Association to

Clearview Elementary School for archery in the schools.

19. Donation in the amount of \$57.33 from Coborn's, Inc. to the Area Learning Center for PBIS incentives.

20. Donation in the amount of \$379.14 from Target to the Area Learning Center for PBIS incentives.

21. Donation in the amount of \$1,000.00 from Peace United Church of Christ to Madison Elementary School for supplies for students.

#### G. Change Orders - Madison School Addition

The Administration recommends approval of the following change orders for the above named project:

Heartland Glass Co, Change Order #3, +\$349.00, to add hex dogging kits into rim panics

UHL Company, Change Order #1, +\$789.00, to add additional piping and fittings

C & L Excavating Inc, Change Order #3, +\$110,667.15, to redo parking lot

C & L Excavating Inc, Change Order #4, +\$4,152.45, for various site work extras

CAMCO Construction, Inc, Change Order #1, -\$5,000.00, for creating additional cafeteria space

CAMCO Construction, Inc, Change Order #2, +\$451.00, to patch glazed block damaged by carpenter

Helmin Landscaping, Inc, Change Order #1, -\$4,200.00, for deduction of landscaping

Heartland Glass Co, Change Order #4, +\$708.00, for door position switches at two doors

#### H. Change Orders - South Junior High School

The Administration recommends approval of the following change orders for the above named project:

Merit Drywall Inc., Change Order #4, +\$4,202.90, to remove carpet at cafeteria, remove shower hardware and frame and drywall top of concrete wall in gym

Summit Fire Protection, Change Order #1, +\$1,250.00, for revision to sprinkler system

Central Minnesota Ceilings, Change Order #2, +\$9,885.00, for additional work in cafeteria for firewall

Multiple Concepts Interiors, Change Order #1, +\$4,852.00, for carpet in lieu of VCT in room #114, add vinyl base to 4 rooms, deduct VCT in 2 rooms

Kasella Concrete Inc., Change Order #3, +\$3,264.00, for new concrete sidewalk

Northwest Excavators, Change Order #3, +\$516.00, for demo/earthwork for new sidewalk

Summit Fire Protection, Change Order #2, +\$850.00, to relocate and add sprinklers

## I. Approval of Applications Regarding Cooperative Sponsorships

The Administration recommends approval of the following Applications Regarding Cooperative Sponsorships to the Minnesota State High School League for the 2013-2014 school year:

1. Application for Dissolution of Cooperative Sponsorship of Adapted Softball between St. Cloud Apollo, St. Cloud Tech, Sartell-St. Stephen, and Sauk Rapids-Rice.
2. Application for Dissolution of Cooperative Sponsorship of Boys Alpine Skiing between St. Cloud Tech, St. Cloud Cathedral, St. Cloud Christian School, and St. John's Prep.
3. Application for Cooperative Sponsorship of Boys Alpine Skiing between St. Cloud Tech, St. Cloud Cathedral, and St. John's Prep (post-season).
4. Application for Cooperative Sponsorship of Boys Alpine Skiing between St. Cloud Tech, St. Cloud Cathedral, St. John's Prep, and Sauk Rapids-Rice (regular season only).
5. Application for Dissolution of Cooperative Sponsorship of Girls Alpine Skiing between St. Cloud Tech, Cathedral High School, and St. Cloud Christian School.
6. Application for renewal of Cooperative Sponsorship of Girls Hockey between St. Cloud Apollo, St. Cloud Tech, and St. Cloud Cathedral.
7. Application for Dissolution of Cooperative Sponsorship of Wrestling between St. Cloud Tech and Granite City Baptist.
8. Application for Cooperative Sponsorship of Wrestling between St. Cloud Tech, Granite City Baptist, and St. Cloud Cathedral.
9. Application for renewal of Cooperative Sponsorship of Girls Lacrosse between St. Cloud Tech, St. Cloud Apollo, St. Cloud Cathedral, and St. Cloud Christian School.
10. Application for Dissolution of Cooperative Sponsorship of Wrestling between St. Cloud Apollo, St. Cloud Christian School, and St. Cloud Cathedral.
11. Application for Cooperative Sponsorship of Wrestling between St. Cloud Apollo and St. Cloud Christian School.

## J. Revised Integration Budget

The Administration recommends approval of a revised 2013-14 Integration Budget. A copy is attached.

K. Sale of Surplus and Obsolete Equipment

The Administration recommends that the Board of Education authorize the sale of surplus and obsolete equipment to be held on Saturday, October 12, 2013, at the District Services Building, 737 Osseo Avenue South, St. Cloud, MN.

A listing of items to be sold will be posted on the District website at [www.isd742.org](http://www.isd742.org).

Willie Jett  
Superintendent