

---

**MISSION STATEMENT**  
**St. Cloud Area School District 742**

*The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.*

---

**Board of Education**  
**St. Cloud Area School District 742**  
**St. Cloud, Minnesota**

**July 25, 2013**  
**7:00 PM**  
**City Hall**

\*\*\*\*\*

*PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.*

\*\*\*\*\*

*NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**BOARD MEETING AGENDA**

**I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of June 27 and July 10, 2013)
- C. Approval of Monthly Treasurer's Report for June, 2013
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$5,200,907.25
- E. Approval of Personnel Staff Changes
- F. Acceptance of Grant Awards/Donations
- G. Approval of 2013-2014 Staff Development Calendar
- H. Approval of Minnesota School Boards Association Membership Renewal
- I. Approval of AMSD Membership Dues for 2013-2014
- J. Quarterly Expenditures for Board Members

II. **INFORMATION ITEMS**

A. Communications, Outreach, and Marketing Update  
(7:10-7:25)

Karla Hiltner, Marketing and Outreach Coordinator, and Shawn Hoffman-Bram, Director of Community Education, will present information and an update on Communications, Outreach, and Marketing in St. Cloud Area School District 742.

III. **DISCUSSION AND/OR ACTION ITEMS**

A. Resolution Rescinding Prior Resolution Relating to Conducting an Election  
*(ACTION)*  
(7:25-7:40)

Kevin Januszewski, Executive Director of Business Services, will present information. A copy of the resolution is attached.

***The Administration recommends approval of a Resolution Rescinding Prior Resolution Relating to Conducting an Election for Operating Referendum Revenue Authorization, Along With a Capital Authorization Contingent Upon the Operating Referendum Passing, in 2013 for the School Year 2015-16.***

B. Board of Education Bargaining Principles - 2013 *(ACTION)*  
(7:40-7:50)

Cindy Harner, Chair of the Board Personnel & Negotiations Committee, will review the proposed Board of Education Bargaining Principles for 2013. A copy is attached.

***The Board Personnel & Negotiations Committee and the Administration recommend approval of the Board of Education Bargaining Principles for 2013.***

IV. **REPORTS**

A. Superintendent's Report  
(7:50-8:00)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports  
(8:00-8:10)

Standing Committee Reports will be presented as follows:

*Board Development Committee (Jerry Von Korff, Chair)*  
*Community Linkages Committee (Bruce Mohs, Chair)*  
*Finance and Audit Committee (Cindy Harner, Chair)*  
*Integration and Equity Committee (Les Green, Chair)*  
*Legislative Committee (Peter Hamerlinck, Chair)*  
*Personnel & Negotiations Committee (Cindy Harner, Chair)*

V. **FUTURE AGENDA ITEMS**

(8:10-8:15)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

Future Work Session Topics will include:

*Technology Integration*  
*Standards Based Grading*  
*Cost of Maintaining Tech*  
*Literacy/English Language Achievement*

VI. **CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of June 27 and July 10, 2013.

C. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for June, 2013.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$4,940,355.65 (Check Numbers 208059-208487, ACH Numbers 121302667-131400124, and Wires) and P Card totals in the amount of \$260,551.60, for a grand total of \$5,200,907.25.

E. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the

indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

**Additional Assignment**

Greg Borders, Business Teacher, Technical High and Apollo High Schools, effective for the 2013-2014 school year, Lane MA+60, Pay Level 13 (10% of a full time contract for 188 days). Mr. Borders' salary for this assignment will be \$6,286.00. Mr. Borders is currently a full time teacher.

Andrea Burris, Art Teacher, Apollo High School, effective for the 2013-2014 school year, Lane MA+60, Pay Level 16 (7% of a full time contract for 188 days). Ms. Burris' salary for this assignment will be \$7,561.13. Ms. Burris is currently a full time teacher.

Carolyn Schmitz, Language Arts Teacher, Technical High School, effective for the 2013-2014 school year, Lane BA, Pay Level 2 (40% of a full time contract for 188 days). Ms. Schmitz's salary for this assignment will be \$13,492.40. Ms. Schmitz is currently a 60% of a full time teacher.

Andrea Swanberg, Social Studies Teacher, Apollo High School, effective for the 2013-2014 school year, Lane BA+30, Pay Level 18 (7% of a full time contract for 188 days). Ms. Swanberg's salary for this assignment will be \$3,309.81. Ms. Swanberg is currently a full time teacher.

**Childcare Leave**

Jennifer Robak, Special Education Teacher, Technical High School, effective on or about September 20, 2013 through on or about November 11, 2013.

**New Hire**

Michael Beehler, Physical Education Teacher, Westwood Elementary School, effective for the 2013-2014 school year, Lane BA, Pay Level 2 (60% of a full time contract for 188 days). Mr. Beehler's salary for this assignment will be \$20,238.60.

Mariel Quinonez, Spanish Immersion Teacher, Clearview Elementary School, effective for the 2013-2014 school year, Lane BA, Pay Level 3 (full time contract for 188 days). Ms. Quinonez's salary for this assignment will be \$34,948.00.

Ricky Rud, Counselor, North Junior High School, effective for the 2013-2014 school year, Lane MA, Pay Level 2 (full time contract for 188 days). Mr. Rud's salary for this assignment will be \$39,994.00.

Barbara Ward, English as a Second Language Teacher, Talahi Community

School, effective for the 2013-2014 school year, Lane MA, Pay Level 3 (full time contract for 188 days). Ms. Ward's salary for this assignment will be \$41,749.00.

### **Reassignment**

Jill Murphy, Assistant Principal, Talahi Community School, effective for the 2013-2014 school year, will be paid an annual salary of \$81,794.00 for this position. Ms. Murphy was previously a Special Education Licensed Supervisor.

### **Rehire**

Kirsten Axson, Second Grade Teacher, Oak Hill Community School, effective for the 2013-2014 school year, Lane MA, Pay Level 2 (full time contract for 188 days). Ms. Axson's salary for this assignment will be \$33,731.00.

Jayne Bautch, Science Teacher, South Junior High School, effective for the 2013-2014 school year, Lane MA, Pay Level 2 (full time contract for 188 days). Ms. Bautch's salary for this assignment will be \$39,994.00.

Jana Gulati, Kindergarten Teacher, Oak Hill Community School, effective for the 2013-2014 school year, Lane MA, Pay Level 2 (full time contract for 188 days). Ms. Gulati's salary for this assignment will be \$39,994.00.

Aimee Klein, Occupational Therapist, Apollo High School, effective for the 2013-2014 school year, Lane MA, Pay Level 2 (full time contract for 188 days). Ms. Klein's salary for this assignment will be \$41,749.00.

Diane Moeller, Assistant Superintendent, District Administration Office, effective for the 2013-2014 school year, annual salary of \$123,000.00. Ms. Moeller was hired as the Interim Assistant Superintendent in January of 2013.

Kathrynne Quistorff, Music Teacher, South Junior High School, effective for the 2013-2014 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Ms. Quistorff's salary for this assignment will be \$33,731.00

### **Resignation**

Kami Daley, First Grade Teacher, Lincoln Elementary School, last day of service June 7, 2013.

Kirsten Welz, Music Teacher, Clearview Elementary and Kennedy Community Schools, last day of service June 7, 2013.

### **Retirement**

Joan Beaumont, Music Teacher, Kennedy Community School, last day of service June 7, 2013. Ms. Beaumont has worked in District 742 for 25 years.

## 2. Non-Licensed Staff

### Alternative Leave

Janet Haag, Special Education Paraprofessional, Technical High School, effective for the 2013-2014 school year.

### Discontinue Position

Henry Galloway, Access and Opportunity Coordinator, last day of service June 28, 2013.

### New Hire

Donald Woods, Custodian, South Junior High School, effective June 17, 2013 at an hourly rate of \$11.52 per hour.

### Reassignment

Paul Cannon, Transportation Safety Coordinator, District Services Building, effective July 8, 2013 at an hourly rate of \$15.10 per hour. Mr. Cannon was previously a Bus Driver.

Henry Galloway, Coordinator of Academic Achievement and Support, District Administration Office, effective July 1, 2013, at an hourly rate of \$25.47 per hour. Mr. Galloway was previously an Access and Opportunity Coordinator.

Joni Kay Olson, Special Education Paraprofessional, City Life, effective September 3, 2013 at an hourly rate of \$12.54 per hour. Ms. Olson was previously a Behavior Support Specialist (Long Call Substitute).

### Resignation

Amanda MacGregor, Media Paraprofessional, Apollo High School, last day of service June 7, 2013.

Kathleen Neuberger, Kitchen Helper, Westwood Elementary School, last day of service June 7, 2013.

### Retirement

Rita Sundquist, Clerical Classification IV, Roosevelt Early Childhood Center, last day of service August 30, 2013, after 38 years of service in District 742.

## F. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant

awards/donations:

1. Donation in the amount of \$1,000.00 to Apollo High School from the St. Cloud Area Youth Basketball Association for a SCAYBA Scholarship.
2. Donations from the College of St. Benedict/St. John's University in appreciation for welcoming CSB/SJU students during the 2012-2013 academic year by providing field experience and student teaching opportunities, as follows:
  - \$200.00 - Talahi Community School
  - \$750.00 - South Junior High School
  - \$500.00 - Kennedy Community School
  - \$500.00 - Discovery Community School
3. Donation in the amount of \$100.00 to Talahi Community School from Kenneth Ebel for Summer Reading Program.
4. Laura Bush Foundation for America's Libraries Fund grant award from the Community Foundation for the National Capital Region in the amount of \$5,000.00 to Talahi Community School to purchase books and magazines.
5. Donation in the amount of \$207.00 to the Youth As Resources Program from Coborn's (Brat & Pop Sale) for the purpose of funding Youth as Resources mini-grants.
6. Donation in the amount of \$300.00 to the Tech High School Wrestling Program from Beatty-Humphries Post #323 for supplies and equipment.
7. Donation in the amount of \$500.00 to the Tech High School Hockey Program from Betty-Humphries Post #323 for uniforms.
8. Donation in the amount of \$1,500.00 to the Tech High School Skills-USA Program from Project Lead the Way, Inc., Indianapolis, IN, for national competition travel expenses.
9. Donation in the amount of \$500.00 to the Tech High School Scholarship Program for a 2013 John "Jack" Zander Memorial Scholarship.

G. Approval of 2013-2014 Staff Development Calendar

The Administration recommends approval of the 2013-2014 Staff Development Calendar for St. Cloud Area School District 742. A copy is attached.

H. Minnesota School Boards Association - Membership Renewal

The Administration recommends membership renewal in the Minnesota School Boards Association, as well as the MSBA Policy Service, for the 2013-2014 year. The membership dues for our School District are \$12,627.00. The Policy Service Renewal dues are \$575.00.

I. Membership in Association of Metropolitan School Districts (AMSD) - 2013-2014

The Administration recommends approval of membership in the Association of Metropolitan School Districts (AMSD) for 2013-2014 in the amount of \$12,209.00.

J. Quarterly Expenditures for Board Members

The total expenses incurred by Board Members from March 1, 2013, through June 30, 2013, was \$250.00. A copy of the detailed expenses is attached.

Willie Jett  
Superintendent