
MISSION STATEMENT
St. Cloud Area School District 742

The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

April 25, 2013
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of March 28, and April 10, 2013)
- C. Approval of Monthly Treasurer's Report for March, 2013
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$4,616,958.17.
- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Approval for Submission of Grant Application
- I. Change Orders - Madison Elementary School Addition
- J. Change Orders - South Junior High School Addition

- K. Call for Bids - Apollo Stadium
- L. U.S. Communities Contract - Roofing Projects at Apollo, Tech, and North
- M. Quarterly Expenditures for Board Members
- N. Approval of Membership Renewal - Minnesota State High School League - 2013-2014
- O. Appointment of Surrogate Parents for Students with Disabilities

II. INFORMATION ITEMS

A. School Report (7:05-7:35)

Roger Ziemann, Principal, along with staff and parents, will present information about Tech High School, including general school demographics, academic performance, student activities, strengths and challenges, and student spotlight.

B. Teaching and Learning Update (7:35-8:05)

Diane Moeller, Assistant Superintendent, will introduce Dave Earp, Administrator for Fine Arts programming, along with Teachers, who will present an overview of Fine Arts programming taking place throughout the District.

C. District Parent Involvement Program (8:05-8:15)

Sebastian Witherspoon, Director of Equity Services, will present information on the District's Parent Involvement Program (Parents in Action) that has taken place at Talahi and Discovery Community Schools during the second semester.

III. DISCUSSION AND/OR ACTION ITEMS

A. Resolution Relating to the Termination and NonRenewal of Teaching Contracts of Named Probationary Teachers (ACTION - Roll Call) (8:15-8:25)

Tracy Flynn Bowe, Executive Director of Human Resources, will present information regarding the resolution. A copy of the resolution will be provided at the meeting.

The Administration recommends approval of the Resolution Relating to the Termination and NonRenewal of the Teaching Contracts of Named Probationary Teachers.

B. Superintendent's Contract - Mr. Willie Jett
(8:25-8:35)

Cindy Harner, Chair of the Board Personnel & Negotiations Committee, will review the proposed Superintendent's contract between Mr. Willie Jett and St. Cloud Area School District 742. A copy is attached.

The Board Personnel & Negotiations Committee recommends approval of the Superintendent's Contract between Mr. Willie Jett and St. Cloud Area School District 742 for a term commencing on July 1, 2013 and ending June 30, 2016.

IV. **REPORTS**

A. Superintendent's Report
(8:35-8:45)

Superintendent Bruce Watkins may present information on current activities in District 742.

B. Board of Education Standing Committee Reports
(8:45-8:55)

Standing Committee Reports will be presented as follows:

Board Development Committee (Jerry Von Korff, Chair)
Community Linkages Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Cindy Harner, Chair)
Integration and Equity Committee (Les Green, Chair)
Legislative Committee (Peter Hamerlinck, Chair)
Personnel & Negotiations Committee (Cindy Harner, Chair)

V. **FUTURE AGENDA ITEMS**
(8:55-9:00)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

Future Work Session Topics will include:

Technology Integration
2013-2014 Budget Presentation
Review of Immersion Programs Status
Clark Field Update
Standards Based Grading
Cost of Maintaining Tech

VI. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of March 28 and April 10, 2013.

C. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for March, 2013.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$4,345,806.67 (Check Numbers 206458-206889 and ACH Numbers 121301879-121302140) and P Card totals in the amount of \$271,151.50 for a grand total of \$4,616,958.17.

E. Monthly Financial Report

The Administration recommends approval of the Monthly Financial Report for March, 2013.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Additional Assignment

Jennifer Fox, Special Education Teacher, Apollo High School, effective for the 2012-2013 school year, Lane MA+45, Pay Level 8 (20% of a full time contract for 188 days). Ms. Fox's salary for this assignment will be \$11,532.20.

Karla Topinka, Family Consumer Science Teacher, Apollo High School, effective for the 2013-2014 school year only, Lane BA+15, Pay Level 17 (7% of a full time contract). Ms Toplinka's salary for this assignment will be \$3,039.40. Ms. Topinka is currently an 80% of a full time contract teacher.

Alternative Leave

Stacie Schraut, Special Education Teacher, South Junior High School, effective for the 2013-2014 school year, 50% leave of a full time contract.

Child Care Leave

Megan Jarvis, Special Education Teacher, Riverwoods, effective on or about August 26, 2013 through on or about December 2, 2013.

Melissa Thiebaut, Early Childhood Teacher, Roosevelt Early Childhood Center and Talahi Community School, full time leave effective on or about May 14, 2013 through June 6, 2013, partial leave on August 26, 2013 through on or about December 2, 2013, 80% leave of absence, will work 20% of a full time contract. This is an amendment to the April 10, 2013 Board action on the consent agenda where this item was listed as continuous partial alternative leave.

Leave of Absence

Melanie Jiskra, Talahi Community School, effective for the 2013-2014 school year.

Memorandum of Agreement

The Administration recommends approval of a Memorandum of Agreement between Melanie Jiskra, the Saint Cloud Administrator Association and the School District relating to the terms of her leave of absence for the 2013-2014 school year.

New Hire

Brian Espe, Elementary Principal Interim, Westwood Elementary School, effective April 8, 2013 for a nonspecified number of days at a daily rate of \$432.09.

Part-Time Leave Program (Pursuant §354.66)

Mary Gruenes, Family Consumer Science Teacher, North Junior High School, effective for the 2013-2014 school year, 20% leave of a full time contract. Ms. Gruenes to pay both employee and employer share of TRA. Salary and benefits to be prorated.

Rehire

Jannine Provinzino, Language Arts Teacher (Long Call Substitute), South Junior High School, effective April 2, 2013 through June 6, 2013, Lane MA+60, Pay Level 2 (full time contract for 49 days). Ms. Provinzino's salary for this assignment will be \$12,055.04.

Resignation

Mya Herscher, Math Teacher, North Junior High School, last day of service June 6, 2013.

Sarah Jennings, Speech Language Pathologist, Madison Elementary School, last day of service April 10, 2013. Ms. Jennings is currently on leave.

Michael Gadbois, Principal, Area Learning Center, last day of service June 30, 2013.

Jonathan Oettel, Kindergarten Teacher, Talahi Community School, last day of service April 10, 2013. Mr. Oettel is currently on leave.

Nikanor Peterson, Special Education Teacher, North Junior High School, last day of service June 7, 2013.

Retirement

David Earp, Administrator on Special Assignment, last day of service June 7, 2013 after 21 years of service in District 742.

Catherine Whitfield, Special Education Teacher, Riverwoods, last day of service June 7, 2013 after 26 years of service in District 742.

2. **Non-Licensed Staff**

Alternative Leave

Brandon Richards, Behavior Support Specialist, St. Cloud State University, effective September 3, 2013 through November 29, 2013.

Health Leave

Laurie Rowley, Special Education Paraprofessional, Madison Elementary School, effective March 15, 2013 through April 30, 2013.

Thomas Wood, Assistant Engineer, North Junior High School, effective February 19, 2013 through April 26, 2013.

New Hire

Marco Avila, Cultural Navigator (Long Call Substitute), Apollo High School, effective April 22, 2013 through June 6, 2013 at an hourly rate of \$10.88 per hour.

Kristen Leighton, Special Education Paraprofessional, Clara's House, effective

April 10, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Permanent Reduction

Kenna Weller, Interpreter North Junior High School, effective with the 2013-2014 school year, reduce from a 100% position to a 60% position.

Reassignment

Joni K. Olson, Behavior Support Specialist (Long Call Substitute), City Life, effective April 24, 2013 through June 6, 2013 at an hourly rate of \$14.01. Ms. Olson is currently a Special Education Paraprofessional.

Rehire

Abdirizak Abdi, Cultural Navigator, Technical High School, effective April 15, 2013 at an hourly rate of \$12.87 per hour.

Nancy Klick, Special Education Paraprofessional (Long Call Substitute), North Junior High School, effective April 9, 2013 through April 26, 2013 at an hourly rate of \$10.88 per hour.

Resignation

Beth Busse, Student Support Paraprofessional, Kennedy Community School, last day of service April 30, 2013.

Brook Hudson, Special Education Paraprofessional, Apollo High School, last day of service June 6, 2013.

Diane Kasulis, Bus Driver, District Services Building, last day of service April 12, 2013.

Jackie Koprek, Student Support Paraprofessional, Talahi Community School, last day of service April 19, 2013.

Retirement

Sally Dempsey, Baker, Technical High School, last day of service April 30, 2013 after 8 years of service in District 742.

Suzanne Frank, Kitchen Helper, Madison Elementary School, last day of service June 5, 2013 after 12 years of service in District 742.

Richard Schaefer, Assistant Engineer, South Junior High School, last day of service June 5, 2013 after 32 years of service in District 742.

Lorraine Solberg, Kitchen Helper, Madison Elementary School, last day of service June 5, 2013 after 20 years of service in District 742.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donations to Apollo High School for Scholarships, as follows:
 - Total of \$40.00 from Apollo Staff Members for Apollo Staff Scholarship
 - Total of \$7,630.00 from various donors for Dan LaFontaine Memorial Scholarship
 - \$600.00 - Kiwanis Downtown Club Scholarship
 - \$1,500.00 - Kopp Family Foundation Scholarship from Leroy Kopp
 - \$500.00 - Health Partners Clinics Scholarship
 - \$50.00 - Dan LaFontaine Memorial Scholarship from Charles and Mary Kay Kern
2. Funding from Donorschoose, New York, NY, to Madison Elementary School in the amount of \$249.00 for a classroom project called "Chrome Book Needed!"
3. Donation in the amount of \$24.69 to Kennedy Community School from Gail Berg (United Way at Wells Fargo).
4. Donation in the amount of \$800.00 to Tech High School from Lexis Nexis for the Speech Team.
5. Donations to Tech High School for Scholarships, as follows:
 - \$1,500.00 for Kopp Family Foundation Scholarship from LeRoy Kopp
 - \$250.00 for Class of '67 Scholarship from the Class of '67
 - \$500.00 for Health Partners Scholarship
 - \$1,000.00 for Connexus Energy Scholarship
6. Donations to the Tech High School Boys Swim Program for a scoreboard, as follows:
 - \$250.00 - Minser Chiropractic Clinic
 - \$1,000.00 - Daniel & Melissa Hanzsek-Brill
 - \$3,000.00 - Cookie Advantage
 - \$250.00 - James and Barbara Eckberg
 - \$250.00 - Jody & Stephen Nappa
 - \$100.00 - Ling Hou and Ming Yang
 - \$1,000.00 - Stephen & Michele Heller
 - \$500.00 - Lowell & Lori Frerich
7. Donation in the amount of \$3,000.00 to Lincoln Elementary School from the Lincoln PTA to purchase Ipods and SmartBoards.

8. Donations to the District Pen Pan Program for stamps, as follows:
 - \$291.00 from Plaza Park Bank
 - \$100.00 from Coborn's
 - \$97.00 from Zonta
9. Donations totaling \$132.61 from The Bon Ton Stores (Herbergers Community Days) to fund Youth As Resources mini-grants.
10. Donation in the amount of \$500.00 to Apollo High School from LVX Minnesota for the Robotics Team.
11. Donation in the amount of \$100.00 to the Tech High School Activities Program from Bank Vista for spring activities.
12. Grant award in the amount of \$3,000.00 to Talahi Community School from the Central Minnesota Arts Board for Readers Theater for Grade 2 Students.
13. Donation in the amount of \$500.00 to Westwood Elementary School from the Parent Association of Westwood (PAW) for library materials.
14. 2013 Coretta Scott King Book Awards Book Donation Grant to Talahi Community School (value of \$1,500.00) to increase multicultural and diversity quality literature for the Media Center.
15. Donation of 30 pallets of items from Creative Memories to St. Cloud Area School District 742 (all sites). Items include gift tags, gift wrap, destination albums, envelopes, and a large variety of different types of paper.
16. Donation of a Canon Camera with accessories (estimated value of \$200.00) to Madison Elementary School from Thomas Harpstead.
17. *Grade 4 Grant Transformations for Kids* in the amount of \$2,940.00 from the Central Minnesota Arts Board to Kennedy Community School.
18. Donation of nine blankets (estimated value of \$1,400.00) from Crow River WELCA to City Life 742 for use in classrooms and mental health room.

H. Approval for Submission of Grant Application

The Administration recommends approval for submission of a City Life 742 Resilience Library grant application by City Life 742 to the Snapdragon Book Foundation in the amount of \$2,500.00. The purpose of the grant is to increase the library's collection of high-interest, culturally diverse literature focusing on stories of overcoming and resilience to encourage reading for pleasure among a wide range of students from non-readers to advanced readers.

I. Change Orders - Madison Elementary School Addition

The Administration recommends approval of the following change orders for the above named project for the amounts listed:

Heartland Glass Co., C.O. #1, +\$287.00, Provide break metal to match aluminum
Northern Lights Steel Fabrication, C.O. #2, +\$350.00, Add joist as wall is not bearing

J. Change Orders - South Junior High School Addition

The Administration recommends approval of the following change orders for the above named project for the amounts listed. These change orders were due to three Construction Change Directives which were required after the State permit review process. Construction Change Directive #1 is the addition of a fire wall in the cafeteria and this will be funded with Capital Lease Levy Funds. Construction Change Directive #2 is further clarifications to Construction Change Directive #1 as well as other items noted in the permit review process such as drinking fountains, room labeling, lighting and door hardware and is funded with Capital Lease Levy Funds. Construction Change Directive #3 is for changes necessary to the locker rooms and is funded with Capital Funds.

Henkemeyer Coatings, C.O. #1, +\$50,750.00, Addition of Fire Wall
Henkemeyer Coatings, C.O. #2, +\$275.00, Additional Items Noted in Permit Review Process such as Drinking Fountains, Room Labeling, Lighting and Door Hardware
Henkemeyer Coatings, C.O. #3, +\$1,675.00, Changes to Locker Rooms
Merit Drywall, C.O. #1, +\$23,721.00, Addition of Fire Wall
Heartland Glass, C.O. #1, +\$21,816.00, Addition of Fire Wall
Mid Central Door Co., C.O. #1, +\$23,964.00, Addition of Fire Wall
Design Electric, C.O. #1, +\$3,653.87, Addition of Fire Wall
Central MN Ceilings, C.O. #1, +\$1,620.00, Addition of Fire Wall
A-Cab Custom Woodworking, C.O. #1, +\$966.00, Addition of Fire Wall
Yamry Construction, C.O. #1, +\$6,500.00, Addition of Fire Wall
SCR - Central, C.O. #1, +\$815.00, Addition of Fire Wall
SCR - Central, C.O. #2, +\$2,240.00, Additional Items Noted in Permit Review Process such as Drinking Fountains, Room Labeling, Lighting and Door Hardware
Linco Companies, C.O. #1, +\$4,500.00, Changes to Locker Rooms

K. Call for Bids - Apollo Stadium

The Administration recommends that the Board of Education authorize a Call for Bids for Apollo Stadium to be opened on Monday, May 13, 2013, at 10:00 a.m. Central Time.

This project will be funded with Deferred Maintenance funds.

The Call for Bids page will be available at www.isd742.org.

L. U.S. Communities Contract - Roofing Projects at Apollo, Tech, and North

The Administration recommends that the Board of Education enter into a contract

under the U.S. Communities Contract with Design Build Solutions, Inc., (DBS), a subsidiary of Garland Industries, for Roofing Projects at Apollo, Tech, and North in the amount of \$1,462,526.00.

This project will be funded with Deferred Maintenance funds.

M. Quarterly Expenditures for Board Members

There were no expenses incurred between January 1, 2013 and March 31, 2013.

N. Membership Renewal - Minnesota State High School League

The Administration recommends approval of membership renewal in the Minnesota State High School League for 2013-2014.

O. Appointment of Surrogate Parents for Students with Disabilities

Minnesota Rules require that school districts appoint surrogate parents for students with disabilities under the following conditions:

1. The parent, guardian, or conservator is unknown or unavailable.
2. The pupil is a ward of the commissioner of human services.
3. The parent requests in writing the appointment of a surrogate parent.

The Administration recommends that the Board of Education appoint Carlita Thompson as a surrogate parent to represent students with disabilities because legal parents are unavailable.

Bruce Watkins
Superintendent