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**MISSION STATEMENT**  
**St. Cloud Area School District 742**

*The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.*

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**Board of Education**  
**St. Cloud Area School District 742**  
**St. Cloud, Minnesota**

**January 24, 2013**  
**7:00 PM**  
**City Hall**

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*PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.*

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*NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**BOARD MEETING AGENDA**

**I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:00-7:05)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of December 20, 2012; January 7 and January 9, 2013)
- C. Approval of Monthly Treasurer's Report for December, 2012
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$3,512,287.63
- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Change Order - Westwood Chiller Replacement
- I. Quarterly Expenditures for Board Members

- J. Bid Rescind - Contract No. 16 - Building Addition & Remodeling at South Junior High School
- K. Quote Award - Contract No. 16 - Building Addition & Remodeling at South Junior High School

II. **INFORMATION ITEMS**

- A. School Report  
(7:05-7:35)

Shawn Gombos, Principal, along with staff and parents, will present information about Discovery Community School, including general school demographics, academic performance, student activities, strengths and challenges, and student spotlight.

- B. District 742 Local Education & Activities Foundation Presentation  
(7:35-7:45)

Barclay Carrier, President of the District 742 Local Education & Activities Foundation, will present an update of the Foundation's activities and a preview of the 2013 Night of the Stars event, scheduled for February 22 and 23, 2013.

- C. Teaching and Learning Update  
(7:45-8:05)

Diane Moeller, Executive Director of Curriculum and Instruction, will introduce Jona Deavel, Charlie Eisenreich, and Meredith Boucher, members of the Math Vertical Team, who will present an update on the Math Programs in the District.

III. **DISCUSSION AND/OR ACTION ITEMS**

- A. 6th Grade Transition to Junior Highs (ACTION)  
(8:05-8:20)

Superintendent Bruce Watkins will present a recommendation to continue the transition of 6th grade students to the Junior High Schools. Information is attached.

*The Administration recommends approval to proceed with the transition of 6th graders at Westwood, Talahi, and Lincoln to the Junior High Schools effective with the Fall of 2013, but that the Clearview 6th grade not be transitioned at this time, and that discussion/study take place relative to pursuing a K-8 option at Clearview.*

B. Approval of Profile of the Desired New Superintendent (ACTION)  
(8:20-8:35)

At the January 9, 2013, Board of Education Work Session, School Exec Connect presented the Profile of the Desired New Superintendent, based on input gathered from focus groups, individual interviews and an online survey. A copy of the Profile is attached.

*The Board of Education will take action to formally adopt the Profile of the Desired New Superintendent.*

C. Sale of Bonds to Finance Madison and South Addition Projects (ACTION)  
(8:35-8:50)

Kevin Januszewski, Executive Director of Business Services, will present information. A copy of the resolution is attached.

*The Administration recommends approval of a resolution relating to a lease-purchase financing and Certificates of Participation, Series 2013A; authorizing the issuance, determining the form and details, ratifying the award of the sale, and authorizing the execution, delivery, and registration.*

IV. **REPORTS**

A. Superintendent's Report  
(8:50-8:55)

Superintendent Bruce Watkins may present information on current activities in District 742.

B. Board of Education Standing Committee Reports  
(8:55-9:05)

Standing Committee Reports will be presented as follows:

*Board Development Committee (Jerry Von Korff, Chair)*  
*Community Linkages Committee (Bruce Mohs, Chair)*  
*Finance and Audit Committee (Cindy Harner, Chair)*  
*Integration and Equity Committee (Les Green, Chair)*  
*Legislative Committee (Peter Hamerlinck, Chair)*  
*Personnel & Negotiations Committee (Cindy Harner, Chair)*

V. **FUTURE AGENDA ITEMS**  
(9:05-9:10)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board

Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

Work Session Topics for February will include:

*Inclusive Decision Making Process*

*Adhoc Levy Committee Discussion Items*

VI. **CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of December 20, 2012; January 7 and 9, 2013.

C. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for December, 2012.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$3,300,324.86 (Check Numbers 205027-205495 and ACH Numbers 121300931-121301352) and P Card Totals in the amount of \$211,962.77 for a grand total of \$3,512,287.63.

E. Monthly Financial Report

The Administration recommends approval of the Monthly Financial Report for December, 2012.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

**Additional Assignment**

Gregory Borders, Business Teacher, Technical High School, effective January 28, 2013 through June 6, 2013, Lane MA+60, Pay Level 13 (20% of a full time contract for 90 days). Mr. Borders' salary for this assignment will be \$6,018.61.

Mr. Borders is currently a full time teacher.

Joy Christenson, Art Teacher, North Junior High School, effective 2012-2013 school year, Lane MA+15, Pay Level 11 (10% of a full time contract for 188 days). Ms. Christenson's salary for this assignment will be \$5,481.00. Ms. Christenson is currently a full time teacher.

Sheri Haus, Science Teacher, Technical High School, effective January 28, 2013 through June 6, 2013, Lane BA+45, Pay Level 5 (20% of a full time contract for 90 days). Ms. Haus' salary for this assignment will be \$4,145.46. Ms. Haus is currently a 80% of a full time contract teacher.

Pamela Moening, Occupational Therapist, Apollo High School, effective January 11, 2013 through March 27, 2013, Lane MA, Pay Level 3 (10% of a full time contract for 48 days). Ms. Moening's salary for this assignment will be \$1,065.93. Ms. Moening is currently a full time contract teacher. This is a replacement position.

Carolyn Schmitz, Language Arts Teacher, Technical High School, effective January 28, 2013 through June 6, 2013, Lane BA, Pay Level 2 (20% of a full time contract for 90 days). Ms. Schmitz's salary for this assignment will be \$3,229.56. Ms. Schmitz is currently a 60% of a full time contract teacher.

### **Child Care Leave**

Cortney Asher, Clerk Typist II, Apollo High School, effective on or about March 25, 2013 through on or about June 6, 2013.

Kathryn Herrboldt, Science Teacher, Apollo High School, effective on or about March 14, 2013 through on or about May 10, 2013.

Anna Lloyd, Special Education Teacher, Madison Elementary School, effective on or about March 21, 2013 through June 5, 2013.

Maggie Lukens, Math Teacher, North Junior High School, effective on or about March 26, 2013 through on or about May 10, 2013.

Andrea Telega, Fifth Grade Teacher, Madison Elementary School, effective January 7, 2013 through on or about March 25, 2013.

Kelli Westling, Instructional Leader, South Junior and Technical High Schools, effective on or about January 24, 2013 through on or about March 8, 2013.

Leslie Wildtraut, Speech Language Pathologist, North Junior High/South Junior High and Area Learning Center, effective on or about February 7, 2013 through on or about April 19, 2013.

Anna Willhite, Language Arts Teacher, South Junior High School, effective on or

about April 5, 2013 through June 6, 2014.

### **New Hire**

Karina DesJardins, Science Teacher (Long Call Substitute), Apollo High School, effective January 7, 2013 through June 6, 2013, Lane BA, Pay Level 2 (full time contract for 104 days). Ms. DesJardins' salary for this assignment will be \$18,659.71.

Mark Wolters, Sixth Grade Teacher, Talahi Community School, effective January 2, 2013, Lane BA+60, Pay Level 2 (full time contract 107 days). Mr. Wolters' salary for this assignment will be \$22,762.54.

### **Reassignment**

Jennifer Downing, Special Education Teacher, Westwood Elementary School, effective January 14, 2013, Lane BA, Pay Level 2 (full time contract for 99 days). Ms. Downing's salary for this assignment will be \$17,762.60. This is a replacement position. Ms. Downing was previously a Special Education Paraprofessional.

David Earp, Temporary Junior High Principal, Kennedy Community School, effective January 7, 2013 through June 30, 2013, Lane AD, Pay Level 18 of the Administrator Master Agreement. Mr. Earp's salary for this assignment will be \$53,141.73. Mr. Earp is currently an Administrator on Special Assignment for Fine Arts and Music.

### **Rehire**

Jana Gulati, Special Education Teacher, Oak Hill Community School, effective January 14, 2013, Lane MA, Pay Level 2 (50% of a full time contract for 99 days). Ms. Gulati's salary for this assignment will be \$10,530.34. This is a replacement position.

Lori Johnson, Occupational Therapist (Long Call Substitute), Apollo High School, effective January 7, 2013 through March 27, 2013, Lane MA, Pay Level 17 (40% of a full time contract for 52 days). Ms. Johnson's salary for this assignment will be \$6,233.36. This is a replacement position.

Harvey Maki, Supervisor of Student Teachers and Field Experience, effective January 14, 2013 through June 30, 2013, Lane MA+60, Pay Level 17 (25% of a full time contract). Mr. Maki's salary for this assignment will be \$17,187.25. Mr. Maki is currently a retired teacher.

### **Retirement**

Kathleen Fish, Fourth Grade Teacher, Lincoln Elementary School, last day of service June 6, 2013 after 40 years of service in District 742.

Laurie Keller, Title I Teacher, Westwood Elementary School, last day of service June 6, 2013 after 35 years of service in District 742.

## 2. Non-Licensed Staff

### Child Care Leave

Carol Hanson, Behavior Interventionist/Truancy, City Life, effective on or about April 24, 2013 through on or about June 6, 2013.

### Health Leave

Thomas Wood, Assistant Head Engineer, North Junior High School, effective February 19, 2013 through April 19, 2013.

### New Hire

Ahmed Abdi, Student Support Paraprofessional, Talahi Community School, effective December 20, 2012 at an hourly rate of \$10.13 per hour.

Beth Busse, Student Support Paraprofessional, Kennedy Community School, effective January 15, 2013 at an hourly rate of \$10.13 per hour.

Alma Christiansen, Special Education Paraprofessional, Kennedy Community School, effective January 14, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Melissa Cobb, Student Support Paraprofessional, Talahi Community School, effective December 20, 2012 at an hourly rate of \$10.13 per hour.

Ali Jama, Adult Basic Education Literacy Accountability Assistant, Community Education Center, effective January 7, 2013 at an hourly rate of \$10.51 per hour.

Michelle Jacobs, Student Support Paraprofessional, Discovery Community School, effective January 15, 2013 at an hourly rate of \$10.13 per hour.

Tessa Korf, Special Education Paraprofessional, Technical High School, effective January 15, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Janice Pedersen, Special Education Paraprofessional, Oak Hill Community School, effective January 14, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

### Reassignment

Donna Outen, Behavior Support Specialist, Talahi Community School, effective

January 2, 2013 at an hourly rate of \$14.74 per hour. Ms. Outen was previously a Special Education Paraprofessional.

### **Rehire**

Katherine Erickson, Special Education Paraprofessional (Long Call Substitute), Westwood Elementary School, effective January 14, 2013 through February 1, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Amy Jo Johnson, Special Education Paraprofessional, Westwood Elementary School, effective January 10, 2013 at an hourly rate of \$11.68 per hour. This is a replacement position.

Haylee Neuhaus, Special Education Paraprofessional (Long Call Substitute), Lincoln Elementary School, effective January 4, 2013 through January 16, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Amy Williams, Special Education Paraprofessional (Long Call Substitute), Westwood Elementary School, effective January 7, 2013 through February 1, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

### **Resignation**

Allana Mayse, Special Education Paraprofessional, Area Learning Center, last day of service January 11, 2013.

Jennifer Meixell, Behavior Support Specialist, Talahi Community School, last day of service January 11, 2013.

Shannon Nielsen, Student Support Paraprofessional, South Junior High School, last day of service November 2, 2012.

Mary O'Hagan, Special Education Paraprofessional, Westwood Elementary School, last day of service January 4, 2013. Ms. O'Hagan is currently on leave.

### **G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)**

The Administration recommends acceptance of the following grant awards/donations:

1. Donations to Apollo High School for the Granite City Gearheads, as follows:
  - \$250.00 from Saint City SkatePark
  - \$250.00 from Traut Wells
  - \$2,500.00 from Grede LLC
  - \$100.00 from Long Tran
  - Aluminum (estimated value of \$631.00) from Alexandria Extrusion Company

2. Donation of a Cello (estimated value of \$700.00) to the Apollo High School Orchestra program by Donna Harris.
3. Donations to the Minnesota Orchestra Classics for Kids Program to help pay for ticket and transportation costs for all fifth grade students to attend a Young People's Concert at Orchestra Hall in Minneapolis, as follows:
  - \$10.00 from Teresa Krueger
  - \$100.00 from Drs. Roy and Barbara Saigo
  - \$500.00 from Plaza Park State Bank
  - \$500.00 from St. Cloud Morning Optimist Club
4. Donation in the amount of \$5,000.00 to Talahi Community School from Capital One Services, LLC, to provide community support such as professional development, student field trips and supplies.
5. Donations to the District 742 Homeless Program to help homeless families in the District, as follows:
  - \$25.00 from Gail Berg
  - \$75.00 from Laura Malhotra
6. Donation in the amount of \$100.00 to Discovery Community School from Nancy Romslo for student needs.
7. Donation in the amount of \$2,500.00 to the Tech High School Football Program from Jack & Kim Stinogel for headsets.
8. Donation in the amount of \$500.00 to Tech High School from the St. Cloud Rotary Club for the Greenhouse Project.
9. Donations to Tech High School for the Skills USA Competition, as follows:
  - \$50.00 from Miller Auto Center
  - \$25.00 from Jerry Haus Construction
10. Donations to the Apollo High School Scholarship Program as follows:
  - \$500.00 from the VFW Granite Post 428 for a VFW Voice of Democracy Scholarship.
  - \$200.00 from the VFW Granite Post 428 for a VFW Voice of Democracy Scholarship.
11. Donation in the amount of \$500.00 to the Tech High School Scholarship Program from Richard and Jean Paulson for a Paulson Family Knowledge Bowl Scholarship.
12. Donation in the amount of \$150.00 to Lincoln Elementary School from the Knights of Columbus Ladies Auxiliary #5548 for the Free Friday Milk & Juice Program.
13. Donation of technology and Office Max giftcard for students/staff (estimated

value of \$2,000.00) to Madison Elementary School from Karen Kruse for having the winning entry for the OfficeMax Back-to-School "Nominate Your Teacher" Facebook Contest.

14. Donation in the amount of \$25.00 from Quality Haus Builders, LLC, to the Tech High School Skills USA Program for the Robotics Team.

15. Donation in the amount of \$125.00 to Discovery Community School from Shawn Gombos and James Noonan for classroom needs.

16. Grant award in the amount of \$2,808.00 to Discovery Community School from the Central Minnesota Arts Board for a Theatre Residency.

17. Donation in the amount of \$514.90 to Clearview Elementary School from Rejoice Lutheran Church to help pay for library support.

18. Donation in the amount of \$125.00 to Madison Elementary School from Mondloch Painting Contractors, Inc. for busing of fourth grade classroom to gallery.

19. Donation in the amount of \$25.00 to the Tech High School Skills USA Program from Pan-O-Gold Baking Company for VEX Robotics Competition.

20. Donation in the amount of \$53.50 to Kennedy Community School from Gail Berg (United Way Campaign at Wells Fargo).

21. Donation of a 40" LCD TV (value of \$377.99) to Madison Elementary School from DonorsChoose for use with students/staff for educational programming and PBIS reinforcement.

#### H. Change Order - Westwood Chiller Replacement

The Administration recommends approval of Change Order #1 with El Jay Plumbing & Heating for the above named project in the net amount of +\$4,946 for structural and electrical changes to accommodate existing equipment, moving and bending conduit as needed, change conductor size to meet code, piping extras, moving boiler water lines, re-routing hot water line, moving expansion tank for boilers, pipe water line to roof, and additional pipe insulation. This amount includes credit for TAC wiring error and Madison boiler insulation repair.

#### I. Quarterly Expenditures for Board Members

The total expenses incurred by Board Members from October 1, 2012 through December 31, 2012 was \$390.00. A copy of the detailed expenses is attached.

#### J. Bid Rescind - Contract No. 16 - Building Addition & Remodeling at South Junior High School

The Administration recommends that the Board of Education rescind Contract No. 16 of the Bid Award for the Building Addition and Remodeling at South Junior High School Project which was approved by the Board on December 20, 2012. After further review it was determined that the low bid received did not meet specifications so new quotes were obtained.

K. Quote Award - Contract No. 16 - Building Addition & Remodeling at South Junior High School

The Administration recommends that the Board of Education approve the quote for Contract No. 16: Flooring to Multiple Concepts Interiors in the amount of \$26,700.00 based upon low quote received meeting specifications.

This addition project will be funded with Capital Lease Levy funds.  
This remodel project will be funded with Capital Funds.

A tabulation is attached.

Bruce Watkins  
Superintendent