
MISSION STATEMENT
St. Cloud Area School District 742

The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

December 20, 2012
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:00-7:05)

- A. Approval of Agenda
- B. Approval of Minutes (Meeting of November 15, 2012)
- C. Approval of Monthly Treasurer's Reports for October and November, 2012
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$3,550,466.39.
- E. Acceptance of Monthly Financial Reports
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Approval of 2013-2014 High School Registration Handbooks
- I. Appointment of Surrogate Parents for Students with Disabilities

II. INFORMATION ITEMS

A. School Report

(7:05-7:35)

Carol Potter, Principal, along with staff and parents, will present information about Talahi Community School, including general school demographics, academic performance, student activities, strengths and challenges, and student spotlight.

B. Talahi Academy

(7:35-7:45)

Sebastian Witherspoon, Director of Equity Services, will review the progress in implementing the Talahi Academy.

C. Teaching and Learning Update

(7:45-8:15)

Dr. Julia Espe, Assistant Superintendent of Teaching, Learning, and Development, will introduce the following presentations:

1. Proposed New Board Policy (*Second Reading*)

Dr. Espe will present a proposed new Board Policy entitled Inclusive Education. A copy of the proposed Board Policy 604.1 is attached. This is on the agenda for a *second reading*.

III. DISCUSSION AND/OR ACTION ITEMS

A. Science Chemistry and Physics Textbook Adoption (*ACTION*)

(8:15-8:30)

Dr. Julia Espe will introduce faculty members and administrators involved in the Science Vertical Team and the selection process of chemistry and physics textbooks, who will present an overview of the decision-making process, along with recommendations for textbook adoption. Information is attached.

The Administration recommends approval of the Science Chemistry and Physics Textbook Adoption, as presented.

B. Approval of 2013-2014 School Calendar (*ACTION*)

(8:30-8:35)

Superintendent Bruce Watkins will review the proposed school calendar for 2013-2014. A copy is attached.

The Administration recommends approval of the 2013-2014 school calendar for St. Cloud Area School District 742.

C. Levy Referendum - 2013 (ACTION)
(8:35-8:45)

Superintendent Bruce Watkins will present information.

The Administration recommends that the District form a committee to discuss the planning process and explore implications should the 2008 levy expire.

D. Bid Award - Building Addition & Remodeling at South Junior High School (ACTION)
(8:45-8:55)

The bids for Building Addition & Remodeling at South Junior High School were opened on Thursday, December 13, 2012. Kevin Januszewski, Executive Director of Business Services, will review the bid summation. After reviewing the bids for Contract 8: Architectural Woodwork/Countertops/Solid Surface Window Sills, Contract 11: Firestopping/Sealants, and Contract 17: Wood Athletic Flooring, the recommendation is to reject those bids. Quotes will be obtained and will be awarded at a later date.

Bid award includes Alternate No. G1 which provides the necessary labor and materials to infill the existing swimming pool and create a new gymnasium and strength training room on the main floor and two new classrooms on the second floor.

The addition project will be funded with Capital Lease Levy funds.

The remodel project will be funded with Capital funds.

A summation of the bid awards is attached. A detailed bid tabulation is available in the Business Services Office for review upon request.

The Administration recommends awarding the bid for Building Addition and Remodeling at South Junior High School, including Base Bid and Alternate No. G1 in the amount of \$1,559,084, based upon low bids received meeting specifications.

E. Schedule January Reorganization Meeting (ACTION)
(8:55-9:00)

In accordance with Minnesota Statute, the Board of Education Reorganization Meeting is to be held on the first Monday of January each year, or as soon thereafter as practicable. The recommended date and time for the Board of Education Reorganization Meeting is January 7, 2013, at 5:00 p.m. The meeting will be held at the District 742 Administration Offices, 1000 North 44th Avenue, St. Cloud.

The Administration recommends scheduling the January Reorganization Meeting as proposed.

F. 2012 Payable 2013 Final Levy Certification (ACTION)
(9:00-9:15)

Kevin Januszewski, Executive Director of Business Services, will present information regarding the 2012 Payable 2013 Final Levy Certification. An opportunity for public input will be provided at this time. Information is attached.

The Administration recommends approval of the 2012 payable 2013 Final Property Tax Levy Certification in the amount of \$22,624,486.01.

IV. **REPORTS**

A. Superintendent's Report
(9:15-9:25)

Superintendent Bruce Watkins may present information on current activities in District 742.

B. Board of Education Standing Committee Reports
(9:25-9:35)

Standing Committee Reports will be presented as follows:

Board Development Committee (Jerry Von Korff, Chair)
Community Linkages Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Jerry Von Korff, Chair)
Integration and Equity Committee (Les Green, Chair)
Legislative Committee (Bruce Hentges, Chair)
Personnel & Negotiations Committee (Cindy Harner, Chair)

V. **FUTURE AGENDA ITEMS**
(9:35-9:40)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

VI. **PRESENTATION OF PLAQUES TO BRUCE HENTGES AND STEVE SORENSEN FOR SERVICE AS MEMBERS OF THE ST. CLOUD AREA SCHOOL DISTRICT 742 BOARD OF EDUCATION**

VII. **CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meeting of November 15, 2012.

C. Approval of Monthly Treasurer's Reports

The Administration recommends approval of the Monthly Treasurer's Reports for October and November, 2012.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$3,220,017.11 (Check Numbers 204545-205026 and ACH Numbers 121300719-121300930) and P Card totals in the amount of \$330,449.28, for a grand total of \$3,550,466.39.

E. Monthly Financial Reports

The Administration recommends approval of the Monthly Financial Reports for October and November, 2012.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Additional Assignment

Ashley Mattson, Special Education Teacher, Discovery Community School, termination of 2012-2013(20% of a full time position) overload assignment, effective December 14, 2012.

Geri Swanson, Speech Language Pathologist, Apollo High School, termination of 2012-2013 (20% of a full time position) overload assignment, effective December 14, 2012.

New Hire

Katelyn Ewart, Counselor, Area Learning Center, effective December 3, 2012, Lane MA, Pay Level 3 (full time contract for 122 days). Ms. Ewart's salary for this assignment will be \$27,092.44.

Michele Kockler, Kindergarten Teacher (Long Call Substitute), Westwood Elementary School, effective December 17, 2012 through March 15, 2012, Lane MA, Pay Level 2 (full time contract for 51 days). Ms. Kockler's salary for this assignment will be

\$10,849.23.

Tammy Mate, Spanish Immersion Teacher, Clearview Elementary School, effective November 26, 2012, Lane BA+60, Pay Level 5 (full time contract for 127 days). Ms. Mate's salary for this assignment will be \$30,579.98.

Reassignment

Diane Moeller, Principal on Special Assignment for Curriculum and Instruction, from January 1, 2013 through June 30, 2013. Ms. Moeller's regular assignment is Principal at Kennedy Community School.

Rehire

Kerry Backes, Special Education Teacher (Long Call Substitute), Talahi Community School, effective November 21, 2012 through December 21, 2012, Lane BA+30, Pay Level 2 (50% of a full time contract for 22 days). Ms. Backes' salary for this assignment will be \$2,156.70. This is a replacement position.

Jayne Bautch, Science Teacher (Long Call Substitute), South Junior High School, effective November 1, 2012 through June 6, 2013, Lane BA+60, Pay Level 2 (full time contract for 144 days). Ms. Bautch's salary for this assignment will be \$30,633.70.

Resignation

Julia Espe, Assistant Superintendent, last day of service December 31, 2012.

Carlos Huerta, Spanish Immersion Teacher, Clearview Elementary School, last day of service November 30, 2012.

Florence Orionzi, Science Teacher, South Junior High School, last day of service November 30, 2012.

Retirement

Peggy Beck, Special Education Teacher, Clara's House, last day of service January 7, 2013 after 24 years of service in District 742. Ms. Beck is currently on leave.

2. **Non-Licensed Staff**

Child Care Leave

Lisa Lachmansingh, Special Education Paraprofessional, Lincoln Elementary School, effective December 5, 2012 through June 7, 2013.

Health Leave

Mary Gau, Special Education Paraprofessional, Westwood Elementary School,

effective November 26, 2012 through January 11, 2013.

Allana Mayse, Special Education Paraprofessional, Area Learning Center, effective November 28, 2012 through December 21, 2012.

Jean Sonstebly, Media Technician, District Media Services and Tech High School, effective November 30, 2012 through January 1, 2013.

New Hire

Katherine Erickson, Special Education Paraprofessional (Long Call Substitute), Westwood Elementary School, effective December 3, 2012 through January 11, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Sheila Fleischhacker, Student Support Paraprofessional, Kennedy Community School, effective December 6, 2012 at an hourly rate of \$10.13 per hour.

Mandi Haag, Adult Basic Education Literacy Accountability Assistant, Community Education, effective December 3, 2012 at an hourly rate of \$10.51 per hour.

Dawn Henderson Varner, Special Education Paraprofessional, Kennedy Community School, effective November 19, 2012 at a hourly rate of \$10.88 per hour. This is a replacement position.

Kelle Karr, Behavior Support Specialist, Talahi Community School, effective January 2, 2013 at an hourly rate of \$14.01 per hour.

Bruce Larson, Transportation Safety Assistant, District Services Building, effective December 10, 2012 at an hourly rate of \$16.86 per hour.

Lindsay Laschinger, Special Education Paraprofessional, Roosevelt Early Childhood Center, effective November 26, 2012 at an hourly rate of \$10.88 per hour. This is a replacement position.

Jeffery Nelson, Media Technician, District Media Services, effective November 19, 2012 at an hourly rate of \$16.81 per hour.

Amy Pedersen, Special Education Paraprofessional, Kennedy Community School, effective November 26, 2012 at an hourly rate of \$10.88 per hour. This is a replacement position.

Brittany Schroeder, Kitchen Helper, Apollo High School, effective December 3, 2012 at an hourly rate of \$10.27 per hour.

Rehire

Brian Boucher, Custodian, Area Learning Center and Discovery Community School, effective November 12, 2012 at an hourly rate of \$12.46 per hour.

Alexa Hoffman, Temporary Special Education Paraprofessional, South Junior High School, effective December 3, 2012 through December 21, 2012 at an hourly rate of \$10.88 per hour. This is a new position.

Amy Jo Johnson, Special Education Paraprofessional (Long Call Substitute), Westwood Elementary School, effective November 16, 2012 through February 1, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Angela Knobloch, Special Education Paraprofessional (Long Call Substitute), St. Cloud Group Home, effective November 27, 2012 through December 10, 2012 at an hourly rate of \$10.88 per hour. This is a replacement position.

Angela Knobloch, Special Education Paraprofessional (Long Call Substitute), Talahi Community School, effective December 11, 2012 through June 5, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Haylee Neuhaus, Special Education Paraprofessional (Long Call Substitute), Lincoln Elementary School, effective November 27, 2012 through December 21, 2012 at an hourly rate of \$10.88 per hour. This is a replacement position.

Laura Schug, Student Support Paraprofessional, Kennedy Community School, effective December 10, 2012 at an hourly rate of \$10.13 per hour.

Resignation

Jennifer Bartoloni, Special Education Paraprofessional, Westwood Elementary School, last day of service November 9, 2012.

Gabrielle Becker, Special Education Paraprofessional, Roosevelt Early Childhood Center, last day of service November 19, 2012.

Facia Best, Cultural Navigator, Westwood Elementary School, last day of service December 21, 2012.

Joanne Gallant, Student Support Paraprofessional, Kennedy Community School, last day of service December 6, 2012.

Carol Huling, Kitchen Helper, South Junior High School, last day of service October 24, 2012.

Karen L. Johnson, Cultural Navigator, Clearview Elementary School, last day of service December 21, 2012.

John Keaveny, Behavior Support Specialist, Talahi Community School, last day of service December 14, 2012.

Theresa Koller, Special Education Paraprofessional, Madison Elementary School, last

day of service January 4, 2013.

Charlotte Olson, Student Support Paraprofessional, Kennedy Community School, last day of service November 30, 2012.

Tara Pirasteh, Student Support Paraprofessional, Kennedy Community School, last day of service November 16, 2012.

Mohamed Webo, Cultural Navigator, Talahi Community School, last day of service November 9, 2012.

Christine Young, Special Education Paraprofessional, Kennedy Community School, last day of service December 20, 2012.

Retirement

Lila Backes, Student Support Paraprofessional, Discovery Community School, last day of service January 4, 2013 after 18 years of service in District 742.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donation in the amount of \$100.00 to the Tech High School Band Program from Richard and Marianne Arnzen.
2. Donations to the Tech High School Orchestra Program as follows:
 - \$20.00 - John Kane
 - \$20.00 - Belva Kane
 - \$20.00 - David and Debra Brolin
3. Donation in the amount of \$100.00 to Kennedy Community School from Stacey Anderson to purchase new library books.
4. Donation in the amount of \$330.00 to Apollo High School from the Central Minnesota Builders Association for use in Woods Class.
5. Donation in the amount of \$496.68 to Area Learning Center (proceeds from ALC garage sale) to purchase student incentives. Incentives are given to students who show good attendance, academic progress, service to the community, and commitment to the ALC Program.
6. LEAF Adopt a Classroom Grants to St. Cloud Area School District 742 in the amount of \$3,000.00.
7. Donations to the District 742 Homeless Program to help homeless families in District 742, as follows:

Clothing and winter coats (estimated value of \$200.00) from Wes Moreland
Clothing and winter outerwear (estimated value of 30.00) from June Felch
Clothing and winter outerwear (estimated value of \$30.00) from Dr. Sutapa Sinha
Clothing and winter outerwear (estimated value of \$125.00) from Shelly Berger
Ten new winter jackets, new clothing and other items (estimated value of \$525.00)
from Willow Flaherty

8. Donation in the amount of \$430.00 to Apollo High School from the VFW Post 4847 for Girls Basketball Equipment purchases.

9. Donations to the Apollo High School Robotics Club as follows:

\$20.00 from Amy and Chris Gave
\$50.00 from Scherer & Sons Trucking, Inc.
\$100.00 from St. Cloud Federal Credit Union
\$50.00 from Crossfire Paintball, Inc.
\$2,500.00 from Grede, LLC

10. Donation in the amount of \$50.00 to Apollo High School from Capella University, Marketing Advocacy and WOM (through JustGive Program).

11. Donation in the amount of \$625.00 to South Junior High School from the Student Council Club to purchase supplies needed for student portfolio projects.

12. Donation to Kennedy Community School for American Education Week as follows:

\$100.00 from the American Legion Post 328
\$100.00 from the American Legion Auxiliary Post 328

13. Donation of a 42-inch flat screen TV (estimated value of \$500.00) to St. Cloud Area School District 742 from the St. Cloud Walmart to be used as an incentive prize drawing to include any District employee who donates \$100.00 or more to this year's United Way Campaign.

14. *Winter Slips and Falls SFM Safety Grant Award* to the St. Cloud Area School District 742 Buildings and Grounds Department from State Fund Mutual in the amount of \$1,821.96. The grant will be used to purchase items to provide better snow/ice removal to prevent winter slips and falls.

15. *OSHA Safety Grant Award* to the St. Cloud Area School District 742 Buildings and Grounds Department from the Minnesota Department of Labor and Industry in the amount of \$1,250.00. The grant will be used to assist with purchasing ten (10) pallet jacks for warehouse and maintenance staff to haul heavy loads to/from schools and district warehouse.

16. Donation in the amount of \$1,000.00 to Lincoln Elementary School from Volunteers of America-Minnesota to use for technology.

17. Donation of Tiger Picture (estimated value of \$400.00) to Tech High School from Angie Deering.

18. Donation in the amount of \$276.59 to Talahi Community School from Lutgen Companies to purchase supplies for students.
19. Donation in the amount of \$400.00 to Apollo High School for a Kiersty Jehoich Scholarship.
20. LEAF Academic Grants as a result of the October 28, 2012 LEAF Learning Renaissance Fundraiser and "Fund-the-Need" Auction in the total amount of \$13,740.00 (see attached).
21. Donation in the amount of \$250.00 to Tech High School from Walmart Corporate Offices for Track and Field activities.
22. Donation in the amount of \$3,401.74 to the Tech High School Boys Swim Program from the Swim With A Tiger Boosters for an additional coach.
23. Donation in the amount of \$65.00 to Lincoln Elementary School from Salem Lutheran Church for milk, juice and school supplies for students.
24. Donation in the amount of \$200.00 to the North Junior High School Choir from the Minnesota State USBC Association for singing at the VA for Veteran's Day.
25. Grant award in the amount of \$4,800.00 to Lincoln Elementary School from Capitol One Services, Richmond, VA, for Reading Intervention and Parent Involvement in Reading material.
26. Grant award in the amount of \$3,000.00 to Roosevelt Early Childhood Center from the Lois Lenski Covy Foundation 2012 Library Grant Program. The grant will be used for the purchase of children's books.
27. Donation in the amount of \$200.00 to the Tech High School Speech Program from Mary Hallberg and Steven Null.
28. Donation of a Dynovox Communication Device (esimated value of \$1,000.00) from Steven and Mary Jo Robak to the District 742 Special Education Department (Assistive Technology).
29. Donation of a violin and a cello (estimated value of \$6,015.00) to the Apollo High School Orchestra Program from Glen and Nancy Schellinger in appreciation of the Apollo High School Orchestra Program.

H. Approval of 2013-2014 High School Registration Handbooks

The Administration recommends approval of the 2012-2013 Registration Handbooks for Apollo and Tech High Schools. The Registration Handbooks can be viewed at:

Apollo Gr 9:

<http://stcloudisd742.mn.schoolwebpages.com/education/components/docmgr/download.php?sectiondetailid=10632&fileitem=4236&catfilter=869>

Apollo Gr 10-12:

<http://stcloudisd742.mn.schoolwebpages.com/education/components/docmgr/download.php?sectiondetailid=10632&fileitem=4235&catfilter=869>

Tech:

<http://stcloudisd742.mn.schoolwebpages.com/education/components/docmgr/download.php?sectiondetailid=10632&fileitem=4237&catfilter=869>

I. Appointment of Surrogate Parents for Students with Disabilities

Minnesota rules require that school districts appoint surrogate parents for students with disabilities under the following conditions:

1. The parent, guardian, or conservator is unknown or unavailable.
2. The pupil is a ward of the commissioner of human services.
3. The parent requests in writing the appointment of a surrogate parent.

The Administration recommends that the Board of Education appoint Kyle and Kendra Roehl and Carlita Thompson to act as surrogate parents to represent students with disabilities because legal parents are unavailable.

Bruce Watkins
Superintendent