
MISSION STATEMENT
St. Cloud Area School District 742

The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

November 15, 2012
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:00-7:05)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of October 25 and November 13, 2012)
- C. Approval of Monthly Treasurer's Report for September, 2012
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$3,176,846.93
- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Approval for Submission of Grant Applications
- I. Approval of Contracts with Assistant Superintendent and Executive Directors for 2011-2013

J. Call for Bids - Building Addition and Remodeling at South Jr. High School

II. **INFORMATION ITEMS**

A. School Report

(7:05-7:35)

Joni Olson, Principal, along with staff and parents, will present information about Oak Hill Community School, including general school demographics, academic performance, student activities, strengths and challenges, and student spotlight.

B. Teaching and Learning Update

(7:35-8:05)

Dr. Julia Espe, Assistant Superintendent of Teaching, Learning, and Development, will introduce the following presentations:

1. Significant Course Changes for Apollo and Tech High Schools - 2013-2014

Dr. Espe will review significant changes in high school programming for the school year 2013-2014 in preparation of the student registration process. Registration begins in December. Significant changes include changes in courses related to state standards, as well as new or deleted courses. In addition, major changes in state assessments are included in the report. Information is attached.

2. Proposed New Board Policy (*First Reading*)

Dr. Espe will present a proposed new Board Policy entitled Inclusive Education. A copy of the proposed Board Policy 604.1 is attached. This is on the agenda for a *first reading*.

III. **DISCUSSION AND/OR ACTION ITEMS**

A. 2011-12 Audit Report (*ACTION*)

(8:05-8:25)

Nancy Schulzetenberg with the accounting firm of Kern, DeWenter, Viere, Ltd. will present the 2011-12 audit report. She will also review the Student Activities audit for 2011-12.

The Administration recommends acceptance of the audit reports for 2011-12.

B. Approval of Canvassing the Results of the November 6, 2012 General School Board Election (*ACTION*)

(8:25-8:35)

A copy of the resolution canvassing returns of votes, the abstract and returns of votes

cast, and detailed voting information from the November 6, 2012 General School Board Election is attached.

The Administration recommends approval of the resolution canvassing returns of votes of the School District November 6, 2012 General School Board Election.

C. Review and Approval of Tentative Contract Agreements (if any)
(8:35-8:40)

D. 2013 Legislative Platform (ACTION)
(8:40-8:50)

Bruce Hentges, Chair of the Board Legislative Committee, will review the proposed 2013 District 742 Board of Education Legislative Platform. A copy is attached.

The Board Legislative Committee recommends approval of the 2013 District 742 Board of Education Legislative Platform.

E. Bid Award - Building Addition at Madison Elementary School (ACTION)
(8:50-9:00)

The bids for the Building Addition at Madison Elementary School were opened on Thursday, November 8, 2012. Kevin Januszewski, Executive Director of Business Services, will review the bid summation. After reviewing the bids for the Tile portion of the base bid, the recommendation is to reject those bids. Quotes will be obtained and will be awarded at a later date. In regard to the Roofing portion of the base bid the bid is based on National Joint Powers Alliance (NJPA) pricing.

This project will be funded with Capital Lease Levy funds.

A summation of the bid awards is attached. A detailed bid tabulation is available in the Business Services Office for review upon request.

The Administration recommends awarding the bid for Building Addition at Madison Elementary School, including Base Bid and Alternates G1 through G4, in the amount of \$2,011,260.00, based upon low bids received meeting specifications.

IV. **REPORTS**

A. Superintendent's Report
(9:00-9:10)

Superintendent Bruce Watkins may present information on current activities in District 742.

B. Board of Education Standing Committee Reports
(9:10-9:20)

Standing Committee Reports will be presented as follows:

Board Development Committee (Jerry Von Korff, Chair)
Community Linkages Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Jerry Von Korff, Chair)
Integration and Equity Committee (Les Green, Chair)
Legislative Committee (Bruce Hentges, Chair)
Personnel & Negotiations Committee (Cindy Harner, Chair)

V. FUTURE AGENDA ITEMS
(9:20-9:25)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

No Work Session is scheduled for the month of December.

VI. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of October 25 and November 13, 2012.

C. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for September, 2012.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$2,253,424.54 (Check Numbers 204173-204543 and ACH Numbers 121300549-121300718) and P Card totals of \$923,422.39 for a grand total of \$3,176,846.93.

E. Monthly Financial Report

The Administration recommends approval of the Monthly Financial Report for September, 2012.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Additional Assignment

Marcia Handahl, Science Teacher, Apollo High School, effective 2012-2013 school year, Lane MA+60, Pay Level 18 (7% of a full time contract for 58 days). Ms. Handahl's salary for this assignment will be \$1,484.69. Ms. Handahl is currently a full time teacher.

Kimberly Schmitt, Orchestra Teacher, Kennedy Community and South Junior High Schools, effective 2012-2013 school year, Lane BA, Pay Level 4 (10% of a full time contract for 188 days). Ms. Schmitt's salary for this assignment will be \$3,617.40. Ms. Schmitt is currently a full time teacher.

Lynn Wells, Special Education Teacher, Roosevelt Early Childhood Center, effective October 22, 2012, Lane BA, Pay Level 2 (50% of a full time contract for 152 days). Ms. Wells' salary for this assignment will be \$27,271.87. Ms. Wells is currently a 50% of a full time teacher.

Child Care Leave

Kari McRaith, Spanish Immersion Teacher, Clearview Elementary School, effective on or about December 18, 2012 through on or about January 28, 2013.

New Hire

Nancy Benson, Special Education Teacher, Talahi Community School, effective October 22, 2012, Lane BA+30, Pay Level 12 (full time contract for 152 days). Ms. Benson's salary for this assignment will be \$38,228.81. This is a replacement position.

Amy Ruegemer, Mental Health Facilitator/Social Worker, Westwood Elementary and Technical High Schools, effective November 1, 2012, Lane MA, Pay Level 2 (60% of a full time contract for 144 days). Ms. Ruegemer's salary for this assignment will be \$18,380.16. This is a replacement position.

Rehire

Loren Terlisner, Math Teacher, Technical High School, effective October 12, 2012, Lane MA+60, Pay Level 35 (40% of a full time contract for 156 days).

Mr. Terlisner's salary for this assignment will be \$22,818.82.

Resignation

Dawn Golombecki, Special Education Teacher, Riverwoods, last day of service November 23, 2012.

Retirement

Bonnie Cassady, Special Education Early Childhood Teacher, Roosevelt Early Childhood, last day of service January 17, 2013, after 24 years of service in District 742.

2. Non-Licensed Staff

Health Leave

Rebecca Graham, Bus Driver, District Services Building, effective November 12, 2012 through March 11, 2013.

Jean Sonstebly, Media Technician, District Media Services, effective November 1, 2012 through November 29, 2012.

Thomas Wood, Assistant Head Engineer, North Junior High School, effective November 8, 2012 through December 20, 2012.

Leave of Absence

Abdirizak Abdi, Cultural Navigator, Technical High School, effective September 24, 2012 through October 25, 2012.

New Hire

Jennifer Bartoloni, Special Education Paraprofessional (Long Call Substitute), Westwood Elementary School, effective October 31, 2012 through January 31, 2013 at an hourly rate of \$10.88 per hour. This is a replacement position.

Ryan Bellefy, Community Service Officer, North Junior High School, effective October 22, 2012 at an hourly rate of \$12.44 per hour.

Stephanie Cramer, Special Education Paraprofessional, Madison Elementary School, effective November 5, 2012 at an hourly rate of \$10.88 per hour. This is a replacement position.

Patrick Duckson, Media Technician, District Media Services, effective November 8, 2012 at an hourly rate of \$17.83 per hour.

Sandra Hackenmueller, Class I Clerical, Nutritional Services, effective November

1, 2012 at an hourly rate of \$10.86 per hour.

Angela Knobloch, Temporary Special Education Paraprofessional, Talahi Community School, effective October 29, 2012 through December 21, 2012 at an hourly rate of \$10.88 per hour. This is a new position.

Haylee Neuhaus, Special Education Paraprofessional (Long Call Substitute), Lincoln Elementary School, effective November 1, 2012 through November 26, 2012 at an hourly rate of \$10.88 per hour. This is a replacement position.

Martha Paynter, Student Support Paraprofessional, Lincoln Elementary School, effective October 26, 2012 at an hourly rate of \$10.13 per hour.

Brandon Richards, Behavior Support Specialist, CO2 Program/Next Step, effective October 26, 2012 at an hourly rate of \$14.01 per hour. This is a new position (using reallocated funds).

Julie Rouillard, Student Support Paraprofessional, Oak Hill Community School, effective October 22, 2012 at an hourly rate of \$10.13 per hour.

Jessica Winkelman, Kitchen Helper, South Junior High School, effective October 26, 2012 at an hourly rate of \$10.27 per hour.

Rehire

Alexa Hoffman, Temporary Special Education Paraprofessional, South Junior High School, effective October 31, 2012 through November 30, 2012 at an hourly rate of \$10.88 per hour. This is a new position.

Resignation

Jammie Erickson (Fischer), Special Education Paraprofessional, Westwood Elementary School, last day of service November 22, 2012. Ms. Erickson is currently on leave.

Amy Hamerlinck, Special Education Paraprofessional, Kennedy Community School, last day of service November 19, 2012.

Imogene Worm, Special Education Paraprofessional, Kennedy Community School, last day of service November 7, 2012.

Retirement

Beverly Koepf, Special Education Paraprofessional, Inn Step, last day of service December 31, 2012, after 22 years of service in District 742.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donations to Tech High School for school needs, as follows:
 - \$100.00 from St. Cloud Hyundai
 - \$50.00 from JustGive, San Francisco, CA
2. Target Take Charge of Education funds to Tech High School in the amount of \$3,844.68.
3. Donation in the amount of \$200.00 to Lincoln Elementary School from Ronald & Sharon Loerzel to purchase items needed by kindergarten classrooms.
4. Donation in the amount of \$276.59 to Lincoln Elementary School from Lutgen's Siding Company to be used for technology.
5. Donation in the amount of \$460.00 to the District 742 Volunteer Program from Dennis Whipple to process volunteer background check screenings.
6. Donation in the amount of \$553.19 to Madison Elementary School from Lutgen's Siding Company for student needs.
7. Donations to the Tech High School Wrestling Program as follows:
 - \$1,000.00 from the St. Cloud Optimist Club for a new mat
 - \$400.00 from St. Cloud Sports, Inc. for wrestling mat
8. Donation in the amount of \$500.00 to the Tech High School Cross Country Program from Karma Marketing and Media, Inc. for new warmups.
9. Donation in the amount of \$24.94 to Lincoln Elementary School from Culvers to be used for Free Friday milk and juice.
10. Donation of new clothing and winter boots (estimated value of \$195.00) to the District 742 Homeless Program from Sheila Goette.
11. Donation of new winter jackets (estimated value of \$200.00) to the District 742 Homeless Program from Scheels All Sports, Inc.
12. Donation in the amount of \$507.00 to the Tech High School Girls Swimming Program from the Swim With A Tiger Boosters for an additional coach.
13. Donation in the amount of \$8,262.68 to St. Cloud Area School District 742 Nursing Services for EpiPens for all school sites.
14. Donation in the amount of \$100.00 to Apollo High School from Fulfillment Distribution Center for the Robotics Club.

15. Donation of lanyards (estimated value of \$30.00) to Lincoln Elementary School from Rasmussen College to use for 5th & 6th graders responsibility passes.
16. Donation of lanyards (estimated value of \$30.00) to Lincoln Elementary School from the National Guard Armory to use for 5th & 6th graders responsibility passes.
17. Donation in the amount of \$604.90 to Madison Elementary School from DonorsChoose, New York, for materials for a classroom project called "Enhance Phonics and Reading Fluency with Technology."
18. Donation in the amount of \$500.00 to Apollo High School from the St. Cloud Optimist Club for a 2013 Optimist Club Scholarship.
19. Donation in the amount of \$150.00 to Kennedy Community School from the Central Minnesota Community Foundation for the 7th & 8th Grade Choir in appreciation for singing at the Foundation's annual dinner.
20. Donation in the amount of \$330.00 to the Tech High School Skills USA Program from the Central Minnesota Builders Association for Skills USA competition.
21. Funds to South Junior High School from the South Student Council Club as follows:
 - \$500.00 to purchase an iPad for the DCD classrooms.
 - \$150.00 to purchase art books.
 - \$150.00 to purchase materials for Guidance Department.
 - \$200.00 to purchase music materials for Band Department.
 - \$2,000.00 to purchase library books.
 - \$250.00 to purchase Native American Books for sixth grade language arts.
 - \$500.00 to purchase Router Stand and two Routers for Industrial Technology Department.
 - \$21,000.00 to purchase additional technology for student use.
 - \$1,083.50 for a consultant to do a motivational presentation to all students relative to overcoming obstacles in their lives.

H. Approval for Submission of Grant Applications

The Administration recommends approval for submission of the following grant applications:

1. "Nonfiction Library Books for Science" grant application by Talahi Community School to the Laura Bush Foundation in the amount of \$5,000.00. The purpose of the grant will be to enhance the collection of nonfiction books in science in the Talahi Library. This grant will add 333 books to the nonfiction science area.
2. "Capital I Education" grant application by Lincoln Elementary School to Capital I in the amount of \$5,000.00. The purpose of the grant will be to purchase intervention materials for reading.

3. "Amity" grant application by the Clearview PTA (Chinese Immersion/Spanish Immersion) to the Morgan Family Foundation in the amount of \$21,000.00. The purpose of the grant will be to fund eight Amity Interns, two for the Chinese Immersion Program and six for the Spanish Immersion Program. This grant would fund both at 75%.

4. "Winter Slips and Falls SFM Safety" grant application by the District 742 Department of Buildings and Grounds to State Fund Mutual in the amount of \$1,821.96. The purpose of the grant will be to purchase equipment to assist with better snow/ice removal to alleviate slips and falls by staff or visitors to our school district buildings.

I. Approval of Contracts with Assistant Superintendent and Executive Directors for 2011-2013

Superintendent Bruce Watkins recommends approval of the contracts between the Assistant Superintendent and Executive Directors and St. Cloud Area School District 742 for 2011-2013.

J. Call for Bids - Building Addition and Remodeling at South Jr. High School

The Administration recommends that the Board of Education authorize a Call for Bids for Building Addition and Remodeling at South Jr. High School to be opened on Thursday, December 13, 2012, at 2:00 p.m. Central Time.

The Call for Bids page will be available at www.isd742.org.

The addition project will be funded with Capital Lease Levy funds.
The remodel project will be funded with Capital funds.

Bruce Watkins
Superintendent